

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – **5:00 PM**  
**Monday April 26, 2021**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the April 12, 2021 regular meeting are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

- |    |                                                             |        |
|----|-------------------------------------------------------------|--------|
| A. | Ehlers Investment Report – March 2021 – receive             | Page 4 |
| B. | LqP Airport Commission – April 21, 2021 - receive           | Page 5 |
| C. | Cash Investment Balance – March 2021 – receive              | Page 6 |
| D. | Madison Library Advisory Board – January 18, 2021 – receive | Page 7 |
| E. | Reserve Fund Balances – March 2021 – receive                | Page 9 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 10

- A. City Council Checklist. A DISCUSSION and MOTION may be in order. (Manager, Council)

- B. Streets and Parks Department Report – Todd Erp. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 11

- C. Ordinance No. 386 – Amending Blight Enforcement. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 13

- D. Ordinance No. 386 – Summary Amending Blight Enforcement. A DISCUSSION and MOTION may be in order. (Manager, Council)

E. Resolution 21-05-01 Ratifying Council Boards and Commissions – EDA. A DISCUSSION and MOTION may be in order. (Manager, Council)

F. Other. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

**9. AUDITING CLAIM**

A copy of the Schedule Payment Report of bills submitted April 12, 2021 through April 26, 2021 is attached for approval for Check No. 61106 through Check No. 61143 and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
April 12, 2021**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, April 12, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Maynard Meyer, Tim Volk, and Adam Conroy (arrived at 5:06 p.m.). Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson. Councilmember absent was Paul Zahrbrock.

**AGENDA**

Upon motion by Meyer, seconded by Volk and carried, the Agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Volk, seconded by Meyer and carried, the March 22, 2021 regular meeting minutes, April 6, 2021 special meeting minutes and amended December 20, 2020 regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

Upon motion by Conroy, seconded by Volk and carried, the Consent Agenda was approved as presented.

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist.

**Public Bathrooms:** It was reported that they are now open to the public and for use at the Grand Theatre.

**CITY HALL ROOF PROJECT**

Upon motion by Volk, seconded by Meyer and carried, Council accepted the higher bid in the amount of \$239,807.00 from Roof Company NA, Inc. to replace the roof at City Hall. A special meeting was held on April 6, 2021 to review the bid packets and ask the project manager questions. The project manager from MacDonald & Mack Architects recommended accepting the higher bid due to it being a more accurate bid and closer to the project estimate.

**ENGINEER UPDATE**

Upon motion by Meyer, seconded by Conroy and carried, Council approved two invoices totaling \$1,500.00 to pay for soil boring at the tennis courts, update the GIS maps, and for work on the bidding documents for crack seal bids.

**CRACK FILL BIDS**

Upon motion by Conroy, seconded by Volk and carried, Council accepted the bid from KAMCO Inc. for the 2021 crack seal project in the amount of \$12,962.00. City Engineer Kent Louwagie presented council with six bids for the 2021 crack sealing project which will cover 1/3 of the town, and recommended accepting KAMCO, Inc. as it was the lowest bid and all required documents were submitted.

### **FUNDING REQUEST – LQPV COMMUNITY EDUCATION SUMMER REC**

Upon motion by Meyer, seconded by Volk and carried, Council approved increasing the annual appropriation to the LqPV Community Education Summer Recreation program from \$9,000 to \$12,000 starting in 2021. Director Steve Sterud was present and stated that program costs are increasing due to additional activities and staff. Councilmember Volk noted that the appropriation has been the same for years so the program is due for an increase to support the children of our community. In turn, Council requested an annual report on the program.

### **WATER TOWER CONTRACT – MAGUIRE IRON**

Upon motion by Volk, seconded by Conroy and carried, Council approved the contract with Maguire Iron for the cleaning and inspection of the water tower from March 31, 2021 to 2030. The cleaning and inspections will occur every two years for the next nine years.

### **PURCHASE AGREEMENT**

Upon motion by Volk, seconded by Meyer and carried, Council approved to execute the option to purchase approximately 20 acres of land along Highway 75 from Daniel Croatt and Dawn Croatt as the potential site for the new MN National Guard Readiness Center. The closing and payment will not occur until Croatt's request, but is expected to be around January 2022 to allow Croatt to coordinate purchase of replacement property. Upon exercise of the land option and closing, the City agrees to rent the land to Daniel and Dawn Croatt for agricultural purposes until the property is needed for development.

### **ASSIGNMENT OF SALARIES – CITY CLERK**

Upon motion by Volk, seconded by Meyer and carried, **RESOLUTION 21-17** titled "Resolution Establishing Assignment of Salaries – City Clerk" was adopted. This resolution would provide the assignment of wages for City Clerk, Christine Enderson. A complete copy of Resolution 21-17 is contained in City Clerk's Book #10.

### **RESOLUTION 21-19 – ESTABLISHING GROUP HEALTH INSURANCE CITY BENEFITS (ANNUAL RENEWAL PERIOD)**

Upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 21-19** titled "Resolution Establishing Group Health Insurance City Benefits Contribution for the Year 2021" was adopted. This resolution approves a 7% increase in the employer paid single and family premiums, effective July 1, 2021. A complete copy of Resolution 21-19 is contained in City Clerk's Book #10.

### **PUBLIC HEARING – FIRE PUMPER TRUCK**

Upon motion by Conroy, seconded by Volk and carried, Council set a public hearing required by USDA regarding the request for a fire pumper truck to be held May 10, 2021, at 5:30 p.m.

### **GRAND THEATRE**

Councilmember Meyer reported a roof leak at the Grand Theatre and the contractors who repaired it said the cause was from broken glass that had blown off a neighboring window and was poking holes in the roof. The windows from the neighboring property are rotten and are now exposing the property to the elements. Councilmember Meyer requested contact with the neighboring property owner before any more damage occurs.

### **CITY MANAGER'S REPORT**

**MRES Member Survey:** City Manager Halvorson completed an MRES member survey with Joni Livingston. Among the topics talked about was the EDA incentives and how the kilowatt usage to qualify is high. MRES is considering adding a lower tier for the smaller communities. It was also

reported that the City of Madison's carbon-free percentage had a 1% increase from last year, and is now sitting at 94%. Renewable energy had a 3% increase.

**Yard Waste Brush Site:** A sign has been installed at the entrance of the site stating general regulations of the site such as what is accepted and that contractors are not allowed to bring materials or waste. This should make the site more manageable for city staff and the burn pile.

### **MAYOR/COUNCIL REPORTS**

**EDA:** The last EDA meeting was held on Monday, April 5<sup>th</sup>. Melissa Streich with the UMVRDC gave an update on the marketing project and Mark Durand gave a housing study update. CEDA Representative, Zach Bubany, talked about the commercial improvement program to enhance curb appeal.

### **DISBURSEMENTS**

Upon motion by Volk, seconded by Conroy and carried, Council approved disbursements for bills submitted between March 22, 2021 and April 12, 2021. These disbursements include United Prairie Check Nos. 61015-61101. Debit card purchases made between March 12 and April 6, 2021, were also approved as listed.

There being no further business, meeting adjourned at 6:00 p.m.

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Greg Thole - Mayor

**ATTEST:**

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Christine Enderson – City Clerk

# City of Madison Investment Report

03/01/2021 - 03/31/2021

## Madison General Funds (169724)

Dated: 04/09/2021

### Portfolio Summary

	Portfolio
Client	City of Madison
Custodian	TD Ameritrade
Source Account	943009325
Original Units	5,143,862.04
Net Unrealized Gain/Loss	95,236.83
Market Value	5,152,451.62
Book Yield	1.93%
Duration	1.91
S&P Rating	A
Moody's Rating	A1

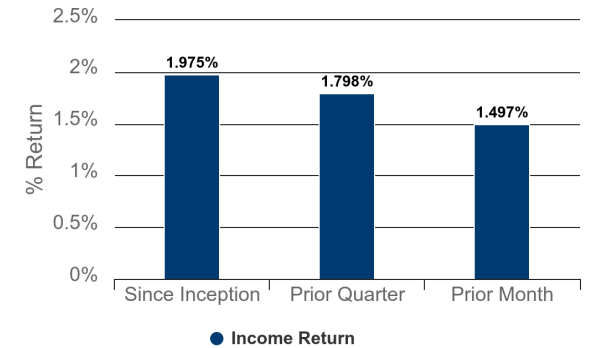
Footnote: 1

### GAAP Income Detail

	Portfolio
Account	Madison General Funds
MMF Payment Received Income	2.29
Coupon Received Income	9,850.09
Realized Gain	0.00
Other Income	0.00
Management Fees	-997.36
Total Net Income	8,855.02

Footnotes: 2,3

### Performance Summary



### Portfolio Composition

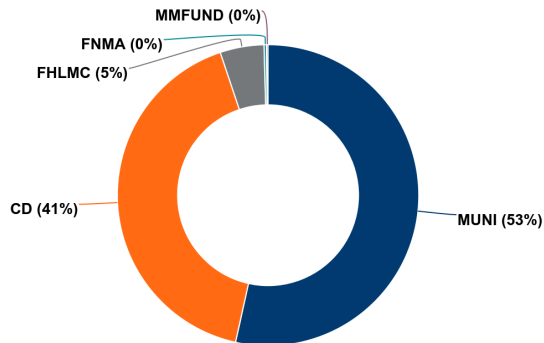
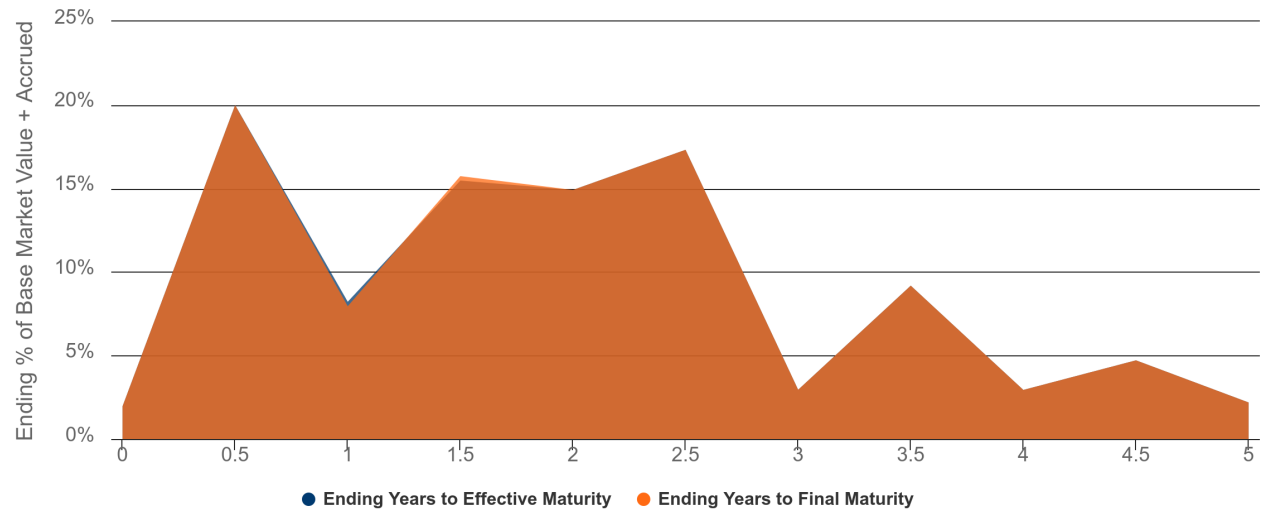


Chart calculated by: % of Market Value + Accrued

### Time To Maturity





*LAC QUI PARLE  
AIRPORT COMMISSION  
P.O. BOX 175  
MADISON, MN 56256*

**LAC QUI PARLE COUNTY AIRPORT COMMISSION  
NOTICE OF MEETING**

**Regular Meeting  
Wednesday, April 21, 2021- 8:30 a.m.  
@ the Airport**

**Please let Mike Dahle know if you cannot attend. 320.333.9300**

**Sincerely,**

A handwritten signature in cursive script that reads "Mary Olson".

**Mary Olson**

**Cash and Investment Balances****Date: MARCH 31, 2021**

<b>Fund</b>	<b>Acct No.</b>	<b>Cash Balance</b>		<b>Acct No.</b>	<b>Ehlers Investments Balance</b>	<b>Total by Fund</b>
General Fund	101-10100	\$690,683.10		101-10113	\$151,000.00	<b>\$841,683.10</b>
Ambulance Fund	201-10100	-\$50,438.53		201-10113	\$200,000.00	<b>\$149,561.47</b>
EDA Fund	211-10100	\$74,847.68		211-10113	\$0.00	<b>\$74,847.68</b>
Sewer Sys replace	225-10100	\$77,326.56		225-10113	\$0.00	<b>\$77,326.56</b>
2009 GO Temp. Imp.	308-10100	\$0.00		308-10113	\$0.00	<b>\$0.00</b>
Inf. Replace. DS	350-10100	-\$5,822.85		350-10113	\$0.00	<b>-\$5,822.85</b>
2015 GO Refunding	351-10100	\$51,851.69		351-10113	\$0.00	<b>\$51,851.69</b>
2016 GO Ref/Wt Rev	353-10100	-\$103,731.97		353-10113	\$0.00	<b>-\$103,731.97</b>
Cult & Rec Capital	420-10100	\$119,743.46		420-10113	\$0.00	<b>\$119,743.46</b>
Bldg & Equip Capital	425-10100	\$317,118.26		425-10113	\$0.00	<b>\$317,118.26</b>
Streets Capital	430-10100	\$60,078.27		430-10113	\$0.00	<b>\$60,078.27</b>
Water Fund	601-10100	-\$77,620.49		601-10113	\$99,000.00	<b>\$21,379.51</b>
Sewer Fund	602-10100	-\$73,420.74		602-10113	\$400,000.00	<b>\$326,579.26</b>
Sanitation Fund	603-10100	\$103,125.49		603-10113	\$0.00	<b>\$103,125.49</b>
Electric Fund	604-10100	\$692,461.97		604-10113	\$2,000,000.00	<b>\$2,692,461.97</b>
Storm Sewer Fund	605-10100	\$146,745.13		605-10113	\$0.00	<b>\$146,745.13</b>
Liquor Fund	609-10100	\$95,957.23		609-10113	\$0.00	<b>\$95,957.23</b>
Eastview Fund	614-10100	\$10,284.95		614-10113	\$100,000.00	<b>\$110,284.95</b>
Reserve Fund	851-10100	-\$52,064.11		851-10113	\$413,245.00	<b>\$361,180.89</b>
		<b>\$2,077,125.10</b>			<b>\$3,363,245.00</b>	<b>\$5,440,370.10</b>
(GT Cash Balance)		\$0.00				
United Prairie Checking		\$350,844.24				
Old National Checking		\$26,280.86				
TD Ameritrade Sweep		\$1,700,000.00				
		<b>\$2,077,125.10</b>				
SCDP Rev Loan	202-10103	\$8,843.76				<b>\$8,843.76</b>
SCDP Grant Admin	205-10104	\$15,224.74				<b>\$15,224.74</b>
EDA Rev Loan Fund	212-10105	\$98,875.12				<b>\$98,875.12</b>
		<b>\$2,200,068.72</b>			<b>\$3,363,245.00</b>	<b>\$0.00</b>
<b>Grand Total Cash and Investments</b>						<b>\$5,563,313.72</b>

## **Madison Library Advisory Board**

January 18<sup>th</sup>, 2021

5:30pm via Zoom

**Members Present:** Kathy Haug, Colleen Olson, Kelly Maatz and Vicki Vick. Also in attendance, Head Librarian, Deb Lanthier

### **Proceedings:**

A motion to call the meeting to order was made by Kelly M. and 2nded by Vicki V. Motion carried. A second motion to approve the agenda was called for by Kelly M. and seconded by Colleen O. It also carried. Lastly, a motion passed to approve the Minutes of the October 19<sup>th</sup>, 2020 meeting. (Vicki moved, Kelly seconded).

With two new members present (Colleen and Kathy), there were no questions concerning the By –Laws that Deb. L. had sent to all members. However, some discussion ensued about combining the Sec./Treasurer position of officers into a two member team. All agreed, with Kelly M. remaining in the Presidential position., and Vicki V. and Colleen O. sharing that team-task.

- **Financial Report:** Deb L. conveyed over Zoom that she had in her possession the financial record-keeping folder used by Heather Muntean - before her term ended in 2020. Colleen and Vicki will retrieve it from the library (where it will be housed permanently) in the weeks ahead and use it to garner check-signing privileges at United Prairie Bank on the library account.
- **Correspondence:** Deb received a bill for the fire alarm system, which will be approximately \$2400. Yearly
- **Librarian's Report:** Deb attended the PLS December meeting. They are still seeking a liaison member from Madison's library board to serve on theirs. No one as yet has volunteered. Naomi Demcy is serving as the Children's Librarian and offering weekly online storytimes during Covid.- season. She has been quite successful with Make and Take It Crafts and Gnome Kits as well. The Winter Reading Program is underway with Bingo and other Reading contests with prizes.
- **Old Business:** none
- **New Business:** Kelly M has compiled Memory Bags and donated them to the library (for those aging library card holders with fading recollection abilities) and she also stated that Stacie Tufto will be replacing John Maatz as the new county commissioner link on the Madison Library board.
- **Adjournment:** a motion at 6:30 was made by Colleen and seconded by Kathy to adjourn the meeting. The next scheduled Board meeting will be held on the third Monday in April, 2021.

Madison Public Library Board

Agenda

Monday, April 19, 2021

5:30 PM via Zoom

Call to Order

Approval of Agenda

Minutes

Financial Report

Correspondence

Librarian's Report

- Madison Public Library Report
- Summer Reading Program/ Winter Reading Program
- Physical Building
- PLS Report

Old Business

New Business

Adjournment

### Reserve Fund Cash Account Numbers 851-10100 to 851-10113

Balance Carry Over Dec 31, 2013

(Detail can be seen by "Unhiding" rows as needed)

End.Bal. 4/9/2021

(including Res 19-12 transfers retro Dec 2018)

Gen - Employee Health Insur	\$ -	Dec'14 Res14-27	\$ 23,801.74	Aug'15 Ins.Refund	\$ 11,600.37	Aug'16 Ins.Refund	\$ 3,926.65	Feb'19 from Select	\$ 4,500.98	\$ 43,829.74
Gen - Grand Theatre cont'd	\$ 4,531.91	Dec'18 Comm.Fund	\$ 400.00	Sept'19 Donations	\$ 420.00	Feb'20 Donations	\$ 320.00	Nov'20 Operate do	\$ 1,000.00	-
Gen - Grand Theatre cont'd	\$ 6,671.91	Mar'21 Donations	\$ 500.00							\$ 7,171.91
Gen - Baseball Field Improve.	\$ -	July14 SWIF	\$ 1,000.00	Aug'16 Trans.to Gen	\$ (1,000.00)					\$ -
Gen - Prairie Arts Center	\$ 50,000.00	*Dec'15 Res15-38	\$ (50,000.00)							\$ -
Res-Escrow-Fire Insur Proceed	\$ -	Oct'17 State Farm	\$ 23,428.80	Feb'18 J.Bormann Dis	\$ (23,428.80)	Jun'20 Mr Cooper	\$ 8,847.75	Aug'20 MrCooper	\$ (8,847.57)	\$ 0.18
Res-Escrow-Sanitary Sewer	\$ -	Sept'20 Ehrenberg E	\$ 1,700.00	Oct'20 C.Murphy	\$ 2,000.00	Dec'20 J.Nygaar	\$ 14,250.00	Dec'20 D.Steltz	\$ 3,000.00	\$ 20,950.00
Electric cont'd	\$ 49,000.00	Aug'20 Reso 20-33	\$ 20,000.00							\$ 69,000.00
Sanitation cont'd	\$ 57,263.51	Dec'17 Res 17-46	\$ 15,000.00	Dec'17 Res 18-13	\$ 2,500.00	Dec'18 Res 19-12	\$ 15,000.00			\$ 89,763.51
Conduit Finance Funds - Brook	\$ -	November 2016	\$ 25,000.00							\$ 25,000.00
<b>Reserved/Designated</b>										<b>\$ 255,715.34</b>
Gen.Fund Misc. Transfers Con	\$ 83,999.56	Dec'20 Reso 20-43	\$ 20,000.00	Dec'20 Reso 20-43	\$ (55,000.00)	Dec'20 Res 20-12	\$ (8,000.00)			\$ 40,999.56
Interest Earned cont'd	\$ 53,691.32	2019 Int Earned	\$ 5,617.93	2019 Audit Expense	\$ (1,400.00)	2020 Int Earned	\$ 6,556.74			\$ 64,465.99
<b>Unreserved/Undesig</b>										<b>\$ 105,465.55</b>
										<b>\$ 361,180.89</b>

### Culture & Recreation Capital Project Fund Cash Account Numbers 420-10100 to 420-10113

Beginning Balance Dec 31, 2018

End.Bal. 4/9/2021

Library	\$ -	Dec'18 Res 19-12	\$ 22,442.70	Feb'19 Fire Alarm	\$ (8,404.90)					\$ 14,037.80
Parks cont'd	\$ 51,646.20	Oct'20 D. Newman	\$ (33.12)	Dec'20 Reso 20-43	\$ 26,500.00	Dec'20 MRES	\$ 24,327.41			\$ 102,440.49
Madison Arts Council cont'd	\$ 2,000.00	Apr'21 Art Crawl	\$ 200.00							\$ 2,200.00
<b>Reserved/Designated</b>										<b>\$ 118,678.29</b>
Transfer In from General	\$ -									\$ -
Interest Earned	\$ -	2018 Int Allocation	\$ 65.84	2019 Int Allocation	\$ 883.11	2020 Int Allocation	\$ 1,172.86	Dec'20 MAC reclass	\$ (856.64)	\$ 1,265.17
<b>Unreserved/Undesig</b>										<b>\$ 1,265.17</b>
										<b>\$ 119,943.46</b>

### Building & Capital Equipment Fund Cash Account Numbers 425-10100 to 425-10113

Beginning Balance Dec 31, 2018

End.Bal. 4/9/2021

Administration	\$ -	Dec'18 Res 19-12	\$ 1,120.79	Dec'18 Res 19-12	\$ 20,000.00	Feb'19 c.hall blinds	\$ (5,922.50)	Break Room	\$ (11,231.56)	\$ -
Administration con't	\$ 3,966.73	City Mgr Carpet	\$ (1,073.00)	Admin Computers	\$ (3,940.62)	Dec'20 Reso 20-43	\$ 20,000.00	Dec'20 PAC reclass	\$ (1,807.32)	\$ -
Administration con't	\$ 17,145.79	Feb'21 Laptop Licens	\$ (2,978.64)							\$ 14,167.15
City Hall Project	\$ -	Dec'19 Res 19-46	\$ 20,000.00	Dec'20 Reso 20-43	\$ 50,000.00	Dec'20 Reso 20-43	\$ 55,000.00			\$ 125,000.00
Fire Department	\$ -	Dec'18 Res 19-12	\$ 120,110.00	Dec'18 Res 19-12	\$ 20,000.00	Mar'19 farmers donat	\$ 2,000.00	Dec'19 Res 19-46	\$ 20,000.00	\$ -
cont'd	\$ 145,889.50	Aud Adj 15 12-31-19	\$ (2,000.00)	Dec'20 Reso 20-43	\$ 20,000.00					\$ 163,889.50
Downtown Revitalization	\$ -	Dec'18 Res 19-12	\$ 4,369.05							\$ 4,369.05
Prairie Arts Center/Theatre	\$ (1,807.32)	Dec'20 PAC reclass	\$ 1,807.32	Mar'21 Grand Theatre	\$ 9,692.56					\$ 9,692.56
<b>Reserved/Designated</b>										<b>\$ 317,118.26</b>
Transfer In from General	\$ -									\$ -
Interest Earned	\$ -	2018 Int Allocation	\$ 192.92	2019 Int Allocation	\$ 2,534.82	2020 Int Allocation	\$ 3,111.62	Dec'20 PAC reclass	\$ (5,839.36)	\$ -
<b>Unreserved/Undesig</b>										<b>\$ -</b>
										<b>\$ 317,118.26</b>

### Streets Capital Improvement Fund Cash Account Numbers 430-10100 to 430-10113

Beginning Balance Dec 31, 2018

End.Bal. 4/9/2021

Street Department	\$ -	Dec'20 Reso 20-43	\$ 55,000.00	Mar'21 Line Marker Gra	\$ 5,000.00	Apr'21 Line Lazer Gu	\$ 6,960.00			\$ 66,960.00
<b>Reserved/Designated</b>										<b>\$ 66,960.00</b>
Transfer In from General										\$ -
Interest Earned		2020 Int Allocation	\$ 78.27							\$ 78.27
<b>Unreserved/Undesig</b>										<b>\$ 78.27</b>
										<b>\$ 67,038.27</b>

Y:\Reserve & Capital Project Funds\Reserve & Cap Proj tracking worksheet.xlsx]Sheet1

# CITY COUNCIL CHECKLIST

4/23/2021

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Constuction and purchases completed-	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Painting complete	ongoing
MNDOT 2023	8/20/2020	Council	VH	Recommendation to MNDOT by 11/23/20--	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Thole	Open 04/01/2021	6/30/2021
Broadband Exploration	4/20/2017	Meyer	CM,committee	Monitoring Grant Opportunities with UMVRDC	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	Approved Commercial Investment Program - CEDA	ongoing
Downtown Open Space	10/27/2014	Conroy	CM Parks Board	This property is part of the UMVRDC Developable Properties project	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	Virtual Open House	ongoing
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Award Bid 04/12/2021	2021
Climbing Wall at Pool	8/26/2019	Volk	Parks	Shipment date April 17, 2021	5/31/2021
Madison Gateway Sign	9/23/2020	Thole	Thole, VH	Concrete work Complete 4/21/2021	6/30/2021

**CITY OF MADISON, MINNESOTA  
ORDINANCE NO. 386**

**AN ORDINANCE AMENDING ORDINANCE NOS. 317 ad 92.24 RELATING TO  
ENFORCEMENT IN THE PREVENTION, REDUCTION OR ELIMINATION OF  
BLIGHT WITHIN THE CITY OF MADISON**

**Section 1.** Ordinances Nos. 317 and 92.24 Section 10 currently reads as follows:

**Section 10. Compliance order (Citation).** Whenever the enforcement officer determines that any structure, premises or lands fail to meet the provisions of this ordinance, the enforcement officer may issue a compliance order setting forth the violations of the ordinance and ordering the “fee title” owner, occupant, operator, or agent to correct such violations. The compliance order shall:

- a) Be in writing;
- b) Describe the location (street address or legal address) and nature of the violations of this ordinance;
- c) Establish a time for the correction of such violation, which shall be at least five (5) days;
- d) Notify of ability to appeal to the city council;
- e) Be served upon the violator, the “fee title” owner, occupant, operator, or agent. Such notice shall be deemed to be properly served upon the violator if a copy thereof is:
  - 1) Served upon the “fee title” owner, occupant, operator, or agent personally; or
  - 2) Sent by registered or certified mail to that person’s address or to the property address.

**Section 2.** The City Council of the City of Madison ordains that Ordinance Nos. 317 and 92.24 Section 10 are hereby amended to read as follows:

**Section 10. Compliance order (Citation).** Whenever the enforcement officer determines that any structure, premises or lands fail to meet the provisions of this ordinance, the enforcement officer may issue a compliance order setting forth the violations of the ordinance and ordering the “fee title” owner, occupant, operator, or agent to correct such violations.

Subd. 1. Order. The compliance order shall:

- a) Be in writing;
- b) Describe the location (street address or legal address) and nature of the violations of this ordinance
- c) Establish a time for the correction of such violation, which shall be at least five (5) days;

- d) Notify of ability to appeal to the city council; and
- e) Be served upon the violator, the “fee title” owner, occupant, operator, or agent by U.S Mail to the address identified on the property tax statement and the address of the property if different.

Subd. 2. Abatement. Upon the city's written notice, the property owner shall complete any work as required under this chapter or elsewhere in this ordinance or otherwise abate any declared public nuisance from the owner's property within the time period set forth in the notice. If the property owner fails to complete the work or otherwise abate the public nuisance, the city may perform the work which is the property owner's primary responsibility hereunder or otherwise abate the public nuisance on the owner's property.

Subd 3. Costs. The owner of property on which the work or service has been performed by the city as set forth herein shall be personally liable for the cost of the service. The city shall prepare and mail an invoice for the costs of the service to the owner, and the charges shall be due and payable to the city within 30 days of the date of invoice. Any charges remaining unpaid after 30 days shall be delinquent. Delinquent charges for a service shall be subject to a late penalty fee as determined by council resolution.

**Section 3. Effective date.** This ordinance becomes effective upon passage and publication.

Adopted by the City of Madison, Minnesota, April 26, 2021.

Attest:

By \_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Ayes: \_\_\_\_\_

Nayes: \_\_\_\_\_

Date of Publication: The Western Guard on \_\_\_\_\_, 2021

**OFFICIAL SUMMARY OF ORDINANCE NO. 386**

**AN ORDINANCE AMENDING BLIGHT ENFORCEMENT**

The following is the official summary of Ordinance No.386, which was passed by the city council of Madison, Minnesota, on April 26, 2021:

An Ordinance allowing the City of Madison the ability to complete work to abate a public nuisance following proper notification, and assess the cost of the service to the property owner.

A printed copy of the complete ordinance is available for inspection by any person at the office of the city clerk during normal business hours.

This summary was approved by the City Council of Madison, Minnesota, on April 26, 2021.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 21-05-01**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION RATIFYING COUNCIL BOARDS  
& COMMISSIONS APPOINTMENTS**

**WHEREAS**, the Madison City Council is interested in ratifying “Council Boards & Commissions Appointments” for the City in compliance with the requirements of the applicable Minnesota Statutes and City Charter.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following appointments be hereby approved:

**RESOLUTION RATIFYING COMMITTEE APPOINTMENTS**

Cable TV Adv. Board	Paul Raymo	(Citizen Rep)	(3-year term - December 2023)
	Tim Volk	(Council Rep)	(3-year term - December 2021)
	Maynard Meyer	(Council Rep)	(3-year term - December 2022)
Economic Dev. Auth.	Maynard Meyer	(Council Rep)	(6-year term - December 2026)
	Jim Connor	(Citizen Rep)	(6-year term - December 2026)
	Scott Wanner	(Citizen Rep)	(6-year term - December 2021)
	Greg Thole	(Council Rep)	(6-year term - December 2024)
	Ryan Young	(Citizen Rep)	(6-year term - December 2025)
	Lucas Strand	(Citizen Rep)	(6-year term - December 2021)
	Greg Monson	(Citizen Rep)	(6-term term - December 2025)
Housing & Red Auth.	Melissa Heinrich	(Citizen Rep)	(5-year term - December 2025)
	Stan Olson	(Citizen Rep)	(5-year term - December 2021)
	Judi Nelson	(Citizen Rep)	(5-year term - December 2022)
	Kari Sorknes	(Citizen Rep)	(5-year term - December 2023)
	Carlyle Larsen	(Citizen Rep)	(5-year term - December 2024)
Library Board:	Colleen Olson	(County Rep)	(3-year term - December 2023)
	Kelly Maatz	(City Rep)	(3-year term - December 2021)
	Vicky Vick	(City Rep)	(3-year term - December 2021)
	Courtney Ulstad	(City Rep)	(3-year term - December 2022)
	Kathy Nesvold	(City Rep)	(3-year term - December 2022)
	John Maatz	(County/City)	(3-year term – December 2022)
Park Board	Rebecca Trapp	(Citizen Rep)	(3-year term - December 2023)
	Julie Hill	(Citizen Rep)	(3-year term - December 2023)
	Tim Volk	(Council Rep)	(3-year term - December 2021)
	Bart Hill	(Citizen Rep)	(3-year term - December 2022)
	Adam Conroy	(Citizen Rep)	(3-year term - December 2022)

Planning & Zoning	Allan Thompson	(Citizen Rep)	(3-year term - December 2023)
	Vacant	(Citizen Rep)	(3-year term - December 2021)
	Bill Matthes	(Citizen Rep)	(3-year term - December 2021)
	Maynard Meyer	(Council Rep)	(3-year term - December 2022)
	Graylen Carlson	(Citizen Rep)	(3-year term - December 2022)
LQP Airport	Adam Conroy	(Council Rep)	(3-year term - December 2023)
	Paul Zahrbock (Alt.)	(Council Rep)	(3-year term - December 2021)
	Mike Dahle	(Citizen Rep)	(3-year term - December 2022)
Community Education	Val Halvorson	(Citizen Rep)	(3-year term - December 2022)
	Paul Zahrbock	(Council Rep)	(3-year term – December 2022)

Upon the vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 21-05-01 was declared duly passed and adopted this 26<sup>th</sup> day of April, 2021.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Val Halvorson  
City Manager

## SCHEDULED CLAIMS LIST

UP CK# 61106 - 61143

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
BANK 1 - KLEIN/UNITED PRAIRIE								
110 ARCTIC GLACIER USA, INC								
042021	1	4/16/21	4/16/21	LIQ-ICE EXPENSE	115.30	609	609-49750-251	1
				INVOICE TOTAL	115.30			
				VENDOR TOTAL	115.30			
126 AUTOMATIC BUILDING CONTROL INC								
177891	1	4/16/21	4/16/21	CTY HALL-ANNUAL MONITOR CONTRA	240.00	101	101-41940-409	1
				INVOICE TOTAL	240.00			
				VENDOR TOTAL	240.00			
172 BELLBOY CORPORATION								
042021	1	4/16/21	4/16/21	LIQ-LIQUOR EXPENSE	5,680.13	609	609-49750-251	1
				INVOICE TOTAL	5,680.13			
				VENDOR TOTAL	5,680.13			
190 BEVERAGE WHOLESALERS								
042021	1	4/16/21	4/16/21	LIQ-LIQUOR EXPENSE	3,514.37	609	609-49750-251	1
				INVOICE TOTAL	3,514.37			
				VENDOR TOTAL	3,514.37			
293 BOUND TREE MEDICAL LLC								
042021	1	4/16/21	4/16/21	AMB-SUPPLIES	278.29	201	201-44100-217	1
				INVOICE TOTAL	278.29			
				VENDOR TOTAL	278.29			
3793 AMBER BOYENS								
041921	1	4/16/21	4/16/21	UTIL DEPOSIT REF-A BOYENS	150.00	604	604-22000	1
	2			UTIL INTEREST REF-A BOYENS	.84	604	604-49590-602	1
				INVOICE TOTAL	150.84			
				VENDOR TOTAL	150.84			
408 C EMERY NELSON INC								
37155	1	4/16/21	4/16/21	WT-HYTREX FILTER	483.22	601	601-49400-238	1
				INVOICE TOTAL	483.22			
				VENDOR TOTAL	483.22			
510 CITY OF MADISON								
041921	1	4/16/21	4/16/21	UTIL DEP/INT REF-M BAUER	150.00	604	604-22000	1
	2			UTIL DEP/INT REF-M BAUER	1.33	604	604-49590-602	1
				INVOICE TOTAL	151.33			
				VENDOR TOTAL	151.33			
3381 COCA-COLA BOTTLING								
042021	1	4/16/21	4/16/21	LIQ-POP EXPENSE	67.50	609	609-49750-251	1
				INVOICE TOTAL	67.50			

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				VENDOR TOTAL	67.50			
B1110	1	4/16/21	4/16/21	3794 ESS BROTHERS & SONS, INC STR-STORM SEW GRATE	679.73	101	101-43100-224	1
				INVOICE TOTAL	679.73			
				VENDOR TOTAL	679.73			
73453	1	4/16/21	4/16/21	758 FARM & HOME PUBLISHERS LT ADMIN-AD LQP CTY PLOT BOOK	120.25	101	101-41320-342	1
				INVOICE TOTAL	120.25			
				VENDOR TOTAL	120.25			
41921	1	4/16/21	4/16/21	766 FARMERS MUTUAL TELEPHONE ADMIN-INTERNET 4/21	109.95	101	101-41320-323	1
	2			FIRE-INTERNET 4/21	71.95	101	101-42200-323	1
	3			GRAND-INTERNET 4/21	71.95	101	101-45181-323	1
	4			AMB-INTERNET 4/21	71.95	201	201-44100-323	1
	5			WT-INTERNET 4/21	71.95	601	601-49400-323	1
	6			SEW-INTERNET 4/21	71.95	602	602-49450-323	1
	7			ELEC-INTERNET 4/21	71.95	604	604-49570-323	1
	8			LIQ-INTERNET 4/21	71.95	609	609-49750-323	1
	9			ADMIN-INTERNET 4/21	15.00	101	101-41320-323	1
	10			GRAND-INTERNET 4/21	15.00	101	101-45181-323	1
				INVOICE TOTAL	643.60			
				VENDOR TOTAL	643.60			
MNCOD119759	1	4/16/21	4/16/21	768 FASTENAL COMPANY PUBLIC SAFETY-HANDSANITIZER/DI	573.79	101	101-42100-219	1
				INVOICE TOTAL	573.79			
				VENDOR TOTAL	573.79			
042021	1	4/16/21	4/16/21	811 FRONTIER COMMUNICATIONS CORP WT-CIRCUIT 5/21	43.43	601	601-49400-321	1
				INVOICE TOTAL	43.43			
				VENDOR TOTAL	43.43			
042021	1	4/16/21	4/16/21	3467 FRONTIER COMMUNICATIONS WT PLANT ALARM-DUE 5/7/21	48.43	601	601-49400-321	1
	2			SK RINK-PHONE/B BAND	170.03	101	101-45124-321	1
	3			WWTP-ALARM	48.29	602	602-49450-321	1
	4			ADMIN-PHONE	160.56	101	101-41320-321	1
	5			LIB-PHONE	100.35	101	101-45500-321	1
	6			SEW-PHONE	20.07	602	602-49450-321	1
	7			LINE-PHONE	20.07	604	604-49570-321	1
	8			STR-PHONE	40.14	101	101-43100-321	1
	9			LIQ-PHONE	40.14	609	609-49750-321	1
	10			WT-PHONE	20.07	601	601-49400-321	1
	11			FIRE-PHONE	40.14	101	101-42200-321	1
	12			LIB-FAX/ELEV PHONE	69.78	101	101-45500-321	1

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
	13			PAC-PHONE	34.89	101 101-45180-321	1
	14			PUB WORKS-FAX	17.47	604 604-49570-321	1
	15			PUB WORKS-FAX	17.48	101 101-43100-321	1
				INVOICE TOTAL	847.91		
42021A	1	4/16/21	4/16/21	CTY HALL-CONF ROOM	7.50	101 101-41320-321	1
				INVOICE TOTAL	7.50		
				VENDOR TOTAL	855.41		
				976 HEATHER NURSERY			
42021	1	4/16/21	4/16/21	PARKS-POLE PLANTERS/LINERS	1,140.00	101 101-45200-406	1
				INVOICE TOTAL	1,140.00		
				VENDOR TOTAL	1,140.00		
				1160 JOHNSON BROS-ST.PAUL			
42021	1	4/16/21	4/16/21	LIQ-LIQUOR EXPENSE	3,173.76	609 609-49750-251	1
	2			LIQ-FREIGHT EXPENSE	90.19	609 609-49750-251	1
				INVOICE TOTAL	3,263.95		
				VENDOR TOTAL	3,263.95		
				1340 LQP COUNTY TREASURER			
42021A	1	4/16/21	4/16/21	THEATRE PROP TAXES 2021	466.00	101 101-45181-437	1
				PROP ID: 54-0240-000			
				INVOICE TOTAL	466.00		
42021B	1	4/16/21	4/16/21	EDA-FAIRWAY VIEW-PROP TAX 2021	406.00	211 211-46500-437	1
				PROP ID: 54-0640-070			
				INVOICE TOTAL	406.00		
42021C	1	4/16/21	4/16/21	EDA-BLOCK 48-PROP TAX 2021	296.39	211 211-46500-437	1
				PROP ID: 54-0386-000			
				INVOICE TOTAL	296.39		
42021D	1	4/16/21	4/16/21	EDA-BLOCK 48-PROP TAX 2021	328.49	211 211-46500-437	1
				PROP ID: 54-0387-000			
				INVOICE TOTAL	328.49		
42021E	1	4/16/21	4/16/21	CTY HALL-SOLID WST PROPTAX2021	245.00	101 101-41940-437	1
				PROP ID: 54-0183-900			
				INVOICE TOTAL	245.00		
42021F	1	4/16/21	4/16/21	THEATRE PARK-PROP TAX 2021	328.49	101 101-45181-437	1
				PROP ID: 54-0243-000			
				INVOICE TOTAL	328.49		
42021G	1	4/16/21	4/16/21	SEW-CO DIT 15 TAX 2021	5.72	602 602-49450-437	1
				PROP ID: 26-0133-905			
				INVOICE TOTAL	5.72		
42021H	1	4/16/21	4/16/21	THEATRE PARK-PROP TAX 2021	328.49	101 101-45181-437	1
				PROP ID: 54-0242-000			

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	328.49		
				VENDOR TOTAL	2,404.58		
				3340 MADISON AUTO PARTS			
142021	1	4/16/21	4/16/21	FIRE-PARTS	848.03	101 101-42200-221	1
				INVOICE TOTAL	848.03		
				VENDOR TOTAL	848.03		
				1560 MADISON BOTTLING CO.			
142021	1	4/16/21	4/16/21	LIQ-BEER EXPENSE	2,119.55	609 609-49750-251	1
				INVOICE TOTAL	2,119.55		
				VENDOR TOTAL	2,119.55		
				1590 MADISON FIRE RELIEF ASSOC			
141921	1	4/16/21	4/16/21	FIRE-STATE-SUPPL BENE REIMB	1,000.00	101 101-42200-112	1
				INVOICE TOTAL	1,000.00		
				VENDOR TOTAL	1,000.00		
				1530 MARTIN TRUCKING LLC			
142021	1	4/16/21	4/16/21	LIQ-FREIGHT EXPENSE	115.60	609 609-49750-258	1
				INVOICE TOTAL	115.60		
				VENDOR TOTAL	115.60		
				3481 MIDWEST MACHINERY CO			
142021	1	4/16/21	4/16/21	FIRE-GATOR PARTS	751.07	101 101-42200-221	1
				INVOICE TOTAL	751.07		
				VENDOR TOTAL	751.07		
				1865 MN ENERGY RESOURCES			
141921A	1	4/16/21	4/16/21	CTY HALL-NAT GAS 4/21	351.00	101 101-41940-380	1
				INVOICE TOTAL	351.00		
141921B	1	4/16/21	4/16/21	FIRE-NAT GAS 4/21	82.74	101 101-42200-380	1
				INVOICE TOTAL	82.74		
141921C	1	4/16/21	4/16/21	WT-NAT GAS 4/21	719.75	601 601-49400-380	1
				INVOICE TOTAL	719.75		
141921D	1	4/16/21	4/16/21	PR ARTS-NAT GAS 4/21	298.67	101 101-45180-380	1
				INVOICE TOTAL	298.67		
141921E	1	4/16/21	4/16/21	FIRE-NAT GAS 4/21	96.65	101 101-42200-380	1
				INVOICE TOTAL	96.65		
141921F	1	4/16/21	4/16/21	POOL-NAT GAS 4/21	50.00	101 101-45124-380	1
				INVOICE TOTAL	50.00		
141921G	1	4/16/21	4/16/21	AMB-NAT GAS 4/21	122.40	101 101-45124-380	1

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				INVOICE TOTAL	122.40				
41921H	1	4/16/21	4/16/21	STR/ELEC-NAT GAS 4/21	354.50	101		101-43100-380	1
	2			STR/ELEC-NAT GAS 4/21	354.50	604		604-49570-380	1
				INVOICE TOTAL	709.00				
41921I	1	4/16/21	4/16/21	LIQ-NAT GAS 4/21	50.53	609		609-49750-380	1
				INVOICE TOTAL	50.53				
				VENDOR TOTAL	2,480.74				
				3726 MORRIS FIRE CONTROL, LLC					
1685	1	4/16/21	4/16/21	FIRE-EXTINGUISHER RECHARGE	78.25	101		101-42200-219	1
				INVOICE TOTAL	78.25				
				VENDOR TOTAL	78.25				
				1541 MVTL LABORATORIES INC					
081858	1	4/16/21	4/16/21	SEW-REGULAR TESTING	135.60	602		602-49450-409	1
				INVOICE TOTAL	135.60				
082385	1	4/16/21	4/16/21	WT-REGULAR TESTING	23.40	601		601-49400-409	1
				INVOICE TOTAL	23.40				
				VENDOR TOTAL	159.00				
				3797 PROTEC ROOFING ARS TECTA AMERI					
187004943	1	4/16/21	4/16/21	ENVIRO-LEAKS @ THEATRE	552.00	101		101-44140-409	1
				INVOICE TOTAL	552.00				
				VENDOR TOTAL	552.00				
				3553 REMINGTON RIDGE VINEYARD					
42021	1	4/16/21	4/16/21	LIQ-WINE	290.00	609		609-49750-251	1
				INVOICE TOTAL	290.00				
				VENDOR TOTAL	290.00				
				2368 MN STATE COLLEGES & UNIVERSITY					
0237869	1	4/16/21	4/16/21	FIRE-BLS REFRESHER COURSE	120.00	101		101-42200-180	1
				INVOICE TOTAL	120.00				
				VENDOR TOTAL	120.00				
				2416 RURAL SOLUTIONS INC					
49	1	4/16/21	4/16/21	FIRE-SET UP WIRELESS ROUTER	37.50	101		101-42200-219	1
				INVOICE TOTAL	37.50				
				VENDOR TOTAL	37.50				
				3679 SHRED-N-GO, INC					
117862	1	4/16/21	4/16/21	CTY HALL-PAPER SHREDDING	58.29	101		101-41940-409	1
				INVOICE TOTAL	58.29				

## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	58.29		
042021	1	4/16/21	4/16/21	3304 STONEY BROOK FIRE & SAFETY FIRE-SWIVEL FITTING	170.00	101 101-42200-221	1
				INVOICE TOTAL	170.00		
				VENDOR TOTAL	170.00		
041921	1	4/16/21	4/16/21	2700 TOFTE LLC AMB-AMBULANCE DOOR	172.74	201 201-44100-401	1
				INVOICE TOTAL	172.74		
				VENDOR TOTAL	172.74		
718747	1	4/16/21	4/16/21	3796 JIM TROST ELEC-THEAT BATH-DEADBOLT HOLE	40.00	604 604-49590-520	1
				INVOICE TOTAL	40.00		
				VENDOR TOTAL	40.00		
041921	1	4/16/21	4/16/21	2830 VERIZON WIRELESS WT-CELL PHONE	24.54	601 601-49400-325	1
	2			SEW-CELL PHONE	24.54	602 602-49450-325	1
	3			AMB-CELL PHONE	40.01	201 201-44100-325	1
	4			ELEC-CELL PHONE	40.01	604 604-49570-325	1
	5			WT-MTR READING PHONE-4/21	10.58	601 601-49400-404	1
	6			SEW-MTR READING PHONE-4/21	10.58	602 602-49450-404	1
	7			ELEC-MTR READING PHONE-4/21	10.60	604 604-49570-404	1
				INVOICE TOTAL	160.86		
				VENDOR TOTAL	160.86		
3212919	1	4/16/21	4/16/21	3795 VIKING INDUSTRIAL CENTER FIRE-PARTS	262.98	101 101-42200-221	1
				INVOICE TOTAL	262.98		
				VENDOR TOTAL	262.98		
042021	1	4/16/21	4/16/21	2940 WESTERN GUARD LIQ-ADVERTISING	370.00	609 609-49750-342	1
				INVOICE TOTAL	370.00		
89967	1	4/16/21	4/16/21	ELEC-BRIGHT ENERGY AD	168.00	604 604-49590-351	1
				INVOICE TOTAL	168.00		
				VENDOR TOTAL	538.00		
				BANK 1 - KLEIN/UNITED PR TOTAL	30,360.33		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					30,360.33		
GRAND TOTALS					30,360.33		