

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 P.M.**
Monday, February 12 2018
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the minutes of the regular meeting minutes and January 22, 2018 regular meeting are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A.	Liquor Store Report/Memo– 2017 Year End – receive	Page 3
B.	Life Insurance Renewal – receive	Page 6
C.	MRES Legislative Update – receive	Page 8
D.	Utility Reports – 2017 YE/January 2018- receive	Page 11
E.	Computer Commuter – January 2018 – receive	Page 13
F.	MEDA Minutes – January 16, 2018 – receive	Page 14
G.	MEDA Loan Note Status – January 2018 – receive	Page 17
H.	Liquor Store Report – January 2018 – receive	Page 18
I.	Mobile 311 – January 2018 – receive	Page 19
J.	Mediacom rate notice – receive	Page 23
K.	MRES notice of meeting – January 2018 – receive	Page 24
L.	Regular Drill Meeting – January 15, 2018 – receive	Page 26
M.	HRA – February 2018 – receive	Page 27
N.	Pioneerland Library Board Meeting – February 15, 2018 – receive	Page 32
O.	Council Revenue/Expense Report – January 2018 – receive	Page 33
P.	Cash and Investment Balance – January 2018 – receive	Page 37

A MOTION may be in order to accept the reports and/or authorize the actions requested.
(Council)

6. UNFINISHED AND NEW BUSINESS

Page 38

A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 39

- B. City Engineer Update and Invoice Approval. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 41

- C. Sanitary Sewer Maintenance Policy. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 45

- D. Resolution 17-14 – Establishing Assignment of Salaries – Streets Park Supervisor. A DISCUSSION and MOTION may be in order. (Manager, Council)

- E. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Boy Scouts – Citizen Badge
- MPCA Meeting – February 13, 2018

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

- Cable TV Advisory Committee Update
- Legislative Action Day – March 14, 2018

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9. AUDITING CLAIMS

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A copy of the Schedule Payment Report of bills submitted January 22, 2018 through February 12, 2018 is attached for approval for Check No. 55916 through Check No. 55987. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
JANUARY 22, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, January 22, 2018, at 5:12 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the Agenda was approved as amended. Additions to the agenda include LqP County Historical Society contribution. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Conroy, seconded by Zahrbock and carried, January 8, 2018, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

LQP COUNTY SHERIFF'S REPORT

LqP County Interim Sheriff Allan Anderson reported on 2017 activities; including calls, staffing, training, SWAT Team membership, and Medical Transport Vehicle program. Councilmember Meyer expressed concern with MNDOT's decision to change a stop sign to a yield sign at the intersection of Highway 40 East and County Road 25. It was noted that County Engineer Sam Muntean is in favor of the proposed change.

CONSENT AGENDA

Upon motion by Zahrbock, seconded by Meyer and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist. City Manager Halvorson and Mayor Thole reported on Childcare Center tours they took to Franklin, Buffalo Lake, and Redwood Falls. The tours were very informative and the people were good resources. It was noted that, in order for such a project to work, it would have to be a collaborative effort with the school as a partner.

PAY EQUITY REPORT

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved the City's Pay Equity Report as presented. The report must be submitted by January 31, 2018.

2018 FEE SCHEDULE

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 18-14** titled "Resolution Establishing a Fee Schedule Pursuant to Section 34.01 of the Madison Code of Ordinances for the Year 2018" was adopted. Fees were added for the purchase of reclaimed granite and pea rock. A complete copy of Resolution 18-14 is contained in City Clerk's Book #8.

LQP COUNTY HISTORICAL SOCIETY

Upon motion by Meyer, seconded by Zahrbock and carried, Council approved a platinum membership in the Lac qui Parle County Historical Society at a cost of \$100.

CITY MANAGER'S REPORT

Rural Service District: Council was presented with information from the League of MN Cities in regard to the designation of urban and rural service districts. It was noted that the City can, by ordinance, designate service districts within its boundaries with property tax ratio being based on level of city service. This ratio must be reviewed annually. After further discussion, City Attorney Stulz indicated that he would prepare a draft ordinance for review at the next meeting of the Council.

PERA Benefits Meeting: City Manager Halvorson informed Council that city and county employees will be able to attend a PERA benefits meeting at City Hall on January 23, 2018.

Cable Franchise Meeting: City Manager Halvorson informed Council that the City's franchise agreement with MediaCom will expire February 13, 2018. A meeting of the City's Cable TV Advisory Board will be held in order to review services provided by MediaCom and renewal of the franchise agreement.

LqP County Foodshelf: City Manager Halvorson acknowledged a thank you card from the LqP County Foodshelf for a donation made by city employees in December.

MAYOR/COUNCIL REPORTS

None.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between January 9th and January 22, 2018. These disbursements include United Prairie Check Nos. 55845-55909.

There being no further business, meeting adjourned at 6:05 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk



CITY OF

MADISON

■ 404 6th Avenue
■ www.ci.madison.mn.us

■ Madison, Minnesota 56256

■ (320) 598-7373 Office
■ (320) 598-7376 Fax

To: City Administrator
From: Dale Hiepler, Liquor Store Manager
Date: February 1, 2018
Re: January 2018 Sales

In reviewing January sales, we see the trend continuing where beer sales have decreased and liquor sales have increased. This trend is also true on the national level.

In response to this trend, I have started the process of eliminating some of the packages in the beer category. To this point, I have eliminated the 18 pack cans in the Bud, Bud Light, and Michelob Golden Light brands. Since we don't have the turn over that we need to see, I have also eliminated the 12 pack aluminum bottles in the same brands. There are other brands that I have eliminated, so we should see a substantial drop in beer purchases over the course of the year.

I have also eliminated stock in the liquor and wine categories and will continue to monitor the turnover to make sure we carry products that have the turnover needed to maximize profitability for the Madison Liquor Store, as well as reducing inventory cost.

<u>Liquor Fund - Year End Financial Sheet</u>		Year End 2017
Operating Revenues		
Off Sale Liquor		\$132,398.17
Off Sale Beer		\$273,352.13
Mix, Ice, Etc.		<u>\$7,613.46</u>
Total Operating Revenue		\$413,363.76
<u>Cost of Sales</u>		
Beginning Inventory-January 1		\$30,079.00
Purchases		\$313,476.84
Freight		\$1,790.00
Merchandise Available for Sale		\$345,345.84
Less: Ending Inventory-December 31		<u>\$36,390.32</u>
Total Cost of Sales		\$308,955.52
Gross Profit		\$104,408.24
<u>Operating Expenses</u>		
Salaries		\$53,067.99
Employee Benefits		\$10,217.27
Advertising		\$4,414.14
Dues and Subscriptions		\$941.00
Insurance		\$4,109.00
Licenses & Taxes		\$20.00
Professional Services		\$10,024.55
Supplies		\$237.34
Telephone		\$1,078.81
Utilities		\$6,179.13
Depreciation		<u>\$5,686.44</u>
Total Operating Expenses		\$95,975.67
Net Income (Loss) From Operations		\$8,432.57
<u>Non-Operating Revenues (Expenses)</u>		
Interest Income		\$637.43
Refunds and Reimbursements		\$0.00
Capital Purchases		\$0.00
Transfer Out		<u>-\$5,000.00</u>
Total Non-Operating Revenues (Expenses)		-\$4,362.57
Net Income (Loss)		\$4,070.00
Retained Earnings-January 1		\$109,922.23
Retained Earnings-December 31		\$113,992.23

CITY OF MADISON MUNICIPAL LIQUOR STORE

LIQUOR DISPENSARY REPORT Statement for the month of December 2017

SALES	2016	2017	% of Sales	2016 YTD	2017 YTD	% of Sales
Liquor	18,389.15	15668.41	39.32%	130,897.32	132,398.17	32.03%
Beer	24,959.34	23681.51	59.42%	291,598.31	273,352.13	66.13%
Mix, Ice, Etc.	2,014.24	501.44	1.26%	8,681.62	7,613.46	1.84%
TOTAL SALES	45362.73	39,851.36	100.00%	431,177.25	413,363.76	100.00%

COST OF SALES	2016	2017	% of Sales	2016 YTD	2017 YTD	% of Sales
Inventory at 1st of month	0.00	49193.50	123.44%	502,144.55	539,039.55	130.40%
Purchases	54,863.11	14134.45	35.47%	315,874.00	279,395.02	67.59%
Freight	(19.40)	121.20	0.30%	1,754.00	2,012.60	0.49%
Inventory at end of month	0.00	36390.32	91.32%	506,718.32	543,849.61	131.57%
TOTAL COST OF SALES	54843.71	27,058.83	67.90%	313,054.23	276,597.56	66.91%

GROSS PROFIT	-9480.98	12,792.53	32.10%	118,123.02	136,766.20	33.09%
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OPERATING EXPENSE	2016	2017	% of Sales	2016 YTD	2017 YTD	% of Sales
Labor	3,982.91	3998.78	10.03%	50,881.73	53,067.99	12.84%
PERA	85.51	82.07	0.21%	1,058.05	1,099.14	0.27%
FICA	304.72	305.92	0.77%	3,892.68	4,059.93	0.98%
Mandatory Medicare	0.00		0.00%	0.00	0.00	0.00%
Worker's Compensation	0.00		0.00%	2,915.00	2,034.00	0.49%
City Health Insurance	401.41	424.58	1.07%	5,062.11	5,058.20	1.22%
General Supplies	5.99	45.81	0.11%	348.62	237.34	0.06%
* Audit Service	83.26		0.00%	1,000.00	1,000.00	0.24%
Dues & Subscriptions	0.00		0.00%	941.00	941.00	0.23%
Licenses & Taxes	0.00		0.00%	20.00	20.00	0.00%
Telephone	115.86	71.95	0.18%	1,334.25	1,078.81	0.26%
Advertising	830.14	752.38	1.89%	4,372.32	4,414.14	1.07%
Utilities	672.83	1083.53	2.72%	5,292.06	6,179.13	1.49%
* Property Insurance	133.75		0.00%	1,605.00	1,559.00	0.38%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	0.00		0.00%	100.00	232.10	0.06%
Equipment Maint.	150.00	262.50	0.66%	150.00	2,938.27	0.71%
Contractual Services	483.56	491.22	1.23%	5,680.73	5,854.18	1.42%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	43.88		0.00%	527.00	516.00	0.12%
Misc (Int Earn 637.43/Prof Hand 2758.68)	0.00	2121.25	5.32%	0.00	2,121.25	0.51%
Depreciation	485.98	473.87	1.19%	5,831.76	5,686.44	1.38%
TOTAL OPERATING EXPENSE	7779.80	10113.86	25.38%	91,012.31	98,096.92	23.73%

Operating Income	-17260.78	2,678.67	6.72%	27,110.71	38,669.28	9.35%
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Nonoperating Revenues:						
Interest Income	0		0.00%			0.00%
NET INCOME	-17260.78	2,678.67	6.72%	27,110.71	38,669.28	9.35%

* Standard values per month

January 23, 2018

Angela Amland
Deputy City Clerk / Treasurer
City of Madison
City Hall
404 Sixth Avenue
Madison, MN 56256

RE: Insurance Renewal for City of Madison, Group # 015738
Life, Madison National Life Insurance Company, Inc.
Carrier Policy # 4285, NIS Policy # 9328

Dear Ms. Amland:

The Life Insurance renews February 1, 2018. I am pleased to inform you that Madison National Life Insurance Company, Inc. has determined that a rate adjustment is not needed.

Your renewal rates will remain as follows:

Life and AD&D

Class Title	Rate Per \$1,000 of Coverage
All Classes	\$0.33/ \$0.04

Dependent Life

Class Title	Rate Per Unit Per Month
All Classes	\$1.35

These rates are guaranteed for 1 Year until February 1, 2019, assuming no changes to the current benefit structure.

Please note that we had requested that your carrier, Madison National Life, review your rates for possible rate relief, however, based upon the demographics and size of your plan, they were unwilling to lower your current rates.

We believe our level of commitment to you is most evident in our ongoing efforts to secure both competitive pricing and extended rate guarantees. We truly appreciate your business and the opportunity to continue negotiating on your behalf.

In return for your commitment to National Insurance Services (NIS), NIS agrees to provide the following:

- Annual Best Practices Service Visit or Call
- Dedicated Account Representative
- Dedicated Client Relations Representative

Corporate Headquarters
250 South Executive Drive
Suite 300
Brookfield, WI 53005

Indiana Office
9100 Meridian Square
50 East 91st Street
Suite 315
Indianapolis, IN 46240

Michigan Offices
310 East Michigan Avenue
Suite 503
Kalamazoo, MI 49007

43120 Utica Road
Suite 400
Sterling Heights, MI 48314

120 East Liberty
Suite 220
Ann Arbor, MI 48104

Minnesota Office
14852 Scenic Heights Road
Suite 210
Eden Prairie, MN 55344

Nebraska Office
9202 West Dodge Road
Suite 302
Omaha, NE 68114

Pennsylvania Office
375 Southpointe Blvd
Suite 220
Canonsburg, PA 15317

- Dedicated Billing Representative
- Free Gap Analysis (when requested)
- Compliance with State Bid Laws
- Monitoring Market Conditions

By signing the below, you are acknowledging your reciprocal 1 Year commitment to NIS. In pricing the renewal, the claims risk and administrative expenses are spread over the rate guarantee. In exchange for our rate guarantee, you must remain directly contracted with NIS for the duration of the rate guarantee. In the event you cancel prior to the end of the rate guarantee a risk charge in the amount of 1% of annual premium will be assessed for each month remaining on the rate guarantee.

Please complete the bottom portion and return a copy to National Insurance Services as indication of your acceptance of the renewal. Thank you for your continued business. Please do not hesitate to call me if you have any questions.

Sincerely,
NATIONAL INSURANCE SERVICES



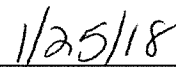
Polly Ross
Client Relations Representative

cc: Gary Omland, Klein Insurance Agency

The February 1, 2018 renewal of Group Life Insurance as outlined above is accepted.



Signature & Title



Date

Insurance Renewal for City of Madison, Group # 015738
Life, Madison National Life Insurance Company, Inc.
Carrier Policy # 4285, NIS Policy # 9328



Iowa

Iowa's support for education continues to be a top priority for legislators. Low teacher-to-student ratios and increased flexibility in spending have allowed Iowa schools to have some of the highest graduation rates in the nation, while at the same time, Iowa students' ACT scores are among the best. This year, legislators plan to increase educational spending by \$32 million, bringing Iowa's annual investment in education to more than \$3.2 billion. This represents almost 45% of the state's budget.

On the energy front, the **Omnibus Energy Bills** (companion bills [SSB 3093](#) and [HSB 595](#)) were introduced this past week. While the Omnibus Energy Bill primarily deals with rate-regulated utility issues, there are several issues that impact municipals. The bill would allow expansion of 28F rules to allow city utilities to jointly finance for the development of a natural gas system. Many rural areas do not have access to natural gas and this seems like a natural extension of the municipal service model. It's not too surprising that this is facing opposition by the delivered fuels industry. Additionally, the bill would delete the mandate for the IUB to report energy efficiency results to the legislature. Finally, there is a Right of First Refusal Provision (ROFR). This ROFR provision provides that whenever there are Regional Transmission Organization-planned transmission projects, utilities who own existing high-voltage transmission that the proposed project will interconnect with, get the first right of investment in the proposed line. Finally, like Minnesota last year, the cooperatives are seeking language that clarifies their local rate-making authority in charging a fee to distributed generation customers to recoup fixed costs that are otherwise lost. There is a lot of opposition to the various sections of the bill—especially in the environmental community.

Other bills that are up for consideration: [HSB 588](#) would eliminate the requirement that landlords notify the city utilities when tenants change and leave unpaid utility bills. This would make it harder for utilities to track and collect on delinquent accounts. [HSB 591](#) is a bill from the Iowa Utilities Board that clarifies the titles of board members; more importantly, it seeks to expand the definition of "Public Utility" to include any rate-regulated utility providing electricity, gas, water, waste water, storm water or any combination thereof. In tandem with [HSB 591](#), is [HSB](#)

[530](#) which would add water, waste water and storm water facilities of a rate-regulated utilities into the IUB jurisdiction for rate-making.

As a reminder, the Iowa Association of Municipal Utilities will hold their Legislative Forum and Annual Business meeting on February 7 and February 8. The legislator reception will be held on February 7 from 5:00 p.m. to 7:00 p.m. at the Iowa Hall of Pride in downtown Des Moines. Please extend an invitation to your legislator and join them at the forum. Registration for the Legislative and Business conference is available at www.iamu.org.

MRES maintains updates and links on key Iowa bills on the MRES Iowa Legislative and Regulatory [webpage](#). Also available on the website is the updated MRES Iowa Legislative [Guide](#) to assist you in contacting your area legislators.

Minnesota

The Minnesota Conservative Energy Forum has stepped up its Facebook posts favoring “deregulation light” in Minnesota. What they are proposing is NOT deregulation at all. Their proposal would allow a third-party, non-utility to serve large industrial customers—with no requirements of reliability, with no oversight by the Public Utilities Commission, with little or no reimbursement for the incumbent utility to wheel the power, and with no compensation for the customers who will pay for the stranded costs that will result. This is not deregulation, it is making unregulated profit by using the existing system. The IOUs, cooperatives and municipals are continuing to meet with legislators to educate them on this issue—and on the benefits their utilities (especially municipal utilities) bring to the community.

Former Minnesota Gov. Tim Pawlenty previously announced that, after much speculation, he was NOT running for United States Senate. However, it was announced this past week that he is considering a run at the Governor’s seat. News outlets proclaimed that an advisor to Pawlenty reported the former Governor is pondering a run for his former job. Pawlenty served as Minnesota Governor from 2003 to 2011, before taking a run at the GOP Presidential nomination.

Once session begins, Minnesota bills of relevance will be found on the MRES Minnesota Legislative and Regulatory [webpage](#).

North Dakota

Although there is no session, various parties are starting to look ahead to the November election. Statewide offices that will be up for election include: Attorney General, Tax Commissioner, Agriculture Commissioner, and Secretary of State. The Public Service Commission will actually have two seats up for vote. Commissioner Randy Christmann’s term is expiring and he is running again for a six-year term. However, Commissioner Brian Kroshus was appointed to fill the remainder of Commissioner Kalk’s term. As required by law, Kroshus must stand for election for the remaining two years of former Commissioner Kalk’s term. Also on the ballot will be at least two initiated measures: the repeal of Sunday closing laws and the legalization of recreational marijuana.

South Dakota

Things are moving along with this past Friday being the deadline for bill introductions. Governor Dugaard signed the first bill to be placed on his desk in 2018, [HB 1057](#). This bill authorizes the Board of Regents to contract for the construction of the Madison Cyber Labs (MadLabs) and for the demolition of Lowry Hall at Dakota State University; it also makes an appropriation for that cost.

The bill probably garnering the most attention in committee this past week was [HB 1133](#). This bill would have required drug testing for state legislators. It was heard in House State Affairs Committee. During the committee debate, Rep. Goodwin, the bill author, told the committee he didn't believe drugs were a problem with the legislature, but that it is a matter of good leadership. Rep. Lust motioned to defer the bill to the non-existent 41st day since public safety is not at risk. Rep. Lust also stated that the bill was based on cynicism or grandstanding. The committee generally agreed with Rep. Lust and moved the bill to the 41st day on an 11 to 2 vote. A similar bill in the Senate, [SB 168](#), met a different fate. Senate State Affairs passed the bill on a 4 to 3 vote. It is pending on the Senate floor.

One of the first energy bills to be taken up by committee has died. [SB 113](#), a bill to vastly modify guaranteed energy savings contracts, was heard in Senate Commerce and Energy Committee. Sen. Netherton moved to amend the bill, revising many of the terms, but Sen. Novstrup moved to defer the bill to the non-existent 41st Legislative Day, which prevailed on a 4 to 2 vote.

It was a busy week for open meetings and public records bills. [HB 1141](#) (allowing small cities and school districts to publish various notices/meetings on the web in lieu of a newspaper) and [HB 1142](#) (allowing cities, counties and schools underserved by newspapers to publish on the web in lieu of newspapers) were both deferred to the non-existent 41st Legislative Day in the House Local Government Committee. Meanwhile, [SB 84](#) was amended in the Senate. It now reads that no state agency or political subdivision may enter into a settlement agreement that requires confidentiality or nondisclosure—except if the record of the settlement agreement is exempt from public records disclosure under SDCL 1-27-1.5 It passed the Senate on a 21 to 13 vote. Finally, [HB 1172](#) passed House State Affairs Committee (10-1); it requires that all political subdivisions reserve time in public meetings for public comment. The length of the public comment period is entirely up to the board/city council chair.

2017 Utility Report

2017 To Date Annual Totals					2016 To Date Annual Totals				
Commercial Serv Charge	1,886.00	\$ 24,711.63	0.91%	0.51%	Commercial Serv Charge	1,869.00	\$ 24,585.68	0.86%	1.49%
Commercial Light	8,994,687.00	\$ 626,294.64	-2.04%	-1.88%	Commercial Light	9,181,849.00	\$ 638,262.47	5.30%	5.04%
Demand Charge	20,351.58	\$ 114,376.48	-5.04%	-7.35%	Demand Charge	21,431.93	\$ 123,447.77	5.00%	7.62%
Safe Drinking Water	812.00	\$ 5,215.20	-0.37%	0.00%	Safe Drinking Water	815.00	\$ 5,234.28	0.74%	0.00%
Garbage Charge	10,083.00	\$ 211,470.01	-0.36%	-0.44%	Garbage Charge	10,119.00	\$ 212,410.59	0.69%	1.03%
Res Serv Charge	9,498.00	\$ 76,603.25	-1.25%	-0.93%	Res Serv Charge	9,618.00	\$ 77,322.30	0.92%	0.70%
Res Light	8,067,102.00	\$ 587,321.32	-1.35%	-1.36%	Res Light	8,177,640.00	\$ 595,404.08	0.39%	0.39%
Sewer Charge	35,036,600.00	\$ 231,793.56	2.78%	3.39%	Sewer Charge	34,090,100.00	\$ 224,188.46	0.24%	7.80%
Security Light Charge	326.00	\$ 1,923.93	0.62%	6.40%	Security Light Charge	324.00	\$ 1,808.27	0.00%	1.53%
Storm Sewer Charge	11,144.00	\$ 145,341.84	-0.30%	-0.09%	Storm Sewer Charge	11,178.00	\$ 145,466.40	0.19%	0.00%
Sewer Serv Charge	10,598.00	\$ 206,432.40	-0.74%	-0.41%	Sewer Serv Charge	10,677.00	\$ 207,278.92	0.85%	7.29%
Water Service Charge	10,651.00	\$ 204,774.48	-0.67%	-0.66%	Water Service Charge	10,723.00	\$ 206,134.86	0.76%	5.86%
Water Charge	36,148,400.00	\$ 310,380.58	0.06%	0.69%	Water Charge	36,127,798.00	\$ 308,244.64	-1.24%	5.20%
Accounted for Water Usage	85%	\$ 2,746,639.32	29,248,781	-0.84%	Accounted for Water Usage	88%	\$ 2,769,788.72	29,759,124	3.81%

2018 Utility Report

Jan-18	Consumption	Charges	% Diff		Jan-17	Consumption	Charges	% Diff		Jan-16	Consumption	Charges	% Diff	
Commercial Serv Charge	156.00	2,061.26	0.00%	1.14%	Commercial Serv Charge	156.00	\$ 2,038.00	1.96%	1.88%	Commercial Serv Charge	153.00	\$ 2,000.38	-1.29%	-0.05%
Commercial Light	934,437.00	64,539.13	29.91%	26.81%	Commercial Light	719,278.00	\$ 50,894.17	-9.67%	-8.59%	Commercial Light	796,249.00	\$ 55,678.91	-5.99%	-5.50%
Demand Charge	1,715.39	9,640.52	3.17%	3.17%	Demand Charge	1,662.67	\$ 9,344.27	5.09%	5.09%	Demand Charge	1,582.14	\$ 8,891.61	-8.06%	-8.06%
Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	\$ -	#DIV/0!	0.00%	Safe Drinking Water	-	\$ -	#DIV/0!	0.00%
Garbage Charge	827.00	17,398.45	-1.90%	-0.97%	Garbage Charge	843.00	\$ 17,569.26	0.48%	0.15%	Garbage Charge	839.00	\$ 17,542.28	0.48%	1.03%
Res Serv Charge	773.00	6,317.86	-3.25%	-2.55%	Res Serv Charge	799.00	\$ 6,483.46	0.00%	0.77%	Res Serv Charge	799.00	\$ 6,434.00	0.50%	0.00%
Res Light	1,063,528.00	77,426.86	16.70%	16.69%	Res Light	911,330.00	\$ 66,350.91	2.89%	2.89%	Res Light	885,690.00	\$ 64,484.20	-10.57%	-10.57%
Sewer Charge	2,990,000.00	19,780.20	21.80%	21.74%	Sewer Charge	2,454,900.00	\$ 16,247.54	-9.26%	-1.80%	Sewer Charge	2,705,400.00	\$ 16,545.64	-2.45%	-2.44%
Security Light Charge	27.00	153.60	0.00%	-3.65%	Security Light Charge	27.00	\$ 159.42	0.00%	7.41%	Security Light Charge	27.00	\$ 148.42	0.00%	0.00%
Storm Sewer Charge	915.00	12,096.92	-1.19%	-0.27%	Storm Sewer Charge	926.00	\$ 12,129.13	-0.32%	0.13%	Storm Sewer Charge	929.00	\$ 12,113.03	-0.11%	-0.43%
Sewer Serv Charge	862.00	17,098.99	-2.71%	-1.39%	Sewer Serv Charge	886.00	\$ 17,339.35	0.23%	7.68%	Sewer Serv Charge	884.00	\$ 16,103.27	0.00%	-0.52%
Water Service Charge	866.00	16,972.73	-2.59%	-1.17%	Water Service Charge	889.00	\$ 17,173.80	0.23%	5.98%	Water Service Charge	887.00	\$ 16,205.27	0.00%	-0.52%
Water Charge	3,121,300.00	26,707.26	26.56%	26.25%	Water Charge	2,466,200.00	\$ 21,153.54	-14.71%	-9.16%	Water Charge	2,891,400.00	\$ 23,285.98	-0.57%	-0.67%
Accounted for Water Usage	90%	\$ 270,193.78	\$ 24,869.00	14.06%	Accounted for Water Usage	85%	\$ 236,882.85	\$ (2,367.29)	-1.07%	Accounted for Water Usage	85%	\$ 239,432.99	\$ (11,640.14)	-4.87%

LqP Computer Commuter
February 2018 Update

Please find attached the community totals for January.

50 people came on board the Computer Commuter this month.

The bus was not on the road on January 1 because of the holiday, and January 15 we did not travel to Madison and Marietta because of the extreme coldness.

*Please contact me if you have questions or concerns. Thank you for your continued support!

January 2018 Attendance

	Jan 1	Jan 8	Jan 15	Jan 22	Jan 29	Totals
Bellingham	0	1	0	0	1	2
Boyd	5	5	4	3	4	21
Dawson	4	5	3	1	4	17
Madison	CXL	3	CXL	4	1	8
Marietta	CXL	3	CXL	3	3	9
Nassau	2	3	2	2	4	13
Totals	11	20	9	13	17	70

**CITY OF MADISON
MINUTES OF THE
MADISON ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
Tuesday, January 16, 2018 - 5:00 p.m.**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at 5:00 p.m. on Tuesday, January 16, 2018 at the Madison Municipal Building.

Members in attendance: Commissioners Dave Amundson, Greg Monson, Maynard Meyer, Dean Solem, Greg Thole, Scott Wanner, Jim Connor. Members Absent: None
Also in attendance were: City Manager Val Halvorson, EDA Recording Secretary Sue Volk. Tim Volk was in attendance later in the meeting.

President Amundson called the meeting to order at 5:10 p.m.

APPROVAL OF AGENDA

Upon motion by Solem, seconded by Thole and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

ANNUAL MEETING

Upon motion by Thole, seconded by Conner and carried to nominate Dave Amundson as President for 2018.

Upon motion by Thole, seconded by Meyer and carried to cast a unanimous ballot of officers.
Vice-President: Scott Wanner, Secretary: Maynard Meyer, Assistant Secretary: recording secretary/city clerk, and Treasurer: Greg Monson, Assistant Treasurer: city clerk's office.

Upon Motion by Solem, seconded by Monson and carried the meeting date, time and location as the first Monday of every other month at 5:00 p.m. at Madison Municipal Building Auditorium.
(January, March, May, July, September, November)

Upon Motion by Meyer, seconded by Solem and carried to designate the Western Guard as official newspaper.

Upon motion by Thole, seconded by Conner and carried to designate Klein Bank and United Prairie Bank as official depositories.

Upon motion by Conner, seconded by Solem and carried to designate Swenson, Nelson and Stulz as official legal counsel.

Upon Motion by Meyer, seconded by Solem and carried the following EDA Committee Assignments were approved:
Finance/Loan committee: Monson, Solem, City Attorney Rick Stulz,
Industrial/Retail committee: Amundson, Meyer, Wanner, Connor
Housing/Residential committee: Wanner, Thole

APPROVAL OF MINUTES

Upon motion by Monson, seconded by Conner and carried the minutes of the November 6, 2017 regular meeting and December 7, 2017 and December 21, 2017 special meetings were approved.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

CONSENT AGENDA

The Commissioners reviewed the MEDA Eastview Apartments Financial Summary and Bills for November and December 2017, Eastview Apartments Rent Roll for November and December 2017, MEDA Revenue/Expense Report for November and December 2017, Cash/Investment Balance for November and December 2017, MEDA Loan Fund Note Status Reports for November and December 2017.

Lou's Lodge: Discussion on the note status report with sale that MGD #1007 and MGD #69 will be removed from the report. City Manager Halvorson stated Rick Stulz and city clerk's office working on finalization of loan.

MGD#1009 – Natalie Collom: Discussion on delinquency of loan; 395 day as of December 31, 2017, and loan balance of \$10,000. City Manager Halvorson stated letters of collection have been sent with no response. Members directed City Manager Halvorson to have Rick Stulz/city clerk's office to proceed with collection agency.

Dave Amundson inquired about delinquent Small Cities Loan repayment status that was discussed at November 2017 meeting. City Manager Halvorson will follow-up for next meeting.

Upon motion by Thole, seconded by Monson and carried the consent agenda was approved.

INDEPENDENT CONTRACTOR AGREEMENT

Independent Contractor Agreement between Madison Economic Development authority and Susan Volk was presented for review. Upon motion by Thole, seconded by Connor and carried to approve contract from January 1, 2018 to December 31, 2018 as presented with no changes.

APARTMENT MANAGEMENT AGREEMENT

Agreement between Madison Economic Development authority and Dahle & Olson Realty of Madison for management services of Eastview Apartments was presented. Upon motion by Thole, seconded by Solem and carried (Monson abstained) to approve contract from January 1, 2018 to December 31, 2018 as presented with no changes.

LQP COUNTY EDA

Discussion on \$15,000 yearly Madison EDA financial support to LqP County EDA. Members expressed concerns and questioned continued financial support moving forward. Concerns were expressed on what and where those dollars are being spent and would like to possibly re-evaluate the support and keep those dollars within the Madison EDA.

Due to unanswered questions Greg Thole invited Tim Volk, Madison City Council representative on County EDA board, to join the meeting. Tim shared that the LqP County EDA had recently secured a \$100,000 grant to be used as a revolving loan for business developments. Tim also shared that the dollars received from the cities has been set aside in a separate fund to be used for business development only and not for operation costs of the LqP County EDA.

Tim stated that some of the 2017 City of Madison funds was loaned to Monnens Excavating. Tim commented that the county board is working on by-laws, relocation of County EDA office, and hiring of an assistant. Tim shared that he would be willing to provide them an update of the LqP County EDA at any time.
(Volk left the meeting)

Discussion for continued financial support for now with the assurance the funds are not being used for operations and support dollars set aside in separate fund and to continue to show partnership with county for long term economic survival.

OTHER

City Manager Halvorson shared that a group will be visiting daycare/recreational facilities in Buffalo Lake, Redwood Falls, and Franklin. Manager Halvorson shared that most daycares are funded by school/city/EDA.

Upon motion by Monson seconded by Thole and carried, the meeting adjourned at 6:45 p.m.

Dave Amundson, EDA President

ATTEST:

Sue Volk, EDA Recording Secretary

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

January 31, 2018

MEDA LOANS (REVOLVING LOAN FUND)							
LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Natalie Collom	MGD#1009	12/01/21	\$10,000.00	\$142.08	426	\$1,989.90	\$10,000.00
Mtech Service & Repair L	MGD#1008		\$29,400.00	\$283.07			\$17,415.57
Ronold Sorenson	MGD#1007		\$25,000.00	\$371.00	1460	\$17,808.00	\$25,000.00
Ron & JoAnn Sorenson	MGD#69	06/01/13	\$70,000.00	\$371.00	594	\$7,245.17	\$36,316.54
Mark Siegert	Dev Agreemnt	10/01/17	\$3,686.00	1st Stage 2 yrs 2nd Stage 5 yrs tax assessmer	10/1/2014 10/1/2017		
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00				\$2,224.66
Pantry Café	MGD#1011	12/01/19	\$3,703.59	\$110.75			\$2,424.62
Madison Business Dev Cr	MGD#1012		\$125,000.00		121		\$25,000.00
TOTAL MEDA LOANS (REVOLVING LOAN FUND)						\$27,043.07	\$118,381.40

MEDA DWM PAY LOANS (CITY)

TOTAL MEDA DWN PAY LOANS (CITY)	\$0.00	\$0.00
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MEDA DWM PAY LOANS (STATE)

	\$0.00	\$0.00
TOTAL MEDA DWN PAY LOANS (STATE)	\$0.00	\$0.00

TOTAL DELINQUENCIES \$27,043.07

FUND BALANCE AVAILABILITY

		DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)	TOTALS
Fund Balance	\$247,605.09	\$0.00	\$0.00	\$247,605.09
Less Loans Outstanding	\$118,381.40	\$0.00	\$0.00	\$118,381.40
Less Other Assets		\$0.00	\$0.00	\$0.00
Funds Available	\$129,223.69	\$0.00	\$0.00	\$129,223.69

TOTAL CHECKING & INVESTMENTS OR FUNDS AVAILABLE FOR LENDING	12/31/2017	\$129,223.69
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FUND BALANCE INCOME

January 18 Int \$83.44	April 18 Int \$0.00	July 18 Int \$0.00	October 18 Int \$0.00
Febuary 18 Int \$0.00	May 18 Int \$0.00	August 18 Int \$0.00	Nov 18 Int \$0.00
March 18 Int \$0.00	June 18 Int \$0.00	Sept 18 Int \$0.00	Dec 18 Int \$0.00
2018 YTD Interest			\$83.44

CITY OF MADISON MUNICIPAL LIQUOR STORE

LIQUOR DISPENSARY REPORT Statement for the month of January 2018

SALES	2017	2018	% of Sales	2017 YTD	2018 YTD	% of Sales
Liquor	9217.44	9960.00	35.38%	9,217.44	9,960.00	35.38%
Beer	19114.89	17789.39	63.19%	19,114.89	17,789.39	63.19%
Mix, Ice, Etc.	265.55	401.18	1.43%	265.55	401.18	1.43%
TOTAL SALES	28597.88	28,150.57	100.00%	28,597.88	28,150.57	100.00%
COST OF SALES						
Inventory at 1st of month	30078.89	36390.80	129.27%	30,078.89	36,390.80	129.27%
Purchases	23541.56	14495.56	51.49%	23,541.56	14,495.56	51.49%
Freight	128.60	151.80	0.54%	128.60	151.80	0.54%
Inventory at end of month	34855.43	32177.28	114.30%	34,855.43	32,177.28	114.30%
TOTAL COST OF SALES	18893.62	18,860.88	67.00%	18,893.62	18,860.88	67.00%
GROSS PROFIT	9704.26	9,289.69	33.00%	9,704.26	9,289.69	33.00%
OPERATING EXPENSE						
Labor	4223.22	5813.09	20.65%	4,223.22	5,813.09	20.65%
PERA	90.97	157.32	0.56%	90.97	157.32	0.56%
FICA	323.09	444.39	1.58%	323.09	444.39	1.58%
Mandatory Medicare	0.00	0.00	0.00%	0.00	0.00	0.00%
Worker's Compensation	0.00	0.00	0.00%	0.00	0.00	0.00%
City Health Insurance	424.58	251.45	0.89%	424.58	251.45	0.89%
General Supplies	0.00	3.00	0.01%	0.00	3.00	0.01%
* Audit Service	83.33	83.33	0.30%	83.33	83.33	0.30%
Dues & Subscriptions	391.00	391.00	1.39%	391.00	391.00	1.39%
Licenses & Taxes	0.00	0.00	0.00%	0.00	0.00	0.00%
Telephone	71.95	71.95	0.26%	71.95	71.95	0.26%
Advertising	348.00	440.60	1.57%	348.00	440.60	1.57%
Utilities	186.63	225.97	0.80%	186.63	225.97	0.80%
* Property Insurance	129.92	129.92	0.46%	129.92	129.92	0.46%
Training	0.00	0.00	0.00%	0.00	0.00	0.00%
Building Maint.	0.00	0.00	0.00%	0.00	0.00	0.00%
Equipment Maint.	0.00	16.50	0.06%	0.00	16.50	0.06%
Contractual Services	466.46	753.35	2.68%	466.46	753.35	2.68%
Travel	0.00	0.00	0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	43.00	43.00	0.15%	43.00	43.00	0.15%
Miscellaneous	0.00	0.00	0.00%	0.00	0.00	0.00%
Depreciation	485.98	473.87	1.68%	485.98	473.87	1.68%
TOTAL OPERATING EXPENSE	7268.13	9298.74	33.03%	7,268.13	9,298.74	33.03%
Operating Income	2436.13	-9.05	-0.03%	2,436.13	-9.05	-0.03%
Nonoperating Revenues:						
Interest Income	0		0.00%			0.00%
NET INCOME	2436.13	-9.05	-0.03%	2,436.13	-9.05	-0.03%

* Standard values per month

JANUARY 2018 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
New Request	2355	241 Ave.	Maintenance	1/24/2018 11:32:32 AM	Dennis.Vonderharr	1/24/2018 11:32:32 AM	Dennis.Vonderharr	weekly wasteing	
Complete	111	2ND AVE	Code Enforcement - Other	1/24/2018 10:38:31 AM	Angie.Amland	1/25/2018 1:16:06 PM	Angie.Amland	Report of resident parking on front lawn Sent notice of ordinance letter 1/25/18	checked on 1/24/18 & 1/25/18 and no vehicle parked on the lawn
Complete	2355	241 Ave.	Maintenance	1/23/2018 1:46:05 PM	Dennis.Vonderharr	1/29/2018 11:10:31 AM	Dennis.Vonderharr	drum screen	checked oil in gearbox. oil okay 1-22-18. bearings out on both front trunnion wheels. Drum shut down for repair parts. bypassing wastewater from screen. 1-29-18 trunnion wheels replaced & back on line. 4 extra wheels & chain on hand.
Complete	616	8TH ST	Snow Removal	1/15/2018 8:37:46 AM	Allan.Thompson	1/15/2018 8:37:47 AM	Allan.Thompson		plow snow a little over one inch.
Complete	616	8TH ST	Snow Removal	1/11/2018 11:30:06 AM	Allan.Thompson	1/11/2018 11:30:07 AM	Allan.Thompson		plow snow was less than one inch but was high winds so a lot of drifting.
Complete	2355	241 Ave.	Maintenance	1/10/2018 10:47:32 AM	Dennis.Vonderharr	1/10/2018 10:47:33 AM	Dennis.Vonderharr	wasteing from clairifiers	1-10-18 weekly wasteing from both clairifiers. sludge blanket 4 to 5 ft. 5 hrs. wasteing with RAS pumps at a rate of 130 GPM.
Complete	2355	241 Ave.	Maintenance	1/10/2018 10:38:42 AM	Dennis.Vonderharr	1/10/2018 10:38:43 AM	Dennis.Vonderharr	Roots Blower	1-10-18 changed oil on #2 blower. next change in 6 months.
Complete	2355	241 Ave.	Maintenance	1/10/2018 10:34:36 AM	Dennis.Vonderharr	1/10/2018 10:34:37 AM	Dennis.Vonderharr	decanting small sludge storage tank	1-9-18 decanted small tank to allow for more storage
Complete	213	9TH AVE	Parking (Snow)	12/28/2017 8:09:39 AM	Allan.Thompson	1/11/2018 9:15:52 AM	Angie.Amland	\$50 fine letter sent 1/8/18	
Complete	305	CENTRAL AVE	Parking (Snow)	12/28/2017 7:58:50 AM	Allan.Thompson	1/11/2018 9:08:07 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	322	4TH ST E	Parking (Snow)	12/28/2017 7:55:53 AM	Allan.Thompson	1/11/2018 9:08:25 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	302	5TH ST E	Parking (Snow)	12/28/2017 7:49:33 AM	Allan.Thompson	1/11/2018 9:08:44 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	716	7TH AVE	Parking (Snow)	12/28/2017 7:41:33 AM	Allan.Thompson	1/11/2018 9:16:19 AM	Angie.Amland	\$50 fine letter sent 1/8/18	
Complete	1017	2ND AVE	Parking (Snow)	12/28/2017 6:50:48 AM	Allan.Thompson	1/11/2018 9:09:07 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	816	WESTERN AVE	Parking (Snow)	12/28/2017 6:47:32 AM	Allan.Thompson	1/11/2018 9:09:17 AM	Angie.Amland	Warning letter sent 1/8/18	

Complete	622	4TH AVE	Parking (Snow)	12/28/2017 6:32:31 AM	Allan. Thompson	1/11/2018 9:09:27 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	302	5TH ST E	Parking (Snow)	12/28/2017 6:26:07 AM	Allan. Thompson	1/11/2018 9:09:39 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	708	3RD ST	Parking (Snow)	12/28/2017 6:11:23 AM	Allan. Thompson	1/11/2018 9:16:41 AM	Angie.Amland	\$50 fine letter sent 1/8/18	
Complete	301	3RD AVE	Parking (Snow)	12/28/2017 6:09:10 AM	Allan. Thompson	1/11/2018 9:10:01 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	221	WILDWOOD AVE	Parking (Snow)	12/28/2017 6:00:46 AM	Allan. Thompson	1/11/2018 9:10:13 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	609	3RD ST	Parking (Snow)	12/28/2017 5:57:13 AM	Allan. Thompson	1/11/2018 9:10:25 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	310	4TH ST E	Parking (Snow)	12/28/2017 5:52:07 AM	Allan. Thompson	1/11/2018 9:10:36 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	517	PLEASANT DR	Parking (Snow)	12/28/2017 5:48:39 AM	Allan. Thompson	1/11/2018 9:10:47 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	408	PARK AVE	Parking (Snow)	12/28/2017 5:36:06 AM	Allan. Thompson	1/11/2018 9:11:01 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	408	PARK AVE	Parking (Snow)	12/28/2017 5:35:44 AM	Allan. Thompson	1/11/2018 9:11:22 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	417	WESTERN AVE	Parking (Snow)	12/28/2017 5:27:52 AM	Allan. Thompson	1/11/2018 9:11:33 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	519	WESTERN AVE	Parking (Snow)	12/28/2017 5:26:48 AM	Allan. Thompson	1/11/2018 9:11:49 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	504	WESTERN AVE	Parking (Snow)	12/28/2017 5:24:20 AM	Allan. Thompson	1/11/2018 9:12:02 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	127	2ND AVE	Parking (Snow)	12/28/2017 5:20:57 AM	Allan. Thompson	1/11/2018 9:12:14 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	213	2ND AVE	Parking (Snow)	12/28/2017 5:19:47 AM	Allan. Thompson	1/11/2018 9:12:25 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	717	2ND AVE	Parking (Snow)	12/28/2017 5:17:42 AM	Allan. Thompson	1/11/2018 9:12:36 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	713	2ND AVE	Parking (Snow)	12/28/2017 5:15:01 AM	Allan. Thompson	1/11/2018 9:18:12 AM	Angie.Amland	\$50 fine letter sent 1/8/18	
Complete	706	2ND AVE	Parking (Snow)	12/28/2017 5:14:11 AM	Allan. Thompson	1/11/2018 9:13:02 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	422	2ND AVE	Parking (Snow)	12/28/2017 5:12:49 AM	Allan. Thompson	1/11/2018 9:13:13 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	310	2ND AVE	Parking (Snow)	12/28/2017 5:11:46 AM	Allan. Thompson	1/11/2018 9:13:23 AM	Angie.Amland	Warning letter sent 1/8/18	

Complete	711	3RD AVE	Parking (Snow)	12/28/2017 5:06:39 AM	Allan. Thompson	1/11/2018 9:13:35 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	829	3RD AVE	Parking (Snow)	12/28/2017 5:05:27 AM	Allan. Thompson	1/11/2018 9:13:47 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	903	4TH AVE	Parking (Snow)	12/28/2017 4:59:30 AM	Allan. Thompson	1/11/2018 9:13:58 AM	Angie.Amland	Warning letter sent 1/8/18	
Complete	514	3RD AVE	Parking (Snow)	12/28/2017 4:49:37 AM	Allan. Thompson	1/11/2018 9:18:58 AM	Angie.Amland	\$50 fine letter sent 1/8/18	
Complete	224	3RD AVE	Parking (Snow)	12/28/2017 4:47:22 AM	Allan. Thompson	1/11/2018 9:19:54 AM	Angie.Amland		
Complete	213	9TH AVE	Parking (Snow)	12/5/2017 8:47:53 AM	Allan. Thompson	1/8/2018 2:34:03 PM	Angie.Amland	Warning sent 12/22/17	
Complete	516	CENTRAL AVE	Parking (Snow)	12/5/2017 8:32:42 AM	Allan. Thompson	1/8/2018 2:33:46 PM	Angie.Amland	Warning sent 12/22/17	
Complete	311	7TH AVE	Parking (Snow)	12/5/2017 8:27:33 AM	Allan. Thompson	1/8/2018 2:33:34 PM	Angie.Amland	Warning sent 12/22/17	
Complete	715	7TH AVE	Parking (Snow)	12/5/2017 8:23:23 AM	Allan. Thompson	1/8/2018 2:33:25 PM	Angie.Amland	Warning sent 12/22/17	
Complete	706	7TH AVE	Parking (Snow)	12/5/2017 6:32:06 AM	Allan. Thompson	1/8/2018 2:34:18 PM	Angie.Amland	Warning sent 12/22/17	
Complete	302	5TH ST E	Parking (Snow)	12/5/2017 6:24:44 AM	Allan. Thompson	1/8/2018 2:33:04 PM	Angie.Amland	Warning sent 12/22/17	
Complete	708	3RD ST	Parking (Snow)	12/5/2017 6:08:25 AM	Allan. Thompson	1/8/2018 2:32:52 PM	Angie.Amland	Warning sent 12/22/17	
Complete	221	3RD ST E	Parking (Snow)	12/5/2017 6:04:18 AM	Allan. Thompson	1/8/2018 2:32:40 PM	Angie.Amland	Warning sent 12/22/17	
Complete	609	3RD ST	Parking (Snow)	12/5/2017 5:51:22 AM	Allan. Thompson	1/8/2018 2:32:18 PM	Angie.Amland	Warning sent 12/22/17	
Complete	717	2ND AVE	Parking (Snow)	12/5/2017 5:17:29 AM	Allan. Thompson	1/9/2018 2:12:02 PM	madison@ci.madison.mn.us	Warning sent 12/22/17	
Complete	115	3RD AVE	Parking (Snow)	12/5/2017 5:13:02 AM	Allan. Thompson	1/8/2018 2:31:48 PM	Angie.Amland	Warning sent 12/22/17	
Complete	1011	3RD AVE	Parking (Snow)	12/5/2017 5:08:59 AM	Allan. Thompson	1/8/2018 2:31:34 PM	Angie.Amland	Warning sent 12/22/17	
Complete	610	4TH AVE	Parking (Snow)	12/5/2017 5:06:03 AM	Allan. Thompson	1/8/2018 2:31:21 PM	Angie.Amland	Warning sent 12/22/17	
Complete	515	3RD AVE	Parking (Snow)	12/5/2017 4:53:31 AM	Allan. Thompson	1/8/2018 2:31:06 PM	Angie.Amland	Warning sent 12/22/17	
Complete	224	3RD AVE	Parking (Snow)	12/5/2017 4:51:11 AM	Allan. Thompson	1/8/2018 2:30:49 PM	Angie.Amland	Warning sent 12/22/17	

Complete	804	5TH AVE	Parking (Snow)	12/5/2017 4:40:51 AM	Allan.Thompson	1/8/2018 2:30:14 PM	Angie.Amland	Warning sent	
City Attorney	210	2ND ST	Code Enforcement - Other	11/2/2017 8:48:43 AM	Angie.Amland	1/8/2018 12:14:45 PM	Angie.Amland	Barking dog reported. Again on 1/8/18.	Owner will buy a bark collar for dog. 11/15/17 Another complaint about dog barking with collar on. Sent to city attorney and sheriff.
City Attorney	307	7TH AVE	Code Enforcement - Other	8/21/2017 3:24:49 PM	Angie.Amland	1/11/2018 4:00:15 PM	Angie.Amland	Recheck 10/23/17. City Manager sent letter regarding cat ordinance.	On going concern that has not been resolved - 9/13/2017. 09/15/2017 review with RG - exterior of home is unfit and open to elements, has been for an extended period. And assists in harboring of the animals. Council will review 10/23 for Hazardous declaration
City Attorney	622	4TH AVE	Junk Vehicle/Blight	4/12/2017 11:11:06 AM	madison@ci.madison.mn.us	1/11/2018 4:01:02 PM	Angie.Amland	Same camper that was their last year and general care of property. Annual review of CM and CA General Blight exterior accumulation and inoperable camper	Recheck 05/11/2017. He will renew RV tags by May 19th.218-310-6443 5/17/17 nothing has changed



Theresa Sunde
Senior Manager, Government Relations

Via Certified Mail

January 30, 2018

Dear Madison City Official:

Earlier this month, Mediacom adjusted the Local Broadcast Station Surcharge (LBSS) on customer bills based on our best estimate of how much local broadcast stations like ABC, CBS, FOX and NBC would increase their rates for 2018. Despite our efforts to keep costs down, the local broadcasters we carry increased their year over year rates by an average of 35%. The collective increases these station owners demand to be paid are considerably higher than what we anticipated. As a result, effective on or around March 1, 2018, Mediacom will be making the following adjustments to the LBSS:

Product:	Old Rate:	New Rate:	Net Change:
Local Broadcast Station Surcharge	\$12.49	12.97	\$0.48

The fees we pay to retransmit local broadcast stations like ABC, CBS, FOX and NBC are by far our fastest growing programming cost component. The owners of these channels are able to take advantage of outdated federal laws to force excessive rate increases on consumers year after year. For more information about the extent of this growing national problem, please visit www.mediacomonyourside.com or www.americantelevisionalliance.org.

Mediacom appreciates the opportunity to continue to serve your community's telecommunications needs. If you have any questions, please contact me directly at (507) 837-4878 or tsunde@mediacomcc.com.

Yours sincerely,

Theresa Sunde

Theresa Sunde

Company 1

Mediacom Communications Corporation
1504 2nd Street SE, PO Box 110, Waseca, Minnesota 56093

January 26, 2018

NOTICE OF MEETING**Missouri River Energy Services Board of Directors**

You are hereby notified that the regular meeting of the Missouri River Energy Services (MRES) Board of Directors will be held at 7:30 a.m., Thursday, February 8, 2018. The meeting will be held at the MRES office, 3724 West Avera Drive, Sioux Falls, South Dakota.

You are further notified of the following committee meeting:

- February 8, 2018, 7:00 a.m. MRES Personnel Committee Meeting – MRES office

The meeting is being held in a physically accessible place. If you have special needs, please contact Missouri River Energy Services at 605-338-4042 or mailman@mrenergy.com at least 48 hours prior to the start of the meeting, and necessary accommodations will be made.

The matters proposed to be discussed at the meeting are identified in the draft Agenda, which follow this Notice. All items on the draft Agenda are subject to change.



Brad Roos
Secretary/Treasurer

**PLEASE OBSERVE PROPER POSTING PROCEDURES
FOR NOTICE AND DRAFT AGENDA**

Draft Agenda
Missouri River Energy Services (MRES)
Board of Directors Meeting
MRES Office
3724 West Avera Drive
Sioux Falls, South Dakota
7:30 a.m.
Thursday, February 8, 2018

Call to Order

1. **Consideration of the Agenda**..... **
2. **Consent Agenda**..... **
 - ⇒ a. **Consideration of the January 11, 2018, Board Minutes**
 - ⇒ b. **Acceptance of the December 2017 Financial Statements**
 - ⇒ c. **Approval of 02-18 Warrants and Requisitions**
 - ⇒ d. **Approve ROC Minutes**
3. **Unfinished Business**
None
4. **New Business**
 - a. **Employee Development - Solve**
 - b. **Legislative Fact Sheets**..... **
 - c. **Bond Sale Documents - Resolution** **
 - **Approve Revised Power Supply Contract**
 - **Update Exhibit B to Power Supply Contract**
 - **Approve Revised Administrative Services Agreement**
 - **Approve Revised Assignment and Pledge Agreement**
 - d. **Approve RRHP Change Order No. 9**..... **
 - e. **Willmar Power Supply**
5. **Reports**
 - a. **Board**
 - b. **Chief Executive Officer**
 - c. **Legislative & Governmental Relations**
 - d. **Federal Legislative (Kanner)**
 - e. **Legal**
 - f. **General Counsel (Woods Fuller)**
 - g. **Special Counsel (Van Ness Feldman)**
 - h. **Administration & Finance**
 - i. **Federal & Distributed Power Programs**
 - j. **Member Services & Communications**
 - k. **Power Supply & Operations**
6. **Other Business**
None
7. **Future Meetings**
March 8 7:30 a.m. MRES Board Mtg MRES Office, Sioux Falls, SD
8. **Adjourn**..... **

****Action Anticipated**

Regular Drill Meeting
1/15/2018

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call was made and minutes of the last meeting were read and approved.

Gary Hansen gave the treasurers report and it was approved as read.

Emergency calls for the past month:

1. December 25 -- mutual aid - Dawson, house fire
2. December 26 -- mutual aid - Marietta - cancelled

Training report: tonight (1/15) truck training

A training survey was handed out to all in attendance to help determine the training schedule and the type of training to be held in the upcoming year. Please fill out your survey completely and return right away.

West Central Association -- a discussion was held in regards to MFD continuing its membership with this association. Currently it costs the department \$55 a year to be a member. The quarterly meetings do not seem to provide a lot of value to the department and attendance for these meetings has been very low over the past number of years. Another issue is that their meeting always lands on our regular meeting night. The department took a voice vote and based on the results have decided to discontinue being a part of the West Central Association.

On Thursday, January 18 at 7:00 pm, Bellingham Fire Department is hosting a training put on by an individual who completes wildfire burns in California. The meeting will take place at the Bellingham Community Center.

The 2018 Committee list was handed out; please make sure to update the list accordingly for 2018.

Mark Olson is working with Bart in regards to scheduling high level training.

MFD's new 4 gas monitor has been calibrated and is located in the rubber maid tote in the 4X4.

The Annual Wife's Party is scheduled for Saturday, January 27th.

Motion was made by Brian Tebben to adjourn meeting seconded by Jerod Zimbelman, carried.

Don Tweet
Secretary

MEETING AGENDA HRA of Madison

310 Park Avenue
Madison, MN 56256

Meeting Description Regular Meeting

Results Desired

Date: February, 2018 **Time** 11:30a.m.

Location Authority Office

Start	Stop	Total Hours	Start	Stop	Total Hours

Call to Order:

Action on Minutes:

Financial Report:

Project Performance Reports: Dec. '17 - ()

Correspondence: None

Maintenance:

Occupancy Status: Sara Kummrow moved into #236. All apartments are occupied.

Old Business: Decision on Maintenance attending the meetings?

New Business: FYI – Changes in prices for the senior dining meal site
Ann West in hospital along with Marita Schuelke

Other Business:

Adjournment:

MINUTES
REGULAR MEETING
THURSDAY, JANUARY 11, 2018

The Board of Commissioners of the HRA of Madison, MN met on Thursday, January 11, 2018 at the office of the authority. Commissioners present were: Karie Sorknes, Carlyle Larson, Missy Heinrich, Judi Nelson and Stan Olson. Also present was Executive Director Kathy Bungarden, Dave Jacobsen from Maintenance and Assistant City Attorney Becky Trapp.

Chairperson Karie Sorknes called the meeting to order at 12:03 p.m.

Maintenance: Dave Jacobsen informed the board that he brought a walk behind snow blower to use for snow removal. He reported going through quite a bit of sand and will need to restock soon.

Judi Nelson told the board that she has had several complaints regarding the building being so hot that they are opening their apartment windows. It was decided that Kathy would contact Dave Pillatzki to see if there is a way to regulate the boiler and get the temperature down.

The minutes of the regular meeting on Thursday, December 14, 2017 were discussed. After a couple of corrections were made the minutes were approved as written.

The financial report was reviewed. After a short discussion by the board regarding checks #6498 - #6527 for a total amount of \$16,340.90 a motion was made by Carlyle Larsen and seconded by Missy Heinrich to pay the bills. Motion carried.

Kathy Bungarden received the Performance Reports for October, 2017 and November, 2017 from Loucks & Schwartz. The combined number for the two months is (19.29). The change is due to the increase in Kathy Bungarden's salary and advertising for roofing bids and the maintenance position along with a couple of annual dues.

Occupancy Status: #123 – Crystal Pederson moved in

OLD BUSINESS: The resolution was signed by the chairperson and Kathy Bungarden to write off the remaining rent due from previous tenant of #123.

On Tuesday, January 16, 2018 Gretchen Jerpseth will be starting to paint the hallways where Dave Jacobsen had once started.

NEW BUSINESS:

OTHER BUSINESS:

No further business forthcoming.

The next regular meeting will be Thursday, February 8, 2018 at 11:30 a.m.

Meeting adjourned at 12:45 p.m.

Chairperson – Karie Sorknes

Co-Chairperson – Stan Olson

Minutes prepared by KB on 1/12/2018.

FINANCIAL STATEMENT

January, 2018

Balance as of last statement

\$ 1,489.19

Income for January, 2018

Rent	34	\$324.00 each apartment	\$ 11,176.00
Cable	29		\$ 870.00
AC	27		\$ 135.00
Garage	10		\$ 350.00
Fr.	5		\$ 10.00
			\$ -
			\$ 14,030.19

Other Income

Maintenance - Rent, Cable, Freezer, A/C		\$ 148.00	
Laundry		\$ 344.00	
Transfer from Savings & tra	1/10 & 1/23	\$ 7,500.00	
Interest on ch`		\$ 0.19	
		\$ 7,992.19	\$ 7,992.19
			\$ 22,022.38

2117	1/9/2018	Auto	S.S.-\$662.47;Medi-\$154.93;Fed.-\$450.00	\$ 1,267.40
2117	1/10/2018	Auto	MN Qtr. W/H	\$ 630.00
4110	1/15/2018	6498	Kathy Bungarden	\$ 1,018.33
4110	1/31/2018	6499	Kathy Bungarden	\$ 1,018.33
4170	1/11/2018	6500	Loucks & Schwartz	\$ 215.00
4190	1/11/2018	6501	Madison Postmaster	\$ 39.20
4190	1/11/2018	6502	Office Peeps(Toner, Labels, Correction Tape)	\$ 156.97
4190	1/11/2018	6503	KLQP-FM	\$ 30.35
4190	1/11/2018	6504	LQP Co. Sheriff's Office(Milbrandt & Pederson)	\$ 20.00
4190	1/11/2018	6505	Cardmember Serv.Norton Renewal,Sand.Bags,Paper)	\$ 151.26
4190	1/11/2018	6506	Western Guard	\$ 105.00
4190	1/11/2018	6507	Prairie Five Senior Dining	\$ 119.00
4190	1/11/2018	6508	Frontier	\$ 216.99
4190	1/11/2018	6509	LQP Co. Historical Society(Annual Membership)	\$ 100.00
4190	1/11/2018	6510	Judi Nelson(10 Hrs. @ \$9.50)	\$ 87.73
4190	1/11/2018	6511	Deb Rakow(14.5 hrs. @ \$9.50)	\$ 127.21
4190	1/11/2018	6512	Joan Fernholz(19.75 hrs. @ \$9.50)	\$ 173.28
4330	1/9/2018	Auto	Minnesota Energy	\$ 1,398.08
	1/15/2018	Auto	City of Madison	\$ 3,917.92
4410	1/15/2018	6513	Dave Jacobsen	\$ 672.08
4410	1/31/2018	6514	Dave Jacobsen	\$ 672.08
4420	1/11/2018	6515	Capital One(Mtce. Supplies,Floor to wall support bar)	\$ 138.73
4420	1/11/2018	6516	Madison Hdwe. Hank	\$ 10.48
4430	1/11/2018	6517	American Welding & Gas(Fire Extinguisher Inspect)	\$ 99.00
4430	1/11/2018	6518	Minnesota Elevator	\$ 146.64
4430	1/11/2018	6519	Plunkett's	\$ 240.00

4430	1/11/2018	6520	Odden & Zimbelman(New Fridge in #242)	\$	608.12	
4430	1/11/2018	6521	Schuelke Elec.(Fire Alarm,Install Smoke Detector)	\$	110.00	
4430	1/11/2018	6522	Dave's Plbg.(#118, #111, #104 Plugged drains)	\$	258.08	
4430	1/23/2018	Auto	Mediacom	\$	1,179.30	
4540	1/11/2018	6523	H.A.R.T.	\$	462.60	
4540	1/11/2018	6524	Kathy Bungarden H.C.	\$	249.24	
	1/16/2018	6525	VOID			
4430	1/16/2018	6526	Gretchen Perry	\$	350.00	
4430	1/23/2018	6527	Gretchen Perry	\$	350.00	
	1/10/2018	Auto	Transfer fee	\$	2.50	
				\$	16,340.90	-16,340.90
				\$		5,681.48

Insured CD	\$25,028.85	Mat. Date 11/14/2018	Int. Rate 0.35%
	#51000000499	1 year	Interest Yr. Ending 11/14/17 - \$87.30

Balance	Insured Money Market Savings	11/30/2017	\$116,818.88
	Subsidy	12/6/2017	\$2,950.00
	Transfer from Savings		
	Interest	12/29/2017	\$ 18.95
Balance		12/31/2017	\$119,787.83

<u>YTD Int.</u>	<u>Sec. Dep. Klein Bank</u>	<u>Deposit</u>	<u>Payment</u>	<u>Balance</u>
\$1.03				
	11/30/2017			\$7,457.96
	12/7/2017	Sec. Dep. Y& Pet Dep. Pd to HRA for back rent-#123	\$450.00	\$7,007.96
	12/7/2017	Sec. Dep. #108 Pd to HRA	\$150.00	\$6,857.96
	12/15/2017	Sec. Dep. #101(\$150);#240 Add'l(\$75);#115(\$150);Gar. #106(\$30)	\$405.00	\$7,262.96
	12/15/2017	Sec. Dep. Refund to M. Walters-#236(remainder to HRA)	\$10.00	\$7,252.96
	12/15/2017	Sec. Dep. Refund to J. Lang-#240	\$200.00	\$7,052.96
	12/31/2017	Interest	\$0.17	\$7,053.13

#118; 1 Cat - \$300 Deposit
 #234; 1 Dog - \$300 Deposit
 #239; 1 Cat - \$300 Deposit
 #123; 1 Cat - \$300.00 Deposit
 #125; 1 Dog - \$300.00 Deposit
 #115; 1 Cat - No Pet Deposit

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE AND FINANCE COMMITTEE

Thursday, February 15, 2018, 6:00 p.m.

2nd Floor Multipurpose Room

Willmar Public Library 410 Fifth Street SW

RSVP by calling 320-235-6106 Ext. 28 (Laurie) or laurie.ortega@pioneerland.lib.mn.us

AGENDA

Committee will set 2018 Committee Appointments

- | | |
|--|--------|
| I. Call to order (Housman) | Action |
| II. Roll call | |
| III. Approval of agenda | Action |
| IV. Approval of January 18, 2018 Finance Committee minutes | Action |
| V. Financial Report (Ulrich) | |
| A. January 2018 financial report | Action |
| B. Approval of bills and check registers | Action |
| VI. Committee Reports | |
| A. Personnel | |
| 1. New Hires: | Action |
| VII. Old Business | |
| VIII. New Business | |
| A. Approval of 2018 Committee Appointments | Action |
| B. MN Reciprocal Borrowing Compact | Action |
| IX. Directors Report | |
| A. Letter of credit vs. pledging | Info |
| B. 2017 Audit | Info |
| C. Library Legislative Day, March 6th | Info |
| X. Other | |
| XI. Adjournment | |

REVENUE REPORT
CALENDAR 1/2018, FISCAL 1/2018

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,691,276.10	149,634.11	149,634.11	8.85	1,541,641.99
	AMBULANCE TOTAL	119,500.00	7,084.92	7,084.92	5.93	112,415.08
	SCDP GRANT REVOLVING LOAN TOTA	.00	399.96	399.96	.00	399.96-
	EDA TOTAL	60,219.00	.00	.00	.00	60,219.00
	EDA REVOLVING LOAN FUND TOTAL	2,600.00	83.44	83.44	3.21	2,516.56
	SEWR SYSTEM REPLACEMENT TOTAL	52,000.00	.00	.00	.00	52,000.00
	2009 GO TEMP IMPROVE DEBT TOTA	100.00	.00	.00	.00	100.00
	INFRA. REPLACE. DEBT SERV TOTA	339,519.65	1,205.26	1,205.26	.35	338,314.39
	2015 GO REFUNDING DS TOTAL	356,582.57	2,973.32	2,973.32	.83	353,609.25
	2016 GO REF/WT REV DS TOTAL	137,261.75	.00	.00	.00	137,261.75
	WATER TOTAL	532,600.00	43,837.10	43,837.10	8.23	488,762.90
	SEWER TOTAL	454,050.00	36,961.76	36,961.76	8.14	417,088.24
	SANITATION TOTAL	218,777.00	17,478.06	17,478.06	7.99	201,298.94
	ELECTRIC UTILITY TOTAL	1,448,412.00	160,963.70	160,963.70	11.11	1,287,448.30
	STORM SEWER TOTAL	143,600.00	12,117.16	12,117.16	8.44	131,482.84
	LIQUOR TOTAL	414,037.00	28,150.57	28,150.57	6.80	385,886.43
	EASTVIEW APARTMENTS TOTAL	168,520.00	13,260.00	13,260.00	7.87	155,260.00

REVENUE REPORT
CALENDAR 1/2018, FISCAL 1/2018**PCT OF FISCAL YTD 8.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	RESERVE TOTAL	55,000.00	610.00	610.00	1.11	54,390.00
		=====	=====	=====	=====	=====
	REVENUE BY FUND SUMMARY	6,194,055.07	474,759.36	474,759.36	7.66	5,719,295.71
		=====	=====	=====	=====	=====

BUDGET REPORT

CALENDAR 1/2018, FISCAL 1/2018

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,691,276.10	55,638.12	55,638.12	3.29	1,635,637.98
	AMBULANCE TOTAL	103,958.00	1,485.88	1,485.88	1.43	102,472.12
	SCDP GRANT REVOLVING LOAN TOTA	.00	382.42	382.42	.00	382.42-
	EDA TOTAL	59,850.00	185.90	185.90	.31	59,664.10
	EDA REVOLVING LOAN FUND TOTAL	200.00	.00	.00	.00	200.00
	2009 GO TEMP IMPROVE DEBT TOTA	200.00	.00	.00	.00	200.00
	INFRA. REPLACE. DEBT SERV TOTA	334,799.00	334,398.75	334,398.75	99.88	400.25
	2015 GO REFUNDING DS TOTAL	339,820.00	.00	.00	.00	339,820.00
	2016 GO REF/WT REV DS TOTAL	138,061.75	121,656.25	121,656.25	88.12	16,405.50
	WATER TOTAL	716,480.12	35,195.27	35,195.27	4.91	681,284.85
	SEWER TOTAL	688,255.88	44,247.75	44,247.75	6.43	644,008.13
	SANITATION TOTAL	218,487.75	1,928.48	1,928.48	.88	216,559.27
	ELECTRIC UTILITY TOTAL	1,324,788.23	135,105.53	135,105.53	10.20	1,189,682.70
	STORM SEWER TOTAL	230,323.06	8,786.36	8,786.36	3.81	221,536.70
	LIQUOR TOTAL	417,617.18	18,632.21	18,632.21	4.46	398,984.97
	EASTVIEW APARTMENTS TOTAL	199,525.87	89,298.21	89,298.21	44.76	110,227.66
	RESERVE TOTAL	159,038.00	.00	.00	.00	159,038.00
		=====	=====	=====	=====	=====

CALENDAR 1/2018, FISCAL 1/2018

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	EXPENSES BY FUND SUMMARY	6,622,680.94	846,941.13	846,941.13	12.79	5,775,739.81
		=====	=====	=====	=====	=====

Cash and Investment Balances
Date: January 31, 2018

Fund	Acct No.	Cash Balance	Acct No.	KleinBank MM	Acct No.	First Empire	Acct Number	Cetera	
General Fund	101-10100	\$ 976,145.88	101-10107	\$ 28,756.92	101-10111	\$ 100,000.00	101-10112	\$ -	\$ 1,104,902.80
Ambulance Fund	201-10100	\$ (104,412.12)	201-10107	\$ -	201-10111	\$ -	201-10112	\$ 200,000.00	\$ 95,587.88
EDA Fund	211-10100	\$ 11,318.45	211-10107	\$ -	211-10111	\$ -	211-10112	\$ -	\$ 11,318.45
Sewer Sys replace	225-10100	\$ 68,407.63	305-10107	\$ -	305-10111	\$ -	305-10112	\$ -	\$ 68,407.63
2009 GO Temp. Imp.	308-10100	\$ 2,186.50	308-10107	\$ -	308-10111	\$ -	308-10112	\$ -	\$ 2,186.50
Inf. Replace. DS	350-10100	\$ (45,585.86)	350-10107	\$ -	350-10111	\$ -	350-10112	\$ -	\$ (45,585.86)
2015 GO Refunding	351-10100	\$ 27,665.70	351-10107	\$ -	351-10111	\$ -	351-10112	\$ -	\$ 27,665.70
2016 GO Ref/Wt Rev	353-10100	\$ (92,777.85)	353-10107	\$ -	353-10111	\$ -	353-10112	\$ -	\$ (92,777.85)
Water Fund	601-10100	\$ 146,770.56	601-10107	\$ -	601-10111	\$ 99,000.00	601-10112	\$ -	\$ 245,770.56
Sewer Fund	602-10100	\$ (61,855.30)	602-10107	\$ -	602-10111	\$ 400,000.00	602-10112	\$ -	\$ 338,144.70
Sanitation Fund	603-10100	\$ 128,283.71	603-10107	\$ -	603-10111	\$ -	603-10112	\$ -	\$ 128,283.71
Electric Fund	604-10100	\$ 217,166.49	604-10107	\$ -	604-10111	\$ 1,800,000.00	604-10112	\$ -	\$ 2,017,166.49
Storm Sewer Fund	605-10100	\$ 105,290.67	605-10107	\$ -	605-10111	\$ -	605-10112	\$ -	\$ 105,290.67
Liquor Fund	609-10100	\$ 67,988.23	609-10107	\$ -	609-10111	\$ -	609-10112	\$ -	\$ 67,988.23
Eastview Fund	614-10100	\$ (4,220.30)	614-10107	\$ -	614-10111	\$ 100,000.00	614-10112	\$ -	\$ 95,779.70
Reserve Fund	851-10100	\$ 197,128.94	851-10107	\$ -	851-10111	\$ -	851-10112	\$ 400,000.00	\$ 597,128.94
		\$ 1,639,501.33		\$ 28,756.92		\$ 2,499,000.00		\$ 600,000.00	\$ 4,767,258.25
SCDP Rev Loan	202-10103	\$ 13,880.84		\$ -		\$ -		\$ -	\$ 13,880.84
EDA Rev Loan Fund	212-10105	\$ 129,223.01		\$ -		\$ -		\$ -	\$ 129,223.01
EDA Dwn Pay Fund	213-10105	\$ 0.68		\$ -		\$ -		\$ -	\$ 0.68
Select Account	850-10102	\$ 4,500.98		\$ -		\$ -		\$ -	4500.98
Grand Total Cash and Investments		\$ 1,787,106.84							\$ 4,914,863.76

CITY COUNCIL CHECKLIST

2/8/2018

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Irrigation Flags of Honor	5/13/2013	Thole	CM, Parks	Installed	completed
Downtown Alleyway Water Problem	9/19/2013	Conroy	CM, Streets	paved curb to properly drain water	completed
Water Main Relocation—Cargill	2/28/2014		CM, Engineer	Mains installed, working on easements	completed
Disc Golf Course	3/10/2014	Conroy	CM	Delivery and installation complete by June	completed
Weed Control	5/27/2014	Zahrbock	Parks	sprayed and will continue to spray	completed
Junk Vehicles - Modify Ordinance	7/28/2014	Meyer	CM, Attorney	Proposed Ordinance	completed
Snow Removal Sidewalks	1/26/2015	Conroy	CM PW	Follow Ordinance Procedure	completed
Prairie Arts Center Bats	2/23/2015	Conroy	CM	Bat Guy followed up, some areas are going to need to be addressed	ongoing
Contracted Mowing Services	7/28/2014	Zahrbock	CM, Parks	Contracted with Richards Adams	ongoing
Lawn Ordinance	4/27/2015	Conroy	Streets	mowed and will continue to mow throughout the	ongoing
Swimming Pool Renovation	2/11/2013	Thole	CM, Parks	Donations remain	ongoing
Planning and Zoning updates	12/28/2015	Thole	CM	Ordinance to be approved	ongoing
Landscape Library	11/2/2015	Thole	Parks	City Staff with design input from boards	ongoing
Pool House - Renovations	7/13/2015	Conroy	CM, Parks	Work in Progress	ongoing
Playground - Kiwanis Kiddie Park	7/13/2015	Meyer	CM, Parks	Wood Fiber complete, city to repair turf around edges	ongoing
Outside City Limits Properties	8/13/2012	Zahrbock	CM, Attorney	Letter sent and responded from LqP Env.	ongoing
Downtown Distric Maintenance Fund	11/23/2015	Zahrbock	CM	Dismissed	ongoing
Sump Pumps	8/22/2016	Thole	CM, PW	Ordinance approved and notices mailed to homes	ongoing
Grand Theatre - Seat Project	5/11/2015	Meyer	CM	City will be fiscal agent and deliver acknowledgments for de	ongoing
Outside City Limits Properties	8/8/2016	Zahrbock	CM, Attorney	City Attorney to address with County Board	ongoing
Tree Trimming	9/26/2016	Meyer	CM, PW	obstructed sidewalks/streets documented and assigned	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Revisit June 2018	ongoing
Hazardous Houses	4/20/2017	Thole	CM, Attorney	Performed 2017 annual inspection letters issued.	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Concrete Poor condition/doors and roof leaks/extensive repairs needed	ongoing
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Inlet side has been cleaned by City Crew	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA conta	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Revised with MNDOT - 11/20/2017	ongoing
Prairie Arts Center	2/8/2016	Thole	CM	Estimates received/grant application 1/31/2018	ongoing
Daycare Shortage	5/8/2017	EDA	CM, Zahrbock	Report received - Complete grant report to JPAC	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Schedule Kick off Meeting and initial site visit	ongoing
Public Restrooms	5/8/2017	EDA	CM, Meyer	Joint meeting held 2/8/18, follow up 3/7/18	ongoing
LqP Players Agreement	9/25/2017	Meyer	KW	Agreement drafted for review	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	Site Visit and meeting held with S.E.H 01/29/18	ongoing



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

January 29, 2018

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

Re: 2017 General Engineering
Madison, Minnesota
BMI Project No: W14.112960

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$228.00. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

Bolton & Menk, Inc.


Phillip DeSchepper, P.E.
City Engineer

Enclosures



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison
 Val Halvorson, City Manager
 City Hall
 404 6th Avenue
 Madison, MN 56256-1237

January 17, 2018
 Project No: W14.112960
 Invoice No: 0213122

Madison/2017 General Engineering**Professional Services**

	Hours	Rate	Amount	
Specialist				
Janni, Scott	2.00	114.00	228.00	
Sanitary Sewer Map				
Totals	2.00		228.00	
Total Labor				228.00
Total this Invoice				\$228.00

CITY OF MADISON

SANITARY SEWER MAINTENANCE POLICY

1. Purpose

It is the policy of the City of Madison to comply with all applicable state and federal regulatory requirements.

The City intends to provide effective and efficient maintenance to its sanitary sewer system by evaluating political, social, safety, and economic concerns, among others. Procedures identified in this policy are intended to maintain the sanitary sewer system to prevent sewer backups. These procedures, when implemented, may also extend the service life of various components of the sanitary sewer system.

The City has 69,478 feet of public sanitary sewer mains, 216 manholes and 2 lift/pump stations within its sanitary sewer system. Procedures identified in this policy are intended to maintain the City's sanitary sewer system to prevent sewer backups and to extend the life of the system. The City has developed and implemented this policy that takes into consideration public safety, the City's budget and personnel, environmental concerns, and the cost of implementation versus the benefit to be achieved. The City will use its employees, equipment and/or private contractors to provide this service.

While the City fully intends to meet the guidelines established in this policy, there may be times when this is not feasible. Issues including, but not limited to, budget constraints, critical equipment failure, or weather and other emergencies may prevent the City from meeting the guidelines established herein. The City Council may override provisions established within this policy. Deviations from the goals established in this policy will be documented.

The City will use this policy to guide any sanitary sewer maintenance activities to be provided by a contractor or a party other than the City.

2. Routine Maintenance and Inspection Goals

A. Sanitary Sewer Mains

Scope of City's Responsibility - The City will maintain the components of the public sanitary sewer system. This includes sanitary sewer mains, manholes, lift stations, waste water treatment plants, and other components. Private property owners are responsible for the maintenance of sanitary sewer components from their property up to and including the connection to the public system. The "connection to the public sewer system" is defined as the place where the private property owner's sanitary sewer lateral intersects and enters the Public sewer main.

The City's goal is to inspect and maintain the components of its sanitary sewer system for its residents. The attached map will be used as a guide to ensure that all areas are addressed, maintenance will be documented in the City of Madison Mobile 311 application.

Equipment – The equipment used to perform maintenance will depend upon the equipment available and its effectiveness as determined by qualified staff.

Television Inspection –Any sewer mains located on a street where a street maintenance project is planned will be inspected before and after such a project. Sanitary sewer mains in a new development must be televised before said mains are turned over to the City. Television inspection may also be used to inspect the system where there are possible problems. In addition, the City may require any main near a construction site to be televised before and after the construction (i.e., near blasting, digging, other activities that might disrupt the main, etc.)

Visual recordings of sewer main televising will be required of any vendor performing this service for the City. A written report summarizing and interpreting the findings of the televising will also be required.

B. Problem Areas

The sanitary sewer mains and facilities identified as Area 1, 2, and 3 will receive ordinary routine maintenance on a 3 year rotation as noted on sewer maps. The sanitary sewer mains and facilities identified on the sewer map as "Annual Maintenance" will receive more frequent maintenance. The Sewer Department will determine how to categorize facilities, receiving routine sewer maintenance (all new lines), or receiving more frequent maintenance. Based on periodic assessment, maintenance will be adjusted and a sewer main may be moved from one area to another.

Sewer mains and facilities will receive maintenance according to the attached schedule.

C. Sanitary Sewer Lift Stations

The City maintains lift stations using specific maintenance that is reasonable and recommended. Visual inspections of the lift station are to be conducted regularly. The City has an Annual Inspection Agreement with an authorized serviceman from Dakota Pump and Control, Inc.

3. Inflow and Infiltration

Inflow and infiltration occur when clear water gets into the sanitary sewer system. This may occur through cracks or leaks in the sewer pipes and manholes or through sump pumps incorrectly connected to the sanitary sewer system. Inflow and infiltration can lead to backups, overflows and unnecessary and expensive treatment of clear water.

City employees will periodically inspect manholes to identify any that contribute to this problem. Sanitary sewer mains will be maintained and inspected pursuant to the City's Sanitary Sewer Maintenance Policy.

In an effort to lower the inflow and infiltration the city requires homeowners to file a permit to discharge clear water from sump pumps into the sanitary system. The exception is for November 15 – April 15.

4. Personnel Responsibilities and Requirements

A. Exercise of Professional Judgment

It is expected that City employees, in accordance with their job duties and responsibilities, will exercise their professional judgment in the implementation of this policy. Further, it is expected that in emergency situations City employees will be required to exercise their discretion and weigh political, social, and economic considerations including but not limited to public and employee safety, the potential for damage to private property and the City sanitary sewer system, and environmental concerns.

B. Training and Education

The City will provide training to employees responsible for maintenance of and emergency response to issues with the sanitary sewer system. Training of employees will include education necessary to earn and maintain appropriate operator certifications. Training will also address standard operating procedures, proper use of equipment, emergency response and other topics required by state and federal regulatory agencies.

C. Work Schedule

Full-time City employees in the Water/Sewer department will be expected to work eight-hour shifts. In emergencies, employees may be required to work in excess of eight hours. Budget and safety concerns may limit the length of time an employee is permitted to work.

D. Weather Conditions

Regular sewer maintenance operations will be conducted only when weather conditions do not endanger the City employees and equipment. Factors that may delay sewer maintenance operations include, but are not limited to: severe cold, severe heat, flooding, rain, snow and other severe weather events.

5. Documentation

The City will document all of its inspection and maintenance activities and emergency responses for its sanitary sewer system in the Mobile 311 application. The City will also document circumstances that limit its ability to comply with this policy. These records will be kept in accordance with the City's records retention schedule.

6. Public Education

Periodically, the City will inform residents of their responsibilities related to sanitary sewer service from the City of Madison. The City utilizes both the semi-annual newsletter, radio, newspaper, and social media to inform and educate City of Madison residents.

7. Other Sanitary Sewer System Policies

The City has a number of other policies and/or ordinances that are important to the ongoing operation of the City's sanitary sewer system. The following documents are available on the City's web site and in the public works department.

- Public Sanitary Sewer Use Ordinance – Chapter 52 Sewer Regulations

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 18-14**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING ASSIGNMENT OF SALARIES
STREETS PARK SUPERVISOR**

WHEREAS, the City Council is interested in establishing the assignment of salaries for the position of Streets Park Supervisor for the City of Madison for 2018 fiscal calendar year period and continuing thereafter until modified therein; and

WHEREAS, the City Council is determining that the establishment of pay range & step shall be contained in this resolution with effective starting salary on March 5, 2018 and continuing thereafter until modified therein; and

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA,

ASSIGNMENT OF PAY RANGE & STEP SCHEDULE 2017

<u>Title</u>	<u>Range</u>	<u>Salary</u>
Streets Park Supervisor	10	\$18.79/hr

THEREFORE BE IT FURTHER RESOLVED That the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the assignment of salaries for the position of Streets Park Supervisor as contained herein with and effective date of March 5, 2018 with payment continuing thereafter until modified therein.

Upon vote taken thereon, the following voted:

For: Volk, Thole, Meyer, Zahrbock, Conroy
Against: None
Absent: None

Whereupon said Resolution No. 17-16 was declared duly passed and adopted this 12th day of February 2018.

Greg Thole, Mayor

Attest: _____
Kathleen Weber, City Clerk

MADISON CABLE TV ADVISORY BOARD
Monday February 5, 2018

Pursuant to due call and notice thereof, a special meeting of the Madison Cable TV Advisory Board was called to order by Maynard Meyer on Monday February 5, 2018 at 12 noon in the City Manager Office. Members present were: Maynard Meyer, Tim Volk. Member absent was: Gary Omland. Also present was: Val Halvorson, City Manager and Rick Stulz, City Attorney

I. CALL THE MEETING TO ORDER

Meyer called the Meeting to order at 12:04 p.m.

II. APPROVE AGENDA

Upon motion by Volk, seconded by Meyer the agenda was unanimously approved as presented.

III. UNFISHISHED BUSINESS

A. Ordinance #382: Renewal of Cable Franchise Agreement with Mediacom.

Halvorson gave a report on the use and care of city owned poles to maintain the cable system. She reported that Electric Supervisor Fernholz had no concerns with the maintenance of our poles and response to service needs is respectable from his contact.

Terms of the agreement are proposed at another 15 years, Volk felt that may be too long, and the committee was in agreement to propose a 10 year term.

Meyer reported that the customer service is poor, this included being able to talk with a representative, total length of call and user friendliness of the entire process.

Meyer as the administrator of the Public Access Channel has made several calls regarding the quality of the channel to the subscriber and technical difficulties. The reception of the channel has been reported as snowy and very poor quality. He would like a direct number to call for technical assistance instead of going through the regular customer service process. He has gotten the number of the regional representatives from Halvorson and seems to have better response using this route. City Attorney Stulz suggested a public hearing be held every 3 years, and that internet services be included in the computation of "Gross Revenues".

The committee was in agreement to add a required public hearing every 3 years, and the addition of internet services for computation of the 5% of Gross Revenues.

Stulz will forward the updated language additions for Halvorson to report to our Government Liaison Sunde. She will also forward the request for a technical assistance number in regards to the Public Access Channel, customer service concerns and length of agreement.

VI. ADJOURNMENT

There being no further business, upon motion by Volk and unanimously carried, the commission adjourned at 12:38 p.m.

ATTEST: Val Halvorson, City Manager



Dedicated to a Strong Greater Minnesota

February 7, 2018

Val Halvorson
City Manager
404 6th Ave.
Madison, MN 56256

Dear Ms. Halvorson,

With only a few short weeks until the Minnesota Legislature reconvenes on Feb. 20, the Coalition of Greater Minnesota Cities (CGMC) and its 96 member cities are hard at work meeting with legislators and bringing attention to the concerns facing rural communities. Some of the top issues the CGMC is focusing on this session include:

- **Local Government Aid.** Although the Legislature increased LGA by \$15 million last session, the program is still funded at \$30.5 million less than it was in 2002—and that doesn't account for inflation!
- **Clean water infrastructure.** Due to aging infrastructure and new regulations, cities across the state are facing expensive upgrades to their water treatment facilities. The CGMC is seeking \$167 million in bonding for grant and loan programs to help cities meet these astronomical costs.
- **City streets.** As cities continue to struggle with the costs of street repairs and maintenance, we are urging the Legislature to increase funding for the Small Cities Assistance Program and address city-street funding in larger cities by making more dollars available or authorizing additional ways for cities to raise revenues.
- **Child care.** The child care shortage is a tremendous barrier to economic growth in Greater Minnesota. We are working with legislators and other organizations to explore various options—which may include additional funding for families and providers, incentives to enter into the child care field, and regulatory reform—to address this growing concern.

As we head into the session and the upcoming elections, I encourage you and your city to get involved with the CGMC and help us advocate for the needs of all Greater Minnesota communities. We are all stronger when we work together!

I am pleased to invite you and other officials from your city to join the CGMC for our **Legislative Action Day on Wednesday, March 14 in St. Paul**. Legislative Action Day is a great opportunity to learn more about issues that impact Greater Minnesota communities and meet with your legislators to discuss your city's needs and concerns. The day-long event culminates with a reception and dinner with legislators at Mancini's Char House.

To encourage more cities to get involved, the CGMC is waiving the registration fee and meal costs for city officials from cities that are not current CGMC members. Please see the attached flyer for more information about the event and how to register. I hope you will be able to join us!

I look forward to working with you to help make Greater Minnesota even better. Please visit the CGMC's website at greaterminncities.org for more information on our organization. If you have any questions, please contact me at smiglewski@mchsi.com or 320-894-6058.

Sincerely,

Dave Smiglewski, Mayor of Granite Falls
President, Coalition of Greater Minnesota Cities

Be our guest for
Coalition of Greater Minnesota Cities
**Legislative Action
Day 2018**

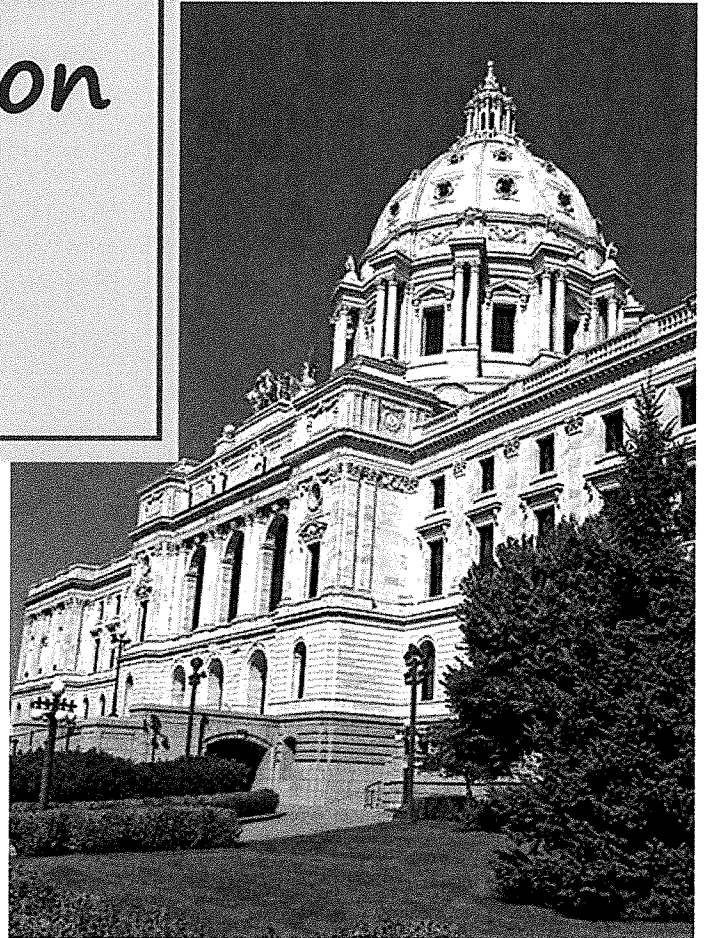
Wednesday, March 14
St. Paul

FEE WAIVED!

The CGMC is waiving the \$70 attendance fee for Greater Minnesota city officials from cities that are not currently members of the CGMC.

Registration Required

To register, contact Dana Johnston at RSVP@flaherty-hood.com or 651-225-8840. Registration deadline is Feb. 28.



Agenda

- 9:30am Registration Begins
Best Western Capitol Ridge - Capitol Hall
- 10:30am Legislative Update & Message for Legislators
Best Western Capitol Ridge - Capitol Hall
- 12:00pm Lunch with Speakers (legislative leaders invited)
Best Western Capitol Ridge - Capitol Hall
- 1:00pm Lobby at the Capitol Complex
**Attendees are responsible for scheduling their own legislative appointments*
- 5:30pm Legislative Reception
Mancini's Char House
- 6:30pm Dinner with Legislators
Mancini's Char House

Venue Information

Best Western Capitol Ridge

161 St. Anthony Avenue
St. Paul, MN 55103

Mancini's Char House

531 West Seventh Street
St. Paul, MN 55102

Staying the night?

For those who want to spend the night in St. Paul, the CGMC has reserved a block of rooms at the **Best Western Capitol Ridge** at a rate of \$139+tax. Call the hotel at 651-227-8711 to book a room. Block closes Feb. 13.



Dedicated to a Strong Greater Minnesota

Join city officials from across the state to lobby for the needs & concerns facing Greater Minnesota communities!

SCHEDULED CLAIMS LIST

UP CK# 55916-55956

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
110 ARCTIC GLACIER USA, INC							
013118	1	1/31/18	1/31/18	LIQ-ICE EXPENSE	33.04	609 609-49750-251	1
				INVOICE TOTAL	33.04		
				VENDOR TOTAL	33.04		
3460 ARROWHEAD EMS ASSOCIATION							
198	1	2/01/18	2/01/18	AMB-CONFERENCE-S SCHAKE	190.00	201 201-44100-180	1
				INVOICE TOTAL	190.00		
541	1	2/01/18	2/01/18	AMB-CONFERENCE-D SPLONSKOWSKI	250.00	201 201-44100-180	1
				INVOICE TOTAL	250.00		
				VENDOR TOTAL	440.00		
172 BELLBOY CORPORATION							
013118	1	1/31/18	1/31/18	LIQ-LIQUOR EXPENSE	2,088.20	609 609-49750-251	1
				INVOICE TOTAL	2,088.20		
				VENDOR TOTAL	2,088.20		
190 BEVERAGE WHOLESALERS							
013118	1	1/31/18	1/31/18	LIQ-LIQUOR EXPENSE	2,312.55	609 609-49750-251	1
				INVOICE TOTAL	2,312.55		
				VENDOR TOTAL	2,312.55		
264 BOLTON & MENK INC							
0213122	1	1/31/18	1/31/18	WT-ENGINEERING SERVICES	228.00	601 601-49430-303	1
				INVOICE TOTAL	228.00		
				VENDOR TOTAL	228.00		
408 C EMERY NELSON INC							
31339	1	1/31/18	1/31/18	WT-HYTREX FILTER	389.60	601 601-49400-238	1
				INVOICE TOTAL	389.60		
				VENDOR TOTAL	389.60		
510 CITY OF MADISON							
013118A	1	1/31/18	1/31/18	9TH ST LIFT PUMP-UTIL 1/18	34.22	602 602-49460-380	1
				INVOICE TOTAL	34.22		
013118AA	1	1/31/18	1/31/18	UNAPP STRM SEWER-UTIL 1/18	103.63	101 101-49250-380	1
				INVOICE TOTAL	103.63		
013118B	1	1/31/18	1/31/18	AMB-UTIL 1/18	121.29	201 201-44100-380	1
				INVOICE TOTAL	121.29		
013118BB	1	1/31/18	1/31/18	SEW-UTIL 1/18	157.86	602 602-49450-380	1
				INVOICE TOTAL	157.86		
013118C	1	1/31/18	1/31/18	AVE OF FLAG-UTIL 1/18	39.83	101 101-45200-380	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				INVOICE TOTAL	39.83				
013118CC	1	1/31/18	1/31/18	WT TOWER-UTIL 1/18	97.85	601		601-49430-380	1
				INVOICE TOTAL	97.85				
013118D	1	1/31/18	1/31/18	BLOCK 48-UTIL 1/18	10.66	101		101-49250-380	1
				INVOICE TOTAL	10.66				
013118DD	1	1/31/18	1/31/18	SEW-UTIL 1/18	2,475.70	601		601-49400-380	1
				INVOICE TOTAL	2,475.70				
013118E	1	1/31/18	1/31/18	BLOCK 48-UTIL 1/18	10.66	101		101-49250-380	1
				INVOICE TOTAL	10.66				
013118EE	1	1/31/18	1/31/18	FIRE-W SUBSTATION-UTIL 1/18	71.82	604		604-49570-380	1
				INVOICE TOTAL	71.82				
013118F	1	1/31/18	1/31/18	BLOCK 48-UTIL 1/18	12.31	101		101-49250-380	1
				INVOICE TOTAL	12.31				
013118G	1	1/31/18	1/31/18	CTY GARAGE-UTIL 1/18	32.63	101		101-43100-380	1
				INVOICE TOTAL	32.63				
013118H	1	1/31/18	1/31/18	CTY HALL-UTIL 1/18	1,096.38	101		101-41940-380	1
				INVOICE TOTAL	1,096.38				
013118I	1	1/31/18	1/31/18	FAIRVIEW LIFT PUMP-UTIL 1/18	26.51	602		602-49460-380	1
				INVOICE TOTAL	26.51				
013118J	1	1/31/18	1/31/18	FIRE HALL-UTIL 1/18	496.15	101		101-42200-380	1
				INVOICE TOTAL	496.15				
013118K	1	1/31/18	1/31/18	FIRE HYDRANTS-UTIL 1/18	268.00	101		101-42200-380	1
				INVOICE TOTAL	268.00				
013118L	1	1/31/18	1/31/18	GRAND THEATER-UTIL 1/18	10.66	101		101-45200-380	1
				INVOICE TOTAL	10.66				
013118M	1	1/31/18	1/31/18	HWY 40 DET POND-UTIL 1/18	11.00	605		605-49600-380	1
				INVOICE TOTAL	11.00				
013118N	1	1/31/18	1/31/18	HWY 40 WELL HOUSE-UTIL 1/18	11.00	601		601-49400-380	1
				INVOICE TOTAL	11.00				
013118O	1	1/31/18	1/31/18	SK RINK-UTIL 1/18	1,150.11	101		101-45127-380	1
				INVOICE TOTAL	1,150.11				
013118P	1	1/31/18	1/31/18	JACOBSON PARK-UTIL 1/18	303.76	101		101-45200-380	1
				INVOICE TOTAL	303.76				
013118Q	1	1/31/18	1/31/18	LIQ-UTIL 1/18	598.85	609		609-49750-380	1
				INVOICE TOTAL	598.85				
013118R	1	1/31/18	1/31/18	LIB-UTIL 1/18	283.54	101		101-45500-380	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
INVOICE TOTAL					283.54		
013118S	1	1/31/18	1/31/18	MAIN GARBAGE-UTIL 1/18	64.65	101 101-43100-380	1
INVOICE TOTAL					64.65		
013118T	1	1/31/18	1/31/18	MEM ATH PARK-UTIL 1/18	65.61	101 101-45200-380	1
INVOICE TOTAL					65.61		
013118U	1	1/31/18	1/31/18	PR ARTS-UTIL 1/18	201.00	101 101-45180-380	1
INVOICE TOTAL					201.00		
013118V	1	1/31/18	1/31/18	STR-UTIL 1/18	137.45	101 101-43100-380	1
	2			ELEC-UTIL 1/18	137.45	604 604-49570-380	1
INVOICE TOTAL					274.90		
013118W	1	1/31/18	1/31/18	REC FIELD-UTIL 1/18	218.68	101 101-45200-380	1
INVOICE TOTAL					218.68		
013118X	1	1/31/18	1/31/18	POOL SHELTER-UTIL 1/18	117.46	101 101-45124-380	1
INVOICE TOTAL					117.46		
013118Y	1	1/31/18	1/31/18	TENNIS COURTS-UTIL 1/18	17.55	101 101-45200-380	1
INVOICE TOTAL					17.55		
013118Z	1	1/31/18	1/31/18	STR LIGHTING-UTIL 1/18	1,995.50	101 101-43100-381	1
INVOICE TOTAL					1,995.50		
VENDOR TOTAL					10,379.77		
3381 COCA-COLA BOTTLING							
013118	1	1/31/18	1/31/18	LIQ-POP EXPENSE	13.00	609 609-49750-251	1
INVOICE TOTAL					13.00		
VENDOR TOTAL					13.00		
3459 FRIENDS OF THE LIBRARY							
013118	1	1/31/18	1/31/18	GEN-SWIF \$-FRIENDS OF LIB- NON-ENDOWMENT \$\$	107,000.00	101 101-36232	1
INVOICE TOTAL					107,000.00		
VENDOR TOTAL					107,000.00		
3244 VAL HALVORSON							
013118	1	1/31/18	1/31/18	ADMIN-INK	243.49	101 101-41320-309	1
INVOICE TOTAL					243.49		
013118A	1	1/31/18	1/31/18	ADMIN-CELL PHONE REIMB	76.15	101 101-41320-321	1
INVOICE TOTAL					76.15		
VENDOR TOTAL					319.64		
980 HEIMAN FIRE EQUIPMENT INC							
0864864-IN	1	2/01/18	2/01/18	FIRE-POLY TUFF	296.85	101 101-42200-221	1
INVOICE TOTAL					296.85		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	296.85		
11607	1	2/01/18	2/01/18	3353 INN ON LAKE SUPERIOR AMB-LODGING EXP-TRAINING-SCHAK	473.94	201 201-44100-180	1
				INVOICE TOTAL	473.94		
				VENDOR TOTAL	473.94		
1911293	1	1/31/18	1/31/18	3458 INNOVATIVE OFFICE SOLUTIONS LL ADMIN-POSTER LABOR LAW	34.14	101 101-41320-201	1
				INVOICE TOTAL	34.14		
				VENDOR TOTAL	34.14		
013118	1	1/31/18	1/31/18	1160 JOHNSON BROS-ST.PAUL LIQ-LIQUOR EXPENSE	1,450.19	609 609-49750-251	1
				INVOICE TOTAL	1,450.19		
				VENDOR TOTAL	1,450.19		
18-025-01	1	1/31/18	1/31/18	3358 JT SERVICES STR-LED STREET LIGHTS	4,350.00	101 101-43100-237	1
				INVOICE TOTAL	4,350.00		
				VENDOR TOTAL	4,350.00		
0262887-IN	1	1/31/18	1/31/18	1480 LOCATORS & SUPPLIES STR-SNOW PLOW MARKER	35.40	101 101-43100-221	1
				INVOICE TOTAL	35.40		
				VENDOR TOTAL	35.40		
013118	1	1/31/18	1/31/18	1340 LQP COUNTY TREASURER FIRE-TRANSFER TRAILER	45.50	101 101-42200-580	1
				INVOICE TOTAL	45.50		
				VENDOR TOTAL	45.50		
013118	1	1/31/18	1/31/18	1345 LQP HISTORICAL SOCIETY APPRO-PLANINUM MEMBERSHIP	100.00	101 101-46600-487	1
				INVOICE TOTAL	100.00		
				VENDOR TOTAL	100.00		
50263	1	1/31/18	1/31/18	1520 LUND IMPLEMENT CO. ELEC-SHARPEN CHAINS	25.00	604 604-49570-404	1
				INVOICE TOTAL	25.00		
				VENDOR TOTAL	25.00		
P10435	1	1/31/18	1/31/18	1550 MACQUEEN EQUIP. INC. STR-WEAR PLATE	391.13	101 101-43100-224	1
				INVOICE TOTAL	391.13		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	391.13		
013118	1	1/31/18	1/31/18	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	2,904.10	609 609-49750-251	1
				INVOICE TOTAL	2,904.10		
				VENDOR TOTAL	2,904.10		
013118	1	1/31/18	1/31/18	3320 MADISON HEALTHCARE SERVICES STR-DRUG SCREENING	48.00	101 101-43100-306	1
				INVOICE TOTAL	48.00		
				VENDOR TOTAL	48.00		
1798231	1	2/01/18	2/01/18	1847 MN DEPT OF LABOR & IND. FIRE-BOILER/PRESSURE VESSEL	10.00	101 101-42200-223	1
				INVOICE TOTAL	10.00		
				VENDOR TOTAL	10.00		
013118	1	1/31/18	1/31/18	1865 MN ENERGY RESOURCES LIB-NAT GAS 12/17	316.50	101 101-45500-380	1
				INVOICE TOTAL	316.50		
				VENDOR TOTAL	316.50		
901207	1	1/31/18	1/31/18	1541 MVTL LABORATORIES INC WT-REGULAR TESTING	16.50	601 601-49400-409	1
				INVOICE TOTAL	16.50		
901254	1	1/31/18	1/31/18	WT-REGULAR TESTING	14.40	601 601-49400-409	1
	2			SEW-REGULAR TESTING	226.40	602 602-49450-409	1
				INVOICE TOTAL	240.80		
901764	1	1/31/18	1/31/18	SEW-REGULAR TESTING	125.60	602 602-49450-409	1
				INVOICE TOTAL	125.60		
902587	1	1/31/18	1/31/18	SEW-REGULAR TESTING	111.20	602 602-49450-409	1
				INVOICE TOTAL	111.20		
				VENDOR TOTAL	494.10		
020118	1	2/01/18	2/01/18	2072 NORTHERN BUSINESS PRODUCT ADMIN-CALENDAR	13.49	101 101-41320-201	1
	2			ADMIN-BINDER CLIPS	2.28	101 101-41320-201	1
	3			WT-BINDERS	35.94	601 601-49440-201	1
				INVOICE TOTAL	51.71		
				VENDOR TOTAL	51.71		
013118	1	1/31/18	1/31/18	2095 OLSON SANITATION SANIT-HAULING 1/18	9,118.25	603 603-49500-409	1
	2			SANIT-TIPPING 1/18	4,363.56	603 603-49500-384	1
				INVOICE TOTAL	13,481.81		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
VENDOR TOTAL					13,481.81				
49411	1	2/01/18	2/01/18	3461 PIER B RESORT AMB-EMS CONF-D SPLONSKOWSKI	119.08	201	201	44100-180	1
INVOICE TOTAL					119.08				
49412	1	2/01/18	2/01/18	AMB-EMS CONF-D SPLONSKOWSKI	214.12	201	201	44100-180	1
INVOICE TOTAL					214.12				
VENDOR TOTAL					333.20				
013118	1	1/31/18	1/31/18	2291 PRAIRIE FIVE COMMUNITY AC APPRO-2017 BUS OPERATING EXP	3,500.00	101	101	46600-491	1
	2			APPRO-2017 SHARE OF BUSES	2,633.34	101	101	46600-491	1
INVOICE TOTAL					6,133.34				
VENDOR TOTAL					6,133.34				
8151	1	1/31/18	1/31/18	2416 RURAL SOLUTIONS INC ADMIN-NEW MONITORS	429.98	101	101	41320-309	1
INVOICE TOTAL					429.98				
8189	1	1/31/18	1/31/18	ADMIN-MONITORS/LABOR	150.00	101	101	41320-309	1
INVOICE TOTAL					150.00				
VENDOR TOTAL					579.98				
013118	1	1/31/18	1/31/18	2438 SCOTT SCHAKE AMB-EMS CONF-MILEAGE DULUTH	298.12	201	201	44100-331	1
INVOICE TOTAL					298.12				
VENDOR TOTAL					298.12				
345060	1	1/31/18	1/31/18	3457 SHORT ELLIOTT HENDRICKSON, INC EDA-FACILITY FEASIBILITY	618.00	211	211	46500-409	1
INVOICE TOTAL					618.00				
VENDOR TOTAL					618.00				
013118	1	1/31/18	1/31/18	2543 DAN SPLONSKOWSKI AMB-EMS CONF-MILEAGE-DULUTH	294.30	201	201	44100-331	1
INVOICE TOTAL					294.30				
VENDOR TOTAL					294.30				
10331278	1	1/31/18	1/31/18	1100 STUART C IRBY CO ELEC-TESTING GLOVES	57.33	604	604	49570-193	1
INVOICE TOTAL					57.33				
VENDOR TOTAL					57.33				
020118	1	2/01/18	2/01/18	2620 SWENSON NELSON & STULZ PL CTY ATT-LEGAL FEES 2/18	1,850.00	101	101	41610-304	1
INVOICE TOTAL					1,850.00				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
VENDOR TOTAL					1,850.00				
0106662-00	1	1/31/18	1/31/18	2828 VALLEY OFFICE PRODUCTS IN ADMIN-CC MACHINE PAPER ROLLS	29.97	101	101-41320-201		1
INVOICE TOTAL					29.97				
VENDOR TOTAL					29.97				
013118	1	1/31/18	1/31/18	2858 SUSAN VOLK EDA-2016 & 2017 SERV-S VOLK	405.00	211	211-46500-409		1
INVOICE TOTAL					405.00				
VENDOR TOTAL					405.00				
013118	1	1/31/18	1/31/18	2908 BETH WESTBY ADMIN-2ND 1/2 ASSESS CONTRACT	7,500.00	101	101-41320-409		1
INVOICE TOTAL					7,500.00				
VENDOR TOTAL					7,500.00				
020118	1	2/01/18	2/01/18	3462 WORDEN, LYNDON CTY HALL-CLEANING 1/18	850.00	101	101-41940-310		1
	2			LIB-CLEANING 1/18	750.00	101	101-45500-310		1
	3			CTY HALL-FIRE EXT	20.00	101	101-41940-310		1
INVOICE TOTAL					1,620.00				
VENDOR TOTAL					1,620.00				
BANK 1 - KLEIN/UNITED PR TOTAL					167,431.41				
TOTAL MANUAL CHECKS					.00				
TOTAL E-PAYMENTS					.00				
TOTAL PURCH CARDS					.00				
TOTAL ACH PAYMENTS					.00				
TOTAL OPEN PAYMENTS					167,431.41				
GRAND TOTALS					167,431.41				

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

WP CK# 55957-#55987

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				

	GENERAL			
	ADMINISTRATION			
JUBILEE FOODS	ADM-OFFICE SUPPLIES	10.95	55967	2/09/18
MORRIS ELECTRONICS INC	NETWORK REVIEW MEETING	497.23	55978	2/09/18
RURAL SOLUTIONS INC	BUSINESS PLAN	100.00	55983	2/09/18
		=====		
	ADMINISTRATION	608.18		
	CITY HALL			
BREHMER MOTOR SUPPLY	TREAS OFFICE KEY FOR LYNDON	5.18	55962	2/09/18
JUBILEE FOODS	CITY HALL-SALT	128.00	55967	2/09/18
		=====		
	CITY HALL	133.18		
	FIRE DEPARTMENT			
BREHMER MOTOR SUPPLY	Scraper	9.98	55962	2/09/18
LUND IMPLEMENT CO.	Whelen 500 series LED lamp	143.99	55969	2/09/18
		=====		
	FIRE DEPARTMENT	153.97		
	STREET MAINTENANCE			
BORDER STATES ELECTRIC SU	STR-BULBS	177.68	55960	2/09/18
JUBILEE FOODS	STR-PAPER TOWELS	34.99	55967	2/09/18
LQP BROADCASTING CO.	STR-HELP WANTED	57.50	55968	2/09/18
LUND IMPLEMENT CO.	STR-BRUSHES	665.98	55969	2/09/18
MADISON AUTO PARTS	THERMOSTAT	26.17	55970	2/09/18
		=====		
	STREET MAINTENANCE	962.32		
	PARKS AND RECREATION			
MN DNR WATERS	PARKS-2017 WATER USE PERMIT	170.72	55974	2/09/18
		=====		
	PARKS AND RECREATION	170.72		
	LIBRARY			
JUBILEE FOODS	LIB-PAPER TOWELS	51.96	55967	2/09/18
PIONEERLAND LIBRARY SYS.	LIB-1ST QTR	18,632.50	55981	2/09/18
		=====		
	LIBRARY	18,684.46		
	UNALLOCATED EXPENDITURES			
EHLERS & ASSOCIATES, INC	UPDATED FMP-2018	660.00	55966	2/09/18

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	UNALLOCATED EXPENDITURES	660.00		
	GENERAL	21,372.83		
	AMBULANCE			
	AMBULANCE			
BOUND TREE MEDICAL LLC	AMB-01/2018 MEDICAL SUPPLIES	648.31	55961	2/09/18
BARBARA JEANNE DOCKTER	AMB-EMT CLASS	1,600.00	55965	2/09/18
JOYCE PIERSON	AMB-REFUND-J.PIERSON	100.00	55980	2/09/18
RURAL SOLUTIONS INC	Cannon Ink Color	81.97	55983	2/09/18
THRIFTY WHITE DRUG	AMB-GLUCAGON	300.87	55985	2/09/18
	AMBULANCE	2,731.15		
	AMBULANCE	2,731.15		
	EDA			
	ECONOMIC DEVELOPMENT			
JUBILEE FOODS	EDA-CHILDCARE MTG-LUNCH	92.40	55967	2/09/18
UPPER MN VALLEY RDC	EDA-2018 PRAIRIE WT MEMBER	3,600.00	55986	2/09/18
	ECONOMIC DEVELOPMENT	3,692.40		
	EDA	3,692.40		
	WATER			
	WATER PRODUCTION			
MVTL LABORATORIES INC	WT-REGULAR TESTING	111.20	55979	2/09/18
	WATER PRODUCTION	111.20		
	DISTRIBUTION			
MONNENS EXCAVATING	WATERMAIN REPSIR, BACKHOE, EXC	1,652.50	55977	2/09/18
	DISTRIBUTION	1,652.50		
	ADMINISTRATION AND GENERA			
MN DNR WATERS	WT-2017 WATER USE PERMIT	372.86	55974	2/09/18
	ADMINISTRATION AND GENERA	372.86		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
	WATER	2,136.56		
	SEWER			
	SEWER TREATMENT			
MN ENERGY RESOURCES	SEW-01/2018 NAT. GAS	686.39	55975	2/09/18
MN POLLUTION CONTROL AGEN	SEW-CERT.RENEW-D.VONDERHARR	23.00	55976	2/09/18
	SEWER TREATMENT	709.39		
	SEWER COLLECTION			
BOLTON & MENK INC	SMOKE TEST-TELEWISE-2017	7,600.00	55958	2/09/18
	SEWER COLLECTION	7,600.00		
	SEWER	8,309.39		
	ELECTRIC UTILITY			
	DEPOSITS PAYABLE			
CITY OF MADISON	UTILITY DEPOIT REFUND	233.84	55963	2/09/18
LOU SAGER	UTILITY DEPOSIT REFUND	16.16	55984	2/09/18
	DEPOSITS PAYABLE	250.00		
	ELECTRICAL DISTRIBUTION			
BORDER STATES ELECTRIC SU	20 fuse, 25 insulator	2,747.57	55960	2/09/18
	ELECTRICAL DISTRIBUTION	2,747.57		
	ADMINISTRATION AND GENERA			
CITY OF MADISON	UTILITY DEPOIT REFUND	1.66	55963	2/09/18
LQP BROADCASTING CO.	ELEC-01/2018 UTIL ADS	60.65	55968	2/09/18
MISSOURI RIVER ENERGY SER	ELEM SCHOOL KIT	631.16	55973	2/09/18
POWER SYSTEM ENGINEERING	Consulting Svcs 1/27/18-Cargil	307.50	55982	2/09/18
LOU SAGER	UTILITY DEPOSIT REFUND	1.24	55984	2/09/18
	ADMINISTRATION AND GENERA	1,002.21		
	ELECTRIC UTILITY	3,999.78		
	LIQUOR			
	OFF-SALE LIQUOR			
BEVERAGE WHOLESALERS	LIQ-02/18/ LIQ PURCHASE	622.35	55957	2/09/18

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
COCA-COLA BOTTLING	LIQUOR	144.00	55964	2/09/18
MADISON BOTTLING CO.	BEER/LIQUOR	3,843.85	55971	2/09/18
MARTIN TRUCKING LLC	89 CASES	151.80	55972	2/09/18
WESTERN GUARD	LIQ-01/18 ADVERTISING	288.75	55987	2/09/18
		=====		
	OFF-SALE LIQUOR	5,050.75		
		=====		
	LIQUOR	5,050.75		
		=====		
**** PAID TOTAL ****		47,292.86		
		=====		
***** REPORT TOTAL *****		47,292.86		
		=====		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
101	GENERAL	21,372.83		
201	AMBULANCE	2,731.15		
211	EDA	3,692.40		
601	WATER	2,136.56		
602	SEWER	8,309.39		
604	ELECTRIC UTILITY	3,999.78		
609	LIQUOR	5,050.75		