

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – **5:00 PM.**  
**Monday December 9, 2019**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the November 25, 2019 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

A.	MRES Board Meeting – December 12, 2019– receive	Page 4
B.	Cash Investment Balance – November 2019 – receive	Page 7
C.	EDA Minutes – September 23, 2019 – receive	Page 8
D.	EDA Minutes – November 20, 2019 – receive	Page 10
E.	MEDA Loan Note Status – November 2019 – receive	Page 12
F.	Revenue and Expenses – November 2019 – receive	Page 13
G.	Liquor Store Report – November 2019 – receive	Page 21
H.	LqP Computer Commuter – November 2019 – receive	Page 23
I.	Mobile 311 Report – November 2019 – receive	Page 24
J.	Senator Dahmes Newsletter – November 2019 – receive	Page 25
K.	Regular Drill Meeting – November 18, 2019 – receive	Page 27
L.	Emergency Management Report – receive	Page 28
M.	Water Plant Report – November 2019 – receive	Page 29
N.	Prairie Five Rides – Meeting Minutes November 18, 2019 – receive	Page 30
O.	SCDP Grant Schedule Completion – November 30, 2019 – receive	Page 32
P.	Investment Summary Report – November 2019 – receive	Page 33
Q.	Investment Ratification – approve	Page 34

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 35

A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

- B. City Engineer Update. A DISCUSSION and MOTION may be in order. (Manager, Council)  
Page 36
- C. Resolution 19-48 – Establishing Fee Schedule. A DISCUSSION and MOTION may be in order.  
(Manager, Council)  
Page 41
- D. Resolution 19-49 – Establishing Commercial Water and Sewer EDU's. A DISCUSSION and  
MOTION may be in order. (Manager, Council)  
Page 45
- E. Approval of City Contracts. A DISCUSSION and MOTION may be in order. (Attorney, Manager,  
Council)  
1. Independent Contractor Agreement – MD Lawncare  
2. Independent Contractor Agreement – LqP Racing Association  
3. Independent Contractor Agreement – Dan Tuckett  
4. Memorandum of Understanding – Gemini Rescue  
5. Building Management Agreement (Library) – Old Army Services  
Page 57
- F. **Public Hearing** – Resolution 19-50 – Adopting the General Fund Budget. A DISCUSSION and  
MOTION may be in order. (Manager, Council)  
Page 58
- G. Resolution 19-51 – Adopting the Non General Fund Budget. A DISCUSSION and MOTION may  
be in order. (Manager, Council)  
Page 59
- H. Resolution 19-52– Adopting the Final Tax Levy. A DISCUSSION and MOTION may be in order.  
(Manager, Council)  
Page 60
- I. Resolution 19-46 – Budgeted Fund Transfers. A DISCUSSION and MOTION may be in order.  
(Manager, Council)
- J. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT** (Manager)

**8. MAYOR/COUNCIL REPORTS** (Mayor/Council)

**9. AUDITING CLAIM**

Page 61

A copy of the Schedule Payment Report of bills submitted November 25, 2019 through  
December 9, 2019 is attached for approval for Check No. 58951 through Check No. 58958 and debit  
card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
NOVEMBER 25, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, November 25, 2019, at 5:06 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, and Paul Zahrbock. Also present were: City Manager Val Halvorson and City Clerk Kathleen Weber. Absent: Councilmember Adam Conroy and City Attorney Rick Stulz.

**AGENDA**

Upon motion by Zahrbock, seconded by Meyer and carried, the Agenda was approved as amended. Additions to the agenda include Resolution 19-47 regarding utility accounts on forfeited property. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Meyer, seconded by Zahrbock and carried, November 13, 2019, meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

Matt Schneider approached Council to express concern with residents not following parking “rules”. He also expressed concern with city’s noise ordinance which he feels is vague with no decibel level being specified. He felt that noise ordinance signs which were recently put up should be on their own post so they are more visible. He noted the ordinance not being enforced as he hears semi-trucks jake-braking often. He also expressed concern with harassment from a Lac qui Parle County Deputy which he has reported to Sheriff Allen Anderson. Council agreed that people don’t always comply with the parking ordinance. They noted that the noise ordinance signs have been in place since the ordinance was adopted, and they are placed at the city limits in all four directions. They confirmed that his concerns with a county deputy should be addressed with the county sheriff.

**CONSENT AGENDA**

Upon motion by Volk, seconded by Meyer and carried, Council approved the Consent Agenda as presented.

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist. Councilmember Zahrbock suggested the city council start looking into downtown public restroom, maybe on city property next to theatre. The owner of the adjacent vacant lot could be contacted again regarding his interest in selling.

**NON-GENERAL FUND BUDGET**

Upon motion by Meyer, seconded by Zahrbock and carried, Council established a Non-General Fund budget hearing at 5:30 p.m. on December 9, 2019.

**PAY RANGE SCHEDULE 2020**

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 19-44** titled “Resolution Establishing Points Based Pay Range Schedule for 2020” was adopted. This resolution would provide for a 2% cost-of-living adjustment which was included in the draft budgets previously reviewed. It was noted that Lac qui Parle County is going with a 2.5% cost-of-living adjustment and the cities of Dawson

and Canby have not been set yet. A complete copy of Resolution 19-44 is contained in City Clerk's Book #9.

### **ASSIGNMENT OF WAGES 2020**

Upon motion by Meyer, seconded by Volk and carried, **RESOLUTION 19-45** titled "Resolution Establishing Assignment of Wage Increase Schedule 2020" was adopted. This resolution would provide for the assignment of wages for 2020 to include the 2% cost-of-living adjustment and step increase when appropriate. A complete copy of Resolution 19-45 is contained in City Clerk's Book #9.

### **FORFEITED PROPERTIES – UTILITY ACCOUNT BALANCES**

Upon motion by Meyer, seconded by Zahrbock and carried, **RESOLUTION 19-47** titled "Resolution Authorizing Utility Balance Write Offs on Forfeited Properties" was adopted. This resolution would provide for write off of unpaid utility balances on forfeited properties as indicated in the resolution. It was noted that once a property is forfeited for non-payment of taxes, all assessments and liens are removed from the parcel prior to the sheriff's sale. A complete copy of Resolution 19-47 is contained in City Clerk's Book #9.

### **CITY MANAGER'S REPORT**

**Prairie Five Senior Dining:** City Manager Halvorson informed Council that she met with representatives of Prairie Five CAC and Park Avenue Apartments to discuss the possibility of combining both mealsites into one due to declining participation. The first step will be a participant survey to determine the best location. The Park Avenue Board is concerned with liability exposure and parking issues.

**HRA Section 8 Housing Program:** City Manager Halvorson noted that she and a representative from the City of Dawson will be meeting with Chippewa County HRA on December 3rd. In the past, Lac qui Parle County contracted with them to administer a section 8 housing program but has since decided to cancel that contract. It was noted that EDA funds that will be reverted back to the cities of Madison and Dawson from the county could possibly be used to pay for this contractual service.

**Public Works Committee:** Council was informed that the Public Works Committee will be meeting on December 12<sup>th</sup>, 2019.

**NAPA Asphalt Damage:** City Manager Halvorson informed council that the owner of NAPA plans to remove their asphalt parking lot rather than having the city repair the section damaged by snow hauling. Halvorson noted that the city will make an appropriate donation to the project but will not assist with the asphalt removal project.

### **MAYOR/COUNCIL REPORTS**

**Park Board meeting update:** Councilmember Volk reported on the Park Board meeting held November 19<sup>th</sup>. He indicated that the Madison Baseball Committee is checking into the possibility of removing and replacing the existing grandstand/restroom structure. The city does have reserve funds for Parks. He also noted that the Park Board has indicated a need to change out mowers on a regular basis. Brady Watson will be managing the ice skating rink and applications are being accepted for rink attendants. Memorial picnic tables are now available to purchase. The city has 25 tables that are in need of replacing. It has been suggested that the sand volleyball court be removed from Slen Park.

**EDA meeting update:** Mayor Thole reported that DSI Small Cities projects are filling up. Once all grant funds are committed, the city is able to use repaid funds for additional rehabilitation projects. The Madison EDA is meeting with CEDA on a work plan to begin January 1<sup>st</sup>. CEDA will provide EDA services once a week.

**DISBURSEMENTS**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between November 14<sup>th</sup> and November 25<sup>th</sup>, 2019. These disbursements include United Prairie Check Nos. 58889-58950. Debit card purchases made between October 15<sup>th</sup> and November 18<sup>th</sup> were also approved.

There being no further business, meeting adjourned to closed session at 5:45 p.m. for City Manager annual performance review.

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Greg Thole – Mayor

**ATTEST:**

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Kathleen Weber – City Clerk

November 26, 2019

**NOTICE OF  
Board Meeting  
Missouri River Energy Services**

You are hereby notified that the Board meeting of Missouri River Energy Services (MRES) will be held at 7:30 a.m. Mountain Time on Thursday, December 12, 2019. The meeting will be held at the Grand Hyatt, 1750 Welton Street, Denver, Colorado.

The meeting is being held in a physically accessible place. If you have special needs, please contact Missouri River Energy Services at 605-338-4042 or [mailman@mrenergy.com](mailto:mailman@mrenergy.com) at least 48 hours prior to the start of the meeting, and necessary accommodations will be made.

The matters proposed to be discussed at the meeting are identified in the draft Agenda, which follows this Notice. All items on the draft Agenda are subject to change.



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Brad Roos  
Secretary/Treasurer

**PLEASE OBSERVE PROPER POSTING PROCEDURES  
FOR NOTICE AND DRAFT AGENDA**



**Draft Agenda**  
**Missouri River Energy Services (MRES)**  
**Board of Directors Meeting**  
**Grand Hyatt**  
**1750 Welton Street**  
**Denver, Colorado**  
**7:30 a.m. MT, Thursday, December 12, 2019**

Call to Order

1. **Consideration of the Agenda**.....\*\*
2. Public Comment
3. **Consent Agenda** .....\*\*
  - ⇔ a. **Consideration of the November 14, 2019, Board Minutes**
  - ⇔ b. **Acceptance of the October 2019 Financial Statements**
  - ⇔ c. **ROC Minutes**
  - ⇔ d. **Approval of December 2019 Warrants and Requisitions**
4. Unfinished Business  
None
5. New Business
  - a. Western States Power Corporation Presentation
  - b. **Correction to September Board Minutes**.....\*\*
  - c. Strategic Business Issues
  - d. Draft Federal Legislative Position Papers
6. Reports
  - a. Board
  - b. WMMPA Report
  - c. Chief Executive Officer
  - d. Legislative and Governmental Relations
  - e. Federal Legislative (Kanner)
  - f. Legal/General Counsel
  - g. Special Counsel (Van Ness Feldman)
  - h. Administration and Finance
  - i. Federal and Distributed Power Programs
  - j. Member Services and Communications
  - k. Power Supply and Operations
7. Other Business  
None
8. Future Meetings  
Jan. 9 ..... 7:30 a.m. CT ..... MRES Board Mtg. .... Hilton Garden Inn (downtown), Sioux Falls, SD
9. **Adjourn**.....\*\*

**\*\*Action Anticipated**

**Meeting of the Missouri River Energy Services (MRES) and  
Western Minnesota Municipal Power Agency (WMMPA) Boards of Directors  
November, 2019**

On November 14, 2019, the Boards held their monthly meeting where the following agenda items were considered:

**Performance Indicators:** The Boards received an update on the performance indicators that demonstrate the progress on various aspects of MRES' strategic goals. New goals and targets were set for 2020.

**Building Remodeling Agreement:** For the past year, MRES has been investigating ways to gain additional space at the Sioux Falls, South Dakota office. Options considered were to build an addition, add a second story, or remodel the building to better utilize every space. The Board approved a construction agreement for remodeling work to start in January 2020.

**Approve Member Strategic Planning Services Pricing:** The pricing for strategic planning facilitation was set at \$1,000 per participating MRES member for 2020, with a goal of making the service affordable for all members.

**MRES Services Matrix:** The Board approved an updated MRES Services Matrix to include services to Willmar Municipal Utilities, to add several new services offered by MRES, and to remove discontinued services, such as the RiverWinds<sup>SM</sup> program.

**MISO Power Purchase Agreement (PPA):** As part of the continued effort by MRES to acquire capacity in the Midcontinent Independent System Operator (MISO), the Board approved capacity purchases with three counterparties for varying amounts of capacity and length of contracts. These contracts will reduce the risk for MRES and the MISO members in a very cost-effective way.

**Marshall Generation Station (MGS):** Discussions are being held on the possibility of getting gas delivery for the MGS through the existing gas line of a retail customer in Marshall. However, approval of PPAs will diminish need for the MGS.

**Red Rock Hydroelectric Project (RRHP) Update Report:** Crews are completing the concrete pours for penstock #1 to connect the upstream and downstream sections. Work is again underway on the upstream side of dam. Flooding should no longer be a risk if no additional flooding takes place until around March 1.



## Cash and Investment Balances

Date: November 30, 2019

Fund	Acct No.	Cash Balance		Acct No.	CD Investments - UP Balance		Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$ 659,552.25		101-10110	\$ 50,000.00		101-10113	\$ 101,000.00	\$ 810,552.25
Ambulance Fund	201-10100	\$ (60,858.14)		201-10110	\$ -		201-10113	\$ 200,000.00	\$ 139,141.86
EDA Fund	211-10100	\$ 3,812.84		211-10110	\$ -		211-10113	\$ -	\$ 3,812.84
Sewer Sys replace	225-10100	\$ 113,415.19		225-10110	\$ -		225-10113	\$ -	\$ 113,415.19
2009 GO Temp. Imp.	308-10100	\$ -		308-10110	\$ -		308-10113	\$ -	\$ -
Inf. Replace. DS	350-10100	\$ 299,997.49		350-10110	\$ -		350-10113	\$ -	\$ 299,997.49
2015 GO Refunding	351-10100	\$ 46,297.58		351-10110	\$ -		351-10113	\$ -	\$ 46,297.58
2016 GO Ref/Wt Rev	353-10100	\$ 23,793.13		353-10110	\$ -		353-10113	\$ -	\$ 23,793.13
Cult & Rec Capital	420-10100	\$ 55,941.84		420-10110	\$ -		420-10113	\$ -	\$ 55,941.84
Bldg & Equip Capital	425-10100	\$ 127,978.40		425-10110	\$ -		425-10113	\$ -	\$ 127,978.40
Streets Capital	430-10100	\$ -		430-10110	\$ -		430-10113	\$ -	\$ -
Water Fund	601-10100	\$ (145,692.45)		601-10110	\$ -		601-10113	\$ 99,000.00	\$ (46,692.45)
Sewer Fund	602-10100	\$ (131,349.54)		602-10110	\$ -		602-10113	\$ 400,000.00	\$ 268,650.46
Sanitation Fund	603-10100	\$ 104,606.38		603-10110	\$ -		603-10113	\$ -	\$ 104,606.38
Electric Fund	604-10100	\$ 560,044.41		604-10110	\$ 200,000.00		604-10113	\$ 1,800,000.00	\$ 2,560,044.41
Storm Sewer Fund	605-10100	\$ 99,531.22		605-10110	\$ -		605-10113	\$ -	\$ 99,531.22
Liquor Fund	609-10100	\$ 93,887.81		609-10110	\$ -		609-10113	\$ -	\$ 93,887.81
Eastview Fund	614-10100	\$ 70,582.73		614-10110	\$ -		614-10113	\$ 100,000.00	\$ 170,582.73
Reserve Fund	851-10100	\$ (82,363.96)		851-10110	\$ -		851-10113	\$ 424,545.00	\$ 342,181.04
		\$ 1,839,177.18			\$ 250,000.00			\$ 3,124,545.00	\$ 5,213,722.18
		-							
United Prairie Checking		\$ 602,325.89							
Old National Checking		\$ 36,851.29							
TD Ameritrade Sweep		\$ 1,200,000.00							
		\$ 1,839,177.18							
SCDP Rev Loan	202-10103	\$ 12,288.62							\$ 12,288.62
SCDP Grant Admin	205-10104	\$ 6,114.75							\$ 6,114.75
EDA Rev Loan Fund	212-10105	\$ 115,910.68							\$ 115,910.68
		\$ 1,973,491.23			\$ 250,000.00			\$ 3,124,545.00	\$ -
Grand Total Cash and Investments									\$ 5,348,036.23

**CITY OF MADISON  
MINUTES OF THE  
MADISON ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
Monday, September 23, 2019 - 12:00 Noon**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at Noon on Monday, September 23, 2019 at the Madison Municipal Building.

Members in attendance: Commissioners: Maynard Meyer, Greg Thole, Dean Solem, Greg Monson, Scott Wanner and Jim Connor. Members Absent: Ryan Young

Also in attendance were: City Manager Val Halvorson, City Attorney Rick Stulz, Acting EDA Recording Secretary Angie Amland, and Eastview Apartments representative Mike Dahle.

Wanner called the meeting to order at 12:12 p.m.

**APPROVAL OF AGENDA**

Upon motion by Dean Solem, seconded by Greg Monson and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**APPROVAL OF MINUTES**

Upon motion by Maynard Meyer, seconded by Dean Solem and carried, the July 15, 2019 regular meeting minutes of the Madison Economic Development Authority were approved.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

No one present.

**CONSENT AGENDA**

The Commissioners reviewed the MEDA Eastview Apartments Financial Summary and Bills – July 2019 and August 2019, MEDA/Revenue Expense Report – July 2019 and August 2019, MEDA Note Status Report – July 2019 and August 2019, and Small Cities Development Reports.

Upon motion by Greg Monson, seconded by Dean Solem and carried to approve the consent agenda.

**EASTVIEW APARTMENTS**

Mike Dahle was present to provide an update and discussion on vacancy and availability of Eastview Apartments. Mike stated they are currently full with a waiting list and explained the difference in the set-up of the 2 story and 1 story apartments.

Halvorson noted an increase in expenses for the Eastview apartments due to the 2018-2019 snow removal invoice just turned in and also an increase in turnover costs related to carpet cleaning or removal.

A discussion on 2020 budgeted items include: shingling the 6-unit building, replacing the 25-year old landscaping, pavement planning with a concrete slope and Bolton & Menk water flow design.

### **LQP COUNTY EDA PROPOSAL**

Rick Stulz is proposing to LqP County Board a plan to have CEDA Services (Community and Economic Development Associates), a non-profit organization dedicated to the progression of economic vitality in rural communities for over 30 years, provide services directly to each City. The county would still levy for EDA funds and contract with both Cities. One benefit of this service is a point of contact, an expert in this field, available to help with marketing and communication to advance Madison's economic development.

### **LAC QUI PARLE VALLEY SCHOOL BOND REFERENDUM**

Mayor Thole spoke on the upcoming one-question bond referendum on the ballot for the November 5th, 2019 election. Thole and Halvorson attended a Vote Yes Committee meeting and discussion was held on the importance of keeping MMN Elementary school in the community. Most are positive the referendum will pass. However, Meyer mentioned the importance of getting people to go vote. EDA members all agreed to support the Vote Yes committee as it highly impacts our City's Economic development. Thole made a motion to support the school referendum and to issue \$1,000.00 to LqPV Vote Yes Committee. Motion was seconded by Monson and carried. Meyer abstained.

### **HAZARDOUS/NUISANCE PROPERTY ASSISTANCE LOAN**

Commissioners discussed hazardous properties in Madison and a future need for some assistance from the Madison Business Development Corporation to carry out the process with the demolition assistance program. Solem made a motion to authorize MEDA to loan up to \$10,000 from our small cities development funds to the MBD to assist in eliminating hazardous/nuisance properties in Madison. Motion was seconded by Meyer and motion carried. Monson and Connor abstained.

### **Madison Arts council update**

Halvorson gave update that an Art Legacy Project Grant for \$25,000 was awarded to the City of Madison from SMAC for the "Biome: A light-based sculpture". RDC will continue to administer and coordinate the grant and project completion.

### **OTHER BUSINESS**

Other items of discussion were the future of Brehmer's property, Cargil's possible expansion into organic, a need for housing due to PURIS business coming to Dawson and Farmer's Mutual board approval of fiber phone and internet to main street.

### **REGULAR MEETING SCHEDULE**

EDA was informed that their next meeting will be held on Monday, November 4, 2019 at 5:00 PM

Motion by Solem seconded by Thole and carried, the meeting adjourned at 12:59 p.m.

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Jim Connor, EDA President

ATTEST:

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Angie Amland, Acting EDA Recording Secretary

**CITY OF MADISON  
MINUTES OF THE  
MADISON ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
Wednesday, November 20, 2019 - 12:00 Noon**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at Noon on Wednesday, November 20, 2019 at the Madison Municipal Building.

Members in attendance: Commissioners: Maynard Meyer, Greg Thole, Dean Solem, Greg Monson, Ryan Young and Jim Connor. Members Absent: Scott Wanner. Also in attendance were City Manager Val Halvorson and City Attorney Rick Stulz.

Connor called the meeting to order at 12:05 p.m.

**APPROVAL OF AGENDA**

Upon motion by Meyer, seconded by Solem and carried, agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**APPROVAL OF MINUTES**

Upon motion by Thole, seconded by Monson and carried, the September 23, 2019 regular meeting minutes of the Madison Economic Development Authority were approved.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

No one present.

**CONSENT AGENDA**

The Commissioners reviewed the MEDA Eastview Apartments Financial Summary and Bills – September 2019 and October 2019, MEDA/Revenue Expense Reports – September 2019 and October 2019, MEDA Note Status Reports – September 2019 and October 2019, Small Cities Development Reports, and Cash Investment Balances.

Upon motion by Monson, seconded by Solem and carried, Consent Agenda was approved as presented.

**CEDA CONTRACT FOR PROFESSIONAL SERVICES**

Rick Stulz updated Commissioners on contract language with Community and Economic Development and Associates (“CEDA”). He has reviewed and requested changes that were accepted by CEDA. The contract is shared between the Economic Development Authorities of Madison and Dawson equally, for an average of 8 hours of service per week and would take effect January 1, 2020. The annual fee is \$25,000.00, paid quarterly. Upon motion by Thole, seconded by Monson and carried, EDA authorized execution of the contract as presented.

**CEDA WORK PLAN**

Commissioners were presented sample work plans and asked to list their top priorities for the CEDA team. The commissioners listed housing, succession planning and a list of businesses as being on their radar.

## **SECTION 8 CHOICE VOUCHER PROGRAM**

LqP apartment owners have inquired in both communities of the option for the county to be eligible for Section 8 housing vouchers. County HRA had requested administrative help from LqP County Commissioners earlier in 2019, and the request was denied. Halvorson will meet with Dawson City Manager, Tami Sampson-Schuelke and Chippewa HRA director Kathy Jacobs to learn more about the program and LqP County options.

## **EDA FUNDING REQUESTS**

Requests were received at LqP County from LqPV Yes Team and Little Eagles Daycare. With the appropriation to the cities of Madison and Dawson for economic development, such requests are addressed to the local authority for determination. At this time, EDA instructed City Manager Halvorson to forward a decline to the YES Committee. The commissioners would like a presentation by the Little Eagles director at the next regular meeting for consideration of the additional \$5,000 funding request.

## **CONTRACT RENEWALS**

Commissioners approved contracts for secretarial services with Sue Volk and Facilitator Services Agreement for Fairway View Property.

## **OTHER**

Halvorson updated commissioners on the bond request for the Madison Recreation and Activity Facility. A draft bill was received from Mr. Dahms office. The bond request was built on the city and school partnering. With the passing of the referendum, the language of a shared project is not feasible. Halvorson informed the commissioners the bill was withdrawn. Discussion was held on requesting community access to school facilities, Halvorson will share this message with school administration.

## **REGULAR MEETING SCHEDULE**

EDA was informed that their next meeting will be held on Monday, January 6, 2020 at 5:00 PM

Motion by Thole seconded by Meyer and carried, meeting adjourned at 1:15 p.m.

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Jim Connor, EDA President

ATTEST:

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Val Halvorson, City Manager

**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

November 30, 2019

**MEDA LOANS (REVOLVING LOAN FUND)**

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Natalie Collom	MGD#1009	12/01/21	\$10,000.00	\$142.08	1094	\$5,110.21	\$10,000.00
Mtech Service & Repair L	MGD#1008	10/01/21	\$29,400.00	\$283.07			\$10,067.40
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$1,532.06
Pantry Café	MGD#1011	12/01/19	\$3,703.59	\$110.75	****PAID IN FULL****		\$0.00
LqP Ag Society/Fair Board	-10 year no interest l	12/31/27	\$85,000.00	\$3000/year			\$24,000.00

<b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>	<b>\$5,110.21</b>	<b>\$45,599.46</b>
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**MEDA DWM PAY LOANS (CITY)**

<b>TOTAL MEDA DWN PAY LOANS (CITY)</b>	<b>\$0.00</b>	<b>\$0.00</b>
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**MEDA DWM PAY LOANS (STATE)**

<b>TOTAL MEDA DWN PAY LOANS (STATE)</b>	<b>\$0.00</b>	<b>\$0.00</b>
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<b>TOTAL DELINQUENCIES</b>	<b>\$5,110.21</b>
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**FUND BALANCE AVAILABILITY**

		DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)	TOTALS
<b>Fund Balance</b>	\$161,510.14	\$0.00	\$0.00	\$161,510.14
<b>Less Loans Outstanding</b>	\$45,599.46	\$0.00	\$0.00	\$45,599.46
<b>Less Other Assets</b>		\$0.00	\$0.00	\$0.00
<b>Funds Available</b>	<b>\$115,910.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$115,910.68</b>

<b>TOTAL CHECKING &amp; INVESTMENTS OR FUNDS AVAILABLE FOR LENDING</b>	<b>11/30/2019</b>	<b>\$115,910.68</b>
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**FUND BALANCE INCOME**

January 19 Int <b>\$109.77</b>	April 19 Int <b>\$29.45</b>	July 19 Int <b>\$119.51</b>	October 19 Int <b>\$162.73</b>
February 19 Int <b>\$21.83</b>	May 19 Int <b>\$122.25</b>	August 19 Int <b>\$28.13</b>	Nov 19 Int <b>\$23.51</b>
March 19 Int <b>\$98.82</b>	June 19 Int <b>\$72.35</b>	Sept 19 Int <b>\$23.16</b>	Dec 19 Int
			<b>2019 YTD Interest \$811.51</b>

**REVENUE REPORT**  
**CALENDAR 11/2019, FISCAL 11/2019**

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,559,570.09	186,028.70	1,194,083.28	76.56	365,486.81
	AMBULANCE TOTAL	134,500.00	9,744.24	110,120.21	81.87	24,379.79
	SCDP GRANT REVOLVING LOAN TOTA	.00	507.45	6,804.83	.00	6,804.83-
	SCDP GRANT 2017 ADMIN TOTAL	.00	220.63	70,453.60	.00	70,453.60-
	EDA TOTAL	60,327.00	3,649.53	29,883.51	49.54	30,443.49
	EDA REVOLVING LOAN FUND TOTAL	2,600.00	23.51	811.51	31.21	1,788.49
	SEWR SYSTEM REPLACEMENT TOTAL	45,000.00	.00	.00	.00	45,000.00
	2009 GO TEMP IMPROVE DEBT TOTA	100.00	.00	.00	.00	100.00
	INFRA. REPLACE. DEBT SERV TOTA	334,297.00	53,173.66	347,955.77	104.09	13,658.77-
	2015 GO REFUNDING DS TOTAL	345,585.31	89,358.97	346,442.52	100.25	857.21-
	2016 GO REF/WT REV DS TOTAL	141,462.50	.00	141,462.50	100.00	.00
	CULTURE & REC CAP. FUND TOTAL	.00	.00	21,000.00	.00	21,000.00-
	BLDG & EQUIP CAP. FUND TOTAL	.00	.00	2,000.00	.00	2,000.00-
	WATER TOTAL	585,850.00	39,086.96	508,143.73	86.74	77,706.27
	SEWER TOTAL	455,800.00	35,585.56	393,401.22	86.31	62,398.78
	SANITATION TOTAL	221,100.00	17,680.33	196,194.37	88.74	24,905.63
	ELECTRIC UTILITY TOTAL	1,464,650.62	132,061.65	1,321,388.31	90.22	143,262.31

# REVENUE REPORT

## CALENDAR 11/2019, FISCAL 11/2019

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	STORM SEWER TOTAL	146,250.00	11,287.98	133,312.24	91.15	12,937.76
	LIQUOR TOTAL	404,000.00	38,092.92	379,820.44	94.01	24,179.56
	EASTVIEW APARTMENTS TOTAL	168,520.00	13,335.00	151,359.50	89.82	17,160.50
	RESERVE TOTAL	40,000.00	.00	26,965.00	67.41	13,035.00
	REVENUE BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,109,612.52	629,837.09	5,381,602.54	88.08	728,009.98
		=====	=====	=====	=====	=====



**BUDGET REPORT**  
**CALENDAR 11/2019, FISCAL 11/2019**

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,559,570.09	73,722.77	1,316,251.95	84.40	243,318.14
	AMBULANCE TOTAL	113,675.00	2,110.47	95,283.49	83.82	18,391.51
	SCDP GRANT REVOLVING LOAN TOTA	.00	6,114.29	13,325.09	.00	13,325.09-
	SCDP GRANT 2017 ADMIN TOTAL	.00	.00	64,702.75	.00	64,702.75-
	EDA TOTAL	59,958.00	15,030.00	40,385.54	67.36	19,572.46
	EDA REVOLVING LOAN FUND TOTAL	200.00	.00	1,200.00	600.00	1,000.00-
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	2,867.00	.00	2,867.00-
	INFRA. REPLACE. DEBT SERV TOTA	334,155.00	.00	334,455.00	100.09	300.00-
	2015 GO REFUNDING DS TOTAL	341,265.00	232,805.00	341,405.00	100.04	140.00-
	2016 GO REF/WT REV DS TOTAL	146,762.50	.00	145,837.50	99.37	925.00
	CULTURE & REC CAP. FUND TOTAL	.00	.00	21,644.90	.00	21,644.90-
	BLDG & EQUIP CAP. FUND TOTAL	.00	.00	39,814.36	.00	39,814.36-
	WATER TOTAL	823,313.49	31,559.91	843,185.55	102.41	19,872.06-
	SEWER TOTAL	683,289.99	34,448.32	614,408.32	89.92	68,881.67
	SANITATION TOTAL	219,923.37	17,695.01	203,311.76	92.45	16,611.61
	ELECTRIC UTILITY TOTAL	1,409,557.27	66,608.45	1,219,464.67	86.51	190,092.60
	STORM SEWER TOTAL	234,430.11	9,004.47	219,854.52	93.78	14,575.59

**BUDGET REPORT**  
**CALENDAR 11/2019, FISCAL 11/2019**

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	LIQUOR TOTAL	405,347.00	33,647.38	356,695.05	88.00	48,651.95
	EASTVIEW APARTMENTS TOTAL	204,423.27	16,455.96	206,600.25	101.06	2,176.98-
	RESERVE TOTAL	15,400.00	.00	12,400.00	80.52	3,000.00
	EXPENSES BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,551,270.09	539,202.03	6,093,092.70	93.01	458,177.39
		=====	=====	=====	=====	=====

**REVENUE & EXPENSE REPORT**  
**CALENDAR 11/2019, FISCAL 11/2019**
**PCT OF FISCAL YTD 91.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	186,028.70	1,194,083.28	1,559,570.09	365,486.81
	TOTAL EXPENSES	73,722.77	1,316,251.95	1,559,570.09	243,318.14
	GENERAL TOTAL	112,305.93	122,168.67-	.00	122,168.67
	TOTAL REVENUE	9,744.24	110,120.21	134,500.00	24,379.79
	TOTAL EXPENSES	2,110.47	95,283.49	113,675.00	18,391.51
	AMBULANCE TOTAL	7,633.77	14,836.72	20,825.00	5,988.28
	TOTAL REVENUE	507.45	6,804.83	.00	6,804.83-
	TOTAL EXPENSES	6,114.29	13,325.09	.00	13,325.09-
	SCDP GRANT REVOLVING LOAN TOTA	5,606.84-	6,520.26-	.00	6,520.26
	TOTAL REVENUE	220.63	70,453.60	.00	70,453.60-
	TOTAL EXPENSES	.00	64,702.75	.00	64,702.75-
	SCDP GRANT 2017 ADMIN TOTAL	220.63	5,750.85	.00	5,750.85-
	TOTAL REVENUE	3,649.53	29,883.51	60,327.00	30,443.49
	TOTAL EXPENSES	15,030.00	40,385.54	59,958.00	19,572.46
	EDA TOTAL	11,380.47-	10,502.03-	369.00	10,871.03
	TOTAL REVENUE	23.51	811.51	2,600.00	1,788.49
	TOTAL EXPENSES	.00	1,200.00	200.00	1,000.00-
	EDA REVOLVING LOAN FUND TOTAL	23.51	388.49-	2,400.00	2,788.49
	TOTAL REVENUE	.00	.00	45,000.00	45,000.00

# REVENUE & EXPENSE REPORT

## CALENDAR 11/2019, FISCAL 11/2019

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	SEWR SYSTEM REPLACEMENT TOTAL	.00	.00	45,000.00	45,000.00
	TOTAL REVENUE	.00	.00	100.00	100.00
	TOTAL EXPENSES	.00	2,867.00	.00	2,867.00-
	2009 GO TEMP IMPROVE DEBT TOTA	.00	2,867.00-	100.00	2,967.00
	TOTAL REVENUE	53,173.66	347,955.77	334,297.00	13,658.77-
	TOTAL EXPENSES	.00	334,455.00	334,155.00	300.00-
	INFRA. REPLACE. DEBT SERV TOTA	53,173.66	13,500.77	142.00	13,358.77-
	TOTAL REVENUE	89,358.97	346,442.52	345,585.31	857.21-
	TOTAL EXPENSES	232,805.00	341,405.00	341,265.00	140.00-
	2015 GO REFUNDING DS TOTAL	143,446.03-	5,037.52	4,320.31	717.21-
	TOTAL REVENUE	.00	141,462.50	141,462.50	.00
	TOTAL EXPENSES	.00	145,837.50	146,762.50	925.00
	2016 GO REF/WT REV DS TOTAL	.00	4,375.00-	5,300.00-	925.00-
	TOTAL REVENUE	.00	21,000.00	.00	21,000.00-
	TOTAL EXPENSES	.00	21,644.90	.00	21,644.90-
	CULTURE & REC CAP. FUND TOTAL	.00	644.90-	.00	644.90
	TOTAL REVENUE	.00	2,000.00	.00	2,000.00-
	TOTAL EXPENSES	.00	39,814.36	.00	39,814.36-
	BLOG & EQUIP CAP. FUND TOTAL	.00	37,814.36-	.00	37,814.36

**REVENUE & EXPENSE REPORT**  
**CALENDAR 11/2019, FISCAL 11/2019**

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	39,086.96	508,143.73	585,850.00	77,706.27
	TOTAL EXPENSES	31,559.91	843,185.55	823,313.49	19,872.06-
		-----	-----	-----	-----
	WATER TOTAL	7,527.05	335,041.82-	237,463.49-	97,578.33
	TOTAL REVENUE	35,585.56	393,401.22	455,800.00	62,398.78
	TOTAL EXPENSES	34,448.32	614,408.32	683,289.99	68,881.67
		-----	-----	-----	-----
	SEWER TOTAL	1,137.24	221,007.10-	227,489.99-	6,482.89-
	TOTAL REVENUE	17,680.33	196,194.37	221,100.00	24,905.63
	TOTAL EXPENSES	17,695.01	203,311.76	219,923.37	16,611.61
		-----	-----	-----	-----
	SANITATION TOTAL	14.68-	7,117.39-	1,176.63	8,294.02
	TOTAL REVENUE	132,061.65	1,321,388.31	1,464,650.62	143,262.31
	TOTAL EXPENSES	66,608.45	1,219,464.67	1,409,557.27	190,092.60
		-----	-----	-----	-----
	ELECTRIC UTILITY TOTAL	65,453.20	101,923.64	55,093.35	46,830.29-
	TOTAL REVENUE	11,287.98	133,312.24	146,250.00	12,937.76
	TOTAL EXPENSES	9,004.47	219,854.52	234,430.11	14,575.59
		-----	-----	-----	-----
	STORM SEWER TOTAL	2,283.51	86,542.28-	88,180.11-	1,637.83-
	TOTAL REVENUE	38,092.92	379,820.44	404,000.00	24,179.56
	TOTAL EXPENSES	33,647.38	356,695.05	405,347.00	48,651.95
		-----	-----	-----	-----
	LIQUOR TOTAL	4,445.54	23,125.39	1,347.00-	24,472.39-
	TOTAL REVENUE	13,335.00	151,359.50	168,520.00	17,160.50
	TOTAL EXPENSES	16,455.96	206,600.25	204,423.27	2,176.98-
		-----	-----	-----	-----

**REVENUE & EXPENSE REPORT**  
CALENDAR 11/2019, FISCAL 11/2019

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EASTVIEW APARTMENTS TOTAL	3,120.96-	55,240.75-	35,903.27-	19,337.48
	TOTAL REVENUE	.00	26,965.00	40,000.00	13,035.00
	TOTAL EXPENSES	.00	12,400.00	15,400.00	3,000.00
	RESERVE TOTAL	----- .00	----- 14,565.00	----- 24,600.00	----- 10,035.00
	REVENUE & EXPENSE FUND SUMMARY	90,635.06	711,490.16-	441,657.57-	269,832.59

**CITY OF MADISON  
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT**  
Statement for the month of November 2019

<b>SALES</b>	<b>2018</b>	<b>2019</b>	<b>% of Sales</b>	<b>2018 YTD</b>	<b>2019 YTD</b>	<b>% of Sales</b>
Liquor	12969.47	14727.67	38.66%	120,991.62	130,283.50	34.30%
Beer	22233.60	22486.55	59.03%	243,195.73	240,215.14	63.24%
Mix, Ice, Etc.	649.43	878.70	2.31%	8,333.97	9,321.80	2.45%
<b>TOTAL SALES</b>	<b>35852.50</b>	<b>38,092.92</b>	<b>100.00%</b>	<b>372,521.32</b>	<b>379,820.44</b>	<b>100.00%</b>
<b>COST OF SALES</b>						
Inventory at 1st of month	32540.15	37532.86	98.53%	389,179.85	371,230.55	97.74%
Purchases	23482.59	26454.19	69.45%	243,618.53	260,570.19	68.60%
Freight	178.60	175.40	0.46%	1,446.20	1,738.00	0.46%
Inventory at end of month	31929.54	38640.19	101.44%	384,718.59	381,552.51	100.46%
<b>TOTAL COST OF SALES</b>	<b>24271.80</b>	<b>25,522.26</b>	<b>67.00%</b>	<b>249,525.99</b>	<b>251,986.23</b>	<b>66.34%</b>
<b>GROSS PROFIT</b>	<b>11580.70</b>	<b>12,570.66</b>	<b>33.00%</b>	<b>122,995.33</b>	<b>127,834.21</b>	<b>33.66%</b>
<b>OPERATING EXPENSE</b>						
Labor	3620.12	3804.76	9.99%	54,485.42	45,226.49	11.91%
PERA	97.34	147.89	0.39%	1,175.98	1,903.02	0.50%
FICA	276.79	289.47	0.76%	4,165.73	3,451.98	0.91%
Mandatory Medicare	0.00		0.00%	0.00	0.00	0.00%
Worker's Compensation	152.42		0.00%	1,626.42	1,486.00	0.39%
City Health Insurance	251.45	291.07	0.76%	2,765.95	3,371.87	0.89%
General Supplies	13.96		0.00%	227.16	141.23	0.04%
* Audit Service	83.33	83.33	0.22%	916.63	916.63	0.24%
Dues & Subscriptions	0.00		0.00%	941.00	931.00	0.25%
Licenses & Taxes	20.00	20.00	0.05%	20.00	20.00	0.01%
Telephone & Internet	112.59	113.97	0.30%	1,170.86	1,246.65	0.33%
Advertising	370.00	40.00	0.11%	3,093.50	3,564.00	0.94%
Utilities	0.00	540.59	1.42%	5,544.84	5,547.89	1.46%
* Property Insurance	133.75	141.58	0.37%	1,471.25	1,557.40	0.41%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	0.00		0.00%	0.00	0.00	0.00%
Equipment Maint.	0.00		0.00%	859.99	111.38	0.03%
Contractual Services	1017.15	564.17	1.48%	6,252.02	6,178.99	1.63%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	39.33	38.42	0.10%	432.67	422.62	0.11%
Miscellaneous	0.00		0.00%	1,877.78	1,300.29	0.34%
Depreciation	501.61	479.51	1.26%	5,517.71	5,274.61	1.39%
<b>TOTAL OPERATING EXPENSE</b>	<b>6689.84</b>	<b>6554.76</b>	<b>17.21%</b>	<b>92,544.91</b>	<b>82,652.05</b>	<b>21.76%</b>
Operating Income	4890.86	6,015.90	15.79%	30,450.42	45,182.16	<b>11.90%</b>
Nonoperating Revenues:						
Interest Income	0		0.00%			0.00%
<b>NET INCOME</b>	<b>4890.86</b>	<b>6,015.90</b>	<b>15.79%</b>	<b>30,450.42</b>	<b>45,182.16</b>	<b>11.90%</b>

\* Standard values per month

**To:** City Administrator Val Halvorson  
**From:** Dale Hiepler, Liquor Store Manager  
**Date:** December 6, 2019  
**Re:** November 2019 Sales

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Sales for November were \$38,092 compared to \$35,852 last year; a \$2,240 increase.

Liquor showed the biggest increase with a \$1,758 increase. The wine category was up \$575 over last year's wine sales. Beer sales showed a modest \$253 increase which reversed a trend of declining sales in the beer category.



## **LqP Computer Commuter**

### **December 2019 Update**

Please find the community totals for November.

\*40 people came on board the LqP Computer Commuter this month.

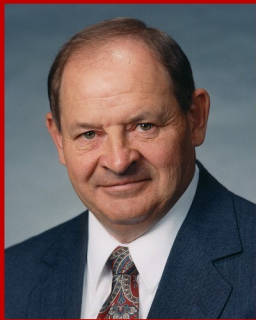
\*Please contact me if you have questions or concerns. Thank you for your continued support!

### **November 2019 Attendance**

	<b>Nov 4</b>	<b>Nov 11</b>	<b>Nov 18</b>	<b>Nov 25</b>		<b>Totals</b>
<b>Bellingham</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>0</b>		<b>5</b>
<b>Boyd</b>	<b>Not running</b>	<b>3</b>	<b>3</b>	<b>2</b>		<b>8</b>
<b>Dawson</b>	<b>Not running</b>	<b>2</b>	<b>2</b>	<b>1</b>		<b>5</b>
<b>Madison</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>		<b>10</b>
<b>Marietta</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>1</b>		<b>7</b>
<b>Nassau</b>	<b>Not running</b>	<b>2</b>	<b>1</b>	<b>2</b>		<b>5</b>
<b>Totals</b>	<b>11</b>	<b>10</b>	<b>12</b>	<b>7</b>		<b>40</b>

## November 2019 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Complete	2355	241ST AVE	Maintenance	11/22/2019 10:44:47 AM	ryan.flaten@ci.madison.mn.us	11/22/2019 10:44:48 AM	ryan.flaten@ci.madison.mn.us	Wasted Clarifiers	Started Wasting Clarifiers at 8:30AM clarifiers had 3 feet of sludge blanket. Stopped wasting at 10:30AM. 1 1/2 feet of sludge blanket remain. Stopped because we do not want to get rid of the whole sludge blanket.
Complete	2355	241ST AVE	Maintenance	11/21/2019 1:55:11 PM	ryan.flaten@ci.madison.mn.us	11/21/2019 1:55:12 PM	ryan.flaten@ci.madison.mn.us	storage transfer	North tank started at 1.3 Feet South tank started at 6.8 feet started transferring at 10:30am from south to north tank stopped transferring at 1:30PM North tank is now at 2.5 feet South tank is now at 2.3 feet
Complete	703	1ST AVE	Pothole	11/21/2019 11:32:26 AM	kathy.weber	11/21/2019 1:04:00 PM	todd.erp@ci.madison.mn.us	Manhole on 7th Street, west of swimming pool park. Needs repair.	Call from Matt Schneider Nov 21st
Complete	0		Streets - Other	11/4/2019 9:25:44 AM	alex.geerdes@ci.madison.mn.us	11/4/2019 9:25:45 AM	alex.geerdes@ci.madison.mn.us		
Complete	215	3RD AVE	Pothole	10/24/2019 12:34:53 PM	kathy.weber	11/7/2019 4:23:50 PM	todd.erp@ci.madison.mn.us	Request for more gravel in alley between 3rd and 4th Avenue, 200 block.	



# STATE SENATOR GARY DAHMS



Proudly Serving the Residents of District 16

E-Newsletter

November 2019

## MINNESOTA RECEIVES \$105 MILLION IN FEDERAL FUNDS FOR ENERGY ASSISTANCE PROGRAM



Minnesota's Energy Assistance Program received over \$105 million in federal funding to help low-income Minnesotans pay their heating bills this winter. The funds from the federal Low-Income Home Energy Assistance Program (LIHEAP) are used to reduce home heating costs by making grant payments directly to utility companies and heating fuel vendors on behalf of eligible Minnesota homeowners and renters.

The Minnesota Department of Commerce administers the Energy Assistance Program in partnership with 29 local service providers throughout the state. It is funded through the U.S. Department of Health and Human Services. Energy assistance is available for homeowners and renters who earn less than 50 percent of the state's median income (\$52,014 for a family of four). Last year the program served nearly 126,000 Minnesota households (with approximately 315,000 household members), with an average grant of approximately \$545. Some households also received help to address no-heat crisis situations or repair broken heating systems.

Local service providers have already received and reviewed thousands of energy assistance applications, and payments for many who qualify have already started. There is still plenty of time for new applicants and those who qualified last year to reapply, but funding is limited and administered on a first-come, first-served basis.

Applications will be accepted until June 1, 2020, or until funds run out. Qualifying households must apply for assistance with the local service provider in their area. For more information about the program and to contact their local service provider, Minnesotans can call 800-657-3710 or visit the [Energy Assistance Program](#) section of the Department of Commerce website.



## THANK YOU FOR VISITING US AT THE CAPITOL



Stevens Elementary School from Dawson with Senator Dahms's legislative assistant Wendy Haavisto

**FOLLOW ME  
ONLINE**



## HIGHWAY 14/15 MN RIVER BRIDGE WORK CONTINUES INTO DECEMBER

Work continues on the Highway 14/15 Minnesota River Bridge in New Ulm with a goal to open the bridge to traffic by the end of the year.

The bridge deck is complete as well as railing on the south side and north side of the traffic lanes. The more time-consuming decorative outside pedestrian railing remains. All of the work requires a plastic enclosure to house and heat the concrete. In addition to forming and pouring more railing for the 564 foot-long bridge, the pedestrian railing includes six pedestals with electrical work for lighting that need to be built independently. Two weeks of cure time is also required before the decorative steel railing (similar to the Front Street Bridge) can be installed.

Highway 14 and 15 travelers heading west into New Ulm are detoured to the 20<sup>th</sup> Street Bridge. The new Highway 14/15 interchange opened on August 19 with the exception of the west leg into New Ulm that required a completed Minnesota River crossing.

Construction on the Minnesota River Bridge experienced lengthy delays in 2018 and 2019. MnDOT and the various contracting partners are working together in order to complete the river bridge. Finishing work will need to take place in the spring. The original completion of the project was intended to be June 2020.

The Highway 14/15 New Ulm Gateway project addresses intersection safety, aging bridges, poor pavement conditions, and occasional road flooding around New Ulm. Construction began in 2017, with the majority of the work and detours taking place in 2018 and 2019. More information and a webcam can be found at [www.mndot.gov/newulm](http://www.mndot.gov/newulm). For updated road condition information, call 511 or visit [www.511mn.org](http://www.511mn.org).



## THANK YOU, VETERANS, FOR SERVING OUR COUNTRY

State of Minnesota Veteran Linkage Line:  
1-888-LinkVet (546-5838)

### Senate District 16 Veteran Services Offices:

Brown County: (507) 233-6636

Lac qui Parle County: (320) 598-3445

Lyon County: (507) 537-6729

Redwood County: (507) 637-4034

Renville County: (320) 523-3763

Yellow Medicine County: (320) 313-3037

### CONSUMER ALERT

Minnesotans are receiving letters in the mail mimicking the branding of Publishers Clearing House, announcing they have won the “100 Million Dollars Super Cash Giveaway Promotion.” The letter includes an enclosed check of approximately \$6,000 to cover “insurance and attorney fees.” Recipients are instructed to contact the “Claims Manager” before cashing the check to receive further information on the prize. Recipients are also instructed to not discuss their win with third parties, “as required by Federal and State laws.”

The Department of Commerce discovered that when the “Claims Manager” is called, the recipient person is instructed to cash the check and then wire money to the scammer as soon as possible in order to process their multi-million dollar winnings. The original check then bounces, and the recipient has lost the money they wired and incurs returned check charges.

The scam is particularly sophisticated, due to the convincing Publishers Clearing House branding and the professionalism of the call centers that field recipients’ calls.

If you have questions or if you believe you may have been the victim of a scam or fraud, please contact the Commerce Department’s Consumer Services Center by email at [consumer.protection@state.mn.us](mailto:consumer.protection@state.mn.us) or by phone at 651-539-1600 or 800-657-3602 (Greater Minnesota). Commerce staff will maintain your confidentiality.

Regular Drill Meeting

11/18/2019

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report - no training scheduled for December's meeting due to annual meeting that night.

Emergency calls for the past month:

1. October 23rd -- house fire, Tjepkes (in Madison)

Next regular meeting: December 16th.

December Hall Duties: Brady Thomson and Dan Nelson.

Discussion was held on radios and having them installed in all trucks. MFD will continue to apply for DNR Grants to help with those costs.

Chief Mitch Wellnitz requested all MFD members to please respond to emergency pages as there was a very low turnout at the recent house fire in Madison.

The two newest members of the MFD were introduced: Aaron Brehmer and Scott Claussen. Their official start date was 11/1/19.

Dawson Fire Department will be hosting a house burn on December 14th for training purposes.

Motion was made by Jerod Zimbelman to adjourn meeting seconded by Gary Hansen, carried.

Brian Tebben  
Acting-Secretary

## Winter, 2019-20 Progress Report

November 26<sup>th</sup>, 2019

### City of Madison Emergency Management Program

Months: Oct, Nov, Dec, Jan, Feb, Mar

#### *Completed Work:*

- Developed City of Madison Emergency Contact List and sent to all city employee's and Sheriff's Office Staff.
- Looked into Madison Hospital Mitigation funding for burying power lines with Val, deemed not to be eligible project.
- City of Madison Snow Emergency Procedures Flyer

#### *In-Progress Work:*

- Special siren test (testing batteries, tone/frequency switching, functionality without power, etc).
- City of Madison Snow Emergency Policy revision and updating
- City of Madison Emergency Operations Plan development (incorporation into county plan)
- Utilization of LENS for city alerts. (Organizing Everbridge registrations and access controls for city staff).

#### *Upcoming Work:*

- Emergency Tabletop Exercise design with city staff for summer of 2020.
- Public push to sign up for Madison City Alerts this winter.
- County Fairground threat assessment
- City critical infrastructure identification and backup system analysis.

**Blain Johnson** – 11/26/2019

*Madison Emergency Management Director*

Cell: 701-429-1737

Office: 320-598-7171

[blain.johnson@lqpc.com](mailto:blain.johnson@lqpc.com)

# Water Plant Monthly Report

Year: 2019

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	22	12	22	22	24	25	26	25	23	20	19		240
	Cost	\$186.78	\$101.88	\$186.78	\$186.78	\$203.76	\$212.25	\$220.74	\$212.25	\$195.27	\$169.80	\$161.31		\$2,037.60
KMNo4	Used (lbs)	323	360	343	329	353	376	334	323	305	297	277		3620
	Cost	\$1,211.25	\$1,350.00	\$1,286.25	\$1,233.75	\$1,323.75	\$1,410.00	\$1,252.50	\$1,211.25	\$1,143.75	\$1,113.75	\$1,038.75		\$13,575.00
Anti Scalant	Used (gal)	30	16	31	34	33	34	32	31	30	30	29		330
	Cost	\$1,449.00	\$772.80	\$1,497.30	\$1,642.20	\$1,593.90	\$1,642.20	\$1,545.60	\$1,497.30	\$1,449.00	\$1,449.00	\$1,400.70		\$15,939.00
Poli-phosphate	Used (gal)	44	38	51	51	54	59	59	51	49	51	47		554
	Cost	\$557.92	\$481.84	\$646.68	\$646.68	\$684.72	\$748.12	\$748.12	\$646.68	\$621.32	\$646.68	\$595.96		\$7,024.72
Chlorine	Used (lbs)	81	80	89	92	111	140	126	96	100	103	88		1106
	Cost	\$76.95	\$76.00	\$84.55	\$87.40	\$105.45	\$133.00	\$119.70	\$91.20	\$95.00	\$97.85	\$83.60		\$1,050.70
Nalco 7768 Polymer	Used (gal)	2.7	1.75	2.75	2.5	2.5	3.3	3.5	2.25	2.2	2.75	2.5		28.7
	Cost	\$73.44	\$47.60	\$74.80	\$68.00	\$68.00	\$89.76	\$95.20	\$61.20	\$59.84	\$74.80	\$68.00		\$780.64
Flouride	Used (gal)	16	14	15	15	18	19	19	17	15	17	17		182
	Cost	\$81.28	\$71.12	\$76.20	\$76.20	\$91.44	\$96.52	\$96.52	\$86.36	\$76.20	\$86.36	\$86.36		\$924.56
Sodium meti-Bisulfate	Used (lbs)	7	106	7	9	9	9	8	9	9	7	7		187
	Cost	\$9.87	\$149.46	\$9.87	\$12.69	\$12.69	\$12.69	\$11.28	\$12.69	\$12.69	\$9.87	\$9.87		\$263.67
R <sub>o</sub> O <sub>2</sub> Pre-Filters	Used (case)	0	1	1	2	2	2	2	2	2	1	2		17
	Cost	\$0.00	\$207.35	\$207.35	\$404.70	\$404.70	\$44.70	\$404.70	\$404.70	\$404.70	\$202.35	\$404.70		\$3,089.95
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0	0	0	0		0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0	0	0	0		0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0	0	0	0		0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Caustic Soda 50% & 30%	Used (gal)	85	44	79	79	81	93	88	77	80	75	71		852
	Cost	\$725.90	\$375.76	\$674.66	\$674.66	\$691.74	\$794.22	\$751.52	\$657.58	\$683.20	\$640.50	\$606.34		\$7,276.08
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0	0	0	0		0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00

Well gal Pumped	x1000	4812	4024	4770	4758	5304	5699	5386	5095	4727	4722	4516		53813
Hi service gal, pumped	x1000	3163	2860	3212	3240	3626	3849	3690	3465	3224	3260	3025		36614
Gallons to Waste	x1000	1018	642.6	1012	1000	1127	1212	1151	1080	996	1002	954		11194.6
RC membrane gal pumped	x1000	3324	2062	3302	3301	3709	4006	3782	3578	3313	3322	3221		36920
Backwash gal pumped	x1000	644	626	625	611	675	741	701	660	603	614	569		7069
w. p water meter gallons	Actual	158290	140580	171780	177530	203720	224280	223940	216250	205000	206230	190820		2118420
Treated accounted gal	Actual	0	0	9150	11100	5100	9600	2000	5100	2000	23800	5400		73250
Soft Water gal sold	Actual	0	0	0	0	4000	0	0	0	0	0	600		4600
Baseball Field well gal	Actual	0	0	0	21700	80600	365400	278100	184400	51800	0	0		982000

gravity filter rehab done in Feb.



Prairie Five RIDES  
TAC Meeting  
November 18<sup>th</sup>, 2019

Present: Aaron Blom, Emily Castaneda, Paul Coyour, Jim Dahlvang, Kristi Fernholz, Gregg Goulson, Donna Hermanson, Gail Jerve, Gary Johnson, Diane Kepner, Deb Larson, Laura Milbrandt, Ted Nelson, Bruce Swigerd, Rob Wolfington, Robert Wolfington.

Absent: Wade Athey, DeRon Brehmer, Roman Fidler, Kirsten Gloege, John Groothuis, Char Grossman, Valerie Halvorson, Pete Peterson, Rebecca Schrupp, Tami Schuelke-Sampson.

Bruce Swigerd initiated the meeting at 9:00am and introductions were made.

All TAC members received a packet of handouts which included the Public Transit Project Award Notification, Five-year Transit System Plan excerpt, 2018/2019 stats, and RIDES Express information.

Ted explained Prairie Five RIDES stats for 2019. Regional rides are significantly down, this is predominantly due to inability to provide regional transportation. The RIDES currently has only 13 volunteer drivers and has hired several transit drivers to help fill gaps, however, approximately two rides are denied per day due to a lack of drivers available to provide the requested transportation.

Prairie Five RIDES will be beginning the RIDES Express route in Montevideo on December 2<sup>nd</sup>. In October, two open houses were held to receive input on the anticipated route. Staff received a lot of positive feedback and valuable suggestions from current passengers, businesses, and community members who attended the events.

The Public Transit Project Award was reviewed. The budget information for upcoming projects to include the implementation of a deviated route in Benson and northern Big Stone County. Rob Wolfington questioned how the budget was determined. Ted stated that service is calculated at \$50.00 per hour.

The TAC reviewed the excerpt from the Five-year Transit System Plan which summarized system needs and the year in which resolutions will be implemented. This list of needs was used to complete the 2-year and 4-year MnDOT contracts. Prairie Five RIDES was awarded two expansion buses that will be utilized in upcoming projects to provide additional service in the region and a large cost is anticipated for the purchase of these vehicles.

The Graceville Needs Assessment Committee is continuing to seek additional service in the Clinton, Graceville, Beardsley area. Prairie Five RIDES has struggled with recruiting drivers for this area. RIDES is willing to make a van available in this area, however, it will be holding the Needs Assessment Committee responsible for recruiting drivers and obtaining garage space to store the vehicle.

Rob Wolfington inquired whether Prairie Five RIDES has researched the ability to incorporate electric buses in the fleet. Ted stated that there was a federal grant available this year for electric buses which the City of Morris in collaboration with the University of Minnesota Morris applied for, but the grant was awarded to Metro Transit. There also continues to be limited options available for cutaway electric buses.



Bruce Swigerd questioned whether all RIDES buses were Fords and operated on gas. Ted confirmed that this was correct.

Gary Johnson questioned the status was of the program's old buses. Ted stated that the two buses that are being replaced this year will remain in the fleet. One will be used on the new Montevideo bus route and the other will be placed as a backup.

An update was provided on the implementation of the Montevideo bus route. Route signs were anticipated to arrive the week of November 18<sup>th</sup>. A local company would have been preferred to produce the signs, however, it was much more cost effective to order the signs through a business outside the area. Prairie Five RIDES would be working with the City of Montevideo's public works and apartment and business owners to place signs at the designated stops. The chosen stops may be changed if found to not be of service to the public. The route schedule is based on departure times, which means that the bus will be leaving the locations at that time and passengers must be ready to board prior. A Montevideo driver meeting was held on November 14<sup>th</sup> to provide drivers with specific details regarding the route. Advertisements in the newspaper and radio are scheduled to begin running the last week of November. The route is on schedule to begin December 2<sup>nd</sup>. The route must begin prior to 2020 for budget purposes.

MNRAAA and MPTA are working to save volunteer driver programs, however, there is a lack of communication between the two groups, so their objectives are not concurrent which gives each group less momentum to succeed. A joint meeting will be held this week between MNRAAA and MPTA. The Graceville Needs Assessment Committee has also been championing legislative change that would benefit volunteer drivers. Although action to improve circumstances for volunteer drivers is supported by Prairie Five RIDES, volunteer driver programs are generally seen by Prairie Five as a fading concept due to a lack of interest as well as an inability to train volunteers to the extent that employed drivers are.

The meeting was adjourned at 10:00am



402 N. Harold, P.O. Box 48

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[www.dsi-services.com](http://www.dsi-services.com)

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## Status Report on Madison SCDP Program

*As of November 30, 2019*

Small Cities Development Grant Scheduled Completion: September 30, 2020

	Housing	Commercial
Construction Funds Provided through SCDP:	\$390,000	\$171,500
Funds Committed from the City/Other Local	\$12,000	\$14,000
Total Construction Funds	\$402,000	\$185,500
SCDP & Local Funds Currently Available:	\$402,000	\$185,500
Funds Available Not Yet Committed to Projects:	\$252,512	\$138,102
Goal per Agreement	26	7
Units Currently Under Contract	8	4
Total Applicants Above & Beyond Goal	0	0
Applicants Not Yet Under Contract	11	1
# Applicants Accepted Letter of Offer	19	5
# Applicants working on contractor bids:	11	1
# Applicants not yet income-eligible	0	0
# Applicants on waiting list	0	0
# Applications Sent Out But Not Received Back Yet:	26	8
# Applicants Not Income-Eligible-Does Not Qualify:	3	0
# Applicants Not in Target Area-Does Not Qualify:	0	0
# That Have Withdrawn Their Application:	4	3
# Not Eligible due to conflict of interest	0	0
# Applications Sent Due to opening of Target Area	11	0
# Questionnaires sent due to opening of Target Area	12	0
# Applications Received back	7	0



**Report:** Madison Investment Summary  
**Account:** Madison Agg (169736)  
**Date:** 11/01/2019 - 11/30/2019

Account	Identifier	Description	Current Face Value	Final Maturity	Beginning Market Value	Net Realized Gain/Loss	Interest/Dividend Received	Yield to Maturity	Expense	Coupon Rate	Beginning Accrued Balance	Ending Accrued Balance	Ending Market Value	Change In Accrued Balance	Ending Market Value + Accrued
Madison General Funds	BBG000BX6PZ4	FEDERATED GOVT OBL INST	750,545.00	11/30/2019	1,910,545.00	0.00	1,844.54	---	0.00	1.560	0.00	0.00	750,545.00	0.00	750,545.00
Madison General Funds	MMDA12	MMDA12	11,000.00	11/30/2019	500,649.08	0.00	4.04	---	0.00	0.000	0.00	0.00	151,175.32	0.00	151,175.32
Madison General Funds	BBG000BPMBH4	FEDERATED INS PR VL INST	500,000.00	11/30/2019	0.00	0.00	306.44	---	0.00	1.780	0.00	0.00	500,248.00	0.00	500,248.00
Madison General Funds	CCYUSD	Cash		11/30/2019	8,537.67	0.00	0.00	---	(591.86)	0.000	0.00	0.00	10,637.83	0.00	10,652.83
Madison General Funds	CCYUSD	Payable		11/30/2019	(500,000.00)	0.00	0.00	---	0.00	0.000	0.00	0.00	(150,882.50)	0.00	(150,882.50)
Madison General Funds	CCYUSD	Receivable		11/30/2019	0.00	0.00	0.00	---	0.00	0.000	0.00	0.00	510.25	0.00	1,504.11
Madison General Funds	BBG0042G1T44	Summit Community Bank, Inc.	150,000.00	02/20/2020	149,926.50	0.00	178.36	1.585	0.00	1.400	69.04	63.29	149,937.00	(5.75)	150,000.29
Madison General Funds	BBG00LST5C16	Morgan Stanley Bank, N.A.	8,000.00	02/28/2020	8,024.56	0.00	0.00	1.580	0.00	2.500	34.52	50.96	8,018.08	16.44	8,069.04
Madison General Funds	BBG004P6LJ50	CIT Bank	200,000.00	06/19/2020	200,502.00	0.00	0.00	1.603	0.00	2.000	1,479.45	1,808.22	200,436.00	328.77	202,244.22
Madison General Funds	BBG009PWP1K0	Capital One, N.A.	200,000.00	08/05/2020	200,302.00	0.00	0.00	2.077	0.00	2.300	1,109.04	1,487.12	200,296.00	378.08	201,783.12
Madison General Funds	BBG006DZ9R32	Goldman Sachs Bank USA	100,000.00	05/03/2021	101,282.00	0.00	1,310.68	1.623	0.00	2.600	1,303.56	206.58	101,372.00	(1,096.99)	101,578.58
Madison General Funds	BBG00CRGR9F3	Wells Fargo Bank, National Association	0.00	05/10/2021	200,040.00	0.00	2,016.43	---	0.00	2.500	1,917.81	0.00	0.00	(1,917.81)	0.00
Madison General Funds	BBG00LSVFYP6	Ally Bank	245,000.00	08/30/2021	250,475.75	0.00	0.00	1.662	0.00	3.000	1,268.63	1,872.74	250,637.45	604.11	252,510.19
Madison General Funds	BBG00QV3B5N2	Morgan Stanley Bank, N.A.	100,000.00	11/22/2021	0.00	0.00	0.00	1.691	0.00	1.750	0.00	52.74	100,115.00	52.74	100,167.74
Madison General Funds	BBG002831N53	Goldman Sachs Bank USA	180,000.00	11/23/2021	184,435.20	0.00	2,722.19	1.689	0.00	3.000	2,396.71	118.36	184,588.20	(2,278.36)	184,706.56
Madison General Funds	BBG00FD88Z99	Synchrony Bank	20,000.00	12/02/2021	20,109.60	0.00	0.00	1.694	0.00	2.050	170.74	204.44	20,140.00	33.70	20,344.44
Madison General Funds	BBG00QTP1JV8	EAST PEORIA ILL	125,000.00	01/01/2022	0.00	0.00	0.00	2.039	0.00	2.200	0.00	0.00	125,397.50	0.00	125,397.50
Madison General Funds	BBG00QTFZMX4	MINNETONKA MINN	25,000.00	02/01/2022	0.00	0.00	0.00	1.819	0.00	1.800	0.00	0.00	24,989.75	0.00	24,989.75
Madison General Funds	BBG002H4Q6V2	Barclays Bank Delaware	150,000.00	02/28/2022	149,625.00	0.00	999.79	2.406	0.00	2.409	706.38	29.61	150,000.00	(676.76)	150,029.61
Madison General Funds	BBG002ZRFBX0	Synchrony Bank	90,000.00	05/25/2022	91,763.10	0.00	1,270.36	1.922	0.00	2.800	1,104.66	41.42	91,910.70	(1,063.23)	91,952.12
Madison General Funds	BBG00CW8CMT7	JPMorgan Chase Bank, National Association	200,000.00	05/31/2022	200,014.00	0.00	0.00	1.850	0.00	1.500	1,265.75	8.22	200,232.00	(1,257.53)	200,240.22
Madison General Funds	BBG00H1N9DZ4	HSBC Bank USA, National Association	250,000.00	07/14/2022	250,327.50	0.00	0.00	2.271	0.00	2.300	1,732.88	2,205.48	250,177.50	472.60	252,382.98
Madison General Funds	BBG00QV3H5R2	Morgan Stanley Private Bank, National Assoc	250,000.00	11/21/2022	0.00	0.00	0.00	1.816	0.00	1.800	0.00	135.62	249,882.50	135.62	250,018.12
Madison General Funds	BBG00QV3SQP6	BMW Bank of North America Inc.	50,000.00	11/22/2022	0.00	0.00	0.00	1.816	0.00	1.800	0.00	22.19	49,976.00	22.19	49,998.19
Madison General Funds	BBG00Q5MGNK8	Enerbank USA Inc.	225,000.00	03/13/2023	0.00	0.00	0.00	1.813	0.00	1.700	0.00	188.63	224,185.50	188.63	224,374.13
Madison General Funds	BBG00116P9Q7	CONNECTICUT ST	75,000.00	03/15/2023	0.00	0.00	0.00	2.127	0.00	5.690	0.00	900.92	83,456.25	900.92	84,357.17
Madison General Funds	BBG00L321YW4	Sallie Mae Bank	200,000.00	06/13/2023	209,746.00	0.00	0.00	1.809	0.00	3.300	2,549.59	3,092.05	210,178.00	542.47	213,270.05
Madison General Funds	BBG00LG2FFF5	Discover Bank	150,000.00	07/25/2023	157,542.00	0.00	0.00	1.805	0.00	3.300	1,342.60	1,749.45	157,893.00	406.85	159,642.45
Madison General Funds	BBG00DRGM3L2	Discover Bank	70,000.00	09/14/2023	69,608.70	0.00	0.00	1.804	0.00	1.750	161.10	261.78	69,861.40	100.68	70,123.18
Madison General Funds	---	---	<b>\$4,324,545.00</b>		<b>4,363,455.66</b>	0.00	<b>10,652.83</b>	1.863	(591.86)	<b>2.175</b>	18,612.46	14,499.82	<b>4,365,913.73</b>	(4,112.64)	4,381,422.41
		Less Sweep Acct transfer from UP	1,200,000.00												
			<b>3,124,545.00</b>												

\* Weighted by: Ending Market Value + Accrued

\* Holdings Displayed by: Lot

NEW  
SOLD

10113 Account Balance

**Received this Interest Pmt**  
**12/5/2019**

4365913.73 TD Ameritrade Statement balance  
(0.00)

**TREASURER'S INVESTMENTS FOR RATIFICATION**

11/30/2019						
<b>DATE</b>	<b>TYPE OF INVESTMENT</b>	<b>DOCUMENT</b>	<b>FUND</b>	<b>RATE</b>	<b>MATURITY</b>	<b>AMOUNT</b>
Sold						
10/17/19	Federated Gov't Obligs Fd Instl Shs	60934N104		1.56%	SWEEP	(\$1,000.00)
Purchased						
10/17/19	MMDA12-Cash Account	MMDA12				\$1,000.00
Called						
10/31/19	FEDERAL NAT'L MORT ASSOC.- Agency	BBG00CMG8HY0		3.51%	Called	(\$500,000.00)
Purchased						
10/31/19	Federated Gov't Obligs Fd Instl Shs	60934N104		1.56%	SWEEP	\$500,000.00
Called						
11/12/19	Wells Fargo Bank, National Association	BBG00CRGR9F3		2.5%	05/10/21	(\$200,000.00)
Sold						
11/19/19	Federated Gov't Obligs Fd Instl Shs	60934N104		1.56%	SWEEP	(\$1,150,000.00)
Sold						
11/19/19	Federated Gov't Obligs Fd Instl Shs	60934N104		1.56%	SWEEP	(\$10,000.00)
Purchased						
10/17/19	MMDA12-Cash Account	MMDA12				\$10,000.00
Purchased						
11/20/19	Morgan Stanley Private Bank, National Association	BBG00QV3H5R2		1.80%	11/21/22	\$250,000.00
11/22/19	BMW Bank of North America Inc.	BBG00QV3SQP6		1.80%	11/22/22	\$50,000.00
11/19/19	Enerbank USA Inc.	BBG00Q5MGNK8		1.70%	03/13/23	\$225,000.00
11/20/19	CONNECTICUT ST	BBG00116P9Q7		5.69%	03/15/23	\$75,000.00
12/19/19	EAST PEORIA ILL	BBG00QTP1JV8		2.20%	01/01/22	\$125,000.00
12/05/19	MINNETONKA MINN	BBG00QTFZMX4		1.80%	02/01/22	\$25,000.00
11/20/19	Morgan Stanley Bank, N.A.	BBG00QV3B5N2		1.75%	11/22/21	\$100,000.00
11/19/19	FEDERATED INS PR VL INST	BBG000BPMBH4		1.78%	SWEEP	\$500,000.00
<b>TOTAL</b>						<b>\$0.00</b>

# CITY COUNCIL CHECKLIST

12/6/2019

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Farmers Project in Progress	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA contact	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	PW is cleaning out as time allows - Sell/Fix?	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Meeting provided direction on grant amounts, match and nonhistoric	ongoing
Climbing Wall at Pool	8/26/2019	Volk	Parks	2018 estimated cost was \$34,000	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Meyer	Contacted school/PW able to rough start design	ongoing

**CITY OF MADISON, MINNESOTA  
RESOLUTION 19-48**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING A FEE SCHEDULE PURSUANT TO §34.01  
OF THE MADISON CODE OF ORDINANCES FOR THE YEAR 2020**

**WHEREAS**, the City Council is interested in establishing a fee schedule pursuant to §34.01 of the Madison City Code of Ordinances for the year 2020, effective January, 2020.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following fee schedule for the year 2020 be adopted pursuant to §34.01 of the Madison City Code of Ordinances.

<b>I.</b>	<b><u>LIQUOR LICENSES</u></b>	<b><u>Fee</u></b>
<b>A.</b>	<b><u>RETAIL LIQUOR LICENSE</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	500.00
	3. Annual Renewal	500.00
<b>B.</b>	<b><u>WINE (RESTAURANT ONLY)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	100.00
<b>C.</b>	<b><u>TEMPORARY (1 or 3-day)</u></b>	
	1. On Sale Liquor	50.00
	2. On Sale Beer	50.00
<b>D.</b>	<b><u>ON-SALE BEER (3.2 or STRONG BEER)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	50.00
<b>E.</b>	<b><u>SPECIAL CLUB</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	100.00
<b>F.</b>	<b><u>SET-UP</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	50.00

G.	<b><u>OFF-SALE BEER</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	50.00
II.	<b><u>GAMES OF SKILL</u></b>	
	Pool Tables/Pinball/Video Games	15.00
III.	<b><u>OTHER</u></b>	
	Special Use Permit	(previous \$15.00) 50.00
IV.	<b><u>TATOO AND BODY PIERCING SERVICES</u></b>	
	1. Initial Application	250.00
	2. Initial Investigation	100.00
	3. Annual Renewal	100.00
V.	<b><u>ZONING PERMITS</u></b>	
	Value \$20,000 or Less	(previous 25.00) 50.00
	Value Over \$20,000	(previous 50.00) 100.00
	Petition to Subdivide Plats:	
	Less than 5 Lots	50.00
	5-10 Lots	75.00
	More than 10 Lots	100.00
	Variance Application	100.00
	Conditional Use Permit	100.00
	Special Permit	100.00
	Rezoning Request	100.00
	Code Amendment	375.00
	Street/Alley Vacation	75.00
	Annexation Request	250.00
		(plus State of MN fees)
VI.	<b><u>DOGS &amp; CHICKENS</u></b>	
	Dog License -Neutered Male and Spayed Female (Calendar Year)	N/C
	Dog License - Unspayed Female & Unneutered Male (Calendar Year)	N/C
	Chicken Permit – Initial Application	50.00
	Chicken Permit – Renewal Application	25.00

**VII. UTILITY & SERVICE CHARGES**

Right-of-Way/Street Digging Permit		100.00*
	*Plus Any Extra Costs for Street Repair	
Water & Sewer Connection - Simultaneous		100.00
Electric & Water Meter Connect/Disconnect Fees (per meter)	(previous 25.00)	50.00
Sanitary Discharge Exception Permit (November 15 – April 15)		N/C
<u>Equipment Rent (Per Hour) – *Does not include labor</u>		
Sweeper		50.00
Loader/Blower		100.00
Truck		40.00
Tractor Mower		50.00
Grader	(previous 60.00)	75.00
Cat Loader		75.00
Aerial Truck		75.00
Sewer Machine	(previous 50.00)	75.00
*Labor of City Employee operating equipment – per employee per hour (previous 20.00)		35.00
<u>Labor &amp; Materials/Supplies (Per hour or quantity)</u>		
Labor (Per Hour)	(minimum charge)	50.00
Gravel (Per Yard)	(previous 8.00)	14.00
Water (Per 100 Gallons - Hard)		0.25
Water (Per 100 Gallons - Processed)		1.00
Reclaimed Granite (Per Yard)		15.00
Reclaimed Pea Rock (Per Yard)		4.00
Salt & Sand (Per Yard)		12.00

**VIII. ADMINISTRATIVE CHARGES**

Maps	5.00
Copies (Per Page)	0.25
Fax Machine (Per Page)	1.50
Service Charge - Returned Checks	25.00
Special Assessment Certification – levied and pending	10.00
Copies of Audit Report (postage additional)	10.00
Peddler/Transient Merchant Permit	35.00

**IX. CITY HALL FACILITIES**

		*\$35 Extra charge for clean up
Madison Room	Basic Charge	25.00
Auditorium	Basic Charge	35.00
Basement	Basic Charge	35.00

**X. RECREATIONAL**

Jacobson Park Wayside Rest (“rest area”)	Nightly: Tent	10.00
	Nightly: Camper/RV	20.00
	Weekly: Camper/RV	100.00
Recreation Field Damage Deposit		100.00
ATV Permit (per lifetime of vehicle)		25.00



Golf Cart Permit (per lifetime of vehicle)	25.00
Picnic Tables – rentals for non-city facilities (per table per day)	10.00
Memorial Bench	1,020.00
Memorial Bench Concrete Slab	105.00
Memorial Picnic Table	1,000.00

**XI. ELECTIONS**

Filing Fee	2.00
	*If petition filed, no charge

**XII. CODE ENFORCEMENT**

**Charges for Service:**

Dog/Cat Pound Boarding Fee	20.00/day
Dog/Cat Impound Release Fee	25.00
Mowing, Snow Shoveling, and Code Compliance Services (minimum)	60.00/hour

**Fines:**

Dog/Cat Running at Large Fine	50.00
Parking Violations Fine	50.00
Snow Removal (Sidewalk) Fine	50.00
Vehicle Storage Fee (Impoundment) (previous 10.00)	20.00/day
Vehicle Towing	125.00
Sanitary Discharge Fine	50.00
Code Violation – Public Nuisance Fine	50.00

**XIII. SWIMMING POOL**

General Admission	3.00-3.50
Season Pass - individual	75.00
Season Pass - family	150.00
Lessons (depends on swimmers level)	25.00-30.00
Private Lessons	50.00
Pool Rental	200.00

**XIV. AMBULANCE DEPARTMENT**

Base Fee	900.00
Mileage per loaded mile	20.00
Transport Flight Crew to Airport	850.00
Helicopter Assist	850.00
Lift Assist	125.00
Standby	
Races (Per Hour)	50.00
School Events (Per Hour)	50.00
Hospital (Per Hour)	50.00

**XV. PRAIRIE ARTS CENTER**

Facility Rental (Weekly)	120.00
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(Daily)

40.00

**XVI. MILEAGE**

Rate Reimbursement per mile (As established by resolution/ordinance)

IRS Rate

**XVII. FIRE DEPARTMENT**

First Hour\*\*

1,000.00

Every Additional Hour

150.00

Materials

Determined as needed

Standby

Races (Per Hour)

50.00

\*\*Emergency (non-fire) Call

250.00-1,000.00

Upon the vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 19-48 was declared duly passed and adopted this 9th day of December, 2019.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Kathleen Weber  
City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 19-49**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING WATER & SEWER  
EQUIVALENT DWELLING UNIT BILLING SCHEDULE FOR 2020**

**WHEREAS** The City of Madison has received a grant and loan funding package from USDA Rural Development for a citywide infrastructure replacement project; and

**WHEREAS** The City Council has conducted a water and sewer rate study in anticipation of a 39 1/2 year USDA Rural Development Loan payback to determine the funding necessary to meet operation and maintenance costs and debt service; and

**WHEREAS** on February 9, 2009 the City Council adopted Resolution 09-17 which established a water and sewer rate schedule with Equivalent Dwelling Units (EDUs) for commercial and industrial accounts, and requiring the EDU calculations be revised on an annual basis.

**NOW THEREFORE BE IT RESOLVED** that the following EDU calculations in "Exhibit A" are effective with the January 2020 due February 2020 utility billing cycle.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 19-49 was declared duly passed and adopted this 9<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Kathleen Weber  
City Clerk

# Resolution 19-49 "Exhibit A" - Commercial Accounts

## City of Madison

### Commercial EDU Determination

Annual Water Usage < 150,000 gallon  
 Annual Water Usage > 150,000 gallon and < 250,000  
 Annual Water Usage > 250,000 gallon and < 350,000  
 Annual Water Usage > 350,000 gallon and < 500,000  
 Annual Water Usage > 500,000 gallon and < 750,000  
 Annual Water Usage > 750,000 gallon and < 950,000  
 Annual Water Usage > 950,000

Annual Sewer Usage < 150,000 gallon  
 Annual Sewer Usage > 150,000 gallon and < 250,000  
 Annual Sewer Usage > 250,000 gallon and < 350,000  
 Annual Sewer Usage > 350,000 gallon and < 500,000  
 Annual Sewer Usage > 500,000 gallon and < 750,000  
 Annual Sewer Usage > 750,000 gallon and < 950,000  
 Annual Sewer Usage > 950,000

Apartment calculations are based on a base fee for each unit.

All apartment units are charged a base fee. Not all units may be reflected on this sheet.

Account	Last Name	First Name	2018 Annual Water Consumption	2018 Annual Sewer Consumption	2020 Water EDU Charge	2020 Sewer EDU Charge	2020 Notes	2017 Annual Water Consumption	2017 Annual Sewer Consumption	2019 Water EDU Charge	2019 Sewer EDU Charge
11030001	ARNESON TIRE	SHOP	5,800	5,800	1	1		4,400	4,400	1	1
11080001	P S	COMPUTERS	0	0	0	0	water disconnected	0	0	0	0
11100001	AFTER FIVE		132,100	132,100	1	1		160,100	160,100	2	2
11110001	LQP CO-OP	OIL	24,400	24,400	1	1		26,100	26,100	1	1
11110501	CARGILL		9,900	0	1	1		8,000	0	1	1
11140002	HASSENSTAB	ANNETTE	7,300	7,300	1	1		8,200	8,200	1	1
11230003	MADISON FIELD CREST	APTS	393,400	393,400	12	12		282,000	282,000	12	12
11360003	MADISON FIELD REST	APTS	366,600	366,600	12	12		356,700	356,700	12	12
11495001	SCHWENDE'S GARDEN CENTER		7,800	7,800	1	1		25,400	25,400	1	1
11550002	ERICKSON	CHEVROLET	35,700	35,700	1	1	2 water meters combined	35,700	35,700	1	1
11560003	DOLLAR GENERAL		13,300	13,300	1	1		9,300	9,300	1	1
11795001	THOLE ELECTRIC		8,200	8,200	1	1		4,700	4,700	1	1
11810001	POWER HOUSE	TEEN CENTER	1,600	1,600	1	1		1,600	1,600	1	1
11830001	ST. JOHN'S	CHURCH	14,400	14,400	1	1	2 water meters combined	11,500	11,500	1	1
12020001	SONS OF	NORWAY	1,100	1,100	1	1		26,300	26,300	1	1
12030001	DARY QUEEN		145,400	145,400	1	1		155,500	155,500	2	2
12040004	MADISON	AUTO WASH	1,007,000	1,007,000	10	10		951,000	951,000	10	10
12080001	CALVARY BAPTIST	CHURCH	18,200	18,200	1	1		16,000	16,000	1	1
12090003	MADISON HOMETOWN	LODGE	164,900	164,900	2	2		224,300	224,300	2	2
12100001	NORTHERN	PLAINS TILING	0	0	0	1	No city water - flat rate sewer	0	0	0	1
12100002	CLASSIC	IMPRESSIONS	1,100	1,100	1	1		2,700	2,700	1	1
12120001	CARPETS &	MORE	33,600	33,600	1	1		22,500	22,500	1	1
12325001	CASEY'S GENERAL	STORES, INC.	199,500	199,500	2	2		193,500	193,500	2	2
12840001	LQP COUNTY	COURT HOUSE	60,000	60,000	1	1		56,000	56,000	1	1
12850001	LQP COUNTY	JAIL	132,100	132,100	1	1		145,600	145,600	1	1
13030001	LQP VALLEY	ISD #2853	586,100	586,100	6	6	2 water meters combined - ck irrigation	652,200	652,200	6	6
13035001	LQP COUNTY	ANNEX	4,900	4,900	1	1		4,500	4,500	1	1
13040001	LQP VALLEY	ISD #2853	3,600	3,600	1	1		3,100	3,100	1	1
21180002	CENTER	MADISON CHIROPRACTIC	53,300	53,300	1	1		12,700	12,700	1	1
21190000	BENDEL	BRANDON	56,300	56,300	1	1		60,900	60,900	1	1
22450001	MADISON	HOSPITAL	398,600	398,600	4	4	2 water meters combined	391,200	391,200	4	4
22710001	MADISON LUTHER.	HOME	1,878,300	1,878,300	10	10	2 water meters combined	2,667,800	2,667,800	10	10
22750001	HILL TOP RES.	APTS	470,000	470,000	36	36		443,000	443,000	36	36
23100001	LQP FAMILY SERVICE	CENTER	31,300	31,300	1	1		28,400	28,400	1	1
23170001	FAITH LUTHERAN	CHURCH	37,400	37,400	1	1		34,500	34,500	1	1
31010001	BREHMER MOTOR	SUPPLY	9,400	9,400	1	1		9,300	9,300	1	1
31030001	RICE HOME MED. LLC		8,900	8,900	1	1		11,000	11,000	1	1
31050007	WITTEBEL	CONSTRUCTION	3,200	3,200	1	1		4,600	4,600	1	1

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Account	Last Name	First Name	2018 Annual Water Consumption	2018 Annual Sewer Consumption	2020 Water EDU Charge	2020 Sewer EDU Charge	2020 Notes	2017 Annual Water Consumption	2017 Annual Sewer Consumption	2019 Water EDU Charge	2019 Sewer EDU Charge
31060001	CULLIGAN		149,300	149,300	1	1		169,900	169,900	2	2
31070001	PAIRIE FIVE	RIDES	3,200	3,200	1	1		0	0	0	0
31080002	SAFE AVENUES		700	700	1	1		0	0	0	0
31100002	NATALIE COLLOM		0	0	1	1		100	100	1	1
31110001	THRIFTY WHITE	DRUG #755	16,700	16,700	1	1		10,600	10,600	1	1
31140002	STATE FARM	INSURANCE	1,700	1,700	1	1		2,100	2,100	1	1
31160001	JOHNSHOY	KRIS	70,600	70,600	1	1		62,900	62,900	1	1
31220003	TRICE NICE	CONSIGNMENT	2,300	2,300	1	1		2,800	2,800	1	1
31230001	PANTRY	CAFE	99,000	99,000	1	1		90,900	90,900	1	1
31270001	ODDEN & ZIMBELMAN	TV & APP	57,800	57,800	1	1	2 water meters combined	44,400	44,400	1	1
31280001	SHEAR	MAGIC	19,300	19,300	1	1		19,800	19,800	1	1
31290001	BARBER SHOP	BOB'S	15,400	15,400	1	1		30,600	30,600	1	1
31300001	UNITED PRAIRIE	BANK-MADISON	28,400	28,400	1	1		11,700	11,700	1	1
31320001	KENNEDY'S	BAKERY	8,900	8,900	1	1		76,300	76,300	1	1
31330001	HEATHER	NURSERY	35,200	35,200	1	1		34,100	34,100	1	1
31340002	PERDEW	TOMOYO	29,400	29,400	1	1		32,000	32,000	1	1
31370001	THRIVENT FINANCIAL	FOR LUTHERAN	12,200	12,200	1	1		16,300	16,300	1	1
31390004	HUSE	CYNTHIA	8,600	8,600	1	1		9,900	9,900	1	1
31410001	LARRY'S	REFRIG.	3,600	3,600	1	1		4,600	4,600	1	1
31420001	MADISON	OPTICAL	2,500	2,500	1	1		2,700	2,700	1	1
31430001	STAN'S STANDARD	STATION	0	0	0	0	meter removed	0	0	0	0
31510002	GRAND	THEATRE	9,600	9,600	1	1		7,600	7,600	1	1
31530008	MARY	EVANS BREI	0	0	1	1		98,400	98,400	1	1
31560003	PHOTOGRAPHY	M. WEBER	800	800	1	1		1,200	1,200	1	1
31562001	INC	RURAL SOLUTIONS	3,000	3,000	1	1		32,300	32,300	1	1
31570001	KLEIN	BANK	2,700	2,700	1	1		3,400	3,400	1	1
31580001	WESTERN	GUARD	6,100	6,100	1	1		3,800	3,800	1	1
31590001	SWENSON, NELSON & STULZ,	PLLC	7,800	7,800	1	1		15,100	15,100	1	1
31620002	MADISON HARDWARE	HANK	3,900	3,900	1	1		12,500	12,500	1	1
31780001	DETOY'S FAMILY	RESTAURANT	155,900	155,900	2	2		143,700	143,700	1	1
31790001	FISHER	FURNITURE	8,400	8,400	1	1		8,800	8,800	1	1
31800007	BOB DEKLE - LAUNDROMAT		69,500	69,500	1	1		8,500	8,500	1	1
31810001	FCS	UNITED	65,100	65,100	1	1	2 water meters combined	116,400	116,400	1	1
31900002	WAYNE BORSTAD - LEGION BLDG		10,300	10,300	1	1	2 water meters combined	1,900	1,900	1	1
31910002	ENTERPRISE LLC	B&K	900	900	1	1		1,900	1,900	1	1
31930001	HAPPY HOUR SPORTS	BAR	67,400	67,400	1	1		66,800	66,800	1	1
31950001	MILITARY	AFFAIRS	35,900	35,900	1	1		115,800	115,800	1	1
31990001	FRONTIER	COMM.	13,500	13,500	1	1		1,400	1,400	1	1
41000001	DAVE'S	PLUMBING	25,700	25,700	1	1		22,300	22,300	1	1
41020001	MADISON DENTAL	CLINIC	36,500	36,500	1	1		63,400	63,400	1	1
41050001	KLOP FM		6,200	6,200	1	1		6,100	6,100	1	1
41060001	JUBILEE FOODS	OF MADISON	277,900	277,900	3	3		166,100	166,100	2	2
41080001	VPW	CLUB	8,800	8,800	1	1		8,700	8,700	1	1
41110001	MORIARTY	PAUL	22,600	22,600	1	1		24,300	24,300	1	1
41115001	MADISON POST	OFFICE	6,900	6,900	1	1		9,000	9,000	1	1
41130002	FSC	CARGILL	26,200	26,200	1	1		15,200	15,200	1	1
41170001	LUDVIGSON FARMS	LLC	700	700	1	1		500	500	1	1
41240001	LQP COUNTY	GARAGE	0	0	1	1		0	0	1	1
41240002	LQP COUNTY	GARAGE	28,600	28,600	1	1		45,200	45,200	1	1
41250001	LQP COUNTY HWY.	OFFICE	3,400	3,400	1	1		3,200	3,200	1	1
41290001	FIELDCREST FERT.	PLANT	150,600	150,600	2	1	2 water meters combined	153,400	153,400	2	1
41300001	TRYGESTAD	WARREN	1,000	1,000	1	1		12,100	12,100	1	1

Account	Last Name	First Name	2018 Annual Water Consumption	2018 Annual Sewer Consumption	2020 Water EDU Charge	2020 Sewer EDU Charge	2020 Notes	2017 Annual Water Consumption	2017 Annual Sewer Consumption	2019 Water EDU Charge	2019 Sewer EDU Charge
41330001	FIRST SOURCE	BUILDER'S	11,100	11,100	1	1		8,100	8,100	1	1
41370001	MADISON COUNTRY	CLUB	163,900	0	2	0	city water, no sewer	132,700	0	1	0
41570002	LOP SOIL & WATER	CONSERVATION	25,500	0	1	0		22,300	0	1	0
41580001	TOFTE AUTO & SALES		17,400	17,400	1	1		16,100	16,100	1	1
41610002	TOFTE AUTO & SALES		600	600	1	1		1,000	1,000	1	1
41620002	MADISON AUTO	PARTS	41,700	41,700	1	1		39,100	39,100	1	1
41630002	MIDWEST	MACHINERY	141,800	141,800	1	1		133,600	133,600	2	2
41640001	MN DEPT. OF	TRANSP.	5,700	5,700	1	1		4,600	4,600	1	1
41680001	LOP HISTORICAL	SOCIETY	16,900	13,200	1	1		11,900	11,900	1	1
41690001	LOP AG.	SOCIETY 705 FAIR ST	2,900	2,900	1	1	1 water meter plus flat rate	18,700	18,700	1	1
41700001	LOP AG.	SOCIETY - COMMERCIAL	2,800	2,800	1	1		10,000	10,000	1	1
41800001	LOP AG.	SOCIETY - WILDLIFE (inactive)	128,800	128,800	1	1	3 water meters combined	119,900	119,900	2	2
41810001	EXHIBIT	BUILDING	2,500	2,500	1	1		1,700	1,700	1	1
52530001	ZAHROCK FUNERAL	CHAPEL	135,400	96,900	1	1	2 water meters plus outside watering	314,900	188,600	3	2
62590003	ASSISTED LIVING	GRACE HAVEN	195,900	195,900	2	2		151,000	151,000	2	2
63190001	LLC	THE PINES	182,000	182,000	8	8		152,900	152,900	8	8
63260001	LLC	THE PINES	243,800	243,800	8	8		221,100	221,100	8	8
63370001	PARK AVENUE	APTS.	683,100	683,100	36	36		619,400	619,400	36	36
63590001	MADISON BOTTLING	COMPANY	44,900	44,900	1	1		47,500	47,500	1	1
<b>Totals</b>			<b>9,992,100</b>	<b>9,649,600</b>	<b>246</b>	<b>243</b>		<b>10,930,500</b>	<b>10,533,800</b>	<b>248</b>	<b>245</b>

12780001	City	Public Works Bldg	21,600	21,600	1	1					
21330001	City	Prairie Arts Center	8,800	8,800	1	1					
22220001	City	Recreational Field	3,900	3,900	1	1					
31000001	City	Liquor Store	2,800	2,800	1	1					
32000001	City	City Hall	56,900	56,900	1	1					
32010001	City	Madison Public Library	13,900	13,900	1	1					
32040001	City	Fire Hall	8,800	8,800	1	1					
32060001	City	Fire Hydrants	13,400	-	1	1					
32080001	City	JF Jacobson Park	12,500	12,500	1	1					
32085001	City	JF Jacobson Park Restroom	21,100	21,100	1	1					
32090001	City	Wastewater Treatment	132,900	-	1	1	Combined 2 same accts				
41090004	City	Avenue of Flags	342,800	-	3	1					
41350001	City	Ambulance Garage	3,300	3,300	1	1					
52350001	City	Ice Skating Rink	144,300	1,100	1	1					
62580001	City	Memorial Athletic Park	11,600	11,600	1	1					
63570001	City	Slon Park Pool/Shelter	681,500	3,800	6	1	Combined 2 same accts				
<b>Totals</b>			<b>1,480,100</b>	<b>170,100</b>	<b>23</b>	<b>16</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## **INDEPENDENT CONTRACTOR AGREEMENT**

**THIS AGREEMENT** is made on the 9<sup>nd</sup> day of December, 2019, between the City of Madison, ("City ") and Dave Redepenning, MD Lawncare ("Contractor"). Contractor is in the business of providing general property maintenance services and experienced in said business. Accordingly, City and Contractor agree as follows:

1. **Mowing Services:** Contractor agrees to perform lawn and yard care services for the period of May 1<sup>st</sup> to November 1<sup>st</sup>. Such services will include the maintenance of grass and yard areas for properties in violation of the City's Grass and Weed Ordinance No. 362. The Contractor will identify the properties in violation. The City will provide warning notification and direct Contractor when to maintain the property as needed until the growth season has ceased or November 1<sup>st</sup>, whichever comes first. Lawn and yard care services are described as follows:

- a. Mow all lawn areas with mowers. Grass to be cut between 2 and 3 inches.
- b. Trim around trees, beds and any area not accessed by mowers with string trimmers.
- c. Pick up all debris, rubbish and yard waste; remove from property and dispose of properly.
- d. Perform these tasks as directed by an authorized representative of the City.

2. **City Ordinance Services:** Contractor further agrees to work with the City Manager and City Attorney to assist in identifying, mediating/remedying and the enforcement of the City's general ordinances including, but not limited to, animals, sidewalk shoveling, lawn maintenance, junk yards, property nuisance complaints, parking, inoperable vehicles, blight, and other zoning regulations as requested by the City Manager and City Attorney. Said services shall include maintaining a data collection and reporting log for complaints and their resolution, exercising sound judgment and discretion, and effectively interact with the general public in receiving and responding to complaints.

3. Contractor agrees to periodically submit an invoice of services rendered under this agreement. The City will compensate Contractor at a rate of \$35 per hour, with a 2 hour minimum for the first mowing and \$20 per hour for service relative to enforcement of ordinances as provided herein.

4. Any and all expenses incurred by Contractor in performing services pursuant this Agreement are the sole responsibility of Contractor unless otherwise approved by the City Manager.

5. Contractor shall have no obligation to work any particular hours, except as specified herein, or any particular amount of hours. Contractor shall determine the means and manner in which Contractor provides her services. The CITY and its agents and representatives shall not have any right to control or direct the details, manner or means by which Contractor provides her services.

6. Contractor acknowledges that information he may acquire in the course of the performance of this Agreement, to the extent not generally known or available to the public, constitutes confidential information of the CITY. Contractor agrees not to disclose or use for Contractor's own benefit any confidential information of the CITY, and further agrees to return all such confidential information to CITY on any non-renewal or termination of this Agreement.

7. Consistent with the relationship between the parties to this Agreement, Contractor shall not be represented to the public as an employee or agent of CITY by either Contractor or CITY.

8. Contractor agrees to secure any and all necessary licenses for the operation of Contractor's business, and to conduct such business in full compliance with all applicable laws, codes, and regulations, and shall carry the appropriate liability insurance relative to said services naming the CITY as a covered entity.

9. The term of this agreement shall be from May 1, 2020 and shall continue until December 31, 2020, unless terminated by either party, with or without cause.

10. Contractor agrees to comply with all tax laws applicable to the operation of a business such as contractors, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all self-employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by CITY to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of CITY with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by CITY, or for purposes of any other benefits or perquisites that CITY accords to any of its employees.

IN WITNESS WHEREOF, each of the CITY and Contractor has executed or cause this Agreement to be executed upon the date and year first above-written.

CONTRACTOR

CITY OF MADISON

By: \_\_\_\_\_

Its: \_\_\_\_\_



## AGREEMENT

THIS AGREEMENT is made this 9<sup>th</sup> day of December, 2019, by and between the City of Madison ("City") and the Lqp Racing Association ("Association").

WHEREAS, the Association operates an automotive race track on the Lac qui Parle County Fairgrounds, Madison, Minnesota.

WHEREAS, the City has provided certain services to the Association over the years.

WHEREAS, the parties desire to put forth their agreement in this writing.

NOW THEREFORE, in consideration for the terms and conditions herein, the parties agree as follows:

1. Term: The term of this Agreement shall be for the 2020 racing season and shall continue on annual terms for each year that the Association is in operation unless either party provides 30 day written notice of termination.

2. Ambulance/Fire Service: The City agrees to provide requested ambulance and fire service to the Association for all race events in 2020. The Association agrees to pay the scheduled fees for said services, together with other charges of the City, by December 31<sup>st</sup> each year.

3. Track Maintenance: City agrees to provide, if available and with no warranties or representations, a road grader for track maintenance. The Association agrees to be responsible for all liability resulting from the presence and operation of the same by its agents or employees. The Association shall ensure proper liability coverage, naming City as additional insured, and shall indemnify and hold City harmless from any claims resulting from the presence and operation of the road grader by the Association. The Association shall be responsible for any damage intentionally or negligently caused by the use of the same. Further, Association shall top off all fluids before returning to the City.

4. Binding Effect: This Agreement shall be binding on and inure to the benefit of the parties successors and assigns.

IN WITNESS HEREOF, the parties agree of as the date first written.

CITY OF MADISON

Lqp Racing Association

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

## **INDEPENDENT CONTRACTOR AGREEMENT**

**THIS AGREEMENT** is made on the 9th day of December 2019, between the City of Madison, a political subdivision serving as a municipal corporation, ("City Council") and Dan Tuckett ("Contractor"). City Council and Contractor agree as follows:

1. Contractor agrees to perform general business services for the City related to utility bill mailing preparation as directed by the City Council and its City Clerk. Preparation is to include folding and stuffing of the utility bills into mailing envelopes as well as extra inserts and other mailings as needed. Other mailings would be compensated at an agreed upon rate.

2. The City Council will pay Contractor on a monthly basis for the work performed during the term of this Agreement. Contractor's rate of compensation shall be \$150 per monthly billing cycle.

3. Contractor agrees to submit a monthly invoice for work performed under this Agreement.

4. Any and all expenses incurred by Contractor in performing services pursuant to this Agreement are the sole responsibility of Contractor.

5. Contractor shall have no obligation to work any particular hours, except as specified herein, or any particular amount of hours. Contractor shall determine the means and manner in which Contractor provides their services. The City Council and its agents and representatives shall not have any right to control or direct the details, manner or means by which Contractor provides their services.

6. Contractor acknowledges that information they may acquire in the course of the performance of this Agreement, to the extent not generally known or available to the public, constitutes confidential information of the City Council. Contractor agrees not to disclose or use for Contractor's own benefit any confidential information of the City Council, and further agrees to return all such confidential information to City Council on any non-renewal or termination of this Agreement.

7. Consistent with the relationship between the parties to this Agreement, Contractor shall not be represented to the public as an employee or agent of City Council by either Contractor or City Council.

8. Contractor agrees to secure any and all necessary licenses for the operation of Contractor's business, and to conduct such business in full compliance with all applicable laws, codes and regulations.

9. This Agreement shall be in effect for the calendar year 2020. In addition, either party may terminate this Agreement on 30 days written notice to the other party.

10. Contractor agrees to comply with all tax laws applicable to the operation of a business, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City Council to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City Council with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City Council, or for purposes of any other benefits that the City Council accords to any of its employees.

11. There are no agreements between Contractor and City Council except as appear in this Agreement. This Agreement shall be interpreted in accordance with the laws of the State of Minnesota.

IN WITNESS WHEREOF, the City Council and Contractor have executed or caused this Agreement to be executed upon the date and year first above-written.

CONTRACTOR

\_\_\_\_\_

CITY OF MADISON

By: \_\_\_\_\_

Its: Mayor

By: \_\_\_\_\_

Its: Clerk

## **Memorandum of Understanding**

This Memorandum made this 9th day of December 2019, by and between the City of Madison (“CITY”) and Jennifer Wold (“WOLD”), doing business as “Gemini Rescue and Kennels.”

**WHEREAS**, the CITY is in need of a caregiver for lost and abandoned dogs.

**WHEREAS**, WOLD is engaged in the business of caring for lost, abandoned and neglected dogs and the ultimate placement of the same from a facility at her home.

**WHEREAS**, WOLD has offered to take into custody and care for lost and abandoned dogs to which the CITY is unable to locate the owner after reasonable inquiry at no direct cost or expenses to the CITY.

**WHEREAS**, the CITY formally recognizes the need for someone to give the proper care and attention to lost and abandoned dogs, and further recognizes the importance of the services that WOLD provides to the area.

**WHEREAS**, in exchange, the CITY has agreed to provide an annual donation to WOLD’s general services, irrespective of the number of dogs actually care for by WOLD, to help her defray some of the costs.

**WHEREAS**, the CITY further has agreed to provide the appropriate facility for the temporary care and custody of the dogs until such time as WOLD is able to take the dogs into her custody.

**NOWHEREFORE**, in consideration of the mutual promises herein, the parties agree as follows:

1. **CUSTODY**: Subject to her discretion, WOLD agrees to take into her custody and control dogs of which the CITY is unable to locate an owner or dogs which are considered abandoned upon notice from local law enforcement.

2. **INVESTIGATION**: WOLD further agrees to cooperate with local law enforcement in the determination of whether or not a dog is being properly care for or neglected.

3. **OWNERSHIP**: In the event the CITY or WOLD is unable to locate the owner of a dog or identify a new owner within 30 days of the original custody date, the dog shall become the sole property of WOLD with no further responsibility of the CITY. WOLD further agrees that in the event that she is not able to locate the owner of a dog or

identify a new owner within 90 days of the original custody date, the dog shall be properly and humanely disposed of.

4. **CARE**: WOLD agrees to care for the dogs in accordance with any local, state or federal laws.

5. **ANNUAL CONTRIBUTION**: Irrespective of the number of dogs taken into custody and care for by WOLD, or the level of assistance WOLD provides to local law enforcement, the CITY agrees to make an annual contribution to the general services that WOLD provides in the amount of \$500 for the year 2020.

6. **WAIVER**: The parties further waive and indemnify the other against any and liability, loss, costs, damages, expenses, claims, or other action arising out of or related to this agreement, including attorneys' fees.

7. **NO EMPLOYMENT RELATIONSHIP**: The parties agree that this agreement does not create an employer/employee relationship.

IN WITNESS WHEREOF, each party to this agreement has caused it to be executed on the above-referenced date.

CITY OF MADISON

JENNIFER WOLD

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Jennifer Wold

ATTEST

\_\_\_\_\_  
City Clerk

**BUILDING MAINTENANCE AGREEMENT  
BETWEEN THE CITY OF MADISON AND OLD ARMY SERVICES  
FOR THE TERM OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020**

THIS AGREEMENT, made and entered into this 9th day of December, 2019, by and between the City of Madison, a local governmental subdivision of the State of Minnesota, hereafter referred to as “the City”; and Lyndon Worden, an independent contractor, whose business address is 104 W10<sup>th</sup> St, Madison, MN; hereafter referred to as “the Contractor”, for the period from January 1, 2020 to December 31, 2020.

WHEREAS, the City owns the buildings known as the Carnegie Library (Madison Public Library) located at 401 6th Avenue and has need to contract with an independent contractor for the purpose of providing inside and exterior maintenance and upkeep in said buildings, and to perform the duties set forth and described in EXHIBIT “A” attached hereto and made a part hereof; and

WHEREAS, the Contractor has the experience and capacity to perform the duties set forth and described in EXHIBIT “A” attached hereto.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, **IT IS HEREBY AGREED** as follows:

**DESCRIPTION OF WORK**

Work to be performed by the Contractor includes the duties and services set forth in EXHIBIT “A” attached hereto and made a part hereof

**PERFORMANCE OF DUTIES**

Completed work must satisfy a “reasonable” person’s standard with regard to cleanliness, absence of stains or streak marks, removal of dust and dirt, and replacement of furnishings in an orderly and preferred customer arrangement after cleaning. The City will provide feedback about contractor’s performance from the City Manager on a periodic basis to ensure these standards are being met to the satisfaction of the City. It is understood by all parties that the Contractor’s level of performance to the satisfaction of the City is a significant factor in subsequent renewal or termination of this contract. Extra duties beyond those described and outlined in Exhibit “A” that the City requests of the Contractor shall be compensated at the rate of \$20.00 per hour (duties not included in the Agreement subject to the Contractor’s approval). The Contractor shall submit a monthly invoice stating the hours worked and duties performed and where.

**ASSIGNMENT OF DUTIES**

Rights to this contract cannot be assigned or duties delegated without the written consent of both parties. Any assignment without prior written authorization confirmed by the city council, renders this contract void and all rights hereunder will thereupon terminate.

### **ACCESS TO BUILDING**

To minimize the disruption to the City in performance of this contract, all work performed by the Contractor must be arranged before or after normal work hours as publicly posted at the Carnegie Library

### **PAYMENT**

The City will pay the Contractor for all work performed by the Contractor, the bid price of \$750.00 per month for twice weekly cleaning for the Carnegie Library Building as established in the exhibit incorporated herein by reference. Contractor shall submit an itemized billing to the City of all work performed for the previous month, and turn in such billing no later than the first working day following the month of service. With timely receipt of billing, the City will issue payment in accordance with the City's regular bill payment process (the city council regularly meets the second and fourth Mondays of each month).

### **EQUIPMENT AND SUPPLIES**

A) The City provides disposable items for the building including the following: rest room soap, paper towels, toilet paper, garbage/sanitary napkin disposal bags, and incandescent and florescent light bulbs. The City may provide equipment for cleaning or janitorial functions (joint cooperation required on this matter).

B) The Contractor will provide disposable items for cleaning the building including the floor cleaners, wax removers (if required), floor wax (if required), dusting spray, window spray, tile cleaners, disinfectant liquids, bowl cleaners, and cloths. The Contractor supplies their own vacuum (city may own vacuums for their own use), extractor, floor buffer, mops, ladders or step stools. Costs of such furnished items are to be included in the bid price accepted by the City.

C) The Contractor is prohibited from using city chairs, desks or other office furniture to stand on or for high reach needs.

D) The City will allow Contractor to store said equipment on the premises if needed in a location mutually agreeable to both parties (generally the custodial/storage room). Items stored must be secured and kept in a neat and orderly manner to the satisfaction of the City. All supplies stored on premises must be properly labeled and be contained so as not to release any toxic fumes.

### **SAFEGUARD OF CLIENT INFORMATION**

Contractor acknowledges that it may come into contact with confidential information while performing its duties hereunder. The use or disclosure, by any party, of information concerning customers or projects of the City in violation of any rule of confidentiality provided for in MS. Chapter 13, or for any purpose not directly connected with the City's or Contractor's responsibility with respect to this maintenance contract hereunder is prohibited.

### **SAFEGUARD OF CITY PROPERTY**

The Contractor shall ensure premises and City property are secure, and shall verify that all parties entering building after hours (during performance of maintenance duties) are employees of the Contractor. The Contractor may not allow person(s) on the premises who are not either employees of the City or employees of the Contractor at any time outside of regular business hours. The building must remain locked at all times during non-business hours except in the case of

scheduled events (city clerk's office is required to supply schedule of events). The consumption of alcoholic beverages while on City premises is strictly prohibited.

In performance of Contractor's duties, Contractor must use diligent care not to damage or cause to damage any office equipment, electrical connections, computers, individual items on shelves or desks, or other City furnishings. If damage does occur, it is the responsibility of the Contractor to notify the City Manager and/or Head Librarian the next working day of the incident.

### **RELATIONSHIP OF PARTIES**

The parties intend that an independent contractor-customer relationship be created by this contract. Contractor agrees to comply with all tax laws applicable to the operation of a business such as contractors, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all self-employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City, or for purposes of any other benefits or perquisites that City accords to any of its employees.

### **INDEMNITY AND INSURANCE**

A) *Indemnity.* The Contractor agrees that he will at all times indemnify and hold harmless the City from any and all liability, loss, damages, costs, or expenses which may be claimed against the City by reason of any injury caused to a person or any damage to the property of another person, caused by the Contractor or his/her assigns or employees in performing the services provided in this agreement.

B) *Insurance.* The Contractor agrees, in order to protect himself/herself and the City under the indemnity provision set forth above, to at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of \$300,000 dollars for accidental injury, including death of any one person, and not less than \$1,000,000 dollars on account of one accident, and shall have property damage insurance in the amount of not less than \$300,000 dollars for any such accident arising from any one incident.

Prior to the commencement of services under this agreement, the Contractor shall obtain all of the insurance required herein, and such insurance must be approved by the City and its Attorney, and in addition, such insurance policy must name the City of Madison as an additional insured under said policy. All such insurance contracts shall be evidenced by insurance certificates filed with the City Clerk's Office. The certificates shall contain the provision that the insurance shall not be materially changed or canceled during the life of its agreement without thirty (30) days written notice being given to the City.



**CANCELLATION**

This Agreement may be canceled by the City or by the Contractor with or without cause, to be effective upon not less than thirty (30) days' written notice served upon the City Manager through the City Clerk's Office (Business Office) and the Contractor's most current address on file, to the other party.

**IN WITNESS WHEREOF**, the parties have caused this contract to be duly executed intending to be bound thereby.

**CONTRACTOR**

**CITY OF MADISON**

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Greg Thole, Mayor

Attest: \_\_\_\_\_  
Kathleen Weber, City Clerk

**City of Madison Public Library "Building Maintenance Agreement"**  
**Exhibit "A"**

<b>Area/Office</b>	<b>Function</b>	<b>Times/week</b>	<b>Times/year</b>
		<b>Library</b>	
Library	Clean & dust tables and chairs	2	
Library	Clean & dust window sills	2	
Library	Dust/sanitize public computer	2	
Library	Vacuum all carpet & stairwells	2	
Library	Empty wastebaskets	2	
Library	Dry mop floors	2	
Library	Wet mop floors	2	
Library	Clean glass	2	
Library	Clean water fountain	2	
Library	Clean toilets/urinals	2	
Library	Clean sinks & mirrors	2	
Library	Check towels & paper	2	
Library	Clean floor mats	2	
Library	Clean & dust elevator	2	
Library	Wax floors		2
Library	Wash windows-inside & out		2
Library	Replace furnace filters		12
Library	Miscellaneous	as needed	
Library	Replace light bulbs	as needed	
Library	Snow removal from exterior steps and entrances prior to business hours	as needed	

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 19-50**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING THE  
GENERAL FUND 2020 BUDGET**

**WHEREAS**, the City Council is interested in establishing the General Fund Budget for 2020.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following budget for the year 2020  
is hereby adopted and does not include any General Obligation Bonded Debt:

General Fund	Revenues	\$ <u>1,597,112.00</u>
	Expenses	\$ <u>1,597,112.00</u>
	Balance	\$ -0-

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 19-50 was declared duly passed and adopted this 9<sup>th</sup> day of  
December, 2019.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Kathleen Weber  
City Clerk

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 19-51**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ADOPTING THE 2020 BUDGETS  
(EXCLUSIVE OF THE GENERAL FUND)**

**WHEREAS**, the City Council is interested in establishing a 2020 Budget reflecting all “Non-General Funds.”

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following non-general fund budgets for the year 2020 are hereby adopted:

	<b>Fund</b>	<b>Revenue</b>	<b>Expenses</b>	<b>Balance</b>	<b>After Depreciation</b>
201	<i>Ambulance</i>	\$114,500.00	\$106,050.00	\$8,450.00	\$8,450.00
211	<i>EDA Fund</i>	\$91,100.00	\$62,782.00	\$28,318.00	\$28,318.00
212	<i>EDA Rev Loan</i>	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00
350	<i>Infra DS Fund</i>	\$330,081.00	\$333,810.00	-\$3,729.00	-\$3,729.00
351	<i>2015 GO Ref DS</i>	\$339,290.00	\$338,965.00	\$325.00	\$325.00
353	<i>GO Ref/WT DS</i>	\$149,112.00	\$149,387.00	-\$275.00	-\$275.00
601	<i>Water Fund</i>	\$538,700.00	\$720,350.00	-\$181,650.00	\$607.00
602	<i>Sewer Fund</i>	\$461,800.00	\$696,861.00	-\$235,061.00	-\$48.00
603	<i>Sanitation Fund</i>	\$226,012.00	\$225,449.00	\$563.00	\$807.00
604	<i>Electric Fund</i>	\$1,476,800.00	\$1,440,557.00	\$36,243.00	\$93,010.00
605	<i>Storm Sewer Fund</i>	\$148,850.00	\$237,461.00	-\$88,611.00	\$65.00
609	<i>Liquor Fund</i>	\$412,500.00	\$412,244.00	\$256.00	\$6,010.00
614	<i>Eastview Apts Fund</i>	\$170,020.00	\$214,291.00	-\$44,271.00	-\$5,881.00
851	<i>Reserve Fund</i>	\$48,500.00	\$63,000.00	-\$14,500.00	-\$14,500.00
225	<i>Sewer Capital Fund</i>	\$41,500.00	\$0.00	\$41,500.00	\$41,500.00
420	<i>Cult and Rec Capital</i>	\$11,600.00	\$7,760.00	\$3,840.00	\$3,840.00
425	<i>Bldg and Equip Capital</i>	\$150,200.00	\$125,000.00	\$25,200.00	\$25,200.00
430	<i>Streets Capital</i>	\$35,000.00	\$0.00	\$35,000.00	\$35,000.00
	<i>Totals</i>	\$4,746,765.00	\$5,133,967.00	-\$387,202.00	\$219,899.00

Upon the vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 19-51 was declared duly passed and adopted this 9<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Kathleen Weber  
City Clerk

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 19-52**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ADOPTING TAX LEVY 2019  
COLLECTIBLE 2020**

**WHEREAS**, the City Council is interested in establishing a Final Tax Levy 2019 Collectible 2020.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following sum of money be levied for the current year, collectible 2019, upon taxable property in the City of Madison, for the following purposes:

2020 Levy Breakdown			
		<i>Preliminary Levy</i>	<i>Final Levy</i>
<i>General Fund</i>		\$458,810.47	\$415,793.00
<i>Economic Development Authority</i>		\$8,500.00	\$8,500.00
<i>Debt Services</i>			
<i>2012 USDA Loan #2,#3</i>		\$85,581.00	\$85,581.00
<i>2015A GO Refunding</i>		\$58,950.00	\$58,950.00
	<b><i>TOTAL</i></b>	<b>\$611,841.47</b>	<b>\$568,824.00</b>

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 18-46 was declared duly passed and adopted this 9<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Kathleen Weber  
City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 19-46**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**FUND TRANSFERS**

**WHEREAS**, the City Council is in need of making annual budgeted transfers of various funds.

**NOW THEREFORE, BE IT RESOLVED** that the Madison City Council, Lac qui Parle County, Minnesota is ordering the following transfer between funds based on the information provided by the City Manager:

To:	Fund	Account		Description	Amount
	General Fund	Transfer In (Liquor Fund)	101-39209	Annual Operating	\$ 20,000.00
	Bldg and Equipment Capital	Transfer In (General Fund)	425-39201	City Hall Contribution	\$ 20,000.00
	Bldg and Equipment Capital	Transfer In (General Fund)	425-39201	Fire Dept Contribution	\$ 20,000.00
	Bldg and Equipment Capital	Transfer In (General Fund)	425-39201	Theatre/Prairie Arts	\$ 5,000.00
	Culture and Rec Capital	Transfer In (General Fund)	420-39201	Parks Contribution	\$ 20,000.00
	EDA	Transfer In (General Fund)	211-39201	EDA	\$ 25,000.00
	Reserve Fund	Transfer In (General Fund)	851-39201	General Reserves	\$ 20,000.00
From:					
	Liquor Fund	Transfer Out (General)	609-49750-710	Annual Operating	\$ 20,000.00
	General Fund	Transfer Out (Building and Equip)	101-41940-723	City Hall Contribution	\$ 20,000.00
	General Fund	Transfer Out (Building and Equip)	101-42200-723	Fire Dept Contribution	\$ 20,000.00
	General Fund	Transfer Out (Building and Equip)	101-49990-723	Theatre/Prairie Arts	\$ 5,000.00
	General Fund	Transfer Out (Cult and Rec)	101-45200-722	Parks Contribution	\$ 20,000.00
	General Fund	Transfer Out (EDA Fund)	101-49990-712	EDA	\$ 25,000.00
	General Fund	Transfer Out (Reserve Fund)	101-49990-717	General Reserves	\$ 20,000.00

Upon vote taken thereon, the following voted

For:

Against:

Absent:

Whereupon said Resolution No. 19-46 was declared duly passed and adopted this 9th day of December 2019.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_

Kathleen Weber  
City Clerk

## SCHEDULED CLAIMS LIST

UP CK# 58951-58958

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				BANK 1 - KLEIN/UNITED PRAIRIE 510 CITY OF MADISON			
110219Y	1	12/02/19	12/02/19	SLEN POOL/SHELTER-UTIL 11/19 INVOICE TOTAL	126.08 126.08	101 101-45124-380	1
120219**	1	12/02/19	12/02/19	UTIL INT REF-C LOTERBAUER	1.00	604 604-49590-602	1
	2			UTIL DEPOSIT REF-C LOTERBAUER INVOICE TOTAL	50.00 51.00	604 604-22000	1
120219A	1	12/02/19	12/02/19	9TH STR LIFT PUMP-UTIL 11/19 INVOICE TOTAL	46.13 46.13	602 602-49460-380	1
120219AA	1	12/02/19	12/02/19	STR LIGHTING-UTIL 11/19 INVOICE TOTAL	2,085.48 2,085.48	101 101-43100-381	1
120219B	1	12/02/19	12/02/19	AMB GARAGE-UTIL 11/19 INVOICE TOTAL	120.78 120.78	201 201-44100-380	1
120219BB	1	12/02/19	12/02/19	UNAPPR STRM SEW-UTIL 11/19 INVOICE TOTAL	103.63 103.63	101 101-49250-380	1
120219C	1	12/02/19	12/02/19	AVE OF FLAGS-UTIL 11/19 INVOICE TOTAL	32.87 32.87	101 101-45200-380	1
120219CC	1	12/02/19	12/02/19	WWTP-UTIL 11/19 INVOICE TOTAL	147.75 147.75	602 602-49450-380	1
120219D	1	12/02/19	12/02/19	BLOCK 48-UTIL 11/19 INVOICE TOTAL	10.66 10.66	101 101-49250-380	1
120219DD	1	12/02/19	12/02/19	WT TOWER-UTIL 11/19 INVOICE TOTAL	90.97 90.97	601 601-49430-380	1
120219E	1	12/02/19	12/02/19	BLOCK 48-UTIL 11/19 INVOICE TOTAL	10.66 10.66	101 101-49250-380	1
120219EE	1	12/02/19	12/02/19	WT TREAT PLANT-UTIL 11/19 INVOICE TOTAL	1,883.64 1,883.64	601 601-49400-380	1
120219F	1	12/02/19	12/02/19	BLOCK 48-UTIL 11/19 INVOICE TOTAL	12.31 12.31	101 101-49250-380	1
120219FF	1	12/02/19	12/02/19	WEST SUB-FIRE-UTIL 11/19 INVOICE TOTAL	39.40 39.40	604 604-49570-380	1
120219G	1	12/02/19	12/02/19	CTY GARAGE-UTIL 11/19 INVOICE TOTAL	34.10 34.10	101 101-43100-380	1
120219H	1	12/02/19	12/02/19	CTY HALL-UTIL 11/19 INVOICE TOTAL	873.26 873.26	101 101-41940-380	1
120219I	1	12/02/19	12/02/19	FAIRWAY VIEW LIFT-UTIL 11/19 INVOICE TOTAL	34.23 34.23	602 602-49460-380	1

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
120219J	1	12/02/19	12/02/19	FIRE HALL-UTIL 11/19	295.84	101 101-42200-380	1
				INVOICE TOTAL	295.84		
120219K	1	12/02/19	12/02/19	FIRE HYDRANTS-UTIL 11/19	269.00	101 101-42200-380	1
				INVOICE TOTAL	269.00		
120219L	1	12/02/19	12/02/19	GRAND THEATER-UTIL 11/19	10.66	101 101-45200-380	1
				INVOICE TOTAL	10.66		
120219M	1	12/02/19	12/02/19	HWY 40 DET POND-UTIL 11/19	56.76	605 605-49600-380	1
				INVOICE TOTAL	56.76		
120219N	1	12/02/19	12/02/19	HWY 40 WELLHOUSE-UTIL 11/19	14.51	601 601-49400-380	1
				INVOICE TOTAL	14.51		
120219O	1	12/02/19	12/02/19	SK RINK-UTIL 11/19	133.30	101 101-45127-380	1
				INVOICE TOTAL	133.30		
120219P	1	12/02/19	12/02/19	JACOBSON RESTROOM-UTIL 11/19	335.19	101 101-45200-380	1
				INVOICE TOTAL	335.19		
120219Q	1	12/02/19	12/02/19	JACOBSON PARK-UTIL 11/19	137.56	101 101-45200-380	1
				INVOICE TOTAL	137.56		
120219R	1	12/02/19	12/02/19	LIQ-UTIL 11/19	451.00	609 609-49750-380	1
				INVOICE TOTAL	451.00		
120219S	1	12/02/19	12/02/19	MEMORIAL FIELD-UTIL 11/19	252.45	101 101-45200-380	1
				INVOICE TOTAL	252.45		
120219T	1	12/02/19	12/02/19	LIB-UTIL 11/19	309.31	101 101-45500-380	1
				INVOICE TOTAL	309.31		
120219U	1	12/02/19	12/02/19	MAIN STR GARBAGE-UTIL 11/19	72.19	101 101-43100-380	1
				INVOICE TOTAL	72.19		
120219V	1	12/02/19	12/02/19	PR ARTS-UTIL 11/19	192.45	101 101-45180-380	1
				INVOICE TOTAL	192.45		
120219W	1	12/02/19	12/02/19	PUB WORKS BLDG-UTIL 11/19	127.54	101 101-43100-380	1
	2			PUB WORKS BLDG-UTIL 11/19	127.55	604 604-49570-380	1
				INVOICE TOTAL	255.09		
120219X	1	12/02/19	12/02/19	REC FIELD-UTIL 11/19	219.61	101 101-45200-380	1
				INVOICE TOTAL	219.61		
120219Z	1	12/02/19	12/02/19	SLEN TENNIS COURTS-UTIL 11/19	58.54	101 101-45200-380	1
				INVOICE TOTAL	58.54		
				VENDOR TOTAL	8,766.41		
				3531 CULLIGAN			
120219	1	12/02/19	12/02/19	CTY HALL-SOFTENER SALT	37.00	101 101-41940-219	1
				INVOICE TOTAL	37.00		



## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				VENDOR TOTAL	37.00			
120219	1	12/02/19	12/02/19	3467 FRONTIER COMMUNICATIONS ADMIN-FIRE ALARM 12/18/19	53.24	101	101-41320-321	1
				INVOICE TOTAL	53.24			
				VENDOR TOTAL	53.24			
120219	1	12/02/19	12/02/19	1865 MN ENERGY RESOURCES POOL-NAT GAS 11/19	50.00	101	101-45124-380	1
				INVOICE TOTAL	50.00			
				VENDOR TOTAL	50.00			
458871-0	1	12/02/19	12/02/19	2072 NORTHERN BUSINESS PRODUCT LIQ-THERMAL & COPY PAPER	36.70	609	609-49750-219	1
				INVOICE TOTAL	36.70			
458871-1	1	12/02/19	12/02/19	LIQ-THERMAL PAPER	72.99	609	609-49750-219	1
				INVOICE TOTAL	72.99			
458931-0	1	12/02/19	12/02/19	ADMIN-FOLDER/PAD	34.99	101	101-41320-201	1
				INVOICE TOTAL	34.99			
458931-OR	1	12/02/19	12/02/19	CRDT-RETURN PAD	23.94-	101	101-41320-201	1
				INVOICE TOTAL	23.94-			
460648-0	1	12/02/19	12/02/19	ADMIN-TONER/PENS	86.17	101	101-41320-201	1
				INVOICE TOTAL	86.17			
460648-1	1	12/02/19	12/02/19	ADMIN-TONER-VAL	169.99	101	101-41320-201	1
				INVOICE TOTAL	169.99			
				VENDOR TOTAL	376.90			
120219	1	12/02/19	12/02/19	2897 KATHLEEN WEBER MILEAGE-ELECTION TRAINING 240 MILES X .58C/MILE	139.20	101	101-41320-331	1
				INVOICE TOTAL	139.20			
120219A	1	12/02/19	12/02/19	MEAL-ELECTION TRAINING	6.77	101	101-41320-331	1
				INVOICE TOTAL	6.77			
				VENDOR TOTAL	145.97			
				BANK 1 - KLEIN/UNITED PR TOTAL	9,429.52			
				TOTAL MANUAL CHECKS	.00			
				TOTAL E-PAYMENTS	.00			
				TOTAL PURCH CARDS	.00			
				TOTAL ACH PAYMENTS	.00			
				TOTAL OPEN PAYMENTS	9,429.52			

# SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
GRAND TOTALS					9,429.52		

### Debit Card Purchases for Council Approval

<b>Purchase Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Acct #</b>	<b>Debit Card Holder</b>
12/3/2019	Dan's Shop Inc	STR-BED LINER-INTERN'L TANDEM	\$356.86	101-43100-404	Alex Geerdes
12/3/2019	Dan's Shop Inc	STR-BED LINER-FORD TANDEM	\$356.86	101-43100-404	Alex Geerdes
12/3/2019	RUNNING'S	WTR-GARAGE HEATER-CEILING	\$213.74	601-49400-223	Alex Geerdes
12/4/2019	JUBILEE	ADMIN-OFFICE SUPPLIES	\$9.23	101-41940-219	Val Halvorson