

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday August 10 2020
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the July 27, 2020 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A.	Mobile 311 – July 2020 – receive	Page 4
B.	Council Revenue/Expense – July 2020 – receive	Page 9
C.	Cash Investment Balance – July 2020 – receive	Page 17
D.	Liquor Store Report – July 2020 – receive	Page 18
E.	Water Plant Report – July 2020 – receive	Page 20
F.	MEDA Loan Note Status – July 2020 – receive	Page 21
G.	Computer Commuter – July 2020 – receive	Page 22
H.	Notice of Meander Auction – receive	Page 23

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 24

B. Emergency Management Director Contract – Paramount Planning Group. A DISCUSSION and MOTION may be in order. (Manager, Council)

C. CARES Funding Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

- D. Res. 20-30. City Hall Key Control. A DISCUSSION and MOTION may be in order. (Manager, Council)
- E. Preliminary Levy Public Hearing - September 28, 2020 6:00 p.m. A DISCUSSION and MOTION may be in order. (Manager, Council)
- F. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Primary Election – August 11, 2020

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

A copy of the Schedule Payment Report of bills submitted July 27, 2020 through August 10, 2020 is attached for approval for Check No. xxxxx through Check No. xxxxx and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
JULY 27, 2020**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, July 27th, at 5:06 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson. Absent: Paul Zahrbock.

AGENDA

Upon motion by Conroy, seconded by Meyer and carried, the Agenda was approved as presented with the addition of an excluded Bingo permit for the Madison Fire Department, demolition agreement, and street closure for community block party. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Meyer, seconded by Volk and carried, the July 13, 2020 regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Volk and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

City Garage: City Manager Halvorson updated Council that the painting job on the garage south of Highway 40 is complete.

City Hall Restoration: City Manager Halvorson reported that no bids were received due to construction companies already booked for the 2020 year. The USDA grant can be extended.

WATER SUPPLY PLAN

Upon motion by Conroy, seconded by Meyer and carried, the Water Supply Plan approved by the Department of Natural Resources has been adopted.

PUBLIC/GRAND THEATRE RESTROOMS

Upon motion by Conroy, seconded by Volk and carried, Council approved the preliminary work consisting of concrete, plumbing, and utility hook ups to be completed this fall in the amount of \$30,000.

CARES FUNDING

Upon motion by Meyer, seconded by Volk and carried, Council approved the CARES expense for nine laptops for the business office employees and city council members in the amount of \$14,453.66, and the purchase of an audio system for eight users in the council chambers.

City Manager Halvorson presented Council with a list of CARES expenditures that included expenses for mandated sick time, nine laptops for the business office employees and council members to be used for remote office work and council meetings, an audio system for the council chambers, a remote system for the wastewater treatment plant, and funds to assess the HVAC conditions of City Hall to improve air quality where needed. Of these items, Council agreed that installing an audio system in the council chambers was the highest priority.

City Manager Halvorson reported to Council that she sent a survey to small businesses in Madison and stated that of the ten businesses who completed the survey, nine had suffered a revenue loss due to COVID-19. She would like to pitch the idea to LqP County and its cities to pool money from the CARES funds for small business grants or forgivable loans. Councilmember Conroy stated that he agrees we should support our small businesses as the next four to six months are unknown as far as controlling COVID-19. Councilmember Meyer also reminded Council that Madison EDA has a small business loan program and the State of MN will be announcing grantees of the \$10,000 small business lottery grants.

DEMOLITION AGREEMENT

Upon motion by Meyer, seconded by Volk and carried, Council approved a Demolition Agreement between the City of Madison and Jason Young for the demolition of a building located on a parcel at 622 4th Avenue.

STREET CLOSURE

Upon motion by Volk, seconded by Conroy and carried, Council approved a temporary street closure on Evergreen Avenue from 9th Street to 10th Street for a closed community block party on August 5th.

EXCLUDED BINGO APPLICATION

Upon motion by Meyer, seconded by Volk and carried, Council approved an Excluded Bingo Application for the Madison Fire Department to conduct at the Lac qui Parle County Fairgrounds Bingo Stand on September 12th and 13th.

CITY MANAGER'S REPORT

UMVRDC Annual Meeting: City Manager Halvorson informed Council that the UMVRDC will hold its annual meeting at City Hall on Tuesday, July 28th from 1 p.m. to 8 p.m.

Armory Consolidation: City Manager Halvorson reported that the Madison EDA met to discuss the opportunity and will be investigating two sites.

Madison Ambulance: Council was informed that the Madison Ambulance received a \$15,000 COVID response grant.

Mask Mandate: City Manager Halvorson noted Governor Walz's Executive Order requiring masks in public facilities.

EDA Meeting: Council was informed that the next EDA meeting will be on Monday, August 3rd.

Candidate Filing Period: City Manager Halvorson reminded Council that the filing period for candidates up for election on November 3rd will begin on Tuesday, July 28th and end on Tuesday, August 11th, at 5:00 p.m. Mayor Greg Thole and Councilmembers Conroy and Meyer's positions are up for election.

MAYOR/COUNCIL REPORTS

Councilmember Meyer announced that Wayne Borstad will be holding an open house at his apartment building, formerly known as the American Legion and United State's Post Office, the first week of August.

DISBURSEMENTS

Upon motion by Meyer, seconded by Volk and carried, Council approved disbursements for bills submitted between July 13 and July 27, 2020. These disbursements include United Prairie Check Nos. 59893-60002. No debit card purchases were made.

There being no further business, upon motion by Volk, seconded by Conroy and carried, meeting adjourned at 6:16 p.m.

Greg Thole – Mayor

ATTEST:

Christine Enderson – City Clerk

JULY 2020 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Work in Progress		North Shelter Slen Park	Building Maintenance	7/29/2020 2:32:50 PM	todd.erp@ci.madison.mn.us	7/29/2020 2:45:23 PM	todd.erp@ci.madison.mn.us	Remove leaves and pressure wash floor.	Floor is dirty, need to pressure wash to remove.
Complete	0	South Shelter Slen Park	Building Maintenance	7/29/2020 2:31:38 PM	todd.erp@ci.madison.mn.us	7/29/2020 2:31:39 PM	todd.erp@ci.madison.mn.us	Clean floor of shelter and tables	
Complete	0	North Shelter Slen Park	Building Maintenance	7/29/2020 2:24:31 PM	todd.erp@ci.madison.mn.us	7/29/2020 2:24:32 PM	todd.erp@ci.madison.mn.us	Remove old picnic table and replace with new memorial tables	Summer help disassembled old picnic tables. They were in tough shape.
Complete	203	3rd Ave	Streets - Other	7/27/2020 8:28:46 AM	todd.erp@ci.madison.mn.us	7/27/2020 12:44:07 PM	todd.erp@ci.madison.mn.us	Large tree branch fell on road due to winds and rotting tree	Tree branch down on street
Void	203	3RD AVE	Landscaping	7/27/2020 8:27:50 AM	todd.erp@ci.madison.mn.us	7/27/2020 12:44:07 PM	todd.erp@ci.madison.mn.us		
Complete	2355	241ST AVE	Inspection - Sewer	7/22/2020 3:38:54 PM	ryan.flaten@ci.madison.mn.us	7/22/2020 3:38:54 PM	ryan.flaten@ci.madison.mn.us	stirred north storage tank	Dean and Ryan took our agitator pump and agitated the north storage tank to be able to decant more water off the top for more room. we had a pole built for the skidloader and we wanted to test it out so we did that yesterday afternoon and today. it worked awesome. Before, we had to use the skidloader with the bucket and had to manually lift and hold on to this agitator and this made it almost to the point of just needing 1 person instead of 2 or 3 people.
Complete		South city shop	Repairs	7/22/2020 11:41:39 AM	todd.erp@ci.madison.mn.us	7/27/2020 3:11:22 PM	todd.erp@ci.madison.mn.us	Paint trim on south shop hunter green.	
Complete	616	8TH ST	Streets - Other	7/21/2020 3:34:20 PM	todd.erp@ci.madison.mn.us	7/21/2020 3:34:21 PM	todd.erp@ci.madison.mn.us	Betty's trailblazer battery would not hold a charge so it wouldn't start. Need to replace battery.	Changed out battery and checked alternator to make sure it was producing correct voltage.

Complete	0	Baseball Field	Repairs	7/21/2020 2:56:18 PM	todd.erp@ci.madison.mn.us	7/22/2020 11:55:56 AM	todd.erp@ci.madison.mn.us	Shelter had 4 pieces of soffit blow of building during storms high wind.	Purchased a sheet of soffit and installed where pieces were missing
Complete	0	Baseball Field	Trimming	7/21/2020 2:53:54 PM	todd.erp@ci.madison.mn.us	7/27/2020 12:44:44 PM	todd.erp@ci.madison.mn.us	Trim around baseball field fence. Weeds are getting thick. also batting cage and "duck blonde" seating area.	
New Request	210	10TH AVE	Street Light Out - Electric	7/21/2020 10:13:24 AM	linedept	7/21/2020 10:13:24 AM	linedept		Converted to led. Also new eye
Complete		South city shop	Repairs	7/17/2020 1:58:50 PM	todd.erp@ci.madison.mn.us	7/17/2020 1:58:51 PM	todd.erp@ci.madison.mn.us	Assembled 4 memorial picnic tables. Making total of 7 assembled. 1 wheelchair accessible and 6 regular.	
Complete		Flags of Honor	Building Maintenance	7/17/2020 1:53:19 PM	todd.erp@ci.madison.mn.us	7/17/2020 1:53:20 PM	todd.erp@ci.madison.mn.us	Received permission to remove metal banners/signs from around new art project.	used skid loader to remove signs off of steel posts then removed steel posts. All signs and posts have been stored inside of south city building.
Complete		South Shop City Building	Repairs	7/17/2020 1:48:16 PM	todd.erp@ci.madison.mn.us	7/22/2020 11:50:25 AM	todd.erp@ci.madison.mn.us	Pressure wash building to remove old flaking paint. Paint building with latex paint. also paint trim	Pressure wash to remove flaking paint completed. Building painted tan is finished.
Work in Progress		All City Streets	Spraying	7/17/2020 1:45:12 PM	todd.erp@ci.madison.mn.us	7/17/2020 1:45:13 PM	todd.erp@ci.madison.mn.us	Streets and Avenues need weed control. Spray with Roundup to control.	
Complete		All Avenues	Spraying	7/17/2020 1:43:25 PM	todd.erp@ci.madison.mn.us	7/17/2020 1:43:26 PM	todd.erp@ci.madison.mn.us	Avenues and streets need weed control. Spray with Roundup.	All Avenues have been sprayed with round up.
New Request	0	Baseball Field	Repairs	7/17/2020 8:37:33 AM	todd.erp@ci.madison.mn.us	7/17/2020 8:37:33 AM	todd.erp@ci.madison.mn.us	Need to replace 6 sprinkler heads in baseball irrigation. Gears seem to be stripped and will not allow head to rotate	
Complete	0	East Pond	Spraying - Parks	7/17/2020 8:35:54 AM	todd.erp@ci.madison.mn.us	7/27/2020 12:44:44 PM	todd.erp@ci.madison.mn.us	Need to spray weed control around pond as it was just trimmed. To prevent	
Complete	0	East Pond	Trimming	7/17/2020 8:34:22 AM	todd.erp@ci.madison.mn.us	7/17/2020 8:37:11 AM	todd.erp@ci.madison.mn.us	Weed getting thick around pond. Need to trim, remove and spray.	Weed whipped and removed weeds to compost site.

Complete	0	West Pond	Spraying - Parks	7/17/2020 8:17:34 AM	todd.erp@ci.madison.mn.us	7/27/2020 12:45:16 PM	todd.erp@ci.madison.mn.us	Need to spray weeds around pond as they were just trimmed to prevent overgrowth.	
Complete	0	West Pond	Trimming	7/17/2020 8:15:38 AM	todd.erp@ci.madison.mn.us	7/17/2020 8:15:39 AM	todd.erp@ci.madison.mn.us	Weed are getting thick, need to be trimmed and removed.	Weed whipped and cleaned area. Removed weeds to compost pile.
Complete		East Pond	Pond	7/15/2020 10:50:59 AM	ryan.flaten@ci.madison.mn.us	7/15/2020 10:51:00 AM	ryan.flaten@ci.madison.mn.us	Cleaned Grates	Cleaned the weeds and trash off the pond Grates.
Complete	4	th St. And 2nd Ave.	Trimming	7/14/2020 12:52:25 PM	todd.erp@ci.madison.mn.us	7/14/2020 12:52:26 PM	todd.erp@ci.madison.mn.us	Tree branches obstructing view to stop sign	Remove branches to clear obstruction.
Complete	2	nd Ave And 4th Street	Trimming	7/14/2020 12:48:38 PM	todd.erp@ci.madison.mn.us	7/14/2020 12:48:39 PM	todd.erp@ci.madison.mn.us	Removed branches that restricted visibility from stop sign	
Work in Progress		Slen Park	Landscaping	7/13/2020 8:25:35 AM	todd.erp@ci.madison.mn.us	7/13/2020 8:25:36 AM	todd.erp@ci.madison.mn.us	Removed silica (beach) sand from volleyball court. Filled with Clay. Need to get black dirt hauled in for the top layer.	
Complete	0	City Compost Site	Sweeping	7/10/2020 5:22:17 PM	todd.erp@ci.madison.mn.us	7/27/2020 12:44:44 PM	todd.erp@ci.madison.mn.us	Hauled away street sweepings to the county landfill.	In between loads to landfill, cleaned up all logs and rootballs.
Complete	0	City Compost Site	Leaf/Grass	7/10/2020 5:14:48 PM	todd.erp@ci.madison.mn.us	7/10/2020 5:14:49 PM	todd.erp@ci.madison.mn.us	Wind was low and in the right direction to burn the brush and log pile.	Started at noon 7/9/2020
Complete	0	Race Track	Street Light Out - Electric	7/9/2020 2:50:12 PM	chase.mortenson@ci.madison.mn.us	7/9/2020 2:50:13 PM	chase.mortenson@ci.madison.mn.us	Bracket on race track light was broken	Race track light

Complete	612	2ND AVE	Inspection - Sewer	7/6/2020 3:15:58 PM	ryan.flaten@ci.madison.mn.us	7/6/2020 3:15:59 PM	ryan.flaten@ci.madison.mn.us	inspected jibbens sump to outside	Sharon Vick called city hall regarding Jibbens house, she is worried they have there sump pump running into the sewer. Ryan and Betty went over and talked with them and they do have it going outside to the south of there house back to the alley. Sharon thinks its going into the sewer causing her basement to back up. i called city hall and Angie was going to contact Sharon and explain to her that she may need to call a plumber because it isnt Jibbens sump pump that is causing the problem.
Complete	0		Repairs	7/6/2020 3:12:52 PM	ryan.flaten@ci.madison.mn.us	7/6/2020 3:12:53 PM	ryan.flaten@ci.madison.mn.us	pool vaccum	one of the lifeguards dropped the pool vaccum in the pool. we had to get a new battery and switch. cost of materials was \$170.00 Everything is working on it
Complete	0	City Of Madison	Spraying	7/2/2020 3:36:49 PM	todd.erp@ci.madison.mn.us	7/27/2020 12:45:16 PM	todd.erp@ci.madison.mn.us	Spray misquotes for 4th of July weekend.	
Complete	0	Lot 48	Spraying - Parks	7/2/2020 3:33:34 PM	todd.erp@ci.madison.mn.us	7/2/2020 4:02:03 PM	todd.erp@ci.madison.mn.us	Weeds growing in sidewalks and streets	Spray with round up
Complete	0	West Pond	Spraying - Parks	7/2/2020 3:30:59 PM	todd.erp@ci.madison.mn.us	7/2/2020 4:02:33 PM	todd.erp@ci.madison.mn.us	Weeds need to be sprayed with round up. Getting tall.	
Complete	0	Flags Of Honor	Repairs	7/2/2020 3:25:43 PM	todd.erp@ci.madison.mn.us	7/2/2020 4:02:16 PM	todd.erp@ci.madison.mn.us	Art project was not centered in circle provided. Need to dig up sprinkler head and remove.	Had to dig down 10" to remove sprinkler head and plug with brass fitting. Turned on irrigation, checked for leaks and found none. It will be possible to add sprinkler head to a location that works better if

Complete	0	City Compost Site	Repairs	7/2/2020 3:20:24 PM	todd.erp@ci.madison.mn.us	7/2/2020 4:02:46 PM	todd.erp@ci.madison.mn.us	Hydraulic line on John Deere mower pulled off a fitting and leaked hydraulic oil. Need to be repaired to become operational.	Caught in time. Didn't not cause any damage. Hooked the hydraulic line back up and tightened hose clamp. Also filled hydraulic oil to operational level. Checked for leaks and found none.
Complete	0	Slen Park	Trimming	7/1/2020 1:14:34 PM	todd.erp@ci.madison.mn.us	7/2/2020 4:02:50 PM	todd.erp@ci.madison.mn.us	Volunteer trees growing in and around evergreen trees.	Need to be removed to prevent damage to evergreen
Complete	708	3RD ST W	Leaf/Grass	7/1/2020 8:41:54 AM	todd.erp@ci.madison.mn.us	7/2/2020 4:01:50 PM	todd.erp@ci.madison.mn.us	Multiple tree branches down on 3rd street between 8th ave and 6th ave.	Pick up debris and branches. Go over with street sweeper to clean smaller debris
Follow-Up Inspection Needed	111	3RD AVE	Junk Vehicle/Blight	6/9/2020 4:03:37 PM	todd.erp@ci.madison.mn.us	7/8/2020 1:21:54 PM	christine.enderson@ci.madison.mn.us	Blight/Junk in Front yard	Notice sent 6/16/20. Follow up required on 6/29/20. 6/28/20-Resident called us and let us know she is working on her lawn. She will need help hauling junk/blight away and will let us know when that is ready to go.
Follow-Up Inspection Needed	204	3RD ST	Junk Vehicle/Blight	5/27/2020 9:40:38 AM	todd.erp@ci.madison.mn.us	7/1/2020 12:23:33 PM	christine.enderson@ci.madison.mn.us	Junk in front of garage	Notice sent on 6/8/2020. Follow up required on 6/16/2020. Per Follow up, no progress seen. Citation issued and due for payment on 7/1/2020. See attached email-owner came in and talked to Val. Follow up in 6 months.

REVENUE REPORT

CALENDAR 7/2020, FISCAL 7/2020

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,597,112.00	410,218.64	890,715.55	55.77	706,396.45
	AMBULANCE TOTAL	114,500.00	25,037.10	91,354.08	79.79	23,145.92
	SCDP GRANT REVOLVING LOAN TOTA	.00	262.15	1,545.12	.00	1,545.12-
	SCDP GRANT 2017 ADMIN TOTAL	.00	23,611.51	185,897.70	.00	185,897.70-
	EDA TOTAL	91,100.00	1,007.40	44,904.66	49.29	46,195.34
	EDA REVOLVING LOAN FUND TOTAL	1,200.00	56.78	450.22	37.52	749.78
	SEWR SYSTEM REPLACEMENT TOTAL	41,500.00	.00	.00	.00	41,500.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	330,081.00	.00	65,264.89	19.77	264,816.11
	2015 GO REFUNDING DS TOTAL	339,290.00	.00	115,809.67	34.13	223,480.33
	2016 GO REF/WT REV DS TOTAL	149,112.00	.00	.00	.00	149,112.00
	CULTURE & REC CAP. FUND TOTAL	11,600.00	.00	2,000.00	17.24	9,600.00
	BLDG & EQUIP CAP. FUND TOTAL	150,200.00	61.00	3,569.50	2.38	146,630.50
	STREETS CAPITAL FUND TOTAL	35,000.00	.00	.00	.00	35,000.00
	WATER TOTAL	538,700.00	47,554.33	292,877.93	54.37	245,822.07
	SEWER TOTAL	461,800.00	37,605.26	254,516.96	55.11	207,283.04
	SANITATION TOTAL	226,012.00	18,350.35	127,020.99	56.20	98,991.01

REVENUE REPORT

CALENDAR 7/2020, FISCAL 7/2020

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	ELECTRIC UTILITY TOTAL	1,476,800.00	131,446.62	825,225.18	55.88	651,574.82
	STORM SEWER TOTAL	148,850.00	12,225.70	85,248.08	57.27	63,601.92
	LIQUOR TOTAL	412,500.00	45,325.17	288,039.39	69.83	124,460.61
	EASTVIEW APARTMENTS TOTAL	170,020.00	13,960.00	98,095.00	57.70	71,925.00
	RESERVE TOTAL	48,500.00	109,921.00	119,088.75	245.54	70,588.75-
	REVENUE BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,343,877.00	876,643.01	3,491,623.67	55.04	2,852,253.33
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 7/2020, FISCAL 7/2020

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,597,112.00	133,578.05	1,022,013.93	63.99	575,098.07
	AMBULANCE TOTAL	106,050.00	1,379.51	44,867.64	42.31	61,182.36
	SCDP GRANT REVOLVING LOAN TOTA	.00	834.45	3,641.63	.00	3,641.63-
	SCDP GRANT 2017 ADMIN TOTAL	.00	22,260.00	185,406.20	.00	185,406.20-
	EDA TOTAL	62,782.00	5,464.67	17,583.02	28.01	45,198.98
	EDA REVOLVING LOAN FUND TOTAL	.00	.00	5,611.00	.00	5,611.00-
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	.00	54,515.00	54,515.00	.00	54,515.00-
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	333,810.00	.00	333,210.00	99.82	600.00
	2015 GO REFUNDING DS TOTAL	338,965.00	.00	107,300.00	31.66	231,665.00
	2016 GO REF/WT REV DS TOTAL	149,387.00	13,731.25	148,187.50	99.20	1,199.50
	CULTURE & REC CAP. FUND TOTAL	7,760.00	3,660.00	15,962.00	205.70	8,202.00-
	BLDG & EQUIP CAP. FUND TOTAL	125,000.00	.00	.00	.00	125,000.00
	WATER TOTAL	720,350.00	40,079.89	292,438.99	40.60	427,911.01
	SEWER TOTAL	696,861.00	47,691.90	350,140.54	50.25	346,720.46
	SANITATION TOTAL	225,449.00	16,801.87	106,816.35	47.38	118,632.65

BUDGET REPORT
CALENDAR 7/2020, FISCAL 7/2020

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ELECTRIC UTILITY TOTAL	1,440,557.00	242,396.34	884,130.50	61.37	556,426.50
	STORM SEWER TOTAL	237,461.00	10,819.14	56,387.59	23.75	181,073.41
	LIQUOR TOTAL	412,244.00	24,006.69	269,220.62	65.31	143,023.38
	EASTVIEW APARTMENTS TOTAL	214,291.00	7,191.97	170,628.93	79.62	43,662.07
	RESERVE TOTAL	63,000.00	.00	.00	.00	63,000.00
	EXPENSES BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,731,079.00	624,410.73	4,068,061.44	60.44	2,663,017.56
		=====	=====	=====	=====	=====

REVENUE & EXPENSE REPORT
CALENDAR 7/2020, FISCAL 7/2020
PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	410,218.64	890,715.55	1,597,112.00	706,396.45
	TOTAL EXPENSES	133,578.05	1,022,013.93	1,597,112.00	575,098.07
	GENERAL TOTAL	276,640.59	131,298.38-	.00	131,298.38
	TOTAL REVENUE	25,037.10	91,354.08	114,500.00	23,145.92
	TOTAL EXPENSES	1,379.51	44,867.64	106,050.00	61,182.36
	AMBULANCE TOTAL	23,657.59	46,486.44	8,450.00	38,036.44-
	TOTAL REVENUE	262.15	1,545.12	.00	1,545.12-
	TOTAL EXPENSES	834.45	3,641.63	.00	3,641.63-
	SCDP GRANT REVOLVING LOAN TOTA	572.30-	2,096.51-	.00	2,096.51
	TOTAL REVENUE	23,611.51	185,897.70	.00	185,897.70-
	TOTAL EXPENSES	22,260.00	185,406.20	.00	185,406.20-
	SCDP GRANT 2017 ADMIN TOTAL	1,351.51	491.50	.00	491.50-
	TOTAL REVENUE	1,007.40	44,904.66	91,100.00	46,195.34
	TOTAL EXPENSES	5,464.67	17,583.02	62,782.00	45,198.98
	EDA TOTAL	4,457.27-	27,321.64	28,318.00	996.36
	TOTAL REVENUE	56.78	450.22	1,200.00	749.78
	TOTAL EXPENSES	.00	5,611.00	.00	5,611.00-
	EDA REVOLVING LOAN FUND TOTAL	56.78	5,160.78-	1,200.00	6,360.78
	TOTAL EXPENSES	.00	.00	.00	.00

REVENUE & EXPENSE REPORT

CALENDAR 7/2020, FISCAL 7/2020

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00
	TOTAL REVENUE	.00	.00	41,500.00	41,500.00
	TOTAL EXPENSES	54,515.00	54,515.00	.00	54,515.00-
	SEWR SYSTEM REPLACEMENT TOTAL	54,515.00-	54,515.00-	41,500.00	96,015.00
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00
	TOTAL REVENUE	.00	65,264.89	330,081.00	264,816.11
	TOTAL EXPENSES	.00	333,210.00	333,810.00	600.00
	INFRA. REPLACE. DEBT SERV TOTA	.00	267,945.11-	3,729.00-	264,216.11
	TOTAL REVENUE	.00	115,809.67	339,290.00	223,480.33
	TOTAL EXPENSES	.00	107,300.00	338,965.00	231,665.00
	2015 GO REFUNDING DS TOTAL	.00	8,509.67	325.00	8,184.67-
	TOTAL REVENUE	.00	.00	149,112.00	149,112.00
	TOTAL EXPENSES	13,731.25	148,187.50	149,387.00	1,199.50
	2016 GO REF/WT REV DS TOTAL	13,731.25-	148,187.50-	275.00-	147,912.50
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE PROJ TOTA	.00	.00	.00	.00
	TOTAL REVENUE	.00	2,000.00	11,600.00	9,600.00

REVENUE & EXPENSE REPORT
CALENDAR 7/2020, FISCAL 7/2020
PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL EXPENSES	3,660.00	15,962.00	7,760.00	8,202.00-
		-----	-----	-----	-----
	CULTURE & REC CAP. FUND TOTAL	3,660.00-	13,962.00-	3,840.00	17,802.00
		-----	-----	-----	-----
	TOTAL REVENUE	61.00	3,569.50	150,200.00	146,630.50
	TOTAL EXPENSES	.00	.00	125,000.00	125,000.00
		-----	-----	-----	-----
	BLDG & EQUIP CAP. FUND TOTAL	61.00	3,569.50	25,200.00	21,630.50
		-----	-----	-----	-----
	TOTAL REVENUE	.00	.00	35,000.00	35,000.00
	TOTAL EXPENSES	.00	.00	.00	.00
		-----	-----	-----	-----
	STREETS CAPITAL FUND TOTAL	.00	.00	35,000.00	35,000.00
		-----	-----	-----	-----
	TOTAL REVENUE	47,554.33	292,877.93	538,700.00	245,822.07
	TOTAL EXPENSES	40,079.89	292,438.99	720,350.00	427,911.01
		-----	-----	-----	-----
	WATER TOTAL	7,474.44	438.94	181,650.00-	182,088.94-
		-----	-----	-----	-----
	TOTAL REVENUE	37,605.26	254,516.96	461,800.00	207,283.04
	TOTAL EXPENSES	47,691.90	350,140.54	696,861.00	346,720.46
		-----	-----	-----	-----
	SEWER TOTAL	10,086.64-	95,623.58-	235,061.00-	139,437.42-
		-----	-----	-----	-----
	TOTAL REVENUE	18,350.35	127,020.99	226,012.00	98,991.01
	TOTAL EXPENSES	16,801.87	106,816.35	225,449.00	118,632.65
		-----	-----	-----	-----
	SANITATION TOTAL	1,548.48	20,204.64	563.00	19,641.64-
		-----	-----	-----	-----
	TOTAL REVENUE	131,446.62	825,225.18	1,476,800.00	651,574.82
	TOTAL EXPENSES	242,396.34	884,130.50	1,440,557.00	556,426.50
		-----	-----	-----	-----

REVENUE & EXPENSE REPORT

CALENDAR 7/2020, FISCAL 7/2020

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	ELECTRIC UTILITY TOTAL	110,949.72-	58,905.32-	36,243.00	95,148.32
	TOTAL REVENUE	12,225.70	85,248.08	148,850.00	63,601.92
	TOTAL EXPENSES	10,819.14	56,387.59	237,461.00	181,073.41
	STORM SEWER TOTAL	1,406.56	28,860.49	88,611.00-	117,471.49-
	TOTAL REVENUE	45,325.17	288,039.39	412,500.00	124,460.61
	TOTAL EXPENSES	24,006.69	269,220.62	412,244.00	143,023.38
	LIQUOR TOTAL	21,318.48	18,818.77	256.00	18,562.77-
	TOTAL REVENUE	13,960.00	98,095.00	170,020.00	71,925.00
	TOTAL EXPENSES	7,191.97	170,628.93	214,291.00	43,662.07
	EASTVIEW APARTMENTS TOTAL	6,768.03	72,533.93-	44,271.00-	28,262.93
	TOTAL REVENUE	109,921.00	119,088.75	48,500.00	70,588.75-
	TOTAL EXPENSES	.00	.00	63,000.00	63,000.00
	RESERVE TOTAL	109,921.00	119,088.75	14,500.00-	133,588.75-
	REVENUE & EXPENSE FUND SUMMARY	252,232.28	576,437.77-	387,202.00-	189,235.77

Cash and Investment Balances

Date: JULY 31, 2020

Fund	Acct No.	Cash Balance		Acct No.	CD Investments - UP Balance		Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$ 680,448.01		101-10110	\$ 50,000.00		101-10113	\$ 101,000.00	\$ 831,448.01
Ambulance Fund	201-10100	\$ (37,559.07)		201-10110	\$ -		201-10113	\$ 200,000.00	\$ 162,440.93
EDA Fund	211-10100	\$ 42,322.32		211-10110	\$ -		211-10113	\$ -	\$ 42,322.32
Sewer Sys replace	225-10100	\$ 60,801.48		225-10110	\$ -		225-10113	\$ -	\$ 60,801.48
2009 GO Temp. Imp.	308-10100	\$ -		308-10110	\$ -		308-10113	\$ -	\$ -
Inf. Replace. DS	350-10100	\$ 34,878.86		350-10110	\$ -		350-10113	\$ -	\$ 34,878.86
2015 GO Refunding	351-10100	\$ 57,298.65		351-10110	\$ -		351-10113	\$ -	\$ 57,298.65
2016 GO Ref/Wt Rev	353-10100	\$ (124,261.41)		353-10110	\$ -		353-10113	\$ -	\$ (124,261.41)
Cult & Rec Capital	420-10100	\$ 61,146.31		420-10110	\$ -		420-10113	\$ -	\$ 61,146.31
Bldg & Equip Capital	425-10100	\$ 179,082.72		425-10110	\$ -		425-10113	\$ -	\$ 179,082.72
Streets Capital	430-10100	\$ -		430-10110	\$ -		430-10113	\$ -	\$ -
Water Fund	601-10100	\$ (42,668.28)		601-10110	\$ -		601-10113	\$ 99,000.00	\$ 56,331.72
Sewer Fund	602-10100	\$ (82,448.99)		602-10110	\$ -		602-10113	\$ 400,000.00	\$ 317,551.01
Sanitation Fund	603-10100	\$ 129,100.69		603-10110	\$ -		603-10113	\$ -	\$ 129,100.69
Electric Fund	604-10100	\$ 606,932.39		604-10110	\$ 200,000.00		604-10113	\$ 1,800,000.00	\$ 2,606,932.39
Storm Sewer Fund	605-10100	\$ 184,862.28		605-10110	\$ -		605-10113	\$ -	\$ 184,862.28
Liquor Fund	609-10100	\$ 109,866.35		609-10110	\$ -		609-10113	\$ -	\$ 109,866.35
Eastview Fund	614-10100	\$ 27,456.22		614-10110	\$ -		614-10113	\$ 100,000.00	\$ 127,456.22
Reserve Fund	851-10100	\$ 62,097.72		851-10110	\$ -		851-10113	\$ 413,245.00	\$ 475,342.72
		\$ 1,949,356.25			\$ 250,000.00			\$ 3,113,245.00	\$ 5,312,601.25
(GT Cash Balance)		-							
United Prairie Checking		\$ 730,067.73							
Old National Checking		\$ 19,288.52							
TD Ameritrade Sweep		\$ 1,200,000.00							
		\$ 1,949,356.25							
SCDP Rev Loan	202-10103	\$ 10,483.21							\$ 10,483.21
SCDP Grant Admin	205-10104	\$ 6,974.06							\$ 6,974.06
EDA Rev Loan Fund	212-10105	\$ 85,840.70							\$ 85,840.70
		\$ 2,052,654.22			\$ 250,000.00			\$ 3,113,245.00	\$ -
Grand Total Cash and Investments									\$ 5,415,899.22

Memo

To: City Administrator & City Council
From: Dale Hiepler, Liquor Store Manager
CC:
Date: 8/1/2020
Re: July Sales

Sales for July were \$45,325 compared to \$36,746 last year; a \$8,578 increase.

The miscellaneous category showed a \$575 increase, the beer category showed a \$5,473 increase, and the liquor category showed a \$2,530 increase.

For the year, we show sales of \$288,039 compared to \$236,286 last year; a \$51,752 increase.

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

LIQUOR DISPENSARY REPORT
Statement for the month of July 2020

SALES	2019	2020	% of Sales	2019 YTD	2020 YTD	% of Sales
Liquor	11369.07	13899.85	30.67%	80,926.21	97,293.13	33.78%
Beer	24353.65	29826.95	65.81%	149,887.41	182,450.66	63.34%
Mix, Ice, Etc.	1023.83	1598.37	3.53%	5,472.92	8,295.60	2.88%
TOTAL SALES	36746.55	45,325.17	100.00%	236,286.54	288,039.39	100.00%
COST OF SALES						
Inventory at 1st of month	44028.19	37726.99	83.24%	216,857.86	228,525.04	79.34%
Purchases	21186.87	28089.59	61.97%	165,781.22	195,889.36	68.01%
Freight	187.40	140.12	0.31%	1139.80	1318.12	0.46%
Inventory at end of month	40782.27	35135.58	77.52%	229,321.90	234,684.33	81.48%
TOTAL COST OF SALES	24620.19	30,821.12	68.00%	154,456.98	191,048.19	66.33%
GROSS PROFIT	12126.36	14,504.05	32.00%	81,829.56	96,991.20	33.67%
OPERATING EXPENSE						
Labor	5615.59	5954.31	13.14%	30,123.58	32,176.78	11.17%
PERA	151.47	236.45	0.52%	804.70	1,281.80	0.45%
FICA	428.96	455.36	1.00%	2,299.57	2,451.86	0.85%
Mandatory Medicare	0.00		0.00%	0.00	0.00	0.00%
Worker's Compensation	0.00		0.00%	1,246.00	0.00	0.00%
City Health Insurance	309.97	309.97	0.68%	2,169.79	2,056.39	0.71%
General Supplies	-1.00	81.62	0.18%	116.24	179.02	0.06%
* Audit Service	83.33	83.33	0.18%	583.31	583.31	0.20%
Dues & Subscriptions	0.00	550.00	1.21%	381.00	941.00	0.33%
Licenses & Taxes	0.00		0.00%	0.00	0.00	0.00%
Telephone & Internet	113.79	155.21	0.34%	791.27	793.83	0.28%
Advertising	400.00	720.00	1.59%	2,294.00	2,680.40	0.93%
Utilities	933.90	49.16	0.11%	3,994.27	3,500.86	1.22%
* Property Insurance	141.58	156.58	0.35%	991.08	1,096.06	0.38%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	-16.50		0.00%	0.00	0.00	0.00%
Equipment Maint.	111.38		0.00%	111.38	16.50	0.01%
Contractual Services	662.07	334.09	0.74%	3,819.99	5,548.48	1.93%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	38.42	37.17	0.08%	268.94	260.19	0.09%
Miscellaneous	0.00		0.00%	0.00	0.00	0.00%
Depreciation	346.91	479.51	1.06%	3,356.57	2,877.06	1.00%
TOTAL OPERATING EXPENSE	9319.87	9602.76	21.19%	53,351.69	56,443.54	19.60%
Operating Income	2806.49	4,901.29	10.81%	28,477.87	40,547.66	14.08%
Nonoperating Revenues:						
Interest Income	0		0.00%			0.00%
NET INCOME	2806.49	4,901.29	10.81%	28,477.87	40,547.66	14.08%

* Standard values per month

Water Plant Monthly Report

Year: 2020

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	18	18	14	25	31	41	36						183
	Cost	\$152.82	\$234.54	\$182.42	\$325.75	\$403.93	\$534.23	\$469.08						\$2,302.77
KMNo4	Used (lbs)	270	259	283	285	337	393	403						2230
	Cost	\$1,012.50	\$1,046.36	\$1,143.32	\$1,151.40	\$1,361.48	\$1,587.72	\$1,628.12						\$8,930.90
Anti Scalant	Used (gal)	27	25	28	29	33	44	40						226
	Cost	\$1,304.10	\$1,207.50	\$1,352.40	\$1,400.70	\$1,593.90	\$2,125.20	\$1,932.00						\$10,915.80
Poli-phosphate	Used (gal)	46	46	48	51	62	72	69						394
	Cost	\$583.28	\$595.24	\$621.12	\$659.94	\$802.28	\$931.68	\$892.86						\$5,086.40
Chlorine	Used (lbs)	79	77	97	103	114	127	121						718
	Cost	\$75.05	\$86.24	\$108.64	\$115.36	\$127.68	\$142.24	\$135.52						\$790.73
Nalco 7768 Polymer	Used (gal)	2.3	2	2.3	2.25	3.3	4	4						20.15
	Cost	\$65.56	\$57.02	\$65.57	\$64.15	\$94.08	\$120.40	\$120.40						\$587.18
Flouride	Used (gal)	15	14	16	15	21	25	23						129
	Cost	\$76.20	\$73.36	\$83.84	\$78.60	\$110.04	\$131.00	\$120.52						\$673.56
Sodium meti-Bisulfate	Used (lbs)	7	8	10	7	11	12	13						68
	Cost	\$9.87	\$11.28	\$14.10	\$9.87	\$15.51	\$16.92	\$18.33						\$95.88
R _o O _u Pre-Filters	Used (case)	3	3	2	1	1	1	2						13
	Cost	\$607.05	\$607.05	\$404.70	\$202.35	\$202.35	\$202.35	\$404.70						\$2,630.55
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0						0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0						0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0						0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00
Caustic Soda 50% & 30%	Used (gal)	68	68	66	75	92	109	106						584
	Cost	\$580.72	\$580.72	\$563.64	\$640.50	\$785.68	\$930.86	\$905.24						\$4,987.36
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0						0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00

Well gal Pumped	x1000	4280	4235	4344	4581	5820	6528	6638						36426
Hi service gal, pumped	x1000	2868	2842	3053	3153	3986	4348	4386						24636
Gallons to Waste	x1000	897	876	894	984	1260	1404	1422						7737
RC membrane gal pumped	x1000	2966	2846	2872	3398	4406	4890	4947						26325
Backwash gal pumped	x1000	570	565	500	487	626	786	826						4360
w. p water meter gallons	Actual	178320	174720	185880	187430	224600	233400	239910						1424260
Treated accounted gal	Actual	0	0	16000	3800	7200	8750	0						35750
Soft Water gal sold	Actual	0	6000	1000	0	0	0	274700						281700
Baseball Field well gal	Actual	0	0	0	2000	8200	4053	2768						17021

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

July 31, 2020

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Mtech Service & Repair LI	MGD#1008	10/01/21	\$29,400.00	\$450.00			\$5,894.98
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$1,354.34
LqP Ag Society/Fair Board	-10 year no interest k	12/31/27	\$85,000.00	\$3000/year			\$24,000.00
Madison Optical		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
Madison Hometown Lodge		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
Happy Hour		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
MG Entertainment LLC/Grand Theater		07/01/22	\$1,000.00	0% Int, no pay for 6-mo, 2/1/2021			\$1,000.00
Lien Lumber/Chyde Strand		08/01/27	\$31,000.00	5% Int, no pay til 8/1/22, \$15,500 forgivable			\$31,000.00
TOTAL MEDA LOANS (REVOLVING LOAN FUND)						\$0.00	\$70,749.32

MEDA DWM PAY LOANS (CITY)

TOTAL MEDA DWN PAY LOANS (CITY)	\$0.00	\$0.00
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MEDA DWM PAY LOANS (STATE)

	\$0.00	\$0.00
TOTAL MEDA DWN PAY LOANS (STATE)	\$0.00	\$0.00

TOTAL DELINQUENCIES \$0.00

FUND BALANCE AVAILABILITY

		DWN PAY LOANS (CITY)	DWM PAY LOANS (STATE)	TOTALS
Fund Balance	\$156,590.02	\$0.00	\$0.00	\$156,590.02
Less Loans Outstanding	\$70,749.32	\$0.00	\$0.00	\$70,749.32
Less Other Assets		\$0.00	\$0.00	\$0.00
Funds Available	\$85,840.70	\$0.00	\$0.00	\$85,840.70

TOTAL CHECKING & INVESTMENTS OR FUNDS AVAILABLE FOR LENDING	7/31/2020	\$85,840.70
--	------------------	--------------------

FUND BALANCE INCOME

January 2020 Int \$192.17	April 2020 Int \$3.93	July 2020 Int \$56.78	Oct 2020 Int
February 2020 Int \$23.96	May 2020 Int \$64.45	Aug 2020 Int	Nov 2020 Int
March 2020 Int \$66.80	June 2020 Int \$42.13	Sept 2020 Int	Dec 2020 Int

2020 YTD Interest \$450.22

LqP Computer Commuter

August 2020 Update

Please find the community totals for July, 2020.

*60 people came on board the LqP Computer Commuter in July. We gained 5 new users: Boyd: 1, Dawson: 3, Madison: 1

*We helped 2 residents complete their online AARP Smart Driver's Course. Face to face classes are not being held due to COVID 19, so this is an option to earn the insurance discount.

*We continue to follow safety protocols:

1. Sanitize hands entering and leaving the bus
2. Mask is mandatory
3. Social distance of 6' is maintained. We are operating at below 50% capacity.
4. I sanitize equipment and work station used after the resident has left.

*Please contact me if you have questions or concerns. Thank you for your continued support! mary.quick@lqpc.com

July 2020 Attendance

	July 1	July 6	July 13	July 20	July 27	July Totals
Bellingham		3	1	2	1	7
Boyd	3	2	3	4	4	16
Dawson	4	4	1	3	4	16
Madison		3	5	2	1	11
Marietta		0	2	2	0	4
Nassau		3	2	1	0	6
Totals	7	15	14	14	10	60



Dear 2020 Meander Sponsors:

The Meander steering committee has made the difficult decision to not hold an in-person Meander Art Crawl for 2020 due to the Covid-19 pandemic. This is based on the wish to keep our region safe and not encourage large groups of people to gather.

It is our wish, however, to keep the Meander brand strong and to continue to market our region and its artists. Instead of the Meander Art Crawl, we will be having the **Meander Art Auction** as our event that weekend. Our goal is to keep customers interested in visiting our region and Meander artists all year long and in future years.

We will be sending out a brochure all the artists listed with ways to contact them. We will also list the sponsors. There will be 8,000 brochures printed with 5,000 going out to our mailing list. This will be great exposure for your organization/entity/business, while supporting our efforts of the Meander.

We appreciate your support of the Meander through the years in making this event what it is, and we appreciate your support even more in 2020.

Please contact the UMVRDC with any questions or concerns at:

Jackie.sigdahl@umvrhc.org

Kristi.fernholz@umvrhc.org

Sincerely,

The Meander Steering Committee

INDEPENDENT CONTRACTOR AGREEMENT

CITY OF MADISON, MN

EMERGENCY MANAGEMENT CONTRACTOR

THIS AGREEMENT is made on 10th day of August, 2020, between the City of Madison, Minnesota ("City") and Paramount Planning Group, LLC, a Minnesota limited liability company ("Contractor"):

WHEREAS, the City seeks to retain the services of Contractor relative to the management and operation of the City's Emergency Operation Plan and overall emergency preparedness;

WHEREAS, the Contractor agrees to provide such services as an independent contractor to the City during the term of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained herein **IT IS HEREBY AGREED** as follows:

1. DESCRIPTION OF WORK: Contractor agrees to perform the duties of an Emergency Management Director in the performance and management of the City's Emergency Operation Plan and overall emergency preparedness as generally described in the attached Exhibit.

2. TERM OF THIS AGREEMENT: This Agreement shall commence July 1, 2020, and shall continue June 30, 2021, unless otherwise agreed to by the parties. Either party may terminate this Agreement, with or without cause, upon 90 days written notice.

3. PERFORMANCE OF DUTIES: It is understood by all parties that Contractor will provide said services and that Contractor shall have no obligation to work any particular hours. Contractor shall determine the means and manner in which Contractor provides its services. The City shall not have any right to control or direct the details, manner or means by which Contractor provides their services so long as said services are performed in accordance with federal and state rules.

4. INDEPENDENT CONTRACTOR: The Contractor is to be and shall remain an independent contractor with respect to any and all work performed under this agreement. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing a relationship of agents, partners, joint ventures or associates between the parties hereto or as constituting Contractor as an employee of City for any purpose or in any manner whatsoever.

The parties intend that an independent contractor-customer relationship be created by this Agreement. The City is interested only in the services and results to be achieved, and the conduct and control of the work will lie solely with Contractor, an independent business of the City.

5. ASSIGNMENT OF DUTIES: Duties to perform under this Agreement cannot be assigned or delegated without the written consent of both parties. Any assignment renders this agreement void and all rights hereunder will thereupon terminate.

6. PAYMENT: Contractor shall be paid the total sum of **\$400.00** per month, payable in monthly installments commencing July 1, 2020. Said fee is based on an eight (8) hour commitment each month that the parties understand may vary from time to time depending on services needed. In addition, Contractor shall be paid \$75.00 per hour for special projects, state and/or federal disasters provided Contractor provides prior notice of any such billing prior to services performed. Contractor shall be liable for any mileage or other expenses associated with the performance of services hereunder unless otherwise agreed to by the parties.

6. INDEMNIFICATION: Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees, against any and all liability, loss, cost, damages, expenses, claims or actions, including attorney's fees, with the other, its officers and employees, may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution, performance or failure to adequately perform its obligations pursuant to this agreement.

7. CONTRACTOR'S TAX RESPONSIBILITIES: Contractor agrees to supply its Employer Identification Number from the Internal Revenue Service and Taxpayer Identification Number from the State of Minnesota and to comply with all tax laws applicable to the operation of a business such as contractors, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all self-employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed

by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City, or for purposes of any other benefits or perquisites that City accords to any of its employees.

8. INSURANCE: Contractor will carry, for the duration of this Agreement, liability insurance in an amount acceptable to City. Contractor agrees to indemnify City for any and all liability or loss arising in any way out of the performance of this Agreement.

9. OTHER TERMS: City agrees to provide office space to Contractor within a City owned building and shall be responsible for general expenses including access to internet if requested.

IN WITNESS WHEREOF, each of the City and Contractor has executed or cause this Agreement to be executed upon the date and year first above-written.

Dated: _____

CITY OF MADISON

By:

Its:

ATTEST

Dated: _____

PARAMOUNT PLANNING GROUP, LLC

By: Blain Johnson

Its: Manager

**CITY OF MADISON, MINNESOTA
RESOLUTION 20-30**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION FOR CITY KEY CONTROL

WHEREAS, the City Council is interested in establishing key control for security and access control;
and

WHEREAS, the City Council is interested in determining personnel authorized to have key access to the Madison Municipal Building.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA hereby designates the following positions access and keys to the City of Madison Municipal Building based on duty requirements and in keeping with the security needs of the City:

City Manager	Custodian
City Clerk	Prairie Five Office, Montevideo
Deputy Clerk/Treasurer	Sheriff's Office
Deputy Clerk	Water/WWTP Supervisor
Line Dept. Supervisor	Water Plant Operator
Street Dept. Supervisor	WWTP Operator

BE IT FURTHER RESOLVED by the City Council of the City of Madison, MN that the City Clerk's Office is authorized to issue keys on a temporary basis as needed and documenting such in the key cabinet. A listing of keys issued as of August 10, 2020, is attached as Exhibit A.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 20-30 was declared duly passed and adopted this 10th day of August, 2020.

Greg Thole
Mayor

Attest: _____
Christine Enderson
City Clerk

**EXHIBIT A
CITY OF MADISON**

**KEY LOG
MADISON MUNICIPAL BUILDING
PURPOSE: OUTSIDE DOOR KEYS
(As of August 10, 2020)**

- 1. Angie Amland**
- 2. Lost**
- 3. Prairie Five Montevideo Office**
- 4. Key Cabinet**
- 5. Sheriff's Office**
- 6. Cheri Tuckett**
- 7. Key Cabinet**
- 8. Christine Enderson**
- 9. Nicole Siedschlag**
- 10. Key Cabinet**
- 11. Lost**
- 12. Lost**
- 13. Lost**
- 14. Key Cabinet**
- 15. Val Halvorson**

Unnumbered:

Alex Geerdes

David Johnson

Dean Broin

Betty Chester

Ryan Flaten

Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
7/9/2020	PostMaster	WTR-Postage for Testing to MDH	\$14.95	601-49450-409	Dean Broin
7/17/2020	Amazon	PARKS-Baseball Field sprinkler heads	\$116.32	101-45200-406	Todd Erp
7/23/2020	Amazon	ELEC-Bags ordered for lightbulbs	\$33.12	604-49570-219	Cheri Erp
7/31/2020	PostMaster	ELEC-Postage for safety	\$35.65	604-49570-193	Dave Johnson
7/31/2020	Amazon	COVID-Supplies for desk plexiglass	\$45.90	101-42100-210	Todd Erp
8/3/2020	Amazon	COVID-Supplies for desk plexiglass	\$22.98	101-42100-210	Todd Erp
8/3/2020	Amazon	COVID-Supplies for desk plexiglass	\$39.98	101-42100-210	Todd Erp
8/3/2020	Amazon	COVID-Supplies for desk plexiglass	\$44.98	101-42100-210	Todd Erp
8/3/2020	Amazon	COVID-Supplies for desk plexiglass	\$48.40	101-42100-210	Todd Erp
8/5/2020	Amazon	ENV-Cameras for city compost dump	\$27.75	101-44140-219	Todd Erp
8/6/2020	Amazon	ENV-Cameras for city compost dump	\$236.24	101-44140-219	Todd Erp