

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday November 23, 2020
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the November 9, 2020 regular meeting minutes, and November 13, 2020 special meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

- | | |
|---|---------|
| A. MDH Notice – November 13, 2020 - receive | Page 5 |
| B. MERC tax dispute notice – 2020 - receive | Page 7 |
| C. Senator Dahms – November 2020 – receive | Page 10 |
| D. Pioneerland Agenda – November 19, 2020 – receive | Page 12 |
| E. Library Advisory Board – November 20, 2020 – receive | Page 13 |
| F. Liquor License – 2021 – Approve | Page 14 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Handout

- A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 15

- B. City Engineer Update and Approval of invoice. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 17

- C. MNDOT Demonstration Project Response Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

- D. Resolution 20-40 Utility Account Write Off. A DISCUSSION and MOTION may be in order. (Manager, Council)

- E. Resolution 20-41 Farmers Mutual Donation. A DISCUSSION and MOTION may be in order. (Manager, Council)

- F. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- LMCIT - Fleet Survey – November 17, 2020
- December meeting dates
- Park Board 11/24/2020 5:30 PM
- Executive Order 20-99

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

A copy of the Schedule Payment Report of bills submitted November 9, 2020 through November 23, 2020 is attached for approval for Check No. 60472 through Check No. 60475 and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
NOVEMBER 9, 2020**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, November 9th, at 5:04 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Maynard Meyer, Tim Volk (Arrived at 5:05 p.m.), Paul Zahrbock and Adam Conroy. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson.

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the Agenda was approved as presented with the addition of the Bright Energy Choices Program. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Zahrbock, seconded by Conroy and carried, the October 26, 2020 regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

Public Bathrooms: The cement work is complete. Mayor Thole mentioned the next step is to replace the current plywood with a door and insulation.

VACATION OF UNIMPROVED STREET

City Attorney Stulz updated Council on the findings of the public purpose for the unimproved street located between Lot 3 of Block 1 and Lot 1 of Block 3, Swenson's Second Addition stating the street leads to a part of an original plat from the early 1990s. The plat was added for possible future building to expand the City of Madison. City Manager Halvorson inquired with the city engineers on whether the City should vacate the unimproved street or not and was advised to leave as is. Councilmember Conroy informed Council that he received a phone call from a concerned property owner adjacent to the open lot. The owner was worried that if the property was sold, storage units would be erected. City Manager Halvorson assured Council that if that was the case, it would have to go through the Planning and Zoning Commission for approval. Council did not make a motion and will leave the unimproved street as is. City Manager Halvorson reminded Council of the expansion potential on the west side of town north of the Fairway View Addition if the need were to arise.

MNDOT DEMO PRESENTATION

City Manager Halvorson presented an advertisement to be published that will seek more feedback on the Highway 75 Pedestrian Safety Project proposals by MnDOT. After the MnDOT presentation on October

26th, Council believed some information was misconstrued with the initial survey; therefore, wanted to clear it up with the public before making a final decision. The advertisement will encourage the public to review the photos and information and then provide feedback through a simple survey. City Manager Halvorson stated that the MMN Safe Routes to School Plan identified Fourth Street and Eighth Avenue as the priority intersection for the proposed bump outs. After further discussion, Council approved the advertisement and will follow-up with the feedback in two weeks to make the final decision.

UTILITY BILLING CONTRACTOR AGREEMENT

City Manager Halvorson presented a request by the current contractor to increase the 2021 service rate from \$150.00 to \$175.00 per month. 2017 was when the last increase occurred. Upon motion by Conroy, seconded by Volk and carried, Council approved execution of an Independent Contractor Agreement between the City of Madison and Dan Tuckett for business services related to utility bill mailing preparation for calendar year 2021 at a cost of \$175.00 per month.

FEE SCHEDULE

Upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 20-19-01** titled “Resolution Establishing a Fee Schedule Pursuant to §34.01 of the Madison Code of Ordinances for the Year 2020” was adopted to update the Lift Assist Fee under the Ambulance Department to Treat/No Transport. This update came as a request from the ambulance department to open other forms of treatment besides just lift assist. A complete copy of Resolution 20-19-01 is contained in City Clerk’s Book #9.

CARES FUNDING

City Manager Halvorson updated Council that the City has until November 15th to spend the CARES funds, therefore, almost everything approved has been paid. Tasks left are to transfer the \$10,000 to the County for the small business grants and to allocate the accumulated cost of COVID-19 sick time used by City employees.

SPECIAL MEETING

Upon motion by Meyer, seconded by Volk and carried, Council approved a special meeting to be held on November 13th, 2020, at 12:00 p.m. This meeting will canvass the Madison Municipal General Election results from November 3rd, 2020.

BRIGHT ENERGY CHOICES PROGRAM

City Manager Halvorson informed Council that Missouri River Energy Services is requesting that the City make a decision to continue with the renewable energy program or to offer the carbon-free energy program. With either of the programs, electric customers have the choice to purchase renewable energy credits for their energy use to be either 100% renewable energy or 100% carbon-free, whichever program the City decides to offer. The City currently has nine (9) customers participating in the renewable energy program. City Manager Halvorson mentioned that she did not have a recommendation, but MRES has been a reliable energy provider and felt they will be going the direction of completely carbon-free in the future. Mayor Thole did not see any reason to not offer the carbon-free energy program versus the renewable energy. Upon motion by Conroy, seconded by Meyer and carried, Council approved the City to market carbon-free energy through MRES’ Bright Energy Choices program.

CITY MANAGER’S REPORT

Chamber: At the November meeting, the Small Business Saturday promotion was discussed, as well as another Business After-Hours. An associate membership was also discussed for the goal to get more of the agriculture community involved.

National Guard: Councilmember Volk arranged a meeting with the National Guard to review potential land for a future building site. Volk reported that the meeting sounded positive. One concern was the

farmable wetland and how the facility would be able to be laid out, and that the National Guard would like the facilities to be as close to the road as possible. The runoff from the landfill was another concern. Volk stated that the National Guard representative will bring the information acquired back to the office and will decide whether the land is viable or not. The decision and process may still be a long way out before any development occurs.

Open Enrollment: City Manager Halvorson reported that the City employees had their open enrollment on Friday, November 6th.

MAYOR/COUNCIL REPORTS

None

DISBURSEMENTS

Upon motion by Meyer, seconded by Volk and carried, Council approved disbursements for bills submitted between October 26 and November 9, 2020. These disbursements include United Prairie Check Nos. 60381-60452. Debit card purchases made on November 5, 2020, were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Volk and carried, meeting adjourned at 5:45 p.m.

Greg Thole – Mayor

ATTEST:

Christine Enderson – City Clerk

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
SPECIAL MEETING
November 13, 2020**

Pursuant to due call and notice thereof, a special meeting of the Madison City Council was called to order by Mayor Thole on Friday November 13, 2020, at 12:07 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Mayor Greg Thole, Maynard Meyer, and Adam Conroy. Also present was: City Manager Val Halvorson.

AGENDA

Upon motion by Volk, seconded by Meyer, and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

RESOLUTION 20-38 CANVASSING NOVEMBER 3, 2020 ELECTION

Upon motion by Conroy, seconded by Volk and carried, **RESOLUTION 20-38** titled “Resolution Canvassing the November 3 2020, Madison Municipal General Election” was adopted. This resolution declares Greg Thole the successful candidate for the Office of Mayor, and Maynard Meyer and Adam Conroy the successful candidates for the Office of Council Member. A complete copy of Resolution 20-38 is contained in City Clerk’s Book #9.

RESOLUTION 20-39 ALLOCATING CARES

Upon motion by Meyer, seconded by Volk and carried, **RESOLUTION 20-39** titled “Resolution Allocating Coronavirus Aid, Relief, and Economic Security Act Funds to Local Government Activities” was adopted. This resolution would provide for annual budgeted transfers for debt service purposes. A complete copy of Resolution 20-39 is contained in City Clerk’s Book #9.

There being no further business, upon motion by Conroy, seconded by Thole and carried, meeting adjourned at 12:13 p.m.

Greg Thole – Mayor

ATTEST:

Valerie Halvorson – City Manager

November 13, 2020

To: Lac qui Parle County Elected Officials

I am writing to make sure you are aware that Lac qui Parle County currently has a COVID positivity rate of greater than 5%.

This rate reflects the number of COVID-19 tests that were positive over the total number of tests performed in your county during the most recent 14-day period prior to a one week lag period to assure data completeness. **Having a positivity rate above 5% means the spread of the virus in your county has reached a concerning level.**

Higher rates of virus transmission in the community increase the risk for all members of your community, including residents and staff in long-term care (LTC) facilities. As cases continue to rise, the residents and staff in these facilities are at serious risk even as they take aggressive action to limit infections.

This can be a significant concern because:

- Data shows that one in four long-term care residents who develop COVID-19 will be hospitalized, and one in five will die from the disease. In addition, community and workplace-related exposure and infection of staff can lead to staffing shortages, jeopardizing care for all residents.
- Although LTC facilities have made great efforts to keep their residents and staff safe, the good work that has taken place in these settings cannot completely protect facilities and residents from the high rate of viral transmission in the communities surrounding them. All too often, the virus enters a facility from staff who have been exposed through their interactions in the community, often through contact with someone who is infected but may have mild or no symptoms and be unaware that they have COVID. As the number of cases in the community continues to increase, it is increasingly likely that these hard-won safeguards of our most vulnerable Minnesotans will be overwhelmed. The consequences of this can be grave.
- If your county's 14-day percent positivity rate is greater than 10%, skilled nursing facilities and assisted living settings will no longer be able to allow visitors beyond Essential Caregivers and compassionate care. This will increase isolation for LTC residents, which presents risks for their physical and mental well-being. To avoid this unfortunate development, we all need to pull together.

Here is what the state and local public health (LPH) departments are doing to help facilities in your community:

- The Minnesota Department of Health (MDH) provides guidance on implementing infection control best practices, health care worker monitoring, drafting crisis-staffing plans and implementing testing requirements. MDH has distributed all best practices to LTC facilities and is available seven days a week to help facilities in crisis.

- All facilities with a COVID-19 outbreak are assigned a COVID-19 Case Manager to help navigate guidance and connect them to resources.
- LPH departments provide outreach, consultation, and support for LTC partners.
- Skilled nursing facilities must test their staff (one or two times per week) based on state and federal guidance. MDH, often in partnership with LPH, provides a range of supports to help facilities accomplish this requirement. We are also working to obtain comprehensive data on testing in LTC facilities, and will review and provide assistance if gaps are identified.
- MDH is reaching out to all assisted living facilities in the county and strongly encourages them to start testing their staff regularly, offering them swabbing teams to do this if they need it.
- State assistance is always available to provide testing support to LTC facilities, including sending a mobile swabbing team, providing an ordering physician, making all arrangements for labs, and testing supplies.

Here is how we need you to help reduce community spread:

- By encouraging compliance with masking requirements and gathering restrictions.
- By increasing communication to/partnerships with businesses, including restaurants/bars, to reinforce the harmful impact of spread on our vulnerable LTC residents.
- By amplifying communication in your community regarding the risk and spread of the virus to everyone in the community and especially to our elders.
- By encouraging those most at risk for severe disease—the elderly and those with health conditions—to stay home as much as possible and encouraging those who interact with them to use prevention measures carefully.

Reducing community spread is critical for successfully preventing COVID-19 infections and deaths in LTC facilities. Your leadership and partnership are important in this effort. We share your commitment to ensuring the health and well-being of your community's residents and we thank you for all that you are doing to help protect Minnesotans.

Sincerely,



Jan Malcolm
Commissioner of Health

LAC QUI PARLE COUNTY LAND RECORDS

600 SIXTH STREET, SUITE 2 - MADISON, MN 56256

LORI SCHWENDEMANN, SAMA
LAND RECORDS DIRECTOR

TELEPHONE: 320-598-3187
FAX: 320-598-3125

November 3, 2020

City of Madison
404 Sixth Avenue
Madison, MN 56256

RE: Minnesota Energy Resources Corporation (MERC)

Enclosed please find information regarding a tax court petition filed by Minnesota Energy Resources Corporation contesting their 2020 estimated market value for taxes payable in 2021. The Attorney General handles these types of petitions. You do not have to do anything; I am just required to notify you of this action.

Also, for your information, I am also enclosing a spread sheet indicating the proposed property tax MERC will be paying in 2021.

If you have questions, please give me a call.

Sincerely,



Lori Schwendemann
Land Records Director

Enclosures (2)

October 26, 2020

To: County Auditor, Assessor, and Attorney for Aitkin, Becker, Beltrami, Benton, Big Stone, Carlton, Chisago, Cottonwood, Crow Wing, Dakota, Dodge, Faribault, Fillmore, Freeborn, Goodhue, Houston, Hubbard, Itasca, Jackson, Kanabec, Koochiching, Lac Qui Parle, Lake, Lake of the Woods, Lincoln, Lyon, Martin, Morrison, Mower, Murray, Nobles, Norman, Olmsted, Otter Tail, Pennington, Pine, Polk, Redwood, Rice, Roseau, Saint Louis, Scott, Steele, Stevens, Swift, Todd, Wabasha, Wadena, Waseca, Washington, Watonwan, Winona, and Yellow Medicine

From: Minnesota Department of Revenue: Property Tax

Subject: Minnesota Energy Resources Corporation - Minnesota Tax Court Appeal Filing

Who has appealed to the Minnesota Tax Court?

Minnesota Energy Resources Corporation.

What did the company appeal?

Minnesota Energy Resources Corporation appealed the Commissioner of Revenue's valuation of their operating property for assessment year 2020 for taxes payable in 2021. The Attorney General will represent the Commissioner of Revenue in the appeal.

How does this affect my county?

This appeal could affect the values certified to your county for Minnesota Energy Resources Corporation for the 2020 assessment for taxes payable in 2021. A decision in this case could be binding on counties. You will need to consider what your next steps should be, if any.

How can we learn more?

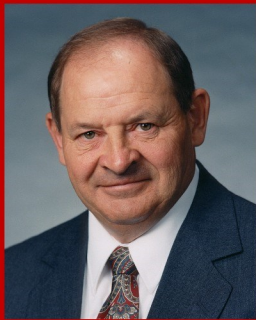
We will continue to send updates to you when there is new public information to share. If you would like to discuss this further, you can contact me at jon.klockziem@state.mn.us or call at (651) 556-6108.



Jon Klockziem, Director
Property Tax Division

Minnesota Energy Resources Corporation

	Parcel Number	Lac qui Parle County	Hantho Twp	Madison Twp	City of Madison	State General Tax	School District 2853	Special Taxing Districts	Total Tax Paid
2020 Assessment/Proposed Taxes Payable 2021	20-0902-000	473.93	79.47			527.12	444.51	30.97	1,556.00
	26-0901-000	229.53		40.87		255.31	215.30	14.99	756.00
	54-0900-000	3,857.59			17,760.50	4,461.19	3,398.90	293.82	29,772.00
									32,084.00



STATE SENATOR GARY DAHMS



Proudly Serving the Residents of District 16

E-Newsletter

November 2020

MINNESOTA RECEIVES \$106 MILLION IN FEDERAL FUNDS FOR ENERGY ASSISTANCE PROGRAM

The Minnesota Department of Commerce announced this week that the state's Energy Assistance Program is receiving more than \$106 million in federal funding to help income-eligible Minnesotans pay their heating bills this winter. The funds from the federal Low-Income Home Energy Assistance Program (LIHEAP) reduce home heating costs by making payments directly to utility companies and heating fuel vendors on behalf of eligible Minnesota homeowners and renters.

Energy assistance is available for homeowners and renters who earn less than 50 percent of the state's median income (\$54,357 for a family of four). Last year the program served nearly 118,000 Minnesota households with an average grant of approximately \$500. Some households also received help to address no-heat crisis situations or repair broken heating systems.

Minnesotans should submit an application to the local service provider in their area. To find your local service provider, call 800-657-3710 or visit the Commerce Department's Energy Assistance Program [website](#). Local service providers are situated across Minnesota and cover every corner of the state. There is still plenty of time to apply; however, funding is limited and administered on a first-come, first-served basis. Applications will be accepted until May 31, 2021 or until energy assistance funds run out.

Minnesotans are also encouraged to contact their utility and seek protection under the state's Cold Weather Rule. The Cold Weather Rule is in effect from October 15 to April 15 and protects residential utility customers from having their heat shut off, but they must first contact their utility to establish and maintain a monthly payment plan. Households that need to reconnect for winter should contact their utility now to take advantage of payment options.

THANK YOU, VETERANS, FOR SERVING OUR COUNTRY

State of Minnesota Veteran Linkage Line:
1-888-LinkVet (546-5838)

Senate District 16 Veteran Services Offices:

Brown County: (507) 233-6636

Lac qui Parle County: (320) 598-3445

Lyon County: (507) 537-6729

Redwood County: (507) 637-4034

Renville County: (320) 523-3763

Yellow Medicine County: (320) 313-3037

Minnesotans who use delivered fuels such as propane, fuel oil, or wood to heat their homes are not covered by the Cold Weather Rule, but they may get help from the Energy Assistance Program. More information on shut-off protection and the Cold Weather Rule is available on the Minnesota Public Utilities Commission [website](#) or by calling 651-296-0406 or 800-657-3782.



COVID-19 RESOURCES

General Information:

- ★ Minnesota Department of Health's (MDH) COVID-19 page: <https://www.health.state.mn.us/diseases/coronavirus/index.html>.
- ★ MDH's COVID-19 prevention tips: <https://www.health.state.mn.us/diseases/coronavirus/prevention.html>.
- ★ MDH's COVID-19 Situation Update: <https://www.health.state.mn.us/diseases/coronavirus/situation.html>.
- ★ Mayo Clinic's COVID-19 page: <https://www.mayoclinic.org/diseases-conditions/coronavirus/symptoms-causes/syc-20479963>.
- ★ CDC COVID-19 page: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.
- ★ CDC COVID-19 Frequently Asked Questions: <https://www.cdc.gov/coronavirus/2019-ncov/faq.html>.

Minnesota Workers and Employers:

- ★ Minnesota Department of Employment and Economic Development's (DEED) COVID-19 page: <https://mn.gov/deed/newscenter/covid/>.
- ★ Minnesota Department of Labor and Industry's (DOLI) COVID-19 page: <https://dli.mn.gov/business/workplace-safety-and-health/mnosha-compliance-novel-coronavirus-covid-19>.

Minnesota Workers:

- ★ DEED information for workers: <https://mn.gov/deed/newscenter/covid/workers/>.
- ★ Minnesota Unemployment benefits through DEED: <https://www.uimn.org/applicants/needtoknow/news-updates/covid-19.jsp>.

Minnesota Businesses:

- ★ Information for businesses: <https://mn.gov/deed/newscenter/covid/employers/>.
- ★ Small Business Emergency Loans through DEED: <https://mn.gov/deed/business/financing-business/federal-sba/>.
- ★ DOLI information regarding employer compliance issues and coronavirus: <https://dli.mn.gov/business/workplace-safety-and-health/mnosha-compliance-novel-coronavirus-covid-19>.

Child Care:

- ★ Parents and Guardians who need child care resources can call Child Care Aware of Minnesota at 1-888-291-9811 or go to www.parentaware.org.
- ★ Child Care Provider guidance to mitigate the risk of COVID-19: https://mn.gov/dhs/assets/communication-to-child-care-providers-following-exec-order-20-02_tcm1053-423087.pdf.
- ★ A special hotline for child care providers: 1-888-234-1268.



FOLLOW ME ONLINE



PIONEERLAND LIBRARY SYSTEM
EXECUTIVE AND FINANCE COMMITTEE

Thursday, November 19, 2020 @6:00 p.m.

Meeting held via Zoom due to COVID-19. To request a meeting invitation contact
Laurie Ortega by calling 320-235-6106 Ext 28 or email laurie.ortega@pioneerland.lib.mn.us

AGENDA

I. Call to order (Chair)

II. Roll call & Introductions

III. Approval of agenda Action

IV. Approval of Minutes: *Minutes of the September 17, 2020 Executive/Finance Committee were approved at the October 15, 2020 Board meeting.* Action

VI. Committee Reports

 A. Finance Committee (Finance Chair)

 1. October 2020 financial report Action

 2. Approval of bills and check registers Action

 B. Personnel Committee

 New hires: Nicole Howe, Library Asst. II, Granite Falls Action

 Linda Swalin, Library Asst. II, Atwater

VI. Old Business

VII. New Business

VIII. Director's Report

IX. Other

 A. Future Board and Executive Meetings:

 1) Next board meeting scheduled for January 21, 2020, 7:00 p.m.

 2) Executive/Finance Meeting: December 17 @ 6:00 p.m.

X. Adjournment

Madison Library Advisory Board

October 19, 2020

5:30 p.m.

Board Members

Present: Heather Muntean, Kelly Maatz, Vicki Vick

Quorum: Yes

Others Present:

Deb Lanthier, Val Halvorson

Proceedings

Meeting was called to order at 5:33 p.m. by Deb Lanthier.

MOTION to approve April 2019 Minutes was seconded and carried without dissent.

MOTION to approve By-Laws for Madison Library Board as revised on November 21, 2016, was seconded, and carried without dissent.

Finance Report:

- The Ambassador Checking Account balance as of September 30, 2020, was \$33,272.03.
- The Certificates of Deposit balances as of May 22, 2020, were \$30,671.80, \$30,908.19, and \$31,184.18.
- The board temporarily approved the inclusion of financial secretary with the office of Secretary.
- Heather Muntean resigned her position of Secretary and board member, after fulfilling a 3-year term.

President's Report:

- The office of President has remained unfulfilled since Roy Tonn resigned in December 2019, after fulfilling his 3-year term. Kelly Maatz was elected and approved by the board to be acting president for the remainder of 2020 calendar year.

Librarian's Report:

- The copy machine at the library must be replaced. Two bids were presented from Bennet Office Technologies and CDW-G. Val Halvorson favored purchase from Bennett Office Technologies as the city also uses Bennett Office Technologies and repair personnel are easily accessible. A monthly maintenance contract will be established and will include provision of toner. A **MOTION** to approve purchase of copy machine from Bennett Office Technologies was seconded and carried without dissent.
- Due to required salary increases without budget increases, capital for DVD purchases will be significantly decreased. A request for \$1000 to be available for purchase of DVD's through PLS was presented. A **MOTION** to approve \$1000 for purchase of DVD's was seconded and carried without dissent.
- A \$5000 donation was given to the library by a former patron, Alice Vignalo. She requested that at least half of the donation be for the purchase of Caldecott and Newbery medal winner books. The remainder is in a fund at PLS to be specifically used by Madison Public Library.

The next meeting is scheduled for January 20, 2021 at 5:30 p.m. Meeting adjourned at 6:30 p.m.

CITY OF MADISON

LICENSE LIST – 2021

LIQUOR (\$500.00)

After Five Supper Club (ON SALE LIQUOR)
VFW (ON SALE LIQUOR)
Happy Hour Sports Bar (ON SALE LIQUOR)

SUNDAY LIQUOR LICENSE (\$0.00)

After Five Supper Club
VFW
Happy Hour Sports Bar

GAMES OF SKILL (\$15.00)

VFW
Happy Hour Sports Bar

OFF-SALE BEER (\$50.00)

Jubilee
Casey's
Happy Hour Sports Bar



Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

November 3, 2020

Honorable Mayor Thole,
Members of the City Council and City Manager, Val Halvorson
City of Madison
404 6th Avenue
Madison, MN 56256

RE: 2020 General Engineering
City of Madison, Minnesota
Project No.: W14.120286

Dear Mayor, Council and City Manager:

Please find the enclosed invoice from Bolton & Menk, Inc. for engineering services. The invoice corresponds to providing the following services:

- \$1,360.00: Providing record drawings for future MnDOT projects
- \$170.00: Developing concepts and cost estimate for potential water service to parcel west of City
- \$2,387.50: Street maintenance – review streets with City Staff, develop maintenance plan

I recommend total payment be made in the amount of \$3,917.50. If you have questions or concerns, please call me at 320-905-5446.

Sincerely,

Bolton & Menk, Inc.

Kent Louwagie, P.E.
City Engineer



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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City of Madison
 Val Halvorson, City Manager
 City Hall
 404 6th Avenue
 Madison, MN 56256-1237

October 22, 2020
 Project No: W14.120286
 Invoice No: 0258877
 Client Account: MADI

Madison/2020 General Engineering**Professional Services**

	Hours	Rate	Amount	
Principal				
Louwagie, Kent	3.00	170.00	510.00	
<i>Crackfilling</i>				
Louwagie, Kent	3.00	170.00	510.00	
<i>As-Built and Record Drawings to AECOM for Future MnDOT Projects</i>				
Louwagie, Kent	1.00	170.00	170.00	
<i>Concept for Water Service to Township Parcel</i>				
Louwagie, Kent	1.00	170.00	170.00	
<i>Crackfilling, Eastview</i>				
Louwagie, Kent	3.00	170.00	510.00	
<i>Record Drawing Information for MnDOT</i>				
Louwagie, Kent	2.00	170.00	340.00	
<i>Record Drawings to MnDOT's Consultant for Truck Station</i>				
Louwagie, Kent	1.00	170.00	170.00	
<i>Street Maintenance Memo</i>				
Louwagie, Kent	1.00	170.00	170.00	
<i>Tennis Court, Crackfilling</i>				
Louwagie, Kent	4.00	170.00	680.00	
<i>Visual Street Assessment</i>				
Specialist				
Janni, Scott	1.50	125.00	187.50	
<i>Centerline Data for Crackfilling Map</i>				
Senior Technician				
Vargason, Lance	4.00	125.00	500.00	
<i>Crackfilling Map</i>				
Totals	24.50		3,917.50	
Total Labor				3,917.50
Total this Invoice				\$3,917.50

[Dashboard](#) [My Surveys](#) [Plans & Pricing](#)[CREATE TEAM](#)[CREATE SURVEY](#)

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City Of Madison Bump Out Feedback Survey

[SUMMARY](#) → [DESIGN SURVEY](#) → [PREVIEW & SCORE](#) → [COLLECT RESPONSES](#) → [ANALYZE RESULTS](#) → [PRESENT RESULTS](#)[Back to dashboards](#)[PUBLISH](#)

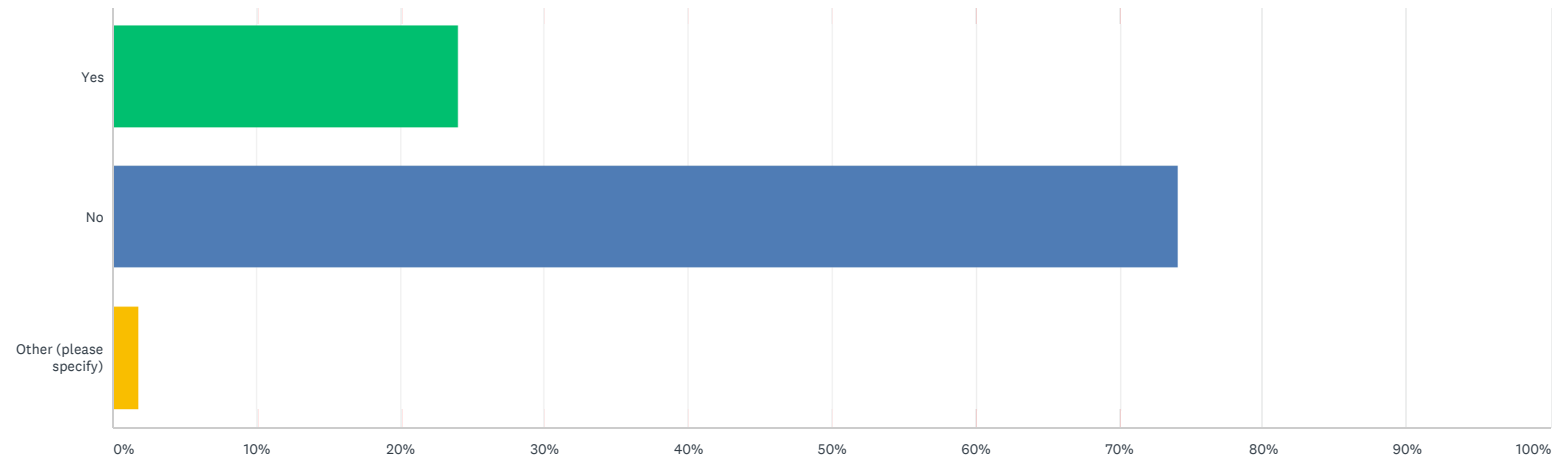
title

City Of Madison Bump Out Feedback Survey

⊕ SUBTITLE

As part of a MNDOT pedestrian safety project and Safe Routes to School, I support the use of Bump Outs at designated intersections in City limits to crea...

Answered: 54 Skipped: 0



City Of Madison Bump Out Feedback Survey

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**CITY OF MADISON MINNESOTA
RESOLUTION NO. 20-40**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION AUTHORIZING UTILITY BALANCE
WRITE OFFS ON FORFEITED PROPERTIES**

WHEREAS, several properties located within the City of Madison have been forfeited to the State of Minnesota for unpaid property taxes; and

WHEREAS, prior to and after said forfeiture, the City of Madison had unpaid utility balances that had been certified to the county auditor for placement on tax rolls to be paid along with property taxes which remain unpaid, and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA, that the City Clerk is hereby authorized to write off said utility account balances as follows:

V. Hughes/O. Salo	214 8 th Ave	#12420002	\$110.75
		#12420003	\$254.40
		#12420006	\$265.34
		#12420007	\$247.83
		#12420008	\$193.82
T. Wilson	622 4 th Ave	#51550006	\$252.21
		#51550007	\$247.83
		#51550008	\$204.80

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 20-40 was declared duly passed and adopted this 23rd day of November, 2020.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
Interim City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 20-41**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF DONATION
FROM FARMERS MUTUAL TELEPHONE COMPANY TO THE
MADISON FIRE DEPARTMENT**

WHEREAS, in the course of business, Farmers Mutual is unable to locate or otherwise find customers that are entitled to refunds and after a certain period of time, State Law dictates that such funds become unclaimed property and Farmers Mutual may then donate the same to non-profit 501c(3) organizations; and

WHEREAS, under IRS rules and regulations, municipalities qualify as non-profit organizations and donations made to the same are deductible in the same manner of 501c(3) organizations; and

WHEREAS, Farmers Mutual desires to donate the sum of \$1,000.00 to the City of Madison, with such funds being directed to the local fire department for equipment purchases; and the City has agreed to accept the same.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Madison, Madison, Minnesota, that the City of Madison hereby accepts said donation.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 20-41 was declared duly passed and adopted this 23rd day of November, 2020.

Greg Thole
Mayor

Attest: _____
Kathleen Weber
City Clerk

SCHEDULED CLAIMS LIST

UPCK# 60472-60475

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
1340 LQP COUNTY TREASURER							
111620	1	11/16/20	11/16/20	CARES-RETURN	10,000.00	101 101-33428	1
				INVOICE TOTAL	10,000.00		
				VENDOR TOTAL	10,000.00		
1350 LQP PLAYERS							
111620	1	11/16/20	11/16/20	PR ARTS-MICROPHONES-GRANT \$	672.00	101 101-36231	1
				INVOICE TOTAL	672.00		
				VENDOR TOTAL	672.00		
1706 MEDIACOM							
111620	1	11/16/20	11/16/20	FIRE-DIGITAL ADAPTER	6.32	101 101-42200-324	1
				INVOICE TOTAL	6.32		
				VENDOR TOTAL	6.32		
3610 BLAIN JOHNSON							
111620	1	11/16/20	11/16/20	PUB SAFETY-EMERG PRO 11/20	400.00	101 101-41940-409	1
				INVOICE TOTAL	400.00		
				VENDOR TOTAL	400.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	11,078.32		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	11,078.32		
				GRAND TOTALS	11,078.32		