

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 P.M.**
Monday, August 27, 2018
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the minutes of the regular meeting minutes and August 13, 2018 regular meeting are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A. LqP EDA Invoice – 2018 - receive

Page 4

A MOTION may be in order to accept the reports and/or authorize the actions requested.
(Council)

6. UNFINISHED AND NEW BUSINESS

Page 5

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

Page 6

B. Engineer Update and Invoice Approval. A DISCUSSION and MOTION may be in order.
(Engineer, Manager, Council)

Page 11

C. Liquor License Transfer. A DISCUSSION and MOTION may be in order. (Attorney, Manager, Council)

Page 12

D. **Public Hearing 5:30** - Small Cities Development public comment. A DISCUSSION and MOTION may be in order. (DSI, Manager, Council)

E. Accept Notice of Retirement. A DISCUSSION and MOTION may be in order. (Attorney, Manager, Council)

F. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIMS

Page 14

A copy of the Schedule Payment Report of bills submitted August 13, 2018 through August 27, 2018 is attached for approval for Check No. 56894 through Check No. 56957. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
AUGUST 13, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Acting Mayor Meyer on Monday, August 13, 2018, at 5:04 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk (arrived at 5:23 p.m.), Mayor Greg Thole (arrived at 5:23 p.m.), Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

AGENDA

Upon motion by Zahrbock, seconded by Conroy and carried, the Agenda was approved as amended. Swimming pool hours was added to the agenda. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Zahrbock, seconded by Conroy and carried, the July 23, 2018, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Zahrbock, seconded by Meyer and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was an Application for Excluded Bingo for the Madison Fire Department and Bellingham Fire Department for the bingo stand during the 2018 Lac qui Parle County fair, Mediacom rate increase notice, and Pioneerland Library System operating budget request. Councilmember Zahrbock noted that a history of pool attendance would be interesting to see.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

Daycare Shortage: City Manager Halvorson informed Council that Greg Schmidt, Lac qui Parle Valley Superintendent, will conduct interviews this week for a Daycare Center Coordinator and will be working on financials to present to project partners.

CITY ENGINEER UPDATE

3rd Street Alley Regrade: Upon motion by Zahrbock, seconded by Conroy and carried, Council accepted quotes received for concrete and bituminous work in connection with the 3rd Street Alley Regrade Project. It was noted that Fernholz Concrete provided a quote in the amount of \$8,078.00 for the concrete portion of the project, and Bituminous Paving provided a quote in the amount of \$7,890.00 for the bituminous portion of the project. City staff will be completing the balance of the work. The total project cost including contingencies and engineering expenses is \$24,254.05, and it will hopefully be done this fall.

Invoices: Upon motion by Zahrbock, seconded by Meyer and carried, Council approved payment in the amount of \$1,260.00 to Bolton & Menk for work completed in connection with the flow meter project

and \$1,197.50 for work completed in connection with the Water Supply Plan report. It was noted that the flow meter will be removed this week and data will be reviewed this fall.

HAZARDOUS PROPERTIES

Council discussed the condition of buildings on property located at 311 7th Avenue and 315 7th Avenue. City Manager Halvorson noted that a letter has been sent to the property owner informing him that Council would be discussing this matter and inviting him to attend this meeting or provide a written statement as to his intentions for this property. She did receive an email from the owner which addressed his concern with the city directing a private contractor to mow these lots due to ordinance violations. No mention was made as to his intentions for the condition of any of the buildings on the premises. City Attorney Stulz noted that property taxes are delinquent, which is usually a good indication that the owner does not intend to maintain or keep the property. Stulz noted two options to deal with this situation. The City can notify the owner that the properties' conditions violate the city's blight ordinance, issue an order to get the properties into compliance; and if not done, can charge the owner with a misdemeanor each day it is not complete. The second option would be for the city council to declare the buildings hazardous, require the owner to reach substantial completion within 60 days; and if not done, the city will have the buildings demolished and place a lien against the property and a judgment against the owner. It was noted that the properties can be declared hazardous based on the appearance from the street. If the owner challenges the declaration, then inspections would need to be made. After further discussion, Council requested City Attorney Stulz to prepare a motion declaring the buildings hazardous for review at the next meeting.

(Councilmember Volk and Mayor Thole arrived at 5:23 p.m.)

SWIMMING POOL HOURS

Council expressed concern with the Madison Swimming Pool closing August 15th. It was their understanding that, when the lifeguards were hired, they were made aware of the fact that they would be required to work closer to the end of August. City Manager Halvorson noted that you can inform them of that, but they would still have the opportunity to request time off. All of the pool managers had to return to college so none were available to be on duty, which was a practice throughout the entire summer. After further discussion, Councilmember Zahrbock requested that this be put on the City Council Checklist for next spring so that it can be addressed when pool managers and lifeguards are hired.

VACATION OF UNIMPROVED ALLEY

At 5:31 p.m., Acting Mayor Maynard Meyer opened a public hearing in regard to vacation of an unimproved alley in the City's Fairway View subdivision. It was noted that no one was in attendance in regard to this matter. City Attorney Stulz informed Council that a request was received from adjoining properties to vacate an unimproved alley in Fairway View Subdivision, and the City has no plan to make improvements to this dedicated alleyway. After further discussion, upon motion by Volk, seconded by Zahrbock and carried, **RESOLUTION 18-26** titled "Resolution Vacating an Undeveloped Alley in Fairway View Subdivision" was approved. This resolution would provide for vacating an unimproved alley between Lots 1 and 2 of Block Three, Fairway View Subdivision. The City would retain a utility easement, and property will be transferred 50% to each adjacent property owner. A complete copy of Resolution 18-26 is contained in City Clerk's Book #8. It was noted that a second unimproved alley in Fairway View Subdivision between Dave Amundson and Rick Hoium will be vacated and property transferred. Mayor Thole closed the public hearing at 5:40 p.m.

CITY MANAGER REPORT

Daycare Update: City Manager Halvorson informed Council that there is a state-wide listening session being held in Willmar this evening. Scott Marquardt of Southwest Initiation Foundation will attend.

Lodging Tax: Council was informed that \$900 in lodging tax has been collected thus far from Madison Hometown Lodge. These funds are being deposited into the EDA fund to offset expenditures toward tourism in the area.

Missouri River Energy Services: City Manager Halvorson informed Council that Joni Livingston of Missouri River Energy Services was in Madison for mid-year review and survey. They discussed such things as the availability of contract maintenance services by Missouri River Energy Services employees, their Advanced Metering Infrastructure Program, and their efforts toward cyber security.

After Five Supper Club: Council was informed that the Madison EDA approved a \$25,000 letter of commitment to Anne and Aaron Kells for operating capital if the purchase of the After Five Supper Club is finalized. It was felt that this letter of commitment would entice financing opportunities through a variety of agencies. Should the \$25,000 be needed by Kells, the EDA would establish it as a loan with conditions for use.

MAYOR/COUNCIL REPORTS

LqP Ag Society Restroom: Mayor Thole reported that the new ticket office/restroom on the west side of the Lac qui Parle County fairgrounds being constructed by the Lac qui Parle Ag Society will be complete in a week to ten days. He also noted that the Lac qui Parle Ag Society has purchased a piece of property from Dennis and Carol Siedschlag along Highway 75 South. This area will be cleared and used for additional parking. City staff was instrumental in helping with the restroom project.

Garbage charges: Councilmember Meyer discussed a complaint he received from Gary Brehmer in regard to being charged garbage service on a garage he purchased from John Buer, which has an electric meter in service. It was noted that charging for garbage service does comply with city ordinance.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between July 24th and August 13th, 2018. These disbursements include United Prairie Check Nos. 56816-56874.

There being no further business, meeting adjourned at 5:51 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk



Tel: 320.598.7976
Email: director@lqpda.com
www.lqpda.com

600 6th Street - Ste. 10
Madison, MN 56256

August 8, 2018

Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

Dear Val:

Please find attached the Statement for your annual contribution to the Lac qui Parle County EDA from the City of Madison. We appreciate your support of the County EDA as we can continue to assist the City with projects this year that revitalize the City and County together. We are very excited that the City of Madison has moved forward with a new Childcare Center that is scheduled to launch at the M-M-N Elementary School later this year. This is amazing progress to get this new Center underway and working for the community.

Respectfully Submitted By:

A handwritten signature in blue ink, which appears to read "Pamela J. Ellison".

Pamela J. Ellison
The Lac qui Parle County Economic Development Authority

Our mission is to be the catalyst for economic growth, job creation and improving the quality of life in Lac qui Parle County.



Tel: 320.598.7976
Email: director@lqpda.com
www.lqpda.com

600 6th Street - Ste. 10
Madison, MN 56256

August 8, 2018

Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

STATEMENT

2018 Annual Contribution
To the
Lac qui Parle County Economic Development Authority

Amount Due: \$15,000.00

Please make checks payable to the Lac qui Parle County Economic Development Authority and submit to the address above. We greatly appreciate your continued support for the year 2018.

I am always available by the invitation to your City Council as needed to provide information or answer any questions or concerns.

Please make checks payable to the Lac qui Parle County Economic Development Authority and submit to the address above. We greatly appreciate your continued support in 2018.

Your generosity is greatly appreciated. We appreciate the support of our organization and believe that our future collaborations will cause us to be successful well into the future!

Respectfully Submitted By:

A handwritten signature in blue ink, appearing to read "Pamela J. Ellison".

Pamela J. Ellison
The Lac qui Parle County Economic Development Authority

Our mission is to be the catalyst for economic growth, job creation and improving the quality of life in Lac qui Parle County.

CITY COUNCIL CHECKLIST

8/24/2018

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Planning and Zoning updates	12/28/2015	Thole	CM	Ordinance to be approved	completed
Landscape Library	11/2/2015	Thole	Parks	City Staff with design input from boards	completed
Pool House Renovations	7/13/2015	Conroy	CM, Parks	Work in Progress	completed
Playground – Kiwanis Kiddie Park	7/13/2015	Meyer	CM, Parks	Wood Fiber complete, city to repair turf around edges	completed
Outside City Limits Properties	8/13/2012	Zahrbock	CM, Attorney	Letter sent and responded from LqP Env.	completed
Downtown Disctric Maintenance Fund	11/23/2015	Zahrbock	CM	Dismissed	completed
Sump Pumps	8/22/2016	Thole	CM, PW	Ordinance approved and notices mailed to homes	completed
Grand Theatre – Seat Project	5/11/2015	Meyer	CM	City will be fiscal agent and deliver acknowledgments for de	completed
Outside City Limits Properties	8/8/2016	Zahrbock	CM, Attorney	City Attorney to address with County Board	completed
Tree Trimming	9/26/2016	Meyer	CM, PW	obstructed sidewalks/streets documented and assigned	completed
Prairie Arts Center	2/8/2016	Thole	CM	Bathroom Upgrade Complete	completed
Public Restrooms	5/8/2017	EDA	CM, Meyer	Ag Society secured EDA Loan 5/7/18	completed
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Inlet side has been cleaned by City Crew	completed
Hazardous Houses	4/20/2017	Thole	CM, Attorney	Performed 2017 annual inspection letters issued.	completed
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA contact	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	No change in grant requirements	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Concrete Poor condition/doors and roof leaks/extensive repairs needed	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	Drawings received	ongoing
Daycare Shortage	5/8/2017	EDA	CM, Zahrbock	Coordinator Hired - August 2018	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Architects conducted outside survey 6/7/18	ongoing
LqP Players Agreement	9/25/2017	Meyer	KW	Agreement drafted for review	ongoing



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

August 23, 2018

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

Re: 2018 Watermain Improvements
Madison, Minnesota
BMI Project No: W14.115966


Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$2,837.00. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

Bolton & Menk, Inc.


Phillip DeSchepper, P.E.
City Engineer

Enclosures



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison
 Val Halvorson, City Manager
 City Hall
 404 6th Avenue
 Madison, MN 56256-1237

August 15, 2018

Project No: W14.115966

Invoice No: 0221536

Madison/2018 Watermain Improvements**Professional Services**

	Hours	Amount	
Principal Land Surveyor	.50	77.00	
Project Design Engineer	3.50	415.00	
Survey Technician	15.00	1,792.50	
Technician	8.50	552.50	
Totals	27.50	2,837.00	
Total Labor			2,837.00
Total this Invoice			\$2,837.00



**BOLTON
& MENK**

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2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

August 23, 2018

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

Re: Water Supply Plan
Madison, Minnesota
BMI Project No: W14.116800

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$875.00. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

Bolton & Menk, Inc.


Phillip DeSchepper, P.E.
City Engineer

Enclosures


**BOLTON
& MENK**

Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)
www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison
Val Halvorson, City Manager
City Hall
404 6th Avenue
Madison, MN 56256-1237

August 15, 2018

Project No:

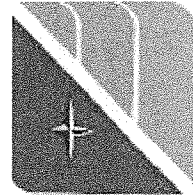
W14.116800

Invoice No:

0221583

Madison/Water Supply Plan**Professional Services**

	Hours	Amount	
Project Design Engineer	7.00	875.00	
Totals	7.00	875.00	
Total Labor			875.00
Total this Invoice			\$875.00



Memo

To: Mayor and City Council
From: Kathy Weber, City Clerk
Date: August 23, 2018
Subject: After Five Supper Club, LLC

Bruce Storlien is in the process of selling the After Five Supper Club to Anne and Aaron Kells effective September 1, 2018. Mr. Storlien will be providing the City with a written notice to that effect with a request to transfer his On-Sale Liquor License, On-Sale 3.2 Beer License, and Wine License to the Kells along with a request for a pro-rated refund in accordance with city ordinance.

Anne and Aaron Kells are hoping to open in September, 2018, and would like Council approval for the transfer of said liquor licenses from Bruce Storlien to them.

If acceptable, please consider a motion to approve the transfer of Bruce Storlien's On-Sale Liquor License, On-Sale 3.2 Beer License, and Wine License to Anne and Aaron Kells CONTINGENT on verification of property ownership, proof of liquor liability insurance, certification of workers compensation insurance, and all other necessary license paperwork.

LEGAL NOTICE: MADISON SMALL CITIES DEVELOPMENT PUBLIC HEARING

The Madison City Council has scheduled a public hearing for Monday, August 27, 2018 at 5:30 p.m. at the City Hall in Madison, 404 6th Ave. The meeting is intended to obtain citizen input, comments, recommendations and suggestions regarding progress of the recent activity in the community. Citizens attending the meeting will have the opportunity to voice suggestions, complaints, and grievances pertaining to any matters outlined above or discussed at the meeting. Low- to- moderate-income citizens, Section 3, women and minorities, handicapped individuals and members of any disadvantaged classes are particularly encouraged to attend.

Dated: July 24, 2018
Kathleen Weber
City Clerk



402 N. Harold, P.O. Box 48

Ivanhoe, MN 56142

Ph. 507-694-1552

Fx. 507-694-1525

www.dsi-services.com

info@dsi-services.com

Status Report on Madison SCDP Program

As of July 31, 2018

Small Cities Development Grant Scheduled Completion: September 30, 2020

	Housing	Commercial
Construction Funds Provided through SCDP:	\$390,000	\$171,500
Funds Committed from the City/Other Local	\$12,000	\$14,000
Total Construction Funds	\$402,000	\$185,500
SCDP & Local Funds Currently Available:	\$402,000	\$185,500
Funds Available Not Yet Committed to Projects:	\$350,167	\$165,222
Goal per Agreement	26	7
Units Currently Under Contract	3	1
Total Applicants Above & Beyond Goal	0	0
Applicants Not Yet Under Contract	10	4
# Applicants Accepted Letter of Offer	13	5
# Applicants working on contractor bids:	7	1
# Applicants not yet income-eligible	0	0
# Applicants on waiting list	0	0
# Applications Sent Out But Not Received Back Yet:	23	9
# Applicants Not Income-Eligible-Does Not Qualify:	1	0
# Applicants Not in Target Area-Does Not Qualify:	0	0
# That Have Withdrawn Their Application:	1	1

SCHEDULED CLAIMS LIST

UP CK # 56894 - 56931

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
100 A-OX WELDING SUPPLY COMPA							
00201572	1	8/14/18	8/14/18	AMB-SUPPLIES	43.75	201 201-44100-217	1
				INVOICE TOTAL	43.75		
				VENDOR TOTAL	43.75		
3061 AMERICAN LEGION AUXILIARY							
081418	1	8/14/18	8/14/18	WT-FLAG	15.50	601 601-49400-215	1
				INVOICE TOTAL	15.50		
				VENDOR TOTAL	15.50		
120 ARNESON TIRE SHOP							
5668	1	8/14/18	8/14/18	STR-TIRES	890.00	101 101-43100-221	1
				INVOICE TOTAL	890.00		
				VENDOR TOTAL	890.00		
2901 BENNETT OFFICE TECHNOLOGI							
278824	1	8/14/18	8/14/18	ADMIN-COPIER MAINT 7/18	294.26	101 101-41320-404	1
				INVOICE TOTAL	294.26		
				VENDOR TOTAL	294.26		
3519 BIG STONE THERAPIES, INC							
2564	1	8/14/18	8/14/18	ADM-WELLNESS PRO-BIG STONE THE	118.04	101 101-41320-194	1
				INVOICE TOTAL	118.04		
				VENDOR TOTAL	118.04		
230 BITUMINOUS PAVING INC.							
18-741.1	1	8/15/18	8/15/18	WT-FOB FINES	960.00	601 601-49430-407	1
				INVOICE TOTAL	960.00		
				VENDOR TOTAL	960.00		
264 BOLTON & MENK INC							
0220212	1	8/14/18	8/14/18	WT-WT SUPPLY PLAN-ENG	1,197.50	601 601-49430-303	1
				INVOICE TOTAL	1,197.50		
0220213							
	1	8/14/18	8/14/18	SEW-ENG-FLOW METER	1,260.00	602 602-49460-409	1
				INVOICE TOTAL	1,260.00		
				VENDOR TOTAL	2,457.50		
3514 CINTAS							
081418	1	8/14/18	8/14/18	SEW-SHOP RAGS/MAT	10.74	602 602-49450-219	1
	2			STR-SHOP RAGS/MAT	106.00	101 101-43100-209	1
				INVOICE TOTAL	116.74		
				VENDOR TOTAL	116.74		
640 DAKOTA PUMP & CONTROL CO							

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
640 DAKOTA PUMP & CONTROL CO								
24310	1	8/14/18	8/14/18	SEW-'18 INSPECTION LIFT STATIO	960.00	602	602-49450-404	1
				INVOICE TOTAL	960.00			
				VENDOR TOTAL	960.00			
3134 DETOY'S FAMILY RESTAURANT								
081518	1	8/15/18	8/15/18	ELEC-JUDGE MEAL	50.12	101	101-41410-192	1
				INVOICE TOTAL	50.12			
				VENDOR TOTAL	50.12			
766 FARMERS MUTUAL TELEPHONE								
081518	1	8/15/18	8/15/18	ADMIN-INTERNET-8/18	109.95	101	101-41320-323	1
	2			FIRE-INTERNET-8/18	71.95	101	101-42200-323	1
	3			GRAND-INTERNET-8/18	71.95	101	101-45181-323	1
	4			AMB-INTERNET-8/18	71.95	201	201-44100-323	1
	5			WT-INTERNET-8/18	71.95	601	601-49400-323	1
	6			SEW-INTERNET-8/18	71.95	602	602-49450-323	1
	7			ELEC-INTERNET-8/18	71.95	604	604-49570-323	1
	8			LIQ-INTERNET-8/18	71.95	609	609-49750-323	1
	9			ADMIN-INTERNET-8/18	15.00	101	101-41320-323	1
	10			GRAND-INTERNET-8/18	15.00	101	101-45181-323	1
				INVOICE TOTAL	643.60			
				VENDOR TOTAL	643.60			
768 FASTENAL COMPANY								
92670	1	8/14/18	8/14/18	POOL-EQUIP CONTRACT	154.72	101	101-45124-404	1
				INVOICE TOTAL	154.72			
				VENDOR TOTAL	154.72			
3518 FED EX								
4248145020	1	8/14/18	8/14/18	ELEC-FREIGHT EXP	172.77	604	604-49570-380	1
				INVOICE TOTAL	172.77			
				VENDOR TOTAL	172.77			
782 FIELDCREST FERTILIZER								
081418	1	8/14/18	8/14/18	PARKS-DIESEL/BUCC	139.27	101	101-45200-406	1
	2			STR-DIESEL/BUCC	1,009.99	101	101-43100-221	1
	3			SEW-DIESEL/BUCC	31.65	602	602-49450-212	1
	4			ELEC-DIESEL/BUCC	68.36	604	604-49570-212	1
				INVOICE TOTAL	1,249.27			
				VENDOR TOTAL	1,249.27			
2112 GOPHER STATE ONE CALL								
8050542	1	8/14/18	8/14/18	ELEC-DIGGING CALLS	30.30	604	604-49570-409	1
				INVOICE TOTAL	30.30			
				VENDOR TOTAL	30.30			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
1497	1	8/14/18	8/14/18	1190 KARIAN PETERSON POWER LIN ELEC-BUCKET TRUCK/LABOR	340.00	604	604-49570-409	1
				INVOICE TOTAL	340.00			
				VENDOR TOTAL	340.00			
081418	1	8/14/18	8/14/18	3036 LQP BROADCASTING CO. ELEC-UTIL AD 7/18	60.65	604	604-49590-410	1
	2			ELEC-HELP WANTED LINE SUPERVIS	25.00	604	604-49590-351	1
				INVOICE TOTAL	85.65			
				VENDOR TOTAL	85.65			
081518	1	8/15/18	8/15/18	1326 LQP CO-OP OIL STR-FUEL EXPENSE	103.20	101	101-43100-212	1
	2			PARKS-FUEL EXPENSE	739.33	101	101-45200-212	1
	3			WT-FUEL EXPENSE	191.00	601	601-49400-212	1
	4			SEW-FUEL EXPENSE	290.45	602	602-49450-212	1
	5			ELEC-FUEL EXPENSE	411.68	604	604-49570-212	1
				INVOICE TOTAL	1,735.66			
081518A	1	8/15/18	8/15/18	AMB-FUEL EXPENSE	190.35	201	201-44100-212	2
				INVOICE TOTAL	190.35			
081518C	1	8/15/18	8/15/18	FUEL EXPENSE	66.32	101	101-42200-212	3
				INVOICE TOTAL	66.32			
				VENDOR TOTAL	1,992.33			
081418	1	8/14/18	8/14/18	3139 LQP COUNTY RECORDER ZONING-PICTOMETRY	1,074.50	101	101-41910-409	1
				INVOICE TOTAL	1,074.50			
				VENDOR TOTAL	1,074.50			
081418	1	8/14/18	8/14/18	1621 MADISON NATIONAL LIFE INS LIQ-D HIEPLER LIFE INS AUG-DEC 2018	9.25	6950	609-20650	1
				INVOICE TOTAL	9.25			
				VENDOR TOTAL	9.25			
081418	1	8/14/18	8/14/18	3144 MATTHIES KAIN POOL-2 STOOLS FOR OFFICE	54.99	101	101-45124-210	1
				INVOICE TOTAL	54.99			
				VENDOR TOTAL	54.99			
081418	1	8/14/18	8/14/18	1706 MEDIACOM CTY HALL-DIGITAL ADAPTER	8.98	101	101-41320-321	1
				INVOICE TOTAL	8.98			
				VENDOR TOTAL	8.98			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
15406900	1	8/15/18	8/15/18	1752 MILBANK WINWATER WORKS CO WT-SOLID SLEEVE/GASKET	813.36	601 601-49400-404	1
				INVOICE TOTAL	813.36		
				VENDOR TOTAL	813.36		
764097	1	8/14/18	8/14/18	1927 MINNESOTA ELEVATOR LIB-TROUBLE CALL-PHONE CORD STUCK	268.00	101 101-45500-404	1
				INVOICE TOTAL	268.00		
				VENDOR TOTAL	268.00		
081418A	1	8/14/18	8/14/18	1920 MN VALLEY REC SEW-UTILITY EXPENSE	3,521.57	602 602-49450-380	1
				INVOICE TOTAL	3,521.57		
081418B	1	8/14/18	8/14/18	SEW-UTILITY EXPENSE	260.78	602 602-49450-380	1
				INVOICE TOTAL	260.78		
				VENDOR TOTAL	3,782.35		
439	1	8/14/18	8/14/18	1968 MONNENS EXCAVATING WT-WT MAIN REPAIR	1,815.00	601 601-49400-404	1
				INVOICE TOTAL	1,815.00		
440	1	8/14/18	8/14/18	PARKS-ABANDON WTLIN OLD FAIR BATHROOM	825.00	101 101-45200-406	1
				INVOICE TOTAL	825.00		
				VENDOR TOTAL	2,640.00		
20147718	1	8/14/18	8/14/18	3443 MORRIS ELECTRONICS INC ADMIN-LASERFISCHE	80.00	101 101-41320-309	1
	2			ADMIN-GOV OFFICE	80.00	101 101-41320-309	1
				INVOICE TOTAL	160.00		
				VENDOR TOTAL	160.00		
931337	1	8/14/18	8/14/18	1541 MVTL LABORATORIES INC SEW-REGULAR TESTING	125.60	602 602-49450-409	1
				INVOICE TOTAL	125.60		
932321	1	8/14/18	8/14/18	SEW-REGULAR TESTING	125.60	602 602-49450-409	1
				INVOICE TOTAL	125.60		
				VENDOR TOTAL	251.20		
67013054	1	8/14/18	8/14/18	2025 NALCO COMPANY WT-NALCLEAR	271.04	601 601-49400-233	1
				INVOICE TOTAL	271.04		
				VENDOR TOTAL	271.04		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
081418	1	8/14/18	8/14/18	2240 PIONEERLAND LIBRARY SYS. LIB-2018 FUNDING	18,632.50	101 101-45500-433	1
				INVOICE TOTAL	18,632.50		
				VENDOR TOTAL	18,632.50		
11064	1	8/14/18	8/14/18	2299 PRO-TEC ROOFING, INC. WT-REPAIRS	280.00	602 602-49450-401	1
				INVOICE TOTAL	280.00		
				VENDOR TOTAL	280.00		
347193	1	8/15/18	8/15/18	3115 RECREATION SUPPLY COMPANY POOL-SEAL/IMPELLER/GASKET	101.83	101 101-45124-404	1
				INVOICE TOTAL	101.83		
				VENDOR TOTAL	101.83		
081418	1	8/14/18	8/14/18	3280 SCHWENDE'S GARDEN CENTER WT-PLANTS	14.98	601 601-49440-406	1
				INVOICE TOTAL	14.98		
				VENDOR TOTAL	14.98		
3578716	1	8/14/18	8/14/18	3048 SPEE-DEE DELIVERY SERVICE WT-REGULAR SHIPPING	5.22	601 601-49400-409	1
	2			SEW-REGULAR SHIPPING	83.88	602 602-49450-409	1
				INVOICE TOTAL	89.10		
				VENDOR TOTAL	89.10		
3236	1	8/14/18	8/14/18	2670 GREG THOLE ELECTRIC, INC POOL-SLIDE ROOM REPAIRS	772.10	101 101-45124-404	1
				INVOICE TOTAL	772.10		
				VENDOR TOTAL	772.10		
e6104f308	1	8/14/18	8/14/18	3515 UPS WT-SHIPPING EXPENSE	16.18	601 601-49400-409	1
				INVOICE TOTAL	16.18		
				VENDOR TOTAL	16.18		
				BANK 1 - KLEIN/UNITED PR TOTAL	39,814.91		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	39,814.91		
				GRAND TOTALS	39,814.91		

SCHEDULED CLAIMS LIST

UP CK# 56932-56949

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE								
3523 BRINGLE, RACHEL								
082118	1	8/21/18	8/21/18	POOL-WSI CERT REIMB-1ST YR FULL REIMBURSEMENT	200.00	101	101-45124-180	1
				INVOICE TOTAL	200.00			
				VENDOR TOTAL	200.00			
3342 BUILDERS FIRSTSOURCE								
082118	1	8/21/18	8/21/18	PR ARTS-BUILDING REPAIRS	154.48	101	101-45180-401	1
	2			PARK-KIWANIS SIGN	33.10	101	101-45200-406	1
	3			PARKS-WARMING HOUSE IMPROVEMEN	54.88	101	101-45200-401	1
	4			PARKS-WARMING HOUSE IMPROVEMEN	24.95	101	101-45200-401	1
	5			CRDT-PARKS-WARMINGHOUSE SUPPLY	82.29-	101	101-45200-401	1
	6			PARKS-WARMING HOUSE IMPROVEMEN	561.00	101	101-45200-401	1
	7			CRDT-PARKS-WARMING HOUSE SUPPL	40.09-	101	101-45200-401	1
	8			PARKS-WARMING HOUSE	503.30	101	101-45200-401	1
	9			PARKS-WARMING HOUSE	18.16	101	101-45200-401	1
	10			WT-PATIO PAVERS	9.18	601	601-49430-407	1
	11			WT-4X4'S	21.06	601	601-49430-407	1
	12			POOL-PAINT	19.19	101	101-45124-401	1
	13			PARKS-WARMING HOUSE IMPROVEMEN	82.29	101	101-45200-401	1
				INVOICE TOTAL	1,359.21			
				VENDOR TOTAL	1,359.21			
811 FRONTIER COMM OF MN								
082118	1	8/21/18	8/21/18	WT-CIRCUIT-DUE 9/10/18	43.43	601	601-49400-321	1
				INVOICE TOTAL	43.43			
				VENDOR TOTAL	43.43			
3467 FRONTIER COMMUNICATIONS								
082118	1	8/21/18	8/21/18	WT PLANT-PHONE 9/6/18	38.27	601	601-49400-321	1
	2			POOL-PHONE/B BAND-9/6/18	157.11	101	101-45124-321	1
	3			WWTP-ALARM-9/6/18	39.53	602	602-49450-321	1
	4			ADMIN-PHONE-9/6/18	161.62	101	101-41320-321	1
	5			LIB-PHONE-9/6/18	101.00	101	101-45500-321	1
	6			SEW-PHONE-9/6/18	20.20	602	602-49450-321	1
	7			LINE-PHONE-9/6/18	20.20	604	604-49570-321	1
	8			STR-PHONE-9/6/18	40.40	101	101-43100-321	1
	9			LIQ-PHONE-9/6/18	40.40	609	609-49750-321	1
	10			WT-PHONE-9/6/18	20.20	601	601-49400-321	1
	11			FIRE-PHONE-9/6/18	40.40	101	101-42200-321	1
	12			LIB-FAX/ELEC PHONE 9/6/18	61.90	101	101-45500-321	1
	13			PR ARTS-PHONE 9/6/18	30.95	101	101-45180-321	1
	14			PUB WORKS-FAX 9/6/18	15.50	604	604-49570-321	1
	15			PUB WORKS-FAX 9/6/18	15.49	101	101-43100-321	1
				INVOICE TOTAL	803.17			
				VENDOR TOTAL	803.17			
1181 JUBILEE FOODS								
34077	1	8/21/18	8/21/18	PARKS-PAPER TOWELS	58.00	101	101-45200-219	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	58.00		
440638	1	8/21/18	8/21/18	STR-SOAP/TOISSUE	23.46	101 101-43100-215	1
				INVOICE TOTAL	23.46		
440743	1	8/21/18	8/21/18	STR-SUPPLIES	4.78	101 101-43100-219	1
				INVOICE TOTAL	4.78		
441775	1	8/21/18	8/21/18	PARKS-TISSUE/CLOROX/PINESOL	26.15	101 101-45200-219	1
				INVOICE TOTAL	26.15		
443172	1	8/21/18	8/21/18	WT-BLEACH	3.18	601 601-49430-215	1
				INVOICE TOTAL	3.18		
443964	1	8/21/18	8/21/18	CTY HALL-SOFTENER SALT	55.00	101 101-41940-219	1
				INVOICE TOTAL	55.00		
				VENDOR TOTAL	170.57		
082118	1	8/21/18	8/21/18	1370 LARRY'S REFRIG. & HEATING ELEC-HVAC REBATE QUALITY INSTA	100.00	604 604-36232	1
				INVOICE TOTAL	100.00		
				VENDOR TOTAL	100.00		
082118	1	8/21/18	8/21/18	3525 LQP FAMILY SERVICE CENTER ELEC-COOLING REBATE	250.00	604 604-36232	1
				INVOICE TOTAL	250.00		
				VENDOR TOTAL	250.00		
082118	1	8/21/18	8/21/18	1890 MN MUNICIPAL BEV. ASSN. LIQ-BEVERAGE ASS.ANNUAL DUES	550.00	609 609-49750-433	1
				INVOICE TOTAL	550.00		
				VENDOR TOTAL	550.00		
082118	1	8/21/18	8/21/18	3499 NOLTE, JOHN ELEC-FURNACE ENERGY REBATE	600.00	604 604-36232	1
				INVOICE TOTAL	600.00		
				VENDOR TOTAL	600.00		
082118	1	8/21/18	8/21/18	3521 NYGARD, ALEXIS POOL-WSI REIMB 1ST YEAR- FULL REIMBURSEMENT	200.00	101 101-45124-180	1
				INVOICE TOTAL	200.00		
				VENDOR TOTAL	200.00		
082118	1	8/21/18	8/21/18	3482 PRAIRIE FIVE CAC-MADISON ELECTION-MEALS FOR JUDGES 6 X \$4.50	27.00	101 101-41410-192	1
				INVOICE TOTAL	27.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				VENDOR TOTAL	27.00				
082118	1	8/21/18	8/21/18	3524 SCHOMMER, AALIYAH POOL-LIFEGUARD TRAINING- 1ST YEAR-FULL REIMBURSEMENT	160.00	101	101	101-45124-180	1
				INVOICE TOTAL	160.00				
				VENDOR TOTAL	160.00				
082118	1	8/21/18	8/21/18	3522 STENDER, IZABELLA POOL-LIFEGUARD CERT REIMB- 1ST YR FULL REIMBURSEMENT	161.50	101	101	101-45124-180	1
				INVOICE TOTAL	161.50				
				VENDOR TOTAL	161.50				
082118	1	8/21/18	8/21/18	3022 TUCKETT DANIEL SR. ADMIN-FOLD/STUFF ENV 8/18	150.00	101	101	101-41320-202	1
				INVOICE TOTAL	150.00				
				VENDOR TOTAL	150.00				
082118	1	8/21/18	8/21/18	2830 VERIZON WIRELESS STR-CELL PHONE-7/18	50.24	101	101	101-43100-325	1
	2			ELEC-CELL PHONE-7/18	59.21	601	601	601-49400-325	1
	3			WT-CELL PHONE-7/18	32.09	602	602	602-49450-325	1
	4			SEW-CELL PHONE-7/18	32.09	604	604	604-49570-325	1
	5			AMB-CELL PHONE-7/18	22.99	201	201	201-44100-325	1
				INVOICE TOTAL	196.62				
				VENDOR TOTAL	196.62				
082118	1	8/21/18	8/21/18	2940 WESTERN GUARD LIQ-LIQUOR ADVERTISING	240.00	609	609	609-49750-342	1
				INVOICE TOTAL	240.00				
74957	1	8/21/18	8/21/18	ELEC-HELP WANTED-LINE SUPERVIS	70.00	604	604	604-49590-351	1
				INVOICE TOTAL	70.00				
74990	1	8/21/18	8/21/18	ELECTION-FILING DEADLINE	56.00	101	101	101-41410-351	1
				INVOICE TOTAL	56.00				
75003	1	8/21/18	8/21/18	ELEC-HELP WANTED-LINE SUPERVIS	110.00	604	604	604-49590-351	1
				INVOICE TOTAL	110.00				
75043	1	8/21/18	8/21/18	ELECTION-FILING DEADLINE	56.00	101	101	101-41410-351	1
				INVOICE TOTAL	56.00				
75065	1	8/21/18	8/21/18	ELEC-HELP WANTED-LINE SUPERVIS	110.00	604	604	604-49590-351	1
				INVOICE TOTAL	110.00				
75210	1	8/21/18	8/21/18	COUNCIL-ALLEY VACATE AD	21.00	101	101	101-41110-351	1
				INVOICE TOTAL	21.00				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
75257	1	8/21/18	8/21/18	ELEC-BIGHT ENERGY AD	84.00	604		604-49590-410	1
				INVOICE TOTAL	84.00				
75334	1	8/21/18	8/21/18	COUNCIL-ALLEY VACATE AD	21.00	101		101-41110-351	1
				INVOICE TOTAL	21.00				
75341	1	8/21/18	8/21/18	POOL-FREE SWIM-TIM HANSEN	28.00	101		101-45124-342	1
				INVOICE TOTAL	28.00				
75342	1	8/21/18	8/21/18	POOL-FREE SWIM-CHAR LUND	28.00	101		101-45124-342	1
				INVOICE TOTAL	28.00				
				VENDOR TOTAL	824.00				
082118	1	8/21/18	8/21/18	3351 ZHRBOCK FUNERAL HOME ELEC-LED REBATE	1,230.00	604		604-36232	1
				INVOICE TOTAL	1,230.00				
				VENDOR TOTAL	1,230.00				
				BANK 1 - KLEIN/UNITED PR TOTAL	7,025.50				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	7,025.50				
				GRAND TOTALS	7,025.50				

SCHEDULED CLAIMS LIST

UP CK# 56950-56957

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
110 ARCTIC GLACIER USA, INC							
082218	1	8/22/18	8/22/18	LIQ-ICE EXPENSE	244.53	609 609-49750-251	1
				INVOICE TOTAL	244.53		
				VENDOR TOTAL	244.53		
172 BELLBOY CORPORATION							
082218	1	8/22/18	8/22/18	LIQ-LIQUOR EXPENSE	425.32	609 609-49750-251	1
				INVOICE TOTAL	425.32		
				VENDOR TOTAL	425.32		
190 BEVERAGE WHOLESALERS							
082218	1	8/22/18	8/22/18	LIQ-LIQUOR EXPENSE	5,104.70	609 609-49750-251	1
				INVOICE TOTAL	5,104.70		
				VENDOR TOTAL	5,104.70		
3381 COCA-COLA BOTTLING							
082218	1	8/22/18	8/22/18	LIQ-POP EXPENSE	37.75	609 609-49750-251	1
				INVOICE TOTAL	37.75		
				VENDOR TOTAL	37.75		
1160 JOHNSON BROS-ST.PAUL							
082118	1	8/22/18	8/22/18	LIQ-LIQUOR EXPENSE	2,804.96	609 609-49750-251	1
				INVOICE TOTAL	2,804.96		
				VENDOR TOTAL	2,804.96		
3139 LQP COUNTY RECORDER							
082218A	1	8/22/18	8/22/18	ADMIN-NOTARY FILING FEE-AMLAND	20.00	101 101-41320-433	1
				INVOICE TOTAL	20.00		
082218	1	8/22/18	8/22/18	ADMIN-NOTARY FILINGFEE-TUCKETT	20.00	101 101-41320-433	2
				INVOICE TOTAL	20.00		
				VENDOR TOTAL	40.00		
1560 MADISON BOTTLING CO.							
082218	1	8/22/18	8/22/18	LIQ-BEER EXPENSE	5,508.35	609 609-49750-251	1
				INVOICE TOTAL	5,508.35		
				VENDOR TOTAL	5,508.35		
				BANK 1 - KLEIN/UNITED PR TOTAL	14,165.61		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
TOTAL OPEN PAYMENTS					14,165.61			
GRAND TOTALS					14,165.61			