

CITY OF MADISON
AGENDA AND NOTICE OF MEETING

Regular Meeting of the City Council – **5:00 P.M.**

Monday, July 24, 2017

Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the minutes of the July 10, 2017 regular meeting are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

- | | |
|--|---------|
| A. Cash and Investment Balance – June 2017 - receive | Page 5 |
| B. HRA Board Meeting – July 2017 – receive | Page 6 |
| C. Notice of WAPA Public Forum – July 2017 – receive | Page 14 |
| D. Pioneerland 2018 Budget Request – receive | Page 16 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 17

- A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)
- B. Engineer Update. A DISCUSSION and MOTION may be in order. (Manager, Council)
- C. MPCA WWTP Permit Compliance Review. A DISCUSSION and MOTION may be in order. (Manager, Council)

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- D. MN Historical Society Grant Update. A DISCUSSION may be in order. (Manager, Council)

E. Madison Public Library Report – Deb Lanthier. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 19

F. Small Cities Development Grant – Teresa Schreurs (DSI) A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 25

G. Liquor Resolution

H. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIMS

Page 26

A copy of the Schedule Payment Report of bills submitted July 11, 2017 through July 24, 2017 is attached for approval for Check No. 54932 through Check No. 55008. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
JULY 10, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, July 10, 2017, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and Deputy City Clerk Angela Amland.

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the Agenda was approved. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Volk, seconded by Conroy and carried, minutes of the June 26, 2017 meeting were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

Community/Rec/Senior Center

Mayor Greg Thole gave an update on the meeting he had earlier that day with SEH. The taskforce team created to work on this project includes Brian Bergstrom, Architect from SEH in St. Cloud, Maynard Meyer, Greg Thole, Val Halvorson, Kipp Stender, Erik Boehnke, and Adam Conroy. They walked through the MMN Elementary school and created some dreams/ideas together. It was noted that there are 6 very nice rooms to use on the 2nd floor. Bergstrom, has worked with other communities thru this process and will consider all of these ideas and see what he can make of it. He will call back with plans that sound feasible. It was also noted that they will continue to incorporate plans for this facility to include MLH activities.

LOP SHERIFF REPORT

Lac qui Parle County Sheriff, Allen Anderson gave his official announcement as Sheriff. He was happy to report that they are fully staffed now. The Sheriff's Office has two new deputies, Alex "AJ" Anderson and Joe Skelly. Anderson also announced Deputy Kevin Monson's retirement after 34 years. He noted that parking and animal complaints should be and will be addressed by the Sheriff's Office. Anderson is requesting that if you are aware of a scam, please contact his department so they can report the information to the FBI. Anderson also commented on how well the Fourth of July event went. They are

now preparing for their participation in Dragon Fest. Anderson also reported that they received their first new squad vehicle that was used in the parade. The second one should be coming next week. Anderson also noted he is working with Halvorson on an Emergency Management Process.

2016 AUDIT PRESENTATION

Daryl Kanthak of Meulebroeck, Taubert & Co. presented the 2016 Audit Report including activity through December 31, 2016. Mr. Kanthak pointed out a statement in the audit, which states that the Madison Fire Relief Association has not complied with the GASB 68 reporting requirement relating to pension liability. He noted that the association does not have an actuary report done and is not required to have “full blown audit” but does have books examined every year. Non-compliance with GASB 68 will not present a problem as far as the State is concerned, but may result in slightly higher interest rate on future bond issues. He noted that the majority of their clients are in the same position.

Mr. Kanthak presented City Council with a detailed explanation of all fund activity and balance. He also compared the 2016 actual amounts to 2016 budget amounts and 2015 actual amounts. He noted that the total fund balance is \$1,237,606.00, which is a good reserve, as it would cover 3.5 months of City’s expenses.

Upon motion by Zahrbock, seconded by Conroy and carried, Council accepted the 2016 Audit Report as presented and authorized City Clerk Weber to make adjusting entries as listed.

BROADBAND COMMITTEE REPORT

Terry Ocana, a community expert on the Broadband Committee, gave Council a brief history and an update on the City of Madison Broadband Project. He noted the committee began in late 2015 because of the concern of internet services being unavailable and unreliable with the primary goal to facilitate meetings, survey the community, and deliver conclusions and recommendations to the City Council. The committee accomplished their goal, and with nothing further to pursue, is requesting to be put on hold for one year. Mediacom completed their upgrade to Madison in June 2017 and is installing Fiber to businesses upon request. Councilmember Meyer commented on Farmer’s Mutual, noting that we did try to work with them. However, after the initial conversation, we did not receive any other information or funding from them. This led the committee to seek other options. Ocana complemented City Manager Val Halverson on her research feasibility study and commended her for her due diligence to not take at face value and go with what was originally presented. She also encouraged Mediacom to step up their game. Although there are still issues with Mediacom, this service is looking very good. Mayor Thole also commended Val and the committee for a job well done. Council gave permission for the committee to put this broadband project on hold and to reevaluate in one year. If nothing further is needed at that time, the committee will disband.

(Councilmember Paul Zahrbock left meeting early at 6:08 pm)

MADISON ARTS COUNCIL

Dana Conroy and Renee Ehlenz informed the council of a Southwestern Minnesota Arts Council (SMAC) Legacy Art Grant of up to \$20,000 that they want to pursue in order to build an outdoor musical instrument park in Madison. The grant deadline is July 26th. The Madison Arts Council would have to cover 20% and plans to work with the City of Madison and the Madison Library in order to acquire the property, as well as, design the sitting park in order to accommodate all needs. Council agreed they should pursue and advised them to work on putting it on Main Street by the theater and to also work with the Library Board. Ehlenz and Conroy will present their idea to the Library Board at their meeting on

July 17th. Councilmember Tim Volk volunteered to attend the Library meeting, as Halvorson is on vacation and unable to attend. Councilmembers agreed that the Madison Arts Council should take over the next fundraising Block Party event.

STREET CLOSURE

Upon motion by Meyer, seconded by Volk and carried, the Street Closure was approved for Dragon Fest on July 14th and 15th – 7th Ave from 2nd St to 1st St - 2nd St from 7th Ave to alley - 5th Ave from 3rd St to 2nd St - 6th Ave from 3rd St to 2nd Ave.

SMALL CITIES DEVELOPMENT PROGRAM

The City of Madison has received notice that its grant application for a 2017 Small Cities Development Grant was approved in the amount of \$642,295. City Manager Halvorson noted that Theresa Schreurs of Development Services, Inc. will attend the next meeting to assist Council with the next steps in the grant process. The City is required to complete a Conflict of Interest Disclosure Form prior to August 14, 2017.

CITY MANAGER REPORT

USDA Compliance Review: Kathy Weber was acknowledged by Halvorson for her hard and accurate work completing and passing the USDA Compliance Review. It was stated that the City of Madison is in compliance and that the facility appears to be very well maintained. Included in the review was an ethnicity survey for customers and employees, compiling of utility rates, a nondiscriminatory statement, facility compliance checklist, language plan, code of ethics, audits and emergency plan requirements. Halvorson noted that not all USDA bond issues were refinanced due to the fact that Rural Development loans are spread out over 40 years. When refinancing, the debt is spread out for 30 years. When the refinancing options were reviewed last fall, it was not economically beneficial at that time.

Telephone System: Halvorson informed Council that there is a lot of work happening very quickly with the new IP Phone System through Frontier. There will be training for all employees on July 17 and 18. The official switch over will happen after hours on July 18.

Western MN Prairie Waters: Western MN Prairie Waters will be in Madison on Friday July 14th, Stinker Day, for promotional video footage. They will use a drone to take pictures between Noon-1:30.

Alcohol Sales in City Parks/Madison Memorial Field: City Manager Halvorson noted that city ordinance prohibits the consumption of beer and/or alcohol in city parks, except that 3.2 beer can be consumed at the softball field along Highway 75 north if dispensed from the on-site concession stand. She is recommending that the City Council establish a policy requiring licensed liquor caterers to obtain council approval prior to selling or distributing any alcoholic beverages in any city parks or public areas. An application fee could be established if desired. This matter will be discussed at the next meeting.

MAYOR/COUNCIL REPORTS

2016 Population Estimate: Councilmember Maynard Meyer commented on the 2016 population estimate of 1476. He was happy to report that we gained 6 people in Madison since the 2014 estimate of 1470.

Public Announcement: Halvorson requested Meyer to put a public announcement on the radio reminding all residents of the city's ordinance relating to legal parking of recreational vehicles.

Acknowledgements: Mayor Greg Thole commended the City of Madison Public Works Department and wanted to thank them all for their hard work. He commented how they have gone above and beyond by assisting with all of the events going on in the City of Madison. Thole also recognized LeRoy Bleyhl for his excellent mosquito control this summer.

Kiwanis Park: Maynard Meyer noted that the block party at Slen Park brought in \$3,248.77 for the Kiwanis Park playground equipment. He was excited to report there is only a couple of hundred left to raise for this \$50,000 project.

DISBURSEMENTS

Upon motion by Volk, seconded by Conroy and carried, Council approved disbursements for bills submitted June 26th and July 10th, 2017. These disbursements include United Prairie Check Nos. 54882-54930.

There being no further business, motion to adjourn was made by Conroy and seconded by Meyer. Meeting adjourned at 6:58 p.m.

Greg Thole – Mayor

ATTEST:

Angela Amland – Deputy City Clerk

Cash and Investment Balances
Date: June 30, 2017

Fund	Acct No.	Cash Balance	Acct No.	KleinBank MM	Acct No.	First Empire	Acct Number	Cetera	
General Fund	101-10100	\$ 618,126.14	101-10107	\$ 3,711.38	101-10111	\$ 100,000.00	101-10112	\$ -	\$ 721,837.52
Ambulance Fund	201-10100	\$ 47,514.19	201-10107	\$ -	201-10111	\$ -	201-10112	\$ 200,000.00	\$ 247,514.19
EDA Fund	211-10100	\$ 28,541.93	211-10107	\$ -	211-10111	\$ -	211-10112	\$ -	\$ 28,541.93
1998 Storm Sewer	305-10100	\$ 19,923.76	305-10107	\$ -	305-10111	\$ 99,000.00	305-10112	\$ -	\$ 118,923.76
2009 GO Temp. Imp.	308-10100	\$ 8,040.65	308-10107	\$ -	308-10111	\$ -	308-10112	\$ -	\$ 8,040.65
Inf. Replace. DS	350-10100	\$ (25,483.18)	350-10107	\$ -	350-10111	\$ -	350-10112	\$ -	\$ (25,483.18)
2015 GO Refunding	351-10100	\$ (91,679.02)	351-10107	\$ -	351-10111	\$ -	351-10112	\$ -	\$ (91,679.02)
2016 GO Ref/Wt Rev	353-10100	\$ (23,719.76)	353-10107	\$ -	353-10111	\$ -	353-10112	\$ -	\$ (23,719.76)
WWTP Project	402-10100	\$ (173,724.13)	402-10107	\$ -	402-10111	\$ -	402-10112	\$ -	\$ (173,724.13)
Water Tower Proj	403-10100	\$ 11,805.99	403-10107	\$ -	403-10111	\$ -	403-10112	\$ -	\$ 11,805.99
Water Fund	601-10100	\$ 154,179.91	601-10107	\$ -	601-10111	\$ -	601-10112	\$ -	\$ 154,179.91
Sewer Fund	602-10100	\$ 187,293.37	602-10107	\$ -	602-10111	\$ 400,000.00	602-10112	\$ -	\$ 587,293.37
Sanitation Fund	603-10100	\$ 124,530.66	603-10107	\$ -	603-10111	\$ -	603-10112	\$ -	\$ 124,530.66
Electric Fund	604-10100	\$ 439,972.86	604-10107	\$ -	604-10111	\$ 1,800,000.00	604-10112	\$ -	\$ 2,239,972.86
Storm Sewer Fund	605-10100	\$ 55,339.82	605-10107	\$ -	605-10111	\$ -	605-10112	\$ -	\$ 55,339.82
Liquor Fund	609-10100	\$ 53,974.69	609-10107	\$ -	609-10111	\$ -	609-10112	\$ -	\$ 53,974.69
Eastview Fund	614-10100	\$ 13,150.26	614-10107	\$ -	614-10111	\$ 100,000.00	614-10112	\$ -	\$ 113,150.26
Reserve Fund	851-10100	\$ 383,269.42	851-10107	\$ -	851-10111	\$ -	851-10112	\$ 400,000.00	\$ 783,269.42
		\$ 1,831,057.56		\$ 3,711.38		\$ 2,499,000.00		\$ 600,000.00	\$ 4,933,768.94
SCDP Rev Loan	202-10103	\$ 64,969.61		\$ -		\$ -		\$ -	\$ 64,969.61
EDA Rev Loan Fund	212-10105	\$ 149,244.80		\$ -		\$ -		\$ -	\$ 149,244.80
EDA Dwn Pay Fund	213-10105	\$ 0.68		\$ -		\$ -		\$ -	\$ 0.68
Select Account	850-10102	\$ 5,053.98		\$ -		\$ -		\$ -	5053.98
Grand Total Cash and Investments		\$ 2,050,326.63							\$ 5,153,038.01

MEETING AGENDA HRA of Madison

310 Park Avenue
Madison, MN 56256

Meeting Description Regular Meeting

Results Desired

Date: July, 2017 **Time** 11:30a.m.

Location Authority Office

Start	Stop	Total Hours	Start	Stop	Total Hours

Call to Order:

Action on Minutes:

Financial Report:

Project Performance Reports: May '17 - (40.25)

Correspondence: None

Maintenance:

Occupancy Status: #108 - Dakota Pulley and Rebecca Forcier have moved in
#112 - Colleen Carmichael has moved in
#125 - Jolene Wirkus has moved in
Apartments are all occupied at this time.

Old Business: FYI: Apt. #128 - M. DeBraske Behind Feb-\$217; Mar.-\$5; Jun-\$25; Jul-\$50 (Total - \$297.00)
Apt. #123 - L. Burczek (Rec'd. \$350 - 6/7, 6/16 & 6/29/17) (Jul Rec'd. \$100 7/7/17)
(Total - \$620.00)
Behind - Jan.-\$190; Feb.-\$90; Mar.-\$90; Apr.-\$60; May-\$20; Jul-\$170

New Business: Dollar General
Fair Market Rent
Loucks & Schwartz Year End Questionnaire
Small concerns about Dave

Other Business:

MINUTES
REGULAR MEETING
THURSDAY, JUNE 8, 2017

The Board of Commissioners of the HRA of Madison, MN met on Thursday, June 8, 2017 at the office of the authority. Commissioners present were: Carlyle Larsen, Judi Nelson, Missy Heinrich and Stan Olson. Also present was Executive Director Kathy Bungarden and Assistant City Attorney Becky Trapp and Dave Jacobsen from Maintenance. Absent was Karie Sorknes.

Co-Chairperson Stan Olson called the meeting to order at 12:05 p.m.

Maintenance: Dave Jacobsen reported on getting caught up with everyday maintenance tasks after completing the turnovers of apartments.

Dave is now signed up for an online class regarding Asbestos and will be completing that soon.

The minutes of the regular meeting on Thursday, May 11, 2017 were discussed. Minutes were approved as written.

The financial report was reviewed. After a short discussion by the board regarding checks #6303 - #6338 for a total amount of \$15,011.35 a motion was made by Judi Nelson and seconded by Carlyle Larsen to pay the bills. Motion carried.

Kathy Bungarden had received a Performance Report for March, 2017 from Loucks & Schwartz. We are showing a good negative number (-45.62) for the month.

Occupancy Status: Kathy Bungarden reported that Jolene Wirkus was moving into apartment #125 on June 8, 2017. Colleen Carmichael has put money down on apartment #112. There is a young couple interested in #108.

OLD BUSINESS:

Kathy Bungarden reported the tenants in apartment #128 and #123 are still behind on rent. Only a partial payment has been received for each apartment. The board decided to give them another month to see if any progress is made on paying back rent.

NEW BUSINESS:

Ryan Young from KleinInsurance was at the meeting for the bid opening regarding the annual insurance package. Wold Insurance Agency and United Prairie had requested a bid package, but had not submitted a bid. The board reviewed the Multi-Peril Business Owners Insurance Protection, the Workers' Compensation Insurance and the Public Official Liability Protection quoted this year compared to the coverage on last year's policy. The Multi-Peril is down \$757.00 and the Workers' Compensation is down \$892.00. The Public Official Liability Protection remained the same. After a short discussion a motion was made by Carlyle Larsen and seconded by Missy Heinrich to accept the bid offered by KleinInsurance in the amount of \$14,013.00 for the total annual premiums. Motion carried.

A short discussion was held on attending a City Council meeting to inform them of Park Avenue's need to re-shingling the roof and replace the carpet in hallways and common areas.

No further business forthcoming.

The next regular meeting will be Thursday, July 13, 2017 at 11:30 a.m.

Meeting adjourned at 1:35 p.m.

Commissioner – Carlyle Larsen

Vice-Chairperson – Stan Olson

Minutes prepared by KB on 6/10/2017.

MINUTES
SPECIAL MEETING
TUESDAY, JUNE 27, 2017

The Board of Commissioners of the HRA of Madison, MN met on Tuesday, June 27, 2017 at the office of the authority. Commissioners present were: Carlyle Larsen, Karie Sorknes, Stan Olson, missy Heinrich and Judi Nelson. Also present was Executive Director Kathy Bungarden, Assistant City Attorney Becky Trapp and Dave Jacobsen from Maintenance.

Chairperson Karie Sorknes called the meeting to order at 9:20 a.m.

The issue of the pet policy was addressed regarding Dave Jacobsen in apartment #113. Dave Jacobsen's girlfriend has been spending multiple nights with Dave and has two dogs that she brings with her for the night. Resolution #285 was reviewed which states the number of pets per household will be limited to one dog, two cats or two birds. The pet policy also states that pet owners are required to pay an additional \$300.00 pet deposit per pet. The board decided that Dave needs to be in compliance with the pet policy and no exceptions will be made. Dave was asked to let Kathy know the morning of June 28, 2017 what he has decided to do.

Karie Sorknes, Carlyle Larsen, Becky Trapp and Kathy Bungarden attended the city council meeting on Monday, June 26, 2017. Carlyle presented a short review to the council of the struggles Park Avenue is having these days due to the cuts in Capital Fund monies and Operating Funds provided by the government. New shingles and new carpet in the hallways and common areas are needed badly and we are hoping to get some guidance on how to go about getting funding or where to get it.

Meeting adjourned at 10:07 a.m.

Karie Sorknes, Chairperson

Stan Olson, Vice-Chairperson

Minutes prepared by KB on 6-28-2017.

FINANCIAL		STATEMENT		June, 2017	
Balance as of last statement				\$	1,041.23
		Income for June, 2017			
Rent	34	\$306.00 each apartment		\$	10,418.00
Cable	28			\$	840.00
AC	28			\$	140.00
Garage	10			\$	350.00
Fr.	5			\$	10.00
				\$	-
				\$	12,799.23
Other Income					
Maintenance - Rent, Cable, Freezer, A/C				\$	148.00
Laundry				\$	399.00
Transer from Money Market acc		6/8/2017		\$	2,700.00
Interest on che `				\$	0.11
				\$	3,247.11
				\$	3,247.11
				\$	16,046.34
4190	6/1/2017	6303	Prairie Five Senior Nutrition	\$	100.00
2117	6/9/2017	Auto	S.S.-\$635.81;Medi-\$148.70;Fed.-\$384.00	\$	1,168.51
4110	6/15/2017	6304	Kathy Bungarden	\$	973.55
4110	6/30/2017	6305	Kathy Bungarden	\$	973.55
4170	6/8/2017	6306	Loucks & Schwartz	\$	129.00
4190	6/8/2017	6307	Jubilee(Tape)	\$	5.98
4190	6/8/2017	6308	KLQP-FM	\$	30.35
4190	6/8/2017	6309	Madison Postmaster	\$	39.20
4190	6/8/2017	6310	Western Guard (Visitor's Guide)	\$	75.00
4190	6/8/2017	6311	Nan McKay (ACOP Update)	\$	224.00
4190	6/8/2017	6312	Frontier	\$	209.28
4190	6/8/2017	6313	LQP Sheriff (Tiffany Hill)	\$	10.00
4190	6/8/2017	6314	Schwende's Garden Center	\$	140.68
4190	6/8/2017	6315	Office Peeps(Typewriter Ribbons)	\$	33.92
4220	6/8/2017	6316	Dorothy Wright (28 hrs. @ \$9.00)	\$	232.73
4220	6/8/2017	6317	Deb Rakow(10 Hrs. @ \$9.00)	\$	83.11
4220	6/8/2017	6318	Judi Nelson(10 Hrs. @ \$9.00)	\$	83.11
4330	6/8/2017	Auto	Minnesota Energy	\$	370.68
	6/15/2017	Auto	City of Madison	\$	3,768.07
4410	6/15/2017	6319	Tom Jacobsen	\$	117.92
4410	6/15/2017	6320	Dave Jacobsen	\$	558.33
4410	6/30/2017	6321	Dave Jacobsen	\$	646.88
4420	6/8/2017	6322	Cardmember Service(Asbestos Training, Napkins, Toilet Tissue, Ink Cart., Bathroom Towels)	\$	280.94
4420	6/8/2017	6323	Capitol One(Ceiling Fan,Light Fixtures,Contractor & Trash Bags)	\$	161.33

4420	6/8/2017	6324	Brehmers True Value	\$	8.53	
4420	6/8/2017	6325	Madison Hardware Hank	\$	131.17	
4420	6/8/2017	6326	Amundson Peterson	\$	70.00	
4430	6/8/2017	6327	Dave's Plbg., Htg., & A/C	\$	199.25	
4430	6/8/2017	6328	Minnesota Elevator	\$	146.64	
4430	6/8/2017	6329	Carpets 'N' More (#112)	\$	1,650.00	
4430	6/8/2017	6330	Theresa Henrich	\$	200.00	
4430	6/23/2017	Auto	Mediacom	\$	1,179.30	
4540	6/8/2017	6331	H.A.R.T.	\$	429.00	
4540	6/8/2017	6332	Kathy Bungarden H.C.	\$	249.34	
	6/8/2017	6333	Joyce Pierson (Rent Refund)	\$	182.00	
4190	6/8/2017	6334	NAHRO(Membership Renewal)	\$	150.00	
				\$	15,011.35	-15,011.35
						\$ 1,034.99

Insured CD	\$24,941.55	Mat. Date 11/14/2017	Int. Rate 0.35%
#51000000499	1 year	Interest \$74.80	
Balance	Insured Money Market Savings	4/30/2017	\$119,714.20
	Subsidy	5/5/2017	\$2,950.00
	Transfer from Savings	5/10/2017	(\$3,500.00)
	interest	5/31/2017	\$ 21.66
Balance		5/31/2017	\$119,185.86

<u>YTD Int.</u>	<u>Sec. Dep. Klein Bank</u>	<u>Deposit</u>	<u>Payment</u>
\$1.03			
4/30/2017			
5/12/2017	C. Haugen-Garage Sec. Dep.	\$30.00	
5/18/2017	Ref. P. Nohrenberg-#125-\$125;Garage-\$30		-\$155.00
5/30/2017	Ref. V. Knutson-#112-\$150		-\$150.00
5/31/2017	Interest	\$0.19	

#118; 1 Cat - \$300 Deposit
 #234; 1 Dog - \$300 Deposit
 #239; 1 Cat - \$300 Deposit
 #123; 1 Cat - \$300.00 Deposit
 #113; 1 Dog - \$300.00 Deposit
 #115; 1 Cat - No Pet Deposit



Department of Energy
Western Area Power Administration
Upper Great Plains Customer Service Region
P.O. Box 35800
Billings, MT 59107-5800

JUL 05 2017

Dear Firm Power Customer and Other Interested Parties:

This letter provides notice of the publication in the Federal Register of the Western Area Power Administration's (WAPA) Proposed Rates for the Pick-Sloan Missouri Basin Program--Eastern Division (P-SMBP--ED) firm electric service, firm peaking service, and sale of surplus products on July 3, 2017. This publication begins the formal 90-day comment period which will end on October 2, 2017.

WAPA is enclosing a copy of the published Federal Register Notice (FRN), which is also available on our website at <https://www.wapa.gov/regions/UGP/rates/Pages/2018-firm-rate-adjustment.aspx>. A customer brochure with additional information pertaining to this rate adjustment will be available on our website at the same location.

As part of the rate making process, WAPA has scheduled Public Information Forums and Public Comment Forums for the P-SMBP--ED rate adjustment. For customer convenience, the forums have been scheduled in two different locations. WAPA will present the same information in both locations.

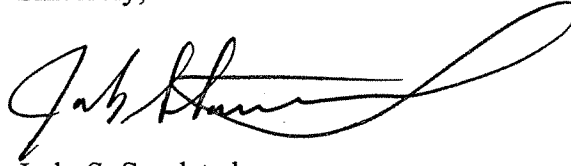
	Denver Embassy Suites 7001 Yampa Street Denver, CO	Holiday Inn 100 West 8th Street Sioux Falls, SD
Public Information Forum	August 22, 2017 9:00 - 10:30 a.m. MDT	August 23, 2017 9:00 - 10:30 a.m. CDT
Public Comment Forum	August 22, 2017 11:00 a.m. to NLT noon MDT	August 23, 2017 11:00 a.m. to NLT noon CDT

The proposed rate adjustment is scheduled to become effective on an interim basis on the first day of the January 2018 billing period. Your comments and questions concerning the proposed adjustment are requested at the public meetings. Comments may also be sent via e-mail to ugpfirmlrate@wapa.gov, or sent via hardcopy to the following address:

Mr. Robert J. Harris
Senior Vice President and Regional Manager
Upper Great Plains Region
Western Area Power Administration
P.O. Box 35800
Billings, MT 59107-5800

Western will finalize the proposed rates after public discussions are held and public comments are reviewed and considered. WAPA welcomes your participation in the rate adjustment process and will furnish you with additional information as it becomes available.

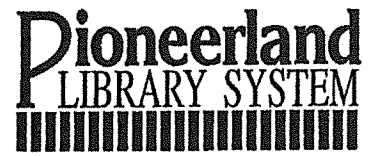
Sincerely,

A handwritten signature in black ink, appearing to read "Jody Sundsted", with a large, sweeping flourish extending to the right.

Jody S. Sundsted
Vice President of Power Marketing
for Upper Great Plains Region

Enclosures

Administrative Office
410 Fifth Street SW
P.O. Box 327
Willmar, Minnesota 56201-0327



Phone: (320) 235-6106

Fax: (320) 214-0187

July 10, 2017

To: Madison City Council
From: Laurie Ortega, PLS Executive Director
Re: 2018 Pioneerland Library System Operating Budget Request

While Pioneerland Library System (PLS) is seeking an overall 3% funding increase for 2018 to meet the increasing demands for library services, Madison Library reserves are adequate in the PLS accounts.

For this reason PLS is seeking a 2018 contribution equal to the \$74,530 approved to PLS for FY2017 funding.

The city and county signatories to the joint powers agreement creating Pioneerland Library System appreciate the ongoing support from Madison for library services. PLS works well when all funding partners work together to provide access to the broadest range of library services, collections, and programs to all residents of the region.

Contact me anytime if you have questions or would like further details.

Thank you.

2018 BUDGET REQUEST

Governing Unit: City of Madison

2018 Budget Request: \$74,530

CITY COUNCIL CHECKLIST

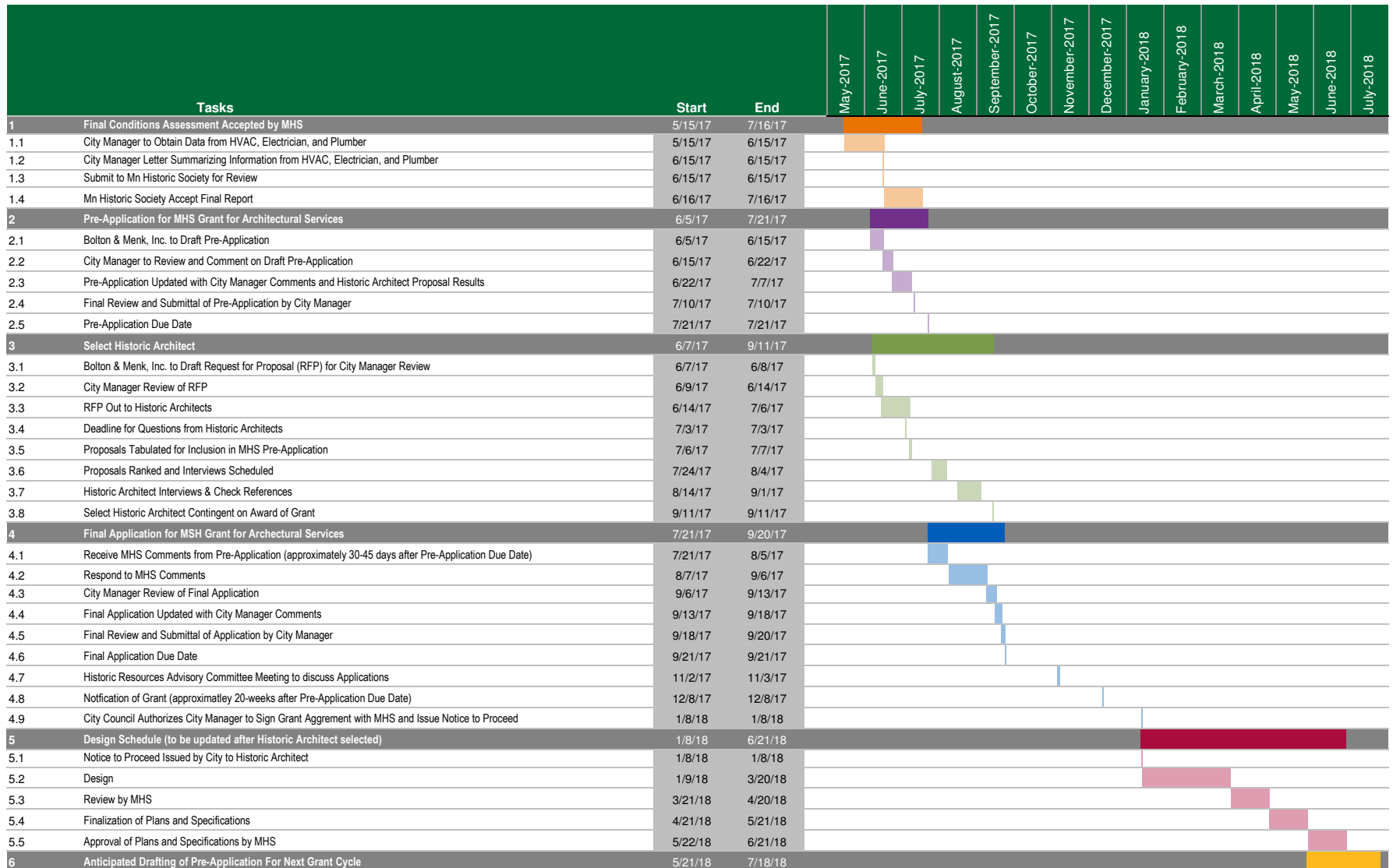
7/21/2017

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Irrigation Flags of Honor	5/13/2013	Thole	CM, Parks	Installed	completed
Downtown Alleyway Water Problem	9/19/2013	Conroy	CM, Streets	paved curb to properly drain water	completed
Water Main Relocation - Cargill	2/28/2014		CM, Engineer	Mains installed, working on easements	completed
Disc Golf Course	3/10/2014	Conroy	CM	Delivery and installation complete by June	completed
Weed Control	5/27/2014	Zahrbock	Parks	sprayed and will continue to spray	completed
Junk Vehicles - Modify Ordinance	7/28/2014	Meyer	CM, Attorney	Proposed Ordinance	completed
Snow Removal Sidewalks	1/26/2015	Conroy	CM, PW	Follow Ordinance Procedure	completed
Prairie Arts Center Bats	2/23/2015	Conroy	CM	Bat Guy followed up, some areas are going to need to be ad	ongoing
Contracted Mowing Services	7/28/2014	Zahrbock	CM, Parks	Contracted with Richards-Adams	ongoing
Lawn Ordinance	4/27/2015	Conroy	Streets	mowed and will continue to mow throughout	ongoing
Swimming Pool Renovation	2/11/2013	Thole	CM, Parks	Donations remain	ongoing
Planning and Zoning updates	12/28/2015	Thole	CM	Ordinance to be approved	ongoing
Landscape Library	11/2/2015	Thole	Parks	City Staff with design input from boards	ongoing
Pool House - Renovations	7/13/2015	Conroy	CM, Parks	Work in Progress	ongoing
Playground - Kiwanis Kiddie Park	7/13/2015	Meyer	CM, Parks	Wood Fiber complete, city to repair turf around edges	ongoing
Outside City Limits Properties	8/13/2012	Zahrbock	CM, Attorney	Letter sent and responded from LQP Env.	ongoing
Downtown Disctric Maintenance Fund	11/23/2015	Zahrbock	CM	Disntised	ongoing
Sump Pumps	8/22/2016	Thole	CM, PW	Ordinance approved and notices mailed to homes	ongoing
Grand Theatre - Seat Project	5/11/2015	Meyer	CM	City will be fiscal agent and deliver acknowledgments	ongoing
Outside City Limits Properties	8/8/2016	Zahrbock	CM, Attorney	City Attorney to address with County Board	ongoing
Tree Trimming	9/26/2016	Meyer	CM, PW	obstructed sidewalks/streets documented and assigned	ongoing
Prairie Arts Center Steps	2/8/2016	Thole	CM	No work at this time for 2016	ongoing
Praire Arts Windows	11/9/2015	Thole	CM	Local contractor to board windows	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Contractor contacted to evaluate methods	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Create task force	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, Grass, For Sale Sign advertising MEDA contract	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Reported on MNDOT list of projects	ongoing
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Seeking bids from contractors 2017	ongoing
Hazardous Houses	4/20/2017	Thole	CM, Attorney	Performed 2017 annual inspection letters issued.	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Committee meeting June 29th	ongoing
Daycare Shortage	5/8/2017	EDA	CM, Zahrbock	Continue Community Conversation	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM	Assessment Final Report Submitted	ongoing
Theater/Public Restrooms	5/8/2017	EDA	CM, Meyer	Continue Community Conversation/CIP list	ongoing
Community/Rec/Senior Center	5/2/2017	EDA	CM, Conroy	Site Visit with S.E.H July 10th 1pm	ongoing



Real People. Real Solutions.

City of Madison - Historic City Hall and Opera House



m EMPLOYMENT AND ECONOMIC DEVELOPMENT

6/29/2017

The Honorable Greg Thole
Mayor, City of Madison
404 6th Avenue
Madison, MN 56256

Dear Mayor Thole:

I am pleased to inform you that your application for a 2017 Minnesota Small Cities Development Program grant has been approved for funding in the amount of \$642,295.00, pending our expected award from the Department of Housing and Urban Development (HUD). Grant Agreements will be issued once DEED receives its award from HUD.

Please complete and submit the enclosed Conflict of Interest Disclosure form indicating whether or not a perceived, potential or actual conflict of interest exists by **August 14, 2017**.

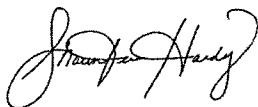
DEED staff will provide training opportunities for those implementing these grants at future dates, which will be announced soon.

It is very important that those responsible for the grant administration and reporting attend one of the training sessions.

Natasha Kukowski is the DEED representative assigned to your grant. For additional information, please contact Natasha at Natasha.kukowski@state.mn.us or (651) 259-7461.

Congratulations on this grant award to help enhance your community development efforts.

Regards,



Shawntera Hardy
Commissioner

cc: The Honorable Gary Dahms, State Senator
The Honorable Chris Swedzinski, State Representative
Vince Robinson, Program Director, Development Services, Inc.

Minnesota Department of Employment and Economic Development
Business & Community Development Division

1st National Bank Building, 332 Minnesota Street, Suite E200, Saint Paul, Minnesota 55101-1351

Phone 651-259-7114 or 800-657-3858

mn.gov/deed

Conflict of Interest Disclosure Form

This form gives grantees an opportunity to disclose any actual, potential or perceived conflicts of interest that may exist when receiving a grant. It is the grantee's obligation to be familiar with the Office of Grants Management (OGM) Policy 08-01, Conflict of Interest Policy for State Grant-Making and to disclose any conflicts of interest accordingly.

All grant applicants must complete and sign a conflict of interest disclosure form.

- ☐ I or my grant organization do NOT have an ACTUAL, POTENTIAL, or PERCEIVED conflict of interest.

If at any time after submission of this form, I or my grant organization discover any conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

- ☐ I or my grant organization have an ACTUAL, POTENTIAL, or PERCEIVED conflict of interest. *(Please describe below):*

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed name:

Signature:

Organization:

Date:

Minnesota Department of Employment and Economic Development
Business & Community Development Division

1st National Bank Building, 332 Minnesota Street, Suite E200, Saint Paul, Minnesota 55101-1351

Phone 651-259-7114 or 800-657-3858

mn.gov/deed

**Minnesota Department of Administration
Office of Grants Management
Operating Policy and Procedure
Issue Date: 7/15/08
Revised: 06/18/12
Policy Number: 08-01
Conflict of Interest Policy for State Grant-Making**

Statutory References

This policy assumes adherence to the Code of Ethics for Employees in the Executive Branch (Minn. Stat. 43A.38), as well as to the following statutes:

Minn. Stat. 10A.07-Conflicts of Interest

Minn. Stat. 15.43-Acceptance of Advantage by State Employee; Penalty

Minn. Stat. 16C.04 – Ethical Practices and Conflict of Interest

Minn. Stat. 471.87-Public Officers, Interest in Contract; Penalty

Minn. Stat. 16B.97- Grants Management

Minn. Stat. 16B.98-Grants Management Process

Policy

Minnesota Statutes 16B.97 subd. 4(a)(1) provides that the Commissioner of Administration shall “create general grants management policies and procedures that are applicable to all executive agencies.”

Minnesota state agencies must work to deliberately avoid actual, potential and perceived conflicts of interest related to grant-making at both the individual and organizational levels. When a conflict of interest concerning state grant-making exists, transparency shall be the guiding principle in addressing it.

Every state employee and grant reviewer shall be responsible for identifying where an actual, potential or perceived conflict of interest exists and for informing appropriate parties. All state employees and grant reviewers involved in the review of grant applications must complete and sign a conflict of interest disclosure form for each grant review in which they participate

State agencies and employees must take affirmative actions to avoid, minimize or otherwise mitigate the impacts of actual, potential or perceived conflicts of interest.

Scope of Coverage

This policy applies to grant-making at all executive branch agencies, boards, committees, councils, authorities and task forces.

The policy applies to any state employees, appointees and grant reviewers who may be involved with any part of the grant-making process. This includes but is not limited to: developing requests for proposals, evaluating grant proposals, awarding a grant, drafting and entering into a grant agreement, evaluating grantee performance under a grant agreement, as well as authorizing payment under a grant agreement.

This policy also applies to organizations that are current state grantees or grant applicants.

Conflicts of interest may be actual, potential or perceived:

ACTUAL CONFLICT OF INTEREST:

An actual conflict of interest occurs when a decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict.

POTENTIAL CONFLICT OF INTEREST:

A potential conflict of interest may exist if a grant reviewer has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interests.

PERCEIVED CONFLICT OF INTEREST:

A perceived conflict of interest is any situation in which a reasonable third party would conclude that conflicting duties or loyalties exist.

This policy supersedes other state agency policies that concern conflicts of interest relating to outgoing grants except when the existing state agency policy is stricter.

Grant programs that seek an exception to this policy must complete a Grants Policy Exception Request and submit it to the Office of Grants Management for the approval of the Commissioner of Administration.

Definitions

Grant:

A grant is the transfer of cash or something of value to a recipient to support a public purpose authorized by law.

Conflict of Interest:

A conflict of interest, actual, potential, or perceived, occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper or illegal act results from it.

Individual Conflict of Interest:

A conflict of interest that may benefit an individual employee or grant reviewer is any situation in which a state employee or grant reviewer's judgment, actions or non-action could be interpreted to be influenced by something that would benefit them directly or through indirect gain to a friend, relative, acquaintance or business or organization with which they are involved.

An individual conflict of interest occurs when any of the following conditions is present:

(a) A state employee or a grant reviewer uses his/her status or position to obtain special advantage, benefit, or access to the grantee or grant applicant's time, services, facilities, equipment, supplies, badge, uniform, prestige, or influence.

(b) A state employee or a grant reviewer receives or accepts money or anything else of value from a state grantee or grant applicant or has equity or a financial interest in or partial or whole ownership of an applicant organization.

(c) A state employee or a grant reviewer is an employee or board member of a grant applicant or grantee or is an immediate family member of an owner, employee or board member of the grantee or grant applicant.

Instances in which the state employee or grant reviewer works in a volunteer capacity for a grant applicant or grantee organization should be evaluated on a case by case basis. Volunteer status has the potential to but does not necessarily create a conflict of interest, depending on the nature of the relationship between the two parties.

Procedures to Avoid Individual Conflicts of Interest:

1. All state employees and grant reviewers involved in the review of grant applications must complete and sign a conflict of interest disclosure form for each grant review in which they participate. On the conflict of interest disclosure form, each reviewer must identify any grant applicant with which they have an actual, potential or perceived conflict of interest, although they do not need to provide the reason for the conflict on the disclosure form.
2. State agency personnel or grant reviewers must act immediately upon any suggestion, inquiry, or intimation that a conflict of interest exists at any point in the grants process. Upon identification, such matters are referred to appropriate agency or grant program personnel (the employee's immediate supervisor, RFP contact person, or grant program manager) for additional discussion to identify and mitigate any potential conflicts. If the conflict involves the employee's immediate supervisor, grant program manager, or RFP contact person, the employee or grant reviewer should instead contact the agency's ethics officer or a manager, director, assistant commissioner or agency head.
3. If it is determined that an actual, potential or perceived conflict of interest exists, as defined by this policy or other relevant law, it is important that appropriate steps must be taken to avoid the conflict. These steps may include:
 - reassigning the duties associated with that particular applicant, grant or grantee to another employee or grant reviewer
 - requiring the state employee or grant reviewer to remove themselves from the discussion or decision about a particular applicant(s) that is affected by the conflict and avoid discussing the applicant and/or applications from organizations with which the reviewer has disclosed a conflict of interest with other reviewers

At a minimum, all internal parties who are involved in the grant review or grant management process must be made aware that an actual, potential or perceived conflict has been disclosed and evaluated, even if it is not serious enough to remove or reassign the employee or grant reviewer.

4. Any disclosed conflicts and their resolution should be noted in meeting minutes, documents or records that the state agency keeps as a regular part of its grants process.

Organizational Conflict of Interest:

A conflict of interest can also occur with an organization that is a grant applicant or grantee of a state agency.

Organizational conflicts of interest occur when:

- a grantee is unable or potentially unable to render impartial assistance or advice to the State due to competing duties or loyalties
- a grantee's objectivity in carrying out the grant is or might be otherwise impaired due to competing duties or loyalties
- a grantee or potential grantee has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors.

Particular attention should be paid to any proposed grant agreement requirements that provide for the rendering of planning, consultation, evaluation, or similar activities that may inform decisions on future grant awards.

Procedures to Avoid Organizational Conflicts of Interest:

1. Conflicts of interest should be prevented as early in the grants process as possible. This includes writing requests for proposals in a manner that avoids conflicts and creates a level playing field for all grant applicants. Agencies may also consider including questions as part of the Request for Proposals (RFP) process to identify how potential grant applicants manage conflicts of interest, which may include information such as the applicant's conflict of interest policies or procedures.
2. If an organizational conflict of interest is suspected, disclosed or discovered agency staff must immediately notify the agency's ethics officer or a supervisor, manager, director, assistant commissioner or commissioner.
3. In cases where an organizational conflict of interest is suspected, disclosed or discovered, the grantee or grant applicant organization should be notified by the state agency regarding the actual or potential conflict and allowed a reasonable opportunity to respond. Based on a review of the response and other relevant facts, one of the following actions may be pursued:
 - The potential grantee is disqualified from eligibility for the grant award
 - A current grantee's grant agreement is terminated
 - The grantee is disqualified from subsequent state grant awards if it is determined that it improperly failed to disclose a known organizational conflict of interest or misrepresented information regarding such a conflict
 - The responsibility for the grant or grant program is reassigned to a different state employee
 - Actions should be taken to mitigate or neutralize perceived or actual organizational conflicts of interest. This may include: revising the grantee's duties so that the conflict is mitigated; allowing the grantee to propose the exclusion of task areas that create a conflict, if appropriate; asking the grantee to submit an organizational conflict of interest avoidance or mitigation plan; or making all information available to all grantees and/or potential grantees in order to eliminate favoritism toward any one grantee.

**CITY OF MADISON, MINNESOTA
RESOLUTION 17-XX**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION PERMITTING SALES AND CONSUMPTION OF ALCOHOL
DURING SANCTIONED BASEBALL GAMES AT MADISON MEMORIAL FIELD**

WHEREAS the City of Madison maintains Madison Memorial Field as a City Park; and

WHEREAS the City of Madison is prideful that the Field is used for Madison VFW, Legion, and Amateur Baseball league games; and

WHEREAS the Madison Baseball Association requests to engage in the sale of alcohol during sanctioned baseball games to raise money for league expenses; and

WHEREAS the vendor will be required to have a valid City and/or State liquor license and liquor liability insurance to include this location and provide copy of each to the City of Madison; and

WHEREAS this does not include MSHSL games or leagues associated with Community Education or Summer Recreation Programming.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota is granting consent to allow sales and consumption of alcoholic beverages at Madison Memorial Field during sanctioned games for the Legion, VFW and Mallard leagues.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 17-xx was declared duly passed and adopted this 24th day of July, 2017.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

SCHEDULED CLAIMS LIST

UP CK# 54932 — 54948

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
120 ARNESON TIRE SHOP							
4847	1	7/11/17	7/11/17	PARKS-MOWER TIRES & REPA	106.00	101 101-45200-221	1
	2			PARKS-MOWER TIRES & REPA	44.00	101 101-45200-409	1
				INVOICE TOTAL	150.00		
				VENDOR TOTAL	150.00		
3399 BORMANN, KAY							
071117	1	7/11/17	7/11/17	WT-OUT METER REFUND	267.98	601 601-37180	1
	2			WT-OUT METER REFUND	18.42	601 601-21650	1
				INVOICE TOTAL	286.40		
				VENDOR TOTAL	286.40		
3129 DAHLE & OLSON REALTY							
071117	1	7/11/17	7/11/17	EAST-DEPOSIT REFUND-T DA	625.00	614 614-22000	1
	2			EAST-INTEREST-T DALINE	3.65	614 614-46330-445	1
				INVOICE TOTAL	628.65		
071117A	1	7/11/17	7/11/17	EAST-DEPOSIT REFUND-E TR	625.00	614 614-22000	1
	2			EAST-INTEREST-E TRELSTAD	4.17	614 614-46330-445	1
				INVOICE TOTAL	629.17		
				VENDOR TOTAL	1,257.82		
736 ERICKSON CHEVROLET							
22588	1	7/11/17	7/11/17	WT-EQUIPMENT CONTRACT	58.75	601 601-49400-404	1
	2			SEW-EQUIPMENT CONTRACT	58.75	602 602-49450-404	1
				INVOICE TOTAL	117.50		
				VENDOR TOTAL	117.50		
766 FARMERS MUTUAL TELEPHONE							
071117	1	7/11/17	7/11/17	ADMIN-INTERNET 7/17	109.95	101 101-41320-321	1
	2			FIRE-INTERNET 7/17	71.95	101 101-42200-321	1
	3			GRAND-INTERNET 7/17	71.95	101 101-45181-321	1
	4			AMB--INTERNET 7/17	71.95	201 201-44100-321	1
	5			WT-INTERNET 7/17	71.95	601 601-49400-321	1
	6			SEW-INTERNET 7/17	71.95	602 602-49450-321	1
	7			ELEC-INTERNET 7/17	71.95	604 604-49570-321	1
	8			LIQ-INTERNET 7/17	71.95	609 609-49750-321	1
	9			ADMIN-INTERNET 7/17	15.00	101 101-41320-321	1
	10			GRAND-INTERNET 7/17	15.00	101 101-45181-321	1
				INVOICE TOTAL	643.60		
				VENDOR TOTAL	643.60		
782 FIELDCREST FERTILIZER							
071117	1	7/11/17	7/11/17	PARKS-BUCCANEER,IMAZURON	340.28	101 101-45200-406	1
				INVOICE TOTAL	340.28		
				VENDOR TOTAL	340.28		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
810 G & K SERVICES								
6007814394	1	7/11/17	7/11/17	STR/SEW-MAT & SHOP TOWEL	102.00	101	101-43100-209	1
	2			STR/SEW-MAT & SHOP TOWEL	7.37	602	602-49450-219	1
				INVOICE TOTAL	109.37			
				VENDOR TOTAL	109.37			
2112 GOPHER STATE ONE CALL								
7060534	1	7/11/17	7/11/17	WT-DIGGING CALLS	11.25	601	601-49400-409	1
	2			SEW-DIGGING CALLS	11.25	602	602-49450-409	1
	3			ELEC-DIGGING CALLS	11.25	604	604-49570-409	1
				INVOICE TOTAL	33.75			
				VENDOR TOTAL	33.75			
3358 JT SERVICES								
17-177-10	1	7/11/17	7/11/17	STR-LIGHTING SUPPLIES	95.31	101	101-43100-237	1
				INVOICE TOTAL	95.31			
				VENDOR TOTAL	95.31			
1181 JUBILEE FOODS								
071117	1	7/11/17	7/11/17	GEN-APPR EVENT-PAPER PL	7.18	101	101-49250-493	1
	2			GEN-APPR EVENT-PLATES/M	577.52	101	101-49250-493	1
	3			GEN-APPR EVENT-CONDIMENT	38.85	101	101-49250-493	1
	4			CRDT-CUST APPR EVENT-CHI	45.03	101	101-49250-493	1
	5			PARKS-TISSUE/PINESOL	26.85	101	101-45200-219	1
	6			WT-AIR FRESH/GARBAGE BAG	20.33	601	601-49400-216	1
	7			GEN-APPR EVENT-PLATES/NA	7.57	101	101-49250-493	1
	8			GEN-APPR EVENT-SEASONING	11.55	101	101-49250-493	1
	9			GEN-APPR EVENT-ZIPLOC BA	11.78	101	101-49250-493	1
				INVOICE TOTAL	656.60			
				VENDOR TOTAL	656.60			
3216 LAWN KING LAWN CARE								
1334	1	7/11/17	7/11/17	PARKS-BBFIELD-FERT/WEED	70.00	101	101-45200-443	1
				INVOICE TOTAL	70.00			
				VENDOR TOTAL	70.00			
1340 LQP COUNTY TREASURER								
071117	1	7/11/17	7/11/17	GEN-COURT FEES ERROR-REI	30.67	101	101-35101	1
				INVOICE TOTAL	30.67			
				VENDOR TOTAL	30.67			
1706 MEDIACOM								
071117	1	7/11/17	7/11/17	ADMIN-DIGITAL ADAPTER	8.92	101	101-41320-321	1
				INVOICE TOTAL	8.92			
				VENDOR TOTAL	8.92			

3258 MN PUBLIC FACILITIES AUTH

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
071117	1	7/11/17	7/11/17	3258 MN PUBLIC FACILITIES AUTH SEW-GO SEWER REV BOND IN	5,287.95	602	602-49470-602	1
	2			SEW-GO SEWER REV BOND PR	32,000.00	602	602-49470-601	1
				INVOICE TOTAL	37,287.95			
				VENDOR TOTAL	37,287.95			
872245	1	7/11/17	7/11/17	1541 MVTI LABORATORIES INC SEW-REGULAR TESTING	125.60	602	602-49450-409	1
				INVOICE TOTAL	125.60			
				VENDOR TOTAL	125.60			
071117	1	7/11/17	7/11/17	2047 RICHARD NEWMAN PARKS-BB FIELD-MEMORIAL FOR JEFF OLSON FUNERAL	100.00	101	101-45200-443	1
				INVOICE TOTAL	100.00			
071117A	1	7/11/17	7/11/17	PARKS-BB FIELD PARADE CA	38.34	101	101-45200-443	1
				INVOICE TOTAL	38.34			
				VENDOR TOTAL	138.34			
071117B	1	7/11/17	7/11/17	3286 NOVAK, DANA LIB-CLEANING 6/17	750.00	101	101-45500-310	1
				INVOICE TOTAL	750.00			
071117a	1	7/11/17	7/11/17	CTY HALL-CLEANING 6/17	700.00	101	101-41940-310	1
				INVOICE TOTAL	700.00			
				VENDOR TOTAL	1,450.00			
071117	1	7/11/17	7/11/17	3398 SIGDAHL, JESSICA POOL-SWIM SUIT REIMBURSE	57.09	101	101-45124-210	1
				INVOICE TOTAL	57.09			
				VENDOR TOTAL	57.09			
				BANK 1 - KLEIN/UNITED PR TOTAL	42,859.20			
				TOTAL MANUAL CHECKS	.00			
				TOTAL E-PAYMENTS	.00			
				TOTAL PURCH CARDS	.00			
				TOTAL ACH PAYMENTS	.00			
				TOTAL OPEN PAYMENTS	42,859.20			
				GRAND TOTALS	42,859.20			

SCHEDULED CLAIMS LIST

UP CK # 54976-55008

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
110 ARCTIC GLACIER USA, INC							
071917	1	7/19/17	7/19/17	LIQ-ICE EXPENSE	197.89	609 609-49750-251	1
				INVOICE TOTAL	197.89		
				VENDOR TOTAL	197.89		
2901 BENNETT OFFICE TECHNOLOGI							
260803	1	7/20/17	7/20/17	ADMIN-COPIER MAINT 6/17	279.47	101 101-41320-404	1
				INVOICE TOTAL	279.47		
				VENDOR TOTAL	279.47		
190 BEVERAGE WHOLESALERS							
071917	1	7/19/17	7/19/17	LIQ-LIQUOR EXPENSE	3,657.67	609 609-49750-251	1
				INVOICE TOTAL	3,657.67		
				VENDOR TOTAL	3,657.67		
320 BREHMER MOTOR SUPPLY							
072017	1	7/20/17	7/20/17	PARKS-SUNSCREEN/CLEANERS	22.45	101 101-45200-219	1
	2			POOL-SCREWDRIVER SET/BAT	51.94	101 101-45124-240	1
	3			POOL-EPOXY	15.98	101 101-45124-223	1
	4			POOL-EPOXY	7.99	101 101-45124-223	1
	5			POOL-PAPER PRODUCTS	6.26	101 101-45124-210	1
	6			PARKS-STORAGE CONTAINER	33.98	101 101-45200-219	1
	7			AMB-CORD PLUG	8.69	201 201-44100-210	1
	8			POOL-NUTS/BOLTS/WASHERS	43.84	101 101-45124-223	1
	9			WT-DUSTER	15.98	601 601-49440-201	1
	10			POOL-TRASH BAGS/PAPER PR	39.92	101 101-45124-210	1
	11			POOL-HOOKS/CONTAINER/CAB	34.78	101 101-45124-219	1
	12			SEW-CHAIN/ANCHORS/WASHER	24.19	602 602-49450-223	1
	13			POOL-SANITIZER	2.98	101 101-45124-210	1
	14			SEW-FURNACE FILTER	95.88	602 602-49450-223	1
	15			POOL-CHAIRS	74.95	101 101-45124-240	1
	16			POOL-CABLE TIES/TAPE MEA	19.97	101 101-45124-210	1
	17			POOL-HOOKS	14.34	101 101-45124-223	1
	18			WT-DRILL BIT	6.99	601 601-49430-227	1
	19			ELEC-FENCE STAPLE	11.96	604 604-49570-215	1
	20			POOL-COMMAND HOOK	7.58	101 101-45124-223	1
	21			ELEC-YARD GUARD	11.99	604 604-49570-210	1
	22			POOL-CLEANERS/PAPER PROD	62.07	101 101-45124-210	1
				INVOICE TOTAL	614.71		
				VENDOR TOTAL	614.71		
3342 BUILDERS FIRSTSOURCE							
072017	1	7/20/17	7/20/17	GEN-APPR EVENT-SIGN BOAR	21.76	101 101-49250-493	1
	2			WT-CONCRETE	4.50	601 601-49430-227	1
	3			WT-KEYSAFE	82.46	601 601-49430-227	1
	4			PARKS-OUTLAY	19.28	101 101-45200-530	1
	5			WT-TAPE RUL	21.99	601 601-49400-240	1
	6			WT-WOOD SEALANT	29.34	601 601-49400-223	1
	7			BBFIELD-SHELTER	1,471.18	101 101-45200-530	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
INVOICE TOTAL					1,650.51		
VENDOR TOTAL					1,650.51		
D1783863	1	7/20/17	7/20/17	642 DAKOTA SUPPLY GROUP ELEC-CAPITAL OUTLAY	150.28	604 604-49570-582	1
INVOICE TOTAL					150.28		
VENDOR TOTAL					150.28		
071917	1	7/19/17	7/19/17	3379 FORUM COMMUNICATIONS COMP LIQ-ADVERTISING	37.00	609 609-49750-342	1
INVOICE TOTAL					37.00		
VENDOR TOTAL					37.00		
071917	1	7/19/17	7/19/17	811 FRONTIER COMM OF MN WT-CIRCUIT 7/17	43.43	601 601-49400-321	1
INVOICE TOTAL					43.43		
VENDOR TOTAL					43.43		
072017	1	7/20/17	7/20/17	3244 VAL HALVORSON CELL PHONE REIMB	75.97	101 101-41320-321	1
INVOICE TOTAL					75.97		
VENDOR TOTAL					75.97		
071917	1	7/19/17	7/19/17	1160 JOHNSON BROS-ST.PAUL LIQ-LIQUOR EXPENSE	3,393.89	609 609-49750-251	1
INVOICE TOTAL					3,393.89		
VENDOR TOTAL					3,393.89		
4107	1	7/19/17	7/19/17	1370 LARRY'S REFRIG. & HEATING LIQ-COOLER REPAIRS	277.48	609 609-49750-404	1
INVOICE TOTAL					277.48		
VENDOR TOTAL					277.48		
072017	1	7/20/17	7/20/17	3036 LQP BROADCASTING CO. GEN-CUST APPRE EVENT ADS	110.25	101 101-49250-493	1
	2			ELEC-BRIGHT ENERGY AD	60.65	604 604-49590-410	1
INVOICE TOTAL					170.90		
VENDOR TOTAL					170.90		
071917	1	7/19/17	7/19/17	1326 LQP CO-OP OIL AMB-FUEL EXPENSE	126.84	201 201-44100-212	1
INVOICE TOTAL					126.84		
VENDOR TOTAL					126.84		
1329 LQP ECONOMIC DEV. AUTHORI							

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
071917	1	7/19/17	7/19/17	1329 LQP ECONOMIC DEV. AUTHORI EDA-ANNUAL CONTRIBUTION	15,000.00	211 211-46500-480	1
				INVOICE TOTAL	15,000.00		
				VENDOR TOTAL	15,000.00		
072017	1	7/20/17	7/20/17	1520 LUND IMPLEMENT CO. ELEC-MOTO MIX	62.00	604 604-49570-212	1
	2			PARKS-BLADE	31.84	101 101-45200-221	1
	3			PARKS-BLADE	28.93	101 101-45200-221	1
	4			PARKS-BELT	33.85	101 101-45200-221	1
	5			STR-OIL	45.80	101 101-43100-212	1
	6			PARKS-OIL	27.45	101 101-45200-212	1
				INVOICE TOTAL	229.87		
				VENDOR TOTAL	229.87		
071917	1	7/19/17	7/19/17	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	3,488.05	609 609-49750-251	1
				INVOICE TOTAL	3,488.05		
				VENDOR TOTAL	3,488.05		
071917	1	7/19/17	7/19/17	3400 MADISON MALLARDS LIQ-AD TOURNAMENT PROGRA	100.00	609 609-49750-342	1
				INVOICE TOTAL	100.00		
				VENDOR TOTAL	100.00		
072017	1	7/20/17	7/20/17	1530 MARTIN TRUCKING LLC LIQ-FREIGHT EXPENSE	314.00	609 609-49750-258	1
				INVOICE TOTAL	314.00		
				VENDOR TOTAL	314.00		
072017	1	7/20/17	7/20/17	1890 MN MUNICIPAL BEV. ASSN. LIQ-ANNUAL DUES	550.00	609 609-49750-433	1
				INVOICE TOTAL	550.00		
				VENDOR TOTAL	550.00		
071917	1	7/19/17	7/19/17	1920 MN VALLEY REC SEW-UTILITY EXPENSE	3,415.12	602 602-49450-380	1
				INVOICE TOTAL	3,415.12		
071917A	1	7/19/17	7/19/17	SEW-UTILITY EXPENSE	1,001.42	602 602-49450-380	1
				INVOICE TOTAL	1,001.42		
416834	1	7/19/17	7/19/17	ELEC-TERMINATORS	81.00	604 604-49570-582	1
				INVOICE TOTAL	81.00		
				VENDOR TOTAL	4,497.54		

1541 MVTI LABORATORIES INC

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
867782	1	7/20/17	7/20/17	1541 MVTL LABORATORIES INC SEW-REGULAR TESTING	125.60 125.60	602 602-49450-409	1
				INVOICE TOTAL			
872627	1	7/19/17	7/19/17	WT-REGULAR TESTING	21.50	601 601-49400-409	1
				INVOICE TOTAL	21.50		
				VENDOR TOTAL	147.10		
65730551	1	7/19/17	7/19/17	2025 NALCO COMPANY WT-NALCLEAR	271.04	601 601-49400-233	1
				INVOICE TOTAL	271.04		
				VENDOR TOTAL	271.04		
5715911	1	7/20/17	7/20/17	2270 PLUNKETT'S INC. CTY HALL-SPRYAING 7/17	63.18	101 101-41940-401	1
				INVOICE TOTAL	63.18		
5715912	1	7/20/17	7/20/17	AMB-SPRAYING 7/17	50.30	201 201-44100-401	1
				INVOICE TOTAL	50.30		
5715913	1	7/20/17	7/20/17	FIRE-SPRAYING 7/17	52.64	101 101-42200-401	1
				INVOICE TOTAL	52.64		
				VENDOR TOTAL	166.12		
9023723	1	7/19/17	7/19/17	2286 POWER SYSTEM ENGINEERING ELEC-ENGINEERING FEES	205.00	604 604-49590-303	1
				INVOICE TOTAL	205.00		
				VENDOR TOTAL	205.00		
30	1	7/19/17	7/19/17	3389 SCHMITT, RYAN EDA-BLADE SIGN PROJECT	110.00	211 211-46500-409	1
				INVOICE TOTAL	110.00		
				VENDOR TOTAL	110.00		
071917	1	7/19/17	7/19/17	2455 SELECT ACCOUNT ADM-JUL 17 PART FEE	5.71	101 101-41320-409	1
				INVOICE TOTAL	5.71		
				VENDOR TOTAL	5.71		
3323295	1	7/19/17	7/19/17	3048 SPEE-DEE DELIVERY SERVICE WT-REGULAR SHIPPING	17.19	601 601-49400-409	1
	2			SEW-REGULAR SHIPPING	72.26	602 602-49450-409	1
				INVOICE TOTAL	89.45		
				VENDOR TOTAL	89.45		
2904	1	7/19/17	7/19/17	2670 GREG THOLE ELECTRIC, INC PHONE SYSTEM UPGRADES	1,952.82	101 101-24300	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
INVOICE TOTAL					1,952.82		
VENDOR TOTAL					1,952.82		
071917	1	7/19/17	7/19/17	2741 THRIFTY WHITE DRUG AMB-GLUCOSE STRIP	33.82	201 201-44100-217	1
INVOICE TOTAL					33.82		
VENDOR TOTAL					33.82		
072017	1	7/20/17	7/20/17	3022 TUCKETT DANIEL SR. ADMIN-FOLD/STUFF ENV 7/1	150.00	101 101-41320-202	1
INVOICE TOTAL					150.00		
VENDOR TOTAL					150.00		
071917	1	7/19/17	7/19/17	2830 VERIZON WIRELESS ELEC-CELL 6/17	87.38	604 604-49570-321	1
	2			SEW-CELL 6/17	43.56	602 602-49450-321	1
	3			WT-CELL 6/17	43.56	601 601-49400-321	1
	4			STR-CELL 6/17	66.75	101 101-43100-321	1
	5			AMB-CELL 6/17	22.82	201 201-44100-321	1
INVOICE TOTAL					264.07		
VENDOR TOTAL					264.07		
071917	1	7/19/17	7/19/17	2940 WESTERN GUARD LIQ-ADVERTISING EXPENSE	222.75	609 609-49750-342	1
INVOICE TOTAL					222.75		
VENDOR TOTAL					222.75		
BANK 1 - KLEIN/UNITED PR TOTAL					38,473.38		
TOTAL MANUAL CHECKS					.00		
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					38,473.38		
GRAND TOTALS					38,473.38		