## CITY OF MADISON AGENDA AND NOTICE OF MEETING

Regular Meeting of the City Council – **5:00 PM. Monday, April 10, 2017** Madison Municipal Building

## 1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

## 2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A <u>MOTION</u> is in order. (Council)

## 3. APPROVE MINUTES

Page 1

A copy of the minutes of the March 27, 2017 regular meeting are enclosed. A <u>MOTION</u> is in order. (Council)

4. **PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS** (public/mayor/council) Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A <u>MOTION</u> may be in order (Public/Council)

## 5. CONSENT AGENDA

Α.	MEDA Note Status - March 2017 - receive	Page 4
В.	Mediacom 1Gig News Release – receive	Page 5
C.	MRES Board Meeting – April 2017 – receive	Page 9
D.	Computer Commuter – March 2017 – receive	Page 13
Ε.	Utility Report – March 2017 – receive	Page 17
F.	Meander Business Sponsor – receive	Page 19
G.	Airport Commission Agenda – April 2017 – receive	Page 20
Н.	MRES Energy Mix Chart - 2016– receive	Page 21
Ι.	Water Plant Report – March 2017 – receive	Page 22
J.	Council Rev/Exp report – March 2017 – receive	Page 23

A <u>MOTION</u> may be in order to accept the reports and/or authorize the actions requested. (Council)

## 6. UNFINISHED AND NEW BUSINESS

Page 27

- A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)
- B. Engineer Update. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)

C.	LqP Sheriff Report – Sheriff Lou Sager. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)
D.	City Insurance Renewal and Excess Liability Coverage – Ryan Young. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)
	Page 28
Ε.	Fireworks – July 4, 2017 Permit for Display of Fireworks. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)
	Page 29
F.	Resolution 17-05-02 Ratifying Council Boards – Housing and Redevelopment Update. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)
	Page 31
G.	Conditional Use Permit– Justin Weber, 421 8 <sup>th</sup> Ave. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)
	Page 34
Н.	Committee Updates – Park Board and General Government. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)
	Page 37
I.	Resolution 17-20 Establishing Assignment of Wage Increase Schedule 2017. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)
	Page 40
J.	Approval of Memorial Field Shelter Bid. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)
К.	Other. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)
	GER REPORT (Manager) R/COUNCIL REPORTS (Mayor/Council)

## 9. AUDITING CLAIMS

7.

8.

Page 41 A copy of the Schedule Payment Report of bills submitted March 27, 2017 through April 10, 2017 is attached for approval for Check No. 54359 through Check No. 54406. A <u>MOTION</u> is in order.

## 10. ADJOURNMENT

## CITY OF MADISON OFFICIAL PROCEEDINGS

## MINUTES OF THE MADISON CITY COUNCIL REGULAR MEETING MARCH 27, 2017

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, March 27, 2017, at 5:35 p.m. in Council Chambers at City Hall following a tour of the Wastewater Treatment Plant. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

## WASTEWATER TREATMENT PLANT TOUR

Mayor Thole and Council extended their thanks to Wastewater Treatment Plant Operator Dennis Vonderharr for conducting a tour of the newly upgraded plant at 4:30 p.m. today. Those familiar with the old plant commented on the improved appearance and processes.

## **AGENDA**

Upon motion by Zahrbock, seconded by Volk and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

## MINUTES

Upon motion by Conroy, seconded by Zahrbock and carried, minutes of the March 13<sup>th</sup> Regular Meeting and March 22<sup>nd</sup> Special Meeting were approved as presented.

## PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

## **CONSENT AGENDA**

Upon motion by Volk, seconded by Meyer and carried, the Consent Agenda was approved as presented.

## MADISON PUBLIC LIBRARY HEAD LIBRARIAN

Deb Lanthier, the new Head Librarian at the Madison, Canby, and Dawson libraries introduced herself. She noted that she is originally from the area and is happy to be back. She started her new position March 1<sup>st</sup>, 2017, and complimented staff at the Madison Library. Deb informed Council that they will be hosting an Open House on April 10<sup>th</sup> in recognition of National Library Week.

## **CITY ENGINEER UPDATE**

City Engineer Phil DeSchepper indicated that plans for the proposed seal coating project will be presented for approval at the next meeting. He questioned whether the Street Department would want to utilize the excess pea rock and noted that it can be used for fill.

Madison City Council March 27, 2017 Regular Meeting

Regarding several sidewalks that have settled and shifted since completion of the Infrastructure Replacement Project in 2012, Engineer DeSchepper indicated that the warranty has expired, but he will communicate with the project contractor.

## **CITY COUNCIL CHECKLIST**

#### Block 48:

City Council reviewed the City Council Checklist. Regarding Block 48, City Manager Halvorson noted that Monnens Excavating is verifying that all utilities have been disconnected and will begin demolition once conditions at the Lac qui Parle County Demolition Landfill are ready.

## Prairie Arts Center:

Council was informed that shingles were found to be missing from the Prairie Arts Center roof causing leaking into the balcony. This has been repaired by Justin Weber Construction. Council questioned whether the landscaping work at the Prairie Arts Center will get started this spring. City Manager Halvorson noted that much of the work will have to be done manually, and that the City is hoping to utilize free labor this summer.

## Parks:

Council noted that the city crew has been cleaning up tree lines and shrubs in various city parks, and it improves the look of the park.

## MADISON LIBRARY BOARD

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 17-05-01** titled "Resolution Ratifying Council Boards & Commissions Appointments" was adopted. This resolution would provide for the appointment of Sandi Buer to the Madison Library Board to fill the unexpired term of Alma Redepenning. A complete copy of Resolution 17-05-01 is contained in City Clerk's Book #8.

## FIREARMS ORDINANCE

Upon motion by Conroy, seconded by Volk and carried, **ORDINANCE NO. 379** titled "An Ordinance Amending Rules and Regulations Regarding Discharging Firearms Within the City of Madison" was adopted. This ordinance would revise existing regulations and prohibit the discharge of firearms and launching of projectiles within the city limits of the City of Madison.

## PHEASANTS FOREVER EXEMPT PERMIT

Upon motion by Zahrbock, seconded by Conroy and carried, Council acknowledged receipt of an Application for Exempt Permit from Lac qui Parle County Pheasants Forever for conducting a raffle in connection with their annual banquet February 3, 2018.

## **CITY MANAGER'S REPORT**

## Fire Dept. Township Supper:

City Manager Halvorson informed Council that the Madison Fire Department hosted a township meeting/supper on March 20, 2017, to discuss Fire Department activities and equipment. There was good conversation at this supper and will be an on-going event every couple of years.

## Madison Park Board:

Council was informed that the Madison Park Board will be meeting on March 29<sup>th</sup>. Eric Clark will be constructing the new shelter at the Memorial Athletic Field this spring. New tennis courts have been put on the Slen Park courts.

Madison City Council March 27, 2017 Regular Meeting

## Safety and Loss Control Workshop:

City Manager Halvorson will be out of the office on March 30, 2017, in order to attend the League of MN Cities Safety and Loss Control Workshop.

#### **Employee Recognition:**

Council was informed that Dennis Vonderharr received a 2016 Operational Award for completing testing and reporting for the Wastewater Treatment Plant as required.

#### **Planning & Zoning:**

Planning & Zoning Commission will hold a public hearing on April 6<sup>th</sup> in regard to a Conditional Use Permit application from Justin Weber for construction of a residential storage shed at 421 8<sup>th</sup> Avenue.

#### 2017 Salary Schedule Revision:

The General Government Committee will meet with City Manager Halvorson and employee representatives to discuss the proposed 2017 Salary Schedule revision and implementation plan.

#### MAYOR/COUNCIL REPORTS

## **Demolition:**

Council noted that demolition will take place in the near future at adjacent property purchased by Ordell and Twila Vaala on 7<sup>th</sup> Avenue. A Demolition Agreement is in place between the City of Madison and Vaalas.

## Fairway View 1st Addition:

Mayor Thole noted that the Economic Development Authority may need to discuss the possibility of adding additional lots to the Fairway View 1<sup>st</sup> Addition Subdivision. He noted that there are not many lots left. This action may help alleviate housing issues raised at the Community Collaboration in January.

## **DISBURSEMENTS**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between March 14<sup>th</sup> and March 27<sup>th</sup>, 2017. These disbursements include United Prairie Check Nos. 54272-54358.

There being no further business, meeting adjourned at 6:10 p.m.

Greg Thole - Mayor

ATTEST:

Kathleen Weber – City Clerk

## CITY OF MADISON MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND NOTE STATUS REPORT

March 31, 2017

		MEDA LOAI	NS (REVOLVIN	IG LOAN FUND	)		
		FINAL	ORIG LOAN	MONTHLY	DAY	AMOUNT	
LOAN NAME	NOTE #	MATURITY	Amount	PAYMENT	DELINQ	DELINQ	BALANCE
Natalie Collom	MGD#1009	12/01/21	\$10,000.00	\$142.08	90 days	\$142.08	\$10,000.0
Mtech Service & Repair L	MGD#1008		\$15,000.00	\$283.07	-		\$21,143.1
LQP Racing Assn.	MGD#71	09/15/10	\$25,000.00	A-\$5,934.91	2 1/2 yrs	\$3,147.09	\$3,147.0
Ronold Sorenson	MGD#1007		\$25,000.00				\$25,000.0
Ron & JoAnn Sorenson	MGD#69	06/01/13	\$70,000.00	\$371.00	240 days	\$2,226.00	\$36,316.5
Mark Siegert	Dev Agreemnt	10/01/17	\$3,686.00	1st Stage 2 yrs	10/1/2014		
Ū.	-			2nd Stage 5 yrs	10/1/2017		
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessmer			\$2,500.0
Pantry Café	MGD#1011	12/01/19	\$3,703.59	\$110.75			\$3,407.6
TOTAL MEDA LOANS (R	EVOLVING LO	AN FUND)				\$5,515.17	\$101,514.4
			1,017-22,172				
			DIAME DAVI O				
		MEDA	DWM PAY LO	ANS (CITY)			
TOTAL MEDA DWN PAY	LOANS (CITY)		DWM PAY LO	ANS (CITY)		\$0.00	\$0.00
TOTAL MEDA DWN PAY	LOANS (CITY)		DWM PAY LO	• • •		\$0.00	\$0.00
TOTAL MEDA DWN PAY	LOANS (CITY)			• • •		<b>\$0.00</b> \$0.00	
		MEDA D		• • •			\$0.0
		MEDA D		NS (STATE)	INQUENCIES	\$0.00 <b>\$0.00</b>	\$0.00
		MEDA D		NS (STATE) TOTAL DEL	INQUENCIES	\$0.00 <b>\$0.00</b>	\$0.00
		MEDA D	WM PAY LOA	NS (STATE) TOTAL DEL		\$0.00 <b>\$0.00</b>	\$0.00 <b>\$0.00</b>
TOTAL MEDA DWN PAY		MEDA D E) FUND I	WM PAY LOA	NS (STATE) TOTAL DEL AILABILITY OANS (CITY)	DWM PAY LO	\$0.00 <b>\$0.00</b> <b>\$5,515.17</b>	\$0.00 <b>\$0.0</b> 0
TOTAL MEDA DWN PAY	LOANS (STAT	MEDA D E) FUND I 57.44	WM PAY LOA BALANCE AVA DWN PAY L	NS (STATE) TOTAL DEL AILABILITY OANS (CITY)	DWM PAY LO	\$0.00 <b>\$0.00</b> <b>\$5,515.17</b> DANS (STATE) .00	\$0.00 <b>\$0.0</b> <b>TOTALS</b>
TOTAL MEDA DWN PAY	LOANS (STAT	MEDA D E) FUND I 57.44	WM PAY LOA BALANCE AVA DWN PAY L \$0	NS (STATE) TOTAL DEL ALABILITY OANS (CITY) .00	DWM PAY LC \$0.	\$0.00 <b>\$0.00</b> <b>\$5,515.17</b> DANS (STATE) .00 .00	\$0.00 <b>\$0.0</b> <b>TOTALS</b> \$246,657.44
TOTAL MEDA DWN PAY Fund Balance Less Loans Outstanding Less Other Assets	LOANS (STAT	MEDA D E) FUND I 57.44 14.40	OWM PAY LOA BALANCE AVA DWN PAY L \$0. \$0.	NS (STATE) TOTAL DEL AILABILITY OANS (CITY) .00 .00 .00	<b>DWM PAY LC</b> \$0. \$0.	\$0.00 <b>\$0.00</b> <b>\$5,515.17</b> <b>DANS (STATE)</b> .00 .00 .00	\$0.00 <b>\$0.0</b> <b>TOTALS</b> \$246,657.44 \$101,514.40
TOTAL MEDA DWN PAY Fund Balance Less Loans Outstanding Less Other Assets Funds Available	LOANS (STAT) \$246,65 \$101,51 <b>\$145,1</b> 4	MEDA D E) FUND I 57.44 14.40 13.04	OWM PAY LOA BALANCE AVA DWN PAY L \$0. \$0. \$0. \$0. <b>\$0.</b> <b>\$0.</b>	NS (STATE) TOTAL DEL AILABILITY OANS (CITY) 00 00 00 00	DWM PAY LC \$0. \$0. \$0.	\$0.00 <b>\$0.00</b> <b>\$5,515.17</b> <b>DANS (STATE)</b> .00 .00 .00	\$0.0 <b>\$0.0</b> <b>TOTALS</b> \$246,657.44 \$101,514.40 \$0.00 <b>\$145,143.0</b>
TOTAL MEDA DWN PAY Fund Balance Less Loans Outstanding Less Other Assets Funds Available TOTAL CHECKING & INV	LOANS (STAT) \$246,65 \$101,51 \$145,14 /ESTMENTS OF	MEDA D E) FUND I 57.44 14.40 13.04	OWM PAY LOA BALANCE AVA DWN PAY L \$0. \$0. \$0. \$0. <b>\$0.</b> <b>\$0.</b>	NS (STATE) TOTAL DEL AILABILITY OANS (CITY) 00 00 00 00	DWM PAY LC \$0. \$0. \$0.	\$0.00 <b>\$0.00</b> <b>\$5,515.17</b> <b>DANS (STATE)</b> .00 .00 .00	\$0.0 <b>\$0.0</b> <b>TOTALS</b> \$246,657.44 \$101,514.40 \$0.00 <b>\$145,143.0</b>
TOTAL MEDA DWN PAY Fund Balance Less Loans Outstanding Less Other Assets Funds Available	LOANS (STAT) \$246,65 \$101,51 \$145,14 /ESTMENTS OF	MEDA D E) FUND I 57.44 14.40 13.04	OWM PAY LOA BALANCE AVA DWN PAY L \$0. \$0. \$0. \$0. <b>\$0.</b> <b>\$0.</b>	NS (STATE) TOTAL DEL AILABILITY OANS (CITY) 00 00 00 00	DWM PAY LC \$0. \$0. \$0.	\$0.00 <b>\$0.00</b> <b>\$5,515.17</b> <b>DANS (STATE)</b> .00 .00 .00	\$0.00 <b>\$0.0</b> <b>TOTALS</b> \$246,657.44 \$101,514.40 \$0.00

## **Blandin on Broadband**

News and information on broadband use, policy, and trends

# Mediacom's Minnesota 1-Gig upgrade schedule is out

Posted on April 2, 2017 by Ann Treacy

Mediacom announced their plan to upgrade all of the Minnesota customers last December (2016). Well they're making good on that announcement and have kindly send more info on cities and schedules.

They sent me two helpful fliers (1 Gig Map and Launch date for cities)– which I'm going to turn into a searchable blog post here.

Mediacom is spending \$1 billion of private capital Mediacom is investing over three years (2016-18) to upgrade its fiber-based network and deliver 1Gig broadband internet to nearly



all service areas. The resulting high-capacity network will bring digital services to more

5

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communities; deliver fiber-based communication services to more commercial interests; and deploy community Wi-Fi access points in high-traffic public areas.

They will pass 225,885 Minnesota homes with Mediacom's fiber-rich digital network – border–to–border.

They will launch 1Gig broadband service in 181 communities in the spring and early summer of 2017, making new-generation internet service widely available in non-metro areas.

Here are details on communities and when they will launch:

1-Gig Launches in April 2017

- Blue Earth County: Lake Crystal, Pemberton
- Brown County: Sleepy Eye, Springfield
- Carlton County: Carlton, Cloquet, Moose Lake, Moose Lake Twp., Thomson, Windemere
- Carver County: Hamburg, Norwood Young America, Victoria, Waconia Cottonwood County: Mountain Lake, Faribault County, Wells, Winnebago
- Hennepin County: Chanhassen, Deephaven, Excelsior, Greenwood, Independence, Long Lake, Loretto, Maple Plain, Medina, Minnetonka Beach, Minnetrista, Mound, Orono, Shorewood, Spring Park, St. Bonifacius, Tonka Bay, Wayzata, Woodland
- Itasca County: Calumet, Cohasset, Coleraine, Grand Rapids, Harris Twp., Keewatin, La Prairie, Marble, Nashwauk, Taconite, Lake County, Beaver Bay, Silver Bay, Two Harbors
- Le Sueur County: Cleveland, Kasota, Lake Jefferson, Le Sueur, Montgomery
- Lincoln County: Ivanhoe, Lake Benton, Tyler
- McLeod County: Brownton, Hassan Valley, Hutchinson, Lester Prairie, Silver Lake, Stewart, Winsted
- Meeker County: Collinwood Twp., Cosmos, Darwin, Dassell Twp., Grove City, Litchfield, Litchfield Twp.
- Murray County: Fulda, Hadley, Slayton, Nicollet County, Lafayette, Saint Peter
- Nobles County: Worthington
- Pine County: Sturgeon Lake Twp., Windemere Twp.
- Pipestone County: Pipestone, Trosky
- Redwood County: North Redwood, Redwood Falls
- Renville County: Bird Island, Buffalo Lake, Danube, Fairfax, Franklin, Hector, Lower, Sioux, Morton, Olivia
- Rice County: Lonsdale, Veseli, Webster

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https://blandinonbroadband.org/2017/04/02/mediacoms-minnesota-1-gig-upgrade-schedule-... 4/3/2017

- Rock County: Luverne
- Scott County: Belle Plaine, Credit River Twp., Elko New Market, Prior Lake, Savage, Spring Lake Twp.
- Sibley County: Arlington, Gaylord, Gibbon, Henderson, Winthrop
- St. Louis County: Aurora, Biwabik, Buhl, Chisholm, Eveleth, Fayal Twp., Gilbert, Hermantown, Hibbing, Hoyt Lakes, Kinney, McKinley, Midway Twp., Mountain Iron, Proctor, Virginia
- Waseca County: Janesville, Waldorf, Waseca
- Watonwan County Butterfield St. James
- Wright County: Howard Lake

1-Gig Launches, June 2017

- Big Stone County: Clinton, Graceville
- Chippewa County: Clara City, Maynard
- Kandiyohi County: Atwater, Sunburg
- Lac Qui Parle County: Dawson, Madison
- Pope County: Starbuck
- Stearns County: Belgrade, Brooten, Paynesville, Paynesville Twp.
- Stevens County: Chokio, Hancock, Morris, Morris Twp.
- Swift County: Appleton, Clontarf
- Traverse County: Wheaton
- Yellow Medicine County: Granite Falls

1-Gig Launches, July 2017

- Dodge County: Dodge Center, Hayfield, Mantorville, West Concord
- Fillmore County: Canton, Lanesboro, Mabel, Peterson, Preston, Rushford, Spring Valley, Spring Valley Twp.
- Goodhue County: Cannon Falls, Kenyon
- Houston County: Brownsville, Caledonia, Caledonia Twp., Hokah Houston, Spring Grove
- Mower County: Adams, Brownsdale, Le Roy, Lyle, Waltham
- Olmsted County: Chatfield, Dover Twp.
- Steele County: Blooming Prairie
- Winona County: Dakota, St. Charles City

## SHARE THIS:





# The Future Is Now in MINNESOTA

# BILLION

The amount of private capital

Mediacom is investing over three years (2016-18) to upgrade its fiber-based network and deliver 1Gig broadband internet to nearly all service areas. The resulting high-capacity network will bring digital services to more communities; deliver fiber-based communication services to more commercial interests; and deploy community Wi-Fi access points in high-traffic public areas.

225,885

Number of Minnesota homes passed by Mediacom's fiber-rich digital network – border-to-border.

Minnesota communities where Mediacom will launch 1Gig broadband in the spring and early summer of 2017, making new-generation internet service widely available in non-metro areas.

The seconds it takes to download a two-hour HD movie (3-gigabyte file) with 1Gig internet speed.

> Number of times Mediacom increased residential internet speeds or added faster speed tiers over the past 15 years.

## Mediacom?



3724 West Avera Drive PO Box 88920 Sioux Falls, SD 57109-8920 Telephone: 605.338.4042 Fax: 605.978.9360 www.mrenergy.com

March 28, 2017

## NOTICE OF Board Meeting Missouri River Energy Services

You are hereby notified that the Board meeting of Missouri River Energy Services (MRES) will be held at 7:30 a.m., Thursday, April 13, 2017. The meeting will be held at the MRES office 3724 West Avera Drive, Sioux Falls, South Dakota.

You are further notified of the following meetings to be held at the MRES office:

- MRES Smart Grid Committee Meeting 2 p.m., Wednesday, April 12, 2017
- MRES Executive Committee Meeting 7 a.m., Thursday, April 13, 2017

These meetings are being held in a physically accessible place. If you have special needs, please contact Missouri River Energy Services at 605-338-4042 or <u>mailman@mrenergy.com</u> at least 48 hours prior to the start of the meetings, and necessary accommodations will be made.

The matters proposed to be discussed at the meetings are identified in the draft Agendas, which follows this Notice. All items on the draft Agendas are subject to change.

Brad Roos

Brad Roos Secretary/Treasurer

## PLEASE OBSERVE PROPER POSTING PROCEDURES FOR NOTICE AND DRAFT AGENDA

## <u>MRES Smart Grid Committee</u> Wednesday, April 12, 2017 2:00 – 4:30 p.m. Missouri River Energy Services 3724 W Avera Drive, Sioux Falls, SD Agenda

Welcome / Call to Order	2:00 p.m.

- Marshall Bidding Process for AMI update by Brad
- Hometown Connections Report
- Vision for Member Smart Grid Solution
- Principles for Achieving Vision
- Development of Smart Grid Roadmap
  - Phase 1 2017
  - Phase 2 2018
- Consultant for Phase 1
- Next Meeting
- Adjourn

4:30 p.m.

Draft Agenda Missouri River Energy Services (MRES) <u>Executive Committee</u> MRES Office 3724 West Avera Drive Sioux Falls, South Dakota 7:00 a.m., Thursday, April 13, 2017

- I. \*\*Consideration of Agenda
- II. \*\*Consideration of Minutes April 14, 2016
- III. \*\*Maurice A. TePaske Public Official Award and MRES Community Leader Award
- IV. Other Business
- V. \*\*Adjourn

**\*\*** = Committee Action Anticipated or Proposed

## Draft Agenda Missouri River Energy Services (MRES) Board of Directors Meeting MRES Office 3724 West Avera Drive Sioux Falls, South Dakota 7:30 a.m., April 13, 2017

Cal 1.	ll to Order Consideration of the Agenda**
2.	<ul> <li>Consent Agenda</li></ul>
3.	Unfinished Business None
4.	New Businessa.ND Alternate Board Memberb.Auditors' Report
	i. Community Solar**
	j. ATC MOU**
5.	Reports         a. Board         I. WMMPA Policies         II. Smart Grid Committee         III. Executive Committee         b. Chief Executive Officer         c. Legislative & Governmental Relations         d. Federal Legislative (Kanner)         e. Legal         f. General Counsel (Woods Fuller)         g. Special Counsel (Van Ness Feldman)         h. Administration & Finance         i. Federal & Distributed Power Programs         j. Member Services & Communications         k. Power Supply & Operations
6.	Other Business None
7.	Future Meetings May 10-11 MRES Annual Meeting Convention Center, Sioux Falls, SD

## **Kathy Weber**

From:	Mary Quick <mary.quick@lqpco.com></mary.quick@lqpco.com>
Sent:	Monday, April 03, 2017 8:31 AM
То:	City of Bellingham; Boyd; Madison; Dawson; Marietta; Nassau
Subject:	Computer Commuter Update
Attachments:	March 2017.xls

Hi Everyone! If you would, please reply that you got this email. I think personnel have changed in some city offices and I'm not sure I'm reaching each community. Thank you!

\*Please find attached the community totals for March.

\*The Computer Commuter did not run March 1, 13, 14 and 15 because of personal commitments.

\*49 people came on board the Computer Commuter this month.

\*We gained 1 new user in Dawson.

\*Number of personal devices brought onto the bus with requests for help:

Laptops: 14 Tablets: 4 Smart phones: 2 USB: 5

\*The Computer Commuter will not be running May 15, 16 and 17 as we have been asked to participate in the Net Inclusion Conference in St Paul, put on by the National Digital Inclusion Alliance. I am excited to showcase our mobile computer lab, explain the collaborations/partnerships of so many entities and share the success of last year's fund raiser.

\*Please contact me if you have questions or concerns. Thank you for your continued support!

Mary Quick LqP Computer Commuter Coordinator

# March 2017

Town	6-Mar	13-Mar	20-Mar	27-Mar		Total
Bellingham	-	Not Running	-	2		4
Boyd	ъ	Not Running	2	5		12
Dawson	£	Not Running	4	ε		12
Madison	ĸ	Not Running	ĸ	ε		6
Marietta	2	Not Running	2	в		7
Nassau	2	Not Running	2	Ţ		5
Total	18	0	14	17	0	49

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## **Blandin on Broadband**

News and information on broadband use, policy, and trends

## Computer Commuter – what can visitors do on the broadband bus they can't do at home?

Posted on March 30, 2017 by Ann Treacy

The Computer Commuter is a revamped mini-bus filled with computers. It travels around

Lac qui Parle County, visiting 6 rural towns weekly. At each location it is able to hook up to fast (fiber) broadband. Visitors come to use the computers or come with their own computers and devices to use the fast connection. (The connections have not always been fast and some items below reference that change.) Many users come to take advantage of the knowledgeable driver and hostess – Mary Quick.



I asked Mary what folks do when they visit as a reminder of what folks can't do at home in some parts of rural Minnesota. (Much of LqP County has fiber! But not everyone has access.)

Here's a sample of what goes on in the Computer Commuter...

 Ortonville Sanford Health has a wonderful website where several of my users login, schedule appointments, read test results, and email personnel questions.

## 15

https://blandinonbroadband.org/2017/03/30/computer-commuter-what-can-visitors-do-on-t... 3/31/2017

- 2 people preferred using the MNsure website on the bus during the enrollment period. Friendly setting, my help and fast internet helped the process move along.
- The Madison Dollar General store only took online applications. I helped several residents apply for jobs on the bus. The application process was quite lengthy and having a strong, steady connection kept the info open and didn't time out on us.
- The Workforce Center in Montevideo is sending their clients to our program to boost their computer skills, and improve their ability to work online.
- They use several online tutorials that include videos or downloading a lesson to complete and then upload.
- We have several grandparents who watch distant grandchildren perform in concerts, sports or conferences. They use the school's live feed, YouTube or Facebook. Before we had broadband at all 6 locations, we just sat and watched it spin, unable to open. Things were so bad in Dawson and Boyd, we couldn't even open emails, the internet was so slow.
- At Christmas and Graduation, some users create projects using Shutterfly. There
  were times when the person couldn't upload their photos at home or with the
  slower connection.
- An Avon saleswoman uses the bus to send her orders, monitor her account and print labels. In the past, again it would be an issue of her session timing out and the task uncompleted because of slow internet.

It's a fun glimpse at how technology changes what we do – when we have access to a computer, broadband and know how to use it!



8

Jan-17	Consumption	Charges	% Diff		Jan-16	Consumption	Charges	% Diff		Jan-15	Consumption	Charges	% Diff	
Commercial Serv Charge	156.00	\$ 2,038.00	1.96%	1.88%	Commercial Serv Charge	153.00 \$	2,000.38	-1.29%	-0.05%	Commercial Serv Charge	155.00 \$	2,001.31	0.00%	-1.66%
Commercial Light	719,278.00	\$ 50,894.17	-9.67%	-8.59%	Commercial Light	796,249.00 \$	55,678.91	-5.99%	-5.50%	Commercial Light	846,991.00 \$	58,921.14	14.33%	20.61%
Demand Charge	1,662.67	\$ 9,344.27	5.09%	5.09%	Demand Charge	1,582.14 \$	8,891.61	-8.06%	-8.06%	Demand Charge	1,720.77 \$	9,670.74	1.07%	1.07%
Safe Drinking Water	-	\$ -	#DIV/0!	0.00%	Safe Drinking Water	- \$	-	#DIV/0!	0.00%	Safe Drinking Water	- \$	-	#DIV/0!	0.00%
Garbage Charge	843.00	\$ 17,569.26	0.48%	0.15%	Garbage Charge	839.00 \$	17,542.28	0.48%	1.03%	Garbage Charge	835.00 \$	17,363.90	0.12%	0.10%
Res Serv Charge	799.00	\$ 6,483.46	0.00%	0.77%	Res Serv Charge	799.00 \$	6,434.00	0.50%	0.00%	Res Serv Charge	795.00 \$	6,434.25	1.66%	1.42%
Res Light	911,330.00	\$ 66,350.91	2.89%	2.89%	Res Light	885,690.00 \$	64,484.20	-10.57%	-10.57%	Res Light	990,327.00 \$	72,101.80	-2.04%	5.18%
Sewer Charge	2,454,900.00	\$ 16,247.54	-9.26%	-1.80%	Sewer Charge	2,705,400.00 \$	16,545.64	-2.45%	-2.44%	Sewer Charge	2,773,300.00 \$	16,959.83	-1.53%	-1.52%
Security Light Charge	27.00	\$ 159.42	0.00%	7.41%	Security Light Charge	27.00 \$	148.42	0.00%		Security Light Charge	27.00 \$	148.42	8.00%	5.31%
Storm Sewer Charge	926.00	\$ 12,129.13	-0.32%	0.13%	Storm Sewer Charge	929.00 \$	12,113.03	-0.11%	-0.43%	Storm Sewer Charge	930.00 \$	12,165.72	0.43%	1.29%
Sewer Serv Charge	886.00	\$ 17,339.35	0.23%	7.68%	Sewer Serv Charge	884.00 \$	16,103.27	0.00%	-0.52%	Sewer Serv Charge	884.00 \$	16,187.73	1.38%	1.23%
Water Service Charge	889.00	\$ 17,173.80	0.23%	5.98%	Water Service Charge	887.00 \$	16,205.27	0.00%	-0.52%	Water Service Charge	887.00 \$	16,289.73	1.49%	1.00%
Water Charge	2,466,200.00	\$ 21,153.54	-14.71%	-9.16%	Water Charge	2,891,400.00 \$	23,285.98	-0.57%	-0.67%	Water Charge	2,907,900.00 \$	23,442.33	1.71%	1.53%
Accounted for Water Usage	85%	\$ 236,882.85	\$ (2,367.29)	-1.07%	Accounted for Water Usage	85% \$	239,432.99	\$ (11,640.14)	-4.87%	Accounted for Water Usage	96% \$	251,686.90	5 13,788.84	6.07%
											-			
Feb-17	Consumption	Charges	% Diff		Feb-16	Consumption	Charges	% Diff		Feb-15	Consumption	Charges	% Diff	
Commercial Serv Charge	156.00	2,030.88	1.96%		Commercial Serv Charge	153.00 \$	2,006.24	-0.65%		Commercial Serv Charge	154.00 \$	1,991.00	-0.65%	-2.16%
Commercial Light	888,557.00	61,541.16	10.08%	8.68%	Commercial Light	807,179.00 \$	56,628.18	15.56%		Commercial Light	698,496.00 \$	49,346.34	-12.30%	-5.81%
Demand Charge	1,667.95	9,373.95	-4.83%	-4.82%	Demand Charge	1,752.51 \$	9,849.15	16.31%		Demand Charge	1,506.78 \$	8,468.10	-0.95%	-0.95%
Safe Drinking Water	-	-	#DIV/0!		Safe Drinking Water	- \$	-	#DIV/0!		Safe Drinking Water	- \$	-	#DIV/0!	0.00%
Garbage Charge	842.00	17,586.85	0.60%	0.09%		837.00 \$	17,571.57	0.36%		Garbage Charge	834.00 \$	17,423.55	0.12%	0.44%
Res Serv Charge	799.00	6,465.63	0.38%		Res Serv Charge	796.00 \$	6,421.04	0.25%		Res Serv Charge	794.00 \$	6,420.27	1.53%	1.67%
Res Light	872,924.00	63,552.97	-4.21%	-4.21%	Res Light	911,294.00 \$	66,348.15	16.55%		Res Light	781,889.00 \$	56,927.58	-19.06%	-13.09%
Sewer Charge	2,812,600.00	18,608.36	3.06%		Sewer Charge	2,729,000.00 \$	18,056.60	7.28%		Sewer Charge	2,543,700.00 \$	15,559.27	-1.45%	-1.45%
Security Light Charge	27.00	159.42	0.00%		Security Light Charge	27.00 \$	148.42	0.00%		Security Light Charge	27.00 \$	148.42	8.00%	5.31%
Storm Sewer Charge	928.00	12,111.59	0.22%		Storm Sewer Charge	926.00 \$	12,103.21	-0.11%		Storm Sewer Charge	927.00 \$	12,127.76	0.00%	1.12%
Sewer Serv Charge	887.00	17,311.21	0.80%		Sewer Serv Charge	880.00 \$	17,258.99	0.00%		Sewer Serv Charge	880.00 \$	16,108.07	0.92%	1.09%
Water Service Charge	890.00	17,146.06	0.79%		Water Service Charge	883.00 \$	17,130.50	-0.11%		Water Service Charge	884.00 \$	16,227.07	1.14%	0.98%
Water Charge	2,955,000.00	25,361.90	4.55%		Water Charge	2,826,300.00 \$	24,244.56	8.26%		Water Charge	2,610,700.00 \$	21,212.29	-0.69%	-0.13%
Accounted for Water Usage	90%	\$ 251,249.98	\$ 1,722.83	1.41%	Accounted for Water Usage	86% \$	247,766.61	\$ 18,099.47	11.63%	Accounted for Water Usage	95% \$	221,959.72	\$ (11,631.75)	-4.86%
Mar-17	Consumption	Charges	% Diff		Mar-16	Consumption	Charges	% Diff		Mar-15	Consumption	Charges	% Diff	
Commercial Serv Charge	155.00	2.026.24	1.31%	1.38%	Commercial Serv Charge	153.00	1.998.62	-0.65%	0.38%	Commercial Serv Charge	154.00 \$	1,991,00	-0.65%	-2.16%
Commercial Light	719,888.00	49,996.94	8.94%	7.82%	Commercial Light	660,836.00	46,369.07	-14.19%	-14.33%	Commercial Light	770,080.00 \$	54,127.32	8.17%	14.48%
Demand Charge	1,790.88	10,064.77	9.06%	9.05%	Demand Charge	1,642.18	9,229.09	19.50%		Demand Charge	1,374.22 \$	7,723.12	-7.99%	-7.99%
Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	- \$	-	#DIV/0!	0.00%
Garbage Charge	841.00	17.550.10	0.36%	0.01%	Garbage Charge	838.00	17.548.16	0.36%	0.62%	Garbage Charge	835.00 \$	17.439.80	0.00%	0.46%
Res Serv Charge	794.00	6.398.07	-1.00%	-0.30%	Res Serv Charge	802.00	6.417.11	0.63%	-0.18%	Res Serv Charge	797.00 \$	6,429.00	1.53%	1.63%
Res Light	661.612.00	48,169,24	7.04%		Res Light	618.073.00	45,001,81	-28,19%		Res Light	860,699.00 \$	62,664,94	1.89%	9.40%
Sewer Charge	2,363,200.00	15,642.32	-0.84%		Sewer Charge	2,383,200.00	15,774.32	-12.72%		Sewer Charge	2,730,400.00 \$	16,698.14	6.09%	6.07%
Security Light Charge	27.00	159.42	0.00%		Security Light Charge	27.00	148.42	0.00%		Security Light Charge	27.00 \$	148.42	8.00%	5.31%
Storm Sewer Charge	929.00	12,112.12	-0.32%		Storm Sewer Charge	932.00	12.086.41	0.22%		Storm Sewer Charge	930.00 \$	12,135.47	0.00%	1.24%
Sewer Serv Charge	881.00	17,149,34	-0.56%		Sewer Serv Charge	886.00	17.221.02	0.45%		Sewer Serv Charge	882.00 \$	16,104.30	0.80%	0.91%
Water Service Charge	884.00	16,986.39	-0.56%		Water Service Charge	889.00	17,093.12	0.45%		Water Service Charge	885.00 \$	16,206.30	0.91%	0.69%
Water Charge	2.375.600.00	20,451,22	-2.37%	-2.36%	Water Charge	2.433.300.00	20,944.66	-13.14%		Water Charge	2.801.300.00 \$	22.703.11	6.90%	6.90%
Accounted for Water Usage	85%	\$ 216,706.17			Accounted for Water Usage	82% \$	209,831.81			Accounted for Water Usage	95% \$	234,370.92		6.61%
Accounted for water Usage	65%	φ 210,700.17	φ 1,000.00	3.28%	Accounted for water Usage	0∠% \$	209,031.81	φ (23,919.08)	-10.47%	Accounted for water Usage	90% \$	234,370.92	p 11,0∠0.∠ð	0.01%



## Support the Upper Minnesota River Valley's best-known art event!

Please return the enclosed form by March 31, 2017

Fri, Sept 29 Sat, Sept 30 Sun, Oct I 12-6pm 9am-6pm 9am-4pm

Meander 2016 was the 13th year of Meander, and we can safely say that more people know about our area, more people have visited our area and more people have spent money in our area because of the Meander. We are extremely proud of our event, which has been called the premier art crawl in Greater Minnesota.

Lieutenant Governor Tina Smith boasts the Meander Art Crawl when she names the **best events in Minnesota** (*Explore Minnesota Tourism Conference 2017*).

R.T. Ryback called the Meander "one of the five great events in Minnesota.... you should stay overnight."

And now, we are gearing up for the 2017 Meander Upper Minnesota River Art Crawl and invite you to be a sponsor. **Each year, our economic impact keeps growing!** 

At a level of \$200 or above, sponsors will be listed on the Meander website and advertised in 20,000 copies of the Meander brochure that are distributed to a select customer base throughout the Midwest.

Your listing in the Meander brochure and website DOES work. This is the main source for Meander customers looking for a place to eat or lodging for the weekend.

Participating businesses that offered specials or other incentives reported a week's worth of business in just two days!



The Meander has emerged as a quality "brand" for our region, one that your business or organization can be proud to be associated with!

## Meander Economic Impact



# Help us continue this success and become a 2017 Meander Sponsor!

Your sponsorship helps pay for increased advertising in places like Minnesota Public Radio and the Star Tribune.

Here a few places we advertised in 2016:

- Pioneer Public TV
- Minnesota Public Radio
- Star Tribune
- Brooking Registar
- Sioux City Journal
- Sioux Falls Argus Leader
- plus many local and regional papers and radio stations!

## Ways you can help support Meander

## **Patron of the Meander, \$1000 or more**

- Name of establishment, phone number and website listed in Meander brochure
- · Listed on our website with LOGO, a 20 word description and hyperlink
- Two FREE tickets to one of our Meander Events

#### Major Sponsor, \$500 П

- Name of establishment, phone number and website listed in Meander brochure
- Listed on our website with a 20 word description and hyperlink

## **Business Sponsor, \$200**

- Name of establishment, phone number and website listed in Meander brochure
- · Listed on our website with a 20 word description and hyperlink

I would like to make a donation of less than \$200 to support arts & culture in our area! I also recognize I will not specifically be listed in the Meander brochure. My name/business will be listed on the website.

Please print your information exactly as you want it to appear in the Meander brochure.

Business /Organization Name (Name only will be listed in Meander brochure listing):

Phone:

 $\square$ 

Website:

Please create a 120 character to be used on the Meander website. Listing must fit within two lines, including contact info. Dining and Lodging will receive three lines.

Contact Person (for billing purposes only):

Address:

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address (for contact purposes only):

Please return this form along with payment by March 31, 2017 to:

Aeander

Upper Minnesota Valley Regional Development Commission (UMVRDC) 323 West Schlieman Ave., Appleton MN 56208

Questions? Call 320-289-1981

Jackie Sigdahl ext. 100, jackie.sigdahl@umvrdc.org Kristi Fernholz ext. 106, kristi.fernholz@umvrdc.org 19



## LAC QUI PARLE AIRPORT COMMISSION P.O. BOX 175 MADISON, MN 56256

## LAC QUI PARLE COUNTY AIRPORT COMMISSION NOTICE OF MEETING

Regular Meeting Wednesday, April 19, 2017- 8:30 a.m. @ the Airport

Please let me know if you cannot attend.

Sincerely,

Michael D. Dahle Vice-Chair



# **Caring for the Environment**

## **2016 RESOURCE MIX FOR MADISON**



## **Madison's Power Supply Mix**

This diverse mix of power supply resources results in reliable, affordable, and environmentally friendly electric service for Madison's citizens and businesses.

Renewable resources continue to be added to the mix. A small solar project was added in 2016 and a new hydroelectric project is under construction.

HYDROPOWER — our most reliable renewable resource.

WIND POWER — available about 35 percent of the time.

**SOLAR POWER** — available about 20 percent of the time.

To learn more, call us today at (320) 598-3239







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														Year End
		January	February	March	April	May	June	July	August	September	October	November	December	Total
Agua Hawk	Used (gal)	21	18	23										62
Aqua Hawk	Cost	\$178.29	\$152.82	\$195.27										\$526.38
KMNo4	Used (lbs)	330	285	337										952
RIVINO-	Cost	\$1,238.82	\$1,069.89	\$1,265.10										\$3,573.81
Anti Scalant	Used (gal)	30	27	32										89
Anti Scalant	Cost	\$1,449.00	\$1,304.10	\$1,545.60										\$4,298.70
Poli-phosphate	Used (gal)	50	46	50										146
Foll-phosphate	Cost	\$634.00	\$583.28	\$634.00										\$1,851.28
Chlorine	Used (lbs)	101	98	101										300
Chionne	Cost	\$95.95	\$93.10	\$95.95										\$285.00
Nalco 7768	Used (gal)	2	2.5	2.5										7
Polymer	Cost	\$54.07	\$68.00	\$68.00										\$190.07
Flouride	Used (gal)	17	14	15										46
Flouride	Cost	\$86.34	\$71.11	\$76.19										\$233.64
Sodium meti-	Used (lbs)	9	7.5	9										25.5
Bisulfate	Cost	\$12.69	\$10.58	\$12.70										\$35.97
	Used (case)	1	1	1										3
R <sub>o</sub> O <sub>u</sub> Pre-Filters	Cost	\$237.95	\$237.95	\$237.95										\$713.85
RO Cleaner P 703	Used	0	0	0										0
low Ph	Cost	\$0.00	\$0.00	\$0.00										\$0.00
Sodium	Used (gal)	0	0	0										0
Hydroxide	Cost	\$0.00	\$0.00	\$0.00										\$0.00
RO Cleaner p111	Used (lbs)	0	0	0										0
High Ph	Cost	\$0.00	\$0.00	\$0.00										\$0.00
Caustic Soda	Used (gal)	82	75	89										246
50% & 30%	Cost	\$700.28	\$640.50	\$760.06										\$2,100.84
Hydrachloric	Used (gal)	0	0	0										0
Acid 31%	Cost	\$0.00	\$0.00	\$0.00										\$0.00

Well gal Pumped	x1000	4605	4161	4747					13513
Hi service gal, pumped	x1000	3265	2930	3355					9550
Gallons to Waste	x1000	1026	936	1068					3030
RC membrane gal pumped	x1000	3470	3097	3562					10129
Backwash gal pumped	x1000	455	391	442					1288
w. p water meter gallons	Actual	184900	163940	187160					536000
Treated accounted gal	Actual	18000	3200	600					21800
Soft Water gal sold	Actual	0	0	0					0
Baseball Field well gal pumped	Actual	0	0	0					0

Year: 2017

## REVENUE REPORT CALENDAR 3/2017, FISCAL 3/2017

Page 1

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,649,821.91	21,170.56	93,337.70	5.66	1,556,484.21
	AMBULANCE TOTAL	109,500.00	12,601.35	29,877.27	27.29	79,622.73
	SCDP GRANT REVOLVING LOAN TOTA	.00	558.22	2,213.03	.00	2,213.03-
	EDA TOTAL	33,279.94	.00	.00	.00	33,279.94
	EDA REVOLVING LOAN FUND TOTAL	5,100.00	87.35	155.91	3.06	4,944.09
	'98 STORM SEWER DEBT SERV TOTA	850.00	.00	99,941.25	1,757.79	99,091.25-
	2009 GO TEMP IMPROVE DEBT TOTA	11,082.50	.00	1,443.07	13.02	9,639.43
	INFRA. REPLACE. DEBT SERV TOTA	508,445.55	.00	5,933.77	1.17	502,511.78
	2015 GO REFUNDING DS TOTAL	345,699.53	.00	.00	.00	345,699.53
	2016 GO REF/WT REV DS TOTAL	145,658.75	.00	.00	.00	145,658.75
	WWTP PROJECT FUND TOTAL	.00	.00	36,864.03	.00	36,864.03-
	WATER TOTAL	517,700.00	37,598.02	118,860.46	22.96	398,839.54
	SEWER TOTAL	430,850.00	32,890.61	102,650.41	23.83	328,199.59
	SANITATION TOTAL	216,742.78	17,967.97	53,499.16	24.68	163,243.62
	ELECTRIC UTILITY TOTAL	1,458,900.00	117,314.30	396,835.50	27.20	1,062,064.50
	STORM SEWER TOTAL	143,600.00	12,147.29	36,457.37	25.39	107,142.63
	LIQUOR TOTAL	418,500.00	30,740.38	87,001.55	20.79	331,498.45

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## REVENUE REPORT CALENDAR 3/2017, FISCAL 3/2017

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED	
	EASTVIEW APARTMENTS TOTAL	156,000.00	12,419.35	30,000.69	19.23	125,999.31	
	RESERVE TOTAL	178,402.04	.00	717.00	.40	177,685.04	
	REVENUE BY FUND SUMMARY	6,330,133.00	295,495.40	1,095,788.17	17.31	5,234,344.83	

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GLRPTGRP 12/16/16 OPER: KMW

## BUDGET REPORT CALENDAR 3/2017, FISCAL 3/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,649,821.93	141,626.60	283,869.64	17.21	1,365,952.29
	AMBULANCE TOTAL	107,823.00	13,508.52	22,307.33	20.69	85,515.67
	SCDP GRANT REVOLVING LOAN TOTA	.00	3,741.06	4,134.07	.00	4,134.07-
	EDA TOTAL	33,180.00	1,250.00	4,860.12	14.65	28,319.88
	EDA REVOLVING LOAN FUND TOTAL	200.00	.00	.00	.00	200.00
	'98 STORM SEWER DEBT SERV TOTA	1,055,850.00	.00	1,154,941.25	109.38	99,091.25-
	2009 GO TEMP IMPROVE DEBT TOTA	11,082.50	534.65	534.65	4.82	10,547.85
	INFRA. REPLACE. DEBT SERV TOTA	476,042.11	.00	334,841.25	70.34	141,200.86
	2015 GO REFUNDING DS TOTAL	339,820.00	.00	.00	.00	339,820.00
	2016 go ref/wt rev ds total	146,483.50	.00	.00	.00	146,483.50
	WWTP PROJECT FUND TOTAL	.00	.00	52,834.92	.00	52,834.92-
	WATER TOTAL	703,144.19	31,251.01	96,484.62	13.72	606,659.57
	SEWER TOTAL	579,618.37	31,322.82	94,148.29	16.24	485,470.08
	SANITATION TOTAL	216,688.95	28,332.71	45,510.88	21.00	171,178.07
	ELECTRIC UTILITY TOTAL	1,315,293.24	141,784.57	397,778.12	30.24	917,515.12
	STORM SEWER TOTAL	232,679.95	8,681.99	125,976.26	54.14	106,703.69
	LIQUOR TOTAL	422,511.82	31,733.20	87,717.78	20.76	334,794.04

GLRPTGRP 12/16/16 OPER: KMW

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## BUDGET REPORT CALENDAR 3/2017, FISCAL 3/2017

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT Expended	UNEXPENDED
	EASTVIEW APARTMENTS TOTAL	192,648.49	6,077.96	99,529.38	51.66	93,119.11
	RESERVE TOTAL	11,700.00	.00	.00	.00	11,700.00
	EXPENSES BY FUND SUMMARY	7,494,588.05	439,845.09	2,805,468.56	37.43	4,689,119.49

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## **CITY COUNCIL CHECKLIST**

## 4/6/2017

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Irrigation Flags of Honor	<del>5/13/2013</del>	<b>Thole</b>	<del>CM, Parks</del>	Installed	<del>completed</del>
Downtown Alleyway Water Problem	<del>9/19/2013</del>	<del>Conroy</del>	<del>CM, Streets</del>	paved curb to properly drain water	<del>completed</del>
Water Main Relocation - Cargill	<del>2/28/2014</del>		<del>CM, Engineer</del>	Mains installed, working on easements	<del>completed</del>
<del>Disc Golf Course</del>	<del>3/10/2014</del>	<del>Conroy</del>	<del>CM</del>	Delivery and installation complete by June	<del>completed</del>
Weed Control	5/27/2014	<del>Zahrbock</del>	Parks	sprayed and will continue to spray	<del>completed</del>
Junk Vehicles - Modify Ordinance	7/28/2014	<del>Meyer</del>	CM, Attorney	Proposed Ordinanace	<del>completed</del>
Snow Removal Sidewalks	1/26/2015	<del>Conroy</del>	<del>CM PW</del>	Follow Ordinance Procedure	<del>completed</del>
Prairie Arts Center Bats	2/23/2015	<del>Conroy</del>	<del>CM</del>	Bat Guy followed up, some areas are going to need to be	<del>ongoing</del>
Contracted Mowing Services	7/28/2014	Zahrbock	<del>CM, Parks</del>	Contracted with Richards Adams	ongoing
Lawn Ordinance	4/27/2015		Streets	mowed and will continue to mow through	ongoing
Swimming Pool Renovation	2/11/2013	<del>Thole</del>	<del>CM, Parks</del>	Donations remain	ongoing
Planning and Zoning updates	12/28/2015	<del>Thole</del>	<del>CM</del>	Ordinance to be approved	<del>ongoing</del>
Landscape Library	11/2/2015	<del>Thole</del>	Parks	City Staff with design input from boards	<del>ongoing</del>
Pool House - Renovations	7/13/2015	<del>Conroy</del>	<del>CM, Parks</del>	Work in Progress	ongoing
Playground - Kiwanis Kiddie Park	7/13/2015	<del>Meyer</del>	<del>CM, Parks</del>	Wood Fiber complete, city to repair turf around edges	<del>ongoing</del>
Outside City Limits Properties	8/13/2012	<del>Zahrbock</del>	<del>CM, Attorney</del>	Letter sent and responded from LqP Env.	<del>ongoing</del>
Downtown Disctric Maintenance Fund	11/23/2015	<del>Zahrbock</del>	<del>CM</del>	Dismissed	<del>ongoing</del>
Sump Pumps	8/22/2016	<b>Thole</b>	<del>CM,PW</del>	Ordiance approved and notices mailed to homes	<del>ongoing</del>
<del>Grand Theatre - Seat Project</del>	5/11/2015	<del>Meyer</del>	CM	City will be fiscal agent and deliver acknowledgme	<del>ongoing</del>
Outside City Limits Properties	<del>8/8/2016</del>	<del>Zahrbock</del>	<del>CM, Attorney</del>	City Attorney to address with County Board	ongoing
Tree Trimming	<del>9/26/2016</del>	<del>Meyer</del>	<del>CM, PW</del>	obstructed sidewalks/streets documented and assigned	ongoing
Prairie Arts Center Steps	2/8/2016	Thole	СМ	No work at this time for 2016	ongoing
Praire Arts Windows	11/9/2015	Thole	СМ	Local contractor to board windows	ongoing
City Garage	11/23/2015	Thole	СМ	Determine method to repair	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Create task force	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Discuss potential ideas once property is cleared	ongoing
Hwy 40 Curbing - ask MNDoT to repair	5/11/2015	Zahrbock	CM, Engineer	Reported on MNDOT list of projects	ongoing
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Seeking bids from contractors 2017	ongoing
Hazardous Houses	12/12/2011	Thole	CM, Attorney	Work in Progress - April 12, 2017 Drive around	ongoing
Broadband Exploration	4/1/2016	Meyer	CM,committee	Report received, meeting with CTC 3/2/17	ongoing

#### CITY OF MADISON APPLICATION / PERMIT FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS

#### Applicant instructions:

This application must be completed and returned at least 15 days prior to date of display.

Name of applicant (Sponsoring Organization): Madison Area Chamber of Commerce

Address of applicant: 4014 Sixth Ave. Madison MN 56256

Name of authorized agent of applicant: Mark D. Raitzer

Address of agent: 15670 Elsheimer Rd. Brownsville MN 55919

Telephone number of agent: (507) 724-1063

Date of display: July 4, 2017

Time of display: 10:00 PM

Location of display: Laq Qui Parle County fairgrounds, Madison MN

Manner and place of storage of fireworks/pyrotechnic special effects prior to display:

J&M Displays Inc. licensed storage magazine, Wilson MN

Type & number of fireworks/pyrotechnic special effects to be discharged: attached

Minnesota state law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.

Name of supervising operator: Ted L. Hazelton

Certificate No.: 0492

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent):

Date of application: March 22, 2017

Required attachments. The following attachments must be included with this application:

- - 2. A diagram of the ground, or facilities (for indoor displays), at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the
  - fireworks/pyrotechnic special effects are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained. For proximate audience (e.g. indoor) displays, the diagram must also show the fallout radius for each pyrotechnic device used during the display.
  - 3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any:

Signature of fire chief/county sheriff:	Date:
Signature of issuing authority:	Date:

## CITY OF MADISON, MINNESOTA RESOLUTION 17-05-02

## STATE OF MINNESOTA) COUNTY OF LAC QUI PARLE) CITY OF MADISON)

## <u>RESOLUTION RATIFYING COUNCIL BOARDS</u> <u>& COMMISSIONS APPOINTMENTS</u>

**WHEREAS**, the Madison City Council is interested in ratifying "Council Boards & Commissions Appointments" for the City in compliance with the requirements of the applicable Minnesota Statutes and City Charter.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following appointments be hereby approved:

## **RESOLUTION RATIFYING COMMITTEE APPOINTMENTS**

Cable TV Adv. Board	Maynard Meyer	(Council Rep)	(3-year term - December 2019)
	Gary Omland	(Citizen Rep)	(3-year term - December 2017)
	Tim Volk	(Council Rep)	(3-year term - December 2018)
Economic Dev. Auth.	Dave Amundson	(Citizen Rep)	(6-year term - December 2019)
	Greg Thole	(Council Rep)	(6-year term - December 2018)
	Dean Solem	(Citizen Rep)	(6-year term - December 2019)
	Greg Monson	(Citizen Rep)	(6-term term - December 2019)
	Maynard Meyer	(Council Rep)	(6-year term - December 2020)
	Jim Connor	(Citizen Rep)	(6-year term - December 2020)
	Scott Wanner	(Citizen Rep)	(6-year term - December 2021)
Housing & Red Auth.	Stan Olson	(Citizen Rep)	(5-year term - December 2021)
	Judi Nelson	(Citizen Rep)	(5-year term - December 2017)
	Karie Sorknes	(Citizen Rep)	(5-year term - December 2018)
	Carlyle Larsen	(Citizen Rep)	(5-year term - December 2019)
	Melissa Heinrich	(Citizen Rep)	(5-year term - December 2020)
Library Board:	Roy Tonn	(County Rep)	(3 year term - December 2019)
	Cheryl Heimerl	(City Rep)	(3-year term - December 2017)
	Deb Koester	(City Rep)	(3-year term - December 2017)
	Sandy Buer	(City Rep)	(3-year term - December 2017)
	Robert Glomstad	(City Rep)	(3-year term - December 2018)
	Commissioner	(County/City)	(3-year term - December 2019
Park Board	Bart Hill Adam Conroy Rebecca Trapp Julie Hill Tim Volk	(Citizen Rep) (Citizen Rep) (Citizen Rep) (Citizen Rep) (Council Rep)	<ul> <li>(3-year term - December 2019)</li> <li>(3-year term - December 2019)</li> <li>(3-year term - December 2017)</li> <li>(3-year term - December 2018)</li> </ul>

Planning & Zoning	Maynard Meyer Graylen Carlson Julie Olson Gary Omland William Matthes	(Council Rep) (Citizen Rep) (Citizen Rep) (Citizen Rep) (Citizen Rep)	<ul> <li>(3-year term - December 2019)</li> <li>(3-year term - December 2019)</li> <li>(3-year term - December 2017)</li> <li>(3-year term - December 2018)</li> <li>(3-year term - December 2018)</li> </ul>
LQP Airport	Mike Dahle	(Citizen Rep)	(3-year term - December 2019)
	Adam Conroy	(Council Rep)	(3-year term - December 2017)
	Paul Zahrbock (Alt.)	(Council Rep)	(3-year term - December 2018)
Community Education	Val Halvorson	(Citizen Rep)	(3-year term - December 2019)
	Paul Zahrbock	(Council Rep)	(3-year term – December 2019)

Upon the vote taken thereon, the following voted:

For: Against:

Whereupon said Resolution No. 17-05-02 was declared duly passed and adopted this 10th<sup>th</sup> day of April, 2017.

Greg Thole Mayor

Attest: \_\_\_\_\_ Kathleen Weber City Clerk

## MADISON PLANNING & ZONING COMMISSION SPECIAL MEETING APRIL 6, 2017

Pursuant to due call and notice thereof, a special meeting of the Madison Planning and Zoning Commission was scheduled for Thursday, April 6, 2017, at 12:05 pm.

Members present: Maynard Meyer, Julie Olson, Gary Omland, and Bill Matthes. Absent: Graylen Carlson. Others present: Zoning Officer Allan Thompson, City Clerk Kathy Weber, and City Manager Val Halvorson.

## **AGENDA**

Upon motion by Matthes, seconded by Olson and carried, agenda was approved as presented.

## **MINUTES**

Upon motion by Omland, seconded by Meyer and carried, the February 23, 2017, meeting minutes were approved.

## **CONDITIONAL USE PERMIT PUBLIC HEARING – JUSTIN WEBER**

At this time, the public hearing in regard to a Conditional Use Permit Application submitted by Justin Weber for the construction of a storage garage on property he owns at 421 8<sup>th</sup> Avenue was opened. Justin Weber and Paul Weber were the only individuals present for the Public Hearing.

Chairman Meyer noted that the property is in a residential zone, and the size of the storage garage requires Mr. Weber to obtain a Conditional Use Permit. Mr. Weber indicated that he is aware of the revised requirements for the exterior of the garage, and that he will try to match the appearance to his residence.

Zoning Officer Allan Thompson saw no problem with setbacks for the proposed construction of the storage garage. Commission Member Olson verified that the garage is for personal use.

The Planning and Zoning Commission addressed the following considerations:

- (1) Relationship to the city's growth and development patterns;
- (2) The geographical area involved;
- (3) Whether the use will tend to or actually depreciate the area in which it is proposed;
- (4) The character of the surrounding area;
- (5) The demonstrated need for the use;
- (6) The public need for additional land space for the requested use in the location requested;
- (7) Compatibility of adjacent land uses;
- (8) The possible presence and effects of noise, odors or other nuisances;
- (9) Availability in the present or near future of necessary utilities and public services.

Madison Planning & Zoning April 6, 2017 Special Meeting

Based on the above considerations; upon motion by Matthes, seconded by Omland and carried, a recommendation to approve issuance of a Conditional Use Permit will be made to the Madison City Council.

There being no further business, meeting adjourned at 12:25 p.m.

Maynard Meyer – Chairman

ATTEST:

Kathy Weber – City Clerk

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## **CITY OF MADISON**

## CONSIDERATIONS FOR SUPPORTING OR DENYING APPLICATION FOR ZONING AMENDMENTS & CONDITIONAL USE PERMITS §151.220

The Planning & Zoning Commission shall consider possible adverse effects of the proposed amendment or conditional use. Its judgment shall be based upon (but not limited to) the following general factors:

- (1) \_\_\_\_\_ Relationship to the city's growth and development patterns;
- (2)  $\checkmark$  The geographical area involved;
- (3) \_\_\_\_\_ Whether the use will tend to or actually depreciate the area in which it is proposed;
- (4)  $\checkmark$  The character of the surrounding area;
- (5)  $\checkmark$  The demonstrated need for the use;
- (6)  $\checkmark$  The public need for additional land space for the requested use in the location requested;
- (7)  $\checkmark$  Compatibility of adjacent land uses;
- (8) \_\_\_\_\_ The possible presence and effects of noise, odors or other nuisances;
- (9) \_\_\_\_\_\_ Availability in the present or near future of necessary utilities and public services.

Date: 4-6-17

Chair, Madison Planning Commission

## <u>UNAPPROVED</u> MADISON PARK BOARD REGULAR MEETING March 29, 2017

Pursuant to due call and notice thereof, a regular meeting of the Madison Park Board was called to order by Chairman Bart Hill on Wednesday, March 29, 2017, at 7:05 p.m. in City Hall Auditorium. Members present were: Bart Hill, Becky Trapp, Adam Conroy and Julie Hill. Absent: Tim Volk. Also present was: City Manager Val Halvorson, Parks Supervisor Allan Thompson.

## **AGENDA**

Upon motion by Conroy, seconded by Julie Hill and carried, the Agenda was approved as presented. There were no additions to the agenda. All agenda items are hereby placed on the table for discussion.

## **MINUTES**

Upon motion by Julie Hill, seconded by Trapp and carried, minutes of the September 28, 2016 meeting were approved as presented.

## PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

## UNFINISHED AND NEW BUSINESS

A. <u>Election of Officers</u> – President – Bart Hill, Vice President – Tim Volk, Secretary – Julie Hill, Assistant Secretary – Val Halvorson

## PARK UPDATES:

City Manager updated the Board on park updates and use over the winter.

<u>Skating Rink:</u> The skating rink reported an increase in attendance this winter with the weather cooperating to make better ice than the previous winter.

<u>Memorial Bench Program</u>: The Memorial Bench program continues to have inquiries with 3 additional benches recently ordered.

<u>Sign at Jacobson Park</u>: Request from Chamber for the Jacobson Park to have a sign similar to the Theodore Slen Park. Adam will look up wording from the visitors guide. There was concern with having it made similar since Dan Wilson sold his business. Once we have the wording Julie will inquire with Natalie Witte on creating the sign.

## PARK PROJECT LIST

<u>Baseball Field</u>: Hill has been trying to reach Eric Clark to meet at field to go over the picnic shelter dimensions and location. The model is based on the shelter located at the Water Treatment Plant and measurers 20' x 24'. The committee discussed steel roof versus shingles, and recommends using shingles for the roof. Eric will prepare a new estimate based on final discussion with Hill. Location for the shelter is proposed on the 3<sup>rd</sup> base
#### Madison Park Board March 29, 2017 Regular Meeting

line. Hill mentioned looking at having electricity in the shelter as well, he will contact Greg Thole to get a quote.

<u>Main Street Park:</u> There has been no progress on the lots north of the grand theatre for the current owner to sell to the city.

<u>Trail:</u> The idea is still a long term goal, however the board suggested needing community input and a separate committee with those interested in the trail. Halvorson has discussed with Sam Muntean the trail, his recommendation was to have a Master Plan created by a consultant to use for the grant process. <u>Pool:</u> There are no plans for improvements.

<u>Other:</u> Halvorson had performed a walk through and presented pictures on some items that will require attention in the near future. The items pictured were: Basketball and tennis court cracks, sinking sidewalk at softball shelter, shingles on the Kiwanis Park shelter, loss of sand at volleyball court, doors on baseball grandstand, swings at square park, and temporary fence at memorial field.

The items presented were discussed and the park board priority was on the court surfaces due to their amount of use and size of the cracks on the basketball court. If a contractor is coming out they would recommend the repair of all court surfaces. The quote for crack repair and full repainting was \$14,000 for the basketball court and \$12,000 for the tennis courts. If both proposals are accepted \$2,000 will be deducted. Halvorson will get a 2<sup>nd</sup> quote. Motion by Julie Hill, seconded by Trapp, and carried to bring to council with priority to be given to repairing the cracks at the basketball and tennis courts.

Request for Halvorson to get quotes on sidewalk repair and shingles at Kiwanis Shelter, as future projects.

## **OTHER**

Parks positions have been advertised and applications are coming in.

Discussed volunteer options available to the community or any interested organization. Basic painting at shelters, raking sand volleyball pit, and general stick and garbage pickup.

Request by Julie Hill to extend the lighting at the basketball and tennis courts during the summer.

Park Board set its next meeting for a Wednesday in September, 2017.

There being no further business, upon motion by Hill, seconded by Trap and carried, meeting adjourned at 8:05 p.m.

Val Halvorson, City Manager/Ass't Sec'y

#### GENERAL GOVERNMENT COMMITTEE MEETING MINUTES APRIL 4, 2017

The General Government Committee met on Tuesday, April 4, 2017, at 10:00 a.m. with Mayor Thole, Councilmember Paul Zahrbock, City Manager Val Halvorson, and Employee Representatives Boomer Fernholz and Kathy Weber.

## **COMPENSATION STUDY AND 2017 WAGES**

City Manager Halvorson explained to those present that, because of the timeline needed to fully review and adopt the Compensation Study performed by George B. Gmach Consulting, it would be in the City's best interest to discuss the proposed 2017 step and cost-of-living increases for city employees as a separate issue and continue work on implementing a new, updated schedule for 2018. She noted that in the 2017 budget, she included a 2% cost-of-living increase but inadvertently left out the step increases for those employees still on the step schedule, which would amount to approximately \$5,552.

Boomer Fernholz indicated frustration with the wage negotiation process each year and felt that it is time to get something figured out for 2017, but also to establish a wage schedule that will be relevant for years to come. An outside professional can analyze the job descriptions, the market, and comparable cities every few years to determine whether the city's schedule falls in the appropriate range. Employee morale is negatively affected when this issue is mulled over year after year, and recruitment of retiree replacements would be more successful with an established schedule.

Mayor Thole indicated that there is some concern on the Council's part as to how long the City can maintain such a wage schedule with declining population, and a question was raised as to whether it would be better to exclude the City Manager from the schedule and negotiate that position separately like the County does. City Manager Halvorson noted that the County has unions involved, which is a different situation; and that Council should look at the scale as a whole and not focus on where each person is on the scale. As employees retire, the positions would be filled at a lower step on the schedule. At this point, a majority of city employees have worked for the city for many years and are looking at retirement over the next few years.

Councilmember Zahrbock noted public perception and stated that residents sometime feel that city employees "just drive around" and are not working, and that he feels that this has improved since City Manager Halvorson was hired. Manager Halvorson stated that positive changes have been made, work is being done well, and performance evaluations have been initiated. Kathy Weber stated that having updated job descriptions and performance evaluations is a good way to monitor situations and address them as they arise with employees.

After further discussion, the General Government Committee was in agreement with approving the proposed 2% cost-of-living and step increases for 2017 and will recommend this to the City Council for approval at its next meeting. Work will continue in creating a new schedule for 2018 and beyond based on the Compensation Study performed by George Gmach.

There being no further business, meeting adjourned at 10:40 a.m.

Kathleen Weber, City Clerk, Recording Secretary

#### CITY OF MADISON MINNESOTA RESOLUTION NO. 17-20

STATE OF MINNESOTA) COUNTY OF LAC QUI PARLE) CITY OF MADISON)

## RESOLUTION ESTABLISHING ASSIGNMENT OF WAGE INCREASE SCHEDULE 2017

WHEREAS, the City Council is interested in establishing the assignment of wage increases in conformity to the requirements of pay equity for the City of Madison for 2017 fiscal year and continuing thereafter until modified therein; and

**WHEREAS**, the City Council is determining that the establishment of wage increases shall be contained in this resolution effective with payment in the 2017 fiscal calendar year, with wage changes as described within and continuing thereafter until modified therein; and

**WHEREAS,** the City Council has determined the wage increase to be applied for the following employees in the 2017 fiscal year;

Job Title	Employee #	Dept	January 2017 COLA Adjustment	January 2017 Merit Adjustment	2017 Wage
Liquor Store Clerk	100142	Liq	2%	Step	\$12.65
Deputy Clerk	200190	Admin	2%	Step	\$16.29
Water & Wastewater Operator	100057	PW	2%	Step	\$21.08
Deputy City Clerk Treasurer	200160	Admin	2%		\$19.38
Heavy Equipment Operator Mecha	200150	PW	2%	Step	\$18.84
Sr Water & Wastewater Operator	100095	PW	2%		\$23.57
Liquor Store Manager	100137	Liq	2%		\$24.72
Journey Lineworker	100008	PW	2%		\$27.84
City Clerk	100055	Admin	2%		\$26.53
Streets & Parks Supervisor	200158	PW	2%	Step	\$21.83
Water & Wastewater Supervisor	100056	PW	2%	Step	\$24.49
Line Supervisor - PW Coordinator	100010	PW	2%		\$32.63
City Manager	200172	Admin	2%		\$29.43

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA, that the Council has determined the official placement for pay range based on pay equity points as determined by the State of Minnesota Job Match for both Cities issued October 1984, Small Cities dated November 1984 and October 2002. **THEREFORE BE IT FURTHER RESOLVED** That the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the adoption and implementation of the Assignment of Wage Increases as contained herein with approval date of April 10, 2017 with payment effective for 2017 fiscal year and continuing thereafter until modified therein.

Upon vote taken thereon, the following voted:

For: Against: Absent:

Whereupon said Resolution No. 17-20 was declared duly passed and adopted this 10<sup>th</sup> day of April, 2017.

Greg Thole, Mayor

Attest:

Kathleen Weber, City Clerk

# 2017 Pay Plan Implementation

Fund	January COLA 2%	January Step	Total
General Admin	\$3,397.47	\$372.82	\$3,770.29
General - Streets	\$1,621.98	\$1,861.23	\$3,483.21
Liquor Store	\$756.50	\$289.52	\$1,046.01
Water	\$1,332.03	\$1,380.77	\$2,712.80
Sewer	\$1,449.76	\$560.42	\$2,010.18
Electric	\$2,466.05	\$0.00	\$2,466.05
Total	\$11,023.79	\$4,464.76	\$15,488.55
2017 Budgeted Salar	y Increases		\$11,312.94
Additional Implement	ation Cost		\$4,175.61

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Page 1

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INVOICE#	LINE	DUE Date	INVOICE DATE	REFERENCE		PAYMENT Amount	DIS	T GL ACCOUNT	CK SQ
040517	1	4/05/17		BANK 1 - KLEIN/L AMUNDSON PETERSC FIRE-EQUIPMENT/F	N INC	1,102.07 1,102.07	101	101-42200-221	1
					VENDOR TOTAL	1,102.07			
040517	1	4/05/17	110 4/05/17	ARCTIC GLACIER U LIQ-ICE EXPENSE	ISA, INC INVOICE TOTAL	50.42 50.42	609	609-49750-251	1
					VENDOR TOTAL	50.42			
040417	1 2	4/04/17	3360 4/04/17	BAER, ELDEEN UTIL DEPOSIT REF UTIL INTEREST RE	-E BAER F-E BAER INVOICE TOTAL	100.00 .89 100.89	604 604	604-22000 604-49590-602	1 1
					VENDOR TOTAL	100.89			
040517	1	4/05/17		BELLBOY CORPORAT LIQ-LIQ EXPENSE	ION INVOICE TOTAL	1,914.77 1,914.77	609	609-49750-251	1
					VENDOR TOTAL	1,914.77			
040517	1	4/05/17		BEVERAGE WHOLESA LIQ-LIQ EXPENSE	LERS INVOICE TOTAL	2,976.50 2,976.50	609	609-49750-251	1
					VENDOR TOTAL	2,976.50			
82425750	1	4/05/17		BOUND TREE MEDIC CTY HALL-AED PAD		44.83 44.83	101	101-41940-404	1
					VENDOR TOTAL	44.83			
040417	1 2	4/04/17	4/04/17	BUCHMANN, JAMES UTIL DEPOSIT REF- UTIL INTEREST REF	-J BUCHM J BUCH INVOICE TOTAL	150.00 1.66 151.66	604 604	604-22000 604-49590-602	1 1
					VENDOR TOTAL	151.66			
040417	1 2	4/04/17	4/04/17	CHRISTENSEN FARMS UTIL DEPOSIT REF- UTIL INTEREST REF	CHRISTE	150.00 .96 150.96	604 604	604-22000 604-49590-602	1 1
					VENDOR TOTAL	150.96			
040417zz	1	4/04/17		CITY OF MADISON JTIL DEPOSIT REF-	B BLUNT <b>41</b>	150.00	604	604-22000	1
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	2		UTIL INTEREST REF-B BLUN INVOICE TOTAL	1.10 151.10	604	604-49590-602	1
040417zzz	1 4/( 2	04/17 4/04/1	7 UTIL DEPOSIT REF-J HEYER UTIL INTEREST REF-J HEYE INVOICE TOTAL	100.00 6.00 106.00		604-22000 604-49590-602	1 1
04042017	1 4/0 2	04/17 4/04/1	7 UTIL DEPOSIT REF-K BARNE UTIL INTEREST REF-K BARN INVOICE TOTAL	100.00 1.14 101.14		604-22000 604-49590-602	1 1
040517	1 4/0	05/17 4/05/1	7 C HALL-3/17 UTIL INVOICE TOTAL		101	101-41940-380	1
040517A	1 4/0	05/17 4/05/1	7 SEW-LIFT PUMP 3/17 UTIL INVOICE TOTAL	36.92 36.92	602	602-49460-380	1
040517aa	1 4/0	)5/17 4/05/1	' UNAPP-CTY STORM-3/17 UTI INVOICE TOTAL	103.63 103.63	101	101-49250-380	1
040517в	1 4/0	)5/17 4/05/1	' AMB-3/17 UTIL INVOICE TOTAL	106.37 106.37	201	201-44100-380	1
040517bb	1 4/0	)5/17 4/05/13	SEW-DISP PLANT-3/17 UTIL INVOICE TOTAL	146.38 146.38	602	602-49450-380	1
040517C	1 4/0	)5/17 4/05/11	PARK AVE FLAG-3/17 UTIL INVOICE TOTAL	28.76 28.76	101	101-45200-380	1
040517CC	1 4/0	)5/17 4/05/17	WT-TOWER-3/17 UTIL INVOICE TOTAL	46.24 46.24	601	601-49430-380	1
040517d	1 4/0	05/17 4/05/17	UNALL-BLOCK 48-3/17 UTIL INVOICE TOTAL	100.67 100.67	101	101-49250-380	1
040517dd	1 4/0	95/17 4/05/17	WT-TREATPLANT-3/17 UTIL INVOICE TOTAL	1,973.87 1,973.87	601	601-49400-380	1
040517e	1 4/0	95/17 4/05/17	UNALL-BLOCK 48-3/17 UTIL INVOICE TOTAL	15.81 15.81	101	101-49250-380	1
040517EE	1 4/0	5/17 4/05/17	ELEC-W SUB-3/17 UTIL INVOICE TOTAL	52.30 52.30	604	604-49570-380	1
040517F	1 4/0	5/17 4/05/17	UNALL-BLOCK 48-3/17 UTIL INVOICE TOTAL	18.26 18.26	101	101-49250-380	1
040517G	1 4/0	5/17 4/05/17	STR-GARAGE-3/17 UTIL INVOICE TOTAL	31.61 31.61	101	101-43100-380	1
040517)	1 4/0!	5/17 4/05/17	FIRE HALL-3/17 UTIL INVOICE TOTAL	431.45 431.45	101	101-42200-380	1

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INVOICE#	LINE	DUE DATE	INVOICE DATE REFERENCE	PAYMENT Amount	DIST GL ACCOUNT	CK SQ
040517к	1	4/05/17	4/05/17 FIRE HYDRANTS-3/17 UTIL INVOICE TOTAL	268.00 268.00	101 101-42200-380	1
040517L	1	4/05/17	4/05/17 PARKS-3/17 UTIL INVOICE TOTAL	10.66 10.66	101 101-45200-380	1
040517м	1	4/05/17	4/05/17 ST SEW-DET POND-3/17 UTI INVOICE TOTAL	11.00 11.00	605 605-49600-380	1
040517N	1	4/05/17	4/05/17 wT-WELLHOUSE-3/17 UTIL INVOICE TOTAL	11.00 11.00	601 601-49400-380	1
0405170	1	4/05/17	4/05/17 SK RINK-3/17 UTIL INVOICE TOTAL	141.75 141.75	101 101-45127-380	1
040517P	1	4/05/17	4/05/17 J PARK-3/17 UTIL INVOICE TOTAL	128.24 128.24	101 101-45200-380	1
040517q	1	4/05/17	4/05/17 LIQ-3/17 UTIL INVOICE TOTAL	499.13 499.13	609 609-49750-380	1
040517r	1	4/05/17	4/05/17 LIB-3/17 UTIL INVOICE TOTAL	242.89 242.89	101 101-45500-380	1
0405175	1	4/05/17	4/05/17 STR-GARBAGE-3/17 UTIL INVOICE TOTAL	64.65 64.65	101 101-43100-380	1
040517T			4/05/17 MEM ATH-3/17 UTIL INVOICE TOTAL	65.53 65.53	101 101-45200-380	1
040517v	1 2	4/05/17	4/05/17 STR-P WORKS-3/17 UTIL ELEC-P WORKS-3/17 UTIL INVOICE TOTAL	118.91 118.90 237.81	101 101-43100-380 604 604-49570-380	1 1
040517W	1	4/05/17	4/05/17 REC FIELD-3/17 UTIL INVOICE TOTAL	245.32 245.32	101 101-45200-380	1
040517X	. 1	4/05/17	4/05/17 POOL-3/17 UTIL INVOICE TOTAL	119.64 119.64	101 101-45124-380	1
040517y	1	4/05/17	4/05/17 SLEN-TENNIS-3/17 UTIL INVOICE TOTAL	15.22 15.22	101 101-45200-380	1
040517z	1	4/05/17	4/05/17 ST LITES-3/17 UTIL INVOICE TOTAL	2,162.64 2,162.64	101 101-43100-381	1
040517u	1	4/05/17	4/05/17 PAC-3/17 UTIL INVOICE TOTAL	152.88 152.88	101 101-45180-380	1
405171	1	4/05/17	4/05/17 F VIEW-LIFT STAT-3/17 UT INVOICE TOTAL	33.35 33.35	602 602-49460-380	1
			VENDOR TOTAL	8,956.93		

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\*\*\* OITV OF MA DIOON \*\*\*

INVOICE#	LINE	DUE Date	INVOICE DATE REFERENCE		PAYMENT AMOUNT	DIS	t gl account	CK SQ
040417	1 2	4/04/17	3363 CLAEYS, DORIS 4/04/17 UTIL DEP/INT UTIL DEP/INT	REF-D CLAEY	100.00 1.03 101.03	604 604	604-22000 604-49590-602	1 1
				VENDOR TOTAL	101.03			
040417	1 2	4/04/17	532 TAYLOR COLLIM 4/04/17 UTIL DEPOSIT UTIL INTEREST	REF-T COLLI	100.00 1.01 101.01	604 604		1 1
				VENDOR TOTAL	101.01			
44108	1	4/05/17	657 DATA TECHNOLC 4/05/17 ADMIN-BILL &		247.50 247.50	101	101-41320-409	1
				VENDOR TOTAL	247.50			
03232017	1	4/05/17	3374 DOCKTER, BARE 4/05/17 AMB-EMT CLASS		2,700.00 2,700.00	201	201-44100-180	1
				VENDOR TOTAL	2,700.00			
1000608045	1	4/05/17	3270 DOLLAR GENERA 4/05/17	L CORPORATION INVOICE TOTAL	27.00 27.00	101	101-41110-390	1
				VENDOR TOTAL	27.00			
22034	1	4/05/17	736 ERICKSON CHEV 4/05/17 ELEC-BUSINESS		482.50 482.50	604	604-49570-380	1
				VENDOR TOTAL	482.50			
040517A	1	4/05/17	811 FRONTIER COMM 4/05/17 ELEC-PHONE 3/		46.92 46.92	604	604-49570-321	1
040517b	1	4/05/17	4/05/17 SK RINK-PHONE	3/17 INVOICE TOTAL	185.68 185.68	101	101-45127-321	1
040517C	1	4/05/17	4/05/17 FIRE-PHONE 3/	17 INVOICE TOTAL	46.94 46.94	101	101-42200-321	1
040517D	1	4/05/17	4/05/17 pr arts-3/17	PHONE INVOICE TOTAL	36.72 36.72	101	101-45180-321	1
040517E	1	4/05/17	4/05/17 LIQ-PHONE 3/1	7 INVOICE TOTAL	43.73 43.73	609	609-49750-321	1

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INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE		PAYMENT AMOUNT	DIS	T GL ACCOUNT	CK SQ
040517F	- <u>1</u> 2	4/05/17	4/05/17	TREAS-PHONE 3/12 ADMIN-PHONE 3/12		25.00 284.31 309.31		101-41510-321 101-41320-321	1 1
040517G	1	4/05/17	4/05/17	ELEC-PHONE 3/17	INVOICE TOTAL	69.46 69.46	604	604-49570-321	1
040517н	1	4/05/17	4/05/17	SEW-PHONE 3/17	INVOICE TOTAL	61.44 61.44	602	602-49450-321	1
0405171	1	4/05/17	4/05/17	LIB-PHONE 3/17	INVOICE TOTAL	101.40 101.40	101	101-45500-321	1
040517z	1	4/05/17	4/05/17	wt-phone 3/17	INVOICE TOTAL	39.94 39.94	601	601-49400-321	1
					VENDOR TOTAL	941.54			
040517	1	4/05/17		GOPHER STATE ONE ELEC-REGULAR DIG		5.40 5.40	604	604-49590-409	1
					VENDOR TOTAL	5.40			
040517	1	4/05/17		VAL HALVORSON ADMIN-CELL REIMB	URSEMENT INVOICE TOTAL	75.91 75.91	101	101-41320-321	1
040517A	1	4/05/17	4/05/17	ADMIN-MILEAGE RE	IMB INVOICE TOTAL	103.79 103.79	101	101-41320-321	1
					VENDOR TOTAL	179.70			
040417	1 2	4/04/17	4/04/17	HAUCK, JOSINDA UTIL DEPOSIT REF UTIL INTEREST RE	-J HAUCK F-J HAUC INVOICE TOTAL	100.00 .95 100.95	604 604	604-22000 604-49590-602	1 1
					VENDOR TOTAL	100.95			
4039140	1 2 3 4 5	4/05/17	4/05/17	HAWKINS INC. WT-AQUAHAWK WT-CHLORINE WT-POLY PHOSATE WT-POTASSIUM WT-SODIUM HYDROXJ	IDE INVOICE TOTAL	1,260.94 163.95 962.70 2,654.60 1,152.77 6,194.96	601 601 601 601 601	601-49400-232 601-49400-236 601-49400-234 601-49400-231 601-49400-230	1 1 1 1 1
4039142	1	4/05/17	4/05/17	SEW-LAB SUPPLIES/	/CHEMICA INVOICE TOTAL	2,365.50 2,365.50	602	602-49450-216	1
					VENDOR TOTAL	8,560.46			

1160 JOHNSON BROS-ST. PAUL

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INVOICE#	LINE	DUE Date	INVOICE DATE REFERENCE	PAYMENT Amount	DIST GL ACCOUNT	CK SQ
04517	1	4/05/17	1160 JOHNSON BROS-ST.PAUL 4/05/17 LIQ-LIQUOR EXPENSE INVOICE TOTAL	2,820.65 2,820.65	609 609-49750-251	1
			VENDOR TOTAL	2,820.65		
040417	1 2	4/04/17	3365 LINDNER, LINDA 4/04/17 UTIL DEPOSIT REF-L LINDN UTIL INTERST REF-L LINDN INVOICE TOTAL	150.00 1.35 151.35	604 604-22000 604 604-49590-602	1 1
			VENDOR TOTAL	151.35		
040517	1	4/05/17	1326 LQP CO-OP OIL 4/05/17 FIRE-FUEL EXPENSE INVOICE TOTAL	81.03 81.03	101 101-42200-212	1
040517в	1 2 3 4	4/05/17	4/05/17 WT-FUEL EXPENSE STR-FUEL EXPENSE SEW-FUEL EXPENSE ELEC-FUEL EXPENSE INVOICE TOTAL	86.50 136.10 120.50 310.04 653.14	601601-49400-212101101-43100-212602602-49450-212604604-49570-212	1 1 1 1
			VENDOR TOTAL	734.17		
040517	1 2 3 4 5 6 7 8 9 10 11	4/05/17	3340 MADISON AUTO PARTS 4/05/17 STRCORE DEP/AIR DRYER STR-ACUFIT/DEICER STR-FITTING STR-EQUIP PARTS CRDT-CORE DEPOSIT SEW-WRENCHES STR-AIR FILTER/DRAIN PLU PARKS-OIL FILTER PARKS-OIL FILTER STR-AIR & OIL FILTERS ELEC-OPER SUPPLIES INVOICE TOTAL	476.95 24.27 22.98 28.99 148.00- 62.94 20.58 15.69 3.59 285.67 7.99 801.65	101 101-43100-221   101 101-43100-221   101 101-43100-221   101 101-43100-221   101 101-43100-221   101 101-43100-221   101 101-43100-221   101 101-43100-221   101 101-43200-221   101 101-45200-212   101 101-45200-221   101 101-45200-221   101 101-45200-221   101 101-45200-221   101 604-604-49570-219	1 1 1 1 1 1 1 1 1 1
			VENDOR TOTAL	801.65		
)40517	1	4/05/17	1560 MADISON BOTTLING CO. 4/05/17 LIQ-BEER EXPENSE INVOICE TOTAL	6,466.00 6,466.00	609 609-49750-251	1
			VENDOR TOTAL	6,466.00		
700857	1	4/05/17	1927 MINNESOTA ELEVATOR 4/05/17 LIB-ELEV CHECK-4/17 INVOICE TOTAL	230.29 230.29	101 101-45500-404	1
			VENDOR TOTAL	230.29		
			1865 MN ENERGY RESOURCES			

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INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
040517X	1	4/05/17		MN ENERGY RESOURCES SEW-NAT GAS 3/17 INVOICE TOTAL	466.48 466.48	602	602-49450-380	1
				VENDOR TOTAL	466.48			
855699	1	4/05/17		MVTL LABORATORIES INC WT-REGULAR TESTING SEW-REGULAR TESTING INVOICE TOTAL	14.40 111.20 125.60	601 602	601-49400-409 602-49450-409	1 1
856690	1	4/05/17	4/05/17	SEW-REGULAR TESTING INVOICE TOTAL	111.20 111.20	602	602-49450-409	1
				VENDOR TOTAL	236.80			
040417	1 2	4/04/17	3366 4/04/17	NELSON, DIANE UTIL DEPOSIT REF-D NELSO UTIL INTEREST REF-D NELS INVOICE TOTAL	150.00 1.40 151.40	604 604	604-22000 604-49590-602	1 1
				VENDOR TOTAL	151.40			
040517	1 2 3	4/05/17	4/05/17	NORTHERN BUSINESS PRODUCT ADMIN-OFFICE SUPPLIES ADMIN-OFFICE SUPPLIES WT-BINDERS INVOICE TOTAL	4.06 17.78 178.68 200.52	101 101 601	101-41320-201 101-41320-201 601-49440-201	1 1 1
				VENDOR TOTAL	200.52			
040517	1	4/05/17	3286 4/05/17	NOVAK, DANA LIB-3/17 CLEANING INVOICE TOTAL	750.00 750.00	101	101-45500-310	1
040517a	1 2	4/05/17	4/05/17	CTY HALL-CLEANING 3/17 CTY HALL- SNOW REMOVAL 3 INVOICE TOTAL	700.00 20.00 720.00		101-41940-310 101-41940-310	1 1
				VENDOR TOTAL	1,470.00			
)40417	1 2	4/04/17	4/04/17	PEARSON, DOROTHY UTIL DEPOSIT REF-D PEARS UTIL INTEREST REF-D PEAR INVOICE TOTAL	100.00 .90 100.90		604-22000 604-49590-602	1 1
				VENDOR TOTAL	100.90			
6406	1	4/05/17		PIONEERLAND LIBRARY SYS. LIB-DVD'S INVOICE TOTAL VENDOR TOTAL	523.75 523.75 523.75	101	101-45500-592	1

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INVOICE#	LINE	DUE Date	INVOICE DATE REFERENCE	PAYMENT Amount	DIS	T GL ACCOUNT	CK SQ
040417	1 2	4/04/17	3368 RESZEL, RANDY 4/04/17 UTIL DEPOSIT REF-R RESZE UTIL INTEREST REF-R RESZ INVOICE TOTAL	100.00 1.02 101.02	604 604		1 1
			VENDOR TOTAL	101.02			
040417	1 2	4/04/17	3369 SEEFELD, MEGAN 4/04/17 UTIL DEPOSIT REF-M SEEFE UTIL INTEREST REF-M SEEF INVOICE TOTAL	150.00 1.30 151.30	604 604	604-22000 604-49590-602	1 1
			VENDOR TOTAL	151.30			
040417	1 2	4/04/17	3370 STEGURA, STEVE 4/04/17 UTIL DEPOSIT REF-S STEGU UTIL INTEREST REF-S STEG INVOICE TOTAL	100.00 .92 100.92	604 604	604-22000 604-49590-602	1 1
			VENDOR TOTAL	100.92			
040417	1 2	4/04/17	3371 STRAND, LORRAINE 4/04/17 UTIL DEPOSIT REF-L STRAN UTIL INTEREST REF-L STR INVOICE TOTAL	100.00 .45 100.45	604 604	604-22000 604-49590-602	1 1
			VENDOR TOTAL	100.45			
040517	1	4/05/17	2620 SWENSON NELSON & STULZ PL 4/05/17 CTY ATT-LEGAL FEES 4/17 INVOICE TOTAL	1,850.00 1,850.00	101	101-41610-304	. 1
			VENDOR TOTAL	1,850.00			
143506	1	4/05/17	2640 T & R ELECTRIC INC. 4/05/17 ELEC-SINGLE PHASE POLE M INVOICE TOTAL	756.68 756.68	604	604-49570-581	1
			VENDOR TOTAL	756.68			,
040417	1 2	4/04/17	3165 THIEL, JENNIFER 4/04/17 UTIL DEPOSIT REF-J THIEL UTIL INTEREST REF-J THIE INVOICE TOTAL	100.00 1.14 101.14		604-22000 604-49590-602	1 1
			VENDOR TOTAL	101.14			
040417	1 2	4/04/17	3269 TJADEN, IAN 4/04/17 UTIL DEPOSIT REF-I TJADE UTIL INTEREST REF-I TJAD INVOICE TOTAL	100.00 1.18 101.18		604-22000 604-49590-602	1 1
			VENDOR TOTAL	101.18			

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INVOICE#	LINE	DUE Date	INVOICE DATE REFERENCE		PAYMENT AMOUNT	DIS	T GL ACCOUNT	CK SQ
040417	1	4/04/17	3372 TJEPKES, PAU 4/04/17 UTIL DEPOSIT UTIL INTERES	L REF-P TJEPK T REF-P TJEP INVOICE TOTAL	100.00 1.21 101.21	604 604	604-22000 604-49590-602	1
				VENDOR TOTAL	101.21			
040517	1	4/05/17	2720 TOTAL REGIST 4/05/17 LIQ-CONTRACT		68.13 68.13	609	609-49750-404	1
				VENDOR TOTAL	68.13			
040417	1 2	4/04/17	3373 VANGSNESS, K 4/04/17 UTIL DEPOSIT UTIL INTERES	ENDELL REF-K VANGS F REF-K VANG INVOICE TOTAL	100.00 1.00 101.00	604 604	604-22000 604-49590-602	1 1
				VENDOR TOTAL	101.00			
040517	1 2 3 4	4/05/17	2940 WESTERN GUARI 4/05/17 ADMIN-FAREWEI ELEC-BRIGHT I COUNCIL-ORDI PLAN/ZONE-COM	L RECEPTION ENERGY AD IANCE	22.95 65.81 109.73 16.63 215.12	101 604 101 101	101-41320-342 604-49590-351 101-41110-351 101-41910-351	1 1 1 1
040517A	1	4/05/17	4/05/17 LIQ-ADVERTIS	NG INVOICE TOTAL	295.00 295.00	609	609-49750-342	1
				VENDOR TOTAL	510.12			
040517	1	4/05/17	3159 WITTNEBEL CON 4/05/17 ELEC-LIGHTING	STRUCTION REBATE INVOICE TOTAL	250.00 250.00	604	604-36232	1
				VENDOR TOTAL	250.00			
			BANK 1 - KLEI	N/UNITED PR TOTAL	47,543.23			
			TOTAL MANUAL TOTAL E-PAYME TOTAL PURCH C TOTAL ACH PAY TOTAL OPEN PA GRAND TOTALS	NTS ARDS MENTS	.00 .00 .00 47,543.23 47,543.23			