

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – **5:00 PM**  
**Monday May 23, 2022**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

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A copy of the May 9, 2022 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

A. Application for exempt Permit – LqP Historical Society – approve

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A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

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A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

Page 7

B. May 12, 2022 Storm Report and Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 9

C. Resolution 22-11-01 – Fee Schedule Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

Handout

D. Resolution 22-21 Group Health Insurance Benefit Contributions. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

- Daycare Meeting

**9. AUDITING CLAIM**

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A copy of the Schedule Payment Report of bills submitted May 9, 2022 through May 23, 2022 is attached for approval for Check No. 62765 through Check No. 62780 and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
MAY 9, 2022**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, May 9, at 5:04 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Maynard Meyer, Tim Volk, and Paul Zahrbock. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson. Councilmember absent was Adam Conroy.

**AGENDA**

Upon motion by Meyer, seconded by Volk and carried, the Agenda was approved as presented.

**MINUTES**

Upon motion by Volk, seconded by Zahrbock and carried, the April 25, 2022, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

Upon motion by Volk, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist.

**COMPREHENSIVE PLAN**

City Manager Val Halvorson presented the Proposal for the City of Madison Comprehensive Plan submitted by the Upper Minnesota Valley Regional Development Commission (UMVRDC). Councilmember Meyer questioned the cost and the overall benefit to the city, however, after further discussion, upon motion by Volk, seconded by Thole and carried, the Proposal for the City of Madison Comprehensive Plan was approved with a total cost of the plan at \$30,000. The last comprehensive plan completed was in 2003. It had been advised in the past to complete a comprehensive plan every 20 years.

**FEE SCHEDULE**

Upon motion by Meyer, seconded by Zahrbock and carried, **RESOLUTION 22-11-01** titled “Resolution Establishing a Fee Schedule Pursuant to §34.01 of the Madison Code of Ordinances for the Year 2022” was adopted to update the recreational fees at Jacobson Park Wayside Rest. This update came as a request after the recent Countryside Public Health licensing of the campground. A complete copy of Resolution 22-11-01 is contained in City Clerk’s Book #10.

## **FUNDING REQUEST – LOPV COMMUNITY EDUCATION SUMMER REC**

Upon motion by Zahrbock, seconded by Volk and carried, Council approved the annual appropriation to the LqPV Community Education Summer Recreation program in the amount of \$12,000.

## **CITY MANAGER’S REPORT**

**Council Meeting Summer Schedule:** City Manager Halvorson sought Council’s interest on meeting once a month in June, July and August, instead of twice per month. Upon motion by Zahrbock, seconded by Meyer and carried, Council approved to conduct City business the 2<sup>nd</sup> Monday of June, July and August in 2022, and meet the 4<sup>th</sup> Mondays on an as-needed basis.

**Fiber Project Update:** The contractors have officially started digging today, and Public Works is busy with locates. The contractors plan to do six blocks each week until project is complete.

**City Clerk Week and Administrative Professionals Day:** City Manager Val Halvorson extended a public thank you to the business office staff and all they do.

**Pool training-** The City is working with Andy Thole and Dawson’s Pool Manager and Community Ed in coordinating a lifeguard training in hopes to recruit more lifeguards for the area swimming pools. The tentative dates for the training are June 1-2 at the Dawson City Pool.

**Sidewalk Inspections:** City staff are currently working on how to notify and assist property owners with contractor quotes in regard to sidewalks needing repair. Letters will be sent with an option for the property owners to repair on their own or agree to let the City coordinate repairs.

**Swimming Pool:** The pool was repaired and filled with water last week to cure the repair.

**City-Wide Clean Up:** City employees worked four hours on Saturday, May 7<sup>th</sup> for City-Wide Clean Up. Overall, the process moved smoothly and employees thought it went well.

**Junk/Blight Review:** Follow up inspections are scheduled this week to review progress on properties that were tagged with junk/blight violations about a month ago.

## **MAYOR/COUNCIL REPORTS**

**Chamber:** A “thank you” was received for the Easter Egg Hunt. There will be no 4<sup>th</sup> of July celebration this year. The fireworks and parade will be part of Dragonfest the weekend of July 16<sup>th</sup>. The Chamber’s Block Party is scheduled for the end of June with the recipient being the FLY Program.

**Developable Properties:** There was a special EDA meeting last week regarding the developable properties at Block 48. The committee was given a visual of what the property could look like keeping historical aspects in mind.

**DISBURSEMENTS**

Upon motion by Volk, seconded by Meyer and carried, Council approved disbursements for bills submitted between April 25 and May 9, 2022. These disbursements include United Prairie Check Nos. 62742-62809. Debit card purchases made between April 18 and April 25, 2022, were also approved as listed.

There being no further business, upon motion by Zahrbock, seconded by Volk and carried, meeting adjourned at 5:43 pm.

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Greg Thole - Mayor

**ATTEST:**

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Christine Enderson – City Clerk

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

4/22  
Page 1 of 4

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Lac qui Parle Historical Society

Previous Gambling Permit Number: X-\_\_\_\_\_

Minnesota Tax ID Number, if any: 5448134

Federal Employer ID Number (FEIN), if any: 41-6084181

Mailing Address: 250 8th Avenue

City: Madison State: MN Zip: 56256 County: Lac qui Parle

Name of Chief Executive Officer (CEO): Barbara Redepenning, curator

CEO Daytime Phone: 320-598-7678 CEO Email: lqphistorycenter@lqphc.org

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal

☐ Religious

☐ Veterans

☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Lac qui Parle County Historical Society

Physical Address (do not use P.O. box): 250 8th Ave. South

Check one:

☒ City: Madison Zip: 56256 County: Lac qui Parle

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): September 11, 2022

Check each type of gambling activity that your organization will conduct:

☐ Bingo

☐ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<input checked="" type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.	<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.
Print City Name: <u>MADISON</u>	Print County Name: _____
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date: _____	Title: _____ Date: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <b>The city or county must sign before submitting application to the Gambling Control Board.</b> </div>	<b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Barbara Redepennig Date: 5-20-22  
 (Signature must be CEO's signature; designee may not sign)

Print Name: Barbara Redepennig, curator

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

*An equal opportunity employer*

# CITY COUNCIL CHECKLIST

5/20/2022

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Constuction and purchases completed-	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Painting complete	ongoing
MNDOT 2023	8/20/2020	Council	VH	Recommendation to MNDOT by 11/23/20--	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Thole	Open 04/01/2021	6/30/2021
Climbing Wall at Pool	8/26/2019	Volk	Parks	Application approved -- prepare for install -- install complete	5/31/2021
Madison Gateway Sign	9/23/2020	Thole	Thole, VH	Complete -- waiting final invoices	7/2/2021
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
Hwy 40 Curbing - ask MNDoT to repair	5/11/2015	Zahrbock	CM, Engineer	2023 Construction - Utility Meeting Held	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	approved 6 applications	ongoing
Downtown Open Space-Block 48	10/27/2014	Conroy	CM Parks Board	EDA to meet with Architect May 4th at 4:30	ongoing
Broadband Exploration	4/20/2017	Meyer	CM,committee	Construction update	2022/2023
Federal EDA EAA Grant	9/1/2021	Council	CM	Application has been submitted	2022
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Milestone 2 submitted for tower, Window preapp submitted	2022
Welcome Sign School Pride State Champ	7/1/2021	Zahrbock	CM, PZ, AC	March 22, 2022 Meeting Report	2022



### FEMA Categories and examples of Common Eligible Work

A	B	C	D	E	F	G
Debris Removal	Emergency Protective Measures	Roads & Bridges	Water Control Facilities	Buildings & Equipment	Utilities	Parks, Recreation, & Other
<p>Debris removal must be in the public interest and necessary to:</p> <ul style="list-style-type: none"> <li>• Eliminate immediate threats to lives, public health &amp; safety;</li> <li>• Eliminate immediate threats of significant damage to improved public or private property</li> </ul> <p>Trees and Woody Debris</p> <p>Building Components</p> <p>Sand, Mud, Silt, &amp; Gravel</p> <p>Removal of Temporary Levees</p>	<p>Search &amp; Rescue</p> <p>Security</p> <p>Emergency Pumping</p> <p>Sandbagging</p> <p>Detour &amp; Warning Signs</p> <p>EOC Activation</p> <p>Emergency &amp; Temporary Repairs</p> <p>Overhead Power Lines</p> <p>Emergency Medical Facilities</p> <p>Emergency Evacuations</p> <p>Activities undertaken before, during and following a disaster to save lives, protect improved property</p>	<p>Roads</p> <ul style="list-style-type: none"> <li>• Surfaces</li> <li>• Bases</li> <li>• Shoulders</li> <li>• Ditches</li> <li>• Drainage Structures</li> <li>• Low Water Crossings</li> </ul> <p>Bridges</p> <ul style="list-style-type: none"> <li>• Decking &amp; Pavement</li> <li>• Piers</li> <li>• Girders</li> <li>• Abutments</li> <li>• Slope Protection</li> <li>• Approaches</li> </ul> <p>Slope Failures</p>	<p>Dams and Reservoirs</p> <p>Levees</p> <p>Engineered drainage Channels</p> <p>Canals</p> <p>Aqueducts</p> <p>Sediment Basins</p> <p>Shore Protective Devices</p> <p>Irrigation Facilities</p> <p>Pumping Facilities</p>	<p>Buildings</p> <p>Structural Components</p> <p>Interior Systems</p> <ul style="list-style-type: none"> <li>• Electrical</li> <li>• Mechanical</li> <li>• Contents</li> </ul>	<p>Water Treatment Plants</p> <p>Power Generation &amp; Distribution Facilities</p> <ul style="list-style-type: none"> <li>• Natural Gas Systems</li> <li>• Wind Turbines</li> <li>• Generators</li> <li>• Substations</li> <li>• Power Lines</li> </ul>	<p>Playground Equipment</p> <p>Swimming Pools</p> <p>Bath Houses</p> <p>Tennis courts</p> <p>Boat Docks</p> <p>Piers</p> <p>Picnic Tables</p> <p>Golf Courses</p> <p>Fish Hatcheries</p> <p>Mass Transit Facilities</p>
<b>Number of Hours or Dollar value of damages</b>						



# LEAGUE OF MINNESOTA CITIES INSURANCE TRUST (LMCIT)

## EVALUATION AND DOCUMENTATION OF PROPERTY LOSSES

Your city will need to make several decisions before your property can be repaired or replaced. The following information addresses the most common considerations after a property loss. LMCIT encourages you to refer to LMCIT's coverage documents for detailed information or to contact your claims handlers assigned to your loss.

### 1. City Employee Labor and Equipment Costs:

- LMCIT will reimburse your employee labor and equipment costs to clean up debris, conduct temporary repairs, and complete agreed repairs at covered locations. LMCIT requires that you provide detailed documentation on the employee name, work that was completed, location of completed work, hours, and the loaded labor rate (base hourly pay plus benefit cost).
- For equipment that is used such as skid loaders and trucks, LMCIT generally reimburses the city based on the current FEMA Schedule of Equipment Rates. Please ask us for a copy of this rate schedule, if needed.
- LMCIT does not owe the cost of debris removal from non-scheduled locations such as city streets and boulevards. However, you should track these expenses in the event of a storm related loss where FEMA may provide reimbursement.

### 2. Replacement Cost:

Most scheduled buildings are covered on a replacement cost basis (the cost to repair the building with the use of equivalent size, kind, and quality). Replacement cost includes additional costs necessary to comply with current building codes.

### 3. Repair or Disposal of the Covered Property:

Your city may consider whether the covered property should be repaired, replaced or removed after a loss. The coverage form outlines that the LMCIT will adjust the claim as follows:

- If the covered property is not a total loss and it is repaired, we will pay the actual cost incurred to complete the repairs.
- If the covered property is not a total loss and it is razed or sold, we will pay the estimated cost to complete the repairs.
- If the covered property is not destroyed and remains in service without being repaired, we will pay the reduction in the fair market value of the structure.

### 4. Competitive Bidding:

On larger projects, it may be necessary to go through the competitive bidding process. LMCIT suggests you consult with your city attorney on whether competitive bids are necessary. If competitive bids are necessary, LMCIT will pay the cost to hire an architect or other representative to prepare the bidding documents and facilitate the bidding process. The cost of these fees will be included in the limit of insurance applicable for the covered property.

### 5. Upgrades or Alterations to the Covered Property:

In the event your city elects to make alterations to the covered property, it will be necessary to obtain estimates or competitive bids for putting the building back to the pre-loss condition and estimates or competitive bids for the desired alterations. If you choose to bid an alternative version of the covered property, LMCIT will not cover the cost to prepare bid documents for the desired alternative(s).

**CITY OF MADISON, MINNESOTA  
RESOLUTION 22-11-02**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING A FEE SCHEDULE PURSUANT TO §34.01  
OF THE MADISON CODE OF ORDINANCES FOR THE YEAR 2022**

**WHEREAS**, the City Council is interested in establishing a fee schedule pursuant to §34.01 of the Madison City Code of Ordinances for the year 2022, effective May 23, 2022.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following fee schedule for the year 2021 be adopted pursuant to §34.01 of the Madison City Code of Ordinances.

<b>I.</b>	<b><u>LIQUOR LICENSES</u></b>	<b><u>Fee</u></b>
<b>A.</b>	<b><u>RETAIL LIQUOR LICENSE</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	500.00
	3. Sunday License	50.00
<b>B.</b>	<b><u>WINE (RESTAURANT ONLY)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>C.</b>	<b><u>TEMPORARY (1 or 3-day)</u></b>	
	1. On Sale Liquor	75.00
	2. On Sale Beer	75.00
<b>D.</b>	<b><u>ON-SALE BEER (3.2 or STRONG BEER)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>E.</b>	<b><u>SPECIAL CLUB</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial/Annual Renewal	100.00
<b>F.</b>	<b><u>SET-UP</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>G.</b>	<b><u>OFF-SALE BEER</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00

<b>II.</b>	<b><u>GAMES OF SKILL</u></b>	
	Pool Tables/Pinball/Video Games	25.00
<b>III.</b>	<b><u>OTHER</u></b>	
	Special Use Permit	50.00
<b>IV.</b>	<b><u>TATOO AND BODY PIERCING SERVICES</u></b>	
	1. Initial Application	250.00
	2. Initial Investigation	100.00
	3. Annual Renewal	100.00
<b>V.</b>	<b><u>ZONING PERMITS</u></b>	
	Value 0-\$2,000	50.00
	\$2,001-\$5,000	75.00
	\$5,001-\$15,000	100.00
	Value Over \$15,000	125.00
	Petition to Subdivide Plats:	
	Less than 5 Lots	50.00
	5-10 Lots	75.00
	More than 10 Lots	100.00
	Variance Application	150.00
	Conditional Use Permit	150.00
	Special Permit	100.00
	Rezoning Request	100.00
	Code Amendment	375.00
	Street/Alley Vacation	75.00
	Annexation Request	250.00
	(plus State of MN fees)	
<b>VI.</b>	<b><u>DOGS &amp; CHICKENS</u></b>	
	Dog License -Neutered Male and Spayed Female (Calendar Year)	N/C
	Dog License - Unspayed Female & Unneutered Male (Calendar Year)	N/C
	Chicken Permit – Initial Application	100.00
	Chicken Permit – Renewal Application	50.00

**VII. UTILITY & SERVICE CHARGES**

Right-of-Way/Street Digging Permit	200.00*
*Plus Any Extra Costs for Street Repair	
Water & Sewer Connection - Simultaneous	100.00
Electric & Water Meter Connect/Disconnect Fees (per meter)	50.00
Security Deposits – Residential	\$150.00
Commercial	\$200.00
• Plus an additional \$50.00 if electric heat is main heat source	
Administrative Processing Fee – per month on accounts that become delinquent	\$10.00
Utility service tampering fine (per meter)	\$200.00
Sanitary Discharge Exception Permit (November 15 – April 15)	N/C
<u>Equipment Rent (Per Hour) – *Does not include labor</u>	
Sweeper	50.00
Loader/Blower	100.00
Truck	40.00
Tractor Mower	50.00
Skid Loader	50.00
With attachments	75.00
Grader	75.00
Cat Loader	75.00
Aerial Truck	75.00
Sewer Machine	75.00
*Labor of City Employee operating equipment – per employee per hour	50.00
<u>Labor &amp; Materials/Supplies (Per hour or quantity)</u>	
Labor (Per Hour)	(minimum charge) 50.00
Gravel (Per Yard)	14.00
Water (Per 100 Gallons - Hard)	0.50
Water (Per 100 Gallons - Processed)	1.50
Reclaimed Granite (Per Yard)	15.00
Reclaimed Pea Rock (Per Yard)	4.00
Salt & Sand (Per Yard)	12.00

**VIII. ADMINISTRATIVE CHARGES**

Maps	5.00
Copies (Per Page)	0.25
Fax Machine (Per Page)	1.50
Service Charge - Returned Checks	35.00
Special Assessment Certification – levied and pending	10.00
Copies of Audit Report (postage additional)	10.00
Peddler/Transient Merchant Permit	50.00
Digital Sign Fee (\$5 Per Day)	(minimum charge) 25.00

**IX. CITY HALL FACILITIES**

*\$35 Extra charge for clean up	
Madison Room	Basic Charge 25.00
Auditorium	Basic Charge 50.00
Basement	Basic Charge 50.00

**X. RECREATIONAL**

Jacobson Park Wayside Rest (“rest area”)	Nightly: Non-Electric	15.00
	Weekly: Non-Electric	75.00
	Nightly: Electric	30.00
	Weekly: Electric	150.00
Recreation Field Damage Deposit		100.00
ATV Permit (per lifetime of vehicle)		100.00
Golf Cart Permit (per lifetime of vehicle)		100.00
Picnic Tables – rentals for non-city facilities (per table per day)		10.00
Memorial Bench		1,045.00
Memorial Bench Concrete Slab		105.00
Memorial Picnic Table		1,000.00

**XI. ELECTIONS**

Filing Fee	2.00
	*If petition filed, no charge

**XII. CODE ENFORCEMENT****Charges for Service:**

Dog/Cat Pound Boarding Fee	20.00/day
Dog/Cat Impound Release Fee	25.00
Mowing, Snow Shoveling, and Code Compliance Services	(minimum) 60.00/hour

**Fines:**

Dog/Cat Running at Large Fine	50.00
Parking Violations Fine	50.00
Snow Removal (Sidewalk) Fine	50.00
Vehicle Storage Fee (Impoundment)	20.00/day
Vehicle Towing	150.00
Sanitary Discharge Fine	50.00
Code Violation – Public Nuisance Fine	50.00

**XIII. SWIMMING POOL**

General Admission (Daily Pass)	5.00
Season Pass - individual	100.00
Season Pass - family	175.00
Lap Swim Punch Card 10 sessions	20.00
Lessons (depends on swimmers' level)	45.00-50.00
Private Lessons (per person)	100.00
Pool Rental	250.00

**XIV. AMBULANCE DEPARTMENT**

Base Fee	900.00
Mileage per loaded mile	21.00
Transport Flight Crew to Airport	850.00
Helicopter Assist	850.00

Treat/No Transport	160.00
Standby	
Races (Per Hour)	60.00
School Events (Per Hour)	60.00
Hospital (Per Hour)	60.00
<b>XV. <u>PRAIRIE ARTS CENTER</u></b>	
Facility Rental	
(Weekly)	150.00
(Daily)	50.00
<b>XVI. <u>MILEAGE</u></b>	
Rate Reimbursement per mile (As established by resolution/ordinance)	IRS Rate
<b>XVII. <u>FIRE DEPARTMENT</u></b>	
First Hour**	1,000.00
Every Additional Hour	150.00
False Alarm – on site	250.00
Materials	Determined as needed
Standby	
Races (Per Hour)	50.00
**Emergency (non-fire) Call	250.00-1,000.00

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 22-11-02 was declared duly passed and adopted this 23rd day of May, 2022.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

# CLAIMS REPORT

Check Range: 5/04/2022- 5/04/2022

UP CK# 62765-62780

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
GENERAL					
ACCURED PAYROLL DEDUCTION					
101-20650	AFLAC	AFLAC PRETAX	699.92	2218	5/04/22
101-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	11.88	62761	5/04/22
101-20650	JOHN HANCOCK RETIREMENT	JHANCOCK ROTH	100.00	2223	5/04/22
101-20650	UNITED STATES TREASURY	FED/FICA TAX	2,244.13	2219	5/04/22
101-20650	MADISON NATIONAL LIFE INS CO	DISABILITY	3.15	62764	5/04/22
101-20650	Metropolitan Life Insurance Co	MET LIFE INS	28.86	62760	5/04/22
101-20650	MN DEPT. OF REVENUE	STATE TAX	375.11	2220	5/04/22
101-20650	MN PEIP	HEALTH INS	5,300.28	62762	5/04/22
101-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	32.00	62759	5/04/22
101-20650	P.E.R.A. (W/H REPORT)	PERA	1,674.74	2221	5/04/22
101-20650	SELECTACCOUNT	HSA- CITY CONT	1,075.00	2222	5/04/22
2065 ACCURED PAYROLL DEDUCTION TOTAL			11,545.07		
MAYOR AND COUNCIL					
101-41110-351	RBM PUBLICATIONS	COUNCIL-CODE VIOLATIONS	824.00	62780	5/04/22
4111 MAYOR AND COUNCIL TOTAL			824.00		
ADMINISTRATION					
101-41320-131	Metropolitan Life Insurance Co	BC LIFE INS: MAY-DEC 2022	36.24	62773	5/04/22
101-41320-321	FRONTIER COMMUNICATIONS	CTY HALL-FIRE ALARM 5/18/22	59.12	62769	5/04/22
101-41320-342	RBM PUBLICATIONS	ADMIN-CLEAN UP DAY	300.00	62780	5/04/22
101-41320-351	RBM PUBLICATIONS	ADMIN-SUMMER HELP	23.34	62780	5/04/22
4132 ADMINISTRATION TOTAL			418.70		
CITY ATTORNEY					
101-41610-304	SWENSON NELSON & STULZ PLLC	CTY ATT-LEGAL FEES 5/22	2,000.00	62776	5/04/22
4161 CITY ATTORNEY TOTAL			2,000.00		
SWIMMING POOLS					
101-45124-223	RECREATION SUPPLY COMPANY	POOL-LADDER TREAD	81.53	62775	5/04/22
101-45124-351	RBM PUBLICATIONS	POOL-SUMMER HELP	23.33	62780	5/04/22
4512 SWIMMING POOLS TOTAL			104.86		
PARKS AND RECREATION					
101-45200-212	DAN OLSON	PARKS-PESTICIDE TRAINING MILES	141.57	62774	5/04/22
101-45200-351	RBM PUBLICATIONS	PARKS-SUMMER HELP	23.33	62780	5/04/22
4520 PARKS AND RECREATION TOTAL			164.90		
101 GENERAL TOTAL			15,057.53		
EDA					
ECONOMIC DEVELOPMENT					
211-46500-351	RBM PUBLICATIONS	EDA-COMMUNITY IMPROVEMENT	192.00	62780	5/04/22



# CLAIMS REPORT

Check Range: 5/04/2022- 5/04/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
4650 ECONOMIC DEVELOPMENT TOTAL			192.00		
211 EDA TOTAL			192.00		
WATER					
ACCRUED PAYROLL DEDUCTION					
601-20650	AFLAC	AFLAC	76.18	2218	5/04/22
601-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	18.60	62761	5/04/22
601-20650	UNITED STATES TREASURY	FED/FICA TAX	539.87	2219	5/04/22
601-20650	Metropolitan Life Insurance Co	MET LIFE INS	.06	62760	5/04/22
601-20650	MN DEPT. OF REVENUE	STATE TAX	70.01	2220	5/04/22
601-20650	MN PEIP	HEALTH INS	1,061.01	62762	5/04/22
601-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	8.00	62759	5/04/22
601-20650	P.E.R.A. (W/H REPORT)	PERA	382.93	2221	5/04/22
601-20650	SELECTACCOUNT	HSA- CITY CONT	390.01	2222	5/04/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			2,546.67		
601 WATER TOTAL			2,546.67		
SEWER					
ACCRUED PAYROLL DEDUCTION					
602-20650	AFLAC	AFLAC PRETAX	26.78	2218	5/04/22
602-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	5.94	62761	5/04/22
602-20650	UNITED STATES TREASURY	FED/FICA TAX	424.43	2219	5/04/22
602-20650	Metropolitan Life Insurance Co	MET LIFE INS	11.69	62760	5/04/22
602-20650	MN DEPT. OF REVENUE	STATE TAX	72.89	2220	5/04/22
602-20650	MN PEIP	HEALTH INS	3,183.03	62762	5/04/22
602-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	8.00	62759	5/04/22
602-20650	P.E.R.A. (W/H REPORT)	PERA	397.49	2221	5/04/22
602-20650	SELECTACCOUNT	HSA- CITY CONT	374.99	2222	5/04/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			4,505.24		
602 SEWER TOTAL			4,505.24		
ELECTRIC UTILITY					
ACCRUED PAYROLL DEDUCTION					
604-20650	AFLAC	AFLAC	158.98	2218	5/04/22
604-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	6.33	62761	5/04/22
604-20650	COLONIAL LIFE INSURANCE	COLONIAL POST T	121.62	62763	5/04/22
604-20650	JOHN HANCOCK RETIREMENT	JHANCOCK PRETAX	360.00	2223	5/04/22
604-20650	UNITED STATES TREASURY	FED/FICA TAX	1,783.93	2219	5/04/22
604-20650	MADISON NATIONAL LIFE INS CO	DISABILITY	46.70	62764	5/04/22
604-20650	Metropolitan Life Insurance Co	MET LIFE INS	9.62	62760	5/04/22
604-20650	MN DEPT. OF REVENUE	STATE TAX	302.00	2220	5/04/22
604-20650	MN PEIP	HEALTH INS	1,666.62	62762	5/04/22
604-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	32.00	62759	5/04/22
604-20650	P.E.R.A. (W/H REPORT)	PERA	1,024.99	2221	5/04/22
604-20650	SELECTACCOUNT	HSA- CITY CONT	442.31	2222	5/04/22

# CLAIMS REPORT

Check Range: 5/04/2022- 5/04/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	5,955.10		
604-22000	DEPOSITS PAYABLE CITY OF MADISON	UTIL DEPOSIT-J WIRKUS	150.00	62768	5/04/22
		2200 DEPOSITS PAYABLE TOTAL	150.00		
604-49590-351	ADMINISTRATION AND GENERA RBM PUBLICATIONS	ELEC-BRIGHT ENERGY AD	150.00	62780	5/04/22
604-49590-602	CITY OF MADISON	UTIL INT-J WIRKUS	3.41	62768	5/04/22
		4959 ADMINISTRATION AND GENERA TOTAL	153.41		
		604 ELECTRIC UTILITY TOTAL	6,258.51		
	LIQUOR				
	ACCRUED PAYROLL DEDUCTION				
609-20650	AFLAC	AFLAC PRETAX	308.23	2218	5/04/22
609-20650	UNITED STATES TREASURY	FED/FICA TAX	530.61	2219	5/04/22
609-20650	Metropolitan Life Insurance Co	MET LIFE INS	3.47	62760	5/04/22
609-20650	MN DEPT. OF REVENUE	STATE TAX	73.92	2220	5/04/22
609-20650	NCBERS GROUP LIFE INS,	LIFE INSURANCE	16.00	62759	5/04/22
609-20650	P.E.R.A. (W/H REPORT)	PERA	170.18	2221	5/04/22
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	1,102.41		
	OFF-SALE LIQUOR				
609-49750-201	TOTAL REGISTER SYSTEMS	LIQ-SUPPORT	52.50	62778	5/04/22
609-49750-251	ARCTIC GLACIER USA, INC	LIQ-ICE EXPENSE	128.40	62765	5/04/22
609-49750-251	BELLBOY CORPORATION	LIQ-LIQUOR EXPENSE	2,952.95	62766	5/04/22
609-49750-251	BEVERAGE WHOLESALERS	LIQ-LIQUOR EXPENSE	2,356.46	62767	5/04/22
609-49750-251	JOHNSON BROS-ST.PAUL	LIQ-LIQUOR EXPENSE	1,054.26	62770	5/04/22
609-49750-251	MADISON BOTTLING CO.	LIQ-BEER EXPENSE	4,526.70	62771	5/04/22
609-49750-251	TALKING WATERS BREWING COMPANY	LIQ-BEER	275.00	62777	5/04/22
609-49750-258	BELLBOY CORPORATION	LIQ-FREIGHT EXPENSE	37.59	62766	5/04/22
609-49750-258	JOHNSON BROS-ST.PAUL	LIQ-FREIGHT EXPENSE	27.72	62770	5/04/22
		4975 OFF-SALE LIQUOR TOTAL	11,411.58		
		609 LIQUOR TOTAL	12,513.99		
	RESERVE				
	INSURANCE REFUNDS-ESCROW				

**CLAIMS REPORT**  
Check Range: 5/04/2022- 5/04/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
851-36233	MARY THIELKE/REBECCA PETERMANN	RES-FIRE ESCROW-MTHIELKE/BPETE	55,101.00	62772	5/04/22
		3623 INSURANCE REFUNDS-ESCROW TOTAL	55,101.00		
		851 RESERVE TOTAL	55,101.00		
		Accounts Payable Total	96,174.94		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
101	GENERAL	15,057.53
211	EDA	192.00
601	WATER	2,546.67
602	SEWER	4,505.24
604	ELECTRIC UTILITY	6,258.51
609	LIQUOR	12,513.99
851	RESERVE	55,101.00
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TOTAL FUNDS		96,174.94