

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday, April 23, 2018
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the minutes of the regular meeting minutes and April 9, 2018 regular meeting are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

- | | |
|--|---------|
| A. MRES Legislative Line – receive | Page 4 |
| B. Water Plant Report – March 2018 – receive | Page 12 |
| C. Airport Commission – April 18, 2018 – receive | Page 13 |
| D. Pioneerland Agenda – April 19, 2018 – receive | Page 14 |
| E. HRA Agenda and Minutes – April 12, 2018 – receive | Page 15 |

A MOTION may be in order to accept the reports and/or authorize the actions requested.
(Council)

6. UNFINISHED AND NEW BUSINESS

Page 20

- A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

- B. City Engineer Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 21

- C. Fireworks – July 4, 2018 Permit for Display of Fireworks. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 22

- D. Small Cities Status Conflict of Interest. A DISCUSSION and MOTION may be in order. (Manager, Council)

- E. Approve Independent Contractor Agreement – Bart Hill. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 29
- F. Approval of Fiscal Agent Agreement – LqP Players. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 30
- G. Approval of Fire Alarm Checkout Proposal. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 31
- H. Approval of OPG3 Business Proposal. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 40
- I. Resolution 18-16 – Establishing Assignment of Salaries – Heavy Equipment Operator. A DISCUSSION and MOTION may be in order. (Manager, Council)
- J. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Blandin Leadership Training
- MRES Tech Days attendance

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

- Airport Commission

9. AUDITING CLAIMS

Page 41

A copy of the Schedule Payment Report of bills submitted April 9, 2018 through April 23, 2018 is attached for approval for Check No. 56233 through Check No. 56274. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
APRIL 9, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, April 9, 2018, at 12:05 p.m. in Council Chambers at City Hall.

Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present were: City Attorney Rick Stulz and City Clerk Kathleen Weber. Absent: City Manager Val Halvorson.

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Zahrbock, seconded by Volk and carried, the March 26, 2018, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

Cats: Virgil Swanson approached Council to express his concern with stray cats in his neighborhood that leave waste on his steps and sidewalk. He has seen them go down into the city sewer as well. He indicated that cat owners should have to register their cats and take care of them like dog owners have to. Mayor Thole noted that the city has been trying to correct the problem but is limited in what it can do. Councilmember Meyer noted that cats can be taken to a shelter in Watertown. After further discussion, Mayor Thole informed Mr. Swanson that the City Council will give this more consideration and try to resolve this issue.

LqP Fair: Fair Board member Claire Anderson approached Council to request that the City consider an annual appropriation of \$2,000 to the Lac qui Parle County Ag Society for the Lac qui Parle County Fair. He noted a very committed Fair Board of 21 members who meet every week, the construction of the new Event Center, and contracting with a new carnival that will be back next year. Several buildings in the fairgrounds will need some repairs in the near future, and insurance and utility costs that amount to over \$33,000 each year. Anderson noted that this appropriation is allowed by state statute, and that most other fairs do get donations. The Fair Board will be asking for a donation of \$2,000 per year from the larger cities in the county and a donation of \$1,000 from the townships. After further discussion, Mayor Thole and Council commended the Fair Board for their hard work and indicated that serious consideration will be given to this request.

Employee Introduction: At this time, Street and Parks Supervisor Allan Thompson introduced to Council Alex Geerdes who will fill Thompson's position upon his retirement. Council welcomed Alex and expressed appreciation to Allan Thompson for his service to the City.

CONSENT AGENDA

Upon motion by Volk, seconded by Meyer and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

Prairie Arts Center: Mayor Thole reported that the restroom rehab project at the Prairie Arts Center is underway. Council was reminded that the Lac qui Parle Players were awarded a \$10,000 grant from the Southwest Minnesota Arts Council to go toward this project.

Daycare Shortage: Mayor Thole and Councilmember Conroy informed Council that the committee met on April 5th and much progress was made. The committee has decided to try to move forward on the daycare portion of the project while putting the recreation center portion on hold.

Public Restrooms: Mayor Thole informed Council that the Lac qui Parle County Fair Board has received bids for the construction of a new bathroom/shower facility to be utilized for the fairgrounds and the city park/wayside rest. Bids received seem to make this a feasible project.

CITY ENGINEER UPDATE

City Engineer Phil DeSchepper was not in attendance. Upon motion by Zahrbock, seconded by Conroy and carried, Council approved payment of \$1,652.50 to Bolton & Menk for engineering services related to the flow meter installation and update to GIS site.

MOWER PURCHASE

Upon motion by Meyer, seconded by Conroy and carried, Council accepted the bid received from Lund Implement Co. for the purchase of a Bush Hog HDZ Commercial Zero-Turn Mower in the amount of \$11,500 less \$5,000 for trade-in of 2006 John Deere 1445 Compact Tractor.

AMERICAN LEGAL FOLIO AND INTERNET AGREEMENT

Upon motion by Zahrbock, seconded by Volk and carried, Council authorized execution of a Folio & Internet Agreement between the City of Madison and American Legal Publishing. This agreement would allow American Legal Publishing to convert the city's ordinance files into Folio VIEWS program and host and maintain on their website. The City would receive a CD-ROM version for internal use by staff and have a link to American Legal Publishing's website. The agreement calls for a one-time fee of \$595 for code conversation, an annual hosting fee of \$450, and a \$1.95/page charge for future supplements. Councilmember Meyer asked whether American Legal Publishing can track number of users looking at city ordinances.

MAYOR/COUNCIL REPORTS

Madison Arts Council: Councilmember Conroy distributed April 2, 2018, meeting minutes of the Madison Arts Council. He noted that their next meeting is scheduled for May 1st at which they will be discussing potential projects and the availability of grants through the Southwest MN Arts Council.

Park Board: Councilmember Conroy noted that the Madison Park Board will be meeting April 18, 2018, at 7:00 p.m.

Interviews: Council was informed that 22 applications were received for the Heavy Equipment Operator position and 8 interviews will be conducted on April 17th.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between March 27 and April 9, 2018. These disbursements include United Prairie Check Nos. 56190-56226.

There being no further business, meeting adjourned at 12:35 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk



MRES Legislative Line®

MISSOURI RIVER ENERGY SERVICES



53RD ANNUAL MEETING | MAY 9 & 10, 2018

Crisis Communications Addressed at MRES Annual Meeting!

Controversies today are tried in the Court of Public Opinion more often than in any Court of Law. Those reputational trials can greatly influence public perception, tarnish an organization's brand, and break trust with customers. Since it takes a lifetime to build a reputation and only a few seconds to destroy one, "managing the message" is a necessary skill-set for utility executives, their legal counsel, and other members of the management team. Don't miss veteran crisis management and communications specialist Bruce Hennes as he focuses on a highly-strategic approach to communicating during a crisis.

Bruce Hennes will be one of the featured speakers at the 53rd MRES Annual Meeting scheduled for May 9 and 10, at the Sioux Falls Convention Center. Registration is now available online at www.mrenergy.com, under the EVENTS tab. Or call the MRES office at 800-678-4042. The registration deadline is April 27. You can make room reservations directly with the Sheraton hotel by calling 605-331-0100 by April 17. Be sure to ask for the MRES block room rate of \$124, plus taxes.

Iowa

There is a little more than one week left before the scheduled end of this legislative session. The 100th day is April 17, which is the day the legislative per diem ends. Legislators are working hard to be done by that day but many issues are still to be resolved.

Some issues have reached positive conclusions: bills to support Governor's workforce development plan, to allow farmers to grow industrial hemp, to conform with federal sanctuary cities rules, to increase funding for mental health care, and to provide training for schools to recognize concussions and brain injuries have all passed. A new bill heard in an Appropriations subcommittee is likely to raise concerns within our communities. [HSB 678](#) is beginning to explore the possibility of phasing out property tax backfill payments to local and county governments. Beginning in fiscal year 2018, those payments would be reduced by \$50 million and by \$25 million for each fiscal year from 2019 through 2021. This would ultimately save the state \$150 million per year. Meanwhile, the legislature still needs to finish the budget and the tax conformity bills.

[SF 2311](#), the Energy Omnibus bill, is very much alive and the House continues to work on making major revisions to the bill. The floor manager, Rep. Gary Carlson (R-Muscatine) has offered a delete-all amendment, [H-8340](#), which virtually strikes everything and rewrites the bill. Rep. Carlson is making an attempt to find some middle ground that gives everyone a little bit of what they want, but not everything. So far, the language for allowing 28F financing for municipal natural gas remains in the Carlson amendment. Also, utility and Iowa Utilities Board energy efficiency reporting requirements would be repealed, and the language allowing customers to opt out of municipal energy efficiency programs is gone from the amendment. Other pending amendments by Rep. John Forbes (D-Urbandale), Rep. Charles Isenhardt (D-Dubuque) and Rep. Ralph Watts (R-Adel), are pulling the conversation in so many different directions, that it could derail the entire bill. So far, over 20 amendments have been filed and no one can predict for sure what direction the bill may take once it hits the House floor for full debate.

No matter what happens in the House, the bill will have to travel back to the Senate for consideration by its authors and it is unknown how the Senate will react to significant revisions to a bill that they have been so passionate about. We may still see [SSB 3078](#), authored by Senator Randy Feenstra (R-Hull), as the fall back option to try to pass a smaller, less controversial bill. Senator Feenstra's bill repeals all energy efficiency language from statute, effectively leaving municipal and cooperative energy efficiency programs in the sole discretion of the locally owned utility.

MRES maintains updates and links on key Iowa bills on the [MRES Iowa Legislative and Regulatory webpage](#). Also available on the website is the updated [MRES Iowa Legislative Guide](#) to assist you in contacting your area legislators.

Minnesota

After much speculation, it is finally official: former Governor Tim Pawlenty announced he is running for governor, attempting a restoration after eight years out of office. Pawlenty, a longtime Eagan resident, served two four-year terms beginning in 2003. He then made an unsuccessful, short-lived run at the U.S. Presidency. This is a game-changer in the Republican race for Governor.

Legislative Update

The legislature was on break last week, so there is not a lot of new information to report. Upon their return to the Capitol, the legislators will begin cobbling together Omnibus bills. It is rumored that the Senate Energy Omnibus bill will be out in the next week or two. It is expected the House Energy Omnibus bill will appear in about the same time frame. As reported last week, there may be some very, very big Omnibus bills this year cobbled together from different committees. The race to the end of session will be interesting.

MMUA Legislative Conference

As a reminder, the MMUA Legislative Conference will be April 11 and 12. Registration will open at 9 a.m. on April 11 and the General Meeting will kick off at 10 a.m. Shuttles to the Capitol will begin taking people at 12:30 p.m. and will continue every 15 minutes. *If you have not set up individual meetings with your area legislators, you are encouraged to do so.* The Legislator Reception will then take place at the hotel from 4:30 p.m. to 7 p.m.

Thursday morning's program will begin at 8:30 a.m. and speakers Cam Winton, Minnesota Chamber of Commerce, and Mike Bull, Center for Energy and the Environment, are slated to speak. We encourage everyone to attend!

Minnesota bills of relevance can be found on the [MRES Minnesota Legislative and Regulatory webpage](#). Also available on the website is the updated MRES Minnesota Legislative [Guide](#) to assist you in contacting your area legislators.

North Dakota

The interim Taxation Committee is set to meet on April 13, in Bismarck. The agenda is not yet available, but the notice indicates that the committee will hear presentations on economic development tax incentives, property taxes, and a statewide study of property tax increases and business exemptions. While not specified in the notice, the committee may also consider taxes on wind generation—a topic it has brought up several times this interim.

The interim Judiciary Committee met on April 2. While minutes of the meeting are not yet available on line, a draft bill on public meeting notice was made available on line. The bill pertains to county election notices and county commission meetings. The draft bill proposes changing current law as to county commission meetings. Current law requires the county commission to supply the official newspaper with a report of its proceedings (minutes). The draft bill would change that to allow the commission to either supply the minutes to the newspaper or to *publish the minutes on the official website of the county*. It would also allow the county auditor to publish election results in the official county newspaper or on the official county website. We'll continue to monitor this to determine if the interim committee will support this bill draft for the 2019 session.

Employment Recruitment Problems. A job crunch exists in North Dakota. A prime example is being seen in the Bakken oil communities, where employers are struggling to find trainable workers to fill jobs—and the problem is intensifying. During the previous boom, the rest of the nation was in a recession, which helped to propel people out of their comfort zone to move to North Dakota for work. Now, the rest of the nation's economy is good and people are not as

willing to pick up and move. The Williston area has over 1,200 job openings, per Job Services postings, while just 652 resumes are in the system for such jobs. The job postings probably represent only a fraction of the actual job openings available. Despite the trend, some companies are having success recruiting from out of state. One tactic gaining some traction is bonus programs for internal references. Other companies are paying a more modest, but still substantial bonus.

Cyber Attack Concerns. Energy Transfer Partners notified oil and gas shippers that the data system for its extensive pipeline network was hacked by still unknown cyber criminals. The attack didn't affect its pipeline systems and was limited to the electronic data interchange system that facilitates transactions over oil and gas moving through its pipelines and was directed at the contractor that manages the system, Latitude Technology. Energy industry and other companies that operate critical infrastructure such as chemical and manufacturing plants have seen a significant increase in cyber attacks targeting individuals with access to control systems that operate facilities. The attack doesn't bear the mark of a foreign nation-state trying to hack into the critical operating systems of U.S. pipelines, but instead appears aimed at gaining data such as who is buying what from whom and at what price—information that can be used to make trades in financial markets.



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53RD ANNUAL MEETING | MAY 9 & 10, 2018

Michael Hyland of the American Public Power Association will be the keynote speaker at the MRES Annual Meeting on May 9 and 10, at the Sioux Falls Convention Center. Mike will discuss *Keeping the Lights on in Public Power* in today's electric industry through mutual aid and disaster relief, cybersecurity, and tracking and improving reliability.

Registration is available online at www.mrenergy.com, under the EVENTS tab or call the MRES office at 800-678-4042. The registration deadline is April 27. You can make room reservations directly with the Sheraton hotel by calling 605-331-0100 by April 17. Be sure to ask for the MRES block room rate of \$124, plus taxes. Register today!

Iowa

Time is running out! The 100th day of session is April 17, which is the day the legislative per diem ends. Legislators are working hard to be done by that day but many issues are still to be resolved. Under the state Constitution, the legislature may work beyond April 17, but will not receive a per diem; this has happened in prior years. With the Governor's Tax Reform bill yet to move to the House floor and the State Budget coming in at about \$7.3 billion, the Omnibus Energy bill may be the easiest bill to move forward. Between the perceived energy efficiency savings and tax conformity with Federal taxes, legislators may think that this will make a nice win prior to the fall elections.

The Energy Omnibus bill, [SF 2311](#), remains stuck in the House. The bill's floor manager, Representative Gary Carlson (R-Muscatine), continues to file additional amendments to the bill which may be a sign that the bill still may move forward; however new issues continue to crop up. Legislators want reassurances and additional amendments that assure customers that tax savings to Investor Owned Utilities (IOUs) resulting from the federal tax conformity bill passage are returned to customers, that projected savings from the rightsizing of energy efficiency programs by IOUs are returned to customers, that energy efficiency program costs or savings are reflected on customer billings, that any potential opt-in or opt-out language would only apply to IOUs, and that transmission oversight remains with the Iowa Utilities Board. The longer the bill waits, the more creative policy makers will become. As of today, over 20 amendments are waiting for consideration when the bill is debated on the floor. Speaker of the House, Linda Upmeyer (R-Clear Lake), has been reluctant to bring the bill to the floor until many of these underlying issues are resolved and that the votes are there to pass the bill.

Iowa's Senate is back to full force with Annette Sweeney (R-Alden) winning the seat vacated by Senator Bill Dix (R-Shell Rock). She defeated her opponent, Tracy Freese (D-Dike), by a vote of 4,776 to 3,786. Sweeney had served in the Iowa House from 2009 through 2013 and was working as the state director of rural development for the U.S. Department of Agriculture before resigning in March to launch her campaign for the state Senate. Sweeney is likely to be sworn in next week and will serve out the rest of Dix's term.

Decorah Municipalization Vote May 1

Citizens of Decorah will vote on May 1 on whether the city will move ahead to create a municipal electric utility to serve the city. According to news reports, signs are appearing all over the city both for and against municipalization. This push for municipalization was started by customers who want more renewables in their mix. It shows that municipal utilities are uniquely positioned to meet the demands of customers in this changing energy field.

MRES maintains updates and links on key Iowa bills on the MRES Iowa Legislative and Regulatory [webpage](#). Also available on the website is the updated MRES Iowa Legislative [Guide](#) to assist you in contacting your area legislators.

Minnesota

The legislators returned last week from their break. They are getting back to a rather slow start, but the various Omnibus bills should be appearing soon. Meanwhile, the MMUA Legislative Conference was held last week. Members spent Wednesday afternoon meeting with lawmakers on the hill and attended a reception for lawmakers as well. Due to conflicting meetings on the hill, the legislator turnout was a little light, but the legislators spent ample time meeting with their municipal electric representatives.

The next step in the legislative process will be the Omnibus bills. They should be coming out this week.

Volkswagen Settlement Plan Released

The Minnesota Pollution Control Agency (MPCA) released its plan on the allocation of the Volkswagen settlement funds that are to be paid to Minnesota. Minnesota plans to spend the first phase of its Volkswagen settlement on replacing large, old diesel equipment with cleaner vehicles. Minnesota gets \$11.75 million in Phase 1 and will spend 20 percent on school bus replacements, 35 percent on large on-road vehicles like transit buses and big trucks, 15 percent on large off-road equipment such as ferries and tugboats, 15 percent on electric buses and airport ground-support equipment, and 15 percent on charging stations. The plan was developed during the past year with 16 public meetings across the state, calls for spending 60 percent of the first payout in the Twin Cities and 40 percent throughout the rest of the state, a ratio that reflects where the offending Volkswagen vehicles were located. The MPCA has submitted Minnesota's plan to the national trustee in charge of the disbursement for approval. It expects to issue requests for proposals sometime this summer. The plan can be found [here](#).

Minnesota bills of relevance can be found on the MRES Minnesota Legislative and Regulatory [webpage](#). Also available on the website is the updated MRES Minnesota Legislative [Guide](#) to assist you in contacting your area legislators.

North Dakota

The state Republican Convention was held April 6 to 8, in Grand Forks ND. As expected, the delegates endorsed current U.S. House member, Kevin Cramer, to challenge U.S. Senator Heidi Heitkamp for the Senate seat. The open U.S. House seat, being vacated by Kevin Cramer, became one of two major races during the state GOP convention. The contested race for nomination and endorsement to run for House seat included six different candidates, however, three individuals were identified as the strongest candidates for the nomination. Those three were state Senator Kelly Armstrong (Dickinson), state Senator Tom Campbell (Grafton), and former U.S. Marine Tiffany Abentroth. The race was won on the first ballot with Senator Armstrong getting the nomination. Although both Campbell and Tiffany Abentroth previously stated that they'd challenge for the nomination in the statewide primary, Campbell announced earlier this week that he would accept the GOP nomination. The other contested race at the convention was for the Secretary of State position, which featured 25-year incumbent Al Jeager being challenged by businessman Will Gardner. Gardner won the convention nomination. Jaeger briefly considered a primary challenge, but decided against that and has accepted the results of the convention. The ND Primary is on June 12, 2018 and the General is on November 6, 2018.

Other convention races featured the return of the incumbents who were not being challenged for endorsement, including: Attorney General Wayne Stenehjem, Agriculture Commissioner Doug Goehring, Tax Commissioner Ryan Rauschenberger, Public Service Commissioner Randy Christmann (6 year term) and Public Service Commissioner Brian Kroshus (2 year term). The ND Primary is on June 12, 2018 and the General is on November 6, 2018.

Interim Committees

- The Taxation Committee meets April 13 to discuss economic development tax incentives, property tax system, and city growth and development; as well as to receive a statewide report of property tax increases and a report pertaining to new or expanding business exemptions.

- The EmPower ND Commission is scheduled to meet April 23 and will discuss the planning of the North Dakota Energy 2018 event, the issue of wildlife impacts by wind energy activity, and its joint meeting with Energy Development & Transmission Committee set for May 9.

Federal

House Hearings Spotlight PMAs, Cyber and More

This week, two hearings in the House of Representatives highlighted issues of importance to MRES. The House Natural Resources Committee Subcommittee on Water, Power and Oceans held a budget oversight hearing, with witnesses for the four federal power marketing agencies and the Bureau of Reclamation testifying. The Administration's budget proposals to privatize PMA transmission assets and move to market rates was criticized by both Republicans and Democrats on the subcommittee. Committee members highlighted that the PMA initiatives would break contracts, raise rates, threaten reliability, and erode an effective partnership. The House Energy and Commerce Committee Subcommittee on Energy held a Department of Energy oversight hearing. When pressed by Committee Chairman Greg Walden (R-OR) on the PMA budget proposals, DOE Secretary Perry acknowledged that the fate of the PMAs and their programs and policies lies with Congress. He appeared to recognize the fate of the budget proposals, quoting country singer Kenny Rogers: "You got to know when to hold 'em, know when to fold 'em." The hearing also focused attention on the Administration's persistent desire to take action to rescue coal and nuclear plants scheduled for premature retirement. While DOE's prior effort to force a "resiliency" rulemaking by the Federal Energy Regulatory Commission (FERC) failed, DOE is currently looking at making an emergency declaration and—according to Secretary Perry—exploring other options. DOE's efforts to prevent and respond to cyber threats also received considerable attention.

Water Plant Monthly Report

Year: 2018

	January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	23	18	21									62
	Cost	\$195.27	\$152.82	\$178.29									\$526.38
KMNO4	Used (lbs)	333	267	352									952
	Cost	\$1,248.75	\$1,001.25	\$1,320.00									\$3,570.00
Anti Scalant	Used (gal)	34	28	29									91
	Cost	\$1,642.20	\$1,352.40	\$1,400.70									\$4,395.30
Poli-phosphate	Used (gal)	52	41	41									134
	Cost	\$659.36	\$519.88	\$519.88									\$1,699.12
Chlorine	Used (lbs)	99	67	75									241
	Cost	\$94.05	\$63.65	\$71.25									\$228.95
Nalco 7768	Used (gal)	2.5	2.2	2.25									6.95
Polymer	Cost	\$68.00	\$59.84	\$61.20									\$189.04
Flouride	Used (gal)	18	15	17									50
	Cost	\$91.44	\$76.20	\$86.36									\$254.00
Sodium meti-Bisulfate	Used (lbs)	10	9	7									26
	Cost	\$14.10	\$12.69	\$9.87									\$36.66
R ₆ O ₆ Pre-Filterers	Used (case)	1	1	2									4
	Cost	\$237.95	\$206.50	\$414.17									\$858.62
RO Cleaner P	Used	0	0	0									0
703 low Ph	Cost	\$0.00	\$0.00	\$0.00									\$0.00
Sodium Hydroxide	Used (gal)	0	0	0									0
	Cost	\$0.00	\$0.00	\$0.00									\$0.00
RO Cleaner	Used (lbs)	0	0	0									0
p111 High Ph	Cost	\$0.00	\$0.00	\$0.00									\$0.00
Caustic Soda	Used (gal)	100	82	87									269
50% & 30%	Cost	\$854.00	\$700.28	\$742.98									\$2,297.26
Hydrachloric	Used (gal)	0	0	0									0
Acid 31%	Cost	\$0.00	\$0.00	\$0.00									\$0.00

Well gal Pumped	x1000	5037	4155	4659									13851
Hi service gal, pumped	x1000	3494	2847	3127									9468
Gallons to Waste	x1000	1140	945.5	1042									3127.5
RC membrane gal pumped	x1000	3733	2990	3282									10005
Backwash gal pumped	x1000	558	442	589									1589
w. p water meter gallons	Actual	192300	157470	173740									523510
Treated accounted gal	Actual	224800	63500	4000									292300
Soft Water gal sold	Actual	0	0	0									0
Baseball Field well gal pumped	Actual	0	0	0									0

1/30 water main break, est. water loss=203,000gals
2/16 water main break, est. water loss=63500gals




*LAC QUI PARLE
AIRPORT COMMISSION
P.O. BOX 175
MADISON, MN 56256*

**LAC QUI PARLE COUNTY AIRPORT COMMISSION
NOTICE OF MEETING**

**Regular Meeting
Wednesday, April 18, 2018- 8:30 a.m.
@ the Airport**

Please let me know if you cannot attend.

Sincerely,



**Michael D. Dahle
Vice-Chair**

PIONEERLAND LIBRARY SYSTEM BOARD MEETING
THURSDAY, APRIL 19, 2018

Second Floor Multipurpose Room, Willmar Public Library

RSVP by calling 320-235-6106 Ext. 28 (Laurie) or laurie.ortega@pioneerland.lib.mn.us

6:30 p.m. Finance Committee (PLS Headquarters, Room 216)

7:00 p.m. Board Meeting

Agenda

- I. Call to order
- II. Roll Call/Introductions
- III. Approval of agenda Action
- IV. Approval of January 18, 2018 Board Minutes Action
And March 15, 2018 Exec/Finance Minutes
- V. 2017 Audit Presentation (Travis Steffensen, Westberg Eischens PLPP)
- VI. Committee Reports
 - A) Finance Committee (Housman)
 - 1) March 2018 financial report Action
 - 2) Approval of bills and check registers Action
 - B) Personnel Committee (Antony)
 - 1) New Hires: Action
Rachel Garbe, Library Asst. I, Montevideo
Lisa Svobodny, Library Asst. II, Benson
 - 2) Executive Director Review Info
- VII. Old Business
 - 1) Annual Report Summary – A Year in Review Info
- VIII. New Business
 - 1) By-laws revision Action
- IX. Director's Report Info
- X. Other:
 - A) Future Meeting Dates:
 - 1) **Next Board meeting is scheduled for June 21 @ 7:00 p.m.**
 - 2) Executive/Finance Meetings: May 17 & July 19, 6:00 p.m.
- XI. Adjournment

MEETING AGENDA HRA of Madison

310 Park Avenue
Madison, MN 56256

Meeting Description Regular Meeting

Results Desired

Date: April 12, 2018 **Time** 11:30a.m. **Location** Authority Office

Start	Stop	Total Hours	Start	Stop	Total Hours

Call to Order:

Action on Minutes:

Financial Report:

Project Performance Reports: Jan. '18 - (13.11); Feb. '18 – (16.13)

Correspondence: None

Maintenance:

Occupancy Status: No change; no vacancies

Old Business: Bed bugs; upon the third week inspection 1 dead bug was found

New Business: Garbage rate decrease

Contract from D. Dombrowski w/Noble Roofing

M.DeBraske (#128) has been fire from the Care Center

#119 & #111 will be vacated by May 31, 2018

Other Business: Carlyle's ACOP book is ready.

Adjournment:

MINUTES
REGULAR MEETING
THURSDAY, MARCH 8, 2018

The Board of Commissioners of the HRA of Madison, MN met on Thursday, March 8, 2018 at the office of the authority. Commissioners present were: Karie Sorknes, Carlyle Larsen, Judi Nelson and Stan Olson. Also present was Executive Director Kathy Bungarden, Dave Jacobsen from Maintenance and Assistant City Attorney Becky Trapp. Absent was board member Melissa Heinrich,

Chairperson Karie Sorknes called the meeting to order at 11:58 p.m.

Maintenance: Dave Jacobsen reported purchasing a new belt for the snow blower. Dave received complaints regarding a smoke odor coming from #123. The tenant in #123 was burning incense. The tenant was asked to discontinue doing this.

A heat shield has come off the boiler. Dave Pillatzki needs to be called.

The tenant in #102 left his apartment and left a pan on a hot burner with nothing in it causing the smoke alarm to go off. A warning sign was given to the tenant as a reminder not to leave apartment with any burners on.

The minutes of the regular meeting on Thursday, February 8, 2018 were discussed. The minutes were approved as written.

The financial report was reviewed. After a short discussion by the board regarding checks #6554 - #6577 for a total amount of \$16,107.86 a motion was made by Carlyle Larsen and seconded by Stan Olson to pay the bills. Motion carried.

Kathy Bungarden has not yet received the Performance Report for January, 2018 from Loucks & Schwartz.

Occupancy Status: No changes to report.

OLD BUSINESS: Further discussion was held on how to handle the bed bug situation in #126. It was decided to have the tenant empty the bedroom closet and any drawers so Dave Jacobsen could spray all corners and crevices. Tenant will be asked to bag all items leaving the room in plastic garbage bags and inspect. Any clothing should be placed in dryer on the highest heat setting before it is brought back into apartment. Bags are not to be opened for 3 weeks.

Kathy Bungarden has found out that HUD does not allow HRAs to charge tenants for any bug treatment. The board decided to reimburse Sue Stulen for the \$1,400.00 she was charged regarding the treatment of her apartment in 2014.

NEW BUSINESS: Kathy Bungarden reported having a meeting with United Prairie regarding the set-up of auto withdrawal for rent payments. After a short discussion a motion was made by Karie Sorknes and seconded by Judi Nelson not to go with the auto withdrawal at this time. If a tenant wants to set up auto pay for their rent from their account that would be fine. Forms will be available from Kathy and she will inform tenants this could be an option for them in the next newsletter.

OTHER BUSINESS:

No further business forthcoming.

The next regular meeting will be Thursday, April 12, 2018 at 11:30 a.m.

Meeting adjourned at 1:24 p.m.

Chairperson – Karie Sorknes

Co-Chairperson – Stan Olson

Minutes prepared by KB on 3/8/2018.

FINANCIAL STATEMENT

March, 2018

Balance as of last statement

\$ 806.32

Income for March, 2018

Rent	35	\$339.00 each apartment	\$	11,861.00
Cable	29		\$	870.00
AC	27		\$	135.00
Garage	10		\$	350.00
Fr.	5		\$	10.00
			\$ -	\$ 14,032.32

Other Income

Maintenance - Rent, Cable, Freezer, A/C	\$	148.00
Laundry	\$	314.00
Transfer from Savings 3/6/2018 & 3/16/2018	\$	2,500.00
Interest on ch`	\$	0.22
	\$	2,962.22
	\$	2,962.22
	\$	16,994.54

2117	3/9/2018	Auto	S.S.-\$674.97;Medi-\$157.85;Fed.-\$450.00	\$	1,282.82
4190	2/21/2018	6554	Cardmember Serv.(Type.ribbon,rcpt.book,ink cart)	\$	164.49
4190	2/21/2018	6555	Prairie Five Senior Dining(Dec. meals)	\$	110.00
4110	3/15/2018	6556	Kathy Bungarden	\$	1,018.33
4110	3/31/2018	6557	Kathy Bungarden	\$	1,018.33
4170	3/8/2018	6558	Loucks & Schwartz	\$	135.00
4190	3/8/2018	6559	Jubilee Foods(coffee)	\$	20.97
4190	3/8/2018	6560	Prairie Five Senior Dining(Jan. meals)	\$	129.00
4190	3/8/2018	6561	Frontier	\$	217.43
4190	3/8/2018	6562	KLQP - FM	\$	30.35
4190	3/8/2018	6563	Madison Postmaster	\$	40.00
4220	3/8/2018	6564	Judi Nelson(15 Hrs. @ \$9.50)	\$	131.59
4220	3/8/2018	6565	Deb Rakow(15.25 hrs. @ \$9.50)	\$	133.80
4220	3/8/2018	6566	Joan Fernholz(15.5 hrs. @ \$9.50)	\$	135.98
4330	3/12/2018	Auto	Minnesota Energy	\$	1,745.85
	3/15/2018	Auto	City of Madison	\$	4,157.47
4410	3/15/2018	6567	Dave Jacobsen	\$	672.08
4410	3/31/2018	6568	Dave Jacobsen	\$	672.08
4420	3/8/2018	6569	Madison Hardware Hank	\$	36.98
4430	3/8/2018	6570	Thomas Jacobsen(Snow Removal)	\$	300.00
4430	3/8/2018	6571	Plunkett's(Annual Contract)	\$	446.32
4430	3/8/2018	6572	Minnesota Elevator	\$	146.64
4430	3/23/2018	Auto	Mediacom	\$	1,179.30
4540	3/8/2018	6573	H.A.R.T.	\$	462.60
4540	3/8/2018	6574	Kathy Bungarden - H.C.	\$	249.34
4540	3/8/2018	6575	Dave Jacobsen - H.C.	\$	71.11

4330	3/16/2018	6576	Suzan Stulen	\$	900.00	
4330	3/16/2018	6577	Calvary Baptist Church	\$	500.00	
				\$	16,107.86	-16,107.86
				\$		886.68

Insured CD	\$25,028.85	Mat. Date 11/14/2018	Int. Rate 0.35%
#51000000499	1 year		Interest Yr. Ending 11/14/17 - \$87.30

Balance	Insured Money Market Savings	1/31/2018	\$115,305.97
	Subsidy	2/5/2018	\$2,950.00
	Transfer from Savings	2/8/2018	(\$1,000.00)
	Interest	2/28/2018	\$ 17.96
Balance		1/31/2018	\$117,273.93

<u>YTD Int.</u>	<u>Sec. Dep. Klein Bank</u>	<u>Deposit</u>	<u>Payment</u>	<u>Balance</u>
\$1.03				
1/31/2018				\$6,813.13
2/20/2018	(#236 \$150 Sec. Dep.-Kummrow; #123 \$150 Sec. Dep. Pederson)	\$300.00		\$7,113.13
2/28/2018	Interest	\$0.16		\$7,113.29

#118; 1 Cat - \$300 Deposit
 #234; 1 Dog - \$300 Deposit
 #239; 1 Cat - \$300 Deposit
 #125; 1 Dog - \$300.00 Deposit
 #240; 1 Cat - No Pet Deposit
 #236: 1 Cat - No Pet Deposit

CITY COUNCIL CHECKLIST

4/20/2018

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Irrigation Flags of Honor	5/13/2013	Thole	CM, Parks	Installed	completed
Downtown Alleyway Water Problem	9/19/2013	Conroy	CM, Streets	paved curb to properly drain water	completed
Water Main Relocation—Cargill	2/28/2014		CM, Engineer	Mains installed, working on easements	completed
Disc Golf Course	3/10/2014	Conroy	CM	Delivery and installation complete by June	completed
Weed Control	5/27/2014	Zahrbock	Parks	sprayed and will continue to spray	completed
Junk Vehicles - Modify Ordinance	7/28/2014	Meyer	CM, Attorney	Proposed Ordinance	completed
Snow Removal Sidewalks	1/26/2015	Conroy	CM PW	Follow Ordinance Procedure	completed
Prairie Arts Center Bats	2/23/2015	Conroy	CM	Bat Guy followed up, some areas are going to need to be addressed	ongoing
Contracted Mowing Services	7/28/2014	Zahrbock	CM, Parks	Contracted with Richards Adams	ongoing
Lawn Ordinance	4/27/2015	Conroy	Streets	mowed and will continue to mow throughout the	ongoing
Swimming Pool Renovation	2/11/2013	Thole	CM, Parks	Donations remain	ongoing
Planning and Zoning updates	12/28/2015	Thole	CM	Ordinance to be approved	ongoing
Landscape Library	11/2/2015	Thole	Parks	City Staff with design input from boards	ongoing
Pool House—Renovations	7/13/2015	Conroy	CM, Parks	Work in Progress	ongoing
Playground—Kiwanis Kiddie Park	7/13/2015	Meyer	CM, Parks	Wood Fiber complete, city to repair turf around edges	ongoing
Outside City Limits Properties	8/13/2012	Zahrbock	CM, Attorney	Letter sent and responded from LqP Env.	ongoing
Downtown Disctric Maintenance Fund	11/23/2015	Zahrbock	CM	Dismissed	ongoing
Sump Pumps	8/22/2016	Thole	CM,PW	Ordinance approved and notices mailed to homes	ongoing
Grand Theatre—Seat Project	5/11/2015	Meyer	CM	City will be fiscal agent and deliver acknowledgments for de	ongoing
Outside City Limits Properties	8/8/2016	Zahrbock	CM, Attorney	City Attorney to address with County Board	ongoing
Tree Trimming	9/26/2016	Meyer	CM, PW	obstructed sidewalks/streets documented and assigned	ongoing
Broadband Exploration	4/20/2017	Meyer	CM,committee	Revisit June 2018	ongoing
Hazardous Houses	4/20/2017	Thole	CM, Attorney	Performed 2017 annual inspection letters issued.	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Concrete Poor condition/doors and roof leaks/extensive repairs needed	ongoing
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Inlet side has been cleaned by City Crew	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA conta	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Revisited with MNDOT - 11/20/2017	ongoing
Prairie Arts Center	2/8/2016	Thole	CM	Waiting for Flooring	ongoing
Daycare Shortage	5/8/2017	EDA	CM, Zahrbock	Committee to meet with providers 4/25/18	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	First Milestone - 30% submitted	ongoing
Public Restrooms	5/8/2017	EDA	CM, Meyer	Joint meeting held 04/17/18	ongoing
LqP Players Agreement	9/25/2017	Meyer	KW	Agreement drafted for review	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	First Schematic drawings received	ongoing

**CITY OF MADISON
APPLICATION / PERMIT
FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS**

Applicant instructions:

This application must be completed and returned at least 15 days prior to date of display.

Name of applicant (Sponsoring Organization): **Madison Area Chamber of Commerce**

Address of applicant: **4014 Sixth Ave. Madison MN 56256**

Name of authorized agent of applicant: **Mark D. Raitzer**

Address of agent: **15670 Elsheimer Rd. Brownsville MN 55919**

Telephone number of agent: **(507) 724-1063**

Date of display: **July 4, 2018**

Time of display: **10:00 PM**

Location of display: **Laq Qui Parle County fairgrounds, Madison MN**

Manner and place of storage of fireworks/pyrotechnic special effects prior to display:

J&M Displays Inc. licensed storage magazine, Wilson MN

Type & number of fireworks/pyrotechnic special effects to be discharged: **attached**

Minnesota state law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.

Name of supervising operator: **Ted L. Hazelton**

Certificate No.: **0492**

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent):



Date of application: **April 4, 2018**

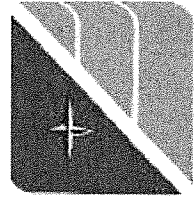
Required attachments. The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in amount of at least \$ _____ .
2. A diagram of the ground, or facilities (for indoor displays), at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks/pyrotechnic special effects are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained. For proximate audience (e.g. indoor) displays, the diagram must also show the fallout radius for each pyrotechnic device used during the display.
3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

Signature of fire chief/county sheriff: _____ Date: _____

Signature of issuing authority: _____ Date: _____



Memo

To: Mayor and City Council

From: Kathy Weber, City Clerk

Date: April 18, 2018

Subject: Small Cities Grant Conflict of Interest Worksheet

Swenson, Nelson & Stulz law office is interested in applying for a Small Cities Development Grant; and, due to the fact that Rick Stulz is a consultant to the City of Madison, the Madison City Council needs to publicly acknowledge the potential conflict of interest and provide a legal opinion that the request for funding is not legally prohibited. Attached to this memo is a Conflict of Interest Worksheet and legal opinion letter which will be sent to Development Services, Inc. and forwarded to the MN Department of Employment and Economic Development.

CONFLICT OF INTEREST WORKSHEET

Date: April 9, 2018

Grantee Name: City of Madison

Grant #: CDAP-16-0042-O-FY17

Applicant Name: Swenson, Nelson, & Stulz

Address: 214 6th Ave, Madison, MN 56256

Project # C-06

Is the individual within the last 12 months or currently, an employee, agent, consultant, officer, or elected official or appointed official of the state, or unit of local government, or any designated public agencies, or sub-recipients that are receiving assistance for the SCDP program? If No, no further action is required. If Yes, the *local unit of government* must provide to DEED the following:

Describe the conflict:

- Disclosure of the nature of the conflict. City Attorney (Consultant)
 - Assurance that there has been a public disclosure of the conflict. Included on 4/23/2018 council agenda
 - Describe how the public disclosure was made. Acknowledged at 4/23/2018 meeting and included in meeting minutes. Meeting minutes posted at City Hall.
 - An opinion of the attorney for the local unit of government that the interest for which the exception is sought would not violate State or local law. An attorney's opinion letter is attached to this worksheet.
1. Has or does this individual exercise any functions with respect to the SCDP grant? Describe.
No
 2. Does this individual participate in the decision-making process? If yes, they must officially announce that they remove themselves from the decision making process.
No
 3. Is this individual in a position to gain inside information?
No
 4. Does this individual have, or will obtain a financial interest or benefit from the activity?
Yes – improvements to building owned by City Attorney
 5. Does the individual involved have an interest in any contract, subcontract or agreement, or the proceeds there under for themselves, their family, or those with whom they have business ties?
No

The following will be completed by DEED and returned to the Grantee.

Based on all the information gathered and the answers to questions above, I recommend:

- _____ approval of the request for an exception to the conflict of interest rules.
_____ denial of the request for an exception to the conflict of interest rules.

DEED Business and Community Development Representative

Date

KLUVER LAW OFFICE AND MEDIATION CENTER, P.L.L.C.

Montevideo Office:**Phone 320.269.2286 | Fax 320.269.6040**

1319 Grove Avenue

PO Box 486

Montevideo, MN 56265

Dawson Office:**Phone 320.769.2150 | Fax 320.769.2155**

677 Pine Street

PO Box 410

Dawson, MN 56232

PLEASE REPLY TO OUR MONTEVIDEO OFFICE

DEED Business and Community Development Representative

Re: CDAP-16-0042-o-FY17

Applicant Name: Swenson, Nelson & Stulz, PLLC

Address: 214 6th Avenue, Madison, MN 56256

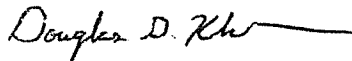
Project #C-06

Dear Sir or Madam:

I write as special counsel for the city of Madison, Minnesota. It is my understanding that the city attorney, Richard G. Stulz, of the law firm of Swenson, Nelson & Stulz, PLLC, has applied for a small cities grant. Based upon my review of the matter, it is my opinion that his request is not prohibited by state or federal law. The applicant would not receive a benefit that would not otherwise be available to the general public. Further, the city council is fully aware of his application and the matter was disclosed in public meeting.

If you have any questions, don't hesitate to contact me at the number provided.

Yours very truly,
KLUVER LAW OFFICE AND
MEDIATION CENTER P.L.L.C.



Douglas D. Kluver
Attorney at Law

Cc: City of Madison



402 N. Harold, P.O. Box 48

Ivanhoe, MN 56142

Ph. 507-694-1552

Fx. 507-694-1525

www.dsi-services.com

info@dsi-services.com

Status Report on Madison SCDP Program

As of March 31, 2018

Small Cities Development Grant Scheduled Completion: September 30, 2020

	Housing	Commercial
Construction Funds Provided through SCDP:	\$390,000	\$171,500
Funds Committed from the City/Other Local	\$12,000	\$14,000
Total Construction Funds	\$402,000	\$185,500
SCDP & Local Funds Currently Available:	\$402,000	\$185,500
Funds Available Not Yet Committed to Projects:	\$402,000	\$185,500
Goal per Agreement	26	7
Units Currently Under Contract	0	0
Total Applicants Above & Beyond Goal	0	0
Applicants Not Yet Under Contract	17	7
# Applicants Accepted Letter of Offer	13	4
# Applicants working on contractor bids:	7	2
# Applicants not yet income-eligible	0	0
# Applicants on waiting list	0	0
# Applications Sent Out But Not Received Back Yet:	25	6
# Applicants Not Income-Eligible-Does Not Qualify:	0	0
# Applicants Not in Target Area-Does Not Qualify:	0	0
# That Have Withdrawn Their Application:	0	0

[illegible]

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT is made this 1st day of May, 2018, between the City of Madison, a political subdivision serving as a municipal corporation, ("City Council") and Bart Hill ("Contractor"). City Council and Contractor agree as follows:

1. Contractor agrees to perform general grounds maintenances services for the City of Madison including, but not limited to, infield mowing, weeding, edging, equipment storage, etc. at the Madison Memorial Field.

2. The City Council will pay Contractor \$1,800 on an annual basis for the work performed during the term of this Agreement.

3. Contractor agrees to submit an annual invoice for work performed under this Agreement.

4. Any and all expenses incurred by Contractor in performing services pursuant to this Agreement are the sole responsibility of Contractor, unless otherwise agreed.

5. Contractor shall have no obligation to work any particular hours or any particular amount of hours. Contractor shall determine the means and manner in which Contractor provides his services. The City Council and its agents and representatives shall not have any right to control or direct the details, manner or means by which Contractor provides his services.

6. Consistent with the relationship between the parties to this Agreement, Contractor shall not be represented to the public as an employee or agent of City Council by either Contractor or City Council.

7. Contractor agrees to secure any and all necessary licenses for the operation of Contractor's business, and to conduct such business in full compliance with all applicable laws, codes and regulations.

8. This Agreement shall be in effect from May 1, 2018, through October 31, 2018. In addition, either party may terminate this Agreement on 30 days' written notice to the other party.

9. Contractor agrees to comply with all tax laws applicable to the operation of a business, including, but not limited to, the reporting of all gross receipts there from as income from the operation of a business, the payment of all employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City Council to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City Council with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any

employee welfare or pension benefit plans that are or may come to be maintained by City Council, or for purposes of any other benefits that the City Council accords to any of its employees.

10. There are no agreements between Contractor and City Council except as appear in this Agreement. This Agreement shall be interpreted in accordance with the laws of the State of Minnesota.

IN WITNESS WHEREOF, the City Council and Contractor have executed or caused this Agreement to be executed upon the date and year first above-written.

CONTRACTOR

Burt L. Hill

CITY OF MADISON

By: _____
Its: Mayor

By: _____
Its: Clerk



Memo

To: Mayor and City Council
From: Kathy Weber, City Clerk
Date: April 16, 2018
Subject: Fiscal Agent Agreement

The Lac qui Parle Players will be applying for a grant from the Madison Community Foundation and the Southwest Minnesota Arts Council for assistance in putting on a production of “A Christmas Story” in December, 2018.

They have asked that the City act as Fiscal Agent for both of these grant applications if awarded, as has been done in the past.

Your consideration and approval of this request is appreciated.



FIRE ALARM CHECKOUT PROPOSAL

AUTOMATIC BUILDING CONTROLS, INC.

4300 W 61ST Street N • Sioux Falls, SD 57107 • 605-336-1200 • FAX 605-336-0088 • www.abcsd.com

Customer Code: MADCITMN[®]

Date: 04/11/18

Location: **Madison City Hall**
404 6th Ave
Madison, MN 56256

Bill To: **Madison City Hall**
404 6th Ave
Madison, MN 56256

The following is included in the Annual Fire Alarm Checkout: per NFPA Code 72

1. Check wiring for shorts, opens, resistance to ground and correct circuit wiring.
2. Test manual stations and door holders.
3. Clean and test products of combustion detectors.
4. Test code required percentage of heat detectors.
5. Test interface modules for fan shutdown, elevator recall, sprinkler, and auxiliary functions.
6. Test all notification devices and positive alarm sequence.
7. Test intelligent devices, zone and remote annunciation.
8. Check panel functions, end of line resistor, diode or capacitor.
9. Test batteries for proper voltage and charge current.
10. Test remote monitoring.
11. Instruct owner regarding system operation.
12. Present owner with a Fire Alarm Test Report listing system condition.

The above checkout is routine Annual maintenance. Any repairs or replacement of defective material will be stated on the Fire Alarm Test report. Proper authorization will be required before Automatic Building Controls Inc. will proceed with necessary repairs.

Total price will be a sum of \$477.00 for a complete checkout as stated, to be completed and billed in April of 2019.

Please "X" here if Sales Tax Exempt _____

To accept this proposal, ***please sign and return one copy.*** Price is good for 30 days.

CUSTOMER	
Madison City Hall	
SIGNATURE	
NAME	
TITLE	DATE

AUTOMATIC BUILDING CONTROLS, INC.	
SIGNATURE <i>Monte Dumke</i>	
NAME Monte Dumke	
TITLE	DATE 04/11/18



Business Proposal

For: **City of Madison**

April 10, 2018



Document Management | Business Process Management | Enterprise Content



2020 Silver Bell Rd #20
Eagan, MN 55112-1050
651.233.5075
www.opg-3.com

April 10, 2018

Val Halvorson
City of Madison
404 6th Avenue North
Madison, MN 56256

Dear Mrs. Halvorson

Thank you for your interest in Laserfiche. We're pleased to provide the attached Business Proposal that includes high level information regarding Laserfiche licensing, functionality and pricing.

I would be happy to discuss any component of the proposal or provide additional information as you complete your planning and budgeting process.

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott Dieltz", with a long horizontal flourish extending to the right.

Scott Dieltz
Solutions Manager | OPG-3, Inc.
sdieltz@opg-3.com
651-233-5067



About OPG-3

OPG-3 is the premier Laserfiche reseller and implementation partner for Laserfiche in the upper Midwest region. We have been helping organizations transform their relationship with content for nearly 20 years. With more than 400 customers we have an enviable track record of successful implementations and a reputation for providing world-class customer service.

As a respected consultancy and systems integrator, OPG-3 has developed a great deal of expertise in solving the root cause of business process related problems and simplifying what seems complex. Our primary goal is to solve your core business problems instead of just treating symptoms because we focus on the long-term health of your organization.

With Laserfiche from OPG-3, the City of Madison will have faster retrieval of documents and information and be able to automate the organization of incoming, and existing documents that are currently unsearchable and unstructured. Looking into the future, the City of Madison will have the capability to build custom Laserfiche Forms and processes to automate the on-boarding, refiling, and approvals of any other business process or filing that happens internally.

OPG-3 has developed many innovative solutions for cities with similar needs to the City of Madison.

Category

Government

Process

Agenda Item Approval Process
Business License Application
Business License Renewal
Committee Review Process
Contract Approval Process
Court Case File Compilation
Daily Maintenance Crew Report
Fire Inspection
Graffiti Removal Request
Liquor License Application and Renewal
Liquor License Application Process
Pet License Application Process
Public Notice Request and Public Comment Process
Public Records Request
Report a Public Nuisance/Repair Issue
Special Events Application
Supplemental Nutrition Assistance Program Application
Workers' Compensation Claims Process

Accounting and Finance

Accounts Payable - Purchase Order Requisition
Accounts Payable - Purchase Order Requisition, Invoice Review and Payment
Budget Transfer Request
Expense Reimbursement
Tuition Payment Agreement
Vendor Onboarding

Facilities Management

Building Inspection

Human Resources

Building Maintenance Request
Benefits and Insurance Enrollment
Blood Drive Donor Registration
Business Card Request
Company Party RSVP
Contract Worker Onboarding
Employee Exit Interview
Employee Referral
Employee Status Change Notification
Employee Termination Notification
Event Registration
Faculty & Staff Position Requisition
Family and Medical Leave Act (FMLA) Leave Tracking
Flu Shot Registration
Job Application
Job Requisition
New Hire Onboarding
New Hire Pre-Onboarding
Offer Letter Generation
Out of Office Notification
Overtime Authorization Request
Personal Information Change Request
Safety Incident Report
Sample Aptitude Test
Timesheet Process
Travel and Expense Request
Vacation/Sick Leave Request

Information Technology

BYOD (Bring Your Own Device) Request
Hardware Device Checkout
IT Help Desk Request
Network Access Request
Software Change Request
Contract Management System
Legal Document Approval
New Contract Request

Operations

Company Vehicle Inspection
Company Vehicle Reservation
Materials Request and Tracking
Service Dispatch Request

Records Management

FERPA Authorization
Public Records Request
Records Disposition Request

Laserfiche Avante-Perpetual License

The Laserfiche Avante-Perpetual License introduces a one-time fee for the ownership of the perpetual licenses, with an annual associated Laserfiche Software Assurance Plan (LSAP) fee for the licensed software. The LSAP is calculated as a percentage of software licensing cost and includes technical support, free software updates and trade-in credit if the system is updated to a new perpetual platform. The Avante-Perpetual Named Full User License bundles the following products/functionality with each named user:

- Windows, Web and Mobile Clients
- Web Administration Console
- Workflow
- Snapshot
- Advanced Audit Trail with Watermark Feature
- Digital Signatures
- Microsoft Office Integration
- SharePoint Integration

Laserfiche Software Components

Laserfiche is packaged to meet the needs of every department within a city. All software functionality included in this proposal is described below.

Laserfiche Component	Description
Laserfiche Server	Core application and content server. Laserfiche Avante includes one application server and repository to be used to store most of the data being stored within the Laserfiche Client.
Laserfiche Client	Enables users to access repository content through a desktop application.
Laserfiche Web Client	Enables users to access repository content through a web browser.
Laserfiche Mobile	Enables users to access repository content through an Android, iOS, or Windows Phone application.
Laserfiche Web Administration Console	Enables administrators to manage an installation through a web browser.
Laserfiche Workflow	Automates content processing and business processes through the configuration of the drag-and-drop Workflow Designer.
Laserfiche Snapshot	Virtually prints content into Laserfiche as a TIFF image, generates associated text for full-text searching, and allows for indexing upon import.
Laserfiche Advanced Audit Trail with Watermark Feature	Tracks attempted, and successful events performed in the repository including login, document deletion, and audit configuration modification.
Laserfiche Digital Signatures	Applies to electronic forms or to documents using a signing certificate.
Laserfiche Microsoft Office Integration	Allows for direct content import as well as indexing capabilities from a Laserfiche ribbon at the top of all Microsoft Office products. Within Outlook, emails and attachments can be imported to the repository with a single click and auto-indexed with information such as sender, subject, time received, etc.
Laserfiche SharePoint Integration	Enables users to browse and search Laserfiche contents from SharePoint and send content from SharePoint to Laserfiche.
Laserfiche Forms	Enables organizations to collect, route and process information captured through electronic forms.

Laserfiche Connector	Provides a non-programmatic means for integrating Laserfiche with many other business applications.
Laserfiche Quick Fields Complete	Provides batch processing capabilities assisting in automated data capture and storage through document classification, real-time lookups, zone OCR, auto-redaction and barcoding.
Laserfiche Quick Fields Agent	Enables scheduling of Quick Fields sessions to have them run unattended.
Laserfiche DocuSign Integration	Enables organizations to initiate a signing process with DocuSign from Laserfiche Web Client simply by choosing a document, DocuSign template, and who needs to sign it, while saving signed documents as a new version of the original.
Google Drive Integration	Enables users to quickly capture and centrally store all Google Drive content without needing to export it first.
OneDrive Integration	Enables users to quickly capture and centrally store all OneDrive and OneDrive Business content without needing to export it first.

Cost Summary

Laserfiche Avante-Perpetual – Initial Acquisition Cost

The perpetual model costing below includes the upfront cost of ownership of the perpetual licenses, the annual Laserfiche Software Assurance Plan (LSAP), and the labor cost for training and install.

Product Name	Quantity	Unit Price	Extended
Software			
Laserfiche Avante Server for MS SQL Express	1	\$1,500	\$1,500
Full User Licenses for Laserfiche with Advanced Audit Trail	5	\$700	\$3,500
Laserfiche Connector Licenses	5	\$25	\$125
Laserfiche Forms Professional Licenses	5	\$50	\$250
Laserfiche ScanConnect	1	\$165	\$165
Laserfiche Quick Fields <ul style="list-style-type: none"> Barcode and Validation Real Time Lookup and Validation 	1	\$2,885	\$2,885
Annual Maintenance			
LSAP Laserfiche Avante Server for MS SQL Express	1	\$300	\$300
LSAP Full User Licenses for Laserfiche with Advanced Audit Trail	5	\$140	\$700
LSAP Laserfiche Connector Licenses	5	\$5	\$25
LSAP Laserfiche Forms Professional Licenses	5	\$10	\$50
LSAP Laserfiche ScanConnect	1	\$33	\$33
LSAP Laserfiche Quick Fields <ul style="list-style-type: none"> Barcode and Validation Real Time Lookup and Validation 	1	\$580	\$580
Services			
Install Labor (Taxable)	1	\$185	\$185
Install Labor and testing of all core Laserfiche software	1	\$740	\$740
Training: Admin and End User	1	\$740	\$740
Optional			
Canon DR-6030C Scanner - \$2,995			
Professional Service Hours – Future Projects – 5 Hours at \$185/hour = \$925			
Laserfiche Avante-Perpetual – Initial Acquisition Cost:			\$11,778

Acceptance and Initiation/Installation

Please authorize your OPG-3, Inc. proposal and e-mail the paperwork back to OPG-3. Upon Acceptance, our Project Manager will be sending you our introductory letter, which outlines the next steps in your successful Laserfiche launch.

Note: If tax exempt please provide OPG-3 with your Tax-Exempt Certificate

Name: _____

Date: _____

City of Madison

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 18-16**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING ASSIGNMENT OF SALARIES
HEAVY EQUIPMENT OPERATOR**

WHEREAS, the City Council is interested in establishing the assignment of salaries for the position of Heavy Equipment Operator for the City of Madison for 2018 fiscal calendar year period and continuing thereafter until modified therein; and

WHEREAS, the City Council is determining that the establishment of pay range shall be contained in this resolution with effective starting salary on May 7, 2018 and continuing thereafter until modified therein; and

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA,

ASSIGNMENT OF PAY RANGE & STEP SCHEDULE 2017

<u>Title</u>	<u>Range/Step</u>	<u>Salary</u>
Heavy Equipment Operator	7B	\$17.56/hr

THEREFORE BE IT FURTHER RESOLVED That the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the assignment of salaries for the position of Heavy Equipment Operator as contained herein with and effective date of May 7, 2018 with payment continuing thereafter until modified therein.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 18-16 was declared duly passed and adopted this 23rd day of April 2018.

Greg Thole, Mayor

Attest: _____
Kathleen Weber, City Clerk

SCHEDULED CLAIMS LIST

UP CK# 56233-56255

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
100 A-OX WELDING SUPPLY COMPA							
041218	1	4/12/18	4/12/18	AMB-OXYGEN	108.38	201 201-44100-217	1
				INVOICE TOTAL	108.38		
				VENDOR TOTAL	108.38		
293 BOUND TREE MEDICAL LLC							
041218	1	4/12/18	4/12/18	AMB-FLOWMETER	53.21	201 201-44100-217	1
				INVOICE TOTAL	53.21		
				VENDOR TOTAL	53.21		
408 C EMERY NELSON INC							
31992	1	4/12/18	4/12/18	WT-HYTREX FILTER	414.70	601 601-49400-238	1
				INVOICE TOTAL	414.70		
				VENDOR TOTAL	414.70		
644 DANA COLE & COMPANY							
041218	1	4/12/18	4/12/18	FIRE-YEAR END & 1099'S	2,125.00	101 101-42200-301	1
				INVOICE TOTAL	2,125.00		
				VENDOR TOTAL	2,125.00		
3484 DEPARTMENT OF HUMAN SERVICES							
469320	1	4/12/18	4/12/18	AMB-SUPPLEMENT 2017	82.17	201 201-34205	1
				INVOICE TOTAL	82.17		
470129	1	4/12/18	4/12/18	AMB-SUPPLEMENTAL 2018	99.61	201 201-34205	1
				INVOICE TOTAL	99.61		
				VENDOR TOTAL	181.78		
3465 EXPERT T BILLING							
1179	1	4/12/18	4/12/18	AMB-BILING EXPENSE 3/18	513.00	201 201-44100-321	1
				INVOICE TOTAL	513.00		
				VENDOR TOTAL	513.00		
766 FARMERS MUTUAL TELEPHONE							
041218	1	4/12/18	4/12/18	ADMIN-INTERNET 4/18	109.95	101 101-41320-321	1
	2			FIRE-INTERNET 4/18	71.95	101 101-42200-321	1
	3			GRAND-INTERNET 4/18	71.95	101 101-45181-321	1
	4			AMB-INTERNET 4/18	71.95	201 201-44100-321	1
	5			WT-INTERNET 4/18	71.95	601 601-49400-321	1
	6			SEW-INTERNET 4/18	71.95	602 602-49450-321	1
	7			ELC-INTERNET 4/18	71.95	604 604-49570-321	1
	8			LIQ-INTERNET 4/18	71.95	609 609-49750-321	1
	9			AMDIN-INTERNET 4/18	15.00	101 101-41320-321	1
	10			GRAND-INTERNET 4/18	15.00	101 101-45181-321	1
				INVOICE TOTAL	643.60		
				VENDOR TOTAL	643.60		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
810 G & K SERVICES								
6007222075	1	4/12/18	4/12/18	STR-SHOP TOWELS/MAT	105.00	101	101-43100-209	1
	2			SEW-SHOP TOWELS/MAT	10.49	602	602-49450-219	1
				INVOICE TOTAL	115.49			
				VENDOR TOTAL	115.49			
1181 JUBILEE FOODS								
041218	1	4/12/18	4/12/18	WT-PINESOL	19.99	601	601-49400-229	1
	2			SEW-CHARMIN	13.97	602	602-49450-219	1
	3			ENVIRO-MISC OPERATING SUPPLIES	8.56	101	101-44140-219	1
				INVOICE TOTAL	42.52			
				VENDOR TOTAL	42.52			
3036 LQP BROADCASTING CO.								
041218	1	4/12/18	4/12/18	ELEC-3/18 UTIL ADS	60.65	604	604-49590-410	1
				INVOICE TOTAL	60.65			
				VENDOR TOTAL	60.65			
1326 LQP CO-OP OIL								
041218	1	4/12/18	4/12/18	AMB-FUEL EXPENSE	527.63	201	201-44100-212	1
				INVOICE TOTAL	527.63			
1326 LQP CO-OP OIL								
041218A	1	4/12/18	4/12/18	STR-DIESEL	1,199.48	101	101-43100-212	1
	2			ELEC-DIESEL	58.00	604	604-49570-212	1
	3			WT-BUNGEE	1.75	601	601-49430-227	1
	4			STR-FUEL EXPENSE	945.23	101	101-43100-212	1
	5			WT-FUEL EXPENSE	141.00	601	601-49400-212	1
	6			SEW-FUEL EXPENSE	144.00	602	602-49450-212	1
	7			ELEC-FUEL EXPENSE	346.09	604	604-49570-212	1
				INVOICE TOTAL	2,835.55			
				VENDOR TOTAL	3,363.18			
1623 MICHAEL G TONN								
33538	1	4/12/18	4/12/18	STR-STRAIGHTEN SANDER BRACKET	63.75	101	101-43100-409	1
				INVOICE TOTAL	63.75			
				VENDOR TOTAL	63.75			
1706 MEDIACOM								
041218	1	4/12/18	4/12/18	FIRE-CABLE BOX	8.95	101	101-42200-321	1
				INVOICE TOTAL	8.95			
				VENDOR TOTAL	8.95			
3481 MIDWEST MACHINERY CO								
1618395	1	4/12/18	4/12/18	FIRE-PARTS	7.16	101	101-42200-221	1
				INVOICE TOTAL	7.16			
				VENDOR TOTAL	7.16			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
52815	1	4/12/18	4/12/18	1891 MN POLLUTION CONTROL AGEN SEW-ANNUAL PERMIT FEE	1,450.00	602 602-49450-437	1
				INVOICE TOTAL	1,450.00		
				VENDOR TOTAL	1,450.00		
911894	1	4/12/18	4/12/18	1541 MVTI LABORATORIES INC SEW-REGULAR TESTING	111.20	602 602-49450-409	1
				INVOICE TOTAL	111.20		
912254	1	4/12/18	4/12/18	WT-REGULAR TESTING	21.50	601 601-49400-409	1
				INVOICE TOTAL	21.50		
				VENDOR TOTAL	132.70		
100	1	4/12/18	4/12/18	3482 PRAIRIE FIVE CAC-MADISON ADMIN-LAMINATING-WELLNESS	6.00	101 101-41320-194	1
				INVOICE TOTAL	6.00		
				VENDOR TOTAL	6.00		
041218	1	4/12/18	4/12/18	3483 PROCTOR, ANDREW UTIL DEPOSIT REFUND-A PROCTOR	100.00	604 604-22000	1
	2			UTIL INT REFUND-A PROCTOR	1.37	604 604-49590-602	1
				INVOICE TOTAL	101.37		
				VENDOR TOTAL	101.37		
8413	1	4/12/18	4/12/18	2416 RURAL SOLUTIONS INC LIB-WIRELESS BRIDGE	37.50	101 101-45500-409	1
				INVOICE TOTAL	37.50		
				VENDOR TOTAL	37.50		
3499436	1	4/12/18	4/12/18	3048 SPEE-DEE DELIVERY SERVICE WT-SHIPPING CHARGES	10.38	601 601-49400-409	1
	2			SEW-SHIPPING CHARGES	72.19	602 602-49450-409	1
				INVOICE TOTAL	82.57		
				VENDOR TOTAL	82.57		
041218	1	4/12/18	4/12/18	2741 THRIFTY WHITE DRUG AMB-GLUCOSE STRIPS/NITRO	51.47	201 201-44100-217	1
				INVOICE TOTAL	51.47		
				VENDOR TOTAL	51.47		
041218	1	4/12/18	4/12/18	2830 VERIZON WIRELESS STR-CELLPHONE SERVICE 3/18	125.68	101 101-43100-321	1
	2			WT-CELLPHONE SERVICE 3/18	87.18	601 601-49400-321	1
	3			SEW-CELLPHONE SERVICE 3/18	87.18	602 602-49450-321	1
	4			ELEC-CELLPHONE SERVICE 3/18	140.32	604 604-49570-321	1
	5			AMB-CELLPHONE SERVICE 3/18	45.81	201 201-44100-321	1
				INVOICE TOTAL	486.17		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
VENDOR TOTAL					486.17		
73056	1	4/12/18	4/12/18	2940 WESTERN GUARD AMB-COPY PAPER	12.00	201 201-44100-351	1
INVOICE TOTAL					12.00		
VENDOR TOTAL					12.00		
BANK 1 - KLEIN/UNITED PR TOTAL					10,061.15		
TOTAL MANUAL CHECKS					.00		
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					10,061.15		
GRAND TOTALS					10,061.15		

SCHEDULED CLAIMS LIST

UP CK # 56256 — 56266

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE								
3485 AMERICAN DOOR WORKS								
0194165-IN	1	4/17/18	4/17/18	ELEC-ADJUST DOORS	910.30	604	604-49570-401	1
				INVOICE TOTAL	910.30			
0194166-IN	1	4/17/18	4/17/18	SEW-NEW OPENER	988.00	602	602-49450-401	1
				INVOICE TOTAL	988.00			
				VENDOR TOTAL	1,898.30			
126 AUTOMATIC BUILDING CONTRO								
218571	1	4/17/18	4/17/18	CTY HALL-FIRE ALARM CHECKOUT	463.00	101	101-41940-401	1
				INVOICE TOTAL	463.00			
				VENDOR TOTAL	463.00			
2901 BENNETT OFFICE TECHNOLOGI								
273344	1	4/17/18	4/17/18	ADMIN-COPIER MAINT 3/18	241.40	101	101-41320-404	1
				INVOICE TOTAL	241.40			
				VENDOR TOTAL	241.40			
3487 CLAFLIN, JULIE								
MAS136	1	4/17/18	4/17/18	AMB-REFUND OVERPAYMENT-MARVIN	18.74	201	201-34205	1
				INVOICE TOTAL	18.74			
MAS142	1	4/17/18	4/17/18	AMB-REFUND OVERPAYMENT-MARVIN	18.48	201	201-34205	2
				INVOICE TOTAL	18.48			
				VENDOR TOTAL	37.22			
968 HAWKINS INC.								
4239741	1	4/17/18	4/17/18	WT-CHLORINE	612.09	601	601-49400-236	1
	2			WT-POLYPHOSATE	962.70	601	601-49400-234	1
	3			WT-POTASSIUM	2,677.16	601	601-49400-231	1
	4			WT-WT TREAT CHEMICALS	1,280.85	601	601-49400-230	1
				INVOICE TOTAL	5,532.80			
				VENDOR TOTAL	5,532.80			
1920 MN VALLEY REC								
041718	1	4/17/18	4/17/18	SEW-UTILITY 4/18	452.72	602	602-49450-380	1
				INVOICE TOTAL	452.72			
041718A	1	4/17/18	4/17/18	SEW-UTILITY EXP 4/18	3,434.43	602	602-49450-380	1
				INVOICE TOTAL	3,434.43			
				VENDOR TOTAL	3,887.15			
2286 POWER SYSTEM ENGINEERING								
9026436	1	4/17/18	4/17/18	ELEC-ENGINEERING	1,180.00	604	604-49590-303	1
				INVOICE TOTAL	1,180.00			
				VENDOR TOTAL	1,180.00			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
3022 TUCKETT DANIEL SR.								
041718	1	4/17/18	4/17/18	ADMIN-FOLD/STUFF ENVEL 4/18	150.00	101	101-41320-202	1
				INVOICE TOTAL	150.00			
				VENDOR TOTAL	150.00			
2940 WESTERN GUARD								
72778	1	4/17/18	4/17/18	COUCIL-ORDINANCE	24.50	101	101-41110-351	1
				INVOICE TOTAL	24.50			
72782	1	4/17/18	4/17/18	COUNCIL-ORDIANCE	49.00	101	101-41110-351	1
				INVOICE TOTAL	49.00			
72869	1	4/17/18	4/17/18	STR-HEAVY EQUIPMENT OPERATOR	88.00	101	101-43100-351	1
				INVOICE TOTAL	88.00			
72882	1	4/17/18	4/17/18	PARKS-MOWER BID	27.00	101	101-45200-351	1
				INVOICE TOTAL	27.00			
72988	1	4/17/18	4/17/18	STR-HEAVY EQUIP OPERATOR AD	88.00	101	101-43100-351	1
				INVOICE TOTAL	88.00			
73011	1	4/17/18	4/17/18	ELEC-BRIGHT ENERGY AD	68.25	604	604-49590-351	1
				INVOICE TOTAL	68.25			
73014	1	4/17/18	4/17/18	PARKS-MOWER BID	27.00	101	101-45200-351	1
				INVOICE TOTAL	27.00			
73019	1	4/17/18	4/17/18	PARKS-SUMMER HELP	30.00	101	101-45200-351	1
				INVOICE TOTAL	30.00			
73063	1	4/17/18	4/17/18	UNALL-SPRING NEWSLETTER- ADDITIONAL EDITING	440.00	101	101-49250-409	1
				INVOICE TOTAL	440.00			
				VENDOR TOTAL	841.75			
3486 WILDUNG, MEGAN								
041718	1	4/17/18	4/17/18	UTIL DEPOSIT REF-M WILDUNG	100.00	604	604-22000	1
	2			UTIL INT REF-M WILDUNG	1.04	604	604-49590-602	1
				INVOICE TOTAL	101.04			
				VENDOR TOTAL	101.04			
				BANK 1 - KLEIN/UNITED PR TOTAL	14,332.66			
TOTAL MANUAL CHECKS					.00			
TOTAL E-PAYMENTS					.00			
TOTAL PURCH CARDS					.00			
TOTAL ACH PAYMENTS					.00			
TOTAL OPEN PAYMENTS					14,332.66			
GRAND TOTALS					14,332.66			

SCHEDULED CLAIMS LIST

UPCK # 56267-56274

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE								
140 TOM BACON								
041818	1	4/18/18	4/18/18	ELEC-MILEAGE REIM TO SF,SD	143.88	604	604-49570-180	1
	2			ELEC-LODGING CONFERENCE	117.70	604	604-49570-180	1
				INVOICE TOTAL	261.58			
				VENDOR TOTAL	261.58			
172 BELLBOY CORPORATION								
041818	1	4/18/18	4/18/18	LIQ-LIQUOR EXPENSE	3,699.24	609	609-49750-251	1
				INVOICE TOTAL	3,699.24			
				VENDOR TOTAL	3,699.24			
190 BEVERAGE WHOLESALERS								
041818	1	4/18/18	4/18/18	LIQ-BEER EXPENSE	1,297.45	609	609-49750-251	1
				INVOICE TOTAL	1,297.45			
				VENDOR TOTAL	1,297.45			
3381 COCA-COLA BOTTLING								
041818	1	4/18/18	4/18/18	LIQ-POP EXPENSE	52.00	609	609-49750-251	1
				INVOICE TOTAL	52.00			
				VENDOR TOTAL	52.00			
1160 JOHNSON BROS-ST.PAUL								
041818	1	4/18/18	4/18/18	LIQ-LIQUOR EXPENSE	1,287.55	609	609-49750-251	1
				INVOICE TOTAL	1,287.55			
				VENDOR TOTAL	1,287.55			
1560 MADISON BOTTLING CO.								
041818	1	4/18/18	4/18/18	LIQ-BEER EXPENSE	3,194.35	609	609-49750-251	1
				INVOICE TOTAL	3,194.35			
				VENDOR TOTAL	3,194.35			
1530 MARTIN TRUCKING LLC								
041818	1	4/18/18	4/18/18	LIQ-FREIGHT EXPENSE	101.60	609	609-49750-258	1
				INVOICE TOTAL	101.60			
				VENDOR TOTAL	101.60			
2940 WESTERN GUARD								
041818	1	4/18/18	4/18/18	LIQ-ADVERTISING	260.00	609	609-49750-342	1
				INVOICE TOTAL	260.00			
				VENDOR TOTAL	260.00			
				BANK 1 - KLEIN/UNITED PR TOTAL	10,153.77			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	10,153.77		
				GRAND TOTALS	10,153.77		