

**CITY OF MADISON
AGENDA AND NOTICE OF MEETING**

Regular Meeting of the City Council – **4:30 PM.**

Monday, March 27, 2017

Madison Municipal Building

*****4:30 Tour of Waste Water Treatment Plant*****

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the minutes of the March 13, 2017 regular meeting and March 22, 2017 special meeting are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

- | | | |
|----|---|---------|
| A. | SWWC Health Cost Management Program Budget - 2017 - receive | Page 6 |
| B. | Madison Library Board Minutes– January 2017 - receive | Page 7 |
| C. | Liquor Store Report – February 2017 - approve | Page 8 |
| D. | Pioneer land Agenda – March 2017 – receive | Page 12 |
| E. | Street Funding Update – LMC – March 2017 - receive | Page 13 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

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- A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

- B. Engineer Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

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- C. Resolution 17-05-01 Ratifying Council Boards – Library Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

D. Introduction of New Librarian – Deb Lanthier. A DISCUSSION may be in order.
(Manager, Council)

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E. Ordinance No. 379– Amending Rules and Regulations Regarding Discharging Firearms within the City of Madison. A DISCUSSION and MOTION may be in order. (Manager, Council)

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F. Gambling Permit – Pheasants Forever – 2-3-18. A DISCUSSION and MOTION may be in order. (Manager, Council)

G. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Fire/Township Supper held March 20, 2017
- Park Board March 29, 2017 7:00 pm
- LMCIT Safety and Loss Workshop March 30, 2017
- Planning and Zoning CUP April 6, 2017 Noon

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIMS

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A copy of the Schedule Payment Report of bills submitted March 13, 2017 through March 27, 2017 is attached for approval for Check No. 54284 through Check No. 54334. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
MARCH 13, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, March 13, 2017, at 5:03 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present were: City Attorney Rick Stulz, and Deputy City Clerk/Treasurer Angela Amland. Absent: City Manager, Val Halvorson

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Conroy, seconded by Zahrbock and carried, minutes of the February 27, 2017, meeting were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Conroy, seconded by Meyer and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist. Meyer noted they are continuing to work with Farmer's Mutual on the Broadband project. The Block 48 project was briefly discussed. Asbestos work is complete, work was on budget. The 10 day intent to demo has been filed and the contractor will coordinate with the County landfill to demo after 3/15/17.

ENGINEER UPDATE

City Engineer, Phillip DeSchepper, requested clarification on the street seal coating project as to whether it should include the alleys and parking lots. Upon motion by Zahrbock, seconded by Volk and carried, it was approved to include alleys and parking lots in the seal coating process and also approved a bill presented in the amount of \$312.50 for work performed on grant writing project.

FILING OF SCHEDULE C

Notice of internal Filing of Schedule C: Calculation of Average Retail Energy Rate – Minn. Rules 7835.0650 was presented. This is a MPUC report, the purpose of this filing is to calculate the average

retail charge that would be used for net metering purposes. The motivation of the MPUC and DOC is to provide a common format across the state to make it easier for regulators and customers to compare utility tariffs. But as a municipal, we just have to have the information available. Upon motion by Meyer, seconded by Conroy and carried, this was approved.

CITY EDUCATION EVENT JUNE 7TH

Halvorson prepared a memo to Mayor and Council Members requesting a Council Member to volunteer to serve on a committee to create a positive event to communicate with our customers and residents. Halvorson explained that this is an opportunity to both educate our consumers but also reaffirm to our employees and volunteers the importance of what they do, day in and day out. June 7th from 4:30 – 7pm was selected for the event date. The committee will work on the details of water/sewer tours, bucket truck rides, equipment display and meal. Upon motion by Zahrbock, seconded by Conroy and carried, Council approved the city's education event and date. It was decided that Meyer be the City Council Member to serve on this committee and help plan for this event on June 7th, 2017.

AMBULANCE PROPOSAL

Scott Schake and Dan Splonskowski presented a state bid from Life Line Emergency Vehicles in the amount of \$175,819.00 for a 2017 Gas V10 Ford Ambulance. This does not include the lettering that they will buy locally. They also hope to have all of the maintenance work done locally. This quote does include a \$7,200 time sensitive rebate. The ambulance would take 120 days to build and it will have a 10 year warranty and 5 year 60,000 mile warranty. It would have a liquid spring system, striker power load, more patient comfort and stability, and increased safety driving down the road. The current newest ambulance is a 2007 Diesel. Schake and Splonskowski also requested approval to put the 1999 ambulance on consignment for \$10,000. Funding for this was discussed and was determined that there are funds set aside for this purchase. After more discussion, upon motion by Volk, seconded by Zahrbock and carried, Council approved the state bid with Life Line in the amount of \$175,819.00.

Also discussed was the possibility of receiving funding from the Hospital or having an RN staffed on ambulance. Halvorson will meet with Hospital staff to further discuss these options.

It was also determined that resolving the paging system with the County Sheriff's Department needs to be high priority. Halvorson will discuss these issues with Sherriff Sager.

MANAGER REPORT

Worked with School/City of Appleton to offer transportation for City residents to LqPV event – 1 person signed up – 2 in Appleton.

Met with PJ to follow up on EDA assignment of Priorities from Community meeting. Adam will have large spread in this week's paper. 1 EDA member has shared input.

Participated in the Deputy interviews requested by Sheriff Sager, other panel members were Sheriff Tufto, Lt. Erickson (highway patrol), and Roy Marihart.

MAYOR/COUNCIL REPORTS

Mayor Thole gave Notice of Special Meeting on March 22, 2017 at noon. He then stressed the importance of all council members attending this meeting to better understand the compensation study performed by George Gmach. All members were given updated information by email to review and all

were pleased that the email included a new pay scale with lower minimum starting wages and also included evaluation reporting.

Mayor Thole commented on how pleased he was with how the 9 inches of snow removal was handled. It was noted that the City workers did a great job. All Council members agreed.

DISBURSEMENTS

Upon motion by Volk, seconded by Conroy and carried, Council approved disbursements for bills submitted between February 27th and March 13th, 2017. These disbursements include United Prairie Check Nos. 54197-54271.

There being no further business, meeting adjourned at 5:55 p.m.

Greg Thole – Mayor

ATTEST:

Angela Amland – Deputy City Clerk/Treasurer

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
SPECIAL MEETING
MARCH 22, 2017**

Pursuant to due call and notice thereof, a special meeting of the Madison City Council was called to order by Mayor Thole on Wednesday, March 22, 2017, at 12:00 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, and Adam Conroy. Absent: Councilmember Paul Zahrbock. Also present were: City Manager Val Halvorson and City Clerk Kathleen Weber.

AGENDA

Upon motion by Meyer, seconded by Conroy and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

COMPENSATION STUDY

Mayor Thole informed those present that the purpose of this special meeting is to discuss in more detail a Compensation Study completed by George B. Gmach Consulting, LLC, and he noted that Mr. Gmach will join the meeting by telephone conference.

Mr. Gmach summarized the process used to complete the Compensation Study to include the update of job descriptions so that they match the actual work performed in each position, as these descriptions will drive the points established for the new pay system. A system utilizing job descriptions rather than the State Job Match is more accurate as duties by title can vary greatly. Eight categories, including such things as qualifications, decision making, problem solving, and working conditions are then used to create a "Grade Level" with a minimum and maximum point range. The grade levels and point ranges are used to evaluate pay equity. Pay rates were established based on a review of the market and on other comparable southwest Minnesota cities. Mr. Gmach noted that general questions about the Compensation Study and proposed pay system can be addressed at this meeting, and detailed questions about particular positions and grade levels are better addressed at the General Government Committee level.

Concerns expressed by Council at this time include the fact that benefits are not included in the equation when comparing public and private sector jobs; particular positions seem to vary greatly and yet have the same starting wage; the City has too many "supervisors" for only having 13 employees; and concern with the minimum hourly rate not matching the minimum requirements. It was noted the existing starting wages are from a schedule adopted by the Council in 2015. The assignment of supervisors was approved by the Council after the retirement of Utilities Supt. Harold Hodge. The "supervisor" title was not taken into consideration in assigning grade levels and point ranges. The titles can be changed and the

organizational structure of the city can be looked at, but would not have a big impact on the proposed pay system.

City Manager Halvorson noted that her intent with have George Gmach Consulting complete the Compensation Study and proposing a new pay system was to remove bias and provide a system that she can manage for the next 15 years. She noted that the Council should figure out a philosophy on use of the pay system. There are options available where pay can be under the minimum for someone with less qualifications or experience or starting pay of a new employee can be at a higher “step” on the schedule for qualifications and experience credit. Everyone should have the same understanding of the pay system and its use.

After further discussion on the topic, Council requested City Manager Halvorson to work with George Gmach on addressing some of these issues and present revised items to the General Government Committee.

There being no further business, meeting adjourned at 1:23 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk

2017 HEALTH COST MANAGEMENT PROGRAM BUDGET

Listed below is current information on what is available to your group for the 2017 health cost management program budget.

Group Name: City of Madison

Program Development Dollars: \$250.00

Program Activity Dollars: \$400.00

Screening Dollars: \$400.00

Total Budget for the 2017 HCMP: \$1,050.00

For more information or questions please contact:

Kari Bailey, Health Cost Management Specialist
SWWC Service Cooperative
Phone: 507/537-2292; FAX: 507/537-7327
Email: kari.bailey@swsc.org

Madison Library Board

Meeting Minutes

January 7, 2017

The Madison Library Board met on Monday, January 7, 2017, in the City Library at 3:00 pm.

Roll call: Present: Cheryl Heimerl, Roy Tonn, and Deb Koester.

Absent: Alma Redepenning, Bob Glomstad, and John Maatz.

Koester called the meeting to order at 3:07 pm and a quorum was present. Tonn moved to accept the minutes as presented, second by Koester. Motion carries

Financial Report

Paid \$65.45 for . Balance in Friends of the Library fund is \$40,037.18

Correspondence

None presented

Librarian's Report

No librarian present

PLS Report

None

Old Business

New cabinet for Makers Space Project has been ordered and is in place.

New Business

John Maatz is the new county commissioner for PLS. He has been asked to attend our Board Meetings

Motion to adjourn by Tonn, second by Koester. Motion carries.

Adjourned at 8:16 pm.

Next Board Meeting to be Monday, March 20, 2017, at **5:30 pm. Please note time change.**

Submitted by Cheryl Heimerl

Board Secretary

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT
Statement for the month of February 2017**

| SALES | 2016 | 2017 | % of Sales | 2016 YTD | 2017 YTD | % of Sales |
|--------------------------------|------------------|------------------|-------------------|------------------|------------------|-------------------|
| Liquor | 8,294.32 | 9,434.05 | 34.10% | 17,109.95 | 18,651.49 | 33.15% |
| Beer | 18,307.85 | 17,971.36 | 64.96% | 37,784.73 | 37,086.25 | 65.92% |
| Mix, Ice, Etc. | 340.69 | 257.88 | 0.93% | 640.84 | 523.43 | 0.93% |
| TOTAL SALES | 26,942.86 | 27,663.29 | 100.00% | 55,535.52 | 56,261.17 | 100.00% |
| COST OF SALES | | | | | | |
| Inventory at 1st of month | 40,001.02 | 34,855.43 | 126.00% | 80,752.65 | 64,934.32 | 115.42% |
| Purchases | 22,774.93 | 22,367.90 | 80.86% | 40,316.87 | 45,909.46 | 81.60% |
| Freight | 180.00 | 187.40 | 0.68% | 359.20 | 316.00 | 0.56% |
| Inventory at end of month | 44,419.26 | 38,406.05 | 138.83% | 84,420.28 | 73,261.48 | 130.22% |
| TOTAL COST OF SALES | 18,536.69 | 19,004.68 | 68.70% | 37,008.44 | 37,898.30 | 67.36% |
| GROSS PROFIT | 8,406.17 | 8,658.61 | 31.30% | 18,527.08 | 18,362.87 | 32.64% |
| OPERATING EXPENSE | | | | | | |
| Labor | 3,864.05 | 3,909.99 | 14.13% | 7,688.04 | 8,133.21 | 14.46% |
| PERA | 77.33 | 84.15 | 0.30% | 158.75 | 175.12 | 0.31% |
| FICA | 295.63 | 299.14 | 1.08% | 588.18 | 622.23 | 1.11% |
| Mandatory Medicare | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Worker's Compensation | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| City Health Insurance | 424.58 | 424.58 | 1.53% | 849.16 | 849.16 | 1.51% |
| General Supplies | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| * Audit Service | 83.34 | | 0.00% | 166.68 | 0.00 | 0.00% |
| Dues & Subscriptions | 0.00 | | 0.00% | 391.00 | 391.00 | 0.69% |
| Licenses & Taxes | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Telephone | 72.57 | 116.32 | 0.42% | 186.89 | 188.27 | 0.33% |
| Advertising | 550.76 | 291.01 | 1.05% | 999.53 | 639.01 | 1.14% |
| Utilities | 416.81 | 732.87 | 2.65% | 541.53 | 919.50 | 1.63% |
| * Property Insurance | 133.75 | | 0.00% | 267.50 | 0.00 | 0.00% |
| Training | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Building Maint. | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Equipment Maint. | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Contractual Services | 386.67 | 475.89 | 1.72% | 868.42 | 942.35 | 1.67% |
| Travel | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| * Dram Shop Insurance | 43.92 | | 0.00% | 87.84 | 0.00 | 0.00% |
| Miscellaneous | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Depreciation | 229.60 | 485.98 | 1.76% | 459.20 | 971.96 | 1.73% |
| TOTAL OPERATING EXPENSE | 6,579.01 | 6,819.93 | 24.65% | 13,252.72 | 13,831.81 | 24.59% |
| Operating Income | 1,827.16 | 1,838.68 | 6.65% | 5,274.36 | 4,531.06 | 8.05% |
| Nonoperating Revenues: | | | | | | |
| Interest Income | 0.00 | | 0.00% | | | 0.00% |
| NET INCOME | 1,827.16 | 1,838.68 | 6.65% | 5,274.36 | 4,531.06 | 8.05% |

* Standard values per month

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT
Statement for the month of January 2017**

| SALES | 2016 | 2017 | % of Sales | 2016 YTD | 2017 YTD | % of Sales |
|--------------------------------|------------------|------------------|-------------------|------------------|------------------|-------------------|
| Liquor | 8,815.63 | 9,217.44 | 32.23% | 8,815.63 | 9,217.44 | 32.23% |
| Beer | 19,476.88 | 19,114.89 | 66.84% | 19,476.88 | 19,114.89 | 66.84% |
| Mix, Ice, Etc. | 300.15 | 265.55 | 0.93% | 300.15 | 265.55 | 0.93% |
| TOTAL SALES | 28,592.66 | 28,597.88 | 100.00% | 28,592.66 | 28,597.88 | 100.00% |
| COST OF SALES | | | | | | |
| Inventory at 1st of month | 40,751.63 | 30,078.89 | 105.18% | 40,751.63 | 30,078.89 | 105.18% |
| Purchases | 17,541.94 | 23,541.56 | 82.32% | 17,541.94 | 23,541.56 | 82.32% |
| Freight | 179.20 | 128.60 | 0.45% | 179.20 | 128.60 | 0.45% |
| Inventory at end of month | 40,001.02 | 34,855.43 | 121.88% | 40,001.02 | 34,855.43 | 121.88% |
| TOTAL COST OF SALES | 18,471.75 | 18,893.62 | 66.07% | 18,471.75 | 18,893.62 | 66.07% |
| GROSS PROFIT | 10,120.91 | 9,704.26 | 33.93% | 10,120.91 | 9,704.26 | 33.93% |
| OPERATING EXPENSE | | | | | | |
| Labor | 3,823.99 | 4,223.22 | 14.77% | 3,823.99 | 4,223.22 | 14.77% |
| PERA | 81.42 | 90.97 | 0.32% | 81.42 | 90.97 | 0.32% |
| FICA | 292.55 | 323.09 | 1.13% | 292.55 | 323.09 | 1.13% |
| Mandatory Medicare | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Worker's Compensation | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| City Health Insurance | 424.58 | 424.58 | 1.48% | 424.58 | 424.58 | 1.48% |
| General Supplies | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| * Audit Service | 83.34 | | 0.00% | 83.34 | 0.00 | 0.00% |
| Dues & Subscriptions | 391.00 | 391.00 | 1.37% | 391.00 | 391.00 | 1.37% |
| Licenses & Taxes | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Telephone | 114.32 | 71.95 | 0.25% | 114.32 | 71.95 | 0.25% |
| Advertising | 448.77 | 348.00 | 1.22% | 448.77 | 348.00 | 1.22% |
| Utilities | 124.72 | 186.63 | 0.65% | 124.72 | 186.63 | 0.65% |
| * Property Insurance | 133.75 | | 0.00% | 133.75 | 0.00 | 0.00% |
| Training | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Building Maint. | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Equipment Maint. | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Contractual Services | 481.75 | 466.46 | 1.63% | 481.75 | 466.46 | 1.63% |
| Travel | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| * Dram Shop Insurance | 43.92 | | 0.00% | 43.92 | 0.00 | 0.00% |
| Miscellaneous | 0.00 | | 0.00% | 0.00 | 0.00 | 0.00% |
| Depreciation | 229.60 | 485.98 | 1.70% | 229.60 | 485.98 | 1.70% |
| TOTAL OPERATING EXPENSE | 6,673.71 | 7,011.88 | 24.52% | 6,673.71 | 7,011.88 | 24.52% |
| Operating Income | 3,447.20 | 2,692.38 | 9.41% | 3,447.20 | 2,692.38 | 9.41% |
| Nonoperating Revenues: | | | | | | |
| Interest Income | 0.00 | | 0.00% | | | 0.00% |
| NET INCOME | 3,447.20 | 2,692.38 | 9.41% | 3,447.20 | 2,692.38 | 9.41% |

* Standard values per month

| <u>Liquor Fund - Year End Financial Sheet</u> | | Year End 2016 |
|--|--|---------------------|
| Operating Revenues | | |
| Off Sale Liquor | | \$130,897.00 |
| Off Sale Beer | | \$291,598.00 |
| Mix, Ice, Etc. | | \$7,165.00 |
| Total Operating Revenue | | \$429,660.00 |
| <u>Cost of Sales</u> | | |
| Beginning Inventory | | \$40,871.00 |
| Purchases | | \$315,874.00 |
| Freight | | \$1,754.00 |
| Merchandise Available for Sale | | \$358,499.00 |
| Less: Ending Inventory | | \$30,079.00 |
| Total Cost of Sales | | \$328,420.00 |
| Gross Profit | | \$101,240.00 |
| <u>Operating Expenses</u> | | |
| Salaries | | \$50,881.00 |
| Employee Benefits | | \$12,928.00 |
| Advertising | | \$4,372.00 |
| Dues and Subscriptions | | \$941.00 |
| Insurance | | \$2,132.00 |
| Licenses & Taxes | | \$20.00 |
| Professional Services | | \$6,930.00 |
| Supplies | | \$347.00 |
| Telephone | | \$1,334.00 |
| Utilities | | \$5,292.00 |
| Depreciation | | \$5,831.00 |
| Total Operating Expenses | | \$91,008.00 |
| Net Income (Loss) From Operations | | \$10,232.00 |
| <u>Non-Operating Revenues (Expenses)</u> | | |
| Interest Income | | \$745.00 |
| Refunds and Reimbursements | | \$772.00 |
| Capital Purchases | | \$0.00 |
| Transfer Out | | -\$20,000.00 |
| Total Non-Operating Revenues (Expenses) | | -\$18,483.00 |
| Net Income (Loss) | | -\$8,251.00 |
| Retained Earnings-January 1 | | \$124,897.00 |
| Retained Earnings-December 31 | | \$116,646.00 |

CITY OF MADISON MUNICIPAL LIQUOR STORE

LIQUOR DISPENSARY REPORT Statement for the month of November 2016

| SALES | 2015 | 2016 | % of Sales | 2015 YTD | 2016 YTD | % of Sales |
|--------------------------------|------------------|------------------|----------------|-------------------|-------------------|----------------|
| Liquor | 11,064.54 | 13,636.14 | 36.16% | 108,523.07 | 112,508.17 | 29.16% |
| Beer | 23,473.07 | 23,571.61 | 62.51% | 262,373.96 | 266,638.97 | 69.11% |
| Mix, Ice, Etc. | 376.91 | 499.42 | 1.32% | 6,499.97 | 6,667.38 | 1.73% |
| TOTAL SALES | 34,914.52 | 37,707.17 | 100.00% | 377,397.00 | 385,814.52 | 100.00% |
| COST OF SALES | | | | | | |
| Inventory at 1st of month | 46,795.40 | 48,622.30 | 128.95% | 518,972.70 | 502,144.55 | 130.15% |
| Purchases | 24,646.78 | 22,182.66 | 58.83% | 259,504.24 | 261,010.89 | 67.65% |
| Freight | 160.00 | 161.20 | 0.43% | 1,770.50 | 1,773.40 | 0.46% |
| Inventory at end of month | 47,825.75 | 45,325.40 | 120.20% | 528,010.89 | 506,718.32 | 131.34% |
| TOTAL COST OF SALES | 23,776.43 | 25,640.76 | 68.00% | 252,236.55 | 258,210.52 | 66.93% |
| GROSS PROFIT | 11,138.09 | 12,066.41 | 32.00% | 125,160.45 | 127,604.00 | 33.07% |
| OPERATING EXPENSE | | | | | | |
| Labor | 3,833.53 | 3,998.40 | 10.60% | 52,986.25 | 46,898.82 | 12.16% |
| PERA | 77.59 | 81.88 | 0.22% | 1,237.87 | 972.54 | 0.25% |
| FICA | 293.27 | 305.90 | 0.81% | 4,053.39 | 3,587.96 | 0.93% |
| Mandatory Medicare | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00% |
| Worker's Compensation | 0.00 | 0.00 | 0.00% | 1,522.00 | 2,915.00 | 0.76% |
| City Health Insurance | 428.28 | 424.58 | 1.13% | 2,815.69 | 4,660.70 | 1.21% |
| General Supplies | 4.29 | 0.00 | 0.00% | 834.56 | 342.63 | 0.09% |
| * Audit Service | 83.34 | 83.34 | 0.22% | 916.74 | 916.74 | 0.24% |
| Dues & Subscriptions | 0.00 | 0.00 | 0.00% | 816.00 | 941.00 | 0.24% |
| Licenses & Taxes | 20.00 | 20.00 | 0.05% | 20.00 | 20.00 | 0.01% |
| Telephone | 113.90 | 115.76 | 0.31% | 1,099.51 | 1,218.39 | 0.32% |
| Advertising | 212.64 | 202.01 | 0.54% | 2,992.55 | 3,542.18 | 0.92% |
| Utilities | 545.85 | 690.44 | 1.83% | 6,001.89 | 4,619.23 | 1.20% |
| * Property Insurance | 137.10 | 133.75 | 0.35% | 1,508.06 | 1,471.25 | 0.38% |
| Training | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00% |
| Building Maint. | 0.00 | 0.00 | 0.00% | 861.33 | 100.00 | 0.03% |
| Equipment Maint. | 0.00 | 0.00 | 0.00% | 2,960.12 | 0.00 | 0.00% |
| Contractual Services | 1,541.64 | 494.47 | 1.31% | 6,028.23 | 5,197.17 | 1.35% |
| Travel | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00% |
| * Dram Shop Insurance | 46.17 | 43.92 | 0.12% | 507.87 | 483.12 | 0.13% |
| Miscellaneous | 0.00 | 0.00 | 0.00% | 26,631.30 | 0.00 | 0.00% |
| Depreciation | 229.60 | 485.98 | 1.29% | 2,525.60 | 5,345.78 | 1.39% |
| TOTAL OPERATING EXPENSE | 7,567.20 | 7,080.43 | 18.78% | 116,318.96 | 83,232.51 | 21.57% |
| Operating Income | 3,570.89 | 4,985.98 | 13.22% | 8,841.49 | 44,371.49 | 11.50% |
| Nonoperating Revenues: | | | | | | |
| Interest Income | 0.00 | | 0.00% | | | 0.00% |
| NET INCOME | 3,570.89 | 4,985.98 | 13.22% | 8,841.49 | 44,371.49 | 11.50% |

* Standard values per month

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE AND FINANCE COMMITTEE

Thursday, March 16, 2017

6:00 p.m. 2nd Floor Multipurpose Room
Willmar Public Library 410 Fifth Street SW

RSVP by calling 320-235-6106 Ext 28 (Laurie) or email laurie.ortega@pioneerland.lib.mn.us

Agenda

- | | |
|---|--------|
| I. Call to order (Antony) | |
| II. Roll call & Introductions | |
| III. Approval of agenda | Action |
| <hr/> | |
| IV. Approval of Minutes for: | |
| A. February 16, 2017 Executive/Finance Committee | Action |
| V. Committee Reports | |
| A. Financial Report (Housman) | |
| 1. February 2017 financial report | Action |
| 2. Approval of bills and check registers | Action |
| B. Personnel Committee | |
| New hires: Jacob Sjoblom, Library Asst. I, Montevideo | Action |
| VI. Old Business | |
| VII. New Business | |
| A. 2016 MN Public Library Annual Report | Action |
| B. PLS staff – capped salaries | Action |
| VIII. Director's Report | |
| A. Job Openings | Info |
| B. CRPLSA Meeting March 29-31 | Info |
| IX. Other | |
| Next board meeting scheduled for Thursday, April 20, 2017 at 7:00 p.m. (Finance at 6:30 p.m.) | |
| Executive/Finance Meeting: May 18 th at 6:00 p.m. | |
| X. Adjournment | |

Support Funding for City Streets

Vote 'Yes' on SF 1358/HF 1550



**Tired of potholes?
So are we.**

Due to aging infrastructure and budget constraints, cities of all sizes are struggling to keep up with necessary repairs and basic maintenance of their city streets. Unless there is more state funding to help pay for needed improvements, city streets will fall further into disrepair.

SF 1358/HF 1550 dedicates approximately \$51 million of existing General Fund revenue to city streets.

- Small cities (under 5,000 in population) would receive half of this funding under the Small Cities Assistance program created in 2015.
- Large cities (5,000+ in population) would receive the other half for a new Large City Assistance program that distributes funds based on need.

SF 1358/HF 1550 utilizes four sources of General Fund revenue:

| Source | Amount Raised |
|--|---------------|
| 9.2% tax on motor vehicle rentals | \$26M |
| Annual interest earned on general fund | \$19M |
| Penalty for late payment of tab fees | \$650,000 |
| 4% of motor vehicle lease sales tax | \$5.5M |



Dedicated to a Strong Greater Minnesota

City Street Funding Bill Laid Over for Possible Inclusion in Omnibus Bill

The League and others support the measure, which would add a \$10 surcharge on license tab fees and on motor vehicle title transfers to be dedicated to city-owned streets statewide.

(Published Mar 20, 2017)

A bill that provides dedicated state funding for city streets—including funding that can be used for non-Municipal State Aid (MSA) city street maintenance, construction, and reconstruction—was heard in the House Transportation Finance Committee (*Link to: <http://www.house.leg.state.mn.us/cmte/Home/?comm=90025>*) on March 16.

After a brief discussion, the bill was laid over for possible inclusion in the omnibus transportation finance bill that will be assembled later this session. The move does not guarantee that the measure will be included in the omnibus bill, but does keep it alive as a potential funding component.

HF 934 (*Link to: <https://www.revisor.mn.gov/bills/bill.php?f=HF934&b=house&y=2017&ssn=0>*), authored by Rep. Frank Hornstein (*Link to: http://www.house.leg.state.mn.us/members/members.asp?leg_id=10767*) (DFL-Minneapolis), would add a \$10 surcharge on license tab fees and on motor vehicle title transfers to be dedicated to city streets in large and small cities.

The Senate companion bill, SF 933 (*Link to: <https://www.revisor.mn.gov/bills/bill.php?f=SF933&y=2017&ssn=0&b=senate>*), authored by Sen. Scott Dibble (*Link to: http://www.senate.leg.state.mn.us/members/member_bio.php?leg_id=10142*) (DFL-Minneapolis), has not yet been scheduled for a hearing.

The provision raises approximately \$57 million annually. Half of the funds would be directed to the Small Cities Assistance Account, established by the 2015 Legislature, and half would be dedicated to a new Larger City Streets and Bridges Account. The funds would not be subject to the constraints of the MSA funds dedicated in the Minnesota Constitution.

The League has prepared city-by-city estimates showing how much revenue each city would receive annually if this initiative is enacted.

View spreadsheet of estimates for small cities (populations below 5,000) (xls) (*Link to: http://www.lmc.org/media/document/1/citystreetfunding_money_small.xlsx*)

View spreadsheet of estimates for cities that currently receive MSA (populations over 5,000) (xls) (*Link to: http://www.lmc.org/media/document/1/citystreetfunding_money_msa.xlsx*)

A group made up of representatives of the League, the Coalition of Greater Minnesota Cities (*Link to: <http://greatermncities.org/>*), the Minnesota Association of Small Cities (*Link to: <http://www.maosc.org/>*), Metro Cities (*Link to: <http://www.metrocitiesmn.org/>*), and the cities of Minneapolis and St. Paul, is working to secure support for the measure.

Why is the legislation needed?

Though city streets are essential to mobility and economic vitality in Minnesota communities, funding for those streets has remained unaddressed in transportation funding bills for decades. City revenues are not keeping pace with needs for municipal street maintenance, construction, and reconstruction. Currently, nearly 84 percent of city streets are funded only with property taxes and special assessments.

Further, when state and county highway investments occur, cities have the added burden of cost participation, which diverts dollars from city streets. The bulk of the 22,500-mile city street system is not eligible for MSA, and non-MSA city streets are without any dedicated funding sources. According to a report released in 2012 by the Transportation Finance Advisory Committee (*Link to: <http://www.dot.state.mn.us/tfac/>*), cities collectively need an additional \$400 million per year to bring city streets up to an economically competitive standard.

Get involved

Support from cities for this initiative will be critical to its success. Please consider communicating with your legislators about the need for this legislation. A number of city councils passed resolutions of support for the same proposal in the last legislative biennium, and the League continues to use this list of cities to support advocacy efforts. The League would like to grow the list to include additional supportive cities. Please see the League's City Transportation Advocacy Toolkit (*Link to: <http://www.lmc.org/page/1/transportationtoolkit.jsp>*) to learn more and download the model resolution.

Read an article about this issue in the Stillwater Gazette (*Link to: <http://stillwatergazette.com/2017/02/04/the-57-million-question-cities-seek-state-aid-for-local-roads/>*)

For more background on this topic, read a previous Bulletin story (*Link to: <http://www.lmc.org/page/1/DedicateStreetFunding17.jsp>*)

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

* By posting you are agreeing to the LMC Comment Policy (*Link to: <http://www.lmc.org/page/1/comment-policy.jsp>*).

0 Comments**MinnesotaCities** **Login** ▾ **Recommend** **Share****Sort by Best** ▾

Be the first to comment.

 **Subscribe**  **Add Disqus to your site** **Add Disqus** **Add**  **Privacy**

Your LMC Resource

Contact Anne Finn

Assistant IGR Director

(651) 281-1263 or (800) 925-1122

afinn@lmc.org (*Link to: <mailto:afinn@lmc.org>*)

Reach Minnesota Cities!



(*Link to: <http://www.lmc.org/ads/102700>*)

CITY COUNCIL CHECKLIST

3/24/2017

| ITEM | DATE | ADDRESSED BY | RESPONSIBLE TO COMPLETE | EXPECTED COMPLETION | COMPLETE |
|--------------------------------------|------------|--------------|-------------------------|---|-----------|
| Irrigation Flags of Honor | 5/13/2013 | Thole | CM, Parks | Installed | completed |
| Downtown Alleyway Water Problem | 9/19/2013 | Conroy | CM, Streets | paved curb to properly drain water | completed |
| Water Main Relocation - Cargill | 2/28/2014 | | CM, Engineer | Mains installed, working on easements | completed |
| Disc Golf Course | 3/10/2014 | Conroy | CM | Delivery and installation complete by June | completed |
| Weed Control | 5/27/2014 | Zahrbock | Parks | sprayed and will continue to spray | completed |
| Junk Vehicles - Modify Ordinance | 7/28/2014 | Meyer | CM, Attorney | Proposed Ordinance | completed |
| Snow Removal Sidewalks | 1/26/2015 | Conroy | CM PW | Follow Ordinance Procedure | completed |
| Prairie Arts Center Bats | 2/23/2015 | Conroy | CM | Bat Guy followed up, some areas are going to need to be | ongoing |
| Contracted Mowing Services | 7/28/2014 | Zahrbock | CM, Parks | Contracted with Richards Adams | ongoing |
| Lawn Ordinance | 4/27/2015 | Conroy | Streets | mowed and will continue to mow through | ongoing |
| Swimming Pool Renovation | 2/11/2013 | Thole | CM, Parks | Donations remain | ongoing |
| Planning and Zoning updates | 12/28/2015 | Thole | CM | Ordinance to be approved | ongoing |
| Landscape Library | 11/2/2015 | Thole | Parks | City Staff with design input from boards | ongoing |
| Pool House - Renovations | 7/13/2015 | Conroy | CM, Parks | Work in Progress | ongoing |
| Playground - Kiwanis Kiddie Park | 7/13/2015 | Meyer | CM, Parks | Wood Fiber complete, city to repair turf around edges | ongoing |
| Outside City Limits Properties | 8/13/2012 | Zahrbock | CM, Attorney | Letter sent and responded from LqP Env. | ongoing |
| Downtown District Maintenance Fund | 11/23/2015 | Zahrbock | CM | Dismissed | ongoing |
| Sump Pumps | 8/22/2016 | Thole | CM, PW | Ordinance approved and notices mailed to homes | ongoing |
| Grand Theatre - Seat Project | 5/11/2015 | Meyer | CM | City will be fiscal agent and deliver acknowledgment | ongoing |
| Outside City Limits Properties | 8/8/2016 | Zahrbock | CM, Attorney | City Attorney to address with County Board | ongoing |
| Tree Trimming | 9/26/2016 | Meyer | CM, PW | obstructed sidewalks/streets documented and assigned | ongoing |
| Prairie Arts Center Steps | 2/8/2016 | Thole | CM | No work at this time for 2016 | ongoing |
| Prairie Arts Windows | 11/9/2015 | Thole | CM | Local contractor to board windows | ongoing |
| City Garage | 11/23/2015 | Thole | CM | Determine method to repair | ongoing |
| Downtown Renovation Fund | 9/22/2014 | Meyer | CM, | Create task force | ongoing |
| Downtown Open Space | 10/27/2014 | Conroy | CM Parks Board | Discuss potential ideas once property is cleared | ongoing |
| Hwy 40 Curbing - ask MNDOT to repair | 5/11/2015 | Zahrbock | CM, Engineer | Reported on MNDOT list of projects | ongoing |
| Storm Pond East Highway 40 | 8/10/2015 | Zahrbock | CM, Engineer | Seeking bids from contractors 2017 | ongoing |
| Hazardous Houses | 12/12/2011 | Thole | CM, Attorney | Work in Progress - April 12, 2017 Drive around | ongoing |
| Broadband Exploration | 4/1/2016 | Meyer | CM, committee | Report received, meeting with CTC 3/2/17 | ongoing |

**CITY OF MADISON, MINNESOTA
RESOLUTION 17-05-01**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION RATIFYING COUNCIL BOARDS
& COMMISSIONS APPOINTMENTS**

WHEREAS, the Madison City Council is interested in ratifying “Council Boards & Commissions Appointments” for the City in compliance with the requirements of the applicable Minnesota Statutes and City Charter.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following appointments be hereby approved:

RESOLUTION RATIFYING COMMITTEE APPOINTMENTS

| | | | |
|---------------------|------------------|---------------|-------------------------------|
| Cable TV Adv. Board | Maynard Meyer | (Council Rep) | (3-year term - December 2019) |
| | Gary Omland | (Citizen Rep) | (3-year term - December 2017) |
| | Tim Volk | (Council Rep) | (3-year term - December 2018) |
| Economic Dev. Auth. | Dave Amundson | (Citizen Rep) | (6-year term - December 2019) |
| | Greg Thole | (Council Rep) | (6-year term - December 2018) |
| | Dean Solem | (Citizen Rep) | (6-year term - December 2019) |
| | Greg Monson | (Citizen Rep) | (6-term term - December 2019) |
| | Maynard Meyer | (Council Rep) | (6-year term - December 2020) |
| | Jim Connor | (Citizen Rep) | (6-year term - December 2020) |
| | Scott Wanner | (Citizen Rep) | (6-year term - December 2021) |
| Housing & Red Auth. | Stan Olson | (Citizen Rep) | (5-year term - December 2021) |
| | Dale Olson | (Citizen Rep) | (5-year term - December 2017) |
| | Karie Sorknes | (Citizen Rep) | (5-year term - December 2018) |
| | Carlyle Larsen | (Citizen Rep) | (5-year term - December 2019) |
| | Melissa Heinrich | (Citizen Rep) | (5-year term - December 2020) |
| Library Board: | Roy Tonn | (County Rep) | (3 year term - December 2019) |
| | Cheryl Heimerl | (City Rep) | (3-year term - December 2017) |
| | Deb Koester | (City Rep) | (3-year term - December 2017) |
| | Sandy Buer | (City Rep) | (3-year term - December 2017) |
| | Robert Glomstad | (City Rep) | (3-year term - December 2018) |
| | Commissioner | (County/City) | (3-year term – December 2019) |
| Park Board | Bart Hill | (Citizen Rep) | (3-year term - December 2019) |
| | Adam Conroy | (Citizen Rep) | (3-year term - December 2019) |
| | Rebecca Trapp | (Citizen Rep) | (3-year term - December 2017) |
| | Julie Hill | (Citizen Rep) | (3-year term - December 2017) |
| | Tim Volk | (Council Rep) | (3-year term - December 2018) |

| | | | |
|---------------------|----------------------|---------------|-------------------------------|
| Planning & Zoning | Maynard Meyer | (Council Rep) | (3-year term - December 2019) |
| | Graylen Carlson | (Citizen Rep) | (3-year term - December 2019) |
| | Julie Olson | (Citizen Rep) | (3-year term - December 2017) |
| | Gary Omland | (Citizen Rep) | (3-year term - December 2018) |
| | William Matthes | (Citizen Rep) | (3-year term - December 2018) |
| LQP Airport | Mike Dahle | (Citizen Rep) | (3-year term - December 2019) |
| | Adam Conroy | (Council Rep) | (3-year term - December 2017) |
| | Paul Zahrbock (Alt.) | (Council Rep) | (3-year term - December 2018) |
| Community Education | Val Halvorson | (Citizen Rep) | (3-year term - December 2019) |
| | Paul Zahrbock | (Council Rep) | (3-year term - December 2019) |

Upon the vote taken thereon, the following voted:

For:

Against:

Whereupon said Resolution No. 17-05-01 was declared duly passed and adopted this 27th day of March, 2017.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

ORDINANCE NO. 379

**AN ORDINANCE AMENDING RULES AND REGULATIONS REGARDING
DISCHARGING FIREARMS WITHIN THE CITY OF MADISON**

THE CITY OF MADISON DOES ORDAIN:

Section 1. Madison Ordinance § 130.02 currently reads:

§ 130.02 DISCHARGING FIREARMS.

(A) Shooting on the grounds of, over, or near a cemetery. No person shall, without permission from the proper officials, discharge a firearm on the ground of, over, a cemetery or within 100 yards thereof, unless the person is upon his or her own land.

(B) Hunting near a city park. No person shall hunt, shoot, or kill game within 100 yards of a city park unless the City Council has granted permission to kill game not desired within the limits prohibited by this division.

(C) Discharge of firearms prohibited in certain places. No person shall discharge a firearm on a lawn, park, playground, orchard, or other ground appurtenant to a school, church, or an inhabited dwelling, the property of another, or a charitable institution. This section does not prevent or prohibit the owner thereof from discharging firearms upon his or her own land.

(D) Discharging firearms on highways prohibited. No person shall discharge a firearm upon or over a public road or highway.

(E) Exceptions. This section shall not prohibit the firing of a military salute or the firing of weapons by persons of the nation's armed forces acting under military authority, and shall not apply to law enforcement officials in the proper enforcement of the law, or to any person in the proper exercise of the right of self defense, or to any person otherwise lawfully permitted by proper federal, state or local authorities to discharge a firearm in a manner contrary to the provisions of this section.

(F) If any of the above provisions are found to be in conflict with M.S. § 624.717, as it may be amended from time to time, the provisions of that statute shall prevail. Penalty, see § 130.99

Section 2. Amendment. The City Council ordains that Ordinance§ 130.02 shall be amended as follows:

§130.02. DISCHARGING FIREARMS

(A) It shall be unlawful for any person to shoot or discharge any firearm of any kind or description, whether the same be loaded or blank, or any kind of explosive, or any kind of fireworks or explosive device that is dangerous to persons or property, within or into the limits of the city. For purposes of this section, firearms shall include BB guns, pellet guns, airsoft guns and other similar guns.

(B) Minors: No minor under the age of fourteen (14) shall handle, possess or have control of any firearm except while accompanied by or under the immediate control of the minor's parent or guardian. No parent or guardian shall knowingly permit a minor to violate this subsection.

(C) Launching Projectiles: It shall be unlawful for any person to launch, by means other than by hand, anywhere within or into the confines of the city limits without the express permission of the property owner of all properties where the activity is taking place. Projectiles shall include, but not be limited to: paintball guns, bows and arrows, crossbows, blowguns, and slingshots.

(D) Exceptions. This section shall not prohibit the firing of a military salute or the firing of weapons by persons of the nation's armed forces acting under military authority, and shall not apply to law enforcement officials in the proper enforcement of the law, or to any person in the proper exercise of the right of self defense, or to any person otherwise lawfully permitted by proper federal, state or local authorities to discharge a firearm in a manner contrary to the provisions of this section.

Penalty, see § 130.99

Section 3. Effective date. This ordinance becomes effective upon passage and publication.

Passed by the Madison City Council this _____ day of _____, 2017.

Mayor

Attest:

City Clerk

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Lac qui Parle County Pheasants Forever #40

Previous Gambling Permit Number: X-37003-17-008

Minnesota Tax ID Number, if any: _____

Federal Employer ID

Number (FEIN), if any: _____

Mailing Address: 3390 261st Ave

City: Madison State: MN Zip: 56256 County: Lac qui Parle

Name of Chief Executive Officer (CEO): Mark Olson

Daytime Phone: 320-979-0059 Email: mark.olson@amundsonpeterson.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Madison VFW

Address (do not use P.O. box): 711 2nd St

City or

Township: Madison Zip: 56256 County: Lac qui Parle

Date(s) of activity (for raffles, indicate the date of the drawing): 2/3/2018

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards

☒ Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$ _____)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LG220 Application for Exempt Permit

12/16
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 3/21/2017
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status, and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

ACCOUNTS PAYABLE ACTIVITY
 CLAIMS REPORT

| VENDOR NAME | REFERENCE | VENDOR TOTAL | CHECK# | CHECK DATE |
|---------------------------|-----------------------------|-----------------|--------|---------------|
| ACCOUNTS PAYABLE CLAIMS | | | | |
| ----- | | | | |
| | GENERAL | | | |
| SW/WC SERVICE COOPERATIVE | ADM-4/2017 BC/BS-CITY SHARE | 4,349.00 | 54284 | 3/14/17 |
| | | ----- | | |
| | | 4,349.00 | | |
| | | ===== | | |
| | GENERAL | 4,349.00 | | |
| | WATER | | | |
| SW/WC SERVICE COOPERATIVE | ADM-4/2017 BC/BS-CITY SHARE | 960.00 | 54284 | 3/14/17 |
| | | ----- | | |
| | | 960.00 | | |
| | | ===== | | |
| | WATER | 960.00 | | |
| | SEWER | | | |
| SW/WC SERVICE COOPERATIVE | ADM-4/2017 BC/BS-CITY SHARE | 1,049.00 | 54284 | 3/14/17 |
| | | ----- | | |
| | | 1,049.00 | | |
| | | ===== | | |
| | SEWER | 1,049.00 | | |
| | ELECTRIC UTILITY | | | |
| SW/WC SERVICE COOPERATIVE | ADM-4/2017 BC/BS-CITY SHARE | 1,840.00 | 54284 | 3/14/17 |
| | | ===== | | |
| | ELECTRIC UTILITY | 1,840.00 | | |
| **** PAID | TOTAL **** | 8,198.00 | | |
| ***** REPORT TOTAL ***** | | ===== | | |
| | | 8,198.00 | | |
| | | ===== | | |

United Prairie Bank
 #54284

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

| FUND | FUND NAME | TOTAL | CHECK# | DATE |
|------|------------------|----------|--------|------|
| 101 | GENERAL | 4,349.00 | | |
| 601 | WATER | 960.00 | | |
| 602 | SEWER | 1,049.00 | | |
| 604 | ELECTRIC UTILITY | 1,840.00 | | |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|--|------|-------------|-----------------|-------------------------|-------------------|-------------------|----------|
| BANK 1 - KLEIN/UNITED PRAIRIE 100 A-OX WELDING SUPPLY COMPA United Prairie CK# 54285-54322 | | | | | | | |
| 00179609 | 1 | 3/16/17 | 3/16/17 | AMB-MEDICAL CYL | 44.08 | 201 201-44100-217 | 1 |
| | | | | INVOICE TOTAL | 44.08 | | |
| | | | | VENDOR TOTAL | 44.08 | | |
| 3061 AMERICAN LEGION AUXILIARY | | | | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | CTY HALL-US FLAG | 13.50 | 101 101-41940-219 | 1 |
| | 2 | | | LIB-US FLAG | 13.50 | 101 101-45500-210 | 1 |
| | | | | INVOICE TOTAL | 27.00 | | |
| | | | | VENDOR TOTAL | 27.00 | | |
| 110 ARCTIC GLACIER USA, INC | | | | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | LIQ-ICE EXPENSE | 52.80 | 609 609-49750-251 | 1 |
| | | | | INVOICE TOTAL | 52.80 | | |
| | | | | VENDOR TOTAL | 52.80 | | |
| 130 AVENET, LLC | | | | | | | |
| 40512 | 1 | 3/16/17 | 3/16/17 | ADMIN-EMAIL SETUP | 50.00 | 101 101-41320-309 | 1 |
| | | | | INVOICE TOTAL | 50.00 | | |
| | | | | VENDOR TOTAL | 50.00 | | |
| 2901 BENNETT OFFICE TECHNOLOGI | | | | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | ADMIN-COPIER MAINT 3/17 | 296.77 | 101 101-41320-404 | 1 |
| | | | | INVOICE TOTAL | 296.77 | | |
| | | | | VENDOR TOTAL | 296.77 | | |
| 190 BEVERAGE WHOLESALERS | | | | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | LIQ-BEER EXPENSE | 3,628.09 | 609 609-49750-251 | 1 |
| | | | | INVOICE TOTAL | 3,628.09 | | |
| | | | | VENDOR TOTAL | 3,628.09 | | |
| 264 BOLTON & MENK INC | | | | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | CTY HALL-HISTORIC GRANT | 312.50 | 101 101-41940-303 | 1 |
| | | | | INVOICE TOTAL | 312.50 | | |
| | | | | VENDOR TOTAL | 312.50 | | |
| 293 BOUND TREE MEDICAL LLC | | | | | | | |
| 82400443 | 1 | 3/16/17 | 3/16/17 | AMB-AMB SUPPLIES | 154.90 | 201 201-44100-217 | 1 |
| | | | | INVOICE TOTAL | 154.90 | | |
| | | | | VENDOR TOTAL | 154.90 | | |
| 330 DEAN BROIN | | | | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | WT-CONF-HOTEL/FOOD | 111.80 | 601 601-49440-331 | 1 |
| | 2 | | | SEW-CONF-HOTEL/FOOD | 111.80 | 602 602-49470-331 | 1 |
| | | | | INVOICE TOTAL | 223.60 | | |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST | GL | ACCOUNT | CK SQ |
|----------|------|-------------|-----------------|--|-------------------|------|----|---------------|----------|
| | | | | VENDOR TOTAL | 223.60 | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 642 DAKOTA SUPPLY GROUP ELEC-PRIMARY UNDERGROUND MLH/HILLTOP/WEST APTS | 17,711.10 | 604 | | 604-49570-582 | 1 |
| | | | | INVOICE TOTAL | 17,711.10 | | | | |
| | | | | VENDOR TOTAL | 17,711.10 | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 766 FARMERS MUTUAL TELEPHONE ADMIN-INTERNET 3/17 | 109.95 | 101 | | 101-41320-321 | 1 |
| | 2 | | | FIRE-INTERNET 3/17 | 71.95 | 101 | | 101-42200-321 | 1 |
| | 3 | | | GRAND-INTERNET 3/17 | 71.95 | 101 | | 101-45181-321 | 1 |
| | 4 | | | AMB-INTERNET 3/17 | 71.95 | 201 | | 201-44100-321 | 1 |
| | 5 | | | WT-INTERNET 3/17 | 71.95 | 601 | | 601-49400-321 | 1 |
| | 6 | | | SEW-INTERNET 3/17 | 71.95 | 602 | | 602-49450-321 | 1 |
| | 7 | | | ELEC-INTERNET 3/17 | 71.95 | 604 | | 604-49570-321 | 1 |
| | 8 | | | LIQ-INTERNET 3/17 | 71.95 | 609 | | 609-49750-321 | 1 |
| | 9 | | | ADMIN-INTERNET 3/17 | 15.00 | 101 | | 101-41320-321 | 1 |
| | 10 | | | GRAND-INTERNET 3/17 | 15.00 | 101 | | 101-45181-321 | 1 |
| | | | | INVOICE TOTAL | 643.60 | | | | |
| | | | | VENDOR TOTAL | 643.60 | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 810 G & K SERVICES SEW-BOX OF RAGS/MAT | 7.66 | 602 | | 602-49450-219 | 1 |
| | 2 | | | STR-BOX OF RAGS/MAT | 80.00 | 101 | | 101-43100-209 | 1 |
| | | | | INVOICE TOTAL | 87.66 | | | | |
| | | | | VENDOR TOTAL | 87.66 | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 3244 VAL HALVORSON ADMIN-CELL PHONE REIMB | 75.91 | 101 | | 101-41320-321 | 1 |
| | | | | INVOICE TOTAL | 75.91 | | | | |
| | | | | VENDOR TOTAL | 75.91 | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 1160 JOHNSON BROS-ST.PAUL LIQ-LIQUOR EXPENSE | 1,869.10 | 609 | | 609-49750-251 | 1 |
| | | | | INVOICE TOTAL | 1,869.10 | | | | |
| | | | | VENDOR TOTAL | 1,869.10 | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 3036 LQP BROADCASTING CO. LIQ-ADVERTISING | 84.00 | 609 | | 609-49750-342 | 1 |
| | | | | INVOICE TOTAL | 84.00 | | | | |
| | | | | VENDOR TOTAL | 84.00 | | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 1326 LQP CO-OP OIL SEW-FUEL EXP | 181.63 | 602 | | 602-49450-212 | 1 |
| | 2 | | | WT-FUEL EXP | 86.30 | 601 | | 601-49400-212 | 1 |
| | 3 | | | ELEC-FUEL EXP | 103.21 | 604 | | 604-49570-212 | 1 |
| | 4 | | | STR-FUEL EXP | 62.00 | 101 | | 101-43100-212 | 1 |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|----------|------|----------|--------------|---|----------------|-------------------|-------|
| | 5 | | | LINE-FUEL EXP | 95.40 | 604 604-49570-212 | 1 |
| | 6 | | | STR-FUEL EXP | 943.40 | 101 101-43100-212 | 1 |
| | | | | INVOICE TOTAL | 1,471.94 | | |
| 031617A | 1 | 3/16/17 | 3/16/17 | AMB-FUEL EXP | 189.54 | 201 201-44100-212 | 1 |
| | | | | INVOICE TOTAL | 189.54 | | |
| | | | | VENDOR TOTAL | 1,661.48 | | |
| | | | | 1520 LUND IMPLEMENT CO. | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | ELEC-WOODCUTTER | 44.75 | 604 604-49570-212 | 1 |
| | 2 | | | STR-OIL/GAL | 45.80 | 101 101-43100-212 | 1 |
| | 3 | | | EELC-CHAINS | 30.00 | 604 604-49570-404 | 1 |
| | 4 | | | ELEC/STR-OIL/CHAINS/MOTO | 249.52 | 101 101-43100-221 | 1 |
| | | | | INVOICE TOTAL | 370.07 | | |
| | | | | VENDOR TOTAL | 370.07 | | |
| | | | | 3340 MADISON AUTO PARTS | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | WT-SEAL TAPE | 4.58 | 601 601-49400-215 | 1 |
| | 2 | | | SEW-OIL FILTER | 5.36 | 602 602-49450-221 | 1 |
| | 3 | | | POOL-TOOL SET | 85.99 | 101 101-45124-240 | 1 |
| | 4 | | | SEW-V-BELT | 11.49 | 602 602-49450-221 | 1 |
| | 5 | | | STR-BATTERY/CORE DEPOSIT | 328.32 | 101 101-43100-221 | 1 |
| | | | | INVOICE TOTAL | 435.74 | | |
| | | | | VENDOR TOTAL | 435.74 | | |
| | | | | 1560 MADISON BOTTLING CO. | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | LIQ-BEER EXPENSE | 5,677.75 | 609 609-49750-251 | 1 |
| | | | | INVOICE TOTAL | 5,677.75 | | |
| | | | | VENDOR TOTAL | 5,677.75 | | |
| | | | | 1618 MADISON LUTHERAN HOME INC | | | |
| 031717 | 1 | 3/17/17 | 3/17/17 | ELEC-LIGHTING RETROFIT R FROM MISSOURI RIVER | 144.00 | 604 604-36232 | 1 |
| | | | | INVOICE TOTAL | 144.00 | | |
| | | | | VENDOR TOTAL | 144.00 | | |
| | | | | 1623 MADISON WELDING & REPAIR | | | |
| 031717 | 1 | 3/17/17 | 3/17/17 | ELEC-LIGHTING RETROFIT R FROM MISSOURI RIVER | 289.00 | 604 604-36232 | 1 |
| | | | | INVOICE TOTAL | 289.00 | | |
| | | | | VENDOR TOTAL | 289.00 | | |
| | | | | 1706 MEDIACOM | | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | SEW-CABLE TV EXP | 5.23 | 602 602-49450-324 | 1 |
| | | | | INVOICE TOTAL | 5.23 | | |
| 031617A | 1 | 3/16/17 | 3/16/17 | ADMIN-DIGITAL ADAPTER | 8.92 | 101 101-41320-321 | 1 |
| | | | | INVOICE TOTAL | 8.92 | | |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|----------|------|----------|--------------|---|----------------|-------------------|-------|
| | | | | VENDOR TOTAL | 14.15 | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 1841 MN DEPT OF COMMERCE ELEC-4TH QTR INDIRECT AS | 281.03 | 604 604-49550-438 | 1 |
| | | | | INVOICE TOTAL | 281.03 | | |
| | | | | VENDOR TOTAL | 281.03 | | |
| 031717 | 1 | 3/17/17 | 3/17/17 | 1865 MN ENERGY RESOURCES UNALL-HAUGEN BLDG-NAT GA | 48.76 | 101 101-49250-380 | 1 |
| | | | | INVOICE TOTAL | 48.76 | | |
| | | | | VENDOR TOTAL | 48.76 | | |
| 853688 | 1 | 3/16/17 | 3/16/17 | 1541 MVT LABORATORIES INC SEW-REGULAR TESTING | 111.20 | 602 602-49450-409 | 1 |
| | | | | INVOICE TOTAL | 111.20 | | |
| 853972 | 1 | 3/16/17 | 3/16/17 | WT-REGULAR TESTING | 21.50 | 601 601-49400-409 | 1 |
| | | | | INVOICE TOTAL | 21.50 | | |
| | | | | VENDOR TOTAL | 132.70 | | |
| 214834 | 1 | 3/17/17 | 3/17/17 | 2046 NINETY-FOUR SERVICES, INC AMB-RUB RAIL/END CAPS | 104.51 | 201 201-44100-221 | 1 |
| | | | | INVOICE TOTAL | 104.51 | | |
| | | | | VENDOR TOTAL | 104.51 | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 2130 PANTRY CAFE COUNCIL-RECEPTION-DELORI | 130.00 | 101 101-41110-390 | 1 |
| | | | | INVOICE TOTAL | 130.00 | | |
| | | | | VENDOR TOTAL | 130.00 | | |
| 5632938 | 1 | 3/17/17 | 3/17/17 | 2270 PLUNKETT'S INC. CTY HALL-SPRYAING 2/17 | 60.75 | 101 101-41940-401 | 1 |
| | | | | INVOICE TOTAL | 60.75 | | |
| 5632939 | 1 | 3/17/17 | 3/17/17 | AMB-SPRAYING 2/17 | 48.37 | 201 201-44100-401 | 1 |
| | | | | INVOICE TOTAL | 48.37 | | |
| 5632940 | 1 | 3/17/17 | 3/17/17 | FIRE-SPRAYING 2/17 | 50.62 | 101 101-42200-401 | 1 |
| | | | | INVOICE TOTAL | 50.62 | | |
| | | | | VENDOR TOTAL | 159.74 | | |
| 00211998 | 1 | 3/16/17 | 3/16/17 | 2368 RIDGEWATER COLLEGE AMB-BLS REFRESHER | 544.00 | 201 201-44100-180 | 1 |
| | | | | INVOICE TOTAL | 544.00 | | |
| | | | | VENDOR TOTAL | 544.00 | | |

2416 RURAL SOLUTIONS INC

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|----------|------|-------------|-----------------|---|-------------------|-------------------|----------|
| 7127 | 1 | 3/16/17 | 3/16/17 | 2416 RURAL SOLUTIONS INC AMB-PRINTER ISSUES | 37.50 | 201 201-44100-210 | 1 |
| | | | | INVOICE TOTAL | 37.50 | | |
| | | | | VENDOR TOTAL | 37.50 | | |
| 3241853 | 1 | 3/16/17 | 3/16/17 | 3048 SPEE-DEE DELIVERY SERVICE ELEC-REGULAR SHIPPING | 88.20 | 604 604-49570-380 | 1 |
| | | | | INVOICE TOTAL | 88.20 | | |
| | | | | VENDOR TOTAL | 88.20 | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 2620 SWENSON NELSON & STULZ PL '09GO-NOLTE-DEED TAX | 1.65 | 308 308-47000-409 | 1 |
| | | | | INVOICE TOTAL | 1.65 | | |
| 031617A | 1 | 3/16/17 | 3/16/17 | '09 TEMP.DS-NOLTE-RECORD | 46.00 | 308 308-47000-409 | 1 |
| | | | | INVOICE TOTAL | 46.00 | | |
| | | | | VENDOR TOTAL | 47.65 | | |
| 143100 | 1 | 3/16/17 | 3/16/17 | 2640 T & R ELECTRIC INC. ELEC-TRANSFORMERS | 1,733.51 | 604 604-49570-581 | 1 |
| | | | | INVOICE TOTAL | 1,733.51 | | |
| | | | | VENDOR TOTAL | 1,733.51 | | |
| 031717 | 1 | 3/17/17 | 3/17/17 | 3022 TUCKETT DANIEL SR. ADMIN-FOLD/STUFF ENV 3/1 | 150.00 | 101 101-41320-202 | 1 |
| | | | | INVOICE TOTAL | 150.00 | | |
| | | | | VENDOR TOTAL | 150.00 | | |
| 031717 | 1 | 3/17/17 | 3/17/17 | 2782 UNITED PRAIRIE BANK ELEC-HVAC REBATE-MISSOUR | 300.00 | 604 604-36232 | 1 |
| | | | | INVOICE TOTAL | 300.00 | | |
| | | | | VENDOR TOTAL | 300.00 | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 2830 VERIZON WIRELESS STR-CELL 2/17 | 66.73 | 101 101-43100-321 | 1 |
| | 2 | | | WT-CELL 2/17 | 43.53 | 601 601-49400-321 | 1 |
| | 3 | | | SEW-CELL 2/17 | 43.53 | 602 602-49450-321 | 1 |
| | 4 | | | ELEC-CELL 2/17 | 87.35 | 604 604-49570-321 | 1 |
| | 5 | | | AMB-CELL 2/17 | 22.69 | 201 201-44100-321 | 1 |
| | | | | INVOICE TOTAL | 263.83 | | |
| | | | | VENDOR TOTAL | 263.83 | | |
| 031617 | 1 | 3/16/17 | 3/16/17 | 2862 VONDERHARR DENNIS SEW-SHELVING/RACKING-STE | 338.62 | 602 602-49450-580 | 1 |
| | | | | INVOICE TOTAL | 338.62 | | |
| | | | | VENDOR TOTAL | 338.62 | | |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|----------|------|-------------|-----------------|---------------------------------------|-------------------|-------------------|----------|
| 031617A | 1 | 3/16/17 | 3/16/17 | 2940 WESTERN GUARD LIQ-ADVERTISING | 228.25 | 609 609-49750-342 | 1 |
| | | | | INVOICE TOTAL | 228.25 | | |
| | | | | VENDOR TOTAL | 228.25 | | |
| | | | | BANK 1 - KLEIN/UNITED PR TOTAL | 38,441.60 | | |
| | | | | TOTAL MANUAL CHECKS | .00 | | |
| | | | | TOTAL E-PAYMENTS | .00 | | |
| | | | | TOTAL PURCH CARDS | .00 | | |
| | | | | TOTAL ACH PAYMENTS | .00 | | |
| | | | | TOTAL OPEN PAYMENTS | 38,441.60 | | |
| | | | | GRAND TOTALS | 38,441.60 | | |

SCHEDULED CLAIMS LIST

United Prairie CK# 54323-54334

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|--------------------------------|------|-------------|-----------------|---|-------------------|-------------------|----------|
| BANK 1 - KLEIN/UNITED PRAIRIE | | | | | | | |
| 255215 | 1 | 3/21/17 | 3/21/17 | 2901 BENNETT OFFICE TECHNOLOGI ADMIN-COPIER MAINT 4/17 | 31.58 | 101 101-41320-404 | 1 |
| | | | | INVOICE TOTAL | 31.58 | | |
| | | | | VENDOR TOTAL | 31.58 | | |
| 408 C EMERY NELSON INC | | | | | | | |
| 30188 | 1 | 3/21/17 | 3/21/17 | WT-HYTREX | 407.28 | 601 601-49400-238 | 1 |
| | | | | INVOICE TOTAL | 407.28 | | |
| | | | | VENDOR TOTAL | 407.28 | | |
| 3331 EHLERS & ASSOCIATES, INC | | | | | | | |
| 1895592-98 | 1 | 3/21/17 | 3/21/17 | ADMIN-2017 PUBLIC FINANC | 285.00 | 101 101-41320-331 | 1 |
| | | | | INVOICE TOTAL | 285.00 | | |
| | | | | VENDOR TOTAL | 285.00 | | |
| 811 FRONTIER COMM OF MN | | | | | | | |
| 032117 | 1 | 3/21/17 | 3/21/17 | WT-CIRCUIT 3/17 | 43.43 | 601 601-49400-321 | 1 |
| | | | | INVOICE TOTAL | 43.43 | | |
| | | | | VENDOR TOTAL | 43.43 | | |
| 762 JOHN DEERE FINANCIAL | | | | | | | |
| 032117 | 1 | 3/21/17 | 3/21/17 | STR-GASKET | 1.76 | 101 101-43100-221 | 1 |
| | | | | INVOICE TOTAL | 1.76 | | |
| | | | | VENDOR TOTAL | 1.76 | | |
| 3358 JT SERVICES | | | | | | | |
| JT17-067-0 | 1 | 3/21/17 | 3/21/17 | STR-LED PHOTOCCELL | 184.47 | 101 101-43100-237 | 1 |
| | | | | INVOICE TOTAL | 184.47 | | |
| JT17-069-0 | 1 | 3/21/17 | 3/21/17 | STR-COBRA LED LIGHT | 3,500.00 | 101 101-43100-237 | 1 |
| | | | | INVOICE TOTAL | 3,500.00 | | |
| | | | | VENDOR TOTAL | 3,684.47 | | |
| 1590 MADISON FIRE RELIEF ASSOC | | | | | | | |
| 032117 | 1 | 3/21/17 | 3/21/17 | FIRE-STATE-SUPPL BENE RE | 1,200.00 | 101 101-42200-112 | 1 |
| | | | | INVOICE TOTAL | 1,200.00 | | |
| | | | | VENDOR TOTAL | 1,200.00 | | |
| 1865 MN ENERGY RESOURCES | | | | | | | |
| 032117A | 1 | 3/21/17 | 3/21/17 | CTY HALL-2/17 NAT GAS | 366.91 | 101 101-41940-380 | 1 |
| | | | | INVOICE TOTAL | 366.91 | | |
| 032117B | 1 | 3/21/17 | 3/21/17 | PAC-2/17 NAT GAS | 385.09 | 101 101-45180-380 | 1 |
| | | | | INVOICE TOTAL | 385.09 | | |
| 032117C | 1 | 3/21/17 | 3/21/17 | STR-2/17 NAT GAS | 366.00 | 101 101-43100-380 | 1 |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|----------|------|-------------|-----------------|--------------------------------|-------------------|-------------------|----------|
| | 2 | | | ELEC-2/17 NAT GAS | 365.99 | 604 604-49570-380 | 1 |
| | | | | INVOICE TOTAL | 731.99 | | |
| 032117D | 1 | 3/21/17 | 3/21/17 | FIRE-NAT GAS 2/17 | 181.67 | 101 101-42200-380 | 1 |
| | | | | INVOICE TOTAL | 181.67 | | |
| 032117E | 1 | 3/21/17 | 3/21/17 | FIRE-2/17 NAT GAS | 282.72 | 101 101-42200-380 | 1 |
| | | | | INVOICE TOTAL | 282.72 | | |
| 032117F | 1 | 3/21/17 | 3/21/17 | WT-2/17 NAT GAS | 672.04 | 601 601-49400-380 | 1 |
| | | | | INVOICE TOTAL | 672.04 | | |
| 032117G | 1 | 3/21/17 | 3/21/17 | LIQ-2/17 NAT GAS | 33.28 | 609 609-49750-380 | 1 |
| | | | | INVOICE TOTAL | 33.28 | | |
| | | | | VENDOR TOTAL | 2,653.70 | | |
| | | | | 3236 MTECH SERV & REPAIR LLC | | | |
| 654 | 1 | 3/21/17 | 3/21/17 | STR-ANNUAL INSP. | 582.50 | 101 101-43100-404 | 1 |
| | | | | INVOICE TOTAL | 582.50 | | |
| | | | | VENDOR TOTAL | 582.50 | | |
| | | | | 2073 NORTHERN PLAINS TILING | | | |
| 7432 | 1 | 3/21/17 | 3/21/17 | PARKS-STUMP REMOVAL | 1,120.00 | 101 101-45200-530 | 1 |
| | | | | INVOICE TOTAL | 1,120.00 | | |
| | | | | VENDOR TOTAL | 1,120.00 | | |
| | | | | 2532 SOUTHWEST INITIATIVE FOUN | | | |
| MA314 | 1 | 3/21/17 | 3/21/17 | APPROP-2017 SWIF | 1,250.00 | 101 101-46600-489 | 1 |
| | | | | INVOICE TOTAL | 1,250.00 | | |
| | | | | VENDOR TOTAL | 1,250.00 | | |
| | | | | 2897 KATHLEEN WEBER | | | |
| 032117 | 1 | 3/21/17 | 3/21/17 | ADM-CLERK CONF LODGING | 328.20 | 101 101-41320-331 | 1 |
| | 2 | | | ADM-CLERK CONF MILEAGE | 203.30 | 101 101-41320-331 | 1 |
| | | | | INVOICE TOTAL | 531.50 | | |
| | | | | VENDOR TOTAL | 531.50 | | |
| | | | | BANK 1 - KLEIN/UNITED PR TOTAL | 11,791.22 | | |
| | | | | TOTAL MANUAL CHECKS | .00 | | |
| | | | | TOTAL E-PAYMENTS | .00 | | |
| | | | | TOTAL PURCH CARDS | .00 | | |
| | | | | TOTAL ACH PAYMENTS | .00 | | |
| | | | | TOTAL OPEN PAYMENTS | 11,791.22 | | |
| | | | | GRAND TOTALS | 11,791.22 | | |