

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 P.M.**
Monday, November 5, 2018
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

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A copy of the minutes of October 22, 2018 regular meeting are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A.	Utility Report – October 2018 – receive	Page 4
B.	Monthly Water Report – October 2018 – receive	Page 5
C.	MRES Notice of Board Meeting – November 8, 2018 – receive	Page 6
D.	MRES Legislative Update – receive	Page 8
E.	Ehlers Bond Review – October 2018 – receive	Page 12
F.	Regular Drill Meeting – October 15, 2018 – receive	Page 14
G.	Drought Adder Notice – October 14, 2018 – receive	Page 15
H.	Park Board Minutes –September 26, 2018 Unapproved – receive	Page 16
I.	MEDA Loan/Note Status – October 2018 – receive	Page 18

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINES

Page 19

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

B. Engineer Update. A DISCUSSION may be in order. (Engineer, Manager, Council)

C. LqP Sheriff Quarterly Report – Al Anderson. A DISCUSSION may be in order. (Manager, Council)

- D. Public Hearing – Resolution 18-36 Certifying Delinquent Accounts. A DISCUSSION and MOTION may be in order. (Manager, Council)

- E. Resolution 18-37 – Establishing Group Health Insurance. A DISCUSSION and MOTION may be in order. (Manager, Council)

- F. Madison Art Council Update and Contract Approval. A DISCUSSION and MOTION may be in order. (Manager, Council)

- G. 2019 Live Well Agreement. A DISCUSSION and MOTION may be in order. (Manager, Council)

- H. Approval to establish Non-General Fund Budget and Utility Rate Public Hearing- December 10, 2018 at 5:30pm. A DISCUSSION and MOTION may be in order. (Manager, Council)

- I. Approval of Demolition Agreement – 315 7th Avenue. A DISCUSSION and MOTION may be in order. (Manager, Council)

- J. Approval of Special Assessment Request. A DISCUSSION and MOTION may be in order. (Manager, Council)
- K. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIMS

A copy of the Schedule Payment Report of bills submitted October 22, 2018 through November 5, 2018 is attached for approval for Check No. 57260 through Check No. 57259, and Debit Card Purchases. A MOTION is in order. (Council, Manager)

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
OCTOBER 22, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Acting Mayor Meyer on Monday, October 22, 2018, at 4:00 p.m. in Council Chambers at City Hall. Councilmembers present: Tim Volk, Maynard Meyer, Paul Zahrbock, and Adam Conroy. Absent: Mayor Greg Thole. Also present: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

AGENDA

Upon motion by Zahrbock, seconded by Volk and carried, Agenda was approved as amended. The LqP Sheriff quarterly report will be postponed to the next meeting, and a status report for the city's Small Cities Grant Project was added to the Consent Agenda. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Volk, seconded by Meyer and carried, October 8, 2018, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist. City Manager Halvorson informed Council that the Daycare Committee will be meeting again on October 30th.

CITY ENGINEER'S REPORT

Water Plant Filter Rehab: Upon motion by Conroy, seconded by Zahrbock and carried, Council accepted the low bid received from KHC Construction, Inc. of Marshall, Minnesota, in the amount of \$119,000.00 for the Filter Rehabilitation Project at the city's water treatment plant.

Invoices: Upon motion by Zahrbock, seconded by Conroy and carried, Council approved payment of the following invoices to Bolton & Menk for engineering services:

Watermain Project	\$2,035.00
Flow Meter Project	\$ 264.00
Water Supply Plan	\$ 437.50

Bituminous Paving: Upon motion by Zahrbock, seconded by Conroy and carried, Council approved payment to Bituminous Paving Inc. in the amount of \$12,919.30. \$7,890.00 was for work completed on the alley regrade project; and \$5,029.30 was for patching of Eastview Apartments' parking lot.

PERA PHASED RETIREMENT

Upon motion by Zahrbock, seconded by Meyer and carried, Council authorized execution of a Phased Retirement Option Agreement between the City of Madison and Donald Fernholz. This initial agreement would be effective one year beginning November 1, 2018. Council was informed that Fernholz would work 20 hours per week as Public Works Director.

ASSIGNMENT OF SALARIES WATER AND WASTEWATER OPERATOR

Upon motion by Volk, seconded by Conroy and carried, **RESOLUTION 18-35** titled "Resolution Establishing Assignment of Salaries Water and Wastewater Operator" was adopted. This resolution would provide for the wage assignment for the minimum step for Water and Wastewater Operator at \$16.97 per hour. A complete copy of Resolution 18-35 is contained in City Clerk's Book #9. City Manager Halvorson informed Council that Ryan Flaten was offered and accepted the Wastewater Operator position. Flaten is not presently licensed but will actively pursue this requirement. Council was also informed that Dean Broin passed the state test for Wastewater Operator B License.

LQPV STRENGTHENING THE FAMILY

Upon motion by Meyer, seconded by Zahrbock and carried, Council approved a \$500 appropriation to LqP Valley Strengthening the Family program.

CITY MANAGER'S REPORT

Eastview Parking Lot: City Manager Halvorson presented Council with an Engineer's Estimate for reconstruction of the Eastview Apartments parking lot in the amount of \$141,689.00. She noted that this is for information only, and Council may want to consider such a project once the bond for construction is paid off in 2023.

Infant Swings: Council was informed that the Kiwanis Club of Madison will be purchasing 2 infant swings for use at a city park at a cost of \$408.52.

Daycare Center: City Manager Halvorson mentioned to Council that Lac qui Parle County has approved an appropriation of \$15,000 to be used for start-up costs for the proposed Eagles Nest Daycare Center to be located at M-M-N Elementary.

Employee Evaluations: City Manager Halvorson presented Council with a sample employee performance evaluation packet and peer review form that will be distributed to city employees next week.

Park Board: Council was informed that the Madison Park Board will be meeting this Thursday.

MAYOR/COUNCIL REPORTS

None.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between October 9th and October 22nd, 2018. These disbursements include United Prairie Check Nos. 57169-57219.

There being no further business, meeting adjourned at 4:24 p.m.

Maynard Meyer – Acting Mayor

ATTEST:

Kathleen Weber – City Clerk

2018 Utility Report

Aug-18					Aug-17					Aug-16				
Consumption	Charges	% Diff			Consumption	Charges	% Diff			Consumption	Charges	% Diff		
Commercial Serv Charge	160.00	2,096.00	1.27%	0.67%	Commercial Serv Charge	158.00	2,082.00	1.28%	1.61%	Commercial Serv Charge	156.00	2,049.04	1.96%	2.86%
Commercial Light	776,824.00	54,551.41	-7.80%	-7.46%	Commercial Light	842,524.00	58,948.33	2.35%	2.52%	Commercial Light	823,185.00	57,498.36	2.52%	2.84%
Demand Charge	1,681.12	9,447.95	5.66%	5.66%	Demand Charge	1,591.05	8,941.72	-8.98%	-8.98%	Demand Charge	1,747.95	9,823.53	0.71%	0.71%
Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%
Garbage Charge	838.00	17,777.55	-0.83%	0.17%	Garbage Charge	845.00	17,747.62	0.00%	-0.07%	Garbage Charge	845.00	17,759.21	0.60%	1.60%
Res Serv Charge	781.00	6,353.76	-1.64%	-0.60%	Res Serv Charge	794.00	6,391.91	-0.63%	-0.82%	Res Serv Charge	799.00	6,444.68	1.52%	1.67%
Res Light	710,059.00	51,694.19	-4.51%	-4.51%	Res Light	743,582.00	54,134.75	-3.39%	-3.40%	Res Light	769,665.00	56,037.63	3.74%	3.74%
Sewer Charge	2,734,300.00	19,247.30	-25.83%	-21.04%	Sewer Charge	3,686,400.00	24,375.44	35.97%	35.88%	Sewer Charge	2,711,100.00	17,938.46	-4.22%	3.64%
Security Light Charge	24.00	142.74	-11.11%	-10.46%	Security Light Charge	27.00	159.42	0.00%	7.41%	Security Light Charge	27.00	148.42	0.00%	0.00%
Storm Sewer Charge	925.00	12,196.06	-0.86%	0.40%	Storm Sewer Charge	933.00	12,147.34	0.43%	0.26%	Storm Sewer Charge	929.00	12,115.66	-0.75%	0.18%
Sewer Serv Charge	871.00	17,677.07	-1.91%	2.28%	Sewer Serv Charge	888.00	17,282.77	-0.11%	-0.70%	Sewer Serv Charge	889.00	17,405.47	1.72%	9.22%
Water Service Charge	876.00	18,045.54	-2.01%	5.09%	Water Service Charge	894.00	17,172.03	0.00%	-0.80%	Water Service Charge	894.00	17,311.04	1.59%	7.59%
Water Charge	3,103,200.00	26,493.54	-22.64%	-22.58%	Water Charge	4,011,300.00	34,221.66	21.33%	21.27%	Water Charge	3,306,000.00	28,219.00	-6.66%	7.32%
Accounted for Water Usage	86%	\$ 235,723.11	\$ (6,372.08)	-7.05%	Accounted for Water Usage	85%	\$ 253,604.99	\$ (1,343.53)	4.47%	Accounted for Water Usage	95%	\$ 242,750.50	\$ 3,840.38	4.02%
Sep-18					Sep-17					Sep-16				
Consumption	Charges	% Diff			Consumption	Charges	% Diff			Consumption	Charges	% Diff		
Commercial Serv Charge	168.00	2,256.03	1.20%	2.92%	Commercial Serv Charge	166.00	2,192.00	1.22%	-0.99%	Commercial Serv Charge	164.00	2,214.00	1.86%	1.22%
Commercial Light	720,726.00	50,585.55	-2.42%	-2.38%	Commercial Light	738,622.00	51,818.62	-3.07%	-3.18%	Commercial Light	761,979.00	53,518.41	1.42%	1.34%
Demand Charge	1,605.12	9,020.83	3.01%	3.01%	Demand Charge	1,558.26	8,757.49	-9.43%	-9.43%	Demand Charge	1,720.56	9,669.54	3.51%	3.51%
Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%
Garbage Charge	831.00	17,717.91	-1.19%	-0.04%	Garbage Charge	841.00	17,725.63	-0.71%	-0.22%	Garbage Charge	847.00	17,765.42	0.36%	-0.12%
Res Serv Charge	774.00	6,361.83	-2.15%	-0.22%	Res Serv Charge	791.00	6,375.59	-1.49%	-1.44%	Res Serv Charge	803.00	6,468.75	0.88%	1.26%
Res Light	587,856.00	42,797.97	0.46%	0.46%	Res Light	585,150.00	42,600.81	-8.68%	-8.69%	Res Light	640,785.00	46,655.14	-2.66%	-2.66%
Sewer Charge	2,839,800.00	19,992.40	-12.29%	-6.67%	Sewer Charge	3,237,800.00	21,421.28	5.56%	5.54%	Sewer Charge	3,067,400.00	20,296.64	-3.67%	4.24%
Security Light Charge	22.00	135.56	-18.52%	-14.97%	Security Light Charge	27.00	159.42	0.00%	3.57%	Security Light Charge	27.00	153.92	0.00%	3.71%
Storm Sewer Charge	917.00	12,211.85	-1.29%	0.77%	Storm Sewer Charge	929.00	12,118.88	-0.21%	-0.05%	Storm Sewer Charge	931.00	12,124.53	-0.32%	-0.26%
Sewer Serv Charge	872.00	17,833.07	-2.13%	2.73%	Sewer Serv Charge	891.00	17,358.99	-0.89%	-1.29%	Sewer Serv Charge	899.00	17,585.61	1.12%	8.69%
Water Service Charge	877.00	18,203.82	-2.23%	5.55%	Water Service Charge	897.00	17,247.18	-0.77%	-1.38%	Water Service Charge	904.00	17,488.71	1.01%	7.08%
Water Charge	3,003,000.00	25,750.30	-9.71%	-10.29%	Water Charge	3,325,900.00	28,702.68	6.67%	6.77%	Water Charge	3,117,998.00	26,881.58	-10.75%	-4.62%
Accounted for Water Usage	89%	\$ 222,867.12	\$ (746.16)	-1.59%	Accounted for Water Usage	87%	\$ 226,478.57	\$ (6,775.83)	-1.88%	Accounted for Water Usage	95%	\$ 230,822.25	\$ (124.51)	0.83%
Oct-18					Oct-17					Oct-16				
Consumption	Charges	% Diff			Consumption	Charges	% Diff			Consumption	Charges	% Diff		
Commercial Serv Charge	161.00	2,111.81	1.90%	1.72%	Commercial Serv Charge	158.00	2,076.16	0.00%	0.30%	Commercial Serv Charge	158.00	2,070.00	1.94%	0.10%
Commercial Light	736,873.00	50,595.86	18.99%	16.17%	Commercial Light	619,268.00	43,554.73	-25.19%	-22.63%	Commercial Light	827,759.00	56,295.78	4.72%	5.12%
Demand Charge	1,778.46	9,994.95	22.37%	22.37%	Demand Charge	1,453.33	8,167.73	-19.35%	-19.35%	Demand Charge	1,801.98	10,127.12	-10.48%	-10.48%
Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	#DIV/0!	0.00%	Safe Drinking Water	-	-	-1	0.00%
Garbage Charge	828.00	17,658.20	-1.31%	0.05%	Garbage Charge	839.00	17,649.38	-1.06%	-0.51%	Garbage Charge	848.00	17,740.29	1.07%	0.93%
Res Serv Charge	770.00	6,291.50	-2.65%	-1.08%	Res Serv Charge	791.00	6,360.00	-1.74%	-1.31%	Res Serv Charge	805.00	6,444.61	1.90%	1.68%
Res Light	582,518.00	42,409.25	8.79%	8.79%	Res Light	535,428.00	38,981.08	-1.51%	-1.52%	Res Light	543,628.00	39,582.17	4.67%	4.67%
Sewer Charge	2,655,000.00	18,692.20	-8.23%	-2.35%	Sewer Charge	2,893,200.00	19,141.32	-0.68%	-0.67%	Sewer Charge	2,912,900.00	19,270.34	-3.35%	4.58%
Security Light Charge	25.00	144.73	-7.41%	-9.21%	Security Light Charge	27.00	159.42	0.00%	3.57%	Security Light Charge	27.00	153.92	0.00%	3.71%
Storm Sewer Charge	913.00	12,135.02	-1.62%	0.65%	Storm Sewer Charge	928.00	12,056.80	-0.75%	-0.45%	Storm Sewer Charge	935.00	12,110.83	0.21%	0.11%
Sewer Serv Charge	861.00	17,565.24	-2.82%	2.21%	Sewer Serv Charge	886.00	17,185.82	-1.12%	-1.31%	Sewer Serv Charge	896.00	17,414.41	1.59%	8.45%
Water Service Charge	866.00	17,932.46	-2.91%	5.01%	Water Service Charge	892.00	17,076.42	-1.00%	-1.41%	Water Service Charge	901.00	17,319.86	1.46%	6.81%
Water Charge	2,721,700.00	23,347.14	-7.55%	-7.92%	Water Charge	2,944,100.00	25,356.12	-0.12%	0.07%	Water Charge	2,947,500.00	25,339.00	-8.55%	-2.46%
Accounted for Water Usage	87%	\$ 218,878.36	\$ 12,248.98	5.35%	Accounted for Water Usage	82%	\$ 207,764.98	\$ (15,374.48)	-7.19%	Accounted for Water Usage	110%	\$ 223,868.33	\$ 3,434.58	2.88%

Water Plant Monthly Report

Year: 2018

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	23	18	21	22	31	30	27	26	25	21			244
	Cost	\$195.27	\$152.82	\$178.29	\$186.78	\$263.19	\$254.70	\$229.23	\$220.74	\$212.25	\$178.29			\$2,071.56
KMNo4	Used (lbs)	333	267	352	356	475	454	432	370	332	320			3691
	Cost	\$1,248.75	\$1,001.25	\$1,320.00	\$1,335.00	\$1,781.25	\$1,702.50	\$1,620.00	\$1,387.50	\$1,245.00	\$1,200.00			\$13,841.25
Anti Scalant	Used (gal)	34	28	29	30	42	41	38	35	32	32			341
	Cost	\$1,642.20	\$1,352.40	\$1,400.70	\$1,449.00	\$48.30	\$1,980.30	\$1,835.40	\$1,687.00	\$1,545.60	\$1,545.60			\$14,486.50
Poli-phosphate	Used (gal)	52	41	41	47	72	63	62	56	51	52			537
	Cost	\$659.36	\$519.88	\$519.88	\$595.96	\$912.96	\$798.84	\$786.16	\$710.08	\$646.68	\$659.36			\$6,809.16
Chlorine	Used (lbs)	99	67	75	74	125	103	107	96	86	93			925
	Cost	\$94.05	\$63.65	\$71.25	\$70.30	\$118.75	\$97.85	\$101.65	\$91.20	\$81.70	\$88.35			\$878.75
Nalco 7768 Polymer	Used (gal)	2.5	2.2	2.25	2.4	3.5	3.5	3	2.75	2	1.75			25.85
	Cost	\$68.00	\$59.84	\$61.20	\$65.28	\$95.20	\$95.20	\$81.60	\$74.80	\$54.40	\$47.60			\$703.12
Flouride	Used (gal)	18	15	17	17	24	22	20	18	17	17			185
	Cost	\$91.44	\$76.20	\$86.36	\$86.36	\$121.92	\$111.76	\$101.60	\$91.44	\$86.36	\$86.36			\$939.80
Sodium meti-Bisulfate	Used (lbs)	10	9	7	9	12	11	12	8	9	9			96
	Cost	\$14.10	\$12.69	\$9.87	\$12.69	\$16.92	\$15.51	\$16.92	\$11.28	\$12.69	\$12.69			\$135.36
R ₆ O ₆ Pre-Filters	Used (case)	1	1	2	2	5	3	1	0	2	2			19
	Cost	\$237.95	\$206.50	\$414.70	\$414.70	\$1,036.75	\$622.05	\$207.35	\$0.00	\$414.70	\$414.70			\$3,969.40
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0	0	0			0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0	0	0			0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0	0	0			0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Caustic Soda 50% & 30%	Used (gal)	100	82	87	88	118	111	108	99	86	79			958
	Cost	\$854.00	\$700.28	\$742.98	\$751.52	\$1,007.72	\$947.94	\$922.32	\$845.46	\$734.44	\$674.66			\$8,181.32
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0	0	0			0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00

Well gal Pumped	x1000	5037	4155	4659	5036	6778	6398	6060	7180	5218	5099			55620
Hi service gal, pumped	x1000	3494	2847	3127	3178	4435	4135	3901	3758	3427	3362			35664
Gallons to Waste	x1000	1140	945.5	1042	1045.8	1450	828	727.2	1230	1108	1083			10599.5
RC membrane gal pumped	x1000	3733	2990	3282	3277	4576	4379	4151	4003	3605	3511			37507
Backwash gal pumped	x1000	558	442	589	917	1117	988	960	809	706	705			7791
w. p water meter gallons	Actual	192300	157470	173740	180310	251400	234810	221660	213020	191470	189770			2005950
Treated accounted gal	Actual	224800	63500	4000	3100	8800	10900	15700	72100	8400	2000			413300
Soft Water gal sold	Actual	0	0	0	0	0	0	0	10000	6000	0			16000
Baseball Field well gal	Actual	0	0	0	0	217400	95400	246100	196000	92000	62100			909000

1/30 water main break, est. water loss=203,000gals

2/16 water main break, est. water loss=63500gals

62,000gal of water used for flushing well #2 in August

56,800gal through hydrandt meter to fill pool for winter in October

October 26, 2018

**NOTICE OF
Board Meeting
Missouri River Energy Services**

You are hereby notified that the Board meeting of Missouri River Energy Services (MRES) will be held at 7:30 a.m., Thursday, November 8, 2018. The meeting will be held at the Convention Center, 1901 9th Avenue, SW, Watertown, South Dakota.

The meeting is being held in a physically accessible place. If you have special needs, please contact Missouri River Energy Services at 605-338-4042 or mailman@mrenergy.com at least 48 hours prior to the start of the meeting, and necessary accommodations will be made.

The matters proposed to be discussed at the meeting are identified in the draft Agenda, which follows this Notice. All items on the draft Agenda are subject to change.



Brad Roos
Secretary/Treasurer

**PLEASE OBSERVE PROPER POSTING PROCEDURES
FOR NOTICE AND DRAFT AGENDA**



Draft Agenda
Missouri River Energy Services (MRES)
Board of Directors Meeting
Convention Center
1901 9th Avenue, SW
Watertown, South Dakota
7:30 a.m., Thursday, November 8, 2018

Call to Order

1. **Consideration of the Agenda.....****
2. Public Comment
3. **Consent Agenda ****
 - ⇔ a. **Consideration of the October 11, 2018, Board Minutes**
 - ⇔ b. **Acceptance of the September 2018 Financial Statements**
 - ⇔ c. **Approve ROC Minutes**
 - ⇔ d. **Approval of 11-18 Warrants and Requisitions**
4. Unfinished Business
None
5. New Business
 - a. **Recommend to WMMPA Approve Funding Options for Network Upgrades for Generation Interconnection Customers Resolution.....****
 - b. **Approve Performance Indicators for 2019 ****
 - c. Crisis Communications Plan
6. Reports
 - a. Board
 - b. WMMPA Report
 - c. Chief Executive Officer
 - d. Legislative and Governmental Relations
 - e. Federal Legislative (Kanner)
 - f. Legal/General Counsel
 - g. Special Counsel (Van Ness Feldman)
 - h. Administration and Finance
 - i. Federal and Distributed Power Programs
 - j. Member Services and Communications
 - k. Power Supply and Operations
7. Other Business
None
8. Future Meetings
Dec. 6..... 7:30 a.m... MRES Board Mtg.....MRES Office, Sioux Falls, SD
9. **Adjourn.....****

****Action Anticipated**



MRES Legislative Line®

As the election draws near, here are some things to know in the final days. Please note below that in some states if you have not yet registered to vote, you may still register and vote on Election Day. Also note that if you are voting absentee, different states have upcoming deadlines to mail your ballot in.

Iowa

Iowa voter registration information can be found on the [Iowa Secretary of State](#) website. Voters may pre-register up to ten days before the November general election. Voters may also register and vote on Election Day. To do so, a voter must go to the correct polling place based on their current address and show a valid proof of identification. If the proof of identification does not show the current address of a voter, he/she must show proof of residence. If a voter does not have current, valid proof of identification and current address, he or she may have a registered voter from the same precinct attest to that. All polling places will have documentation for attesting to a voter's identification/address.

If you are voting absentee, remember that all absentee votes by mail must be postmarked the day before the election and must be received by noon on November 13 to be counted.

Polls in Iowa will be open from 7 a.m. to 9 p.m.

Minnesota

Minnesota voter registration information can be found on the [Minnesota Secretary of State](#) website. The website provides a link for online voter registration as well as a printable voter registration form that can be returned to a voter's county election office or to the state Secretary of State office. Voters may pre-register up to twenty-one days before the November general election. If a voter registers with less than twenty-one days before the election, the voter may still apply to register and then will receive a Notice of Late Registration in the mail to bring with and to use to vote on voting day.

Voters may also register and vote on Election Day. To do so, a voter must go to the correct polling place based on their current address and show a valid proof of identification and proof of residence. If the proof of identification does not show the current address of a voter, he/she must

show proof of residence. If a voter does not have current, valid proof of identification and current address, he or she may have a registered voter from the same precinct attest to that. All polling places will have documentation for attesting to a voter's identification/address. Further information on Election Day registration can be found at this [link](#).

If you are voting by absentee ballot in Minnesota, remember that ballots will not be counted if received after Election Day, so make sure to mail early enough. Also, your ballot may be dropped off in person to the election office that sent you the ballot by 3 p.m. on Election Day. And you may drop off absentee ballots for up to three other voters along with your ballot.

Polling places in Minnesota are open from 7 a.m. to 8 p.m. However, please note that towns with less than 500 registered voters may choose to open later than 7 a.m., as long as they are opened by 10 a.m.

North Dakota

Voting Information

North Dakota voter registration information can be found on the [North Dakota Secretary of State](#) website. **There is no voter registration requirement in North Dakota.** Each precinct does maintain a list of voters who voted in previous elections, but registration in a precinct is not required. Voters are required to provide an acceptable form of identification at the time of voting and must verify their name and address.

If you are voting absentee, your ballot must be postmarked by the day before the election or it will not be counted.

The voting hours of polling places in North Dakota vary by county. The Secretary of State office has a [link](#) which lets persons search for their polling place and the polling place hours of operation.

Ballot Measures

Voters will vote on four separate ballot measures. This is simply a short summary of the measures; more detailed information is provided on the Secretary of State's [website](#).

- Measure 1 would add anti-corruption language to the state constitution, including the creation of an ethics commission that could investigate claims made against public officials, candidates and lobbyists. It would also prohibit lobbyists from giving gifts to public officials and prevent elected officials from being a lobbyist for two years after holding office. *It also would prohibit gifts (very broadly defined to include marketing materials, any tangible item, etc.) to legislators by lobbyists, unless the ethics committee reviews it and deems it would further educational and public opportunities to engage with lawmakers.*
- Measure 2 would amend the state constitution to make it clear that only US citizens can vote in state elections.
- Measure 3 would amend North Dakota law to legalize recreational marijuana for those over 21. It would also make it legal to possess drug paraphernalia, so long as it is related only to personal marijuana use. It would not impose limits on how much somebody could grow or possess. However, it also includes a ban on selling it to minors.

- Measure 4 would allow voluntary emergency responders to apply for red personalized vehicle plates.

South Dakota

Voting Information

South Dakota voter registration deadline was October 22. There is no same day registration in South Dakota as in other states.

If you are voting by absentee ballot, you may do so at the County Auditor's office up to the day before the election. Mailed ballots must be postmarked by, or received by the auditor, by 5 p.m. the day before the general election.

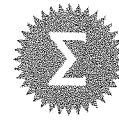
South Dakota polling places are open from 7 a.m. to 7 p.m. on Election Day.

Ballot Measures

Voters will vote on five separate ballot measures in November. This is simply a short summary of the measures; more detailed information is provided on the [South Dakota Secretary of State's website](#).

- Constitutional Amendment W: This state Constitutional amendment would prohibit contributions to candidates or parties by labor unions or corporations, *prohibit gifts to legislators which includes most educational materials*, and require only a simple majority to pass ballot measures. It also repeals the newly created government accountability board and creates a new board. It also requires the legislature to make factual findings when enacting laws that are not subject to state referendum. The Attorney General has indicated that if it were to pass, this measure would be challenged on constitutional grounds.
- Constitutional Amendment X: This state Constitutional amendment would change the number of votes needed to approve a state Constitutional amendment on future statewide ballots, from a simple majority to 55 percent of the votes cast. Current law requires a simple majority to change the state Constitution.
- Constitutional Amendment Z: This state Constitutional amendment would require that any proposed ballot measure to change the state Constitution may only embrace one subject. If a ballot measure petition encompasses more than one subject, the subjects will be presented individually and voted on as separate ballot measures.
- Initiated Measure 24: This would prohibit contributions to ballot question committees by non-residents, out-of-state political action committees, and entities that are not filed or registered with the South Dakota Secretary of State office for at least four years before making the ballot measure contribution. The Attorney General has indicated that this measure is likely to be challenged on constitutional grounds.
- Initiated Measure 25: This would increase the state's tobacco tax on cigarettes, cigars, and chewing tobacco. The resulting revenue would be placed into a postsecondary technical institute tuition reduction and workforce training fund to be administered by the State Board of Technical Education. The funds would be used at the state's four technical institutes: Lake Area Technical Institute, Mitchel Technical Institute, Southeast Technical Institute and Western Dakota Technical Institute for lowering tuition and providing other financial support to the institutes. The Attorney General statement indicates that under current law, the first \$30 million of tobacco tax revenue is deposited in the general fund,

the next \$5 million is deposited into a tobacco prevention trust fund, and this measure would require that the next \$20 million to be deposited in the technical institute fund.

**EHLERS**

LEADERS IN PUBLIC FINANCE

October 29, 2018

Val Halvorson, City Manager
City of Madison, Minnesota
404 6th Ave N
Madison, MN 56256-1237

RE: Potential Refunding of Existing Bonds

As your Municipal Advisor one of the services we provide is to monitor your outstanding bond issues and alert you to any potential refunding opportunities. An updated status report for your outstanding debt is attached. It includes general information about your existing debt and a brief comment regarding potential savings based on current market conditions. We will continue to monitor your issues on an ongoing basis and will contact you if we identify refunding opportunities that merit consideration.

If you have any questions about this information, please contact me.

Sincerely,

Ehlers

Todd Hagen CIPMA
Senior Municipal Advisor/ Vice President

Rebecca Kurtz CIPMA
Senior Municipal Advisor/ Vice President



City of Madison
Status Report on Refunding of Existing Bond Issues

Original Bond Amount	Title	Call Date	Callable Amount	Callable Rates		Status
				Low	High	
\$793,000	Rural Development Loan of 2012	05/29/2012	\$737,000	3.375%	3.375%	As of October 29, 2018, we estimate that a current refunding would not generate sufficient savings to be considered.
\$1,074,997	Clean Water State Revolving Fund Loan (MN PFA), 2015	-	-	-	-	These bonds are not callable.
\$6,710,000	General Obligation Refunding Bonds, Series 2015A	01/01/2023	\$5,510,000	3.000%	4.000%	As of October 29, 2018, we estimate that this refunding would not generate sufficient savings to be considered.
\$1,485,000	General Obligation Refunding and Water Revenue Bonds, Series 2016A	02/01/2025	\$530,000	2.250%	3.000%	As of October 29, 2018, we estimate that this refunding would not generate sufficient savings to be considered.

Regular Drill Meeting
10/15/2018

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call was made and minutes of the last meeting were read and approved.

Mitch Wellnitz gave the treasurers report and it was approved as read.

Emergency calls for the past month:

1. October 8 -- missing person, Curtis Weber -- had a good turnout and good results as Curtis was found alive on the edge of the corn/soybean field. In discussing the situation it was brought up about needing better leadership to guide the search -- one person, with a unified search method rather than many groups going different ways.

Training Officer Report: Confined space training with MN West was cancelled for tonight's training.

November 5th training -- may be cancelled due to all the late fall harvest activity.

November 19th -- regular drill and meeting night.

November Hall Duties: Chris Nelson and Jerod Zimbelman.

Fire Prevention Week activities went well -- thank you to all that helped out!

Reminder: with colder weather here, please remember to start the pumps before leaving the hall to avoid any freeze ups.

FEMA Grant: a discussion was held in regards to applying for the 2019 FEMA Grant. A large group of fire departments from west central Minnesota will be working with the Upper Minnesota Valley Regional Development Commission (UMVRDC) as they will put together one grant application for all the fire departments with the hope that this one large application will have a much better chance of getting accepted than with many smaller applications. The past two years MFD has applied for this grant to obtain new air packs and turnout gear and both years' requests have been denied. The costs to have UMVRDC submit the grant application is \$1,500, with no guarantees that the grant will be accepted. After more discussion a motion was made by Jerod Zimbelman to pay the \$1,500 to UMVRDC to be a part of the large group application, seconded by Chris Nelson, passed by voice vote.

Current equipment needs: gloves and ice cleats.

The City of Madison is looking for a MFD person or two to give a short safety talk (about 20 to 30 minutes) on either a Tuesday or Wednesday early evening towards the end of the month of October.

Motion was made by Brian Tebben to adjourn meeting seconded by Jerod Zimbelman, carried.

Don Tweet
Secretary



Department of Energy
Western Area Power Administration
Upper Great Plains Customer Service Region
P.O. Box 35800
Billings, MT 59107-5800

OCT 15 2018

Dear Firm Power Customer:

Western Area Power Administration (WAPA) rate schedules, placed into effect January 1, 2018, under Rate Order No. WAPA-180, state WAPA will complete an annual drought adder review for the Pick-Sloan Missouri Basin Program--Eastern Division (P-SMBP--ED) firm power rate. The annual review process initiated in early summer when WAPA reviewed the Drought Adder component and provided notice of no estimated change to the Drought Adder component in the June 22, 2018, letter to our customers. In October, WAPA completes the annual review process and makes a final determination of any change to the Drought Adder component charge for the coming year.

This letter is to provide notice to our customers that WAPA has completed its annual review of the Drought Adder component and determined the Drought Adder component charge of the Pick-Sloan--ED firm power rate will remain at zero for the coming year being January 2019. Information concerning P-SMBP--ED firm power rates is posted online at <http://www.wapa.gov/regions/UGP/rates/Pages/rates.aspx>. If you have any questions concerning this notice or the firm power calculation, please telephone Linda Cady-Hoffman, Upper Great Plains Region Rates Manager at (406) 255-2920 or by email at cady@wapa.gov.

Sincerely,

Lori Frisk-Thompson
Lori Frisk-Thompson
Vice President of Power Marketing
for Upper Great Plains Region

UNAPPROVED
MADISON PARK BOARD
REGULAR MEETING
September 26, 2018

Pursuant to due call and notice thereof, a regular meeting of the Madison Park Board was called to order by Chairman Bart Hill on Wednesday, September 26, at 7:01 p.m. in City Hall Auditorium. Members present were: Bart Hill, Julie Hill, Becky Trapp, Adam Conroy and Tim Volk. Also present was: City Manager Val Halvorson.

AGENDA

Upon motion by Becky Trapp, seconded by Julie Hill and carried, the Agenda was approved as presented. There were no additions to the agenda. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Tim Volk, seconded by Bart Hill and carried, minutes of the April 18, 2018 meeting were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

Brittany Engesmoe was present to request the Kiwanis or City consider adding baby swings to the Kiwanis Park. Conroy will bring to Kiwanis meeting and see if they are willing to add to their playground.

UNFINISHED AND NEW BUSINESS

2018 PARK UPDATES:

Madison Memorial Field: B.Hill gave an update. The deck was stained and two trees were planted. The baseball foundation would like to add a tree each year in honor of someone. No major projects are being planned. The Concession operators have been open every game and have notified the board that they will no longer be doing that after many years of service. Idea is to have parents do a rotating shift to have the concessions open for baseball games.

Baseball foundation will consider being the location for a state tournament, but the application would need to include plans for improvements. The ideas to consider are expanding the concession stand and upgrading the drainage of the alley way behind the stadium. Halvorson will contact City Engineer regarding the Alley.

Swimming Pool: Dean Broin was the pool operator this season. Kain Matthies was the Pool Manager, 3 Assistant Managers and 15 other guards were employed. A new Sound system was installed for the season, and some maintenance was needed on pumps for the slide and kiddie area. Halvorson will discuss with the Pool Manager next year the end of season alternate hours to ensure pool remains open. Matthies has made suggestions for additional training for new guards. An 18 year old needs to be on duty for pool to be open. Continues to be a huge asset.

Softball Field Park: Was used for Summer Recreation programming. No adult leagues used the field and the concessions stand was only used during the Dragon fest Softball tournament. A new sign was installed at the Kiwanis Park.

Volunteers: We had an Eagle Scout project to re-shingle the warming house, install new windows, and replace some siding. Project was completed with volunteer labor and city purchased the materials from Builders First Choice. An NHS service project was also completed, the volunteer painted park benches and the little church located at JF Jacobson park.

Beautification: Addition of 4 hanging baskets and pots was well received and have been removed for the season.

JF Jacobson – Bathroom Project: Faculty has been successfully constructed and was open for use at the county fair. The City will lease the facility for public use at the wayside rest. Council has approved charging a fee for Campers. A sign with the fees and collection boxes will be installed shortly.

Memorial Bench Program: Continues to be successful, considering another avenue for people to donate in memory of a loved one.

2019 Considerations:

Ash Decline: Rodney Rye was in the city and reviewed the Ash trees with Halvorson in regards to Ash decline.

Climbing Wall: Halvorson had information from the company that designed our pool. Chamber has been interested in helping with the cost, however they are unsure what their commitment could be. Conroy will discuss with Chamber. Conroy suggested a matching funds project to finance the climbing wall estimated at \$34,000. Board was positive about adding another item for the older youth.

OTHER

Park Board will meet again in one month.

There being no further business, upon motion by Adam Conroy, seconded by Becky Trapp and carried, meeting adjourned at 8:10 p.m.

Val Halvorson, City Manager/Ass't Sec'y

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

October 31, 2018

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Natalie Collom	MGD#1009	12/01/21	\$10,000.00	\$142.08	699	\$3,265.12	\$10,000.00
Mtech Service & Repair L	MGD#1008		\$29,400.00	\$283.07			\$13,666.35
Mark Siegert	Dev Agreeemnt	10/01/17	\$3,686.00	1st Stage 2 yrs	10/1/2014		
				2nd Stage 5 yrs	10/1/2017	\$3,686.00	
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessmen			\$2,039.44
Pantry Café	MGD#1011	12/01/19	\$3,703.59	\$110.75			\$1,503.27
LqP Ag Society/Fair Board-10 year no interest loan			\$85,000.00	\$3000/year			\$27,000.00
TOTAL MEDA LOANS (REVOLVING LOAN FUND)						\$6,951.12	\$54,209.06

MEDA DWM PAY LOANS (CITY)

TOTAL MEDA DWN PAY LOANS (CITY)	\$0.00	\$0.00
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MEDA DWM PAY LOANS (STATE)

	\$0.00	\$0.00
TOTAL MEDA DWN PAY LOANS (STATE)	\$0.00	\$0.00

TOTAL DELINQUENCIES \$6,951.12

FUND BALANCE AVAILABILITY

	DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)	TOTALS
Fund Balance	\$161,862.06	\$0.00	\$161,862.06
Less Loans Outstanding	\$54,209.06	\$0.00	\$54,209.06
Less Other Assets	\$0.00	\$0.00	\$0.00
Funds Available	\$107,653.00	\$0.00	\$107,653.00

TOTAL CHECKING & INVESTMENTS OR FUNDS AVAILABLE FOR LENDING	10/31/2018	\$107,653.00
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FUND BALANCE INCOME

January 18 Int \$83.44	April 18 Int \$89.02	July 18 Int \$7.35	October 18 Int \$90.31
Febuary 18 Int \$86.84	May 18 Int \$88.66	August 18 Int \$142.87	Nov 18 Int \$0.00
March 18 Int \$87.44	June 18 Int \$199.52	Sept 18 Int \$10.09	Dec 18 Int \$0.00
			2018 YTD Interest \$885.54

CITY COUNCIL CHECKLIST

11/2/2018

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Planning and Zoning updates	12/28/2015	Thole	CM	Ordinance to be approved	completed
Landscape Library	11/2/2015	Thole	Parks	City Staff with design input from boards	completed
Pool House Renovations	7/13/2015	Conroy	CM, Parks	Work in Progress	completed
Playground – Kiwanis Kiddie Park	7/13/2015	Meyer	CM, Parks	Wood Fiber complete, city to repair turf around edges	completed
Outside City Limits Properties	8/13/2012	Zahrbock	CM, Attorney	Letter sent and responded from LqP Env.	completed
Downtown Disctric Maintenance Fund	11/23/2015	Zahrbock	CM	Dismissed	completed
Sump Pumps	8/22/2016	Thole	CM, PW	Ordinance approved and notices mailed to homes	completed
Grand Theatre – Seat Project	5/11/2015	Meyer	CM	City will be fiscal agent and deliver acknowledgments for de	completed
Outside City Limits Properties	8/8/2016	Zahrbock	CM, Attorney	City Attorney to address with County Board	completed
Tree Trimming	9/26/2016	Meyer	CM, PW	obstructed sidewalks/streets documented and assigned	completed
Prairie Arts Center	2/8/2016	Thole	CM	Bathroom Upgrade Complete	completed
Public Restrooms	5/8/2017	EDA	CM, Meyer	Ag Society secured EDA Loan 5/7/18	completed
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Inlet side has been cleaned by City Crew	completed
Hazardous Houses	4/20/2017	Thole	CM, Attorney	Performed 2017 annual inspection letters issued.	completed
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA contact	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	No change in grant requirements	ongoing
LqP Players Agreement	9/25/2017	Meyer	KW	Agreement drafted for review	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Continue to evaluate	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	Drawings received - on hold	ongoing
Daycare Shortage	5/8/2017	EDA	CM, Zahrbock	Next Meeting 10/30 - funding update	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Milestone 3 submitted 09/2018	ongoing

CITY OF MADISON MINNESOTA
RESOLUTION NO. 18-36

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION CERTIFYING DELINQUENT UTILITIES,
WEED ERADICATION (MOWING), AND OTHER CITY SERVICES
AGAINST RESPECTIVE PROPERTIES**

WHEREAS, the City of Madison desires to certify delinquent utilities, weed eradication (mowing), and other city services against the respective properties; and

WHEREAS, the City of Madison Code provides that the owner shall be liable for city utility services supplied to their property, whether he or she is occupying the property or not; and

WHEREAS, a notice and an opportunity for a hearing have been provided to affected owners of said property, and all such charges which are unpaid shall be certified to the County Auditor. The amounts so certified shall be extended by the Auditor on the tax rolls against such premises in the same manner as other taxes, payable in one year with no interest; and

WHEREAS, following is the name of the owner, address of property served, and amount to be certified. Any amounts collected prior to November 13, 2018, will be removed and not certified to the Auditor.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA, that the City Clerk is hereby authorized to certify the aforementioned special assessments to the County Auditor.

DELINQUENT UTILITY ACCOUNTS/MOWING/ OTHER CITY SERVICES

<u>Parcel</u>	<u>Name</u>	<u>Property Served</u>	<u>Amount Due</u>
54-0640-040	Aric Berg, Live Madison LLC/ Madison Fieldcrest Estates LLC (#11280011 Ruth Marshall-Stevens \$264.98)	207 9 th Avenue	\$ 264.98
54-0640-030	Aric Berg, Live Madison LLC Madison Fieldcrest Estates LLC (#11470005 Chasity Blokzyl \$203.08) (#11480007 April Smith \$178.46)	213 9 th Avenue	\$ 381.54
54-0061-010	Keith Anderson (#12220000 Keith Anderson)	716 6 th Street	\$ 176.38
54-0280-000	Onnie Salo (#12420006 Onnie Salo \$265.34) (Mowing \$480.96)	214 8 th Avenue	\$ 746.30
54-0052-000	Brandon Bendel (#12670008 Andrea Anderson)	715 7 th Avenue	\$1,369.93
54-0048-000	Brandon Bendel (#12830006 Alan Winters)	706 7 th Avenue	\$ 369.53
54-0174-000	Brandon Bendel (#12980004 Tonya Lavoie)	410 7 th Avenue	\$ 206.62
54-0181-000	Brandon Bendel (#21220008 Cheyanne Werner)	411 5 th Avenue #4	\$ 164.67

DELINQUENT UTILITY ACCOUNTS/MOWING/ OTHER CITY SERVICES CONT'D

<u>Parcel</u>	<u>Name</u>	<u>Property Served</u>	<u>Amount Due</u>
54-0114-000	Carolyn Witte (#52060001 Natalie Collom)	220 5 th St W	\$ 290.11
54-0292-000	Natalie Collom (#31100002 Natalie Collom \$777.82) (Mowing \$213.76)	203 6 th Avenue	\$ 991.58
54-0239-000	Mary Evans Brei (#31520007 Mary Evans Brei \$146.01) (#31530008 Mary Evans Brei \$2,490.32)	308 6 th Avenue	\$2,636.33
54-0224-000	George & Linda Shuck (#51430005 George & Linda Shuck)	311 3rd Avenue	\$ 219.91
54-0088-000	Todd Wilson (#51550006 Todd Wilson \$265.34) (Mowing \$523.71)	622 4 th Avenue	\$ 789.05
54-0468-000	Mitchell Sprick/Mitchell & Tiffany Rhoades (#62220005 Mitchell Sprick \$265.34) (Mowing \$480.96)	203 5 th St E	\$ 746.30
54-0487-000	Josh Cottle (#62600005 Robert Hartman)	304 Central Avenue	\$ 388.75
54-0160-000	David & Bobbi Williams (#12250006 Robin Chilson \$272.50) (Mowing \$64.13)	520 8 th Avenue	\$ 336.63
16-0081-000	Brittaney Mateer (Jonathan Pierce – Fire Call)	1544 Hwy 212 Marietta, MN	\$1,150.00
54-0196-000	Delany Elsner-Brown (Delany Elsner-Brown Fire Call)	421 1 st Avenue	\$1,000.00
54-0443-000	Nick and Sarah Stewart (Nick Stewart – parking fine)	302 5 th St E	\$ 150.00
54-0634-010	Curtis Colburn (Curtis Colburn – parking fine)	104 9 th Ave	\$ 100.00

UTILITIES \$8,315.09
 MOWING \$1,763.52
 FIRE CALLS \$2,150.00
 PARKING VIOLATIONS \$250.00
 GRAND TOTAL \$12,478.61

Upon vote taken thereon, the following voted:

For:
 Against:
 Absent:

Whereupon said Resolution No. 18-36 was declared duly passed and adopted this 5th day of November, 2018.

 Greg Thole
 Mayor

ATTEST: _____
 Kathleen Weber
 City Clerk

Memo

To: Mayor and Council Members
 From: Val Halvorson City Manager
 CC:
 Date: 11/05/18
 Re: Group Health Insurance

Background:

Our Current Blue Cross Blue Shield Plan through the SWWC Cooperative increased 28% effective January 1, 2019. With the help of our Agent of Record, Benefit Innovations, we evaluated leaving the Coop and switching to an age banded small group plan. The overall yearly premiums for our group were still higher than the increase in the SWWC Plan.

In 2017, when the 2018 Group Health Insurance contribution was reviewed the general formula we used to determine the amounts was to cover the single premium at 100% and the family premium at 65%.

I would like to incorporate that same principle to our current renewal rates to complete that portion of the budget.

The changes include offering one plan option with the \$5,000/\$10,000 deductible, changing Pharmacy Networks, removal of bariatric and infertility coverage, while remaining in the AWARE network.

Discussion/Recommendation:

I am recommending approval of the 2019 Employer contribution to be as follows:

	<u>2018</u>	<u>2019</u>
Single	\$626	\$801.50
Family	\$743	\$952.25

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 18-37**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING GROUP HEALTH INSURANCE CITY
BENEFITS CONTRIBUTION FOR THE YEAR 2019**

WHEREAS, the City Council is interested in establishing the “Group Health Insurance and AFLAC Dental, Cancer, and Accident Supplemental Insurance City Benefits Contribution” for 2019 for the City of Madison effective January 1, 2019 and continuing. Payment will begin in the 2019 fiscal calendar year period and continuing until modified therein.

NOW THEREFORE BE IT RESOLVED that the monthly amount of the employer contribution shall be established at 65% of the family coverage premium (\$945.00) and 100% of the single coverage premium (\$795.50) based on the City’s Group Health Plan CDHP 850/855 high deductible plan. This benefit is available to all full-time employees, with the rate established at fifty percent (50%) for qualified part-time employees.

FURTHER BE IT RESOLVED that, full or qualified part-time employees who receive health insurance benefits through their spouse’s employment, can opt out of the City’s Group Health Insurance, in writing, and receive \$795.50 per month to be used toward Supplemental Insurance Benefits, with the rate established at fifty percent (50%) for qualified part-time employees.

FURTHER BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota does hereby establish that there shall be no pooling of unused per employee dollars. This is a “per employee” only benefit.

WHEREAS the employees enrolled in the City’s Group Health Plan CDHP 850/855 with a \$5,000 Single and \$10,000 Family deductible, shall receive an HSA contribution toward their deductible. Contribution will be as follows effective January 1, 2019 and continuing until modified. Single election shall receive \$100 per month, and family election \$200 per month.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the use of funds contributed up to the maximum dollar amount as established in this resolution for eligible “Group Health Insurance and AFLAC Dental, Cancer, and Accident Supplemental Insurance City Benefits” as permitted in the Employees Benefit Program or a City Council approved “non-group” insurance reimbursement program that is in accordance with Internal Revenue Service regulations and law.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 18-37 was declared duly passed and adopted this 5th day of November, 2018.

Greg Thole
Mayor

ATTEST:

Kathleen Weber
City Clerk

Madison Arts Council

City Hall

10-29-18 5:00 pm

Minutes

Madison City Hall

Present: Deb Meyer, Kay Fernholz, Renee Ehlenz, Cynthia Huse, Dana Conroy, Maynard Meyer

1. Light-based sculpture

a. Artist RFQ review

i. Approve criteria

1. Criteria was approved as is with the suitability given more weight.

ii. Review and score qualifications

1. Each artist was talked about and then we scored the artists as a group.

2. The top three are: Karl Unnasch, Tim Adams and Asia Ward. Kristi will reach out to them and set up artist contracts. Kristi will also respond to the other artists who were not chosen.

b. Timeline/Schedule

i. January 7 - interviews. Times will depend on artists, but thought is 4:00, 5:00 and 6:00. (or 5:00, 6:00 and 7:00) They may come in person or skype in. Meeting will be at the Media center.

ii. Proposals are due January 4th. Kristi will forward to the group right way for review.

iii. Kristi was asked about a list of questions for the interviews. Kristi will look back to see what has been done in the past.

2. Publicity Plan/Communications

a. Keep public and city council informed of process

i. Press release - Deb will review these minutes and work with Adam to do a press release.

ii. Other? - Kristi will work on the artists contracts to be approved by the city council, and will create a summary go with the contracts.

3. Budget/Fundraising strategy

a. The group needs to be thinking about how we will do fundraising. It was suggested that asking for money is the most effective. Do we want a plaque for those who give above a certain amount? The MAC committee should be thinking about this and could ask those who would give their opinions. Facebook will be helpful at this time.

4. Next meeting

a. January 7th is the next scheduled meeting. Mark your calendar for 3:30/4:00 start and 3.5 - 4 hr meeting. The artists may request a meeting in Nov/Dec.

Schedule 2018/2019

September 15: Request for Qualifications distributed
October 23: Request for Qualifications due
October 29: **MAC meeting** - select three artists
Contact references as needed
October 31: Artists notified, and contracts written
November 12: **City Council meeting** - Artist contracts approved by the city council
January 4, 2019: Full proposals due
January 7: **MAC meeting** - Interviews with three artists
January 10: Artists notified of selected artwork
Fundraising efforts in full force, multiple MAC meetings. Raise \$6000.
March 20, 2019 Project Grant written

City of Madison
Consultant/Artist Agreement
Light-based Sculpture Design and Proposal 2018 - 2019

THIS AGREEMENT is made and entered into by and between the City of Madison (CITY) and _____ (Artist).

WHEREAS, the CITY is in need of professional services to prepare a design and budget for the Light-based sculpture;

WHEREAS, the Madison Arts Council (MAC) is the group representing the CITY;

WHEREAS, MAC selected _____ to be one of the artists to perform these services;

NOW THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, CITY and ARTIST agree as follows:

I. TERM

This agreement shall be effective starting on the last date of execution by the parties and shall continue in effect until **February 15, 2019 or** until the CITY feels the ARTIST's obligations as stated herein have been provided or until this agreement is terminated by either the CITY or ARTIST, whichever comes first.

II. ARTIST OBLIGATIONS

The scope of services to be completed by ARTIST are:

- A. ARTIST will prepare designs and/or sketches, a written description, and budget/timeline information for the proposed artwork **by 8 am, January 4, 2019**. ARTIST will retain copyright of all design materials produced as part of this project.
- B. ARTIST will send all materials electronically by **8 am, January 4, 2019**. Materials should be print ready.
- C. ARTIST agrees to present designs on January 7, 2019. This can be in person or via Skype Google chat to the selection committee at finalist

interview. Travel expenses are reimbursed up to \$100. An invoice is required.

III. CITY'S OBLIGATIONS

A. CITY Contact person for this Agreement:

Kristi Fernholz, Senior Planner
323 West Schlieman Avenue
Appleton MN 56208
320-289-1981 x106 phone
Kristi.fernholz@umvrhc.org

- B. The CITY via the MAC agrees to provide ARTIST with information about the project to assist ARTIST in preparation of his/her design. Every effort will be made to respond to ARTIST's requests in a timely manner.
- C. The CITY via the MAC shall immediately notify the ARTIST of any condition it observes which may adversely effect the completion and outcome of this project.

IV. PAYMENTS AND SERVICES

- A. CITY shall pay ARTIST \$500 for services provided in order to fulfill this Agreement. The payment covers costs associated with research and the creation of a design concept proposal and presentation by the ARTIST for the PROJECT. Presentation may be done online if unable to come in person. This is the Total Agreement Amount and the ARTIST agrees that all services to be provided will be done so within the mutually agreed upon amount. It is understood that all travel, mileage, and similar out-of-pocket expenses incurred by the ARTIST over \$100 hereunder shall be included within the total Agreement amount.
- B. Payments will be made upon presentation of design concept and written proposal, submission of an invoice, and acceptance of such services by the CITY.
- C. Please submit your invoice at the end of the project to the contact person under IIIA.

V. GENERAL PROVISIONS

- A. Independent Contractor: Nothing contained in this Agreement is intended or shall be constructed as creating an employer-employee relationship between the CITY and the ARTIST. No tenure or any rights or benefits, including workers compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA or other benefits available to CITY employees or CITY-related representatives, shall accrue to ARTIST or ARTIST's employees.
- B. All materials produced by artists in connection with the PROJECT shall remain the copyright of the respective artists. CITY may use images of selected designs and completed art for noncommercial, educational or promotional purposes in print or electronically. If and when the selection committee accepts PROJECT, CITY will contract with the ARTIST to complete a final design as part of the implementation of the PROJECT.
- C. ARTIST agrees that he/she is responsible for the design and that CITY in no way shall be considered an agent or sales representative for ARTIST.
- D. ARTIST shall indemnify and hold harmless CITY against and in respect to any and all claims as to theft or damage of the design materials, and as to any and all liability claims. ARTIST shall indemnify, defend, and hold harmless CITY against and in respect of any and all claims, costs, and expenses (including, without limitation, attorney's fees) that CITY shall incur or suffer, which arise, or result from, or relate to any breach of, or failure by ARTIST to perform any of the representations, warranties, covenants, or agreements in this Agreement or in any other instrument furnished or to be furnished by ARTIST under this agreement.
- E. Merger and Modification: The entire project Agreement between the CITY and ARTIST, is contained herein. This project agreement supercedes all oral agreements and negotiations between parties. Any future modifications of this CONSULTANT/ARTIST Agreement shall only be valid when they have been reduced to writing and submitted to all parties.
- F. Termination: CITY or ARTIST may terminate this Agreement upon written notice. If the ARTIST terminates this Agreement, no payment will be issued. If the CITY terminates this Agreement, settlement of fees due to the ARTIST shall be based on the hours of services performed at the date of termination.

- G. Subcontracting and Assignment: ARTIST shall not enter into any subcontract for performance of any services under this Agreement without the prior written approval of CITY.
- H. Responsibility for Damages Claims: ARTIST shall indemnify and save harmless the CITY and their officers and employees from all suits, actions, and claims of arising out of the negligent acts, errors or omissions of the ARTIST.
- I. Accuracy, Errors, and Omissions: ARTIST agrees that all information provided to CITY will be true and correct to the best of ARTIST's knowledge. CITY is not liable for its use or dissemination of false or erroneous information, data or other materials provided by the ARTIST.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below. Please sign and send a copy to the CITY at the above address or electronically no later than **November 8, 2018**.

City of Madison

404 6th Avenue North
Madison MN 56256

Artist Name:

Address: _____

BY

TITLE

DATE

SIGNED

TITLE

DATE

Light-based Public Art Project: Madison, MN

Refer to RFQ for details about project. A contract will be sent November 1st and will need to be returned by November 8th.

Design proposal:

Proposals are due to me by January 4th or before. I require an electronic copy that I can easily send out to the committee. You can also send a hard copy if you wish. If you wish to create hard copies for the entire committee, 10 copies are required.

Artist interviews will be conducted on January 7th at 4:30, 5:30 and 6:30 (please select a time slot). You can come in person or we can skype or google chat. We have \$100 per artist to reimburse travel expenses. The rest of travel expenses will be on your own.

Clarifying information:

Budget

We intend to fundraise up to \$32,000 for this light-based sculpture. Some of these funds will be necessary for implementation, publicity, signage and other costs associated with the project. The committee will look at projects that are \$20,000 (or less) - \$32,000 as outlined in the RFQ, but ideally all artistic expenses will be around \$25,000 including artistic fees, supplies, moving costs, maintenance costs and eligible landscaping costs. Please design your piece accordingly. The committee will look at pieces with a higher price, but they may take longer to fundraise.

- A maintenance contract can be included with the project but will need to fit within our overall budget.
- Some landscaping may be done as part of the project (grant eligible).
- Some landscaping may be done by the city at a separate time as suggested by the artist (not grant eligible, part of a separate budget).
- The solar aspect of the project is on the wish list but not required. We will want to know if it is a potential part of the project. If it is part of the project, it needs to fit within the overall budget.
- We are unable to reimburse for any travel expenses outside of Minnesota in final project proposal.

Proposal

You may submit designs electronically before the deadline to get feedback and make revisions throughout the month.

Budget for all materials, artist time and all expenses related to the project should be specified in proposal.

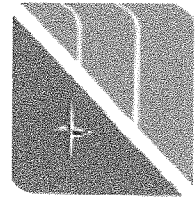
You must specify the longevity of the piece and how the maintenance and warranty will be outlined if the piece is created.

Your design should consider accessibility if applicable.

The committee is open to being interviewed. Please let me know if you would like contact information. The committee is also available if an additional meeting is necessary in November or December.

Additional comments made by the committee:

- Like the idea of prairie, prairie grasses.



Memo

To: Mayor and City Council
From: Kathy Weber, City Clerk
Date: November 5, 2018
Subject: "Live Well" Wellness Program

For the past three years, the City of Madison has participated in the Wellness Program offered to members of the Southwest West Central Services Cooperative. The program provides for a partial reimbursement of costs for annual health screenings and wellness programs set up in a Wellness Program Plan approved by the cooperative. In addition, employees who participate in the health screening and at least two of the Wellness Program activities are eligible for a contribution from the cooperative into their health savings account as long as they are on the city's group health insurance plan.

The attached two agreements need to be reviewed and approved by Council in order to establish and participate in the 2019 Wellness Program. The goal for this program is to promote physical and mental wellbeing and hopefully reduce healthcare costs.

During 2018, employees were able to participate in a bio-metric screening, a pickleball lesson, a "Pass it On" challenge, volunteered to help with flags at Avenue of Flags, learned back safety, fire safety, walking challenge, and an upcoming program about stress and mental health. The programs have been well received by the employees and there has been very good participation.

LETTER OF AGREEMENT FOR LIVE WELL SERVICES

November 5, 2018

SWWC Wellness Institute
Southwest West Central Service Cooperative
Cliff Carmody, Executive Director
1420 East College Drive
Marshall, MN 56258

Kathleen Weber, Wellness Coordinator
City of Madison
404 6th Ave
Madison MN 56256

Dear Mr. Carmody,

This letter is to affirm our mutual understanding and agreement between Southwest West Central Service Cooperative (“SWWC”) Wellness Institute (the “Wellness Institute”) and the City of Madison (“Employer”) with respect to the operation of the participation-based Wellness Program offered by the Wellness Institute in 2019.

Background

Wellness programs offered by the Wellness Institute are part of the group health plans made available through SWWC. In order to participate in these programs, employers must enter into an agreement with the Wellness Institute regarding their obligations with respect to the Program.

The current program is designed to improve wellbeing and control health care costs by encouraging participation in activities and create an awareness of current wellbeing status. The Wellness Institute will provide a \$500 incentive for each employee who participates in an onsite biometric screening and participates in at least two participation-based activities offered by the employer. No individual is required to perform or complete an activity related to a health factor in order to obtain a reward.

The Wellness Institute agrees as follows:

- Incentives relating to the 2019 plan year will be allocated to employees not later than December 31, 2019. To be eligible for the incentive, employees must complete certain activities no later than November 1, 2019.
- The SWWC Wellness Institute requires that employees verify participation in activities with their employer.
- The employer agrees to send a report including the participation information above to the SWWC Wellness Institute no later than November 8, 2019. The Wellness Institute will use this information to confirm eligibility, and send funds to the Employer for allocation to employees no

later than November 29, 2019 based on the total amount of incentives earned.

- The wellness program is a pilot program for the group health plan year beginning on January 1, 2019. The program automatically expires on December 31, 2019. The Wellness Institute may request survey information to determine its effectiveness, but neither the Wellness Institute nor the employer agrees to provide same program in 2020. Wellness programs may change from year to year, as determined by the Wellness Institute in its discretion.
- The wellness program is made available as part of the group health plan made available through Southwest West Central Service Cooperative Health Insurance Pool. Employees must be enrolled in employer-sponsored group health coverage made available through the Southwest West Central Service Cooperative in order to participate in or receive benefits associated with the wellness program. If an employee does not enroll in coverage made available through the Southwest West Central Service Cooperative, the employee is not eligible to earn an incentive even if the employee has participated in wellness activities.

The Employer agrees as follows:

- Employer will communicate the wellness program to employees.
- To maximize tax efficiencies, we recommend that employers apply wellness program incentives through premium reduction or contributions to the VEBA, HSAs or HRAs. Incentives that are not allocated for any reason shall be retained by or returned to the Wellness Institute.
- Employer will permit occasional, limited audits of their wellness program pursuant to agreed-upon-procedures. The purpose of the audits will be to ensure that the incentives due to employees are properly applied.
- Employees must verify participation with their employer no later than November 1, 2019.
- The Employer will work with SWWC Wellness Institute to offer onsite biometric screenings and to design and offer onsite participation-based activities for employees to participate in.
- The Employer will provide the SWWC Wellness Institute with a report indicating the employees eligible for the incentive no later than November 8, 2019.

Both the Employer and the Wellness Institute agree as follows:

- SWWC does not access, or use, any individual health assessment results or other health information from any wellness program to determine any individual's or employer's group's rates.
- SWWC does not receive nor does it share any individual health assessment results or other health information from any wellness program with employers; an individual's name, address and program selection, if applicable, may be shared with an employer for purposes of incentive determinations only.

- Incentives and/or other costs associated with the program, will be paid from the SWWC Service Cooperative Health Insurance Pool assets. SWWC authorizes payments because incentive-based wellness programs are designed to reduce health care costs for the pool, which benefits all members. SWWC cannot use pool assets to pay for incentives or provide other benefits to former pool members or their employees. Accordingly, incentives and/or other costs are only available to employees who are enrolled in group health plans made available through the SWWC Health Insurance Pool at the time that incentives and/or other costs are paid. If a group or class of employees moves to other coverage, no incentives and/or other costs will be paid from SWWC.
- The Wellness Institute may charge an administrative fee in the amount of \$5.00 per employee per month (PEPM) who is enrolled in the Employer's group health plan. The administrative fee shall be paid during the Pilot Program from pool assets rather than assessed directly to participating employers or added to equivalent premium rates.
- Nothing herein shall contravene the Joint Power Agreement for Group Employee Benefits and other Financial and Risk Management Services.
- Wellness activities do not have to include employer-provided financial incentives or prizes; if they do, however, the Employer will not condition the receipt of an incentive or prize on satisfaction of an activity-based standard unless it provides a reasonable alternative standard to employees who may not be able to achieve the standard due to a medical condition.

Agreed and Accepted,

City of Madison, Madison, MN

Dated: _____

SWWC Service Cooperative Wellness Institute

Dated: _____



LIVE WELL

1420 East College Drive
Marshall, MN 56258
www.swwc.org

Live Well

The vision of Live Well is to assist our groups in establishing and sustaining a wellness program that increases the overall wellbeing of their employees.

The School Pool Advisory Committee and CCOGA Advisory Committee provide input and recommendations regarding Live Well to SWWC's Department of Risk Management team.

The day-to-day operations of the Live Well Initiative are facilitated through Kari Bailey (Regional Wellness Specialist).

Local site activities and annual budgets are determined and coordinated by the Site Wellness Coordinator(s), the Site Wellness Committee, and the employees.

Live Well Agreement

I, Kathleen Weber of City of Madison
Wellness Coordinator's Name Employer Group

have read the Live Well information and the Live Well Guidelines as stated in the SWWC Live Well Packet.

I understand that a Live Well workplan and budget must be completed on the Wellness Coordinator Connection (WCC) website, and approved by SWWC prior to offering onsite activities or screenings and prior to receiving reimbursements for wellness dollars spent by the employer group.

The member agrees to be bound to all terms of this agreement.

Kathleen Weber
Wellness Coordinator

Administrator

Employer

Date

CITY OF MADISON
COUNTY OF LAC QUI PARLE
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING

Sanitation and Storm Sewer Rate Review & Proposed Increase

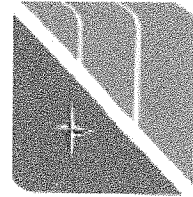
NOTICE IS HEREBY GIVEN that the City Council of the City of Madison, Lac qui Parle County, Minnesota will hold a public hearing on Monday, December 10, 2018, at approximately 5:30p.m.at the Madison Municipal Building (City Hall) Auditorium in the City of Madison, Minnesota relating to sanitation and storm sewer rate review and proposed increase in rates.

All interested persons may appear at the hearing and present their view orally or in writing.

Dated:

BY ORDER OF THE CITY COUNCIL,

Kathleen Weber, City Clerk



Memo

To: Mayor and City Council

From: Kathy Weber, City Clerk

Date: November 5, 2018

Subject: Demolition Agreement and Removal of Infrastructure Project
Special Assessments

Don Patton has purchased two properties on 7th Avenue formerly owned by Mike Maurer. He has submitted a Demolition Agreement for approval by the City Council. He plans to demolish the residential structure at 315 7th Avenue and make necessary repairs to the residential structure at 311 7th Avenue. He will be combining the two parcels into one.

In addition to approval of the Demolition Agreement, Mr. Patton has requested that the remaining Infrastructure Replacement Project special assessments be removed on the 315 7th Avenue parcel pursuant to Resolution 13-27 adopted by the City Council in August, 2013. The remaining special assessments would be \$161.15 for street work and \$1,486.66 for utility work totaling \$1,647.81.

Approval of the Demolition Agreement and special assessment forgiveness would be contingent on proof of combining both lots into one.

CITY OF MADISON, MINNESOTA
RESOLUTION 13-27

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

COPY

**RESOLUTION INITIATING A PROGRAM TO COVER
INFRASTRUCTURE PROJECT SPECIAL ASSESSMENTS
AS PART OF RESIDENTIAL DEMOLITION PROGRAM**

WHEREAS, for the 2009 Infrastructure Project, every buildable parcel was given a Utility and Street assessment to help cover the cost of the project; and,

WHEREAS, in support of the City's Demolition Program, any outstanding utility and street assessments may prohibit the use of the program for eligible property owners.

NOW THEREFORE BE IT RESOLVED, that the City of Madison, is hereby initiating a program to cover the remaining balance of any 2009 Infrastructure Utility and Street Assessments on properties that meet the following criteria:

- 1) The property has been deemed hazardous by the City and is slated for demolition.
- 2) The property meets the criteria of the current Demolition Program.
- 3) The following stipulations must also be met:
 - a. Prior approval from the City Council
 - b. Proof of ownership of the property
 - c. Proof the parcel being demolished has been combined with adjacent property

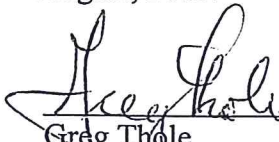
BE IT FURTHER RESOLVED, the program will only cover the remaining balance of the Utility and Street Assessments, and will not reimburse past payments, back taxes, prior miscellaneous assessments (i.e. private work or certified utility), or any other fees, taxes or assessments related to the property. Finally, this program is only to apply to residential properties.

Upon vote taken thereon, the following voted:


For: Volk, Thole, Meyer, Zahrbock, and Conroy

Against: None

Whereupon said Resolution No. 13-27 was declared duly passed and adopted this 13th day of August, 2013.



Greg Thole
Mayor

Attest: 

Kathleen Weber
City Clerk

* MAP 116
6/11/18
LOT
✓

Reserved for Recording Purposes

DEMOLITION AGREEMENT

This AGREEMENT dated the 1 day of NOVEMBER, 2018, by and between the City of Madison, a Minnesota municipal corporation ("CITY") and Don Patton ("HOMEOWNER").

RECITALS

Whereas, HOMEOWNER owns a parcel of land located at 315 7th Avenue, Madison, Minnesota ("Property") with a dilapidated residential building thereon; and

Whereas, the CITY has established a program to assist property owners in the City of Madison in demolishing certain residential buildings wherein the CITY will contribute the lesser of 75% or \$3,500 of the total demolition costs for any one particular property; and

Whereas, HOMEOWNER desires to demolish said building and any accessory buildings and requests assistance from the CITY; and

Whereas the CITY agrees to contribute to the demolition of such building in accordance with following terms and conditions:

- A. **DEMOLITION PLANS.** The HOMEOWNER shall be solely responsible for the coordination and supervision of the demolition and HOMEOWNER further agrees to restore the Property to grade and in accordance with any and all applicable ordinances.
- B. **CONTRIBUTION BY CITY:** The CITY hereby agrees to contribute the lesser of 75% or \$3,500 of the total costs of the demolition of the above-referenced building. HOMEOWNER shall notify the CITY and obtain approval of the project prior to commencement of the demolition with respect to the total costs and expenses. The CITY shall pay its portion only upon verification that HOMEOWNER has paid their portion. The HOMEOWNER may also pay the contractor in whole with the CITY reimbursing the HOMEOWNER upon proof that the HOMEOWNER has paid the contractor in whole.

C. **TIME OF PERFORMANCE.** HOMEOWNER agrees to complete the demolition and restore the property to grade within 30 days from the start of demolition of any buildings.

D. **RESPONSIBILITY FOR COSTS.**

1. HOMEOWNER shall pay all costs incurred by it or CITY, other than those agreed herein, in conjunction with the demolition of the building including, but not limited to, legal, planning, engineering, and inspection expenses incurred in connection with approval and acceptance of the project, and all reasonable costs and expenses incurred by CITY in monitoring and inspecting development of the project.
2. HOMEOWNER shall hold CITY and its officers, agents, and employees harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from demolition. HOMEOWNER shall indemnify CITY and its officers, agents, and employees for all costs, damages, or expenses, which CITY may pay or incur in consequence of such claims, including attorney's fees.
3. HOMEOWNER shall reimburse CITY for the cost of enforcement of this agreement including legal, engineering, and administrative fees.

E. **HOMEOWNER'S DEFAULT.** In the event of default by HOMEOWNER as to any of the work to be performed by it hereunder, CITY may, at its option, perform the work and the HOMEOWNER shall promptly reimburse CITY for any expense incurred by CITY. This agreement is a license for CITY to act and it shall not be necessary for CITY to seek a Court order for permission to enter the land. When CITY does any such work, CITY may, in addition to its other remedies, assess the cost in whole or in part to the property within the plat. The HOMEOWNER specifically waives any right to a public hearing under M.S. 429 or appeal rights related to such assessments.

E. **MISCELLANEOUS.**

1. This agreement shall be binding upon the parties, their heirs, successors, or assigns, as the case may be.
2. If any portion, section, subsection, sentence, clause, paragraph, or phrase of this agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of the agreement.
3. The action or inaction of CITY shall not constitute a waiver or amendment to the provisions of this agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by written resolution of the

City Council. CITY's failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

4. Compliance with Laws and Regulations. HOMEOWNER represents to CITY that the project complies with all City, County, State, and Federal laws and regulations, including, but not limited to: subdivision ordinances, zoning ordinances, and environmental regulations. If CITY determines that the project does not comply, CITY may, at its option, refuse to allow any construction or development work in the project until HOMEOWNER does comply. Upon CITY's demand, HOMEOWNER shall cease work until there is compliance.
5. This agreement shall run with the land and may be recorded against the title to the property.

In witness whereof, the parties hereto have executed this Agreement the day and year first written.

Dated: 11-1-18

HOMEOWNER

Donald G. Patton
Don Patton

CITY OF MADISON

By: _____ Date: _____
Mayor

ATTEST:

By: _____ Date: _____
City Clerk

No delinquent taxes and transfer entered.

Certificate of Real Estate Value

() filed () not required CRV No. _____

Date 10-3-18

by [Signature] County Aud-Treas.
Deputy

LAC QUI PARLE COUNTY

Date 10-3-18

Deed Tax \$ 1.65 pd.

No. 5000536

DOCUMENT NO. 250614

OFFICE OF COUNTY RECORDER \$46.00

LAC QUI PARLE COUNTY, MN Pg 1 of 2

This instrument was duly filed/recorded
in my office on 10/3/2018 at 1:37:26 PM

Joshuah Amland, Lac qui Parle County Recorder

By [Signature] Deputy
Julie Wollschlager



QUIT CLAIM DEED

DEED TAX DUE: \$1.65

DATED: September 21, 2018


FOR VALUABLE CONSIDERATION, Madison Business Development Corporation, a corporation under the laws of the State of Minnesota, Grantor, hereby conveys and warrants to Donald R. Patton and Cecilia M. Patton, as joint tenants with right of survivorship, Grantees, real property in Lac qui Parle County, Minnesota, described as follows:

Lots Four (4) and Five (5), Block Thirty-six (36), City of Madison.

together with all hereditaments and appurtenances belonging thereto.

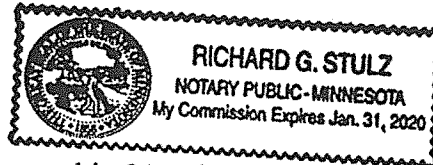
The total consideration for this transfer of property is \$500.00 or less.

Madison Business Development Corporation



By: Rick Odden

Its: President

STATE OF MINNESOTA)
) SS.
COUNTY OF LAC QUI PARLE)



The foregoing instrument was acknowledged before me this 21st day of September, 2018, by Rick Odden, as President of the Madison Business Development Corporation, a corporation under the laws of the State of Minnesota.


Notary Public

REAL ESTATE TAXES SHOULD BE SENT TO:
Donald R. Patton and Cecilia M. Patton
111 S. 5th Street
Montevideo, MN 56265

This instrument was drafted by:
Swenson, Nelson & Stulz, PLLC
Attorneys at Law
214 Sixth Avenue
Madison, MN 56256

No delinquent taxes and transfer entered.
Certificate of Real Estate Value
() filed () Not required CRV No. _____
Date 10-3-18
by Mike Smith County Aud-Treas.
by Joe Anderson Deputy

LAC QUI PARLE COUNTY
Date 10-3-18
Deed Tax \$ 1.65 pd.
No. 500537

DOCUMENT NO. 250613
OFFICE OF COUNTY RECORDER \$46.00
LAC QUI PARLE COUNTY, MN Pg 1 of 2
This instrument was duly filed/recorded
in my office on 10/3/2018 at 1:37:25 PM

Joshuah Amland, Lac qui Parle County Recorder

By Julie Wollschlaeger Deputy
Julie Wollschlaeger



QUIT CLAIM DEED

DEED TAX DUE: \$1.65

DATED: September 21, 2018

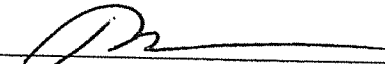
FOR VALUABLE CONSIDERATION, Madison Business Development Corporation, a corporation under the laws of the State of Minnesota, Grantor, hereby conveys and warrants to Donald R. Patton and Cecilia M. Patton, as joint tenants with right of survivorship, Grantees, real property in Lac qui Parle County, Minnesota, described as follows:

Lots Six (6), Seven (7), and the North Fifteen (N15') feet of Lot Eight (8), Block Thirty-six, City of Madison.

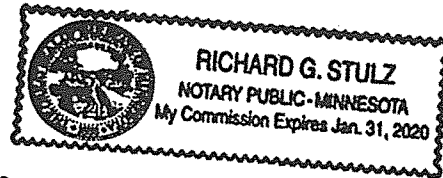
together with all hereditaments and appurtenances belonging thereto.

The total consideration for this transfer of property is \$500.00 or less.


Madison Business Development Corporation


By: Rick Odden
Its: President

STATE OF MINNESOTA)
) SS.
COUNTY OF LAC QUI PARLE)

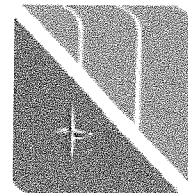


The foregoing instrument was acknowledged before me this 21st day of September, 2018, by Rick Odden, as President of the Madison Business Development Corporation, a corporation under the laws of the State of Minnesota.


Notary Public

REAL ESTATE TAXES SHOULD BE SENT TO:
Donald R. Patton and Cecilia M. Patton
111 S. 5th Street
Montevideo, MN 56265

This instrument was drafted by:
Swenson, Nelson & Stulz, PLLC
Attorneys at Law
214 Sixth Avenue
Madison, MN 56256



Memo

To: Mayor and City Council
From: Kathy Weber, City Clerk
Date: November 2, 2018
Subject: Special Assessment Request

Attached is a Statement of Understanding submitted by Julie Claflin in which she is requesting that tree removal cost in the amount of \$480.94 be certified to the County Auditor for placement on the tax rolls. The assessment would be payable in 2019 along with property taxes.

This tree was identified by the City as hazardous. City ordinance holds property owners responsible for hazardous trees on their boulevard and requires trimming or removal.

**STATEMENT OF UNDERSTANDING
FOR REQUEST FOR WORK AND
WAIVER OF SPECIAL ASSESSMENT HEARING**

The following request for work has been made by Julie Claflin, the owner of property located at 220 Western Avenue, Madison, Minnesota.

1. I have requested the removal of a hazardous Box Elder tree from my property/boulevard.
2. I am aware that the work described will be performed by a private contractor. Contractor estimate attached.
3. I certify that I am current on city utility charges and property taxes.
4. I am aware that the cost associated with work described below will be added to my real estate taxes.
5. I am waiving the right to appeal the costs associated with work described below that will be certified as a special assessment in the amount of \$480.94. The term is for 1 year at 0%.
6. This agreement shall be binding on my heirs and successors.

WORK REQUESTED:

Removal of hazardous Box Elder tree.

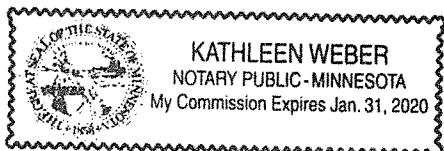
<u>Stateline Tree Service</u>	Unit Price <u>\$480.94</u>	Extended Price <u>\$480.94</u>
_____	Unit Price _____	Extended Price _____

TOTAL ADDED AS SPECIAL ASSESSMENT \$480.94

<u>10/31/18</u>	<u><i>Julie A. Claflin</i></u>
(Date)	(Signature)

STATE OF MINNESOTA)	
) ss	
COUNTY OF LAC QUI PARLE)	

On this 31st day of Oct, 2018, before me personally appeared *Julie Claflin*, to me known to be the property owner(s) in and who executed the foregoing instrument and acknowledge that the executed the same as their free act and deed.



Kathleen Weber
Signature of Person Taking Acknowledgement

SCHEDULED CLAIMS LIST

UP CK# 57260-57269

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
3437 AUTOMATIC SYSTEMS CO							
32939	1	10/31/18	10/31/18	SEW-ALARM/PHONE ISSUES	1,317.30	602 602-49450-404	1
				INVOICE TOTAL	1,317.30		
				VENDOR TOTAL	1,317.30		
510 CITY OF MADISON							
103118	1	10/31/18	10/31/18	UTIL DEP/INT REFUND-K REVERING	107.98	604 604-22000	1
				INVOICE TOTAL	107.98		
103118A	1	10/31/18	10/31/18	SEW-OUTSIDE WT MTR REIMB	1,023.40	602 602-49470-810	2
				INVOICE TOTAL	1,023.40		
				VENDOR TOTAL	1,131.38		
813 FRENCH GLASS							
38840	1	10/31/18	10/31/18	PARKS-INSTALL DEADBOLT @ FAIRG	323.00	101 101-45200-409	1
				INVOICE TOTAL	323.00		
				VENDOR TOTAL	323.00		
3244 VAL HALVORSON							
103118	1	10/31/18	10/31/18	ADMIN-MILEAGE LMC MTG	57.77	101 101-41320-331	1
				INVOICE TOTAL	57.77		
				VENDOR TOTAL	57.77		
3320 MADISON HEALTHCARE SERVICES							
340063048	1	10/31/18	10/31/18	ELEC-DRUG SCREEN-D FERNHOLZ	134.00	604 604-49570-409	1
				INVOICE TOTAL	134.00		
				VENDOR TOTAL	134.00		
1918 MN WEST COMMUNITY & TECHNICAL							
236002	1	10/31/18	10/31/18	FIRE-PORPANE EMERGENCY TRAININ	1,475.00	101 101-42200-180	1
				INVOICE TOTAL	1,475.00		
				VENDOR TOTAL	1,475.00		
1541 MVTI LABORATORIES INC							
945349	1	10/31/18	10/31/18	WT-REGULAR TESTING	14.40	601 601-49400-409	1
	2			SEW-REGULAR TESTING	125.60	602 602-49450-409	1
				INVOICE TOTAL	140.00		
				VENDOR TOTAL	140.00		
3545 REVERING, KEVIN							
103118	1	10/31/18	10/31/18	UTIL DEPOSIT REF-K REVERING	5.05	604 604-49590-602	1
	2			UTIL INTEREST REF-K REVERING	42.02	604 604-22000	1
				INVOICE TOTAL	47.07		
				VENDOR TOTAL	47.07		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
103118				3546 YOUNG, RYAN			
	1	10/31/18	10/31/18	UTIL DEPOSIT REF-R YOUNG FOR PROP @ 403 3RD ST E	150.00	604 604-22000	1
	2			UTIL INTEREST REF-R YOUNG FOR PROP @ 403 3RD ST E	3.48	604 604-49590-602	1
				INVOICE TOTAL	153.48		
				VENDOR TOTAL	153.48		
				BANK 1 - KLEIN/UNITED PR TOTAL	4,779.00		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	4,779.00		
				GRAND TOTALS	4,779.00		

SCHEDULED CLAIMS LIST

UP CK#57227-57259

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
110 ARCTIC GLACIER USA, INC							
102518	1	10/25/18	10/25/18	LIQ-ICE EXPENSE	39.37	609 609-49750-251	1
				INVOICE TOTAL	39.37		
				VENDOR TOTAL	39.37		
172 BELLBOY CORPORATION							
102518	1	10/25/18	10/25/18	LIQ-LIQUOR EXPENSE	4,221.13	609 609-49750-251	1
				INVOICE TOTAL	4,221.13		
				VENDOR TOTAL	4,221.13		
190 BEVERAGE WHOLESALERS							
102518	1	10/25/18	10/25/18	LIQ-LIQUOR EXPENSE	1,491.25	609 609-49750-251	1
				INVOICE TOTAL	1,491.25		
				VENDOR TOTAL	1,491.25		
230 BITUMINOUS PAVING INC.							
14.111184	1	10/25/18	10/25/18	STR-ALLEY	7,890.00	101 101-43100-580	1
	2			EASTVIEW-PATCHING	5,029.30	614 614-46330-409	1
				INVOICE TOTAL	12,919.30		
				VENDOR TOTAL	12,919.30		
264 BOLTON & MENK INC							
0224202	1	10/25/18	10/25/18	SEW-FLOW METER PROJ	264.00	602 602-49460-409	1
				INVOICE TOTAL	264.00		
264 BOLTON & MENK INC							
0224207	1	10/25/18	10/25/18	WT-WT SUPPLY PLAN ENG	437.50	601 601-49430-303	1
				INVOICE TOTAL	437.50		
264 BOLTON & MENK INC							
0224227	1	10/25/18	10/25/18	WT-WT MAIN ENGINEERING	2,035.00	601 601-49430-303	1
				INVOICE TOTAL	2,035.00		
				VENDOR TOTAL	2,736.50		
408 C EMERY NELSON INC							
32718	1	10/25/18	10/25/18	WT-ANTISCALANT	4,677.96	601 601-49400-239	1
				INVOICE TOTAL	4,677.96		
				VENDOR TOTAL	4,677.96		
3514 CINTAS							
102618	1	10/26/18	10/26/18	SEW/STR-SHOP TOWELS/MAT	30.98	602 602-49450-219	1
	2			SEW/STR-SHOP TOWELS/MAT	205.97	101 101-43100-209	1
				INVOICE TOTAL	236.95		
				VENDOR TOTAL	236.95		
510 CITY OF MADISON							
102618A	1	10/26/18	10/26/18	9TH STR LIFT PUMP-UTIL 10/18	25.27	602 602-49460-380	1
				INVOICE TOTAL	25.27		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
102618AA	1	10/26/18	10/26/18	STR LIGHTING-UTIL 10/18	1,995.50	101		101-43100-381	1
				INVOICE TOTAL	1,995.50				
102618B	1	10/26/18	10/26/18	AMB GARAGE-UTIL 10/18	117.21	201		201-44100-380	1
				INVOICE TOTAL	117.21				
102618BB	1	10/26/18	10/26/18	UNAPPR STM SEW-UTIL 10/18	103.63	101		101-49250-380	1
				INVOICE TOTAL	103.63				
102618C	1	10/26/18	10/26/18	AVE OF FLAGS-UTIL 10/18	108.14	101		101-45200-380	1
				INVOICE TOTAL	108.14				
102618CC	1	10/26/18	10/26/18	WWT-UTIL 10/18	153.94	602		602-49450-380	1
				INVOICE TOTAL	153.94				
102618D	1	10/26/18	10/26/18	BLOCK 48-UTIL 10/18	10.66	101		101-49250-380	1
				INVOICE TOTAL	10.66				
102618DD	1	10/26/18	10/26/18	WT TOWER-UTIL 10/18	36.99	601		601-49430-380	1
				INVOICE TOTAL	36.99				
102618E	1	10/26/18	10/26/18	BLOCK 48-UTIL 10/18	10.66	101		101-49250-380	1
				INVOICE TOTAL	10.66				
102618EE	1	10/26/18	10/26/18	WT TREATMENT PLANT-UTIL 10/18	2,126.16	601		601-49400-380	1
				INVOICE TOTAL	2,126.16				
102618F	1	10/26/18	10/26/18	BLOCK 48-UTIL 10/18	12.31	101		101-49250-380	1
				INVOICE TOTAL	12.31				
102618FF	1	10/26/18	10/26/18	WEST SUB-FIRE-UTIL 10/18	33.16	604		604-49570-380	1
				INVOICE TOTAL	33.16				
102618G	1	10/26/18	10/26/18	CTY GARAGE- UTIL 10/18	28.55	101		101-43100-380	1
				INVOICE TOTAL	28.55				
102618H	1	10/26/18	10/26/18	CTY HALL- UTIL 10/18	668.21	101		101-41940-380	1
				INVOICE TOTAL	668.21				
102618I	1	10/26/18	10/26/18	FAIRWAY VIEW LIFT-UTIL 10/18	19.59	602		602-49460-380	1
				INVOICE TOTAL	19.59				
102618J	1	10/26/18	10/26/18	FIRE HALL-UTIL 10 /18	202.01	101		101-42200-380	1
				INVOICE TOTAL	202.01				
102618K	1	10/26/18	10/26/18	FIRE HYDRANTS-UTIL 10/18	269.00	101		101-42200-380	1
				INVOICE TOTAL	269.00				
102618L	1	10/26/18	10/26/18	GRAND-UTIL 10/18	10.66	101		101-45200-380	1
				INVOICE TOTAL	10.66				
102618M	1	10/26/18	10/26/18	HWY 40 DET POND-UTIL 10/18	11.00	605		605-49600-380	1
				INVOICE TOTAL	11.00				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
102618N	1	10/26/18	10/26/18	HWY 40 WELL HOUSE -UTIL 10/18	15.51	601	601-49400-380	1
				INVOICE TOTAL	15.51			
102618O	1	10/26/18	10/26/18	SK RINK-UTIL 10/18	67.83	101	101-45127-380	1
				INVOICE TOTAL	67.83			
102618P	1	10/26/18	10/26/18	JF JACOBSEN RESTROOM-UTIL10/18	327.61	101	101-45200-380	1
				INVOICE TOTAL	327.61			
102618Q	1	10/26/18	10/26/18	JACOBSEN PARK-UTIL 10/18	207.56	101	101-45200-380	1
				INVOICE TOTAL	207.56			
102618R	1	10/26/18	10/26/18	LIQ-UTIL 10/18	361.68	609	609-49750-380	1
				INVOICE TOTAL	361.68			
102618S	1	10/26/18	10/26/18	MEMORIAL FIELD - UTIL 10/18	65.54	101	101-45200-380	1
				INVOICE TOTAL	65.54			
102618T	1	10/26/18	10/26/18	LIB-UTIL 10/18	276.69	101	101-45500-380	1
				INVOICE TOTAL	276.69			
102618U	1	10/26/18	10/26/18	MAIN STR GARBAGE-UTIL 10/18	64.65	101	101-43100-380	1
				INVOICE TOTAL	64.65			
102618V	1	10/26/18	10/26/18	PR ARTS-UTIL 10/18	197.32	101	101-45180-380	1
				INVOICE TOTAL	197.32			
102618W	1	10/26/18	10/26/18	PUB WORKS-UTIL 10/18	89.55	101	101-43100-380	1
	2			PUB WORKS-UTIL 10/18	89.54	604	604-49570-380	1
				INVOICE TOTAL	179.09			
102618X	1	10/26/18	10/26/18	REC FIELD-UTIL 10/18	212.49	101	101-45200-380	1
				INVOICE TOTAL	212.49			
102618Y	1	10/26/18	10/26/18	POOL SHELTER-UTIL 10/18	237.10	101	101-45124-380	1
				INVOICE TOTAL	237.10			
102618Z	1	10/26/18	10/26/18	SLEN TENNIS CRTS-UTIL 10/18	32.84	101	101-45200-380	1
				INVOICE TOTAL	32.84			
				VENDOR TOTAL	8,188.56			
102518	1	10/25/18	10/25/18	3381 COCA-COLA BOTTLING LIQ-POP EXPENSE	69.00	609	609-49750-251	1
				INVOICE TOTAL	69.00			
				VENDOR TOTAL	69.00			
24466	1	10/26/18	10/26/18	640 DAKOTA PUMP & CONTROL CO SEW-PARTS HDROMATIC PUMPS	2,741.40	602	602-49460-413	1
				INVOICE TOTAL	2,741.40			
				VENDOR TOTAL	2,741.40			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
3439 DOLLAR GENERAL CORP.							
1000791766	1	10/25/18	10/25/18	PR ARTS-MISC SUPPLIES	21.85	101 101-45180-219	1
				INVOICE TOTAL	21.85		
				VENDOR TOTAL	21.85		
3544 FORECAST PUBLIC ART							
1386	1	10/26/18	10/26/18	UNALL-LIGHT ART RFQ SUPP/GRANT	200.00	101 101-49250-409	1
				INVOICE TOTAL	200.00		
				VENDOR TOTAL	200.00		
813 FRENCH GLASS							
38840	1	10/26/18	10/26/18	PARKS-INSTALL DEADBOLT @ FAIRG	331.46	101 101-45200-409	1
				INVOICE TOTAL	331.46		
				VENDOR TOTAL	331.46		
811 FRONTIER COMMUNICATIONS CORP							
102518	1	10/25/18	10/25/18	WT-CIRCUIT-DUE 11/9/18	43.43	601 601-49400-321	1
				INVOICE TOTAL	43.43		
				VENDOR TOTAL	43.43		
3467 FRONTIER COMMUNICATIONS							
102518	1	10/25/18	10/25/18	WT PLANT ALARM-11/9/18	38.82	601 601-49400-321	1
	2			POOL-PHONE/B BAND 11/9/18	158.14	101 101-45124-321	1
	3			WWT-P-ALARM 11/9/18	39.70	602 602-49450-321	1
	4			ADMIN-PHONE 11/9/18	162.88	101 101-41320-321	1
	5			LIB-PHONE 11/9/18	101.80	101 101-45500-321	1
	6			SEW-PHONE 11/9/18	20.36	602 602-49450-321	1
	7			LINE-PHONE 11/9/18	20.36	604 604-49570-321	1
	8			STR-PHONE 11/9/18	40.72	101 101-43100-321	1
	9			LIQ-PHONE 11/9/18	40.72	609 609-49750-321	1
	10			WT-PHONE 11/9/18	20.36	601 601-49400-321	1
	11			FIRE-PHONE 11/9/18	40.73	101 101-42200-321	1
	12			LIB/FAX-ELEV PHONE 11/9/18	62.42	101 101-45500-321	1
	13			PAC-PHONE 11/9/18	31.21	101 101-45180-321	1
	14			PUBLIC WORKS-FAX 11/9/18	15.63	604 604-49570-321	1
	15			PUBLIC WORKS-FAX 11/9/18	15.63	101 101-43100-321	1
				INVOICE TOTAL	809.48		
				VENDOR TOTAL	809.48		
1160 JOHNSON BROS-ST.PAUL							
102518	1	10/25/18	10/25/18	LIQ-LIQUOR EXPENSE	2,913.09	609 609-49750-251	1
				INVOICE TOTAL	2,913.09		
				VENDOR TOTAL	2,913.09		
3036 LQP BROADCASTING CO.							
102518	1	10/25/18	10/25/18	ELEC-UTIL AD	105.00	604 604-49590-410	1
				INVOICE TOTAL	105.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
				VENDOR TOTAL	105.00			
102618	1	10/26/18	10/26/18	1351 LQPV STF APPRO-STRENGTHENING THE FAMILY	500.00	101	101-46600-485	1
				INVOICE TOTAL	500.00			
				VENDOR TOTAL	500.00			
249486	1	10/26/18	10/26/18	3340 MADISON AUTO PARTS FIRE-CABLE CUTTER	131.43	101	101-42200-221	1
				INVOICE TOTAL	131.43			
				VENDOR TOTAL	131.43			
102518	1	10/25/18	10/25/18	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	7,981.60	609	609-49750-251	1
				INVOICE TOTAL	7,981.60			
				VENDOR TOTAL	7,981.60			
102518	1	10/25/18	10/25/18	3341 MADISON HARWARE HANK POOL-TARP/DUCT TAPE	57.98	101	101-45124-219	1
	2			PARKS-ANTIFREEZE/WINTERIZING	41.88	101	101-45200-212	1
	3			PARKS-PLUNGER	8.99	101	101-45200-219	1
	4			STR-HAMMER/SLEDGE HAMMER	17.85	101	101-43100-240	1
	5			PARKS-SPRAYER	45.00	101	101-45200-219	1
				INVOICE TOTAL	171.70			
				VENDOR TOTAL	171.70			
102518	1	10/25/18	10/25/18	1530 MARTIN TRUCKING LLC LIQ-FREIGHT EXPENSE	274.00	609	609-49750-258	1
				INVOICE TOTAL	274.00			
				VENDOR TOTAL	274.00			
1025187D	1	10/25/18	10/25/18	1865 MN ENERGY RESOURCES FIRE-GARAGE NAT GAS 9/18	65.46	101	101-42200-380	1
				INVOICE TOTAL	65.46			
102518A	1	10/25/18	10/25/18	STR-NAT GAS 9/18	92.35	101	101-43100-380	1
	2			ELEC-NAT GAS 9/18	92.34	604	604-49570-380	1
				INVOICE TOTAL	184.69			
102518B	1	10/25/18	10/25/18	POOL-NAT GAS 9/18	56.65	101	101-45124-380	1
				INVOICE TOTAL	56.65			
102518C	1	10/25/18	10/25/18	WT-WT PLANT NAT GAS 9/18	274.97	601	601-49400-380	1
				INVOICE TOTAL	274.97			
102518E	1	10/25/18	10/25/18	FIRE HALL-NAT GAS 9/18	56.40	101	101-42200-380	1
				INVOICE TOTAL	56.40			
102518F	1	10/25/18	10/25/18	LIQ-NAT GAS 9/18	44.01	609	609-49750-380	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
INVOICE TOTAL					44.01		
102518G	1	10/25/18	10/25/18	AMB-NAT GAS 9/18	78.16	201 201-44100-380	1
INVOICE TOTAL					78.16		
102518H	1	10/25/18	10/25/18	PR ARTS-NAT GAS 9/18	189.91	101 101-45180-380	1
INVOICE TOTAL					189.91		
102518I	1	10/25/18	10/25/18	CTY HALL-NAT GAS 9/18	206.18	101 101-41940-380	1
INVOICE TOTAL					206.18		
102518J	1	10/25/18	10/25/18	LIB-NAT GAS-10/19	98.03	101 101-45500-380	1
INVOICE TOTAL					98.03		
VENDOR TOTAL					1,254.46		
1900 MN MUNICIPAL UTIL. ASSN.							
51975	1	10/26/18	10/26/18	STR-SAFETY MANAGEMENT PROGRAM	2,565.00	101 101-43100-180	1
	2			WT-SAFETY MANAGEMENT PROGRAM	1,935.00	601 601-49400-180	1
	3			SEW-SAFETY MANAGEMENT PROGRAM	1,935.00	602 602-49450-180	1
	4			ELEC-SAFETY MANAGEMENT PROGRAM	2,565.00	604 604-49570-180	1
	5			ELEC-SAFETY MANAGEMENT PROGRAM	1,200.00	604 604-49570-180	1
INVOICE TOTAL					10,200.00		
VENDOR TOTAL					10,200.00		
1891 MN POLLUTION CONTROL AGEN							
102518	1	10/25/18	10/25/18	SEWER-CLASS B LIC-D BROIN	45.00	602 602-49450-437	1
INVOICE TOTAL					45.00		
VENDOR TOTAL					45.00		
1541 MVTI LABORATORIES INC							
943505	1	10/26/18	10/26/18	WT-REGULAR TESTING	14.40	601 601-49400-409	1
	2			SEW-REGULAR TESTING	240.80	602 602-49450-409	1
INVOICE TOTAL					255.20		
944281	1	10/26/18	10/26/18	SEW-REGULAR TESTING	125.60	602 602-49450-409	1
INVOICE TOTAL					125.60		
944465	1	10/26/18	10/26/18	WT-REGULAR TESTING	16.50	601 601-49400-409	1
INVOICE TOTAL					16.50		
VENDOR TOTAL					397.30		
2095 OLSON SANITATION							
102618	1	10/26/18	10/26/18	SANIT-TIPPING FEE 10/18	5,633.12	603 603-49500-384	1
	2			SANIT-HAULING FEE 10/18	9,938.86	603 603-49500-409	1
INVOICE TOTAL					15,571.98		
VENDOR TOTAL					15,571.98		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
102518				2240 PIONEERLAND LIBRARY SYS.			
	1	10/25/18	10/25/18	LIB-DVD'S	1,874.47	101 101-45500-592	1
				INVOICE TOTAL	1,874.47		
				VENDOR TOTAL	1,874.47		
102618				3482 PRAIRIE FIVE CAC-MADISON			
	1	10/26/18	10/26/18	ELECTION-JUDGES MEALS 8@ \$4.50	36.00	101 101-41410-192	1
				INVOICE TOTAL	36.00		
				VENDOR TOTAL	36.00		
9815773626				2830 VERIZON WIRELESS			
	1	10/26/18	10/26/18	STR-CELL PHONE-9/18	60.24	101 101-43100-325	1
	2			WT-CELL PHONE-9/18	32.09	601 601-49400-325	1
	3			SEW-CELL PHONE-9/18	32.09	602 602-49450-325	1
	4			ELEC-CELL PHONE-9/18	70.68	604 604-49570-325	1
	5			AMB-CELL PHONE-9/18	22.99	201 201-44100-325	1
				INVOICE TOTAL	218.09		
				VENDOR TOTAL	218.09		
				BANK 1 - KLEIN/UNITED PR TOTAL	80,401.76		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	80,401.76		
				GRAND TOTALS	80,401.76		

Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
10/2/2018	Indeed	WWTP Advertising	\$162.62	602-49470-342	Val Halvorson
10/10/2018	Successories	Counc-Retire Recognition D.Vonderharr	\$227.39	101-41110-390	Angie Amland
10/15/2018	Hy-Vee Floral	Memorial flowers for Dan Elwood	\$37.45	101-41110-390	Cheri Tuckett