

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – **12:00 Noon**  
**Monday June 13, 2022**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the May 23, 2022 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

A.	Application for exempt Permit – St. Michael Church – approve	Page 4
B.	Cash Investment Balance – May 2022 – receive	Page 6
C.	Revenue Expense Report – May 2022 – receive	Page 7
D.	MEDA Loan Note Status – May 2022 – receive	Page 12
E.	EDA Minutes – May 2, 2022 – receive	Page 13
F.	Mobile 311 Report – May 2022 – receive	Page 15
G.	MPCA Preliminary Approval – Infrastructure Improvements – receive	Page 23
H.	Liquor Store Report – May 2022 – receive	Page 25
I.	Water Plant Report – May 2022 - receive	Page 27
J.	Investment Report – May 2022 – receive	Page 28
K.	Regular Drill Minutes – May 16, 2022 – receive	Page 29

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 31

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

B. May 12, 2022 Storm Report and Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

- C. Resolution 22-22 – Designation of One-Way Alley. A DISCUSSION and MOTION may be in order. (Manager, Council)
- D. Discussion on Prairie Arts Building. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

- Marketing Boot Camp Page 33
- New Comers Event – June 15<sup>th</sup> 2022 Page 34

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

- Chamber June 1, 2022 Page 35
- EDA June 6, 2022 Page 36

**9. AUDITING CLAIM**

Page 37

A copy of the Schedule Payment Report of bills submitted May 23, 2022 through June 13, 2022 is attached for approval for Check No. 62899 through Check No. 62928 and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
MAY 23, 2022**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, May 23, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Maynard Meyer, Tim Volk, and Adam Conroy (arrived at 5:11 p.m.). Also present were: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson. Councilmember absent was Paul Zahrbrock.

**AGENDA**

Upon motion by Meyer, seconded by Volk and carried, the Agenda was approved as presented.

**MINUTES**

Upon motion by Volk, seconded by Meyer and carried, the May 9, 2022, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

Madison resident, Deb Koester, was present to express her concerns about the electronic sign and its advertising fee. She asked Council to reconsider the policy and requirements of paying the fee. Ms. Koester felt non-profit businesses should not have to pay to advertise; however, Councilmember Meyer stated that due to the administrative time it takes to create a slide for the sign, there must be some guidelines. Mayor Thole and City Manager Halvorson thanked Ms. Koester for her comments and assured her that Council will discuss the sign's advertising fee.

(Councilmember Adam Conroy arrived at 5:11 p.m.)

**CONSENT AGENDA**

Upon motion by Meyer, seconded by Volk and carried, the Consent Agenda was approved as presented. Included in the Consent Agenda was an exempt permit for the Lac qui Parle Historical Society for raffle being held in September.

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist.

**MAY 12, 2022 STORM REPORT**

City Manager Halvorson provided Council a detailed report by department of the May 12, 2022 storm. Public Works supervisors continue to document hours, materials, and equipment used for the cleanup of the storm. LMCIT adjustors have been out twice to assess city property damage. A state application was submitted for funding assistance and the state has requested FEMA assistance, as well. There is a preliminary damage assessment meeting on June 2<sup>nd</sup> with Emergency Manager Blain Johnson.

Mayor Greg Thole stated he cannot commend the city employees enough. For the extent of damage, restoring power and clean up went well. Councilmembers all agreed; everyone did a fantastic job. However, with a major event, Councilmember Meyer expressed two weaknesses with the emergency protocol: there was no way to connect volunteers and the siren did not go off. Both of which EM Blain Johnson said he would resolve going forward.

With utility bills due on Monday, May 16<sup>th</sup>, after the storm, the business office decided to grant a grace period for penalties. Utility bills are due by June 6, 2022, to avoid penalty.

Councilmembers and City Manager Halvorson gave kudos to Mayor Thole and the hard work and dedication he provided to the community as well.

City Manager Halvorson will have an update next council meeting.

### **FEE SCHEDULE**

Upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 22-11-02** titled “Resolution Establishing a Fee Schedule Pursuant to §34.01 of the Madison Code of Ordinances for the Year 2022” was adopted to update the swimming pool fees for daily passes, season passes, swimming lessons and pool rental. The family pass fee was last increased in 2019 and the individual pass fee was last increased in 2016. A complete copy of Resolution 22-11-02 is contained in City Clerk’s Book #10.

### **GROUP HEALTH INSURANCE**

Upon motion by Conroy, seconded by Volk and carried, Council approved the cancellation of health insurance through Public Employees Insurance Pool (“PEIP”) and adopted **RESOLUTION 22-21** titled “Resolution Establishing Group Health Insurance City Benefits Contribution for the Year 2022”. This resolution would provide for the City of Madison to contribute 80% towards the family coverage premium and 100% towards the single coverage premium based on Preferred One 2022 Small Group Product Silver Complete \$3,000/\$6,000 with 80% coinsurance effective July 1, 2022 and continuing. This benefit is available to full-time employees, with the rate established at fifty percent for qualified part-time employees. An HSA contribution of \$200 per month will be made to full-time employees in the city’s group health plan and \$100 per month for qualified part-time employees. Employees who opt out of the city’s group health plan will be eligible to receive \$655.40 per month to be used for supplemental insurance options.

The change of insurance was due to the 50% increase of PEIP’s premium. After researching alternate options, Preferred One was the best solution for both the employer and employee, however as an age-banded insurance plan, it is not the most cost-effective. Councilmember Conroy asked if the City must have a group plan or if the employees can receive a stipend and choose their own health insurance. City Manager Halvorson noted that insurance options and rates will be reviewed again in October and stipends can be an option worth looking into.

A complete copy of Resolution 22-21 is contained in City Clerk’s Book #10.

### **CITY MANAGER’S REPORT**

**Swimming Pool:** Lifeguard training instructed by Andy Thole is scheduled for June 1<sup>st</sup> and 2<sup>nd</sup> for new Madison and Dawson lifeguards. Including the new lifeguards, the pool has 10 employees for the 2022 season. The pool hours have been established and will be Monday-Thursday 12-1pm for lap swim, 1-5pm for open swim, 5-6pm lap swim, and 6-8pm open swim; Fridays are 12-1pm lap swim, and 1-6pm open swim; Saturday-Sunday are 12-6pm open swim.

**Alleyway Inquiry:** United Prairie Bank has inquired about making the alleyway behind their business a one-way. Council discussed.

### **MAYOR/COUNCIL REPORTS**

**Daycare Meeting:** Councilmember Conroy provided an update from the daycare meeting on May 18<sup>th</sup>.

**DISBURSEMENTS**

Upon motion by Volk, seconded by Meyer and carried, Council approved disbursements for bills submitted between May 9 and May 23, 2022. These disbursements include United Prairie Check Nos. 62742-62881.

There being no further business, upon motion by Conroy, seconded by Volk and carried, meeting adjourned at 6:08 pm.

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Greg Thole - Mayor

**ATTEST:**

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Christine Enderson – City Clerk

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

11/17  
Page 1 of 2

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St. Michael the Archangel Church of Madison Previous Gambling Permit Number: X-37005-22-019  
Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: 41-0764100  
Mailing Address: 412 W 3rd St  
City: Madison State: MN Zip: 56256 County: Lac qui Parle  
Name of Chief Executive Officer (CEO): Rev. Brian W. Oestreich  
CEO Daytime Phone: 507-829-6667 CEO Email: stmichael1891@gmail.com  
(permit will be emailed to this email address unless otherwise indicated below)  
Email permit to (if other than the CEO): stjohnnortonville@gmail.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted  
(for raffles, list the site where the drawing will take place): St. Michael the Archangel Church

Physical Address (do not use P.O. box): 412 W 34d St

Check one:

☒ City: Madison Zip: 56256 County: Lac qui Parle  
☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): September 18, 2022

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<b>CITY APPROVAL</b> <b>for a gambling premises</b> <b>located within city limits</b>	<b>COUNTY APPROVAL</b> <b>for a gambling premises</b> <b>located in a township</b>
<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.	<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.
Print City Name: <u>City of Madison</u>	Print County Name: _____
Signature of City Personnel: _____ _____ Title: _____ Date: _____	Signature of County Personnel: _____ _____ Title: _____ Date: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <b>The city or county must sign before submitting application to the Gambling Control Board.</b> </div>	<b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Brian W Oestreich Date: 5-10-22  
 (Signature must be CEO's signature; designee may not sign)

Print Name: Rev. Brian W. Oestreich

<b>REQUIREMENTS</b>	<b>MAIL APPLICATION AND ATTACHMENTS</b>
<b>Complete a separate application for:</b> <ul style="list-style-type: none"> <li>all gambling conducted on two or more consecutive days; or</li> <li>all gambling conducted on one day.</li> </ul> Only one application is required if one or more raffle drawings are conducted on the same day.  <b>Financial report to be completed within 30 days after the gambling activity is done:</b> A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.  Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).	<b>Mail application with:</b> _____ a copy of your proof of nonprofit status; and _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is <b>\$100</b> ; otherwise the fee is <b>\$150</b> . Make check payable to <b>State of Minnesota</b> .  <b>To:</b> Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113  <b>Questions?</b> Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p><b>Data privacy notice:</b> The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



**Cash and Investment Balances****Date: MAY 31, 2022**

<b>Fund</b>	<b>Acct No.</b>	<b>Cash Balance</b>		<b>Acct No.</b>	<b>Ehlers Investments Balance</b>	<b>Total by Fund</b>
General Fund	101-10100	\$403,231.55		101-10113	\$151,000.00	\$554,231.55
Ambulance Fund	201-10100	-\$47,913.63		201-10113	\$200,000.00	\$152,086.37
EDA Fund	211-10100	\$70,583.13		211-10113	\$0.00	\$70,583.13
Sewer Sys replace	225-10100	\$97,326.56		225-10113	\$0.00	\$97,326.56
Inf. Replace. DS	350-10100	\$9,401.46		350-10113	\$0.00	\$9,401.46
2015 GO Refunding	351-10100	-\$58,672.29		351-10113	\$0.00	-\$58,672.29
2016 GO Ref/Wt Rev	353-10100	-\$108,956.97		353-10113	\$0.00	-\$108,956.97
FTTP Proj Fund	406-10100	\$0.00		420-10113	\$0.00	\$0.00
Util Ext Proj Fund	407-10100	-\$45,760.50		425-10113	\$0.00	-\$45,760.50
Cult & Rec Capital	420-10100	\$188,973.46		420-10113	\$0.00	\$188,973.46
Bldg & Equip Capital	425-10100	\$210,396.50		425-10113	\$0.00	\$210,396.50
Streets Capital	430-10100	\$74,811.78		430-10113	\$0.00	\$74,811.78
Water Fund	601-10100	\$6,507.92		601-10113	\$99,000.00	\$105,507.92
Sewer Fund	602-10100	-\$60,683.16		602-10113	\$400,000.00	\$339,316.84
Sanitation Fund	603-10100	\$133,549.61		603-10113	\$0.00	\$133,549.61
Electric Fund	604-10100	\$778,772.03		604-10113	\$2,000,000.00	\$2,778,772.03
Storm Sewer Fund	605-10100	\$177,922.96		605-10113	\$0.00	\$177,922.96
Liquor Fund	609-10100	\$117,115.46		609-10113	\$0.00	\$117,115.46
Eastview Fund	614-10100	\$2,631.07		614-10113	\$100,000.00	\$102,631.07
Reserve Fund	851-10100	\$184,102.32		851-10113	\$413,245.00	\$597,347.32
		\$2,133,339.26			\$3,363,245.00	\$5,496,584.26
(GT Cash Balance)		\$0.00				
United Prairie Checking		\$376,991.09				
Old National Checking		\$56,348.17				
TD Ameritrade Sweep		\$1,700,000.00				
		\$2,133,339.26				
SCDP Rev Loan	202-10103	\$78,354.69				\$78,354.69
EDA Rev Loan Fund	212-10105	\$106,993.93				\$106,993.93
		\$2,318,687.88			\$3,363,245.00	\$0.00
<b>Grand Total Cash and Investments</b>						<b>\$5,681,932.88</b>



# REVENUE & EXPENSE REPORT

## CALENDAR 5/2022, FISCAL 5/2022

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	28,501.90	399,425.18	1,686,664.27	1,287,239.09
	TOTAL EXPENSES	178,961.60	750,447.36	1,686,664.27	936,216.91
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	GENERAL TOTAL	150,459.70-	351,022.18-	.00	351,022.18
	TOTAL REVENUE	8,358.69	55,100.20	112,500.00	57,399.80
	TOTAL EXPENSES	4,497.36	37,804.08	120,350.00	82,545.92
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	AMBULANCE TOTAL	3,861.33	17,296.12	7,850.00-	25,146.12-
	TOTAL REVENUE	1,191.79	64,461.74	6,092.00	58,369.74-
	TOTAL EXPENSES	22.50	1,072.92	.00	1,072.92-
		-----	-----	-----	-----
	SCDP GRANT REVOLVING LOAN TOTA	1,169.29	63,388.82	6,092.00	57,296.82-
	TOTAL REVENUE	.00	473.51	12,066.00	11,592.49
	TOTAL EXPENSES	.00	23,903.91	.00	23,903.91-
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	SCDP GRANT 2017 ADMIN TOTAL	.00	23,430.40-	12,066.00	35,496.40
	TOTAL REVENUE	.00	21,314.39	90,700.00	69,385.61
	TOTAL EXPENSES	2,394.00	18,142.79	92,391.00	74,248.21
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	EDA TOTAL	2,394.00-	3,171.60	1,691.00-	4,862.60-
	TOTAL REVENUE	10.45	53.57	1,000.00	946.43
	TOTAL EXPENSES	.00	.00	200.00	200.00
		-----	-----	-----	-----
	EDA REVOLVING LOAN FUND TOTAL	10.45	53.57	800.00	746.43
	TOTAL EXPENSES	.00	.00	.00	.00
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# REVENUE & EXPENSE REPORT

## CALENDAR 5/2022, FISCAL 5/2022

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00
	TOTAL REVENUE	.00	.00	20,000.00	20,000.00
	TOTAL EXPENSES	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	.00	.00	20,000.00	20,000.00
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00
	TOTAL REVENUE	59.56	1,912.30	339,500.00	337,587.70
	TOTAL EXPENSES	.00	.00	324,438.00	324,438.00
	INFRA. REPLACE. DEBT SERV TOTA	59.56	1,912.30	15,062.00	13,149.70
	TOTAL REVENUE	548.38	5,423.92	399,949.00	394,525.08
	TOTAL EXPENSES	104,800.00	104,800.00	374,405.00	269,605.00
	2015 GO REFUNDING DS TOTAL	104,251.62-	99,376.08-	25,544.00	124,920.08
	TOTAL REVENUE	.00	.00	145,014.00	145,014.00
	TOTAL EXPENSES	.00	132,106.25	143,489.00	11,382.75
	2016 GO REF/WT REV DS TOTAL	.00	132,106.25-	1,525.00	133,631.25
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	FTTP PROJECT FUND TOTAL	.00	.00	.00	.00

# REVENUE & EXPENSE REPORT

## CALENDAR 5/2022, FISCAL 5/2022

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	6,840.00	45,760.50	.00	45,760.50-
	UTIL EXT PROJECT FUND TOTAL	6,840.00-	45,760.50-	.00	45,760.50
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE PROJ TOTA	.00	.00	.00	.00
	TOTAL REVENUE	1,750.00	20,415.00	20,000.00	415.00-
	TOTAL EXPENSES	1,945.89	13,144.76	66,000.00	52,855.24
	CULTURE & REC CAP. FUND TOTAL	195.89-	7,270.24	46,000.00-	53,270.24-
	TOTAL REVENUE	320.66-	484.34	80,000.00	79,515.66
	TOTAL EXPENSES	.00	.00	12,000.00	12,000.00
	BLDG & EQUIP CAP. FUND TOTAL	320.66-	484.34	68,000.00	67,515.66
	TOTAL REVENUE	.00	.00	80,000.00	80,000.00
	TOTAL EXPENSES	.00	.00	75,000.00	75,000.00
	STREETS CAPITAL FUND TOTAL	.00	.00	5,000.00	5,000.00
	TOTAL REVENUE	49,696.41	241,115.74	620,250.00	379,134.26
	TOTAL EXPENSES	48,848.58	221,717.96	796,288.87	574,570.91
	WATER TOTAL	847.83	19,397.78	176,038.87-	195,436.65-
	TOTAL REVENUE	38,381.59	194,320.41	480,000.00	285,679.59
	TOTAL EXPENSES	54,062.48	223,324.39	701,168.35	477,843.96

# REVENUE & EXPENSE REPORT

## CALENDAR 5/2022, FISCAL 5/2022

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	SEWER TOTAL	15,680.89-	29,003.98-	221,168.35-	192,164.37-
	TOTAL REVENUE	23,797.72	115,240.17	284,950.00	169,709.83
	TOTAL EXPENSES	3,487.14	72,614.90	264,358.94	191,744.04
	SANITATION TOTAL	20,310.58	42,625.27	20,591.06	22,034.21-
	TOTAL REVENUE	101,802.98	626,265.22	1,533,000.00	906,734.78
	TOTAL EXPENSES	102,989.79	568,592.59	1,418,575.36	849,982.77
	ELECTRIC UTILITY TOTAL	1,186.81-	57,672.63	114,424.64	56,752.01
	TOTAL REVENUE	12,579.81	62,981.31	151,650.00	88,668.69
	TOTAL EXPENSES	8,828.13	46,231.97	236,954.52	190,722.55
	STORM SEWER TOTAL	3,751.68	16,749.34	85,304.52-	102,053.86-
	TOTAL REVENUE	45,202.94	182,372.53	473,000.00	290,627.47
	TOTAL EXPENSES	38,480.23	175,348.24	475,311.81	299,963.57
	LIQUOR TOTAL	6,722.71	7,024.29	2,311.81-	9,336.10-
	TOTAL REVENUE	14,702.30	81,850.79	174,120.00	92,269.21
	TOTAL EXPENSES	18,095.45	126,631.86	214,362.00	87,730.14
	EASTVIEW APARTMENTS TOTAL	3,393.15-	44,781.07-	40,242.00-	4,539.07
	TOTAL REVENUE	33,021.43-	22,368.57	134,000.00	111,631.43
	TOTAL EXPENSES	.00	.00	125,000.00	125,000.00
	RESERVE TOTAL	33,021.43-	22,368.57	9,000.00	13,368.57-

**REVENUE & EXPENSE REPORT**  
**CALENDAR 5/2022, FISCAL 5/2022****PCT OF FISCAL YTD 41.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	REVENUE & EXPENSE FUND SUMMARY	281,010.72-	466,065.59-	282,501.85-	183,563.74

**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

**May 31, 2022**

**MEDA LOANS (REVOLVING LOAN FUND)**

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$803.41
LqP Ag Society/Fair Board-10 year no interest loan		12/31/27	\$85,000.00	\$3000/year			\$18,000.00
MG Entertainment LLC/Grand Theater		07/01/22	\$1,000.00	\$55.56			\$166.60
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	5% Int, no pay til 8/1/22			\$15,500.00
Torchwood Communications, LLC		07/01/25	\$2,000.00	\$46.00			\$1,621.04
<b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>				<b>\$101.56</b>		<b>\$0.00</b>	<b>\$36,091.05</b>

**FUND BALANCE AVAILABILITY**

	MEDA LOANS (RLF)	TOTALS
<b>Fund Balance</b>	\$143,084.98	\$143,084.98
<b>Less Loans Outstanding</b>	\$36,091.05	\$36,091.05
<b>Less Payments Outstanding</b>	\$0.00	\$0.00
<b>Bank Acct Available as of</b>	<b>\$106,993.93</b>	<b>\$106,993.93</b>
May 31, 2022		

**MEDA Balance: \$106,993.93**

**MEDA FUND BALANCE INCOME**

January 2022 Int <b>\$11.30</b>	April 2022 Int <b>\$10.18</b>	July 2022 Int	Oct 2022 Int
February 2022 Int <b>\$10.81</b>	May 2022 Int <b>\$10.45</b>	Aug 2022 Int	Nov 2022 Int
March 2022 Int <b>\$10.29</b>	June 2022 Int	Sept 2022 Int	Dec 2022 Int

**2022 YTD Interest \$53.03**

**CITY OF MADISON  
MINUTES OF THE  
MADISON ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
Monday, May 2, 2022 – 5:00 p.m.**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at 5:00 p.m. on Monday, May 2, 2022 at the Madison Municipal Building.

Members in attendance: Commissioners Ryan Young, Maynard Meyer, Matt Monson, Greg Thole, John Maatz, and Karin Moen. Members absent: Jim Connor  
Also, in attendance were City Manager Val Halvorson.

Vice President Ryan Young called the meeting to order at 5:03 p.m.

**APPROVAL OF AGENDA**

Upon motion by Thole, seconded by Meyer and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**APPROVAL OF MINUTES**

Upon motion by Moen, seconded by Monson and carried the April 4, 2022 regular meeting minutes of the Madison Economic Development Authority were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

No one present.

**CONSENT AGENDA**

Upon motion by Monson seconded Thole and carried to approve the Consent Agenda.

**ARMORY TOUR**

Madison EDA members toured the Madison Armory following the April meeting. Comments on the building and potential uses were; it would be hard to repurpose, the layout was choppy, and there is a risk of getting it back if sold to a private investor for below market value.

**COMMERCIAL IMPROVEMENT APPLICATION**

7 applications were reviewed and 6 were approved. Upon motion by Meyer seconded by Maatz and carried to approve the Consent Agenda. Young abstained. Halvorson will contact the applicants.

**COMMITTEE REPORTS AND WORK PLAN**

The committee reviewed the work plan. Update was heard on the Child Care meeting and fiber project

Upon motion by Monson, seconded Maatz and carried, the meeting adjourned at 6:20 p.m.



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Ryan Young, Acting President

ATTEST:

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Val Halvorson, Acting Secretary

# MAY 2022 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Initial Inspection Complete	302	5th St E	Junk Vehicle/Blight	5/31/2022 1:29:58 PM	todd.erp@ci.madison.mn.us	5/31/2022 1:33:39 PM	todd.erp@ci.madison.mn.us	5/31/22 TE vehicles with expired license. Compliant stated accumulation of blight. Hard to see with the tall grass.	
Notice Sent	302	5th St E	High Grass	5/31/2022 9:42:54 AM	todd.erp@ci.madison.mn.us	5/31/2022 11:39:33 AM	christine.enderson@ci.madison.mn.us	High grass	5/31/22 Initial Notice Sent. Follow up on 6/7/22 by noon.
New Request	0	Water Plant	Tree Inspections	5/20/2022 9:00:10 AM	todd.erp@ci.madison.mn.us	5/20/2022 9:01:34 AM	todd.erp@ci.madison.mn.us	#11 Tree	
New Request	0	Water Plant	Tree Inspections	5/20/2022 8:53:50 AM	todd.erp@ci.madison.mn.us	5/20/2022 8:54:43 AM	todd.erp@ci.madison.mn.us	#10 Tree	
New Request	0	Water Plant	Tree Inspections	5/20/2022 8:48:22 AM	todd.erp@ci.madison.mn.us	5/20/2022 8:53:29 AM	todd.erp@ci.madison.mn.us	#9 Tree	
New Request	0	Water Plant	Tree Inspections	5/20/2022 8:46:45 AM	todd.erp@ci.madison.mn.us	5/20/2022 8:47:55 AM	todd.erp@ci.madison.mn.us	#8 Tree	
New Request	0	Water Plant	Tree Inspections	5/20/2022 8:44:58 AM	todd.erp@ci.madison.mn.us	5/20/2022 8:45:53 AM	todd.erp@ci.madison.mn.us	#7 Tree	

New Request	0	Water Plant	Tree Inspections	5/20/2022 8:43:54 AM	todd.erp@ci.madison.mn.us	5/20/2022 8:44:49 AM	todd.erp@ci.madison.mn.us	#6 Tree	
New Request	0	Water Plant	Tree Inspections	5/20/2022 8:42:50 AM	todd.erp@ci.madison.mn.us	5/20/2022 8:43:47 AM	todd.erp@ci.madison.mn.us	#5 Tree	
New Request	0	Water Plant	Tree Inspections	5/20/2022 8:41:18 AM	todd.erp@ci.madison.mn.us	5/20/2022 8:42:11 AM	todd.erp@ci.madison.mn.us	#4 Tree	
New Request	0	Water Plant	Tree Inspections	5/20/2022 8:39:49 AM	todd.erp@ci.madison.mn.us	5/20/2022 8:41:02 AM	todd.erp@ci.madison.mn.us	#3 Tree	
New Request	0	Water Plant	Tree Inspections	5/20/2022 8:38:33 AM	todd.erp@ci.madison.mn.us	5/20/2022 8:39:24 AM	todd.erp@ci.madison.mn.us	#2 Tree	
New Request	0	Water plant	Tree Inspections	5/20/2022 8:35:47 AM	todd.erp@ci.madison.mn.us	5/20/2022 8:37:59 AM	todd.erp@ci.madison.mn.us	#1 Tree	
Complete	0	Sub	Sub Maintenance	5/11/2022 3:45:53 PM	linedept	5/11/2022 3:45:54 PM	linedept		Changed put batteries in cemetary sub
Complete	0	United Prairie	Street Light Out - Electric	5/10/2022 4:12:49 PM	chase.mortenson@ci.madison.mn.us	5/10/2022 4:12:50 PM	chase.mortenson@ci.madison.mn.us	Replaced with led light	St light

Complete	0	Heather Floral	Street Light Out - Electric	5/10/2022 4:12:13 PM	chase.mortenson@ci.madison.mn.us	5/10/2022 4:12:14 PM	chase.mortenson@ci.madison.mn.us	Replaced with led	St light
Complete	0	Post Office	Street Light Out - Electric	5/10/2022 3:21:15 PM	chase.mortenson@ci.madison.mn.us	5/10/2022 3:21:16 PM	chase.mortenson@ci.madison.mn.us	Replace with led light	St light
Complete	321	7th Ave	Street Light Out - Electric	5/10/2022 3:13:13 PM	chase.mortenson@ci.madison.mn.us	5/10/2022 3:13:14 PM	chase.mortenson@ci.madison.mn.us	Replaced to led light	St light
Complete	621	7th Ave	Street Light Out - Electric	5/10/2022 3:10:25 PM	chase.mortenson@ci.madison.mn.us	5/10/2022 3:10:26 PM	chase.mortenson@ci.madison.mn.us	Replaced to led light	St light
Complete	0	Dave Amundsons	Street Light Out - Electric	5/10/2022 2:25:06 PM	linedept	5/10/2022 2:25:07 PM	linedept		Reinstalled globe on st lite
Complete	0	Alley To The South Of Northern Plains Tiling	Street Light Out - Electric	5/10/2022 2:18:40 PM	linedept	5/10/2022 2:18:41 PM	linedept		Installed new led lite
Complete	0	Alley Behind Carpets And More	Street Light Out - Electric	5/10/2022 2:09:48 PM	linedept	5/10/2022 2:09:49 PM	linedept		Installed new led lite
Complete	0	Alley Behind 621 7th Ave	Street Light Out - Electric	5/10/2022 1:56:55 PM	linedept	5/10/2022 1:56:56 PM	linedept		Installed new led lite

Complete	0	Alley Between 8th Ave And 7th Ave North Of 6th St	Street Light Out - Electric	5/10/2022 1:45:03 PM	linedept	5/10/2022 1:45:04 PM	linedept		Installed new led lite
Complete	0	Behind 321 7th Ave	Street Light Out - Electric	5/10/2022 1:42:53 PM	linedept	5/10/2022 1:42:54 PM	linedept		Installed new led lite
Complete		J.F. Jacobson park	Landscapin g	5/10/2022 8:59:34 AM	todd.erp@ci .madison.m n.us	5/10/2022 8:59:35 AM	todd.erp@ci .madison.m n.us	Need to be compliant with Countryside Public Health for inspection. 1. 2,000 sq. ft. of campsites 2. Display board for certification. Outside of building. 3. Screening around dump station.	Todd and Alex: Moved campsite signs to accommodate 2,000 sq. ft. of campsites. Todd and Alex: Installed Display board for certification on outside of building. Ryan and Dan: Planted 8 shrubs around dump station for screening.
Work in Progress	316	5th St.	Catch Basin - Sewer	5/9/2022 10:52:09 AM	todd.erp@ci .madison.m n.us	5/9/2022 10:53:40 AM	todd.erp@ci .madison.m n.us	Storm sewer slow drain. Need to run jetter through	
Complete	716	5th St	Street Light Out - Electric	5/6/2022 1:30:03 PM	chase.morte nson@ci.ma dison.mn.us	5/6/2022 1:30:04 PM	chase.morte nson@ci.ma dison.mn.us	Replaced with led light	St light
Complete	0	Vfw Alley	Street Light Out - Electric	5/6/2022 11:14:29 AM	linedept	5/6/2022 11:14:30 AM	linedept		Installed new led lite
Complete	7	th St W & 6th Ave E	Street Light Out - Electric	5/5/2022 1:23:59 PM	chase.morte nson@ci.ma dison.mn.us	5/5/2022 1:24:00 PM	chase.morte nson@ci.ma dison.mn.us	Changed to led light	St light

New Request	0	Alley Of 6th Ave E	Street Light Out - Electric	5/5/2022 1:15:38 PM	chase.mortenson@ci.madison.mn.us	5/5/2022 1:15:38 PM	chase.mortenson@ci.madison.mn.us	Replaced to led light	St light
Complete	8	th St W& 6th Ave E	Street Light Out - Electric	5/5/2022 11:06:31 AM	chase.mortenson@ci.madison.mn.us	5/5/2022 11:06:32 AM	chase.mortenson@ci.madison.mn.us	Replaced with led light	St light
Complete	0	Fieldcrest Parking Lot	Street Light Out - Electric	5/4/2022 2:34:52 PM	chase.mortenson@ci.madison.mn.us	5/4/2022 2:34:53 PM	chase.mortenson@ci.madison.mn.us	Replaced with led light	St light
Complete	0	Fieldcrest	Street Light Out - Electric	5/4/2022 2:32:15 PM	chase.mortenson@ci.madison.mn.us	5/4/2022 2:32:16 PM	chase.mortenson@ci.madison.mn.us	Replaced with led light	St light
Complete	0	Fair St	Street Light Out - Electric	5/4/2022 2:23:05 PM	chase.mortenson@ci.madison.mn.us	5/4/2022 2:23:06 PM	chase.mortenson@ci.madison.mn.us	Replaced with led light	Led st light
Complete	0	Campgrounds At Fairgrounds	Street Light Out - Electric	5/4/2022 2:14:33 PM	chase.mortenson@ci.madison.mn.us	5/4/2022 2:14:34 PM	chase.mortenson@ci.madison.mn.us	2 led lights put up in parking lot	2 st lights
Complete	0	County Shop	Street Light Out - Electric	5/4/2022 10:48:23 AM	linedept	5/4/2022 10:48:24 AM	linedept		Installed new led lite
Complete	0	Western Heating	Street Light Out - Electric	5/4/2022 10:48:00 AM	linedept	5/4/2022 10:48:01 AM	linedept		Installed new led lite

Complete	0	Fair St And 6th Ave	Street Light Out - Electric	5/4/2022 10:31:04 AM	linedept	5/4/2022 10:31:05 AM	linedept		Installed new led lite
Complete	0	South End Of 9th Ave	Street Light Out - Electric	5/3/2022 3:51:38 PM	linedept	5/3/2022 3:51:39 PM	linedept		Installed new led lite
Complete	0	Storage Shed By Water Tower	Street Light Out - Electric	5/3/2022 3:51:10 PM	linedept	5/3/2022 3:51:11 PM	linedept		Installed new led lite
Complete	0	Vfw	Street Light Out - Electric	5/3/2022 3:50:40 PM	linedept	5/3/2022 3:50:41 PM	linedept		Installed new led lite
Complete	0	Loues Greenhouse	Street Light Out - Electric	5/2/2022 3:48:09 PM	linedept	5/2/2022 3:48:10 PM	linedept		Installed new led lite
Complete	0	Alley Behind 9th Ave	Street Light Out - Electric	5/2/2022 3:30:59 PM	linedept	5/2/2022 3:31:00 PM	linedept		Installed new led lite
Complete	0	Alley Behind 9th Ave	Street Light Out - Electric	5/2/2022 3:30:32 PM	linedept	5/2/2022 3:30:33 PM	linedept		Installed new led lite
Complete	8	th Ave & 9th Ave Alley	Street Light Out - Electric	5/2/2022 11:18:00 AM	chase.mortenson@ci.madison.mn.us	5/2/2022 11:18:01 AM	chase.mortenson@ci.madison.mn.us	Replaced with led st light	Led light



Complete	0	Greg Thole's Alley	Street Light Out - Electric	5/2/2022 11:12:49 AM	chase.mortenson@ci.madison.mn.us	5/2/2022 11:12:50 AM	chase.mortenson@ci.madison.mn.us	Changed to led light	Led light
Complete	0	Behind Dairy Queen	Street Light Out - Electric	5/2/2022 9:14:06 AM	linedept	5/2/2022 9:14:07 AM	linedept		Installed new led lite
Complete	816	W 7th St	Street Light Out - Electric	5/2/2022 9:06:06 AM	linedept	5/2/2022 9:06:07 AM	linedept		Installed new led lite
Complete	9	th Ave And W 7th St	Street Light Out - Electric	5/2/2022 8:56:08 AM	linedept	5/2/2022 8:56:09 AM	linedept		Inatalled new led lite
Complete	0	Charlie Wright Farm	Tree Trimming	4/29/2022 10:45:59 AM	linedept	5/10/2022 2:10:19 PM	linedept		Trimmed tree
Work in Progress		J.F. Jacobson park Restrooms	Bathrooms	4/19/2022 12:22:48 PM	todd.erp@ci.madison.mn.us	5/10/2022 8:55:38 AM	todd.erp@ci.madison.mn.us	<p>Installed Fixtures and water lines. Ready for Water once weather stays above freezing. 5 Sinks, 6 Toilets, and 4 Urinals. Need Water meter installed before water can be turned on.</p> <p>5/9/22 TE After turning on water, noticed leaks in the mens and womens shower faucet. Ordered parts to repair. Dean and Todd repaired the faucets and everything is now good with no leaks.</p> <p>Had to reschedule with Countryside Public Health for inspection. Will be here to inspect on 5/11/22 at 10 am.</p>	

Complete		Slen park pool	Building Maintenance	10/20/2021 10:16:53 AM	todd.erp@ci.madison.mn.us	5/4/2022 11:12:05 AM	todd.erp@ci.madison.mn.us	<p>10/19/21 Winterized pool restrooms, pump house, pool and slide. Removed ladders, drain covers and capped all lines before filling pool. Cleaned out water holding tank for slide and opened all valves for water to drain and covered with old pool tarp (to minimize spring cleaning). Used RV antifreeze in any floor drains, toilets, slide and any other areas that could hold water. Removed all items that should not freeze from area and pump house.</p> <p>Attached air compressor and blew out play features in pool, main fill water to slide and water line that feeds North shelter.</p> <p>Once leaves fall or freezing temperatures come, we will remove leaves from pool and fill to set depth for winter.</p> <p>11/1/21 - Cleaned leaves from pool. Removed water from deep sumps and installed caps. Removed sump pump. Started to fill pool. Will fill slowly for couple days.</p>	
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June 2, 2022

The Honorable Greg Thole  
404 6<sup>th</sup> Avenue  
Madison, MN 56256-1237

RE: Madison WWTP  
Facility Plan Preliminary Approval  
NPDES/SDS Permit Number MN0051764  
MPCA Project No. 280834-PS01

Dear Mayor Thole:

The Minnesota Pollution Control Agency (MPCA) is pleased to inform you that we are hereby granting preliminary approval of your facility plan.

The proposed plan is the background study for a collection system project. Treatment will remain at the existing Class B wastewater treatment facility which is designed to treat 0.48 million gallons per day average wet weather flow, 1.4 million gallons per day peak hourly wet weather flow, and 134 pounds BOD<sub>5</sub> average per day. The level of treatment will be governed by the provisions in the corresponding National Pollutant Discharge Elimination System (NPDES) and State Disposal System (SDS) Permit No. MN0051764. The approval is pursuant to Minn. Stat. chs. 115 and 116, as amended. The legal description of the location of the proposed facility is SE ¼ of the NE ¼ of Section 28, Township 118 North, Range 44 West, Madison Township, Lac Qui Parle County.

The facility plan and related information indicate that the selected alternative for this project will consist of extending new city utilities and reconstructing city streets and storm sewers in the northwest corner of the City of Madison. These improvements include constructing new gravity sewer mains along Trunk Highway (TH) 75, from 8<sup>th</sup> Street to 11<sup>th</sup> Street, and along 11<sup>th</sup> Street to the City baseball fields. These improvements also include construction of a new lift station and forcemain. Cured-In-Place-Pipe lining and manhole rehabilitation is planned on all existing clay pipe sanitary sewer along TH 75 and TH 40.

The proposed project is described in detail in the facility plan titled, "Infrastructure Improvements Facility Plan", by Bolton & Menk, Inc., project number OW1.125959, signed and dated February 14, 2022.

The following items are not considered loan fundable for the reasons stated:

1. Storm sewer related items. Storm sewers that are not a necessary component of a wastewater conveyance and treatment system.
2. Water mains, water wells, and other water supply items. Water supply systems are not a necessary component of a wastewater treatment system.
3. Portions of street, curb and gutter, and sidewalks that are not a result of the construction of sanitary sewers. Reconstruction fundability should be limited to the width of the pipe trench necessary to install the sanitary sewer. In areas where both sewer and water are installed, the reconstruction costs should be divided proportionally between sewer and water costs.

This constitutes a formal decision in accordance with Minn. R. 7077.2000. Any request for review or reconsideration of this decision must be submitted within 45 days of the date of this letter. For clarification concerning Disputes Procedures, please contact your review engineer.

This preliminary approval is given when there is reasonable assurance that the treatment system, when constructed, will comply with the regulations and criteria of the MPCA. Final approval of the facility plan is contingent upon completion of the environmental review process and issuance of a NPDES/SDS permit. Any questions regarding this approval should be directed to me at 651-757-2423 or by email at [julie.henderson@state.mn.us](mailto:julie.henderson@state.mn.us).

Sincerely,

*Julie Henderson*

*This document has been electronically signed.*

Julie Henderson, P.E.  
Engineer  
Municipal Wastewater Section  
Municipal Division

Cc: Kathe Barrett, Loan Officer, Public Facilities Authority (electronic)  
Jeff Freeman, Executive Director, Public Facilities Authority (electronic)  
Kent Louwagie, Engineering Consultant, Bolton & Menk, Inc. (electronic)  
Bill Dunn, MPCA, St. Paul  
Activity 152487 @ AI ID APP20220001

**CITY OF MADISON  
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT**  
Statement for the month of May 2022

<b>SALES</b>	<b>2021</b>	<b>2022</b>	<b>% of Sales</b>	<b>2021 YTD</b>	<b>2022 YTD</b>	<b>% of Sales</b>
Liquor	14698.01	15657.44	34.64%	71,664.84	73,296.03	40.19%
Beer	26670.34	28455.58	62.95%	110,541.93	105,229.15	57.70%
Mix, Ice, Etc.	1237.34	1089.92	2.41%	4,700.62	3,847.35	2.11%
<b>TOTAL SALES</b>	<b>42605.69</b>	<b>45,202.94</b>	<b>100.00%</b>	<b>186,907.39</b>	<b>182,372.53</b>	<b>100.00%</b>
<b>COST OF SALES</b>						
Inventory at 1st of month	36489.70	41842.29	92.57%	178,543.58	198,425.51	108.80%
Purchases	29940.95	39529.10	87.45%	131,485.25	142,313.11	78.03%
Freight	190.45	221.12	0.49%	1127.44	894.11	0.49%
Inventory at end of month	37649.70	50628.50	112.00%	184,902.10	216,749.35	118.85%
<b>TOTAL COST OF SALES</b>	<b>28971.40</b>	<b>30,964.01</b>	<b>68.50%</b>	<b>126,254.17</b>	<b>124,883.38</b>	<b>68.48%</b>
<b>GROSS PROFIT</b>						
	13634.29	14,238.93	31.50%	60,653.22	57,489.15	31.52%
<b>OPERATING EXPENSE</b>						
Labor	4089.68	4576.74	10.12%	21,026.07	22,505.79	12.34%
PERA	163.91	174.49	0.39%	855.47	882.06	0.48%
FICA	312.75	349.98	0.77%	1,607.92	1,721.01	0.94%
Mandatory Medicare	0.00	0.00%	0.00%	0.00	29.30	0.02%
* Worker's Compensation	208.45	208.45	0.46%	1,042.25	1,042.25	0.57%
City Health Insurance	309.97	309.97	0.69%	1,549.85	1,549.85	0.85%
General Supplies	3.99	315.78	0.70%	566.66	506.42	0.28%
* Audit Service	83.33	83.33	0.18%	416.65	416.65	0.23%
Dues & Subscriptions	0.00	0.00%	0.00%	-136.00	391.00	0.21%
Licenses & Taxes	0.00	0.00%	0.00%	0.00	0.00	0.00%
Telephone & Internet	112.09	111.07	0.25%	555.83	554.75	0.30%
Advertising	0.00	397.50	0.88%	1,491.02	1,684.81	0.92%
Utilities	440.77	419.69	0.93%	2,223.26	2,613.02	1.43%
* Property Insurance	161.50	161.50	0.36%	807.50	807.50	0.44%
Training	0.00	0.00%	0.00%	0.00	0.00	0.00%
Building Maint.	0.00	670.00	1.48%	0.00	875.98	0.48%
Equipment Maint.	0.00	120.03	0.27%	103.85	140.03	0.08%
Contractual Services	680.43	577.97	1.28%	3,607.56	3,170.08	1.74%
Travel	0.00	0.00%	0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	37.92	37.92	0.08%	189.60	189.60	0.10%
Miscellaneous	0.00	0.00%	0.00%	1,029.44	0.00	0.00%
Depreciation	464.63	464.63	1.03%	2,323.15	2,323.15	1.27%
<b>TOTAL OPERATING EXPENSE</b>	<b>7069.42</b>	<b>8979.05</b>	<b>19.86%</b>	<b>39,260.08</b>	<b>41,403.25</b>	<b>22.70%</b>
<b>Operating Income</b>	<b>6564.87</b>	<b>5,259.88</b>	<b>11.64%</b>	<b>21,393.14</b>	<b>16,085.90</b>	<b>8.82%</b>
<b>Nonoperating Revenues:</b>						
Interest Income	0	0.00%	0.00%			0.00%
<b>NET INCOME</b>	<b>6564.87</b>	<b>5,259.88</b>	<b>11.64%</b>	<b>21,393.14</b>	<b>16,085.90</b>	<b>8.82%</b>

\* Standard values per month

# Memo

**To:** City Administrator & City Council

**From:** Dale Hiepler, Liquor Store Manager

**Date:** 6/7/2022

**Re:** May Sales

---

Sales for May were \$45,203 compared to \$42,605 the previous year; a \$2597 increase. The biggest factor in the increase was due to the terrible storms we had during the month. We had two \$11,000 weeks mid-May when we would normally do somewhere around \$9,000.

Beer sales were up \$1786 and liquor sales were up \$959 over last years sales.

# Water Plant Monthly Report

Year: 2022

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	25	27	30	26	28.5								136.5
	Cost	\$316.25	\$341.55	\$379.50	\$355.42	\$389.60								\$1,782.32
KMNO4	Used (lbs)	270	315	340	307	356.4								1588.4
	Cost	\$1,093.50	\$1,275.75	\$1,377.00	\$1,519.65	\$1,764.18								\$7,030.08
Anti Scalant	Used (gal)	27	28	32	28	26.75								141.75
	Cost	\$1,218.24	\$1,263.36	\$1,443.84	\$1,263.36	\$1,318.78								\$6,507.58
Poli-phosphate	Used (gal)	47	46	59	50	59								261
	Cost	\$630.74	\$617.32	\$791.78	\$671.00	\$948.13								\$3,658.97
Chlorine	Used (lbs)	92	90	120	72	90								464
	Cost	\$106.72	\$104.40	\$139.20	\$100.08	\$125.10								\$575.50
Nalco 7768 Polymer	Used (gal)	2.2	2.5	2	2	1.75								10.45
	Cost	\$66.22	\$77.75	\$60.20	\$60.20	\$52.68								\$317.05
Flouride	Used (gal)	16	15	19	16	19								85
	Cost	\$92.00	\$86.25	\$109.25	\$62.00	\$109.25								\$458.75
Sodium meti-Bisulfate	Used (lbs)	8	9	8	9	6.1								40.1
	Cost	\$11.25	\$12.69	\$11.28	\$12.69	\$8.60								\$56.51
R <sub>o</sub> O <sub>u</sub> Pre-Filters	Used (case)	1	1	2	1	1								6
	Cost	\$259.07	\$259.07	\$518.14	\$259.07	\$270.40								\$1,565.75
RO Cleaner P 703 low Ph	Used	0	0	0	0	0								0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0								0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0								0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00
Caustic Soda 50% & 30%	Used (gal)	86	89	67	94	99								435
	Cost	\$696.60	\$720.90	\$542.70	\$833.78	\$878.13								\$3,672.11
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0								0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00

Well gal Pumped	x1000	4862	4925	5609	5170	5926								26492
Hi service gal, pumped	x1000	2961	2976	3464	3153	3680								16234
Gallons to Waste	x1000	912	924	1086	972	1068								4962
RC membrane gal pumped	x1000	3316	3386	3903	3711	3972								18288
Backwash gal pumped	x1000	895	907	1002	972	1124								4900
w. p water meter gallons	Actual	179150	173230	195990	174870	198420								921660
Treated accounted gal	Actual	16000	5600	6600	11900	1000								41100
Soft Water gal sold	Actual	16000	2000	0	500	8000								26500
Baseball Field well gal pumped	Actual	0	0	0	0	16000	27							16000



# City of Madison Investment Report

05/01/2022 - 05/31/2022

## Madison General Funds (169724)

Dated: 06/06/2022

### Portfolio Summary

	Portfolio
Client	City of Madison
Custodian	TD Ameritrade
Source Account	943009325
Original Units	5,227,451.28
Net Unrealized Gain/Loss	-110,701.64
Market Value	4,960,868.21
Book Yield	1.76%
Duration	1.90
S&P Rating	A+
Moody's Rating	A1

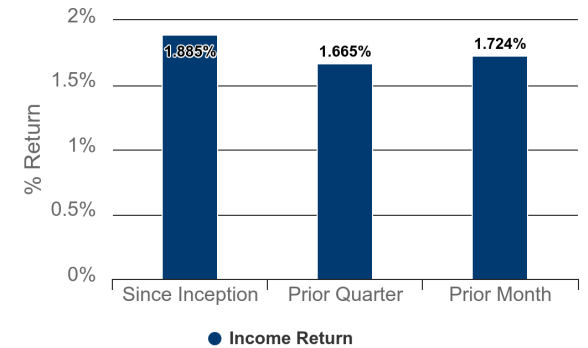
Footnote: 1

### GAAP Income Detail

	Portfolio
Account	Madison General Funds
MMF Payment Received Income	0.45
Coupon Received Income	17,280.00
Realized Gain	0.00
Other Income	0.00
Management Fees	-652.16
Total Net Income	16,628.29

Footnotes: 2,3

### Performance Summary



### Portfolio Composition

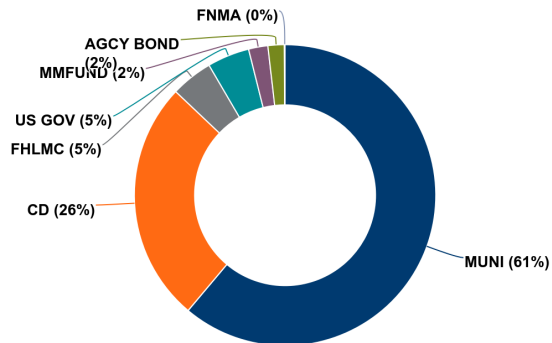
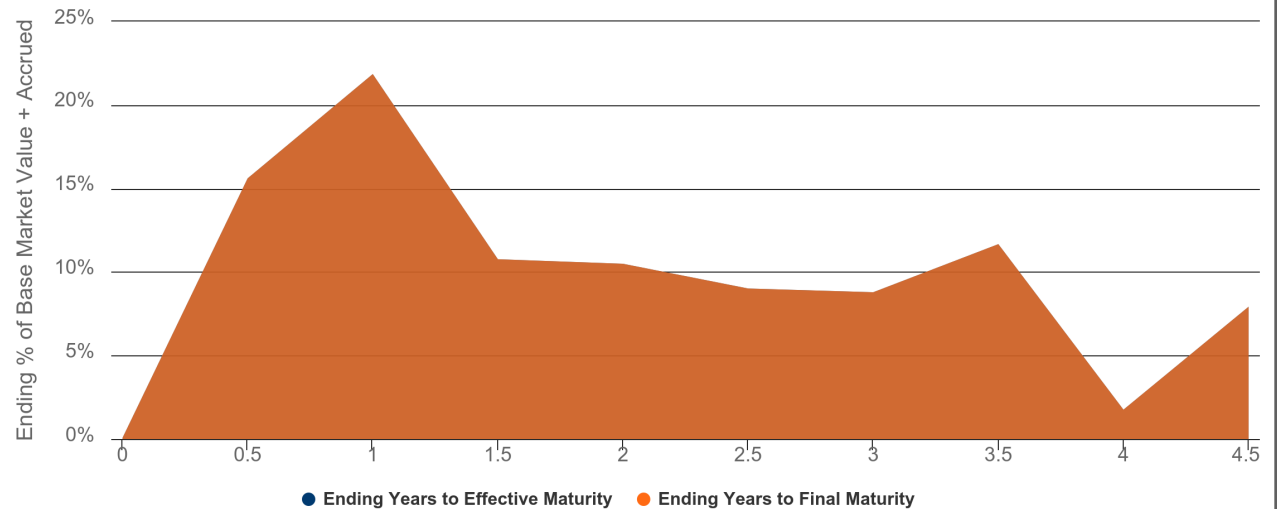


Chart calculated by: % of Market Value + Accrued

### Time To Maturity



Regular Drill Meeting  
5/16/2022

The Madison Volunteer Fire Department met in regular session with Chief Brian Tebben presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report        - truck training tonight

             - Ridgewater will be here at the next meeting providing training with live propane burns.        Bellingham and Dawson Fire Departments have been invited to the training

             - June 18<sup>th</sup> is the date for the Louisburg house burn training

Emergency calls since our last meeting:

1. May 10<sup>th</sup> – power line down, Hwy 212 and 181<sup>st</sup> Ave.
2. May 14<sup>th</sup> – small grass fire by Ziegler

This past Thursday, May 12 the city asked for help with pumping storm water.

On May 13 and 14 members of the MFD helped the city regarding cleanup from the storm on May 12, those people will get reimbursed from the city.

Prairie Arts Center – MFD might need to provide assistance with possible tear down/burn.

The DNR grant has been submitted.

May 25<sup>th</sup>, Wednesday, is when the Stampede to Fun is scheduled from 5 to 7 pm. MFD needs to bring some trucks down.

Racing schedule will be posted later tonight.

Dragonfest Committee – at noon on July 16<sup>th</sup> MFD will host waterfights and also conducting a 50-50 raffle. The tickets will be sold that day with the drawing at intermission of the waterfights. There will also be a spray house for kids. A sign up sheet was passed around at the meeting. MFD will also participate in the parade that morning, with the plan to be at the beginning of the parade. Invitations to participate in the waterfights have been sent to local fire departments.

Dawson Fire Department is hosting waterfights on June 25<sup>th</sup>.

Committees – please get together and put plans in place for your events.

Another chainsaw has been purchased as the present one is getting worked on.

Jerod Zimbelman is looking into the purchase of a K-12 saw.

Truck foremen – is you have any needs for your trucks please let Brian Tebben and/or Jerod Zimbelman know.

CRP burns – the MFD will be charging \$40 per acre regardless the size or who it is for.

Township board supper follow up – MFD will purchase and provide meat and cheese trays for the board members.

Scott Schake has submitted his retirement request as of May 20<sup>st</sup>, 2022 in writing, effective December 27, 2022. Motion made by Steve Olson to accept the retirement request was seconded by Chris Hansen, approved by voice vote.

June 20th is our next scheduled meeting.

Hall Duties for June: Don Tweet and Brady Thomson.

Motion was made by Jerod Zimbelman to adjourn meeting, seconded by Aaron Brehmer, carried.

Don Tweet  
Secretary

# CITY COUNCIL CHECKLIST

6/10/2022

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Pool Hours of Operation	3/25/2019	Zahrbock	CM, council	Last Date August 24th	ongoing
Senior Meal site and Center	1/13/2020	Meyer	CM, Meyer	Constuction and purchases completed-	ongoing
City Garage	4/20/2017	Thole, Fernho	CM	Painting complete	ongoing
MNDOT 2023	8/20/2020	Council	VH	Recommendation to MNDOT by 11/23/20--	ongoing
Handicap Restroom at Grand/Public	8/26/2019	Meyer	CM, Thole	Open 04/01/2021	6/30/2021
Climbing Wall at Pool	8/26/2019	Volk	Parks	Application approved -- prepare for install -- install complete	5/31/2021
Madison Gateway Sign	9/23/2020	Thole	Thole, VH	Complete -- waiting final invoices	7/2/2021
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
Hwy 40 Curbing - ask MNDoT to repair	5/11/2015	Zahrbock	CM, Engineer	2023 Construction - Resident meetings June 14/16	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	approved 6 applications	ongoing
Downtown Open Space-Block 48	10/27/2014	Conroy	CM Parks Board	EDA 2nd meeting with architect held 6/6/22	ongoing
Broadband Exploration	4/20/2017	Meyer	CM,committee	Construction update	2022/2023
Federal EDA EAA Grant	9/1/2021	Council	CM	Application has been submitted	2022
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Milestone 2 submitted for tower, Window preapp submitted	2022
Welcome Sign School Pride State Champ	7/1/2021	Zahrbock	CM, PZ, AC	March 22, 2022 Meeting Report	2022



We'll help you get there.™

**United Prairie Bank**  
303 6th Ave., PO Box 96  
Madison, MN 56256  
Phone: 320.598.7541  
Fax: 320.598.7543  
unitedprairiebank.com

May 26, 2022

City of Madison  
Attn. Val Halvorson  
404 6<sup>th</sup> Avenue  
Madison MN 56256

RE: 1-Way Alley Request

Dear Val:

This letter is a follow-up to our conversation regarding the intention of United Prairie Bank to install an ITM on the west side of the building. We are requesting the alley to become a 1-way entering from 4<sup>th</sup> street and exiting to the south on 3<sup>rd</sup> street.

We would be removing some of the sidewalk behind the building and putting in new concrete so customers would drive up directly to the ITM from the north. There would be an awning over a portion of that concrete, but it would come out directly from the building. When the customers leave the ITM they would exit the alley to the south.

I have visited with Dave's Plumbing and Heating and they do not have any concerns with the alley becoming a 1 way.

The ITMs have been ordered and the estimated timeframe for install would be later August or September. The concrete work would need to be completed before that; however, I do not have the proposed timing for that piece.

Please let me know if you have any questions or need additional information to move forward with our request. I look forward to hearing from you.

Thank you.

Best regards,

Karin R. Moen  
Market President/SVP

## Val Halvorson

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**From:** Val Halvorson <Val.Halvorson@ci.madison.mn.us>  
**Sent:** Thursday, June 9, 2022 10:23 AM  
**To:** 'KLQP-FM'; Maynard Meyer (maynard\_meyer@yahoo.com)  
**Subject:** Marketing Opportunity

*Good Morning,*

*Thanks to a grant from Old National Bank, two businesses from both Madison and Montevideo have the opportunity to participate in a marketing bootcamp.*

*Follow the link below to learn more, or contact the instructor with questions at 320-295-2119. Contact Val Halvorson [val.halvorson@ci.madison.mn.us](mailto:val.halvorson@ci.madison.mn.us) if you are interested in signing up!*

*Friday September 23<sup>rd</sup> 1-5pm via Zoom*

*Saturday September 24<sup>th</sup> 8am-6pm - Willmar MN*

If you're a startup or entrepreneurial company, great marketing is pivotal to your success. But great marketing starts with you - your vision, your goals, your dream. You will spend an intense 2-days in this bootcamp. You are paired with other entrepreneurs for a hands-on, collaborative format that is the magic that makes this unlike anything else out there. The diversity of industry, life experience and business knowledge in the room not only leads to great conversations, but provides the valuable outside perspective your business needs. Your take-away?

- Deep understanding of your company "why"
- Clarity about the customer problem you are solving
- Three-year business roadmap to help you plan your marketing strategies
- Understanding of how brands are built and used to create a customer experience
  
- Detailed understanding of your company's brand values & promise
- Clarity about the specific type of customers or clients you need to target
- Development of customized branding and marketing strategies
- Professional insight and collaborative feedback

Click on this [Startup](#) link to hear from others who have participated in the bootcamp. On that page, click on the *Bootcamp* link for more details. Towards the bottom of the page will be the date and a link to register.

*Startup Bootcamp is provided in partnership with the City of Montevideo, the City of Madison, Redstar and Southwest Initiative Foundation. Funding for this Startup Bootcamp is also provided by Old National Bank.*

**Thanks and have a Wonderful Day!!**

**Val Halvorson**

City Manager



[404 6<sup>th</sup> Ave](#)

[Madison MN 56256](#)



**MADISON AREA  
NEWCOMERS**

***Meet &  
Greet***

**FAMILY NIGHT**

**JUNE 15TH, 2022**

Madison Merchantile  
5:00PM – 7:00PM

Sponsored By:  
Madison Area Chamber of Commerce



Madison Chamber of Commerce  
June 1, 2022  
Agenda

1. Minutes
2. Old Business
  - ❖ Condition of Lou
  - ❖ Block Party
  - ❖ Madison Ambassador
  - ❖ Dragonfest
  - ❖ New-Comers Gathering
3. New Business
  - ❖ Chamber Ag Appreciation Golf
  - ❖ LQP Ag Society Request
4. Other Business
  - ❖ Ribbon Cuttings
  - ❖ Brainstorming Session
5. Adjourn

**MADISON ECONOMIC DEVELOPMENT AUTHORITY**  
**AGENDA AND NOTICE OF MEETING**  
**Regular Meeting of the EDA – 4:00 PM**  
**June 6, 2022**  
**Madison Municipal Building**

1. **CALL TO ORDER**

Authority President Connor will call the meeting to order.

2. **APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meeting Law, will be entertained. A MOTION is in order. (EDA)

3. **APPROVAL OF MINUTES**

Handout

A copy of the May 2, 2022 regular meeting minutes of the Madison Economic Development Authority are attached for approval. A MOTION is in order. (EDA)

4. **PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

Members of the audience wishing to address the Madison EDA with regard to an agenda item, or a general communication should be recognized at this time. (public/EDA)

5. **CONSENT AGENDA**

- |    |                                       |        |
|----|---------------------------------------|--------|
| A. | EDA Financials – April 2022 – receive | Page 1 |
| B. | SCDP MEDA Note Status – May 2022      | Page 7 |
| C. | Eastview Financial Summary – May 2022 | Page 8 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (EDA)

6. **UNFINISHED & NEW BUSINESS**

Page 22

- A. Developable Properties – UMVRDC, Kevin Ketelsen. A DISCUSSION and MOTION may be in order. (Manager, EDA)

Page 34

- B. Strategic Plan Quarterly Evaluation. A DISCUSSION and MOTION may be in order. (Manager, EDA)

Page 40

- C. Resolution 22-01 Resolution Authorizing Eastview Rate Increase. A DISCUSSION and MOTION may be in order. (Manager, EDA)

- D. Committee Reports and Work Plan. A DISCUSSION and MOTION may be in order. (Manager, EDA)

- E. Director Update. A DISCUSSION may be in order. (EDA)

7. **ADJOURNMENT**

- **NEXT MEETING JULY 18<sup>th</sup> 5PM**

# CLAIMS REPORT

Check Range: 6/01/2022- 6/01/2022

UP CK# 62899-62928

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
GENERAL					
ACCURED PAYROLL DEDUCTION					
101-20650	AFLAC	AFLAC PRETAX	806.80	2250	6/01/22
101-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	22.30	62896	6/01/22
101-20650	COLONIAL LIFE INSURANCE	COLONIAL POST T	52.36	62897	6/01/22
101-20650	JOHN HANCOCK RETIREMENT	JHANCOCK PRETAX	285.73	2255	6/01/22
101-20650	UNITED STATES TREASURY	FED/FICA TAX	5,290.29	2251	6/01/22
101-20650	MADISON NATIONAL LIFE INS CO	DISABILITY	27.38	62898	6/01/22
101-20650	Metropolitan Life Insurance Co	MET LIFE INS	37.69	62895	6/01/22
101-20650	MN DEPT. OF REVENUE	STATE TAX	909.55	2252	6/01/22
101-20650	NCBERS GROUP LIFE INS,	LIFE INSURANCE	57.13	62894	6/01/22
101-20650	P.E.R.A. (W/H REPORT)	PERA	3,011.75	2253	6/01/22
101-20650	SELECTACCOUNT	HSA- CITY CONT	1,559.35	2254	6/01/22
2065 ACCURED PAYROLL DEDUCTION TOTAL			12,060.33		
MAYOR AND COUNCIL					
101-41110-390	MOJO'S BOUTIQUE, LLC	COUNC-RETIREMENT SHIRT-BC	25.00	62919	6/01/22
4111 MAYOR AND COUNCIL TOTAL			25.00		
ADMINISTRATION					
101-41320-202	ISAIAH TUCKETT	ADMIN-FOLD/STUFF ENV 6/22	175.00	62928	6/01/22
101-41320-321	FRONTIER COMMUNICATIONS	CTY HALL-FIRE ALARM 6/17/22	66.62	62909	6/01/22
4132 ADMINISTRATION TOTAL			241.62		
CITY HALL					
101-41940-310	NICOLE MARIE SIEDSCHLAG	CTY HALL-CLEANING 5/22	1,060.00	62925	6/01/22
101-41940-401	PLUNKETT'S INC.	CTY HALL-SPRAYING 5/22	65.71	62924	6/01/22
4194 CITY HALL TOTAL			1,125.71		
POLICE DEPARTMENT					
101-42100-409	PARAMOUNT PLANNING GROUP,LLC	PUB SAFETY-EMERG PRO 5/22	400.00	62923	6/01/22
4210 POLICE DEPARTMENT TOTAL			400.00		
CIVIL DEFENSE					
101-42500-221	MIDWEST MACHINERY CO	CIV DEF-LINK CHAIN	86.99	62915	6/01/22
101-42500-240	CITY OF GRACEVILLE	CIV DEF-PUMP RENT	1,897.84	62904	6/01/22
101-42500-409	GCC CONSOLIDATED READY MIX INC	CIV DE-CRANE RENTAL MEM FIELD	601.00	62910	6/01/22
101-42500-409	ROBERT MOEN	CIV DEF-LITE STRUCT REMOVAL	1,000.00	62918	6/01/22
101-42500-409	MONNENS EXCAVATING, LLC	CIV DEF-PUSH/HAUL TREES	8,300.00	62920	6/01/22
101-42500-409	PARAMOUNT PLANNING GROUP,LLC	CIV DEF-STORM EMERGENCY 5/22	600.00	62923	6/01/22
4250 CIVIL DEFENSE TOTAL			12,485.83		
STREET MAINTENANCE					
101-43100-215	FASTENAL COMPANY	STR-SEAL TAPE	77.25	62908	6/01/22
101-43100-401	LARRY'S REFRIG. & HEATING INC	PUB WORKS-FURNACE REPAIRS	1,863.66	62912	6/01/22

# CLAIMS REPORT

Check Range: 6/01/2022- 6/01/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
4310 STREET MAINTENANCE TOTAL			1,940.91		
101-45124-180	SWIMMING POOLS				
101-45124-219	ANDREW THOLE	POOL-LIFE GUARD TRAINING 5/25	150.00	62927	6/01/22
101-45124-380	FASTENAL COMPANY	POOL-SEAL TAPE	33.74	62908	6/01/22
	MN ENERGY RESOURCES	POOL-NAT GAS 5/22	50.00	62917	6/01/22
4512 SWIMMING POOLS TOTAL			233.74		
101-45500-401	LIBRARY				
101-45500-592	ADVANCED HEALTH, SAFETY	LIB-TESTING ROOF	200.00	62899	6/01/22
	MN ENERGY RESOURCES	LIB-NAT GAS 5/22	130.14	62917	6/01/22
4550 LIBRARY TOTAL			330.14		
101 GENERAL TOTAL			28,843.28		
201-20650	AMBULANCE				
201-20650	ACCRUED PAYROLL DEDUCTION				
	UNITED STATES TREASURY	FED/FICA TAX	2,000.22	2251	6/01/22
	MN DEPT. OF REVENUE	STATE TAX	661.68	2252	6/01/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			2,661.90		
201-34205	AMBULANCE SERVICE				
	DEPARTMENT OF HUMAN SERVICES	AMB-SUPPLEMENT PAYMENT 2022	1,298.00	62907	6/01/22
3420 AMBULANCE SERVICE TOTAL			1,298.00		
201-44100-380	AMBULANCE				
	MN ENERGY RESOURCES	AMB-NAT GAS 5/22	63.87	62917	6/01/22
4410 AMBULANCE TOTAL			63.87		
201 AMBULANCE TOTAL			4,023.77		
350-47000-602	INFRA. REPLACE. DEBT SERV				
	DEBT SERVICE				
	BOND TRUST SERVICES	'21A GO REF BOND INT/PAY AGENT	63,423.75	62903	6/01/22
4700 DEBT SERVICE TOTAL			63,423.75		
350 INFRA. REPLACE. DEBT SERV TOTAL			63,423.75		
601-20650	WATER				
601-20650	ACCRUED PAYROLL DEDUCTION				
601-20650	AFLAC	AFLAC	63.29	2250	6/01/22
601-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	8.34	62896	6/01/22
601-20650	UNITED STATES TREASURY	FED/FICA TAX	593.60	2251	6/01/22
601-20650	Metropolitan Life Insurance Co	MET LIFE INS	.75	62895	6/01/22

# CLAIMS REPORT

Check Range: 6/01/2022- 6/01/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
601-20650	MN DEPT. OF REVENUE	STATE TAX	94.29	2252	6/01/22
601-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	4.14	62894	6/01/22
601-20650	P.E.R.A. (W/H REPORT)	PERA	368.91	2253	6/01/22
601-20650	SELECTACCOUNT	HSA- CITY CONT	269.17	2254	6/01/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			1,402.49		
601-21651	ACCRUED DW ASSESSMENTS MN DEPARTMENT OF HEALTH	WT-APR-JUN DW ACCESS	2,027.00	62916	6/01/22
2165 ACCRUED DW ASSESSMENTS TOTAL			2,027.00		
601-49400-240	WATER PRODUCTION MIDWEST MACHINERY CO	WT-PLIERS	91.52	62915	6/01/22
601-49400-404	DAKOTA SUPPLY GROUP	WT-ADAPTER/PVC	36.42	62906	6/01/22
601-49400-409	MVTL LABORATORIES INC	WT-REGULAR TESTING	40.20	62921	6/01/22
4940 WATER PRODUCTION TOTAL			168.14		
601-49430-227	DISTRIBUTION FASTENAL COMPANY	WT-MARKING PAINT/FLAGS	107.07	62908	6/01/22
4943 DISTRIBUTION TOTAL			107.07		
601 WATER TOTAL			3,704.70		
602-20650	SEWER ACCRUED PAYROLL DEDUCTION				
602-20650	AFLAC	AFLAC PRETAX	21.47	2250	6/01/22
602-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	3.07	62896	6/01/22
602-20650	UNITED STATES TREASURY	FED/FICA TAX	529.50	2251	6/01/22
602-20650	Metropolitan Life Insurance Co	MET LIFE INS	7.41	62895	6/01/22
602-20650	MN DEPT. OF REVENUE	STATE TAX	107.30	2252	6/01/22
602-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	4.14	62894	6/01/22
602-20650	P.E.R.A. (W/H REPORT)	PERA	372.01	2253	6/01/22
602-20650	SELECTACCOUNT	HSA- CITY CONT	250.90	2254	6/01/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			1,295.80		
602-49450-409	SEWER TREATMENT MVTL LABORATORIES INC	SEW-REGULAR TESTING	760.60	62921	6/01/22
4945 SEWER TREATMENT TOTAL			760.60		
602-49460-227	SEWER COLLECTION FASTENAL COMPANY	SEW-MARKING PAINT/FLAGS	107.07	62908	6/01/22
4946 SEWER COLLECTION TOTAL			107.07		
602 SEWER TOTAL			2,163.47		

# CLAIMS REPORT

Check Range: 6/01/2022- 6/01/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
	SANITATION				
	SANITATION				
603-49500-384	OLSON SANITATION INC.	SANIT-TIPPING FEE 5/22	5,878.36	62922	6/01/22
603-49500-409	OLSON SANITATION INC.	SANIT-HAULING FEE 5/22	10,220.23	62922	6/01/22
603-49500-414	LQP COUNTY TREASURER	SANIT-CITYWIDE CLEANUP ITEMS	501.00	62913	6/01/22
		4950 SANITATION TOTAL	16,599.59		
		603 SANITATION TOTAL	16,599.59		
	ELECTRIC UTILITY				
	ACCRUED PAYROLL DEDUCTION				
604-20650	AFLAC	AFLAC	70.30	2250	6/01/22
604-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	2.71	62896	6/01/22
604-20650	COLONIAL LIFE INSURANCE	COLONIAL POST T	69.26	62897	6/01/22
604-20650	JOHN HANCOCK RETIREMENT	JHANCOCK PRETAX	174.27	2255	6/01/22
604-20650	UNITED STATES TREASURY	FED/FICA TAX	1,147.90	2251	6/01/22
604-20650	MADISON NATIONAL LIFE INS CO	DISABILITY	22.47	62898	6/01/22
604-20650	Metropolitan Life Insurance Co	MET LIFE INS	4.38	62895	6/01/22
604-20650	MN DEPT. OF REVENUE	STATE TAX	206.60	2252	6/01/22
604-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	14.59	62894	6/01/22
604-20650	P.E.R.A. (W/H REPORT)	PERA	598.15	2253	6/01/22
604-20650	SELECTACCOUNT	HSA- CITY CONT	202.89	2254	6/01/22
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	2,513.52		
		604 ELECTRIC UTILITY TOTAL	2,513.52		
	STORM SEWER				
	STORM SEWER				
605-49600-224	FASTENAL COMPANY	STR SEW-MARKING PAINT/FLAGS	107.07	62908	6/01/22
		4960 STORM SEWER TOTAL	107.07		
		605 STORM SEWER TOTAL	107.07		
	LIQUOR				
	ACCRUED PAYROLL DEDUCTION				
609-20650	AFLAC	AFLAC PRETAX	308.23	2250	6/01/22
609-20650	UNITED STATES TREASURY	FED/FICA TAX	520.20	2251	6/01/22
609-20650	Metropolitan Life Insurance Co	MET LIFE INS	3.47	62895	6/01/22
609-20650	MN DEPT. OF REVENUE	STATE TAX	76.24	2252	6/01/22
609-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	16.00	62894	6/01/22
609-20650	P.E.R.A. (W/H REPORT)	PERA	181.65	2253	6/01/22
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	1,105.79		
	OFF-SALE LIQUOR				
609-49750-251	ARCTIC GLACIER USA, INC	LIQ-ICE EXPENSE	225.55	62900	6/01/22
609-49750-251	BELLBOY CORPORATION	LIQ-LIQUOR EXPENSE	5,119.05	62901	6/01/22
609-49750-251	BEVERAGE WHOLESALERS	LIQ-LIQUOR EXPENSE	4,251.45	62902	6/01/22

# CLAIMS REPORT

Check Range: 6/01/2022- 6/01/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
609-49750-251	COCA-COLA BOTTLING	LIQ-POP EXPENSE	60.50	62905	6/01/22
609-49750-251	JOHNSON BROS-ST.PAUL	LIQ-LIQUOR EXPENSE	2,840.77	62911	6/01/22
609-49750-251	MADISON BOTTLING CO.	LIQ-BEER EXPENSE	8,007.45	62914	6/01/22
609-49750-258	BELLBOY CORPORATION	LIQ-FREIGHT EXPENSE	59.40	62901	6/01/22
609-49750-258	JOHNSON BROS-ST.PAUL	LIQ-FREIGHT EXPENSE	68.21	62911	6/01/22
			-----		
4975 OFF-SALE LIQUOR TOTAL			20,632.38		
			-----		
609 LIQUOR TOTAL			21,738.17		
614-46330-409	EASTVIEW APARTMENTS				
	PUBLIC HOUSING PROJECTS				
	SOUTHWEST MN HOUSING PARTNERSH CAPITAL NEEDS ASSESSMENT		2,640.00	62926	6/01/22
			-----		
4633 PUBLIC HOUSING PROJECTS TOTAL			2,640.00		
			-----		
614 EASTVIEW APARTMENTS TOTAL			2,640.00		
			=====		
Accounts Payable Total			145,757.32		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
101	GENERAL	28,843.28
201	AMBULANCE	4,023.77
350	INFRA. REPLACE. DEBT SERV	63,423.75
601	WATER	3,704.70
602	SEWER	2,163.47
603	SANITATION	16,599.59
604	ELECTRIC UTILITY	2,513.52
605	STORM SEWER	107.07
609	LIQUOR	21,738.17
614	EASTVIEW APARTMENTS	2,640.00
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	TOTAL FUNDS	145,757.32



### Debit Card Purchases for Council Approval

Purchase Date	Vendor	Description	Amount	Acct #	Debit Card Holder
5/6/2022	Amazon	Admin-Receipt Printer Paper	\$20.99	101-41320-201	Angie Amland
5/9/2022	Postmaster	WTR-Postage mailing samples	\$8.70	601-49400-409	Dean Broin
5/12/2022	Casey's	CivDef-Meals for Storm Crew	\$161.18	101-42500-219	Christine Enderson
5/14/2022	Casey's	CivDef-Meals for Storm Crew	\$55.74	101-42500-219	Christine Enderson
5/14/2022	DQ Grill	CivDef-Meals for Storm Crew	\$62.43	101-42500-219	Christine Enderson
5/20/2022	Amazon	Admin-Office Organizers	\$66.96	101-41320-201	Angie Amland
5/20/2022	Amazon	Admin-Office Organizers	\$69.98	101-41320-201	Angie Amland
5/23/2022	Amazon	Pool-12 whistles	\$9.99	101-45124-210	Angie Amland
5/24/2022	MN Secretary of State	Fire-Cert of Good Standing/nonpri	\$15.00	101-42200-219	Jared Rakow
5/26/2022	Casey's	Elec-Safety Enfor Bruce's Retire	\$11.18	604-49590-201	Christine Enderson
5/26/2022	Dollar General	Admin-Greeting Cards	\$4.28	101-41320-201	Christine Enderson
6/2/2022	Casey's	ADMIN-OPEN ENROLLMENT SNACKS	\$1.00	101-41320-201	Angie Amland