

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – **5:00 PM**  
**Monday July 13, 2020**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

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A copy of the June 22, 2020 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

A.	Notice of City Election – June 22, 2020 - Receive	Page 4
B.	Cash Investment Balance – June 2020 – Receive	Page 5
C.	Computer Commuter – June 2020 – Receive	Page 6
D.	Council Revenue Expenses – June 2020 – Receive	Page 7
7	Liquor Store Report – June 2020 – Receive	Page 15
8	MEDA Loan Note Status – June 2020 – Receive	Page 17
9	Madison EDA Minutes – June 1, 2020 – Receive	Page 18
10	Madison EDA Special Meeting Minutes – June 26, 2020 – Receive	Page 20
11	MN Tobacco 21 Bill – June 2020 – Receive	Page 22
12	Application for Exempt Permit – St. Michael’s Church – Approve	Page 27
13	Mobile 311 Report – June 2020 – Receive	Page 29
14	Water Plant Report – June 2020 – Receive	Page 35

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

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A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

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B. CARES Certification. A DISCUSSION may be in order. (Manager, Council)

- C. Cemetery Maintenance Agreement – Lorwin Zahrbock. A DISCUSSION and MOTION may be in order. (Manager, Council)
- D. 2021 Budget Appropriation Requests. A DISCUSSION and MOTION may be in order. (Manager, Council)
  - a. Western MN Prairie Waters Page 42
  - b. Southwest Initiative Foundation Page 45
- E. Res. 20-29. Election Judge Appointment. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 46
- F. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

**9. AUDITING CLAIM**

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A copy of the Schedule Payment Report of bills submitted June 22, 2020 through July 13, 2020 is attached for approval for Check No.59850 through Check No. 59892 and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
JUNE 22, 2020**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Acting Mayor Meyer on Monday, June 22nd, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole (arrived at 5:16 p.m.), Maynard Meyer, Adam Conroy, and Paul Zahrbock. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson.

**AGENDA**

Upon motion by Conroy, seconded by Zahrbock and carried, the Agenda was approved as presented with the addition of the Madison Fire Department presenting the new turnout gear. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Volk, seconded by Conroy and carried, the June 8, 2020 regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

Brian Tebben of the Madison Fire Department showed Council the new turn-out gear that the City of Madison purchased due to the department not being awarded the FEMA grant funds.. The original invoice amount of \$22,400.00 was for 10 sets of gear, but the department only received 9 sets.

**CONSENT AGENDA**

Upon motion by Meyer, seconded by Zahrbock and carried, the Consent Agenda was approved as presented. City Manager Halvorson reported from the Annual Population and Household estimates from 2019 that the City of Madison lost about 20 households in two years based on the Minnesota State Demographic Center's Research.

**CITY COUNCIL CHECKLIST**

No discussion.

**CITY HALL ROOF PROJECT**

Upon motion by Zahrbock, seconded by Meyer and carried, Council approved to advertise for bids for the city hall roofing project. City Manager Halvorson stated that before the roof work can start, the City will need to do some electrical pre-work on the north side of city hall. Council will receive more information when the scope of the project is more clear.

**VARIANCE PERMIT**

Council acknowledged receipt of the recommendation of the Planning & Zoning Commission public hearing held on June 19, 2020, in regards to a Variance Permit Application received from Greg Schmidt for the addition of the garage on property he owns at 510 Western Avenue. Councilmember Meyer noted that no one was in attendance at the hearing to voice their opposition. After further discussion, upon motion by Conroy, seconded by Zahrbock and carried, Council accepted the recommendation of the Planning and Zoning Commission and approved the issuance of a Variance Permit to Greg Schmidt.

### **SHIP MINI GRANT**

Upon motion by Volk, seconded by Thole and carried, Council approved to move forward with the proposed SHIP Mini Grant project. The project will designate two walking paths providing signage along the paths that highlight city parks, where benches and restrooms are available, healthy tips, distance of each route, and community facts. The intention is to create more access to active living and provide a healthy environmental change.

### **COVID-19 RELIEF**

City Manager Halvorson presented a proposed legislation for COVID-19 relief fund distribution for pandemic related costs between March 1<sup>st</sup> and December 30<sup>th</sup>, 2020. Under the bill, the Department of Revenue will be required to develop and employ a certification process whereby a local unit of government will be required to submit a request for funding and acknowledge that it understands the restrictions on use of the funds. Applicable expenses may include improvements to telework capabilities, providing paid sick and paid family and medical leave to enable compliance with COVID-19 public health precautions. More information is expected to be available soon.

### **CITY MANAGER'S REPORT**

**Summer Rec:** City Manager Halvorson stated the City's appropriation to the summer rec program may not occur due to the lack of need for the funds with the program conducting so few activities in response to COVID-19.

**MHS Project:** City Manager Halvorson reported that Karian Peterson has completed their portion of the underground work. The City's electric linemen will be busy working on their portion the rest of the summer.

**Wellhead Protection Plan:** City Manager Halvorson reported that she has been meeting with Water and Wastewater Supervisor Dean Broin and Wellhead Consultant Terry Bovee to conduct follow up and research on old wells within our drinking water management area. With a completed wellhead protection plan, funding may be available to address areas of concern.

**Tax Forfeiture Properties:** City Manager Halvorson updated Council that the properties up for tax forfeiture. in 2020 will be offered to neighboring properties.

### **MAYOR/COUNCIL REPORTS**

Councilmember Meyer reported that a small business relief grant through the DEED program will be open for applications starting June 23<sup>rd</sup> through Thursday, July 2<sup>nd</sup>. Grants are \$10,000 and awards will be selected through a computer-generated, randomized selection process.

Councilmember Conroy reported Dragonfest has been moved to August 14<sup>th</sup> and 15<sup>th</sup> this year due to COVID-19.

### **DISBURSEMENTS**

Upon motion by Volk, seconded by Meyer and carried, Council approved disbursements for bills submitted between June 9 and June 22, 2020. These disbursements include United Prairie Check Nos. 59721-59770. Debit card purchases made between June 10 and June 17, 2020 were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Volk and carried, meeting adjourned at 5:35 p.m.

**ATTEST:**

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Greg Thole – Mayor

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Christine Enderson – City Clerk

**To the Lac qui Parle County Auditor:**

**NOTICE OF GENERAL CITY ELECTION  
CITY OF MADISON, MINNESOTA**

Notice is hereby given that a General City Election will be held in the City of Madison at Madison City Hall, 404 Sixth Avenue, Madison, Minnesota on Tuesday, November 3, 2020, at which the polls will be open from the hour of 7:00 a.m. to the hour of 8:00 p.m. for the purpose of electing persons to fill the following offices:

<b>Position</b>	<b>District</b>	<b>Term Ending</b>
Mayor	At large	Two year term ending January 2, 2023
Council Member	At large	Four year term ending January 6, 2025
Council Member	At large	Four year term ending January 6, 2025

Dated: June 22, 2020  
Christine Enderson, City Clerk  
City of Madison, Minnesota

Emailed to Jake Sieg  
June 22, 2020

## Cash and Investment Balances

Date: JUNE 30, 2020

Fund	Acct No.	Cash Balance		Acct No.	CD Investments - UP Balance		Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$ 404,042.24		101-10110	\$ 50,000.00		101-10113	\$ 101,000.00	\$ 555,042.24
Ambulance Fund	201-10100	\$ (61,216.66)		201-10110	\$ -		201-10113	\$ 200,000.00	\$ 138,783.34
EDA Fund	211-10100	\$ 46,779.59		211-10110	\$ -		211-10113	\$ -	\$ 46,779.59
Sewer Sys replace	225-10100	\$ 115,316.48		225-10110	\$ -		225-10113	\$ -	\$ 115,316.48
2009 GO Temp. Imp.	308-10100	\$ -		308-10110	\$ -		308-10113	\$ -	\$ -
Inf. Replace. DS	350-10100	\$ 34,878.86		350-10110	\$ -		350-10113	\$ -	\$ 34,878.86
2015 GO Refunding	351-10100	\$ 57,298.65		351-10110	\$ -		351-10113	\$ -	\$ 57,298.65
2016 GO Ref/Wt Rev	353-10100	\$ (110,530.16)		353-10110	\$ -		353-10113	\$ -	\$ (110,530.16)
Cult & Rec Capital	420-10100	\$ 64,806.31		420-10110	\$ -		420-10113	\$ -	\$ 64,806.31
Bldg & Equip Capital	425-10100	\$ 179,021.72		425-10110	\$ -		425-10113	\$ -	\$ 179,021.72
Streets Capital	430-10100	\$ -		430-10110	\$ -		430-10113	\$ -	\$ -
Water Fund	601-10100	\$ (63,919.23)		601-10110	\$ -		601-10113	\$ 99,000.00	\$ 35,080.77
Sewer Fund	602-10100	\$ (95,892.62)		602-10110	\$ -		602-10113	\$ 400,000.00	\$ 304,107.38
Sanitation Fund	603-10100	\$ 127,374.55		603-10110	\$ -		603-10113	\$ -	\$ 127,374.55
Electric Fund	604-10100	\$ 740,319.69		604-10110	\$ 200,000.00		604-10113	\$ 1,800,000.00	\$ 2,740,319.69
Storm Sewer Fund	605-10100	\$ 176,146.91		605-10110	\$ -		605-10113	\$ -	\$ 176,146.91
Liquor Fund	609-10100	\$ 89,362.28		609-10110	\$ -		609-10113	\$ -	\$ 89,362.28
Eastview Fund	614-10100	\$ 17,489.00		614-10110	\$ -		614-10113	\$ 100,000.00	\$ 117,489.00
Reserve Fund	851-10100	\$ (47,823.28)		851-10110	\$ -		851-10113	\$ 413,245.00	\$ 365,421.72
		\$ 1,673,454.33			\$ 250,000.00			\$ 3,113,245.00	\$ 5,036,699.33
(GT Cash Balance)		-							
United Prairie Checking		\$ 453,404.78							
Old National Checking		\$ 20,049.55							
TD Ameritrade Sweep		\$ 1,200,000.00							
		\$ 1,673,454.33							
SCDP Rev Loan	202-10103	\$ 11,055.51							\$ 11,055.51
SCDP Grant Admin	205-10104	\$ 5,622.55							\$ 5,622.55
EDA Rev Loan Fund	212-10105	\$ 116,938.40							\$ 116,938.40
		\$ 1,807,070.79			\$ 250,000.00			\$ 3,113,245.00	\$ -
Grand Total Cash and Investments									\$ 5,170,315.79

## **LqP Computer Commuter**

### **July 2020 Update**

Please find the community totals for June, 2020.

\*34 people came on board the LqP Computer Commuter in June. Unfortunately, the bus suffered 2 separate mechanical issues, causing us to shut down the weeks of June 8 and June 22. Monday, June 29, we were back on the road. Many thanks to KLQP for updating listeners our on again/off again schedule.

\*We continue to follow safety protocols:

1. Sanitize hands entering and leaving the bus
2. Mask is mandatory
3. Social distance of 6' is maintained. We are operating at below 50% capacity.
4. I sanitize equipment and work station used after the resident has left.

\*Please contact me if you have questions or concerns. Thank you for your continued support! [mary.quick@lqpco.com](mailto:mary.quick@lqpco.com)

### **June 2020 Attendance**

	<b>June 1</b>	<b>June 8</b>	<b>June 15</b>	<b>June 22</b>	<b>June 29</b>	<b>June Totals</b>
<b>Bellingham</b>	<b>1</b>	<b>Broke down</b>	<b>1</b>	<b>Broke down</b>	<b>2</b>	<b>4</b>
<b>Boyd</b>		<b>Broke down</b>	<b>4</b>	<b>Broke down</b>		<b>4</b>
<b>Dawson</b>		<b>Broke down</b>	<b>2</b>	<b>Broke down</b>		<b>2</b>
<b>Madison</b>	<b>3</b>	<b>Broke down</b>	<b>3</b>	<b>Broke down</b>	<b>5</b>	<b>11</b>
<b>Marietta</b>	<b>3</b>	<b>Broke down</b>	<b>2</b>	<b>Broke down</b>	<b>0</b>	<b>5</b>
<b>Nassau</b>	<b>3</b>	<b>Broke down</b>	<b>3</b>	<b>Broke down</b>	<b>2</b>	<b>8</b>
<b>Totals</b>	<b>10</b>		<b>15</b>		<b>9</b>	<b>34</b>



# REVENUE REPORT

## CALENDAR 6/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,597,112.00	300,850.20	480,496.91	30.09	1,116,615.09
	AMBULANCE TOTAL	114,500.00	7,492.30	66,316.98	57.92	48,183.02
	SCDP GRANT REVOLVING LOAN TOTA	.00	1,665.98-	1,282.97	.00	1,282.97-
	SCDP GRANT 2017 ADMIN TOTAL	.00	48,013.88	162,286.19	.00	162,286.19-
	EDA TOTAL	91,100.00	43,758.90	43,897.26	48.19	47,202.74
	EDA REVOLVING LOAN FUND TOTAL	1,200.00	42.13	393.44	32.79	806.56
	SEWR SYSTEM REPLACEMENT TOTAL	41,500.00	.00	.00	.00	41,500.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	330,081.00	62,966.02	65,264.89	19.77	264,816.11
	2015 GO REFUNDING DS TOTAL	339,290.00	109,814.23	115,809.67	34.13	223,480.33
	2016 GO REF/WT REV DS TOTAL	149,112.00	.00	.00	.00	149,112.00
	CULTURE & REC CAP. FUND TOTAL	11,600.00	.00	2,000.00	17.24	9,600.00
	BLDG & EQUIP CAP. FUND TOTAL	150,200.00	.00	3,508.50	2.34	146,691.50
	STREETS CAPITAL FUND TOTAL	35,000.00	.00	.00	.00	35,000.00
	WATER TOTAL	538,700.00	48,220.68	245,323.60	45.54	293,376.40
	SEWER TOTAL	461,800.00	39,458.30	216,911.70	46.97	244,888.30
	SANITATION TOTAL	226,012.00	19,018.62	108,927.71	48.20	117,084.29

# REVENUE REPORT

CALENDAR 6/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	ELECTRIC UTILITY TOTAL	1,476,800.00	108,066.82	693,778.56	46.98	783,021.44
	STORM SEWER TOTAL	148,850.00	12,151.27	73,022.38	49.06	75,827.62
	LIQUOR TOTAL	412,500.00	47,786.59	242,714.22	58.84	169,785.78
	EASTVIEW APARTMENTS TOTAL	170,020.00	23,335.23	84,135.00	49.49	85,885.00
	RESERVE TOTAL	48,500.00	8,847.75	9,167.75	18.90	39,332.25
	REVENUE BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,343,877.00	878,156.94	2,615,237.73	41.22	3,728,639.27
		=====	=====	=====	=====	=====

**BUDGET REPORT**  
**CALENDAR 6/2020, FISCAL 6/2020**

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,597,112.00	327,721.15	888,435.88	55.63	708,676.12
	AMBULANCE TOTAL	106,050.00	17,601.62	43,488.13	41.01	62,561.87
	SCDP GRANT REVOLVING LOAN TOTA	.00	22.50	2,807.18	.00	2,807.18-
	SCDP GRANT 2017 ADMIN TOTAL	.00	47,875.00	163,146.20	.00	163,146.20-
	EDA TOTAL	62,782.00	.00	12,118.35	19.30	50,663.65
	EDA REVOLVING LOAN FUND TOTAL	.00	.00	5,611.00	.00	5,611.00-
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	.00	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	333,810.00	.00	333,210.00	99.82	600.00
	2015 GO REFUNDING DS TOTAL	338,965.00	.00	107,300.00	31.66	231,665.00
	2016 GO REF/WT REV DS TOTAL	149,387.00	.00	134,456.25	90.01	14,930.75
	CULTURE & REC CAP. FUND TOTAL	7,760.00	.00	12,302.00	158.53	4,542.00-
	BLDG & EQUIP CAP. FUND TOTAL	125,000.00	.00	.00	.00	125,000.00
	WATER TOTAL	720,350.00	34,463.95	252,359.10	35.03	467,990.90
	SEWER TOTAL	696,861.00	75,105.35	302,448.64	43.40	394,412.36
	SANITATION TOTAL	225,449.00	21,138.84	90,014.48	39.93	135,434.52

**BUDGET REPORT**  
**CALENDAR 6/2020, FISCAL 6/2020**

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ELECTRIC UTILITY TOTAL	1,440,557.00	68,008.17	641,734.16	44.55	798,822.84
	STORM SEWER TOTAL	237,461.00	8,826.34	45,568.45	19.19	191,892.55
	LIQUOR TOTAL	412,244.00	59,241.50	245,213.93	59.48	167,030.07
	EASTVIEW APARTMENTS TOTAL	214,291.00	10,407.18	163,436.96	76.27	50,854.04
	RESERVE TOTAL	63,000.00	.00	.00	.00	63,000.00
	EXPENSES BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,731,079.00	670,411.60	3,443,650.71	51.16	3,287,428.29
		=====	=====	=====	=====	=====

**REVENUE & EXPENSE REPORT**  
**CALENDAR 6/2020, FISCAL 6/2020**

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	300,850.20	480,496.91	1,597,112.00	1,116,615.09
	TOTAL EXPENSES	327,721.15	888,435.88	1,597,112.00	708,676.12
	GENERAL TOTAL	----- 26,870.95-	----- 407,938.97-	----- .00	----- 407,938.97
	TOTAL REVENUE	7,492.30	66,316.98	114,500.00	48,183.02
	TOTAL EXPENSES	17,601.62	43,488.13	106,050.00	62,561.87
	AMBULANCE TOTAL	----- 10,109.32-	----- 22,828.85	----- 8,450.00	----- 14,378.85-
	TOTAL REVENUE	1,665.98-	1,282.97	.00	1,282.97-
	TOTAL EXPENSES	22.50	2,807.18	.00	2,807.18-
	SCDP GRANT REVOLVING LOAN TOTA	----- 1,688.48-	----- 1,524.21-	----- .00	----- 1,524.21
	TOTAL REVENUE	48,013.88	162,286.19	.00	162,286.19-
	TOTAL EXPENSES	47,875.00	163,146.20	.00	163,146.20-
	SCDP GRANT 2017 ADMIN TOTAL	----- 138.88	----- 860.01-	----- .00	----- 860.01
	TOTAL REVENUE	43,758.90	43,897.26	91,100.00	47,202.74
	TOTAL EXPENSES	.00	12,118.35	62,782.00	50,663.65
	EDA TOTAL	----- 43,758.90	----- 31,778.91	----- 28,318.00	----- 3,460.91-
	TOTAL REVENUE	42.13	393.44	1,200.00	806.56
	TOTAL EXPENSES	.00	5,611.00	.00	5,611.00-
	EDA REVOLVING LOAN FUND TOTAL	----- 42.13	----- 5,217.56-	----- 1,200.00	----- 6,417.56
	TOTAL EXPENSES	.00	.00	.00	.00
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# REVENUE & EXPENSE REPORT

CALENDAR 6/2020, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00
	TOTAL REVENUE	.00	.00	41,500.00	41,500.00
	TOTAL EXPENSES	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	.00	.00	41,500.00	41,500.00
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00
	TOTAL REVENUE	62,966.02	65,264.89	330,081.00	264,816.11
	TOTAL EXPENSES	.00	333,210.00	333,810.00	600.00
	INFRA. REPLACE. DEBT SERV TOTA	62,966.02	267,945.11-	3,729.00-	264,216.11
	TOTAL REVENUE	109,814.23	115,809.67	339,290.00	223,480.33
	TOTAL EXPENSES	.00	107,300.00	338,965.00	231,665.00
	2015 GO REFUNDING DS TOTAL	109,814.23	8,509.67	325.00	8,184.67-
	TOTAL REVENUE	.00	.00	149,112.00	149,112.00
	TOTAL EXPENSES	.00	134,456.25	149,387.00	14,930.75
	2016 GO REF/WT REV DS TOTAL	.00	134,456.25-	275.00-	134,181.25
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE PROJ TOTA	.00	.00	.00	.00
	TOTAL REVENUE	.00	2,000.00	11,600.00	9,600.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 6/2020, FISCAL 6/2020**
**PCT OF FISCAL YTD 50.0%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL EXPENSES	.00	12,302.00	7,760.00	4,542.00-
		-----	-----	-----	-----
	CULTURE & REC CAP. FUND TOTAL	.00	10,302.00-	3,840.00	14,142.00
		-----	-----	-----	-----
	TOTAL REVENUE	.00	3,508.50	150,200.00	146,691.50
	TOTAL EXPENSES	.00	.00	125,000.00	125,000.00
		-----	-----	-----	-----
	BLDG & EQUIP CAP. FUND TOTAL	.00	3,508.50	25,200.00	21,691.50
		-----	-----	-----	-----
	TOTAL REVENUE	.00	.00	35,000.00	35,000.00
	TOTAL EXPENSES	.00	.00	.00	.00
		-----	-----	-----	-----
	STREETS CAPITAL FUND TOTAL	.00	.00	35,000.00	35,000.00
		-----	-----	-----	-----
	TOTAL REVENUE	48,220.68	245,323.60	538,700.00	293,376.40
	TOTAL EXPENSES	34,463.95	252,359.10	720,350.00	467,990.90
		-----	-----	-----	-----
	WATER TOTAL	13,756.73	7,035.50-	181,650.00-	174,614.50-
		-----	-----	-----	-----
	TOTAL REVENUE	39,458.30	216,911.70	461,800.00	244,888.30
	TOTAL EXPENSES	75,105.35	302,448.64	696,861.00	394,412.36
		-----	-----	-----	-----
	SEWER TOTAL	35,647.05-	85,536.94-	235,061.00-	149,524.06-
		-----	-----	-----	-----
	TOTAL REVENUE	19,018.62	108,927.71	226,012.00	117,084.29
	TOTAL EXPENSES	21,138.84	90,014.48	225,449.00	135,434.52
		-----	-----	-----	-----
	SANITATION TOTAL	2,120.22-	18,913.23	563.00	18,350.23-
		-----	-----	-----	-----
	TOTAL REVENUE	108,066.82	693,778.56	1,476,800.00	783,021.44
	TOTAL EXPENSES	68,008.17	641,734.16	1,440,557.00	798,822.84
		-----	-----	-----	-----

**REVENUE & EXPENSE REPORT**  
**CALENDAR 6/2020, FISCAL 6/2020**

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	ELECTRIC UTILITY TOTAL	40,058.65	52,044.40	36,243.00	15,801.40-
	TOTAL REVENUE	12,151.27	73,022.38	148,850.00	75,827.62
	TOTAL EXPENSES	8,826.34	45,568.45	237,461.00	191,892.55
		-----	-----	-----	-----
	STORM SEWER TOTAL	3,324.93	27,453.93	88,611.00-	116,064.93-
	TOTAL REVENUE	47,786.59	242,714.22	412,500.00	169,785.78
	TOTAL EXPENSES	59,241.50	245,213.93	412,244.00	167,030.07
		-----	-----	-----	-----
	LIQUOR TOTAL	11,454.91-	2,499.71-	256.00	2,755.71
	TOTAL REVENUE	23,335.23	84,135.00	170,020.00	85,885.00
	TOTAL EXPENSES	10,407.18	163,436.96	214,291.00	50,854.04
		-----	-----	-----	-----
	EASTVIEW APARTMENTS TOTAL	12,928.05	79,301.96-	44,271.00-	35,030.96
	TOTAL REVENUE	8,847.75	9,167.75	48,500.00	39,332.25
	TOTAL EXPENSES	.00	.00	63,000.00	63,000.00
		-----	-----	-----	-----
	RESERVE TOTAL	8,847.75	9,167.75	14,500.00-	23,667.75-
	REVENUE & EXPENSE FUND SUMMARY	207,745.34	828,412.98-	387,202.00-	441,210.98



# Memo

To: City Administrator & City Council  
From: Dale Hiepler, Liquor Store Manager  
CC:  
Date: 7/1/2020  
Re: June Sales

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Sales for June were \$47,786.59 compared to \$39,226.28 last year, an \$8,560 increase.

Beer showed the biggest increase of \$5,500, with the liquor category increasing by \$2,527. The miscellaneous category showed an increase of \$534.

**CITY OF MADISON  
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT**  
Statement for the month of June 2020

<b>SALES</b>	<b>2019</b>	<b>2020</b>	<b>% of Sales</b>	<b>2019 YTD</b>	<b>2020 YTD</b>	<b>% of Sales</b>
Liquor	12080.31	14606.94	30.57%	69,557.14	83,393.28	34.36%
Beer	26017.67	31516.84	65.95%	125,533.76	152,623.71	62.88%
Mix, Ice, Etc.	1128.30	1662.81	3.48%	4,449.09	6,697.23	2.76%
<b>TOTAL SALES</b>	<b>39226.28</b>	<b>47,786.59</b>	<b>100.00%</b>	<b>199,539.99</b>	<b>242,714.22</b>	<b>100.00%</b>
<b>COST OF SALES</b>						
Inventory at 1st of month	35335.48	34918.47	73.07%	172,829.67	190,798.05	78.61%
Purchases	34829.72	34726.99	72.67%	144,594.35	167,799.77	69.13%
Freight	144.60	174.20	0.36%	952.40	1178.00	0.49%
Inventory at end of month	44028.19	37726.99	78.95%	188,539.63	199,548.75	82.22%
<b>TOTAL COST OF SALES</b>	<b>26281.61</b>	<b>32,092.67</b>	<b>67.16%</b>	<b>129,836.79</b>	<b>160,227.07</b>	<b>66.01%</b>
<b>GROSS PROFIT</b>	<b>12944.67</b>	<b>15,693.92</b>	<b>32.84%</b>	<b>69,703.20</b>	<b>82,487.15</b>	<b>33.99%</b>
<b>OPERATING EXPENSE</b>						
Labor	3709.74	3992.00	8.35%	24,507.99	26,222.47	10.80%
PERA	98.38	162.56	0.34%	653.23	1,045.35	0.43%
FICA	283.18	303.80	0.64%	1,870.61	1,996.50	0.82%
Mandatory Medicare	0.00		0.00%	0.00	0.00	0.00%
Worker's Compensation	-168.45		0.00%	1,246.00	0.00	0.00%
City Health Insurance	309.97	291.07	0.61%	1,859.82	1,746.42	0.72%
General Supplies	38.48	23.47	0.05%	117.24	97.40	0.04%
* Audit Service	83.33	83.33	0.17%	499.98	499.98	0.21%
Dues & Subscriptions	0.00		0.00%	381.00	391.00	0.16%
Licenses & Taxes	0.00		0.00%	0.00	0.00	0.00%
Telephone & Internet	112.93	71.95	0.15%	677.48	638.62	0.26%
Advertising	555.00		0.00%	1,894.00	1,960.40	0.81%
Utilities	416.48	450.02	0.94%	3,060.37	3,451.70	1.42%
* Property Insurance	141.58	156.58	0.33%	849.50	939.48	0.39%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	0.00		0.00%	16.50	0.00	0.00%
Equipment Maint.	0.00		0.00%	0.00	16.50	0.01%
Contractual Services	588.70	1114.60	2.33%	3,157.92	5,214.39	2.15%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	38.42	37.17	0.08%	230.52	223.02	0.09%
Miscellaneous	0.00		0.00%	0.00	0.00	0.00%
Depreciation	501.61	479.51	1.00%	3,009.66	2,397.55	0.99%
<b>TOTAL OPERATING EXPENSE</b>	<b>6709.35</b>	<b>7166.06</b>	<b>15.00%</b>	<b>44,031.82</b>	<b>46,840.78</b>	<b>19.30%</b>
<b>Operating Income</b>	<b>6235.32</b>	<b>8,527.86</b>	<b>17.85%</b>	<b>25,671.38</b>	<b>35,646.37</b>	<b>14.69%</b>
<b>Nonoperating Revenues:</b>						
Interest Income	0		0.00%			0.00%
<b>NET INCOME</b>	<b>6235.32</b>	<b>8,527.86</b>	<b>17.85%</b>	<b>25,671.38</b>	<b>35,646.37</b>	<b>14.69%</b>

\* Standard values per month

**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

June 30, 2020

MEDA LOANS (REVOLVING LOAN FUND)							
LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Mtech Service & Repair L	MGD#1008	10/01/21	\$29,400.00	\$450.00			\$6,740.50
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$1,354.34
LqP Ag Society/Fair Board	10 year no interest k	12/31/27	\$85,000.00	\$3000/year			\$24,000.00
Madison Optical		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
Madison Hometown Lodge		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
Happy Hour		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
<b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>						<b>\$0.00</b>	<b>\$39,594.84</b>
MEDA DWM PAY LOANS (CITY)							
<b>TOTAL MEDA DWN PAY LOANS (CITY)</b>						<b>\$0.00</b>	<b>\$0.00</b>
MEDA DWM PAY LOANS (STATE)							
<b>TOTAL MEDA DWN PAY LOANS (STATE)</b>						<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL DELINQUENCIES</b>						<b>\$0.00</b>	
FUND BALANCE AVAILABILITY							
			DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)			TOTALS
Fund Balance	\$156,533.24		\$0.00	\$0.00			\$156,533.24
Less Loans Outstanding	\$39,594.84		\$0.00	\$0.00			\$39,594.84
Less Other Assets			\$0.00	\$0.00			\$0.00
Funds Available	\$116,938.40		\$0.00	\$0.00			\$116,938.40
<b>TOTAL CHECKING &amp; INVESTMENTS OR FUNDS AVAILABLE FOR LENDING</b>						<b>6/30/2020</b>	<b>\$116,938.40</b>
FUND BALANCE INCOME							
January 2020 Int	\$192.17	April 2020 Int	\$3.93	July 2020 Int		Oct 2020 Int	
February 2020 Int	\$23.96	May 2020 Int	\$64.45	Aug 2020 Int		Nov 2020 Int	
March 2020 Int	\$66.80	June 2020 Int	\$42.13	Sept 2020 Int		Dec 2020 Int	
						<b>2020 YTD Interest</b>	<b>\$393.44</b>

**CITY OF MADISON  
MINUTES OF THE  
MADISON ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
Monday, June 1, 2020 - 5:00 p.m.**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at 5:00 p.m. on Monday, June 1, 2020 at the Madison Municipal Building.

Members in attendance: Commissioners Jim Connor, Maynard Meyer, Ryan Young, Scott Wanner, Dean Solem, Greg Monson and Greg Thole.

Also in attendance were: City Manager Val Halvorson, City Attorney Rick Stulz and EDA Recording Secretary Sue Volk.

President Connor called the meeting to order at 5:00 p.m.

**APPROVAL OF AGENDA**

Upon motion by Thole, seconded by Solem and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**APPROVAL OF MINUTES**

Upon motion by Meyer, seconded by Young and carried the May 4, 2020 regular meeting minutes of the Madison Economic Development Authority were approved.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

No one present.

**CONSENT AGENDA**

The Commissioners reviewed the MEDA Eastview Apartments Financial Summary and Bills and Rent Roll - April 2020, MEDA/Revenue Expense Report – April 2020, Cash and Investment Balances – April 2020, SCDP Loan Status – May 2020, MEDA Loan Note Status Report - April 2020.

City Manager Halvorson noted that the shingle project has been completed. Next on project list will be the parking lot.

President Connor noted checking and investments or funds available for lending as of April 30, 2020 total of \$115,364.60.

Upon motion by Young, seconded by Solem and carried consent agenda was approved as presented.

**LQPV SCHOOL GUIDANCE COUNSELOR**

Paul Lowry, LqPV School Guidance Counselor met with the commissioners. Discussion on programs/partnerships for students to be aware of the commercial needs in Madison and create a connection between Madison EDA and students. Paul stated that there will be a job fair at LqPV in the upcoming school year and Madison EDA requested to be a part of that job fair.

Discussion on how to connect with students and provide them exposure to existing businesses. City Manager Halvorson stated her office would connect with summer City of Madison employees for

their social media input. Paul commented that he will keep the lines of communication open with the Madison EDA.

#### **RETAIL COMMITTEE UPDATE**

President Connor provided an update on Builders FirstSource building. Jim noted that an individual had inquired about using the building for storage. Jim/Ryan had recently met with another potential prospect with on-going conversations being continued. Jim also shared that he had visited with Mike Tonn. Discussion on the surrounding buildings to Madison Welding and Repair.

#### **COVID – PREPAREDNESS PLANS AND OUTDOOR SEATING**

City Manager Halvorson shared a resolution passed by Madison City council regarding outdoor seating areas due to COVID-19 pandemic.

#### **OTHER**

Upon motion by Thole, seconded by Meyer and carried to adjourned the meeting at 6:15 p.m.  
Next meeting July 6, 2020 at 5:00 p.m.

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Jim Connor, EDA President

ATTEST:

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Sue Volk, EDA Recording Secretary

**CITY OF MADISON  
MINUTES OF THE  
MADISON ECONOMIC DEVELOPMENT AUTHORITY  
SPECIAL MEETING  
Friday, June 26, 2020 – 12:00 Noon**

Pursuant to due call and notice thereof, a special meeting of the Madison Economic Development Authority was conducted at 12:00 noon on Friday, June 26, 2020 at the Madison Municipal Building. Members Present: Conner, Wanner, Thole, Monson, Young, Meyer. Member Absent: Solem.

Other present: City Manager Halvorson, EDA Attorney Stulz, Jim Call, Eric Call, Justin Call, Allen Anderson, Chad Boehnke, Ben Bothun, Todd Patzer, Erik Bjerke, Lynn Zimmerman, Western Guard, Tom Walsh and Brady Janzen, Representatives of Riverview, LLP.

President Connor called the meeting to order at 12:00 noon.

**APPROVAL OF AGENDA**

Upon motion by Monson, seconded by Thole and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**RIVERVIEW DAIRY PRESENTATION**

President Connor addressed the group and introduced representatives of Riverview, LLP Tom Walsh and Brady Janzen. President Connor had community members in attendance introduce themselves.

Riverview, LLP is a diversified agriculture agribusiness with farms in Arizona, Minnesota, Nebraska, New Mexico and South Dakota. The large-scale dairy farms, calf ranches, beef feedlots and cow/calf operations utilize state-of-the-art technology to produce high-quality products. President Connor stated Riverview, LLP and Jim Call family is wanting to put a dairy farm in Lac qui Parle County Arena Township. Walsh/Janzen shared facts on the powerful economic impact that a farm generates based on current farms data. Brady Janzen presented a PowerPoint presentation to explain in depth their business and benefits to the local area they are built in.

County Commissioner Patzer stated he called other commissioners in areas that have Riverview farms with all responses being positive. City Manager Halvorson said she also called other city managers, business owners and law enforcement and all responses were positive with not one negative comment heard.

Currently there is some concerns from Arena Township board members which approval would be needed to proceed.

After questions/answers provided by Walsh/Janzen and discussion; Upon motion by Thole, seconded by Wanner and carried, to offer a letter of support to allow Riverview, LLP to move forward to put a dairy farm in Lac qui Parle County Arena Township.

**ADJOURN**

Upon motion by Young, seconded Wanner, and carried the meeting adjourned at 1:10 p.m.

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Jim Connor, EDA President

ATTEST:

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Sue Volk, EDA Recording Secretary



# TOBACCO 21 AND OTHER STATUTORY CHANGES

## Frequently Asked Questions



On May 16, 2020, Governor Tim Walz signed Minnesota's Tobacco 21 bill, HF 331, Minnesota Session Laws, Regular Session, Ch. 88 – HF 331 (2020), raising the minimum legal sales age (MLSA) from 18 to 21.

This legislation also includes important updates and reforms to Minnesota's commercial tobacco retailer licensing laws and youth access laws that will improve state and local regulation and enforcement. The new law reflects years of effort by communities, local public health professionals, and advocates to advance public health. This FAQ document is designed to help communities understand these changes.





## **Q: How does this legislation change regulation of commercial tobacco in Minnesota?**

**A:** Effective August 1, 2020, the legislation:

- Raises the minimum legal sales age for commercial tobacco products to 21;
- Increases retailer penalties for furnishing or selling to persons under 21;
- Eliminates criminal penalties for underage possession, use, or purchase (PUP) violations, allowing only non-monetary, civil penalties for underage use of false identification to purchase or attempt to purchase;
- Updates compliance check protocols to require decoys to be between 17 and 20 years of age;
- Narrows the adult-only store exceptions for self-service and sampling, allowing these activities only in stores that prohibit entry by anyone under the age of 21, have an entrance directly to the outside, and derive at least 90 percent of gross revenue from licensed products;<sup>1</sup>
- Requires retailers to check photo identification to verify the age of anyone under 30;
- Requires MLSA signage at every licensed retail location; and
- Updates the definition of electronic delivery devices, providing broader coverage than federal law.

## **Q: What are the key changes that every local community should know about?**

**A:** The main points to understand are that, effective August 1, 2020:

- All local licensing authorities must enforce the Minnesota MLSA and other changes to state laws.
- State law no longer criminally penalizes PUP by underage persons. Civil, non-monetary penalties are allowed for underage use of false identification for purchases or attempted purchases. Federal law has never penalized underage PUP. Therefore, any local prosecution of an underage person for these activities no longer aligns with state or federal law.
- Compliance check decoys must now be 17 to 20 years old, instead of 15 to 17.

- The definition of electronic delivery devices will now include natural or synthetic nicotine and non-nicotine e-liquids.
- Retailer penalties for sales to underage persons and other violations will increase to a minimum of \$300 for a 1st violation, \$600 for a 2nd violation within 36 months, and \$1,000 for a 3rd or subsequent violation within 36 months. Upon the 3rd or subsequent violation within 36 months of the first violation, a suspension of the retailer's license of at least seven days will be required and the retailer's license may be revoked.
- Self-service and sampling are allowed only in tobacco product shops that prohibit any person under the age of 21 to enter or be present, have an entrance directly to the outside, and derive at least 90 percent of gross revenue from sales of licensed products.<sup>1</sup>

### **Q: What commercial tobacco products are covered by the new law?**

**A:** No one in Minnesota can sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery devices to anyone under the age of 21. The definition of electronic delivery devices has been updated to include natural and synthetic formulations of nicotine or other substances.

### **Q: If my community passed a Tobacco 21 law before the passage of the state law, are any changes needed?**

**A:** Every community must, at a minimum, abide by the new state law requirements. We strongly recommend that all communities review their current licensing ordinances and regulatory practices, consider updating policy provisions that are inconsistent with state law, and take steps to ensure that all licensing and enforcement practices will conform with the state law by August 1, 2020.

### **Q: What should my community do if it has not yet passed a Tobacco 21 law? Do we have to change our local ordinance by August 1, 2020?**

**A:** No. Although local licensing authorities must comply with and enforce the new Tobacco 21 MLSA by this date, state law does not require them to amend their current ordinances to do so. If a jurisdiction's current ordinance is less restrictive than the new changes to state law, it must

enforce the state provisions. State licensing and underage access laws allow local authorities to adopt more stringent regulations to further protect public health. An existing ordinance may create confusion if it conflicts with state law. An updated local law will help ensure retailer compliance and provide clarity for enforcement. A community may also want to adopt additional commercial tobacco policies to align with public health best practices and further protect community health.

### **Q: What about penalties for those under the age of 21?**

**A:** In alignment with best practices and promotion of equity, PUP penalties have been removed from state law; however, a person under 21 who uses false identification to purchase or attempt to purchase commercial tobacco products may face court-ordered civil, non-monetary alternative penalties such as community service.<sup>2</sup>

### **Q: Who is responsible for conducting compliance checks under the state law?**

**A:** State law continues to require a local licensing authority to conduct at least one unannounced compliance check per calendar year at each licensed location.

### **Q: Does the Minnesota Tobacco 21 law apply to Tribal lands?**

**A:** Because Tribal reservations are sovereign territories, they are not subject to most state laws, including this one. Tribal reservations are required to comply with the federal Tobacco 21 law, however. As a result, retailers on Tribal lands may only sell commercial tobacco products to persons aged 21 or older.

### **Q: How does the Minnesota Tobacco 21 law intersect with the federal law enacted in 2019?**

**A:** Since December 20, 2019, the federal MLSA has been age 21 in all U.S. states and territories, and in all Tribal jurisdictions. The Food and Drug Administration (FDA) is responsible for enforcing the federal law and conducts compliance checks for that purpose. In Minnesota, FDA compliance checks are conducted under a contract with DHS.<sup>3</sup>

## Q: Will new retailer signs, window clings, and other resources be made available?

**A:** The Minnesota Department of Health (MDH) will work with its tobacco technical assistance providers, like the Association for Nonsmokers-Minnesota, to provide signs and window clings. MDH will also post a PDF online for retailers and public health workers to print and distribute.<sup>4</sup>

## Q: Is help available if our community wants to review or update its ordinance?

**A:** Please contact your local public health department or the Public Health Law Center for assistance. The Public Health Law Center provides free legal technical assistance to help communities amend or adopt commercial tobacco control ordinances.

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This publication was prepared by the Public Health Law Center at Mitchell Hamline School of Law, St. Paul, Minnesota, and made possible with funding from the Minnesota Department of Health. The Center provides information and legal technical assistance on issues related to public health and does not provide legal representation or advice. This document should not be considered legal advice.

## Endnotes

- <sup>1</sup> Communities that have clean indoor air and/or flavored products ordinances should review language to ensure compliance with the new state MLSA.
- <sup>2</sup> Please see discussion of PUP penalties in the Public Health Law Center's model policies for MN [cities](#) and [counties](#).
- <sup>3</sup> Click [here](#) for information on the federal Tobacco 21 law and what it means for Tribal, state, and local governments.
- <sup>4</sup> The FDA's [This is Our Watch](#) webpage also provides resources for retailers, including age calculator clocks.

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St. Michael the Archangel Church

Previous Gambling Permit Number: X-37005-19-014

Minnesota Tax ID Number, if any: \_\_\_\_\_

Federal Employer ID Number (FEIN), if any: 41-0764100

Mailing Address: 412 W 3rd St

City: Madison State: MN Zip: 56256 County: Lac qui Parle

Name of Chief Executive Officer (CEO): Rev. Brian W. Oestreich

CEO Daytime Phone: 507-829-6667 CEO Email: stmichael1891@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): stjohnortonville@gmail.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Michael the Archangel Church

Physical Address (do not use P.O. box): 412 W 3rd St

Check one:

☒ City: Madison Zip: 56256 County: Lac qui Parle

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): September 19, 2020

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

# LG220 Application for Exempt Permit

11/17  
Page 2 of 2

## LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

### CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

### COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

### TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

## CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Brian W. Oestreich Date: 6-25-2020  
(Signature must be CEO's signature; designee may not sign)

Print Name: Rev. Brian W. Oestreich

## REQUIREMENTS

### Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

### Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

## MAIL APPLICATION AND ATTACHMENTS

### Mail application with:

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

### Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

## JUNE 2020 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
New Request	0	cargill	Electric - Other	6/30/2020 8:52:24 AM	linedept	6/30/2020 8:52:24 AM	linedept		Verified transformer size and impedance at all four cargill transformers
New Request	0	cargill	Outage	6/30/2020 8:51:45 AM	linedept	6/30/2020 8:51:45 AM	linedept		Replaced two fuses
New Request	0	by hockey rink	Electric - Other	6/24/2020 3:51:24 PM	linedept	6/24/2020 3:51:24 PM	linedept		Installed new tie wire
Complete	0		Inspection - Sewer	6/24/2020 11:36:14 AM	ryan.flaten@ci.madison.mn.us	6/24/2020 11:36:15 AM	ryan.flaten@ci.madison.mn.us	checked lift station on 7th ave and 9th st	everything looks good
Complete	0		Inspection - Sewer	6/24/2020 11:35:21 AM	ryan.flaten@ci.madison.mn.us	6/24/2020 11:35:22 AM	ryan.flaten@ci.madison.mn.us	checked lift stations	everything looks good
Complete	304	CENTRAL AVE	Parking	6/19/2020 3:33:34 PM	todd.erp@ci.madison.mn.us	6/19/2020 3:34:43 PM	todd.erp@ci.madison.mn.us	Camper parked on street for extended period of time. A resident on that block called to say the camper has been parked on the street for a long time. Also has happened in the past.	Notice was sent and Camper has been moved to the residents property on gravel parking area.
Complete	217	6TH AVE	Turn Off	6/19/2020 1:49:41 PM	linedept	6/19/2020 1:50:22 PM	linedept		Shut power off to twice nice
Complete	0	east pond	Street Light Out -	6/19/2020 1:44:30 PM	linedept	6/19/2020 1:49:24 PM	linedept		Installed east pond fountain
Complete	506	6th st.	Building Maintenance	6/17/2020 4:13:36 PM	todd.erp@ci.madison.mn.us	6/17/2020 4:13:37 PM	todd.erp@ci.madison.mn.us	Roof leaking at tower.	Repaired roof valley and around tower. No leaks have been noticed after repair.
Complete		South East Corner	Sweeping	6/17/2020 4:09:56 PM	todd.erp@ci.madison.mn.us	6/17/2020 4:09:57 PM	todd.erp@ci.madison.mn.us	Street Sweep Southeast section of Madison. (3/4 of Town done)	
Complete		Northeast corner	Sweeping	6/17/2020 4:08:44 PM	todd.erp@ci.madison.mn.us	6/17/2020 4:08:45 PM	todd.erp@ci.madison.mn.us	Street Sweep Northeast Section of Madison. (2/4 Sections of the town.)	
Complete		Northwest section	Sweeping	6/17/2020 4:06:34 PM	todd.erp@ci.madison.mn.us	6/17/2020 4:06:35 PM	todd.erp@ci.madison.mn.us	Street Sweeping Northwest section of Madison (1/4 of town)	
Complete		Roadside park/County Fairgrounds	Building Maintenance	6/17/2020 4:04:34 PM	todd.erp@ci.madison.mn.us	6/17/2020 4:04:35 PM	todd.erp@ci.madison.mn.us	New Bathrooms to be constructed. ADA compliant with showers for roadside campers and County Fair.	

Complete		County Fairgrounds	Building Maintenance	6/17/2020 3:59:37 PM	todd.erp@ci.madison.mn.us	6/17/2020 3:59:38 PM	todd.erp@ci.madison.mn.us	Old Fair bathrooms to be removed for future Roadside park/ county bathrooms.	Tore down old bathrooms and filled with fill. Hauled most to county landfill.
Complete		Roadside park	Building Maintenance	6/17/2020 3:55:35 PM	todd.erp@ci.madison.mn.us	6/17/2020 3:55:36 PM	todd.erp@ci.madison.mn.us	Shelter Building in tough shape. Ideas to fix or tear down.	Decided on demolition of building would be the best option. Main Posts of building were rotten at ground level. Steel was sent to Arnesons Tire and demolition sent to county landfill.
Complete		County Fairgrounds	Pavement repair	6/17/2020 3:50:47 PM	todd.erp@ci.madison.mn.us	6/17/2020 3:50:48 PM	todd.erp@ci.madison.mn.us	Asphalt at fairgrounds was used for spring snowfall. The ground became soft and with the heavy equipment, damaged the	Hired Bituminous paving company to repair/replace the damaged asphalt.
Complete	616	8TH ST	Building Maintenance	6/17/2020 3:46:01 PM	todd.erp@ci.madison.mn.us	6/17/2020 3:46:02 PM	todd.erp@ci.madison.mn.us	Update workstations at public works. Computers will not allow windows 10 update. per Wastewater/Water dept., Streets/Parks dept. and Electric dept.	Installed new computers to each workstation.
New Request	0		Jetting	6/17/2020 1:50:01 PM	ryan.flaten@ci.madison.mn.us	6/17/2020 1:50:01 PM	ryan.flaten@ci.madison.mn.us	hopkins ave jetted	Ryan and dean jetting hopkins ave because the fertilizer plant called about slow drains we had Monnens come and vac out as we jetted we then flushed the line with 2000 gallons of water.
Complete	122	8TH AVE	Disconnect	6/17/2020 1:48:08 PM	ryan.flaten@ci.madison.mn.us	6/17/2020 1:48:09 PM	ryan.flaten@ci.madison.mn.us	took out fire hydrant	Ryan Dean and Monnen Excavating dug and took out fire hydrant out from hwy 75 and 40 across from flags. everything went good. we capped line which isnt a live line anyways. filled everything back in
New Request	127	8TH AVE S	Manholes	6/17/2020 1:46:23 PM	ryan.flaten@ci.madison.mn.us	6/17/2020 1:46:23 PM	ryan.flaten@ci.madison.mn.us	replaced manhole and fixed broken sewer line	Knife River came and replaced broken pipe and replaced manhole by cenex.
Complete		Skating rink	Building Maintenance	6/17/2020 12:00:02 PM	todd.erp@ci.madison.mn.us	6/17/2020 12:00:03 PM	todd.erp@ci.madison.mn.us	Post for the skating rink boards snapped due to excessive snow build up. Need to replace/repair with new 4"x6"	Rented post hole digger and added new post to support boards for skating rink.
Work in Progress	615	5TH AVE	Building Maintenance	6/17/2020 11:55:37 AM	todd.erp@ci.madison.mn.us	6/17/2020 11:55:38 AM	todd.erp@ci.madison.mn.us	Gutters are leaking at Prairie Arts building. Need to find and fix where water is infiltrating	



Complete	506	6th st.	Building Maintenance	6/17/2020 11:53:43 AM	todd.erp@ci.madison.mn.us	6/17/2020 11:53:44 AM	todd.erp@ci.madison.mn.us	Balcony wall needs to be painted after repairs where made.	Summer help Painted wall to match existing color.
Complete	506	6th st.	Building Maintenance	6/17/2020 11:51:54 AM	todd.erp@ci.madison.mn.us	6/17/2020 11:51:55 AM	todd.erp@ci.madison.mn.us	Balcony wall needs to be repaired due to water damage from roof. Roof was repaired and with no evidence of leaking anymore. Wall is breaking apart	Dahle contrustion repaired sheetrock wall and removed mold. Also replaced Damaged Ceiling tiles.
Complete	310	4TH ST E	Line Down	6/16/2020 9:00:17 PM	linedept	6/16/2020 9:01:25 PM	linedept		Repaired line tore down by trees
Complete	222	10TH ST	Street Light Out -	6/16/2020 3:30:13 PM	linedept	6/18/2020 10:32:34 AM	linedept		Replaced eye.
Complete	308	CENTRAL AVE	Tree Inspections	6/15/2020 8:28:02 AM	todd.erp@ci.madison.mn.us	6/15/2020 8:28:03 AM	todd.erp@ci.madison.mn.us	Tree branch on central ave.	
Complete		Hey 75	Tree Inspections	6/15/2020 8:13:34 AM	todd.erp@ci.madison.mn.us	6/15/2020 8:14:52 AM	todd.erp@ci.madison.mn.us	Tree branch on HWY 75	
Complete		Fire Hall	Tree Inspections	6/11/2020 10:57:12 AM	todd.erp@ci.madison.mn.us	6/11/2020 10:57:12 AM	todd.erp@ci.madison.mn.us	Wind damaged tree and split. Removed the whole tree as it was damaged.	Brian Tebben called to ask if the city could take the whole tree down as it was damaged and split from the
Complete		pool	Building Maintenance	6/11/2020 10:50:07 AM	todd.erp@ci.madison.mn.us	6/11/2020 10:50:28 AM	todd.erp@ci.madison.mn.us	Removed old broken bike rack, replaced with new bike rack	
Complete	0		Tree Inspections	6/11/2020 10:48:41 AM	todd.erp@ci.madison.mn.us	6/11/2020 10:48:42 AM	todd.erp@ci.madison.mn.us	Tree snapped in half and had to be removed completely	
Complete	0		Building Maintenance	6/11/2020 10:46:48 AM	todd.erp@ci.madison.mn.us	6/11/2020 10:46:49 AM	todd.erp@ci.madison.mn.us	Marked x's 6ft apart for social distancing at entrance of pool house. Installed covid signs - 6ft apart, covid reference signs and hand washing signs through out pool deck, office and	
Complete	829	3RD AVE	New Construction	6/10/2020 3:56:43 PM	chase.mortenson@ci.madison.mn.us	6/10/2020 3:56:44 PM	chase.mortenson@ci.madison.mn.us	Double dead ended riser pole to feed hospital	
Notice Sent	111	3RD AVE	Junk Vehicle/Blight	6/9/2020 4:03:37 PM	todd.erp@ci.madison.mn.us	6/19/2020 8:36:26 AM	christine.enderson@ci.madison.mn.us	Blight/Junk in Front yard	Notice sent 6/16/20. Follow up required on 6/29/20.
Notice Sent	217	CENTRAL AVE	Junk Vehicle/Blight	6/9/2020 3:55:53 PM	todd.erp@ci.madison.mn.us	6/19/2020 8:36:53 AM	christine.enderson@ci.madison.mn.us	Junk/Blight around front and back yard of house. Logs laying in grass near alleyway. Also camper with no license plate	Notice sent 6/16/20. Follow up required on 6/29/20.

Complete	0		Building Maintenance	6/4/2020 10:08:05 AM	alex.geerdes@ci.madison.mn.us	6/4/2020 10:08:06 AM	alex.geerdes@ci.madison.mn.us		
Complete	0		Building Maintenance	6/3/2020 1:51:59 PM	alex.geerdes@ci.madison.mn.us	6/3/2020 1:52:00 PM	alex.geerdes@ci.madison.mn.us		
Notice Sent	104	2ND ST	Junk Vehicle/Blight	6/1/2020 3:57:09 PM	todd.erp@ci.madison.mn.us	6/19/2020 8:39:00 AM	christine.enderson@ci.madison.mn.us	Vehicle parked on street with expired tabs and flat tire.	Toftes towed vehicle out to waste water plant. Letter was sent to owner stating how to get the vehicle from impound.
Complete		City Pool	Building Maintenance	6/1/2020 3:53:20 PM	todd.erp@ci.madison.mn.us	6/11/2020 10:43:23 AM	todd.erp@ci.madison.mn.us	Filled pool-fixed any leaks in circulation system. ie Gaskets and valves. Turned on water to Shower house and mechanical room. Added chemicals to pool to balance chlorine, Ph and alkalinity levels.	
Complete	0	South End Of Alley	Pothole	5/27/2020 2:07:31 PM	todd.erp@ci.madison.mn.us	6/18/2020 9:43:35 AM	todd.erp@ci.madison.mn.us	South end of ally pothole	Need to fill with gravel between concrete apron and sidewalk
Follow-Up Inspection Complete	817	5TH ST	Junk Vehicle/Blight	5/27/2020 10:48:33 AM	todd.erp@ci.madison.mn.us	6/19/2020 3:21:14 PM	todd.erp@ci.madison.mn.us	Junk piled up between house and garage. RV camper parked on grass. Also misc. blight piled between camper and garage.	Notice Sent 6/8/2020
Follow-Up Inspection Needed	409	8TH AVE	Junk Vehicle/Blight	5/27/2020 10:43:58 AM	todd.erp@ci.madison.mn.us	6/12/2020 4:00:42 PM	christine.enderson@ci.madison.mn.us	Bus parked on grass-out dated tabs. Nissan Pathfinder parked on property but has outdated tabs. Windows leaning on garage and multiple debris on	Notice Sent 6/8/2020, residents called City Hall. They trimmed weeds and in the process of updating vehicle registration.
Complete	817	5TH ST	Junk Vehicle/Blight	5/27/2020 10:38:31 AM	todd.erp@ci.madison.mn.us	6/19/2020 8:43:26 AM	christine.enderson@ci.madison.mn.us	Camper parked on grass, misc junk vehicles parked next to trees	Notice sent 6/8/20. Property owner called stating projects are in process, but it's slow moving due to health. He also stated that his yard is no where near "junk" compared to his neighbors. We will inspect again in a month.

Follow-Up Inspection Needed	302	5TH ST E	Junk Vehicle/Blight	5/27/2020 10:23:38 AM	todd.erp@ci.madison.mn.us	6/19/2020 8:44:27 AM	christine.erderson@ci.madison.mn.us	Truck Sleeper in yard near trees, boat on ground in the grass. pallets leaning against house and other debris in tree line.	Notice sent to have property cleaned up by Monday, 6/8/20. Follow up inspection on Monday indicated nothing was done. Fine to be issued. Fine was issued on 6/17/20. Needs to be paid and ordinance remedied in 5 business days. 6/24/20
Follow-Up Inspection Complete	723	5TH AVE	Junk Vehicle/Blight	5/27/2020 10:10:33 AM	todd.erp@ci.madison.mn.us	6/19/2020 3:18:57 PM	todd.erp@ci.madison.mn.us	Significant amount of blight around property	Notice sent on 6/8/2020. Follow up required on 6/16/2020.
Complete	514	6TH AVE	High Grass	5/20/2020 3:51:41 PM	christine.erderson@ci.madison.mn	6/12/2020 4:04:55 PM	christine.erderson@ci.madison.mn	called daughter per UB instructions. Notice also sent on 5/21.	
Complete	403	5TH AVE	High Grass	5/20/2020 3:50:37 PM	christine.erderson@ci.madison.mn	6/12/2020 4:05:20 PM	christine.erderson@ci.madison.mn	notice sent 5/21, mow 5/28	
Complete	315	8TH AVE	High Grass	5/20/2020 3:49:49 PM	christine.erderson@ci.madison.mn	6/12/2020 4:05:33 PM	christine.erderson@ci.madison.mn	notice sent 5/21. mow 5/28	
Complete	304	4TH AVE	High Grass	5/20/2020 3:48:31 PM	christine.erderson@ci.madison.mn	6/12/2020 4:05:45 PM	christine.erderson@ci.madison.mn	notice sent 5/21, mow 5/28	
Complete	721	4TH AVE	High Grass	5/20/2020 3:47:45 PM	christine.erderson@ci.madison.mn	6/12/2020 4:05:52 PM	christine.erderson@ci.madison.mn	notice sent 5/21, mow 5/28	
Complete	1016	4TH AVE	High Grass	5/20/2020 3:47:00 PM	christine.erderson@ci.madison.mn	6/12/2020 4:06:02 PM	christine.erderson@ci.madison.mn	notice sent 5/21, mow on 5/28 if needed	
Complete	207	4TH AVE	High Grass	5/20/2020 3:46:16 PM	christine.erderson@ci.madison.mn	6/12/2020 4:06:09 PM	christine.erderson@ci.madison.mn	notice sent 5/21, mow on 5/28 if needed	
Complete	622	5TH ST	High Grass	5/20/2020 3:45:33 PM	christine.erderson@ci.madison.mn	6/12/2020 4:06:16 PM	christine.erderson@ci.madison.mn	notice sent 5/21, mow on 5/28 if needed	
Complete	409	8TH AVE	Junk Vehicle/Blight	5/20/2020 3:44:43 PM	christine.erderson@ci.madison.mn	6/12/2020 4:06:26 PM	christine.erderson@ci.madison.mn	bus still has expired tabs, needs trimming around house	
Complete	224	3RD AVE	High Grass	5/20/2020 3:42:10 PM	christine.erderson@ci.madison.mn	6/12/2020 4:06:35 PM	christine.erderson@ci.madison.mn	notice sent 5/21, mow 5/28 if needed	

Complete	302	5TH ST E	High Grass	5/20/2020 3:04:41 PM	christine.en derson@ci. madison.mn	6/12/2020 4:06:48 PM	christine.en derson@ci. madison.mn	junk/blight in addition. notice sent 5/15. Mow 5/22 if needed.	
Complete	810	1ST AVE	High Grass	5/20/2020 3:00:38 PM	christine.en derson@ci. madison.mn	6/12/2020 4:06:55 PM	christine.en derson@ci. madison.mn	notice send 5/15, mow 5/22 if needed	
Complete	621	3RD AVE	High Grass	5/20/2020 2:58:25 PM	christine.en derson@ci. madison.mn	6/12/2020 4:07:02 PM	christine.en derson@ci. madison.mn	notice sent 5/15, mow 5/22 if still needed	
Complete	212	8th Ave	High Grass	5/20/2020 2:55:05 PM	christine.en derson@ci. madison.mn	6/12/2020 4:07:11 PM	christine.en derson@ci. madison.mn	Notice sent, mow 5/22 if needed	
Complete	716	9TH AVE	High Grass	5/20/2020 2:50:55 PM	christine.en derson@ci. madison.mn	6/12/2020 4:07:18 PM	christine.en derson@ci. madison.mn	Notice Sent, mow on 5/22 if needed.	
Complete	706	2nd ave	Turn Off	5/20/2020 10:35:55 AM	linedept	6/18/2020 10:32:34 AM	linedept		Took down service for tree trimmer. Will put back up when done
Complete	310	PARK AVE	Tree Trimming	5/20/2020 10:33:08 AM	linedept	6/16/2020 9:01:25 PM	linedept		Trimmed tree away from power line
Complete	512	4TH AVE	Turn Off	5/20/2020 10:30:33 AM	linedept	6/18/2020 10:32:33 AM	linedept		Retired electric service
Complete	118	10TH ST	Electric - Other	5/20/2020 10:19:46 AM	linedept	6/18/2020 10:32:33 AM	linedept		Installed new pole for hospital project
Complete	0	Pool	Building Maintenan ce	5/18/2020 1:35:46 PM	todd.erp@ci .madison.m n.us	6/1/2020 3:47:48 PM	todd.erp@ci .madison.m n.us	Drain pool so it can be cleaned before filling	
Complete	0	Pool	Building Maintenan ce	5/18/2020 1:31:52 PM	todd.erp@ci .madison.m n.us	6/1/2020 3:48:01 PM	todd.erp@ci .madison.m n.us	Installed sump pump in pool mechanical room pit	
Complete		Madison Pool	Other - Water	5/4/2020 10:46:27 AM	ryan.flaten @ci.madiso n.mn.us	6/1/2020 3:48:14 PM	todd.erp@ci .madison.m n.us	Dean and I pumping water out of the pool with one of our trash pumps at low idle slowly draining the pool into one of the	
Complete	904	8TH AVE	Dead Animal	5/1/2020 5:41:08 PM	todd.erp@ci .madison.m n.us	6/17/2020 4:03:19 PM	madison@ci .madison.m n.us	2 deer hit by vehicle	Took payloador to pick up the 2 deer and a vehicle to control traffic.

# Water Plant Monthly Report

Year: 2020

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	18	18	14	25	31	41							147
	Cost	\$152.82	\$234.54	\$182.42	\$325.75	\$403.93	\$534.23							\$1,833.69
KMNo4	Used (lbs)	270	259	283	285	337	393							1827
	Cost	\$1,012.50	\$1,046.36	\$1,143.32	\$1,151.40	\$1,361.48	\$1,587.72							\$7,302.78
Anti Scalant	Used (gal)	27	25	28	29	33	44							186
	Cost	\$1,304.10	\$1,207.50	\$1,352.40	\$1,400.70	\$1,593.90	\$2,125.20							\$8,983.80
Poli-phosphate	Used (gal)	46	46	48	51	62	72							325
	Cost	\$583.28	\$595.24	\$621.12	\$659.94	\$802.28	\$931.68							\$4,193.54
Chlorine	Used (lbs)	79	77	97	103	114	127							597
	Cost	\$75.05	\$86.24	\$108.64	\$115.36	\$127.68	\$142.24							\$655.21
Nalco 7768 Polymer	Used (gal)	2.3	2	2.3	2.25	3.3	4							16.15
	Cost	\$65.56	\$57.02	\$65.57	\$64.15	\$94.08	\$120.40							\$466.78
Flouride	Used (gal)	15	14	16	15	21	25							106
	Cost	\$76.20	\$73.36	\$83.84	\$78.60	\$110.04	\$131.00							\$553.04
Sodium meti-Bisulfate	Used (lbs)	7	8	10	7	11	12							55
	Cost	\$9.87	\$11.28	\$14.10	\$9.87	\$15.51	\$16.92							\$77.55
R <sub>o</sub> O <sub>u</sub> Pre-Filters	Used (case)	3	3	2	1	1	1							11
	Cost	\$607.05	\$607.05	\$404.70	\$202.35	\$202.35	\$202.35							\$2,225.85
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0							0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0							0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0							0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00
Caustic Soda 50% & 30%	Used (gal)	68	68	66	75	92	109							478
	Cost	\$580.72	\$580.72	\$563.64	\$640.50	\$785.68	\$930.86							\$4,082.12
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0							0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00

Well gal Pumped	x1000	4280	4235	4344	4581	5820	6528							29788
Hi service gal, pumped	x1000	2868	2842	3053	3153	3986	4348							20250
Gallons to Waste	x1000	897	876	894	984	1260	1404							6315
RC membrane gal pumped	x1000	2966	2846	2872	3398	4406	4890							21378
Backwash gal pumped	x1000	570	565	500	487	626	786							3534
w. p water meter gallons	Actual	178320	174720	185880	187430	224600	233400							1184350
Treated accounted gal	Actual	0	0	16000	3800	7200	8750							35750
Soft Water gal sold	Actual	0	6000	1000	0	0	0							7000
Baseball Field well gal	Actual	0	0	0	2000	8200	4053							14253

# CITY COUNCIL CHECKLIST

7/3/2020

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Constuction and purchases completed.	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Downtown district project complete	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	This property is part of the UMVRDC Developable Properties project	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Powerwashed and paint selected. Was waiting on Scaffold	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	On site Walk Throughs July 7 11am.	ongoing
Climbing Wall at Pool	8/26/2019	Volk	Parks	2018 estimated cost was \$34,000	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Thole	Estmates received for new construction - budget consideration	ongoing

**Coronavirus Relief Fund**  
**Guidance for State, Territorial, Local, and Tribal Governments**  
**Updated June 30, 2020<sup>1</sup>**

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.<sup>2</sup>

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

***Necessary expenditures incurred due to the public health emergency***

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

***Costs not accounted for in the budget most recently approved as of March 27, 2020***

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the

<sup>1</sup> This version updates the guidance provided under “Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020”.

<sup>2</sup> See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

***Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020***

Finally, the CARES Act provides that payments from the Fund may only be used to cover costs that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”). Putting this requirement together with the other provisions discussed above, section 601(d) may be summarized as providing that a State, local, or tribal government may use payments from the Fund only to cover previously unbudgeted costs of necessary expenditures incurred due to the COVID-19 public health emergency during the covered period.

Initial guidance released on April 22, 2020, provided that the cost of an expenditure is incurred when the recipient has expended funds to cover the cost. Upon further consideration and informed by an understanding of State, local, and tribal government practices, Treasury is clarifying that for a cost to be considered to have been incurred, performance or delivery must occur during the covered period but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred). For instance, in the case of a lease of equipment or other property, irrespective of when payment occurs, the cost of a lease payment shall be considered to have been incurred for the period of the lease that is within the covered period, but not otherwise. Furthermore, in all cases it must be necessary that performance or delivery take place during the covered period. Thus the cost of a good or service received during the covered period will not be considered eligible under section 601(d) if there is no need for receipt until after the covered period has expired.

Goods delivered in the covered period need not be used during the covered period in all cases. For example, the cost of a good that must be delivered in December in order to be available for use in January could be covered using payments from the Fund. Additionally, the cost of goods purchased in bulk and delivered during the covered period may be covered using payments from the Fund if a portion of the goods is ordered for use in the covered period, the bulk purchase is consistent with the recipient’s usual procurement policies and practices, and it is impractical to track and record when the items were used. A recipient may use payments from the Fund to purchase a durable good that is to be used during the current period and in subsequent periods if the acquisition in the covered period was necessary due to the public health emergency.

Given that it is not always possible to estimate with precision when a good or service will be needed, the touchstone in assessing the determination of need for a good or service during the covered period will be reasonableness at the time delivery or performance was sought, *e.g.*, the time of entry into a procurement contract specifying a time for delivery. Similarly, in recognition of the likelihood of supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if a recipient enters into a contract requiring the delivery of goods or performance of services by December 30, 2020, the failure of a vendor to complete delivery or services by December 30, 2020, will not affect the ability of the recipient to use payments from the Fund to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient’s control.



This guidance applies in a like manner to costs of subrecipients. Thus, a grant or loan, for example, provided by a recipient using payments from the Fund must be used by the subrecipient only to purchase (or reimburse a purchase of) goods or services for which receipt both is needed within the covered period and occurs within the covered period. The direct recipient of payments from the Fund is ultimately responsible for compliance with this limitation on use of payments from the Fund.

### ***Nonexclusive examples of eligible expenditures***

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
  - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
  - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
  - Costs of providing COVID-19 testing, including serological testing.
  - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
  - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
  - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
  - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
  - Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
  - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
  - Expenses for public safety measures undertaken in response to COVID-19.
  - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
  - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
  - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
  - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.

- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
  - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
  - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
    - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
    - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
    - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
  6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

***Nonexclusive examples of ineligible expenditures<sup>3</sup>***

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.<sup>4</sup>
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

<sup>3</sup> In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed. Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

<sup>4</sup> See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

*New*

*File*

CEMETERY MAINTENANCE AGREEMENT

This Agreement is made this 1st day of July, 2015, by and between Madison Cemetery Association and Faith Lutheran Church Cemetery Association, St. John's Lutheran Church and the City of Madison, Minnesota.

WHEREAS, the Madison Cemetery Association owns and maintains a cemetery located within the city of Madison, Minnesota commonly referred to as the Hayden Cemetery that is not currently associated with any active Church congregation;

WHEREAS, after years of providing financial support to the cemetery, the city of Madison, Minnesota has determined that it is no longer able to provide said financial support in light of the economic stresses being placed upon the city but is willing to provide snow removal services at no cost;

WHEREAS, the Madison Cemetery Association is therefore in need of financial assistance to care and maintain said cemetery and the Faith Lutheran Church Cemetery Association of Madison, Minnesota and St. John's Lutheran Church of Madison, Minnesota have agreed to contribute to said care and maintenance;

WHEREAS, the parties desire to put forth their agreement by this writing.

NOW THEREFORE, in consideration of the promises contained herein and the parties agree as follows:

1. Faith Lutheran Church Cemetery Association of Madison, Minnesota agrees to pay the Madison Cemetery Association the sum of \$1,250.00 upon execution of this Agreement and a like sum of \$1,250.00 on or before July 1st of a year of this agreement.
2. St. John's Lutheran Church of Madison, Minnesota agrees to pay the Madison Cemetery Association the sum of \$1,250.00 on or before July 1st of a year of this agreement.
3. The City of Madison agrees to provide reasonable snow removal to open up to a gravesite and clearing of any roads located within the cemetery upon request by the Madison Cemetery Association.
4. The sum of this Agreement shall continue for a period of five (5) years until December 31, 2020, unless otherwise agreed to by the parties in writing.

\_\_\_\_\_  
Faith Lutheran Cemetery Association

\_\_\_\_\_  
St. John's Lutheran Church

*[Signature]*  
\_\_\_\_\_  
City of Madison, Minnesota

*received by Madison's telephone 1-608-261-7100 7/1/2015*

# Western Minnesota PRAIRIE WATERS



To: City Clerks/Administrators/EDA/Chambers of Region 6W  
From: Melissa Streich, Prairie Waters Staff  
Re: Funding Request for Prairie Waters Program, Calendar Year 2021

The Western Minnesota Prairie Waters/Get Rural MN Program is looking ahead to 2021 and we want to continue our successful collaboration of boosting the region's economic growth through marketing. With regional collaboration, our counties and cities pool their resources to make tourism and recruitment efforts more affordable and go further.

The purpose of the program is to promote and market the region as a great place to visit, work, and live. To attract people to the area, we showcase our natural, cultural, scenic, and historical assets, as well as community events, attractions, entertainment, leisure activities, and more. In addition to boosting the region's economic growth through tourism, attracting and retaining residents is a key component for the sustainability of the region and has been voiced as a critical issue from several local units of government within the region.

Prairie Waters is the one stop shop for all the things to do, places to visit, stay, and shop, information on education, healthcare, housing, childcare, cost of living and much more! Prairie Waters staff continuously update their website and visitor and relocation guide with new and timely content to guarantee a convenient and enjoyable experience for our viewers. We strive for excellent regional marketing by helping local entities such as employers, schools, healthcare facilities, relators, and local newspapers work together to promote the area.

Enclosed is a pledge form of a financial request for the 2021 membership. Cities with active tourism/visitor programs and amenities are defined as the backbone of the region's tourism infrastructure. Smaller cities are not asked to contribute at the same level since they have fewer opportunities, attractions and businesses to contribute. Below is the tier structure - *See attached for project highlights.*

***We recognize the difficult year ahead for our communities due to COVID-19, and Prairie Waters Staff has applied for an external grant to help subsidize up to half of the membership fees, in hopes to keep the Prairie Waters Program moving forward. We are expecting to hear if we've received the grant by the end of July/beginning of August.***

## **Three-tier financial structure:**

**1st tier** (\$5,358) includes cities with the most attractions and amenities of our region: *Populations over 2,500 recommended*

**2nd tier** (\$3,782) includes cities with a variety of attractions to lure visitors for a short duration – but with limited lodging, restaurants or other basic amenities: *Populations over 1,000 and under 2,500 recommended*

**3rd tier** (\$630) are the smaller cities, which may gain from “pass-through” revenue influx in the way of gasoline, food/beverage or other services that are available *Populations under 1,000 recommended*

Staff is available to meet with you or to attend a council meeting to discuss present and future programs and budget priorities, as well as discuss any matters or questions that may arise. Again, thank you for your support!

**2021 Benefits of Participation**  
**Western Minnesota Prairie Waters Regional Tourism Program**  
*A program of the Upper Minnesota Valley Regional Development Commission*

**\$5,358 Annual Commitment**

- 2019 PW members will continue to receive their one-page editorial showcase of their community in the Visitor/Relocation Guide reprint
- Two - 90 second customized community video of your choice (only at this level)
- Appoint one Prairie Waters board representative
- Plus, all benefits included below this line .....

**\$3,782 Annual Commitment**

- 2019 PW members will continue to receive their one (1/2) page editorial showcase of their community in the Visitor/Relocation Guide reprint
- 60 second customized community video of your choice (only at this level)
- Appoint one Prairie Waters board representative
- Plus, all benefits included below this line .....

**\$630 Annual Commitment**

- Community lifestyle & tourism slideshow
- 30 second customized community video of your choice (only at this level)
- Access to the online photo/video library
- Community brochures distributed in response to PW inquiries – and available on the PW website
- 2019 PW members will continue to receive their one (1/4) page editorial showcase of their community in the Visitor/Relocation Guide reprint
- Community page on Prairie Waters website
- Hyperlink from Prairie Waters website to the community's website
- Events and attractions of your choice featured on our Facebook page! Take advantage of advertising to nearly 6,000 Facebook fans.
- All events on the regional calendar of events (website)
- First chance to participate in special publications and events – cooperative advertising
- All businesses updated and highlighted on the Explore Minnesota Tourism Website
- Employer Marketing Outreach – connecting with local employers and aiding their workforce recruitment efforts
- Marketing developable properties, vacant lots, and businesses for sale
- Plus, all benefits included below this line.....

**Additional Benefits of Participation for all levels**

- State wide promotions – Visitor/Relocation guide distributed to travel information centers across the state, including the Mall of America, local chambers, city offices, hotels, clinics. The digital version has hyperlinks and is showcased on the Explore Minnesota Tourism website where it has over 200,000 views annually.
- Basic business listing on the Prairie Waters website
- Toll-free hotline that is staffed by the UMRDC office, responding to information requests
- Free unlimited access to tourism and business resources offered at the UMRDC office, and tourism and business expertise through the UMRDC staff
- Access to all leads (names and addresses) gathered by Prairie Waters
- Assistance in event planning, networking and promotion
- All community events showcased on the Prairie Waters website
- Regional presence in statewide advertising endeavors such as Explore Minnesota Tourism and Southern Minnesota Tourism Association, plus large events placed on the Explore Minnesota Website's calendar of events

# 2021 Pledge Form

## Western Minnesota Prairie Waters Regional Tourism Program

A Regional Tourism program of the Upper Minnesota Valley Regional Development Commission

### PLEASE RETURN THIS FORM BY SEPTEMBER 30, 2020

*We recognize the difficult year ahead for our communities due to COVID-19, and Prairie Waters Staff has applied for an external grant to help subsidize up to half of the membership fees, in hopes to keep the Prairie Waters Program moving forward. We are expecting to hear if we've received the grant by the end of July/beginning of August.*

We, the City/Organization of \_\_\_\_\_ (name of city/organization), have reviewed this request and pledge to participate at the amount specified below for the Regional Tourism Program's 2021 year.

☐ **\$5358 Community Annual Commitment**

*Populations over 2,500 recommended*

Our alternate contribution is \$ \_\_\_\_\_

☐ **\$3782 Annual Commitment**

*Populations over 1,000 and under 2,500 recommended*

Our alternate contribution is \$ \_\_\_\_\_

**\$630 Annual Commitment** *Populations under 1,000 recommended*

Our alternate contribution is \$ \_\_\_\_\_

- ☐ We, the City/Organization of \_\_\_\_\_ (name of city/organization), have reviewed this request and **do not wish to support economic development through tourism at this time.**

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_, 2020

#### Billing Information:

- ☐ We choose to pay the total amount in January of each year. Prairie Waters will invoice you after January 1, 2021.
- ☐ We would like to make other payment arrangements: (please explain)

*Thank you for your generous support of tourism in our region!*





## SOUTHWEST INITIATIVE FOUNDATION

June 2020

15 3rd Avenue NW  
Hutchinson, MN 55350  
800-594-9480 or 320-587-4848

[swifoundation.org](http://swifoundation.org)

Dear Valerie and Council Members,

You have supported Southwest Initiative Foundation in the past—because you believe in the work we do for our regional and local economy. And we thank you for believing in us.

Your support fuels our mission to connect people, invest in ideas and build communities.

Investing in the ideas of entrepreneurs takes both time and money, and our approach provides both to business owners. We support the retention, expansion, transition, creation and attraction of businesses through our Business Finance Program and Microenterprise Loan Program. In addition, our microloan program provides customized technical assistance for the length of the loan to help clients improve their skills in financial management, operations, marketing and more. Our micro loan clients often say things like, “I don’t ever feel alone in this journey because I know who I can call when I need help or a thinking partner.” And that’s SWIF.

**Since our founding, we have invested \$1,867,600 in Lac qui Parle County entrepreneurs through our business finance programs.** Your annual support has made that possible, and business owners in your area are grateful.

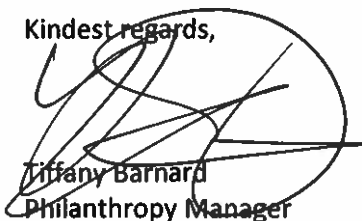
In addition to these important business investments, \$4,535,056 has been awarded in grants. When we combine loan and grant support, that’s more than \$6,402,656 in total investment in Lac qui Parle County. And that impacts each and every one of your residents.

We have written (and re-written) this letter several times because COVID-19 has changed so many things. We know that budgets are complicated, challenging and changing rapidly. And, we know that you value our work.

As you build your budget for 2021 and, without a doubt, face tough decisions, we are asking for your consideration by including \$1,375 for Southwest Initiative Foundation’s economic development work. With your continued partnership, we can invest in businesses and workforce development efforts and support child care providers necessary to achieve a full economic recovery.

We are grateful for your consideration. And I’d love to learn what your budget reality might look like next year, so I’ll plan to reach out in the next 30 days to check in.

Kindest regards,



Tiffany Barnard  
Philanthropy Manager



Randy Reinke, Litchfield  
SWIF Board Chair

*P.S. The enclosure outlines our COVID-19 response over the last three months. Thanks to you, we were positioned to act quickly, leverage dollars and help businesses navigate the rapidly changing landscape of supports. We know the need will be great as you prepare your 2021 budget, and we are grateful for your consideration.*



Confirmed in Compliance with National Standards  
for U.S. Community Foundations

An Equal Opportunity Provider And Employer



**CITY OF MADISON, MINNESOTA  
RESOLUTION 20-29**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**ELECTION JUDGE AND ALTERNATE  
ELECTION JUDGE APPOINTMENTS**

**WHEREAS**, A Primary Election will be held in the City of Madison, Minnesota on Tuesday, August 11th, 2020, and

**WHEREAS**, the City Council is establishing the Election Judge and Alternate Election Judge Appointments in compliance with the requirements of the applicable Minnesota Statutes 204B.21, Subd. 2.

**NOW THEREFORE BE IT RESOLVED** that the City Council of Madison, Lac qui Parle County, Minnesota is establishing the Election Judge and Alternate Election Judge Appointments in compliance with Minnesota Statute 204B.21, Subd. 2 effective for the August 11, 2020, Primary Election at a wage of \$10.00 per hour. (Note: Judge with an asterisk (\*) is designated as Head Judge and will be compensated at a wage of \$10.50 per hour; Judges with double asterisk (\*\*) are excluded from the hourly rate and receive compensation under different schedules):

Election Judge Appointments

Carol Hanson	Cheryl Heimerl
Bernice Josephson*	Deb Koester
Delores Michaelson	Cynthia Albrecht
Judie Rosendahl	Sharon Redepenning
Cindy Heinrich	Denise Connor
Christine Enderson**	Angela Amland**

Upon vote taken thereon, the following voted

For:

Against:

Absent:

Whereupon said Resolution No. 20-29 was declared duly passed and adopted this 13th day of July, 2020.

\_\_\_\_\_  
Greg Thole  
Mayor

ATTEST:

\_\_\_\_\_  
Christine Enderson  
City Clerk



SCHEDULED CLAIMS LIST

UP CK# 59850 - 59860

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
INVOICE TOTAL					40.39		
063020G	1	6/30/20	6/30/20	CITY GARAGE-UTIL 6/20	38.64	101 101-43100-380	1
INVOICE TOTAL					38.64		
063020H	1	6/30/20	6/30/20	CTY HALL-UTIL 6/20	681.69	101 101-41940-380	1
INVOICE TOTAL					681.69		
063020I	1	6/30/20	6/30/20	FAIRWAY VEIW LIFT-UTIL 6/20	25.88	602 602-49460-380	1
INVOICE TOTAL					25.88		
063020J	1	6/30/20	6/30/20	FIRE HALL-UTIL 6/20	252.26	101 101-42200-380	1
INVOICE TOTAL					252.26		
063020K	1	6/30/20	6/30/20	FIRE HYDRANTS-UTIL 6/20	269.00	101 101-42200-380	1
INVOICE TOTAL					269.00		
063020L	1	6/30/20	6/30/20	GRAND PARK-UTIL 6/20	10.66	101 101-45200-380	1
INVOICE TOTAL					10.66		
063020M	1	6/30/20	6/30/20	HWY 40 DET POND-UTIL 6/20	16.00	605 605-49600-380	1
INVOICE TOTAL					16.00		
063020N	1	6/30/20	6/30/20	HWY 40 WELLHOUSE-UTIL 6/20	49.78	601 601-49400-380	1
INVOICE TOTAL					49.78		
063020O	1	6/30/20	6/30/20	SK RINK-UTIL 6/20	82.14	101 101-45127-380	1
INVOICE TOTAL					82.14		
063020P	1	6/30/20	6/30/20	JACOBSON RESTROOM-UTIL 6/20	62.97	101 101-45200-380	1
INVOICE TOTAL					62.97		
063020Q	1	6/30/20	6/30/20	JACOBSON PARK-UTIL 6/20	134.39	101 101-45200-380	1
INVOICE TOTAL					134.39		
063020R	1	6/30/20	6/30/20	LIQ-UTIL 6/20	450.02	609 609-49750-380	1
INVOICE TOTAL					450.02		
063020S	1	6/30/20	6/30/20	MEMORIAL FIELD-UTIL 6/20	156.55	101 101-45200-380	1
INVOICE TOTAL					156.55		
063020T	1	6/30/20	6/30/20	LIB-UTIL 6/20	259.36	101 101-45500-380	1
INVOICE TOTAL					259.36		
063020U	1	6/30/20	6/30/20	MAIN STR GARBAGE-UTIL 6/20	79.79	101 101-43100-380	1
INVOICE TOTAL					79.79		
063020V	1	6/30/20	6/30/20	PR ARTS-UTIL 6/20	143.25	101 101-45180-380	1
INVOICE TOTAL					143.25		
063020W	1	6/30/20	6/30/20	PUB WORKS-UTIL 6/20	155.18	101 101-43100-380	1
	2			PUB WORKS-UTIL 6/20	155.18	604 604-49570-380	1
INVOICE TOTAL					310.36		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
063020X	1	6/30/20	6/30/20	REC FIELD-UTIL 6/20	223.59	101	101-45200-380	1
				INVOICE TOTAL	223.59			
063020Y	1	6/30/20	6/30/20	POOL/SHELTER-UTIL 6/20	3,125.41	101	101-45124-380	1
				INVOICE TOTAL	3,125.41			
063020Z	1	6/30/20	6/30/20	TENNIS COURTS-UTIL 6/20	79.10	101	101-45200-380	1
				INVOICE TOTAL	79.10			
063020**	1	6/30/20	6/30/20	J WITTNEBEL DEMO ASBESTOS DEMO	216.02	101	101-36232	2
				RECEIVED TAX SETTLEMENT ACH PA				
				INVOICE TOTAL	216.02			
				VENDOR TOTAL	11,745.55			
063020	1	6/30/20	6/30/20	3381 COCA-COLA BOTTLING				
				LIQ-POP EXPENSE	61.00	609	609-49750-251	1
				INVOICE TOTAL	61.00			
				VENDOR TOTAL	61.00			
063020	1	6/30/20	6/30/20	1160 JOHNSON BROS-ST.PAUL				
				LIQ-LIQUOR EXPENSE	1,697.70	609	609-49750-251	1
				INVOICE TOTAL	1,697.70			
				VENDOR TOTAL	1,697.70			
063020	1	6/30/20	6/30/20	3036 LQP BROADCASTING COMPANY, INC				
				ELEC-UTIL AD	137.50	604	604-49590-410	1
				INVOICE TOTAL	137.50			
				VENDOR TOTAL	137.50			
063020	1	6/30/20	6/30/20	1560 MADISON BOTTLING CO.				
				LIQ-BEER EXPENSE	7,347.05	609	609-49750-251	1
				INVOICE TOTAL	7,347.05			
				VENDOR TOTAL	7,347.05			
063020	1	6/30/20	6/30/20	3341 MADISON HARDWARE HANK				
	2			STR-MARKING PAINT	269.64	101	101-43100-224	1
	3			PARKS-PAINT	907.92	101	101-45200-223	1
	4			PARKS-ROADSIDE HEATER	60.44	101	101-45200-223	1
	5			PARKS-PAINT/CLEANING SUPPLIES	22.93	101	101-45200-219	1
	6			POOL-PLUG	3.19	101	101-45124-223	1
	7			STR-HOSE ATTACHMENT/TOTES	29.97	101	101-43100-219	1
	8			POOL-FITINGS	16.36	101	101-45124-404	1
	9			POOL-KEYS	3.98	101	101-45124-223	1
	10			PARKS-CLEANERS	30.46	101	101-45200-219	1
	11			PARKS-BALL VALVE	15.00	101	101-45200-223	1
	12			POOL-HOSE CONNECT	13.98	101	101-45124-404	1
	13			PARKS-TUBING	2.37	101	101-43100-240	1
	14			PR ARTS-DROP CLOTH	4.99	101	101-45180-401	1
				STR-CHAIN/HOSE FITTINGS	23.45	101	101-43100-219	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
	15			POOL-COVID SUPPLIES	23.97	101 101-45124-219	1
	16			PR ARTS-PAINT	32.98	101 101-45180-401	1
	17			STR-WATER FILTER	10.99	101 101-43100-221	1
	18			POOL-O RINGS/SCREWS	7.08	101 101-45124-223	1
	19			POOL-ZIP TIES/HOOKS	45.43	101 101-45124-219	1
	20			POOL-PIPE MOUNT	13.26	101 101-45124-223	1
	21			POOL-TOWEL/BLEACH/SPRAY BOTTLE	17.83	101 101-45124-219	1
	22			STR-STORAGE CONTAINER/TAPE	15.67	101 101-43100-219	1
	23			POOL-PHONE	28.85	101 101-45124-219	1
	24			PARKS-COMMAND STRIPS/HOOKS	18.75	101 101-45200-219	1
	25			WT-SLUG HAMMER	19.99	601 601-49400-240	1
	26			SEW-SLUG HAMMER	20.00	602 602-49450-240	1
	27			POOL-NUTS/BOLTS	15.28	101 101-45124-223	1
	28			POOL-SUPPLES	.75	101 101-45124-223	1
	29			POOL-KEYS	15.92	101 101-45124-219	1
	30			WT-CHAIN CLEVIS	14.99	601 601-49430-215	1
				INVOICE TOTAL	1,706.42		
				VENDOR TOTAL	1,706.42		
796043	1	6/30/20	6/30/20	1530 MARTIN TRUCKING LLC LIQ-FREIGHT EXPENSE	148.60	609 609-49750-258	1
				INVOICE TOTAL	148.60		
				VENDOR TOTAL	148.60		
1037868	1	6/30/20	6/30/20	1541 MVTL LABORATORIES INC WT-REGULAR TESTING	16.50	601 601-49400-409	1
				INVOICE TOTAL	16.50		
1037918	1	6/30/20	6/30/20	SEW-REGULAR TESTING	262.40	602 602-49450-409	1
				INVOICE TOTAL	262.40		
1038567	1	6/30/20	6/30/20	WT-REGULAR TESTING	19.40	601 601-49400-409	1
	2			SEW-REGULAR TESTING	140.60	602 602-49450-409	1
				INVOICE TOTAL	160.00		
				VENDOR TOTAL	438.90		
063020	1	6/30/20	6/30/20	2074 NORTHLAND TRUST SERVICES, EAST-BOND INT	2,600.00	614 614-46330-602	1
				INVOICE TOTAL	2,600.00		
				VENDOR TOTAL	2,600.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	31,885.97		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	31,885.97		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
GRAND TOTALS					31,885.97		

## SCHEDULED CLAIMS LIST

UP CK # 59867 - 59892

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE								
3716 JOAN BENDICKSON								
070120	1	7/01/20	7/01/20	UTIL DEPOSIT REF-J BENDICKSON	56.29	604	604-22000	1
	2			UTIL INT REF-J BENDICKSON	.81	604	604-49590-602	1
				INVOICE TOTAL	57.10			
				VENDOR TOTAL	57.10			
3712 DANA & MATT CARMODY								
070120	1	7/01/20	7/01/20	UTIL DEPOSIT REFUND-M CARMODY	150.00	604	604-22000	1
	2			UTIL INTEREST REFUND-M CARMODY	8.86	604	604-49590-602	1
				INVOICE TOTAL	158.86			
				VENDOR TOTAL	158.86			
510 CITY OF MADISON								
070120	1	7/01/20	7/01/20	UTIL DEP REF-A KIRBY	110.87	604	604-22000	1
				INVOICE TOTAL	110.87			
070120****	1	7/01/20	7/01/20	UTIL DEP/INT REF-J MONNENS	36.95	604	604-22000	1
				INVOICE TOTAL	36.95			
070120*****	1	7/01/20	7/01/20	UTIL DEP/INT REF-M NELSON	78.49	604	604-22000	1
				INVOICE TOTAL	78.49			
070120A	1	7/01/20	7/01/20	UTIL DEPOSIT REFUND-J BENDICKS	93.71	604	604-22000	1
				INVOICE TOTAL	93.71			
				VENDOR TOTAL	320.02			
3531 CULLIGAN								
070120	1	7/01/20	7/01/20	CTY HALL-SOFTENER SALT	61.00	101	101-41940-219	1
				INVOICE TOTAL	61.00			
				VENDOR TOTAL	61.00			
3208 ERIKA ENEVOLDSEN								
070120	1	7/01/20	7/01/20	UTIL DEPOSIT REF-E ENEVOLDSEN	100.00	604	604-22000	1
	2			UTIL INTEREST REF-E ENEVOLDSEN	6.32	604	604-49590-602	1
				INVOICE TOTAL	106.32			
				VENDOR TOTAL	106.32			
3675 FISHER FURNITURE								
070120	1	7/01/20	7/01/20	CTY HALL-BASEMENT FURNITURE	1,399.90	101	101-49250-530	1
				INVOICE TOTAL	1,399.90			
				VENDOR TOTAL	1,399.90			
3467 FRONTIER COMMUNICATIONS								
070120	1	7/01/20	7/01/20	CTY HALL-FIRE ALARM 7/20	52.06	101	101-41320-321	1
				INVOICE TOTAL	52.06			
070120A	1	7/01/20	7/01/20	WT PLANT ALARM-7/7/20	43.06	601	601-49400-321	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
	2			POOL-PHONE	171.63	101 101-45124-321	1
	3			WWTP-ALARM	43.22	602 602-49450-321	1
	4			ADMIN-PHONE	165.38	101 101-41320-321	1
	5			LIB-PHONE	103.15	101 101-45500-321	1
	6			SEW-PHONE	20.63	602 602-49450-321	1
	7			ELEC-PHONE	20.63	604 604-49570-321	1
	8			STR-PHONE	41.26	101 101-43100-321	1
	9			LIQ-PHONE	41.26	609 609-49750-321	1
	10			WT-PHONE	20.63	601 601-49400-321	1
	11			FIRE-PHONE	41.26	101 101-42200-321	1
	12			LIB-FAX/ELEV PHONE	66.48	101 101-45500-321	1
	13			PACT-PHONE	33.24	101 101-45180-321	1
	14			PUB WORKS-FAX	16.62	604 604-49570-321	1
	15			PUBLIC WORKS-FAX	16.62	101 101-43100-321	1
				INVOICE TOTAL	845.07		
				VENDOR TOTAL	897.13		
				3713 PAUL HODGE			
070120	1	7/01/20	7/01/20	UTIL DEPOSIT REFUND-P HODGE	150.00	604 604-22000	1
	2			UTIL INTEREST REFUND-P HODGE	9.36	604 604-49590-602	1
				INVOICE TOTAL	159.36		
				VENDOR TOTAL	159.36		
				3711 ANDREW KIRBY			
070120	1	7/01/20	7/01/20	UTIL DEPOSIT-A KIRBY	39.13	604 604-22000	1
	2			UTIL INT-A KIRBY	.86	604 604-49590-602	1
				INVOICE TOTAL	39.99		
				VENDOR TOTAL	39.99		
				3717 EMILY LAVOIE			
070120	1	7/01/20	7/01/20	UTIL DEPOSIT REF-E LAVOIE	150.00	604 604-22000	1
	2			UTIL INTEREST REF-E LAVOIE	1.51	604 604-49590-602	1
				INVOICE TOTAL	151.51		
				VENDOR TOTAL	151.51		
				3139 LQP COUNTY RECORDER			
070120	1	7/01/20	7/01/20	PICTOMETRY AERIAL IMAGERY	1,074.50	101 101-41910-409	1
				INVOICE TOTAL	1,074.50		
				VENDOR TOTAL	1,074.50		
				3555 TODD CHARLES ERP			
101	1	7/01/20	7/01/20	PARKS-COVID-19 SIGNS	75.00	101 101-45200-409	1
				INVOICE TOTAL	75.00		
				VENDOR TOTAL	75.00		
				3340 MADISON AUTO PARTS			
070120	1	7/01/20	7/01/20	UTIL DEPOSIT REFUND-NAPA	150.00	604 604-22000	1
	2			UTIL INTEREST REFUND-NAPA	8.81	604 604-49590-602	1

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	158.81		
				VENDOR TOTAL	158.81		
37645	1	7/01/20	7/01/20	3120 MOBILE HEALTH SERVICES FIRE-SCBA EXAM/FIT TEST	2,240.00	101 101-42200-191	1
				INVOICE TOTAL	2,240.00		
				VENDOR TOTAL	2,240.00		
863066	1	7/01/20	7/01/20	1927 MINNESOTA ELEVATOR INC LIB-ELEV CK-JUL-SEPT'20	180.25	101 101-45500-404	1
				INVOICE TOTAL	180.25		
863209	1	7/01/20	7/01/20	CTY HALL-ELEV CK-JUL-SEPT'20	182.00	101 101-41940-404	1
				INVOICE TOTAL	182.00		
				VENDOR TOTAL	362.25		
070120A	1	7/01/20	7/01/20	1865 MN ENERGY RESOURCES LIQ-NAT GAS 6/20	24.58	609 609-49750-380	1
				INVOICE TOTAL	24.58		
070120B	1	7/01/20	7/01/20	AMB-NAT GAS 6/20	69.74	201 201-44100-380	1
				INVOICE TOTAL	69.74		
070120C	1	7/01/20	7/01/20	CTY HALL-NAT GAS 6/20	68.34	101 101-41940-380	1
				INVOICE TOTAL	68.34		
070120D	1	7/01/20	7/01/20	WT-NAT GAS 6/20	70.56	601 601-49400-380	1
				INVOICE TOTAL	70.56		
070120E	1	7/01/20	7/01/20	POOL-NAT GAS 6/20	809.35	101 101-45124-380	1
				INVOICE TOTAL	809.35		
070120F	1	7/01/20	7/01/20	PR ARTS-NAT GAS 6/20	65.28	101 101-45180-380	1
				INVOICE TOTAL	65.28		
070120G	1	7/01/20	7/01/20	FIRE-NAT GAS 6/20	34.13	101 101-42200-380	1
				INVOICE TOTAL	34.13		
070120H	1	7/01/20	7/01/20	STR/ELEC-NAT GAS 6/20	50.66	101 101-43100-380	1
	2			STR/ELEC-NAT GAS 6/20	50.66	604 604-49570-380	1
				INVOICE TOTAL	101.32		
070120I	1	7/01/20	7/01/20	FIRE-NAT GAS 6/20	36.75	101 101-42200-380	1
				INVOICE TOTAL	36.75		
070120J	1	7/01/20	7/01/20	LIB-NAT GAS 6/20	66.01	101 101-45500-380	1
				INVOICE TOTAL	66.01		
				VENDOR TOTAL	1,346.06		

3649 JAKE MONNENS

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
3649 JAKE MONNENS								
070120	1	7/01/20	7/01/20	UTIL DEPOSIT REF-J MONNENS	113.45	604	604-22000	1
	2			UTIL INTEREST REF-J MONNENS	2.52	604	604-49590-602	1
				INVOICE TOTAL	115.97			
				VENDOR TOTAL	115.97			
3718 MARISSA NELSON								
070120	1	7/01/20	7/01/20	UTIL DEPOSIT REFUND-M NELSON	71.51	604	604-22000	1
	2			UTIL INTEREST REFUND-M NELSON	3.53	604	604-49590-602	1
				INVOICE TOTAL	75.04			
				VENDOR TOTAL	75.04			
2130 PANTRY CAFE								
070120	1	7/01/20	7/01/20	SPECIAL COUNCIL MEETING	80.16	101	101-41110-219	1
				INVOICE TOTAL	80.16			
				VENDOR TOTAL	80.16			
3044 ELIZABETH SCHULZ								
070120	1	7/01/20	7/01/20	UTIL DEPOSIT REFUND-E SCHULZ	150.00	604	604-22000	1
	2			UTIL INTEREST REFUND-E SCHULZ	9.17	604	604-49590-602	1
				INVOICE TOTAL	159.17			
				VENDOR TOTAL	159.17			
3715 JOE & KATHY STREI								
070120	1	7/01/20	7/01/20	UTIL DEPOSIT REF-J/K STREI	150.00	604	604-22000	1
	2			UTIL INTEREST REF-J/K STREI	8.85	604	604-49590-602	1
				INVOICE TOTAL	158.85			
				VENDOR TOTAL	158.85			
3714 SHARLENE SVOBDA								
070120	1	7/01/20	7/01/20	UTIL DEPOSIT REF-S SVOBODA	150.00	604	604-22000	1
	2			UTIL INTEREST REF-S SVOBODA	9.01	604	604-49590-602	1
				INVOICE TOTAL	159.01			
				VENDOR TOTAL	159.01			
2620 SWENSON NELSON & STULZ PLLC								
070120	1	7/01/20	7/01/20	CTY ATT-LEGAL FEES 7/20	1,850.00	101	101-41610-304	1
				INVOICE TOTAL	1,850.00			
				VENDOR TOTAL	1,850.00			
2803 UPPER MN VALLEY RDC								
69	1	7/01/20	7/01/20	MAC BIOME PROJECT	535.06	420	420-45020-409	1
				INVOICE TOTAL	535.06			
				VENDOR TOTAL	535.06			
2961 JORDAN WOLLSCHLAGER								



INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
070120			2961	JORDAN WOLLSCHLAGER					
	1	7/01/20	7/01/20	UTIL DEPOSIT REF-J WOLLSCHLAGE	100.00	604		604-22000	1
	2			UTIL INTERST REF-J WOLLSCHLAGE	5.86	604		604-49590-602	1
				INVOICE TOTAL	105.86				
				VENDOR TOTAL	105.86				
				BANK 1 - KLEIN/UNITED PR TOTAL	11,846.93				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	11,846.93				
				GRAND TOTALS	11,846.93				

### Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
6/22/2020	Dollar General	POOL-CLEANING SUPPLIES	\$14.96	101-45124-216	Dean Broin