

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – **5:00 PM**  
**Monday November 14, 2022**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

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A copy of the October 24, 2022 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

A.	Liquor License – 2023 – Approve	Page 4
B.	Revenue Expense Report – October 2022 - receive	Page 5
C.	Reserve Fund Cash Balance – October 2022 – receive	Page 10
D.	Cash Investment Balance – October 2022 – receive	Page 11
E.	Mobile 311 Report – October 2022 – receive	Page 12
F.	Liquor Store Report – October 2022 – receive	Page 23
G.	Water Plant Report – October 2022 – receive	Page 25
H.	MEDA Loan Note Status – October 2022 – receive	Page 26
I.	Madison EDA Minutes – October 3, 2022 – receive	Page 27
J.	Madison Baseball Association Raffle – approve	handout

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

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A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

B. Public Hearing Small Cities Coronavirus CDBG-CV. November 14, 2022, 5:00PM. A DISCUSSION and MOTION may be in order. (Manager, Council)

- C. Ehlers Investment Report. A DISCUSSION and MOTION may be in order. (Manager, Council)

- D. Declaration of Hazardous House – 722 6<sup>th</sup> Ave. A DISCUSSION and MOTION may be in order. (Manager, Council)

- E. Resolution 22-11-03. Fee Schedule – Advanced Life Support. A DISCUSSION and MOTION may be in order. (Manager, Council)

- F. Resolution 22-42. Canvassing the November 8, 2022 General Elections. A DISCUSSION and MOTION may be in order. (Manager, Council)

- G. Resolution 22-43. Acceptance of Donation from Farmers Mutual for Fire Department. A DISCUSSION and MOTION may be in order. (Manager, Council)

- H. Resolution 22-44. Ordering Preparation of Report on Improvement – 2023 Utility Improvements. A DISCUSSION and MOTION may be in order. (Manager, Council)

- I. Resolution 22-45. Receiving Feasibility Report and Calling Hearing on Improvement – 2023 Utility Improvements. A DISCUSSION and MOTION may be in order. (Manager, Council)

- J. 2023 Budget Discussion. A DISCUSSION may be in order. (Manager, Council)

- K. Award Memorial Field Lighting Bid. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

- MRES Area Meeting

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

- Chamber Meeting – November 2<sup>nd</sup> 2022
- EDA Meeting – November 7<sup>th</sup> 2022
- **Comprehensive Planning Taskforce Meeting #1 – November 21, 2022 5PM, City Hall**

**9. AUDITING CLAIM**

A copy of the Schedule Payment Report of bills submitted October 24, 2022 through November 14, 2022 is attached for approval for Check No. 63630 through Check No. 63705 and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
OCTOBER 24, 2022**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, October 24, at 5:00 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Paul Zahrbock, Adam Conroy and Maynard Meyer. Also present was: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson. Councilmember absent was Tim Volk.

**AGENDA**

Upon motion by Zahrbock, seconded by Meyer and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Meyer, seconded by Zahrbock and carried, the October 10, 2022, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

Upon motion by Zahrbock, seconded by Meyer and carried, the Consent Agenda was approved as presented.

(Councilmember Adam Conroy arrived at 5:01p.m.)

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist.

**PUBLIC HEARING – SMALL CITIES CORONAVIRUS CDBG-CV**

Upon motion by Conroy, seconded by Zahrbock and carried, Council set a public hearing for the Small Cities Coronavirus CDBG-CV grant at approximately 5:00 p.m. at City Hall on Monday, November 14, 2022.

**CONDITIONAL USE PERMIT**

Council acknowledged receipt of the recommendation of the Planning & Zoning Commission public hearings held on October 21, 2022, in regards to Conditional Use Permit Applications received from Chad Kranz and Kristine Shelstad.

Upon motion by Zahrbock, seconded by Conroy and carried, Council adopted the findings from the Planning and Zoning Commission and approved the issuance of a Conditional Use Permit to Chad Kranz for the new construction of a garage on his property at 816 6<sup>th</sup> Avenue.

Upon motion by Conroy, seconded by Meyer and carried, Council adopted the findings from the Planning and Zoning Commission and approved the issuance of a Conditional Use Permit to Kristine Shelstad for the permitted use for businesses to operate in the industrial-zoned land on Ms. Shelstad's property located at 103 6<sup>th</sup> Avenue south.

### **GRAND THEATRE EXTERIOR WALL**

Upon motion by Conroy, seconded by Meyer and carried, the Madison Arts Council received approval from City Council to utilize the north exterior wall of the Grand Theatre to display an art piece. Deb Meyer, member of the Madison Arts Council, presented the tentative mural to Council that will be submitted for funding through a Legacy Grant.

### **PUBLIC HEARING – SPECIAL ASSESSMENTS**

Mayor Greg Thole opened the public hearing at 5:37 p.m. in regard to special assessments for delinquent utilities, weed eradication (mowing), and other city services. No party was present for the hearing. Upon motion by Zahrbock, seconded by Conroy and carried, **RESOLUTION 22-40** titled “Resolution Certifying Delinquent Utilities, Weed Eradication (Mowing), and other City Services Against Respective Properties” was adopted. This resolution would provide for the County Auditor to extend the outstanding balances on the tax rolls to be paid along with property taxes in 2023. Any balances paid prior to November 15<sup>th</sup> will be removed from the resolution. A complete copy of Resolution 22-40 is contained in City Clerk’s Book #10. The public hearing was closed at 5:39 p.m.

### **SPECIAL ASSESSMENT FORGIVENESS**

Upon motion by Zahrbock, seconded by Conroy and carried, Council approved a request from Bruce and Coleen Hoium for the removal of remaining special assessments on an adjacent parcel he purchased after participating in the demolition program and has since combined with their parcel.

### **WATER TREATMENT FACILITY – FILTER MEDIA CLEANING**

Upon motion by Meyer, seconded by Zahrbock and carried, Council approved the quote from Blue Earth Products in the amount of \$14,936.40 to clean the media at the Water Treatment Facility. Among the three gravity filter cells, cells 2 and 3 have not been functioning properly. The cleaning of the media is expected to remove from 412 to 618 pounds of deposits that should result in significant benefit.

### **ASSIGNMENT OF WAGES 2023**

Upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 22-34** titled “Resolution Establishing Assignment of Wage Increase Schedule 2023” was adopted. This resolution would provide for the assignment of wages for 2023 to include step increase when appropriate. A complete copy of Resolution 22-34 is contained in City Clerk’s Book #10.

### **BUDGETED FUND TRANSFERS**

Upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 22-41** titled “Fund Transfer Adjustment Effective October 24, 2022” was adopted. This resolution would provide for annual budgeted transfers as recommended by City Manager. A complete copy of Resolution 22-41 is contained in City Clerk’s Book #10.

### **MEMORIAL FIELD INSURANCE COVERAGE**

Discussion with League of Minnesota Cities Insurance Trust (LMCIT) continues regarding storm repairs. A decision needs to be made on lighting bid packages. LMCIT owes for like-kind and quality lighting repairs; however, the City may choose to upgrade the system but would have to cover the difference in costs. City Manager Halvorson would like to meet with the Madison Baseball Association and LqPV School before she makes a recommendation. An emergency meeting will be required to approve a bid this week.

### **CITY MANAGER’S REPORT**

**Grand Theatre Wall:** Scheduled to be repaired Spring of 2023.

**FEMA Review:** FEMA recently met at City Hall and City Manager Halvorson updated Council that it may be possible to have part of the claim paid in 2022.

**Comprehensive Plan:** Informed councilmembers of the taskforce meeting scheduled.

**MAYOR/COUNCIL REPORTS**

None

**DISBURSEMENTS**

Upon motion by Zahrbock, seconded by Conroy and carried, Council approved disbursements for bills submitted between October 11 and October 24, 2022. These disbursements include United Prairie Check Nos. 635385-63629. Debit card and ACH purchases made between October 11 and October 24, 2022, were also approved as listed within the Claims Report.

There being no further business, upon motion by Conroy, seconded by Meyer and carried, meeting adjourned at 5:41 pm.

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Greg Thole - Mayor

**ATTEST:**

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Christine Enderson – City Clerk

# CITY OF MADISON

## LICENSE LIST – 2023

### **LIQUOR** (\$500.00)

*The Sticks Bar & Grill LLC (ON SALE LIQUOR)*  
*VFW (ON SALE LIQUOR)*  
*Happy Hour Sports Bar (ON SALE LIQUOR)*  
*Torchwood Communications LLC (ON SALE LIQUOR)*

### **SUNDAY LIQUOR LICENSE** (\$50.00)

*The Sticks Bar & Grill LLC*  
*VFW*  
*Happy Hour Sports Bar*  
*Torchwood Communications LLC*

### **ON-SALE BEER** (\$100.00)

*Madison Speedway*

### **GAMES OF SKILL** (\$25.00)

*VFW*  
*Happy Hour Sports Bar*

### **OFF-SALE BEER** (\$100.00)

*Jubilee*  
*Casey's*  
*Happy Hour Sports Bar*

# REVENUE & EXPENSE REPORT

## CALENDAR 10/2022, FISCAL 10/2022

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	115,087.43	1,376,593.36	1,686,664.27	310,070.91
	TOTAL EXPENSES	369,903.82	1,948,609.45	1,686,664.27	261,945.18-
	GENERAL TOTAL	254,816.39-	572,016.09-	.00	572,016.09
	TOTAL REVENUE	30,293.12	127,831.96	112,500.00	15,331.96-
	TOTAL EXPENSES	15,568.67	98,300.87	120,350.00	22,049.13
	AMBULANCE TOTAL	14,724.45	29,531.09	7,850.00-	37,381.09-
	TOTAL REVENUE	1,876.15	71,501.24	6,092.00	65,409.24-
	TOTAL EXPENSES	1,470.56	3,152.52	.00	3,152.52-
	SCDP GRANT REVOLVING LOAN TOTA	405.59	68,348.72	6,092.00	62,256.72-
	TOTAL REVENUE	.00	473.51	12,066.00	11,592.49
	TOTAL EXPENSES	.00	23,903.91	.00	23,903.91-
	SCDP GRANT 2017 ADMIN TOTAL	.00	23,430.40-	12,066.00	35,496.40
	TOTAL REVENUE	40,000.00	87,272.39	90,700.00	3,427.61
	TOTAL EXPENSES	14,452.38	44,971.85	92,391.00	47,419.15
	EDA TOTAL	25,547.62	42,300.54	1,691.00-	43,991.54-
	TOTAL REVENUE	100.28	342.86	1,000.00	657.14
	TOTAL EXPENSES	200.00	200.00	200.00	.00
	EDA REVOLVING LOAN FUND TOTAL	99.72-	142.86	800.00	657.14
	TOTAL EXPENSES	.00	.00	.00	.00

# REVENUE & EXPENSE REPORT

## CALENDAR 10/2022, FISCAL 10/2022

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00
	TOTAL REVENUE	15,000.00	15,000.00	20,000.00	5,000.00
	TOTAL EXPENSES	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	15,000.00	15,000.00	20,000.00	5,000.00
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00
	TOTAL REVENUE	231,000.00	295,528.90	339,500.00	43,971.10
	TOTAL EXPENSES	300.00	63,723.75	324,438.00	260,714.25
	INFRA. REPLACE. DEBT SERV TOTA	230,700.00	231,805.15	15,062.00	216,743.15-
	TOTAL REVENUE	179,408.00	305,151.02	399,949.00	94,797.98
	TOTAL EXPENSES	300.00	105,100.00	374,405.00	269,305.00
	2015 GO REFUNDING DS TOTAL	179,108.00	200,051.02	25,544.00	174,507.02-
	TOTAL REVENUE	146,014.00	146,014.00	145,014.00	1,000.00-
	TOTAL EXPENSES	300.00	143,787.50	143,489.00	298.50-
	2016 GO REF/WT REV DS TOTAL	145,714.00	2,226.50	1,525.00	701.50-
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	FTTP PROJECT FUND TOTAL	.00	.00	.00	.00



# REVENUE & EXPENSE REPORT

## CALENDAR 10/2022, FISCAL 10/2022

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	5,517.50	61,270.00	.00	61,270.00-
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	UTIL EXT PROJECT FUND TOTAL	5,517.50-	61,270.00-	.00	61,270.00
	TOTAL EXPENSES	.00	.00	.00	.00
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	2009 GO TEMP IMPROVE PROJ TOTA	.00	.00	.00	.00
	TOTAL REVENUE	129,458.00	157,673.00	20,000.00	137,673.00-
	TOTAL EXPENSES	41,646.12	127,758.76	66,000.00	61,758.76-
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	CULTURE & REC CAP. FUND TOTAL	87,811.88	29,914.24	46,000.00-	75,914.24-
	TOTAL REVENUE	70,000.00	71,089.60	80,000.00	8,910.40
	TOTAL EXPENSES	.00	.00	12,000.00	12,000.00
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	BLDG & EQUIP CAP. FUND TOTAL	70,000.00	71,089.60	68,000.00	3,089.60-
	TOTAL REVENUE	80,000.00	80,000.00	80,000.00	.00
	TOTAL EXPENSES	.00	23,255.00	75,000.00	51,745.00
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	STREETS CAPITAL FUND TOTAL	80,000.00	56,745.00	5,000.00	51,745.00-
	TOTAL REVENUE	51,107.59	524,251.87	620,250.00	95,998.13
	TOTAL EXPENSES	350,010.33	725,451.75	796,288.87	70,837.12
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	WATER TOTAL	298,902.74-	201,199.88-	176,038.87-	25,161.01
	TOTAL REVENUE	39,564.06	405,615.65	480,000.00	74,384.35
	TOTAL EXPENSES	189,388.84	604,615.21	701,168.35	96,553.14
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# REVENUE & EXPENSE REPORT

## CALENDAR 10/2022, FISCAL 10/2022

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	SEWER TOTAL	149,824.78-	198,999.56-	221,168.35-	22,168.79-
	TOTAL REVENUE	23,030.45	233,320.32	284,950.00	51,629.68
	TOTAL EXPENSES	42,934.05	206,444.65	264,358.94	57,914.29
	SANITATION TOTAL	19,903.60-	26,875.67	20,591.06	6,284.61-
	TOTAL REVENUE	97,224.21	1,210,930.13	1,533,000.00	322,069.87
	TOTAL EXPENSES	231,108.82	1,207,399.79	1,418,575.36	211,175.57
	ELECTRIC UTILITY TOTAL	133,884.61-	3,530.34	114,424.64	110,894.30
	TOTAL REVENUE	12,634.02	126,137.77	151,650.00	25,512.23
	TOTAL EXPENSES	131,469.82	212,690.28	236,954.52	24,264.24
	STORM SEWER TOTAL	118,835.80-	86,552.51-	85,304.52-	1,247.99
	TOTAL REVENUE	42,167.95	394,350.01	473,000.00	78,649.99
	TOTAL EXPENSES	61,390.40	385,483.12	475,311.81	89,828.69
	LIQUOR TOTAL	19,222.45-	8,866.89	2,311.81-	11,178.70-
	TOTAL REVENUE	15,251.25	192,742.80	174,120.00	18,622.80-
	TOTAL EXPENSES	17,170.05	181,581.17	214,362.00	32,780.83
	EASTVIEW APARTMENTS TOTAL	1,918.80-	11,161.63	40,242.00-	51,403.63-
	TOTAL REVENUE	60,000.00	144,285.19	134,000.00	10,285.19-
	TOTAL EXPENSES	391,200.00	391,200.00	125,000.00	266,200.00-
	RESERVE TOTAL	331,200.00-	246,914.81-	9,000.00	255,914.81

**REVENUE & EXPENSE REPORT**  
**CALENDAR 10/2022, FISCAL 10/2022**

**PCT OF FISCAL YTD 83.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	REVENUE & EXPENSE FUND SUMMARY	485,114.85-	592,794.00-	282,501.85-	310,292.15

## Reserve Fund Cash Account Numbers 851-10100 to 851-10113

Balance Carry Over Dec 31, 2013

(Detail can be seen by "Unhiding" rows as needed)

10/31/2022

Gen - Employee Health	\$ 43,829.74	Dec'21 Res-21-5	\$ (1,000.00)							\$ 42,829.74
Gen - Grand Theatre con	\$ 7,786.75	May'22 Donations	\$ 132.00							\$ 7,918.75
Gen - Prairie Arts Center	\$ 50,000.00	*Dec'15 Res15-3	\$ (50,000.00)	Jun 21' LqP Play	\$ 5,000.00	Sep'21 LqP Player	\$ (5,000.00)	Dec'21 Nibbe Fou	\$ 1,000.00	\$ 1,000.00
Cont.-Res-Escrow-Fire I	\$ 0.18	Feb'22 State Fair	\$ 55,101.00	May'22 Theilke re	\$ (55,101.00)	May'22 Storm Escr	\$ 12,330.94	Jul'22 Reimb Stor	\$ (12,330.94)	\$ 0.18
Res-COVID-19 ARPA	\$ 162,611.76	Oct'22 Res22-41	\$ (90,000.00)							\$ 72,611.76
Res-Escrow-SS cont'd	\$ 20,950.00	Nov'21j.Roberts	\$ 1,125.00	Dec'21 W.MN Ab	\$ 1,125.00	Sep'22 Wollschl E	\$ (2,250.00)			\$ 20,950.00
Electric cont'd	\$ 219,924.45	OCT'22-FIBER P	\$ (200,000.00)	Oct'22 Res22-41	\$ 20,000.00					\$ 39,924.45
Sanitation cont'd	\$ 104,763.51	OCT'22-FIBER P	\$ (200,000.00)	OCT'22-LqP Co	\$ 100,000.00	Oct'22 Res22-41 x	\$ 40,000.00			\$ 44,763.51
Conduit Finance Funds - B	\$ -	November 2016	\$ 25,000.00							\$ 25,000.00
<b>Reserved/Designated</b>										<b>\$ 254,998.39</b>
Gen.Fund Misc. Transfers	\$ 60,999.56	Dec'21 Res-21-3	\$ (50,000.00)							\$ 10,999.56
Interest Earned cont'd & A	\$ 63,265.99	2021 Audit Exper	\$ (1,200.00)							\$ 62,065.99
<b>Unreserved/Undesig</b>										<b>\$ 73,065.55</b>
										<b>\$ 328,063.94</b>

\*Note: Reso.15-38 included \$75,000 from Reserve to General for City Hall and PAC tuckpointing. \$50,000 from PAC; \$5,000 Sewer Cap Fund; \$15,000 Sanit; \$5,000 Gen Fund Misc Transfers - per Val

## Culture & Recreation Capital Project Fund Cash Account Numbers 420-10100 to 420-10113

Beginning Balance Dec 31, 2018

10/31/2022

Library	\$ -	Dec'18 Res 19-12	\$ 22,442.70	Feb'19 Fire Alarm	\$ (8,404.90)	Dec'21 Res-21-52	\$ 50,000.00	Oct'22 Res22-41 x	\$ 10,000.00	\$ 74,037.80
Parks cont'd	\$ 93,504.61	Oct'22 Horiaon p	\$ (37,500.00)	Oct'22 Res22-41	\$ 80,000.00					\$ 136,004.61
cont--Memorial Field Ba	\$ 137.92	Jul'22 D.Newman	\$ (64.07)	Aug'22 SWIF	\$ 3,000.00	Sep'22 Croatt gara	\$ (2,900.00)			\$ 173.85
Madison Arts Council con	\$ 2,593.36	Oct' 22 Overall Si	\$ (493.12)	Oct'22 SWIF don	\$ 1,708.00	Oct'22 L.Darlington	\$ (500.00)	Oct'22 Prolmage B	\$ (1,708.00)	\$ 1,600.24
Flags of Honor	\$ -	May'21' C.Pearson	\$ 15,000.00	Jul'22 Statuary US	\$ (8,786.25)	Oct'22 Croatt conc	\$ (900.00)	Oct'22 Res22-41 x	\$ 3,500.00	\$ 8,813.75
Dog Park-cont	\$ (1,396.39)	Jul'22 Ron Rezel	\$ (5,160.00)	Jul'22 Randy Rezel	\$ (5,241.25)	Sep'22 MN Energ	\$ 500.00	Oct'22 Res22-41 x	\$ 11,500.00	\$ 202.36
The Grand Park-cont	\$ (35,230.32)	Oct'22 K.Ludvigsd	\$ 250.00	Oct'22 Res22-41	\$ 12,500.00	Oct'22 Res22-41 x	\$ 10,000.00			\$ (12,480.32)
<b>Reserved/Designated</b>										<b>\$ 208,352.29</b>
Interest Earned	\$ -	2018 Int Allocatio	\$ 65.84	2019 Int Allocatio	\$ 883.11	2020 Int Allocation	\$ 1,172.86	Dec'20 MAC reclass	\$ (856.64)	\$ 1,265.17
<b>Unreserved/Undesig</b>										<b>\$ 1,265.17</b>
										<b>\$ 209,617.46</b>

## Building & Capital Equipment Fund Cash Account Numbers 425-10100 to 425-10113

Beginning Balance Dec 31, 2018

10/31/2022

Administration con't	\$ 17,145.79	Feb'21 Laptop Lic	\$ (2,978.64)	Oct'22 Res22-41	\$ 20,000.00					\$ 34,167.15
City Hall Project con't	\$ (16,954.35)	Oct'22 Res22-41	\$ 30,000.00							\$ 13,045.65
Fire Department con't	\$ 185,694.50	May'22 (use bingc	\$ (320.66)	Jun'22 Ultimate s	\$ (484.34)	Aug'22 BF CRP bu	\$ 1,089.60	Oct'22 Res22-41 x	\$ 10,000.00	\$ 195,979.10
Library	\$ -	Dec'21 Aud Adj F	\$ (1,320.00)							\$ (1,320.00)
Downtown Revitalization	\$ -	Dec'18 Res 19-12	\$ 4,369.05	Aug'21 xfer CIP M	\$ (4,000.00)	Oct'22 Res22-41 x	\$ 10,000.00			\$ 10,369.05
PAC/Theatre cont.	\$ 22,192.56	Dec'21 Res-21-5	\$ 2,500.00							\$ 24,692.56
<b>Reserved/Designated</b>										<b>\$ 276,933.51</b>

## Streets Capital Improvement Fund Cash Account Numbers 430-10100 to 430-10113

Beginning Balance Dec 31, 2018

10/31/2022

Street Dept Cont'd	74733.51	Jun'22Kamco crad	\$ (23,255.00)	Oct'22 Res22-41	\$ 80,000.00					\$ 131,478.51
<b>Reserved/Designated</b>										<b>\$ 131,478.51</b>
Interest Earned		2020 Int Allocation	\$ 78.27							\$ 78.27
<b>Unreserved/Undesig</b>										<b>\$ 78.27</b>
										<b>\$ 131,556.78</b>

Y:\Reserve & Capital Project Funds\Reserve & Cap Proj tracking worksheet.xlsx]Sheet1

**Cash and Investment Balances****Date: OCTOBER 31, 2022**

<b>Fund</b>	<b>Acct No.</b>	<b>Cash Balance</b>		<b>Acct No.</b>	<b>Ehlers Investments Balance</b>	<b>Total by Fund</b>
General Fund	101-10100	\$99,056.39		101-10113	\$151,000.00	<b>\$250,056.39</b>
Ambulance Fund	201-10100	-\$39,155.69		201-10113	\$200,000.00	<b>\$160,844.31</b>
EDA Fund	211-10100	\$116,058.26		211-10113	\$0.00	<b>\$116,058.26</b>
Sewer Sys replace	225-10100	\$112,326.56		225-10113	\$0.00	<b>\$112,326.56</b>
Inf. Replace. DS	350-10100	\$239,294.31		350-10113	\$0.00	<b>\$239,294.31</b>
2015 GO Refunding	351-10100	\$240,754.81		351-10113	\$0.00	<b>\$240,754.81</b>
2016 GO Ref/Wt Rev	353-10100	\$25,375.78		353-10113	\$0.00	<b>\$25,375.78</b>
FTTP Proj Fund	406-10100	\$0.00		406-10100	\$0.00	<b>\$0.00</b>
Util Ext Proj Fund	407-10100	-\$61,270.00		407-10100	\$0.00	<b>-\$61,270.00</b>
Cult & Rec Capital	420-10100	\$209,617.46		420-10113	\$0.00	<b>\$209,617.46</b>
Bldg & Equip Capital	425-10100	\$276,933.51		425-10113	\$0.00	<b>\$276,933.51</b>
Streets Capital	430-10100	\$131,556.78		430-10113	\$0.00	<b>\$131,556.78</b>
Water Fund	601-10100	-\$152,761.15		601-10113	\$99,000.00	<b>-\$53,761.15</b>
Sewer Fund	602-10100	-\$161,015.09		602-10113	\$400,000.00	<b>\$238,984.91</b>
Sanitation Fund	603-10100	\$117,848.16		603-10113	\$0.00	<b>\$117,848.16</b>
Electric Fund	604-10100	\$830,201.28		604-10113	\$2,000,000.00	<b>\$2,830,201.28</b>
Storm Sewer Fund	605-10100	\$111,445.59		605-10113	\$0.00	<b>\$111,445.59</b>
Liquor Fund	609-10100	\$112,008.40		609-10113	\$0.00	<b>\$112,008.40</b>
Eastview Fund	614-10100	\$79,792.72		614-10113	\$100,000.00	<b>\$179,792.72</b>
Reserve Fund	851-10100	-\$85,181.06		851-10113	\$413,245.00	<b>\$328,063.94</b>
		\$2,202,887.02			\$3,363,245.00	<b>\$5,566,132.02</b>
(GT Cash Balance)		\$0.00				
United Prairie Checking		\$486,058.85				
Old National Checking		\$16,828.17				
TD Ameritrade Sweep		\$1,700,000.00				
		\$2,202,887.02				
SCDP Rev Loan	202-10103	\$83,314.59				<b>\$83,314.59</b>
EDA Rev Loan Fund	212-10105	\$61,547.40				<b>\$61,547.40</b>
		<b>\$2,347,749.01</b>			<b>\$3,363,245.00</b>	<b>\$0.00</b>
<b>Grand Total Cash and Investments</b>						<b>\$5,710,994.01</b>

# OCTOBER 2022 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Complete	319	5th St. E	Junk Vehicle/Blight	10/28/2022 3:56:33 PM	todd.erp@ci.madison.mn.us	10/28/2022 4:01:46 PM	todd.erp@ci.madison.mn.us	Storm debris pile. Inspection needed	10/28/22 Phone number was no longer in service. Stopped and talked with Mary Davis and she informed me that she didn't know the pile was there. I explained that we would be picking up pile and she would have a surcharge of \$25 on her City bill for the service. She was good with it. Pile of debris was from neighboring properties. Also was found that the fiber contractors had also left debris from their work in that area. Photos saved in 311
Follow-Up Inspection Complete	608	2nd Ave	Junk Vehicle/Blight	10/28/2022 3:31:16 PM	todd.erp@ci.madison.mn.us	10/31/2022 11:33:28 AM	todd.erp@ci.madison.mn.us	10/28/22 trailers, tractor snowmobiles and campers cluttering the yard. Recheck 10/31/22.	<p>After inspection, Found 2 utility trailers, 1 car trailer, large tractor, small utility tractor (John Deere), 2 snowmobiles, a fish house and an R.V. all parked on property. Photos saved in 311.</p> <p>10/31/22 Greg claimed he has moved items in yard. Utility tractor (John Deere) is his neighbors. Will get photos and update.</p> <p>10/31/22 property has been improved. Snowmobiles have been removed. 1 utility trailer has been also been removed. Items are parked on grass.</p>

Initial Inspection Complete	722	6th St.	Hazardous House	10/28/2022 8:42:04 AM	todd.erp@ci.madison.mn.us	10/28/2022 4:13:12 PM	todd.erp@ci.madison.mn.us	Reports of broken windows. Need to inspect.	10/28/22 Many of the windows are broken. Inside of property susceptible to outside elements. Exterior of foundation on west side looks to have an area of concern as it looks to be crumbling. Soffit and fascia is deteriorating also exposing attic to elements and allowing birds or bats to enter. Much of the window framing looks to be rotting. Should be deemed hazardous house.
Initial Inspection Needed	310	3rd Ave	Hazardous House	10/28/2022 8:34:12 AM	todd.erp@ci.madison.mn.us	10/28/2022 11:44:25 AM	madison@ci.madison.mn.us	Jeff 507-430-8481	VH called 10/28/22 to provide verbal notice of ordinance violations on exterior. Left Message. Return Call received. Homeowner stated blankets and plastic are temporary, to provide warmth on porch when they smoke. Accumulation on porch was discussed with request to remove at citywide clean up at the latest. Informed Jeff on keeping the property cleaned up and ordinance timeline in May 2023.
Complete	0	Lein Lumber	Street Light Out - Electric	10/26/2022 3:44:13 PM	chase.mortenson@ci.madison.mn.us	10/26/2022 3:44:14 PM	chase.mortenson@ci.madison.mn.us	Replaced with led st light	New led st light
Complete	0	Vfw	Street Light Out - Electric	10/26/2022 3:40:07 PM	chase.mortenson@ci.madison.mn.us	10/26/2022 3:40:08 PM	chase.mortenson@ci.madison.mn.us	Broken wire nut, replaced with new	Fixed st light
Complete	523	6th Ave	Street Light Out - Electric	10/26/2022 3:37:49 PM	chase.mortenson@ci.madison.mn.us	10/26/2022 3:37:50 PM	chase.mortenson@ci.madison.mn.us	Fixed underground wire for st light	Fixed st light

Work in Progress	321	Central Ave.	Valve Maintenance	10/14/2022 2 1:57:27 PM	todd.erp@ci.madison.mn.us	10/14/2022 2:02:30 PM	todd.erp@ci.madison.mn.us	Curb stop would not turn to off position. Tool would slip off. Dean asked Todd and Zach for assistance. Todd and Zach cut concrete and removed. Dean Todd and Zach dug down to cut casing to repair valve extension to allow key for more secure connection. Valve is stuck and will not turn.	
Complete	0	J.F. Jacobson Park	Building Maintenance	10/14/2022 2 1:54:37 PM	todd.erp@ci.madison.mn.us	10/14/2022 1:54:38 PM	todd.erp@ci.madison.mn.us	Temperature will be below freezing. Used air compressor to blow out water lines from outside camping hookups (Todd and Zach)	
Complete	0	Main Street	Landscaping	10/13/2022 2 6:07:13 PM	todd.erp@ci.madison.mn.us	10/13/2022 6:07:14 PM	todd.erp@ci.madison.mn.us	Removed hanging and post mounted plants (Todd and Dan)	
Complete	0	Grand Park	Building Maintenance	10/13/2022 2 6:06:14 PM	todd.erp@ci.madison.mn.us	10/13/2022 6:06:15 PM	todd.erp@ci.madison.mn.us	Blew out irrigation for winter. (Todd and Zach)	
Complete	0	Grand Park	Landscaping	10/13/2022 2 6:03:21 PM	todd.erp@ci.madison.mn.us	10/13/2022 6:03:22 PM	todd.erp@ci.madison.mn.us	Mowed and bagged grass at Grand Park. Taking over mowing at fiber building to keep it looking like the park	
Complete	0	We'll House At Memorial Field	Building Maintenance	10/13/2022 2 6:01:54 PM	todd.erp@ci.madison.mn.us	10/13/2022 6:01:55 PM	todd.erp@ci.madison.mn.us	Winterized and pumped out well.	
Complete	0	Memorial Field	Building Maintenance	10/13/2022 2 5:58:57 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:58:58 PM	todd.erp@ci.madison.mn.us	Winterized concessions and restrooms. Removed line and components from fixtures to prevent freeze damage. Filled p-traps with antifreeze (Todd and Zach)	
Complete	0	Memorial Field Baseball	Building Maintenance	10/13/2022 2 5:55:50 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:55:51 PM	todd.erp@ci.madison.mn.us	Blew out irrigation for winterizing. (Todd and Zach)	



Complete	0	Flags Of Honor	Spraying - Parks	10/13/2022 2 5:53:34 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:53:35 PM	todd.erp@ci.madison.mn.us	Weeds has overtaken most of the property. Used a chemical called T-Zone which should help take control of the perennial weeds. (Dan)	
Complete	0	Flags Of Honor	Building Maintenance	10/13/2022 2 5:51:36 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:51:37 PM	todd.erp@ci.madison.mn.us	Irrigation was blown out for winterizing. (Todd and Zach)	
New Request	0	Flags Of Honor	Landscaping	10/13/2022 2 5:48:15 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:48:15 PM	todd.erp@ci.madison.mn.us	Bronze statues to be installed. Met with Tim Volk and Dallas Croatt to determine best location and size for new statues. Concrete has been poured and waiting for statues.	
Complete	0	South Shelter Slen Park	Building Maintenance	10/13/2022 2 5:46:00 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:46:01 PM	todd.erp@ci.madison.mn.us	Shut off water to building, removed water meter, winterized restroom and locked up for the season. (Todd and Zach)	
Complete	0	Swimming Pool	Building Maintenance	10/13/2022 2 5:40:02 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:40:03 PM	todd.erp@ci.madison.mn.us	Drained pool and slide. Cleaned both pressure washing as it drained. Removed all drain plugs in recirculating lines. Plugged all openings in pool. Winterized pool and slide heaters. Blew out any water from features and winterized both indoor and outside restrooms. (Zach and Todd).	
Complete	0	Softball Fields	Building Maintenance	10/13/2022 2 5:37:56 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:37:57 PM	todd.erp@ci.madison.mn.us	Removed bases and stored in shelter for winter. Bases are getting to be in tough shape	

Complete	0	Slen Park	Bathrooms	10/13/2022 5:34:04 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:34:05 PM	todd.erp@ci.madison.mn.us	Slen Park to be used for wedding. Todd and Zach mowed property, cleaned and stocked restrooms and shelters.	
Complete	0	Swimming Pool	Building Maintenance	10/13/2022 5:32:57 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:32:58 PM	todd.erp@ci.madison.mn.us	Removed pool umbrellas and slide canopy	
Complete	0	Softball Field Concession/ Restrooms	Building Maintenance	10/13/2022 5:29:44 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:29:45 PM	todd.erp@ci.madison.mn.us	Winterized restrooms and concessions. Added antifreeze to floor drains. Ryan and Dean removed fixtures and partitions for remodel.	
Complete	622	5th St	Junk Vehicle/Blight	10/6/2022 11:49:16 AM	todd.erp@ci.madison.mn.us	10/20/2022 2:55:27 PM	madison@ci.madison.mn.us	10/6/22 yard sale has been out on lawn for quite some time. Has been rained on.	
Complete	522	5th Ave	Street Sign	10/4/2022 9:21:02 AM	todd.erp@ci.madison.mn.us	10/4/2022 11:47:05 AM	todd.erp@ci.madison.mn.us	Accident occurred and bent stop sign over. Need to remove and replace.	Removed bent sign and post. Replaced all new.
Complete	204	3rd St.	Street Sign	10/4/2022 9:13:16 AM	todd.erp@ci.madison.mn.us	10/4/2022 9:16:37 AM	todd.erp@ci.madison.mn.us	Street sign is facing wrong direction. Need to be turned.	Turned sign to face correct directions
New Request		no address	Water Leak	10/3/2022 1:19:13 PM	ryan.flaten@ci.madison.mn.us	10/3/2022 1:19:13 PM	ryan.flaten@ci.madison.mn.us	dean had to go down to fairgrounds at 4:30 on sunday 10/2/22 to shut the water off in the 4h pit. water was leaking out of the manhole where the meters are. contacted clare anderson.	

Work in Progress	713	4th Ave	Junk Vehicle/Blight	9/23/2022 10:28:31 AM	todd.erp@ci.madison.mn.us	10/26/2022 2:33:03 PM	christine.enderson@ci.madison.mn.us	<p>9/23/22 TE many vehicles parked in driveway, back yard and 1 on the street with South Dakota plates. Total of 5 vehicles including RV. RV parked in back. Total of 3 boats. 2 in the back yard and 1 in the front. Trailer with junk snowmobile on it. Blight accumulated around house and RV.</p> <p>***Lot to the North is owned by Neighbor****</p>	<p>10/4/22 Notice sent. Followup on 10/13. CE</p> <p>10/13/22 Property due for followup inspection. CE</p> <p>10/14/22 follow up complete. Not in compliance. Photos have been updated. No improvement noticed.</p> <p>10/14/22 Citation Issued. Deputy to deliver sometime over the weekend. To be remedied by Friday, 10/21 - daily fine after that. Email 10/23/22 from Jen Wahl, copied to file. Probate closes 11/29/22 check back on vehicles status 12/7/22. call 507-829-8325 and send all notices to PO Box 146 Balaton MN 56115</p>
Notice Sent	511	1st Ave	Code Enforcement - Other	9/13/2022 10:58:40 AM	todd.erp@ci.madison.mn.us	10/31/2022 2:57:31 PM	christine.enderson@ci.madison.mn.us	<p>Property owner to the south had complaint of hazardous house. Need initial inspection.</p>	<p>Property has been abandoned. Mortgage contracting services phone numbers: 813-387-1100 and 866-563-1100 MCS. Contact for emergency vandalism and city ordinance violations.</p> <p>9/14/22 Made phone call. Notified MCS of overgrown weeds around garage and house, tree has fallen/not cleaned up, roof is damaged. Followup inspection needed at noon on Sept. 26th.</p> <p>10/20/22 Followup inspection complete. Overgrown weeds were cleared. Tree was still there.</p> <p>10/31/22 Called MCS number and left message.</p> <p>MCS said they would send someone out for clean up asap. Followup in 10 days. 11/10/22</p>

Complete	616	5th St W	Junk Vehicle/Blight	8/5/2022 3:45:33 PM	christine.enderson@ci.madison.mn.us	10/26/2022 2:39:07 PM	christine.enderson@ci.madison.mn.us	8/4/22 Received citizens complaint about barrels filled with water/attracting rodents and mosquitos. Please inspect.	10/20/22 Initial inspection complete. Barrels are present however there are no immediate concerns. Civil dispute.
Complete	0	Softball Fields	Building Maintenance	7/29/2022 1:54:51 PM	todd.erp@ci.madison.mn.us	10/13/2022 5:29:07 PM	todd.erp@ci.madison.mn.us	Remove old score boards	
Complete	814	6th Ave	Junk Vehicle/Blight	7/22/2022 9:31:18 AM	christine.enderson@ci.madison.mn.us	10/26/2022 2:40:56 PM	christine.enderson@ci.madison.mn.us	7/22/22 Received a complaint on condition of property: junk around yard (old bathtub, bikes, wood, garbage can tipped, etc). Please inspect so letter can be sent. CE	7/29/22 roll of vinyl flooring, old tub, scrap trim and other blight in yard by driveway. 7/29/22 notice sent. followup on 8/8/22. CE 10/20/22 items have been cleaned up.
Complete	622	5th St	Junk Vehicle/Blight	6/27/2022 11:31:42 AM	todd.erp@ci.madison.mn.us	10/26/2022 2:40:49 PM	christine.enderson@ci.madison.mn.us	6/27/22 TE compliant was received about vehicle with flat tire. Inoperable. Expired license. 7/6/2022 exterior structure concerns	6/28/22 Notice sent for junk vehicle violation. Follow up on 7/8. CE 7/8/22 vehicle has not moved. Expired license. Cannot tell if tire is still flat but appears to be. Cannot get close enough 7/8/22 Was notified that tenant is working on selling truck. 10/20/22 Truck is gone.

Complete	508	6th Ave	Junk Vehicle/Blight	6/15/2022 9:09:34 AM	christine.enderson@ci.madison.mn.us	10/26/2022 2:41:33 PM	christine.enderson@ci.madison.mn.us	<p>6/8 Property owner said he was leaving lumber by the alley for the city to take. CE called Olson Sanitation and they advised to put it in the blue can if it fits, otherwise he'll need a dumpster. Please advise how much lumber. Property owner already paid for time and services.</p> <p>7/8/22 TE added pictures of pile. City cannot take to compost site. Lumber is not allowed. Lumber can throw in blue garbage container and they can haul brush to compost site.</p>	10/20/22 lumber is gone
Complete	302	5th St E	Junk Vehicle/Blight	5/31/2022 1:29:58 PM	todd.erp@ci.madison.mn.us	10/28/2022 3:50:14 PM	todd.erp@ci.madison.mn.us	<p>5/31/22 TE vehicles with expired license. Complaint stated accumulation of blight. Hard to see with the tall grass.</p>	<p>5/31/22 VH called property owner and requested lawn to be mowed by Thursday, 6/2. CE sent letter regarding blight and vehicles on 6/3/22, to be remedied by 6/10/22.</p> <p>7/8/22 yard needs mowing/trimming. junk car is still in driveway</p> <p>7/8/22 contractor mowed/trimmed property 7/10/22 to continue progress; followup inspection needed- update work item with current pictures, if needed. CE</p> <p>7/28/22 TE looks to have been mowed recent. (Progress). Needs trimming and removal of blight. Vehicle still has expired license. Inoperable vehicle. Has not moved and has broken rear window.</p> <p>10/20/22 Damaged car is gone. Tree/brush still in driveway. Shingles in boulevard. Property owner thought city was going to clean up. City will pick up as they need to clear the stump and the shingle pile is small. CE</p> <p>Vehicle has been removed.</p> <p>10/28/22 City has removed pile. Debris was from neighbors garage the ended up on her property. She piled by street thinking they would pick up. City has removed and hauled to dumpster. Todd called Sara Stewart and informed her that we would pick it up and charge a surcharge on city bill with the amount of \$25. She was ok with that.</p>

Follow up complete - Monitor	220	2nd Ave	Junk Vehicle/Blight	4/7/2022 1:45:25 PM	todd.erp@ci.madison.mn.us	10/26/2022 2:45:09 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE vehicle with expired license has not moved for some time. Inoperable	10/20/22 Vehicle's plates are current. Currently parked on gravel.
Follow up complete - Monitor	619	9th Ave	Code Enforcement - Other	4/7/2022 1:04:08 PM	todd.erp@ci.madison.mn.us	10/26/2022 2:45:53 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE storage container used as accessory building. Does not qualify and no permit attempted. Must meet requirements for accessory building which it doesn't	4/12/22 notice sent. followup on 5/13/22 CE 05/15/22 TC to CM. Temporary use until shed is built. Follow up 8/1/22 10/20/22 The shed has siding to match the house.
Follow-Up Inspection Needed	409	8th Ave	Junk Vehicle/Blight	4/7/2022 12:56:58 PM	todd.erp@ci.madison.mn.us	10/26/2022 2:46:29 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE vehicles with expired license blight in yard	4/12/2022 notice sent. followup 5/9/22 ce 6/1/22 - followup required. 6/8 Remedied some but car inoperable and expired tabs. Bus expired tabs 6/14/22 TE bus and car tabs expired. Car is inoperable. Junk around rear of house 6/24/22 citation to be delivered by sheriff. Follow up on 6/30/22. \$50 daily fine if not remedied. CE 6/29/22 TE and VH visited with PO. Progress was being made - junk/blight being removed from property. Battery needs to be charged on bus for it to move.
Complete	705	5th Ave	Junk Vehicle/Blight	4/7/2022 11:26:26 AM	todd.erp@ci.madison.mn.us	10/26/2022 2:47:06 PM	christine.enderson@ci.madison.mn.us	4/6/22 TE old couch by garage pile of split wood in yard	4/11/22 notice sent. followup on 5/9/22 CE 6/1/22 - followup required. 6/8 remedied. Couch gone, wood is neatly stacked by garage. Monitor
Follow-Up Inspection Complete	417	8th Street	Junk Vehicle/Blight	4/7/2022 9:55:05 AM	todd.erp@ci.madison.mn.us	10/26/2022 2:52:24 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE blight around rear and east of house	4/8/22 notice sent. followup on 5/9/22 ce 6/1/22 - followup required. 6/8 citation needed 10/20/22 CE missed this update - may need a new inspection for update.

City Attorney	604	2nd Ave	Junk Vehicle/Blight	4/7/2022 9:12:34 AM	todd.erp@ci.madison.mn.us	10/31/2022 2:55:42 PM	christine.enderson@ci.madison.mn.us	4/7/22 TE owner has started siding house last year. Garbage a blight in yard by garage and east of house.	4/8/22 notice sent. followup on 5/9/22 ce 6/1/22 - followup required. 6/8 garbage piled up south of house and east of garage. Citation needed 6/24/22 Citation delivered by sheriff. Followup on 6/30. \$50 daily fine until remedied. CE Sheriff delivered on 6/26. 7/10/22 Followup inspection needed CE 7/15/22 Progress was being made. 10/20/22 Followup done. Building materials in yard, house partially sided, railing caving in/falling off. Send to attorney. 10/31/22 updated photos.
Follow up complete - Monitor	318	Western Ave	Junk Vehicle/Blight	4/6/2022 3:24:40 PM	todd.erp@ci.madison.mn.us	10/26/2022 2:56:10 PM	christine.enderson@ci.madison.mn.us	4/6/22 TE blight in back yard encroaching the alley	4/8/22 notice sent. followup on 5/9/22 ce 6/1/22 - followup required. 7/8/22 - TE received complaint of weeds in yard. Worried about spreading to neighbors. Yard seems to be unmanaged with overgrowth of weeds. 7/8/22 called PO, left message to call back CE 7/11/22 CE talked to PO over the phone. He is taking care of the weeds today. Followup on 7/12/22 after noon.CE
Initial Inspection Needed	403	Central Ave	Junk Vehicle/Blight	4/6/2022 3:19:16 PM	todd.erp@ci.madison.mn.us	10/26/2022 2:57:31 PM	christine.enderson@ci.madison.mn.us	4/6/22 TE junk on north and alley side of garage. Tires on south of garage	10/20/22 Admin missed this one. Need new inspection.

Work in Progress	218	Western Ave	Junk Vehicle/Blight	4/6/2022 3:10:50 PM	todd.erp@ci.madison.mn.us	10/26/2022 2:58:37 PM	christine.enderson@ci.madison.mn.us	4/6/22 TE some progress has been made from last year. Tires and junk still in yard.	4/12/22 notice sent. followup 5/9/22 ce 4/18/22 Map has the house numbers on this block reversed. Letter sent to wrong address, should be mailed to 218 Western, not 210. 4/18/22 Updated letter sent. Follow up on 5/9/22 CE 5/11/22 Owner visited with VH. TE is to talk with owner and create a cleanup plan. 10/20/22 City to provide PO with scrap contact.
Follow-Up Inspection Complete	217	Central Ave.	Junk Vehicle/Blight	4/6/2022 3:02:51 PM	todd.erp@ci.madison.mn.us	10/26/2022 3:00:52 PM	christine.enderson@ci.madison.mn.us	4/6/22 TE blight around house. Camper has not been moved to a gravel base	4/8/22 - notice sent. followup 5/9/22. ce 6/1/22 - followup required. 6/8 camper is on side and mangled with tree from storm. Junk blight piled up on west side of house. Misc junk/blight scattered around front/east side of house. Citation needed. Did not issue citation. 10/20/22 Camper has been cleaned up. Misc items still in disarray throughout property.
Follow up complete - Monitor	807	4th Ave	Code Enforcement - Other	1/19/2022 9:05:42 AM	todd.erp@ci.madison.mn.us	10/26/2022 3:02:05 PM	christine.enderson@ci.madison.mn.us	1/19/21 TE Prop Owner pushes his snow from driveway across street to another property. Neighbor has said she talked to him. She doesn't want to get fined for snow on sidewalk from the snow being pushed over from his property.	1/21/22 Notice sent. Followup next snowfall. CE
Follow up complete - Monitor	1023	4th Ave	Junk Vehicle/Blight	1/19/2022 8:44:16 AM	todd.erp@ci.madison.mn.us	10/26/2022 3:02:20 PM	christine.enderson@ci.madison.mn.us	1/19/22 TE Miscellaneous items in yard and on deck. (Stove, dresser, toys etc.)	1/21/22 - Notice sent. Follow up on May 16th. CE



# Memo

**To:** City Administrator & City Council  
**From:** Dale Hiepler, Liquor Store Manager  
**Date:** 11/10/2022  
**Re:** October Sales

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Sales for October were \$42,168 compared to \$41,192 last year: a \$976 increase.

For the year, we show sales of \$394,350 compared to \$401,210 last year, a decrease of \$6,860 from last year, but still on target to reach our budget goal.

For the month, beer sales increased by \$822 and liquor sales by \$260.

**CITY OF MADISON**  
**MUNICIPAL LIQUOR STORE**

LIQUOR DISPENSARY REPORT  
Statement for the month of October 2022

<b>SALES</b>	<b>2021</b>	<b>2022</b>	<b>% of Sales</b>	<b>2021 YTD</b>	<b>2022 YTD</b>	<b>% of Sales</b>
Liquor	15810.52	16070.31	38.11%	147,103.06	145,777.03	36.97%
Beer	24369.85	25191.26	59.74%	243,342.14	239,204.23	60.66%
Mix, Ice, Etc.	1011.16	906.38	2.15%	10,764.84	9,368.75	2.38%
<b>TOTAL SALES</b>	<b>41191.53</b>	<b>42,167.95</b>	<b>100.00%</b>	<b>401,210.04</b>	<b>394,350.01</b>	<b>100.00%</b>
<b>COST OF SALES</b>						
Inventory at 1st of month	44020.55	51306.43	121.67%	385,304.56	450,410.42	114.22%
Purchases	30311.05	27903.71	66.17%	285,759.18	286,933.87	72.76%
Freight	188.59	225.01	0.53%	2105.86	1855.38	0.47%
Inventory at end of month	46098.03	50550.10	119.88%	400,111.41	468,655.86	118.84%
<b>TOTAL COST OF SALES</b>	<b>28422.16</b>	<b>28,885.05</b>	<b>68.50%</b>	<b>273,058.19</b>	<b>270,543.81</b>	<b>68.60%</b>
<b>GROSS PROFIT</b>	<b>12769.37</b>	<b>13,282.90</b>	<b>31.50%</b>	<b>128,151.85</b>	<b>123,806.20</b>	<b>31.40%</b>
<b>OPERATING EXPENSE</b>						
Labor	4096.82	3909.79	9.27%	43,766.33	45,551.32	11.55%
PERA	159.60	122.77	0.29%	1,754.56	1,613.41	0.41%
FICA	313.28	298.97	0.71%	3,346.94	3,483.48	0.88%
Mandatory Medicare	0.00	0.00%	0.00%	0.00	29.30	0.01%
* Worker's Compensation	208.45	184.69	0.44%	2,084.50	1,846.90	0.47%
City Health Insurance	309.97	249.06	0.59%	3,099.70	2,657.64	0.67%
General Supplies	0.00	183.19	0.43%	640.12	817.62	0.21%
* Audit Service	83.33	83.33	0.20%	833.30	833.30	0.21%
Dues & Subscriptions	0.00	0.00%	0.00%	414.00	991.00	0.25%
Licenses & Taxes	0.00	0.00%	0.00%	0.00	0.00	0.00%
Telephone & Internet	113.37	112.39	0.27%	1,117.02	1,043.37	0.26%
Advertising	390.00	477.50	1.13%	3,141.90	2,572.50	0.65%
Utilities	435.17	475.53	1.13%	4,133.66	4,494.88	1.14%
* Property Insurance	161.50	94.67	0.22%	1,615.00	946.70	0.24%
Training	0.00	0.00%	0.00%	0.00	0.00	0.00%
Building Maint.	0.00	67.50	0.16%	412.37	1,238.48	0.31%
Equipment Maint.	0.00	47.50	0.11%	61.05	300.38	0.08%
Contractual Services	722.59	609.30	1.44%	7,627.28	5,405.76	1.37%
Travel	0.00	0.00%	0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	37.92	42.58	0.10%	379.20	425.80	0.11%
Miscellaneous-xfer out to GF	0.00	20000.00	47.43%	0.00	20,000.00	5.07%
Depreciation	464.63	369.27	0.88%	4,646.30	3,597.34	0.91%
<b>TOTAL OPERATING EXPENSE</b>	<b>7496.63</b>	<b>27328.04</b>	<b>64.81%</b>	<b>79,073.23</b>	<b>97,849.18</b>	<b>24.81%</b>
Operating Income	5272.74	-14,045.14	-33.31%	49,078.62	25,957.02	6.58%
<b>Nonoperating Revenues:</b>						
Interest Income	0	0.00%	0.00%			0.00%
<b>NET INCOME</b>	<b>5272.74</b>	<b>-14,045.14</b>	<b>-33.31%</b>	<b>49,078.62</b>	<b>25,957.02</b>	<b>6.58%</b>
* Standard values per month						

# Water Plant Monthly Report

Year: 2022

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	25	27	30	26	28.5	37.5	35	31	30	28.5			298.5
	Cost	\$316.25	\$341.55	\$379.50	\$355.42	\$389.60	\$512.63	\$478.45	\$423.77	\$410.10	\$389.60			\$3,996.87
KMNO4	Used (lbs)	270	315	340	307	356.4	416	505	503	462	467			3941.4
	Cost	\$1,093.50	\$1,275.75	\$1,377.00	\$1,519.65	\$1,764.18	\$2,059.20	\$2,499.75	\$2,489.85	\$2,286.90	\$2,311.65			\$18,677.43
Anti Scalant	Used (gal)	27	28	32	28	26.75	36	37	36	31.5	31.5			313.75
	Cost	\$1,218.24	\$1,263.36	\$1,443.84	\$1,263.36	\$1,318.78	\$1,774.80	\$1,976.91	\$1,923.48	\$1,683.05	\$1,683.05			\$15,548.87
Poli-phosphate	Used (gal)	47	46	59	50	59	69	69	61	57	47			564
	Cost	\$630.74	\$617.32	\$791.78	\$671.00	\$948.13	\$1,108.83	\$1,108.83	\$980.27	\$915.99	\$755.29			\$8,528.18
Chlorine	Used (lbs)	92	90	120	72	90	113	130	104	106	94			1011
	Cost	\$106.72	\$104.40	\$139.20	\$100.08	\$125.10	\$157.07	\$180.70	\$144.56	\$147.34	\$130.66			\$1,335.83
Nalco 7768 Polymer	Used (gal)	2.2	2.5	2	2	1.75	2.4	3.2	2.2	1.6	1.5			21.35
	Cost	\$66.22	\$77.75	\$60.20	\$60.20	\$52.68	\$78.48	\$115.23	\$79.22	\$57.62	\$54.02			\$701.62
Flouride	Used (gal)	16	15	19	16	19	21	19	18	18	15			176
	Cost	\$92.00	\$86.25	\$109.25	\$62.00	\$109.25	\$120.75	\$109.25	\$103.50	\$103.50	\$86.25			\$982.00
Sodium meti-Bisulfate	Used (lbs)	8	9	8	9	6.1	13	12	9	10.9	9			94
	Cost	\$11.25	\$12.69	\$11.28	\$12.69	\$8.60	\$18.33	\$16.92	\$12.69	\$15.37	\$12.69			\$132.51
R <sub>o</sub> O <sub>u</sub> Pre-Filters	Used (case)	1	1	2	1	1	2	2	2	0	0			12
	Cost	\$259.07	\$259.07	\$518.14	\$259.07	\$270.40	\$568.84	\$568.84	\$568.84	\$0.00	\$1.00			\$3,273.27
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0	0	284.42			284.42
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0	0	0			0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0	0	0			0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Caustic Soda 50% & 30%	Used (gal)	86	89	67	94	99	105	91	82	94	76			883
	Cost	\$696.60	\$720.90	\$542.70	\$833.78	\$878.13	\$931.35	\$807.17	\$727.34	\$833.78	\$674.12			\$7,645.87
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0	0	0			0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00

Well gal Pumped	x1000	4862	4925	5609	5170	5926	7282	6897	6244	5927	5847			58689
Hi service gal, pumped	x1000	2961	2976	3464	3153	3680	4476	4462	4181	3906	3499			36758
Gallons to Waste	x1000	912	924	1086	972	1068	1392	1446	1344	1272	1122			11538
RC membrane gal pumped	x1000	3316	3386	3903	3711	3972	5119	5427	4993	4640	4113			42580
Backwash gal pumped	x1000	895	907	1002	972	1124	1368	892	678	674	1122			9634
w. p water meter gallons	Actual	179150	173230	195990	174870	198420	229450	238490	228630	216660	196130			2031020
Treated accounted gal	Actual	16000	5600	6600	11900	1000	0	0	5100	5400	3900			55500
Soft Water gal sold	Actual	16000	2000	0	500	8000	15300	20600	0	0	0			62400
Baseball Field well gal pumped	Actual	0	0	0	0	16000	160400	336800	30	162300	0			675530

**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

**October 31, 2022**

**MEDA LOANS (REVOLVING LOAN FUND)**

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$607.48
LqP Ag Society/Fair Board-10 year no interest loan		12/31/27	\$85,000.00	\$3000/year			\$15,000.00
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	\$163.72			\$15,136.59
Torchwood Communications, LLC		07/01/25	\$2,000.00	\$46.00			\$1,423.37
MD Lawncare		02/01/26	\$2,000.00	\$50.00			\$1,828.49
Bella Calluna		02/01/26	\$2,000.00	\$50.00			\$1,828.49
Rural Solutions		03/01/26	\$2,000.00	\$50.00			\$1,874.96
Madison Chiropractic		03/01/26	\$2,000.00	\$50.00			\$1,871.92
LqP Ag Society/Fair Board-5 year no interest loan		12/31/26	\$50,000.00	\$10000/year			\$40,000.00
<b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>				<b>\$409.72</b>		<b>\$0.00</b>	<b>\$79,571.32</b>

**FUND BALANCE AVAILABILITY**

	MEDA LOANS (RLF)	TOTALS
<b>Fund Balance</b>	\$141,118.72	\$141,118.72
<b>Less Loans Outstanding</b>	\$79,571.32	\$79,571.32
<b>Less Payments Outstanding</b>	\$0.00	\$0.00
<b>Bank Acct Available as of</b>	<b>\$61,547.40</b>	<b>\$61,547.40</b>
October 31, 2022		
		<b>MEDA Balance: \$61,547.40</b>

**MEDA FUND BALANCE INCOME**

January 2022 Int <b>\$11.30</b>	April 2022 Int <b>\$10.18</b>	July 2022 Int <b>\$35.78</b>	Oct 2022 Int <b>\$100.28</b>
February 2022 Int <b>\$10.81</b>	May 2022 Int <b>\$10.45</b>	Aug 2022 Int <b>\$38.08</b>	Nov 2022 Int
March 2022 Int <b>\$10.29</b>	June 2022 Int <b>\$10.27</b>	Sept 2022 Int <b>\$104.82</b>	Dec 2022 Int
<b>2022 YTD Interest</b>			<b>\$342.26</b>

**CITY OF MADISON  
MINUTES OF THE  
MADISON ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
Monday, October 3, 2022 – 5:00 p.m.**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at 5:00 p.m. on Monday, October 3, 2022 at the Madison Municipal Building.

Members in attendance: Commissioners Matt Monson, Maynard Meyer, Ryan Young, Karin Moen, Greg Thole, and John Maatz. Member absent: Connor. Also in attendance were City Manager Val Halvorson, City Attorney Rick Stulz, School Superintendent Rick Ellingworth and EDA Recording Secretary Sue Volk.

Vice-President Young called the meeting to order at 5:00 p.m.

**APPROVAL OF AGENDA**

Upon motion by Meyer, seconded by Moen and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**APPROVAL OF MINUTES**

Upon motion by Thole, seconded by Moen and carried the September 19, 2022 regular meeting minutes of the Madison Economic Development Authority were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

No one present.

**CONSENT AGENDA**

Eastview Apartment Rent Roll and Dahle & Olson Realty Company financial report/bills as of September 29, 2022 were reviewed. Upon motion by Meyer, seconded by Monson and carried to approve consent agenda as presented.

**LAC QUI PARLE VALLEY SUPERINTENDENT REPORT**

Superintendent Rick Illingworth provided the EDA members a Lac qui Parle Schools update. Highlighted areas were construction nearing completion in all three buildings, upcoming school board election, elementary school leadership restructure, Community Education city recreation funding concerns and financial information regarding past, present and future of Little Eagles Daycare.

**COMMITTEE REPORTS AND WORK PLAN**

2022 Work Plan as of September 30, 2022 was reviewed.

**DIRECTOR UPDATE**

Next meeting Monday, November 7, 2022 at 5:00 p.m.

Upon motion by Moen, seconded Meyer and carried, the meeting adjourned.

\_\_\_\_\_  
Ryan Young, Vice-President

ATTEST:

\_\_\_\_\_  
Sue Volk, EDA Recording Secretary

# CITY COUNCIL CHECKLIST

11/10/2022

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
<del>Broadband Exploration</del>	<del>9/26/2022</del>	<del>Meyer</del>	<del>CM, committee</del>	<del>Completion estimated by December 2022.</del>	<del>completed</del>
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
MNDOT 2023	5/11/2015	Zahrbock	CM, Engineer	2023 Construction - Utility relocation plans due 9/28/22	ongoing
Downtown Renovation Fund	1/1/2022	Meyer	CM,	308 6th Ave - brainstorm	ongoing
EDA CIP Program	1/1/2022	EDA	EDA	approved 6 applications - 2 on hold - 4 agreements signed	ongoing
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA	EDA 2nd meeting with architect held 6/6/22	ongoing
Daycare Performance/EDA Appropriation	9/1/2017	EDA	Community	Report received by EDA on 10/3/2022	ongoing
May 12, 2022 Storm	5/12/2022	Council	CM, EM	LMC update, FEMA scoping meeting October 19th, 2022	
Infrastructure North Expansion	9/1/2021	Council	CM, council	Design work in progress, waiting for County timeline	
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Painting of siren tower. Windows awarded \$286,000	
Tennis/Basketball Courts	7/2/2021	Conroy	CM, Parks	End of Life. Contacted USTA, Outdoor Rec Grants, Design Method determination	
Carneige Library Roof	1/1/2022	Parks	Manager	All documents submitted - waiting for FY23 appropriation	
Welcome Sign School Pride State Champ	8/20/2022	Zahrbock	CM, PZ, AC	School delay, but still working on	

# City of Madison Investment Report

10/01/2022 - 10/31/2022

## Madison General Funds (169724)

Dated: 11/03/2022

### Portfolio Summary

	Portfolio
Client	City of Madison
Custodian	Pershing
Source Account	D7M001369
Original Units	5,138,812.67
Net Unrealized Gain/Loss	-224,092.97
Market Value	4,874,090.58
Book Yield	1.97%
Duration	1.43
S&P Rating	A+
Moody's Rating	A1

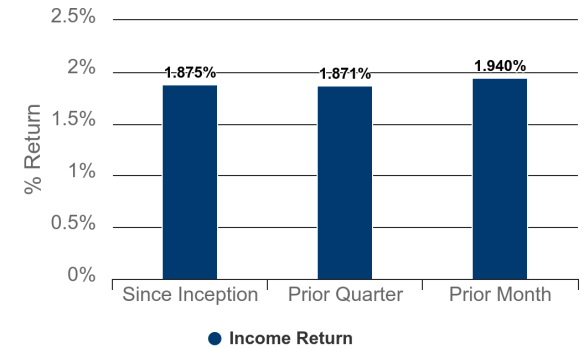
Footnote: 1

### GAAP Income Detail

	Portfolio
Account	Madison General Funds
MMF Payment Received Income	25.38
Coupon Received Income	7,764.34
Realized Gain	0.00
Other Income	0.00
Management Fees	-645.51
Total Net Income	7,144.21

Footnotes: 2,3

### Performance Summary



### Portfolio Composition

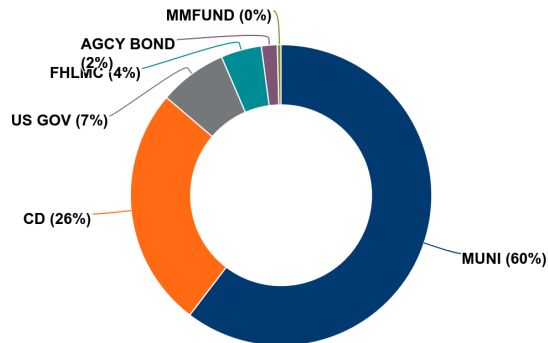
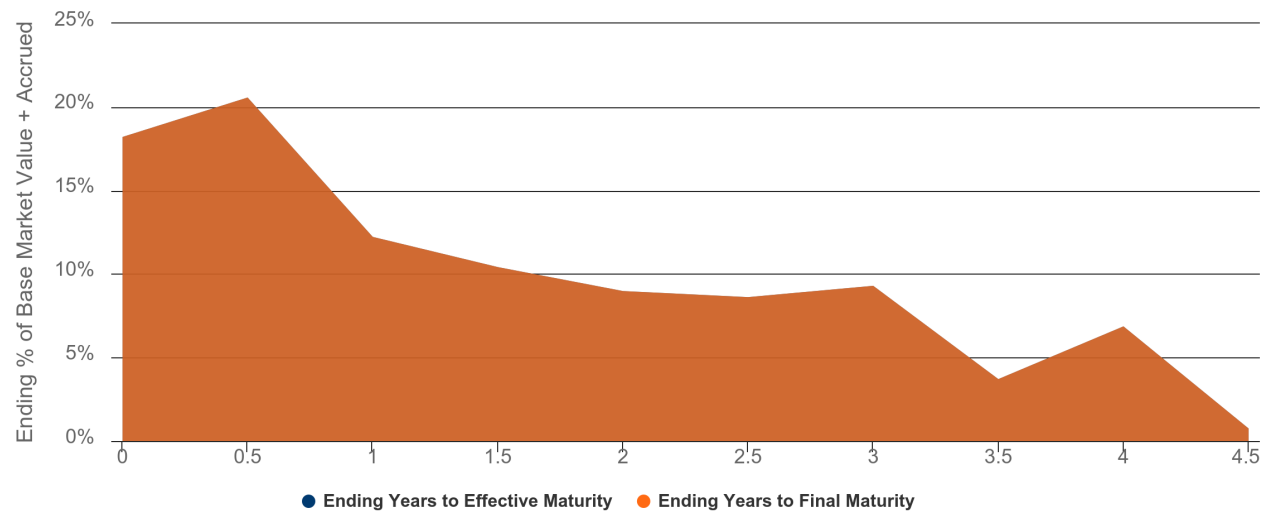


Chart calculated by: % of Market Value + Accrued

### Time To Maturity



**CITY OF MADISON, MINNESOTA  
RESOLUTION 22-11-03**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING A FEE SCHEDULE PURSUANT TO §34.01  
OF THE MADISON CODE OF ORDINANCES FOR THE YEAR 2022**

**WHEREAS**, the City Council is interested in establishing a fee schedule pursuant to §34.01 of the Madison City Code of Ordinances for the year 2022, effective May 23, 2022.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following fee schedule for the year 2021 be adopted pursuant to §34.01 of the Madison City Code of Ordinances.

<b>I.</b>	<b><u>LIQUOR LICENSES</u></b>	<b><u>Fee</u></b>
<b>A.</b>	<b><u>RETAIL LIQUOR LICENSE</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	500.00
	3. Sunday License	50.00
<b>B.</b>	<b><u>WINE (RESTAURANT ONLY)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>C.</b>	<b><u>TEMPORARY (1 or 3-day)</u></b>	
	1. On Sale Liquor	75.00
	2. On Sale Beer	75.00
<b>D.</b>	<b><u>ON-SALE BEER (3.2 or STRONG BEER)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>E.</b>	<b><u>SPECIAL CLUB</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial/Annual Renewal	100.00
<b>F.</b>	<b><u>SET-UP</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>G.</b>	<b><u>OFF-SALE BEER</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00



<b>II.</b>	<b><u>GAMES OF SKILL</u></b>	
	Pool Tables/Pinball/Video Games	25.00
<b>III.</b>	<b><u>OTHER</u></b>	
	Special Use Permit	50.00
<b>IV.</b>	<b><u>TATOO AND BODY PIERCING SERVICES</u></b>	
	1. Initial Application	250.00
	2. Initial Investigation	100.00
	3. Annual Renewal	100.00
<b>V.</b>	<b><u>ZONING PERMITS</u></b>	
	Value 0-\$2,000	50.00
	\$2,001-\$5,000	75.00
	\$5,001-\$15,000	100.00
	Value Over \$15,000	125.00
	Petition to Subdivide Plats:	
	Less than 5 Lots	50.00
	5-10 Lots	75.00
	More than 10 Lots	100.00
	Variance Application	150.00
	Conditional Use Permit	150.00
	Special Permit	100.00
	Rezoning Request	100.00
	Code Amendment	375.00
	Street/Alley Vacation	75.00
	Annexation Request	250.00
		(plus State of MN fees)
<b>VI.</b>	<b><u>DOGS &amp; CHICKENS</u></b>	
	Dog License -Neutered Male and Spayed Female (Calendar Year)	N/C
	Dog License - Unspayed Female & Unneutered Male (Calendar Year)	N/C
	Chicken Permit – Initial Application	100.00
	Chicken Permit – Renewal Application	50.00

**VII. UTILITY & SERVICE CHARGES**

Right-of-Way/Street Digging Permit	200.00*
*Plus Any Extra Costs for Street Repair	
Water & Sewer Connection - Simultaneous	100.00
Electric & Water Meter Connect/Disconnect Fees (per meter)	50.00
Security Deposits – Residential	\$150.00
Commercial	\$200.00
• Plus an additional \$50.00 if electric heat is main heat source	
Administrative Processing Fee – per month on accounts that become delinquent	\$10.00
Utility service tampering fine (per meter)	\$200.00
Sanitary Discharge Exception Permit (November 15 – April 15)	N/C
<u>Equipment Rent (Per Hour) – *Does not include labor</u>	
Sweeper	50.00
Loader/Blower	100.00
Truck	40.00
Tractor Mower	50.00
Skid Loader	50.00
With attachments	75.00
Grader	75.00
Cat Loader	75.00
Aerial Truck	75.00
Sewer Machine	75.00
*Labor of City Employee operating equipment – per employee per hour	50.00
<u>Labor &amp; Materials/Supplies (Per hour or quantity)</u>	
Labor (Per Hour)	(minimum charge) 50.00
Gravel (Per Yard)	14.00
Water (Per 100 Gallons - Hard)	0.50
Water (Per 100 Gallons - Processed)	1.50
Reclaimed Granite (Per Yard)	15.00
Reclaimed Pea Rock (Per Yard)	4.00
Salt & Sand (Per Yard)	12.00

**VIII. ADMINISTRATIVE CHARGES**

Maps	5.00
Copies (Per Page)	0.25
Fax Machine (Per Page)	1.50
Service Charge - Returned Checks	35.00
Special Assessment Certification – levied and pending	10.00
Copies of Audit Report (postage additional)	10.00
Peddler/Transient Merchant Permit	50.00
Digital Sign Fee (\$5 Per Day)	(minimum charge) 25.00

**IX. CITY HALL FACILITIES**

		*\$35 Extra charge for clean up
Madison Room	Basic Charge	25.00
Auditorium	Basic Charge	50.00
Basement	Basic Charge	50.00

**X. RECREATIONAL**

Jacobson Park Wayside Rest (“rest area”)	Nightly: Non-Electric	15.00
	Weekly: Non-Electric	75.00
	Nightly: Electric	30.00
	Weekly: Electric	150.00
Recreation Field Damage Deposit		100.00
ATV Permit (per lifetime of vehicle)		100.00
Golf Cart Permit (per lifetime of vehicle)		100.00
Picnic Tables – rentals for non-city facilities (per table per day)		10.00
Memorial Bench		1,045.00
Memorial Bench Concrete Slab		105.00
Memorial Picnic Table		1,000.00

**XI. ELECTIONS**

Filing Fee	2.00
	*If petition filed, no charge

**XII. CODE ENFORCEMENT****Charges for Service:**

Dog/Cat Pound Boarding Fee		20.00/day
Dog/Cat Impound Release Fee		25.00
Mowing, Snow Shoveling, and Code Compliance Services	(minimum)	60.00/hour

**Fines:**

Dog/Cat Running at Large Fine	50.00
Parking Violations Fine	50.00
Snow Removal (Sidewalk) Fine	50.00
Vehicle Storage Fee (Impoundment)	20.00/day
Vehicle Towing	150.00
Sanitary Discharge Fine	50.00
Code Violation – Public Nuisance Fine	50.00

**XIII. SWIMMING POOL**

General Admission (Daily Pass)	5.00
Season Pass - individual	100.00
Season Pass - family	175.00
Lap Swim Punch Card 10 sessions	20.00
Lessons (depends on swimmers’ level)	45.00-50.00
Private Lessons (per person)	100.00
Pool Rental	250.00

**XIV. AMBULANCE DEPARTMENT**

Base Fee	900.00
Mileage per loaded mile	21.00
Transport Flight Crew to Airport	850.00
Helicopter Assist	850.00

Treat/No Transport	160.00
Standby	
Races (Per Hour)	60.00
School Events (Per Hour)	60.00
Hospital (Per Hour)	60.00
Advanced Life Support	1300.00

**XV. PRAIRIE ARTS CENTER**

Facility Rental	
(Weekly)	150.00
(Daily)	50.00

**XVI. MILEAGE**

Rate Reimbursement per mile (As established by resolution/ordinance)      IRS Rate

**XVII. FIRE DEPARTMENT**

First Hour**	1,000.00
Every Additional Hour	150.00
False Alarm – on site	250.00
Materials	Determined as needed
Standby	
Races (Per Hour)	50.00
**Emergency (non-fire) Call	250.00-1,000.00

Upon the vote taken thereon, the following voted:

For: Thole, Conroy, Volk, and Meyer  
Against: None  
Absent: Zahrbock

Whereupon said Resolution No. 22-11-03 was declared duly passed and adopted this 14<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 22-42**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION CANVASSING THE NOVEMBER 8, 2022,  
MADISON MUNICIPAL GENERAL ELECTION**

WHEREAS, there was a City General Election held November 8, 2022, to elect a person as Mayor and two Council Members, and

WHEREAS, tabulation of the votes was verified and signed by the Election Judges, and given to the City Clerk, and

WHEREAS, Minnesota Statute, chapter 205.185, subd. 3, requires that the City Council canvass the election and declare the results, and

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the Abstract of Votes Cast for the November 8, 2022, Madison General Municipal Election is attached as Exhibit A.

BE IT FURTHER RESOLVED that Greg Thole be declared the successful candidate for the Office of Mayor (2-year term); Timothy J. Volk be declared the successful candidate for the Office of Council Member (4-year term); and Paul Zahrbock be declared the successful candidate for the Office of Council Member (4-year term).

Upon vote taken thereon, the following voted

For:

Against:

Absent:

Whereupon said Resolution No. 22-42 was declared duly passed and adopted this 14th day of November, 2022.

\_\_\_\_\_  
Greg Thole, Mayor

Attest: \_\_\_\_\_  
Christine Enderson, City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION 22-43**

**STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)**

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF DONATION FROM  
FARMERS MUTUAL FOR THE FIRE DEPARTMENT**

**WHEREAS**, in the course of business, Farmers Mutual is unable to locate or otherwise find customers that are entitled to refunds and after a certain period of time, State Law dictates that such funds become unclaimed property and Farmers Mutual may then donate the same to non-profit 501(c)(3) organizations;

**WHEREAS**, under IRS rules and regulations, municipalities qualify as non-profit organizations and donations made to the same are deductible in the same manner of 501(c)(3) organizations;

**WHEREAS**, Famers Mutual desires to donate the sum of **\$500.00** to the underline City with said funds being directed to the local fire departments for equipment purchases and the City has agreed to accept the same.

**NOW, THEREFORE, BE IT HEREBY RESOLVED, THE CITY COUNCIL** hereby accepts said donation.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution was declared duly passed and adopted at a regular meeting of the City of Madison on the 14<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

# Memo

**To:** Mayor and Council Members  
**From:** Val Halvorson City Manager  
**CC:**  
**Date:** November 10, 2022  
**Re:** Memorial Field Light Towers

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## Background:

Below is the result from the Thursday October 6th bid. There were five contractors that bid this project. Bid 'A' was for the metal halide fixture replacement of the towers that fell and moving the existing infield tower to the outfield location. Bid 'B' was for moving the tower location and replacing all of the lighting with LED fixtures. Bid 'C' was replacing the entire lighting system with new galvanized steel poles and LED lighting system.

Kunkel Electric: Bid A - \$210,000 Bid B - \$285,500 Bid C - \$312,500  
 Killmer Electric: **Bid A - \$193,900** Bid B - \$281,300 Bid C - \$342,200  
 Starry Electric: Bid A - \$220,000 Bid B - \$260,000 **Bid C - \$294,000**  
 Electro Mechanical Contracting: Bid A - \$229,460 Bid B - \$315,280 Bid C - \$313,840  
 Gunnar Electric: Bid A - \$281,725 Bid B - \$260,975 Bid C - \$295,610

Insurance will cover \$193,900, an additional \$100,100 investment is being considered.

## Discussion/Recommendation:

Since the last council meeting the Park Board and Madison Baseball Association have met to discuss the overall improvements at Memorial Field. Both recommend the City Council consider the additional investment to upgrade the lighting with Bid C. Many factors contribute such as future of HID, quality of lighting, and 25-year warranty. The Madison Baseball Association is moving forward on plans for a new grandstand. They have committed to fundraising, and if needed a loan from the City to complete the project. These upgrades will ensure the field for years to come.

The resources used to cover the lighting bid will come from the electric utility. Since 2018 the electric utility has had increased cash savings of \$530,410. The 2022 and 2023 forecast for the utility is to break even with the listed projects that have occurred.

Recent projects have been land purchases, digital sign, main street bathroom, LED street lighting, replaced 5<sup>th</sup> St. lighting, MHS improvements, 2023 Hwy 40 and 75 lighting, and baseball field upgrade.

If option C is approved, I urge continued and substantial increases to funding of other cash reserves to limit future draws and continued health of the electric fund to be a resource for the future.

# CLAIMS REPORT

Check Range: 10/28/2022-10/28/2022

UP CK# 63630-63642

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
101-41110-433	GENERAL MAYOR AND COUNCIL LEAGUE OF MN CITIES	COUNC-LMC DUES	1,886.00	63636	10/28/22
		4111 MAYOR AND COUNCIL TOTAL	1,886.00		
101-41940-380	CITY HALL MN ENERGY RESOURCES	CTY HALL-NAT GAS 10/22	103.18	63638	10/28/22
		4194 CITY HALL TOTAL	103.18		
101-42100-409	POLICE DEPARTMENT PARAMOUNT PLANNING GROUP, LLC	PUB SAFETY-EMERG PRO 10/22	400.00	63640	10/28/22
		4210 POLICE DEPARTMENT TOTAL	400.00		
101-42200-380	FIRE DEPARTMENT MN ENERGY RESOURCES	FIRE-NAT GAS 10/22	103.93	63638	10/28/22
		4220 FIRE DEPARTMENT TOTAL	103.93		
101-42500-409	CIVIL DEFENSE PARAMOUNT PLANNING GROUP, LLC	CIV DEF-FEMA ADMIN COST	600.00	63640	10/28/22
		4250 CIVIL DEFENSE TOTAL	600.00		
101-43100-212	STREET MAINTENANCE LQP CO-OP OIL	STR-FUEL EXPENSE	84.62	63637	10/28/22
101-43100-380	MN ENERGY RESOURCES	STR-NAT GAS 10/22	73.79	63638	10/28/22
		4310 STREET MAINTENANCE TOTAL	158.41		
101-44140-409	ENVIRONMENTAL SHRED-N-GO, INC	ENVIRO-SHREDDING SERVICE	74.08	63642	10/28/22
		4414 ENVIRONMENTAL TOTAL	74.08		
101-45124-380	SWIMMING POOLS MN ENERGY RESOURCES	POOL-NAT GAS 10/22	53.57	63638	10/28/22
		4512 SWIMMING POOLS TOTAL	53.57		
101-45200-212	PARKS AND RECREATION LQP CO-OP OIL	PARKS-FUEL EXPENSE	330.91	63637	10/28/22
		4520 PARKS AND RECREATION TOTAL	330.91		
		101 GENERAL TOTAL	3,710.08		
201-44100-380	AMBULANCE AMBULANCE MN ENERGY RESOURCES	AMB-NAT GAS 10/22	33.59	63638	10/28/22



# CLAIMS REPORT

Check Range: 10/28/2022-10/28/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		4410 AMBULANCE TOTAL	33.59		
		201 AMBULANCE TOTAL	33.59		
420-45020-409	CULTURE & REC CAP. FUND CAPITAL PROJ (CULT & REC) PRO IMAGE PARTNERS	MAC-BIOME SIGNAGE	1,708.00	63641	10/28/22
		4502 CAPITAL PROJ (CULT & REC) TOTAL	1,708.00		
		420 CULTURE & REC CAP. FUND TOTAL	1,708.00		
601-49400-212	WATER WATER PRODUCTION LQP CO-OP OIL	WT-FUEL EXPENSE	169.89	63637	10/28/22
601-49400-236	HAWKINS INC.	WT-CHLORINE CYLINDER	60.00	63632	10/28/22
601-49400-380	MN ENERGY RESOURCES	WT-NAT GAS 10/22	343.38	63638	10/28/22
601-49400-409	BLUE EARTH ENVIRONMENTAL	WT-FILTER MEDIA ANALYSIS	800.00	63631	10/28/22
601-49400-409	MVTL LABORATORIES INC	WT-REGULAR TESTING	47.06	63639	10/28/22
		4940 WATER PRODUCTION TOTAL	1,420.33		
		601 WATER TOTAL	1,420.33		
602-49450-212	SEWER SEWER TREATMENT LQP CO-OP OIL	SEW-FUEL EXPENSE	331.57	63637	10/28/22
602-49450-216	HAWKINS INC.	SEW-CHLORINE CYLINDER	110.00	63632	10/28/22
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	474.20	63639	10/28/22
		4945 SEWER TREATMENT TOTAL	915.77		
		602 SEWER TOTAL	915.77		
604-49570-212	ELECTRIC UTILITY ELECTRICAL DISTRIBUTION LQP CO-OP OIL	ELEC-FUEL EXPENSE	296.63	63637	10/28/22
604-49570-380	MN ENERGY RESOURCES	ELEC-NAT GAS 10/22	73.78	63638	10/28/22
		4957 ELECTRICAL DISTRIBUTION TOTAL	370.41		
		604 ELECTRIC UTILITY TOTAL	370.41		
609-49750-201	LIQUOR OFF-SALE LIQUOR INNOVATIVE OFFICE SOLUTIONS LL	LIQ-THERMAL PAPER/COPY PAPER	183.19	63633	10/28/22
609-49750-251	BELLBOY CORPORATION	LIQ-LIQUOR EXPENSE	3,855.97	63630	10/28/22
609-49750-251	JOHNSON BROS-ST.PAUL	LIQ-LIQUOR EXPENSE	1,772.30	63634	10/28/22

**CLAIMS REPORT**  
Check Range: 10/28/2022-10/28/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK	
				CHECK#	DATE
609-49750-258	BELLBOY CORPORATION	LIQ-FREIGHT EXPENSE	59.36	63630	10/28/22
609-49750-258	JOHNSON BROS-ST.PAUL	LIQ-FREIGHT EXPENSE	40.33	63634	10/28/22
609-49750-380	MN ENERGY RESOURCES	LIQ-NAT GAS 10/22	32.37	63638	10/28/22
609-49750-404	LARRY'S REFRIG. & HEATING INC	LIQ-A/C CHECK/PRESSURES	47.50	63635	10/28/22
			-----		
4975 OFF-SALE LIQUOR TOTAL			5,991.02		
			-----		
609 LIQUOR TOTAL			5,991.02		
			=====		
Accounts Payable Total			14,149.20		

CLAIMS REPORT  
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
101	GENERAL	3,710.08
201	AMBULANCE	33.59
420	CULTURE & REC CAP. FUND	1,708.00
601	WATER	1,420.33
602	SEWER	915.77
604	ELECTRIC UTILITY	370.41
609	LIQUOR	5,991.02
-----		
	TOTAL FUNDS	14,149.20

# CLAIMS REPORT

Check Range: 11/01/2022-11/01/2022

Page 1

UP CK# 63651-63665

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
	GENERAL				
	ACCURED PAYROLL DEDUCTION				
101-20650	AFLAC	AFLAC PRETAX	783.52	2407	11/01/22
101-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	30.14	63646	11/01/22
101-20650	CHILD SUPPORT PAYMENT CENTER	CHILD SUPPORT	214.86	63650	11/01/22
101-20650	JOHN HANCOCK RETIREMENT	JHANCOCK ROTH	75.00	2412	11/01/22
101-20650	UNITED STATES TREASURY	FED/FICA TAX	2,215.30	2408	11/01/22
101-20650	MADISON NATIONAL LIFE INS CO	DISABILITY	5.89	63648	11/01/22
101-20650	Metropolitan Life Insurance Co	MET LIFE INS	26.18	63645	11/01/22
101-20650	MN DEPT. OF REVENUE	STATE TAX	374.95	2409	11/01/22
101-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	48.00	63644	11/01/22
101-20650	P.E.R.A. (W/H REPORT)	PERA	1,667.46	2410	11/01/22
101-20650	PREFERREDONE INSURANCE CO PIC	HEALTH INS	6,496.43	63649	11/01/22
101-20650	SELECTACCOUNT	HSA- CITY CONT	1,076.92	2411	11/01/22
	2065 ACCURED PAYROLL DEDUCTION TOTAL		13,014.65		
	ADMINISTRATION				
101-41320-202	ISAIAH TUCKETT	ADMIN-FOLD/STUFF ENV 11/22	175.00	63664	11/01/22
101-41320-321	FRONTIER COMMUNICATIONS	CTY HALL-FIRE ALARM 11/17/22	66.00	63656	11/01/22
101-41320-404	PITNEY BOWES GLOBAL FINANCIAL	ADMIN-MTR LEASE AUG-NOV'22	282.30	63662	11/01/22
101-41320-404	XEROX CORPORATION	ADMIN-LEASE B405-11/22	106.75	63665	11/01/22
	4132 ADMINISTRATION TOTAL		630.05		
	CITY ATTORNEY				
101-41610-304	SWENSON NELSON & STULZ PLLC	CTY ATT-LEGAL FEES 11/22	2,000.00	63663	11/01/22
	4161 CITY ATTORNEY TOTAL		2,000.00		
	CITY HALL				
101-41940-310	NICOLE BENINGA	CTY HALL-CLEANING 10/22	1,000.00	63651	11/01/22
101-41940-380	CITY OF MADISON	CTY HALL-UTIL 10/22	363.06	63654	11/01/22
	4194 CITY HALL TOTAL		1,363.06		
	FIRE DEPARTMENT				
101-42200-380	CITY OF MADISON	FIRE HYDRANTS-UTIL 10/22	448.29	63654	11/01/22
	4220 FIRE DEPARTMENT TOTAL		448.29		
	STREET MAINTENANCE				
101-43100-380	CITY OF MADISON	PUBLIC WORKS BLDG-UTIL 10/22	367.73	63654	11/01/22
101-43100-381	CITY OF MADISON	STR LIGHTING-UTIL 10/22	2,089.48	63654	11/01/22
	4310 STREET MAINTENANCE TOTAL		2,457.21		
	SWIMMING POOLS				
101-45124-216	HAWKINS INC.	POOL-CHLORINE CYLINDER	60.00	63657	11/01/22
101-45124-380	CITY OF MADISON	POOL/SHELTER-UTIL 10/22	622.55	63654	11/01/22
	4512 SWIMMING POOLS TOTAL		682.55		

# CLAIMS REPORT

Check Range: 11/01/2022-11/01/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
101-45127-380	SKATING RINK CITY OF MADISON	SK RINK-UTIL 10/22	147.57	63654	11/01/22
		4512 SKATING RINK TOTAL	147.57		
101-45180-380	PRAIRIE ARTS CENTER CITY OF MADISON	PR ARTS-UTIL 10/22	84.72	63654	11/01/22
		4518 PRAIRIE ARTS CENTER TOTAL	84.72		
101-45200-380	PARKS AND RECREATION CITY OF MADISON	MEMORIAL FIELD-UTIL 10/22	2,053.73	63654	11/01/22
		4520 PARKS AND RECREATION TOTAL	2,053.73		
101-45500-380	LIBRARY CITY OF MADISON	LIB-UTIL 10/22	251.63	63654	11/01/22
101-45500-380	MN ENERGY RESOURCES	LIB-NAT GAS 10/22	85.63	63658	11/01/22
		4550 LIBRARY TOTAL	337.26		
101-49250-380	UNALLOCATED EXPENDITURES CITY OF MADISON	UNAPPR STRM SEW-UTIL 10/22	156.20	63654	11/01/22
		4925 UNALLOCATED EXPENDITURES TOTAL	156.20		
		101 GENERAL TOTAL	23,375.29		
201-44100-380	AMBULANCE AMBULANCE CITY OF MADISON	AMB GARAGE-UTIL 10/22	126.94	63654	11/01/22
		4410 AMBULANCE TOTAL	126.94		
		201 AMBULANCE TOTAL	126.94		
601-20650	WATER ACCRUED PAYROLL DEDUCTION				
601-20650	AFLAC	AFLAC	76.18	2407	11/01/22
601-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	12.27	63646	11/01/22
601-20650	UNITED STATES TREASURY	FED/FICA TAX	493.93	2408	11/01/22
601-20650	Metropolitan Life Insurance Co	MET LIFE INS	.06	63645	11/01/22
601-20650	MN DEPT. OF REVENUE	STATE TAX	61.01	2409	11/01/22
601-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	8.00	63644	11/01/22
601-20650	P.E.R.A. (W/H REPORT)	PERA	382.93	2410	11/01/22
601-20650	PREFERREDONE INSURANCE CO PIC	HEALTH INS	1,491.71	63649	11/01/22
601-20650	SELECTACCOUNT	HSA- CITY CONT	490.39	2411	11/01/22
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	3,016.48		

# CLAIMS REPORT

Check Range: 11/01/2022-11/01/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
601-49400-380	WATER PRODUCTION CITY OF MADISON	WT TREATMENT PLANT-UTIL 10/22	1,909.85	63654	11/01/22
		4940 WATER PRODUCTION TOTAL	1,909.85		
601-49430-380	DISTRIBUTION CITY OF MADISON	WT TOWER-UTIL 10/22	38.89	63654	11/01/22
		4943 DISTRIBUTION TOTAL	38.89		
		601 WATER TOTAL	4,965.22		
	SEWER				
602-20650	ACCRUED PAYROLL DEDUCTION				
602-20650	AFLAC	AFLAC PRETAX	26.78	2407	11/01/22
602-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	5.94	63646	11/01/22
602-20650	UNITED STATES TREASURY	FED/FICA TAX	398.59	2408	11/01/22
602-20650	Metropolitan Life Insurance Co	MET LIFE INS	11.69	63645	11/01/22
602-20650	MN DEPT. OF REVENUE	STATE TAX	70.11	2409	11/01/22
602-20650	NCPERS GROUP LIFE INS,	LIFE INSURANCE	8.00	63644	11/01/22
602-20650	P.E.R.A. (W/H REPORT)	PERA	397.49	2410	11/01/22
602-20650	PREFERREDONE INSURANCE CO PIC	HEALTH INS	1,872.30	63649	11/01/22
602-20650	SELECTACCOUNT	HSA- CITY CONT	451.92	2411	11/01/22
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	3,242.82		
602-49450-380	SEWER TREATMENT CITY OF MADISON	SEW PLANT-UTIL 10/22	327.31	63654	11/01/22
		4945 SEWER TREATMENT TOTAL	327.31		
602-49460-380	SEWER COLLECTION CITY OF MADISON	9TH STR LIFT PUMP-UTIL 10/22	53.24	63654	11/01/22
		4946 SEWER COLLECTION TOTAL	53.24		
		602 SEWER TOTAL	3,623.37		
	SANITATION				
603-49500-384	SANITATION				
603-49500-409	OLSON SANITATION INC.	SANIT-TIPPING FEE 10/22	6,266.20	63661	11/01/22
	OLSON SANITATION INC.	SANIT-HAULING FEE 10/22	10,959.23	63661	11/01/22
		4950 SANITATION TOTAL	17,225.43		
		603 SANITATION TOTAL	17,225.43		
	ELECTRIC UTILITY				
604-20650	ACCRUED PAYROLL DEDUCTION				
604-20650	AFLAC	AFLAC	158.98	2407	11/01/22
	BLUE CROSS BLUE SHLD MN VISION	VISION	6.33	63646	11/01/22

# CLAIMS REPORT

Check Range: 11/01/2022-11/01/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
604-20650	COLONIAL LIFE INSURANCE	COLONIAL POST T	121.62	63647	11/01/22
604-20650	JOHN HANCOCK RETIREMENT	JHANCOCK PRETAX	360.00	2412	11/01/22
604-20650	UNITED STATES TREASURY	FED/FICA TAX	1,759.79	2408	11/01/22
604-20650	MADISON NATIONAL LIFE INS CO	DISABILITY	46.70	63648	11/01/22
604-20650	Metropolitan Life Insurance Co	MET LIFE INS	9.62	63645	11/01/22
604-20650	MN DEPT. OF REVENUE	STATE TAX	297.53	2409	11/01/22
604-20650	NCBERS GROUP LIFE INS,	LIFE INSURANCE	32.00	63644	11/01/22
604-20650	P.E.R.A. (W/H REPORT)	PERA	1,024.99	2410	11/01/22
604-20650	PREFERREDONE INSURANCE CO PIC	HEALTH INS	1,814.90	63649	11/01/22
604-20650	SELECTACCOUNT	HSA- CITY CONT	447.69	2411	11/01/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			6,080.15		
604-49570-380	ELECTRICAL DISTRIBUTION				
604-49570-404	CITY OF MADISON	PUBLIC WORKS BLDG-UTIL 10/22	205.39	63654	11/01/22
604-49570-409	MTECH SERV & REPAIR LLC	ELEC-REMOVE LEAKING CYLINDER	860.67	63659	11/01/22
	O & S CONSTRUCTION INC	ELEC-STR LIGHT WIRE PULLED IN	258.00	63660	11/01/22
4957 ELECTRICAL DISTRIBUTION TOTAL			1,324.06		
604-49590-303	ADMINISTRATION AND GENERA				
	DGR ENGINEERING	ELEC-WWTF GENERATOR ADDITION	3,371.63	63655	11/01/22
4959 ADMINISTRATION AND GENERA TOTAL			3,371.63		
604 ELECTRIC UTILITY TOTAL			10,775.84		
605-49600-380	STORM SEWER				
	STORM SEWER				
	CITY OF MADISON	HWY 40 DET POND-UTIL 10/22	18.00	63654	11/01/22
4960 STORM SEWER TOTAL			18.00		
605 STORM SEWER TOTAL			18.00		
609-20650	LIQUOR				
609-20650	ACCRUED PAYROLL DEDUCTION				
609-20650	AFLAC	AFLAC PRETAX	253.65	2407	11/01/22
609-20650	BLUE CROSS BLUE SHLD MN VISION	VISION	6.33	63646	11/01/22
609-20650	UNITED STATES TREASURY	FED/FICA TAX	435.71	2408	11/01/22
609-20650	Metropolitan Life Insurance Co	MET LIFE INS	3.47	63645	11/01/22
609-20650	MN DEPT. OF REVENUE	STATE TAX	70.46	2409	11/01/22
609-20650	NCBERS GROUP LIFE INS,	LIFE INSURANCE	16.00	63644	11/01/22
609-20650	P.E.R.A. (W/H REPORT)	PERA	116.80	2410	11/01/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			902.42		
OFF-SALE LIQUOR					

**CLAIMS REPORT**  
**Check Range: 11/01/2022-11/01/2022**

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK	
				CHECK#	DATE
609-49750-380	CITY OF MADISON	LIQ-UTIL 10/22	380.02	63654	11/01/22
		4975 OFF-SALE LIQUOR TOTAL	380.02		
		609 LIQUOR TOTAL	1,282.44		
		Accounts Payable Total	61,392.53		



**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
101	GENERAL	23,375.29
201	AMBULANCE	126.94
601	WATER	4,965.22
602	SEWER	3,623.37
603	SANITATION	17,225.43
604	ELECTRIC UTILITY	10,775.84
605	STORM SEWER	18.00
609	LIQUOR	1,282.44
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	TOTAL FUNDS	61,392.53

# CLAIMS REPORT

Check Range: 11/10/2022-11/10/2022

UP CK# 63666-63705

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	DATE
	GENERAL				
	MAYOR AND COUNCIL				
101-41110-351	LQP BROADCASTING COMPANY, INC	COUNC-ORDINANCE	50.00	63687	11/10/22
101-41110-351	RBM PUBLICATIONS		21.50-	63704	11/10/22
			-----		
	4111 MAYOR AND COUNCIL TOTAL		28.50		
	ADMINISTRATION				
101-41320-194	JUBILEE FOODS	ADMIN-WELLNESS SUPPLIES	23.22	63685	11/10/22
101-41320-309	QWORKS	ADMIN-SOFTWARE LIC/SUPPORT	5,979.00	63677	11/10/22
101-41320-309	MORRIS ELECTRONICS INC	ADMIN-NETWORK LABOR CTY HALL	866.22	63694	11/10/22
101-41320-325	VAL HALVORSON	ADMIN-CELL PHONE REIMB	100.29	63680	11/10/22
101-41320-331	LEAGUE OF MN CITIES	2022 FALL FORUMS	30.00	63686	11/10/22
101-41320-342	RBM PUBLICATIONS	ADMIN-HALLOWEEN AD	275.00	63704	11/10/22
101-41320-409	CHERI TUCKETT	ADMIN-LOGO WEAR SAMPLES RETURN	24.63	63703	11/10/22
101-41320-433	ICMA MEMBERSHIP RENEWALS	ADMIN-ANNUAL MEMBERSHIP	468.00	63683	11/10/22
			-----		
	4132 ADMINISTRATION TOTAL		7,766.36		
	PLANNING AND ZONING				
101-41910-351	RBM PUBLICATIONS	ZONING-CONDITIONAL USE	44.00	63704	11/10/22
			-----		
	4191 PLANNING AND ZONING TOTAL		44.00		
	CITY HALL				
101-41940-219	JUBILEE FOODS	CTY HALL-HANDSOAP/GARBAGE BAGS	70.49	63685	11/10/22
101-41940-219	MADISON HARDWARE HANK	CTY HALL-BATTERY HANDICAP DOOR	14.99	63691	11/10/22
101-41940-409	MACDONALD & MACK ARCHITECTS	CTY HALL-TOWER REHAB	2,659.46	63689	11/10/22
			-----		
	4194 CITY HALL TOTAL		2,744.94		
	CIVIL DEFENSE				
101-42500-409	CROATT'S CONCRETE	CIV DEF-SET/POUR POLES BATCAGE	2,250.00	63674	11/10/22
			-----		
	4250 CIVIL DEFENSE TOTAL		2,250.00		
	STREET MAINTENANCE				
101-43100-212	LQP CO-OP OIL	STR-FUEL EXPENSE	110.30	63688	11/10/22
101-43100-219	MADISON HARDWARE HANK	STR-STORAGE BOX	44.48	63691	11/10/22
101-43100-221	APPLETON OIL CO, INC	STR-REPAIRS '92 FORD	1,469.88	63666	11/10/22
101-43100-221	ARNESON TIRE SHOP	STR-SKID STEER TIRES	1,120.00	63668	11/10/22
101-43100-221	H&L MESABI	STR-CUTTING EDGE PLOWS	3,923.00	63678	11/10/22
101-43100-409	APPLETON OIL CO, INC	STR-REPAIRS '92 FORD	1,417.50	63666	11/10/22
			-----		
	4310 STREET MAINTENANCE TOTAL		8,085.16		
	ENVIRONMENTAL				
101-44140-219	MADISON HARDWARE HANK	ENVIRO-DOG FOOD	32.99	63691	11/10/22
			-----		
	4414 ENVIRONMENTAL TOTAL		32.99		
	PRAIRIE ARTS CENTER				
101-45180-219	OLSON SANITATION INC.	PR ARTS-ROLL OFF/HAULING/DISPO	636.50	63697	11/10/22

# CLAIMS REPORT

Check Range: 11/10/2022-11/10/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		4518 PRAIRIE ARTS CENTER TOTAL	636.50		
101-45200-219	PARKS AND RECREATION				
	MADISON HARDWARE HANK	PARKS-ANTIFREEZE	74.85	63691	11/10/22
101-45200-221	ARNESON TIRE SHOP	STR-SIMPLICITY MOWER TIRES	50.00	63668	11/10/22
101-45200-406	HEATHER NURSERY	PARKS-GRASS SEED	360.00	63682	11/10/22
		4520 PARKS AND RECREATION TOTAL	484.85		
	LIBRARY				
101-45500-310	LYNDON WORDEN	LIB-CLEANING 10/22	990.00	63705	11/10/22
101-45500-433	PIONEERLAND LIBRARY SYS.	LIB-ANNUAL FUNDING 4TH QTR	20,558.00	63698	11/10/22
		4550 LIBRARY TOTAL	21,548.00		
	UNALLOCATED EXPENDITURES				
101-49250-409	RBM PUBLICATIONS	UNALL-FALL NEWSLETTER	434.00	63704	11/10/22
		4925 UNALLOCATED EXPENDITURES TOTAL	434.00		
		101 GENERAL TOTAL	44,055.30		
	AMBULANCE				
201-44100-320	AMBULANCE				
	EXPERT BILLING, LLC	AMB-AMBULANCE BILLING EXP10/22	518.50	63675	11/10/22
201-44100-433	RBM PUBLICATIONS	AMB-COPY PAPER	14.00	63704	11/10/22
		4410 AMBULANCE TOTAL	532.50		
		201 AMBULANCE TOTAL	532.50		
	EDA				
211-46500-488	ECONOMIC DEVELOPMENT				
	CHAMBER OF COMMERCE	CHAMBER CONTRACT	15,000.00	63672	11/10/22
		4650 ECONOMIC DEVELOPMENT TOTAL	15,000.00		
		211 EDA TOTAL	15,000.00		
	CULTURE & REC CAP. FUND				
420-45020-409	CAPITAL PROJ (CULT & REC)				
	PRO IMAGE PARTNERS	ARTS COUNCIL-TSHIRTS	456.00	63699	11/10/22
420-45020-580	STATUARY USA	FLAGS OF HONOR STATUES-BALANCE	7,713.75	63702	11/10/22
		4502 CAPITAL PROJ (CULT & REC) TOTAL	8,169.75		
		420 CULTURE & REC CAP. FUND TOTAL	8,169.75		

# CLAIMS REPORT

Check Range: 11/10/2022-11/10/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
	WATER				
	WATER PRODUCTION				
601-49400-212	LQP CO-OP OIL	WT-FUEL EXPENSE	177.89	63688	11/10/22
601-49400-216	HACH COMPANY	WT-REPLACEMENT SENSOR/CYANIDE	648.47	63679	11/10/22
601-49400-216	MADISON HARDWARE HANK	WT-BATTERIES	15.98	63691	11/10/22
601-49400-230	HAWKINS INC.	WT-TREATMENT CHEMICALS	1,104.48	63681	11/10/22
601-49400-231	HAWKINS INC.	WT-POTASIUM PERMANGANANT	3,352.61	63681	11/10/22
601-49400-233	NALCO COMPANY	WT-NALCLEAR	353.55	63696	11/10/22
601-49400-234	HAWKINS INC.	WT-POLY PHOSPHATE	1,344.75	63681	11/10/22
601-49400-236	HAWKINS INC.	WT-CHLORINE	225.48	63681	11/10/22
601-49400-409	GOPHER STATE ONE CALL	WT-DIGGING CALLS	229.33	63676	11/10/22
601-49400-409	MVTL LABORATORIES INC	WT-REGULAR TESTING	48.06	63695	11/10/22
601-49400-409	SOUTHWEST HEALTH & HUMAN	WT-TEST #22104	22.00	63701	11/10/22
601-49400-530	BLUE EARTH ENVIRONMENTAL	WT-neXt/pHaze/labor/freight	16,230.51	63671	11/10/22
			-----		
		4940 WATER PRODUCTION TOTAL	23,753.11		
	DISTRIBUTION				
601-49430-227	MADISON HARDWARE HANK	WT-ADAPTER	9.99	63691	11/10/22
			-----		
		4943 DISTRIBUTION TOTAL	9.99		
	ADMINISTRATION AND GENERA				
601-49440-351	RBM PUBLICATIONS	WT-PROTECT DRINKING WATER	168.00	63704	11/10/22
			-----		
		4944 ADMINISTRATION AND GENERA TOTAL	168.00		
			-----		
		601 WATER TOTAL	23,931.10		
	SEWER				
	SEWER TREATMENT				
602-49450-212	LQP CO-OP OIL	SEW-FUEL EXPENSE	361.37	63688	11/10/22
602-49450-380	MN VALLEY REC	SEW-UTILITY EXPENSE	3,613.92	63693	11/10/22
602-49450-404	MARSHALL NORTHWEST PIPE F	SEW-BALL VALVE	153.75	63692	11/10/22
602-49450-409	GOPHER STATE ONE CALL	SEW-DIGGING CALLS	229.33	63676	11/10/22
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	165.22	63695	11/10/22
			-----		
		4945 SEWER TREATMENT TOTAL	4,523.59		
			-----		
		602 SEWER TOTAL	4,523.59		
	ELECTRIC UTILITY				
	ELECTRICAL DISTRIBUTION				
604-49570-212	LQP CO-OP OIL	ELEC-FUEL EXPENSE	380.16	63688	11/10/22
604-49570-240	MADISON HARDWARE HANK	ELEC-HAMMER/BATTERIES	32.98	63691	11/10/22
604-49570-409	GOPHER STATE ONE CALL	ELEC-DIGGING CALLS	229.34	63676	11/10/22
			-----		
		4957 ELECTRICAL DISTRIBUTION TOTAL	642.48		
	ADMINISTRATION AND GENERA				
604-49590-351	RBM PUBLICATIONS	ELEC-BRIGHT ENERGY AD	256.00	63704	11/10/22
604-49590-410	LQP BROADCASTING COMPANY, INC	ELEC-UTIL AD	63.70	63687	11/10/22

# CLAIMS REPORT

Check Range: 11/10/2022-11/10/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		4959 ADMINISTRATION AND GENERA TOTAL	319.70		
		604 ELECTRIC UTILITY TOTAL	962.18		
	LIQUOR				
	OFF-SALE LIQUOR				
609-49750-219	MADISON HARDWARE HANK	LIQ-CLEANERS	18.47	63691	11/10/22
609-49750-251	ARCTIC GLACIER USA, INC	LIQ-ICE EXPENSE	180.71	63667	11/10/22
609-49750-251	BELLBOY CORPORATION	LIQ-LIQUOR EXPENSE	3,989.35	63669	11/10/22
609-49750-251	BEVERAGE WHOLESALERS	LIQ-LIQUOR EXPENSE	2,829.72	63670	11/10/22
609-49750-251	COCA-COLA BOTTLING	LIQ-POP EXPENSE	243.00	63673	11/10/22
609-49750-251	JOHNSON BROS-ST.PAUL	LIQ-LIQUOR EXPENSE	1,824.15	63684	11/10/22
609-49750-251	MADISON BOTTLING CO.	LIQ-BEER EXPENSE	4,388.61	63690	11/10/22
609-49750-251	REMINGTON RIDGE VINEYARD	LIQ-WINE	130.00	63700	11/10/22
609-49750-258	BELLBOY CORPORATION	LIQ-FREIGHT EXPENSE	60.23	63669	11/10/22
609-49750-258	JOHNSON BROS-ST.PAUL	LIQ-FREIGHT EXPENSE	55.60	63684	11/10/22
609-49750-342	LQP BROADCASTING COMPANY, INC	LIQ-ADVERTISING	110.00	63687	11/10/22
		4975 OFF-SALE LIQUOR TOTAL	13,829.84		
		609 LIQUOR TOTAL	13,829.84		
		Accounts Payable Total	111,004.26		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
101	GENERAL	44,055.30
201	AMBULANCE	532.50
211	EDA	15,000.00
420	CULTURE & REC CAP. FUND	8,169.75
601	WATER	23,931.10
602	SEWER	4,523.59
604	ELECTRIC UTILITY	962.18
609	LIQUOR	13,829.84
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	TOTAL FUNDS	111,004.26