

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM.**
Monday November 25, 2019
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the November 13, 2019 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

- | | | |
|----|--|--------|
| A. | Utility Rate Chart – 2019 – receive | Page 4 |
| B. | HRA Agenda and Minutes – November 2019 – receive | Page 5 |
| C. | WAPA Drought Adder Review – receive | Page 9 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 10

A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

B. Approval to establish Non-General Fund Budget Hearing December 9, 2019 at 5:30pm. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 11

C. Resolution 19-44 – Establishing Pay Range Schedule 2020. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 14

D. Resolution 19-45 – Establishing Assignment of Wages - 2019. A DISCUSSION and MOTION may be in order. (Manager, Council)

E. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Prairie Five Meal Site
- Meeting with Chippewa HRA 12/3/19
- Public Works Committee 12/12/19

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8. MAYOR/COUNCIL REPORTS (Mayor/Council)

- Park Board 11/19/2019
- EDA 11/20/2019

9. AUDITING CLAIM

Page 17

A copy of the Schedule Payment Report of bills submitted November 13, 2019 through November 25, 2019 is attached for approval for Check No. 58889 through Check No. 58904 and debit card purchases. A MOTION is in order.

10. CLOSED SESSION – Manager Review

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11. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
NOVEMBER 13, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Wednesday, November 13, 2019, at 12:00 noon in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

AGENDA

Upon motion by Zahrbock, seconded by Volk and carried, the Agenda was approved as amended. Additions to the agenda include a Temporary Liquor License application for VFW Post 1656 and the monthly Mobile 311 report. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Meyer, seconded by Zahrbock and carried, October 28, 2019, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was the 2020 License List and the Temporary On-Sale Liquor License from VFW Post 1656.

WATER/WASTEWATER TRUCK

Upon motion by Volk, seconded by Zahrbock and carried, Council approved the purchase of a 2020 Chevrolet Silverado 4WD double cab ¾ ton pickup through the state bid for \$29,997.00 and the purchase of a fiberglass utility/service box estimated at \$13,674.00. It was noted that this purchase is included in the 2020 budget and if ordered now, would be available in 90 days. Dean Broin, Water/Wastewater Supervisor, noted that the pickup will be gas rather than diesel due to the cost, and that a ¾ ton is needed for pulling the sewer machine.

WATER/WASTEWATER OPERATIONS

Dean Broin, Water/Wastewater Supervisor, reported that the city's water treatment plant is running good with 16-grains going out. The water tower communication problem has been repaired with installation of a new device. A fault in the sanitary sewer line by Lac qui Parle Co-op has been discovered and will need to be repaired. It is near the intersection of Highway 75 and Highway 40 so MNDOT will need to be involved. City Engineer Phil DeSchepper noted that traffic control will be the worst part of the project. Daily flow at the Wastewater Treatment Plant right now is around 275,000 gallons. Most sump pumps are now being discharged into the sanitary sewer which increased flow. There is still a problem with excess water going to the plant, but the city has not been able to locate the problem. Council was informed that bugs are being used now in the wastewater treatment process in an effort to reduce sludge. This has been working well and Broin expects that the city will not need to haul sludge until next fall. This would result in a \$5,000 savings.

CITY ENGINEER UPDATE

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved payment to Bolton & Menk in the amount of \$3,017.50 for work performed in connection with the MN Historical Society grant application for the proposed City Hall renovation project.

CITY COUNCIL CHECKLIST

No checklist was presented at this time.

CITY CLERK TIMELINE

Council was informed that applications will be accepted for the City Clerk position through December 13th with an anticipated start date of no later than February 10th.

2020 BUDGET REVIEW

City Manager Halvorson presented Council with a draft budget for 2020. She noted a projected levy increase of 2.93% representing \$16,165.08. A 2% cost of living adjustment was included along with an increase in local government aid. Variables in the General Fund include the proposed City Hall renovation project. Halvorson indicated that she will be meeting with MN Historical Society representatives and project architect on Monday in the twin cities. She had also checked with Deb Lanthier, Head Librarian, who indicated that the Madison Public Library is spending down its reserves held by Pioneerland Library Systems. Regarding the Street Department, it was noted that crack filling should take place every 3 to 4 years with sealcoating being done every 7 years or so. Councilmember Meyer suggested that the city increase its 2020 annual appropriation to the Lac qui Parle Historical Society up to \$500 as they are planning for their 150th anniversary next year. The remaining budget document was reviewed, and Council was reminded that the Truth-in-Taxation hearing has been scheduled for Monday, December 9th, at 6:00 p.m.

SUMP PUMPS

Councilmember Conroy brought up an issue with residents who are still discharging their sump pumps into the storm sewer. He noted that, with the cold weather, some ice hazards are being created. City Manager Halvorson indicated that public works staff will deliver notices to residents asking that they relocate the discharge to alleviate the hazardous condition.

CITY MANAGER'S REPORT

Snow Removal: City Manager Halvorson noted that snow removal was the hot topic at the weekly Department Head meeting. Contacts will be made with the towing service and snow haulers in preparation for the upcoming season. Dumping spots were identified as an alternative for downtown businesses who push their snow out into the street. Tom Miller and Dan Croatt have been contacted in regard to living snow fences to prevent drifting in some trouble spots. Councilmember Conroy noted a bad area on Pleasant Drive now due to the removal of a grove in that area.

LMCIT: City Manager Halvorson and City Clerk Weber sat down with a representative of the League of MN Cities Insurance Trust ("LMCIT"). Each year, the LMCIT visits with its member cities on a variety of "hot topics". The topic this year dealt with public facilities. They recommend such things as an annual roof check of all facilities and use of an infrared sensor to detect water leaks, electrical issues, and heat loss. The Madison Fire Department has an infrared scanner the city can try for this purpose.

MHS Project: City Manager Halvorson mentioned the Madison Healthcare Services underground work and noted that Blain Johnson, the city's emergency manager, will be assisting with securing hazard mitigation funds.

CDL: Todd Erp and Alex Geerdes have obtained their CDL licenses. Ryan Flaten is working on getting his completed.

CEDA: City Manager Halvorson, City Attorney Rick Stulz, and Dawson City Clerk Tammy Schuelke-Sampson met with representatives of CEDA and received sample work plans to review for January 1st.

Prairie Five Mealsite: Council was informed that Prairie Five would like to combine the Park Avenue Apartments and City Hall mealsites into one location due to declining participants. A meeting is being scheduled with the Park Avenue board. City Manager Halvorson noted that Lyndon Worden will not renew his cleaning contract for City Hall for 2020. The outcome of the Prairie Five mealsite topic will determine the level of cleaning needed. An RFP will be issued once this is determined.

MAYOR/COUNCIL REPORTS

LqP Valley Referendum: Council was pleased with the outcome of the Lac qui Parle Valley school referendum which was approved by a good size margin.

Fiber Optics: Council questioned whether Farmers Mutual will be installing fiber optics downtown yet this fall or if it will wait until spring.

Madison Arts Council: Councilmember Meyer noted that the Madison Arts Council has begun fundraising for its biome art project at the Avenue of Flags.

Chamber: Council was informed that the Chamber of Commerce has invested in additional Christmas lights for the downtown area. They will be looking into new banners and flag brackets in the near future.

DISBURSEMENTS

Upon motion by Volk, seconded by Meyer and carried, Council approved disbursements for bills submitted between October 29th and November 13th, 2019. These disbursements include United Prairie Check Nos. 58830-58888. Debit card purchases made between October 22nd and October 30th were also approved.

There being no further business, meeting adjourned at 1:00 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk

CITY OF MADISON - UTILITY RATE CHART - 2019

MADISON, MINNESOTA

ELECTRIC: Effective July 2019

Residential Rates:

Service charge \$9.25/meter per month

All Kwh \$.0728

Single Phase Comm. Rates:

Service Charge \$14.00/meter per month

First 2,000 Kwh \$.0850

Over 2,000 Kwh \$.0770

Three Phase Comm. Rates:

Service Charge \$20.00/meter per month

All Kwh \$0.0520

Demand Charge \$7.60 per KW

City - Water Treatment Plant

Service Charge \$20.00/meter per month

All Kwh \$0.0520

Demand Charge \$7.60 per KW

City Single Phase:

Service Charge \$14.00/meter per month

First 2,000 Kwh \$0.0850

Over 2,000 Kwh \$0.0770

Street Lighting All Kwh \$0.0760

Security Light Monthly Fee \$5.50

SANITATION: Effective February 2019

35-gallon can \$15.50

65-gallon can \$17.00

95-gallon can \$18.50

1.5 yd dumpster \$30.85

2 yd dumpster \$41.14

3 yd dumpster \$61.70

Mo. rate calculation:

Base rate x number of pickups per week

2019 per yard rate \$4.75

Minimum monthly charge \$15.50

WATER: Effective February 2018

Residential Rates:

* Service Charge \$19.00/meter/EDU per month

\$.82 per 100 gallons

Commercial Rates:

* Service Charge \$19.00/EDU per month

\$.92 per 100 gallons

City Rates:

* Service Charge \$19.00/EDU per month

\$.82 per 100 gallons

*Note: Each customer with access to water service must pay service charge

SEWER: Effective February 2018

Residential Rates:

* Service Charge \$18.75/meter/EDU per month

\$.70 per 100 gallons

Commercial Rates:

* Service Charge \$18.75/EDU per month

\$.70 per 100 gallons

City Rates:

* Service Charge \$18.75/EDU per month

\$.70 per 100 gallons

*Note: Each customer with access to sewer service must pay service charge

“EDU” is Equivalent Dwelling Unit. All residential customers will be billed as 1 EDU per meter per month

STORM SEWER: Effective January 2011

Multi-unit Apts. \$ 6.45 per month

Residence \$11.25 per month

Commercial = REF x Area x Rate + Base Charge

(Rate Table x area x \$9.00 system rate + \$9.00 base charge)

MEETING AGENDA HRA of Madison

310 Park Avenue
Madison, MN 56256

Meeting Description Regular Meeting

Results Desired

Date: November 14, 2019 **Time** 11:30a.m. **Location** Authority Office

Start	Stop	Total Hours	Start	Stop	Total Hours

Call to Order:

Action on Minutes:

FINANCIAL REPORT:

Project Performance Reports: September '19 – (28.64)

Correspondence: None

Maintenance:

Occupancy: #123 Vacant (Sm. 1 BR)

#125 Vacant (Lg. 1 BR)

#128 Vacant (Sm. 1 BR)

#234 Vacant (2 BR)

Old Business: Having Travis possibly lay carpet squares?
Update on Dave Jacobsen.

New Business: End of Carlyle Larson's term is 12/31/2019.
Results of REAC Inspection.
PHAS score.
Possibly doing our own carpet cleaning.

Other Business:

Adjournment:

MINUTES
REGULAR MEETING
OCTOBER 10, 2019

The Board of Commissioners of the HRA of Madison, MN met on Thursday, October 10, 2019 at the office of the authority. Commissioners present were: Karie Sorknes, Judi Nelson, Stan Olson, Carlyle Larsen and Missy Heinrich. Also present was Executive Director Kathy Bungarden and Travis Redepenning from Maintenance.

Chairperson Karie Sorknes called the meeting to order at 12:02 a.m.

Maintenance: Travis Redepenning reported finishing up getting the vacant apartments ready for move-in. Travis has done the fall weed and feed lawn application and is working on the leaves. All A/C covers have been put on for the tenants that signed up. Travis and Kathy have also been trying to organize the cable boxes which over the last few years has become a mess.

There is nothing new to report on David Jacobsen. He continues to receive benefits for temporary partial disability.

The minutes of the regular meeting on Thursday, September 12, 2019 were discussed. The minutes were approved as written.

The financial report was reviewed. After a short discussion by the board regarding checks #7106 - 7130 for a total amount of \$16,103.25 a motion was made by Stan Nelson and seconded by Missy Heinrich to pay the bills. Motion carried.

Occupancy Status: #123 – vacant

OLD BUSINESS: After the discussion on possibly changing to a different type of flooring for the apartments it was decided that Kathy would contact the Southwest Regional Group about where and what others in the group have purchased for apartments in those buildings.

NEW BUSINESS: Kathy Bungarden reported that Gary Loy stopped by her office and agreed to do the snow removal for Park Avenue for the 2019/2020 winter season.

Kathy also reported there was going to be a REAC (Real Estate Assessment Center) Physical Inspection on October 29, 2019.

Kathy informed the board that there had been a revision made in the amount of Operating Subsidy awarded to each PHA (Public Housing Authority) which amounts to \$14,554.00 to Park Avenue.

No further business forthcoming the meeting was adjourned at 1:00 p.m.

The next regular meeting will be Thursday, November 14, 2019 at 11:30 a.m.

Co-Chairperson – Karie Sorknes

Co-Chairperson – Stan Olson

Minutes prepared by KB on 10/10/2019.

ROUGH DRAFT

FINANCIAL STATEMENT

October, 2019

Balance as of last statement

\$ 1,187.78

Income for October, 2019

Rent	34	\$334.00	\$	11,344.00
Cable	28		\$	810.00
AC	27		\$	140.00
Garage	11		\$	385.00
Fr.	3		\$	6.00
			\$	-
			\$	13,872.78

Other Income

Laundry		\$	303.00	
Reimbursement from K. Bungarden		\$	339.99	
Prairie Peacemakers		\$	5.00	
Transfer from Savings	10/9/2019	\$	3,500.00	
Int. on Ck.	8/31/2019	\$	0.15	
		\$	4,148.14	\$ 4,148.14
				\$ 18,020.92

	10/1/2019	7106	Amanda Elsing(Rent Reimbursement)	\$	66.00
2117	10/10/2019	Auto	S.S.-\$673.00;Medi-\$157.46;Fed-\$374.00	\$	1,204.40
2117	10/10/2019	Auto	MN Qtr. W/H	\$	558.00
4190	10/10/2019	Auto	Deposit Books	\$	60.23
4190	10/10/2019	Auto	Checks	\$	492.91
4110	10/15/2019	7107	Kathy Bungarden	\$	1,085.88
4110	10/31/2019	7108	Kathy Bungarden	\$	1,085.88
4170	10/10/2019	7109	Loucks & Schwartz	\$	135.00
4190	10/10/2019	7110	Dollar General(Supplies for Community Rm Wall)	\$	36.95
4190	10/10/2019	7111	Jubilee Foods(Sandwich Bags)	\$	12.87
4190	10/10/2019	7112	Prairie Five Senior Dining	\$	116.00
4190	10/10/2019	7113	KLQP-FM	\$	31.90
4190	10/10/2019	7114	NCRC-NAHRO(Annual Membership Renewal	\$	75.00
4190	10/10/2019	7115	LQP Co. Sheriff(Runge & Ritzman, Hall & Hadley)	\$	40.00
4190	10/10/2019	7116	Frontier	\$	240.62
4190	10/10/2019	7117	Madison Postmaster	\$	44.00
4220	10/10/2019	7118	Judi Nelson(14.5 hrs. @ \$9.50)	\$	127.22
4220	10/10/2019	7119	Deb Rakow(12 hrs. @ \$9.50)	\$	105.29
4220	10/10/2019	7120	Joan Fernholz(16.25 hrs. @ \$9.50)	\$	142.57
4330	10/10/2019	Auto	Minnesota Energy(Error in meter reading from Aug.'19)	\$	-
	10/15/2019	Auto	City of Madison	\$	3,684.23
4410	10/15/2019	7121	Travis Redepinning	\$	838.66
4410	10/31/2019	7122	Travis Redepinning	\$	838.66
4420	10/10/2019	7123	Cardmember Service(Napkins,Flags,W.O.Books, Highlighters,AntiSpyware Renewal,Kitchen Faucets,Light Bulbs,Bleach,Bathroom Hand Towels,Kleenex,Paper Towels)	\$	521.74

4420	10/10/2019	7124	Madison Hardware Hank	\$	36.19	
4420	10/10/2019	7125	Capital One Commercial (Shower Stall, Lawn Fertilizer, Contractor Bags)	\$	635.85	
4420	10/10/2019	7126	LQP Co-op Oil	\$	47.75	
4430	10/10/2019	7127	MEI Total Elevator Solutions	\$	152.26	
4430	10/23/2019	Auto	Mediacom	\$	1,406.85	
4430	10/10/2019	7128	Carpets 'N' More (New Carpet #123))	\$	1,550.00	
4540	10/10/2019	7129	H.A.R.T.	\$	481.00	
4540	10/10/2019	7130	Kathy Bungarden H/C	\$	249.34	
				\$	16,103.25	-16,103.25
				\$		1,917.67

Insured CD	\$25,191.54	Mat. Date 11/14/2019	Int. Rate 0.35%
	#51000000499	1 year	Interest Yr. Ending 11/14/18 - \$162.69

Balance	Insured Money Market Savings	8/30/2019	\$92,676.76
	Subsidy	9/10/2019	\$ 3,850.00
	Transfer to Checking	9/11/2019	\$ (1,500.00)
	Interest	9/30/2019	\$ 12.02
Balance		9/30/2019	\$95,038.78

<u>YTD Int.</u>	<u>Sec. Dep. Klein Bank</u>	<u>Deposit</u>	<u>Payment</u>	<u>Balance</u>
\$3.16				
	8/31/2019			\$6,874.63
	9/30/2019 Interest	\$0.17		\$6,874.80
	9/30/2019 Balance			\$6,874.80

#234; 1 Dog - \$300 Deposit
 #239; 1 Cat - \$300 Deposit
 #125; 1 Dog - \$300 Deposit
 #240; 1 Cat - No Pet Deposit
 #109; 1 Dog - \$300 Deposit



Department of Energy
Western Area Power Administration
Upper Great Plains Customer Service Region
P.O. Box 35800
Billings, MT 59107-5800

OCT 23 2019

Dear Firm Electric Service Customer:

Western Area Power Administration (WAPA) rate schedule, placed into effect January 1, 2018, under Rate Order No. WAPA-180, states WAPA will complete an annual drought adder review for the Pick-Sloan Missouri Basin Program (Pick-Sloan)-Eastern Division Firm Power Service Rate Drought Adder component. As noted in our June 21, 2019, letter to our customers, our annual review process initiated in early summer 2019 when WAPA reviewed the Drought Adder component and provided notice of no estimated change to the Drought Adder component charge for 2020. In October, WAPA completes the annual review process and makes a final determination of any change to the Drought Adder component charge for the coming year.

This letter is to provide notice to our customers that WAPA has completed its annual review of the Drought Adder component and determined the Drought Adder component charge of the Pick-Sloan Firm Power Rate will remain at zero for the coming year beginning January 2020.

Information concerning Pick-Sloan firm electric service rates is posted online at <https://www.wapa.gov/regions/UGP/rates/Pages/rates.aspx>. If you have any questions concerning this notice, please telephone Linda Cady-Hoffman, Upper Great Plains Region Rates Manager at (406) 255-2920 or cady@wapa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Lori L. Frisk", is written over a horizontal line.

Lori L. Frisk
Vice President of Power Marketing
for Upper Great Plains Region

CITY COUNCIL CHECKLIST

11/22/2019

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Farmers Project in Progress	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA contact	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	PW is cleaning out as time allows - Sell/Fix?	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Meeting provided direction on grant amounts, match and nonhistoric	ongoing
Climbing Wall at Pool	8/26/2019	Volk	Parks	2018 estimated cost was \$34,000	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Meyer	include in CIP plan	ongoing

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 19-44**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING POINTS BASED PAY RANGE
SCHEDULE FOR 2020**

WHEREAS, the City Council is interested in revising the Pay Range Structure as a result of adjustments for Cost of Living Adjustment and Max Spread percentages.

WHEREAS, the City Council is determining all salary and wage ranges in accordance with Minnesota Law, City Personnel Policies and Pay Equity; and

WHEREAS, grades 11 and above have been adjusted and the Max Spread is a percentage of variation between grades; and

WHEREAS, the City Council has determined that it shall acknowledge the increase, and allow for a structure adjustment of 2%; and

WHEREAS, the City Council is determining that the establishment of the pay structure shall be contained in this resolution effective November 25th, 2019 with payment in the 2020 fiscal calendar year period and continuing thereafter until modified therein; and

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the Council has determined the official pay range schedule to be as follows for the City's employees for the year of 2020 and continuing thereafter until modified therein. Pay schedule requirements for the salary/wage schedule are contained in the City Personnel Policies.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 19-44 was declared duly passed and adopted this 25th day of November, 2019.

Greg Thole, Mayor

Attest: _____
Kathleen Weber, City Clerk

Anchor	138	8.3%												\$16.84
	Evaluation Points			Range Steps										
Grade	Point Minimum	Point Maximum	Min	B	C	D	E	F	G	H	I	J	Max	
1	138	148	\$12.03	\$12.51	\$12.99	\$13.47	\$13.95	\$14.43	\$14.91	\$15.39	\$15.87	\$16.35	\$16.84	
2	149	161	\$13.22	\$13.68	\$14.14	\$14.60	\$15.06	\$15.52	\$15.98	\$16.44	\$16.90	\$17.36	\$17.85	
3	162	174	\$14.01	\$14.50	\$14.99	\$15.48	\$15.97	\$16.46	\$16.95	\$17.44	\$17.93	\$18.42	\$18.92	
4	175	188	\$14.86	\$15.38	\$15.90	\$16.42	\$16.94	\$17.46	\$17.98	\$18.50	\$19.02	\$19.54	\$20.06	
5	189	204	\$15.75	\$16.30	\$16.85	\$17.40	\$17.95	\$18.50	\$19.05	\$19.60	\$20.15	\$20.70	\$21.26	
6	205	221	\$16.70	\$17.28	\$17.86	\$18.44	\$19.02	\$19.60	\$20.18	\$20.76	\$21.34	\$21.92	\$22.54	
7	222	239	\$17.70	\$18.32	\$18.94	\$19.56	\$20.18	\$20.80	\$21.42	\$22.04	\$22.66	\$23.28	\$23.89	
8	240	259	\$18.76	\$19.42	\$20.08	\$20.74	\$21.40	\$22.06	\$22.72	\$23.38	\$24.04	\$24.70	\$25.32	
9	260	281	\$19.88	\$20.58	\$21.28	\$21.98	\$22.68	\$23.38	\$24.08	\$24.78	\$25.48	\$26.18	\$26.84	
10	282	304	\$21.07	\$21.81	\$22.55	\$23.29	\$24.03	\$24.77	\$25.51	\$26.25	\$26.99	\$27.73	\$28.45	
11	305	329	\$22.42	\$23.14	\$23.86	\$24.58	\$25.30	\$26.02	\$26.74	\$27.46	\$28.18	\$28.90	\$29.59	
12	330	356	\$23.31	\$24.06	\$24.81	\$25.56	\$26.31	\$27.06	\$27.81	\$28.56	\$29.31	\$30.06	\$30.77	
13	357	386	\$24.24	\$25.02	\$25.80	\$26.58	\$27.36	\$28.14	\$28.92	\$29.70	\$30.48	\$31.26	\$32.00	
14	387	418	\$25.21	\$26.02	\$26.83	\$27.64	\$28.45	\$29.26	\$30.07	\$30.88	\$31.69	\$32.50	\$33.28	
15	419	452	\$26.22	\$27.06	\$27.90	\$28.74	\$29.58	\$30.42	\$31.26	\$32.10	\$32.94	\$33.78	\$34.61	
16	453	490	\$27.14	\$28.01	\$28.88	\$29.75	\$30.62	\$31.49	\$32.36	\$33.23	\$34.10	\$34.97	\$35.82	
17	491	530	\$28.08	\$28.98	\$29.88	\$30.78	\$31.68	\$32.58	\$33.48	\$34.38	\$35.28	\$36.18	\$37.07	
18	531	574	\$29.07	\$30.00	\$30.93	\$31.86	\$32.79	\$33.72	\$34.65	\$35.58	\$36.51	\$37.44	\$38.37	
19	575	621	\$30.08	\$31.04	\$32.00	\$32.96	\$33.92	\$34.88	\$35.84	\$36.80	\$37.76	\$38.72	\$39.71	
20	622	673	\$31.14	\$32.14	\$33.14	\$34.14	\$35.14	\$36.14	\$37.14	\$38.14	\$39.14	\$40.14	\$41.10	

Anchor	138	8.3%	Muni Electric Ranges										\$20.32
	Evaluation Points			Range Steps									
	Point	Point											
Grade	Minimum	Maximum	Min	6 Mo	C	D	E	F	G	H	I	J	Max
1	138	148	\$15.39	\$15.88	\$16.37	\$16.86	\$17.35	\$17.84	\$18.33	\$18.82	\$19.31	\$19.80	\$20.32
2	149	161	\$16.32	\$16.84	\$17.36	\$17.88	\$18.40	\$18.92	\$19.44	\$19.96	\$20.48	\$21.00	\$21.54
3	162	174	\$17.30	\$17.85	\$18.40	\$18.95	\$19.50	\$20.05	\$20.60	\$21.15	\$21.70	\$22.25	\$22.83
4	175	188	\$18.33	\$18.92	\$19.51	\$20.10	\$20.69	\$21.28	\$21.87	\$22.46	\$23.05	\$23.64	\$24.20
5	189	204	\$19.43	\$20.05	\$20.67	\$21.29	\$21.91	\$22.53	\$23.15	\$23.77	\$24.39	\$25.01	\$25.65
6	205	221	\$20.60	\$21.26	\$21.92	\$22.58	\$23.24	\$23.90	\$24.56	\$25.22	\$25.88	\$26.54	\$27.19
7	222	239	\$21.83	\$22.53	\$23.23	\$23.93	\$24.63	\$25.33	\$26.03	\$26.73	\$27.43	\$28.13	\$28.82
8	240	259	\$23.14	\$23.88	\$24.62	\$25.36	\$26.10	\$26.84	\$27.58	\$28.32	\$29.06	\$29.80	\$30.55
9	260	281	\$24.53	\$25.32	\$26.11	\$26.90	\$27.69	\$28.48	\$29.27	\$30.06	\$30.85	\$31.64	\$32.38
10	282	304	\$26.00	\$26.83	\$27.66	\$28.49	\$29.32	\$30.15	\$30.98	\$31.81	\$32.64	\$33.47	\$34.32
11	305	329	\$27.04	\$27.91	\$28.78	\$29.65	\$30.52	\$31.39	\$32.26	\$33.13	\$34.00	\$34.87	\$35.69
12	330	356	\$28.12	\$29.02	\$29.92	\$30.82	\$31.72	\$32.62	\$33.52	\$34.42	\$35.32	\$36.22	\$37.12
13	357	386	\$29.24	\$30.18	\$31.12	\$32.06	\$33.00	\$33.94	\$34.88	\$35.82	\$36.76	\$37.70	\$38.60
14	387	418	\$30.41	\$31.38	\$32.35	\$33.32	\$34.29	\$35.26	\$36.23	\$37.20	\$38.17	\$39.14	\$40.14
15	419	452	\$31.63	\$32.64	\$33.65	\$34.66	\$35.67	\$36.68	\$37.69	\$38.70	\$39.71	\$40.72	\$41.75
16	453	490	\$32.73	\$33.78	\$34.83	\$35.88	\$36.93	\$37.98	\$39.03	\$40.08	\$41.13	\$42.18	\$43.21
17	491	530	\$33.88	\$34.96	\$36.04	\$37.12	\$38.20	\$39.28	\$40.36	\$41.44	\$42.52	\$43.60	\$44.72
18	531	574	\$35.07	\$36.19	\$37.31	\$38.43	\$39.55	\$40.67	\$41.79	\$42.91	\$44.03	\$45.15	\$46.29
19	575	621	\$36.30	\$37.46	\$38.62	\$39.78	\$40.94	\$42.10	\$43.26	\$44.42	\$45.58	\$46.74	\$47.91
20	622	673	\$37.57	\$38.77	\$39.97	\$41.17	\$42.37	\$43.57	\$44.77	\$45.97	\$47.17	\$48.37	\$49.59

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 19-45**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING ASSIGNMENT OF WAGE
INCREASE SCHEDULE 2020**

WHEREAS, the City Council is interested in establishing the assignment of wage increases in conformity to the requirements of pay equity for the City of Madison for the 2020 fiscal year and continuing thereafter until modified therein; and

WHEREAS, the City Council is determining that the establishment of wage increases shall be contained in this resolution effective with payment in the 2020 fiscal calendar year, with wage changes as described within and continuing thereafter until modified therein; and

WHEREAS, the City Council has determined the wage increase to be applied for the following employees based on satisfactory performance evaluations for the 2019 fiscal year;

Dept	JOB TITLE	2020 w/COLA Payrate	2020 Step increase	2020 w/STEP & COLA Payrate
Liq	Liquor Store Clerk	\$14.16	\$0.4800	\$14.64
Admin	Deputy Clerk	\$18.03	\$0.5200	\$18.55
Water	W&WW Operator	\$22.82	\$0.6200	\$23.44
Sewer	W&WW Operator	\$18.32	\$0.0000	\$18.32
Street	Hvy Equip Oper Mech	\$20.19	\$0.0000	\$20.19
Liq	Liquor Store Manager	\$26.13	\$0.7000	\$26.83
Admin	Deputy Clerk Treas	\$21.98	\$0.7000	\$22.68
Admin	City Clerk	\$28.45	\$0.0000	\$28.45
Street	Streets & Parks Sup	\$21.08	\$0.0000	\$21.08
Water	W&WW Supervisor	\$26.89	\$0.7400	\$27.63
Admin	City Manager	\$32.59	\$0.9300	\$33.52
Elec	Journey Lineworker	\$30.52	\$0.0000	\$30.52
Elec	Line Sup&PW Coord	\$41.75	\$0.0000	\$41.75

THEREFORE, BE IT FURTHER RESOLVED That the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the adoption and implementation of the Assignment of Wage Increases as contained herein with approval date of November 25, 2019 with payment effective for 2020 fiscal year and continuing thereafter until modified therein.

Upon vote taken thereon, the following voted:

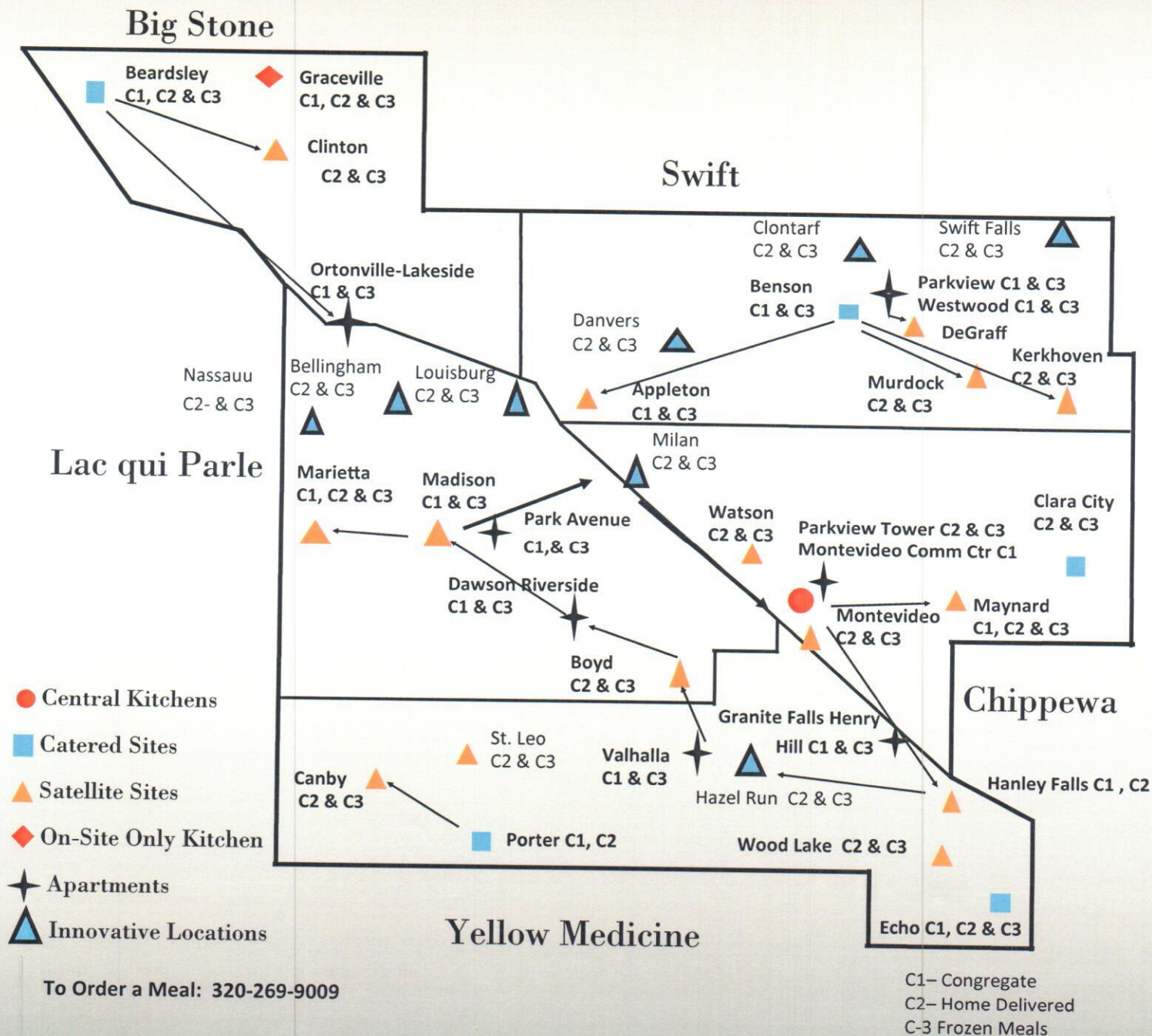
For:
Against:
Absent:

Whereupon said Resolution No. 19-45 was declared duly passed and adopted this 25th day of November, 2019.

Greg Thole, Mayor

Attest: _____
Kathleen Weber, City Clerk

Prairie Five Senior Nutrition Program Meal Site Location 2019



This service is funded in part by a contract from the Minnesota River Agency on Aging, Inc. ® with funding from the Federal Older American Act through the Minnesota Board on Aging. Additional funds are provided by the State of Minnesota, United Ways, Local communities and other adult contributions.

SCHEDULED CLAIMS LIST

Page 1
UP CK# 5889 — 58904

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
264 BOLTON & MENK INC							
111419	1	11/14/19	11/14/19	BID DOCS-ROOF	3,017.50	101 101-41940-303	1
				INVOICE TOTAL	3,017.50		
				VENDOR TOTAL	3,017.50		
3277 BRIAN ROBERT BOTHUN							
1909-1711-4132	1	11/14/19	11/14/19	STR-CURB & GUTTER REPAIR	1,860.00	101 101-43100-530	1
				INVOICE TOTAL	1,860.00		
				VENDOR TOTAL	1,860.00		
293 BOUND TREE MEDICAL LLC							
111419	1	11/14/19	11/14/19	AMB-SUPPLIES	208.40	201 201-44100-217	1
				INVOICE TOTAL	208.40		
				VENDOR TOTAL	208.40		
510 CITY OF MADISON							
111419	1	11/14/19	11/14/19	GEN-SEALCOAT LOAN PRINCIPLE	29,730.02	101 101-21200	1
	2			GEN-SEALCOAT INTEREST	3,110.42	101 101-43100-613	1
				INVOICE TOTAL	32,840.44		
				VENDOR TOTAL	32,840.44		
3663 MELISSA DROBNY							
111419	1	11/14/19	11/14/19	AMB-REFUND-OVERPAYMENT	2,971.60	201 201-34205	1
				INVOICE TOTAL	2,971.60		
				VENDOR TOTAL	2,971.60		
1181 JUBILEE FOODS							
111419	1	11/14/19	11/14/19	STR-TISSUE	11.98	101 101-43100-215	1
	2			WT-CLEANER	6.54	601 601-49400-215	1
				INVOICE TOTAL	18.52		
				VENDOR TOTAL	18.52		
3575 LANE'S ELECTRIC LLC							
333	1	11/14/19	11/14/19	PARKS-ROADSIDE BATHROOM HEATER	787.45	101 101-45200-401	1
				INVOICE TOTAL	787.45		
				VENDOR TOTAL	787.45		
1319 LQP AG SOCIETY							
111419	1	11/14/19	11/14/19	STR-SNOW REMOVAL AGREEMENT	1,750.00	101 101-43100-411	1
				INVOICE TOTAL	1,750.00		
				VENDOR TOTAL	1,750.00		
1340 LQP COUNTY TREASURER							
111419	1	11/14/19	11/14/19	ST SEW-DITCH ASSESSMENT	40.63	605 605-49600-438	1
				INVOICE TOTAL	40.63		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				VENDOR TOTAL	40.63				
111419	1	11/14/19	11/14/19	1341 LQP RECORDER'S OFFICE PLAN/ZONE-PICTOMETRY	300.00	101		101-41910-409	1
				INVOICE TOTAL	300.00				
				VENDOR TOTAL	300.00				
111419A	1	11/14/19	11/14/19	1920 MN VALLEY REC SEW-UTILITY EXPENSE	3,137.85	602		602-49450-380	1
	2			SEW-UTILITY EXPENSE	260.78	602		602-49450-380	1
				INVOICE TOTAL	3,398.63				
				VENDOR TOTAL	3,398.63				
1004474	1	11/14/19	11/14/19	1541 MVTL LABORATORIES INC SEW-REGULAR TESTING	145.60	602		602-49450-409	1
				INVOICE TOTAL	145.60				
				VENDOR TOTAL	145.60				
111419	1	11/14/19	11/14/19	2130 PANTRY CAFE GENERAL GOV'T MEALS	46.41	101		101-41110-219	1
				INVOICE TOTAL	46.41				
111419A	1	11/14/19	11/14/19	COUNCIL-MEALS-NOON MTG	75.00	101		101-41110-219	1
				INVOICE TOTAL	75.00				
				VENDOR TOTAL	121.41				
111419	1	11/14/19	11/14/19	3022 DANIEL TUCKETT, SR. ADMIN-FOLDING	10.00	101		101-41320-202	1
				INVOICE TOTAL	10.00				
				VENDOR TOTAL	10.00				
111419	1	11/14/19	11/14/19	2830 VERIZON WIRELESS WT-CELL PHONE 11/19	26.83	601		601-49400-325	1
	2			SEW-CELL PHONE 11/19	26.83	602		602-49450-325	1
	3			AMB-CELL PHONE 11/19	40.01	201		201-44100-325	1
				INVOICE TOTAL	93.67				
				VENDOR TOTAL	93.67				
111419	1	11/14/19	11/14/19	3336 DIANE WILDUNG CTY HALL-CHRISTMAS DECORATIONS	357.57	101		101-41940-409	1
				INVOICE TOTAL	357.57				
				VENDOR TOTAL	357.57				
				BANK 1 - KLEIN/UNITED PR TOTAL	47,921.42				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
TOTAL MANUAL CHECKS					.00		
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					47,921.42		
GRAND TOTALS					47,921.42		

SCHEDULED CLAIMS LIST

UP CK # 58905-58920

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
38 ALEX AIR APPARATUS INC							
2085	1	11/18/19	11/18/19	FIRE-BOTTOM MOUNT GAUGE	278.00	101 101-42200-221	1
				INVOICE TOTAL	278.00		
				VENDOR TOTAL	278.00		
68 AMERICAN SOLUTIONS FOR BU							
04465016	1	11/18/19	11/18/19	ADMIN-METER BOOK PAGES	123.35	101 101-41320-202	1
				INVOICE TOTAL	123.35		
				VENDOR TOTAL	123.35		
320 BREHMER MOTOR SUPPLY							
111819	1	11/18/19	11/18/19	ELEC-SPRAY PAINT	8.00	604 604-49570-210	1
	2			ELEC-ANCHORS	6.00	604 604-49570-210	1
				INVOICE TOTAL	14.00		
				VENDOR TOTAL	14.00		
3342 BUILDERS FIRSTSOURCE INC							
5531697	1	11/18/19	11/18/19	WT/SEW-WOOD LATH BUNDLE	9.47	601 601-49430-227	1
	2			WT/SEW-WOOD LATH BUNDLE	9.46	602 602-49460-227	1
				INVOICE TOTAL	18.93		
5579076	1	11/18/19	11/18/19	FIRE-SHEATHING FIR	110.04	101 101-42200-219	1
				INVOICE TOTAL	110.04		
				VENDOR TOTAL	128.97		
784 FIRE SAFETY USA							
128117	1	11/18/19	11/18/19	FIRE-BOOSTER HOSE	570.00	101 101-42200-221	1
				INVOICE TOTAL	570.00		
				VENDOR TOTAL	570.00		
968 HAWKINS INC.							
4612688	1	11/18/19	11/18/19	WT-POTASSIUM PERMANGANATE	2,677.16	601 601-49400-231	1
				INVOICE TOTAL	2,677.16		
				VENDOR TOTAL	2,677.16		
3454 LITTLE FALLS MACHINE, INC							
356424	1	11/18/19	11/18/19	STR-SNOW PLOW	15,905.00	101 101-43100-580	1
				INVOICE TOTAL	15,905.00		
				VENDOR TOTAL	15,905.00		
1326 LQP CO-OP OIL							
111819	1	11/18/19	11/18/19	STR-FUEL EXPENSE	1,077.35	101 101-43100-212	1
	2			PARKS-FUEL EXPENSE	47.94	101 101-45200-212	1
	3			WT-FUEL EXPENSE	209.50	601 601-49400-212	1
	4			SEW-FUEL EXPENSE	269.88	602 602-49450-212	1
	5			ELEC-FUEL EXPENSE	286.72	604 604-49570-212	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
INVOICE TOTAL					1,891.39		
111819A	1	11/18/19	11/18/19	FIRE-FUEL EXPENSE	163.44	101 101-42200-212	1
INVOICE TOTAL					163.44		
VENDOR TOTAL					2,054.83		
3340 MADISON AUTO PARTS							
111819	1	11/18/19	11/18/19	FIRE-BATTERY	242.42	101 101-42200-221	1
INVOICE TOTAL					242.42		
261797	1	11/18/19	11/18/19	SEW-OIL FILTER	21.50	602 602-49450-221	1
	2			SEW-OIL DRY	9.99	602 602-49450-219	1
INVOICE TOTAL					31.49		
261833	1	11/18/19	11/18/19	STR-AIR FILTER	21.97	101 101-43100-404	1
INVOICE TOTAL					21.97		
261839	1	11/18/19	11/18/19	ELEC-OIL FILTER	21.87	604 604-49570-221	1
INVOICE TOTAL					21.87		
VENDOR TOTAL					317.75		
3341 MADISON HARWARE HANK							
111819	1	11/18/19	11/18/19	PR ARTS-SCRAPERS	17.98	101 101-45180-401	1
	2			PR ARTS-SCRAPERS	3.68	101 101-45180-401	1
	3			PR ARTS-SCREEN/SANDER/PLASTIC	44.93	101 101-45180-401	1
	4			STR-POWER STRIP	12.99	101 101-43100-215	1
	5			PR ARTS-PAINT/SEALER FOR WALLS	71.91	101 101-45180-401	1
	6			PARKS-TAPER/TOWELS/KEY	6.76	101 101-45200-219	1
	7			SEW-PICK AXE	29.99	602 602-49450-240	1
	8			PARKS-RV ANTIFREEZE	20.94	101 101-45200-219	1
	9			WT-ALLEN WRENCHES	6.49	601 601-49400-240	1
	10			ELEC-ROPES	21.47	604 604-49570-227	1
	11			WT-CLEAR TUB	15.99	601 601-49430-227	1
	12			PARKS-BOLTS	2.76	101 101-45200-223	1
	13			PARKS-GLUE FOR MEMORIAL TABLES	8.99	101 101-45200-441	1
	14			PR ARTS-PAINT PAD	15.98	101 101-45180-401	1
	15			ELEC-POLY/FOAM BRUSH/SCREWS	12.57	604 604-49570-227	1
	16			PARKS-RV ANTIFREEZE	20.94	101 101-45200-219	1
	17			POOL-HINGE-MEN'S BATHROOM	8.49	101 101-45124-223	1
	18			STR-STRAPS	6.98	101 101-43100-215	1
INVOICE TOTAL					329.84		
VENDOR TOTAL					329.84		
3481 MIDWEST MACHINERY CO							
2023854	1	11/18/19	11/18/19	FIRE-GUARD/TUBE	16.93	101 101-42200-219	1
INVOICE TOTAL					16.93		
VENDOR TOTAL					16.93		
1845 MN DEPARTMENT OF HEALTH							
111819	1	11/18/19	11/18/19	WT-OCT-DEC DW ASSESS	1,256.00	601 601-21651	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
INVOICE TOTAL					1,256.00		
VENDOR TOTAL					1,256.00		
1004849	1	11/18/19	11/18/19	1541 MVTI LABORATORIES INC WT-REGULAR TESTING	21.50	601 601-49400-409	1
INVOICE TOTAL					21.50		
VENDOR TOTAL					21.50		
111819	1	11/18/19	11/18/19	2074 NORTHLAND TRUST SERVICES, '15 GO REF-BOND PRINCIPLE	125,000.00	351 351-47000-601	1
	2			'15 GO REF-BOND INTEREST	107,805.00	351 351-47000-602	1
INVOICE TOTAL					232,805.00		
VENDOR TOTAL					232,805.00		
00233360	1	11/18/19	11/18/19	2368 MN STATE COLLEGES & UNIVERSITY FIRE-BLS REFRESHER COURSE	200.00	101 101-42200-180	1
INVOICE TOTAL					200.00		
VENDOR TOTAL					200.00		
BANK 1 - KLEIN/UNITED PR TOTAL					256,698.33		
TOTAL MANUAL CHECKS					.00		
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					256,698.33		
GRAND TOTALS					256,698.33		

SCHEDULED CLAIMS LIST

UP CK#58925-58937

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE								
110 ARCTIC GLACIER USA, INC								
111919	1	11/19/19	11/19/19	LIQ-ICE EXPENSE	40.93	609	609-49750-251	1
				INVOICE TOTAL	40.93			
				VENDOR TOTAL	40.93			
172 BELLBOY CORPORATION								
111919	1	11/19/19	11/19/19	LIQ-LIQUOR EXPENSE	3,097.91	609	609-49750-251	1
				INVOICE TOTAL	3,097.91			
				VENDOR TOTAL	3,097.91			
190 BEVERAGE WHOLESALERS								
111919	1	11/19/19	11/19/19	LIQ-LIQUOR EXPENSE	2,229.90	609	609-49750-251	1
				INVOICE TOTAL	2,229.90			
				VENDOR TOTAL	2,229.90			
3381 COCA-COLA BOTTLING								
111919	1	11/19/19	11/19/19	LIQ-POP EXPENSE	61.50	609	609-49750-251	1
				INVOICE TOTAL	61.50			
				VENDOR TOTAL	61.50			
3129 DAHLE & OLSON REALTY								
111919	1	11/19/19	11/19/19	EASTVIEW-DEPOSIT REF-M BREDECK	605.00	614	614-22000	1
	2			EASTVIEW-INTEREST REF-M BREDEC	7.56	614	614-46330-602	1
				INVOICE TOTAL	612.56			
				VENDOR TOTAL	612.56			
811 FRONTIER COMMUNICATIONS CORP								
111919	1	11/19/19	11/19/19	WT-CIRCUIT 12/19	43.43	601	601-49400-321	1
				INVOICE TOTAL	43.43			
				VENDOR TOTAL	43.43			
3467 FRONTIER COMMUNICATIONS								
111919	1	11/19/19	11/19/19	WT PLANT-PHONE 12/9/19	44.53	601	601-49400-321	1
	2			SK RINK-PHONE 12/9/19	163.76	101	101-45127-321	1
	3			SEW PLANT-ALARM 12/9/19	44.14	602	602-49450-321	1
	4			ADMIN-PHONE 12/9/19	168.15	101	101-41320-321	1
	5			LIB-PHONE 12/9/19	105.05	101	101-45500-321	1
	6			SEW-PHONE 12/9/19	21.01	602	602-49450-321	1
	7			ELEC-PHONE 12/9/19	21.01	604	604-49570-321	1
	8			STR-PHONE 12/9/19	42.02	101	101-43100-321	1
	9			LIQ-PHONE 12/9/19	42.02	609	609-49750-321	1
	10			WT-PHONE 12/9/19	21.01	601	601-49400-321	1
	11			FIRE-PHONE 12/9/19	42.02	101	101-42200-321	1
	12			LIB-FAX/ELEV-PHONE 12/9/19	67.80	101	101-45500-321	1
	13			PAC-PHONE 12/9/19	33.90	101	101-45180-321	1
	14			PUBLIC WORKS-PHONE 12/9/19	16.95	604	604-49570-321	1
	15			PUBLIC WORKS-PHONE 12/9/19	16.95	101	101-43100-321	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	850.32		
				VENDOR TOTAL	850.32		
111919	1	11/19/19	11/19/19	1160 JOHNSON BROS-ST.PAUL LIQ-LIQUOR EXPENSE	2,284.64	609 609-49750-251	1
				INVOICE TOTAL	2,284.64		
				VENDOR TOTAL	2,284.64		
111919	1	11/19/19	11/19/19	3036 LQP BROADCASTING COMPANY, INC LIQ-FARM SAFETY AD	40.00	609 609-49750-342	1
				INVOICE TOTAL	40.00		
				VENDOR TOTAL	40.00		
111919	1	11/19/19	11/19/19	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	5,336.70	609 609-49750-251	1
				INVOICE TOTAL	5,336.70		
				VENDOR TOTAL	5,336.70		
111919	1	11/19/19	11/19/19	1530 MARTIN TRUCKING LLC LIQ-FREIGHT EXPENSE	219.00	609 609-49750-258	1
				INVOICE TOTAL	219.00		
				VENDOR TOTAL	219.00		
111919	1	11/19/19	11/19/19	3553 REMINGTON RIDGE VINEYARD LIQ-WINE	320.00	609 609-49750-251	1
				INVOICE TOTAL	320.00		
				VENDOR TOTAL	320.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	15,136.89		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	15,136.89		
				GRAND TOTALS	15,136.89		

Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
10/15/2019	Madison Hardware Hank	CITY HALL-NAILS	\$1.70	101-41940-219	Val Halvorson
11/18/2019	Residence Inn By Marriott	CITY HALL-HOTEL-ARCHITECT-MTG-VH	\$187.89	101-41940-409	Val Halvorson
11/18/2019	Arroehead EMS Association	AMB-TRAINING-D. SPLONSKOWSKI	\$200.00	201-44100-180	Scott Schake

Employee Name: Valerie Halvorson *Position:* City Manager

Last Review Date: November 2018 *Current Review Date: 11/25/19*

Meets Expectations: ☐

Needs Improvement: ☐

Does not meet ☐

Expectations:

- 1) Accomplishments and/or goals achieved during this review period?
- 2) What is being done well by the employee during this review period:
- 3) What work and/or behaviors of the employee should change, be done differently or eliminated:
- 4) Supervisor's expectations for the next review period:

5) Goals to be accomplished for the next review period:

Please list the employee's goals and objectives that are to be accomplished during the upcoming year. Attach a separate sheet if necessary.

- 1.
- 2.
- 3.
- 4.
- 5.

6) Additional comments:

Items that should be included or attached to this performance evaluation include but are not limited to an employee's self-appraisal, goals, yearly progress notes, peer reviews, and any written statement by the employee.

Employee Signature: _____ Date: _____

(Signature indicates only that this performance evaluation has been reviewed with the employee and the signature does not mean that you necessarily agree with its contents. You may write a statement to be attached to this document if you desire.)

Supervisor's Signature: _____ Date: _____

City Manager Signature: _____ Date: _____