

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – **5:00 PM**  
**Monday September 14, 2020**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

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A copy of the August 24, 2020 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

1. Mobile 311 Report – August 2020 – receive	Page 4
2. Ehlers Investment Report – August 2020 – receive	Page 9
3. Cash Investment Balance – August 2020 – receive	Page 10
4. Revenue/Expenditures – August 2020 – receive	Page 11
5. Computer Commuter – August 2020 – receive	Page 19
6. Application for Exempt Permit – Madison Chamber – approve	Page 20
7. Liquor Store – August 2020 – receive	Page 22
8. MNDOT News Release – receive	Page 24
9. MEDA Loan Note Status – August 2020 – receive	Page 25
10. Water Plant Report – August 2020 – receive	Page 26
11. Regular Drill Minutes – August 2020 – receive	Page 27

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 28

A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

Handout

B. 2019 Audit Report – Daryl Kanthak. A DISCUSSION and MOTION may be in order. (Manager, Council)

C. Madison Health Care Services Issuance Fee Determination. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 29

- D. Resolution 20-34 Approving the Issuance and Sale of a Senior Housing and Healthcare Facilities Revenue Note, Series 2020A, and, Authorizing the execution of Documents relating There to Madison Healthcare Services Project. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 40

- E. Request Special Assessment Forgiveness on Combined Parcels. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 41

- F. Approval of Heat Share Program. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 44

- G. Reach out for Warmth Request – Prairie Five. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 45

- H. Approve City Assessment Contract 2021-2023. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 47

- I. Approve 2020 Cares Act Grant County – Municipal Agreement. A DISCUSSION and MOTION may be in order. (Manager, Council)

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- J. Establish Public Hearing to certify delinquent utility accounts, mowing, and sanitation services. A DISCUSSION and MOTION may be in order. (Clerk, Council)

- K. CARES Funding Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

- L. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

**9. AUDITING CLAIM**

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A copy of the Schedule Payment Report of bills submitted August 24, 2020 through September 14, 2020 is attached for approval for Check No. 60151 through Check No. 60214 and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
AUGUST 24, 2020**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, August 24th, at 5:06 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Tim Volk, Maynard Meyer and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson. Absent: Paul Zahrbock.

**AGENDA**

Upon motion by Conroy, seconded by Volk and carried, the Agenda was approved as presented with the addition of a complaint about semis parking on streets overnight. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Meyer, seconded by Volk and carried, the August 10, 2020 regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

None

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist.

**Public Bathrooms:** Mayor Thole confirmed that the cement work will be completed before winter.

**Climbing Wall:** City Manager Halvorson received a quote for a 16-foot climbing wall at the swimming pool in the amount of \$34,400. After talking to a different city about their wall, it was decided that a 12-foot wall would be a better option for Madison's pool, and that price should come in around \$27,000.

**MNDOT 2023:** The project manager was in town and marked for the mock crossing near Casey's. Information will be sent out to the public about the crossing study in the near future.

**STREET CLOSURE**

Upon motion by Volk, seconded by Thole and carried, Council approved a temporary street closure on Seventh Avenue from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street for the Virtual Fair on the Air on Thursday, September 10<sup>th</sup>.

**SUNDAY ON-SALE INTOXICATING LIQUOR LICENSES**

Upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 20-32** titled "Resolution Authorizing the Issuance of Sunday On-Sale Intoxicating Liquor Licenses" was adopted. This resolution accepts and certifies the special election results and further authorizes the issuance of Sunday on-sale intoxicating liquor licenses in accordance with the state law and city ordinance. A complete copy of Resolution 20-32 is contained in City Clerk's Book #9.

Upon motion by Conroy, seconded by Volk and carried, Council approved to classify the retail liquor licenses as Retail Liquor License without Sunday On-Sale Intoxicating Liquor and Retail Liquor License with Sunday On-Sale Intoxicating Liquor.

### **FUND TRANSFERS**

Upon motion by Meyer, seconded by Conroy and carried, **RESOLUTION 20-33** titled “Fund Transfer Adjustment Effective August 24, 2020” was adopted. This resolution would provide for budgeted transfers as recommended by City Manager Halvorson. A complete copy of Resolution 20-33 is contained in City Clerk’s Book #9.

### **CARES FUNDING**

City Manager Halvorson provided an update to Council on CARES funding. A bid for a visual system in the auditorium for council meetings was received, but will be seeking further for an audio bid.

Upon motion by Conroy, seconded by Volk and carried, Council approved the quote in the amount of \$12,385.00 to purchase the SCADA workstation and remote access for the wastewater treatment plant.

Upon motion by Volk, seconded by Conroy and carried, Council approved the proposal request for quotes on a commercial HVAC system assessment on all City of Madison buildings.

### **OVERNIGHT PARKING**

Councilmember Meyer reported that he has received resident complaints about semis and trailers parked on the city streets over long periods of time near 8<sup>th</sup> and 9<sup>th</sup> Street and 5<sup>th</sup> Avenue where City ordinances state that is prohibited as well as a hazard. City Manager Halvorson responded that she will look into it.

### **CITY MANAGER’S REPORT**

**Bond Rating:** City Manager Halvorson reported the 2018-2019 bond rating from S&P was an A-.

**Employee Reviews:** City Manager Halvorson conducted two employee reviews recently and both meet or exceed expectations.

**Bright Energy School Report:** The report was shared with Council. It was prepared by MRES from the responses from both the instructor and participants at the MMN Elementary School and consisted of surveys and activities to enhance the knowledge about home energy solutions. It was noted that there was 100% family participation on the Home Survey.

**Dairy Farm:** City Manager Halvorson informed Council that Riverview, LLP is still working with area landowners on a proposed dairy.

**Walking Route:** The walking route being established with the SHIP Grant funds is in the process of finalizing sign points. There is a long route and a short route and each route will have two informational signs.

**USDA Loan:** City Manager Halvorson informed council that she is going through the preliminary application for the USDA community investment loan to partially fund a new pumper truck for the fire department.

**LMC Appraisal:** An appraiser from the League of Minnesota Cities was in Madison on August 24th to appraise all City buildings.

**COVID-19 Housing Assistance:** City Manager Halvorson informed Council about a COVID-19 Housing Assistance Program that provides housing assistance payments to help prevent eviction, prevent homelessness, and maintain housing stability for eligible renters and homeowners.

**MD Lawncare:** City Manager Halvorson reported that meetings occur weekly with David Redepenning for mowing and trimming ordinance reports.

**MAYOR/COUNCIL REPORTS**

Mayor Thole and Councilmember Meyer reported to Council on the Joint EDA Meeting with the City of Dawson. The main discussion was about brainstorming ways to market individuals and families to move to the area.

**DISBURSEMENTS**

Upon motion by Volk, seconded by Meyer and carried, Council approved disbursements for bills submitted between August 10 and August 24, 2020. These disbursements include United Prairie Check Nos. 60066-60127. No debit card purchases were made.

There being no further business, upon motion by Volk, seconded by Thole and carried, meeting adjourned at 5:50 p.m.

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Greg Thole – Mayor

**ATTEST:**

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Christine Enderson – City Clerk

# AUGUST 2020 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
New Request	0	East Pond	Pond	8/26/2020 9:01:37 AM	todd.erp@ci.madison.mn.us	8/26/2020 9:06:10 AM	todd.erp@ci.madison.mn.us	North culvert that feeds the East pond has dirt eroding away on the sides causing a sink hole	Would like to pack smaller rock along the side extending down to the water to help the eroding issue, also making it easier to walk down for cleaning grates.
Initial Inspection Complete	318	WESTERN AVE	Code Enforcement - Other	8/24/2020 11:24:29 AM	todd.erp@ci.madison.mn.us	8/24/2020 11:28:05 AM	todd.erp@ci.madison.mn.us	Cut branches laying on ground for a couple weeks.	
Initial Inspection Complete	210	4TH ST E	Code Enforcement - Other	8/24/2020 10:55:38 AM	todd.erp@ci.madison.mn.us	8/24/2020 11:00:01 AM	todd.erp@ci.madison.mn.us	6' fence installed without zoning permit. Fence starts at west side of house, around perimeter of backyard and ends at east side of house.	
Notice Sent	621	6TH AVE W	Weeds	8/20/2020 9:26:20 AM	todd.erp@ci.madison.mn.us	8/21/2020 9:54:22 AM	christine.enderson@ci.madison.mn.us	Tall weeds, tire in yard by public sidewalk	Letter sent on 8/10/20. Received phone call from resident on 8/14/20 stating that he is working on the request. Will follow up on 8/20/20.  Letter being sent with pictures to resident and landord on 8/21/20. If not remedied by 8/26, MD Lawncare will mow/trim.
Initial Inspection Complete	123	3RD AVE	High Grass	8/19/2020 11:32:07 AM	todd.erp@ci.madison.mn.us	8/20/2020 8:59:15 AM	todd.erp@ci.madison.mn.us	High grass	
Initial Inspection Complete	302	5TH ST E	High Grass	8/19/2020 11:29:12 AM	todd.erp@ci.madison.mn.us	8/19/2020 11:30:03 AM	todd.erp@ci.madison.mn.us	Tall Grass, overgrowth of bushes in front yard and around house.	
Initial Inspection Complete	520	8TH AVE	Weeds	8/19/2020 11:23:44 AM	todd.erp@ci.madison.mn.us	8/19/2020 11:25:24 AM	todd.erp@ci.madison.mn.us	tall grass and weeds around fence line.	
Initial Inspection Complete	309	7th st.	Weeds	8/19/2020 11:20:41 AM	todd.erp@ci.madison.mn.us	8/19/2020 11:21:22 AM	todd.erp@ci.madison.mn.us	Tall Weeds in backyard	
Initial Inspection Complete		Parcel 54-0260-010	Weeds	8/19/2020 11:15:23 AM	todd.erp@ci.madison.mn.us	8/19/2020 11:15:57 AM	todd.erp@ci.madison.mn.us	Tall Weeds and grass	

# AUGUST 2020 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Initial Inspection Complete		Splendid Seconds	Weeds	8/19/2020 11:13:28 AM	todd.erp@ci.madison.mn.us	8/19/2020 11:13:50 AM	todd.erp@ci.madison.mn.us	Tall Weeds in alley parking area	
Initial Inspection Complete	203	6TH AVE	Weeds	8/19/2020 11:09:35 AM	todd.erp@ci.madison.mn.us	8/19/2020 11:10:48 AM	todd.erp@ci.madison.mn.us	Tall weeds in alley parking area	
Initial Inspection Complete	319	5TH AVE	High Grass	8/19/2020 10:12:37 AM	todd.erp@ci.madison.mn.us	8/19/2020 10:13:31 AM	todd.erp@ci.madison.mn.us	High Grass	
Initial Inspection Complete	322	4TH AVE	Weeds	8/19/2020 10:08:58 AM	todd.erp@ci.madison.mn.us	8/19/2020 10:10:34 AM	todd.erp@ci.madison.mn.us	Weeds along fence line, parking area and front yard. also tall grass.	
Initial Inspection Complete	522	3RD AVE	High Grass	8/19/2020 10:02:04 AM	todd.erp@ci.madison.mn.us	8/19/2020 10:02:45 AM	todd.erp@ci.madison.mn.us	Tall Grass.	
New Request	5th	ave. loopys parking lot	Catch Basin	8/13/2020 1:32:09 PM	todd.erp@ci.madison.mn.us	8/13/2020 1:32:09 PM	todd.erp@ci.madison.mn.us	South entrance to loopys parking lot has a catch basing (curb inlet) that is broken. Need to be replaced. it is right next to Small pot hole that was discovered	
Complete	102	6TH ST	Trimming	8/13/2020 1:25:40 PM	todd.erp@ci.madison.mn.us	8/13/2020 1:26:44 PM	todd.erp@ci.madison.mn.us	Had received a complaint of tree blocking view when exiting alley to the south on to 6th st.	Trimmed tree slightly to allow more visibility. Attached photos is of before and after.
New Request	404	6TH AVE	Building Maintenance	8/13/2020 1:18:48 PM	todd.erp@ci.madison.mn.us	8/13/2020 1:22:11 PM	todd.erp@ci.madison.mn.us	Gutter North of City Hall building has rusted thru which allows water to drop next to building in return seeps thru block wall in basement.	Would like to patch gutter with a piece of aluminum sheet to stop the leak and allow water to flow to downspout and away from building. Also, add dirt next to building and grade it away from building.
Complete	411	5th ave	Meter Install	8/12/2020 3:20:48 PM	linedept	8/12/2020 3:22:18 PM	linedept		Reconnected meter
Complete	411	5TH AVE	Meter Reading	8/11/2020 1:34:51 PM	linedept	8/12/2020 3:22:18 PM	linedept		Read all meters and installed meter tabs on ones shut off. Owner was bypassing meters for power but will not be able to anymore

# AUGUST 2020 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Complete	205	4TH AVE	New Service	8/11/2020 1:27:59 PM	linedept	8/12/2020 3:22:18 PM	linedept		Reconnected overhead service
Complete	706	4TH AVE	Electric - Other	8/11/2020 1:20:09 PM	linedept	8/12/2020 3:22:18 PM	linedept		Tore down electric service
Complete	817	4TH AVE	New Service	8/11/2020 1:18:45 PM	linedept	8/12/2020 3:22:18 PM	linedept		Installed new secondary connectors on service
Complete	0	fair grounds	Meter Install	8/11/2020 1:13:02 PM	linedept	8/12/2020 3:22:18 PM	linedept		Installed new 2s class 320 meter
Complete	305	3RD AVE	Move Service	8/11/2020 1:10:02 PM	linedept	8/12/2020 3:22:18 PM	linedept		Moved house knob for new siding
Complete	0	little eagles building	Meter Install	8/11/2020 1:08:52 PM	linedept	8/12/2020 3:22:18 PM	linedept		Installed new ct metering
Complete	106	1ST AVE	Tree Trimming	8/11/2020 1:06:35 PM	linedept	8/12/2020 3:22:18 PM	linedept		Trimmed trees around power line
Complete	0	hilltop. mhs project	Electric - Other	8/11/2020 1:03:10 PM	linedept	8/12/2020 3:22:18 PM	linedept		Terminated three phase riser
Complete	0	mhs project	Electric - Other	8/11/2020 1:01:42 PM	linedept	8/12/2020 3:22:18 PM	linedept		Terminated three phase riser
Complete	720	5TH AVE	Street Light Out - Electric	8/11/2020 12:59:40 PM	linedept	8/12/2020 3:22:18 PM	linedept		Trimmed trees around lite and installed new eye
Complete	404	5TH ST	Street Light Out - Electric	8/11/2020 12:57:49 PM	linedept	8/12/2020 3:22:18 PM	linedept		Fixed wires feeding lite
Complete	0	lqpv school	Electric - Other	8/11/2020 12:56:55 PM	linedept	8/12/2020 3:22:18 PM	linedept		Installed new transformer basement and ct metering
Complete	0	toftes auto	Electric - Other	8/11/2020 12:50:39 PM	linedept	8/12/2020 3:22:18 PM	linedept		Replaced primary fuse



# AUGUST 2020 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
New Request		Pool	Other - Water	8/7/2020 1:00:55 PM	ryan.flaten@ci.madison.mn.us	8/7/2020 1:00:55 PM	ryan.flaten@ci.madison.mn.us	replaced chlorine pump	on july 28th Ryan went to pool for chores and noticed the chlorine pump was making a really loud noise. turns out it was going bad and dean called tony croatt and he came and looked at it and had one that would work so we replaced it and all is working as it should.
Complete	703	8TH AVE	Jetting	8/7/2020 10:47:13 AM	ryan.flaten@ci.madison.mn.us	8/7/2020 10:47:14 AM	ryan.flaten@ci.madison.mn.us	Ryan and Betty jetted on hwy 75 on wednesday 8/5/20 from 8th st to 5th street and dean and ryan did from 5th street to hwy 40 on thursday 8/6/20	we Jetted to make sure the line was clean and when Ryan and betty got to 5th street we noticed there was alot of gravel. so we called dean and we made sure that there was still flow so we left it until thursday. thursday came and we called monnens to come with there vac truck and we jetted the rest from 5th street and hwy 75 to hwy 40 and hwy 75 intersection and made sure it was clean and flowing nice. we also had pulled up clay tile chunks as well. i havent talked to dean and see what the plan is there yet. but possibly come camera work to be done to see where that came from?

# AUGUST 2020 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Initial Inspection Complete	307	9th ave.	Weeds	8/5/2020 8:49:58 AM	todd.erp@ci.madison.mn.us	8/20/2020 8:42:31 AM	todd.erp@ci.madison.mn.us	Tall weeds and overgrowth. Need to spray. 8/19/2020 update. City cleaned up property with bobcat skid loader and land plane. Called property owner to offer services of \$50 per hour. He was ok with that and allowed us to clean up the weeds.	Property will still need to be sprayed for weeds so they do not return.
Initial Inspection Complete	510	2ND ST	Weeds	8/5/2020 8:41:33 AM	todd.erp@ci.madison.mn.us	8/20/2020 8:47:10 AM	todd.erp@ci.madison.mn.us	Storage units have tall weeds and overgrowth. Need to spray. 8/19/2020 update. City cleaned up property with bobcat skid loader and land plane. Called property owner to offer services of \$50 per hour. He was ok with that and allowed us to clean up the weeds.	Both storage sites (on second street north of detoys and units on 9th ave.) are owned by same people. Both locations need to be addressed. 8/19/2020 update: Gravel area still needs to be sprayed to help control of regrowth.
Work in Progress		Pool house	Building Maintenance	8/4/2020 4:02:55 PM	todd.erp@ci.madison.mn.us	8/4/2020 4:11:32 PM	todd.erp@ci.madison.mn.us	Install bicycle fix it station near pool house. Also install Bicycle safety sign near fix it station.	Need to dig a hole and fill with concrete mix to anchor the bicycle fix it station.
Complete		Evergreen Ave. Handicapped pool parking	Painting	8/4/2020 3:53:13 PM	todd.erp@ci.madison.mn.us	8/4/2020 3:53:13 PM	todd.erp@ci.madison.mn.us	Handicapped parking was painted white on street. We were using blue paint in pool parking lot and decided to paint over white lines with blue.	
Complete		Pool/Slen park Parking lot	Painting	8/4/2020 3:43:52 PM	todd.erp@ci.madison.mn.us	8/4/2020 3:50:04 PM	todd.erp@ci.madison.mn.us	Need to mark handicapped parking spot in parking lot and install sign for ADA compliance	There are no Handicapped parking spots in parking lot. There is one located on street.
Complete	0		Building Maintenance	8/3/2020 1:08:35 PM	alex.geerdes@ci.madison.mn.us	8/3/2020 1:08:36 PM	alex.geerdes@ci.madison.mn.us		
Complete	210	10TH AVE	Street Light Out - Electric	7/21/2020 10:13:24 AM	linedept	8/12/2020 3:22:18 PM	linedept		Converted to led. Also new eye

## City of Madison Investment Report

08/01/2020 - 08/31/2020

Madison Agg (169736)

Dated: 09/03/2020

### Portfolio Summary

	Portfolio
Client	City of Madison
Custodian	TD Ameritrade
Source Account	943009325
Original Units	4,293,957.10
Net Unrealized Gain/Loss	104,110.79
Market Value	4,424,875.27
Book Yield	1.65%
Duration	1.38
S&P Rating	A-
Moody's Rating	A1

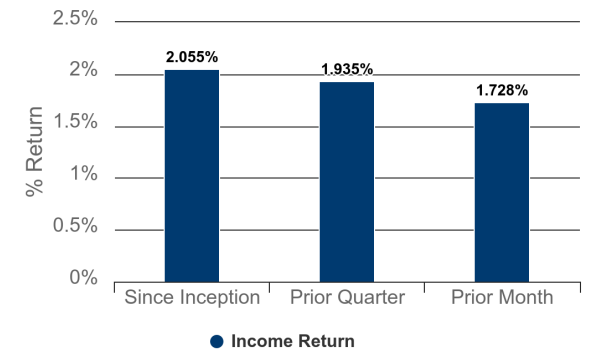
Footnote: 1

### GAAP Income Detail

	Portfolio
Account	Madison General Funds
MMF Payment Received Income	120.55
Coupon Received Income	8,791.01
Realized Gain	0.00
Other Income	0.00
Management Fees	-600.22
Total Net Income	8,311.34

Footnotes: 2,3

### Performance Summary



### Portfolio Composition

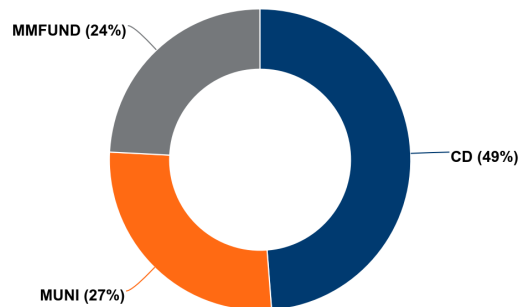
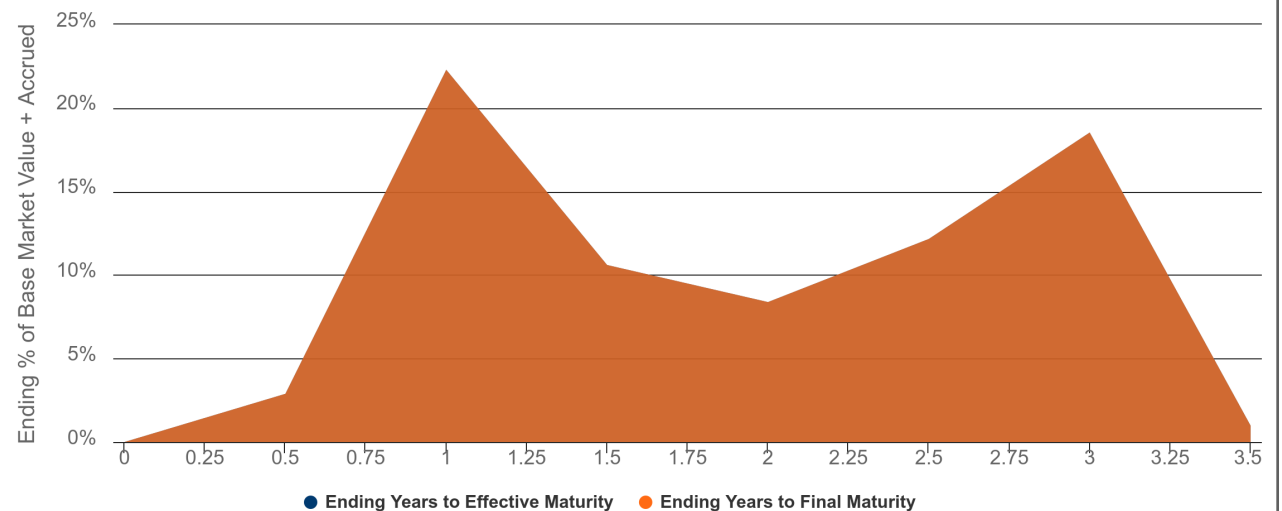


Chart calculated by: % of Market Value + Accrued

### Time To Maturity



## Cash and Investment Balances

Date: AUGUST 31, 2020

Fund	Acct No.	Cash Balance		Acct No.	CD Investments - UP Balance		Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$ 698,744.78		101-10110	\$ 50,000.00		101-10113	\$ 101,000.00	\$ 849,744.78
Ambulance Fund	201-10100	\$ (50,626.95)		201-10110	\$ -		201-10113	\$ 200,000.00	\$ 149,373.05
EDA Fund	211-10100	\$ 62,701.15		211-10110	\$ -		211-10113	\$ -	\$ 62,701.15
Sewer Sys replace	225-10100	\$ 60,801.48		225-10110	\$ -		225-10113	\$ -	\$ 60,801.48
2009 GO Temp. Imp.	308-10100	\$ -		308-10110	\$ -		308-10113	\$ -	\$ -
Inf. Replace. DS	350-10100	\$ 249,878.86		350-10110	\$ -		350-10113	\$ -	\$ 249,878.86
2015 GO Refunding	351-10100	\$ 186,638.65		351-10110	\$ -		351-10113	\$ -	\$ 186,638.65
2016 GO Ref/Wt Rev	353-10100	\$ 24,650.59		353-10110	\$ -		353-10113	\$ -	\$ 24,650.59
Cult & Rec Capital	420-10100	\$ 61,146.31		420-10110	\$ -		420-10113	\$ -	\$ 61,146.31
Bldg & Equip Capital	425-10100	\$ 158,292.72		425-10110	\$ -		425-10113	\$ -	\$ 158,292.72
Streets Capital	430-10100	\$ -		430-10110	\$ -		430-10113	\$ -	\$ -
Water Fund	601-10100	\$ (246,244.62)		601-10110	\$ -		601-10113	\$ 99,000.00	\$ (147,244.62)
Sewer Fund	602-10100	\$ (185,037.95)		602-10110	\$ -		602-10113	\$ 400,000.00	\$ 214,962.05
Sanitation Fund	603-10100	\$ 95,934.02		603-10110	\$ -		603-10113	\$ -	\$ 95,934.02
Electric Fund	604-10100	\$ 495,972.28		604-10110	\$ 200,000.00		604-10113	\$ 1,800,000.00	\$ 2,495,972.28
Storm Sewer Fund	605-10100	\$ 70,949.02		605-10110	\$ -		605-10113	\$ -	\$ 70,949.02
Liquor Fund	609-10100	\$ 100,998.13		609-10110	\$ -		609-10113	\$ -	\$ 100,998.13
Eastview Fund	614-10100	\$ 36,039.93		614-10110	\$ -		614-10113	\$ 100,000.00	\$ 136,039.93
Reserve Fund	851-10100	\$ 73,250.15		851-10110	\$ -		851-10113	\$ 413,245.00	\$ 486,495.15
		\$ 1,894,088.55			\$ 250,000.00			\$ 3,113,245.00	\$ 5,257,333.55
(GT Cash Balance)		-							
United Prairie Checking		\$ 663,804.40							
Old National Checking		\$ 30,284.15							
TD Ameritrade Sweep		\$ 1,200,000.00							
		\$ 1,894,088.55							
SCDP Rev Loan	202-10103	\$ 5,691.82							\$ 5,691.82
SCDP Grant Admin	205-10104	\$ 7,601.13							\$ 7,601.13
EDA Rev Loan Fund	212-10105	\$ 88,841.43							\$ 88,841.43
		\$ 1,996,222.93			\$ 250,000.00			\$ 3,113,245.00	\$ -
Grand Total Cash and Investments									\$ 5,359,467.93

# REVENUE REPORT

## CALENDAR 8/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,597,112.00	96,765.50	987,481.05	61.83	609,630.95
	AMBULANCE TOTAL	114,500.00	8,060.32	99,414.40	86.82	15,085.60
	SCDP GRANT REVOLVING LOAN TOTA	.00	298.61	1,843.73	.00	1,843.73-
	SCDP GRANT 2017 ADMIN TOTAL	.00	64,375.77	250,273.47	.00	250,273.47-
	EDA TOTAL	91,100.00	20,428.25	65,332.91	71.72	25,767.09
	EDA REVOLVING LOAN FUND TOTAL	1,200.00	.73	450.95	37.58	749.05
	SEWR SYSTEM REPLACEMENT TOTAL	41,500.00	.00	.00	.00	41,500.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	330,081.00	215,000.00	280,264.89	84.91	49,816.11
	2015 GO REFUNDING DS TOTAL	339,290.00	129,340.00	245,149.67	72.25	94,140.33
	2016 GO REF/WT REV DS TOTAL	149,112.00	148,912.00	148,912.00	99.87	200.00
	CULTURE & REC CAP. FUND TOTAL	11,600.00	.00	2,000.00	17.24	9,600.00
	BLDG & EQUIP CAP. FUND TOTAL	150,200.00	420.00-	3,149.50	2.10	147,050.50
	STREETS CAPITAL FUND TOTAL	35,000.00	.00	.00	.00	35,000.00
	WATER TOTAL	538,700.00	66,939.61	359,817.54	66.79	178,882.46
	SEWER TOTAL	461,800.00	37,452.64	291,969.60	63.22	169,830.40
	SANITATION TOTAL	226,012.00	17,809.41	144,830.40	64.08	81,181.60

# REVENUE REPORT

## CALENDAR 8/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	ELECTRIC UTILITY TOTAL	1,476,800.00	127,164.73	952,389.91	64.49	524,410.09
	STORM SEWER TOTAL	148,850.00	12,168.53	97,416.61	65.45	51,433.39
	LIQUOR TOTAL	412,500.00	42,190.72	330,230.11	80.06	82,269.89
	EASTVIEW APARTMENTS TOTAL	170,020.00	14,174.25	112,269.25	66.03	57,750.75
	RESERVE TOTAL	48,500.00	11,152.43	130,241.18	268.54	81,741.18-
	REVENUE BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,343,877.00	1,011,813.50	4,503,437.17	70.99	1,840,439.83
		=====	=====	=====	=====	=====

**BUDGET REPORT**  
**CALENDAR 8/2020, FISCAL 8/2020**

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,597,112.00	117,463.51	1,100,768.16	68.92	496,343.84
	AMBULANCE TOTAL	106,050.00	15,568.45	65,995.84	62.23	40,054.16
	SCDP GRANT REVOLVING LOAN TOTA	.00	5,090.00	8,731.63	.00	8,731.63-
	SCDP GRANT 2017 ADMIN TOTAL	.00	63,748.70	249,154.90	.00	249,154.90-
	EDA TOTAL	62,782.00	.00	17,632.44	28.09	45,149.56
	EDA REVOLVING LOAN FUND TOTAL	.00	.00	5,611.00	.00	5,611.00-
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	.00	.00	54,515.00	.00	54,515.00-
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	333,810.00	.00	333,210.00	99.82	600.00
	2015 GO REFUNDING DS TOTAL	338,965.00	.00	107,300.00	31.66	231,665.00
	2016 GO REF/WT REV DS TOTAL	149,387.00	.00	148,187.50	99.20	1,199.50
	CULTURE & REC CAP. FUND TOTAL	7,760.00	.00	15,962.00	205.70	8,202.00-
	BLDG & EQUIP CAP. FUND TOTAL	125,000.00	.00	20,370.00	16.30	104,630.00
	WATER TOTAL	720,350.00	292,002.80	587,284.72	81.53	133,065.28
	SEWER TOTAL	696,861.00	155,222.59	508,024.78	72.90	188,836.22
	SANITATION TOTAL	225,449.00	52,392.14	159,208.49	70.62	66,240.51

**BUDGET REPORT**  
**CALENDAR 8/2020, FISCAL 8/2020**

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	ELECTRIC UTILITY TOTAL	1,440,557.00	242,913.26	1,132,210.46	78.60	308,346.54
	STORM SEWER TOTAL	237,461.00	133,894.47	190,282.06	80.13	47,178.94
	LIQUOR TOTAL	412,244.00	50,194.03	321,478.07	77.98	90,765.93
	EASTVIEW APARTMENTS TOTAL	214,291.00	8,839.73	179,468.66	83.75	34,822.34
	RESERVE TOTAL	63,000.00	.00	.00	.00	63,000.00
	EXPENSES BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,731,079.00	1,137,329.68	5,205,395.71	77.33	1,525,683.29
		=====	=====	=====	=====	=====



# REVENUE & EXPENSE REPORT

## CALENDAR 8/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	96,765.50	987,481.05	1,597,112.00	609,630.95
	TOTAL EXPENSES	117,463.51	1,100,768.16	1,597,112.00	496,343.84
	GENERAL TOTAL	20,698.01-	113,287.11-	.00	113,287.11
	TOTAL REVENUE	8,060.32	99,414.40	114,500.00	15,085.60
	TOTAL EXPENSES	15,568.45	65,995.84	106,050.00	40,054.16
	AMBULANCE TOTAL	7,508.13-	33,418.56	8,450.00	24,968.56-
	TOTAL REVENUE	298.61	1,843.73	.00	1,843.73-
	TOTAL EXPENSES	5,090.00	8,731.63	.00	8,731.63-
	SCDP GRANT REVOLVING LOAN TOTA	4,791.39-	6,887.90-	.00	6,887.90
	TOTAL REVENUE	64,375.77	250,273.47	.00	250,273.47-
	TOTAL EXPENSES	63,748.70	249,154.90	.00	249,154.90-
	SCDP GRANT 2017 ADMIN TOTAL	627.07	1,118.57	.00	1,118.57-
	TOTAL REVENUE	20,428.25	65,332.91	91,100.00	25,767.09
	TOTAL EXPENSES	.00	17,632.44	62,782.00	45,149.56
	EDA TOTAL	20,428.25	47,700.47	28,318.00	19,382.47-
	TOTAL REVENUE	.73	450.95	1,200.00	749.05
	TOTAL EXPENSES	.00	5,611.00	.00	5,611.00-
	EDA REVOLVING LOAN FUND TOTAL	.73	5,160.05-	1,200.00	6,360.05
	TOTAL EXPENSES	.00	.00	.00	.00

# REVENUE & EXPENSE REPORT

## CALENDAR 8/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00
	TOTAL REVENUE	.00	.00	41,500.00	41,500.00
	TOTAL EXPENSES	.00	54,515.00	.00	54,515.00-
	SEWR SYSTEM REPLACEMENT TOTAL	.00	54,515.00-	41,500.00	96,015.00
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00
	TOTAL REVENUE	215,000.00	280,264.89	330,081.00	49,816.11
	TOTAL EXPENSES	.00	333,210.00	333,810.00	600.00
	INFRA. REPLACE. DEBT SERV TOTA	215,000.00	52,945.11-	3,729.00-	49,216.11
	TOTAL REVENUE	129,340.00	245,149.67	339,290.00	94,140.33
	TOTAL EXPENSES	.00	107,300.00	338,965.00	231,665.00
	2015 GO REFUNDING DS TOTAL	129,340.00	137,849.67	325.00	137,524.67-
	TOTAL REVENUE	148,912.00	148,912.00	149,112.00	200.00
	TOTAL EXPENSES	.00	148,187.50	149,387.00	1,199.50
	2016 GO REF/WT REV DS TOTAL	148,912.00	724.50	275.00-	999.50-
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE PROJ TOTA	.00	.00	.00	.00
	TOTAL REVENUE	.00	2,000.00	11,600.00	9,600.00

# REVENUE & EXPENSE REPORT

## CALENDAR 8/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL EXPENSES	.00	15,962.00	7,760.00	8,202.00-
		-----	-----	-----	-----
	CULTURE & REC CAP. FUND TOTAL	.00	13,962.00-	3,840.00	17,802.00
	TOTAL REVENUE	420.00-	3,149.50	150,200.00	147,050.50
	TOTAL EXPENSES	.00	20,370.00	125,000.00	104,630.00
		-----	-----	-----	-----
	BLDG & EQUIP CAP. FUND TOTAL	420.00-	17,220.50-	25,200.00	42,420.50
	TOTAL REVENUE	.00	.00	35,000.00	35,000.00
	TOTAL EXPENSES	.00	.00	.00	.00
		-----	-----	-----	-----
	STREETS CAPITAL FUND TOTAL	.00	.00	35,000.00	35,000.00
	TOTAL REVENUE	66,939.61	359,817.54	538,700.00	178,882.46
	TOTAL EXPENSES	292,002.80	587,284.72	720,350.00	133,065.28
		-----	-----	-----	-----
	WATER TOTAL	225,063.19-	227,467.18-	181,650.00-	45,817.18
	TOTAL REVENUE	37,452.64	291,969.60	461,800.00	169,830.40
	TOTAL EXPENSES	155,222.59	508,024.78	696,861.00	188,836.22
		-----	-----	-----	-----
	SEWER TOTAL	117,769.95-	216,055.18-	235,061.00-	19,005.82-
	TOTAL REVENUE	17,809.41	144,830.40	226,012.00	81,181.60
	TOTAL EXPENSES	52,392.14	159,208.49	225,449.00	66,240.51
		-----	-----	-----	-----
	SANITATION TOTAL	34,582.73-	14,378.09-	563.00	14,941.09
	TOTAL REVENUE	127,164.73	952,389.91	1,476,800.00	524,410.09
	TOTAL EXPENSES	242,913.26	1,132,210.46	1,440,557.00	308,346.54
		-----	-----	-----	-----

# REVENUE & EXPENSE REPORT

## CALENDAR 8/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	ELECTRIC UTILITY TOTAL	115,748.53-	179,820.55-	36,243.00	216,063.55
	TOTAL REVENUE	12,168.53	97,416.61	148,850.00	51,433.39
	TOTAL EXPENSES	133,894.47	190,282.06	237,461.00	47,178.94
	STORM SEWER TOTAL	121,725.94-	92,865.45-	88,611.00-	4,254.45
	TOTAL REVENUE	42,190.72	330,230.11	412,500.00	82,269.89
	TOTAL EXPENSES	50,194.03	321,478.07	412,244.00	90,765.93
	LIQUOR TOTAL	8,003.31-	8,752.04	256.00	8,496.04-
	TOTAL REVENUE	14,174.25	112,269.25	170,020.00	57,750.75
	TOTAL EXPENSES	8,839.73	179,468.66	214,291.00	34,822.34
	EASTVIEW APARTMENTS TOTAL	5,334.52	67,199.41-	44,271.00-	22,928.41
	TOTAL REVENUE	11,152.43	130,241.18	48,500.00	81,741.18-
	TOTAL EXPENSES	.00	.00	63,000.00	63,000.00
	RESERVE TOTAL	11,152.43	130,241.18	14,500.00-	144,741.18-
	REVENUE & EXPENSE FUND SUMMARY	125,516.18-	701,958.54-	387,202.00-	314,756.54

## **LqP Computer Commuter**

### **September 2020 Update**

Please find the community totals for August, 2020.

\*68 people came on board the LqP Computer Commuter in August. We gained 1 new user in Boyd.

\*2 Residents completed the AARP Smart Driver's Course to earn an insurance discount

\*1 Resident trained to be a Census worker. This position depends heavily on using an Iphone

\*2 more residents completed their 2020 Census online onboard the bus.

\*We continue to follow safety protocols:

1. Sanitize hands entering and leaving the bus
2. Mask is mandatory
3. Social distance of 6' is maintained. We are operating at below 50% capacity.
4. I sanitize equipment and work station used after the resident has left.

\*Please contact me if you have questions or concerns. Thank you for your continued support! [mary.quick@lqpc.com](mailto:mary.quick@lqpc.com)

### **August 2020 Attendance**

	<b>Aug 3</b>	<b>Aug 10</b>	<b>Aug 17</b>	<b>Aug 24</b>	<b>Aug 31</b>	<b>Totals</b>
<b>Bellingham</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>		<b>5</b>
<b>Boyd</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>5</b>		<b>15</b>
<b>Dawson</b>	<b>2</b>	<b>3</b>	<b>5</b>	<b>4</b>		<b>14</b>
<b>Madison</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>13</b>
<b>Marietta</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>9</b>
<b>Nassau</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>4</b>		<b>12</b>
<b>Totals</b>	<b>17</b>	<b>13</b>	<b>18</b>	<b>19</b>	<b>1</b>	<b>68</b>

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Madison Area Chamber of Commerce

Previous Gambling Permit Number: X-03860-19-011

Minnesota Tax ID Number, if any: \_\_\_\_\_

Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: P.O. Box 70

City: Madison State: MN Zip: 56256 County: Lac qui Parle

Name of Chief Executive Officer (CEO): Erik Bjerke

CEO Daytime Phone: 320 598-7566 CEO Email: loutfisk@yahoo.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Madison VFW

Physical Address (do not use P.O. box): 710 West 2nd Street

Check one:

☒ City: Madison Zip: 56256 County: Lac qui Parle

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): Friday, November 7, 2020

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



# LG220 Application for Exempt Permit

11/17  
Page 2 of 2

## LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

### CITY APPROVAL for a gambling premises located within city limits

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: Madison, Minnesota

Signature of City Personnel:

Title: City Clerk Date: 9-14-2020

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

### COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel:

Title: \_\_\_\_\_ Date: \_\_\_\_\_

### TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

## CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [Signature] Date: 9-11-2020  
(Signature must be CEO's signature; designee may not sign)

Print Name: Erik Bjerke

## REQUIREMENTS

### Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

### Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

## MAIL APPLICATION AND ATTACHMENTS

### Mail application with:

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

### Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

# Memo

**To:** City Administrator & City Council  
**From:** Dale Hiepler, Liquor Store Manager  
**CC:**  
**Date:** 9/11/2020  
**Re:** August Sales

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Sales for August were \$42,190 compared to \$37,363 last year; a \$4,827 increase. We achieved this increase even though we had one less sales day this year compared to last year.

Miscellaneous sales showed an increase of \$214. Beer showed an increase of \$2,195 and liquor showed an increase of \$2,419.



**CITY OF MADISON  
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT**  
Statement for the month of August 2020

<b>SALES</b>	<b>2019</b>	<b>2020</b>	<b>% of Sales</b>	<b>2019 YTD</b>	<b>2020 YTD</b>	<b>% of Sales</b>
Liquor	11183.73	13602.63	32.24%	92,109.94	110,895.76	33.58%
Beer	25048.86	27243.41	64.57%	174,936.27	209,694.07	63.50%
Mix, Ice, Etc.	1130.86	1344.68	3.19%	6,603.78	9,640.28	2.92%
<b>TOTAL SALES</b>	<b>37363.45</b>	<b>42,190.72</b>	<b>100.00%</b>	<b>273,649.99</b>	<b>330,230.11</b>	<b>100.00%</b>
<b>COST OF SALES</b>						
Inventory at 1st of month	40782.27	35135.58	83.28%	257,640.13	263,660.62	79.84%
Purchases	19673.12	28989.52	68.71%	185,454.34	224,878.88	68.10%
Freight	108.80	208.71	0.49%	1248.60	1526.83	0.46%
Inventory at end of month	35530.67	36435.90	86.36%	264,852.57	271,120.23	82.10%
<b>TOTAL COST OF SALES</b>	<b>25033.52</b>	<b>27,897.91</b>	<b>66.12%</b>	<b>179,490.50</b>	<b>218,946.10</b>	<b>66.30%</b>
<b>GROSS PROFIT</b>	<b>12329.93</b>	<b>14,292.81</b>	<b>33.88%</b>	<b>94,159.49</b>	<b>111,284.01</b>	<b>33.70%</b>
<b>OPERATING EXPENSE</b>						
Labor	3755.87	4030.82	9.55%	33,879.45	36,207.60	10.96%
PERA	145.93	165.46	0.39%	950.63	1,447.26	0.44%
FICA	287.66	308.22	0.73%	2,587.23	2,760.08	0.84%
Mandatory Medicare	0.00	0.00	0.00%	0.00	0.00	0.00%
***Worker's Compensation	0.00	2206.33	5.23%	1,246.00	2,206.33	0.67%
City Health Insurance	309.97	309.97	0.73%	2,479.76	2,366.36	0.72%
General Supplies	0.00	55.49	0.13%	116.24	234.51	0.07%
* Audit Service	83.33	83.33	0.20%	666.64	666.64	0.20%
Dues & Subscriptions	1100.00	0.00	0.00%	1,481.00	941.00	0.28%
Licenses & Taxes	0.00	0.00	0.00%	0.00	0.00	0.00%
Telephone & Internet	113.73	113.95	0.27%	905.00	907.78	0.27%
Advertising	460.00	240.00	0.57%	2,754.00	2,920.40	0.88%
Utilities	25.34	564.02	1.34%	4,019.61	4,064.88	1.23%
* Property Insurance	141.58	156.58	0.37%	1,132.66	1,252.64	0.38%
Training	0.00	0.00	0.00%	0.00	0.00	0.00%
Building Maint.	0.00	0.00	0.00%	0.00	0.00	0.00%
Equipment Maint.	0.00	0.00	0.00%	111.38	16.50	0.00%
Contractual Services	647.68	958.64	2.27%	4,467.67	6,507.12	1.97%
Travel	0.00	0.00	0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	38.42	37.17	0.09%	307.36	297.36	0.09%
Miscellaneous	0.00	0.00	0.00%	0.00	0.00	0.00%
Depreciation	479.51	479.51	1.14%	3,836.08	3,356.57	1.02%
<b>TOTAL OPERATING EXPENSE</b>	<b>7589.02</b>	<b>9709.49</b>	<b>23.01%</b>	<b>60,940.71</b>	<b>66,153.03</b>	<b>20.03%</b>
<b>Operating Income</b>	<b>4740.91</b>	<b>4,583.32</b>	<b>10.86%</b>	<b>33,218.78</b>	<b>45,130.98</b>	<b>13.67%</b>
<b>Nonoperating Revenues:</b>						
Interest Income	0	0	0.00%	0	0	0.00%
<b>NET INCOME</b>	<b>4740.91</b>	<b>4,583.32</b>	<b>10.86%</b>	<b>33,218.78</b>	<b>45,130.98</b>	<b>13.67%</b>

\*\*\*This \$2206.33 was paid in May 2020 and just split into proper accounts in June. Added here in August for proper disclosure

\* Standard values per month

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## Residents encouraged to give feedback on demonstration projects in Madison

**WILLMAR, Minn.** – MnDOT District 8 and the city of Madison are looking for community input on two safety demonstration projects being installed the week of September 14, 2020 in Madison.

The two projects being temporarily installed are a median refuge island at the intersection of Highway 75 and Fifth Street and a bump-out at the intersection of Highway 75 and Fourth Street. A median refuge island allows people who walk and bike the ability to cross only one lane of traffic at a time, which shortens the distance for crossing and provides a refuge. Bump-outs also shorten the distance people have to cross.

In addition to the two safety projects, a bike lane will be striped and tested from the intersection of Highway 75 and Highway 40 to Eighth Street. A 2013 Safe Routes to School study identified Fourth Street as a key walking route for students. The study also identified the intersection of Highway 75 and Eighth Avenue as a priority for safety improvements.

The projects will be in place for approximately thirty days. MnDOT and the city of Madison ask community members to take time to test both projects and provide us with their feedback. A short survey is available at [mndot.gov/d8/projects/hwy75madison](https://mndot.gov/d8/projects/hwy75madison). Paper surveys are available at the Madison city office at 404 Sixth Street North.

Minnesota Department of Transportation (MnDOT) invites and encourages participation by all. We believe everyone should have an equal opportunity to enjoy the programs, services and activities we provide. If you need an ASL, a foreign language interpreter, or other reasonable accommodation, or need documents in an alternative format (such as braille or large print), please email your request to Janet Miller at [ADArequest.dot@state.mn.us](mailto:ADArequest.dot@state.mn.us) or call 651-366-4720.

For real-time traffic and travel information in Minnesota, visit [www.511mn.org](http://www.511mn.org) or get the free smartphone app at [Google Play](#) or the [App Store](#).

###

[www.mndot.gov](http://www.mndot.gov)

Mandi Lighthizer-Schmidt  
Director of Public Engagement, District 8  
2505 Transportation Road  
Willmar, MN 56201  
(work) 320-214-6426  
(cell) 320-212-6132



**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

**August 31, 2020**

<b>MEDA LOANS (REVOLVING LOAN FUND)</b>							
<b>LOAN NAME</b>	<b>NOTE #</b>	<b>FINAL MATURITY</b>	<b>ORIG LOAN Amount</b>	<b>MONTHLY PAYMENT</b>	<b>DAY DELINQ</b>	<b>AMOUNT DELINQ</b>	<b>BALANCE</b>
Mtech Service & Repair L	MGD#1008	10/01/21	\$29,400.00	\$450.00	60	\$887.67	\$5,894.98
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$1,354.34
LqP Ag Society/Fair Board-10 year no interest k		12/31/27	\$85,000.00	\$3000/year			\$21,000.00
Madison Optical		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
Madison Hometown Lodge		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
Happy Hour		04/01/22	\$2,500.00	0% Int, no pay for 6-mo, 11/1/2020			\$2,500.00
MG Entertainment LLC/Grand Theater		07/01/22	\$1,000.00	0% Int, no pay for 6-mo, 2/1/2021			\$1,000.00
Lien Lumber/Chyde Strand		08/01/27	\$31,000.00	5% Int, no pay til 8/1/22, \$15,500 forgivable			\$31,000.00
<b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>						<b>\$887.67</b>	<b>\$67,749.32</b>
<b>MEDA DWM PAY LOANS (CITY)</b>							
<b>TOTAL MEDA DWN PAY LOANS (CITY)</b>						<b>\$0.00</b>	<b>\$0.00</b>
<b>MEDA DWM PAY LOANS (STATE)</b>							
<b>TOTAL MEDA DWN PAY LOANS (STATE)</b>						<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL DELINQUENCIES</b>						<b>\$887.67</b>	
<b>FUND BALANCE AVAILABILITY</b>							
			<b>DWN PAY LOANS (CITY)</b>	<b>DWM PAY LOANS (STATE)</b>	<b>TOTALS</b>		
<b>Fund Balance</b>	\$156,590.75		\$0.00	\$0.00	\$156,590.75		
<b>Less Loans Outstanding</b>	\$67,749.32		\$0.00	\$0.00	\$67,749.32		
<b>Less Other Assets</b>			\$0.00	\$0.00	\$0.00		
<b>Funds Available</b>	<b>\$88,841.43</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$88,841.43</b>		
<b>TOTAL CHECKING &amp; INVESTMENTS OR FUNDS AVAILABLE FOR LENDING</b>						<b>8/31/2020</b>	<b>\$88,841.43</b>
<b>FUND BALANCE INCOME</b>							
January 2020 Int	\$192.17	April 2020 Int	\$3.93	July 2020 Int	\$56.78	Oct 2020 Int	
Febuary 2020 Int	\$23.96	May 2020 Int	\$64.45	Aug 2020 Int	\$0.73	Nov 2020 Int	
March 2020 Int	\$66.80	June 2020 Int	\$42.13	Sept 2020 Int		Dec 2020 Int	
						<b>2020 YTD Interest</b>	<b>\$450.95</b>

# Water Plant Monthly Report

Year: 2020

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	18	18	14	25	31	41	36	39					222
	Cost	\$152.82	\$234.54	\$182.42	\$325.75	\$403.93	\$534.23	\$469.08	\$508.17					\$2,810.94
KMNO4	Used (lbs)	270	259	283	285	337	393	403	353					2583
	Cost	\$1,012.50	\$1,046.36	\$1,143.32	\$1,151.40	\$1,361.48	\$1,587.72	\$1,628.12	\$1,426.12					\$10,357.02
Anti Scalant	Used (gal)	27	25	28	29	33	44	40	32					258
	Cost	\$1,304.10	\$1,207.50	\$1,352.40	\$1,400.70	\$1,593.90	\$2,125.20	\$1,932.00	\$1,545.60					\$12,461.40
Poli-phosphate	Used (gal)	46	46	48	51	62	72	69	58					452
	Cost	\$583.28	\$595.24	\$621.12	\$659.94	\$802.28	\$931.68	\$892.86	\$750.52					\$5,836.92
Chlorine	Used (lbs)	79	77	97	103	114	127	121	95					813
	Cost	\$75.05	\$86.24	\$108.64	\$115.36	\$127.68	\$142.24	\$135.52	\$106.40					\$897.13
Nalco 7768 Polymer	Used (gal)	2.3	2	2.3	2.25	3.3	4	4	3.75					23.9
	Cost	\$65.56	\$57.02	\$65.57	\$64.15	\$94.08	\$120.40	\$120.40	\$112.88					\$700.06
Flouride	Used (gal)	15	14	16	15	21	25	23	19					148
	Cost	\$76.20	\$73.36	\$83.84	\$78.60	\$110.04	\$131.00	\$120.52	\$99.56					\$773.12
Sodium meti-Bisulfate	Used (lbs)	7	8	10	7	11	12	13	11					79
	Cost	\$9.87	\$11.28	\$14.10	\$9.87	\$15.51	\$16.92	\$18.33	\$15.51					\$111.39
R <sub>6</sub> O <sub>6</sub> Pre-Filters	Used (case)	3	3	2	1	1	1	2	1					14
	Cost	\$607.05	\$607.05	\$404.70	\$202.35	\$202.35	\$202.35	\$404.70	\$202.35					\$2,832.90
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0					0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0					0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0					0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
Caustic Soda 50% & 30%	Used (gal)	68	68	66	75	92	109	106	96					680
	Cost	\$580.72	\$580.72	\$563.64	\$640.50	\$785.68	\$930.86	\$905.24	\$819.84					\$5,807.20
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0					0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00

Well gal Pumped	x1000	4280	4235	4344	4581	5820	6528	6638	5970					42396
Hi service gal, pumped	x1000	2868	2842	3053	3153	3986	4348	4386	3761					28397
Gallons to Waste	x1000	897	876	894	984	1260	1404	1422	1260					8997
RC membrane gal pumped	x1000	2966	2846	2872	3398	4406	4890	4947	4541					30866
Backwash gal pumped	x1000	570	565	500	487	626	786	826	792					5152
w. p water meter gallons	Actual	178320	174720	185880	187430	224600	233400	239910	213860					1638120
Treated accounted gal	Actual	0	0	17000	3800	7300	6250	1200	7600					43150
Soft Water gal sold	Actual	0	6000	1000	0	0	0	276800	220900					504700
Baseball Field well gal	Actual	0	0	0	2000	191900	405300 26	409100	220900					1229200

Regular Drill Meeting

8/17/2020

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report - Fire Inc. provided training on ladders tonight.

Next month Fire Inc. is lined up to do two more consecutive sessions with MFD. The training will be on self-survival and thermal imaging cameras.

Emergency calls for the past month:

1. July 23rd -- round baler fire at Hwy 212/75 intersection

Related to the July 23rd call it was mentioned that we need to make sure there is enough 1.5" hose here as at least one section was damaged at this call.

Next regular meeting: Sept 21st.

September Hall Duties: Jon Pearson and Jared Rakow.

There is a potential house burn training in the near future. Justin Call has a house that he is willing to offer for the training. At this point it will take another 3-4 weeks to get the proper permits in place to have this training.

Door locks -- the codes for the keyless door locks on the fire hall have been changed. Please contact a fellow firefighter if you are not aware of the new codes.

As of August 17, 2020, Jim Strand submitted his six-month notice in regards to his intent to retire from the MFD. Motion by Brian Tebben to accept Jim's request was seconded by Jerod Zimbelman. Motion carried by voice vote.

A discussion was held about the possibility of upgrading our pumper truck. At this time there are some various grants and funding available. Need to get some estimates together for potential purchases and see what might work.

Jerod Zimbelman mentioned to please let him know if you use one of the fire extinguishers so he can get them refilled right away.

Motion was made by Jerod Zimbelman to adjourn meeting seconded by Brian Tebben, carried.

Don Tweet  
Secretary

# CITY COUNCIL CHECKLIST

9/11/2020

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Constuction and purchases completed-	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Painting complete	ongoing
Broadband Exploration	4/20/2017	Meyer	CM, committee	Downtown district project complete	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	This property is part of the UMRDC Developable Properties project	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	No bids received	ongoing
Climbing Wall at Pool	8/26/2019	Volk	Parks	2021 Quote 12x16 34,400 - more info requested	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Thole	Council Budget decision 2020/2021 split - Plumbing approved	ongoing
MNDOT 2023	8/20/2020	Council	VH	Crossing study - Public Notice	ongoing

Extract of Minutes of a Meeting of the  
City Council of the City of Madison, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Madison, Minnesota was duly held in the City of Madison, Minnesota, on Monday, September 14, 2020, at 5:00 o'clock P.M.

The following members were present:

and the following were absent:

During said meeting \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION NO. 20-34

RESOLUTION APPROVING THE ISSUANCE AND SALE OF A  
SENIOR HOUSING AND HEALTH CARE FACILITIES REVENUE NOTE, SERIES 2020A  
AND  
AUTHORIZING THE EXECUTION OF DOCUMENTS RELATING THERETO  
(MADISON HEALTHCARE SERVICES PROJECT)

WHEREAS,

(a) Minnesota Statutes, Chapter 462C and Sections 469.152 to 469.165, as amended (the "Act") authorizes cities to issue revenue bonds to finance or refinance a program for the purposes of planning, administering, making, or purchasing loans with respect to one or more multifamily housing developments and health care facilities and to finance industrial development projects to promote the welfare of the state by the active development of economically sound industry and commerce to meet the needs of an increasing population and the need for development of land use which will provide an adequate tax base to finance the increasing cost of governmental services and access to employment opportunities for such population;

(b) Factors necessitating the active promotion and development of economically sound industry and commerce are the increasing concentration of population in the metropolitan areas and the rapidly rising increase in the amount and cost of governmental services required to meet the needs of the increased population and the need for development of land use which will provide an adequate tax base to finance these increased costs and the need for access to employment opportunities for such population;

(c) The City Council of the City of Madison, Minnesota (the "City"), has received from Madison Healthcare Services, a Minnesota nonprofit corporation organized under the laws of the State of Minnesota (the "Borrower"), a proposal that the City, along with the City of Bellingham, Minnesota ("Bellingham"), undertake a program to finance the Project (as defined

below) through the issuance of revenue notes or other obligations, in one or more series pursuant to the Act, and in connection therewith the following described notes are to be issued: (i) City of Madison, Minnesota Senior Housing and Health Care Revenue Note (Madison Healthcare Services Project) Series 2020A (the "Madison Note") and (ii) City of Bellingham, Minnesota Senior Housing and Health Care Revenue Note (Madison Healthcare Services Project) Series 2020B (the "Bellingham Note" and together with the Madison Note, the "Notes"), in the total aggregate principal amount not to exceed \$14,000,000;

(d) The City desires to facilitate the selective development of the community, retain and improve the tax base and help to provide the range of services and employment opportunities required by the population, including health care services; and the Project will assist the City in achieving those objectives and will enhance the image and reputation of the community;

(e) The Project to be financed by the Notes consists of (i) financing, in part, the acquisition, construction, and equipping of a new approximately 37-bed wing to the existing skilled nursing facility, including conforming and updating renovations to the existing facility, and a new 12-unit independent/assisted living facility, including demolition of a wing of the existing skilled nursing facility, to be located at 900 Second Avenue and on 3<sup>rd</sup> Avenue between 9<sup>th</sup> Street and 10<sup>th</sup> Street, all in the City of Madison, Minnesota (the "2020 Facility"); (ii) funding any required reserve funds; (iii) paying all or a portion of the costs of issuance; and (iv) refinancing the City of Madison's outstanding \$7,750,000 Health Care Facilities Revenue Note, Series 2012 (Madison Lutheran Home Project) the proceeds of which were used to refinance certain debt of the Borrower and to finance the expansion, renovation, and equipping of a hospital and a nursing home facility owned and operated by the Borrower, located at 900 Second Avenue in the City of Madison, Minnesota (the "2012 Facility") (collectively, the "Project"). The 2020 Facility and the 2012 Facility are and will be owned and operated by the Borrower;

(f) The City has been advised by representatives of the Borrower that, with the aid of municipal financing, and its resulting lower borrowing cost, the Project is economically more feasible;

(g) Based on representations of the Borrower, no public official of the City has either a direct or indirect financial interest in the Project nor will any public official either directly or indirectly benefit financially from the Project; and

(h) In connection with the issuance of the Notes, it is proposed that the City and Bellingham, pursuant to Minnesota Statutes, Section 471.59, enter into a Joint Powers Agreement (the "Joint Powers Agreement"). A copy of the proposed form of the Joint Powers Agreement has been presented to the City Council in connection with its consideration of this Resolution, and is currently on file in the offices of the City Manager;

(i) The Notes, as and when issued, will not constitute a charge, lien or encumbrance upon any property of the City or Bellingham and will not be a charge against the general credit or taxing powers of the City or Bellingham;

(j) A public hearing on the Project was held on May 11, 2020, after notice was published and materials made available for public inspection at the City Hall, all as required by



the Act and Section 147(f) of the Internal Revenue Code of 1986, as amended, at which public hearing all those appearing who desired to speak were heard and written comments were accepted.

BE IT RESOLVED by the City Council of the City of Madison, Minnesota (the "City"), as follows:

## **SECTION 1. LEGAL AUTHORIZATION AND FINDINGS.**

1.1 Findings. The City hereby finds, determines and declares as follows:

(a) The City is a municipal corporation and a political subdivision of the State of Minnesota and is authorized under the Act to assist the revenue producing project herein referred to, and to issue and sell the Madison Note, as hereinafter defined, for the purpose, in the manner and upon the terms and conditions set forth in the Act and in this Resolution.

(b) The issuance and sale of the Senior Housing and Health Care Facilities Revenue Note, Series 2020A, (Madison Healthcare Services Project) (the "Madison Note") by the City, pursuant to the Act, is in the best interest of the City, and the City hereby determines to issue the Madison Note and to sell the Madison Note to Old National Bank, a national banking association with one of its locations in the City or another banking institution with one or more locations in Minnesota (the "Lender"), as provided in an Agreement to Purchase (the "Purchase Agreement") to be entered into between the Borrower, the City, and the Lender. A draft of the Purchase Agreement has been submitted to the City Council. The City will loan the proceeds of the Madison Note (the "Loan") to the Borrower in order to finance the Project.

(c) Pursuant to a Loan Agreement (the "Loan Agreement") to be entered into between the City and the Borrower, the Borrower has agreed to repay the Madison Note in specified amounts and at specified times sufficient to pay in full when due the principal of, premium, if any, and interest on the Madison Note. In addition, the Loan Agreement contains provisions relating to the maintenance and operation of the Project, indemnification, insurance, and other agreements and covenants which are required or permitted by the Act and which the City and the Borrower deem necessary or desirable for the financing of the Project. A draft of the Loan Agreement has been submitted to the City Council.

(d) Pursuant to a Pledge Agreement (the "Pledge Agreement") to be entered into between the City and the Lender, the City has pledged and granted a security interest in all of its rights, title, and interest in the Loan Agreement to the Lender (except for certain rights of indemnification and to reimbursement for certain costs and expenses). A draft of the Pledge Agreement has been submitted to the City Council.

(e) Pursuant to an Amended and Restated Mortgage, Assignment of Leases and Rents, Security Agreement and Fixture Financing Statement (the "Mortgage") to be executed by the Borrower and the Lender, the Borrower has secured payment of amounts due under the Loan Agreement and Madison Note by granting to the Lender a mortgage and security interest in the property described therein. A draft of the Mortgage has been submitted to the City Council.

(f) Pursuant to a Disbursing Agreement (the "Disbursing Agreement") to be entered into between the Lender, a disbursing agent, and the Borrower, the proceeds of the Madison Note will be disbursed to or on behalf of the Borrower for the acquisition, construction, and equipping of the Project. A draft of the Disbursing Agreement has been submitted to the City Council.

(g) A copy of the proposed form of Joint Powers Agreement has been presented to the City Council in connection with its consideration of this Resolution, and has been submitted to the City Council.

(h) The Madison Note will be a special, limited obligation of the City. The Madison Note shall not be payable from or charged upon any funds other than the revenues pledged to the payment thereof, nor shall the City be subject to any liability thereon. No holder of the Madison Note shall ever have the right to compel any exercise of the taxing power of the City to pay the Madison Note or the interest thereon, nor to enforce payment thereof against any property of the City. The Madison Note shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation.

(i) Nothing in this resolution or the documents prepared pursuant hereto shall authorize the expenditure of any municipal funds on the Project other than the revenues derived from the Project or otherwise granted to the City for this purpose. The Madison Note shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property or funds of the City except the revenue and proceeds pledged to the payment thereof, nor shall the City be subject to any liability thereon. The holder of the Madison Note shall never have the right to compel any exercise of the taxing power of the City to pay the outstanding principal on the Madison Note or the interest thereon, or to enforce payment thereon against any property of the City, except such property as may be expressly pledged for the security of the Madison Note. The Madison Note shall recite in substance that the Madison Note, including the interest thereon, is payable solely from the revenue derived from the Project and pledged to the payment thereof.

(j) On the basis of information available to the City it appears, and the City hereby finds, that the Project constitutes properties, real and personal, used or useful in connection with a multifamily housing facility for the elderly and health care within the meaning of the Act; that the Project furthers the purposes stated in the Act; that the availability of the financing under the Act and the willingness of the City to furnish such financing will be a substantial inducement to the Borrower to undertake the Project, and that the effect of the Project, if undertaken, will be to assist in the prevention of the emergence of blighted and marginal land, to help prevent chronic unemployment, to help the surrounding area retain and eventually improve the tax base, to provide the range of service and employment opportunities required by the population, to help prevent the movement of talented and educated persons out of the state and to areas within the State where their services may not be as effectively used, and to promote more intensive development and use of land within the City and surrounding communities, and to provide available adequate senior housing and health care facilities to residents of the State at a reasonable cost.

(k) It is desirable, feasible, and consistent with the objects and purposes of the Act to issue the Madison Note for the purpose of financing the costs of the Project.

## **SECTION 2. THE MADISON NOTE.**

2.1 Authorized Amount and Form of Madison Note. The Madison Note is hereby approved and shall be issued pursuant to this Resolution in substantially the form submitted to the City Council with such appropriate variations, omissions and insertions as are necessary and appropriate and are permitted or required by this Resolution, and in accordance with the further provisions hereof; and the total aggregate principal amount of the Madison Note that may be outstanding hereunder is expressly limited to \$7,000,000, unless a duplicate Note is issued pursuant to Section 2.7. The Madison Note shall bear interest at a variable rate as set forth therein.

2.2 The Madison Note. The Madison Note shall be dated as of the date of delivery to the Lender, shall be payable at the times and in the manner, shall bear interest at the rate, and shall be subject to such other terms and conditions as are set forth therein.

2.3 Execution. The Madison Note shall be executed on behalf of the City by the signatures of its Mayor and the City Manager and shall be sealed with the seal of the City; provided that the seal may be intentionally omitted as provided by law. In case any officer whose signature shall appear on the Madison Note shall cease to be such officer before the delivery of the Madison Note, such signature shall nevertheless be valid and sufficient for all purposes, the same as if had remained in office until delivery. In the event of the absence or disability of the Mayor or the City Manager such officers of the City as, in the opinion of the City Attorney, may act in their behalf, shall without further act or authorization of the City Council execute and deliver the Madison Note.

2.4 Delivery of Initial Note. Before delivery of the Madison Note there shall be filed with the Lender (except to the extent waived by the Lender) the following items:

- (1) an executed copy of each of the following documents:
  - (a) the Purchase Agreement;
  - (b) the Loan Agreement;
  - (c) the Pledge Agreement;
  - (d) the Mortgage;
  - (e) the Disbursing Agreement; and
  - (f) the Joint Powers Agreement;
- (2) an opinion of Counsel for the Borrower as prescribed by the Lender and Bond Counsel;
- (3) the opinion of Bond Counsel as to the validity and tax exempt status of the Madison Note;

(4) a 501(c)(3) determination letter from the Internal Revenue Service evidencing that the Borrower is exempt from income taxation under Section 501(c)(3) of the Code;

(5) such other documents and opinions as Bond Counsel may reasonably require for purposes of rendering its opinion required in subsection (3) above or that the Lender may reasonably require for the closing.

2.5 Disposition of Proceeds of the Madison Note. Upon delivery of the Madison Note to Lender, the Lender shall, on behalf of the City, disburse the proceeds of the Madison Note for payment of Project Costs in accordance with the terms of the Loan Agreement and the Disbursing Agreement.

2.6 Registration of Transfer. The City will cause to be kept at the office of the City Manager a Note Register in which, subject to such reasonable regulations as it may prescribe, the City shall provide for the registration of transfers of ownership of the Madison Note. The Madison Note shall be initially registered in the name of the Lender and shall be transferable upon the Note Register by the Lender in person or by its agent duly authorized in writing, upon surrender of the Note together with a written instrument of transfer satisfactory to the City Manager, duly executed by the Lender or its duly authorized agent. The following form of assignment shall be sufficient for said purpose.

For value received \_\_\_\_\_ hereby sells, assigns and transfers unto \_\_\_\_\_ the within Note of the City of Madison, Minnesota, and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer said Note on the books of said City with full power of substitution in the premises. The undersigned certifies that the transfer is made in accordance with the provisions of Section 2.9 of the Resolution authorizing the issuance of the Note.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Registered Owner

Upon such transfer the City Manager shall note the date of registration and the name and address of the new Lender in the applicable Note Register and in the registration blank appearing on the Note.

2.7 Mutilated, Lost or Destroyed Note. In case the Madison Note issued hereunder shall become mutilated or be destroyed or lost, the City shall, if not then prohibited by law, cause to be executed and delivered, a new Note of like outstanding principal amount, number and tenor in exchange and substitution for and upon cancellation of such mutilated Note, or in lieu of and in substitution for such Note destroyed or lost, upon the Lender's paying the reasonable expenses and charges of the City in connection therewith, and in the case of a Note destroyed or lost, the filing with the City of evidence satisfactory to the City with indemnity satisfactory to it. If the mutilated, destroyed or lost Note has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Note prior to payment.

2.8 Ownership of Madison Note. The City may deem and treat the person in whose name the Madison Note is last registered in the Note Register and by notation on the Madison Note whether or not such Note shall be overdue, as the absolute owner of such Note for the purpose of receiving payment of or on account of the Principal Balance, redemption price or interest and for all other purposes whatsoever, and the City shall not be affected by any notice to the contrary.

2.9 Limitation on Note Transfers. The Madison Note will be issued to an "accredited investor" and without registration under state or other securities laws, pursuant to an exemption for such issuance; and accordingly the Madison Note may not be assigned or transferred in whole or part, nor may a participation interest in the Madison Note be given pursuant to any participation agreement, except to another "accredited investor" or "financial institution" in accordance with an applicable exemption from such registration requirements and with full and accurate disclosure of all material facts to the prospective purchaser(s) or transferee(s).

2.10 Issuance of a New Note. Subject to the provisions of Section 2.9, the City shall, at the request and expense of the Lender, issue a new note, in aggregate outstanding principal amount equal to that of the Madison Note surrendered, and of like tenor except as to number, principal amount, and the amount of the periodic installments payable thereunder, and registered in the name of the Lender or such transferee as may be designated by the Lender.

### **SECTION 3. GENERAL COVENANTS.**

3.1 Payment of Principal and Interest. The City covenants that it will promptly pay or cause to be paid the principal of and interest on the Madison Note at the place, on the dates, solely from the source and in the manner provided herein and in the Madison Note. The principal and interest are payable solely from and secured by revenues and proceeds derived from the Loan Agreement, the Pledge Agreement and the Mortgage, which revenues and proceeds are hereby specifically pledged to the payment thereof in the manner and to the extent specified in the Madison Note, the Loan Agreement, the Pledge Agreement and the Mortgage; and nothing in the Madison Note or in this Resolution shall be considered as assigning, pledging or otherwise encumbering any other funds or assets of the City.

3.2 Performance of and Authority for Covenants. The City covenants that it will faithfully perform at all times any and all covenants, undertakings, stipulations and provisions contained in this Resolution, in the Madison Note executed, authenticated and delivered hereunder and in all proceedings of the City Council pertaining thereto; that it is duly authorized under the Constitution and laws of the State of Minnesota including particularly and without limitation the Acts, to issue the Madison Note authorized hereby, pledge the revenues and assign the Loan Agreement in the manner and to the extent set forth in this Resolution, the Madison Note, the Loan Agreement, the Pledge Agreement, and the Mortgage; that all action on its part for the issuance of the Madison Note and for the execution and delivery thereof has been duly and effectively taken; and that the Madison Note in the hands of the Lender is and will be a valid and enforceable special limited obligation of the City according to the terms thereof.

3.3 Enforcement and Performance of Covenants. The City agrees to enforce all covenants and obligations of the Borrower under the Loan Agreement and Disbursing Agreement, upon request of the Lender and being indemnified to the satisfaction of the City for all expenses

and claims arising therefrom, and to perform all covenants and other provisions pertaining to the City contained in the Madison Note and the Loan Agreement and subject to Section 3.4.

3.4 Nature of Security. Notwithstanding anything contained in the Madison Note, the Loan Agreement, the Pledge Agreement or any other document referred to in Section 2.4 to the contrary, under the provisions of the Acts the Madison Note may not be payable from or be a charge upon any funds of the City other than the revenues and proceeds pledged to the payment thereof, nor shall the City be subject to any liability thereon, nor shall the Madison Note otherwise contribute or give rise to a pecuniary liability of the City or, to the extent permitted by law, any of the City's officers, employees and agents. No holder of the Madison Note shall ever have the right to compel any exercise of the taxing power of the City to pay the Madison Note or the interest thereon, or to enforce payment thereof against any property of the City other than the revenues pledged under the Pledge Agreement; and the Madison Note shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property of the City; and the Madison Note shall not constitute a debt of the City within the meaning of any constitutional or statutory limitation; but nothing in the Act impairs the rights of the Lender to enforce the covenants made for the security thereof as provided in this Resolution, the Loan Agreement and the Pledge Agreement, and in the Acts, and by authority of the Acts the City has made the covenants and agreements herein for the benefit of the Lender; provided that in any event, the agreement of the City to perform or enforce the covenants and other provisions contained in the Madison Note, the Loan Agreement and the Pledge Agreement shall be subject at all times to the availability of revenues under the Loan Agreement sufficient to pay all costs of such performance or the enforcement thereof, and the City shall not be subject to any personal or pecuniary liability thereon.

3.5 Qualified Tax Exempt Obligation. In order to qualify the Madison Note as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), the City hereby makes the following factual statements and representations;

(a) the Madison Note is not treated as a "private activity bond" under Section 265(b)(3) of the Code;

(b) the City hereby designates the Madison Note as a qualified tax-exempt obligation for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than obligations described in clause (ii) of Section 265(b)(3)(C) of the Code) which will be issued by the City (and all entities whose obligations will be aggregated with those of the City) during the calendar year 2020 will not exceed \$10,000,000;

(d) not more than \$10,000,000 of obligations issued by the City during the calendar year 2020 have been designated for purposes of Section 265(b)(3) of the Code; and

(e) the aggregate face amount of the Madison Note does not exceed \$10,000,000.

#### **SECTION 4. MISCELLANEOUS.**

4.1 Severability. If any provision of this Resolution shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all jurisdictions or in all cases because it conflicts with any provisions of any constitution or statute or rule or public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or paragraphs in this Resolution contained shall not affect the remaining portions of this Resolution or any part thereof.

4.2 Authentication of Transcript. The officers of the City are directed to furnish to Bond Counsel certified copies of this Resolution and all documents referred to herein, and affidavits or certificates as to all other matters which are reasonably necessary to evidence the validity of the Madison Note. All such certified copies, certificates and affidavits, including any heretofore furnished, shall constitute recitals of the City as to the correctness of all statements contained therein.

4.3 Authorization to Execute Agreements. The forms of the proposed Joint Powers Agreement, Loan Agreement, and the Pledge Agreement are hereby approved in substantially the form presented to the City Council, together with such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by Bond Counsel prior to the execution of the documents. The Mayor and the City Manager of the City are authorized to execute the Joint Powers Agreement, the Purchase Agreement, the Loan Agreement, and the Pledge Agreement and such other documents as Bond Counsel consider appropriate in connection with the issuance of the Madison Note, in the name of and on behalf of the City. In the event of the absence or disability of the Mayor or the City Manager such officers of the City as, in the opinion of the City Attorney, may act on their behalf, shall without further act or authorization of the City Council do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers. The execution of any instrument by the appropriate officer or officers of the City herein authorized shall be conclusive evidence of the approval of such documents in accordance with the terms hereof.

Adopted by the City Council of the City of Madison, Minnesota, this 14th day of September, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Manager

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and after full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.



STATE OF MINNESOTA  
COUNTY OF LAC QUI PARLE  
CITY OF MADISON

I, the undersigned, being the duly qualified and acting City Manager of City of Madison, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to a resolution authorizing the issuance of a revenue note.

WITNESS my hand this \_\_\_\_ day of September, 2020.

---

City Manager



# Memo

**To:** Mayor and City Council

**From:** Christine Enderson, City Clerk

**Date:** September 8, 2020

**Subject:** Demolition /Special Assessments

Paul Schwendemann on behalf of Middle Child Rules, LLC, purchased property at 612 5th Avenue formerly owned by Deb Tjepkes. They are combining the two parcels into one and are requesting that the remaining special assessments on the 612 5<sup>th</sup> Avenue parcel be removed. The remaining special assessments for utility work would be \$1,190.25 and for street work would be \$129.06.



DOING  
THE MOST  
GOOD

NORTHERN DIVISION HEADQUARTERS

2445 Prior Avenue North  
Roseville, MN 55113  
p: 651-746-3400  
f: 651-746-3410  
SalvationArmyNorth.org

August 29, 2019

Brian Peddle, General  
Commissioner F. Bradford Bailey, Territorial Commander  
Lt. Colonel Lonnel Richardson, Divisional Commander  
Our website address is: [www.heatshare.org](http://www.heatshare.org)

Madison Public Utilities  
Kathy Weber  
404 - 6<sup>th</sup> Ave  
Madison, MN 56256

Greetings from The Salvation Army's HeatShare Program staff.

Let me first introduce myself! My name is Lynnette Medcalf and I am the new Divisional HeatShare Training and Support Coordinator. I have been working for the Salvation Army since 2005 and I am absolutely thrilled for the opportunity to now work with HeatShare Program. There is a lot for me to learn, but, I am ready for the challenge.

With that being said, I want to thank everyone that has continued to be an active participant of the HeatShare Program. HeatShare is celebrating its 37<sup>th</sup> year thanks to the commitment of utilities such as yours. For those who are not currently active participants, it is our hope that you will join us this next HeatShare season. Hopefully, we can count on all of our community partners to be a part of our HeatShare network.

HeatShare is a positive way for you to reach out to customers in need; especially with energy costs rising year after year. Additionally, there are many households who have limited resources to turn to; particularly after the state programs are closed or unavailable. Your support of this program aides those in your community to receive the help that they need.

We are asking that you assist us to do one or more of the following:

\*please check all applicable boxes

- ☐ Distribute bill inserts to solicit donations
- ☐ Utilize your website to advertise
- ☐ Use your utility newsletter to inform those in your community

If you do not wish to participate in the HeatShare Program, please check the below box:

- ☐ I do not wish to participate in The HeatShare Program

Enclosed you will find a copy of The Salvation Army's HeatShare Agreement. If you wish to participate, please present this to your governing authorities to review and sign. A self-addressed stamped envelope is enclosed for your convenience. A fully executed agreement will be returned to you.

If you have any questions about HeatShare, or need to place an order for more bill inserts, please contact me at 651-746-3542. Our program continues to be a success in Minnesota, thanks to individuals and organizations like you.

Thank you for your support.

Sincerely,

Lynnette Medcalf, LSW  
Divisional HeatShare Training & Support Coordinator  
LM:ra  
Enclosures

Brochure Printing - approx \$300.00

## **HEATSHARE PROGRAM AGREEMENT**

**COMES NOW, Madison Public Utilities**, in joint partnership with The Salvation Army, an Illinois Corporation (The Salvation Army), submits its joint customer contribution fund program plan as follows:

### **PROGRAM NAME:**

HeatShare (A voluntary non-governmental program of The Salvation Army) which has been in existence since 1982.

### **PURPOSE:**

The purpose of this energy related program, shall be to advance the common good and general welfare of the people by soliciting voluntary contributions from customers and employees to assist needy Minnesotans with energy related problems, including but not limited to residential heating bills, repairs on home heating equipment, and shut offs; and to provide assistance in reducing the cost of utilities for qualified low-income elderly, disabled, and others with special needs who have difficulty paying their energy related expenses.

### **CUSTOMER NOTIFICATION:**

Customers will be notified through Madison Public Utilities. Notifications will be made via bill inserts and/or newsletter. In addition, press releases and media notification will be utilized when appropriate and beneficial to HeatShare and Madison Public Utilities.

### **TRANSFER/DISTRIBUTION OF FUNDS:**

Madison Public Utilities will transfer funds to The Salvation Army on a regular basis in amounts equal to contributions received and processed prior to such date. Funds will be allocated by each Salvation Army unit corresponding to Madison Public Utilities in direct proportion to donations received from their area. On an exceptional basis, The Salvation Army, will have at their discretion, the authority to adjust the distribution of funds where they deem fit. A minimum of 85% of the funds will be used in the distribution of funds as per the attached guidelines A-1.

### **IMPLEMENTATION:**

Implementation is scheduled with the insertion of customer notification/authorization in at least one monthly bill or newsletter each year thereafter, unless this agreement is terminated.

### **ADDITIONAL:**

Madison Public Utilities proposes at this time to defray the expense of solicitation through paying of bill insert costs, any promotional costs deemed necessary, and the cost of collection and transmittal of contributions.

### **EFFECTIVE DATE:**

This plan becomes effective this October 1, 2019, and stays effective until September 30, 2020, or until Madison Public Utilities or The Salvation Army terminates this agreement by giving a 90 day written notice to the other party.

**NOTICE:**

The Salvation Army will follow the operational guidelines (A-1) attached hereto. Notices shall be deemed given upon personal delivery, or when deposited in the United States mail, postage prepaid and addressed as follows:

**If to Madison Public Utilities:**

Attn: Kathleen Weber  
Title: City Clerk  
Address: 404 – 6<sup>th</sup> Ave  
Madison, MN 56256  
Phone: 320.598.7373

**If to The Salvation Army:**

Attn: Lynnette Medcalf  
Title: Divisional HeatShare Coordinator  
Address: 2445 Prior Avenue N  
Roseville, MN 55113  
Phone: 651-746-3542

**WHEREFORE,** Madison Public Utilities, requests that its proposed joint customer contribution fund program be approved as submitted.

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Attest: \_\_\_\_\_  
Title: \_\_\_\_\_  
Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2019

The Salvation Army, an Illinois Corporation

By: \_\_\_\_\_  
Title: Divisional Commander  
Attest: \_\_\_\_\_  
Title: Divisional HeatShare Coordinator  
Dated the \_\_\_\_\_ day of \_\_\_\_\_ 2019

# PRAIRIE FIVE COMMUNITY ACTION COUNCIL, INC.

Main Office  
719 North 7th Street  
P.O. Box 159  
Montevideo, MN 56265-0159

Phone: 320-269-6578  
FAX: 320-269-6570  
TDD: 320-269-6988  
E-mail [prairiefive@prairiefive.org](mailto:prairiefive@prairiefive.org)  
Website: [www.prairiefive.org](http://www.prairiefive.org)

Branch Offices  
Benson  
Canby  
Ortonville  
Madison



**Mission Statement:** Working together to strengthen the quality of life in our communities.

September 2, 2020

To Whom It May Concern,

In our communities, we have many families who struggle during the winter with a heating emergency due to unexpected circumstances that happen in our daily lives such as medical issues, work loss or the recent global pandemic that has affected millions and millions of households.

The Reach Out For Warmth Program is a community-based fuel program and its success is dependent upon the support of our communities. All funds raised are used to help people in the five counties that Prairie Five serves.

This program was designed to help households that have energy related emergencies such as no fuel or less than 20% of fuel oil/propane in their tank; a disconnect or past due bill with their energy or heating companies that will cause a no heat situation. As well as possible furnace repairs for homeowners.

Every year it is hard to predict what the Energy Assistance Program funding will be like and our families and seniors are running into more emergencies which makes this program even more important.

I would like to thank each of you for your donations this past heating season. Some of you have donated every year and we really appreciate it. Please know that every dollar that has been donated every year has kept our families and seniors in our community warm and they are very appreciative of your generosity.

We would appreciate any donation that you or your company can make. Donations can be sent to:

**Prairie Five C.A.C., Inc.  
Attention: ROFW  
P. O. Box 159,  
Montevideo, MN 56265**

If you have any questions, please feel free to contact me at 320-269-6578. Thank you once again.

Sincerely,

Nora Guerra  
Energy Programs Director

## City Assessment Contract

THIS CONTRACT made and entered into this 1st day of September 2020, by and between the City of Madison, a governmental subdivision of the State of Minnesota, hereinafter referred to as "City" and Beth Westby, hereinafter referred to as "Westby".

WHERE AS, the County Assessor's Office requires the services of an individual to assist in performing assessor duties for the City of Madison; and

WHERE AS, Westby is qualified to perform such services, and wishes to do so:

NOW THEREFORE, in consideration of the mutual covenants contained herein, it is hereby agreed as follows:

1. DESCRIPTION OF WORK: The work to be performed hereunder shall consist of all services necessary to complete the duties of Madison City Assessor for the 2021 and 2023 assessment years. Said duties shall include the following:

- A. Annually view parcels required by statute and assess all parcels of real and personal property in the City of Madison.
- B. Enter property characteristics and values on the field cards, review building permits, sales data, ratio studies, and complete splits as needed.
- C. Complete assessments within the time frame of assessment as provided by Minnesota Statutes.
- D. Attend the local Board of Appeal and Equalization meetings, as requested.
- E. Make estimates of value for special projects if requested to do so by the City Clerk.
- F. Meet with the taxpayers and review complaints and/or inquiries concerning assessments, and provide tax estimates if requested.

2. COMPENSATION: For her services hereunder, Westby shall be compensated the following sums:

Assessment Year 2021.....\$15,000.

Assessment Year 2022.....\$15,000.

Assessment Year 2023.....\$15,000.

Westby shall be paid:

\$7500 on September 1, 2020, \$7500 on March 1, 2021 for assessment year 2021;

\$7500 on September 1, 2021, \$7500 on March 1, 2022 for assessment year 2022;

\$7500 on September 1, 2022, \$7500 on March 1, 2023, for assessment year 2023.

3. RELATIONSHIP OF THE PARTIES: Westby is an independent contractor herein, and nothing in this agreement shall be construed as creating an employer-employee relationship between the parties. Westby

understands she is therefore not entitled to the benefits otherwise provided by the City to its employees. Westby has the authority to control and direct the performance of her work as she sees fit, the City being interested only in the prompt completion of the work as required by statutory or other deadlines.

4. TERMS: The term of this agreement shall be from September 1, 2020 until July 31, 2023.

5. TERMINATION OF CONTRACT: The parties understand that the basis for the City retaining Westby to perform the services under this contract is to provide City assessment services. The city may terminate this agreement upon 180 days' notice to Westby because of inefficiency or neglect of duty as determined by the County Assessor.

City of Madison

By: \_\_\_\_\_ Date \_\_\_\_\_

Mayor

Beth Westby

By: Beth Westby Date 8/26/20

Assessor



**STATE OF MINNESOTA**  
**2020 CARES ACT GRANT COUNTY - MUNICIPALITY AGREEMENT**

This Agreement (hereinafter "Agreement") is made between Lac qui Parle County,  
Minnesota ("Grantee"), and the [city][town] of Madison,  
Minnesota ("Municipality")

**Recitals**

- 1 Under Minnesota Laws 2020, Chapter 77, section 4, Grantee applied for and received funds as requested in the grant application. Grantee entered into a Grant Agreement, which is attached as Exhibit A and incorporated into this Agreement as described in paragraph 1.3 below.
- 2 Grantee represented that it is duly qualified and agreed to perform all services described in that Agreement to the satisfaction of the State and in accordance with all federal and state laws authorizing these expenditures. Pursuant to Minn.Stat. §16B.98, Subd.1, Grantee and Municipality agree to minimize administrative costs as a condition of this grant.
- 3 Federal funds for this agreement are provided pursuant to the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136, hereinafter the CARES Act.
4. Grantee is responsible for elections within its county and Municipality operates polling places within its jurisdiction. Both are in need of funds to take the necessary steps to respond to coronavirus, domestically or internationally, for the 2020 election cycle in a complete manner.
5. Municipality represents that it has insufficient resources to respond in a complete manner without the grant amount provided pursuant to this agreement.

**Agreement**

**1 Effectiveness of Agreement**

- 1.1 **Effective date:** September 1, 2020, or the date all required signatures, have been affixed to the agreement by Grantee and Municipality, whichever is later. No payments will be made to Grantee until this Agreement is fully approved and executed.
- 1.2 **Expiration date:** December 31, 2020, or when all funds applied for and provided to Municipality by Grantee have been expended, or returned to Grantee for transmission to the State pursuant to paragraph 4.4 of the Agreement between Grantee and State, whichever occurs first.
- 1.3 **Application of Terms.** Municipality agrees to be subject to the obligations applicable to Grantee in the Grant Agreement set forth in Exhibit A in the following paragraphs of that Agreement: paragraphs 1 through 5; 7 through 11; and 13 through 16.

**2 Municipality's Duties**

Municipality is hereby awarded \$ \$1200.00 from the funds provided by State to Grantee in the Grant Agreement set forth in Exhibit A, and will expend, no later than November 10, 2020, the funds only for the federal and state purposes, in preparations for and the necessary events connected with the primary election to be held August 11, 2020 and the general election to be held November 3, 2020, at which federal offices are on the ballot, and will return all unspent grant funds to Grantee, as described in the Grant Application submitted by Grantee, which is attached as Exhibit B and incorporated into this Agreement, by December 15, 2020. Grantee shall submit, by November 10, 2020, a financial reporting form to the Grantee in the form Grantee must use to report grant expenditures to the State of Minnesota, stating the amount spent from this grant in calendar year 2020 for authorized expenses or electronic roster systems, a description of each expense or purchase, and how much of the grant award is unexpended and is being returned, if any, and the total of the

proportionate match required by Minnesota Laws 2020, Chapter 77, section 4.

**3. Authorized Representative**

Grantee's Authorized Representative is Jacob Sieg, Auditor-Treasurer, 600 6th St, Madison, Minnesota, 56256; 320-598-7444; jake.sieg@lqpc.com.

Municipality's Authorized Representative is Christine Enderson, 404 6th Avenue N, Madison, Minnesota, 56256; 320-598-7373; Christine.Enderson@ci.madison.mn.us.

Grant payment will be made to:

Lac qui Parle County

Federal ID Number: 6-1005824

If either Authorized Representative changes at any time before the funds provided for in this Agreement are fully expended, parties must notify each other of the change.

**GRANTEE (County)** Grantee certifies that the appropriate person(s) have executed the Agreement on behalf of Grantee as required by applicable resolutions or ordinances.

By: \_\_\_\_\_

Signed: \_\_\_\_\_

Title: Auditor-Treasurer

Date: \_\_\_\_\_

**MUNICIPALITY**

Jurisdiction: \_\_\_\_\_

By: [Signature]

Title: Mayor

Date: 9/8/2020

By: [Signature]

Title: City Clerk

Date: 9/8/2020

Distribution: Grantee  
Municipality

CITY OF MADISON  
COUNTY OF LAC QUI PARLE  
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING

Special Assessment for Delinquent Public Utilities  
Of Electric, Water, Sanitary Sewer, Storm Sewer,  
Sanitation, Weed Eradication (Mowing), and Other City Services

NOTICE IS HEREBY GIVEN that the City Council of the City of Madison, Lac qui Parle County, Minnesota will hold a public hearing on Monday, October 26, 2020, at approximately 5:00 p.m. at the Madison Municipal Building (City Hall) Auditorium in the City of Madison, Minnesota relating to the proposed Special Assessments for Delinquent Public Utilities of Electric, Water, Sanitary Sewer, Storm Sewer, Sanitation; Weed Eradication (mowing); and Other City Services pursuant to the Madison City Charter. Copies of the special assessments will be made available at the public hearing.

All interested persons may appear at the hearing and present their view orally or in writing.

Dated: September 14, 2020

BY ORDER OF THE CITY COUNCIL,

Christine Enderson, City Clerk

## SCHEDULED CLAIMS LIST

UP CK # 60151-60171

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
44 ALTEC INDUSTRIES INC							
50628702	1	8/26/20	8/26/20	ELEC-EQUIPMENT	1,351.07	604 604-49570-404	1
				INVOICE TOTAL	1,351.07		
50628761	1	8/26/20	8/26/20	ELEC-EQUIPMENT	1,251.12	604 604-49570-404	1
				INVOICE TOTAL	1,251.12		
50628762	1	8/26/20	8/26/20	ELEC-EQUIPMENT REPAIRS	2,418.70	604 604-49570-404	1
				INVOICE TOTAL	2,418.70		
				VENDOR TOTAL	5,020.89		
3734 SHIANNE ANDERSON							
082620	1	8/26/20	8/26/20	UTIL DEPOSIT REF-S ANDERSON	17.44	604 604-22000	1
	2			UTIL INTEREST REF-S ANDERSON	1.91	604 604-49590-602	1
				INVOICE TOTAL	19.35		
				VENDOR TOTAL	19.35		
172 BELLBOY CORPORATION							
082620	1	8/26/20	8/26/20	LIQ-LIQUOR EXPENSE	4,352.62	609 609-49750-251	1
				INVOICE TOTAL	4,352.62		
				VENDOR TOTAL	4,352.62		
3738 NICHOLAS BELMORE							
082620	1	8/26/20	8/26/20	UTIL DEPOSIT REF-N BELMORE	58.55	604 604-22000	1
	2			UTIL INTEREST REF-N BELMORE	.26	604 604-49590-602	1
				INVOICE TOTAL	58.81		
				VENDOR TOTAL	58.81		
3735 TAMMY BERWALD							
082620	1	8/26/20	8/26/20	UTIL DEPOSIT REF-T BERWALD	118.81	604 604-22000	1
	2			UTIL INTEREST REF-T BERWALD	2.31	604 604-49590-602	1
				INVOICE TOTAL	121.12		
				VENDOR TOTAL	121.12		
190 BEVERAGE WHOLESALERS							
082620	1	8/26/20	8/26/20	LIQ-LIQUOR EXPENSE	933.35	609 609-49750-251	1
				INVOICE TOTAL	933.35		
				VENDOR TOTAL	933.35		
510 CITY OF MADISON							
082620	1	8/26/20	8/26/20	UTIL DEP/INT REF-D MANLEY	150.00	604 604-22000	1
	2			UTIL DEP/INT REF-D MANLEY	.74	604 604-49590-602	1
				INVOICE TOTAL	150.74		
082620A	1	8/26/20	8/26/20	UTIL DEP REF-S ANDERSON	82.56	604 604-22000	1
				INVOICE TOTAL	82.56		

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
082620B	1	8/26/20	8/26/20	UTIL DEPOSIT REF-R ANDERSON	100.00	604 604-22000	1
	2			UTIL INT REF-R ANDERSON	.23	604 604-49590-602	1
				INVOICE TOTAL	100.23		
082620C	1	8/26/20	8/26/20	UTIL DEP REF-T BERNALD	31.19	604 604-22000	1
				INVOICE TOTAL	31.19		
082620D	1	8/26/20	8/26/20	UTIL DEP REF-K WELCH	86.36	604 604-22000	1
				INVOICE TOTAL	86.36		
082620E	1	8/26/20	8/26/20	UTIL DEP REF-M HOCKENBERRY	26.60	604 604-22000	1
				INVOICE TOTAL	26.60		
082620F	1	8/26/20	8/26/20	UTIL DEP REF-N BELMORE	41.45	604 604-22000	1
				INVOICE TOTAL	41.45		
				VENDOR TOTAL	519.13		
082620	1	8/26/20	8/26/20	3737 MITCHELL HOCKENBERRY UTIL DEPOSIT REF-M HOCKENBERRY	123.40	604 604-22000	1
	2			UTIL INTEREST REF-M HOCKENBERRY	.22	604 604-49590-602	1
				INVOICE TOTAL	123.62		
				VENDOR TOTAL	123.62		
082620	1	8/26/20	8/26/20	1160 JOHNSON BROS-ST.PAUL LIQ-LIQUOR EXPENSE	3,062.60	609 609-49750-251	1
	2			LIQ-FREIGHT EXPENSE	76.30	609 609-49750-258	1
				INVOICE TOTAL	3,138.90		
				VENDOR TOTAL	3,138.90		
082620	1	8/26/20	8/26/20	3292 KATZENMEYER, MISSY AMB-PART TIME WAGES-M KATZENME	93.50	201 201-44100-103	1
				INVOICE TOTAL	93.50		
				VENDOR TOTAL	93.50		
082620	1	8/26/20	8/26/20	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	6,420.65	609 609-49750-251	1
				INVOICE TOTAL	6,420.65		
				VENDOR TOTAL	6,420.65		
082620	1	8/26/20	8/26/20	3341 MADISON HARDWARE HANK LIQ-BATTERY	6.49	609 609-49750-219	1
	2			LIQ-PLEXIGLASS	49.00	609 609-49750-219	1
	3			ELEC-LEVEL	6.49	604 604-49570-227	1
	4			PARKS-WASP SPRAY/CONCRETE	23.66	101 101-45200-219	1
	5			STR-HAND SOAP	3.79	101 101-43100-209	1
	6			STR-SCREW	1.20	101 101-43100-224	1
	7			STR-RAZOR BLADES	12.99	101 101-43100-215	1
	8			ELEC-WASHERS/BOLTS/NUTS	27.88	604 604-49570-227	1
	9			LIB-FLUSH LEVER	9.99	101 101-45500-401	1

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
	10			STR-BATTERIES	39.99	101 101-43100-215	1
	11			SEW-HOOKS	1.48	602 602-49450-215	1
	12			PARKS-GLOVES/MOP	27.98	101 101-45200-219	1
	13			PR ARTS-FLEX SEAL	149.90	101 101-45180-401	1
	14			ELEC-BIT	11.99	604 604-49570-227	1
	15			SEW-ZIP TIES	3.98	602 602-49450-215	1
				INVOICE TOTAL	376.81		
				VENDOR TOTAL	376.81		
082620	1	8/26/20	8/26/20	3600 DAVID REDEPENNING			
	2			ENVIRO-INSPECTION	160.00	101 101-41940-409	1
				ENVIRO-MOWING	160.00	101 101-44140-409	1
				INVOICE TOTAL	320.00		
				VENDOR TOTAL	320.00		
0708645-IN	1	8/26/20	8/26/20	3505 MID-AMERICAN RESEARCH CHEMICAL			
				PARKS-WEED KILLER	389.40	101 101-45200-406	1
				INVOICE TOTAL	389.40		
				VENDOR TOTAL	389.40		
082620	1	8/26/20	8/26/20	2130 PANTRY CAFE			
				ELECTION-MEALS FOR JUDGES	31.42	101 101-41410-192	1
				INVOICE TOTAL	31.42		
				VENDOR TOTAL	31.42		
082620	1	8/26/20	8/26/20	2252 PITNEY BOWES RESERVE ACCO			
				ADMIN-POSTAGE-(ACCT#36491520)	1,500.00	101 101-41320-322	1
				INVOICE TOTAL	1,500.00		
				VENDOR TOTAL	1,500.00		
082620	1	8/26/20	8/26/20	2443 MORGAN SCHMIDT			
				AMB-PART TIME WAGES-M SCHMIDT	130.00	201 201-44100-103	1
				INVOICE TOTAL	130.00		
				VENDOR TOTAL	130.00		
3826	1	8/26/20	8/26/20	2670 GREG THOLE ELECTRIC, INC			
				ELEC-SECOND MTR @ SCHOOL	520.04	604 604-49570-409	1
				INVOICE TOTAL	520.04		
				VENDOR TOTAL	520.04		
082620	1	8/26/20	8/26/20	3733 ADAM WEBER			
				AMB-PART TIME WAGES-A WEBER	105.00	201 201-44100-103	1
				INVOICE TOTAL	105.00		
				VENDOR TOTAL	105.00		
				3736 KAYLE WELCH			

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
082620			3736	KAYLE WELCH					
	1	8/26/20	8/26/20	UTIL DEPOSIT REF-K WELCH	63.64	604		604-22000	1
	2			UTIL INTEREST REF-K WELCH	.91	604		604-49590-602	1
				INVOICE TOTAL	64.55				
				VENDOR TOTAL	64.55				
				BANK 1 - KLEIN/UNITED PR TOTAL	24,239.16				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	24,239.16				
				GRAND TOTALS	24,239.16				

## SCHEDULED CLAIMS LIST

UP CK # 60180 - 60214

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
3551 AMARIL UNIFORM COMPANY							
IV200062	1	9/04/20	9/04/20	ELEC-SAFETY CLOTHING	895.90	604 604-49570-193	1
				INVOICE TOTAL	895.90		
				VENDOR TOTAL	895.90		
110 ARCTIC GLACIER USA, INC							
090920	1	9/09/20	9/09/20	LIQ-ICE EXPENSE	212.78	609 609-49750-251	1
				INVOICE TOTAL	212.78		
				VENDOR TOTAL	212.78		
120 BRYON M ARNESON							
0909020	1	9/09/20	9/09/20	PARKS-MOWER TIRE REPAIR	16.00	101 101-45200-221	1
				INVOICE TOTAL	16.00		
				VENDOR TOTAL	16.00		
172 BELLBOY CORPORATION							
090920	1	9/09/20	9/09/20	LIQ-LIQUOR EXPENSE	4,598.00	609 609-49750-251	1
				INVOICE TOTAL	4,598.00		
				VENDOR TOTAL	4,598.00		
190 BEVERAGE WHOLESALERS							
090920	1	9/09/20	9/09/20	LIQ-LIQUOR EXPENSE	2,345.95	609 609-49750-251	1
				INVOICE TOTAL	2,345.95		
				VENDOR TOTAL	2,345.95		
510 CITY OF MADISON							
090420A	1	9/04/20	9/04/20	9TH STR LIFT PUMP-UTIL 8/20	26.21	602 602-49460-380	1
				INVOICE TOTAL	26.21		
090420AA	1	9/04/20	9/04/20	STR LIGHTING-UTIL 8/20	2,087.48	101 101-43100-381	1
				INVOICE TOTAL	2,087.48		
090420B	1	9/04/20	9/04/20	AMB GARAGE-UTIL 8/20	153.65	201 201-44100-380	1
				INVOICE TOTAL	153.65		
090420BB	1	9/04/20	9/04/20	UNAPP STRM SEW-UTIL 8/20	103.63	101 101-49250-380	1
				INVOICE TOTAL	103.63		
090420C	1	9/04/20	9/04/20	AVE OF FLAGS-UTIL 8/20	891.75	101 101-45200-380	1
				INVOICE TOTAL	891.75		
090420CC	1	9/04/20	9/04/20	WWTP-UTIL 8/20	149.92	602 602-49450-380	1
				INVOICE TOTAL	149.92		
090420D	1	9/04/20	9/04/20	BLOCK 48-UTIL 8/20	234.82	101 101-49250-380	1
				INVOICE TOTAL	234.82		
090420E	1	9/04/20	9/04/20	BLOCK 48-UTIL 8/20	10.66	101 101-49250-380	1



## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	10.66		
090420EE	1	9/04/20	9/04/20	WT TREAT PLANT-UTIL 8/20	2,101.85	601 601-49400-380	1
				INVOICE TOTAL	2,101.85		
090420F	1	9/04/20	9/04/20	BLOCK 48-UTIL 8/20	12.31	101 101-49250-380	1
				INVOICE TOTAL	12.31		
090420FF	1	9/04/20	9/04/20	FIRE-W SUBSTAT-UTIL 8/20	39.61	604 604-49570-380	1
				INVOICE TOTAL	39.61		
090420G	1	9/04/20	9/04/20	CTY GARAGE-UTIL 8/20	35.16	101 101-43100-380	1
				INVOICE TOTAL	35.16		
090420H	1	9/04/20	9/04/20	CTY HALL-UTIL 8/20	812.65	101 101-41940-380	1
				INVOICE TOTAL	812.65		
090420I	1	9/04/20	9/04/20	FAIRWAY VIEW LIFT-UTIL 8/20	22.40	602 602-49460-380	1
				INVOICE TOTAL	22.40		
090420J	1	9/04/20	9/04/20	FIRE HALL-UTIL 8/20	278.68	101 101-42200-380	1
				INVOICE TOTAL	278.68		
090420K	1	9/04/20	9/04/20	FIRE HYDRANT-UTIL 8/20	268.80	101 101-42200-380	1
				INVOICE TOTAL	268.80		
090420L	1	9/04/20	9/04/20	GRAND PARK-UTIL 8/20	10.66	101 101-45200-380	1
				INVOICE TOTAL	10.66		
090420M	1	9/04/20	9/04/20	HWY 40 DET POND-UTIL 8/20	138.88	605 605-49600-380	1
				INVOICE TOTAL	138.88		
090420N	1	9/04/20	9/04/20	HWY 40 WELLHOUSE-UTIL 8/20	57.88	601 601-49400-380	1
				INVOICE TOTAL	57.88		
090420P	1	9/04/20	9/04/20	JACOBSON RESTROOM-UTIL 8/20	109.75	101 101-45200-380	1
				INVOICE TOTAL	109.75		
090420Q	1	9/04/20	9/04/20	JACOBSON PARK-UTIL 8/20	235.95	101 101-45200-380	1
				INVOICE TOTAL	235.95		
090420R	1	9/04/20	9/04/20	LIQ-UTIL 8/20	503.13	609 609-49750-380	1
				INVOICE TOTAL	503.13		
090420U	1	9/04/20	9/04/20	MAIN STR GARBAGE-UTIL 8/20	79.79	101 101-43100-380	1
				INVOICE TOTAL	79.79		
090420V	1	9/04/20	9/04/20	PR ARTS-UTIL 8/20	176.86	101 101-45180-380	1
				INVOICE TOTAL	176.86		
090420W	1	9/04/20	9/04/20	PUB WORKS-UTIL 8/20	146.68	101 101-43100-380	1
	2			PUB WORKS-UTIL 8/20	146.68	604 604-49570-380	1
				INVOICE TOTAL	293.36		

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
090420X	1	9/04/20	9/04/20	REC FIELD-UTIL 8/20	261.75	101 101-45200-380	1
				INVOICE TOTAL	261.75		
090420Y	1	9/04/20	9/04/20	SLEN SHELTER-UTIL 8/20	3,026.57	101 101-45124-380	1
				INVOICE TOTAL	3,026.57		
09420DD	1	9/04/20	9/04/20	WT TOWER-UTIL 8/20	37.45	601 601-49430-380	1
				INVOICE TOTAL	37.45		
094200	1	9/04/20	9/04/20	SK RINK-UTIL 8/20	72.59	101 101-45127-380	1
				INVOICE TOTAL	72.59		
09420S	1	9/04/20	9/04/20	MEMORIAL FIELD-UTIL 8/20	211.29	101 101-45200-380	1
				INVOICE TOTAL	211.29		
09420T	1	9/04/20	9/04/20	LIB-UTIL 8/20	340.75	101 101-45500-380	1
				INVOICE TOTAL	340.75		
09420Z	1	9/04/20	9/04/20	SLEN TENNIS COURTS-UTIL 8/20	65.98	101 101-45200-380	1
				INVOICE TOTAL	65.98		
				VENDOR TOTAL	12,852.22		
				530 CLARKE MOSQUITO CONTROL			
5091865	1	9/09/20	9/09/20	ENVIRO-DUET	2,303.31	101 101-44140-219	1
				INVOICE TOTAL	2,303.31		
				VENDOR TOTAL	2,303.31		
				3381 COCA-COLA BOTTLING			
090920	1	9/09/20	9/09/20	LIQ-POP EXPENSE	31.00	609 609-49750-251	1
				INVOICE TOTAL	31.00		
				VENDOR TOTAL	31.00		
				3531 CULLIGAN			
090420	1	9/04/20	9/04/20	CTY HALL-SOFTENER SALT	61.00	101 101-41940-219	1
				INVOICE TOTAL	61.00		
				VENDOR TOTAL	61.00		
				3739 CHRISTINE ENDERSON			
090920	1	9/09/20	9/09/20	COVID-FACEMASKS-ENDERSON	20.00	101 101-42100-219	1
				INVOICE TOTAL	20.00		
				VENDOR TOTAL	20.00		
				3465 EXPERT T BILLING, INC			
7507	1	9/04/20	9/04/20	AMB-AMBULANCE BILLING EXP 8/20	244.00	201 201-44100-320	1
				INVOICE TOTAL	244.00		
				VENDOR TOTAL	244.00		
				766 FARMERS MUTUAL TELEPHONE			

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
766 FARMERS MUTUAL TELEPHONE							
090920	1	9/09/20	9/09/20	ADMIN-INTERNET 9/20	109.95	101 101-41320-323	1
	2			FIRE-INTERNET 9/20	71.95	101 101-42200-323	1
	3			GRAND-INTERNET 9/20	71.95	101 101-45181-323	1
	4			AMB-INTERNET 9/20	71.95	201 201-44100-323	1
	5			WT-INTERNET 9/20	71.95	601 601-49400-323	1
	6			SEW-INTERNET 9/20	71.95	602 602-49450-323	1
	7			ELEC-INTERNET 9/20	71.95	604 604-49570-323	1
	8			LIQ-INTERNET 9/20	71.95	609 609-49750-323	1
	9			ADMIN-INTERNET 9/20	15.00	101 101-41320-323	1
	10			GRAND-INTERNET 9/20	15.00	101 101-45181-323	1
INVOICE TOTAL					643.60		
VENDOR TOTAL					643.60		
782 FIELDCREST FERTILIZER							
090420	1	9/04/20	9/04/20	STR-DIESEL/BUCCANEER	627.00	101 101-43100-212	1
	2			PARKS-DIESEL/BUCCANEER	289.52	101 101-45200-406	1
INVOICE TOTAL					916.52		
VENDOR TOTAL					916.52		
3467 FRONTIER COMMUNICATIONS							
090420	1	9/04/20	9/04/20	CTY HALL-FIRE ALARM 9/20	53.57	101 101-43100-321	1
INVOICE TOTAL					53.57		
VENDOR TOTAL					53.57		
2112 GOPHER STATE ONE CALL							
0080557	1	9/09/20	9/09/20	WT-DIGGING CALLS	4.95	601 601-49400-409	1
	2			SEW-DIGGING CALLS	4.95	602 602-49450-409	1
	3			ELEC-DIGGING CALLS	4.95	604 604-49570-409	1
INVOICE TOTAL					14.85		
VENDOR TOTAL					14.85		
1124 ITRON							
090920	1	9/09/20	9/09/20	ELEC-ITRON MAINT	676.80	604 604-49570-404	1
	2			ELEC-ITRON MAINT	628.78	604 604-49570-404	1
INVOICE TOTAL					1,305.58		
VENDOR TOTAL					1,305.58		
1160 JOHNSON BROS-ST.PAUL							
090920	1	9/09/20	9/09/20	LIQ-LIQUOR EXPENSE	755.90	609 609-49750-251	1
	2			LIQ-FREIGHT EXPENSE	24.22	609 609-49750-258	1
INVOICE TOTAL					780.12		
VENDOR TOTAL					780.12		
1181 JUBILEE FOODS							
090920	1	9/09/20	9/09/20	PARKS-CHARMIN/DISP GLOVES	19.38	101 101-45200-219	1
	2			ELECTION-FOOD FOR JUDGES	67.80	101 101-41410-192	1
	3			ELECTION-FOOD FOR JUDGES	13.96	101 101-41410-192	1

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
	4			POOL-GARBAGE BAGS	8.99	101 101-45124-210	1
	5			EDA-MEALS	144.42	211 211-46500-219	1
	6			SUPPLIES	38.17	101 101-41940-219	1
				INVOICE TOTAL	292.72		
				VENDOR TOTAL	292.72		
090920				3036 LQP BROADCASTING COMPANY, INC			
	1	9/09/20	9/09/20	ELEC-UTIL AD	63.70	604 604-49590-410	1
	2			COUNC-ORDINANCE	50.00	101 101-41110-351	1
				INVOICE TOTAL	113.70		
				VENDOR TOTAL	113.70		
090920				1560 MADISON BOTTLING CO.			
	1	9/09/20	9/09/20	LIQ-BEER EXPENSE	8,814.15	609 609-49750-251	1
				INVOICE TOTAL	8,814.15		
				VENDOR TOTAL	8,814.15		
445413				1660 MARSHALL NORTHWEST PIPE F			
	1	9/09/20	9/09/20	SEW-PVC CAP	17.17	602 602-49460-227	1
				INVOICE TOTAL	17.17		
				VENDOR TOTAL	17.17		
090320				3557 Metropolitan Life Insurance Co			
	1	9/03/20	9/03/20	KW AUG-DEC DEP & BASIC LIFE IN	22.65	101 101-41320-131	1
				INVOICE TOTAL	22.65		
				VENDOR TOTAL	22.65		
090320				1865 MN ENERGY RESOURCES			
	1	9/03/20	9/03/20	LIB-NAT GAS8/20	50.68	101 101-45500-380	1
				INVOICE TOTAL	50.68		
090420				1660 MARSHALL NORTHWEST PIPE F			
	1	9/04/20	9/04/20	SEW-NAT GAS 8/20	49.92	602 602-49450-380	1
				INVOICE TOTAL	49.92		
				VENDOR TOTAL	100.60		
1047833				1541 MVTI LABORATORIES INC			
	1	9/03/20	9/03/20	WT-REGULAR TESTING	19.40	601 601-49400-409	1
	2			SEW-REGULAR TESTING	140.60	602 602-49450-409	1
				INVOICE TOTAL	160.00		
1048096				1660 MARSHALL NORTHWEST PIPE F			
	1	9/04/20	9/04/20	SEW-REGULAR TESTING	145.60	602 602-49450-409	1
				INVOICE TOTAL	145.60		
				VENDOR TOTAL	305.60		
525847-0				2072 NORTHERN BUSINESS PRODUCT			
	1	9/04/20	9/04/20	ADMIN-toner	119.58	101 101-41320-201	1
				INVOICE TOTAL	119.58		

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
525847-1	1	9/04/20	9/04/20	ADMIN-ribbon for printer	20.00	101 101-41320-201	1
				INVOICE TOTAL	20.00		
527458-0	1	9/04/20	9/04/20	ADMIN-post its	41.56	101 101-41320-201	1
				INVOICE TOTAL	41.56		
				VENDOR TOTAL	181.14		
20038	1	9/09/20	9/09/20	3610 BLAIN JOHNSON PUB SAFETY-EMERG PRO	400.00	101 101-41940-409	1
				INVOICE TOTAL	400.00		
				VENDOR TOTAL	400.00		
090920	1	9/09/20	9/09/20	2270 PLUNKETT'S INC. CTY HALL-SPRAYING-9/20	65.71	101 101-41940-401	1
	2			FIRE-SPRAYING-9/20	54.75	101 101-42200-401	1
	3			AMB-SPRAYING-9/20	52.31	201 201-44100-401	1
				INVOICE TOTAL	172.77		
				VENDOR TOTAL	172.77		
090320	1	9/03/20	9/03/20	2620 SWENSON NELSON & STULZ PLLC CTY ATT-LEGAL FEES 9/20	1,850.00	101 101-41610-304	1
				INVOICE TOTAL	1,850.00		
				VENDOR TOTAL	1,850.00		
090420	1	9/04/20	9/04/20	3022 DANIEL TUCKETT, SR. ADMIN-FOLD/STUFF ENV 9/20	150.00	101 101-41320-202	1
				INVOICE TOTAL	150.00		
				VENDOR TOTAL	150.00		
090320	1	9/03/20	9/03/20	2908 BETH WESTBY ADMIN-1ST 1/2 ASSESS 2021	7,500.00	101 101-41320-409	1
				INVOICE TOTAL	7,500.00		
				VENDOR TOTAL	7,500.00		
090920	1	9/09/20	9/09/20	2940 WESTERN GUARD LIQ-ADVERTISING EXPENSE	240.00	609 609-49750-342	1
				INVOICE TOTAL	240.00		
87280	1	9/03/20	9/03/20	ELEC-BRIGHT ENERGY AD	45.50	604 604-49590-351	1
				INVOICE TOTAL	45.50		
				VENDOR TOTAL	285.50		
090420	1	9/04/20	9/04/20	3462 LYNDON WORDEN LIB-CLEANING 8/20	650.00	101 101-45500-310	1
	2			LIB-FIRE CHK 8/20	10.00	101 101-45500-310	1
				INVOICE TOTAL	660.00		

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
VENDOR TOTAL					660.00		
2981 XEROX CORPORATION							
011228832	1	9/09/20	9/09/20	ADMIN-9/20 LEASE 8055	244.71	101 101-41320-404	1
INVOICE TOTAL					244.71		
011228833	1	9/09/20	9/09/20	ADMIN-9/20 LEASER B405	53.11	101 101-41320-404	1
INVOICE TOTAL					53.11		
VENDOR TOTAL					297.82		
BANK 1 - KLEIN/UNITED PR TOTAL					48,458.22		
TOTAL MANUAL CHECKS					.00		
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					48,458.22		
GRAND TOTALS					48,458.22		

### Debit Card Purchases for Council Approval

<b>Purchase Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Acct #</b>	<b>Debit Card Holder</b>
8/7/2020	PlaqueMaker	PARKS-MEM TABLE SIGN-LANG	\$88.00	101-45200-441	Cheri Tuckett
8/10/2020	Dollar General	ELECTION-PERSONNEL SUPPLIES	\$27.85	101-41410-192	Christine Enderson
8/10/2020	Dollar General	ELECTION-OFFICE SUPPLIES	\$11.50	101-41410-201	Christine Enderson
8/10/2020	PostMaster	SEW-POSTAGE TO RETURN ITEM	\$10.95	602-49450-409	Dean Broin
8/24/2020	PostMaster	SEW-POSTAGE TO RETURN ITEM	\$11.95	602-49450-409	Dean Broin
9/2/2020	PostMaster	ADMIN-POSTAGE TO MAIL M.E.BREI KEYS	\$5.30	101-41320-322	Angie Amland
9/2/2020	Dollar General	WTR-OFFICE SUPPLIES/ENVELOPES	\$2.14	601-49440-201	Angie Amland
9/2/2020	Thrifty White	COVID-HAND SANATIZER FOR OFFICE	\$37.96	101-42100-219	Christine Enderson
9/9/2020	PlaqueMaker	PARKS-MEM TABLE SIGN-KOECKERITZ	\$51.00	101-45200-441	Cheri Tuckett
9/8/2020	Amazon	ADMIN-ANNUAL PRIME MEMBERSHIP	\$119.00	10141320201	Todd Erp