

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**

Regular Meeting of the City Council – **5:00 P.M.**  
**Monday, January 09, 2023**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

*Oath of Office*

Page 1

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 2

A copy of the minutes of the December 28, 2022 regular meeting are enclosed. A MOTION is in order. (Council)

**4. ANNUAL MEETING** (clerk/council)

Page 4

A. Resolution 23-01, titled, "Resolution Establishing Council Meetings Time, Date & Place".  
A MOTION is in order. (Council)

Page 6

B. Resolution 23-02 titled, "Designation of Newspaper." A MOTION is in order. (Council)

Page 7

C. Resolution 23-03, titled, "Designation of Depository." A MOTION is in order. (Council)

Page 8

D. Resolution 23-04, titled, "Election of Acting Mayor." A MOTION is in order. (Council)

Page 9

E. Resolution 23-05, titled, "Resolution Ratifying Council Boards & Commissions appointments." A MOTION is in order. (Council)

Page 11

F. Resolution 23-06, titled, "Resolution Ratifying Committee Appointments". A MOTION is in order. (Council)

Page 12

G. Resolution 23-07, titled, "Resolution Designating an Authorized Representative to the Western MN Municipal Power Agency. A MOTION is in order. (Council)

Page 13

H. Resolution 23-08, titled, "Resolution Designating an Authorized Representative to the Missouri River Energy Services Agency". A MOTION is in order. (Council)

**5. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS** (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**6. CONSENT AGENDA**

- A. Liquor Store Report – December 2022 – receive Page 14
- B. Cash Investment Balance – December 2022 – receive Page 16
- C. Mobile 311 – December 2022 – receive Page 17
- D. Ehlers Investment – December 2022 – receive Page 21
- E. MEDA Loan Note Status – December 2022 – receive Page 22
- F. Reserve Fund Balances – December 2022 – receive Page 23

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**7. UNFINISHED AND NEW BUSINESS**

- A. Res 22-10 – Fire Department Officers. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 24
- B. Res 23-11– Fee Schedule. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 25
- C. Res 23-12 Designating Polling Places. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 30
- D. Notice of internal Filing of Schedule C: Calculation of Average Retail Energy Rate – Minn. Rules 7835.0650. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 31
- E. Application for Exempt Permit – St. Michael Church. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 47
- F. 2023 Wellness Program. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 49
- G. Other. A DISCUSSION and MOTION may be in order. (Manager, Council) A DISCUSSION and MOTION may be in order. (Manager, Council)

**8. MANAGER REPORT (Manager)**

- o Sunshine Fund Memo Page 50

**9. MAYOR/COUNCIL REPORTS (Mayor/Council)**

**10. AUDITING CLAIMS**

Page

A copy of the Schedule Payment Report of bills submitted December 28, 2022 through January 09, 2023 is attached for approval for Check No. xxxxx through Check No. xxxxx, and Debit card purchases. A MOTION is in order.

**11. ADJOURNMENT**



## OATH OF OFFICE

### OATH

*State of Minnesota*

SS:

*County of \_\_\_\_\_*

*I, \_\_\_\_\_*  
*do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will discharge faithfully the duties of the office of \_\_\_\_\_ in the County of \_\_\_\_\_, the State of Minnesota, to the best of my judgment and ability.*

\_\_\_\_\_  
*Signature*

*Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.*

Signature of Notary Public

Date Commission Expires

Printed Name of Notary Public

County of Residence

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
DECEMBER 28, 2022**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Wednesday, December 28, at 12:06 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Tim Volk, Paul Zahrbock, Adam Conroy, and Maynard Meyer (left at 12:37 p.m.). Also present was: City Manager Val Halvorson and City Clerk Christine Enderson.

**AGENDA**

Upon motion by Conroy, seconded by Zahrbock and carried, the agenda was approved as amended. The addition was a sale of Fairway View lot. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Conroy, seconded by Volk and carried, the December 12, 2022, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

Upon motion by Volk, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist.

**CRISIS TRANSPORTATION MEMORANDUM OF UNDERSTANDING**

Upon motion by Conroy, seconded by Volk and carried, Council approved execution of an Agreement between the City of Madison and Lac qui Parle County for crisis transportation from Lac qui Parle health care facilities to treatment centers. The County will be responsible for advancing the expenses incurred in provided the service during the term of the Agreement which starts January 1, 2023 and continues through December 31, 2024. There is one error in the agreement that has been corrected and approved by LqP County regarding the drivers' reimbursement. They will be reimbursed at a gross rate of \$23.00 per hour payable through their respective agencies versus \$20.00.

**LAW ENFORCEMENT SERVICES AGREEMENT**

Upon motion by Zahrbock, seconded by Meyer and carried, Council approved execution of an Agreement between the City of Madison and Lac qui Parle County Sheriff's Office for general law enforcement services within the City of Madison beginning January 1, 2023 and continue through December 31, 2025. The contract cost will be \$270,637.00 in 2023, \$289,582.00 in 2024, and \$309,853.00 in 2025.

**INDEPENDENT CONTRACTOR AGREEMENT – DAN TUCKETT**

Upon motion by Meyer, seconded by Volk and carried, Council approved execution of an Independent Contractor Agreement between the City of Madison and Dan Tuckett for business services related to utility bill mailing preparation for calendar year 2023 at a cost of \$175.00 per month.

### **COOPERATIVE CONSTRUCTION AGREEMENT – MNDOT**

Upon motion by Zahrbock, seconded by Volk and carried, Council approved the Resolution to execute the Cooperative Construction Agreement between the State of Minnesota and the City of Madison. The Agreement provides for payment of the City's share of the costs of City Utility adjustment construction to be performed on Trunk Highway 40 and Trunk Highway 75 in the amount of \$52,280.62; \$48,407.98 for city utility work items and \$3,872.64 for construction engineering. The Agreement goes into effect on the date the State obtains all signatures required and will continue until all obligations have been fulfilled. A complete copy of the Resolution is contained in City Clerk's Book #10.

### **BUDGETED FUND TRANSFERS**

Upon motion by Meyer, seconded by Zahrbock and carried, **RESOLUTION 22-58** titled "Fund Transfer Adjustment Effective December 28, 2022" was adopted. This resolution would provide for annual budgeted transfers as recommended by City Manager. A complete copy of Resolution 22-58 is contained in City Clerk's Book #10.

### **FAIRWAY VIEW – FIRST EDITION**

Upon motion by Volk to approve the sale of property at Fairway View to Rick and Ann Gail, seconded by Zahrbock. Voting in favor were Councilmembers Volk, Zahrbock, Meyer, and Thole. Voting against was Councilmember Conroy. Motion passed. The Fairway View lot was sold at a cost of \$26,650.

### **CITY MANAGER'S REPORT**

**MRES Ambassador Program:** City Manager Halvorson informed Council about the MRES Ambassador Program and whether one of them would be interested in participating in. The program allows participants to be a proactive advocate for public power and MRES in the community.

**Comprehensive Plan Surveys:** 92 surveys have been received. More surveys will be going out in the city utility bills and the Western Guard Newspaper sent to area residents outside of the City. The next meeting is January 4<sup>th</sup>, 2023, and the community meeting is scheduled for February 6, 2023.

**Snow events:** City Manager Halvorson updated Council that snow removal and operation of equipment has gone well. The first snowfall was wet and heavy which made for a longer removal. Sidewalk and snow parking violations have been issued. The next snow storm looks to be coming this Monday/Tuesday.

**Skating Rink:** With the snow, it has delayed the opening of the rink. Staff have been hired and the warming house is ready. The crew just needs to complete the ice which the process started yesterday.

**Annual Staff Reviews:** Reviews have been completed and City Manager Halvorson shared some 2023 goals the staff have.

### **MAYOR/COUNCIL REPORTS**

**Airport Committee:** Councilmember Conroy provided an update from the Airport Committee meeting held today.

**Chamber:** A few Chamber Christmas events were cancelled due to the weather. A date will be scheduled for the January meeting and event.

**Armory:** Councilmember Volk inquired whether a factual response should be published by the City regarding the Letter to the Editor about the process of the Minnesota National Guard Armory and acquiring the City of Madison's land. The unanimous decision was to not publish a response at this time.

(Councilmember Meyer left at 12:37 p.m.)

**DISBURSEMENTS**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between December 13 and December 28, 2022. These disbursements include United Prairie Check Nos. 63865-63903. Debit card and ACH purchases made between December 13 and December 28, 2022, were also approved as listed within the Claims Report.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 12:40 pm.

\_\_\_\_\_  
Greg Thole - Mayor

**ATTEST:**

\_\_\_\_\_  
Christine Enderson – City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 23-01**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING COUNCIL MEETINGS**  
**TIME, DATE & PLACE**

**WHEREAS** the Madison City Council is interested in establishing its regular, special and emergency meeting(s) time, date and place for holding meetings during 2023.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Madison, Lac Qui Parle County, Minnesota, is interested in establishing its regular, special and emergency meeting(s) time, date and place for holding meetings during the year of 2023 at 5:00 p.m. on the second and fourth Mondays (regular) of each month with the location at the Madison Municipal Building.

**BE IT FURTHER RESOLVED** that the City Council of Madison, Lac Qui Parle County, Minnesota hereby authorizes the mayor, or any two council members to establish other meeting times, dates and place(s) when so required subject to the Minnesota Statute on “Open Meetings Law” 13D. et al. for special meetings.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-01 was declared duly passed and adopted this 9th day of January, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk



**CITY OF MADISON, MINNESOTA  
RESOLUTION 23-02**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**DESIGNATION OF NEWSPAPER**

**WHEREAS**, the Madison City Council is interested in determining the designation of the newspaper for the Year 2023; and

**WHEREAS**, the City Council is establishing “Designation of Newspaper” in compliance with the requirements of the Independent City Auditor and the Minnesota Office of the State Auditor and appropriate other statutes. Requirements in satisfaction for the designation of newspaper(s) on an annual basis.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Madison, Lac qui Parle County, Minnesota, is designating the following newspaper: 1) The Western Guard of Madison, Minnesota; and 2) Supplemental publications from time to time as required to reach the community of Madison, Minnesota.

**BE IT FURTHER RESOLVED** that the City Council of Madison, Lac qui Parle County, Minnesota hereby orders the City Clerk to use the designated newspaper.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:  
Abstain:

Whereupon said Resolution No. 23-02 was declared duly passed and adopted this 9<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 23-03**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**DESIGNATION OF DEPOSITORY**

**WHEREAS** the Madison City Council is interested in determining the designation of Depositories for the Year 2023; and

**WHEREAS** the City Council is establishing “Designation of Depository” in compliance with the requirements of the Independent City Auditor and the Minnesota Office of the State Auditor. Requirements in satisfaction for the designation of depositories on an annual basis.

**NOW THEREFORE BE IT RESOLVED** that the City Council of Madison, Lac Qui Parle County, Minnesota, is designating the following depositories: 1) Old National Bank of Madison, Minnesota, and 2) United Prairie Bank of Madison, Minnesota.

**BE IT FURTHER RESOLVED** that the City Council of Madison, Lac Qui Parle County, Minnesota hereby orders that the City Treasurer utilize the designated depositories.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-03 was declared duly passed and adopted this 9<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 23-04**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**ELECTION OF ACTING MAYOR**

**WHEREAS**, the Madison City Council is interested in determining the Acting Mayor for 2023.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Madison, Lac qui Parle County, Minnesota, held an election for the Office of Acting Mayor on January 9th, 2023 as required by the City Charter and Minnesota Statutes for Madison, Minnesota.

**BE IT FURTHER RESOLVED** that the City Council of Madison, Lac qui Parle County, Minnesota hereby elects \_\_\_\_\_ to serve as the Acting Mayor for the Year 2023.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-04 was declared duly passed and adopted this 9th day of January, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 23-05**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION RATIFYING COUNCIL BOARDS  
& COMMISSIONS APPOINTMENTS**

**WHEREAS**, the Madison City Council is interested in ratifying “Council Boards & Commissions Appointments” for the City in compliance with the requirements of the applicable Minnesota Statutes and City Charter.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following appointments be hereby approved:

**RESOLUTION RATIFYING COMMITTEE APPOINTMENTS**

Cable TV Adv. Board	Paul Raymo	(Citizen Rep)	(3-year term - December 2023)
	Tim Volk	(Council Rep)	(3-year term - December 2024)
	Maynard Meyer	(Council Rep)	(3-year term - December 2025)
Economic Dev. Auth.	Maynard Meyer	(Council Rep)	(6-year term - December 2026)
	Jim Connor	(Citizen Rep)	(6-year term - December 2026)
	John Maatz	(County Rep)	(6-year term - December 2027)
	Greg Thole	(Council Rep)	(6-year term - December 2024)
	Ryan Young	(Citizen Rep)	(6-year term - December 2025)
	Karin Moen	(Citizen Rep)	(6-year term - December 2025)
	Matt Monson	(Citizen Rep)	(6-term term - December 2025)
Housing & Red Auth.	Melissa Heinrich	(Citizen Rep)	(5-year term - December 2025)
	Stan Olson	(Citizen Rep)	(5-year term - December 2026)
	Judi Nelson	(Citizen Rep)	(5-year term - December 2022)
	Kari Sorknes	(Citizen Rep)	(5-year term - December 2023)
	Paul Zahrbock	(Citizen Rep)	(5-year term - December 2024)
Library Board:	Colleen Olson	(County Rep)	(3-year term - December 2023)
	Deb Koester	(City Rep)	(3-year term - December 2024)
	Vicky Vick	(City Rep)	(3-year term - December 2024)
	Courtney Ulstad	(City Rep)	(3-year term - December 2025)
	Kathy Nesvold	(City Rep)	(3-year term - December 2025)
	Stacey Tufto	(County/City)	(3-year term - December 2025)
Park Board	Rebecca Trapp	(Citizen Rep)	(3-year term - December 2023)
	Julie Hill	(Citizen Rep)	(3-year term - December 2023)
	Tim Volk	(Council Rep)	(3-year term - December 2024)
	Bart Hill	(Citizen Rep)	(3-year term - December 2025)
	Adam Conroy	(Citizen Rep)	(3-year term - December 2025)

Planning & Zoning	Allan Thompson	(Citizen Rep)	(3-year term - December 2023)
	Greg Schmidt	(Citizen Rep)	(3-year term - December 2024)
	Bill Matthes	(Citizen Rep)	(3-year term - December 2024)
	Maynard Meyer	(Council Rep)	(3-year term - December 2025)
	Graylen Carlson	(Citizen Rep)	(3-year term - December 2025)
LQP Airport	Adam Conroy	(Council Rep)	(3-year term - December 2023)
	Paul Zahrbock (Alt.)	(Council Rep)	(3-year term - December 2024)
	Mike Dahle	(Citizen Rep)	(3-year term - December 2025)
Community Education	Val Halvorson	(Citizen Rep)	(3-year term - December 2025)
	Paul Zahrbock	(Council Rep)	(3-year term - December 2025)

Upon the vote taken thereon, the following voted:

For:  
 Against:  
 Absent:

Whereupon said Resolution No. 23-05 was declared duly passed and adopted this 9<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
 Greg Thole  
 Mayor

Attest: \_\_\_\_\_  
 Christine Enderson  
 City Clerk

**CITY OF MADISON MINNESOTA  
RESOLUTION 23-06**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION RATIFYING COUNCIL COMMITTEE APPOINTMENTS**

**WHEREAS**, the Madison City Council is interested in ratifying “Council Committee Appointments” for the City in compliance with the applicable Minnesota Statutes and City Charter.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following appointments be hereby approved for the 2023 Calendar Year (all are one-year appointments):

Public Works/Utilities Committee (Streets/Parks/Culture/Recreation/Water/Sewer/Sanitation/Storm\_Drain)  
Tim Volk, Chair (Council Member)  
Adam Conroy (Council Member)  
Val Halvorson (City Manager) (Staff)  
David Johnson (recommended) [Exofficio – nonvoting]

Public Safety (Police/Fire/Ambulance/EMS/Bioterrorism)  
Paul Zahrbock, Chair (Council Member)  
Maynard Meyer (Council Member)  
Val Halvorson (Staff)  
Al Anderson (recommended) [Exofficio – nonvoting]

General Government (Personnel/Finance/Budget/Liquor)  
Greg Thole, Chair (Mayor)  
Paul Zahrbock (Council Member)  
Val Halvorson (Staff)  
Christine Enderson (recommended) [Exofficio – nonvoting]

Physician/Medical Recruitment (EDA)  
Greg Thole (EDA Member)  
Maynard Meyer (Council Member)  
Val Halvorson (Staff)

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-06 was declared duly passed and adopted this 9th day of January, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 23-07**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION DESIGNATING AN AUTHORIZED REPRESENTATIVE  
TO THE WESTERN MN MUNICIPAL POWER AGENCY**

**WHEREAS**, the City Council of the City of Madison, Minnesota, has entered into an agreement to establish the Western Minnesota Municipal Power Agency (WMMPA), and as a member thereof is entitled to a representative who shall represent Madison Municipal Utilities in the business of WMMPA.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that Val Halvorson, City Manager, be and is hereby authorized and appointed as the representative of the City of Madison, Minnesota, to represent the Municipal Utility in the business of WMMPA, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, David Johnson, Line Supervisor, is hereby authorized and appointed with equal powers.

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-07, was declared duly passed and adopted this 9<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 23-08**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION DESIGNATING AN AUTHORIZED REPRESENTATIVE  
TO THE MISSOURI RIVER ENERGY SERVICES**

**WHEREAS**, the City Council of the City of Madison, Minnesota, has entered into an agreement to establish the Missouri Basin Municipal Power Agency d.b.a. Missouri River Energy Services (MRES), and as a member thereof is entitled to a representative who shall represent Madison Municipal Utilities in the business of MRES.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that Val Halvorson, City Manager, be and is hereby authorized and appointed as the representative of the City of Madison, Minnesota, to represent the Municipal Utility in the business of MRES, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, David Johnson, Line Supervisor, is hereby authorized and appointed with equal powers.

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-08 was declared duly passed and adopted this 9<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk



# Memo

**To:** City Administrator & City Council  
**From:** Dale Hiepler, Liquor Store Manager  
**Date:** 1/5/2023  
**Re:** December Sales

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Sales for December were \$52,436 compared to \$43,969 last year; a \$8,467 increase. There are a number of factors that attributed to this large increase. We had five week ends this month, and we also didn't lose any sale days because the holidays landed on Sunday.

We had 26 sale days last year, and 27 this year. The 3 days of blizzard warnings was another huge factor. We had a \$2,900 Monday, a \$2,500 Tuesday, and a \$2,800 Wednesday; with a total of \$15,429 for the week. Normally we would do about \$11,000. Great way to end the year.

For the year, we show sales of \$488,164 compared to \$484,097 last year.

**CITY OF MADISON  
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT**  
Statement for the month of December 2022

<b>SALES</b>	<b>2021</b>	<b>2022</b>	<b>% of Sales</b>	<b>2021 YTD</b>	<b>2022 YTD</b>	<b>% of Sales</b>
Liquor	20529.59	24591.91	46.90%	184,256.37	187,779.16	38.47%
Beer	22481.72	27062.68	51.61%	287,160.44	289,403.49	59.28%
Mix, Ice, Etc.	958.21	781.20	1.49%	12,681.07	10,982.08	2.25%
<b>TOTAL SALES</b>	<b>43969.52</b>	<b>52,435.79</b>	<b>100.00%</b>	<b>484,097.88</b>	<b>488,164.73</b>	<b>100.00%</b>
<b>COST OF SALES</b>						
Inventory at 1st of month	49665.31	53302.50	101.65%	481,067.90	554,263.02	113.54%
Purchases	19027.17	21228.45	40.48%	334,614.28	339,238.43	69.49%
Freight	230.21	207.43	0.40%	2539.88	2290.56	0.47%
Inventory at end of month	38583.72	38033.33	72.53%	488,360.44	559,991.69	114.71%
<b>TOTAL COST OF SALES</b>	<b>30338.97</b>	<b>36,705.05</b>	<b>70.00%</b>	<b>329,861.62</b>	<b>335,800.32</b>	<b>68.79%</b>
<b>GROSS PROFIT</b>						
	13630.55	15,730.74	30.00%	154,236.26	152,364.41	31.21%
<b>OPERATING EXPENSE</b>						
Labor	6413.80	4079.79	7.78%	54,311.28	55,523.20	11.37%
PERA	235.49	119.21	0.23%	2,148.26	1,923.64	0.39%
FICA	490.52	311.97	0.59%	4,153.38	4,246.07	0.87%
Mandatory Medicare	0.00	0.00	0.00%	0.00	29.30	0.01%
* Worker's Compensation	208.44	479.08	0.91%	2,501.39	2,510.67	0.51%
City Health Insurance	309.97	261.72	0.50%	3,719.64	3,181.08	0.65%
General Supplies	111.13	0.00	0.00%	751.25	836.09	0.17%
* Audit Service	83.37	83.37	0.16%	1,000.00	1,000.00	0.20%
Dues & Subscriptions	0.00	0.00	0.00%	414.00	1,011.00	0.21%
Licenses & Taxes	0.00	0.00	0.00%	20.00	0.00	0.00%
Telephone & Internet	111.27	156.12	0.30%	1,339.56	1,271.44	0.26%
Advertising	548.00	821.03	1.57%	3,959.90	3,773.53	0.77%
Utilities	478.78	577.40	1.10%	5,067.39	5,528.70	1.13%
* Property Insurance	161.50	94.63	0.18%	1,938.00	1,136.00	0.23%
Training	0.00	0.00	0.00%	0.00	0.00	0.00%
Building Maint.	373.28	61.99	0.12%	785.65	1,332.72	0.27%
Equipment Maint.	0.00	20.00	0.04%	61.05	320.38	0.07%
Contractual Services	1020.57	694.17	1.32%	9,408.83	6,793.51	1.39%
Travel	0.00	0.00	0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	37.88	42.62	0.08%	455.00	511.00	0.10%
Miscellaneous	0.00	0.00	0.00%	0.00	20,000.00	4.10%
Depreciation	464.63	369.27	0.70%	5,575.56	4,335.88	0.89%
<b>TOTAL OPERATING EXPENSE</b>	<b>11048.63</b>	<b>8172.37</b>	<b>15.59%</b>	<b>97,610.14</b>	<b>115,264.21</b>	<b>23.61%</b>
<b>Operating Income</b>	<b>2581.92</b>	<b>7,558.37</b>	<b>14.41%</b>	<b>56,626.12</b>	<b>37,100.20</b>	<b>7.60%</b>
<b>Nonoperating Revenues:</b>						
Interest Income	0	0.00	0.00%			0.00%
<b>NET INCOME</b>	<b>2581.92</b>	<b>7,558.37</b>	<b>14.41%</b>	<b>56,626.12</b>	<b>37,100.20</b>	<b>7.60%</b>

\* Standard values per month

## Cash and Investment Balances

Date: DECEMBER 30, 2022

Fund	Acct No.	Cash Balance	Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$635,798.76	101-10113	\$151,000.00	\$786,798.76
Ambulance Fund	201-10100	-\$49,319.47	201-10113	\$200,000.00	\$150,680.53
EDA Fund	211-10100	\$104,801.06	211-10113	\$0.00	\$104,801.06
Sewer Sys replace	225-10100	\$112,326.56	225-10113	\$0.00	\$112,326.56
Inf. Replace. DS	350-10100	\$34,350.52	350-10113	\$0.00	\$34,350.52
2015 GO Refunding	351-10100	\$55,080.50	351-10113	\$0.00	\$55,080.50
2016 GO Ref/Wt Rev	353-10100	\$25,375.78	353-10113	\$0.00	\$25,375.78
FTTP Proj Fund	406-10100	\$0.00	406-10100	\$0.00	\$0.00
Util Ext Proj Fund	407-10100	-\$77,251.00	407-10100	\$0.00	-\$77,251.00
Cult & Rec Capital	420-10100	\$192,669.46	420-10113	\$0.00	\$192,669.46
Bldg & Equip Capital	425-10100	\$276,501.76	425-10113	\$0.00	\$276,501.76
Streets Capital	430-10100	\$88,500.78	430-10113	\$0.00	\$88,500.78
Water Fund	601-10100	-\$117,040.69	601-10113	\$99,000.00	-\$18,040.69
Sewer Fund	602-10100	-\$142,358.88	602-10113	\$400,000.00	\$257,641.12
Sanitation Fund	603-10100	\$127,960.12	603-10113	\$0.00	\$127,960.12
Electric Fund	604-10100	\$762,751.61	604-10113	\$2,000,000.00	\$2,762,751.61
Storm Sewer Fund	605-10100	\$133,806.75	605-10113	\$0.00	\$133,806.75
Liquor Fund	609-10100	\$121,248.16	609-10113	\$0.00	\$121,248.16
Eastview Fund	614-10100	\$96,290.12	614-10113	\$100,000.00	\$196,290.12
Reserve Fund	851-10100	-\$85,181.06	851-10113	\$413,245.00	\$328,063.94
		\$2,296,310.84		\$3,363,245.00	\$5,659,555.84
(GT Cash Balance)		\$0.00			
United Prairie Checking		\$586,721.44			
Old National Checking		\$9,589.40			
TD Ameritrade Sweep		\$1,700,000.00		\$1,700,000.00	
		\$2,296,310.84			
SCDP Rev Loan	202-10103	\$82,810.36			\$82,810.36
EDA Rev Loan Fund	212-10105	\$40,605.42			\$40,605.42
		\$2,419,726.62		\$5,063,245.00	\$0.00
<b>Grand Total Cash and Investments</b>					<b>\$5,782,971.62</b>

# DECEMBER 2022 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Initial Inspection Needed	706	7th Ave	Sidewalk Snow Removal	12/22/2022 9:30:24 AM	christine.enderson@ci.madison.mn.us	12/22/2022 9:30:24 AM	christine.enderson@ci.madison.mn.us	12/19/22 Sidewalk not compliant. Slip left in door. 12/21/22 Sidewalk compliant.	
Follow-Up Inspection Complete	503	8th Ave	Sidewalk Snow Removal	12/22/2022 9:29:41 AM	christine.enderson@ci.madison.mn.us	12/22/2022 9:29:42 AM	christine.enderson@ci.madison.mn.us	12/19/22 Sidewalk not compliant. Slip left in door. 12/21/22 Sidewalk compliant.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	503	9th Ave	Code Enforcement - Other	12/22/2022 9:25:29 AM	christine.enderson@ci.madison.mn.us	12/22/2022 9:25:30 AM	christine.enderson@ci.madison.mn.us	12/19/22 Sidewalk not compliant. Left slip in door. 12/21/22 Sidewalk was compliant.	
Notice Sent	322	4th St E	Sidewalk Snow Removal	12/22/2022 9:17:34 AM	christine.enderson@ci.madison.mn.us	12/22/2022 9:17:35 AM	christine.enderson@ci.madison.mn.us	12/19/22 Sidewalk not compliant; slip left in door 12/21/22 CM Removed snow from sidewalk. 12/22/22 Notice sent - warning.	Sidewalk Snow removal code enforcement
Notice Sent	203	3rd Ave	Sidewalk Snow Removal	12/22/2022 9:16:47 AM	christine.enderson@ci.madison.mn.us	12/22/2022 9:16:48 AM	christine.enderson@ci.madison.mn.us	12/19/22 Sidewalk not compliant; slip left in door 12/21/22 CM removed snow on sidewalkl. 12/22/22 Notice sent - warning	Sidewalk Snow removal code enforcement
Notice Sent	516	5th Ave	Sidewalk Snow Removal	12/22/2022 9:15:41 AM	christine.enderson@ci.madison.mn.us	12/22/2022 9:15:42 AM	christine.enderson@ci.madison.mn.us	12/19/22 Sidewalk not compliant. Slip left in door. 12/21/22 CM removed snow from sidewalk. 12/22/22 Notice sent - Warning.	Sidewalk Snow removal code enforcement
Notice Sent	622	5th St W	Sidewalk Snow Removal	12/22/2022 9:14:50 AM	christine.enderson@ci.madison.mn.us	12/22/2022 9:14:51 AM	christine.enderson@ci.madison.mn.us	12/19/22 Sidewalk not compliant, left slip in door 12/21/22 CM removed snow on sidewalk. 12/22/22 Notice sent - warning.	Sidewalk Snow removal code enforcement

Initial Inspection Complete	3	rd St. And Wildwood	Parking	12/9/2022 9:06:59 AM	todd.erp@ci.madison.mn.us	12/9/2022 9:07:02 AM	todd.erp@ci.madison.mn.us	12/9/22 vehicle has not moved in over a month.	Had complaints for nearby residents that the vehicle has not moved for a very long time.
Initial Inspection Complete	723	5th Ave	Junk Vehicle/Blight	12/9/2022 8:51:26 AM	todd.erp@ci.madison.mn.us	12/9/2022 8:51:28 AM	todd.erp@ci.madison.mn.us	12/9/22 junk and blight all throughout yard. Looks like he is using debris for a makeshift snow fence.	
Notice Sent	207	Sunset Villa	Code Enforcement - Other	11/29/2022 8:45:18 AM	todd.erp@ci.madison.mn.us	12/1/2022 12:35:56 PM	christine.enderson@ci.madison.mn.us	Tree has been laying down since storm.	12/1 Notice Sent. Followup on 12/16/22. Ce
Follow-Up Inspection Needed	415	Central Ave	Junk Vehicle/Blight	10/31/2022 1:20:56 PM	christine.enderson@ci.madison.mn.us	12/1/2022 11:25:52 AM	christine.enderson@ci.madison.mn.us	10/21/22 Smashed car is still parked in backyard. Needs to be removed.	10/27/22 Called/not able to leave message 10/31/22 Called/not able to leave message. 11/01/22 Notice sent. Followup on 11/10 11/10 Vehicle is still on property - CE and TE discussed a phone call/conversation with property owner is needed. CE has attempted phone calls, no answers. Followup on 11/21/22. 12/1/22 Followup inspection needed. If in violation, will issue citation. CE

Follow-Up Inspection Needed	521	4th Ave	Code Enforcement - Other	9/19/2022 12:17:01 PM	christine.enderon@ci.madison.mn.us	12/1/2022 11:24:26 AM	christine.enderon@ci.madison.mn.us	9/16/2022 Received Citizen's complaint about multiple vehicles parked on grass. Please inspect.	<p>10/20/22 Vehicles are parked on grass. Send tenants letter informing of ordinance as well as the landlord suggesting to add gravel for off street parking.</p> <p>10/31/22 Notices sent to tenant and property owner. Follow up after 11/10.</p> <p>11/10/22 Multiple garbage bags on sidewalk and north of house. Garbage dumpster on street. Also basketball hoop is laying in street. Location of basketball hoop creates hazards when in play. Is used in right of way facing street and being played in traffic.</p> <p>11/10/22 Spoke with tenant and he said he would clear hoop and dumpster from street. Followup on 11/21/22.</p> <p>12/1/22 Followup inspection needed. If in violation, will issue citation.</p>
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Follow-Up Inspection Needed	511	1st Ave	Code Enforcement - Other	9/13/2022 10:58:40 AM	todd.erp@ci.madison.mn.us	12/1/2022 1:29:00 PM	christine.enderson@ci.madison.mn.us	Property owner to the south had complaint of hazardous house. Need initial inspection.	<p>Property has been abandoned. Mortgage contracting services phone numbers: 813-387-1100 and 866-563-1100 MCS. Contact for emergency vandalism and city ordinance violations.</p> <p>9/14/22 Made phone call. Notified MCS of overgrown weeds around garage and house, tree has fallen/not cleaned up, roof is damaged. Followup inspection needed at noon on Sept. 26th.</p> <p>10/20/22 Followup inspection complete. Overgrown weeds were cleared. Tree was still there.</p> <p>10/31/22 Called MCS number and left message.</p> <p>MCS said they would send someone out for clean up asap. Followup in 10 days. 11/10/22</p> <p>12/1 Follow up inspection needed. CE</p>
Follow-Up Inspection Needed	516	5th Ave	Junk Vehicle/Blight	4/7/2022 10:02:57 AM	todd.erp@ci.madison.mn.us	12/1/2022 11:22:16 AM	christine.enderson@ci.madison.mn.us	4/7/22 TE 3 vehicles with expired license. Blight piled up against fence	<p>4/11/22 notice sent. follow up on 5/9/22 CE</p> <p>6/1/22 - followup required.</p> <p>6/8 progress made. GUC029 has updated license. Mustang is gone.</p> <p>980LRT is still expired. Junk cleaned up by fence</p> <p>10/20/22 Pickup is still inoperable/expired tabs.</p> <p>11/1/22 Notice sent. Follow up after noon on 11/10/22 Dodge Ram pickup has flat tire. Inoperable with expired license</p> <p>12/10/22 Followup - if still in violation will issue citation.</p>

# City of Madison Investment Report

12/01/2022 - 12/31/2022

# Madison General Funds (169724)

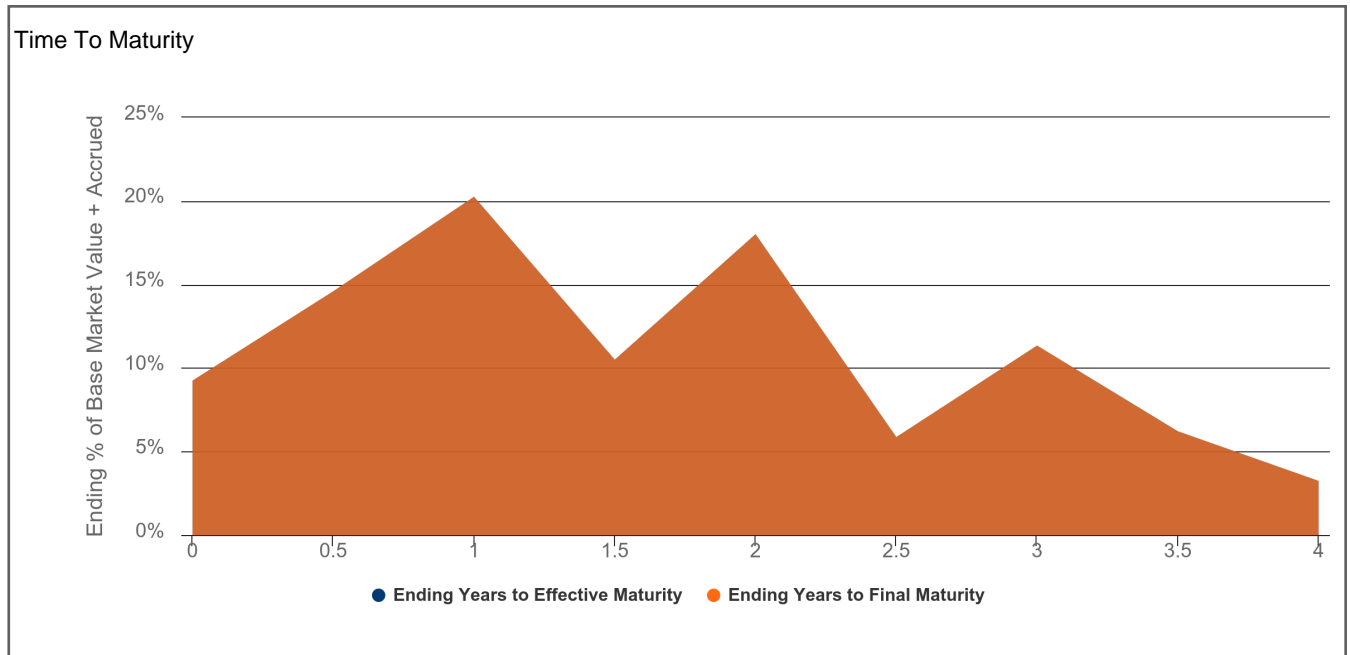
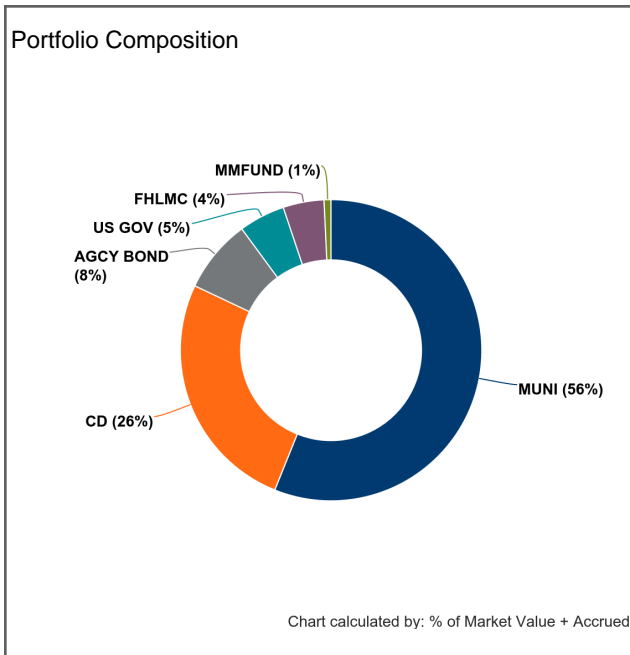
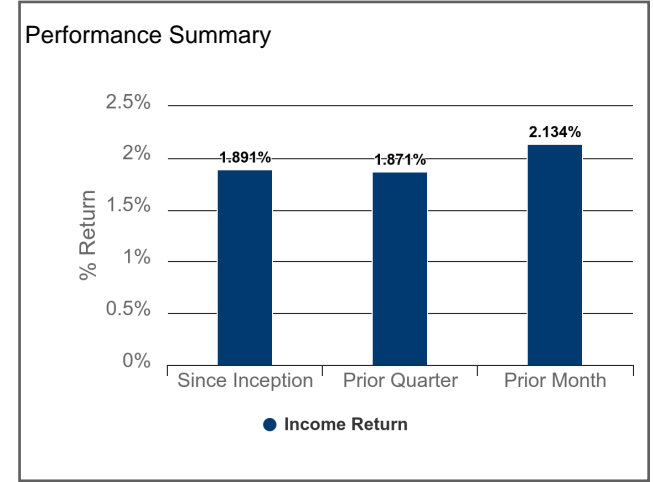
Dated: 01/04/2023

Portfolio Summary	
	<i>Portfolio</i>
Client	City of Madison
Custodian	Pershing
Source Account	D7M001369
Original Units	5,121,135.53
Net Unrealized Gain/Loss	-186,561.75
Market Value	4,889,769.08
Book Yield	2.59%
Duration	1.52
S&P Rating	A+
Moody's Rating	A1

Footnote: 1

GAAP Income Detail	
	<i>Portfolio</i>
Account	Madison General Funds
MMF Payment Received Income	253.26
Coupon Received Income	8,074.15
Realized Gain	0.00
Other Income	0.00
Management Fees	-638.91
Total Net Income	7,688.50

Footnotes: 2,3





**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

December 31, 2022

**MEDA LOANS (REVOLVING LOAN FUND)**

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$411.54
LqP Ag Society/Fair Board	-10 year no interest loan	12/31/27	\$85,000.00	\$3000/year			\$15,000.00
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	\$163.72			\$14,935.23
Torchwood Communications, LLC		07/01/25	\$2,000.00	\$46.00			\$1,343.10
MD Lawncare		02/01/26	\$2,000.00	\$50.00			\$1,743.60
Bella Calluna		02/01/26	\$2,000.00	\$50.00			\$1,743.60
Rural Solutions		03/01/26	\$2,000.00	\$50.00			\$1,790.46
Madison Chiropractic		03/01/26	\$2,000.00	\$50.00			\$1,787.39
LqP Ag Society/Fair Board	-5 year no interest loan	12/31/26	\$50,000.00	\$10000/year			\$40,000.00
The Sticks Bar & Grill		04/01/30	\$20,000.00	\$281.50 Starting May 1, 2023			\$20,000.00
<b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>				<b>\$409.72</b>		<b>\$0.00</b>	<b>\$98,754.92</b>

**FUND BALANCE AVAILABILITY**

	MEDA LOANS (RLF)	TOTALS
<b>Fund Balance</b>	\$139,360.34	\$139,360.34
<b>Less Loans Outstanding</b>	\$98,754.92	\$98,754.92
<b>Less Payments Outstanding</b>	\$0.00	\$0.00
<b>Bank Acct Available as of</b>	<b>\$40,605.42</b>	<b>\$40,605.42</b>
December 31, 2022		
		<b>MEDA Balance: \$40,605.42</b>

**MEDA FUND BALANCE INCOME**

January 2022 Int <b>\$11.30</b>	April 2022 Int <b>\$10.18</b>	July 2022 Int <b>\$35.78</b>	Oct 2022 Int <b>\$100.28</b>
February 2022 Int <b>\$10.81</b>	May 2022 Int <b>\$10.45</b>	Aug 2022 Int <b>\$38.08</b>	Nov 2022 Int <b>\$122.20</b>
March 2022 Int <b>\$10.29</b>	June 2022 Int <b>\$10.27</b>	Sept 2022 Int <b>\$104.82</b>	Dec 2022 Int <b>\$97.56</b>
<b>2022 YTD Interest</b>			<b>\$562.02</b>

**Reserve Fund Cash Account Numbers 851-10100 to 851-10113**

Balance Carry Over Dec 31, 2013

(Detail can be seen by "Unhiding" rows as needed)

12/31/2022

(including Res 19-12 transfers retro Dec 2018)

Gen - Employee Health Ins	\$ -	Dec'14 Res14-27	\$ 23,801.74	Aug'15 Ins.Refund	\$ 11,600.37	Aug'16 Ins.Refund	\$ 3,926.65	Feb'19 from Sele	\$ 4,500.98	
Gen - Employee Health	\$ 43,829.74	Dec'21 Res-21-5	\$ (1,000.00)							\$ 42,829.74
Gen - Grand Theatre con	\$ 7,786.75	May'22 Donations	\$ 132.00							\$ 7,918.75
Gen - Prairie Arts Center	\$ 50,000.00	*Dec'15 Res15-3	\$ (50,000.00)	Jun 21' LqP Play	\$ 5,000.00	Sep'21 LqP Player	\$ (5,000.00)	Dec'21 Nibbe Fou	\$ 1,000.00	\$ 1,000.00
Cont.-Res-Escrow-Fire I	\$ 0.18	Feb'22 State Far	\$ 55,101.00	May'22 Theilke re	\$ (55,101.00)	May'22 Storm Escr	\$ 12,330.94	Jul'22 Reimb Stor	\$ (12,330.94)	\$ 0.18
Res-COVID-19 ARPA	\$ 162,611.76	Oct'22 Res22-41	\$ (90,000.00)							\$ 72,611.76
Res-Escrow-SS cont'd	\$ 20,950.00	Nov'21j.Roberts	\$ 1,125.00	Dec'21 W.MN Ab	\$ 1,125.00	Sep'22 Wollschl E	\$ (2,250.00)			\$ 20,950.00
Electric cont'd	\$ 219,924.45	OCT'22-FIBER P	\$ (200,000.00)	Oct'22 Res22-41	\$ 20,000.00					\$ 39,924.45
Sanitation cont'd	\$ 104,763.51	OCT'22-FIBER P	\$ (200,000.00)	OCT'22-LqP Co	\$ 100,000.00	Oct'22 Res22-41 x	\$ 40,000.00			\$ 44,763.51
Conduit Finance Funds - B	\$ -	November 2016	\$ 25,000.00							\$ 25,000.00
<b>Reserved/Designated</b>										<b>\$ 254,998.39</b>
Gen.Fund Misc. Transfers	\$ 60,999.56	Dec'21 Res-21-3	\$ (50,000.00)							\$ 10,999.56
Interest Earned cont'd & A	\$ 63,265.99	2021 Audit Exper	\$ (1,200.00)							\$ 62,065.99
<b>Unreserved/Undesig</b>										<b>\$ 73,065.55</b>
										<b>\$ 328,063.94</b>

\*Note: Reso.15-38 included \$75,000 from Reserve to General for City Hall and PAC tuckpointing. \$50,000 from PAC; \$5,000 Sewer Cap Fund; \$15,000 Sanit; \$5,000 Gen Fund Misc Transfers - per Val

**Culture & Recreation Capital Project Fund Cash Account Numbers 420-10100 to 420-10113**

Beginning Balance Dec 31, 2018

12/31/2022

Library cont'd	\$ 74,037.80	Dec'22 Res22-58	\$ (1,320.00)	Dec'22 Res22-58	\$ (2,748.25)					\$ 69,969.55
Parks cont'd	\$ 93,504.61	Oct'22 Horiaon p	\$ (37,500.00)	Oct'22 Res22-41	\$ 80,000.00	Dec'22 Res22-58 x	\$ (15,000.00)			\$ 121,004.61
cont--Memorial Field Ba	\$ 137.92	Jul'22 D.Newman	\$ (64.07)	Aug'22 SWIF	\$ 3,000.00	Sep'22 Croatt gara	\$ (2,900.00)	Dec'22 SWIF	\$ 3,000.00	\$ 3,173.85
Madison Arts Council con	\$ 1,600.24	Nov'22 Prolmage-	\$ (456.00)	Dec'22 SWIF	\$ 3,000.00	Dec'22 Western G	\$ (80.00)	Dec'22 Pro Image-	\$ (225.00)	\$ 3,839.24
Flags of Honor	\$ 8,813.75	Nov'22 Statuary U	\$ (7,713.75)							\$ 1,100.00
Dog Park-cont	\$ (1,396.39)	Jul'22 Ron Rezel	\$ (5,160.00)	Jul'22 Randy Rezel	\$ (5,241.25)	Sep'22 MN Energy	\$ 500.00	Oct'22 Res22-41 x	\$ 11,500.00	\$ 202.36
The Grand Park-cont	\$ (22,885.32)	Dec'22 Res22-58	\$ 15,000.00							\$ (7,885.32)
<b>Reserved/Designated</b>										<b>\$ 191,404.29</b>
Transfer In from General	\$ -									\$ -
Interest Earned	\$ -	2018 Int Allocatio	\$ 65.84	2019 Int Allocatio	\$ 883.11	2020 Int Allocatio	\$ 1,172.86	Dec'20 MAC reclass	\$ (856.64)	\$ 1,265.17
<b>Unreserved/Undesig</b>										<b>\$ 1,265.17</b>
										<b>\$ 192,669.46</b>

**Building & Capital Equipment Fund Cash Account Numbers 425-10100 to 425-10113**

Beginning Balance Dec 31, 2018

12/31/2022

Administration con't	\$ 17,145.79	Feb'21 Laptop Lic	\$ (2,978.64)	Oct'22 Res22-41	\$ 20,000.00					\$ 34,167.15
City Hall Project con't	\$ (16,954.35)	Oct'22 Res22-41	\$ 30,000.00	Dec'22 Res22-58	\$ 2,748.25					\$ 15,793.90
Fire Department con't	\$ 195,979.10	Nov'22 Farmers M	\$ 500.00							\$ 196,479.10
Downtown Revitalization	\$ -	Dec'18 Res 19-12	\$ 4,369.05	Aug'21 xfer CIP M	\$ (4,000.00)	Oct'22 Res22-41 x	\$ 10,000.00			\$ 10,369.05
PAC/Theatre cont.	\$ 22,192.56	Dec'21 Res-21-5	\$ 2,500.00	Nov'22 Roof Co.	\$ (5,000.00)					\$ 19,692.56
<b>Reserved/Designated</b>										<b>\$ 276,501.76</b>

**Streets Capital Improvement Fund Cash Account Numbers 430-10100 to 430-10113**

Beginning Balance Dec 31, 2018

12/31/2022

Street Dept Cont'd	74733.51	Jun'22Kamco crad	\$ (23,255.00)	Oct'22 Res22-41	\$ 80,000.00	Nov'22 Plow Truck	\$ (500.00)	Dec'22 Plow Truck	\$ (42,556.00)	\$ 88,422.51
<b>Reserved/Designated</b>										<b>\$ 88,422.51</b>
Transfer In from General										\$ -
Interest Earned		2020 Int Allocatio	\$ 78.27							\$ 78.27
<b>Unreserved/Undesig</b>										<b>\$ 78.27</b>
										<b>\$ 88,500.78</b>

Y:\Reserve & Capital Project Funds\Reserve & Cap Proj tracking worksheet.xlsx]Sheet1

\$ 885,735.94

**CITY OF MADISON, MINNESOTA  
RESOLUTION 23-10**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**APPOINTMENT OF FIRE SERVICE OFFICERS FOR 2023**

**WHEREAS**, the Madison City Council is interested in appointing the Fire Service Officers for the Year 2023 based on the Fire Service meeting in December 2022.

**NOW THEREFORE BE IT RESOLVED** that the City Council of Madison, Lac qui Parle County, Minnesota is appointing the following:

Fire Chief: Brian Tebben  
Asst. Fire Chief: Jerod Zimbelman  
Training Officer: Tyler Engesmoe  
Safety Officer: Casey Chester  
Secretary: Don Tweet  
Treasurer: Jared Rakow

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-10 was declared duly passed and adopted this 9th day of January, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 23-xx**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING A FEE SCHEDULE PURSUANT TO §34.01  
OF THE MADISON CODE OF ORDINANCES FOR THE YEAR 2023**

**WHEREAS**, the City Council is interested in establishing a fee schedule pursuant to §34.01 of the Madison City Code of Ordinances for the year 2023, effective January 1, 2023.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following fee schedule for the year 2022 be adopted pursuant to §34.01 of the Madison City Code of Ordinances.

<b>I.</b>	<b><u>LIQUOR LICENSES</u></b>	<b><u>Fee</u></b>
<b>A.</b>	<b><u>RETAIL LIQUOR LICENSE</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	500.00
	3. Sunday License	50.00
<b>B.</b>	<b><u>WINE (RESTAURANT ONLY)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>C.</b>	<b><u>TEMPORARY (1 or 3-day)</u></b>	
	1. On Sale Liquor	75.00
	2. On Sale Beer	75.00
<b>D.</b>	<b><u>ON-SALE BEER (3.2 or STRONG BEER)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>E.</b>	<b><u>SPECIAL CLUB</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial/Annual Renewal	100.00
<b>F.</b>	<b><u>SET-UP</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>G.</b>	<b><u>OFF-SALE BEER</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00

<b>II.</b>	<b><u>GAMES OF SKILL</u></b>	
	Pool Tables/Pinball/Video Games	25.00
<b>III.</b>	<b><u>OTHER</u></b>	
	Special Use Permit	50.00
<b>IV.</b>	<b><u>TATOO AND BODY PIERCING SERVICES</u></b>	
	1. Initial Application	250.00
	2. Initial Investigation	100.00
	3. Annual Renewal	100.00
<b>V.</b>	<b><u>ZONING PERMITS</u></b>	
	Value 0-\$2,000	50.00
	\$2,001-\$5,000	75.00
	\$5,001-\$15,000	100.00
	Value Over \$15,000	125.00
	Petition to Subdivide Plats:	
	Less than 5 Lots	50.00
	5-10 Lots	75.00
	More than 10 Lots	100.00
	Variance Application	250.00
	Conditional Use Permit	250.00
	Special Permit	100.00
	Rezoning Request	100.00
	Code Amendment	375.00
	Street/Alley Vacation	75.00
	Annexation Request	250.00
		(plus State of MN fees)
<b>VI.</b>	<b><u>DOGS &amp; CHICKENS</u></b>	
	Dog License -Neutered Male and Spayed Female (Calendar Year)	N/C
	Dog License - Unspayed Female & Unneutered Male (Calendar Year)	N/C
	Chicken Permit – Initial Application	100.00
	Chicken Permit – Renewal Application	50.00

**VII. UTILITY & SERVICE CHARGES**

Right-of-Way/Street Digging Permit		200.00*
	*Plus Any Extra Costs for Street Repair	
Water & Sewer Connection - Simultaneous		100.00
Electric & Water Meter Connect/Disconnect Fees (per meter)		50.00
Security Deposits – Residential		\$150.00
Commercial		\$200.00
• Plus an additional \$50.00 if electric heat is main heat source		
Administrative Processing Fee – per month on accounts that become delinquent		\$10.00
Utility service tampering fine (per meter)		\$200.00
Sanitary Discharge Exception Permit (November 15 – April 15)		N/C
<u>Equipment Rent (Per Hour) – *Does not include labor</u>		
Sweeper		50.00
Loader/Blower		100.00
Truck		40.00
Tractor Mower		50.00
Skid Loader		50.00
With attachments		75.00
Grader		75.00
Cat Loader		75.00
Aerial Truck		75.00
Sewer Machine		75.00
*Labor of City Employee operating equipment – per employee per hour		50.00
<u>Labor &amp; Materials/Supplies (Per hour or quantity)</u>		
Labor (Per Hour)	(minimum charge)	50.00
Gravel (Per Yard)		14.00
Water (Per 100 Gallons - Hard)		0.50
Water (Per 100 Gallons - Processed)		1.50
Reclaimed Granite (Per Yard)		15.00
Reclaimed Pea Rock (Per Yard)		4.00
Salt & Sand (Per Yard)		12.00

**VIII. ADMINISTRATIVE CHARGES**

Maps		5.00
Copies (Per Page)		0.25
Fax Machine (Per Page)		1.50
Service Charge - Returned Checks		35.00
Special Assessment Certification – levied and pending		10.00
Copies of Audit Report (postage additional)		10.00
Peddler/Transient Merchant Permit		50.00
Digital Sign Fee (\$5 Per Day)	(minimum charge)	25.00

**IX. CITY HALL FACILITIES**

		*\$35 Extra charge for clean up
Madison Room	Basic Charge	25.00
Auditorium	Basic Charge	50.00
Basement	Basic Charge	50.00

**X. RECREATIONAL**

Jacobson Park Wayside Rest (“rest area”)	Nightly: Non-Electric	15.00
	Weekly: Non-Electric	75.00
	Nightly: Electric	30.00
	Weekly: Electric	150.00
Recreation Field Damage Deposit		100.00
ATV Permit (per lifetime of vehicle)		100.00
Golf Cart Permit (per lifetime of vehicle)		100.00
Picnic Tables – rentals for non-city facilities (per table per day)		10.00
Memorial Bench		1,045.00
Memorial Bench Concrete Slab		105.00
Memorial Picnic Table		1,000.00

**XI. ELECTIONS**

Filing Fee		2.00
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\*If petition filed, no charge

**XII. CODE ENFORCEMENT**

**Charges for Service:**

Dog/Cat Pound Boarding Fee		25.00/day
<del>Dog/Cat Impound Release Fee</del>		<del>25.00</del>
Mowing, Snow Shoveling, and Code Compliance Services	(minimum)	60.00/hour

**Fines:**

Dog/Cat Running at Large Fine		75.00
Parking Violations Fine		75.00
Snow Removal (Sidewalk) Fine		75.00
Vehicle Storage Fee (Impoundment)		25.00/day
Vehicle Towing		175.00
Sanitary Discharge Fine		50.00
Code Violation – Public Nuisance Fine		75.00

**XIII. SWIMMING POOL**

General Admission (Daily Pass)		5.00
Season Pass - individual		100.00
Season Pass - family		175.00
Lap Swim Punch Card 10 sessions		20.00
Lessons (depends on swimmers’ level)		45.00-50.00
Private Lessons (per person)		100.00
Pool Rental		250.00

**XIV. AMBULANCE DEPARTMENT**

Base Fee		900.00
Mileage per loaded mile		21.00
Transport Flight Crew to Airport		850.00
Helicopter Assist		850.00

Treat/No Transport	160.00
Standby	
Races (Per Hour)	60.00
School Events (Per Hour)	60.00
Hospital (Per Hour)	60.00
Advanced Life Support	1,300.00

**XVI. MILEAGE**

Rate Reimbursement per mile (As established by resolution/ordinance)	IRS Rate
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**XVII. FIRE DEPARTMENT**

First Hour**	1,000.00
Every Additional Hour	250.00
False Alarm – on site	250.00
Materials	Determined as needed
Standby	
Races (Per Hour)	50.00
**Emergency (non-fire) Call	250.00-1,000.00

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-xx was declared duly passed and adopted this 9<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk



**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 23-12**

**STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)**

**Resolution Designating Polling Place**

**WHEREAS**, Minnesota Statute section 204B.16, Subdivision 1 requires the governing body of each municipality designate a polling place for each election precinct;

**WHEREAS**, this designation must be made by December 31 of each year, and said designation is effective for the following calendar year, unless a change is made pursuant to Minnesota Statute 204B.175 or because the polling place becomes unavailable;

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Madison, Lac qui Parle County, Minnesota hereby establishes the boundaries of the voting precinct and polling place as follows:

<b>Precinct Name –</b>	<b>Polling Place Location</b>
<b>Precinct 0095 City of Madison</b>	<b>City of Madison - City Hall 404 Sixth Avenue Madison, MN 56256</b>

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution 23-12 was declared duly passed and adopted this 9<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
Greg Thole, Mayor

ATTEST: \_\_\_\_\_  
Christine Enderson, City Clerk

**Minnesota Public Utilities Commission**

**DOCKET NO. E999/PR-22-09**

**Reporting Year**

2023

**Cogeneration and Small Power Production Tariff**

**Utility:**

Madison Municipal Utilities

Report Year: 2022

Date Submitted:

December 30, 2022

Filing Utility Information		Contact Information	
Company ID#	137	Contact Name	Christine Enderson
Company Name	Madison Municipal Utilities	Contact Title	City Clerk
Street Address Line 1	404 6th Ave	Contact Telephone	320-598-7373
Street Address Line 2		Contact Email	<a href="mailto:christine.enderson@ci.madison.mn.us">christine.enderson@ci.madison.mn.us</a>
City	Madison		
State	MN		
Zip Code	56256		

Comments/Notes

**Minnesota Public Utilities Commission**

**DOCKET NO. E999/PR-22-09**

**Reporting Year**

**2023**

**Cogeneration and Small Power Production Tariff**

**Utility:**

**Minn. Rules 7835.0500 Schedule A: Estimated Energy Costs**

Schedule A must contain the estimated system average incremental energy costs by seasonal peak and off-peak periods for each of the next five years. For each seasonal period, system incremental energy costs must be averaged during system daily peak hours, system daily off-peak hours, and all hours in the season. The energy costs must be increased by a factor equal to 50 percent of the line losses shown in schedule B. Schedule A must describe in detail the method used to determine the on-peak and off-peak hours and seasonal periods and must show the resulting on-peak and off-peak and seasonal hours selected.

**Please include all computation descriptions in Schedule G**

Estimated Marginal Energy Costs (\$/MWh)						
		2023	2024	2025	2026	2027
Summer	On Peak	\$51.78	\$49.68	\$47.24	\$46.85	\$50.16
	Off Peak	\$35.64	\$33.91	\$32.34	\$32.25	\$34.57
	All Hours	\$44.18	\$42.23	\$40.21	\$40.05	\$42.86
Winter	On Peak	\$49.25	\$47.26	\$44.93	\$44.56	\$47.71
	Off Peak	\$37.78	\$35.95	\$34.28	\$34.18	\$36.65
	All Hours	\$43.17	\$41.27	\$39.29	\$39.14	\$41.88
Annual	On Peak	\$50.57	\$48.53	\$46.14	\$45.76	\$48.99
	Off Peak	\$36.72	\$34.94	\$33.32	\$33.22	\$35.62
	All Hours	\$43.98	\$42.05	\$40.03	\$39.87	\$42.67
Annual # hours on-peak:		<b>4,080</b>	<b>4,096</b>	<b>4,080</b>	<b>4,144</b>	<b>4,112</b>

Description of season and on-peak and off-peak periods	
Summer:	March through August
Winter:	September through February
On-peak period:	Monday through Friday 6 am through 10 pm EST, non-MISO holiday
Off-peak period:	All non on-peak hours

**Minn. Rules 7835.0500 Schedule A: Estimated Energy Costs**

Schedule A must contain the estimated system average incremental energy costs by seasonal peak and off-peak periods for each of the next five years. For each seasonal period, system incremental energy costs must be averaged during system daily peak hours, system daily off-peak hours, and all hours in the season. The energy costs must be increased by a factor equal to 50 percent of the line losses shown in schedule B. Schedule A must describe in detail the method used to determine the on-peak and off-peak hours and seasonal periods and must show the resulting on-peak and off-peak and seasonal hours selected.

**Please include all computation descriptions in Schedule G**

<b>Estimated Marginal Energy Costs (\$/MWh)</b>					
	2023	2024	2025	2026	2027
<b>On Peak</b>	\$51.78	\$49.68	\$47.24	\$46.85	\$50.16

**Minnesota Public Utilities Commission**

**DOCKET NO. E999/PR-22-09**

**Reporting Year:**

2023

**Cogeneration and Small Power Production Tariff**

**Utility:**

Madison Municipal Utilities

**Minn. Rules 7835.0600 Schedule B: Estimated Capacity Costs**

Subp. 7. Avoidable capacity costs

If the utility has neither planned generating facility additions nor planned additional capacity purchases, other than from qualifying facilities, during the ensuing ten years, the utility must be deemed to have no avoidable capacity costs.

No planned facility additions or capacity purchases

Continue to Schedule C

Subp. 2. Description of all planned utility generating facility additions anticipated during the next ten years, including:

	Unit 1	Unit 2	Unit 3	Unit 4	Unit 5	Unit 6
A. Name of Unit						
B. Nameplate Rating						
C. Fuel Type						
D. In-Service Date						
E. Completed Cost in \$/kW in the year in which the plant is expected to be put in service, including allowance for funds used during construction						
F. Anticipated average annual fixed operating and maintenance costs in \$/kW						
G. Energy costs associated with the unit, including fuel costs and variable operating and maintenance costs						
H. Projected average number of kWh/year the plant will generate during its useful life						
I. Average annual fuel savings resulting from the addition of this generating facility, stated in \$/kW						

Subp. 3. Description of all planned firm capacity purchases, other than from qualifying facilities, during the next ten years, including:

	Purchase 1	Purchase 2	Purchase 3	Purchase 4	Purchase 5	Purchase 6
A. Year of Purchase	2023	2023	2023	2023	2023	2024
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	20,000	25,000	65,000	26,000	3,300	25,000
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						

**Minn. Rules 7835.0600 Schedule B: Estimated Capacity Costs**

Subp. 7. Avoidable capacity costs						No planned facility additions or
<i>If the utility has neither planned generating facility additions nor planned additional capacity purchases, other than from qualifying facilities, during the ensuing ten years, the utility</i>						
	Purchase 7	Purchase 8	Purchase 9	Purchase 10	Purchase 11	Purchase 12
A. Year of Purchase	2024	2024	2024	2024	2025	2025
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	65,000	26,000	3,300	22,000	25,000	65,000
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 13	Purchase 14	Purchase 15	Purchase 16	Purchase 17	Purchase 18
A. Year of Purchase	2025	2025	2025	2026	2026	2026
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	26,000	3,300	22,000	50,000	65,000	26,000
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 19	Purchase 20	Purchase 21	Purchase 22	Purchase 23	Purchase 24
A. Year of Purchase	2026	2026	2027	2027	2027	2027
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	3,300	22,000	50,000	65,000	26,000	3,300
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 25	Purchase 26	Purchase 27	Purchase 28	Purchase 29	Purchase 30
A. Year of Purchase	2027	2028	2028	2028	2028	2028
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	22,000	50,000	65,000	26,000	3,300	22,000
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 31	Purchase 32	Purchase 33	Purchase 34	Purchase 35	Purchase 36
A. Year of Purchase	2029	2029	2029	2029	2029	2030
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	50,000	65,000	26,000	3,300	22,000	50,000
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 37	Purchase 38	Purchase 39	Purchase 40	Purchase 41	Purchase 42
A. Year of Purchase	2030	2030	2030	2030	2031	2031
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	65,000	26,000	3,300	22,000	50,000	65,000
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 43	Purchase 44	Purchase 45	Purchase 46	Purchase 47	Purchase 48
A. Year of Purchase	2031	2032				
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	26,000	65,000				
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
Subp. 4. Utility's overall average percentage of line losses due to distribution, transmission, and transformation of electric energy						
Average Annual line loss						
	Summer On-Peak	Summer Off-Peak	Average Summer	Winter On-Peak	Winter Off-Peak	Average Winter

**Minn. Rules 7835.0600 Schedule B: Estimated Capacity Costs**

Subp. 7. Avoidable capacity costs					No planned facility additions or	
<small>If the utility has neither planned generating facility additions nor planned additional capacity purchases, other than from qualifying facilities, during the ensuing ten years, the utility</small>						
Loss Factors	0.08	0.08	0.08	0.08	0.08	0.08

Subp. 5 Net annual avoided capacity cost - Please show calculations in Schedule G		
Averaged on Peak hours	\$ 0.009	The utility's net annual avoided capacity cost stated in dollars per kilowatt-hour averaged over the on-peak hours and the utility's net annual avoided capacity cost stated in dollars per kilowatt-hour averaged over all hours.
Average Over All Hours	\$ 0.004	

Subp. 6 Net annual avoided capacity cost - Please show calculations in Schedule G		
Averaged on Peak hours	\$ 0.009	If the utility has no planned generating facility additions for the ensuing ten years, but has planned additional capacity purchases, other than from qualifying facilities, during the ensuing ten years, schedule B must contain its net annual avoided capacity cost stated in dollars per kilowatt-hour averaged over the on-peak hours and the utility's net annual avoided capacity costs stated in dollars per kilowatt-hour averaged over all hours.
Average Over All Hours	\$ 0.004	

**Minn. Rules 7835.0600 Schedule B: Estimated Capacity Costs**

Subp. 7. Avoidable capacity costs

If the utility has neither planned generating facility additions nor planned additional capacity purchases, other than from qualifying facilities, during the ensuing ten years, the utility

No planned facility additions or



**Minnesota Public Utilities Commission**

**DOCKET NO. E999/PR-22-09**

**Reporting Year:**

2023

**Cogeneration and Small Power Production Tariff**

**Utility:**

Madison Municipal Utilities

**Minn. Rules 7835.0650 Schedule C: Calculation, Average Retail Energy Rate**

7835.0100 DEFINITIONS. Subp. 2a. Average retail utility energy rate. "Average retail utility energy rate" means, for any class of utility customer, the quotient of the total annual class revenue from sales of electricity minus the annual revenue resulting from fixed charges, divided by the annual class kilowatt-hour sales. Data from the most recent 12-month period available before each filing required by parts 7835.0300 to 7835.1200 must be used in the computation.

Rate Class	Total Class Revenue	Fixed Charges	kWh Sales	Average Retail Energy Rate
Residential	\$ 638,470.74	\$ 113,378.53	8,774,013	\$ 0.0598
Commercial	\$ 490,109.45	\$ 34,084.97	6,959,095	\$ 0.0655
Industrial	\$ 88,798.36	\$ 1,944.00	860,790	\$ 0.1009
City	\$ 72,946.57	\$ 6,119.40	967,746	\$ 0.0691
<b>Total</b>	<b>\$ 1,290,325.12</b>	<b>\$ 155,526.90</b>	<b>17,561,644</b>	<b>\$ 0.0646</b>

# Cogeneration and Small Power Production Tariff (Schedules D - F)

**Due:** January 2

**Statute/Rule reference:** [Rules 7835.0300 – 7835.1200](#) (reporting requirements are identified in the rules)

**Comments:** Wholesale suppliers may provide Schedules A, B, and G to their members to facilitate reporting.

Report Year	2022
Date Submitted	12/30/2022
<b>Filing Utility Information</b>	
Company ID#	137
Company Name	Madison Municipal Utilities
Street Address Line 1	404 6 <sup>th</sup> Ave
Street Address Line 2	
City	Madison
State	MN
Zip Code	56256
<b>Contact Information</b>	
Contact Name	Christine Enderson
Contact Title	City Clerk
Contact Telephone	320-598-7373
Contact Email	<a href="mailto:Christine.enderson@ci.madison.mn.us">Christine.enderson@ci.madison.mn.us</a>
<b>Comments/Notes</b>	
Please note the Distributed Generation Workbook was updated from version 1.2 to version 2.0.	

# Schedule D

[\(Rule 7835.0700\)](#)

## Uniform Statewide Contract for Cogeneration and Small Power Production Facilities

Schedule D must contain all standard contracts to be used with qualifying facilities, containing applicable terms and conditions.

See Distributed Generation Workbook version 2.0 adopted by the Madison City Council on October 27, 2014, on file in the City Clerk's Office. Minutes and Resolution attached after Schedule E.

# Schedule E

([Rule 7835.0800](#))

## Interconnection Agreement

Schedule E must contain the utility's safety standards, required operating procedures for interconnected operations, and the functions to be performed by any control and protective apparatus. These standards and procedures must not be more restrictive than the standards contained in the electrical code under part [7835.2100](#) or the interconnection standards distributed to customers under part [7835.4750](#). The utility may include in schedule E suggested types of equipment to perform the specified functions. No standard or procedure may be established to discourage cogeneration or small power production.

See Distributed Generation Workbook version 2.0 adopted by the Madison City Council on October 27, 2014, on file in the City Clerk's Office. Minutes and Resolution attached after Schedule E.

# Schedule F

[\(Rule 7835.0900\)](#)

Procedure for notifying Qualifying Facilities of periods when the utility will not purchase electric energy or capacity due to operational circumstances that would make the cost of purchases during those periods greater than the cost of internal generation.

Madison Municipal Utilities does not currently have any period when the utility will not purchase electricity.

**CITY OF MADISON, MINNESOTA  
RESOLUTION 14-22**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ADOPTING THE DISTRIBUTED GENERATION WORKBOOK AS  
THE SMALL POWER PRODUCTION AND CO-GENERATION POLICY**

**WHEREAS** the Public Utilities Regulatory Policy Act of 1978 (PURPA), as amended, requires a utility to buy power and sell power to Qualifying Facilities;

**WHEREAS** the City of Madison and MRES filed a Petition of Waiver, which specifies the obligations of the City of Madison and MRES to a QF, with the Federal Energy Regulatory Commission (FERC) on Section 2010 of PURPA, and have been granted such waiver by the FERC

**WHEREAS** the City of Madison and MRES agreed to comply with "Rules of Compliance" as part of the Waiver;

**WHEREAS** the City of Madison has drafted guidelines and documents to implement the Rules of Compliance known as the "Distributed Generation Workbook" to accommodate QFs in interconnection and power purchase arrangements, which are subject to be updated periodically;

**NOW THEREFORE BE IT RESOLVED** that in recognition of the above statements, the City of Madison hereby adopts the Distributed Generation Workbook as the "Small Power Production and Co-Generation Policy."

Upon vote taken thereon, the following voted:

For: Thole, Zahrbock, Conroy

Against: None

Absent: Volk, Meyer

Whereupon said Resolution No. 14-22 was declared duly passed and adopted this 27<sup>th</sup> day of October, 2014.

  
\_\_\_\_\_  
Greg Thole  
Mayor

Attest:   
\_\_\_\_\_  
Kathleen Weber  
City Clerk

**Live streaming:** Deb Koester informed Council that she will be requesting the Lac qui Parle Valley School Board to stream their meetings and she wondered if the Council knew what that would entail. City Manager Radermacher noted that consideration would need to be given to equipment costs and ability to get on-line. For the City, it was estimated to cost \$10,000 to get it up and running. He noted that Lac qui Parle Valley has received a Blandin broadband grant already and there may be more grant dollars available.

### CONSENT AGENDA

Upon motion by Zahrbock, seconded by Conroy and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was an invitation to a meeting being hosted by the Lac qui Parle County EDA Office to discuss childcare issues in Lac qui Parle County. This meeting will be held at Madison City Hall on November 6<sup>th</sup> at 8:00 a.m. Mayor Thole expressed his concern with a new program that would take children out of residential daycares that are already established and licensed.

### CITY COUNCIL CHECKLIST

Council reviewed the City Council checklist.

Councilmember Conroy suggested that the City consider putting shrubs and/or flowers on the vacant lot on the north side of the Grand Theatre. Mayor Thole agreed that this would be a good idea as quite a few people do take their lunch and eat in the parks. Council requested that this matter be referred to the Madison Park Board.

Councilmember Zahrbock suggested a nice public restroom on 6<sup>th</sup> Avenue. It was noted that this would become a larger project than anticipated with engineering work and ADA compliance requirements.

### SMALL POWER PRODUCTION AND CO-GENERATION POLICY

City Manager Radermacher presented Council with a Distributed Generation Workbook produced by Missouri River Energy Services for use by its members who have customers installing their own generation units like small wind turbines or solar panels. Those customers will have questions regarding interconnection as well as the potential of selling back surplus generation. City Manager Radermacher noted that the City Council could decide to adopt the Distributed Generation Workbook at this time while working through it over time to make desired changes. After further discussion, upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 14-22** titled "Resolution adopting the Distributed Generation Workbook as the Small Power Production and Co-generation Policy" was adopted. A complete copy of Resolution 14-22 is contained in City Clerk's Book #7.

**Minnesota Public Utilities Commission**

**DOCKET NO. E999/PR-22-09**

**Reporting Year:**

**2023**

**Cogeneration and Small Power Production Tariff**

**Utility:**

**Madison Municipal Utilities**

**Minn. Rules 7835.1000 Schedule G: Computations and Descriptions**

Schedule G must contain and describe all computations made by the utility in determining Schedules A and B. Please use the space below to show your calculations. Refer to Minn. Rules 7835.0500-7835.0600 for detailed computation descriptions, especially for Schedule B Subp. 5 and 6.

In Schedule A, MRES estimated the avoided energy cost by first calculating the total cost for the previous year assuming MRES purchased all energy to supply its member load from market on an hourly basis, at the real-time LMP. The total cost was then divided by the total energy requirement resulting in an historic load-weighted \$/MWh costs.

After calculating this historic avoided energy cost, MRES then applied forecasted LMP growth rates which were calculated from a LMP forecast conducted by Energy Ventures Ana



**Minnesota Public Utilities Commission**

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**Utility:**

Madison Municipal Utilities

**Minn. Rules 7835.1100 Schedule H: Wholesale Power Rates**

Special Rule for Non-Generating Utilities: Schedule H must list the rates at which a non-generating utility purchases energy and capacity. If the non-generating utility has more than one wholesale supplier, schedule H must list the rates of that supplier from which purchases may first be avoided. If the non-generating utility with more than one wholesale supplier also chooses to file schedules A and B, the data on schedules A and B must be obtained from that supplier from which purchases may first be avoided. Please use the space below to include these rates.

The MRES Board of Directors establishes its avoided cost rate annually. For Qualifying Facilities of 100 kW or less, the PURPA Standard Rate is 4.40 cents per kWh for 2023. The rates for Qualifying Facilities greater than 100 kW are negotiated and will take into consideration factors enumerated in Section 292.304 of the regulations of the Federal Energy Regulatory Commission.

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: St. Michael the Archangel Church of Madison Previous Gambling Permit Number: X-37005-22-020

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: 41-0764100

Mailing Address: 412 W 3rd St

City: Madison State: MN Zip: 56256 County: Lac qui Parle

Name of Chief Executive Officer (CEO): Rev. Brian W. Oestreich

CEO Daytime Phone: 507-829-6667 CEO Email: stmichael1891@gmail.com  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): stjohnortonville@gmail.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Michael the Archangel Church

Physical Address (do not use P.O. box): 412 W 34d St

Check one:  
 City: Madison Zip: 56256 County: Lac qui Parle  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): March 18, 2023

Check each type of gambling activity that your organization will conduct:  
 Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Brian W. Oestreich* Date: 12-19-22

(Signature must be CEO's signature; designee may not sign)

Print Name: Rev. Brian W. Oestreich

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status; and

\_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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## 2023 City Wellness and Morale Events

	Event	Purpose	Staff Lead	Date/Time	Budget	Actual	Time	Notes
<b>February</b>	Planning Financial Health	Financial wellbeing influences other dimensions of overall health and well being	Angie	Thursday, February 23, 2023	\$ 100		60	Coordinate financial seminar and staff luncheon. Household Budget Tool.
<b>March</b>	Dart Challenge	Braggin rights for dart champion, employee morale.	Dave, Zach	Thursday, March 23, 2023				After hours
<b>April</b>	Health Screenings at MHS	Employees choose from an ala carte menu of tests to check health status	Angie, Val	April 12,13,14	\$ 550		15	\$50/employee for screening cost
<b>May</b>	Clean out Challenge	Extra "stuff" is stressful at home and work. Work on cleaning out office space and personal closets	Dave, Zach	Entire Month	\$ 50			Bring items to donate to Prairie Five Clothing Room. Prizes drawing for participation.
<b>June</b>	Weed Wacker	Weed the perniel garden. Community Pride and Staff Social	Dave, Zach	May 25, June 1, 15, 29			90	Weed Grand Park, Library, and City Hall as needed. Followed by Social event.
<b>July/August</b>	City Golf Scramble	Physical Activity, Morale Event	Dale, All	TBD	\$ 100		60	1 hour staff time, purchase of meat, potluck after golf
<b>September</b>	Information Overload/Mental Health Presentation	Today's constant flow of information causes the brain to be overstimulated	Angie, Val	Thursday, September 14, 2023	\$ 100		60	Coordinate mental Health speaker and staff luncheon
<b>November</b>	Healthy Snack Break Potluck	Bring a healthy snacks that boosts your brain and body	Val, Dave	Thursday, November 16, 2023			30	All staff break time together
<b>December</b>	Staff Christmas Party/Ugly Sweater Contest	Gift of giving, Food Shelf Drive. Social Activity to Celebrate	All	Thursday, December 14, 2023	\$ 200		60	1 hour staff time in conjunction with lunch. Gifts for kids, church, coats to Catholic Church
					\$1,100	\$0	6.25 hours	



# Memo

To: Mayor Thole, City Council, and City Employees  
From: City Clerk's Office  
Date: January 3, 2023  
Re: "Sunshine" Fund

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We have established a privately funded "Sunshine Fund" to be used to recognize life events like births, deaths, hospitalizations, etc.

Participation in this fund is voluntary and historically we have collected \$20 in January of each year from those individuals who wish to participate.

Your donation can be dropped off at the City Hall business office at your convenience!

Thank you.