

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 P.M.**
Monday, January 11, 2021
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

Oath of Office

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2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 2

A copy of the minutes of the December 30, 2020 regular meeting are enclosed. A MOTION is in order. (Council)

4. ANNUAL MEETING (clerk/council)

Page 4

A. Resolution 21-01, titled, "Resolution Establishing Council Meetings Time, Date & Place". A MOTION is in order. (Council)

Page 5

B. Resolution 21-02 titled, "Designation of Newspaper." A MOTION is in order. (Council)

Page 6

C. Resolution 21-03, titled, "Designation of Depository." A MOTION is in order. (Council)

Page 7

D. Resolution 21-04, titled, "Election of Acting Mayor." A MOTION is in order. (Council)

Page 8

E. Resolution 21-05, titled, "Resolution Ratifying Council Boards & Commissions appointments." A MOTION is in order. (Council)

Page 10

F. Resolution 21-06, titled, "Resolution Ratifying Committee Appointments". A MOTION is in order. (Council)

Page 11

G. Resolution 21-07, titled, "Resolution Designating an Authorized Representative to the Western MN Municipal Power Agency. A MOTION is in order. (Council)

Page 12

H. Resolution 21-08, titled, "Resolution Designating an Authorized Representative to the Missouri River Energy Services Agency". A MOTION is in order. (Council)

5. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

6. CONSENT AGENDA

A.	Water Plant Report – December 2020 - receive	Page 13
B.	Madison EDA – December 7, 2020 - receive	Page 14
C.	Liquor Store Report – December 2020 – receive	Page 17
D.	Computer Commuter – December 2020 – receive	Page 18
E.	Safety Meeting Schedule – 2021 – receive	Page 20
F.	Investment Report – December 2020 – receive	Page 21
G.	Madison Fire Dept – December 21, 2020 – receive	Page 22
H.	Madison Fire Dept – 2021 Annual Meeting – receive	Page 23
I.	Mobile 311 report – December 2020	Page 24

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

7. UNFINISHED AND NEW BUSINESS

		Page 30
A.	City Council Checklist. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	
		Page 31
B.	Res 21-09 – Ambulance Department Officers. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	
		Page 32
C.	Res 21-10 – Fire Department Officers. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	
		Page 33
D.	Res 21-11– Fee Schedule. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	
		Page 38
E.	Res 21-12– Budget Transfer. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	
		Page 39
F.	Notice of internal Filing of Schedule C: Calculation of Average Retail Energy Rate – Minn. Rules 7835.0650. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	
		Page 56
G.	2021 Wellness Program. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	
H.	Approval to extend use of COVID sick bank through March 31, 2021. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	
I.	Memorandum of Intent – Armory National Guard. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	
J.	Other. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	

8. MANAGER REPORT (Manager)

9. MAYOR/COUNCIL REPORTS (Mayor/Council)

10. AUDITING CLAIMS

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A copy of the Schedule Payment Report of bills submitted December 30, 2020 through January 11, 2021 is attached for approval for Check No. 60622 through Check No. 60720, and Debit card purchases. A MOTION is in order.

11. ADJOURNMENT



OATH OF OFFICE

OATH

State of Minnesota

SS:

County of _____

*I, _____
do solemnly swear or affirm that I will support the Constitution of the United
States and the Constitution of the State of Minnesota, and that I will discharge
faithfully the duties of the office of _____ in the
County of _____, the State of Minnesota, to the best
of my judgment and ability.*

Signature

Subscribed and sworn to before me this _____ day of _____ 20____.

Signature of Notary Public

Date Commission Expires

Printed Name of Notary Public

County of Residence

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
DECEMBER 30, 2020**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by acting Mayor Maynard Meyer on Wednesday, December 30, 2020, at 12:16 p.m. in Council Chambers at City Hall. Councilmembers present were: Maynard Meyer, Paul Zahrbock, and Adam Conroy. Mayor Greg Thole was present via telephone. Also present was City Manager Val Halvorson, and City Attorney Rick Stulz. Absent was Councilmember Tim Volk,

AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Conroy, seconded by Meyer and carried, minutes of the December 14, 2020, meeting were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None.

CONSENT AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was information in regard to City's LMC 2020 dividend in the amount of \$9,241.00; and Senator Dahms December Newsletter.

CITY COUNCIL CHECKLIST

Mayor Thole provided an update on the status of the theatre/public bathroom project. The contractors would like to order the inside finishing to allow flexibility to work on as time allows during the winter, the electrician and inspector are reported to be close to completion next week.

SKATING RINK

Due to unseasonably warm temperatures prior to the holiday we do not have ice yet. The Rink Manager, with the help of the fire department has started the process of saturating the ground to create a layer of frost. He will proceed with ice layer as weather allows. The current Executive Order from Governor Walz does not allow for the warming house to be open, it is undetermined if we will allow the restroom to be used.

OTHER

City Manager Halvorson presented the Reserve Fund balances following the year end adjustments. The total held in these accounts for future projects and purchases is \$840,987.47. Halvorson informed the council of reallocation within the funds to eliminate negative line items.

CITY MANAGER'S REPORT

Manager updated council that the climbing wall was ordered to save a 20% price increase effective January 1, 2021.

MAYOR/COUNCIL REPORTS

None

DISBURSEMENTS

Upon motion by Zahrbock, seconded by Conroy and carried, Council approved disbursements for bills submitted between December 14th and December 30th, 2020. These disbursements include United Prairie Check Nos. 60622-60669 as well as debit card purchases made on December 28th, 2020.

There being no further business, meeting adjourned at 12:36 p.m.

Maynard Meyer – Acting Mayor

ATTEST:

Val Halvorson – City Manager

**CITY OF MADISON, MINNESOTA
RESOLUTION 21-01**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION ESTABLISHING COUNCIL MEETINGS
TIME, DATE & PLACE

WHEREAS the Madison City Council is interested in establishing its regular, special and emergency meeting(s) time, date and place for holding meetings during 2021.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Madison, Lac Qui Parle County, Minnesota, is interested in establishing its regular, special and emergency meeting(s) time, date and place for holding meetings during the year of 2021 at 5:00 p.m. on the second and fourth Mondays (regular) of each month with the location at the Madison Municipal Building.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac Qui Parle County, Minnesota hereby authorizes the mayor, or any two council members to establish other meeting times, dates and place(s) when so required subject to the Minnesota Statute on “Open Meetings Law” 13D. et al. for special meetings.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 21-01 was declared duly passed and adopted this 11th day of January, 2021.

_____ Greg Thole Mayor	Attest:	_____ Val Halvorson City Manager
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**CITY OF MADISON, MINNESOTA
RESOLUTION 21-02**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

DESIGNATION OF NEWSPAPER

WHEREAS, the Madison City Council is interested in determining the designation of the newspaper for the Year 2021; and

WHEREAS, the City Council is establishing “Designation of Newspaper” in compliance with the requirements of the Independent City Auditor and the Minnesota Office of the State Auditor and appropriate other statutes. Requirements in satisfaction for the designation of newspaper(s) on an annual basis.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Madison, Lac qui Parle County, Minnesota, is designating the following newspaper: 1) The Western Guard of Madison, Minnesota; and 2) Supplemental publications from time to time as required to reach the community of Madison, Minnesota.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota hereby orders the City Clerk to use the designated newspaper.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Abstain:

Whereupon said Resolution No. 21-02 was declared duly passed and adopted this 11th day of January, 2021.

Greg Thole
Mayor

Attest: _____
Val Halvorson
City Manager

**CITY OF MADISON, MINNESOTA
RESOLUTION 21-03**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

DESIGNATION OF DEPOSITORY

WHEREAS the Madison City Council is interested in determining the designation of Depositories for the Year 2021; and

WHEREAS the City Council is establishing “Designation of Depository” in compliance with the requirements of the Independent City Auditor and the Minnesota Office of the State Auditor. Requirements in satisfaction for the designation of depositories on an annual basis.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac Qui Parle County, Minnesota, is designating the following depositories: 1) Old National Bank of Madison, Minnesota, and 2) United Prairie Bank of Madison, Minnesota.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac Qui Parle County, Minnesota hereby orders that the City Treasurer utilize the designated depositories.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 21-03 was declared duly passed and adopted this 11th day of January, 2021.

Greg Thole
Mayor

Attest: _____
Val Halvorson
City Manager

**CITY OF MADISON, MINNESOTA
RESOLUTION 21-04**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

ELECTION OF ACTING MAYOR

WHEREAS, the Madison City Council is interested in determining the Acting Mayor for 2021.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Madison, Lac qui Parle County, Minnesota, held an election for the Office of Acting Mayor on January 11th, 2021 as required by the City Charter and Minnesota Statutes for Madison, Minnesota.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota hereby elects _____ to serve as the Acting Mayor for the Year 2021.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 21-04 was declared duly passed and adopted this 11th day of January, 2021.

Greg Thole
Mayor

Attest: _____
Val Halvorson
City Manager

**CITY OF MADISON, MINNESOTA
RESOLUTION 21-05**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION RATIFYING COUNCIL BOARDS
& COMMISSIONS APPOINTMENTS**

WHEREAS, the Madison City Council is interested in ratifying “Council Boards & Commissions Appointments” for the City in compliance with the requirements of the applicable Minnesota Statutes and City Charter.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following appointments be hereby approved:

RESOLUTION RATIFYING COMMITTEE APPOINTMENTS

Cable TV Adv. Board	Vacant	(Citizen Rep)	(3-year term - December 2023)
	Tim Volk	(Council Rep)	(3-year term - December 2021)
	Maynard Meyer	(Council Rep)	(3-year term - December 2022)
Economic Dev. Auth.	Maynard Meyer	(Council Rep)	(6-year term - December 2026)
	Jim Connor	(Citizen Rep)	(6-year term - December 2026)
	Scott Wanner	(Citizen Rep)	(6-year term - December 2021)
	Greg Thole	(Council Rep)	(6-year term - December 2024)
	Ryan Young	(Citizen Rep)	(6-year term - December 2025)
	Dean Solem	(Citizen Rep)	(6-year term - December 2025)
	Greg Monson	(Citizen Rep)	(6-term term - December 2025)
Housing & Red Auth.	Melissa Heinrich	(Citizen Rep)	(5-year term - December 2025)
	Stan Olson	(Citizen Rep)	(5-year term - December 2021)
	Judi Nelson	(Citizen Rep)	(5-year term - December 2022)
	Kari Sorknes	(Citizen Rep)	(5-year term - December 2023)
	Carlyle Larsen	(Citizen Rep)	(5-year term - December 2024)
Library Board:	Vacant	(City Rep)	(3-year term - December 2023)
	Kelly Maatz	(City Rep)	(3-year term - December 2021)
	Vicky Vick	(City Rep)	(3-year term - December 2021)
	Courtney Ulstad	(City Rep)	(3-year term - December 2022)
	Sandy Buer	(County Rep)	(3-year term - December 2022)
	John Maatz	(County/City)	(3-year term – December 2022)
Park Board	Rebecca Trapp	(Citizen Rep)	(3-year term - December 2023)
	Julie Hill	(Citizen Rep)	(3-year term - December 2023)
	Tim Volk	(Council Rep)	(3-year term - December 2021)
	Bart Hill	(Citizen Rep)	(3-year term - December 2022)
	Adam Conroy	(Citizen Rep)	(3-year term - December 2022)

Planning & Zoning	Allan Thompson	(Citizen Rep)	(3-year term - December 2023)
	Vacant	(Citizen Rep)	(3-year term - December 2021)
	Bill Matthes	(Citizen Rep)	(3-year term - December 2021)
	Maynard Meyer	(Council Rep)	(3-year term - December 2022)
	Graylen Carlson	(Citizen Rep)	(3-year term - December 2022)
LQP Airport	Adam Conroy	(Council Rep)	(3-year term - December 2023)
	Paul Zahrbock (Alt.)	(Council Rep)	(3-year term - December 2021)
	Mike Dahle	(Citizen Rep)	(3-year term - December 2022)
Community Education	Val Halvorson	(Citizen Rep)	(3-year term - December 2022)
	Paul Zahrbock	(Council Rep)	(3-year term – December 2022)

Upon the vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 21-05 was declared duly passed and adopted this 11th day of January, 2021.

Greg Thole
Mayor

Attest: _____
Val Halvorson
City Manager

**CITY OF MADISON MINNESOTA
RESOLUTION 21-06**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION RATIFYING COUNCIL COMMITTEE APPOINTMENTS

WHEREAS, the Madison City Council is interested in ratifying “Council Committee Appointments” for the City in compliance with the applicable Minnesota Statutes and City Charter.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following appointments be hereby approved for the 2021 Calendar Year (all are one-year appointments):

Public Works/Utilities Committee (Streets/Parks/Culture/Recreation/Water/Sewer/Sanitation/Storm_Drain)

Tim Volk, Chair (Council Member)
Adam Conroy (Council Member)
Val Halvorson (City Manager) (Staff)
David Johnson (recommended) [Exofficio – nonvoting]

Public Safety (Police/Fire/Ambulance/EMS/Bioterrorism)

Paul Zahrbock, Chair (Council Member)
Maynard Meyer (Council Member)
Val Halvorson (Staff)
Al Anderson (recommended) [Exofficio – nonvoting]

General Government (Personnel/Finance/Budget/Liquor)

Greg Thole, Chair (Mayor)
Paul Zahrbock (Council Member)
Val Halvorson (Staff)
Christine Enderson (recommended) [Exofficio – nonvoting]

Physician/Medical Recruitment (EDA)

Greg Thole (EDA Member)
Maynard Meyer (Council Member)
Val Halvorson (Staff)

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 21-06 was declared duly passed and adopted this 11th day of January, 2021.

Greg Thole
Mayor

Attest: _____
Val Halvorson
City Manager

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 21-07**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION DESIGNATING AN AUTHORIZED REPRESENTATIVE
TO THE WESTERN MN MUNICIPAL POWER AGENCY**

WHEREAS, the City Council of the City of Madison, Minnesota, has entered into an agreement to establish the Western Minnesota Municipal Power Agency (WMMPA), and as a member thereof is entitled to a representative who shall represent Madison Municipal Utilities in the business of WMMPA.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that Val Halvorson, City Manager, be and is hereby authorized and appointed as the representative of the City of Madison, Minnesota, to represent the Municipal Utility in the business of WMMPA, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, David Johnson, Line Supervisor, is hereby authorized and appointed with equal powers.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 21-07, was declared duly passed and adopted this 11th day of January, 2021.

Greg Thole
Mayor

Attest: _____
Val Halvorson
City Manager

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 21-08**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION DESIGNATING AN AUTHORIZED REPRESENTATIVE
TO THE MISSOURI RIVER ENERGY SERVICES**

WHEREAS, the City Council of the City of Madison, Minnesota, has entered into an agreement to establish the Missouri Basin Municipal Power Agency d.b.a. Missouri River Energy Services (MRES), and as a member thereof is entitled to a representative who shall represent Madison Municipal Utilities in the business of MRES.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that Val Halvorson, City Manager, be and is hereby authorized and appointed as the representative of the City of Madison, Minnesota, to represent the Municipal Utility in the business of MRES, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, David Johnson, Line Supervisor, is hereby authorized and appointed with equal powers.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 21-08 was declared duly passed and adopted this 11th day of January, 2021.

Greg Thole
Mayor

Attest: _____
Val Halvorson
City Manager

Water Plant Monthly Report

Year: 2020

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	18	18	14	25	31	41	36	39	29	27	25	24	327
	Cost	\$152.82	\$234.54	\$182.42	\$325.75	\$403.93	\$534.23	\$469.08	\$508.17	\$377.87	\$351.81	\$325.75	\$312.72	\$4,179.09
KMNo4	Used (lbs)	270	259	283	285	337	393	403	353	261	266	280	350	3740
	Cost	\$1,012.50	\$1,046.36	\$1,143.32	\$1,151.40	\$1,361.48	\$1,587.72	\$1,628.12	\$1,426.12	\$1,054.44	\$1,074.64	\$1,131.20	\$1,414.00	\$15,031.30
Anti Scalant	Used (gal)	27	25	28	29	33	44	40	32	32	30	27	28	375
	Cost	\$1,304.10	\$1,207.50	\$1,352.40	\$1,400.70	\$1,593.90	\$2,125.20	\$1,932.00	\$1,545.60	\$1,545.60	\$1,449.00	\$1,304.10	\$1,352.40	\$18,112.50
Poli-phosphate	Used (gal)	46	46	48	51	62	72	69	58	55	50	46	46	649
	Cost	\$583.28	\$595.24	\$621.12	\$659.94	\$802.28	\$931.68	\$892.86	\$750.52	\$711.70	\$647.00	\$595.24	\$595.24	\$8,386.10
Chlorine	Used (lbs)	79	77	97	103	114	127	121	95	97	107	90	97	1204
	Cost	\$75.05	\$86.24	\$108.64	\$115.36	\$127.68	\$142.24	\$135.52	\$106.40	\$108.64	\$119.84	\$100.80	\$108.64	\$1,335.05
Nalco 7768 Polymer	Used (gal)	2.3	2	2.3	2.25	3.3	4	4	3.75	3.31	3.4	2.2	2.8	35.61
	Cost	\$65.56	\$57.02	\$65.57	\$64.15	\$94.08	\$120.40	\$120.40	\$112.88	\$99.63	\$102.34	\$66.22	\$84.28	\$1,052.53
Flouride	Used (gal)	15	14	16	15	21	25	23	19	18	17	15	15	213
	Cost	\$76.20	\$73.36	\$83.84	\$78.60	\$110.04	\$131.00	\$120.52	\$99.56	\$94.32	\$89.08	\$78.60	\$78.60	\$1,113.72
Sodium meti-Bisulfate	Used (lbs)	7	8	10	7	11	12	13	11	9	9	8	9	114
	Cost	\$9.87	\$11.28	\$14.10	\$9.87	\$15.51	\$16.92	\$18.33	\$15.51	\$12.69	\$12.69	\$11.28	\$12.69	\$160.74
R _o O _u Pre-Filters	Used (case)	3	3	2	1	1	1	2	1	1	1	2	0	18
	Cost	\$607.05	\$607.05	\$404.70	\$202.35	\$202.35	\$202.35	\$404.70	\$241.09	\$241.09	\$241.09	\$482.18	\$0.00	\$3,836.00
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Caustic Soda 50% & 30%	Used (gal)	68	68	66	75	92	109	106	96	75	74	54	74	957
	Cost	\$580.72	\$580.72	\$563.64	\$640.50	\$785.68	\$930.86	\$905.24	\$819.84	\$640.50	\$631.96	\$461.16	\$631.96	\$8,172.78
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Well gal Pumped	x1000	4280	4235	4344	4581	5820	6528	6638	5970	5238	5253	4336	4588	61811
Hi service gal, pumped	x1000	2868	2842	3053	3153	3986	4348	4386	3761	3278	3314	2908	2967	40864
Gallons to Waste	x1000	897	876	894	984	1260	1404	1422	1260	1086	1080	957.5	999.9	13120.4
RC membrane gal pumped	x1000	2966	2846	2872	3398	4406	4890	4947	4541	3988	3972	3471	3647	45944
Backwash gal pumped	x1000	570	565	500	487	626	786	826	792	778	846	476	571	7823
w. p water meter gallons	Actual	178320	174720	185880	187430	224600	233400	239910	213860	191480	177200	168300	175310	2350410
Treated accounted gal	Actual	0	0	17000	3800	7300	6250	1200	7600	4800	1000	8500	12000	69450
Soft Water gal sold	Actual	0	6000	1000	0	0	0	276800	220900	0	900	5566	0	511166
Baseball Field well gal	Actual	0	0	0	2000	191900	405300	409100	220900	160000	2600	0	0	1391800

**CITY OF MADISON
MINUTES OF THE
MADISON ECONOMIC DEVELOPMENT AUTHORITY
Monday, December 7, 2020 – 5:00 p.m.**

Pursuant to due call and notice thereof, a special meeting of the Madison Economic Development Authority was conducted on Monday, December 7, 2020 at 5:00 p.m. at the Madison Municipal Building. Members Present: Conner, Thole, Young (virtual) Meyer, and Wanner. Member Absent: Monson

Other present: John Maatz, representative of County EDA, City Manager Halvorson and Recording Secretary Volk.

President Connor called the meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

Upon motion by Meyer, seconded by Thole and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

APPROVAL OF MINUTES

Upon motion by Thole, seconded by Wanner and carried the October 5, 2020 regular meeting minutes of the Madison Economic Development Authority were approved.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

No one present.

MARKETING INITIATIVE

Melissa Streich representing Prairie Waters, a regional tourism effort in Western Minnesota of the four counties of Chippewa, Lac qui Parle, Yellow Medicine, Swift and surrounding communities provided an overview and purpose of the organization. Melissa shared website highlighting visiting, living, and job opportunities in the area. Discussion on concerted effort for continued marketing to connect with alumni to attract them back to the Madison area to live and work. Commissioners expressed the importance of connecting with graduates before they go onto school and encourage after graduation to return to Madison to work and raise their families....

A committee of Ryan, Maynard, and Val was established to meet with Melissa for continued conversation and to develop a marketing plan for Madison EDA consideration.

CONSENT AGENDA

The Commissioners reviewed the MEDA Eastview Apartments Financial Summary and Bills – September, October and November 2020, MEDA Revenue /Expense Report – September, October, November 2020, Cash and Investment Balances – November 2020, MEDA Loan Note Status Reports – October, November 2020, SCDP Local Status Report – September 2020, and LqP County Levy Memo.

Upon motion by Meyer, seconded by Thole and carried consent agenda was approved.

APARTMENT MANAGEMENT AGREEMENT

Commissioners reviewed Apartment Management Agreement between MEDA and Dahle & Olson Reality for January 1, 2021 to December 31, 2021. Upon motion by Thole, seconded by Meyer and carried to approve management agreement as presented.

Discussion on current rental properties available in Madison and occupancy. It was noted that it has been three years since last rental rate increase. Commissioners would like to see a rental comparison study and conversation continued at January meeting.

CONTRACT FOR PROFESSIONAL SERVICES

Commissioners reviewed a contract proposal between Community and Economic Development Associates “CEDA” and City of Madison EDA and City of Dawson EDA. Discussion on scope, purpose, and services provided by CEDA and terms. Fee for services is an annual fee of \$25,750 payable quarterly commencing January 1, 2021 shared equally by Madison EDA and Dawson EDA. The term of the agreement is yearly and may be terminated upon 30 days written notice. After discussion, motion by Young, seconded by Wanner and carried to approve contract as presented. Commissioners discussed continued evaluation and requested that a progress report be provided.

INDEPENDENT CONTRACTOR AGREEMENT

Agreement between Madison EDA and Susan Volk for providing general secretarial services was reviewed. Contract effective January 1, 2021 through December 31, 2021 at \$20.00 per hour. Upon motion by Thole, seconded by Meyer and carried contract was approved.

HOUSING NEEDS ASSESSMENT

Commissioners reviewed a proposal from Community and Economic Development Associates (CEDA) to provide a Housing Needs Assessment for Madison. After discussion and determination that the assessment is part of the building block needed to receive public funds, form housing partnerships, and tool to figure out gap housing. Upon motion by Thole, seconded by Meyer and carried to accept the proposal not to exceed \$10,000 to complete a Housing Needs Assessment.

MEMBER RESIGNATION

Dean Solem has changed employment and will no longer serve on the board. A nominating committee of Thole, Wanner, and Connor will meet and make recommendation for replacement at the January meeting.

BUDGET 2021

Manager Halvorson presented the 2021 City of Madison Economic Development budget for review and pointed out line items of importance. Upon motion by Wanner, seconded by Thole and to set the 2021 Madison Economic Development as presented.

DIRECTOR REPORT

Commissioner Connor and Manager Halvorson shared ongoing projects update:
Mtech Service and Repair – moving to Erickson building, Cargill – organic expansion
MN National Guard – continued conversations regarding new facility, Fieldcrest – continued conversations.

Drafts for new signage for Eastview Apartments was reviewed.

AGRICULTURE COMMITTEE

President Connor presented a report that he had done showing the percentage of change in population since 1980 in several surrounding communities indicating Madison at a 34% change. Details of the survey included whether there was a ag processor in the community, a high school in the community and an large ag retailer or gain elevator in the community.

Concerns expressed that the community/county needs to be on the same page to move forward with continued economic development. Discussion on the forming of a committee and what the role of the committee would be.

Commissioners reviewed 2020 MN Agriculture & Forestry Economic Contribution Study for Lac qui Parle County. LQP County agriculture and related industries supported an estimated 42% of total jobs in the county. Study details for surrounding counties were a part of the handout.

NEXT MEETING

January 4, 2021 at 5:00 p.m.

ADJOURN

Upon motion by Thole, seconded Meyer, and carried the meeting adjourned at 8:00 p.m.

Jim Connor, EDA President

ATTEST:

Sue Volk, EDA Recording Secretary

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

LIQUOR DISPENSARY REPORT
Statement for the month of December 2020

SALES	2019	2020	% of Sales	2019 YTD	2020 YTD	% of Sales
Liquor	17694.91	22745.98	44.55%	147,978.41	178,322.34	35.32%
Beer	20749.63	27127.01	53.13%	260,964.77	312,581.18	61.91%
Mix, Ice, Etc.	868.03	1184.95	2.32%	10,189.83	13,976.55	2.77%
TOTAL SALES	39312.57	51,057.94	100.00%	419,133.01	504,880.07	100.00%
COST OF SALES						
Inventory at 1st of month	38640.19	39990.77	78.32%	409,870.74	421,582.11	83.50%
Purchases	16535.93	25359.17	49.67%	277,106.12	337,591.48	66.87%
Freight	139.60	150.06	0.29%	1877.60	2210.41	0.44%
Inventory at end of month	28976.29	31291.18	61.29%	410,528.80	423,897.00	83.96%
TOTAL COST OF SALES	26339.43	34,208.82	67.00%	278,325.66	337,487.00	66.84%
GROSS PROFIT	12973.14	16,849.12	33.00%	140,807.35	167,393.07	33.16%
OPERATING EXPENSE						
Labor	4252.57	6291.75	12.32%	49,479.06	54,565.56	10.81%
PERA	150.27	268.52	0.53%	2,053.29	2,196.47	0.44%
FICA	323.75	481.19	0.94%	3,775.73	4,163.91	0.82%
Mandatory Medicare	0.00		0.00%	0.00	0.00	0.00%
* Worker's Compensation	0.00	196.96	0.39%	1,486.00	2,364.07	0.47%
City Health Insurance	291.07	309.97	0.61%	3,662.94	3,606.24	0.71%
General Supplies	109.69	110.96	0.22%	250.92	351.20	0.07%
* Audit Service	83.37	83.37	0.16%	1,000.00	1,000.00	0.20%
Dues & Subscriptions	0.00		0.00%	931.00	941.00	0.19%
Licenses & Taxes	0.00		0.00%	20.00	20.00	0.00%
Telephone & Internet	113.89	114.01	0.22%	1,360.54	1,363.72	0.27%
Advertising	240.00	811.50	1.59%	3,804.00	4,060.84	0.80%
Utilities	1244.70	467.95	0.92%	6,792.59	5,994.79	1.19%
* Property Insurance	141.60	146.97	0.29%	1,699.00	1,763.20	0.35%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	0.00		0.00%	0.00	0.00	0.00%
Equipment Maint.	0.00	647.63	1.27%	111.38	664.13	0.13%
Contractual Services	619.99	1131.18	2.22%	6,798.98	9,958.99	1.97%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	38.38	34.88	0.07%	461.00	418.89	0.08%
Miscellaneous	0.00		0.00%	1,300.29	0.00	0.00%
Depreciation	479.51	780.46	1.53%	5,754.12	5,575.56	1.10%
TOTAL OPERATING EXPENSE	8088.79	11877.30	23.26%	90,740.84	99,008.57	19.61%
Operating Income	4884.35	4,971.82	9.74%	50,066.51	68,384.50	13.54%
Nonoperating Revenues:						
Interest Income	0		0.00%			0.00%
NET INCOME	4884.35	4,971.82	9.74%	50,066.51	68,384.50	13.54%

* Standard values per month

Memo

To: Val Halvorson & City Council
From: Dale Hiepler, Liquor Store Manager
CC:
Date: 1/8/2021
Re: December Sales

Sales for December were \$51,057.94 compared to \$39,312.57 last year; a \$11,745.37 increase.

For the year we show sales of \$504,880.07 compared to \$419,133.01 last year, a \$85,747.06 increase.

LqP Computer Commuter

January 2021 Update

Please find the community totals for December, 2020.

*50 people came on board the LqP Computer Commuter in December.

*The bus missed visiting Boyd December 23rd and Nassau December 29 due to weather

*We continue to follow safety protocols:

1. Sanitize hands entering and leaving the bus
2. Mask is mandatory, and it must be worn properly
3. Social distance of 6' is maintained. We are operating at below 50% capacity.
4. I sanitize equipment and work station used after the resident has left.

*Please contact me if you have questions or concerns. Thank you for your continued support! mary.quick@lqpc.com

December 2020 Attendance

	Dec 1	Dec 7	Dec 14	Dec 21	Dec 28	Totals
Bellingham	0	0	0	1	2	3
Boyd	4	3	3	CXL	4	14
Dawson	0	1	2	1	1	5
Madison		4	5	3	4	16
Marietta		0	2	1	1	4
Nassau	3	2	2	1	CXL	8
Totals	7	10	14	7	12	50

Safety Meeting Schedule 2021

Madison

January 12 - Electrical Safety

*Hotsticks and Grounds Testing

February 9 - Chemical Safety

March 9 - Hand and Power Tools

April 13 - Harassment Awareness, Drug Awareness

*Bucket Rescue

May 10 (Monday)– Excavation Safety

June 1 – Emergency Preparedness

July 6 – Confined Spaces

August 10 – Fall Arrest, Slings, Ropes

August 31 – First Aid/ CPR

October 12 – Slips, Trips, Falls, Lifting Safety

November 8 (Monday) – Winter Driving

December 21 – Safety Review/ AWAIR

City of Madison Investment Report

12/01/2020 - 12/31/2020

Madison General Funds (169724)

Dated: 01/05/2021

Portfolio Summary

	Portfolio
Client	City of Madison
Custodian	TD Ameritrade
Source Account	943009325
Original Units	5,079,655.29
Net Unrealized Gain/Loss	105,514.01
Market Value	5,168,204.13
Book Yield	1.92%
Duration	2.06
S&P Rating	A
Moody's Rating	A1

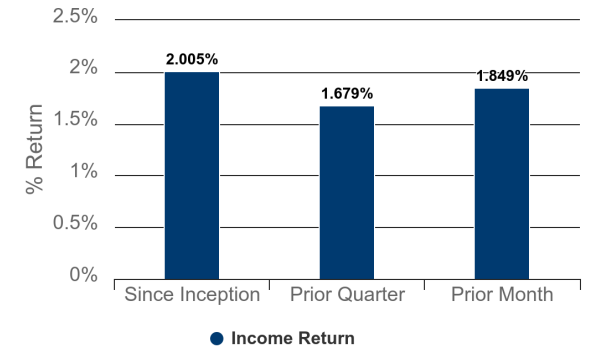
Footnote: 1

GAAP Income Detail

	Portfolio
Account	Madison General Funds
MMF Payment Received Income	2.47
Coupon Received Income	8,629.02
Realized Gain	-0.02
Other Income	0.00
Management Fees	-654.44
Total Net Income	7,977.05

Footnotes: 2,3

Performance Summary



Portfolio Composition

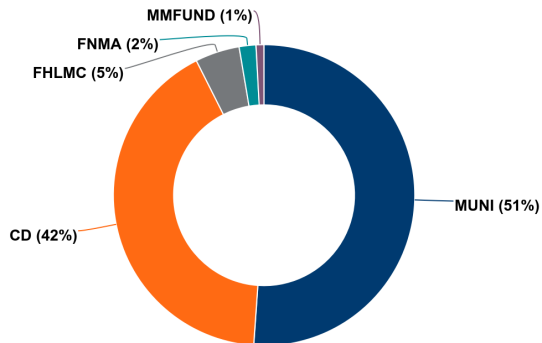
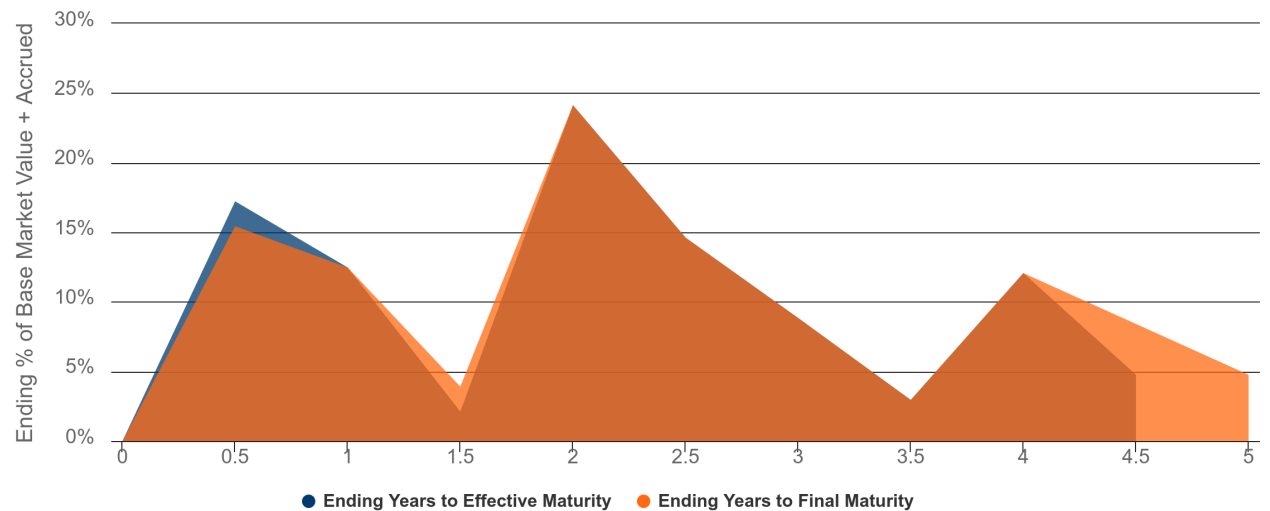


Chart calculated by: % of Market Value + Accrued

Time To Maturity



Regular Drill Meeting

12/21/2020

The Madison Volunteer Fire Department met in regular session with Chief Mitch Wellnitz presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report - Fire Inc. provided training on the thermal imaging camera and gas detector.

Good job with the Justin Call house fire training that took place in late November.

Emergency calls since our last meeting:

1. October 4 – false alarm, Park Avenue Apartments
2. October 13 – mutual aid with Dawson FD, combine fire, Paul Nelson
3. November 3 – grass fire, Hwy 75 & 220th Street
4. November 4 – grass fire, 280th Street,
5. November 5 – house fire, 862 Western Avenue, Swanson
6. December 1 – false alarm, Hwy 212 and 201st Avenue
7. December 4 – grass fire, Oellien/Fernholz

Next regular meeting: January 18th.

January Hall Duties: will be established by the new Chief.

The Legion Auxiliary provided Christmas Cards for each member of the fire department.

Casey Chester will be handling the pagers moving forward as Mitch Wellnitz will no longer be doing this.

The department is working with Brenda at Pro Image to set up a time when she can come down to allow us to get some new MFD clothing ordered.

Motion was made by Jerod Zimbelman to adjourn meeting seconded by Adam Weber, carried.

Don Tweet
Secretary

Annual Meeting 12/21/20

The Madison Volunteer Fire Department met for its annual meeting with Chief Mitch Wellnitz presiding. Roll call was made from the December regular session roll call. Minutes from last year's meeting were read and approved as read. There were 22 emergency calls for the department in 2020; 11 fire related calls of which 4 were structure fires and 7 were non-structure fires; 3 vehicle accidents, 2 lift assistances, 3 CO alarm/gas leak calls and 3 false alarms. Of these 22 runs 2 were mutual aid given situations.

Election of Officers and Foremen was held as detailed below. All results passed by voice vote.

Election of Officers for 2021:

Chief: Brian Tebben
Assistant Chief: Maurice Wollschlager
Training Officer: Mark Olson
Safety Officer: Casey Chester
Secretary: Don Tweet
Treasurer: Jared Rakow

Foremen for 2021:

4X4 & Gator: Jerod Zimbelman
Rescue Truck: Chris Nelson
Pumper #1: Steve Olson
Pumper #2: Zack Flickinger
Tender: Brady Thomson

Chief-elect Brian Tebben stated that a list of the committee and their members will be placed on the back bulletin board. Please review and put your name down for the committee(s) you are interested in.

Due to the COVID situation there will not be a Wives/Retirement Party this year.

Hall Duty Schedule will be set up and posted very soon.

Motion was made by Jerod Zimbelman to adjourn meeting seconded by Chris Nelson - carried.

Don Tweet
Secretary

DECEMBER 2020 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
New Request	310	2ND AVE	Parking (Snow)	12/30/2020 9:22:24 AM	todd.erp@ci.madison.mn.us	12/30/2020 3:14:07 PM	madison@ci.madison.mn.us		
New Request	603	9TH AVE	Parking (Snow)	12/30/2020 7:17:26 AM	todd.erp@ci.madison.mn.us	12/30/2020 3:15:01 PM	madison@ci.madison.mn.us		
New Request	822	2ND ST	Parking (Snow)	12/30/2020 7:09:04 AM	todd.erp@ci.madison.mn.us	12/30/2020 3:15:27 PM	madison@ci.madison.mn.us		
New Request	215	3RD AVE	Parking (Snow)	12/30/2020 6:34:58 AM	todd.erp@ci.madison.mn.us	12/30/2020 3:15:48 PM	madison@ci.madison.mn.us		
New Request	311	2ND AVE	Parking (Snow)	12/30/2020 6:34:31 AM	todd.erp@ci.madison.mn.us	12/30/2020 3:16:14 PM	madison@ci.madison.mn.us		
New Request	414	7TH AVE	Parking (Snow)	12/30/2020 6:16:11 AM	todd.erp@ci.madison.mn.us	12/30/2020 3:16:34 PM	madison@ci.madison.mn.us		
New Request	1030	4TH AVE	Parking (Snow)	12/30/2020 5:12:18 AM	alex.geerdes@ci.madison.mn.us	12/30/2020 3:18:27 PM	madison@ci.madison.mn.us		
Complete	616	8TH ST	Snow Removal	12/28/2020 2:39:55 PM	todd.erp@ci.madison.mn.us	12/28/2020 2:40:46 PM	todd.erp@ci.madison.mn.us	Blizzard, high winds and measurable amount of snow. Snow Removal on all streets and business sidewalks. Haul out snow where needed. 12/24/2020	With the High winds, the snow totals were hard to measure. It also created drifts through out town. We did have everyone come in and remove snow from the downtown area and haul to fairgrounds. Also plowed city streets. 12/24/2020
Work in Progress		West Softball Field	Repairs	12/28/2020 2:31:08 PM	todd.erp@ci.madison.mn.us	12/28/2020 2:31:09 PM	todd.erp@ci.madison.mn.us	Bench for the west softball field was tipped over due to rotting. Could not fix and reuse.	We removed bench and plan to rebuild one to replace.
New Request	0	Slen Park	Trimming	12/28/2020 10:19:50 AM	todd.erp@ci.madison.mn.us	12/28/2020 2:33:11 PM	todd.erp@ci.madison.mn.us	Tree snapped in half from strong winds during blizzard. Cannot be trimmed, needs to be removed.	Removed the half that is hanging and cleaned up all busted branches. Still need to remove rest of tree that is still standing.

Complete	316	6TH AVE	New Service	12/23/2020 0 1:37:50	linedept	12/23/2020 1:38:09 PM	linedept		Installed new underground service
Complete	404	6TH AVE	New Service	12/23/2020 0 1:36:49	linedept	12/23/2020 1:38:09 PM	linedept		Pulled in new underground wire
Complete	9	th Ave And 6th St	Street Light Out -	12/23/2020 0 1:34:08	linedept	12/23/2020 1:37:55 PM	linedept		Repaired st lite
Complete	0	By Dave Amundsons House	Street Light Out - Electric	12/23/2020 0 1:31:44 PM	linedept	12/23/2020 1:37:55 PM	linedept		Replaced street lite glob
Complete	0	Across From Erickson	Street Light Out -	12/23/2020 0 1:31:14	linedept	12/23/2020 1:37:55 PM	linedept		Repaired xmas lite
Complete	0	across from pillatskis plumbing	Street Light Out - Electric	12/23/2020 0 1:29:49 PM	linedept	12/23/2020 1:37:56 PM	linedept		Replaced with new led lite
Complete	510	2ND ST	Street Light Out -	12/23/2020 0 1:28:10	linedept	12/23/2020 1:37:56 PM	linedept		Replaced with new led lite
Complete	402	2ND ST	New Service	12/23/2020 0 1:08:43 PM	linedept	12/23/2020 1:37:56 PM	linedept		Installed new overhead service
Complete	2355	241ST AVE	Leak	12/21/2020 0 9:14:58 AM	ryan.flaten@ci.madison.mn.us	12/21/2020 9:14:59 AM	ryan.flaten@ci.madison.mn.us	valve got a hole in one of the influent wet well pumps and was flooding the basement of building.	Sunday morning at 7:10am Ryan got an alarm call on his cell phone about the WWTP float backup. Betty was on call this weekend but being that the order of the call log for alarms and knew what the alarm said i knew betty would need help cause i thought the wetwell down in the screen room was flooding. (which wasnt the case). i looked on my phone and nothing made sense to what was going on cause the wetwell was only 2ft and if its over flowing its above 6ft, so i knew something was going on. I came out and went down in the basement of the building didnt see anything until i got down another set of stairs that there is another smaller room where the influent pumps are. there was about 4 inches of water down there and water coming out the side of the pipe where the valve box is. i turned that valve off and turned the one above the pump off to isolate and not continue to leak. we then hooked the sump pump back up that was down there because it looked like it came apart and was just pumping water on the ground instead up up and back into the wetwell. now today 12/21/2020 i will be cleaning and pressurewashing down there to get everything clean again and dean is going to get ahold of someone so we can get this fixed.

Complete		Water Plant	Other - Water	12/21/2020 9:06:59 AM	ryan.flaten@ci.madison.mn.us	12/21/2020 9:07:00 AM	ryan.flaten@ci.madison.mn.us	polymer	on 12-16-2020 Betty noticed the polymer wasn't injecting into the gravity filter like it should have and only used a fraction of what it normally does. Dean Ryan and Betty took the pump and lines off and cleaned everything and put it back together. still didn't make a difference so we replaced the diaphragm in the pump and tried again. still didn't seem to do anything. by that time it was the end of the day and there was enough water in the tower to leave it shut down the rest of the night. on Thursday morning Ryan Todd and Betty were back up at water plant going through with Todd on what he thinks we should try and see if he had any ideas. we tried a couple things and didn't seem to be able to get it. we decided to try another diaphragm in the pump and it started working. Betty monitored it all day Thursday to make sure it was working as it should. it did use more than normal on Thursday but that was because it ran pretty much all day. everything seems normal and working good now
Complete	616	8TH ST	Inspection	12/17/2020 12:20:23 PM	todd.erp@ci.madison.mn.us	12/23/2020 11:12:39 AM	todd.erp@ci.madison.mn.us	Tanker truck would run sluggish and not stay running. Also would have to jump start when wanting to use. Battery was corroded and past its life date. Replaced the battery with new. Found that the carburetor was leaking gas when it was running.	Have purchased a carburetor kit and rebuilt with new gaskets and needles. finished rebuilding and ready to install back on engine. Installed Carburetor and is back running without fuel leaks.
Complete	616	8TH ST	Inspection	12/17/2020 12:16:43 PM	todd.erp@ci.madison.mn.us	12/17/2020 12:16:44 PM	todd.erp@ci.madison.mn.us	Tanker truck motor for pumping water will not start. Does not seem to be getting any fuel. Motor is like new condition and only has 5.5 hrs on total run time.	After inspection and problem solving, found that the motor had old gasoline in it, due to not using too often, and gummed up the carburetor. After cleaning parts, replacing gas, and adding fuel conditioner in it, we reassembled motor and now runs great.

Complete	616	8TH ST	Inspection	12/17/2020 12:11:28 PM	todd.erp@ci.madison.mn.us	12/23/2020 11:13:47 AM	todd.erp@ci.madison.mn.us	International Tandem dump truck, during DOT inspection, Found to be needed to be repaired. Both rear springs were cracked, Front drive wheel seals leaking, steering knuckle needs replacing and both tie rod ends where worn.	Truck was sent to Midwest in dawson to fix repairs as they need equipment and tools that we do not have. Truck will be DOT compliant after issues have been resolved. Truck has been repaired and is now returned. It is now DOT compliant
Complete	616	8TH ST	Inspection	12/17/2020 12:06:41 PM	todd.erp@ci.madison.mn.us	12/17/2020 12:07:39 PM	todd.erp@ci.madison.mn.us	Drivers side Rear air break canister needs to be replaced on Ford Tandem dump truck. Found during DOT inspection.	Ordered replacement canister and replaced in-house. Truck is now DOT inspected and passed. Also had minor repairs to pass but fixed.
Initial Inspection Needed	510	7TH AVE	Junk Vehicle/Blight	12/15/2020 10:41:50 AM	todd.erp@ci.madison.mn.us	12/15/2020 10:41:52 AM	todd.erp@ci.madison.mn.us	Reclining chair at street needs to be removed. Been there for some time.	
Initial Inspection Needed	819	7TH AVE	Junk Vehicle/Blight	12/15/2020 10:39:09 AM	todd.erp@ci.madison.mn.us	12/15/2020 10:39:10 AM	todd.erp@ci.madison.mn.us	Couch has been on property for a long time	
Complete	2355	241ST AVE	Maintenance	12/15/2020 9:57:12 AM	ryan.flaten@ci.madison.mn.us	12/15/2020 9:57:13 AM	ryan.flaten@ci.madison.mn.us	Alarm at wwtp monday morning around 2am	wwtp alarm at wwtp. power blink. Ryan got the call first and dean showed up shortly after to help. had to reset the vfd for the RAS pumps as well as the oxidation pump. after we reset the ras pumps, we had to prime the pumps to get them working again which is pretty normal.
Complete	0		Lift Station	12/15/2020 9:54:17 AM	ryan.flaten@ci.madison.mn.us	12/15/2020 9:54:18 AM	ryan.flaten@ci.madison.mn.us	checked lift stations	Ryan checked the lift station on hwy 40 and the one on 7th ave by northern tile. everything looks good

Complete		Dump Manhole	Inspection - Sewer	12/9/2020 11:16:10 AM	ryan.flaten@ci.madison.mn.us	12/9/2020 11:16:11 AM	ryan.flaten@ci.madison.mn.us	Checked manhole at city dump	Ryan Chase and Dean went to city dump to go down in the manhole and check the system to see if the old line was capped that went to the old WWTP. we had chase there with the line truck to use as a line for safety we could get out of the manhole. Ryan went down and inspected and took pictures and sent to dean. couldnt see where the old line was capped.
Complete		Water Plant	Other - Water	12/9/2020 11:13:07 AM	ryan.flaten@ci.madison.mn.us	12/9/2020 11:13:08 AM	ryan.flaten@ci.madison.mn.us	put new clear hose on gravity filter	Dean Ryan and Betty put new clear hose on gravity filter so we can see if the water is still clear or turning pink. the old hose was hard to see through
Complete		East Pond	Pond	12/7/2020 10:14:10 AM	ryan.flaten@ci.madison.mn.us	12/7/2020 10:14:11 AM	ryan.flaten@ci.madison.mn.us	PLanted Grass Seed	Ryan and Dean put down black dirt and planted grass seed at the east pond
Complete	0		Building Maintenance	12/3/2020 9:52:54 AM	alex.geerdes@ci.madison.mn.us	12/3/2020 9:52:55 AM	alex.geerdes@ci.madison.mn.us		
Complete	0		Pavement repair	11/23/2020 10:38:59 AM	todd.erp@ci.madison.mn.us	12/23/2020 11:14:20 AM	todd.erp@ci.madison.mn.us	Measure cracks in street for crack filling. 1/3 of the west end in Madison. Streets and Ave. from 11th ave - 4th ave. Streets from 2nd street to 9th all the way up to 5th ave.	Total estimated linear footage 31,863 ft. This includes Streets and Avenues up to 5th ave and also City hall, Loopy's, Jubilee, VFW and Firehall parking lots.
Complete	715	7TH AVE	Junk Vehicle/Blight	10/14/2020 4:11:46 PM	todd.erp@ci.madison.mn.us	12/23/2020 11:15:32 AM	todd.erp@ci.madison.mn.us	Had a complaint of Tires laying in front yard and couches in the back by alley.	Found 2 tires laying in boulevard in front and couches in the rear with garbage laying on ground around garbage can and garage. 10/15/20 - Notice Sent. Follow Up inspection required at noon on 10/26/20. Follow up inspection- Every thing has been picked up and cleaned.

Follow-Up Inspection Complete		J.F. Jacobson park 226 8th ave s	Junk Vehicle/Bligh ht	10/9/2020 12:25:37 PM	todd.erp@ci .madison.m n.us	12/23/2020 11:25:50 AM	todd.erp@ci .madison.m n.us	Campers have not paid up to date. Blight surrounding campsite, encroaching other campsites. Expired license on RV camper. Has not paid 21 days.	Sent letter to campers and informed them what they owed to be payed up to date. Did not get response. Talked to them in person and explained they needed to pay to camp or leave the campsite. They told us they were waiting for a payment to be received so they could pay for camping. Also their RV Camper was immobile and was towed to our campsite. Sheriff was informed and talked to the campers telling them they needed to leave with all belongings within 24 hrs. or would be arrested for trespassing. Campers abandoned campsite but left RV, makeshift trailer and trash. City crew cleaned campsite and hailed trailer and RV to Waster Water Treatment Plant.
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CITY COUNCIL CHECKLIST

1/8/2021

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Constuction and purchases completed-	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Painting complete	ongoing
MNDOT 2023	8/20/2020	Council	VH	Recommendation to MNDOT by 11/23/20--	ongoing
Broadband Exploration	4/20/2017	Meyer	CM,committee	Expansion continues	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Small Cities Development Grant - grant near completion	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	This property is part of the UMRDC Developable Properties project	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Planned Project 2023	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Requested updated timeline from MM - 12/28/2020	2021
Climbing Wall at Pool	8/26/2019	Volk	Parks	Ordered 12/30/2020 to receive current pricing	5/31/2021
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Thole	Exterior complete	6/30/2021
Madison Gateway Sign	9/23/2020	Thole	Thole, VH	2nd draft received - committee to meet January 14	6/30/2021

**CITY OF MADISON, MINNESOTA
RESOLUTION 21-09**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

APPOINTMENT OF AMBULANCE SERVICE OFFICERS FOR 2021

WHEREAS the Madison City Council is interested in appointing the Ambulance Service Officers for the Year 2021 based on the Ambulance Service meeting held December 15, 2020; and

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota is appointing the following:

Ambulance Chief: Scott Schake
Asst. Ambulance Chief: Marissa Flinn
Maintenance Officer: Jeremy Osteraas
Secretary/Treasurer: Maria Croatt
Training Officer: Brittany Engesmoe

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 21-09 was declared duly passed and adopted this 11th day of January, 2021.

Greg Thole
Mayor

Attest: _____
Val Halvorson
City Manager

**CITY OF MADISON, MINNESOTA
RESOLUTION 21-10**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

APPOINTMENT OF FIRE SERVICE OFFICERS FOR 2021

WHEREAS, the Madison City Council is interested in appointing the Fire Service Officers for the Year 2020 based on the Fire Service meeting in December 21, 2020.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota is appointing the following:

Fire Chief: Brian Tebben
Asst. Fire Chief: Maurice Wollschlager
Training Officer: Mark Olson
Safety Officer: Casey Chester
Secretary: Don Tweet
Treasurer: Jared Rakow

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 21-10 was declared duly passed and adopted this 11th day of January, 2021.

Greg Thole
Mayor

Attest: _____
Val Halvorson
City Manager

**CITY OF MADISON, MINNESOTA
RESOLUTION 21-11**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING A FEE SCHEDULE PURSUANT TO §34.01
OF THE MADISON CODE OF ORDINANCES FOR THE YEAR 2021**

WHEREAS, the City Council is interested in establishing a fee schedule pursuant to §34.01 of the Madison City Code of Ordinances for the year 2021, effective January, 2021.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following fee schedule for the year 2021 be adopted pursuant to §34.01 of the Madison City Code of Ordinances.

I.	<u>LIQUOR LICENSES</u>	<u>Fee</u>
A.	<u>RETAIL LIQUOR LICENSE</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	500.00
	3. Annual Renewal	500.00
	4. Sunday License	N/C
B.	<u>WINE (RESTAURANT ONLY)</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	100.00
C.	<u>TEMPORARY (1 or 3-day)</u>	
	1. On Sale Liquor	50.00
	2. On Sale Beer	50.00
D.	<u>ON-SALE BEER (3.2 or STRONG BEER)</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	50.00
E.	<u>SPECIAL CLUB</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	100.00
F.	<u>SET-UP</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	50.00

G.	<u>OFF-SALE BEER</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial License	100.00
	3. Annual Renewal	50.00
II.	<u>GAMES OF SKILL</u>	
	Pool Tables/Pinball/Video Games	15.00
III.	<u>OTHER</u>	
	Special Use Permit	50.00
IV.	<u>TATOO AND BODY PIERCING SERVICES</u>	
	1. Initial Application	250.00
	2. Initial Investigation	100.00
	3. Annual Renewal	100.00
V.	<u>ZONING PERMITS</u>	
	Value 0-\$2,000	25.00
	\$2,001-\$5,000	50.00
	\$5,001-\$15,000	75.00
	Value Over \$15,000	100.00
	Petition to Subdivide Plats:	
	Less than 5 Lots	50.00
	5-10 Lots	75.00
	More than 10 Lots	100.00
	Variance Application	100.00
	Conditional Use Permit	100.00
	Special Permit	100.00
	Rezoning Request	100.00
	Code Amendment	375.00
	Street/Alley Vacation	75.00
	Annexation Request	250.00
		(plus State of MN fees)
VI.	<u>DOGS & CHICKENS</u>	
	Dog License -Neutered Male and Spayed Female (Calendar Year)	N/C

Dog License - Unspayed Female & Unneutered Male (Calendar Year)	N/C
Chicken Permit – Initial Application	50.00
Chicken Permit – Renewal Application	25.00

VII. UTILITY & SERVICE CHARGES

Right-of-Way/Street Digging Permit	100.00*
	*Plus Any Extra Costs for Street Repair
Water & Sewer Connection - Simultaneous	100.00
Electric & Water Meter Connect/Disconnect Fees (per meter)	50.00
Security Deposits – Residential	\$150.00
Commercial	\$200.00
• Plus an additional \$50.00 if electric heat is main heat source	
Administrative Processing Fee – per month on accounts that become delinquent	\$10.00
Utility service tampering fine (per meter)	\$200.00
Sanitary Discharge Exception Permit (November 15 – April 15)	N/C
<u>Equipment Rent (Per Hour) – *Does not include labor</u>	
Sweeper	50.00
Loader/Blower	100.00
Truck	40.00
Tractor Mower	50.00
Skid Loader	50.00
With attachments	75.00
Grader	75.00
Cat Loader	75.00
Aerial Truck	75.00
Sewer Machine	75.00
*Labor of City Employee operating equipment – per employee per hour	50.00
<u>Labor & Materials/Supplies (Per hour or quantity)</u>	
Labor (Per Hour)	(minimum charge) 50.00
Gravel (Per Yard)	14.00
Water (Per 100 Gallons - Hard)	0.50
Water (Per 100 Gallons - Processed)	1.50
Reclaimed Granite (Per Yard)	15.00
Reclaimed Pea Rock (Per Yard)	4.00
Salt & Sand (Per Yard)	12.00

VIII. ADMINISTRATIVE CHARGES

Maps	5.00
Copies (Per Page)	0.25
Fax Machine (Per Page)	1.50
Service Charge - Returned Checks	25.00
Special Assessment Certification – levied and pending	10.00
Copies of Audit Report (postage additional)	10.00
Peddler/Transient Merchant Permit	35.00

IX.	<u>CITY HALL FACILITIES</u>	*\$35 Extra charge for clean up	
	Madison Room	Basic Charge	25.00
	Auditorium	Basic Charge	50.00
	Basement	Basic Charge	50.00
X.	<u>RECREATIONAL</u>		
	Jacobson Park Wayside Rest (“rest area”)	Nightly: Tent	10.00
		Nightly: Camper/RV	20.00
		Weekly: Camper/RV	100.00
	Recreation Field Damage Deposit		100.00
	ATV Permit (per lifetime of vehicle)		25.00
	Golf Cart Permit (per lifetime of vehicle)		25.00
	Picnic Tables – rentals for non-city facilities (per table per day)		10.00
	Memorial Bench		1,045.00
	Memorial Bench Concrete Slab		105.00
	Memorial Picnic Table		1,000.00
XI.	<u>ELECTIONS</u>		
	Filing Fee		2.00
		*If petition filed, no charge	
XII.	<u>CODE ENFORCEMENT</u>		
	Charges for Service:		
	Dog/Cat Pound Boarding Fee		20.00/day
	Dog/Cat Impound Release Fee		25.00
	Mowing, Snow Shoveling, and Code Compliance Services	(minimum)	60.00/hour
	Fines:		
	Dog/Cat Running at Large Fine		50.00
	Parking Violations Fine		50.00
	Snow Removal (Sidewalk) Fine		50.00
	Vehicle Storage Fee (Impoundment)		20.00/day
	Vehicle Towing		150.00
	Sanitary Discharge Fine		50.00
	Code Violation – Public Nuisance Fine		50.00
XIII.	<u>SWIMMING POOL</u>		
	General Admission		4.00 Adult 3.00 Child
	Season Pass - individual		75.00
	Season Pass - family		150.00
	Lessons (depends on swimmers’ level)		30.00-35.00
	Private Lessons (per person)		50.00
	Pool Rental		200.00

XIV. AMBULANCE DEPARTMENT

Base Fee	900.00
Mileage per loaded mile	20.00
Transport Flight Crew to Airport	850.00
Helicopter Assist	850.00
Treat/No Transport	160.00
Standby	
Races (Per Hour)	50.00
School Events (Per Hour)	50.00
Hospital (Per Hour)	50.00

XV. PRAIRIE ARTS CENTER

Facility Rental	
(Weekly)	150.00
(Daily)	50.00

XVI. MILEAGE

Rate Reimbursement per mile (As established by resolution/ordinance)	IRS Rate
--	----------

XVII. FIRE DEPARTMENT

First Hour**	1,000.00
Every Additional Hour	150.00
Materials	Determined as needed
Standby	
Races (Per Hour)	50.00
**Emergency (non-fire) Call	250.00-1,000.00

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 21-11 was declared duly passed and adopted this 11th day of January, 2021.

Greg Thole
Mayor

Attest: _____
Val Halvorson
City Manager

**CITY OF MADISON, MINNESOTA
RESOLUTION 20-12**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

FUND TRANSFER ADJUSTMENT EFFECTIVE DECEMBER 31, 2020

WHEREAS, the City Council is in need of making annual budgeted transfers of various funds.

NOW THEREFORE, BE IT RESOLVED that the Madison City Council, Lac qui Parle County, Minnesota is ordering the following transfer between funds based on the information provided by the City Manager:

To:	Fund	Account	Description	Amount
	Sewer Fund	Transfer In (Reserve Fund) 602-39207	2020 Budget	\$ 8,000.00
From:				
	Reserve Fund	Transfer Out (Sewer Fund) 851-49300-718	2020 Budget	\$ 8,000.00

Upon vote taken thereon, the following voted

For:
Against:
Absent:

Whereupon said Resolution No. 21-12 was declared duly passed and adopted this 11th day of January, 2021.

Greg Thole
Mayor

Attest: _____
Val Halvorson
City Manager

Minnesota Public Utilities Commission

DOCKET NO. E999/PR-20-09

Reporting Year

2020

Cogeneration and Small Power Production Tariff

Utility:

Madison Municipal Utilities

Report Year: 2020

Date Submitted:

January 11, 2021

Filing Utility Information		Contact Information	
Company ID#	137	Contact Name	Christine Enderson
Company Name	Madison Municipal Utilities	Contact Title	City Clerk
Street Address Line 1	404 6th Ave	Contact Telephone	(320) 598-7373
Street Address Line 2		Contact Email	christine.enderson@ci.madison.mn.us
City	Madison		
State	MN		
Zip Code	56256		

Comments/Notes

DOCKET NO. E999/PR-20-09	Minnesota Public Utilities Commission	Reporting Year	2020
Cogeneration and Small Power Production Tariff		Utility:	Madison Municipal Utilities
Minn. Rules 7835.0500 Schedule A: Estimated Energy Costs			
<p>Schedule A must contain the estimated system average incremental energy costs by seasonal peak and off-peak periods for each of the next five years. For each seasonal period, system incremental energy costs must be averaged during system daily peak hours, system daily off-peak hours, and all hours in the season. The energy costs must be increased by a factor equal to 50 percent of the line losses shown in schedule B. Schedule A must describe in detail the method used to determine the on-peak and off-peak hours and seasonal periods and must show the resulting on-peak and off-peak and seasonal hours selected.</p>			
Please include all computation descriptions in Schedule G			

Estimated Marginal Energy Costs (\$/MWh)				
	2020	2021	2022	2023
Summer	On Peak	\$22.39	\$23.21	\$24.20
	Off Peak	\$15.71	\$16.39	\$17.10
	All Hours	\$19.26	\$20.00	\$20.85
Winter	On Peak	\$21.01	\$21.78	\$22.72
	Off Peak	\$16.72	\$17.44	\$18.19
	All Hours	\$18.74	\$19.45	\$20.27
Annual	On Peak	\$21.69	\$22.49	\$23.45
	Off Peak	\$16.24	\$16.94	\$17.68
	All Hours	\$19.06	\$19.79	\$20.62
Annual # hours on-peak:		4,112	4,096	4,080

Description of season and on-peak and off-peak periods	
Summer:	March through August
Winter:	September through February
On-peak period:	Monday through Friday 6 am through 10 pm EST, non-MISO holiday
Off-peak period:	All non on-peak hours

Minn. Rules 7835.0500 Schedule A: Estimated Energy Costs

Schedule A must contain the estimated system average incremental energy costs by seasonal peak and off-peak periods for each of the next five years. For each seasonal period, system incremental energy costs must be averaged during system daily peak hours, system daily off-peak hours, and all hours in the season. The energy costs must be increased by a factor equal to 50 percent of the line losses shown in schedule B. Schedule A must describe in detail the method used to determine the on-peak and off-peak hours and seasonal periods and must show the resulting on-peak and off-peak and seasonal hours selected.

Please include all computation descriptions in Schedule G

Estimated Marginal Energy Costs (\$/MWh)				
	2020	2021	2022	2023
On Peak	\$22.39	\$23.21	\$24.20	\$24.88
				\$25.76

DOCKET NO. E999/PR-20-09

Cogeneration and Small Power Production Tariff

Minn. Rules 7835.0600 Schedule B: Estimated Capacity Costs

Minnesota Public Utilities Commission

Reporting Year: 2020

Utility: Madison Municipal Utilities

Subp. 7. Avoidable capacity costs

If the utility has neither planned generating facility additions nor planned additional capacity purchases, other than from qualifying facilities, during the ensuing ten years, the utility must be deemed to have no avoidable capacity costs.

No planned facility additions or capacity purchases

Continue to Schedule C

Subp. 2. Description of all planned utility generating facility additions anticipated during the next ten years, including:						
	Unit 1	Unit 2	Unit 3	Unit 4	Unit 5	Unit 6
A. Name of Unit						
B. Nameplate Rating						
C. Fuel Type						
D. In-Service Date						
E. Completed Cost in \$/kW in the year in which the plant is expected to be put in service, including allowance for funds used during construction						
F. Anticipated average annual fixed operating and maintenance costs in \$/kW						
G. Energy costs associated with the unit, including fuel costs and variable operating and maintenance costs						
H. Projected average number of kWh/year the plant will generate during its useful life						
I. Average annual fuel savings resulting from the addition of this generating facility, stated in \$/kW						

Subp. 3. Description of all planned firm capacity purchases, other than from qualifying facilities, during the next ten years, including:					
	Purchase 1 2021	Purchase 2 2021	Purchase 3 2021	Purchase 4 2022	Purchase 5 2022
A. Year of Purchase					
B. Name of the seller					
C. Number of kW of capacity to be purchased	100,000	20,000	25,000	20,000	25,000
D. Capacity cost in \$/kW					
E. Associated energy costs in cents/kWh					
[TRADE SECRET DATA BEGINS]					TRADE SECRET DATA ENDS
[TRADE SECRET DATA BEGINS]					TRADE SECRET DATA ENDS
					65,000

Cogeneration and Small Power Production Tariff

Minn. Rules 7835.0600 Schedule B: Estimated Capacity Costs

Subp. 7. Avoidable capacity costs

Subp. 7. Avoidable capacity costs							No planned facility additions	
	Purchase 7 2022	Purchase 8 2022	Purchase 9 2023	Purchase 10 2023	Purchase 11 2023	Purchase 12 2023		
A. Year of Purchase	[TRADE SECRET DATA BEGINS]							
B. Name of the seller								
C. Number of kW of capacity to be purchased	26,000	5,000	20,000	25,000	65,000	26,000	TRADE SECRET DATA ENDS]	
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]							
E. Associated energy costs in cents/kWh							TRADE SECRET DATA ENDS]	
A. Year of Purchase	Purchase 13 2023	Purchase 14 2024	Purchase 15 2024	Purchase 16 2024	Purchase 17 2024	Purchase 18 2025		
B. Name of the seller	[TRADE SECRET DATA BEGINS]							
C. Number of kW of capacity to be purchased	5,000	25,000	65,000	26,000	5,000	25,000	TRADE SECRET DATA ENDS]	
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]							
E. Associated energy costs in cents/kWh							TRADE SECRET DATA ENDS]	
A. Year of Purchase	Purchase 19 2025	Purchase 20 2025	Purchase 21 2025	Purchase 22 2026	Purchase 23 2026	Purchase 24 2026		
B. Name of the seller	[TRADE SECRET DATA BEGINS]							
C. Number of kW of capacity to be purchased	65,000	26,000	5,000	50,000	65,000	26,000	TRADE SECRET DATA ENDS]	
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]							
E. Associated energy costs in cents/kWh							TRADE SECRET DATA ENDS]	
A. Year of Purchase	Purchase 25 2026	Purchase 26 2027	Purchase 27 2027	Purchase 28 2027	Purchase 29 2027	Purchase 30 2028		
B. Name of the seller	[TRADE SECRET DATA BEGINS]							
C. Number of kW of capacity to be purchased	5,000	50,000	65,000	26,000	5,000	50,000	TRADE SECRET DATA ENDS]	
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]							
E. Associated energy costs in cents/kWh							TRADE SECRET DATA ENDS]	
A. Year of Purchase	Purchase 31 2028	Purchase 32 2028	Purchase 33 2028	Purchase 34 2029	Purchase 35 2029	Purchase 36 2029		
B. Name of the seller	[TRADE SECRET DATA BEGINS]							
C. Number of kW of capacity to be purchased	65,000	26,000	5,000	50,000	65,000	26,000	TRADE SECRET DATA ENDS]	
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]							
E. Associated energy costs in cents/kWh								

Minn. Rules 7835.0600 Schedule B: Estimated Capacity Costs

Subp. 7. Avoidable capacity costs					
If the utility has neither planned generating facility additions nor planned additional capacity purchases other than from qualifying facilities during the ensuing ten years, the capacity cost in \$/kW					
D. Capacity cost in \$/kW					
E. Associated energy costs in cents/kWh					
No planned facility additions					
TRADE SECRET DATA ENDS)					
A. Year of Purchase	Purchase 37 2029	Purchase 38 2030	Purchase 39 2030	Purchase 40 2030	Purchase 41 2030
B. Name of the seller	[TRADE SECRET DATA ENDS]				
C. Number of kW of capacity to be purchased	5,000	50,000	65,000	26,000	5,000
D. Capacity cost in \$/kW	[TRADE SECRET DATA ENDS]				
E. Associated energy costs in cents/kWh	[TRADE SECRET DATA ENDS]				
Subp. 4. Utility's overall average percentage of line losses due to distribution, transmission, and transformation of electric energy					
Average Annual line loss					
Loss Factors					
	Summer On-Peak	Summer Off-Peak	Average Summer	Winter On-Peak	Winter Off-Peak
	0.08	0.08	0.08	0.08	0.08
					Average Winter
					0.08

Subp. 5 Net annual avoided capacity cost - Please show calculations in Schedule G

Averaged on Peak hours	\$	0.008	The utility's net annual avoided capacity cost stated in dollars per kilowatt-hour averaged over the on-peak hours and the utility's net annual
Average Over All Hours	\$	0.004	avoided capacity cost stated in dollars per kilowatt-hour averaged over all hours.

Subp. 6 Net annual avoided capacity cost - Please show calculations in Schedule G

Averaged on Peak hours	\$	0.008	If the utility has no planned generating facility additions for the ensuing ten years, but has planned additional capacity purchases, other than from qualifying facilities, during the ensuing ten years, schedule B must contain its net annual avoided capacity cost stated in dollars per kilowatt-hour averaged over the on-peak hours and the utility's net annual avoided capacity costs stated in dollars per kilowatt-hour averaged over all hours.
Average Over All Hours	\$	0.004	

Subp. 7. Avoidable capacity costs

If the utility has neither planned generating facility additions nor planned additional capacity purchases other than from existing facilities during the ensuing ten years, the

No planned facility additions

Subp. 7. Avoidable capacity costs

If the utility has neither planned generating facility additions nor planned additional capacity purchases other than from existing facilities during the accounting year use the

No planned facility additions

Minnesota Public Utilities Commission	
DOCKET NO. E999/PR-20-09	2020
Cogeneration and Small Power Production Tariff	137
Minn. Rules 7835.1000 Schedule G: Computations and Descriptions	

Schedule G must contain and describe all computations made by the utility in determining Schedules A and B. Please use the space below to show your calculations. Refer to Minn. Rules 7835.0500-7835.0600 for detailed computation descriptions, especially for Schedule B Subp. 5 and 6.

In Schedule A, MRES estimated the avoided energy cost by first calculating the total cost for the previous year assuming MRES purchased all energy to supply load from the MISO market on an hourly basis, at the real-time LMP. The total cost was then divided by the total energy requirement resulting in an historic \$/MWh costs.

Minnesota Public Utilities Commission	
DOCKET NO. E999/PR-20-09	Reporting Year: 2020
Cogeneration and Small Power Production Tariff	Utility: Madison Municipal Utilities
Minn. Rules 7835.1100 Schedule H: Wholesale Power Rates	
<u>Special Rule for Non-Generating Utilities:</u> Schedule H must list the rates at which a non-generating utility purchases energy and capacity. If the non-generating utility has more than one wholesale supplier, schedule H must list the rates of that supplier from which purchases may first be avoided. If the non-generating utility with more than one wholesale supplier also chooses to file schedules A and B, the data on schedules A and B must be obtained from that supplier from which purchases may first be avoided. Please use the space below to include these rates.	
The MRES Board of Directors establishes its avoided cost rate annually. For Qualifying Facilities of 100 kW or less, the PURPA Standard Rate is 1.91 cents per kWh for 2021. The rates for Qualifying Facilities greater than 100 kW are negotiated and will take into consideration factors enumerated in Section 292.304 of the regulations of the Federal Energy Regulatory Commission.	

Cogeneration and Small Power Production Tariff

(Schedules D - F)

Due: January 2

Statute/Rule reference: Rules 7835.0300 – 7835.1200 (reporting requirements are identified in the rules)

Comments: Wholesale suppliers may provide Schedules A, B, and G to their members to facilitate reporting. Please submit document as a single PDF

Report Year	2020
Date Submitted	January 11, 2021
Filing Utility Information	
Company ID#	137
Company Name	Madison Municipal Utilities
Street Address Line 1	404 6 th Ave
Street Address Line 2	
City	Madison
State	MN
Zip Code	56256
Contact Information	
Contact Name	Christine Enderson
Contact Title	City Clerk
Contact Telephone	(320) 598-7373
Contact Email	Christine.enderson@ci.madison.mn.us
Comments/Notes	

Schedule D

(Rule 7835.0700)

Uniform Statewide Contract for Cogeneration and Small Power Production Facilities

Schedule D must contain all standard contracts to be used with qualifying facilities, containing applicable terms and conditions.

See Distributed Generation Workbook version 1.2 adopted by the Madison City Council on October 27, 2014, on file in the City Clerk's Office. Minutes and Resolution attached after Schedule E.

Schedule E

(Rule 7835.0800)

Interconnection Agreement

Schedule E must contain the utility's safety standards, required operating procedures for interconnected operations, and the functions to be performed by any control and protective apparatus. These standards and procedures must not be more restrictive than the standards contained in the electrical code under part 7835.2100 or the interconnection standards distributed to customers under part 7835.4750. The utility may include in schedule E suggested types of equipment to perform the specified functions. No standard or procedure may be established to discourage cogeneration or small power production.

See Distributed Generation Workbook version 1.2 adopted by the Madison City Council on October 27, 2014, on file in the City Clerk's Office. Minutes and Resolution attached after Schedule E.

Live streaming: Deb Koester informed Council that she will be requesting the Lac qui Parle Valley School Board to stream their meetings and she wondered if the Council knew what that would entail. City Manager Radermacher noted that consideration would need to be given to equipment costs and ability to get on-line. For the City, it was estimated to cost \$10,000 to get it up and running. He noted that Lac qui Parle Valley has received a Blandin broadband grant already and there may be more grant dollars available.

CONSENT AGENDA

Upon motion by Zahrbock, seconded by Conroy and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was an invitation to a meeting being hosted by the Lac qui Parle County EDA Office to discuss childcare issues in Lac qui Parle County. This meeting will be held at Madison City Hall on November 6th at 8:00 a.m. Mayor Thole expressed his concern with a new program that would take children out of residential daycares that are already established and licensed.

CITY COUNCIL CHECKLIST

Council reviewed the City Council checklist.

Councilmember Conroy suggested that the City consider putting shrubs and/or flowers on the vacant lot on the north side of the Grand Theatre. Mayor Thole agreed that this would be a good idea as quite a few people do take their lunch and eat in the parks. Council requested that this matter be referred to the Madison Park Board.

Councilmember Zahrbock suggested a nice public restroom on 6th Avenue. It was noted that this would become a larger project than anticipated with engineering work and ADA compliance requirements.

SMALL POWER PRODUCTION AND CO-GENERATION POLICY

City Manager Radermacher presented Council with a Distributed Generation Workbook produced by Missouri River Energy Services for use by its members who have customers installing their own generation units like small wind turbines or solar panels. Those customers will have questions regarding interconnection as well as the potential of selling back surplus generation. City Manager Radermacher noted that the City Council could decide to adopt the Distributed Generation Workbook at this time while working through it over time to make desired changes. After further discussion, upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 14-22** titled "Resolution adopting the Distributed Generation Workbook as the Small Power Production and Co-generation Policy" was adopted. A complete copy of Resolution 14-22 is contained in City Clerk's Book #7.

**CITY OF MADISON, MINNESOTA
RESOLUTION 14-22**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ADOPTING THE DISTRIBUTED GENERATION WORKBOOK AS
THE SMALL POWER PRODUCTION AND CO-GENERATION POLICY**

WHEREAS the Public Utilities Regulatory Policy Act of 1978 (PURPA), as amended, requires a utility to buy power and sell power to Qualifying Facilities;

WHEREAS the City of Madison and MRES filed a Petition of Wavier, which specifies the obligations of the City of Madison and MRES to a QF, with the Federal Energy Regulatory Commission (FERC) on Section 2010 of PURPA, and have been granted such waiver by the FERC

WHEREAS the City of Madison and MRES agreed to comply with "Rules of Compliance" as part of the Waiver;

WHEREAS the City of Madison has drafted guidelines and documents to implement the Rules of Compliance known as the "Distributed Generation Workbook" to accommodate QFs in interconnection and power purchase arrangements, which are subject to be updated periodically;

NOW THEREFORE BE IT RESOLVED that in recognition of the above statements, the City of Madison hereby adopts the Distributed Generation Workbook as the "Small Power Production and Co-Generation Policy."

Upon vote taken thereon, the following voted:

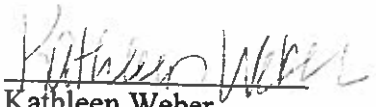
For: Thole, Zahrbock, Conroy
Against: None
Absent: Volk, Meyer

Whereupon said Resolution No. 14-22 was declared duly passed and adopted this 27th day of October, 2014.



Greg Thole
Mayor

Attest:



Kathleen Weber
City Clerk

Schedule F

(Rule 7835.0900)

Procedure for notifying Qualifying Facilities of periods when the utility will not purchase electric energy or capacity due to operational circumstances that would make the cost of purchases during those periods greater than the cost of internal generation.

Madison Municipal Utilities does not currently have any period when the utility will not purchase electricity.



Memo

To: Mayor and City Council

From: Live Well Committee: Val, Todd, Betty

Date: January 11, 2021

Subject: 2021 Well-being/Moral Activities

Since 2016, the City of Madison had participated in the Wellness Program offered to members of the Southwest West Central Services Cooperative. Participation in the program provided for a partial reimbursement of costs for annual health screenings and wellness programs set up in a Wellness Program Plan approved by the cooperative. Employees who participate in the health screening and at least two of the Wellness Program activities were eligible for a contribution from the cooperative into their health savings account as long as they are on the city's group health insurance plan. The City funded a portion of this program with time for employees to participate and \$40 per employee towards the health screenings.

In July of 2019 the City moved the group health insurance to PEIP. PEIP does not offer an employer run wellness program.

As we followed our Wellness program through SWWC, some things were very evident. City staff participated at a very high percentage, most at 100%. Staff were engaged and willing to try new things. City employees enjoy each other's company. These items are a mutual benefit to both employee and employer.

Employee well-being is more than food and fitness. The activities we have listed have a holistic approach, and consider the overall well-being of employees. A committee has met and prepared a list of activities, we would like your approval and support.

The Budget will be covered by the reserve account balance from the SWWC prescription reimbursements, the balance is \$43,829.74.

The 2020 Wellness activities were greatly affected by COVID. We did have a successful Taco Bar lunch and bean bag tournament, Golf outing with employees, council and families, and distributed wellness bags this fall.

2021 City Wellness and Moral Events

	Event	Purpose	Staff Lead	Date/Time	Budget	Actual	Notes
January	2021 Kick off Party 21 Days of Gratefulness	Moral Event/ Display Poster Board at City Hall Office for staff/customers to write daily gratitude	Betty Val	Thursday January 28, 2021 11:30- 1PM	\$0	\$0	1 hour staff time in conjunction with 30 minute lunch. Pop Fund to cater lunch
February	Benefits of Massage	Presentation on massage and relaxation technique /30 minute massage certificate	Val	Thursday, February 25, 2021	\$420	\$0	Presentation 8:30am 30 min staff time
March	Health Screenings at MHS Theme dress up for St. Patricks Day Contest	Employees choose from an ala carte menu of tests to check health status/ Moral and community engagement	Val	March 10,11,12 Wednesday, March 17, 2021	\$650 \$0		\$50/employee for screening cost
May	Employee Happy Hour	Social Engagement with CoWorkers	Todd	Thursday, May 13, 2021	\$0	\$0	Staff to select Meeting Place
July	Assist in display of Flags of Honor. Staff after hours to follow. Theme Dress up contest Red/White/Blue	Civic engagement and community involvement	Todd	Friday July 2, 2021 5:00PM			Take Down Sunday at 5pm
August	Fresh Produce Picnic Lunch	Utilize produce purchased at the Farmers Market and/or employee Gardens	Betty	Wednesday August 4, 2021 11:30- 12:30 pm	\$100		30 minutes staff time in conjunction with lunch. Purchase of produce, potluck for remainder
October	Themed Group Photo for Christmas Card Staff lunch together and fall decorating ideas	Staff interaction, and City engagement with community	Val	Wednesday October 6, 2021 11:30AM - 12:30	\$50		30 minutes staff time in conjunction with lunch. Purchase of Pumpkins or Fall decorations
December	Donate of your time or resources to a local program. Staff Christmas Party/Ugly Sweater Contest	Gift of giving. Social Activity to Celebrate	All	December 16, 2021 11:30-1PM			1 hour staff time in conjunction with lunch. Gifts for kids, church, coats to Catholic Church
					\$1,220		3.5 Hours per employee

SCHEDULED CLAIMS LIST

UP CK # 60622-60628

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
510 CITY OF MADISON							
122320	1	12/23/20	12/23/20	ELEC-GIEGERICH DEP/INT DONATIO	.04	604 604-22000	1
	2			ELEC-GIEGERICH DEP/INT DONATIO	4.59	604 604-49590-602	1
				INVOICE TOTAL	4.63		
				VENDOR TOTAL	4.63		
3381 COCA-COLA BOTTLING							
122320	1	12/23/20	12/23/20	LIQ-POP EXPENSE	64.75	609 609-49750-251	1
				INVOICE TOTAL	64.75		
3421033	1	12/23/20	12/23/20	LIQ-POP EXPENSE	46.07	609 609-49750-251	1
				INVOICE TOTAL	46.07		
				VENDOR TOTAL	110.82		
3218 JUSTIN WEBER							
122320	1	12/23/20	12/23/20	THEATRE-BATH PROJECT	7,740.00	604 604-49590-520	1
				INVOICE TOTAL	7,740.00		
				VENDOR TOTAL	7,740.00		
3036 LQP BROADCASTING COMPANY, INC							
122320	1	12/23/20	12/23/20	LIQ-UTIL AD	286.50	609 609-49750-342	1
				INVOICE TOTAL	286.50		
				VENDOR TOTAL	286.50		
2240 PIONEERLAND LIBRARY SYS.							
7165	1	12/23/20	12/23/20	LIB-DVD'S	20.47	101 101-45500-592	1
				INVOICE TOTAL	20.47		
				VENDOR TOTAL	20.47		
3553 REMINGTON RIDGE VINEYARD							
574529	1	12/23/20	12/23/20	LIQ-WINE	260.00	609 609-49750-251	1
				INVOICE TOTAL	260.00		
				VENDOR TOTAL	260.00		
3770 JASON YOUNG							
122320	1	12/23/20	12/23/20	P&Z-DEMO AGREE REIMB-J YOUNG	3,500.00	101 101-41910-409	1
				INVOICE TOTAL	3,500.00		
				VENDOR TOTAL	3,500.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	11,922.42		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					11,922.42		
GRAND TOTALS					11,922.42		

SCHEDULED CLAIMS LIST

UP CK# 60629 - 60658

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
110 ARCTIC GLACIER USA, INC							
122820	1	12/28/20	12/28/20	LIQ-ICE EXPENSE	45.78	609 609-49750-251	1
				INVOICE TOTAL	45.78		
				VENDOR TOTAL	45.78		
126 AUTOMATIC BUILDING CONTROL INC							
177578	1	12/28/20	12/28/20	LIB-ANNUAL MONITOR CONTRACT	240.00	101 101-45500-404	1
				FIRE ALARM SYSTEM 1/21-12/21			
				INVOICE TOTAL	240.00		
227029	1	12/28/20	12/28/20	LIB-ANNUAL FIRE ALARM CHECKOUT	499.00	101 101-45500-404	1
				INVOICE TOTAL	499.00		
				VENDOR TOTAL	739.00		
172 BELLBOY CORPORATION							
122420	1	12/24/20	12/24/20	LIQ-LIQUOR EXPENSE	1,421.15	609 609-49750-251	1
				INVOICE TOTAL	1,421.15		
				VENDOR TOTAL	1,421.15		
190 BEVERAGE WHOLESALERS							
122420	1	12/24/20	12/24/20	LIQ-LIQUOR EXPENSE	2,458.65	609 609-49750-251	1
				INVOICE TOTAL	2,458.65		
				VENDOR TOTAL	2,458.65		
270 BORDER STATES ELECTRIC SU							
920998280	1	12/24/20	12/24/20	ELEC-CONCH	157.23	604 604-49570-227	1
				INVOICE TOTAL	157.23		
921006493	1	12/24/20	12/24/20	ELEC-NEW MTR CITY HALL	549.12	604 604-49570-227	1
				INVOICE TOTAL	549.12		
921024782	1	12/24/20	12/24/20	ELEC-NEW MTR CTY HALL	329.34	604 604-49570-227	1
				INVOICE TOTAL	329.34		
921024783	1	12/24/20	12/24/20	ELEC-SEALED LEAD BATTERY	86.14	604 604-49570-227	1
				INVOICE TOTAL	86.14		
921057468	1	12/24/20	12/24/20	ELEC-WEDGE CLAMP	7.41	604 604-49570-227	1
				INVOICE TOTAL	7.41		
921083410	1	12/24/20	12/24/20	ELEC-BILLING SUPPLIES	267.19	604 604-49590-202	1
				INVOICE TOTAL	267.19		
921100276	1	12/24/20	12/24/20	ELEC-NEW ELECTRIC MTR CTYHALL	422.51	604 604-49590-539	1
				INVOICE TOTAL	422.51		
921110621	1	12/24/20	12/24/20	ELEC-BILLING SUPPLIES	2,140.84	604 604-49590-202	1
				INVOICE TOTAL	2,140.84		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
VENDOR TOTAL					3,959.78		
510 CITY OF MADISON							
122820	1	12/28/20	12/28/20	UTIL DEP/INT REF-W MADMORE	150.00	604 604-22000	1
	2			UTIL DEP/INT REF-W MADMORE	1.14	604 604-49590-602	1
INVOICE TOTAL					151.14		
VENDOR TOTAL					151.14		
3134 DETOY'S FAMILY RESTAURANT							
122820	1	12/28/20	12/28/20	ELECTION-JUDGES MEALS	52.48	101 101-41410-192	1
	2			ELECTION-JUDGES MEALS	42.16	101 101-41410-192	1
INVOICE TOTAL					94.64		
VENDOR TOTAL					94.64		
783 F.I.R.E.							
4735	1	12/28/20	12/28/20	FIRE-AIR MONITOR TRAINING	650.00	101 101-42200-180	1
INVOICE TOTAL					650.00		
VENDOR TOTAL					650.00		
811 FRONTIER COMMUNICATIONS CORP							
122820	1	12/28/20	12/28/20	WT-CIRCUIT 1/21	43.43	601 601-49400-321	1
INVOICE TOTAL					43.43		
VENDOR TOTAL					43.43		
3467 FRONTIER COMMUNICATIONS							
122820	1	12/28/20	12/28/20	WT PLANT ALARM DUE 1/6	44.67	601 601-49400-321	1
	2			SK RINK-PHONE B BAND DUE 1/6	164.77	101 101-45124-321	1
	3			WWTP-ALARM DUE 1/6	44.62	602 602-49450-321	1
	4			ADMIN-PHONE DUE 1/6	168.41	101 101-41320-321	1
	5			LIB-PHONE DUE 1/6	105.15	101 101-45500-321	1
	6			SEW-PHONE DUE 1/6	21.03	602 602-49450-321	1
	7			ELEC-PHONE DUE 1/6	21.03	604 604-49570-321	1
	8			STR-PHONE DUE 1/6	42.06	101 101-43100-321	1
	9			LIQ-PHONE DUE 1/6	42.06	609 609-49750-321	1
	10			WT-PHONE DUE 1/6	21.03	601 601-49400-321	1
	11			FIRE-PHONE DUE 1/6	42.06	101 101-42200-321	1
	12			LIB-FAX/ELEV PHONE DUE 1/6	68.30	101 101-45500-321	1
	13			PAC-PHONE DUE 1/6	34.15	101 101-45180-321	1
	14			P WORKS-PHONE DUE 1/6	17.10	604 604-49570-321	1
	15			P WORKS-PHONE DUE 1/6	17.11	101 101-43100-321	1
INVOICE TOTAL					853.55		
VENDOR TOTAL					853.55		
835 GEMINI ROTTWEILER & PITBULL							
122420	1	12/24/20	12/24/20	GEN-2020 APPROP-GEMINI	500.00	101 101-46600-479	1
	2			GEN-2021 APPROP-GEMINI	500.00	101 101-46600-479	1
INVOICE TOTAL					1,000.00		
VENDOR TOTAL					1,000.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
64187	1	12/24/20	12/24/20	3772 GRANITE CITY ROOFING LIQ-ROOF REPAIRS	3,000.00 3,000.00	609 609-49750-520	1
				INVOICE TOTAL			
				VENDOR TOTAL	3,000.00		
122420	1	12/24/20	12/24/20	1160 JOHNSON BROS-ST.PAUL LIQ-LIQUOR EXPENSE	1,928.05	609 609-49750-251	1
	2			LIQ-FREIGHT EXPENSE	52.06	609 609-49750-258	1
				INVOICE TOTAL	1,980.11		
				VENDOR TOTAL	1,980.11		
333092	1	12/24/20	12/24/20	1430 LEAGUE OF MN CITIES ADMIN-TRAINING ONLINE	125.00 125.00	101 101-41320-331	1
				INVOICE TOTAL			
				VENDOR TOTAL	125.00		
122420	1	12/24/20	12/24/20	1560 MADISON BOTTLING CO. LIQ-BEER EXPENSE	9,590.65 9,590.65	609 609-49750-251	1
				INVOICE TOTAL			
				VENDOR TOTAL	9,590.65		
122420	1	12/24/20	12/24/20	1530 MARTIN TRUCKING LLC LIQ-FREIGHT EXPENSE	101.20 101.20	609 609-49750-258	1
				INVOICE TOTAL			
				VENDOR TOTAL	101.20		
2297523	1	12/24/20	12/24/20	3481 MIDWEST MACHINERY CO STR-BULK DEF	4.65 4.65	101 101-43100-212	1
				INVOICE TOTAL			
				VENDOR TOTAL	4.65		
122820A	1	12/28/20	12/28/20	1865 MN ENERGY RESOURCES LIQ-NAT GAS 12/20	82.95 82.95	609 609-49750-380	1
				INVOICE TOTAL			
122820B	1	12/28/20	12/28/20	CTY HALL-NAT GAS 12/20	559.84	101 101-41940-380	1
				INVOICE TOTAL	559.84		
122820C	1	12/28/20	12/28/20	FIRE-NAT GAS 12/20	142.69	101 101-42200-380	1
				INVOICE TOTAL	142.69		
122820D	1	12/28/20	12/28/20	WT-NAT GAS 12/20	661.35	601 601-49400-380	1
				INVOICE TOTAL	661.35		
122820E	1	12/28/20	12/28/20	STR-NAT GAS 12/20	338.37	101 101-43100-380	1
	2			ELEC-NAT GAS 12/20	338.37	604 604-49570-380	1
				INVOICE TOTAL	676.74		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
122820F	1	12/28/20	12/28/20	FIRE-NAT GAS 12/20	98.74	101	101-42200-380	1
				INVOICE TOTAL	98.74			
122820G	1	12/28/20	12/28/20	PR ARTS-NAT GAS 12/20	452.97	101	101-45180-380	1
				INVOICE TOTAL	452.97			
122820H	1	12/28/20	12/28/20	POOL-NAT GAS 12/20	56.83	101	101-45124-380	1
				INVOICE TOTAL	56.83			
122820I	1	12/28/20	12/28/20	AMB- NAT GAS 12/20	168.84	101	101-45124-380	1
				INVOICE TOTAL	168.84			
				VENDOR TOTAL	2,900.95			
1065823	1	12/24/20	12/24/20	1541 MVTL LABORATORIES INC WT-REGULAR TESTING	17.60	601	601-49400-409	1
				INVOICE TOTAL	17.60			
				VENDOR TOTAL	17.60			
122420	1	12/24/20	12/24/20	2095 OLSON SANITATION INC. SANIT-TIPPING FEE 12/20	4,949.04	603	603-49500-384	1
	2			SANIT-HAULING FEE 12/20	9,846.48	603	603-49500-409	1
				INVOICE TOTAL	14,795.52			
				VENDOR TOTAL	14,795.52			
122820	1	12/28/20	12/28/20	2130 PANTRY CAFE ELECTION-MEALS FOR JUDGES	33.62	101	101-41410-192	1
				INVOICE TOTAL	33.62			
				VENDOR TOTAL	33.62			
00237512	1	12/24/20	12/24/20	2368 MN STATE COLLEGES & UNIVERSITY AMB-BLS REFRESHER COURSE	680.00	201	201-44100-180	1
				INVOICE TOTAL	680.00			
00237573	1	12/24/20	12/24/20	AMB-BLS REFRESHER COURSE	720.00	201	201-44100-180	1
				INVOICE TOTAL	720.00			
00237639	1	12/24/20	12/24/20	AMB-BLS REFRESHER COURSE	720.00	201	201-44100-180	1
				INVOICE TOTAL	720.00			
				VENDOR TOTAL	2,120.00			
9241	1	12/24/20	12/24/20	2416 RURAL SOLUTIONS INC WT/SEW-WBCAM	22.75	602	602-49470-201	1
	2			WT/SEW-WBCAM	22.75	601	601-49440-201	1
				INVOICE TOTAL	45.50			
				VENDOR TOTAL	45.50			
3970	1	12/24/20	12/24/20	2446 MARK R SCHUELKE LIQ-REPAIRS	299.46	609	609-49750-404	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	299.46		
				VENDOR TOTAL	299.46		
112911	1	12/24/20	12/24/20	3679 SHRED-N-GO, INC CTY HALL-PAPER SHREDDING	58.29	101 101-41940-409	1
				INVOICE TOTAL	58.29		
				VENDOR TOTAL	58.29		
1270	1	12/24/20	12/24/20	3771 THE KINGDOM BUILDERS CTY HALL-MATERIAL ESTIMATES	360.00	101 101-41940-409	1
				INVOICE TOTAL	360.00		
				VENDOR TOTAL	360.00		
3920	1	12/24/20	12/24/20	2670 GREG THOLE ELECTRIC, INC LIQ-SIGN REPAIR-LED BULBS	308.70	609 609-49750-409	1
				INVOICE TOTAL	308.70		
3922	1	12/24/20	12/24/20	CTY HALL-ELEC UNDERGROUND	318.80	101 101-41940-409	1
				INVOICE TOTAL	318.80		
				VENDOR TOTAL	627.50		
58406	1	12/24/20	12/24/20	2720 TOTAL REGISTER SYSTEMS LIQ-RECEIPT PRINTER	348.17	609 609-49750-404	1
				INVOICE TOTAL	348.17		
				VENDOR TOTAL	348.17		
0904255	1	12/24/20	12/24/20	3376 WEST CENTRAL COMM, INC FIRE-BATTERY	21.00	101 101-42200-221	1
				INVOICE TOTAL	21.00		
				VENDOR TOTAL	21.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	47,846.34		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	47,846.34		
				GRAND TOTALS	47,846.34		

SCHEDULED CLAIMS LIST

UP CK #60659-60669

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
432 CARPETS N MORE							
123020	1	12/30/20	12/30/20	AMB-TILE-2ND MDH GRANT	1,150.00	201 201-44100-401	1
				INVOICE TOTAL	1,150.00		
				VENDOR TOTAL	1,150.00		
510 CITY OF MADISON							
123020	1	12/30/20	12/30/20	ADMIN-POSTAGE TO MAIL KEY DOT	5.59	101 101-41320-322	1
	2			ELECTIONS-SNACK EXPENSE/POP	5.00	101 101-41410-192	1
	3			COUNCIL-MEAL REIMB-GEN GOVT	18.98	101 101-41110-219	1
	4			ADMIN-STAMPS-BIZ OFFICE	55.00	101 101-41320-322	1
				INVOICE TOTAL	84.57		
				VENDOR TOTAL	84.57		
659 DAVID J PILLATZKI							
1150	1	12/30/20	12/30/20	AMB-CARES GRANT-BOILET/WTHEATE	6,985.00	201 201-44100-409	1
				INVOICE TOTAL	6,985.00		
1151	1	12/30/20	12/30/20	AMB-CARES GRANT-SHOWER/WASHER/ DRYER	3,825.00	201 201-44100-409	1
				INVOICE TOTAL	3,825.00		
12344	1	12/30/20	12/30/20	AMB-2ND MDH GRANT	481.00	201 201-44100-240	1
				INVOICE TOTAL	481.00		
				VENDOR TOTAL	11,291.00		
3467 FRONTIER COMMUNICATIONS							
123020	1	12/30/20	12/30/20	CTY HALL-FIRE ALARM 1/21	53.68	101 101-41320-321	1
				INVOICE TOTAL	53.68		
				VENDOR TOTAL	53.68		
1865 MN ENERGY RESOURCES							
123020	1	12/30/20	12/30/20	LIB-NAT GAS 12/20	191.38	101 101-45500-380	1
				INVOICE TOTAL	191.38		
				VENDOR TOTAL	191.38		
1915 MN RURAL WATER ASSOCIATIO							
123020	1	12/30/20	12/30/20	WT-MRWA DUES 2021	300.00	601 601-49400-433	1
				INVOICE TOTAL	300.00		
				VENDOR TOTAL	300.00		
1541 MWTL LABORATORIES INC							
1065645	1	12/30/20	12/30/20	WT-REGULAR TESTING	19.40	601 601-49400-409	1
	2			SEW-REGULAR TESTING	212.60	602 602-49450-409	1
				INVOICE TOTAL	232.00		
				VENDOR TOTAL	232.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
2368 MN STATE COLLEGES & UNIVERSITY								
0237573	1	12/30/20	12/30/20	AMB-BLS REFRESHER COURSE	720.00	201	201-44100-180	1
				INVOICE TOTAL	720.00			
237512								
	1	12/30/20	12/30/20	AMB-BLS REFRESHER COURSE	680.00	201	201-44100-180	1
				INVOICE TOTAL	680.00			
237639								
	1	12/30/20	12/30/20	AMB-BLS REFRESHER COURSE	720.00	201	201-44100-180	1
				INVOICE TOTAL	720.00			
				VENDOR TOTAL	2,120.00			
3773 ROSS'S WELDING & FABRICATION								
12920	1	12/30/20	12/30/20	STR-DOT INSPECTIONS	308.00	101	101-43100-404	1
	2			ELEC-DOT INSPECTIONS	154.00	604	604-49570-404	1
				INVOICE TOTAL	462.00			
				VENDOR TOTAL	462.00			
2611 STRYKER SALES CORPORATION								
123020	1	12/30/20	12/30/20	AMB-2ND MDH GRANT	15,005.17	201	201-44100-240	1
				INVOICE TOTAL	15,005.17			
				VENDOR TOTAL	15,005.17			
3376 WEST CENTRAL COMM, INC								
90897	1	12/30/20	12/30/20	AMB-PAGERS	974.00	201	201-44100-240	1
				INVOICE TOTAL	974.00			
				VENDOR TOTAL	974.00			
				BANK 1 - KLEIN/UNITED PR TOTAL	31,863.80			
				TOTAL MANUAL CHECKS	.00			
				TOTAL E-PAYMENTS	.00			
				TOTAL PURCH CARDS	.00			
				TOTAL ACH PAYMENTS	.00			
				TOTAL OPEN PAYMENTS	31,863.80			
				GRAND TOTALS	31,863.80			

SCHEDULED CLAIMS LIST

UP CK# 60670

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
<hr/>							
BANK 1 - KLEIN/UNITED PRAIRIE							
293 BOUND TREE MEDICAL LLC							
33164497	1	12/30/20	12/30/20	AMB-MED SLINGER-CARES GRANT	950.00	201 201-44100-217	1
INVOICE TOTAL					950.00		
VENDOR TOTAL					950.00		
BANK 1 - KLEIN/UNITED PR TOTAL					950.00		
TOTAL MANUAL CHECKS					.00		
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					950.00		
GRAND TOTALS					950.00		

SCHEDULED CLAIMS LIST

Page 1

UP CK# 60696 — 60720

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE							
190 BEVERAGE WHOLESALERS							
123120	1	12/31/20	12/31/20	LIQ-LIQUOR EXPENSE	1,348.70	609 609-49750-251	1
				INVOICE TOTAL	1,348.70		
				VENDOR TOTAL	1,348.70		
270 BORDER STATES ELECTRIC SU							
921265285	1	12/31/20	12/31/20	ELEC-POLE RISER	121.67	604 604-49570-227	1
				INVOICE TOTAL	121.67		
921281306	1	12/31/20	12/31/20	ELEC-POLE RISER	60.83	604 604-49570-227	1
				INVOICE TOTAL	60.83		
				VENDOR TOTAL	182.50		
293 BOUND TREE MEDICAL LLC							
102371813	1	12/31/20	12/31/20	AMB-MDH-CRASH KELLY/ADULT	3,480.98	201 201-33428	1
				INVOICE TOTAL	3,480.98		
63832047	1	12/31/20	12/31/20	AMB-gloves	10.85	201 201-44100-217	1
				INVOICE TOTAL	10.85		
83841494	1	12/31/20	12/31/20	AMB-MDH-SUCTION UNIT	1,000.00	201 201-33428	1
				INVOICE TOTAL	1,000.00		
83874130	1	12/31/20	12/31/20	AMB-surgical tape	36.58	201 201-44100-217	1
				INVOICE TOTAL	36.58		
83900326	1	12/31/20	12/31/20	AMB-glucagon/ventolin inhaler	546.95	201 201-44100-217	1
				INVOICE TOTAL	546.95		
				VENDOR TOTAL	5,075.36		
480 CHAMBER OF COMMERCE							
123120A	1	12/31/20	12/31/20	LIQ-ANNUAL CHAMBER DUES	215.00	609 609-49750-433	1
				INVOICE TOTAL	215.00		
123120B	1	12/31/20	12/31/20	LIQ-ANN CHAMBER DUES X2 EMPLOY	156.00	609 609-49750-433	1
				INVOICE TOTAL	156.00		
123120	1	12/31/20	12/31/20	LIQ-SILVER DOLLAR DUES	156.00	609 609-49750-433	2
				INVOICE TOTAL	156.00		
				VENDOR TOTAL	527.00		
2112 GOPHER STATE ONE CALL							
0120559	1	12/31/20	12/31/20	WT-DIGGING CALLS	1.35	601 601-49400-409	1
	2			SEW-DIGGING CALLS	1.35	602 602-49450-409	1
	3			ELEC-DIGGING CALLS	1.35	604 604-49570-409	1
				INVOICE TOTAL	4.05		
				VENDOR TOTAL	4.05		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
07507	1	12/31/20	12/31/20	3455 H&L MESABI STR-PLOW CUTTING EDGE	1,442.16	101	101-43100-221	1
				INVOICE TOTAL	1,442.16			
				VENDOR TOTAL	1,442.16			
4851893	1	12/31/20	12/31/20	968 HAWKINS INC. WT-LIQUIFRAM	119.05	601	601-49400-404	1
				INVOICE TOTAL	119.05			
				VENDOR TOTAL	119.05			
010621	1	12/31/20	12/31/20	1160 JOHNSON BROS-ST. PAUL LIQ-LIQUOR EXPENSE	1,350.72	609	609-49750-251	1
	2			LIQ-FREIGHT EXPENSE	20.40	609	609-49750-258	1
				INVOICE TOTAL	1,371.12			
				VENDOR TOTAL	1,371.12			
123120	1	12/31/20	12/31/20	1181 JUBILEE FOODS STR-TISSUE	25.98	101	101-43100-209	1
	2			STR-BREAKROOM SUPPLIES	30.19	101	101-43100-209	1
				INVOICE TOTAL	56.17			
				VENDOR TOTAL	56.17			
010621	1	12/31/20	12/31/20	3569 LITTLE EAGLES DAYCARE ANNUAL APPROP-2020	15,000.00	211	211-46500-493	1
	2			ADDITIONAL APPRO-2020	5,000.00	211	211-46500-493	1
				INVOICE TOTAL	20,000.00			
				VENDOR TOTAL	20,000.00			
123120	1	12/31/20	12/31/20	1326 LQP CO-OP OIL STR-FUEL EXPENSE	21.20	101	101-43100-212	1
	2			PARKS-FUEL EXPENSE	13.77	101	101-45200-212	1
	3			WT-FUEL EXPENSE	60.50	601	601-49400-212	1
	4			SEW-FUEL EXPENSE	195.80	602	602-49450-212	1
	5			ELEC-FUEL EXPENSE	109.16	604	604-49570-212	1
				INVOICE TOTAL	400.43			
				VENDOR TOTAL	400.43			
67160	1	12/31/20	12/31/20	1520 LUND IMPLEMENT CO. STR-TANDOM TRUCK	18.23	101	101-43100-221	1
				INVOICE TOTAL	18.23			
67205	1	12/31/20	12/31/20	STR-FILTERS	1,045.24	101	101-43100-221	1
				INVOICE TOTAL	1,045.24			
67206	1	12/31/20	12/31/20	STR-EDGE CUTTING	177.88	101	101-43100-224	1
				INVOICE TOTAL	177.88			
67268	1	12/31/20	12/31/20	STR-O-RING	1.27	101	101-43100-221	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	1.27		
				VENDOR TOTAL	1,242.62		
P31303				1550 MACQUEEN EQUIP. INC.			
	1	12/31/20	12/31/20	STR-MISC OPERATING SUPPLIES	41.91	101 101-43100-221	1
				INVOICE TOTAL	41.91		
				VENDOR TOTAL	41.91		
123120				1556 MADISON AMBULANCE SERVICE			
	1	12/31/20	12/31/20	AMB-MDH PRINTER	379.00	201 201-33428	1
	2			AMB-MDH CONFERENCE CAM	1,079.99	201 201-33428	1
				INVOICE TOTAL	1,458.99		
				VENDOR TOTAL	1,458.99		
123120				1560 MADISON BOTTLING CO.			
	1	12/31/20	12/31/20	LIQ-BEER EXPENSE	2,594.35	609 609-49750-251	1
				INVOICE TOTAL	2,594.35		
				VENDOR TOTAL	2,594.35		
123120				3341 MADISON HARDWARE HANK			
	1	12/31/20	12/31/20	SEW-MOUSE TRAPS	3.38	602 602-49450-219	1
	2			STR-ANTIFREEZE	47.88	101 101-43100-221	1
	3			STR-SOAP	6.99	101 101-43100-209	1
	4			SEW-STORAGE BIN	12.99	602 602-49470-201	1
	5			STR-HOSE COUPLING	8.99	101 101-43100-221	1
	6			STR-CLOCK	6.99	101 101-43100-209	1
	7			SEW-HIGHLIGHT PENS	4.98	602 602-49470-201	1
	8			ELEC-LIGHTS	23.98	604 604-49570-219	1
	9			ELEC-LIGHTS, MINI SET,GARLAND	36.37	604 604-49570-219	1
	10			WT-BATTERIES/KEY	7.87	601 601-49400-215	1
	11			STR-ADAPTERS	5.98	101 101-43100-221	1
	12			STR-KEYS	19.71	101 101-43100-209	1
	13			ELEC-WIPES/BATTERIES/AIRFRESHE	19.97	604 604-49570-219	1
	14			WT-TEE	9.49	601 601-49400-221	1
	15			ELEC-EXT CORD	29.99	604 604-49570-219	1
	16			ELEC-BATTERY	4.99	604 604-49570-219	1
				INVOICE TOTAL	250.55		
				VENDOR TOTAL	250.55		
35950				1623 MADISON WELDING & REPAIR, INC			
	1	12/31/20	12/31/20	STR-AR PLATE	210.07	101 101-43100-221	1
				INVOICE TOTAL	210.07		
				VENDOR TOTAL	210.07		
448520				1660 MARSHALL NORTHWEST PIPE F			
	1	12/31/20	12/31/20	WT-VINYL TUBING	24.35	601 601-49400-221	1
				INVOICE TOTAL	24.35		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	24.35		
397684	1	12/31/20	12/31/20	1730 MIDWEST TRUCK & PARTS STR-REPAIRS	4,677.37	101 101-43100-404	1
				INVOICE TOTAL	4,677.37		
				VENDOR TOTAL	4,677.37		
550703-0	1	12/31/20	12/31/20	2072 NORTHERN BUSINESS PRODUCT ADMIN-WASTE BASKETS	43.00	101 101-41320-201	1
				INVOICE TOTAL	43.00		
552249-0	1	12/31/20	12/31/20	LIQ-TONER	59.39	609 609-49750-219	1
				INVOICE TOTAL	59.39		
552695-0	1	12/31/20	12/31/20	WT-GEL PENS	34.66	601 601-49440-201	1
				INVOICE TOTAL	34.66		
				VENDOR TOTAL	137.05		
050890	1	12/31/20	12/31/20	2080 ODDEN & ZIMBELMAN STR-VACUUM BAGS	29.00	101 101-43100-209	1
				INVOICE TOTAL	29.00		
				VENDOR TOTAL	29.00		
88906	1	12/31/20	12/31/20	2940 WESTERN GUARD STR-TRUCKS FOR SALE	34.12	101 101-43100-351	1
	2			SEW-TRUCKS FOR SALE	34.13	602 602-49470-342	1
				INVOICE TOTAL	68.25		
88913	1	12/31/20	12/31/20	COUNCIL-BUDGET AD	24.38	101 101-41110-351	1
				INVOICE TOTAL	24.38		
88971	1	12/31/20	12/31/20	COUNCIL-BUDGET AD	24.38	101 101-41110-351	1
				INVOICE TOTAL	24.38		
89146	1	12/31/20	12/31/20	ADMIN-CHRISTMAS AD	378.00	101 101-41320-351	1
				INVOICE TOTAL	378.00		
				VENDOR TOTAL	495.01		
123120	1	12/31/20	12/31/20	3462 LYNDON WORDEN LIB-CLEAN 12/20	750.00	101 101-45500-310	1
	2			LIB-FIRE CHECK 12/20	10.00	101 101-45500-310	1
				INVOICE TOTAL	760.00		
				VENDOR TOTAL	760.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	42,447.81		
				TOTAL MANUAL CHECKS	.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	42,447.81		
				GRAND TOTALS	42,447.81		

Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
12/30/2020	Pitney Bowes	Admin-E-Z Sealing Solution-4 bottles	\$64.59	101-41320-201	Cheri Tuckett
12/30/2020	Amazon	Admin-Foot Rest/VH	\$20.11	101-41320-201	Val Halvorson
12/30/2020	Amazon	Str-Snow Blower Parts	\$106.99	101-43100-221	Todd Erp
12/30/2020	DeToys Family Restauraant	Council-Noon Meeting Meals	\$31.21	101-4110-219	Val Halvorson