

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – **5:00 PM**  
**Monday April 27, 2020**  
Madison Municipal Building

Call in Option 712-832-8330/712-275-8940  
Conference ID 369 1836

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the April 13, 2020 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

- |    |   |         |
|----|---|---------|
| A. | LqP Emergency Site Report – recent – receive                | Page 4  |
| B. | City Wide cleanup – May 11, 2020 - receive                  | Page 13 |
| C. | Application for Exempt Permit – Pheasants Forever – approve | Page 14 |
| D. | Ready for Stimulus Funding – BMI – receive                  | Page 16 |
| E. | Senator Dahms Newsletter – April 21, 2020 – receive         | Page 17 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 21

- A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)
- B. City Engineer Update. A DISCUSSION and MOTION may be in order. (Manager, Council)
- C. Approve 40/75 sanitary sewer repair. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 22
- D. Approve purchase of Lots Twenty and Twenty-one, Block Thirty-four, City of Madison, MN. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 23
- E. Ordinance No. 385 – Ordinance establishing point of sale certification. A DISCUSSION and MOTION may be in order. (Manager, Council)

- F. Summary Ordinance No. 385 for publication. A DISCUSSION and MOTION may be in order. (Manager, Council)
- G. Discussion for Utility Considerations. A DISCUSSION and MOTION may be in order. (Manager, Council)
- H. Covid-19 Response Update. A DISCUSSION may be in order. (Manager, Council)
- I. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

**9. AUDITING CLAIM**

A copy of the Schedule Payment Report of bills submitted April 13, 2020 through April 27, 2020 is attached for approval for Check No. 59531 through Check No. 59569 and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
APRIL 13, 2020**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Thole on Monday, April 13, at 5:15 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, Adam Conroy, and Paul Zahrbock. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, City Engineer Kent Louwagie, and City Clerk Christine Enderson.

**AGENDA**

Upon motion by Zahrbock, seconded by Meyer and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Volk, seconded by Conroy and carried, the March 23, 2020, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

Upon motion by Meyer, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

**CITY COUNCIL CHECKLIST**

None

**ENGINEER UPDATE**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved the quote for the sanitary sewer repair planned at the TH 40 and 8<sup>th</sup> Avenue S intersection in the amount of \$68,235.00 for Crow River Construction to complete by June 15<sup>th</sup>, 2020.

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved payment to Bolton & Menk for engineering services in the amount of \$3,852.50. Of the total, \$1,260 corresponds to the revised large format copies of City utility maps, and the remainder to labor for the sanitary sewer project.

City Engineer Kent Louwagie was present and assisted the council with a Microsoft Teams practice run.

**RESOLUTION 20-23 – NOTICE OF PUBLIC HEARING**

Upon motion by Meyer, seconded by Zahrbock and carried, **RESOLUTION 20-23** titled “Resolution calling for a Public Hearing on the proposal of a housing program and issuance of senior housing and health care revenue notes (Madison Healthcare Services Project) Series 2020 pursuant to Minnesota Law, and authorizing the publication of a notice of the hearing” was adopted. A Public Hearing will be held at the City Hall Auditorium, 404 6<sup>th</sup> Avenue, Madison, MN at 5:00 p.m. on Monday, May 11<sup>th</sup>, 2020. A complete copy of the Resolution 20-23 is contained in the City Clerk’s Book #9.

### **UTILITY CONSIDERATIONS**

City Manager Val Halvorson reported the uncollectable amount of Accounts Receivable saw a \$6,900 increase since the last billing cycle, and presented a letter and COVID-19 Hardship Agreement to be sent to delinquent accounts. The utility customers receiving the hardship agreement are to respond by May 1<sup>st</sup> to avoid utility shutoff on May 4<sup>th</sup>. The agreement is to acknowledge the account status and lay out a payment plan. The City will send the agreement out each month Council agrees to waive penalties and late fees. Upon Council lifting the waiver, dates will be set for repayment and the collections process will continue upon first missed payment.

### **MADISON FIRE DEPARTMENT BY LAWS**

Upon motion by Zahrbock, seconded by Volk and carried, Council approved the Madison Fire Department By Laws to include that “any member not attending at least 25% of emergency calls per year shall not be eligible to receive the retirement contribution for said year.”

### **COVID-19 RESPONSE UPDATE**

City Manager Val Halvorson provided Council with an update on City operations during COVID-19. The business office and public works have safety measures in place for minimal personal contact when they need to complete critical work; otherwise staff are working from home if able.

Madison Public Library inquired if they could start operating curbside, but given the service and resources provided online, Council turned down the request at this time. They will reevaluate if the Stay in Place Order is extended.

City parks have been posted with signs to notify they are not sanitized, and it was decided that it was too early to make a decision on the swimming pool until the Governor’s orders following the next three weeks.

County-wide and City Public Safety had a call-in meeting in response to the Shelter in Place extension to May 4th and Peacetime emergency extension to May 13<sup>th</sup>. The ambulance service received COVID relief funds.

### **CITY HALL BASEMENT UPDATES**

City Manager Halvorson and Mayor Thole provided an update stating the sheetrock and electrical was complete. Painting will follow. The new round tables have arrived.

### **OTHER**

Councilman Meyer stated that the curbside service at the Grand Theater has been a hit.

### **CITY MANAGER’S REPORT**

City Manager Halvorson updated Council on a discussion with project manager, Jesse Vlamick, on the 2023 and 2021 MNDOT projects.

Regarding the EDA loans, three applications were received, as well as two inquiries about the program.

### **MAYOR/COUNCIL REPORTS**

None

**DISBURSEMENTS**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between March 24 and April 13, 2020. These disbursements include United Prairie Check Nos. 59439-59512. Debit card purchases made on April 1, 2020, were also approved as listed.

There being no further business, upon motion by Meyer, seconded by Zahrbock and carried, meeting adjourned at 6:25 p.m.

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Greg Thole – Mayor

**ATTEST:**

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Christine Enderson – City Clerk

COVID-19 PANDEMIC  
**LAC QUI PARLE COUNTY**

**Situation Report #12**

Date: Thu - April 22<sup>nd</sup>, 2020 Time: 2130 hrs

County EOC Activation Level: 2 – Partial  
Hours of Operation: 0900-1800



**For Official Use Only**

**Contact**

County Emergency Operations Center

Phone: 320-598-7055

Email: [lqpeoc@lqpco.com](mailto:lqpeoc@lqpco.com)

EOC Director: Blain Johnson (320-598-7171), [blain.johnson@lqpco.com](mailto:blain.johnson@lqpco.com)

<http://lqpco.com/index.php/em/covid19/>



# Situation Report

## Incident Statistics

### Worldwide

Total Positive: **2,636,984** (+81,224 from yesterday)

Deaths: **184,186** (+6,727)

### United States

Total Positive: **848,735** (+29,973 from yesterday)

Deaths: **47,663** (+2,341)

### Minnesota

#### [MDH Coronavirus \(COVID-19\) Situation Report](#)

Total Positive: **2,721** (+154 from yesterday)

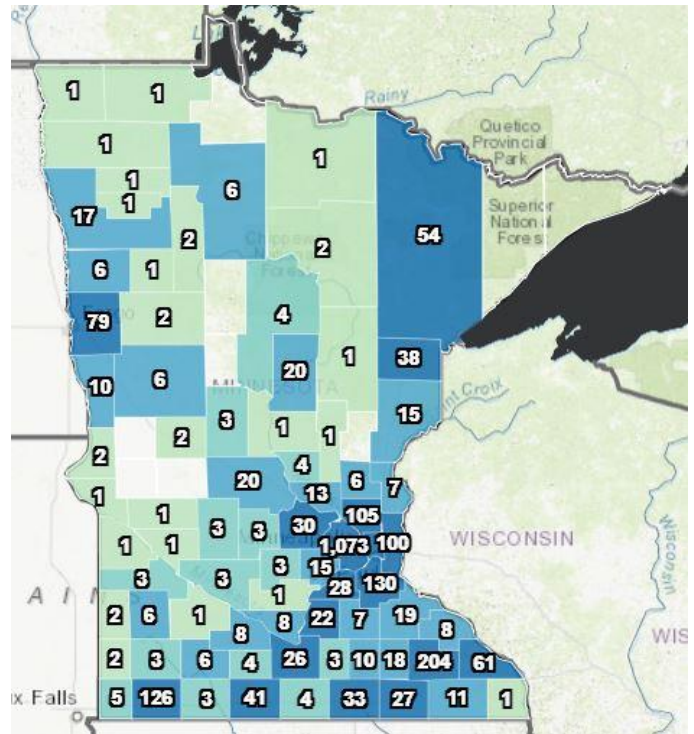
Deaths: **179** (+19)

Hospitalized Today: **133** (+13)

### Lac qui Parle County

Total Positive: **1** (unchanged from yesterday)

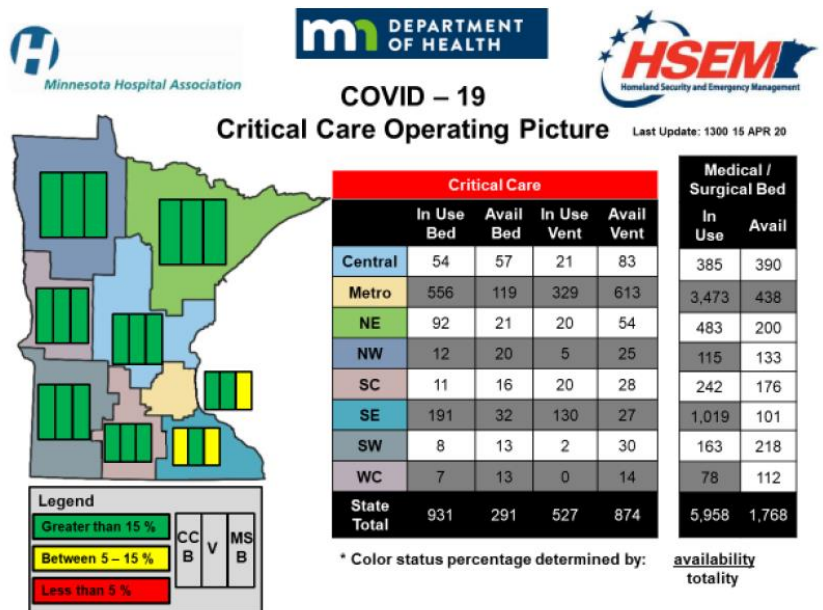
Deaths: **0**



As of 4/22/2020 – 11:00

## Critical Care Operating Picture

- University of MN expects new peak in MN 3-5 weeks from now (an extension from earlier predictions). *This is a rough estimate and has few solid data points to draw upon.*
- MN is 51 out of 50 States and DC (best) in terms of slowing the cumulative COVID-19 spread.
- PPE should be rationed in 'Critical Shortage' fashion, with very little disposal and high re-use.
- Local hospitals (Madison/Dawson) have tested around 15 patients total for COVID-19, all have been negative so far. Case in Lac qui Parle County has been cleared.



## Executive Actions

Date	Jurisdiction	Action
03/15/2020	County of Lac qui Parle, MN	Emergency Board Meeting, Courthouse Closed to Public Creation of C19 Committee (Patzner, Maatz, Sieg, Johnson)
03/23/2020	City of Dawson City of Madison	Local Declaration of Emergency Local Declaration of Emergency
03/24/2020	County of Lac qui Parle, MN	Local Declaration of Emergency Approval of emergency sick time for staff Approval of Tri-County COVID Medical Center (TCMC) Loan

04/07/2020	County of Lac qui Parle, MN	Regular County Board Meeting Canceled
04/21/2020	County of Lac qui Parle, MN	Extended Local Emergency Declaration through May 19 <sup>th</sup>
03/13/2020	United States (Federal)	Presidential Order – Peacetime Emergency Declaration
03/17/2020	State of Minnesota	Executive Order 20-01: Peacetime Emergency Declaration

## C19 Task Force Update (C19TF)

Committee Members: Todd Patzer, John Maatz, Jake Sieg, Blain Johnson; Special Counsel: Allen Anderson, Gloria Tobias

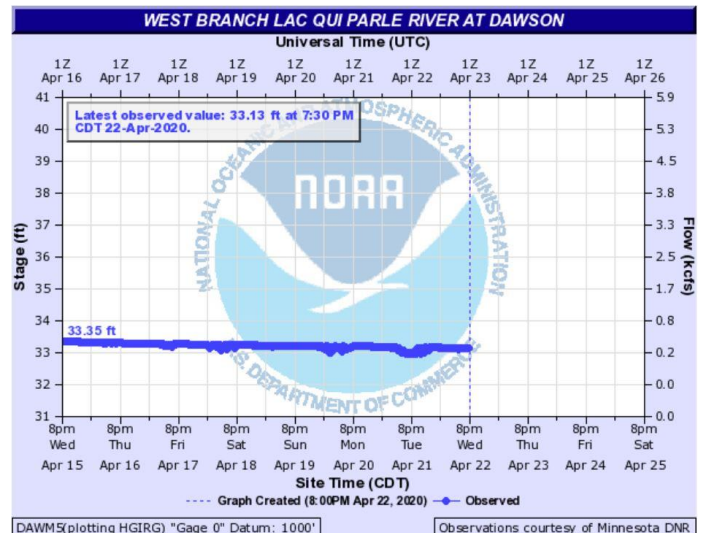
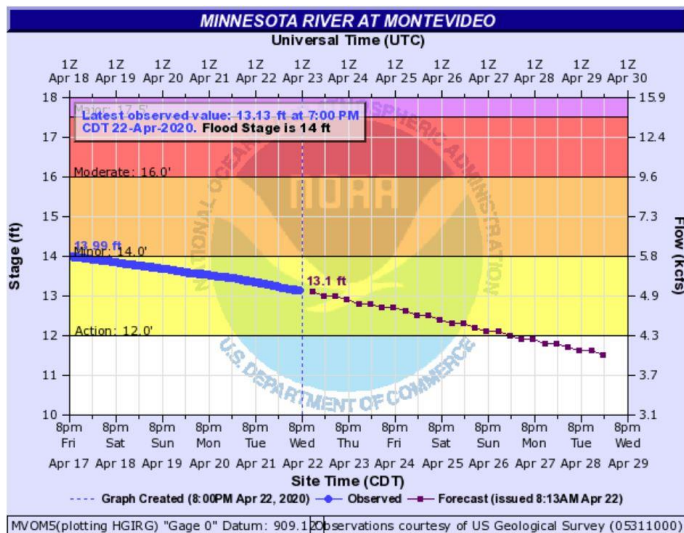
### Wed, April 22<sup>nd</sup>, 2020 – 11am Meeting

Meeting canceled for Wednesday.

Next Meeting: Thu 4/22 - 11am

## County Weather and River Forecast

Hazardous Weather: None expected



## State / National Intelligence Briefing

April 22<sup>nd</sup>, 2020: 12:51:31

### Cybersecurity and Infrastructure Security Agency Update:

- 4,447,760 (+145,738) COVID-19 tests have been administered nationwide
- U.S. crude oil price per barrel plunged below zero for short-term May contracts, with demand collapsing as the pandemic leaves factories, automobiles and airplanes idled; availability of oil storage could fill up in the upcoming weeks.
- The governor of South Dakota issued an executive order to relax restrictions on pork producers in South Dakota, due to the decrease in demand for live pork.
- Iowa launched a new website initiative in partnership with private corporations to increase the rate of COVID-19 testing. It can be accessed at: <https://www.testiowa.com>



- North Dakota Information Technology, in partnership with private sector stakeholders, announced a Personal Protective Equipment (PPE) Portal designed to help fill the growing need for PPE throughout the state. It can be accessed at: <https://gatewaytoscience.org/nd-covid19/>
- The Governor of Colorado announced that the state will transition from a Stay at Home order to a Safer at Home stance between April 27 and May 4; under this new directive, additional retail and service-oriented businesses will begin to re-open with strict protections in place.

#### National Operations Center Update:

- As of 0800 ET 22 Apr, CDC reported 796,450 (+20,772) cases and 43,867 (+3,036) fatalities in the U.S.
- A National Institutes of Health funded study for patients treated with hydroxychloroquine (anti-malaria drug), found the drug showed no benefit over standard care against COVID-19 or made no difference as to whether patients needed a ventilator.
- The U.S. Navy reports 710 crew members from the USS Theodore Roosevelt in Guam tested positive for COVID-19 and 9 were hospitalized. Andersen Air Force Base, Guam has teamed up with Joint Base Elmendorf-Richardson, AK, and Joint Base Pearl Harbor-Hickam, HI, to establish an expeditionary medical facility at the U.S. Naval Hospital in Guam to treat all crew members evacuated from the ship.

#### Minnesota Fusion Center Update:

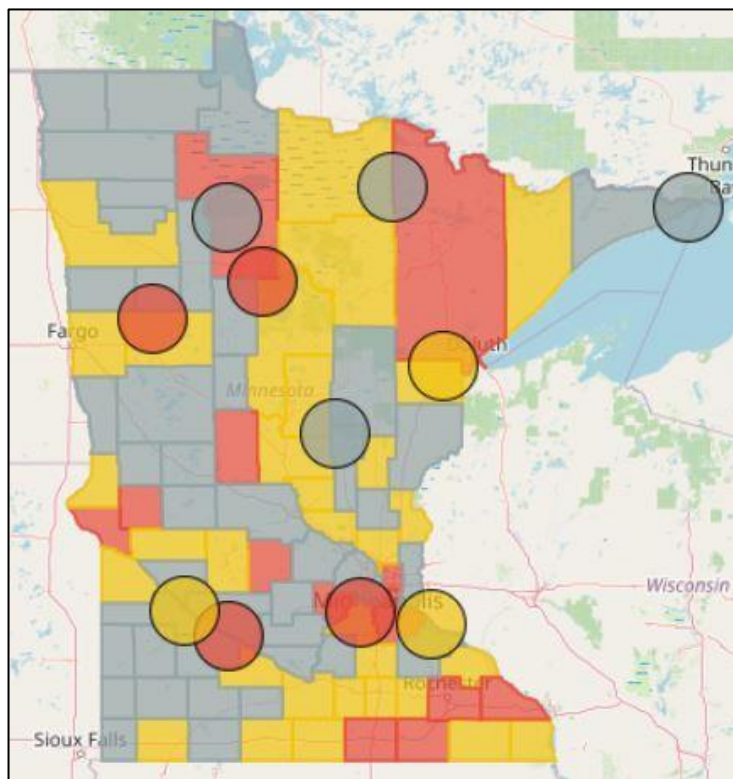
- As of yesterday, Minnesota has 2,567(+97) cases and 160 (+17) fatalities 78 (+1) jurisdictions reporting
- As of 0630 today, Worldwide, there are 2,582,529 (+86,535) cases and 178,481 (+7,232) deaths
- DHS Violent Extremist Threats to the US Energy Sector Related to the COVID-19 Pandemic
- FBI Flash Report: COVID-19 Email Phishing Against US Healthcare Providers
- FBI Public Service Announcement: Online Extortion Scams Increasing During The Covid-19 Crisis
- INTERPOL report on seized fake COVID-19 tests found in Italy and the United Kingdom
- DHS report on Countering Terrorism and Targeted Violence: COVID-19 Partner Threat Overview
- FBI Liaison Information Report titled Indicators of Fraudulent 3M Personal Protective Equipment

#### Media Reports:

- (United Kingdom) A coronavirus vaccine clinical trial will begin testing on human subjects starting Thursday, a UK health official announced Tuesday. This trial, which was developed by the Jenner Institute team at the University of Oxford, is expected to have an 80 percent chance of success
- The Food and Drug Administration (FDA) on Tuesday announced that it is authorizing the first coronavirus test in the United States that allows patients to collect samples themselves at home. Patients, after using a nasal swab, would mail the sample to LabCorp, the company that makes the test (Social Media)

**Current EOC Status'**  
**Red** – Full Activation  
**Yellow** – Partial Activation  
**Grey** – No Activation / Not Reporting

4/22/2020 - 8pm



# Emergency Operations Center

422 5<sup>th</sup> Avenue, Madison, MN 56256

## LEVEL 2 – PARTIAL ACTIVATION

HOURS: 0900 - 1800



### Contact Information

**Public Line: 320-598-7055**

**Public Email:** [lqpeoc@lqpcoco.com](mailto:lqpeoc@lqpcoco.com)

Blain Johnson: 320-598-7171 (office), 701-429-1737 (cell),

[blain.johnson@lqpcoco.com](mailto:blain.johnson@lqpcoco.com)

Lyndon Worden: 701-238-0665 (cell)

[lyndon.worden@lqpcoco.com](mailto:lyndon.worden@lqpcoco.com)

**EOC Messages Today: 2**

### Key Activities

The following table highlights the EOC activities as they fit into the core EOC functional areas:

Command	EOC Director, PIO, Logs, Plan F/A. – Blain Johnson, EOC Deputy Director, Ops – Lyndon Worden
Finance	Tracking time and expense sheets from county staff as well as invoices and purchasing relating to COVID-19. In initial estimate, county has spent around \$16,000 in COVID-related expenses thus far. EOC tracking indicates closer to \$22-25,000 as of right now pending incoming invoices from county departments. FEMA released a series of excel spreadsheets to aid emergency managers in tracking expenses.
Logistics	EOC has run out of the 30 cloth masks delivered by local church. Lyndon working on getting more ordered. Madison Dentist office received 8 N95 masks from EOC for emergency operations today. New Logistics process and board created and being implemented in EOC for future use. EOC installed new printer and is updating situation awareness boards daily. Lisa Strand picked phone switch/cord from EOC.
Operations	Lyndon maintaining county hotline for questions, concerns from community. Reaching out to local businesses to see how COVID-19 has affected them. EOC created business sheets with ratings for business's relating to how C19 has affected them. Blain calling county hog farmers and asking how COVID-19 is affecting their operations; spreading educational materials and coordinating a 'quick' report for the county commission and environmental office. Lyndon called both Dawson and Madison food banks and got update on numbers from them.
Planning	Updated county webpage with appropriate information. ( <a href="http://lqpcoco.com/index.php/em/covid19/">http://lqpcoco.com/index.php/em/covid19/</a> ) Updated EOC Organizational binders and folders to begin filing situation reports, expense sheets, county updates, press releases, meeting agendas, and other association COVID-19 material. LQP COVID-19 Pandemic Homeless Sheltering & Care Plan signed and finalized and sent to Family Services and Countryside Public Health. EOC now working on Fatality Management Planning and County safety guidance for May 4 <sup>th</sup> rollout date. Planning for outreach to local chambers of commerce tomorrow.

### EOC Conference Calls/Meetings:

11:30am: SW MN Region 5 Emergency Management Call

12:00pm: NE MN Region 2 Emergency Management Call

2pm: Governor Walz Daily Briefing

### Newest Information / Intel:

- Governor Walz announces COVID-19 [testing breakthrough](#), allowing a statewide testing capacity of 20,000 people per day.
- US has highest daily death total of COVID-19 yesterday (April 21<sup>st</sup>) at 2,804.
- Governor Walz launches Cloth Mask Drive for creation of homemade cloth masks to be delivered to local Fire Departments for dispersal to local nursing and long-term care facilities. Masks will be delivered on Saturday, April 25th from 10-2.
- New information from doctors claims COVID-19 appears to be [causing strokes](#) in younger people (30's and 40's) due to unusual blood clotting.
- Pork processing plants in Worthington, Sioux Falls, and Windom have shut down and is beginning to affect pork producers across the region. Some lots may need to be killed off at the rate of 10-20,000 per day while these plants are closed.

# Current Situation and Activity Reports

## Countryside Public Health

No new cases in Lac qui Parle County. Working on reminding first responders on appropriate gathering techniques, particularly recent parades and birthday's crews have been celebrating with lights and sirens across the county. Encouraging everyone to think long term about social distancing, not until the May 3<sup>rd</sup> Stay-at-home order expires. Have hotline for public questions: 1-800-657-3291, [covid19@countryside.co.swift.mn.us](mailto:covid19@countryside.co.swift.mn.us)

## County Departments

**Next Leadership Meeting (Dept Heads): Fri, April 24<sup>th</sup> @ 1:00pm**

Updated department information can be found on the county website ([www.lqpc.com](http://www.lqpc.com)) with press releases to local papers for each week's editions. Press Releases are also uploaded to the county webpage.

## Cities 4/14 Update

EM hosted a call with Countryside Public Health to discuss city by city preparations and operational policies moving forward. Both cities continuing to allow work from home as appropriate, most maintenance staff working, but in separate shifts and timeframes to avoid contact. Libraries will remain closed and liquor stores will remain open. Dawson has some reimbursement questions that Blain will touch base with Andy on later after some research. Discussion on patient information and clarifications to Countryside. Discussion on putting signage on parks and pool discussions will be held at a later date. Louisburg is getting through find an anticipates no issues. No events of concerns from any cities on the call. Blain reminded officials to be thinking longer term than May 3<sup>rd</sup> and to ready changes in summer and fall city events in case the pandemic prolongs into June and July. Blain also encouraged cities to track expenses due to COVID-19, reimbursable 75% by FEMA and 25% by the state of MN, with a minimum project threshold of \$3,300.

Absent: Marietta, Nassau, Boyd, Bellingham.

## Hospitals

EM held update call with hospital staff, countryside PH, SWEMS Association, and the SW Healthcare Preparedness Coalition @ 9am. Both hospitals doing ok on PPE, but are worried about the length of time requirements will be in place and supply chain issues down the road. Both hospitals have Blain will work with local funeral homes on fatality management issues and get back to hospitals. Plan is to transfer COVID patients to Montevideo as a localized center; they have 11 isolation beds that can be used. Monte patients can be taken by external hospitals to alleviate space.

## Schools

Dawson-Boyd are serving 600-625 meals to students each day. Working on senior commencement ceremonies.

## Ambulance Services

EM held update call with EMS services on Wed @ 2pm to get update. All are doing well with PPE at this point in time. Ann reminded all that extension of peacetime emergency also continues to relax normal EMS regulations (boundaries, drivers, care, etc). New grant out to assist with potential time and resources for each department. Both services getting creative in response and on call schedules to increase social distancing and protecting service volunteers. Additional training may be required to ensure responders are ensuring appropriate PPE donning and doffing. Discussion on potential COVID-19 deaths. Blain has plenty of hand sanitizer for anyone who needs it.

## Fire Services

EM held update call with Fire services on Wed @ 2pm to get update. Most doing ok with PPE, do not have much in supply, but understand the need to conserve. Some may rely on ambulance services to interact with potential COVID patients more than usual. Some concerns on new DNR burning restrictions and potential fines/etc. Blain will gather data and call them back. DPS will share some patient data with local Dispatches as a forewarning to responders to use precautions.

## 2pm Governor's Daily Briefing

<https://www.youtube.com/watch?v=pOPz92bXkwU>

The More You Know....

# Prevent the Spread of COVID-19 While You Shop



**Plan  
ahead**



**Go  
alone**



**Be  
quick**



**Wash or  
sanitize  
hands**



**Clean cart  
handle**



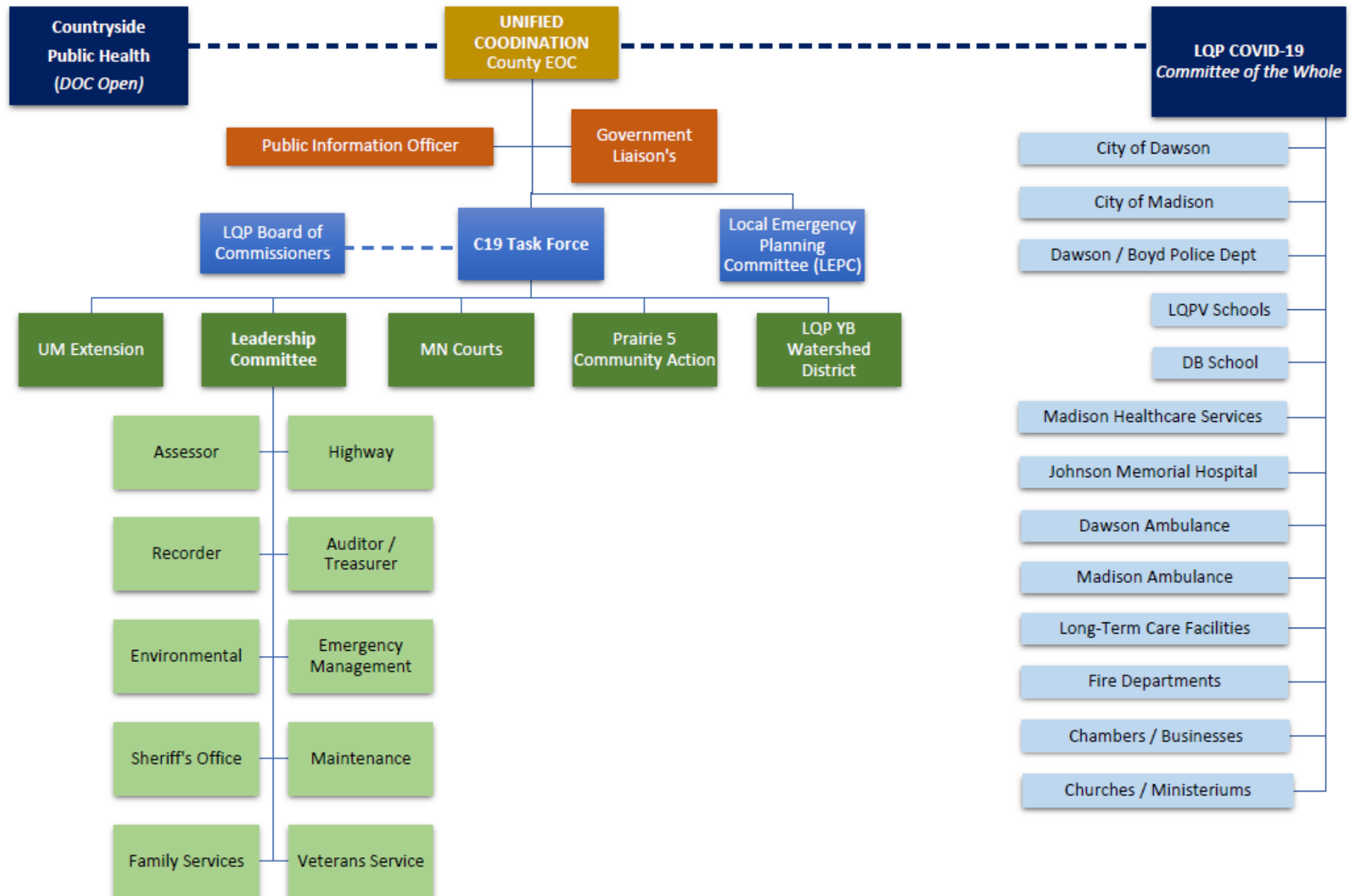
**Stay 6'  
from  
others**



Reference: Minnesota Department of Health (Attached to SitRep Email)

# Lac qui Parle County

## COVID-19 Unified Response Organizational Structure



# Helpful Links and Resources

## Lac qui Parle County COVID Page

<http://lqpc.com/index.php/em/covid19/>

## Minnesota Department of Health (MDH)

<https://www.health.state.mn.us/diseases/coronavirus/index.html>

MDH Hotline: 1-800-657-3903

## Center for Disease Control (CDC)

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

CDC Hotline: 1-800-232-4636

Contact Form: <https://www.cdc.gov/dcs/ContactUs/Form>

## Countryside Public Health

<https://www.countrysidepublichealth.org/index.php>

Countryside Hotline: 1-800-657-3241, email: [covid19@countryside.co.swift.mn.us](mailto:covid19@countryside.co.swift.mn.us)

## StayHomeMN

<http://mn.gov/stayhomemn>

## State Emergency Operations Center

<https://dps.mn.gov/divisions/hsem/seoc/Pages/default.aspx>

## List of Governor Walz's Executive Orders

<https://mn.gov/governor/news/executiveorders.jsp>

MN Governor's COVID Page (GIS-Based)

<https://mndps.maps.arcgis.com/apps/opsdashboard/index.html#/f28f84968c1148129932c3bebb1d3a1a>

## US oil prices turn negative

Price per barrel of WTI



Source: Bloomberg, 20 April 2020, 20:15 GMT

BBC

# CITYWIDE CLEANUP DAY

The City of Madison will be conducting a Citywide Cleanup  
on Monday, May 11<sup>th</sup>, 2020.

All items must be sorted into piles for yard waste, wood,  
metals, and misc.

*If items are not sorted, they will NOT be picked up.*

## ALL ITEMS WILL BE PICKED UP ON ALLEY SIDE

**Yard Waste Items** – Grass and leaves (should be bagged or boxed)  
– Branches (should be bundled and tied – max length 6 feet)  
**Household Waste** – Separate from yard waste and sort by metal, wood, etc.

### There will be a charge for the following items:

- \$4.00 - Car Tire (with rim is \$9.00)
- \$5.00 - Monitors, Towers, Fax Machines, Scanner, Printers,  
VCRs/DVD Players, Laptops & TVs UNDER 25"
- \$10.00 - TV's OVER 25", All Console TV's, Desk Model Copy  
Machine, Microwaves, Appliances (RV Refrigerators will not  
be picked up)
- \$18.00 - Truck tire (with rim is \$25.00)
- \$15.00 - Mattress OR Box Spring
- \$20.00 - Floor Model Copy Machine
- \$40.00 (min) - Tractor Tire, Depends on Size (with rim is \$70.00 (min))

**Household Hazardous Waste** will NOT be picked up during citywide cleanup.  
Residents must dispose of these items at the **Lac qui Parle County drop site**.

For more details on rates and what can be disposed of at the  
**Demolition Landfill and Hazardous Waste Collection site**,  
Please contact **Lac qui Parle County Environmental Office @ 320-598-3132**.

**Thank you for your cooperation!**

**City of Madison  
404 Sixth Avenue  
Madison MN 56256  
(320) 598-7373**



**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Lac qui Parle County Pheasants Forever - Chapter #40 Previous Gambling Permit Number: X37003-20-011  
 Minnesota Tax ID Number, if any: 4874648 Federal Employer ID Number (FEIN), if any: \_\_\_\_\_  
 Mailing Address: 619 4th Ave  
 City: Madison State: MN Zip: 56256 County: Lac qui Parle  
 Name of Chief Executive Officer (CEO): Mark Olson  
 CEO Daytime Phone: 320-321-2166 CEO Email: mark\_olson03@hotmail.com  
 (permit will be emailed to this email address unless otherwise indicated below)  
 Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**  
 Don't have a copy? Obtain this certificate from:  
 MN Secretary of State, Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103  
 Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
 651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted  
 (for raffles, list the site where the drawing will take place): Madison VFW

Physical Address (do not use P.O. box): 710 W 2nd St

Check one:

☒ City: Madison Zip: 56256 County: Lac qui Parle  
☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): 02/06/2021

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: Madison

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 03/25/2020  
(Signature must be CEO's signature; designee may not sign)

Print Name: Mark Olson

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



# READY YOUR PROJECTS FOR STIMULUS FUNDING

**As a component of our service to you, we monitor funding at all levels of government that may serve your needs. We are committed to providing real solutions that are technically feasible, publicly acceptable, environmentally compatible, and economically viable.**

As a component of our service to you, we monitor funding at all levels of government that may serve your needs.

As you may have seen in the news, a large infrastructure bill is being discussed at the federal level as the next piece of legislation to boost the economy amid the coronavirus pandemic. We are monitoring the legislation as it develops and will offer more information as it is available. Initial statements indicate the bill could be as large as \$2 trillion.

At this time, it is our suggestion to get prepared for this potential funding. Prior legislation such as ARRA of 2009 was most rewarding to agencies and projects that were ready to serve the goals of the legislation, immediately create jobs, and build our country's infrastructure.

Here are some things to think about to ready yourself for stimulus funding opportunities:

- Have your list of needs. If grant funding were available, what projects could you accomplish and how quickly could you build them to create jobs?
- If you have a priority project, consider if its ready or close to ready. Past stimulus opportunities required projects to be "shovel ready" and prioritized projects that were.
- Coordinate with your potential funding agency partners to ensure your project is properly positioned and on a priority list where applicable.
- The planning you do now does not commit your community to a project, it just makes securing funding possible!

It is difficult to predict funding potential at this time, however based on current trends and statements at a Federal level it is advised to be ready. Think through your ability to provide projects to various Federal or State agencies that may be seeking to spend funding to stimulate the economy.



Bolton & Menk has secured over  
**\$1 BILLION** in funding  
for our clients from a variety of sources  
in the past 25 years.

## Funding Services

- Identifying Funding Sources
- Positioning Your Project for Success
- Assisting with Grant Writing, Application Process, and Funding Administration



**BOLTON  
& MENK**

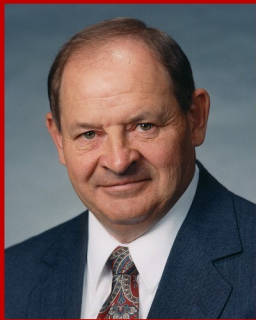
Real People. Real Solutions.

For more information contact your local  
Bolton & Menk Client Service Manager or

Nancy Thorkelson  
Funding Specialist

[Nancy.Thorkelson@bolton-menk.com](mailto:Nancy.Thorkelson@bolton-menk.com)

**Bolton-Menk.com**



# STATE SENATOR GARY DAHMS



Proudly Serving the Residents of District 16

E-Newsletter

April 24, 2020

## SENATE APPROVES PRESCRIPTION DRUG TRANSPARENCY BILL

This week, Senate Republicans continued to deliver on their promise to make prescription drug costs more transparent and more affordable. By an overwhelming bipartisan vote of 63-2, the Senate approved **Senate File 1098**, the Prescription Drug Transparency Act.

“Consumers deserve transparency and accountability from the pharmaceutical industry,” said Senator Gary Dahms (R – Redwood Falls) who is a co-author on the bill. “This is a reasonable bill that empowers the consumer and simply asks pharmaceutical companies to justify the prices they charge. Getting prescription drug costs under control will make a big dent in families’ overall cost of health care.”

Under the legislation, drug manufacturers must submit information about drugs that have seen price increases of 10% or more over the last 12 months or 16% or more during the previous 24 months for name brand drugs or generic drugs that have had price increases of 50% or more during the previous 12 months. Documentation must include the following:

- ★ Name of the drug and the net price increase,
- ★ A list of factors leading to the price increase,
- ★ Names of any generic versions of the drug that are available,
- ★ The introductory price approved by the F.D.A. and year-over-year increases,
- ★ Costs incurred by the manufacturer associated with the prescription drug, including manufacturing, marketing, and distribution,
- ★ Net profit and sales revenue on the drug for the previous 12 months,
- ★ Total amount of financial assistance the manufacturer has offered through patient assistance programs, and
- ★ Any agreements between the manufacturer and another entity about delaying the production of generic alternatives.

## A REMINDER TO FARMERS ABOUT MENTAL HEALTH RESOURCES

Farmers have access to free mental health resources that will now be provided exclusively via phone or video chat with one of Minnesota’s Rural Mental Health Specialists. Information can be found at <https://www.mda.state.mn.us/about/mnfarmerstress/copingstress>.

Besides 911, if you encounter someone with an imminent plan, there is a crisis line in every county that you can refer to for 24/7 help. The number varies by county: <https://mn.gov/dhs/people-we-serve/people-with-disabilities/health-care/adult-mental-health/resources/crisis-contacts.jsp>.

Once immediate safety needs are dealt with, Minnesota’s Farm Advocate program could potentially be of help. The assistance is one-on-one and is available to farmers at no cost. Farm advocates are helpful when a farmer is considering a major financial decision and receive training on lender policies, bankruptcy laws, mediation, tax laws, USDA Farm Service Agency loan programs, Farm Credit Services, and all other government programs affecting agriculture. A farm advocate can potentially help someone figure out the financial picture so they do not feel that things are hopeless: <https://www.mda.state.mn.us/about/commissionersoffice/farmadvocates>.

### FOLLOW ME ONLINE



## USDA ANNOUNCES CORONAVIRUS FOOD ASSISTANCE PROGRAM

On April 17, 2020, the U.S. Department of Agriculture (USDA) announced a \$19 billion Coronavirus Food Assistance Program (CFAP): \$16 billion of the fund will be used to support farmers and ranchers affected by price fluctuations and/or supply chain problems caused by the Covid-19 pandemic. Below is some information about the program, but the official USDA announcement can be found here: <https://www.usda.gov/media/press-releases/2020/04/17/usda-announces-coronavirus-food-assistance-program>.

What industries are included? The USDA will provide \$16 billion in direct payments to farmers and ranchers including:

- ★ \$9.6 billion for the livestock industry
- ★ \$5.1 billion for cattle
- ★ \$2.9 billion for dairy
- ★ \$1.6 billion for hogs
- ★ \$3.9 billion for row crop producers
- ★ \$2.1 billion for specialty crops producers
- ★ \$500 million for other crops

How will payment work? Producers will receive a single payment determined using two calculations:

- ★ For price losses that occurred January 1 – April 15, 2020, producers will be compensated for 85% of price loss during that period.
- ★ Second part of the payment will be expected losses from April 15 through the next two quarters and will cover 30% of expected losses.

The payment limit is \$125,000 per commodity with an overall limit of \$250,000 per individual or entity. Qualified commodities must have experienced a 5% price decrease between January and April.

How can I apply? Further details regarding eligibility, rates, and other implementation will be released at a later date. USDA is expediting the rule making process for the direct payment program and expects to begin sign-up for the new program in early May and to get payments out to producers by the end of May or early June.



## AN UPDATE ON MINNESOTA'S ENERGY ASSISTANCE PROGRAM

The Minnesota Department of Commerce is reminding Minnesotans that the state's Energy Assistance Program still has funds available for help in paying energy bills. For those who have not already received help this heating season, there is still time. The department especially encourages newly unemployed, households with young children, people with disabilities, veterans, and seniors to apply.

The Energy Assistance Program serves households earning less than 50 percent of the state's median annual income (\$52,014 for a family of four). It helps low-income homeowners and renters with energy bills through grant money paid directly to their utility companies or heating fuel vendors.

The average annual grant is \$545 plus additional funds for shutoff or emergency fuel delivery situations. Last year the Energy Assistance Program served nearly 126,000 Minnesota households (with approximately 315,000 household members). Funds are also available to help eligible homeowners repair or replace malfunctioning heating systems.

The Minnesota Commerce Department administers the program in partnership with 29 local service providers throughout the state. New applicants have until July 1 to apply, but funding is limited and administered on a first-come, first-served basis. Eligibility is based on household size and income in the most recent full calendar month. [See the current maximum income guidelines](#) for all household sizes.



## COLLEGE BOARD ANNOUNCES ONLINE AP EXAMS

With Advanced Placement (AP) tests being disrupted by COVID-19 closures, the College Board will administer AP Exams online this spring for students to take at home. Tests have been moved online so high school students can still take the tests and receive college credits for their work. AP tests are an important savings measure for students going to college and are very important to many students and parents.

The open book/note exams, similar to college take home exams, will be 45 minutes in length. Subject area exams will be scheduled on the same day and time worldwide, as always. The exam window begins May 11 and closes on May 22.

Students have access to free, live AP review lessons in preparation. Approved accommodations will be available for qualified students. The College Board has spoken to representatives of hundreds of higher education institutions across the country who support moving the exams online at this time and is confident the vast majority of institutions will award credit as they have in the past. For more information, visit <https://apcoronavirusupdates.collegeboard.org/students>.

## 2020 AP® At-Home Exam Details

**45** MINUTE  
OPEN BOOK  
EXAMS



**EXAMS GIVEN**  
**MAY 11 – 22 OR**  
**JUNE 1 – 5**



Students can take online  
or hand-write and submit  
a photograph



Confidence that colleges  
will continue to award  
credit for qualifying scores



Students and  
teachers can  
request tech  
resources

## Stay at home

Help stop the spread of COVID-19



Public gatherings  
Play dates or sleepovers  
Hosting visitors  
Eating in restaurants  
In-person happy hours  
Hoarding food and household items  
Stigmatizing groups of people  
Travel to non-essential jobs



Grocery shopping  
Shopping for essentials  
Going to medical appointments  
Picking up medications  
Delivering supplies to loved ones  
Traveling to essential jobs  
Carryout food  
Riding public transportation



Seek emergency care  
Call friends and family  
Work from home  
Walk the dog  
Exercise outside  
Bike, walk or run  
Eat healthy  
Get enough sleep  
Host video chats  
Use online learning tools



## HIGHWAY 40 MILAN BRIDGE PROJECT UPDATE

As weather has allowed, work has progressed this spring on the Milan Bridge project. The water was high at one point; however, the contractor was able to prepare the bridge deck, working on pipework and building deck forms in March.

In April, crews continued to get the bridge ready for concrete, placing rebar, and finishing work on the retaining walls. The concrete deck was poured April 21. The contractor started on the west side and moved east, covering the new concrete at day's end.

The roadway and bridge are scheduled to open to traffic mid-June 2020 provided no major flooding occurs.

The water level is receding, so work on the historic WPA stonework will be able to start soon. The rock work is scheduled to be finished in mid- to late August. For more information, click [here](#).

## COVID-19 RESOURCES

### General Information:

- ★ Minnesota Department of Health's (MDH) COVID-19 page: <https://www.health.state.mn.us/diseases/coronavirus/index.html>.
- ★ MDH's COVID-19 prevention tips: <https://www.health.state.mn.us/diseases/coronavirus/prevention.html>.
- ★ MDH's COVID-19 Situation Update: <https://www.health.state.mn.us/diseases/coronavirus/situation.html>.
- ★ Mayo Clinic's COVID-19 page: <https://www.mayoclinic.org/diseases-conditions/coronavirus/symptoms-causes/syc-20479963>.
- ★ CDC COVID-19 page: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.
- ★ CDC COVID-19 Frequently Asked Questions: <https://www.cdc.gov/coronavirus/2019-ncov/faq.html>.

### Workers and Employers:

- ★ Minnesota Department of Employment and Economic Development's (DEED) COVID-19 page: <https://mn.gov/deed/newscenter/covid/>.
- ★ Minnesota Department of Labor and Industry's (DOLI) COVID-19 page: <https://dli.mn.gov/business/workplace-safety-and-health/mnosha-compliance-novel-coronavirus-covid-19>.

### Workers:

- ★ DEED information for workers: <https://mn.gov/deed/newscenter/covid/workers/>.
- ★ Minnesota Unemployment benefits through DEED: <https://www.uimn.org/applicants/needtoknow/news-updates/covid-19.jsp>.
- ★ Consumer Financial Protection Bureau has personal finance tips for navigating the coronavirus: <https://www.consumerfinance.gov/about-us/blog/protect-yourself-financially-from-impact-of-coronavirus/>.
- ★ MNsure is clarifying insurance options for those experiencing a change in income or unemployment: <https://content.govdelivery.com/accounts/MNSURE/bulletins/281e8d8>.

### Businesses:

- ★ Information for businesses: <https://mn.gov/deed/newscenter/covid/employers/>.
- ★ U.S. Treasury Department's Paycheck Protection Program: <https://home.treasury.gov/system/files/136/PPP--Fact-Sheet.pdf>.
- ★ Small Business Administration disaster assistance: <https://mn.gov/deed/newscenter/press-releases/?id=424149>.
- ★ Small Business Emergency Loans through DEED: <https://mn.gov/deed/business/financing-business/deed-programs/peacetime/>.
- ★ DOLI information regarding employer compliance issues and coronavirus: <https://dli.mn.gov/business/workplace-safety-and-health/mnosha-compliance-novel-coronavirus-covid-19>.

### Child Care:

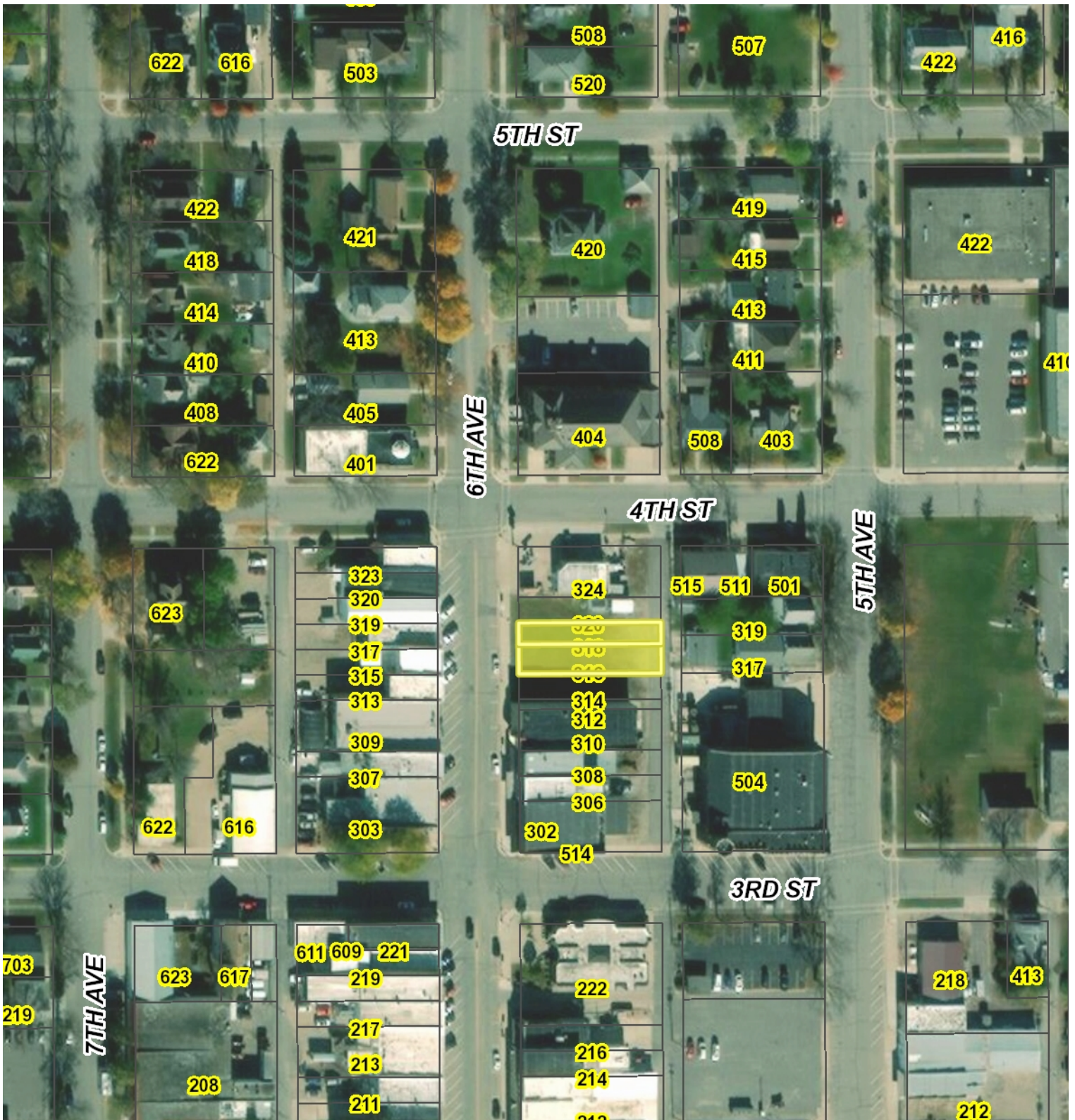
- ★ Parents and Guardians who need child care resources can call Child Care Aware of Minnesota at 1-888-291-9811 or go to [www.parentaware.org](http://www.parentaware.org).
- ★ Child Care Provider guidance to mitigate the risk of COVID-19: [https://mn.gov/dhs/assets/communication-to-child-care-providers-following-exec-order-20-02\\_tcm1053-423087.pdf](https://mn.gov/dhs/assets/communication-to-child-care-providers-following-exec-order-20-02_tcm1053-423087.pdf).
- ★ A special hotline for child care providers: 1-888-234-1268.

# CITY COUNCIL CHECKLIST

4/24/2020

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Downtown district project complete	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	This property is part of the UMRDC Developable Properties project	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	PW is cleaning out as time allows - Sell/Fix?	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Communication with USDA, SHPO and architect this week during review.	ongoing
Climbing Wall at Pool	8/26/2019	Volk	Parks	2018 estimated cost was \$34,000	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Meyer	Contact MEB, phone call returned, will have to wait to view	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Painting is in progress	ongoing





0 188 Feet



**BOLTON  
& MENK**

Real People. Real Solutions.

**Disclaimer:**

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Madison is not responsible for any inaccuracies herein contained.

© Bolton & Menk, Inc - Web GIS 4/24/2020 11:56 AM



CITY OF  
**MADISON**

**Map Name**



**CITY OF MADISON, MINNESOTA  
ORDINANCE NO. 385**

**AN ORDINANCE  
ESTABLISHING POINT OF SALE CERTIFICATION**

THE COUNCIL OF THE CITY OF MADISON DOES HEREBY ORDAIN:

**SECTION 1. POINT OF SALE CERTIFICATION.**

**Subd. 1. Scope and Intent .** The provisions of this Section shall apply to all real estate which is connected to the City's sanitary sewer and located within the City. It is the intent of this ordinance to identify and eliminate inflow and infiltration resulting from cracked and leaking pipes, foundation drain connections, roof drain connections, and sump pump connections.

**Subd. 2. Definitions.** For the purpose of this Section, the following terms are defined as follows:

- A. Buyer: Any person or entity who purchases a Property or to whom title to a Property is conveyed.
- B. Building Official: The Building Official appointed by the City Council and/or the Building Official's designee.
- C. City Clerk-Treasurer: The City Clerk-Treasurer appointed by the City Council and/or the City Clerk- Treasurer's designee.
- D. Seller: The current owner of real estate as identified in the Property records on file at the Lac qui Parle County Auditor's Office or by Court Order.
- E. Point of Sale Certification or Certification: The certificate provided to the City evidencing compliance with this Section.
- F. Qualified Person: A person qualified to complete an inspection and Certification under Subd. 4. C. of this Section.
- G. Sale or Sold: The transfer of title to a Property.
- H. Closing: The date in which the ownership of the Property is transferred to the Buyer.

**Subd. 3. Requirements.**

- A. Sanitary Sewer Lines. All sanitary sewer lines serving Property, from the building to

the main line, shall be in a safe and functional condition and shall be free from all leaks, failures including but not limited to sags, partially collapsed sections or tree root intrusion.

B. In addition, all sanitary sewer lines shall meet the standards and specifications established in City Code Chapter 52.

**Subd. 4. Point of Sale Certification Required and Monies Escrowed for Deficiencies.**

A. No Property which is connected to the City's sanitary sewer shall be sold within the City unless the Seller or Buyer has provided a Point of Sale Certification to City of Madison prior to Closing. The Certification shall certify that the Property has been inspected and is in compliance with the requirements of this Section. Certifications shall be valid for five (5) years from the date of signature.

B. The Certification shall be in the form provided by the City and requires one digital copy of the televising report be provided to the City along with the written report.

C. The inspection and certification of sanitary sewer lines must be completed by a Qualified Person. A Qualified Person is a plumber licensed by the State of Minnesota or another sewer professional pre-approved by the City.

D. The fee for inspection and preparation of the Certification by the Contractor shall be paid by the Buyer or Seller. There shall be no fee paid to the City.

E. Any deficiencies discovered during the inspection shall be disclosed prior to Closing and shall be corrected within twelve (12) months from the Closing. The Seller shall provide proof to the City that funds were placed in an escrow account at Closing to cover the required repairs.

**Subd. 5. Exceptions. Certifications Are Not Required for the following:**

A. A Property where the Certificate of Occupancy has been issued by the Building Official within three years prior to the sale of the Dwelling Unit.

B. A Property sold or transferred by a court ruling including wills, probate actions, divorce, and estate settlements.

C. A Property that is without buildings or contains no dwelling or other buildings with plumbing fixtures.

D. A Property which is sold to a foreclosing mortgagee which holds a mortgage on the Dwelling Unit.

E. The transfer does not require the filing of an Certificate of Real Estate Value, as described in Minnesota Statutes, Section 272.115, subdivision 1.

**Subd. 6. Penalties.**

A. Criminal Remedies. The failure of any Seller or Buyer to comply with the provisions of this Section or to comply with an order issued by the City pursuant to this Section shall be a misdemeanor.

B. Civil Remedies. In addition to the criminal remedies, this Section may be enforced by injunction, action for abatement or other appropriate civil remedy.

**Subd. 7. Warranty Disclaimer by City.** By enacting and undertaking to enforce this Section, neither the City nor its council, agents or employees warrant or guarantee the safety, fitness or suitability of any Property in the City

**Subd. 8. Severability.** If any provision of this Section or the application of any provision to a particular situation is held to be invalid by a court of competent jurisdiction, the remaining portions of the Section and the application of the Section to any other situation shall not be invalidated.

**SECTION 2. Effective Date:** This ordinance shall take effect upon its adoption and publication according to law.

Adopted by the City Council of the City of Madison, Minnesota, April 27, 2020.

---

Greg Thole – Mayor

ATTEST:

---

Christine Enderson - City Clerk

Ayes:

Nayes:

Date of Publication: Summary published \_\_\_\_\_

**OFFICIAL SUMMARY OF ORDINANCE NO. 385**

**AN ORDINANCE ESTABLISHING POINT OF SALE CERTIFICATION**

The following is the official summary of Ordinance No.385, which was passed by the city council of Madison, Minnesota, on April 27, 2020:

An Ordinance requiring the inspection and certification of sanitary sewer lines connected to the City's system prior to the sale or transfer of title of all real property in the City of Madison.

A printed copy of the complete ordinance is available for inspection by any person at the office of the city clerk during normal business hours.

This summary was approved by the City Council of Madison, Minnesota, on April 27, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## SCHEDULED CLAIMS LIST

UP CK # 59531-59554

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
042220	1	4/22/20	4/22/20	BANK 1 - KLEIN/UNITED PRAIRIE 110 ARCTIC GLACIER USA, INC LIQ-ICE EXPENSE	38.15 38.15	609 609-49750-251	1
				INVOICE TOTAL	38.15		
				VENDOR TOTAL	38.15		
042220	1	4/22/20	4/22/20	172 BELLBOY CORPORATION LIQ-LIQUOR EXPENSE	11,264.96 11,264.96	609 609-49750-251	1
				INVOICE TOTAL	11,264.96		
				VENDOR TOTAL	11,264.96		
042220	1	4/22/20	4/22/20	190 BEVERAGE WHOLESALERS LIQ-LIQUOR EXPENSE	2,150.90 2,150.90	609 609-49750-251	1
				INVOICE TOTAL	2,150.90		
				VENDOR TOTAL	2,150.90		
0247901	1	4/22/20	4/22/20	264 BOLTON & MENK INC SEW-ENGINEERING	3,852.50 3,852.50	602 602-49460-303	1
				INVOICE TOTAL	3,852.50		
0358901	1	4/22/20	4/22/20	SEW-MAPS 40/75	3,852.50 3,852.50	602 602-49460-303	1
				INVOICE TOTAL	3,852.50		
				VENDOR TOTAL	7,705.00		
042220	1	4/22/20	4/22/20	3381 COCA-COLA BOTTLING LIQ-POP EXPENSE	98.75 98.75	609 609-49750-251	1
				INVOICE TOTAL	98.75		
				VENDOR TOTAL	98.75		
042220	1	4/22/20	4/22/20	3244 VAL HALVORSON ADMIN-CELL PHONE REIMB	85.45 85.45	101 101-41320-325	1
				INVOICE TOTAL	85.45		
				VENDOR TOTAL	85.45		
042220	1	4/22/20	4/22/20	1160 JOHNSON BROS-ST.PAUL LIQ-LIQUOR EXPENSE	3,780.41 3,780.41	609 609-49750-251	1
				INVOICE TOTAL	3,780.41		
				VENDOR TOTAL	3,780.41		
5533	1	4/22/20	4/22/20	1431 LEAGUE OF MN CITIES INS T STR-DEDUCT-BOBCAT SNOW REMOVAL	250.00 250.00	101 101-43100-361	1
				INVOICE TOTAL	250.00		
				VENDOR TOTAL	250.00		
042220	1	4/22/20	4/22/20	3036 LQP BROADCASTING COMPANY, INC LIQ-ADVERTISING	82.50	609 609-49750-342	1

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				INVOICE TOTAL	82.50				
				VENDOR TOTAL	82.50				
4877	1	4/22/20	4/22/20	1335 LQP COUNTY SHERIFF FIRE-911 ACTIVE	225.00	101		101-42200-219	1
				INVOICE TOTAL	225.00				
				VENDOR TOTAL	225.00				
042220	1	4/22/20	4/22/20	1350 LQP PLAYERS PAC-SMAC MICROPHONES 80% GRANT	2,690.00	101		101-36231	1
				INVOICE TOTAL	2,690.00				
				VENDOR TOTAL	2,690.00				
042220	1	4/22/20	4/22/20	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	5,729.90	609		609-49750-251	1
				INVOICE TOTAL	5,729.90				
				VENDOR TOTAL	5,729.90				
042220	1	4/22/20	4/22/20	3320 MADISON HEALTHCARE SERVICES AMB-DS PILLOWS	168.00	201		201-44100-217	1
				INVOICE TOTAL	168.00				
				VENDOR TOTAL	168.00				
042220	1	4/22/20	4/22/20	1530 MARTIN TRUCKING LLC LIQ-FREIGHT EXPENSE	110.40	609		609-49750-258	1
				INVOICE TOTAL	110.40				
				VENDOR TOTAL	110.40				
042220	1	4/22/20	4/22/20	1706 MEDIACOM FIRE-DIGITAL ADAPTER	12.64	101		101-42200-323	1
				INVOICE TOTAL	12.64				
				VENDOR TOTAL	12.64				
5954	1	4/22/20	4/22/20	1960 MISSOURI RIVER ENERGY SER ELEC-MISC SCANNING	1,338.75	604		604-49570-409	1
				INVOICE TOTAL	1,338.75				
				VENDOR TOTAL	1,338.75				
042220A	1	4/22/20	4/22/20	1865 MN ENERGY RESOURCES LIQ-NAT GAS 4/20	112.12	609		609-49750-380	1
				INVOICE TOTAL	112.12				
042220B	1	4/22/20	4/22/20	STR-NAT GAS 4/20	352.01	101		101-43100-380	1
	2			ELEC-NAT GAS 4/20	352.01	604		604-49570-380	1
				INVOICE TOTAL	704.02				

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
042220C	1	4/22/20	4/22/20	WT-NAT GAS 4/20	840.99	601	601-49400-380	1
				INVOICE TOTAL	840.99			
042220D	1	4/22/20	4/22/20	FIRE-NAT GAS 4/20	115.94	101	101-42200-380	1
				INVOICE TOTAL	115.94			
042220E	1	4/22/20	4/22/20	FIRE-NAT GAS 4/20	73.73	101	101-42200-380	1
				INVOICE TOTAL	73.73			
042220F	1	4/22/20	4/22/20	AMB-NAT GAS 4/20	154.85	201	201-44100-380	1
				INVOICE TOTAL	154.85			
042220G	1	4/22/20	4/22/20	POOL-NAT GAS 4/20	50.00	101	101-45124-380	1
				INVOICE TOTAL	50.00			
				VENDOR TOTAL	2,051.65			
				1541 MVTL LABORATORIES INC				
1025882	1	4/22/20	4/22/20	WT-REGULAR TESTING	21.50	601	601-49400-409	1
				INVOICE TOTAL	21.50			
1026404	1	4/22/20	4/22/20	WT-REGULAR TESTING	19.40	601	601-49400-409	1
	2			SEW-REGULAR TESTING	243.00	602	602-49450-409	1
				INVOICE TOTAL	262.40			
				VENDOR TOTAL	283.90			
				2286 POWER SYSTEM ENGINEERING, INC.				
9032825	1	4/22/20	4/22/20	ELEC-ENGINEERING	565.00	604	604-49590-303	1
				INVOICE TOTAL	565.00			
				VENDOR TOTAL	565.00			
				3304 STONEY BROOK FIRE & SAFETY				
042220	1	4/22/20	4/22/20	FIRE-INNOTEX GEAR	4,368.47	101	101-42200-221	1
				INVOICE TOTAL	4,368.47			
				VENDOR TOTAL	4,368.47			
				2670 GREG THOLE ELECTRIC, INC				
3726	1	4/22/20	4/22/20	CTY HALL-BASEMENT LIGHTING	2,357.00	101	101-49250-520	1
				INVOICE TOTAL	2,357.00			
				VENDOR TOTAL	2,357.00			
				2830 VERIZON WIRELESS				
042220	1	4/22/20	4/22/20	WT-CELL PHONE 4/20	26.57	601	601-49400-325	1
	2			SEW-CELL PHONE 4/20	26.57	602	602-49450-325	1
	3			AMB-CELL PHONE 4/20	40.01	201	201-44100-325	1
				INVOICE TOTAL	93.15			
				VENDOR TOTAL	93.15			
				2940 WESTERN GUARD				

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
042220				2940 WESTERN GUARD					
	1	4/22/20	4/22/20	LIQ-ADVERTISING	242.40	609		609-49750-342	1
	2			LIQ-MARCH ADVERTISING	240.00	609		609-49750-342	1
	3			LIQ-AD DAY ADVERTISING	25.00	609		609-49750-342	1
				INVOICE TOTAL	507.40				
				VENDOR TOTAL	507.40				
042220A				2953 WILDUNG IMPLEMENT					
	1	4/22/20	4/22/20	WTP-AIR COMPRESSOR	38.00	601		601-49400-404	1
				INVOICE TOTAL	38.00				
042220B				2953 WILDUNG IMPLEMENT					
	1	4/22/20	4/22/20	WTP-AIR COMPRESSOR	38.00	601		601-49400-404	1
				INVOICE TOTAL	38.00				
042220C				2953 WILDUNG IMPLEMENT					
	1	4/22/20	4/22/20	WTP-AIR COMPRESSOR SWITCH	79.00	601		601-49400-404	1
				INVOICE TOTAL	79.00				
				VENDOR TOTAL	155.00				
				BANK 1 - KLEIN/UNITED PR TOTAL	46,112.38				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	46,112.38				
				GRAND TOTALS	46,112.38				



## SCHEDULED CLAIMS LIST

UP CK# 59555-59569

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE								
3698 ABM EQUIPMENT & SUPPLY LL								
0163304-IN	1	4/22/20	4/22/20	WT-NEW EQUIPMENT	7,783.71	601	601-49440-550	1
	2			SEW-NEW EQUIPMENT	7,783.70	602	602-49470-570	1
				INVOICE TOTAL	15,567.41			
				VENDOR TOTAL	15,567.41			
621 MARIA CROATT								
042220	1	4/22/20	4/22/20	AMB EMS TRAINING REIMB-M CROAT	275.00	201	201-33429	1
				INVOICE TOTAL	275.00			
				VENDOR TOTAL	275.00			
735 PAUL ENGESMOE								
042220	1	4/22/20	4/22/20	AMB-EMS TRAINING REIMB-P ENGES	275.00	201	201-33429	1
				INVOICE TOTAL	275.00			
				VENDOR TOTAL	275.00			
811 FRONTIER COMMUNICATIONS CORP								
042220	1	4/22/20	4/22/20	WT-CIRCUIT 5/20	43.43	601	601-49400-321	1
				INVOICE TOTAL	43.43			
				VENDOR TOTAL	43.43			
3467 FRONTIER COMMUNICATIONS								
042220	1	4/22/20	4/22/20	WT PLANT ALARM	43.88	601	601-49400-321	1
	2			SK RINK-PHONE/B BAND	161.13	101	101-45127-321	1
	3			WWTOP-ALARM	43.09	602	602-49450-321	1
	4			ADMIN-PHONE	165.16	101	101-41320-321	1
	5			LIB-PHONE	103.20	101	101-45500-321	1
	6			SEWER-PHONE	20.64	602	602-49450-321	1
	7			ELEC-PHONE	20.64	604	604-49570-321	1
	8			STR-PHONE	41.28	101	101-43100-321	1
	9			LIQ-PHONE	41.28	609	609-49750-321	1
	10			WT-PHONE	20.64	601	601-49400-321	1
	11			FIRE-PHONE	41.28	101	101-42200-321	1
	12			LIB-FAX/ELEV PHONE	66.48	101	101-45500-321	1
	13			PAC-PHONE	33.24	101	101-45180-321	1
	14			PUB WORKS-PHONE	16.62	604	604-49570-321	1
	15			PUB WORKS-PHONE	16.62	101	101-43100-321	1
				INVOICE TOTAL	835.18			
				VENDOR TOTAL	835.18			
1181 JUBILEE FOODS								
042220	1	4/22/20	4/22/20	CTY HALL-GLOVES/LYSOL	17.95	101	101-41940-211	1
	2			CTY HALL-CLEANER	23.06	101	101-41940-211	1
	3			CTY HALL-BAGS/SCRAPER	8.94	101	101-41940-211	1
	4			CTY HALL-SOAP/GARBAGE BAGS	9.39	101	101-41940-211	1
	5			STR-TISSUE/PAPER TOWELS	30.98	101	101-43100-209	1
	6			STR-DAWN/CHARMIN/PLASTICWARE	19.63	101	101-43100-209	1
	7			ELECTION-SNACKS/WATER	31.59	101	101-41410-192	1

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
	8			LIB-PAPER SUPPLIES	78.00	101	101-45500-210	1
	9			CTY HALL-SPONGES/MOP	29.48	101	101-41940-211	1
	10			WT-PAPER SUPPLIES	27.98	601	601-49400-216	1
				INVOICE TOTAL	277.00			
				VENDOR TOTAL	277.00			
042220	1	4/22/20	4/22/20	3421 HEIDI KELLEN AMB-EMS TRAINING REIMB-H KELLE	275.00	201	201-33429	1
				INVOICE TOTAL	275.00			
				VENDOR TOTAL	275.00			
042220A	1	4/22/20	4/22/20	3036 LQP BROADCASTING COMPANY, INC ELEC-UTIL AD	63.70	604	604-49590-410	1
	2			POOL/PARKS SUMMER HELP AD	11.00	101	101-45124-351	1
	3			COUNCIL-WEBER RETIREMENT AD	5.00	101	101-41110-351	1
				INVOICE TOTAL	79.70			
				VENDOR TOTAL	79.70			
042220	1	4/22/20	4/22/20	1326 LQP CO-OP OIL STR-FUEL EXPENSE	30.00	101	101-43100-212	1
	2			WT-FUEL EXPENSE	157.00	601	601-49400-212	1
	3			SEW-FUEL EXPENSE	129.53	602	602-49450-212	1
	4			ELEC-FUEL EXPENSE	235.24	604	604-49570-212	1
				INVOICE TOTAL	551.77			
				VENDOR TOTAL	551.77			
042220	1	4/22/20	4/22/20	3538 LUDVIGSON, KRISTIN AMB-EMS TRAINING REIMB-K LUDVI	275.00	201	201-33429	1
				INVOICE TOTAL	275.00			
				VENDOR TOTAL	275.00			
61972	1	4/22/20	4/22/20	1520 LUND IMPLEMENT CO. ELEC-MOTO MIX/WOODCUTTER	28.29	604	604-49570-221	1
				INVOICE TOTAL	28.29			
61978	1	4/22/20	4/22/20	STR-MM3	31.90	101	101-43100-404	1
				INVOICE TOTAL	31.90			
62112	1	4/22/20	4/22/20	STR-CONNECTOR/PIGTAIL	13.14	101	101-43100-404	1
				INVOICE TOTAL	13.14			
				VENDOR TOTAL	73.33			
042220	1	4/22/20	4/22/20	3537 OSTERAAS, JEREMY AMB-EMS TRAINING REIMB-J OSTER	275.00	201	201-33429	1
				INVOICE TOTAL	275.00			
				VENDOR TOTAL	275.00			

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
042220	1	4/22/20	4/22/20	3491 WITTNEBEL, KELLY AMB-EMS TRAINING REIMB	275.00	201		201-33429	1
				INVOICE TOTAL	275.00				
				VENDOR TOTAL	275.00				
042220	1	4/22/20	4/22/20	3496 NICOLE WOOD AMB-EMS TRAINING REIMB-N WOOD	275.00	201		201-33429	1
				INVOICE TOTAL	275.00				
				VENDOR TOTAL	275.00				
				BANK 1 - KLEIN/UNITED PR TOTAL	19,352.82				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	19,352.82				
				GRAND TOTALS	19,352.82				