

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday May 09, 2022
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the April 25, 2022 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A. 2021 Power Supply Mix – receive	Page 4
B. Regular Drill Minutes – April 18, 2022 – receive	Page 5
C. Computer Commuter Open House– April – receive	Page 6
D. Senator Dahms – April 29, 2022 – receive	Page 11
E. MEDA Loan Note Status – April 2022 – receive	Page 12
F. MEDA Minutes – April 4, 2022 – receive	Page 13
G. 311 report – April 2022 – receive	Page 14
H. Cash Investment report – April – receive	Page 27
I. Madison Fire Relief – exempt permit - approve	Page 28
J. Investment Report – April 2022 – receive	Page 30
K. Liquor Store Report – April 2022 – receive	Page 31
L. Revenue Expense – April 2022 – receive	Page 33
M. Water Plant Report – April 2022 – receive	Page 38

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 39

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

Page 40

B. Comprehensive Plan Proposal. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 48

C. Resolution 22-11-01 – Fee Schedule Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 53

D. Approve Madison Summer Recreation. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Summer Meeting Schedule
- Fiber Project Update

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

Page 55

A copy of the Schedule Payment Report of bills submitted April 25, 2022 through May 09, 2022 is attached for approval for Check No. 62742 through Check No. 62758 and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
APRIL 25, 2022**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, April 25, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Maynard Meyer, Tim Volk (arrived at 5:06 p.m.), Adam Conroy, and Paul Zahrbock. Also present were: City Manager Val Halvorson and City Clerk Christine Enderson.

AGENDA

Upon motion by Meyer, seconded by Conroy and carried, the Agenda was approved as presented.

(Councilmember Tim Volk arrived at 5:06 p.m.)

MINUTES

Upon motion by Zahrbock, seconded by Conroy and carried, the April 11, 2022, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Meyer and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

MNDOT: There have been two meetings with MNDOT and City Engineer Kent Louwagie to discuss potential project coordination and review of utilities to be moved for the 2023 project. These will include light poles, adjust manholes and water valves; as well as, tree removal, sidewalk and storm sewer work, and mill overlay. The City has a concern with two light poles that are three-phase; MNDOT will be present on May 4th to review the decision.

Commercial Improvement Program: A due date was set for April 22nd to get applications in. The applications will be reviewed by EDA's finance committee and approved at the May 2nd EDA meeting.

Block 48: The EDA will continue working on the developable land and will be discussing potential opportunities in the near future.

Broadband: Farmers Mutual is still working on gathering permission agreements. There are 200 properties that have not completed an agreement. The City is encouraging residents to turn in the agreement to supply fiber to the property at no cost.

City Hall Tower Project: City Manager Halvorson had a pre-construction meeting with the contractor. He will be in Madison on April 29th to review the project and order materials, and plans to be on site for two weeks starting July 5th.

PRESENTATION – KRIS SHELSTAD

Local Business Owner, Kris Shelstad, presented to Council the idea of a retro Highway 40 tourist destination called “The Retro 40”. With at least a dozen “classic” businesses along Highway 40, Shelstad’s vision is to create an interesting highway frontage to encourage people to stop, visit, and shop. The requested City assistance includes identifying funding streams, providing leadership for the retro initiatives, and helping clear any zoning barriers for creative projects. Council supported the idea, and encouraged Shelstad to present to the Chamber of Commerce to help promote the idea to businesses. It was also stated that the City Council would rather be a bridge to such projects, than a barrier. It was noted that a Highway 40/75 committee was established years ago to get people to the outside corridors of the City and this may be a good way to reintroduce that committee. No action taken.

SMALL CITIES DEVELOPMENT GRANT

Lisa Graphenteen, the Director of Housing and Economic Development for Development Services, Inc. (DSI) presented information for the Small Cities Development Program (SCDP) grant for Fiscal Year 2023. Ms. Graphenteen informed Council that there are 70 households, who are outside of the previous grant’s target area, that are on the waiting list. She reviewed the changes since the last grant, the categories the City can apply for funds in, and the grant process if the City chooses to move forward with applying.

After further discussion, upon motion by Meyer, seconded by Volk and carried, Council authorized execution of a Grant Application Service Agreement between the City of Madison and Development Services Inc. This agreement is in place for grant administration in completing and submitting an SCDP pre-application and a full application. The first phase of the application process is due November and the final application is due February 2023.

MADISON SWIMMING POOL

City Manager Val Halvorson provided Council an update on the swimming pool applications received for the summer season; one manager, two assistant managers, and four lifeguards. With the shortage of lifeguards predicted in 2021, the City has since advertised the benefits of being a lifeguard, as well as certification classes in the area. There were flyers handed out to high school students encouraging them to become a lifeguard, and all 2021 lifeguards were emailed and/or texted informing them of the application window. In 2021, it took 4,116 hours to operate the swimming pool with 15 lifeguards. That averages out to 45 hours per pay period, with nine that would average 76 hours per pay period. With eight lifeguards, these hours would average out to 85 hours per pay period per lifeguard.

After further discussion, there was a general consensus from Council for City Manager Halvorson to utilize the entire approved 2022 lifeguard wage schedule based on experience and demand to help retain and recruit lifeguards.

CITY MANAGER’S REPORT

Emergency Management: There was a tabletop exercise hosted by Emergency Manager, Blain Johnson, last week to prepare in the event of a tornado or straight-line winds. Multiple local partners went through the initial response, resources, and what the recovery would look like.

Tyler Technologies: The business office continues to gather information for new accounting software, Tyler Incode. The next step is for the office to visit a city with Tyler Incode to view the software live before bringing a proposal to council.

Health Insurance: The search continues for new health insurance for city employees.

Financial Reality Fair: City Clerk Christine Enderson will be representing the City at the Financial Reality Fair being held at the LqPV High School on Friday, 4/29.

MAYOR/COUNCIL REPORTS

LqP Players: Councilmember Meyer reported that the Countryside Public Health report came back for the Prairie Arts Center and the LqP Players will not be performing in the building until items are resolved. The Players have been actively looking for alternative venues. Mayor Thole stated the council needs to decide what the City can afford in the next 10 years regarding the Prairie Arts Center and its condition.

Newcomers Meeting: Councilmember Conroy talked about the newcomers meeting and how it is a transition from the Welcome Lady for new residents in the area. The meetings will be structured as a come and go meet and greet, and will build on it from there. The Chamber of Commerce will also revisit the welcome packet that is handed out to new residents.

DISBURSEMENTS

Upon motion by Volk, seconded by Meyer and carried, Council approved disbursements for bills submitted between April 11 and April 25, 2022. These disbursements include United Prairie Check Nos. 62688-62740.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 6:25 pm.

Greg Thole - Mayor

ATTEST:

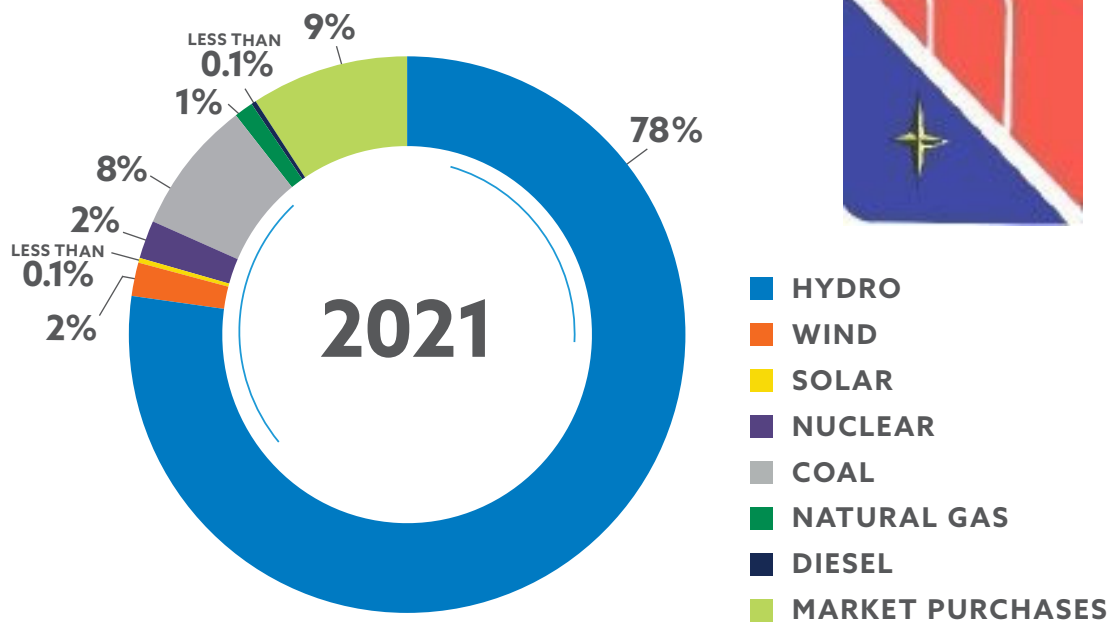
Christine Enderson – City Clerk

CREATING A CLEANER ENERGY FUTURE

MADISON'S POWER SUPPLY MIX

Our diverse mix of power supply resources results in reliable, affordable and environmentally friendly electric service for Madison's citizens and businesses.

For more information about how our power supply percentages are calculated, go to [mrenergy.com/energy-resources/generation](https://www.mrenergy.com/energy-resources/generation).



91%
carbon-free
power supply

80%
renewable
power supply

Madison Municipal Utilities
404 6 Ave
Madison, MN 56256

Regular Drill Meeting
4/18/2022

The Madison Volunteer Fire Department met in regular session with Chief Brian Tebben presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report - auto extrication training tonight

- Ridgewater will be here at the next meeting providing training with the SCBA maze trailer
- looking at a possible joint fire department house burn in Louisburg later this spring

Emergency calls since our last meeting: none

In the process of completing the DNR Grant application, if approved we are hoping to purchase 6 sets of wildland fire gear.

On April 1st, City Manager, Val Halvorson contacted Brian Tebben about funding available to build a new fire hall. Brian and Jerod Zimbelman contacted the Beardsley Fire Department and were able to take a tour of their recently constructed fire hall to get information on what to do and what not to do. Even though it was later discovered that the funding now only covers 30% compared to the 70% previously reported, we want to keep moving forward with the process since it took Beardsley roughly 10 years to complete their new hall.

Water usage – we need to report and bill entities for any non-metered water that we use in non-emergency situations; for example cleaning the tennis courts out at the high school.

The new firefighters need to make sure to get the paperwork done for their physicals.

Should the MFD host a township supper this summer? A few years ago we hosted one, but had a very poor turnout. Will need to discuss more and come up with a plan.

Fund raising ideas – possibly putting on a live rescue scenario for the public?

Dragonfest – July Summerfest Committee needs to meet and put together a plan for a fund-raiser/event for this celebration. It was mentioned that due to the lack of other activities going on in town on the 4th of July that we would also avoid planning anything for that day/weekend. The committee needs to provide a plan to the department at our May meeting.

Need to purchase a battery powered sawzall along with some extra batteries for the jaws as reports are that they will be hard to come by in the future.

Based on its performance during the auto extrication training tonight we also need to look at upgrading the jaws on the Rescue Truck.

May 16th is our next scheduled meeting.

Hall Duties for May: Trevor Kirschbaum and Jeff Ronglien.

Reminder – regardless if it is an emergency or training, whoever is running the pumper needs to stay in or near the pumper and keep an eye on it.

Motion was made by Jerod Zimbelman to adjourn meeting, seconded by Adam Weber, carried.

Don Tweet
Secretary

LqP Computer Commuter

May 2022 Update

Please find the community totals for April 2022.

*45 people came on board the LqP Computer Commuter in April. We had 1 new user from Bellingham.

*I am co-teaching a Google class, covering Gmail and the google apps of docs, sheets and slides. This class is free through Adult Basic Education. We have 4 Lac qui Parle residents taking the class.

*Please contact me if you have questions or concerns. Thank you for your continued support! mary.quick@lqpco.com

April 2022 Attendance

	April 4	April 11	April 18	April 25		Totals
Bellingham	0	1	0	0		1
Boyd	3	3	3	4		13
Dawson	2	1	3	1		7
Madison	2	1	2	0		5
Marietta	1	1	4	4		10
Nassau	2	3	2	2		9
Totals	10	10	14	11		45

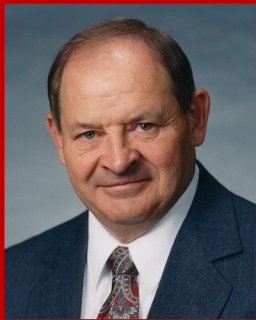
Open House

**Come celebrate
the Lac qui Parle Computer Commuter**

May 25 1-3 pm

Dawson City Hall





STATE SENATOR GARY DAHMS



Proudly Serving the Residents of District 16

E-Newsletter

April 29, 2022

SENATE, HOUSE, GOVERNOR REACH AGREEMENT ON UI, FRONTLINE WORKER PAYMENTS

Today, the Minnesota Senate passed legislation, in agreement with the House, to stop devastating tax increases on small businesses and provide meaningful bonuses to frontline workers. The agreement resolves the differences between repaying and refilling the Unemployment Insurance (UI) Trust Fund and providing bonuses to workers who worked the frontline during the COVID pandemic.

Getting a deal on refilling the Unemployment Insurance Trust Fund is a huge win for our small businesses and their workers. Allowing tax increases with an over \$9 billion budget surplus never made any sense. The Senate acted months ago to fix this problem and I am grateful we finally got this across the finish line.

The agreement means \$2.7 billion will be used to pay off the loan from the federal government and refill the UI fund to its necessary balance using mostly federal funds. As part of the agreement, \$500 million from the surplus will go to frontline workers who were most at risk during the COVID pandemic.

The agreement spends the remaining federal ARPA funds available to Minnesota for COVID, which otherwise would have been available to Gov. Walz on June 1 if left unspent.



SENATE PASSES SIGNIFICANT AGRICULTURE, BROADBAND, AND HOUSING PACKAGE TO HELP MINNESOTANS COMPETE IN THE MODERN ECONOMY

On Tuesday, the Minnesota Senate passed a significant Agriculture, Broadband, and Housing bill to help Minnesota farmers and families. The legislation works to expand broadband funding, addresses urgent concerns in our agriculture sector and improves access to affordable housing.

Many Minnesotans, especially in Greater Minnesota, are being left behind because they lack access to quality internet or affordable housing. Our legislation focuses on improving rural development by supporting our farmers, connecting our families, and improving housing access. We cannot afford to leave our communities in Greater Minnesota behind.

The provisions on agriculture, broadband, and housing are all outlined in the following page.

FOLLOW ME ONLINE



Supporting Minnesota Agriculture

Senate Republicans have consistently advocated for resources to help our farmers and everyone who is a part of Minnesota agriculture. We will continue our commitment in this year's Agriculture package.

The legislation works to help our farmers combat the ongoing Avian influenza outbreak by appropriating \$500,000 to the agricultural emergency account to be used for avian influenza testing supplies. Additionally, included is \$350,000 for the Veterinary Diagnostic Laboratory at the University of Minnesota for equipment to test for chronic wasting disease (CWD), African swine fever, avian influenza, and other animal diseases.

Finally, the Agriculture section of the bill builds on past programs successfully championed by Senate Republicans to support livestock processing. This includes investments in meat cutting and butchery training programs; money to start, modernize or expand meat, poultry, dairy, and egg processing facilities; and grants for training high school students and employees of small processors.

Investing in Connecting Minnesotans with Broadband

The Senate bill invests heavily in improving Minnesota broadband connectivity. The legislation directs a historic level of up to \$210 million of federal money to improve Minnesota broadband which is on top of the \$70 million the legislature passed last session. The bill works to ensure Minnesota is not left behind in receiving federal broadband dollars.

Investments in the Border-to-Border broadband grant program have become increasingly important to connect all Minnesotans to the modern economy. Roughly 240,000 Minnesota households are without reliable internet access including 25% of rural Minnesota households.

It is imperative we in Greater Minnesota don't get left behind the rest of the world. Reliable internet is a necessity these days for everyone. These broadband dollars will go a long way to making sure every Minnesotan has the connectivity they need.

Promoting Pathways to Home Ownership

The bill includes a comprehensive housing plan to ensure Minnesotans have stable housing and promotes and encourages pathways to homeownership.

The Senate legislation includes funding for the Homeownership Investment Grants Program that provides funding to Minnesota-based Community Development Financial Institutions to increase affordable homeownership in our state. Republicans also make new investments for the Workforce Homeownership Program, which is designed to increase the supply of workforce and affordable, owner-occupied housing.

The bill prevents the governor from issuing any executive order that prohibits or delays evictions for more than 30 days unless an extension to the order is approved by a majority vote of each house of the legislature.

The legislation requires the Minnesota Housing Finance Agency to complete a report on the impacts of rent control on affordable housing. In the meantime, the legislation restricts MHFA from using any funds on multifamily housing projects in cities that have adopted a rent control ordinance.

The bill now awaits action by the House of Representatives.

SENATE PASSES COMPREHENSIVE PUBLIC SAFETY PACKAGE TO REDUCE CRIME & SUPPORT LAW ENFORCEMENT

On Monday, the Minnesota Senate passed a comprehensive public safety bill, by a vote of 48-19. The Republican-led bill provides critical funding to hold criminals accountable and keep Minnesota's communities safe. It focuses on all aspects of the criminal justice system and courts, including youth intervention, criminal laws, sentencing guidelines, police, prosecutors, public defenders, judges, prisons, and probation.

Rising violent crime is affecting our entire state. Our public safety bill funds our law enforcement, holds violent criminals accountable, and improves accountability in our justice system. Our police do an outstanding job keeping our communities safe and they deserve our support. This bill works to ensure every Minnesotan can feel safe and secure in their community.

There are three main objectives in the bill: provide support for law enforcement recruitment and retention; toughen penalties for criminal activity; and increase transparency and accountability in judicial and prosecutorial actions.

Included in the bill are provisions to address the central issues currently facing Minnesota's law enforcement officers: recruitment, retention, education and training, and equipment.

The bill includes two provisions already passed by the Senate this year. The first is funding to the Department of Public Safety to develop and conduct an advertising campaign to elevate the law enforcement profession. This campaign will highlight law enforcement as an honorable career and the good work officers do every day to keep our communities safe. The idea was brought forward by law enforcement professionals who are dealing with more openings than applicants across the state. The second provision contains funding for the award-winning Pathways to Policing Program to support non-traditional candidates for law enforcement who already have at least an associate's degree in another discipline.

To retain current law enforcement officers, the bill provides \$3,000 in one-time bonuses to all licensed police officers and an additional incentive of \$7,000 to officers nearing retirement who choose to continue serving.

Minnesota is experiencing a dangerous increase in violent crime across our state because criminals are not being held accountable for their crimes. To address this, the Judiciary & Public Safety Committee adopted several "tough on crime" provisions into the comprehensive public safety bill that increase penalties for repeat offenders, carjackers, and violent criminals using firearms. There is also enhanced support for the Violent Crime Enforcement Teams (VCET), which have been successful at targeting drugs and guns across the state.

To respond to growing instances of violent criminals becoming repeat offenders and frequent decisions by prosecutors and judges to go easy on criminals, this bill takes several steps to improve transparency for the decisions that lead to early releases and failures to charge to the fullest extent possible.

The bill funds Youth Intervention Programs, a proven system that requires a local match with accountability to the Department of Public Safety and legislature.

This bill supports Minnesota's criminal justice system with an increase in funding for public defenders. Recent reports indicate the entire defense process is at risk. The majority of people charged with a crime use a public defender and are entitled to a fair and speedy trial with adequate representation for those with low incomes. Historically, public defender salaries have not kept up with the salaries of prosecutors, requiring an increase in funding for public defenders last year and additional investment this year for new employees to lower caseloads.

The Senate's comprehensive public safety package now awaits action by the House of Representatives.

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

April 30, 2022

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$803.41
LqP Ag Society/Fair Board-10 year no interest loan		12/31/27	\$85,000.00	\$3000/year			\$18,000.00
Madison Hometown Lodge		04/01/22	\$2,500.00	\$138.89		FINAL	\$0.00
Happy Hour		04/01/22	\$2,500.00	\$138.89		FINAL	\$0.00
MG Entertainment LLC/Grand Theater		07/01/22	\$1,000.00	\$55.56			\$222.16
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	5% Int, no pay til 8/1/22			\$15,500.00
Torchwood Communications, LLC		07/01/25	\$2,000.00	\$46.00			\$1,660.22
TOTAL MEDA LOANS (REVOLVING LOAN FUND)				\$379.34		\$0.00	\$36,185.79

FUND BALANCE AVAILABILITY

	MEDA LOANS (RLF)	TOTALS
Fund Balance	\$143,074.53	\$143,074.53
Less Loans Outstanding	\$36,185.79	\$36,185.79
Less Payments Outstanding	\$0.00	\$0.00
Bank Acct Available as of	\$106,888.74	\$106,888.74
April 30, 2022		
		MEDA Balance: \$106,888.74

MEDA FUND BALANCE INCOME

January 2022 Int \$11.30	April 2022 Int \$10.18	July 2022 Int	Oct 2022 Int
February 2022 Int \$10.81	May 2022 Int	Aug 2022 Int	Nov 2022 Int
March 2022 Int \$10.29	June 2022 Int	Sept 2022 Int	Dec 2022 Int

2022 YTD Interest \$42.58

**CITY OF MADISON
MINUTES OF THE
MADISON ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
Monday, April 4, 2022 – 4:30 p.m.**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at 4:30 p.m. on Monday, April 4, 2022 at the Madison Municipal Building.

Members in attendance: Commissioners Jim Connor, Maynard Meyer, Ryan Young, Matt Monson, Greg Thole, John Maatz, and Karin Moen. Members absent: None
Also in attendance were City Manager Val Halvorson and EDA Recording Secretary Sue Volk.

President Connor called the meeting to order at 4:30 p.m.

APPROVAL OF AGENDA

Upon motion by Moen, seconded by Meyer and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

APPROVAL OF MINUTES

Upon motion by Meyer, seconded by Monson and carried the March 7, 2022 regular meeting minutes of the Madison Economic Development Authority were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

No one present.

CONSENT AGENDA

Eastview bills for March were reviewed. Maatz asked about previous maintenance/repair bills. Inquired if there was an on-going maintenance log available and if a walk-through for preventative maintenance issues to save possibility some expenses might be worthwhile. Connor will connect with Mike Dahle; referred to committee to assess possible repairs/upkeep needs.

Upon motion by Maatz, seconded Moen and carried to approve the Eastview Financials for March 2022 as presented.

COMMITTEE REPORTS/WORK PLAN

Madison EDA 2022 Work Plan as of April 1, 2022 was presented. Items identified were discussed and progress updates were reviewed/shared.

STRATEGIC PLANNING MEETING

City Manager Halvorson shared Strategic Plan Quarterly Evaluation/March 15, 2022 meeting summary notes. Committee will be present at the June 6, 2022 EDA meeting to provide an update.

DIRECTOR REPORT

Madison EDA members will tour the Madison Armory after the meeting.

Upon motion by Monson, seconded Maatz and carried, the meeting adjourned at 5:10 p.m.

Jim Connor, EDA President

ATTEST:

Sue Volk, EDA Recording Secretary

APRIL 2022 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
New Request	0	Charlie Wright Farm	Tree Trimming	4/29/2022 10:45:59 AM	linedept	4/29/2022 10:45:59 AM	linedept		Trimmed tree
Complete	0	Wildwood And E 3rd St	Street Light Out - Electric	4/27/2022 3:40:18 PM	linedept	4/27/2022 3:40:19 PM	linedept		Installed new led lite
Complete	0	Myron Rosendahls	Street Light Out - Electric	4/27/2022 1:54:07 PM	linedept	4/27/2022 1:54:08 PM	linedept		Installed new led lite
Complete		Alley between 6th and 5th ave	Pothole	4/27/2022 11:54:15 AM	todd.erp@ci.madison.mn.us	4/27/2022 11:54:16 AM	todd.erp@ci.madison.mn.us	4/27/22 Alley behind western guard has a pothole from fiber company. Filled with gravel and will soon apply cold patch to hole. (Alex)	
Complete		Slen Park Tennis Court	Leaf/Grass	4/27/2022 11:51:39 AM	todd.erp@ci.madison.mn.us	4/27/2022 11:51:40 AM	todd.erp@ci.madison.mn.us	4/27/22 Removed leaves from around fence (Alex)	

Complete	523	1st street. (Hwy 75)	Pavement repair	4/27/2022 11:49:54 AM	todd.erp@ci .madison.m n.us	4/28/2022 8:44:49 AM	todd.erp@ci .madison.m n.us	In 2019 or 2020 the asphalt at napa parking lot was damaged due to soft ground and public works snow hauling trucks driving on it. First thought was to overlay on top of damaged asphalt. Bituminous would not overlay because of asphalt crumbling. We then had to cut out the section of asphalt and prep for them to lay flat. 4/27/22 They repaired the asphalt and is now passable. (Todd, Dean, Chase, and Alex)	
Complete	304	3rd Ave	Pavement repair	4/27/2022 11:44:01 AM	todd.erp@ci .madison.m n.us	4/28/2022 8:41:57 AM	todd.erp@ci .madison.m n.us	4/26/22 Removed gravel and prepped area for bituminous paving to repair asphalt. Street needed repair from last years sewer work. (Todd, Dean, Alex, Dan and Ryan)	
Complete	5th	ave and 4th street	Pavement repair	4/27/2022 11:41:08 AM	todd.erp@ci .madison.m n.us	4/28/2022 8:38:39 AM	todd.erp@ci .madison.m n.us	On 4/26/22 Dug out gravel and saw cut asphalt to a straight line for bituminous paving to asphalt area. Street needed repair from last years waterline breakage. Bituminous came in and laid asphalt on 4/27/22. And will be passable at end of the day. (Todd, Dean, Alex, Dan and Ryan.)	
Complete	408	7th Ave	Electric - Other	4/27/2022 11:20:04 AM	linedept	4/27/2022 11:20:05 AM	linedept		Repaired underground fault to house
Complete	0	W 7th St And 5th Ave	Street Light Out - Electric	4/27/2022 11:14:15 AM	chase.morte nson@ci.ma dison.mn.us	4/27/2022 11:14:16 AM	chase.morte nson@ci.ma dison.mn.us		St light

Complete	4	th Ave And 7st W	Street Light Out - Electric	4/27/2022 11:06:28 AM	chase.mortenson@ci.madison.mn.us	4/27/2022 11:06:29 AM	chase.mortenson@ci.madison.mn.us		Light#2
Complete	0	W 7th St & 4th Ave	Street Light Out - Electric	4/27/2022 10:59:19 AM	chase.mortenson@ci.madison.mn.us	4/27/2022 10:59:20 AM	chase.mortenson@ci.madison.mn.us	Replaced to led st light	
Complete	0	Baseball Field	Street Light Out - Electric	4/26/2022 9:49:54 AM	linedept	4/27/2022 1:54:37 PM	linedept		Fixed baseball net
Complete	0	Garage Next To Arneson Tire	New Service	4/26/2022 8:05:06 AM	linedept	4/26/2022 9:50:22 AM	linedept		Installed new wire from transformer pole to new service location
Complete	0	J.F. Jacobson Park	Building Maintenance	4/21/2022 2:15:46 PM	todd.erp@ci.madison.mn.us	4/21/2022 2:17:01 PM	todd.erp@ci.madison.mn.us	4/21/22 TE install information board at restrooms to display permit.	
Work in Progress	503	6th ave. Library	Building Maintenance	4/21/2022 11:54:44 AM	todd.erp@ci.madison.mn.us	4/21/2022 12:22:35 PM	todd.erp@ci.madison.mn.us	<p>4/20/22 State inspector was here to inspect elevator at library. Noticed water in the pit. Had to pump out water before he could return it to operational.</p> <p>4/21/22 I received a call that the elevator pit had water in the pit again. Around 7". Todd Dean and Alex pumped out the water and determined it was from ground water coming up. Possibly need to install a sump pump and run to an existing sump pump located in the south east corner of the building.</p>	
Complete	903	4th Ave	Street Light Out - Electric	4/20/2022 3:19:24 PM	chase.mortenson@ci.madison.mn.us	4/20/2022 3:19:25 PM	chase.mortenson@ci.madison.mn.us	Replaced with led light	St light #2

Complete	903	4th Ave	Street Light Out - Electric	4/20/2022 3:18:48 PM	chase.mortenson@ci.madison.mn.us	4/20/2022 3:18:49 PM	chase.mortenson@ci.madison.mn.us	Replaced with led light	St light
Complete		watermain break	Water Main Break	4/20/2022 2:13:50 PM	ryan.flaten@ci.madison.mn.us	4/20/2022 2:13:51 PM	ryan.flaten@ci.madison.mn.us	main break north of john deere. fixed on 4-11-22	
Complete	1029	3 Rd Ave	Street Light Out - Electric	4/20/2022 11:00:51 AM	linedept	4/20/2022 11:00:52 AM	linedept		Installed new led lite
Complete	0	W 11th St And 2nd Ave	Street Light Out - Electric	4/20/2022 10:53:24 AM	chase.mortenson@ci.madison.mn.us	4/20/2022 10:53:25 AM	chase.mortenson@ci.madison.mn.us	Replaced with led st light	
Complete	8	th St And W6th Ave	Street Light Out - Electric	4/20/2022 10:29:11 AM	chase.mortenson@ci.madison.mn.us	4/20/2022 10:29:12 AM	chase.mortenson@ci.madison.mn.us	Replaced to led light	
Complete	0	Court St & 6th Ave	Street Light Out - Electric	4/20/2022 10:17:19 AM	chase.mortenson@ci.madison.mn.us	4/20/2022 10:17:20 AM	chase.mortenson@ci.madison.mn.us	Replaced with led light	
Complete	0	w 9th st & 6th Ave	Street Light Out - Electric	4/20/2022 9:51:29 AM	chase.mortenson@ci.madison.mn.us	4/20/2022 9:51:30 AM	chase.mortenson@ci.madison.mn.us	Replaced to led light	
Work in Progress	0	Baseball Field	Repairs	4/19/2022 6:40:09 PM	todd.erp@ci.madison.mn.us	4/19/2022 6:40:10 PM	todd.erp@ci.madison.mn.us	4/19/22 Bart hill called and let me know that the foul ball net was hooked on power line pole. Chase and Todd used both bucket truck to try and repair. Bottom cable snapped in the middle and was unable to repair. Was too windy to hold net so we secured it to the pole until a less windy day.	
Complete	0	Madison swimming Pool	Repairs	4/19/2022 6:36:11 PM	todd.erp@ci.madison.mn.us	4/19/2022 6:39:18 PM	todd.erp@ci.madison.mn.us	4/19/22 TE pool ladder step broke in 2021. Ordered part and repaired.	

Work in Progress		South Shelter Slen Park	Bathrooms	4/19/2022 4:15:41 PM	todd.erp@ci.madison.mn.us	4/19/2022 4:15:42 PM	todd.erp@ci.madison.mn.us	4/19/22 TE Todd and Alex installed fixtures and plugs to south shelter restrooms. Installed water meter and is ready for water to be turned on once weather permits.	
Complete	7th	st. and 6th ave E.	Catch Basin	4/19/2022 4:13:31 PM	todd.erp@ci.madison.mn.us	4/19/2022 4:13:32 PM	todd.erp@ci.madison.mn.us	4/13/21 Allan Anderson contacted Todd Erp that a catch basin inlet grate fell into the bottom of the catch basin. (South West Corner). Lori Broin also noticed it was missing and notified Dean. Dean retrieved grate from the bottom and secured it into place. It had been remedied before I (Todd) arrived.	
Complete	925	4th Ave	Street Light Out - Electric	4/19/2022 3:14:03 PM	chase.mortenson@ci.madison.mn.us	4/19/2022 3:14:04 PM	chase.mortenson@ci.madison.mn.us	Replaced light with led	
Complete	0	Address Not Found	Street Light Out - Electric	4/19/2022 3:02:39 PM	chase.mortenson@ci.madison.mn.us	4/19/2022 3:02:40 PM	chase.mortenson@ci.madison.mn.us	Replaced to led st light	
Complete	820	1 St Ave	Street Light Out - Electric	4/19/2022 2:57:27 PM	linedept	4/19/2022 2:57:28 PM	linedept		Replaced lite with new led
Complete	816	1st Ave	Street Light Out - Electric	4/19/2022 2:56:01 PM	linedept	4/19/2022 2:56:02 PM	linedept		Replaced lite with new led
Complete		Baseball Field	Mowing	4/19/2022 12:25:42 PM	todd.erp@ci.madison.mn.us	4/19/2022 12:25:43 PM	todd.erp@ci.madison.mn.us	Baseball Games have started. Mowed baseball field to clean it up. Picked up all garbage and debris that accumulated in and around the field from current high winds.	

Work in Progress		J.F. Jacobson park Restrooms	Bathrooms	4/19/2022 12:22:48 PM	todd.erp@ci .madison.m n.us	4/19/2022 12:22:49 PM	todd.erp@ci .madison.m n.us	Installed Fixtures and water lines. Ready for Water once weather stays above freezing. 5 Sinks, 6 Toilets, and 4 Urinals. Need Water meter installed before water can be turned on.	
Complete	11	th St East And 1st Ave	Street Light Out - Electric	4/13/2022 2:23:26 PM	linedept	4/13/2022 2:23:27 PM	linedept		Installed new led lite
Complete	0	Alley Behind 1st Ave And 10th St Easr	Street Light Out - Electric	4/13/2022 2:22:26 PM	linedept	4/13/2022 2:22:27 PM	linedept		Installed new led lite
Complete	0	West 11 Th St And First Ave	Tree Trimming	4/12/2022 3:11:08 PM	linedept	4/12/2022 3:11:09 PM	linedept		Trimmed one block
Complete	0	West 8th St And First Ave In Alley	Tree Trimming	4/12/2022 3:08:59 PM	linedept	4/12/2022 3:09:00 PM	linedept		Trimmed approx 2 blocks
Complete	0	Alley Behind First Ave And East 8th St	Tree Trimming	4/12/2022 3:07:40 PM	linedept	4/12/2022 3:07:41 PM	linedept		Trimmed 2 blocks in alley
Complete	0	Evergreen And East 6th St	Tree Trimming	4/12/2022 3:06:24 PM	linedept	4/12/2022 3:06:25 PM	linedept		Trimmed trees approx 1 block
Complete	0	Park Ave	Tree Trimming	4/12/2022 3:03:54 PM	linedept	4/12/2022 3:11:43 PM	linedept		Park ave and 3rd st east. Trimmed 1.5 blocks to the north
Complete	0	erling oies	Street Light Out - Electric	4/8/2022 2:12:45 PM	linedept	4/12/2022 3:11:43 PM	linedept		Replaced lite with new led

Initial Inspection Complete	220	2nd Ave	Junk Vehicle/Blight	4/7/2022 1:45:25 PM	todd.erp@ci.madison.mn.us	4/7/2022 1:47:27 PM	todd.erp@ci.madison.mn.us	4/7/22 TE vehicle with expired license has not moved for some time. Inoperable	
Follow-Up Inspection Needed	619	9th Ave	Code Enforcement - Other	4/7/2022 1:04:08 PM	todd.erp@ci.madison.mn.us	4/15/2022 12:20:29 PM	madison@ci.madison.mn.us	4/7/22 TE storage container used as accessory building. Does not qualify and no permit attempted. Must meet requirements for accessory building which it doesn't	4/12/22 notice sent. followup on 5/13/22 CE 05/15/22 TC to CM. Temporary use until shed is built. Follow up 8/1/22
Notice Sent	503	8th Ave	Junk Vehicle/Blight	4/7/2022 12:59:34 PM	todd.erp@ci.madison.mn.us	4/12/2022 3:04:03 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE blight all over yard	4/12/22 notice sent. followup 5/9/22 CE
Notice Sent	409	8th Ave	Junk Vehicle/Blight	4/7/2022 12:56:58 PM	todd.erp@ci.madison.mn.us	4/12/2022 1:55:38 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE vehicles with expired license blight in yard	4/12/2022 notice sent. followup 5/9/22 ce
Notice Sent	819	7th Ave	Junk Vehicle/Blight	4/7/2022 11:59:13 AM	todd.erp@ci.madison.mn.us	4/12/2022 1:34:25 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE pallets and debris next to trees piles of brush. Inoperable 4 wheeler and camper parked in grass. Tire and old battery next to garage	4/12/22 nnotice sent. followup 5/9/22 ce
Notice Sent	716	6th Street	Junk Vehicle/Blight	4/7/2022 11:54:03 AM	todd.erp@ci.madison.mn.us	4/12/2022 1:13:18 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE miscellaneous garbage in front yard	4/12/22 notice sent. followup 5/9/22 ce
Notice Sent	520	8th Ave	Junk Vehicle/Blight	4/7/2022 11:51:18 AM	todd.erp@ci.madison.mn.us	4/12/2022 12:38:43 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE scrap steel siding and lawnmower hood laying next to garage	4/12/22 notice sent. followup 5/9/22 ce
Notice Sent	401	7th Ave	Junk Vehicle/Blight	4/7/2022 11:48:03 AM	todd.erp@ci.madison.mn.us	4/11/2022 11:51:39 AM	christine.enderson@ci.madison.mn.us	4/7/22 TE white bags by alley and in yard	4/11/22 notice sent. followup 5/9/22 ce

Notice Sent	622	4th Street	Junk Vehicle/Blight	4/7/2022 11:41:37 AM	todd.erp@ci.madison.mn.us	4/11/2022 11:43:56 AM	christine.enderson@ci.madison.mn.us	4/7/22 TE wood pallets and broken chair between garage and alley	4/11/22 notice sent. followup on 5/9/22 ce
Notice Sent	503	6th Ave	Junk Vehicle/Blight	4/7/2022 11:38:03 AM	todd.erp@ci.madison.mn.us	4/11/2022 11:36:28 AM	christine.enderson@ci.madison.mn.us	4/6/22 TE campers parked on grass	4/11/22 notice sent. follow up on 5/9/22 ce
Notice Sent	514	7th Ave	Junk Vehicle/Blight	4/7/2022 11:35:30 AM	todd.erp@ci.madison.mn.us	4/11/2022 11:23:15 AM	christine.enderson@ci.madison.mn.us	4/7/22 TE vehicle with expired license blight next to vehicle	4/11/22 notice sent. followup on 5/9/22. CE
Notice Sent	813	5th Ave	Junk Vehicle/Blight	4/7/2022 11:30:03 AM	todd.erp@ci.madison.mn.us	4/11/2022 11:16:05 AM	christine.enderson@ci.madison.mn.us	4/7/22 TE vehicle with expired license	4/11/22 notice sent. followup on 5/2/22 CE
Notice Sent	705	5th Ave	Junk Vehicle/Blight	4/7/2022 11:26:26 AM	todd.erp@ci.madison.mn.us	4/11/2022 11:11:12 AM	christine.enderson@ci.madison.mn.us	4/6/22 TE old couch by garage pile of split wood in yard	4/11/22 notice sent. followup on 5/9/22 CE
Notice Sent	712	4th Ave	Junk Vehicle/Blight	4/7/2022 11:15:18 AM	todd.erp@ci.madison.mn.us	4/11/2022 10:55:27 AM	christine.enderson@ci.madison.mn.us	4/6/22 TE old tires stacked between 2 garages inoperable vehicle. Flat tire. No front license plate	4/11/22 notice sent. follow up on 5/9/22 ce
Notice Sent	1012	4th Ave	Junk Vehicle/Blight	4/7/2022 11:09:44 AM	todd.erp@ci.madison.mn.us	4/11/2022 10:41:21 AM	christine.enderson@ci.madison.mn.us	4/7/22 TE old tires stacked next to garage vehicle with no plate attached on front. Possibly inoperable	4/11/22 notice sent. followup on 5/9/22 ce
Initial Inspection Needed	1028	4th Ave	Junk Vehicle/Blight	4/7/2022 11:07:38 AM	todd.erp@ci.madison.mn.us	4/7/2022 11:08:58 AM	todd.erp@ci.madison.mn.us	6/7/22 TE old tires next to garage. Vehicle with expired license	
Notice Sent	516	5th Ave	Junk Vehicle/Blight	4/7/2022 10:02:57 AM	todd.erp@ci.madison.mn.us	4/11/2022 10:25:48 AM	christine.enderson@ci.madison.mn.us	4/7/22 TE 3 vehicles with expired license. Blight piled up against fence	4/11/22 notice sent. follow up on 5/9/22 CE

Notice Sent	521	4th Ave	Junk Vehicle/Blight	4/7/2022 10:00:03 AM	todd.erp@ci.madison.mn.us	4/11/2022 10:14:51 AM	christine.enderson@ci.madison.mn.us	4/7/22 TE blight piled up around back and south of house. Appliances, stove washer dryer	4/11/22 notice sent. follow up on 5/9/22 ce
Notice Sent	717	4th Ave	Junk Vehicle/Blight	4/7/2022 9:56:46 AM	todd.erp@ci.madison.mn.us	4/11/2022 9:15:39 AM	christine.enderson@ci.madison.mn.us	4/7/22 TE	Vehicle has not moved for very long time. Expired license. 4/11/22 notice sent. followup on 5/2/22 ce
Notice Sent	417	8th Street	Junk Vehicle/Blight	4/7/2022 9:55:05 AM	todd.erp@ci.madison.mn.us	4/8/2022 4:00:29 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE blight around rear and east of house	4/8/22 notice sent. followup on 5/9/22 ce
Notice Sent	316	3rd St	Junk Vehicle/Blight	4/7/2022 9:40:42 AM	todd.erp@ci.madison.mn.us	4/8/2022 3:48:19 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE reclining chair in boulevard. Mattresses in yard. Vehicle with expired license.	4/8/22 notice sent. followup on 5/9/22 ce
Notice Sent	224	2nd Street	Junk Vehicle/Blight	4/7/2022 9:24:35 AM	todd.erp@ci.madison.mn.us	4/8/2022 3:25:27 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE inoperable vehicle. Expired license flat tires. Pallets, mattress and other blight around house.	4/8/22 notice sent. follow up on 5/9/22 ce
Notice Sent	604	2nd Ave	Junk Vehicle/Blight	4/7/2022 9:12:34 AM	todd.erp@ci.madison.mn.us	4/8/2022 2:58:34 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE owner has started siding house last year. Garbage a blight in yard by garage and east of house.	4/8/22 notice sent. followup on 5/9/22 ce
Follow up complete - Monitor	310	2nd Ave	Junk Vehicle/Blight	4/7/2022 9:08:03 AM	todd.erp@ci.madison.mn.us	4/12/2022 2:42:25 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE vehicle with expired license	4/12/22 Registration recently expired. Monitor.
Notice Sent	104	2nd St	Junk Vehicle/Blight	4/7/2022 8:58:47 AM	todd.erp@ci.madison.mn.us	4/8/2022 2:14:41 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE blight piled up around tree. Concrete rubble on south side of new garage	4/8/22 notice sent. followup on 5/9/22 ce

Complete		J.F. Jacobson park 226 8th ave s	Trimming	4/6/2022 4:06:29 PM	todd.erp@ci .madison.m n.us	4/6/2022 4:06:30 PM	todd.erp@ci .madison.m n.us	Todd, Alex and Chase removed hazardous tree. Branches were dead and hanging. Trunk was rotting and soft.	
Complete		J.F. Jacobson park 226 8th ave s	Trimming	4/6/2022 4:04:59 PM	todd.erp@ci .madison.m n.us	4/6/2022 4:05:00 PM	todd.erp@ci .madison.m n.us	Todd, Alex and Chase trimmed tree. Low hanging and dead branches were removed to prevent potential hazard.	
New Request		J.F. Jacobson park 226 8th ave s	Trimming	4/6/2022 4:03:38 PM	todd.erp@ci .madison.m n.us	4/6/2022 4:03:38 PM	todd.erp@ci .madison.m n.us	Todd & Alex removed hazardous tree from park. Tree was dying and soft inside.	
Complete		J.F. Jacobson park 226 8th ave s	Trimming	4/6/2022 4:02:32 PM	todd.erp@ci .madison.m n.us	4/6/2022 4:02:33 PM	todd.erp@ci .madison.m n.us	Todd & Alex removed tree located in camping area. Tree was dying and branches falling. Was a Hazardous tree.	
Notice Sent	304	1st Ave	Parking	4/6/2022 3:39:58 PM	todd.erp@ci .madison.m n.us	4/8/2022 2:03:14 PM	christine.en derson@ci. madison.mn .us	4/6/22 TE vehicle with expired tabs	4/8/22 notice send. followup on 5/2/22 ce
Notice Sent	422	1st Ave	Junk Vehicle/Blig ht	4/6/2022 3:31:11 PM	todd.erp@ci .madison.m n.us	4/8/2022 1:05:38 PM	christine.en derson@ci. madison.mn .us	4/6/22 TE plastic chairs stacked in yard. Stuff piled between garage and alley. Possibly for city wide cleanup. Trailer parked on grass. Tires stacked behind garage	4/8/22 notice sent. followup 5/9/22. ce
Notice Sent	318	Western Ave	Junk Vehicle/Blig ht	4/6/2022 3:24:40 PM	todd.erp@ci .madison.m n.us	4/8/2022 12:40:14 PM	christine.en derson@ci. madison.mn .us	4/6/22 TE blight in back yard encroaching the alley	4/8/22 notice sent. followup on 5/9/22 ce
Initial Inspection Needed	403	Central Ave	Junk Vehicle/Blig ht	4/6/2022 3:19:16 PM	todd.erp@ci .madison.m n.us	4/6/2022 3:21:38 PM	todd.erp@ci .madison.m n.us	4/6/22 TE junk on north and alley side of garage. Tires on south of garage	

Notice Sent	218	Western Ave	Junk Vehicle/Blight	4/6/2022 3:10:50 PM	todd.erp@ci.madison.mn.us	4/18/2022 9:51:48 AM	christine.enderson@ci.madison.mn.us	4/6/22 TE some progress has been made from last year. Tires and junk still in yard.	4/12/22 notice sent. followup 5/9/22 ce 4/18/22 Map has the housenumbers on this block reversed. Letter sent to wrong address, should be mailed to 218 Western, not 210. 4/18/22 Updated letter sent. Follow up on 5/9/22CE
Complete	926	4th ave	Electric - Other	4/6/2022 3:08:43 PM	linedept	4/20/2022 10:59:53 AM	linedept		Repaired broken wire on house service
Complete	0	matt monson house	Electric - Other	4/6/2022 3:07:57 PM	linedept	4/20/2022 10:59:53 AM	linedept		Repaired broken wire on house service
Follow up complete - Monitor	218	Western Ave.	Junk Vehicle/Blight	4/6/2022 3:07:48 PM	todd.erp@ci.madison.mn.us	4/12/2022 3:17:34 PM	christine.enderson@ci.madison.mn.us	4/6/22 TE camper parked on grass	4/12/22 Appears to be parked on boards/partial gravel. Monitor/follow up?
Notice Sent	217	Central Ave.	Junk Vehicle/Blight	4/6/2022 3:02:51 PM	todd.erp@ci.madison.mn.us	4/8/2022 11:40:59 AM	christine.enderson@ci.madison.mn.us	4/6/22 TE blight around house. Camper has not been moved to a gravel base	4/8/22 - notice sent. followup 5/9/22. ce
Notice Sent	322	4th St E	Junk Vehicle/Blight	4/6/2022 2:52:24 PM	todd.erp@ci.madison.mn.us	4/8/2022 10:52:01 AM	christine.enderson@ci.madison.mn.us	4/6/22 TE tires stacked in yard debris next to garage door	4/8/22 notice sent. followup on may 9th. ce
Complete		Water plant	Other - Water	4/5/2022 10:06:44 AM	ryan.flaten@ci.madison.mn.us	4/5/2022 10:06:45 AM	ryan.flaten@ci.madison.mn.us	rebuilt caustic soda pump and aqua hawk pump on 4-4-22	

Complete		WWTP	Maintenance	4/1/2022 8:48:38 AM	ryan.flaten @ci.madison.mn.us	4/1/2022 8:48:39 AM	ryan.flaten @ci.madison.mn.us	got ras pumps up and going around 2:00pm on 3/31/22. ran them up a little over night from normal. normal is anywhere from 150-160gpm and i ran them at 200gpm till this morning. everything seems good and working well.	We had a guy from Minnesota Rural Water come out and help us as well. and bounced some ideas to us to help get us up and going again.
Complete	818	4th ave	Electric - Other	3/31/2022 8:49:29 AM	linedept	4/20/2022 10:59:53 AM	linedept		Half power to house. Changed out bad connector
Complete	304	1st ave	Electric - Other	3/28/2022 9:36:54 AM	linedept	4/12/2022 3:11:43 PM	linedept		Changed out house secondary connectors
Complete	311	park ave	Line Down	3/28/2022 9:32:28 AM	linedept	4/12/2022 3:11:43 PM	linedept		Put house service up after being pulled off of house with high winds

Notice Sent	211	6th Ave	Junk Vehicle/Blight	6/9/2021 1:17:04 PM	christine.ender- son@ci.madison.mn .us	4/5/2022 3:44:35 PM	christine.ender- son@ci.madison.mn .us	6/9/21 Junk/blight piled up in the back of the building. 2/10/22 - junk/blight piled up again.	<p>6/9/21 - Received complaint from a neighboring business with attached photos. Junk/blight are piled up in the back of the building/apartments. 6/9/21 TE checked up on complaint large amount of garbage bags and miscellaneous items. Attached photos of blight. 6/10/21-Notice Sent. Followup 6/21/21 6/21/21-Follow up inspection needed. 6/21/21 TE looks to be more organized. Bags have been removed. Will monitor</p> <p>2/10/22 - Received complaint from a neighboring business with attached photos. Junk/blight are piled up in the back of the building/apartments. 2/15/22 TE checked up on complaint large amount of garbage bags and miscellaneous items. Attached photos of blight. 2/15/22 Warning notice sent, also emailed owner to address immediately. Followup required 2/25/22 at noon. CE 2/28/22 Followup inspection needed. CE 2/28/22 TE. Bags have been removed. Junk still on property. 3/31/22 Monitored property - violations still exist. 4/5/22 Sent letter to remedy by 5/13/22. CE</p>
-------------	-----	---------	------------------------	------------------------	--	------------------------	--	--	--

Cash and Investment Balances**Date: APRIL 30, 2022**

Fund	Acct No.	Cash Balance		Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$552,954.27		101-10113	\$151,000.00	\$703,954.27
Ambulance Fund	201-10100	-\$51,774.96		201-10113	\$200,000.00	\$148,225.04
EDA Fund	211-10100	\$72,977.13		211-10113	\$0.00	\$72,977.13
Sewer Sys replace	225-10100	\$97,326.56		225-10113	\$0.00	\$97,326.56
Inf. Replace. DS	350-10100	\$9,341.90		350-10113	\$0.00	\$9,341.90
2015 GO Refunding	351-10100	\$45,579.33		351-10113	\$0.00	\$45,579.33
2016 GO Ref/Wt Rev	353-10100	-\$108,956.97		353-10113	\$0.00	-\$108,956.97
FTTP Proj Fund	406-10100	\$0.00		420-10113	\$0.00	\$0.00
Util Ext Proj Fund	407-10100	-\$38,920.50		425-10113	\$0.00	-\$38,920.50
Cult & Rec Capital	420-10100	\$189,169.35		420-10113	\$0.00	\$189,169.35
Bldg & Equip Capital	425-10100	\$210,717.16		425-10113	\$0.00	\$210,717.16
Streets Capital	430-10100	\$74,811.78		430-10113	\$0.00	\$74,811.78
Water Fund	601-10100	-\$9,565.05		601-10113	\$99,000.00	\$89,434.95
Sewer Fund	602-10100	-\$65,388.43		602-10113	\$400,000.00	\$334,611.57
Sanitation Fund	603-10100	\$114,172.07		603-10113	\$0.00	\$114,172.07
Electric Fund	604-10100	\$761,783.19		604-10113	\$2,000,000.00	\$2,761,783.19
Storm Sewer Fund	605-10100	\$167,079.38		605-10113	\$0.00	\$167,079.38
Liquor Fund	609-10100	\$106,860.85		609-10113	\$0.00	\$106,860.85
Eastview Fund	614-10100	\$2,631.07		614-10113	\$100,000.00	\$102,631.07
Reserve Fund	851-10100	\$217,123.75		851-10113	\$413,245.00	\$630,368.75
		\$2,347,921.88			\$3,363,245.00	\$5,711,166.88
(GT Cash Balance)		\$0.00				
United Prairie Checking		\$617,144.26				
Old National Checking		\$30,777.62				
TD Ameritrade Sweep		\$1,700,000.00				
		\$2,347,921.88				
SCDP Rev Loan	202-10103	\$77,185.40				\$77,185.40
EDA Rev Loan Fund	212-10105	\$106,888.74				\$106,888.74
		\$2,531,996.02			\$3,363,245.00	\$0.00
Grand Total Cash and Investments						\$5,895,241.02

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Madison Fire Department Relief Association

Previous Gambling Permit Number: _____

Minnesota Tax ID Number, if any: 3381773

Federal Employer ID Number (FEIN), if any: 91-1976401

Mailing Address: 404 6th Ave

City: Madison State: MN Zip: 56256 County: Lac qui Parle

Name of Chief Executive Officer (CEO): Brady Thomson

CEO Daytime Phone: 320-979-6508 CEO Email: mark_olson03@hotmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Madison Fire Department

Physical Address (do not use P.O. box): 404 6th Ave

Check one:

☒ City: Madison Zip: 56256 County: Lac qui Parle

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 07/16/2022

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Brady Thomson Date: 05/04/2022
(Signature must be CEO's signature; designee may not sign)

Print Name: Brady Thomson

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

City of Madison Investment Report

04/01/2022 - 04/30/2022

Madison General Funds (169724)

Dated: 05/04/2022

Portfolio Summary

	Portfolio
Client	City of Madison
Custodian	TD Ameritrade
Source Account	943009325
Original Units	5,202,291.07
Net Unrealized Gain/Loss	-114,301.05
Market Value	4,941,866.21
Book Yield	1.71%
Duration	1.94
S&P Rating	A+
Moody's Rating	A1

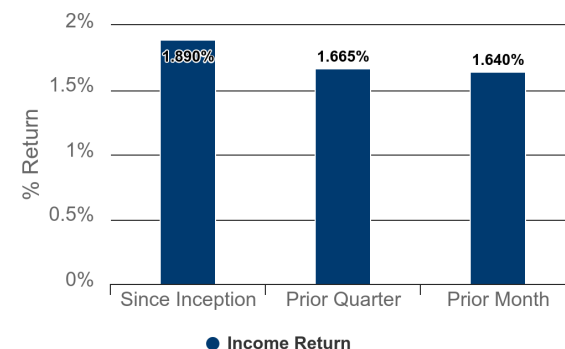
Footnote: 1

GAAP Income Detail

	Portfolio
Account	Madison General Funds
MMF Payment Received Income	1.36
Coupon Received Income	7,422.06
Realized Gain	0.00
Other Income	0.00
Management Fees	-681.00
Total Net Income	6,742.42

Footnotes: 2,3

Performance Summary



Portfolio Composition

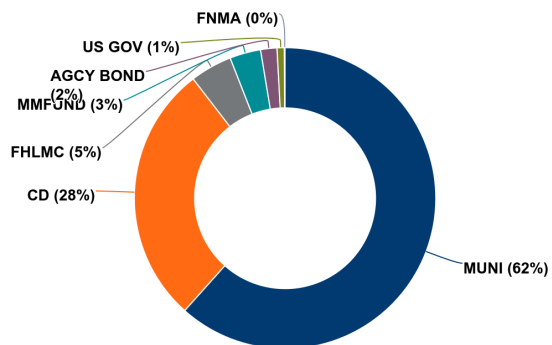
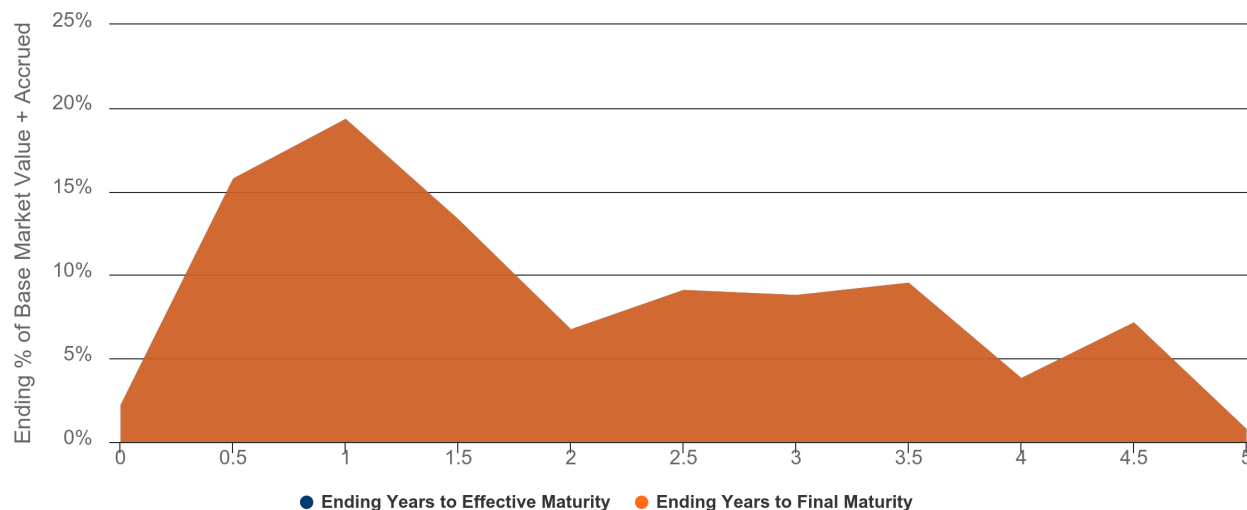


Chart calculated by: % of Market Value + Accrued

Time To Maturity



Memo

To: City Administrator & City Council
From: Dale Hiepler, Liquor Store Manager
Date: 5/6/2022
Re: April Sales

Sales for April were \$37,612.67 compared to \$39,812.14; a \$2,199 decrease. This was not a great surprise since we experienced one of the cooler April's on record. This had an expected impact on beer sales, as we saw a \$3,145 decrease in beer sales from last year. Liquor sales increased by \$993 over last year to make up some of the loss in beer sales.

For the year, we stand at \$137,169 compared to \$144,301 last year, a \$7,132 decrease. Liquor sales are actually slightly ahead of last year's sales and beer sales down \$7,098. Bring on the sun and heat!

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

LIQUOR DISPENSARY REPORT
Statement for the month of April 2022

SALES	2021	2022	% of Sales	2021 YTD	2022 YTD	% of Sales
Liquor	14429.95	15423.20	41.01%	56,966.83	57,638.59	42.02%
Beer	24526.22	21380.54	56.84%	83,871.59	76,773.57	55.97%
Mix, Ice, Etc.	855.97	808.93	2.15%	3,463.28	2,757.43	2.01%
TOTAL SALES	39812.14	37,612.67	100.00%	144,301.70	137,169.59	100.00%
COST OF SALES						
Inventory at 1st of month	37637.34	41301.68	109.81%	142,053.88	156,583.22	114.15%
Purchases	25876.54	26725.09	71.05%	101,544.30	102,784.01	74.93%
Freight	247.04	144.39	0.38%	936.99	672.99	0.49%
Inventory at end of month	36489.70	41842.29	111.25%	147,252.40	166,120.85	121.11%
TOTAL COST OF SALES	27271.22	26,328.87	70.00%	97,282.77	93,919.37	68.47%
GROSS PROFIT						
	12540.92	11,283.80	30.00%	47,018.93	43,250.22	31.53%
OPERATING EXPENSE						
Labor	4478.15	4813.69	12.80%	16,936.39	17,929.05	13.07%
PERA	174.06	179.52	0.48%	691.56	707.57	0.52%
FICA	342.46	368.11	0.98%	1,295.17	1,371.03	1.00%
Unemployment	0.00	29.30	0.08%	0.00	29.30	0.02%
* Worker's Compensation	208.45	208.45	0.55%	833.80	833.80	0.61%
City Health Insurance	309.97	309.97	0.82%	1,239.88	1,239.88	0.90%
General Supplies	393.22	190.64	0.51%	562.67	190.64	0.14%
* Audit Service	83.33	83.33	0.22%	333.32	333.32	0.24%
Dues & Subscriptions	0.00		0.00%	-136.00	391.00	0.29%
Licenses & Taxes	0.00		0.00%	0.00	0.00	0.00%
Telephone & Internet	112.09	111.07	0.30%	443.74	443.68	0.32%
Advertising	370.00	425.00	1.13%	1,491.02	1,287.31	0.94%
Utilities	391.91	433.63	1.15%	1,782.49	2,193.33	1.60%
* Property Insurance	161.50	161.50	0.43%	646.00	646.00	0.47%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	0.00		0.00%	0.00	205.98	0.15%
Equipment Maint.	0.00		0.00%	103.85	20.00	0.01%
Contractual Services	611.89	715.17	1.90%	2,927.13	2,592.11	1.89%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	37.92	37.92	0.10%	151.68	151.68	0.11%
Miscellaneous	0.00		0.00%	1,029.44	0.00	0.00%
Depreciation	464.63	464.63	1.24%	1,858.52	1,858.52	1.35%
TOTAL OPERATING EXPENSE	8139.58	8531.93	22.68%	32,190.66	32,424.20	23.64%
Operating Income	4401.34	2,751.87	7.32%	14,828.27	10,826.02	7.89%
Nonoperating Revenues:						
Interest Income	0		0.00%			0.00%
NET INCOME	4401.34	2,751.87	7.32%	14,828.27	10,826.02	7.89%

* Standard values per month

REVENUE & EXPENSE REPORT

CALENDAR 4/2022, FISCAL 4/2022

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	21,578.19	370,923.28	1,686,664.27	1,315,740.99
	TOTAL EXPENSES	96,507.45	571,485.76	1,686,664.27	1,115,178.51
	GENERAL TOTAL	74,929.26-	200,562.48-	.00	200,562.48
	TOTAL REVENUE	11,210.42	46,741.51	112,500.00	65,758.49
	TOTAL EXPENSES	8,300.71	33,306.72	120,350.00	87,043.28
	AMBULANCE TOTAL	2,909.71	13,434.79	7,850.00-	21,284.79-
	TOTAL REVENUE	1,733.68	63,269.95	6,092.00	57,177.95-
	TOTAL EXPENSES	606.32	1,050.42	.00	1,050.42-
	SCDP GRANT REVOLVING LOAN TOTA	1,127.36	62,219.53	6,092.00	56,127.53-
	TOTAL REVENUE	.00	473.51	12,066.00	11,592.49
	TOTAL EXPENSES	.00	23,903.91	.00	23,903.91-
	SCDP GRANT 2017 ADMIN TOTAL	.00	23,430.40-	12,066.00	35,496.40
	TOTAL REVENUE	.00	21,314.39	90,700.00	69,385.61
	TOTAL EXPENSES	3,641.61	15,748.79	92,391.00	76,642.21
	EDA TOTAL	3,641.61-	5,565.60	1,691.00-	7,256.60-
	TOTAL REVENUE	10.72	43.12	1,000.00	956.88
	TOTAL EXPENSES	.00	.00	200.00	200.00
	EDA REVOLVING LOAN FUND TOTAL	10.72	43.12	800.00	756.88
	TOTAL EXPENSES	.00	.00	.00	.00

REVENUE & EXPENSE REPORT

CALENDAR 4/2022, FISCAL 4/2022

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00
	TOTAL REVENUE	.00	.00	20,000.00	20,000.00
	TOTAL EXPENSES	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	.00	.00	20,000.00	20,000.00
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00
	TOTAL REVENUE	59.56	1,852.74	339,500.00	337,647.26
	TOTAL EXPENSES	.00	.00	324,438.00	324,438.00
	INFRA. REPLACE. DEBT SERV TOTA	59.56	1,852.74	15,062.00	13,209.26
	TOTAL REVENUE	548.38	4,875.54	399,949.00	395,073.46
	TOTAL EXPENSES	.00	.00	374,405.00	374,405.00
	2015 GO REFUNDING DS TOTAL	548.38	4,875.54	25,544.00	20,668.46
	TOTAL REVENUE	.00	.00	145,014.00	145,014.00
	TOTAL EXPENSES	.00	132,106.25	143,489.00	11,382.75
	2016 GO REF/WT REV DS TOTAL	.00	132,106.25-	1,525.00	133,631.25
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	FTTP PROJECT FUND TOTAL	.00	.00	.00	.00

REVENUE & EXPENSE REPORT

CALENDAR 4/2022, FISCAL 4/2022

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	5,868.50	38,920.50	.00	38,920.50-
	UTIL EXT PROJECT FUND TOTAL	5,868.50-	38,920.50-	.00	38,920.50
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE PROJ TOTA	.00	.00	.00	.00
	TOTAL REVENUE	.00	18,665.00	20,000.00	1,335.00
	TOTAL EXPENSES	807.93	11,198.87	66,000.00	54,801.13
	CULTURE & REC CAP. FUND TOTAL	807.93-	7,466.13	46,000.00-	53,466.13-
	TOTAL REVENUE	.00	805.00	80,000.00	79,195.00
	TOTAL EXPENSES	.00	.00	12,000.00	12,000.00
	BLDG & EQUIP CAP. FUND TOTAL	.00	805.00	68,000.00	67,195.00
	TOTAL REVENUE	.00	.00	80,000.00	80,000.00
	TOTAL EXPENSES	.00	.00	75,000.00	75,000.00
	STREETS CAPITAL FUND TOTAL	.00	.00	5,000.00	5,000.00
	TOTAL REVENUE	47,699.92	191,419.33	620,250.00	428,830.67
	TOTAL EXPENSES	61,752.08	172,869.38	796,288.87	623,419.49
	WATER TOTAL	14,052.16-	18,549.95	176,038.87-	194,588.82-
	TOTAL REVENUE	37,885.44	155,938.82	480,000.00	324,061.18
	TOTAL EXPENSES	41,824.44	169,261.91	701,168.35	531,906.44

REVENUE & EXPENSE REPORT

CALENDAR 4/2022, FISCAL 4/2022

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	SEWER TOTAL	3,939.00-	13,323.09-	221,168.35-	207,845.26-
	TOTAL REVENUE	22,616.47	91,442.45	284,950.00	193,507.55
	TOTAL EXPENSES	18,252.56	69,127.76	264,358.94	195,231.18
		-----	-----	-----	-----
	SANITATION TOTAL	4,363.91	22,314.69	20,591.06	1,723.63-
	TOTAL REVENUE	113,601.07	524,462.24	1,533,000.00	1,008,537.76
	TOTAL EXPENSES	119,493.09	465,602.80	1,418,575.36	952,972.56
		-----	-----	-----	-----
	ELECTRIC UTILITY TOTAL	5,892.02-	58,859.44	114,424.64	55,565.20
	TOTAL REVENUE	12,603.69	50,401.50	151,650.00	101,248.50
	TOTAL EXPENSES	9,203.79	37,403.84	236,954.52	199,550.68
		-----	-----	-----	-----
	STORM SEWER TOTAL	3,399.90	12,997.66	85,304.52-	98,302.18-
	TOTAL REVENUE	37,612.67	137,169.59	473,000.00	335,830.41
	TOTAL EXPENSES	34,643.91	136,868.01	475,311.81	338,443.80
		-----	-----	-----	-----
	LIQUOR TOTAL	2,968.76	301.58	2,311.81-	2,613.39-
	TOTAL REVENUE	14,410.00	67,148.49	174,120.00	106,971.51
	TOTAL EXPENSES	9,420.79	108,536.41	214,362.00	105,825.59
		-----	-----	-----	-----
	EASTVIEW APARTMENTS TOTAL	4,989.21	41,387.92-	40,242.00-	1,145.92
	TOTAL REVENUE	289.00	55,390.00	134,000.00	78,610.00
	TOTAL EXPENSES	.00	.00	125,000.00	125,000.00
		-----	-----	-----	-----
	RESERVE TOTAL	289.00	55,390.00	9,000.00	46,390.00-

REVENUE & EXPENSE REPORT
CALENDAR 4/2022, FISCAL 4/2022

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	REVENUE & EXPENSE FUND SUMMARY	88,463.97-	185,054.87-	282,501.85-	97,446.98-

Water Plant Monthly Report

Year: 2022

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	25	27	30	26									108
	Cost	\$316.25	\$341.55	\$379.50	\$355.42									\$1,392.72
KMNO4	Used (lbs)	270	315	340	307									1232
	Cost	\$1,093.50	\$1,275.75	\$1,377.00	\$1,519.65									\$5,265.90
Anti Scalant	Used (gal)	27	28	32	28									115
	Cost	\$1,218.24	\$1,263.36	\$1,443.84	\$1,263.36									\$5,188.80
Poli-phosphate	Used (gal)	47	46	59	50									202
	Cost	\$630.74	\$617.32	\$791.78	\$671.00									\$2,710.84
Chlorine	Used (lbs)	92	90	120	72									374
	Cost	\$106.72	\$104.40	\$139.20	\$100.08									\$450.40
Nalco 7768 Polymer	Used (gal)	2.2	2.5	2	2									8.7
	Cost	\$66.22	\$77.75	\$60.20	\$60.20									\$264.37
Flouride	Used (gal)	16	15	19	16									66
	Cost	\$92.00	\$86.25	\$109.25	\$62.00									\$349.50
Sodium meti-Bisulfate	Used (lbs)	8	9	8	9									34
	Cost	\$11.25	\$12.69	\$11.28	\$12.69									\$47.91
R ₀ O ₀ Pre-Filters	Used (case)	1	1	2	1									5
	Cost	\$259.07	\$259.07	\$518.14	\$259.07									\$1,295.35
RO Cleaner P 703 low Ph	Used	0	0	0	0									0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00									\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0									0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00									\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0									0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00									\$0.00
Caustic Soda 50% & 30%	Used (gal)	86	89	67	94									336
	Cost	\$696.60	\$720.90	\$542.70	\$833.78									\$2,793.98
Hydrachloric Acid 31%	Used (gal)	0	0	0	0									0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00									\$0.00

Well gal Pumped	x1000	4862	4925	5609	5170									20566
Hi service gal, pumped	x1000	2961	2976	3464	3153									12554
Gallons to Waste	x1000	912	924	1086	972									3894
RC membrane gal pumped	x1000	3316	3386	3903	3711									14316
Backwash gal pumped	x1000	895	907	1002	972									3776
w. p water meter gallons	Actual	179150	173230	195990	174870									723240
Treated accounted gal	Actual	16000	5600	6600	11900									40100
Soft Water gal sold	Actual	16000	2000	0	500									18500
Baseball Field well gal pumped	Actual	0	0	0	0									0

CITY COUNCIL CHECKLIST

5/6/2022

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Constuction and purchases completed-	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Painting complete	ongoing
MNDOT 2023	8/20/2020	Council	VH	Recommendation to MNDOT by 11/23/20 --	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Thole	Open 04/01/2021	6/30/2021
Climbing Wall at Pool	8/26/2019	Volk	Parks	Application approved -- prepare for install -- install complete	5/31/2021
Madison Gateway Sign	9/23/2020	Thole	Thole, VH	Complete -- waiting final invoices	7/2/2021
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
Hwy 40 Curbing - ask MNDoT to repair	5/11/2015	Zahrbock	CM, Engineer	2023 Construction - Utility Meeting Held	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	approved 6 applications	ongoing
Downtown Open Space-Block 48	10/27/2014	Conroy	CM Parks Board	EDA to meet with Architect May 4th at 4:30	ongoing
Broadband Exploration	4/20/2017	Meyer	CM,committee	Construction update	2022/2023
Federal EDA EAA Grant	9/1/2021	Council	CM	Application has been submitted	2022
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Preconstruction Meeting Competed	2022
Welcome Sign School Pride State Champ	7/1/2021	Zahrbock	CM, PZ, AC	March 22, 2022 Meeting Report	2022



Upper Minnesota Valley
REGIONAL DEVELOPMENT COMMISSION
Helping Communities Prosper

323 W. Schlieman Ave. Appleton, MN 56208 320.289.1981 www.umvrdc.org

April 28, 2022

To: Val Halvorson, The City of Madison
From: Kristi Fernholz, Planning Director
Re: Madison Comprehensive Plan Proposal

The following is a response to your request for proposals to complete a Comprehensive Plan for the city of Madison. It has been good to work together to customize this proposal. We can also make additional modification to this proposal to meet the needs for your community. Thank you for the opportunity to provide this proposal and don't hesitate to contact me with questions!

A few highlights of this proposal:

- A community meeting held in January with a companion survey will guide the plan.
- Past planning processes will be incorporated so you are not starting from scratch.
- An Asset Map will be created to share all the wonderful things about Madison now.
- A Vision Statement will be created to clearly define where the city wants to go.
- And finally, an Action Plan will be created with time to prioritize the strategies so you have a launch pad that makes good use of the momentum gathered up to that point.

This plan is meant to give high level guidance to the city over the next 10-15 years. It can also create a lot of cohesiveness for a city to work together as a community towards those common goals.

Proposal for the City of Madison Comprehensive Plan April 2022



Submitted by:



Upper Minnesota Valley
REGIONAL DEVELOPMENT COMMISSION
Helping Communities Prosper

323 W. Schlieman Ave. Appleton, MN 56208 320.289.1981 www.umvrdc.org

Comprehensive Planning Overview

What is a Comprehensive Plan?

A comprehensive plan is a tool that can provide guidance on how to best to use city resources. A comprehensive plan, as vision and policy documents, must remain relatively general and conceptual. The plan is designed as flexible document that can be updated as conditions change over time.

The plan serves three primary roles:

1. Serves as a legal basis for land use regulations.
2. Allows the residents to create a shared vision for the community.
3. Provides guidance for the city council and other decision makers.

City of Madison's Goals for completing a Comprehensive Plan

- Connect with the public to help determine goals for the city
- Update inventory and asset map of the city
- Update the vision statement
- Articulate the next steps and direction of the city

Planning Process

The plan will take between 12-18 months to complete depending on how often the Task Force can meet.

1. **Task Force Meeting 1:**
 - a. Intro of the plan, review workplan and schedule
 - b. Plan Community Meeting
 - c. Review Community Survey
2. Implement public engagement
3. **Task Force Meeting 2:**
 - a. Review public engagement results
 - b. Review and finalize Asset Map
 - c. Review and finalize Vision Statement
4. Update all goals and strategies for topic areas.
 - a. Create electronic forms for all new goals and strategies for Task Force to give feedback.
5. **Task Force Meetings 3 & 4:**
 - a. Review Goals and Strategies (Action Plan)
6. Develop the Draft Plan
7. **Task Force Meeting 5:**
 - a. Review and approve draft plan before public review.
 - b. Plan Open House to review draft plan
 - c. Prioritization of **Action Plan**
8. Public Review Open House of Draft Plan
9. **Task Force Meeting 6:**
 - a. Make final changes (from public review) to draft plan and recommend approval.
10. Work with the approval process and public hearing with the City Council.

Sample 12-month schedule

Nov:	Task Force meeting 1
Jan - Feb:	Public Engagement
Jan - Feb:	Data Collection
March:	Task Force meeting 2
April:	Task Force meeting 3
May:	Task Force meeting 4
June - July:	Finalize final draft
Aug:	Task Force meeting 5
Sept:	Public Review
Oct:	Task Force meeting 6
Nov:	Adoption of the Plan

Comprehensive Plan SAMPLE Table of Contents

Executive Summary

Planning Process

- History of planning in Madison
- The planning process for this comprehensive plan
- Opportunities and Challenges in 2023

Asset Map

The Future of Madison: Vision Statement

Community Profile

- Location and Regional Setting
- History
- Demographics

Planning Topics

Each section includes an **overview** and **goals and strategies**

Land Use and Zoning

- Zoning Map (with provided GIS data)
- Future Land Use Map (with provided GIS data)

Housing

- Housing Data

Public Infrastructure, Facilities, and Services

- Inventory of all publicly owned buildings, facilities, services including energy and broadband.

Transportation

- Inventory of modes, trails, and public transit

Economic Development

- Economic development data

Parks, Recreation and Natural Resources

- Inventory of campgrounds and parks
- Map of all campgrounds and parks in town
- Natural resources and environment

Community Vitality

- Community Assets and Events
- Cultural Development, Welcoming Community, Inclusion
- Historic Preservation and Sustainable Development
- Cooperation and Collaboration – local and regional

Implementation

- Using the Plan

- Prioritization

Action Plan

- Matrix of all the goals and strategies with **priorities**

- Tools and Resources



“When it comes to the future, there are three kinds of people: those who let it happen, those who make it happen, and those who wonder what happened.”

John M. Richardson, Jr.

UMVRDC Scope of Services/Deliverables

1. Planning services:
 - Work with the city manager to create a Task Force
 - Review past planning processes and incorporate into this plan
 - Coordinate the following Public Engagement
 - 1 Community Survey – electronic and paper (Does not include direct expenses such as a paper survey or postage expenses.)
 - 1 Community Meeting
 - 1 Open House to review draft plan
 - Coordinate and facilitate up to 6 task force meetings
 - Attend and present at 1 Public hearing/City Council Meeting for adoption
2. Prepare a comprehensive plan that includes elements outlined in the sample table of contents
3. Provide a draft copy of the comprehensive plan in electronic form for websites.
4. Provide electronic versions (one in Word & PDF versions) of the approved comprehensive plan.

City Responsibilities

- Provide a contact person for this project
- Provide a Comprehensive Plan Task force
 - This plan depends on a Comp Plan Task force to make decisions in the planning process. It would be a good idea to include a good representation of leaders and stakeholders in your community. It could be the EDA with a few additional members. It is nice to have a city council representative as well.
- With the Task Force, determine the topics and outline for the Comprehensive Plan
- Provide meeting space and refreshments for the task force and public meetings
- Broadly advertise the public engagement process (meetings or survey)
- Help distribute survey to the community
- Provide supplies including paper copies or postage of the community survey as needed
- Provide UMVRDC team with copies of relevant studies, plans & data including available GIS data for development of maps
- Publish official notice of meetings and public hearing
- Distribute copies of the draft plan to community as needed
- Make comprehensive plan available on the city website
- Implement the plan

Proposal

Timeline: 12-18 months

Budget

Total cost of plan

\$30,000

Includes mileage/travel, incidentals

Does not include direct expenses for public engagement process (postage, materials).

Please note: The Local Assistance Fund may be available for comprehensive planning projects to pay for 50% of the project cost up to an amount of \$4,000.

For more information: <https://umvrdc.org/hedgehog-grant/>

Addendum: Active Living Chapter

A full Active Living Plan would cost up between \$15,000 – 30,000+ and would include a full city walk and bike audit, a sidewalk plan and give strategies to help enable Madison to become a more active community.

While doing a full active living plan may not be possible at this time, it could be possible to do an Active Living chapter in your Comprehensive Plan. We would combine it with the efforts and public outreach in the Comprehensive Plan. This would take existing information, get some public input, and create a list of strategies to work on in the future.

Step 1	Research existing data, plans and survey information. Utilize the survey to do an audit to identify gaps and create map (s)
Step 2	Get public input. Complete charrette with large community maps at the public events to discover additional gaps and get ideas
Step 3	Task force meeting on Active Living Plan via Zoom, 2 hr <ul style="list-style-type: none">- Set vision and goals- Identify future trail network- Set top priorities for active living Incorporate information into chapter of Comp Plan

Cost would be an additional \$5,000



The UMRDC wants to help cities in our region. For us, it is as simple as following our mission statement that directs us to "enable the region to thrive by assisting units of government". We know through our recent city survey that cities have lots of needs but are having a hard time paying for them. We listened to you and created a fund to help subsidize the cost of our services to assist you with your requests.

Local Assistance Fund

Eligibility

- Eligible entities for the Local Assistance Fund include local units of government (cities, counties, townships, tribes and school districts) located in Big Stone, Chippewa, Lac qui Parle, Swift and Yellow Medicine Counties.
 - \$10,000 is earmarked for cities under 500 in population.
 - \$10,000 is available to all local units of government in our region.
- Funds are available for **UMRDC services** in the areas of comprehensive planning, strategic planning and grant writing.
- Eligible entities may apply for a 50% reduction in the costs for UMRDC services up to a maximum of \$4,000.
- One grant per project.
- One grant per eligible entity per year.
- Local Assistance Funds are valid upon signed contract with the UMRDC for services and will be shown as a discount on the final billing for the work outlined in the contract.
- Funds will be made available annually at the discretion of the UMRDC.
- The UMRDC reserves the right to update the eligibility guidelines at any time.

Nature of Project

What type of project are you interested in?

☐ Comprehensive Planning ☐ Strategic Planning ☐ Grant Writing

Contact Information

Community Name	
Contact Person	
Mailing Address	
City/ State/ZIP	
Work Phone	
Alt. Phone	
E-Mail Address	

Project Details

Please provide a brief description of the project you would like assistance with: _____

Estimated Project Cost

Total Estimated Project Cost \$_____

Requested Amount from Local Assistance Fund \$_____

(Maximum request: eligible entities may apply for 50% of the total project cost up to \$4,000.)

Are the remaining project costs committed from the City or other entity? ____ Yes ____ No

(If Applicable) Please list any other partners in the project and their financial commitment:

Organization & Contact

Committed Amount

Authorized Signature

Authorized Signature

Date

Authorized Signature Title

**Thank you for completing this application and
your interest in working with the UMRDC!**



Upper Minnesota Valley
REGIONAL DEVELOPMENT COMMISSION
Helping Communities Prosper

323 W. Schlieman Ave. Appleton, MN 56208 320.289.1981 www.umvrdc.org

**CITY OF MADISON, MINNESOTA
RESOLUTION 22-11-01**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING A FEE SCHEDULE PURSUANT TO §34.01
OF THE MADISON CODE OF ORDINANCES FOR THE YEAR 2022**

WHEREAS, the City Council is interested in establishing a fee schedule pursuant to §34.01 of the Madison City Code of Ordinances for the year 2022, effective January 10, 2022.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following fee schedule for the year 2021 be adopted pursuant to §34.01 of the Madison City Code of Ordinances.

I.	<u>LIQUOR LICENSES</u>	<u>Fee</u>
A.	<u>RETAIL LIQUOR LICENSE</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	500.00
	3. Sunday License	50.00
B.	<u>WINE (RESTAURANT ONLY)</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
C.	<u>TEMPORARY (1 or 3-day)</u>	
	1. On Sale Liquor	75.00
	2. On Sale Beer	75.00
D.	<u>ON-SALE BEER (3.2 or STRONG BEER)</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
E.	<u>SPECIAL CLUB</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial/Annual Renewal	100.00
F.	<u>SET-UP</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
G.	<u>OFF-SALE BEER</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00

II.	<u>GAMES OF SKILL</u>	
	Pool Tables/Pinball/Video Games	25.00
III.	<u>OTHER</u>	
	Special Use Permit	50.00
IV.	<u>TATOO AND BODY PIERCING SERVICES</u>	
	1. Initial Application	250.00
	2. Initial Investigation	100.00
	3. Annual Renewal	100.00
V.	<u>ZONING PERMITS</u>	
	Value 0-\$2,000	50.00
	\$2,001-\$5,000	75.00
	\$5,001-\$15,000	100.00
	Value Over \$15,000	125.00
	Petition to Subdivide Plats:	
	Less than 5 Lots	50.00
	5-10 Lots	75.00
	More than 10 Lots	100.00
	Variance Application	150.00
	Conditional Use Permit	150.00
	Special Permit	100.00
	Rezoning Request	100.00
	Code Amendment	375.00
	Street/Alley Vacation	75.00
	Annexation Request	250.00
		(plus State of MN fees)
VI.	<u>DOGS & CHICKENS</u>	
	Dog License -Neutered Male and Spayed Female (Calendar Year)	N/C
	Dog License - Unspayed Female & Unneutered Male (Calendar Year)	N/C
	Chicken Permit – Initial Application	100.00
	Chicken Permit – Renewal Application	50.00

VII. UTILITY & SERVICE CHARGES

Right-of-Way/Street Digging Permit	200.00*
*Plus Any Extra Costs for Street Repair	
Water & Sewer Connection - Simultaneous	100.00
Electric & Water Meter Connect/Disconnect Fees (per meter)	50.00
Security Deposits – Residential	\$150.00
Commercial	\$200.00
• Plus an additional \$50.00 if electric heat is main heat source	
Administrative Processing Fee – per month on accounts that become delinquent	\$10.00
Utility service tampering fine (per meter)	\$200.00
Sanitary Discharge Exception Permit (November 15 – April 15)	N/C
<u>Equipment Rent (Per Hour) – *Does not include labor</u>	
Sweeper	50.00
Loader/Blower	100.00
Truck	40.00
Tractor Mower	50.00
Skid Loader	50.00
With attachments	75.00
Grader	75.00
Cat Loader	75.00
Aerial Truck	75.00
Sewer Machine	75.00
*Labor of City Employee operating equipment – per employee per hour	50.00
<u>Labor & Materials/Supplies (Per hour or quantity)</u>	
Labor (Per Hour)	(minimum charge) 50.00
Gravel (Per Yard)	14.00
Water (Per 100 Gallons - Hard)	0.50
Water (Per 100 Gallons - Processed)	1.50
Reclaimed Granite (Per Yard)	15.00
Reclaimed Pea Rock (Per Yard)	4.00
Salt & Sand (Per Yard)	12.00

VIII. ADMINISTRATIVE CHARGES

Maps	5.00
Copies (Per Page)	0.25
Fax Machine (Per Page)	1.50
Service Charge - Returned Checks	35.00
Special Assessment Certification – levied and pending	10.00
Copies of Audit Report (postage additional)	10.00
Peddler/Transient Merchant Permit	50.00
Digital Sign Fee (\$5 Per Day)	(minimum charge) 25.00

IX. CITY HALL FACILITIES

*\$35 Extra charge for clean up	
Madison Room	Basic Charge 25.00
Auditorium	Basic Charge 50.00
Basement	Basic Charge 50.00

X. RECREATIONAL

Jacobson Park Wayside Rest (“rest area”)	Nightly: Non-Electric	15.00
	Weekly: Non-Electric	75.00
	Nightly: Electric	30.00
	Weekly: Electric	150.00
Recreation Field Damage Deposit		100.00
ATV Permit (per lifetime of vehicle)		100.00
Golf Cart Permit (per lifetime of vehicle)		100.00
Picnic Tables – rentals for non-city facilities (per table per day)		10.00
Memorial Bench		1,045.00
Memorial Bench Concrete Slab		105.00
Memorial Picnic Table		1,000.00

XI. ELECTIONS

Filing Fee	2.00
	*If petition filed, no charge

XII. CODE ENFORCEMENT**Charges for Service:**

Dog/Cat Pound Boarding Fee	20.00/day
Dog/Cat Impound Release Fee	25.00
Mowing, Snow Shoveling, and Code Compliance Services	(minimum) 60.00/hour

Fines:

Dog/Cat Running at Large Fine	50.00
Parking Violations Fine	50.00
Snow Removal (Sidewalk) Fine	50.00
Vehicle Storage Fee (Impoundment)	20.00/day
Vehicle Towing	150.00
Sanitary Discharge Fine	50.00
Code Violation – Public Nuisance Fine	50.00

XIII. SWIMMING POOL

General Admission	4.00 Adult
	3.00 Child
Season Pass - individual	75.00
Season Pass - family	150.00
Lap Swim Punch Card 10 sessions	20.00
Lessons (depends on swimmers’ level)	35.00-40.00
Private Lessons (per person)	50.00
Pool Rental	200.00

XIV. AMBULANCE DEPARTMENT

Base Fee	900.00
Mileage per loaded mile	21.00
Transport Flight Crew to Airport	850.00

Helicopter Assist	850.00
Treat/No Transport	160.00
Standby	
Races (Per Hour)	60.00
School Events (Per Hour)	60.00
Hospital (Per Hour)	60.00
XV. <u>PRAIRIE ARTS CENTER</u>	
Facility Rental	
(Weekly)	150.00
(Daily)	50.00
XVI. <u>MILEAGE</u>	
Rate Reimbursement per mile (As established by resolution/ordinance)	IRS Rate
XVII. <u>FIRE DEPARTMENT</u>	
First Hour**	1,000.00
Every Additional Hour	150.00
False Alarm – on site	250.00
Materials	Determined as needed
Standby	
Races (Per Hour)	50.00
**Emergency (non-fire) Call	250.00-1,000.00

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 22-11-01 was declared duly passed and adopted this 9th day of May, 2022.

Greg Thole
Mayor

Attest: _____
Christine Enderson
City Clerk



Lac qui Parle Valley Community Education

2860 291st Ave., Madison, MN 56256
320-752-4818 or toll free 1-877-889-4153
commed@lqpv.org
Steven Sterud, Director



Madison 2021 Summer Rec Report:

Madison City Council,

I want to thank you again for meeting last spring and increasing your Madison Summer Rec fee from \$9000.00 to \$12,000.00. It was a very generous increased and well needed donation for this program. In this report below, I have updated you regarding the increased programming and also on participation in this program for the summer of 2021 and also updated some programming for this summer 2022.

Increased Programming:

When we met last year together, our conversation was regarding increasing funding to add more programs to Madison Summer Rec, so that they would have the same number of programs as Appleton Summer Rec. This summer, because summer rec baseball and softball games were moved to Mondays and Wednesdays instead of Thursdays and Fridays, I'm excited to report to you that community education has added a new floor hockey class on Fridays.

Last summer, community education added arts and crafts classes on Tuesdays and Thursdays afternoon for grades K-6 and also the Hoops class for grades K-6 on Tuesdays and Thursdays. On Mondays and Wednesday we upgraded the Lego Robotics class with new robotic Lego pieces and also purchased more regular Lego kits for participants to build whatever they'd like to build.

This summer, with those two classes added to the Madison Summer Rec schedule again, community education is also adding a new floor hockey class for grades K-6 for both Appleton and Madison summer rec, on Friday mornings. This will require purchasing floor hockey equipment including nets, hockey sticks, and hockey pucks/balls and will add another half day to the summer rec schedule.

2021 Participation Numbers:

Last summer, community education summer rec had more youth participants than we've had since I've worked for community education, for the past ten years. I'm hoping that do to the new programs added last summer and the slowing down of Covid, helped produce the increased participation that we had. The registration numbers for this summer are increasing every day. My goal is to sustain those numbers from last summer and hopefully increase them this summer.

Thank you for your time and consideration!

LQPV Community Education Director: Steven Sterud

Steven Sterud

**INDEPENDENT SCHOOL DISTRICT #2853
LAC QUI PARLE VALLEY HIGH SCHOOL
2860 291st AVENUE
MADISON, MINNESOTA 56256**

CLAIM AND VERIFICATION FORM

TO: City of Madison
City Hall 404 6th Avenue
Madison, MN 56256

DATE: 5/4/2022

	<p><u>Summer Recreation Fee: (2022 Application)</u></p> <p>For: Lac qui Pare Community Education is requesting funding for Madison Summer Recreation for 2022.</p> <p>Total amount: = \$12,000.00</p> <p>Thank you!</p> <p>Please send funding to Community Education Director Steven Sterud. Thank you!</p>	
	Total Amount Due	<u>\$12,000.00</u>

I DECLARE UNDER THE PENALTIES OF LAW THAT THIS ACCOUNT, CLAIM OR DEMAND IS JUST AND CORRECT AND THAT NO PART OF IT HAS BEEN PAID.

DATE 5/4/22

Steven Sterud
(CLAIMANT OR AGENT OF CLAIMANT)

CLAIMS REPORT

Check Range: 5/02/2022- 5/02/2022

UP CK# 62742-62758

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
	GENERAL ADMINISTRATION				
101-41320-201	INNOVATIVE OFFICE SOLUTIONS LL	ADMIN-FOLDERS	8.99	62749	5/02/22
101-41320-202	POSTMASTER	ADMIN-PERMIT MAIL #8 ANNUAL FE	265.00	62756	5/02/22
101-41320-202	ISAIAH TUCKETT	ADMIN-FOLD/STUFF ENV 5/22	175.00	62758	5/02/22
101-41320-404	PITNEY BOWES GLOBAL FINANCIAL	ADMIN-MAR-MAY'22 MTR LEASE	282.30	62755	5/02/22
	4132 ADMINISTRATION TOTAL		731.29		
	CITY HALL				
101-41940-310	NICOLE MARIE SIEDSCHLAG	CTY HALL-CLEANING 4/22	1,000.00	62757	5/02/22
101-41940-380	CITY OF MADISON	CTY HALL-UTIL 4/22	327.65	62746	5/02/22
101-41940-404	MINNESOTA ELEVATOR INC	CTY HALL-ELEVATOR LIGHT REPAIR	131.00	62750	5/02/22
	4194 CITY HALL TOTAL		1,458.65		
	POLICE DEPARTMENT				
101-42100-409	PARAMOUNT PLANNING GROUP,LLC	PUB SAFETY-EMERG PRO 6/20	400.00	62753	5/02/22
	4210 POLICE DEPARTMENT TOTAL		400.00		
	FIRE DEPARTMENT				
101-42200-380	CITY OF MADISON	FIRE HALL-UTIL 4/22	642.20	62746	5/02/22
	4220 FIRE DEPARTMENT TOTAL		642.20		
	STREET MAINTENANCE				
101-43100-380	CITY OF MADISON	STR-UTIL 4/22	379.58	62746	5/02/22
101-43100-381	CITY OF MADISON	STR LIGHTING -UTIL 4/22	2,089.48	62746	5/02/22
	4310 STREET MAINTENANCE TOTAL		2,469.06		
	SWIMMING POOLS				
101-45124-380	CITY OF MADISON	POOL/SHELTER-UTIL 4/22	125.47	62746	5/02/22
	4512 SWIMMING POOLS TOTAL		125.47		
	SKATING RINK				
101-45127-380	CITY OF MADISON	SK RINK-UTIL 4/22	221.98	62746	5/02/22
	4512 SKATING RINK TOTAL		221.98		
	PRAIRIE ARTS CENTER				
101-45180-380	CITY OF MADISON	PR ARTS-UTIL 4/22	157.18	62746	5/02/22
	4518 PRAIRIE ARTS CENTER TOTAL		157.18		
	PARKS AND RECREATION				
101-45200-380	CITY OF MADISON	REC FIELD-UTIL 4/22	794.42	62746	5/02/22
	4520 PARKS AND RECREATION TOTAL		794.42		

CLAIMS REPORT

Check Range: 5/02/2022- 5/02/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
101-45500-380	LIBRARY CITY OF MADISON	LIB-UTIL 4/22	301.82	62746	5/02/22
101-45500-380	MN ENERGY RESOURCES	LIB-NAT GAS 4/22	257.53	62751	5/02/22
101-45500-592	PIONEERLAND LIBRARY SYS.	LIB-DVD'S	681.35	62754	5/02/22
		4550 LIBRARY TOTAL	1,240.70		
101-49250-380	UNALLOCATED EXPENDITURES CITY OF MADISON	UNAPPR STRM SEW-UTIL 4/22	138.47	62746	5/02/22
		4925 UNALLOCATED EXPENDITURES TOTAL	138.47		
		101 GENERAL TOTAL	8,379.42		
201-44100-380	AMBULANCE AMBULANCE CITY OF MADISON	AMB-UTIL 4/22	153.53	62746	5/02/22
		4410 AMBULANCE TOTAL	153.53		
		201 AMBULANCE TOTAL	153.53		
601-49400-380	WATER WATER PRODUCTION CITY OF MADISON	WT PLANT-UTIL 4/22	1,981.24	62746	5/02/22
601-49400-409	MVTL LABORATORIES INC	WT-REGULAR TESTING	21.00	62752	5/02/22
		4940 WATER PRODUCTION TOTAL	2,002.24		
601-49430-380	DISTRIBUTION CITY OF MADISON	WT TOWER-UTIL 4/22	86.08	62746	5/02/22
601-49430-407	DAKOTA SUPPLY GROUP	WT-SS REPAIR SLEEVE	354.22	62747	5/02/22
		4943 DISTRIBUTION TOTAL	440.30		
		601 WATER TOTAL	2,442.54		
602-49450-380	SEWER SEWER TREATMENT CITY OF MADISON	SEW PLANT-UTIL 4/22	263.95	62746	5/02/22
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	135.80	62752	5/02/22
		4945 SEWER TREATMENT TOTAL	399.75		
602-49460-380	SEWER COLLECTION CITY OF MADISON	FAIRWAY VIEW LIFT-UTIL 4/22	73.37	62746	5/02/22
		4946 SEWER COLLECTION TOTAL	73.37		

CLAIMS REPORT

Check Range: 5/02/2022- 5/02/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		602 SEWER TOTAL	473.12		
	ELECTRIC UTILITY				
	ELECTRICAL DISTRIBUTION				
604-49570-227	BORDER STATES ELECTRIC SU	ELEC-H-TAP O-DIE CONN	146.55	62743	5/02/22
604-49570-380	CITY OF MADISON	ELEC-UTIL 4/22	214.23	62746	5/02/22
604-49570-404	APPLETON OIL CO, INC	ELEC-TUNE UP/BELTS/STEER AXLE	1,831.18	62742	5/02/22
604-49570-583	BORDER STATES ELECTRIC SU	ELEC-BLK-SOL-CU	281.63	62743	5/02/22
		4957 ELECTRICAL DISTRIBUTION TOTAL	2,473.59		
	ADMINISTRATION AND GENERA				
604-49590-539	BORDER STATES ELECTRIC SU	ELEC-LVR OU	1,295.81	62743	5/02/22
		4959 ADMINISTRATION AND GENERA TOTAL	1,295.81		
		604 ELECTRIC UTILITY TOTAL	3,769.40		
	STORM SEWER				
	STORM SEWER				
605-49600-380	CITY OF MADISON	HWY 40 DET POND-UTIL 4/22	18.00	62746	5/02/22
		4960 STORM SEWER TOTAL	18.00		
		605 STORM SEWER TOTAL	18.00		
	LIQUOR				
	OFF-SALE LIQUOR				
609-49750-380	CITY OF MADISON	LIQ-UTIL 4/22	366.89	62746	5/02/22
609-49750-401	DAVID J PILLATZKI	LIQ-INSTALL WATER HEATER	670.00	62748	5/02/22
		4975 OFF-SALE LIQUOR TOTAL	1,036.89		
		609 LIQUOR TOTAL	1,036.89		
		Accounts Payable Total	16,272.90		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
101	GENERAL	8,379.42
201	AMBULANCE	153.53
601	WATER	2,442.54
602	SEWER	473.12
604	ELECTRIC UTILITY	3,769.40
605	STORM SEWER	18.00
609	LIQUOR	1,036.89

	TOTAL FUNDS	16,272.90

Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
4/18/2022	Positive Promotions	AMB-Promotional Materials	\$237.89	201-44100-180	Scott Schake
4/18/2022	Amazon	PW-toner for printer	\$345.78	101-43100-201	Todd Erp
4/20/2022	Amazon	ELEC-Safety Gear	\$146.74	604-49570-193	David Johnson
4/25/2022	Amazon	EDA-Marketing-Easels	\$48.98	211-46500-342	Val Halvorson