

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**

Regular Meeting of the City Council – **5:00 P.M.**

**Monday, June 26, 2017**

Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the minutes of the June 12, 2017 regular meeting are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

- |    |  |         |
|----|--|---------|
| A. | Coalition of Greater MN Cities – Summer Conference - receive | Page 4  |
| B. | Pole Inspection and Treatment Program - receive              | Page 12 |
| C. | LqP EDA Director Operations report – receive                 | Page 17 |
| D. | Bright Energy Solutions – Elementary Ed Program – receive    | Page 24 |
| E. | 2017 Session Update – Gary Dahmes – receive                  | Page 26 |
| F. | Public Pool and Spa Inspection report – receive              | Page 28 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 30

- A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 31

- B. Engineer Update and Approval of Invoice. A DISCUSSION and MOTION may be in order. (Manager, Council)

- C. HRA Update – Beckie Trapp. A DISCUSSION may be in order. (Manager, Council)

- D. Financial Management and Investment Services - Todd Hagen, Jack Fay (Ehlers).  
A DISCUSSION and MOTION may be in order. (Manager, Council)  
Page 37
- E. Resolution 17-26. Resolution to Temporarily Waive the Liquor Ordinance at Slen Park.  
A DISCUSSION and MOTION may be in order. (Manager, Council)  
Page 38
- F. Resolution 17-27. Resolution Confirming Swimsuit Reimbursement Policy.  
A DISCUSSION and MOTION may be in order. (Manager, Council)  
Page 39
- G. Stop Sign request – 4<sup>th</sup> St and 3<sup>rd</sup> Ave. A DISCUSSION and MOTION may be in order.  
(Manager, Council)
- H. Approval of Equipment Purchases for Telephone and Network upgrades. A DISCUSSION  
and MOTION may be in order. (Manager, Council)  
Page 40
- I. Gambling Permit – St. Michael Church - September 17<sup>th</sup>, 2017.  
A DISCUSSION and MOTION may be in order. (Manager, Council)
- J. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

- Small Cities Assistance MS162.145

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

**9. AUDITING CLAIMS**

Page 41

A copy of the Schedule Payment Report of bills submitted June 12, 2017 through  
June 26, 2017 is attached for approval for Check No. 54803 through Check No. 54832.  
A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
JUNE 12, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, June 12, 2017, at 12:05 p.m. in Council Chambers at City Hall. Councilmembers present were Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy (arrived at 12:10 p.m.). Also present was City Manager Val Halvorson, City Attorney Rick Stulz and Deputy City Clerk Angie Amland.

**AGENDA**

Upon motion by Meyer, seconded by Zahrbock and carried, the Agenda was approved as amended with the addition of a Monnens Excavating LLC invoice to remove material left in ground below old Brehmer building and old hotel on North end of block in the amount of \$7,310.00. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Volk, seconded by Zahrbock and carried; the May 22, 2017 minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None.

**CONSENT AGENDA**

Upon motion by Meyer, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

**CITY ENGINEER'S REPORT:**

**Street Sealcoat & Crack Sealing:** City Engineer, Phil DeSchepper, presented an invoice from Bolton & Menk Inc. to Council for the Sealcoat project in the amount of \$23,180.00. After further discussion, upon motion by Zahrbock, seconded by Volk and carried, Council authorized payment to Bolton & Menk. DeSchepper also commented that the project start date is not decided upon and will notify us as soon as the date is set.

**Storm Pond East Highway 40:** DeSchepper will be in contact with Wollschlager Excavating to discuss and plan cleaning of this pond sometime this summer.

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist.

**Community/Rec/Senior Center:** City Manager Halvorson informed Council that she is arranging meeting dates with SWIF.

**Block 48:** Council noted that some rocks still need to be picked out of the dirt work otherwise the trees and sign are all looking good.

#### **FIRE ALARM CONTRACT RENEWAL**

Upon motion by Zahrbock, seconded by Meyer and carried the Fire Alarm annual maintenance proposal with Automatic Building Controls, Inc. was accepted and renewed.

#### **HEALTH PERMIT FOR FOOD VENDORS**

Halvorson explained to council that an informational letter was sent to organizations regarding Health Permits (Special Event License) required for Food/Beverage Vendors at Special Event Celebrations. This letter explains that it is required by law to obtain a health permit prior to an event. She also added that she followed all protocol by submitting an application and paying the \$35 fee for our City's Education & Appreciation Event. Kris Lee was informative and easy to work with, and the intent is safety for all parties. She also stated that it was an easy process and she encourages all organizations to follow these requirements.

#### **AMBULANCE SERVICE BILLING AGREEMENT**

Ambulance Chief Scott Schake participated in a training for a new billing system and has decided to implement it based on experience of neighboring services, staff and current billing provider. This new service will streamline the billing process and eliminate duplicate entry. All billing will be done during or shortly after runs from the rigs or ambulance hall. It is also a small amount less per claim. Upon motion by Volk, seconded by Zahrbock and carried the Ambulance Service Agreement with Advantage Billing Concepts/Expert T Billing was approved and will start on July 1<sup>st</sup>, 2017.

#### **MONNENS EXCAVATING LLC**

Upon motion by Conroy, seconded by Volk and carried, the Monnens Excavating LLC \$7,310.00 invoice was approved and includes the additional \$2,310.00 for the cost to remove material left in ground below old Brehmer building and old hotel on North end of block.

#### **CITY MANAGER REPORT**

**City of Madison's Education and Appreciation Event on June 7<sup>th</sup>, 2017:** Halvorson stated that she does not have all the final bills for the event yet. However, the meal was roughly \$2,000. There are Thank You's to mail yet, a bill to be sent to MRES, as well as a report to compile for Bright Energy Solutions toward our low income goal of \$1,298.00 which 30% of the entire event qualifies for this. Council members commented that the event went real well and they all have only heard positive comments from all who attended.

**City Wide Clean up:** The business office compiled the cost of equipment, time and sanitation bills for the full cost to perform city wide clean up. Total cost for this service in 2017 was \$16,613.03. Halvorson believes this is something we do not want to eliminate, but also wanted Council to be aware of the effect of staff time and resources.

**Weeds Follow-up:** In response to last meetings inquiry about noxious weeds, Halvorson handed out a copy of the Weed Ordinance with the General Regulations for filing a complaint.

### **MAYOR/COUNCIL REPORTS**

**Letter to Council:** Council received a letter requesting some changes to the chicken ordinance including a request to modify the specifications of the chicken coop, to increase the number of chickens allowed from 5 to 7 per property, and to also waive the chicken permit fee. After discussion, it was decided that at this time Council will not move to make any changes to the ordinance.

**Stop Sign Request:** Council received a request to add a stop sign on the corners of 4<sup>th</sup> Ave and 3<sup>rd</sup> St. City Manager Halvorson is working with Sherriff Allan Anderson, on this to determine if in fact there is a valid reason or concern for this addition. Council will drive by to check out this intersection and will discuss further at the next Council meeting.

**Pool:** It was noted that the Swimming Pool has been very busy already this season with approx. 150 kids present on a past Saturday. With the increase in attendance, a request was made for more tables, chairs or umbrellas.

### **DISBURSEMENTS**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between May 23<sup>rd</sup> and June 12<sup>th</sup>, 2017. These disbursements include United Prairie Check Nos. 54601-54778.

There being no further business, motion to adjourn was made by Conroy and seconded by Zahrbock. Meeting adjourned at 12:42 p.m.

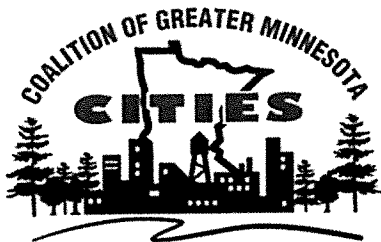
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Greg Thole – Mayor

**ATTEST:**

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Angela Amland – Deputy City Clerk



**Dedicated to a Strong Greater Minnesota**

June 12, 2017

Valerie Halvorson  
City Manager  
404 6th Ave.  
Madison, MN 56256

Dear Ms. Halvorson,

As Mayor of the City of Alexandria and President of the Coalition of Greater Minnesota Cities (CGMC), I want to invite you and other elected officials and key city staff from Madison to attend the CGMC's summer conference August 2-4 in Fergus Falls. To encourage your participation, we are happy to waive the conference registration fee and have enclosed a registration form.

For over 30 years, the CGMC has ensured that the unique interests of Greater Minnesota communities stay on the agenda at the Capitol. The CGMC's strength has always been in numbers, and our 90 member cities have seen firsthand what can be accomplished when they band together to achieve a common goal.

This year's CGMC summer conference comes after a legislative session marked by deep divisions between the Governor and the Legislature. Throughout every stage of the legislative process, it was the advocacy of CGMC members and staff that ensured the priorities of Greater Minnesota cities were addressed.

The CGMC's top priority this legislative session was a proposal to increase Local Government Aid (LGA) by \$45.5 million, finally restoring the program to its 2002 funding level. The House of Representatives resisted any increase in funding, and the Senate proposed only small, one-year increases. At the last minute of session, thanks in part to the work of the CGMC and its members, the Legislature included a permanent \$15 million increase. As a result, your city's 2018 LGA will be \$746,783 instead of \$744,809 had there been no appropriation increase.

Here are a few other examples of the of the CGMC's successful advocacy this session:

- \$12 million for Greater Minnesota Business Development Public Infrastructure (BDPI) grants.
- \$8 million per year in funding for small-city streets during the next biennium, totaling \$16 million.
- \$300 million in bonding and a standing \$25 million/year appropriation for the Corridors of Commerce program.
- Over \$100 million in funding to help cities upgrade wastewater infrastructure.
- Extension of the time allowed for cities to assess and respond to MPCA permits.
- Economic development initiatives including a workforce housing TIF provision, additional funding for the Greater Minnesota Job Training Incentive Program, and funds for the Job Creation Fund and Minnesota Investment Fund.

We believe that your voice would make our coalition even stronger. We invite your city to our summer conference to see how.

To learn more about the CGMC, please visit our website at [greatermncities.org](http://greatermncities.org). You can also contact CGMC Executive Director Bradley Peterson at [bmpeterson@flaherty-hood.com](mailto:bmpeterson@flaherty-hood.com) or (651) 225-8840 with any additional questions.

We hope you will join us for the CGMC Summer Conference to see what we can accomplish together.

Sincerely,

A handwritten signature in black ink that reads "Sara Carlson". The signature is written in a cursive, flowing style.

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Sara Carlson, Mayor of Alexandria  
President, Coalition of Greater Minnesota Cities

# 2017 CGMC Summer Conference

Wednesday, Aug. 2 - Friday, Aug. 4

Fergus Falls, Minn.



## ◆ Registrant Information

Please fill out a separate form for each city official (spouses/guests may be included on the same form).

Name: \_\_\_\_\_

Title: \_\_\_\_\_

City: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of guest(s): \_\_\_\_\_

## ◆ Tour Options

Tours will be held in the morning on Thursday, Aug. 3. Space is limited, so please rank your 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choice.

### Option 1: Downtown Walking Tour

This guided tour will explore the vibrant art, architecture, history and future of Fergus Falls' downtown and riverfront.

### Option 2: Lakes & Prairies

Learn about the area's wildlife and natural history at the Prairie Wetlands Learning Center, then head to beautiful Lake Alice for a walk-and-talk about water resources.

### Option 3: Golf at Pebble Lake Golf Course

Play a round of nine holes at this city-owned course. Cost: \$32, includes golf cart. *(Must provide your own transportation to course)*

### Option 4: Bike the Central Lakes Trail

Enjoy a 20-mile guided ride. Bring your bike or rent one for \$10. *(Must provide your own transportation to the trailhead.)*

## ◆ Registration Fees

\_\_\_\_\_ Full conference registration= \$250/person

\_\_\_\_\_ Wednesday lunch guest= \$15/person

\_\_\_\_\_ Thursday lunch guest= \$15/person

\_\_\_\_\_ Thursday dinner guest= \$25/person

\_\_\_\_\_ Friday breakfast guest= \$10/person

\* Please let us know if you request any special dietary accommodations (i.e. vegetarian, vegan, gluten-free, etc.)

Total \$ \_\_\_\_\_

\_\_\_\_\_ Bill me

\_\_\_\_\_ Payment Enclosed (make checks payable to CGMC)

## ◆ Submit Registration To:

**Mail:** Coalition of Greater Minnesota Cities  
c/o Dana Johnston  
525 Park Street, Suite 470  
Saint Paul, MN 55103

**Fax:** 651-225-9088

**E-mail:** [RSVP@flaherty-hood.com](mailto:RSVP@flaherty-hood.com)

## Conference Agenda (tentative)

### Wednesday, August 2

CGMC Board of Directors Meeting  
Conference Welcome & Lunch  
Legislative Update  
Speakers/Presentations  
City-Sponsored Dinner & Entertainment

### Thursday, August 3

City Tour Options  
Exhibitors' Tradeshaw  
Keynote Luncheon  
Legislative Panel Discussion  
GMNP Membership Meeting  
Cocktail Reception  
Legislative Awards Dinner

### Friday, August 4

Continental Breakfast  
Labor Relations Update  
Speakers/Presentations  
Full CGMC Membership Meeting

## Conference & Hotel Venue

Bigwood Event Center/Country Inn & Suites  
925 Western Avenue  
Fergus Falls, MN 56537

## Hotel Reservations

Country Inn & Suites  
Phone: 218-739-2211

**Rooms are blocked at \$99.99 (plus tax) until July 2.**  
**Mention "CGMC" when booking.**

**Note:** Conference attendees are responsible for making their own hotel reservations.

**Questions? Contact Julie Liew at**  
**(651) 259-1917 or**  
**[jlliew@flaherty-hood.com](mailto:jlliew@flaherty-hood.com)**

**Please register by Monday, July 24.**



**Coalition of Greater Minnesota Cities Summer Conference**  
**August 2-4, 2017**  
**Fergus Falls, Minn.**

**Wednesday, August 2**

**10:30 a.m.-12 p.m. – Registration at Bigwood Event Center**

**10:30 a.m. – CGMC Board of Directors Meeting**

**12 p.m. – Conference Begins – Welcome Remarks from Fergus Falls Mayor Ben Schierer**

**12:05-1:30 p.m. – Lunch and legislative wrap-up with an interactive discussion**

CGMC Executive Director Bradley Peterson will provide a recap of the 2017 Legislative Session and how its outcomes will affect your community and Greater Minnesota as a whole. *Lunch will be served.*

**1:30-2:30 p.m. – Panel discussion: “The Minnesota Capitol Press Corps: Front-Row Seats at the Circus”**

Journalists who work in the Capitol Press Corps have been invited to participate in this panel discussion about the joys and frustrations of covering the state’s political scene. They will also share their tips on how to develop a positive relationship with the media and advice on ways to keep the media — and the public — interested in issues that are important to your city.

**2:30-2:45 p.m. – BREAK and Check-in at Country Inn & Suites**

**2:45-4:15 p.m. – “Art as an Economic Driver in Rural Minnesota”**

Rural cities of all sizes are increasingly discovering that the arts can be a powerful tool to help improve their economies. Learn how your city can adopt techniques used by other communities throughout Minnesota and the United States to drive economic growth through art.

**4:45-7 p.m. – City of Fergus Falls-sponsored social hour and dinner at Pebble Lake Golf Course**

The City of Fergus Falls will host a rib dinner, catered by the American Legion, at the city-owned Pebble Lake Golf Course. Live entertainment will be provided by local musicians, including Mayor Ben Schierer and his family. *Transportation will be provided to and from the event center/hotel.*

**8:30 p.m. – Karaoke at Z103 Bar & Grill (*optional; located at the Country Inn & Suites*)**

**Thursday, August 3**

*\*Breakfast on own\**

**8:30-10:30 a.m. – City Tours (*attendees will indicate their top choices when they register*)**

- **Option 1: Downtown Walking Tour** - This guided tour will explore the vibrant art, architecture, history and future of Fergus Falls’ downtown and riverfront. *(Transportation provided)*
- **Option 2: Lakes & Prairies** - Learn about the area’s wildlife and natural history at the Prairie Wetlands Learning Center, then head to beautiful Lake Alice for a walk-and-talk about water resources. *(Transportation provided)*
- **Option 3: Golf at Pebble Lake Golf Course** - Play a round of nine holes at this city-owned course. Cost: \$32, includes golf cart. *(Must provide your own transportation to the course)*
- **Option 4: Central Lakes Trail Bike Tour** - Enjoy a 20-mile guided ride. Bring your own bike or rent one for \$10. *(Must provide your own transportation to the trailhead)*

**11 a.m.-noon – Exhibitor Break**

Visit the more than two dozen businesses and organizations that will be showcasing their products and services.  
*Snacks will be served.*

**Noon-1 p.m. – Keynote Luncheon – Rep. Rick Nolan (*invited*)**

Congressman Nolan has been invited to share his insights on some of the key issues being debated on the national stage in Washington and the role of rural communities in President Trump's America.

**1-2 p.m. – Presentation on the Minnesota Rural Equity Project: "Taking off the Training Wheels: What We've Learned, Where We're Going"**

In 2016, the CGMC joined forces with Growth & Justice, the Greater Minnesota Partnership and the Minnesota Asset Building Coalition to explore issues pertaining to economic growth and equity in rural Minnesota. MREP Director Matt Schmit and Growth & Justice President Dane Smith will provide an update on where the project stands, its goals for the future and how Greater Minnesota community leaders can get involved.

**2-2:30 p.m. – Exhibitor Break**

Visit the more than two dozen businesses and organizations that will be showcasing their products and services.  
*Snacks will be served.*

**2:30-3:30 p.m. – Panel discussion: "Representing Constituents at Home and at the Capitol: Perspectives on the Evolving State-Local Relationship"**

State legislators who formerly served in city government have been invited to participate in this panel discussion about always evolving relationship between the state and local governments. In light of recent preemption measures proposed at the Legislature, this panel will discuss issues pertaining to local control, as well as the differences between serving in elected office at the city and state levels.

**3:30 p.m. – Presentations/Speakers TBA**

**4 p.m. – Greater Minnesota Partnership (GMNP) Membership Meeting (*optional*)**

**5:30 p.m. – Cocktail Reception – Bigwood Event Center lobby**

Join legislators and your fellow community leaders for a cash bar and light hors d'oeuvre.

**6:30 p.m. – Legislative Awards Dinner**

Enjoy a delicious meal as the CGMC honors the legislators and city officials who worked tirelessly to advance Greater Minnesota's interests over the past year.

**Friday, August 4**

**8 a.m. – Continental Breakfast**

**8:30-9:30 a.m. – Labor & Employee Relations Update**

Brandon Fitzsimmons, labor attorney with Flaherty & Hood, will discuss the CGMC Labor and Employee Relations Committee's proposed work plan, budget and policies for 2017-18 and provide an update on labor laws and settlements.

**9:30-11 a.m. – Membership Meeting**

The full CGMC membership will adopt the annual budget and assessments, elect officers and discuss other business as needed.

**11 a.m. – Adjourn**

*\*Please note that this is a tentative agenda. Agenda items and speakers may change.*



## CGMC Membership Strengthens Your City and Greater Minnesota

1. **The CGMC helps ensure your community's fiscal stability.** No other organization defends and advocates for Local Government Aid as aggressively as the CGMC. The CGMC defends the program from attack and pushes for additional LGA funding for its communities. Your membership makes that push stronger.
2. **The CGMC is a strong voice for your community at the Capitol.** From water quality regulations to infrastructure needs, Greater Minnesota communities understand that CGMC membership is vital to getting real action on the issues that matter to them. Our advocacy encourages economic growth and saves your community from unnecessary costs.
3. **The CGMC is the only lobbying organization squarely focused on Greater Minnesota cities.** Metro-area advocacy groups have staff and funding that far outweighs Greater Minnesota – in addition to being closer to the Capitol. Before the CGMC, Greater Minnesota cities had no unified voice in Saint Paul. In joining the CGMC, you make Greater Minnesota stronger.
4. **The CGMC spurs local economic growth through rural-focused state policy.** CGMC members have been instrumental in advocating for state policies that target obstacles to growth in their communities. For example, our efforts led to \$16 million for street funding for small cities, the creation of an employer-based job training program, and better land use and annexation policies.
5. **The CGMC defends your community's interests – at the Capitol, in a courtroom, and in the media.** In addition to legislative advocacy, the CGMC has taken legal action against the MPCA to ensure our communities are not subject to unnecessary and costly infrastructure upgrades. The CGMC also meets with the media and holds press conferences on the issues that are important to our members.
6. **The CGMC offers a network of members dedicated to growing Greater Minnesota.** The CGMC includes 90 cities focused on improving Greater Minnesota. CGMC members come together at our conferences, our annual legislative action day, and other events to exchange ideas and learn about emerging issues. Each year, CGMC members set the organization's priorities.
7. **The CGMC delivers timely, relevant and reliable information.** With a weekly newsletter, regular "Action Alerts," and in-depth policy analysis, the CGMC helps your city stay informed on the issues that matter to Greater Minnesota.

- Osmose can help you reduce the costs of pole ownership.

# Pole Inspection & Treatment

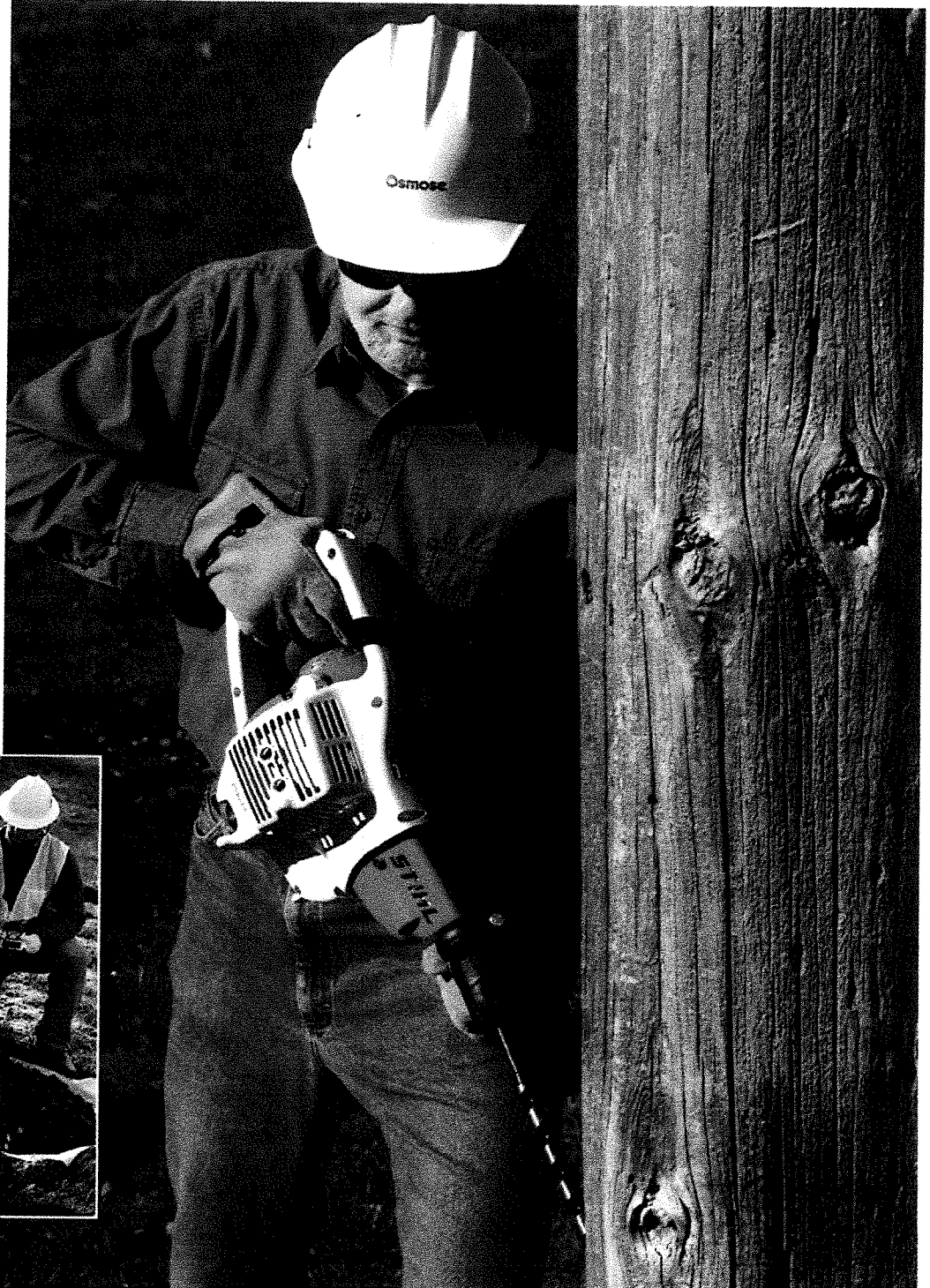
## Programs for Pole Lifecycle Management

### Pole Maintenance

Preventative maintenance is designed to retain the strength and durability that you built into your pole plant. Pole inspection and treatment saves you money by reducing unnecessary replacement costs and by adding many additional years of durable service life. Osmose crafts programs that allow pole owners to improve pole performance, by managing strength, load and cost.

### Reliability and the Environment

Consumers and regulators expect increasingly high levels of reliability, with infrequent and short service outages. These groups also expect utilities to take a proactive role in protecting the environment. Osmose pole maintenance solutions help you to maintain the strength and durability of your networks while reducing consumption of timber, treatment chemicals and other resources used to manufacture poles.



## Inspection Options

Accuracy may be defined as correctly identifying poles that should be treated, restored or replaced. Osmose will help you match the age, decay risk zone and species of your pole plant to inspection guidelines.

Osmose developed StrengthCalc™ field software to increase the precision of pass/fail calculations, and LoadCalc™ to allow utilities to factor actual loading into replacement decisions. Osmose inspectors are full-time professionals and benefit from best-in-class training and supervision.

## Understanding the Pole Inspection Process

- The keys to pole inspection are identifying decay, measuring defects and estimating the percent remaining strength to determine pass/fail.
- Osmose introduced StrengthCalc™ and LoadCalc™ software to increase the precision of these calculations.
- Wood is a highly variable material; there are many possible decay patterns and they differ by species.
- A highly trained, professional inspector will contribute to accuracy – regardless of the inspection procedure or device that is selected.



## Remedial Treatments

Decay and wood destroying insects cause poles to lose their strength. Osmose develops remedial treatments for all decay and insect attack scenarios, and for all pole species.

## Maintain Wood Pole Strength and Durability with Osmose Remedial Treatments

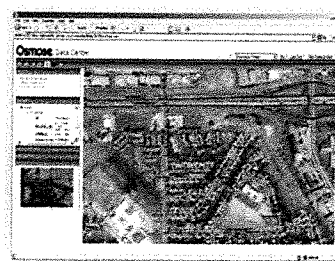
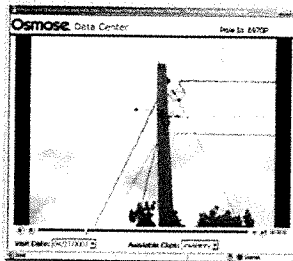
- 150 million wood poles support the delivery of electricity, internet service and telecommunications in America.
- Without remedial treatments, these critical assets will weaken until they require replacement or they fail.
- Osmose is the world's leading developer of wood preservatives and remedial treatments, including brush-on pastes, fumigants, bandages, rods and liquid solutions.

## Data Management

Reporting, records-sharing and documentation of inspections are critical to successful maintenance programs. Osmose provides open architecture, geospatial data management tools that allow the program manager to perform queries, develop reports and efficiently plan and map follow-up repairs and replacements.

## Osmose Geospatial Data Solutions for Pole Maintenance Management

- Easy access to decision-support data helps reduce engineering costs for replacement and repairs.
- User-friendly map interface for viewing pole locations together with attributes and digital images.
- Search and report options to isolate poles and specific conditions such as priority replacements, equipment poles, and foreign-owned.
- View detailed information and digital images.
- Print and plot maps – built on ESRI platform.
- Built-in export capability for easy reporting.

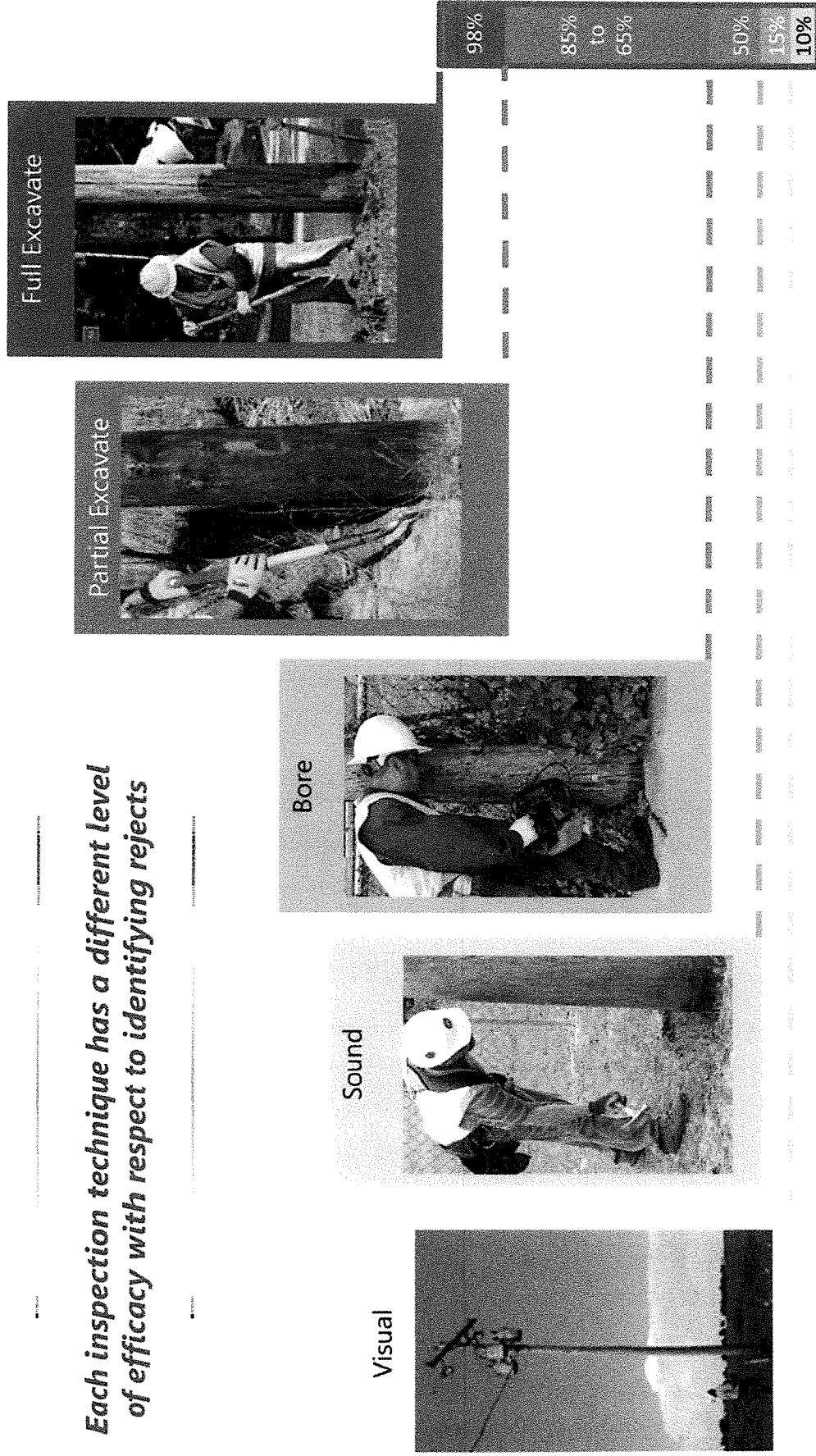


# Variations in Pole Inspection Technique

Osmose

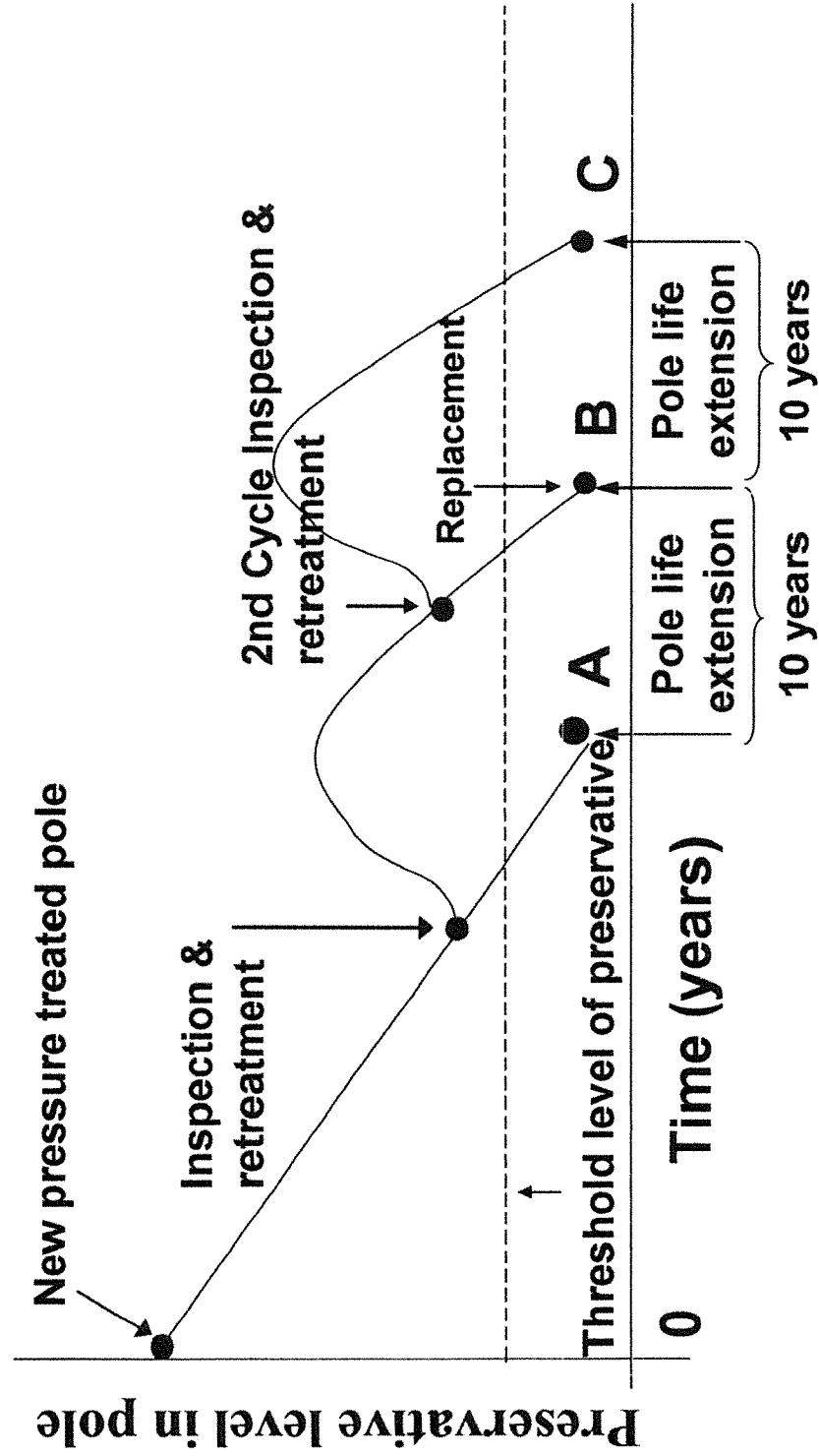
Commonly referred to as "Program Type"

*Each inspection technique has a different level of efficacy with respect to identifying rejects*





## Remedial Treatments and Wood Pole Service Life



## INSPECTION METHODS AND ACCURACY



### SOUND / SELECTIVE BORE or SONIC INSPECTION

#### **Advantages**

- Lowest cost per pole in the year of inspection. Enables a utility to go through their system faster with less money.
- Calls out the obvious rejects quicker with less money being spent.

#### **Disadvantages**

- Least accurate inspection. Leaves a considerable number of undetected rejects in the system, along with liability and reliability risks. May miss priority poles.
- 2-year inspection cycles are recommended.
- Reject ratios remain high in future cycles.
- 100% cost, no return as earnings.

### SOUND & BORE INSPECTION

#### **Advantages**

- Enables a utility to go through their system faster with less money.
- Calls out the worst rejects quicker with less money.

#### **Disadvantages**

- Lower accuracy in inspection leaving a considerable number of rejects undetected in the system, thereby negatively effecting liability and reliability of service. Locates only 40-60% of rejects.
- Nothing is done to extend service life, so 2-4 year inspection cycles are recommended.
- Reject ratios remain high in future cycles.
- 100% cost, no return as earnings.



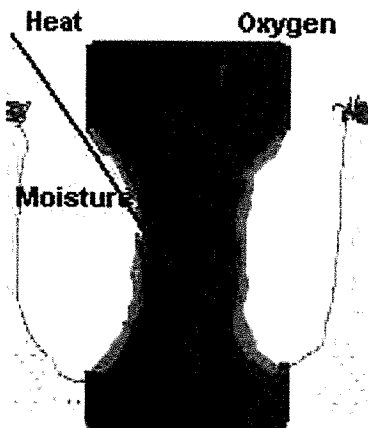
### SOUND & BORE / PARTIAL EXCAVATE / SELECTIVE TREAT INSPECTION

#### **Advantages**

- Inspection accuracy is improved because below ground portion of the pole is exposed.
- Money invested in selective treat will earn dividends, extending the service life of poles that are treated.
- Inspection cycle can be extended to 4-6 years.

#### **Disadvantages**

- Inspection accuracy is not best practice. Locates 60-80% of rejects.
- There are still going to be poles that have started to decay that will not be caught, again negatively effecting liability and reliability of service.
- Reject rates in subsequent cycles are still rather high.



### 18" EXCAVATE & GROUNDLINE TREATMENT

#### **Advantages**

- Most accurate inspection. Locates 99% of rejects
- Remedial Treatment extends the service life of as many older poles as possible, protecting the large investment you have in your pole plant.
- Combining the most effective remedial treatments available with a thorough inspection requires poles be checked only once every 10 years.
- Procedure and materials most highly recommended in RUS Bulletin 1730B-121 "Pole Inspection and Maintenance".

#### **Disadvantages**

- Costs more up front in first cycle.
- May take longer to go through your system.



# Operations Report Regular Board Meeting

Wednesday, June 28th, 2017

7:00 am

Lac qui Parle Courthouse  
Commissioner's Room



## May 30<sup>th</sup> – June 3<sup>rd</sup>

Annual Audit Preparation of Documents and Office work

## June 5<sup>th</sup>

Matt Taubert came and prepared the Audit in the County Commissioners Board Room he was here from 9:00am – 4:30pm He stated there were no real issuesJ

## June 6<sup>th</sup>

Antonio S. Franklin Jr. began his summer internship with us today. We had a great conversation about how he was looking at this internship this summer and outlined the projects and then he asked a lot of questions about my background personally and my history with the County EDA. He is curious and happy to learn and be involved in all that I can expose him to while he is here this summer. He told me about some of the reasons he came to the U of M Morris campus and he shared that he is very interested in settling down in a rural area like Lac qui Parle County. He is from Brookings, South Dakota but he is keenly interested in assisting the rural towns with not only maintaining the economic development they have but to make things better by thinking of new ways to look at and tackle old problems.

We went to the Kiwanis Club Meeting and I introduced him and he spoke about the projects we would be engaged in and he would manage over the summer. He is excited to meet new people and is very polite and welcoming. He volunteered to assist with the set up and take down of the Kiwanis Block Party on June 28<sup>th</sup>. After that we did I showed him around town a bit and we decided that the best place to start visiting would be the Hwy 75 corridor. When we returned to the office Antonio began designing a contact form specifically for the Banner Advertisement project. He tweaked it a couple of times until we were certain to include all of the information we wished to capture on the business visits.

### **June 7-9 Business Visits in Madison**

Went to the Madison Chamber Meeting and brought Antonio with me to introduce him to the group. Mayor Troy Hoyle was there and has renewed membership to the Madison Chamber.

Antonio was well received by the group and also described the projects he will be working on throughout the summer and possibly into the fall.

We began our visits and were gaining some great insights from folks on the things they wanted to know about our organization and also they were easily sharing with us some of the needs they had as well. Everyone was so happy to sign up for the advertisement and they were happy it was at no cost to them.

### **Businesses visited:**

<b>The Western Guard</b>
<b>Arneson Tire Shop</b>
<b>Rural Solutions Inc.</b>
<b>Mojo's Boutique, LLC</b>
<b>Tofte Auto Body &amp; Sales</b>
<b>Dairy Queen</b>
Napa Auto Parts
<b>Madison Welding &amp; Repair</b>
<b>Neswold Pump and Well Service</b>
<b>Hiway 40 Awards &amp; Trophies, Marietta</b>
<b>International Student Exchange, Marietta</b>
<b>Marietta Auto &amp; Radiator</b>

<b>Monnens Excavating</b>
<b>Larson Body Shop</b>

Throughout the week of June 5-7, we continued to work on getting the spreadsheet just right. Part of what we do on the visits is just introduce ourselves and ask them about how we can better assist them with any of their business needs and we listen, a lot. Many of the businesses are very willing to open up about their current state as a business and are willing to also think about new ways in which they can think about some of the issues they are facing. We are making good connections.

Antonio is very confident in reaching out and many people are really responding well to his curiosity about their businesses.

June 12-16

On June 12<sup>th</sup> Antonio blew out a tire on his car near Hwy 12 and Hwy 59 before you get to Holloway in Swift County. They Lac qui Parle Sheriff informed me that he had dispatched a tow truck and I texted Antonio to tell him to have the tow truck bring him to Arneson Tire in Madison. Long story short, Antonio struck up a conversation with the owner and was able to get a feel for where he was at in terms of his business. Many people in Madison and surrounding area had voiced concerns that the owner was getting to the age of retirement and he had remarked that he would be closing his business when the time came to retire. When I arrived to check on what the damage was to the tire and check in with Antonio, he was out talking to the tow truck driver. I introduced myself to Mr. Arneson and we struck up a conversation about the fact that I had wanted an opportunity to speak with him about his business and how we could better assist him. The conversation went on for some time and we discussed the fact that there may be someone in the community that might want to consider purchasing his business if at retirement he had a plan in place to transition the business. He did not think anyone would want the business because it is very laborious and difficult work with a lot of heavy lifting and people do not want to work that hard anymore. We asked whether he might be interested in considering teaching any interested High School Students about the business and/or considering some type of apprenticeship program that might help him get some additional help with the heavy lifting and get some on the job experience of what it is to run a business daily. He seemed open to further discussions on this matter. He was happy to sign up for an advertisement but was not interested in establishing a Facebook page due to the fact that he was not technologically adept and did not want to have to

maintain a page when he was only a one person operation. Antonio explained to him. the importance of him having an internet presence on the web, and that he could have a Facebook page that would list his contact number, address, location and hours of operation and he could clearly state on the page, that he did not maintain the page, but that they should communicate to him through the phone number or stop by the shop. He understood that concept and said he would give that some consideration. Antonio also offered to set it up for him, show him the page once completed and to show him the page when complete. Mr. Arneson seemed pleased to consider all that Antonio had said to him. He said he would be interested in finding out how to set up an apprenticeship and allow interested parties to job shadow him to get a feel for the day to day business. He stated he was not yet ready to retire as long as he was able to carry out the day to day business.

This is a great example of how we are capturing great information and also giving value added services to the businesses. We are excited to work with Mr. Arneson, and I have several contacts that can assist us with understanding what goes into establishing an apprenticeship.

June 13<sup>th</sup> – 16<sup>th</sup>

### **Online Banner Advertisement Contact Form Established**

Once Antonio and I felt we had perfected the form for businesses to fill out, we decided to see if our webmaster could create an autofill form that could be filled out online by any business that wanted to participate in the project. That was completed and we will be sitting in with Paul Raymo on the week of the 26 to do a radio show, advertising the program. You may have seen that we already have had an article and photo of Antonio in the Western Guard in the week of the 19 through 23.

### **NAPA Auto Parts Grand Re-opening Ribbon Cutting**

NAPA Auto Parts in Madison had a grand re-opening. After Hardware Hank left the back of their building for the old Loopy's Building on Main Street in Madison, they have made some new changes to the NAPA store and wanted to celebrate and invite the community to a free will offering lunch sponsored by the Lac qui Parle Valley School Band. Antonio and I met several folks and Antonio spoke to the owners about the free Banner Advertisement we were offering. We had a chat with Paul Raymo and Paul invited Antonio to be a third in the KLQP golf group for the Ag Appreciation Golf outing at the Madison Golf Course. Antonio said he would think about it, but ended up deciding to join in on the Golf Outing on the 21<sup>st</sup> of June,

while I attended Marietta's first Family Fun Night in the Park. Antonio reported he had a great time and stayed for supper before heading home to Morris.

### **Marietta Community Outreach**

As I have reported in previous Operations reports, Sonjia Lien who is our newly elected Lac qui Parle County Board Chair, has started to work on a Community Outreach Program in Marietta to get the community interested and engaged on the work that needs to be done in their community. An active small group of people from Marietta have been meeting regularly to decide on what projects would best benefit the town, and I have had a couple of informal meetings with Sonjia, and Troy Hoyle, the Mayor of Marietta and others to discuss some of the projects they are starting with. The Family Fun Night is a project that they really want to develop to get the community together and provide good food, fun activities for the kids and a way to informally invite the citizens of Marietta out with their families in the city Park.

On Friday June 16<sup>th</sup>, Sonjia stopped by to pick up a printer to use at her home and she stopped into the office to chat and check to see how Antonio was settling in. Antonio greeted her and then went out the door to continue visiting the businesses. He is very confident to go on his own and he is coming back with great information. Sonjia and I discussed the work I was doing with the Kennedy Bakery and we had four different parties interested in the business purchase but nothing was ready to be considered. Interested parties were working off and on with the Bakery under Janelle Kennedy's supervision and there was paperwork in play with one of the banks and one of the interested parties, but there was no offer as of yet that had been accepted by the Bakery. Sonjia and I decided to head out to lunch at the Dairy Queen to continue our meeting and we texted Antonio where we were.

When we got to the Dairy Queen and sat down, Troy Hoyle came in for lunch and to meet his daughters who had been at the Madison Pool for the morning. We all had a great discussion about many ideas for creating more community buzz in Marietta and get people excited that something can happen in their town. Antonio arrived after he had finished the south end of Hwy 75 visits with the Businesses, and we discussed his idea to consider having some discussions with the Boys and Girls Clubs of America. In his hometown of Brookings it is very successful, and Antonio and I had been discussing this possibility all week off and on. We see that they seem to also be willing to set up clubs in small remote areas as well, so we asked the group if this might also be an endeavor that could fill in some childcare gaps for school aged children as they have a program that runs up through high school as well.

Everyone at the table said it should be checked into at the very least, so we plan to consider pursuing this further, but currently the projects we have planned for the summer are top priority and we are gaining much information through the process that would be valuable in future discussions with the community.

### **Antonio out of the Office from June 22 until June 27<sup>th</sup>**

During our interview with Antonio, he told us he only had one conflictual obligation he wanted to keep that had been made previously. He had already made plans to attend a family reunion in White Sulphur Springs, West Virginia this summer for a few days. He wondered if we could allow him to do so. Sonjia and I agreed that in order to have him for the summer, it was a small sacrifice to make for him. So he will be gone and return to work on the 27<sup>th</sup>. He has a laptop and said he wanted to have the option to work on the spreadsheet if needed while he was gone.

### **June 23**

Sonjia and I will be working on the Bylaws all day and trying to get some traction on some of the parameters for doing so, in terms of studying the State Statutes to make certain we are in line with the statute limitations and requirements. Dawn Hegland stopped by our office on Friday, June 16<sup>th</sup> as she was meeting with one of the County Commissioners on some matters. I told her we were trying to get our Bylaws, Procedures and Policies in place and she told me she had some great information she could send me including a presentation she used to assist other groups with their Bylaws. I have shared in on our Board Google Share for all of you to familiarize yourselves with as we move forward to make our organization strong, clear about our mission and very clear when communicating with businesses and the community about what we do and what we do not do. It is crucial that we have good guiding documents so that we remain focused on the things that really matter and move forward wisely in light of our staff and budget capacity to do so, always stretching to accomplish as much as possible to make our County businesses thrive and grow.

### **Dawson Low Cost Housing Project**

I am continuing to reach out to several contacts in the state regarding the HUD project we hope to develop to build more capacity for low cost housing in the Dawson area. There is property adjacent to the Parkview Apartments that can be used for this purpose. I am trying to find some examples of recent low cost housing projects that have been done recently and have reached out to several contact at the State Offices of HUD and also to some rural communities that have done some recent projects. There have been some concerns about the fact that it is unclear

which projects through HUD federally will continue to be funded by the Current Administration in Washington, DC, which makes things seemingly at a stand-still in some regards. I plan to continue to inquire with DSI in Ivanhoe as well as with Southwest Minnesota Housing Partnership in Slayton as well. DSI worked on a project in Hendricks, MN that was just completed this past year, so I hope to be able to see if they have any tips they can give us for moving forward.

### **June 23**

Board Packet Information sent to Board and work continues on the HUD project all day today. Hopefully, I will have some news to share at the City EDA Meeting in Dawson on Monday June 26<sup>th</sup>.

### **June 27<sup>th</sup>**

Antonio returns to the office.

### **June 28**

Monthly Board Meeting at 7:00AM and Sonjia and Pam depart immediately for the EDAM Conference in the Brainerd Lakes area

Antonio will attend the Madison FITP Meeting at City Hall and take notes on my behalf.

### **June 29-and June 30**

Antonio will continue his work on the Hwy 75 Corridor to get businesses actively signed up for the Banner Ad Campaign. He will be in and out of the office and will have contact with me while we are at our conference. Conference will end in the early afternoon on Friday, June 30.

Respectfully Submitted,

Pamela J. Ellison

Director, Lac qui Parle County EDA



## Bright Energy Solutions® Power Team – Leading the Way Elementary Education Program

- The measure-based education program is called “Bright Energy Solutions Power Team.” The targeted grade level is 5<sup>th</sup> grade, and the elementary school must be located in the Member’s service territory.
- Missouri River Energy Services (MRES) and the Member will cost-share the program at 50 percent. The total estimated cost is \$40 per student. There is no cost to the schools.
- The program uses the Member’s logo in addition to the Bright Energy Solutions Power Team logo.
- The students learn about renewable and non-renewable generation resources, how electricity is produced from these resources, forms of energy, energy efficiency and conservation, measuring energy consumption through an energy monitor, how to implement conservation measures at home, and many other industry-related topics. The students are engaged in classroom activities and at-home activities with their parents.
- The curriculum meets many state education standards in math, science, and language arts. A State Standards Correlation is provided to the teacher based on the Member’s location.
- Resource Action Programs (RAP) is the company MRES has contracted with to develop the program. RAP has developed educational programs for over 20 years and currently manages nearly 300 individual programs annually.
- The Member contacts its school(s) to receive permission for RAP personnel to contact the school directly. The Member also obtains the school representative for RAP. RAP then contacts the school representative and/or teacher(s) directly to obtain the exact number of students and teachers, when they want the materials delivered, and where to ship the materials.
- RAP provides customized student and teacher kits, workbooks, and guidebooks. RAP also provides the teachers support regarding questions on the materials and activities. The teachers are free to implement the program to coincide with their lesson plans and class schedules.
- The Member has the option to be involved in the classroom activities or create a special activity for the students during or after completion of the program. This optional activity is planned and paid for by the Member, and must be coordinated with the teacher(s).
- The Member and MRES receive a Program Summary Report showing the results of the Home Survey, the percentage of kit items installed, the percentage of other home activities completed, teacher program evaluation results, and a complete description of the program.

After the success of the 2013-2014 pilot program, MRES offered the program to its entire membership starting with the 2014-2015 school year. Since that time, over 5,200 teachers and students have participated in the program.



- **Each Student/Teacher receives:**
  - Student Guide
  - Student Workbook
  - Program Introduction/Pledge Letter to Parent or Guardian\*
  - Pre/Post Test Survey
  - Home Check-up and Home Activities Survey Form
  - Certificate of Achievement
  - Bright Energy Solutions Power Team Kit containing:
    - Two 9.5-watt LED Bulbs
    - Two LED Night Lights
    - Digital Thermometer\*
    - Quick Start Guide\*
    - Reminder Stickers and Magnets Pack
  - Member-specific insert with energy saving tips, BES residential rebate information, local CFL recycling information, and utility contact information
- **Each Teacher/Classroom receives:**
  - Teacher Book
  - Step-by-Step Program Checklist
  - Lesson Plans
  - Teacher Program Evaluation
  - Extra Activities Booklet\*
  - State Education Standards Correlation Chart
  - Pre/Post Test Survey Answer Key
  - Electricity Poster for Classroom
  - Self-Addressed Postage-Paid Envelope
  - Energy Monitor to Determine Watts Used by Devices in the Home and Classroom

*\*Materials/Installation Instructions provided in English and Spanish*

**The Program includes several lessons, activities, and a Wrap-Up. They can be taught in either 5 or 10 lesson units, which are provided in the teacher guidebook. The program is flexible to meet the teacher's allocated time. Each lesson is between 20 and 45 minutes in length.**

- **Chapter 1: Earth**
  - Renewable Resources – water, hydrologic cycle, sun, wind, biomass
  - Non-Renewable Resources – coal, oil, uranium, natural gas
- **Chapter 2: Energy**
  - Forms of Energy – chemical, elastic, nuclear, thermal, radiant, sound, mechanical, electric
  - Energy Resources – water, sun, wind, fossil fuels
- **Chapter 3: Electric Energy**
  - Measuring Electricity – watts, kilowatts, kilowatt-hours – calculating kilowatt-hour savings
  - Peak Time and Demand Response – load shifting, vampire load
- **Wrap-Up:**
  - Reflect on the concepts learned in the Program and identify how one can make a difference

Each chapter includes an industry related job profile, classroom activities, and Conserve at Home activities where students learn how to conserve at home with products from their kits.

# State Senator ■ GARY DAHMS

Proudly serving Brown, Lac qui Parle, Lyon,  
Redwood, Renville, and Yellow Medicine Counties

sen.gary.dahms@senate.mn ■ 651-296-8138



On Monday, May 22, the legislature adjourned its regular session as required by the state's constitution. At 12:01 a.m. on Tuesday, May 23, Governor Mark Dayton called the legislature into a Special Session. The four day Special Session ended early Friday morning, May 26. Legislators worked tirelessly on a responsible state budget for the 2018 and 2019 fiscal years. They also approved a nearly \$1 billion capital investment (bonding) bill, significant tax relief for Minnesota businesses and families, and a comprehensive transportation funding package.

This historically productive session finished much of the work left undone in previous years including:

- ★ The largest tax relief package in nearly two decades
- ★ The largest investment in roads and bridges since 2008
- ★ Reform and relief to the individual plan health insurance market
- ★ Passing REAL ID legislation, ensuring Minnesotans can fly without hassle
- ★ An overhaul of teacher licensure, making it easier for schools to hire qualified teachers and community experts
- ★ Nearly \$1 billion will be invested in tax relief and new, long-term funding for roads and bridges

I am very proud of the budget we put together. It is the result of true compromise between Governor Dayton and the legislature. Although we will not be in session again until February 2018, I encourage you to keep in touch. I look forward to seeing many of you at community events throughout the rest of the year.

Gary



*Senator Dahms is chairman of the Senate Commerce and Consumer Protection Finance and Policy Committee. He also serves on the committees of Capital Investment, E-12 Education Finance, E-12 Education Policy, and Rules and Administration.*

## A HISTORICALLY PRODUCTIVE 2017 Legislative Session



**Largest tax relief package**  
in nearly two decades



**Largest investment in roads**  
and bridges since 2008



**Health care premium relief**  
and insurance reform



**REAL ID driver's license fix**



**Teacher licensure overhaul**

### TAXES

Minnesotans will benefit from the largest tax relief package in nearly two decades. The bipartisan tax bill provides a \$650 million pro-growth tax plan that targets permanent relief to taxpayers and provides a significant boost to the economy, especially in Greater Minnesota.

We provided a reduction in income taxes for 350,000 seniors who rely on additional sources of income to supplement their Social Security benefits. With an income threshold of \$77,000, the maximum subtraction could be \$4,500 for married couples filing joint returns, a \$60,000 threshold with \$3,500 max subtraction for single head of household filers, and a \$38,500 threshold with \$2,250 max subtraction for married filing separately.

The new tax package also includes significant property tax relief for farmers and main street businesses, death tax relief, and tax relief for recent college graduates paying off student loans (the first of its kind in the nation).



**EDUCATION**

Schools in Greater Minnesota will benefit from key education policy provisions. To address the teacher shortage, legislators reformed teacher licensure laws to make it easier for schools to find and hire qualified teachers for hard to fill positions like special education, foreign languages, and career-focused electives. We repealed the “last in, first out” law, finally making it legal for school districts to consider teacher effectiveness (not just seniority) when making tough layoff decisions. Rural schools will receive more equitable funding with the investment of a 2% per pupil increase that goes directly to classroom expenses.

**CAPITAL INVESTMENT (BONDING)**

A \$997 million bonding bill passed with overwhelming bi-partisan support. The bill includes funding for a significant number of infrastructure projects including roads, bridges, rail lines, dams, and water treatment facilities, as well as significant investments in the state’s higher education institutions and natural resources. I chief authored the following bills for local area projects that were included in the final bonding bill:

- \$1.95 million – Granite Falls Pioneer Public Television
- \$700,000 – Redwood County Veterans Cemetery road
- \$270,000 – Agricultural Utilization Research Institute (AURI) expansion

**Senator Gary Dahms**

**2111 Minnesota Senate Building  
95 University Avenue West  
St. Paul, MN 55155**

**Phone: 651-296-8138  
Email: [sen.gary.dahms@state.mn](mailto:sen.gary.dahms@state.mn)**

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Facebook: [www.facebook.com/senatordahms](http://www.facebook.com/senatordahms)  
Twitter: [@sendahms](https://twitter.com/sendahms)**

**HIGHER EDUCATION**

The higher education budget bill prioritizes students, ensures the stability of our state’s institutions, and takes steps to address the potential future workforce shortage. Tuition increases at Minnesota State institutions are capped at 1% at two-year colleges for 2017-2018 academic year and frozen at both two-year and four-year institutions for the 2018-2019 school year.

**HEALTH CARE**

Legislators approved the first major reforms to the health insurance market since the implementation of MNsure. One reform uses state dollars to share in the cost burden for the 2% of sickest patients, thereby lowering premiums for the other 98% of people in the market. Legislators also provided emergency aid for families whose health insurance premiums skyrocketed up to 67% this year. In addition to premium relief, the legislature also opened the market up to allow for-profit HMOs who adhere to Minnesota’s strict standards to sell insurance in the state, providing additional options for consumers and increasing competition in the marketplace. Finally, patients with serious conditions are allowed more time to transition to new providers if their insurance networks changed.

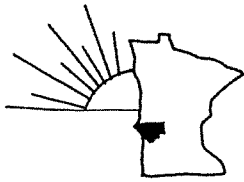


**VETERANS AND STATE GOVERNMENT**

We took care of those who serve us by providing more job training and college opportunities, assistance for active duty families faced with emergency expenses, and better care for aging vets. We hold government accountable and protect taxpayers from excessive spending by banning unnecessarily large severance payouts for highly paid government employees and creating a Legislative Budget Office as a check and balance to the executive branch.

**TRANSPORTATION**

Over the next two years, the \$300 million is invested in new, ongoing funding for roads, bridges and busses, with an additional \$256 million in one-time transportation funding planned in the bonding bill. Small town and city roads and bridges will receive special funding of \$45 million.



Countryside Public Health  
Division of Environmental Health  
201 13th Street South  
Benson, MN 56215  
320-843-4546

Type: Full  
Date: 05/30/17  
Time: 12:00:00  
Report: 0506171005

## Public Pool and Spa Inspection Report

Page 1

**Location:**

CITY OF MADISON/SWIMMING POOL  
404 6TH AVE  
MADISON, MN 56256  
Lac Qui Parle County, 37

**Establishment Info:**

ID #: 323  
Risk: High  
Announced Inspection: Yes

**License Categories:**

SP, SPX

Expires on: 04/30/18

**Operator:**

CITY OF MADISON

Phone #: 320-598-7373  
ID #:

The violations listed in this report include any previously issued orders and deficiencies identified during this inspection. Compliance dates are shown for each item.

The following orders were issued during this inspection.

### 8. USER SANITATION AND SAFETY

#### 08A1

4717.1650 Post the pool safety and sanitation rules in the pool area and the dressing rooms. The lettering of the signs must be at least one-fourth inch high.

The rules must include the following:

- a.) no person suspected of having a communicable disease which could be transmitted through use of the pool shall work at or use the pool;
- b.) persons with open blisters, cuts or any other considerable area of exposed subdermal tissue must be warned that these may become infected and advised not to use the pool;
- c.) any person using the pool must take a cleansing shower with soap and warm water before using the pool, after using the toilet, after applying lotion, or after using a sauna or steam room;
- d.) spitting, spouting water from the mouth, and blowing the nose in the pool is prohibited;
- e.) no running, or boisterous or rough play is permitted in the pool area or dressing rooms;
- f.) no glassware is allowed in the pool area;
- g.) no diving is permitted except in the designated areas; and
- h.) no pets or domestic animals are permitted in the pool area or dressing rooms.

POST THE USER SANITATION RULES IN EACH OF THE RESTROOMS.

Comply By: 06/06/17



Type: Full  
Date: 05/30/17  
Time: 12:00:00  
Report: 0506171005

# Public Pool and Spa Inspection Report

Page 2

CITY OF MADISON/SWIMMING POOL

## Pool Details and Calculations

1 - Swimming Pool: OUTDOOR

### Safety and Security Checks

(Checked items are in compliance)

Approved Drain Covers in Place: ☒  
Pool Access Door/Gate/Cover Secure: ☒  
Ladders and Hand Railings Secure: ☒  
Proper Life Saving Equipment Available: ☒  
Complete Pool Records and Documentation: ☒  
Required Life Guard Staff or Sign Posted: ☒

### Pool Chemistry and Flow

Chemical: Gas Chlorine  
Total: 7.8 Free: 7.8 Combined: 0.0  
Water Temp: 72 pH: 7.4  
Alkalinity: 120 Cyanuric: 0  
Current Flow Rate (GPM): 650  
Minimum Required Flow (GPM): 578

2 - Plunge Pool: OUTDOOR

### Safety and Security Checks

(Checked items are in compliance)

Approved Drain Covers in Place: ☒  
Pool Access Door/Gate/Cover Secure: ☒  
Ladders and Hand Railings Secure: ☒  
Proper Life Saving Equipment Available: ☒  
Complete Pool Records and Documentation: ☒  
Required Life Guard Staff or Sign Posted: ☒

### Pool Chemistry and Flow

Chemical: Liquid - Sodium Hypochlorite  
Total: 3.0 Free: 2.8 Combined: 0.2  
Water Temp: 75 pH: 7.4  
Alkalinity: 150 Cyanuric: 0  
Current Flow Rate (GPM): 100  
Minimum Required Flow (GPM): 50

## OPENING INSPECTION FOR THE 2017 SEASON.

**NOTE: Plans and specifications must be submitted for review and approval prior to new construction, remodeling or alterations to the premises or its facilities.**

I acknowledge receipt of the Countryside Public Health inspection report  
number 0506171005 of 05/30/17.

Certified Trained Operator: CHARLES L BLEYHL

Certification Number: CPO-508807 Expires: 01/28/21 Since: 04/21/11

**Inspection report reviewed with person in charge and left on site.**

Signed: Mailed

CHARLES BLEYHL  
OPERATOR

Signed: Suzanne E Paulson

Suzanne Paulson  
Environmental Health Specialist  
Benson  
320-843-4546  
Suzanne@countryside.co.swift.mn.us

# CITY COUNCIL CHECKLIST

6/23/2017

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Irrigation Flags of Honor	5/13/2013	Thole	CM, Parks	Installed	completed
Downtown Alleyway Water Problem	9/19/2013	Conroy	CM, Streets	paved curb to properly drain water	completed
Water Main Relocation - Cargill	2/28/2014		CM, Engineer	Mains installed, working on easements	completed
Disc Golf Course	3/10/2014	Conroy	CM	Delivery and installation complete by June	completed
Weed Control	5/27/2014	Zahrbock	Parks	sprayed and will continue to spray	completed
Junk Vehicles - Modify Ordinance	7/28/2014	Meyer	CM, Attorney	Proposed Ordinance	completed
Snow Removal Sidewalks	1/26/2015	Conroy	CM PW	Follow Ordinance Procedure	completed
Prairie Arts Center Bats	2/23/2015	Conroy	CM	Bat Guy followed up, some areas are going to need to be addressed	ongoing
Contracted Mowing Services	7/28/2014	Zahrbock	CM, Parks	Contracted with Richards Adams	ongoing
Lawn Ordinance	4/27/2015	Conroy	Streets	mowed and will continue to mow throughout year	ongoing
Swimming Pool Renovation	2/11/2013	Thole	CM, Parks	Donations remain	ongoing
Planning and Zoning updates	12/28/2015	Thole	CM	Ordinance to be approved	ongoing
Landscape Library-	11/2/2015	Thole	Parks	City Staff with design input from boards	ongoing
Pool House - Renovations	7/13/2015	Conroy	CM, Parks	Work in Progress	ongoing
Playground - Kiwanis Kiddie Park	7/13/2015	Meyer	CM, Parks	Wood Fiber complete, city to repair turf around edges	ongoing
Outside City Limits Properties	8/13/2012	Zahrbock	CM, Attorney	Letter sent and responded from LqP Env.	ongoing
Downtown District Maintenance Fund	11/23/2015	Zahrbock	CM	Dismissed	ongoing
Sump Pumps	8/22/2016	Thole	CM, PW	Ordinance approved and notices mailed to homes	ongoing
Grand Theatre - Seat Project	5/11/2015	Meyer	CM	City will be fiscal agent and deliver acknowledgment	ongoing
Outside City Limits Properties	8/8/2016	Zahrbock	CM, Attorney	City Attorney to address with County Board	ongoing
Tree Trimming	9/26/2016	Meyer	CM, PW	obstructed sidewalks/streets documented and assigned	ongoing
Prairie Arts Center Steps	2/8/2016	Thole	CM	No work at this time for 2016	ongoing
Prairie Arts Windows	11/9/2015	Thole	CM	Local contractor to board windows	ongoing
City Garage	4/20/2017	Thole, Fernholz	CM	Contractor contacted to evaluate methods	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Create task force	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA contact	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Reported on MNDOT list of projects	ongoing
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Seeking bids from contractors 2017	ongoing
Hazardous Houses	4/20/2017	Thole	CM, Attorney	Performed 2017 annual inspection letters issued.	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Committee meeting June 29th	ongoing
Daycare Shortage	5/8/2017	EDA	CM, Zahrbock	Continue Community Conversation	ongoing
Theater/Public Restrooms	5/8/2017	EDA	CM, Meyer	Continue Community Conversation/CIP list	ongoing
Community/Rec/Senior Center	5/2/2017	EDA	CM, Conroy	Site Visit with S.E.H July 10th 1pm	ongoing



**BOLTON  
& MENK**

Real People. Real Solutions.

2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

June 22, 2017

Honorable Mayor Thole,  
Members of the City Council and City Manager, Val Halvorson  
City of Madison  
404 6<sup>th</sup> Avenue  
Madison, MN 56256

Re: 2017 General Engineering  
Madison, Minnesota  
BMI Project No: W14.112960

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project. This was for laying out the future development North of Fairway View 2<sup>nd</sup> Addition.

I recommend total payment be made in the amount of \$1,380.00. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

Bolton & Menk, Inc.

**Phillip Deschepper, P.E.**  
City Engineer

Enclosures



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.  
 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)  
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



\* 2 0 1 7 \*



\* 0 2 0 4 4 6 1 \*



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City of Madison  
 Val Halvorson, City Manager  
 City Hall  
 404 6th Avenue  
 Madison, MN 56256-1237

June 16, 2017

Project No: W14.112960

Invoice No: 0204461

**Madison/2017 General Engineering****Professional Services**

	Hours	Rate	Amount	
Project Design Engineer				
Clemens, Jason	12.00	115.00	1,380.00	
<i>Development Layout</i>				
Totals	12.00		1,380.00	
<b>Total Labor</b>				<b>1,380.00</b>
		<b>Total this Invoice</b>		<b>\$1,380.00</b>

Notice: A finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.





## Financial Planning Develops Consensus – and Gets Projects Done

By [Todd Hagen](#), Senior Municipal Advisor



Is your community staring down a long list of capital projects and wondering how you can afford them? Are street projects competing with operations for scarce levy dollars? One effective way to sort through what your city can afford is a Financial Management Plan. A Financial Management Plan establishes goals and objectives for public services, and integrates operational and capital budgets into a comprehensive financial document that guides future decision-making.

The Financial Management Plan does not replace the annual budget process – it enhances it. By identifying needs over a multi-year period, elected officials can establish a vision and priorities for the community – and determine the affordability of funding both operations and capital projects. The rating agencies prefer communities that take a multi-year approach to budgeting. A Financial Management Plan accomplishes this objective and can identify financial obstacles before they occur.

The first step in completing a Financial Management Plan is to assess existing financial strengths and weaknesses by reviewing several key financial indicators. Once an assessment of a community's current financial condition is established, discussion can then focus on service delivery and long-term operational needs. To what extent is a program or service consistent with the organizational mission and priorities, and how are they changing? Forecasts that project revenues and expenditures over a multi-year period will evaluate potential changes to service delivery, such as expanded fire protection.

For capital improvements, the Financial Management Plan clearly shows which items may be paid for with cash and which projects will require the issuance of debt. It can be used to determine an appropriate phasing of improvements to manage their tax impact.



*The City of Barnesville, MN used its Financial Management Plan to establish a new street assessment policy and determine which street projects it could undertake in the next five years.*



In summary, a Financial Management Plan will:

- Establish a consensus around priorities for operational and capital needs.
- Determine the overall impact to taxpayers.
- Increase community support for projects.
- Make budgeting decisions less time consuming.

The process to develop a Financial Management Plan should be designed to fit the particular needs of a community. Ehlers can work with staff to develop a plan and present findings to the Governing Body, or we can facilitate a series of workshops with staff and elected officials to develop the plan together. Using Ehlers to facilitate and guide the workshops enables staff to participate in strategic discussions with elected officials – making future budgeting decisions easier. Contact your Ehlers Municipal Advisor to learn more about a Financial Management Plan.

#### IMPORTANT INFORMATION: PLEASE READ

The information contained herein reflects, as of the date hereof, the view of Ehlers & Associates, Inc. (or its applicable affiliate providing this publication) ("Ehlers") and sources believed by Ehlers to be reliable. No representation or warranty is made concerning the accuracy of any data compiled herein. In addition, there can be no guarantee that any projection, forecast or opinion in these materials will be realized. Past performance is neither indicative of, nor a guarantee of, future results. The views expressed herein may change at any time subsequent to the date of publication hereof. These materials are provided for informational purposes only, and under no circumstances may any information contained herein be construed as "advice" within the meaning of Section 15B of the Securities and Exchange Act of 1934, or otherwise relied upon by you in determining a course of action in connection with any current or prospective undertakings relative to any municipal financial product or issuance of municipal securities. Ehlers does not provide tax, legal or accounting advice. You should, in considering these materials, discuss your financial circumstances and needs with professionals in those areas before making any decisions. Any information contained herein may not be construed as any sales or marketing materials in respect of, or an offer or solicitation of municipal advisory service provided by Ehlers, or any affiliate or agent thereof. References to specific issuances of municipal securities or municipal financial products are presented solely in the context of industry analysis and are not to be considered recommendations by Ehlers.



Ehlers Investment Partners, LLC

[www.EhlersInvest.com](http://www.EhlersInvest.com)

(800) 717-9742

Managing Investments For Your Community's Future.



## INVESTMENT SERVICES TO HELP YOUR COMMUNITY.

### INDEPENDENT INVESTMENT ADVISOR

With safety, liquidity and yield as our fundamental objectives, EIP will craft a cash flow analysis and overall investment plan in partnership with you. Your customized investment portfolio will:

- Shift burden off staff to manage your investments
- Handle all reporting to governing bodies
- Manage relationships with bankers and brokers

### EXTENSION OF YOUR STAFF

As a fiduciary, EIP supports your community through improved communication to governing boards, intergration of cash flow analysis with investment management to optimize returns, consultative services, and the expertise to manage third-party financial services.



### INVESTMENT STRATEGY

Together, we'll define investment goals and create a strategic plan to achieve them. EIP will review your strategy regularly to ensure it is meeting objectives and capitalizing on current market conditions. Investment strategy includes:

- Managing liquidity
- Minimizing market risk
- Maximizing returns within defined risk parameters
- Or a combination of objectives



### INVESTMENT OF BOND PROCEEDS

EIP's established network gives you access to most major primary and secondary dealers, and many community-based financial institutions to invest bond proceeds. All investments are competitively bid, with securities protected with custodial and safekeeping services provided by an independent third-party custodian in the client's name.

Ehlers Investment Partners, a full service provider, focuses on municipal investment management and treasury services. Below are a few of the ways we differ from other providers.

		Bank/Broker	Municipal Pooled Funds
Fiduciary - Must act in your best interest	<b>Yes</b>	Not Required	Not Required
Governmental Investment Experts	<b>Yes</b>	Not Required	Yes
Cash Flow Analysis	<b>Yes</b>	Not Required	Not Required
Comprehensive Portfolio Management	<b>Yes</b>	Not Required	Not Required
Consolidated Reporting	<b>Yes</b>	Not Required	Not Required
Transparent Fees	<b>Yes</b>	Not Required	Not Required
Treasury Consulting Services	<b>Yes</b>	Not Required	No

Visit — <https://www.dol.gov/sites/default/files/ebsa/laws-and-regulations/rules-and-regulations/completed-rulemaking/1210-AB32-2/conflict-of-interest-chart.pdf> to review the Department of Labor's Conflict of Interest chart.

### WHY EHLERS INVESTMENT ADVISORS

**FIDUCIARY RESPONSIBILITY** – EIP adheres to all fiduciary regulations of a true independent investment advisory firm. We operate in your best interest and serve as your investment department.

**'HANDS ON' EXPERIENCE** – We have a clear understanding of the complexities of the municipal market, our clients' financial objectives, and the state and federal regulations that dictate how governments invest.

**TRUST** – Financial advice should be free of conflicts of interest. The EIP staff are regulated investment advisors. Our allegiance is to the local governments we serve.

**CUSTOMIZED OPTIONS** – Every service we deliver is customized to address a community's unique situation, objectives and needs.

### EHLERS INVESTMENT PARTNERS' MISSION

is simple – consider only the best interests of our clients by providing local government officials with convenience, confidence and peace of mind to help them effectively and safely manage investments for their community's future.

**CITY OF MADISON, MINNESOTA  
RESOLUTION 17-26**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION TEMPORARILY WAIVING THE LIQUOR ORDINANCE IN SLEN  
PARK DURING THE JUNE 28, 2017 BLOCK PARTY FROM 5PM TO 7PM**

**WHEREAS** the City of Madison with the Madison Chamber of Commerce, and the Madison Kiwanis will be hosting a community Block Party on June 28, 2017 between 5pm and 7pm at Slen Park; and

**WHEREAS** the Block Party organizes wish to have beer as well as non-alcoholic beverages served by a licensed caterer during the event.

**NOW THEREFORE BE IT RESOLVED** that the City Council of Madison, Lac qui Parle County, Minnesota temporarily waives the liquor ordinance banning the consumption of alcoholic beverages in City Parks for the period of the Block Party on June 28, 2017 between the hours of 5pm and 7pm.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 17-26 was declared duly passed and adopted this 26<sup>th</sup> day of June, 2017.

\_\_\_\_\_  
Maynard Meyer  
Acting Mayor

Attest: \_\_\_\_\_  
Kathleen Weber  
City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 17-27**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION CONFIRMING SWIMSUIT REIMBURSEMENT  
POLICY FOR MADISON SWIMMING POOL EMPLOYEES**

**WHEREAS**, The City of Madison has historically reimbursed employees of the Madison Swimming Pool the cost to purchase one (1) swimsuit per swimming season; and

**WHEREAS**, Said swimsuit must conform to appropriate fit and style as designated by the Swimming Pool Manager and be worn while on duty at the Madison Swimming Pool; and

**WHEREAS**, Said swimsuit reimbursement amount is determined by the City Manager;  
and

**WHEREAS**, The employee must submit a voucher and proof of purchase receipt to the City Hall Business Office at the time of reimbursement request; and

**WHEREAS**, the Madison City Council is wishing to confirm this policy in writing.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Madison, Minnesota, hereby confirms the City's policy to reimburse employees of the Madison Swimming Pool for the cost to purchase one (1) swimsuit per swimming season.

Upon vote taken thereon, the following voted:

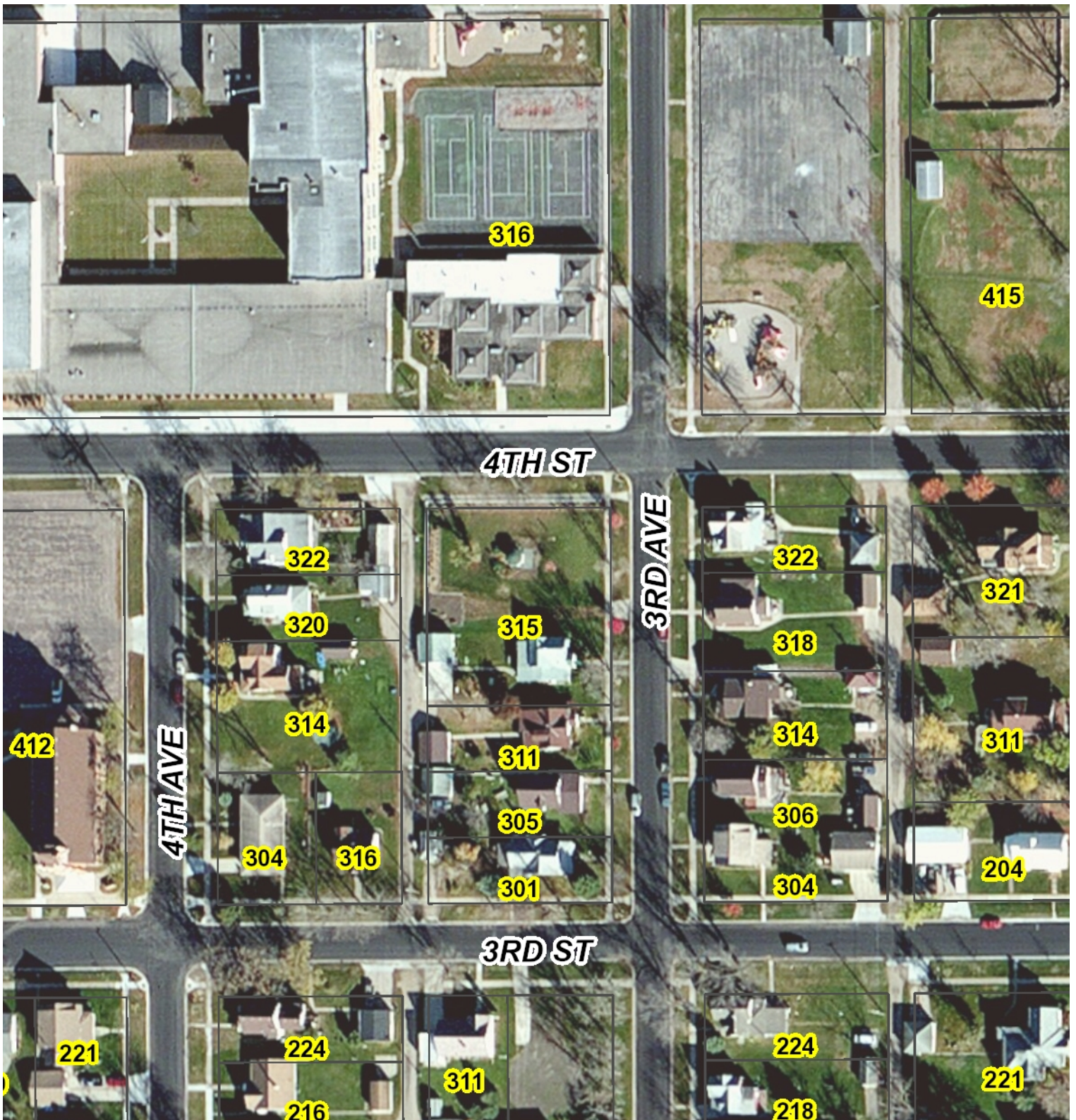
For:  
Against:  
Absent:

Whereupon said Resolution No. 17-XX was declared duly passed and adopted this 26th day of June, 2017.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Kathleen Weber  
City Clerk





0 146 Feet



**BOLTON  
& MENK**

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**Disclaimer:**

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Madison is not responsible for any inaccuracies herein contained.

© Bolton & Menk, Inc - Web GIS 6/5/2017 12:06 PM

City of Madison

Lac Qui Parle County, MN

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St. Michael the Archangel Church

Previous Gambling Permit Number: X-37005-16-010

Minnesota Tax ID Number, if any: \_\_\_\_\_

Federal Employer ID Number (FEIN), if any: 41-0764100

Mailing Address: 412 W 3rd Street

City: Madison State: MN Zip: 56256 County: Lac qui Parle

Name of Chief Executive Officer (CEO): Rev. Brian W. Oestreich

Daytime Phone: 320-598-3690

Email: stmichael1891@gmail.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Michael the Archangel Church

Address (do not use P.O. box): 412 W 3rd Street

City or Township: Madison Zip: 56256 County: Lac qui Parle

Date(s) of activity (for raffles, indicate the date of the drawing): September 17, 2017

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards

☒ Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$ \_\_\_\_\_)

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under **List of Licensees**, or call 651-539-1900.



## SCHEDULED CLAIMS LIST

UP CK # 54803-54832

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
03054401	1	6/22/17	6/22/17	68 AMERICAN SOLUTIONS FOR BU ADMIN-UTIL BILLS	1,005.78	101 101-41320-202	1
				INVOICE TOTAL	1,005.78		
				VENDOR TOTAL	1,005.78		
2901 BENNETT OFFICE TECHNOLOGI							
259460	1	6/22/17	6/22/17	ADMIN-COPIER MAINT	342.65	101 101-41320-404	1
				INVOICE TOTAL	342.65		
				VENDOR TOTAL	342.65		
408 C EMERY NELSON INC							
30583	1	6/22/17	6/22/17	WT-HYTREX FILTER	584.40	601 601-49400-238	1
				INVOICE TOTAL	584.40		
				VENDOR TOTAL	584.40		
659 DAVE'S PLUMBING HEATING &							
9342	1	6/22/17	6/22/17	POOL-SLIDE HEATER	45.00	101 101-45124-409	1
				INVOICE TOTAL	45.00		
				VENDOR TOTAL	45.00		
3134 DETOY'S FAMILY RESTAURANT							
062217	1	6/22/17	6/22/17	GEN-COLESRAW-CUST APPRE	294.98	101 101-49250-493	1
				INVOICE TOTAL	294.98		
				VENDOR TOTAL	294.98		
811 FRONTIER COMM OF MN							
062217	1	6/22/17	6/22/17	WT-CIRCUIT 6/17	43.43	601 601-49400-321	1
				INVOICE TOTAL	43.43		
				VENDOR TOTAL	43.43		
810 G & K SERVICES							
6007791719	1	6/22/17	6/22/17	SEW-SHOPTOWEL/MAT	7.41	602 602-49450-219	1
	2			STR-SHOPTOWEL/MAT	105.00	101 101-43100-209	1
				INVOICE TOTAL	112.41		
				VENDOR TOTAL	112.41		
976 HEATHER NURSERY							
128596	1	6/22/17	6/22/17	WT-WT PLANT LANDSCAPE	358.56	601 601-49440-406	1
				INVOICE TOTAL	358.56		
				VENDOR TOTAL	358.56		
1124 ITRON							
452077	1	6/22/17	6/22/17	WT-HANDHELD SUPPORT/MAIN	553.66	601 601-49400-404	1
	2			SEW-HANDHELD SUPPORT/MAI	553.66	602 602-49450-404	1
	3			ELEC-HANDHELD SUPPORT/MA	553.66	604 604-49570-404	1

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				INVOICE TOTAL	1,660.98				
				VENDOR TOTAL	1,660.98				
062217	1	6/22/17	6/22/17	762 JOHN DEERE FINANCIAL AMB-WASH JOB	50.00	201		201-44100-212	1
	2			PARKS-BUSHING	20.08	101		101-45200-221	1
				INVOICE TOTAL	70.08				
				VENDOR TOTAL	70.08				
JT17-16602	1	6/22/17	6/22/17	3358 JT SERVICES STR-HANDHOLE/STR LIGHTIN	174.25	101		101-43100-237	1
				INVOICE TOTAL	174.25				
				VENDOR TOTAL	174.25				
062217	1	6/22/17	6/22/17	1623 MADISON WELDING & REPAIR CREDIT-PARKS-BB FIELD	178.55	101		101-45200-406	1
	2			PARKS-CONTRACTUAL	205.00	101		101-45200-409	1
	3			PARKS-GROUND MAINT	58.52	101		101-45200-406	1
				INVOICE TOTAL	84.97				
				VENDOR TOTAL	84.97				
9187	1	6/22/17	6/22/17	3118 METERING & TECHNOLOGY SOL WT-METERS	747.90	601		601-49440-539	1
				INVOICE TOTAL	747.90				
				VENDOR TOTAL	747.90				
062217	1	6/22/17	6/22/17	1841 MN DEPT OF COMMERCE ELEC-1ST QTR ASSESSMENTS	287.15	604		604-49550-438	1
				INVOICE TOTAL	287.15				
				VENDOR TOTAL	287.15				
0073230I	1	6/22/17	6/22/17	1847 MN DEPT. OF LABOR & IND. LIB-ELEV LICENSE	100.00	101		101-45500-401	1
				INVOICE TOTAL	100.00				
01648751	1	6/22/17	6/22/17	WT-PRESS VESSEL REGIS	10.00	601		601-49400-437	1
				INVOICE TOTAL	10.00				
0165043I	1	6/22/17	6/22/17	STR-GARAGE-PRESS VESSEL	10.00	101		101-43100-437	1
				INVOICE TOTAL	10.00				
				VENDOR TOTAL	120.00				
062217A	1	6/22/17	6/22/17	1865 MN ENERGY RESOURCES LIQ-NAT GAS 5/17	26.01	609		609-49750-380	1
				INVOICE TOTAL	26.01				
062217B	1	6/22/17	6/22/17	FIRE-NAT GAS 5/17	55.62	101		101-42200-380	1

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				INVOICE TOTAL	55.62				
062217C	1	6/22/17	6/22/17	FIRE-NAT GAS 5/17	58.31	101		101-42200-380	1
				INVOICE TOTAL	58.31				
062217D	1	6/22/17	6/22/17	STR-NAT GAS 5/17	40.41	101		101-43100-380	1
	2			ELEC-NAT GAS 5/17	40.40	604		604-49570-380	1
				INVOICE TOTAL	80.81				
062217E	1	6/22/17	6/22/17	WT-NAT GAS 5/17	66.48	601		601-49400-380	1
				INVOICE TOTAL	66.48				
062217F	1	6/22/17	6/22/17	PAC-NAT GAS 5/17	65.85	101		101-45180-380	1
				INVOICE TOTAL	65.85				
062217G	1	6/22/17	6/22/17	CTY HALL-NAT GAS 5/17	51.50	101		101-41940-380	1
				INVOICE TOTAL	51.50				
062217H	1	6/22/17	6/22/17	POOL-NAT GAS 5/17	1,138.85	101		101-45124-380	1
				INVOICE TOTAL	1,138.85				
062217I	1	6/22/17	6/22/17	AMB-NAT GAS 5/17	90.33	201		201-44100-380	1
				INVOICE TOTAL	90.33				
				VENDOR TOTAL	1,633.76				
062217	1	6/22/17	6/22/17	1920 MN VALLEY REC SEW-UTILITY EXP	68.95	602		602-49450-380	1
				INVOICE TOTAL	68.95				
				VENDOR TOTAL	68.95				
062217	1	6/22/17	6/22/17	3392 MOEN, MARY ANN WT-FLAG FOR WT PLANT	15.50	601		601-49440-201	1
				INVOICE TOTAL	15.50				
				VENDOR TOTAL	15.50				
062217	1	6/22/17	6/22/17	1541 MVTL LABORATORIES INC WT-REGULAR TESTING	68.95	601		601-49400-409	1
				INVOICE TOTAL	68.95				
				VENDOR TOTAL	68.95				
062217	1	6/22/17	6/22/17	2074 NORTHLAND TRUST SERVICES, EAST-BOND INT	4,712.50	614		614-46330-602	1
				INVOICE TOTAL	4,712.50				
				VENDOR TOTAL	4,712.50				
062217	1	6/22/17	6/22/17	2101 SUSIE OLSON POOL-FIRST AID SUPPLIES	39.15	101		101-45124-219	1
				INVOICE TOTAL	39.15				

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				VENDOR TOTAL	39.15				
062217	1	6/22/17	6/22/17	2130 PANTRY CAFE GEN-POTATOE SALAD-CUST A	432.00	101		101-49250-493	1
				INVOICE TOTAL	432.00				
				VENDOR TOTAL	432.00				
062217	1	6/22/17	6/22/17	2252 PITNEY BOWES RESERVE ACCO ADMIN-POSTAGE(ACCT#36491	1,500.00	101		101-41320-322	1
				INVOICE TOTAL	1,500.00				
				VENDOR TOTAL	1,500.00				
062217	1	6/22/17	6/22/17	3389 SCHMITT, RYAN POOL-SLIDE SIGN	180.00	101		101-45124-409	1
				INVOICE TOTAL	180.00				
				VENDOR TOTAL	180.00				
062217	1	6/22/17	6/22/17	2455 SELECT ACCOUNT ADMIN-6/17 PART FEE	5.71	101		101-41320-409	1
				INVOICE TOTAL	5.71				
				VENDOR TOTAL	5.71				
062217	1	6/22/17	6/22/17	3391 SKALLERUD, NICOLE REIMB FOR POOL PASS-N SK	28.07	101		101-34720	1
	2			REIMB FOR POOL PASS-N SK	1.93	101		101-21650	1
				INVOICE TOTAL	30.00				
				VENDOR TOTAL	30.00				
3304205	1	6/22/17	6/22/17	3048 SPEE-DEE DELIVERY SERVICE WT-REGULAR SHIPPING	39.78	601		601-49400-409	1
	2			SEW-REGULAR SHIPPING	102.03	602		602-49450-409	1
				INVOICE TOTAL	141.81				
				VENDOR TOTAL	141.81				
062217	1	6/22/17	6/22/17	3022 TUCKETT DANIEL SR. ADMIN-FOLD/STUFF ENVELOP	150.00	101		101-41320-202	1
				INVOICE TOTAL	150.00				
				VENDOR TOTAL	150.00				
062217	1	6/22/17	6/22/17	2830 VERIZON WIRELESS STR-CELL 5/17	66.73	101		101-43100-321	1
	2			WT-CELL 5/17	43.53	601		601-49400-321	1
	3			SEW-CELL 5/17	43.53	602		602-49450-321	1
	4			ELEC-CELL 5/17	87.35	604		604-49570-321	1
	5			AMB-CELL 5/17	22.82	201		201-44100-321	1
				INVOICE TOTAL	263.96				

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
VENDOR TOTAL					263.96				
062217	1	6/22/17	6/22/17	2960 JEFFREY T WOLLSCHLAGER ELEC-LOAD BLACK DIRT	125.00	604		604-49570-380	1
INVOICE TOTAL					125.00				
VENDOR TOTAL					125.00				
BANK 1 - KLEIN/UNITED PR TOTAL					15,299.83				
TOTAL MANUAL CHECKS					.00				
TOTAL E-PAYMENTS					.00				
TOTAL PURCH CARDS					.00				
TOTAL ACH PAYMENTS					.00				
TOTAL OPEN PAYMENTS					15,299.83				
GRAND TOTALS					15,299.83				