CITY OF MADISON

AGENDA AND NOTICE OF MEETING

Regular Meeting of the City Council – **5:00 P.M.**

Monday, September 10, 2018

Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the minutes of the regular meeting minutes and August 27, 2018 regular meeting are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A.	Water Plant Monthly Report – August 2018 - receive	Page 5
B.	Regular Drill Meeting – August 2018 – receive	Page 6
C.	Notice of Public Hearing – receive	Page 7
D.	MEDA Loan Note Status – August 2018 – receive	Page 13
E.	Liquor Store Report – August 2018 – receive	Page 14
F.	Investment Ratification – approve	Page 16
G.	Council Revenue/Expenses – August 2018 – receive	Page 17
H.	Cash Investment Balance – August 2018 – receive	Page 21
I.	Mobile 311 Report – August 2018 – receive	Page 22

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

B. Engineer Update. A DISCUSSION and MOTION may be in order. (Engineer, Manager, Council)

Page 27

C. Review of Water main Improvement Quotes. A DISCUSSION and MOTION may be in order. (Engineer, Manager, Council)

Page 43

D. Fire Relief Fund Pension (Mitch Wellnitz) A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 44

E. Approval of Bat Proofing Specialists (Prairie Arts) A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 45

F. Resolution 18-14-02 – Recreational Fees. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 51

G. Resolution 18-27 – Revision to Personnel Policy - Vacation. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 52

H. Resolution 18-28 – Election Judge and Alternate Appointments. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 53

I. Resolution 18-29 – Revision to Electric Department "on-call". A DISCUSSION and MOTION may be in order. (Manager, Council)

Handout

J. Approval of Lease with LqP Ag Society – Restroom Facilities. A DISCUSSION and MOTION may be in order. (Attorney, Manager, Council)

Page 54

K. Approval of Amended UMVRDC Contract – Art Council. A DISCUSSION and MOTION may be in order. (Attorney, Manager, Council)

L. 2019 General Fund Budget Discussion. A DISCUSSION may be in order. (Manager, Council)

M. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- MRES – Advanced Metering Infrastructure Page 58

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIMS

Page 59

A copy of the Schedule Payment Report of bills submitted August 27, 2018 through September 10, 2018 is attached for approval for Check No. 57001 through Check No. 57036, and Debit Card Purchases.
A MOTION is in order.

10. ADJOURNMENT

CITY OF MADISON
OFFICIAL PROCEEDINGS

MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
AUGUST 27, 2018

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, August 27, 2018, at 5:02 p.m. in Council Chambers at City Hall. Councilmembers present: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy (arrived at 5:05 p.m.). Also present: City Manager Val Halvorson and City Clerk Kathleen Weber. Absent: City Attorney Rick Stulz.

AGENDA
Upon motion by Zahrbock, seconded by Meyer and carried, Agenda was approved as amended. Additions include swimming pool attendance records, establishing a public hearing for sanitation rates, hazardous building order, and cats. All agenda items are hereby placed on the table for discussion.

(Councilmember Conroy arrived at 5:05 p.m.)

MINUTES
Upon motion by Volk, seconded by Zahrbock and carried, August 13, 2018, meeting minutes were approved as presented.

CITY ENGINEER'S REPORT
Invoices: Upon motion by Zahrbock, seconded by Conroy and carried, Council approved payment of an invoice in the amount of $2,837.00 to Bolton & Menk for engineering services related to the 2018 Watermain Improvements; and an invoice in the amount of $875.00 for engineering services related to the Water Supply Plan.

2018 Watermain Improvements: City Engineer Phil DeSchepper presented Council with plan sets for watermain improvements needed near Midwest Machinery and the Lac qui Parle County Fairgrounds. He noted that if the plans are approved tonight, Bolton & Menk would send out for quotes with a due date of September 7th. The projects will be combined into one quote and can be awarded at the Council's meeting on September 10th, 2018. The repairs will be made trenchless and should eliminate watermain breaks in the future. Bolton & Menk will obtain MNDOT and Department of Health permits for the City as well. After further discussion, upon motion by Conroy, seconded by Zahrbock and carried, Council approved the plan set as presented and authorized Bolton & Menk to accept quotes for completion of this project.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS
Brehmer Demolition Forgiveness Agreement: At this time, Gary Brehmer approached Council to request that the City remove the lien against Brehmer Motor property, approve a Settlement Agreement, and authorize a release now that the 5-year Demolition Forgiveness Agreement has been satisfied. This agreement is related to the necessary demolition of the former Brehmer Motor building on the south end of 6th Avenue. City Manager Halvorson indicated that she will discuss this matter with City Attorney Rick Stulz and request preparation of the appropriate paperwork for review by the Council at its next meeting.

Garbage Charges: Gary Brehmer questioned the city's policy of charging for garbage service at a shed when no garbage will be generated at that location. The shed will be used solely for storage of a boat and vehicle and will not be used for any commercial purpose. Mayor Thole indicated that the current ordinance requires garbage charges on any premises where a city electric and/or water meter is in service. Councilmember Meyer noted that the ordinance would need to be revised, and Councilmember Volk questioned how many accounts this change would affect. Mayor Thole noted that Council will review this request and the ordinance and get back to Mr. Brehmer at a later date.

Electric Line Supervisor: Brent Bacon presented Council with a written statement expressing his concern with the fact that there have been no questions or updates at a council meeting regarding the job for "City Elec. Sup." which closed 37 days ago. In addition to the written statement, Mr. Bacon asked whether a special meeting had been held, how communication is handled without having a meeting, who's responsible for hiring, and does the City have a human resources person. Mr. Bacon was informed that the committee, consisting of City Manager Halvorson, Councilmember Conroy, and Public Works Coordinator/Line Supervisor Fernholz, has not yet come up with a decision; no special council meeting has been held; the City Manager is responsible for hiring; the City does not have a staff position titled "human resources"; and that assistance is sometimes provided by Bolton & Menk's human resources staff when requested. Mr. Bacon asked whether Council is aware that files are open for review.

CONSENT AGENDA

Upon motion by Volk, seconded by Zahrbock and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was an invoice from Lac qui Parle County EDA in the amount of $15,000, which represents the City's annual appropriation from the 2018 budget. Councilmember Conroy asked whether this payment to Lac qui Parle County EDA will be used toward the Daycare Center Project being undertaken by the Lac qui Parle Valley School District. City Manager Halvorson noted that the school will approach the Lac qui Parle County EDA to request a donation toward the project. Also included on the Consent Agenda was swimming pool attendance history. Councilmember Conroy noted that it is good to see that pool attendance continues to remain high.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist. Mayor Thole noted that the new restroom/ticket booth on the west side of the Lac qui Parle County Fairgrounds is near completion and looks very nice. City staff will remove the old restroom from J. F. Jacobson Park on Tuesday or Wednesday of this week. The 25-year lease agreement between the City and Lac qui Parle County Ag Society will be presented to the council at its next meeting.

City Manager Halvorson noted that Lac qui Parle Valley has hired a coordinator for the Eagles Nest Daycare Center. The coordinator will work part-time until September 4th, then go to full-time.

AFTER FIVE SUPPER CLUB LICENSE TRANSFERS

Upon motion by Meyer, seconded by Zahrbock and carried, Council approved transfer of the On-Sale Liquor License, On-Sale 3.2 Beer License, and Wine License from Bruce Storlien to Anne and Aaron Kells, who are in the process of purchasing the After Five Supper Club. It was noted that this license transfer is contingent on receiving a request from Bruce Storlien for the transfer, proof of property purchase, proof of liquor liability insurance, and certification for worker's compensation insurance. The license fees will be prorated on a quarterly basis for Kells and refunded on a monthly basis to Bruce Storlien, pursuant to city ordinance.

SCDP GRANT PUBLIC HEARING

A public hearing for citizen input, comments, and complaints in regard to the City's Small Cities Grant Program was opened at 5:30 p.m. No one was in attendance for the public hearing at this time. Dan Popowski of Development Services Inc. presented Council with a status report on the program and noted that there have been a good number of residential and commercial applicants. There has been a delay in obtaining quotes from area contractors for these projects. If needed, contractors from a larger radius will be utilized. The City has a contract with Development Services Inc. for administration of the grant program through September, 2020. Upon motion by Meyer, seconded by Volk and carried, the Public Hearing was closed at 5:39 p.m.

WASTEWATER TREATMENT PLANT OPERATOR RESIGNATION

Upon motion by Volk, seconded by Conroy and carried, Council accepted a letter of resignation from Dennis Vonderharr effective November 30, 2018. City Manager Halvorson informed Council that she has been in contact with MN Rural Water Association in regard to training and availability of Class B Wastewater Treatment Plant Operators, and that Water Superintendent Dean Broin will be working toward obtaining the Class B license as well. The City would eventually like to have two Class B licensees on staff. Dennis Vonderharr has indicated his willingness to provide contractual services at the plant in the future if needed.

SANITATION RATES PUBLIC HEARING

Upon motion by Meyer, seconded by Volk and carried, Council established a public hearing on Monday, September 24th, at 5:30 p.m. for the purpose of reviewing and/or adjusting sanitation rates charged. City Manager Halvorson noted that the Public Works Committee will meet prior to September 24th to review current rates.

HAZARDOUS BUILDING ORDER

Upon motion by Zahrbock, seconded by Meyer and carried, Council authorized execution and service of a Hazardous Building Order to Michael Maurer for properties he owns at 311 and 315 7th Avenue. Mr. Maurer will have 20 days to make significant repairs and maintenance, including both houses and garage. If Maurer does not comply, the City will pursue demolition of the structures and assess all necessary costs against the property.

CATS

Councilmember Meyer noted that he continues to get complaints about cats running at large and he wants the City to take corrective action before winter to alleviate this problem. He recommends that the City announce to residents that stray cats will be trapped and transported to the animal shelter in Watertown, South Dakota. He noted that this is a public safety issue and a public nuisance, in violation of city ordinance. After further discussion, City Manager Halvorson noted that she will request City Attorney Stulz to review the legality of such a program and to review city ordinance regulations. This problem is compounded by people who house and feed stray cats. A public education campaign will be needed to deter residents from promoting such activity.

CITY MANAGER'S REPORT

Committee Meetings: City Manager Halvorson informed Council that the Park Board and EDA will be meeting in September.

Public Works Staff: Council was informed that Public Works Staff is getting geared up for the Lac qui Parle County Fair, and that one staff person is on extended family medical leave. Mayor Thole noted that the two new public works staff members have been very good to work with.

MAYOR/COUNCIL REPORTS
None.

DISBURSEMENTS
Upon motion by Meyer, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between August 14th and August 27th, 2018. These disbursements include United Prairie Check Nos. 56875-57000.

There being no further business, meeting adjourned at 5:56 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk

Water Plant Monthly Report Year: 2018

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	23	18	21	22	31	30	27	26					198
	Cost	$195.27	$152.82	$178.29	$186.78	$263.19	$254.70	$229.23	$220.74					$1,681.02
KMNo4	Used (lbs)	333	267	352	356	475	454	432	370					3039
	Cost	$1,248.75	$1,001.25	$1,320.00	$1,335.00	$1,781.25	$1,702.50	$1,620.00	$1,387.50					$11,396.25
Anti Scalant	Used (gal)	34	28	29	30	42	41	38	35					277
	Cost	$1,642.20	$1,352.40	$1,400.70	$1,449.00	$48.30	$1,980.30	$1,835.40	$1,687.00					$11,395.30
Poli-phosphate	Used (gal)	52	41	41	47	72	63	62	56					434
	Cost	$659.36	$519.88	$519.88	$595.96	$912.96	$798.84	$786.16	$710.08					$5,503.12
Chlorine	Used (lbs)	99	67	75	74	125	103	107	96					746
	Cost	$94.05	$63.65	$71.25	$70.30	$118.75	$97.85	$101.65	$91.20					$708.70
Nalco 7768 Polymer	Used (gal)	2.5	2.2	2.25	2.4	3.5	3.5	3	2.75					22.1
	Cost	$68.00	$59.84	$61.20	$65.28	$95.20	$95.20	$81.60	$74.80					$601.12
Flouride	Used (gal)	18	15	17	17	24	22	20	18					151
	Cost	$91.44	$76.20	$86.36	$86.36	$121.92	$111.76	$101.60	$91.44					$767.08
Sodium meti-Bisulfate	Used (lbs)	10	9	7	9	12	11	12	8					78
	Cost	$14.10	$12.69	$9.87	$12.69	$16.92	$15.51	$16.92	$11.28					$109.98
R_oO_u Pre-Filters	Used (case)	1	1	2	2	5	3	1	0					15
	Cost	$237.95	$206.50	$414.70	$414.70	$1,036.75	$622.05	$207.35	$0.00					$3,140.00
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0					0
	Cost	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00					$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0					0
	Cost	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00					$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0					0
	Cost	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00					$0.00
Caustic Soda 50% & 30%	Used (gal)	100	82	87	88	118	111	108	99					793
	Cost	$854.00	$700.28	$742.98	$751.52	$1,007.72	$947.94	$922.32	$845.46					$6,772.22
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0					0
	Cost	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00					$0.00

Well gal Pumped	x1000	5037	4155	4659	5036	6778	6398	6060	7180					45303
Hi service gal, pumped	x1000	3494	2847	3127	3178	4435	4135	3901	3758					28875
Gallons to Waste	x1000	1140	945.5	1042	1045.8	1450	828	727.2	1230					8408.5
RC membrane gal pumped	x1000	3733	2990	3282	3277	4576	4379	4151	4003					30391
Backwash gal pumped	x1000	558	442	589	917	1117	988	960	809					6380
w. p water meter gallons	Actual	192300	157470	173740	180310	251400	234810	221660	213020					1624710
Treated accounted gal	Actual	224800	63500	4000	3100	8800	10900	15700	72100					402900
Soft Water gal sold	Actual	0	0	0	0	0	0	0	10000					10000
Baseball Field well gal	Actual	0	0	0	0	217400	95400	246100	196000					754900

1/30 water main break, est. water loss=203,000gals
2/16 water main break, est. water loss=63500gals
62,000gal of water used for flushing well #2 in August

Regular Drill Meeting
8/20/2018

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call was made and minutes of the last meeting were read and approved.

Gary Hansen gave the treasurers report and it was approved as read.

Emergency calls for the past month:

1. July 25 -- Ambulance assistance, Park Avenue Apartments
2. July 26 -- Ambulance assistance, Harberts
3. August 2 -- Vehicle accident, Hwy 75 & 212
4. August 7 -- False alarm, Madison Library

Training Officer Report: Pumper #1 training and hose testing for Pumper #2 tonight;

September 10th - rescheduled Cargill/grain bin training, approximately 14 members should be able to attend.

August 22nd - Clean fairgrounds, starting around 5:00.

September 17th - LP burn training with MN West.

Next meeting is also scheduled for September 17th.

September Hall Duties: Jon Pearson and Tyler Engesmoe.

The upcoming fair schedule is on the back board, please sign up for whatever you can help out with. Friday night is MFD's turn for running the Bingo Stand from 6:00 to close. For anyone that is interested in helping out at other times at the Bingo Stand, it opens at 3:00 on both Thursday and Friday.

Need to start getting label/envelopes together for the annual donation letter.

Fire Prevention Week will be here soon, so make sure to start to get things ready.

December 15th is the scheduled date for Ham Bingo at the VFW. December 22nd is the make-up date.

Please make sure to get your truck inspection forms back timely.

Please take your red shirts along to the fairground cleaning night as we will try to set up taking pictures that night with the newspaper and possibly C. Edwards as well.

A short discussion took place in regards to looking at switching our truck servicing business to Fire Safety USA -- no action taken at this time.

Motion was made by Jerod Zimbelman to adjourn meeting seconded by Chris Nelson, carried.

Don Tweet
Secretary

Notice of Public Hearing for
Frontier Communications Customers

MPUC Docket No. P407, 405/CI-18-122
OAH Docket No. 19-2500-35222

The Minnesota Public Utilities Commission (MPUC) issued an Order on April 26, 2018 initiating an investigation under Minnesota Statutes Section 237.081. The investigation concerns whether Frontier Communications of Minnesota, Inc. and Citizens Telecommunications Company of Minnesota, LLC, (collectively "Frontier") are or have been in violation of any applicable service quality, customer service, or billing practices relating to telephone services provided by Frontier that are within the jurisdiction of the MPUC.

Public Hearings

The Order provides that public hearings be conducted by the Office of Administrative Hearings. Public hearings will be presided over by Administrative Law Judge Jeffery Oxley. Anyone may attend and participate in the public hearings by providing comments. You do not need to be represented by an attorney in order to participate in the public hearings. You are invited to comment on adequacy and service quality, customer service, and billing practices concerning telephone services provided by Frontier.

Public hearings are scheduled as follows:

Ely, Minnesota **September 4, 2018** **6:00p.m.** Vermilion Community College 1900 East Camp Street Ely, MN 55731	**Slayton, Minnesota** **September 25, 2018** **6:00p.m.** Slayton Public Library 2451 Broadway Slayton, MN 56172
McGregor, Minnesota **September 5, 2018** **6:00p.m.** McGregor Community Center 43975 230th Avenue McGregor, MN 55760	**Lakeville, Minnesota** **September 26, 2018** **2:00p.m and 6:00p.m.** Lakeville Heritage Center 20110 Holyoke Avenue Lakeville, MN 55044
Wyoming, Minnesota **September 12, 2018** **6:00p.m.** Wyoming City Hall 26885 4th Boulevard Wyoming, MN 55092	

Public notice of the hearing dates, times, and locations will be published in local newspapers in our service area.

Submit Written Comments

Comment Period

- **Comments will be accepted through October 3, 2018, at 4:30 p.m.**
- Comments must be received by 4:30 p.m. on the close date
- Comments received after the comment period closes may not be considered

Online
Visit www.mn.gov/puc, select *Speak Up!* to find this docket (18-122), and add your comments to the discussion.

Email
Comments can be emailed to consumer.puc@state.mn.us.

For eFiling: Visit mn.gov/puc, select *eFiling*, and follow the prompts.

U.S. Mail

Minnesota Public Utilities Commission
121 7th Place East, Suite 350
St. Paul, MN 55101

Written comments should include the MPUC Docket Number P407,405/CI-18-122

1. Your name
2. Any comments you would like to make regarding the docket.

Important: Comments will be made available to the public on the MPUC's website, except in limited circumstances consistent with the Minnesota Government Data Practices Act. The MPUC does not edit or delete personally identifying information from submissions.

Questions About the Minnesota Public Utilities Commission's review process?
Consumer Affairs Office
121 7th Place East Suite 350
St Paul MN 55101
651-296-0406 or 800-657-3782
www.mn.gov/puc

Accommodations

If any reasonable accommodation is needed to enable you to fully participate in these meetings (e.g., sign language or large print material), please contact the Office of Administrative Hearings at (651) 361-7900 (voice) (651) 361-7878 (TTY) at least one week in advance of the meeting.

COMMERCE DEPARTMENT

August 28, 2018

Statement by Minnesota Department of Commerce

to Minnesota Consumers regarding the
Investigation into Frontier Communications Service Quality, Customer Service, and Billing Practices
MPUC Docket No. P407, 405/C-18-122

The Minnesota Department of Commerce (Department) shares the following information to assist consumers who are interested in participating at the upcoming public hearings on the investigation into Frontier Communications' service quality, customer service, and billing practices.

PUBLIC HEARINGS ON FRONTIER COMMUNICATIONS

The Minnesota Public Utilities Commission (Commission) regulates Frontier Communications' service in Minnesota, and has authority to ensure that Frontier's services meet the service quality standards set by the Commission or established by law. The Commission has received hundreds of complaints about Frontier and its services, and the Commission is holding public hearings to gain information regarding customers' experiences and concerns, and to identify possible remedies. An Administrative Law Judge will preside over these hearings and submit a report to the Commission. The hearing schedule is below.

HOW TO PARTICIPATE IN HEARINGS

The Administrative Law Judge will decide how the hearings are conducted, but customers attending the public hearings may wish to prepare to do the following:

1) Tell the Judge who you are and feel free to share any special circumstances you have.
2) Describe the services you receive from Frontier. For example, is it telephone service, internet service, home security, or a bundle of services that includes telephone, internet and other service?
3) Describe your specific concerns. Some common kinds of complaints already received by the Commission are listed below. If you wish, you may submit copies of your bill, contract, advertising, letters, notes, recordings, or other documents. The Judge will share them with the Commission.
4) In addition to correcting the problem you are having, suggest specific actions you would like Frontier, the Commission, or the Department to take to address your concerns.

HEARING SCHEDULE

Ely, Minnesota, September 4, 2018, 6PM
Vermilion Community College, 1900 East Camp Street, Ely, MN 55731

McGregor, Minnesota, September 5, 2018, 6PM
McGregor Community Center, 41442 State Hwy 65, McGregor, MN 55760

Wyoming, Minnesota, September 12, 2018, 6PM
Wyoming City Hall, 26885 Forest Blvd, Wyoming, MN 55092

Slayton, Minnesota, September 25, 2018, 6PM
Slayton Public Library, 2451 Broadway, Slayton, MN 56172

Lakeville, Minnesota, September 26, 2018, 2PM and 6PM
Lakeville Heritage Center, 20110 Holyoke Avenue, Lakeville, MN 55044

COMPLAINTS MADE BY FRONTIER CUSTOMERS TO THE COMMISSION

(This is not a complete list of complaint types, but may assist customers with sharing concerns)

Installation

- **Slow installation:** Rules require service to be installed within three business days, or on requested installation date if more than three days after requesting service.
- **Poor installation**: Temporary lines are left laying on top of ground and not buried in a reasonable amount of time.

Repair

- **Multiple calls for repairs**: Customers must place many calls and spend a significant amount of time to explain the problem, and then repeat everything if their call is passed to another representative.
- **Priority repair for persons with medical needs**: Persons with known medical situations are not given priority for telephone repair, despite a Commission rule requiring service of an emergency nature to be restored immediately, at all hours, consistent with the bona fide needs of the customer.
- **Slow repairs**: Although the Commission requires that 95 percent of all phones out of service must be repaired within 24 hours, customers experience long service outages.
- **Multiple repair visits:** Repair done poorly, resulting in additional visits by the technician.

- **Poor repair recordkeeping:** Customer repair reports are "lost" after the customer reports a problem, delaying the repair.

Billing

- **Billing dispute not resolved**: Company refuses to resolve billing issues and threatens to turn disputed charges over to a collection agency.
- **Charges for services not requested:** Customer is billed for services that were not requested.
- **Charges for service not received:** Customer is billed for services that were not ordered, but in fact are not provided or available, such as bills for internet service speeds that were not received.
- **Broken promises**: Promised bill corrections are not made, or only a partial bill credit is received.
- **Early termination fees**: A termination fee is charged despite having no signed contract in which the customer agreed to pay a termination fee.
- **Improper termination fee**: A termination fee is charged for early termination of a service that did not work as promised.
- **Automatic bill credits**: the customer received no automatic bill credit, as the Commission requires, for a service outage longer than 48 hours, a repeat service outage within 30 days, or a missed repair commitment date.
- **No notice of rate change**: Rates are raised with no notice to the customer.
- **Final bill not timely:** Final bill not issued within 45 days, as the Commission requires.
- **Deposit not timely returned.** Failure to credit the customer bill for the deposit plus interest, as the Commission requires, or a debit card is offered instead of a credit against the final bill.
- **Lifeline and TAP** Low-income assistance credits, required by the Lifeline and Minnesota Telephone Assistance Plan not provided in earliest possible billing date.

Service quality

- **Misrepresentation**: Internet access quality of service misrepresented, and speed is persistently slower than what the customer was sold and is paying for.
- **Service impacted by weather**: Voice calls have interference (e.g., static) or are affected by weather.
- **Call completion**:
  - calls are disconnected without warning;
  - calls do not reach the customer, or the customer's phone does not ring;
  - the caller hears a busy signal even when the person being called is not on the phone.
- **Out of service**: Telephone and internet services are often out of order.
- **Intermittent service**: Service quality (such as voice service or internet speed) works for a short time after a repair, but fails again after, for example, a neighbor's service is repaired.
- **Non-working phone.** CapTel phones, for persons who are hard of hearing, do not work.

Customer representatives

- **Slow Customer service**: Customers placed on hold for long period despite a Commission Rule that requires calls to be answered by a live person within 60 seconds, on average, after the last menu option is selected. Live representative must accept information needed to process call.
- **Inaccurate information**: Representative is uninformed or provides inaccurate information.
- **Misrepresentation:** Sales representative sells services and features that are not available.
- **Rudeness:** Representative is ill-mannered or threatening, or hangs up on customer.
- **No record of call**: The records of a representative's commitment to provide refunds or service credits is "lost" or ignored.

CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT

August 31, 2018

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Natalie Collom	MGD#1009	12/01/21	$10,000.00	$142.08	638	$2,980.18	$10,000.00
Mtech Service & Repair L	MGD#1008		$29,400.00	$283.07			$14,039.42
Mark Siegert	Dev Agreemnt	10/01/17	$3,686.00	1st Stage 2 yrs	10/1/2014		
				2nd Stage 5 yrs	10/1/2017	$3,686.00	
Susana C. Wittnebel	MGD#1010	10/15/23	$2,500.00	tax assessmer			$2,039.44
Pantry Café	MGD#1011	12/01/19	$3,703.59	$110.75			$1,710.89
LqP Ag Society/Fair Board			$85,000.00				$85,000.00
TOTAL MEDA LOANS (REVOLVING LOAN FUND)						**$6,666.18**	**$112,789.76**

MEDA DWM PAY LOANS (CITY)

TOTAL MEDA DWN PAY LOANS (CITY)	**$0.00**	**$0.00**

MEDA DWM PAY LOANS (STATE)

	$0.00	$0.00
TOTAL MEDA DWN PAY LOANS (STATE)	**$0.00**	**$0.00**

TOTAL DELINQUENCIES **$6,666.18**

FUND BALANCE AVAILABILITY

		DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)	TOTALS
Fund Balance	$161,961.67	$0.00	$0.00	$161,961.67
Less Loans Outstanding	$112,789.76	$0.00	$0.00	$112,789.76
Less Other Assets		$0.00	$0.00	$0.00
Funds Available	**$49,171.91**	**$0.00**	**$0.00**	**$49,171.91**

TOTAL CHECKING & INVESTMENTS OR FUNDS AVAILABLE FOR LENDING **8/31/2018** $49,171.91

FUND BALANCE INCOME

January 18 Int **$83.44**	April 18 Int **$89.02**	July 18 Int **$7.35**	October 18 Int **$0.00**
Febuary 18 Int **$86.84**	May 18 Int **$88.66**	August 18 Int **$142.87**	Nov 18 Int **$0.00**
March 18 Int **$87.44**	June 18 Int **$199.52**	Sept 18 Int **$0.00**	Dec 18 Int **$0.00**

2018 YTD Interest **$785.14**

CITY OF
MADISON ■ 404 6th Avenue ■ www.ci.madison.mn.us ■ Madison, Minnesota 56256 ■ (320) 598-7373 Office ■ (320) 598-7376 Fax

To: City Administrator Val Halvorson

From: Dale Hiepler, Liquor Store Manager

Date: September 4, 2018

Re: August 2018 Sales

Sales for August increased by $2059.00 over last year.

We showed increases in all three categories this year:

Beer - $1051.00

Liquor - $810.00

Mix/Ice - $198.00

CITY OF MADISON
MUNICIPAL LIQUOR STORE

LIQUOR DISPENSARY REPORT
Statement for the month of August 2018

SALES	2017	2018	% of Sales	2017 YTD	2018 YTD	% of Sales
Liquor	10110.27	10920.32	29.83%	81,761.20	82,677.53	31.08%
Beer	23504.26	24555.03	67.08%	182,517.79	177,246.61	66.64%
Mix, Ice, Etc.	932.88	1130.71	3.09%	5,100.63	6,051.46	2.28%
TOTAL SALES	**34547.41**	**36,606.06**	**100.00%**	**269,379.62**	**265,975.60**	**100.00%**
COST OF SALES						
Inventory at 1st of month	47733.80	37318.45	101.95%	334,440.13	281,470.45	105.83%
Purchases	27044.23	22688.08	61.98%	196,925.26	174,596.23	65.64%
Freight	147.00	139.80	0.38%	1460.00	1013.40	0.38%
Inventory at end of month	52814.69	36718.49	100.31%	355,674.56	281,798.14	105.95%
TOTAL COST OF SALES	**22110.34**	**23,427.84**	**64.00%**	**177,150.83**	**175,281.94**	**65.90%**
GROSS PROFIT	**12437.07**	**13,178.22**	**36.00%**	**92,228.79**	**90,693.66**	**34.10%**
OPERATING EXPENSE						
Labor	5948.97	5569.56	15.21%	36,998.46	33,531.87	12.61%
PERA	117.17	144.54	0.39%	774.66	888.87	0.33%
FICA	455.16	425.91	1.16%	2,830.55	2,563.22	0.96%
Mandatory Medicare	0.00		0.00%	0.00	0.00	0.00%
Worker's Compensation	288.00		0.00%	2,034.00	1,474.00	0.55%
City Health Insurance	424.57	251.45	0.69%	3,396.61	2,011.60	0.76%
General Supplies	59.88		0.00%	116.45	163.69	0.06%
* Audit Service	83.33		0.00%	666.64	416.65	0.16%
Dues & Subscriptions	0.00	550.00	1.50%	941.00	941.00	0.35%
Licenses & Taxes	0.00		0.00%	0.00	0.00	0.00%
Telephone & Internet	71.95	112.35	0.31%	791.01	833.27	0.31%
Advertising	454.25	240.00	0.66%	2,637.76	2,055.00	0.77%
Utilities	466.26	942.27	2.57%	3,754.06	4,716.00	1.77%
* Property Insurance	129.92	133.75	0.37%	1,039.36	1,070.00	0.40%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	175.65		0.00%	232.10	0.00	0.00%
Equipment Maint.	0.00		0.00%	2,675.77	859.99	0.32%
Contractual Services	528.98	658.95	1.80%	3,779.15	4,157.43	1.56%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	43.00	39.33	0.11%	344.00	314.67	0.12%
Miscellaneous	0.00		0.00%	0.00	1,877.78	0.71%
Depreciation	473.87	695.79	1.90%	3,790.96	4,012.88	1.51%
TOTAL OPERATING EXPENSE	**9720.96**	**9763.90**	**26.67%**	**66,802.54**	**61,887.92**	**23.27%**
Operating Income	**2716.11**	**3,414.32**	**9.33%**	**25,426.25**	**28,805.74**	**10.83%**
Nonoperating Revenues:						
Interest Income	0		0.00%			0.00%
NET INCOME	**2716.11**	**3,414.32**	**9.33%**	**25,426.25**	**28,805.74**	**10.83%**

* Standard values per month

TREASURER'S INVESTMENTS FOR RATIFICATION

DATE	TYPE OF INVESTMENT	DOCUMENT	FUND	RATE	MATURITY	AMOUNT
08/29/18	Morgan Stanley Bk N A Utah	61747M5L1	Reserve Fund	2.500%	**02/28/2020**	$ 8,000.00
08/29/18	Ally Bk Midvale Utah	02007GEQ2	Reserve Fund	3.000%	**08/30/2021**	$ 245,000.00
TOTAL						**$253,000.00**

REVENUE REPORT
CALENDAR 8/2018, FISCAL 8/2018

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,691,276.10	20,360.53	899,011.36	53.16	792,264.74
	AMBULANCE TOTAL	119,500.00	8,828.73	81,457.07	68.16	38,042.93
	SCDP GRANT REVOLVING LOAN TOTA	.00	1,625.82	6,387.62	.00	6,387.62-
	SCDP GRANT 2017 ADMIN TOTAL	.00	.55	25,790.55	.00	25,790.55-
	EDA TOTAL	60,219.00	584.80	6,153.12	10.22	54,065.88
	EDA REVOLVING LOAN FUND TOTAL	2,600.00	142.87	1,398.99	53.81	1,201.01
	SEWR SYSTEM REPLACEMENT TOTAL	52,000.00	.00	.00	.00	52,000.00
	2009 GO TEMP IMPROVE DEBT TOTA	100.00	.00	.00	.00	100.00
	INFRA. REPLACE. DEBT SERV TOTA	339,519.65	.00	74,080.47	21.82	265,439.18
	2015 GO REFUNDING DS TOTAL	356,582.57	.00	122,851.78	34.45	233,730.79
	2016 GO REF/WT REV DS TOTAL	137,261.75	.00	.00	.00	137,261.75
	WATER TOTAL	532,600.00	44,672.09	348,765.84	65.48	183,834.16
	SEWER TOTAL	454,050.00	37,447.28	299,705.32	66.01	154,344.68
	SANITATION TOTAL	218,777.00	17,816.35	144,326.55	65.97	74,450.45
	ELECTRIC UTILITY TOTAL	1,448,412.00	124,808.48	1,030,268.27	71.13	418,143.73
	STORM SEWER TOTAL	143,600.00	12,225.58	97,740.70	68.06	45,859.30
	LIQUOR TOTAL	414,037.00	36,606.06	265,975.60	64.24	148,061.40

REVENUE REPORT
CALENDAR 8/2018, FISCAL 8/2018

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	EASTVIEW APARTMENTS TOTAL	168,520.00	13,040.77	98,698.76	58.57	69,821.24
	RESERVE TOTAL	55,000.00	13,000.00	20,018.12	36.40	34,981.88
	REVENUE BY FUND SUMMARY	6,194,055.07	331,159.91	3,522,630.12	56.87	2,671,424.95

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,691,276.10	145,863.37	1,101,351.07	65.12	589,925.03
	AMBULANCE TOTAL	103,958.00	13,908.55	66,289.36	63.77	37,668.64
	SCDP GRANT REVOLVING LOAN TOTA	.00	.00	876.83	.00	876.83-
	SCDP GRANT 2017 ADMIN TOTAL	.00	.00	25,789.60	.00	25,789.60-
	EDA TOTAL	59,850.00	23,240.00	41,390.13	69.16	18,459.87
	EDA REVOLVING LOAN FUND TOTAL	200.00	.00	86,316.54	3,158.27	86,116.54-
	2009 GO TEMP IMPROVE DEBT TOTA	200.00	.00	.00	.00	200.00
	INFRA. REPLACE. DEBT SERV TOTA	334,799.00	.00	334,398.75	99.88	400.25
	2015 GO REFUNDING DS TOTAL	339,820.00	.00	109,300.00	32.16	230,520.00
	2016 GO REF/WT REV DS TOTAL	138,061.75	.00	137,737.50	99.77	324.25
	WATER TOTAL	716,480.12	48,256.26	316,267.81	44.14	400,212.31
	SEWER TOTAL	688,255.88	44,587.77	382,883.91	55.63	305,371.97
	SANITATION TOTAL	218,487.75	16,630.10	130,731.94	59.83	87,755.81
	ELECTRIC UTILITY TOTAL	1,324,788.23	98,593.89	799,883.64	60.38	524,904.59
	STORM SEWER TOTAL	230,323.06	8,808.35	71,862.22	31.20	158,460.84
	LIQUOR TOTAL	417,617.18	35,492.66	247,003.22	59.15	170,613.96
	EASTVIEW APARTMENTS TOTAL	199,525.87	5,452.45	141,898.18	71.12	57,627.69

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SELECT ACCOUNT TOTAL	.00	.00	4,500.98	.00	4,500.98-
	RESERVE TOTAL	159,038.00	.00	.00	.00	159,038.00
	EXPENSES BY FUND SUMMARY	6,622,680.94	440,833.40	3,998,481.68	60.38	2,624,199.26

Cash and Investment Balances
Date: AUGUST 31, 2018

Fund	Acct No.	Cash Balance	Acct No.	KleinBank MM	Acct No.	First Empire	Acct Number	Cetera	
General Fund	101-10100	$ 255,530.22	101-10107	$ 408,870.20	101-10111	$ 101,000.00	101-10112	$ -	$ 765,400.42
Ambulance Fund	201-10100	$ (95,531.95)	201-10107	$ -	201-10111	$ -	201-10112	$ 200,000.00	$ 104,468.05
EDA Fund	211-10100	$ (27,232.66)	211-10107	$ -	211-10111	$ -	211-10112	$ -	$ (27,232.66)
Sewer Sys replace	225-10100	$ 68,407.63	305-10107	$ -	305-10111	$ -	305-10112	$ -	$ 68,407.63
2009 GO Temp. Imp.	308-10100	$ 2,186.50	308-10107	$ -	308-10111	$ -	308-10112	$ -	$ 2,186.50
Inf. Replace. DS	350-10100	$ 27,289.35	350-10107	$ -	350-10111	$ -	350-10112	$ -	$ 27,289.35
2015 GO Refunding	351-10100	$ 38,244.16	351-10107	$ -	351-10111	$ -	351-10112	$ -	$ 38,244.16
2016 GO Ref/Wt Rev	353-10100	$ (108,859.10)	353-10107	$ -	353-10111	$ -	353-10112	$ -	$ (108,859.10)
Water Fund	601-10100	$ 275,148.08	601-10107	$ -	601-10111	$ 99,000.00	601-10112	$ -	$ 374,148.08
Sewer Fund	602-10100	$ (7,718.71)	602-10107	$ -	602-10111	$ 400,000.00	602-10112	$ -	$ 392,281.29
Sanitation Fund	603-10100	$ 123,227.48	603-10107	$ -	603-10111	$ -	603-10112	$ -	$ 123,227.48
Electric Fund	604-10100	$ 512,339.39	604-10107	$ -	604-10111	$ 1,800,000.00	604-10112	$ -	$ 2,312,339.39
Storm Sewer Fund	605-10100	$ 178,422.82	605-10107	$ -	605-10111	$ -	605-10112	$ -	$ 178,422.82
Liquor Fund	609-10100	$ 81,886.63	609-10107	$ -	609-10111	$ -	609-10112	$ -	$ 81,886.63
Eastview Fund	614-10100	$ 51,770.91	614-10107	$ -	614-10111	$ 100,000.00	614-10112	$ -	$ 151,770.91
Reserve Fund	851-10100	$ 180,108.26	851-10107	$ -	851-10111	$ -	851-10112	$ 413,000.00	$ 593,108.26
		$ 1,555,219.01		$ 408,870.20		$ 2,500,000.00		$ 613,000.00	$ 5,077,089.21
SCDP Rev Loan	202-10103	$ 19,374.09		$ -		$ -		$ -	$ 19,374.09
SCDP Grant Admin	205-10104	$ 0.95		$ -		$ -		$ -	$ 0.95
EDA Rev Loan Fund	212-10105	$ 49,171.23		$ -		$ -		$ -	$ 49,171.23
EDA Dwn Pay Fund	213-10105	$ 0.68		$ -		$ -		$ -	$ 0.68
Select Account	850-10102	CLOSED		$ -		$ -		$ -	0.00
Grand Total Cash and Investments		$ 1,623,765.96							$ 5,145,636.16

AUGUST 2018 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Initial Inspection Complete	409	8TH AVE	Junk Vehicle/Blight	8/31/2018 2:49:39 PM	lyndon.worden@gmail.com	8/31/2018 4:02:39 PM	lyndon.worden@gmail.com		citizen complaint, to include Blight issues, spoke with resident, states they are fixing the house up
Complete	2355	241ST AVE	Cleaning	8/29/2018 3:37:37 PM	Dennis.Vonderharr	8/29/2018 3:37:38 PM	Dennis.Vonderharr	(2) clairifiers & contact/sludge storage bldg.	8-29-18 used jetting machine to wash down inside of clairifiers & contact/sludge storage bldg. Dean & Dennis
Complete		Hywy 40 W. & Hywy 75	Maintenance	8/29/2018 3:30:20 PM	Dennis.Vonderharr	8/29/2018 3:30:21 PM	Dennis.Vonderharr	jetting maintenance	8-29-18 Jetted sewer south from manhole at Hywy 40 & 75 Entered 320 ft. jetted back north to clean section of sewer to manhole. Dean & Dennis
Complete	6th	Ave. S. & Fairgrounds	Maintenance	8/29/2018 3:22:49 PM	Dennis.Vonderharr	8/29/2018 3:22:50 PM	Dennis.Vonderharr	preventive maintenance jetting	8-29-18 jetted sewer from manhole at 6th. Ave. S. to manhole by Faith Church stand. Done yearly for upcoming county fair. Dean & Dennis
Notice Sent	204	3RD ST	Junk Vehicle/Blight	8/27/2018 3:59:21 PM	lyndon.worden@gmail.com	8/31/2018 10:47:15 AM	Angie.Amland	Scott Schulke. Parking & Blight Notice sent 8-31-18. Recheck 9-7-18.	expired vehicle and junk by garage
Notice Sent	617	7TH AVE	Junk Vehicle/Blight	8/27/2018 2:23:46 PM	lyndon.worden@gmail.com	8/31/2018 11:00:25 AM	Angie.Amland	Misty Hansen. Parking Notice sent 8-31-18 to tenant & landlord. Recheck 9-7-18.	three vehicles in back yard expired
Notice Sent	706	7TH AVE	High Grass	8/27/2018 2:13:40 PM	lyndon.worden@gmail.com	8/31/2018 11:04:28 AM	Angie.Amland	Alan Winters. Grass & Blight Notice sent 8-31-18 to tenant and landlord. Recheck 9-7-18.	high grass and junk
Notice Sent	813	5TH AVE	Junk Vehicle/Blight	8/27/2018 1:06:49 PM	lyndon.worden@gmail.com	8/31/2018 11:05:42 AM	Angie.Amland	James Strand. Parking Notice sent 8-31-18. Recheck 9-7-18.	expired vehicle in back yard
Notice Sent	111	2ND AVE	Junk Vehicle/Blight	8/27/2018 12:54:37 PM	lyndon.worden@gmail.com	8/31/2018 11:08:01 AM	Angie.Amland	Brian Petermann. Parking & Blight Notice sent 8-31-18. Recheck 9-7-18.	junk in front yard, expired vehicle in back yard
Notice Sent	204	2ND ST	Junk Vehicle/Blight	8/27/2018 12:47:27 PM	lyndon.worden@gmail.com	8/31/2018 11:10:06 AM	Angie.Amland	William Barnett. Parking & Grass Notice sent 8-31-18. Recheck 9-7-18.	junk vehicle
Notice Sent	121	3RD ST E	Junk Vehicle/Blight	8/27/2018 12:32:16 PM	lyndon.worden@gmail.com	8/31/2018 11:13:08 AM	Angie.Amland	Rhonda Duffy. Parking Notice sent 8-31-18 to tenant and landlord. Recheck 9-7-18.	expired vehicle
Notice Sent	218	Western Ave	Junk Vehicle/Blight	8/27/2018 12:24:39 PM	lyndon.worden@gmail.com	8/31/2018 11:19:53 AM	Angie.Amland	Dennis Jerpseth. Parking, Grass & Blight Notice sent 8-31-18. Recheck 9-7-18.	two expired junk vehicles

Notice Sent	302	5TH ST E	Junk Vehicle/Blight	8/27/2018 12:13:26 PM	lyndon.worden@gmail.com	8/31/2018 11:24:39 AM	Angie.Amland	Nick Stewert. Parking, Grass & Blight Notice sent to tenant and landlord 8-31-18. Recheck 9-7-18.	high grass, two vehicles expired registration, trailer on street with current tabs plugged into house
Notice Sent	315	EASTERN AVE	Junk Vehicle/Blight	8/27/2018 11:57:55 AM	lyndon.worden@gmail.com	8/31/2018 11:33:35 AM	Angie.Amland	Bergerson Bros. Parking & Blight Notice sent 8-31-18. Recheck 9-7-18.	equipment/junk storage old dump truck expired registration
Notice Sent	104	9TH AVE S	Junk Vehicle/Blight	8/24/2018 12:22:16 PM	Angie.Amland	8/31/2018 3:30:18 PM	Angie.Amland	Curtis Colburn. Parking and Blight Letter sent 8/24/18. Recheck by noon 8/31. Parking Fine for $100 sent due 9-7-18.	Parking violations, Blight, still wood pile in front yard. One vehicle moved to approved surface but has expired registration, 2nd vehicle now parked on sw side of house, non approved surface, some remaining garbage in front yard. New photos taken 8/31/18
Notice Sent	719	5TH AVE	Junk Vehicle/Blight	8/24/2018 10:24:30 AM	lyndon.worden@gmail.com	8/31/2018 3:31:13 PM	Angie.Amland	Ian Tjaden. Parking and Blight Letter sent 8/24/18. Recheck by noon 8/31. Val gave til 9-30-18 for his properties.	large wood pile, junk equipment/ vehicles in yard, expired restration, 8/31/18, no significant change in property conditions
Notice Sent	414	7TH AVE	Junk Vehicle/Blight	8/24/2018 10:11:26 AM	lyndon.worden@gmail.com	8/31/2018 3:31:27 PM	Angie.Amland	Ian Tjaden. Blight Letter sent 8/24/18. Recheck by noon 8/31.Val gave til 9-30-18 for his properties.	No siding on house, back yard cluttered 8/27/18 intent to install siding has been replacing windows and doors during this time. Extent check to 9/30/18. VLH, no significant change as of 8/31/18
Complete	616	8TH ST	Mowing	8/23/2018 12:18:19 PM	alex.geerdes@ci.madison.mn.us	8/23/2018 12:18:20 PM	alex.geerdes@ci.madison.mn.us		
Complete	616	8TH ST	Repairs	8/23/2018 12:17:15 PM	alex.geerdes@ci.madison.mn.us	8/23/2018 12:17:16 PM	alex.geerdes@ci.madison.mn.us		
Complete	616	8TH ST	Repairs	8/23/2018 12:15:26 PM	alex.geerdes@ci.madison.mn.us	8/23/2018 12:15:27 PM	alex.geerdes@ci.madison.mn.us		
Complete	531	8TH ST	Streets - Other	8/23/2018 12:13:54 PM	alex.geerdes@ci.madison.mn.us	8/23/2018 12:13:55 PM	alex.geerdes@ci.madison.mn.us		
Complete	521	1ST AVE	Street Light Out - Electric	8/22/2018 3:24:38 PM	linedept	8/22/2018 3:24:39 PM	linedept		Replaced 150hps with LED
Complete	104	10TH ST	Tree Trimming	8/22/2018 3:01:44 PM	linedept	8/22/2018 3:01:45 PM	linedept		Trimming trees out of lines
Complete	604	2ND AVE	Street Light Out - Electric	8/22/2018 2:59:12 PM	linedept	8/22/2018 2:59:13 PM	linedept		Replaced 150hps with LED

Complete	311	3RD AVE	High Grass	8/20/2018 3:04:50 PM	lyndon.worden@gmail.com	8/31/2018 11:42:09 AM	Angie.Amland	Holly Qualls. Notice sent 8/22/18. Recheck 8/29/18 by noon.	High grass 8/29/18, grass mowed
Complete	413	3RD ST	High Grass	8/17/2018 2:12:00 PM	lyndon.worden@gmail.com	8/31/2018 11:44:30 AM	Angie.Amland	David Hullinger. Notice sent 8/22/18. Recheck 8/29/18 by noon.	weeds on boulevard extending over public sidewalk 8/29/18, vegetation removed from blocking sidewalk
Complete	1016	4TH AVE	High Grass	8/17/2018 10:15:16 AM	lyndon.worden@gmail.com	8/31/2018 11:47:25 AM	Angie.Amland	Jerome Swenson. Notice sent 8/22/18. Recheck 8/29/18 by noon.	tall grass, front and back 8/29/18. Grass mowed
Notice Sent	409	8TH AVE	Junk Vehicle/Blight	8/16/2018 12:44:29 PM	lyndon.worden@gmail.com	8/31/2018 4:11:59 PM	Angie.Amland	Lynda Smith. Notice Sent 8/22/18. Recheck 8/29/18 by noon. 8/31/18, no change in vehicle status. Sent Parking Fine letter 8-31-18 due 9-7-18	bus in back yard with North Dakota plates with no license tabs, approved surface issue 8/31/18
Complete	201	6TH AVE	High Grass	8/16/2018 12:14:02 PM	lyndon.worden@gmail.com	8/31/2018 11:48:50 AM	Angie.Amland	Collin Bender. Notice sent 8/22/18. Recheck 8/29/18 by noon.	tall weeds in back of store, weeds were given a partial spray when business next to them was serviced 08/29/18, grass and weeds removed
Complete	2355	241ST AVE	Maintenance	8/15/2018 2:52:10 PM	Dennis.Vonderharr	8/15/2018 2:52:11 PM	Dennis.Vonderharr	weekly wasteing from clairifiers	8-15-18 wasted from clairifiers using R.A.S. pumps at a rate of 125 gpm for 6 hrs. 5 ft. added to small storage tank. level is 10.5 ft.
Complete	616	8TH ST	Sweeping	8/14/2018 9:18:27 AM	alex.geerdes@ci.madison.mn.us	8/14/2018 9:18:28 AM	alex.geerdes@ci.madison.mn.us		
Complete	322	1ST AVE	High Grass	8/13/2018 4:07:26 PM	lyndon.worden@gmail.com	8/31/2018 11:50:08 AM	Angie.Amland	Malia stopped by City Hall and we gave her verbal notice. She said she would take care of. Recheck 8/29/18.	tall weeds and some trees growing along side of house, grass looks recently mowed 08/29, Majority of weeds removed, talked with resident about trees growing next to house removal so not to cause foundation damage in the future
Complete	609	4TH AVE	High Grass	8/10/2018 9:23:49 AM	lyndon.worden@gmail.com	8/22/2018 3:10:25 PM	Angie.Amland	Janice Nelson. Notice sent. Recheck 8/17/18 by noon. 8/17/18 Completed.	High grass

Complete	202	5TH AVE	High Grass	8/9/2018 2:22:08 PM	lyndon.worden@gmail.com	8/31/2018 3:32:51 PM	Angie.Amland	Wayne Borstad. Notice sent. Recheck 8/17/18 by noon. New photos taken on 8/17/18. No progress seen since informal notice, included is picture of abandoned vehicle with expired plates. Sent to wrong address. S/B:212 5th Ave B&K Enterprises. New Notice sent 8/22. Recheck 8/29	tall weeds-Brad Nesvold gave us his phone number to call @ 320-226-0485 Weeds pulled and junk vehicle gone
Complete	1031	4TH AVE	Parking	8/8/2018 11:35:57 AM	Angie.Amland	8/22/2018 3:11:14 PM	Angie.Amland	Jeannie Buchmann. Notice Sent 8/8/18. Recheck 8/15/18 by noon. 8/16/18, out of date vehicles, remaining are in compliance.	Expired plates and unapproved parking. 8/17/18 Completed.
Complete	111	3RD AVE	Junk Vehicle/Blight	8/7/2018 12:35:40 PM	lyndon.worden@gmail.com	8/22/2018 3:11:34 PM	Angie.Amland	Deb Street. Notice Sent 8/8/18. Recheck 8/15/18 by noon.	garbage in front and back yards 8\16, .yard improved, spoke with resident
Notice Sent	515	6TH AVE	Junk Vehicle/Blight	8/7/2018 12:09:37 PM	lyndon.worden@gmail.com	8/31/2018 3:33:30 PM	Angie.Amland	Carol Unzen. Notice Sent 8/8/18. Recheck 8/15/18 by noon. Asked for extra time. Recheck 9-10-18.	vehicle with expired license tabs and parked on unapproved surface 8/29/18, vehicle moved to approved surface, registration exited January, 2017
Notice Sent	717	1ST AVE	Junk Vehicle/Blight	8/6/2018 3:00:49 PM	lyndon.worden@gmail.com	8/31/2018 11:56:34 AM	Angie.Amland	Bill Tollefson. Notice Sent 8/8/18. Recheck 8/15/18 by noon. No change. Sent fine letter 8/23/18. $250 Due 8/30/18. Val gave extension until 9/13/18.	Vehicles with expired license tabs and parked on unapproved surface,. 8/30/18, no change in vehicle status, yard has two vehicles, one motor camper, 1 pull camper on open yard, property also parks an up to date pick up an additional pull camper behind enclosed fense
Complete	723	5TH AVE	Junk Vehicle/Blight	8/6/2018 2:51:48 PM	lyndon.worden@gmail.com	8/22/2018 3:12:18 PM	Angie.Amland	Curtis Seefeld. Notice Sent 8/8/18. Recheck 8/15/18 by noon. 8/16/18, yard improved	garbage and excess material on property.
Complete	912	4TH AVE	Hazardous House	8/6/2018 1:21:30 PM	lyndon.worden@gmail.com	8/8/2018 12:44:35 PM	Angie.Amland		complaint of rats, this house is the owner of the 702 2nd Ave, owner also states that he has had Plunkets pesg control spray the house inside and out.
Complete	702	2ND AVE	Hazardous House	8/6/2018 1:04:32 PM	lyndon.worden@gmail.com	8/8/2018 12:45:01 PM	Angie.Amland		complaint of dead rats, inspection of outside house completed, spoke with residents, viewed rat traps in garage and around property, one rat was found in house, owner had attempted to seal holes to the house

Complete	0		Jetting	8/3/2018 2:20:42 PM	Dennis.Vonderharr	8/3/2018 2:20:43 PM	Dennis.Vonderharr	jetting sanitary sewers 8-3-18	jetted sewer from 6th St. south on Central Ave. to 3rd St. North from 2nd to 3rd St. on central Ave. extra sewer in blvd on Central Ave. between 3rd & 4th St east side.
Notice Sent	311	7TH AVE	Hazardous House	8/1/2018 2:14:22 PM	lyndon.worden@gmail.com	8/16/2018 12:55:39 PM	lyndon.worden@gmail.com		house open to stray animals Aug 2 - Letter sent. On Aug 13 council agenda. Mike requested to attend meeting. 8/16/ grass killer appears to be sprayed on front of property.
Notice Sent	315	7TH AVE	Hazardous House	8/1/2018 2:11:12 PM	lyndon.worden@gmail.com	8/8/2018 12:46:54 PM	Angie.Amland		unfinished house, cats living under house Aug 2 - Letter sent. On Aug 13 council agenda. Mike requested to attend.
Complete	0	Clint Bonn	Tree Trimming	8/1/2018 10:18:34 AM	linedept	8/1/2018 10:18:35 AM	linedept		Trimming trees out of lines.
Complete	518	3RD AVE	Junk Vehicle/Blight	7/24/2018 11:33:22 AM	lyndon.worden@gmail.com	8/2/2018 10:18:37 AM	kathy.weber	Darren Nelson and Justin Johnson. Notice sent 7/24/18. Recheck 7/31/18.	4 vehicles in back yard 8/1/18 Julia called. 2 unlicensed moved off property. 2 licensed moved to concrete slab.
Complete	722	6TH ST	Hazardous House	7/21/2018 2:00:24 PM	lyndon.worden@gmail.com	8/1/2018 1:16:31 PM	lyndon.worden@gmail.com	Carolyn Tummel. Notice sent 7/24. Recheck 7/31/18.	garbage in front yard Grbage remove 7-31-18
Complete	104	9TH AVE S	Junk Vehicle/Blight	7/21/2018 7:35:48 AM	lyndon.worden@gmail.com	8/1/2018 1:15:17 PM	lyndon.worden@gmail.com	Curtis Colburn. Notice sent 7/24. Recheck 7/31/18.	garbage in yard Garbage removed as of 7_31-18
Complete	716	6TH ST	Junk Vehicle/Blight	7/21/2018 7:26:57 AM	lyndon.worden@gmail.com	8/22/2018 3:13:46 PM	Angie.Amland	Angela Brown. Notice sent 7/24. Recheck 7/31/18. All cleaned except fridge that will get picked up. 8/16/18	garbages in yard, citizen complaint
Notice Sent	311	7TH AVE	Code Enforcement - Other	6/27/2018 11:28:06 AM	lyndon.worden@gmail.com	8/8/2018 12:46:20 PM	Angie.Amland		several stray cats and kittens, shelter allows direct access to house,
Complete	210	2ND ST	Code Enforcement - Other	11/2/2017 8:48:43 AM	Angie.Amland	8/22/2018 3:18:25 PM	Angie.Amland	Barking dog reported. Again on 1/8/18. Completed work item as no complaints for months received.	Owner will buy a bark collar for dog. 11/15/17 Another complaint about dog barking with collar on. Sent to city attorney and sheriff.

SECTION 00410 - BID FORM

2018 Watermain Improvements

City of Madison

ARTICLE 1 - BID RECIPIENT

1.01 This Bid is submitted electronically to the City Engineer, Phillip Deschepper at Phillip.DeSchepper@bolton-menk.com.

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 - BIDDER'S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Advertisement or Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 61 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 - BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

Addendum No.	Addendum Date
_____	_____
_____	_____
_____	_____

B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost,

progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.

F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.

G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.

H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.

I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.

J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

ARTICLE 4 - BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;

B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;

C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and

D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;

2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the e execution of the Contract.

ARTICLE 5 - BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

A. Bidder will complete the work in accordance with the Contract Documents at the prices shown in the attached Bidding Schedule.

B. Unit Prices have been computed in accordance with Paragraph 13.03.B of Section 00700 "General Conditions" of this Project Manual.

C. Bidder acknowledges that estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids. Final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 6 - TIME OF COMPLETION

6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7 - ATTACHMENTS TO THIS BID

7.01 The following documents are submitted with and made a condition of this Bid:

A. Required Bid security (Section 00430 – Bid Bond)

ARTICLE 8 - DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

QUOTING SCHEDULE

2018 WATERMAIN IMPROVEMENTS
CITY OF MADISON
BMI PROJECT NO.: W14.115966

BIDDER agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices:
NOTE: BIDS shall include sales tax and all applicable taxes and fees.
BIDDER must fill in unit prices in numerals, make extension for each item, and total.
CY (LV) = Cubic Yards, Loose Volume
CY (CV) = Cubic Yards, Compacted Volume (Measured in Place)
(P)=Planned Quantity Basis of Measurement

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1	LUMP SUM	25,000.00	25,000.00
2	CONNECT TO EXISTING WATERMAIN	4	EACH	3102.00	12,408.00
3	8" GATE VALVE AND BOX	3	EACH	3453.81	10361.43
4	1.5" CORPORATION STOP W/SADDLE	1	EACH	1028.43	1028.43
5	1" CORPORATION STOP W/SADDLE	1	EACH	913.53	913.53
6	1" CURB STOP & BOX	1	EACH	939.16	939.16
7	8.5' BURY HYDRANT	1	EACH	5432.07	5432.07
8	6" GATE VALVE AND BOX	1	EACH	3111.59	3111.59
9	8" PVC WATERMAIN (TRENCHLESS)	1,537	LF	47.50	73007.50
10	6" PVC WATERMAIN	26	LF	33.32	866.32
11	1" WATER SERVICE PIPE	5	LF	30.06	150.30
12	1.5" WATER SERVICE PIPE	5	LF	31.14	155.70
13	WATERMAIN FITTINGS	456	LB	13.56	6183.36
14	BITUMINOUS REMOVAL	42	SQ YD	3.10	130.20
15	BITUMINOUS PATCH (1)	42	SQ YD	(1)	(1)
16	AGGREGATE SURFACING (1)	260	TON	(1)	(1)
17	INLET PROTECTION	2	EACH	150.00	300.00
18	TURF RESTORATION	1	LUMP SUM	3000.00	3000.00
19	TRAFFIC CONTROL	1	LUMP SUM	2000.00	2000.00

TOTAL QUOTE: $ 144,987.59

(1) TO BE COMPLETED BY CITY

ARTICLE 9 - BID SUBMITTAL

BIDDER:

GM Contracting Inc.

By:
[Signature] Sue Parazin

[Printed name] Sue Parazin

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:
[Signature] Joel Darge

[Printed name] Joel Darge

Title: Controller

Submittal Date: 9-7-18

Address for giving notices:

19810 515th Ave
Lake Crystal MN 56055

Telephone Number: 507-726-6433

Fax Number: 507-726-6399

Contact Name and e-mail address: Mike Urban
projectquotes@gmcontractinginc.com

Bidder's License No.:

(where applicable)

NOTE TO USER: Use in those states or other jurisdictions where applicable or required.

BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER *(Name and Address)*:

GM Contracting, Inc.
Box 736
Lake Crystal, MN 56055

SURETY *(Name, and Address of Principal Place of Business)*:

Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

OWNER *(Name and Address)*:

City of Madison
404 6th Avenue
Madison, MN 56256

BID

Bid Due Date: **September 07, 2018**

Description *(Project Name— Include Location)*: **2018 Watermain Improvements**

BOND

Bond Number: **Bid Bond**

Date: **September 07, 2018**

Penal sum **Five Percent (5%) of Total Amount Bid** (Words) $ **5%** (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER	**SURETY**
GM Contracting, Inc. (Seal)	**Travelers Casualty and Surety Company of America** (Seal)
Bidder's Name and Corporate Seal	Surety's Name and Corporate Seal
By: Scott Farazin	By: Melinda C. Blodgett
Signature	Signature (Attach Power of Attorney)
Scott Farazin	**Melinda C. Blodgett**
Print Name	Print Name
President	**Attorney-in-Fact**
Title	Title
Attest: Jodi Dana	Attest:
Signature	Signature
Title Controller	**Surety Account Representative** Title

Note: Addresses are to be used for giving any required notice.
Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.

2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.

3. This obligation shall be null and void if:

3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or

3.2 All Bids are rejected by Owner, or

3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).

4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.

5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.

6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.

7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.

8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.

9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.

10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.

11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

CORPORATE ACKNOWLEDGMENT

State of **Minnesota**)
) ss
County of **Blue Earth**)

On this **7th** day of **September** **2018**, before me appeared Sue Harazin, to me personally known, who, being by me duly sworn, did say that he/she is the President of **GM Contracting, Inc.**, a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was executed in behalf of said corporation by authority of its Board of Directors, and that said Sue Harazin acknowledged said instrument to be the free act and deed of said corporation.

JOEL W. DARGE
Notary Public-Minnesota
My Commission Expires Jan 31, 2020

Joel W. Darge

Notary Public Nicollet County, MN
My commission expires 1-31-2020

SURETY ACKNOWLEDGMENT

State of **Minnesota**)
) ss
County of **Hennepin**)

On this **7th** day of **September** **2018**, before me appeared **Melinda C. Blodgett**, to me personally know, who being by me duly sworn, did say that (s)he is the Attorney-in-Fact of **Travelers Casualty and Surety Company of America**, a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation and that said instrument was executed in behalf of said corporation by authority of its Board of Directors; and that said **Melinda C. Blodgett** acknowledged said instrument to be the free act and deed of said corporation.

HANNA ROSE LARSON
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2022

Notary Public Hennepin County, Minnesota
My commission expires 1/31/2022

TRAVELERS	Travelers Casualty and Surety Company of America Travelers Casualty and Surety Company St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Melinda C. Blodgett** of **MINNEAPOLIS Minnesota**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **3rd** day of **February, 2017.**

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **3rd** day of **February, 2017**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2021**

_____
Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **7th** day of **September**, **2018**

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.

ARTICLE 9 - BID SUBMITTAL

BIDDER:

TE Underground LLC

By:
[Signature]

[Printed name] Anthony Dybdahl

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:
[Signature] Michele Peterson

[Printed name] Michele Peterson

Title: Office Manager

Submittal Date: 9-7-18

Address for giving notices:

293 N Tyler St
Tyler MN 56178

Telephone Number: 507-247-5819

Fax Number: 507-247-5805

Contact Name and e-mail address: Tony Dybdahl
tonyteunderground@live.com

Bidder's License No.:

(where applicable)

NOTE TO USER: Use in those states or other jurisdictions where applicable or required.

QUOTING SCHEDULE

2018 WATERMAIN IMPROVEMENTS
CITY OF MADISON
BMI PROJECT NO.: W14.115966

BIDDER agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices
NOTE: BIDS shall include sales tax and all applicable taxes and fees.
BIDDER must fill in unit prices in numerals, make extensions for each item, and total
CY (LV) = Cubic Yards, Loose Volume
CY (CV) = Cubic Yards, Compacted Volume (Measured in Place)
(P)=Planned Quantity Basis of Measurement

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1	LUMP SUM	7500.00	7500.00
2	CONNECT TO EXISTING WATERMAIN	4	EACH	2200.00	8800.00
3	8" GATE VALVE AND BOX	3	EACH	4250.00	12750.00
4	1.5" CORPORATION STOP W/SADDLE	1	EACH	1027.13	1027.13
5	1" CORPORATION STOP W/SADDLE	1	EACH	880.00	888.00
6	1" CURB STOP & BOX	1	EACH	800.00	800.00
7	8.5' BURY HYDRANT	1	EACH	4561.00	4561.00
8	6" GATE VALVE AND BOX	1	EACH	2100.00	2100.00
9	8" PVC WATERMAIN (TRENCHLESS)	1,537	LF	46.00	70702.00
10	6" PVC WATERMAIN	26	LF	30.00	780.00
11	1" WATER SERVICE PIPE	5	LF	30.00	150.00
12	1.5" WATER SERVICE PIPE	5	LF	35.00	175.00
13	WATERMAIN FITTINGS	456	LB	16.00	7296.00
14	BITUMINOUS REMOVAL	42	SQ YD	30.00	1260.00
15	BITUMINOUS PATCH (1)	42	SQ YD	110.00(1)	4620 (1)
16	AGGREGATE SURFACING (1)	260	TON	15.00(1)	3900 (1)
17	INLET PROTECTION	2	EACH	500.00	1000.00
18	TURF RESTORATION	1	LUMP SUM	3000.00	3000.00
19	TRAFFIC CONTROL	1	LUMP SUM	1,500.00	1500.00
			TOTAL QUOTE:		$ 132801.13

(1) TO BE COMPLETED BY CITY

Madison Firefighters Relief Association Meeting
8/20/2018

The Madison Firefighters Relief Association met in a special session with President Brady Thomson presiding.

Roll call was taken from the Regular Session Meeting held just prior with 23 members present.

In following up from the Annual Meeting's discussion about increasing the pension from $1,000 per year to be more in-line with other surrounding fire departments; Brady Thomson and Gary Hansen met with the MFD's auditor and obtained additional information on this subject. Based on the solid financial position that the Relief Association is in and that no increases have been made in over 15 years, Scott Schake made the motion to increase the yearly retirement benefit from $1,000 per year to $1,500 per year pending City Council approval, seconded by Mitch Wellnitz, carried.

Being there was no further business to discuss a motion was made by Chris Hansen to adjourn meeting seconded by Kyle Zimmerman.

Don Tweet
Secretary

Called 9/4/18

10 yrs

Alpha Bat Specialists

Tiffany

Direct line: 507/469/6386

Good Afternoon,

As requested here is a description of the type of materials we will be using and where for the property at 506 W 6th St. in Madison, Minnesota. The quote for bat removal and bat proofing will be $6,000 tax not included. This is based upon the structure type, material, and size.

Our technician will start on the front of the property. He will begin by sealing any bat access points along the roof line using either 100% Grade A clear silicone, galvanized steel, or ¼' hardware cloth and installing our custom-made exclusion devices where needed. The materials we use to seal the property will not affect the look of the structure. It will be discrete and preserve the presentation of the structure. He will inspect the entire face of the property and continue to seal any bat access points with 100% Grade A clear silicone, galvanized steel, ¼" hardware cloth and install our custom-made exclusion devices where needed. Our custom-made exclusion devices are a one-way valve device that allows bats to exit the property safely and unharmed, but they are not able to re-enter through this device. Once finished with the front of the property, the technicians will continue this sealing on all areas with the clear silicone, galvanized steel, or ¼" hardware cloth and installing our custom-made exclusion devices.

When we perform bat proofing and bat removal, we service the entire structure. It's crucial that all entrance areas are sealed, and exclusion devices are installed for the bat removal and proofing to be complete and effective. Entrance areas will be sealed with 100% Grade A clear silicone, galvanized steel, or ¼" hardware cloth and have our custom-made exclusion devices installed.

If a lift is needed to fix the structure, the price of the lift rental will be added to the cost of the service. (ONLY if a lift is needed)

- A lift will be needed to bat proof this structure and is figured into the pricing.

10-year warranty on this structure.

After 30 days, the structure should be bat free.

To remove the custom-made exclusion devices and seal the areas (with 100% Grade A clear silicone, galvanized steel, or ¼' hardware cloth) there is a $250 service charge.

If you have any questions or concerns, please call our office.

Thank You,

Tiffany

Alpha Bat Specialists

CITY OF MADISON, MINNESOTA
RESOLUTION 18-14-02

(Recreational – Jacobson Park Wayside Rest)

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION ESTABLISHING A FEE SCHEDULE PURSUANT TO §34.01 OF THE MADISON CODE OF ORDINANCES FOR THE YEAR 2018

WHEREAS, the City Council is interested in establishing a fee schedule pursuant to §34.01 of the Madison City Code of Ordinances for the year 2018, effective January 22, 2018.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following fee schedule for the year 2018 be adopted pursuant to §34.01 of the Madison City Code of Ordinances.

I.	LIQUOR LICENSES	Fee
A.	RETAIL LIQUOR LICENSE	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	500.00
	3. Annual Renewal	500.00
B.	WINE (RESTAURANT ONLY)	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	100.00
C.	TEMPORARY (1 or 3-day)	
	1. On Sale Liquor	50.00
	2. On Sale Beer	50.00
D.	ON-SALE BEER (3.2 or STRONG BEER)	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	50.00
E.	SPECIAL CLUB	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	100.00
F.	SET-UP	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00

	3. Annual Renewal	50.00
G.	OFF-SALE BEER	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	50.00
II.	GAMES OF SKILL	
	Pool Tables/Pinball/Video Games/Bingo	15.00
III.	OTHER	
	Special Use Permit	15.00
IV.	TATOO AND BODY PIERCING SERVICES	
	1. Initial Application	250.00
	2. Initial Investigation	100.00
	3. Annual Renewal	100.00
V.	ZONING PERMITS	
	Value $20,000 or Less	25.00
	Value Over $20,000	50.00
	Petition to Subdivide Plats:	
	Less than 5 Lots	50.00
	5-10 Lots	75.00
	More than 10 Lots	100.00
	Variance Application	100.00
	Conditional Use Permit	100.00
	Special Permit	100.00
	Rezoning Request	100.00
	Code Amendment	375.00
	Street/Alley Vacation	75.00
	Annexation Request	250.00 (plus State of MN fees)
VI.	DOGS & CHICKENS	
	Dog License -Neutered Male and Spayed Female (Calendar Year)	N/C
	Dog License - Unspayed Female & Unneutered Male (Calendar Year)	N/C
	Chicken Permit – Initial Application	50.00
	Chicken Permit – Renewal Application	25.00
VII.	UTILITY & SERVICE CHARGES	
	Street Digging Permit	100.00*
		*Plus Any Extra Costs for Street Repair

Water & Sewer Connection - Simultaneous		100.00

Equipment Rent (Per Hour) – *Does not include labor unless specified

Mowing includes *Labor	(minimum charge)	60.00
Snow Shoveling includes *Labor	(minimum charge)	60.00
Sweeper		50.00
Loader/Blower		100.00
Truck		40.00
Tractor Mower		50.00
Grader		60.00
Cat Loader		75.00
Aerial Truck		75.00
Sewer Machine		50.00
*Labor of City Employee operating equipment – per employee per hour		20.00

Labor & Materials/Supplies (Per hour or quantity)

Labor (Per Hour)	(minimum charge)	50.00
Gravel (Per Yard)		8.00
Water (Per 100 Gallons - Hard)		0.25
Water (Per 100 Gallons - Processed)		1.00
Reclaimed Granite (Per Yard)		15.00
Reclaimed Pea Rock (Per Yard)		4.00
Salt & Sand (Per Yard)		12.00
Vehicle storage fee (Wastewater Plant)		10.00/day

VIII. ADMINISTRATIVE CHARGES

Maps	5.00
Copies (Per Page)	0.25
Fax Machine (Per Page)	1.50
Service Charge - Returned Checks	25.00
Assessment Search Fee	10.00
Copies of Audit Report (postage additional)	10.00
Peddler/Transient Merchant Permit	35.00

IX. CITY HALL FACILITIES *$35 Extra charge for clean up

Madison Room	Basic Charge	25.00
	w/Set Up	35.00
Auditorium	Basic Charge	35.00
	w/Set Up	45.00
Basement	Basic Charge	35.00
	w/Set Up	45.00

X. RECREATIONAL

Jacobson Park Wayside Rest ("rest area")	Nightly:	20.00
	Weekly:	100.00
Recreation Field Damage Deposit		100.00
ATV Permit (per lifetime of vehicle)		25.00
Golf Cart Permit (per lifetime of vehicle)		25.00

Picnic Tables – rentals for non-city facilities (per table per day)	10.00
Memorial Bench	1,020.00
Memorial Bench Concrete Slab	105.00

XI. ELECTIONS

Filing Fee	2.00
	*If petition filed, no charge

XII. CODE ENFORCEMENT

Parking Tickets	50.00
Snow Removal Violation	50.00
Dog/Cat Pound Boarding Fee	20.00/day
Impound Release Fee	25.00
Running at Large Fine	50.00
Vehicle storage fee (impoundment)	10.00/day
Sanitary Discharge exception Permit (November 15 – April 15)	N/C
Sanitary Discharge fine	50.00

XIII. SWIMMING POOL

General Admission	3.00-3.50
Season Pass - individual	75.00
Season Pass - family	125.00
Lessons (depends on swimmers level)	25.00-30.00
Private Lessons	50.00
Pool Rental	200.00

XIV. AMBULANCE DEPARTMENT

Base Fee	850.00
Mileage per loaded mile	16.00
Transport Flight Crew to Airport	850.00
Helicopter Assist	100.00
Lift Assist	100.00
Standby	
Races (Per Hour)	50.00
School Events (Per Hour)	50.00
Hospital (Per Hour)	50.00

Medications

IV Start Kit	100.00
Narcan	75.00
Epi-Pen	350.00
Epi-Pen JR	300.00
Glucose	10.00
Glucagon	325.00
Albuterol Inhaler	50.00
Albuterol Nebulizer	25.00
Nitroglycerin	10.00
Aspirin	5.00

Services

Lucas Compression Device	50.00
Res Q Pod	125.00
Ambu Bag	35.00
CPR Mask	15.00
Oral or Nasal Airway	10.00
Defib Pads (Heart Start)	75.00
Defib Pads (Zoll)	125.00
Suction	30.00
Combi-Tube/King Airway	75.00
12 Lead EKG	50.00
4 Lead EKG	20.00
C-Collar	25.00
Back Board	20.00
KED Board	20.00
Stair Chair	20.00
Body Splint	20.00
Pro Splint	10.00
Blood Sugar Test	25.00
Burn Sheet	20.00
OB Kit	40.00
Cold Pack	5.00
Sterile Water	5.00
Dressings/Bandages	5.00
Coban Wrap	8.00

XV. PRAIRIE ARTS CENTER

Facility Rental

(Weekly)	120.00
(Daily)	40.00

XVI. MILEAGE

Rate Reimbursement per mile (As established by resolution/ordinance)	IRS Rate

XVII. FIRE DEPARTMENT

First Hour	1000.00
Every Additional Hour	150.00
Materials	Determined as needed
Standby	
Races (Per Hour)	40.00

Upon the vote taken thereon, the following voted:

For: Volk, Thole, Meyer, Zahrbock, and Conroy
Against: None
Absent: None

Whereupon said Resolution No. 18-14-02 was declared duly passed and adopted this 10th day of September, 2018.

_____
Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

CITY OF MADISON, MINNESOTA
RESOLUTION 18-27

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION FOR REVISION TO
CITY OF MADISON PERSONNEL POLICY MANUAL
ADOPTED APRIL 13, 2015

WHEREAS, a Personnel Policy Manual for the City of Madison, Minnesota, was updated and approved in April, 2015, and Section 7 "Vacation leave" Subd. 1 currently provides for forty (40) hours of vacation available to a regular, full-time employee upon completion of a full year of employment, with a pro-ration of 50% for permanent part-time employees working twenty or more hours per week, and

WHEREAS, the City Council acknowledges the advantages of employee benefits; including but not limited to new employee enticement, employee morale, improved retention, and supportive work environment; and

WHEREAS, the City Council wishes to revise Section 7 of the City of Madison Personnel Policy Manual to provide for accrual of vacation time at five (5) hours per month from hire date to completion of the first year of service for regular full-time employees, with a pro-ration of 50% for permanent part-time employees working twenty or more hours per week; and

WHEREAS, vacation leave may be used as it is earned, subject to the approval by the employee's supervisor, upon successful completion of six (6) months' probationary period, per Section 4 of said policy manual.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota hereby revises the City of Madison Personnel Policy Manual to provide for vacation accrual at start of employment as detailed above. This revision will be effective retroactive for all regular, full-time and permanent part-time employees hired after January 1, 2017.

Upon vote taken thereon, the following voted

For:
Against:
Absent:

Whereupon said Resolution No. 18-27 was declared duly passed and adopted this 10th day of September, 2018.

_____	ATTEST:	_____
Greg Thole		Kathleen Weber
Mayor		City Clerk

CITY OF MADISON, MINNESOTA
RESOLUTION 18-28

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

ELECTION JUDGE AND ALTERNATE
ELECTION JUDGE APPOINTMENTS

WHEREAS, A General Election will be held in the City of Madison, Minnesota on Tuesday, November 6, 2018, and

WHEREAS, the City Council is establishing the Election Judge and Alternate Election Judge Appointments in compliance with the requirements of the applicable Minnesota Statutes 204B.21, Subd. 2.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota is establishing the Election Judge and Alternate Election Judge Appointments in compliance with Minnesota Statute 204B.21, Subd. 2 effective for the November 6, 2018, General Election at a wage of $10.00 per hour. (Note: Judge with an asterisk (*) is designated as Head Judge and will be compensated at a wage of $10.50 per hour; Judges with double asterisk (**) are excluded from the hourly rate and receive compensation under different schedules):

Election Judge Appointments

Carol Hanson	Cheryl Heimerl
Bernice Josephson*	Deb Koester
Delores Michaelson	Cynthia Albrecht
Judie Rosendahl	Sharon Redepenning
Cindy Heinrich	Denise Connor
Kathleen Weber**	

Upon vote taken thereon, the following voted

For:
Against:
Absent:

Whereupon said Resolution No. 18-28 was declared duly passed and adopted this 10th day of September, 2018.

_____
Greg Thole
Mayor

ATTEST: _____
Kathleen Weber
City Clerk

CITY OF MADISON, MINNESOTA
RESOLUTION 18-29

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION ADOPTING THE ELECTRIC DEPARTMENT"ON-CALL" WAGE/BENEFITS FOR 2018 & BEYOND

WHEREAS, the City Council desires to amend the wage/benefits for the City Line Supervisor and Line Worker authorizing "On-Call"; and,

WHEREAS, the City Council is interested in amending the established wage and benefits for the position in accordance with Minnesota Statutes and the City of Madison Personnel Policies.

NOW, THEREFORE BE IT RESOLVED, that the City Council is amending the wage/benefits for the positions of Line Supervisor and Line Worker effective the first pay date in October 2018 and continuing thereafter in accordance with this resolution and City Policies.

BE IT FURTHER RESOLVED, that the City Council of Madison, Lac Qui Parle County, Minnesota is establishing that the Electric Line Supervisor and Line Worker shall receive the following supplemental benefits as "On-Call" Pay where the employee is required by the Employer to perform standby duties and will be paid "on-call" time for 7 days coverage at their current hourly rate for 12 hours effective the first pay date in October 2018 and beyond. It is the employee's responsibility to clearly indicate on-call on their time sheet.

Upon vote taken thereon, the following voted:

For:

Against:

Whereupon said Resolution No. 18-29 was declared duly passed and adopted this 10th day of September, 2018.

_____ Attest: _____
Greg Thole — Kathleen Weber
Mayor — City Clerk

AMENDMENT 01
FY18 - 20 Madison Public Art Technical Assistance
Between

UPPER MINNESOTA VALLEY REGIONAL DEVELOPMENT COMMISSION
AND THE
CITY OF MADISON

FY18 - 20 Madison Public Art Technical Assistance

Changes bolded

AMEND **SECTION I. DESCRIPTION OF UMVRDC SERVICES**

The UMVRDC hereby agrees to:

A. Meeting and Facilitation
   a. 3 meetings X 6 hours X 75/hour + $150 Incidentals = $1,350 + $150 Incidentals
B. Planning Grant writing
   a. It is expected that committee members will supply writing for parts of the grant.
   b. 20 hrs X $75/hour = $1,500
C. Project Grant writing
   a. It is expected that committee members will supply writing for parts of the grant.
   b. 32 hrs X $75/hour = $2,400
   c. $100 for incidentals
D. Planning Grant Implementation
   a. Create the Request for Qualifications (RFQ) based on the budget for the project (sample attached)
   b. Distribute the RFQ
   c. Develop a process for the committee to review the RFQ with a scoring process, and choose 3 artists to develop a design, proposal and budget.
   d. Develop contracts between the city and artists.
   e. Work with the artists as they complete the proposal.
   f. Set up interviews with the artists, and facilitate the process of choosing one artists.
   g. $2,500 for Section 1-D.

AMEND SECTION IV. COMPENSATION FOR SERVICES

A. The CITY agrees to reimburse the UMVRDC for actual services as described under Section I ~~**at a rate of $75.00 per hour plus direct expenses with a total amount not to exceed $5,500**~~ **$8,000** unless mutually agreed upon by both parties in writing.

   The breakdown is as follows:
   a. Meeting Facilitation with incidentals: $1,500

b. Grant writing with incidentals: $4,000
c. Planning Grant Implementation: $2,500
d. Incidentals are estimated. Supplies and copies will be billed at actual cost. Mileage will be billed at federal reimbursement rate.

_____	_____
Executive Director Upper Minnesota Valley Regional Development Commission	Authorized Representative
	_____
	Authorized Representative's Title
DATE: _____	DATE: _____

PROJECT BUDGET FOR:	Light-based Public Art Project

Complete the budget form below, rounding to the nearest dollar. Detailed descriptions of your budget items are required. If needed, provide more explanation in the "Budget Narrative" question on the application. In-kind contributions should not be included in this budget, but may be documented elsew here in the application. Recipients of Operating Support from any funder cannot include any administrative overhead costs in this project budget. After completing this budget form, save and upload it into your online application.

CASH COST OF PROJECT

A. Salaries, Artist Fees, Contracts, & Honoraria Expenses	AMOUNT
Artist RFP $500 x 3	$1,500
Artist follow up : $500	$500
UMVRDC 30 hrs x $80	$2,400
	$0
Total Salaries/Fees/Contracts/Honoraria	**$4,400**
B. Supplies & Materials Expenses	**AMOUNT**
	$0
	$0
	$0
	$0
Total Supplies/Materials	**$0**
C. Transportation & Subsistence Expenses	**AMOUNT**
UMVRDC - Two trips to Madison 48 miles, * $.54/mil= $23x2.	$46
Reimburse three artists $100/artist for mileage expenses: $100x3	$300
	$0
	$0
Total Transportation/Subsistence	**$346**
D. Publicity (Ads, Printing, etc.) Expenses	**AMOUNT**
	$0
	$0
	$0
	$0
Total Publicity	**$0**
E. Rental Expenses	**AMOUNT**
	$0
	$0
	$0
	$0
Total Rental	**$0**
E. Other Expenses	**AMOUNT**
Forecast Public Art Technical Assistance	$200
	$0
	$0
Total Other Expenses	**$200**
TOTAL CASH COST	**$4,946**

CASH MATCH FOR PROJECT		
A. Income: Please indicate if funds are anticipated (A) or received (R)	**A/R**	**AMOUNT**
		$0
		$0
		$0
		$0
Total Other Income		**$0**
B. Organization cash budgeted for this project		**AMOUNT**
City of Madison		$2,446
Total cash match must be at least 20% of the total cash cost, or:		*$989*
TOTAL CASH MATCH		**$2,446**

AMOUNT REQUESTED FROM SMAC	
Art Legacy Planning request cannot exceed ***$3,957*** *(80% of Total Cash Cost) or* ***$2,500****, whichever is less*	
Amount Requested	$2,500
Amount requested should equal Total Cash Cost minus Total Cash Match:	*$2,500*
TOTAL GRANT REQUEST	**$2,500**

FY2019

Advanced Metering Infrastructure (AMI) Program

AMI enables two-way communications between the utility and the customer meter or other devices, which allows the utility to monitor the status of its distribution system in near real-time. AMI provides the backbone for many Smart Grid technologies that can enhance system performance and efficiency. It can also provide customers with tools to better manage their electrical usage and costs, and can enable technology options, such as solar generation and electric vehicles. MRES hosts the headend AMI software and provides the communications system, along with operational and IT support, and has negotiated discounts on the hardware.

The hosted CDR and AMI programs both use the same RF Mesh wireless communications network for additional savings.

UP CK #57001-57015

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				BANK 1 - KLEIN/UNITED PRAIRIE			
			3432	AMLAND, ANGIE			
083118	1	8/31/18	8/31/18	ADMIN-MILEAGE REIMB SWWC 114 MILES X .545/MILE	62.13	101 101-41320-331	1
				INVOICE TOTAL	62.13		
				VENDOR TOTAL	62.13		
			3494	CHESTER, CASEY			
083118	1	8/31/18	8/31/18	AMB-PT TIME WAGES-C CHESTER	170.00	201 201-44100-103	1
				INVOICE TOTAL	170.00		
				VENDOR TOTAL	170.00		
			510	CITY OF MADISON			
083118A	1	8/31/18	8/31/18	9TH STR LIFT PUMP-UTIL 8/18	19.95	602 602-49460-380	1
				INVOICE TOTAL	19.95		
083118AA	1	8/31/18	8/31/18	UNAPP STRM SEW-UTIL 8/18	103.63	101 101-49250-380	1
				INVOICE TOTAL	103.63		
083118B	1	8/31/18	8/31/18	AMB GARAGE-UTIL 8/18	127.99	201 201-44100-380	1
				INVOICE TOTAL	127.99		
083118BB	1	8/31/18	8/31/18	WWTP-UTIL 8/18	160.50	602 602-49450-380	1
				INVOICE TOTAL	160.50		
083118C	1	8/31/18	8/31/18	AVE OF FLAGS-UTIL 8/18	869.87	101 101-45200-380	1
				INVOICE TOTAL	869.87		
083118CC	1	8/31/18	8/31/18	WT TOWER-UTIL 8/18	32.48	601 601-49430-380	1
				INVOICE TOTAL	32.48		
083118D	1	8/31/18	8/31/18	BLOCK 48-UTIL 8/18	10.66	101 101-49250-380	1
				INVOICE TOTAL	10.66		
083118DD	1	8/31/18	8/31/18	WT-TREATMENT PLANT-UTIL 8/18	2,384.00	601 601-49400-380	1
				INVOICE TOTAL	2,384.00		
083118E	1	8/31/18	8/31/18	BLOCK 48-UTIL 8/18	10.66	101 101-49250-380	1
				INVOICE TOTAL	10.66		
083118EE	1	8/31/18	8/31/18	FIRE-W SUB-UTIL 8/18	32.30	604 604-49570-380	1
				INVOICE TOTAL	32.30		
083118F	1	8/31/18	8/31/18	BLOCK 48-UTIL 8/31	12.31	101 101-49250-380	1
				INVOICE TOTAL	12.31		
083118G	1	8/31/18	8/31/18	CTY GARAGE-UTIL 8/18	28.26	101 101-43100-380	1
				INVOICE TOTAL	28.26		
083118H	1	8/31/18	8/31/18	CTY HALL-UTIL 8/18	897.00	101 101-41940-380	1
				INVOICE TOTAL	897.00		

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT		CK SQ
083118I	1	8/31/18	8/31/18	FAIRWAY LIFT PUMP-UTIL 8/18	47.11	602	602-49460-380	1
				INVOICE TOTAL	47.11			
083118J	1	8/31/18	8/31/18	FIRE HALL-UTIL 8/18	188.13	101	101-42200-380	1
				INVOICE TOTAL	188.13			
083118K	1	8/31/18	8/31/18	FIRE HYDRANTS-UTIL 8/18	269.00	101	101-42200-380	1
				INVOICE TOTAL	269.00			
083118L	1	8/31/18	8/31/18	GRAND THEATRE-UTIL 8/18	10.66	101	101-45200-380	1
				INVOICE TOTAL	10.66			
083118M	1	8/31/18	8/31/18	HWY 40 DET POND-UTIL 8/18	11.00	605	605-49600-380	1
				INVOICE TOTAL	11.00			
083118N	1	8/31/18	8/31/18	HWY 40 WELL HOUSE-UTIL 8/18	40.19	601	601-49400-380	1
				INVOICE TOTAL	40.19			
083118O	1	8/31/18	8/31/18	SK RINK-UTIL 8/18	68.91	101	101-45127-380	1
				INVOICE TOTAL	68.91			
083118P	1	8/31/18	8/31/18	JACOBSEN PARK-UTIL 8/18	330.20	101	101-45200-380	1
				INVOICE TOTAL	330.20			
083118Q	1	8/31/18	8/31/18	LIQ-UTIL 8/18	439.39	609	609-49750-380	1
				INVOICE TOTAL	439.39			
083118R	1	8/31/18	8/31/18	MEMORIAL FIELD-UTIL 8/18	168.36	101	101-45200-380	1
				INVOICE TOTAL	168.36			
083118S	1	8/31/18	8/31/18	LIB-UTIL 8/18	369.87	101	101-45500-380	1
				INVOICE TOTAL	369.87			
083118T	1	8/31/18	8/31/18	MAIN STR GARAGE-UTIL 8/18	64.65	101	101-43100-380	1
				INVOICE TOTAL	64.65			
083118U	1	8/31/18	8/31/18	PR ARTS-UTIL 8/18	116.84	101	101-45180-380	1
				INVOICE TOTAL	116.84			
083118V	1	8/31/18	8/31/18	STR-PUB WORKS-UTIL 8/18	96.36	101	101-43100-380	1
	2			ELEC-PUB WORKS-UTIL 8/18	96.36	604	604-49570-380	1
				INVOICE TOTAL	192.72			
083118W	1	8/31/18	8/31/18	REC FIELD-UTIL 8/18	292.98	101	101-45200-380	1
				INVOICE TOTAL	292.98			
083118X	1	8/31/18	8/31/18	SLEN PARK/SHELTER-UTIL 8/18	2,938.25	101	101-45124-380	1
				INVOICE TOTAL	2,938.25			
083118Y	1	8/31/18	8/31/18	TENNIS COURTS-UTIL 8/18	60.65	101	101-45200-380	1
				INVOICE TOTAL	60.65			
083118Z	1	8/31/18	8/31/18	STR LIGHT-UTIL 8/18	1,995.50	101	101-43100-381	1
				INVOICE TOTAL	1,995.50			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT		CK SQ
083118ZZZZ	1	8/31/18	8/31/18	UTIL DEP/INT REF-R CHILSON	100.00	604	604-22000	2
	2			UTIL DEP/INT REF-R CHILSON	2.27	604	604-49590-602	2
				520 8TH AVE-ACCT 12250006				
				INVOICE TOTAL	102.27			
				VENDOR TOTAL	12,396.29			
			3531	CULLIGAN				
083118	1	8/31/18	8/31/18	CTY HALL-WT SOFTENER SERV CALL	75.00	101	101-41940-404	1
				INVOICE TOTAL	75.00			
				VENDOR TOTAL	75.00			
			3532	FRANK, KATHERINE				
083118	1	8/31/18	8/31/18	POOL-LIFEGUARD RECERTIFICATION	75.00	101	101-45124-180	1
				-K FRANK-1/2 REIMBURSEMENT				
				INVOICE TOTAL	75.00			
				VENDOR TOTAL	75.00			
			3533	HALVORSON, RACHEL				
083118	1	8/31/18	8/31/18	POOL-LIFEGUARD TRAINING-	160.00	101	101-45124-180	1
				FULL REIMB-R HALVORSON				
				INVOICE TOTAL	160.00			
				VENDOR TOTAL	160.00			
			968	HAWKINS INC.				
4348168	1	8/31/18	8/31/18	WT-CHLORINE	342.76	601	601-49400-236	1
	2			WT-PHOSPHATE	1,118.84	601	601-49400-234	1
	3			WT-POTASIUM	1,344.83	601	601-49400-231	1
	4			WT-WT TREATMENT CHEMICALS	1,372.49	601	601-49400-230	1
				INVOICE TOTAL	4,178.92			
				VENDOR TOTAL	4,178.92			
			3281	MN FIRE SERVICE CERTIFICATION				
5616	1	8/31/18	8/31/18	FIRE-FIREFIGHTER EXAM	230.00	101	101-42200-180	1
				INVOICE TOTAL	230.00			
				VENDOR TOTAL	230.00			
			1918	MN WEST COMMUNITY & TECHNICAL				
228959	1	8/31/18	8/31/18	FIRE-DRIVING EMERGENCY VEHICLE	950.00	101	101-42200-180	1
				INVOICE TOTAL	950.00			
				VENDOR TOTAL	950.00			
			1541	MVTL LABORATORIES INC				
933450	1	8/31/18	8/31/18	SEW-REGULAR TESTING	240.80	602	602-49450-409	1
				INVOICE TOTAL	240.80			
934025	1	8/31/18	8/31/18	WT-REGULAR TESTING	21.50	601	601-49400-409	1
				INVOICE TOTAL	21.50			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT		CK SQ
934485	1	8/31/18	8/31/18	WT-REGULAR TESTING	14.40	601	601-49400-409	1
	2			SEW-REGULAR TESTING	125.60	602	602-49450-409	1
				INVOICE TOTAL	140.00			
				VENDOR TOTAL	402.30			
			3530	RUDE, JEANNINE				
083118	1	8/31/18	8/31/18	PARKS-OVERPAYMENT REF MEM BENC CLASS OF '67	36.42	101	101-45200-441	1
				INVOICE TOTAL	36.42			
				VENDOR TOTAL	36.42			
			3305	SIEDSCHLAG KARLY				
083118	1	8/31/18	8/31/18	POOL-LIFEGUARD RECERTIFICATION -K SIEDSCHLAG-1/2 REIMB	60.00	101	101-45124-180	1
				INVOICE TOTAL	60.00			
				VENDOR TOTAL	60.00			
				BANK 1 - KLEIN/UNITED PR TOTAL	18,796.06			
				TOTAL MANUAL CHECKS	.00			
				TOTAL E-PAYMENTS	.00			
				TOTAL PURCH CARDS	.00			
				TOTAL ACH PAYMENTS	.00			
				TOTAL OPEN PAYMENTS	18,796.06			
				GRAND TOTALS	18,796.06			

UP CK # 57016 - 57036

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT		CK SQ
				BANK 1 - KLEIN/UNITED PRAIRIE				
			110	ARCTIC GLACIER USA, INC				
090618	1	9/05/18	9/05/18	LIQ-ICE EXPENSE	58.69	609	609-49750-251	1
				INVOICE TOTAL	58.69			
				VENDOR TOTAL	58.69			
			172	BELLBOY CORPORATION				
090618	1	9/05/18	9/05/18	LIQ-LIQUOR EXPENSE	519.15	609	609-49750-251	1
				INVOICE TOTAL	519.15			
				VENDOR TOTAL	519.15			
			190	BEVERAGE WHOLESALERS				
090618	1	9/05/18	9/05/18	LIQ-LIQUOR EXPENSE	1,605.40	609	609-49750-251	1
				INVOICE TOTAL	1,605.40			
				VENDOR TOTAL	1,605.40			
			270	BORDER STATES ELECTRIC SU				
090618	1	9/05/18	9/05/18	ELEC-CODING TAPE	213.63	604	604-49570-227	1
	2			ELEC-LABEL CARTRIDGE/PIN INSUL	278.36	604	604-49570-227	1
	3			STR-POLE BRACKET	114.03	101	101-43100-237	1
	4			ELEC-BATTERY	3.76	604	604-49570-240	1
	5			ELEC-GELA	128.77	604	604-49570-583	1
	6			ELEC-BATTERY	12.06	604	604-49570-210	1
	7			ELEC-POLE ISULATOR	95.26	604	604-49570-227	1
				INVOICE TOTAL	845.87			
				VENDOR TOTAL	845.87			
			510	CITY OF MADISON				
090618	1	9/05/18	9/05/18	UTIL DEP/INT REF-D BOIE	50.00	604	604-22000	1
				213 9TH AVE				
	2			UTIL DEP/INT REF-D BOIE	.19	604	604-49590-602	1
				213 9TH AVE				
				INVOICE TOTAL	50.19			
090618A	1	9/05/18	9/05/18	UTIL DEP/INT REF-D BOIE	100.00	604	604-22000	1
				915 1ST AVE-#109				
	2			UTIL DEP/INT REF-D BOIE	1.23	604	604-49590-602	1
				915 1ST AVE-#109				
				INVOICE TOTAL	101.23			
				VENDOR TOTAL	151.42			
			1029	BART HILL				
090618	1	9/05/18	9/05/18	PARKS-BB FIELD MAINT 2018	1,800.00	101	101-45200-406	1
				INVOICE TOTAL	1,800.00			
				VENDOR TOTAL	1,800.00			
			1160	JOHNSON BROS-ST.PAUL				
090618	1	9/05/18	9/05/18	LIQ-LIQUOR EXPENSE	1,033.24	609	609-49750-251	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT		CK SQ
				INVOICE TOTAL	1,033.24			
				VENDOR TOTAL	1,033.24			
			3036	LQP BROADCASTING CO.				
090618	1	9/05/18	9/05/18	LIQ-ADVERTISING	38.50	609	609-49750-342	1
				INVOICE TOTAL	38.50			
				VENDOR TOTAL	38.50			
			1560	MADISON BOTTLING CO.				
090618	1	9/05/18	9/05/18	LIQ-BEER EXPENSE	6,854.25	609	609-49750-251	1
				INVOICE TOTAL	6,854.25			
				VENDOR TOTAL	6,854.25			
			3341	MADISON HARWARE HANK				
090618	1	9/05/18	9/05/18	PARKS-WASP SPRAY	3.99	101	101-45200-406	1
	2			PARKSSCREWS/MEASURING WHEEL	87.48	101	101-45200-401	1
	3			WT-GRASS SEED	15.98	601	601-49430-407	1
	4			PARKS-SCREWS	2.32	101	101-45200-401	1
	5			ELEC-TRASH BAGS/WASTE BASKET	22.98	604	604-49570-215	1
	6			PARKS-PACKAGING TAPE	3.99	101	101-45200-219	1
				INVOICE TOTAL	136.74			
				VENDOR TOTAL	136.74			
			1609	MADISON KIWANIS CLUB				
090618	1	9/05/18	9/05/18	ADMIN-KIWANIS MEMBERSHIP-VAL	111.00	101	101-41320-433	1
				INVOICE TOTAL	111.00			
				VENDOR TOTAL	111.00			
			1530	MARTIN TRUCKING LLC				
090618	1	9/05/18	9/05/18	LIQ-FREIGHT EXPENSE	106.40	609	609-49750-258	1
				INVOICE TOTAL	106.40			
				VENDOR TOTAL	106.40			
			1717	MEULEBROECK, TAUBERT & CO				
231223	1	9/05/18	9/05/18	GEN-2017 AUDIT EXPENSE	6,000.00	101	101-41320-301	1
	2			RESERVE FUND-2017 AUDIT EXPENS	400.00	851	851-49300-301	1
	3			AMB-2017 AUDIT EXPENSE	400.00	201	201-44100-301	1
	4			ECON DEV-2017 AUDIT EXPENSE	200.00	211	211-46500-301	1
	5			'15 GO REFUND-2017 AUDIT EXPEN	300.00	351	351-47000-301	1
	6			'09 GO IMPRO BOND-2017 AUDIT E	300.00	308	308-47000-301	1
	7			INFRAST-2017 AUDIT EXPENSE	300.00	350	350-47000-301	1
	8			'16 GO REF/WT REV-2017 AUDIT E	300.00	353	353-47000-301	1
	9			ST SEW-2017 AUDIT EXPENSE	500.00	605	605-49620-301	1
	10			ELEC-2017 AUDIT EXPENSE	1,000.00	604	604-49590-301	1
	11			WT-2017 AUDIT EXPENSE	1,000.00	601	601-49440-301	1
	12			SEW-2017 AUDIT EXPENSE	1,000.00	602	602-49470-301	1
	13			SANIT-2017 AUDIT EXPENSE	750.00	603	603-49520-301	1
	14			LIQ-2017 AUDIT EXPENSE	1,000.00	609	609-49750-301	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT		CK SQ
				INVOICE TOTAL	13,450.00			
				VENDOR TOTAL	13,450.00			
			1865	MN ENERGY RESOURCES				
090618	1	9/05/18	9/05/18	SEW-NAT GAS 8/18	64.18	602	602-49450-380	1
				INVOICE TOTAL	64.18			
				VENDOR TOTAL	64.18			
			1541	MVTL LABORATORIES INC				
928007	1	9/05/18	9/05/18	WT-REGULAR TESTING	16.50	601	601-49400-409	1
				INVOICE TOTAL	16.50			
				VENDOR TOTAL	16.50			
			2072	NORTHERN BUSINESS PRODUCT				
090618	1	9/05/18	9/05/18	ADMIN-STAPLES/POST IT NOTES	10.83	101	101-41320-201	1
	2			ADMIN-POST IT NOTES	18.15	101	101-41320-201	1
	3			ADMIN-PAGE PROTECTORS	17.39	101	101-41320-201	1
				INVOICE TOTAL	46.37			
				VENDOR TOTAL	46.37			
			2620	SWENSON NELSON & STULZ PL				
090618	1	9/05/18	9/05/18	CTY ATT-LEGAL FEES 9/18	1,850.00	101	101-41610-304	1
				INVOICE TOTAL	1,850.00			
				VENDOR TOTAL	1,850.00			
			3480	TALKING WATERS BREWING COMPANY				
420	1	9/05/18	9/05/18	LIQ-LIQUOR EXPENSE	110.00	609	609-49750-251	1
				INVOICE TOTAL	110.00			
				VENDOR TOTAL	110.00			
			2940	WESTERN GUARD				
090618	1	9/05/18	9/05/18	LIQ-ADVERTISING EXPENSE	240.00	609	609-49750-342	1
				INVOICE TOTAL	240.00			
				VENDOR TOTAL	240.00			
			3462	WORDEN, LYNDON				
090618	1	9/05/18	9/05/18	CTY HALL-CLEANING 8/18	850.00	101	101-41940-310	1
	2			LIB-CLEANING 8/18	750.00	101	101-45500-310	1
	3			CTY HALL/LIB-FIRE EXT CHECK	20.00	101	101-41940-310	1
				INVOICE TOTAL	1,620.00			
090618A	1	9/05/18	9/05/18	ENVIRO-MOWING 8/18	530.00	101	101-44140-409	1
	2			ENVIRO-BLIGHT MAINT 8/18	275.00	101	101-44140-409	1
				INVOICE TOTAL	805.00			
				VENDOR TOTAL	2,425.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				BANK 1 - KLEIN/UNITED PR TOTAL	31,462.71		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	31,462.71		
				GRAND TOTALS	31,462.71		

Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
6/20/2018	Orintal Trading Company	Supplies for AT Retirement Party	$19.97	101-41110-390	Angie Amland
6/26/2018	Dollar General	Supplies for AT Retirement Party	$10.69	101-41110-390	Angie Amland
8/22/2018	MN Secretary of State	Online Notary Commission-CT	$120.00	101-41320-433	Cheri Tuckett