

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 P.M.**
Monday, January 14, 2019
Madison Municipal Building

- 1. CALL THE REGULAR MEETING TO ORDER**
Mayor Thole will call the meeting to order.
- 2. APPROVE AGENDA**
Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)
- 3. APPROVE MINUTES** Page 1
A copy of the minutes of the December 10, 2018 regular meeting are enclosed. A MOTION is in order. (Council)
- 4. ANNUAL MEETING** (clerk/council) Page 6
 - A. Resolution 19-01, titled, "Resolution Establishing Council Meetings Time, Date & Place".
A MOTION is in order. (Council)
 - Page 7
B. Resolution 19-02, titled, "Designation of Newspaper." A MOTION is in order. (Council)
 - Page 8
C. Resolution 19-03, titled, "Designation of Depository." A MOTION is in order. (Council)
 - Page 9
D. Resolution 19-04, titled, "Election of Acting Mayor." A MOTION is in order. (Council)
 - Page 10
E. Resolution 19-05, titled, "Resolution Ratifying Council Boards & Commissions appointments." A MOTION is in order. (Council)
 - Page 12
F. Resolution 19-06, titled, "Resolution Ratifying Committee Appointments". A MOTION is in order. (Council)
 - Page 13
G. Resolution 19-07, titled, "Resolution Designating an Authorized Representative to the Western MN Municipal Power Agency. A MOTION is in order. (Council)
 - Page 14
H. Resolution 19-08, titled, "Resolution Designating an Authorized Representative to the Missouri River Energy Services Agency". A MOTION is in order. (Council)
- 5. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS** (public/mayor/council)
Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)
- 6. CONSENT AGENDA**
 - A. Sunshine Fund Memo - receive Page 15

B.	LMCIT Property and Casualty Dividend Notice - receive	Page 16
C.	Computer Commuter – December 2018 – receive	Page 20
D.	MN Historical Society Amendment 1 – receive	Page 21
E.	Liquor Store Memo and Financial Report – December 2018 – receive	Page 22
F.	Madison Fire Department Minutes – December 17, 2019 – receive	Page 23
G.	Council Revenue/Expenditure Report – December 2018 – receive	Page 26
H.	MEDA Loan Note Status – December 2018 – receive	Page 30
I.	Cash and Investment Balance – December 2018 – receive	Page 31
J.	SCDP Status update – November 31, 2018 – receive	Page 32
K.	Utility Report – 2018 – receive	Page 34

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

7. UNFINISHED AND NEW BUSINESS

- | | | |
|----|--|---------|
| | | handout |
| A. | City Council Checklist. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) | |
| | | Page 36 |
| B. | City Engineer Update and Invoice Approval. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) | |
| | | Page 38 |
| C. | Res 19-09 – Ambulance Department Officers – Scott Schake. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) | |
| | | Page 39 |
| D. | Res 19-10 – Fire Department Officers. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) | |
| | | Page 40 |
| E. | Res 19-11 – Closing Fund 213 – Down Payment Assistance. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) | |
| | | Page 41 |
| F. | Resolution 19-12 – Budgeted Fund Transfers. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) | |
| | | Page 42 |
| G. | Art Council Report. A <u>DISCUSSION</u> may be in order. (Manager, Council) | |
| H. | Other. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) | |

8. MANAGER REPORT (Manager)

9. MAYOR/COUNCIL REPORTS (Mayor/Council)

10. AUDITING CLAIMS Page 44

A copy of the Schedule Payment Report of bills submitted December 10, 2018 through January 14, 2019 is attached for approval for Check No. 57481 through Check No. 57554, and Debit card purchases. A MOTION is in order.

11. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
DECEMBER 10, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, December 10, 2018, at 5:03 p.m. in Council Chambers at City Hall. Councilmembers present: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy (arrived at 5:06 p.m.). Also present: City Attorney Rick Stulz, City Manager Val Halvorson, and City Clerk Kathleen Weber.

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Zahrbock, seconded by Volk and carried, November 26, 2018, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was the 2019 MMUA safety training schedule, MRES notice of S-1 rates, and notice of annual Relief Association meeting.

(Councilmember Conroy arrived at 5:06 p.m.)

CITY COUNCIL CHECKLIST

No checklist was presented at this time.

CITY ENGINEER UPDATE

Engineering Invoices: Upon motion by Zahrbock, seconded by Conroy and carried, Council approved payment of invoices to Bolton & Menk for the following projects: 2018 Watermain Project \$410.00; Alley Regrade Project \$1,105.00; Water Supply Plan \$2,490.00; and Flow Meter Monitoring \$2,265.00.

2018 Watermain Project: Upon motion by Volk, seconded by Meyer and carried, Council approved Pay Estimate #1 in the amount of \$61,464.23 to TE Underground, LLC, for project materials and work completed on the watermain by Midwest Machine. Council noted that the watermain near the fairgrounds will be completed in the spring.

WATER/SEWER EDU'S SCHEDULE 2019

Upon motion by Volk, seconded by Zahrbock and carried, **RESOLUTION 18-47** titled "Resolution Establishing Water & Sewer Equivalent Dwelling Unit Billing Schedule for 2019" was adopted. This resolution provides for the 2019 commercial billing schedule based on 2017 annual water and sewer consumption. A complete copy of Resolution 18-47 is contained in City Clerk's Book #8.

INDEPENDENT CONTRACTOR – BART HILL

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved execution of an Independent Contractor Agreement between the City of Madison and Bart Hill for grounds maintenance services at Madison Memorial Field from May 1, 2019, through October 31, 2019, at a cost of \$1,800.00.

CITY ATTORNEY RETAINER AGREEMENT

Upon motion by Zahrbock, seconded by Conroy and carried, Council approved execution of a City Attorney Retainer Agreement between the City of Madison and Swenson, Nelson, & Stulz, LLC, for the provision of legal services for calendar years 2019 and 2020 at a cost of \$1,850.00 per month.

CITY HALL BUILDING MAINTENANCE AGREEMENT

Upon motion by Meyer, seconded by Volk and carried, Council approved execution of a Building Maintenance Agreement between the City of Madison and Old Army Services for City Hall cleaning and maintenance services for calendar year 2019 at a cost of \$850.00 per month.

INDEPENDENT CONTRACTOR – DAN TUCKETT

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved execution of an Independent Contractor Agreement between the City of Madison and Dan Tuckett for business services related to utility bill mailing preparation for calendar year 2019 at a cost of \$150.00 per month.

CRISIS TRANSPORTATION – MEMORANDUM OF UNDERSTANDING

Upon motion by Meyer, seconded by Volk and carried, Council approved execution of a Memorandum of Understanding between the City of Madison, the City of Dawson, and Lac qui Parle County. This Memorandum of Understanding details the Crisis Transportation Program established and is in effect for calendar years 2019 and 2020. Expenses for the program are divided equally amongst all three participating entities.

DOG KENNEL SERVICES – MEMORANDUM OF UNDERSTANDING

Upon motion by Volk, seconded by Zahrbock and carried, Council approved execution of a Memorandum of Understanding between the City of Madison and Jen Wold, dba Gemini Kennels for the purpose of caring for lost and abandoned dogs for calendar year 2019 in exchange for a \$500.00 donation, regardless of the number of dogs transferred to the facility.

MADISON PUBLIC LIBRARY BUILDING MAINTENANCE AGREEMENT

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved execution of a Building Maintenance Agreement between the City of Madison and Old Army Services for cleaning and maintenance services at the Madison Public Library for calendar year 2019 at a cost of \$750.00 per month.

PRAIRIE FIVE MEALSITE FACILITY AGREEMENT

Upon motion by Volk, seconded by Meyer and carried, Council approved execution of a Mealsite Facility Agreement between the City of Madison and Prairie Five Senior Nutrition Program for use of the City Hall basement for calendar year 2019. Prairie Five will make a contribution toward utility costs for use of the facility.

CHAMBER OF COMMERCE AGREEMENT

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved execution of an agreement between the City of Madison and the Madison Chamber of Commerce for the provision of services as “Bureau of Information and Publicity” for calendar years 2019 and 2020 at a cost of \$15,000.00 per year.

MADISON ARTS COUNCIL

Councilmember Conroy informed Council that one of the artists who had submitted a proposal for an art display will be coming to Madison tomorrow to get an idea of what Madison is all about. Conroy said that if anyone has any ideas to pass on, they should let him know. City Manager Halvorson suggested that Conroy show him the two Madison videos. It was noted that the Madison Arts Council will be reviewing the artists' proposals in January.

CITY MANAGER'S REPORT

Ice Skating Rink: City Manager Halvorson informed Council that the rink had been flooded but with the warmer weather that arrived, it will need to be done again.

Strengthening the Family Child Guide Program: Council acknowledged receipt of a letter from Becks Bergerson who is the new Child Guide for M-M-N and Appleton Elementary Schools. She indicates a need for mentors and funding for the program.

Upper MN Valley Regional Development Commission: Council acknowledged receipt of a letter from the Upper MN Valley Regional Development Commission ("RDC") informing them of an opening for a municipal representative for Lac qui Parle County on the RDC Board. Anyone interested in serving should contact City Manager Halvorson.

City Hall Updates: City Manager Halvorson informed Council that plans are coming together for updates to the City Hall break room to including plumbing, cabinets, and new blinds. Much of the labor for cabinet installation will be performed internally by Alex Geerdes and Todd Erp.

Delaney Brown Fire Call: Council noted the Madison Fire Department minutes in which they voted to not adjust the fire call bill of Delaney Brown who called the Sheriff's Office dispatch with a question regarding a leaking propane tank. Mr. Brown had attended a public hearing to request a reduction in the bill due to the fact that he hadn't called the Fire Department, and that the situation was resolved without a regular fire truck arriving at the scene. Council had referred this request back to the department, and they have voted that they will continue to bill according to policy and indicated that the council can adjust any bill as they see fit after submitted by the Fire Department. City Manager Halvorson noted that departments do have input into fees charged, with an updated fees resolution being adopted each year. City Attorney Stulz suggested that a range be established as the Fire Department base fee, which would give the department leeway in making adjustments in these isolated instances.

City ID Cards: City Manager Halvorson informed Council that Deputy Brian Benck has made new ID cards for city employees. She questioned whether it would be beneficial for Councilmembers to have a City ID card as well.

Meeting Change: City Manager Halvorson reminded Council that the December 24th meeting has been cancelled and the next meeting will be January 14, 2019.

Christmas Eve Office Hours: Council requested that the City Hall Business Office be open on Christmas Eve and close the same time the Lac qui Parle County Courthouse is closing. Staff had requested to use paid time off and have the office closed as it is historically a slow day for walk-in traffic.

MAYOR/COUNCIL REPORTS

None.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between November 27th and December 10th, 2018. These disbursements include United Prairie Check Nos. 57382-57465.

CLOSED SESSION – CITY MANAGER REVIEW

Mayor Thole temporarily adjourned the regular meeting to Closed Session at 5:35 p.m. for City Manager review. Regular meeting was reopened at 5:58 p.m. upon completion of review.

PUBLIC HEARING – SANITATION RATES

Mayor Thole opened a Public Hearing at 6:00 p.m. for the purpose of amending Sanitation billing rates. No one was in attendance in regard to this matter. City Manager Halvorson informed Council that a rate review had been performed with the assistance of Jason Olson of Olson Sanitation, and she noted that rates were last adjusted in 1993 and 2006. The review indicated a need to adjust residential and commercial container rates in addition to increasing commercial dumpster charges based on yards and number of times picked up. It is also recommended to charge commercial multi-unit apartment complexes based on commercial dumpster fees and volume rather than number of units. As no one was in attendance for the Public Hearing at this time, it was closed at 6:05 p.m.

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 18-43** titled “Resolution Amending Sanitation Rates” was adopted. This resolution provides for adjusted sanitation rates for 2019 through 2021 for residential and commercial customers. A complete copy of Resolution 18-43 along with Exhibit A with revised rates is contained in City Clerks Book #9.

PUBLIC HEARING – TRUTH IN TAXATION – 2019 GENERAL FUND BUDGET

Mayor Thole opened the Truth in Taxation public hearing at 6:05 p.m. No one was in attendance in regard to this matter. Upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 18-44** titled “Resolution Establishing the General Fund 2019 Budget” was adopted. This resolution would provide for a General Fund Budget in the amount of \$1,559,570.09. A complete copy of Resolution 18-44 is contained in City Clerk’s Book #9.

Upon motion by Conroy, seconded by Volk and carried, **RESOLUTION 18-46** titled “Resolution Adopting Tax Levy 2018 Collectible 2019” was adopted. This resolution would provide for a total levy in the amount of \$552,109.88 to be divided as follows:

General Fund levy -	\$ 400,482.00
Economic Dev. levy -	\$ 8,500.00
2012 USDA Loan #2 & #3 -	\$ 84,178.00
2015A GO Refunding -	\$ 58,949.88

Council noted a decrease of \$40,787.00 from the proposed preliminary levy set in September and a 3.09% increase of the 2017 levy collected in 2018. Public hearing was closed at 6:08 p.m. A complete copy of Resolution 18-46 is contained in City Clerk’s Book #9.

2019 NON-GENERAL FUND BUDGET

Upon motion by Volk, seconded by Meyer and carried, **RESOLUTION 18-45** titled “Resolution Adopting the 2019 Budgets (Exclusive of the General Fund)” was adopted. City Manager Halvorson noted that the Sanitation Fund budget does include the rate adjustment. A complete copy of Resolution 18-45 is contained in City Clerk’s Book #9.

There being no further business, meeting adjourned at 6:15 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-01**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION ESTABLISHING COUNCIL MEETINGS
TIME, DATE & PLACE

WHEREAS the Madison City Council is interested in establishing its regular, special and emergency meeting(s) time, date and place for holding meetings during 2019.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Madison, Lac Qui Parle County, Minnesota, is interested in establishing its regular, special and emergency meeting(s) time, date and place for holding meetings during the year of 2019 at 5:00 p.m. on the second and fourth Mondays (regular) of each month with the location at the Madison Municipal Building.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac Qui Parle County, Minnesota hereby authorizes the mayor, or any two council members to establish other meeting times, dates and place(s) when so required subject to the Minnesota Statute on "Open Meetings Law" 13D. et al. for special meetings.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 19-01 was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-02**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

DESIGNATION OF NEWSPAPER

WHEREAS, the Madison City Council is interested in determining the designation of the newspaper for the Year 2019; and

WHEREAS, the City Council is establishing "Designation of Newspaper" in compliance with the requirements of the Independent City Auditor and the Minnesota Office of the State Auditor and appropriate other statutes. Requirements in satisfaction for the designation of newspaper(s) on an annual basis.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Madison, Lac qui Parle County, Minnesota, is designating the following newspaper: 1) The Western Guard of Madison, Minnesota; and 2) Supplemental publications from time to time as required to reach the community of Madison, Minnesota.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota hereby orders the City Clerk to use the designated newspaper.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 19-02 was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-03**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

DESIGNATION OF DEPOSITORY

WHEREAS the Madison City Council is interested in determining the designation of Depositories for the Year 2019; and

WHEREAS the City Council is establishing "Designation of Depository" in compliance with the requirements of the Independent City Auditor and the Minnesota Office of the State Auditor. Requirements in satisfaction for the designation of depositories on an annual basis.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac Qui Parle County, Minnesota, is designating the following depositories: 1) KleinBank of Madison, Minnesota, and 2) United Prairie Bank of Madison, Minnesota.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac Qui Parle County, Minnesota hereby orders that the City Treasurer utilize the designated depositories.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 19-03 was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-04**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

ELECTION OF ACTING MAYOR

WHEREAS, the Madison City Council is interested in determining the Acting Mayor for 2019.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Madison, Lac qui Parle County, Minnesota, held an election for the Office of Acting Mayor on January 14th, 2019 as required by the City Charter and Minnesota Statutes for Madison, Minnesota.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota hereby elects Councilmember _____ to serve as the Acting Mayor for the Year 2019.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 19-04 was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-05**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION RATIFYING COUNCIL BOARDS
& COMMISSIONS APPOINTMENTS**

WHEREAS, the Madison City Council is interested in ratifying “Council Boards & Commissions Appointments” for the City in compliance with the requirements of the applicable Minnesota Statutes and City Charter.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following appointments be hereby approved:

RESOLUTION RATIFYING COMMITTEE APPOINTMENTS

Cable TV Adv. Board	Maynard Meyer	(Council Rep)	(3-year term - December 2019)
	Gary Omland	(Citizen Rep)	(3-year term - December 2020)
	Tim Volk	(Council Rep)	(3-year term - December 2021)
Economic Dev. Auth.	Ryan Young (New)	(Citizen Rep)	(6-year term - December 2019)
	Greg Thole	(Council Rep)	(6-year term - December 2024)
	Dean Solem	(Citizen Rep)	(6-year term - December 2019)
	Greg Monson	(Citizen Rep)	(6-term term - December 2019)
	Maynard Meyer	(Council Rep)	(6-year term - December 2020)
	Jim Connor	(Citizen Rep)	(6-year term - December 2020)
	Scott Wanner	(Citizen Rep)	(6-year term - December 2021)
Housing & Red Auth.	Stan Olson	(Citizen Rep)	(5-year term - December 2021)
	Judi Nelson	(Citizen Rep)	(5-year term - December 2022)
	Kari Sorknes	(Citizen Rep)	(5-year term - December 2023)
	Carlyle Larsen	(Citizen Rep)	(5-year term - December 2019)
	Melissa Heinrich	(Citizen Rep)	(5-year term - December 2020)
Library Board:	Roy Tonn	(County Rep)	(3 year term - December 2019)
	Heather Muntean	(City Rep)	(3-year term - December 2020)
	Deb Koester	(City Rep)	(3-year term - December 2021)
	Sandy Buer	(City Rep)	(3-year term - December 2019)
	Vicky Vick	(City Rep)	(3-year term - December 2021)
	John Maatz	(County/City)	(3-year term – December 2019)
Park Board	Bart Hill	(Citizen Rep)	(3-year term - December 2019)
	Adam Conroy	(Citizen Rep)	(3-year term - December 2019)
	Rebecca Trapp	(Citizen Rep)	(3-year term - December 2020)
	Julie Hill	(Citizen Rep)	(3-year term - December 2020)
	Tim Volk	(Council Rep)	(3-year term - December 2021)

Planning & Zoning	Maynard Meyer	(Council Rep)	(3-year term - December 2019)
	Graylen Carlson	(Citizen Rep)	(3-year term - December 2019)
	Allan Thompson	(Citizen Rep)	(3-year term - December 2020)
	Gary Omland	(Citizen Rep)	(3-year term - December 2021)
	Open	(Citizen Rep)	(3-year term - December 2021)
LQP Airport	Mike Dahle	(Citizen Rep)	(3-year term - December 2019)
	Adam Conroy	(Council Rep)	(3-year term - December 2020)
	Paul Zahrbock (Alt.)	(Council Rep)	(3-year term - December 2021)
Community Education	Val Halvorson	(Citizen Rep)	(3-year term - December 2019)
	Paul Zahrbock	(Council Rep)	(3-year term - December 2019)

Upon the vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 19-05 was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON MINNESOTA
RESOLUTION 19-06**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION RATIFYING COUNCIL COMMITTEE APPOINTMENTS

WHEREAS, the Madison City Council is interested in ratifying “Council Committee Appointments” for the City in compliance with the applicable Minnesota Statutes and City Charter.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following appointments be hereby approved for the 2019 Calendar Year (all are one year appointments):

Public Works/Utilities Committee (Streets/Parks/Culture/Recreation/Water/Sewer/Sanitation/Storm Drain)

Tim Volk, Chair (Council Member)
Adam Conroy (Council Member)
Val Halvorson (City Manager) (Staff)
David Johnson (recommended) [Exofficio – nonvoting]

Public Safety (Police/Fire/Ambulance/EMS/Bioterrorism)

Paul Zahrbock, Chair (Council Member)
Maynard Meyer (Council Member)
Val Halvorson (Staff)
Al Anderson (recommended) [Exofficio – nonvoting]

General Government (Personnel/Finance/Budget/Liquor)

Greg Thole, Chair (Mayor)
Paul Zahrbock (Council Member)
Val Halvorson (Staff)
Kathy Weber (recommended) [Exofficio – nonvoting]

Physician/Medical Recruitment (EDA)

Open (EDA Member)
Maynard Meyer (Council Member)
Val Halvorson (Staff)

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 19-06 was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 19-07**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION DESIGNATING AN AUTHORIZED REPRESENTATIVE
TO THE WESTERN MN MUNICIPAL POWER AGENCY**

WHEREAS, the City Council of the City of Madison, Minnesota, has entered into an agreement to establish the Western Minnesota Municipal Power Agency (WMMPA), and as a member thereof is entitled to a representative who shall represent Madison Municipal Utilities in the business of WMMPA.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that Val Halvorson, City Manager, be and is hereby authorized and appointed as the representative of the City of Madison, Minnesota, to represent the Municipal Utility in the business of WMMPA, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, David Johnson, Line Supervisor, is hereby authorized and appointed with equal powers.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 19-07, was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 19-08**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION DESIGNATING AN AUTHORIZED REPRESENTATIVE
TO THE MISSOURI RIVER ENERGY SERVICES**

WHEREAS, the City Council of the City of Madison, Minnesota, has entered into an agreement to establish the Missouri Basin Municipal Power Agency d.b.a. Missouri River Energy Services (MRES), and as a member thereof is entitled to a representative who shall represent Madison Municipal Utilities in the business of MRES.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that Val Halvorson, City Manager, be and is hereby authorized and appointed as the representative of the City of Madison, Minnesota, to represent the Municipal Utility in the business of MRES, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, David Johnson, Line Supervisor, is hereby authorized and appointed with equal powers.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 19-08 was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

Memo

To: Mayor Thole, City Council, and City Employees
From: City Clerk's Office
Date: January 11, 2019
Re: "Sunshine" Fund

We have established a privately funded "Sunshine Fund" to be used to recognize life events like births, deaths, hospitalizations, etc.

Participation in this fund is voluntary and historically we have collected \$20 in January of each year from those individuals who wish to participate.

Your donation can be dropped off at the City Hall business office at your convenience!

Thank you.



CONNECTING & INNOVATING
SINCE 1913

December 12, 2018

Dear Member,

We are pleased to enclose a check for your share of the \$2.7 million dividend the League of Minnesota Cities Insurance Trust (the Trust) is returning to members of the property/casualty program for 2018. Also included is a summary of the data used to calculate your specific city's dividend and your dividend history. Your insurance agent will receive a copy of this information, and we encourage you to share it with your city council or other governing body.

This year's dividend was primarily determined based on all Trust members' recent claim experience. During 2017 and 2018, property claims were higher than anticipated, largely because of a few large fire losses and several weather-related events. The Trust sets premium levels to prepare for years in which claims exceed projections, as happened in 2018, and then returns unneeded funds to our members. This year, we evaluated loss patterns and determined a \$2.7 million dividend could be returned to members while maintaining appropriate rate stability going forward.

The formula for calculating dividends is designed to return proportionally larger amounts to members that have been with LMCIT longer and that have been most successful in avoiding and controlling losses. Your share was determined based on your gross earned premiums and total adjusted losses for the past 20 years, as shown on the enclosed graphs and charts. As you review it, keep these definitions in mind:

- *Gross Earned Premium:* This is your total of all earned premiums for the past 20 years as of May 31.
- *Adjusted Loss:* This is your claim costs for the past 20 years, minus applicable deductibles, and after capping each individual large claim. Individual claims are capped at the lesser of \$200,000 or 200 percent of your annual premium for the year of the loss to mitigate the impact of a catastrophic claim.

The goal of the Trust is to manage *risk* – in other words, uncertainty. Because it is impossible to know precisely what claims will occur or how much they will cost, it's impossible to guarantee a dividend in any given year, and the amounts will vary in years when they are paid. That's why the efforts you've made to avoid losses are so important to you and all the members of the Trust.

We remain committed to working with you to minimize claims, keep premium rates stable, and return unneeded funds to members when possible. Since 1987, we have returned nearly \$330 million to members in dividends.

Thank you for your continued participation in the Trust. Feel free to contact Laura Honeck, Trust Operations Manager, at lhoneck@lmc.org or 651-281-1280 if you have any questions or need additional information.

Sincerely,

Your Board of Trustees

Jake Benson, Councilmember, Proctor
Dave Callister, Manager, Plymouth
Clint Gridley, Administrator, Woodbury
D. Love, Councilmember, Centerville
Dave Unmacht, Executive Director, League of Minnesota Cities
Alison Zelms, Deputy City Manager, Mankato

**LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
PROPERTY/CASUALTY
2018 DIVIDEND CALCULATION
AT MAY 31, 2018**

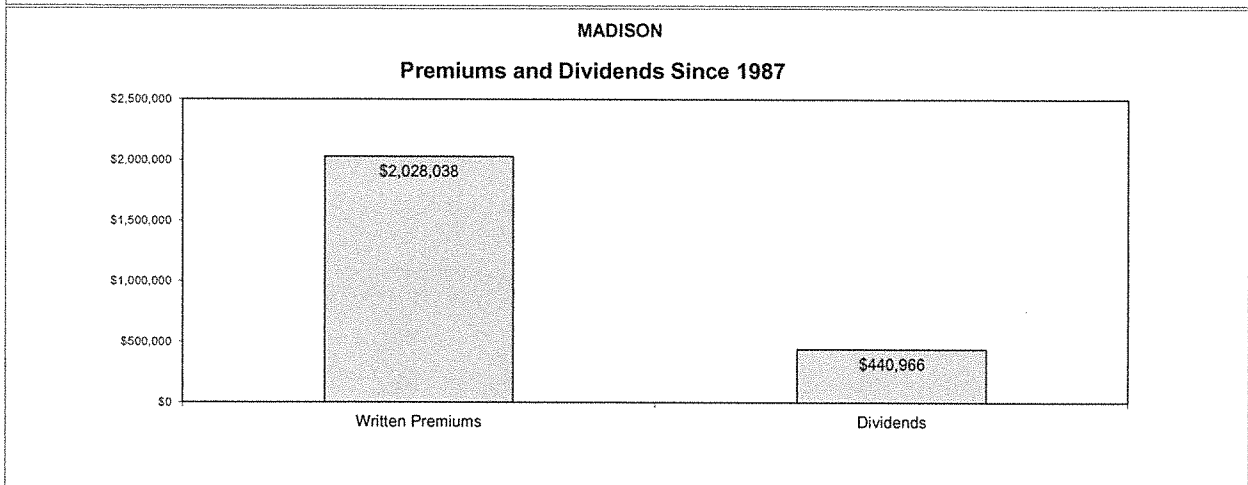
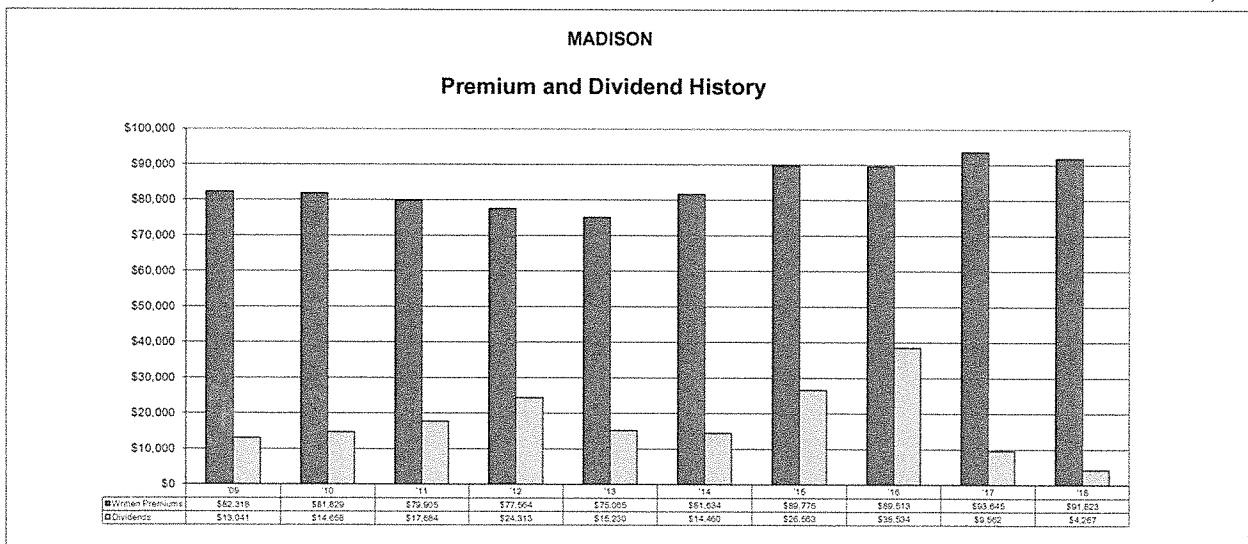
Klein Insurance

222 6th Ave

Madison MN 56256-1309

Madison
404 Sixth Avenue
Madison, MN 56256-1237

GROSS EARNED PREMIUM	\$1,396,856
ADJUSTED LOSSES	\$358,802
MEMBERS DIVIDEND PERCENTAGE	0.00158054924
DIVIDEND AMOUNT	\$4,267



The "gross earned premium" figure is the member's total earned premiums as of May 31, 2018 for the past 20 years. This is the premium figure that's used in the dividend calculation.
The "2018 written premium" figure is the member's total premium for the member's most recent renewal prior to May 31, 2018 (for most members, only a portion of that 2018 written premium would be earned as of May 31, 2018).

05/16



145 UNIVERSITY AVE. WEST
ST. PAUL, MN 55103-2044
651/281-1200
WWW.LMC.ORG

usbank

NO. 175462

DATE

AMOUNT

December 10, 2018

\$4,267.00

PAY

*** Four Thousand Two Hundred Sixty Seven and 00/100

US Dollar

TO THE
ORDER
OF

City of Madison
404 6th Ave
Madison, MN 56256-1237

⑈ 175462 ⑈ ⑆091000022⑆ 104755879665⑈

Check 175462 Date of check 12/10/2018

Vendor : 100477, City of Madison
Invoice number Invoice date Payment amount

2018 PC Dividen 12/1/2018 4,267.00

Total

4,267.00

101 36232

LqP Computer Commuter

January 2019 Update

Please find the community totals for December.

36 people came on board the LqP Computer Commuter this month. We gained 1 new user in Boyd.

Weather related announcements will be publicized by KLQP by 8 am.

*Please contact me if you have questions or concerns. Thank you for your continued support!

December 2018 Attendance

	Dec 3	Dec 10	Dec 17	Dec 24	Dec 31	Totals
Bellingham	2	1	1	Holiday		4
Boyd	3	4	5	Holiday		12
Dawson	2	3	0	Holiday		5
Madison	1	3	2	Holiday	Holiday	6
Marietta	1	1	1	Holiday	Holiday	3
Nassau	3	2	1	Holiday		6
Totals	12	14	10			36

MINNESOTA HISTORICAL SOCIETY
MINNESOTA HISTORICAL AND CULTURAL HERITAGE GRANT AGREEMENT
MNHS Contract No. 4810059 Amendment No. 1

<u>Account #</u>	<u>Fiscal Year</u>	<u>Object Code</u>	<u>MNHS Grant No.</u>	<u>Amount</u>
02484	2019	5260	1706-21187	0


MNHS Contract No. 4810059 is hereby administratively amended as follows:

Section I, PROJECT DESCRIPTION, Item A, is amended to extend the time period to June 1, 2019.

Section V, FINANCIAL DOCUMENTATION AND FINAL REPORTING, Item A, is amended to extend the due date of financial documentation for project expenditures to July 1, 2019

MINNESOTA HISTORICAL SOCIETY
345 Kellogg Boulevard West
Saint Paul, Minnesota 55102-1906

City of Madison

 12-19-18
Mary Green Toussaint, Date
Contract Manager

Memo

To: City Administrator & City Council
From: Dale Hiepler, Liquor Store Manager
CC:
Date: 1/2/2019
Re: December Sales and Year End Review

Sales for December were \$41,904 compared to \$39,851 last year, a \$2053 increase. Liquor/wine led the way with a \$2,048 increase with beer sales remaining about the same as last year. Wine sales showed the largest increase in the liquor category with a \$1,174 increase. Our local wine, Remington Ridge showed sales of \$1,228, a very nice addition to our wine selection.

For the year, we showed sales of \$414,425 compared to \$413,363 the previous year. Liquor/wine sales showed an increase of \$6,310 while beer sales showed a decline of \$6,687. This figure follows a national trend, which shows beer sales declining and liquor sales increasing. Millennials are the driving force according to industry experts. We also showed a \$1,439 increase in our miscellaneous line to give us our increase in sales for the year.

Regular Drill Meeting
12/17/2018

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call was made and minutes of the last meeting were read and approved.

Gary Hansen gave the treasurers report and it was approved as read.

Emergency calls for the past month:

1. December 10 -- turkey barn fire, Manfred 1 -- discussion: MFD was disappointed in dispatch as directions given were very poor and the fire was not located in MFD district. MFD ended up getting cancelled in route as the Gary Fire Department put out the fire that was actually a small out building and not the turkey barn(s).

Next regular meeting: January 21st.

January Hall Duties: Brian Tebben and Gary Hansen.

Ham Bingo fundraiser netted just over \$900 for the MFD and so far we have received roughly \$10,000 from the donation letters. It was discussed that \$30,000 that is now available in checking accounts will be transferred over to investments.

Wives Party is scheduled to be held on January 5th. Brian Tebben will be sending out the invitations this week.

The Madison Racing Association is questioning MFD's billing that has been submitted for the races this past year. Chief Mitch Wellnitz will need to sit down with Troy Hoyles and the City to determine what should be done moving forward. The Racing Association feels they should be getting billed for only the time the races are on and not the time before the races when the MFD gets set-up and is present for any pre-race issues. A suggestion was made of instead of charging by the hour to charge a flat fee (for example \$200) for each race.

Motion was made by Jerod Zimbelman to adjourn meeting seconded by Brian Tebben, carried.

Don Tweet
Secretary

Annual Meeting 12/18/17

The Madison Volunteer Fire Department met for its annual meeting with Chief Mitch Wellnitz presiding. Roll call was made from the December regular session roll call. Minutes from last year's meeting were read and approved as read. There were 17 emergency calls for the department in 2018; 4 fire related calls of which 2 were house related, 1 was a grass fire and 1 was a combine fire; 5 false alarms, 4 ambulance assistances, 2 vehicle accidents, 1 missing person and 1 gas leak. Of these 17 runs 1 was a mutual aid given situation.

Chief Wellnitz thanked everyone for their hard work with the fire department and for making as many calls this year as possible. With everyone contributing to the team it makes everything go much smoother.

Being that no persons put their name on the board to show their interest in any of the officer or foremen positions; a motion was made to keep the officers and the foremen the same from 2018 to 2019, with the exception of Treasurer where Jared Rakow agreed to take over the position for Gary Hansen. Motion passed by voice vote.

Election of Officers for 2019:

Chief: Mitch Wellnitz
Assistant Chief: Brian Tebben
Training Officer: Mark Olson
Safety Officer: Casey Chester
Secretary: Don Tweet
Treasurer: Jared Rakow

Foremen for 2019:

4X4: Jon Pearson
Rescue Truck: Jamie Jahn & Chris Nelson
Pumper #1: Steve Olson
Pumper #2: Zack Flickinger
Tender: Brady Thomson
Gator: Jerod Zimbelman

Motion was made by Brian Tebben to adjourn meeting seconded by Jerod Zimbelman - carried.

Don Tweet
Secretary

Madison Firefighters Relief Association Annual Meeting
12/17/2018

The Madison Firefighters Relief Association met for its annual meeting with President Brady Thomson presiding. Minutes of last meeting were read and approved as read. The December Regular Meeting's attendance sheet was used to document attendance. Treasurer Gary Hansen gave the treasurer report detailing another positive year. The treasurer report was approved as read.

Discussion was held in regards to the City Council approving the increase of the pension from \$1,000 per year to \$1,500 per year to be more in-line with other surrounding fire departments. Brady Thomson will work with the City to ensure that the By-laws are properly updated. Related to this there was a brief discussion on potential upcoming retirements and increased liabilities as more MFD members reach the 10-year vesting timeframe. At this point the financials look very solid regarding being able to cover potential payments.

Election of officers:

Zack Flickinger was re-elected to be a Trustee on this board for another two-year term (2019-2020).

Motion was made by Brian Tebben to adjourn meeting seconded by Jerod Zimbelman carried.

Don Tweet
Secretary

REVENUE REPORT

CALENDAR 12/2018, FISCAL 12/2018

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,691,276.10	539,816.61	1,741,949.12	103.00	50,673.02-
	AMBULANCE TOTAL	119,500.00	12,855.05	140,526.10	117.60	21,026.10-
	SCDP GRANT REVOLVING LOAN TOTA	.00	1,208.85	12,378.21	.00	12,378.21-
	SCDP GRANT 2017 ADMIN TOTAL	.00	28,880.23	76,970.80	.00	76,970.80-
	EDA TOTAL	60,219.00	4,862.88	63,234.95	105.01	3,015.95-
	EDA REVOLVING LOAN FUND TOTAL	2,600.00	181.72	1,705.20	65.58	894.80
	SEWR SYSTEM REPLACEMENT TOTAL	52,000.00	45,007.56	45,007.56	86.55	6,992.44
	2009 GO TEMP IMPROVE DEBT TOTA	100.00	29.17	29.17	29.17	70.83
	INFRA. REPLACE. DEBT SERV TOTA	339,519.65	55,227.94	344,469.56	101.46	4,949.91-
	2015 GO REFUNDING DS TOTAL	356,582.57	95,878.98	367,417.97	103.04	10,835.40-
	2016 GO REF/WT REV DS TOTAL	137,261.75	65.48	137,327.23	100.05	65.48-
	CULTURE & REC CAP. FUND TOTAL	.00	56,586.74	56,586.74	.00	56,586.74-
	BLDG & EQUIP CAP. FUND TOTAL	.00	165,792.76	165,792.76	.00	165,792.76-
	WATER TOTAL	532,600.00	46,773.19	525,398.55	98.65	7,201.45
	SEWER TOTAL	454,050.00	43,178.43	453,173.65	99.81	876.35
	SANITATION TOTAL	218,777.00	20,120.69	219,574.14	100.36	797.14-
	ELECTRIC UTILITY TOTAL	1,448,412.00	176,712.13	1,561,978.33	107.84	113,566.33-

REVENUE REPORT

CALENDAR 12/2018, FISCAL 12/2018

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	STORM SEWER TOTAL	143,600.00	14,297.52	148,504.21	103.42	4,904.21-
	LIQUOR TOTAL	414,037.00	42,962.98	415,484.30	100.35	1,447.30-
	EASTVIEW APARTMENTS TOTAL	168,520.00	15,944.00	168,203.41	99.81	316.59
	RESERVE TOTAL	55,000.00	19,690.27	75,884.64	137.97	20,884.64-
	REVENUE BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,194,055.07	1,386,073.18	6,721,596.60	108.52	527,541.53-
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 12/2018, FISCAL 12/2018

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,691,276.10	268,983.79	1,662,186.63	98.28	29,089.47
	AMBULANCE TOTAL	103,958.00	28,727.74	103,450.44	99.51	507.56
	SCDP GRANT REVOLVING LOAN TOTA	.00	.00	7,432.63	.00	7,432.63-
	SCDP GRANT 2017 ADMIN TOTAL	.00	28,786.60	76,606.90	.00	76,606.90-
	EDA TOTAL	59,850.00	29.90	56,672.28	94.69	3,177.72
	EDA REVOLVING LOAN FUND TOTAL	200.00	.00	86,516.54	3,258.27	86,316.54-
	2009 GO TEMP IMPROVE DEBT TOTA	200.00	.00	300.00	150.00	100.00-
	INFRA. REPLACE. DEBT SERV TOTA	334,799.00	.00	334,698.75	99.97	100.25
	2015 GO REFUNDING DS TOTAL	339,820.00	.00	343,405.00	101.05	3,585.00-
	2016 GO REF/WT REV DS TOTAL	138,061.75	.00	138,037.50	99.98	24.25
	WATER TOTAL	716,480.12	100,324.71	811,925.40	113.32	95,445.28-
	SEWER TOTAL	688,255.88	101,940.40	730,715.85	106.17	42,459.97-
	SANITATION TOTAL	218,487.75	46,319.42	216,447.38	99.07	2,040.37
	ELECTRIC UTILITY TOTAL	1,324,788.23	111,938.77	1,288,808.32	97.28	35,979.91
	STORM SEWER TOTAL	230,323.06	9,303.35	225,451.18	97.88	4,871.88
	LIQUOR TOTAL	417,617.18	46,335.08	402,145.14	96.30	15,472.04
	EASTVIEW APARTMENTS TOTAL	199,525.87	4,954.21	185,421.19	92.93	14,104.68

BUDGET REPORT

CALENDAR 12/2018, FISCAL 12/2018

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SELECT ACCOUNT TOTAL	.00	.00	4,500.98	.00	4,500.98-
	RESERVE TOTAL	159,038.00	162,120.74	321,358.74	202.06	162,320.74-
	EXPENSES BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,622,680.94	909,764.71	6,996,080.85	105.64	373,399.91-
		=====	=====	=====	=====	=====

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

December 31, 2018

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Natalie Collom	MGD#1009	12/01/21	\$10,000.00	\$142.08	760	\$3,550.05	\$10,000.00
Mtech Service & Repair L	MGD#1008		\$29,400.00	\$283.07			\$13,326.81
Mark Siegert	Dev Agreeemnt	10/01/17	\$3,686.00	1st Stage 2 yrs	10/1/2014		
				2nd Stage 5 yrs	10/1/2017	\$3,686.00	
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessmen			\$1,870.57
Pantry Café	MGD#1011	12/01/19	\$3,703.59	\$110.75			\$1,293.90
LqP Ag Society/Fair Board-10 year no interest loan			\$85,000.00	\$3000/year			\$27,000.00
TOTAL MEDA LOANS (REVOLVING LOAN FUND)						\$7,236.05	\$53,491.28

MEDA DWM PAY LOANS (CITY)

TOTAL MEDA DWN PAY LOANS (CITY)	\$0.00	\$0.00
--	---------------	---------------

MEDA DWM PAY LOANS (STATE)

	\$0.00	\$0.00
TOTAL MEDA DWN PAY LOANS (STATE)	\$0.00	\$0.00

TOTAL DELINQUENCIES \$7,236.05

FUND BALANCE AVAILABILITY

		DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)	TOTALS
Fund Balance	\$161,851.86	\$0.00	\$0.00	\$161,851.86
Less Loans Outstanding	\$53,491.28	\$0.00	\$0.00	\$53,491.28
Less Other Assets		\$0.00	\$0.00	\$0.00
Funds Available	\$108,360.58	\$0.00	\$0.00	\$108,360.58

TOTAL CHECKING & INVESTMENTS OR FUNDS AVAILABLE FOR LENDING	12/31/2018	\$108,360.58
--	-------------------	---------------------

FUND BALANCE INCOME

January 18 Int \$83.44	April 18 Int \$89.02	July 18 Int \$7.35	October 18 Int \$90.31
Febuary 18 Int \$86.84	May 18 Int \$88.66	August 18 Int \$142.87	Nov 18 Int \$24.09
March 18 Int \$87.44	June 18 Int \$199.52	Sept 18 Int \$10.09	Dec 18 Int \$181.72
			2018 YTD Interest \$1,091.35

Cash and Investment Balances
Date: DECEMBER 31, 2018

Fund	Acct No.	Cash Balance	Acct No.	KleinBank MM	Acct No.	First Empire	Acct Number	Cetera	
General Fund	101-10100	\$ 538,923.04	101-10107	\$ 409,184.62	101-10111	\$ 101,000.00	101-10112	\$ -	\$ 1,049,107.66
Ambulance Fund	201-10100	\$ (73,624.00)	201-10107	\$ -	201-10111	\$ -	201-10112	\$ 200,000.00	\$ 126,376.00
EDA Fund	211-10100	\$ 14,567.02	211-10107	\$ -	211-10111	\$ -	211-10112	\$ -	\$ 14,567.02
Sewer Sys replace	225-10100	\$ 113,415.19	305-10107	\$ -	305-10111	\$ -	305-10112	\$ -	\$ 113,415.19
2009 GO Temp. Imp.	308-10100	\$ 1,915.67	308-10107	\$ -	308-10111	\$ -	308-10112	\$ -	\$ 1,915.67
Inf. Replace. DS	350-10100	\$ 297,378.44	350-10107	\$ -	350-10111	\$ -	350-10112	\$ -	\$ 297,378.44
2015 GO Refunding	351-10100	\$ 48,705.35	351-10107	\$ -	351-10111	\$ -	351-10112	\$ -	\$ 48,705.35
2016 GO Ref/Wt Rev	353-10100	\$ 28,168.13	353-10107	\$ -	353-10111	\$ -	353-10112	\$ -	\$ 28,168.13
Cult & Rec Capital	420-10100	\$ 56,586.74	601-10107	\$ -	601-10111	\$ -	601-10112	\$ -	\$ 56,586.74
Bldg & Equip Capital	425-10100	\$ 165,792.76	601-10107	\$ -	601-10111	\$ -	601-10112	\$ -	\$ 165,792.76
Streets Capital	430-10100	\$ -	601-10107	\$ -	601-10111	\$ -	601-10112	\$ -	\$ -
Water Fund	601-10100	\$ 24,926.67	601-10107	\$ -	601-10111	\$ 99,000.00	601-10112	\$ -	\$ 123,926.67
Sewer Fund	602-10100	\$ (120,405.37)	602-10107	\$ -	602-10111	\$ 400,000.00	602-10112	\$ -	\$ 279,594.63
Sanitation Fund	603-10100	\$ 112,914.25	603-10107	\$ -	603-10111	\$ -	603-10112	\$ -	\$ 112,914.25
Electric Fund	604-10100	\$ 564,521.67	604-10107	\$ -	604-10111	\$ 1,800,000.00	604-10112	\$ -	\$ 2,364,521.67
Storm Sewer Fund	605-10100	\$ 106,078.13	605-10107	\$ -	605-10111	\$ -	605-10112	\$ -	\$ 106,078.13
Liquor Fund	609-10100	\$ 78,475.98	609-10107	\$ -	609-10111	\$ -	609-10112	\$ -	\$ 78,475.98
Eastview Fund	614-10100	\$ 90,587.39	614-10107	\$ -	614-10111	\$ 100,000.00	614-10112	\$ -	\$ 190,587.39
Reserve Fund	851-10100	\$ (85,383.96)	851-10107	\$ -	851-10111	\$ -	851-10112	\$ 413,000.00	\$ 327,616.04
		\$ 1,963,543.10		\$ 409,184.62		\$ 2,500,000.00		\$ 613,000.00	\$ 5,485,727.72
SCDP Rev Loan	202-10103	\$ 18,808.88		\$ -		\$ -		\$ -	\$ 18,808.88
SCDP Grant Admin	205-10104	\$ 363.90		\$ -		\$ -		\$ -	\$ 363.90
EDA Rev Loan Fund	212-10105	\$ 108,575.92		\$ -		\$ -		\$ -	\$ 108,575.92
EDA Dwn Pay Fund	213-10105	\$ 0.68		\$ -		\$ -		\$ -	\$ 0.68
Select Account	850-10102	CLOSED		\$ -		\$ -		\$ -	0.00
Grand Total Cash and Investments		\$ 2,091,292.48							\$ 5,613,477.10



402 N. Harold, P.O. Box 48

Ivanhoe, MN 56142

Ph. 507-694-1552

Fx. 507-694-1525

www.dsi-services.com

info@dsi-services.com

Status Report on Madison SCDP Program

As of Nov 30, 2018

Small Cities Development Grant Scheduled Completion: September 30, 2020

	Housing	Commercial
Construction Funds Provided through SCDP:	\$390,000	\$171,500
Funds Committed from the City/Other Local	\$12,000	\$14,000
Total Construction Funds	\$402,000	\$185,500
SCDP & Local Funds Currently Available:	\$402,000	\$185,500
Funds Available Not Yet Committed to Projects:	\$308,543	\$151,784
Goal per Agreement	26	7
Units Currently Under Contract	5	2
Total Applicants Above & Beyond Goal	0	0
Applicants Not Yet Under Contract	6	6
# Applicants Accepted Letter of Offer	13	6
# Applicants working on contractor bids:	8	3
# Applicants not yet income-eligible	0	0
# Applicants on waiting list	0	0
# Applications Sent Out But Not Received Back Yet:	24	7
# Applicants Not Income-Eligible-Does Not Qualify:	1	0
# Applicants Not in Target Area-Does Not Qualify:	0	0
# That Have Withdrawn Their Application:	3	2

For Month of November, 2018

on or about Dec 17

Water Plant Monthly Report

Year: 2018

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	23	18	21	22	31	30	27	26	25	21	20	22	286
	Cost	\$195.27	\$152.82	\$178.29	\$186.78	\$263.19	\$254.70	\$229.23	\$220.74	\$212.25	\$178.29	\$169.80	\$183.78	\$2,425.14
KMNO4	Used (lbs)	333	267	352	356	475	454	432	370	332	320	287	332	4310
	Cost	\$1,248.75	\$1,001.25	\$1,320.00	\$1,335.00	\$1,781.25	\$1,702.50	\$1,620.00	\$1,387.50	\$1,245.00	\$1,200.00	\$1,076.25	\$1,245.00	\$16,162.50
Anti Scalant	Used (gal)	34	28	29	30	42	41	38	35	32	32	29	31	401
	Cost	\$1,642.20	\$1,352.40	\$1,400.70	\$1,449.00	\$48.30	\$1,980.30	\$1,835.40	\$1,687.00	\$1,545.60	\$1,545.60	\$1,400.70	\$1,497.30	\$17,384.50
Poli-phosphate	Used (gal)	52	41	41	47	72	63	62	56	51	52	48	53	638
	Cost	\$659.36	\$519.88	\$519.88	\$595.96	\$912.96	\$798.84	\$786.16	\$710.08	\$646.68	\$659.36	\$608.64	\$672.04	\$8,089.84
Chlorine	Used (lbs)	99	67	75	74	125	103	107	96	86	93	88	90	1103
	Cost	\$94.05	\$63.65	\$71.25	\$70.30	\$118.75	\$97.85	\$101.65	\$91.20	\$81.70	\$88.35	\$83.60	\$85.50	\$1,047.85
Nalco 7768 Polymer	Used (gal)	2.5	2.2	2.25	2.4	3.5	3.5	3	2.75	2	1.75	2.13	2.5	30.48
	Cost	\$68.00	\$59.84	\$61.20	\$65.28	\$95.20	\$95.20	\$81.60	\$74.80	\$54.40	\$47.60	\$57.94	\$68.00	\$829.06
Flouride	Used (gal)	18	15	17	17	24	22	20	18	17	17	16	17	218
	Cost	\$91.44	\$76.20	\$86.36	\$86.36	\$121.92	\$111.76	\$101.60	\$91.44	\$86.36	\$86.36	\$81.28	\$86.36	\$1,107.44
Sodium meti-Bisulfate	Used (lbs)	10	9	7	9	12	11	12	8	9	9	7	7	110
	Cost	\$14.10	\$12.69	\$9.87	\$12.69	\$16.92	\$15.51	\$16.92	\$11.28	\$12.69	\$12.69	\$9.87	\$9.87	\$155.10
R ₆ O ₆ Pre-Filters	Used (case)	1	1	2	2	5	3	1	0	2	2	1	2	22
	Cost	\$237.95	\$206.50	\$414.70	\$414.70	\$1,036.75	\$622.05	\$207.35	\$0.00	\$414.70	\$414.70	\$207.35	\$414.70	\$4,591.45
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Caustic Soda 50% & 30%	Used (gal)	100	82	87	88	118	111	108	99	86	79	78	78	1114
	Cost	\$854.00	\$700.28	\$742.98	\$751.52	\$1,007.72	\$947.94	\$922.32	\$845.46	\$734.44	\$674.66	\$666.12	\$666.12	\$9,513.56
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Well gal Pumped	x1000	5037	4155	4659	5036	6778	6398	6060	7180	5218	5099	4806	4928	65354
Hi service gal, pumped	x1000	3494	2847	3127	3178	4435	4135	3901	3758	3427	3362	3181	3249	42094
Gallons to Waste	x1000	1140	945.5	1042	1045.8	1450	828	727.2	1230	1108	1083	1012	1036.26	12647.76
RC membrane gal pumped	x1000	3733	2990	3282	3277	4576	4379	4151	4003	3605	3511	3332	3389	44228
Backwash gal pumped	x1000	558	442	589	917	1117	988	960	809	706	705	631	659	9081
w. p water meter gallons	Actual	192300	157470	173740	180310	251400	234810	221660	213020	191470	189770	177260	172610	2355820
Treated accounted gal	Actual	224800	63500	4000	3100	8800	10900	15700	72100	8400	2000	13900	10400	437600
Soft Water gal sold	Actual	0	0	0	0	0	0	0	10000	6000	0	1000	0	17000
Baseball Field well gal pumped	Actual	0	0	0	0	217400	95400	246100	196000	92000	62100	0	0	909000

1/30 water main break, est. water loss=203,000gals

2/16 water main break, est. water loss=63500gals

62,000gal of water used for flushing well #2 in August

56,800gal through hydrandt meter to fill pool for winter in October

13,900gal used to flush hydrants in Nov

2018 Utility Report

Nov-18	Consumption	Charges	% Diff		Nov-17	Consumption	Charges	% Diff		Nov-16	Consumption	Charges	% Diff	
Commercial Serv Charge	160.00	2,096.00	1.91%	2.05%	Commercial Serv Charge	157.00	2,053.97	-0.63%	-1.10%	Commercial Serv Charge	158.00	2,076.87	2.60%	3.28%
Commercial Light	924,321.00	62,074.64	4.78%	4.54%	Commercial Light	882,183.00	59,376.64	8.60%	8.56%	Commercial Light	812,294.00	54,693.95	5.77%	4.47%
Demand Charge	2,127.00	11,953.76	-0.15%	-0.15%	Demand Charge	2,130.18	11,971.69	-0.40%	-20.29%	Demand Charge	2,138.75	15,019.83	0.66%	25.78%
Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	-100.00%	0.00%
Garbage Charge	835.00	17,723.83	-0.24%	0.55%	Garbage Charge	837.00	17,626.84	-1.06%	-0.82%	Garbage Charge	846.00	17,771.83	1.08%	1.05%
Res Serv Charge	775.00	6,325.00	-1.52%	-0.45%	Res Serv Charge	787.00	6,353.30	-1.75%	-1.58%	Res Serv Charge	801.00	6,455.21	1.14%	0.84%
Res Light	673,107.00	48,560.24	0.91%	-0.01%	Res Light	667,058.00	48,563.79	24.22%	24.20%	Res Light	537,004.00	39,099.78	-7.56%	-7.56%
Sewer Charge	2,640,800.00	18,525.40	-5.55%	0.14%	Sewer Charge	2,795,900.00	18,499.14	7.71%	7.69%	Sewer Charge	2,595,800.00	17,177.48	-14.54%	-7.50%
Security Light Charge	25.00	142.92	-7.41%	-10.35%	Security Light Charge	27.00	159.42	0.00%	3.20%	Security Light Charge	27.00	154.47	0.00%	4.08%
Storm Sewer Charge	915.00	12,118.44	-1.08%	-0.08%	Storm Sewer Charge	925.00	12,127.87	-0.86%	-0.24%	Storm Sewer Charge	933.00	12,156.69	1.19%	0.93%
Sewer Serv Charge	860.00	17,503.75	-2.27%	1.96%	Sewer Serv Charge	880.00	17,167.96	-1.12%	-1.40%	Sewer Serv Charge	890.00	17,411.71	1.14%	8.14%
Water Service Charge	864.00	17,851.12	-2.26%	4.87%	Water Service Charge	884.00	17,022.70	-1.01%	-1.50%	Water Service Charge	893.00	17,281.20	1.13%	6.65%
Water Charge	2,672,600.00	22,972.92	-6.95%	-7.18%	Water Charge	2,872,200.00	24,749.14	9.22%	9.38%	Water Charge	2,629,800.00	22,627.06	-17.71%	-12.26%
Accounted for Water Usage	84%	\$ 237,848.02	\$ 2,673.75	0.92%	Accounted for Water Usage	89%	\$ 235,672.46	\$ 10,978.70	6.19%	Accounted for Water Usage	76%	\$ 221,926.08	\$ 2,347.88	0.21%
Dec-18	Consumption	Charges	% Diff		Dec-17	Consumption	Charges	% Diff		Dec-16	Consumption	Charges	% Diff	
Commercial Serv Charge	160.00	2,063.00	1.27%	0.68%	Commercial Serv Charge	158.00	2,049.00	-0.63%	-1.15%	Commercial Serv Charge	159.00	2,072.76	3.92%	3.69%
Commercial Light	926,220.00	63,268.69	11.27%	11.13%	Commercial Light	832,435.00	56,930.14	7.69%	5.89%	Commercial Light	772,963.00	53,761.68	12.18%	11.44%
Demand Charge	2,062.41	11,590.78	7.01%	7.01%	Demand Charge	1,927.36	10,831.75	-2.22%	-2.22%	Demand Charge	1,971.07	11,077.46	20.38%	20.38%
Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%
Garbage Charge	833.00	17,575.07	0.48%	0.44%	Garbage Charge	829.00	17,498.75	-2.01%	-0.69%	Garbage Charge	846.00	17,621.15	1.32%	0.54%
Res Serv Charge	773.00	6,312.96	-0.13%	0.21%	Res Serv Charge	774.00	6,299.48	-4.09%	-2.24%	Res Serv Charge	807.00	6,443.64	1.64%	0.26%
Res Light	847,557.00	61,700.82	19.19%	19.18%	Res Light	711,127.00	51,772.07	-10.26%	-10.26%	Res Light	792,388.00	57,691.86	14.68%	14.67%
Sewer Charge	2,723,300.00	19,104.30	4.72%	11.01%	Sewer Charge	2,600,500.00	17,209.50	2.05%	2.05%	Sewer Charge	2,548,300.00	16,863.98	1.06%	9.33%
Security Light Charge	25.00	142.92	-7.41%	-10.35%	Security Light Charge	27.00	159.42	0.00%	0.45%	Security Light Charge	27.00	158.71	0.00%	6.93%
Storm Sewer Charge	921.00	12,204.82	0.33%	1.03%	Storm Sewer Charge	918.00	12,080.04	-1.92%	-0.26%	Storm Sewer Charge	936.00	12,111.56	1.08%	-0.59%
Sewer Serv Charge	857.00	17,458.52	-0.92%	2.71%	Sewer Serv Charge	865.00	16,998.64	-3.46%	-2.08%	Sewer Serv Charge	896.00	17,359.89	1.59%	7.48%
Water Service Charge	860.00	17,786.31	-1.04%	5.52%	Water Service Charge	869.00	16,855.80	-3.34%	-2.17%	Water Service Charge	899.00	17,230.04	1.58%	6.00%
Water Charge	2,810,700.00	24,094.44	7.01%	6.48%	Water Charge	2,626,600.00	22,628.02	2.44%	2.76%	Water Charge	2,564,100.00	22,020.82	-2.20%	3.97%
Accounted for Water Usage	84%	\$ 253,302.63	\$ 17,037.31	9.51%	Accounted for Water Usage	\$ 51,772.07	\$ 231,312.61	\$ (3,164.25)	-1.32%	Accounted for Water Usage	83%	\$ 234,413.55	\$ 14,879.46	9.01%
2018 To Date Annual Totals					2017 To Date Annual Totals					2016 To Date Annual Totals				
Commercial Serv Charge	1,921.00	\$ 25,182.51	1.86%	1.91%	Commercial Serv Charge	1,886.00	\$ 24,711.63	0.91%	0.51%	Commercial Serv Charge	1,869.00	\$ 24,585.68	0.86%	1.49%
Commercial Light	9,545,742.00	\$ 661,465.23	6.13%	5.62%	Commercial Light	8,994,687.00	\$ 626,294.64	-2.04%	-1.88%	Commercial Light	9,181,849.00	\$ 638,262.47	5.30%	5.04%
Demand Charge	21,411.59	\$ 120,333.66	5.21%	5.21%	Demand Charge	20,351.58	\$ 114,376.48	-5.04%	-7.35%	Demand Charge	21,431.93	\$ 123,447.77	5.00%	7.62%
Safe Drinking Water	793.00	\$ 5,113.44	-2.34%	0.00%	Safe Drinking Water	812.00	\$ 5,215.20	-0.37%	0.00%	Safe Drinking Water	815.00	\$ 5,234.28	0.74%	0.00%
Garbage Charge	9,984.00	\$ 211,320.74	-0.98%	-0.07%	Garbage Charge	10,083.00	\$ 211,470.01	-0.36%	-0.44%	Garbage Charge	10,119.00	\$ 212,410.59	0.69%	1.03%
Res Serv Charge	9,298.00	\$ 75,857.19	-2.11%	-0.97%	Res Serv Charge	9,498.00	\$ 76,603.25	-1.25%	-0.93%	Res Serv Charge	9,618.00	\$ 77,322.30	0.92%	0.70%
Res Light	8,739,135.00	\$ 635,785.60	8.33%	8.25%	Res Light	8,067,102.00	\$ 587,321.32	-1.35%	-1.36%	Res Light	8,177,640.00	\$ 595,404.08	0.39%	0.39%
Sewer Charge	33,133,900.00	\$ 231,668.30	-5.43%	-0.05%	Sewer Charge	35,036,600.00	\$ 231,793.56	2.78%	3.39%	Sewer Charge	34,090,100.00	\$ 224,188.46	0.24%	7.80%
Security Light Charge	304.00	\$ 1,769.63	-6.75%	-8.02%	Security Light Charge	326.00	\$ 1,923.93	0.62%	6.40%	Security Light Charge	324.00	\$ 1,808.27	0.00%	1.53%
Storm Sewer Charge	11,041.00	\$ 146,038.84	-0.92%	0.48%	Storm Sewer Charge	11,144.00	\$ 145,341.84	-0.30%	-0.09%	Storm Sewer Charge	11,178.00	\$ 145,466.40	0.19%	0.00%
Sewer Serv Charge	10,387.00	\$ 210,814.07	-1.99%	2.12%	Sewer Serv Charge	10,598.00	\$ 206,432.40	-0.74%	-0.41%	Sewer Serv Charge	10,677.00	\$ 207,278.92	0.85%	7.29%
Water Service Charge	10,439.00	\$ 214,600.04	-1.99%	4.80%	Water Service Charge	10,651.00	\$ 204,774.48	-0.67%	-0.66%	Water Service Charge	10,723.00	\$ 206,134.86	0.76%	5.86%
Water Charge	34,985,200.00	\$ 299,879.94	-3.22%	-3.38%	Water Charge	36,148,400.00	\$ 310,380.58	0.06%	0.69%	Water Charge	36,127,798.00	\$ 308,244.64	-1.24%	5.20%
Accounted for Water Usage	89%	\$ 2,839,829.19	31,345,503	3.39%	Accounted for Water Usage	85%	\$ 2,746,639.32	29,248,781	-0.84%	Accounted for Water Usage	88%	\$ 2,769,788.72	29,759,124	3.81%



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& MENK**

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Ph: (320) 231-3956
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Bolton-Menk.com

January 4, 2019

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

Re: 2018 Watermain Improvements
Madison, Minnesota
BMI Project No: W14.115966

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$1,682.00. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

Bolton & Menk, Inc.

Phillip DeSchepper, P.E.
City Engineer

Enclosures



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



* 2 0 1 8 *



* 0 2 2 7 3 6 2 *



* W 1 4 . 1 1 5 9 6 6 *

City of Madison
 Val Halvorson, City Manager
 City Hall
 404 6th Avenue
 Madison, MN 56256-1237

December 26, 2018
 Project No: W14.115966
 Invoice No: 0227362

Madison/2018 Watermain Improvements**Professional Services**

	Hours	Amount	
Principal Land Surveyor	.50	77.00	
Administrative Assistant	1.00	75.00	
Senior Technician	2.00	200.00	
Survey Technician	11.00	1,330.00	
Totals	14.50	1,682.00	
Total Labor			1,682.00
Total this Invoice			\$1,682.00

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-09**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

APPOINTMENT OF AMBULANCE SERVICE OFFICERS FOR 2019

WHEREAS the Madison City Council is interested in appointing the Ambulance Service Officers for the Year 2019 based on the Ambulance Service meeting held December 11, 2018; and

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota is appointing the following:

Ambulance Chief: Scott Schake
Asst. Ambulance Chief: Marissa Nelson
Maintenance Officer: Jeremy Osteraas
Secretary/Treasurer: Maria Croatt
Training Officer: Brittany Engesmoe

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 19-09 was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-10**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

APPOINTMENT OF FIRE SERVICE OFFICERS FOR 2019

WHEREAS, the Madison City Council is interested in appointing the Fire Service Officers for the Year 2019 based on the Fire Service meeting in December, 2018.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota is appointing the following:

Fire Chief: Mitch Wellnitz
Asst. Fire Chief: Brian Tebben
Training Officer: Mark Olson
Safety Officer: Casey Chester
Secretary: Don Tweet
Treasurer: Jerod Rakow

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 19-10 was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-11**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION FOR PERMANENT TRANSFER AND
CLOSING FUND NO. 213 – DOWN PAYMENT ASSISTANCE
FUND EFFECTIVE DECEMBER 31, 2018**

WHEREAS, in 2007, the City of Madison had a balance of \$38,133.68 in its EDA Down Payment Assistance Fund; and

WHEREAS, the Madison EDA expressed a need for private investment in the City of Madison for the purpose of promoting economic development and was desirous to reactivate the Madison Business Development Corporation, which was a separate entity from the City of Madison, with its own shareholders; and

WHEREAS, the Madison EDA, at its meeting in October, 2007, authorized a loan from the EDA Down Payment Assistance Fund to the Madison Business Development Corporation for the purpose of economic development; and

WHEREAS, the City of Madison now deems it appropriate to make the loan a permanent transfer/donation to the Madison Business Development Corporation and to close out Fund #213 EDA Down Payment Assistance Fund effective December 31, 2018.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Madison, Lac qui Parle County, Minnesota, hereby authorizes a permanent transfer of 2007 loan funds to the Madison Business Development Corporation, closes Fund No. 213 EDA Down Payment Assistance Fund effective December 31, 2018, and approves the permanent transfer of any remaining balance to Fund #211 EDA Fund.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 19-11 was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-12**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

FUND TRANSFER ADJUSTMENT EFFECTIVE DECEMBER 31, 2018

WHEREAS, the City Council is in need of making annual budgeted transfers of various funds.

NOW THEREFORE, BE IT RESOLVED that the Madison City Council, Lac qui Parle County, Minnesota is ordering the following transfer between funds based on the information provided by the City Manager:

To:	Fund	Account	Description	Amount
	Building/Equip Cap	Transfer In (GENERAL FUND)	425-39201 City Hall/Fire	\$ 40,000.00
	Building/Equip Cap	Transfer In (RESERVES)	425-39207 BALANCE TRANSFER	\$ 125,599.84
	Culture/Rec Cap	Transfer In (GENERAL FUND)	420-39201 PARKS	\$ 20,000.00
	Culture/Rec Cap	Transfer In (RESERVES)	420-39207 BALANCE TRANSFER	\$ 36,520.90
	GENERAL	Transfer In (LIQUOR)	101-39209 GENERAL CONTRIBUTION	\$ 15,000.00
	RESERVE FUND	Transfer In (ELECTRIC)	851-39205 RESERVE CONTRIBUTION	\$ 10,000.00
	RESERVE FUND	Transfer In (SANITATION)	851-39204 RESERVE CONTRIBUTION	\$ 15,000.00
	SEWER CAPITAL FUND	Transfer In (SEWER)	225-39203 SEWER SYSTEM REPLACEMENT	\$ 44,000.00
From:				
	GENERAL	Transfer Out (BUILDINGS AND EQUIPMENT)	101-42200-723 FIRE DEPT - VEHICLE REPLACEMENT	\$ 20,000.00
	GENERAL	Transfer Out (BUILDINGS AND EQUIPMENT)	101-41940-723 CITY HALL UPGRADES	\$ 20,000.00
	RESERVE FUND	Transfer Out (BUILDINGS AND EQUIPMENT)	851-49300-723 BALANCE TRANSFER	\$ 125,599.84
	GENERAL	Transfer Out (CULTURE RECREATION)	101-45200-722 PARKS	\$ 20,000.00
	RESERVE FUND	Transfer Out (CULTURE RECREATION)	851-49300-722 BALANCE TRANSFER	\$ 36,520.90
	ELECTRIC	Transfer Out (To RESERVE)	604-49590-717 RESERVE CONTRIBUTION	\$ 10,000.00
	SANITATION	Transfer Out (TO RESERVE)	603-49520-717 RESERVE CONTRIBUTION	\$ 15,000.00
	LIQUOR	Transfer Out (TO GENERAL)	609-49750-710 GENERAL CONTRIBUTION	\$ 15,000.00
	SEWER FUND	Transfer Out (SEWER CAPITAL FUND)	602-49470-720 SEWER SYSTEM REPLACEMENT	\$ 44,000.00

Upon vote taken thereon, the following voted

For:

Against:

Absent:

Whereupon said Resolution No. 19-12 was declared duly passed and adopted this 14th day of January, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

Madison Arts Council

Multi-media Center

January 7, 2019 4:00 pm

Minutes

Multi-media Center

Present: Deb Meyer, Kay Fernholz, Annette Fernholz, Renee Ehlenz, Cynthia Huse, Dana Conroy, Maynard Meyer, Sally Fernholz, Adam Conroy

1. Light-based sculpture: Review proposals, interview questions and scoring

We had intros for each artist and asked variety of questions.

4:30 Karl Unnasch - in person

- Rural communication stained glass, mailbox is also loaf of bread, covered wagon, covered bridge. Mailbox is size of a small square bale - 3.5ft. Maintenance would require a boom truck to change out anything like a street lamp. Bottom of the upside down tornado is 2ft, and put on top of cement.
- Observers become the context.
- Robert Bly's letters, history of post office, upside down tornado, communication.
- Long lasting - 25+ years
- Would not want a lot of stuff around it. Could have a viewing area with a bench (not part of this grant), and information. But this would be near the sidewalks. It is not meant to walk right up to it.
- The tallness gets the art up and away from the rest of the visual competition.

5:30 Tim Adams - Skype

- Notes: ADA - access to the piece. Could fit a wheelchair but might be hard to turn around
- Add plexiglass sheeting? Keep bugs, mice out
- Security? VFW/Bar people in it?
- Last at least 25 years+.
- Top plate is ¼", 12 gauge material. Meant to be sat on, climbed on.
- LED - long lasting. Can remove panel to clean and change as needed.
- Would still design the prairie grass.
- Made of the same material as Karl's envelope tornado base.

6:30 Asia Ward - In person

- Gave a nice power point.
- Curriculum for students using art to teach STEM is available and part of the \$18,000.
- Renamed the "Wetland Grass" to "Fireflies and Wetland Grass".
- Had thought of designing something new, but this is done and for sale. Her father passed away last week. Could design something new in future if needed. Her idea was without the hoop, more swirls at the bottom, and smaller globes at the top. Would cost more than \$18,000.

- Is unofficially meant to climb on. 20 teenagers on it at one point.

2. 7:00/7:30 - scoring and next steps

We took an unofficial silent vote:

Voting	1st choice	2nd choice
Karl	5	1
Tim	3	3
Asia	1	5

It was decided to think more about it, show the designs to trusted people for input and meet again Feb 4th at 4pm to decide.

Publicity Plan/Communications - Deb and Adam will write an article to update the public on the process. Will not put in photos of the projects so we can keep that decision to this group.

Budget/Fundraising strategy - block party is available for this group to do - could make \$5,000

3. Next meeting: Feb 4 at 4 pm. Cynthia will try to get Multi-Media room again. If not, City Hall.

Schedule 2018/2019

September 15: Request for Qualifications distributed
 October 23: Request for Qualifications due
 October 29: **MAC meeting** - select three artists
 Contact references as needed
 October 31: Artists notified, and contracts written
 November 12: **City Council meeting** - Artist contracts approved by the city council
 January 4, 2019: Full proposals due
 January 7: **MAC meeting** - Interviews with three artists
 January 10: Artists notified of selected artwork
 Fundraising efforts in full force, multiple MAC meetings. Raise \$6000.
 March 20, 2019 Project Grant written

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

WP CK# 57481 - 57493

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS -----				
A-OX WELDING SUPPLY COMPA	AMB-SUPPLIES	98.50	57481	12/12/18
BENNETT OFFICE TECHNOLOGI	AMDIN-COPIER MAINT 11/18	236.66	57482	12/12/18
BORNHORST, CHAVIS	ELEC-DEP.REF-C.BORNHORST	101.78	57490	12/12/18
CINTAS	STR/SEW-SHOP RAGS/MAT	129.20	57483	12/12/18
FASTENAL COMPANY	WT-OFFSET WRENCH	272.88	57484	12/12/18
LQP BROADCASTING CO.	ELEC-UTIL AD 11/18	65.65	57485	12/12/18
LQP CO-OP OIL	AMB-FUEL EXPENSE	154.50	57486	12/12/18
MADISON BUSINESS DEVELOPM	P&Z-DEMO.ASSIST-D.PATTON	3,000.00	57491	12/12/18
MEDIACOM	FIRE HALL-CABLE BOX	13.16	57487	12/12/18
MVTL LABORATORIES INC	SEW-REGULAR TESTING	415.60	57488	12/12/18
RUNYAN, JEREMY	ELEC-DEP.REF-J.RUNYAN	151.97	57492	12/12/18
SPEE-DEE DELIVERY SERVICE	SEW-REGULAR SHIPPING	91.37	57489	12/12/18
TE UNDERGROUND LLC	WT-WT MAIN PROJ-PAY EST#1	61,464.23	57493	12/12/18
**** PAID TOTAL ****		66,195.50		
***** REPORT TOTAL *****		=====		
		66,195.50		
		=====		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND FUND NAME		TOTAL	CHECK#	DATE
101	GENERAL	3,361.38		
201	AMBULANCE	253.00		
601	WATER	61,611.16		
602	SEWER	650.56		
604	ELECTRIC UTILITY	319.40		

SCHEDULED CLAIMS LIST

UP CK # 57500-57523

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
110 ARCTIC GLACIER USA, INC							
122018	1	12/20/18	12/20/18	LIQ-ICE EXPENSE	25.57	609 609-49750-251	1
				INVOICE TOTAL	25.57		
				VENDOR TOTAL	25.57		
172 BELLBOY CORPORATION							
122018	1	12/20/18	12/20/18	LIQ-LIQUOR EXPENSE	2,006.42	609 609-49750-251	1
				INVOICE TOTAL	2,006.42		
				VENDOR TOTAL	2,006.42		
190 BEVERAGE WHOLESALERS							
122018	1	12/20/18	12/20/18	LIQ-LIQUOR EXPENSE	1,362.60	609 609-49750-251	1
				INVOICE TOTAL	1,362.60		
				VENDOR TOTAL	1,362.60		
3342 BUILDERS FIRSTSOURCE							
3080452	1	12/20/18	12/20/18	STR-2X12/2X4	94.28	101 101-43100-221	1
				INVOICE TOTAL	94.28		
3116938	1	12/20/18	12/20/18	WT-4X4'S	13.95	601 601-49430-407	1
				INVOICE TOTAL	13.95		
3117287	1	12/20/18	12/20/18	WT-DUCT TAPE/SUPPLIES	61.01	601 601-49430-407	1
				INVOICE TOTAL	61.01		
				VENDOR TOTAL	169.24		
510 CITY OF MADISON							
122018	1	12/20/18	12/20/18	ADMIN-MILEAGE TO BLANDIN-SHORT	.12	101 101-41320-331	1
	2			COUNCIL-MARY OLSON CARDS	23.75	101 101-41110-390	1
	3			EDA-PIZZA AT DAYCARE MTG	29.90	211 211-46500-219	1
	4			WT-POSTAGE	6.70	601 601-49400-409	1
	5			WT-POSTAGE FOR FLOURIDE SAMPLE	6.70	601 601-49400-409	1
	6			ELEC-MEAL REIMBURSEMENT	10.73	604 604-49590-331	1
	7			PR ARTS-MIRROR,HANGING,CLEANSU	78.00	101 101-45180-219	1
	8			COUN-DV EMPL RECOGNITION-45YRS	110.00	101 101-41110-390	1
	9			COUN-BOOMER EMPL RECOGN-35YRS	90.00	101 101-41110-390	1
				INVOICE TOTAL	355.90		
				VENDOR TOTAL	355.90		
3381 COCA-COLA BOTTLING							
122018	1	12/20/18	12/20/18	LIQ-POP EXPENSE	43.00	609 609-49750-251	1
				INVOICE TOTAL	43.00		
				VENDOR TOTAL	43.00		
811 FRONTIER COMMUNICATIONS CORP							
122018	1	12/20/18	12/20/18	WT-CIRCUIT due 1/9/19	43.43	601 601-49400-321	1
				INVOICE TOTAL	43.43		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
VENDOR TOTAL					43.43				
3467 FRONTIER COMMUNICATIONS									
122018	1	12/20/18	12/20/18	WT PLANT ALARM-DUE 1/7/19	38.84	601		601-49400-321	1
	2			SK RINK-PHONE/B BAND-1/7/19	158.14	101		101-45124-321	1
	3			WWTP-ALARM-1/7/19	39.64	602		602-49450-321	1
	4			ADMIN-PHONE 1/7/19	162.96	101		101-41320-321	1
	5			LIB-PHONE 1/7/19	101.85	101		101-45500-321	1
	6			SEW-PHONE 1/7/19	20.37	602		602-49450-321	1
	7			LINE-PHONE 1/7/19	20.37	604		604-49570-321	1
	8			STR-PHONE 1/7/19	40.74	101		101-43100-321	1
	9			LIQ-PHONE 1/7/19	40.74	609		609-49750-321	1
	10			WT-PHONE 1/7/19	20.37	601		601-49400-321	1
	11			FIRE-PHONE 1/7/19	40.74	101		101-42200-321	1
	12			LIB-FAX/ELEV PHONE 1/7/19	62.42	101		101-45500-321	1
	13			PR ARTS-PHONE 1/7/18	31.21	101		101-45180-321	1
	14			P WORKS-FAX 1/7/18	15.63	604		604-49570-321	1
	15			P WORKS-FAX 1/7/18	15.64	101		101-43100-321	1
INVOICE TOTAL					809.66				
VENDOR TOTAL					809.66				
3244 VAL HALVORSON									
122018	1	12/20/18	12/20/18	ADMIN-CELL PHONE REIMB-V HALVO	76.41	101		101-41320-325	1
INVOICE TOTAL					76.41				
VENDOR TOTAL					76.41				
1160 JOHNSON BROS-ST.PAUL									
122018	1	12/20/18	12/20/18	LIQ-LIQUOR EXPENSE	1,634.90	609		609-49750-251	1
INVOICE TOTAL					1,634.90				
VENDOR TOTAL					1,634.90				
3036 LQP BROADCASTING CO.									
122018	1	12/20/18	12/20/18	LIQ-SPORTS CENTER ADVERTISING	90.00	604		604-49590-410	1
INVOICE TOTAL					90.00				
VENDOR TOTAL					90.00				
3555 TODD CHARLES ERP									
45	1	12/20/18	12/20/18	PARKS-JACOBSON PARK SIGN	108.00	101		101-45200-520	1
	2			CTY HALL-VOTING AREA MAP SIGN	25.00	101		101-41940-520	1
	3			PR ARTS-BATHROOM SIGNS/CASTSIG	65.00	101		101-45180-520	1
INVOICE TOTAL					198.00				
VENDOR TOTAL					198.00				
1560 MADISON BOTTLING CO.									
122018	1	12/20/18	12/20/18	LIQ-BEER EXPENSE	5,599.45	609		609-49750-251	1
INVOICE TOTAL					5,599.45				
VENDOR TOTAL					5,599.45				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
122018	1	12/20/18	12/20/18	1530 MARTIN TRUCKING LLC LIQ-FREIGHT EXPENSE	262.20	609		609-49750-258	1
				INVOICE TOTAL	262.20				
				VENDOR TOTAL	262.20				
122018B	1	12/20/18	12/20/18	1920 MN VALLEY REC SEW-UTILITY EXPENSE - 11/18	260.78	602		602-49450-380	1
				INVOICE TOTAL	260.78				
122018a	1	12/20/18	12/20/18	SEW-UTILITY EXPENSE 11/18	3,847.50	602		602-49450-380	1
				INVOICE TOTAL	3,847.50				
				VENDOR TOTAL	4,108.28				
478	1	12/20/18	12/20/18	1968 MONNENS EXCAVATING ST SEW-VAC DOWN TO STORM SEWER	495.00	605		605-49600-404	1
				INVOICE TOTAL	495.00				
				VENDOR TOTAL	495.00				
20149506	1	12/20/18	12/20/18	3443 MORRIS ELECTRONICS INC ADMIN-NETWORK	52.50	101		101-41320-309	1
				INVOICE TOTAL	52.50				
20149680	1	12/20/18	12/20/18	SEW-EMAIL SETUP	43.75	602		602-49470-409	1
				INVOICE TOTAL	43.75				
20149680A	1	12/20/18	12/20/18	WT-EMAIL SETUP	43.75	601		601-49440-409	1
				INVOICE TOTAL	43.75				
20149687	1	12/20/18	12/20/18	AMB-EMAIL ISSUES	35.00	201		201-44100-409	1
				INVOICE TOTAL	35.00				
20149752	1	12/20/18	12/20/18	ADMIN-EMAIL	35.00	101		101-41320-309	1
				INVOICE TOTAL	35.00				
60249470409	1	12/20/18	12/20/18	SEW-NETWORK	35.00	602		602-49470-409	1
				INVOICE TOTAL	35.00				
				VENDOR TOTAL	245.00				
122018	1	12/20/18	12/20/18	2130 PANTRY CAFE COUNCIL-D VONDERHARR RECEPTION	53.44	101		101-41110-390	1
				INVOICE TOTAL	53.44				
				VENDOR TOTAL	53.44				
122018	1	12/20/18	12/20/18	2291 PRAIRIE FIVE COMMUNITY AC 2018 APPROP	3,500.00	101		101-46600-491	1
	2			2018 SHARE OF 2 BUSES	2,609.00	101		101-46600-491	1
				INVOICE TOTAL	6,109.00				
				VENDOR TOTAL	6,109.00				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
3553 REMINGTON RIDGE VINEYARD									
27000702	1	12/20/18	12/20/18	LIQ-WINE	320.00	609		609-49750-251	1
				INVOICE TOTAL	320.00				
				VENDOR TOTAL	320.00				
3048 SPEE-DEE DELIVERY SERVICE									
3663300	1	12/20/18	12/20/18	SEW-REGULAR SHIPPING	20.18	602		602-49450-409	1
				INVOICE TOTAL	20.18				
				VENDOR TOTAL	20.18				
2830 VERIZON WIRELESS									
122018	1	12/20/18	12/20/18	ELEC-CELL PHONE 11/18	59.21	101		101-43100-325	1
	2			STR-CELL PHONE 11/18	46.95	601		601-49400-325	1
	3			WT-CELL PHONE 11/18	32.09	602		602-49450-325	1
	4			SEW-CELL PHONE 11/18	32.09	604		604-49570-325	1
	5			AMB-CELL PHONE 11/18	22.99	201		201-44100-325	1
				INVOICE TOTAL	193.33				
				VENDOR TOTAL	193.33				
2940 WESTERN GUARD									
122018	1	12/20/18	12/20/18	LIQ-ADVERTISING	240.00	609		609-49750-342	1
				INVOICE TOTAL	240.00				
				VENDOR TOTAL	240.00				
				BANK 1 - KLEIN/UNITED PR TOTAL	24,461.01				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	24,461.01				
				GRAND TOTALS	24,461.01				

SCHEDULED CLAIMS LIST

UP CK# 57524-57533

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE 510 CITY OF MADISON							
122618A	1	12/26/18	12/26/18	9TH ST LIFT PUMP 12/18	35.17	602 602-49460-380	1
				INVOICE TOTAL	35.17		
122618AA	1	12/26/18	12/26/18	STR LIGHTING-UTIL 12/18	1,995.50	101 101-43100-381	1
				INVOICE TOTAL	1,995.50		
122618B	1	12/26/18	12/26/18	AMB GARAGE- UTIL 12/18	122.28	201 201-44100-380	1
				INVOICE TOTAL	122.28		
122618BB	1	12/26/18	12/26/18	UNAPPRO STORM SEW-UTIL 12/18	103.63	101 101-49250-380	1
				INVOICE TOTAL	103.63		
122618C	1	12/26/18	12/26/18	AVE OF FLAGS-UTIL 12/18	43.69	101 101-45200-380	1
				INVOICE TOTAL	43.69		
122618CC	1	12/26/18	12/26/18	WWTP-UTIL 12/18	158.04	602 602-49450-380	1
				INVOICE TOTAL	158.04		
122618D	1	12/26/18	12/26/18	BLOCK 48-UTIL 12/18	10.66	101 101-49250-380	1
				INVOICE TOTAL	10.66		
122618DD	1	12/26/18	12/26/18	WT TOWER-UTIL 12/18	93.70	601 601-49430-380	1
				INVOICE TOTAL	93.70		
122618E	1	12/26/18	12/26/18	BLOCK 48-UTIL 12/18	10.66	101 101-49250-380	1
				INVOICE TOTAL	10.66		
122618EE	1	12/26/18	12/26/18	WT TREATMENT PLANT-UTIL 12/18	2,194.51	601 601-49400-380	1
				INVOICE TOTAL	2,194.51		
122618F	1	12/26/18	12/26/18	BLOCK 48-UTIL 12/18	12.31	101 101-49250-380	1
				INVOICE TOTAL	12.31		
122618FF	1	12/26/18	12/26/18	WEST SUB-FIRE-UTIL 12/18	55.79	604 604-49570-380	1
				INVOICE TOTAL	55.79		
122618G	1	12/26/18	12/26/18	CTY GARAGE-UTIL 12/18	31.68	101 101-43100-380	1
				INVOICE TOTAL	31.68		
122618H	1	12/26/18	12/26/18	CTY HALL-UTIL 12/18	1,027.91	101 101-41940-380	1
				INVOICE TOTAL	1,027.91		
122618I	1	12/26/18	12/26/18	FAIRWAY LIFT PUMP-UTIL 12/18	25.56	602 602-49460-380	1
				INVOICE TOTAL	25.56		
122618J	1	12/26/18	12/26/18	FIRE HALL-UTIL 12/18	444.77	101 101-42200-380	1
				INVOICE TOTAL	444.77		
122618K	1	12/26/18	12/26/18	FIRE HYDRANTS-UTIL 12/18	269.00	101 101-42200-380	1
				INVOICE TOTAL	269.00		
122618L	1	12/26/18	12/26/18	GRAND THEATRE PARK-UTIL 12/18	10.66	101 101-45200-380	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	10.66			
122618M	1	12/26/18	12/26/18	HWY 40 DET POND-UTIL 12/18	11.00	605	605-49600-380	1
				INVOICE TOTAL	11.00			
122618N	1	12/26/18	12/26/18	HWY 40 WELLHOUSE-UTIL 12/18	11.00	601	601-49400-380	1
				INVOICE TOTAL	11.00			
122618O	1	12/26/18	12/26/18	SK RINK-UTIL 12/18	151.55	101	101-45127-380	1
				INVOICE TOTAL	151.55			
122618P	1	12/26/18	12/26/18	JACOBSON RESTROOM-UTIL 12/18	11.00	101	101-45200-380	1
				INVOICE TOTAL	11.00			
122618Q	1	12/26/18	12/26/18	JACOBSON PARK-UTIL 12/18	237.30	101	101-45200-380	1
				INVOICE TOTAL	237.30			
122618R	1	12/26/18	12/26/18	LIQ-UTIL 12/18	575.80	609	609-49750-380	1
				INVOICE TOTAL	575.80			
122618S	1	12/26/18	12/26/18	MEMORIAL FIELD-UTIL 12/18	65.54	101	101-45200-380	1
				INVOICE TOTAL	65.54			
122618T	1	12/26/18	12/26/18	LIB-UTIL 12/18	289.83	101	101-45500-380	1
				INVOICE TOTAL	289.83			
122618U	1	12/26/18	12/26/18	MAIN STR GARBAGE-UTIL 12/18	64.65	101	101-43100-380	1
				INVOICE TOTAL	64.65			
122618V	1	12/26/18	12/26/18	PR ARTS-UTIL 12/18	231.83	101	101-45180-380	1
				INVOICE TOTAL	231.83			
122618W	1	12/26/18	12/26/18	STR-UTIL 12/18	127.10	101	101-43100-380	1
	2			ELEC-UTIL 12/18	127.11	604	604-49570-380	1
				INVOICE TOTAL	254.21			
122618X	1	12/26/18	12/26/18	REC FIELD- UTIL 12/18	211.91	101	101-45200-380	1
				INVOICE TOTAL	211.91			
122618Y	1	12/26/18	12/26/18	SLEN SHELTER-UTIL 12/26	583.44	101	101-45124-380	1
				INVOICE TOTAL	583.44			
122618Z	1	12/26/18	12/26/18	SLEN TENNIS COURTS-UTIL 12/18	11.00	101	101-45200-380	1
				INVOICE TOTAL	11.00			
122618	1	12/26/18	12/26/18	UTIL DEP-T LARSON	121.16	604	604-22000	2
				INVOICE TOTAL	121.16			
				VENDOR TOTAL	9,476.74			
				3556 LARSON, THERESA				
122618	1	12/26/18	12/26/18	UTIL DEPOSIT REFUND-T LARSON	28.84	604	604-22000	1
	2			UTIL INTEREST REFUND-T LARSON	1.52	604	604-49590-602	1
				INVOICE TOTAL	30.36			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	30.36		
34304	1	12/26/18	12/26/18	1623 MICHAEL G TONN SEW-WELD BOBCAT/PUMP	767.31	602 602-49450-404	1
				INVOICE TOTAL	767.31		
				VENDOR TOTAL	767.31		
122618	1	12/26/18	12/26/18	1706 MEDIACOM FIRE HALL-DIGITAL ADAPTER	8.68	101 101-41320-324	1
				INVOICE TOTAL	8.68		
				VENDOR TOTAL	8.68		
1222618A	1	12/26/18	12/26/18	1865 MN ENERGY RESOURCES CTY HALL-NAT GAS 11/18	737.80	101 101-41940-380	1
				INVOICE TOTAL	737.80		
122618B	1	12/26/18	12/26/18	FIRE-GARAGE-NAT GAS 11/18	128.07	101 101-42200-380	1
				INVOICE TOTAL	128.07		
122618C	1	12/26/18	12/26/18	STR-NAT GAS 11/18	578.03	101 101-43100-380	1
	2			ELEC-NAT GAS 11/18	578.04	604 604-49570-380	1
				INVOICE TOTAL	1,156.07		
122618D	1	12/26/18	12/26/18	PR ARTS-NAT GAS 11/18	615.74	101 101-45180-380	1
				INVOICE TOTAL	615.74		
122618E	1	12/26/18	12/26/18	FIRE HALL-NAT GAS 11/18	226.56	101 101-42200-380	1
				INVOICE TOTAL	226.56		
122618F	1	12/26/18	12/26/18	WT-WT PLANT-NAT GAS 11/18	869.30	601 601-49400-380	1
				INVOICE TOTAL	869.30		
122618G	1	12/26/18	12/26/18	LIQ-NAT GAS 11/18	162.82	609 609-49750-380	1
				INVOICE TOTAL	162.82		
122618H	1	12/26/18	12/26/18	POOL-NAT GAS 11/18	56.65	101 101-45124-380	1
				INVOICE TOTAL	56.65		
122618I	1	12/26/18	12/26/18	AMB-NAT GAS 11/18	302.47	201 201-44100-380	1
				INVOICE TOTAL	302.47		
				VENDOR TOTAL	4,255.48		
122618	1	12/26/18	12/26/18	2095 OLSON SANITATION SANIT-TIPPING-12/18	5,349.56	603 603-49500-384	1
	2			SANIT-HAULING FEE 12/18	9,271.86	603 603-49500-409	1
				INVOICE TOTAL	14,621.42		
				VENDOR TOTAL	14,621.42		
75398	1	12/26/18	12/26/18	2940 WESTERN GUARD ADMIN-SCDP PUBLIC NOTICE	24.50	101 101-41320-342	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
INVOICE TOTAL					24.50				
75465	1	12/26/18	12/26/18	ADMIN-SCDP PUBLIC NOTICE	24.50	101		101-41320-342	1
INVOICE TOTAL					24.50				
VENDOR TOTAL					49.00				
BANK 1 - KLEIN/UNITED PR TOTAL					29,208.99				
TOTAL MANUAL CHECKS					.00				
TOTAL E-PAYMENTS					.00				
TOTAL PURCH CARDS					.00				
TOTAL ACH PAYMENTS					.00				
TOTAL OPEN PAYMENTS					29,208.99				
GRAND TOTALS					29,208.99				

SCHEDULED CLAIMS LIST

UP CK # 57534-57538

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
657 DATA TECHNOLOGIES, INC.							
49265	1	12/31/18	12/31/18	ADMIN-TAX FORMS	361.33	101 101-41320-201	1
				INVOICE TOTAL	361.33		
				VENDOR TOTAL	361.33		
3270 DOLLAR GENERAL CORPORATION							
1000806286	1	12/31/18	12/31/18	COUNCIL-D VONDERHARR OPENHOUSE	9.75	101 101-41110-390	1
				INVOICE TOTAL	9.75		
				VENDOR TOTAL	9.75		
3477 MACDONALD & MACK ARCHITECTS							
21804-008	1	12/31/18	12/31/18	CTY HALL-HISTORIC GRANT WORK	8,187.50	101 101-41940-409	1
				INVOICE TOTAL	8,187.50		
				VENDOR TOTAL	8,187.50		
3341 MADISON HARWARE HANK							
123118	1	12/31/18	12/31/18	ELEC-LIGHTING REBATE-HARDWAREH	504.00	604 604-36232	1
				INVOICE TOTAL	504.00		
				VENDOR TOTAL	504.00		
3559 RMB ENVIRONMENTAL LABS, INC							
433119	1	12/31/18	12/31/18	WT/SEW-SUPPLIES	139.00	602 602-49450-409	1
				INVOICE TOTAL	139.00		
				VENDOR TOTAL	139.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	9,201.58		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	9,201.58		
				GRAND TOTALS	9,201.58		

SCHEDULED CLAIMS LIST

UP CK# 57545 — 57547

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
264 BOLTON & MENK INC							
0226825	1	12/31/18	12/31/18	WT-FILTER REHABILITATION	3,202.50	601 601-49400-303	1
				INVOICE TOTAL	3,202.50		
				VENDOR TOTAL	3,202.50		
3559 RMB ENVIRONMENTAL LABS, INC							
433547	1	12/31/18	12/31/18	SEW-CARBONACEOUS/PHOSPHORUS	103.00	602 602-49450-409	1
				INVOICE TOTAL	103.00		
				VENDOR TOTAL	103.00		
2620 SWENSON NELSON & STULZ PL							
123118	1	12/31/18	12/31/18	ATTY RECORD FEE-VACATE ALLEY	92.00	101 101-41610-307	1
				F VIEW LQP CTY LEASE AGREEMENT			
				INVOICE TOTAL	92.00		
				VENDOR TOTAL	92.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	3,397.50		
TOTAL MANUAL CHECKS					.00		
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					3,397.50		
GRAND TOTALS					3,397.50		

SCHEDULED CLAIMS LIST

UP OK # 57548-57554

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
644 DANA COLE & COMPANY, LLP							
3279574	1	12/31/18	12/31/18	FIRE-FORM 990 PREP	110.00	101 101-42200-301	1
				INVOICE TOTAL	110.00		
				VENDOR TOTAL	110.00		
1520 LUND IMPLEMENT CO.							
55509	1	12/31/18	12/31/18	ELEC-BLACK WORK DISPLAY	17.05	604 604-49570-193	1
				INVOICE TOTAL	17.05		
				VENDOR TOTAL	17.05		
1750 MILBANK COMMUNICATIONS							
012851	1	12/31/18	12/31/18	FIRE-5 BATTERIES	613.00	101 101-42200-240	1
				INVOICE TOTAL	613.00		
				VENDOR TOTAL	613.00		
1865 MN ENERGY RESOURCES							
12312018	1	12/31/18	12/31/18	LIB-12/2018 NAT. GAS	284.64	101 101-45500-380	1
				INVOICE TOTAL	284.64		
				VENDOR TOTAL	284.64		
2072 NORTHERN BUSINESS PRODUCT							
360117-0	1	12/31/18	12/31/18	ADM-POST IT NOTES	22.58	101 101-41320-201	1
				INVOICE TOTAL	22.58		
360196-0	1	12/31/18	12/31/18	ADMIN-CALENDARS	28.48	101 101-41320-201	1
				INVOICE TOTAL	28.48		
360196-1	1	12/31/18	12/31/18	ADM-CALENDARS	19.99	101 101-41320-201	1
				INVOICE TOTAL	19.99		
				VENDOR TOTAL	71.05		
2240 PIONEERLAND LIBRARY SYS.							
7070	1	12/31/18	12/31/18	LIB-BAKER&TAYLOR DVD'S	4,855.91	101 101-45500-592	1
				INVOICE TOTAL	4,855.91		
				VENDOR TOTAL	4,855.91		
2940 WESTERN GUARD							
77517	1	12/31/18	12/31/18	STR-SALTING TIPS AD	90.00	101 101-43100-351	1
				INVOICE TOTAL	90.00		
77544	1	12/31/18	12/31/18	S.RINK-HELP WANTED AD	27.00	101 101-45127-351	1
				INVOICE TOTAL	27.00		
77549	1	12/31/18	12/31/18	COUN-PUBLIC HEARING-RATES	28.00	101 101-41110-351	1
				INVOICE TOTAL	28.00		
77599	1	12/31/18	12/31/18	COUN-SNOW ORD REMINDER	63.00	101 101-41110-351	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				INVOICE TOTAL	63.00				
77608	1	12/31/18	12/31/18	ELEC-12/2018 UTIL AD	70.00	604		604-49590-351	1
				INVOICE TOTAL	70.00				
77719	1	12/31/18	12/31/18	COUN-SNOW ORD REMINDER	63.00	101		101-41110-351	1
				INVOICE TOTAL	63.00				
77819	1	12/31/18	12/31/18	ADM-CHRISTMAS GREETING	102.00	101		101-41320-342	1
				INVOICE TOTAL	102.00				
77835	1	12/31/18	12/31/18	ADM-#10 WINDOW ENVELOPES	199.00	101		101-41320-201	1
				INVOICE TOTAL	199.00				
77836	1	12/31/18	12/31/18	ADM-#10 ENVELOPES	199.00	101		101-41320-201	1
				INVOICE TOTAL	199.00				
				VENDOR TOTAL	841.00				
				BANK 1 - KLEIN/UNITED PR TOTAL	6,792.65				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	6,792.65				
				GRAND TOTALS	6,792.65				

Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
12/6/2018	Casey's General Store	Council-work session MTG lunch	\$40.31	101-41110-219	Tom Bacon