

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 P.M.**
Monday, September 24, 2018
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the minutes of the regular meeting minutes and September 10, 2018 regular meeting are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A. Madison Chamber 2018 Invoice - receive

Page 5

B. Computer Commuter – August 2018 – receive

Page 6

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINES

Page 8

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

Page 9

B. Approval of Engineer Invoices. A DISCUSSION and MOTION may be in order. (Engineer, Manager, Council)

C. Approval to advertise for bids on Water Plant Filter Rehabilitation. (Engineer, Manager, Council)

Page 13

D. Approval to replace Library Fire Alarm System. A DISCUSSION and MOTION may be in order. (Manager, Council)

- E. Reschedule and Cancellation of Council Meetings. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 15
- F. Resolution 18-31 – Setting Wage Schedule for Non-Permanent Liquor Store Employees. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 16
- G. Resolution 18-32 – Certifying the Preliminary Levy. A DISCUSSION and MOTION may be In order. (Manager, Council) Page 17
- H. Resolution 18-33 - Fund Transfers. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 18
- I. Establish Public Hearing to certify delinquent utility accounts, mowing, and sanitation services. A DISCUSSION and MOTION may be in order. (Clerk, Council) Page 19
- J. Reach out for Warmth donation – Prairie Five CAC. A DISCUSSION and MOTION may be in order. (Clerk, Council) Handout
- K. Approval of Lease with LqP Ag Society – Restroom Facilities. A DISCUSSION and MOTION may be in order. (Attorney, Manager, Council)
- L. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Park Board Meeting – September 27, 2018 7pm Page 20
- County Exchange Server Page 21
- Historic Grant – Milestone 3

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

- EDA Meeting – September 17, 2018 Page 36
- PW Committee Meeting – September 12, 2018 Page 39

9. AUDITING CLAIMS

Page 40

A copy of the Schedule Payment Report of bills submitted September 10, 2018 through September 24, 2018 is attached for approval for Check No. 57046 through Check No. 57101. A MOTION is in order. (Council, Manager)

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
SEPTEMBER 10, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, September 10, 2018, at 5:00 p.m. in Council Chambers at City Hall. Councilmembers present: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

AGENDA

Upon motion by Zahrbock, seconded by Volk and carried, Agenda was approved as amended. Additions include resolution assigning wages, Heatshare approval, Brehmer release, and Chamber raffle. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Zahrbock, seconded by Conroy and carried, August 27, 2018, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Conroy, seconded by Meyer and carried, the Consent Agenda was approved as presented.

FIRE RELIEF ASSOCIATION PENSION FUND

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved an amendment to the by-laws of the Madison Fire Department to increase the pension for firefighters from \$1,000 per year of service to \$1,500 per year of service effective with the 2019 Schedule Form. Fire Chief Mitch Wellnitz and Relief Association President Brady Thomson noted that pensions have been \$1,000 per year since 2000, no municipal contribution has been required since 2014, and their auditor has confirmed that the Relief Association's financial condition can support this change. It was noted that the pension adjustment applies to all members of the Fire Department regardless of years of service. Thomson indicated that after the top few members retire, the department will be made up of younger members with fewer years of service so the cost will go down. Councilmember Volk reminded Council that once the pension is set at the higher amount, it cannot be lowered in the future.

2018 WATER MAIN IMPROVEMENT PROJECT

Upon motion by Meyer, seconded by Zahrbock and carried, Council accepted a quote received from TE Underground, LLC, of Tyler, Minnesota, in the amount of \$124,281.13 for completion of the 2018 Water Main Improvement Project for water main replacement near Midwest Machinery and the Lac qui Parle County Fairgrounds. City Engineer Phil DeSchepper noted that the initial quote had included an additional \$8,520.00 for bituminous patch and aggregate surfacing, but the City will be completing that portion of the project. The project is scheduled to begin in October and it was noted that the quote was 12% over engineer's estimate. City Manager Halvorson indicated that this project will be paid out of the

Reserve Fund for capital projects. Council was informed that some customers will need temporary water for a short time during this project.

CITY ENGINEER UPDATE

City Engineer Phil DeSchepper informed Council that the alley project on 3rd Street will begin this week.

CITY COUNCIL CHECKLIST

No City Council Checklist was included at this time.

PRAIRIE ARTS CENTER – BAT PROOFING

Council acknowledged receipt of a quote from Alpha Bat Specialists for bat removal and bat proofing at the Prairie Arts Center at a cost of \$6,000 with a 10-year guarantee. Concern was expressed that Alpha Bat Specialists is connected to The Bat Guy who had previously performed the service at the Prairie Arts Center and went out of business prior to expiration of guarantee period. It was suggested that quotes be received from other providers in the area. Until then, this matter was tabled.

FEES RESOLUTION – WAYSIDE REST

Upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 18-14-02** titled “Resolution Establishing a Fee Schedule Pursuant to §34.01 of the Madison Code of Ordinances for the Year 2018” was adopted. This resolution would provide for a \$10 per night fee for tents; a \$20 per night fee for camper/RV units; and a \$100 per week fee for camper/RV units utilizing the wayside rest at J. F. Jacobson Park. A complete copy of Resolution 18-14-02 is contained in City Clerk’s Book #9.

PERSONNEL POLICY REVISION – VACATION ACCRUAL

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 18-27** titled “Resolution for Revision to City of Madison Personnel Policy Manual Adopted April 13, 2015” was adopted. This resolution would provide for the accrual of vacation time at a rate of five (5) hours per month from hire date to completion of the first year of service for regular full-time employees, with a proration of 50% for permanent part-time employees working twenty or more hours per week. Vacation leave can be accrued but not used until successful completion of six-month probationary period. This revision is made retroactive for eligible employees hired after January 1, 2017. City Manager Halvorson indicated that this is just one step in incorporating “family-friendly” policies. A complete copy of Resolution 18-27 is contained in City Clerk’s Book #9.

ELECTION JUDGE APPOINTMENTS

Upon motion by Meyer, seconded by Thole and carried, **RESOLUTION 18-28** titled “Election Judge and Alternate Judge Election Judge Appointments” was adopted. This resolution would provide for the appointment of judges and alternates for the General Election to be held on November 6, 2018, in the City of Madison. A complete copy of Resolution 18-28 is contained in City Clerk’s Book #9.

ELECTRIC DEPARTMENT “ON-CALL”

Upon motion by Volk, seconded by Zahrbock and carried, **RESOLUTION 18-29** titled “Resolution Adopting the Electric Department “On-Call” Wage/Benefits for 2018 and Beyond” was adopted. This resolution would provide for on-call pay of 12 hours at employees’ current rate of pay for seven (7) days’ on-call coverage. Council was informed that the last increase to on-call pay was made in 2008 when it went from \$1.00 per hour to \$2.00 per hour, and that the increase would apply to the Line Supervisor and Line Worker positions. Only one employee is on-call at any given time. This new method is being proposed after looking at industry standards. A complete copy of Resolution 18-29 is contained in City Clerk’s Book #9.

LQP COUNTY AG SOCIETY LEASE

City Attorney Stulz requested Council to table this matter until the next meeting. He will have the lease prepared for review at that time. The City plans to enter into a long-term lease with the LqP Ag Society for the use of the new restroom facility on the west side of the Lac qui Parle County Fairgrounds.

REGIONAL DEVELOPMENT COMMISSION AMENDED AGREEMENT

Upon motion by Meyer, seconded by Conroy and carried, Council approved execution of Amendment 01 to the Technical Assistance Agreement between the City of Madison and the Upper MN Valley Regional Development Commission, "RDC". This agreement covers services provided by the RDC to the Madison Arts Council in securing grant dollars for a proposed art project in Madison.

2019 GENERAL FUND BUDGET

City Manager Halvorson presented Council with a draft of the proposed 2019 General Fund Budget and reviewed some of the details. She requested Council to review the draft and contact her with changes and/or additions prior to the September 24th, 2018, meeting. The preliminary levy will be set at that meeting with the final budget being adopted in December.

ASSIGNMENT OF SALARIES – ELECTRIC LINE SUPERVISOR

Upon motion by Zahrbock, seconded by Conroy and carried, **RESOLUTION 18-30** titled "Resolution Establishing Assignment of Salaries Electric Line Supervisor" was adopted. This resolution would provide for the assignment of grade and range step and set the wage for Electric Line Supervisor at \$40.00 per hour. City Manager Halvorson noted that this is consistent with market and will not interfere with pay equity. A complete copy of Resolution 18-30 is contained in City Clerk's Book #9.

City Manager Halvorson informed Council that the position of Electric Line Supervisor was offered to David Johnson. He accepted the position with a start date of October 15th, contingent on approval of Resolution 18-30.

HEATSHARE AGREEMENT

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved execution of an agreement between the City of Madison and The Salvation Army as it relates to their Heatshare Program. The City agrees to pay for printing of brochures and including as a bill insert.

GARY BREHMER SATISFACTION

Upon motion by Zahrbock, seconded by Volk and carried, Council approved execution of a release and satisfaction for the Demolition Forgiveness Agreement which was entered into in 2013. The agreement stipulated that the demolition expense for the former Brehmer Motor Building on 6th Avenue would be forgiven over a 5-year period as long as Brehmers continued their business operation over that same timeframe. The agreement has now been satisfied.

APPLICATION FOR EXEMPT PERMIT – CHAMBER OF COMMERCE

Upon motion by Conroy, seconded by Volk and carried, Council approved execution of an Application of Exempt Permit without waiting period for the Madison Chamber of Commerce to conduct a raffle this fall.

CITY MANAGER'S REPORT

Advanced Metering Infrastructure: City Manager Halvorson updated Council on a presentation provided by Missouri River Energy Services of their Advanced Metering Infrastructure program. She noted that this would provide for off-site remote reading but would require meter replacement or retrofit. The City's existing water meters would not interface without the installation of a new component on each

meter. The cost of such a program was estimated at \$200,000, and she is not ready to recommend migration to this program at the present time.

Public Works Committee: City Manager Halvorson informed Council that the Public Works Committee will be meeting on Wednesday of this week.

MAYOR/COUNCIL REPORTS

Cats: Councilmember Meyer noted comments being made on Facebook in regard to the City's discussion of hauling feral cats to the animal shelter in Watertown, SD. He noted some individuals interested in a catch and spay program instead. Meyer volunteered to be the "cat coordinator" and continue on a resolution to the cat population problem. He did note that Watertown is a "no kill facility" so the cats would not be destroyed if delivered there.

DISBURSEMENTS

Upon motion by Volk, seconded by Meyer and carried, Council approved disbursements for bills submitted between August 28th and September 10th, 2018. These disbursements include United Prairie Check Nos. 57001-57036.

There being no further business, meeting adjourned at 6:00 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk

LUTEFISK CAPITAL USA!

Madison Area



Chamber of Commerce

■ 623 W. 3rd Street, P.O. Box 70 ■ Madison, Minnesota 56256-0070

■ 320-598-7301

September 18, 2018

Madison EDA
Attn Val Halvorson
404 6th Avenue
Madison MN 56256

Dear Members of the Madison EDA:

It is the Madison Chamber's understanding, that for 2018 the Madison EDA has allocated \$15,000.00 for disbursement to the Madison Chamber of Commerce for marketing services.

Thank you for this generous allotment. If there is any additional information needed before the disbursement can be made, please contact Maynard Meyer, Executive Director, or myself.

The Madison Chamber of Commerce appreciates your support!

Best regards,

Karin R. Moen
Madison Chamber of Commerce
Secretary/Treasurer

Kathy Weber

From: Mary Quick <mary.quick@lqpc.com>
Sent: Monday, September 17, 2018 8:58 AM
To: bellingham@farmerstel.net; Boyd City Office; Tami Schuelke-Sampson; Kathy Weber; Marietta; Marion Goetsch; dlwildung@farmerstel.net
Subject: Computer Commuter September Update
Attachments: September 2018 Update.docx

My apologies for the late update. I was out of town 2 of the month's 5 weeks, so attendance was low.

Mary Quick
LqP Computer Commuter Coordinator

LqP Computer Commuter

September 2018 Update

Please find the community totals for August.

34 people came on board the Computer Commuter this month. We gained 1 new user in Dawson.

I was off for 2 weeks in August, thus the attendance is low. The absences were advertised in both papers in early summer.

The bus shift cable broke on August 15, so I was unable to visit Boyd.

We continued to offer *ancestry.com* until September 5, 2018.

*Please contact me if you have questions or concerns. Thank you for your continued support!

August 2018 Attendance

	Aug 1	Aug 6	Aug 13	Aug 20	Aug 27	Totals
Bellingham		Bus Parked	0	2	Bus Parked	2
Boyd	2	Bus Parked	Shift Cable Issue	4	Bus Parked	6
Dawson	4	Bus Parked	5	4	Bus Parked	13
Madison		Bus Parked	3	2	Bus Parked	5
Marietta		Bus Parked	2	2	Bus Parked	4
Nassau		Bus Parked	1	3	Bus Parked	4
Totals	6		11	17		34

CITY COUNCIL CHECKLIST

9/21/2018

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Planning and Zoning updates	12/28/2015	Thole	CM	Ordinance to be approved	completed
Landscape Library	11/2/2015	Thole	Parks	City Staff with design input from boards	completed
Pool House Renovations	7/13/2015	Conroy	CM, Parks	Work in Progress	completed
Playground – Kiwanis Kiddie Park	7/13/2015	Meyer	CM, Parks	Wood Fiber complete, city to repair turf around edges	completed
Outside City Limits Properties	8/13/2012	Zahrbock	CM, Attorney	Letter sent and responded from LqP Env.	completed
Downtown Disctric Maintenance Fund	11/23/2015	Zahrbock	CM	Dismissed	completed
Sump Pumps	8/22/2016	Thole	CM, PW	Ordinance approved and notices mailed to homes	completed
Grand Theatre – Seat Project	5/11/2015	Meyer	CM	City will be fiscal agent and deliver acknowledgments for de	completed
Outside City Limits Properties	8/8/2016	Zahrbock	CM, Attorney	City Attorney to address with County Board	completed
Tree Trimming	9/26/2016	Meyer	CM, PW	obstructed sidewalks/streets documented and assigned	completed
Prairie Arts Center	2/8/2016	Thole	CM	Bathroom Upgrade Complete	completed
Public Restrooms	5/8/2017	EDA	CM, Meyer	Ag Society secured EDA Loan 5/7/18	completed
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Inlet side has been cleaned by City Crew	completed
Hazardous Houses	4/20/2017	Thole	CM, Attorney	Performed 2017 annual inspection letters issued.	completed
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA contact	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	No change in grant requirements	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Continue to evaluate	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	Drawings received	ongoing
Daycare Shortage	5/8/2017	EDA	CM, Zahrbock	Continue to meet	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Milestone submitted - 92018	ongoing
LqP Players Agreement	9/25/2017	Meyer	KW	Agreement drafted for review	ongoing



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

September 20, 2018

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

Re: 2018 General Engineering
Madison, Minnesota
BMI Project No: W14.115542

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$892.50. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

Bolton & Menk, Inc.

Phillip DeSchepper, P.E.
City Engineer

Enclosures


**BOLTON
& MENK**

Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)
www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison
Val Halvorson, City Manager
City Hall
404 6th Avenue
Madison, MN 56256-1237

September 13, 2018

Project No: W14.115542

Invoice No: 0222828

Madison/2018 General Engineering**Professional Services**

	Hours	Rate	Amount	
Project Design Engineer				
Johnson, Bryce	8.00	105.00	840.00	
Flow Meter Data Retrieval				
Johnson, Bryce	.50	105.00	52.50	
Flow Meter				
Totals	8.50		892.50	
Total Labor				892.50
		Total this Invoice		\$892.50



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& MENK**

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2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

September 20, 2018

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

Re: 2018 Watermain Improvements
Madison, Minnesota
BMI Project No: W14.115966


Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$5,782.50. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

Bolton & Menk, Inc.


Phillip DeSchepper, P.E.

City Engineer

Enclosures



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)
www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison
Val Halvorson, City Manager
City Hall
404 6th Avenue
Madison, MN 56256-1237

September 13, 2018
Project No: W14.115966
Invoice No: 0222849

Madison/2018 Watermain Improvements

Professional Services

	Hours	Amount	
Administrative Assistant	3.50	257.50	
Project Design Engineer	17.00	2,000.00	
Senior Technician	32.00	3,360.00	
Totals	52.50	5,617.50	
Total Labor			5,617.50

Reimbursable Expenses

Permit Fees		165.00	
Total Reimbursables		165.00	165.00

Total this Invoice \$5,782.50



FIRE ALARMS • MASS NOTIFICATION • CLOCK SYSTEMS • ACCESS CONTROL
NURSE CALL • SECURITY • VIDEO SURVEILLANCE • INTERCOM • BATTERIES

PROPOSAL

AUTOMATIC BUILDING CONTROLS, INC.

4300 W 61ST Street N • Sioux Falls, SD 57107 • 605-336-1200 • FAX 605-336-0088

Project: **Madison Public Library**

401 6th Avenue
Madison, MN 56256

Contract No: 180813M

®

Quote to: **Madison Public Library**

Phone No: 320-598-7938

Email/Fax: deb.lanthier@pioneerland.lib.mn.us

Date	Ship Via	Sales Person	Customer Code	
08/13/18		Monte	MADPUB	
Quantity	Item Number	Description	Unit Price	Amount
1	QPSFAI	Quote for Siemens Fire Alarm Intelligent System Update	4917.00	4917.00
1	FC901-U3	Fire Alarm Control Panel	0.00	0.00
1	FH901-U3	Enclosure	0.00	0.00
2	PS12120	Battery 12v 12ah	0.00	0.00
5	HMS-D	Manual Station	0.00	0.00
30	OH921	Smoke Detector	0.00	0.00
30	DB-11	Base	0.00	0.00

Quote Subtotal 4917.00


Sales Tax 0.00

Excise Tax 0.00

Price is valid for 30 days.

QUOTE TOTAL 4917.00

Furnish listed equipment to be installed by Madison Library electrician with final checkout, panel termination and certification by ABC. Quote includes shipping and 1 year warranty. Equipment is Siemens. Electrician's quote and billing will be direct to Madison Library.

This proposal is hereby accepted and Automatic Building Controls is hereby authorized to proceed with the work described including terms and conditions described below		AUTOMATIC BUILDING CONTROLS
Purchaser/Company	Date	Signature 
Signature	Name	Name

WARRANTY: Automatic Building Controls warrants that the equipment supplied by it shall be free from defects in material and workmanship arising from normal usage for a period of one (1) year from delivery of said equipment, or if installed by Automatic Building Controls, for a period of one (1) year from installation. This warranty does not extend to any equipment that has been repaired by others, abused, altered, or misused, or which has not been properly and reasonably maintained. This warranty is in lieu of all other warranties, express or implied, including but not limited to, those of merchantability and fitness for a specific purpose.

LIABILITY: Automatic Building Controls shall not be liable for any special, indirect or consequential damages arising in any manner from the equipment or material furnished or the work performed pursuant to this agreement.

DELAYS: Automatic Building Controls shall not be liable for any delay in the performance of the work resulting from circumstances beyond Automatic Building Controls control, including omission of the purchaser, owner, other contractors, delays caused by suppliers, contractors or subcontractors of Automatic Building Controls, etc.

ENTIRE AGREEMENT: This proposal, upon acceptance, shall constitute the entire agreement between the parties and supersedes any prior representations, or understandings. No change or modification of any of the terms and conditions stated herein shall be binding upon Automatic Building Controls unless accepted by Automatic Building Controls in writing.

Memo

To: City Council
From: Val Halvorson City Manager
CC:
Date: 092418
Re: Meeting Dates with Conflicts

The regular city council meeting scheduled for November 12th to be moved to November 5th 2018 at 5:00 pm due to the observance of Veterans Day on November 12th and City offices will be closed.

The regular city council meeting scheduled for December 24th to be canceled due to the Christmas Eve Holiday.

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 18-31**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION SETTING WAGE SCHEDULE FOR
NON-PERMANENT LIQUOR STORE EMPLOYEES**

WHEREAS, the City Council is interested in adjusting the wage schedule for non-permanent liquor store clerks for the City of Madison for 2018 and continuing thereafter until modified therein; and

WHEREAS, the City Council has determined that the adjusted wage schedule for non-permanent liquor store clerks shall be contained in this resolution.

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA,

**WAGE SCHEDULE NON-PERMANENT LIQUOR STORE CLERKS
2018 AND CONTINUING UNTIL MODIFIED**

2018									
Liquor Store Clerk									
Initial	6 Month	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
9.65	10.00	10.25	10.50	10.75	11.00	11.25	11.50	11.75	12.00

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 18-31 was declared duly passed and adopted this 24th day of September, 2018.

Greg Thole, Mayor

Attest: _____
Kathleen Weber, City Clerk

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 18-32**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ADOPTING PRELIMINARY TAX LEVY 2018
COLLECTIBLE 2019, AND ESTABLISHING BUDGET HEARING**

WHEREAS, the City Council is interested in adopting a Preliminary Tax Levy 2018 Collectible 2019 and establishing its Truth-in-Taxation Budget Hearing.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following sum of money be levied for the current year, collectible 2018, upon taxable property in the City of Madison, for the following purposes:

	<i>Preliminary Levy</i>	<i>Final Levy</i>
<i>General Fund</i>	\$441,269.00	
<i>Economic Development Authority</i>	\$8,500.00	
<i>Debt Services</i>		
2012 USDA Loan #2,#3	\$84,178.00	
2015A GO Refunding	\$58,949.88	
<i>TOTAL</i>	\$592,896.88	\$0.00

and that its Truth in Taxation Budget Hearing is scheduled for Monday, December 10, 2018, at 6:00 p.m. Upon the vote taken thereon, the following voted:

For: Against:

Whereupon said Resolution No. 18-32 was declared duly passed and adopted this 24th day of September, 2018.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 18-33**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

FUND TRANSFER ADJUSTMENT EFFECTIVE SEPTEMBER 24, 2018

WHEREAS, the City Council is in need of making annual budgeted transfers of various funds.

NOW THEREFORE, BE IT RESOLVED that the Madison City Council, Lac qui Parle County, Minnesota is ordering the following transfer between funds based on the information provided by the City Manager:

To:	Fund	Account	Description	Amount
	General Fund	Transfer In (Reserve Fund)	101-39207 General - Reserve	\$ 20,000.00
	General Fund	Transfer In (Electric Fund)	101-39205 General	\$ 60,000.00
	2015 GO REF DS	Transfer In (Sewer Fund)	351-39203 2015 GO REF DS - Sewer	\$ 14,481.34
	Infra DS	Transfer In (Water Fund)	350-39208 RD Transfer - Water	\$ 100,000.00
	Infra DS	Transfer In (Sewer Fund)	350-39203 RD Transfer - Sewer	\$ 105,000.00
	Infra DS	Transfer In (Storm Sewer Fund)	350-39211 RD Transfer - Storm Sewer	\$ 10,000.00
	General Fund	Transfer In (Reserve Fund)	101-39207 Street - PayLoader	\$ 158,838.00
	EDA Fund	Transfer In (General Fund)	211-39201 Gen - EDA	\$ 30,350.00
	EDA Fund	Transfer In (Electric Fund)	211-39207 Facility Feasibility	\$ 21,000.00
	Ambulance	Transfer In (Reserve Fund)	201-39207 New Ambulance	\$ 10,000.00
From:				
	Water Fund	Transfer Out (Infra DS)	601-49440-750 RD Transfer - Water	\$ 100,000.00
	Sewer Fund	Transfer Out (2015 GO REF DS)	602-49470-752 2015 GO REF DS - Sewer	\$ 14,481.34
	Sewer Fund	Transfer Out (Infra DS)	602-49470-750 RD Transfer - Sewer	\$ 105,000.00
	Storm Sewer Fund	Transfer Out (Infra DS)	605-49620-750 RD Transfer - Storm Sewer	\$ 10,000.00
	Reserve Fund	Transfer Out (General)	851-49300-710 Street - PayLoader	\$ 158,838.00
	General Fund	Transfer Out (EDA)	101-49990-712 Gen - EDA	\$ 30,350.00
	Electric Fund	Transfer Out (General)	604-49590-710 General	\$ 60,000.00
	Electric Fund	Transfer Out (EDA)	604-49590-712 Facility Feasibility	\$ 21,000.00
	Reserve Fund	Transfer Out (Ambulance)	851-49300-711 Ambulance Replacement Fund	\$ 10,000.00
	Reserve Fund	Transfer Out (General)	851-49300-710 General - Reserve	\$ 20,000.00

Upon vote taken thereon, the following voted

For:

Against:

Absent:

Whereupon said Resolution No. 18-33 was declared duly passed and adopted this 24th day of September 2018.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

CITY OF MADISON
COUNTY OF LAC QUI PARLE
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING

Special Assessment for Delinquent Public Utilities
of Electric, Water, Sanitary Sewer, Storm Sewer,
Sanitation, Weed Eradication (Mowing), and Other City Services

NOTICE IS HEREBY GIVEN that the City Council of the City of Madison, Lac qui Parle County, Minnesota will hold a public hearing on Monday, October 22, 2018, at approximately 5:30 p.m. at the Madison Municipal Building (City Hall) Auditorium in the City of Madison, Minnesota relating to the proposed Special Assessments for Delinquent Public Utilities of Electric, Water, Sanitary Sewer, Storm Sewer, Sanitation; Weed Eradication (mowing); and Other City Services pursuant to the Madison City Charter. Copies of the special assessments will be made available at the public hearing.

All interested persons may appear at the hearing and present their view orally or in writing.

Dated: September 24, 2018.

BY ORDER OF THE CITY COUNCIL,

Kathleen Weber, City Clerk

PRAIRIE FIVE COMMUNITY ACTION COUNCIL, INC.

Main Office

7th St. & Washington Ave
Suite 302
P.O. Box 159
Montevideo, MN 56265-0159

Phone: 320/269-6578

FAX: 320/269-6570

TDD: 320/269-6988

www.prairiefive.com

E-mail: prairiefive@prairiefive.org

Branch Offices

Benson

Canby

Ortonville

Madison



Mission Statement: Working together to strengthen the quality of life in our communities.

September 10th, 2018

To Whom It May Concern,

In our communities, we have many families who struggle during the winter with a heating emergency due to unexpected circumstances that happen in our daily lives.

The Reach Out For Warmth Program is a community-based fuel program and its success is dependent upon the support of our communities. All funds raised are used to help people in the five counties that Prairie Five serves.

This program was designed to help households who are in need for oil, propane, or are facing an electric or natural gas disconnect.

Every year it is hard to predict what the Energy Assistance Program funding will be like and our families and seniors are running into more emergencies which makes this program even more important.

I would like to thank each of you for your donations this past heating season. Some of you have donated every year and we really appreciate it. I am thanking those of you that are considering donating this year in advance.

We would appreciate any donation that you or your company can make. Please send your donation to Prairie Five C.A.C., Inc. P. O. Box 159, Montevideo, MN 56265. **Attention: Nora Guerra and please specify the donation is for the Reach Out For Warmth Program.**

If you have any questions, please feel free to contact me at 320-269-6578. Thank you once again.

Sincerely,

Nora Guerra

Energy Programs Director

2017 Donation \$750.00



To: City of Madison
Val Halverson
E-Mail: madison@ci.madison.mn.us
Fax:

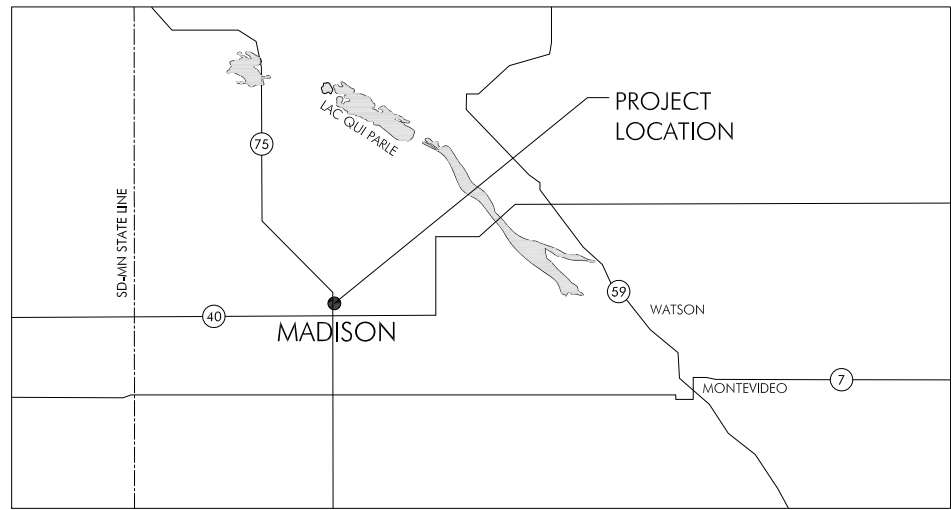
Date
9/13/2018

From: Morris Electronics Inc
Shawn Larsen
Phone: 320-589-1781
Cell: 320-287-0922
Fax: 320-589-3595
E-mail: shawn.larsen@morriselectronics.net

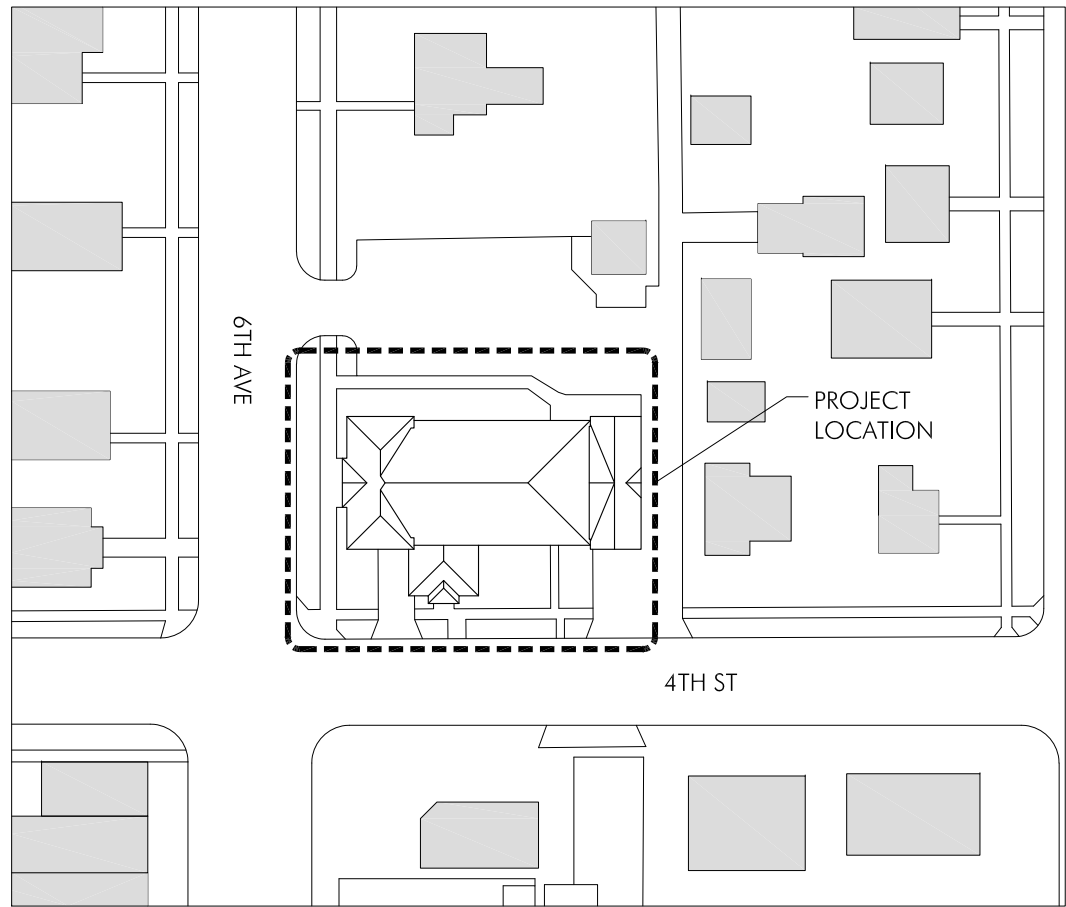
Qty	Part #	Description	per unit \$	extended \$
14	11866516	Microsoft Exchange Server 2016 Standard CAL - License - 1 user CAL - local - MOLP: Government - Win -	\$ 76.59	\$ 1,072.26
2	12159644	DDR4 - 16 GB - DIMM 288-pin - 2400 MHz / PC4-19200 - CL17 - 1.2 V - registered - ECC	\$ 260.61	\$ 521.22
			Sub Total	1,593.48
			Sales Tax	EXEMPT
			Total	1,593.48

Madison City Hall - EXTERIOR IMPROVEMENTS

404 6th Avenue, Madison, Minnesota 56256



1 | Location Map
A000 | No Scale



2 | Location Map
A000 | No Scale

GENERAL NOTES:

As a historic building, the building is to be fully protected from damage during the course of construction. All damaged areas and finishes resulting from this work are to be restored by the contractor to match original construction.

The contractor shall verify all existing conditions and dimensions in the field before beginning work.

The contractor shall immediately report any discrepancies between drawings and existing conditions and dimensions to the architect for resolution.

Do not scale drawings.

All construction is new unless specifically noted as existing.

Where "match" is indicated on the drawings, the item is to be duplicated in all respects including, but not necessarily limited to, dimension, construction method, material, profile, and finish.

Where "repair" or "in-fill" is indicated on the drawings, the repair or in-fill item is to match and blend with adjacent surfaces and features in all respects.

DRAWING INDEX

Architectural Drawings

A000	Cover
A100	Site Plan
A101	Lower Level Floor Plan
A102	Main Level Floor Plan
A103	Upper Level Floor Plan
A104	Roof Plan
A200	North Elevation
A201	East Elevation
A202	South Elevation
A203	West Elevation
A204	Enlarged Elevations
A500	Details
A600	Window Schedule - REPAIR
A601	Window Schedule - NEW
A602	Door Schedule

PROJECT CONTACTS

Architect
Stuart MacDonald
MacDonald & Mack Architects, Ltd.
400 South Fourth Street, Suite 712
Minneapolis, MN 55415
T: 612.341.4051
F: 612.337.5843

Owner
City of Madison
404 6th Avenue
Madison, MN 56256
Owner Representative:
Val Halvorson, City Manager
T: 320.598.7373



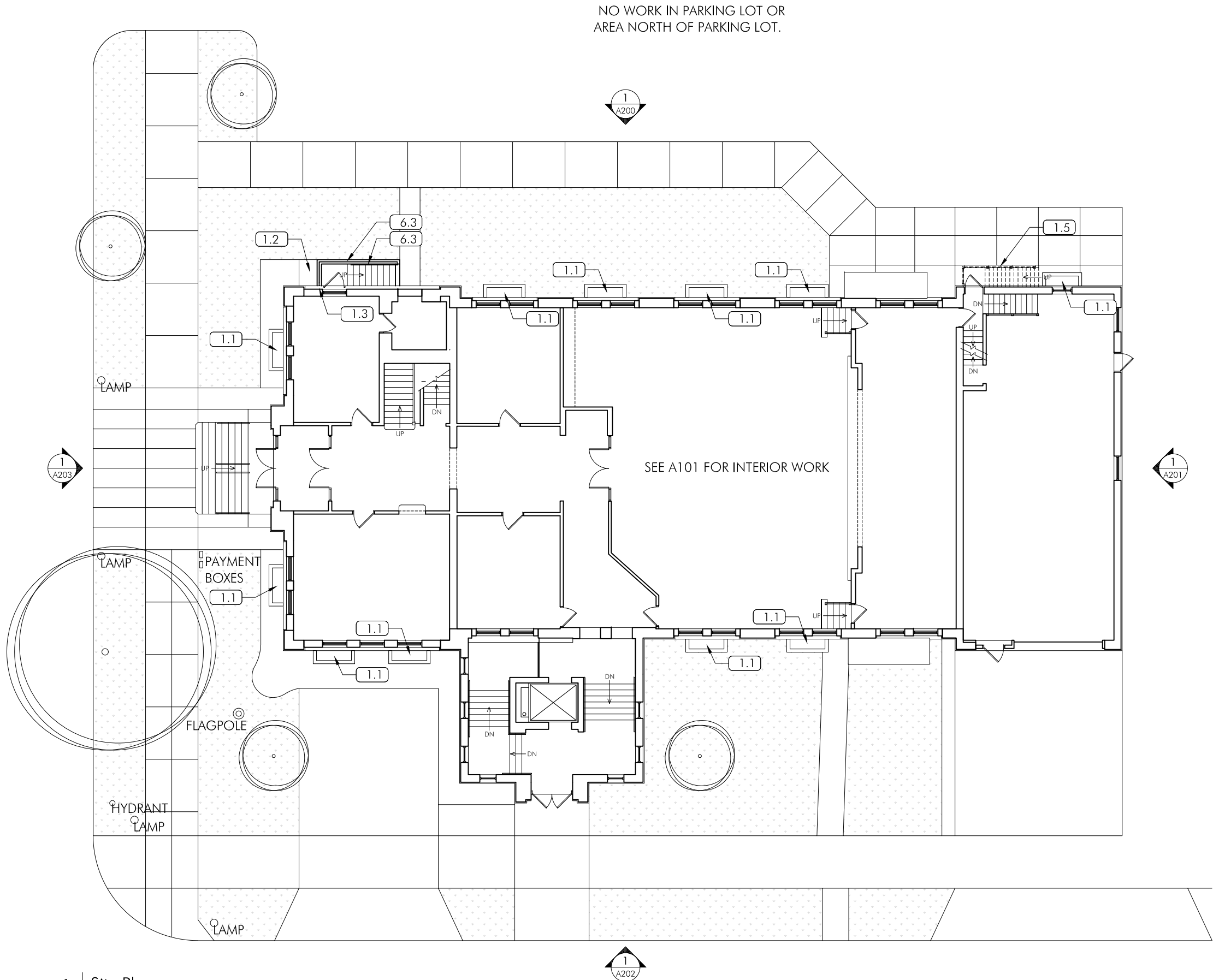
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Registered Architect under the laws of the State of Minnesota.

Madison City Hall
EXTERIOR IMPROVEMENTS
404 6th Avenue, Madison, Minnesota 56256

DRAWN BY DATE 2018 02 30 REVISION 2018 06 21

COVER

A000



NO WORK IN PARKING LOT OR
AREA NORTH OF PARKING LOT.

SEE A101 FOR INTERIOR WORK

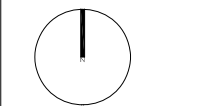
KEYNOTES

- 1.1 CLEAN OUT WINDOW WELLS. DIG FRENCH DRAIN. REMOVE SOIL TO LEAVE 3-4" PROFILE BELOW BASEMENT WINDOW SILL. SAME AT GRADE LEVEL.
- 1.2 REMOVE CONCRETE CURB. REPLACE WITH LANDSCAPE STONE TO MATCH EXISTING.
- 1.5 REMOVE WOODEN STAIR. REMOVE DEBRIS BELOW STAIRCASE.
- 6.2 INSTALL NEW SECTION OF RAILING TO MATCH EXISTING IN PROFILE.
- 6.3 REPAINT RAILING AND HANDRAIL TO BASEMENT.

MACDONALD & MACK
ARCHITECTS
400 SOUTH FOURTH STREET STE 712 MINNEAPOLIS MINNESOTA 55415
P 612 341 4051 F 612 337 5843 WWW.MACARCHD.COM

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Registered Architect under the laws of the State of Minnesota.

Stuart MacDonell
13633

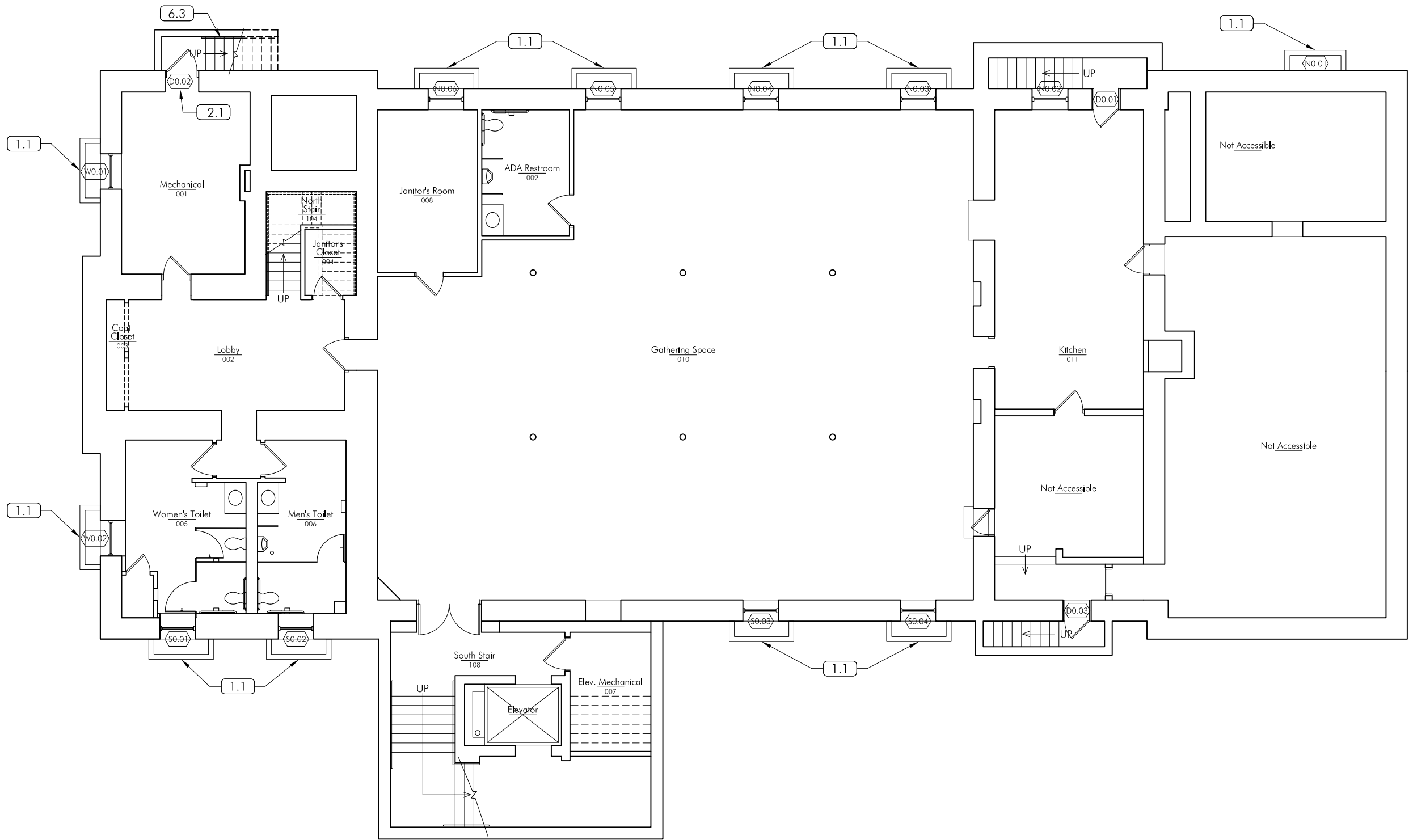


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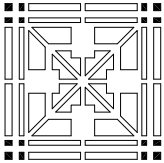
SITE
PLAN

A100



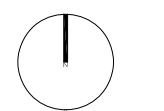
KEYNOTES

- 1.1 CLEAN OUT WINDOW WELLS. DIG FRENCH DRAIN. REMOVE SOIL TO LEAVE 3-4" PROFILE BELOW BASEMENT WINDOW SILL. SAME AT GRADE LEVEL.
- 2.1 REMOVE EXISTING DOOR, FRAME, AND ACCESSORIES. PROVIDE NEW DOOR AS SCHEDULED.
- 6.3 REPAINT RAILING AND HANDRAIL TO BASEMENT.



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FLOOR
PLAN

A101

KEYNOTES

- 1.1

CLEAN OUT WINDOW WELLS. DIG FRENCH DRAIN. REMOVE SOIL TO LEAVE 3-4" PROFILE BELOW BASEMENT WINDOW SILL. SAME AT GRADE LEVEL.
- 1.2

REMOVE CONCRETE CURB. REPLACE WITH LANDSCAPE STONE TO MATCH EXISTING.
- 1.5

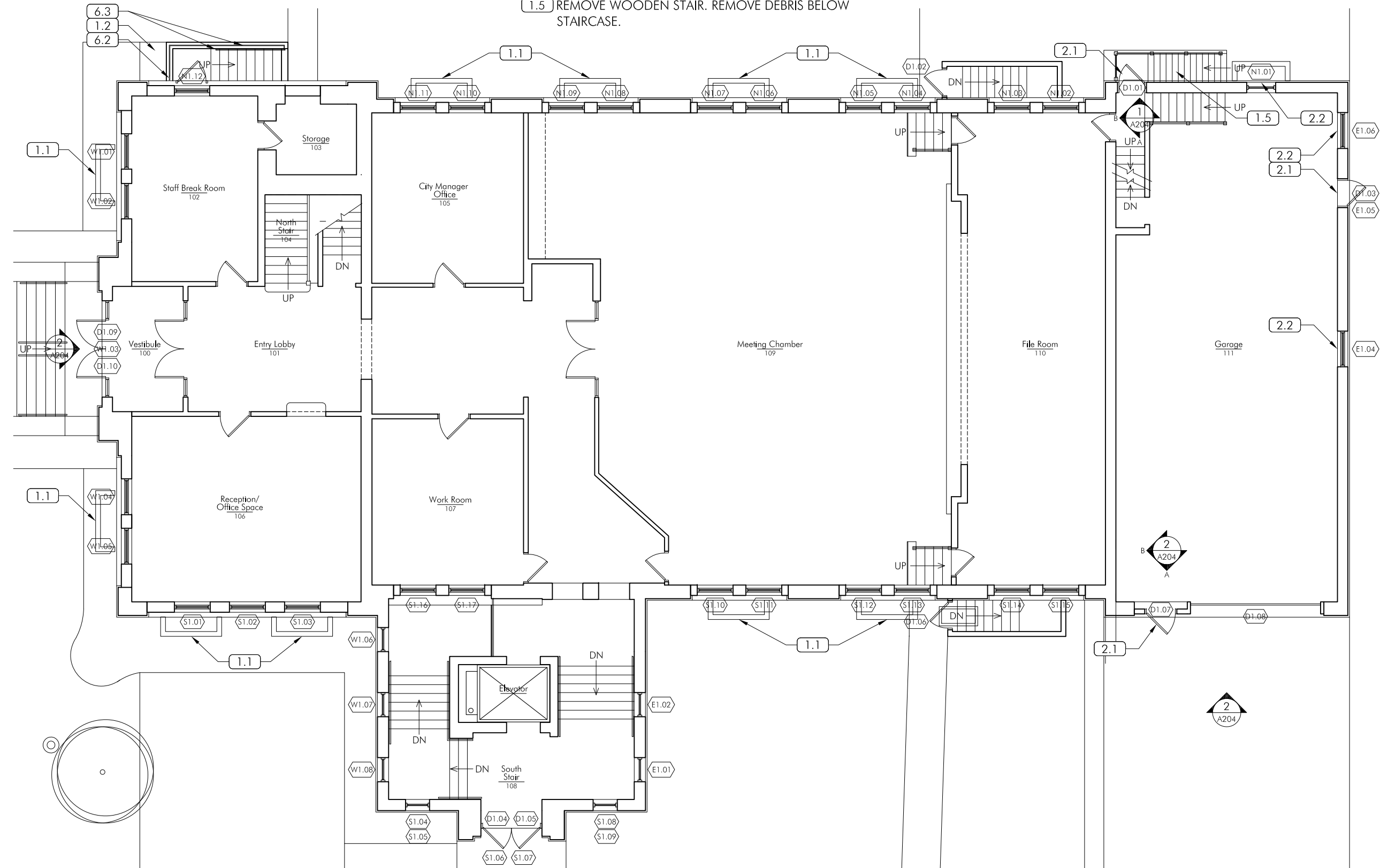
REMOVE WOODEN STAIR. REMOVE DEBRIS BELOW STAIRCASE.
- 2.1

REMOVE EXISTING DOOR, FRAME, AND ACCESSORIES. PROVIDE NEW DOOR AS SCHEDULED.
- 2.2

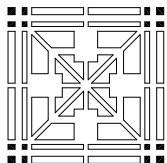
REMOVE EXISTING WINDOW, FRAME, AND ACCESSORIES. PROVIDE NEW WINDOW AS SCHEDULED.
- 6.2

INSTALL NEW SECTION OF RAILING TO MATCH EXISTING IN PROFILE.
- 6.3

REPAINT RAILING AND HANDRAIL TO BASEMENT.



1 | Main Level Floor Plan
A102 3/32"=1'-0"



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400 SOUTH FOURTH STREET STE 712 MINNEAPOLIS, MINNESOTA 55415
P 612 341 4051 F 612 337 5843 WWW.MMACRCHD.COM

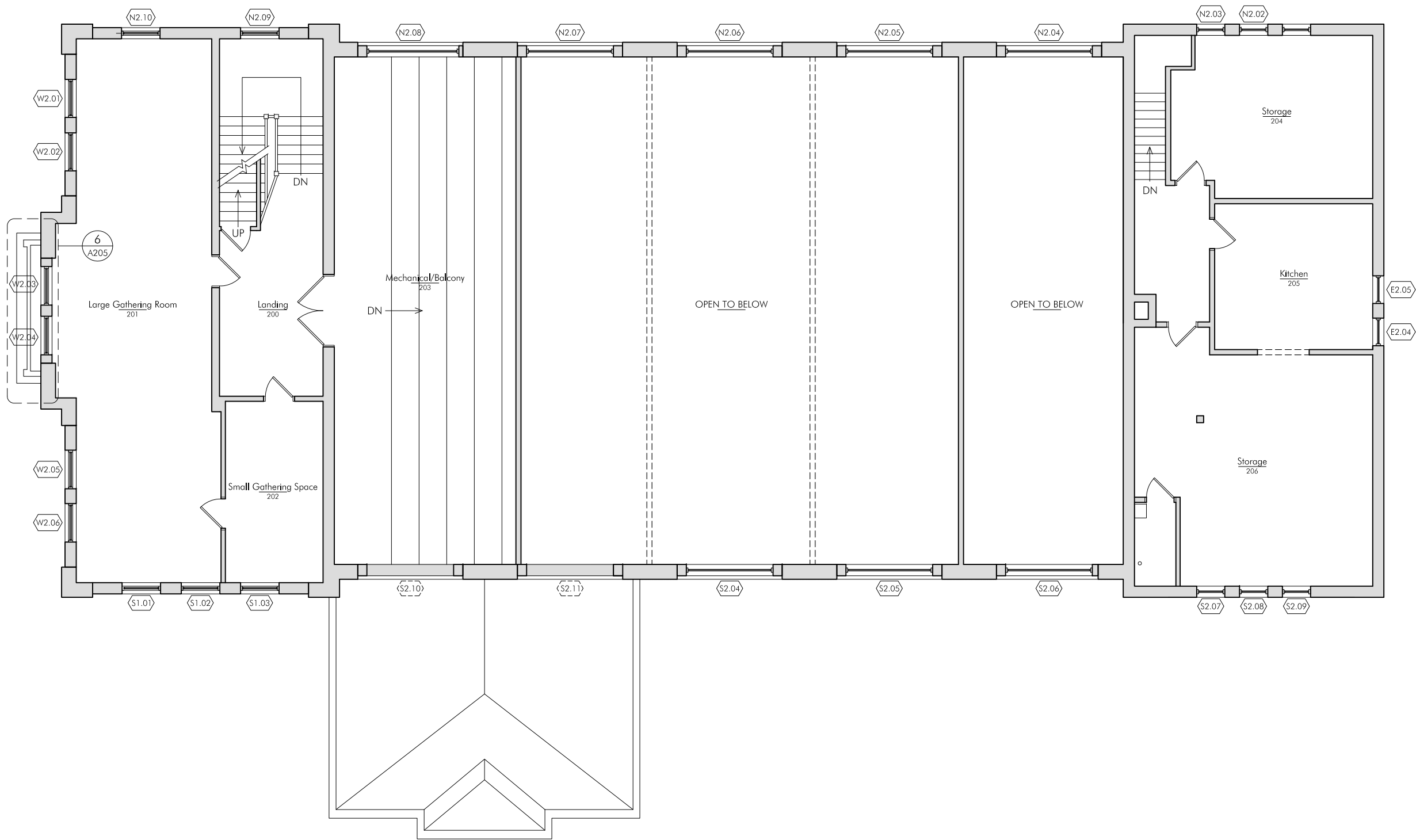
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Stuart MacDonell 13633



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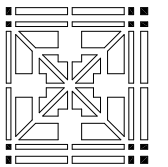
FLOOR
PLAN

A102



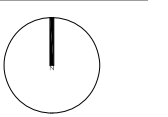
KEYNOTES

- 1.1 CLEAN OUT WINDOW WELLS. DIG FRENCH DRAIN. REMOVE SOIL TO LEAVE 3-4" PROFILE BELOW BASEMENT WINDOW SILL. SAME AT GRADE LEVEL.



MACDONALD & MACK
ARCHITECTS
400 SOUTH FOURTH STREET STE 712 MINNEAPOLIS MINNESOTA 55415
P 612 341 4051 F 612 337 5843 WWW.MACRCHD.COM

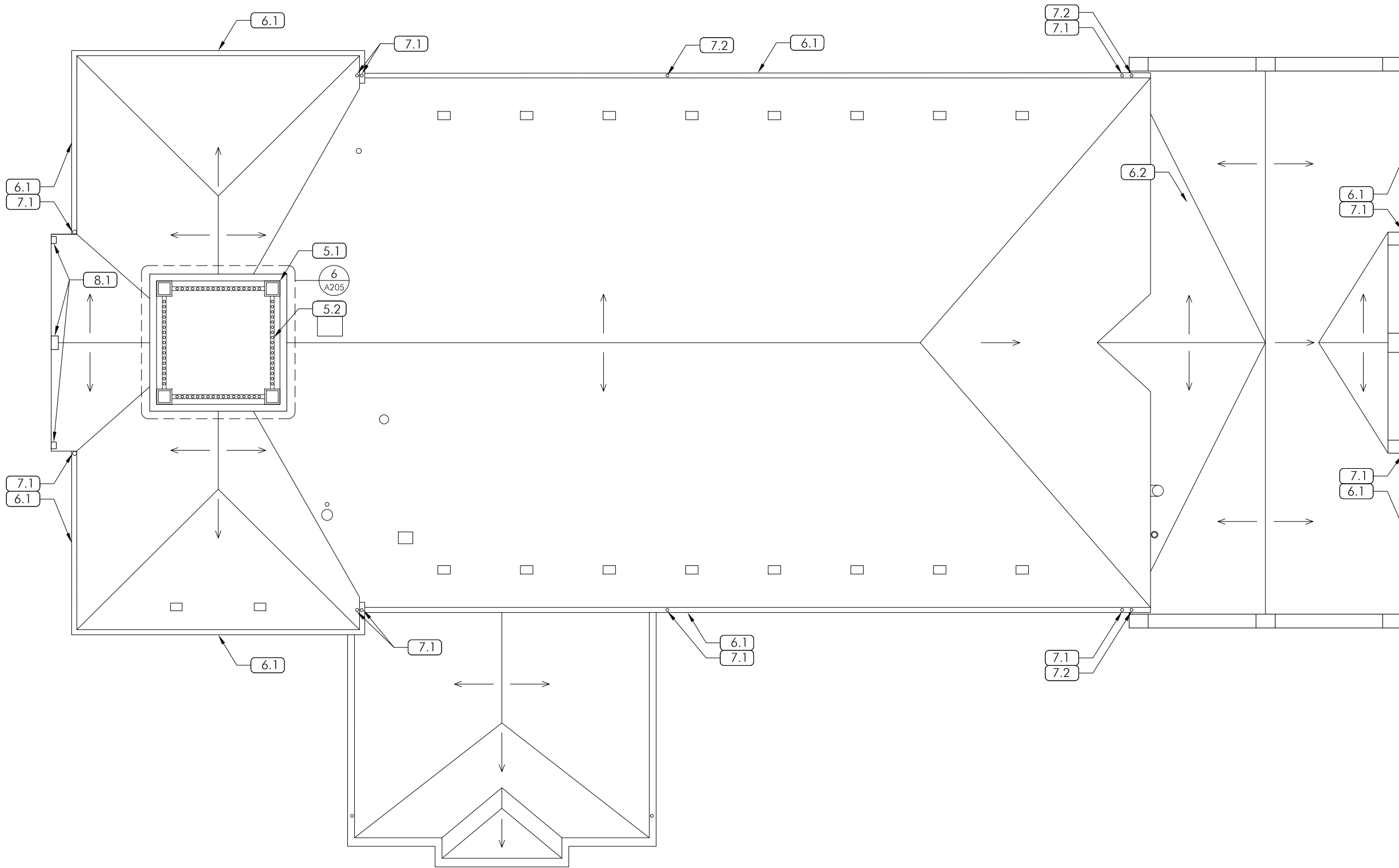
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Stuart Macdonald 13633



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FLOOR
PLAN

A103



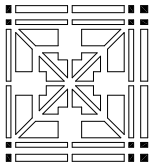
SHEET NOTES

WORK ON 100% OF ROOF

Replace roof material.

WORK AS INDICATED:

- 5.1** Repair post, typical
- 5.2** Restore rail and balustrades to match existing, typical
- 6.1** Replace existing gutters.
- 6.2** Provide and install new gutter.
- 7.1** Replace existing downspouts.
- 7.2** Provide and install new downspout.
- 8.1** Repair and paint galvanized iron cornice pieces.



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Stuart MacDonald
Stuart MacDonald 13633



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DRAWN **ov** DATE 2018 02 30 REVISION 2018 06 21

ROOF
PLAN

A104

WINDOW IDENTIFICATION KEY

Elevation

Floor Level

Window

EX.

N4.01

SHEET NOTES

WORK AT 100% OF FACADE

Repair windows. See Window Schedule on A600.

Install storm windows. See Window Schedule on A600.

Repaint box cornice.

KEYNOTES

1.1

CLEAN OUT WINDOW WELLS. DIG FRENCH DRAIN. REMOVE SOIL TO LEAVE 3-4" PROFILE BELOW BASEMENT WINDOW SILL. SAME AT GRADE LEVEL.

1.5

REMOVE WOODEN STAIR. REMOVE DEBRIS BELOW STAIRCASE.

2.1

REMOVE EXISTING DOOR, FRAME, AND ACCESSORIES. PROVIDE NEW DOOR AS SCHEDULED.

2.2

REMOVE EXISTING WINDOW, FRAME, AND ACCESSORIES. PROVIDE NEW WINDOW AS SCHEDULED.

3.1

REPOINT BRICK.

3.3

REPOINT STONE.

4.1

REPAIR AND REBUILD TOWER. SEE CALLOUTS.

5.1

REPLACE EXISTING GUTTER.

5.3

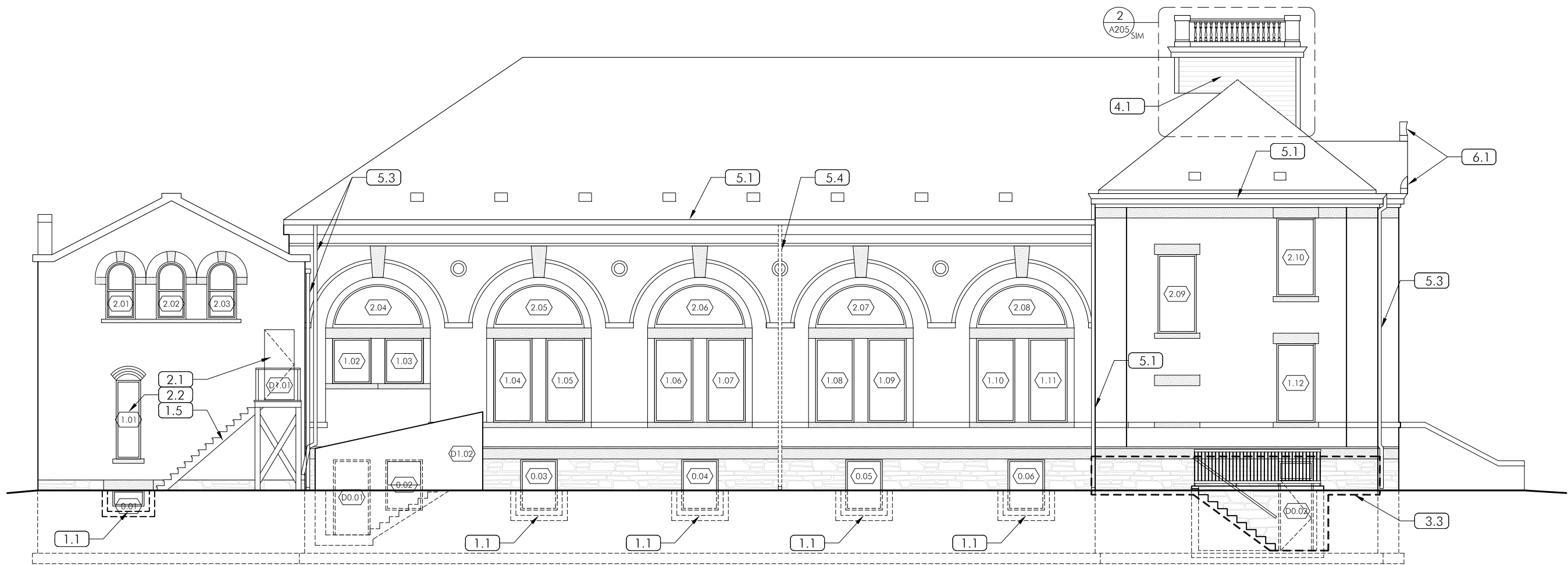
REPLACE EXISTING DOWNSPOUT.

5.4

PROVIDE NEW DOWNSPOUT.

6.1

REPAINT GALVANIZED IRON ORNAMENTS.



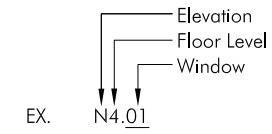
EX. N4.01

Elevation
Floor Level
Window

A201



WINDOW IDENTIFICATION KEY



SHEET NOTES

WORK AT 100% OF FACADE

Repair windows. See Window Schedule on A600.

Install storm windows. See Window Schedule on A600.

Repaint box cornice.

KEYNOTES

- 1.1 CLEAN OUT WINDOW WELLS. DIG FRENCH DRAIN. REMOVE SOIL TO LEAVE 3-4" PROFILE BELOW BASEMENT WINDOW SILL. SAME AT GRADE LEVEL.
- 2.1 REMOVE EXISTING DOOR, FRAME, AND ACCESSORIES. PROVIDE NEW DOOR AS SCHEDULED.
- 3.1 REPOINT BRICK.
- 3.3 REPOINT STONE.
- 5.1 REPLACE EXISTING GUTTER.
- 5.3 REPLACE EXISTING DOWNSPOUT.
- 5.4 PROVIDE NEW DOWNSPOUT.
- 6.1 REPAINT GALVANIZED IRON ORNAMENTS.



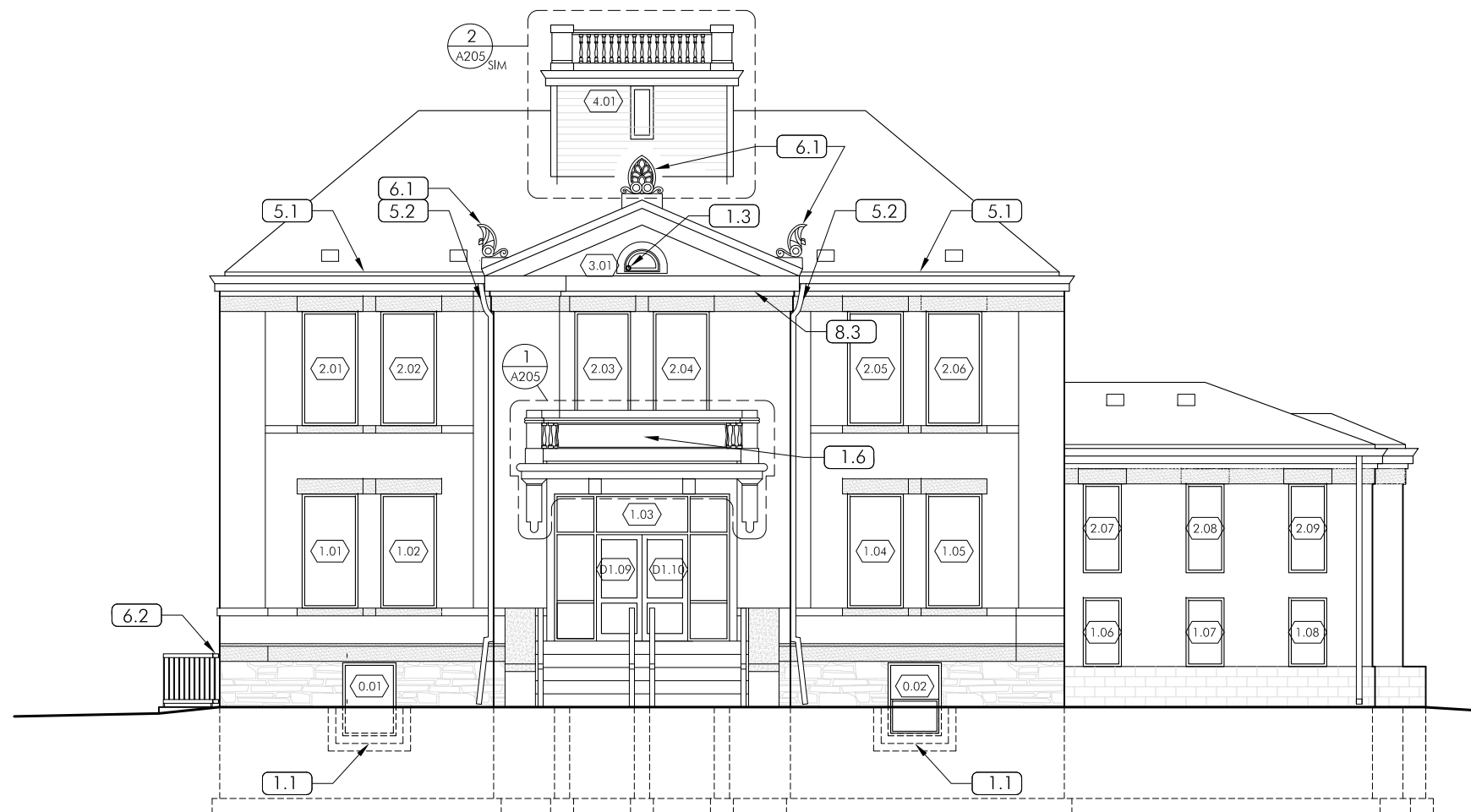
1 | South Elevation

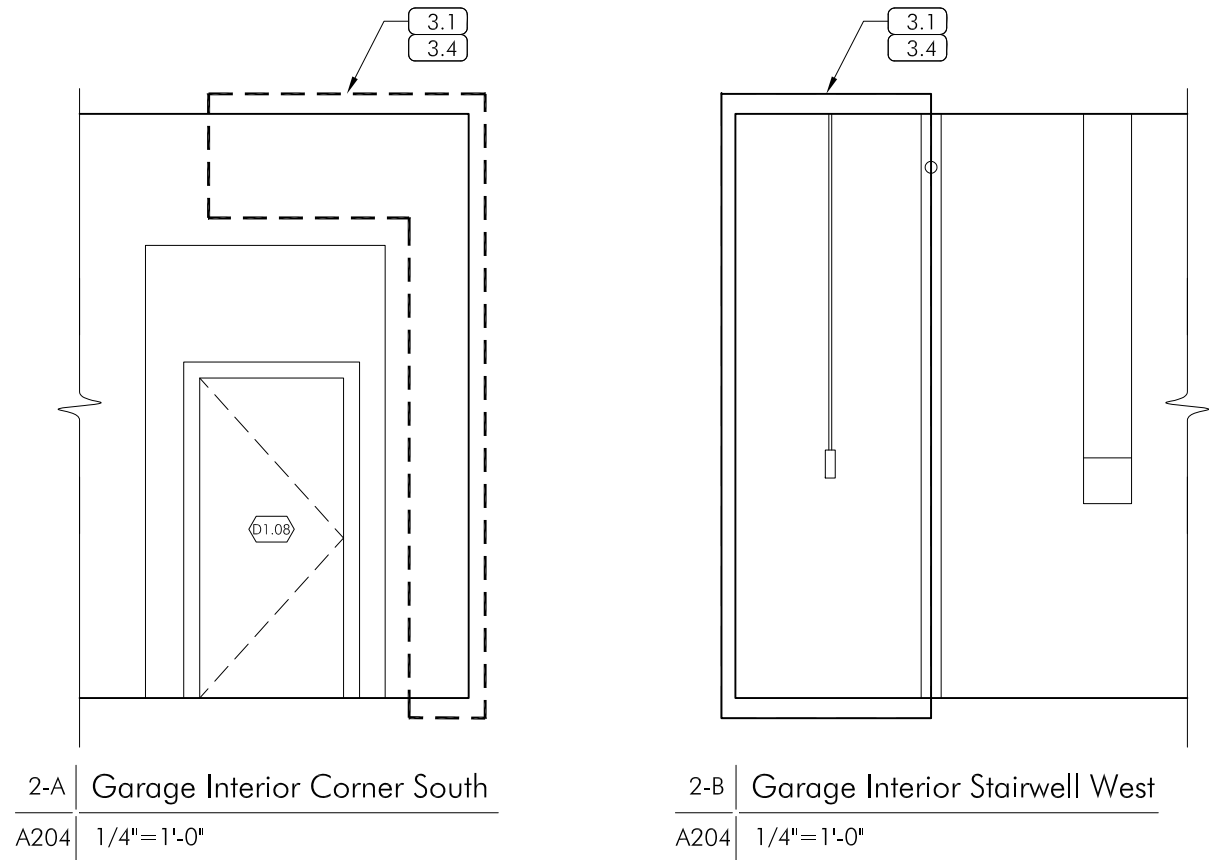
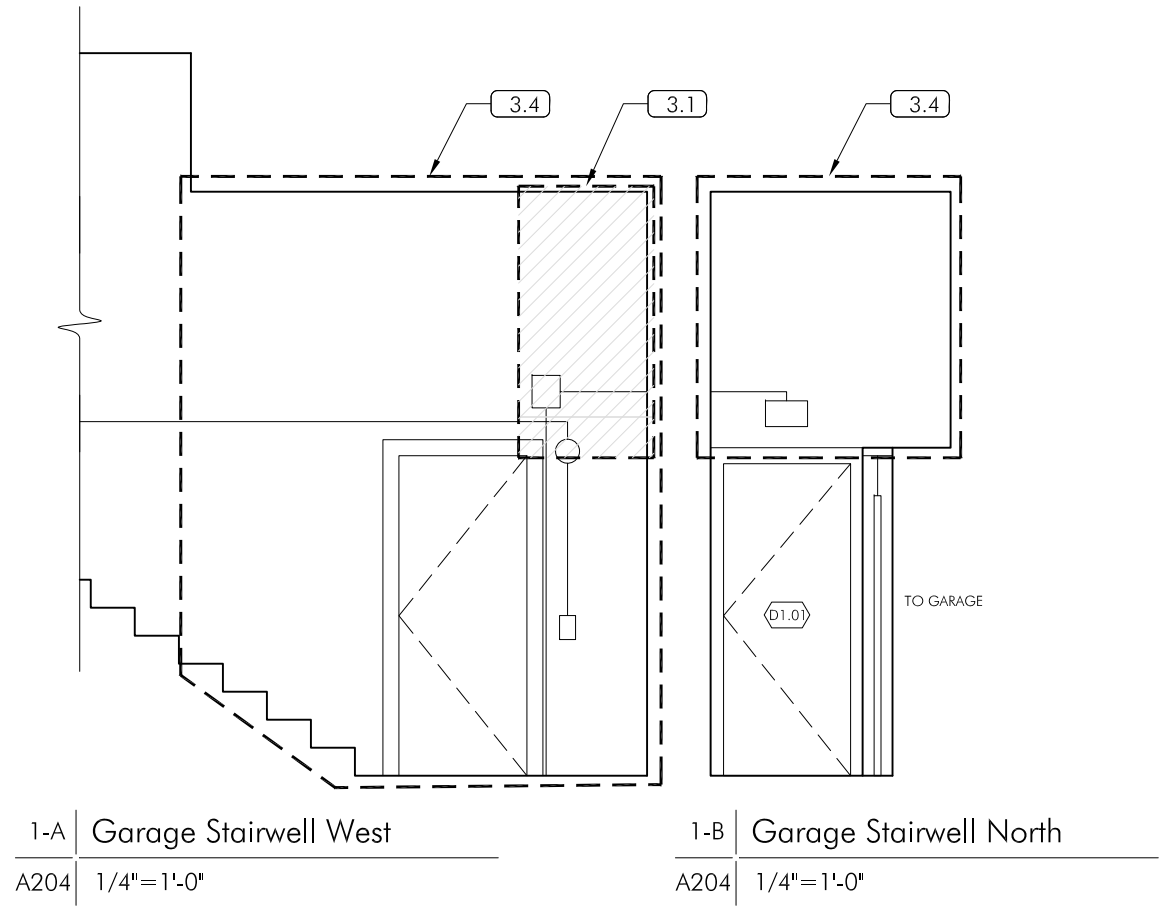
A202 3/32"=1'-0"

EX. N4.01

Repaint box cornice.

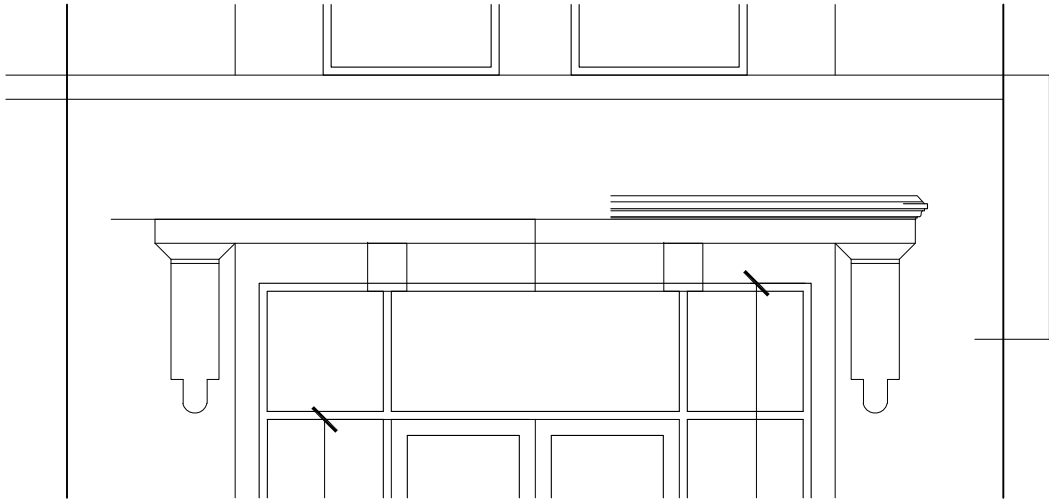
- 1.1 CLEAN OUT WINDOW WELLS. DIG FRENCH DRAIN. REMOVE SOIL TO LEAVE 3-4" PROFILE BELOW BASEMENT WINDOW SILL. SAME AT GRADE LEVEL.
- 1.3 REMOVE CONDUIT.
- 5.1 REPLACE EXISTING GUTTER.
- 5.2 PROVIDE NEW GUTTER.
- 5.3 REPLACE EXISTING DOWNSPOUT.
- 5.5 REPAIR AND REPAINT BOX CORNICE.
- 6.1 REPAINT GALVANIZED IRON ORNAMENTS.
- 6.2 INSTALL NEW SECTION OF RAILING TO MATCH EXISTING IN PROFILE.



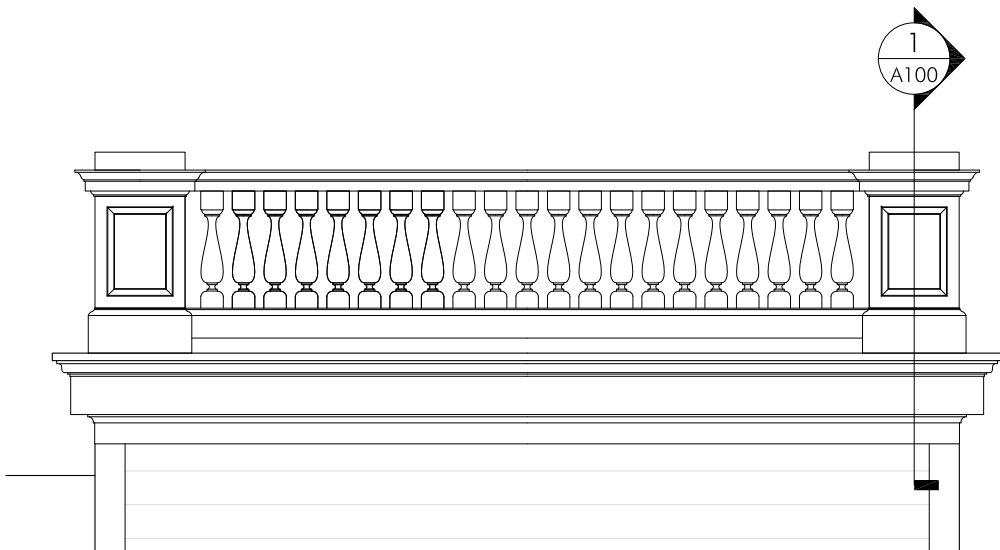


KEYNOTES

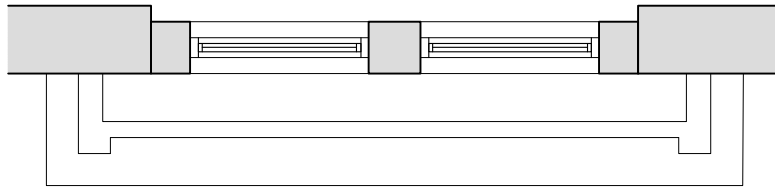
- 3.1 REPOINT BRICK.
- 3.4 HAMMER TEST EXISTING PLASTER.



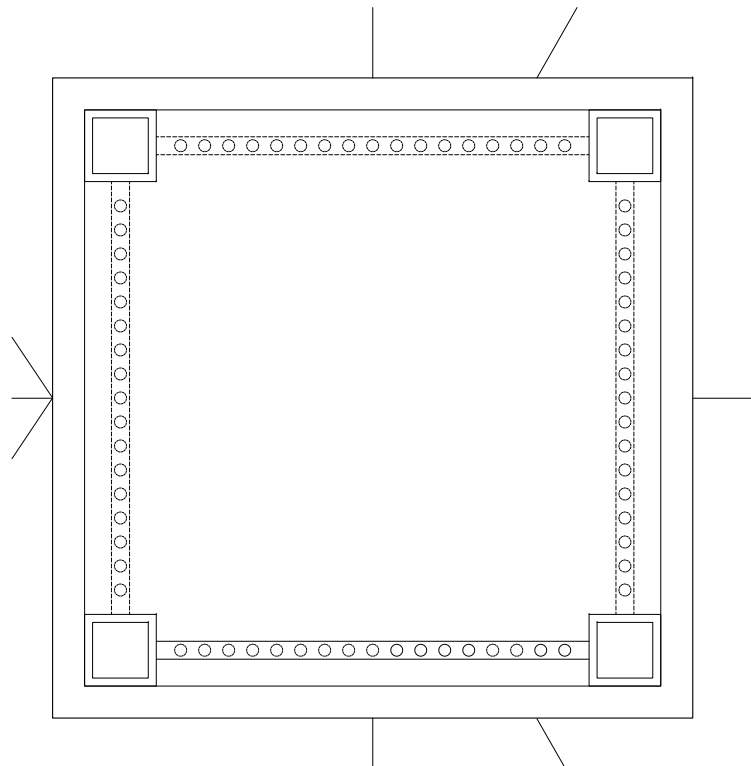
1 | Entry West Elevation
A205 | 1/8"=1'-0"



2 | North Elevation
A205 | 1/8"=1'-0"



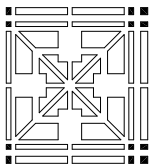
1 | Entry West Elevation
A205 | 1/8"=1'-0"



1 | Entry West Elevation
A205 | 1/8"=1'-0"

KEYNOTES

- 3.1 REPOINT BRICK.
- 3.4 HAMMER TEST EXISTING PLASTER.



MACDONALD & MACK
ARCHITECTS
400 SOUTH FOURTH STREET STE 712 MINNEAPOLIS MINNESOTA 55415
P 612 341 4051 F 612 337 5843 WWW.MMACRCHLD.COM

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Stuart Macdonald 13633

Madison City Hall
EXTERIOR IMPROVEMENTS
404 6th Avenue, Madison, Minnesota 56256
DRAWN BY DATE 2018 02 30 REVISION 2018 06 21

DETAILS

A500

WINDOW SCHEDULE - REPAIR						
ID	Window Sash & Frame					Storm Wind.
	NEW/ EXIST	MATERIAL	INT. FINISH	TREATMENT NOTES	REPAIR NOTES	
N0.01	EXIST	WOOD	N/A	1, 2, 4, 8	Replace 1 broken glass pane	NEW
N0.02	EXIST	WOOD	PT	1, 2, 10	Remove AC unit in upper sash, inspect	NEW
N0.03	EXIST	WOOD	PT	1, 2, 9		EXIST
N0.04	EXIST	WOOD	PT	1, 2, 3, 8	Replace exterior concrete sill	EXIST
N0.05	EXIST	WOOD	PT	1, 2, 5, 6, 8	Inspect corners of bottom sash	NEW
N0.06	EXIST	WOOD	PT	1, 2, 11, 12	Replace plywood pane with insulated metal panel, paint to match wood frame.	NEW
N1.01	EXIST	WOOD	PT	1, 2, 3, 8		EXIST
N1.02	EXIST	WOOD	PT	1, 2, 10	Remove 2x4 blocking	EXIST
N1.03	EXIST	WOOD	PT	1, 2, 10	Remove 2x4 blocking	EXIST
N1.04	EXIST	WOOD	PT	1, 2, 5	Inspect interior stops	EXIST
N1.05	EXIST	WOOD	PT	1, 2, 5	Inspect interior stops	EXIST
N1.06	EXIST	WOOD	PT	1, 2, 5	Inspect interior stops	EXIST
N1.07	EXIST	WOOD	PT	1, 2, 5	Inspect interior stops	EXIST
N1.08	EXIST	WOOD	PT	1, 2, 5	Inspect interior stops	EXIST
N1.09	EXIST	WOOD	PT	1, 2, 5, 7, 9	Provide new sash pull, inspect interior stops	EXIST
N1.10	EXIST	WOOD	PT	1, 2, 5, 9	Inspect bottom lower sash for damage	EXIST
N1.11	EXIST	WOOD	PT	1, 2, 10		EXIST
N1.12	EXIST	WOOD	PT	1, 2, 5, 6	Repair or replace bottom sash	NEW
N2.01	EXIST	WOOD	PT	1, 2, 5, 6, 8	Repair interior stops/jamb	NEW
N2.02	EXIST	WOOD	PT	1, 2, 5, 8, 14	Repair stops/jamb	NEW
N2.03	EXIST	WOOD	PT	1, 2, 6, 8, 14		NEW
N2.04	EXIST	WOOD	PT	1, 2, 5, 9	Repair split joint at upper right sash	NEW
N2.05	EXIST	WOOD	PT	1, 2		NEW
N2.06	EXIST	WOOD	PT	1, 2		NEW
N2.07	EXIST	WOOD	PT	1, 2, 9		NEW
N2.08	EXIST	WOOD	PT	1, 2, 9, 14		NEW
N2.09	EXIST	WOOD	PT	1, 2, 9		EXIST
N2.10	EXIST	WOOD	PT	1, 2, 5, 6, 7, 8	Repair/replace lower sash, remove AC	EXIST
E1.01	EXIST	ALUM	N/A	No work		N/A
E1.02	EXIST	ALUM	N/A	No work		N/A
E1.03	N/A					
E1.04	NEW	WOOD			See "WINDOW SCHEDULE - NEW"	NEW
E1.05	EXIST	WOOD	PT	1, 2		NEW
E1.06	NEW	WOOD			See "WINDOW SCHEDULE - NEW"	NEW
E2.01	EXIST	ALUM	N/A	No work		N/A
E2.02	EXIST	ALUM	N/A	No work		N/A
E2.03	EXIST	ALUM	N/A	No work		N/A
E2.04	EXIST	WOOD	PT	1, 2, 8, 14		NEW
E2.05	EXIST	WOOD	PT	1, 2, 6, 8, 14		NEW
S0.01	EXIST	VINYL	N/A	1, 2, 13		N/A
S0.02	EXIST	VINYL	N/A	1, 2, 13		N/A
S0.03	EXIST	WOOD	PT	1, 2, 5, 8	Inspect lower sash, interior right jamb	EXIST
S0.04	EXIST	WOOD	PT	1, 2, 8		EXIST
S1.01	EXIST	WOOD	STAIN	1, 2, 8		EXIST
S1.02	EXIST	WOOD	STAIN	1, 2, 5, 8	Provide jamb cleat	EXIST
S1.03	EXIST	WOOD	STAIN	1, 2, 5, 8	Repair/replace left interior window stop	EXIST
S1.04	EXIST	ALUM	N/A	No work		N/A
S1.05	EXIST	ALUM	N/A	No work		N/A
S1.06	EXIST	ALUM	N/A	No work		N/A
S1.07	EXIST	ALUM	N/A	No work		N/A
S1.08	EXIST	ALUM	N/A	No work		N/A
S1.09	EXIST	ALUM	N/A	No work		N/A
S1.10	EXIST	WOOD	PT	1, 2, 5, 8	Repair lower storm stops	EXIST
S1.11	EXIST	WOOD	PT	1, 2, 5, 8	Provide storm window stops	EXIST
S1.12	EXIST	WOOD	PT	1, 2, 5, 6, 8	Provide storm window stops	EXIST
S1.13	EXIST	WOOD	PT	1, 2, 8	Provide storm window stops	EXIST
S1.14	EXIST	WOOD	PT	1, 2, 5, 9	Remove unpainted storm stops	EXIST
S1.15	EXIST	WOOD	PT	1, 2, 5, 8	Repair/replace bottom sash	NEW
S1.16	EXIST	WOOD	STAIN	1, 2, 5, 8	Repair bottom right interior sash	N/A

WINDOW SCHEDULE - REPAIR						
ID	Window Sash & Frame					Storm Wind.
	NEW/ EXIST	MATERIAL	INT. FINISH	TREATMENT NOTES	REPAIR NOTES	
S1.17	EXIST	WOOD	STAIN	1, 2, 5, 9	Provide stop at top left interior sash	N/A
S2.01	EXIST	WOOD	PT	1, 2, 5, 6, 9	Repair interior sill	EXIST
S2.02	EXIST	WOOD	PT	1, 2, 5, 6, 10	Repair interior sill	EXIST
S2.03	EXIST	WOOD	PT	1, 2, 5, 8, 14	Repair interior sill, repair lower sash	NEW
S2.04	EXIST	WOOD	PT	1, 2		NEW
S2.05	EXIST	WOOD	PT	1, 2, 8		NEW
S2.06	EXIST	WOOD	PT	1, 2, 8		NEW
S2.07	EXIST	WOOD	PT	1, 2, 5, 6, 8	Inspect east jamb	NEW
S2.08	EXIST	WOOD	PT	1, 2, 3, 5, 6, 8	Inspect west jamb	NEW
S2.09	EXIST	WOOD	PT	1, 2, 5, 8, 14	Inspect exterior lower sash	NEW
S2.10	N/A					N/A
S2.11	EXIST	WOOD	PT	1, 2, 9		NEW
W0.01	EXIST	WOOD	PT	1, 2, 8, 14		EXIST
W0.02	VINYL	VINYL		1, 2, 13		N/A
W1.01	EXIST	WOOD	PT	1, 2, 8		EXIST
W1.02	EXIST	WOOD	PT	1, 2, 6, 9		EXIST
W1.03	EXIST	ALUM		No work		N/A
W1.04	EXIST	WOOD	STAIN	1, 2, 6, 7, 9		EXIST
W1.05	EXIST	WOOD	STAIN	1, 2, 4, 6, 10	Replace glass in bottom sash	EXIST
W1.06	EXIST	ALUM		No work		N/A
W1.07	EXIST	ALUM		No work		N/A
W1.08	EXIST	ALUM		No work		N/A
W2.01	EXIST	WOOD	PT	1, 2, 3		NEW
W2.02	EXIST	WOOD	PT	1, 2, 5, 6, 8	Repair stop at top of upper sash, replace right interior stop to match existing	EXIST
W2.03	EXIST	WOOD	PT	1, 2, 3, 7, 8	Provide sash lock	NEW
W2.04	EXIST	WOOD	PT	1, 2, 3, 5, 7	Provide sash lock, replace LL stop	NEW
W2.05	EXIST	WOOD	PT	1, 2, 7, 8, 14	Provide interior window pull	EXIST
W2.06	EXIST	WOOD	PT	1, 2, 5, 6, 9	Repair or replace bottom of lower sash	EXIST
W2.07	EXIST	ALUM		No work		N/A
W2.08	EXIST	ALUM		No work		N/A
W2.09	EXIST	ALUM		No work		N/A
W3.01	EXIST	WOOD	N/A	1, 2, 5, 8	Repair bottom sash after conduit removal	NEW
W4.01	EXIST	WOOD	N/A	1, 2, 4, 5, 8	Provide panes for existing mesh patches, inspect north exterior jamb for repair/replace	NEW

- TREATMENT NOTES
1.

REPLACE CAULK BETWEEN MASONRY AND EXTERIOR FRAME
2.

REPAINT EXTERIOR FRAME, SASH AND SILL
3.

REPLACE WOODEN SILL PLATE
4.

NEW GLASS (SEE SCHEDULE FOR INDIVIDUAL PANES TO BE REPLACED)
5.

WORK AT SASH, JAMB, OR FRAME (SEE SCHEDULE 'REPAIR NOTES' FOR INDIVIDUAL PARTS TO BE REPAIRED OR REPLACED)
6.

REPLACE OR INSTALL MISSING OR DAMAGED SASH CORD
7.

REPLACE MISSING HARDWARE ON INTERIOR WINDOW FRAME
8.

100% REGLAZING
9.

50% REGLAZING
10.

25% REGLAZING
11.

REPLACE WEATHERSTRIPPING
12.

NEW INSULATED METAL PANEL. OPENINGS FOR EXISTING CONDUIT AND PIPES.
13.

REMOVE PANELING IN UPPER SASH. REPLACE WITH INSULATED METAL PANEL. PAINT EXISTING EXTERIOR TRIM TO MATCH.
14.

INSPECT INTERIOR AND EXTERIOR SILLS FOR POTENTIAL REPAIR OR REPLACEMENT.

WINDOW IDENTIFICATION KEY

EX.

Elevation

Floor Level

Window

N4.01

WINDOW SCHEDULE NOTES

1.

Field verify all dimensions.

2.

Provide shop drawings and hardware schedule prior to ordering.

3.

Remove all existing storm windows.

FINISHES

PAINT - PT - MATCH EXISTING

DOOR SCHEDULE - REPAIR					
ID	NEW/ EXIST	MATERIAL	TYPE	REPAIR NOTES	DEMO NOTES
D0.01	EXIST	ALUM		No work	
D0.02	NEW				See "DOOR SCHEDULE - NEW"
D0.03	EXIST	ALUM		No work	
D1.01	NEW				See "DOOR SCHEDULE - NEW"
D1.02	EXIST	METAL	SCREEN	No work	
D1.03	NEW				See "DOOR SCHEDULE - NEW"
D1.04	EXIST	METAL		No work	
D1.05	EXIST	METAL		No work	
D1.06	EXIST	METAL	SCREEN	No work	
D1.07	NEW				See "DOOR SCHEDULE - NEW"
D1.08	EXIST	METAL	GARAGE	1, 2	
D1.09	EXIST	METAL		No work	
D1.10	EXIST	METAL		No work	

REPAIR NOTES

1. REPLACE CAULK BETWEEN MASONRY AND EXTERIOR FRAME
2. REPAINT EXTERIOR FRAME

DOOR SCHEDULE - NEW						
ID	DOOR			FRAME		NOTES
	OPNG SIZE	DOOR TYPE/MATERIAL	HARDWARE	MATERIAL	PAINT	
D0.02	3-0" x 7'-0"	HOLLOW - METAL	Passage	METAL	PT-2	INSULATED METAL PANEL TRANSOM
D1.01	2-8" x 6'-8"	HOLLOW - METAL		METAL	PT-2	
D1.03		RAIL & STILE - WOOD		WOOD		
D1.07		- WOOD		WOOD		

INSTALL NOTES

1. REPLACE CAULK BETWEEN MASONRY AND EXTERIOR FRAME

DOOR IDENTIFICATION KEY

EX.

D4.01

Floor Level

Door ID

WINDOW SCHEDULE NOTES

1. Field verify all dimensions.

2. Provide shop drawings and hardware schedule prior to ordering.

FINISHES

PAINT - PT - MATCH EXISTING

MACDONALD & MACK

A R C H I T E C T S

400 SOUTH FOURTH STREET STE 712 MINNEAPOLIS MINNESOTA 55415

P 612 341 4651 F 612 337 5843 WWW.MMACRHLTD.COM

Madison City Hall

EXTERIOR IMPROVEMENTS

404 6th Avenue, Madison, Minnesota 56256

DATE

2018 02 30

REVISION

2018 06 21

DOOR

SCHEDULE

A602

(UNAPPROVED MINUTES)

**CITY OF MADISON
MINUTES OF THE MADISON ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING**

MONDAY, SEPTEMBER 17, 2018 – 5:00 P.M.

Pursuant to due call and notice thereof, a regular meeting of the Madison Economic Development Authority was conducted at 5:00 p.m. on Monday, September 17, 2018, at the Madison Municipal Building.

Members in attendance: Dave Amundson, Greg Thole, Maynard Meyer, Dean Solem, Scott Wanner, Greg Monson, and Jim Connor (arrived at 5:10 p.m.). Also in attendance were City Manager Val Halvorson and City Clerk Kathy Weber. Absent: City Attorney Rick Stulz.

President Amundson called the meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

Upon motion by Solem, seconded by Meyer and carried, the Agenda was approved as amended. Additions to the agenda include Block 48 pricing and Storage Unit request.

MINUTES

Upon motion by Thole, seconded by Solem and carried; minutes of the May 7 and August 7, 2018, meetings were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

(Jim Connor arrived at 5:10 p.m.)

CHAMBER OF COMMERCE UPDATE

Chamber President Ryan Young updated EDA on Chamber activities planned for this fall to include Oktoberfest, Halloween Trunk or Treat, Norsefest, and Christmas promotions. He noted that committees will be reviewing each activity to decide whether it will continue in the future or what changes could be made to make it even better. He noted that Maynard Meyer is heading up the banner replacement program, the Chamber will again be having their Super Raffle to sell 100 tickets at \$100 each, and planning for an All-School Reunion will begin.

CONSENT AGENDA

Upon motion by Monson, seconded by Thole and carried, Consent Agenda was approved as presented. EDA wondered if Mike Dahle has obtained bids for shingling another Eastview Apartment building. City Manager Halvorson reported that lodging tax collected through July is over \$1,200. These funds are being deposited into the EDA fund. EDA asked whether the outstanding credit card payments from the former Lou's Lodge had been obtained yet. Halvorson will check with City Attorney Rick Stulz on the status.

DAYCARE UPDATE

City Manager Halvorson informed EDA that the Eagles Nest Daycare Committee will be meeting every three weeks. Halvorson noted that Christine Enderson started full-time as Daycare Coordinator on September 1st. She will have the license application ready to go in within the next few days. January 1, 2019, is the goal “open date”. Andy Thole and Eric Bjerke are working on a grant application for up to \$50,000 for operational costs. Currently, there are 10 kids on a waiting list. The Eagles Nest will have a maximum capacity of 42. So far, this project has been a joint effort of the City, School, and Madison Lutheran Home. Lac qui Parle County will be asked for support of the project as well and donations will be requested from other sources for such things as cribs, toys, etc. Councilmember Meyer suggested that the Chamber Block Party in 2019 be designated for Eagles Nest Daycare. Halvorson noted that, once a license is in place, more community engagement will be requested. EDA Member Dean Solem commented that businesses, like United Prairie Bank, are working on their budgets now, so the sooner a request for support is received, the better.

BAKERY PROPOSAL

EDA was informed that a meeting was held between Doug and Janelle Kennedy, Lac qui Parle County EDA Project Manager Antonio Franklin, Jr., City Manager Halvorson, EDA Member Dean Solem, Mayor Thole, and a prospective buyer of the former Kennedy’s Bakery. Franklin noted that the business model seems strong and the buyer seems genuine. The price to purchase the building has been reduced, and it is believed that the buyer would cover that cost himself. Financial assistance would be needed to cover equipment costs. It was noted that some of the equipment purchased at the auction is still in the bakery building and the new owner is unable to use it, so that may be available for repurchase. He indicated that he will touch base again with the prospective buyer to determine status.

2019 EDA BUDGET

EDA reviewed the draft 2019 budget as prepared by City Manager Halvorson. She noted that the overall budget is pretty much the same as 2018, except that some of the funds are moved around for other purposes. The annual contribution to Lac qui Parle EDA was instead included as a miscellaneous expense earmarked for anticipated Eagles Nest operational shortfalls. Halvorson indicated that she and Dawson City Administrator Tami Schuelke-Sampson will need to have a discussion with County Auditor-Treasurer Jake Sieg in regard to the dissolution of the Lac qui Parle County EDA.

BLOCK 48 PURCHASE PRICE

EDA President Dave Amundson asked members whether a price had been set for the purchase of Block 48. He was thinking that that had already been done. He has had a couple of calls in regard to the property. Members noted that a price had been set for the sale of Lou’s Lodge, but not for Block 48. Amundson did indicate his opinion that the purchase price would be dependent on what the lot would be used for and the economic development impact it would have on the city. Amundson has received an inquiry from the individual who purchased the former Ann’s Sewing Room property. He also received an inquiry from the owner of the two storage units in Madison. This individual is interested in property to buy or rent for a storage pod business. He currently has 21 pods for rent in Ortonville and the business has been going very well. EDA suggested that Amundson talk to Dale Monnens and the Lac qui Parle Ag Society about available space.

SMALL CITIES GRANT

EDA reviewed a status report on the current SCDP Grant Program, and City Manager Halvorson reported that collections on the old SCDP Grant Program are moving in the right direction. EDA discussed the fact

that once loan applications are exhausted in the “target area”, it will be opened up to other residents if funds still remain.

HEMP PRODUCTION

Jim Connor reported that he has been in contact with John Sather who has a contract with Minnesota Hemp Farms, Inc. for seed. Connor said that Sather was “taken aback” by the announcement that LqP County EDA will be dissolved at the end of this year. LqP County EDA Project Manager, Antonio Franklin, Jr., noted that he is not sure what his office can do at this point to assist with locating investors. Connor noted the importance of having someone to call regarding this project, and that he is supportive of Antonio as Project Manager of the LqP County EDA. He said that the “sit down” with Jake Sieg needs to happen soon.

LQP COUNTY EDA

Project Manager Franklin asked to be on the next agenda. He expressed his opinion that LqP County EDA is a great benefit, and if you look at where their office is today compared to a year ago, you can see the progress they have made. He listed some work plans they have been working on which include recruitment; housing; agriculture; EDA service awareness and business succession plans; the development of a revolving loan fund and a planned micro loan program; an apprenticeship program; and advertisement in a magazine that reaches over 100,000 people; etc. He noted that training opportunities do cost money but, in the end, are cheaper than contracting out services. Meyer expressed concern with increased expense due to the addition of extra staff and the proposed move to a new location. After further discussion, EDA President Amundson commented that the Lac qui Parle County Commissioners have until the end of December to make a decision on how this will play out.

There being no further business, meeting adjourned at 6:33 p.m.

Dave Amundson, President

ATTEST:

Kathleen Weber, City Clerk

**CITY OF MADISON
AGENDA AND NOTICE OF MEETING**

Special Meeting of the Madison Public Works Committee – 12 noon
Wednesday, September 12, 2018
Madison Municipal Building Auditorium

1. **CALL THE SPECIAL MEETING TO ORDER** (Chair)
2. **APPROVE AGENDA.**
Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Committee)
3. **UNFINISHED BUSINESS**
 - A. General Overview (Committee)
 - B. Sanitation (Committee)
 - i. Ordinance wording
 - ii. Rate Structure
 - C. Other (Committee)
4. **ADJOURNMENT** (Committee)

SCHEDULED CLAIMS LIST

UP CK# 57046-57076

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE 100 A-OX WELDING SUPPLY COMPA							
00202927	1	9/14/18	9/14/18	AMB-MEDICAL CYL	45.01	201 201-44100-217	1
				INVOICE TOTAL	45.01		
				VENDOR TOTAL	45.01		
38 ALEX AIR APPARATUS INC FIRE-AIR COMPR QUALITY TEST							
37386	1	9/14/18	9/14/18		641.80	101 101-42200-221	1
				INVOICE TOTAL	641.80		
				VENDOR TOTAL	641.80		
120 ARNESON TIRE SHOP PARKS-TIRES							
5699	1	9/14/18	9/14/18		286.00	101 101-45200-221	1
				INVOICE TOTAL	286.00		
				VENDOR TOTAL	286.00		
3437 AUTOMATIC SYSTEMS CO SEW-FLOWMETER REPAIRS/PARTS							
328205	1	9/14/18	9/14/18		1,469.60	602 602-49450-404	1
				INVOICE TOTAL	1,469.60		
				VENDOR TOTAL	1,469.60		
2901 BENNETT OFFICE TECHNOLOGI ADMIN-COPIER MAINT 8/18							
279987	1	9/14/18	9/14/18		252.12	101 101-41320-404	1
				INVOICE TOTAL	252.12		
				VENDOR TOTAL	252.12		
3235 GARY BORAAS CTY HALL-SHRUB MAINTENANCE							
091418	1	9/14/18	9/14/18		50.00	101 101-41940-401	1
	2			LIB-SHRUB MAINTENANCE	50.00	101 101-45500-401	1
	3			PR ARTS-SHRUB MAINTENANCE	50.00	101 101-45180-401	1
	4			PARKS-SHRUB MAINTENANCE	100.00	101 101-45200-401	1
				INVOICE TOTAL	250.00		
				VENDOR TOTAL	250.00		
320 BREHMER MOTOR SUPPLY FIRE-BULBS							
091418	1	9/14/18	9/14/18		69.96	101 101-42200-223	1
				INVOICE TOTAL	69.96		
				VENDOR TOTAL	69.96		
3534 CARMODY MATTHEW AMB-EMT CLASS TUITION							
091318	1	9/13/18	9/13/18		600.00	201 201-33429	1
				INVOICE TOTAL	600.00		
				VENDOR TOTAL	600.00		
3465 EXPERT T BILLING AMB-AMBULANCE BILLING EXP 7/18							
4788	1	9/14/18	9/14/18		609.00	201 201-44100-320	1

SCHEDULED CLAIMS LIST

Page 2

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
INVOICE TOTAL					609.00			
4863	1	9/14/18	9/14/18	AMB-AMBULANCE BILLING EXP 8/18	464.00	201	201-44100-320	1
INVOICE TOTAL					464.00			
VENDOR TOTAL					1,073.00			
766 FARMERS MUTUAL TELEPHONE								
091418	1	9/14/18	9/14/18	ADMIN-INTERNET-9/18	109.95	101	101-41320-323	1
	2			FIRE-INTERNET-9/18	71.95	101	101-42200-323	1
	3			GRAND-INTERNET-9/18	71.95	101	101-45181-323	1
	4			AMB-INTERNET-9/18	71.95	201	201-44100-323	1
	5			WT-INTERNET-9/18	71.95	601	601-49400-323	1
	6			SEW-INTERNET-9/18	71.95	602	602-49450-323	1
	7			ELEC-INTERNET-9/18	71.95	604	604-49570-323	1
	8			LIQ-INTERNET-9/18	71.95	609	609-49750-323	1
	9			ADMIN-INTERNET-9/18	15.00	101	101-41320-323	1
	10			GRAND-INTERNET-9/18	15.00	101	101-45181-323	1
INVOICE TOTAL					643.60			
VENDOR TOTAL					643.60			
782 FIELDCREST FERTILIZER								
1418	1	9/14/18	9/14/18	STR.-#2 RED DIESEL	637.49	101	101-43100-212	1
INVOICE TOTAL					637.49			
VENDOR TOTAL					637.49			
1181 JUBILEE FOODS								
418	1	9/14/18	9/14/18	CTY HALL-PAPER TOWELS	29.00	101	101-41940-211	1
INVOICE TOTAL					29.00			
418A	1	9/14/18	9/14/18	PARKS-TISSUE/CLEANERS	26.48	101	101-45200-219	1
INVOICE TOTAL					26.48			
18B	1	9/14/18	9/14/18	ELECTION-SUPPLIES	25.01	101	101-41410-192	1
INVOICE TOTAL					25.01			
18C	1	9/14/18	9/14/18	LIB-PAPER TOWELS	29.00	101	101-45500-210	1
INVOICE TOTAL					29.00			
8D	1	9/14/18	9/14/18	ADMIN-PLATES/FORKS	9.29	101	101-41320-201	1
INVOICE TOTAL					9.29			
VENDOR TOTAL					118.78			
1430 LEAGUE OF MN CITIES								
1	9/13/18	9/13/18		COUN-LMC MEMBERSHIP DUES	1,672.00	101	101-41110-433	1
INVOICE TOTAL					1,672.00			
1	9/13/18	9/13/18		COUNC-MN MAYOR ASS. MEMBERSHIP	30.00	101	101-41110-433	2
INVOICE TOTAL					30.00			
VENDOR TOTAL					1,702.00			

SCHEDULED CLAIMS LIST

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INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
091418	1	9/14/18	9/14/18	3036 LQP BROADCASTING CO. ELEC-UTIL AD 8/18	60.65 60.65	604	604-49590-410	1
				INVOICE TOTAL	60.65			
				VENDOR TOTAL	60.65			
091318	1	9/13/18	9/13/18	1326 LQP CO-OP OIL STR-FUEL EXPENSE	177.42	101	101-43100-212	1
	2			PARKS-FUEL EXPENSE	538.46	101	101-45200-212	1
	3			WT-FUEL EXPENSE	50.00	601	601-49400-212	1
	4			SEW-FUEL EXPENSE	154.50	602	602-49450-212	1
	5			ELEC-FUEL EXPENSE	205.69	604	604-49570-212	1
				INVOICE TOTAL	1,126.07			1
091418A	1	9/14/18	9/14/18	AMB-FUEL EXPENSE	326.29	201	201-44100-212	2
				INVOICE TOTAL	326.29			
91418B	1	9/14/18	9/14/18	FUEL EXPENSE	107.30	101	101-42200-212	3
				INVOICE TOTAL	107.30			
				VENDOR TOTAL	1,559.66			
1418	1	9/14/18	9/14/18	3340 MADISON AUTO PARTS STR-FITTINGS/HOSE CLAMP	4.97	101	101-43100-221	1
	2			STR-CUT OFF WHEEL	25.99	101	101-43100-240	1
	3			STR-FLUID DOT	14.95	101	101-43100-212	1
	4			STR-BRAKE LINE	18.67	101	101-43100-221	1
	5			STR-ANGLE FINDER	18.99	101	101-43100-240	1
	6			STR-PTX LOCK	24.99	101	101-43100-212	1
	7			STR-ANGLE FINDER	18.99	101	101-43100-221	1
				INVOICE TOTAL	127.55			1
				VENDOR TOTAL	127.55			
18	1	9/14/18	9/14/18	3320 MADISON HEALTHCARE SERVICES ELEC-DRUG SCREENING-D FERNHOLZ	86.00 86.00	604	604-49570-409	1
				INVOICE TOTAL	86.00			
				VENDOR TOTAL	86.00			
	1	9/13/18	9/13/18	1623 MICHAEL G TONN PARKS-POST HOLDER DUMP STATION	61.03 61.03	101	101-45200-404	1
				INVOICE TOTAL	61.03			
				VENDOR TOTAL	61.03			
	1	9/13/18	9/13/18	1660 MARSHALL NORTHWEST PIPE F PR ARTS-SEW PVC	225.92 225.92	101	101-45180-401	1
				INVOICE TOTAL	225.92			
				VENDOR TOTAL	225.92			
	1	9/13/18	9/13/18	1706 MEDIACOM CTY HALL-DIGITAL ADAPTER	8.98	101	101-41320-321	1

SCHEDULED CLAIMS LIST

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INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	8.98			
091418	1	9/14/18	9/14/18	CTY HALL-DIGITAL ADAPTER	8.96	101	101-41320-321	1
				INVOICE TOTAL	8.96			
				VENDOR TOTAL	17.94			
91318	1	9/13/18	9/13/18	1841 MN DEPT OF COMMERCE ELEC-ASSESSMENTS	60.53	604	604-49550-438	1
				INVOICE TOTAL	60.53			
				VENDOR TOTAL	60.53			
148211	1	9/13/18	9/13/18	3443 MORRIS ELECTRONICS INC ADMIN-NETWORK SUPPORTJ-NETWORK	35.00	101	101-41320-309	1
				INVOICE TOTAL	35.00			
				VENDOR TOTAL	35.00			
5271	1	9/13/18	9/13/18	1541 MVTI LABORATORIES INC WT-REGULAR TESTING	16.50	601	601-49400-409	1
				INVOICE TOTAL	16.50			
5681	1	9/13/18	9/13/18	WT-REGULAR TESTING	14.40	601	601-49400-409	1
	2			SEW-REGULAR TESTING	125.60	602	602-49450-409	1
				INVOICE TOTAL	140.00			
5919	1	9/13/18	9/13/18	SEW-REGULAR TESTING	125.60	602	602-49450-409	1
				INVOICE TOTAL	125.60			
				VENDOR TOTAL	282.10			
2248	1	9/14/18	9/14/18	2270 PLUNKETT'S INC. CTY HALL-SPRAYING 9/18	63.18	101	101-41940-401	1
				INVOICE TOTAL	63.18			
2249	1	9/14/18	9/14/18	AMB-SPRAYING 9/18	50.30	201	201-44100-401	1
				INVOICE TOTAL	50.30			
2250	1	9/14/18	9/14/18	FIRE-SPRAYING 9/18	52.64	101	101-42200-401	1
				INVOICE TOTAL	52.64			
				VENDOR TOTAL	166.12			
3	1	9/13/18	9/13/18	2374 ROGER'S ELECTRIC MOTOR SE POOL-PUMP	101.95	101	101-45124-404	1
				INVOICE TOTAL	101.95			
				VENDOR TOTAL	101.95			
	1	9/14/18	9/14/18	2416 RURAL SOLUTIONS INC WT-INK	68.99	601	601-49440-201	1
				INVOICE TOTAL	68.99			

SCHEDULED CLAIMS LIST

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INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
8491	1	9/14/18	9/14/18	ADMIN-BIZ PLAN	100.00	101 101-41320-309	1
	2			WT-GOOGLE CHROME	18.75	601 601-49440-409	1
				INVOICE TOTAL	118.75		
507	1	9/14/18	9/14/18	WT-BOOTING COMPUTER ISSUES	18.75	601 601-49400-409	1
				INVOICE TOTAL	18.75		
				VENDOR TOTAL	206.49		
1418	1	9/14/18	9/14/18	3022 TUCKETT DANIEL SR. ADMIN-FOLD/STUFF ENV 9/18	150.00	101 101-41320-202	1
				INVOICE TOTAL	150.00		
				VENDOR TOTAL	150.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	10,930.30		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	10,930.30		
				GRAND TOTALS	10,930.30		

SCHEDULED CLAIMS LIST

UP CK# 57077-57101

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
110 ARCTIC GLACIER USA, INC							
091918	1	9/19/18	9/19/18	LIQ-ICE EXPENSE	187.38	609 609-49750-251	1
				INVOICE TOTAL	187.38		
				VENDOR TOTAL	187.38		
172 BELLBOY CORPORATION							
091918	1	9/19/18	9/19/18	LIQ-LIQUOR EXPENSE	1,491.05	609 609-49750-251	1
				INVOICE TOTAL	1,491.05		
				VENDOR TOTAL	1,491.05		
190 BEVERAGE WHOLESALERS							
091918	1	9/19/18	9/19/18	LIQ-LIQUOR EXPENSE	3,437.20	609 609-49750-251	1
				INVOICE TOTAL	3,437.20		
				VENDOR TOTAL	3,437.20		
264 BOLTON & MENK INC							
0222179	1	9/19/18	9/19/18	WT-ENGINEERING FEES	1,925.00	601 601-49400-404	1
				INVOICE TOTAL	1,925.00		
				VENDOR TOTAL	1,925.00		
320 BREHMER MOTOR SUPPLY							
091918	1	9/19/18	9/19/18	ELEC-STICKY TRAP	5.98	604 604-49570-215	1
	2			PARKS-GRABBER	24.00	101 101-45200-219	1
	3			PARKS-PAINT ROLLER/COVER	11.48	101 101-45200-223	1
	4			ST-BLACK TOP/TARP/BUNGEE	39.16	101 101-43100-219	1
	5			STR-FOR BLACK TOP/TARP/BUNGEE	98.67	101 101-43100-219	1
	6			STR-SOAP/PACKING TAPE/AIRFRESH	27.89	101 101-45200-219	1
	7			PARKS-WOODSMANN/BRUSH/ROLLER	48.97	101 101-45200-219	1
	8			AMB-BATTERY	5.99	201 201-44100-221	1
	9			PARKS-GARBAGE CANS/BAGS	210.94	101 101-45200-219	1
	10			PARKS-KEYS	20.72	101 101-45200-520	1
	11			PARKS-BASKETBALL NET	3.99	101 101-45200-406	1
	12			STR-MASONRY BIT	10.00	101 101-43100-221	1
	13			STR-ANCHOR/WASHER/SCREW	10.76	101 101-43100-221	1
	14			POOL-CLOCK	19.99	101 101-45124-210	1
	15			POOL-PAPER PRODUCTS/PINESOL	12.76	101 101-45124-210	1
	16			POOL-PAPER PRODUCTS	9.56	101 101-45124-210	1
	17			POOL-PINESOL	7.98	101 101-45124-219	1
	18			POOL-PAINT BRUSH/SHARPIE	5.68	101 101-45124-219	1
	19			POOL-QT PAINT	10.00	101 101-45124-223	1
	20			WT-SHOVEL	29.98	601 601-49430-227	1
	21			PARKS-PLUG	2.98	101 101-45200-404	1
	22			PARKS-WATER HEATER ELEMENT	18.08	101 101-45200-404	1
				INVOICE TOTAL	635.56		
				VENDOR TOTAL	635.56		
3342 BUILDERS FIRSTSOURCE							
091918	1	9/19/18	9/19/18	PR ARTS-WINDOW/DOWNSPOUT	416.17	101 101-45180-401	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
INVOICE TOTAL					416.17		
VENDOR TOTAL					416.17		
32288	1	9/19/18	9/19/18	408 C EMERY NELSON INC WT-HYTREX FILTER	389.60	601 601-49400-238	1
INVOICE TOTAL					389.60		
32370	1	9/19/18	9/19/18	WT-ANTISCALANT	4,943.27	601 601-49400-239	1
INVOICE TOTAL					4,943.27		
32397	1	9/19/18	9/19/18	WT-HYTREX FILTER	414.36	601 601-49400-238	1
INVOICE TOTAL					414.36		
VENDOR TOTAL					5,747.23		
4009209151	1	9/19/18	9/19/18	3514 CINTAS SEW/STR-SHOP RAGS/MAT	10.49	602 602-49450-219	1
	2			SEW/STR-SHOP RAGS/MAT	104.41	101 101-43100-209	1
INVOICE TOTAL					114.90		
VENDOR TOTAL					114.90		
091918	1	9/19/18	9/19/18	3381 COCA-COLA BOTTLING LIQ-POP EXPENSE	154.75	609 609-49750-251	1
INVOICE TOTAL					154.75		
VENDOR TOTAL					154.75		
091918	1	9/19/18	9/19/18	811 FRONTIER COMM OF MN WT-CIRCUIT-DUE 10/10/18	43.43	601 601-49400-321	1
INVOICE TOTAL					43.43		
VENDOR TOTAL					43.43		
091918	1	9/19/18	9/19/18	3471 HENRICH, THERESA ELEC-OVERPAYMENT REFUND-T HENR	64.58	604 604-37410	1
INVOICE TOTAL					64.58		
VENDOR TOTAL					64.58		
091918	1	9/19/18	9/19/18	1160 JOHNSON BROS-ST.PAUL LIQ-LIQUOR EXPENSE	1,241.70	609 609-49750-251	1
INVOICE TOTAL					1,241.70		
VENDOR TOTAL					1,241.70		
JT18-234-06	1	9/19/18	9/19/18	3358 JT SERVICES ELEC-LED	1,873.00	604 604-49570-583	1
INVOICE TOTAL					1,873.00		
VENDOR TOTAL					1,873.00		

1319 LQP AG SOCIETY

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
1319 LQP AG SOCIETY							
091918	1	9/19/18	9/19/18	STR-ANN SNOW REMOVAL AGREE '18	1,750.00	101 101-43100-411	1
				INVOICE TOTAL	1,750.00		
				VENDOR TOTAL	1,750.00		
1520 LUND IMPLEMENT CO.							
091918	1	9/19/18	9/19/18	PARKS-STIHL MOTO	150.00	101 101-45200-212	1
	2			PARKS-WEED SPRAYER	34.63	101 101-45200-221	1
	3			PARKS-BOLT	1.35	101 101-45200-221	1
	4			PARKS-BELT/LYNCH	34.93	101 101-45200-221	1
	5			ELEC-MOTO MIX	15.50	604 604-49570-212	1
	6			PARKS-BLACK KNOB BUSCH HOG	27.64	101 101-45200-221	1
				INVOICE TOTAL	264.05		
				VENDOR TOTAL	264.05		
1560 MADISON BOTTLING CO.							
091918	1	9/19/18	9/19/18	LIQ-BEER EXPENSE	4,292.15	609 609-49750-251	1
				INVOICE TOTAL	4,292.15		
				VENDOR TOTAL	4,292.15		
1609 MADISON KIWANIS CLUB							
091918	1	9/19/18	9/19/18	LIQ-RADIO AD	100.00	609 609-49750-342	1
				INVOICE TOTAL	100.00		
				VENDOR TOTAL	100.00		
3505 MID-AMERICAN RESEARCH CHEMICAL							
0645578-IN	1	9/19/18	9/19/18	POOL-ALGAECIDE	378.79	101 101-45124-216	1
				INVOICE TOTAL	378.79		
				VENDOR TOTAL	378.79		
1920 MN VALLEY REC							
091918	1	9/19/18	9/19/18	SEW-UTILITY EXPENSE	386.35	602 602-49450-380	1
				INVOICE TOTAL	386.35		
091918A	1	9/19/18	9/19/18	SEW-UTILITY EXPENSE	3,577.11	602 602-49450-380	1
				INVOICE TOTAL	3,577.11		
				VENDOR TOTAL	3,963.46		
3236 MTECH SERV & REPAIR LLC							
932	1	9/19/18	9/19/18	STR-ANN DUMP TRUCK INSPECTION	75.00	101 101-43100-409	1
				INVOICE TOTAL	75.00		
941	1	9/19/18	9/19/18	STR-ANN INSPECTION S6 DUMP TRK	2,116.06	101 101-43100-409	1
				INVOICE TOTAL	2,116.06		
				VENDOR TOTAL	2,191.06		
1541 MVTL LABORATORIES INC							

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
1541 MVT LABORATORIES INC							
937131	1	9/19/18	9/19/18	WT-REGULAR TESTING	21.50	601 601-49400-409	1
				INVOICE TOTAL	21.50		
937818							
	1	9/19/18	9/19/18	SEW-REGULAR TESTING	348.00	602 602-49450-409	1
				INVOICE TOTAL	348.00		
				VENDOR TOTAL	369.50		
2119 O & S CONSTRUCTION INC							
CM1-18	1	9/19/18	9/19/18	ELEC-10TH STR PLOW	335.00	604 604-49570-409	1
				INVOICE TOTAL	335.00		
CM2-18							
	1	9/19/18	9/19/18	ELEC-1ST STREET LIGHTS PLOW	1,780.00	604 604-49570-409	1
				INVOICE TOTAL	1,780.00		
				VENDOR TOTAL	2,115.00		
3048 SPEE-DEE DELIVERY SERVICE							
091918	1	9/19/18	9/19/18	WT-REGULAR SHIPPING	10.46	601 601-49400-409	1
	2			SEW-REGULAR SHIPPING	93.59	602 602-49450-409	1
				INVOICE TOTAL	104.05		
				VENDOR TOTAL	104.05		
2897 KATHLEEN WEBER							
091918	1	9/19/18	9/19/18	ADMIN-MILEAGE REIMB-COLD WTHR	109.00	101 101-41320-331	1
				TRAINING SLEEPY EYE			
				INVOICE TOTAL	109.00		
				VENDOR TOTAL	109.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	32,969.01		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	32,969.01		
				GRAND TOTALS	32,969.01		