

# Citizen's Complaint/Concern

City of Madison, MN

320-598-7373

(NOTE: Return completed form to City Hall)

DATE: \_\_\_\_\_

## YOUR INFORMATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

## PROPERTY OF CONCERN

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

PLEASE INDICATE BELOW YOUR COMPLAINT/CONCERN/ORDINANCE VIOLATION:

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\*The identity of a person making a complaint about a violation of law or ordinance concerning the use of real property is confidential data. This classification is used to shield the identity of an individual who complains to a government agency from anyone who might seek retribution against the complainant. All correspondence or notices regarding this issue will not include complainants name.

\*City will follow-up or reply to only ordinance violations and public safety hazards.

\*A reply will be given within 7 business days of receiving this form.

\*City will not get involved in civil matters between property owners.

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 **OFFICE USE ONLY OFFICE USE ONLY OFFICE USE ONLY OFFICE USE ONLY OFFICE USE ONLY** 

DATE RECEIVED: \_\_\_\_\_

REFERRED TO: \_\_\_\_\_

REPLIED ON: \_\_\_\_\_

RESOLVED: YES NO

PENDING: YES NO

OTHER NOTES: \_\_\_\_\_

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By: \_\_\_\_\_

Date: \_\_\_\_\_