

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday February 24, 2020
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the February 10, 2020 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A. MRES Legislative Line – February 2020

Page 4

B. Sunshine Fund – receive

Page 10

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 11

A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 12

B. Res 20-17. Establishing Fee Schedule. A DISCUSSION and MOTION may be in order.

Page 17

C. Lac qui Parle County Auditor Delinquent Taxes Report 2018. A DISCUSSION may be in order. (Manager, Council)

Page 23

D. Approve City Utility Relocation Agreement. A DISCUSSION and MOTION may be in order.

Page 24

E. Approve Independent Contractor Agreement. A DISCUSSION and MOTION may be in order.

F. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

- Meal Site update

9. AUDITING CLAIM

Page 28

A copy of the Schedule Payment Report of bills submitted February 10, 2020 through February 24, 2020 is attached for approval for Check No. 59284 through Check No. 59310 and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
FEBRUARY 10, 2020**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, February 10, 2020, at 5:03 p.m. in Council Chambers at City Hall. Councilmembers present: Tim Volk, Mayor Greg Thole, Paul Zahrbock, and Adam Conroy (arrived at 5:06 p.m.). Absent: Councilmember Maynard Meyer. Also present: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Kathleen Weber.

Mayor Thole welcomed City Clerk Christine Enderson, who will be replacing Kathy Weber.

AGENDA

Upon motion by Zahrbock, seconded by Volk and carried, Agenda was approved as amended. Additions to the agenda include LqP Players fiscal agent agreement. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Volk, seconded by Zahrbock and carried, January 27, 2020, meeting minutes were approved as presented.

(Councilmember Conroy arrived at 5:06 p.m.)

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Zahrbock, seconded by Volk and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was receipt of the MediaCom franchise fee payment in the amount of \$16,574.40.

LEAGUE OF MN CITIES INSURANCE TRUST

Ryan Young of Klein Insurance updated Council on the annual renewal of the City's insurance through the League of MN Cities Insurance Trust, which should be completed within a few weeks.

Upon motion by Conroy, seconded by Zahrbock and carried, Council verified that the City of Madison does not waive the monetary limits on its municipal liability insurance coverage through the League of MN Cities Insurance Trust.

INVESTMENT REPORT - EHLERS

Ryan Miles of Ehlers & Associates presented Council with a 2019 year-end investment report. He reminded Council that Ehlers is a fiduciary and not a broker/dealer. They have to act in the best interest of the City. He has been working with Angie Amland, Deputy Clerk-Treasurer, to streamline reporting and noted that as CDs mature, they will more than likely be looking at municipal bonds for a better return. City Manager Halvorson noted that the City's investment pie chart can be included in the agenda packet each month.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

Nutrition Mealsite: City Manager Halvorson was hoping for a Nutrition Mealsite update from Councilmember Meyer; but due to his absence, that can be discussed at the next meeting. Councilmember Volk noted that he has been hearing radio ads regarding the mealsite.

Public Restrooms: City Manager Halvorson informed Council that she has been unsuccessful in contacting the property owner of the building south of the Grand Theatre. The possibility of utilizing this location for public restrooms is being looked into.

CITY HALL KEY CONTROL

Upon motion by Volk, seconded by Zahrbock and carried, **RESOLUTION 20-14** titled “Resolution for City Key Control” was adopted. This resolution would provide for an updated city hall key log to include Christine Enderson as City Clerk, replacing Kathy Weber. A complete copy of Resolution 20-14 is contained in City Clerk’s Book #9.

DEBIT CARD POLICY

Upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 20-15** titled “Resolution Adopting Debit Card Policy” was adopted. This resolution would add City Clerk Christine Enderson to the list of debit card holders, to replace Kathy Weber. A complete copy of Resolution 20-15 is contained in City Clerk’s Book #9.

ELECTION JUDGES

Upon motion by Conroy, seconded by Volk and carried, **RESOLUTION 20-16** titled “Election Judge and Alternate Election Judge Appointments” was adopted. This resolution would provide for appointment of individuals to serve as Election Judges for the Presidential Nominating Primary Election to be held March 3, 2020. A complete copy of Resolution 20-16 is contained in City Clerk’s Book #9.

LQP COUNTY ALL-HAZARD MITIGATION PLAN

Upon motion by Zahrbock, seconded by Conroy and carried, **RESOLUTION 20-17** titled “Adoption of the Lac qui Parle County All-Hazard Mitigation Plan” was adopted. Acceptance of the county plan will make participating jurisdictions eligible for FEMA assistance grants as needed. A complete copy of Resolution 20-17 is contained in City Clerk’s Book #9.

MNDOT COOPERATIVE CONSTRUCTION AGREEMENT

Upon motion by Volk, seconded by Zahrbock and carried, **RESOLUTION 20-18** was adopted. This resolution would provide for the City of Madison to enter into a Cooperative Construction Agreement with MNDOT whereby the city would pay its share of work being performed on trunk highway 75 within the city limits. The city’s share is estimated at \$4,000.00 and will include grading, bituminous milling, paving, and ADA improvement construction. A complete copy of Resolution 20-18 is contained in City Clerk’s Book #9.

LQP PLAYERS FISCAL AGENT AGREEMENT

Upon motion by Conroy, seconded by Zahrbock and carried, Council authorized execution of a Fiscal Agent Agreement between the City of Madison and Lac qui Parle Players. The Lac qui Parle Players are planning to apply for a grant from the SW MN Arts & Humanities Council for the replacement of their microphones. Due to FCC regulations, the use of their existing microphones will become illegal due to their frequencies being sold for cell phone company use only. Microphone replacement is estimated to cost \$4,202.00. The SW MN Arts & Humanities Council grant could cover 80% of that cost, with Lac qui Parle Players covering the remaining balance. Grant application deadline is February 12, 2020.

CITY MANAGER'S REPORT

Code Book Update: City Manager Halvorson provided council with updated pages for their city code book. She noted a correction that American Legal made to an existing ordinance.

City Engineer: Council agreed that it is not necessary for the city engineer to attend council meetings unless there are project updates needed.

Wellhead Protection Plan: City Manager Halvorson noted that she will be meeting next week with Dean Broin and Terry Bovee, Water Resource Planner, in regard to the city's Wellhead Protection Plan.

Section 8 Housing Vouchers: City Manager Halvorson updated council on a meeting held with a representative of the Lac qui Parle County Board, Cathy Jacobs of Swift County HRA, and the City of Dawson in regard to the importance of Section 8 housing program for tenants wanting to reside in Lac qui Parle County. It was noted that Lac qui Parle County Board had voted to discontinue funding for this program. It is hoped that it can be reinstated.

MAYOR/COUNCIL REPORTS

Chamber/City Branding: City Manager Halvorson reported a good turnout for a Chamber/City branding educational session organized by Cheri Tuckett and Maynard Meyer. The presenter is also currently working with Lac qui Parle Valley High School.

Chamber Annual Party: A good turnout was reported for the annual Chamber Party that was held on Friday night.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between January 28 and February 10, 2020. These disbursements include United Prairie Check Nos. 59213-59273. Debit card purchases made between January 24th and February 4th were also approved.

There being no further business, meeting adjourned at 5:40 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk



The benefits of **MUNICIPAL** electric utilities:

- ✓ Community Owned
- ✓ Locally Controlled
- ✓ Locally Innovative
- ✓ Not-for-Profit



MRES Legislative Line

Iowa

Session Update

There was significant subcommittee activity to get legislation considered ahead of the first funnel date this Thursday, February 21. However, there was little activity on the key pieces of legislation we are monitoring.

Transmission

The Right of First Refusal “ROFR” legislation ([HSB 540](#)) has yet to be assigned to a subcommittee, but we anticipate it could move through at least the committee process quickly at the last minute. We are prepared to oppose unless it is amended to provide for municipal and joint action agency investment rights.

Open Meetings / Public Records

[HF 2308](#) (formerly [HSB 504](#)): Clarifies that discussions of budgetary duties is included in the definition of a “meeting” under the state open meeting laws. This is standard practice for most already. The bill passed State Government committee, was renumbered HF2308 and was placed on the calendar.

Sale of Municipal Utilities

[HSB 517](#) and [SSB 3008](#) address the appraisal requirements prior to the sale of city of utilities. IAMU is working on amendments to maintain the two appraisals. MRES supports maintaining the current deliberative process which allows citizens to make well-informed decisions. HSB517 is scheduled to be heard in committee this week.

Other items of interest

- [SF 2252](#) (formerly [SF 2073](#)): This legislation provides for an affirmative defense in cases of a cybersecurity breach. MRES is supportive of the bill. The full Judiciary committee passed the bill and it was renumbered SF 2252.

- [SF 2160](#) requires billing for utility services within one year. We are monitoring the bill which the subcommittee recommended pass with amendments.
- [SF 2080](#), is a bill that would prohibit political subdivisions from paying ransomware. IAMU is seeking an amendment to exempt electric utilities from the prohibition based on NERC regulatory requirements.

Iowa Association of Municipal Utilities “Day on the Hill” March 17

Please plan to participate in the Iowa Association of Municipal Utilities’ (IAMU) day at the legislature on Tuesday, March 17, 2020. There will be displays in the rotunda throughout the afternoon and a 5:30 p.m. reception at the Hall of Pride. It is important to have a strong presence at the capitol to gain the attention of legislators as we work together to promote the benefits of public power. If you would like to have a display table for the event, please email Jill Soenen with the IAMU office at jsoenen@iamu.org.

MRES maintains updates and links on key Iowa bills on the MRES® Iowa Legislative and Regulatory [webpage](#). Also available on the website is the updated MRES® Iowa Legislative [Guide](#) to assist you in contacting your area legislators.

Minnesota

Session Update

Session began Tuesday, February 11. The House DFL party retains a 75-59 seat advantage after welcoming Rep. Sydney Jordan (DFL-Minneapolis) and Rep. Paul Novotny (R-Elk River), the winners of the February 4 Special Elections. Representatives from both sides of the aisle honored the late Rep. Dianne Loeffler (DFL-Minneapolis) for her legacy as a legislator. The first deadline for committees to act favorably on bills is March 13. A combined legislative meeting calendar found [here](#) will help track individual hearings, along with video and audio streaming links [here](#).

Energy Committee Meetings

- House Energy and Climate Finance and Policy Division: An informational hearing with a focus on the potential impact of climate change on precipitation in Minnesota was held last week. According to testifiers, increased precipitation and other major weather events are affecting water quality. While state policy has been focusing on water quality, some believe it may need to begin considering water quantity as well.
- Senate Energy and Utilities Finance and Policy: Clean Energy First, [SF 1456](#), was reintroduced from last year and will be heard in committee on February 20. The bill requires the Public Utilities Commission to give preference for renewable or carbon-free energy when reviewing utility Integrated Resource Plans. The 2019 version of the bill will be replaced by an [Author’s Amendment](#) to reflect the changes incorporated into the bill over the summer. The committee will take additional testimony and amendments to the bill during the hearing.

Energy Bills

Clearly, Clean Energy First will be the focus of energy policy discussions this year. However, there are several other bills that have been introduced

- [HF 3054](#): Requires the Public Utilities Commission to develop a uniform reporting format for all utilities to semi-annually report to customers the resource blend of their electricity and the total pounds of carbon dioxide, sulfur dioxide, nitrogen oxides and nuclear waste emitted. MRES is opposed to this bill.
- [HF 3076](#): This bill would change the overall state greenhouse gas emissions goal to a 50 percent reduction below 2005 levels by 2030.
- [HF 3101](#): Requires utilities to semiannually enclose a bill stuffer describing programs and rebates the utility offers which encourage the use of renewable energy resources. MRES is monitoring this bill.
- [HF 3209](#): Requires utilities to analyze restricting the use of nonrenewable resources to only seasonal operation and to report this in the IRP process. It would require that seasonal operation plans would need approval by the PUC in the IRP process. MRES is opposed to this bill.

Critical Infrastructure

- [HF 2966](#): Creates liability for trespassing on critical infrastructure, or for recruiting persons to trespass and damage critical infrastructure. MRES is monitoring this bill.

Retirements and the Election

All 67 Senate seats and 134 seats in the House of Representatives in Minnesota are up for election in November, but we already know quite a few who will not be returning due to retirements. The retirements in the House are not likely to shift the balance of power there because most retiring members are located in safe seats that are not likely to change parties. The Senate is a different story because only a net of two seats would need to change for the majority control to swing from GOP to DFL. Last week, Paul Anderson (R-Plymouth) announced his retirement after serving only one term. Even before his announcement, this seat was a top target because it is one of two Senate Districts that voted for Hillary Clinton in 2016, but are held by a GOP Senator. The outcome of this race will have a significant impact on control of the Senate. There are three other Senators who are retiring, but none of those seats are expected to change party affiliation: Senator Scott Jensen (R-Chaska), Senator Carolyn Laine (DFL-Columbia Heights) and Senator Richard Cohen (DFL-St. Paul). Senator Cohen's absence will be felt at the Capitol, where he has served as a Senator since 1987. He has been the DFL lead in Finance for years and is a close ally of Tom Bakk (DFL-Cook), who recently was deposed as the Senate Minority Leader.

Ten retirements have been announced in the House, but realistically only three of those have the potential to change party control: Rep. Hunter Cantrell (DFL-Savage), Rep. Alice Mann (DFL-Lakeville), and Rep. Duane Sauke (DFL-Rochester). The other seats are fairly safe for the party that holds control of them. Even if the three house seats noted above change hands, it would not be enough to change control of the House where the DFL holds a 16-seat majority. That does not mean the DFL will maintain control. Heading into the 2018 election, the GOP held a 20-seat majority, which was wiped out in a wave election year. It is possible, even though unlikely, that control could swing back if 2020 turns out to be a GOP wave year.

MMUA Legislative Conference

Save the dates of March 30 to April 1, to attend the Minnesota Municipal Utility Association (MMUA) Legislative Conference. The conference will be held at the Double Tree by Hilton in downtown St. Paul. MMUA has sent out registration notices and a block of rooms is open. Please plan to attend as this is a great opportunity to inform and influence state lawmakers. Registration for the conference is open and can be found at the [MMUA](#) web page.

Minnesota bills of relevance will be found on the MRES® Minnesota Legislative and Regulatory [webpage](#). The MRES® Minnesota Legislative Guide is being updated and will soon be posted and mailed to members.

North Dakota

Interim Committees

- Energy Development & Transmission Committee met on February 13. There was an update from several utilities on the challenges they are facing and updates. The presenters included: Basin Electric Power Cooperative, Minnkota Power Cooperative, Xcel Energy, Montana Dakota Utilities, Allete Energy, Otter Tail Power, and Great River Energy. Presentations included comments on individual utilities' commitments to reduce emissions, investments in storage and/or carbon sequestration, generation projects, and equipment upgrades.
- Informational Technology Committee meets on March 16. The agenda will focus largely on state offices' readiness with cybersecurity and how to react to a cyber-attack.

North Dakota Legislature is not in session in 2020, summaries from interim committee will be updated following meeting dates. The MRES® North Dakota Legislative [Guide](#) is still available on the webpage and has been updated for the interim.

South Dakota

Service Territory

Service Territory continues to move and change, sometimes from hour to hour. Here is the latest: Despite continuing to meet and work things out—per the Summer Study Committee's request, [HB 1262](#) has been set for hearing Wednesday. This bill in its current format does not work for use because:

- It does not protect the municipal right to serve in newly annexed areas.
- It allows several “bites at the apple” that slows down the process—including allowing a judge to determine whether a municipal utility's decision to serve was based on fraud or abuse of discretion.

We oppose this bill because it is bad for economic development as it makes the annexation process too cumbersome and lengthy, potentially getting the courts involved twice throughout the process and after the drawn-out proceedings, the cooperatives may still end up with the right

to serve. The Governor's message has been that South Dakota is open for business and more red carpet and less red tape. This process is clearly more red tape.

Also up on Wednesday morning is [HB 1229](#). This is Rep. Brunner's "place holder bill". It does not contain any language, yet, but there will likely be an amendment offered Wednesday morning. And it may be a freeze bill.

We hope to amend these bills in committee to make them palatable to municipals or to kill them in favor of SB 184, which works much better for all parties. [Senate Bill 184](#) would re-write the current statute on the purchase price for electric facilities in an area annexed by a municipality. Essentially, this bill would require a municipality to reach out to any affected utility to discuss their intent to serve in an annexed area. If the two entities cannot agree upon compensation for the value of transfer of service and any acquired equipment or distribution property, either utility may petition the circuit court to determine compensation. Also, [SB 83](#) has passed the Senate and we would like it to pass the House. It mandates a once a year meeting between the utilities to share information and to encourage discussions on future development. It addresses the coops' request that they need to be able to plan.

MRES maintains updates and links on key South Dakota bills on the MRES® South Dakota Legislative and Regulatory [webpage](#). Also available on the website is the updated MRES® South Dakota Legislative [Guide](#) to assist you in contacting your area legislators.

Wyoming

The Wyoming Legislature convened last week. In his State of the State address, the Governor stressed his support for Wyoming's energy industry, noting his decision to challenge Washington's discriminatory denial of a permit to construct a coal export terminal before the U.S. Supreme Court. The Governor also reiterated his desire to invest in carbon capture and sequestration technology.

Federal

Last week the White House announced it would re-nominate James Danly to fill the Federal Energy Regulatory Commission (FERC) seat left vacant by the death of Kevin McIntyre. Danly is currently General Counsel at FERC. Danly's nomination was first considered by the Energy and Natural Resources Committee in November of last year and cleared by a vote of 12-8. The failure of the full Senate to act on Danly's nomination last year required the White House to formally re-submit the nomination. The earliest the Senate Energy and Natural Resources Committee could vote on the nomination is the week of February 24. Assuming Danly is confirmed by the full Senate before June, the Commission will have four Commissioners.

With the announcement that Commissioner Bernard McNamee will leave at the end of his term on June 30, the Commission will return to three commissioners this summer. There has been no word about efforts to fill the two vacancies that will remain at that time though reports indicate

the White House has interviewed Allison Clements, the Democratic recommendation, for one of the vacancies.

Memo

To: Mayor Thole, City Council, and City Employees
From: City Clerk's Office
Date: February 21, 2020
Re: "Sunshine" Fund

We have established a privately funded "Sunshine Fund" to be used to recognize life events like births, deaths, hospitalizations, etc.

Participation in this fund is voluntary and historically we have collected \$20 in January of each year from those individuals who wish to participate.

Your donation can be dropped off at the City Hall business office at your convenience!

Thank you.

CITY COUNCIL CHECKLIST

2/21/2020

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Downtown district project complete	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	This property is part of the UMRDC Developable Properties project	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	PW is cleaning out as time allows - Sell/Fix?	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	M&M approved to complete Phase 1 plans, USDA preapp filed	ongoing
Climbing Wall at Pool	8/26/2019	Volk	Parks	2018 estimated cost was \$34,000	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Meyer	Several Attempts to contact property owner, no response	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Committee Update?	ongoing

**CITY OF MADISON, MINNESOTA
RESOLUTION 20-17**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING A FEE SCHEDULE PURSUANT TO §34.01
OF THE MADISON CODE OF ORDINANCES FOR THE YEAR 2020**
(Memorial Bench 02/24/2020, updating Resolution 19-48)

WHEREAS, the City Council is interested in establishing a fee schedule pursuant to §34.01 of the Madison City Code of Ordinances for the year 2020, effective January, 2020.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following fee schedule for the year 2020 be adopted pursuant to §34.01 of the Madison City Code of Ordinances.

I.	<u>LIQUOR LICENSES</u>	<u>Fee</u>
A.	<u>RETAIL LIQUOR LICENSE</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	500.00
	3. Annual Renewal	500.00
B.	<u>WINE (RESTAURANT ONLY)</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	100.00
C.	<u>TEMPORARY (1 or 3-day)</u>	
	1. On Sale Liquor	50.00
	2. On Sale Beer	50.00
D.	<u>ON-SALE BEER (3.2 or STRONG BEER)</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	50.00
E.	<u>SPECIAL CLUB</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	100.00
F.	<u>SET-UP</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	50.00

G.	<u>OFF-SALE BEER</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	50.00
II.	<u>GAMES OF SKILL</u>	
	Pool Tables/Pinball/Video Games	15.00
III.	<u>OTHER</u>	
	Special Use Permit	50.00
IV.	<u>TATOO AND BODY PIERCING SERVICES</u>	
	1. Initial Application	250.00
	2. Initial Investigation	100.00
	3. Annual Renewal	100.00
V.	<u>ZONING PERMITS</u>	
	Value \$20,000 or Less	50.00
	Value Over \$20,000	100.00
	Petition to Subdivide Plats:	
	Less than 5 Lots	50.00
	5-10 Lots	75.00
	More than 10 Lots	100.00
	Variance Application	100.00
	Conditional Use Permit	100.00
	Special Permit	100.00
	Rezoning Request	100.00
	Code Amendment	375.00
	Street/Alley Vacation	75.00
	Annexation Request	250.00
		(plus State of MN fees)
VI.	<u>DOGS & CHICKENS</u>	
	Dog License -Neutered Male and Spayed Female (Calendar Year)	N/C
	Dog License - Unspayed Female & Unneutered Male (Calendar Year)	N/C
	Chicken Permit – Initial Application	50.00
	Chicken Permit – Renewal Application	25.00

VII. UTILITY & SERVICE CHARGES

Right-of-Way/Street Digging Permit		100.00*
	*Plus Any Extra Costs for Street Repair	
Water & Sewer Connection - Simultaneous		100.00
Electric & Water Meter Connect/Disconnect Fees (per meter)		50.00
Sanitary Discharge Exception Permit (November 15 – April 15)		N/C
<u>Equipment Rent (Per Hour) – *Does not include labor</u>		
Sweeper		50.00
Loader/Blower		100.00
Truck		40.00
Tractor Mower		50.00
Grader		75.00
Cat Loader		75.00
Aerial Truck		75.00
Sewer Machine		75.00
*Labor of City Employee operating equipment – per employee per hour		35.00
<u>Labor & Materials/Supplies (Per hour or quantity)</u>		
Labor (Per Hour)	(minimum charge)	50.00
Gravel (Per Yard)		14.00
Water (Per 100 Gallons - Hard)		0.50
Water (Per 100 Gallons - Processed)		1.50
Reclaimed Granite (Per Yard)		15.00
Reclaimed Pea Rock (Per Yard)		4.00
Salt & Sand (Per Yard)		12.00

VIII. ADMINISTRATIVE CHARGES

Maps		5.00
Copies (Per Page)		0.25
Fax Machine (Per Page)		1.50
Service Charge - Returned Checks		25.00
Special Assessment Certification – levied and pending		10.00
Copies of Audit Report (postage additional)		10.00
Peddler/Transient Merchant Permit		35.00

IX. CITY HALL FACILITIES

		*\$35 Extra charge for clean up
Madison Room	Basic Charge	25.00
Auditorium	Basic Charge	35.00
Basement	Basic Charge	35.00

X. RECREATIONAL

Jacobson Park Wayside Rest (“rest area”)	Nightly: Tent	10.00
	Nightly: Camper/RV	20.00
	Weekly: Camper/RV	100.00
Recreation Field Damage Deposit		100.00

	ATV Permit (per lifetime of vehicle)	25.00
	Golf Cart Permit (per lifetime of vehicle)	25.00
	Picnic Tables – rentals for non-city facilities (per table per day)	10.00
	Memorial Bench	1,045.00
	Memorial Bench Concrete Slab	105.00
	Memorial Picnic Table	1,000.00
XI.	<u>ELECTIONS</u>	
	Filing Fee	2.00
		*If petition filed, no charge
XII.	<u>CODE ENFORCEMENT</u>	
	Charges for Service:	
	Dog/Cat Pound Boarding Fee	20.00/day
	Dog/Cat Impound Release Fee	25.00
	Mowing, Snow Shoveling, and Code Compliance Services (minimum)	60.00/hour
	Fines:	
	Dog/Cat Running at Large Fine	50.00
	Parking Violations Fine	50.00
	Snow Removal (Sidewalk) Fine	50.00
	Vehicle Storage Fee (Impoundment)	20.00/day
	Vehicle Towing	125.00
	Sanitary Discharge Fine	50.00
	Code Violation – Public Nuisance Fine	50.00
XIII.	<u>SWIMMING POOL</u>	
	General Admission	3.00-3.50
	Season Pass - individual	75.00
	Season Pass - family	150.00
	Lessons (depends on swimmers level)	25.00-30.00
	Private Lessons	50.00
	Pool Rental	200.00
XIV.	<u>AMBULANCE DEPARTMENT</u>	
	Base Fee	900.00
	Mileage per loaded mile	20.00
	Transport Flight Crew to Airport	850.00
	Helicopter Assist	850.00
	Lift Assist	125.00
	Standby	
	Races (Per Hour)	50.00
	School Events (Per Hour)	50.00
	Hospital (Per Hour)	50.00
XV.	<u>PRAIRIE ARTS CENTER</u>	
	Facility Rental	
	(Weekly)	120.00

(Daily) 40.00

XVI. MILEAGE

Rate Reimbursement per mile (As established by resolution/ordinance) IRS Rate

XVII. FIRE DEPARTMENT

First Hour**	1,000.00
Every Additional Hour	150.00
Materials	Determined as needed
Standby	
Races (Per Hour)	50.00
**Emergency (non-fire) Call	250.00-1,000.00

Upon the vote taken thereon, the following voted:

For: Volk, Thole, Meyer, Zahrbock, and Conroy
Against: None
Absent: None

Whereupon said Resolution No. 19-48 was declared duly passed and adopted this 9th day of December, 2019.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk



Lac qui Parle County
Auditor-Treasurer-Coordinator

600 6th Street, Suite 5
Madison, MN 56256

Email: jake.sieg@lqpco.com
Phone: 320-598-3648
Fax: 320-598-3125

Jacob Sieg
Aud-Treas-Coord

February 18, 2020

City Managers/Administrators/Clerks:

Enclosed is a list of properties that have delinquent property taxes going back to 2018 and earlier for your respective cities. This list is being provided to you as a basis for reviewing these properties to determine whether or not they may currently, or in the near future, present a hazardous condition that the property owner should remedy.

Declaring properties to be hazardous helps to ensure that we hold owners responsible for their properties. Otherwise, the burdens of ongoing maintenance and disposal are unfairly placed on neighboring property owners and local government. By working with your city attorney to declare a property hazardous, this procedure can create personal liability for hazardous property owners and also deter potential buyers from acquiring the property with no intention of rehabilitation.

Lac qui Parle County has worked with adjacent property owners and city officials to share the cost of demolishing hazardous properties. Under this policy, adjacent owners who receive funding from their city/township to aid in the cost of demolition are eligible to receive matching funding from the County of up to \$3,500 per parcel.

If your city is interested in pursuing these options, please contact your respective County Commissioner or County Attorney Rick Stulz.

Contact information is as follows:

Rick Stulz, County Attorney	(320) 598-7578
John Maatz, County Commissioner	(320) 413-0205
Ben Bothun, County Commissioner	(651) 249-4759
Roy Marihart, County Commissioner	(320) 752-4491
Todd Patzer, County Commissioner	(320) 226-6284
DeRon Brehmer, County Commissioner	(320) 568-2226

Sincerely,

Jake Sieg
County Auditor-Treasurer-Coordinator

Enclosure

CC: County Board of Commissioners, County Attorney

An Equal Opportunity Employer

02/13/20 07:33:41

Query = DLQFORF

WITH PROJECTED FORFEITURE YEAR - PROPERTY PHYSICAL ADDRESS
PT = Property type indicator

PAGE 1

City or Township	PT	Parcel #	Year	Prj Forf Year	Taxpayer Name	Physical Address (if available)	Amount paid	P/I/C/F due	Balance Due
MADISON CITY	RE	54-0049-000	2011 2014 2012 2013	2017 2017 2017 2017	JENSEN, MONICA JENSEN, MONICA JENSEN, MONICA JENSEN, MONICA	712 7TH AVE 712 7TH AVE 712 7TH AVE 712 7TH AVE	280.00 49.45 49.45 .00	222.03 135.88 291.69 235.15	502.03 542.43 805.69 749.15
MADISON CITY		54-0088-000	2017 2014 2015	2018 2018 2018	WILSON, TODD J. WILSON, TODD J. WILSON, TODD J.	622 4TH AVE 622 4TH AVE 622 4TH AVE	329.45 180.20 475.00 72.56	888.75 40.22 264.93 214.90	2,599.30 316.02 739.93 802.34
MADISON CITY		54-0090-000	2016 2017 2018	2020 2020 2020	LONG, JASON & JENNI LONG, JASON & JENNI LONG, JASON & JENNI	619 2ND AVE 619 2ND AVE 619 2ND AVE	.00 .00 .00	221.58 160.22 105.57	1,858.29 637.58 574.22 517.57
MADISON CITY		54-0097-000	2016 2017 2015 2018	2019 2019 2019 2019	SCHNEIDER, MATTHEW SCHNEIDER, MATTHEW SCHNEIDER, MATTHEW SCHNEIDER, MATTHEW	609 1ST AVE 609 1ST AVE 609 1ST AVE 609 1ST AVE	.00 .00 231.00 195.75	487.37 167.55 117.68 123.33 34.15	1,729.37 625.55 577.68 354.33 296.40
MADISON CITY		54-0116-000	2018	2022	JOHNSON, JUSTIN	514 3RD AVE	426.75	442.71	1,853.96
MADISON CITY		54-0117-000	2018	2022	NELSON, DARREN & BI	518 3RD AVE	.00	108.07	566.07
MADISON CITY		54-0126-000	2016 2017 2018	2020 2020 2020	FLORES, TRINIDAD AV FLORES, TRINIDAD AV FLORES, TRINIDAD AV	521 4TH AVE 521 4TH AVE 521 4TH AVE	.00 .00 .00	108.07 211.55 211.55	566.07 993.55 993.55
MADISON CITY							PARCEL TOTAL	211.55	993.55
MADISON CITY							PARCEL TOTAL	286.65	896.65
MADISON CITY							PARCEL TOTAL	207.06	819.06
MADISON CITY							PARCEL TOTAL	165.02	809.02

RE=real estate, PP=personal property, MH=mobile home

* Confession of Judgment

02/13/20 07:33:41

Query = DLQFOR

WITH PROJECTED FORFEITURE YEAR - PROPERTY PHYSICAL ADDRESS

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PT = Property type indicator

City or Township	PT	Parcel #	Year	Pct For Year	Taxpayer Name	Physical Address (if available)	Amount paid	P/I/C/F due	Balance Due
MADISON CITY	RE	54-0141-000	2017	2021	PETERSON, DORIS G	514 6TH AVE	.00	658.73	2,524.73
MADISON CITY			2018	2021	PETERSON, DORIS G	514 6TH AVE	.00	229.38	871.38
							.00	250.09	1,432.09
							.00	479.47	2,303.47
MADISON CITY		54-0150-000	2016	2020	NINNEMAN, JUNE	514 7TH AVE	309.57	135.04	561.47
MADISON CITY			2017	2020	NINNEMAN, JUNE	514 7TH AVE	.00	252.40	998.40
MADISON CITY			2018	2020	NINNEMAN, JUNE	514 7TH AVE	.00	139.22	797.22
							309.57	526.66	2,357.09
MADISON CITY		54-0160-000	2016	2018	WILLIAMS, DAVID & B	520 8TH AVE	656.49	167.77	933.28
MADISON CITY			2017	2018	WILLIAMS, DAVID & B	520 8TH AVE	.00	361.78	1,135.78
MADISON CITY			2018	2018	WILLIAMS, DAVID & B	520 8TH AVE	.00	256.09	1,034.09
							656.49	785.64	3,123.15
							128.00	41.82	169.82
MADISON CITY		54-0224-000	2018	2022	SHUCK, GEORGE SR.	311 3RD AVE	128.00	41.82	169.82
							128.00	41.82	169.82
MADISON CITY		54-0226-000	2011	2016	VREIM, AMBER	301 3RD AVE	.00	330.28	912.28
MADISON CITY			2012	2016	VREIM, AMBER	301 3RD AVE	276.32	229.13	544.81
MADISON CITY			2013	2016	VREIM, AMBER	301 3RD AVE	104.80	164.43	839.52
							381.12	987.36	2,934.24
							.00	52.21	246.21
MADISON CITY		54-0230-000	2018	2022	STELTZ, DOUGLAS	322 4TH AVE	.00	52.21	246.21
							429.39	14.03	34.64
MADISON CITY		54-0239-000	2018	2022	BREI, MARY EVANS	308 6TH AVE	429.39	14.03	34.64
							429.39	14.03	34.64

RE=real estate, PP=personal property, MH=mobile home

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UNPAID LISTING

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WITH PROJECTED FORFEITURE YEAR - PROPERTY PHYSICAL ADDRESS
PT = Property type indicator

City or Township	PT	Parcel #	Year	Prj Forf Year	Taxpayer Name	Physical Address (if available)	Amount paid	P/I/C/F due	Balance Due
MADISON CITY	RE	54-0251-000	2017	2021	PERDEM. TOMOYO	313 6TH AVE	863.96	17.00	37.04
MADISON CITY			2018	2021	PERDEM. TOMOYO	313 6TH AVE	769.73	5.05	41.32
PARCEL TOTAL							1,633.69	22.05	78.36
MADISON CITY		54-0280-000	2016	2020	SALO. ONNIE	214 8TH AVE	.00	278.70	808.70
MADISON CITY			2017	2020	SALO. ONNIE	214 8TH AVE	.00	402.48	1,442.48
MADISON CITY			2018	2020	SALO. ONNIE	214 8TH AVE	.00	330.05	1,618.05
PARCEL TOTAL							.00	1,011.23	3,869.23
MADISON CITY		54-0415-000	2016	2020	FRAZIER. DEBRA	217 CENTRAL AVE	277.00	137.35	414.35
MADISON CITY			2017	2020	FRAZIER. DEBRA	217 CENTRAL AVE	.00	186.76	738.76
MADISON CITY			2018	2020	FRAZIER. DEBRA	217 CENTRAL AVE	.00	117.64	673.64
PARCEL TOTAL							277.00	441.75	1,826.75
MADISON CITY		54-0466-000	2017	2021	MORTENSON. DEE DEE	204 4TH ST E	556.00	227.34	783.34
MADISON CITY			2018	2021	MORTENSON. DEE DEE	204 4TH ST E	.00	289.56	1,419.56
PARCEL TOTAL							556.00	516.90	2,202.90
MADISON CITY		54-0468-000	2018	2022	RHOADES. MITCHELL &	203 5TH ST E	710.00	149.50	859.50
PARCEL TOTAL							710.00	149.50	859.50
MADISON CITY		54-0495-000	2017	2021	COTTLE. TOBY & DIAN	222 3RD ST E	189.92	45.35	143.43
MADISON CITY			2018	2021	COTTLE. TOBY & DIAN	222 3RD ST E	.00	74.48	426.48
PARCEL TOTAL							189.92	119.83	569.91
MADISON CITY		54-0530-000	2016	2019	BISSETT. CHAD	821 5TH AVE	.00	218.28	830.28
MADISON CITY			2017	2019	BISSETT. CHAD	821 5TH AVE	.00	151.95	767.95
MADISON CITY			2018	2019	BISSETT. CHAD	821 5TH AVE	.00	301.73	919.73
MADISON CITY			2019	2019	BISSETT. CHAD	821 5TH AVE	286.18	39.96	369.78
PARCEL TOTAL							286.18	711.92	2,887.74

RE=real estate. PP=personal property. MH=mobile home

* Confession of Judgement

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Query = DLOFORF

WITH PROJECTED UNPAID LISTING

FORFEITURE YEAR - PROPERTY PHYSICAL ADDRESS

PAGE 4

PT = Property type indicator

City or Township	PT	Parcel #	Year	Prj For Year	Taxpayer Name	Physical Address (if available)	Amount paid	P/I/C/F due	Balance Due
MADISON CITY	RE	54-0572-000	2018	2022	KRAVIK, ERIKA	1007 4TH AVE	394.00	87.93	481.93
							PARCEL TOTAL	87.93	481.93
MADISON CITY		54-0610-000	2011	2017	MJP HOLDINGS, LLC	409 8TH AVE	378.40	450.96	1,040.96
MADISON CITY			2014	2017	MJP HOLDINGS, LLC	409 8TH AVE	348.57	226.63	798.23
MADISON CITY			2015	2017	MJP HOLDINGS, LLC	409 8TH AVE	348.57	35.43	160.86
MADISON CITY			2012	2017	MJP HOLDINGS, LLC	409 8TH AVE	348.57	390.94	1,016.94
MADISON CITY			2013	2017	MJP HOLDINGS, LLC	409 8TH AVE	1,527.20	327.13	967.93
							PARCEL TOTAL	2,254.17	1,431.09
MADISON CITY		54-0634-010	2016	2020	COLBURN, CURTIS	104 9TH AVE S	.00	213.12	659.12
MADISON CITY			2017	2020	COLBURN, CURTIS	104 9TH AVE S	.00	152.25	602.25
MADISON CITY			2018	2020	COLBURN, CURTIS	104 9TH AVE S	.00	95.21	545.21
							PARCEL TOTAL	.00	460.58
MADISON CITY		54-0660-000	2011	2016	BENDEL, SANDRA	231 8TH AVE S	962.65	165.35	456.70
MADISON CITY			2010	2016	BENDEL, SANDRA	231 8TH AVE S	771.05	362.47	879.42
MADISON CITY			2012	2016	BENDEL, SANDRA	231 8TH AVE S	1,303.53	293.92	936.39
MADISON CITY			2013	2016	BENDEL, SANDRA	231 8TH AVE S	1,588.67	475.83	1,845.16
							PARCEL TOTAL	3,625.90	1,297.57
MADISON CITY		54-0661-000	2017	2021	BENDEL, TERRY	237 8TH AVE S	344.00	128.55	472.55
MADISON CITY			2018	2021	BENDEL, TERRY	237 8TH AVE S	.00	141.34	809.34
							PARCEL TOTAL	344.00	1,281.89
							PROPERTY TYPE TOTAL	13,659.39	47,261.27
								209.35	291.35

RE=real estate, PP=personal property, MH=mobile home

* Confession of Judgment

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Query = DLQFORF UNPAID LISTING
PT = Property type indicator WITH PROJECTED FORFEITURE YEAR - PROPERTY PHYSICAL ADDRESS

City or Township	PT	Parcel #	Year	Prj Forf Year	Taxpayer Name	Physical Address (if available)	Amount paid	P/I/C/F due	Balance Due
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*** END OF REPORT ***

FINAL TOTALS									
TOTAL							13,659.39	12,934.01	47,552.62

RE=real estate. PP=personal property. MH=mobile home

CITY UTILITY RELOCATION AGREEMENT

This Agreement is made the 5th day of February, 2020, by and between the City of Madison (“City”) and Madison Healthcare Services, Inc. (“MHS”).

WHEREAS, MHS is in the process of construction/remodel project on its campus that requires the relocation of certain distribution lines;

WHEREAS, the distribution lines are owned and operated by the City of Madison;

WHEREAS, MHS is seeking the assistance of the City in relocating the lines as described herein and also sharing in part of the costs;

WHEREAS, the parties desire to put forth their agreement in writing.

NOW THEREFORE, in consideration of the terms and conditions stated herein, the parties agree as follows:

1. Scope of Work: Upon execution hereof, the City will make arrangements to obtain a contractor to complete the following: Removing the overhead power lines and installing new underground lines from the southeast corner of 9th St. and 3rd Ave going north to 10th St., and then going east on the south side of 10th St. approximately 450 feet, all located in the City of Madison. The parties shall agree to exact scope of work, locations, depth, etc. prior to commencement.
2. Scheduling of Work: Subject to weather and other factors not controlled by the City, the City agrees to have the relocation project completed by July 31, 2020. The parties agree to coordinate any work that is impacted by the work of other contractors.
3. Project Costs: Subject to the following, MHS agrees to be responsible for the costs of the relocation project. The City estimates that the total costs of the relocation project requested by MHS will be approximately \$179,244.39 as described in Exhibit A. However, City agrees to be responsible for \$70,000 of said costs (which does not include in kind services) and shall invoice MHS upon completion of the project for the balance. The balance shall be due and payable within 30 days thereafter. MHS shall further be responsible for any additional costs due to any changes in the scope of the project as directed by MHS or its contractors.
4. Cancellation: If the request is cancelled, MHS agrees to reimburse City for any expenses incurred to the date of cancellation.

IN WITNESS HEREOF, the parties agree as of the date first written.

CITY OF MADISON

MADISON HEALTHCARE SERVICES, INC.

By:

Its:

By:

Its:

INDEPENDENT CONTRACTOR AGREEMENT

CITY OF MADISON, MN

THIS AGREEMENT is made on 12th day of February, 2020, by and between the City of Madison, Minnesota ("City") and Dale Monnens, doing business as Monnens' Excavating ("Contractor"):

WHEREAS, the City seeks to retain the services of Contractor relative to the hauling/removal of snow and other services in connection with certain City projects within the City of Madison and the possible use of certain equipment owned by Contractor;

WHEREAS, the Contractor agrees to provide such services as an independent contractor to the City during the term of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained herein **IT IS HEREBY AGREED** as follows:

1. DESCRIPTION OF WORK: Contractor, or his employees or designees, agrees to perform certain duties relative to the hauling/removal of snow and other services to assist the City in certain projects as requested by the Street Supervisor and agreed upon by Contractor. The parties agree that this Agreement is on an "as needed" basis.

2. TERM OF THIS AGREEMENT: This Agreement shall commence on the date of this Agreement and shall continue until either party provides notice of termination.

3. PERFORMANCE OF DUTIES: It is understood by all parties that Contractor will provide said services and that Contractor shall have no obligation to work any particular hours. Contractor shall determine the means and manner in which Contractor provides its services. The City shall not have any right to control or direct the details, manner or means by which Contractor provides their services so long as said services are performed in accordance with federal and state rules.

4. INDEPENDENT CONTRACTOR: The Contractor is to be and shall remain an independent contractor with respect to any and all work performed under this agreement. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing a relationship of agents, partners, joint ventures or associates between the parties hereto or as constituting Contractor as an employee of City for any purpose or in any manner whatsoever.

The parties intend that an independent contractor-customer relationship be created by this Agreement. The City is interested only in the services and results to be achieved, and the conduct and control of the work will lie solely with Contractor, an independent business of the City.

5. ASSIGNMENT OF DUTIES: Duties to perform under this Agreement cannot be assigned or delegated without the written consent of both parties. Any assignment renders this agreement void and all rights hereunder will thereupon terminate.

6. PAYMENT: Contractor shall be paid **\$55.00** per hour (which shall include equipment, operator, fuels, etc.), payable in monthly installments. Contractor shall provide monthly invoices of services provided.

7. INDEMNIFICATION: Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees, against any and all liability, loss, cost, damages, expenses, claims or actions, including attorney's fees, with the other, its officers and employees, may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution, performance or failure to adequately perform its obligations pursuant to this agreement.

8. CONTRACTOR'S TAX RESPONSIBILITIES: Contractor agrees to supply its Employer Identification Number from the Internal Revenue Service and Taxpayer Identification Number from the State of Minnesota and to comply with all tax laws applicable to the operation of a business such as contractors, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all self-employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City, or for purposes of any other benefits or perquisites that City accords to any of its employees.

9. INSURANCE: Contractor will carry, for the duration of this Agreement, liability insurance in an amount acceptable to City. Contractor agrees to indemnify City for any and all liability or loss arising in any way out of the performance of this Agreement.

10. USE OF EQUIPMENT: In the event City uses Contractor's equipment, the City agrees to be responsible for all liability resulting from the presence and operation of the same by its agents or employees. City shall ensure proper liability coverage and shall indemnify and hold Contractor harmless from any claims resulting from the use of said equipment. City shall be responsible for any damage intentionally or negligently caused by the use of the same. Contractor maintains responsibility for any repairs caused by normal wear and tear of the equipment.

IN WITNESS WHEREOF, each of the City and Contractor has executed or cause this Agreement to be executed upon the date and year first above-written.

Dated: _____

CITY OF MADISON

By:

Its:

Dated: _____

MONNENS EXCAVATING

By: Dale Monnens

Memo

To: General Government Committee
From: Val Halvorson City Manager
CC: City Council
Date: February 24, 2020
Re: Snow Removal

Background:

The removal of snow in the City of Madison is designed to utilize all public works employees, each playing a vital role in the big picture.

City staff identified the option of contracting for additional hauling capacity to occur at a rough snow fall estimate of 5 inches. A 3rd truck and driver, reduces the amount of wait time and hours on snow blower. Idle time adds to the hours on the blower, contributing to maintenance issues sooner than needed. With a 3rd hauler on these occurrences, it is likelier that the piled snow can be hauled in one day versus carry over into the next day as well. This will reduce the hours the city staff are on the clock and lessen overtime obligations.

The second piece is to have coverage in the event our full-time employees have emergencies, or planned family events. Snow events are not limited to Monday thru Friday, and sometimes we have obligations that cannot be postponed or rescheduled.

To be best prepared for snow events and to execute our current snow removal policy, timeline, and level of service expected, we will use retired employees as seasonal/on-call status employees.

Discussion/Recommendation:

These items have been brought to the General Government committee, the request to council to approve the Independent contractor agreement.

SCHEDULED CLAIMS LIST

UPCK # 59284 - 59310

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE 75 AMERICAN WELDING & GAS							
06835938	1	2/20/20	2/20/20	STR-FIRE EXTINGUISHERS	455.88	101 101-43100-409	1
				INVOICE TOTAL	455.88		
06835939	1	2/20/20	2/20/20	ELEC-FIRE EXT	33.00	604 604-49570-404	1
				INVOICE TOTAL	33.00		
06835940	1	2/20/20	2/20/20	PR ARTS-FIRE EXT	295.98	101 101-45180-404	1
				INVOICE TOTAL	295.98		
06835941	1	2/20/20	2/20/20	STR-FIRE EXT	8.25	101 101-43100-409	1
	2			FIRE-FIRE EXT	8.25	101 101-42200-404	1
				INVOICE TOTAL	16.50		
06835942	1	2/20/20	2/20/20	WT-FIRE EXT	73.45	601 601-49400-404	1
				INVOICE TOTAL	73.45		
06835943	1	2/20/20	2/20/20	POOL-FIRE EXT	5.50	101 101-45124-404	1
				INVOICE TOTAL	5.50		
06835944	1	2/20/20	2/20/20	SEW-FIRE EXT	391.81	602 602-49450-404	1
				INVOICE TOTAL	391.81		
06835945	1	2/20/20	2/20/20	AMB-FIRE EXT	180.19	201 201-44100-404	1
				INVOICE TOTAL	180.19		
06835946	1	2/20/20	2/20/20	FIRE-FIRE EXT	171.40	101 101-45124-404	1
				INVOICE TOTAL	171.40		
06835947	1	2/20/20	2/20/20	LIQ-FIRE EXT	16.50	609 609-49750-404	1
				INVOICE TOTAL	16.50		
06835948	1	2/20/20	2/20/20	CTY HALL-FIRE EXT	93.95	101 101-41940-409	1
				INVOICE TOTAL	93.95		
06835949	1	2/20/20	2/20/20	LIB-FIRE EXT	27.50	101 101-45500-404	1
				INVOICE TOTAL	27.50		
				VENDOR TOTAL	1,761.66		
408 C EMERY NELSON INC							
35285	1	2/19/20	2/19/20	WT-ANTISCALANT	4,683.88	601 601-49400-239	1
				INVOICE TOTAL	4,683.88		
				VENDOR TOTAL	4,683.88		
432 CARPETS N MORE							
021920	1	2/19/20	2/19/20	AMB-CARPET/INSTALL	1,200.00	201 201-44100-401	1
				INVOICE TOTAL	1,200.00		
				VENDOR TOTAL	1,200.00		

510 CITY OF MADISON

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
022020	1	2/20/20	2/20/20	510 CITY OF MADISON UTIL DEP/INT REF-A GUTZKOW	47.85	604	604-22000	1
				INVOICE TOTAL	47.85			
				VENDOR TOTAL	47.85			
25730	1	2/19/20	2/19/20	640 DAKOTA PUMP & CONTROL CO SEW-IMPELLER	4,945.00	602	602-49460-580	1
				INVOICE TOTAL	4,945.00			
				VENDOR TOTAL	4,945.00			
022020	1	2/20/20	2/20/20	811 FRONTIER COMMUNICATIONS CORP WT-CIRCUIT 3/20	43.43	601	601-49400-321	1
				INVOICE TOTAL	43.43			
				VENDOR TOTAL	43.43			
021920	1	2/19/20	2/19/20	3467 FRONTIER COMMUNICATIONS WT PLANT ALARM-DUE 3/8/20	44.19	601	601-49400-321	1
	2			SK RINK-PHONE/B BAND-3/8/20	161.91	101	101-45127-321	1
	3			WWTP-ALARM 3/8/20	43.37	602	602-49450-321	1
	4			ADMIN-PHONE 3/8/20	165.97	101	101-41320-321	1
	5			LIB-PHONE 3/8/20	103.65	101	101-45500-321	1
	6			SEW-PHONE 3/8/20	20.73	602	602-49450-321	1
	7			ELEC-PHONE 3/8/20	20.73	604	604-49570-321	1
	8			STR-PHONE 3/8/20	41.46	101	101-43100-321	1
	9			LIQ-PHONE 3/8/20	41.46	609	609-49750-321	1
	10			WT-PHONE 3/8/20	20.73	601	601-49400-321	1
	11			FIRE-PHONE 3/8/20	41.46	101	101-42200-321	1
	12			LIB-FAX/ELEV PHONE 3/8/20	66.88	101	101-45500-321	1
	13			PAC-PHONE 3/8/20	33.44	101	101-45180-321	1
	14			PUBLIC WORKS-FAX 3/8/20	16.72	604	604-49570-321	1
	15			PUBLIC WORKS-FAX 3/8/20	16.72	101	101-43100-321	1
				INVOICE TOTAL	839.42			
				VENDOR TOTAL	839.42			
12277	1	2/19/20	2/19/20	3353 INN ON LAKE SUPERIOR AMB-LODGING FOR TRAINING	476.90	201	201-44100-180	1
				INVOICE TOTAL	476.90			
				VENDOR TOTAL	476.90			
021920	1	2/19/20	2/19/20	1181 JUBILEE FOODS ADMIN-BREAK ROOM SUPPLIES	15.94	101	101-41320-201	1
	2			STR-SOAP/AIRFRESHENER/BROOM	27.79	101	101-43100-209	1
				INVOICE TOTAL	43.73			
				VENDOR TOTAL	43.73			
022020	1	2/20/20	2/20/20	1706 MEDIACOM FIRE-DIGITAL ADAPTER	6.32	101	101-42200-324	1
				INVOICE TOTAL	6.32			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
VENDOR TOTAL					6.32		
021920	1	2/19/20	2/19/20	1845 MN DEPARTMENT OF HEALTH WT-JAN-MAR DW ASSESS	1,919.00	601 601-21651	1
INVOICE TOTAL					1,919.00		
VENDOR TOTAL					1,919.00		
ABR0228642I	1	2/20/20	2/20/20	1847 MN DEPT OF LABOR & IND. FIRE-PRESSURE VESSEL	10.00	101 101-42200-221	1
INVOICE TOTAL					10.00		
VENDOR TOTAL					10.00		
021920A	1	2/19/20	2/19/20	1859 MN DNR WATERS WT-WT PERMIT 2013-0318	164.84	601 601-49440-437	1
INVOICE TOTAL					164.84		
021920B	1	2/19/20	2/19/20	WT-WT PERMIT #1984-4175	256.43	601 601-49440-437	2
INVOICE TOTAL					256.43		
VENDOR TOTAL					421.27		
022020A	1	2/20/20	2/20/20	1865 MN ENERGY RESOURCES STR/ELEC-NAT GAS 2/20	702.38	101 101-43100-380	1
	2			STR/ELEC-NAT GAS 2/20	702.39	604 604-49570-380	1
INVOICE TOTAL					1,404.77		
022020B	1	2/20/20	2/20/20	FIRE-NAT GAS 2/20	162.23	101 101-42200-380	1
INVOICE TOTAL					162.23		
VENDOR TOTAL					1,567.00		
021920	1	2/19/20	2/19/20	3138 MN SECRETARY STATE-NOTARY NOTARY APPLICATION-C ENDERSON	120.00	101 101-41320-433	1
INVOICE TOTAL					120.00		
VENDOR TOTAL					120.00		
021920	1	2/19/20	2/19/20	1920 MN VALLEY REC SEW-UTILITY EXPENSE	3,269.84	602 602-49450-380	1
	2			SEW-UTILITY EXPENSE	260.78	602 602-49450-380	1
INVOICE TOTAL					3,530.62		
VENDOR TOTAL					3,530.62		
1017422	1	2/19/20	2/19/20	1541 MVTI LABORATORIES INC SEW-REGULAR TESTING	131.20	602 602-49450-409	1
INVOICE TOTAL					131.20		
VENDOR TOTAL					131.20		
022020	1	2/20/20	2/20/20	2047 RICHARD NEWMAN PARKS-BB FIELD ZIP TIES	80.15	101 101-45200-443	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	80.15		
022020A	1	2/20/20	2/20/20	PARKS-BB FIELD GAS GRILL	229.99	101 101-45200-443	1
				INVOICE TOTAL	229.99		
				VENDOR TOTAL	310.14		
20007	1	2/20/20	2/20/20	3610 BLAIN JOHNSON PUB SAFETY-EMERG PRO 2/20	400.00	101 101-44140-409	1
				INVOICE TOTAL	400.00		
				VENDOR TOTAL	400.00		
022020	1	2/20/20	2/20/20	3304 STONEY BROOK FIRE & SAFETY FIRE-FIRE BOOTS	207.47	101 101-42200-221	1
				INVOICE TOTAL	207.47		
				VENDOR TOTAL	207.47		
021920	1	2/19/20	2/19/20	2677 ALLAN THOMPSON STR-4HRS EMERG SNOW REMOVAL CONTRACTUAL @\$25/HR	100.00	101 101-43100-409	1
				INVOICE TOTAL	100.00		
				VENDOR TOTAL	100.00		
133086	1	2/19/20	2/19/20	3682 USA BLUE BOOK SEW-FLUORESCENT TABLETS	161.55	602 602-49460-227	1
				INVOICE TOTAL	161.55		
				VENDOR TOTAL	161.55		
021920	1	2/19/20	2/19/20	2830 VERIZON WIRELESS WT-CELL PHONE 2/20	26.66	601 601-49400-325	1
	2			SEW-CELL PHONE 2/20	26.66	602 602-49450-325	1
	3			AMB-CELL PHONE 2/20	40.01	201 201-44100-325	1
				INVOICE TOTAL	93.33		
				VENDOR TOTAL	93.33		
021920	1	2/19/20	2/19/20	2908 BETH WESTBY ADMIN-2ND HALF ASSESSING	7,500.00	101 101-41320-409	1
				INVOICE TOTAL	7,500.00		
				VENDOR TOTAL	7,500.00		
2387	1	2/20/20	2/20/20	2944 WESTERN MN HEATHING & COOLING GRAND THEATER-AIR WHEEL	209.97	101 101-45181-520	1
				INVOICE TOTAL	209.97		
				VENDOR TOTAL	209.97		
				BANK 1 - KLEIN/UNITED PR TOTAL	30,729.74		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	30,729.74		
				GRAND TOTALS	30,729.74		

Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
2/10/2020	ADOBE	ADMIN-ADOBE PRO -VH COMP-AUTO REN	\$192.25	101-41320-309	Val Halvorson
2/11/2020	POSTMASTER	ELEC-POSTAGE	\$32.20	604-49590-201	David Johnson