

CITY OF MADISON
AGENDA AND NOTICE OF MEETING

Regular Meeting of the City Council – **12:00 Noon.**
Monday, June 12, 2017
Madison Municipal Building

- 1. CALL THE REGULAR MEETING TO ORDER**
Mayor Thole will call the meeting to order.

- 2. APPROVE AGENDA**
Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

- 3. APPROVE MINUTES** Page 1
A copy of the minutes of the May 22, 2017 regular meeting are enclosed. A MOTION is in order. (Council)

- 4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS** (public/mayor/council)
Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

- 5. CONSENT AGENDA**
 - A. MRES Board Meeting Notice – June 8, 2017 - receive Page 5
 - B. Memos RE: Privatization of Transmission - receive Page 7
 - C. Cash and Investment Balance – May 2017 - receive Page 11
 - D. Computer Commuter – May 2017 - receive Page 12
 - E. Utility Reports – May 2017 - receive Page 14
 - F. MEDA Loan Note Status – May 2017 – receive Page 15
 - G. Council Revenue/Expense Report – May 2017 – receive Page 16
 - H. LMC - Small Cities Assistance Account Funded – receive Page 20
 - I. Regular Drill Meeting – May 15, 2017 – receive Page 22
 - J. LqP EDA Director Operations Report – receive Page 23
 - K. Liquor Store Report – May 2017 – receive Page 29
 - L. Mobile 311 Report – May 2017 – receive Page 30
 - M. Pioneerland Agenda – June 15, 2017 – receive Page 35

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

- 6. UNFINISHED AND NEW BUSINESS** Page 36
 - A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

- Page 37
- B. Engineer Update. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 39
- C. Fire Alarm Contract Renewal – Automatic Building Controls, Inc. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 40
- D. Notice of Health Permits for Special Events. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 46
- E. Ambulance Service Billing Agreement. A DISCUSSION and MOTION may be in order. (Manager, Council)
- F. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)
- 7. MANAGER REPORT (Manager)**
- June 7th Recap
 - City Wide Clean Up Page 51
- 8. MAYOR/COUNCIL REPORTS (Mayor/Council)**
- Letter to Council Page 52
- 9. AUDITING CLAIMS**
- Page 53
- A copy of the Schedule Payment Report of bills submitted May 22, 2017 through June 12, 2017 is attached for approval for Check No. 54613 through Check No. 54751. A MOTION is in order.
- 10. ADJOURNMENT**

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
MAY 22, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, May 22, 2017, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy (arrived at 5:10 p.m.). Also present were: City Manager Val Halvorson and City Clerk Kathleen Weber. Absent: City Attorney Rick Stulz.

AGENDA

Upon motion by Meyer, seconded by Volk and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Volk, seconded by Meyer and carried, May 8, 2017, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

County Commissioner John Maatz approached Council to update them on County Board matters. He noted that Interim Sheriff Lou Sager has resigned his position and Allen Anderson has been appointed to complete Sager's term.

Maatz questioned whether the City had approved additional dollars to Jason and Jennifer Long for their demolition project. Maatz was informed that an initial Demolition Agreement had been approved with Longs for \$2,500 reimbursement but the project had not been completed. In the meantime, the City has increased its reimbursement maximum to \$3,500. A subsequent agreement has been entered into with Longs. The only timeline in the City's agreement is that the project be completed within 30 days of its demolition start date.

Councilmember Zahrbock asked Maatz whether the County is able to do anything to clean up property conditions on Highway 75 South. Maatz noted that the MN Department of Transportation will take the lead on this matter as they have jurisdiction along state highways. Councilmember Meyer noted the Council's attempt in the past to get property owners' cooperation in cleaning up their properties.

CONSENT AGENDA

Upon motion by Zahrbock, seconded by Conroy and carried, the Consent Agenda was approved as presented. Mayor Thole noted that Council will receive replacement pages for their City Code Book of Ordinances which was recently updated, in addition to receiving a digital copy.

SEALCOAT & CRACK SEALING PROJECT

City Engineer Phillip DeSchepper informed Council that four bids were received for the 2017 & 2018 Sealcoat & Crack Sealing Project. Bids were requested for completing the project over two years, 2017

& 2018. Those bids ranged from \$385,680.55 to \$583,417.95. Alternate bids were also requested for completing the entire project in 2017 and ranged from \$365,918.50 to \$558,417.95. After further discussion, upon motion by Zahrbock, seconded by Meyer and carried, **RESOLUTION 17-24** titled “Awarding the 2017 & 2018 Sealcoat & Crack Sealing Project” was adopted. This resolution would provide for award of the alternate bid received from Asphalt Surface Technologies Corp. of St. Cloud, Minnesota, in the amount of \$365,918.50 for completion of the entire project in 2017. A complete copy of Resolution 17-24 is contained in City Clerk’s Book #8.

INTERNAL LOAN

Upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 17-25** titled “Resolution Approving the Terms of an Internal Loan in Connection with the 2017 & 2018 Sealcoat & Crack Sealing Project” was adopted. This resolution would provide for an internal loan from the Electric Fund to finance the 2017 Sealcoat & Crack Sealing Project. The City will repay loan principal plus interest to the Electric Fund over a seven year period. A complete copy of Resolution 17-25 is contained in City Clerk’s Book #8.

FAIRWAY VIEW SUBDIVISION EXPANSION

City Engineer Phil DeSchepper presented Council with draft drawings for the possible expansion of Fairway View Subdivision, as requested by Council. Mayor Thole noted that the City is not ready to move forward on this project yet, but the drawings help visualize expansion options.

CITY COUNCIL CHECKLIST

Block 48: Council noted that the trees planted in Block 48 look nice. It was also noted that the National Guard Armory has started construction of fencing for their storage lot near DeToy’s Family Restaurant.

Swimming Pool: Council was informed that the swimming pool will be filled, beginning tomorrow, with the opening scheduled for June 1st.

Weeds: Councilmember Conroy questioned whether the City has a noxious weed ordinance and noted dandelions. Councilmember Meyer noted that the City has not sprayed the Fairway View tree line north of his house and also that weeds coming up in sidewalks need to be sprayed as well.

M-M-N Elementary: Regarding renovation of the M-M-N Elementary School to include K-4 elementary school, community/senior center, and childcare center; City Manager Halvorson discussed with Council the fact that this is such a broad project and that assistance from an outside firm would help frame the questions to determine whether such a project would be feasible. Mayor Thole expressed his opinion that the Council should keep an open mind on this project and recruit “younger people” to serve on a committee to research this project further. Councilmember Meyer stated his opinion that, sometimes, you need to “dream big”. After further discussion, upon motion by Zahrbock, seconded by Meyer and carried, Council approved an expenditure of up to \$1,000 to SEH to assist in this feasibility study.

Theatre Seats: Councilmember Meyer informed Council that the new theatre seats will be arriving tomorrow, and that he has been impressed with community involvement in removing the old seats and preparing the theatre for the new seats. City Manager Halvorson and Council thanked Councilmember Meyer for his work in raising funds for this project.

Broadband Exploration: City Manager Halvorson informed Council that she, Councilmember Conroy, and Councilmember Meyer will report on the Broadband Exploration Committee’s activity since November, 2016, at a future meeting.

TENNIS & BASKETBALL COURT REPAIR

Upon motion by Meyer, seconded by Conroy and carried, Council accepted a proposal received from Upper Midwest Athletic Construction, Inc. in an amount of \$24,000 for crack repair and color coating of the double tennis court and single basketball court at Slen Park. City Manager Halvorson noted that the Parks Department has money set aside in the Reserve Fund to cover this cost in addition to the new shelter being constructed at Memorial Field.

RURAL FIRE PROTECTION CONTRACTS

City Manager Halvorson informed Council that the current contracts between the City of Madison and townships served by the Madison Fire Department will expire May 31, 2017. She noted that, previously, the contracts were approved with a flat rate per section served. Halvorson has found that other cities base their rural fire protection rates on actual expenditures. After further discussion, upon motion by Conroy, seconded by Zahrbock and carried, Council approved execution of Fire Protection Agreements between the City of Madison and rural townships served. The 2017 agreement would be at \$175 per section served, and the 2018 and 2019 would be based on 2017 and 2018 actuals, respectively.

LOCAL DECISION-MAKING AUTHORITY

Council acknowledged receipt of a fact sheet from the League of Minnesota Cities along with Resolution 17-22 titled, "A Resolution Supporting Local Decision-Making Authority". The League states that several bills were introduced in the 2017 legislative session that potentially take away local elected officials' decision-making ability. This is in opposition to the League's support of the principal of local control. City Manager Halvorson informed Council that the City of Dawson adopted a similar resolution supporting local decision-making, and that the Council does not need to take action, but can discuss this topic if so desired. Council requested City Manager Halvorson to send to them a list of items Congress has been considering in regard to this matter.

CITY KEY CONTROL

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 17-23** titled "Resolution for City Key Control" was adopted. This resolution would provide for the redesignation of key assignments for the Madison Municipal Building as needed. A complete copy of Resolution 17-23 is contained in City Clerk's Book #8.

CHAMBER OF COMMERCE AGREEMENT

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved execution of the Madison Area Chamber of Commerce Agreement between the City of Madison and the Madison Area Chamber of Commerce to be effective January 1, 2017, through December 31, 2018. This resolution would provide for retention of the Chamber of Commerce's service as the "Bureau of Information and Publicity" for calendar years 2017 and 2018, with a retainer of \$10,000 per year.

CITY MANAGER'S REPORT

Parks/Pool: City Manager Halvorson informed Council that 18 lifeguards and 3 parks seasonal employees have been hired for the 2017 season. The pool will open on May 31st for students of M-M-N Elementary School, and on June 1st for the general public. Chad Kranz has informed City Manager

Halvorson that he will not lease the concession stand at the Madison Recreational Field on Highway 75 North as there are no softball leagues being formed this summer.

Main Street Beautification: City Manager Halvorson informed Council that several planters of flowers will be placed in various locations on Main Street. Councilmember Volk noted that there would be no problem with having hanging baskets in the flag pole brackets on four light poles along 6th Avenue.

City Education/Appreciation Event: City Manager Halvorson informed Council that planning is well under way for the City Education and Appreciation Event to be held at Centennial Park on Wednesday, June 7, 2017.

Blandin Leadership Course: City Manager Halvorson informed Council that Lac qui Parle County will be sending some individuals to the Blandin Leadership Course in Grand Rapids.

MAYOR/COUNCIL REPORTS

Councilmember Zahrbock expressed his opinion that changes should be made to the city-wide cleanup program. He noted a couple of burglaries that took place that week and feels that the city-wide cleanup encourages people to drive through alleys and streets in town, drawing attention to personal property. He also noted that residents are putting piles of refuse out far too early for city-wide cleanup. He suggested a drop-off site rather than door-to-door pickup service. City Manager Halvorson noted that an estimate of city costs for city-wide cleanup will be put together and presented at the next meeting. She noted that the City of Dawson has a monthly service charge on their utility bills to cover this expense. Councilmember Volk noted that it has been a while since garbage rates have been reviewed as well.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between May 9th and May 22nd, 2017. These disbursements include United Prairie Check Nos. 54535-54600.

There being no further business, meeting adjourned at 6:15 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk

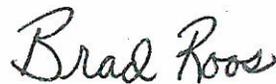
May 23, 2017

**NOTICE OF
Board Meeting
Missouri River Energy Services**

You are hereby notified that the Board meeting of Missouri River Energy Services (MRES) will be held at 7:30 a.m., Thursday, June 8, 2017. The meeting will be held at the MRES office 3724 West Avera Drive, Sioux Falls, South Dakota.

The meeting is being held in a physically accessible place. If you have special needs, please contact Missouri River Energy Services at 605-338-4042 or mailman@mrenergy.com at least 48 hours prior to the start of the meeting, and necessary accommodations will be made.

The matters proposed to be discussed at the meeting are identified in the draft Agenda, which follows this Notice. All items on the draft Agenda are subject to change.



Brad Roos
Secretary/Treasurer

**PLEASE OBSERVE PROPER POSTING PROCEDURES
FOR NOTICE AND DRAFT AGENDA**

Draft Agenda
Missouri River Energy Services (MRES)
Board of Directors Meeting
MRES Office
3724 West Avera Drive
Sioux Falls, South Dakota
7:30 a.m., June 8, 2017

Call to Order

1. **Consideration of the Agenda**..... **
2. **Consent Agenda**..... **
 - ⇔ a. **Consideration of the May 11, 2017, Board Minutes**
 - ⇔ b. **Acceptance of the April 2017 Financial Statements**
 - ⇔ c. **Approval ROC Minutes**
 - ⇔ d. **Approval of 06-17 Warrants and Requisitions**
3. Unfinished Business
None
4. New Business
 - a. **Report From the Auditors**..... **
 - b. **Policies**..... **
 - c. Ethics Review
 - d. **Community Solar** **
 - e. **Approve MISO Study for Exira**..... **
 - f. **Federal Policy Position Papers**..... **
 - g. **Hometown Connections** **
 - h. **RRHP Change Order**..... **
5. Reports
 - a. Board
 - b. Chief Executive Officer
 - c. Legislative & Governmental Relations
 - d. Federal Legislative (Kanner)
 - e. Legal
 - f. General Counsel (Woods Fuller)
 - g. Special Counsel (Van Ness Feldman)
 - h. Administration & Finance
 - i. Federal & Distributed Power Programs
 - j. Member Services & Communications
 - k. Power Supply & Operations
6. Other Business
None
7. Future Meetings
July 13-14..... 7 a.m. MRES Strategic/Board Meeting Pierre, SD
8. **Adjourn**..... **

May 24, 2017

RE: Transmission Privatization

Dear Members and Associates:

As you may know, there has been a lot of activity this week with the release of the proposed federal budget. The proposed budget raises several concerns for Missouri River Energy Services and its members.

FY 2018 Budget Release

Today, the White House released a detailed budget for Fiscal Year 2018 that—if fully implemented by Congress—would balance the budget in ten years by dramatically cutting federal spending. Included in the budget is a proposal to privatize the transmission assets of the Western, Bonneville and Southwestern Power Administrations.

The budget states that:

The vast majority of the Nation's electricity infrastructure is owned and operated by for-profit investor-owned utilities. Ownership of transmission assets is best carried out by the private sector where there are appropriate market and regulatory incentives. The Budget proposal to eliminate or reduce the PMA's role in electricity transmission and increase the private sector's role would encourage a more efficient allocation of economic resources and mitigate risk to taxpayers.

The budget assumes that Western Area Power Administration's (WAPA) assets will be sold in FY 2019 and generate \$580 million for the U.S. Treasury (the total revenue projection for sale of all of the Power Marketing Administration (PMA) transmission assets is \$5.512 billion). Many of the details of the proposal are unknown, including:

- Whether all WAPA transmission assets would be sold as a single unit, by marketing area, or individual transmission projects;
- If a purchaser would need to renegotiate rights-of-way;
- Whether priority transmission rights for delivery of PMA power would remain;
- The impact on WAPA's participation in the Southwest Power Pool (SPP); and
- If the assets would be auctioned to the highest bidder.

Impact of Privatization Proposal

While these details are important, it is certain that the proposal is a bad deal for WAPA's Pick-Sloan power customers.

The proposal:

- **Raises WAPA transmission costs.** Any purchaser of WAPA's transmission assets will seek to maximize returns—translating into higher rates for transmission service. Even if the purchase somehow does not increase the cost of the assets for ratemaking purposes, the purchaser will expect a return on investment. This will necessitate a rate increase, since WAPA currently sets transmission rates to recover the initial investment plus interest to the Treasury. In addition, the loss of WAPA's "federal exclusion" in SPP will result in future rate increases that would be avoided under federal ownership.
- **Impedes new transmission investments.** As a federal agency, WAPA has federal eminent domain rights that facilitate transmission construction, including access on federal and tribal lands. If WAPA is privatized, that authority would disappear—making future transmission projects more difficult.
- **Historic relationship and equity threatened.** WAPA's public power customers have paid for the construction and upkeep of the Pick-Sloan transmission system. If sold to a private party, these payments—and the presumed equity—would be lost.
- **Balkanized system and potential loss of service in rural areas.** If WAPA's transmission assets are broken up to maximize revenue, then assets that serve a reliability function (but minimal commercial value), or less profitable lines serving rural areas, could be discarded.

Next Steps

The President's budget is a proposal—it is up to Congress to both enact a budget that sets spending and revenue targets and adopt legislation to implement major policy changes. Simply put, the privatization proposal can move forward only if endorsed by Congress.

We will be working with our congressional delegation, key congressional committees, and other PMA stakeholders to prevent adoption of this proposal.

Sincerely,



Thomas J. Heller, P.E., MBA
Chief Executive Officer



Opposition to the Sale of WAPA's Transmission Assets Talking Points

The members of the Mid-West Electric Consumers Association (Mid-West) strongly oppose the President's FY2018 Budget's proposed sale of the Western Area Power Administration's (WAPA's) and the other power marketing administrations' (PMAs') transmission systems to the highest bidder. Selling the PMA transmission assets would threaten the ability of PMA customers to receive federal hydropower, would raise PMA customer rates and threaten the reliability of the transmission grid for everyone.

- The firm power customers of WAPA's Pick-Sloan Missouri Basin Program (P-SMBP) serve some 8 million people in the states of Colorado, Iowa, Kansas, Minnesota, Montana, Nebraska, North Dakota, South Dakota, and Wyoming. These people would suffer very large rate increases that would harm these fragile rural economies.
- Loss of federal ownership would mean the elimination of federal eminent domain authority in the construction of new transmission facilities or upgrades to existing facilities. Federal eminent domain authority was precisely the reason Congress enacted Section 1222 of the Energy Policy Act of 2005, which allows WAPA or the Southwestern Power Administration to build a new transmission facility or upgrade an existing facility on behalf of a private entity that could not otherwise avail itself of that authority. Also, without that condemnation authority, re-negotiation of existing right-of-way easements with local landowners would be very problematic.
- Rights-of-way across Tribal lands could become very problematic with a sale of PMA transmission assets to a non-federal entity. Any loss of Tribal rights-of-way would cause chaos for customers depending on transmission lines crossing Tribal lands, significantly reduce grid reliability, and ultimately increase costs for federal transmission customers.
- WAPA's P-SMBP Eastern Division recently joined the Southwest Power Pool (SPP), which included incorporating the existing federal transmission assets into the SPP zonal rate model. Selling those same federal transmission assets to another entity

would trigger a huge battle at the Federal Energy Regulatory Commission with the other SPP members in Upper Missouri Zone (UMZ) as the new owner of the federal assets seeks to recover the costs of their purchase and a rate of return, thus raising transmission rates for all other SPP members in the UMZ.

These transmission facilities were specifically authorized by Congress to deliver the hydropower generated at federal water projects to the PMA customers. In many cases the PMA customers, in the interest of efficient use of rights-of-way and economies of scale, have deferred to the PMAs for construction of mutually beneficial transmission facilities rather than build their own. Moreover, WAPA customers have helped provide the funds necessary to keep the agency's transmission facilities operational as Congressional appropriations for that purpose have declined. Over time, many of these transmission facilities have developed to the point that they now serve as the backbone of the grid. The partnership between the PMAs, the generating agencies, and the power customers is one of the great success stories in the development of the nation.

Cash and Investment Balances

Date: May 31, 2017

Fund	Acct No.	Cash Balance	Acct No.	KleinBank MM	Acct No.	First Empire	Acct Number	Cetera
General Fund	101-10100	\$ 455,274.56	101-10107	\$ 3,711.29	101-10111	\$ 100,000.00	101-10112	\$ -
Ambulance Fund	201-10100	\$ 61,441.70	201-10107	\$ -	201-10111	\$ -	201-10112	\$ 200,000.00
EDA Fund	211-10100	\$ 30,532.20	211-10107	\$ -	211-10111	\$ -	211-10112	\$ -
1998 Storm Sewer	305-10100	\$ 19,923.76	305-10107	\$ -	305-10111	\$ 99,000.00	305-10112	\$ -
2009 GO Temp. Imp.	308-10100	\$ 2,497.11	308-10107	\$ -	308-10111	\$ -	308-10112	\$ -
Inf. Replace. DS	350-10100	\$ (106,530.02)	350-10107	\$ -	350-10111	\$ -	350-10112	\$ (106,530.02)
2015 GO Refunding	351-10100	\$ 18,220.98	351-10107	\$ -	351-10111	\$ -	351-10112	\$ -
2016 GO Ref/Wt Rev	353-10100	\$ 1,159.40	353-10107	\$ -	353-10111	\$ -	353-10112	\$ -
WWTP Project	402-10100	\$ (173,724.13)	402-10107	\$ -	402-10111	\$ -	402-10112	\$ -
Water Tower Proj	403-10100	\$ 11,805.99	403-10107	\$ -	403-10111	\$ -	403-10112	\$ -
Water Fund	601-10100	\$ 135,922.41	601-10107	\$ -	601-10111	\$ -	601-10112	\$ -
Sewer Fund	602-10100	\$ 167,480.21	602-10107	\$ -	602-10111	\$ 400,000.00	602-10112	\$ -
Sanitation Fund	603-10100	\$ 139,608.14	603-10107	\$ -	603-10111	\$ -	603-10112	\$ -
Electric Fund	604-10100	\$ 425,921.47	604-10107	\$ -	604-10111	\$ 1,800,000.00	604-10112	\$ -
Storm Sewer Fund	605-10100	\$ 43,855.87	605-10107	\$ -	605-10111	\$ -	605-10112	\$ -
Liquor Fund	609-10100	\$ 61,387.09	609-10107	\$ -	609-10111	\$ -	609-10112	\$ -
Eastview Fund	614-10100	\$ 3,495.43	614-10107	\$ -	614-10111	\$ 100,000.00	614-10112	\$ -
Reserve Fund	851-10100	\$ 382,840.69	851-10107	\$ -	851-10111	\$ -	851-10112	\$ 400,000.00
		\$ 1,681,112.86		\$ 3,711.29		\$ 2,499,000.00		\$ 600,000.00
SCDP Rev Loan	202-10103	\$ 63,886.74		\$ -		\$ -		\$ -
EDA Rev Loan Fund	212-10105	\$ 148,011.93		\$ -		\$ -		\$ -
EDA Dwn Pay Fund	213-10105	\$ 0.68		\$ -		\$ -		\$ 0.68
Select Account	850-10102	\$ 4,913.98		\$ -		\$ -		\$ 4913.98
Grand Total Cash and Investments		\$ 1,897,926.19						\$ 5,000,637.48

Kathy Weber

From: Mary Quick <mary.quick@lqpc.com>
Sent: Monday, June 05, 2017 1:36 PM
To: City of Bellingham; Boyd; Madison; Dawson; Marietta; Marion Goetsch
Subject: May Update
Attachments: May 2017.xls

*Please find attached the community totals for May.

*59 people came on board the Computer Commuter this month.

*We gained 1 new user in Nassau.

*Number of personal devices brought onto the bus with requests for help:

Laptops: 23

Tablets: 13

Smart phones: 5

*The Computer Commuter did not run May 15, 16 and 17 as we participated in the Net Inclusion Conference in St Paul, put on by the National Digital Inclusion Alliance. The LqP Computer Commuter bus was the Command Center, parked in front of the St. Paul Central Library.

Over 60 conference attendees boarded the bus and learned about our unique program. Attendees (who were mainly from non-profits) were surprised to hear we are in our 7th year of operation and that this successful program is running in a rural Minnesota county, not an urban center.

*Please contact me if you have questions or concerns. Thank you for your continued support!

Mary Quick
LqP Computer Commuter Coordinator

May 2017

Town	1-May	8-May	15-May	22-May	29-May	Total
Bellingham	3	2	Conference	2	2	9
Boyd	3	3	Conference	3	4	13
Dawson	4	4	Conference	3	5	16
Madison	2	1	Conference	3	Holiday	6
Marietta	2	2	Conference	1	Holiday	5
Nassau	3	3	Conference	1	3	10
Total	17	15	0	13	14	59

Mar-17				Mar-16				Mar-15						
	Consumption	Charges	% Diff		Consumption	Charges	% Diff		Consumption	Charges	% Diff			
Commercial Serv Charge	155.00	2,026.24	1.31%	1.38%	Commercial Serv Charge	153.00	1,998.62	-0.65%	0.38%	Commercial Serv Charge	154.00	\$ 1,991.00	-0.65%	-2.16%
Commercial Light	719,888.00	49,996.94	8.94%	7.82%	Commercial Light	660,836.00	46,369.07	-14.19%	-14.33%	Commercial Light	770,080.00	\$ 54,127.32	8.17%	14.48%
Demand Charge	1,790.88	10,064.77	9.06%	9.05%	Demand Charge	1,642.18	9,229.09	19.50%	19.50%	Demand Charge	1,374.22	\$ 7,723.12	-7.99%	-7.99%
Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	\$ -	#DIV/0!	0.00%
Garbage Charge	841.00	17,550.10	0.36%	0.01%	Garbage Charge	838.00	17,548.16	0.36%	0.62%	Garbage Charge	835.00	\$ 17,438.80	0.00%	0.46%
Res Serv Charge	794.00	6,398.07	-1.00%	-0.30%	Res Serv Charge	802.00	6,417.11	0.63%	-0.18%	Res Serv Charge	797.00	\$ 6,429.00	1.53%	1.63%
Res Light	661,612.00	48,169.24	7.04%	7.04%	Res Light	618,073.00	45,001.81	-28.19%	-28.19%	Res Light	860,699.00	\$ 62,664.94	1.89%	9.40%
Sewer Charge	2,363,200.00	15,642.32	-0.84%	-0.84%	Sewer Charge	2,383,200.00	15,774.32	-12.72%	-5.53%	Sewer Charge	2,730,400.00	\$ 16,698.14	6.09%	6.07%
Security Light Charge	27.00	159.42	0.00%	7.41%	Security Light Charge	27.00	148.42	0.00%	0.00%	Security Light Charge	27.00	\$ 148.42	8.00%	5.31%
Storm Sewer Charge	929.00	12,112.12	-0.32%	0.21%	Storm Sewer Charge	932.00	12,086.41	0.22%	-0.40%	Storm Sewer Charge	930.00	\$ 12,135.47	0.00%	1.24%
Sewer Serv Charge	881.00	17,149.34	-0.56%	-0.42%	Sewer Serv Charge	886.00	17,221.02	0.45%	6.93%	Sewer Serv Charge	882.00	\$ 16,104.30	0.80%	0.91%
Water Service Charge	884.00	16,986.39	-0.56%	-0.62%	Water Service Charge	889.00	17,093.12	0.45%	5.47%	Water Service Charge	885.00	\$ 16,206.30	0.91%	0.69%
Water Charge	2,375,600.00	20,451.22	-2.37%	-2.36%	Water Charge	2,433,300.00	20,944.66	-13.14%	-7.75%	Water Charge	2,801,300.00	\$ 22,703.11	6.90%	6.90%
Accounted for Water Usage	85%	\$ 216,706.17	\$ 7,650.56	3.28%	Accounted for Water Usage	82%	\$ 209,831.81	\$ (23,919.68)	-10.47%	Accounted for Water Usage	95%	\$ 234,370.92	\$ 11,626.28	6.61%

Apr-17				Apr-16				Apr-15						
	Consumption	Charges	% Diff		Consumption	Charges	% Diff		Consumption	Charges	% Diff			
Commercial Serv Charge	154.00	2,016.00	0.65%	0.55%	Commercial Serv Charge	153.00	2,005.06	-0.65%	0.71%	Commercial Serv Charge	154.00	\$ 1,991.00	0.00%	-0.95%
Commercial Light	712,743.00	49,943.82	-2.37%	-1.31%	Commercial Light	730,013.00	50,604.60	18.85%	16.72%	Commercial Light	614,222.00	\$ 43,534.61	-14.07%	-8.31%
Demand Charge	1,702.83	9,570.00	-1.33%	-1.33%	Demand Charge	1,725.83	9,699.19	9.12%	9.12%	Demand Charge	1,581.66	\$ 8,888.92	22.96%	22.96%
Safe Drinking Water	-	-	-100.00%	0.00%	Safe Drinking Water	1.00	6.36	#DIV/0!	0.00%	Safe Drinking Water	-	\$ -	#DIV/0!	0.00%
Garbage Charge	840.00	17,551.67	0.24%	-0.40%	Garbage Charge	838.00	17,622.03	0.24%	1.07%	Garbage Charge	836.00	\$ 17,436.23	-0.12%	0.15%
Res Serv Charge	797.00	6,384.25	0.00%	-0.85%	Res Serv Charge	797.00	6,438.70	0.00%	0.35%	Res Serv Charge	797.00	\$ 6,416.00	1.40%	1.07%
Res Light	657,717.00	47,885.69	4.52%	4.51%	Res Light	629,277.00	45,817.32	1.40%	1.40%	Res Light	620,586.00	\$ 45,184.58	-15.26%	-9.01%
Sewer Charge	3,003,300.00	19,866.98	5.81%	5.79%	Sewer Charge	2,838,500.00	18,779.30	2.93%	11.35%	Sewer Charge	2,757,800.00	\$ 16,865.28	-4.56%	-4.55%
Security Light Charge	27.00	159.42	0.00%	7.41%	Security Light Charge	27.00	148.42	0.00%	0.00%	Security Light Charge	27.00	\$ 148.42	3.85%	1.35%
Storm Sewer Charge	935.00	12,105.94	0.75%	-0.19%	Storm Sewer Charge	928.00	12,129.43	-0.43%	-0.11%	Storm Sewer Charge	932.00	\$ 12,142.89	0.43%	1.27%
Sewer Serv Charge	883.00	17,109.96	0.00%	-1.29%	Sewer Serv Charge	883.00	17,333.14	0.11%	7.78%	Sewer Serv Charge	882.00	\$ 16,081.97	0.80%	0.63%
Water Service Charge	886.00	16,947.53	0.00%	-1.49%	Water Service Charge	886.00	17,203.70	0.11%	6.45%	Water Service Charge	885.00	\$ 16,162.03	0.91%	0.28%
Water Charge	3,022,000.00	25,960.20	5.15%	4.97%	Water Charge	2,874,100.00	24,730.82	2.03%	8.61%	Water Charge	2,816,900.00	\$ 22,769.83	-4.05%	-4.06%
Accounted for Water Usage	87%	\$ 225,501.46	\$ 1,245.89	1.34%	Accounted for Water Usage	82%	\$ 222,518.07	\$ 8,729.76	7.27%	Accounted for Water Usage	94%	\$ 207,441.76	\$ (6,696.57)	-3.78%

May-17				May-16				May-15						
	Consumption	Charges	% Diff		Consumption	Charges	% Diff		Consumption	Charges	% Diff			
Commercial Serv Charge	155.00	2,016.38	1.31%	0.72%	Commercial Serv Charge	153.00	2,002.00	-0.65%	0.71%	Commercial Serv Charge	154.00	\$ 1,987.87	-0.65%	-0.62%
Commercial Light	613,944.00	43,036.43	-0.81%	-0.96%	Commercial Light	618,958.00	43,452.91	4.00%	4.17%	Commercial Light	595,139.00	\$ 41,714.81	-2.04%	4.10%
Demand Charge	1,636.30	9,196.07	-14.57%	-14.57%	Demand Charge	1,915.28	10,763.95	23.49%	23.50%	Demand Charge	1,550.91	\$ 8,716.10	35.35%	35.35%
Safe Drinking Water	-	-	-100.00%	0.00%	Safe Drinking Water	1.00	6.36	#DIV/0!	0.00%	Safe Drinking Water	-	\$ -	-100.00%	0.00%
Garbage Charge	839.00	17,537.30	-0.47%	-1.58%	Garbage Charge	843.00	17,817.96	0.12%	1.64%	Garbage Charge	842.00	\$ 17,529.71	0.60%	0.38%
Res Serv Charge	787.00	6,335.19	-2.48%	-2.71%	Res Serv Charge	807.00	6,511.42	1.13%	1.34%	Res Serv Charge	798.00	\$ 6,425.21	1.40%	1.60%
Res Light	486,351.00	35,410.94	-6.49%	-6.50%	Res Light	520,130.00	37,871.51	3.45%	3.45%	Res Light	502,790.00	\$ 36,608.93	-13.60%	-7.23%
Sewer Charge	2,653,300.00	17,556.98	-6.22%	-6.21%	Sewer Charge	2,829,400.00	18,179.24	-0.87%	7.25%	Sewer Charge	2,854,200.00	\$ 17,453.32	2.25%	2.24%
Security Light Charge	28.00	163.59	3.70%	10.22%	Security Light Charge	27.00	148.42	0.00%	0.00%	Security Light Charge	27.00	\$ 148.42	3.85%	1.35%
Storm Sewer Charge	931.00	12,115.84	-0.53%	-0.76%	Storm Sewer Charge	936.00	12,208.96	0.54%	0.62%	Storm Sewer Charge	931.00	\$ 12,133.63	0.22%	1.56%
Sewer Serv Charge	879.00	17,080.74	-1.79%	-2.47%	Sewer Serv Charge	895.00	17,513.58	0.90%	8.35%	Sewer Serv Charge	887.00	\$ 16,164.46	1.14%	1.34%
Water Service Charge	883.00	16,936.76	-1.78%	-2.69%	Water Service Charge	899.00	17,404.61	0.67%	6.66%	Water Service Charge	893.00	\$ 16,317.46	1.48%	1.25%
Water Charge	2,681,700.00	23,062.24	-7.69%	-7.58%	Water Charge	2,905,000.00	24,953.50	-1.36%	4.83%	Water Charge	2,945,000.00	\$ 23,803.70	3.73%	3.66%
Accounted for Water Usage	83%	\$ 200,448.46	\$ (4,591.61)	-4.26%	Accounted for Water Usage	82%	\$ 209,374.42	\$ 5,148.87	5.21%	Accounted for Water Usage	84%	\$ 199,003.62	\$ 1,158.69	1.54%

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

May 31, 2017

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Natalie Collom	MGD#1009	12/01/21	\$10,000.00	\$142.08	152 days	\$142.08	\$10,000.00
Mtech Service & Repair L	MGD#1008		\$15,000.00	\$283.07			\$20,418.42
LQP Racing Assn.	MGD#71	09/15/10	\$25,000.00	A-\$5,934.91	2 1/2 yrs	\$1,522.09	\$1,522.09
Ronold Sorenson	MGD#1007		\$25,000.00				\$25,000.00
Ron & JoAnn Sorenson	MGD#69	06/01/13	\$70,000.00	\$371.00	272 days	\$3,339.00	\$36,316.54
Mark Siegert	Dev Agreeemnt	10/01/17	\$3,686.00	1st Stage 2 yrs 2nd Stage 5 yrs	10/1/2014 10/1/2017		
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessmer			\$2,500.00
Pantry Café	MGD#1011	12/01/19	\$3,703.59	\$110.75			\$3,117.13
TOTAL MEDA LOANS (REVOLVING LOAN FUND)						\$5,003.17	\$98,874.18

MEDA DWM PAY LOANS (CITY)

TOTAL MEDA DWN PAY LOANS (CITY) **\$0.00** **\$0.00**

MEDA DWM PAY LOANS (STATE)

TOTAL MEDA DWN PAY LOANS (STATE) **\$0.00** **\$0.00**

TOTAL DELINQUENCIES **\$5,003.17**

FUND BALANCE AVAILABILITY

		DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)	TOTALS
Fund Balance	\$246,886.79	\$0.00	\$0.00	\$246,886.79
Less Loans Outstanding	\$98,874.18	\$0.00	\$0.00	\$98,874.18
Less Other Assets		\$0.00	\$0.00	\$0.00
Funds Available	\$148,012.61	\$0.00	\$0.00	\$148,012.61
TOTAL CHECKING & INVESTMENTS OR FUNDS AVAILABLE FOR LENDING				\$148,012.61

FUND BALANCE INCOME

April 2017 Interest **\$113.67**
2017 YTD interest **\$385.26**

REVENUE REPORT
CALENDAR 5/2017, FISCAL 5/2017

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,649,821.91	23,764.99	130,957.05	7.94	1,518,864.86
	AMBULANCE TOTAL	109,500.00	15,356.54	57,626.05	52.63	51,873.95
	SCDP GRANT REVOLVING LOAN TOTA	.00	1.73	6,178.30	.00	6,178.30-
	EDA TOTAL	33,279.94	.00	.00	.00	33,279.94
	EDA REVOLVING LOAN FUND TOTAL	5,100.00	113.67	385.26	7.55	4,714.74
	'98 STORM SEWER DEBT SERV TOTA	850.00	.00	99,941.25	1,757.79	99,091.25-
	2009 GO TEMP IMPROVE DEBT TOTA	11,082.50	.00	1,443.07	13.02	9,639.43
	INFRA. REPLACE. DEBT SERV TOTA	508,445.55	.00	5,933.77	1.17	502,511.78
	2015 GO REFUNDING DS TOTAL	345,699.53	.00	.00	.00	345,699.53
	2016 GO REF/WT REV DS TOTAL	145,658.75	.00	.00	.00	145,658.75
	WWTP PROJECT FUND TOTAL	.00	.00	36,864.03	.00	36,864.03-
	WATER TOTAL	517,700.00	40,766.57	203,138.07	39.24	314,561.93
	SEWER TOTAL	430,850.00	34,719.18	174,450.78	40.49	256,399.22
	SANITATION TOTAL	216,742.78	20,985.00	92,179.70	42.53	124,563.08
	ELECTRIC UTILITY TOTAL	1,458,900.00	97,259.32	612,905.05	42.01	845,994.95
	STORM SEWER TOTAL	143,600.00	12,149.46	60,746.77	42.30	82,853.23
	LIQUOR TOTAL	418,500.00	35,323.23	156,360.57	37.36	262,139.43

REVENUE REPORT
CALENDAR 5/2017, FISCAL 5/2017

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	EASTVIEW APARTMENTS TOTAL	156,000.00	4,992.02	54,953.00	35.23	101,047.00
	RESERVE TOTAL	178,402.04	1,033.00	2,385.00	1.34	176,017.04
	REVENUE BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,330,133.00	286,464.71	1,696,447.72	26.80	4,633,685.28
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 5/2017, FISCAL 5/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,649,821.93	88,873.33	506,988.44	30.73	1,142,833.49
	AMBULANCE TOTAL	107,823.00	4,033.33	35,575.85	32.99	72,247.15
	SCDP GRANT REVOLVING LOAN TOTA	.00	.00	4,420.47	.00	4,420.47-
	EDA TOTAL	33,180.00	.00	6,256.12	18.86	26,923.88
	EDA REVOLVING LOAN FUND TOTAL	200.00	.00	.00	.00	200.00
	'98 STORM SEWER DEBT SERV TOTA	1,055,850.00	.00	1,154,941.25	109.38	99,091.25-
	2009 GO TEMP IMPROVE DEBT TOTA	11,082.50	800.00	1,334.65	12.04	9,747.85
	INFRA. REPLACE. DEBT SERV TOTA	476,042.11	.00	334,841.25	70.34	141,200.86
	2015 GO REFUNDING DS TOTAL	339,820.00	.00	.00	.00	339,820.00
	2016 GO REF/WT REV DS TOTAL	146,483.50	.00	.00	.00	146,483.50
	WWTP PROJECT FUND TOTAL	.00	.00	52,834.92	.00	52,834.92-
	WATER TOTAL	703,144.19	41,076.83	177,851.74	25.29	525,292.45
	SEWER TOTAL	579,618.37	45,563.10	180,667.12	31.17	398,951.25
	SANITATION TOTAL	216,688.95	16,675.20	64,057.85	29.56	152,631.10
	ELECTRIC UTILITY TOTAL	1,315,293.24	85,423.80	596,646.61	45.36	718,646.63
	STORM SEWER TOTAL	232,679.95	8,681.99	143,340.24	61.60	89,339.71
	LIQUOR TOTAL	422,511.82	27,919.06	151,591.07	35.88	270,920.75

BUDGET REPORT
CALENDAR 5/2017, FISCAL 5/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	EASTVIEW APARTMENTS TOTAL	192,648.49	15,010.27	127,167.90	66.01	65,480.59
	RESERVE TOTAL	11,700.00	.00	.00	.00	11,700.00
	EXPENSES BY FUND SUMMARY	=====	=====	=====	=====	=====
		7,494,588.05	334,056.91	3,538,515.48	47.21	3,956,072.57
		=====	=====	=====	=====	=====

Focus on New Laws: Small Cities Assistance Account Funded

The omnibus transportation bill contains \$8 million per year for the Small Cities Assistance Account for the biennium beginning July 1, 2017.

(Published Jun 5, 2017)

One of the positive outcomes of the special session that concluded May 26 is the Legislature's appropriation of funds for the Small Cities Assistance Account. Securing this appropriation was one of the League's legislative priorities for 2017.

The omnibus transportation bill (Chapter 3 ([Link to: https://www.revisor.mn.gov/laws/?year=2017&type=1&doctype=Chapter&id=3](https://www.revisor.mn.gov/laws/?year=2017&type=1&doctype=Chapter&id=3))), which was signed into law on May 30, contains \$8 million per year for the Small Cities Assistance Account for the biennium beginning July 1, 2017.

History of the program

The Small Cities Assistance Account, a program created in 2015, is aimed at providing street funding for cities that do not receive municipal state aid (MSA) because they do not meet the 5,000 population eligibility threshold for dedicated funds (gas tax, tab fee, and motor vehicle sales tax revenues) established in the state's constitution.

The program received one-time funding of \$12.5 million in 2015. The 2017 transportation bill provides two years of funding from the general fund for the account, but it does not provide a dedicated revenue source for future years.

Funds are distributed through a formula to the 704 Minnesota cities with populations below 5,000. Payments will be made concurrently with local government aid (LGA) payments from the Minnesota Department of Revenue.

Learn more about the Small Cities Assistance Account from the Minnesota Department of Transportation (pdf) ([Link to: http://www.lmc.org/media/document/1/smallcitiesprogramfaq.pdf?inline=true](http://www.lmc.org/media/document/1/smallcitiesprogramfaq.pdf?inline=true))

FAQs

Here are answers to frequently asked questions about the Small Cities Assistance Account:

Q: *Do I need to apply for funds from the Small Cities Assistance Account?*

A: No. Cities with a population under 5,000 automatically receive payments from the Small Cities Assistance Account. Funds are distributed on a formula basis and will be received concurrently from the Minnesota Department of Revenue with July and December LGA payments.

Q: *Will this account be funded in future years?*

A: The 2015 Legislature created the Small Cities Assistance Account as Minnesota Statutes, section 162.145 ([Link to: https://www.revisor.mn.gov/statutes/?id=162.145](https://www.revisor.mn.gov/statutes/?id=162.145)). Although the account was created in statute and will remain there unless it is repealed by a future Legislature, it has only been funded twice. The League is working to secure ongoing and increased funding for the account, but cities should not automatically build this revenue into their budgets for FY 2020 and beyond.

Q: *Are there restrictions on how my city can spend the money?*

A: The law provides that funds distributed through the Small Cities Assistance Account are available only for construction and maintenance of roads located within the city. Eligible expenses include:

Land acquisition, environmental analysis, design, engineering, construction, reconstruction, and maintenance.

Road projects partially located within the city.

Projects on county state-aid highways located within the city.

Cost participation on road projects under the jurisdiction of another unit of government.

Q: *Is my city required to document and report use of the Small Cities Assistance Account funds received?*

A: The law currently does not contain a reporting requirement; however, the League advises cities that as a best practice,

they should keep careful records of their use of Small Cities Assistance Account funds. This documentation will be helpful to future efforts to secure new and dedicated funding for the Small Cities Assistance Account.

Q: *Since the funds are coming from the state, do projects funded from the Small Cities Assistance Account have to meet MSA standards?*

A: The law provides that projects funded with Small Cities Assistance Account dollars are not subject to state-aid requirements unless the project is part of a county state-aid highway project.

Q: *Is there a time limit on spending my city's appropriation from the Small Cities Assistance Account?*

A: The law is silent on when cities must expend funds. That said, the League recommends that cities put the funds to good use during the current fiscal year if possible. The League understands cities have already budgeted for and planned projects for this construction season, and could not have anticipated this new revenue during their budgeting process; however, using the funds this year will demonstrate to the Legislature that funds were put to the intended use in a timely manner.

Q: *How does the distribution formula work?*

A: Below is the distribution formula as enacted:

(a) In each fiscal year in which funds are available under this section, the commissioner shall allocate funds to eligible cities.

(b) The preliminary aid to each city is calculated as follows:

1. Five percent of funds allocated equally among all eligible cities;
2. Thirty-five percent of funds allocated proportionally based on each city's share of lane miles of municipal streets compared to total lane miles of municipal streets of all eligible cities;
3. Thirty-five percent of funds allocated proportionally based on each city's share of population compared to total population of all eligible cities; and
4. Twenty-five percent of funds allocated proportionally based on each city's share of state-aid adjustment factor compared to the sum of state-aid adjustment factors of all eligible cities.

(c) The final aid to each city is calculated as the lesser of:

1. The preliminary aid to the city multiplied by an aid factor; or
2. The maximum aid.

(d) The commissioner shall set the aid factor under paragraph c, which must be the same for all eligible cities, so that the total funds allocated under this subdivision equals the total amount available for the fiscal year.

Read the current issue of the Cities Bulletin ([Link to: http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp](http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp))

* By posting you are agreeing to the LMC Comment Policy ([Link to: http://www.lmc.org/page/1/comment-policy.jsp](http://www.lmc.org/page/1/comment-policy.jsp)) .

Regular Drill Meeting
5/15/2017

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call was made and minutes of the last meeting were read and approved.

Don Tweet gave the treasurers report and it was approved as read.

Emergency calls for the past month:

1. April 29th – ambulance assistance, Country Crossings Apartments
2. May 2nd - false alarm, Armory
3. May 9th - tank trailer fire, County Highway Garage

Training report:

- May 15th (tonight) -- truck training was conducted.
- June 6th -- confined space training

Our next scheduled regular meeting will be held June 19th.

The next West Central meeting is scheduled to be at Hendricks in September.

A discussion was held in regards to where the MFD would like to see the funds go towards from running the Bingo stand at the county fair. A suggestion was made about putting it towards a scholarship through the Dollars for Scholars program. Questions were brought up about what kind of commitment this would entail down the road. The topic was tabled to a later meeting to allow more information to be obtained.

The MFD received \$1,100 from Ice Castle for the department's help with drilling holes for their ice fishing contest.

Please make sure all switches are getting turned off on all equipment/trucks when we are finished with them.

The 2017 racing schedule has been posted -- please look it over and note when you are scheduled to attend.

On May 31st a Strengthening the Family event is scheduled from 4 - 7 pm at the fair grounds. We need a few volunteers to help out with showing off our trucks/equipment at the event.

On June 7th there will be a City Service Education Night held from 4 - 7 pm by the water treatment plant. We need a few volunteers to help out with that event as well.

The training schedule for 2017 was passed around.

Motion was made by Jerod Zimbelman to adjourn meeting seconded by Mark Olson, carried.

Don Tweet
Secretary

Operations Report

Regular Board Meeting

Wednesday, May 24, 2017

7:00 am

Lac qui Parle Courthouse
Commissioner's Room



April, 20, 2017 – Meeting with Laura Ostlie Courthouse Office

Laura and I decided to meet to discuss any issues about how the USDA application process went up to submission.

- Overall, I was happy with the application process and believed I had been on top of all of the issues that I needed to provide for the application.
 - Paul Pierson had indicated that we had great support letters from a wide variety of businesses and believed we could not have received a higher score on that particular piece of the application
 - Laura had received everything that she had requested from me and believed we had completed the entire work required for the application process.
 - She submitted the papers to Paul Pierson in total.

April 21, 2017 – Meeting with Bluegrass Proteins

Tami Schuelke-Sampson and I met with Dave Cornelius, the plant manager at Bluegrass Proteins Dairy. We learned that the Plant has never been actually been put up for sale, contrary to public rumors. The owners of Bluegrass have always told Dave that those that express interest in seeing the operation should be welcomed in for a tour, however, Bluegrass is doing very well and actually needs to build more capacity to produce more. The demand is high for their products, they have succeeded in finding additional staff, and have about 36-38 employees currently at full time status. They will be having a meeting in Chicago in the coming couple of weeks

and they will know more after this meeting as to their trajectory for expansion. They mentioned that should Noah's Ark, for any reason be available for sale, they may have interest in purchasing the property as they plan their future expansion. At this point, Bluegrass has no plan to leave the area, and as milk production is expanding in the region, getting the milk supply they need to make their products should help them be even more productive and get their production more close to meeting the demand. Currently, they cannot make enough product to meet the demand. This is really good news. In addition, they would be interested in speaking with a representative of Minnesota Private Industry Council out of Marshall to consider the inception of an internship program to offer to high school students/college age students who would prefer to go directly into the workforce rather than go to college. Pam will speak with the SWMNPIC, about this possibility. Preparing students for direct work in the workforce in Agricultural manufacturing/ Food based jobs directly would help Bluegrass to successfully find more well trained employees with training specific to their requirements.

April 24, 2017 – Webinar with Children's First Finance and Greater than MN childcare initiative folks regarding possible grant and action to be taken to build a childcare action plan of action to get more childcare options in our local communities. Those that apply and successfully win application process will form Community teams to decide what tailor made childcare reforms they can make to increase their childcare capacity to meet the demands. Applications are due by May 5th which is a very tight timeline to get the apps in on time. Dawson applied. May 15th is the date that they should find out whether their application has been accepted. NOTE: On May 15th the City of Dawson was successful in their grant application process and now begins an 18 month planning process for a community based team of folks to draft their wish list and plan to bring more childcare opportunities to Dawson.

April 25th Dawson Development Meeting – I attended the Dawson Development Meeting. I was asked to head up the Core Community Team for the Childcare planning process should Dawson's application process be successful. Although I am want to be part of the Core Team, I declined from being in charge of the Team, due to the many projects I am already involved in county wide.

Ongoing Conversations regarding possible a low cost housing expansion with the Dawson Housing Group – I am researching options with HUD, MN DEED and USDA folks on the possibility of an expansion project of three bedroom housing

options for low income families that would be created on property adjacent to the Parkview Apartments. The USDA is trying to get low income families into current homes for sale in cities and towns rather than creating more low income brick and mortar new building projects. They also have a guaranteed loan program that helps low income families access up to 99,000.00 loans for existing single family housing stock. I am hoping to be able to get a meeting of leaders along with the Dawson Housing group in June or July to discuss the options that would be best for them. Kim Miller and I will be working to set up a meeting to get the ball rolling.

April 25th – Telephone Conference with Lisa Hughes form MN DEED – I had a long conference with Lisa Hughes about getting the City of Madison, Block 48 property advertised on the Location One system that allows cities and other municipalities to advertise property and other building locations, free of charge on this LOIS site. She explained to me the details about how to get access to advertise both Block 48 as well as the restoration and development of the former CAST industrial site in Madison. Aerial photography and specs of the property as well as information about the community where the property is located can be added with up to twelve pages to comprehensively offer as much information as possible on the sites. I also asked if she could come out to our county and see the sites and offer any additional ideas to target businesses in the region or metro area that are looking to expand their businesses in rural locations. Lisa is a great resource to assist cities and counties with development issues and assist City Managers and others to get redevelopment plans and deals underway. She is a great resource and will be coming sometime in June when she returns from vacation. I will try to set up a time for her to present an overview of what she can do to assist us into the future.

April 26th – LqP County EDA Bylaws Meeting – The Lac qui Parle County EDA needs to seriously look at amending their bylaws to bring them up to date to the current time and to assist us more specifically with our mission and the parameters of our responsibilities given the funding and current staff capacity. The County EDA needs more policies and procedures in place that make it more clear to the cities and county we serve about how we will engage in our work and what our capacity can be in light of the budget capacity we have and how quickly it can be increased to meet the capacity of the demands in our County. We are fine tuning our work plans and our overall strategic planning to mirror the CEDs Plan of the Upper Minnesota Valley Regional Commission as well as to take into consideration how to streamline our efforts with the individual cities and towns in our County. This process will help us

both make the lines of communication and interaction more clear and also make it clear where funding restriction stand in terms of what we can do into the future as a County EDA to build additional capacity to grow our Economic Development plans over time and into the future.

April 28th - I attended an educational seminar about working with the Public using Game Theory Principals be successful in the interactions. - Cottage Grove, MN. This seminar was an excellent seminar and is transferable to any sector of the working in any area with the public in general. This particular training was targeted for Property Code Enforcement Inspectors but it is generally transferable to any job that deals with the general public. I attended for the information I learned but also to consider offering the same training to our County, City and Business leaders as a way to give them transferable skills to learn the strategies employed in Game Theory to assist them in keeping the encounters non-threatening, non-personal and create win/win situations for the citizen as well as the municipal employee that deals with them in sometimes difficult circumstances. I believe this training is transferable to any situation and would be good for educators, County and City elected officials as well as municipal and county employees that deal with the public on a regular basis. Dan Anderson is a Code Inspector Manager in Chandler, AZ and has years of experience as a code inspector himself and now in his management role in Chandler. He was an excellent presenter and I would love to consider him coming to our region and sharing his expertise in a one day seminar next year. I think it would be beneficial for all who choose to attend. I plan to speak with the UMVRDC about the possibilities of offering this for the five county region in 2018 as one option for training in our region.

May 1 – Madison EDA Meeting – Attended the Madison EDA Meeting to discuss the plans for redevelopment of Block 48, getting signs made for the property with contact information on the sign as well as registering the sign on the State Location One site as aforementioned in my item on April 25th and Lisa Hughes advice. The CAST project was also discussed and that is underway for the advertisement as well as signage for the Leasing of the space and the fact that Mr. Monnens is willing to finish the space available to suit the individual needs of the potential tenant.

May 2 - Meeting with Dale Monnens - Restoration of CAST Building Met with Mr. Monnens to discuss how the to advertise on the Location One site about the space available and he provided several aerial shots of the property to post at that site.

May 3, 4 – Southern Minnesota Tourism Meeting in Austin, MN I attended the SMTA meeting in Austin and was part of break out groups discussion about “How to use an Annual Report to communicate the work you do to your Stakeholders”. Representatives were also present from the Minnesota Tourism Office to try to explain where the Legislature for more Tourism funding stands at this time. There is a concern that the funding will not be increased as hoped with the added surplus the State has experienced, and that at best, funding would remain at the previous levels. It is always a good opportunity to network with folks in other regions in Southern Minnesota to discuss what they have been doing in their areas.

Summer Intern Grant Award -

May 5 – Meeting with Webmaster in St. Paul re: Summer Intern Project – Met with my webmaster to discuss in more detail about how to roll out the summer project of contacting businesses to alert them to the fact that they can qualify for a free banner ad on our LqP County Website that will rotate in and out 24 hours a day, 7 days a week, if they currently have a webpage or social media presence already on the internet. Those that do not have a Social Media page or small website about their business on the internet, can come to training with the webmaster and by the end of the day they WILL have a social media presence online and therefore qualify for the free banner ad on our website.

Businesses will need to provide a horizontal landscape photo of their business as well as their phone contact information, their hours of operation, their address and a LIVE link to their web social media or business webpage.

This will give our businesses another opportunity to have free advertising on our website as a value-added perk for our County Businesses.

In addition our Summer Intern will be involved in assisting us with a Business Retention and Expansion survey for our businesses that should help us figure out if there are more effective ways of assisting our businesses with expansion and meaningful growth into the future. We hope to also identify those business owners who might be ready to transition their businesses as they look to retirement or to possibly selling their businesses for other reasons, rather than just closing their doors.

May 8 – 12th – Family Funeral – Out of State.

May 24th – The Lac qui Parle County EDA Board Meeting was changed to this date from the original May 17th date, due to the absence of the Director the week previous.

Respectfully submitted,

Pamela J. Ellison

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT
Statement for the month of May 2017**

SALES	2016	2017	% of Sales	2016 YTD	2017 YTD	% of Sales
Liquor	9,594.00	9,395.20	26.60%	45,131.98	48,457.47	30.99%
Beer	28,076.06	25,245.07	71.47%	111,196.31	105,960.66	67.77%
Mix, Ice, Etc.	512.15	682.96	1.93%	1,900.56	1,942.44	1.24%
TOTAL SALES	38,182.21	35,323.23	100.00%	158,228.85	156,360.57	100.00%
COST OF SALES						
Inventory at 1st of month	46,613.58	48,049.18	136.03%	217,799.21	191,973.74	122.78%
Purchases	25,823.99	19,387.71	54.89%	109,886.29	116,198.50	74.31%
Freight	129.80	113.80	0.32%	789.80	751.00	0.48%
Inventory at end of month	47,906.50	44,979.15	127.34%	224,954.08	206,874.00	132.31%
TOTAL COST OF SALES	24,660.87	22,571.54	63.90%	103,521.22	102,049.24	65.27%
GROSS PROFIT	13,521.34	12,751.69	36.10%	54,707.63	54,311.33	34.73%
OPERATING EXPENSE						
Labor	3,794.46	4,037.07	11.43%	21,161.76	22,592.86	14.45%
PERA	83.70	81.60	0.23%	430.32	480.54	0.31%
FICA	290.30	308.86	0.87%	1,618.98	1,728.43	1.11%
Mandatory Medicare	0.00		0.00%	0.00	0.00	0.00%
Worker's Compensation	0.00		0.00%	0.00	0.00	0.00%
City Health Insurance	424.58	424.58	1.20%	2,122.90	2,122.90	1.36%
General Supplies	5.99		0.00%	106.76	29.99	0.02%
* Audit Service	83.34		0.00%	416.70	0.00	0.00%
Dues & Subscriptions	0.00		0.00%	391.00	391.00	0.25%
Licenses & Taxes	0.00		0.00%	0.00	0.00	0.00%
Telephone	166.00	123.34	0.35%	581.17	550.77	0.35%
Advertising	141.76	373.00	1.06%	1,767.69	1,682.26	1.08%
Utilities	557.90	465.04	1.32%	1,822.53	2,500.71	1.60%
* Property Insurance	133.75		0.00%	668.75	1,559.00	1.00%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	0.00	1,056.42	2.99%	0.00	56.45	0.04%
Equipment Maint.	0.00		0.00%	0.00	2,398.29	1.53%
Contractual Services	581.86	491.44	1.39%	2,310.78	2,261.69	1.45%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	43.92		0.00%	219.60	516.00	0.33%
Miscellaneous	0.00		0.00%	0.00	0.00	0.00%
Depreciation	229.60	485.98	1.38%	1,148.00	2,429.90	1.55%
TOTAL OPERATING EXPENSE	6,537.16	7,847.33	22.22%	34,766.94	41,300.79	26.41%
Operating Income	6,984.18	4,904.36	13.88%	19,940.69	13,010.54	8.32%
Nonoperating Revenues:						
Interest Income	0.00		0.00%			0.00%
NET INCOME	6,984.18	4,904.36	13.88%	19,940.69	13,010.54	8.32%

* Standard values per month

Export Date	Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
<u>MAY 2017 Mobile 311 Report</u>										
6/9/2017 10:31	Work in Progress		Lutheran Home	New Construction	5/31/2017 1:30:05 PM	linedept	6/6/2017 12:56:10 PM	linedept	Not sure how the work in progress was deleted but this is continued from the earlier home project.	All of the terminations are done, just have to energize the wire. These are photos of what we call a crows foot. Where the underground hoot to the overhead.
6/9/2017 10:31	Complete	0	No Geocode	Streets - Other	5/30/2017 10:36:22 AM	Allan.Thompson	5/30/2017 10:36:23 AM	Allan.Thompson		5/25/17 blade alleys
6/9/2017 10:31	Complete	521	8TH AVE	Electric - Other	5/30/2017 9:37:57 AM	Angie.Amland	5/31/2017 2:02:33 PM	linedept	Nancy Tofte called and would like someone to check out her electrical line that comes to her house. The screws are coming out of the clamp that secures the gray tube to the house.	
30 6/9/2017 10:31	New Request	324	6TH ST	Pavement repair	5/26/2017 12:51:58 PM	Angie.Amland	5/26/2017 12:51:58 PM	Angie.Amland	Kari Brown called to report Curbing by the driveway coming loose- broken away	
6/9/2017 10:31	Complete	104	6TH AVE	Electric - Other	5/26/2017 11:14:08 AM	linedept	5/26/2017 11:14:56 AM	linedept		Hung the flower baskets on Main Street
6/9/2017 10:31	Complete	0	Mike Bredeck	Tree Trimming	5/26/2017 11:13:08 AM	linedept	5/26/2017 11:13:09 AM	linedept		Took down mike bredecks tree that was in the lines.
6/9/2017 10:31	Complete	304	CENTRAL AVE	High Grass	5/26/2017 10:00:36 AM	Allan.Thompson	6/2/2017 3:15:20 PM	Angie.Amland	Recheck 6/2/17	grass is about a foot tall 6/2/17 lawn is mowed but not trimmed see photo
6/9/2017 10:31	New Request	210	10TH ST	New Construction	5/25/2017 9:46:12 AM	linedept	5/25/2017 9:46:12 AM	linedept	Installed crows foot for Boise Halverson block for underground.	Wire still needs to be drilled in.
6/9/2017 10:31	Complete	0	No Geocode	Electric - Other	5/24/2017 11:38:46 AM	linedept	5/24/2017 11:38:47 AM	linedept	Installing LED lighting	All the lights on highway 75 are changed to LED.

6/9/2017 10:31	New Request	1001	2ND ST	Valve Maintenance	5/23/2017 3:22:00 PM	Angie.Amland	Angie.Amland	5/23/2017 3:22:00 PM	Angie.Amland	Gary Omland called about Curtis Wildung's place too. Snow plow hit shut off valves in street this winter. Needs to be checked and repaired.
6/9/2017 10:31	New Request	123	11TH AVE	Valve Maintenance	5/23/2017 3:20:58 PM	Angie.Amland	Angie.Amland	5/23/2017 3:20:58 PM	Angie.Amland	Gary Omland called. Snow plow hit shut off valves in street this winter. Needs to be checked and repaired.
6/9/2017 10:31	Notice Sent	0	No Geocode	Streets - Other	5/23/2017 11:01:58 AM	Allan.Thompson	Angie.Amland	6/8/2017 11:02:45 AM	Angie.Amland	5/22/17 determine and measure two properties for property lines 2.5 hrs
6/9/2017 10:31	City Attorney	514	6TH AVE	Junk Vehicle/Blight	5/22/2017 1:54:34 PM	Angie.Amland	Angie.Amland	6/2/2017 10:26:18 AM	Angie.Amland	Recheck on 5/30/17- Complaint from neighbor about junk on property and RATS.
6/9/2017 10:31	Complete	308	CENTRAL AVE	High Grass	5/19/2017 3:08:11 PM	Allan.Thompson	Angie.Amland	5/26/2017 11:10:59 AM	Angie.Amland	Recheck 05/26/2017 AFTER NOON
6/9/2017 10:31	Complete	102	5TH ST W	High Grass	5/19/2017 3:02:14 PM	Allan.Thompson	Angie.Amland	5/26/2017 11:11:13 AM	Angie.Amland	Recheck 05/26/2017 AFTER NOON
6/9/2017 10:31	Complete	613	3rd Ave	High Grass	5/19/2017 2:37:27 PM	Allan.Thompson	Angie.Amland	5/26/2017 11:11:38 AM	Angie.Amland	Recheck 05/26/2017 AFTER NOON
6/9/2017 10:31	Complete	621	3RD AVE	High Grass	5/19/2017 2:34:40 PM	Allan.Thompson	Angie.Amland	5/26/2017 11:11:57 AM	Angie.Amland	Recheck 05/26/2017 AFTER NOON
6/9/2017 10:31	Complete	111	2ND AVE	High Grass	5/19/2017 11:37:56 AM	Allan.Thompson	Angie.Amland	5/26/2017 11:12:35 AM	Angie.Amland	Recheck 05/26/2017 AFTER NOON
										5/26/17 determine and measure two properties for property lines 2.5 hrs
										lots of junk/garbage piled on porch 6/2/17 still piled up on porch
										grass is over six inches long 5/26/17 lawn has been mowed
										grass is a foot tall 5/26/17 lawn has been mowed
										grass is about a foot tall 5/26/17 lawn has been mowed
										5/19/17 grass is about a foot tall also garbage on lawn two photos 5/26/17 lawn has been mowed and garbage picked up
										5/19/17 grass is over six inches. 5/25 Brian called and said it would get mowed 5/26/17 lawn has been mowed

6/9/2017 10:31	Complete	622	5TH ST	High Grass	5/19/2017 11:27:07 AM	Allan.Thompson	5/26/2017 11:13:11 AM	Angie.Amland	Recheck 05/26/2017 AFTER NOON	5/19/17 some grass is a foot tall. 5/25 Bendel says not his property. 5/26/17 lawn has been mowed
6/9/2017 10:31	Complete	715	7TH AVE	High Grass	5/19/2017 11:24:19 AM	Allan.Thompson	5/26/2017 12:52:45 PM	Angie.Amland	Recheck 05/26/2017 AFTER NOON	grass is a foot tall. Bendel says it should be mowed by fri or sat 5/26/17 this lawn is being mowed
6/9/2017 10:31	Complete	321	8TH AVE	High Grass	5/19/2017 11:19:59 AM	Allan.Thompson	5/26/2017 12:53:10 PM	Angie.Amland	Recheck 05/26/2017 AFTER NOON	5/19/17 dollar general grass is over a foot tall 5/26/17 lawn has been mowed
6/9/2017 10:31	Complete	214	8TH AVE	High Grass	5/19/2017 11:14:17 AM	Allan.Thompson	5/26/2017 12:54:39 PM	Angie.Amland	Gave this property to Dick Adams to mow. Recheck 05/26/2017 AFTER NOON	grass is over a foot tall 5/26/17 lawn has not been mowed
6/9/2017 10:31	Complete	422	2ND AVE	Code Enforcement - Other	5/19/2017 8:36:10 AM	Angie.Amland	5/19/2017 3:58:23 PM	Angie.Amland	Tall Grass was reported for this property	5/19/17 lawn is mowed
6/9/2017 10:31	Complete	224	2ND ST	High Grass	5/17/2017 3:00:49 PM	Allan.Thompson	5/24/2017 1:16:24 PM	Angie.Amland	Recheck on 5/24/17 at noon	Grass is over six inches. as of 5/24/17 this lawn has been mowed
6/9/2017 10:31	Complete	317	2ND ST	High Grass	5/17/2017 2:54:40 PM	Allan.Thompson	5/24/2017 1:33:50 PM	Angie.Amland	Recheck by noon 5/24/17-NOT MOWED & AUTHORIZED DICK ADAMS TO MOW ALL SUMMER 2017	grass is a foot tall. as of 5/24/17 lawn has not been mowed
6/9/2017 10:31	Complete	315	7TH ST	High Grass	5/17/2017 2:39:41 PM	Allan.Thompson	5/24/2017 1:16:41 PM	Angie.Amland	Recheck 5/24/17	Grass is over six inches. as of 5/24/17 this lawn has been mowed
6/9/2017 10:31	Complete	622	4TH AVE	High Grass	5/17/2017 2:37:53 PM	Allan.Thompson	5/24/2017 1:34:14 PM	Angie.Amland	Recheck 5/24/17-NOT MOWED & AUTHORIZED DICK ADAMS TO MOW ALL SUMMER 2017	grass is a foot tall. as of 5/24/17 nothing is mowed.
6/9/2017 10:31	Complete	514	6TH AVE	High Grass	5/17/2017 2:35:30 PM	Allan.Thompson	5/24/2017 1:34:41 PM	Angie.Amland	Recheck 5/24/17-NOT MOWED & AUTHORIZED DICK ADAMS TO MOW ALL SUMMER 2017	grass is a foot tall. as of 5/24/17 nothing is mowed

6/9/2017 10:31	Complete		no address	Overflow	5/15/2017 10:03:00 AM	Dennis.Vonderharr	5/15/2017 10:04:38 AM	Dennis.Vonderharr	sludge transfer	transferred 90,000 gals. from tank#1 to #2
6/9/2017 10:31	Complete	320	11TH ST	Tree on Line	5/8/2017 4:05:30 PM	Angie.Amland	5/31/2017 1:29:52 PM	linedept	Mary Carlson called and said there is a branch on a power line by her house	
6/9/2017 10:31	Complete	2355	241 ave	Maintenance	5/8/2017 1:10:09 PM	Dennis.Vonderharr	5/8/2017 1:10:10 PM	Dennis.Vonderharr	Roots Blower	changed oil on blower #3 at 3740 hrs. or 6 months on 5-8-17. Rotate between #2 & #3 every other month. Small blower #1 changed every 3 months, next change 6-7-17.
6/9/2017 10:31	Complete	516	5TH AVE	Junk Vehicle/Blight	5/5/2017 8:20:12 AM	Allan.Thompson	5/8/2017 8:55:56 AM	Angie.Amland	Flores-sent notice. No follow up needed. Olson San or City will bill them if no comply.	not sorted for City cleanup
6/9/2017 10:31	Complete	0	No Geocode	Streets - Other	5/4/2017 4:20:23 PM	Allan.Thompson	5/4/2017 4:20:24 PM	Allan.Thompson	blade alleys	was a little dry
6/9/2017 10:31	Complete	721	6TH ST	Junk Vehicle/Blight	5/3/2017 2:32:10 PM	Allan.Thompson	5/8/2017 8:56:51 AM	Angie.Amland	Thomson-sent notice. No follow up needed. Olson San or City will bill them if no comply.	not sorted for City cleanup
6/9/2017 10:31	Complete	521	4TH AVE	Junk Vehicle/Blight	5/3/2017 10:46:21 AM	Allan.Thompson	5/8/2017 9:11:13 AM	Angie.Amland	Avila-sent notice. No follow up needed. Olson San or City will bill them if no comply.	not sorted for City cleanup
6/9/2017 10:31	Complete	503	6TH AVE	Junk Vehicle/Blight	5/3/2017 9:34:26 AM	Allan.Thompson	5/8/2017 9:12:11 AM	Angie.Amland	Hansen-sent notice. No follow up needed. Olson San or City will bill them if no comply.	not sorted for City cleanup
6/9/2017 10:31	Complete	2355	241 ave	Maintenance	5/2/2017 3:43:30 PM	Dennis.Vonderharr	5/8/2017 1:12:06 PM	Dennis.Vonderharr	WAS	wasted RAS from both clarifiers to south storage
6/9/2017 10:31	Complete	612	2ND AVE	Junk Vehicle/Blight	5/2/2017 11:41:07 AM	Allan.Thompson	5/8/2017 9:13:00 AM	Angie.Amland	Jibben-sent notice. No follow up needed. Olson San or City will bill them if no comply.	not sorted for City cleanup

6/9/2017 10:31	Complete	411	5TH AVE	Junk Vehicle/Blight	5/2/2017 10:20:37 AM	Allan.Thompson	5/8/2017 9:14:45 AM	Angie.Amland	Dahle apartment building--sent notice. No follow up needed. Olson San or City will bill them if no comply.	not sorted for City cleanup
6/9/2017 10:31	Complete	410	7TH AVE	Junk Vehicle/Blight	5/2/2017 10:11:13 AM	Allan.Thompson	5/8/2017 9:16:05 AM	Angie.Amland	Lavioe-sent notice. No follow up needed. Olson San or City will bill them if no comply.	not sorted for City cleanup
6/9/2017 10:31	Complete	622	5TH ST	Junk Vehicle/Blight	5/2/2017 10:09:04 AM	Allan.Thompson	5/8/2017 9:16:47 AM	Angie.Amland	Blum-sent notice. No follow up needed. Olson San or City will bill them if no comply.	not sorted for City cleanup
6/9/2017 10:31	Complete	409	8TH AVE	Junk Vehicle/Blight	5/2/2017 10:01:36 AM	Allan.Thompson	5/8/2017 9:17:36 AM	Angie.Amland	Smith-sent notice. No follow up needed. Olson San or City will bill them if no comply.	not sorted for City cleanup
6/9/2017 10:31	Complete	810	7TH ST	Junk Vehicle/Blight	5/2/2017 9:56:49 AM	Allan.Thompson	5/8/2017 9:18:05 AM	Angie.Amland	Oman-sent notice. No follow up needed. Olson San or City will bill them if no comply.	not sorted for City cleanup
6/9/2017 10:31	Complete	2355	241ave	Maintenance	5/1/2017 11:22:55 AM	Dennis.Vonderharr	5/1/2017 11:24:31 AM	Dennis.Vonderharr	Roots Blowers	changed oil on blower#1 & blower #2 on 3/2/17

**PIONEERLAND LIBRARY SYSTEM BOARD MEETING
THURSDAY, JUNE 15, 2017**

Second Floor Multipurpose Room, Willmar Public Library
RSVP by calling 320-235-6106 Ext. 28 (Laurie) or laurie.ortega@pioneerland.lib.mn.us

6:30 p.m. Finance Committee (PLS headquarters Room 216)

7:00 p.m. Board Meeting

Agenda

- I. Call to order (Antony)
- II. Roll Call & Introductions
- III. Approval of agenda Action
- IV. Approval of April 20, 2017 Board Minutes Action

- V. Committee Reports
 - A) Finance Committee (Housman)**
 - 1) May 2017 financial report Action
 - 2) Approval of bills and check registers Action
 - 3) RLBSS Application (FY18) Action
 - 4) D & O Insurance renewal Action
 - 5) 2018 budget Info

 - B) Personnel Committee**
 - 1) New Hires: Alicia Evans, Library Asst. I, Willmar Action
Christina Menge, Library Asst. I, Graceville
 - 2) Director Salary Action

- VI. New Business

- VII. Old Business

- VIII. Director's Report
 - A) New telecom contract (Arvig) progress updates Info

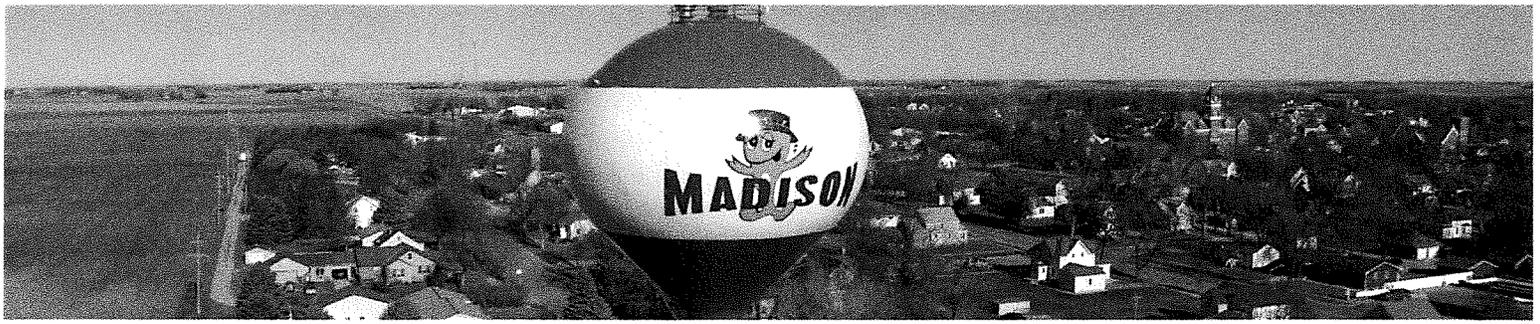
- IX. Other:
 - A) Future Board and Executive Meetings:
Next Board meeting is scheduled for October 19, 2017, @ 7:00 PM (Finance 6:30)
Exec/Finance Meetings: July 20, August 17, and ** **September 14 @ 6:00 P.M.**

- X. Adjournment

CITY COUNCIL CHECKLIST

6/9/2017

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Irrigation Flags of Honor	5/13/2013	Thole	CM, Parks	Installed	completed
Downtown Alleyway Water Problem	9/19/2013	Conroy	CM, Streets	paved curb to properly drain water	completed
Water Main Relocation - Cargill	2/28/2014		CM, Engineer	Mains installed, working on easements	completed
Disc Golf Course	3/10/2014	Conroy	CM	Delivery and installation complete by June	completed
Weed Control	5/27/2014	Zahrbock	Parks	sprayed and will continue to spray	completed
Junk Vehicles - Modify Ordinance	7/28/2014	Meyer	CM, Attorney	Proposed Ordinance	completed
Snow Removal Sidewalks	1/26/2015	Conroy	CM PW	Follow Ordinance Procedure	completed
Prairie Arts Center Bats	2/23/2015	Conroy	CM	Bat Guy followed up, some areas are going to need to be ad	ongoing
Contracted Mowing Services	7/28/2014	Zahrbock	CM, Parks	Contracted with Richards Adams	ongoing
Lawn Ordinance	4/27/2015	Conroy	Streets	mowed and will continue to mow throughout	ongoing
Swimming Pool Renovation	2/11/2013	Thole	CM, Parks	Donations remain	ongoing
Planning and Zoning updates	12/28/2015	Thole	CM	Ordinance to be approved	ongoing
Landscape Library-	11/2/2015	Thole	Parks	City Staff with design input from boards	ongoing
Pool House - Renovations	7/13/2015	Conroy	CM, Parks	Work in Progress	ongoing
Playground - Kiwanis Kiddie Park	7/13/2015	Meyer	CM, Parks	Wood Fiber complete, city to repair turf around edges	ongoing
Outside City Limits Properties	8/13/2012	Zahrbock	CM, Attorney	Letter sent and responded from LqP Env.	ongoing
Downtown Disctric Maintenance Fund	11/23/2015	Zahrbock	CM	Dismissed	ongoing
Sump Pumps	8/22/2016	Thole	CM, PW	Ordinance approved and notices mailed to homes	ongoing
Grand Theatre - Seat Project	5/11/2015	Meyer	CM	City will be fiscal agent and deliver acknowledgment	ongoing
Outside City Limits Properties	8/8/2016	Zahrbock	CM, Attorney	City Attorney to address with County Board	ongoing
Tree Trimming	9/26/2016	Meyer	CM, PW	obstructed sidewalks/streets documented and assigned	ongoing
Prairie Arts Center Steps	2/8/2016	Thole	CM	No work at this time for 2016	ongoing
Praire Arts Windows	11/9/2015	Thole	CM	Local contractor to board windows	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Contractor contatcted to evaluate methods	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Create task force	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Discuss potential ideas once property is cleared	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Reported on MNDOT list of projects	ongoing
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Seeking bids from contractors 2017	ongoing
Hazardous Houses	4/20/2017	Thole	CM, Attorney	Performed 2017 annual inspection letters issued.	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Committee meeting June 29th	ongoing
Daycare Shortage	5/8/2017	EDA	CM, Zahrbock	Continue Community Conversation	ongoing
Theater/Public Restrooms	5/8/2017	EDA	CM, Meyer	Continue Community Conversation	ongoing
Community/Rec/Senior Center	5/2/2017	EDA	CM, Conroy	Arranging with SWIF for meeting with planners	ongoing



Water Treatment Facility

The Madison Water Treatment Plant was constructed in 1998 as the first municipal reverse osmosis treatment plant in the State of Minnesota.

It has a design capacity of approximately 400,000 gallons per day. The treatment process consists of two major processes, sand filtration and reverse osmosis membrane treatment. The water is pumped from two wells located south and west of the facility.

The filtration process begins with the well water being pumped through a nozzle aerator on top of the filter. The purpose of aeration is to increase the oxygen concentration of the water. Oxygen oxidizes iron to an insoluble particle form so it can be filtered from the water. The nozzle aerator sprays the water into a pan. A forced draft fan blows air through the aerator to further aid the aeration and oxidation process.

From the aerator, the water flows into a 9,000 gallon detention tank which holds the water for approximately 20 minutes. The detention tank allows for further oxidation of the iron. Potassium Permanganate is added prior to the detention tank to oxidize the manganese.

After the detention tank the water flows to three filter cells. Each cell consists of a media retaining underdrain system and dual filter media. The media consists of anthracite and green sand. Unoxidized iron and manganese attach to the green sand surface. The green sand is recharged through a combination of backwashing and chemical treatment with potassium permanganate. Polymer is also added prior to the filter to catch the oxidized iron and manganese and develop large

particles called "floc" which are more easily filterable.

Backwashing is accomplished by pumping water through the media from the bottom up. The lighter iron and manganese particles are carried out of the filter in the backwash water while the heavier filter media settles back down once the process ceases. The backwash water flows to a reclaim tank in which the iron and manganese is allowed to again settle. The clear water is "reclaimed" to the filter while the iron and manganese sludge is pumped to the sanitary sewer.

The filtered water flows to a 50,000 gallon clearwell. Approximately 75 percent of this water is pumped to the reverse osmosis system. Prior to reverse osmosis hydrochloric acid, antiscalant, and sodium bisulfite are added. The hydrochloric acid and antiscalant are added to prevent the calcium carbonate from forming a precipitate. Sodium bisulfite is added to remove any remaining oxidants that were not exhausted in the filter.

The reverse osmosis process begins with a pump which increases the water pressure to approximately 215 psi. The

pressure forces the water molecules through the membrane. Dissolved solids in the water are not able to pass through the membrane and are discharged in a reject stream. The reject stream, approximately 30 percent of the total reverse osmosis flow, is sent to the sanitary sewer. The membranes remove 95 to 99 percent of the dissolved solids, including hardness and sulfates.

The product water which passes through the membranes is pumped to a second 50,000 gallon clearwell. After the reverse osmosis process, the water has a pH of 5.5 and is corrosive. Caustic soda is added to the product water to increase the pH of the water. The remaining 25 percent of the filtered water that was not treated in the reverse osmosis system is blended into the product water to decrease the corrosiveness of the water.

The blended reverse osmosis treated water is pumped to the distribution system using two 30-horsepower pumps. The water is chlorinated before leaving the plant to provide a disinfecting residual. Fluoride is also added to enhance public dental health.

Water Quality		
Parameter	Untreated Water	Treated Water
Total Dissolved Solid	2,000 mg/L	570 mg/L
Hardness	1,200 mg/L	340 mg/L
Sulfates	1,100 mg/L	310 mg/L
Iron	6-8 mg/L	<0.05 mg/L
Manganese	0.45 mg/L	< 0.05 mg/L



Wastewater Treatment Facility

The facility was recently upgraded in 2015-2016 to be able to meet upcoming limits and a general upgrade to replace worn equipment.

The Madison Wastewater Treatment Plant (WWTP) was originally constructed at the current site in 1984. The upgrades were completed for approximately \$3.7 million by KHC Construction, Inc. of Marshall, Minnesota.

The WWTP receives all the City's sewage which flows by gravity to the plant. From this location it is pumped through the preliminary treatment building. Preliminary treatment consists of a mechanically cleaned fine screen and aerated grit removal. The fine screen removes mostly inorganic solids such as rags, plastic and similar items. These are critical to remove to protect downstream pumps from plugging and to prevent floating plastics from reaching the receiving water. The grit is removed to protect the pumps and equipment from the grit which is quite abrasive.

After pretreatment, the water is biologically treated in the oxidation ditches. The ditches use naturally occurring bacteria and micro-organisms (biosolids) to stabilize and treat the wastewater. The ditches have jet mixers which keep the water mixed and add oxygen to the water. It is critical to maintain a high level of oxygen to allow full treatment and to prevent odors.

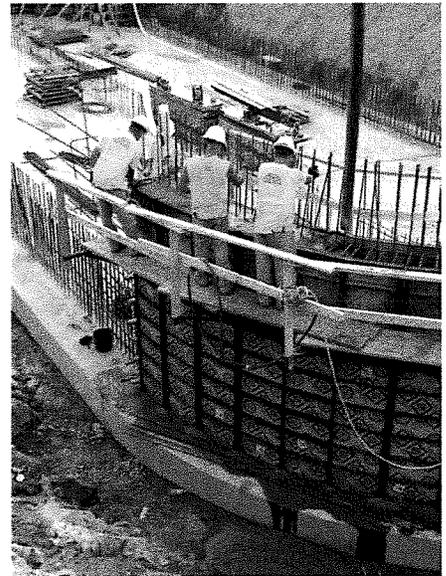
The biologically treated wastewater is then settled in the clarifiers. The biosolids settle in the clarifiers while the clear treated effluent flows over to disinfection. The biosolids are pumped back to the ditches to continue to treat incoming wastewater. A portion of biosolids are stored in a biosolids

tank for seasonal land application. The biosolids are generally high in nitrogen and phosphorus and considered a valuable natural fertilizer.

The clarifier effluent is then disinfected prior to discharge. The disinfection process at Madison utilizes chlorine to kill pathogens before the water is discharged. Chlorine is highly toxic to pathogens and natural aquatic life. Therefore the water is also de-chlorinated prior to discharge to prevent unintentional killing of fish and aquatic organisms in the receiving water. All effluent is tested a minimum of once per week to ensure limits are complied with. Certain parameters are tested once per day.



The facility is designed to treat a peak flow of 480,000 gallons per day (gpd) average flow with a peak flow capacity of 1,580,000 gpd. This is approximately 1,100 gallons per minute at the peak rate. A summary of design loadings is presented below.



Design Wastewater Flows & Loadings

Parameter	Value	Unit
Design Year	2035	-
Design Population	1700	Persons
Average Dry Weather (ADW) Flow	0.159	MGD
Average Wet Weather (AWW) Flow	0.480	MGD
Peak Hourly (PHWW) Flow	1.41	MGD
Peak Instantaneous (PIWW) Flow	1.58	MGD
Biochemical Oxygen Demand, Carbonaceous 5-day (CBOD5)	535	lb/day
Total Suspended Solids (TSS)	475	lb/day



FIRE ALARM CHECKOUT PROPOSAL

AUTOMATIC BUILDING CONTROLS, INC.

Customer Code: MADCITMN

4300 W 61ST Street N • Sioux Falls, SD 57107 • 605-336-1200 • FAX 605-336-0088 Date: 05/23/17

Location: Madison City Hall
404 6th Ave
Madison, MN 56256

Bill To: Madison City Hall
404 6th Ave
Madison, MN 56256

The following is included in the Annual Fire Alarm Checkout: per NFPA Code 72

- | |
|---|
| <ol style="list-style-type: none"> 1. Check wiring for shorts, opens, resistance to ground and correct circuit wiring. 2. Check end of line resistor, diode or capacitor. 3. Test all manual stations, clean, meter, calibrate all smoke, beam and flame detectors, spot check thermal detectors. 4. Test all signals - horns, bells, chimes, lights, strobes and speakers. 5. Test zone annunciation and remote annunciation. 6. Test zone coding and pre-signals. 7. Test local and remote trouble signals. 8. Test city connect, fan shutdown, elevator recall functions, and auxiliary functions. 9. Test sprinkler flow indication and tamper indication. 10. Test batteries for proper voltage and charge current. 11. Instruct owner regarding panel operation and system operation. 12. Present owner with a Fire Alarm Test Report listing system condition. |
|---|

The above checkout is routine Annual maintenance. Any repairs or replacement of defective material will be stated on the Fire Alarm Test report. Proper authorization will be required before Automatic Building Controls Inc. will proceed with necessary repairs.

Total price will be a sum of \$463.00 for a complete checkout as stated, to be completed and billed in April of 2018.

Please "X" here if Sales Tax Exempt _____

To accept this proposal, **please sign and return one copy.** Price is good for 30 days.

CUSTOMER	Madison City Hall	
SIGNATURE		
NAME		
TITLE	DATE	

AUTOMATIC BUILDING CONTROLS, INC.		
SIGNATURE	<i>Monte Dumke</i>	
NAME	Monte Dumke	
TITLE	DATE	05/23/17

Memo

To: Madison City Council, Lac qui Parle County Commissioners, M-M-N Elementary School, VFW Post 1656, Sons of Norway, Chamber of Commerce, and Local Churches (Faith Lutheran, St. Michaels's, St. John's, Calvary Baptist)

From: Kathleen Weber, City Clerk

Date: May 25, 2017

Re: Health Permit for Food Vendors

Enclosed please find information received from Countryside Public Health in regard to Health Permit requirements for food and beverage vendors at special event celebrations.

Please review this information and keep the permit requirements in mind when hosting a special event or celebration at which food and beverages will be served. This information may be copied and distributed as needed.

Any questions regarding food handling and/or permit requirements should be directed to Countryside Public Health.

Thank you for your cooperation in this matter.



May 18, 2017

CITY CLERK/CHAMBER DIRECTOR
404 6TH AVE.
MADISON MN 56256

Re: Health Permits (Special Event License) required for Food/Beverage Vendors at Special Event Celebrations

Dear City Clerk/Chamber Director/Mayor:

Food safety is an ongoing concern. It is especially important during special event celebrations, when keeping foods at proper temperature is especially difficult, and the number of person seating the food is often large. It is important to remember that two types of groups which attend these types of celebrations and eat the food are children and persons aged 55 and over. These two groups are considered "high risk" because they are more susceptible to becoming seriously ill if they have eaten contaminated or improperly handled food.

If your city or community is having a special event or celebration where food or beverages are served, the individual group or city is required by law to obtain a health permit **PRIOR** to the event.

If the city is sponsoring or allowing the event to occur, and allows non-permitted persons or groups to serve food or beverages, the city may be considered liable if foodborne illness outbreak occurs. By allowing only permitted persons or groups to prepare and serve food at these celebrations it transfers the responsibility from the city to the vendor.

It is not cumbersome to obtain a permit, but there are guidelines each vendor must follow. It has been our experience over the years that not all vendors are permitted by this Department as required. Those not permitted are far more likely to NOT know the safe food handling procedures, and this greatly increases the chance for a food borne illness outbreak.

Enclosed you will find an updated copy of the special event application for this year, plus the handouts given to each applicant. As of January 1, 2017, each special event requires a separate application

www.countrysidepublichealth.org

BIG STONE
342 2nd Street NW
ORTONVILLE, MN 56278
(320) 839-6135 V/TTY
866-277-5587

CHIPPEWA
719 No. 7th St. • Suite 308
MONTEVIDEO, MN 56265
(320) 269-2174 V/TTY
800-894-0192

LAC QUI PARLE
422 5th Avenue • Suite 305
MADISON, MN 56256
(320) 598-7313 V/TTY
800-255-0736

SWIFT
201 13th St. S.
BENSON, MN 56215
(320) 843-4546 V/TTY
800-657-3294

YELLOW MEDICINE
415 9th Avenue, Suite 106
GRANITE FALLS, MN 56241
(320) 564-3010 V/TTY
800-407-3628

Event Information

Name of Event : _____

Location: _____

Event Site

City

County

Event Begin Date: _____ Event End Date: _____ Time of Event: _____

Complete the following information.

1. List all food and beverages which will be served at this stand and include their sources.

2. List all equipment used in this food service operation.

3. What facilities will be provided for handwashing purposes?

4. Describe the facilities and procedures used for dishwashing.

5. What is the source of water for this stand? Indicate if hoses or containers are used for transporting water.

6. How will liquid and solid wastes be disposed?

COUNTRYSIDE PUBLIC HEALTH
201 13th St S, Benson, MN 56215
Phone: 320-843-4546 OR 1-844-630-9933

INITIAL LICENSE APPLICATION FOR SPECIAL EVENT FOOD STAND - 2017

Special Event Food Stand is a food and beverage service establishment which is used in conjunction with celebrations and special events, and which operates for no more than ten total days within the applicable license period. (MN Statute Section 157.15, Subdivision 14)

Check the license type: _____ Renewal ID# _____ New Establishment # _____

Fees: Initial Special Event Food Stand Fee: **\$35.00** Late Penalty Fee: **\$10.00** Total Fee: _____

Make checks payable to: Countryside Public Health

*** If you are submitting payment for more than one event please contact Environmental Health at 1-844-630-9933 for your total amount due.**

Notice: The issuance of a dishonored check to this department will require a service charge of \$20.00 per check as in MN Statutes, section 332.50.

APPLICATION AND FEE MUST BE RECEIVED 72 HOURS PRIOR TO THE EVENT TO AVOID THE LATE PENALTY FEE.

Applicant/Licensee Information

Primary Applicant/Licensee Name: _____ Social Security #: _____

Mailing Address: _____

Street/PO Box

City

State

Zip

Telephone: _____ - _____ - _____ Email: _____

Establishment/Group Information

Establishment/Group Name: _____

Minnesota Business Tax Identification Number (if applicable) _____

Worker's Compensation Information

Notice to all applicants: Minnesota Statutes, section 270.72, subd. 4, requires you to supply your Minnesota business tax identification number or your social security number. Minnesota Statutes section 176.182 also requires information regarding worker's compensation insurance. All data submitted on this application is public data, except the individual's social security number, which is private.

I certify that I am not required to carry worker's compensation liability coverage because:

- I am a sole proprietor and I have no employees.
- I have no employees who are covered by the worker's compensation law. Note: Only employees exempt by statute (spouse, parent, children) are not covered by the worker's compensation law.
- I represent a nonprofit association which does not pay more than \$1000 in salary or wages in a year.

- OR -

Insurance Company Name/Address/Policy (if applicable) _____

I certify that the information provided on this application is accurate and complete.

Signature: _____

Date: _____

- over -

and fee. The application fee for the first event is \$35.00 and each additional event, per applicant, is \$15.00 per event. No special event applicant can operate for more than 10 total days per calendar year. Please dispose of all outdated forms that you may have. Feel free to copy any of the enclosed materials.

The Initial Special Event application is also available on the Countryside Public Health Web Site at: www.countrysidepublichealth.org. (Select: Environmental Health/Licensing/Special Event Application).

It is our recommendation that your city develops and follows a policy that prohibits non-permitted food/beverage vendors from your special event celebrations.

It is our requirement that all persons preparing or serving food/beverages be permitted through our Environmental Health Section. If it is noted during an inspection that the vendor does not have a valid permit to serve food, it may be closed on the spot.

If you have any questions, please contact me at 320-843-4546 or 1-844-630-9933.

Sincerely,



Kristin A Lee, REHS
Environmental Health Director

Encl.

F/CPHS/Environmental/Forms/City Clerk SE Letter

Ambulance Service Billing Agreement

Advantage Billing Concepts / Expert T Billing And The City of Madison

This agreement for service made as of July 1, 2017 between the City of Madison, a Minnesota municipal corporation (“CITY”) and Expert T Billing, a Minnesota corporation (“CONTRACTOR”) shall specify the billing services the CONTRACTOR will provide to the CITY.

1. CONTRACTOR SERVICES AND OBLIGATIONS

1.1 The CONTRACTOR agrees to provide and furnish ambulance billing services for the CITY as follows:

- 1.1.1 Preparation of initial and monthly statements for all accounts and mailing to responsible parties.
- 1.1.2 Processing insurance on accounts that are subject to Medicare, Minnesota Care and Medicaid coverage.
- 1.1.3 Processing and assisting individuals with accounts and with third party insurance payments (private insurance) in order to coordinate payment to the CITY.
- 1.1.4 Issue up to three (3) billing statements on each account.
- 1.1.5 Issue delinquent account letters on all accounts that have not had any payment activity for 120 days.
- 1.1.6 Perform telephone follow-up calls on accounts to patients, medical providers, insurance carriers, or other facilitators to ensure reasonable collection efforts have been attempted. This would include the use of internet resources when applicable.
- 1.1.7 Per CITY authorization or directive, refer to a designated collection agency all delinquent accounts which have failed to have payment activity after the delinquent account letter was mailed and telephone calls made.
- 1.1.8 All accounts authorized for collection agency handling and as permitted under MN State Statute 270 A, shall be submitted to the Minnesota Department of Revenue and certified for collection per the Minnesota Revenue Recapture Act.
- 1.1.9 Furnish to the CITY a monthly accounting of all charges and revenue statements handled during the month as well as other billing system reports.

- 1.1.10 Respond to inquiries from individuals who have received ambulance service which are related to their accounts and balances due.
- 1.1.11 Forward complaints and all written comments received regarding the CITY to the CITY'S designee.
- 1.1.12 Retain possession of a back-up billing software program at a secure off-site location.
- 1.1.13 Perform and maintain a computer back-up of records on a daily basis.
- 1.1.14 At the termination of this agreement, return to the CITY all accounts receivable records and billing information as provided by the CITY over the course of the billing agreement(s).
- 1.1.15 Train and, where required, license CONTRACTOR personnel to provide services hereunder and to provide such services in accordance with all applicable laws, ordinances, regulations and rules of federal, state and local authority. CONTRACTOR will obtain all necessary certificates, permits and licenses at CONTRACTOR'S sole expense and, upon request, provide the CITY with evidence thereof.
- 1.1.16 Maintain a general liability insurance policy with a contract liability rider of \$2,000,000 annual aggregate and \$1,000,000 per occurrence. The CITY shall be named as an additional insured on the policy.

2. CITY OBLIGATIONS

- 2.1 The CITY agrees to provide and furnish the CONTRACTOR the following:
 - 2.1.1 Information required by the CONTRACTOR to properly bill the accounts. Information shall be in the form of legible EMS Patient Care Reports (PCRs) or typewritten information taken from the EMS - PCR. Legible information shall be required from electronic as well as paper information.
 - 2.1.2 THE CITY shall provide the CONTRACTOR with hospital admission face sheets and other information, including patient signatures, which may be available and legally obtainable for individuals receiving ambulance service when necessary for billing purposes.
 - 2.1.3 The CITY shall provide the CONTRACTOR with information that is necessary regarding collection for accounts that remain delinquent after the CONTRACTOR has provided billing services.

3. PAYMENT FOR SERVICES

3.1 The CITY agrees to pay for services performed by the CONTRACTOR as follows:

3.1.1 The charge of **\$27.00** per each billable transport. Rates are subject to review every two years. FieldBridge / Elite administration fee is an additional \$2.00 per transport if utilized.

3.2 The CONTRACTOR shall invoice the CITY monthly for services rendered and payment of each invoice shall be due within 30 days of the date of the invoice.

4. TERM, DEFAULT, AND TERMINATION

4.1 This agreement shall be effective on the date first mentioned above and shall extend through and including December 31, 2021, unless terminated prior to that date pursuant to this Article Four.

4.2 If any one or more of the following occurs: (1) a payment due from CITY to CONTRACTOR shall be and remain unpaid in whole or in part for more than sixty (60) days after same is due and payable; (2) CITY shall violate or default on any of the other covenant agreements, stipulations or conditions herein and such violation or default shall continue for a period of ten (10) days after written notice from CONTRACTOR of such violation or default; then it shall be optional for CONTRACTOR, without further demand or notice, to declare this agreement forfeited and the said Term ended and CONTRACTOR shall not be liable for damages by reason of such termination; but notwithstanding termination by CONTRACTOR, the liability of CITY for the payments provided herein shall not be relinquished or extinguished for the services provided prior to termination. CITY shall be responsible for, in addition to the payments agreed to be paid hereunder, reasonable attorneys' fees and costs incurred by CONTRACTOR to enforce the provisions of this Agreement or to collect the payments due CONTRACTOR hereunder.

4.3 Each right or remedy of CONTRACTOR provided for in this agreement shall be cumulative and shall be in addition to every other right or remedy provided for in this agreement now or hereafter existing at law or in equity or by statute or otherwise.

4.4 CONTRACTOR shall not be deemed to be in default under this agreement until CITY has given CONTRACTOR written notice specifying the nature of the default and CONTRACTOR does not cure such default within (30) days after receipt of such notice or within such reasonable time thereafter as may be necessary to cure such default where such default is of such a character as to reasonably require more than thirty (30) days to cure.

4.5 No waiver of any default of CITY hereunder shall be implied from any omission to take any action on account of such default if such default persists or is

repeated, and no express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated. One or more waivers by CONTRACTOR shall not be construed as a waiver of a subsequent breach of the same covenant, term or condition.

- 4.6 CONTRACTOR or CITY may terminate this agreement for any reason upon 60 days written notice.

5. INDEMNIFICATION

- 5.1 Each party agrees that it shall protect, indemnify and hold harmless from and against all liabilities, actions, damages, claims, demands, judgment, losses, costs, expenses, suits or actions and attorneys' fees, and shall defend the other in any suit, including appeals, for loss or damage to property caused by the negligent acts or omissions of the indemnifying party, its agents or employees, in connection with or as a result of this agreement, the performance of either party's obligations hereunder or the performance of services governed by this agreement. Neither party shall be required to reimburse, defend or indemnify the other party for loss or claim due to the negligence of such other party. In case of joint or concurrent negligence of the parties giving rise to a loss or claim against either one or both, each shall have full rights of contribution against the other.
- 5.2 Each party shall promptly notify the other party of the assertion of any claim against which the party is indemnified by the other party.

6. GENERAL PROVISIONS

- 6.1 Nothing in this agreement is intended or shall be construed to create an employer - employee relationship, a partnership, a joint venture, or a lessor-lessee relationship between the parties.
- 6.2 Each party understands and agrees that it is responsible for payment of the wages, salaries and benefits of its own employees and that the other party shall not pay or withhold any sums for income tax, unemployment insurance, workers compensation premiums, social security or any other withholding required by law or any other agreement.
- 6.3 This agreement shall be interpreted, construed and governed by the laws of the State of Minnesota.
- 6.4 This agreement may be amended or modified only in writing and signed by both parties.
- 6.5 This agreement constitutes the entire agreement between the parties and shall bind and inure to the benefit of the CITY and the CONTRACTOR and their respective successors and assigns.
- 6.6 This agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute only one agreement.

- 6.7 Any notice required or permitted under this agreement shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

If to CONTRACTOR to:

Expert T Billing Attention: Bill Schommer

3920 13th Ave E Suite 6

Hibbing, Minnesota 55746

If to CITY to:

The City of Madison

404 6th Ave North

Madison, MN

56256

CONTRACTOR and CITY shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

- 6.8 If any term or provision of this agreement shall to any extent be held invalid or unenforceable, the remainder shall not be affected thereby, and each other term and provision of this agreement shall be valid and be enforced to the fullest extent permitted by law. No receipts or acceptance by CONTRACTOR from CITY of less than the monthly payments herein stipulated shall be deemed to be other than a partial payment on account for any due and unpaid amounts; no endorsement or statement of any check or any letter or other writing accompanying any check or payment of rent to CONTRACTOR shall be deemed an accord and satisfaction, and CONTRACTOR may accept and negotiate such check or payment without prejudice to CONTRACTOR's rights to (i) recover the remaining balance of such unpaid amounts or (ii) pursue any other remedy provided in this agreement. Time is of the essence with respect to the due performance of the terms, covenants and conditions herein contained.

6.9 **HIPAA BUSINESS ASSOCIATE ADDENDUM**

The attached HIPAA Business Associate Addendum is incorporated herein in order to satisfy the requirements of the final and/or amended regulations in compliance with the privacy regulations pursuant to Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996.

IN WITNESS WHEREOF, each of the parties hereto has caused this agreement to be executed on its behalf by its duly authorized officer or other representatives on this _____day of _____, 2017.

The City of Madison

By: _____

Its: _____

By: _____

Its: _____

Expert T Billing

By: _____

Bill Schommer

Its: President

City Wide Clean-Up Cost

Cost Breakdown

Business Office Staff Time-Labor @ \$50 per hour:

Work with Allan on putting ad together	2	
Publish ad, put on FB, website, and radio	1	
Create hand outs for customer counter	1	
Non-Sorts in Mobile 311, letters sent, fielding phone calls	2	
Billing	2	
Total:	8	\$400.00

Public Works Labor Hours @ \$50 per hour: 148 \$7,400.00

Equipment Usage:

Pay Loader Hours @ \$100 per hour	26	\$2,600.00
2 Tandems Total Hours @ \$40 per hour	40	\$1,600.00
Pickup and Trailer Hours @ \$40 per hour	23	\$920.00
Pickup Hours @ \$40 per hour	21	\$840.00
Total:	258	\$5,960.00

LqP Co. Demo.:

80 Debris @ \$8.40	\$672.00
Untreated Wood 10@ \$8.40	\$84.00
Solid Waste Assessment Fee	\$54.00
Car Tires 30 @ \$3.00	\$90.00
Total:	\$900.00

LqP Co. Enviromental Office:

103 Electronic Items/TV's @ \$5.00	\$515.00
46 Electronic Items/TV's @ \$10.00	\$460.00
11 Microwaves @ \$10.00	\$110.00
Total:	\$1,085.00

Western Guard:

Advertizing	\$77.63
Total:	\$77.63

Olson Sanitation:

64 Appliances @ \$10	\$640.00
81 Matt/Bs Sprg @ \$15	\$1,215.00
5 Loas @ \$100	\$500.00
43092 pounds (21.55 Tons)@ \$68	\$1,465.40
Total:	\$3,820.40

Total Expense: \$19,643.03

Total Garbage Billing to residents: \$3,030.00

Net: \$16,613.03

To the Madison City Council:

In this letter, I will be addressing the chicken ordinances. We currently have four hens, Betty, Frightful, 'Lil, and Glory. We would love to be able to own more but the expense of both the permit and expanding our chicken coop would prevent us. I understand the issue of having too many chickens permitted to one person but seven chickens seem a reasonable number to us.

There are many expenses when owning chickens including the coop, the feed, and the actual chicken. The fee for a permit being at \$25 dollars is very expensive. A chicken's life span may be up to 15 years, every year we are required to pay \$25 dollars. By the time the chickens have died we will have paid up to \$375. Diminishing or lowering the permit price would be helpful for us as chicken owners. Dogs, cats, and rabbits do not need permits to be kept. The chicken permit seems unreasonable for us unless all the other pets must have permits as well.

The number of chickens that can be kept is currently five. For our family, chickens are not only a wonderful learning experience but also amazing egg producers. Chicks are fun creatures and adorable. For a family of six, having only four eggs daily is low because a chicken takes a break once a week. Currently at five chickens per household, it would be helpful for our family if the number limit could be seven hens, no rooster. Not only is this an appropriate number for our family, it is a decent number for a chicken flock. It also allows for younger hens to come into the flock so that we will have eggs for a longer amount of time. A chicken does not start laying until she is approximately six months old and stops laying eggs when she is about three to five years old. Therefore, being able to replace some of the hens periodically allows us to continue to obtain eggs.

How much space a chicken needs is important when owning a flock. A chicken coop must be large enough for the flock to be able to live comfortably. According to the ordinance, a chicken coop must be two square feet per chicken and the run must be five square feet per chicken. A requirement for a large coop and run is expensive. Our current coop cost \$500 and is made to easily accommodate seven chickens. We allow our chickens to run freely around our fenced yard so the run space would be already fulfilled. The larger the coop the more expensive the materials. Once again the chicken is the only animal that has space requirements to be kept.

Though chickens can be loud-especially roosters-they are fun, expressive animals. We would love to be able to buy three new chicks to add to our flock for a total of seven chickens. We request that the annual permit fee be waved or eliminated. Finally, that the coop and run sizes be changed to two square feet per chicken and four square feet per chicken, respectively. Our chickens enjoy following us around and watching what we are doing. They lay us three to four eggs a day and have amazing relationships with our rabbits. We would delight in being able to keep a larger flock and would appreciate your consideration on this matter.

Sincerely,

Kate Muntean

A handwritten signature in cursive script that reads "Kate Muntean". The signature is written in dark ink and is positioned below the typed name.

SCHEDULED CLAIMS LIST

UP CK # 54613-54619

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				BANK 1 - KLEIN/UNITED PRAIRIE			
				3218 JUSTIN WEBER			
052417	1	5/24/17	5/24/17	EASTVIEW-LABOR SHINGLING	10,800.00	614 614-46330-520	1
				INVOICE TOTAL	10,800.00		
				VENDOR TOTAL	10,800.00		
				3298 KIRBY BUILT SALES			
KB5410	1	5/24/17	5/24/17	PARKS-MEM BENCH-BERT SCH	959.50	101 101-45200-441	1
				INVOICE TOTAL	959.50		
				VENDOR TOTAL	959.50		
				1865 MN ENERGY RESOURCES			
052417A	1	5/24/17	5/24/17	STR-NAT GAS 4/17	64.02	101 101-43100-380	1
	2			ELEC-NAT GAS 4/17	64.02	604 604-49570-380	1
				INVOICE TOTAL	128.04		
052417B	1	5/24/17	5/24/17	FIRE-NAT GAS 4/17	37.81	101 101-42200-380	1
				INVOICE TOTAL	37.81		
052417C	1	5/24/17	5/24/17	PAC-NAT GAS 4/17	78.82	101 101-45180-380	1
				INVOICE TOTAL	78.82		
052417D	1	5/24/17	5/24/17	FIRE-NAT GAS 4/17	34.78	101 101-42200-380	1
				INVOICE TOTAL	34.78		
052417E	1	5/24/17	5/24/17	WT-NAT GAS 4/17	299.79	601 601-49400-380	1
				INVOICE TOTAL	299.79		
052417F	1	5/24/17	5/24/17	LIQ-NAT GAS-4/17	32.70	609 609-49750-380	1
				INVOICE TOTAL	32.70		
052417G	1	5/24/17	5/24/17	AMB-NAT GAS-4/17	51.94	201 201-44100-380	1
				INVOICE TOTAL	51.94		
052417H	1	5/24/17	5/24/17	CTY HALL-NAT GAS 4/17	60.19	101 101-41940-380	1
				INVOICE TOTAL	60.19		
				VENDOR TOTAL	724.07		
				3217 TUCKETT CHERI			
052417	1	5/24/17	5/24/17	ADMIN-FLAGGED STICK PINS	7.36	101 101-41320-201	1
				INVOICE TOTAL	7.36		
				VENDOR TOTAL	7.36		
				3022 TUCKETT DANIEL SR.			
052417	1	5/24/17	5/24/17	ADMIN-FOLD/STUFF ENVELOP	150.00	101 101-41320-202	1
				INVOICE TOTAL	150.00		
				VENDOR TOTAL	150.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	12,640.93		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
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TOTAL MANUAL CHECKS					.00		
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					12,640.93		
GRAND TOTALS					12,640.93		

**ACCOUNTS PAYABLE ACTIVITY
 CLAIMS REPORT**

UP OK # 54620 - # 54642

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				

GENERAL				
MAYOR AND COUNCIL				
DOLLAR GENERAL CORPORATION	COUNCIL-EMPL RECOG-D CHURNESS	27.00	54632	6/02/17
GOVERNMENT FORMS & SUPPLY	COUNC-MINUTE BOOK-PAPER	224.72	54635	6/02/17
LEAGUE OF MN CITIES	COUNC-WORKERS COMP INS-5/17-5/	26.00	54640	6/02/17
		=====		
	MAYOR AND COUNCIL	277.72		
ADMINISTRATION				
FRONTIER COMM OF MN	ADMIN-PHONE 5/17	316.30	54634	6/02/17
LEAGUE OF MN CITIES	ADMIN-WORKERS COMP INS-5/17-5/	857.00	54640	6/02/17
		=====		
	ADMINISTRATION	1,173.30		
TREASURER				
FRONTIER COMM OF MN	TREAS-PHONE 5/17	25.00	54634	6/02/17
LEAGUE OF MN CITIES	TREAS-WORKERS COMP INS-5/17-5/	4.00	54640	6/02/17
		=====		
	TREASURER	29.00		
CITY HALL				
AUTOMATIC BUILDING CONTRO	C HALL-FIRE ALARM CHECKOUT	463.00	54623	6/02/17
CITY OF MADISON	C HALL-5/17 UTIL	871.01	54628	6/02/17
		=====		
	CITY HALL	1,334.01		
FIRE DEPARTMENT				
AMUNDSON PETERSON INC	FIRE-BATTERY	154.83	54621	6/02/17
CITY OF MADISON	FIRE HALL-5/17 UTIL	539.90	54628	6/02/17
FRONTIER COMM OF MN	FIRE-PHONE-5/17	47.02	54634	6/02/17
LEAGUE OF MN CITIES	FIRE-WORKERS COMP INS-5/17-5/1	3,618.00	54640	6/02/17
LQP CO-OP OIL	FIRE-FUEL EXPENSE	249.63	54641	6/02/17
		=====		
	FIRE DEPARTMENT	4,609.38		
STREET MAINTENANCE				
CITY OF MADISON	STR-GARGE-5/17 UTIL	2,340.96	54628	6/02/17
LEAGUE OF MN CITIES	STR-WORKERS COMP INS-5/17-5/18	5,649.00	54640	6/02/17
		=====		
	STREET MAINTENANCE	7,989.96		
SWIMMING POOLS				

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
CITY OF MADISON	POOL-5/17 UTIL	126.27	54628	6/02/17
FRONTIER COMM OF MN	POOL-PHONE 5/17	189.99	54634	6/02/17
LEAGUE OF MN CITIES	POOL-WORKERS COMP INS-5/17-5/	1,528.00	54640	6/02/17
		=====		
	SWIMMING POOLS	1,844.26		
	SKATING RINK			
CITY OF MADISON	SK RINK-5/17 UTIL	99.16	54628	6/02/17
LEAGUE OF MN CITIES	SK RINK-WORKERS COMP INS-5/17-	270.00	54640	6/02/17
		=====		
	SKATING RINK	369.16		
	PRAIRIE ARTS CENTER			
CITY OF MADISON	PAC-5/17 UTIL	113.25	54628	6/02/17
FRONTIER COMM OF MN	PR ARTS-5/17 PHONE	36.77	54634	6/02/17
		=====		
	PRAIRIE ARTS CENTER	150.02		
	PARKS AND RECREATION			
CITY OF MADISON	PARK AVE FLAG-5/17 UTIL	495.27	54628	6/02/17
JOHN DEERE FINANCIAL	PARKS-FILTER/SWITCH	73.77	54636	6/02/17
LEAGUE OF MN CITIES	PARKS-WORKERS COMP INS-5/17-5/	576.00	54640	6/02/17
		=====		
	PARKS AND RECREATION	1,145.04		
	LIBRARY			
CITY OF MADISON	LIB-5/17 UTIL	243.21	54628	6/02/17
FRONTIER COMM OF MN	LIB-PHONE 5/17	101.64	54634	6/02/17
		=====		
	LIBRARY	344.85		
	ANNUAL APPROPRIATIONS			
LEAGUE OF MN CITIES	HRA-WORKERS COMP INS-5/17-5/18	1,416.00	54640	6/02/17
		=====		
	ANNUAL APPROPRIATIONS	1,416.00		
	UNALLOCATED EXPENDITURES			
CITY OF MADISON	UNAPP-CTY STORM-5/17 UTIL	137.26	54628	6/02/17
COUNTRYSIDE PUBLIC HEALTH	UNAPP-CITY EVENT-FOOD PERMIT	35.00	54630	6/02/17
LQP COUNTY DEMO LANDFILL	BLOCK 48-CONCRETE DEMO	648.00	54642	6/02/17
		=====		
	UNALLOCATED EXPENDITURES	820.26		
	GENERAL	21,502.96		
	AMBULANCE			

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	STATE REIMB - AMBUL. TRAI			
MARIA CROATT	AMB-2016 EMT TRAIN REIMB-STATE	275.00	54631	6/02/17
	STATE REIMB - AMBUL. TRAI	275.00		
	AMBULANCE			
CITY OF MADISON	AMB-5/17 UTIL	105.45	54628	6/02/17
MARIA CROATT	AMB-ITEMS FOR STRENGTHING FAMIL	264.30	54631	6/02/17
ENGESMOE, BRITTANY	AMB-MEAL REIMBURSEMENT	9.63	54633	6/02/17
LEAGUE OF MN CITIES	AMB-WORKERS COMP INS-5/17-5/18	5,577.00	54640	6/02/17
	AMBULANCE	5,956.38		
	AMBULANCE	6,231.38		
	EDA			
	ECONOMIC DEVELOPMENT			
LEAGUE OF MN CITIES	EDA-WORKERS COMP INS-5/17-5/18	26.00	54640	6/02/17
	ECONOMIC DEVELOPMENT	26.00		
	EDA	26.00		
	WATER			
	WATER PRODUCTION			
CITY OF MADISON	WT-TREATPLANT-5/17 UTIL	1,898.27	54628	6/02/17
FRONTIER COMM OF MN	WT-PHONE 5/17	40.02	54634	6/02/17
LEAGUE OF MN CITIES	WT-WORKERS COMP INS-5/17-5/18	2,085.00	54640	6/02/17
	WATER PRODUCTION	4,023.29		
	DISTRIBUTION			
CITY OF MADISON	WT-TOWER-5/17 UTIL	33.94	54628	6/02/17
	DISTRIBUTION	33.94		
	WATER	4,057.23		
	SEWER			
	SEWER TREATMENT			
CITY OF MADISON	SEW-DISP PLANT-5/17 UTIL	145.56	54628	6/02/17
FRONTIER COMM OF MN	SEW-PHONE 5/17	62.71	54634	6/02/17

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
LEAGUE OF MN CITIES	SEW-WORKERS COMP INS-5/17-5/18	2,503.00	54640	6/02/17
	SEWER TREATMENT	2,711.27		
	SEWER COLLECTION			
CITY OF MADISON	SEW-LIFT PUMP 5/17 UTIL	52.36	54628	6/02/17
	SEWER COLLECTION	52.36		
	SEWER	2,763.63		
	ELECTRIC UTILITY			
	ELECTRICAL DISTRIBUTION			
CITY OF MADISON	ELEC-W SUB-5/17 UTIL	125.89	54628	6/02/17
FRONTIER COMM OF MN	ELEC-PHONE-5/17	116.85	54634	6/02/17
LEAGUE OF MN CITIES	ELEC-WORKERS COMP INS-5/17-5/1	4,140.00	54640	6/02/17
	ELECTRICAL DISTRIBUTION	4,382.74		
	ADMINISTRATION AND GENERA			
AM CONSERVATION GROUP INC	ELEC-CONSERVATION EXP	810.45	54620	6/02/17
KLEININSURANCE	ELEC-STREET DIGGING BOND	100.00	54638	6/02/17
	ADMINISTRATION AND GENERA	910.45		
	ELECTRIC UTILITY	5,293.19		
	STORM SEWER			
	STORM SEWER			
CITY OF MADISON	ST SEW-DET POND-5/17 UTIL	11.00	54628	6/02/17
	STORM SEWER	11.00		
	STORM SEWER	11.00		
	LIQUOR			
	OFF-SALE LIQUOR			
ARCTIC GLACIER USA, INC	LIQ-ICE EXPENSE	110.99	54622	6/02/17
BEVERAGE WHOLESALERS	LIQ-LIQUOR EXPENSE	4,285.20	54624	6/02/17
CITY OF MADISON	LIQ-5/17 UTIL	291.38	54628	6/02/17
COCA-COLA BOTTLING	LIQ-LIQUOR EXPENSE	206.75	54629	6/02/17
FRONTIER COMM OF MN	LIQ-PHONE 5/17	43.84	54634	6/02/17
JOHNSON BROS-ST.PAUL	LIQ-LIQUOR EXPENSE	1,051.68	54637	6/02/17

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
LEAGUE OF MN CITIES	LIQ-WORKERS COMP INS-5/17-5/18	1,746.00	54640	6/02/17
	OFF-SALE LIQUOR	<u>7,735.84</u>		
	LIQUOR	<u>7,735.84</u>		
	EASTVIEW APARTMENTS			
	PUBLIC HOUSING PROJECTS			
BUILDERS FIRSTSOURCE	EASTVIEW-SHINGLING SUPPLIES	8,704.34	54625	6/02/17
	PUBLIC HOUSING PROJECTS	<u>8,704.34</u>		
	EASTVIEW APARTMENTS	<u>8,704.34</u>		
**** PAID	TOTAL ****	56,325.57		
*****	REPORT TOTAL *****	<u><u>56,325.57</u></u>		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
101	GENERAL	21,502.96		
201	AMBULANCE	6,231.38		
211	EDA	26.00		
601	WATER	4,057.23		
602	SEWER	2,763.63		
604	ELECTRIC UTILITY	5,293.19		
605	STORM SEWER	11.00		
609	LIQUOR	7,735.84		
614	EASTVIEW APARTMENTS	8,704.34		

SCHEDULED CLAIMS LIST

UP CK# 54675-54751

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				BANK 1 - KLEIN/UNITED PRAIRIE			
				100 A-OX WELDING SUPPLY COMPA			
060717	1	6/07/17	6/07/17	AMB-MEDICAL CYL	97.43	201 201-44100-217	1
				INVOICE TOTAL	97.43		
				VENDOR TOTAL	97.43		
				27 AFLAC			
060617	1	6/06/17	6/06/17	ADMIN-INS PREM-4/17	312.00	101 101-41320-131	1
	2			WT-INS PREM-4/17	24.31	601 601-49400-131	1
	3			LIQ-INS PREM-4/17	418.47	609 609-49750-131	1
				INVOICE TOTAL	754.78		
				VENDOR TOTAL	754.78		
				110 ARCTIC GLACIER USA, INC			
060717	1	6/07/17	6/07/17	LIQ-ICE EXPENSE	149.77	609 609-49750-251	1
				INVOICE TOTAL	149.77		
				VENDOR TOTAL	149.77		
				172 BELLBOY CORPORATION			
060717	1	6/07/17	6/07/17	LIQ-LIQUOR EXPENSE	2,987.30	609 609-49750-251	1
				INVOICE TOTAL	2,987.30		
				VENDOR TOTAL	2,987.30		
				190 BEVERAGE WHOLESALERS			
060717	1	6/07/17	6/07/17	LIQ-LIQUOR EXPENSE	2,600.68	609 609-49750-251	1
				INVOICE TOTAL	2,600.68		
				VENDOR TOTAL	2,600.68		
				270 BORDER STATES ELECTRIC SU			
060617	1	6/06/17	6/06/17	ELEC-CABLE CLEAN RD	114.01	604 604-49570-219	1
	2			ELEC-BATTERY	13.20	604 604-49570-215	1
	3			STR-PHOTOCELL	185.04	101 101-43100-237	1
	4			CRDT-ELEC-CAPITAL OUTLAY	1,987.82-	604 604-49570-582	1
	5			CRDT-ELEC-MAINT SUPPLIES	21.98-	604 604-49570-227	1
	6			ELEC-OVERHEAD WIRE	280.72	604 604-49570-582	1
	7			ELEC-CABLE TERM KIT	1,322.05	604 604-49570-582	1
	8			ELEC-ADAPTER	212.64	604 604-49570-227	1
	9			ELEC-MAINT SUPPLIES	266.37	604 604-49570-227	1
	10			ELEC-TAP CONN	6.31	604 604-49570-227	1
	11			ELEC-WHITE FLAG	121.23	604 604-49570-219	1
	12			ELEC-CROSSARM	691.67	604 604-49570-582	1
	13			ELEC-SAFETY PAINT	51.68	604 604-49570-380	1
	14			ELEC-HOT LINE CLAMP	368.93	604 604-49570-227	1
	15			ELEC-TERMINATIONS UNDERG	493.38	604 604-49570-582	1
	16			ELEC-POLE RISER	243.57	604 604-49570-227	1
				INVOICE TOTAL	2,361.00		
				VENDOR TOTAL	2,361.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
060717	1	6/06/17	6/06/17	320 BREHMER MOTOR SUPPLY PARKS-TRASH BAGS/SCRAPER	53.44	101	101-45200-406	1
	2			THEATER-FLOOR PAINT	170.95	101	101-45181-520	1
	3			FIRE-ELEC CORD	11.99	101	101-42200-219	1
	4			AMB-BULBS	40.74	201	201-44100-210	1
	5			AMB-VELCRO/BATTERY	15.48	201	201-44100-210	1
	6			ELEC-BATTERY	10.99	604	604-49570-210	1
	7			ELEC-FENCE POSTS	57.25	604	604-49570-219	1
	8			ELEC-BOLTS	3.25	604	604-49570-219	1
	9			ELEC-CHAIN	37.14	604	604-49570-219	1
	10			POOL-CORD/STRIP/SUPPLIES	58.44	101	101-45124-219	1
	11			POOL-CLEANING SUPPLIES	32.26	101	101-45124-219	1
	12			POOL-CLOCK	24.99	101	101-45124-210	1
	13			POOL-CLEANERS	21.96	101	101-45124-210	1
	14			POOL-WRENCH/PLIERS	58.00	101	101-45124-240	1
	15			PARKS-WATERING SUPPLIES	15.06	101	101-45200-406	1
	16			POOL-CABLE TIES	11.98	101	101-45124-404	1
	17			POOL-SAW BLADE	18.00	101	101-45124-240	1
	18			WT-NOZZLE/ADAPTER	13.46	601	601-49430-227	1
	19			SEW-BUCKETS	19.98	602	602-49450-216	1
	20			WT-BATTERY	5.99	601	601-49400-216	1
	21			WT-SHOVEL	9.98	602	602-49450-240	1
	22			WT-PACKING TAPE	7.98	601	601-49400-216	1
	23			WT-HOSE REPAIR END	19.96	601	601-49430-227	1
			INVOICE TOTAL	719.27				
			VENDOR TOTAL	719.27				
060617	1	6/06/17	6/06/17	3385 BRINGLE, JENNIFER POOL-SWIMSUIT REIMB-BRIN	48.99	101	101-45124-210	1
				INVOICE TOTAL	48.99			
				VENDOR TOTAL	48.99			
060717	1	6/07/17	6/07/17	3381 COCA-COLA BOTTLING LIQ-LIQUOR EXPENSE	30.50	609	609-49750-251	1
				INVOICE TOTAL	30.50			
				VENDOR TOTAL	30.50			
24421	1	6/06/17	6/06/17	3296 CONTROLS & METERS, INC. WT-EQUIP CONTRACT	624.56	601	601-49400-404	1
				INVOICE TOTAL	624.56			
				VENDOR TOTAL	624.56			
D032712	1	6/06/17	6/06/17	642 DAKOTA SUPPLY GROUP WT-HYDRANT REPAIR	225.98	601	601-49430-407	1
				INVOICE TOTAL	225.98			
				VENDOR TOTAL	225.98			
060617	1	6/06/17	6/06/17	3382 ENGESMOE, BRITTANY AMB-EMT REFRESHER	275.00	201	201-33429	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	275.00		
				VENDOR TOTAL	275.00		
2454	1	6/06/17	6/06/17	783 F.I.R.E. FIRE-TRAINING	1,500.00	101 101-42200-180	1
				INVOICE TOTAL	1,500.00		
2455	1	6/06/17	6/06/17	FIRE-TRAINING	500.00	101 101-42200-180	1
				INVOICE TOTAL	500.00		
				VENDOR TOTAL	2,000.00		
060617	1	6/06/17	6/06/17	782 FIELDCREST FERTILIZER STR-#2 RED DIESEL	999.49	101 101-43100-212	1
				INVOICE TOTAL	999.49		
				VENDOR TOTAL	999.49		
060717	1	6/07/17	6/07/17	809 FRONTIER COMMUNICATIONS ELEC-LONG DISTANCE PHONE	1.25	604 604-49570-321	1
	2			WT-LONG DISTANCE PHONE-6	.29	601 601-49400-321	1
				INVOICE TOTAL	1.54		
				VENDOR TOTAL	1.54		
7050534	1	6/06/17	6/06/17	2112 GOPHER STATE ONE CALL WT-DIGGING CALLS	5.40	601 601-49400-409	1
	2			SEW-DIGGING CALLS	5.40	602 602-49450-409	1
	3			ELEC-DIGGING CALLS	5.40	604 604-49570-409	1
				INVOICE TOTAL	16.20		
				VENDOR TOTAL	16.20		
060717	1	6/07/17	6/07/17	3244 VAL HALVORSON ADMIN-CELL PHONE REIMB	75.97	101 101-41320-321	1
				INVOICE TOTAL	75.97		
				VENDOR TOTAL	75.97		
060617	1	6/06/17	6/06/17	3352 HAUGEN, DUANE & SUSAN GEN-PROP TAX REFUND-HAUG	257.00	101 101-36232	1
				INVOICE TOTAL	257.00		
				VENDOR TOTAL	257.00		
4083373	1	6/06/17	6/06/17	968 HAWKINS INC. WT-CHLORINE	311.31	601 601-49400-236	1
	2			WT-POLYPHOSATE	728.27	601 601-49400-234	1
	3			WT-POTASSIUM PERMANGANTE	1,333.55	601 601-49400-231	1
	4			WT-WT TREATMENT CHEMICAL	860.15	601 601-49400-230	1
				INVOICE TOTAL	3,233.28		
4083938	1	6/06/17	6/06/17	POOL-CHEMICALS	2,326.94	101 101-45124-216	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	2,326.94		
				VENDOR TOTAL	5,560.22		
060617	1	6/06/17	6/06/17	3344 HIBMA, ASHLEY AMB-EMT REFRESHER	275.00	201 201-33429	1
				INVOICE TOTAL	275.00		
				VENDOR TOTAL	275.00		
12238	1	6/06/17	6/06/17	3311 IRWIN SEATING COMPANY THEATRE-FINAL PAY-SEATS	4,838.67	101 101-45181-580	1
				INVOICE TOTAL	4,838.67		
				VENDOR TOTAL	4,838.67		
060717	1	6/07/17	6/07/17	1160 JOHNSON BROS-ST.PAUL LIQ-LIQUOR EXPENSE	1,621.93	609 609-49750-251	1
				INVOICE TOTAL	1,621.93		
				VENDOR TOTAL	1,621.93		
060617	1	6/06/17	6/06/17	1181 JUBILEE FOODS POOL-BAR KEEPERS FRIEND	6.99	101 101-45124-210	1
	2			CTY HALL-SOFTENER SALT	100.00	101 101-41940-219	1
	3			CTY HALL-PAPER TOWELS	16.21	101 101-41940-219	1
	4			LIB-PAPER TOWELS	16.21	101 101-45500-210	1
	5			PARKS-PAPER TOWELS	16.21	101 101-45200-219	1
	6			STR-PAPER TOWELS	44.21	101 101-43100-209	1
	7			LIB-QKTIE KIT	6.75	101 101-45500-210	1
	8			CTY HALL-HANDSOAP/GARBAG	19.55	101 101-41940-219	1
				INVOICE TOTAL	226.13		
				VENDOR TOTAL	226.13		
060617	1	6/06/17	6/06/17	1221 HEIDI KITTLESON AMB-EMT REFRESHER	275.00	201 201-33429	1
				INVOICE TOTAL	275.00		
				VENDOR TOTAL	275.00		
060617	1	6/06/17	6/06/17	1451 HEATHER LILLEJORD AMB-EMT REFRESHER	275.00	201 201-33429	1
				INVOICE TOTAL	275.00		
				VENDOR TOTAL	275.00		
060617	1	6/06/17	6/06/17	1480 LOCATORS & SUPPLIES ELEC-SAFETY EQUIP	344.84	604 604-49570-193	1
				INVOICE TOTAL	344.84		
				VENDOR TOTAL	344.84		

1326 LQP CO-OP OIL

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				1326 LQP CO-OP OIL				
060617	1	6/06/17	6/06/17	STR-FUEL EXPENSE	179.34	101	101-43100-212	1
	2			PARKS-FUEL EXPENSE	332.80	101	101-45200-212	1
	3			WT-FUEL EXPENSE	136.79	601	601-49400-212	1
	4			ELEC-FUEL EXPENSE	335.51	604	604-49570-212	1
	5			SEW-FUEL EXPENSE	125.00	602	602-49450-212	1
				INVOICE TOTAL	1,109.44			
060717	1	6/07/17	6/07/17	AMB-FUEL EXPENSE	328.74	201	201-44100-212	1
				INVOICE TOTAL	328.74			
				VENDOR TOTAL	1,438.18			
				1328 LQP COUNTY DEMO LANDFILL				
0472-17	1	6/07/17	6/07/17	SANIT-CITYWIDE CLEANUP	90.00	603	603-49500-414	1
				INVOICE TOTAL	90.00			
2942-17	1	6/07/17	6/07/17	SANIT-CITYWIDE CLEANUP	810.00	603	603-49500-414	1
				INVOICE TOTAL	810.00			
				VENDOR TOTAL	900.00			
				1340 LQP COUNTY TREASURER				
060617	1	6/06/17	6/06/17	ELEC-MACH SERV AGREE/SUP	517.90	101	101-41410-404	1
				INVOICE TOTAL	517.90			
060717	1	6/07/17	6/07/17	SANIT-CITYWIDE CLEANUP	1,085.00	603	603-49500-414	1
				INVOICE TOTAL	1,085.00			
				VENDOR TOTAL	1,602.90			
				1329 LQP ECONOMIC DEV. AUTHORI				
060617	1	6/06/17	6/06/17	J WITTNEBEL LOAN-TAX SET	216.02	101	101-36232	1
				INVOICE TOTAL	216.02			
				VENDOR TOTAL	216.02			
				1520 LUND IMPLEMENT CO.				
060617	1	6/06/17	6/06/17	STR-CHARGE ACCUMULATOR	37.96	101	101-43100-409	1
	2			PARKS-DECK PIVOT	105.70	101	101-45200-221	1
	3			PARKS-OIL	23.34	101	101-45200-212	1
	4			PARKS-AUTOCUT/TRIMMER	39.90	101	101-45200-221	1
				INVOICE TOTAL	206.90			
				VENDOR TOTAL	206.90			
				1556 MADISON AMBULANCE SERVICE				
060717	1	6/07/17	6/07/17	AMB-MEAL EXPENSE	175.96	201	201-44100-332	1
				INVOICE TOTAL	175.96			
				VENDOR TOTAL	175.96			
				3340 MADISON AUTO PARTS				
234879	1	6/06/17	6/06/17	FIRE-PARTS	12.99	101	101-42200-221	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	12.99			
				VENDOR TOTAL	12.99			
060717	1	6/07/17	6/07/17	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	7,623.45	609	609-49750-251	1
				INVOICE TOTAL	7,623.45			
060717A	1	6/07/17	6/07/17	LIQ-BEER EXPENSE	4,700.00	609	609-49750-251	1
				INVOICE TOTAL	4,700.00			
				VENDOR TOTAL	12,323.45			
060617	1	6/06/17	6/06/17	3341 MADISON HARWARE HANK POOL-CEMENT/PIPE CLEANER	9.66	101	101-45124-223	1
	2			POOL-NUTS/BOLTS	2.68	101	101-45124-223	1
	3			POOL-NUTS/BOLTS	5.90	101	101-45124-223	1
	4			POOL-WD 40/ZIPTIES	10.47	101	101-45124-210	1
	5			SEW-TAPE/HOSE	4.18	602	602-49450-227	1
				INVOICE TOTAL	32.89			
				VENDOR TOTAL	32.89			
060717	1	6/07/17	6/07/17	1611 MADISON LEGION BASEBALL ELEC-CONSERV AD-SIGN	100.00	604	604-49590-342	1
				INVOICE TOTAL	100.00			
				VENDOR TOTAL	100.00			
060617	1	6/06/17	6/06/17	1621 MADISON NATIONAL LIFE INS ADMIN-LIFE INS PREM 5/17	20.20	101	101-41320-131	1
	2			STR-LIFE INS PREM 5/17	10.10	101	101-43100-131	1
	3			ELEC-LIFE INS PREM 5/17	10.10	604	604-49570-131	1
	4			WT-LIFE INS PREM 5/17	7.58	601	601-49400-131	1
	5			SEW-LIFE INS PREM 5/17	7.58	602	602-49450-131	1
	6			LIQ-LIFE INS PREM 5/17	6.10	609	609-49750-131	1
				INVOICE TOTAL	61.66			
				VENDOR TOTAL	61.66			
060617	1	6/06/17	6/06/17	1660 MARSHALL NORTHWEST PIPE F POOL-UTIL SHOWER	241.84	101	101-45124-401	1
	2			POOL-PVC/PIPE	211.63	101	101-45124-404	1
	3			POOL-UTILITY SHOWER	181.38	101	101-45124-401	1
				INVOICE TOTAL	634.85			
				VENDOR TOTAL	634.85			
060617	1	6/06/17	6/06/17	1533 MCFOA-REGION III ADMIN-MCFOA REG MTG-K WE	20.00	101	101-41320-331	1
				INVOICE TOTAL	20.00			
				VENDOR TOTAL	20.00			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
8995	1	6/07/17	6/07/17	3118 METERING & TECHNOLOGY SOL WT-METERS	711.80 711.80	601	601-49440-539	1
				INVOICE TOTAL	711.80			
				VENDOR TOTAL	711.80			
17-2786	1	6/07/17	6/07/17	1727 MIDWEST FIRE EQUIPMENT FIRE-EQUIP/PARTS	1,595.58 1,595.58	101	101-42200-221	1
				INVOICE TOTAL	1,595.58			
				VENDOR TOTAL	1,595.58			
060617	1	6/06/17	6/06/17	1927 MINNESOTA ELEVATOR CTY HALL-ELEVATOR CHECK-	223.95 223.95	101	101-41940-404	1
				INVOICE TOTAL	223.95			
708152	1	6/06/17	6/06/17	LIB-ELEVATOR CHECK 6/17	230.29 230.29	101	101-45500-404	1
				INVOICE TOTAL	230.29			
				VENDOR TOTAL	454.24			
04003	1	6/07/17	6/07/17	1960 MISSOURI RIVER ENERGY SER ELEC-CONTRACTUAL	1,351.75 1,351.75	604	604-49570-409	1
				INVOICE TOTAL	1,351.75			
4073	1	6/06/17	6/06/17	ELEC-ANNUAL MTG FEE	50.00 50.00	604	604-49570-180	1
				INVOICE TOTAL	50.00			
				VENDOR TOTAL	1,401.75			
060617	1	6/06/17	6/06/17	1845 MN DEPARTMENT OF HEALTH WT-APR-JUNE DW ASSESS	1,305.00 1,305.00	601	601-21651	1
				INVOICE TOTAL	1,305.00			
				VENDOR TOTAL	1,305.00			
060717	1	6/07/17	6/07/17	1865 MN ENERGY RESOURCES LIB-NAT GAS-4/17	49.83 49.83	101	101-45500-380	1
				INVOICE TOTAL	49.83			
				VENDOR TOTAL	49.83			
864315	1	6/07/17	6/07/17	1541 MVTL LABORATORIES INC WT-REGULAR TESTING	14.40	601	601-49400-409	1
	2			SEW-REGULAR TESTING	240.80	602	602-49450-409	1
				INVOICE TOTAL	255.20			
864424	1	6/07/17	6/07/17	SEW-REGULAR TESTING	125.60 125.60	602	602-49450-409	1
				INVOICE TOTAL	125.60			
864724	1	6/07/17	6/07/17	WT-REGULAR TESTING	16.50 16.50	601	601-49400-409	1
				INVOICE TOTAL	16.50			
865419	1	6/06/17	6/06/17	SEW-REGULAR TESTING	348.00	602	602-49450-409	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	348.00			
865500	1	6/06/17	6/06/17	WT-REGULAR TESTING	14.40	601	601-49400-409	1
	2			SEW-REGULAR TESTING	125.60	602	602-49450-409	1
				INVOICE TOTAL	140.00			
866694	1	6/06/17	6/06/17	SEW-REGULAR TESTING	125.60	602	602-49450-409	1
				INVOICE TOTAL	125.60			
				VENDOR TOTAL	1,010.90			
				2010 NAPA AUTO PARTS				
060617	1	6/06/17	6/06/17	SEW-O RING	5.98	602	602-49450-221	1
	2			ENVIRO-BATTERY	44.49	101	101-44140-219	1
	3			POOL-MACHINE POLISH	43.98	101	101-45124-210	1
	4			SEW-HTR HOSE	3.38	602	602-49450-227	1
				INVOICE TOTAL	97.83			
				VENDOR TOTAL	97.83			
				2047 RICHARD NEWMAN				
060717	1	6/07/17	6/07/17	PARKS-BB FIELD ANTENNA S	31.95	101	101-45200-443	1
				INVOICE TOTAL	31.95			
060717A	1	6/07/17	6/07/17	PARKS-FLOWERS MEMORIAL F	40.00	101	101-45200-443	1
				INVOICE TOTAL	40.00			
				VENDOR TOTAL	71.95			
				2072 NORTHERN BUSINESS PRODUCT				
060617	1	6/06/17	6/06/17	ADMIN-OFFICE SUPPLIES	97.68	101	101-41320-201	1
	2			LIQ-TOWELS/CALC RIBBON	26.58	609	609-49750-201	1
	3			WT-MECHANICAL PENCILS	43.08	601	601-49440-201	1
				INVOICE TOTAL	167.34			
				VENDOR TOTAL	167.34			
				2074 NORTHLAND TRUST SERVICES,				
060717	1	6/07/17	6/07/17	'15 REF-BOND INT	109,405.00	351	351-47000-602	1
	2			'15 PAY AGENT FEE	495.00	351	351-47000-620	1
				INVOICE TOTAL	109,900.00			
				VENDOR TOTAL	109,900.00			
				3286 NOVAK, DANA				
060617A	1	6/06/17	6/06/17	LIB-CLEANING-5/17	750.00	101	101-45500-310	1
				INVOICE TOTAL	750.00			
060617B	1	6/06/17	6/06/17	CTY HALL-CLEANAING 5/17	700.00	101	101-41940-310	1
				INVOICE TOTAL	700.00			
				VENDOR TOTAL	1,450.00			

3384 NYGARD, PATRICIA

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
060617	1	6/06/17	6/06/17	3384 NYGARD, PATRICIA POOL-SWIMSUIT REIMB-NYGA	50.99	101	101-45124-210	1
				INVOICE TOTAL	50.99			
				VENDOR TOTAL	50.99			
060717	1	6/07/17	6/07/17	2095 OLSON SANITATION SANIT-HAULING 5/17	11,499.45	603	603-49500-409	1
	2			SANIT-TIPPING 5/17	6,159.85	603	603-49500-384	1
				INVOICE TOTAL	17,659.30			
9425	1	6/06/17	6/06/17	THEATRE-SEAT PROJ-GARBAG	485.00	101	101-45181-580	1
				INVOICE TOTAL	485.00			
9438	1	6/06/17	6/06/17	THEATRE-SEAT PROJ-GS DIS	397.00	101	101-45181-520	1
				INVOICE TOTAL	397.00			
				VENDOR TOTAL	18,541.30			
060617	1	6/06/17	6/06/17	2240 PIONEERLAND LIBRARY SYS. LIB-2ND QTR DUES 2017	18,632.50	101	101-45500-433	1
				INVOICE TOTAL	18,632.50			
6411	1	6/06/17	6/06/17	LIB-DVD'S	908.59	101	101-45500-592	1
				INVOICE TOTAL	908.59			
				VENDOR TOTAL	19,541.09			
9023399	1	6/06/17	6/06/17	2286 POWER SYSTEM ENGINEERING ELEC-ENGINEERING FEES	2,887.90	604	604-49590-303	1
				INVOICE TOTAL	2,887.90			
				VENDOR TOTAL	2,887.90			
317572	1	6/07/17	6/07/17	3115 RECREATION SUPPLY COMPANY POOL-LAB SUPPLIES	189.75	101	101-45124-216	1
	2			POOL-BLDG REPAIR SUPPLIE	529.56	101	101-45124-223	1
				INVOICE TOTAL	719.31			
				VENDOR TOTAL	719.31			
060617	1	6/06/17	6/06/17	2416 RURAL SOLUTIONS INC ADMIN-BIZ PLAN	100.00	101	101-41320-309	1
	2			ADMIN-NETWORK CONSULT	56.25	101	101-41320-309	1
				INVOICE TOTAL	156.25			
7365	1	6/07/17	6/07/17	AMB-PROBOOK 6570B	350.00	201	201-44100-240	1
				INVOICE TOTAL	350.00			
7377	1	6/07/17	6/07/17	AMB-REFR TOUGHBOOK 14	853.61	201	201-44100-240	1
				INVOICE TOTAL	853.61			
7378	1	6/07/17	6/07/17	ADMIN-DELL MONITOR-ANGIE	199.98	101	101-41320-570	1
				INVOICE TOTAL	199.98			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
7380	1	6/07/17	6/07/17	ADMIN-CONNECTOR-ANGIE	51.96	101 101-41320-570	1
				INVOICE TOTAL	51.96		
				VENDOR TOTAL	1,611.80		
14864	1	6/06/17	6/06/17	3143 RYE'S NURSERY GREENHOUSE BLOCK 48-SHADE TREES	3,500.00	101 101-49250-409	1
				INVOICE TOTAL	3,500.00		
				VENDOR TOTAL	3,500.00		
060617	1	6/06/17	6/06/17	2438 SCOTT SCHAKE AMB-EMT REFRESHER	275.00	201 201-33429	1
				INVOICE TOTAL	275.00		
				VENDOR TOTAL	275.00		
060717	1	6/07/17	6/07/17	3386 SEEFELD, DUSTIN AMB-EMT REFRESHER	275.00	201 201-33429	1
				INVOICE TOTAL	275.00		
				VENDOR TOTAL	275.00		
5700032808	1	6/07/17	6/07/17	3387 SIEMENS INDUSTRY INC ELEC-CONTROL PANEL EAST 3 REGULATORS	2,885.63	604 604-49570-581	1
				INVOICE TOTAL	2,885.63		
				VENDOR TOTAL	2,885.63		
060717	1	6/07/17	6/07/17	3306 SOUTHERN GLAZER'S OF MN LIQ-LIQUOR EXPENSE	832.00	609 609-49750-251	1
				INVOICE TOTAL	832.00		
				VENDOR TOTAL	832.00		
060617	1	6/06/17	6/06/17	2543 DAN SPLONSKOWSKI AMB-EMT REFRESHER	275.00	201 201-33429	1
				INVOICE TOTAL	275.00		
				VENDOR TOTAL	275.00		
060717	1	6/07/17	6/07/17	3304 STONEY BROOK FIRE & SAFETY FIRE-EQUIP/PARTS	454.72	101 101-42200-221	1
				INVOICE TOTAL	454.72		
				VENDOR TOTAL	454.72		
060617	1	6/06/17	6/06/17	2619 SW/WC SERVICE COOPERATIVE ADMIN-BCBS INS PREM 5/17	999.00	1150 101-20650	1
	2			ELEC-BCBS INS PREM 5/17	640.00	6450 604-20650	1
	3			WT-BCBS INS PREM 5/17	160.00	6150 601-20650	1
	4			SEW-BCBS INS PREM 5/17	199.00	6250 602-20650	1
	5			ADMIN-BCBS INS PREM 5/17	1,700.00	101 101-41320-131	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
	6			STR-BCBS INS PREM 5/17	1,150.00	101 101-43100-131	1
	7			ELEC-BCBS INS PREM 5/17	1,200.00	604 604-49570-131	1
	8			WT-BCBS INS PREM 5/17	800.00	601 601-49400-131	1
	9			SEW-BCBS INS PREM 5/17	850.00	602 602-49450-131	1
				INVOICE TOTAL	7,698.00		
				VENDOR TOTAL	7,698.00		
060617	1	6/06/17	6/06/17	2620 SWENSON NELSON & STULZ PL CTY ATT-LEGAL FEES 6/17	1,850.00	101 101-41610-304	1
				INVOICE TOTAL	1,850.00		
				VENDOR TOTAL	1,850.00		
H93012-IN	1	6/07/17	6/07/17	2683 THE RETROFIT COMPANIES SEW-SODIUM HYDROXIDE	1,929.75	602 602-49450-409	1
				INVOICE TOTAL	1,929.75		
				VENDOR TOTAL	1,929.75		
5814	1	6/07/17	6/07/17	2668 THEIN WELL CO. WT-INSTALL/INSPECT MEMBR	2,539.52	601 601-49400-404	1
				INVOICE TOTAL	2,539.52		
				VENDOR TOTAL	2,539.52		
8569	1	6/07/17	6/07/17	2700 TOFTE LLC AMB-REPLACE HEADLAMPS	189.35	201 201-44100-212	1
				INVOICE TOTAL	189.35		
				VENDOR TOTAL	189.35		
060717	1	6/07/17	6/07/17	2940 WESTERN GUARD LIQ-ADVERTISING EXPENSE	358.25	609 609-49750-342	1
				INVOICE TOTAL	358.25		
060717A	1	6/07/17	6/07/17	ADMIN-CLEAN UP DAY	65.99	101 101-41320-342	1
	2			ELEC-BRIGHT ENERGY AD	81.00	604 604-49590-351	1
	3			WT-DRINKING WT REPORT	329.18	601 601-49440-351	1
	4			ADMIN-VISITOR GUIDE	125.00	101 101-41320-342	1
	5			ADMIN-LETTERHEAD	130.00	101 101-41320-201	1
	6			ADMIN-EDUCATION & APPRE	100.00	101 101-41320-342	1
				INVOICE TOTAL	831.17		
				VENDOR TOTAL	1,189.42		
				BANK 1 - KLEIN/UNITED PR TOTAL	230,830.05		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				TOTAL OPEN PAYMENTS	230,830.05		
				GRAND TOTALS	230,830.05		