

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**

Regular Meeting of the City Council – **5:00 P.M.**

**Monday, October 9, 2017**

Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

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A copy of the minutes of the regular meeting minutes and September 25, 2017 regular meeting are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

A.	Utility Report – September 2017 - receive	Page 4
B.	Water Report – September 2017 - receive	Page 5
C.	Computer Commuter – September 2017 – receive	Page 6
D.	Madison EDA Minutes – September 2017 – receive	Page 7
E.	Council Revenue/Expenditure Report – September 2017 – receive	Page 9
F.	MRES Board Meeting – October 2017 - receive	Page 13
G.	Mobile 311 Report – September 2017 – receive	Page 15
H.	MEDA Loan Status – September 2017 – receive	Page 18
I.	Liquor Store Report – September 2017 – receive	Page 19
J.	Cash Investment Balance – September 2017 – receive	Page 21

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

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A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 23

B. Engineer update – Approval of Project Invoices. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 29

- C. Sheriff Report – Sheriff Anderson. A DISCUSSION may be in order. (Manager, Council)

Page 30

- D. Resolution 17-36 Establishing Group Health Insurance Benefit Contribution.  
A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 32

- E. Ordinance No. 380 – Fixing the Salaries of the Mayor and Council. A DISCUSSION  
and MOTION may be in order. (Manager, Council)

- K. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

**9. AUDITING CLAIMS**

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A copy of the Schedule Payment Report of bills submitted September 25, 2017 through October 9, 2017 is attached for approval for Check No. 55357 through Check No. 55390. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
SEPTEMBER 25, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Acting Mayor Meyer on Monday, September 25, 2017, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole (arrived at 5:20 p.m.), Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

**AGENDA**

Upon motion by Volk, seconded by Conroy and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Conroy, seconded by Meyer and carried, September 11, 2017, meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None.

**CONSENT AGENDA**

Upon motion by Volk, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist. No additions were made at this time.

**CITY ENGINEER'S REPORT**

**Sealcoat Project:** Upon motion by Conroy, seconded by Meyer and carried, Pay Estimate #1 in the amount of \$303,834.25 to Asphalt Surface Technologies Corporation for work completed to date on the 2017 Sealcoat Project was approved. Only retainage amount remains to be paid to the contractor.

**FINANCIAL MANAGEMENT PLAN**

Todd Hagen of Ehlers & Associates reviewed a draft Financial Management Plan for the City of Madison based on information provided by City Manager Halvorson and city staff. This Financial Management Plan is an on-going exercise that will help with budgeting and capital improvement planning. Hagen indicated that the City is "doing good" but suggested dividing the Reserve Fund into Capital Funds and creating a cash balance policy. Council should review this draft and suggest any changes to City Manager Halvorson.

**PAY RANGE SCHEDULE**

Upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 17-34** entitled "Resolution Establishing Points Based Pay Range Schedule for 2017 & Beyond" was adopted. This resolution would provide for utilization of a new pay range structure based on updated job descriptions and point assignments. As requested by Council previously, an additional step was added to the schedule with the

initial step being reduced as well. A complete copy of Resolution 17-34 is contained in City Clerk's Book #8.

Council also discussed a proposed increase in compensation for Mayor which would take effect after the next election in 2018. Council requested City Manager Halvorson to include an ordinance on a future agenda.

Mayor Thole noted that the General Government Committee will be meeting again to discuss the City's group health insurance. Premiums were increased by 43% and employees have agreed to add a high deductible plan to their choice of insurance plans through the Services Cooperative. Discussion will be had regarding the city's contribution and utilization of health insurance premium refunds set aside in the Reserve Fund.

#### **CITY KEY CONTROL**

Upon motion by Meyer, seconded by Zahrbock and carried, **RESOLUTION 17-35** titled "Resolution for City Key Control" was adopted. This resolution would provide for an updated list of City Hall key holders. A complete copy of Resolution 17-35 is contained in City Clerk's Book #8.

#### **APPLICATION FOR EXEMPT PERMIT AND EXCLUDED BINGO**

Upon motion by Volk, seconded by Zahrbock and carried, Council acknowledged an Application to Conduct Excluded Bingo for the Madison Ambulance Service to be held November 11, 2017; and an Application for Exempt Permit to conduct a raffle for the Madison Chamber of Commerce.

#### **CRISIS TRANSPORTATION**

Upon motion by Zahrbock, seconded by Volk and carried, Council approved execution of a Memorandum of Understanding between Lac qui Parle County, the City of Dawson, and the City of Madison as it relates to the establishment of a crisis transportation program for Lac qui Parle County. Lac qui Parle County will provide the crisis transportation vehicle, and each entity agrees to allocate a maximum of \$5,000 for the initial 15-month term ending December 31, 2018. Lac qui Parle County will request funding allocations following this initial term. It was noted that Madison's allocation would be divided between the General Fund, Ambulance Fund, and Madison Healthcare Services.

#### **PRAIRIE ARTS CENTER REPAIRS**

Upon motion by Zahrbock, seconded by Volk and carried, Council accepted an estimate from Ian Tjaden in the amount of \$2,300 to remove the basement entrance on the east side of the Prairie Arts Center, which was found to be in disrepair. Councilmember Meyer suggested the need for an updated agreement between the City and Lac qui Parle Players regarding building use and maintenance, and requested this be included on the City Council Checklist.

#### **REACH OUT FOR WARMTH**

Upon motion by Meyer, seconded by Conroy and carried, Council approved a donation of \$750 to the Heatshare Program administered by Prairie Five Community Action Council. City Manager Halvorson noted that Madison residents had received an average of \$793 over the last two years to help pay their utility bill.

#### **SPECIAL ASSESSMENT PUBLIC HEARING**

Upon motion by Volk, seconded by Zahrbock and carried, Council established a public hearing to be held on Monday, October 23<sup>rd</sup> at approximately 6:00 p.m. regarding special assessment for delinquent utility bills, mowing, and other city services.

**HOLIDAY LIGHT DISPLAY**

Councilmember Meyer noted that the Chamber of Commerce and Madison Kiwanis Club are working on a holiday lighting display for J. F. Jacobson Park, an idea suggested by Deputy City Clerk Cheri Tuckett. They are looking for a place to store supplies being gathered for the project. City Manager Halvorson suggested that the city would have room in the garage near the Post Office.

**CITY MANAGER'S REPORT**

**Park Board:** City Manager Halvorson updated Council on the Park Board meeting held on September 20, 2017. Councilmember Conroy mentioned an idea of having the annual Block Party at Memorial Field and have a "day of baseball" with several games being scheduled. The Baseball Committee would be interested in getting some playground equipment at the field. Councilmembers Volk and Conroy mentioned a climbing wall that had been previously discussed.

**MAYOR/COUNCIL REPORTS**

None.

**DISBURSEMENTS**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between September 12 and September 25, 2017. These disbursements include United Prairie Check Nos. 55272-55343.

There being no further business, meeting adjourned at 6:45 p.m.

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Greg Thole – Mayor

**ATTEST:**

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Kathleen Weber – City Clerk

# 2017 Utility Report

Jul-17	Consumption	Charges	% Diff		Jul-16	Consumption	Charges	% Diff		Jul-15	Consumption	Charges	% Diff	
Commercial Serv Charge	157.00	2,071.00	1.29%	0.74%	Commercial Serv Charge	155.00	2,055.71	1.31%	2.68%	Commercial Serv Charge	153.00	\$ 2,002.00	0.00%	-0.25%
Commercial Light	716,958.00	50,470.11	-17.48%	-16.90%	Commercial Light	868,843.00	60,736.33	18.06%	18.01%	Commercial Light	735,964.00	\$ 51,469.05	3.52%	10.63%
Demand Charge	1,442.60	8,107.46	-19.34%	-19.34%	Demand Charge	1,788.42	10,050.96	-1.30%	-1.30%	Demand Charge	1,811.96	\$ 10,183.22	24.66%	39.04%
Safe Drinking Water	812.00	5,215.20	-0.12%	0.00%	Safe Drinking Water	813.00	5,221.56	0.87%	0.00%	Safe Drinking Water	806.00	\$ 5,174.74	0.00%	0.00%
Garbage Charge	843.00	17,712.23	-0.47%	-0.77%	Garbage Charge	847.00	17,849.12	1.32%	1.83%	Garbage Charge	836.00	\$ 17,528.74	-0.24%	-0.20%
Res Serv Charge	790.00	6,361.37	-1.50%	-1.25%	Res Serv Charge	802.00	6,442.10	0.88%	0.79%	Res Serv Charge	795.00	\$ 6,391.75	0.25%	0.23%
Res Light	619,247.00	45,083.10	-18.97%	-18.97%	Res Light	764,212.00	55,640.54	17.82%	17.82%	Res Light	648,642.00	\$ 47,227.02	-1.53%	5.73%
Sewer Charge	3,242,200.00	21,443.72	-8.45%	-8.43%	Sewer Charge	3,541,400.00	23,418.44	21.45%	31.35%	Sewer Charge	2,915,900.00	\$ 17,829.69	-5.94%	-6.00%
Security Light Charge	27.00	159.78	0.00%	6.84%	Security Light Charge	27.00	149.55	0.00%	0.76%	Security Light Charge	27.00	\$ 148.42	3.85%	1.35%
Storm Sewer Charge	928.00	12,100.99	-0.64%	-0.34%	Storm Sewer Charge	934.00	12,142.28	0.65%	0.41%	Storm Sewer Charge	928.00	\$ 12,092.80	-0.54%	0.61%
Sewer Serv Charge	885.00	17,212.76	-0.90%	-1.15%	Sewer Serv Charge	893.00	17,413.22	1.25%	8.37%	Sewer Serv Charge	882.00	\$ 16,067.71	-0.11%	0.06%
Water Service Charge	891.00	17,103.00	-0.78%	-1.25%	Water Service Charge	898.00	17,318.64	1.13%	6.77%	Water Service Charge	888.00	\$ 16,220.71	-0.22%	-0.46%
Water Charge	3,523,500.00	30,147.10	-17.21%	-16.53%	Water Charge	4,256,200.00	36,116.54	25.62%	32.84%	Water Charge	3,388,100.00	\$ 27,188.87	4.37%	4.12%
Accounted for Water Usage	81%	\$ 233,187.82	\$ (22,822.37)	-11.86%	Accounted for Water Usage	92%	\$ 264,554.99	\$ 17,653.73	15.26%	Accounted for Water Usage	85%	\$ 229,524.72	\$ 10,376.39	4.69%

  

Aug-17	Consumption	Charges	% Diff		Aug-16	Consumption	Charges	% Diff		Aug-15	Consumption	Charges	% Diff	
Commercial Serv Charge	158.00	2,082.00	1.28%	1.61%	Commercial Serv Charge	156.00	2,049.04	1.96%	2.86%	Commercial Serv Charge	153.00	\$ 1,992.06	0.00%	-0.74%
Commercial Light	842,524.00	58,948.33	2.35%	2.52%	Commercial Light	823,185.00	57,498.36	2.52%	2.84%	Commercial Light	802,936.00	\$ 55,909.28	4.04%	10.95%
Demand Charge	1,591.05	8,941.72	-8.98%	-8.98%	Demand Charge	1,747.95	9,823.53	0.71%	0.71%	Demand Charge	1,735.71	\$ 9,754.70	21.16%	21.16%
Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	\$ -	#DIV/0!	0.00%
Garbage Charge	845.00	17,747.62	0.00%	-0.07%	Garbage Charge	845.00	17,759.21	0.60%	1.60%	Garbage Charge	840.00	\$ 17,479.60	0.00%	-0.64%
Res Serv Charge	794.00	6,391.91	-0.63%	-0.82%	Res Serv Charge	799.00	6,444.68	1.52%	1.67%	Res Serv Charge	787.00	\$ 6,338.56	-0.76%	-0.45%
Res Light	743,582.00	54,134.75	-3.39%	-3.40%	Res Light	769,665.00	56,037.63	3.74%	3.74%	Res Light	741,927.00	\$ 54,018.26	9.39%	17.45%
Sewer Charge	3,686,400.00	24,375.44	35.97%	35.88%	Sewer Charge	2,711,100.00	17,938.46	-4.22%	3.64%	Sewer Charge	2,830,500.00	\$ 17,308.75	-22.41%	-22.37%
Security Light Charge	27.00	159.42	0.00%	7.41%	Security Light Charge	27.00	148.42	0.00%	0.00%	Security Light Charge	27.00	\$ 148.42	3.85%	1.35%
Storm Sewer Charge	933.00	12,147.34	0.43%	0.26%	Storm Sewer Charge	929.00	12,115.66	-0.75%	0.18%	Storm Sewer Charge	936.00	\$ 12,094.21	0.11%	0.41%
Sewer Serv Charge	888.00	17,282.77	-0.11%	-0.70%	Sewer Serv Charge	889.00	17,405.47	1.72%	9.22%	Sewer Serv Charge	874.00	\$ 15,936.13	-1.02%	-0.69%
Water Service Charge	894.00	17,172.03	0.00%	-0.80%	Water Service Charge	894.00	17,311.04	1.59%	7.59%	Water Service Charge	880.00	\$ 16,089.13	-1.12%	-1.20%
Water Charge	4,011,300.00	34,221.66	21.33%	21.27%	Water Charge	3,306,000.00	28,219.00	-6.66%	7.32%	Water Charge	3,541,900.00	\$ 26,294.67	-12.42%	-18.80%
Accounted for Water Usage	85%	\$ 253,604.99	\$ (1,343.53)	4.47%	Accounted for Water Usage	95%	\$ 242,750.50	\$ 3,840.38	4.02%	Accounted for Water Usage	91%	\$ 233,363.77	\$ 15,206.06	1.64%

  

Sep-17	Consumption	Charges	% Diff		Sep-16	Consumption	Charges	% Diff		Sep-15	Consumption	Charges	% Diff	
Commercial Serv Charge	166.00	2,192.00	1.22%	-0.99%	Commercial Serv Charge	164.00	2,214.00	1.86%	1.22%	Commercial Serv Charge	161.00	\$ 2,187.34	0.63%	2.79%
Commercial Light	738,622.00	51,818.62	-3.07%	-3.18%	Commercial Light	761,979.00	53,518.41	1.42%	1.34%	Commercial Light	751,308.00	\$ 52,808.35	-1.32%	6.69%
Demand Charge	1,558.26	8,757.49	-9.43%	-9.43%	Demand Charge	1,720.56	9,669.54	3.51%	3.51%	Demand Charge	1,662.17	\$ 9,341.40	12.85%	12.85%
Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	\$ -	#DIV/0!	0.00%
Garbage Charge	841.00	17,725.63	-0.71%	-0.22%	Garbage Charge	847.00	17,765.42	0.36%	-0.12%	Garbage Charge	844.00	\$ 17,787.07	0.12%	0.99%
Res Serv Charge	791.00	6,375.59	-1.49%	-1.44%	Res Serv Charge	803.00	6,468.75	0.88%	1.26%	Res Serv Charge	796.00	\$ 6,388.49	0.13%	0.06%
Res Light	585,150.00	42,600.81	-8.68%	-8.69%	Res Light	640,785.00	46,655.14	-2.66%	-2.66%	Res Light	658,299.00	\$ 47,930.27	2.16%	9.69%
Sewer Charge	3,237,800.00	21,421.28	5.56%	5.54%	Sewer Charge	3,067,400.00	20,296.64	-3.67%	4.24%	Sewer Charge	3,184,100.00	\$ 19,471.81	-3.33%	-3.32%
Security Light Charge	27.00	159.42	0.00%	3.57%	Security Light Charge	27.00	153.92	0.00%	3.71%	Security Light Charge	27.00	\$ 148.42	3.85%	3.85%
Storm Sewer Charge	929.00	12,118.88	-0.21%	-0.05%	Storm Sewer Charge	931.00	12,124.53	-0.32%	-0.26%	Storm Sewer Charge	934.00	\$ 12,156.18	0.00%	1.19%
Sewer Serv Charge	891.00	17,358.99	-0.89%	-1.29%	Sewer Serv Charge	899.00	17,585.61	1.12%	8.69%	Sewer Serv Charge	889.00	\$ 16,180.13	-0.11%	0.08%
Water Service Charge	897.00	17,247.18	-0.77%	-1.38%	Water Service Charge	904.00	17,488.71	1.01%	7.08%	Water Service Charge	895.00	\$ 16,333.13	-0.22%	-0.44%
Water Charge	3,325,900.00	28,702.68	6.67%	6.77%	Water Charge	3,117,998.00	26,881.58	-10.75%	-4.62%	Water Charge	3,493,700.00	\$ 28,183.39	-0.70%	-0.67%
Accounted for Water Usage	87%	\$ 226,478.57	\$ (6,775.83)	-1.88%	Accounted for Water Usage	95%	\$ 230,822.25	\$ (124.51)	0.83%	Accounted for Water Usage	92%	\$ 228,915.98	\$ 8,677.23	3.66%

# Water Plant Monthly Report

Year: 2017

		January	February	March	April	May	June	July	August	September	Year End Total
Aqua Hawk	Used (gal)	21	18	23	21	27	30.5	35	28	26	229.5
	Cost	\$178.29	\$152.82	\$195.27	\$178.29	\$229.23	\$258.95	\$297.15	\$237.72	\$220.74	\$1,948.46
KMNO4	Used (lbs)	330	285	337	330	394	462	380	408	384	3310
	Cost	\$1,238.82	\$1,069.89	\$1,265.10	\$1,238.82	\$1,479.08	\$1,734.35	\$1,426.52	\$1,530.00	\$1,440.00	\$12,422.58
Anti Scalant	Used (gal)	30	27	32	31	38	43	46	39	38	324
	Cost	\$1,449.00	\$1,304.10	\$1,545.60	\$1,497.30	\$1,835.40	\$2,076.90	\$2,221.80	\$1,883.70	\$1,835.40	\$15,649.20
Poli-phosphate	Used (gal)	50	46	50	53	62	60	71	63	60	515
	Cost	\$634.00	\$583.28	\$634.00	\$672.04	\$786.16	\$760.80	\$900.28	\$798.84	\$760.80	\$6,530.20
Chlorine	Used (lbs)	101	98	101	114	142	166	176	157	143	1198
	Cost	\$95.95	\$93.10	\$95.95	\$108.30	\$134.90	\$157.70	\$167.20	\$149.15	\$135.85	\$1,138.10
Nalco 7768 Polymer	Used (gal)	2	2.5	2.5	2.5	3.2	3.5	3.75	3.44	3	26.39
	Cost	\$54.07	\$68.00	\$68.00	\$68.00	\$87.04	\$95.20	\$102.00	\$93.57	\$81.60	\$717.48
Flouride	Used (gal)	17	14	15	17	20.5	22	26	20	19	170.5
	Cost	\$86.34	\$71.11	\$76.19	\$86.34	\$104.12	\$111.74	\$132.05	\$101.60	\$96.52	\$866.01
Sodium meti-Bisulfate	Used (lbs)	9	7.5	9	9	11.5	10.8	12	9	11	88.8
	Cost	\$12.69	\$10.58	\$12.70	\$12.70	\$16.23	\$15.24	\$16.93	\$12.69	\$15.51	\$125.27
R <sub>o</sub> O <sub>u</sub> Pre-Filters	Used (case)	1	1	1	1	2	2	2	2	1	13
	Cost	\$237.95	\$237.95	\$237.95	\$237.95	\$475.90	\$475.90	\$475.90	\$475.90	\$237.95	\$3,093.35
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Caustic Soda 50% & 30%	Used (gal)	82	75	89	77	102	128	128	111	99	891
	Cost	\$700.28	\$640.50	\$760.06	\$657.58	\$871.08	\$1,093.12	\$1,093.12	\$947.94	\$845.46	\$7,609.14
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Well gal Pumped	x1000	4605	4161	4747	5068	5967	6480	5944	6443	5131	48546
Hi service gal, pumped	x1000	3265	2930	3355	3429	3967	4712	4921	4314	3953	34846
Gallons to Waste	x1000	1026	936	1068	1092	1278	1512	1566	1344	1248	11070
RC membrane gal pumped	x1000	3470	3097	3562	3623	3041	4629	4740	3999	3660	33821
Backwash gal pumped	x1000	455	391	442	457	538	694	744	695	634	5050
w. p water meter gallons	Actual	184900	163940	187160	192470	224750	267350	277880	241550	224110	1964110
Treated accounted gal	Actual	18000	3200	600	7300	70100pool	5700	3300	8000	16500	62600
Soft Water gal sold	Actual	0	0	0	0	0	0	0	0	1200	1200
Baseball Field well gal pumped	Actual	0	0	0	0	72500	453700	489200	81000	36100	1132500

## **Computer Commuter**

### **October 2017 Update**

Please find attached the community totals for September.

\*48 people came on board the Computer Commuter this month. Attendance was affected as I was gone for 1 week, September 25-28.

\*This month in Madison, we gained 2 new users.

\*Number of personal devices brought onto the bus with requests for help:

Laptops: 17

Tablets: 8

Smart phones: 4

\*Please contact me if you have questions or concerns. Thank you for your continued support!

### **September 2017 Attendance**

	Sept 4	Sept 11	Sept 18	Sept 25		Totals
Bellingham	3	1	2	Not Running		7
Boyd	4	2	2	Not Running		8
Dawson	3	4	2	Not Running		8
Madison		4	3	Not Running		10
Marietta		1	1	Not Running		8
Nassau	3	2	1	Not Running		7
Totals	13	14	16	0		48



**CITY OF MADISON  
MINUTES OF THE  
MADISON ECONOMIC DEVELOPMENT AUTHORITY  
SPECIAL MEETING  
TUESDAY, SEPTEMBER 26, 2017 – 12:00 NOON**

Pursuant to due call and notice thereof, a special meeting of the Madison Economic Development Authority was conducted at 12:00 p.m. on Tuesday, September 26, 2017 at the Madison Municipal Building.

Members in attendance: Dave Amundson, Dean Solem, Jim Connor, Greg Thole, Scott Wanner, Greg Monson, and Maynard Meyer. Also in attendance were: City Attorney Rick Stulz and City Manager Val Halvorson. Madison Business Development Member present was Rick Odden.

President Amundson called the meeting to order.

**APPROVAL OF AGENDA**

Upon motion by Solem, seconded by Thole and carried, the agenda was approved. All agenda items are hereby placed on the table for discussion.

**FORCLOSURE OF LOU'S LODGE**

EDA members Greg Monson and Greg Thole summarized a phone conference held this morning with Ron Sorenson and his son, Doug. The purpose of the discussion was to negotiate a purchase price and discuss terms for the proposed sale of Lou's Lodge to the Madison Business Development Corporation. Topics included the purchase price, inventory of facility vs. personal property, vacating property including Ron and Dennis Sorenson and all other tenants and occupants, pre-sale inspection scheduled for 4:00 p.m. today, and post-move out inspection upon property transfer on Monday, October 2<sup>nd</sup>. EDA requested City Attorney Rick Stulz to prepare an outline of a formal agreement for Ron Sorenson's review prior to 3:30 p.m. today. It was agreed that Ron Sorenson would retain ownership of the computer at Lou's Lodge, but he would agree to provide client information and reservation calendar to the Madison Business Development Corporation.

Corporation Member Rick Odden noted that, should the sale and move out take place, the motel should close for a few weeks to get the facility ready to operate. A potential manager will be contacted for contract details, and an individual who had expressed interest in purchasing the property will also be updated on the motel's status. Regarding any outstanding bills that Ron Sorenson has, it was noted that contractors would have had to file a mechanic's lien 120 days after date of service; and a mechanic's lien still applies after foreclosure. City Attorney Stulz noted that he would have Ron Sorenson sign a statement verifying that there are no outstanding bills out there.

After further discussion, upon motion by Meyer, seconded by Wanner and carried, the Madison Economic Development Authority approves a repayable loan in the amount of \$125,000 at 5% interest to the Madison Business Development Corporation for the purchase of Lou's Lodge from Ron Sorenson contingent upon execution of an agreed upon Purchase Agreement. The \$125,000 would include a purchase price of \$40,000 to Ron Sorenson as well as outstanding loans issued for Lou's Lodge. President Dave Amundson is hereby authorized to execute necessary paperwork in completing this transaction if all conditions are met and agreed to by both parties. EDA Member Greg Monson verbally disclosed a Conflict of Interest.

Members briefly discussed several issues in the event the motel purchase goes through. Discussion was held regarding changing all the locks at the motel, how the mail will be handled, and how calls will be routed. It was noted that the Madison Lutheran Home, at one time, was doing laundry service for the motel. If needed, this could be pursued again.

**ADJOURNMENT**

There being no further business, meeting adjourned at 1:00 p.m.

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Dave Amundson, EDA President

ATTEST:

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Kathleen Weber, City Clerk

# REVENUE REPORT

## CALENDAR 9/2017, FISCAL 9/2017

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,649,821.91	44,990.66	1,005,811.08	60.96	644,010.83
	AMBULANCE TOTAL	109,500.00	3,227.48	105,083.87	95.97	4,416.13
	SCDP GRANT REVOLVING LOAN TOTA	.00	1,340.07	13,130.69	.00	13,130.69-
	EDA TOTAL	33,279.94	.00	33,383.90	100.31	103.96-
	EDA REVOLVING LOAN FUND TOTAL	5,100.00	98.21	881.56	17.29	4,218.44
	'98 STORM SEWER DEBT SERV TOTA	850.00	.00	99,941.25	1,757.79	99,091.25-
	2009 GO TEMP IMPROVE DEBT TOTA	11,082.50	.00	6,986.61	63.04	4,095.89
	INFRA. REPLACE. DEBT SERV TOTA	508,445.55	.00	424,167.71	83.42	84,277.84
	2015 GO REFUNDING DS TOTAL	345,699.53	.00	.00	.00	345,699.53
	2016 GO REF/WT REV DS TOTAL	145,658.75	.00	31,729.75	21.78	113,929.00
	WWTP PROJECT FUND TOTAL	.00	.00	36,864.03	.00	36,864.03-
	WATER TOTAL	517,700.00	46,249.94	394,782.77	76.26	122,917.23
	SEWER TOTAL	430,850.00	38,822.66	332,933.42	77.27	97,916.58
	SANITATION TOTAL	216,742.78	18,209.29	165,095.88	76.17	51,646.90
	ELECTRIC UTILITY TOTAL	1,458,900.00	112,583.15	1,082,663.24	74.21	376,236.76
	STORM SEWER TOTAL	143,600.00	12,156.46	109,381.27	76.17	34,218.73
	LIQUOR TOTAL	418,500.00	38,248.29	307,627.91	73.51	110,872.09

**REVENUE REPORT**  
**CALENDAR 9/2017, FISCAL 9/2017**

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	EASTVIEW APARTMENTS TOTAL	156,000.00	25,468.49	120,555.65	77.28	35,444.35
	RESERVE TOTAL	178,402.04	.00	2,813.73	1.58	175,588.31
	REVENUE BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,330,133.00	341,394.70	4,273,834.32	67.52	2,056,298.68
		=====	=====	=====	=====	=====

**BUDGET REPORT**  
**CALENDAR 9/2017, FISCAL 9/2017**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,649,821.93	73,595.35	1,165,724.32	70.66	484,097.61
	AMBULANCE TOTAL	107,823.00	3,647.01	249,178.71	231.10	141,355.71-
	SCDP GRANT REVOLVING LOAN TOTA	.00	57,605.00	62,442.66	.00	62,442.66-
	EDA TOTAL	33,180.00	200.00	23,419.20	70.58	9,760.80
	EDA REVOLVING LOAN FUND TOTAL	200.00	200.00	200.00	100.00	.00
	'98 STORM SEWER DEBT SERV TOTA	1,055,850.00	.00	1,174,865.01	111.27	119,015.01-
	2009 GO TEMP IMPROVE DEBT TOTA	11,082.50	300.00	1,634.65	14.75	9,447.85
	INFRA. REPLACE. DEBT SERV TOTA	476,042.11	300.00	335,141.25	70.40	140,900.86
	2015 GO REFUNDING DS TOTAL	339,820.00	300.00	110,200.00	32.43	229,620.00
	2016 GO REF/WT REV DS TOTAL	146,483.50	600.00	25,479.16	17.39	121,004.34
	WWTP PROJECT FUND TOTAL	.00	700.00	51,580.92	.00	51,580.92-
	WATER TOWER REHAB PROJECT TOTA	.00	.00	11,805.99	.00	11,805.99-
	2017 SEALCOAT PROJ FUND TOTAL	.00	303,834.25	303,834.25	.00	303,834.25-
	WATER TOTAL	703,144.19	33,208.33	430,713.34	61.26	272,430.85
	SEWER TOTAL	579,618.37	37,187.07	531,416.19	91.68	48,202.18
	SANITATION TOTAL	216,688.95	2,801.77	135,696.90	62.62	80,992.05
	ELECTRIC UTILITY TOTAL	1,315,293.24	75,793.86	948,181.66	72.09	367,111.58

**BUDGET REPORT**  
**CALENDAR 9/2017, FISCAL 9/2017**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	STORM SEWER TOTAL	232,679.95	9,274.03	188,749.12	81.12	43,930.83
	LIQUOR TOTAL	422,511.82	29,457.12	302,113.50	71.50	120,398.32
	EASTVIEW APARTMENTS TOTAL	192,648.49	6,094.09	164,197.62	85.23	28,450.87
	RESERVE TOTAL	11,700.00	200.00	96,956.71	828.69	85,256.71-
	EXPENSES BY FUND SUMMARY	=====	=====	=====	=====	=====
		7,494,588.05	635,297.88	6,313,531.16	84.24	1,181,056.89
		=====	=====	=====	=====	=====

September 26, 2017

## NOTICE OF MEETING

### Missouri River Energy Services Board of Directors

You are hereby notified that the regular meeting of the Missouri River Energy Services (MRES) Board of Directors will be held at 7:30 a.m., Thursday, October 12, 2017. The meeting will be held at the MRES Office, 3724 West Avera Drive, Sioux Falls, South Dakota.

The meeting is being held in a physically accessible place. If you have special needs, please contact Missouri River Energy Services at 605-338-4042 or [mailman@mrenergy.com](mailto:mailman@mrenergy.com) at least 48 hours prior to the start of the meeting, and necessary accommodations will be made.

The matters proposed to be discussed at the meeting are identified in the draft Agenda, which follow this Notice. All items on the draft Agenda are subject to change.



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Brad Roos  
Secretary/Treasurer

**PLEASE OBSERVE PROPER POSTING PROCEDURES  
FOR NOTICE AND DRAFT AGENDA**

**Draft Agenda**  
**Missouri River Energy Services (MRES)**  
**Board of Directors Meeting**  
**MRES Office**  
**3724 West Avera Drive**  
**Sioux Falls, South Dakota**  
**7:30 a.m., October 12, 2017**

Call to Order

1. **Consideration of the Agenda..... \*\***
2. **Consent Agenda..... \*\***
  - ⇔ a. **Consideration of the September 13 and September 14, 2017, Board Minutes**
  - ⇔ b. **Acceptance of the August 2017 Financial Statements**
  - ⇔ c. **Approval ROC Minutes**
  - ⇔ d. **Approval of 10-17 Warrants and Requisitions**
3. **Unfinished Business**

None
4. **New Business**
  - a. **Atlantic Power Supply Agreement ..... \*\***
  - b. **ADM Agreement ..... \*\***
  - c. **FERC 496 Case Review**
  - d. **Board Member Reimbursement Policy (G – 2.7.1) ..... \*\***
5. **Reports**
  - a. **Board**
    - I. Approval of Finance Committee Recommendation – 2018 Budget & Rates ..... \*\***
  - b. **Chief Executive Officer**
  - c. **Legislative & Governmental Relations**
  - d. **Federal Legislative (Kanner)**
  - e. **Legal**
  - f. **General Counsel (Woods Fuller)**
  - g. **Special Counsel (Van Ness Feldman)**
  - h. **Administration & Finance**
  - i. **Federal & Distributed Power Programs**
  - j. **Member Services & Communications**
  - k. **Power Supply & Operations**
6. **Other Business**

None
7. **Future Meetings**

Nov. 9..... 7:30 a.m. .... MRES Board Mtg. .... MRES Office, Sioux Falls, SD
8. **Adjourn ..... \*\***

\*\*Action Anticipated



# SEPTEMBER 2017 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Complete	502	1ST ST	Weeds	9/27/2017 10:45:32 AM	Angie.Amland	9/28/2017 1:50:30 PM	Angie.Amland	Complaint at DeToys. Garbage blowing into fence. Weeds by dumpster.	weeds are national Guard, they will cleanup. talked to Darwin hoyles and he will keep the line cleaned
Complete	814	6th Ave	High Grass	9/21/2017 9:59:32 AM	Angie.Amland	9/29/2017 11:38:02 AM	Angie.Amland	Recheck Sept 29	grass is over six inches, weeds growing, and small trees growing along house 9/29/17 lawn and weeds have been mowed
Complete	503	2ND ST	High Grass	9/15/2017 3:14:21 PM	madison@ci.madison.mn.us	9/29/2017 11:39:03 AM	Angie.Amland	Recheck 9/29/17 Called 9/26-should get done today (weather permitting)	looks like there is a need for trimming both inside and outside of fence 9/29/17 everything has been
Complete	603	9TH AVE	Parking	9/15/2017 2:57:58 PM	madison@ci.madison.mn.us	9/21/2017 10:02:09 AM	Angie.Amland	Recheck 9/25/17.	Camper overnight 9/20/17 camper is gone
Complete	713	2ND AVE	Parking	9/15/2017 9:52:44 AM	Angie.Amland	9/29/2017 11:39:37 AM	Angie.Amland	Do another recheck 9/29. RECHECK 9/25/17. Parking Violation reported. Parking on neighbors lawn and not on concrete/gravel.	car not parked on concrete, asphalt, or gravel. and may also be parked on neighbors property 9/26/17 no car parked on grass, but was there yesterday 9/29/17 no car parked on grass
Complete	0	LQPV Elementary	Electric - Other	9/15/2017 8:20:21 AM	linedept	9/15/2017 8:20:22 AM	linedept		Replaced 150hps lights with new LED lights.
Complete	210	10TH ST	New Construction	9/11/2017 3:29:54 PM	linedept	9/11/2017 3:32:16 PM	linedept	Pulled pole at Boise Halverson's and finished up that job. Those three houses in that area are all underground now.	
Complete	215	4TH AVE	New Service	9/7/2017 12:41:13 PM	linedept	9/7/2017 12:41:14 PM	linedept		Homeowner replaced old house service.
City Attorney	713	2ND AVE	Code Enforcement - Other	9/7/2017 11:45:07 AM	Angie.Amland	9/29/2017 11:55:30 AM	Angie.Amland	9/29 Do another recheck. Complaint about pick-up full of garbage. Said it will be gone this weekend. Need follow up on 9/18/17.	garbage in back of pickup-9/13/17 9/26/17 still garbage in pickup 9/29/17 back of pickup still full of garbage
New Request	202	6TH AVE S	Cleaning	9/7/2017 11:26:40 AM	Dennis.Vonderharr	9/7/2017 11:26:40 AM	Dennis.Vonderharr	6th Ave S. & fairgrounds	
New Request	202	6TH AVE S	Cleaning	9/7/2017 11:26:39 AM	Dennis.Vonderharr	9/7/2017 11:26:39 AM	Dennis.Vonderharr	6th Ave S. & fairgrounds	
New Request	202	6TH AVE S	Backup	9/7/2017 11:25:48 AM	Dennis.Vonderharr	9/7/2017 11:25:48 AM	Dennis.Vonderharr	6th Ave S. & fairgrounds	yearly jetting of sewer for bathrooms by grandstand & churchstand for the fair
New Request	202	6TH AVE S	Backup	9/7/2017 11:25:43 AM	Dennis.Vonderharr	9/7/2017 11:25:43 AM	Dennis.Vonderharr	6th Ave S. & fairgrounds	yearly jetting of sewer for bathrooms by grandstand & churchstand for the fair
New Request	202	6TH AVE S	Jetting	9/7/2017 11:21:16 AM	Dennis.Vonderharr	9/7/2017 11:21:16 AM	Dennis.Vonderharr	6th Ave S. & fairgrounds	yearly jetting for sewer from bathrooms by grandstand & churchstand for the fair
Complete	202	6TH AVE S	Jetting	9/7/2017 11:20:44 AM	Dennis.Vonderharr	9/7/2017 11:20:45 AM	Dennis.Vonderharr	6th Ave S. & fairgrounds	yearly jetting for sewer from bathrooms by grandstand & churchstand for the fair
Complete	205	6TH AVE	High Grass	8/29/2017 2:38:13 PM	Angie.Amland	9/18/2017 12:17:57 PM	Angie.Amland	Recheck Sept 5 by noon...Bender Said they will take care of their property on Sept 16. Natalie said she would take care of it over the weekend too.	Complaint about tall grass/weeds behind Thrifty and Natalie Collom's building. looks like weeds and grass was sprayed a while ago just not mowed off as of 9/13/17 thrifty is cleaned up but other two south are not
Complete	111	3RD AVE	Code Enforcement - Other	8/29/2017 2:15:30 PM	Angie.Amland	9/14/2017 11:58:31 AM	Angie.Amland	Sheriff recommended citation for ordinance violation for dogs running at large. Plan to send invoice for \$50 after City Attorney approves.	Invoices Deb Street per Sheriff request and if invoice does not get paid, KW can add to assessments
Complete	713	2ND AVE	Code Enforcement - Other	8/22/2017 11:36:39 AM	Angie.Amland	9/26/2017 11:11:45 AM	Angie.Amland	Received complaint about 2 dogs running loose and messing up neighbors lawns.	did not see any dogs
Complete	706	7TH AVE	Code Enforcement - Other	8/22/2017 9:49:30 AM	Angie.Amland	9/26/2017 11:10:03 AM	Angie.Amland	Blowing grass on street	blew grass on street when mowing 9/25/17 no grass on street
Complete	822	6TH ST	Tree Trimming	8/22/2017 9:31:54 AM	linedept	9/11/2017 3:32:27 PM	linedept		Trimming trees out of the power lines.
Complete	213	9TH AVE	Code Enforcement - Other	8/10/2017 8:50:18 AM	Angie.Amland	9/13/2017 10:37:13 AM	madison@ci.madison.mn.us	A resident of the apartments complained about another resident's continuous barking dog.	

Complete	209	6TH AVE	Code Enforcement - Other	8/10/2017 8:42:37 AM	Angie.Amland	9/29/2017 3:05:59 PM	madison@ci.madison.mn.us	Received complaint regarding barking dogs. Gave complaint form for resident to fill out (attached). Gave form to City Attorney and he will follow-up.	Rick Stulz has talked to building owner, Kris Johnshoy, (on Aug 22) who said she would talk to her tenants again. Rick said the next step would be a criminal ticket to the tenant and the owner, and possible eviction. I let Alex Ourada at State Farm know to contact us if barking continues.
Complete	302	5TH ST E	Parking	6/15/2017 12:12:45 PM	Angie.Amland	9/21/2017 10:07:13 AM	Angie.Amland	Received a complaint about an RV being parked on street for over a month. Take pic then will send a copy of parking ordinance and letter.	Recheck 6/28/17 4pm. as of 6/29/17 camper is still parked on the street 9/19/17 no RV parked on street
Complete	514	6TH AVE	Junk Vehicle/Blight	5/22/2017 1:54:34 PM	Angie.Amland	9/13/2017 9:59:56 AM	madison@ci.madison.mn.us	Recheck on 5/30/17-Complaint from neighbor about junk on property and RATS.	lots of junk/garbage piled on porch 6/2/17 still piled up on porch Written complaint received 8/29/17, filed in Maintenance/2017 Junk. per CA porch was cleaned off by Olson Sanitation/City Staff week of 9/4/17
Complete	111	3rd Ave	Code Enforcement - Other	4/12/2017 11:33:31 AM	madison@ci.madison.mn.us	9/29/2017 3:27:10 PM	madison@ci.madison.mn.us	Recheck 05/11/2017.	address is 111 3rd ave 5/17/17 don't know if changed much see photo
Follow-Up Inspection Needed	622	4TH AVE	Junk Vehicle/Blight	4/12/2017 11:11:06 AM	madison@ci.madison.mn.us	9/28/2017 2:14:26 PM	Angie.Amland	Same camper that was their last year and general care of property. Annual review of CM and CA General Blight exterior accumulation and inoperable camper	Recheck 05/11/2017. He will renew RV tabs by May 19th.218-310-6443 5/17/17 nothing has changed
Complete	503	8th ave	Junk Vehicle/Blight	4/12/2017 10:43:25 AM	madison@ci.madison.mn.us	9/13/2017 10:50:58 AM	madison@ci.madison.mn.us	Accumulation in exterior of home	Recheck 05/11/2017. Annual review CM and CA General Blighting of lawn 5/17/17 I don't know if anything has changed very much see photo
Complete	823	7TH ST	Junk Vehicle/Blight	4/12/2017 10:34:18 AM	madison@ci.madison.mn.us	9/14/2017 8:11:47 AM	madison@ci.madison.mn.us	Windows are boarded up with Styrofoam and exterior is in need of paint	Recheck 05/11/2017. Annual review CM and CA General exterior Blighting 5/17/17 Styrofoam is gone but could still use paint see photo
Complete	713	2ND AVE	Code Enforcement - Other	3/21/2017 12:12:41 PM	Angie.Amland	9/29/2017 3:28:16 PM	madison@ci.madison.mn.us	Recheck property on 4/4/17. Complaint. Parking on lawn (no gravel or cement) and drive on neighbors lawn to do this. Rechecked on 4/7/17-a trailer now parked and looks like no one is living there as garbage is piled up	took two pictures one showing driving on 709 property and one showing not parked on gravel or concrete 4/7/17 vehicles have moved but now a trailer is parked on grass took one picture
Complete	224	2ND ST	Code Enforcement - Other	3/8/2017 8:20:44 AM	Angie.Amland	9/29/2017 3:29:24 PM	madison@ci.madison.mn.us	A neighbor complained and brought in pictures. We took new pics.	Amber Vanvickie. Sent notice 3/8/17. Perform review after 4pm on 3/22/17. cleanup has started but not finished 3/24/17.
Complete	817	5TH ST	Junk Vehicle/Blight	2/13/2017 8:49:28 AM	madison@ci.madison.mn.us	9/29/2017 9:36:51 AM	madison@ci.madison.mn.us	large amounts of junk, inoperable vehicles, multiple campers, see photo	2/17/2017 Mary Jung The city will be performing another review after 4pm 3/3/2017 and the enforcement methods of the ordinance will go into effect. 03/07/2017 doesn't look like anything has changed.03/27/17 letter sent from attorney. 3/29/17 Jung called RS will clean up when ground allows. 9/15 review with RS - Items are tucked behind garage neatly and parked on gravel.
Complete	821	5TH ST	Junk Vehicle/Blight	2/13/2017 8:45:56 AM	madison@ci.madison.mn.us	9/29/2017 9:37:40 AM	madison@ci.madison.mn.us	Large amounts of junk, unoperable vehicles, multiple campers, see photo --see notes for update	2/17/2017 David Long The city will be performing another review after 4pm 3/3/2017 and the enforcement methods of the ordinance will go into effect.01/07/2017 Dennys Long said would move race frame when ground firmed. Also had talked to Val at earlier date. 09/15/2017 review with RS items are tucked behind sheds and parked on gravel
Complete	127	2ND AVE	High Grass	10/3/2016 9:16:10 AM	cheri.tuckett	9/13/2017 10:59:03 AM	madison@ci.madison.mn.us	Angela Porter home Neighbor called with High grass complaint 10/3/16- please check and take photo	Angela Porter home- Neighbor called with High grass complaint 10/3/16- please check and take photo. photo taken 10032016
Complete	111	2ND AVE	Junk Vehicle/Blight	9/30/2016 10:53:58 AM	betty.chester	9/29/2017 1:45:23 PM	madison@ci.madison.mn.us	Parked on Grass and expired tabs	

Complete	211	6th Ave	Code Enforcement - Other	8/15/2016 10:28:57 AM	kathy.weber	9/13/2017 10:58:07 AM	madison@ci.madison.mn.us	Kris Johnshoy Rental Building -please upload photo - pictures added.	complaint on 08152016 about weeds/random junk/rodents in alley notice sent 08152016 deadline 08232016 Betsy Balldares asked for extension until 8/24/16 Requested follow-up inspection by Public Works. Received written message from Public Works that furniture still exists. 10/5/16 Rec'd email from Val that this has been referred to City Attorney for follow-up. Status changed to City Attorney.
Complete	111	2nd Ave	Junk Vehicle/Blight	8/4/2016 12:38:00 PM	betty.chester	9/13/2017 10:42:43 AM	madison@ci.madison.mn.us	Jay Hansen Vehicle on grass with expired tabs/license plate	notice sent 08052016 deadline 08222016 Has not moved another Work item was created for same thing
Complete	308	Central Ave	High Grass	6/30/2016 1:51:32 PM	kathy.weber	9/13/2017 11:00:28 AM	madison@ci.madison.mn.us	High Grass	Notice Sent 07012016 Deadline 07082016
Complete	224	3rd AVE	High Grass	6/24/2016 1:05:16 PM	kathy.weber	9/13/2017 10:54:35 AM	madison@ci.madison.mn.us	High Grass	Steven Bauler Notice Sent:6/7/2016 Deadline: 6/15/2016
Complete	204	2nd ST	High Grass	6/24/2016 1:03:16 PM	kathy.weber	9/13/2017 10:53:59 AM	madison@ci.madison.mn.us	High Grass	Kristen Barnett notice sent: 6/10/2016 Deadline: 6/17/2016
Complete	204	2nd street	High Grass	6/10/2016 9:18:37 AM	madison@ci.madison.mn.us	9/13/2017 11:00:44 AM	madison@ci.madison.mn.us	Check lot on June 17th and notify DA	grass mowed on 062116
Complete	121	1ST ST E	High Grass	6/7/2016 2:55:15 PM	madison@ci.madison.mn.us	9/13/2017 11:00:57 AM	madison@ci.madison.mn.us	continue to monitor Home in foreclosure	Waiting for notification . was mowed June 8
Complete	304	central	High Grass	5/19/2016 9:25:55 AM	madison@ci.madison.mn.us	9/13/2017 11:01:11 AM	madison@ci.madison.mn.us	continue to monitor tax forfeiture - resident mowed 061016	high grass
Complete	311	1stAve	Code Enforcement - Other	4/22/2016 3:43:52 PM	madison@ci.madison.mn.us	9/13/2017 11:02:41 AM	madison@ci.madison.mn.us	Berdine Neno	Accumulation on Frontyard
Complete	514	3rd Ave	Junk Vehicle/Blight	4/22/2016 3:28:26 PM	madison@ci.madison.mn.us	9/29/2017 3:07:45 PM	madison@ci.madison.mn.us		Expired non working has not moved to stultz
City Attorney	619	2nd Ave	Hazardous House	4/22/2016 3:21:39 PM	madison@ci.madison.mn.us	9/29/2017 3:09:12 PM	madison@ci.madison.mn.us	Broken Windows	Owner - J.Long Waiting from City if we can provide assistance for removal above the SK. 09/15/17 RS contacted neighbor for interest in removal.
Initial Inspection Complete	220	2nd Ave	Code Enforcement - Other	4/22/2016 3:19:14 PM	madison@ci.madison.mn.us	9/29/2017 1:53:45 PM	madison@ci.madison.mn.us	Monitor - pile is near house, if lawn gets to tall will request cleaned up.	Firewood 09/15/2017 needs reminder of storage. Please send out reminder of fuel wood storage ord 92.21
Complete	216	2nd Street	Junk Vehicle/Blight	4/22/2016 3:15:21 PM	madison@ci.madison.mn.us	9/29/2017 1:44:17 PM	madison@ci.madison.mn.us	Yard Maintenance Called in and working on it	Across from Wittneble's

**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

September 30, 2017

MEDA LOANS (REVOLVING LOAN FUND)							
LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Natalie Collom	MGD#1009	12/01/21	\$10,000.00	\$142.08	303	\$1,435.01	\$10,000.00
Mtech Service & Repair L	MGD#1008		\$15,000.00	\$283.07			\$18,953.20
Ronold Sorenson	MGD#1007		\$25,000.00	\$371.00	1337	\$16,534.23	\$25,000.00
Ron & JoAnn Sorenson	MGD#69	06/01/13	\$70,000.00	\$371.00	471	\$5,824.70	\$36,316.54
Mark Siegert	Dev Agreeemnt	10/01/17	\$3,686.00	1st Stage 2 yrs 2nd Stage 5 yrs tax assessmer	10/1/2014 10/1/2017		
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00				\$2,382.27
Pantry Café	MGD#1011	12/01/19	\$3,703.59	\$110.75			\$2,822.95
<b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>						<b>\$23,793.94</b>	<b>\$95,474.96</b>
MEDA DWM PAY LOANS (CITY)							
<b>TOTAL MEDA DWN PAY LOANS (CITY)</b>						<b>\$0.00</b>	<b>\$0.00</b>
MEDA DWM PAY LOANS (STATE)							
<b>TOTAL MEDA DWN PAY LOANS (STATE)</b>						<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL DELINQUENCIES</b>						<b>\$23,793.94</b>	
FUND BALANCE AVAILABILITY							
			DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)			TOTALS
Fund Balance	\$247,182.71		\$0.00	\$0.00			\$247,182.71
Less Loans Outstanding	\$95,474.96		\$0.00	\$0.00			\$95,474.96
Less Other Assets			\$0.00	\$0.00			\$0.00
Funds Available	\$151,707.75		\$0.00	\$0.00			\$151,707.75
<b>TOTAL CHECKING &amp; INVESTMENTS OR FUNDS AVAILABLE FOR LENDING</b>							<b>\$151,707.75</b>
FUND BALANCE INCOME							
September 2017 Interest	\$98.21						
2017 YTD interest	\$881.56						

**CITY OF MADISON  
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT  
Statement for the month of September 2017**

<b>SALES</b>	<b>2016</b>	<b>2017</b>	<b>% of Sales</b>	<b>2016 YTD</b>	<b>2017 YTD</b>	<b>% of Sales</b>
Liquor	11,228.39	11,852.80	30.99%	87,176.47	93,614.00	30.43%
Beer	24,232.27	25,444.18	66.52%	219,970.18	207,961.97	67.60%
Mix, Ice, Etc.	628.33	951.31	2.49%	5,660.39	6,051.94	1.97%
<b>TOTAL SALES</b>	<b>36,088.99</b>	<b>38,248.29</b>	<b>100.00%</b>	<b>312,807.04</b>	<b>307,627.91</b>	<b>100.00%</b>
<b>COST OF SALES</b>						
Inventory at 1st of month	47,524.93	52,814.69	138.08%	406,665.09	387,254.82	125.88%
Purchases	25,492.24	27,113.64	70.89%	213,448.89	224,038.90	72.83%
Freight	141.80	153.40	0.40%	1,434.00	1,613.40	0.52%
Inventory at end of month	46,857.16	52,237.19	136.57%	412,770.62	407,911.75	132.60%
<b>TOTAL COST OF SALES</b>	<b>26,301.81</b>	<b>27,844.54</b>	<b>72.80%</b>	<b>208,777.36</b>	<b>204,995.37</b>	<b>66.64%</b>
<b>GROSS PROFIT</b>	<b>9,787.18</b>	<b>10,403.75</b>	<b>27.20%</b>	<b>104,029.68</b>	<b>102,632.54</b>	<b>33.36%</b>
<b>OPERATING EXPENSE</b>						
Labor	3,875.67	4,053.08	10.60%	39,029.53	41,051.54	13.34%
PERA	77.78	80.17	0.21%	811.96	854.83	0.28%
FICA	296.48	310.07	0.81%	2,985.92	3,140.62	1.02%
Mandatory Medicare	0.00		0.00%	0.00	0.00	0.00%
Worker's Compensation	0.00		0.00%	2,847.00	2,034.00	0.66%
City Health Insurance	424.58	424.57	1.11%	3,821.22	3,821.18	1.24%
General Supplies	50.88	75.08	0.20%	286.49	191.53	0.06%
* Audit Service	83.34	1,000.00	2.61%	750.06	1,000.00	0.33%
Dues & Subscriptions	0.00		0.00%	941.00	941.00	0.31%
Licenses & Taxes	0.00		0.00%	0.00	0.00	0.00%
Telephone	119.14	71.95	0.19%	942.81	862.96	0.28%
Advertising	50.00	78.75	0.21%	2,437.28	2,716.51	0.88%
Utilities	427.38	463.62	1.21%	3,502.62	4,217.68	1.37%
* Property Insurance	133.75		0.00%	1,203.75	1,559.00	0.51%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	(1,500.00)		0.00%	(1,400.00)	232.10	0.08%
Equipment Maint.	0.00		0.00%	0.00	2,675.77	0.87%
Contractual Services	405.78	698.34	1.83%	4,258.54	4,477.49	1.46%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	43.92		0.00%	395.28	516.00	0.17%
Miscellaneous	0.00		0.00%	0.00	0.00	0.00%
Depreciation	485.98	473.87	1.24%	4,373.82	4,264.83	1.39%
<b>TOTAL OPERATING EXPENSE</b>	<b>4,974.68</b>	<b>7,729.50</b>	<b>20.21%</b>	<b>67,187.28</b>	<b>74,557.04</b>	<b>24.24%</b>
<b>Operating Income</b>	<b>4,812.50</b>	<b>2,674.25</b>	<b>6.99%</b>	<b>36,842.40</b>	<b>28,075.50</b>	<b>9.13%</b>
<b>Nonoperating Revenues:</b>						
Interest Income	0.00		0.00%			0.00%
<b>NET INCOME</b>	<b>4,812.50</b>	<b>2,674.25</b>	<b>6.99%</b>	<b>36,842.40</b>	<b>28,075.50</b>	<b>9.13%</b>

\* Standard values per month

# REVENUE & EXPENSE REPORT

## CALENDAR 9/2017, FISCAL 9/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
609-36210	INTEREST EARNINGS	.00	.00	500.00	500.00
609-36232	REFUNDS & REIMB.	.00	.00	.00	.00
609-37811	OFF SALE LIQUOR	11,852.80	93,614.00	120,000.00	26,386.00
609-37812	OFF SALE BEER	25,444.18	207,961.97	290,000.00	82,038.03
609-37814	MIX, ICE, ETC.	951.31	6,051.94	8,000.00	1,948.06
609-49750-101	FULL-TIME WAGES	.00	.00	.00	.00
609-49750-103	PART-TIME WAGES	4,053.08	41,051.54	50,154.20	9,102.66
609-49750-121	PERA CONTRIBUTIONS (CITY)	80.17	854.83	965.06	110.23
609-49750-122	FICA CONTRIBUTIONS (CITY)	310.07	3,140.62	3,836.80	696.18
609-49750-124	PENSION EXPENSE	.00	.00	.00	.00
609-49750-125	MEDICARE (CITY CONTRIBUTIONS)	.00	.00	.00	.00
609-49750-131	HEALTH INSURANCE (CITY)	424.57	3,821.18	5,400.00	1,578.82
609-49750-142	UNEMPLOYMENT COMPENSATION PAYM	.00	.00	.00	.00
609-49750-151	WORKERS COMPENSATION INSURANCE	.00	2,034.00	3,002.00	968.00
609-49750-201	OFFICE SUPPLIES	45.09	71.67	500.00	428.33
609-49750-210	OPERATING SUPPLIES	.00	89.87	1,000.00	910.13
609-49750-219	MISC. OPERATING SUPPLIES	29.99	29.99	400.00	370.01
609-49750-251	LIQUOR	21,580.62	226,195.66	310,000.00	83,804.34
609-49750-258	FREIGHT EXPENSE	147.00	1,360.80	1,700.00	339.20
609-49750-301	AUDITING EXPENSE	1,000.00	1,000.00	1,000.00	.00
609-49750-321	TELEPHONE EXPENSE	71.95	862.96	1,255.00	392.04
609-49750-331	TRAVEL/CONFERENCE EXPENSE	.00	.00	.00	.00
609-49750-342	ADVERTISING	78.75	2,716.51	3,500.00	783.49
609-49750-362	PROPERTY INSURANCE	.00	1,559.00	1,557.00	2.00-
609-49750-364	DRAM SHOP INSURANCE	.00	516.00	554.00	38.00
609-49750-380	UTILITY EXPENSE	463.62	4,217.68	7,000.00	2,782.32
609-49750-384	DISPOSAL EXPENSE	.00	.00	.00	.00
609-49750-401	BUILDING M & R CONTRACT	.00	232.10	150.00	82.10-
609-49750-404	EQUIPMENT M & R CONTRACT	.00	2,675.77	1,000.00	1,675.77-
609-49750-409	CONTRACTUAL SERVICES	698.34	4,477.49	5,000.00	522.51
609-49750-423	OFFICE EQUIP. DEPRECIATION	316.93	2,852.37	3,948.48	1,096.11
609-49750-424	BUILDING DEPRECIATION	156.94	1,412.46	1,883.28	470.82
609-49750-433	DUES & SUBSCRIPTIONS	.00	941.00	825.00	116.00-
609-49750-437	LICENSES & TAXES	.00	.00	381.00	381.00
609-49750-438	ASSESSMENTS	.00	.00	.00	.00
609-49750-520	CAPITAL OUTLAY (BUILDING)	.00	.00	.00	.00
609-49750-580	CAPITAL OUTLAY (OTHER EQUIPMEN	.00	.00	.00	.00
609-49750-710	TRANSFER OUT( TO GENERAL FUND)	.00	.00	17,500.00	17,500.00
609-99999-999	PROFIT HANDLER	.00	.00	.00	.00
		=====	=====	=====	=====
	DIFFERENCE	8,791.17	5,514.41	4,011.82-	9,526.23-
		=====	=====	=====	=====
		=====	=====	=====	=====
	PROOF	8,791.17	5,514.41	4,011.82-	9,526.23-
		=====	=====	=====	=====

Cash and Investment Balances  
Date: September 30, 2017

Fund	Acct No.	Cash Balance	Acct No.	KleinBank MM	Acct No.	First Empire	Acct Number	Cetera	
General Fund	101-10100	\$ 517,403.15	101-10107	\$ 153,742.42	101-10111	\$ 100,000.00	101-10112	\$ -	\$ 771,145.57
Ambulance Fund	201-10100	\$ (111,046.29)	201-10107	\$ -	201-10111	\$ -	201-10112	\$ 200,000.00	\$ 88,953.71
EDA Fund	211-10100	\$ 46,753.02	211-10107	\$ -	211-10111	\$ -	211-10112	\$ -	\$ 46,753.02
1998 Storm Sewer	305-10100	\$ -	305-10107	\$ -	305-10111	\$ 99,000.00	305-10112	\$ -	\$ 99,000.00
2009 GO Temp. Imp.	308-10100	\$ 7,740.65	308-10107	\$ -	308-10111	\$ -	308-10112	\$ -	\$ 7,740.65
Inf. Replace. DS	350-10100	\$ 311,403.92	350-10107	\$ -	350-10111	\$ -	350-10112	\$ -	\$ 311,403.92
2015 GO Refunding	351-10100	\$ (91,979.02)	351-10107	\$ -	351-10111	\$ -	351-10112	\$ -	\$ (91,979.02)
2016 GO Re/Wt Rev	353-10100	\$ 7,409.99	353-10107	\$ -	353-10111	\$ -	353-10112	\$ -	\$ 7,409.99
WWTP Project	402-10100	\$ 22,147.40	402-10107	\$ -	402-10111	\$ -	402-10112	\$ -	\$ 22,147.40
Water Tower Proj	403-10100	\$ -	403-10107	\$ -	403-10111	\$ -	403-10112	\$ -	\$ -
2017 Sealcoat Proj	408-10100	\$ (303,834.25)	408-10107	\$ -	408-10111	\$ -	408-10112	\$ -	\$ (303,834.25)
Water Fund	601-10100	\$ 116,041.43	601-10107	\$ -	601-10111	\$ -	601-10112	\$ -	\$ 116,041.43
Sewer Fund	602-10100	\$ (110,334.31)	602-10107	\$ -	602-10111	\$ 400,000.00	602-10112	\$ -	\$ 289,665.69
Sanitation Fund	603-10100	\$ 138,596.97	603-10107	\$ -	603-10111	\$ -	603-10112	\$ -	\$ 138,596.97
Electric Fund	604-10100	\$ 539,522.86	604-10107	\$ -	604-10111	\$ 1,800,000.00	604-10112	\$ -	\$ 2,339,522.86
Storm Sewer Fund	605-10100	\$ 76,799.88	605-10107	\$ -	605-10111	\$ -	605-10112	\$ -	\$ 76,799.88
Liquor Fund	609-10100	\$ 61,976.67	609-10107	\$ -	609-10111	\$ -	609-10112	\$ -	\$ 61,976.67
Eastview Fund	614-10100	\$ 46,602.35	614-10107	\$ -	614-10111	\$ 100,000.00	614-10112	\$ -	\$ 146,602.35
Reserve Fund	851-10100	\$ 286,312.71	851-10107	\$ -	851-10111	\$ -	851-10112	\$ 400,000.00	\$ 686,312.71
		\$ 1,561,517.13		\$ 153,742.42		\$ 2,499,000.00		\$ 600,000.00	\$ 4,814,259.55
SCDP Rev Loan	202-10103	\$ 12,816.94		\$ -		\$ -		\$ -	\$ 12,816.94
EDA Rev Loan Fund	212-10105	\$ 151,707.75		\$ -		\$ -		\$ -	\$ 151,707.75
EDA Dwn Pay Fund	213-10105	\$ -		\$ -		\$ -		\$ -	\$ -
Select Account	850-10102	\$ 5,119.78		\$ -		\$ -		\$ -	5119.78
Grand Total Cash and Investments		\$ 1,731,161.60							\$ 4,983,904.02

# CITY COUNCIL CHECKLIST

10/6/2017

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Irrigation Flags of Honor	5/13/2013	Thole	CM, Parks	Installed	completed
Downtown Alleyway Water Problem	9/19/2013	Conroy	CM, Streets	paved curb to properly drain water	completed
Water Main Relocation - Cargill	2/28/2014		CM, Engineer	Mains installed, working on easements	completed
Disc Golf Course	3/10/2014	Conroy	CM	Delivery and installation complete by June	completed
Weed Control	5/27/2014	Zahrbock	Parks	sprayed and will continue to spray	completed
Junk Vehicles - Modify Ordinance	7/28/2014	Meyer	CM, Attorney	Proposed Ordinance	completed
Snow Removal Sidewalks	1/26/2015	Conroy	CM PW	Follow Ordinance Procedure	completed
Prairie Arts Center Bats	2/23/2015	Conroy	CM	Bat Guy followed up, some areas are going to need to be addressed	ongoing
Contracted Mowing Services	7/28/2014	Zahrbock	CM, Parks	Contracted with Richards Adams	ongoing
Lawn Ordinance	4/27/2015	Conroy	Streets	mowed and will continue to mow throughout the	ongoing
Swimming Pool Renovation	2/11/2013	Thole	CM, Parks	Donations remain	ongoing
Planning and Zoning updates	12/28/2015	Thole	CM	Ordinance to be approved	ongoing
Landscape Library	11/2/2015	Thole	Parks	City Staff with design input from boards	ongoing
Pool House - Renovations	7/13/2015	Conroy	CM, Parks	Work in Progress	ongoing
Playground - Kiwanis Kiddie Park	7/13/2015	Meyer	CM, Parks	Wood Fiber complete, city to repair turf around edges	ongoing
Outside City Limits Properties	8/13/2012	Zahrbock	CM, Attorney	Letter sent and responded from LqP Env.	ongoing
Downtown District Maintenance Fund	11/23/2015	Zahrbock	CM	Dismissed	ongoing
Sump Pumps	8/22/2016	Thole	CM, PW	Ordinance approved and notices mailed to homes	ongoing
Grand Theatre - Seat Project	5/11/2015	Meyer	CM	City will be fiscal agent and deliver acknowledgments for de	ongoing
Outside City Limits Properties	8/8/2016	Zahrbock	CM, Attorney	City Attorney to address with County Board	ongoing
Tree Trimming	9/26/2016	Meyer	CM, PW	obstructed sidewalks/streets documented and assigned	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Revisit June 2018	ongoing
Hazardous Houses	4/20/2017	Thole	CM, Attorney	Performed 2017 annual inspection letters issued.	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA contact	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Reported on MNDOT list of projects	ongoing
Prairie Arts Center	2/8/2016	Thole	CM	Bathroom request, Approve work for water damage	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Concrete Poor condition/doors and roof leaks/extensive repairs needed	ongoing
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Inlet side has been cleaned by City Crew	ongoing
Daycare Shortage	5/8/2017	EDA	CM, Zahrbock	Application for JPAC funds submitted.	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Grant Application Submitted	ongoing
Public Restrooms	5/8/2017	EDA	CM, Meyer	Collaborate with Ag Society/Initiated discussion 08/22/17	ongoing
LqP Players Agreement	9/25/2017	Meyer	CM, Meyer	Agreement on use and care of Prairie Arts Facility	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	Request for Proposal for Feasibility Study	ongoing





**BOLTON  
& MENK**

Real People. Real Solutions.

2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

September 27, 2017

Honorable Mayor Thole,  
Members of the City Council and City Manager, Val Halvorson  
City of Madison  
404 6<sup>th</sup> Avenue  
Madison, MN 56256

Re: Madison East Storm Pond Sediment Removal Project  
Madison, Minnesota  
BMI Project No: W14.112345

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$1,380.00. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

**Bolton & Menk, Inc.**

**Phillip DeSchepper, P.E.**  
City Engineer

Enclosures



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.  
 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)  
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison  
 Val Halvorson, City Manager  
 City Hall  
 404 6th Avenue  
 Madison, MN 56256-1237

September 18, 2017

Project No: W14.112345

Invoice No: 0208432

**Madison/2016 Sediment Removal Project**

Madison East Storm Pond - 2016 Sediment Removal Project

**Professional Services**

	Hours	Amount	
Project Design Engineer	11.50	1,380.00	
Totals	11.50	1,380.00	
<b>Total Labor</b>			<b>1,380.00</b>
<b>Total this Invoice</b>			<b>\$1,380.00</b>

Notice: A finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



Real People. Real Solutions.

2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

September 27, 2017

Honorable Mayor Thole,  
Members of the City Council and City Manager, Val Halvorson  
City of Madison  
404 6<sup>th</sup> Avenue  
Madison, MN 56256

Re: 2017 Grant Writing  
Madison, Minnesota  
BMI Project No: W14.112959

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$909.00. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

BOLTON & MENK, INC.

Phillip DeSchepper, P.E.  
City Engineer

Enclosures


**BOLTON  
& MENK**

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Please Remit To: Bolton & Menk, Inc.  
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507-625-4171 | 507-625-4177 (fax)  
www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison  
Val Halvorson, City Manager  
City Hall  
404 6th Avenue  
Madison, MN 56256-1237

September 18, 2017

Project No: W14.112959

Invoice No: 0208435

**Madison/2017 Grant Writing****Professional Services**

	Hours	Amount	
Administrative Assistant	3.00	195.00	
Project Design Engineer	6.00	714.00	
Totals	9.00	909.00	
<b>Total Labor</b>			<b>909.00</b>
<b>Total this Invoice</b>			<b>\$909.00</b>

Notice: A finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



**BOLTON  
& MENK**

Real People. Real Solutions.

2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

September 27, 2017

Honorable Mayor Thole,  
Members of the City Council and City Manager, Val Halvorson  
City of Madison  
404 6<sup>th</sup> Avenue  
Madison, MN 56256

Re: 2017 & 2018 Sealcoat & Crack Sealing  
Madison, Minnesota  
BMI Project No: W14.113435

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$9,347.50. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

**Bolton & Menk, Inc.**

**Phillip DeSchepper, P.E.**  
City Engineer

Enclosures


**BOLTON  
& MENK**

Real People. Real Solutions.

**Please Remit To:** Bolton & Menk, Inc.  
1960 Premier Drive | Mankato, MN 56001-5900  
507-625-4171 | 507-625-4177 (fax)  
www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison  
Val Halvorson, City Manager  
City Hall  
404 6th Avenue  
Madison, MN 56256-1237

September 18, 2017

Project No: W14.113435

Invoice No: 0208436

**Madison/2017 Sealcoat & Crack Sealing****Professional Services**

	<b>Hours</b>	<b>Amount</b>	
Administrative Assistant	3.00	222.50	
Technician	158.50	9,125.00	
Totals	161.50	9,347.50	
<b>Total Labor</b>			<b>9,347.50</b>
<b>Total this Invoice</b>			<b>\$9,347.50</b>

## Types of calls

911 Calls= 5

Accident=6

Alarms= 8

Animal Complaints=24

Assault=1

Assist=13

Burglary=3

Child Custody=4

Child neglect= 4

Civil= 12

Criminal Damage to Property= 2

Criminal Sexual Conduct=2

Death=1

Dispute=3

Disturbance=3

Driving complaint=5

Domestic=5

Drugs=1

Escort=3

Family Service Referrals=4

Fight=1

Fire=2

Found Property=4

Fraud-Forgery-Scam= 3

Harassment Complaint=4

Informational= 14

Juvenile Complaint=2

Littering=1

Lockout=17

Lost property= 2

Medical= 4

Mental Health= 1

Noise Complaint= 2

OFP= 2

Road Hazard= 1

Parking Complaint= 4

Property Exchange= 1

Prowler= 2

Suicidal= 3

Suspicious Activity= 23

Theft= 7

Threats Complaint= 2

Transport=7

Traffic=32

Trespass Complaint= 2

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 17-36**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING GROUP HEALTH INSURANCE CITY  
BENEFITS CONTRIBUTION FOR THE YEAR 2018**

**WHEREAS**, the City Council is interested in establishing the “Group Health Insurance and AFLAC Dental, Cancer, and Accident Supplemental Insurance City Benefits Contribution” for 2018 for the City of Madison effective January 1, 2018 and continuing. Payment will begin in the 2018 fiscal calendar year period and continuing until modified therein.

**NOW THEREFORE BE IT RESOLVED** that the monthly amount of the employer contribution shall be established at 65% of the family coverage premium (\$743.00) and 100% of the single coverage premium (\$626.00) based on the City’s Group Health Plan CDHP 850/855 high deductible plan. This benefit is available to all full-time employees, with the rate established at fifty percent (50%) for qualified part-time employees.

**FURTHER BE IT RESOLVED** that, full or qualified part-time employees who receive health insurance benefits through their spouse’s employment, can opt out of the City’s Group Health Insurance, in writing, and receive \$626.00 per month to be used toward Supplemental Insurance Benefits, with the rate established at fifty percent (50%) for qualified part-time employees.

**FURTHER BE IT RESOLVED** that the City Council of Madison, Lac qui Parle County, Minnesota does hereby establish that there shall be no pooling of unused per employee dollars. This is a “per employee” only benefit.

**WHEREAS** the employees enrolled in the City’s Group Health Plan CDHP 850/855 with a \$5,000 Single and \$10,000 Family deductible, shall receive an HSA contribution toward their deductible. Contribution will be as follows effective January 1, 2018 and continuing until modified. Single election shall receive \$100 per month, and family election \$200 per month.

**BE IT FURTHER RESOLVED** that the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the use of funds contributed up to the maximum dollar amount as established in this resolution for eligible “Group Health Insurance and AFLAC Dental, Cancer, and Accident Supplemental Insurance City Benefits” as permitted in the Employees Benefit Program or a City Council approved “non-group” insurance reimbursement program that is in accordance with Internal Revenue Service regulations and law.

Upon vote taken thereon, the following voted:

For:

Against:

Whereupon said Resolution No. 17-36 was declared duly passed and adopted this 9<sup>th</sup> day of October, 2017.



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Greg Thole  
Mayor

ATTEST:

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Kathleen Weber  
City Clerk

**ORDINANCE NO. 380**

**AN ORDINANCE AMENDING ORDINANCE NO. 357, FIXING THE  
SALARIES OF THE MAYOR AND MEMBERS OF THE COUNCIL OF THE CITY OF  
MADISON, MINNESOTA**

The City Council of Madison, Minnesota does hereby ordain:

Section 1. Authorization. Pursuant to Minnesota Statute Minn. Stat. 415.11, and Madison City Charter Section 2.07 (Adopted September 22, 2003).

Section 2. Salaries of Mayor and Council Member. The council is establishing salaries. The mayor's salary shall be \$350 per month. Council member salaries shall be \$300 per month.

Section 3. Other Compensation. There shall be no other compensation. The mayor and council members shall be eligible for other reimbursements such as mileage and meals commensurate with the most current council policies on record.

Section 4. Effective date. This ordinance takes effect upon publication and on January 1, 2019.

Passed by the council this 9th day of October, 2017.

Upon vote taken thereon, the following voted

For:

Against:

By: \_\_\_\_\_  
Greg Thole, Mayor

Attest: \_\_\_\_\_  
Kathleen Weber, City Clerk

Date of Publication: The Western Guard on October xx, 2017

## SCHEDULED CLAIMS LIST

UPCK# 55357-55390

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				BANK 1 - KLEIN/UNITED PRAIRIE			
100317	1	10/03/17	10/03/17	3432 AMLAND, ANGIE COUNCIL-PIZZA EDA	27.77	101 101-41110-219	1
				INVOICE TOTAL	27.77		
100317A	1	10/03/17	10/03/17	SEW-TREATMENT MANUALS	111.50	602 602-49450-180	1
	2			SEW/WT-TREATMENT MANUALS	152.50	601 601-49400-180	1
				INVOICE TOTAL	264.00		
				VENDOR TOTAL	291.77		
100417	1	10/04/17	10/04/17	172 BELLBOY CORPORATION LIQ-LIQUOR EXPNESE	2,448.72	609 609-49750-251	1
				INVOICE TOTAL	2,448.72		
				VENDOR TOTAL	2,448.72		
100417	1	10/04/17	10/04/17	190 BEVERAGE WHOLESALERS LIQ-BEER EXPENSE	2,804.89	609 609-49750-251	1
				INVOICE TOTAL	2,804.89		
				VENDOR TOTAL	2,804.89		
0208432	1	10/03/17	10/03/17	264 BOLTON & MENK INC ST SEW-DET POND ENGINEER	1,380.00	605 605-49600-303	1
				INVOICE TOTAL	1,380.00		
0208435	1	10/03/17	10/03/17	CTY HALL-GRANT WRITING W	909.00	101 101-41940-303	1
				INVOICE TOTAL	909.00		
0208436	1	10/03/17	10/03/17	STR-'17-'18 SEALCOAT/CRA	9,347.50	101 101-43100-409	1
				INVOICE TOTAL	9,347.50		
				VENDOR TOTAL	11,636.50		
100317	1	10/03/17	10/03/17	270 BORDER STATES ELECTRIC SU STR-LIGHTING SUPPLIES	212.00	101 101-43100-237	1
	2			ELEC-SAFETY EQUIP	84.60	604 604-49570-193	1
	3			ELEC-MACH BOLT	93.45	604 604-49570-227	1
	4			ELEC-ALKALINE BATTERIES	21.04	604 604-49570-210	1
				INVOICE TOTAL	411.09		
				VENDOR TOTAL	411.09		
100217A	1	10/02/17	10/02/17	510 CITY OF MADISON 9TH STR LIFT PUMP-UTIL 9	23.01	602 602-49460-380	1
				INVOICE TOTAL	23.01		
100217AA	1	10/02/17	10/02/17	STR LIGHTING-UTIL 9/17	1,995.50	101 101-43100-381	1
				INVOICE TOTAL	1,995.50		
100217B	1	10/02/17	10/02/17	AMB GARAGE-UTIL 9/17	126.00	201 201-44100-380	1
				INVOICE TOTAL	126.00		

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
100217BB	1	10/02/17	10/02/17	UNAPP-STORM SEW-UTIL 9/1	103.63	101		101-49250-380	1
				INVOICE TOTAL	103.63				
100217C	1	10/02/17	10/02/17	AVENUE OF FLAG-UTIL 9/17	94.94	101		101-45200-380	1
				INVOICE TOTAL	94.94				
100217D	1	10/02/17	10/02/17	BLOCK 48-UTIL 9/17	10.66	101		101-49250-380	1
				INVOICE TOTAL	10.66				
100217DD	1	10/02/17	10/02/17	WT TOWER-UTIL 9/17	31.53	601		601-49430-380	1
				INVOICE TOTAL	31.53				
100217EE	1	10/02/17	10/02/17	WT TREAT PLANT-UTIL 9/17	2,151.75	601		601-49400-380	1
				INVOICE TOTAL	2,151.75				
100217F	1	10/02/17	10/02/17	BLOCK 48-UTIL 9/17	12.31	101		101-49250-380	1
				INVOICE TOTAL	12.31				
100217FF	1	10/02/17	10/02/17	FIRE-W SUBSTATION-9/17 U	34.17	604		604-49570-380	1
				INVOICE TOTAL	34.17				
100217G	1	10/02/17	10/02/17	STR-GARAGE-UTIL 9/17	28.12	101		101-43100-380	1
				INVOICE TOTAL	28.12				
100217H	1	10/02/17	10/02/17	CTY HALL-UTIL 9/17	965.34	101		101-41940-380	1
				INVOICE TOTAL	965.34				
100217I	1	10/02/17	10/02/17	FAIRWAY-LIFT PUMP-UTIL 9	62.18	602		602-49460-380	1
				INVOICE TOTAL	62.18				
100217J	1	10/02/17	10/02/17	FIRE HALL-UTIL 9/17	196.62	101		101-42200-380	1
				INVOICE TOTAL	196.62				
100217K	1	10/02/17	10/02/17	FIRE HYDRANTS-UTIL 9/17	268.00	101		101-42200-380	1
				INVOICE TOTAL	268.00				
100217L	1	10/02/17	10/02/17	GRAND-UTIL 9/17	10.66	101		101-45200-380	1
				INVOICE TOTAL	10.66				
100217M	1	10/02/17	10/02/17	HWY 40 DET POND-UTIL 9/1	11.00	605		605-49600-380	1
				INVOICE TOTAL	11.00				
100217N	1	10/02/17	10/02/17	HWY 40 WELLHOUSE-UTIL 9/	19.15	601		601-49400-380	1
				INVOICE TOTAL	19.15				
100217O	1	10/02/17	10/02/17	SK RINK-UTIL 9/17	71.50	101		101-45127-380	1
				INVOICE TOTAL	71.50				
100217P	1	10/02/17	10/02/17	JACOBSON PARK-UTIL 9/17	286.83	101		101-45200-380	1
				INVOICE TOTAL	286.83				
100217Q	1	10/02/17	10/02/17	LIQ-UTIL 9/17	394.77	609		609-49750-380	1
				INVOICE TOTAL	394.77				

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
100217R	1	10/02/17	10/02/17	LIB-UTIL 9/17	316.78	101		101-45500-380	1
				INVOICE TOTAL	316.78				
100217S	1	10/02/17	10/02/17	MAIN GARBAGE-UTIL 9/17	64.65	101		101-43100-380	1
				INVOICE TOTAL	64.65				
100217T	1	10/02/17	10/02/17	MEM ATH FIELD-UTIL 9/17	117.26	101		101-45200-380	1
				INVOICE TOTAL	117.26				
100217U	1	10/02/17	10/02/17	MMN IRRIGATION-UTIL 9/17	18.00	101		101-45200-380	1
				INVOICE TOTAL	18.00				
100217V	1	10/02/17	10/02/17	PR ARTS-UTIL 9/17	104.51	101		101-45180-380	1
				INVOICE TOTAL	104.51				
100217W	1	10/02/17	10/02/17	STRC-UTIL 9/17	91.18	101		101-43100-380	1
	2			STR/ELEC-UTIL 9/17	91.18	604		604-49570-380	1
				INVOICE TOTAL	182.36				
100217X	1	10/02/17	10/02/17	REC FIELD-UTIL 9/17	249.83	101		101-45200-380	1
				INVOICE TOTAL	249.83				
100217Y	1	10/02/17	10/02/17	POOL/SHELTER-UTIL 9/17	851.94	101		101-45124-380	1
				INVOICE TOTAL	851.94				
100217Z	1	10/02/17	10/02/17	TENNIS COURTS-UTIL 9/17	55.41	101		101-45200-380	1
				INVOICE TOTAL	55.41				
100417	1	10/04/17	10/04/17	UTIL DEP/INT REF-K STEWA	100.00	604		604-20200	2
	2			UTIL DEP/INT REF-K STEWA	.61	604		604-49590-602	2
				INVOICE TOTAL	100.61				
100417B	1	10/04/17	10/04/17	UTIL DEP/INT REF-A PEDER	100.00	604		604-20200	2
	2			UTIL DEP/INT REF-A PEDER	.40	604		604-49590-602	2
				INVOICE TOTAL	100.40				
100417C	1	10/04/17	10/04/17	UTIL DEP/INT REF-M KATZE	50.00	604		604-20200	2
	2			UTIL DEP/INT REF-M KATZE	.23	604		604-49590-602	2
				INVOICE TOTAL	50.23				
				VENDOR TOTAL	9,109.65				
				3434 CITY OF TYLER					
I19716	1	10/03/17	10/03/17	SEW-SUPERIOR SMOKE FLUID	229.55	602		602-49460-227	1
				INVOICE TOTAL	229.55				
				VENDOR TOTAL	229.55				
				3381 COCA-COLA BOTTLING					
100417	1	10/04/17	10/04/17	LIQ-POP EXPENSE	19.50	609		609-49750-251	1
				INVOICE TOTAL	19.50				
				VENDOR TOTAL	19.50				

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
642 DAKOTA SUPPLY GROUP									
100317	1	10/03/17	10/03/17	CRDT-ELEC-MAINT SUPPLIES	150.28-	604		604-49570-227	1
	2			ELEC-METERS	496.00	604		604-49590-539	1
				INVOICE TOTAL	345.72				
				VENDOR TOTAL	345.72				
811 FRONTIER COMM OF MN									
100317	1	10/03/17	10/03/17	TREAS-PHONE 9/17	25.00	101		101-41510-321	1
	2			ADMIN-PHONE 9/17	425.74	101		101-41320-321	1
				INVOICE TOTAL	450.74				
100417	1	10/04/17	10/04/17	PR ARTS-PHONE 9/17	44.76	101		101-45180-321	1
				INVOICE TOTAL	44.76				
100417B	1	10/04/17	10/04/17	POOL-PHONE 9/17	137.35	101		101-45124-321	1
				INVOICE TOTAL	137.35				
100417C	1	10/04/17	10/04/17	ELEC-PHONE 9/17	92.04	604		604-49570-321	1
				INVOICE TOTAL	92.04				
100417D	1	10/04/17	10/04/17	SEW-PHONE 9/17	335.95	602		602-49450-321	1
				INVOICE TOTAL	335.95				
100417E	1	10/04/17	10/04/17	WT-PHONE 9/17	7.50	601		601-49400-321	1
				INVOICE TOTAL	7.50				
100417K	1	10/04/17	10/04/17	WT-PHONE 9/17	122.78	601		601-49400-321	1
				INVOICE TOTAL	122.78				
100417M	1	10/04/17	10/04/17	SEW-PHONE 9/17	133.95	602		602-49450-321	1
				INVOICE TOTAL	133.95				
				VENDOR TOTAL	1,325.07				
890 HACH COMPANY									
10632804	1	10/03/17	10/03/17	WT-ALKALINE CYANIDE	51.07	601		601-49400-216	1
				INVOICE TOTAL	51.07				
				VENDOR TOTAL	51.07				
762 JOHN DEERE FINANCIAL									
100317	1	10/03/17	10/03/17	PARKS-VBELT	131.56	101		101-45200-221	1
	2			AMB-DETERGENT	31.35	201		201-44100-221	1
				INVOICE TOTAL	162.91				
				VENDOR TOTAL	162.91				
1160 JOHNSON BROS-ST.PAUL									
100417	1	10/04/17	10/04/17	LIQ-LIQUOR EXPENSE	3,193.70	609		609-49750-251	1
				INVOICE TOTAL	3,193.70				
				VENDOR TOTAL	3,193.70				

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
17-268-03	1	10/03/17	10/03/17	3358 JT SERVICES PARKS-NEW LIGHTS @ SK RI	752.63	101	101-45200-530	1
				INVOICE TOTAL	752.63			
				VENDOR TOTAL	752.63			
100317	1	10/03/17	10/03/17	3433 KEMEN, DAVE SEW-3" TRASH PUMP	200.00	602	602-49460-227	1
				INVOICE TOTAL	200.00			
				VENDOR TOTAL	200.00			
5921	1	10/03/17	10/03/17	3298 KIRBY BUILT SALES PARKS-MEM BENCH-LEROY NE	959.34	101	101-45200-441	1
				INVOICE TOTAL	959.34			
				VENDOR TOTAL	959.34			
100317	1	10/03/17	10/03/17	1340 LQP COUNTY TREASURER ST SEW-DITCH ASSESSMENT	13,850.77	605	605-49600-438	1
				INVOICE TOTAL	13,850.77			
				VENDOR TOTAL	13,850.77			
100417	1	10/04/17	10/04/17	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	10,601.00	609	609-49750-251	1
				INVOICE TOTAL	10,601.00			
				VENDOR TOTAL	10,601.00			
100417	1	10/04/17	10/04/17	1590 MADISON FIRE RELIEF ASSOC FIRE-STATE FIRE AID	16,311.66	101	101-42200-112	1
	2			FIRE-SUPPL FIRE AID	3,946.95	101	101-42200-112	1
				INVOICE TOTAL	20,258.61			
				VENDOR TOTAL	20,258.61			
100417	1	10/04/17	10/04/17	1609 MADISON KIWANIS CLUB LIQ-ADVERTISING(KIWANIS)	100.00	609	609-49750-342	1
				INVOICE TOTAL	100.00			
				VENDOR TOTAL	100.00			
723487	1	10/03/17	10/03/17	1927 MINNESOTA ELEVATOR LIB-ELEVATOR CHECK 10/17	230.29	101	101-45500-404	1
				INVOICE TOTAL	230.29			
				VENDOR TOTAL	230.29			
100217A	1	10/02/17	10/02/17	1865 MN ENERGY RESOURCES LIB-NAT GAS 8/17	50.00	101	101-45500-380	1
				INVOICE TOTAL	50.00			
100217B	1	10/02/17	10/02/17	WT-NAT GAS 8/17	53.44	601	601-49400-380	1

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				INVOICE TOTAL	53.44				
100217C	1	10/02/17	10/02/17	PR ARTS-NAT GAS 8/17	53.44	101		101-45180-380	1
				INVOICE TOTAL	53.44				
100217D	1	10/02/17	10/02/17	CTY HALL-NAT GAS 8/17	53.44	101		101-41940-380	1
				INVOICE TOTAL	53.44				
100217E	1	10/02/17	10/02/17	LIQ-NAT GAS 8/17	24.58	609		609-49750-380	1
				INVOICE TOTAL	24.58				
100217F	1	10/02/17	10/02/17	POOL-NAT GAS 8/17	503.54	101		101-45124-380	1
				INVOICE TOTAL	503.54				
100217G	1	10/02/17	10/02/17	AMB-NAT GAS 8/17	65.59	201		201-44100-380	1
				INVOICE TOTAL	65.59				
100217H	1	10/02/17	10/02/17	FIRE-NAT GAS 8/17	62.92	101		101-42200-380	1
				INVOICE TOTAL	62.92				
100217I	1	10/02/17	10/02/17	FIRE-NAT GAS 8/17	63.56	101		101-42200-380	1
				INVOICE TOTAL	63.56				
100217J	1	10/02/17	10/02/17	STR-NAT GAS 8/17	36.16	101		101-43100-380	1
	2			ELEC-NAT GAS 8/17	36.16	604		604-49570-380	1
				INVOICE TOTAL	72.32				
				VENDOR TOTAL	1,002.83				
				1541 MVTL LABORATORIES INC					
883011	1	10/03/17	10/03/17	WT-REGULAR TESTING	16.50	601		601-49400-409	1
				INVOICE TOTAL	16.50				
883635	1	10/03/17	10/03/17	WT-REGULAR TESTING	14.40	601		601-49400-409	1
	2			SEW-REGULAR TESTING	338.40	602		602-49450-409	1
				INVOICE TOTAL	352.80				
883892	1	10/03/17	10/03/17	SEW-REGULAR TESTING	348.00	602		602-49450-409	1
				INVOICE TOTAL	348.00				
884063	1	10/03/17	10/03/17	WT-REGULAR TESTING	14.40	601		601-49400-409	1
	2			SEW-REGULAR TESTING	125.60	602		602-49450-409	1
				INVOICE TOTAL	140.00				
				VENDOR TOTAL	857.30				
				2025 NALCO COMPANY					
65964760	1	10/03/17	10/03/17	WT-NALCLEAR	271.04	601		601-49400-233	1
				INVOICE TOTAL	271.04				
				VENDOR TOTAL	271.04				
				2072 NORTHERN BUSINESS PRODUCT					
100317	1	10/03/17	10/03/17	ADMIN-OFFICE SUPPLIES	39.86	101		101-41320-201	1



## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
	2			ADMIN-OFFICE SUPPLIES	8.89	101		101-41320-201	1
	3			ADMIN-OFFICE SUPPLIES	82.29	101		101-41320-201	1
				INVOICE TOTAL	131.04				
				VENDOR TOTAL	131.04				
100317				2095 OLSON SANITATION					
	1	10/03/17	10/03/17	SANIT-HAULING 9/17	6,599.06	603		603-49500-409	1
	2			SANIT-TIPPING 9/17	9,200.75	603		603-49500-384	1
				INVOICE TOTAL	15,799.81				
				VENDOR TOTAL	15,799.81				
5771162				2270 PLUNKETT'S INC.					
	1	10/03/17	10/03/17	CTY HALL-SPRYAING 8/17	63.18	101		101-41940-401	1
				INVOICE TOTAL	63.18				
5771163				AMB-SPRAYING 8/17	50.30	201		201-44100-401	1
				INVOICE TOTAL	50.30				
5771164				FIRE-SPRAYING 8/17	52.64	101		101-42200-401	1
				INVOICE TOTAL	52.64				
				VENDOR TOTAL	166.12				
100317				2455 SELECT ACCOUNT					
	1	10/03/17	10/03/17	ADMIN-HEALTH SAVINGS 7-9	115.68	101		101-41320-131	1
	2			WT-HEALTH SAVINGS 7-9/17	77.07	601		601-49400-131	1
				INVOICE TOTAL	192.75				
				VENDOR TOTAL	192.75				
338102				2532 SOUTHWEST INITIATIVE FOUN					
	1	10/03/17	10/03/17	EDA-FACILTY RESEARCH	750.00	211		211-46500-409	1
				INVOICE TOTAL	750.00				
				VENDOR TOTAL	750.00				
100317				2620 SWENSON NELSON & STULZ PL					
	1	10/03/17	10/03/17	CTY ATT-LEGAL FEES 10/17	1,850.00	101		101-41610-304	1
				INVOICE TOTAL	1,850.00				
				VENDOR TOTAL	1,850.00				
100317				2940 WESTERN GUARD					
	1	10/03/17	10/03/17	ELEC-BRIGHT ENERGY AD	65.81	604		604-49590-351	1
	2			COUNCIL-PARKING NOTICE	54.00	101		101-41110-351	1
	3			ELEC-COLD WEATHER FORMS	140.00	604		604-49590-410	1
	4			ADMIN-FINANCIAL SUMMARY	847.88	101		101-41320-351	1
				INVOICE TOTAL	1,107.69				
				VENDOR TOTAL	1,107.69				
				BANK 1 - KLEIN/UNITED PR TOTAL	101,111.36				

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
TOTAL MANUAL CHECKS					.00		
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					101,111.36		
GRAND TOTALS					101,111.36		