

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday February 10, 2020
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the January 27, 2020 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A.	Cash Investment Balance – January 2020 - receive	Page 4
B.	MMUA Training – February 10, 2020 – receive	Page 5
C.	MRES Board Meeting – February 13, 2020 – receive	Page 6
D.	MRES Legislative Line – February 4, 2020 – receive	Page 8
E.	LqP Computer Commuter – February 2020 – receive	Page 13
F.	Council Revenue/Expenses – January 2020 – receive	Page 14
G.	Senator Dahmes – January 2020 – receive	Page 17
H.	Liquor Store Report – January 2020 – receive	Page 20
I.	MDH Sanitary Survey – receive	Page 22
J.	MEDA Loan Note Status – January 2020 – receive	Page 32
K.	Mediacom Franchise Fee – 2019 – receive	Page 33
L.	Regular Drill/Special Meeting – January 2020 - receive	Page 34
M.	Water Plant Report – January 2020 – receive	Page 37
N.	RTCC meeting minutes – January 13, 2020 – receive	Page 38

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

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A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 45

B. Investment Report –Ryan Miles - Ehlers. A DISCUSSION and MOTION may be in order.
(Manager, Council)

- C. LMCIT renewal – Waiver of Liability - Ryan Young. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 47
- D. Res 20-14. City Key Control. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 49
- E. Res 20-15. Debit Card Policy. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 53
- F. Res 20-16. Election Judge Appointment. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 54
- G. Res 20-17. All-Hazard Mitigation Plan. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 56
- H. Res 20-18. Execution of MNDOT Agreement. A DISCUSSION and MOTION may be in order. (Manager, Council)
- I. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Section 8 Choice Vouchers Meeting

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

- Meal Site update
- Chamber/City event report

9. AUDITING CLAIM

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A copy of the Schedule Payment Report of bills submitted January 27, 2020 through February 10, 2020 is attached for approval for Check No. 59218 through Check No. 59250 and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
JANUARY 27, 2020**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, January 27, 2020, at 5:03 p.m. in Council Chambers at City Hall.

Councilmembers present: Tim Volk, Mayor Greg Thole, Maynard Meyer, Paul Zahrbock, and Adam Conroy (arrived at 5:10 p.m.). Also present: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

AGENDA

Upon motion by Meyer, seconded by Volk and carried, Agenda was approved as amended. Additions to the agenda include a fire alarm checkout proposal for the Madison Public Library. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Zahrbock, seconded by Volk and carried, January 13, 2020, meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Volk, seconded by Meyer and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was approval of a fire alarm checkout proposal for the Madison Public Library from Automatic Building Controls in the amount of \$499.00.

MADISON FIRE DEPARTMENT – TURN OUT GEAR

Brian Tebben of the Madison Fire Department showed Council the condition of turn-out gear used by the firefighters. This gear was purchased in 2004 with FEMA grant funds and has a 10-year useful life. He noted that he and City Manager Halvorson have been working with a professional grant writer, Karin Anderson, on a FEMA grant application for the purchase of new turn-out gear but would like authorization for the Fire Department to purchase ten sets (jackets and pants) which corresponds to the number of firefighters who do interior attack. The 10 sets are estimated to cost \$22,400.00.

Councilmember Volk noted that the fire department should start replacing turn-out gear on a regular basis, and Councilmember Conroy indicated that they need adequate equipment.

MADISON AMBULANCE SERVICE ANNUAL REPORT

Scott Schake and Marissa Nelson approached Council to present their annual report for 2019. They noted 225 runs divided between emergency runs, transfers, stand-bys, and mental health transports. Of that total, 187 were in Madison. There are currently 20 members on the ambulance squad, with 4 new ones and 1 retirement in 2019. Updates were provided on upcoming events, fundraising efforts, and the construction of sleeping quarters at the ambulance hall. Scott Schake noted that council may want to consider the replacement of the walk-in door at the hall. They have had some problems with the door and, if it is to be replaced, added security may want to be included. Councilmember Volk thought it would be a good idea for the group to research and get estimates for this proposed project. Discussion was held in regard to area providers qualifying for Advanced Life Support transfers versus Madison

Ambulance Service that is only able to provide Basic Life Support transfers. Schake noted the loss of revenue to other area providers. Mayor Thole suggested a conversation between Scott Schake, City Manager Val Halvorson, and Eric Bjerke of Madison Healthcare Services. Council thanked Schake and Nelson for the report and for their service.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist. It was noted that the Prairie Five Nutrition Mealsite and Senior Center was added to the list. Councilmember Meyer and Cheri Tuckett have volunteered to form a committee in an attempt to increase attendance for meals at the mealsite and recommend improvements to the facility.

COGENERATION AND SMALL POWER PRODUCTION TARIFF

Upon motion by Meyer, seconded by Volk and carried, Council accepted the 2019 Cogeneration and Small Power Production Tariff report as presented. City Manager Halvorson reminded Council that this report is used to calculate the average retail charge for net-metering services. This report is not submitted to the Public Utilities Commission but is kept on file in the City Clerk's Office.

ELECTION EQUIPMENT GRANT/PURCHASE

Upon motion by Zahrbock, seconded by Conroy and carried, Council accepted a cost allocation breakdown prepared by County ATC Jake Sieg in regard to the purchase of new election equipment. A grant received from the MN Secretary of State will pay up to 50% of the cost. A central-count vote counting machine, five assistive voting machines, and five precinct ballot counting machines will be purchased. The city's share of the equipment purchase will be \$7,400.27 plus an annual maintenance fee of \$452.50.

VEHICLE PURCHASE

Upon motion by Volk, seconded by Conroy and carried, Council approved the purchase of a 2014 Ram 1-ton diesel with hydraulic box from Carco Automotive, Inc. in the amount of \$32,875.00. City Manager Halvorson noted that this vehicle purchase has been planned and budgeted for. The vehicle will be used for such things as picking up branches, city-wide cleanup, and hauling transformers. Councilmember Conroy asked whether a pickup would meet their needs and noted that a new one could be purchased for less. Councilmember Volk noted that the hydraulic box makes this different from a pick-up.

EMPLOYEE WELLNESS PROGRAM

Upon motion by Meyer, seconded by Conroy and carried, Council approved City Manager's recommendation of a city-funded wellness program for city employees to include such areas as physical health, mental health, and social health. It is estimated to cost \$50.00 per employee.

PUBLIC COMMENT POLICY

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 20-13** titled "Resolution Establishing a Policy for Public Comment During Council Meetings and Hearings" was adopted. This resolution details council policy on public comment during meetings and requires speakers to sign-in with contact information and topic of discussion. The policy will contain a statement explaining that Council will not take action on an item not included on the agenda. A complete copy of Resolution 20-13 is contained in City Clerk's Book #9.

CITY MANAGER'S REPORT

City Hall Renovation: City Manager Halvorson updated council on the status of a USDA pre-application for phase 1 of the proposed City Hall renovation project to include the roofing repair/shingling.

MCMA Workshop: City Manager Halvorson plans to attend an MCMA workshop this Friday including Human Resources topics.

Madison Healthcare Services Improvement Project: Council was informed that, due to weather conditions, a phone meeting was held in regard to the proposed improvement project at Madison Healthcare Services. The utility portion of the project is estimated to be \$164,000.00 and the city has committed its annual budgeted amount of \$70,000.00 toward this project. The final plans will be completed by February 21st with bid requests going out at that time.

CEDA: City Manager Halvorson noted that a “drive around” was done with the City’s CEDA representative. Hot topic items for the county will be identified for CEDA focus.

Chippewa County Housing Partnership: City Manager Halvorson has scheduled a meeting on February 5th with representatives for the City of Madison, City of Dawson, Lac qui Parle County, EDAs, and Chippewa County Housing Partnership. Discussion will be held regarding continued funding of a housing/rent assistance voucher program.

Sidewalk Liability: City Manager Halvorson noted a discussion held with Ryan Young of Klein Agency in regard to property owners’ responsibility for sidewalks. She noted that it does become a city issue if the city is not enforcing its ordinances.

MAYOR/COUNCIL REPORTS

None.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between January 14 and January 27, 2020. These disbursements include United Prairie Check Nos. 59155-59212.

There being no further business, meeting adjourned at 6:10 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk

Cash and Investment Balances

Date: JANUARY 31, 2020

Fund	Acct No.	Cash Balance		Acct No.	CD Investments - UP Balance		Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$ 731,987.16		101-10110	\$ 50,000.00		101-10113	\$ 101,000.00	\$ 882,987.16
Ambulance Fund	201-10100	\$ (74,897.47)		201-10110	\$ -		201-10113	\$ 200,000.00	\$ 125,102.53
EDA Fund	211-10100	\$ 12,014.04		211-10110	\$ -		211-10113	\$ -	\$ 12,014.04
Sewer Sys replace	225-10100	\$ 115,316.48		225-10110	\$ -		225-10113	\$ -	\$ 115,316.48
2009 GO Temp. Imp.	308-10100	\$ -		308-10110	\$ -		308-10113	\$ -	\$ -
Inf. Replace. DS	350-10100	\$ (28,087.16)		350-10110	\$ -		350-10113	\$ -	\$ (28,087.16)
2015 GO Refunding	351-10100	\$ 54,784.42		351-10110	\$ -		351-10113	\$ -	\$ 54,784.42
2016 GO Ref/Wt Rev	353-10100	\$ (110,530.16)		353-10110	\$ -		353-10113	\$ -	\$ (110,530.16)
Cult & Rec Capital	420-10100	\$ 74,998.31		420-10110	\$ -		420-10113	\$ -	\$ 74,998.31
Bldg & Equip Capital	425-10100	\$ 178,662.72		425-10110	\$ -		425-10113	\$ -	\$ 178,662.72
Streets Capital	430-10100	\$ -		430-10110	\$ -		430-10113	\$ -	\$ -
Water Fund	601-10100	\$ (110,788.85)		601-10110	\$ -		601-10113	\$ 99,000.00	\$ (11,788.85)
Sewer Fund	602-10100	\$ (93,217.32)		602-10110	\$ -		602-10113	\$ 400,000.00	\$ 306,782.68
Sanitation Fund	603-10100	\$ 110,957.67		603-10110	\$ -		603-10113	\$ -	\$ 110,957.67
Electric Fund	604-10100	\$ 639,331.28		604-10110	\$ 200,000.00		604-10113	\$ 1,800,000.00	\$ 2,639,331.28
Storm Sewer Fund	605-10100	\$ 122,620.92		605-10110	\$ -		605-10113	\$ -	\$ 122,620.92
Liquor Fund	609-10100	\$ 84,948.83		609-10110	\$ -		609-10113	\$ -	\$ 84,948.83
Eastview Fund	614-10100	\$ 7,645.60		614-10110	\$ -		614-10113	\$ 100,000.00	\$ 107,645.60
Reserve Fund	851-10100	\$ (56,991.03)		851-10110	\$ -		851-10113	\$ 413,245.00	\$ 356,253.97
		\$ 1,658,755.44			\$ 250,000.00			\$ 3,113,245.00	\$ 5,022,000.44
		-							
United Prairie Checking		\$ 451,158.21							
Old National Checking		\$ 7,597.23							
TD Ameritrade Sweep		\$ 1,200,000.00							
		\$ 1,658,755.44							
SCDP Rev Loan	202-10103	\$ 10,356.12							\$ 10,356.12
SCDP Grant Admin	205-10104	\$ 6,662.35							\$ 6,662.35
EDA Rev Loan Fund	212-10105	\$ 117,975.97							\$ 117,975.97
		\$ 1,793,749.88			\$ 250,000.00			\$ 3,113,245.00	\$ -
Grand Total Cash and Investments									\$ 5,156,994.88

Drug and Alcohol Awareness
CDL Regulations
Safety Coordinator- Bruce Westergaard

City of Madison- Service Center

Monday, February 10th, 2020 at 8:00 am

Length: 1 hour

Drug and Alcohol Awareness, CDL Rules

We will cover the following

- Substance abuse in the workplace
- Alcohol and drug abuse effects, signs and symptoms
- CDL driver violation rules
- Drug and alcohol testing program
- Safety sensitive function alcohol and drug regulations

There will be time allotted at the end for questions and discussion

Bruce Westergaard

MMUA

Regional Safety Coordinator

Email: bwest@mmua.org

Cell #: 605-695-9825

[Minnesota Municipal Utilities Association](http://www.mmua.org)

January 30, 2020

**NOTICE OF
Board Meeting
Missouri River Energy Services**

You are hereby notified that the Board meeting of Missouri River Energy Services (MRES) will be held at 7:30 a.m. CST on Thursday, February 13, 2020. The meeting will be held at the Homewood Suites, 3620 West Avera Drive, Sioux Falls, South Dakota.

The meeting is being held in a physically accessible place. If you have special needs, please contact Missouri River Energy Services at 605-338-4042 or mailman@mrenergy.com at least 48 hours prior to the start of the meeting, and necessary accommodations will be made.

The matters proposed to be discussed at the meeting are identified in the draft Agenda, which follows this Notice. All items on the draft Agenda are subject to change.



Brad Roos
Secretary/Treasurer

**PLEASE OBSERVE PROPER POSTING PROCEDURES
FOR NOTICE AND DRAFT AGENDA**



Draft Agenda
Missouri River Energy Services (MRES)
Board of Directors Meeting
Homewood Suites
3620 W Avera Drive
Sioux Falls, SD 57103
7:30 a.m. CST, Thursday, February 13, 2020

Call to Order

1. **Consideration of the Agenda.....****
2. Public Comment
3. Recognitions
4. **Consent Agenda ****
 - ⇔ a. **Consideration of the January 9, 2020, Board Minutes**
 - ⇔ b. **Acceptance of the December 2019 Financial Statements**
 - ⇔ c. **ROC Minutes**
 - ⇔ d. **Approval of February 2020 Warrants and Requisitions**
5. Unfinished Business
None
6. New Business
 - a. **SWAP Agreement with PFM.....****
 - b. Marshall Wind Project
 - c. **Revision to Board Member Reimbursement Policy.....****
 - d. **Amend Preliminary Engineering & Permitting Agreement with GRE****
 - e. **Amendment #2 to the Marion County Road & Traffic Agreement****
 - f. Report from Silverstone Consulting
 - g. **Federal Policy Position Papers ****
 - h. Generation Carbon Footprint
7. Reports
 - a. Board
 - b. WMMPA Report
 - c. Chief Executive Officer
 - d. Legislative and Governmental Relations
 - e. Federal Legislative (Kanner)
 - f. Legal/General Counsel
 - g. Special Counsel (Van Ness Feldman)
 - h. Administration and Finance
 - i. Federal and Distributed Power Programs
 - j. Member Services and Communications
 - k. Power Supply and Operations
8. Other Business
None
9. Future Meetings
 - March 11 2:00 p.m..... MRES Finance Mtg.Hilton Garden Inn, Sioux Falls, SD
 - March 12 7:30 a.m..... MRES Board Mtg.....Hilton Garden Inn, Sioux Falls, SD
10. **Adjourn.....****

****Action Anticipated**



The benefits of **MUNICIPAL** electric utilities:

- ✓ Community Owned
- ✓ Locally Controlled
- ✓ Locally Innovative
- ✓ Not-for-Profit



MRES Legislative Line

Iowa

Session Update

The session is in full swing. As a result, legislators are moving their bills quickly to get them out of committee. The First Funnel Deadline, February 21, requires that all bills must be reported out of committees in their house of origin; it does not apply to Appropriations, Government Oversight, or Ways and Means bills.

Government Officials and Lobbying

[SF 562](#) (Formerly SSB 1095): Prohibits the removal of city utility board members unless done for cause. The Commerce committee approved an amendment to carve out municipalities with populations greater than 200,000 (i.e. Des Moines) and passed the bill (15-2). MRES has registered in favor of this bill.

Transmission

[HSB 540](#): The 2020 right of first refusal (ROFR) legislation allowing incumbent transmission owners the first opportunity to own and construct electric transmission lines was introduced last week. It has been assigned to a subcommittee comprised of Representatives Carlson, Deyoe and Nielsen. This bill states that for transmission projects planned and approved by a Regional Transmission Organization (e.g. MISO, SPP), current transmission owners who will be interconnected to the planned transmission project get the first opportunity at ownership. MRES is opposing the legislation unless it is amended to provide for municipal and joint action agency investment rights.

Open Meetings/Public Records

[SF 2072](#): Requires political subdivisions prepare a report of employee salaries and make it public. Local Government subcommittee of Senators Edler, Garrett, and J. Smith will hear the bill on February 5.

Other items of interest

- [SF 2073](#): Provides for an affirmative legal defense in cases of a cybersecurity breach. MRES is supportive of this bill.
- [HF 2124](#): Grants permissive authority for cities and counties to establish energy investment districts to finance energy efficiency savings in non-residential private property. MRES is monitoring the bill.
- [HF 2182](#): Provides an appropriation for the state Department of Transportation to establish financial incentives to install private entities to build electric vehicle charging stations in urban areas and in areas near interstate and primary roads.

Iowa Association of Municipal Utilities “Day on the Hill” March 17

Please plan to participate in the Iowa Association of Municipal Utilities’ (IAMU) day at the legislature on Tuesday, March 17, 2020. There will be displays in the rotunda throughout the afternoon and a 5:30 p.m. reception at the Hall of Pride. It is important to have a strong presence at the capitol to gain the attention of legislators as we work together to promote the benefits of public power. If you would like to have a display table for the event, please email Jill Soenen with the IAMU office at jsoenen@iamu.org.

MRES maintains updates and links on key Iowa bills on the MRES® Iowa Legislative and Regulatory [webpage](#). Also available on the website is the updated MRES® Iowa Legislative [Guide](#) to assist you in contacting your area legislators.

Minnesota

Pre-Session Focus on Climate and Energy Policy

Session does not begin until February 11, but the parties are moving on climate legislation now. There are two upcoming meetings to note.

- Energy and Climate Finance and Policy Division: The House Energy and Climate committee, Chaired by Rep. Wagenius (DFL-Minneapolis), has scheduled two committee hearings prior to the beginning of the regular session. On Thursday February 6, committee members will hear testimony in regarding Minnesota businesses that are leaders in energy conservation and climate innovation. On Friday February 7, the committee will hear from Xcel Energy regarding their Integrated Resource Plan and additional innovative solar, wind and battery projects in Minnesota.
- Legislative Energy Commission: The Legislative Energy Commission will meet on February 3 to discuss energy transmission in the upper Midwest. Listed testifiers included the Minnesota Department of Commerce, Midwest Independent Service Operators, the Clean Grid Alliance, Southern Minnesota Municipal Power Agency, Great River Energy, Xcel Energy and Minnesota Power. This is expected to be an educational hearing for legislators with regards to transmission functions, limitations and opportunities in the upper Midwest.

Legislative Retirements

State Representative Ben Lien (DFL-Moorhead) announced on January 30 that he will not run for reelection in 2020. First elected in 2012, Lien has served on the Higher Education, Tax and

Greater Minnesota Jobs Committee, Local Government Subcommittee and the Property Tax Committee. During his last session, Lien plans to focus on bonding projects that support Moorhead, Clay County and all Minnesotans. Lien's district includes MRES member Moorhead.

Senate DFL Leadership Change

After a six-hour meeting of Senate Democrats, Senator Susan Kent (DFL-Woodbury) unseated Senate Minority Leader Tom Bakk (DFL-Cook) for the position of Senate Minority Leader. The change is indicative of the state becoming more metro-centric.

MMUA Legislative Conference

Save the dates of March 30 to April 1, to attend the Minnesota Municipal Utility Association (MMUA) Legislative Conference. The conference will be held at the Double Tree by Hilton in downtown St. Paul. MMUA has sent out registration notices and a block of rooms is open. Please plan to attend as this is a great opportunity to inform and influence state lawmakers. Registration for the conference is open and can be found at the [MMUA](#) web page.

Special Elections

There will be two Special Elections for House seats on February 4. In House District 30A, Republican Paul Novotny will face DFL candidate Chad Hobot. In House District 60A, DFL candidate Sydney Jordan will face Legal Marijuana Now candidate Marty Super. There are no Republican candidates running in that district. The outcome of these elections will not result in any significant change in the House DFL majority.

Once session begins, Minnesota bills of relevance will be found on the MRES® Minnesota Legislative and Regulatory [webpage](#). The MRES® Minnesota Legislative Guide will be updated after the Special Elections.

North Dakota

Election Updates

Democrats will meet March 19 to 22, in Minot for their state convention. The Republican Party will hold its convention March 27 to 29, in Bismarck. Twenty-three Senate seats and 46 House seats in the state legislature are on the ballot in 2020, along with a slate of various statewide seats of Governor and Lieutenant Governor, Auditor, Treasurer, Insurance Commissioner, one Public Service Commission seat, and the sole U.S. Representative. Republicans hold every statewide seat and control the legislature with super majorities of (37-10) in the Senate and (79-15) in the House. April 6 is the deadline for statewide and legislative candidates to file with Secretary of State's office. The 2021 Legislative Session convenes January 5, 2021.

Interim Committees

- Judiciary Committee meets on February 4. Topics on the agenda include transparency of campaign funding sources, lobbyist regulation, conflicts of interest, and the Ethics Commission. The committee will also consider the implications of the potential adoption of an initiated measure for recreational marijuana.

- Energy Development & Transmission Committee meets on February 13. The agenda indicates the committee will meet on utility industry policies, issues, and updates.
- Informational Technology Committee meets on March 16. The agenda includes information on ransomware attacks and cybersecurity best practices for state agencies.

North Dakota Legislature is not in session in 2020, summaries from interim committee will be updated following meeting dates. The MRES® North Dakota Legislative [Guide](#) is still available on the webpage and has been updated for the interim.

South Dakota

Session Update

The legislators are moving a lot of bills and doing so quickly. Of course, the focus is on a large variety of social issue bills that were introduced this year on transgender medical treatment, gay marriage, and revising divorce laws.

Service Territory

The ability of municipal electric utilities to serve in annexed areas still has not been fully resolved. We held several meetings with representatives from the rural electric cooperatives as well as investor-owned utilities with the intent of negotiating a fair solution. Up until January 21, we had been working with both parties and thought we were all headed in the same direction on our way to a compromise. However, when we met on the 21st, the cooperatives presented another bill which would again essentially freeze electric service territory. Needless to say, all progress we thought we were making was halted.

We have been more than willing to sit at the table and discuss reasonable agreements, but the cooperatives continue to present one-sided solutions. We have made it clear we will not give up the right to provide electricity within the growing boundaries of our communities, but are willing to negotiate terms around annexation.

One of the cooperatives' chief complaints throughout this entire process was that annexation did not allow them to adequately plan. Therefore, the municipal electric utilities introduced [SB 83](#), which states that any electric utility having an adjoining service area shall engage in a review of electric systems on an annual basis. This would allow both sides to better plan for future infrastructure needs. The bill was presented today, Thursday, January 30 before the Senate Commerce and Energy Committee and passed on a vote of (6-0). It is worth noting a form of this bill was originally introduced during the Summer Study and all parties agreed to its implementation.

In addition to SB 83, other bills have been introduced on behalf of the municipal electric utilities. [HB 1180](#) would allow cities with municipal electric utilities to set minimum electric infrastructure standards for annexed areas. [HB 1199](#) would require that a copy of the annexation petition be served on adjacent electric utility providers when there is an annexation in a city with a municipal electric utility.

Please Plan to Attend!!!

Missouri River Energy Services will again be hosting its annual Power Lunch at the Capitol on Wednesday, February 5, in the President's and Speaker's lobbies in the Capitol from 11:30 am to 1:00 pm. As usual, this will be held in conjunction with Municipal Government Day, which is sponsored by the South Dakota Municipal League (SDML). As part of Municipal Government Day, the annual SDML rib dinner with legislators will be held Tuesday, February 4, at 6 pm at Drifters in Ft. Pierre.

MRES maintains updates and links on key South Dakota bills on the MRES® South Dakota Legislative and Regulatory [webpage](#). Also available on the website is the updated MRES® South Dakota Legislative [Guide](#) to assist you in contacting your area legislators.

Wyoming

Session begins February 10 and things will move fast. Bill introduction deadline will be February 14 and Crossover (the day bills must be out of the house of origin) is February 27. They are set to finish bills and adjourn by midnight on March 12. This will be a difficult session as the latest revenue projects have indicated that legislators will have \$48 million less to spend over the next two years than originally estimated. The state's Consensus Revenue Estimating Group (CREG) submitted a report to the Legislature's Joint Appropriations Committee that showed revenues for the state over the next biennium, running from July of 2020 through June of 2022, will drop below levels predicted in October. The CREG told committee members the decline was largely due to drops in natural gas prices.

LqP Computer Commuter

February 2020 Update

Please find the community totals for January, 2020.

*45 people came on board the LqP Computer Commuter this month. The bus didn't run Wednesday, January 1, and Monday & Tuesday, January 13 & 14.

*Please contact me if you have questions or concerns. Thank you for your continued support! mary.quick@lqpco.com

January 2020 Attendance

	Jan 1	Jan 6	Jan 13	Jan 20	Jan 27	Totals
Bellingham		0	CXL	0	1	1
Boyd	New Years	3	4	2	3	12
Dawson	New Years	2	2	1	4	9
Madison		4	CXL	3	3	10
Marietta		2	CXL	2	1	5
Nassau		2	CXL	3	3	8
Totals		13	6	11	15	45

REVENUE REPORT
CALENDAR 1/2020, FISCAL 1/2020

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,597,112.00	24,365.83	24,365.83	1.53	1,572,746.17
	AMBULANCE TOTAL	114,500.00	11,344.87	11,344.87	9.91	103,155.13
	SCDP GRANT REVOLVING LOAN TOTA	.00	381.08	381.08	.00	381.08-
	SCDP GRANT 2017 ADMIN TOTAL	.00	20,657.79	20,657.79	.00	20,657.79-
	EDA TOTAL	91,100.00	138.36	138.36	.15	90,961.64
	EDA REVOLVING LOAN FUND TOTAL	1,200.00	192.17	192.17	16.01	1,007.83
	SEWR SYSTEM REPLACEMENT TOTAL	41,500.00	.00	.00	.00	41,500.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	330,081.00	2,298.87	2,298.87	.70	327,782.13
	2015 GO REFUNDING DS TOTAL	339,290.00	5,995.44	5,995.44	1.77	333,294.56
	2016 GO REF/WT REV DS TOTAL	149,112.00	.00	.00	.00	149,112.00
	CULTURE & REC CAP. FUND TOTAL	11,600.00	.00	.00	.00	11,600.00
	BLDG & EQUIP CAP. FUND TOTAL	150,200.00	3,149.50	3,149.50	2.10	147,050.50
	STREETS CAPITAL FUND TOTAL	35,000.00	.00	.00	.00	35,000.00
	WATER TOTAL	538,700.00	38,777.22	38,777.22	7.20	499,922.78
	SEWER TOTAL	461,800.00	34,367.22	34,367.22	7.44	427,432.78
	SANITATION TOTAL	226,012.00	17,300.75	17,300.75	7.65	208,711.25

REVENUE REPORT

CALENDAR 1/2020, FISCAL 1/2020

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	ELECTRIC UTILITY TOTAL	1,476,800.00	129,428.98	129,428.98	8.76	1,347,371.02
	STORM SEWER TOTAL	148,850.00	12,191.80	12,191.80	8.19	136,658.20
	LIQUOR TOTAL	412,500.00	29,054.90	29,054.90	7.04	383,445.10
	EASTVIEW APARTMENTS TOTAL	170,020.00	13,960.00	13,960.00	8.21	156,060.00
	RESERVE TOTAL	48,500.00	.00	.00	.00	48,500.00
	REVENUE BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,343,877.00	343,604.78	343,604.78	5.42	6,000,272.22
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 1/2020, FISCAL 1/2020

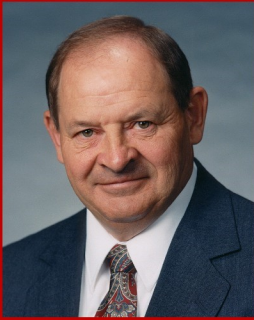
PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,597,112.00	102,810.10	102,810.10	6.44	1,494,301.90
	AMBULANCE TOTAL	106,050.00	2,196.83	2,196.83	2.07	103,853.17
	SCDP GRANT REVOLVING LOAN TOTA	.00	2,604.68	2,604.68	.00	2,604.68-
	SCDP GRANT 2017 ADMIN TOTAL	.00	20,478.00	20,478.00	.00	20,478.00-
	EDA TOTAL	62,782.00	3,125.00	3,125.00	4.98	59,657.00
	EDA REVOLVING LOAN FUND TOTAL	.00	.00	.00	.00	.00
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	.00	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	333,810.00	333,210.00	333,210.00	99.82	600.00
	2015 GO REFUNDING DS TOTAL	338,965.00	.00	.00	.00	338,965.00
	2016 GO REF/WT REV DS TOTAL	149,387.00	134,456.25	134,456.25	90.01	14,930.75
	CULTURE & REC CAP. FUND TOTAL	7,760.00	110.00	110.00	1.42	7,650.00
	BLDG & EQUIP CAP. FUND TOTAL	125,000.00	.00	.00	.00	125,000.00
	WATER TOTAL	720,350.00	28,940.36	28,940.36	4.02	691,409.64
	SEWER TOTAL	696,861.00	23,062.32	23,062.32	3.31	673,798.68
	SANITATION TOTAL	225,449.00	16,166.79	16,166.79	7.17	209,282.21

BUDGET REPORT
CALENDAR 1/2020, FISCAL 1/2020

PCT OF FISCAL YTD 8.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ELECTRIC UTILITY TOTAL	1,440,557.00	124,184.82	124,184.82	8.62	1,316,372.18
	STORM SEWER TOTAL	237,461.00	1,420.75	1,420.75	.60	236,040.25
	LIQUOR TOTAL	412,244.00	31,820.19	31,820.19	7.72	380,423.81
	EASTVIEW APARTMENTS TOTAL	214,291.00	87,109.41	87,109.41	40.65	127,181.59
	RESERVE TOTAL	63,000.00	.00	.00	.00	63,000.00
	EXPENSES BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,731,079.00	911,695.50	911,695.50	13.54	5,819,383.50
		=====	=====	=====	=====	=====



STATE SENATOR GARY DAHMS



Proudly Serving the Residents of District 16

E-Newsletter

January 2020

PORK INDUSTRY RECOGNIZES AREA PRODUCERS

Photographs courtesy of Barb Dahms. Biographies courtesy of Minnesota Pork.



Representative Paul Torkelson (R – Hanska), Gary Koch, and Senator Dahms

Distinguished Service Award ~ Gary Koch (New Ulm): Agriculture and the pork industry as we know it would likely not look the same had Gary Koch not immersed himself in the industry decades ago. Koch's impact on farmers, their families, and rural communities has not gone unnoticed, and his legacy continues to live on through those he has served and incoming generations. "The most rewarding part of my career has been helping businesses that I have worked with from the beginning transition to the next generation," Koch says. "It's the most rewarding because it's the most enduring. Their impact will go way beyond me. There are outstanding people who are poised to take over and will advance all of agriculture." Koch declares his passion working within the pork industry stems from the pride he feels for pig farmers. He notes the innovative and aggressive approach pig farmers take toward becoming better, and how the farmers compete, yet retain respect for each other and a basic level of friendship. To represent such talented, great people is a privilege for Koch.

Environmental Steward Award ~ Craig Holm (Sleepy Eye): Craig Holm embodies what it means to be an environmental steward through his willingness to step up and be a leader by integrating unconventional practices into his operation. During his first five years pig farming, Holm raised gilts. These early years brought about steadfast disease tracking and implementation of biosecurity practices. Much of what makes Holm so deserving of the environmental steward award is his willingness to embrace change and try new things. He says, "We need to change with the times and be open to new ideas. We can't be locked into doing things one way, or else we won't survive in this business." With every pig and every acre, Holm strives to raise a better product in the most environmentally-sound way possible. Over the years, he has realized farming practices need to be done right in order to be successful. He notes the public's concerns of over-fertilizing or giving unwarranted antibiotics is trivial and unrealistic; farmers do not waste their resources, time, or money on impractical endeavors.



Representative Paul Torkelson (R – Hanska), Craig Holm, and Senator Dahms



Tim Kerkaert and Senator Dahms

Swine Manager of the Year ~ Tim Kerkaert (Marshall): The variety of leaders that make up the pork industry span across different ages, titles, areas in the production cycle, and specific expertise. In his 20 years of involvement in pig farming, Tim Kerkaert has risen to become a well-known leader within Boerboom Ag Resources. His greatest goal as a manager is to see what needs to be done to maintain or ensure the animal's well-being, understand the employee's needs to achieve the desired outcome, and then balance that with the company goals. Along with bringing younger generations back to the farm, Kerkaert takes pride in providing high quality products for consumers. He finds the idea of taking care of the pigs day in and day out to ensure a safe and healthy food supply for the world very rewarding, and it is what motivates him most. Tim Kerkaert exudes integrity daily through his actions and the way he communicates and leads his team members. He has great understanding of the needs of the pigs, employees, company, and industry, which is what has made him such a successful manager, and someone the pork industry is lucky to have as a representative.

NEW STUDY EXPLORES FOOD AND BEVERAGE MANUFACTURING CAPACITY



The Agricultural Utilization Research Institute (AURI), in partnership with the Minnesota Department of Agriculture, Region Nine Development Commission and FoodOps, is conducting a survey to identify food and beverage manufacturing trends to support growth in these and related sectors. The goal of the survey is to generate information about potentially impactful opportunities, which can be shared to help create an increased economic impact for the entire state.

The project is in response to an apparent lack of capacity or access to affordable, right-sized manufacturing options in Minnesota for growing, ready-to-scale small food and beverage businesses. Failure to address these infrastructure needs places the state at risk of losing not only the economic benefit these businesses provide but also minimizes the economic potential of attracting new food and beverage businesses to the state.

The intended audience of this survey are those in the food and beverage manufacturing sectors within the state of Minnesota that is defined by the standard industrial classification system *Food and Kindred Products* used by the United States Department of Labor.

Minnesota will benefit by identifying ways to potentially grow the food and beverage manufacturing sector. The survey is currently open and will be available to participants until February 5, 2020. To participate in the survey, please click [here](#).

FOLLOW ME ONLINE



AAA URGES ALL MOTORISTS TO PROTECT FIRST-RESPONDERS

AAA is working with state partners to educate the public on the importance of the Move Over Law. AAA is urging all motorists to slow down and move over for emergency vehicles, tow service operators and road crews working alongside multi-lane roadways. Across the United States, one tow operator is killed in the line of duty every other week, and the towing industry is 15 times deadlier than all other private industries combined, according to the Centers for Disease Control and Prevention.

While all fifty states have slow down, move over laws for emergency responders (which includes tow trucks), fewer than 30 percent of Americans know about these laws, according to the National Highway Transportation Safety Administration (NHTSA).



To protect roadside workers and improve highway safety, AAA offers these precautionary tips:

- Always remain alert. Avoid distractions and focus on the task of driving.
- Maintain a visual lead of everything going on 20 to 30 seconds ahead of you. This gives you time to see problems ahead and change lanes and adjust speed accordingly.
- Emergencies can occur anywhere on the road. When you see flashing lights, slow down and prepare well in advance to change lanes. Allow others to merge into your lane when necessary.
- Don't follow semi-trucks or other large vehicles too closely. If a truck moves into a left-hand lane, don't speed around the right side. They are changing lanes for a reason; be prepared to change lanes yourself.
- When road conditions are slick, don't make sudden lane changes which can cause an uncontrollable skid. Change lanes early and move over gradually.
- If you are unable to move over, slow down to a safe speed taking into consideration that you are approaching a workspace where pedestrians are present.

For information on laws in other states, visit drivinglaws.aaa.com.



Memo

To: City Administrator & City Council
From: Dale Hiepler, Liquor Store Manager
CC:
Date: 2/7/2020
Re: January Sales

Sales for January were \$29,054 compared to \$29,436 in 2019, a \$382 decrease. This decrease can be contributed to the fact that we had \$1,522 less in sales on the weekend of the 17th & 18th due to the blizzard conditions. If not for the blizzard, we would have likely shown a healthy increase.

,

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

LIQUOR DISPENSARY REPORT
Statement for the month of January 2020

SALES	2019	2020	% of Sales	2019 YTD	2020 YTD	% of Sales
Liquor	11047.12	11302.33	38.90%	11,047.12	11,302.33	38.90%
Beer	17656.63	17114.59	58.90%	17,656.63	17,114.59	58.90%
Mix, Ice, Etc.	733.06	637.98	2.20%	733.06	637.98	2.20%
TOTAL SALES	29436.81	29,054.90	100.00%	29,436.81	29,054.90	100.00%
COST OF SALES						
Inventory at 1st of month	28318.23	28976.29	99.73%	28,318.23	28,976.29	99.73%
Purchases	16515.31	20051.55	69.01%	16,515.31	20,051.55	69.01%
Freight	190.00	163.20	0.56%	190.00	163.20	0.56%
Inventory at end of month	25970.87	30305.35	104.30%	25,970.87	30,305.35	104.30%
TOTAL COST OF SALES	19052.67	18,885.69	65.00%	19,052.67	18,885.69	65.00%
GROSS PROFIT						
	10384.14	10,169.21	35.00%	10,384.14	10,169.21	35.00%
OPERATING EXPENSE						
Labor	5686.05	6348.65	21.85%	5,686.05	6,348.65	21.85%
PERA	155.10	243.88	0.84%	155.10	243.88	0.84%
FICA	434.95	484.08	1.67%	434.95	484.08	1.67%
Mandatory Medicare	0.00		0.00%	0.00	0.00	0.00%
Worker's Compensation	0.00		0.00%	0.00	0.00	0.00%
City Health Insurance	298.63	291.07	1.00%	298.63	291.07	1.00%
General Supplies	70.77		0.00%	70.77	0.00	0.00%
* Audit Service	83.33	83.33	0.29%	83.33	83.33	0.29%
Dues & Subscriptions	381.00	391.00	1.35%	381.00	391.00	1.35%
Licenses & Taxes	0.00		0.00%	0.00	0.00	0.00%
Telephone	112.83	113.39	0.39%	112.83	113.39	0.39%
Advertising	291.00	720.00	2.48%	291.00	720.00	2.48%
Utilities	722.45	157.21	0.54%	722.45	157.21	0.54%
* Property Insurance	141.58	141.58	0.49%	141.58	141.58	0.49%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	16.50		0.00%	16.50	0.00	0.00%
Equipment Maint.	0.00		0.00%	0.00	0.00	0.00%
Contractual Services	610.14	846.15	2.91%	610.14	846.15	2.91%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	38.42	38.42	0.13%	38.42	38.42	0.13%
Miscellaneous	0.00		0.00%	0.00	0.00	0.00%
Depreciation	501.61		0.00%	501.61	0.00	0.00%
TOTAL OPERATING EXPENSE	9544.36	9858.76	33.93%	9,544.36	9,858.76	33.93%
Operating Income						
	839.78	310.45	1.07%	839.78	310.45	1.07%
Nonoperating Revenues:						
Interest Income	0		0.00%			0.00%
NET INCOME	839.78	310.45	1.07%	839.78	310.45	1.07%

* Standard values per month



Protecting, maintaining and improving the health of all Minnesotans

January 27, 2020

Madison City Council
c/o Ms. Valerie Halvorson, City Manager
City Hall
404 Sixth Avenue
Madison, Minnesota 56256

Dear Council Members:

SUBJECT: Sanitary Survey Report for Madison Public Water System (PWS), Lac qui Parle County, PWSID 1370004

Enclosed is a copy of the sanitary survey report summarizing an on-site inspection of your Community Public Water System. This report includes a review of the system's water source, facilities, equipment, operation, maintenance, and monitoring compliance for the purpose of evaluating the adequacy of the facilities for producing and distributing safe drinking water. Technical and management information regarding the operation of the system may also be provided. Conducting sanitary surveys on a regular basis is an important element in preventing contamination of drinking water supplies and in maintaining compliance with the National Primary Drinking Water Standards. Betty Chester was present during this inspection.

Please take appropriate action to address any deficiencies or recommendations identified within this report. A deficiency may lead to a contamination of the water supply or failure of the system to be in compliance with the Safe Drinking Water Act. The enclosed report must be kept on file and made available for public review for not less than ten (10) years.

The Minnesota Department of Health (MDH) continues to monitor your PWS for contaminants identified by state and federal drinking water regulations. The results of such monitoring are not part of this report. They are sent to you under separate cover as they become available.

If you have questions concerning the information contained in the report, please contact me at 507/476-4238.

Sincerely,

A handwritten signature in black ink, appearing to read "John Blomme", is written over a horizontal line.

John Blomme
Community Public Water Supply Unit
Environmental Health Division
1400 East Lyon Street
Marshall, Minnesota 56258

JB

Enclosures

cc: Water Superintendent



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: **Madison**

PWSID: **1370004**

System Contact: **Dean Broin**

Survey Date: **12/18/2019**

Surveyor: **John Blomme**

PWS Type: **Community**

Contact Information

<u>Name</u>	<u>Address</u>	<u>Phone/Email</u>
Contact		
Dean Broin		Business Phone 1 320/905-9395, Ext. Cell Business Phone 2 320/598-3490, Ext. TP Email water.wastewater1@gmail.com
Betty Chester - Lead Copper		Business Phone 1 320/598-3239, Ext. TP Cell Phone 320/760-5661

Owner/Responsible Party

Madison City Council	c/o Ms. Valerie Halvorson, City Manager City Hall 404 Sixth Avenue Madison, MN 56256	Business Phone 1 320/598-7373, Ext. City Hall Email kathyw@ci.madison.mn.us
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Financial

Madison City Council	c/o City Clerk City Hall 404 Sixth Avenue Madison, MN 56256	Business Phone 1 320/598-7373, Ext. City Hall Email madison@ci.madison.mn.us
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Sample Bottles/General Correspondence

Madison Water Superintendent	616 A Street Madison, MN 56256-1265	Business Phone 1 320/598-3490, Ext. TP Email water.wastewater1@gmail.com
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Emergency Workday

Dean Broin	Business Fax 320/598-7847 Business Phone 1 320/905-9395, Ext. Cell Business Phone 2 320/598-3239, Ext. Shop Email water.wastewater1@gmail.com
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Emergency After-Hours

Dean Broin	Business Phone 1 320/894-2052, Ext. On Call Business Phone 2 320/905-9395, Ext. Cell Email water.wastewater1@gmail.com Home Phone 1 320/598-3017
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Consumer Confidence Report

Kathleen Weber	Business Phone 1 320/598-7373 Email kathyw@ci.madison.mn.us
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MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: Madison	Survey Date: 12/18/2019
PWSID: 1370004	Surveyor: John Blomme
System Contact: Dean Broin	PWS Type: Community

Classification Information

Owner Type: Municipal	Population: 1551
System Class: C	Service Connections: 790
Service Area Characteristics: Municipal	Class Points: 51

Certified Operators

Name	Class	Expiration Date	Name	Class	Expiration Date
Broin, Dean A.	B	04/30/2021	Chester, Betty J.	C	06/30/2022

Production Totals

Design Capacity:	Emergency Capacity: 576,000 Gallons
Average Daily: 164,000 Gallons	Storage Capacity: 400,000 Gallons
Highest Daily: 360,000 Gallons	

Source Information

Well #4

Unique Well No.: 00603829	Source Type: Groundwater
Type: Well	Pump Capacity (gpm):
Status: Active	Pumping Rate (gpm): 400
Availability: Primary	Emergency Capacity:
Year Constructed: 1997	Static Depth (ft):
Well Depth (ft): 118	Drawdown (ft):
Casing Depth (ft): 98	Pump Type: Submersible
Casing Diameter (in): 12	Vulnerable: Yes
Screen Length (ft): 20	
Aquifer: Quaternary Buried Artesian Aquifer	

Well #5

Unique Well No.: 00603830	Source Type: Groundwater
Type: Well	Pump Capacity (gpm):
Status: Active	Pumping Rate (gpm): 400
Availability: Primary	Emergency Capacity:
Year Constructed: 1998	Static Depth (ft):
Well Depth (ft): 110	Drawdown (ft):
Casing Depth (ft): 90	Pump Type: Submersible
Casing Diameter (in): 12	Vulnerable: Yes
Screen Length (ft): 25	
Aquifer: Quaternary Buried Artesian Aquifer	



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: **Madison**
PWSID: **1370004**
System Contact: **Dean Broin**

Survey Date: **12/18/2019**
Surveyor: **John Blomme**
PWS Type: **Community**

Treatment Information

TREATMENT PLANT

Type: Treatment Plant
Status: Active
Availability: Primary

Source Water: Groundwater
Design Capacity:
Emergency Capacity:

Treatment Objective

Dechlorination
Disinfection
Fluoridation
Inorganics Removal

Treatment Process Mechanism

Dechlorination/Sodium bisulfate
Chlorine/Gas
Fluoridation/Hydrofluosilicic acid
Blending
Clean-in-place chemicals/Proprietary/Membrane Filtration
Fixed barrier technologies/Reverse Osmosis
Aeration/Spray
Filtration (Gravity)/Greensand
Oxidation - chemical/Potassium permanganate
Stabilization/Inhibitors/Caustic soda
Stabilization/Inhibitors/Polyphosphates
Coagulation/nonionic polyelectrolytes
Flocculation
Fixed barrier technologies/Reverse Osmosis

Iron/Manganese Removal

Lead/Copper Corrosion Control

Particulate Removal

Softening

Storage Information

Elevated 300000

Type: Storage-Elevated
Status: Active

Capacity: 300,000 Gallons
Availability: Primary
Chlorination: ☐

Ground 100000

Type: Storage-Ground
Status: Active

Capacity: 100,000 Gallons
Availability: Primary
Chlorination: ☐



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: **Madison**
PWSID: **1370004**
System Contact: **Dean Broin**

Survey Date: **12/18/2019**
Surveyor: **John Blomme**
PWS Type: **Community**

Bacteriological Sample Site Plan

Distribution

<u>Sample Site ID</u>	<u>Sample Location</u>	<u>Status</u>	<u>Notes</u>
	Arneson Tire Shop	Active	
	Dairy Queen	Active	
	Park Avenue Apartments	Active	
	Hospital	Active	
	Madison Public School	Active	



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Madison**
PWSID: **1370004**
System Contact: **Dean Broin**

Survey Date: **12/18/2019**
Surveyor: **John Blomme**
PWS Type: **Community**

Requirements and Recommendations

Water Source

As a reminder, it is required that a well for a community public water supply be located according to distances specified in Minn. Rules 4725.4450, including not less than 50 feet from a source of contamination including buried sewers (except as specified in Minn. Rules 4725.5850).

Pumps/Pump Facilities and Controls

The current piping configuration doesn't provide the option of running well water to waste without running it through the filter or discharging it into the clear well. Well #4 is used only as a backup to well #5 because of the history fouling the RO unit. The discharge line to the clear well is of concern to because of stagnation. One option to resolve these two concerns would be to tap the pipe right above the valve to the clear well. This tap could discharge the stagnant filter bypass water and well water to waste. This option will also provide the means to periodically test well #4 for water quality without compromising the RO unit.

Treatment

It is required the stock polyphosphate solution carry a chlorine residual of at least 10 mg/l at all times to inhibit bacteriological growth. Phosphates with a pH of less than 2 are exempted from this requirement. [Recommended Standards for Water Works 4.8.6]

It is recommended that all chemical barrels be labeled as to their contents to prevent accidental cross filling.

Water Storage

It is recommended that all water storage structures be inspected externally on a seasonal basis to assess and repair environmental damage and verify integrity of vents and screens. A written maintenance program should include periodic internal inspection and cleaning. Operating procedures addressing minimum and maximum water levels and target turnover rates should be in place. [AWWA Standards Distribution Systems Operation and Management, Sec. 4.3]

Distribution

It is required that no physical connection exist between any public water supply intended for potable use and any system, equipment, or device that may serve as a source of contamination, unless protected by a properly maintained backflow preventer. [Minnesota Rules 4720.0025]

It is recommended that a valve location, exercising and replacement program be maintained to ensure valves are in working condition. This will minimize sanitary hazards and inconvenience to the customer when working on the distribution system. [AWWA Standards Distribution Systems Operation and Management, Section 4]



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Madison**
PWSID: **1370004**
System Contact: **Dean Broin**

Survey Date: **12/18/2019**
Surveyor: **John Blomme**
PWS Type: **Community**

Requirements and Recommendations

Distribution

It is recommended that a written policy with procedures be developed on dealing with watermain and service line breaks. The procedures should include but are not limited to the following:

- a. After a break has been located, determine which valves must be closed to isolate the break. A good policy would be to notify the affected customers before shutting off the valves, also it should be determined before shutting off the valves if a negative pressure may develop in the water mains and take appropriate precautions to prevent any backsiphonage.
- b. After the break has been repaired, the affected area should be thoroughly flushed, disinfected, and water samples collected for bacteriological analysis. It is recommended that records be maintained showing the chlorine residual, bacteriological results, and any other information pertinent to the break.

Monitoring/Reporting Data Verification

The following applicable records are required to be maintained by the water supply system:

- a. Coliform bacteria results - 5 years
- b. Chlorine residual results - 5 years
- c. Chemical results - 10 years
- d. Sanitary survey reports - 10 years
- e. All lead and copper materials - 12 years
- f. Consumer confidence reports - 3 years
- g. Public Notices - 3 years
- h. Fluoride quarterly results and monthly reports - 1 year
- i.

Water System Management/Operation

As a reminder, engineering plans for new, modifications to, or additions to the water supply system, including watermains, are required to be properly submitted to the Minnesota Department of Health for review. All plans must be approved prior to the start of construction. [Minn. Rules 4720.0010]

It is recommended that a comprehensive program of cross-connection surveillance be instituted to protect the water supply. This includes:

- a. The detection and correction of cross-connections to unsafe water supplies.
- b. The education of the public on the dangers of cross-connections.
- c. The installation of vacuum breakers on all threaded hose bibbs in new and old buildings.
- d. The replacement of defective plumbing in older buildings.
- e. Periodic cross-connection inspections of potentially hazardous industries and commercial establishments.
- f. The education of the employees on the dangers of cross-connections.



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Madison**
PWSID: **1370004**
System Contact: **Dean Broin**

Survey Date: **12/18/2019**
Surveyor: **John Blomme**
PWS Type: **Community**

Requirements and Recommendations

Water System Management/Operation

To ensure security, it is recommended that a daily check of critical system components be conducted, including confirmation that all doors and access hatches are locked.

Operator Compliance with State Requirements

The certified operators are required to qualify themselves by attending waterworks operators training seminars offered throughout the state. Continuing education is valuable experience for anyone engaged in this field. The required contact hours in the previous 3 years for certification renewal are:

Class A 32 contact hours

Class B 24 contact hours

Class C 16 contact hours

Class D 8 contact hours

Class E 4 contact hours

[Minn. Rules 9400.1200]



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Madison**
PWSID: **1370004**
System Contact: **Dean Broin**

Survey Date: **12/18/2019**
Surveyor: **John Blomme**
PWS Type: **Community**

Bacteriological Results and Chlorine Residuals

<u>Date</u>	<u>Sampling Location</u>	<u>Chlorine Residual</u> <u>Free / Total (mg/L)</u>	<u>Coliform</u> <u>Bacteria</u>	<u>E.Coli</u>
12/18/2019	City Shop	/ 0.60	Absent	
12/18/2019	Park Avenue Apartments	0.50 / 0.70	Absent	
12/18/2019	Well #5	/	Absent	

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

January 31, 2020

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Mtech Service & Repair L	MGD#1008	10/01/21	\$29,400.00	\$450.00	0	\$0.00	\$8,434.94
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$1,532.06
LqP Ag Society/Fair Board	-10 year no interest l	12/31/27	\$85,000.00	\$3000/year			\$24,000.00
TOTAL MEDA LOANS (REVOLVING LOAN FUND)						\$0.00	\$33,967.00

MEDA DWM PAY LOANS (CITY)

TOTAL MEDA DWN PAY LOANS (CITY)	\$0.00	\$0.00
----------------------------------------	---------------	---------------

MEDA DWM PAY LOANS (STATE)

TOTAL MEDA DWN PAY LOANS (STATE)	\$0.00	\$0.00
-----------------------------------------	---------------	---------------

TOTAL DELINQUENCIES \$0.00

FUND BALANCE AVAILABILITY

		DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)	TOTALS
Fund Balance	\$151,942.97	\$0.00	\$0.00	\$151,942.97
Less Loans Outstanding	\$33,967.00	\$0.00	\$0.00	\$33,967.00
Less Other Assets		\$0.00	\$0.00	\$0.00
Funds Available	\$117,975.97	\$0.00	\$0.00	\$117,975.97

TOTAL CHECKING & INVESTMENTS OR FUNDS AVAILABLE FOR LENDING	1/31/2020	\$117,975.97
------------------------------------------------------------------------	------------------	---------------------

FUND BALANCE INCOME

January 2020 Int	\$192.17	April 2020 Int	July 2020 Int	Oct 2020 Int
February 2020 Int		May 2020 Int	Aug 2020 Int	Nov 2020 Int
March 2020 Int		June 2020 Int	Sept 2020 Int	Dec 2020 Int
2020 YTD Interest				\$192.17

Mediacom Communications Corporation
One Mediacom Way
Mediacom Park, NY 10918

STATEMENT OF FRANCHISE FEE PAYMENT

Statement Period: Jan 1, 2019 to Dec 31, 2019

Statement Date: January 22, 2020

City of Madison (MN)
404 6th Ave
Madison, MN 56256



Payment Item	Base Amount	Rate	Payment Amount
Advertising Revenues	\$1,031.42	0.05	\$51.57
Bad Debt Offset	\$2,174.32	0.05	\$108.71
Basic Service	\$108,413.81	0.05	\$5,420.70
Bulk Revenue	\$42,013.96	0.05	\$2,100.71
Digital Service Tier	\$7,805.76	0.05	\$390.29
Equipment Rental	\$41,511.07	0.05	\$2,075.54
Expanded Basic Service	\$75,591.73	0.05	\$3,779.59
Franchise Fees	\$16,707.75	0.05	\$835.39
Home Shopping Commissions	\$1,200.99	0.05	\$60.04
Installation	\$3,481.58	0.05	\$174.09
Late Payment Handling Fees	\$5,075.00	0.05	\$253.75
Misc Revenue	\$261.00	0.05	\$13.05
Pay-per-View	\$1,347.76	0.05	\$67.39
Premium Services	\$23,729.34	0.05	\$1,186.48
Wire Maintenance	\$1,141.93	0.05	\$57.10
Total Payment			\$16,574.40

Mediacom Contact: Theresa Sunde 507-837-4878 tsunde@mediacomcc.com

870611

City of Madison (MN)- 1-MADISON

Jan 27,2020

Check No. 870611

Document Number	Document Date	Invoice Amount	Discount Taken	Net Payment
FF A 805 DEC-19	Dec 31,2019	16,574.40	0.00	16,574.40

CHECK
NUMBER

870611

MEDIACOM COMMUNICATIONS CORP.
SUBSIDIARY DISBURSEMENT
1 MEDIACOM WAY
MEDIACOM PARK, NY 10918

JPMORGAN CHASE BANK, N.A.
SYRACUSE, NEW YORK
50-937/213

PAY

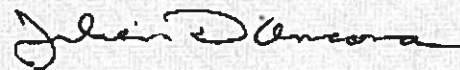
DATE
Jan 27,2020

\$ *****16,574.40

Sixteen Thousand Five Hundred Seventy-Four Dollars And Forty Cents*****

VOID AFTER 90 DAYS

TO THE
ORDER
OF
City of Madison (MN)
404 6th Ave
Madison, MN 56256



AUTHORIZED SIGNATURE

Security features. Details on back.

⑈870611⑈ ⑆021309379⑆ 6301518126509⑈

Regular Drill Meeting

1/20/2020

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report - going through trucks, taking inventory and seeing what needs to be ordered tonight.

Next month a person from Granite Falls is coming and will be providing training on the equipment donated to us by Cargill.

Emergency calls for the past month:

1. December 26th -- one vehicle rollover, 2.5 miles west of Hwy 75 & 212 intersection
2. January 14th -- one vehicle rollover, 1 mile west of Hwy 75 & 212 intersection

Next regular meeting: February 17th.

February Hall Duties: Maurice Wollschlager and Jamie Jahn.

West Central Meeting tonight in Nassau.

FEMA Grant - Karen Anderson is working on submitting a grant for the MFD to be able to purchase new turnout gear and SCBA. The fee for her to write the grant application is \$1,000. Most of our turnout gear and SCBA are very outdated and if a grant doesn't come through very soon we will need to move forward and start purchasing the gear on our own.

2020 Committee list and Hall Duty Schedules were passed around and posted on the back bulletin board.

A lengthy discussion took place regarding the future of the Fourth of July waterfights and brat feed. It seems like waterfights are losing some of their appeal as it is getting tougher and tougher to get teams from other departments to compete. It was also mentioned that with the 4th being on a weekend this year, it will likely be difficult to get enough people from the department to help with putting on the waterfights and brat feed. Discussion was held on just doing the waterfights and letting another organization take over the brat feed, but general consensus was that the two items need to be done together to get the full benefit to the department and the public. Mitch Wellnitz made a motion that for 2020 the department will continue with hosting the waterfights and brat feed, seconded by Jerod Zimbelman. The motion passed by voice vote. Mitch Wellnitz did make it clear that it was the 4th of July Committee's responsibility to make sure proper food permits were obtained from Countryside Health, food ordered, workers lined up, etc.

The Sheriff's office is sponsoring a dodgeball tournament to be held at the Dawson-Boyd High School gym on February 24th starting at 5:30. Teams need to be 6 persons. A roster was passed around for people to sign up, with roughly 12 people signing up.

Motion was made by Jerod Zimbelman to adjourn meeting seconded by Adam Weber, carried.

Don Tweet
Secretary

Special Meeting
1/27/2020

The Madison Volunteer Fire Department met in a special meeting with Chief Mitch Wellnitz presiding.

Roll call was made with 26 members attending and one excused.

Recently Assistant-Chief Brian Tebben has been in contact with the City Hall and a few items have come up that need addressing, which is the reason for this special meeting.

The City of Madison has approved the use of funds to get new turnout gear for the persons most likely to be interior firefighters. The total amount approved was around \$22,000, which should be enough to purchase new gear for 9 to 10 members.

With the MFD's request to add an additional member to its roster, going from 26 to 27 members, the MFD's By-Laws need to be amended for this change in Article II. It was also discovered the MFD approved a By-Law change back in 2014, but that change was never approved by the City of Madison. To correct this matter, the MFD needs to vote to change the By-Laws back to its pre-2014 change to conform to what is approved with the City of Madison. In summary, Article's VI and VII of the 2014 change will be replaced by the previous approved Article VI. The biggest impact this has is that the language in the old Article VI states "Any member not attending at least 25% of fire calls per year shall not be eligible to receive the retirement contribution for said year." In discussing this change the concern came about that if there is a year with very few calls and 80% of the calls came during the work day, it would not allow those who work out of town to meet the 25% rule. To allow for some leeway for situations like this the following wording was suggested "Any member not attending at least 25% of emergency calls per year shall not be eligible to receive the retirement contribution for said year, pending Personnel Committee review."

A motion was made by Chris Nelson to accept the previously mentioned changes to the By-Laws, seconded by Jerod Zimbelman, passed by voice vote. The changes to the By-Laws will take effect on March 1, 2020, pending City of Madison approval.

Motion was made by Brian Tebben to adjourn meeting seconded by Chris Nelson, carried.

Don Tweet
Secretary

Water Plant Monthly Report

Year: 2020

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	18												18
	Cost	\$152.82												\$152.82
KMNO4	Used (lbs)	270												270
	Cost	\$1,012.50												\$1,012.50
Anti Scalant	Used (gal)	27												27
	Cost	\$1,304.10												\$1,304.10
Poli-phosphate	Used (gal)	46												46
	Cost	\$583.28												\$583.28
Chlorine	Used (lbs)	79												79
	Cost	\$75.05												\$75.05
Nalco 7768 Polymer	Used (gal)	2.3												2.3
	Cost	\$65.56												\$65.56
Flouride	Used (gal)	15												15
	Cost	\$76.20												\$76.20
Sodium meti-Bisulfate	Used (lbs)	7												7
	Cost	\$9.87												\$9.87
R _o O _o Pre-Filters	Used (case)	3												3
	Cost	\$607.05												\$607.05
RO Cleaner P 703 low Ph	Used	0												0
	Cost	\$0.00												\$0.00
Sodium Hydroxide	Used (gal)	0												0
	Cost	\$0.00												\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0												0
	Cost	\$0.00												\$0.00
Caustic Soda 50% & 30%	Used (gal)	68												68
	Cost	\$580.72												\$580.72
Hydrachloric Acid 31%	Used (gal)	0												0
	Cost	\$0.00												\$0.00

Well gal Pumped	x1000	4280												4280
Hi service gal, pumped	x1000	2868												2868
Gallons to Waste	x1000	897												897
RC membrane gal pumped	x1000	2966												2966
Backwash gal pumped	x1000	570												570
w. p water meter gallons	Actual	178320												178320
Treated accounted gal	Actual	0												0
Soft Water gal sold	Actual	0												0
Baseball Field well gal	Actual	0												0

SUMMARY

Prairie Five Regional Transportation Coordinating Council (RTCC) Planning Process

This planning project is funding by MNDOT to create a **Regional Transportation Coordinating Council** which would coordinate all transportation services in the counties of Chippewa, Lac qui Parle, Yellow Medicine, Swift and Big Stone.

Goal

Fill a transportation gap by providing more rides using the same or fewer resources and make transportation easier to use by the customers.

Deliverables:

- ▶ Establish a RTCC that works for the Prairie Five region.
- ▶ Define and establish a formal entity dedicated to coordinating transportation services in the Prairie Five Region.
- ▶ Define the geographic area of the RTCC.
- ▶ Plan and implement strategies that meet the regional transit coordination needs and goals identified in the Region 6W Local Human Transit Coordination Plan (LHTCP).
- ▶ Develop an operation implementation plan for the RTCC.
- ▶ Plan and develop the RTCC and a public participation plan.

Process:

- ▶ Engage a broad set of stakeholders in both planning and implementation.
- ▶ Utilize a planning committee for decision making to develop our RTCC model.
- ▶ Focus on practical, high-impact coordination improvements that benefit transportation disadvantaged households and support wider community development and fulfilling transportation needs.
- ▶ The entity will be flexible to balance both broad, regional needs and more specific subregion and subpopulation needs.
- ▶ Develop a RTCC that will utilize state funds with a 10-20% local match. The RTCC needs to have public value and/or save public money in overall coordination.
- ▶ After a one-year planning and organizing process with a coordination committee and stakeholders, the RTCC will be ready for implementation in the summer of 2020.

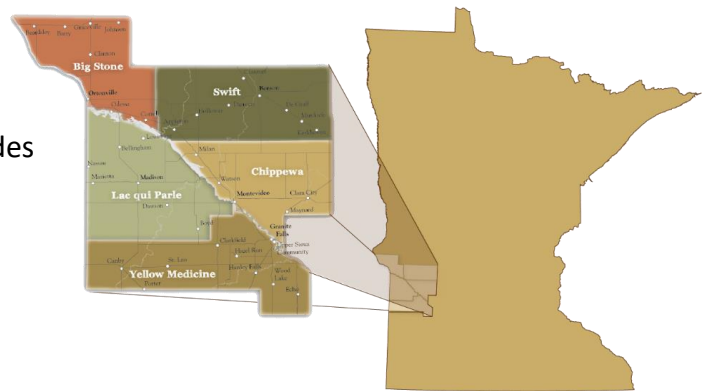
Greater Minnesota Regional Transportation Coordinating Councils (RTCCs)

The Minnesota Departments of Transportation and Human Services, in collaboration with other state agencies, are working with the Metropolitan Council and other local governments and organizations to create Regional Transportation Coordinating Councils as appropriate throughout Minnesota.

Coordination between transportation providers and service agencies is a strategy that can help fill transportation gaps by providing more rides using the same or fewer resources, making transportation easier to use and giving customers more options of where and when to travel.

RTTC Planning Geographic Region:

Prairie Five's service area is Region 6W which includes the counties of Big Stone, Chippewa, Lac qui Parle, Swift and Yellow Medicine.



Operational Implementation Plan Contents

The primary goal of the plan is to examine opportunities for coordination among transportation providers in west central Minnesota, focusing on public transit and human service transportation services, as well as private transportation providers.

The draft table of contents is as follows:

1. Geographic Region of the RTCC
2. Name, structure, membership and bylaws of the RTCC
 - a. Meeting plan
 - b. Interagency roles and agreements (bylaws, articles if incorporation, etc as needed.
3. Existing organization resources
4. Strategies and needs identified in the Region 6W Local Human Transit Coordination Plan
5. Goals and objectives
6. Public Participation Plan
 - a. Determine ways to utilize website
 - b. Determine ways to maintain limited English proficiency considerations
7. Implementation Plan
 - a. How partners and stakeholders will stay involved in Implementation Phase 2
 - b. Work Plan for 2020-2022
8. RTCC Budget
 - a. Address sustainability
 - b. Address possible match
9. Revisions to the plan every 5 years.

Prairie Five RTCC Planning Committee

Meeting #1

January 13, 2020 10:30 am Montevideo Community Service Building -1st Floor Boardroom

Minutes

In attendance:

Betty Christensen	Minnesota River Area Agency on Aging (MNRAAA)
Patrick Bruflat	Chippewa Co Family Service
Rob Dye	Chippewa County Montevideo Hospital
Bernice Robinson	LQP Health Network
Diane Kepner	P5 Board / RDC Board
Rob Wolfington	City of Benson
Gary Johnson	P5 Board/RDC Board/YM Commissioner
Val Halvorson	City of Madison
Tami Schuelke	City of Dawson
Jan Roers	People's Express
Ted Nelson	Prairie Five RIDES
Paul Coyour	Prairie Five RIDES
Audrey Fuller	Upper Sioux Community
Tim Kolhei	Chippewa County VSO
Carrie Bendix	SW MN Private Industry Council
Jim Dalvang	P5 Board/RDC Board/Chippewa Commissioner
Kristi Fernholz	UMVRDC
Gail Jerve	Prairie Five
Laura Milbrandt	Prairie Five

1. Welcome and Introductions

Introductions with name and how the organization relates to transportation ride services. Reviewed agenda.

2. RTCC Overview

Kristi from the UMVRDC shared the overall summary of this RTCC planning project. Some highlights:

Goal: Fill a transportation gap by providing more rides using the same or fewer resources and make transportation easier to use by the customers. Deliverables of this project are:

1. Establish a RTCC that works for Region 6W.
2. Define and establish a formal entity dedicated to coordinating transportation services in the region.
3. Define the geographic area of the RTCC.
4. Plan and implement strategies that meet the regional transit coordination needs and goals identified in the Region 6W Local Human Transit Coordination Plan (LHTCP).
5. Develop an operation implementation plan for the RTCC.
6. Plan and develop the RTCC and a public participation plan

3. Transportation Assessment

The group reviewed transportation in the region. The hard truths include the larger geographic area with fewer transit options and a demand-response system which is difficult to cash flow. Also, public transportation can not fulfill all the transit service needs in our area.

The group also reviewed and added to Gaps/Needs/Issues by Type:

By Public Transit Provider: Marketing issues, do not know what private sector can do, there are 3-6 rides denied daily. There are limitations to public transit: cannot do evenings and weekends, mental health rides, last minute requests to out of town, to and from work, there are not enough resources to service all requests (buses/vans/storage and workforce). Volunteer drivers are down from 42 to 12 drivers.

Denied rides are going being referred to other providers, but unsure they are getting filled, also unsure what the capacity is of the other providers.

Concern of the Volunteer program – will it continue? Tax laws has made volunteering less desirable: Getting less \$ per mile reimbursed, paid over \$600 have to get a 1099, P5 is making up for the lost mileage but still a deterrent. Volunteer drivers are also aging, will it continue with younger people? Uber/Lyft system is changing the laws. MCOTA (Minnesota Council on Transportation Access) is working on changing the laws.

Volunteer program worked well since they would hang out or shop while waiting to give a ride back. Paid drivers were paid by the hour.

By Private Transit Provider: (People's Express) Economic challenges. For those who service waiver rides, they only are repaid mileage, not time. If there is down time, or cancellations, not reimbursed for those rides. They also have to turn away rides because of economic reasons.

Users have unrealistic expectations of public transport. May be an opportunity for education. Small town offering rides one day a week, unable to adjust to using rides that day. (even with a lot of education and outreach). May need to work with health care systems to schedule appointments for that day etc.

By Agency: Complex system to find best ride. Hard to find rides for after hours or weekends, after hospital discharge time. Constant need, expense.

By Users: Getting denied rides for a variety of reasons. Finding rides to outside the region last minute. Rides for mental health. Rides to and from Metropolitan area is tricky. Public transit only offers rides week days. Limited room for bags/shopping. Not able to get a ride to and from work depending on timing/needs.

Resources and Strengths in our region were also outlined. See handout.

4. How would an RTCC work in our Region?

The group discussed an RTCC in our region:

Tom Gottfried discussed MCOTA and the effect of the Olmstead Act requiring government to provide a higher lever of service for people with disabilities. The RTCCs are working to address this.

MNDOT is providing all the funding for the Phase 1 planning, and the Phase 2 implementation. They are committed to 5 years at this point.

Discussion points:

- Don't want another level of government.
- Needs to be effective and efficient

- Currently P5 Rides is going beyond public transit – RTCC can pick up some of what they do.
- Volunteer program is becoming less sustainable with the loss of drivers from 42 to 12 in past year. Need to be prepared for all scenarios.
- Phase 2 could be 3-4 employees and cost \$200,000. Call center would not be running until Phase 3 Implementation.
- Would like to know the effect of denying rides.
- Would like to work with users and their expectations and offer a better picture of their options.
- Would like to find out more what the other RTCCs are doing (many are already in the Phase 2 - Implementation period). Their budgets have been \$175,000 - \$500,000 (higher for the very large regions).
- RTCCs will be a part of a statewide program.

Phase 2 – Implementation:

Consider the following three emphasis areas required by MNDOT. It will be required to have at least 2 of the 3.

- **Transportation management Coordination Center (TMCC).** One call/one click services to learn about available transportation resources
- **Volunteer Driver Program Committee:** Clarified at meeting: Would need to have a representative be a part of this statewide committee
- **Vehicle Sharing** a) on or more organizations operating the same vehicle at different times (time sharing) or b) human service provider using their vehicle to provide transportation for the clients of another organization (ride sharing)

5. Public Participation Plan for this planning phase

Public Participation was briefly discussed. Will continue at next meeting with the following feedback:

Look for ways to reach out to people of color (POC):

- Invite to meeting.
- Discussed translation of documents (work with Rob from CCMH)
- Reach out to people working with POC
- Make meetings accessible/welcoming

Survey providers. May need to conduct short interviews to get good results.

Will hold one public meeting – Video tape and make available on social media

- Share the intent and implementation intended to get public response. Find ways to share information before this meeting.
- Will have documents translated.

Another 3+ public meetings will be done by attending public meetings of stakeholders: Live Well, Age Wisely outreach, public meetings of Head Start Policy Council, Food Shelf Board, apartment resident board, and health fairs.

Stakeholder list email outreach - Send updates and minutes of meetings.

6. Review timeline

Group agreed to meet monthly with the next meeting scheduled for Feb 10th at 9:30. Location was to be decided (has been scheduled to be held at the Assembly Room in the lower part of the Chippewa County Courthouse).

Will work on having a Skype option.

7. Final thoughts

CITY COUNCIL CHECKLIST

2/7/2020

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Downtown district project complete	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	Trees, grass, For Sale Sign advertising MEDA contact	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	PW is cleaning out as time allows - Sell/Fix?	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	M&M approved to complete Phase 1 plans, USDA preapp filed	ongoing
Climbing Wall at Pool	8/26/2019	Volk	Parks	2018 estimated cost was \$34,000	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Meyer	Staff to obtain access to building to the south for review	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Committee to be formed	ongoing

City of Madison, MN

2019 Year End Investment Report

as of January 8, 2020

2019 Income:

Income Earned 2019 YTD

\$57,441

Current Portfolio Yield

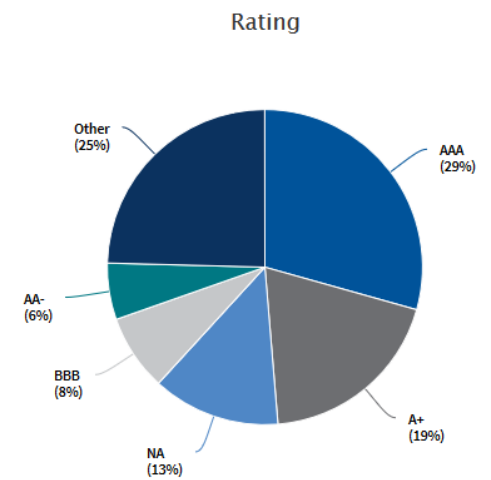
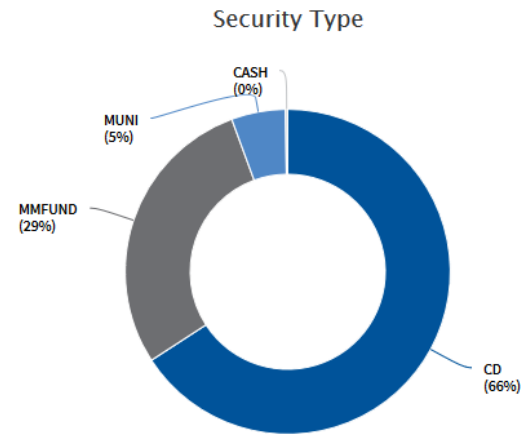
2.09%

Weighted Average Life Portfolio

1.31 Years

Average Credit Rating

A-



Description	Security Type	Original Units	Original Cost	Coupon Rate	Final Maturity	Market Value	Market Value + Accrued
Cash	CASH	9,206.53	9,206.53	0.000	12/31/2019	9,206.53	9,206.53
FEDERATED INS PR VL INST	MMFUND	500,097.97	500,248.00	1.770	12/31/2019	500,197.99	500,197.99
FEDERATED GOVT OBL INST	MMFUND	750,245.00	750,245.00	1.490	12/31/2019	750,245.00	750,245.00
MMDA 12	MMFUND	4.58	4.58	0.000	12/31/2019	4.58	4.58
Summit Community Bank, Inc.	CD	150,000.00	150,000.00	1.400	02/20/2020	149,953.50	150,022.54
Morgan Stanley Bank, N.A.	CD	8,000.00	8,000.00	2.500	02/28/2020	8,011.20	8,079.15
CIT Bank	CD	200,000.00	200,000.00	2.000	06/19/2020	200,320.00	200,462.47
Capital One, N.A.	CD	200,000.00	200,000.00	2.300	08/05/2020	200,184.00	202,061.81
Goldman Sachs Bank USA	CD	100,000.00	100,000.00	2.600	05/03/2021	101,220.00	101,647.40
Ally Bank	CD	245,000.00	245,000.00	3.000	08/30/2021	250,235.65	252,732.64
Morgan Stanley Bank, N.A.	CD	100,000.00	99,960.00	1.750	11/22/2021	100,082.00	100,283.37
Goldman Sachs Bank USA	CD	180,000.00	180,000.00	3.000	11/23/2021	184,334.40	184,911.39
Synchrony Bank	CD	20,000.00	20,000.00	2.050	12/02/2021	20,129.40	20,163.10
EAST PEORIA ILL	MUNI	125,000.00	125,882.50	2.200	01/01/2022	125,556.25	125,647.92
MINNETONKA MINN	MUNI	25,000.00	25,000.00	1.800	02/01/2022	25,023.75	25,056.25
Barclays Bank Delaware	CD	150,000.00	150,000.00	2.409	02/28/2022	149,925.00	150,260.63
Synchrony Bank	CD	90,000.00	90,000.00	2.800	05/25/2022	91,836.90	92,092.35
JPMorgan Chase Bank, National As	CD	200,000.00	200,000.00	1.500	05/31/2022	200,128.00	200,391.01
HSBC Bank USA, National Associa	CD	250,000.00	250,000.00	2.300	07/14/2022	250,860.00	253,553.84
Morgan Stanley Private Bank, Natio	CD	250,000.00	249,765.00	1.800	11/21/2022	249,897.50	250,415.31
BMW Bank of North America Inc.	CD	50,000.00	49,965.00	1.800	11/22/2022	49,979.00	50,077.63
Enerbank USA Inc.	CD	225,000.00	224,227.50	1.700	03/13/2023	224,095.50	224,294.61
CONNECTICUT ST	MUNI	75,000.00	83,898.00	5.690	03/15/2023	83,238.75	84,495.29
Sallie Mae Bank	CD	200,000.00	200,000.00	3.300	06/13/2023	209,792.00	210,135.56
Discover Bank	CD	150,000.00	150,000.00	3.300	07/25/2023	157,564.50	159,734.36
Discover Bank	CD	70,000.00	70,000.00	1.750	09/14/2023	69,785.80	70,151.62
---	---	4,322,554.08	4,331,402.11	2.154	07/13/2021	4,361,807.20	4,376,324.34

City of Madison, MN

Investment Report

as of February 6, 2020

2020 Income:

Income Earned 2020 YTD

\$6,961

Current Portfolio Yield

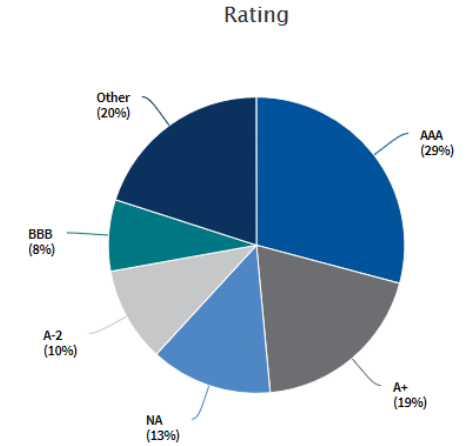
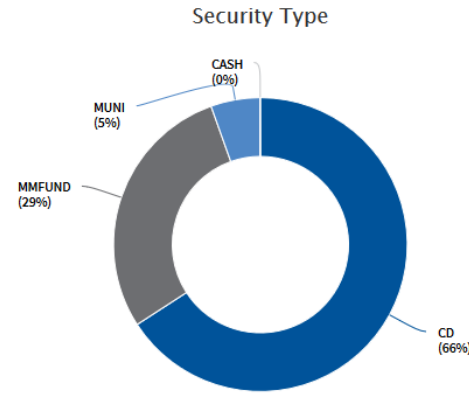
2.06%

Weighted Average Life Portfolio

1.34 Years

Average Credit Rating

A-



Description	Security Type	Original Units	Original Cost	Coupon Rate	Final Maturity	Market Value	Market Value + Accrued
Cash	CASH	1,755.58	1,755.58	0.000	01/31/2020	1,755.58	1,755.58
FEDERATED GOVT OBL INST	MMFUND	749,245.00	749,245.00	1.480	01/31/2020	749,245.00	749,245.00
FEDERATED INS PR VL INST	MMFUND	500,097.97	500,248.00	1.730	01/31/2020	500,248.00	500,248.00
MMDA12	MMFUND	6,460.28	6,460.28	0.000	01/31/2020	6,460.28	6,460.28
Summit Community Bank, Inc.	CD	150,000.00	150,000.00	1.400	02/20/2020	149,993.40	150,062.44
Morgan Stanley Bank, N.A.	CD	8,000.00	8,000.00	2.500	02/28/2020	8,006.25	8,091.18
CIT Bank	CD	200,000.00	200,000.00	2.000	06/19/2020	200,313.20	200,795.39
Capital One, N.A.	CD	200,000.00	200,000.00	2.300	08/05/2020	200,200.00	202,468.49
Goldman Sachs Bank USA	CD	100,000.00	100,000.00	2.600	05/03/2021	101,176.10	101,824.32
Wells Fargo National Bank West	CD	250,000.00	249,850.00	1.750	07/19/2021	250,303.50	250,483.29
Ally Bank	CD	245,000.00	245,000.00	3.000	08/30/2021	250,042.84	253,164.07
Morgan Stanley Bank, N.A.	CD	100,000.00	99,960.00	1.750	11/22/2021	100,102.50	100,452.50
Goldman Sachs Bank USA	CD	180,000.00	180,000.00	3.000	11/23/2021	184,185.54	185,221.16
Synchrony Bank	CD	20,000.00	20,000.00	2.050	12/02/2021	20,128.42	20,196.94
EAST PEORIA ILL	MUNI	125,000.00	125,882.50	2.200	01/01/2022	126,046.88	126,276.04
MINNETONKA MINN	MUNI	25,000.00	25,000.00	1.800	02/01/2022	25,133.70	25,203.70
Barclays Bank Delaware	CD	150,000.00	150,000.00	2.409	02/28/2022	150,075.00	150,716.64
Synchrony Bank	CD	90,000.00	90,000.00	2.800	05/25/2022	91,872.27	92,341.75
JPMorgan Chase Bank, National Association	CD	200,000.00	200,000.00	1.500	05/31/2022	200,139.80	200,657.61
Morgan Stanley Private Bank, National Association	CD	250,000.00	249,765.00	1.800	11/21/2022	250,595.25	251,495.25
BMW Bank of North America Inc.	CD	50,000.00	49,965.00	1.800	11/22/2022	50,119.15	50,294.22
Enerbank USA Inc.	CD	225,000.00	224,227.50	1.700	03/13/2023	224,834.63	225,033.73
CONNECTICUT ST	MUNI	75,000.00	83,898.00	5.690	03/15/2023	83,740.13	85,352.29
Sallie Mae Bank	CD	200,000.00	200,000.00	3.300	06/13/2023	210,124.60	211,028.71
Discover Bank	CD	150,000.00	150,000.00	3.300	07/25/2023	157,795.65	157,890.58
Discover Bank	CD	70,000.00	70,000.00	1.750	09/14/2023	69,949.81	70,419.67
---	---	4,320,558.83	4,329,256.86	---	---	4,362,587.46	4,377,178.85

**CITY OF MADISON, MINNESOTA
RESOLUTION 20-14**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION FOR CITY KEY CONTROL

WHEREAS, the City Council is interested in establishing key control for security and access control;
and

WHEREAS, the City Council is interested in determining personnel authorized to have key access to the Madison Municipal Building.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA hereby designates the following positions access and keys to the City of Madison Municipal Building based on duty requirements and in keeping with the security needs of the City:

City Manager	Custodian
City Clerk	Prairie Five Employee
Deputy Clerk/Treasurer	Prairie Five Office, Montevideo
Deputy Clerk	Sheriff's Office (3)
Line Dept. Supervisor	Water/WWTP Supervisor
Street Dept. Supervisor	Water Plant Operator
WWTP Operator	

BE IT FURTHER RESOLVED by the City Council of the City of Madison, MN that the City Clerk's Office is authorized to issue keys on a temporary basis as needed and documenting such in the key cabinet. A listing of keys issued as of February 10, 2020, is attached as Exhibit A.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 20-14 was declared duly passed and adopted this 10th day of February, 2020.

Greg Thole
Mayor

Attest: _____
Christine Enderson
City Clerk

**EXHIBIT A
CITY OF MADISON**

**KEY LOG
MADISON MUNICIPAL BUILDING
PURPOSE: OUTSIDE DOOR KEYS
(As of February 10, 2020)**

- 1. Angie Amland**
- 2. Lost**
- 3. Prairie Five Montevideo Office**
- 4. Key Cabinet**
- 5. Prairie Five Cook (Katie)**
- 6. Cheri Tuckett**
- 7. Key Cabinet**
- 8. Christine Enderson**
- 9. Nicole Siedschlag**
- 10. Key Cabinet**
- 11. Sheriff's Office**
- 12. Sheriff's Office**
- 13. Sheriff's Office**
- 14. Key Cabinet**
- 15. Val Halvorson**

Unnumbered:

Alex Geerdes

David Johnson

Dean Broin

Betty Chester

Ryan Flaten

**CITY OF MADISON, MINNESOTA
RESOLUTION 20-15**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION ADOPTING DEBIT CARD POLICY

WHEREAS, the City Council is interested in establishing a Debit Card Policy which details authorized use of a city debit card by designated employees to make purchases on behalf of the City; and

WHEREAS, said Debit Card Policy will include a list of designated employees, a debit card maximum spending limit, and conditions for use; and

WHEREAS, designated employees will be required to execute a City of Madison Debit Card Policy Acknowledgment prior to issuance of said debit card.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the Debit Card Policy attached as Exhibit A is hereby adopted and City Clerk/Treasurer Angela Amland is hereby authorized to establish a debit card program with United Prairie Bank on behalf of the City of Madison.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 20-15 was declared duly passed and adopted this 10th day of February, 2020.

Greg Thole
Mayor

Attest: _____
Christine Enderson
City Clerk

RESOLUTION 20-15

CITY OF MADISON DEBIT CARD POLICY

EXHIBIT A

As stated in MN Statute 471.382, the City of Madison Council may authorize the use of a Debit Card by any City employee otherwise authorized to make a purchase on behalf of the City. All purchases by Debit Card must otherwise comply with all statutes, rules and policies applicable to City purchases. A City employee who makes or directs a purchase by Debit Card that is not in compliance with statutes, rules and policies, is personally liable for the amount of the purchase.

Bills from Debit Card companies do not contain the detail necessary to satisfy the requirement that claims presented to the City for payment must be in writing and itemized. Therefore, invoices and receipts for all items charged must be retained. A list of all Debit Cards charges will be included with monthly expenditures for Council review and approval. (*MN Stat 412.271 subd. 2, MN Stat 471.38 subd 1*)

Debit Card use must also comply with laws concerning borrowing. Debit Cards will not be used for carrying debt. The entire card balance shall be paid in full each month. (*MN Stat Ch 475*)

1. Employees who are Department Heads are authorized to use or direct use of the City of Madison's Debit Card.
2. Debit Cards will carry a card limit of no more than \$1,000.00
3. City Debit Cards will be issued through the City of Madison Business Office. All cards must be returned to the business office when renewed or upon leaving the employment of the City. A lost or stolen Debit Card must be reported immediately.
4. No employee will intentionally use a City of Madison Debit Card for personal purchases. Unauthorized use or abuse of a city Debit Card will result in disciplinary action, up to and including termination of employment.
5. Supporting documents and/or invoices will be submitted to the Business office immediately after purchasing an item(s). Department Head will code each document/invoice and stipulate on the
 - a. Document and/or invoice description of what the purchase is for.
 - b. For example: Maintenance supplies for Community Center; Liquor Store cleaning supplies; repair parts for loader.
6. Authorized persons will receive and sign an acknowledgement form regarding Debit Card use. (See attached)

Adopted by the City Council of the City of Madison, County of Lac qui Parle, State of Minnesota this the 10th day of February, 2020.

CITY OF MADISON DEBIT CARD POLICY ACKNOWLEDGMENT

The City of Madison hereby authorizes you to use its Debit Cards on its behalf. It is important that you understand the rules regarding Debit Card use. If these rules are not followed, the City may cancel the card and you may be personally liable for any misuse.

- Debit Cards may only be used for appropriate City business. Unauthorized use or abuse of a City Debit Card will result in disciplinary action, up to and including termination of employment.
- Debit Cards shall not be used to obtain a cash advance.
- Debit Cards must at all times be protected from theft and unauthorized use.
- A lost or stolen Debit Card must be reported immediately to the City of Madison Business Office.
- Debit Card receipts, invoices or cash register tapes for all purchases must be turned into the Clerks' office upon return.
- The City will not be responsible for interest charges accrued due to delayed submission of receipts and payment requests.

I acknowledge receipt of the City of Madison Debit Card Policy and confirm that I have read and understand its terms and conditions. I agree to abide by the terms of the Policy and the above statements. I also understand that all Debit Card use is subject to audit.

Employee Signature

Date

Print Name

Received by

Date

DEBIT CARD HOLDERS AS OF FEBRUARY 10, 2020

United Prairie Debit Card:

4 City Administration – Val Halvorson, Christine Enderson, Angie Amland & Cheri Tuckett

3 Public Works –

 Street Department Supervisor – Todd Erp

 Line Department – David Johnson

 Water Department Supervisor – Dean Broin

1 Fire Department Chief – Mitch Wellnitz

1 Ambulance Chief – Scott Schake

**CITY OF MADISON, MINNESOTA
RESOLUTION 20-16**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**ELECTION JUDGE AND ALTERNATE
ELECTION JUDGE APPOINTMENTS**

WHEREAS, A Presidential Nominating Primary Election will be held in the City of Madison, Minnesota on Tuesday, March 3rd, 2020, and

WHEREAS, the City Council is establishing the Election Judge and Alternate Election Judge Appointments in compliance with the requirements of the applicable Minnesota Statutes 204B.21, Subd. 2.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota is establishing the Election Judge and Alternate Election Judge Appointments in compliance with Minnesota Statute 204B.21, Subd. 2 effective for the March 3rd, 2020, Presidential Nominating Primary Election at a wage of \$10.00 per hour. (Note: Judge with an asterisk (*) is designated as Head Judge and will be compensated at a wage of \$10.50 per hour; Judges with double asterisk (**) are excluded from the hourly rate and receive compensation under different schedules):

Election Judge Appointments

Carol Hanson	Cheryl Heimerl
Bernice Josephson*	Delores Michaelson
Cynthia Albrecht	Judie Rosendahl
Sharon Redepenning	Cindy Heinrich
Denise Connor	Christine Enderson**
Angela Amland**	

Upon vote taken thereon, the following voted

For:
Against:
Absent:

Whereupon said Resolution No. 20-16 was declared duly passed and adopted this 10th day of February, 2020.

Greg Thole
Mayor

ATTEST:

Christine Enderson
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 20-17**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**ADOPTION OF THE
LAC QUI PARLE COUNTY ALL-HAZARD MITIGATION PLAN**

WHEREAS, the City of Madison has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Lac qui Parle County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Lac qui Parle County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Lac qui Parle County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Lac qui Parle County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Lac qui Parle County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Madison supports the hazard mitigation planning effort and wishes to adopt the Lac qui Parle County All-Hazard Mitigation Plan.

Upon vote taken thereon, the following voted

For:

Against:

Absent:

Whereupon said Resolution No. 20-17 was declared duly passed and adopted this 10th day of February, 2020.

Greg Thole
Mayor

ATTEST:_____
Christine Enderson
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 20-18**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION AUTHORIZATION EXECUTION OF MNDOT AGREEMENT

WHEREAS, it is resolved that the City of Madison enter in MnDOT Agreement No. 1035541 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of grading, bituminous milling, cold in place recycling, bituminous paving, ADA improvement construction, and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 75 from 0.1 miles north of Trunk Highway No. 212 to Trunk Highway No. 7 within the corporate City Limits under State Project No. 0607-22, No. 3702-36, and No. 3703-25 (T.H. 75=006).

NOW THEREFORE BE IT RESOLVED that the Mayor and the City Manager are authorized to execute the Agreement and any amendments to the Agreement.

Upon vote taken thereon, the following voted

For:
Against:
Absent:

Whereupon said Resolution No. 20-18 was declared duly passed and adopted this 10th day of February, 2020.

Greg Thole
Mayor

ATTEST:_____
Christine Enderson
City Clerk

Date: January 22, 2020

Valerie Halvorson
City Manager
404 6th Avenue North
Madison, Minnesota 56212

RE: Proposed Coop. Const. Agreement No. 1035541
City of Madison
S.P. 3703-25 (T.H. 75=006)
S.P. 3702-36 (T.H. 75=006)
S.P. 0607-22 (T.H. 75=006)
State Funds
City cost for T.H. 75 construction.

Dear Ms. Halvorson:

Transmitted herewith in triplicate is a proposed agreement with the City of Madison. This agreement provides for payment to the State of the City's share of costs of grading, bituminous milling, cold in place recycling, bituminous paving, ADA improvement construction to be performed on T.H. 75 within the corporate City limits.

Present this agreement to the City Council for their approval and execution, which includes original signatures of the City Council authorized City officers, on the two copies of the agreement. Also required are three original copies of a resolution passed by the City Council authorizing its officers to sign the agreement in its behalf. A suggested form of such resolution is enclosed. If the plan for this project is to be submitted to the City for approval, please coordinate the submittal of the plan and the agreement.

The executed agreements and resolutions (two originals of each), should be forwarded to this office as soon as possible. A copy will be returned to the City when fully executed.

Sincerely,



Ronald Mortensen
Cooperative Agreement Engineer

Enc. Proposed Agreement (3)
Resolution (3)

cc: Malaki Ruranika – M.S. 682
File

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CITY OF MADISON
COOPERATIVE CONSTRUCTION
AGREEMENT**

State Project Number (S.P.):	<u>3702-36</u>	Estimated Amount Receivable
State Project Number (S.P.):	<u>3703-25</u>	<u>\$2,518.39</u>
State Project Number (S.P.):	<u>0607-22</u>	
Trunk Highway Number (T.H.):	<u>75=006</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Madison acting through its City Council ("City").

Recitals

1. The State will perform grading, bituminous milling, cold in place recycling, bituminous paving, ADA improvement construction, and other associated construction upon, along, and adjacent to Trunk Highway No. 75 from 0.1 miles north of Trunk Highway No. 212 to Trunk Highway No. 7 according to State-prepared plans, specifications, and special provisions designated by the State as State Project No. 0607-22, No. 3702-36, and No. 3703-25 (T.H. 75=006) ("Project"); and
2. The City has requested the State include in its Project utility adjustment construction; and
3. The City wishes to participate in the costs of the utility adjustment construction and associated construction engineering; and
4. Agreement No. 1035157 between the State and Big Stone County and Agreement No. 1035158 between the State and Lac Qui Parle County will address the detour needs of this project; and
5. Agreement No. 1035540 between the State and the City of Bellingham will address utility adjustment construction; and
6. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 3. Maintenance by the City; 8. Liability; Worker

Compensation Claims; 10. State Audits; 11. Government Data Practices; 12. Governing Law; Jurisdiction; Venue; and 14. Force Majeure.

1.4. Plans, Specifications, and Special Provisions. Plans, specifications and special provisions designated by the State as State Project No. 0607-22, No. 3702-36, and No. 3703-25 (T.H. 75=006) are on file in the office of the Commissioner of Transportation at St. Paul, Minnesota, and incorporated into this Agreement by reference ("Project Plans").

1.5. Exhibits. Preliminary Schedule "I" is on file in the office of the City Manager and attached and incorporated into this Agreement.

2. Construction by the State

2.1. Contract Award. The State will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.

2.2. Direction, Supervision, and Inspection of Construction.

A. Supervision and Inspection by the State. The State will direct and supervise all construction activities performed under the construction contract, and perform all construction engineering and inspection functions in connection with the contract construction. All contract construction will be performed according to the Project Plans.

B. Inspection by the City. The City participation construction covered under this Agreement will be open to inspection by the City. If the City believes the City participation construction covered under this Agreement has not been properly performed or that the construction is defective, the City will inform the State District Engineer's authorized representative in writing of those defects. Any recommendations made by the City are not binding on the State. The State will have the exclusive right to determine whether the State's contractor has satisfactorily performed the City participation construction covered under this Agreement.

2.3. Plan Changes, Additional Construction, Etc.

A. The State will make changes in the Project Plans and contract construction, which may include the City participation construction covered under this Agreement, and will enter into any necessary addenda and change orders with the State's contractor that are necessary to cause the contract construction to be performed and completed in a satisfactory manner. The State District Engineer's authorized representative will inform the appropriate City official of any proposed addenda and change orders to the construction contract that will affect the City participation construction covered under this Agreement.

B. The City may request additional work or changes to the work in the plans as part of the construction contract. Such request will be made by an exchange of letter(s) with the State. If the State determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the project, the State will cause the additional work or plan changes to be made.

2.4. Satisfactory Completion of Contract. The State will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.

2.5. Replacement of Castings. Adjustments to certain City-owned facilities, including but not limited to, valve boxes and frame and ring castings, may be performed by the State's contractor under the construction contract. The City will furnish the contractor with new units and/or parts for those in place City-owned

facilities when replacements are required and not covered by a contract pay item, without cost or expense to the State or the contractor, except for replacement of units and/or parts broken or damaged by the contractor.

3. Maintenance by the City

Upon completion of the project, the City will provide the following without cost or expense to the State:

- 3.1. **Municipal Utilities.** Maintenance of any municipal-owned utilities construction, without cost or expense to the State.
- 3.2. **Sidewalks.** Maintenance of any sidewalk construction, including stamped and colored concrete sidewalk (if any) and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice, and debris removal, patching, crack repair, panel replacement, cross street pedestrian crosswalk markings, vegetation control of boulevards (if any) and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.
- 3.3. **Additional Drainage.** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party.

4. Basis of City Cost

- 4.1. **Schedule "I".** The Preliminary Schedule "I" includes all anticipated City participation construction items and the construction engineering cost share covered under this Agreement, and is based on engineer's estimated unit prices.
- 4.2. **City Participation Construction.** The City will participate in the following at the percentages indicated.
 - A. 100 Percent will be the City's rate of cost participation in all of the utility adjustment construction tabulated on Sheet No. 2 on the preliminary Schedule "I".
- 4.3. **Construction Engineering Costs.** The City will pay a construction engineering charge equal to 8 percent of the total City participation construction covered under this Agreement.
- 4.4. **Plan Changes, Additional Construction, Etc.** The City will share in the costs of construction contract addenda and change orders that are necessary to complete the City participation construction covered under this Agreement, including any City requested additional work and plan changes.

The State reserves the right to invoice the City for the cost of any additional City requested work and plan changes, construction contract addenda, change orders, and associated construction engineering before the completion of the contract construction.

- 4.5. **Liquidated Damages.** All liquidated damages assessed the State's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

5. City Cost and Payment by the City

- 5.1. **City Cost.** \$2,518.39 is the City's estimated share of the costs of the contract construction and the 8 percent construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using estimated quantities and unit prices, and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on

construction contract unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

- 5.2. *Conditions of Payment.*** The City will pay the State the City's total estimated construction and construction engineering cost share, as shown in the Revised Schedule "I", after the following conditions have been met:

- A. Execution of this Agreement and transmittal to the City, including a copy of the Revised Schedule "I".
- B. The City's receipt of a written request from the State for the advancement of funds.

- 5.3. *Acceptance of the City's Cost and Completed Construction.*** The computation by the State of the amount due from the City will be final, binding, and conclusive. Acceptance by the State of the completed contract construction will be final, binding, and conclusive upon the City as to the satisfactory completion of the contract construction.

- 5.4. *Final Payment by the City.*** Upon completion of all contract construction and upon computation of the final amount due the State's contractor, the State will prepare a Final Schedule "I" and submit a copy to the City. The Final Schedule "I" will be based on final quantities, and include all City participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the City participation construction exceeds the amount of funds advanced by the City, the City will pay the difference to the State without interest. If the final cost of the City participation construction is less than the amount of funds advanced by the City, the State will refund the difference to the City without interest.

The State and the City waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

6. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

- 6.1.** The State's Authorized Representative will be:

Name, Title: Malaki Ruranika, Cooperative Agreements Engineer (or successor)
 Address: 395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
 Telephone: (651) 366-4634
 E-Mail: malaki.ruranika@state.mn.us

- 6.2.** The City's Authorized Representative will be:

Name, Title: Valerie Halvorson, City Manager (or successor)
 Address: 404 6th Avenue North, Madison, MN 56256
 Telephone: (320) 598-7373
 E-Mail: madison@ci.madison.mn.us

7. Assignment; Amendments; Waiver; Contract Complete

- 7.1. *Assignment.*** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 7.2. *Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

- 7.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 7.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability; Worker Compensation Claims

- 8.1.** Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts, omissions of others, and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City.
- 8.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

9. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

10. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

11. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

12. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination; Suspension

- 13.1. By Mutual Agreement.** This Agreement may be terminated by mutual agreement of the parties.
- 13.2. Termination for Insufficient Funding.** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to the City.
- 13.3. Suspension.** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities and performance of work authorized through this Agreement.

14. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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CITY OF MADISON

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"

Agreement No. 1035541

City of Madison

S.P. 0607-22 (T.H. 75-006)

Preliminary: January 15, 2020

S.P. 3702-36 (T.H. 75-006)

S.P. 3703-25 (T.H. 75-006)

State Funds

Grading, bituminous milling, cold in place recycling, bituminous paving, and ADA improvement construction to start approximately Spring 2020 under State Contract No. _____ with _____ located on T.H. 75 from 0.1 miles north of T.H. 212 to T.H. 7

CITY COST PARTICIPATION

S.P. 3702-36 Utility Adjustment Work Items From Sheet No. 2	1,943.20
S.P. 3703-25 Utility Adjustment Work Items From Sheet No. 2	388.64
Subtotal	\$2,331.84
Construction Engineering (8%)	186.55
(1) Total City Cost	\$2,518.39

(1) Amount of advance payment as described in Article 5 of the Agreement (estimated amount)

Data is considered Non-public prior to project award.

- 1 -

1035541

(1) 100% CITY

Data is considered Non-public prior to project award.

SCHEDULED CLAIMS LIST

UP CK# 59218- 59222

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
012820			3678	CARCO AUTOMOTIVE, INC			
	1	1/28/20	1/28/20	ELEC-1 TON RAM	10,958.33	604 604-49570-550	1
	2			STR-1 TON RAM	21,916.67	101 101-43100-550	1
INVOICE TOTAL					32,875.00		
VENDOR TOTAL					32,875.00		
1865 MN ENERGY RESOURCES							
012820A	1	1/28/20	1/28/20	POOL-NAT GAS 1/20	50.00	101 101-45124-380	1
INVOICE TOTAL					50.00		
012820B	1	1/28/20	1/28/20	AMB-NAT GAS 1/20	192.31	201 201-44100-380	1
INVOICE TOTAL					192.31		
VENDOR TOTAL					242.31		
3679 SHRED-N-GO, INC							
101398	1	1/28/20	1/28/20	CTY HALL-PAPER SHREDDING	52.73	101 101-41940-409	1
INVOICE TOTAL					52.73		
VENDOR TOTAL					52.73		
2670 GREG THOLE ELECTRIC, INC							
3683	1	1/28/20	1/28/20	CTY HALL-CHANGE OUT LED BULBS	1,174.98	101 101-41940-409	1
INVOICE TOTAL					1,174.98		
VENDOR TOTAL					1,174.98		
3462 LYNDON WORDEN							
012820	1	1/28/20	1/28/20	LIB-CLEANING 1/20	750.00	101 101-45500-310	1
	2			LIB-FIRE EXT CHK 1/20	10.00	101 101-41940-310	1
INVOICE TOTAL					760.00		
VENDOR TOTAL					760.00		
BANK 1 - KLEIN/UNITED PR TOTAL					35,105.02		
TOTAL MANUAL CHECKS					.00		
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					35,105.02		
GRAND TOTALS					35,105.02		

SCHEDULED CLAIMS LIST

UP CK # 59223-59250

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
3551 AMARIL UNIFORM COMPANY							
IV162496	1	2/05/20	2/05/20	ELEC-SWEATSHIRTS	226.16	604 604-49570-193	1
				INVOICE TOTAL	226.16		
IV162878	1	2/05/20	2/05/20	ELEC-JEANS	249.75	604 604-49570-193	1
				INVOICE TOTAL	249.75		
				VENDOR TOTAL	475.91		
120 BRYON M ARNESON							
020520	1	2/05/20	2/05/20	STR-TIRE CURB PLOW TRUCK	540.00	101 101-43100-221	1
				INVOICE TOTAL	540.00		
				VENDOR TOTAL	540.00		
172 BELLBOY CORPORATION							
020520	1	2/05/20	2/05/20	LIQ-LIQUOR EXPENSE	1,530.89	609 609-49750-251	1
				INVOICE TOTAL	1,530.89		
				VENDOR TOTAL	1,530.89		
190 BEVERAGE WHOLESALERS							
020520	1	2/05/20	2/05/20	LIQ-LIQUOR EXPENSE	1,494.50	609 609-49750-251	1
				INVOICE TOTAL	1,494.50		
				VENDOR TOTAL	1,494.50		
3680 TERRY L. BOVEE							
020520	1	2/05/20	2/05/20	WT-WELLHEAD PROTECTION PLAN	1,325.00	601 601-49440-409	1
				INVOICE TOTAL	1,325.00		
				VENDOR TOTAL	1,325.00		
408 C EMERY NELSON INC							
35250	1	2/05/20	2/05/20	WT-HYTREX FILTER	473.62	601 601-49400-238	1
				INVOICE TOTAL	473.62		
				VENDOR TOTAL	473.62		
510 CITY OF MADISON							
020520*	1	2/05/20	2/05/20	UTIL DEP/INT REF-J BURRELL	150.00	604 604-22000	1
	2			UTIL DEP/INT REF-J BURRELL	.88	604 604-49590-602	1
				INVOICE TOTAL	150.88		
020520**	1	2/05/20	2/05/20	UTIL DEP/INT REF-D ELIAS	150.00	604 604-22000	1
	2			UTIL DEP/INT REF-D ELIAS	1.08	604 604-49590-602	1
				INVOICE TOTAL	151.08		
020520A	1	2/05/20	2/05/20	9TH STR LIFT PUMP-UTIL 1/20	39.28	602 602-49460-380	1
				INVOICE TOTAL	39.28		
020520AA	1	2/05/20	2/05/20	STR LIGHTING-UTIL 1/20	2,087.48	101 101-43100-381	1
				INVOICE TOTAL	2,087.48		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
020520B	1	2/05/20	2/05/20	AMB-GARAGE-UTIL 1/20	120.23	201	201-44100-380	1
				INVOICE TOTAL	120.23			
020520BB	1	2/05/20	2/05/20	UNAPP STRM SEW-UTIL 1/20	103.63	101	101-49250-380	1
				INVOICE TOTAL	103.63			
020520C	1	2/05/20	2/05/20	AVE OF FLAGS-UTIL 1/20	37.14	101	101-45200-380	1
				INVOICE TOTAL	37.14			
020520CC	1	2/05/20	2/05/20	SEW-PLANT UTIL 1/20	142.83	602	602-49450-380	1
				INVOICE TOTAL	142.83			
020520D	1	2/05/20	2/05/20	BLOCK 48-UTIL 1/20	10.66	101	101-49250-380	1
				INVOICE TOTAL	10.66			
020520DD	1	2/05/20	2/05/20	WT TOWER-UTIL 1/20	182.92	601	601-49430-380	1
				INVOICE TOTAL	182.92			
020520E	1	2/05/20	2/05/20	BLOCK 48-UTIL 1/20	10.66	101	101-49250-380	1
				INVOICE TOTAL	10.66			
020520EE	1	2/05/20	2/05/20	WT PLANT-UTIL 1/20	1,819.88	601	601-49400-380	1
				INVOICE TOTAL	1,819.88			
020520F	1	2/05/20	2/05/20	BLOCK 48-UTIL 1/20	12.31	101	101-49250-380	1
				INVOICE TOTAL	12.31			
020520FF	1	2/05/20	2/05/20	FIRE-WEST SUB-UTIL 1/20	39.78	604	604-49570-380	1
				INVOICE TOTAL	39.78			
020520G	1	2/05/20	2/05/20	CTY GARAGE-UTIL 1/20	37.46	101	101-43100-380	1
				INVOICE TOTAL	37.46			
020520H	1	2/05/20	2/05/20	CTY HALL-UTIL 1/20	1,037.24	101	101-41940-380	1
				INVOICE TOTAL	1,037.24			
020520I	1	2/05/20	2/05/20	FAIRWAY VIEW LIFT-UTIL 1/20	33.09	602	602-49460-380	1
				INVOICE TOTAL	33.09			
020520J	1	2/05/20	2/05/20	FIRE HALL-UTIL 1/20	449.55	101	101-42200-380	1
				INVOICE TOTAL	449.55			
020520K	1	2/05/20	2/05/20	FIRE HYDRANTS-UTIL 1/20	269.00	101	101-42200-380	1
				INVOICE TOTAL	269.00			
020520L	1	2/05/20	2/05/20	GRAND PARK-UTIL 1/20	10.66	101	101-45200-380	1
				INVOICE TOTAL	10.66			
020520M	1	2/05/20	2/05/20	HWY 40 DET POND-UTIL 1/20	16.00	605	605-49600-380	1
				INVOICE TOTAL	16.00			
020520N	1	2/05/20	2/05/20	HWY 40 WELLHOUSE-UTIL 1/20	16.00	601	601-49400-380	1
				INVOICE TOTAL	16.00			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
0205200	1	2/05/20	2/05/20	SK RINK-UTIL 1/20	366.08	101 101-45127-380	1
				INVOICE TOTAL	366.08		
020520P	1	2/05/20	2/05/20	JACOBSON RESTROOM-UTIL 1/20	379.78	101 101-45200-380	1
				INVOICE TOTAL	379.78		
020520Q	1	2/05/20	2/05/20	JACOBSON PARK-UTIL 1/20	130.53	101 101-45200-380	1
				INVOICE TOTAL	130.53		
020520R	1	2/05/20	2/05/20	LIQ-UTIL 1/20	610.38	609 609-49750-380	1
				INVOICE TOTAL	610.38		
020520S	1	2/05/20	2/05/20	MEMORIAL FIELD-UTIL 1/20	104.76	101 101-45200-380	1
				INVOICE TOTAL	104.76		
020520T	1	2/05/20	2/05/20	LIB-UTIL 1/20	233.75	101 101-45500-380	1
				INVOICE TOTAL	233.75		
020520U	1	2/05/20	2/05/20	MAIN STR GARBAGE-UTIL 1/20	72.19	101 101-43100-380	1
				INVOICE TOTAL	72.19		
020520V	1	2/05/20	2/05/20	PR ARTS-UTIL 1/20	184.11	101 101-45180-380	1
				INVOICE TOTAL	184.11		
020520W	1	2/05/20	2/05/20	STR-UTIL 1/20	152.77	101 101-43100-380	1
	2			ELEC-UTIL 1/20	152.78	604 604-49570-380	1
				INVOICE TOTAL	305.55		
020520X	1	2/05/20	2/05/20	REC FIELD-UTIL 1/20	223.06	101 101-45200-380	1
				INVOICE TOTAL	223.06		
020520Y	1	2/05/20	2/05/20	POOL SHELTER-UTIL 1/20	125.48	101 101-45124-380	1
				INVOICE TOTAL	125.48		
020520Z	1	2/05/20	2/05/20	TENNIS COURTS-UTIL 1/20	20.62	101 101-45200-380	1
				INVOICE TOTAL	20.62		
				VENDOR TOTAL	9,534.05		
020520	1	2/05/20	2/05/20	3381 COCA-COLA BOTTLING LIQ-POP EXPENSE	101.25	609 609-49750-251	1
				INVOICE TOTAL	101.25		
				VENDOR TOTAL	101.25		
MNCOD107953	1	2/05/20	2/05/20	768 FASTENAL COMPANY WT-LAB SUPPLIES	49.50	601 601-49400-216	1
	2			SEW-LAB SUPPLIES	49.50	602 602-49450-216	1
				INVOICE TOTAL	99.00		
				VENDOR TOTAL	99.00		
120520	1	2/05/20	2/05/20	1160 JOHNSON BROS-ST.PAUL LIQ-LIQUOR EXPENSE	2,222.81	609 609-49750-251	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
INVOICE TOTAL					2,222.81		
VENDOR TOTAL					2,222.81		
020520	1	2/05/20	2/05/20	3562 DAVID JOHNSON STR-DIESEL FOR 1 TON	30.07	101 101-43100-212	1
INVOICE TOTAL					30.07		
VENDOR TOTAL					30.07		
0279527-IN	1	2/05/20	2/05/20	1480 LOCATORS & SUPPLIES WT/SEW-RAIN PANTS/PARKAS	143.16	602 602-49450-193	1
	2			WT/SEW-RAIN PANTS/PARKAS	131.40	601 601-49400-193	1
INVOICE TOTAL					274.56		
0279582-IN	1	2/05/20	2/05/20	SEW-BOMBER JACKET	67.87	602 602-49450-193	1
INVOICE TOTAL					67.87		
0279891-IN	1	2/05/20	2/05/20	WT/SEW-BOMBER JACKET	59.98	602 602-49450-193	1
	2			WT/SEW-BOMBER JACKET	79.33	601 601-49400-193	1
INVOICE TOTAL					139.31		
VENDOR TOTAL					481.74		
020520	1	2/05/20	2/05/20	1340 LQP COUNTY TREASURER STR-TITLE TRANSFER/SALES TAX	2,196.88	101 101-43100-437	1
INVOICE TOTAL					2,196.88		
VENDOR TOTAL					2,196.88		
264737	1	2/05/20	2/05/20	3340 MADISON AUTO PARTS STR-ATF 2.5 GALLON	29.95	101 101-43100-212	1
INVOICE TOTAL					29.95		
264924	1	2/05/20	2/05/20	STR-CHAIN CABLE LUBE	19.67	101 101-43100-219	1
INVOICE TOTAL					19.67		
264937	1	2/05/20	2/05/20	STR-CHAIN CABLE LUBE	22.76	101 101-43100-219	1
INVOICE TOTAL					22.76		
265398	1	2/05/20	2/05/20	STR-HALOGEN SEALED BEAMS	12.49	101 101-43100-404	1
INVOICE TOTAL					12.49		
265436	1	2/05/20	2/05/20	STR-RING	16.49	101 101-43100-404	1
INVOICE TOTAL					16.49		
VENDOR TOTAL					101.36		
020520	1	2/05/20	2/05/20	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	6,620.10	609 609-49750-251	1
INVOICE TOTAL					6,620.10		
VENDOR TOTAL					6,620.10		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
3341 MADISON HARDWARE HANK									
020520	1	2/05/20	2/05/20	STR-ANTIFREEZE/BATTERY	25.93	101		101-43100-404	1
	2			STR-ANTIFREZE/BATTERIES	23.95	101		101-43100-404	1
	3			STR-TAPE	8.49	101		101-43100-215	1
	4			STR-CABLE/HOOK	15.28	101		101-43100-201	1
	5			STR-NUTS	1.48	101		101-43100-404	1
	6			STR-SCREWS	8.49	101		101-43100-215	1
	7			WT-SURGE PROTECTOR	14.99	601		601-49440-201	1
	8			WT-ROLLER	7.99	601		601-49400-240	1
	9			STR-CABLE	19.99	101		101-43100-201	1
	10			STR-HANDLE	11.99	101		101-43100-401	1
	11			WT-PAINT/BRUSH	42.97	601		601-49400-223	1
	12			WT-HOOKS	12.95	601		601-49440-201	1
	13			STR-CABLE/STAPLES	4.98	101		101-43100-201	1
	14			STR-GARBAGE BAGS	5.99	101		101-43100-215	1
	15			ELEC-OUTLET COVER	.49	604		604-49570-223	1
	16			WT-CORD/PLUGS	55.97	601		601-49400-240	1
	17			WT-BUCKET/VINEGAR	19.97	601		601-49400-240	1
	18			WT-BUCKET	3.99	601		601-49400-216	1
	19			AMB-TOILET FILL VALVE	24.99	201		201-44100-240	1
				INVOICE TOTAL	310.88				
				VENDOR TOTAL	310.88				
1891 MN POLLUTION CONTROL AGEN									
020520	1	2/05/20	2/05/20	SEW-WASTEWATER CERT EXAM-RYAN	55.00	602		602-49450-437	1
				INVOICE TOTAL	55.00				
				VENDOR TOTAL	55.00				
1915 MN RURAL WATER ASSOCIATIO									
020520	1	2/05/20	2/05/20	WT-TECH CONFERENCE-DEAN	250.00	601		601-49400-437	1
				INVOICE TOTAL	250.00				
020520A	1	2/05/20	2/05/20	SEW-TECH CONF/REFERESHER-RYAN	250.00	602		602-49450-437	1
				INVOICE TOTAL	250.00				
				VENDOR TOTAL	500.00				
1541 MVTL LABORATORIES INC									
1015353	1	2/05/20	2/05/20	WT-REGULAR TESTING	19.40	601		601-49400-409	1
	2			SEW-REGULAR TESTING	126.20	602		602-49450-409	1
				INVOICE TOTAL	145.60				
1016541	1	2/05/20	2/05/20	SEW-REGULAR TESTING	131.20	602		602-49450-409	1
				INVOICE TOTAL	131.20				
				VENDOR TOTAL	276.80				
2250 PITNEY BOWES									
3103696863	1	2/05/20	2/05/20	ADMIN-DEC-FEB'20-MTR LEASE	282.30	101		101-41320-404	1
				INVOICE TOTAL	282.30				
				VENDOR TOTAL	282.30				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
S011433837.001	1	2/05/20	2/05/20	1100 STUART C IRBY CO ELEC-GLOVE TESTING	56.62 56.62	604 604-49570-227	1
				INVOICE TOTAL	56.62		
				VENDOR TOTAL	56.62		
020520	1	2/05/20	2/05/20	2620 SWENSON NELSON & STULZ PLLC CTY ATT-LEGAL FEES 2/20	1,850.00 1,850.00	101 101-41610-304	1
				INVOICE TOTAL	1,850.00		
				VENDOR TOTAL	1,850.00		
3675	1	2/05/20	2/05/20	2670 GREG THOLE ELECTRIC, INC ELEC-WORK AT PUBLIC WORKS BLDG	895.33 895.33	604 604-49570-223	1
				INVOICE TOTAL	895.33		
				VENDOR TOTAL	895.33		
020520	1	2/05/20	2/05/20	3022 DANIEL TUCKETT, SR. ADMIN-FOLD/STUFF ENV 2/20	150.00 150.00	101 101-41320-202	1
				INVOICE TOTAL	150.00		
				VENDOR TOTAL	150.00		
2364	1	2/05/20	2/05/20	2944 WESTERN MN HEATHING & COOLING THEATER-DRIVE BLOWER	314.28 314.28	101 101-45181-404	1
				INVOICE TOTAL	314.28		
				VENDOR TOTAL	314.28		
				BANK 1 - KLEIN/UNITED PR TOTAL	31,918.39		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	31,918.39		
				GRAND TOTALS	31,918.39		

Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
1/24/2020	Markertek	ELEC-SPOOL ROLLER FOR PW SHOP	\$422.16	604-49570-240	David Johnson
1/29/2020	Postmater	ADMIN-POSTAGE TO IRS-1099'S	\$8.00	101-41320-322	Cheri Tuckett
1/30/2020	Postmater	ADMIN-POSTAGE TO IRS-1094b'S	\$7.80	101-41320-322	Angie Amland
2/4/2020	MCFOA	ADMIN-MCFOA MEMBERSHIP-CE	\$46.00	101-41320-433	Kathy Weber
2/4/2020	St.Cloud State Univ	ADMIN-MCFOA CONF REG-AA&CE	\$100.00	101-41320-331	Angie Amland