

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – 5:00 PM
Monday April 13, 2020
Madison Municipal Building

Call in Option 612-428-8778 Conference ID 749 731 996#

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the March 23, 2020 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A.	LqP Emergency Site Report – recent – receive	Page 4
B.	Severe Weather Awareness – receive	Page 13
C.	2020 Census Operational Adjustments – receive	Page 15
D.	Liquor Store Report – March 2020 – receive	Page 18
E.	Investment Performance Report – March 2020 – receive	Page 20
F.	Cash Investment Balance – March 2020 – receive	Page 21
G.	Senator Dahms Newsletter – April 10, 2020 – receive	Page 22
H.	Mobile 311 report – March 2020 – receive	Page 26
I.	MEDA Loan note status – March 2020 – receive	Page 29
J.	Water Plant Report – March 2020 – receive	Page 30
K.	Madison EDA Minutes – March 2, 2020 – receive	Page 31
L.	Regular Drill Minutes – receive	Page 33

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 34

A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

B. Engineer Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

- C. Resolution 20-23 – Notice of Public Hearing – Madison HealthCare Services. A DISCUSSION and MOTION may be in order. (Manager, Council)

- D. Discussion for Utility Considerations. A DISCUSSION and MOTION may be in order. (Manager, Council)

- E. Madison Fire Department by laws. A DISCUSSION and MOTION may be in order. (Manager, Council)

- F. Covid-19 Response Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

- G. City Hall Basement Updates. A DISCUSSION and MOTION may be in order. (Manager, Council)

- H. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Civility

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

A copy of the Schedule Payment Report of bills submitted March 24, 2020 through April 13, 2020 is attached for approval for Check No. 59454 through Check No. 59512 and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
MARCH 23, 2020**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, March 23, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Adam Conroy, and Paul Zahrbock. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, City Clerk Christine Enderson.

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Zahrbock, seconded by Volk and carried, the March 9, 2020, regular meeting minutes, and the March 16, 2020, emergency meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

No discussion.

APPOINTING RESPONSIBLE AUTHORITY

Upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 20-20** titled “Resolution Appointing A Responsible Authority” was adopted. This resolution would add City Clerk Christine Enderson to the list of data practices contacts, to replace Kathy Weber. A complete copy of Resolution 20-20 is contained in City Clerk’s Book #9.

EMERGENCY DECLARATION

Upon motion by Conroy, seconded by Volk and carried, **RESOLUTION 20-21** titled “Resolution of Proclamation and Declaration of a Local Emergency” was adopted. This resolution would provide flexibility to support the residents of Madison, alternate work options, and paid leave policy exceptions for employees. This resolution is effective March 23, 2020, for the duration of 90 days. A complete copy of Resolution 20-21 is contained in City Clerk’s Book #9.

TEMPORARY POLICIES

Upon motion by Zahrbock, seconded by Meyer and carried, **RESOLUTION 20-22** titled “Resolution Adopting Temporary Public Health Emergency Policies” was adopted. This resolution provides temporary policies for employees, effective immediately, in response to a Public Health Emergency. A complete copy of Resolution 20-22 is contained in City Clerk’s Book #9.

UTILITY CONSIDERATIONS

Upon motion by Conroy, seconded by Volk and carried, Council authorized utility shutoffs to be suspended for the February billing due March, and the \$10.00 administrative fee and 1.5% penalties be waived on late utility payments for the March billing due April cycle, in response to business-mandated shut downs, layoffs, and reduction of hours for hourly employees. Council will reassess in April.

COVID-19 RESPONSE UPDATE

Upon motion by Meyer, seconded by Zahrbock and carried, Council approved City Hall to close to the public, effective immediately, for the safety of city employees and Madison residents due to the COVID-19 virus.

Emergency management director Blain Johnson was present to give Council an update on COVID-19. A County COVID-19 task force was formed and meets daily. The LqP County Board will hold an emergency meeting March 24, 2020, to address COVID-19 employee sick leave. Lac qui Parle County was notified of the first case on March 23, 2020.

CITY HALL BASEMENT

Upon motion by Volk, seconded by Zahrbock and carried, Council approved a construction-only budget ranging between \$12,500.00 to \$15,000.00. Improvements to the basement include the purchase of new tables, new sheetrock and ceiling tiles, wall paint, recessed lighting, and new furniture. The renovations are planned to be done while the Community Center is closed due to COVID-19.

PARK NEEDS

Discussion by Council stated there may be a number of basic needs for the parks. City Manager Val Halvorson reminded the Council of the Park Board Meeting in April to discuss the needs further.

CITY MANAGER'S REPORT

MNDOT Project Update: City Manager Halvorson received an update on the proposed project. The project bid will be awarded at the end of May, at that time we will be informed if the project will be for 2020 or 2021.

Chamber of Commerce: Councilmen Adam Conroy and Maynard Meyer provided an update from the Chamber meeting. They are working to support and promote our local businesses who are affected by the mandatory shut downs.

Future City Council Meetings: City Manager Val Halvorson stated that they will plan meetings as scheduled.

MAYOR/COUNCIL REPORTS

None

DISBURSEMENTS

Upon motion by Volk, seconded by Meyer and carried, Council approved disbursements for bills submitted between March 10 and March 23, 2020. These disbursements include United Prairie Check Nos. 59373-59438. Debit card purchases made between March 9 and March 11, 2020, were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 6:06 p.m.

Greg Thole – Mayor

ATTEST:

Kathleen Weber – City Clerk

COVID-19 PANDEMIC
LAC QUI PARLE COUNTY

Situation Report #7

Date: Tue - April 7th, 2020 Time: 1800 hrs

County EOC Activation Level: 2 – Partial
Hours of Operation: 0900-1800



Contact

County Emergency Operations Center

Phone: 320-598-7055

Email: lqpeoc@lqpc.co

EOC Director: Blain Johnson (320-598-7171), blain.johnson@lqpc.co

<http://lqpc.co/index.php/em/covid19/>



Situation Report

Incident Statistics

Worldwide

Total Positive: **1,423,738** (+78,879 from yesterday)

Deaths: **81,858** (+7,223)

United States

Total Positive: **394,535** (+28,423 from yesterday)

Deaths: **12,746** (+1,887)

Minnesota

[MDH Coronavirus \(COVID-19\) Situation Report](#)

Total Positive: **1,069** (+83 from yesterday)

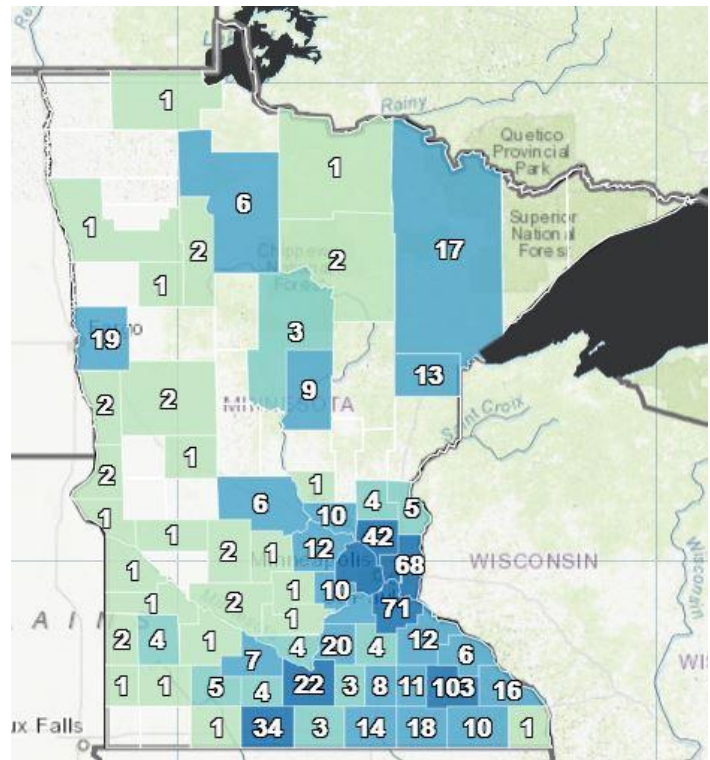
Deaths: **34** (+4)

Hospitalized Today: 120 (+5)

Lac qui Parle County

Total Positive: **1** (unchanged from yesterday)

Deaths: **0**



As of 4/07/2020 – 11:00

Executive Actions

Date	Jurisdiction	Action
03/15/2020	County of Lac qui Parle, MN	Emergency Board Meeting, Courthouse Closed to Public Creation of C19 Committee (Patzner, Maatz, Sieg, Johnson)
03/23/2020	City of Dawson City of Madison	Local Declaration of Emergency Local Declaration of Emergency
03/24/2020	County of Lac qui Parle, MN	Local Declaration of Emergency Approval of emergency sick time for staff Approval of Tri-County COVID Medical Center (TCMC) Loan
03/13/2020	United States (Federal)	Presidential Order – Peacetime Emergency Declaration
03/17/2020	State of Minnesota	Executive Order 20-01: Peacetime Emergency Declaration

C19 Task Force Update (C19TF)

Committee Members: Todd Patzer, John Maatz, Jake Sieg, Blain Johnson; Special Counsel: Allen Anderson, Gloria Tobias










Tue, April 7th, 2020 – 11am Meeting

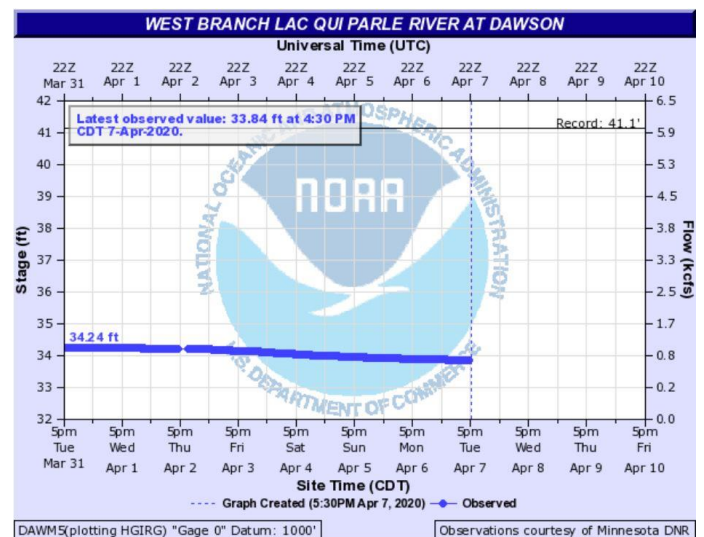
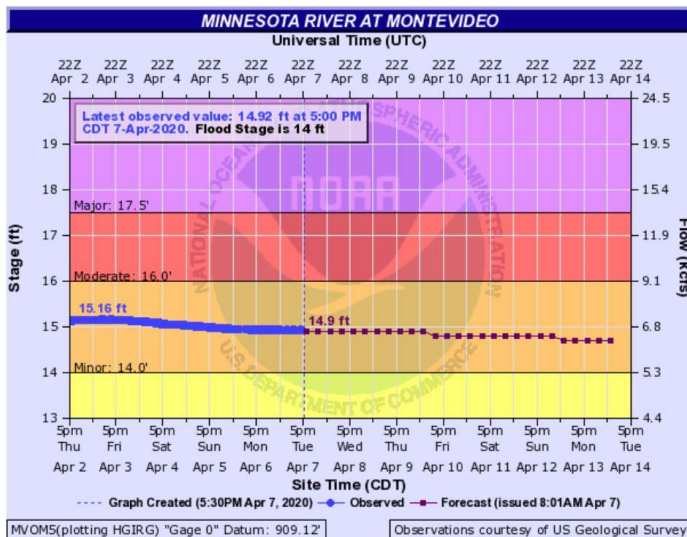
Al mentioned he has noticed the Stay at Home order is beginning to wear on people. Todd mentioned possibility of Governor extending order with a focus on possibly laxing regulations on outdoor businesses. Blain gave EOC and EM update relating to COVID-19, including decision to limit participation in the state's Severe Weather Awareness Week, which may cause mixed public messaging, as well as some work with the hospitals on alternative care sites. John added TCMC update. Lyndon gave brief public call volume update, which has been low, but community seems positive about what is going on. Jake discussed property tax deadlines and how this may affect area citizens and businesses/schools, along with property tax statements which is a larger workload for the ATC office. DMV employees named 'Essential' by the Federal Government, but still left in hands of state of MN and locals. Record request to hire Deputy during COVID discussed; Jake will follow up. Blain will send out invite to Thu C19 Leadership Call. Larger discussion on extension of stay at home, or soft opening after Governor's announcement (or lack of) by Friday the 10th. Things would be made much easier if the governor makes a firm decision. End: 12:02pm.

Next Meeting: Wed 4/08 - 11am

County Weather and River Forecast

Hazardous Weather: None in forecast.

Tonight	Wednesday	Wednesday Night	Thursday	Thursday Night	Friday	Friday Night	Saturday	Saturday Night
								
Partly Cloudy	Breezy, Slight Chance Showers then Mostly Sunny	Partly Cloudy and Blustery then Partly Cloudy	Partly Sunny and Breezy	Mostly Clear	Mostly Sunny	Slight Chance Rain	Mostly Sunny then Slight Chance Rain	Slight Chance Rain then Slight Chance Rain/Snow
Low: 42 °F	High: 50 °F	Low: 30 °F	High: 42 °F	Low: 26 °F	High: 51 °F	Low: 34 °F	High: 51 °F	Low: 31 °F



State / National Intelligence Briefing

April 7th, 2020: 12:30:48

Cybersecurity and Infrastructure Security Agency Update:

- Minnesota - Open source reporting revealed a local fire department in southeast Minnesota (Stewartville) suspended Emergency Medical Services due to lack of sufficient PPE. The state is currently working issue and jurisdiction worked with adjacent jurisdictions to ensure no lapse in coverage for community.
- 42 states, 4 US Territories, Washington, D.C., and 24 tribes are implementing quarantine measures
- NYC: Morgue space is near full capacity; 85 refrigerated trucks enroute to NYC and are expected to arrive by April 14.
- Idaho Power is making preparations to house critical workforce at company sites and has worked with the Idaho National Guard to provide cots and other supplies to house critical workforce. This is only in the planning phase for a possible need to house critical workforce

National Operations Center Update:

- 3M and the White House have announced a plan to import more than 166 million respirators for healthcare workers in the US over the next three months
- As of April 7, the CDC reported 368,435 (+31,216) U.S. cases and 10,993 (+1,312) domestic fatalities.
- As of April 7, CBP referred 268,701 (+472) travelers to CWMD for enhanced screening, including 1,484 (+1) who were referred to CDC for further screening.

Minnesota Fusion Center Update:

- As of yesterday, Minnesota has 986 (+51) cases and 30 (+1) fatalities (62 jurisdictions reporting)
- Worldwide, 1,360,039 cases and 75,973 deaths
- As of 7 April, CDC reported 368,449 U.S. cases and 10,993 domestic fatalities

Emergency Operations Center

LEVEL 2 – PARTIAL ACTIVATION

HOURS: 0900 - 1800



Contact Information

Public Line: 320-598-7055

Public Email: lqpeoc@lqpcoco.com

Blain Johnson: 320-598-7171 (office), 701-429-1737 (cell),

blain.johnson@lqpcoco.com

Lyndon Worden: 701-238-0665 (cell)

lyndon.worden@lqpcoco.com

Address: 422 5th Ave, Madison, MN 56256

EOC Messages Today: 2

Key Activities

The following table highlights the EOC activities as they fit into the core EOC functional areas:

Command	Personnel: Blain Johnson – EOC Director, Finance, Logistics, Planning (701-429-1737 Cell) – Works from 1000 to 2000. Lyndon Worden – Deputy EOC Director, Operations (701-238-0665 Cell) – Works from 830-1430
Finance	Tracking time and expense sheets from county staff. Collecting time logs and receipts from related expenses. Creating master excel spreadsheet for entire incident. 'Burn Rate' for hours and money will be developed based on Time and Expense sheets and other invoices. FEMA Guidance on reimbursement for expenses not clear, state working on clarification by Monday 4/6.
Logistics	5 Gallons of Sanitizer picked up yesterday were split between 4 jugs and several spray bottles for both Hospitals, Ambulance Services, and DBPD/LQPSO. Labels were copied and taped onto jugs for easy identification of liquid. Blain will deliver sanitizer to DBPD and JMHS in Dawson tonight. Blain procured a 55 gallon drum of hand sanitizer from an Ethonol plan in Benson. Will p.u. tomorrow am. ICS Form 213rr being used to begin tracking resource requests. Completed by Blain.
Operations	Lyndon maintaining county hotline for questions, concerns from community. Called post office and others during the day – determining community needs. Blain working on Severe Weather Awareness Week material and KLQP radio interview. Press Release went out today regarding that. Find that HERE .
Planning	Updated county webpage with appropriate information. (http://lqpcoco.com/index.php/em/covid19/) Updated EOC Organizational binders and folders to begin filing situation reports, expense sheets, county updates, press releases, meeting agendas, and other association COVID-19 material. Looking to host additional 'Cities' C19 Meeting, another 'Responders' C19 Meeting, and another 'Hospitals' C19 Meeting to ensure situational awareness and combining resources/time/personnel work.

EOC Conference Calls/Meetings:

11am: C19 Task Force Meeting

11:30am: SW MN Region 5 Situation Update

12pm: NE MN Region 2 Situation Update

2pm: Governor Walz Daily Briefing

Newest Information / Intel:

- Nearby Swift County received first case of COVID-19. Big Stone, LqP, and YM remain at 1 case. Chippewa has none.
- Hospitals are waiting on a response from the state to see if the Tri-County COVID Medical Facility (TCMC) will be accepted by the USACE and MDH as a regional repository for COVID patients.
- Governor and/or DPS commissioner Harrington are expected to 'rule' on the release of COVID patient personal information to the first response (Law Enforcement, Fire, EMS, Emergency Management) community. Discussion on what HIPAA protects and doesn't protect happening on the state level now.
- Legislative Bill would cover first responders under worker's compensation that contract COVID-19. [Link to the bill](#)

Current Situation and Activity Reports

Countryside Public Health

No new cases in Lac qui Parle County. A reminder that people that are positive are in isolation for 7 days or 72 hours of fever-reducing medication (whichever is longest). EM and PH continue weekly updates for situational awareness. . Working with local healthcare facilities to assist with education and/or monitoring if needed for those with symptoms that cannot be tested. Working with healthcare facilities on planning and will be working on a homeless sheltering plan next week.

Set up hotline for public questions: 1-800-657-3291, covid19@countryside.co.swift.mn.us

County Departments

Next Leadership Meeting (Dept Heads): Thu, April 9th @ 2:30pm

Assessor: No New Updates

Auditor-Treasurer: No New Updates

Environment: No New Updates

Family Services: No New Updates

Recorder: Hired new Deputy Recorder.

Sheriff's Office: No New Updates

Veterans Services: No New Updates

City of Madison

4/3 Update: To comply with the Shelter in Place and the intent, city business office is working off setting days depending on the essential tasks that need to be done each day (payroll, month end, payment posting etc... Public works are on off setting weeks. Essential work has been identified, along with what tasks can wait, and items that each department can be doing from home on off days. This has been working, however we remain flexible during all of this as needs and changes occur. City EDA has taken action for an emergency loan for businesses. We are directing businesses to call CEDA, and it has been reported many have. All CEDA staff are at the disposal of their contracted cities for assistance in navigating the programs. Council has approved suspension of utility shutoffs, waiving late fees and penalties for April 15th payments. No decision was made on length of time.

City of Dawson – Dawson EM

4/3 Update: At this time, the city business office has two people working on site and one working from home. Our water/wastewater and road & bridge department are working off setting days. The supervisors are working with the departments to determine what can be done from home on off days along with being available for any questions other staff might have. This has been working and staff have been flexible. The city EDA does not have a revolving loan fund but did submit an application with the help of the UMRDC to apply for a USDA Rural Development revolving loan fund grant. If we hear any questions from businesses about funds or the different loan opportunities now available, we are directing them to call CEDA or their local financial institution per their request. Council has approved suspension of utility shutoffs and that residents can contact office staff about waiving late fees based on their past payment history during the pandemic. The city has been getting inquiries about camping and currently has one camper in a city campground. There is a lot of construction starting in the area so people are looking for sites.

Hospitals

Both Johnson Memorial HS and Madison HS are looking for hand sanitizer. EOC/Blain provided 600 surgical masks to Johnson Memorial which was matched with Ann Jenson (SWEMSA) from limited EOC stockpile. Hospital reported they were down to 300 on hand which may only last 4 days or less. Hand sanitizer procured by EOC and will be distributed early next week.

Schools

Dawson-Boyd serving 500 meals per day to students either via delivery or pick up options. Appropriate social distancing

and disinfecting procedures being followed. Playground was closed and roped off due to large gathering of kids and playing on possibly contaminated equipment. Some sanitation and food supplies running short, but should be able to make it a while longer. Biggest issue is if staff were to start getting sick. (Per Super David Hansen on 3/31).

Ambulance Services

Ann (Dawson Ambulance) received PPE from Strategic National Stockpile (SNS) and will be sharing/splitting those with Madison Ambulance (97 face shields). Call volume is OK/Good. Doctors requested EMS and patients utilize PPE on every call/run. This will burn through PPE very fast; state has new burn rate calculator that will be used for each agency.

4/6 Update: Madison Ambulance -COVID Update

Val met with Scott Schake 4/6/2020

- *Procedure is clear with MHS and communication has been good*
- *This includes dispatch screening questions*
- *MHS has an isolation room, transport to CCMC*
- *Tri-county approval is unknown*
- *Have not been wearing PPE on all calls due to limited resources*
- *Officer meeting on 4/7/20 followed by zoom full squad.*
 - o *Officer – to receive additional pay related to COVID-19 preparation and planning*
 - *\$20/hour effective 3/16/2020*
 - *First COVID meetings held on 3/10 with CPH and City of Madison Public Safety meeting.*
 - o *Discuss PPE protocol as we have been informed by modeling, MN will peak the week after Easter.*
 - o *Discuss on call pay during the week related to COVID-19*
 - o *Employers requesting no extra outside work*
 - *How to handle – leave of absence?*
 - *Extenuating circumstance*
 - *How many could this affect?*
- *Track COVID related extra expenses on all purchases and time in preparation for any grant or assistance aide.*
- *Please keep in communication with Blain regarding needs of supplies.*
- *Please be flexible and understanding with members, this is a test of our civility.*
- *SW EMS – has our area discussed worst case scenarios with limited squads?*
 - o *How do we communicate as a region?*
 - o *Mutual aid?*
 - o *Can it be discussed with fire department be of assistance if we need drivers?*

Fire Services

Marietta Fire (Steve Eidem) looking for additional PPE (N95 Masks) to respond to potential medical-related incidents or lifts/transfers with anyone with COVID-19.

2pm Daily MN Governor Walz Presser

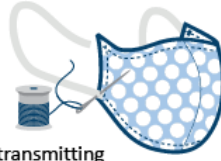
The More You Know....



The Difference Between Alternative Masks and Surgical Masks for COVID-19

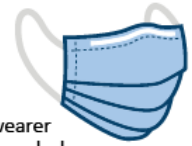
What is it?

Alternative Masks



- Non-FDA-regulated masks, including homemade masks.
- May reduce the likelihood of transmitting the virus by the wearer, but they are not proven to protect health care staff or patients.

Surgical Masks



- FDA-regulated masks that are fluid resistant and provide the wearer protection against large droplets, splashes, or sprays of bodily or other hazardous fluids.

Who wears it?

- Asymptomatic people.

- Health care staff during the evaluation of and care for suspected or confirmed COVID-19 patients.

How it works

- **Protects other people** by reducing the amount of respiratory droplets expelled by a person who may be infected but not showing signs of illness.

- Protects the wearer by creating a barrier to the virus or body fluid that may contain the virus.

Limitations

- Not regulated and do not protect the wearer.
- Not to be used by people who are sick.
- Breathing into a facemask builds up moisture, which can be uncomfortable to wear.
- Need to be regularly washed and sanitized.
- Avoid touching the mask while wearing it; if you do touch it, wash hands thoroughly.

- Due to high demand, supply may be limited.
- Avoid touching the mask while wearing it; if you do touch it, wash hands thoroughly.
- Do not wash the mask.
- Reuse of facemasks may be limited by the type of fastening (e.g., elastic ear hooks may be more robust than ties that are more liable to tearing).
- Discard when it becomes damaged or deformed; becomes wet or visibly dirty; breathing becomes difficult; or if it becomes contaminated with blood, respiratory or nasal secretions, or other bodily fluids.

Disposal

- During disposal, avoid touching the mask and wash hands thoroughly afterward.

- Should be donned and doffed appropriately.
- During disposal, avoid touching the mask and wash hands thoroughly afterward.

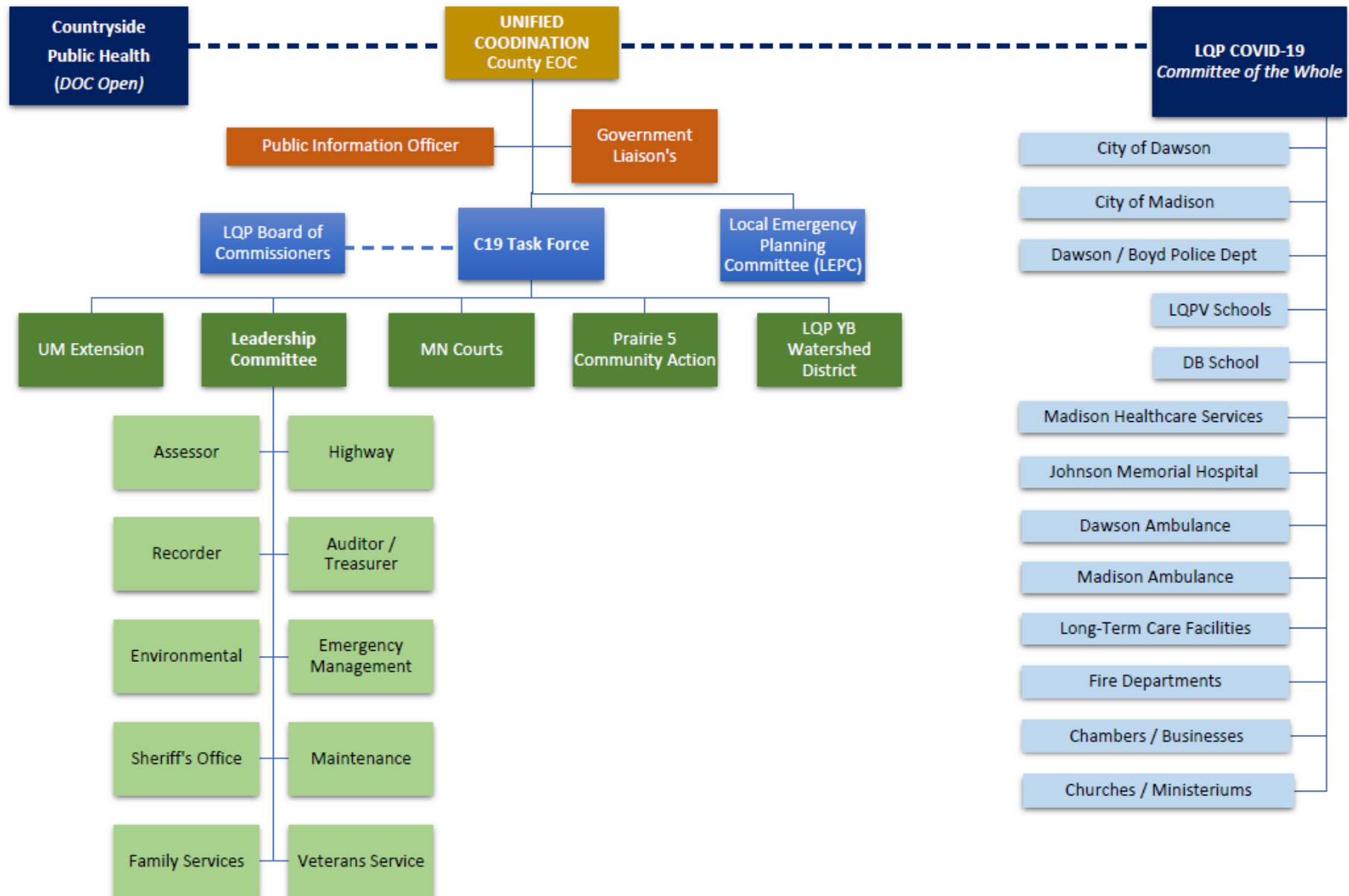
health.mn.gov | 04/04/2020

Lifeline Status:

Will Be On Upcoming SitRep

Lac qui Parle County

COVID-19 Unified Response Organizational Structure



Helpful Links and Resources

Lac qui Parle County COVID Page

<http://lqpc.com/index.php/em/covid19/>

Minnesota Department of Health (MDH)

<https://www.health.state.mn.us/diseases/coronavirus/index.html>

MDH Hotline: 1-800-657-3903

Center for Disease Control (CDC)

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

CDC Hotline: 1-800-232-4636

Contact Form: <https://www.cdc.gov/dcs/ContactUs/Form>

Countryside Public Health

<https://www.countrysidepublichealth.org/index.php>

Countryside Hotline: 1-800-657-3241, email: covid19@countryside.co.swift.mn.us

StayHomeMN

<http://mn.gov/stayhomemn>

State Emergency Operations Center

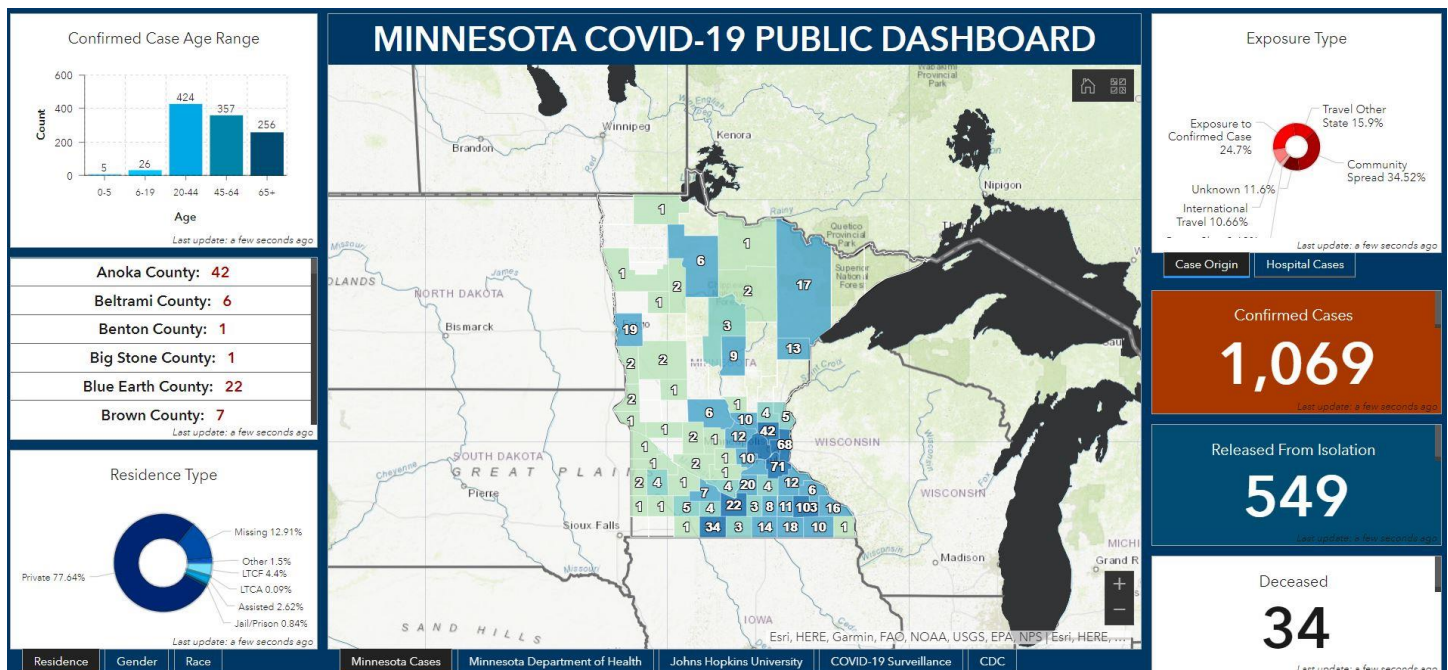
<https://dps.mn.gov/divisions/hsem/seoc/Pages/default.aspx>

List of Governor Walz's Executive Orders

<https://mn.gov/governor/news/executiveorders.jsp>

NEW: MN Governor's COVID Page (GIS-Based)

<https://mndps.maps.arcgis.com/apps/opsdashboard/index.html#/f28f84968c1148129932c3bebb1d3a1a>





Emergency Operations Center
422 5th Avenue, Suite 303
Madison, MN 56256

April 7th, 2020

Press Release

2020 Severe Weather Awareness Week

Dates: Monday April 13th – Friday April 17th

There are a few things humans cannot control, and one of them is mother nature. Each year, local and state Emergency Management and Homeland Security offices in collaboration with the National Weather Service and 16 State and local agencies and organizations sponsors Severe Weather Awareness Week (SWAW) in Minnesota. The week is designed to refresh, remind and educate everyone about the seasonal threats from severe weather and how to prepare to deal with them. It is also a great time to make and practice your emergency plan and build or refresh your emergency preparedness kit.

Each day of the week focuses on a different weather safety topic:

- **Monday:** Alerts & Warnings
- **Tuesday:** Severe Weather, Lighting and Hail
- **Wednesday:** Floods
- **Thursday:** Tornadoes (with statewide tornado drills)
- **Friday:** Extreme Heat

Due to the Coronavirus Pandemic which has severely affected our area and nation, Lac qui Parle County will be limiting participation in this year's SWAW events to a single radio interview, press release, and social media post in order to continue focusing on the COVID-19 hazard that is occurring. Therefor county tornado sirens **WILL NOT** sound on Thursday, April 16th, nor will a test Emergency Message be sent from our LENS system. This will reduce emergency messaging and potential mixed communications that are being conveyed to the public during this substantial time of crisis.

Your family and employer are still encouraged to be aware of severe weather hazards during this summer season and to ensure plans are in place for sheltering and having an emergency kit. If you are interested in additional information, please visit the State of Minnesota's Main Weather Safety Page: <https://dps.mn.gov/divisions/hsem/weather-awareness-preparedness/Pages/default.aspx> or the SWAW Page: <https://dps.mn.gov/divisions/hsem/weather-awareness-preparedness/Pages/severe-weather-awareness-week-program.aspx>.

Stay Prepared, Stay Aware, Stay Safe
Lac qui Parle County Emergency Management

###

For questions, please contact:

Blain Johnson,

Lac qui Parle County / City of Madison

Emergency Management Director

Office: 320-598-7171, Cell: 701-429-1737, blain.johnson@lqpc.com



2020 Census Operational Adjustments Due to COVID-19

The 2020 Census is underway and households across America are responding every day. In light of the COVID-19 outbreak, the U.S. Census Bureau has adjusted 2020 Census operations in order to:

- Protect the health and safety of Census Bureau employees and the American public.
- Implement guidance from federal, state, and local health authorities.
- Ensure a complete and accurate count of all communities.

The table below summarizes the adjustments to operations. Should any additional adjustment become necessary, the Census Bureau will promptly publish the change in an updated document.

STATUS OF CURRENT OPERATIONS

Activity/Operation	Planned Schedule	Adjustment	Revised Schedule
Self-Response Phase The public is strongly encouraged to respond online. (Options for responding by phone or mail are also available.)	March 12–July 31	Extended	March 12–August 14
Update Leave Census takers will drop off invitations at the front doors of 5 million households. These households can respond online now—even without their invitation—by providing their address.	March 15–April 17	Delayed	March 29–May 1
Update Enumerate Census takers will interview about 2,000 households in remote parts of northern Maine and southeast Alaska. They're interviewing people outside their home, allowing 6 feet of space between one another.	March 16–April 30	Suspended and extended	March 16–May 14

Connect with us
[@uscensusbureau](https://twitter.com/uscensusbureau)

For more information:
2020CENSUS.GOV

D-FS-GP-EN-018 March 21, 2020

Shape
your future
START HERE >

United States®
Census
2020

STATUS OF CURRENT OPERATIONS—Con.

Activity/Operation	Planned Schedule	Adjustment	Revised Schedule
Mobile Questionnaire Assistance Census Bureau staff will assist people with responding online at places such as grocery stores and community centers.	March 30–July 31	Delayed	April 13–August 14
Early Nonresponse Followup (NRFU) Census takers will follow up with households that haven't responded yet around some colleges and universities.	April 9–July 31	Delayed	May 7–August 14
Nonresponse Followup (NRFU) and NRFU Reinterview Census takers will interview households in person that have not responded online, by phone, or by mail.	May 13–July 31	Delayed	May 28–August 14
Group Quarters Enumeration We're encouraging administrators of facilities like nursing homes, prisons, and student housing to choose an option for counting their residents that requires less in-person contact.	April 2–June 5	Delayed	April 16–June 19
Service-Based Enumeration We're working with service providers at soup kitchens, shelters, and regularly scheduled food vans to count the people they serve.	March 30–April 1	Delayed	April 29–May 1

STATUS OF CURRENT OPERATIONS—Con.

Activity/Operation	Planned Schedule	Adjustment	Revised Schedule
Census counts people experiencing homelessness outdoors Census takers will count people under bridges, in parks, in all-night businesses, etc.	April 1	Delayed	May 1
Enumeration of Transitory Locations Census takers count people staying at campgrounds, RV parks, marinas, and hotels if they do not usually live elsewhere.	April 9–May 4	Delayed	April 23–May 18
Deliver apportionment counts to the President By law, the Census Bureau will deliver each state's population total, which determines its number of seats in the U.S. House of Representatives.	By December 31	On schedule	By December 31
Deliver redistricting counts to states By law, the Census Bureau will deliver the local counts each state needs to complete legislative redistricting.	By April 1, 2021	On schedule	By April 1, 2021

Memo

To: Val Halvorson & City Council
From: Dale Hiepler, Liquor Store Manager
CC:
Date: 4/10/2020
Re: March Sales

Sales for March were \$37,678 compared to \$31,899 last year; a \$5779 increase. Close to \$24,000 came the last 2 weeks of the month after the governor announced the closing of bars.

Beer sales were up \$2,957 and wine/liquor sales were up \$2,752.

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

LIQUOR DISPENSARY REPORT
Statement for the month of March 2020

SALES	2019	2020	% of Sales	2019 YTD	2020 YTD	% of Sales
Liquor	12124.34	14876.83	39.48%	34,480.42	35,729.89	38.33%
Beer	19117.70	22074.47	58.59%	52,652.10	55,503.27	59.54%
Mix, Ice, Etc.	647.23	727.00	1.93%	1,985.11	1,984.75	2.13%
TOTAL SALES	31889.27	37,678.30	100.00%	89,117.63	93,217.91	100.00%
COST OF SALES						
Inventory at 1st of month	26794.16	30896.70	82.00%	81,083.26	90,178.34	96.74%
Purchases	19431.98	26520.36	70.39%	54,791.95	64,606.00	69.31%
Freight	127.60	110.40	0.29%	468.60	443.20	0.48%
Inventory at end of month	25497.77	32283.20	85.68%	78,262.80	93,485.25	100.29%
TOTAL COST OF SALES	20855.97	25,244.26	67.00%	58,081.01	61,742.29	66.23%
GROSS PROFIT	11033.30	12,434.04	33.00%	31,036.62	31,475.62	33.77%
OPERATING EXPENSE						
Labor	3952.92	4040.09	10.72%	13,428.96	14,361.75	15.41%
PERA	103.58	157.28	0.42%	357.06	559.87	0.60%
FICA	300.04	307.47	0.82%	1,024.92	1,093.90	1.17%
Mandatory Medicare	0.00		0.00%	0.00	0.00	0.00%
Worker's Compensation	0.00		0.00%	0.00	0.00	0.00%
City Health Insurance	313.45	291.07	0.77%	920.31	873.21	0.94%
General Supplies	0.00		0.00%	78.76	0.00	0.00%
* Audit Service	83.33	83.33	0.22%	249.99	249.99	0.27%
Dues & Subscriptions	0.00		0.00%	381.00	391.00	0.42%
Licenses & Taxes	0.00		0.00%	0.00	0.00	0.00%
Telephone & Internet	112.93	113.39	0.30%	338.51	340.19	0.36%
Advertising	0.00		0.00%	670.00	1,048.00	1.12%
Utilities	744.25	762.01	2.02%	1,698.13	1,712.16	1.84%
* Property Insurance	141.58	141.58	0.38%	424.75	424.75	0.46%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	0.00		0.00%	16.50	0.00	0.00%
Equipment Maint.	0.00		0.00%	0.00	16.50	0.02%
Contractual Services	419.18	500.17	1.33%	1,504.01	1,889.81	2.03%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	38.42	38.42	0.10%	115.26	115.26	0.12%
Miscellaneous	0.00		0.00%	0.00	0.00	0.00%
Depreciation	501.61	479.51	1.27%	1,504.83	959.02	1.03%
TOTAL OPERATING EXPENSE	6711.29	6914.32	18.35%	22,712.99	24,035.41	25.78%
Operating Income	4322.01	5,519.72	14.65%	8,323.63	7,440.21	7.98%
Nonoperating Revenues:						
Interest Income	0		0.00%			0.00%
NET INCOME	4322.01	5,519.72	14.65%	8,323.63	7,440.21	7.98%

* Standard values per month

City of Madison

03/01/2020 - 03/31/2020

General Funds (169724)

Dated: 04/03/2020

Portfolio Summary

	Portfolio
Client	City of Madison
Custodian	TD Ameritrade
Source Account	943009325
Original Units	4,286,786.41
Net Unrealized Gain/Loss	55,212.53
Market Value	4,375,148.21
Book Yield	2.073
Duration	1.682
S&P Rating	A
Moody's Rating	A2

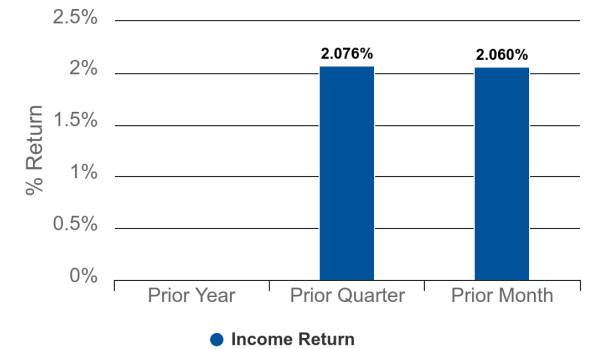
Footnote: 1

GAAP Income Detail

	Portfolio
Account	Madison General Funds
MMF Payment Received Income	960.09
Coupon Received Income	7,081.14
Realized Gain	0.00
Other Income	0.00
Total Income	8,041.23

Footnotes: 2,3

Performance Summary



Portfolio Composition

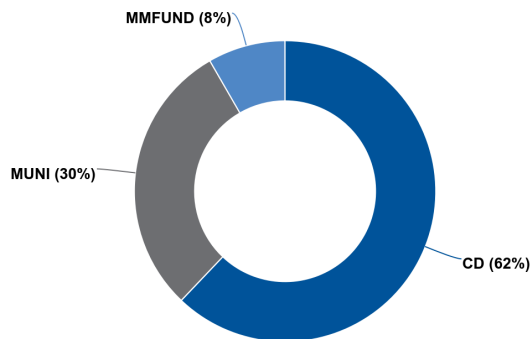
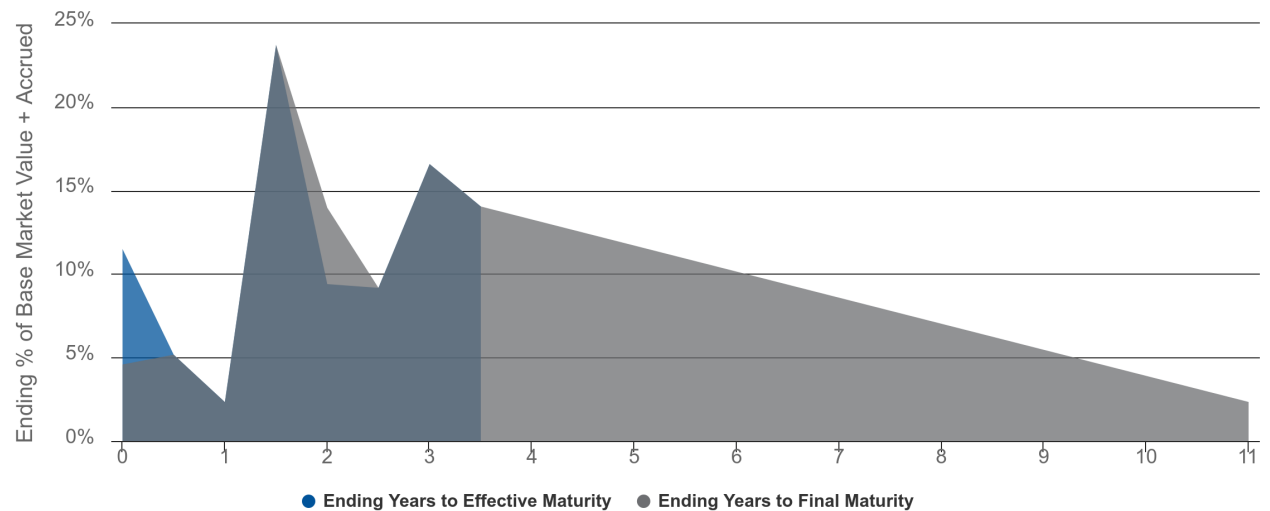


Chart calculated by: % of Market Value + Accrued

Time To Maturity



1: * Weighted by: Market Value + Accrued, except Book Yield by Base Book Value + Accrued.

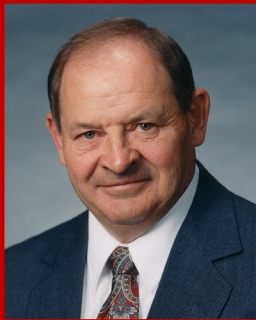
2: * Weighted by: Ending Market Value + Accrued.

3: * Formula Column: Total Income = [MMF Payment Received Income]+[Coupon Received Income]+[Realized Gain]+[Other Income].

Cash and Investment Balances

Date: MARCH 31, 2020

Fund	Acct No.	Cash Balance		Acct No.	CD Investments - UP Balance		Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$ 630,280.46		101-10110	\$ 50,000.00		101-10113	\$ 101,000.00	\$ 781,280.46
Ambulance Fund	201-10100	\$ (73,667.73)		201-10110	\$ -		201-10113	\$ 200,000.00	\$ 126,332.27
EDA Fund	211-10100	\$ 11,814.04		211-10110	\$ -		211-10113	\$ -	\$ 11,814.04
Sewer Sys replace	225-10100	\$ 115,316.48		225-10110	\$ -		225-10113	\$ -	\$ 115,316.48
2009 GO Temp. Imp.	308-10100	\$ -		308-10110	\$ -		308-10113	\$ -	\$ -
Inf. Replace. DS	350-10100	\$ (28,087.16)		350-10110	\$ -		350-10113	\$ -	\$ (28,087.16)
2015 GO Refunding	351-10100	\$ 54,784.42		351-10110	\$ -		351-10113	\$ -	\$ 54,784.42
2016 GO Ref/Wt Rev	353-10100	\$ (110,530.16)		353-10110	\$ -		353-10113	\$ -	\$ (110,530.16)
Cult & Rec Capital	420-10100	\$ 65,238.31		420-10110	\$ -		420-10113	\$ -	\$ 65,238.31
Bldg & Equip Capital	425-10100	\$ 178,662.72		425-10110	\$ -		425-10113	\$ -	\$ 178,662.72
Streets Capital	430-10100	\$ -		430-10110	\$ -		430-10113	\$ -	\$ -
Water Fund	601-10100	\$ (80,220.35)		601-10110	\$ -		601-10113	\$ 99,000.00	\$ 18,779.65
Sewer Fund	602-10100	\$ (70,374.48)		602-10110	\$ -		602-10113	\$ 400,000.00	\$ 329,625.52
Sanitation Fund	603-10100	\$ 112,355.21		603-10110	\$ -		603-10113	\$ -	\$ 112,355.21
Electric Fund	604-10100	\$ 662,924.79		604-10110	\$ 200,000.00		604-10113	\$ 1,800,000.00	\$ 2,662,924.79
Storm Sewer Fund	605-10100	\$ 144,103.67		605-10110	\$ -		605-10113	\$ -	\$ 144,103.67
Liquor Fund	609-10100	\$ 96,694.37		609-10110	\$ -		609-10113	\$ -	\$ 96,694.37
Eastview Fund	614-10100	\$ 32,241.82		614-10110	\$ -		614-10113	\$ 100,000.00	\$ 132,241.82
Reserve Fund	851-10100	\$ (56,671.03)		851-10110	\$ -		851-10113	\$ 413,245.00	\$ 356,573.97
		\$ 1,684,865.38			\$ 250,000.00			\$ 3,113,245.00	\$ 5,048,110.38
(GT Cash Balance)		-							
United Prairie Checking		\$ 472,954.56							
Old National Checking		\$ 11,910.82							
TD Ameritrade Sweep		\$ 1,200,000.00							
		\$ 1,684,865.38							
SCDP Rev Loan	202-10103	\$ 12,111.38							\$ 12,111.38
SCDP Grant Admin	205-10104	\$ 4,581.77							\$ 4,581.77
EDA Rev Loan Fund	212-10105	\$ 122,860.67							\$ 122,860.67
		\$ 1,824,419.20			\$ 250,000.00			\$ 3,113,245.00	\$ -
Grand Total Cash and Investments									\$ 5,187,664.20



STATE SENATOR GARY DAHMS



Proudly Serving the Residents of District 16

E-Newsletter

April 10, 2020

SENATOR DAHMS SUPPORTS NEW FIRST RESPONDERS WORKER'S COMPENSATION LEGISLATION

On Tuesday, the Minnesota Legislature gathered to pass Senate File 4458, ensuring that front-line workers who contract COVID-19 while working will be eligible for worker's compensation. They will not be required to prove that the sickness was contracted on the job. Minnesota labor and business groups were closely involved in the agreements needed to create the legislation.

"Our front-line workers are putting themselves at risk simply by going about their jobs everyday" said Senator Gary Dahms (R – Redwood Falls). "I rest easier knowing that if a major surge of COVID-19 cases occurs in the next couple of weeks, they and their families will be protected."

Since changes to the state's worker's compensation insurance laws are controversial, the Workers' Compensation Advisory Council (WCAC) vets all changes. The WCAC is comprised of an equal number of members representing labor and business.

Under this legislation, insurers cannot rebut the presumption unless there is direct evidence that the disease was not contracted in the workplace. This provision adds a layer of security for people whose lives are at risk as they perform their duties to aid Minnesotans.

The legislation covers the following workers:

- ★ Licensed peace officers
- ★ Firefighters
- ★ Paramedics
- ★ Nurses
- ★ Healthcare workers
- ★ Corrections officers and security counselors employed by the state or a political subdivision at a corrections, detention, or secure treatment facility
- ★ Emergency medical technicians
- ★ Healthcare providers, nurses, and assistive employees in a health care, home care, or long-term care setting
- ★ Workers who are required to provide childcare to first responders and health care workers under the governor's previous executive orders.

The bill passed, the governor signed it into law, and the provisions will expire May 1, 2021.

FOLLOW ME ONLINE



Senator Dahms and his staff (Jon, Megan, Tim, and Wendy) wish you a



COVID-19 GRANTS AVAILABLE TO MINNESOTA VETERANS

Minnesota Veterans impacted by COVID-19 may be eligible for grants from the Minnesota Department of Veterans Affairs (MDVA). Starting Monday, April 6, MDVA is accepting applications from Minnesota Veterans who have been financially impacted by the COVID-19 pandemic. MDVA will award one-time financial relief grants in the amount of \$1,000. Funding is available for both Disaster Relief Grants and Special Needs Grants.

“We are grateful to Governor Walz and the Minnesota Legislature for their support of Minnesota Veterans in the recently enacted Emergency Response package,” said MDVA Commissioner Larry Herke. “Minnesota Veterans have served our country in many past conflicts, so it is only right that we support them now during this challenging time.”

Eligible applicants must be:

1. A Veteran or the surviving spouse of a deceased Veteran as defined by MN Statute 197.447,
2. A Minnesota Resident, and,
3. Negatively financially impacted by COVID-19.

To apply for the Disaster Relief Grant:

Contact your local **County Veterans Service Officer (CVSO)** or MDVA Field Operations Representative at FO.MDVA@state.mn.us OR apply online at MinnesotaVeteran.org/COVIDRelief.

To apply for the Special Needs Grant:

Contact your local County Veterans Service Officer or MDVA Field Operations Representative. To identify or contact your local CVSO, visit MACVSO.org. For more information, visit MinnesotaVeteran.org/COVIDRelief.

The Minnesota Department of Veterans Affairs (MDVA) is a cabinet-level state agency dedicated to serving Minnesota Veterans and their families. In addition to overseeing the five State Veterans Homes, MDVA helps eligible Veterans and families secure state and federal benefits and provides programs and services relating to higher education, benefits, burial, claims, outreach, and Veterans employment. Veterans and their families are encouraged to visit www.MinnesotaVeteran.org or call 1-(888)-LinkVet for more information about benefits.

Stay at home
Help stop the spread of COVID-19

Stop doing these:	Use caution when:	It is safe to:
Public gatherings	Grocery shopping	Seek emergency care
Play dates or sleepovers	Shopping for essentials	Call friends and family
Hosting visitors	Going to medical appointments	Work from home
Eating in restaurants	Picking up medications	Walk the dog
In-person happy hours	Delivering supplies to loved ones	Exercise outside
Hoarding food and household items	Traveling to essential jobs	Bike, walk or run
Stigmatizing groups of people	Carryout food	Eat healthy
Travel to non-essential jobs	Riding public transportation	Get enough sleep
		Host video chats
		Use online learning tools

STAY HOME MN

WALZ EXTENDS STAY-AT-HOME ORDER

Governor Tim Walz's original Stay-at-Home Executive Order was set to expire on April 10. On Wednesday, the governor announced **Executive Order 20-33**: an extension of his original Stay at Home Executive Order to May 4. This order also extends the closure of non-essential businesses to May 4 from May 1.

The governor cited federal guidelines, the actions of other states, and data modeling as his reasons for the extension. So far, the data model the Executive Branch is using has not been released to the legislature or the public.

Although the governor extended his order, he did loosen some restrictions on certain sectors of business. Click [here](#) for the clarifying document related to Executive Order 20-33 and Critical Workers.



DEED PROVIDES UPDATED CALL SCHEDULE, UI INFORMATION

Several weeks ago, and as a result of the unprecedented number of new unemployment insurance applicants, the Minnesota Department of Employee and Economic Development (DEED) made the difficult decision to alter their phone schedule to prioritize application calls and password reset calls. That meant that some people who needed to talk with the department had to wait.

Most people can get answers to their questions by visiting www.uimn.org; however, DEED is aware that some people really need to talk to them directly to resolve issues. This week, DEED resumed taking calls from a broader set of customers, including those who have questions about their account or payment status. Due to unprecedented call volumes, DEED also released a new call schedule to better serve Minnesotans. Below is the new schedule, and the numbers to call are 1-877-898-9090 or TTY - users: 1-866-814-1252.

Customer Service Phone Schedule

If you need:	Monday	Tuesday	Wednesday	Thursday	Friday
help to complete an application	Not available	Not available	Not available	Not available	8 A.M to 4:30 P.M.
to request a payment	Not available	SSNs ending in: 1, 3, or 5 (6 A.M. to noon.) 7 or 9 (noon to 6 P.M.)	SSNs ending in: 0, 2, or 4 (6 A.M. to noon.) 6 or 8 (noon to 6 P.M.)	SSNs ending in: Any number 6 A.M. to 6:00 P.M.	SSNs ending in: Any number 6 A.M. to 6:00 P.M.
help with your password	8 A.M. to 4:30 P.M.	8 A.M. to 4:30 P.M.	8 A.M. to 4:30 P.M.	8 A.M. to 4:30 P.M.	8 A.M. to 4:30 P.M.
help with questions about your account	8 A.M. to 2:00 P.M.	8 A.M. to 2:00 P.M.	8 A.M. to 2:00 P.M.	8 A.M. to 2:00 P.M.	Not available

After you request a benefit payment, it usually takes 2 – 3 days for the payment to arrive in your bank account. If you are wondering if you qualify for unemployment insurance, DEED's advice is to visit the website and apply, then they will figure out if you are eligible. There is also a new [webpage](#) describing what new benefits are available to applicants under the federal CARES Act and information for employers about changes to benefit charges.

Self-employed and Independent Contractors

People who are not eligible for the regular UI program are covered by the new Pandemic Unemployment Assistance (PUA) program within the program's guidelines. This is an entirely federally funded temporary program. The PUA includes the self-employed and independent contractors as well as employees at religious schools and other organizations not included in covered employment. If you have been laid off or unable to work because of COVID, DEED advises folks to apply for UI benefits. The new PUA program is not up and running yet, but applying for UI benefits will get you into the system. DEED will contact you when the PUA program is up and running, and they are able to start providing benefits.

Step-by-Step Guides

- ★ [How to apply for benefits for employees](#)
- ★ [How to apply for benefits for self-employed people](#)
- ★ [How to request payment](#)

COVID-19 RESOURCES

General Information:

- ★ Minnesota Department of Health's (MDH) COVID-19 page: <https://www.health.state.mn.us/diseases/coronavirus/index.html>.
- ★ MDH's COVID-19 prevention tips: <https://www.health.state.mn.us/diseases/coronavirus/prevention.html>.
- ★ MDH's COVID-19 Situation Update: <https://www.health.state.mn.us/diseases/coronavirus/situation.html>.
- ★ Mayo Clinic's COVID-19 page: <https://www.mayoclinic.org/diseases-conditions/coronavirus/symptoms-causes/syc-20479963>.
- ★ CDC COVID-19 page: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.
- ★ CDC COVID-19 Frequently Asked Questions: <https://www.cdc.gov/coronavirus/2019-ncov/faq.html>.

Workers and Employers:

- ★ Minnesota Department of Employment and Economic Development's (DEED) COVID-19 page: <https://mn.gov/deed/newscenter/covid/>.
- ★ Minnesota Department of Labor and Industry's (DOLI) COVID-19 page: <https://dli.mn.gov/business/workplace-safety-and-health/mnosha-compliance-novel-coronavirus-covid-19>.

Workers:

- ★ DEED information for workers: <https://mn.gov/deed/newscenter/covid/workers/>.
- ★ Minnesota Unemployment benefits through DEED: <https://www.uimn.org/applicants/needtoknow/news-updates/covid-19.jsp>.
- ★ Consumer Financial Protection Bureau has personal finance tips for navigating the coronavirus: <https://www.consumerfinance.gov/about-us/blog/protect-yourself-financially-from-impact-of-coronavirus/>.
- ★ MNsure is clarifying insurance options for those experiencing a change in income or unemployment: <https://content.govdelivery.com/accounts/MNSURE/bulletins/281e8d8>.

Businesses:

- ★ Information for businesses: <https://mn.gov/deed/newscenter/covid/employers/>.
- ★ U.S. Treasury Department's Paycheck Protection Program: <https://home.treasury.gov/system/files/136/PPP--Fact-Sheet.pdf>.
- ★ Small Business Administration disaster assistance: <https://mn.gov/deed/newscenter/press-releases/?id=424149>.
- ★ Small Business Emergency Loans through DEED: <https://mn.gov/deed/business/financing-business/deed-programs/peacetime/>.
- ★ DOLI information regarding employer compliance issues and coronavirus: <https://dli.mn.gov/business/workplace-safety-and-health/mnosha-compliance-novel-coronavirus-covid-19>.

Child Care:

- ★ Parents and Guardians who need child care resources can call Child Care Aware of Minnesota at 1-888-291-9811 or go to www.parentaware.org.
- ★ Child Care Provider guidance to mitigate the risk of COVID-19: https://mn.gov/dhs/assets/communication-to-child-care-providers-following-exec-order-20-02_tcm1053-423087.pdf.
- ★ A special hotline for child care providers: 1-888-234-1268.

MARCH 2020 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Complete	0	Itebaur shed on 75	Street Light Out - Electric	3/31/2020 11:35:14 AM	linedept	3/31/2020 11:36:18 AM	linedept		Replaced eye
Complete	127	8TH AVE S	Maintenance	3/31/2020 9:11:24 AM	ryan.flaten@ci.madison.mn.us	3/31/2020 9:11:25 AM	ryan.flaten@ci.madison.mn.us	Sewer jetting	3-30-2020 Jetted bad spot in sewer by Coop gas station. Preventative maintenance. No blockage noticed.
Complete	711	3RD AVE	New Service	3/30/2020 1:33:11 PM	linedept	3/31/2020 11:36:18 AM	linedept		Hooked up new service
Complete	520	8TH AVE	Backup	3/30/2020 12:58:33 PM	ryan.flaten@ci.madison.mn.us	3/30/2020 12:58:34 PM	ryan.flaten@ci.madison.mn.us	Jetted city sewer from 6th st to 5th st on 8th ave.	Was called by David Williams on 3-29-2020 @ 8:55 am saying his sewer was backing up. I checked out sewer and it was flowing good. After talking to him I suggested he have someone televisize his sewer line. Contacted Mr Williams on 3-30-2020 after getting e mail from Christine. He stated that he had it televised and was saying there was a flat spot in his sewer line I believe near his house and that there are tree roots at the end of his line where it connects to the city sewer. I then jetted out line and found it to be clean, no blockage found

Complete	2355	241ST AVE	Maintenance	3/19/2020 11:37:00 AM	ryan.flaten@ci.madison.mn.us	3/19/2020 11:37:01 AM	ryan.flaten@ci.madison.mn.us	transferred sludge from south tank to north storage tank	south tank was 9.6 feet and is now 3.0 feet north tank was 2.3 feet and is now 3.5 feet started at 9:15 and stopped at 11:30
Complete	215	3RD AVE	Catch Basin	3/6/2020 3:35:21 PM	alex.geerdes@ci.madison.mn.us	3/6/2020 3:53:02 PM	todd.erp@ci.madison.mn.us	Ice buildup at catch basin	Remove buildup with payloader
Complete	710	3RD ST	Catch Basin	3/6/2020 3:19:00 PM	alex.geerdes@ci.madison.mn.us	3/6/2020 3:19:01 PM	alex.geerdes@ci.madison.mn.us	on 3rd street at 721 with payloader	
Complete	622	4TH AVE	Catch Basin	3/6/2020 1:04:23 PM	alex.geerdes@ci.madison.mn.us	3/6/2020 1:04:24 PM	alex.geerdes@ci.madison.mn.us		
Complete	819	7TH AVE	Tree Trimming	3/3/2020 3:17:46 PM	linedept	3/31/2020 11:36:18 AM	linedept		Trimmed trees around power lines.
Complete	516	5TH AVE	Disconnect	1/27/2020 1:09:34 PM	ryan.flaten@ci.madison.mn.us	3/10/2020 10:00:16 AM	christine.enderson@ci.madison.mn.us	house that burned, Ryan Went over there Friday 1-24-19 and took the water meter out of the house in the basement. can still read the numbers but the base was froze and broke.	

Complete	720	5th ave	Sidewalk Snow Removal	1/14/2020 10:33:22 AM	ryan.flaten @ci.madiso n.mn.us	3/10/2020 10:00:50 AM	christine.en derson@ci. madison.mn .us		Sidewalk Snow removal code enforcement. Done - no notice issued.
Complete	319	6TH ST	Sidewalk Snow Removal	1/14/2020 10:27:42 AM	ryan.flaten @ci.madiso n.mn.us	3/10/2020 10:01:05 AM	christine.en derson@ci. madison.mn .us	Done by City 1-13-19	Sidewalk Snow removal code enforcement

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

March 31, 2020

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Mtech Service & Repair L	MGD#1008	10/01/21	\$29,400.00	\$450.00	31	\$458.63	\$8,030.00
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$1,532.06
LqP Ag Society/Fair Board	-10 year no interest l	12/31/27	\$85,000.00	\$3000/year			\$24,000.00
TOTAL MEDA LOANS (REVOLVING LOAN FUND)						\$458.63	\$33,562.06

MEDA DWM PAY LOANS (CITY)

TOTAL MEDA DWN PAY LOANS (CITY)	\$0.00	\$0.00
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MEDA DWM PAY LOANS (STATE)

TOTAL MEDA DWN PAY LOANS (STATE)	\$0.00	\$0.00
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TOTAL DELINQUENCIES \$458.63

FUND BALANCE AVAILABILITY

		DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)	TOTALS
Fund Balance	\$156,422.73	\$0.00	\$0.00	\$156,422.73
Less Loans Outstanding	\$33,562.06	\$0.00	\$0.00	\$33,562.06
Less Other Assets		\$0.00	\$0.00	\$0.00
Funds Available	\$122,860.67	\$0.00	\$0.00	\$122,860.67

TOTAL CHECKING & INVESTMENTS OR FUNDS AVAILABLE FOR LENDING 3/31/2020 \$122,860.67

FUND BALANCE INCOME

January 2020 Int	\$192.17	April 2020 Int	July 2020 Int	Oct 2020 Int
February 2020 Int	\$23.96	May 2020 Int	Aug 2020 Int	Nov 2020 Int
March 2020 Int	\$66.80	June 2020 Int	Sept 2020 Int	Dec 2020 Int
2020 YTD Interest				\$282.93

Water Plant Monthly Report

Year: 2020

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	18	18	14										50
	Cost	\$152.82	\$234.54	\$182.42										\$569.78
KMnO4	Used (lbs)	270	259	283										812
	Cost	\$1,012.50	\$1,046.36	\$1,143.32										\$3,202.18
Anti Scalant	Used (gal)	27	25	28										80
	Cost	\$1,304.10	\$1,207.50	\$1,352.40										\$3,864.00
Poli-phosphate	Used (gal)	46	46	48										140
	Cost	\$583.28	\$595.24	\$621.12										\$1,799.64
Chlorine	Used (lbs)	79	77	97										253
	Cost	\$75.05	\$86.24	\$108.64										\$269.93
Nalco 7768 Polymer	Used (gal)	2.3	2	2.3										6.6
	Cost	\$65.56	\$57.02	\$65.57										\$188.15
Flouride	Used (gal)	15	14	16										45
	Cost	\$76.20	\$73.36	\$83.84										\$233.40
Sodium meti-Bisulfate	Used (lbs)	7	8	10										25
	Cost	\$9.87	\$11.28	\$14.10										\$35.25
R _o O _u Pre-Filters	Used (case)	3	3	2										8
	Cost	\$607.05	\$607.05	\$404.70										\$1,618.80
RO Cleaner P 703 low Ph	Used	0	0	0										0
	Cost	\$0.00	\$0.00	\$0.00										\$0.00
Sodium Hydroxide	Used (gal)	0	0	0										0
	Cost	\$0.00	\$0.00	\$0.00										\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0										0
	Cost	\$0.00	\$0.00	\$0.00										\$0.00
Caustic Soda 50% & 30%	Used (gal)	68	68	66										202
	Cost	\$580.72	\$580.72	\$563.64										\$1,725.08
Hydrachloric Acid 31%	Used (gal)	0	0	0										0
	Cost	\$0.00	\$0.00	\$0.00										\$0.00

Well gal Pumped	x1000	4280	4235	4344										12859
Hi service gal, pumped	x1000	2868	2842	3053										8763
Gallons to Waste	x1000	897	876	894										2667
RC membrane gal pumped	x1000	2966	2846	2872										8684
Backwash gal pumped	x1000	570	565	500										1635
w. p water meter gallons	Actual	178320	174720	185880										538920
Treated accounted gal	Actual	0	0	16000										16000
Soft Water gal sold	Actual	0	6000	1000										7000
Baseball Field well gal	Actual	0	0	0			30							0

**CITY OF MADISON
MINUTES OF THE
MADISON ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
Monday, March 2, 2020 - 5:00 p.m.**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at 5:00 p.m. on Monday, March 2, 2020 at the Madison Municipal Building.

Members in attendance: Commissioners Jim Connor, Maynard Meyer, Ryan Young, Scott Wanner, and Dean Solem. Members Absent: Greg Monson and Greg Thole
Also in attendance were: City Manager Val Halvorson, County EDA Representative John Maatz, and EDA Recording Secretary Sue Volk.

President Connor called the meeting to order at 5:05 p.m.

APPROVAL OF AGENDA

Upon motion by Solem, seconded by Meyer and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

APPROVAL OF MINUTES

Upon motion by Young, seconded by Wanner and carried the January 6, 2020 regular meeting minutes of the Madison Economic Development Authority were approved.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

No one present.

CONSENT AGENDA

The Commissioners reviewed the MEDA Eastview Apartments Financial Summary and Bills – January 2020, February 2020, MEDA/Revenue Expense Report - December 2019, January 2020, Cash/Investment Balance – January 2020, MEDA Note Status Report – January 2020.

City Manager Halvorson commented that MGD#1009 Collom loan for \$10,000 has been removed from Note Status Report as loan was sent to debt collections efforts and finalized. Manager Halvorson stated EDA recouped approximately half.

RETAIL COMMITTEE UPDATE

Commissioner Connor shared that a meeting has been set up with Hendricks Farmers Lumber to explore potential partnership opportunities in the vacant Builders FirstSource building. Connor commented that Dahle & Olson Realty Company has valued the building. Committee will continue to explore options.

Commissioner Connor shared on-going conversations with Erickson Chevrolet.

UMVRDC DEVELOPABLE PROPERTIES INVENTORY PROJECT

City Manager Halvorson informed members that Upper MN Valley Regional Development Commission is working with University of MN Morris architectural design students who are tasked with developing a design mock-up on available developmental properties. City Manager has requested that the students develop a plan for Block 48.

CEDA REPORT

City Manager shared details on upcoming Lac qui Parle County Countywide Forum and Brainstorming Sessions on Friday, March 6, 10:00 a.m. at Dawson City Hall and 2:00 p.m. at Madison City Hall and encouraged attendance if available.

Commissioners shared a progress report from CEDA (Community and Economic Development Associates)

SCDP REPAYABLE LOANS

City Manager Halvorson reviewed with the Commissioners an A/R Aging Summary, Small Cities Development Program, City of Madison Revolving Fund program report. Upon motion by Meyer, seconded by Solem and carried to approve personal loans totaling \$13,668.40 at 2% interest using old revolving loan fund dollars. Farm City - \$5,758.870, Massajo - \$2,222.00, Shultz - \$1,762.60, and Street \$3,926.00.

MADISON HEALTH CARE FUNDRAISING

Meyer shared with the commissioners that he has agreed to be the fundraising chair of the Madison Health Care fundraising committee to raise funds for the development at the Madison Health Care facility. He stated that had been to a good training in Florida. Fundraising goal has been set at \$1,000,000. Meyer also asked the commissioners to consider a possible contribution in the future from Madison EDA to support the project. Meyer stated that he is looking for those that would be interested in serving on the committee and invited anyone interested to a meeting on Wednesday, March 11th.

OTHER

Upon motion by Thole seconded by Monday and carried, the meeting adjourned at 7:00 p.m.

Jim Connor, EDA President

ATTEST:

Sue Volk, EDA Recording Secretary

Regular Drill Meeting
3/16/2020

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report - training tonight was on grain bin rescues, going through the best strategies to remove victims quickly and safely.

A quick call of hands was taken to know who on the department is interested in receiving further training on the equipment donated to MFD by Cargill. Those interested included: Chris Nelson, Zack Flickinger, Steven Olson, Tyler Engesmoe and Aaron Brehmer.

Mark Olson is working on getting the 2020 training schedule put together.

A training house burn is scheduled for this Saturday, March 21st by the Dawson Fire Department in connection to the Firefighter I and II classes being held.

There is a possibility of MFD hosting a training house burn too, later this spring/summer.

MFD has been contacted also, about completing three different grass burns this spring.

Emergency calls for the past month:

1. none

Next regular meeting: April 20th.

April Hall Duties: Scott Schake and Randy Hansen.

The next West Central meeting is scheduled to be at Odessa in May.

Chamber Ag Day has been rescheduled for April 15th. MFD is to provide some grain bin rescue training around 11-2.

Rescue Truck – shift panel is possibly the issue to why it is shifting hard, Chris Nelson is working with Appleton Oil on the issue.

Coronavirus – MFD has ordered more masks and gloves to help protect us. Please be safe and aware of the situation and protect yourself.

Ten sets of turnout gear will be ordered, someone is scheduled to come to measure those 10 on March 26th.

Motion was made by Brian Tebben to adjourn meeting seconded by Jerod Zimbelman, carried.

Don Tweet
Secretary

CITY COUNCIL CHECKLIST

4/10/2020

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Downtown district project complete	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	This property is part of the UMRDC Developable Properties project	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	PW is cleaning out as time allows - Sell/Fix?	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Communication with USDA, SHPO and architect this week during review.	ongoing
Climbing Wall at Pool	8/26/2019	Volk	Parks	2018 estimated cost was \$34,000	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Meyer	Contact MEB, phone call returned, will have to wait to view	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Sheet rock and lighting updates, paint selected	ongoing



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Minneapolis, MN 55402
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taftlaw.com

Catherine J. Courtney
(612) 977-8765
ccourtney@taftlaw.com

March 26, 2020

VIA E-MAIL

City of Madison, Minnesota
Attn: Val Halvorson
City Manager
404 6th Avenue N
Madison, MN 56256

Madison Healthcare Services
Attn: Erik Bjerke, CEO
900 Second Avenue
Madison, MN 56256

**Re: Senior Housing and Health Care Facilities Revenue Note
(Madison Healthcare Services Project), Series 2020**

Dear Val and Erik:

We have been asked to serve as Bond Counsel for the issuance of a Senior Housing and Health Care Facilities Revenue Note (Madison Healthcare Services Project), Series 2020 (the "Note") by the City of Madison, Minnesota (the "Issuer") to be purchased by Old National Bank (the "Purchaser"). The proceeds of the Note will be loaned by the Purchaser to Madison Healthcare Services (the "Borrower") to finance, in part, the acquisition, construction, and equipping of a new wing to an existing skilled nursing facility (including demolition of another wing) and a 12-unit assisted living facility located in the City of Madison, Minnesota. Proceeds of the Note may also be used to refinance other existing tax-exempt debt.

In performing our services as Bond Counsel, our client will be the Issuer. Our principal responsibility as Bond Counsel is to provide an expert opinion (the "Bond Opinion"), upon which the bondholders may rely, as to (i) the validity and enforceability of the Note and the Issuer's obligations under the financing documents, and (ii) exemption of interest on the Note from federal and Minnesota income taxes. We will also assume principal responsibility for drafting the financing documents and any security documents agreed to by the parties. You are also in agreement that we will not be acting as a municipal advisor in regards to this transaction.

The Bond Opinion will be executed and delivered by us in written form on the date the Note are purchased by the Purchaser and will be based on facts and law existing as of that date. Upon delivery of the Bond Opinion, our responsibilities as Bond Counsel will be concluded with respect to this financing.

In rendering the Bond Opinion, we will rely upon representations of the Borrower, the Issuer, and the Purchaser set forth in the financing documents, the certified proceedings, and other certifications of public officials, officials of the Borrower and other persons (including

certifications as to the use of Note proceeds and various tax matters) without undertaking to verify the same by independent investigation. As Bond Counsel, we do not review the financial condition of the Borrower or the financial feasibility of the financing, and we will express no opinion relating to the foregoing. We do not expect to give any opinion with respect to the Borrower's participation in the financing or the status of title or the priority of any mortgage lien or security interest securing the Note. As to these and other matters the parties will be relying upon the opinion to be given by counsel for the Borrower or upon a policy of title insurance.

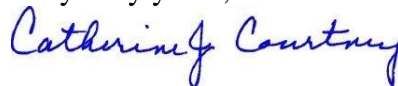
We wish to point out to the parties that while the Purchaser has engaged separate counsel for this transaction, we have represented the Purchaser from time to time in the past on legal matters unrelated to the present financing and may do so in the future. While these unrelated representations may be "adverse" under applicable ethics rules, this letter will confirm our understanding that the parties are agreeable to our acting as Bond Counsel in this proposed financing notwithstanding our representation of the Purchaser and the Trustee on unrelated matters. If our understanding is not correct, please contact us.

We understand that the Borrower will be responsible for payment of our fees and disbursements as Bond Counsel. Our fee will be based upon our current understanding of the terms, structure, size and schedule of the financing represented by the Note and the time we anticipate devoting to the financing. Such fee may vary: (i) if the principal amount of the Note actually issued differs significantly from the amount stated above, (ii) if the manner in which the Note are marketed (private placement, public offering, etc.) changes, (iii) if material changes in the structure of the financing occur, or (iv) if unusual or unforeseen circumstances arise which require a significant increase in our time or responsibility. If the Note are in fact issued we will submit our statements for services and disbursements to the Borrower at or promptly after the closing.

However, if the transaction is cancelled before closing for whatever reason, we would then submit our bill to the Borrower for the time expended and disbursements made by us to the date of termination at our standard hourly rates.

If the foregoing omits or misstates any item, please contact me. Otherwise, we will assume our participation as Bond Counsel and the scope of our engagement as Bond Counsel are acceptable to you. We are pleased to be working on this matter and look forward to bringing it to a successful conclusion.

Very truly yours,



Catherine J. Courtney

CJC/pmr

Extract of Minutes of a Meeting of the
City Council of the
City of Madison, Minnesota

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Madison, Minnesota, was duly held at City Hall in such City on Monday, the 13th day of April, 2020 at 5:00 o'clock p.m.

The following Council members were present:

and the following Council members were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 20-23

RESOLUTION CALLING FOR A PUBLIC HEARING
ON THE PROPOSAL OF A HOUSING PROGRAM FOR, AND THE ISSUANCE OF,
SENIOR HOUSING AND HEALTH CARE REVENUE NOTES
(MADISON HEALTHCARE SERVICES PROJECT) SERIES 2020
PURSUANT TO MINNESOTA STATUTES,
AND AUTHORIZING THE PUBLICATION OF A NOTICE OF THE HEARING

WHEREAS, Minnesota Statutes, Chapter 462C and Minnesota Statutes, Sections 469.152 to 469.165 (the "Act") confers upon cities the power to issue revenue bonds to finance or refinance a program for the purposes of planning, administering, making, or purchasing loans with respect to one or more multifamily housing developments and health care facilities within the boundaries of the city; and

WHEREAS, the City Council of the City of Madison, Minnesota (the "City") has received a request from Madison Healthcare Services, a Minnesota nonprofit corporation (the "Company"), that the City and one or more other governmental issuers (with the City, the "Issuers") issue revenue obligations, pursuant to the Act in one or more series of taxable or tax-exempt, short or long term obligations, in an aggregate amount not to exceed \$23,000,000, of which approximately \$10,000,000 would be issued by the City (the "Notes") to (i) finance, in part, the acquisition, construction, and equipping of a new approximately 37-bed wing to the existing skilled nursing facility, including conforming and updating renovations to the existing facility, and a new 12-unit independent/assisted living facility, including demolition of a wing of the existing skilled nursing facility, to be located at 900 Second Avenue and on 3rd Avenue between 9th Street and 10th Street, all in the City (the "2020 Facility"); (ii) fund any required reserve funds; (iii) pay all or a portion of the costs of issuance; and (iv) refinance the City's

outstanding \$7,750,000 Health Care Facilities Revenue Note, Series 2012 (Madison Lutheran Home Project) the proceeds of which were used to refinance certain debt of the Company and to finance the expansion, renovation, and equipping of a hospital and a nursing home facility owned and operated by the Company, located at 900 Second Avenue in the City (the "2012 Facility") (collectively, the "Project"); and

WHEREAS, before proceeding with consideration of the request of the Company, it is necessary for the City to hold a public hearing on the proposal pursuant to the Act and Section 147(f) of the Internal Revenue Code of 1986, as amended;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Madison, Minnesota, as follows:

1. A public hearing on the proposal of the Company will be held at the time and place as determined by the City Manager, which shall be set forth in the Notice of Public Hearing substantially attached hereto as Exhibit A (the "Notice").

2. The general nature of the proposal and an estimate of the principal amount of obligations to be issued to finance the proposal are described in the Notice.

3. The City staff is hereby authorized and directed to cause notice of the hearing to be given one publication in the official newspaper of the City and also in a newspaper of general circulation available in the City, not less than 15 days nor more than 30 days prior to the date fixed for the hearing, substantially in the form of the attached Notice.

Adopted by the City Council of the City of Madison, Minnesota, this 13th day of April, 2020.

Mayor

ATTEST:

City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member _____, and after full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

NOTICE OF PUBLIC HEARING ON A PROPOSAL OF A HOUSING PROGRAM FOR, AND THE ISSUANCE OF, REVENUE NOTES FOR A SENIOR HOUSING AND HEALTH CARE PROJECT (MADISON HEALTHCARE SERVICES PROJECT)

Notice is hereby given that the City Council of the City of Madison, Minnesota (the "City") will meet at the City Hall, 404 6th Avenue, Madison, Minnesota, at 5:00 p.m. on Monday, _____, 2020 to consider the proposal of Madison Healthcare Services, a Minnesota nonprofit corporation (the "Borrower"), that the City adopt a housing program and give host approval to finance and refinance, in part, a project hereinafter described pursuant to Minnesota Statutes, Chapter 462C and Minnesota Statutes, Sections 469.152 through 469.165, by the issuance of revenue notes or other obligations (the "Notes") by the City and one or more other governmental issuers (with the City, the "Issuers").

The proceeds of the Notes will be used to (i) finance, in part, the acquisition, construction, and equipping of a new approximately 37-bed wing to the existing skilled nursing facility, including conforming and updating renovations to the existing facility, and a new 12-unit independent/assisted living facility, including demolition of a wing of the existing skilled nursing facility, to be located at 900 Second Avenue and on 3rd Avenue between 9th Street and 10th Street, all in the City (the "2020 Facility"); (ii) fund any required reserve funds; (iii) pay all or a portion of the costs of issuance; and (iv) refinance the City's outstanding \$7,750,000 Health Care Facilities Revenue Note, Series 2012 (Madison Lutheran Home Project) the proceeds of which were used to refinance certain debt of the Borrower and to finance the expansion, renovation, and equipping of a hospital and a nursing home facility owned and operated by the Borrower, located at 900 Second Avenue in the City (the "2012 Facility") (collectively, the "Project"). The 2020 Facility and the 2012 Facility are and will be owned and operated by the Borrower.

The aggregate estimated principal amount of the Notes to finance the Project and related costs will be an amount not to exceed \$23,000,000, with the aggregate estimated principal amount to be issued by the City not to exceed \$10,000,000.

Said Notes, as and when issued, will not constitute a charge, lien, or encumbrance upon any property of the Issuers except the Project and the revenues to be derived from the Project. Such Notes will not be a charge against the Issuers' general credit or taxing powers but are payable from sums to be paid by the Borrower pursuant to a revenue agreement.

A draft copy of the proposed housing program is available for inspection at City Hall during normal business hours.

At the time and place fixed for the public hearing, the City Council of the City will give all persons who appear at the hearing an opportunity to express their views with respect to the proposal for the housing program and the Notes. Written comments will be considered if submitted to the City Manager at the above City office on or before the date of the hearing.

[PLEASE NOTE: Due to COVID-19, the public hearing will be conducted via telephone or other electronic means as allowed under Minnesota Statutes, Section 13D.021. Please refer to the City of Madison's website at www.ci.madison.mn.us or call City Hall at 320-598-7373 to learn how to attend the public hearing via telephone or electronically.]

By: _____
City Manager

STATE OF MINNESOTA
COUNTY OF LAC QUI PARLE
CITY OF MADISON

I, the undersigned, being the duly qualified and acting City Clerk of the City of Madison, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City duly called and held on the date therein indicated, insofar as such minutes relate to calling for a public hearing on the Madison Healthcare Services Senior Housing and Health Care Project.

WITNESS my hand and the seal of said City this ____ day of _____, 2020.

City Clerk

(SEAL)

Special Meeting
1/27/2020

The Madison Volunteer Fire Department met in a special meeting with Chief Mitch Wellnitz presiding.

Roll call was made with 26 members attending and one excused.

Recently Assistant-Chief Brian Tebben has been in contact with the City Hall and a few items have come up that need addressing, which is the reason for this special meeting.

The City of Madison has approved the use of funds to get new turnout gear for the persons most likely to be interior firefighters. The total amount approved was around \$22,000, which should be enough to purchase new gear for 9 to 10 members.

With the MFD's request to add an additional member to its roster, going from 26 to 27 members, the MFD's By-Laws need to be amended for this change in Article II. It was also discovered the MFD approved a By-Law change back in 2014, but that change was never approved by the City of Madison. To correct this matter, the MFD needs to vote to change the By-Laws back to its pre-2014 change to conform to what is approved with the City of Madison. In summary, Article's VI and VII of the 2014 change will be replaced by the previous approved Article VI. The biggest impact this has is that the language in the old Article VI states "Any member not attending at least 25% of fire calls per year shall not be eligible to receive the retirement contribution for said year." In discussing this change the concern came about that if there is a year with very few calls and 80% of the calls came during the work day, it would not allow those who work out of town to meet the 25% rule. To allow for some leeway for situations like this the following wording was suggested "Any member not attending at least 25% of emergency calls per year shall not be eligible to receive the retirement contribution for said year, pending Personnel Committee review."

A motion was made by Chris Nelson to accept the previously mentioned changes to the By-Laws, seconded by Jerod Zimbelman, passed by voice vote. The changes to the By-Laws will take effect on March 1, 2020, pending City of Madison approval.

Motion was made by Brian Tebben to adjourn meeting seconded by Chris Nelson, carried.

Don Tweet
Secretary

UPDATED 4/3/2020

BY-LAWS OF MADISON FIRE DEPARTMENT

CITY OF MADISON, MN

I. ADMINISTRATIVE STANDARD OPERATING PROCEDURES

ARTICLE I

The name of this body shall be known as the Madison Fire Department and shall be operated under the Ordinances of the City of Madison, The Articles of Incorporation and these By-Laws.

ARTICLE II

STRUCTURE AND MEMBERSHIP

1. MEMBERSHIP: The membership of this Department shall consist of up to twenty six members
2. QUALIFICATIONS: New members admitted shall be no younger than 18 years of age. Members must live within a reasonable response time of City limits and/or work within reasonable response time of City limits. All new members will be required to take a physical paid for by the Department. Doctor is to supply a Health certificate to be on file at the Fire hall.
3. RETIREMENT: Any member retiring after 20 or more years of service shall become an Honorary Member of this Department.
4. OFFICERS: The Officers of this Department shall consist of Chief, Assistant Chief, Training Officer, Safety Officer, Secretary, and Treasurer.

5. APPOINTMENTS: The Chief or Assistant Chief or next in command, may at any time appoint a Foreman. A foreman shall have the authority to make such details of men to the various departments as he seems necessary,

ARTICLE III ORDER OF BUSINESS

The order of business shall follow the Roberts Rules of Order.

ARTICLE IV NOTICE OF SPECIAL MEETING

A notice of Special Meeting shall be given 48 hours prior to the time of such meeting. Meeting notice will be given by pager.

ARTICLE V DUTIES OF MEMBERS

1. It shall be the duty of each member to promptly attend all alarms of fire, drills and meetings of the Department unless excused by the officer in charge.
2. It shall be the duties of the foreman to check their trucks and report any irregularities to Chief or Assistant Chief and make necessary repairs immediately.
3. New members shall be placed on a 24 month probation period from the date of hire. Probation members are required to complete Firefighter I and II within said time. If member does not complete above courses they may be terminated from department.

4. It shall be the duty of each member to report any faulty equipment at the end of each fire or drill.

ARTICLE VI DISCIPLINE AND OR DISCHARGE

1. Whenever a member is reported to be negligent in carrying out their duties, they may be requested to give a justification of their conduct, and if such justification is deemed insufficient, they may be reprimanded and or terminated from the Department.
2. A member may also be reprimanded and or terminated for any of the following reasons
 - A. 1 unexcused and 2 excused Meeting absences per calendar year.
 - B. Giving false excuse for their delinquency
 - C. Being found guilty of any conduct bringing disgrace to the Department.
 - D. Any member not attending at least 25% of fire calls per year shall not be eligible to receive the retirement contribution for said year, Pending Personnel Committee Review.

ARTICLE VII LEAVES OF ABSENCE/ GREIVANCE PROCEDURE

1. Any member may request in writing a leave of absence of up to 6 months, if approved the member will not be eligible for benefits during said leave.
2. A member may file a grievance in writing to be reviewed and voted upon by the Department.

ARTICLE VIII
MILITARY SERVICE

1. Military Service shall follow Federal Law

ARTICLE IX
RULES OF ORDER

1. The presiding officer shall have the following duties:
 - A. To preserve order
 - B. To appoint all committees as needed.
 - C. To cast deciding vote on tied votes

ARTICLE X

COMMITTEES

1. All Committees appointed to transact business on behalf of the Department shall report at the next regular meeting. The first member appointed shall be chairman of such committee. It shall be their duty to designate time and place of meetings and notify all members of committee.

ARTICLE XI

AMENDMENTS OF BY-LAWS

The by-laws shall be equally binding, and no changes or amendments shall be made unless proposed in writing. Any proposed amendments or changes shall not be acted upon for a one-month period. To be adopted it must pass by a 2/3rds vote of members present.

The undersigned attest that the above by laws were amended and adopted by a vote of at least 2/3rds majority of the members present on this day

B. PHYSICAL REQUIREMENTS

1. All members must have successfully completed a physical examination before end of probation period
2. Interior Attack Firefighter: If the individual wishes to do interior attack firefighting they must complete Fit testing and lung capacity testing as provided by the department.

C. BUILDING MAINTANENCE AND DRILLS

HOUSEKEEPING: This shall be the duty of the 2 men listed on the work schedule. These duties include cleaning both restrooms more than 1 time a month, mopping of floors, removing of garbage, shoveling of sidewalk and doorways, lawn mowing, sweeping truck bay, vacuuming meeting room, and preparing lunch for regular monthly meeting. At the end of the month the hall should be left clean for the next 2 firemen on the list.

D. USE OF HALL AND EQUIPMENT

1. The fire hall meeting rooms shall be used for all meetings of the Department such as training, fire prevention, social or City events. The hall shall not be used by any other organization unless permission is granted by the Chief or Assistant Chief. The fire hall may be used by and current or retired member for any reason. It shall be said members responsibility to clean hall after use.

2. No gear and/or equipment may be taken from the hall without permission from the Chief or assistant Chief.
All fires must be paged. No truck may be used to extinguish a fire without the fire being paged.

E. ORGANIZATIONAL STRUCTURE

1. Chain of Command

- a. Chief
- b. Assistant Chief
- c. Training Officer
- d. Safety Officer
- e. Seniority

2. Job Descriptions

- A. Chief: Fire command, City to Fire Dept. liaison, Report to City Council, in charge of all meetings of Dept. set policy, appoint committees, in charge of all personnel, commendation, reprimands, conflicts, etc.
- B. Assistant Chief: 2nd in command, Chairman of equipment, in charge of operations on fire ground.
- C. Training Officer: In charge of all training and records, 3rd in command provide training to all fireman on monthly drills.
- D. Safety Officer: Monitor safety at fire scene, in charge of all personnel gear, document all gear checked on monthly basis, assist training officer in monthly drills.
- E. Secretary: Responsible for all fire reports and filing of reports, keep minutes of all regular and relief association meetings.
- F. Treasurer: Keep accurate records of all financial aspects of Fire Department.

G. Truck Foreman: Truck Maintenance, report any problems to Chief or Assistant Chief, run engines and pumps weekly, keep trucks clean, make sure radios are charged and working.

H. Negligence of Duties may result in reprimand or termination of job duties.

I, _____ as a member of Madison Fire Department will

abide by these bylaws.

Dated:

Val Halvorson

From: Madison Hagenau via LMC - MemberLink <Mail@ConnectedCommunity.org>
Sent: Tuesday, March 31, 2020 9:00 AM
To: Val Halvorson
Subject: MCMA : What Does Civility Look Like During a Crisis? – A Message from LMCIT Administrator Dan Greensweig

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What Does Civility Look Like During a Crisis? – A Message from LMCIT Administrator Dan Greensweig

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Mar 31, 2020 9:00 AM

[Madison Hagenau](#)

Many of us have immediate and personal concerns right now. Are my friends and family healthy? How do I homeschool my kids? What's the economy going to look like in six months? In these conditions, civility might seem like a strange thing to focus on. Truth is, it's more important than ever.

Mayors, councilmembers, administrators, managers, clerks, and other city officials are by definition in positions of leadership. In times like these, when people are anxious about the future, they look to leaders for cues on how to react. Do we turn on each other and risk long-term damage to our relationships or do we find ways to work together to overcome adversity? When we've got our own understandable worries, it's helpful to rely on certain tools to keep things running as smoothly as possible and to model strength and unity for the people we serve.

A. Use Successful Communication Practices

1. **Overcommunicate.** Working remotely or attending meetings virtually robs participants of the luxury of reading body language, bumping into people in hallways, spending time together in person. Communication practices become key. Write (and speak) with clarity, particularly when meeting virtually. Have a system in place to get as much timely information out to the public as possible – use social media, webpages, city Facebook pages, email alert systems, a partnership with local media, whatever you rely on in your city. People want to know what's happening and why.
2. **Avoid unnecessary side conversations.** Besides the fact the Open Meeting Law still applies, these types of conversations can lead to others acting on incomplete information, feeling excluded, and leave them suspicious of motives.
3. **Use procedural rules for meetings.** Process matters. When meeting virtually, it's more difficult to gauge when someone else wants to speak. Make sure there's a process for the person leading the meeting to request a motion and a second, if appropriate, and to ask each member to weigh in on any topic being discussed. And ask for a roll call vote, not only because the law requires it for virtual

meetings governed by the Open Meeting Law, but because it lets the people taking minutes and the public know who is voting which way on what issues.

4. **Listen.** Getting interrupted frustrates people. Virtual meetings can be awkward anyway, and even more so when people are talking over each other. Intentionally work on listening with curiosity. In challenging times, we need everyone's contributions more than ever.

B. Maintain a Team Mindset

Cohesive teams are more likely to achieve their goals. Lack of civility within a team working environment causes unnecessary stress and tension among coworkers and reduces productivity and effectiveness. This is a time to:

1. Cut people slack.
2. Avoid blaming people; there will be time to address accountability later.
3. Focus on process, not the people involved.
4. Assume people are well-intentioned until proven otherwise.
5. Listen to learn, rather than pretending to listen while formulating a counter argument.
6. Ask expansive questions and be patient with silence while waiting for a response.
7. Show empathy.
8. Identify people's strengths and recognize their contributions.
9. Delegate and trust people to do the right thing.
10. Celebrate success.

C. Use the Right Tools

If city officials or staff are working remotely to comply with social distancing and protect each other during the pandemic, a city needs solid collaboration resources. Technology can cause stress, so find tools that are easy to use. Without the ability to walk down the hall to see if your coworker has a minute to talk, you'll need to rely on your tools to indicate when you are available or when others should expect to have to wait to communicate. And check on your colleagues once in a while, just to see how they're doing. It's okay to let people know we care about them as human beings, not just as colleagues.

The actions of elected and appointed officials directly affect the willingness of others to join or remain with an organization. Just as important, they determine whether the public believe the city is acting in the best interest of the community. Especially now, civility is the glue that holds everything together.

Dan Greensweig
LMCIT Administrator

Madison Hagenau
Member Engagement
League of Minnesota Cities
Saint Paul MN
(651) 215-4048

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SCHEDULED CLAIMS LIST

UP CK # 59454-59478

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
040120	1	4/01/20	4/01/20	BANK 1 - KLEIN/UNITED PRAIRIE			
				3671 COMM & ECONOMIC DEVELOPMENT AS			
				EDA-CONTRACT	3,125.00	211 211-46500-409	1
				INVOICE TOTAL	3,125.00		
040120A	1	4/01/20	4/01/20	510 CITY OF MADISON			
				9TH STR LIFT PUMP-UTIL 3/20	43.05	602 602-49460-380	1
				INVOICE TOTAL	43.05		
				VENDOR TOTAL	3,125.00		
040120AA	1	4/01/20	4/01/20	STR LIGHTING-UTIL 3/20	2,087.48	101 101-43100-381	1
				INVOICE TOTAL	2,087.48		
040120B	1	4/01/20	4/01/20	AMB GARAGE-UTIL 3/20	122.52	201 201-44100-380	1
				INVOICE TOTAL	122.52		
040120BB	1	4/01/20	4/01/20	UNAPP STRM SEWER-UTIL 3/20	103.63	101 101-49250-380	1
				INVOICE TOTAL	103.63		
040120C	1	4/01/20	4/01/20	AVE OF FLAGS-UTIL 3/20	31.15	101 101-45200-380	1
				INVOICE TOTAL	31.15		
040120CC	1	4/01/20	4/01/20	SEW-UTIL 3/20	141.72	602 602-49450-380	1
				INVOICE TOTAL	141.72		
040120D	1	4/01/20	4/01/20	BLOCK 48-UTIL 3/20	10.66	101 101-49250-380	1
				INVOICE TOTAL	10.66		
040120DD	1	4/01/20	4/01/20	WT TOWER-UTIL 3/20	163.81	601 601-49430-380	1
				INVOICE TOTAL	163.81		
040120E	1	4/01/20	4/01/20	BLOCK 48-UTIL 3/20	10.66	101 101-49250-380	1
				INVOICE TOTAL	10.66		
040120EE	1	4/01/20	4/01/20	WT TREAT PLANT-UTIL 3/20	1,744.81	601 601-49400-380	1
				INVOICE TOTAL	1,744.81		
040120F	1	4/01/20	4/01/20	BLOCK 48-UTIL 3/20	12.31	101 101-49250-380	1
				INVOICE TOTAL	12.31		
040120FF	1	4/01/20	4/01/20	WEST SUBSTATION-FIRE-UTIL 3/20	38.13	604 604-49570-380	1
				INVOICE TOTAL	38.13		
040120G	1	4/01/20	4/01/20	CTY GARAGE-UTIL 3/20	37.10	101 101-43100-380	1
				INVOICE TOTAL	37.10		
040120H	1	4/01/20	4/01/20	CTY HALL-UTIL 3/20	960.09	101 101-41940-380	1
				INVOICE TOTAL	960.09		
040120I	1	4/01/20	4/01/20	FAIRWAY VW LIFT PUMP-UTIL 3/20	34.47	602 602-49460-380	1
				INVOICE TOTAL	34.47		
040120J	1	4/01/20	4/01/20	FIRE HALL-UTIL 3/20	405.84	101 101-42200-380	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
INVOICE TOTAL					405.84				
040120K	1	4/01/20	4/01/20	FIRE HYDRANTS-UTIL 3/20	269.00	101		101-42200-380	1
INVOICE TOTAL					269.00				
040120L	1	4/01/20	4/01/20	GRAND PARK-UTIL 3/20	10.66	101		101-45200-380	1
INVOICE TOTAL					10.66				
040120M	1	4/01/20	4/01/20	HWY 40 DET POND-UTIL 3/20	16.00	605		605-49600-380	1
INVOICE TOTAL					16.00				
040120N	1	4/01/20	4/01/20	HWY 40 WELL HOUSE-UTIL 3/20	16.00	601		601-49400-380	1
INVOICE TOTAL					16.00				
040120O	1	4/01/20	4/01/20	SK RINK-UTIL 3/20	175.36	101		101-45127-380	1
INVOICE TOTAL					175.36				
040120P	1	4/01/20	4/01/20	JACOBSON RESTROOM-UTIL 3/20	267.07	101		101-45200-380	1
INVOICE TOTAL					267.07				
040120Q	1	4/01/20	4/01/20	JACOBSON PARK-UTIL 3/20	121.42	101		101-45200-380	1
INVOICE TOTAL					121.42				
040120R	1	4/01/20	4/01/20	LIQ-UTIL 3/20	368.42	609		609-49750-380	1
INVOICE TOTAL					368.42				
040120S	1	4/01/20	4/01/20	MEMORIAL FIELD-UTIL 3/20	112.20	101		101-45200-380	1
INVOICE TOTAL					112.20				
040120T	1	4/01/20	4/01/20	LIB-UTIL 3/20	282.52	101		101-45500-380	1
INVOICE TOTAL					282.52				
040120U	1	4/01/20	4/01/20	MAIN STREET GARBAGE-UTIL 3/20	79.79	101		101-43100-380	1
INVOICE TOTAL					79.79				
040120V	1	4/01/20	4/01/20	PR ARTS-UTIL 3/20	169.25	101		101-45180-380	1
INVOICE TOTAL					169.25				
040120W	1	4/01/20	4/01/20	PUB WORKS-UTIL 3/20	134.29	101		101-43100-380	1
	2			PUB WORKS-UTIL 3/20	134.29	604		604-49570-380	1
	INVOICE TOTAL				268.58				
040120X	1	4/01/20	4/01/20	REC FIELD -UTIL 3/20	222.38	101		101-45200-380	1
INVOICE TOTAL					222.38				
040120Y	1	4/01/20	4/01/20	SLEN POOL/SHELTER-UTIL 3/20	127.75	101		101-45124-380	1
INVOICE TOTAL					127.75				
040120Z	1	4/01/20	4/01/20	SLEN TENNIS COURTS-UTIL 3/20	20.05	101		101-45200-380	1
INVOICE TOTAL					20.05				
VENDOR TOTAL					8,473.88				

3531 CULLIGAN

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
040120	1	4/01/20	4/01/20	3531 CULLIGAN				
				CTY HALL-SOFTENER SALT	41.00	101	101-41940-219	1
				INVOICE TOTAL	41.00			
				VENDOR TOTAL	41.00			
MNCOD109078	1	4/01/20	4/01/20	768 FASTENAL COMPANY				
				WT-LM GAUGE	38.98	601	601-49400-404	1
				INVOICE TOTAL	38.98			
				VENDOR TOTAL	38.98			
040120	1	4/01/20	4/01/20	3467 FRONTIER COMMUNICATIONS				
				ADMIN-FIRE ALARM 4/17/20	52.42	101	101-41320-321	1
				INVOICE TOTAL	52.42			
				VENDOR TOTAL	52.42			
4678369	1	4/01/20	4/01/20	968 HAWKINS INC.				
				WT-PUMP	557.95	601	601-49400-404	1
				INVOICE TOTAL	557.95			
				VENDOR TOTAL	557.95			
4683645	1	4/01/20	4/01/20	WT-CHLORINE	174.51	601	601-49400-236	1
	2			WT-PHOSPHATE	747.98	601	601-49400-234	1
	3			WT-POTASIUUM PERM	1,344.83	601	601-49400-231	1
	4			WT-CHEMICALS	774.76	601	601-49400-230	1
				INVOICE TOTAL	3,042.08			
				VENDOR TOTAL	3,600.03			
1061059	1	4/01/20	4/01/20	3692 KEN BOUWMAN				
				FIRE-RESCUE EQUIP TRAINING	400.00	101	101-42200-180	1
				INVOICE TOTAL	400.00			
				VENDOR TOTAL	400.00			
430	1	4/01/20	4/01/20	3575 LANE'S ELECTRIC LLC				
				WT-NEW FURNACE	178.50	601	601-49400-223	1
				WT-NEW FURNACE	211.25	601	601-49400-404	1
				SEW-NEW FURNACE	423.00	602	602-49450-580	1
				INVOICE TOTAL	812.75			
				VENDOR TOTAL	812.75			
22005-001	1	4/01/20	4/01/20	3477 MACDONALD & MACK ARCHITECTS				
				CTY HALL-ROOF	7,352.50	101	101-41940-409	1
				INVOICE TOTAL	7,352.50			
				VENDOR TOTAL	7,352.50			
35238	1	4/01/20	4/01/20	1623 MADISON WELDING & REPAIR, INC				
				WT-REMOVE BROKEN BOLT	166.25	601	601-49400-404	1
				INVOICE TOTAL	166.25			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
35245	1	4/01/20	4/01/20	SEW-WELD ALUM RAKE	25.00	602		602-49450-404	1
				INVOICE TOTAL	25.00				
35287	1	4/01/20	4/01/20	STR-CUT PARTS	76.95	101		101-43100-215	1
				INVOICE TOTAL	76.95				
35706	1	4/01/20	4/01/20	PARKS-HEATER BRACKET TUBE	9.77	101		101-45200-401	1
				INVOICE TOTAL	9.77				
				VENDOR TOTAL	277.97				
				1706 MEDIACOM					
040120	1	4/01/20	4/01/20	FIRE-DIGITAL ADAPTER	6.32	101		101-42200-323	1
				INVOICE TOTAL	6.32				
				VENDOR TOTAL	6.32				
				3443 MORRIS ELECTRONICS INC					
20155805	1	4/01/20	4/01/20	ADMIN-NETWORK LABOR	1,388.71	101		101-43100-409	1
				INVOICE TOTAL	1,388.71				
20155864	1	4/01/20	4/01/20	WT-COMPUTER	732.14	601		601-49400-409	1
	2			SEW-COMPUTER	732.14	602		602-49470-409	1
				INVOICE TOTAL	1,464.28				
20156482	1	4/01/20	4/01/20	ADMIN-NETWORK LABOR	60.00	101		101-41320-309	1
				INVOICE TOTAL	60.00				
20156507	1	4/01/20	4/01/20	ADMIN-NETWORK LABOR	80.00	101		101-41320-309	1
				INVOICE TOTAL	80.00				
				VENDOR TOTAL	2,992.99				
				1541 MVTI LABORATORIES INC					
1022326	1	4/01/20	4/01/20	WT-REGULAR TESTING	19.40	601		601-49400-409	1
	2			SEW-REGULAR TESTING	260.60	602		602-49450-409	1
				INVOICE TOTAL	280.00				
1022700	1	4/01/20	4/01/20	WT-REGULAR TESTING	16.50	601		601-49400-409	1
				INVOICE TOTAL	16.50				
1023409	1	4/01/20	4/01/20	WT-REGULAR TESTING	19.40	601		601-49400-409	1
	2			SEW-REGULAR TESTING	195.00	602		602-49450-409	1
				INVOICE TOTAL	214.40				
				VENDOR TOTAL	510.90				
				2025 NALCO COMPANY					
69014697	1	4/01/20	4/01/20	WT-NALCLEAR	300.96	601		601-49400-233	1
				INVOICE TOTAL	300.96				
				VENDOR TOTAL	300.96				

2047 RICHARD NEWMAN

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
040120	1	4/01/20	4/01/20	2047 RICHARD NEWMAN PARKS-BB FIELD FERTILIZER/WEED REIMB FOR LAWN KING INVOICE TOTAL	210.00 210.00	101 101-45200-443	1
040120A	1	4/01/20	4/01/20	BB FIELD-PENNANTS INVOICE TOTAL VENDOR TOTAL	45.00 45.00 255.00	101 101-45200-443	1
4017	1	4/01/20	4/01/20	3527 OPG-3, INC. ADMIN-LASER FICHE ANNUAL PERMI INVOICE TOTAL VENDOR TOTAL	1,635.70 1,635.70 1,635.70	101 101-41320-593	1
040120	1	4/01/20	4/01/20	2240 PIONEERLAND LIBRARY SYS. LIB-1ST QTR FUNDING INVOICE TOTAL VENDOR TOTAL	19,767.25 19,767.25 19,767.25	101 101-45500-433	1
24177	1 2	4/01/20	4/01/20	3691 RANGER CHEVROLET WT-2020 CHEVY SILVERADO SEW-2020 CHEVY SILVERADO INVOICE TOTAL VENDOR TOTAL	14,998.50 14,998.50 29,997.00 29,997.00	601 601-49440-550 602 602-49470-570	1 1
63070	1	4/01/20	4/01/20	2374 ROGER'S ELECTRIC MOTOR SE SEW-LIFT STATION MOTOR/CAPICIT INVOICE TOTAL VENDOR TOTAL	54.60 54.60 54.60	602 602-49460-413	1
103577	1	4/01/20	4/01/20	3679 SHRED-N-GO, INC ADMIN-DOCUMENT RETENTION INVOICE TOTAL VENDOR TOTAL	393.95 393.95 393.95	101 101-41320-409	1
0019805	1	4/01/20	4/01/20	3591 TEAM LAB SEW-MEGA BUGS INVOICE TOTAL VENDOR TOTAL	535.50 535.50 535.50	602 602-49450-216	1
48	1	4/01/20	4/01/20	2803 UPPER MN VALLEY RDC PRAIRIE WATERS MEMBERSHIP INVOICE TOTAL VENDOR TOTAL	3,782.00 3,782.00 3,782.00	211 211-46500-490	1
				3462 LYNDON WORDEN			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
040120				3462 LYNDON WORDEN				
	1	4/01/20	4/01/20	LIB-CLEANING CK 3/20	750.00	101	101-45500-310	1
	2			LIB-FIRE EXT CK 3/20	10.00	101	101-45500-310	1
				INVOICE TOTAL	760.00			
				VENDOR TOTAL	760.00			
				BANK 1 - KLEIN/UNITED PR TOTAL	85,166.70			
				TOTAL MANUAL CHECKS	.00			
				TOTAL E-PAYMENTS	.00			
				TOTAL PURCH CARDS	.00			
				TOTAL ACH PAYMENTS	.00			
				TOTAL OPEN PAYMENTS	85,166.70			
				GRAND TOTALS	85,166.70			

SCHEDULED CLAIMS LIST

UP CK# 59486 — 5951

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
3696 FERDOSA ALI							
040820	1	4/08/20	4/08/20	UTIL INTEREST REF-F ALI	3.94	604 604-49590-602	1
	2			UTIL DEPOSIT REF-F ALI	42.52	604 604-22000	1
				INVOICE TOTAL	46.46		
				VENDOR TOTAL	46.46		
65 AMERICAN RED CROSS							
22269789	1	4/08/20	4/08/20	POOL-2020 FACILITY FEE	300.00	101 101-45124-433	1
				INVOICE TOTAL	300.00		
				VENDOR TOTAL	300.00		
172 BELLBOY CORPORATION							
040820	1	4/08/20	4/08/20	LIQ-LIQUOR EXPENSE	2,442.41	609 609-49750-251	1
				INVOICE TOTAL	2,442.41		
				VENDOR TOTAL	2,442.41		
190 BEVERAGE WHOLESALERS							
040820	1	4/08/20	4/08/20	LIQ-LIQUOR EXPENSE	3,626.30	609 609-49750-251	1
				INVOICE TOTAL	3,626.30		
				VENDOR TOTAL	3,626.30		
408 C EMERY NELSON INC							
35540	1	4/08/20	4/08/20	WT-HYTREX FILTER	480.38	601 601-49400-238	1
				INVOICE TOTAL	480.38		
				VENDOR TOTAL	480.38		
510 CITY OF MADISON							
040820A	1	4/08/20	4/08/20	UTIL DEP/INT REF-TRIAGE,LLC	53.41	604 604-22000	1
				INVOICE TOTAL	53.41		
040820B	1	4/08/20	4/08/20	UTIL DEP/INT REF-FERDOSA ALI	107.48	604 604-22000	1
				INVOICE TOTAL	107.48		
040820C	1	4/08/20	4/08/20	UTIL DEP/INT REF-A EBERT	67.02	604 604-22000	1
				INVOICE TOTAL	67.02		
				VENDOR TOTAL	227.91		
3381 COCA-COLA BOTTLING							
040820	1	4/08/20	4/08/20	LIQ-POP EXPENSE	78.00	609 609-49750-251	1
				INVOICE TOTAL	78.00		
				VENDOR TOTAL	78.00		
3134 DETOY'S FAMILY RESTAURANT							
48734	1	4/08/20	4/08/20	ELECTION-JUDGES MEAL	74.71	101 101-41410-192	1
	2			MADISON EDA-MTG LUNCH	84.22	211 211-46500-219	1
				INVOICE TOTAL	158.93		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				VENDOR TOTAL	158.93				
				3697 ALEX EBERT					
040820	1	4/08/20	4/08/20	UTIL INTEREST REF-A EBERT	1.62	604		604-49590-602	1
	2			UTIL DEPOSIT REF-A EBERT	82.98	604		604-22000	1
				INVOICE TOTAL	84.60				
				VENDOR TOTAL	84.60				
				3465 EXPERT T BILLING, INC					
6809	1	4/08/20	4/08/20	AMB-AMBULANCE BILLING EXP 3/20	457.50	201		201-44100-320	1
				INVOICE TOTAL	457.50				
				VENDOR TOTAL	457.50				
				1160 JOHNSON BROS-ST.PAUL					
040820	1	4/08/20	4/08/20	LIQ-LIQUOR EXPENSE	866.35	609		609-49750-251	1
				INVOICE TOTAL	866.35				
				VENDOR TOTAL	866.35				
				1340 LQP COUNTY TREASURER					
040820A	1	4/08/20	4/08/20	EDA-FAIRWAY VIEW-PROP TAX 2020	406.00	211		211-46500-437	1
				PROP ID: 54-0640-070					
				INVOICE TOTAL	406.00				
040820B	1	4/08/20	4/08/20	CTY HALL-SOLID WST PROPTAX2020	245.00	101		101-41940-437	1
				INVOICE TOTAL	245.00				
040820C	1	4/08/20	4/08/20	EDA-BLOCK 48-SPEC ASS ONLY2020	296.39	211		211-46500-437	1
				PROP ID: 54-0386-000					
				INVOICE TOTAL	296.39				
040820D	1	4/08/20	4/08/20	THEATER-PROP TAX 2020	464.00	101		101-45181-437	1
				INVOICE TOTAL	464.00				
040820E	1	4/08/20	4/08/20	EDA-BLOCK 48-SPEC ASS ONLY2020	328.49	211		211-46500-437	1
				PROP ID:54-0387-000					
				INVOICE TOTAL	328.49				
				VENDOR TOTAL	1,739.88				
				1520 LUND IMPLEMENT CO.					
62229	1	4/08/20	4/08/20	WT-PIN	9.00	601		601-49400-404	1
				INVOICE TOTAL	9.00				
				VENDOR TOTAL	9.00				
				3340 MADISON AUTO PARTS					
266694	1	4/08/20	4/08/20	STR-CODEREDR	40.49	101		101-43100-240	1
				INVOICE TOTAL	40.49				
267258	1	4/08/20	4/08/20	WT-OIL FILTER/OIL	28.01	601		601-49400-221	1
	2			SEW-OIL FILTER/OIL	28.01	602		602-49450-221	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				INVOICE TOTAL	56.02				
267271	1	4/08/20	4/08/20	WT-OIL DRAIN PLUG	3.09	601		601-49400-221	1
	2			SEW-OIL DRAIN PLUG	3.08	602		602-49450-221	1
				INVOICE TOTAL	6.17				
267310	1	4/08/20	4/08/20	STR-BRAKELINE	7.69	101		101-43100-404	1
				INVOICE TOTAL	7.69				
				VENDOR TOTAL	110.37				
040820	1	4/08/20	4/08/20	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	13,877.50	609		609-49750-251	1
				INVOICE TOTAL	13,877.50				
				VENDOR TOTAL	13,877.50				
440900	1	4/08/20	4/08/20	1660 MARSHALL NORTHWEST PIPE F PR ARTS-SUMP PUMP	301.29	101		101-45180-404	1
				INVOICE TOTAL	301.29				
				VENDOR TOTAL	301.29				
13505	1	4/08/20	4/08/20	1750 MILBANK COMMUNICATIONS AMB-PAGER PROGRAMMING	30.00	201		201-44100-210	1
				INVOICE TOTAL	30.00				
				VENDOR TOTAL	30.00				
16376900	1	4/08/20	4/08/20	1752 MILBANK WINWATER WORKS CO WT-RO REPAIR	50.45	601		601-49400-404	1
				INVOICE TOTAL	50.45				
				VENDOR TOTAL	50.45				
849663	1	4/08/20	4/08/20	1927 MINNESOTA ELEVATOR INC LIB-ELEV CHECK-APR-JUN'20	180.25	101		101-45500-404	1
				INVOICE TOTAL	180.25				
849801	1	4/08/20	4/08/20	CTY HALL-ELEV CK-APR-JUNE'20	182.00	101		101-41940-404	1
				INVOICE TOTAL	182.00				
				VENDOR TOTAL	362.25				
040820A	1	4/08/20	4/08/20	1865 MN ENERGY RESOURCES LIB-NAT GAS 3/20	232.20	101		101-45500-380	1
				INVOICE TOTAL	232.20				
040820B	1	4/08/20	4/08/20	SEW-NAT GAS 3/20	321.78	602		602-49450-380	1
				INVOICE TOTAL	321.78				
				VENDOR TOTAL	553.98				
				1541 MVTL LABORATORIES INC					

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
1024474	1	4/08/20	4/08/20	1541 MVTI LABORATORIES INC SEW-REGULAR TESTING	131.20 131.20	602 602-49450-409	1
				INVOICE TOTAL	131.20		
1025559	1	4/08/20	4/08/20	SEW-REGULAR TESTING	131.20 131.20	602 602-49450-409	1
				INVOICE TOTAL	131.20		
				VENDOR TOTAL	262.40		
489376-0	1	4/08/20	4/08/20	2072 NORTHERN BUSINESS PRODUCT ADMIN-BINDER CLIPS	6.84 6.84	101 101-41320-201	1
				INVOICE TOTAL	6.84		
494257-0	1	4/08/20	4/08/20	ADMIN-FILES/POSTIT NOTES	24.48 24.48	101 101-41320-201	1
				INVOICE TOTAL	24.48		
494681-0	1	4/08/20	4/08/20	UNALL-CAP OUTLAY-TABLES BASEME	1,725.00 1,725.00	101 101-49250-530	1
				INVOICE TOTAL	1,725.00		
496282-0	1	4/08/20	4/08/20	LIQ-THERMAL PAPER	21.50 21.50	609 609-49750-219	1
				INVOICE TOTAL	21.50		
				VENDOR TOTAL	1,777.82		
20015	1	4/08/20	4/08/20	3610 BLAIN JOHNSON PUB SAFETY-EMERG PRO 4/20	400.00 400.00	101 101-44140-409	1
				INVOICE TOTAL	400.00		
				VENDOR TOTAL	400.00		
040820	1	4/08/20	4/08/20	2620 SWENSON NELSON & STULZ PLLC CTY ATT-LEGAL FEES 4/20	1,850.00 1,850.00	101 101-41610-304	1
				INVOICE TOTAL	1,850.00		
				VENDOR TOTAL	1,850.00		
040820	1	4/08/20	4/08/20	3693 ARWILDA TAYLOR UTIL DEPOSIT REFUND-A TAYLOR	100.00	604 604-22000	1
	2			UTIL INTEREST REFUND-A TAYLOR	6.00	604 604-49590-602	1
				INVOICE TOTAL	106.00		
				VENDOR TOTAL	106.00		
040820	1	4/08/20	4/08/20	3694 TRIAGE, LLC UTIL INTEREST REF-TRIAGE	2.07	604 604-49590-602	1
	2			UTIL DEPOIST REF-TRIAGE	96.59	604 604-22000	1
				INVOICE TOTAL	98.66		
				VENDOR TOTAL	98.66		
040820	1	4/08/20	4/08/20	3022 DANIEL TUCKETT, SR. ADMIN-FOLD/STUFF ENV 4/20	150.00 150.00	101 101-41320-202	1
				INVOICE TOTAL	150.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
VENDOR TOTAL					150.00		
2981 XEROX CORPORATION							
099900410	1	4/08/20	4/08/20	ADMIN-4/20 LEASE 8055	237.12	101 101-41320-404	1
INVOICE TOTAL					237.12		
099900411	1	4/08/20	4/08/20	ADMIN-4/20 LEASE B405	57.27	101 101-41320-404	1
INVOICE TOTAL					57.27		
VENDOR TOTAL					294.39		
BANK 1 - KLEIN/UNITED PR TOTAL					30,742.83		
TOTAL MANUAL CHECKS					.00		
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					30,742.83		
GRAND TOTALS					30,742.83		

Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
4/1/2020	Pitney Bowes	Admin-Ink & Sealing Solutions	\$161.47	101-41320-201	Cheri Tucket