

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday September 12, 2022
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

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A copy of the August 22, 2022 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A.	Madison Ambulance Minutes – August 23, 2022 - receive	Page 3
B.	Cash Investment Balance – August 2022 – receive	Page 6
C.	Investment Report – August 2022 – receive	Page 7
D.	Mobile 311 Report – August 2022 – receive	Page 8
E.	Liquor Store Report – August 2022 – receive	Page 12
F.	MN Associations Joint Special Session Letter – receive	Page 14
G.	MEDA Loan Note Status – August 2022 – receive	Page 18
H.	Mediacom Warming House Notice – receive	Page 19
I.	Liquor License – The Sticks Bar and Grill – approve	Page 20
J.	Madison Art Council – Fiscal Sponsor Agreement – approve	Page 21

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 24

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

Handout

B. Tyler Technologies Proposal Presentation. A DISCUSSION and MOTION may be in order. (Manager, Council)

- C. Sports Lighting Authority – Purchase Agreement. A DISCUSSION and MOTION may be in order. (Manager, Council)
- D. Approval of Land Transfer with Lac qui Parle County. A DISCUSSION and MOTION may be in order. (Attorney, Manager, Council)
- E. Approve Chamber Raffle Application. A DISCUSSION and MOTION may be in order. (Manager, Council)

- F. Resolution 22-31. Premise Permit for Lawful Gambling – The Sticks Bar and Grill. A DISCUSSION and MOTION may be in order. (Manager, Council)

- G. Resolution 22-32. Establish Salary for Streets Parks Maintenance. A DISCUSSION and MOTION may be in order. (Manager, Council)

- H. Resolution 22-33 Establish Pay Range Schedule for 2023. A DISCUSSION and MOTION may be in order. (Manager, Council)

- I. Reach out for Warmth Request – Prairie Five. A DISCUSSION and MOTION may be in order. (Manager, Council)

- J. Establish Public Hearing to certify delinquent utility accounts, mowing, and sanitation services. A DISCUSSION and MOTION may be in order. (Clerk, Council)

- K. Preliminary Levy Public Hearing - September 26, 2022 6:00 p.m. A DISCUSSION and MOTION may be in order. (Manager, Council)

- L. Approval of City Contracts. A DISCUSSION and MOTION may be in order. (Attorney, Manager, Council)
 - i. City Hall Custodian
 - ii. Library Custodian
 - iii. City Attorney
 - iv. City Emergency Management

- M. Preliminary 2023 Budget Discussion. A DISCUSSION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

A copy of the Schedule Payment Report of bills submitted August 22, 2022 through September 12, 2022 is attached for approval for Check No. 63313 through Check No. 63392 and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
AUGUST 22, 2022**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Acting Mayor Maynard Meyer on Monday, August 22, at 5:00 p.m. in Council Chambers at City Hall. Councilmembers present were: Acting Mayor Maynard Meyer, Paul Zahrbock and Adam Conroy. Also present was: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson. Council members absent were Mayor Greg Thole and Tim Volk.

AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Zahrbock, seconded by Conroy and carried, the August 8, 2022, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

USDA COMMUNITY FACILITIES GRANT PUBLIC HEARING

At 5:11 p.m., a public hearing in regard to the USDA Community Facilities grant proposal for the restoring of the Madison Library roof was opened. No one was in attendance in regard to this matter. The purpose of this hearing is to receive comment from the public in regard to the proposal for the scope of work and the impacts it would have environmentally and economically, affects on the service area, project alternatives, and funding sources.

Acting Mayor Meyer closed the hearing at 5:15 p.m.

FIBER TO THE PREMISES – FARMERS MUTUAL PAY REQUEST

Upon motion by Zahrbock, seconded by Conroy and carried, Council approved the first pay request by Farmers Mutual for the Fiber Project completed by contractors Calix, CNS, J Carlson Services, and Power & Tel in the amount of \$1,554,172.93 to be paid with awarded grant funds from the Department of Employment and Economic Development (DEED). Budgeted costs for the Fiber Project are \$4,560,000 of which the City of Madison was awarded \$2,560,000 in grant funds from DEED. Farmers Mutual will invest \$1,500,000 and the City \$500,000.

PUBLIC WORKS COMMITTEE

City Manager Val Halvorson presented major budget requests for 2023 public works departments. Council reviewed. No action taken.

TYLER TECH SOFTWARE CONTRACT AGREEMENT

A memo was provided to Council from City Clerk Enderson regarding a request for new software in the business office. In 2021, MRES went through a vetting process to find city software for General Ledger and Billing that supported future AMI upgrades that also had superior customer service. Out of 13 companies, MRES selected Tyler Technologies, and now has a Tyler Tech representative for only MRES members. A quote from Tyler Technologies was presented. The one-time fee is \$78,428 that covers the implementation costs of the software and labor throughout the period of 12-15 months. Recurring fees thereafter would be \$38,585 for three years. After the three years is up, the contract would go year to year.

Councilmember Conroy motioned to approve the quote from Tyler Tech, the motion failed with one in favor and two against. Councilmember Zahrbock and Meyer felt more information is needed.

CITY MANAGER'S REPORT

LQP-YB Meeting: Will be held on August 24, 2022 at the Dawson Library.

Southwest MN Manager Meeting: Will be held on August 31, 2022.

Streets/Parks Position Update: Five applicants were interviewed; one offer was extended. Still awaiting response.

308 6th Ave: The second of two renovation estimates will be obtained in a month.

MAYOR/COUNCIL REPORTS

Grand Theatre: Concern was expressed about the north exterior wall of the Grand Theatre after the arts council viewed it closer to plan for the painting of a mural. The stucco seems to be chipping off and it should be addressed before painting begins.

DISBURSEMENTS

Upon motion by Meyer, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between August 9 and August 22, 2022. These disbursements include United Prairie Check Nos. 63245-63298. Debit card purchases made between August 8 and August 22, 2022, were also approved as listed within the Claims Report.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 6:00 pm.

Greg Thole - Mayor

ATTEST:

Christine Enderson – City Clerk

Madison Ambulance Service

August 23rd 2022

Call to Order: 6:57pm

Attendance: Completed

Minutes of Last Meeting: Read/no corrections

Treasurer Report: Print out available from Jan 1 Balance \$4799.82

Training Officers Report: Helmet training tonight with Matt, Sept looking for ideas, 44Plan Oct 25 and Nov 22 6pm to 10pm-supper included

Run Review: Any questions on any recent runs discussion: Matt -If they give us a clearly wrong ICR please question the dispatcher. Heidi – Call to Marietta, dispatch confusing. Dan on reoccurring calls to Marietta questioned if we are keeping track – Scott said Adult protection meeting coming up.

Old Business:

- Grant/Stair Chair – still back ordered
- Run Reports/ICRs – make sure we are putting stuff in the narrative, canceled calls & standby still need narrative, make sure matching ICRs from computer to book, make sure any call even canceled are getting reported & doing payroll book, make sure when crossing over date (at midnight) that dates/times are correct
- New Emt's – starting to test
- Races – no discussion
- Hero Pay – in denial appeal phase with state
- ID Cards – take everyone's picture tonight
- National Night Out - thank you to everyone that came out and helped
- Building Committee – Per Scott Val said now they are waiting for 2023 building fund to update Hall

New Business:

- On the Job Injuries/ Damage to Property- Please contact Scott ASAP to start paperwork
- Payroll – Sept 6th to be turned in, pay Sept 7th
- Officers Meeting – Meeting a couple weeks ago,
 - On call & responding at this point officers decided not to make any changes and leave it to how it is stated in policy which is reasonable response time.
 - Discussed possibility of changing on call to being shifts instead of entire weekend (possibly start using our app to track then?); some verbal of disinterest. Marissa was going to present ideas – she is not here tonight.

- Discussed daytime weekday call may be going away, Scott stated we are paying those hours with Covid Money and Val questioned those funds not being available anymore.
- No one should be in the hall unless an EMT is accompanying them. No children should be attending meeting.

Discussion on office meeting topics:

Nicole asked about/suggested going to a scheduled 3rd – Scott isn't sure about amount of money for that and stated Val already questioned us having money paying a weekday daytime person that was being paid for with grant money no longer available.

Brittany asked if we are making money – Scott answered no we have lost money the last couple years. We need to work off Revenue first, but even then, we are not profitable. A lot of runs are in collections which the city is trying to collect. A number of them are Medicare and they just don't pay and then the patient doesn't pay either.

- Remote Garage Door App – we would have to pay \$150 to put in the equipment. Table for now.
- Fair Schedule/Demo – Sign up for events on the board. Demo people to report around 3:30pm. Ashley is scheduled on call, need 2nd person-sign up as you can. Also, Ashley will be looking for volunteers Thursday & Friday for the two stations setup with Countryside Public Health-let her know if you can help/see signup sheet.
- Stand By-Sept 20 Cross county – Need two to cover. Also, if you have any inquiries for other Standby's please make sure to run by Scott so he can do billing appropriately
- Basket Bingo – set for Nov 12th. Brittany asked with donations do we need to try to focus on business that we have ties to. There have been ramblings that we don't really need that many baskets. Discussion that we also have had people we don't go to and they are mad we didn't ask. So goes both ways – we'll refer back to later.
- Steak Fry Night – Nov 8th 5-8pm. VFW approached officer for us to run the steak fry, all profits would be ours. We just set up and serve, and clean up. It is a meeting night so maybe break into two groups and all attended. We will tell VFW we will take the job and address schedule closer to date.
- Nicole – requested to go back to discussion on 3rd person being required to be on call. She is not comfortable being on call with a person that does not live in town and meeting them at the scene. It would be something that Scott will have to request to the city to pay a required 3rd person. Right now it is open 3rd – but not required. Decision/determination that if you are not comfortable leaving the hall alone then you wait until another EMT is in the rig, no matter where that person is coming from.
- First responders in the rig should always drive. EMTs should always be with the patient.
- Nate presented idea that our meetings should start at 630 with rig inspections and meeting to start after. Will consider next meeting.
- Fair passes – Ambulance will provide fair passes unless you can obtain them from another source; IE full time work, other volunteer work, etc. If you only plan to be there for the Demo, you will get in for just the demo and do not need a fair pass. Please let Maria know if you would want a weekend pass.

Motion to Adjourn: Dan/Nate 736pm

Rig Inspection/Hall Duties: Done prior to meeting

Next Meeting: September 13th @ 6:30 pm

Cash and Investment Balances**Date: AUGUST 31, 2022**

Fund	Acct No.	Cash Balance		Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$471,800.36		101-10113	\$151,000.00	\$622,800.36
Ambulance Fund	201-10100	-\$48,828.20		201-10113	\$200,000.00	\$151,171.80
EDA Fund	211-10100	\$94,641.47		211-10113	\$0.00	\$94,641.47
Sewer Sys replace	225-10100	\$97,326.56		225-10113	\$0.00	\$97,326.56
Inf. Replace. DS	350-10100	\$8,594.31		350-10113	\$0.00	\$8,594.31
2015 GO Refunding	351-10100	\$61,646.81		351-10113	\$0.00	\$61,646.81
2016 GO Ref/Wt Rev	353-10100	-\$120,338.22		353-10113	\$0.00	-\$120,338.22
FTTP Proj Fund	406-10100	\$0.00		406-10100	\$0.00	\$0.00
Util Ext Proj Fund	407-10100	-\$53,585.00		407-10100	\$0.00	-\$53,585.00
Cult & Rec Capital	420-10100	\$157,154.15		420-10113	\$0.00	\$157,154.15
Bldg & Equip Capital	425-10100	\$206,933.51		425-10113	\$0.00	\$206,933.51
Streets Capital	430-10100	\$51,556.78		430-10113	\$0.00	\$51,556.78
Water Fund	601-10100	\$90,827.71		601-10113	\$99,000.00	\$189,827.71
Sewer Fund	602-10100	-\$58,852.35		602-10113	\$400,000.00	\$341,147.65
Sanitation Fund	603-10100	\$148,441.00		603-10113	\$0.00	\$148,441.00
Electric Fund	604-10100	\$910,900.07		604-10113	\$2,000,000.00	\$2,910,900.07
Storm Sewer Fund	605-10100	\$211,911.94		605-10113	\$0.00	\$211,911.94
Liquor Fund	609-10100	\$127,702.26		609-10113	\$0.00	\$127,702.26
Eastview Fund	614-10100	\$58,491.22		614-10113	\$100,000.00	\$158,491.22
Reserve Fund	851-10100	\$248,268.94		851-10113	\$413,245.00	\$661,513.94
		\$2,664,593.32			\$3,363,245.00	\$6,027,838.32
(GT Cash Balance)		\$0.00				
United Prairie Checking		\$957,175.10				
Old National Checking		\$7,418.22				
TD Ameritrade Sweep		\$1,700,000.00				
		\$2,664,593.32				
SCDP Rev Loan	202-10103	\$82,084.33				\$82,084.33
EDA Rev Loan Fund	212-10105	\$47,763.28				\$47,763.28
		\$2,794,440.93			\$3,363,245.00	\$0.00
Grand Total Cash and Investments						\$6,157,685.93

City of Madison Investment Report

08/01/2022 - 08/31/2022

Madison General Funds (169724)

Dated: 09/07/2022

Portfolio Summary

	Portfolio
Client	City of Madison
Custodian	Pershing
Source Account	D7M001369
Original Units	5,125,599.39
Net Unrealized Gain/Loss	-156,166.24
Market Value	4,929,939.53
Book Yield	1.89%
Duration	1.62
S&P Rating	A+
Moody's Rating	A1

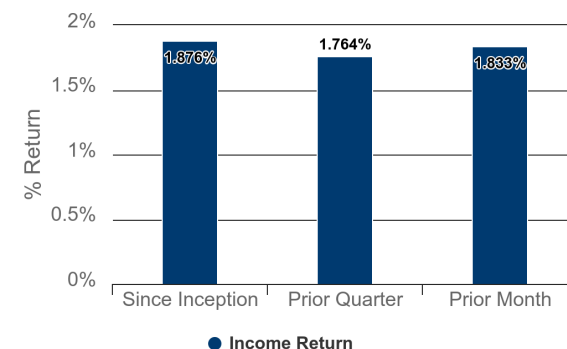
Footnote: 1

GAAP Income Detail

	Portfolio
Account	Madison General Funds
MMF Payment Received Income	16.19
Coupon Received Income	5,387.14
Realized Gain	0.00
Other Income	0.00
Management Fees	-673.90
Total Net Income	4,729.43

Footnotes: 2,3

Performance Summary



Portfolio Composition

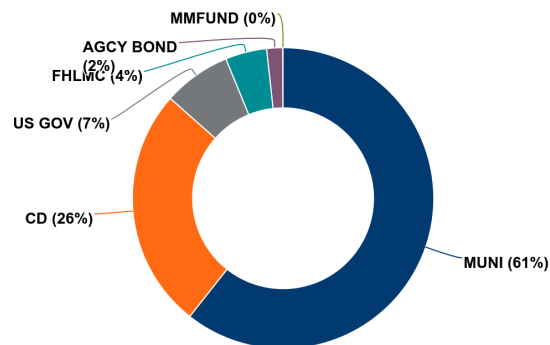
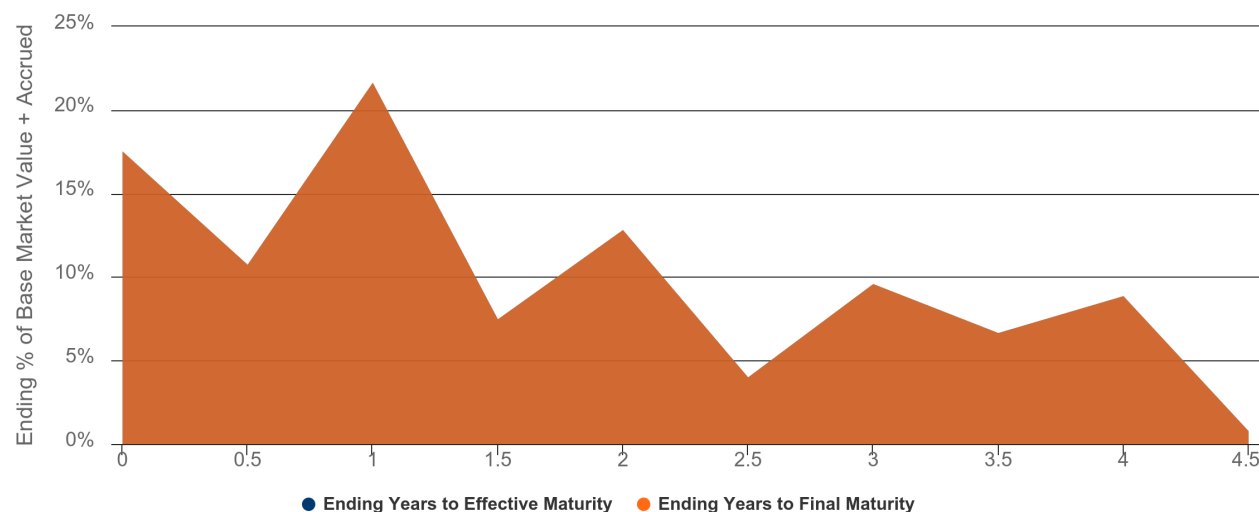


Chart calculated by: % of Market Value + Accrued

Time To Maturity



AUGUST 2022 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Complete	210	E 4th St	Street Light Out - Electric	8/25/2022 10:15:30 AM	chase.mortenson@ci.madison.mn.us	8/25/2022 10:15:31 AM	chase.mortenson@ci.madison.mn.us	Replaced to led	St light
Complete	302	Western Ave	Street Light Out - Electric	8/25/2022 9:58:54 AM	chase.mortenson@ci.madison.mn.us	8/25/2022 9:58:55 AM	chase.mortenson@ci.madison.mn.us	Replaced with led light	St light
Complete	301	Central Ave	Street Light Out - Electric	8/25/2022 9:56:00 AM	chase.mortenson@ci.madison.mn.us	8/25/2022 9:56:01 AM	chase.mortenson@ci.madison.mn.us	Replaced with led light	St light
Notice Sent	315	7th St	High Grass	8/24/2022 1:39:39 PM	christine.enderson@ci.madison.mn.us	8/24/2022 2:42:55 PM	christine.enderson@ci.madison.mn.us	8/24 High Grass - around garage needs more attention	8/24 notice sent
Notice Sent	309	7th St	High Grass	8/24/2022 1:39:02 PM	christine.enderson@ci.madison.mn.us	8/24/2022 2:42:25 PM	christine.enderson@ci.madison.mn.us	8/24 High Grass	8/24 notice sent
Notice Sent	721	4th Ave	High Grass	8/24/2022 1:37:21 PM	christine.enderson@ci.madison.mn.us	8/24/2022 2:41:54 PM	christine.enderson@ci.madison.mn.us	8/24 High Grass	8/24 Notice sent
Notice Sent	224	W 2nd St	High Grass	8/24/2022 1:36:05 PM	christine.enderson@ci.madison.mn.us	8/24/2022 2:40:43 PM	christine.enderson@ci.madison.mn.us	8/24 high weeds	8/24 notice sent CE
Notice Sent	503	8th Ave	High Grass	8/24/2022 1:06:37 PM	christine.enderson@ci.madison.mn.us	8/24/2022 2:40:06 PM	christine.enderson@ci.madison.mn.us	8/24 High Grass/weeds around trailer/corn and fencing. CE	8/24 notice sent CE

Notice Sent	322	5th St E	High Grass	8/24/2022 11:15:23 AM	christine.ender son@ci. madison.mn .us	8/24/2022 2:39:24 PM	christine.ender son@ci. madison.mn .us	8/24 high grass/weeds	8/24 notice sent
Notice Sent	316	Central Ave	High Grass	8/24/2022 11:12:29 AM	christine.ender son@ci. madison.mn .us	8/24/2022 2:38:49 PM	christine.ender son@ci. madison.mn .us	8/24 high grass	8/24 notice sent
Notice Sent	810	1st Ave	High Grass	8/24/2022 11:00:20 AM	christine.ender son@ci. madison.mn .us	8/24/2022 2:37:29 PM	christine.ender son@ci. madison.mn .us	8/24 High Grass	
Initial Inspection Needed	717	1st ave	High Grass	8/24/2022 10:59:37 AM	christine.ender son@ci. madison.mn .us	8/24/2022 10:59:37 AM	christine.ender son@ci. madison.mn .us	8/24 high grass	
Complete	410	6th St W	Street Light Out - Electric	8/16/2022 1:03:43 PM	chase.morte nson@ci.ma dison.mn.us	8/16/2022 1:03:44 PM	chase.morte nson@ci.ma dison.mn.us	Replaced to led light	St light
Complete	0	Movie Theater	Street Light Out - Electric	8/11/2022 11:38:53 AM	chase.morte nson@ci.ma dison.mn.us	8/11/2022 11:38:54 AM	chase.morte nson@ci.ma dison.mn.us	Laid in new st light wire for new park	St light wire buried
Complete	126	10th St	Street Light Out - Electric	8/11/2022 11:28:34 AM	chase.morte nson@ci.ma dison.mn.us	8/11/2022 11:28:35 AM	chase.morte nson@ci.ma dison.mn.us	New led light fixture and metal pole for hospital installed.	New led light and pole
Complete	2391	County Road C	Repair Line	8/11/2022 11:22:28 AM	chase.morte nson@ci.ma dison.mn.us	8/11/2022 11:22:29 AM	chase.morte nson@ci.ma dison.mn.us	Straighten pole	Straighten pole
Complete	0	Detoys Alley	Repair Line	8/11/2022 11:14:14 AM	chase.morte nson@ci.ma dison.mn.us	8/11/2022 11:14:15 AM	chase.morte nson@ci.ma dison.mn.us	Straighten pole	Straighten pole

Initial Inspection Needed	616	5th St W	Junk Vehicle/Blight	8/5/2022 3:45:33 PM	christine.enderson@ci.madison.mn.us	8/5/2022 3:45:33 PM	christine.enderson@ci.madison.mn.us	8/4/22 Received citizens complaint about barrels filled with water/attracting rodents and mosquitos. Please inspect.	
Complete	0	East Of Farm Credit In Alley	Street Light Out - Electric	8/5/2022 1:07:21 PM	linedept	8/5/2022 1:07:22 PM	linedept		Installed new led lite
Complete	117	10th St E	Street Light Out - Electric	8/5/2022 1:06:50 PM	linedept	8/5/2022 1:06:51 PM	linedept		Installed new led lite
New Request	0	Meadow Hills And 11th St	Street Light Out - Electric	8/2/2022 12:42:14 PM	linedept	8/2/2022 12:42:14 PM	linedept		Replaced with new led lite
New Request	0	Praire Arts Parking Lot	Street Light Out - Electric	8/2/2022 12:41:45 PM	linedept	8/2/2022 12:41:45 PM	linedept		Replaced with new led lite
New Request	0	Court St And 6th Ave	Street Light Out - Electric	8/2/2022 12:41:15 PM	linedept	8/2/2022 12:41:15 PM	linedept		Replaced with new led lite
New Request	6	th St West and 5th Ave	Street Light Out - Electric	8/2/2022 12:40:35 PM	linedept	8/2/2022 12:40:35 PM	linedept		Replaced with new led lite
New Request	2	nd St And 2nd Ave	Street Light Out - Electric	8/2/2022 12:40:09 PM	linedept	8/2/2022 12:40:09 PM	linedept		Replaced with new led lite
New Request	2	nd St And First Ave	Street Light Out - Electric	8/2/2022 12:39:39 PM	linedept	8/2/2022 12:39:39 PM	linedept		Replaced with new led lite
New Request	4	th St East And Central	Street Light Out - Electric	8/2/2022 12:39:09 PM	linedept	8/2/2022 12:39:09 PM	linedept		Replaced with new led lite
New Request	4	th St East And Western	Street Light Out - Electric	8/2/2022 12:38:36 PM	linedept	8/2/2022 12:38:36 PM	linedept		Replaced with new led
New Request	5	th St East And Western	Street Light Out - Electric	8/2/2022 12:37:53 PM	linedept	8/2/2022 12:37:53 PM	linedept		Replaced with new led lite

Follow-Up Inspection Complete	212	8th Ave	High Grass	5/31/2022 2:36:04 PM	todd.erp@ci .madison.m n.us	8/24/2022 1:33:36 PM	christine.en derson@ci. madison.mn .us	5/31/22 TE high grass	6/2/22 notice sent 6/22/2022 compliant 8/24/22 high grass/tall weeds violation-send contractor
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Memo

To: City Administrator & City Council
From: Dale Hiepler, Liquor Store Manager
Date: 9/9/2022
Re: August Sales

Sales for August were \$42,330 compared to \$39,841 last year; a \$2,489 increase.

Beer led the way with a \$2,015 increase. Liquor showed a \$337 increase and miscellaneous showed a \$138 increase.

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

LIQUOR DISPENSARY REPORT
Statement for the month of August 2022

SALES	2021	2022	% of Sales	2021 YTD	2022 YTD	% of Sales
Liquor	14349.62	14685.84	34.69%	116,726.78	114,707.58	36.86%
Beer	24450.95	26465.25	62.52%	193,671.52	189,081.34	60.76%
Mix, Ice, Etc.	1041.06	1179.19	2.79%	8,768.33	7,417.82	2.38%
TOTAL SALES	39841.63	42,330.28	100.00%	319,166.63	311,206.74	100.00%
COST OF SALES						
Inventory at 1st of month	39259.75	51704.86	122.15%	298,537.32	350,186.79	112.53%
Purchases	30380.42	26031.93	61.50%	226,237.73	228,932.29	73.56%
Freight	198.40	176.64	0.42%	1644.87	1475.79	0.47%
Inventory at end of month	42746.69	48917.20	115.56%	309,992.83	366,799.33	117.86%
TOTAL COST OF SALES	27091.88	28,996.23	68.50%	216,427.09	213,795.54	68.70%
GROSS PROFIT						
	12749.75	13,334.05	31.50%	102,739.54	97,411.20	31.30%
OPERATING EXPENSE						
Labor	4119.69	4184.36	9.89%	35,391.03	37,640.10	12.09%
PERA	156.55	124.90	0.30%	1,414.73	1,361.00	0.44%
FICA	315.02	319.98	0.76%	2,706.48	2,878.54	0.92%
Mandatory Medicare	0.00		0.00%	0.00	29.30	0.01%
* Worker's Compensation	208.45	184.69	0.44%	1,667.60	1,477.52	0.47%
City Health Insurance	309.97	274.38	0.65%	2,479.76	2,134.20	0.69%
General Supplies	0.00	-43.98	-0.10%	422.00	634.43	0.20%
* Audit Service	83.33	83.33	0.20%	666.64	666.64	0.21%
Dues & Subscriptions	550.00		0.00%	414.00	391.00	0.13%
Licenses & Taxes	0.00		0.00%	0.00	0.00	0.00%
Telephone & Internet	111.91	112.21	0.27%	891.74	818.13	0.26%
Advertising	340.00	480.00	1.13%	2,374.40	1,805.00	0.58%
Utilities	468.62	481.15	1.14%	3,198.64	3,533.09	1.14%
* Property Insurance	161.50	94.67	0.22%	1,292.00	757.36	0.24%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	0.00		0.00%	350.00	875.98	0.28%
Equipment Maint.	61.05	132.85	0.31%	61.05	252.88	0.08%
Contractual Services	921.25	712.32	1.68%	6,118.35	4,165.72	1.34%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	37.92	42.58	0.10%	303.36	340.64	0.11%
Miscellaneous	0.00		0.00%	0.00	0.00	0.00%
Depreciation	464.63	369.27	0.87%	3,717.04	2,858.80	0.92%
TOTAL OPERATING EXPENSE	8309.89	7552.71	17.84%	63,468.82	62,620.33	20.12%
Operating Income	4439.86	5,781.34	13.66%	39,270.72	34,790.87	11.18%
Nonoperating Revenues:						
Interest Income	0		0.00%			0.00%
NET INCOME	4439.86	5,781.34	13.66%	39,270.72	34,790.87	11.18%

***This \$2206.33 was paid in May 2022 and just split into proper accounts in June. Added here in August for proper disclosure

* Standard values per month

***Association of Metropolitan School Districts
Association of Minnesota Counties
Coalition of Greater Minnesota Cities
League of Minnesota Cities
Metro Cities (Association of Metropolitan Municipalities)
Minnesota Association of School Administrators
Minnesota Association of Small Cities
Minnesota Association of Townships
Minnesota Inter-County Association
Minnesota Rural Counties
Minnesota School Boards Association
Municipal Legislative Commission
North Metro Mayors Association
Range Association of Municipalities and Schools
Southeastern MN League of Municipalities
Schools for Equity in Education
Southwest MN Council of Mayors***

August 10, 2022

Dear Governor Walz, Lieutenant Governor Flanagan and Members of the Minnesota House and Senate:

As associations representing the state's local partners – its school districts, counties, cities, and townships, encompassing all citizens of our state -- we are aware of the significant challenges and needs local leaders face amid an uncertain economy and the ongoing effects of the pandemic.

Since the adjournment of the legislative session on May 23rd, we have repeatedly been asked by our members and the citizens we represent whether there will be a special session. This is not a casual ask of curiosity, but a plea and passion for us, as their representatives, to press forward to encourage your action and hold a special session.

During the 2022 legislative session, school district, county, city, and township leaders articulated needs for state support, some of which received consideration in bills that were not finalized before the conclusion of the session. Challenges faced by your peers – our locally elected officials – are at a high point and state resources play a critical role in the provision of many local services. There are many issues that need attention now and that should not wait until 2023.

Minnesota is proud of the historical partnership between the state and local governments. A strong partnership has long been imperative to ensuring local officials have the resources to address statutorily directed services that are provided locally. Local services are essential to our

quality of life and vitally important to ensure the continued health, safety, welfare, and education, for all Minnesotans. Our citizens rely on us to provide services and we rely on you for the ability to provide the same. When a breakdown occurs – at any point – issues surface and frustrations can arise.

We know you all understand the significant issues local governments are currently experiencing and we appreciate the consideration given to local issues and needs during the session. As partners, we want to work with you on our legislative needs and priorities and why a special session is so important.

We can provide many examples of pressing local needs. Generally, they include labor shortages that hinder the provision of public safety services including police and fire staffing, rapidly escalating costs to provide local services, social services, and the education of Minnesota's students. Local leaders are also working to improve deteriorating infrastructure but are doing so without appropriate state investments. There are urgent needs for funding the state's social service and mental health support services to address substantial challenges being experienced by families and communities. School districts are confronting widespread challenges for students that will only compound without necessary resources. Delays in addressing matching funds for the federal Infrastructure, Investment and Jobs Act (IIJA), and a bonding bill to address transportation, transit and infrastructure projects will result in higher costs, disjointed planning, and economic losses.

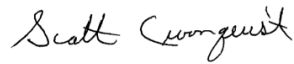
Local governments also are faced with issuing local regulations as a result of the new THC law. Prompt establishment of a state framework and parameters for regulation, established by lawmakers in partnership with local governments, is needed now. Not addressing a framework until next year is a recipe for a patchwork quilt of local laws that are likely to be inconsistent from one community to another.

We are therefore writing to respectfully, yet strongly, encourage the prompt convening of a special session to finalize supplemental budget and tax bills, the development of a capital investment bill and other critical unfinished business including state matching funds for the federal Infrastructure Investment and Jobs Act, addressing the growing special education cross subsidy, and addressing a framework for the regulation of cannabinoid products. We call upon state leaders to continue engaging with us, your local government partners, to finalize legislation that will serve the entire state.

The state's historically large budget surplus provides an unprecedented opportunity for Minnesota to address the state's immediate and critical needs. We ask all state leaders to use this opportunity and to return to the work at hand. Minnesota's local governments, and the state's residents, business, families, and students are depending on you.

Now is the time for action: we stand ready to work with you and appreciate your attention to our request. Our constituents are your constituents. Let's work together in the next few weeks to complete the business started months ago and, in the end, benefit all Minnesotans.

Sincerely,



Scott Croonquist
Executive Director
Association of Metropolitan School Districts



Todd Patzer
President
Association of Minnesota Counties



Brian Holmer
President
Coalition of Greater Minnesota Cities



Ron Johnson
President
League of Minnesota Cities



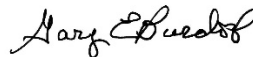
Matt Stemwedel
President
Metro Cities
(Association of Metropolitan Municipalities)



Deb Henton, Ed.D.
Executive Director
Minnesota Association of School
Administrators



Cap O'Rourke
Executive Director
Minnesota Association of Small Cities



Gary Burdorf
President
Minnesota Association of Townships



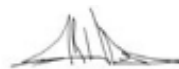
Matt Massman
Executive Director
Minnesota Inter-County Association



Luke Johnson
Chair
Minnesota Rural Counties



Kirk Schneidawind
Executive Director
Minnesota School Boards Association



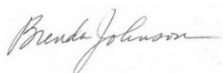
James Hovland
Chair
Municipal Legislative Commission



Jerry Koch
President
North Metro Mayors Association



Ida Rukavina
Executive Director
Range Association of Municipalities and
Schools



Brenda Johnson
Executive Director
Southeastern MN League of Municipalities



Brad Lundell
Brad Lundell
Executive Director
Schools for Equity in Education



Bob Byrnes
Mayor, City of Marshall
Southwest MN Council of Mayors



Patrick Baustian
Mayor, City of Luverne
Southwest MN Council of Mayors



Dave Smiglewski
Mayor, City of Granite Falls
Southwest MN Council of Mayors



Myron Koets
Mayor, City of Pipestone
Southwest MN Council of Mayors



Mike Kuhle
Mayor, City of Worthington
Southwest MN Council of Mayors

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

August 31, 2022

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$607.48
LqP Ag Society/Fair Board-10 year no interest loan		12/31/27	\$85,000.00	\$3000/year			\$18,000.00
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	\$163.72			\$15,500.00
Torchwood Communications, LLC		07/01/25	\$2,000.00	\$46.00			\$1,502.98
MD Lawncare		02/01/26	\$2,000.00	\$50.00			\$1,912.68
Bella Calluna		02/01/26	\$2,000.00	\$50.00			\$1,912.68
Rural Solutions		03/01/26	\$2,000.00	\$50.00			\$1,958.77
Madison Chiropractic		03/01/26	\$2,000.00	\$50.00			\$1,955.75
LqP Ag Society/Fair Board-5 year no interest loan		12/31/26	\$50,000.00	\$10000/year			\$50,000.00
TOTAL MEDA LOANS (REVOLVING LOAN FUND)				\$409.72		\$0.00	\$93,350.34

FUND BALANCE AVAILABILITY

	MEDA LOANS (RLF)	TOTALS
Fund Balance	\$141,113.62	\$141,113.62
Less Loans Outstanding	\$93,350.34	\$93,350.34
Less Payments Outstanding	\$0.00	\$0.00
Bank Acct Available as of	\$47,763.28	\$47,763.28
August 31, 2022		
		MEDA Balance: \$47,763.28

MEDA FUND BALANCE INCOME

January 2022 Int \$11.30	April 2022 Int \$10.18	July 2022 Int \$35.78	Oct 2022 Int
February 2022 Int \$10.81	May 2022 Int \$10.45	Aug 2022 Int \$38.08	Nov 2022 Int
March 2022 Int \$10.29	June 2022 Int \$10.27	Sept 2022 Int	Dec 2022 Int
			2022 YTD Interest \$137.16



*Melissa S.
Mediacom Communications*

August 15, 2022

Warming House Madison
421 2nd Ave
Madison MN 56256

Re: 8383901140077172

Dear Manager/Owner,

Recently Mediacom conducted an audit of all accounts receiving courtesy services from Mediacom. Your address of 421 2nd Ave was listed among them, and it shows you have been receiving family cable services free of charge because of a Goodwill.

Upon review of your account, it has been noted courtesy services will no longer be provided. Therefore, as of 09/14/2022 your cable services will be shut off. If you choose to pay monthly subscription to Mediacom for cable or if you have any further questions, feel free to call Customer Service at 800-332-0245 and one of our representatives will be happy to assist you. They can be reached 24 hours a day, 7 days a week.

I appreciate your cooperation in this matter.

Sincerely,
Melissa S.
Quality Associate | Lakes Region
PO Box 110, Waseca, MN 56093



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types: 1) City issued on sale intoxicating and Sunday liquor licenses
2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Madison, MN License Period From: 01OCT2022 To: 12-31-2022
30SEP2023

Circle One: New License License Transfer The After 5 Supper Club Suspension Revocation Cancel _____
(former licensee name) (Give dates)

License type: (check all that apply) ☒ On Sale Intoxicating ☒ Sunday Liquor ☐ 3.2% On sale ☐ 3.2% Off Sale

Fee(s): On Sale License fee: \$ 500 125.00 Sunday License fee: \$ 50 12.50 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ _____

Licensee Name: The Sticks Bar and Grill LLC DOB _____ Social Security # _____
(corporation, partnership, LLC, or Individual)

Business Trade Name The Sticks Bar and Grill Business Address 205 8th Ave City Madison

Zip Code 56256 County Lac Qui Par Business Phone 320-226-5281 Home Phone _____

Home Address _____ City _____

Licensee's Federal Tax ID # 88-3861754 Licensee's MN Tax ID# _____
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
Sean Harvey Frandsen	03/25/1982	503-98-6503	251 2nd Street Dawson, MN 56232
Jazlyn Marie Pare	07/12/1988	469-27-7282	251 2nd Street Dawson, MN 56232

FISCAL SPONSOR AGREEMENT

This Agreement is made on this 12th day of September, 2022 between City of Madison (hereafter referred to as "Fiscal Sponsor") and Madison Arts Council (hereafter referred to as the "Sponsored Organization"):

Sponsored Organization's proposed project (hereafter referred to as "the Project"):

Outdoor wall mural in Grand Park on mainstreet in the City of Madison.

The Fiscal Sponsor has determined that sponsorship of the Project would be consistent with its goals, and wishes to make arrangements with the Sponsored Organization for the implementation and operation of the Project.

1. The Fiscal Sponsor hereby agrees to sponsor the Project and to assume administrative, programmatic, financial and legal responsibility for the purposes of the requirements of funding organizations. The Sponsored Organization agrees to implement and operated the Project, in accordance with the terms of this agreement and with any requirements imposed by funding organizations.
2. The Project shall be operated in a manner consistent with the Fiscal Sponsor's tax-exempt status and as described in this agreement. No material changes in the purposes or activities of the Project shall be made without prior written permission of the Fiscal Sponsor and in accordance with any requirements imposed by funding organizations, nor shall the Sponsored Organization carry on activities or use funds in any way that jeopardizes the Fiscal Sponsor's tax-exempt status.
3. The Sponsored Organization shall not, and shall not permit the Project to, attempt to influence legislation or participate or intervene in any political campaign on behalf (or in opposition to) any candidate for public office or otherwise engage in the carrying on of propaganda (within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986).
4. The Sponsored Organization will provide the Fiscal Sponsor with reports describing programs and services of the Project in accordance with the following schedule:

Updates on September 9th of artists' applications and collaborate with city council to ask for selected artists' designs. The Arts Council will pay \$500 to each artist selected.

The Arts Council and City Council will choose design on October 17th.

The Legacy Grant Application will be submitted the first week in November.

5. The Sponsored Organization will provide all information and prepare all reports, including interim and final reports, required by funding organizations with the Fiscal Sponsor's assistance and final approval.
6. On behalf of the Sponsored Organization, the Fiscal Sponsor will establish and operate for the use of the Project a designated account ("Account") segregated on the Fiscal Sponsor's books. All amounts deposited into a Project's Account will be used in its support, less administrative charges, if any, and subject to the conditions set forth below.

7. The Fiscal Sponsor will disburse funds from the Account in the following manner (for example, “as instructed in writing on Fiscal Sponsor vouchers accompanied by required documentation and only as authorized by this agreement”

Disbursements will be restricted to the support and implementation of the Project only.

8. The Sponsored Organization designates Cynthia Huse to act as authorizing official. The authorizing official shall act as principal coordinator of the Project's daily business with the Fiscal Sponsor, and shall have authority to sign disbursement requests and *[add any additional authority – at no time should a person approve their own disbursement]*.
9. The Fiscal Sponsor and Sponsored Organization will maintain all financial records relating to the Project according to generally accepted accounting principles, retain records as long as required by law, and make records available to auditors as required by law.
10. The Fiscal Sponsor and the Sponsored Organization will reflect the activities of the Project, to the extent required, on their state and federal government tax returns and financial reports. All disbursements from an Account shall be treated as payments made to or on behalf of the Sponsored Organization to accomplish the purposes of the Project. The Sponsored Organization will provide the Fiscal Sponsor with proper documentation to accomplish this.

11. This agreement will be subject to review _____ (set forth time period) and will terminate if any of the following events occur:

- a. *The Fiscal Sponsor requests the Sponsored Organization to cease activities that it deems might jeopardize its tax-exempt status and the Project fails to comply within a period of ten (10) days;*
 - b. *The Sponsored Organization fails to perform or observe any other covenant of this agreement, and this failure remains unremedied fifteen (15) days after notice in writing.*
 - c. *Upon expiration of four weeks after either the Sponsored Organization or the Fiscal Sponsor has given written notice of its intent to terminate the agreement.]*
12. In the event this Agreement is terminated, the Fiscal Sponsor and Sponsored Organization will comply with any termination conditions imposed by funding organizations.

In witness whereof, the parties hereto have executed this Agreement on the day and year first written above.

Fiscal Sponsor:

Sponsored Organization:

Authorized signer

Authorized signer

Date

Date

CITY COUNCIL CHECKLIST

9/9/2022

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
Hwy 40 Curbing - ask MNDOT to repair	5/11/2015	Zahrbock	CM, Engineer	2023 Construction - Utility relocation plans due 9/28/22	ongoing
Downtown Renovation Fund	9/22/2014	Meyer	CM,	approved 6 applications - 2 on hold - 4 agreements signed	ongoing
Downtown Open Space-Block 48	10/27/2014	Conroy	CM Parks Board	EDA 2nd meeting with architect held 6/6/22	ongoing
Broadband Exploration	4/20/2017	Meyer	CM,committee	Construction update	2022/2023
Infrastructure North Expansion	9/1/2021	Council	CM, council	PFA application for funding submitted - EDA denied	2023
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Waiting for window in tower to arrive. Window Grant Submitted	2022
Carneige Library Roof	1/1/2022	Parks	Manager	USDA Application updated with Scope of Work Form - waiting for SHPO approval	2022
Welcome Sign School Pride State Champ	7/1/2021	Zahbrock	CM, PZ, AC	March 22, 2022 Meeting Report	2022

Purchase Agreement

Purchaser: City of Madison
404 6th Ave N
Madison, MN 56256

Purchase Order Number: Date: 08/29/2022
Job Location: Memorial Athletic Park – Baseball Field Contact Person: Val Halvorson
Purchase Agreement Total Sum: \$15,475 Phone: (320) 598-7373

Description of products/services:

- Provide project planning and purchasing services for the football field, baseball field, and softball field lighting.
 - Guide the purchasing process for the lighting replacement by providing solutions in conjunction with the League of Minnesota Cities.
 - Create a "road map" to successfully plan the project and guide the purchasing process.
 - Provide specifications for lighting systems and structural installation
 - Provide independent review and evaluation of lighting manufacturers light scans to ensure lighting meets the City's ordinances and requirements.
 - Assist the City in awarding contracts to lighting manufacturer and installing structural contractor
- Provide installation management and lighting verification services for the football field, baseball field, and softball field lighting.
 - Onsite monitoring of the lighting installation to ensure contractor is meeting project requirements and specifications
 - Serve as the liaison between City and the installing contractor to review any construction problems that may occur and provide recommendations for resolution.
 - Take light readings and evaluate light levels and lighting uniformity to make sure sports lighting system meets specification requirements.
 - Provide report verifying that lighting system has met specification requirements.

**Terms of Payment: \$7,850 at Purchasing Completion
\$7,625 at Project Completion**

Non-Taxable: X Exempt #:

Total: \$15,475

Purchaser: City of Madison

Signature: _____ **Date:** _____ **Print Name:** _____

Representative: Sports Lighting Authority

Signature: Harlan Gillof **Date:** 8/29/2022 **Print Name:** Harlan Gillof

**CITY OF MADISON, MINNESOTA
RESOLUTION NO: 22-31**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**A RESOLUTION APPROVING OF MINNESOTA PREMISES PERMIT FOR LAWFUL
GAMBLING FOR THE LAC QUI PARLE LAKE ASSOCIATION TO TAKE PLACE AT
THE STICKS BAR AND GRILL, 208 8TH AVENUE IN MADISON, MINNESOTA**

WHEREAS, the Lac qui Parle Lake Association has submitted an application to the City of Madison requesting approval of Minnesota Gambling Premises Permit application located at The Sticks Bar and Grill, 208 8th Avenue, Madison, Minnesota; and

WHEREAS, it has been demonstrated that the organization is collecting gambling monies for lawful purposes.

NOW, THEREFORE BE IT RESOLVED by the Madison City Council, of the City of Madison, County of Lac qui Parle, State of Minnesota hereby approves of the local gambling to take place at The Sticks Bar and Grill, 208 8th Avenue, Madison, Minnesota. The City Clerk is directed to attach a copy of this resolution to the application to be submitted to the Minnesota Gambling Control Board.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution 22-31 was declared duly passed and adopted this 12th day of September, 2022.

Greg Thole - Mayor

ATTEST:

Christine Enderson – City Clerk

MINNESOTA LAWFUL GAMBLING
LG214 Premises Permit Application

6/15 Page 1 of 2

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

Mail the application and required attachments to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Lac qui Parle Lake Assoc License Number: 02914
Chief Executive Officer (CEO) Scott Monson Daytime Phone: 320-226-4297
Gambling Manager: Marcia Golden Daytime Phone: 320-305-0616

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: The Sticks Bar & Grill

List any previous names for this location:

after 5

Street address where premises is located: 208 8th Ave, Madison MN.
(Do not use a P.O. box number or mailing address.)

City: Madison OR Township: _____ County: Lac qui Parle Zip Code: 56256

Does your organization own the building where the gambling will be conducted?

☐

Yes

☒

No

If no, attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site?

☐

Yes

☒

No

☐

Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?

☐

Yes

☒

No

☐

Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: minnwest Bank Bank Account Number: 1579067475
Bank Street Address: 107 N. 1st Str City: Montevideo State: MN Zip Code: 56265

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
<u>113 So. 1st Street</u>	<u>Montevideo</u>	<u>MN</u>	<u>56265</u>
		<u>MN</u>	
		<u>MN</u>	

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

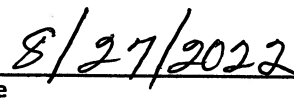
CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> Local unit of government must sign. </div>	TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

ACKNOWLEDGMENT AND OATH

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 5. I am the chief executive officer of the organization. | <ol style="list-style-type: none"> 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 10. I understand the fee is non-refundable regardless of license approval/denial. |
|--|---|



Signature of Chief Executive Officer (designee may not sign)



Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 22-32**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING ASSIGNMENT OF SALARIES
STREETS PARKS MAINTENANCE**

WHEREAS, the City Council is interested in establishing the assignment of salaries for the position of Streets Parks Maintenance for the City of Madison for 2022 fiscal calendar year period and continuing thereafter until modified therein; and

WHEREAS, the City Council is determining that the establishment of pay range & step shall be contained in this resolution with effective starting salary on September 19, 2022 and continuing thereafter until modified therein; and

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA,

ASSIGNMENT OF PAY RANGE & STEP SCHEDULE 2022

<u>Title</u>	<u>Grade</u>	<u>Range Step</u>	<u>Salary</u>
Streets Parks Maintenance	7	F	\$21.84

THEREFORE, BE IT FURTHER RESOLVED That the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the assignment of salaries for the position of Streets Parks Maintenance as contained herein with and effective date of September 19, 2022 with payment continuing thereafter until modified therein.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 22-32 was declared duly passed and adopted this 12th day of September 2022.

Greg Thole, Mayor

Attest: _____
Christine Enderson, City Clerk

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 22-33**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING POINTS BASED PAY RANGE
SCHEDULE FOR 2023**

WHEREAS, the City Council is interested in revising the Pay Range Structure as a result of adjustments for Cost of Living Adjustment.

WHEREAS, the City Council is determining all salary and wage ranges in accordance with Minnesota Law, City Personnel Policies and Pay Equity; and

WHEREAS, the City Council has determined that it shall acknowledge the increase, and allow for a structure adjustment of 4%; and

WHEREAS, the City Council is determining that the establishment of the pay structure shall be contained in this resolution effective December 24, 2022 with payment in the 2023 fiscal calendar year period and continuing thereafter until modified therein; and

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the Council has determined the official pay range schedule to be as follows for the City's employees for the year of 2023 and continuing thereafter until modified therein. Pay schedule requirements for the salary/wage schedule are contained in the City Personnel Policies.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 22-33 was declared duly passed and adopted this 12th day of September 2022.

Greg Thole, Mayor

Attest: _____
Christine Enderson, City Clerk

2023 Pay Scale

Anchor	138	8.3%												\$18.39
	Evaluation Points			Range Steps										
Grade	Point Minimum	Point Maximum	Min	B	C	D	E	F	G	H	I	J	Max	
1	138	148	\$13.14	\$13.67	\$14.20	\$14.73	\$15.26	\$15.79	\$16.32	\$16.85	\$17.38	\$17.91	\$18.39	
2	149	161	\$14.44	\$14.95	\$15.46	\$15.97	\$16.48	\$16.99	\$17.50	\$18.01	\$18.52	\$19.03	\$19.49	
3	162	174	\$15.30	\$15.84	\$16.38	\$16.92	\$17.46	\$18.00	\$18.54	\$19.08	\$19.62	\$20.16	\$20.66	
4	175	188	\$16.22	\$16.79	\$17.36	\$17.93	\$18.50	\$19.07	\$19.64	\$20.21	\$20.78	\$21.35	\$21.90	
5	189	204	\$17.19	\$17.79	\$18.39	\$18.99	\$19.59	\$20.19	\$20.79	\$21.39	\$21.99	\$22.59	\$23.21	
6	205	221	\$18.22	\$18.86	\$19.50	\$20.14	\$20.78	\$21.42	\$22.06	\$22.70	\$23.34	\$23.98	\$24.60	
7	222	239	\$19.32	\$20.00	\$20.68	\$21.36	\$22.04	\$22.72	\$23.40	\$24.08	\$24.76	\$25.44	\$26.08	
8	240	259	\$20.47	\$21.19	\$21.91	\$22.63	\$23.35	\$24.07	\$24.79	\$25.51	\$26.23	\$26.95	\$27.64	
9	260	281	\$21.70	\$22.46	\$23.22	\$23.98	\$24.74	\$25.50	\$26.26	\$27.02	\$27.78	\$28.54	\$29.30	
10	282	304	\$23.01	\$23.82	\$24.63	\$25.44	\$26.25	\$27.06	\$27.87	\$28.68	\$29.49	\$30.30	\$31.06	
11	305	329	\$24.47	\$25.25	\$26.03	\$26.81	\$27.59	\$28.37	\$29.15	\$29.93	\$30.71	\$31.49	\$32.30	
12	330	356	\$25.45	\$26.26	\$27.07	\$27.88	\$28.69	\$29.50	\$30.31	\$31.12	\$31.93	\$32.74	\$33.59	
13	357	386	\$26.46	\$27.31	\$28.16	\$29.01	\$29.86	\$30.71	\$31.56	\$32.41	\$33.26	\$34.11	\$34.93	
14	387	418	\$27.52	\$28.40	\$29.28	\$30.16	\$31.04	\$31.92	\$32.80	\$33.68	\$34.56	\$35.44	\$36.33	
15	419	452	\$28.62	\$29.54	\$30.46	\$31.38	\$32.30	\$33.22	\$34.14	\$35.06	\$35.98	\$36.90	\$37.78	
16	453	490	\$29.62	\$30.57	\$31.52	\$32.47	\$33.42	\$34.37	\$35.32	\$36.27	\$37.22	\$38.17	\$39.10	
17	491	530	\$30.66	\$31.64	\$32.62	\$33.60	\$34.58	\$35.56	\$36.54	\$37.52	\$38.50	\$39.48	\$40.47	
18	531	574	\$31.73	\$32.75	\$33.77	\$34.79	\$35.81	\$36.83	\$37.85	\$38.87	\$39.89	\$40.91	\$41.89	
19	575	621	\$32.85	\$33.90	\$34.95	\$36.00	\$37.05	\$38.10	\$39.15	\$40.20	\$41.25	\$42.30	\$43.36	
20	622	673	\$34.00	\$35.09	\$36.18	\$37.27	\$38.36	\$39.45	\$40.54	\$41.63	\$42.72	\$43.81	\$44.88	

2023 Pay Scale

Anchor	138	8.3%	Municipal Electric Range Steps										\$22.17
	Evaluation Points		Range Steps										
Grade	Point Minimum	Point Maximum	Min	B	C	D	E	F	G	H	I	J	Max
Grade	Point Minimum	Point Maximum	-	-	Min	6 Mo	Book 1	-	Book 2	-	Book 3	Book 4	Max
1	138	148	\$16.80	\$17.34	\$17.88	\$18.42	\$18.96	\$19.50	\$20.04	\$20.58	\$21.12	\$21.66	\$22.17
2	149	161	\$17.80	\$18.37	\$18.94	\$19.51	\$20.08	\$20.65	\$21.22	\$21.79	\$22.36	\$22.93	\$23.50
3	162	174	\$18.87	\$19.47	\$20.07	\$20.67	\$21.27	\$21.87	\$22.47	\$23.07	\$23.67	\$24.27	\$24.91
4	175	188	\$20.00	\$20.64	\$21.28	\$21.92	\$22.56	\$23.20	\$23.84	\$24.48	\$25.12	\$25.76	\$26.40
5	189	204	\$21.20	\$21.88	\$22.56	\$23.24	\$23.92	\$24.60	\$25.28	\$25.96	\$26.64	\$27.32	\$27.98
6	205	221	\$22.47	\$23.19	\$23.91	\$24.63	\$25.35	\$26.07	\$26.79	\$27.51	\$28.23	\$28.95	\$29.66
7	222	239	\$23.82	\$24.58	\$25.34	\$26.10	\$26.86	\$27.62	\$28.38	\$29.14	\$29.90	\$30.66	\$31.44
8	240	259	\$25.25	\$26.06	\$26.87	\$27.68	\$28.49	\$29.30	\$30.11	\$30.92	\$31.73	\$32.54	\$33.33
9	260	281	\$26.77	\$27.63	\$28.49	\$29.35	\$30.21	\$31.07	\$31.93	\$32.79	\$33.65	\$34.51	\$35.33
10	282	304	\$28.37	\$29.28	\$30.19	\$31.10	\$32.01	\$32.92	\$33.83	\$34.74	\$35.65	\$36.56	\$37.45
11	305	329	\$29.51	\$30.45	\$31.39	\$32.33	\$33.27	\$34.21	\$35.15	\$36.09	\$37.03	\$37.97	\$38.95
12	330	356	\$30.69	\$31.67	\$32.65	\$33.63	\$34.61	\$35.59	\$36.57	\$37.55	\$38.53	\$39.51	\$40.51
13	357	386	\$31.92	\$32.94	\$33.96	\$34.98	\$36.00	\$37.02	\$38.04	\$39.06	\$40.08	\$41.10	\$42.13
14	387	418	\$33.20	\$34.26	\$35.32	\$36.38	\$37.44	\$38.50	\$39.56	\$40.62	\$41.68	\$42.74	\$43.82
15	419	452	\$34.52	\$35.63	\$36.74	\$37.85	\$38.96	\$40.07	\$41.18	\$42.29	\$43.40	\$44.51	\$45.57
16	453	490	\$35.73	\$36.87	\$38.01	\$39.15	\$40.29	\$41.43	\$42.57	\$43.71	\$44.85	\$45.99	\$47.16
17	491	530	\$36.98	\$38.16	\$39.34	\$40.52	\$41.70	\$42.88	\$44.06	\$45.24	\$46.42	\$47.60	\$48.81
18	531	574	\$38.27	\$39.50	\$40.73	\$41.96	\$43.19	\$44.42	\$45.65	\$46.88	\$48.11	\$49.34	\$50.52
19	575	621	\$39.61	\$40.88	\$42.15	\$43.42	\$44.69	\$45.96	\$47.23	\$48.50	\$49.77	\$51.04	\$52.29
20	622	673	\$41.00	\$42.31	\$43.62	\$44.93	\$46.24	\$47.55	\$48.86	\$50.17	\$51.48	\$52.79	\$54.12

PRAIRIE FIVE COMMUNITY ACTION COUNCIL, INC.

Main Office
719 North 7th Street
P.O. Box 159
Montevideo, MN 56265-0159

Phone: 320-269-6578
FAX: 320-269-6570
TDD: 320-269-6988
E-mail: prairiefive@prairiefive.org
Website: www.prairiefive.org

Branch Offices
Benson
Canby
Ortonville
Madison



Mission Statement: Working together to strengthen the quality of life in our communities.

September 1, 2022

To Whom It May Concern,

Every year, in our communities we have many families who struggle during the winter with a heating emergency due to unexpected circumstances that happen in our daily lives such as medical issues, work loss that affects many households.

The Reach Out For Warmth Program is a community-based fuel program and its success is dependent upon the support of our communities. All funds raised are used to help people in the five counties that Prairie Five serves.

This program was designed to help households that have energy related emergencies such as no fuel or less than 20% of fuel oil/propane in their tank; a disconnect or past due bill with their energy or heating companies that will cause a no heat situation. As well as possible furnace repairs for homeowners.

Every year it is hard to predict what the Energy Assistance Program funding will be like and our families and seniors are running into more emergencies which makes this program even more important.

I would like to thank each of you for your donations this past heating season. Some of you have donated every year and we really appreciate it. Please know that every dollar that has been donated every year has kept our families and seniors in our community warm and they are very appreciative of your generosity.

We would appreciate any donation that you or your company can make. Donations can be sent to:

Prairie Five C.A.C., Inc.
Attention: ROFW
P. O. Box 159,
Montevideo, MN 56265

If you have any questions, please feel free to contact me at 320-269-6578. Thank you once again.

Sincerely,

Nora Guerra
Energy Programs Director

CITY OF MADISON
COUNTY OF LAC QUI PARLE
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING
Special Assessment for Delinquent Public Utilities
Of Electric, Water, Sanitary Sewer, Storm Sewer,
Sanitation, Weed Eradication (Mowing), and Other City Services

NOTICE IS HEREBY GIVEN that the City Council of the City of Madison, Lac qui Parle County, Minnesota will hold a public hearing on Monday, October 24, 2022, at approximately 5:30 p.m. at the Madison Municipal Building (City Hall) Auditorium in the City of Madison, Minnesota relating to the proposed Special Assessments for Delinquent Public Utilities of Electric, Water, Sanitary Sewer, Storm Sewer, Sanitation; Weed Eradication (mowing); and Other City Services pursuant to the Madison City Charter. Copies of the special assessments will be made available at the public hearing.

All interested persons may appear at the hearing and present their view orally or in writing.

Dated: September 12, 2022

BY ORDER OF THE CITY COUNCIL,

Christine Enderson, City Clerk

To be published October 11 and October 18, 2022

BUILDING MAINTENANCE AGREEMENT

**BETWEEN THE CITY OF MADISON AND NICOLE BENINGA
FOR THE TERM OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2023**

THIS AGREEMENT, made and entered into this 12th day of September, 2022, by and between the City of Madison, a local governmental subdivision of the State of Minnesota, hereafter referred to as “the City”; and Nicole Beninga, an independent contractor, whose business address is 523 Pleasant Dr, Madison, MN; hereafter referred to as “the Contractor”, for the period from January 1, 2023 to December 31, 2023.

WHEREAS, the City owns the building known as the Madison Municipal Building (City Hall) located at 404 6th Avenue and has need to contract with an independent contractor for the purpose of providing inside and exterior maintenance and upkeep in said buildings, and to perform the duties set forth and described in EXHIBIT “A” attached hereto and made a part hereof; and

WHEREAS, the Contractor has the experience and capacity to perform the duties set forth and described in EXHIBIT “A” attached hereto.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, **IT IS HEREBY AGREED** as follows:

DESCRIPTION OF WORK

Work to be performed by the Contractor includes the duties and services set forth in EXHIBIT “A” attached hereto and made a part hereof

PERFORMANCE OF DUTIES

Completed work must satisfy a “reasonable” person’s standard with regard to cleanliness, absence of stains or streak marks, removal of dust and dirt, and replacement of furnishings in an orderly and preferred customer arrangement after cleaning. The City will provide feedback about contractor’s performance from the City Manager on a periodic basis to ensure these standards are being met to the satisfaction of the City. It is understood by all parties that the Contractor’s level of performance to the satisfaction of the City is a significant factor in subsequent renewal or termination of this contract. Extra duties beyond those described and outlined in Exhibit “A” that the City requests of the Contractor shall be compensated at the rate of \$30.00 per hour (duties not included in the Agreement subject to the Contractor’s approval). The Contractor shall submit a monthly invoice stating the hours worked and duties performed and where.

ASSIGNMENT OF DUTIES

Rights to this contract cannot be assigned or duties delegated without the written consent of both parties. Any assignment without prior written authorization confirmed by the city council, renders this contract void and all rights hereunder will thereupon terminate.

ACCESS TO BUILDING

To minimize the disruption to the City in performance of this contract, it is preferred that work performed by the Contractor be arranged before or after normal work hours (Madison Municipal Building) generally are 8:00 a.m. to 4:30 p.m. Cleaning time may be arranged with the business office during business hours for specific areas of the building that are not being used.

PAYMENT

The City will pay the Contractor for all work performed by the Contractor, the bid price of \$1030.00 per month for the Madison Municipal Building with daily cleaning on a five day a week basis as established in the exhibits incorporated herein by reference. Contractor shall submit an itemized billing to the City of all work performed for the previous month, and turn in such billing no later than the first working day following the month of service. With timely receipt of billing, the City will issue payment in accordance with the City's regular bill payment process (the city council regularly meets the second and fourth Mondays of each month).

EQUIPMENT AND SUPPLIES

A) The City provides disposable items for the building including the following: rest room soap, paper towels, toilet paper, garbage/sanitary napkin disposal bags, and incandescent and florescent light bulbs. The City may provide equipment for cleaning or janitorial functions (joint cooperation required on this matter).

B) The Contractor will provide disposable items for cleaning the building including the floor cleaners, wax removers (if required), floor wax (if required), dusting spray, window spray, tile cleaners, disinfectant liquids, bowl cleaners, and cloths. The Contractor supplies their own vacuum (city may own vacuums for their own use), extractor, floor buffer, mops, ladders or step stools. Costs of such furnished items are to be included in the bid price accepted by the City.

C) The Contractor is prohibited from using city chairs, desks or other office furniture to stand on or for high reach needs.

D) The City will allow Contractor to store said equipment on the premises if needed in a location mutually agreeable to both parties (generally the custodial/storage room). Items stored must be secured and kept in a neat and orderly manner to the satisfaction of the City. All supplies stored on premises must be properly labeled and be contained so as not to release any toxic fumes.

SAFEGUARD OF CLIENT INFORMATION

Contractor acknowledges that it may come into contact with confidential information while performing its duties hereunder. The use or disclosure, by any party, of information concerning customers or projects of the City in violation of any rule of confidentiality provided for in MS. Chapter 13, or for any purpose not directly connected with the City's or Contractor's responsibility with respect to this maintenance contract hereunder is prohibited.

SAFEGUARD OF CITY PROPERTY

The Contractor shall ensure premises and City property are secure, and shall verify that all parties entering building after hours (during performance of maintenance duties) are employees of the Contractor. The Contractor may not allow person(s) on the premises who are not either employees of the City or employees of the Contractor at any time outside of regular business hours.

The building must remain locked at all times during non-business hours except in the case of scheduled events (city clerk's office is required to supply schedule of events). The consumption of alcoholic beverages while on City premises is strictly prohibited.

In performance of Contractor's duties, Contractor must use diligent care not to damage or cause to damage any office equipment, electrical connections, computers, individual items on shelves or desks, or other City furnishings. If damage does occur, it is the responsibility of the Contractor to notify the City Manager the next working day of the incident.

RELATIONSHIP OF PARTIES

The parties intend that an independent contractor-customer relationship be created by this contract. Contractor agrees to comply with all tax laws applicable to the operation of a business such as contractors, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all self-employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City, or for purposes of any other benefits or perquisites that City accords to any of its employees.

INDEMNITY AND INSURANCE

A) *Indemnity*. The Contractor agrees that he/she will at all times indemnify and hold harmless the City from any and all liability, loss, damages, costs, or expenses which may be claimed against the City by reason of any injury caused to a person or any damage to the property of another person, caused by the Contractor or his/her assigns or employees in performing the services provided in this agreement.

B) *Insurance*. The Contractor agrees, in order to protect himself/herself and the City under the indemnity provision set forth above, to at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of \$300,000 dollars for accidental injury, including death of any one person, and not less than \$1,000,000 dollars on account of one accident, and shall have property damage insurance in the amount of not less than \$300,000 dollars for any such accident arising from any one incident.

Prior to the commencement of services under this agreement, the Contractor shall obtain all of the insurance required herein, and such insurance must be approved by the City and its Attorney, and in addition, such insurance policy must name the City of Madison as an additional insured under said policy. All such insurance contracts shall be evidenced by insurance certificates filed with the City Clerk's Office. The certificates shall contain the provision that the insurance shall not be materially changed or canceled during the life of its agreement without thirty (30) days written notice being given to the City.

CANCELLATION

This Agreement may be canceled by the City or by the Contractor with or without cause, to be effective upon not less than thirty (30) days' written notice served upon the City Manager through the City Clerk's Office (Business Office) and the Contractor's most current address on file, to the other party.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

CONTRACTOR

Contractor

CITY OF MADISON

Greg Thole, Mayor

Attest: _____
Christine Enderson, City Clerk

**City of Madison “Building Maintenance Agreement”
Exhibit “A”**

Updated December 2021	Work Schedule “Check List”		
Area/Office	Function	Times/week	Times/year
Break Room	Vacuum	2	
	Empty garbage	5	
	Dust sills, TV cabinet, chairs	1	
	Wash table & Coffee area	2	
City Mgr. Office	Vacuum	2	
	Empty garbage	3	
Business Office	Vacuum	2	
	Empty garbage	5	
	Dust sills	1	
	Clean front counter & glass	2	
	Clean countertops	2	
	Clean toilet, sink, mirror	2	
	Scrub bathroom floor	2	
	Refill hand towels/toilet paper	as needed	
	Wash down bathroom walls		2
Copy Room	Vacuum	2	
	Empty garbage	5	
	Dust sills, cabinets, counters	1	
	Empty recycling box	as needed	
Entrances	Vacuum or sweep (dry mop)	5	
	Vacuum rugs	5	
	Scrub floor	1	
	Clean glass	3	
Hallways	Vacuum	3	
	Clean glass	2	
	Clean water fountain	2	
	Dust sills, tables	1	
Stairways	Vacuum	1	
Madison Room	Vacuum		6
	Dust sills		6
	Clean tables, chairs		6
	Empty garbage	as needed	

Area/Office	Function	Times/week	Times/year
Auditorium	Vacuum	1	
	Empty garbage	5	
	Dust sills, railings		12
	Vacuum council chairs		12
	Wash tables	1	
	Clean glass	3	
	Set up and take down for council mtg		24
Downstairs Restrooms	Clean toilets, urinals, sinks, mirrors	5	
	Vacuum or sweep floors (dry mop)	5	
	Scrub floors	2	
	Empty garbage	5	
	Refill hand towels, toilet paper	as needed	
Downstairs Hallways	Vacuum or sweep floor (dry mop)	2	
	Scrub floor	1	
Senior Center	Vacuum or sweep floor (dry mop)	5	
	Scrub floor	2	
	Empty garbage	5	
	Wash tables	2	
	Clean glass	3	
	Dust sills		12
City Hall Building	Wash all interior windows		2
	Replace light bulbs	as needed	
	Snow removal from exterior steps and entrances – prior to 7:30 am M-F	as needed	
	Wash coffee servers	as needed	
	Sweep exterior steps and entrances	as needed	
	Clean elevator	1	
	Miscellaneous	as needed	

BUILDING MAINTENANCE AGREEMENT
BETWEEN THE CITY OF MADISON AND OLD ARMY SERVICES
FOR THE TERM OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2023

THIS AGREEMENT, made and entered into this 12th day of September, 2022, by and between the City of Madison, a local governmental subdivision of the State of Minnesota, hereafter referred to as “the City”; and Lyndon Worden, an independent contractor, whose business address is 104 W10th St, Madison, MN; hereafter referred to as “the Contractor”, for the period from January 1, 2023 to December 31, 2023.

WHEREAS, the City owns the buildings known as the Carnegie Library (Madison Public Library) located at 401 6th Avenue and has need to contract with an independent contractor for the purpose of providing inside and exterior maintenance and upkeep in said buildings, and to perform the duties set forth and described in EXHIBIT “A” attached hereto and made a part hereof; and

WHEREAS, the Contractor has the experience and capacity to perform the duties set forth and described in EXHIBIT “A” attached hereto.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, **IT IS HEREBY AGREED** as follows:

DESCRIPTION OF WORK

Work to be performed by the Contractor includes the duties and services set forth in EXHIBIT “A” attached hereto and made a part hereof

PERFORMANCE OF DUTIES

Completed work must satisfy a “reasonable” person’s standard with regard to cleanliness, absence of stains or streak marks, removal of dust and dirt, and replacement of furnishings in an orderly and preferred customer arrangement after cleaning. The City will provide feedback about contractor’s performance from the City Manager on a periodic basis to ensure these standards are being met to the satisfaction of the City. It is understood by all parties that the Contractor’s level of performance to the satisfaction of the City is a significant factor in subsequent renewal or termination of this contract. Extra duties beyond those described and outlined in Exhibit “A” that the City requests of the Contractor shall be compensated at the rate of \$30.00 per hour (duties not included in the Agreement subject to the Contractor’s approval). The Contractor shall submit a monthly invoice stating the hours worked and duties performed and where.

ASSIGNMENT OF DUTIES

Rights to this contract cannot be assigned or duties delegated without the written consent of both parties. Any assignment without prior written authorization confirmed by the city council, renders this contract void and all rights hereunder will thereupon terminate.

ACCESS TO BUILDING

To minimize the disruption to the City in performance of this contract, all work performed by the Contractor must be arranged before or after normal work hours as publicly posted at the Carnegie Library

PAYMENT

The City will pay the Contractor for all work performed by the Contractor, the bid price of \$824.00 per month for twice weekly cleaning for the Carnegie Library Building as established in the exhibit incorporated herein by reference. Contractor shall submit an itemized billing to the City of all work performed for the previous month, and turn in such billing no later than the first working day following the month of service. With timely receipt of billing, the City will issue payment in accordance with the City's regular bill payment process (the city council regularly meets the second and fourth Mondays of each month).

EQUIPMENT AND SUPPLIES

A) The City provides disposable items for the building including the following: rest room soap, paper towels, toilet paper, garbage/sanitary napkin disposal bags, and incandescent and florescent light bulbs. The City may provide equipment for cleaning or janitorial functions (joint cooperation required on this matter).

B) The Contractor will provide disposable items for cleaning the building including the floor cleaners, wax removers (if required), floor wax (if required), dusting spray, window spray, tile cleaners, disinfectant liquids, bowl cleaners, and cloths. The Contractor supplies their own vacuum (city may own vacuums for their own use), extractor, floor buffer, mops, ladders or step stools. Costs of such furnished items are to be included in the bid price accepted by the City.

C) The Contractor is prohibited from using city chairs, desks or other office furniture to stand on or for high reach needs.

D) The City will allow Contractor to store said equipment on the premises if needed in a location mutually agreeable to both parties (generally the custodial/storage room). Items stored must be secured and kept in a neat and orderly manner to the satisfaction of the City. All supplies stored on premises must be properly labeled and be contained so as not to release any toxic fumes.

SAFEGUARD OF CLIENT INFORMATION

Contractor acknowledges that it may come into contact with confidential information while performing its duties hereunder. The use or disclosure, by any party, of information concerning customers or projects of the City in violation of any rule of confidentiality provided for in MS. Chapter 13, or for any purpose not directly connected with the City's or Contractor's responsibility with respect to this maintenance contract hereunder is prohibited.

SAFEGUARD OF CITY PROPERTY

The Contractor shall ensure premises and City property are secure, and shall verify that all parties entering building after hours (during performance of maintenance duties) are employees of the Contractor. The Contractor may not allow person(s) on the premises who are not either employees of the City or employees of the Contractor at any time outside of regular business hours. The building must remain locked at all times during non-business hours except in the case of

scheduled events (city clerk's office is required to supply schedule of events). The consumption of alcoholic beverages while on City premises is strictly prohibited.

In performance of Contractor's duties, Contractor must use diligent care not to damage or cause to damage any office equipment, electrical connections, computers, individual items on shelves or desks, or other City furnishings. If damage does occur, it is the responsibility of the Contractor to notify the City Manager and/or Head Librarian the next working day of the incident.

RELATIONSHIP OF PARTIES

The parties intend that an independent contractor-customer relationship be created by this contract. Contractor agrees to comply with all tax laws applicable to the operation of a business such as contractors, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all self-employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City, or for purposes of any other benefits or perquisites that City accords to any of its employees.

INDEMNITY AND INSURANCE

A) *Indemnity*. The Contractor agrees that he will at all times indemnify and hold harmless the City from any and all liability, loss, damages, costs, or expenses which may be claimed against the City by reason of any injury caused to a person or any damage to the property of another person, caused by the Contractor or his/her assigns or employees in performing the services provided in this agreement.

B) *Insurance*. The Contractor agrees, in order to protect himself/herself and the City under the indemnity provision set forth above, to at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of \$300,000 dollars for accidental injury, including death of any one person, and not less than \$1,000,000 dollars on account of one accident, and shall have property damage insurance in the amount of not less than \$300,000 dollars for any such accident arising from any one incident.

Prior to the commencement of services under this agreement, the Contractor shall obtain all of the insurance required herein, and such insurance must be approved by the City and its Attorney, and in addition, such insurance policy must name the City of Madison as an additional insured under said policy. All such insurance contracts shall be evidenced by insurance certificates filed with the City Clerk's Office. The certificates shall contain the provision that the insurance shall not be materially changed or canceled during the life of its agreement without thirty (30) days written notice being given to the City.

CANCELLATION

This Agreement may be canceled by the City or by the Contractor with or without cause, to be effective upon not less than thirty (30) days' written notice served upon the City Manager through the City Clerk's Office (Business Office) and the Contractor's most current address on file, to the other party.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

CONTRACTOR

Contractor

CITY OF MADISON

Greg Thole, Mayor

Attest: _____
Christine Enderson, City Clerk

**City of Madison Public Library “Building Maintenance Agreement”
Exhibit “A”**

Area/Office	Function	Times/week	Times/year
		Library	
Library	Clean & dust tables and chairs	2	
Library	Clean & dust window sills	2	
Library	Dust/sanitize public computer	2	
Library	Vacuum all carpet & stairwells	2	
Library	Empty wastebaskets	2	
Library	Dry mop floors	2	
Library	Wet mop floors	2	
Library	Clean glass	2	
Library	Clean water fountain	2	
Library	Clean toilets/urinals	2	
Library	Clean sinks & mirrors	2	
Library	Check towels & paper	2	
Library	Clean floor mats	2	
Library	Clean & dust elevator	2	
Library	Wax floors		2
Library	Wash windows-inside & out		2
Library	Replace furnace filters		12
Library	Miscellaneous	as needed	
Library	Replace light bulbs	as needed	
Library	Snow removal from exterior steps and entrances prior to business hours	as needed	

CITY ATTORNEY RETAINER AGREEMENT
BETWEEN THE CITY OF MADISON AND SWENSON, NELSON & STULZ, PLLC
FOR THE TERM OF 01/01/2023 THROUGH 12/31/2024

THIS AGREEMENT, made and entered this 12th day of September, 2022, by and between the City of Madison, a local governmental subdivision of the State of Minnesota, hereafter referred to as “City”, and the law firm of Swenson, Nelson & Stulz, PLLC, an independent contractor, hereafter referred to as “Law Firm”, for the period of January 1, 2023, through December 31, 2024.

1. **APPOINTMENT.** The City hereby retains and appoints the law firm of Swenson, Nelson & Stulz, PLLC as its city attorney law firm for the calendar years of 2023 and 2024. Richard G. Stulz, Esq. shall act as City Attorney. Said attorney Law Firm hereby agrees to act in such capacity, all pursuant to the terms and conditions hereinafter specified. This appointment is based on the recommendation of the City Administrator and City Charter.

2. **BASE RETAINER.** The City shall pay Law Firm a base monthly retainer of Two Thousand and no/100ths Dollars (\$2,000.00) per month for the calendar years of 2023 and 2024 regardless of the amount of legal services provided in any given month, except as herein provided. Said retainer shall include routine city attorney services such as attendance at meetings of the city council, planning commission, cable commission, the city economic development authority and park board. Services shall include but not be limited to the following: prosecution of all statutory and ordinance misdemeanor violations and Driving While Impaired gross misdemeanor violations occurring within the city of Madison, consultations with the City Administrator, city council members, mayor, city clerk, city treasurer, police officers and other department heads as may be required from time to time relative to city business, legal research, written memorandums or opinions upon request. Further, the Law Firm shall represent the City in matters necessary for the proper operation and conduct of city affairs.

3. **ADDITIONAL COMPENSATION.** The Law Firm shall be compensated for special projects, case or subject matter not included in the base retainer as agreed upon in advance and approved by either the City Administrator or city council. Such projects shall be described in writing and will be billed at an hourly rate of One Hundred Five and no/100ths Dollars (\$105.00) per hour. Further, the Law Firm will be reimbursed for out-of-pocket expenses commensurate with the current policies of the City.

4. **ECONOMIC DEVELOPMENT AUTHORITY.** Services relative to the City’s economic development shall be included in the Law Firm’s retainer. Exceptions will include the following: drafting loan agreements, promissory notes, mortgages, security agreements, annexation agreements, related documents, state grant/program documentation, collection of defaulted loans and/or similar types of work. Such services will be billed at an hourly rate of One Hundred Five and no/100ths Dollars (\$105.00) per hour or at a rate to be determined by the parties prior to the commencement of legal services.

5. **TERMINATION.** This Agreement may be cancelled by the City or by the Law Firm with or without cause, upon not less than ninety (90) days written notice to the other party served upon the Mayor through the City Clerk's Office and the Law Firm's most current address on file.

6. **ENTIRE AGREEMENT.** It is understood that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between interested parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Law Firm and the City.

IN WITNESS WHEREOF, the City and Law Firm have hereunto subscribed their names this _____ day of _____, 2022, and have agreed to be bound thereby.

LAW FIRM

Swenson, Nelson & Stulz, PLLC
Attorneys at Law
214 Sixth Avenue
Madison, MN 56256
(320) 598-7578

CITY

City of Madison
404 Sixth Avenue
Madison, MN 56256
(320) 598-7373

By: Richard G. Stulz, Esq.

By: Mayor, Gregory Thole

ATTEST:

By: City Clerk, Christine Enderson

INDEPENDENT CONTRACTOR AGREEMENT

CITY OF MADISON, MN

EMERGENCY MANAGEMENT CONTRACTOR

THIS AGREEMENT is made on 12th day of September, 2022, between the City of Madison, Minnesota ("City") and Paramount Planning Group, LLC, a Minnesota limited liability company ("Contractor"):

WHEREAS, the City seeks to retain the services of Contractor relative to the management and operation of the City's Emergency Operation Plan and overall emergency preparedness;

WHEREAS, the Contractor agrees to provide such services as an independent contractor to the City during the term of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained herein **IT IS HEREBY AGREED** as follows:

1. DESCRIPTION OF WORK: Contractor agrees to perform the duties of an Emergency Management Director in the performance and management of the City's Emergency Operation Plan and overall emergency preparedness as generally described in the attached Exhibit.

2. TERM OF THIS AGREEMENT: This Agreement shall commence January 1st, 2023, and shall continue December 31, 2023, unless otherwise agreed to by the parties. Either party may terminate this Agreement, with or without cause, upon 90 days written notice.

3. PERFORMANCE OF DUTIES: It is understood by all parties that Contractor will provide said services and that Contractor shall have no obligation to work any particular hours. Contractor shall determine the means and manner in which Contractor provides its services. The City shall not have any right to control or direct the details, manner or means by which Contractor provides their services so long as said services are performed in accordance with federal and state rules.

4. INDEPENDENT CONTRACTOR: The Contractor is to be and shall remain an independent contractor with respect to any and all work performed under this agreement. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing a relationship of agents, partners, joint ventures or associates between the parties hereto or as constituting Contractor as an employee of City for any purpose or in any manner whatsoever.

The parties intend that an independent contractor-customer relationship be created by this Agreement. The City is interested only in the services and results to be achieved, and the conduct and control of the work will lie solely with Contractor, an independent business of the City.

5. ASSIGNMENT OF DUTIES: Duties to perform under this Agreement cannot be assigned or delegated without the written consent of both parties. Any assignment renders this agreement void and all rights hereunder will thereupon terminate.

6. PAYMENT: Contractor shall be paid the total sum of **\$425.00** per month, payable in monthly installments commencing December 31, 2023. Said fee is based on an eight (8) hour commitment each month that the parties understand may vary from time to time depending on services needed. In addition, Contractor shall be paid \$75.00 per hour for special projects, state and/or federal disasters provided Contractor provides prior notice of any such billing prior to services performed. Contractor shall be liable for any mileage or other expenses associated with the performance of services hereunder unless otherwise agreed to by the parties.

6. INDEMNIFICATION: Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees, against any and all liability, loss, cost, damages, expenses, claims or actions, including attorney's fees, with the other, its officers and employees, may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution, performance or failure to adequately perform its obligations pursuant to this agreement.

7. CONTRACTOR'S TAX RESPONSIBILITIES: Contractor agrees to supply its Employer Identification Number from the Internal Revenue Service and Taxpayer Identification Number from the State of Minnesota and to comply with all tax laws applicable to the operation of a business such as contractors, including, but not limited to, the reporting of all gross receipts there from as income from the operation of a business, the payment of all self-employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed

by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City, or for purposes of any other benefits or perquisites that City accords to any of its employees.

8. INSURANCE: Contractor will carry, for the duration of this Agreement, liability insurance in an amount acceptable to City. Contractor agrees to indemnify City for any and all liability or loss arising in any way out of the performance of this Agreement.

9. OTHER TERMS: City agrees to provide office space to Contractor within a City owned building and shall be responsible for general expenses including access to internet if requested.

IN WITNESS WHEREOF, each of the City and Contractor has executed or cause this Agreement to be executed upon the date and year first above-written.

Dated: _____

CITY OF MADISON

By:

Its:

ATTEST

Dated: _____

PARAMOUNT PLANNING GROUP, LLC

By: Blain Johnson

Its: Manager

CLAIMS REPORT

Check Range: 9/01/2022- 9/01/2022

UP CK# 63313-63344

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
	GENERAL ADMINISTRATION				
101-41320-202	ISAIAH TUCKETT	ADMIN-FOLD/STUFF ENV 9/22	175.00	63342	9/01/22
101-41320-321	FRONTIER COMMUNICATIONS	CTY HALL-FIRE ALARM 9/19/22	67.26	63322	9/01/22
101-41320-331	VAL HALVORSON	ADMIN-WATERSHED ADV-MEAL REIMB	32.85	63323	9/01/22
	4132 ADMINISTRATION TOTAL		275.11		
	CITY HALL				
101-41940-310	NICOLE BENINGA	CTY HALL-CLEANING 8/22	1,000.00	63314	9/01/22
101-41940-380	CITY OF MADISON	CTY HALL-UTIL 8/22	483.36	63319	9/01/22
101-41940-409	MACDONALD & MACK ARCHITECTS	CTY HALL-HISTORIC TOWER GRANT	3,465.10	63330	9/01/22
	4194 CITY HALL TOTAL		4,948.46		
	POLICE DEPARTMENT				
101-42100-409	PARAMOUNT PLANNING GROUP, LLC	PUB SAFETY-EMERG PRO 8/22	400.00	63336	9/01/22
	4210 POLICE DEPARTMENT TOTAL		400.00		
	FIRE DEPARTMENT				
101-42200-380	CITY OF MADISON	FIRE HYDRANTS-UTIL 8/22	522.94	63319	9/01/22
	4220 FIRE DEPARTMENT TOTAL		522.94		
	CIVIL DEFENSE				
101-42500-409	TREE TOPPERS LLC	CIV DEF-STUMP GRINDING-STRMTRE	325.00	63341	9/01/22
	4250 CIVIL DEFENSE TOTAL		325.00		
	STREET MAINTENANCE				
101-43100-212	JOHN DEERE FINANCIAL	STR-DEF 2.5 GALLON	29.00	63326	9/01/22
101-43100-224	VAN DIEST SUPPLY COMPANY	STR-SPRAYING WEEDS/STREETS	423.75	63343	9/01/22
101-43100-380	CITY OF MADISON	PUBLIC WORKS-UTIL 8/22	427.58	63319	9/01/22
101-43100-381	CITY OF MADISON	STR LIGHTING-UTIL 8/22	2,089.48	63319	9/01/22
	4310 STREET MAINTENANCE TOTAL		2,969.81		
	ENVIRONMENTAL				
101-44140-409	CHESTER'S SIDE LINE	ENVIRO-MOWING	220.00	63316	9/01/22
	4414 ENVIRONMENTAL TOTAL		220.00		
	SWIMMING POOLS				
101-45124-180	KIM JIBBEN	POOL-GUARD TRAIN 1STYR RAMSEY	210.00	63325	9/01/22
101-45124-180	NIKKI LARSON	POOL-GUARD TRAINING-LAURENLARS	210.00	63328	9/01/22
101-45124-210	KIM JIBBEN	POOL-SWIMSUIT REIMB-RAMSEY JIB	24.99	63325	9/01/22
101-45124-380	CITY OF MADISON	POOL/SHELTER-UTIL 8/22	2,854.95	63319	9/01/22
101-45124-580	RECREATION SUPPLY COMPANY	POOL-PENTAIR IMPELLER ASSEMBLY	504.00	63339	9/01/22
	4512 SWIMMING POOLS TOTAL		3,803.94		

CLAIMS REPORT

Check Range: 9/01/2022- 9/01/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
101-45127-380	SKATING RINK CITY OF MADISON	SK RINK-UTIL 8/22	127.21	63319	9/01/22
		4512 SKATING RINK TOTAL	127.21		
101-45180-380	PRAIRIE ARTS CENTER CITY OF MADISON	PR ARTS-UTIL 8/22	329.33	63319	9/01/22
		4518 PRAIRIE ARTS CENTER TOTAL	329.33		
101-45200-219	PARKS AND RECREATION CASEY'S GENERAL STORE	PARKS-WT FOR GRANDPARK WORKERS	43.82	2345	9/01/22
101-45200-380	CITY OF MADISON	AVE OF FLAGS-UTIL 8/22	2,113.65	63319	9/01/22
		4520 PARKS AND RECREATION TOTAL	2,157.47		
101-45500-310	LIBRARY LYNDON WORDEN	LIB-CLEANING CONTRACT JAN-JUL	105.00	63344	9/01/22
101-45500-380	CITY OF MADISON	LIB-UTIL 8/22	368.26	63319	9/01/22
101-45500-380	MN ENERGY RESOURCES	LIB-NAT GAS 8/22	50.00	63333	9/01/22
101-45500-433	PIONEERLAND LIBRARY SYS.	LIB-3RD QTR FUNDING	20,558.00	63337	9/01/22
		4550 LIBRARY TOTAL	21,081.26		
101-49250-380	UNALLOCATED EXPENDITURES CITY OF MADISON	UNAPP STRM SEW-UTIL 8/22	138.47	63319	9/01/22
		4925 UNALLOCATED EXPENDITURES TOTAL	138.47		
		101 GENERAL TOTAL	37,299.00		
201-44100-320	AMBULANCE AMBULANCE RCB COLLECTIONS, INC	AMB-COLLECT FEE-RS & PZ	215.00	63338	9/01/22
201-44100-380	CITY OF MADISON	AMB GARAGE-UTIL 8/22	155.13	63319	9/01/22
201-44100-380	MN ENERGY RESOURCES	AMB-NAT GAS 8/22	24.58	63333	9/01/22
		4410 AMBULANCE TOTAL	394.71		
		201 AMBULANCE TOTAL	394.71		
420-45020-409	CULTURE & REC CAP. FUND CAPITAL PROJ (CULT & REC) NATHAN HEINRICH	GRAND PARK SITE PREP	13,583.20	63324	9/01/22
		4502 CAPITAL PROJ (CULT & REC) TOTAL	13,583.20		
		420 CULTURE & REC CAP. FUND TOTAL	13,583.20		

CLAIMS REPORT

Check Range: 9/01/2022- 9/01/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
	WATER				
	WATER PRODUCTION				
601-49400-380	CITY OF MADISON	WT PLANT-UTIL 8/22	2,162.38	63319	9/01/22
601-49400-404	MILBANK WINWATER WORKS CO	WT-WTP WELL REPAIR	914.73	63332	9/01/22
601-49400-409	MVTL LABORATORIES INC	WT-REGULAR TESTING	41.85	63334	9/01/22

		4940 WATER PRODUCTION TOTAL	3,118.96		
	DISTRIBUTION				
601-49430-227	MILBANK WINWATER WORKS CO	WT-PARTS	188.99	63332	9/01/22
601-49430-380	CITY OF MADISON	WT TOWER-UTIL 8/22	39.28	63319	9/01/22

		4943 DISTRIBUTION TOTAL	228.27		

		601 WATER TOTAL	3,347.23		
	SEWER				
	SEWER TREATMENT				
602-49450-380	CITY OF MADISON	SEW PLANT-UTIL 8/22	201.58	63319	9/01/22
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	474.21	63334	9/01/22

		4945 SEWER TREATMENT TOTAL	675.79		
	SEWER COLLECTION				
602-49460-380	CITY OF MADISON	9TH STR LIFT PUMP-UTIL 8/22	56.12	63319	9/01/22

		4946 SEWER COLLECTION TOTAL	56.12		

		602 SEWER TOTAL	731.91		
	SANITATION				
	SANITATION				
603-49500-384	OLSON SANITATION INC.	SANIT-TIPPING FEE 8/22	5,673.58	63335	9/01/22
603-49500-409	OLSON SANITATION INC.	SANIT-HAULING FEE 8/22	10,492.98	63335	9/01/22

		4950 SANITATION TOTAL	16,166.56		

		603 SANITATION TOTAL	16,166.56		
	ELECTRIC UTILITY				
	ELECTRICAL DISTRIBUTION				
604-49570-227	LOCATORS & SUPPLIES	ELEC-MARKING PAINT SHIPPING	37.25	63329	9/01/22
604-49570-227	GREG THOLE ELECTRIC, INC	ELEC-WIRE FOR STR LIGHT	335.95	63340	9/01/22
604-49570-380	CITY OF MADISON	PUBLIC WORKS-UTIL 8/22	267.05	63319	9/01/22
604-49570-409	GREG THOLE ELECTRIC, INC	ELEC-NEW LINES @PARK AVE RESID	5,350.95	63340	9/01/22

		4957 ELECTRICAL DISTRIBUTION TOTAL	5,991.20		
	ADMINISTRATION AND GENERA				
604-49590-303	DGR ENGINEERING	ELEC-MnDOT PERMITTING-2022 WOR	622.00	63321	9/01/22

CLAIMS REPORT

Check Range: 9/01/2022- 9/01/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		4959 ADMINISTRATION AND GENERA TOTAL	622.00		
		604 ELECTRIC UTILITY TOTAL	6,613.20		
605-49600-380	STORM SEWER STORM SEWER CITY OF MADISON	HWY 40 DET POND-UTIL 8/22	18.00	63319	9/01/22
		4960 STORM SEWER TOTAL	18.00		
		605 STORM SEWER TOTAL	18.00		
	LIQUOR				
	OFF-SALE LIQUOR				
609-49750-251	BELLBOY CORPORATION	LIQ-LIQUOR EXPENSE	1,261.20	63313	9/01/22
609-49750-251	BEVERAGE WHOLESALERS	LIQ-LIQUOR EXPENSE	2,551.70	63315	9/01/22
609-49750-251	JOHNSON BROS-ST.PAUL	LIQ-LIQUOR EXPENSE	1,498.10	63327	9/01/22
609-49750-251	MADISON BOTTLING CO.	LIQ-BEER EXPENSE	2,736.05	63331	9/01/22
609-49750-258	BELLBOY CORPORATION	LIQ-FREIGHT EXPENSE	16.33	63313	9/01/22
609-49750-258	JOHNSON BROS-ST.PAUL	LIQ-FREIGHT EXPENSE	35.20	63327	9/01/22
609-49750-380	CITY OF MADISON	LIQ-UTIL 8/22	461.68	63319	9/01/22
		4975 OFF-SALE LIQUOR TOTAL	8,560.26		
		609 LIQUOR TOTAL	8,560.26		
614-22000	EASTVIEW APARTMENTS DEPOSITS PAYABLE DAHLE & OLSON REALTY	EAST-SEC DEPOSIT REF-E ZAHROBC	550.00	63320	9/01/22
		2200 DEPOSITS PAYABLE TOTAL	550.00		
614-46330-602	PUBLIC HOUSING PROJECTS DAHLE & OLSON REALTY	EAST-SEC INT REF-E ZAHROBC	112.75	63320	9/01/22
		4633 PUBLIC HOUSING PROJECTS TOTAL	112.75		
		614 EASTVIEW APARTMENTS TOTAL	662.75		
		Accounts Payable Total	87,376.82		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
101	GENERAL	37,299.00
201	AMBULANCE	394.71
420	CULTURE & REC CAP. FUND	13,583.20
601	WATER	3,347.23
602	SEWER	731.91
603	SANITATION	16,166.56
604	ELECTRIC UTILITY	6,613.20
605	STORM SEWER	18.00
609	LIQUOR	8,560.26
614	EASTVIEW APARTMENTS	662.75

TOTAL FUNDS		87,376.82

CLAIMS REPORT

Check Range: 9/06/2022- 9/06/2022

UP CK# 63345-63360

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	DATE
101-41110-219	GENERAL MAYOR AND COUNCIL DETOY'S FAMILY RESTAURANT	COUNCIL-NOON MEETING	77.38	63347	9/06/22
		4111 MAYOR AND COUNCIL TOTAL	77.38		
101-41320-331	ADMINISTRATION VAL HALVORSON	ADMIN-MEETING MILEAGE REIMB	137.50	63348	9/06/22
		4132 ADMINISTRATION TOTAL	137.50		
101-41610-304	CITY ATTORNEY SWENSON NELSON & STULZ PLLC	CTY ATT-LEGAL FEES 9/22	2,000.00	63357	9/06/22
		4161 CITY ATTORNEY TOTAL	2,000.00		
101-42100-409	POLICE DEPARTMENT SHRED-N-GO, INC	ADMIN-PAPER SHREDDING	200.08	63356	9/06/22
		4210 POLICE DEPARTMENT TOTAL	200.08		
101-42200-580	FIRE DEPARTMENT HEIMAN FIRE EQUIPMENT INC	FIRE-PROTECTIVE GEAR	86,657.00	63350	9/06/22
		4220 FIRE DEPARTMENT TOTAL	86,657.00		
101-42500-409	CIVIL DEFENSE GREG THOLE ELECTRIC, INC	CIV DEF-BIOME REPAIR	323.55	63359	9/06/22
		4250 CIVIL DEFENSE TOTAL	323.55		
101-43100-219	STREET MAINTENANCE MADISON AUTO PARTS	STR-OIL DRY	11.99	63352	9/06/22
101-43100-221	MADISON AUTO PARTS	STR-BLK DMD RD/AVALANCHE REFIL	87.50	63352	9/06/22
101-43100-224	MACQUEEN EQUIP. INC.	STR-RUNNER-DIRT SHOE	268.89	63351	9/06/22
101-43100-240	MADISON AUTO PARTS	STR-ADAPTER	64.48	63352	9/06/22
		4310 STREET MAINTENANCE TOTAL	432.86		
101-45200-221	PARKS AND RECREATION MADISON AUTO PARTS	PARKS-HEX KEY SET	58.76	63352	9/06/22
		4520 PARKS AND RECREATION TOTAL	58.76		
101-45500-310	LIBRARY LYNDON WORDEN	LIB-CLEANING 8/22	1,075.00	63360	9/06/22
		4550 LIBRARY TOTAL	1,075.00		
		101 GENERAL TOTAL	90,962.13		

CLAIMS REPORT

Check Range: 9/06/2022- 9/06/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
201-44100-103	AMBULANCE AMBULANCE THELL, JACOB	AMB-PART TIME WAGES-J THELL	93.50	63358	9/06/22
		4410 AMBULANCE TOTAL	93.50		
		201 AMBULANCE TOTAL	93.50		
601-49400-409	WATER WATER PRODUCTION MVTL LABORATORIES INC	WT-REGULAR TESTING	21.00	63354	9/06/22
		4940 WATER PRODUCTION TOTAL	21.00		
601-49440-437	ADMINISTRATION AND GENERA MN DEPARTMENT OF HEALTH	WT-OPERATOR EXAM-DANIEL OLSON	64.00	63353	9/06/22
		4944 ADMINISTRATION AND GENERA TOTAL	64.00		
		601 WATER TOTAL	85.00		
602-49450-212	SEWER SEWER TREATMENT MADISON AUTO PARTS	SEW-SNYOW20	20.71	63352	9/06/22
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	166.22	63354	9/06/22
		4945 SEWER TREATMENT TOTAL	186.93		
602-49470-810	ADMINISTRATION AND GENERA CITY OF MADISON	SEW-OUTSIDE WT REIMB-P SKOEN	101.84	63345	9/06/22
		4947 ADMINISTRATION AND GENERA TOTAL	101.84		
		602 SEWER TOTAL	288.77		
604-22000	ELECTRIC UTILITY DEPOSITS PAYABLE CITY OF MADISON	UTIL DEP/INT REF-C POMERLEAN	234.14	63346	9/06/22
604-22000	DESIRAE HANSON	UTIL DEPOSIT REF-D HANSON	103.14	63349	9/06/22
604-22000	DOROTHY REDEPENNING	UTIL DEP/INT REF-D REDEPENNING	162.72	63355	9/06/22
		2200 DEPOSITS PAYABLE TOTAL	500.00		
604-49570-409	ELECTRICAL DISTRIBUTION GREG THOLE ELECTRIC, INC	FAIR GROUNDS LIGHT POLES	5,278.57	63359	9/06/22
		4957 ELECTRICAL DISTRIBUTION TOTAL	5,278.57		
604-49590-602	ADMINISTRATION AND GENERA CITY OF MADISON	UTIL DEP/INT REF-C POMERLEAN	1.61	63346	9/06/22
604-49590-602	DESIRAE HANSON	UTIL INT REF-D HANSON	1.66	63349	9/06/22

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
604-49590-602	DOROTHY REDEPENNING	UTIL DEP/INT REF-D REDEPENNING	.31	63355	9/06/22
		4959 ADMINISTRATION AND GENERA TOTAL	3.58		
		604 ELECTRIC UTILITY TOTAL	5,782.15		
609-49750-401	LIQUOR OFF-SALE LIQUOR GREG THOLE ELECTRIC, INC	LIQ-AMP PANEL/BREAKER	295.00	63359	9/06/22
		4975 OFF-SALE LIQUOR TOTAL	295.00		
		609 LIQUOR TOTAL	295.00		
		Accounts Payable Total	97,506.55		

CLAIMS REPORT

CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
101	GENERAL	90,962.13
201	AMBULANCE	93.50
601	WATER	85.00
602	SEWER	288.77
604	ELECTRIC UTILITY	5,782.15
609	LIQUOR	295.00

	TOTAL FUNDS	97,506.55

CLAIMS REPORT

Check Range: 9/07/2022- 9/07/2022

UP CK # 63379-63392

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	DATE
GENERAL					
ACCURED PAYROLL DEDUCTION					
101-20650	AFLAC	AFLAC PRETAX	783.52	2346	9/07/22
101-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	11.88	63375	9/07/22
101-20650	JOHN HANCOCK RETIREMENT	JHANCOCK ROTH	75.00	2351	9/07/22
101-20650	UNITED STATES TREASURY	FED/FICA TAX	2,171.50	2347	9/07/22
101-20650	Metropolitan Life Insurance Co	MET LIFE INS	24.05	63374	9/07/22
101-20650	MN DEPT. OF REVENUE	STATE TAX	339.91	2348	9/07/22
101-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	32.00	63373	9/07/22
101-20650	P.E.R.A. (W/H REPORT)	PERA	1,440.77	2349	9/07/22
101-20650	PREFERREDONE INSURANCE CO PIC	HEALTH INS	4,896.83	63378	9/07/22
101-20650	SELECTACCOUNT	HSA- CITY CONT	876.92	2350	9/07/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			10,652.38		
MAYOR AND COUNCIL					
101-41110-351	RBM PUBLICATIONS	COUNC-PET OWNERS	229.00	63392	9/07/22
4111 MAYOR AND COUNCIL TOTAL			229.00		
ADMINISTRATION					
101-41320-309	VIVID IMAGE, INC	ADMIN-ANNUAL WEBSITE HOSTING	780.00	63391	9/07/22
101-41320-433	COALITION OF GREATER MN CITIES	ADMIN-2023 GENERAL ASSESSMENT	1,820.00	63382	9/07/22
4132 ADMINISTRATION TOTAL			2,600.00		
SWIMMING POOLS					
101-45124-216	HAWKINS INC.	POOL-CHLORINE CYLINDER	30.00	63386	9/07/22
101-45124-580	HAWKINS INC.	POOL-SWITCHOVER	618.47	63386	9/07/22
4512 SWIMMING POOLS TOTAL			648.47		
PARKS AND RECREATION					
101-45200-530	MARSHALL NORTHWEST PIPE F	PARKS-IRRIGATION @GRAND PARK	451.27	63389	9/07/22
4520 PARKS AND RECREATION TOTAL			451.27		
LIBRARY					
101-45500-351	RBM PUBLICATIONS	LIB-ROOFING NOTIFICATION	20.00	63392	9/07/22
4550 LIBRARY TOTAL			20.00		
101 GENERAL TOTAL			14,601.12		
AMBULANCE					
ACCURED PAYROLL DEDUCTION					
201-20650	UNITED STATES TREASURY	FED/FICA TAX	2,091.51	2347	9/07/22
201-20650	MN DEPT. OF REVENUE	STATE TAX	725.30	2348	9/07/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			2,816.81		

CLAIMS REPORT

Check Range: 9/07/2022- 9/07/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		201 AMBULANCE TOTAL	2,816.81		
420-45020-409	CULTURE & REC CAP. FUND CAPITAL PROJ (CULT & REC) CROATT'S CONCRETE	PARKS-GARAGE SLAB SET UP/POUR	2,900.00	63384	9/07/22
		4502 CAPITAL PROJ (CULT & REC) TOTAL	2,900.00		
		420 CULTURE & REC CAP. FUND TOTAL	2,900.00		
	WATER				
	ACCRUED PAYROLL DEDUCTION				
601-20650	AFLAC	AFLAC	76.18	2346	9/07/22
601-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	12.27	63375	9/07/22
601-20650	UNITED STATES TREASURY	FED/FICA TAX	493.93	2347	9/07/22
601-20650	Metropolitan Life Insurance Co	MET LIFE INS	.06	63374	9/07/22
601-20650	MN DEPT. OF REVENUE	STATE TAX	61.01	2348	9/07/22
601-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	8.00	63373	9/07/22
601-20650	P.E.R.A. (W/H REPORT)	PERA	382.93	2349	9/07/22
601-20650	PREFERREDONE INSURANCE CO PIC	HEALTH INS	1,491.71	63378	9/07/22
601-20650	SELECTACCOUNT	HSA- CITY CONT	490.39	2350	9/07/22
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	3,016.48		
	WATER PRODUCTION				
601-49400-230	HAWKINS INC.	WT-CHEMICALS	2,168.96	63386	9/07/22
601-49400-231	HAWKINS INC.	WT-POTASIUUM PERM	5,028.92	63386	9/07/22
601-49400-232	HAWKINS INC.	WT-AQUA HAWK	1,357.42	63386	9/07/22
601-49400-234	HAWKINS INC.	WT-POLY PHOSPHATE	2,966.03	63386	9/07/22
601-49400-236	HAWKINS INC.	WT-CHLORINE CYLINDER	20.00	63386	9/07/22
601-49400-404	HAWKINS INC.	WT-KOPKIT/VALVE	657.00	63386	9/07/22
601-49400-409	GOPHER STATE ONE CALL	WT-DIGGING CALLS	133.73	63385	9/07/22
		4940 WATER PRODUCTION TOTAL	12,332.06		
		601 WATER TOTAL	15,348.54		
	SEWER				
	ACCRUED PAYROLL DEDUCTION				
602-20650	AFLAC	AFLAC PRETAX	26.78	2346	9/07/22
602-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	5.94	63375	9/07/22
602-20650	UNITED STATES TREASURY	FED/FICA TAX	398.59	2347	9/07/22
602-20650	Metropolitan Life Insurance Co	MET LIFE INS	11.69	63374	9/07/22
602-20650	MN DEPT. OF REVENUE	STATE TAX	70.11	2348	9/07/22
602-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	8.00	63373	9/07/22
602-20650	P.E.R.A. (W/H REPORT)	PERA	397.49	2349	9/07/22
602-20650	PREFERREDONE INSURANCE CO PIC	HEALTH INS	1,872.30	63378	9/07/22
602-20650	SELECTACCOUNT	HSA- CITY CONT	451.92	2350	9/07/22

CLAIMS REPORT

Check Range: 9/07/2022- 9/07/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	3,242.82		
	SEWER TREATMENT				
602-49450-216	HAWKINS INC.	SEW-CHLORINE CYLINDER	120.00	63386	9/07/22
602-49450-409	GOPHER STATE ONE CALL	SEW-DIGGING CALLS	133.73	63385	9/07/22
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	169.85	63390	9/07/22
		4945 SEWER TREATMENT TOTAL	423.58		
	ADMINISTRATION AND GENERA				
602-49470-433	COALITION OF GREATER MN CITIES	SEW-2023 ENVIRONMENTAL ASSESSM	380.00	63382	9/07/22
		4947 ADMINISTRATION AND GENERA TOTAL	380.00		
		602 SEWER TOTAL	4,046.40		
	ELECTRIC UTILITY				
	ACCRUED PAYROLL DEDUCTION				
604-20650	AFLAC	AFLAC	158.98	2346	9/07/22
604-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	6.33	63375	9/07/22
604-20650	COLONIAL LIFE INSURANCE	COLONIAL POST T	121.62	63376	9/07/22
604-20650	JOHN HANCOCK RETIREMENT	JHANCOCK PRETAX	360.00	2351	9/07/22
604-20650	UNITED STATES TREASURY	FED/FICA TAX	1,815.39	2347	9/07/22
604-20650	MADISON NATIONAL LIFE INS CO	DISABILITY	46.70	63377	9/07/22
604-20650	Metropolitan Life Insurance Co	MET LIFE INS	9.62	63374	9/07/22
604-20650	MN DEPT. OF REVENUE	STATE TAX	297.53	2348	9/07/22
604-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	32.00	63373	9/07/22
604-20650	P.E.R.A. (W/H REPORT)	PERA	1,024.99	2349	9/07/22
604-20650	PREFERREDONE INSURANCE CO	HEALTH INS	1,814.90	63378	9/07/22
604-20650	SELECTACCOUNT	HSA- CITY CONT	447.69	2350	9/07/22
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	6,135.75		
	ELECTRICAL DISTRIBUTION				
604-49570-409	GOPHER STATE ONE CALL	ELEC-DIGGING CALLS	133.74	63385	9/07/22
		4957 ELECTRICAL DISTRIBUTION TOTAL	133.74		
	ADMINISTRATION AND GENERA				
604-49590-351	RBM PUBLICATIONS	ELEC-BRIGHT ENERGY-ELEC VEHICL	174.00	63392	9/07/22
		4959 ADMINISTRATION AND GENERA TOTAL	174.00		
		604 ELECTRIC UTILITY TOTAL	6,443.49		
	LIQUOR				
	ACCRUED PAYROLL DEDUCTION				
609-20650	AFLAC	AFLAC PRETAX	253.65	2346	9/07/22
609-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	18.99	63375	9/07/22
609-20650	UNITED STATES TREASURY	FED/FICA TAX	441.50	2347	9/07/22
609-20650	Metropolitan Life Insurance Co	MET LIFE INS	3.47	63374	9/07/22

CLAIMS REPORT

Check Range: 9/07/2022- 9/07/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
609-20650	MN DEPT. OF REVENUE	STATE TAX	70.93	2348	9/07/22
609-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	16.00	63373	9/07/22
609-20650	P.E.R.A. (W/H REPORT)	PERA	118.12	2349	9/07/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			922.66		
OFF-SALE LIQUOR					
609-49750-251	ARCTIC GLACIER USA, INC	LIQ-ICE	450.34	63379	9/07/22
609-49750-251	BELLBOY CORPORATION	LIQ-LIQUOR EXPENSE	4,518.24	63380	9/07/22
609-49750-251	BEVERAGE WHOLESALERS	LIQ-LIQUOR EXPENSE	1,343.50	63381	9/07/22
609-49750-251	COCA-COLA BOTTLING	LIQ-POP EXPENSE	150.00	63383	9/07/22
609-49750-251	JOHNSON BROS-ST.PAUL	LIQ-LIQUOR EXPENSE	881.25	63387	9/07/22
609-49750-251	MADISON BOTTLING CO.	LIQ-BEER EXPENSE	3,469.40	63388	9/07/22
609-49750-258	BELLBOY CORPORATION	LIQ-FREIGHT EXPENSE	71.78	63380	9/07/22
609-49750-258	JOHNSON BROS-ST.PAUL	LIQ-FREIGHT EXPENSE	19.00	63387	9/07/22
4975 OFF-SALE LIQUOR TOTAL			10,903.51		
609 LIQUOR TOTAL			11,826.17		
Accounts Payable Total			57,982.53		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
101	GENERAL	14,601.12
201	AMBULANCE	2,816.81
420	CULTURE & REC CAP. FUND	2,900.00
601	WATER	15,348.54
602	SEWER	4,046.40
604	ELECTRIC UTILITY	6,443.49
609	LIQUOR	11,826.17

	TOTAL FUNDS	57,982.53