

CITY OF MADISON
AGENDA AND NOTICE OF MEETING

Regular Meeting of the City Council – **5:00 P.M.**

Monday, September 25, 2017

Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the minutes of the regular meeting minutes and September 11, 2017 regular meeting are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A. Pioneerland Agenda – September 2017

Page 4

B. Water Report – August 2017

Page 5

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 6

A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 7

B. Approval of Pay Application #1 – Asphalt Surface Technologies Corp. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 10

C. Financial Management Plan – Todd Hagen. A DISCUSSION may be in order. (Manager, Council)

Page 24

D. Resolution 17-34 Establishing Points Based Pay Range Schedule. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 27

E. Resolution 17-35 City Key Control. A DISCUSSION and MOTION may be in order.
(Manager, Council)

Page 29

F. Approval of Gambling Applications – Madison Ambulance, Madison Chamber.
A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 31

G. Memorandum of Understanding – Crisis Transportation. A DISCUSSION and MOTION
may be in order. (Manager, Council)

H. Prairie Arts Repairs. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 33

I. Reach out for Warmth donation – Prairie Five CAC. A DISCUSSION and MOTION may be
in order. (Clerk, Council)

Page 34

J. Establish Public Hearing to certify delinquent utility accounts, mowing, and sanitation
services. A DISCUSSION and MOTION may be in order. (Clerk, Council)

K. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Park Board
- General Government Committee

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIMS

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A copy of the Schedule Payment Report of bills submitted September 11, 2017 through
September 25, 2017 is attached for approval for Check No. 55288 through Check No. 55343.
A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
SEPTEMBER 11, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, September 11, 2017, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk (arrived at 5:20 p.m.), Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Stulz, and City Clerk Kathleen Weber.

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the Agenda was approved as amended. The Consent Agenda was changed to include the MN Municipal Utilities Association safety training contract, August financials, August Cash/Investment Balance Sheet, and Prairie Five Energy Assistance Agreement. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Meyer, seconded by Zahrbock and carried, August 28, 2017, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Zahrbock, seconded by Conroy and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was the MN Municipal Utilities Association safety training contract as well as the Prairie Five energy assistance agreement for approval.

OLSON SANITATION CONTRACT RENEWAL

Upon motion by Zahrbock, seconded by Meyer and carried, Council approved execution of Municipal Rubbish and Garbage Disposal Agreement between the City of Madison and Olson Sanitation of Dawson, Minnesota. This agreement would be in effect from January 1, 2018, through December 31, 2020, with no changes except for a 2% increase in the monthly service fee each year of the contract.

CITY ENGINEER'S REPORT

Sealcoat Project: City Engineer DeSchepper informed Council that Astech started the sealcoating project today and hope to be completed by Wednesday. They will sweep up the crushed granite from streets and avenues in 10-14 days.

City Hall Legacy Grant: Upon motion by Zahrbock, seconded by Conroy and carried, Council approved payment to Bolton & Menk in the amount of \$1,765 for work performed in connection with the City's grant application to the MN Historical Society for the repair and/or replacement of the City Hall roof, windows, and doors.

SMALL CITIES DEVELOPMENT GRANT

Upon motion by Zahrbock, seconded by Conroy and carried, Council authorized execution of a Grant Administration Service Agreement between the City of Madison and Development Services Inc. of

Ivanhoe, Minnesota. This agreement is in place for grant administration and program implementation now that the City's Small Cities Development Grant Application has been awarded.

(Councilmember Volk arrived at 5:20 p.m.)

Upon motion by Meyer, seconded by Zahrbock and carried, **RESOLUTION 17-33** titled "Resolution Adopting Small Cities Development Grant Plans & Documents" was adopted. This resolution provides for the adoption of all plans and documents required by the grant program including Certification for a Drug-Free Workplace, Excessive Force Policy, Residential Anti-Displacement & Relocation Assistance Plan, Program Income Plan, Section 3 Plan, Fair Housing Plan, Citizen Participation Plan, Procurement Standards, and Applicant/Recipient Disclosure/Update Report. A complete copy of Resolution 17-33 is contained in City Clerk's Book #8.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist. City Manager Halvorson noted that "Prairie Arts Center bathroom" has been added to the list. She had been requested to look at the bathroom by a member of the Lac qui Parle Players.

PRELIMINARY TAX LEVY 2017 COLLECTIBLE 2018

Upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 17-32** titled "Resolution Adopting Preliminary Tax Levy 2017 Collectible 2018, and Establishing Budget Hearing" was adopted. This resolution would provide for an 11.24% increase over last year's final certified tax levy; set the preliminary levy at \$574,940; and establish the City's Truth in Taxation Budget Hearing for December 11, 2017, at 6:00 p.m. City Manager Halvorson presented Council with a detailed, proposed General Fund Budget with comments to explain any excessive deviations from the current year's budget. It was noted that the City's group health insurance premiums are increasing by 43% for 2018, so options inside and outside the West Central Services Cooperative will be reviewed and presented to the General Government Committee of the City Council in the near future. A complete copy of Resolution 17-32 is contained in City Clerk's Book #8.

CITY MANAGER'S REPORT

City Hall Legacy Grant: City Manager Halvorson informed Council that a second architect will be interviewed for the design phase of the City's Legacy Grant Application to the MN Historical Society. If awarded, the grant would be used to repair and replace the roof, windows, and doors of the Municipal Building; which is on the national register of historic buildings.

Utility Rates: City Manager Halvorson noted that utility rates should be reviewed as sanitation rates have not been increased since Olson Sanitation took over the hauling; MN Rural Water can do a water and sewer rate study and the City is required by PFA to set up a capital reserve of \$0.50 per every 1,000 gallons of water treated at the wastewater treatment plant; Missouri River Energy Services will provide information on their electric rates at their annual meeting October 26th.

MAYOR/COUNCIL REPORTS

City/Chamber Video: Mayor Thole noted that the marketing video being completed by Dana Conroy for the Chamber, City, and EDA will be very nice. The City is planning to appropriate an additional \$5,000 in 2018 to help with the cost of video production.

Air Fair: Councilmember Meyer reminded Council of fly-in breakfast at the Lac qui Parle County Airport this Sunday.

Oktoberfest street closure: Council approved Councilmember Meyer's request to close the street between Erickson Chevrolet and Schwende's Garden Center during the Oktoberfest car show in October.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between August 29 and September 11, 2017. These disbursements include United Prairie Check Nos. 55196-55271.

There being no further business, meeting adjourned at 5:53 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE AND FINANCE COMMITTEE

Thursday, September 14, 2017

6:00 p.m. PLS OFFICES

Willmar Public Library 410 Fifth Street SW

RSVP by calling 320-235-6106 Ext 28 (Laurie) or email laurie.ortega@pioneerland.lib.mn.us

AGENDA

- I. Call to order (Antony)
- II. Roll call & Introductions
- III. Approval of agenda Action
- IV. Approval of Minutes for August 17, 2017 Exec/Finance Committee Action
- VI. Committee Reports
 - A. Finance Committee (Housman)
 - 1. August 2017 financial report Action
 - 2. Approval of bills and check registers Action
 - B. Personnel Committee
 - New hires: Action
- VI. Old Business
- VII. New Business
 - A. FY17 RLBSS Report of Results Action
- VIII. Director's Report
 - A. Director vacation & October schedule Info
 - B. MLA Conference Info
- IX. Other
 - A. Future Board and Executive Meetings:
 - 1) Next board meeting scheduled for October 29, 2017, 7:00 p.m. (Finance at 6:30 p.m.)
 - 2) Executive/Finance Meeting: November 16 & December 21 @ 6:00 p.m.
- X. Adjournment

Water Plant Monthly Report

Year: 2017

| | | January | February | March | April | May | June | July | August | September | Year End Total |
|---|-------------|------------|------------|------------|------------|------------|------------|------------|------------|-----------|----------------|
| Aqua Hawk | Used (gal) | 21 | 18 | 23 | 21 | 27 | 30.5 | 35 | 28 | | 203.5 |
| | Cost | \$178.29 | \$152.82 | \$195.27 | \$178.29 | \$229.23 | \$258.95 | \$297.15 | \$237.72 | | \$1,727.72 |
| KMNO4 | Used (lbs) | 330 | 285 | 337 | 330 | 394 | 462 | 380 | 408 | | 2926 |
| | Cost | \$1,238.82 | \$1,069.89 | \$1,265.10 | \$1,238.82 | \$1,479.08 | \$1,734.35 | \$1,426.52 | \$1,530.00 | | \$10,982.58 |
| Anti Scalant | Used (gal) | 30 | 27 | 32 | 31 | 38 | 43 | 46 | 39 | | 286 |
| | Cost | \$1,449.00 | \$1,304.10 | \$1,545.60 | \$1,497.30 | \$1,835.40 | \$2,076.90 | \$2,221.80 | \$1,883.70 | | \$13,813.80 |
| Poli-phosphate | Used (gal) | 50 | 46 | 50 | 53 | 62 | 60 | 71 | 63 | | 455 |
| | Cost | \$634.00 | \$583.28 | \$634.00 | \$672.04 | \$786.16 | \$760.80 | \$900.28 | \$798.84 | | \$5,769.40 |
| Chlorine | Used (lbs) | 101 | 98 | 101 | 114 | 142 | 166 | 176 | 157 | | 1055 |
| | Cost | \$95.95 | \$93.10 | \$95.95 | \$108.30 | \$134.90 | \$157.70 | \$167.20 | \$149.15 | | \$1,002.25 |
| Nalco 7768 Polymer | Used (gal) | 2 | 2.5 | 2.5 | 2.5 | 3.2 | 3.5 | 3.75 | 3.44 | | 23.39 |
| | Cost | \$54.07 | \$68.00 | \$68.00 | \$68.00 | \$87.04 | \$95.20 | \$102.00 | \$93.57 | | \$635.88 |
| Flouride | Used (gal) | 17 | 14 | 15 | 17 | 20.5 | 22 | 26 | 20 | | 151.5 |
| | Cost | \$86.34 | \$71.11 | \$76.19 | \$86.34 | \$104.12 | \$111.74 | \$132.05 | \$101.60 | | \$769.49 |
| Sodium meti-Bisulfate | Used (lbs) | 9 | 7.5 | 9 | 9 | 11.5 | 10.8 | 12 | 9 | | 77.8 |
| | Cost | \$12.69 | \$10.58 | \$12.70 | \$12.70 | \$16.23 | \$15.24 | \$16.93 | \$12.69 | | \$109.76 |
| R _o O _u Pre-Filters | Used (case) | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | | 12 |
| | Cost | \$237.95 | \$237.95 | \$237.95 | \$237.95 | \$475.90 | \$475.90 | \$475.90 | \$475.90 | | \$2,855.40 |
| RO Cleaner P 703 low Ph | Used | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| | Cost | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 |
| Sodium Hydroxide | Used (gal) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| | Cost | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 |
| RO Cleaner p111 High Ph | Used (lbs) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| | Cost | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 |
| Caustic Soda 50% & 30% | Used (gal) | 82 | 75 | 89 | 77 | 102 | 128 | 128 | 111 | | 792 |
| | Cost | \$700.28 | \$640.50 | \$760.06 | \$657.58 | \$871.08 | \$1,093.12 | \$1,093.12 | \$947.94 | | \$6,763.68 |
| Hydrachloric Acid 31% | Used (gal) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| | Cost | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 |

| | | | | | | | | | | | |
|--------------------------------|--------|--------|--------|--------|--------|-----------|--------|--------|--------|--|---------|
| Well gal Pumped | x1000 | 4605 | 4161 | 4747 | 5068 | 5967 | 6480 | 5944 | 6443 | | 43415 |
| Hi service gal, pumped | x1000 | 3265 | 2930 | 3355 | 3429 | 3967 | 4712 | 4921 | 4314 | | 30893 |
| Gallons to Waste | x1000 | 1026 | 936 | 1068 | 1092 | 1278 | 1512 | 1566 | 1344 | | 9822 |
| RC membrane gal pumped | x1000 | 3470 | 3097 | 3562 | 3623 | 3041 | 4629 | 4740 | 3999 | | 30161 |
| Backwash gal pumped | x1000 | 455 | 391 | 442 | 457 | 538 | 694 | 744 | 695 | | 4416 |
| w. p water meter gallons | Actual | 184900 | 163940 | 187160 | 192470 | 224750 | 267350 | 277880 | 241550 | | 1740000 |
| Treated accounted gal | Actual | 18000 | 3200 | 600 | 7300 | 70100pool | 5700 | 3300 | 8000 | | 46100 |
| Soft Water gal sold | Actual | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| Baseball Field well gal pumped | Actual | 0 | 0 | 0 | 0 | 72500 | 453700 | 489200 | 81000 | | 1096400 |

CITY COUNCIL CHECKLIST

9/22/2017

| ITEM | DATE | ADDRESSED BY | RESPONSIBLE TO COMPLETE | EXPECTED COMPLETION | COMPLETE |
|---------------------------------------|------------|---------------|-------------------------|---|-----------|
| Irrigation Flags of Honor | 5/13/2013 | Thole | CM, Parks | Installed | completed |
| Downtown Alleyway Water Problem | 9/19/2013 | Conroy | CM, Streets | paved curb to properly drain water | completed |
| Water Main Relocation - Cargill | 2/28/2014 | | CM, Engineer | Mains installed, working on easements | completed |
| Disc Golf Course | 3/10/2014 | Conroy | CM | Delivery and installation complete by June | completed |
| Weed Control | 5/27/2014 | Zahrbock | Parks | sprayed and will continue to spray | completed |
| Junk Vehicles - Modify Ordinance | 7/28/2014 | Meyer | CM, Attorney | Proposed Ordinance | completed |
| Snow Removal Sidewalks | 1/26/2015 | Conroy | CM PW | Follow Ordinance Procedure | completed |
| Prairie Arts Center Bats | 2/23/2015 | Conroy | CM | Bat Guy followed up, some areas are going to need to be addressed | ongoing |
| Contracted Mowing Services | 7/28/2014 | Zahrbock | CM, Parks | Contracted with Richards Adams | ongoing |
| Lawn Ordinance | 4/27/2015 | Conroy | Streets | mowed and will continue to mow throughout the | ongoing |
| Swimming Pool Renovation | 2/11/2013 | Thole | CM, Parks | Donations remain | ongoing |
| Planning and Zoning updates | 12/28/2015 | Thole | CM | Ordinance to be approved | ongoing |
| Landscape Library | 11/2/2015 | Thole | Parks | City Staff with design input from boards | ongoing |
| Pool House - Renovations | 7/13/2015 | Conroy | CM, Parks | Work in Progress | ongoing |
| Playground - Kiwanis Kiddie Park | 7/13/2015 | Meyer | CM, Parks | Wood Fiber complete, city to repair turf around edges | ongoing |
| Outside City Limits Properties | 8/13/2012 | Zahrbock | CM, Attorney | Letter sent and responded from LqP Env. | ongoing |
| Downtown District Maintenance Fund | 11/23/2015 | Zahrbock | CM | Dismissed | ongoing |
| Sump Pumps | 8/22/2016 | Thole | CM, PW | Ordinance approved and notices mailed to homes | ongoing |
| Grand Theatre - Seat Project | 5/11/2015 | Meyer | CM | City will be fiscal agent and deliver acknowledgments for de | ongoing |
| Outside City Limits Properties | 8/8/2016 | Zahrbock | CM, Attorney | City Attorney to address with County Board | ongoing |
| Tree Trimming | 9/26/2016 | Meyer | CM, PW | obstructed sidewalks/streets documented and assigned | ongoing |
| Broadband Exploration | 4/20/2017 | Meyer | CM, committee | Revisit June 2018 | ongoing |
| Hazardous Houses | 4/20/2017 | Thole | CM, Attorney | Performed 2017 annual inspection letters issued. | ongoing |
| Downtown Renovation Fund | 9/22/2014 | Meyer | CM, | Small Cities Development Grant | ongoing |
| Downtown Open Space | 10/27/2014 | Conroy | CM Parks Board | Trees, grass, For Sale Sign advertising MEDA contact | ongoing |
| Hwy 40 Curbing - ask MNDOT to repair | 5/11/2015 | Zahrbock | CM, Engineer | Reported on MNDOT list of projects | ongoing |
| Prairie Arts Center | 2/8/2016 | Thole | CM | Bathroom request, Approve work for water | ongoing |
| City Garage | 4/20/2017 | Thole, Fernho | CM | Concrete Poor condition/doors and roof leaks/extensive repairs needed | ongoing |
| Storm Pond East Highway 40 | 8/10/2015 | Zahrbock | CM, Engineer | Inlet side has been cleaned by City Crew | ongoing |
| Daycare Shortage | 5/8/2017 | EDA | CM, Zahrbock | TC with Maxfield, awaiting proposal. Apply for JPAC grant | ongoing |
| City Hall Restoration and Maintenance | 6/1/2017 | Council | CM, BM | Grant Application Submitted | ongoing |
| Public Restrooms | 5/8/2017 | EDA | CM, Meyer | Collaborate with Ag Society/Initiated discussion 08/22/17 | ongoing |
| Recreation Facility | 5/2/2017 | EDA | CM, Conroy | Committee to meet September 28, 2017 | ongoing |



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

September 18, 2017

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

RE: 2017 & 2018 Sealcoat & Crack Sealing
City of Madison, Minnesota
Project No.: W14.113435

Dear Mayor, Council and Manager:

Enclosed please find three signed copies of Payment Estimate No. 1 for the above referenced project. This estimate includes all work completed through September 18, 2017. We have reviewed the estimate and recommend approval as submitted. Please review the estimate and, if acceptable, sign and date all copies of the estimate and forward one copy to Asphalt Surface Technologies Corporation with payment, one copy to me and keep one copy for your records.

If you have any questions or would like to discuss the estimate, please call.

Sincerely,

Bolton & Menk, Inc.

Phillip DeSchepper, P.E.
City Engineer

PAD/kg

CONTRACTOR'S PAY REQUEST

2017 & 2018 SEAL COAT & CRACK SEALING
CITY OF MADISON, MINNESOTA
BMI PROJECT NO. W14.113435

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

BONDING CO. (1)

| | |
|---|--------------|
| TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS | \$365,918.50 |
| TOTAL, COMPLETED WORK TO DATE | \$319,825.53 |
| TOTAL, STORED MATERIALS TO DATE | \$0.00 |
| DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED | \$0.00 |
| TOTAL, COMPLETED WORK & STORED MATERIALS | \$319,825.53 |
| RETAINED PERCENTAGE (5%) | \$15,991.28 |
| TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS) | \$0.00 |
| NET AMOUNT DUE TO CONTRACTOR TO DATE | \$303,834.25 |
| TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES | \$0.00 |
| PAY CONTRACTOR AS ESTIMATE NO. 1 | \$303,834.25 |

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Asphalt Surface Technologies Corporation
a/k/a ASTECH Corp.
PO Box 1025
St. Cloud, MN 56302

By Dale R. Strandberg Dale R. Strandberg Vice-President
Name Title

Date 9/18/17

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT: .

ENGINEER: BOLTON & MENK, INC., ENGINEERS, 2040 EAST HWY 12, WILLMAR, MN 56201

By Phillip D. Stepp, CITY ENGINEER

Date 9/18/17

APPROVED FOR PAYMENT:**OWNER:**

By _____
Name Title Date

And _____
Name Title Date

Partial Pay Estimate No.:

1

2017 & 2018 SEAL COAT & CRACK SEALING
CITY OF MADISON, MINNESOTA
BMI PROJECT NO. W14.113435

WORK COMPLETED THROUGH 9/28/2017

| ITEM NO. | ITEM | UNIT PRICE | AS BID | | PREVIOUS ESTIMATE | | COMPLETED TO DATE | |
|---------------|--|-------------|--------------------|------------------|--------------------|------------------|--------------------|------------------|
| | | | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT | ESTIMATED QUANTITY | ESTIMATED AMOUNT |
| 1 | 0 MOBILIZATION | | 1 | \$35,000.00 | | | | |
| 2 | 0 TRAFFIC CONTROL | | | | | | | |
| 3 | 0 SEAL COAT AGGREGATE (FA-2 CLASS A) | \$10,000.00 | 1 | \$10,000.00 | LS | \$0.00 | 1.00 | \$35,000.00 |
| 4 | 0 BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2P) | \$17.00 | 3254 | \$55,318.00 | TON | \$0.00 | 1.00 | \$10,000.00 |
| 5 | 0 ROUTE & SEAL | \$1.50 | 91253 | \$136,879.50 | GAL | \$0.00 | 2,004.84 | \$34,082.28 |
| 6 | 0 BITUMINOUS PATCH - STREET | \$3.00 | 38532 | \$115,596.00 | LBS | \$0.00 | 65,847.00 | \$88,770.50 |
| 7 | 0 BITUMINOUS PATCH - OTHER | \$75.00 | 56 | \$4,200.00 | SY | \$0.00 | 39,150.00 | \$117,450.00 |
| | | \$75.00 | 119 | \$8,925.00 | SY | \$0.00 | 111.57 | \$8,367.75 |
| | | | | | | | 215.40 | \$16,155.00 |
| TOTAL AMOUNT: | | | | \$365,918.50 | | \$0.00 | | \$319,825.53 |



Financial Management Plan for the City of Madison

Todd Hagen

9/25/2017



Agenda

- Community Goals
 - Fund long-range capital plans
 - Maintain stability of tax rate
 - Financial sustainability of all funds
 - Improve bond rating
- Financial Management Plan
 - Long Range Goals
 - Capital Needs
 - Impact on General Fund
 - Projected Tax Levies
 - Alternative Funding Sources
 - Enterprise Funds Role



Results of a Financial Management Plan

- **A multi-year fiscal plan for tax-supported funds**
- **Council can focus on long-term financial health of the City**
 - Good roads, facilities, services, reinvestment, etc.
 - Not on single-year tax impacts
- **Projects, in the context of multi-year planning, tend to be less controversial**
 - Provides background/perspective on issues for discussion
 - Provides framework to make informed decisions
- **If there is a plan, projects get done and the City has a vehicle through which to inform the residents on the goals of the City**



Financial Management Plan

- Funds included in the Plan:
 - General Fund
 - Ambulance Fund
 - Economic Development Fund
 - Reserve Fund
 - Buildings and Capital Equipment Fund
 - Streets Capital Fund
 - Culture and Recreation Capital Projects Fund
 - Infrastructure Replacement Debt Service Fund
 - 2015 G.O. Debt Service Fund



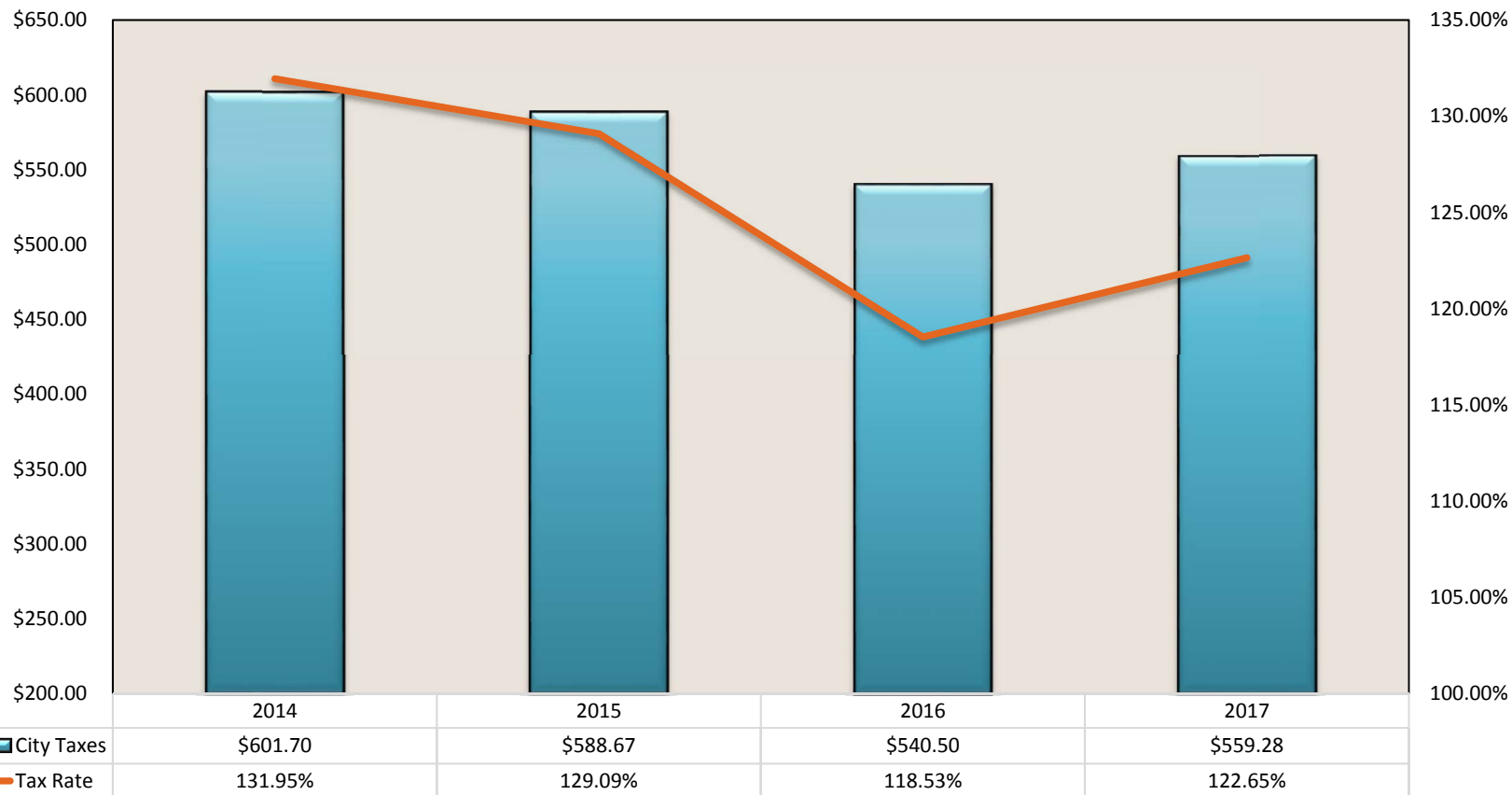
Financial Management Plan

- Key Findings:
 - Identify future capital
 - Annually monitor cash balances
 - Separate levies for operating, debt service and EDA
 - Create individual Capital Project Funds from the Reserves
 - Determine long-term approach for Enterprise Funds assistance to/from tax-supported funds



History of Tax Impacts

City of Madison Tax Impact on \$76,000 Home



Capital Needs

Review Future Street Reconstruction Plans

| | Budget 2017 | Projected | | | | | | | | | |
|---|----------------|----------------|---------------|----------------|----------------|---------------|----------------|---------------|----------------|---------------|----------------|
| | | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
| Capital Projects, General Fund/Unallocated | - | 20,000 | 20,800 | 21,632 | 22,497 | 23,397 | 24,333 | 25,306 | 26,319 | 27,371 | 28,466 |
| Capital Projects, Ambulance Fund | 177,535 | - | 20,800 | - | 22,497 | - | 243,331 | - | 26,319 | - | 28,466 |
| Capital Projects, Economic Development Fund | - | - | - | - | - | - | - | - | - | - | - |
| Capital Projects, Street Improvement | 419,919 | 159,520 | - | 21,632 | - | - | 24,333 | - | 131,593 | - | 28,466 |
| Capital Projects, Culture and Recreation | 25,150 | 22,050 | 12,532 | 13,033 | 13,555 | 14,097 | 136,326 | 15,247 | 15,857 | 16,491 | 17,151 |
| Capital Projects, Buildings and Capital Equipment | 47,000 | 53,500 | 36,400 | 59,488 | 44,995 | 35,096 | 36,500 | 25,306 | 26,319 | 27,371 | 28,466 |
| Total Capital Improvements Plan | 669,604 | 255,070 | 94,153 | 125,233 | 116,473 | 84,920 | 565,528 | 83,333 | 297,936 | 97,488 | 186,476 |

Capital costs assumed to inflate 4% per year



General Fund – Key Assumptions

- Activities accounted for in General Fund also have significant impact on taxes
- General Fund assumptions include:
 - 2.5% annual increase in operating expenditures
 - No increase in LGA over 2018
 - 1% annual increase in non-tax revenue
 - No new growth included in the plan
 - 1% annual increase to existing tax base
- LGA provides over \$744K in revenues in 2017 (48% of budgeted revenues)
- Target Fund Balance = 70% of Annual Expenses (Based on Best Practice)



Other Demands on the General Fund

- Ambulance Fund
 - Needs General Fund assistance for large future capital items
 - Alternative would be Equipment Certificates
- Reserve Fund
 - Create separate Capital Project Funds
 - Building cash reserves vs. issuing debt
- Break-Down Levy
 - Having the total levy split-out between Operating, Debt and EDA has benefits

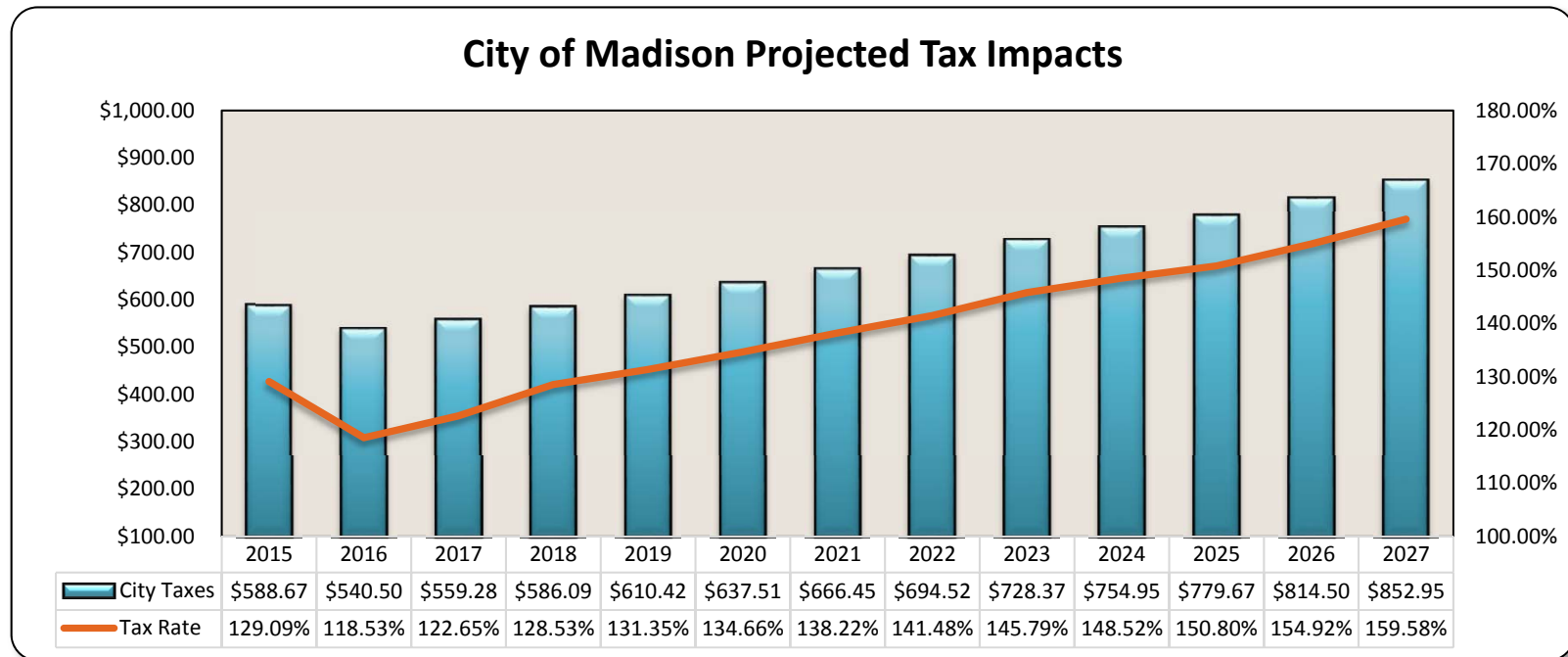


Debt Service Funds

- Monitor Balances Regularly
- Use excess cash on hand to stabilize levy or assist utilities by reducing transfers
- Arbitrage Regulations



Tax Impacts - \$76,000 Residential Home



Average annual tax increase is \$30



Alternative Sources of Revenue

- Franchise Fees – Cable TV Franchise renewal this year
- Higher Utility Fees – Captures tax-exempt properties



Next Steps

- Discussion of Key Assumptions
 - Capital Needs
 - Utility Funds
- Feedback on tax impacts





EHlers

LEADERS IN PUBLIC FINANCE

Todd Hagen
Senior Municipal Advisor

(651) 697-8508

thagen@ehlers-inc.com



**CITY OF MADISON MINNESOTA
RESOLUTION NO. 17-34**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING POINTS BASED PAY RANGE
SCHEDULE for 2017 & BEYOND**

WHEREAS, the City Council is interested in establishing points and pay ranges for the City of Madison effective for current job classifications, as shown in "Exhibit A and B"

WHEREAS, the City Council is determining all salary and wage ranges in accordance with Minnesota Law, City Personnel Policies and Pay Equity.

WHEREAS, the existing job descriptions were updated by an independent consultant utilizing industry knowledge, and input from management and employees.

WHEREAS, the point factor evaluation system was applied to rate each position based on qualifications, decisions, problem solving, relationships, effort, environment, and hazards.

WHEREAS, the City Council recognizes the range of points associated with each grade, and each classification placement, thereby establishing an internal hierarchy of pay.

WHEREAS, the City Council is in agreement on the pay assigned to each grade

WHEREAS, the City Council acknowledges the direct relationship of pay ranges to points, thereby minimizing pay equity problems by maintaining a pay structure.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the Council has determined the official pay range schedule to be as follows for the City's employees for the year of 2017 and continuing thereafter until modified therein. Pay schedule requirements for the salary/wage schedule are contained in the City Personnel Policies.

Upon vote taken thereon, the following voted:

For:

Against:

Whereupon said Resolution No. 17-34 was declared duly passed and adopted this 25th day of September, 2017.

Greg Thole, Mayor

Attest: _____
Kathleen Weber, City Clerk

Exhibit A Evaluation Scores

| Dept | Title | Total Points | Grade |
|-------|--------------------------------|--------------|-------|
| Liq | Liquor Store Clerk | 148 | 1 |
| Admin | Deputy Clerk | 185 | 4 |
| PW | Water & Wastewater Operator | 225 | 7 |
| Admin | Deputy City Clerk Treasurer | 240 | 8 |
| PW | Heavy Equipment Operator Me | 233 | 7 |
| PW | Sr Water & Wastewater Operati | 245 | 8 |
| Liq | Liquor Store Manager | 264 | 9 |
| Admin | City Clerk | 297 | 10 |
| PW | Streets & Parks Supervisor | 297 | 10 |
| PW | Water & Wastewater Superviso | 298 | 10 |
| PW | Journey Lineworker | 307 | 11 |
| PW | Line Supervisor - PW Coordinat | 441 | 15 |
| Admin | City Manager | 569 | 18 |

Exhibit B Range Structure

| Evaluation Points | | | Range Steps | | | | | | | | | | |
|-------------------|---------------|---------------|-------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------|
| Grade | Point Minimum | Point Maximum | Min | B | C | D | E | F | G | H | I | J | Max |
| 1 | 138 | 148 | \$11.54 | \$12.00 | \$12.46 | \$12.92 | \$13.38 | \$13.84 | \$14.30 | \$14.77 | \$15.23 | \$15.69 | \$ 16.15 |
| 2 | 149 | 161 | \$12.68 | \$13.12 | \$13.57 | \$14.01 | \$14.46 | \$14.90 | \$15.34 | \$15.79 | \$16.23 | \$16.68 | \$17.12 |
| 3 | 162 | 174 | \$13.44 | \$13.91 | \$14.38 | \$14.85 | \$15.32 | \$15.79 | \$16.26 | \$16.73 | \$17.21 | \$17.68 | \$18.15 |
| 4 | 175 | 188 | \$14.25 | \$14.75 | \$15.25 | \$15.74 | \$16.24 | \$16.74 | \$17.24 | \$17.74 | \$18.24 | \$18.74 | \$19.23 |
| 5 | 189 | 204 | \$15.10 | \$15.63 | \$16.16 | \$16.69 | \$17.22 | \$17.75 | \$18.27 | \$18.80 | \$19.33 | \$19.86 | \$20.39 |
| 6 | 205 | 221 | \$16.01 | \$16.57 | \$17.13 | \$17.69 | \$18.25 | \$18.81 | \$19.37 | \$19.93 | \$20.49 | \$21.05 | \$21.61 |
| 7 | 222 | 239 | \$16.97 | \$17.56 | \$18.16 | \$18.75 | \$19.35 | \$19.94 | \$20.53 | \$21.13 | \$21.72 | \$22.32 | \$22.91 |
| 8 | 240 | 259 | \$17.99 | \$18.62 | \$19.25 | \$19.88 | \$20.51 | \$21.14 | \$21.77 | \$22.39 | \$23.02 | \$23.65 | \$24.28 |
| 9 | 260 | 281 | \$19.07 | \$19.73 | \$20.40 | \$21.07 | \$21.74 | \$22.40 | \$23.07 | \$23.74 | \$24.41 | \$25.07 | \$25.74 |
| 10 | 282 | 304 | \$20.21 | \$20.92 | \$21.63 | \$22.33 | \$23.04 | \$23.75 | \$24.46 | \$25.16 | \$25.87 | \$26.58 | \$27.29 |
| 11 | 305 | 329 | \$21.50 | \$22.19 | \$22.87 | \$23.56 | \$24.25 | \$24.94 | \$25.62 | \$26.31 | \$27.00 | \$27.69 | \$28.38 |
| 12 | 330 | 356 | \$22.36 | \$23.07 | \$23.79 | \$24.50 | \$25.22 | \$25.93 | \$26.65 | \$27.37 | \$28.08 | \$28.80 | \$29.51 |
| 13 | 357 | 386 | \$23.25 | \$24.00 | \$24.74 | \$25.48 | \$26.23 | \$26.97 | \$27.72 | \$28.46 | \$29.20 | \$29.95 | \$30.69 |
| 14 | 387 | 418 | \$24.18 | \$24.96 | \$25.73 | \$26.50 | \$27.28 | \$28.05 | \$28.82 | \$29.60 | \$30.37 | \$31.15 | \$31.92 |
| 15 | 419 | 452 | \$25.15 | \$25.95 | \$26.76 | \$27.56 | \$28.37 | \$29.17 | \$29.98 | \$30.78 | \$31.59 | \$32.39 | \$33.20 |
| 16 | 453 | 490 | \$25.90 | \$26.73 | \$27.56 | \$28.39 | \$29.22 | \$30.05 | \$30.88 | \$31.71 | \$32.53 | \$33.36 | \$34.19 |
| 17 | 491 | 530 | \$26.68 | \$27.53 | \$28.39 | \$29.24 | \$30.10 | \$30.95 | \$31.80 | \$32.66 | \$33.51 | \$34.36 | \$35.22 |
| 18 | 531 | 574 | \$27.48 | \$28.36 | \$29.24 | \$30.12 | \$31.00 | \$31.88 | \$32.76 | \$33.64 | \$34.52 | \$35.40 | \$36.27 |

**CITY OF MADISON, MINNESOTA
RESOLUTION 17-35**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION FOR CITY KEY CONTROL

WHEREAS, the City Council is interested in establishing key control for security and access control; and

WHEREAS, the City Council is interested in determining personnel authorized to have key access to the Madison Municipal Building.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA hereby designates the following positions access and keys to the City of Madison Municipal Building based on duty requirements and in keeping with the security needs of the City:

| | |
|------------------------|------------------------|
| City Manager | Custodian |
| City Clerk | Prairie Five Cooks (3) |
| Deputy Clerk/Treasurer | Sheriff's Office (3) |
| Deputy Clerk | |
| City Treasurer | |

BE IT FURTHER RESOLVED by the City Council of the City of Madison, MN that the City Clerk's Office is authorized to issue keys on a temporary basis as needed and documenting such in the key cabinet. A listing of keys issued as of September 25, 2017, is attached as Exhibit A.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 17-35 was declared duly passed and adopted this 25th day of September 2017.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**EXHIBIT A
CITY OF MADISON**

**KEY LOG
MADISON MUNICIPAL BUILDING
PURPOSE: OUTSIDE DOOR KEYS
(As of September 25, 2017)**

- 1. Angie Amland**
- 2. Lost**
- 3. Prairie Five Montevideo Office**
- 4. Key Cabinet**
- 5. Prairie Five Cook (Katie)**
- 6. Cheri Tuckett**
- 7. Key Cabinet**
- 8. Kathy Weber**
- 9. Dana Novak**
- 10. Key Cabinet**
- 11. Sheriff's Office**
- 12. Sheriff's Office**
- 13. Sheriff's Office**
- 14. Key Cabinet**
- 15. Val Halvorson**

LG240B Application to Conduct Excluded Bingo**No Fee**6/15
Page 1 of 2**ORGANIZATION INFORMATION**

Organization Name: Madison Ambulance Service Inc. Previous Gambling Permit Number: XB-93863-16-001

Minnesota Tax ID Number, if any: n/a Federal Employer ID Number (FEIN), if any: n/a

Mailing Address: 404 6th Ave

City: Madison State: MN Zip: 56256 County: Lac Qui Parle

Name of Chief Executive Officer (CEO): Scott Schake

Daytime Phone: 320-212-9750 Email: sschake@yahoo.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**Current calendar year Certificate of Good Standing**

Don't have a copy? This certificate must be obtained each year from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

**Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**

Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

**Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

one of four or fewer bingo events held this year. Dates: November 11th, 2017**-OR-**

conducted on up to 12 consecutive days in connection with a:



county fair

Dates: _____



civic celebration

Dates: _____



Minnesota State Fair

Dates: _____

Person in charge of bingo event: Scott Schake Daytime Phone: 320-212-9750Name of premises where bingo will be conducted: Madison VFW Post 1656Premises street address: 711 W 2nd StreetCity: Madison If township, township name: _____ County: Lac Qui Parle

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

| | |
|---|---|
| <p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p>On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.</p> <p>Print City Name: <u>City of Madison</u></p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 10px; margin-top: 20px; text-align: center;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div> | <p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p>On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county)</p> <p>On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p> |
|---|---|

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature:  Date: 9-15-17
(Signature must be CEO's signature; designee may not sign)

Print Name: Scott Schake

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES**, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MEMORANDUM OF UNDERSTANDING

CRISIS TRANSPORTATION- LAC QUI PARLE COUNTY

The undersigned parties desire to set in place a process and procedure to assist in the transportation of non-violent mental health patients from Lac qui Parle health care facilities to treatment centers. The intent is to provide a safe, efficient and consistent means of transporting mental health patients and to provide for the funding of the same.

1. **TRANSPORTATION VEHICLE:** The County agrees to provide a properly equipped vehicle to provide crisis transportation of mental health patients from our local healthcare facilities to a treatment facility. Said patients shall be at least 16 years old, non-violent, and subject to an examiner's hold. Subject to reimbursement for ongoing expenses, County agrees to be responsible for the maintenance and repair of the vehicle, insurance, and housing of the same. The vehicle will be garaged in Madison. County will ensure that the same is ready for service before and after any transportation service.
2. **DRIVERS:** The parties agree to generate a list of qualified interested drivers (First Responders, EMT, Law Enforcement Officers) that will receive dispatch notices from the Sheriff's Department of the need for crisis transportation services. These drivers will be reimbursed at a gross rate of \$20 per hour per driver payable through their respective agencies. Said rate shall be paid for the time spent during transportation of individuals, which shall commence at the time of possession of the vehicle. Unless otherwise agreed, there shall be two (2) drivers for each transport with at least one female driver if a female transport. The County, by and through the Sheriff's Department, will assist in dispatch services.
3. **BUDGET:** Subject to the following, the County will be responsible for advancing the expenses incurred in providing the service during the term of the Agreement. The parties agree, however, to share equally in said expenses (excluding cost of the vehicle) and will provide equal contributions of up to a maximum of \$5,000.00 for the initial term of the Agreement. Each party shall be responsible for any local allocation or cost sharing with other entities. Requests for funding allocations will be made by the County to the parties following the 15-month period of operations ending December 31, 2018. The County agrees to provide advance notice if additional funding becomes necessary.
4. **TERM:** This Agreement shall commence on October 1, 2017, and shall continue until December 31, 2018, unless otherwise terminated or revised as provided herein. Any party may terminate this Agreement upon thirty (30) day notice.
5. **PAYMENT FOR SERVICES:** All requests for payment for services provided hereunder shall be submitted to the County for payment.
6. **INDEPENDENT CONTRACTOR STATUS:** Any and all persons performing services under this Agreement shall remain employees of their respective agencies or otherwise considered independent contractors. No employment relationship shall be created through the performance of this Agreement.

7. **DATA PRACTICES:** All data collected, created, received, maintained, or disseminated for any purposes by the activities of this Agreement shall be governed by the Minnesota Government Data Practices Act as well as any federal rules on data privacy.

COUNTY OF LAC QUI PARLE

By:

Its:

CITY OF DAWSON, MINNESOTA

By:

Its:

CITY OF MADISON, MINNESOTA

By:

Its:

PRAIRIE FIVE COMMUNITY ACTION COUNCIL, INC.

Main Office
7th St. & Washington Ave
Suite 302
P.O. Box 159
Montevideo, MN 56265-0159

Phone: 320/269-6578
FAX: 320/269-6570
TDD: 320/269-6988
www.prairiefive.com
E-mail: prairiefive@prairiefive.org

Branch Offices
Benson
Canby
Ortonville
Madison



Mission Statement: Working together to strengthen the quality of life in our communities.

September 13th, 2017

To Whom It May Concern,

In our communities, we have many families who struggle during the winter with a heating emergency due to unexpected circumstances that happen in our daily lives.

The Reach Out For Warmth Program is a community-based fuel program and its success is dependent upon the support of our communities. All funds raised are used to help people in the five counties that Prairie Five serves.

This program was designed to help households who are in need for oil, propane, or are facing an electric or natural gas disconnect.

Every year it is hard to predict what the Energy Assistance Program funding will be like and our families and seniors are running into more emergencies which makes this program even more important.

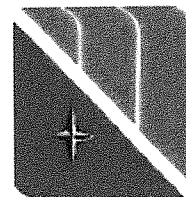
I would like to thank each of you for your donations this past heating season. Some of you have donated every year and we really appreciate it. I am thanking those of you that are considering donating this year in advance.

We would appreciate any donation that you or your company can make. Please send your donation to Prairie Five C.A.C., Inc. P. O. Box 159, Montevideo, MN 56265. **Attention: Nora Guerra and please specify the donation is for the Reach Out For Warmth Program.**

If you have any questions, please feel free to contact me at 320-269-6578. Thank you once again.

Sincerely,

Nora Guerra
Energy Programs Director



Memo

To: Mayor and City Council
From: Kathy Weber, City Clerk
Date: September 20, 2017
Subject: Establish Public Hearing

The City Council should establish a public hearing to be held on Monday, October 23, 2017, at 6:00 p.m. for the purpose of approving special assessments for delinquent utilities and unpaid services provided by the City.

A copy of the notice is attached.

CITY OF MADISON
COUNTY OF LAC QUI PARLE
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING

Special Assessment for Delinquent Public Utilities
of Electric, Water, Sanitary Sewer, Storm Sewer,
Sanitation, Weed Eradication (Mowing), and Other City Services

NOTICE IS HEREBY GIVEN that the City Council of the City of Madison, Lac qui Parle County, Minnesota will hold a public hearing on Monday, October 23, 2017, at approximately 6:00 p.m. at the Madison Municipal Building (City Hall) Auditorium in the City of Madison, Minnesota relating to the proposed Special Assessments for Delinquent Public Utilities of Electric, Water, Sanitary Sewer, Storm Sewer, Sanitation; Weed Eradication (mowing); and Other City Services pursuant to the Madison City Charter. Copies of the special assessments will be made available at the public hearing.

All interested persons may appear at the hearing and present their view orally or in writing.

Dated: September 25, 2017.

BY ORDER OF THE CITY COUNCIL,

Kathleen Weber, City Clerk

SCHEDULED CLAIMS LIST

UP CK # 55292-55327

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|---------------------------------------|------|----------|--------------|---|----------------|-------------------|-------|
| BANK 1 - KLEIN/UNITED PRAIRIE GENERAL | | | | | | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 27 AFLAC ADMIN-AFLAC INS 9/17 | 346.32 | 101 101-41320-131 | 1 |
| | | | | INVOICE TOTAL | 346.32 | | |
| | | | | VENDOR TOTAL | 346.32 | | |
| 4970 | 1 | 9/18/17 | 9/18/17 | 120 ARNESON TIRE SHOP STR-TIRES | 393.00 | 101 101-43100-221 | 1 |
| | | | | INVOICE TOTAL | 393.00 | | |
| | | | | VENDOR TOTAL | 393.00 | | |
| 263322 | 1 | 9/18/17 | 9/18/17 | 2901 BENNETT OFFICE TECHNOLOGI ADMIN-COPIER MAINT 8/17 | 294.72 | 101 101-41320-404 | 1 |
| | | | | INVOICE TOTAL | 294.72 | | |
| | | | | VENDOR TOTAL | 294.72 | | |
| 0207120 | 1 | 9/18/17 | 9/18/17 | 264 BOLTON & MENK INC C HALL-GRANT WRITING WOR | 1,765.00 | 101 101-41940-303 | 1 |
| | | | | INVOICE TOTAL | 1,765.00 | | |
| | | | | VENDOR TOTAL | 1,765.00 | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 320 BREHMER MOTOR SUPPLY POOL-STAPLER | 8.99 | 101 101-45124-210 | 1 |
| | 9 | | | POOL-P TOWELS/TISSUE/PIN | 25.92 | 101 101-45124-210 | 1 |
| | 10 | | | POOL-PAPER TOWELS | 8.94 | 101 101-45124-210 | 1 |
| | 11 | | | POOL-PAPER TOWELS | 5.97 | 101 101-45124-210 | 1 |
| | 12 | | | PARKS-TRANSFER PUMP | 119.99 | 101 101-45200-406 | 1 |
| | 14 | | | PARKS-FILTER | 10.99 | 101 101-45200-221 | 1 |
| | 15 | | | POOL-TRASH BAGS/ROPE | 19.21 | 101 101-45124-210 | 1 |
| | | | | INVOICE TOTAL | 200.01 | | |
| | | | | VENDOR TOTAL | 200.01 | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 3342 BUILDERS FIRSTSOURCE LIB- 4X4/CONCRETE | 35.32 | 101 101-45500-401 | 1 |
| | 2 | | | PARKS-4X4/CONCRETE | 35.32 | 101 101-45200-520 | 1 |
| | | | | INVOICE TOTAL | 70.64 | | |
| | | | | VENDOR TOTAL | 70.64 | | |
| 74588 | 1 | 9/18/17 | 9/18/17 | 3331 EHLERS & ASSOCIATES, INC ADMIN-CONTINUING DISCLOS | 2,800.00 | 101 101-41320-409 | 1 |
| | | | | INVOICE TOTAL | 2,800.00 | | |
| | | | | VENDOR TOTAL | 2,800.00 | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 766 FARMERS MUTUAL TELEPHONE ADMIN-INTERNET 9/17 | 109.95 | 101 101-41320-321 | 1 |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST | GL ACCOUNT | CK SQ |
|----------|------|----------|--------------|--|----------------|------|---------------|-------|
| | 2 | | | FIRE-INTERNET 9/17 | 71.95 | 101 | 101-42200-321 | 1 |
| | 3 | | | GRAND-INTERNET 9/17 | 71.95 | 101 | 101-45181-321 | 1 |
| | 9 | | | ADMIN-INTERNET 9/17 | 15.00 | 101 | 101-41320-321 | 1 |
| | 10 | | | GRAND-INTERNET 9/17 | 15.00 | 101 | 101-45181-321 | 1 |
| | | | | INVOICE TOTAL | 283.85 | | | |
| | | | | VENDOR TOTAL | 283.85 | | | |
| 10584 | 1 | 9/18/17 | 9/18/17 | 877 GREAT RIVER PRINTING SERV ADMIN-HEATSHARE BROCHURE | 290.00 | 101 | 101-41320-202 | 1 |
| | | | | INVOICE TOTAL | 290.00 | | | |
| | | | | VENDOR TOTAL | 290.00 | | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 1181 JUBILEE FOODS COUNC-GENE'S PARTY | 4.38 | 101 | 101-41110-390 | 1 |
| | 2 | | | STR-CUPS/PLATES/FORKS | 12.00 | 101 | 101-43100-209 | 1 |
| | 3 | | | CTY HALL-TISSUE/P TOWELS | 47.96 | 101 | 101-41940-219 | 1 |
| | 4 | | | STR-TISSUE/P TOWELS | 19.96 | 101 | 101-43100-209 | 1 |
| | 5 | | | PARKS-TISSUE/P TOWELS | 47.96 | 101 | 101-45200-219 | 1 |
| | 6 | | | LIB-TISSUE/P TOWELS | 47.96 | 101 | 101-45500-210 | 1 |
| | 8 | | | COUNCIL-RETIREMENT CAKE- | 24.99 | 101 | 101-41110-390 | 1 |
| | | | | INVOICE TOTAL | 205.21 | | | |
| | | | | VENDOR TOTAL | 205.21 | | | |
| 4410 | 1 | 9/18/17 | 9/18/17 | 1370 LARRY'S REFRIG. & HEATING STR-SPRING CARTRIDEG/ELK | 456.34 | 101 | 101-43100-401 | 1 |
| | | | | INVOICE TOTAL | 456.34 | | | |
| | | | | VENDOR TOTAL | 456.34 | | | |
| 258720 | 1 | 9/18/17 | 9/18/17 | 1430 LEAGUE OF MN CITIES ADMIN-REGIONAL MTG-VAL | 45.00 | 101 | 101-41320-331 | 1 |
| | | | | INVOICE TOTAL | 45.00 | | | |
| | | | | VENDOR TOTAL | 45.00 | | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 1520 LUND IMPLEMENT CO. PARKS-STRING | 14.95 | 101 | 101-45200-406 | 1 |
| | 2 | | | PARKS-MOWER PART | 28.93 | 101 | 101-45200-406 | 1 |
| | | | | INVOICE TOTAL | 43.88 | | | |
| | | | | VENDOR TOTAL | 43.88 | | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 3341 MADISON HARWARE HANK LIB-FLUSH LEVER | 6.99 | 101 | 101-45500-401 | 1 |
| | | | | INVOICE TOTAL | 6.99 | | | |
| | | | | VENDOR TOTAL | 6.99 | | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 1621 MADISON NATIONAL LIFE INS ADMIN-LIFE INS PREM-10/1 | 20.20 | 101 | 101-41320-131 | 1 |
| | 2 | | | STR-LIFE INS PREM-10/17 | 10.10 | 101 | 101-43100-131 | 1 |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|----------|------|----------|--------------|---|----------------|-------------------|-------|
| | | | | INVOICE TOTAL | 30.30 | | |
| | | | | VENDOR TOTAL | 30.30 | | |
| 326950 | 1 | 9/18/17 | 9/18/17 | 3115 RECREATION SUPPLY COMPANY POOL-FILTER/GASKET | 160.14 | 101 101-45124-404 | 1 |
| | | | | INVOICE TOTAL | 160.14 | | |
| | | | | VENDOR TOTAL | 160.14 | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 2619 SW/WC SERVICE COOPERATIVE ADMIN-BCBS INS 10/17 | 999.00 | 1150 101-20650 | 1 |
| | 5 | | | ADMIN-BCBS INS 10/17 | 1,700.00 | 101 101-41320-131 | 1 |
| | 6 | | | STR-BCBS INS 10/17 | 1,150.00 | 101 101-43100-131 | 1 |
| | | | | INVOICE TOTAL | 3,849.00 | | |
| | | | | VENDOR TOTAL | 3,849.00 | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 3022 TUCKETT DANIEL SR. ADMIN-FOLD/STUFF ENV 9/1 | 150.00 | 101 101-41320-202 | 1 |
| | | | | INVOICE TOTAL | 150.00 | | |
| | | | | VENDOR TOTAL | 150.00 | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 3359 VAALA ORDELL P&Z-DEMO AGREE-O VAALA | 3,500.00 | 101 101-41910-409 | 1 |
| | | | | INVOICE TOTAL | 3,500.00 | | |
| | | | | VENDOR TOTAL | 3,500.00 | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 2830 VERIZON WIRELESS STR-CELL 8/17 | 62.78 | 101 101-43100-321 | 1 |
| | | | | INVOICE TOTAL | 62.78 | | |
| | | | | VENDOR TOTAL | 62.78 | | |
| | | | | GENERAL | 14,953.18 | | |
| | | | | AMBULANCE | | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 100 A-OX WELDING SUPPLY COMPA AMB-AMBULANCE SUPPLIES | 138.04 | 201 201-44100-217 | 1 |
| | | | | INVOICE TOTAL | 138.04 | | |
| | | | | VENDOR TOTAL | 138.04 | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 293 BOUND TREE MEDICAL LLC AMB-AMB SUPPLIES | 192.00 | 201 201-44100-217 | 1 |
| | | | | INVOICE TOTAL | 192.00 | | |
| | | | | VENDOR TOTAL | 192.00 | | |
| 091817 | 7 | 9/18/17 | 9/18/17 | 320 BREHMER MOTOR SUPPLY AMB-SCREWS/COMMAND HOOK | 7.19 | 201 201-44100-210 | 1 |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST | GL | ACCOUNT | CK SQ |
|----------|------|-------------|-----------------|--|-------------------|------|----|---------------|----------|
| | 8 | | | AMB-HOSE REPAIR END | 8.99 | 201 | | 201-44100-210 | 1 |
| | | | | INVOICE TOTAL | 16.18 | | | | |
| | | | | VENDOR TOTAL | 16.18 | | | | |
| 091817 | 4 | 9/18/17 | 9/18/17 | 766 FARMERS MUTUAL TELEPHONE AMB-INTERNET 9/17 | 71.95 | 201 | | 201-44100-321 | 1 |
| | | | | INVOICE TOTAL | 71.95 | | | | |
| | | | | VENDOR TOTAL | 71.95 | | | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 3427 J & S CLASSIC IMPRESSIONS LLC AMB-2017 FORD GRAPHICS | 550.00 | 201 | | 201-44100-550 | 1 |
| | | | | INVOICE TOTAL | 550.00 | | | | |
| | | | | VENDOR TOTAL | 550.00 | | | | |
| 105B | 1 | 9/18/17 | 9/18/17 | 1610 MADISON HOSPITAL AM-STERILE H2O BOTTLES | 10.24 | 201 | | 201-44100-217 | 1 |
| | | | | INVOICE TOTAL | 10.24 | | | | |
| | | | | VENDOR TOTAL | 10.24 | | | | |
| 091817 | 5 | 9/18/17 | 9/18/17 | 2830 VERIZON WIRELESS AMB-CELL 8/17 | 22.82 | 201 | | 201-44100-321 | 1 |
| | | | | INVOICE TOTAL | 22.82 | | | | |
| | | | | VENDOR TOTAL | 22.82 | | | | |
| 084389S | 1 | 9/18/17 | 9/18/17 | 3376 WEST CENTRAL COMM, INC AMB-2017 FORD-EQUIP INST | 738.19 | 201 | | 201-44100-550 | 1 |
| | | | | INVOICE TOTAL | 738.19 | | | | |
| | | | | VENDOR TOTAL | 738.19 | | | | |
| | | | | AMBULANCE | 1,739.42 | | | | |
| | | | | WATER | | | | | |
| 091817 | 2 | 9/18/17 | 9/18/17 | 27 AFLAC WT-AFLAC INS 9/17 | 24.31 | 601 | | 601-49400-131 | 1 |
| | | | | INVOICE TOTAL | 24.31 | | | | |
| | | | | VENDOR TOTAL | 24.31 | | | | |
| 091817 | 13 | 9/18/17 | 9/18/17 | 320 BREHMER MOTOR SUPPLY WT-DISP GLOVES | 33.98 | 601 | | 601-49400-216 | 1 |
| | | | | INVOICE TOTAL | 33.98 | | | | |
| | | | | VENDOR TOTAL | 33.98 | | | | |
| 091817 | 5 | 9/18/17 | 9/18/17 | 766 FARMERS MUTUAL TELEPHONE WT-INTERNET 9/17 | 71.95 | 601 | | 601-49400-321 | 1 |
| | | | | INVOICE TOTAL | 71.95 | | | | |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|---------------|------|-------------|-----------------|--|-------------------|-------------------|----------|
| VENDOR TOTAL | | | | | 71.95 | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 811 FRONTIER COMM OF MN WT-CIRCUIT 9/17 | 43.43 | 601 601-49400-321 | 1 |
| INVOICE TOTAL | | | | | 43.43 | | |
| VENDOR TOTAL | | | | | 43.43 | | |
| 091817 | 4 | 9/18/17 | 9/18/17 | 1621 MADISON NATIONAL LIFE INS WT-LIFE INS PREM-10/17 | 7.58 | 601 601-49400-131 | 1 |
| INVOICE TOTAL | | | | | 7.58 | | |
| VENDOR TOTAL | | | | | 7.58 | | |
| 2861 | 1 | 9/18/17 | 9/18/17 | 2446 MARK R SCHUELKE WT-CHECK PANEL CONNECTIO | 60.00 | 601 601-49400-404 | 1 |
| INVOICE TOTAL | | | | | 60.00 | | |
| VENDOR TOTAL | | | | | 60.00 | | |
| 091817 | 3 | 9/18/17 | 9/18/17 | 2619 SW/WC SERVICE COOPERATIVE WT-BCBS INS 10/17 | 160.00 | 6150 601-20650 | 1 |
| | 8 | | | WT-BCBS INS 10/17 | 800.00 | 601 601-49400-131 | 1 |
| INVOICE TOTAL | | | | | 960.00 | | |
| VENDOR TOTAL | | | | | 960.00 | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | 3217 TUCKETT CHERI WT-TOILET LEAK TABLETS R | 24.50 | 601 601-49400-215 | 1 |
| INVOICE TOTAL | | | | | 24.50 | | |
| VENDOR TOTAL | | | | | 24.50 | | |
| 091817 | 2 | 9/18/17 | 9/18/17 | 2830 VERIZON WIRELESS WT-CELL 8/17 | 43.56 | 601 601-49400-321 | 1 |
| INVOICE TOTAL | | | | | 43.56 | | |
| VENDOR TOTAL | | | | | 43.56 | | |
| WATER | | | | | 1,269.31 | | |
| SEWER | | | | | | | |
| 23479 | 1 | 9/18/17 | 9/18/17 | 640 DAKOTA PUMP & CONTROL CO SEW-2017 INSP AGREE LIFT | 960.00 | 602 602-49460-413 | 1 |
| INVOICE TOTAL | | | | | 960.00 | | |
| VENDOR TOTAL | | | | | 960.00 | | |
| 091817 | 6 | 9/18/17 | 9/18/17 | 766 FARMERS MUTUAL TELEPHONE SEW-INTERNET 9/17 | 71.95 | 602 602-49450-321 | 1 |
| INVOICE TOTAL | | | | | 71.95 | | |
| VENDOR TOTAL | | | | | 71.95 | | |

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST | GL | ACCOUNT | CK SQ |
|----------|------|-------------|-----------------|---|-------------------|------|----|---------------|----------|
| 091817 | 7 | 9/18/17 | 9/18/17 | 1181 JUBILEE FOODS SEW-TISSUE | 7.99 7.99 | 602 | | 602-49450-216 | 1 |
| | | | | INVOICE TOTAL | 7.99 | | | | |
| | | | | VENDOR TOTAL | 7.99 | | | | |
| 091817 | 3 | 9/18/17 | 9/18/17 | 3341 MADISON HARWARE HANK SEW-BATTERY | 9.59 9.59 | 602 | | 602-49450-216 | 1 |
| | | | | INVOICE TOTAL | 9.59 | | | | |
| | | | | VENDOR TOTAL | 9.59 | | | | |
| 091817 | 5 | 9/18/17 | 9/18/17 | 1621 MADISON NATIONAL LIFE INS SEW-LIFE INS PREM-10/17 | 7.58 7.58 | 602 | | 602-49450-131 | 1 |
| | | | | INVOICE TOTAL | 7.58 | | | | |
| | | | | VENDOR TOTAL | 7.58 | | | | |
| 880835 | 1 | 9/18/17 | 9/18/17 | 1541 MVTL LABORATORIES INC SEW-REGULAR TESTING | 125.60 125.60 | 602 | | 602-49450-409 | 1 |
| | | | | INVOICE TOTAL | 125.60 | | | | |
| 881835 | 1 | 9/18/17 | 9/18/17 | SEW-REGULAR TESTING | 125.60 | 602 | | 602-49450-409 | 1 |
| | | | | INVOICE TOTAL | 125.60 | | | | |
| | | | | VENDOR TOTAL | 251.20 | | | | |
| 091817 | 4 | 9/18/17 | 9/18/17 | 2619 SW/WC SERVICE COOPERATIVE SEW-BCBS INS 10/17 | 199.00 | 6250 | | 602-20650 | 1 |
| | 9 | | | SEW-BCBS INS 10/17 | 850.00 | 602 | | 602-49450-131 | 1 |
| | | | | INVOICE TOTAL | 1,049.00 | | | | |
| | | | | VENDOR TOTAL | 1,049.00 | | | | |
| 091817 | 3 | 9/18/17 | 9/18/17 | 2830 VERIZON WIRELESS SEW-CELL 8/17 | 43.56 43.56 | 602 | | 602-49450-321 | 1 |
| | | | | INVOICE TOTAL | 43.56 | | | | |
| | | | | VENDOR TOTAL | 43.56 | | | | |
| | | | | SEWER | 2,400.87 | | | | |
| | | | | SANITATION | | | | | |
| 9787 | 1 | 9/18/17 | 9/18/17 | 2095 OLSON SANITATION SANIT-D PETERSON CLEANUP | 180.00 180.00 | 603 | | 603-49500-409 | 1 |
| | | | | INVOICE TOTAL | 180.00 | | | | |
| | | | | VENDOR TOTAL | 180.00 | | | | |
| | | | | SANITATION | 180.00 | | | | |
| | | | | ELECTRIC UTILITY | | | | | |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST | GL | ACCOUNT | CK SQ |
|--------------------------------|------|-------------|-----------------|--------------------------|-------------------|------|----|---------------|----------|
| 320 BREHMER MOTOR SUPPLY | | | | | | | | | |
| 091817 | 2 | 9/18/17 | 9/18/17 | ELEC-SCEWS | 2.40 | 604 | | 604-49570-215 | 1 |
| | 3 | | | ELEC-GLUE | 5.99 | 604 | | 604-49570-215 | 1 |
| | 4 | | | ELEC-GLASS CLEANER | 14.97 | 604 | | 604-49570-215 | 1 |
| | 5 | | | ELEC-MINK OIL | 4.79 | 604 | | 604-49570-215 | 1 |
| | 6 | | | ELEC-OIL FILTER | 28.05 | 604 | | 604-49570-405 | 1 |
| | | | | INVOICE TOTAL | 56.20 | | | | |
| | | | | VENDOR TOTAL | 56.20 | | | | |
| 736 ERICKSON CHEVROLET | | | | | | | | | |
| 22931 | 1 | 9/18/17 | 9/18/17 | ELEC-SERVICE NEW BUCKET | 195.82 | 604 | | 604-49570-404 | 1 |
| | | | | INVOICE TOTAL | 195.82 | | | | |
| | | | | VENDOR TOTAL | 195.82 | | | | |
| 766 FARMERS MUTUAL TELEPHONE | | | | | | | | | |
| 091817 | 7 | 9/18/17 | 9/18/17 | ELEC-INTERNET 9/17 | 71.95 | 604 | | 604-49570-321 | 1 |
| | | | | INVOICE TOTAL | 71.95 | | | | |
| | | | | VENDOR TOTAL | 71.95 | | | | |
| 1480 LOCATORS & SUPPLIES | | | | | | | | | |
| 0259285-IN | 1 | 9/18/17 | 9/18/17 | ELEC-TESTER & LOCATORS P | 97.00 | 604 | | 604-49570-404 | 1 |
| | | | | INVOICE TOTAL | 97.00 | | | | |
| 0259637-IN | | | | | | | | | |
| | 1 | 9/18/17 | 9/18/17 | ELEC-EAR PLUGS | 46.14 | 604 | | 604-49570-193 | 1 |
| | | | | INVOICE TOTAL | 46.14 | | | | |
| | | | | VENDOR TOTAL | 143.14 | | | | |
| 3036 LQP BROADCASTING CO. | | | | | | | | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | ELEC-UTIL ADS-8/17 | 60.65 | 604 | | 604-49590-410 | 1 |
| | | | | INVOICE TOTAL | 60.65 | | | | |
| | | | | VENDOR TOTAL | 60.65 | | | | |
| 1621 MADISON NATIONAL LIFE INS | | | | | | | | | |
| 091817 | 3 | 9/18/17 | 9/18/17 | ELEC-LIFE INS PREM-10/17 | 10.10 | 604 | | 604-49570-131 | 1 |
| | | | | INVOICE TOTAL | 10.10 | | | | |
| | | | | VENDOR TOTAL | 10.10 | | | | |
| 1841 MN DEPT OF COMMERCE | | | | | | | | | |
| 091817 | 1 | 9/18/17 | 9/18/17 | ELEC-ASSESSMENTS | 312.61 | 604 | | 604-49550-438 | 1 |
| | | | | INVOICE TOTAL | 312.61 | | | | |
| | | | | VENDOR TOTAL | 312.61 | | | | |
| 2619 SW/WC SERVICE COOPERATIVE | | | | | | | | | |
| 091817 | 2 | 9/18/17 | 9/18/17 | ELEC-BCBS INS 10/17 | 640.00 | 6450 | | 604-20650 | 1 |
| | 7 | | | ELEC-BCBS INS 10/17 | 1,200.00 | 604 | | 604-49570-131 | 1 |
| | | | | INVOICE TOTAL | 1,840.00 | | | | |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|----------|------|----------|--------------|---|----------------|-------------------|-------|
| | | | | VENDOR TOTAL | 1,840.00 | | |
| 091817 | 4 | 9/18/17 | 9/18/17 | 2830 VERIZON WIRELESS ELEC-CELL 8/17 | 70.11 | 604 604-49570-321 | 1 |
| | | | | INVOICE TOTAL | 70.11 | | |
| | | | | VENDOR TOTAL | 70.11 | | |
| | | | | ELECTRIC UTIL | 2,760.58 | | |
| | | | | STORM SEWER | | | |
| 091817 | 3 | 9/18/17 | 9/18/17 | 3342 BUILDERS FIRSTSOURCE ST SEW-CONCRETE MIX | 9.00 | 605 605-49600-224 | 1 |
| | | | | INVOICE TOTAL | 9.00 | | |
| | | | | VENDOR TOTAL | 9.00 | | |
| 091817 | 2 | 9/18/17 | 9/18/17 | 3341 MADISON HARWARE HANK ST SEW-PENETRATING SPRAY | 4.79 | 605 605-49600-224 | 1 |
| | | | | INVOICE TOTAL | 4.79 | | |
| | | | | VENDOR TOTAL | 4.79 | | |
| | | | | STORM SEWER | 13.79 | | |
| | | | | LIQUOR | | | |
| 091817 | 3 | 9/18/17 | 9/18/17 | 27 AFLAC LIQ-AFLAC INS 9/17 | 418.47 | 609 609-49750-131 | 1 |
| | | | | INVOICE TOTAL | 418.47 | | |
| | | | | VENDOR TOTAL | 418.47 | | |
| 091817 | 8 | 9/18/17 | 9/18/17 | 766 FARMERS MUTUAL TELEPHONE LIQ-INTERNET 9/17 | 71.95 | 609 609-49750-321 | 1 |
| | | | | INVOICE TOTAL | 71.95 | | |
| | | | | VENDOR TOTAL | 71.95 | | |
| 091817 | 6 | 9/18/17 | 9/18/17 | 1621 MADISON NATIONAL LIFE INS LIQ-LIFE INS PREM-10/17 | 6.10 | 609 609-49750-131 | 1 |
| | | | | INVOICE TOTAL | 6.10 | | |
| | | | | VENDOR TOTAL | 6.10 | | |
| | | | | LIQUOR | 496.52 | | |
| | | | | BANK 1 - KLEIN/UNITED PR TOTAL | 23,813.67 | | |
| | | | | TOTAL MANUAL CHECKS | .00 | | |
| | | | | TOTAL E-PAYMENTS | .00 | | |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|----------|------|-------------|-----------------|---------------------|-------------------|-----------------|----------|
| | | | | TOTAL PURCH CARDS | .00 | | |
| | | | | TOTAL ACH PAYMENTS | .00 | | |
| | | | | TOTAL OPEN PAYMENTS | 23,813.67 | | |
| | | | | GRAND TOTALS | 23,813.67 | | |

SCHEDULED CLAIMS LIST

UP CK# 55288-55291

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST | GL ACCOUNT | CK SQ |
|---------------------------------------|------|----------|--------------|-----------------------|----------------|------|---------------|-------|
| BANK 1 - KLEIN/UNITED PRAIRIE GENERAL | | | | | | | | |
| 091517 | | | 782 | FIELDCREST FERTILIZER | | | | |
| | 1 | 9/15/17 | 9/15/17 | PARKS-BUCCANEER PLUS | 43.13 | 101 | 101-45200-406 | 1 |
| | 2 | | | PARKS-RED DIESEL | 511.89 | 101 | 101-45200-212 | 1 |
| | 3 | | | STR-RED DIESEL | 295.57 | 101 | 101-43100-212 | 1 |
| | 6 | | | PARKS-TRIMEC CLASSIC | 557.85 | 101 | 101-45200-406 | 1 |
| | | | | INVOICE TOTAL | 1,408.44 | | | |
| VENDOR TOTAL | | | | | 1,408.44 | | | |
| 1326 LQP CO-OP OIL | | | | | | | | |
| 091517a | 1 | 9/15/17 | 9/15/17 | STR-FUEL EXPENSE | 100.10 | 101 | 101-43100-212 | 1 |
| | 3 | | | PARKS-FUEL EXPENSE | 341.25 | 101 | 101-45200-212 | 1 |
| | | | | INVOICE TOTAL | 441.35 | | | |
| VENDOR TOTAL | | | | | 441.35 | | | |
| GENERAL | | | | | 1,849.79 | | | |
| AMBULANCE | | | | | | | | |
| 1326 LQP CO-OP OIL | | | | | | | | |
| 091517 | 1 | 9/15/17 | 9/15/17 | AMB-FUEL EXPENSE | 171.49 | 201 | 201-44100-212 | 1 |
| | | | | INVOICE TOTAL | 171.49 | | | |
| | | | | VENDOR TOTAL | 171.49 | | | |
| AMBULANCE | | | | | 171.49 | | | |
| WATER | | | | | | | | |
| 2112 GOPHER STATE ONE CALL | | | | | | | | |
| 7080536 | 1 | 9/15/17 | 9/15/17 | WT-DIGGING CALLS | 7.65 | 601 | 601-49400-409 | 1 |
| | | | | INVOICE TOTAL | 7.65 | | | |
| | | | | VENDOR TOTAL | 7.65 | | | |
| 968 HAWKINS INC. | | | | | | | | |
| 4140022 | 1 | 9/15/17 | 9/15/17 | WT-CHLORINE | 170.20 | 601 | 601-49400-236 | 1 |
| | 2 | | | WT-POLYPHOSATE | 728.27 | 601 | 601-49400-234 | 1 |
| | 3 | | | WT-CHLORINE | 860.15 | 601 | 601-49400-230 | 1 |
| | 4 | | | WT-AQUAHAWK | 1,327.23 | 601 | 601-49400-232 | 1 |
| INVOICE TOTAL | | | | | 3,085.85 | | | |
| VENDOR TOTAL | | | | | 3,085.85 | | | |
| 1326 LQP CO-OP OIL | | | | | | | | |
| 091517a | 4 | 9/15/17 | 9/15/17 | WT-FUEL EXPENSE | 126.30 | 601 | 601-49400-212 | 1 |
| | | | | INVOICE TOTAL | 126.30 | | | |
| | | | | VENDOR TOTAL | 126.30 | | | |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|----------|------|-------------|-----------------|--|-------------------|-------------------|----------|
| | | | | WATER | 3,219.80 | | |
| | | | | SEWER | | | |
| 091517 | 4 | 9/15/17 | 9/15/17 | 782 FIELDCREST FERTILIZER SEW-RED DIESEL | 35.17 | 602 602-49450-212 | 1 |
| | | | | INVOICE TOTAL | 35.17 | | |
| | | | | VENDOR TOTAL | 35.17 | | |
| 7080536 | 2 | 9/15/17 | 9/15/17 | 2112 GOPHER STATE ONE CALL SEW-DIGGING CALLS | 7.65 | 602 602-49450-409 | 1 |
| | | | | INVOICE TOTAL | 7.65 | | |
| | | | | VENDOR TOTAL | 7.65 | | |
| 091517a | 5 | 9/15/17 | 9/15/17 | 1326 LQP CO-OP OIL SEW-FUEL EXPENSE | 271.85 | 602 602-49450-212 | 1 |
| | | | | INVOICE TOTAL | 271.85 | | |
| | | | | VENDOR TOTAL | 271.85 | | |
| | | | | SEWER | 314.67 | | |
| | | | | ELECTRIC UTILITY | | | |
| 091517 | 5 | 9/15/17 | 9/15/17 | 782 FIELDCREST FERTILIZER ELEC-RED DIESEL | 154.87 | 604 604-49570-212 | 1 |
| | | | | INVOICE TOTAL | 154.87 | | |
| | | | | VENDOR TOTAL | 154.87 | | |
| 7080536 | 3 | 9/15/17 | 9/15/17 | 2112 GOPHER STATE ONE CALL ELEC-DIGGING CALLS | 7.65 | 604 604-49570-409 | 1 |
| | | | | INVOICE TOTAL | 7.65 | | |
| | | | | VENDOR TOTAL | 7.65 | | |
| 091517a | 2 | 9/15/17 | 9/15/17 | 1326 LQP CO-OP OIL ELEC-FUEL EXPENSE | 227.85 | 604 604-49570-212 | 1 |
| | | | | INVOICE TOTAL | 227.85 | | |
| | | | | VENDOR TOTAL | 227.85 | | |
| | | | | ELECTRIC UTIL | 390.37 | | |
| | | | | BANK 1 - KLEIN/UNITED PR TOTAL | 5,946.12 | | |
| | | | | TOTAL MANUAL CHECKS | .00 | | |
| | | | | TOTAL E-PAYMENTS | .00 | | |
| | | | | TOTAL PURCH CARDS | .00 | | |
| | | | | TOTAL ACH PAYMENTS | .00 | | |

SCHEDULED CLAIMS LIST

| INVOICE# | LINE | DUE DATE | INVOICE DATE | REFERENCE | PAYMENT AMOUNT | DIST GL ACCOUNT | CK SQ |
|---------------------|------|-------------|-----------------|-----------|-------------------|-----------------|----------|
| TOTAL OPEN PAYMENTS | | | | | 5,946.12 | | |
| GRAND TOTALS | | | | | 5,946.12 | | |

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

UP CK #55328 - #55343

| VENDOR NAME | REFERENCE | VENDOR TOTAL | CHECK# | CHECK DATE |
|---------------------------|------------------------------|-----------------|--------|---------------|
| ACCOUNTS PAYABLE CLAIMS | | | | |
| ----- | | | | |
| GENERAL | | | | |
| ALL ABOUT FUN RENTALS | POOL-INFLATABLE RENT | 300.00 | 55328 | 9/22/17 |
| LQP AG SOCIETY | P&Z-DEMO.ASSIST-LQP AG SOC | 3,500.00 | 55334 | 9/22/17 |
| RURAL SOLUTIONS INC | WT-8/17 PLANT PHONE SERVICE | 212.50 | 55339 | 9/22/17 |
| SELECT ACCOUNT | ADM-SEPT.PART.FEE | 5.71 | 55340 | 9/22/17 |
| TJADEN, IAN | LIB-CEILING REPAIR | 300.00 | 55342 | 9/22/17 |
| KATHLEEN WEBER | COUN-RETIRE.RECOG-G.KOOSMANN | 163.04 | 55343 | 9/22/17 |
| | | ----- | | |
| | | 4,481.25 | | |
| | | ===== | | |
| GENERAL | | | | |
| | | 4,481.25 | | |
| WATER | | | | |
| | | | | |
| MVTL LABORATORIES INC | SEW-REGULAR TESTING | 21.50 | 55338 | 9/22/17 |
| RURAL SOLUTIONS INC | WT-8/17 PLANT PHONE SERVICE | 225.00 | 55339 | 9/22/17 |
| SPEE-DEE DELIVERY SERVICE | SEW-SHIPING CHARGES | 13.85 | 55341 | 9/22/17 |
| | | ----- | | |
| | | 260.35 | | |
| | | ===== | | |
| WATER | | | | |
| | | 260.35 | | |
| SEWER | | | | |
| | | | | |
| MN VALLEY REC | SEW-9/2017 ELECTRIC | 3,833.24 | 55337 | 9/22/17 |
| MVTL LABORATORIES INC | SEW-REGULAR TESTING | 348.00 | 55338 | 9/22/17 |
| RURAL SOLUTIONS INC | WT-8/17 PLANT PHONE SERVICE | 150.00 | 55339 | 9/22/17 |
| SPEE-DEE DELIVERY SERVICE | SEW-SHIPING CHARGES | 89.29 | 55341 | 9/22/17 |
| | | ----- | | |
| | | 4,420.53 | | |
| | | ===== | | |
| SEWER | | | | |
| | | 4,420.53 | | |
| LIQUOR | | | | |
| | | | | |
| ARCTIC GLACIER USA, INC | LIQ-9/17 ICE PURCHASES | 161.98 | 55329 | 9/22/17 |
| BEVERAGE WHOLESALERS | LIQ-9/17 BEER PURCHASES | 3,325.03 | 55330 | 9/22/17 |
| COCA-COLA BOTTLING | LIQ-9/2017 POP | 157.25 | 55331 | 9/22/17 |
| JOHNSON BROS-ST.PAUL | LIQ-9/2017 LIQUOR PURCHASES | 1,459.09 | 55332 | 9/22/17 |
| KLQP-FM RADIO | LIQ-9/2017 ADVERTISING | 78.75 | 55333 | 9/22/17 |
| MADISON BOTTLING CO. | LIQ-9/2017 BEER PURCHASES | 6,495.70 | 55335 | 9/22/17 |

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

| VENDOR NAME | REFERENCE | VENDOR TOTAL | CHECK# | CHECK DATE |
|---------------------|-----------------------------|-----------------|--------|---------------|
| MARTIN TRUCKING LLC | LIQ-FREIGHT CHARGES | 147.00 | 55336 | 9/22/17 |
| RURAL SOLUTIONS INC | WT-8/17 PLANT PHONE SERVICE | 254.99 | 55339 | 9/22/17 |
| | | | | |
| | LIQUOR | 12,079.79 | | |
| | | | | |
| **** PAID | TOTAL **** | 21,241.92 | | |
| | | | | |
| ***** | REPORT TOTAL ***** | 21,241.92 | | |

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

| FUND FUND NAME | | TOTAL | CHECK# | DATE |
|----------------|---------|-----------|--------|------|
| 101 | GENERAL | 4,481.25 | | |
| 601 | WATER | 260.35 | | |
| 602 | SEWER | 4,420.53 | | |
| 609 | LIQUOR | 12,079.79 | | |