

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – 5:00 P.M.  
**Monday, April 8, 2019**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

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A copy of the March 25, 2019, regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

A.	MCFOA Conference Summary – receive	Page 4
B.	Strategies for Substandard Buildings – Summary – receive	Page 5
C.	Water Plant Monthly Report – March 2019 – receive	Page 16
D.	Council Revenue/Expenditure – March 2019 – receive	Page 17
E.	Art Council Minutes – March 25, 2019 – receive	Page 21
F.	Art Council Minutes – April 2, 2019 – receive	Page 24
G.	Art Council Biome Flyer – receive	Page 25
H.	Cash Investment Balance – March 2019 – receive	Page 27
I.	Liquor Store Report – March 2019 – receive	Page 28
J.	Senator Dahms – March 29, 2019 – receive	Page 30
K.	Mobile 311 – March 2019 – receive	Page 32
L.	MEDA Loan Note Status – March 2019 – receive	Page 34
M.	LqP Computer Commuter	Page 35
N.	Regular Drill Minutes – March 18, 2019 – receive	Page 36
O.	2019 Severe Weather Awareness Week – receive	Page 37
P.	Madison Public Library Agenda – April 8, 2019 – receive	Page 44
Q.	LqP County Conditional Use Permit – receive	Page 45

A MOTION may be in order to accept the reports and/or authorize the actions requested.  
(Council)

**6. UNFINISHED AND NEW BUSINESS**

- A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council) Page 46

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- B. Approval of LqP County Agriculture Society Appropriation. A DISCUSSION and MOTION may be in order. (Manager, Council)

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- C. Approval of LqP Players Facility Agreement. A DISCUSSION and MOTION may be in order. (Manager, Council)

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- D. Approval of Investment Advisory Agreement – Ehlers. A DISCUSSION and MOTION may be in order. (Manager, Council)

- E. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

- MRES Laramie Tour

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**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

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**9. AUDITING CLAIM**

A copy of the Schedule Payment Report of bills submitted March 25, 2019 through April 8, 2019 is attached for approval for Check No. 57875 through Check No. 57917 and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
MARCH 25, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, March 25<sup>th</sup>, 2019, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy (arrived at 5:10 p.m.). Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

**AGENDA**

Upon motion by Meyer, seconded by Zahrbock and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Volk, seconded by Zahrbock and carried, minutes of the March 11, 2019, meeting were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None.

**CONSENT AGENDA**

Upon motion by Meyer, seconded by Thole and carried, the Consent Agenda was approved as presented.

(Councilmember Conroy arrived at 5:10 p.m.)

**LAC QUI PARLE COUNTY SHERIFF'S REPORT**

Lac qui Parle County Sheriff Allen Anderson presented Council with the Law Enforcement quarterly report for January through March, 2019, and noted 249 total calls for the City of Madison this quarter. He summarized the calls by type and reported on upcoming events for 2019. Council was updated on the police canine training process that Deputy Eric Burman is going through with the German Shepherd obtained by the Lac qui Parle County Sheriff's Office and discussed the county's flooding concerns and noted that if the City of Madison has in excess of \$3,200 in damages, it would be able to recoup 75% reimbursement.

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist.

**City Garage:** City Manager Halvorson noted that public works staff is cleaning out the city garage on 1<sup>st</sup> Street and the council will need to decide whether to repair or sell the property.

**Swimming Pool:** Councilmember Zahrbock asked that City Manager Halvorson add "Swimming Pool Lifeguards and pool hours" to the City Council Checklist. He wants to be sure that individuals hired as lifeguards know that the pool will not be closing so early in August, and that they will be required to staff the pool. City Manager Halvorson noted that Caine Matthies will be coming back as Pool Manager and that four Madison students have taken the lifeguard training course.

**Recreation Facility:** City Manager Halvorson noted that a focus group meeting will be held April 2, 2019, at City Hall.

**City Hall Restoration:** City Manager Halvorson noted that she updated the architect with water leaks that have occurred behind the stage at City Hall. An additional water problem occurred in the kitchen in the City Hall basement where water was leaking into an electrical panel.

#### **ORDINANCE ENFORCEMENT OFFICER – MOWING & PUBLIC NUISANCE**

Upon motion by Conroy, seconded by Zahrbock and carried, Council authorized City Manager Halvorson to advertise for an independent contractor to provide mowing and ordinance enforcement services to the City of Madison. These services will be paid on an hourly basis and will include lawn and yard care, sidewalk shoveling, property nuisance complaints, parking, inoperable vehicles, blight, and other zoning violations.

#### **CITY MANAGER'S REPORT**

**Wastewater Treatment Plant:** City Manager Halvorson informed Council that Ryan Flaten has been monitoring the wastewater treatment plant to ensure it is handling the influx of excess water. It was noted that sump pump hoses are to be discharged into the storm sewer beginning April 15<sup>th</sup>, so Ryan will be checking for that as well.

**SHIP:** City Manager Halvorson has been in contact with Ashlie Johnson of Countryside Public Health in regard to a proposed SHIP project in the City of Madison.

**Electric Rate Study:** Council was informed that an electric rate study has been completed by Missouri River Energy Services and will be reviewed at a meeting of the Public Works Committee to be held April 4, 2019.

**2020 Census:** City Manager Halvorson informed Council that she met with an individual in regard to the 2020 census and discussed this matter with Jake Sieg and Tammy Schuelke-Sampson. Information in regard to the census will be included in a future city newsletter.

**Bright Energy Solutions:** City Manager Halvorson informed Council that she met with Beth Omanson of Missouri River Energy Services in regard to the City's 22.95 actual KW savings through the Bright Energy Solutions Program. The goal was 28.4 KW. Mayor Thole noted that this difference is relatively close, and that Beth does a very good job with making visits to key accounts to promote energy conservation.

**City Investments:** City Manager Halvorson and Deputy Clerk Treasurer Amland met with a representative of Ehlers & Associates in regard to their investment management services.

#### **MAYOR/COUNCIL REPORTS**

Mayor Thole asked whether the City could incorporate a "round up" program similar to MN Valley Cooperative. If opted in, the customer's bill would be rounded up to the nearest dollar with the difference going toward to specific project. City Clerk Weber will check with gWorks to see whether the city's software program can do this.

#### **DISBURSEMENTS**

Upon motion by Volk, seconded by Meyer and carried, Council approved disbursements for bills submitted and debit card purchases between March 12<sup>th</sup> and March 25<sup>th</sup>, 2019. These disbursements include United Prairie Check Nos. 57836-57868.

There being no further business, meeting adjourned at 5:45 p.m.

\_\_\_\_\_  
Greg Thole – Mayor

**ATTEST:**

\_\_\_\_\_  
Kathleen Weber – City Clerk



# Memo

**To:** Mayor and City Council  
**From:** Kathy Weber, City Clerk  
**Date:** April 5, 2019  
**Subject:** MCFOA Conference Summary

I attended the MCFOA annual conference in St. Cloud in March and participated in sessions covering the following topics:

- Liquor Control & Licensing
- “Rhythm of Life” – Go Forth and Make a Difference
- Presidential Nominating Primary March 2020
- Cyber Security for 2019 and beyond
- “What’s the Value of Your Attitude?”
- Fund Accounting
- Fire Relief Association vs Fire Departments
- Applying Emotional Intelligence for Career Success

I generally attend this conference every other year to coincide with election training sessions. I was especially interested in going this year due to the new Presidential Primary Election. This year there were over 300 attendees and numerous networking opportunities! Thank you!



Upper Minnesota Valley  
**REGIONAL DEVELOPMENT COMMISSION**  
Helping Communities Prosper

323 W. Schlieman Ave. Appleton, MN 56208 320.289.1981 www.umvrdc.org

## **Strategies for Dealing with Substandard Buildings in Your Community**

January 11, 2019 12:00 – 3:30 p.m.

Appleton Civic Center

## **SUMMARY AND NOTES**

### **Agenda:**

- 12:15 Housing Data Presentation – UMRDC Sr. Planner, Kirk Bustrom
- 12:45 Local Example Panel
  - Clara City Housing Study - Planning and Implementation: Windy Block, Clara City Administrator
  - City of Clinton – Rental Ordinance: Kari Wiegman, Clinton City Clerk (*Unable to attend*)
  - City of Benson – Enforcement: Police Chief Ian Hodge and Sergeant Paul Larson, City of Benson
  - Swift County – Rehab projects: Vicky Syverson, Swift County HRA
  - Lac qui Parle County - Definition of dangerous properties: Rick Stulz, Lac qui Parle County Attorney
  - City of Bellingham – Demo and Awareness: Randy Larson, Mayor
- 2:30 Round robin discussion: Share your examples and issues
- 3:15 Wrap up and next steps

### **Housing Data Presentation – UMRDC Sr. Planner, Kirk Bustrom**

#### **Data Analyzed**

- Housing Units
  - Occupancy/vacancy
- Year Structure Built
- Historical Value

#### **Key Findings**

- Total housing units remain mostly stable across the region throughout the last decade
- Vacancy rates have decreased by half over the last decade
- Nearly 79% of the total 22,131 current housing units were built before 1980
- 32.46% of all housing units in the region were built before 1939

#### **Key Regional Housing Assumptions**

- 22,131 existing housing units
- If you assume a housing unit lasts 100 years, then 1% of your housing stock needs to be replaced each year. This is 221 housing units per year, or 2,213 over 10 years.
- If you assume a 7.64% continued decrease in households you will need 169 less, or 2,044 over the next 10 years. This all assumes zero growth

### **2018 Canby Housing Assessment – Preliminary Excerpted Data (downtown residential)**

#### **Data**

- Excerpted data for 634 housing units surveyed
- 28% assessed as substandard-minor
- 11% assessed as substandard-major
- 1.4% assessed as dilapidated

Data utilized for purposes of identifying and quantifying existing housing inventory and submittal of a 2019 MN DEED SCDP housing and commercial rehabilitation funding application.

### **Clara City Housing Study - Planning and Implementation: Windy Block, Clara City Administrator**

City Administrator Windy Block provided a handout highlighting strategies they are working on in Clara City. The handout included a copy of their Housing Study, the RFP, the list of consultants they sent it to and the key findings from the study. These can be found on the RDC website.

The City developed a RFP for a consultant to complete a housing study. They hired Community Partners Research Inc to complete the study for a cost of \$9,600. The cost for the study was shared between Citizens Bank, Clara City Telephone and the City.

The recommendations from the study are many, but the community decided they needed to start somewhere with the list.

They determined to work on the following items from the list of recommendations:

#10 – Identified several areas in the community for development. Are closely looking at infrastructure availability and costs.

#15- Previously completed a SCDP application with the UMRDC and it may consider doing another one.

#19 – Working with several cities in the county to make recommendations to Chippewa County to develop a demolition cost share program.

#23 – Contracted with the SWMHP to look at some redevelopment potential for the old school.

### **City of Benson – Enforcement: Police Chief Ian Hodge and Sergeant Paul Larson, City of Benson**

Police Chief Ian Hodge and Sgt Paul Larson shared Benson’s process for implementing the city of Benson’s public nuisance code. Copies of the “nuisance tag or “pink sheet” and their ordinance and enforcement code is on the RDC website.



On an annual basis, Benson issues between 150-175 citations, which include properties that have not been maintained or may endanger the safety of others. A few years ago they changed the procedures to expedite the process and include some teeth to the enforcement.

1. Their current process includes with the first citation posting a “pink sheet” on the door of the home or giving it directly to the homeowner if at home. The pink sheet includes in VERY specific terms what the issues is and what they need to do. They also document the issue by taking pictures.
2. The homeowner is given two weeks to deal with the issue (less if it is an immediate hazard). If it is not handled they are given a \$125 citation and another chance to comply with the issue.
3. If it is not handled within the next two weeks the City makes arrangements to have it dealt with and they bill the cost to the homeowner through an assessment on their property taxes.

They have a 90% compliance through this process where the homeowner deals with it themselves.

In 2013, they were issuing 42 citations and in 2018 they issued 220 citations, so the issue is growing but it is also being dealt with. Out of the 220 in 2018, only two came to a hearing in front of the city council.

Law enforcement might have the best training in a city to deal with this issue as they are used to dealing with conflict and enforcement issues.

Because the ordinance is very specific, and the enforcement process requires specific documentation for the citation, there is very little legal attorney fees incurred by the city.

It does require that a good portion of a police officer’s time is dealing with this issue. Not all officers in the police department handle this so that the enforcement process remains consistent and often that officer is able to establish a relationship history with the citizens that they are dealing with.

If the situation happens at a rental location, both the property owner and the renter may receive a citation.

#### **Swift County – Rehab projects: Vicki Syverson, Swift County HRA**

Swift County has a unique program where they have acquired properties either through tax forfeiture or donation and then rehabbed the property. Vicki Syverson from the Swift County HRA explained the process they go through, the funds used for the projects and what they do with the properties.

#### **Rehab done by HRA**

The County has some program income from some old grant dollars that need to be spent on housing related projects. The original source of these funds was MN Housing Finance Community Rehab Funds from before 1998. They do not use levy funds for these properties; they are in separate funds that are self-perpetuating.

The HRA can only sell these properties for what they have spent on them and no more. This is the rule of the original MNHF funds. If they put in \$50,000 can only sell for \$50,000. They are able to recoup their

costs through renting then they sell them this helps regenerate funds into the account they use to rehabilitate other properties. In Kerkhoven the tenant asked to purchase and the HRA Board agreed. Those funds will go back into the original fund.

Swift County HRA currently own 6 homes that are renting – 2 LMI. Three of these homes are rented by people with good income but can't find housing they want. They always plan on doing lead clearance with these properties and utilize P5. In total they have rehabilitated six homes in the county.

Depending on the situation, they acquire properties a variety of ways: they had one property donated, purchased another, and have reviewed and purchased the dept of properties that are going through the tax forfeiture process.

In Benson, the City gave the HRA \$25k to go towards a property that the "owner walked away from" which was tax forfeited. The HRA put another \$75k into the property and currently rents it for \$825 a month and it is not rent subsidized. The home was important in Benson as it is in a good location and the home had a good structure and design. The rehab that was completed includes: emptied the house, the boiler had frozen so new duct work was installed, installed a furnace and AC that heats/cool the basement and main floor of the house, and installed a separate furnace/AC for the upstairs and potentially the attic if the next owner wants to finish it off. Other improvements were two new bathrooms, one on the second floor and one in the basement. Extensive sheet rock was replaced in the house due to water damage. Interior painting and refinished the wood floors.

In Kerkhoven a local resident donated a property, the HRA rehabbed it for about \$20,000. Rehab done: New siding, new electrical, new roof, new furnace and AC. They are now selling the house through a contract for deed.

#### Tax forfeiture properties

Swift County inspects the homes before taking these on properties. It doesn't always make sense – They must be structurally sound. The Historic house in Benson was expensive, but it was good house with all original woodwork and flooring. They take ownership by paying all back taxes etc.

How to decide what to keep? Most often they try to keep the house – it is someone's home and that is worth a lot. But if a property just doesn't make sense, can use the loan to value cut off from USDA or MN Housing.

#### Emergency Loan Program

An Emergency Loan Program is used in Swift County for housing rehab. This fund was started when they originally took \$15,000 from savings to start the program. This program runs as an RLF. A tax lien is put on the property.

They must be current on taxes, must be LMI (80% - same as SCDP) and have a note from the bank that they can't borrow locally. The rehab must be a permanent repair. The loan limit is \$6250 (which is also 25% of the typical SCDP loan program).

There are currently 11 loans in repayment, one more in process. Swift County has done 15 loans total. As a tax lien, 7 years to pay, \$75/month 2%. If they take the full \$6,250 and pay it monthly it is about \$75 per month for the payments. No prepayment penalty. If they are late we have the option to increase the interest rate to 3%. The HRA board approves the “loan” and then county board to put the lien on the property

#### Swift County Demo Program

Swift County Demo program uses different funds. Demo is paid through levy/county, but split 3 ways. Demo projects are eligible anywhere in Swift County. There must be participation by the city/township, county and owner. They reimburse the owner when the work is completed.

A benefit for all these programs: Swift County believes in housing

#### **Lac qui Parle County Dilapidated Structures Program**

County Attorney Rick Stulz shared how the county has proactively used the League of Minnesota Cities (LMC) dangerous properties information memo to identify hazardous buildings.

Lac qui Parle County and cities within the county, work together in two different policy areas to address dilapidated structures – adjoining properties and hazardous buildings.

##### **1. Adjoining Properties**

In an effort to assist adjoining property owners, the cities and county jointly participate in a program that provides demolition assistance to these property owners if they acquire the property for purposes of demolition. The program does not apply to a property that is acquired and used in any way (i.e. storage, rental, quick resale, etc.). Parcels must be combined as one tax parcel to qualify for the program. The idea behind this requirement is that the property owner will then take care of it and not let it go back on taxes.

The county will match a city’s contribution up to \$2,500 but no more than 75% of the remaining cost after the city’s contribution has been deducted. The property owner has some share in it to ensure that bids are competitive. Some of the cities, such as Madison offer their \$2,500 as a grant and some have created a no interest loan such as Bellingham. The county has matched a loan to the owner for the city’s portion, as long as it does not get assessed to the property.

For example, if the demolition costs \$5,000, the city contributes \$2,500; the county would pay 75% of the remaining \$2,500 (\$1,875, property owner has the balance). *It is a reimbursement policy so that city/county is not part of the demolition process or bidding process.*

#### The Process

A property owner requests participation from the city, the property owner obtains two quotes for the demolition, completes demolition, and then submits a claim for reimbursement from the city (who typically makes the additional request from the county). Parcels are then combined as one tax parcel. Some neighbors have acquired the property and then split the land when the process was completed.

#### Examples of Use

- Madison budgets for four properties a year, on a first-come first-serve basis. Other cities seemed to address the funding as needs arise.
- Houses have been addressed in Madison, Dawson, Bellingham, Marietta, Boyd. The policy has not been applied to rural properties.
- The City of Madison has had their program for about 10 years and the county started participating about four years ago.
- To date, the cities and county have required strict compliance with the policy. Requests have been made by non-adjoining property owner to take down properties, but then the question of intended use, continued maintenance, quick sale, etc. arise.

## **2. Hazardous Buildings**

The county and cities have used the hazardous building statutes to address dilapidated houses and abandoned properties. Essentially, this process involves identifying a property that is dilapidated or hazardous, then city council issues an order to either repair or demolish. Cities usually inspect all the properties in town in the spring and identify properties that are falling into disrepair.

While it is not necessary that they have delinquent property taxes, the fact that the owner has stopped paying property taxes is a strong indication that property owner is no longer interested in maintaining the property. With that in mind, the County Auditor sends out a list of properties with delinquent property taxes each year to give the “heads up” to the cities.

It is not always necessary to actually have the property formally inspected. Since the cities have a limited budget, they usually only address the properties that are clearly falling into disrepair. For example, holes in the roof, foundation cracking or separating from the house, open windows, house out of square, trees growing in the living room, abandoned, etc. All things that are easily seen from the street.

### The Process

The city identifies a house that needs to be demolished. Pictures are taken, along with a written description of the issues. A letter is then sent out to the property owner to determine their intent. If no response, city council can then issue an order requiring the property owner to either fix it or demolish the house within a certain number of days. The amount of days is not really that important unless you have a property owner that is objecting to the process. If that is the case, the parties usually worked together to come up with a plan to address the condition. Otherwise, if no response, the city can then proceed by default and obtains a court order to enter the property and demolish the house. This involves filing an action in district court. The costs of the demolishing can be assessed against the property or can become a judgment against the owner.

With respect to recover of the costs, assessing the costs to the property may then limit the possible sale and getting it back on the tax rolls. Cities should determine the marketability of the property when deciding whether or not to access it. Collecting on a judgment depends on the financial position of the property owner- who did not have the funds to take care of the property in the first place. That being said, the potential for judgment has encouraged some property owners to sell their properties sooner (or for a more reasonable price) to move it along. In the end, the city will unlikely cover the entire cost and should not go down this process dependent on recovering the costs. It is a means to eradicate dilapidated houses and protect the values of neighborhoods.

### The Costs

In Lac qui Parle County, the average costs for the properties they have demolished have been around \$7,500 for a typical house. In Lac qui Parle County, the county will share 50/50 of the costs if a city declares a property to be hazardous. If any money is recovered, however, the county gets paid back first. The question is always asked “Why would the city incur these costs versus just let the property forfeit for taxes and let the county take care of it?”, which is certainly an option. However, the county is required to place the property up for sale- and sell it- by statute. The property then goes to the next owner and the cycle continues. So, the 50/50 share program provides an incentive for the city to address the property before it forfeits, get it cleaned up and hopefully be utilized in a positive manner.

The cost share has been used for large commercial buildings as well. It should be noted that the hazardous building statute and process can also be used to secure properties. For example, open windows or door that can harbor animals. The city council can direct property owners to immediately secure the property or the city can do it and then assess the property for the costs. No court action is needed to just secure the property.

The LMC has a document that is a good reference on key issues to declare a property hazardous. [http://www.lmc.org/media/document/1/dangerous\\_properties.pdf?inline=true](http://www.lmc.org/media/document/1/dangerous_properties.pdf?inline=true) and certainly visit with the city attorney before taking any action.

### **City of Bellingham – Demo and Awareness: Randy Larson, Mayor**

After the City has been considering options to deal with dilapidated properties, they reviewed their previous efforts sending out letters to identified properties but there was little enforcement on the next steps. Recently they have had additional complaints and so Bellingham had a town meeting with 35 participants to spread awareness. We have added copies of the meeting notices to our website.

At the meeting they reviewed the city ordinance and stated that they were going to start with more enforcement efforts. As a result, they saw that some community members helped others clean up properties, they have one person in town who has bought and fixed up a property and is interested in doing more, one commercial owner tackled the costs and demo themselves.

They referred several owners to the LQP County Demo program where the City costs shares the demolition with the county and property owner. Bellingham has had three property owners utilize the Lac qui Parle Demo program in recent years. Each time, the city needed to be involved in order for the project to receive county funds. The City provided an unsecured no interest loan to the property owner in order to complete the demolition. All of these loans have been paid back through a small assessment each month on their utility bill.

### **Round Robin Discussion:**

**City of Graceville:** They ALWAYS acquire tax forfeited property in order to either demo or make plans for redevelopment. They offer these lots for sale. They advertise this through the EDA – word of mouth

works most often but also some advertising in local paper. Often they have a buyer before they take on a property.

**Benson – Blight Busters** – meet every once in a while, with Mayor, Chief of Police, City Attorney, City Manager, and another council member. There is no official structure currently. Right now there are some dilapidated commercial properties that are a priority.

**Workforce Housing** – a question was asked anyone has worked on workforce housing using the DEED program?

More information on the DEED program:

<https://mn.gov/deed/government/financial-assistance/community-funding/workforce-housing.jsp>

This was the program administered by DEED with the first legislative \$ Click on the awards in 2016 and 2017 to read what it funded.

In the next biennium the legislature gave this money to MHFA

<http://www.mnhousing.gov/sites/Satellite?c=Page&cid=1503450639018&d=Touch&pagename=External%2FPage%2FEXTStandardLayout>

This is the fact sheet [file:///C:/Users/dawn.hegland/Downloads/MHFA\\_1042987.pdf](file:///C:/Users/dawn.hegland/Downloads/MHFA_1042987.pdf)

2017 awards [file:///C:/Users/dawn.hegland/Downloads/MHFA\\_1043320.pdf](file:///C:/Users/dawn.hegland/Downloads/MHFA_1043320.pdf)

Applications were last due in Oct 2018 and awarded in Dec 2018

In general:

- Grant or deferred loan of not more than 25% of total costs

- For small communities (more than 500-less than 30,000 in pop) with less than 5% vacancy over last 2 years

- Market rate rental

- Support and demand from local employers

- Match 1:2

- Govt hoops and reporting apply

**Farm Labor Housing Program** – This program needs projects:

<https://www.govinfo.gov/content/pkg/FR-2018-06-27/pdf/2018-13761.pdf>

<https://www.rd.usda.gov/programs-services/farm-labor-housing-direct-loans-grants>

Contact:

Stephanie Omersa Vergin | Housing Program Director

Rural Development

U.S. Department of Agriculture

375 Jackson Street, Suite 410

St Paul, MN 55101

Phone: 651.602.7820 | Fax: 855.744.0400

**Clarkfield School- Facility Rehab**

In 2015, the Clarkfield Economic development authority, along with the City of Clarkfield, rallied help from Yellow Medicine County to expedite the tax forfeiture process in order to begin the process of saving the old school building that resides in Clarkfield, MN.

A joint taskforce between the city of Clarkfield and yellow Medicine county was formed in 2016 to develop ideas and solutions for the aging school building.

There was four goals set forth by the taskforce to represent progression and development that best fit the community of Clarkfield. Those goals are: 1. Fiscally viable project that is at little to no direct cost to the city or county. 2. Feasible and a "good match" for the city 3. Development must be long term and 4. Economic growth is preferred.

The taskforce has determined some sections of the building are beyond repair and need to be torn down, through other sections of the building are in good condition and could be saved. In 2017, the city and county voted to approve turning on the electricity in the west gym portion of the school building in order to save it for a community space in the future.

The city and county are working closely together to find funds for the demolition. In 2018, the taskforce presented to the state bonding committee in hopes to be included on the state bonding bill, which did not happen. Both the county and city decided to continue moving forward and selected Congrity Group to produce bid documents and drawings to begin to bid process of demolition. When the bid process is completed, the county and city will again need to approve the bid in order to move forward to take down the building. Once thr building is down, the property will become the owners and the city will continue to plan development of the west gym into a usable community space.

Elbow Lake Old School – 1 million to tear it down.

**Other miscellaneous:**

Value gap issue – new housing

SWMHP – Slab on grade. More affordable 2 bath 3 bedroom and ADA.

Finance – MN Housing Finance Authority and USDA

**Post it notes: What are your top TWO issues or questions**

**New Housing:**

- Lack of new housing both owner-occupied & rental
- Existing housing stock is below standard to new buyers. Small lot, small home, aging home 25-100 years old
- How to communicate the importance of this issue with the public
- Where will we find resources for relief of existing housing stock

- New properties. Now/who to partner with
- Housing-like townhomes, rentals, people having trouble getting loans
- How do we promote our area: rural living, schools, our “simple life”, community care-our health facilities, legal & law enforcement, closeness to tech schools, colleges (canby, smsu, willmar, granite falls, watertown)

#### **Rental Ordinance/Building Inspector:**

- Dealing with substandard & dilapidated houses with no bldg. official
- We have rental ordinances, now what?
- Small towns ability to enforce laws/ordinances – access licensed personnel on a need basis-i.e. housing inspector
- Due to lack of local resources that can be reasonably obtained, funding, etc...the manpower isn't there to move quickly and effectively

#### **Funding Resources:**

- Source-Creative Solutions + buy-in from local residents
- Funding all share \_\_\_\_ revenues
- County pays demo bill
- Should be: 1-county, 2-schools, 3-cities, 4-state
- What resources are available for loan rehabs
- Inspectors
- State funding/county funding
- Money to take down old commercial bldgs-need state assistance on this type of issue
- Cleanup/demo
- Rehab
- Enhancement
- Share costs
- Housing-commercial
- Funding for clean up
- What resources are available for single family housing, new construction
- Are there any grants or assistance programs currently available?
- For demolition large scale projects
- Grant money available to help with tear down costs
- Funding
- Sources of funding to take down dilapidated houses
- Lack there-of: funding from higher up sources has many strings attached. This creates a strain for rural, small towns-depletion of funds or raising taxes of others.
- Minimal budget
- Need property owners to be held liable to a higher extent
- For enhancement or demolition
- Unique funding for acquisitions, demolitions & redevelopment



**Proactive Process:**

- Accelerated tax forfeit process
- Vacant houses
- Good shape-owners (estate) live elsewhere
- How do we purchase, rehab & utilize?
- Eminent domain of trailer parks/properties
- Dangerous commercial properties
- Steps to get started on cleaning up falling down bldgs. Owned by out of state people
- Dilapidated properties
- How to acquire dilapidated houses faster than going through back taxes
- What can we do to bldgs to prevent them from being demo'ed
- Keep up of rental property
- Commercial properties left for city to deal with
- Blighted property not owned by county but a hazard to the county
- How do we best assimilate dilapidated housing into a positive strategy for the community
- Rehab housing before they become condemned
- Community driven rehabilitation of properties prior to becoming tax forfeited

**Misc:**

- What are the top things that UMM students & faculty could do to support your work
- Disposal options-demo debris site locations
- Clear title to property
- Commercial bldgs. Versus housing. Is the approach different and if so, how?
- How to deal with property owners who fight the condemnation process
- Bigger projects – schools/factories

# Water Plant Monthly Report

Year: 2019

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	22	12	22										56
	Cost	\$186.78	\$101.88	\$186.78										\$475.44
KMNo4	Used (lbs)	323	360	343										1026
	Cost	\$1,211.25	\$1,350.00	\$1,286.25										\$3,847.50
Anti Scalant	Used (gal)	30	16	31										77
	Cost	\$1,449.00	\$772.80	\$1,497.30										\$3,719.10
Poli-phosphate	Used (gal)	44	38	51										133
	Cost	\$557.92	\$481.84	\$646.68										\$1,686.44
Chlorine	Used (lbs)	81	80	89										250
	Cost	\$76.95	\$76.00	\$84.55										\$237.50
Nalco 7768 Polymer	Used (gal)	2.7	1.75	2.75										7.2
	Cost	\$73.44	\$47.60	\$74.80										\$195.84
Flouride	Used (gal)	16	14	15										45
	Cost	\$81.28	\$71.12	\$76.20										\$228.60
Sodium meti-Bisulfate	Used (lbs)	7	106	7										120
	Cost	\$9.87	\$149.46	\$9.87										\$169.20
R <sub>o</sub> O <sub>u</sub> Pre-Filters	Used (case)	0	1	1										2
	Cost	\$0.00	\$207.35	\$207.35										\$414.70
RO Cleaner P 703 low Ph	Used	0	0	0										0
	Cost	\$0.00	\$0.00	\$0.00										\$0.00
Sodium Hydroxide	Used (gal)	0	0	0										0
	Cost	\$0.00	\$0.00	\$0.00										\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0										0
	Cost	\$0.00	\$0.00	\$0.00										\$0.00
Caustic Soda 50% & 30%	Used (gal)	85	44	79										208
	Cost	\$725.90	\$375.76	\$674.66										\$1,776.32
Hydrachloric Acid 31%	Used (gal)	0	0	0										0
	Cost	\$0.00	\$0.00	\$0.00										\$0.00

Well gal Pumped	x1000	4812	4024	4770										13606
Hi service gal, pumped	x1000	3163	2860	3212										9235
Gallons to Waste	x1000	1018	642.6	1012										2672.6
RC membrane gal pumped	x1000	3324	2062	3302										8688
Backwash gal pumped	x1000	644	626	625										1895
w. p water meter gallons	Actual	158290	140580	171780										470650
Treated accounted gal	Actual	0	0	9150										9150
Soft Water gal sold	Actual	0	0	0										0
Baseball Field well gal	Actual	0	0	0										0

# REVENUE REPORT

## CALENDAR 3/2019, FISCAL 3/2019

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,559,570.09	21,514.90	97,956.14	6.28	1,461,613.95
	AMBULANCE TOTAL	134,500.00	8,651.30	21,012.20	15.62	113,487.80
	SCDP GRANT REVOLVING LOAN TOTA	.00	597.34	1,137.55	.00	1,137.55-
	SCDP GRANT 2017 ADMIN TOTAL	.00	136.02	58,214.21	.00	58,214.21-
	EDA TOTAL	60,327.00	.00	177.00	.29	60,150.00
	EDA REVOLVING LOAN FUND TOTAL	2,600.00	98.82	230.42	8.86	2,369.58
	SEWR SYSTEM REPLACEMENT TOTAL	45,000.00	.00	.00	.00	45,000.00
	2009 GO TEMP IMPROVE DEBT TOTA	100.00	.00	.00	.00	100.00
	INFRA. REPLACE. DEBT SERV TOTA	334,297.00	.00	2,783.05	.83	331,513.95
	2015 GO REFUNDING DS TOTAL	345,585.31	.00	8,360.23	2.42	337,225.08
	2016 GO REF/WT REV DS TOTAL	141,462.50	.00	.00	.00	141,462.50
	BLDG & EQUIP CAP. FUND TOTAL	.00	2,000.00	2,000.00	.00	2,000.00-
	WATER TOTAL	585,850.00	37,765.16	116,477.21	19.88	469,372.79
	SEWER TOTAL	455,800.00	33,645.43	103,869.63	22.79	351,930.37
	SANITATION TOTAL	221,100.00	17,702.62	52,987.90	23.97	168,112.10
	ELECTRIC UTILITY TOTAL	1,464,650.62	126,348.47	403,413.26	27.54	1,061,237.36
	STORM SEWER TOTAL	146,250.00	12,194.00	36,701.95	25.10	109,548.05

# REVENUE REPORT

CALENDAR 3/2019, FISCAL 3/2019

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	LIQUOR TOTAL	404,000.00	31,889.27	89,117.63	22.06	314,882.37
	EASTVIEW APARTMENTS TOTAL	168,520.00	10,293.78	31,822.89	18.88	136,697.11
	RESERVE TOTAL	40,000.00	.00	.00	.00	40,000.00
	REVENUE BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,109,612.52	302,837.11	1,026,261.27	16.80	5,083,351.25
		=====	=====	=====	=====	=====

**BUDGET REPORT**  
**CALENDAR 3/2019, FISCAL 3/2019**

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,559,570.09	95,879.46	265,435.37	17.02	1,294,134.72
	AMBULANCE TOTAL	113,675.00	2,798.82	21,587.47	18.99	92,087.53
	SCDP GRANT REVOLVING LOAN TOTA	.00	.00	279.89	.00	279.89-
	SCDP GRANT 2017 ADMIN TOTAL	.00	.00	57,810.75	.00	57,810.75-
	EDA TOTAL	59,958.00	3,908.00	3,908.00	6.52	56,050.00
	EDA REVOLVING LOAN FUND TOTAL	200.00	.00	.00	.00	200.00
	INFRA. REPLACE. DEBT SERV TOTA	334,155.00	.00	333,855.00	99.91	300.00
	2015 GO REFUNDING DS TOTAL	341,265.00	.00	.00	.00	341,265.00
	2016 GO REF/WT REV DS TOTAL	146,762.50	.00	130,606.25	88.99	16,156.25
	CULTURE & REC CAP. FUND TOTAL	.00	.00	8,404.90	.00	8,404.90-
	BLDG & EQUIP CAP. FUND TOTAL	.00	.00	5,922.50	.00	5,922.50-
	WATER TOTAL	823,313.49	34,018.28	220,982.20	26.84	602,331.29
	SEWER TOTAL	683,289.99	33,585.55	126,129.54	18.46	557,160.45
	SANITATION TOTAL	219,923.37	1,990.98	33,740.81	15.34	186,182.56
	ELECTRIC UTILITY TOTAL	1,409,557.27	116,059.25	371,212.33	26.34	1,038,344.94
	STORM SEWER TOTAL	234,430.11	8,835.38	26,495.14	11.30	207,934.97
	LIQUOR TOTAL	405,347.00	25,240.06	86,431.69	21.32	318,915.31

**BUDGET REPORT**  
**CALENDAR 3/2019, FISCAL 3/2019**

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	EASTVIEW APARTMENTS TOTAL	204,423.27	7,503.91	102,419.22	50.10	102,004.05
	RESERVE TOTAL	15,400.00	.00	.00	.00	15,400.00
	EXPENSES BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,551,270.09	329,819.69	1,795,221.06	27.40	4,756,049.03
		=====	=====	=====	=====	=====

# Madison Arts Council

## City Hall Community Room

Feb 25, 2019 4:00 pm

### Minutes

Present: Deb Meyer, Renee Ehlenz, Cynthia Huse, Sally Fernholz, Kay Fernholz, Annette Fernholz,

Absent: Maynard Meyer, Adam Conroy, (both Adam and Maynard upstairs at council meeting)  
Dana Conroy, Carmen Fernholz

#### 1. Light-based sculpture

The group decided to work with Tim Adams to construct Biome at the location. Kristi reported that outreach was made to the other two artists:

- Karl Unnasch agreed to hold his idea for 1 year
- Asia Ward - Kristi talked with Asia about leasing or buying the sculpture. She is interested in finding ways to make it work.
  - Reminder that buying a sculpture is eligible with SMAC money, but because she used MN State Arts Board money, SMAC will not allow state money to be used twice.
  - Could work with her on her budget and find ways that most of the \$18,000 would be eligible for a SMAC grant. Installation, education, dedication would all be eligible. We may be able to show that the MN State Arts Board that the grant money did not pay for the entire sculpture and that the balance is eligible.
  - We could also figure out a way to lease to own any of it that is not SMAC eligible.
  - She did not offer to reduce the price, and said that it was low already.
  - Kristi suggested that we see how the fundraising goes on this first project and then revisit this project.

#### 2. Budget/Fundraising strategy

Overall discussion was that the group will start to fundraise without signage and see how it goes. Fundraising will start right away, and we don't need to wait for the grant. There was discussion at the committee meeting on the management of funds - the city was okay to do it, but at the city council meeting, they decided to have SWIF/Madison Community Foundation manage the funds for this project. The city is willing to have an account for any overage.

- SMAC grant due March 20, 2019, Board action April 23, project start date May 15, 2019
- Review Budget
  - Decided against permanent signage on site with donors
  - Added dedication expenses
  - City will help with electrical but will put in budget
  - Kay and Annette offered Yurt for lodging as in-kind
  - The city has crushed granite that could help the budget
  - City will help with electrical expenses.
- Block Party - MAC may get to do in 2020 as a fundraiser.

- Fundraising form for this project
  - Kristi will have her office work on this and send out draft by March 8<sup>th</sup>.
  - Levels?
    - \$1000 – Blue Stem
    - \$500 – Prairie Rose
    - \$250 – Prairie Smoke
    - \$100 – Blue Sage
    - \$50 – Prairie Phlox
    - \$20 – Blue Gentian
  - Will not promise onsite signage, but name will be up at dedication. May have on a website etc.
  - Distribution of forms:
    - Will start a fundraising list
    - Could consider Every Door Direct Mail for neighboring townships - Kristi will look into
    - Could put in electric/water bill
    - Press release for fundraising - based on form
    - Alumni list
- How to manage funds
  - SWIF will keep track of donors and donations through the Madison Community Foundation
  - Overage may go into city account
  -
- Other?
  - Organize a movie/vintage film as a fundraiser

### 3. Next meeting

#### a. Tuesday, April 2 @ 4pm at City Hall

Start of fundraising list:

Renee - Alumni  
 Kay - Pastor Frank - area churches  
 Facebook - "you know youre from Madison"  
 Maynard/Deb - Cargill, Kiwanis  
 Cynthia - Madison Community Foundation  
 Sally - Andy Thole - Chamber  
 NRCS, Soil/Water  
 VFW  
 LSP  
 CURE  
 The Nature Conservancy



# Madison Arts Council

## City Hall Community Room

Feb 25, 2019 4:00 pm

### Minutes

Present: Deb Meyer, Renee Ehlenz, Cynthia Huse, Sally Fernholz, Kay Fernholz, Annette Fernholz, Kristi Fernholz

#### 1. Light-based sculpture

The group discussed fundraising and made changes to the form. They also discussed how funds will be handled. The city will pay the bills but the Madison Community Foundation will take donations and keep track. The city will request funds as needed from MAC.

Kay and Annette offered to make a 24"x 26" sign for the site: "Coming soon". They will see what the timeline is and decide. They would donate this sign.

Sally had an idea for a Bly bench on site. Kristi suggested that they make time with Tim when he comes to install to landscaping ideas to him and perhaps pay him to do additional drawings/ideas.

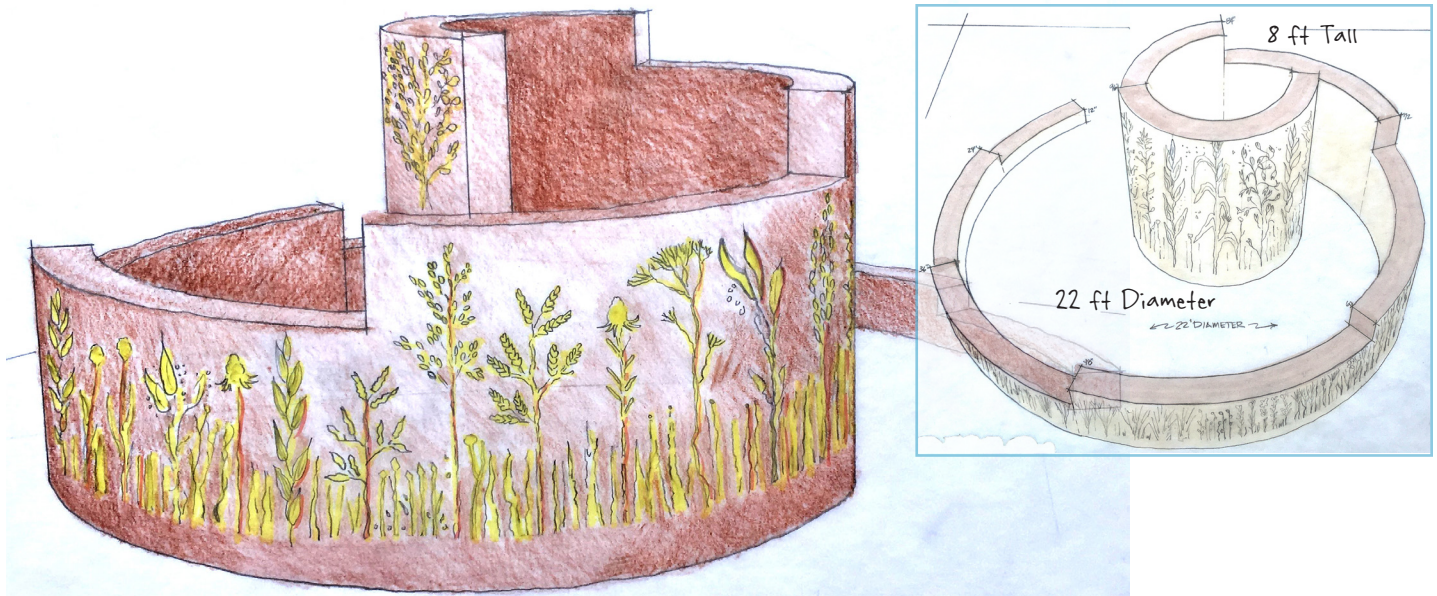
The fundraising plan is as follows:

- 1) **Form** - Kristi will make changes and send out.
- 2) **Utility bill** - Renee will be in charge of talking to the city and seeing if they can send the form with the utility bill
- 3) **Press release** - Kristi will talk with Patrick and Adam about a press release. It would likely make sense to wait until SMAC announces if they will fund it (April 24), but will check with them.
- 4) **Website** - Kristi will put together an email to the city to see if they would put some of the old press releases and information about this project (form etc) on a MAC page. This can be shared on Facebook.
- 5) **Asking for funds** - Kristi will send out google doc link again and every will try to use that.: [https://docs.google.com/spreadsheets/d/1ecnyFbwym-XIWbbqzWBSxe6bPILD4spNm7E\\_GnsPEE/edit#gid=0](https://docs.google.com/spreadsheets/d/1ecnyFbwym-XIWbbqzWBSxe6bPILD4spNm7E_GnsPEE/edit#gid=0)
- 6) **Madison foundation grant** - Cynthia is writing the grant
- 7) **Movie ideas** - Renee is working on movie idea for fundraising

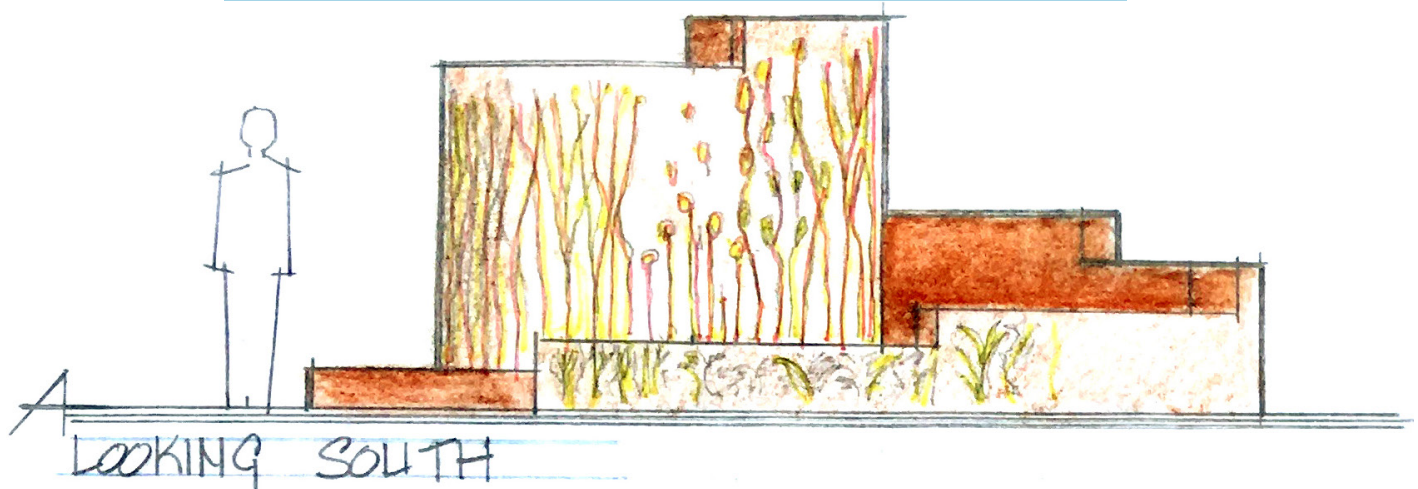
Next meeting: May 6<sup>th</sup>, 4 pm in City Hall Basement

Start of fundraising list:

Renee - Alumni  
Kay - Pastor Frank - area churches  
Facebook - "you know youre from Madison"  
Maynard/Deb - Cargill, Kiwanis  
Cynthia - Madison Community Foundation  
Sally - Andy Thole - Chamber  
NRCS, Soil/Water  
VFW  
LSP  
CURE  
The Nature Conservancy



Madison Arts Council  
presents our first public art sculpture  
**Biome by Tim Adams**



Biome is a lighted, weathered steel spiral art form that celebrates rural life with native plant cut-outs. The green space east of the Avenue of Flags will be home to the Biome.

Public Art can heighten our awareness, express the community's values and transform the city's image. The impact of public art is priceless when it is experienced by the community.

This activity is funded in part with a grant from the Southwest Minnesota Arts Council made possible by the voters of Minnesota, thanks to a legislative appropriation from the arts and cultural heritage fund.

The grant funds pay 80% of the project and the community is responsible for 20%.

Yes, I want to help create a lasting art and history legacy for Madison!

Here is my donation for Biome:

- ☐ \$1000 - Blue Stem
- ☐ \$500 - Prairie Rose
- ☐ \$250 - Prairie Smoke
- ☐ \$100 - Blue Sage
- ☐ \$50 - Prairie Phlox
- ☐ \$20 - Blue Gentian
- ☐ \$\_\_\_\_\_ Other

The Madison Arts Council (MAC) is a group of local citizens, elected officials, chamber representatives, school employees, local artists, and has been open to anyone who would like to attend the meetings. The group started after a community-wide meeting was held that asked "what do we want Madison to look like in the future". Public art was identified in that meeting as being an important project to pursue.

Our goal is to raise \$10,000!

.....  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_

Name you want on the donor recognition at the dedication event:

\_\_\_\_\_  
(For Example: Bob Smith OR Bob and Mary Smith OR Bob and Mary Smith Family)

If you would like to make your donation in memory of someone, please list here and we will put that name on the donor recognition at the dedication event:

In Memory of \_\_\_\_\_

(For Example: In Memory of Bob Smith OR In Memory of Bob and Mary Smith)

Please make checks payable to **Madison Community Foundation**. Please put in memo Line: "Art Project".  
Your contribution is tax deductible

Send to:

Madison Community Foundation

PO Box 61

Madison, MN 56256

**OR** drop off donations at the KLQP/Chamber Office

Thank You!

For more information on MAC, contact Deb Meyer at mmeyer@frontiernet.net or Renee Elenz at 320-420-0309

**Cash and Investment Balances**  
**Date: MARCH 31, 2019**

<b>Fund</b>	<b>Acct No.</b>	<b>Cash Balance</b>	<b>Acct No.</b>	<b>KleinBank MM</b>	<b>Acct No.</b>	<b>First Empire</b>	<b>Acct Number</b>	<b>Cetera</b>	
General Fund	101-10100	\$ 748,853.11	101-10107	\$ 2,641.64	101-10111	\$ 101,000.00	101-10112	\$ -	\$ 852,494.75
Ambulance Fund	201-10100	\$ (74,199.27)	201-10107	\$ -	201-10111	\$ -	201-10112	\$ 200,000.00	\$ 125,800.73
EDA Fund	211-10100	\$ 10,836.02	211-10107	\$ -	211-10111	\$ -	211-10112	\$ -	\$ 10,836.02
Sewer Sys replace	225-10100	\$ 113,415.19	305-10107	\$ -	305-10111	\$ -	305-10112	\$ -	\$ 113,415.19
2009 GO Temp. Imp.	308-10100	\$ 1,915.67	308-10107	\$ -	308-10111	\$ -	308-10112	\$ -	\$ 1,915.67
Inf. Replace. DS	350-10100	\$ (33,693.51)	350-10107	\$ -	350-10111	\$ -	350-10112	\$ -	\$ (33,693.51)
2015 GO Refunding	351-10100	\$ 57,065.58	351-10107	\$ -	351-10111	\$ -	351-10112	\$ -	\$ 57,065.58
2016 GO Ref/Wt Rev	353-10100	\$ (102,438.12)	353-10107	\$ -	353-10111	\$ -	353-10112	\$ -	\$ (102,438.12)
Cult & Rec Capital	420-10100	\$ 48,181.84	601-10107	\$ -	601-10111	\$ -	601-10112	\$ -	\$ 48,181.84
Bldg & Equip Capital	425-10100	\$ 161,870.26	601-10107	\$ -	601-10111	\$ -	601-10112	\$ -	\$ 161,870.26
Streets Capital	430-10100	\$ -	601-10107	\$ -	601-10111	\$ -	601-10112	\$ -	\$ -
Water Fund	601-10100	\$ (33,262.70)	601-10107	\$ -	601-10111	\$ 99,000.00	601-10112	\$ -	\$ 65,737.30
Sewer Fund	602-10100	\$ (81,656.35)	602-10107	\$ -	602-10111	\$ 400,000.00	602-10112	\$ -	\$ 318,343.65
Sanitation Fund	603-10100	\$ 131,184.92	603-10107	\$ -	603-10111	\$ -	603-10112	\$ -	\$ 131,184.92
Electric Fund	604-10100	\$ 637,041.39	604-10107	\$ -	604-10111	\$ 1,800,000.00	604-10112	\$ -	\$ 2,437,041.39
Storm Sewer Fund	605-10100	\$ 137,009.05	605-10107	\$ -	605-10111	\$ -	605-10112	\$ -	\$ 137,009.05
Liquor Fund	609-10100	\$ 80,436.06	609-10107	\$ -	609-10111	\$ -	609-10112	\$ -	\$ 80,436.06
Eastview Fund	614-10100	\$ 29,017.19	614-10107	\$ -	614-10111	\$ 100,000.00	614-10112	\$ -	\$ 129,017.19
Reserve Fund	851-10100	\$ (85,383.96)	851-10107	\$ -	851-10111	\$ -	851-10112	\$ 413,000.00	\$ 327,616.04
		\$ 1,746,192.37		\$ 2,641.64		\$ 2,500,000.00		\$ 613,000.00	\$ 4,861,834.01
SCDP Rev Loan	202-10103	\$ 19,666.54		\$ -		\$ -		\$ -	\$ 19,666.54
SCDP Grant Admin	205-10104	\$ 767.36		\$ -		\$ -		\$ -	\$ 767.36
EDA Rev Loan Fund	212-10105	\$ 110,010.87		\$ -		\$ -		\$ -	\$ 110,010.87
EDA Dwn Pay Fund	213-10105	\$ 0.68		\$ -		\$ -		\$ -	\$ 0.68
Select Account	850-10102	CLOSED		\$ -		\$ -		\$ -	0.00
Grand Total Cash and Investments		\$ 1,876,637.82							\$ 4,992,279.46

**CITY OF MADISON  
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT**  
Statement for the month of March 2019

<b>SALES</b>	<b>2018</b>	<b>2019</b>	<b>% of Sales</b>	<b>2018 YTD</b>	<b>2019 YTD</b>	<b>% of Sales</b>
Liquor	10636.67	12124.34	38.02%	29,503.68	34,480.42	38.69%
Beer	19380.92	19117.70	59.95%	54,180.37	52,652.10	59.08%
Mix, Ice, Etc.	520.88	647.23	2.03%	1,342.52	1,985.11	2.23%
<b>TOTAL SALES</b>	<b>30538.47</b>	<b>31,889.27</b>	<b>100.00%</b>	<b>85,026.57</b>	<b>89,117.63</b>	<b>100.00%</b>
<b>COST OF SALES</b>						
Inventory at 1st of month	32401.50	26794.16	84.02%	100,969.58	81,083.26	90.98%
Purchases	20929.80	19431.98	60.94%	53,578.56	54,791.95	61.48%
Freight	101.60	127.60	0.40%	391.60	468.60	0.53%
Inventory at end of month	32819.43	25497.77	79.96%	97,398.21	78,262.80	87.82%
<b>TOTAL COST OF SALES</b>	<b>20613.47</b>	<b>20,855.97</b>	<b>65.40%</b>	<b>57,541.53</b>	<b>58,081.01</b>	<b>65.17%</b>
<b>GROSS PROFIT</b>						
	9925.00	11,033.30	34.60%	27,485.04	31,036.62	<b>34.83%</b>
<b>OPERATING EXPENSE</b>						
Labor	3726.11	3952.92	12.40%	13,111.31	13,428.96	15.07%
PERA	87.51	103.58	0.32%	349.55	357.06	0.40%
FICA	284.77	300.04	0.94%	1,002.19	1,024.92	1.15%
Mandatory Medicare	0.00		0.00%	0.00	0.00	0.00%
Worker's Compensation	0.00		0.00%	0.00	0.00	0.00%
City Health Insurance	251.45	313.45	0.98%	754.35	920.31	1.03%
General Supplies	0.00		0.00%	3.00	78.76	0.09%
* Audit Service	83.33	83.33	0.26%	249.99	249.99	0.28%
Dues & Subscriptions	0.00		0.00%	391.00	381.00	0.43%
Licenses & Taxes	0.00		0.00%	0.00	0.00	0.00%
Telephone & Internet	71.95	112.93	0.35%	215.85	338.51	0.38%
Advertising	240.00		0.00%	969.35	670.00	0.75%
Utilities	694.09	744.25	2.33%	1,693.00	1,698.13	1.91%
* Property Insurance	133.75	133.75	0.42%	401.25	401.25	0.45%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	0.00		0.00%	0.00	16.50	0.02%
Equipment Maint.	0.00		0.00%	16.50	0.00	0.00%
Contractual Services	352.97	419.18	1.31%	1,367.48	1,504.01	1.69%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	39.33	39.33	0.12%	118.00	117.99	0.13%
Miscellaneous	0.00		0.00%	0.00	0.00	0.00%
Depreciation	473.87	501.61	1.57%	1,421.61	1,504.83	1.69%
<b>TOTAL OPERATING EXPENSE</b>	<b>6439.13</b>	<b>6704.37</b>	<b>21.02%</b>	<b>22,064.43</b>	<b>22,692.22</b>	<b>25.46%</b>
<b>Operating Income</b>	<b>3485.87</b>	<b>4,328.93</b>	<b>13.57%</b>	<b>5,420.61</b>	<b>8,344.40</b>	<b>9.36%</b>
<b>Nonoperating Revenues:</b>						
Interest Income	0		0.00%			0.00%
<b>NET INCOME</b>	<b>3485.87</b>	<b>4,328.93</b>	<b>13.57%</b>	<b>5,420.61</b>	<b>8,344.40</b>	<b>9.36%</b>

\* Standard values per month



CITY OF

**MADISON**

■ 404 6th Avenue

■ [www.ci.madison.mn.us](http://www.ci.madison.mn.us)

■ Madison, Minnesota 56256

■ (320) 598-7373 Office

■ (320) 598-7376 Fax

**To:** City Administrator Val Halvorson

**From:** Dale Hiepler, Liquor Store Manager

**Date:** April 1, 2018

**Re:** March 2019 Sales

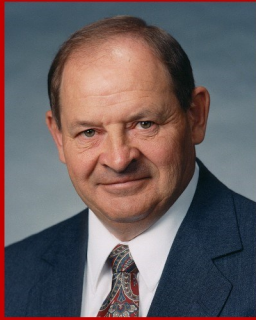
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Sales for March were \$31,889 compared to \$30,538 last year; a \$1,351 increase.

Beer sales remained about the same, with liquor sales showing a \$1,488 increase.

This \$1,300 increase happened even though we had one less sales day than last year.





# STATE SENATOR GARY DAHMS



**Proudly Serving the Residents of District 16**

E-Newsletter

March 29, 2019

## BUDGET TARGETS ANNOUNCED

Preliminary proposals for the upcoming two-year state budget have now been released by Governor Walz, the DFL-led House of Representatives, and the Republican-led Senate. The proposals are a starting point for negotiations on a final budget package. The Senate Republican majority has proposed a total budget of \$47.631 billion; Governor Walz has proposed a \$49.384 billion budget; and the House DFL majority has proposed a \$49.827 billion budget.

Below is a comparison list of budget targets: the spending and tax limits for the respective committees of each legislative body. In the weeks ahead, each committee will put its budget together based on the targets received from their respective leaderships.

(\*PLEASE NOTE: Dollar amounts are in thousands and are based on the February budget forecast. Comparisons between the House and the Senate are approximate because committee jurisdictions in the House and Senate differ. Some budgets areas reflect negative numbers because revenue is added to the target and offsets the spending. This includes "Transportation" for the governor and House and "Other" for the Senate.)



Budget Targets				
Budget area	FY 18-19	Senate Republicans	House DFL	Governor Walz
E-12 Education	\$ 18,841,292	\$19,759,283	\$20,452,783	\$20,266,488
Higher Education	\$ 3,290,092	\$ 3,355,828	\$ 3,560,800	\$ 3,420,511
Health & Human Services	\$ 13,372,050	\$15,021,653	\$15,003,292	\$14,981,498
Agriculture, Rural Development, & Housing	\$ 254,635	\$ 258,348	\$ 361,928	\$ 331,928
Environment & Natural Resources	\$ 356,838	\$ 267,229	\$ 356,787	\$ 356,787
Energy & Utilities	\$ 25,461	\$ 25,556	\$ 27,556	\$ 26,905
Commerce & Consumer Protection	\$ 178,300	\$ 35,998	\$ 35,998	\$ 28,617
Jobs & Economic Growth	\$ 229,932	\$ 217,807	\$ 301,592	\$ 308,907
State Government	\$ 1,014,964	\$ 868,860	\$ 987,386	\$ 965,496
Veterans & Military Affairs	\$ 205,952	\$ 204,886	\$ 209,221	\$ 208,161
Transportation	\$ 341,466	\$ 247,455	\$ (177,813)	\$ (139,867)
Judiciary & Public Safety	\$ 2,584,759	\$ 2,384,892	\$ 2,572,755	\$ 2,584,759
Debt Service, Capital Projects & Cancellations	\$ 1,545,435	\$ 1,451,777	\$ 1,593,479	\$ 1,689,345
Tax Expenditures	\$ 3,657,822	Undetermined	Undetermined	\$ 3,005,040
Other	\$ -	\$ (17,654)	\$ 15,000	\$ -



## SENATE PASSES “SNOW DAY RELIEF ACT”

An unusually harsh winter and severe weather forced many school districts across Minnesota to make significant changes to their calendars, creating a situation where some districts may not be able to meet the required number of instructional days.

On Thursday, the Senate passed bipartisan legislation to allow local school boards (by board resolution) to count snow days taken during the 2018 – 2019 school year as regular school days for purposes of meeting the state’s school calendar requirement. The legislation allows school districts to wipe away all of their days canceled for “health and safety” reasons. Districts would have to pay hourly workers or offer additional work to make up for lost wages.

This legislation allows school districts to avoid possible funding shortfalls or other challenges due to not meeting the state calendar requirement of 165 days. The “Snow Day Relief Act”, which passed the Senate floor after an agreement was made between both legislative bodies, only applies to days missed during the 2018 – 2019 school year. Governor Walz is expected to sign the bill into law in the coming days.



Funding to fix MNLARS



## THANK YOU FOR VISITING US AT THE CAPITOL

### NOT PICTURED:

- ★ John Cselovszki, Sleepy Eye Schools Superintendent
- ★ Darla Remus, Sleepy Eye
- ★ Jeff Bertrang, New Ulm Schools Superintendent
- ★ Kirsten Peterson, Cottonwood



Minneota Manor



Quinton Johnson and Ethan Becker  
Marshall



Local AFSCME Counsel 5

### FOLLOW ME ONLINE



## MARCH 2019 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
New Request	608	EVERGREEN AVE	Street Light Out - Electric	3/18/2019 1:27:47 PM	linedept	3/18/2019 1:27:47 PM	linedept		Installed new led
Complete	222	6TH AVE	Street Light Out - Electric	3/18/2019 11:09:45 AM	linedept	3/18/2019 1:28:23 PM	linedept		Replaced bulb
Complete	1007	4TH AVE	Catch Basin - Sewer	3/14/2019 9:55:30 AM	ryan.flaten@ci.madison.mn.us	3/14/2019 9:55:31 AM	ryan.flaten@ci.madison.mn.us	Sherrifs office called about a sewer call, ended up being the floor drain was plugged because water was running down driveway into the basement.	Quinn from Pillatskis came and unplugged the floor drain and installed a sump pump.
New Request	1003	3RD AVE	Street Light Out - Electric	3/12/2019 4:09:58 PM	linedept	3/12/2019 4:09:58 PM	linedept		Fixed wire to lite
New Request	0		Parking (Snow)	3/10/2019 10:40:03 AM	alex.geerdes@ci.madison.mn.us	3/10/2019 9:40:17 AM	alex.geerdes@ci.madison.mn.us		
New Request	402	3RD ST E	Parking (Snow)	3/10/2019 6:56:11 AM	alex.geerdes@ci.madison.mn.us	3/10/2019 5:56:25 AM	alex.geerdes@ci.madison.mn.us		
New Request	121	3RD ST E	Parking (Snow)	3/10/2019 6:46:57 AM	alex.geerdes@ci.madison.mn.us	3/10/2019 5:47:14 AM	alex.geerdes@ci.madison.mn.us		
Complete	515	3RD AVE	Snow Removal	3/2/2019 2:44:49 PM	alex.geerdes@ci.madison.mn.us	3/2/2019 2:44:50 PM	alex.geerdes@ci.madison.mn.us	removed 5" of snow and removed snow off of main street	
New Request	214	9TH AVE	Parking (Snow)	3/2/2019 8:19:47 AM	alex.geerdes@ci.madison.mn.us	3/2/2019 7:20:19 AM	alex.geerdes@ci.madison.mn.us		
New Request	104	9TH AVE S	Parking (Snow)	3/2/2019 8:12:25 AM	alex.geerdes@ci.madison.mn.us	3/2/2019 7:12:33 AM	alex.geerdes@ci.madison.mn.us		
New Request	516	CENTRAL AVE	Parking (Snow)	3/2/2019 7:44:28 AM	alex.geerdes@ci.madison.mn.us	3/2/2019 6:44:37 AM	alex.geerdes@ci.madison.mn.us		
New Request	222	5TH ST E	Parking (Snow)	3/2/2019 7:42:53 AM	alex.geerdes@ci.madison.mn.us	3/2/2019 6:43:45 AM	alex.geerdes@ci.madison.mn.us		
New Request	215	2ND ST W	Parking (Snow)	3/2/2019 7:37:53 AM	alex.geerdes@ci.madison.mn.us	3/2/2019 6:38:01 AM	alex.geerdes@ci.madison.mn.us		
New Request	420	8TH ST	Parking (Snow)	3/2/2019 7:23:30 AM	alex.geerdes@ci.madison.mn.us	3/2/2019 6:23:45 AM	alex.geerdes@ci.madison.mn.us		
New Request	120	3RD ST E	Parking (Snow)	3/2/2019 6:03:12 AM	alex.geerdes@ci.madison.mn.us	3/2/2019 5:03:20 AM	alex.geerdes@ci.madison.mn.us		

New Request	311	3RD ST	Parking (Snow)	3/2/2019 5:59:09 AM	alex.geerdes @ci.madison. mn.us	3/2/2019 4:59:18 AM	alex.geerdes @ci.madison .mn.us		
New Request	708	3RD ST W	Parking (Snow)	3/2/2019 5:56:41 AM	alex.geerdes @ci.madison. mn.us	3/2/2019 4:56:55 AM	alex.geerdes @ci.madison .mn.us		
New Request	319	WESTERN AVE	Parking (Snow)	3/2/2019 5:28:53 AM	alex.geerdes @ci.madison. mn.us	3/2/2019 4:29:05 AM	alex.geerdes @ci.madison .mn.us		

**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

March 31, 2019

MEDA LOANS (REVOLVING LOAN FUND)							
LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Natalie Collom	MGD#1009	12/01/21	\$10,000.00	\$142.08	850	\$3,970.45	\$10,000.00
Mtech Service & Repair L	MGD#1008		\$29,400.00	\$283.07			\$12,439.84
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$1,870.57
Pantry Café	MGD#1011	12/01/19	\$3,703.59	\$110.75			\$976.34
LqP Ag Society/Fair Board-10 year no interest loan			\$85,000.00	\$3000/year			\$27,000.00

<b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>						<b>\$3,970.45</b>	<b>\$52,286.75</b>
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**MEDA DWM PAY LOANS (CITY)**

<b>TOTAL MEDA DWN PAY LOANS (CITY)</b>		<b>\$0.00</b>	<b>\$0.00</b>
--	--	---------------	---------------

**MEDA DWM PAY LOANS (STATE)**

<b>TOTAL MEDA DWN PAY LOANS (STATE)</b>		<b>\$0.00</b>	<b>\$0.00</b>
---	--	---------------	---------------

<b>TOTAL DELINQUENCIES</b>	<b>\$3,970.45</b>
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**FUND BALANCE AVAILABILITY**

		DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)	TOTALS
Fund Balance	\$162,298.30	\$0.00	\$0.00	\$162,298.30
Less Loans Outstanding	\$52,286.75	\$0.00	\$0.00	\$52,286.75
Less Other Assets		\$0.00	\$0.00	\$0.00
Funds Available	\$110,011.55	\$0.00	\$0.00	\$110,011.55

<b>TOTAL CHECKING &amp; INVESTMENTS OR FUNDS AVAILABLE FOR LENDING</b>	<b>3/29/2019</b>	<b>\$110,011.55</b>
--	------------------	---------------------

**FUND BALANCE INCOME**

January 19 Int \$109.77	April 19 Int	July 19 Int	October 19 Int
February 19 Int \$21.83	May 19 Int	August 19 Int	November 19 Int
March 19 Int \$98.82	June 19 Int	September 19 Int	December 19 Int
			<b>2019 YTD Interest \$230.42</b>

## **LqP Computer Commuter**

### **April 2019 Update**

Please find the community totals for March.

35 people came on board the LqP Computer Commuter this month. We gained 2 new users, one each in Boyd and Madison.

I was out of town the week of March 4 and weather caused me not to travel to Madison on March 11.

In the near future, we will offer *ancestry.com* for 6 months on 1 dedicated computer onboard the bus. We have done this in the past and it proved successful for getting new users and motivating some residents we haven't seen for a while, to check it out.

\*Please contact me if you have questions or concerns. Thank you for your continued support!

### **March 2019 Attendance**

	March 4	March 11	March 18	March 25		Totals
<b>Bellingham</b>		0	1	1		2
<b>Boyd</b>		2	4	4		10
<b>Dawson</b>		3	4	2		9
<b>Madison</b>		CXL	2	3		5
<b>Marietta</b>		0	2	1		3
<b>Nassau</b>		2	2	2		6
<b>Totals</b>		7	15	13		35

Regular Drill Meeting  
3/18/2019

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call was made and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report -

- Training was received from Mark Olson tonight on Bloodborne Pathogens, Confined Spaces and Right-to-Know.
- Mark Olson will get the training schedule printed out soon.
- Fire Inc. is scheduled to provide 2-3 trainings this year.
- Bart (MnWest) is also scheduled to provide a hand full of trainings as well.

Emergency calls for the past month:

1. February 20 -- semi roll-over, Hwy 40 and Cty Rd 26.
2. March 5th -- two vehicle accident on Cty Rd 24.
3. March 15th -- car/semi accident, Hwy 212 and 201st Ave.

Please remember to fill out the run reports for the calls so we know who to bill.

Next regular meeting: April 15th.

April Hall Duties: Randy Hansen and Zack Flickinger.

Next West Central Meeting is scheduled for May 20th at Milan. The MFD should be sending more people to these meetings, especially when they are relatively close to Madison. Meal starts at 7:00 and the meeting starts around 8:00.

Old Business -- Rob Tonn Memorial Bench -- Mitch Wellnitz was in contact with Jolene Tonn and so far the family has raised \$140 for the bench that would be placed in the swimming pool park. She estimated that the bench would cost \$1,000, plus another \$100 for the cement. A motion was made by Brian Tebben to put the donation the MFD will receive from Ice Castle for drilling holes this past February toward the Rob Tonn Memorial Bench, seconded by Chris Hansen, passed by voice vote.

The deadline to apply for the DNR grant is June 1st - please let Mitch know if you have suggestions on items needed with the grant money.

MFD recently received a \$2,000 donation from Farmers Mutual to be used for equipment needs.

The Annual State Volunteer Firefighters Benefit Association of Minnesota will hold their state meeting on April 26 and 27. Last year's minutes and this year's agenda is posted on the back bulletin board.

Motion was made by Jerod Zimbelman to adjourn meeting seconded by Brian Tebben, carried.

Don Tweet  
Secretary



**Emergency Operations Center**  
422 5<sup>th</sup> Avenue, Suite 303  
Madison, MN 56256

March 20<sup>th</sup>, 2019

## **Press Release**

### **2019 Severe Weather Awareness Week**

**Dates:** Monday April 8<sup>th</sup> – Friday April 12<sup>th</sup>

**Statewide Tornado Drill:** Thursday, April 11<sup>th</sup> – 1:45pm

Are you ready for severe weather? Each year, local and state Emergency Management and Homeland Security offices in collaboration with the National Weather Service and 16 State and local agencies and organizations sponsors Severe Weather Awareness Week in Minnesota. The week is designed to refresh, remind and educate everyone about the seasonal threats from severe weather and how to avoid them. It's also a great time to make and practice your emergency plan and build or refresh your emergency preparedness kit.

The most important events during Severe Weather Awareness Week is the annual statewide tornado drill. This drill is scheduled for Thursday, April 11 at 1:45 p.m. The county may opt-out of this drill if severe weather exists nearby. Outdoor warning sirens and NOAA Weather Radios will sound in a simulated tornado warning.

Each day of the week focuses on a different weather safety topic:

- **Monday:** Alerts & Warnings
- **Tuesday:** Severe Weather, Lighting and Hail
- **Wednesday:** Floods
- **Thursday:** Tornadoes + Statewide Drill
- **Friday:** Extreme Heat

If you are interested in some ideas on how you, your family, business/agency, or your community can participate in Severe Weather Awareness Week, please contact the Lac qui Parle Emergency Management Department. Expect to hear more about this on your local radio station and social media pages.

###

*See attachments to email for additional information.*

For questions, please contact:

**Blain Johnson,**

Lac qui Parle County

Emergency Management Director

*Office:* [320-598-7171](tel:3205987171)

*Cell:* [701-429-1737](tel:7014291737)

*Email:* [blain.johnson@lqpc.co](mailto:blain.johnson@lqpc.co)



## MINNESOTA TORNADO DRILL DAY SCHEDULE – THURSDAY, APRIL 11, 2019

Each year, the Minnesota Department of Public Safety, in partnership with the National Weather Service and other state and local government agencies sponsors **Severe Weather Awareness Week**. The purpose of the week is to inform, remind and prepare the citizens of Minnesota about the potential hazards of the upcoming severe weather season. Each day of the week focuses on a different topic. The highlight events are two statewide tornado drills conducted on Thursday of the week.

### SIREN AND NOAA WEATHER RADIO ACTIVATION

During the drills, **local sirens and all NOAA Weather Radios** in Minnesota and Wisconsin will sound off with a simulated tornado warning for both afternoon and evening drills. This event was created to give everyone the opportunity to review their emergency plans and procedures, and practice emergency drills at work or at home.

Remember - counties and cities in Minnesota own, operate and maintain all local warning sirens, and set their own policies on how and when they are activated. Please check with your local public safety officials for details on when warning sirens are sounded in your community. **Note: There is no such thing as an all-clear siren.**

[Check with your local county emergency manager to find out local siren policies.](#)



Most local and statewide radio, TV and cable stations will be participating in the drills. Television viewers and radio station listeners and TV viewers should hear or see a simulated tornado warning message **at 1:45 p.m. and 6:45 p.m.** The tornado drill warning should last about one minute. When the test is completed, stations should return to normal programming.

### THE DRILLS

The first drill occurs in the afternoon of **Thursday, April 11 at 1:45 p.m.**, when jurisdictions across Minnesota sound their outdoor warning sirens. Schools, businesses and other facilities are encouraged to conduct a tornado drill at this time to practice their emergency tornado sheltering plans.

**A second drill will occur on Thursday at 6:45 p.m.** This is because severe weather - including tornadoes - occurs most often between 3 and 8 p.m. While the first drill allows institutions and day workers a time to practice their emergency procedures, it does not allow second-shift workers the same opportunity. More importantly, the 6:55 p.m. tornado drill also allows individuals and families the opportunity to practice their own emergency plans at home.

## SCHEDULE OF EVENTS

On Thursday simulated tornado watches and warnings will be issued to test the statewide warning and communications systems. All counties in Minnesota normally participate in the first drill at 1:45 p.m. unless actual severe weather is expected. The schedule is as follows:

**1:00 p.m.** All six weather National Weather Service offices that serve Minnesota will issue a simulated tornado watch. NOAA Weather Radios will activate with the real TOR code.

**1:45 p.m.** The National Weather Service will issue a simulated tornado warning for Minnesota counties. Note that most cities and counties will activate outdoor warning siren systems. NOAA Weather Radios will activate with the real TOR code.

**2:00 p.m.** The National Weather Service will issue an "End of Test" message using the Severe Weather Statement product. No alarm on weather radio.

**6:45 p.m.** The National Weather Service offices will issue another simulated tornado warning. NOAA Weather Radios will activate with the real TOR code.

**7:00 p.m.** The National Weather Service will issue an "End of Test" message using the Severe Weather Statement product. No alarm on weather radio.

## EFFECT ON TV/RADIO/CABLE AND WIRELESS EMERGENCY ALERTS

These simulated tornado warnings are transmitted with a test code that is flagged by the wireless alert warning systems and therefore there is no wireless emergency alert on cell phones should sound for these drills.

In general, software at TV stations also receives the test code indicating a test, and may not send a message. However, if TV/Radio/Cable uses the NOAA Weather Radio (NWR) as the input signal to their emergency broadcast system equipment, then the NOAA Weather Radio broadcast will be heard. The audio announcement will mention "test" several times. For specific details, please check with your local broadcast station or cable service provider.

## POSTPONEMENT OR CANCELLATION OF THE DRILLS

If real severe weather is a significant threat on or before the drill day, any of the six National Weather Service offices that serve Minnesota may postpone the simulated watch and warning to Friday. If the weather threat is continuing into Friday, then the drills may be cancelled. Any postponement or cancellation will be announced through the media.

## HOW TO PARTICIPATE

Want to participate in the drill but don't know how? Check out [this information sheet](#) for some ideas on how you or your organization can participate.

# Severe Weather Awareness Week

This annual public education event is designed to remind individuals, families, businesses, schools, and institutions that it's essential to plan ahead for Minnesota's severe spring and summer weather. An informed, involved community is more resilient to disaster, and being prepared helps reduce the risks and costs of hazardous weather events.

An easy way to get prepared is by participating in the statewide **tornado drills on Thursday, April 11 at 1:45 p.m. and 6:45 p.m.** provide an excellent opportunity for citizens to prepare their homes, families, neighborhoods, and communities!

Here are a few simple ideas on how individuals, families, businesses, and schools can participate during **Minnesota Severe Weather Awareness Week**:

## PREPARE YOUR FAMILY

- ☐ [Create or update emergency plans](#) with your entire family so everyone knows what to do in case of an emergency. Ensure everyone has up-to-date contact info and knows what to do.
- ☐ **Practice your family plan during the tornado drills on April 11 at 1:45 p.m. or 6:45 p.m.** Have everyone build a family emergency kit together.
- ☐ [Check with places](#) your family spends time, such as schools, workplaces, churches, markets, or sports facilities to learn what their emergency plans are.
- ☐ [Share the plans](#) for these areas with your entire family and talk about what you would do if your family was not together during a disaster.

## PREPARE YOUR NEIGHBORHOOD

- ☐ [Involve your neighbors.](#) Help prepare your neighborhood by asking, "What's **our** plan?" Talk to your neighbors about their preparedness plans and make sure your plans are compatible. Find out who has special needs and might need help in an emergency.
- ☐ [Plan with your neighborhood.](#) Ask your Home Owners Association, your Tenants Group or Neighborhood Civic Association to make emergency preparedness an agenda item during your next meeting. Make sure there is an evacuation plan for your neighborhood, and communicate it to your neighbors.
- ☐ [Help neighbors get informed.](#) Host a neighborhood preparedness meeting. Invite your local emergency manager or responders to help lead the discussions.

## PREPARE YOUR COMMUNITY

- ☐ [Include preparedness activities at community events.](#) Consider local events already scheduled in your community, such as state or county fairs, festivals, parades, or sporting events.
- ☐ [Encourage local governments and civic groups to help.](#) Ask local Scouts, Lions, chambers of commerce, etc. to set up a booth to distribute emergency preparedness information, recruit volunteers, and discuss preparedness plans within your community.
- ☐ [Host a Local Preparedness Fair.](#) Reach out to prominent organizations in your community, such as faith-based and community organizations, businesses, and schools to help coordinate a preparedness fair.
- ☐ [Find out how to create or participate in a Citizen Corps - Community Emergency Response Team \(CERT\) in your town or neighborhood.](#)

## PREPARE YOUR WORKPLACE

- ☐ Update and distribute emergency contact information to your employees. Additionally, create and distribute a list of important emergency numbers. [Designate critical function or emergency personnel.](#)
- ☐ [Organize an emergency preparedness procedures review](#) with employees to review your company's emergency plans. Ensure everyone understands their roles in a "what if?" scenario.
- ☐ Host a [disaster preparedness brown bag lunch for employees](#). Invite local emergency managers to give a disaster preparedness briefing.
- ☐ Get a [NOAA Weather Radio](#) and put it on display in your break room or other high-traffic locations and encourage employees to get their own for their homes as well.
- ☐ Put an updated copy of the [facility emergency plan](#) on everyone's desk or in email and have group meetings to review it.
- ☐ [Showcase instructional videos or distribute preparedness information.](#) Provide information online about training opportunities.
- ☐ [Conduct business continuity training.](#) Contact a local business continuity or emergency management professional and work with company leadership to create or update disaster and continuity plans.
- ☐ Conduct office evacuation/shelter-in-place exercises and drills. [Schedule an emergency exercise or drill.](#) Once completed, evaluate and decide if new procedures or training are needed. Consult with local responders or emergency managers to participate, observe or advise.
- ☐ Distribute emergency preparedness messages. Include emergency preparedness messages in communication touch points such as e-mails, newsletter articles, bill stuffers, receipts, and social media.

## PREPARE YOUR SCHOOL

The tornado drill on April 11 at 1:45 p.m. is a perfect opportunity for schools to conduct preparedness training, exercises and education. A carefully developed tornado drill should keep students and staff in good practice, and work out any problems before a real event occurs.

- ☐ **Post signs.** Large and [easy-to-read maps or signs with arrows](#) should be posted throughout the hallways directing people to the safe areas.
- ☐ **Backup alarms.** If the school's alarm system relies on electricity, have a compressed-air horn or megaphone or other backup device to sound the alert in case of power failure.
- ☐ **Make special provisions to** [evacuate and shelter students](#) in portable classrooms. Portable classrooms are like mobile homes - exceptionally dangerous in a tornado or high winds.
- ☐ **Plan and exercise procedures** for [any functionally disabled students](#) to ensure mobility in an evacuation. Work with the families of students with other special needs and specialists assigned to help them.
- ☐ **Make sure several staff members are** [trained in how to turn off electricity and gas](#) in the event the school is damaged.
- ☐ **Communicate the** [school emergency plan](#) with parents and families. Explain the policy for keeping children at school beyond regular hours if threatening weather is expected.
- ☐ **Educate the faculty and students** about [outdoor weather policies and warnings](#) for severe weather.
- ☐ **Establish and communicate** [the severe weather policy](#) for sports or special events and inform everyone of the policy. Plan for gymnasiums, theaters, and lunch rooms or other large spaces to be evacuated in an emergency.
- ☐ **Know the county in which your school** sits, and keep [a highway map](#) nearby to follow storm movement from weather bulletins. Online maps and weather sources can be valuable, but if the power is out, it helps to have paper maps.
- ☐ **Make sure the school's** [NOAA Weather Radio](#) is operating (with battery backup) and can be heard by staff. Know what the different warnings mean. Make sure the radio is properly programmed for the county.
- ☐ **Establish and** [practice the in-school emergency communications plan](#) to ensure that all teachers, classes, and staff are informed of any emergency -including those on athletic fields or playgrounds.

## FOR MORE INFORMATION

Minnesota Severe Weather Awareness Week

<http://weatherawareness.dps.mn.gov>

National Weather Service

<http://www.weather.gov>

FEMA- Ready.gov

<http://www.ready.gov>

Madison Public Library Board  
Agenda  
Monday, April 8, 2019  
5:30 PM

Call to Order

Approval of Agenda

Minutes

Financial Report

Correspondence

Madison Library Board Secretary's Notebook

Librarian's Report

First Quarter programs

Report to Madison City Council

Summer Reading Program

Friends of the Library

PLS Report

Old Business

Bank Number

New Business

Adjournment



## Lac qui Parle County Environmental Office

**600 6<sup>th</sup> Street, Suite 7**

**Madison, MN 56256**

Email: [jennifer.breberg@lqpco.com](mailto:jennifer.breberg@lqpco.com)

Phone: 320-598-3132

**Jennifer Breberg, Environmental Officer**

### **Notice To: Adjoining Property Owners Township and Municipal Officials**

**\*\* Per the Lac qui Parle County Land Use Ordinance, Section 12.01 (1) an amendment to the Zoning Map is required. Per Section 12.02 (5) written notification of public hearings on all amendments to the Zoning Ordinance must be sent to the governing bodies of all towns and all municipalities located within the County.**

A petition for two Conditional Use Permits, as applied to the property described  
as:

**31.05 Acres located in that part of the Southeast Quarter of the Southeast Quarter (SE ¼ SE ¼) Section Thirty-four (34), Township One-hundred Seventeen North (117N), Range Forty-four West (44W), Hamlin Township, Lac qui Parle County, Minnesota.**

have been submitted by: **Trig Viessman** (property owner/applicant).

**The two petitions have been submitted for:**

- 1.) Conditional Use Permit to rezone his property in Section Thirty-four of Hamlin Township from Agricultural District to Commercial-Industrial District. \*\***
- 2.) Conditional Use Permit to operate a Winery/Tasting Room and an On/Off Sale Liquor and Food Establishment on his property in Hamlin Township. Petition request contingent upon prior approval of petition to rezone property from current Agricultural District to Commercial-Industrial District. Rezoning approval to be obtained from both the Lac qui Parle Planning & Zoning Commission and the Lac qui Parle County Commissioners.**

A public hearing will be held by the Lac qui Parle County Planning and Zoning Commission on **Monday, the 8<sup>th</sup> day of April, 2019 at 7:00 p.m.**, at which time you may appear if you so desire, either in person or by agent or attorney, in opposition to or support of the proposed project. The location of the public hearing will be in the **Commissioners Room of the Lac qui Parle County Courthouse, Madison, MN.**

A hearing of this request is not limited to those receiving copies of this notice, and if you know of any neighbors or affected property owners, who for any reason have not received a copy, it would be appreciated if you would inform them of this public hearing.

LQP County Planning & Zoning Commission

Jennifer Breberg, Zoning Administrator  
Lac qui Parle County

**An Equal Opportunity Employer**

# CITY COUNCIL CHECKLIST

4/5/2019

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	EXPECTED COMPLETION	COMPLETE
Planning and Zoning updates	12/28/2015	Thole	CM	Ordinance to be approved	completed
Landscape Library	11/2/2015	Thole	Parks	City Staff with design input from boards	completed
Pool House Renovations	7/13/2015	Conroy	CM, Parks	Work in Progress	completed
Playground – Kiwanis Kiddie Park	7/13/2015	Meyer	CM, Parks	Wood Fiber complete, city to repair turf around edges	completed
Outside City Limits Properties	8/13/2012	Zahrbock	CM, Attorney	Letter sent and responded from LqP Env.	completed
Downtown Disctric Maintenance Fund	11/23/2015	Zahrbock	CM	Dismissed	completed
Sump Pumps	8/22/2016	Thole	CM, PW	Ordinance approved and notices mailed to homes	completed
Grand Theatre – Seat Project	5/11/2015	Meyer	CM	City will be fiscal agent and deliver acknowledgments for de	completed
Outside City Limits Properties	8/8/2016	Zahrbock	CM, Attorney	City Attorney to address with County Board	completed
Tree Trimming	9/26/2016	Meyer	CM, PW	obstructed sidewalks/streets documented and assigned	completed
Prairie Arts Center	2/8/2016	Thole	CM	Bathroom Upgrade Complete	completed
Public Restrooms	5/8/2017	EDA	CM, Meyer	Ag Society secured EDA Loan 5/7/18	completed
Storm Pond East Highway 40	8/10/2015	Zahrbock	CM, Engineer	Inlet side has been cleaned by City Crew	completed
Hazardous Houses	4/20/2017	Thole	CM, Attorney	Performed 2017 annual inspection letters issued.	completed
Daycare Shortage	5/8/2017	EDA	CM, Zahrbock	Opened 2/14/19	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA contact	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	No change in grant requirements	ongoing
LqP Players Agreement	9/25/2017	Meyer	KW	Agreement drafted for review	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	PW is cleaning out as time allows - Sell/Fix?	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	Focus Group meet held 4/2/19	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Extension granted. Next grant due 7/2019	ongoing
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Prior to opening June 2019	ongoing



# *Lac qui Parle Agricultural Society (Since 1873)*

"Little Minnesota State Fair"  
Fair Board Office Ph. 320-598-3989  
P.O. Box 122  
Madison, Minnesota 56256

City Of Madison  
Kathy Weber— Clerk  
404 6<sup>th</sup> Ave  
Madison, MN 56256

Dear Mayor and Council members,

On behalf of the 21 dedicated members of the Lac qui Parle Agriculture Society (Fair board) I send greetings as we head into spring, and a busy summer work season, and look forward to the 147<sup>th</sup> Lac qui Parle County Fair Sept 5<sup>th</sup> - 8<sup>th</sup> of this year. I also ask that you consider supporting the LqP County Fair with your annual contribution to fair operations. Our request of \$2000 each year is a vital component of our commitment to keep improving and growing our fair. This support is covered under Minnesota statute 38.12 and 38.20 allowing cities and townships to donate to agricultural societies.

With your help, we were able to make significant improvements to the fair last year, highlighted by an expansion of the fairgrounds to the south, and a new bathroom and shower facility. Both projects were very well received by fairgoers and community members.

Over our many years we have taken pride in being a self-sufficient organization. We meet every Wednesday evening from early June until the fair in September for summer work nights. We do most of our own repairs and maintenance on the grounds and buildings. We rely on fair admission revenue, off season rental income, and private donations. Not just public dollars. We receive no pay. We are a totally volunteer board of dedicated fair supporters who bring their own talents and passion for the fair to the organization.

In recent years we have struggled to break even at the end of the year. Our insurance and utilities alone were over \$35,000 last year. Costs are ever increasing. We strive to keep our buildings in excellent condition but we all know repairs and upkeep is always needed. 2019 will be no different. We will be making repairs and structural improvements to our grandstand and commercial buildings, the red schoolhouse, and completing our southern expansion of the grounds among other things. As well as looking forward to and planning for our 150<sup>th</sup> fair celebration in 2022.

I think you will agree that the citizens of your town and LqP County have a sense of pride with our fair. I know our 21 members certainly do! I offer my personal assurance that your contributions will be used wisely by the board to keep our Little Minnesota State Fair viable and growing into the future. If you have any questions please feel free to contact me at 507-828-2578.

Clair Anderson – President



Lac qui Parle County Ag Society

*Lac qui Parle Agricultural Society (Since 1873)*

"Little Minnesota State Fair"  
Fair Board Office Ph. 320-598-3989  
P.O. Box 122  
Madison, Minnesota 56256

For your records

2019 LqP County Agriculture Society Contribution

\$2,000 requested

Amount Sent \$ \_\_\_\_\_

Date Approved \_\_\_\_\_

-----  
Return this portion to:

Lac qui Parle Co Ag. Society  
P.O. Box 122  
Madison, MN 56256

City of Madison

Amount Enclosed \$ \_\_\_\_\_



# Memo

**To:** Mayor and City Council  
**From:** Kathy Weber, City Clerk  
**Date:** April 5, 2019  
**Subject:** Prairie Arts Center – Lac qui Parle Players

Attached please find a proposed facility agreement between the City of Madison and the Lac qui Parle Players along with a copy of the Rental Request Form we use for building reservations. The agreement just puts in writing how the relationship has worked between the City and Lac qui Parle Players as it relates to the Prairie Arts Center.

The Lac qui Parle Players received a loan of up to \$15,000 for the purchase of theatre lighting to be paid back over a 5-year period ending September 2020. For your information, total loan was \$14,809.64. To date, \$10,500.00 has been paid, leaving their balance at \$4,309.64.

The Lac qui Parle Players met last night and are brainstorming performances for this summer and again at Christmas time, in addition to collaborating with Dawson on a project next summer, so they do keep busy! They did have a discussion about “an unfunded mandate” requiring them to remove approximately 9 microphones from service and the need to purchase replacements at an estimated cost of \$3,500-\$4000, for which they will look to grant opportunities for assistance. Something to do with FCC selling something to cell phone company in order to provide 5G service??

The Lac qui Parle Players expressed appreciation to the City for their continued support of the arts in our community!

**LAC QUI PARLE PLAYERS  
PRAIRIE ARTS CENTER  
FACILITY AGREEMENT**

This Agreement between the Lac qui Parle Players and the City of Madison for on-going use of the Prairie Arts Center Building at 506 6<sup>th</sup> Street in Madison, Minnesota, is made this 1st day of April, 2019.

In consideration of the mutual promises and covenants herein, the Lac qui Parle Players and City of Madison agree as follows:

1. The City of Madison shall provide use of the Prairie Arts Center at 506 6<sup>th</sup> Street in Madison, Minnesota, to the Lac qui Parle Players based on a reservation schedule maintained by the City Clerk's Office.
2. The Lac qui Parle Players will utilize the above premises for rehearsals and performances of various types, including but not limited to plays and concerts. In addition, board meetings of the Lac qui Parle Players will also be held on premises.
3. The City of Madison owns the Prairie Arts Center Building and agrees to pay for all utility and insurance expenses associated therewith. General repairs and maintenance of the premises will be provided by the City of Madison, as deemed appropriate. Any repairs and maintenance desired by the Lac qui Parle Players to enhance their use of the premises for performing arts must be approved by the City of Madison and would be at the expense of the Lac qui Parle Players, unless otherwise agreed.
4. It is understood, by this Agreement, that the Lac qui Parle Players own the sound equipment and stage lighting equipment. While said equipment is located and stored on the premises, it is considered to be in the city's care, custody, and control. It is understood that the use of the sound equipment and stage lighting equipment will be coordinated by the facility renter with a representative of the Lac qui Parle Players. Lac qui Parle Players will determine and collect a Light and Sound Technician stipend, if applicable.
5. To the fullest extent permitted by law, the Lac qui Parle Players agrees to defend, indemnify, and hold harmless the City, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the Lac qui Parle Player's negligence or the Lac qui Parle Player's performance or failure to perform its obligations under this Agreement.
6. The use of the Prairie Arts Center is not exclusive to the Lac qui Parle Players. Other civic organizations, governmental agencies, and private individuals will be allowed use of the building based on a reservation schedule, an application form, and a fee schedule established by the City of Madison.
5. It is understood, by this Agreement, that the City of Madison will maintain key control of the building by providing a limited supply of numbered keys to members of the Lac qui Parle Players. Lac qui Parle Players hereby agree not to copy or disperse additional keys without permission from the City of Madison. Remaining keys will be stored in the key cabinet maintained by the City Clerk's Office.
7. It is understood, by this Agreement, that the Lac qui Parle Players own the theatre costumes, props, and stage furnishings and that said items will be stored on premises in an orderly fashion

so as to avoid risk of injury and/or hazardous condition.

8. It is understood, by this Agreement, that the City of Madison does not have a full-time custodian and cleaning of the building will be done on an "as-needed" basis. In lieu of rent, the Lac qui Parle Players agree to assist with minor cleaning and/or maintenance following building use. Included on the building reservation form will be a requirement that the person or persons or organization using the facility, must pick up debris and/or refuse, sweep and vacuum floors, and clean restrooms as needed.
9. It is understood, by this Agreement, that the Lac qui Parle Players will provide the City of Madison with a minimum of 10% of performance profits, after expenses, to offset utility, insurance, and maintenance costs. The City of Madison agrees that, until the lighting equipment loan to the Lac qui Parle Players has been satisfied, the profit percentage paid to the City of Madison would be considered loan principal against the outstanding balance.
10. This agreement shall take effect April 1, 2019 and continue until cancelled in writing with 90 days' notice by either party.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be signed by this \_\_\_\_\_ day of April, 2019.

City of Madison

By \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

Lac qui Parle Players

By Chad Tice

By Sally Fembolt

**Prairie Arts Center**  
**506 6<sup>th</sup> Street, Madison MN**  
**Rental Request Form**

Thank you for your interest in renting the Prairie Arts Center at 506 6<sup>th</sup> Street, Madison, Minnesota, which is owned and operated by the City of Madison. For generations, the PAC (as it is fondly called) has served as a cultural center for people of all ages and is home to the Lac qui Parle Players theatre group. To rent the facility, please complete the following:

Today's date: \_\_\_\_\_

Rental Fee: \$40/day or \$120/week

Name/Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number/Email: \_\_\_\_\_

Date(s) of Requested Rental: \_\_\_\_\_ Hours: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Admission Price for Event: \_\_\_\_\_ Expected Attendance: \_\_\_\_\_

Total Rental Fee: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Rental Fee payable to the City of Madison at time of reservation. No refund if event is cancelled without notice to City. City reserves the right to waive the rental fee for use by civic or non-profit organizations.

The need for stage lighting and/or sound equipment must be coordinated with a member of the Lac qui Parle Players. A light and sound technician stipend, if applicable, will be determined and collected by the Lac qui Parle Players.

The City of Madison reserves the right to refuse reservation of the Prairie Arts Center based upon schedule and intended use.

Adult supervision required for events scheduled for individuals under 18 years of age. Not responsible for accidents. Individual and/or organization is responsible to pick up debris and/or refuse, sweep and vacuum floors, and clean restrooms as needed following event. Please help us keep our facility looking nice!

I certify that I have read and understand the Prairie Arts Center rental requirements:

\_\_\_\_\_  
Signature

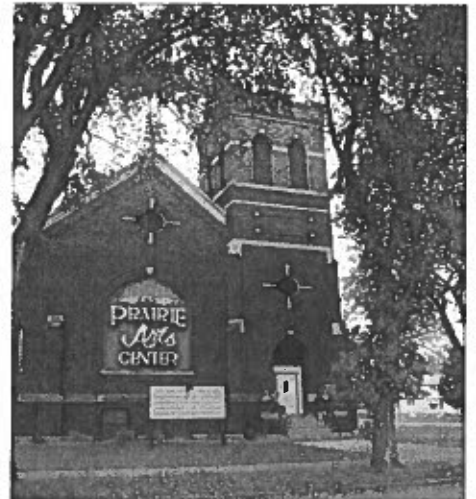
\*\*\*\*\*  
Staff Use Only:

Event entered on calendar: \_\_\_\_\_ Access Plan: \_\_\_\_\_

Emailed to Lac qui Parle Players: \_\_\_\_\_

Copy to Public Works Coordinator: \_\_\_\_\_

Staff signature: \_\_\_\_\_



**CITY OF MADISON, MINNESOTA  
RESOLUTION 15-31**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION AUTHORIZING REPAYMENT BY THE LAC QUI PARLE PLAYERS  
FOR RENOVATION TO THE LIGHTING AT THE PRAIRIE ARTS CENTER.**

**WHEREAS** after a presentation from the Lac qui Parle Players about the need for improvements to the lighting at the Prairie Arts Center; and

**WHEREAS** recognizing that the improvements will benefit production value, create opportunities for additional performances, and save in the overall energy consumption for lighting at the Prairie Arts Center.

**NOW THEREFORE BE IT RESOLVED** the City Council finds it necessary to ensure that these improvements take place, and find that the Lac qui Parle Players shall manage the ordering and installation of the equipment, and submit to the City Council invoices for the cost of the improvements.

**BE IT FURTHER RESOLVED** that the Lac qui Parle Players agree to reimburse the City of Madison the full cost of the lighting project up to \$15,000 over the period of five (5) years ending September 8, 2020, after which a payment plan with monthly installments and an interest rate established by the City Council shall go into effect.

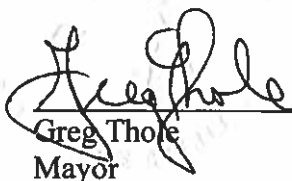
Upon vote taken thereon, the following voted:

For: Volk, Thole, Meyer, Zahrbock, and Conroy

Against: None

Absent: None

Whereupon said Resolution No. 15-31 was declared duly passed and adopted this 28<sup>th</sup> day of September, 2015.

  
\_\_\_\_\_  
Greg Thole  
Mayor

Attest:   
\_\_\_\_\_  
Kathleen Weber  
City Clerk

## INVESTMENT ADVISORY AGREEMENT

\_\_\_\_\_, \_\_\_\_\_  
 \_\_\_\_\_, \_\_\_\_\_

This Agreement is entered into as of the Effective Date (described below) between Ehlers Investment Partners, LLC (referred to as “Advisor,” or “we,” “us,” or “our”), and the municipal government entity named above (referred to as “Client,” “you” or “your”). The parties agree as follows:

### 1. THE PROGRAM; ADVISOR AND AFFILIATES; RECEIPT OF DOCUMENTS; QUESTIONS AND RISKS

- (a) Advisor and Advisor’s Affiliates. Advisor is an investment adviser registered with the United States Securities and Exchange Commission (“SEC”). Advisor previously conducted business under the name “BBE Community Investment Partners, LLC.” Advisor provides municipal governments a program of investment management services which includes cash flow analysis and forecasting, and related services known as investment advisory services (the “Program”), including the following (all the “Services”):
- Assisting Client in establishing investment objectives, consistent with Client’s risk tolerance, financial needs and goals, and Client’s Investment Policy Statement (as described below);
  - Assisting Client in establishing asset allocation mix based on Client’s financial position, cash flow, risk preference, time horizon, and the Investment Policy Statement;
  - Setting up a Client safekeeping account (“Program Account”), as defined below, with a qualified bank, brokerage firm or other financial institution (“Custodian”).
  - Assisting Client in transfer of assets to and from Program Accounts, as directed by Client, for safekeeping;
  - Implementing trades and account management, as described in paragraphs 4 and 5;
  - As requested by Client, preparing periodic performance reports regarding the Program Account;
  - Meeting with Client, as needed, for updates of ongoing investment planning and portfolio review;
  - At the direction of Client, contracting with third-parties to provide money market mutual funds, certificates of deposit (collateralized or uncollateralized) and other securities, as applicable; and
  - With direction from Client, preparing a cash flow forecast to aid in determining funds available for investment.
- (b) Agreement Governs Services and Program. Client’s participation in the Program, the Services, and the management of Program Account will be governed by the terms of this Agreement.
- (c) Advisor’s Affiliated Companies. Advisor is one of the affiliated financial services companies comprising the Ehlers Companies, which also include Bond Trust Service Corporation, which provides paying agent services, and Ehlers & Associates, a registered municipal advisor, which provides municipal advisory services to government and not for profit entities. It is not anticipated that one of these affiliates will provide services for Client under this Agreement. If Adviser determines to engage the services of a company affiliated with it in providing advisory services to Client pursuant to this Agreement, Advisor will disclose such engagement to Client and Client may instruct Adviser to terminate such relationship at any time. Advisor, Bond Trust Service Corporation, and Ehlers & Associates do not share fees except through common ownership of Ehlers Companies.
- (d) Program Account and Custodian. You will or have established the Program Account (defined below) with the Custodian (identified below) who will hold and maintain the Program Assets (defined below) in your name. You have or will identify the initial assets that will comprise the Program Assets, either on Exhibit A attached hereto and incorporated herein by this reference or on forms now or hereafter supplied by Advisor or Custodian.

***Building Communities. It's what we do.***

4700 S Syracuse Street Suite 860  
 Denver, CO 80237  
 Office: (303) 802-2311

3060 Centre Pointe Drive  
 Roseville, MN 55113  
 Office: (651) 654-8500

N21W23350 Ridgeview Parkway West, Suite 100  
 Waukesha, WI 53188  
 Office: (262) 796-6164 • Fax: (262) 785-1810



- (e) Receipt of Documents. You acknowledge you have received and had the opportunity to review and ask our investment adviser representative assigned to your account (the “Representative”) questions about the following documents:
- (i) our Brochure, Form ADV Part 2A (the “Brochure”),
  - (ii) the Brochure Supplement for our Representative (the “Brochure Supplement”),
  - (iii) our Notice of Privacy Policies summarizing our policies regarding your personal information, and
  - (iv) a copy of this Agreement.
- (f) Opportunity to Discuss Questions. You have had the opportunity to discuss with the Representative:
- (i) the anticipated types of investments in which the Program Account will invest, which shall be permitted investments under applicable state statute or client-specified investment policy;
  - (ii) the investment strategy (the “Strategy”) the Representative expects to use in managing the Program Assets;
  - (iii) the risks of the Program, these and types of investments;
  - (iv) the fees you will pay and the other expenses the Program Account will incur in the Program; and
  - (v) the circumstances where we have economic incentives and conflicts of interests to place our interests ahead of yours.
- (g) Acceptance of Risk. You acknowledge and agree that the Program Account will be managed by Advisor and Representative on a non-discretionary basis: You acknowledge you understand and agree to accept the risks, fees, costs, and conflicts of interest associated with this Agreement and your participation in the Program.

## **2. CUSTODIAN, ACCESS TO ACCOUNT INFORMATION, THE PROGRAM ACCOUNT, AND THE PROGRAM ASSETS**

- (a) Custodian and Program Account. To participate in the Program, your assets must be maintained in account(s) under your name (the “Program Account”) with one or more qualified custodians (collectively, if more than one, the “Custodian”). Your account with the Custodian will be governed by separate agreements between you and the Custodian, and you will be solely responsible for negotiating the terms of such agreements. The Program Account will bear the fees and expenses of the Custodian and of transactions for the Program Assets, according to your agreement with the Custodian. These costs will be separate from and in addition to the Advisory Fees your account pays.
- (i) The Custodian will send you at least quarterly a statement for the Program Account reflecting the Program Assets received or disbursed by the Custodian, the amount of fees or expenses paid from the Program Account, the transactions occurring with respect to the Program Account, and a summary of the Program Account’s positions and values, as of the end and for the period covered by such statement. You authorize the Custodian to send copies of its statements and confirmations of transactions to us and your Representative, along with an indication that the statements have been sent to you, and to permit us and the Representative to electronically view and download Program Account information. You grant us unrestricted access to your account information.
- (b) Program Assets. The “Program Assets” refer, collectively, to the assets maintained by the Custodian for the Program Account, including without limitation, the income, gains, and additions thereto, as reflected on the Custodian’s records from time to time. An asset becomes a Program Asset as of the date the asset is posted by the Custodian to the Program Account (which may be different than the trade date or settlement date).

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N21W23350 Ridgeview Parkway West, Suite 100  
 Waukesha, WI 53188  
 Office: (262) 796-6164 • Fax: (262) 785-1810

- (i) We will not manage or be responsible for taking any action with respect to an asset unless and until it becomes a Program Asset, even if such asset is otherwise held or maintained by the Custodian. You shall be solely responsible for the investment and reinvestment of your assets, and you will bear the risk of market fluctuations and any decline (or increase) in value, until such assets have become Program Assets.
- (ii) Client acknowledges that during the term of this Agreement, there will be periods of time when neither Client nor Advisor will be able to effect transactions for Client's assets (such as, for example, when an asset is being transferred, purchased, exchanged, or redeemed), or when Program Assets will be subject to limitations or restrictions on transfer, purchase, exchange, or redemption imposed by a mutual fund company or other issuer, and Client agrees to bear the risk of market fluctuations and any decline (or increase) in value during such periods.

### 3. THE PROGRAM AND THE PROGRAM ACCOUNT

(a) Suitability Information.

- (i) Representative will assist Client in completing an account profile to collect information regarding the Client's financial situation, and the investment objective, tolerance for risk, liquidity needs, and investment time horizon for the Program Account (all the "Suitability Information"), as well as any reasonable investment restrictions the Client wishes to impose.
- (ii) Representative will assist Client to develop an investment policy statement (the "IPS") which summarizes a range of factors affecting the recommendations Advisor makes for the Program Account, which may include, initial asset classes and allocation targets, minimum quality and duration standards, risk tolerance and volatility limits, diversification requirements, and expectations for account rebalancing to maintain designated targets. However, Client recognizes there will be times when, in Advisor's judgment, deviation or modification from any guideline, policy, target, or minimum standard, limit, requirement, or expectation contained in the IPS is appropriate, and Client hereby agrees, consents, and ratifies each such deviation or modification.

- (b) Non-Discretionary Account. Except as otherwise provided herein, Advisor shall not exercise discretion with respect to the Account or transactions. Advisor will provide continuous and regular investment management services with respect to the Program Assets, including ongoing responsibility to make recommendations, based upon the needs of the Client, as to specific cash and security investments the Program Account may purchase or sell, guided by the Suitability Information, Investment Policy Statement, applicable State Statutes and information provided to Advisor from time to time, and if such recommendations are accepted by the Client, Advisor is responsible for arranging or effecting the purchase or sale of such investments. Client may at any time deposit additional funds and/or securities with Custodian so as to increase the Program Account. Client may also withdraw funds or securities from the Program Account by giving notice to Advisor and Custodian.

### 4. ADVISOR'S AUTHORITY.

- (a) Authority to Act for Client and the Program Account. In the performance of Advisor's responsibilities under this Agreement:

- (i) Client authorizes Advisor and Representative, at Client's risk:
  - (A) to issue instructions or orders to Custodian: to purchase, sell, exchange, redeem, or otherwise effect transactions involving the Program Assets, as they deem necessary or proper to manage the Program Account consistent with the Suitability Information;
  - (B) to transfer Program Assets to one or more accounts maintained at a qualified custodian with an accountholder registration identical to the Program Account (each a "Transferee Account"),

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which Client must specifically identify (e.g., by name of qualified custodian, account registration, and account number); provided,

- if the Transferee Account is intended to be a Program Account, Client has designated it as such on forms as Advisor or Custodian request, and furnished a copy of this Agreement to its Custodian, in which case Advisor is specifically empowered to transfer assets to and from such Program Account, as necessary, consistent with its management responsibilities; or
  - if the Transferee Account is not a Program Account, Client has authorized Advisor in writing to make specific transfer(s) to (but not from) the Transferee Account and a copy of that authorization is provided to the qualified custodian; and
- (C) to perform acts necessary or convenient for the efficient management or administration of the account or performance of Advisor's obligations under this Agreement; provided, in no event shall Advisor have such authority as to constitute actual or constructive custody of the Program Assets (other than the authority with respect to the payment of the Advisory fees);
- (D) provided, Advisor shall not have any authority: to obtain possession of the Program Assets (except in payment of the Advisory Fees, as provided below); or to cause the transfer or distribution of any of the Program Assets out of a Program Account (other than in connection with usual trading or transactions for the Program Account), except to an account with a qualified custodian with an accountholder registration identical to the Program Account; and
- (ii) Client specifically agrees that all authority granted in this Agreement to act on behalf of Client and the Program Account is granted solely to Advisor, and the descriptions of authority that refer to the Representative are limited to authority Advisor grants to Representative to provide investment advisory services on Advisor's behalf for Client and the Program Account. Advisor may limit or terminate any authority granted to a Representative in our discretion; and all such authority to act terminates immediately upon Advisor's termination of such authority.
- (b) Evidence of Advisor's Authority. Advisor may provide a copy of this Agreement to any Custodian, broker, or other third-party, as evidence of Advisor's authority to act for you and the Program Account.
- (c) Reliance on Suitability Information and Investment Policy Statement. Client shall provide Advisor with accurate, complete, and current Suitability Information and Investment Policy Statement necessary for Advisor to manage the Program Assets and provide the services pursuant to this Agreement.
- (i) Client acknowledges the Representative and Advisor have and will rely on the Suitability Information and Investment Policy Statement in making investment recommendations for the Program Account. Client agrees to notify Representative and Advisor promptly, in writing, of changes in the Suitability Information and Investment Policy Statement, such as any new or changed information regarding Client's financial condition or needs, tolerance for risk, investment time horizon, or investment objective, or changes in the Client's asset allocation targets, or investment restrictions, or other matters, as expressed in the Investment Policy Statement, or any other matter that would be material to the investment advice or other services Advisor provides for Client.
- (ii) Client agrees that neither Representative nor Advisor, nor any of Advisor's directors, officers, employees, or agents will be responsible or liable as a result of Client's failure to provide Advisor with timely, accurate, and complete Suitability Information, or to notify Advisor of any new or changed information, as described in the preceding paragraph. Client agrees to hold all of Advisor and Advisor's affiliates, and all of such persons harmless and to indemnify each of them for any loss, liability, damage or expense (including without limitation, reasonable attorneys' fees) incurred by any of them, arising from or related to Client's failure to ensure that the Suitability Information or

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Investment Policy Statement is timely, accurate and complete, or Client's failure to notify Advisor of any new or changed information that would be material to the investment advice or other services Advisor provides.

(A) Client is not waiving any right or remedy Client would have against Advisor or Representative under the Investment Advisers Act of 1940 or other federal securities laws.

- (d) No Guarantees Regarding Profits or Limitation of Losses. Advisor cannot guarantee that participation in the Program will be profitable or that Client losses will be limited. Client agrees to bear the risk of losses resulting from investing the Program Assets in the Program.
- (e) Tax Consequences. Client acknowledges that Advisor is not acting as a tax accountant or lawyer for Client, and neither Advisor nor Representative has provided Client with any tax opinions or legal advice with respect to the Program. The purchase, sale, exchange, and redemption of Program Account investments will generally be treated as taxable events. Client has consulted its tax advisor or otherwise understands the potential tax consequences of the Program.

## 5. EXECUTION OF ACCOUNT TRANSACTIONS

- (a) Brokerage Discretion. Client agrees each portfolio manager for the Program Account (whether a Representative or Advisor's Investment Committee) is granted the authority to effect transactions with or through a broker-dealer selected in the portfolio manager's discretion, which may be the Custodian or a broker-dealer affiliated with the Custodian.
- (b) DVP Transactions. Advisor shall instruct the brokers and dealers that execute orders for the Account to send Client all transaction confirmations and that all transactions must be completed using delivery vs. payment (DVP), and except as provided below with respect to Aggregation of Orders and Block Trading, all transactions for the Account shall be effected independently of transactions for Advisor's other clients.
- (c) Instructions by Advisor's Authorized Personnel. Instructions of Advisor to Custodian shall be made in writing or, at the option of Advisor, shall be made orally and confirmed in writing as soon as practical thereafter; provided that all such instructions, written or oral, shall be issued only by persons designated from time to time by Advisor in a written instrument delivered to Custodian. Client shall provide, or instruct Custodian to provide, to Advisor such periodic reports concerning the status of the Account as Advisor may reasonably request.
- (d) Selection of Brokers. In selecting brokers, the portfolio manager will consider the full range and quality of the broker's services, including, among other things, execution capability, cost, financial responsibility, responsiveness, and the value of research and other services; provided, the manager will not recommend a broker solely on the basis of the lowest possible commission cost, but rather, Advisor will determine whether the broker has the ability to provide the best overall qualitative execution considering all factors, including services that benefit our firm.

## 6. AGGREGATION OF ORDERS AND BLOCK TRADING

- (a) Authority, But No Obligation, to Engage in Block Trading. Client hereby grants each portfolio manager for the Program Account the authority, but Client relieves them of any obligation, to aggregate orders for the Program Account with orders for other accounts for the purpose of "block trading." Client acknowledges that if orders for the Program Account are not aggregated with other orders into block orders, Client will not receive the benefits of potentially lower transaction costs, timelier or better execution, volume discounts, or other efficiencies that might be obtained by accounts whose orders are aggregated. Client authorizes and directs Advisor to instruct all firms executing orders for Client to forward confirmations of those transactions to Custodian and Advisor.

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- (b) Average Price Account. Although the practices of portfolio managers may vary, block orders, if any, are typically effected through an “average price account” or similar account such that transactions for accounts participating in the order are averaged as to price and transaction costs. If a portfolio manager cannot obtain complete execution of the entire aggregated order at prices or for transaction costs that the portfolio manager believes are desirable, the portfolio manager will allocate the securities or proceeds of the orders that were executed among the participating accounts according to the portfolio manager’s internal order allocation procedures. Such allocations must be consistent with its fiduciary duty to manage accounts fairly and non-preferentially over time, to the extent within its reasonable control.

## **7. ADVISORY FEES AND OTHER EXPENSES OF THE ACCOUNT, PROGRAM ASSETS, AND PROGRAMS**

- (a) Advisory Fee Rates. For the term of this Agreement, you agree to pay or cause to be paid in arrears, the Advisory Fees calculated according to the terms of paragraph (b) and the attached Schedule of Fees.
- (b) Advisory Fees Payable Monthly in Arrears. Advisory Fees are calculated and payable monthly in arrears according to the Fee Schedule as attached hereto or subsequently amended, based on the average daily market value of Program Assets. Advisor will provide to Client an accounting for fees owed no later than the 10th business day of each month for services billed for the previous month (or as of the last day of the term of this Agreement). Payments for services are due 30 days from invoice date. Client may authorize electronic payment of Advisory Fees. Advisory Fees are not charged on the basis of a share of capital gains upon or capital appreciation of the funds or any portion of the funds of an advisory client.
- (i) The Advisory Fees do not include the additional costs Client will incur for mutual funds, ETF’s, and other investment companies (such as 12b-1 Fees); the Brokerage and Investment Expenses; and any Custodial Expenses, as described in our Brochure; and any other costs not strictly included in the Advisory Fee.
- (ii) Except as provided below, the value of the Program Assets shall be determined by reference to the valuations provided by or available from the Custodian (including without limitation, through any electronic system made available to Advisor). If the last trading day of a calendar month or other period for which Advisor calculate Advisory Fees is different than the last day of a Custodian’s reporting or statement period, Advisor may value Program Assets maintained by the Custodian as of the close of the Custodian’s reporting or statement period, as Advisor shall select on a consistent basis for each Custodian.
- (c) Advisor’s Determination of Fair Value. In the event the Custodian does not value any Program Asset, or Advisor determines the Custodian’s value of an asset is materially inaccurate, such asset shall be valued by Advisor in good faith to reflect its fair value. Money market accounts and bank accounts, if any, shall be valued as of the valuation date. Transactions that have not settled may be included in either the current or the following billing period, as determined by us for each Custodian a consistent basis.
- (d) Deduction and Payment of the Advisory Fees from the Program Account. Unless Client instructs on the Schedule of Fees that all fee payments will be made by it directly to Advisor, all Advisory Fee payments will be made by deduction from the Program Account immediately upon presentation of Advisor’s fee invoice to the Custodian. Custodian is authorized and directed to deduct the Advisory Fees directly from the Program Account and pay the Advisory Fees to Advisor when due, according to Advisor’s instructions, without prior notice to or further consent from Client. Client agrees to provide Custodian with such additional documentation as Advisor or Custodian requests authorizing and directing the Custodian to deduct the Advisory Fees from the Program Account and to pay the Advisory Fees to Advisor when due. Client authorizes Advisor to manage the Program Account to provide sufficient cash will be available in the Program Account to pay the Advisory Fees; however, in the event available cash is not sufficient at the time Advisory Fees are payable, Client agrees to authorize promptly the liquidation of securities in an amount sufficient to pay the Advisory Fees.

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## 8. OTHER DIRECT AND INDIRECT EXPENSES

- (a) Additional Fees and Expenses. Client understands that in addition to the Advisory Fees, the Program Account will also incur the following direct and indirect fees and expenses:
- (i) costs of transactions placed through the Custodian or other brokers: the Program Account will be responsible for brokerage commissions, sales charges, ticket charges, exchange fees, redemption fees, mark-ups, mark-downs, and dealer spreads paid to or received by any broker in connection with transactions involving the Program Assets; fees for floor brokerage, electronic transaction networks, and exchanges; fees and expenses pursuant to a Custodial Agreement or any agreement with a broker, including without limitation, fees or expenses for postage, deliveries, additional services, wire transfers, taxes; and other third-party expenses with respect to the Program Assets or the Account;
  - (ii) custodial charges: the Program Account will be responsible for any charges imposed by the Custodian for services in maintaining custody and delivering the Program Assets, according to Client's separate agreement with the Custodian;
  - (iii) mutual fund and other investment company charges: the Program Account will be responsible for the fees and expenses that are deducted from the net asset value of mutual funds, money market funds, and other investment company securities held by the Program Account (and which constitute indirect expenses of the Program Account), including without limitation, internal operating and investment expenses of such funds or marketing and distribution fees (known as "12b-1 Fees"), servicing fees, sub-accounting fees, internal fund management fees; and
  - (iv) short-term trading or redemption fees: the Program Account will be responsible for the fees imposed by mutual funds or variable annuities for short-term trading or early redemptions or exchanges made within short periods of time (typically 1% - 2% of the amount originally invested).
- (b) Availability of Lower Cost Services. You acknowledge that the Advisory Fees and other expenses charged to or borne by the Program Account may be higher than the fees and expenses charged for advisory programs or services offered through other investment advisors for similar products and services. You acknowledge that you can purchase mutual funds directly from a mutual fund company or through a broker of your choosing without participation in the Program; however, in that event you would not receive the benefit of our advice, which is intended to select and manage suitable investments for the Program Account.
- (c) Additions and Withdrawals of Program Assets. Subject to the Program's Terms and Conditions, the procedures of the Custodian, and to usual and customary securities settlement procedures, you may make additions to and withdrawals of Program Assets from the Program Account at any time; provided, we may exercise our right to terminate this Agreement and close the Program Account if the value falls below the minimum account size stated in this Agreement.

## 9. MINIMUM ACCOUNT SIZE; MINIMUM FEE

- (a) No Minimum Account Size. We do not require a minimum account size.
- (b) No Minimum Fees. We do not charge a minimum fee.

## 10. NON-EXCLUSIVE RELATIONSHIP

You acknowledge and agree that we may provide investment advisory services to other clients and receive fees for such services. The advice given and the actions taken with respect to such other clients, or with respect to accounts owned or controlled by us, the Representative, members, directors, officers, employees or agents may differ from advice given or the timing and nature of actions taken with respect to your account. You further recognize that transactions in a specific security may not be accomplished for all of our accounts at the same

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time or at the same price. You acknowledge that in managing the Program Account, we may purchase or sell securities in which we, the Representative, or our officers, directors, employees, or agents have or may acquire, directly or indirectly, a position or interest.

## 11. PROXY VOTING

We shall not have any obligation or authority to take any action or render any advice with respect to the voting of proxies for securities held for the Program Account. You (or the plan fiduciary in the case of an Account subject to the provisions of the Employee Retirement Income Security Act of 1974 [“ERISA”]), expressly retain the authority and responsibility for voting all proxies, and we are expressly precluded from rendering any advice or taking any action with respect to the voting of any proxies.

## 12. ASSIGNMENT

This Agreement shall be binding on Client’s successors, administrators, and permitted assigns. We may not assign (as that term is defined under the Investment Advisers Act of 1940, as amended) this Agreement without your consent. Your consent to an assignment may be oral, and may be obtained through “negative consent” (among other permissible methods) in a manner consistent with our understanding of guidance of the Securities and Exchange Commission or its Staff.

## 13. TERM AND TERMINATION

- (a) Agreement in Effect as of Effective Date. This Agreement shall be in effect as of the Effective Date and shall continue until terminated by either party at any time without penalty upon written 30 days’ written notice to the other party. Such termination shall not, however, affect liabilities or obligations incurred or arising prior to such termination.
- (b) Client Responsibility Upon Termination. Upon termination of this Agreement, you shall have the exclusive responsibility for managing your assets, and we shall have no further obligation to act or provide advice with respect to the Program Account or your assets. After this Agreement has been terminated: you will be charged commissions, sales charges, and transaction, clearance, settlement, and custodial charges, at prevailing rates, by any broker-dealer; you will be responsible for monitoring all transactions and assets; and we shall not have any obligation to monitor or make recommendations with respect to the account or those assets.
- (c) Refund Upon Termination. Recognizing that Advisory Fees are payable in arrears, if you terminate this Agreement within five (5) business days of the Effective Date, and for some reason you have prepaid any Advisory Fees, you shall receive a full refund thereof. Alternatively, if this Agreement is terminated more than five (5) business days after the Effective Date, and for some reason you have prepaid any Advisory Fees, any prepaid Advisory Fees (if any) shall be applied to the prorated Advisory Fees payable for the last calendar month based on the number of days this Agreement was in effect during such month and the unearned portion shall be refunded to you within 30 days, and the Program Account shall be charged for any balance due. Upon termination of this Agreement, the Program Account will be charged the customary fees and commissions charged by Custodian and the Custodian’s fees for its services with respect to closing the Program Account and holding, transferring or liquidating the Program Assets.

## 14. REPRESENTATIONS

Each individual acting on behalf of a municipality, corporation, partnership or limited liability company (each of which is referred to as a “person”) represents that the execution of this Agreement has been duly authorized by appropriate action of the governing body of such person, and that such individual has full power and authority to enter into this Agreement on behalf of such person; (ii) the terms hereof do not violate any agreement or obligation by which such individual or person is bound, whether arising by contract, operation of law, or otherwise; (iii) this Agreement has been duly authorized by such person and shall be binding according to its terms; and agrees to advise Advisor of any material change in such individual’s authority or the propriety

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of maintaining the Program Account. Client shall deliver to Advisor evidence of any such individual's authority to act on behalf of Client, as Advisor or any Custodian shall request from time to time.

## 15. RISK AND LIABILITY

- (a) Risk of Loss. Client recognizes that there may be loss or decline in the value of any of the Program Assets. Client represents that neither Advisor, nor Advisor's affiliates or anyone associated with Advisor (including without limitation Representative, or any directors, officers, employees or agents) has made any guarantee, either oral or written, that the Program Account's investment objectives will be achieved. Neither Advisor nor any of its affiliates or such persons shall be liable for any loss incurred by reason of any act or omission by Custodian, or a third party. Nothing in this Agreement shall constitute a waiver or limitation of any rights that you may have under applicable state or federal law, including without limitation the state and federal securities laws.
- (b) Errors and Omissions Insurance. Advisor shall provide and maintain at its own expense during the term of this Agreement Errors and Omissions Insurance or Professional Liability Insurance covering the negligent acts, errors or omissions in the performance of professional services. Failure on the part of Advisor to produce or maintain the insurance shall constitute a material breach of contract upon which Client may immediately terminate this Agreement.

## 16. LEGAL PROCEEDINGS

Neither Advisor nor anyone associated with Advisor or Advisor's affiliates (including without limitation Representative) shall render advice or take any action with respect to legal proceedings involving or related to any of the Program Assets, or the issuers thereof, including without limitation, bankruptcies or class action lawsuits. You hereby expressly retain the right and obligation to take all action necessary to file responses, proofs of claim, or pleadings, and take all other actions related to any such proceeding.

## 17. NOTICES AND DOCUMENTS

- (a) Any notice or document (including an executed counterpart of this Agreement) required or permitted by this Agreement shall be sufficient if made in writing, signed by the communicator, and sent by pre-paid first-class United States Mail or by pre-paid overnight delivery through a national delivery service, or transmitted by facsimile transmission to the addressee.
  - (i) Any notice or document which is mailed shall be deemed to have been given on the third business day after the date of mailing; provided, an executed counterpart of this Agreement shall be deemed to have been given on the date of mailing; and
  - (ii) Any such notice or document which is transmitted by facsimile or by pre-paid overnight delivery through a national delivery service shall be deemed to have been given on the business day following the business day on which it is transmitted or deposited with the national delivery service; provided, an executed counterpart of this Agreement shall be deemed to have been given on the date of transmission or deposit with the delivery service;
  - (iii) All notices or communications to Advisor shall be sent to Advisor's principal business location, or to the facsimile number at its principal business location, addressed to the attention of the President, as shown on the front of this Brochure.
  - (iv) All notices or communications to the client will be sent to the address or facsimile number for client, as shown on Advisor's records pertaining to client or the Program Account.
- (b) If client consents to electronic delivery of Electronic Communications, as described below, the parties may use such methods to deliver notices and documents required or permitted by this Agreement (including an executed counterpart of this Agreement), in addition to the methods described in subparagraph (a) above. In that event, delivery of the notice or document shall occur upon the recipient's

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actual receipt of the Electronic Communication (for example, a text message, or email message actually received in the recipient's agreed email account); or notice of availability of the Electronic Communication (for example, notice that a message or attachment is available on Advisor's website) in a manner consistent with such paragraph.

## 18. CONSENT TO ELECTRONIC DELIVERY

- (a) You hereby agree that if you provide us an Email Address (on the Signature Page to this Agreement or in any subsequent communication), we may, but we are not required to, deliver electronically to you, and you hereby consent to receive electronically, instead of receiving paper documents, any or all of the Electronic Communications (described below), on the terms and conditions described in this paragraph and in the Terms And Conditions For Electronic Delivery, which is incorporated herein by this reference. The agreements and consents in this paragraph are referred to as the "Consent."
- (b) The "Electronic Communications" means all disclosures, notices, and other communications relating to the account established between Client and Advisor pursuant to this Agreement (including an executed counterpart of this Agreement), or otherwise related to Advisor's obligations or position as Client's investment adviser, other than any document Client has specifically requested to be delivered in paper form. Client agrees that the following documents and all annual amendments and any notices related to them may be treated as Electronic Communications and may be delivered to Client electronically, in Advisor's discretion:

Form ADV, Part 2A Brochure and Part 2B Brochure Supplement for Representatives and other Supervised Persons; Summary of Material Changes to the Brochure; Notice of Privacy Policies; annual amendment of any of such documents; any disclosure, notice, consent, "negative consent," or document that Advisor (or any successor) is required or permitted to provide or deliver in connection with any business reorganization, sale, transfer, or assignment; and any other disclosure, notice, consent, "negative consent," or document that Advisor (or any successor or affiliate) is required or permitted to provide or deliver to Client under the Securities Act of 1933, the Securities Exchange Act of 1934, the Investment Company Act of 1940, the Investment Advisers Act of 1940, or the Rules of the Securities and Exchange Commission.

- (c) The Consent is effective on the Effective Date and will remain in effect until you or we revoke it. Each person included as a "Client" may revoke or restrict the Consent at any time as to such person and receive in paper form any or all documents required to be provided to such person in paper form, by written notice sent to the following address: **Ehlers Investment Partners, LLC, Attention: Compliance, N21W23350 Ridgeview Parkway West, Suite 100, Waukesha, WI 53188 (the "Notice Address")**. The legal effectiveness and validity of an Electronic Communication that was valid and proper when delivered shall not be affected by any subsequent revocation or restriction of the Consent, or subsequent request for delivery of paper copies of Electronic Communications.
- (d) You may also request paper copies of any Electronic Communication without revoking the Consent by written request to the Notice Address. We may charge a reasonable fee for paper copies of any Electronic Communication otherwise deliverable to you electronically; provided, we shall not charge any fee for delivery of the Brochure, summary of material changes to the Brochure, Brochure Supplement, Notice of Privacy Policy, or any other document we are required by law to provide to you without charge.

## 19. GOVERNING LAW

This Agreement and all of the terms herein shall be construed and governed according to the laws of the State of Wisconsin, without giving effect to principles of conflict of laws, provided that there is no inconsistency with federal laws.

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## 20. ENTIRE AGREEMENT

This Agreement (including without limitation the exhibits to this Agreement) represents the parties' entire understanding with regard to the matters specified herein, and no other agreements, covenants, representations, or warranties, express or implied, oral or written, have been made by any party to the other party concerning the subject matter of this Agreement. This Agreement supersedes all prior understandings and agreements between Client and Advisor relating to the subject matter of this Agreement.

## 21. SEVERABILITY

The provisions of this Agreement shall be severable. If any part of this Agreement is found to be invalid or unenforceable by statute, rule, regulation, decision of a tribunal, or otherwise, such finding shall not affect the validity or enforceability of the remainder of this Agreement.

## 22. AMENDMENTS

We shall have the right to amend this Agreement by modifying or rescinding any of its provisions (including without limitation, the Fee Schedule and Advisory Fees) or by adding new provisions; and any such modification, rescission, or new provision shall be effective as of the first day of the first calendar quarter beginning 30 days or more after we notify you, unless you terminate this Agreement prior to such effective date.

## 23. PRE-DISPUTE ARBITRATION AGREEMENT

**Any controversy or dispute that may arise concerning the Account, any transaction in or for the Account, or the construction, performance or breach of this Agreement shall be settled by arbitration. Any arbitration shall be pursuant to the Commercial Arbitration Rules of the American Arbitration Association, and its Supplementary Procedures for Securities Arbitration; and the arbitration panel shall consist of at least three individuals, with at least one panelist having knowledge of investment advisory activities. Judgment upon the award may be entered into by any court, state, or federal, having jurisdiction.**

**The parties agree that any arbitration proceeding shall be held in Waukesha, Wisconsin, or as close thereto as reasonably possible, as determined by the Commercial Arbitration Rules of the American Arbitration Association, and its Supplementary Procedures for Securities Arbitration.**

- **Arbitration is final and binding on all parties.**
- **The parties are waiving their right to seek remedies in court, including the right to a jury trial, except to the extent such a waiver would violate applicable law.**
- **Pre-arbitration discovery is generally more limited than and different from court proceedings.**
- **The arbitrators' award is not required to include factual findings or legal reasoning and any party's right to appeal or seek modification of rulings by the arbitrators is strictly limited.**
- **The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.**
- **No person shall bring a putative or certified class action to arbitration, nor seek to enforce any pre-dispute arbitration agreement against any person who has initiated in court a putative class action, or who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until: (a) the class certification is denied; (b) the class is decertified; or (c) the customer is excluded from the class by the court. Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this Agreement except to the extent stated.**

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- The agreement to arbitrate does not entitle Client to obtain arbitration of claims that would be barred by the relevant statute of limitations if such claims were brought in a court of competent jurisdiction. If at the time a demand for arbitration is made or an election or notice of intention to arbitrate is served, the claims sought to be arbitrated would have been barred by the relevant statute of limitations or other time bar, any party to this Agreement may assert the limitations as a bar to the arbitration by applying to any court of competent jurisdiction. Client expressly agrees that any issues relating to the application of a statute of limitations or other time bar are referable to such a court. The failure to assert such bar by application to a court, however, shall not preclude its assertion before the arbitrators.

## 24. MISCELLANEOUS

All paragraph headings are for convenience of reference only, do not form part of this Agreement, and shall not affect in any way the meaning or interpretation of this Agreement. This Agreement may be executed in counterparts, each of which shall be deemed an original, and shall be binding on the parties as if executed in one document.

## 25. THE EFFECTIVE DATE; THE PARTIES

Once this Agreement has been executed on behalf of Adviser and Client, the “Effective Date” shall occur on the earlier of (i) the date a fully executed counterpart of this Agreement is deemed to be received by the other party following mailing, facsimile transmission, deposit with national delivery service, or electronic transmission by the last party to execute this Agreement, pursuant to paragraph 17; (ii) the date the last party to execute this Agreement otherwise communicates acceptance of this Agreement to the other party (which may be oral); or (iii) the date Advisor begins to provide advisory services pursuant to this Agreement.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK – SIGNATURE PAGE FOLLOWS]

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## SIGNATURE PAGE

**CLIENT ACKNOWLEDGES RECEIPT OF A COPY OF THIS AGREEMENT, INCLUDING THE PRE-DISPUTE ARBITRATION CLAUSE AT PARAGRAPH 23 BEGINNING ON PAGE 11.**

Each person executing this Agreement on behalf of Client acknowledges they have received, read, and understand this Agreement and the Program.

**CLIENT:**

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Title or Capacity

\_\_\_\_\_  
Taxpayer Identification Number

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State ZIP

**Date of Execution:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**EHLERS INVESTMENT PARTNERS, LLC**  
**N21W23350 Ridgeview Parkway West, Suite 100**  
**Waukesha, WI 53188-1015**

By: \_\_\_\_\_  
Kenneth J. Herdeman, President

**Date of Execution:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**CLIENT:**

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Title or Capacity

\_\_\_\_\_  
Taxpayer Identification Number

\_\_\_\_\_  
Street Address *(only if different from first Client)*

\_\_\_\_\_  
City State ZIP

**Date of Execution:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**NAME OF REPRESENTATIVE:**

**NAME OF INITIAL CUSTODIAN:**

**Email Address for Electronic Communications:** \_\_\_\_\_

By providing an Email Address above, Client consents to the terms of paragraph 18 of the Advisory Agreement and the accompanying **TERMS AND CONDITIONS FOR ELECTRONIC DELIVERY**, and agrees that Advisor may, but is not required to, deliver **Electronic Communications** to Client at or through the Email Address for all accounts Client establishes with Advisor, until such consent is revoked, as provided in the Advisory Agreement.

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3060 Centre Pointe Drive  
Roseville, MN 55113  
Office: (651) 697-8500

N21W23350 Ridgeview Parkway West, Suite 100  
Waukesha, WI 53188  
Office: (262) 796-6164 • Fax: (262) 785-1810

## EXHIBIT TO INVESTMENT ADVISORY AGREEMENT TERMS AND CONDITIONS FOR ELECTRONIC DELIVERY

*(Except as provided below, terms used in this Exhibit have the same meanings as provided in the Advisory Agreement to which this Exhibit is an exhibit.)*

Client agrees Advisor may deliver Electronic Communications to Client using any method or technology now or hereafter permissible pursuant to rules or guidance of the Securities and Exchange Commission or its Staff. This currently includes using any of the following:

**Email:** Advisor may send an electronic mail message (“email”) to the email address designated by Client in the Advisory Agreement or in any separate communication from Client to Advisor (the “Email Address”), and Advisor may attach Electronic Communications to the email or may include in the email a hypertext link with the Internet address (URL) where the Electronic Communication can be accessed, or

**Website Communications:** Advisor may notify Client, by paper document or by an email sent to the Email Address, that an Electronic Communication is available for electronic delivery (download) from a Website identified in such notice, and will provide instructions explaining the delivery process. Client may be required to establish an account, UserID, and password to access or download the Electronic Communication.

Client acknowledges that technical or other problems may result in Client not receiving Electronic Communications from Advisor. Client agrees that if a hypertext link to an Electronic Communication does not work or if Client is otherwise unable to access or download an Electronic Communication, Client will notify Advisor in writing at the Notice Address and request a paper copy of the Electronic Communication.

Client agrees to access and review promptly Electronic Communications sent to the E-Mail Address and, if applicable, through any account for Client on Advisor’s or a Custodian’s Website, to ensure Client is aware of time-sensitive information. Client agrees to notify Advisor, in writing (written or electronic), of any discrepancies within ten business days after Advisor sends an email or makes other Electronic Communication available to Client.

Each Electronic Communication (and the information therein) shall be deemed to be accurate and true unless Client notifies Advisor, in writing, of any discrepancy within such ten-day period. Client’s notices of discrepancies shall be sent to Advisor at the Notice Address and must include the name(s) of the account holder(s) of the Account to which such discrepancy pertains.

Client understands and agrees that Client is responsible for establishing and maintaining the Email Address and access to the Internet. Advisor is not responsible for Client’s access or lack of access to the Email Address or the Internet. It is Client’s obligation to notify Advisor of

Client’s Email Address, and of any changes to or problems with the Email Address. Advisor may take up to ten business days to take action in response to Client’s notice of a change to or problems with the Email Address. All notices regarding the Email Address must be in writing and sent to Advisor at the Notice Address. Advisor will deliver paper copies of Electronic Communications in the event it becomes aware that the Email Address is not valid or accessible.

Client understands and agrees that Advisor may include Client’s personal financial information in Electronic Communications, even though there is a risk of disclosure to or receipt by unintended third parties. Advisor will implement reasonable precautions to ensure the integrity, confidentiality, and security of Electronic Communications. Client acknowledges that the Internet is not a secure communications network. Electronic Communications are not encrypted. If Client uses an email address provided by or through an employer or third-party, such employer or third-party, any of their employees, or other persons may have access to Client’s Electronic Communications. There is a risk that Electronic Communications may be delivered to an incorrect email address or intercepted by third parties. Unauthorized parties may access communications transmitted over the Internet.

After Advisor has sent or made an Electronic Communication available to Client, Client shall be responsible for maintaining the confidentiality of such Electronic Communication (and any personal financial information therein). Client is responsible for preventing unauthorized access to the Electronic Communications through Client’s computer and through unauthorized use of Client’s UserID or password. Advisor is not liable for unauthorized access to Electronic Communications, or Client’s personal financial information arising from or as a result of third parties obtaining access to Client’s computer, Client’s UserID or password, or the Email Address. Client agrees to notify Advisor immediately if Client suspects or becomes aware of any unauthorized access to Electronic Communications, or Client’s personal financial information.

Advisor will provide Electronic Communications free of charge. However, Client may incur costs to third parties (such as Internet Service Providers and email service providers) in connection with accessing the Internet, establishing and maintaining the Email Address, or downloading, printing or storing Electronic Communications.

Client is responsible for having any necessary hardware, software or other technology to access the Internet, the Email Address, and the Electronic Communications. To receive Electronic Communications, Client will need: a

personal computer with appropriate browser software installed, such as Microsoft Internet Explorer® 9.0 or higher (available free of charge at [www.microsoft.com](http://www.microsoft.com)) or equivalent, capable of accessing the Internet and viewing web pages; a connection to the Internet via an Internet Service Provider or similar facility; a monitor; and a valid and accessible Email Address. To retain Electronic Communications, Client will need a printer (for printed copies), or hard drive or other electronic storage device with sufficient free space to download and store the Electronic Communications. Client may download and save, or print the Electronic Communications. Client is solely responsible for performing such downloads, for storing and protecting downloaded Electronic Communications, and for the costs of printing paper copies. Electronic Communications may be formatted in Adobe Acrobat's portable document format ("PDF"), hypertext mark-up language ("HTML") or other file formats Advisor deems appropriate. In order to view or print documents provided in PDF, Client must obtain Adobe Acrobat Reader® 6.0 or higher, which is available free of charge at Adobe's website (located at [www.adobe.com](http://www.adobe.com)) and install it on Client's computer. If Advisor changes to a format other

than HTML or PDF, it will provide reasonable advance notice of any new hardware and software requirements for accessing and retaining the information, and access to appropriate software and technical assistance, if necessary, with respect to such change.

Client agrees that Electronic Communications delivered to Client by any of the methods permitted under the Consent will be treated as having been delivered to Client when Advisor sends or makes the Electronic Communication available to Client, regardless of when Client actually accesses the Electronic Communication.

Client may use email to deliver instructions or orders, to request or authorize any financial transaction, or to provide any notice that requires real-time communication or written authorization, whether required by law, rules of any exchange or regulatory body, or Advisor's policies. However, any instruction, request, order, authorization, or notice sent by Client via e-mail may not be effective or processed by Advisor; and Advisor shall not be responsible for any loss or damage arising from or as a result of any such item not being effective or processed.



## Laramie River Station Grayrocks Dam and Reservoir Tour August 27 and 28, 2019

Missouri River Energy Services (MRES) is pleased to announce the opportunity to tour the Laramie River Station (LRS) power plant in Wheatland, Wyo. LRS is the primary source of power MRES provides to its 61 members.

MRES members hold the rights to 16.47 percent of the capacity in LRS, which entitles our members to 281 megawatts of power.

The tour will include a trip to the Grayrocks Dam and Reservoir, as well as an extensive tour of the plant. In addition, it will include a tour of the Dry Fork Coal Mine, located at Gillette, Wyo.

### About The Tour

The LRS/Grayrocks/Dry Fork tour is a great opportunity for MRES member council and commission members, employees, and local media. Commission and board members have found this tour valuable in understanding how their community's power supply program works.

Planes are chartered from Sioux Falls and various other locations for your convenience. Plans will be finalized as the registration deadline nears.

Planes will depart on Tuesday and fly to Wheatland, Wyo., where participants will tour the LRS and Grayrocks facilities. Then, they will fly to Gillette, Wyo., for the evening. There will be dinner, a reception and discussions about issues related to LRS, Grayrocks, and other topics of concern. Following breakfast on Wednesday, participants will tour the Dry Fork Coal Mine before returning home.

### Registration Fees and Deadlines

The registration fee is \$600 per person. A deposit of \$200 per person will be required with your registration. This includes your flight, meals, lodging, and ground transportation to the facilities.

Please note that group size will be limited, so early registration is encouraged.

This deposit can be refunded for cancellations prior to July 31, 2019.

### Registration Form Enclosed

Please complete the enclosed registration form and return by Friday, June 21, 2019.

Online registration is available at [www.mrenergy.com](http://www.mrenergy.com) under the Events tab.



PO Box 88920  
Sioux Falls, SD 57109-8920

[www.mrenergy.com](http://www.mrenergy.com)



## Laramie River Station Grayrocks Dam and Reservoir Tour



**August 27 and 28, 2019**



[www.mrenergy.com](http://www.mrenergy.com)



## About the Laramie River Station (LRS)

LRS is a coal-fired electric generating station located six miles east of Wheatland, Wyo. State-of-the-art environmental control equipment was installed when LRS was built and owners have since invested millions of dollars in equipment enabling the turbines to more efficiently produce electricity, effectively lowering overall emission rates.

LRS was built for a cost of \$1.6 billion and has a total generating capacity of 1,710 megawatts. The plant has three units, each rated at 570 megawatts. Units 1, 2, and 3 began operation in 1980, 1981, and 1982, respectively. Sub-bituminous coal is shipped by train to the plant from strip mines near Gillette, Wyo.

Overall, the project provides electric power to more than 100 rural electric cooperatives and nearly 80 municipal electric systems serving more than 2 million people in Colorado, the Dakotas, Iowa, Minnesota, Montana, Nebraska, and Wyoming.

LRS is owned by the Missouri Basin Power Project (MBPP). MBPP is one of the largest consumer-owned, power supply projects in the U.S. The project participant-owners group is comprised of five electric utilities:

- ◆ Basin Electric Power Cooperative
- ◆ Tri-State Generation and Transmission Association
- ◆ Western Minnesota Municipal Power Agency (represented in the project by MRES)
- ◆ Lincoln Electric System
- ◆ Wyoming Municipal Power Agency



*The Grayrocks Reservoir. LRS can be seen in the background.*

## About Grayrocks Dam and Reservoir

Water from Grayrocks, which is located about 11 miles from the Laramie River Station, is used at the plant for cooling and steam production.

The reservoir, which was built by the Missouri Basin Power Project, holds about 104,000 acre-feet of water when full.

### Fast Facts about MBPP Facilities

- ◆ **Laramie River Station**
  - Plant construction: 1976-1982
  - Plant Site: 650 acres
  - Coal Source: Dry Fork Mine and others in the Powder River Basin near Gillette, Wyo.
  - Annual coal deliveries: 7 million tons
- ◆ **Project transmission**
  - 536 miles of 345-kilovolt line
  - 133 miles of 230-kilovolt line
- ◆ **Grayrocks Dam and Reservoir**
  - Provides 19,000 acre-feet of water for steam and evaporative cooling at LRS
  - Height of dam: 100 feet
  - Width of dam: 600 feet at base
  - Length of dam: 2,400 feet
  - Length of reservoir: 8 miles
  - Storage capacity: 104,000 acre-feet

## About the Dry Fork Mine

The Dry Fork Mine is located near Gillette, Wyo., in the coal-rich Powder River Basin. Western Fuels-Wyoming owns the mine, which is managed by its parent organization, the Western Fuels Association. MBPP is a member of Western Fuels.

Dry Fork began operations in 1990 and produces about 6 million tons of coal per year. It ships coal to LRS and to other power plants located in Wyoming, North Dakota, and Texas. The mine has a total reserve base in excess of 250 million tons of coal.

## Topics for Discussion during the Tour

**Coal Combustion Residual (CCR) rule compliance** - The EPA has issued regulations on the disposal of CCRs (coal ash) from coal-fired power plants. CCRs are byproducts of the combustion of coal at power plants. MBPP must install liners in all of the ash disposal ponds in the next year or so. Based on preliminary estimates, this work will cost about \$35 million, with about \$6 million of that being MRES share.

**Affordable Clean Energy (ACE) Rule** – The Affordable Clean Energy (ACE) rule was issued by the EPA in 2018 as a replacement to the 2015 Clean Power Plan. The ACE rule would require coal-fired generation plants to meet performance standards to reduce carbon emissions through on-site, heat-rate efficiency improvements. It provides new regulations for emission guidelines under Clean Air Act section 111(d). While it is still being finalized and likely will be challenged in the courts, if the ACE rule were to take effect, it could allow LRS to operate longer than it otherwise would have under the CPP.

**Regional Haze** – The EPA previously contended that LRS violated haze emissions at Wind Cave National Park in SD. The WY Dept. of Environmental Quality (DEQ) entered into an agreement with LRS owners requiring the installation of Selective Non-Catalytic Reduction (SNCR) equipment on the three units at LRS. The EPA accepted, then later rejected, the state plan and imposed a Federal Implementation Plan requiring LRS to install Selective Catalytic Reduction (SCR) equipment at a cost of over \$700 million, with MRES' share at \$125 million. LRS partners appealed EPA's action. A settlement was reached requiring only one SCR and two SNCRs at a reduced cost to LRS owners.



ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT

UP CK # 57875

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS -----				
	ELECTRIC UTILITY			
	ELECTRICAL DISTRIBUTION			
TOM BACON	Elec-Safety Lens-glasses	100.00	57875	4/01/19
		=====		
	ELECTRICAL DISTRIBUTION	100.00		
		=====		
	ELECTRIC UTILITY	100.00		
		=====		
**** PAID	TOTAL ****	100.00		
		=====		
*****	REPORT TOTAL *****	100.00		
		=====		

SCHEDULED CLAIMS LIST

UP CK# 57876-57917

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
040519	1	4/05/19	4/05/19	BANK 1 - KLEIN/UNITED PRAIRIE			
				100 A-OX WELDING SUPPLY COMPA			
				AMB-SUPPLIES	133.12	201 201-44100-217	1
				INVOICE TOTAL	133.12		
389810	1	4/05/19	4/05/19				
				3061 AMERICAN LEGION AUXILIARY			
				LIB-US FLAG	15.50	101 101-45500-210	1
				INVOICE TOTAL	15.50		
040519	1	4/05/19	4/05/19				
				110 ARCTIC GLACIER USA, INC			
				LIQ-ICE EXPENSE	58.33	609 609-49750-251	1
				INVOICE TOTAL	58.33		
040519	1	4/05/19	4/05/19				
				172 BELLBOY CORPORATION			
				LIQ-LIQUOR EXPENSE	2,185.57	609 609-49750-251	1
				INVOICE TOTAL	2,185.57		
040519	1	4/05/19	4/05/19				
				190 BEVERAGE WHOLESALERS			
				LIQ-LIQUOR EXPENSE	1,428.70	609 609-49750-251	1
				INVOICE TOTAL	1,428.70		
0228582	1	4/05/19	4/05/19				
				264 BOLTON & MENK INC			
				WT-2018 WATERMAIN IMPROVEMENTS	570.00	601 601-49430-303	1
				ENGINEERING FEES			
0231233	1	4/05/19	4/05/19				
				WT-WATER FILTER REHAB	5,425.00	601 601-49400-303	1
				INVOICE TOTAL	5,425.00		
				VENDOR TOTAL	5,995.00		
831131928	1	4/05/19	4/05/19				
				293 BOUND TREE MEDICAL LLC			
				AMB-SUPPLIES	52.25	201 201-44100-217	1
				INVOICE TOTAL	52.25		
040519A	1	4/05/19	4/05/19				
				510 CITY OF MADISON			
				9TH ST LIFT PUMP-UTIL 3/19	31.24	602 602-49460-380	1
				INVOICE TOTAL	31.24		
040519AA	1	4/05/19	4/05/19	STR LIGHTING-UTIL 3/19	1,995.50	101 101-43100-381	1
				INVOICE TOTAL	1,995.50		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
040519B	1	4/05/19	4/05/19	AMB GARAGE-UTIL 3/19	112.94	201		201-44100-380	1
				INVOICE TOTAL	112.94				
040519BB	1	4/05/19	4/05/19	UNAPP STRM SEWER-UTIL 3/19	103.63	101		101-49250-380	1
				INVOICE TOTAL	103.63				
040519C	1	4/05/19	4/05/19	AVE OF FLAGS-UTIL 3/19	24.90	101		101-45200-380	1
				INVOICE TOTAL	24.90				
040519CC	1	4/05/19	4/05/19	WWTP-UTIL 3/19	148.31	602		602-49450-380	1
				INVOICE TOTAL	148.31				
040519D	1	4/05/19	4/05/19	BLOCK 48-UTIL 3/19	10.66	101		101-49250-380	1
				INVOICE TOTAL	10.66				
040519DD	1	4/05/19	4/05/19	WT TOWER-UTIL 3/19	156.17	601		601-49430-380	1
				INVOICE TOTAL	156.17				
040519E	1	4/05/19	4/05/19	BLOCK 48-UTIL 3/19	10.66	101		101-49250-380	1
				INVOICE TOTAL	10.66				
040519EE	1	4/05/19	4/05/19	WT TREAT PLANT-UTIL 3/19	1,961.60	601		601-49400-380	1
				INVOICE TOTAL	1,961.60				
040519F	1	4/05/19	4/05/19	BLOCK 48-UTIL 3/19	12.31	101		101-49250-380	1
				INVOICE TOTAL	12.31				
040519FF	1	4/05/19	4/05/19	WEST SUB-FIRE-UTIL 3/19	52.61	604		604-49570-380	1
				INVOICE TOTAL	52.61				
040519G	1	4/05/19	4/05/19	CTY GARAGE-UTIL 3/19	38.02	101		101-43100-380	1
				INVOICE TOTAL	38.02				
040519H	1	4/05/19	4/05/19	CTY HALL-UTIL 3/19	1,170.61	101		101-41940-380	1
				INVOICE TOTAL	1,170.61				
040519I	1	4/05/19	4/05/19	FAIRWAY LIFT PUMP-UTIL 3/19	22.87	602		602-49460-380	1
				INVOICE TOTAL	22.87				
040519J	1	4/05/19	4/05/19	FIRE HALL-UTIL 3/19	468.42	101		101-42200-380	1
				INVOICE TOTAL	468.42				
040519K	1	4/05/19	4/05/19	FIRE HYDRANTS-UTIL 3/19	269.00	101		101-42200-380	1
				INVOICE TOTAL	269.00				
040519L	1	4/05/19	4/05/19	GRAND PARK-UTIL 3/19	10.66	101		101-45200-380	1
				INVOICE TOTAL	10.66				
040519M	1	4/05/19	4/05/19	HWY 40 DET POND-UTIL 3/19	11.00	605		605-49600-380	1
				INVOICE TOTAL	11.00				
040519N	1	4/05/19	4/05/19	HWY 40 WELLHOUSE-UTIL 3/19	11.00	601		601-49400-380	1
				INVOICE TOTAL	11.00				

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
0405190	1	4/05/19	4/05/19	SK RINK-UTIL 3/19	229.40	101	101-45127-380	1
				INVOICE TOTAL	229.40			
040519P	1	4/05/19	4/05/19	JF JACOBSON RESTROOM-UTIL 3/19	11.00	101	101-45200-380	1
				INVOICE TOTAL	11.00			
040519Q	1	4/05/19	4/05/19	JF JACOBSON PARK-UTIL 3/19	112.09	101	101-45200-380	1
				INVOICE TOTAL	112.09			
040519R	1	4/05/19	4/05/19	LIQ-UTIL 3/19	507.18	609	609-49750-380	1
				INVOICE TOTAL	507.18			
040519S	1	4/05/19	4/05/19	MEMORIAL FIELD-UTIL 3/19	70.64	101	101-45200-380	1
				INVOICE TOTAL	70.64			
040519T	1	4/05/19	4/05/19	LIB-UTIL 3/19	258.52	101	101-45500-380	1
				INVOICE TOTAL	258.52			
040519U	1	4/05/19	4/05/19	MAIN STR GARBAGE-UTIL 3/19	72.19	101	101-43100-380	1
				INVOICE TOTAL	72.19			
040519V	1	4/05/19	4/05/19	PR ARTS-UTIL 3/19	216.24	101	101-45180-380	1
				INVOICE TOTAL	216.24			
040519W	1	4/05/19	4/05/19	STR-UTIL 3/19	138.06	101	101-43100-380	1
	2			ELEC-UTIL 3/19	138.06	604	604-49570-380	1
				INVOICE TOTAL	276.12			
040519X	1	4/05/19	4/05/19	REC FIELD-UTIL 3/19	215.85	101	101-45200-380	1
				INVOICE TOTAL	215.85			
040519Y	1	4/05/19	4/05/19	SLEN POOL/SHELTER-UTIL 3/19	122.56	101	101-45124-380	1
				INVOICE TOTAL	122.56			
040519Z	1	4/05/19	4/05/19	SLEN TENNIS COURTS-UTIL 3/19	11.00	101	101-45200-380	1
				INVOICE TOTAL	11.00			
040519	1	4/05/19	4/05/19	UTIL DEP/INT REF-S BULOCK	150.00	604	604-22000	2
	2			UTIL DEP/INT REF-S BULOCK	5.40	604	604-49590-602	2
				INVOICE TOTAL	155.40			
				VENDOR TOTAL	8,880.30			
040519	1	4/05/19	4/05/19	3381 COCA-COLA BOTTLING LIQ-POP EXPENSE	49.25	609	609-49750-251	1
				INVOICE TOTAL	49.25			
				VENDOR TOTAL	49.25			
040519	1	4/05/19	4/05/19	610 COUNTRYSIDE PUBLIC HEALTH POOL-LICENSE	669.00	101	101-45124-437	1
				INVOICE TOTAL	669.00			
				VENDOR TOTAL	669.00			

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
040519	1	4/05/19	4/05/19	3531 CULLIGAN CTY HALL-SOFTENER SALT	60.50 60.50	101 101-41940-219	1
				INVOICE TOTAL			
				VENDOR TOTAL	60.50		
24809	1	4/05/19	4/05/19	640 DAKOTA PUMP & CONTROL CO SEW-HYDRAULIC KITS	6,732.27 6,732.27	602 602-49450-404	1
				INVOICE TOTAL			
24826	1	4/05/19	4/05/19	SEW-HYDRAULIC REPAIR KIT	4,119.71 4,119.71	602 602-49450-404	1
				INVOICE TOTAL			
				VENDOR TOTAL	10,851.98		
5600	1	4/05/19	4/05/19	3465 EXPERT T BILLING, INC AMB-AMBULANCE BILLING EXP 3/19	290.00 290.00	201 201-44100-320	1
				INVOICE TOTAL			
				VENDOR TOTAL	290.00		
040319	1	4/03/19	4/03/19	2112 GOPHER STATE ONE CALL ELEC-DIGGING CALLS	56.75 56.75	604 604-49570-409	1
				INVOICE TOTAL			
				VENDOR TOTAL	56.75		
040319	1	4/03/19	4/03/19	762 JOHN DEERE FINANCIAL STR-PARTS	281.31 281.31	101 101-43100-221	1
				INVOICE TOTAL			
				VENDOR TOTAL	281.31		
040519	1	4/05/19	4/05/19	1160 JOHNSON BROS-ST. PAUL LIQ-LIQUOR EXPENSE	923.12 923.12	609 609-49750-251	1
				INVOICE TOTAL			
				VENDOR TOTAL	923.12		
040519	1	4/05/19	4/05/19	1181 JUBILEE FOODS EDA-FOCUS GROUP	106.80 106.80	211 211-46500-219	1
				INVOICE TOTAL			
				VENDOR TOTAL	106.80		
040319	1	4/03/19	4/03/19	3218 JUSTIN WEBER CTY HALL-CUSTOM BUILT FRAMES	632.47 632.47	101 101-41940-219	1
				INVOICE TOTAL			
				VENDOR TOTAL	632.47		
7643	1	4/03/19	4/03/19	1370 LARRY'S REFRIG. & HEATING INC STR-RADIANT TUBE HEATER POOFIN	250.00 250.00	101 101-43100-223	1
				INVOICE TOTAL			

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
VENDOR TOTAL					250.00				
P18072	1	4/05/19	4/05/19	1550 MACQUEEN EQUIP. INC. STR-SNOGO BLOWER	316.36	101		101-43100-221	1
INVOICE TOTAL					316.36				
P18084	1	4/05/19	4/05/19	STR-SNOGO BLOWER	2,877.76	101		101-43100-221	1
INVOICE TOTAL					2,877.76				
P18105	1	4/05/19	4/05/19	STR-SNOGO BLOWER	1,626.26	101		101-43100-221	1
INVOICE TOTAL					1,626.26				
P18473	1	4/05/19	4/05/19	STR-SNOGO BLOWER	1,272.26	101		101-43100-221	1
INVOICE TOTAL					1,272.26				
VENDOR TOTAL					6,092.64				
040519	1	4/05/19	4/05/19	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	6,903.28	609		609-49750-251	1
INVOICE TOTAL					6,903.28				
VENDOR TOTAL					6,903.28				
040519	1	4/05/19	4/05/19	3557 Metropolitan Life Insurance Co COBRA-LB-1/1/19-11/30/19	37.51	101		101-43100-131	1
INVOICE TOTAL					37.51				
040519A	1	4/05/19	4/05/19	COBRA-DH-1/1/19-6/30/19	9.60	609		609-49750-131	1
INVOICE TOTAL					9.60				
VENDOR TOTAL					47.11				
040319	1	4/03/19	4/03/19	1960 MISSOURI RIVER ENERGY SER ELEC-LARAMIE TOUR-DEPOSIT	600.00	604		604-49590-331	1
INVOICE TOTAL					600.00				
VENDOR TOTAL					600.00				
040519	1	4/05/19	4/05/19	1865 MN ENERGY RESOURCES LIB-NAT GAS 3/19	366.28	101		101-45500-380	1
INVOICE TOTAL					366.28				
040519A	1	4/05/19	4/05/19	AMB-NAT GAS 2/19	297.86	201		201-44100-380	1
INVOICE TOTAL					297.86				
040519B	1	4/05/19	4/05/19	WT-WT PLANT-NAT GAS 2/19	1,471.17	601		601-49400-380	1
INVOICE TOTAL					1,471.17				
040519C	1	4/05/19	4/05/19	SEW-NAT GAS 3/19	536.19	602		602-49450-380	1
INVOICE TOTAL					536.19				
VENDOR TOTAL					2,671.50				
3443 MORRIS ELECTRONICS INC									

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
20149992	1	4/05/19	4/05/19	3443 MORRIS ELECTRONICS INC ADMIN-NETWORK SUPPORT	17.50	101	101-41320-309	1
				INVOICE TOTAL	17.50			
20150184	1	4/05/19	4/05/19	ADMIN-IPHONE EMAIL SETUP	17.50	101	101-41320-309	1
				INVOICE TOTAL	17.50			
20150213	1	4/05/19	4/05/19	ADMIN-NETWORK SUPPORT	87.50	101	101-41320-309	1
				INVOICE TOTAL	87.50			
20150494	1	4/05/19	4/05/19	ADMIN-MS OFFICE PROFESSIONAL	1,528.26	101	101-41320-593	1
				INVOICE TOTAL	1,528.26			
20150516	1	4/05/19	4/05/19	ADMIN-NEW MACHINE SET UP	459.73	101	101-41320-309	1
				INVOICE TOTAL	459.73			
20150576/577/754	1	4/05/19	4/05/19	ADMIN-3 NEW MACHINES	3,940.62	101	101-41320-593	1
				INVOICE TOTAL	3,940.62			
20150591	1	4/05/19	4/05/19	ADMIN-NEW MACHINE SET UP	900.90	101	101-41320-309	1
				INVOICE TOTAL	900.90			
20150629	1	4/05/19	4/05/19	ADMIN-NEW MACHINE SET UP	105.00	101	101-41320-309	1
				INVOICE TOTAL	105.00			
20150657	1	4/05/19	4/05/19	ADMIN-NEW MACHINE SETUP	560.00	101	101-41320-309	1
				INVOICE TOTAL	560.00			
20150741	1	4/05/19	4/05/19	ADMIN-NEW MACHINE SET UP	70.00	101	101-41320-309	1
				INVOICE TOTAL	70.00			
20150753	1	4/05/19	4/05/19	ADMIN-NEW MACHINE SET UP	480.90	101	101-41320-309	1
				INVOICE TOTAL	480.90			
20150782	1	4/05/19	4/05/19	ADMIN-NEW MACHINE SET UP	210.00	101	101-41320-309	1
				INVOICE TOTAL	210.00			
20150813	1	4/05/19	4/05/19	WT-MODEM ISSUE	310.00	601	601-49400-409	1
				INVOICE TOTAL	310.00			
20150842	1	4/05/19	4/05/19	ADMIN-NEW MACHINE SETUP	105.00	101	101-41320-309	1
				INVOICE TOTAL	105.00			
20150940	1	4/05/19	4/05/19	ADMIN-NEW SERVER	140.00	101	101-41320-593	1
				INVOICE TOTAL	140.00			
20151032	1	4/05/19	4/05/19	ADMIN-NEW MACHINE SET UP	140.00	101	101-41320-309	1
				INVOICE TOTAL	140.00			
20151050	1	4/05/19	4/05/19	ADMIN-NETWORK SUPPORT	122.50	101	101-41320-309	1
				INVOICE TOTAL	122.50			
20151215	1	4/05/19	4/05/19	ADMIN-NETWORK SUPPORT	105.00	101	101-41320-309	1
				INVOICE TOTAL	105.00			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
20151309	1	4/05/19	4/05/19	ADMIN-NETWORK SUPPORT	40.00	101	101-41320-309	1
				INVOICE TOTAL	40.00			
20151422	1	4/05/19	4/05/19	ADMIN-NETWORK SUPPORT	180.00	101	101-41320-309	1
				INVOICE TOTAL	180.00			
20151548	1	4/05/19	4/05/19	ADMIN-NETWORK SUPPORT	120.00	101	101-41320-309	1
				INVOICE TOTAL	120.00			
20151585	1	4/05/19	4/05/19	ADMIN-SERVER INSTALL	1,281.80	101	101-41320-593	1
				INVOICE TOTAL	1,281.80			
20151586	1	4/05/19	4/05/19	ADMIN-SERVER	769.95	101	101-41320-593	1
				INVOICE TOTAL	769.95			
20151594	1	4/05/19	4/05/19	ADMIN-SERVER/INSTALL	6,351.08	101	101-41320-593	1
				INVOICE TOTAL	6,351.08			
20151624	1	4/05/19	4/05/19	ADMIN-SERVER INSTALL	80.00	101	101-41320-593	1
				INVOICE TOTAL	80.00			
				VENDOR TOTAL	18,123.24			
				2095 OLSON SANITATION INC.				
040519	1	4/05/19	4/05/19	SANIT-TIPPING FEE 3/19	4,375.12	603	603-49500-384	1
	2			SANIT-HAULING FEE 3/19	9,334.33	603	603-49500-409	1
				INVOICE TOTAL	13,709.45			
				VENDOR TOTAL	13,709.45			
				3527 OPG-3, INC.				
3274	1	4/05/19	4/05/19	ADMIN-DOCUMENT IMAGING	1,635.70	101	101-41320-593	1
				INVOICE TOTAL	1,635.70			
				VENDOR TOTAL	1,635.70			
				3559 RMB ENVIRONMENTAL LABS, INC				
436535	1	4/03/19	4/03/19	WT-CHEMICALS	43.50	601	601-49400-409	1
	2			SEW-CHEMICALS	314.50	602	602-49450-409	1
				INVOICE TOTAL	358.00			
436932	1	4/03/19	4/03/19	SEW-CARBONACEIOUS/PHOSPHORUS	103.00	602	602-49450-409	1
				INVOICE TOTAL	103.00			
437857	1	4/05/19	4/05/19	SEW-CARBONACEIOUS/PHOSPHORU	98.00	602	602-49450-409	1
	2			WT-CARBONACEIOUS/PHOSPHORU	41.00	601	601-49400-409	1
				INVOICE TOTAL	139.00			
				VENDOR TOTAL	600.00			
				2530 SOUTHWEST HEALTH & HUMAN				
19698/19699	1	4/05/19	4/05/19	WT-WT ANALYSIS TESTS	40.00	601	601-49400-409	1
				INVOICE TOTAL	40.00			



## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
VENDOR TOTAL					40.00		
394072	1	4/03/19	4/03/19	3584 STEARNS DHIA LABORATORIES WT-COLIFORM	21.00	601 601-49400-409	1
INVOICE TOTAL					21.00		
394073	1	4/03/19	4/03/19	WT-COLIFORM	21.00	601 601-49400-409	1
INVOICE TOTAL					21.00		
VENDOR TOTAL					42.00		
040519	1	4/05/19	4/05/19	2620 SWENSON NELSON & STULZ PLLC CTY ATT-LEGAL FEES 4/19	1,850.00	101 101-41610-304	1
INVOICE TOTAL					1,850.00		
VENDOR TOTAL					1,850.00		
3415	1	4/03/19	4/03/19	2670 GREG THOLE ELECTRIC, INC CTY HALL-WT IN ELEC BOX	65.00	101 101-41940-401	1
INVOICE TOTAL					65.00		
3421	1	4/03/19	4/03/19	CTY HALL-BASEMENT KITCHEN LIGH	989.76	101 101-41940-401	1
INVOICE TOTAL					989.76		
VENDOR TOTAL					1,054.76		
040319	1	4/03/19	4/03/19	2700 TOFTE LLC STR-VEHICLE TOWING	180.00	101 101-43100-409	1
INVOICE TOTAL					180.00		
VENDOR TOTAL					180.00		
040519	1	4/05/19	4/05/19	3022 TUCKETT DANIEL SR. ADMIN-FOLD/STUFF ENV 4/19	150.00	101 101-41320-202	1
INVOICE TOTAL					150.00		
VENDOR TOTAL					150.00		
040519	1	4/05/19	4/05/19	2940 WESTERN GUARD LIQ-MARCH ADVERTISING/AG DAY	504.00	609 609-49750-342	1
INVOICE TOTAL					504.00		
79445	1	4/05/19	4/05/19	COUNCIL-GOOD NEIGHBOR AD	75.00	101 101-41110-351	1
INVOICE TOTAL					75.00		
79542	1	4/05/19	4/05/19	STR-SNOW MELT AD	117.00	101 101-43100-351	1
INVOICE TOTAL					117.00		
79708	1	4/05/19	4/05/19	POOL-HELP WANTED	33.00	101 101-45124-351	1
INVOICE TOTAL					33.00		
79719	1	4/05/19	4/05/19	STR-SNOW MELT AD	117.00	101 101-43100-351	1
INVOICE TOTAL					117.00		

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
79818	1	4/05/19	4/05/19	AMB-REAMS OF PAPER	12.00	201 201-44100-210	1
				INVOICE TOTAL	12.00		
79824	1	4/05/19	4/05/19	UNALL-SPRING NEWSLETTER	385.00	101 101-49250-409	1
				INVOICE TOTAL	385.00		
				VENDOR TOTAL	1,243.00		
				3462 WORDEN, LYNDON			
040519	1	4/05/19	4/05/19	CTY HALL-CLEANING 3/19	850.00	101 101-41940-310	1
	2			LIB-CLEANING 3/19	750.00	101 101-45500-310	1
	3			CTY HALL/LIB-MOWING 3/19	40.00	101 101-41940-310	1
				INVOICE TOTAL	1,640.00		
				VENDOR TOTAL	1,640.00		
				2981 XEROX CORPORATION			
040519	1	4/05/19	4/05/19	ADMIN-4/19 LEASE B405	56.20	101 101-41320-404	1
				INVOICE TOTAL	56.20		
096470429	1	4/05/19	4/05/19	ADMIN-4/19 LEASE 8055	215.39	101 101-41320-404	1
				INVOICE TOTAL	215.39		
				VENDOR TOTAL	271.59		
				3010 ZIEGLER			
SW040095957	1	4/03/19	4/03/19	STR-REPLACE FAN/AIR LINES	3,058.66	101 101-43100-409	1
				INVOICE TOTAL	3,058.66		
SW040095958	1	4/03/19	4/03/19	STR-PERFORMANCE INSPECTION	1,117.49	101 101-43100-409	1
				INVOICE TOTAL	1,117.49		
				VENDOR TOTAL	4,176.15		
				BANK 1 - KLEIN/UNITED PR TOTAL	93,950.37		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	93,950.37		
				GRAND TOTALS	93,950.37		

### Debit Card Purchases for Council Approval

<b>Purchase Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Acct #</b>	<b>Debit Card Holder</b>
3/21/2019	RUNNINGS	PARKS-WEED SPRAYER	\$232.93	101-45200-221	Alex Geerdes
3/22/2019	COURTYARD BY MARRIOTT	ADM-MCFOA CONF-3 NIGHT LODGING	\$516.96	101-41320-331	Kathy Weber
4/1/2019	NATIONAL REGISTRY OF EMT	AMB-RECERT EMT-DS	\$15.00	201-44100-180	Scott Schake
4/1/2019	GTS	ADMIN-MCMA CONF-VH	\$520.00	101-41320-331	Val Halvorson