

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 P.M.**
Monday, September 23, 2019
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the September 9, 2019 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A. Regular Drill Meeting – September 16, 2019 – receive

Page 4

B. Pioneerland Agenda – September 26, 2019 – receive

Page 5

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 6

B. City Engineer Update and Approval of Invoices. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 14

C. Approval Southwest Minnesota Arts Council Grant Agreement. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 20

D. Approval of contract for Professional Services – Public Art Implementation – UMVRDC. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 24

E. Establish Public Hearing to certify delinquent utility accounts, mowing, and sanitation services. A DISCUSSION and MOTION may be in order. (Clerk, Council)

- F. Resolution 19-34 - Fund Transfers. A DISCUSSION and MOTION may be in order. (Manager, Council)

- G. Resolution 19-35 – Certifying the Preliminary Levy. A DISCUSSION and MOTION may be In order. (Manager, Council)

- H. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Farmers Mutual Project
- MNDOT - 2020

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

- EDA Meeting September 23, 2019
- Park Board October 21, 2019 6:30

9. AUDITING CLAIM

A copy of the Schedule Payment Report of bills submitted September 9, 2019 through September 22, 2019 is attached for approval for Check No. through Check No. and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
SEPTEMBER 9, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, September 9, 2019, at 5:07 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the Agenda was approved as amended. Additions to the agenda include Energy Assistance Program Agreement. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Conroy, seconded by Volk and carried, the August 26, 2019, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Volk, seconded by Meyer and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was an Application for Exempt Permit from the Madison Ambulance Service and approval of the Energy Assistance Program Agreement for 2019-2020.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

CITY ENGINEER UPDATE

Upon motion by Meyer, seconded by Volk and carried, Council approved payment of \$1,265.00 to Bolton & Menk for engineering services provided for proposed Eastview Improvement Project and payment of \$1,715.00 for services provided in connection with 2017 Grant Writing Project (City Hall Legacy Grant through MN Historical Society). City Engineer Phil DeSchepper noted that the invoice for proposed Eastview Improvement Project is the final invoice for the design phase of the proposed driveway improvements. The next step would be to secure bids whenever the Madison EDA or City Council are ready to move forward with that.

Regarding the shingling portion of the City Hall restoration project, Council was informed that there may be some masonry work that needs to be completed in conjunction with shingling.

DEMOLITION ASSISTANCE AGREEMENT

Upon motion by Zahrbock, seconded by Meyer and carried, Council approved execution of a Demolition Assistance Agreement between the City of Madison and Kevin Tollefson for property he purchased at 515 4th Avenue. The new parcel will be combined with his existing parcel and the residential building will be demolished. City Manager Halvorson informed Council that this is the third demolition project approved for 2019.

PUBLIC INFORMATIONAL MEETING – WELLHEAD PROTECTION PLAN

Upon motion by Conroy, seconded by Volk and carried, Council established a public informational meeting to be held on Monday, October 28th, 2019, at approximately 5:30 p.m. for the purpose of discussing the City's Wellhead Protection Plan. A representative of the MN Department of Health will be in attendance for this meeting.

CITY HALL RESTORATION PROJECT – SHINGLING

Upon motion by Meyer, seconded by Volk and carried, Council approved additional architectural services to be provided by MacDonald & Mack Architects at \$125 per hour, not to exceed 25 hours. The scope of work will include services performed for the shingling portion of the City Hall restoration project. This piece is not included in the Legacy Grant application due to the fact that the City has decided not to re-shingle with historic wood shakes. The architectural firm will oversee the roofing project and will prepare an addendum to the scope of work to include needed masonry work in order to properly install roof flashing. The bid opening date has been extended one week to September 19, 2019.

SALVATION ARMY HEATSHARE

Upon motion by Volk, seconded by Conroy and carried, Council approved participation in the Salvation Army's Heatshare Program by agreeing to purchase and include Heatshare brochures with the mailing of city utility bills at the end of September.

MADISON ARTS COUNCIL

Council acknowledged receipt of a letter from the Southwest MN Arts Council awarding a \$25,000 grant to the Madison Arts Council for the "Biome: A light-based sculpture" project. The Madison Arts Council will meet soon to work on the project budget and will plan some fundraising for their portion of the project. The City has agreed to make some in-kind contributions to include crushed granite for walkways, among other things. City Manager Halvorson noted that ADA-compliant sidewalks will be part of an upcoming MNDOT project.

ORDINANCE COMPLIANCE

City Council was informed that Scott Schuelke was sent a letter in regard to public safety issues and non-compliance with city ordinance that exist at his property. He was requested to attend this meeting to discuss his plan and timeline for compliance. Mr. Schuelke was not present. City Manager noted that Mr. Schuelke has been contacted in prior years in regard to this same issue. City Attorney Stulz noted that the next step is to issue a long form complaint in order to obtain a court-issued citation.

Councilmember Meyer noted that he had received a word of gratitude from a Madison resident in regard to the City's efforts in maintaining public health and safety by enforcing its ordinances.

WEED REMOVAL RESPONSIBILITY

Councilmember Conroy asked whether it is the City or business owner's responsibility to remove weeds from 6th Avenue sidewalks. City Manager Halvorson noted that the City had sprayed the weeds once this summer, but with all the rain we've had, they continue to grow. She noted that public works staff will try to get out and spray again.

CITY MANAGER'S REPORT

Legacy Grant: City Manager Halvorson asked Council to think about and provide input as to what impact receiving a Legacy Grant from the MN Historical Society to restore the City Hall building would have on the community. What short-term and long-term results would be realized. Council comments include the fact that Madison has already lost historically significant buildings and we don't want to lose

any more, respecting history, community pride, maintaining a landmark building, and getting former residents to come back.

MAYOR/COUNCIL REPORTS

School Referendum: Council discussed the special election to be held November 5, 2019, involving a school referendum in order to make improvements to Lac qui Parle Valley High School and the three elementary school buildings. They noted the importance of keeping the elementary school in Madison and maintaining its structure. The Council and Madison EDA should not be complacent and should strongly show their support in completing the proposed improvements. City Attorney Stulz noted that this is consistent with the City Hall discussion and important to keep the school in town.

Laramie River Project: Mayor Thole and City Manager Halvorson reported on their trip to the Laramie River Project in Wyoming which was sponsored by Missouri River Energy Services. The trip was very informative and very interesting. Thole thanked Council for allowing them this opportunity.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between August 27th and September 9th. These disbursements include United Prairie Check Nos. 58552-58624.

There being no further business, meeting adjourned at 6:00 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk

Regular Drill Meeting

9/16/2019

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report - no report, cleaning night tonight.

Emergency calls for the past month:

1. September 9th -- false alarm, LqPV

Next regular meeting: October 21st.

September Hall Duties: Scott Schake and Jamie Jahn.

The armory recently changed their locks, so at the present time MFD does not have a key.

Next Monday night, September 23rd at 6:30 we will label and stuff envelopes for our Fire Prevention Week mailings.

No word has been received so far on the DNR Grant.

Brian Tebben will check to see the status of the FEMA Grant.

Mark Olson has been working on a grant to receive funds to purchase a washing machine for our turn out gear.

Handheld radios -- Mitch Wellnitz has included purchasing additional ones in the DNR grant. In the meantime we will pull one out of the Rescue Truck and put it on the wall people to grab when taking the 4X4 out. There was also discussion about adding another radio in Pumper #1.

Motion was made by Jerod Zimbelman to adjourn meeting seconded by Brian Tebben, carried.

Don Tweet
Secretary

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE AND FINANCE COMMITTEE

Thursday, September 26, 2019

6:00 p.m. 2nd Floor Multipurpose Room

Willmar Public Library 410 Fifth Street SW

RSVP by calling 320-235-6106 Ext 28 (Laurie) or email laurie.ortega@pioneerland.lib.mn.us

AGENDA

- I. Call to order (Chair)
- II. Roll call & Introductions
- III. Approval of agenda Action
- IV. Approval of Minutes for August 15, 2019 Exec/Finance Committee Action
- VI. Committee Reports
 - A. Finance Committee (Finance Chair)
 - 1. August 2019 financial report Action
 - 2. Approval of bills and check registers Action
 - B. Personnel Committee
 - New hires: Georgia McCroy, Library Asst. III, Appleton Action
 - Teresa Amberg, Library Asst. II, Glencoe/Brownton
- VI. Old Business
- VII. New Business
 - A. FY19 RLBSS Report of Results Action
- VIII. Director's Report
 - A. MLA Conference Report Info
 - B. Librarian's Guide to Homelessness Training Info
- IX. Other
 - A. Future Board and Executive Meetings:
 - 1) Next board meeting scheduled for October 17, 2019, 7:00 p.m. (Finance at 6:30 p.m.)
 - 2) Executive/Finance Meeting: November 21 & December 19 @ 6:00 p.m.
- X. Adjournment



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

September 19, 2019

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

Re: 2017 Grant Writing
Madison, Minnesota
BMI Project No: W14.112959

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$4,360.00. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

Bolton & Menk, Inc.

Phillip DeSchepper, P.E.
City Engineer

Enclosures



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison
 Val Halvorson, City Manager
 City Hall
 404 6th Avenue
 Madison, MN 56256-1237

September 16, 2019
 Project No: W14.112959
 Invoice No: 0239079

Madison/2017 Grant Writing**Professional Services**

	Hours	Amount	
Administrative	7.00	610.00	
Senior Project Engineer	30.00	3,750.00	
Totals	37.00	4,360.00	
Total Labor			4,360.00
Total this Invoice			\$4,360.00



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September 19, 2019

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

Re: 2018 Watermain Improvements
Madison, Minnesota
BMI Project No: W14.115966

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$220.00. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

Bolton & Menk, Inc.

Phillip DeSchepper, P.E.
City Engineer

Enclosures



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 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison
 Val Halvorson, City Manager
 City Hall
 404 6th Avenue
 Madison, MN 56256-1237

September 16, 2019

Project No: W14.115966

Invoice No: 0239086

Madison/2018 Watermain Improvements**Professional Services**

	Hours	Amount	
Design Engineer	2.00	220.00	
Totals	2.00	220.00	
Total Labor			220.00
Total this Invoice			\$220.00



**BOLTON
& MENK**

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2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

September 19, 2019

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

Re: 2019 General Engineering
Madison, Minnesota
BMI Project No: W14.118025

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$950.00. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

Bolton & Menk, Inc.

Phillip DeSchepper, P.E.
City Engineer

Enclosures



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison
 Val Halvorson, City Manager
 City Hall
 404 6th Avenue
 Madison, MN 56256-1237

September 16, 2019

Project No: W14.118025

Invoice No: 0239078

Madison/2019 General Engineering**Professional Services**

	Hours	Rate	Amount	
Principal				
Graupman, John	5.00	190.00	950.00	
<i>LPRW Review Meeting</i>				
Totals	5.00		950.00	
Total Labor				950.00
		Total this Invoice		\$950.00



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& MENK**

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Willmar, MN 56201-5818

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Fax: (320) 231-9710
Bolton-Menk.com

September 19, 2019

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

Re: Eastview Improvements
Madison, Minnesota
BMI Project No: W14.118395

Dear Mayor, Council and Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services for the above referenced project.

I recommend total payment be made in the amount of \$7,532.50. If you have questions regarding any of the above, please feel free to call me at 320-231-3956.

Sincerely,

Bolton & Menk, Inc.

Phillip DeSchepper, P.E.
City Engineer

Enclosures



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Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



City of Madison
 Val Halvorson, City Manager
 City Hall
 404 6th Avenue
 Madison, MN 56256-1237

September 16, 2019
 Project No: W14.118395
 Invoice No: 0239120

Madison/Eastview Improvements**Professional Services**

	Hours	Amount	
Senior Technician	65.50	7,532.50	
Totals	65.50	7,532.50	
Total Labor			7,532.50
Total this Invoice			\$7,532.50

Biome: A light-based sculpture

FY20 - Art Legacy Projects

City of Madison

Renee Ehlenz
PO Box 176
404 6th Ave N
Madison, MN 56256

madison@ci.madison.mn.us
O: 320-598-7373

Valerie Halvorson

404 6th Avenue North
404 6th Avenue North
Madison, MN 56256

Val.Halvorson@ci.madison.mn.us
O: 320-598-7373

FollowUp Form

REGAPP

APL-1894

Project File Name*

Biome: A light-based sculpture

(GRA) Amount Awarded

\$25,000.00

FY

2020

Project Start Date

09/01/2019

Project End Date

09/30/2020

Final Report Due Date

11/29/2019

Project Director (first and last name)

Kristi Fernholz

Authorizing Official from Organization (first and last name)

Valerie Halvorson

Fiscal Sponsor Organization Name

Contract

In order to finalize this grant, your organization's authorizing official, project director, and fiscal sponsor (if applicable) must complete this contract within thirty (30) days, indicating agreement to the following terms:

I. Grant Amount*

A. The Southwest Minnesota Arts Council will pay to the Grantee or to the Grantee's fiscal sponsor (if applicable) an amount not to exceed the Amount Awarded listed above.

- 80% of the Amount Awarded will be paid to the Grantee (or to the Grantee's fiscal sponsor, if applicable) approximately 30 days prior to the project Start Date, if the completed contract is received in time.
- The final 20% of the awarded grant funds will be held back until the grantee's final report has been received and approved.
- The grant award may be reduced if the actual expenses are significantly less than the total projected expenses.

B. All Grantee funds budgeted for the project will be provided as stated.

II. General Conditions*

Click here to read SW MN Arts Council's Misuse of Funds Policy.

A. The project will be carried out in compliance with the project description, personnel, budget, and dates as set forth in the application, including any revisions made and approved by the review panel and the Southwest Minnesota Arts Council Board of Directors.

B. Any changes to the project plan or budget must be requested and approved in writing and in advance with the Southwest Minnesota Arts Council.

C. Access to participation in the project will not be limited on the basis of age, national origin, race, gender, sexual orientation, or physical ability.

D. The Grantee will not use these funds for payment of costs for projects that will take place outside the geographic boundaries of the state of Minnesota, costs for relocating the applicant's legal address/residence outside the state of Minnesota, activities that are essentially for the religious socialization of the participants or audience, or activities that attempt to influence any state or federal legislation or appropriation.

E. By accepting this grant, the Grantee agrees that it will not promote, support, or engage in terrorism of any kind, nor will it make sub-grants to any entity or individual that engages in these activities.

F. The Grantee is responsible for complying with all applicable federal, state, and local laws, rules, regulations, and ordinances in relation to the use of these funds. Failure to comply may result in termination or forfeiture of the grant.*

III. Publicity and Acknowledgement*

A. The Grantee will provide broad-based publicity to the community at large prior to the event.

B. All publicity and promotional materials for the project must include the following credit line, which must be clearly visible on all of the Grantee's publicity materials and printed in an easy to read font size:
This activity is funded in part with a grant from the Southwest Minnesota Arts Council made possible by the voters of Minnesota, thanks to a legislative appropriation from the arts and cultural heritage fund.

C. The Legacy Logo will be incorporated, where practicable, into printed and other materials as per the usage

guidelines. An electronic version of the approved logo and usage guidelines are available here.

D. The grantee will display this poster at project events.

IV. Final Report*

A. The Grantee's successful, timely completion of an online final report by the final report due date listed above is required in order to receive the remaining 20% of its grant funds.

B. Any profits realized by a project that outperforms its goals will be used by the Grantee for future arts-related projects.

C. Failure to submit an online report within 60 days of the end of the project without a prior request for an extension will result in a 20% scoring penalty the applicant's next application.

D. In the event the project cannot be completed as stated, all granted funds must be returned to the Southwest Minnesota Arts Council.

V. Accounting*

The Southwest Minnesota Arts Council reserves the right to audit the financial records of projects which receive grant funds. The Southwest Minnesota Arts Council shall have access to any books, documents, papers, and records regarding the granted project in the case of an audit evaluation of the project. These records and supporting documents shall be retained for a period of three (3) years following the completion of the project.

IV. Liability*

The Grantee agrees to indemnify and save and hold harmless the Southwest Minnesota Arts Council, its Board, its agents, and employees from any and all claims or causes of action arising from or relating in any way to the grant activities by the Grantee or Grantee's agents or employees. This clause shall not be construed to bar any legal remedies the Grantee may have for the Southwest Minnesota Arts Council's failure to fulfill its obligations pursuant to this grant contract.

VII. Future Grants*

Future grants will be contingent upon compliance with the terms of this grant contract.

Signatures

NEW! Click the blue **Collaborate** button at the top right to allow a colleague to sign this form. The colleague you invite does not need to have an account in the system yet.

In witness whereof, the parties have caused this agreement to be executed by their duly authorized representatives below.

SMAC Executive Director*

Nicole Johnson-DeBoer

Date*

08/28/2019

Grantee Project Director*

Date*

Grantee Authorizing Official*

Date*

Fiscal Sponsor Authorizing Official

Date

File Attachment Summary

Applicant File Uploads

No files were uploaded



Upper Minnesota Valley
REGIONAL DEVELOPMENT COMMISSION
Helping Communities Prosper

323 W. Schlieman Ave. Appleton, MN 56208 320.289.1981 www.umvrdc.org

CONTRACT FOR PROFESSIONAL SERVICES
UPPER MINNESOTA VALLEY REGIONAL DEVELOPMENT COMMISSION
AND THE
CITY OF MADISON

Madison Arts Council: Biome Implementation
FY20-07

WHEREAS, this Contract for Services is by and between the City of MADISON, MINNESOTA, hereinafter referred to as the CITY, and the UPPER MINNESOTA VALLEY REGIONAL DEVELOPMENT COMMISSION, hereinafter referred to as the UMRDC; and

WHEREAS, the purpose of this Contract is to provide a mutual understanding concerning the services to be rendered to the CITY by the UMRDC; and

WHEREAS, the nature of the said services is to assist the CITY in developing a community based strategic plan between multiple identified organizations; and

WHEREAS, the UMRDC agrees to provide professional services as required in this Contract and shall begin to provide said services beginning October 1, 2019;

NOW, THEREFORE, in consideration of the mutual covenants and promises between the parties hereto, it is agreed:

SECTION I. DESCRIPTION OF UMRDC SERVICES

The UMRDC hereby agrees to:

- A. Work with the Madison Arts Project (MAC) committee to implement the Biome Sculpture SMAC Project Grant including the following:
 - a. General coordination with the artist and MAC committee
 - i. This includes up to 3 meetings and participation in the dedication
 - b. Create contract between the artist and city of Madison as needed;

- c. Create survey for feedback and provide to the city to distribute at applicable events;
- d. Survey tabulation;
- e. Fill out the final report with assistance from the City.

SECTION II. DESCRIPTION OF CITY'S RESPONSIBILITIES

The CITY agrees to:

- A. Appoint a primary contact person for this project;
- B. If needed, provide the UMVRDC with specific information, plans, background information and documents as needed to complete the UMVRDC's services;
- C. Pay for all cost related to publicity, survey copies and corresponding publications and notifications;
- D. Distribute the survey at applicable events;
- E. Be the fiscal agent for this project grant;
- F. Assist with filling out the final report;
- G. Compensate the UMVRDC in accordance with Section IV of this Contract.

SECTION III. CONTRACT PERIOD

- A. Services provided under the terms of this Contract will be performed October 1, 2019 – October 31, 2020.
- B. The time period for this Contract may be amended upon request and signed approval by both the UMVRDC and CITY.

SECTION IV. COMPENSATION FOR SERVICES

- A. The CITY agrees to reimburse the UMVRDC for services as described under Section I a total amount of \$3,200.
- B. Mileage, supplies and copies will be billed additionally per actual cost. Mileage will be billed at federal reimbursement rate.
- B. The UMVRDC will provide the CITY with an invoice indicating services provided and the total amount due.

- C. In the event the service described in Section I is expected to exceed the estimate provided, or the CITY requests additional service from that described in Section I, and such services are to be completed by the UMRDC, the UMRDC shall be entitled to additional compensation as agreed to by both the UMRDC and CITY. This Contract shall be amended or a new contract shall be created to reflect additional services and compensation.

SECTION V. GENERAL PROVISIONS

A. Liability

The CITY agrees to waive the UMRDC and the UMRDC's commissioners, officers, directors, employees, partners and agents of any legal liability relating to the preparation, implementation and/or enforcement of services provided and/or products/projects produced.

B. Termination

This agreement may be terminated with or without cause by either the UMRDC or CITY upon sixty (60) days prior written notice.

In the event of termination, the CITY shall be obligated to the UMRDC for payment of amounts due and owing including payment for services performed or furnished to the date of termination, computed in accordance with Section IV of this Contract agreement.

C. Severability

Any provision or part of this Contract held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the UMRDC and CITY, who agree that the Contract shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intentions of the stricken provision.

SECTION VI. ACCEPTANCE

The UMRDC and CITY hereby accept this Contract. The parties hereto have caused this Contract to be duly executed.

UMVRDC EXECUTIVE DIRECTOR

AUTHORIZED REPRESENTATIVE

Title: _____

Date: _____

Date: _____

ATTEST

Title: _____

Date: _____

CITY OF MADISON
COUNTY OF LAC QUI PARLE
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING

Special Assessment for Delinquent Public Utilities
of Electric, Water, Sanitary Sewer, Storm Sewer,
Sanitation, Weed Eradication (Mowing), and Other City Services

NOTICE IS HEREBY GIVEN that the City Council of the City of Madison, Lac qui Parle County, Minnesota will hold a public hearing on Monday, October 28th, 2019, at approximately 5:00 p.m. at the Madison Municipal Building (City Hall) Auditorium in the City of Madison, Minnesota relating to the proposed Special Assessments for Delinquent Public Utilities of Electric, Water, Sanitary Sewer, Storm Sewer, Sanitation; Weed Eradication (mowing); and Other City Services pursuant to the Madison City Charter. Copies of the special assessments will be made available at the public hearing.

All interested persons may appear at the hearing and present their view orally or in writing.

Dated: September 23, 2019.

BY ORDER OF THE CITY COUNCIL,

Kathleen Weber, City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 19-34**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**FUND TRANSFER ADJUSTMENT EFFECTIVE
SEPTEMBER 23, 2019**

WHEREAS, the City Council is in need of making transfers of various funds.

NOW THEREFORE, BE IT RESOLVED that the Madison City Council, Lac qui Parle County, Minnesota is ordering the following transfer between funds based on the information provided by the City Manager:

To:	Fund	Account	Description	Amount
	Water	Transfer In (General Fund) 601-39201	Capital Improvements	\$ 20,000.00
	Water	Transfer In (Sanit Fund) 601-39204	Capital Improvements	\$ 15,000.00
	Water	Transfer In (Elec. Fund) 601-39205	Capital Improvements	\$ 25,000.00
	Water	Transfer In (Reserve Fund) 601-39207	Group Health Insurance	\$ 1,750.00
	Sewer	Transfer In (Reserve Fund) 602-39207	Group Health Insurance	\$ 1,750.00
	Reserve	Transfer In (Elec. Fund) 851-39205	Reserves	\$ 15,000.00
	Ambulance	Transfer In (General Fund) 201-39201	Capital Purchases	\$ 10,000.00
	Infra Replace DS	Transfer In (Sewer Fund) 350-39203	Debt Services	\$ 113,000.00
	Infra Replace DS	Transfer In (Water Fund) 350-39208	Debt Services	\$ 98,000.00
	Infra Replace DS	Transfer In (Storm Sewer) 350-39211	Debt Services	\$ 10,000.00
	2015 Refunding	Transfer In (Sewer Fund) 351-39203	Debt Services	\$ 14,410.66
	2015 Refunding	Transfer In (Water Fund) 351-39208	Debt Services	\$ 122,224.65
	2016 GO Ref	Transfer In (Water Fund) 353-39208	Debt Services	\$ 29,925.00
	2016 GO Ref	Transfer In (Storm Sewer) 353-39211	Debt Services	\$ 111,537.50
	EDA	Transfer In (Elec. Fund) 211-39205	EDA Operations	\$ 20,000.00
	General	Transfer In (Elec. Fund) 101-39205	General Levy Reduction	\$ 60,000.00
	General	Transfer In (Reserve Fund) 101-39207	Group Health Insurance	\$ 8,500.00
From:				
	Water Fund	Transfer Out (2016 Go Ref) 601-49440-719	Debt Services	\$ 29,925.00
	Water Fund	Transfer Out (Infr Replace) 601-49440-750	Debt Services	\$ 98,000.00
	Water Fund	Transfer Out (2015 Refunding) 601-49440-752	Debt Services	\$ 122,224.65
	Sewer	Transfer Out (Infr Replace) 602-49470-750	Debt Services	\$ 113,000.00
	Sewer	Transfer Out (2015 Refunding) 602-49470-752	Debt Services	\$ 14,410.66
	Sanitation	Transfer Out (Water Fund) 603-49520-716	Capital Improvements	\$ 15,000.00
	Electric Fund	Transfer Out (General) 604-49590-710	General	\$ 60,000.00
	Electric Fund	Transfer Out (EDA) 604-49590-712	EDA Operations	\$ 20,000.00
	Electric Fund	Transfer Out (Water Fund) 604-49590-716	Capital Improvements	\$ 25,000.00
	Electric Fund	Transfer Out (Reserve Fund) 604-49590-717	Reserves	\$ 15,000.00
	Storm Sewer Fund	Transfer Out (2016 GO Ref) 605-49620-719	Debt Services	\$ 111,537.50
	Storm Sewer Fund	Transfer Out (Infr Replace) 605-49620-750	Debt Services	\$ 10,000.00
	Reserves	Transfer Out (General) 851-49300-710	Group Health Insurance	\$ 8,500.00
	Reserves	Transfer Out (Water Fund) 851-49300-716	Group Health Insurance	\$ 1,750.00
	Reserves	Transfer Out (Sewer Fund) 851-49300-718	Group Health Insurance	\$ 1,750.00
	General	Transfer Out (Ambulance) 101-49990-711	Capital Purchases	\$ 10,000.00
	General	Transfer Out (Water Fund) 101-49990-716	Capital Improvements	\$ 20,000.00

Upon vote taken thereon, the following voted

For:
Against:
Absent:

Whereupon said Resolution No. 19-34 was declared duly passed and adopted this 23rd day of September, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 19-35**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ADOPTING PRELIMINARY TAX LEVY 2019
COLLECTIBLE 2019, AND ESTABLISHING BUDGET HEARING**

WHEREAS, the City Council is interested in adopting a Preliminary Tax Levy 2019 Collectible 2020 and establishing its Truth-in-Taxation Budget Hearing.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following sum of money be levied for the current year, collectible 2020, upon taxable property in the City of Madison, for the following purposes:

2020 Levy Breakdown	
<i>General Fund</i>	<i>Preliminary Levy</i> \$458,810.47
<i>Economic Development Authority</i>	\$8,500.00
<i>Debt Services</i>	
2012 USDA Loan #2,#3	\$85,581.00
2015A GO Refunding	<u>\$58,950.00</u>
<i>TOTAL</i>	\$611,841.47

and that its Truth in Taxation Budget Hearing is scheduled for Monday, December 9, 2019, at 6:00 p.m.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 19-35 was declared duly passed and adopted this 23th day of September, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk