

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday November 28, 2022
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the November 14, 2022 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

- | | |
|---|--------|
| A. Gambling Permit Application – The Sticks Bar and Grill - approve | Page 4 |
| B. MRES Capacity Request - receive | Page 6 |
| C. Infrastructure and Jobs Act webinars – receive | Page 9 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 10

- A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

Page 11

- B. Approve MN Historical Society Grant Agreement – City Hall. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 21

- C. Approve Annual Contracts. A DISCUSSION and MOTION may be in order. (Manager, Council)
- a. Racing Association Agreement
 - b. Independent Contractor Agreement – Isaiah Tuckett
 - c. Memorandum of Understanding – Gemini Kennels
 - d. Chamber of Commerce Contract

Page 27

- D. Approve DEED Pay Request – Farmers Mutual. A DISCUSSION and MOTION may be in order.
(Manager, Council)

Page 29

- E. Resolution 22-46 Appoint Ambulance Officers. A DISCUSSION and MOTION may be in order.
(Manager, Council)

7. MANAGER REPORT (Manager)

- December Meeting Dates
- 2023 SCDP Timeline

Page 30

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

- Comprehensive Planning Taskforce Meeting #1

Page 31

9. AUDITING CLAIM

Page 39

A copy of the Schedule Payment Report of bills submitted November 14, 2022 through November 28, 2022 is attached for approval for Check No. 63724 through Check No. 63758 and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
NOVEMBER 14, 2022**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, November 14, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Tim Volk, Paul Zahrbock, Adam Conroy and Maynard Meyer. Also present was: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson.

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the agenda was approved as amended. The additions include the Madison Fire Department's exempt permit application for gambling being added to the consent agenda. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Volk, seconded by Meyer and carried, the October 24, 2022, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the Consent Agenda was approved as amended. Addition includes the Madison Fire Department's exempt permit application for gambling.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

PUBLIC HEARING – SMALL CITIES CORONAVIRUS CDBG-CV

Mayor Greg Thole opened the public hearing at 5:10 p.m. Bernice Robinson with the Upper Minnesota Valley Regional Development Commission (UMVRDC) was present. No one from the public was in attendance. This is the second public hearing held for the Small Cities Coronavirus CDBG-CV grant awarded to the City of Madison. Ms. Robinson provided an update on the project and grant budget. Mayor Greg Thole closed the public hearing at 5:16 p.m.

EHLERS REPORT

No report at this time.

DECLARATION OF HAZARDOUS HOUSE

Upon motion by Volk, seconded by Conroy and carried, Council declared 722 6th Street a hazardous house based on the code enforcement officer's findings and ordered the property to be fixed. Upon reviewing the house for hazardous conditions, in addition to the appearance of the house and property from the street, several places of the house are exposed to outside elements.

FEE SCHEDULE

Upon motion by Zahrbock, seconded by Conroy and carried, **RESOLUTION 22-11-03** titled "Resolution Establishing a Fee Schedule Pursuant to §34.01 of the Madison Code of Ordinances for the Year 2022"

was adopted to update the fee for Advanced Life Support and removing the Prairie Arts Center fees. A complete copy of Resolution 22-11-03 is contained in City Clerk's Book #10.

RESOLUTION 22-42 CANVASSING NOVEMBER 8, 2022 ELECTION

Upon motion by Meyer, seconded by Conroy and carried, **RESOLUTION 22-42** titled "Resolution Canvassing the November 8 2022, Madison Municipal General Election" was adopted. This resolution declares Greg Thole the successful candidate for the Office of Mayor, and Timothy Volk and Paul Zahrbock the successful candidates for the Office of Council Member. A complete copy of Resolution 22-42 is contained in City Clerk's Book #10.

FARMERS MUTUAL DONATION

Upon motion by Volk, seconded by Meyer and carried, **RESOLUTION 22-43** titled "Resolution Authorizing the Acceptance of Donation from Farmers Mutual for the Fire Department" was adopted. Council was informed that Farmers Mutual is utilizing unclaimed property funds to make a similar donation to every Fire Department in Lac qui Parle County. A complete copy of Resolution 22-43 is contained in City Clerk's Book #10.

2023 UTILITY IMPROVEMENTS

Upon motion by Zahrbock, seconded by Volk and carried, **RESOLUTION 22-44** titled "Resolution Ordering Preparation of Report on Improvement" was adopted. This resolution will allow the proposed improvement be referred to Bolton & Menk, City Engineer, to advise the council in a preliminary way as to whether the improvements are feasible, the estimated cost, and a description of the methodology used to calculate individual assessments. A complete copy of Resolution 22-44 is contained in City Clerk's Book #10.

Upon motion by Zahrbock, seconded by Meyer and carried, **RESOLUTION 22-45** titled "Resolution Receiving Feasibility Report and Calling Hearing on Improvement" was adopted. This resolution sets the public hearing on December 12, 2022, in the council chambers of city hall at 5:00 p.m. for the proposed 2023 infrastructure improvements. A complete copy of Resolution 22-45 is contained in City Clerk's Book #10.

2023 BUDGET DISCUSSION

City Manager Val Halvorson presented Council with the final levy calculations and opened it up for discussion. No action taken. The 2023 Budget Hearing is scheduled for Monday, December 12, 2022, at 6:00 p.m.

MEMORIAL FIELD LIGHTING

Upon motion by Zahrbock, seconded by Volk and carried, Council approved Bid C from Starry Electric Inc. in the amount of \$294,000 to replace all eight light poles at Madison Memorial Field. The bid includes replacing the entire lighting system with new galvanized steel poles and LED lighting system. Insurance will cover \$193,900 and the additional \$100,100 will be invested by the City.

CITY MANAGER'S REPORT

MRES Area Meeting: MRES held their regional meeting in Sioux Falls. City Manager Halvorson attended the meeting and updated Council on the topics discussed.

Coalition Fall Conference: City Manager Val Halvorson will be attending the fall conference this Thursday and Friday.

MAYOR/COUNCIL REPORTS

Chamber Meeting: There was a meeting on November 2nd. Council was informed of four ribbon cuttings for the fitness center, Prairie Winds Assisted Living, Bella Calluna, and The Sticks Bar and Grill. Chamber will be meeting at noon at The Stick in December.

EDA Meeting: There was an update provided from the November 7th EDA meeting.

Comprehensive Planning Taskforce Meeting: November 21, 2022 5:00 p.m. at City Hall.

DISBURSEMENTS

Upon motion by Meyer, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between October 25 and November 14, 2022. These disbursements include United Prairie Check Nos. 63630-63713. Debit card and ACH purchases made between October 25 and November 14, 2022, were also approved as listed within the Claims Report.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 6:15 pm.

Greg Thole - Mayor

ATTEST:

Christine Enderson – City Clerk

MINNESOTA LAWFUL GAMBLING
LG214 Premises Permit Application

6/15 Page 1 of 2

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

Mail the application and required attachments to:
Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Dawson Fire Department

License Number: 633444

Chief Executive Officer (CEO) Richard Bothun

Daytime Phone: 320-226-4793

Gambling Manager: Casey Clausen

Daytime Phone: 320-226-4596

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: The Sticks Bar and Grill LLC

List any previous names for this location:

Street address where premises is located: ~~205~~ 205 8th Ave
(Do not use a P.O. box number or mailing address.)

City: Madison **OR** Township:

County:

Zip Code:

Lac Qui Parle

56256

Does your organization own the building where the gambling will be conducted?

☐ Yes

☒ No

If no, attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site?

☐ Yes

☒ No

☐ Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?

☐ Yes

☒ No

☐ Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: Dawson Coop Credit Union

Bank Account Number: 00054382

Bank Street Address: 711 6th St

City: Dawson

State: **MN** Zip Code: 56232

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):

City:

State: Zip Code:

MN

MN

MN

LG214 Premises Permit Application

6/15 Page 2 of 2

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL for a gambling premises located within city limits

City Name: _____

Date Approved by City Council: _____

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of City Personnel: _____

Title: _____ Date Signed: _____

**Local unit of government
must sign.**

COUNTY APPROVAL for a gambling premises located in a township

County Name: _____

Date Approved by County Board: _____

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of County Personnel: _____

Title: _____ Date Signed: _____

TOWNSHIP NAME: _____

Complete below only if required by the county.

On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date Signed: _____

ACKNOWLEDGMENT AND OATH

- I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.
- The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.
- I have read this application and all information submitted to the Board is true, accurate, and complete.
- All required information has been fully disclosed.
- I am the chief executive officer of the organization.
- I assume full responsibility for the fair and lawful operation of all activities to be conducted.
- I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.
- Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.
- I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.
- I understand the fee is non-refundable regardless of license approval/denial.

Signature of Chief Executive Officer (designee may not sign) _____

Date _____

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer

November 7, 2022

Val Halvorson
madison@ci.madison.mn.us
404 6 Ave
Madison, MN 56256

Dear Val:

As you know, Missouri River Energy Services (MRES) strives to meet your power supply needs in the most economical manner. Part of that endeavor is to meet the generation capacity requirements of the respective regional transmission organization (RTO), be it Midcontinent Independent System Operator (MISO) or the Southwest Power Pool (SPP), for our member load.

MRES has the need for additional capacity in each RTO. In MISO, we need between 50 to 70 megawatts over the next ten years, with additional amounts required after 2030. In SPP, we also need additional generation, but the amount is dependent on the status of our existing generation and load growth.

We are actively investigating various options to meet these needs, including capacity purchases or building additional resources. As a part of our efforts, we have concluded an efficient near-term solution is to incent members to keep existing generation operational and install new generation within our membership. The MRES Board of Directors has accordingly authorized MRES staff to update the rates and key terms of the Reserved Capacity Agreement (RCA), under which several of our members have been providing capacity to MRES for many years. The following rates will become effective June 1, 2023, for members that execute the updated RCA:

All existing generation capacity:	\$5/kW-mo
New generation capacity installed after June 1, 2023:	\$5/kW-mo + \$2/kW-mo for 10 yrs paid in a lump sum

To assist members in evaluating the potential for installing new generation in their communities, we will host a member generation workshop in the coming months. Details about the workshop will be provided at a later date.

It is our intent to avoid the length and uncertainty of the respective RTO interconnection queue with this new generation. To help ensure this, we are requesting that members install generation in amounts that limit injection into the transmission system and stay under a prescribed MW amount, as detailed in the Attachment to this letter. The Attachment shows the estimated maximum amount of capacity that a member may install under this program, and is the maximum amount MRES staff believes is reasonable at each substation. A further detailed evaluation of exact generation amounts feasible in a member community would be needed to

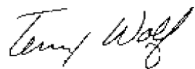
ensure our data appropriately describes known conditions and that there are no pending regional transmission organization rule changes that will materially change the data or associated conclusions. Please note the numbers in the Attachment do not reflect any distribution system physical limitations. Generally, MRES believes the lowest reasonable amount of generation at a given substation is 1 MW.

At this time, we are looking for a preliminary indication from members of interest in participating in the RCA or expanding the amounts of capacity they have under contract. The RCA can help MRES meet its capacity requirements while helping participating members add local backup generation to increase the reliability of their operations and mitigate potential local transmission or distribution related issues.

If you feel your city would have an interest in participating or increasing your RCA amounts, please reply with a letter or email with an estimated amount of capacity, up to the capacity stated in the Attachment, by January 1. Specifically, we would like you to complete the form in the Attachment and return it to MRES. We realize this is preliminary and would be subject to approvals from both your city and the MRES Board of Directors.

I hope to hear from many of you. If you have any questions, please call me at 605-330-6977 or email me at terry.wolf@mreenergy.com.

Sincerely,



Terry Wolf
Vice President, Power Supply and Operations

c: Joni Livingston

Enclosure

Attachment
BTMG Capacity Request Form

The table in this Attachment is an estimate of the maximum amount of behind the meter generation (BTMG) capacity that your city is capable of installing, on a per substation basis, based on the nature of the load and anticipated capacity accreditation. A further detailed evaluation is needed to ensure the data appropriately describes known conditions. These numbers do not reflect any distribution system physical limitations or substation upgrades needed to install new generation.

For substations with multiple meters, the table contains a breakout of separate meters. If deemed necessary, MRES may be able to combine the separate meters to determine BTMG amounts available. Data for individual members with existing generation will require additional review.

It is requested that the “MW Requested” column in the table and the Further Details section is filled out and returned to Terry Wolf at terry.wolf@mrenergy.com. The minimum amount of generation installed per substation is to be 1 MW.

Member	Substation	Max MW	MW Requested
Madison	Downtown	1.1	
Madison	East	2.4	

Further Details

Member Contact _____

Phone _____

Email _____

Generation Type _____

Fuel Type _____

Timing of Installation _____

Comments _____

Val Halvorson

From: Joni Livingston <Joni.Livingston@mrenergy.com>
Sent: Monday, November 21, 2022 2:03 PM
To: Joni Livingston
Subject: Federal Grant Funding Informational Webinars

LAC QUI PARLE COUNTY SECURITY NOTICE:

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

Good afternoon MRES Members,

Many members have had questions about the federal grants that will be available through the Infrastructure and Jobs Act (IIJA) and how to apply for those grants. MRES has been working with The Ferguson Group (TFG) to develop a series of webinars to help us all understand the federal grant process and the types of projects that will qualify. TFG is headquartered in Washington, D.C. and specializes in assisting public entities to build strong and vibrant communities.

A series of three webinars will be held as follows:

- **November 30th, 9:00-10:30 a.m.:**
 - Session One: Grant Basics and Identification – This session will include an overview of the federal grants landscape, required registrations, how to search for federal grants, and strategically position projects ahead of a solicitation.
- **December 7th, 9:00-10:30 a.m.:**
 - Session Two: Grant Writing – This session will include an overview of common grant narrative elements and tips and tricks for writing and submitting a competitive grant application.
- **December 14th, 9:00-10:30 a.m.:**
 - Session Three: Customized Infrastructure Investment and Jobs Act (IIJA) Deep Dive – This session will include an overview of IIJA, highlight relevant programs, and discuss common grant elements required by IIJA.

Shortly following this email, I will send three calendar invitations with the login information for each webinar. Please accept all three invitations to get the correct login information for each meeting. You may also forward this email and the calendar invitations to others in your organization who may be interested, to your city or utility engineer, and/or to a third party who does grant writing for you.

If you have any questions, please contact me. Have a great Thanksgiving!

Joni

CITY COUNCIL CHECKLIST

11/23/2022

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Broadband Exploration	9/26/2022	Meyer	CM, committee	Completion estimated by December 2022.	completed
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
MNDOT 2023	5/11/2015	Zahrbock	CM, Engineer	2023 Construction - Utility relocation plans due 9/28/22	ongoing
Downtown Renovation Fund	1/1/2022	Meyer	CM,	308 6th Ave - brainstorm	ongoing
EDA CIP Program	1/1/2022	EDA	EDA	approved 6 applications - 2 on hold - 4 agreements signed	ongoing
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA	EDA 2nd meeting with architect held 6/6/22	ongoing
Daycare Performance/EDA Appropriation	9/1/2017	EDA	Community	Report received by EDA on 10/3/2022	ongoing
May 12, 2022 Storm	5/12/2022	Council	CM, EM	LMC update, FEMA scoping meeting October 19th, 2022	
Infrastructure North Expansion	9/1/2021	Council	CM, council	Design work in progress, waiting for County timeline	
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Painting of siren tower. Windows awarded \$286,000	
Tennis/Basketball Courts	7/2/2021	Conroy	CM, Parks	End of Life. Contacted USTA, Outdoor Rec Grants, Design Method determination	
Carneige Library Roof	1/1/2022	Parks	Manager	All documents submitted - wating for FY23 appropriation	
Welcome Sign School Pride State Champ	8/20/2022	Zahbrock	CM, PZ, AC	School delay, but still working on	

MINNESOTA HISTORICAL SOCIETY
MINNESOTA HISTORICAL AND CULTURAL HERITAGE GRANT AGREEMENT

<u>Account No.</u>	<u>Fiscal Year</u>	<u>Object Code</u>	<u>MNHS Grant No.</u>	<u>Amount</u>
02484	2023	5260	2204-27053	\$286,000.00 grant
				\$25,000.00 match

This agreement is made by and between the Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102, hereinafter called the SOCIETY, acting through its Director, and **City of Madison**, 404 Sixth Avenue Madison, Minnesota 56256 herein called the GRANTEE.

WHEREAS, the Minnesota Legislature, under Minnesota Session Laws 2021, First Special Session Chapter 1, Article 4, Section 2, Subdivision 4, approved funding to the SOCIETY for Statewide Historic and Cultural Heritage Grants for the purpose of supporting history programs and projects operated or conducted by or through local, county, regional, or other historical or cultural organizations; or for activities to preserve significant historic and cultural resources such as that which is contemplated by GRANTEE, and

WHEREAS, the GRANTEE and its project *Madison City Hall Window Rehabilitation* meets the eligibility criteria for funding under the grants program; and

WHEREAS, the SOCIETY'S Governing Board approved a grant recommended for funding by the Historical Resources Advisory Committee on October 27, 2022.

NOW THEREFORE, in consideration of the award of the grant, the GRANTEE agrees to administer said grant in accordance with the following policies and procedures:

I. PROJECT DESCRIPTION

- A. The project period for this activity is from December 01, 2022 to December 01, 2023.
- B. The project will be carried out in accordance with the provisions of the *Minnesota Historical and Cultural Heritage Grants Manual*. The project will also be carried out in accordance with the GRANTEE'S Minnesota Historical and Cultural Heritage Grants Program Grant Application. Page 1 of the application is included as Attachment A, and the entire application is hereby incorporated by reference.
- C. The official Scope of Work Form as approved by the SOCIETY supersedes the GRANTEE's grant application scope of work form and is included as Attachment C and hereby incorporated by reference. All work on the project will be in conformance to the Secretary of the Interior's Standards for the Treatment of Historic Properties.
- D. The official project budget as approved by the SOCIETY supersedes the GRANTEE'S grant application budget and is included as Attachment B and hereby incorporated by reference.
- E. Only the items set forth in the Approved Project Budget (Attachment B) may be charged against the grant project.
- E. Any project expense not specifically approved in the Approved Project Budget will not be allowed except upon prior written request by the GRANTEE and prior written approval by the SOCIETY.

- F. Changes in the Approved Project Budget may not exceed twenty (20) percent of any line item. Changes occurring after the project begins that exceed twenty (20) percent of any line item will not be allowed except upon prior written request by the GRANTEE and prior written approval by the SOCIETY.
- G. Changes in the Project Completion Date will not be allowed except upon prior written request by the GRANTEE and prior written approval by the SOCIETY.
- H. No grant funds may be used to pay indirect costs, commonly referred to as overhead.

II. ASSURANCES

- A. The GRANTEE understands that this agreement is funded by a grant financed by the State of Minnesota.
- B. The GRANTEE agrees that this project will be administered and conducted in accordance with the following:
 - a. Minn. Stat. 129.17 for Arts and Cultural Heritage Fund;
 - b. Minn. Stat. 16B.98 for Grants Management;
 - c. Secretary of the Interior's Standards for Archaeology and Historic Preservation;
 - d. History and Architecture Survey Manual (June 2017) and the SHPO Manual for Archaeological Projects in Minnesota (July 2005).
 - e. Minn. Stat. Chap. 177.41-44 regarding prevailing wage rates and contracts and corresponding Rules 5200.1000 to 5200.1120.
- C. The Grantee agrees that work will be carried out by project personnel who meet the Secretary of the Interior's Professional Qualifications Standards (as published in the Federal Register of September 29, 1983).
- D. Pursuant to Minnesota Session Laws 2021, First Special Session Chapter 1, Article 4, Section 2, Subdivision 4, the GRANTEE must give consideration to Conservation Corps Minnesota and Northern Bedrock Conservation Corps, or an organization carrying out similar work.
- E. The GRANTEE agrees to sign a Letter of Agreement Governing Use of Historic Site assuming responsibility to maintain the historic property in a satisfactory manner for a specified number of years after the grant-funded project is completed. For grants up to \$50,000, a five (5) year letter of agreement is required and for grants greater than \$50,000, a ten (10) year letter of agreement is required.
- F. The GRANTEE shall hold the SOCIETY and the State of Minnesota harmless from any loss, damage, or expense including reasonable attorneys' fees and other costs of defense, arising as the result of any claim, action, complaint, proceeding, or litigation of any kind whatsoever, directly or indirectly brought about as a result of the funded project.
- G. The GRANTEE agrees that in hiring of common or skilled labor for the performance of any work on the grant project that no contractor, material supplier or vendor shall, by reason of race, creed, color, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age, discriminate against any person or persons who are citizens of the United States, or resident aliens, who are qualified and available to perform the work to which the employment relates.

- H. The GRANTEE agrees no contractor, material supplier or vendor shall, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in the preceding paragraph, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed, color, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age.
- I. This Agreement may be canceled or terminated by the SOCIETY, and all money due, or to become due hereunder may be forfeited for a second or any subsequent violation of the terms of this section.
- J. The GRANTEE assures that no part of the project budget will be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device intended or designed to influence in any manner a member of the Minnesota Legislature, to favor or oppose, by vote or otherwise, any legislation or appropriation by the Legislature, whether before or after the introduction of any bill or resolution proposing such legislation or appropriation. This shall not prevent communicating to members of the Minnesota Legislature on the request of any member or to the Legislature, through the proper official channels, requests for legislation or appropriations which they deem necessary for the efficient conduct of the public business.
- K. Both parties agree that if intellectual property is created in project, the parties will discuss the allocation of ownership and use rights.
- L. Copyright to copyrightable materials, including computer software, resulting from this project shall vest in the GRANTEE with a non-transferable royalty-free license to the SOCIETY for its non-commercial use. The GRANTEE shall grant the SOCIETY an option to license any such material(s) it wishes to develop for commercial purposes on terms and conditions, including a royalty, as the parties hereto agree in a subsequent writing.
- M. Except for (a) the above limitation, (b) the GRANTEE's right to control publication of its own research results, (c) patented and patent-pending property and (d) the GRANTEE's confidential information, the SOCIETY will have the free, irrevocable, non-exclusive unlimited right to use any research results collected in project by both the GRANTEE and the SOCIETY for any purpose worldwide.
- N. The GRANTEE agrees to include the Arts and Cultural Heritage logo on any and all communications, websites, and promotional materials associated with the approved project. The logo can be found at <http://www.legacy.leg.mn/legacy-logo/legacy-logo-download>.
- O. The GRANTEE agrees to post a sign in a prominent location while restoration/preservation project work is in progress substantially incorporating the following acknowledgment:

"This project has been financed in part with funds provided by the State of Minnesota from the Arts and Cultural Heritage Fund through the Minnesota Historical Society."
- P. The GRANTEE agrees that any publicity releases, informational brochures, public reports, publications, and public information relating to approved projects must acknowledge funding assistance from the State of Minnesota from the Arts and Cultural Heritage Fund. Any written materials shall include the following:

"This publication was made possible in part by the people of Minnesota through a grant funded by an appropriation to the Minnesota Historical Society from the Minnesota Arts and Cultural Heritage Fund."

III. PROCEDURES FOR CONTRACTING SERVICES AND MATERIALS

- A. Any services and/or materials that are expected to cost \$20,000 or more must undergo a formal notice and bidding process. Evidence of the process along with copies of the bids received must be included in the GRANTEE's financial records for the project.
- B. Any services and/or materials that are expected to cost between \$10,000 and \$19,999 must be scoped out in writing and offered to a minimum of three (3) bidders. The GRANTEE must maintain financial records that verify the cost was competitively based on at least three written quotes submitted in response to written specifications.
- C. Any services and/or materials that are expected to cost between \$5,000 and \$9,999 must be competitively based on a minimum of three (3) verbal quotes. The GRANTEE must maintain financial records that verify the cost was competitively based on at least three verbal quotes.
- D. For contracting services, the GRANTEE will follow the requirements of Minn. Stat. Chap. 177.41-44 regarding prevailing wage rates and contracts and corresponding Rules 5200.1000 to 5200.1120.

IV. PAYMENT SCHEDULE

- A. The total obligation of the SOCIETY for all compensation and reimbursements to the GRANTEE under this grant agreement will not exceed **\$286,000.00**.
- B. Grantee must obtain and supply matching funds as indicated in the approved budget (Attachment B) or for any project overages necessary to complete the approved project.
- C. GRANTEE will receive payments from the SOCIETY in accordance with the following for up to eighty percent (80%) of the grant award.

Project Milestone:	Payment Percentage
Execute Grant Agreement	30
1. Grantee will submit window shop drawings to the Grants Office for review and comment prior to purchasing materials or proceeding with work. (Upload to Milestone/Condition 1 report in the SOCIETY'S grants portal, https://mnhs.fluxx.io . Reviews may take up to 30 working days. Incomplete materials, or revisions to any already submitted requests, restart the review clock.)	40
2. Grantee must conduct a site visit to review the project progress with the Grants Office when at least 50% of the work has been completed. To schedule a site visit, upload proposed dates and times at least 30 days before the proposed visit. (Upload to Milestone/Condition 2 report in the SOCIETY'S grants portal, https://mnhs.fluxx.io .)	10

- D. Reimbursement. A total of twenty percent (20%) of the grant funds will be released as the final payment after work is complete and financial documentation and the project completion report, have been reviewed and accepted by the SOCIETY.

V. FINANCIAL DOCUMENTATION AND FINAL REPORTING

- A. The GRANTEE will submit a completed final report including documentation for project expenditures and project products on or before January 01, 2024. (Work on the project must be concluded by December 01, 2023)
- B. The final report must be completed electronically in the Minnesota Historical Society's Grants Portal (<https://mnhs.fluxx.io>).
 - a. The financial documentation for project costs to be uploaded with the final report shall include acceptable types of documentation such as: (1) copies of paid invoices/receipts, (2) copies of project personnel timesheets (if applicable), (3) copies of in-kind and/or donated services timesheets (if applicable), and (4) copies of donated materials forms.
 - b. The Final Products to be uploaded with the final report are: **Detailed photographs of completed work and copy of completed architect's punch list or completed Scope of Work form.**
- C. Unexpended Funds. The Grantee must promptly return any unexpended funds that have not been accounted in the financial documentation to the SOCIETY at grant closeout.

VI. AUDIT

- A. The GRANTEE must maintain records and accounts consistent with generally accepted accounting principles, and to provide for such fiscal control as is necessary to assure the proper disbursing of and accounting for grant funds. The GRANTEE must maintain records and accounts for this project on file for a minimum of six (6) years after approval of the Final Report.
- B. The GRANTEE agrees to maintain records to document any matching funds claimed as part of the project. The GRANTEE further agrees to secure reasonable written proof of the value of Staff or Volunteer Labor, and for Donated Materials contributed to the project.
- C. The GRANTEE agrees that accounts and supporting documents relating to project expenditures will be adequate to permit an accurate and expeditious audit. An audit may be made at any time by the SOCIETY, its designated representatives, or any applicable agency of the State of Minnesota.

VII. AMENDMENTS AND CANCELLATION

A. Amendments

Any significant variations from proposed work, costs, and/or time frames described in this agreement which are experienced or anticipated during the course of the project and any significant problems, delays, or adverse conditions which materially affect planned performance should be submitted in writing to Grants Office, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102.

The SOCIETY will respond in writing, either approving or not approving the changes, and may amend the agreement if deemed necessary. Variations which are not known until the conclusion of the project may be submitted with the Financial Documentation; however, the GRANTEE understands that costs may be disallowed if changes are not approved. Any amendments to this agreement shall be in writing, and shall be executed by the same parties who executed the original agreement or their successors in office.

B. Cancellation

The SOCIETY may withhold, cancel, or revoke in whole or in part the grant amount if it determines that the GRANTEE has materially breached any term or condition of this agreement. GRANTEES will be given a 30-day notice. In lieu of cancellation, GRANTEES may be given proposed remedies to ensure successful completion of the project.

In addition, both parties may mutually agree to cancel the agreement if they determine that the project will not produce beneficial results commensurate with further expenditure of funds or because of circumstances beyond the control of either party. In the event of cancellation, the SOCIETY may withhold proceeds of the Grant; demand that the GRANTEE return any already disbursed proceeds to the Finance Commissioner; and seek any additional legal or equitable remedy(ies).

Finally, the GRANTEE hereby acknowledges that the proceeds of the Grant are being financed in part with funds provided by the State of Minnesota and administered through the SOCIETY, and that, per Minnesota Session Laws 2021, First Special Session Chapter 1, Article 4, Section 2, Subdivision 4, the funding will be canceled to the extent a court determines that the appropriation, or portion thereof, unconstitutionally substitutes for a traditional source of funding.

I have read the above agreement and agree to abide by all of its provisions. Upon execution, this Agreement controls all activities during the project period.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed on the date(s) indicated below intending to be bound thereby.

MINNESOTA HISTORICAL SOCIETY
345 KELLOGG BOULEVARD WEST
SAINT PAUL, MINNESOTA 55102

CITY OF MADISON
404 SIXTH AVENUE,
MADISON, MINNESOTA 56256

Carolyn Veaser-Egbide (date)
Grants Manager

signature (authorized official)

Mary Green-Toussaint (date)
Contract Manager

(print name)

(print title) (date)



MINNESOTA HISTORICAL AND CULTURAL HERITAGE PROGRAM

City of Madison

G-MHCG-2204-27053 | \$ 286,000 | MN Historical and Cultural

Madison City Hall Window Rehabilitation

APPLICANT INFORMATION

Program Organization: City of Madison
 Project Director: Val Halvorson
 Authorized Officer: Greg Thole
 Applicant County: Lac qui Parle
 Applicant Organization Type: Local/Regional Government
 Governance/Board Members:
 Greg Thole, Maynard Meyer, Tim Volk, Paul Zahrbock, Adam Conroy

PROJECT INFORMATION

Project Title: Madison City Hall Window Rehabilitation

Brief Project Summary:

Rehabilitation of existing windows, new wood storm windows to match original replacing existing metal storm windows, and paint exterior window sash and trim.

MINNESOTA HISTORICAL SOCIETY
MINNESOTA HISTORICAL AND CULTURAL HERITAGE GRANTS
APPROVED PROJECT BUDGET

Grantee: City of Madison
MNHS Grant #: 2204-27053
Project: Madison City Hall Window Rehabilitation

	Budget Item	Amount Requested	Grant Amount	Match
1.	Window Rehabilitation	\$256,700.00	\$256,700.00	\$7,000.00
2.	Contingency	\$29,300.00	\$29,300.00	\$0.00
3.	Architect's Construction Administration Fees	\$0.00		\$18,000.00
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
	TOTAL		\$286,000.00	\$25,000.00

Scope of Work Form

MNHS Grants Office

FOR OFFICE USE ONLY

Grantee: City of Madison

Grant No.: 2204-27053

Attachment: c

PROPERTY NAME: Madison City Hall and Opera House
PROPERTY ADDRESS: 404 Sixth Street, Madison, Minnesota

DATE: July 1, 2022
NRHP LISTING NO.: 85001820

ITEM NO: 1	FEATURE: Windows	CONST. DATE: 1903	FUNDING SOURCE(S): <input checked="" type="checkbox"/> GRANT <input type="checkbox"/> OTHER	BUDGET ITEM NO.: 1
<p>DESCRIBE EXISTING FEATURE AND ITS CONDITION</p> <p>There are 52 original windows at the City Hall. There are double or single hung at the front portion of the building, at the center "Opera House" auditorium, the large windows are topped with half-round divided light sash. All wood windows are in fair to poor condition, the wood mostly in fair condition but the paint finish and glazing putty is in poor condition.</p> <p>DESCRIBE WORK AND IMPACT ON EXISTING FEATURE</p> <p>The window sash will be removed, new glazing putty installed, new bronze weather-stripping applied and the exterior sash and frames painted. Any areas of deteriorated wood will be repaired or replaced.</p> <p>PHOTOS: 1-18 DRAWING SHEET NO.: A101-103, A200-203, A600-601 ADD'L DOCUMENTATION:</p>				
UPDATES AFTER PROJECT IS COMPLETED				

ITEM NO: 2	FEATURE: Storm Windows	CONST. DATE: unknown	FUNDING SOURCE(S): <input checked="" type="checkbox"/> GRANT <input type="checkbox"/> OTHER	BUDGET ITEM NO.: 1
<p>DESCRIBE EXISTING FEATURE AND ITS CONDITION</p> <p>There are currently 31 metal storm windows spread across 52 windows, they are in fair to poor condition. The arched windows at the Auditorium have no storm windows and the windows are in more deteriorated condition due to the lack of protection.</p> <p>DESCRIBE WORK AND IMPACT ON EXISTING FEATURE</p> <p>New painted wood storm windows will be provided at all historic window locations. The new storm windows will be painted wood, matching the configuration visible on historic photographs.</p> <p>PHOTOS: 1-18 DRAWING SHEET NO.: A101-103, A200-203, A600-601 ADD'L DOCUMENTATION:</p>				
UPDATES AFTER PROJECT IS COMPLETED				

ITEM NO: 3	FEATURE: Exterior wood window frames	CONST. DATE: 1903	FUNDING SOURCE(S): <input checked="" type="checkbox"/> GRANT <input type="checkbox"/> OTHER	BUDGET ITEM NO.: 1
<p>DESCRIBE EXISTING FEATURE AND ITS CONDITION</p> <p>The existing wood window are set within masonry openings, with narrow frames around the sash. The painted frames are in fair to poor condition, with deteriorated or missing paint in many locations.</p> <p>DESCRIBE WORK AND IMPACT ON EXISTING FEATURE</p> <p>The wood frames will be repaired with epoxy if required, larger single elements may be replaced to match existing, such as window stops. The frames will be repainted. There is no work at the interior frames or trim.</p> <p>PHOTOS: 1-18 DRAWING SHEET NO.: A600-A601 ADD'L DOCUMENTATION:</p>				
UPDATES AFTER PROJECT IS COMPLETED				

MINNESOTA HISTORICAL SOCIETY
LETTER OF AGREEMENT GOVERNING USE OF HISTORIC SITE

This agreement is made on the 01 day of December, 2022, by the City of Madison (hereinafter referred to as the GRANTEE), and in favor of the State of Minnesota acting through the Minnesota Historical Society's Heritage Preservation Office (hereafter referred to as the SOCIETY), for the purpose of preservation of a certain property known as the: City of Madison City Hall and Opera House hereinafter the Property.

The City of Madison City Hall and Opera House, listed on the National Register of Historic Places, is comprised of grounds, collateral, appurtenances, and improvements and is located at 404 6th Avenue North, Madison, in Lac qui Parle County.

In consideration of the sum of \$ 286,000 given to the GRANTEE through the Minnesota Historical and Cultural Heritage Grants Program through the SOCIETY from the State of Minnesota (MNHS Grant Number: 2204-27053), the GRANTEE hereby agrees to the following for a period of ten (10) years:

1. The GRANTEE agrees to assume the cost of the continued maintenance and repair of said Property so as to preserve the architectural, historical, or archaeological integrity of the same in order to protect and enhance those qualities that made the property eligible for listing on the National Register of Historic Places.
2. The GRANTEE agrees that no visual or structural alterations will be made to the property without prior written permission of the SOCIETY.
3. The GRANTEE agrees that the SOCIETY, its agents or designees shall have the right to inspect the property at all reasonable times in order to ascertain whether or not the conditions of this agreement are being observed.

This agreement shall be enforceable in specific performance by a court of competent jurisdiction.

MINNESOTA HISTORICAL SOCIETY
345 KELLOGG BOULEVARD WEST
SAINT PAUL, MINNESOTA 55102

CITY OF MADISON
404 SIXTH AVENUE,
MADISON, MINNESOTA

Mary Green-Toussaint (date)
Contract Manager

signature (authorized official)

(print name)

(print title)

(date)

AGREEMENT

THIS AGREEMENT is made this 12th day of December, 2022, by and between the City of Madison ("City") and the Lqp Racing Association ("Association").

WHEREAS, the Association operates an automotive race track on the Lac qui Parle County Fairgrounds, Madison, Minnesota.

WHEREAS, the City has provided certain services to the Association over the years.

WHEREAS, the parties desire to put forth their agreement in this writing.

NOW THEREFORE, in consideration for the terms and conditions herein, the parties agree as follows:

1. Term: The term of this Agreement shall be for the 2023 racing season and shall continue on annual terms for each year that the Association is in operation unless either party provides 30 day written notice of termination.
2. Ambulance/Fire Service: The City agrees to provide requested ambulance and fire service to the Association for all race events in 2023. The Association agrees to pay the scheduled fees for said services, together with other charges of the City, by December 31st each year.
3. Track Maintenance: City agrees to provide, if available and with no warranties or representations, a road grader for track maintenance. The Association agrees to be responsible for all liability resulting from the presence and operation of the same by its agents or employees. The Association shall ensure proper liability coverage, naming City as additional insured, and shall indemnify and hold City harmless from any claims resulting from the presence and operation of the road grader by the Association. The Association shall be responsible for any damage intentionally or negligently caused by the use of the same. Further, Association shall top off all fluids before returning to the City.
4. Binding Effect: This Agreement shall be binding on and inure to the benefit of the parties successors and assigns.

IN WITNESS HEREOF, the parties agree of as the date first written.

CITY OF MADISON

Lqp Racing Association

By: Greg Thole

By:

Its: Mayor

Its:

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT is made on the 12th day of December 2022, between the City of Madison, a political subdivision serving as a municipal corporation, ("City Council") and Isaiah Tuckett ("Contractor"). City Council and Contractor agree as follows:

1. Contractor agrees to perform general business services for the City related to utility bill mailing preparation as directed by the City Council and its City Clerk. Preparation is to include folding and stuffing of the utility bills into mailing envelopes as well as extra inserts and other mailings as needed. Other mailings would be compensated at an agreed upon rate.

2. The City Council will pay Contractor on a monthly basis for the work performed during the term of this Agreement. Contractor's rate of compensation shall be \$175 per monthly billing cycle.

3. Contractor agrees to submit a monthly invoice for work performed under this Agreement.

4. Any and all expenses incurred by Contractor in performing services pursuant to this Agreement are the sole responsibility of Contractor.

5. Contractor shall have no obligation to work any particular hours, except as specified herein, or any particular amount of hours. Contractor shall determine the means and manner in which Contractor provides their services. The City Council and its agents and representatives shall not have any right to control or direct the details, manner or means by which Contractor provides their services.

6. Contractor acknowledges that information they may acquire in the course of the performance of this Agreement, to the extent not generally known or available to the public, constitutes confidential information of the City Council. Contractor agrees not to disclose or use for Contractor's own benefit any confidential information of the City Council, and further agrees to return all such confidential information to City Council on any non-renewal or termination of this Agreement.

7. Consistent with the relationship between the parties to this Agreement, Contractor shall not be represented to the public as an employee or agent of City Council by either Contractor or City Council.

8. Contractor agrees to secure any and all necessary licenses for the operation of Contractor's business, and to conduct such business in full compliance with all applicable laws, codes and regulations.

9. This Agreement shall be in effect for the calendar year 2023. In addition, either party may terminate this Agreement on 30 days written notice to the other party.

10. Contractor agrees to comply with all tax laws applicable to the operation of a business, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by City Council to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of City Council with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by City Council, or for purposes of any other benefits that the City Council accords to any of its employees.

11. There are no agreements between Contractor and City Council except as appear in this Agreement. This Agreement shall be interpreted in accordance with the laws of the State of Minnesota.

IN WITNESS WHEREOF, the City Council and Contractor have executed or caused this Agreement to be executed upon the date and year first above-written.

CONTRACTOR

CITY OF MADISON

By: _____
Its: Mayor

By: _____
Its: Clerk

Memorandum of Understanding

This Memorandum made this 12th day of December 2022, by and between the City of Madison (“CITY”) and Jennifer Wold (“WOLD”), doing business as “Gemini Rescue and Kennels.”

WHEREAS, the CITY is in need of a caregiver for lost and abandoned dogs.

WHEREAS, WOLD is engaged in the business of caring for lost, abandoned and neglected dogs and the ultimate placement of the same from a facility at her home.

WHEREAS, WOLD has offered to take into custody and care for lost and abandoned dogs to which the CITY is unable to locate the owner after reasonable inquiry at no direct cost or expenses to the CITY.

WHEREAS, the CITY formally recognizes the need for someone to give the proper care and attention to lost and abandoned dogs, and further recognizes the importance of the services that WOLD provides to the area.

WHEREAS, in exchange, the CITY has agreed to provide an annual donation to WOLD’s general services, irrespective of the number of dogs actually care for by WOLD, to help her defray some of the costs.

WHEREAS, the CITY further has agreed to provide the appropriate facility for the temporary care and custody of the dogs until such time as WOLD is able to take the dogs into her custody.

NOWTHEREFORE, in consideration of the mutual promises herein, the parties agree as follows:

1. **CUSTODY**: Subject to her discretion, WOLD agrees to take into her custody and control dogs of which the CITY is unable to locate an owner or dogs which are considered abandoned upon notice from local law enforcement.

2. **INVESTIGATION**: WOLD further agrees to cooperate with local law enforcement in the determination of whether or not a dog is being properly care for or neglected.

3. **OWNERSHIP**: In the event the CITY or WOLD is unable to locate the owner of a dog or identify a new owner within 30 days of the original custody date, the dog shall become the sole property of WOLD with no further responsibility of the CITY. WOLD further agrees that in the event that she is not able to locate the owner of a dog or

identify a new owner within 90 days of the original custody date, the dog shall be properly and humanely disposed of.

4. **CARE**: WOLD agrees to care for the dogs in accordance with any local, state or federal laws.

5. **ANNUAL CONTRIBUTION**: Irrespective of the number of dogs taken into custody and care for by WOLD, or the level of assistance WOLD provides to local law enforcement, the CITY agrees to make an annual contribution to the general services that WOLD provides in the amount of \$500 for the year 2023.

6. **WAIVER**: The parties further waive and indemnify the other against any and liability, loss, costs, damages, expenses, claims, or other action arising out of or related to this agreement, including attorneys' fees.

7. **NO EMPLOYMENT RELATIONSHIP**: The parties agree that this agreement does not create an employer/employee relationship.

IN WITNESS WHEREOF, each party to this agreement has caused it to be executed on the above-referenced date.

CITY OF MADISON

JENNIFER WOLD

Mayor

Jennifer Wold

ATTEST

City Clerk

MADISON AREA CHAMBER OF COMMERCE AGREEMENT
BETWEEN THE CITY OF MADISON AND THE MADISON AREA CHAMBER OF COMMERCE
FOR THE TERM OF 01/01/23 through 12/31/24 (Two Years)

THIS AGREEMENT, made and entered into this 12th day of December, 2022, by and between the City of Madison, Minnesota, hereafter referred to as "the CITY," and the Madison Area Chamber of Commerce, an independent contractor, hereafter referred to as the "CHAMBER" whose business address is: 623 3rd Street, Madison, Minnesota 56256, for the period from January 1, 2023 through December 31, 2024 (two years).

1. **APPOINTMENT.** The City hereby retains the services of the Chamber as the "Bureau of Information and Publicity" (Minn. Stat. 469.186 and the Madison City Charter Chapter 1.02 Powers of the City effective January 1, 2004), for the calendar years of 2023 and 2024, and the said chamber hereby agrees to act in such capacity, all pursuant to the terms and conditions hereinafter specified. This appointment is based on the recommendation of the city manager and charter.

2. **BASE RETAINER.** The City shall pay the Chamber \$15,000 annually as a base annual retainer for the calendar years of 2023 and 2024 regardless of the amount of services provided in any given year, except as herein provided. Said retainer shall include furnishing tourists' information, for outdoor advertising, preparing, publishing, and circulating information and facts concerning the recreational facilities and business and industrial conditions of the community. Chamber services may require an occasional attendance at meetings of the city council, planning commission, cable commission, city economic development authority and the park board.

3. **ADDITIONAL COMPENSATION.** The Chamber shall be compensated for special projects as agreed upon in advance, and approved by either the city manager and/or city council. Such projects shall be described in writing and at an agreed upon hourly or project bases rate and may include reimbursed for out-of-pocket expenses commensurate with the current policies of the City.

4. **CHAMBER OF COMMERCE UPDATE.** The City may pay the Chamber's expenses in attending conferences and seminars as may be necessary to keep them current with the city's needs in the areas of the services covered by this agreement. The Chamber shall seek advance approval by the city manager and/or city council. Such expenses will be compensated in accordance with the City of Madison's policies.

5. **TERMINATION.** This Agreement may be cancelled by the City or by the Chamber with or without cause, upon not less than ninety (90) days' written notice served upon the Mayor through the City Clerk's Office (Business Office) and the Chamber's most current address on file, to the other party.

6. **ENTIRE AGREEMENT.** It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between interested parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Chamber and the City.

IN WITNESS WHEREOF, the City and Chamber have hereunto subscribed their names this 12th day of December, 2022 and to be bound thereby.

MADISON AREA CHAMBER OF COMMERCE

CITY OF MADISON

Madison Chamber

Mayor, Greg Thole

Date

Attest:

City Clerk, Christine Enderson

Date

City of Madison - Project FTTH

Date	Vendor	Invoice #	Amount	Engineering	CU
					Equipment / Network
8/27/22	Calix	306799	17,737.38		17,737.38
8/27/22	Calix	4035990	549.60		549.60
8/24/22	Calix	306400	18,003.89		
8/24/22	Calix	4035931	2,016.00		
9/23/22	Calix	309468	18,217.07		
9/24/22	Calix	4036589	2,016.00		
10/12/22	Calix	310952	1,942.71		1,942.71
10/26/22	Calix	312338	18,226.59		
8/25/22	Calix	4037290	2,016.00		
8/15/22	CNS	10944	47,028.73	47,028.73	
8/31/22	CNS	10999	40,219.92	40,219.92	
9/29/22	CNS	11102	45,458.75	45,458.75	
10/19/22	CNS	11198	22,171.98	22,171.98	
9/8/22	J Carlson Services, Inc	22-0674	385,084.01		
7/25/22	Power & Tel	7470122-04	2,629.02		2,629.02
9/12/22	Power & Tel	7569294-00	806.05		806.05

624,123.70	154,879.38	23,664.76
------------	------------	-----------

Outside Plant	Customer Premise
---------------	---------------------

18,003.89

2,016.00

18,217.07

2,016.00

18,226.59

2,016.00

385,084.01

385,084.01	60,495.55
------------	-----------

**CITY OF MADISON, MINNESOTA
RESOLUTION 22-46**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

APPOINTMENT OF AMBULANCE SERVICE OFFICERS FOR 2023

WHEREAS the Madison City Council is interested in appointing the Ambulance Service Officers for the Year 2023 based on the Ambulance Service meeting held November 22, 2022; and

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota is appointing the following:

Ambulance Chief: Scott Schake
Asst. Ambulance Chief: Kristin Ludvigson
Maintenance Officer: Peter Hibma
Secretary/Treasurer: Maria Croatt
Training Officer: Brittany Engesmoe

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 22-46 was declared duly passed and adopted this 28th day of December, 2022.

Greg Thole
Mayor

Attest: _____
Christine Enderson
City Clerk

Val Halvorson

From: Jessica Foley <jfoley@dsi-services.com>
Sent: Tuesday, November 15, 2022 10:11 AM
To: Val Halvorson
Cc: Jessica Foley; Christy Lundberg
Subject: Madison-SCDP Preliminary Application Update

LAC QUI PARLE COUNTY SECURITY NOTICE:

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

Good Morning Val,

I wanted to inform you that the preliminary application for the 2023 SCDP funds was released on November 7, 2022. I will be actively working on completing the application and will let you know when it is completed to get the mayor's signature. Due to the late release of the application, the Public Hearing, tentatively scheduled for January 23, 2023, will need to be pushed back until March 27, 2023.

So that you know, I have listed the current due dates for the SCDP Grant.

11/7/2022-SCDP Preliminary Application Released
1/16/2023- Preliminary Application Deadline
2/20/2023- Tentative Preliminary Application Determination provided to Applicants
5/1/2023- Final Application Deadline

I currently have all the documents I will need for the Preliminary Application. I'll reach out to you if anything changes.

Best wishes,

Jessica Foley
Development Specialist
Development Services, Inc.
Communities | Businesses | Solutions
402 N. Harold Street - PO Box 48
Ivanhoe, MN 56142
Ph: 507-694-1552
Cell: 507-530-0832
Email: jfoley@dsi-services.com
Website: www.dsi-services.com

Madison Comprehensive Plan

Task Force Meeting #1
November 21, 2022; 5pm
Madison City Hall

Agenda

1. Introductions
2. Overview of comprehensive plan
3. Task force role and responsibilities
4. Overview of proposed timeline
5. Summary of past planning efforts
6. Survey input
 - a. Survey vs community meeting goals
 - b. Review sample questions
 - c. How to distribute/publicize
 - d. Schedule – start/end, length open (2-4 weeks)
7. Community meeting
 - a. How to get people to come: press release, invitations, RSVP
 - b. Time of day, length, breaks/food
 - c. Date (week of Feb 27th)
 - d. Location, capacity
 - e. Agenda
 - f. Tool ideas: cell phone survey at meeting, companion survey/input from those unable to attend
8. Communication plan – how to keep City Council, public updated throughout the process?
 - a. Website, social media
 - b. Mailings/newsletters?
9. Next meeting date
 - a. Do we want to meet again before the community meeting?

What is a Comprehensive Plan?

A comprehensive plan is an expression of the community's vision for the future and a strategic map to reach that vision. It generally looks out 10-20 years and is fairly general in nature. In Minnesota, comprehensive planning is not mandatory in cities outside the seven-county metropolitan area. Comprehensive planning is an important tool for cities to guide future development of land to ensure a safe, pleasant, and economical environment for residential, commercial, industrial, and public activities. In addition, planning can help:

- Create the opportunity for residents to participate in guiding a community's future.
- Identify issues, stay ahead of trends, and accommodate change.
- Preserve important natural resources, agricultural land, and other open lands.
- Ensure that growth makes the community better, not just bigger.
- Foster sustainable economic development.
- Provide an opportunity to consider future implications of today's decisions.
- Protect property rights and values.
- Provides guidance for the city council and other decision makers.

Comprehensive plans are also the first step in adopting zoning and subdivision regulations for a city and serve as the legal basis for such regulations.

The comprehensive plan shows where you are at, where you want to be and how you plan to get there.

Plan elements include:

- Land Use/Zoning
- Housing
- Public Infrastructure/Facilities/Services
- Transportation
- Economic Development
- Parks/Recreation/Natural Resources
- Community Vitality

Task Force Roles and Responsibilities

- Guide the planning process
- Guide and promote the public engagement process
- Report back to your organization(s)
- Set goals and targets - Task Force members will determine what strategies should be included in the comprehensive plan
- Recommend to the City Council whether or not to adopt the comprehensive plan

(Estimated time commitment: 6-8 meetings, review documents over the next 12 months)

Comprehensive Plan SAMPLE Table of Contents

Executive Summary

Planning Process

- History of planning in Madison
- The planning process for this comprehensive plan
- Opportunities and Challenges in 2023

Asset Map

The Future of Madison: Vision Statement

Community Profile

- Location and Regional Setting
- History
- Demographics

Planning Topics

Each section includes an **overview** and **goals and strategies**

Land Use and Zoning

- Zoning Map (with provided GIS data)
- Future Land Use Map (with provided GIS data)

Housing

- Housing Data

Public Infrastructure, Facilities, and Services

- Inventory of all publicly owned buildings, facilities, services including energy and broadband.

Transportation

- Inventory of modes, trails, and public transit

Economic Development

- Economic development data

Parks, Recreation and Natural Resources

- Inventory of campgrounds and parks
- Map of all campgrounds and parks in town
- Natural resources and environment

Community Vitality

- Community Assets and Events
- Cultural Development, Welcoming Community, Inclusion
- Historic Preservation and Sustainable Development
- Cooperation and Collaboration – local and regional

Implementation

- Using the Plan
- Prioritization

Action Plan

- Matrix of all the goals and strategies with **priorities**
- Tools and Resources



Timeline

The plan will take approximately 12 months to complete

1. **Task Force Meeting 1:** November 21, 2022
 - a. Intro of the plan, review workplan and schedule
 - b. Plan Community Meeting
 - c. Review Community Survey Draft

Optional: Additional Task Force meeting in January to finalize public meeting

2. Implement public engagement, January – February, 2023
 - a. Survey out January and out for 2-4 weeks
 - b. Community meeting held week of Feb 27 (?)
3. **Task Force Meeting 2:** March 2023
 - a. Review public engagement results
 - b. Review and finalize Asset Map
 - c. Review and finalize Vision Statement
4. Update all goals and strategies for topic areas.
 - a. Create electronic forms for all new goals and strategies for Task Force to give feedback.
5. **Task Force Meetings 3 & 4:** April & May 2023
 - a. Review Goals and Strategies (Action Plan)
6. Develop the Draft Plan: December 2022 – June 2023
7. **Task Force Meeting 5:** August 2023
 - a. Review and approve draft plan before public review.
 - b. Plan Open House to review draft plan
 - c. Prioritization of **Action Plan**
8. Public Review Open House of Draft Plan
9. **Task Force Meeting 6:** September 2023
 - a. Make final changes (from public review) to draft plan and recommend approval.
10. Work with the approval process and public hearing with the City Council.

Madison Comprehensive Plan Summary of Past Efforts/Discussion

Madison Comprehensive Plan 2003

Completed by the UMVRDC

Very comprehensive and high level. Vision and goals and strategies for next 20 years.

Community Meeting January 31, 2017

Great turnout, input. Facilitated by Mayor Thole and Scott Marquardt

Priorities that came out of the January 2017 meeting:

- 1) Explore the feasibility of renovating the MMN elementary school into an activity, recreation, and childcare center
- 2) Increase the availability of childcare
- 3) Enhance entrepreneurship in the community - including startups, retention and expansion, and succession planning
- 4) Support the rehabilitation of downtown commercial buildings

“This meeting drove a lot of recent activities! Daycare, Promo videos, updated website, evaluated community center, another SCDP award, Commercial Improvement Program, Branding, Arts” – Val

Resulted in forming the Madison Arts Council

Strategic Plan 2021

Madison recently completed a Community Strategic Plan in 2021. It includes strategic directions, underlying contradictions, and practical vision and a committee continues to meet every 90 days to report and continue work on carrying out activities

26 participants, 2 sessions each 4-7pm

1. Plan for next 90 days
 - a. Measurable Accomplishments
 - i. Progress of EDA committees
 1. Housing
 2. Marketing
 3. Eastview
 4. Finance
 - ii. Feedback from the Job Fair
 - iii. Grant Writing/diversity/newcomers club interest
 - b. 2nd Quarter Action Items (Marketing Committee Plans)
 - i. Push Marketing Campaign
 - ii. Promote Work Remotely

Madison Community Survey 2023

This survey is an opportunity for Madison residents to give input on how the city of Madison should guide development over the next 10 to 20 years. **Please return completed survey by:** _____

You can return this survey by mail to: UMVRDC, 323 W. Schlieman Ave., Appleton, MN 56208 or to the dropbox at the City Hall in Madison, MN. Additional copies of this survey are also available at City Hall or by going to www._____

The survey can also be filled out online via: www.surveymonkey.com _____

1. What is your zip code? _____

2. Are you currently a homeowner, renter and/or business owner in the City of Madison? If so, for how long?

	No	0-1 year	2-5 years	6-10 years	11-15 years	16-20 years	21+ years
Homeowner							
Renter							
Business owner							

3. What age group are you in?

- ☐ 12 and under ☐ 35-44 ☐ 65-69 ☐ 80-85
☐ 13-17 ☐ 45-54 ☐ 70-74 ☐ 85+
☐ 18-34 ☐ 55-64 ☐ 75-79

4. In what community is your primary job located?

- ☐ Madison ☐ Ortonville ☐ Unemployed
☐ Dawson ☐ Canby ☐ Retired
☐ Montevideo ☐ Watertown ☐ Other (please specify) _____
☐ Appleton ☐ Willmar

5. Select all that describes your connection to Madison:

- ☐ I live in Madison
☐ I live in a neighboring township of Madison
☐ I attend or work at the school in Madison
☐ I work in Madison
☐ I used to live in Madison.
☐ I have family that lives in Madison.
☐ I visit Madison
☐ **OTHER** (Describe other connections to Madison): _____

6. Select all that tells us why you live in Madison:

- ☐ City character ☐ Easy access to recreation
☐ Career opportunity/close to employment ☐ Privacy
☐ Great schools and extracurricular opportunities ☐ People/neighbors
☐ Safety/low crime ☐ Low traffic
☐ Affordable housing ☐ Originally from the area
☐ Close to family
☐ I don't live in or near Madison
☐ **OTHER:** _____

Values and Vision

High Importance, Medium Importance

Low Importance, Not Important/Not Necessary

7. Rank the importance of these:

	High	Med	Low	Not
Arts programming				
Parks and recreation				
Public art				
Youth activities				
Young leaders				
Provide great educational facilities				
Attractive town				
Welcoming to diverse people				
Grow in population				
Try new ways of doing things				
Embrace change				
Preserve history				
Positive attitudes				
Robust downtown				

Walkable community				
Strong and resilient economy				
Engaged community members and volunteers				
Cooperation among organizations city-wide and regionally				
Cooperation among local governments ie. County and school district				
Childcare options				
Housing options				
Local businesses				
Community events				
Protect vulnerable residents				
Adapt to climate change				
Maintaining parks and recreation				

Other/Comments: _____

Quality – How is Madison doing?

4= Very Good, 3=Good, 2=Poor, 1= Very Poor, and U = Unknown

8. Rate the quality of each in Madison

	4	3	2	1	U
Overall quality of life					
Community pride and positive image					
Safe and well-kept community					
Involved volunteers					
Economic resiliency					
City website					
Economic development programs					
Community education programming					
K-12 Education					
Medical services					
Streets and roads					
Sidewalks					
Sewer and water utility service					
Garbage collection					
Library services					
Internet/broadband service					
Cell phone service					
Cable television service					

Housing					
Childcare					
Law enforcement services					
Effective government					
Community involvement					
Local business offerings					
Recreational Facilities					
Tennis Courts					
Emergency Preparedness					
Walkable/Bikeable city					
Welcoming to new people					
Welcoming to diverse people					

Other/Comments

9. Describe what you like or what you believe are the most positive/unique aspects about Madison.

11. What two or three words do you want others to use to describe Madison in 10 years?

10. What are the major challenges currently facing Madison?

12. What one thing do you want to see happen in Madison?

13. General Comments:

Thank you for completing this survey.

Your responses will inform our steering committee as they develop goals, policies, and strategies for the future.

Madison Community Meeting 2023 Agenda - DRAFT

1. Introduction (5 min)
 - a. Task force intros
 - b. What is a comp plan
 - c. Goals of the comp plan and this meeting
 - d. Ground rules, format of the meeting
2. What has already been done (10 min)
 - a. Summary of recent planning efforts
 - b. Past accomplishments and success stories
3. Where are we now? (20-40 min)
 - a. Survey results
 - i. Present the trends, opportunities, issues that were identified
 - b. Asset map
 - i. What are we missing?
 - ii. What are our greatest assets/ones with the most potential for opportunities? (Cell phone vote?)
 - c. Issues and challenges/weakness/threats (from survey and 2021 strategic process)
 - i. What are we missing?
 - ii. What are our greatest issues/ones with the most potential for opportunities? (Cell phone vote?)
4. Where do we want to go? (1 – 2 hours)
 - a. Visioning/Aspirations/Results
 - i. Survey results: main topic areas
 - ii. Any other topics?
BREAK?
 - b. Projects and specific ideas
 - i. Small group exercise: use topic from survey – get 5-6? topics
 1. Each table has one topic and discusses the following:
 - a. Brainstorm projects that would benefit Madison
 - b. Money is not an issue/wave a magic wand
 - c. If success could be guaranteed, what are the results
 2. 20 min at each table, move to another table, if want. 2 min recap from previous conversations. Go to 3 tables.
 3. Summary of all the ideas at the end by each record keeper (RDC staff)
 - c. Prioritize (15 min)
 - i. Dots before leave, short discussion on results
 1. Where do we want to invest our time and money?

CLAIMS REPORT

Check Range: 11/16/2022-11/16/2022

UPCK# 63724-63733

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	DATE
GENERAL					
101-20650	ACCURED PAYROLL DEDUCTION				
101-20650	CHILD SUPPORT PAYMENT CENTER	CHILD SUPPORT	214.86	63723	11/16/22
101-20650	JOHN HANCOCK RETIREMENT	JHANCOCK ROTH	75.00	2431	11/16/22
101-20650	UNITED STATES TREASURY	FED/FICA TAX	2,797.52	2427	11/16/22
101-20650	MN DEPT. OF REVENUE	STATE TAX	452.19	2428	11/16/22
101-20650	P.E.R.A. (W/H REPORT)	PERA	1,667.46	2429	11/16/22
101-20650	SELECTACCOUNT	HSA CONTRIBUTIO	76.92	2430	11/16/22
2065 ACCURED PAYROLL DEDUCTION TOTAL			5,283.95		
ADMINISTRATION					
101-41320-409	FLAHERTY & HOOD, P.A.	ADMIN-HR REVIEW	471.25	63725	11/16/22
4132 ADMINISTRATION TOTAL			471.25		
PARKS AND RECREATION					
101-45200-221	MADISON AUTO PARTS	PARKS-AIR FILTER	58.83	63728	11/16/22
4520 PARKS AND RECREATION TOTAL			58.83		
UNALLOCATED EXPENDITURES					
101-49250-380	VERIZON WIRELESS	UANLL-CELL PHONE 11/22	40.01	63732	11/16/22
4925 UNALLOCATED EXPENDITURES TOTAL			40.01		
101 GENERAL TOTAL			5,854.04		
AMBULANCE					
201-44100-217	BOUND TREE MEDICAL LLC	AMB-RESUS PAKC/AIRWAY/SUCTION	252.88	63724	11/16/22
201-44100-325	VERIZON WIRELESS	AMB-CELL PHONE 11/22	40.01	63732	11/16/22
201-44100-409	ORTONVILLE AMBULANCE SERVICE	AMB-TRANSPORT ASSIST	400.00	63731	11/16/22
4410 AMBULANCE TOTAL			692.89		
201 AMBULANCE TOTAL			692.89		
WATER					
601-20650	ACCURED PAYROLL DEDUCTION				
601-20650	UNITED STATES TREASURY	FED/FICA TAX	716.50	2427	11/16/22
601-20650	MN DEPT. OF REVENUE	STATE TAX	109.43	2428	11/16/22
601-20650	P.E.R.A. (W/H REPORT)	PERA	466.65	2429	11/16/22
601-20650	SELECTACCOUNT	HSA CONTRIBUTIO	190.38	2430	11/16/22
2065 ACCURED PAYROLL DEDUCTION TOTAL			1,482.96		
WATER PRODUCTION					
601-49400-216	HACH COMPANY	WT-PLAN SOLN/ASCORBIC ACID	95.79	63727	11/16/22
601-49400-325	VERIZON WIRELESS	WT-CELL PHONE 11/22	24.20	63732	11/16/22
601-49400-409	FLOW MEASUREMENT & CONTROL	WT-FLOW METER CERTIFICATIO	424.00	63726	11/16/22
601-49400-409	MVTL LABORATORIES INC	WT-REGULAR TESTING	48.56	63730	11/16/22

CLAIMS REPORT

Check Range: 11/16/2022-11/16/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		4940 WATER PRODUCTION TOTAL	592.55		
		601 WATER TOTAL	2,075.51		
	SEWER				
	ACCURED PAYROLL DEDUCTION				
602-20650	UNITED STATES TREASURY	FED/FICA TAX	658.43	2427	11/16/22
602-20650	MN DEPT. OF REVENUE	STATE TAX	125.83	2428	11/16/22
602-20650	P.E.R.A. (W/H REPORT)	PERA	481.21	2429	11/16/22
602-20650	SELECTACCOUNT	HSA CONTRIBUTIO	151.93	2430	11/16/22
		2065 ACCURED PAYROLL DEDUCTION TOTAL	1,417.40		
	SEWER TREATMENT				
602-49450-325	VERIZON WIRELESS	SEW-CELL PHONE 11/22	24.20	63732	11/16/22
602-49450-409	FLOW MEASUREMENT & CONTROL	SEW-FLOW METER CERTIFICATIO	424.00	63726	11/16/22
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	285.92	63730	11/16/22
		4945 SEWER TREATMENT TOTAL	734.12		
		602 SEWER TOTAL	2,151.52		
	ELECTRIC UTILITY				
	ACCURED PAYROLL DEDUCTION				
604-20650	JOHN HANCOCK RETIREMENT	JHANCOCK PRETAX	360.00	2431	11/16/22
604-20650	UNITED STATES TREASURY	FED/FICA TAX	1,865.75	2427	11/16/22
604-20650	MN DEPT. OF REVENUE	STATE TAX	321.27	2428	11/16/22
604-20650	P.E.R.A. (W/H REPORT)	PERA	1,024.99	2429	11/16/22
604-20650	SELECTACCOUNT	HSA CONTRIBUTIO	47.69	2430	11/16/22
		2065 ACCURED PAYROLL DEDUCTION TOTAL	3,619.70		
	ELECTRICAL DISTRIBUTION				
604-49570-325	VERIZON WIRELESS	ELEC-CELL PHONE 11/22	81.39	63732	11/16/22
		4957 ELECTRICAL DISTRIBUTION TOTAL	81.39		
		604 ELECTRIC UTILITY TOTAL	3,701.09		
	LIQUOR				
	ACCURED PAYROLL DEDUCTION				
609-20650	UNITED STATES TREASURY	FED/FICA TAX	451.17	2427	11/16/22
609-20650	MN DEPT. OF REVENUE	STATE TAX	73.08	2428	11/16/22
609-20650	P.E.R.A. (W/H REPORT)	PERA	123.87	2429	11/16/22
		2065 ACCURED PAYROLL DEDUCTION TOTAL	648.12		
	OFF-SALE LIQUOR				
609-49750-342	RBM PUBLICATIONS	LIQ-ADVERTISING	270.00	63733	11/16/22

CLAIMS REPORT
Check Range: 11/16/2022-11/16/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
609-49750-433	MN DEPT OF PUBLIC SAFETY	LIQ-BUYERS CARD	20.00	63729	11/16/22
		4975 OFF-SALE LIQUOR TOTAL	290.00		
		609 LIQUOR TOTAL	938.12		
		Accounts Payable Total	15,413.17		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
101	GENERAL	5,854.04
201	AMBULANCE	692.89
601	WATER	2,075.51
602	SEWER	2,151.52
604	ELECTRIC UTILITY	3,701.09
609	LIQUOR	938.12

	TOTAL FUNDS	15,413.17

UP CK# 63735-63758

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	DATE
	GENERAL				
	ADMINISTRATION				
101-41320-309	TYLER TECHNOLOGIES	ADMIN-TYLER U FEE	1,000.00	63756	11/23/22
101-41320-331	VAL HALVORSON	ADMIN-MILEAGE REIMB-ALEX	104.11	63745	11/23/22
101-41320-404	XEROX CORPORATION	ADMIN-LEASE C8155H 11/22	134.83	63758	11/23/22
101-41320-409	EHLERS & ASSOCIATES, INC	ADMIN-ANNUAL DISCLOSURE	3,300.00	63743	11/23/22
101-41320-593	BRIGHTLY SOFTWARE, INC	ADMIN-MOBILE 311 SOFTWARE	947.16	63740	11/23/22

		4132 ADMINISTRATION TOTAL	5,486.10		
	ELECTIONS				
101-41410-192	PANTRY CAFE	ELECTION-JUDGE MEAL 11/8/22	74.22	63753	11/23/22

		4141 ELECTIONS TOTAL	74.22		
	CITY HALL				
101-41940-380	MN ENERGY RESOURCES	CTY HALL-NAT GAS 11/22	437.11	63751	11/23/22
101-41940-401	AUTOMATIC BUILDING CONTROL INC	CTY HALL-ANNUAL FIRE ALARM CK	512.00	63735	11/23/22
101-41940-409	AUTOMATIC BUILDING CONTROL INC	CTY HALL-ANNUAL MONITOR CONTRA	240.00	63735	11/23/22

		4194 CITY HALL TOTAL	1,189.11		
	FIRE DEPARTMENT				
101-42200-212	LQP CO-OP OIL	FIRE-FUEL EXPENSE	56.85	63747	11/23/22
101-42200-324	MEDIACOM	FIRE-DIGITAL ADAPTER	7.37	63750	11/23/22
101-42200-380	MN ENERGY RESOURCES	FIRE-NAT GAS 11/22	111.01	63751	11/23/22

		4220 FIRE DEPARTMENT TOTAL	175.23		
	STREET MAINTENANCE				
101-43100-303	BOLTON & MENK INC	STR-MNDOT 40/75	728.33	63738	11/23/22
101-43100-380	MN ENERGY RESOURCES	STR-NAT GAS 11/22	228.39	63751	11/23/22

		4310 STREET MAINTENANCE TOTAL	956.72		
	LIBRARY				
101-45500-310	LYNDON WORDEN	LIB-CLEANING 10/22	810.00	63757	11/23/22
101-45500-380	MN ENERGY RESOURCES	LIB-NAT GAS 11/22	197.75	63751	11/23/22
101-45500-409	MACDONALD & MACK ARCHITECTS	LIB-ROOF	1,375.00	63748	11/23/22
101-45500-409	ROOF COMPANY NA, INC	LIB-ROOF INSP/THEAT-ROOF REHAB	1,600.00	63755	11/23/22

		4550 LIBRARY TOTAL	3,982.75		

		101 GENERAL TOTAL	11,864.13		
	EDA				
211-46500-342	ECONOMIC DEVELOPMENT				
	CAMDEN RECAP	EDA-MARKETING	400.00	63741	11/23/22

		4650 ECONOMIC DEVELOPMENT TOTAL	400.00		

CLAIMS REPORT

Check Range: 11/23/2022-11/23/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		211 EDA TOTAL	400.00		
	INFRA. REPLACE. DEBT SERV				
	DEBT SERVICE				
350-47000-601	BOND TRUST SERVICES	2021 GO WT SEW REF-PRINCIPAL	185,000.00	63739	11/23/22
350-47000-602	BOND TRUST SERVICES	2021 GO WT SEW REF-INTEREST	62,948.75	63739	11/23/22
		4700 DEBT SERVICE TOTAL	247,948.75		
		350 INFRA. REPLACE. DEBT SERV TOTAL	247,948.75		
	2015 GO REFUNDING DS				
	DEBT SERVICE				
351-47000-601	NORTHLAND TRUST SERVICES,	'15 GO REF-BOND PRINCIPLE	165,000.00	63752	11/23/22
351-47000-602	NORTHLAND TRUST SERVICES,	'15 GO REF-BOND INTEREST	104,305.00	63752	11/23/22
		4700 DEBT SERVICE TOTAL	269,305.00		
		351 2015 GO REFUNDING DS TOTAL	269,305.00		
	UTIL EXT PROJECT FUND				
	UTILITY EXPANSION				
407-46520-303	BOLTON & MENK INC	2023 UTILITY IMPROVEMENTS	4,770.00	63738	11/23/22
		4652 UTILITY EXPANSION TOTAL	4,770.00		
		407 UTIL EXT PROJECT FUND TOTAL	4,770.00		
	BLDG & EQUIP CAP. FUND				
	BLDG & CAP EQUIP (GEN GOV				
425-41950-520	ROOF COMPANY NA, INC	ROOF REHAB-THEATR RESERVE	5,000.00	63755	11/23/22
		4195 BLDG & CAP EQUIP (GEN GOV TOTAL	5,000.00		
		425 BLDG & EQUIP CAP. FUND TOTAL	5,000.00		
	WATER				
	WATER PRODUCTION				
601-49400-321	FRONTIER COMMUNICATIONS CORP	WT-CIRCUIT 11/22	43.43	63744	11/23/22
601-49400-380	MN ENERGY RESOURCES	WT-NAT GAS 11/22	833.84	63751	11/23/22
		4940 WATER PRODUCTION TOTAL	877.27		
	ADMINISTRATION AND GENERA				
	BOLTON & MENK INC	WT-MNDOT 40/75	728.33	63738	11/23/22
601-49440-593	BRIGHTLY SOFTWARE, INC	WT-MOBILE 311 SOFTWARE	947.16	63740	11/23/22

CLAIMS REPORT

Check Range: 11/23/2022-11/23/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		4944 ADMINISTRATION AND GENERA TOTAL	1,675.49		
		601 WATER TOTAL	2,552.76		
602-49460-303	SEWER SEWER COLLECTION BOLTON & MENK INC	SEW-MNDOT 40/75	728.34	63738	11/23/22
		4946 SEWER COLLECTION TOTAL	728.34		
602-49470-593	ADMINISTRATION AND GENERA BRIGHTLY SOFTWARE, INC	SEW-MOBILE 311 SOFTWARE	947.16	63740	11/23/22
		4947 ADMINISTRATION AND GENERA TOTAL	947.16		
		602 SEWER TOTAL	1,675.50		
604-49570-380	ELECTRIC UTILITY ELECTRICAL DISTRIBUTION MN ENERGY RESOURCES	ELEC-NAT GAS 11/22	228.38	63751	11/23/22
		4957 ELECTRICAL DISTRIBUTION TOTAL	228.38		
604-49590-593	ADMINISTRATION AND GENERA BRIGHTLY SOFTWARE, INC	ELEC-MOBILE 311 SOFTWARE	947.14	63740	11/23/22
		4959 ADMINISTRATION AND GENERA TOTAL	947.14		
		604 ELECTRIC UTILITY TOTAL	1,175.52		
609-49750-251	LIQUOR OFF-SALE LIQUOR BELLBOY CORPORATION	LIQ-LIQUOR EXPENSE	3,763.50	63736	11/23/22
609-49750-251	BEVERAGE WHOLESALERS	LIQ-LIQUOR EXPENSE	1,246.25	63737	11/23/22
609-49750-251	COCA-COLA BOTTLING	LIQ-POP EXPENSE	164.50	63742	11/23/22
609-49750-251	JOHNSON BROS-ST.PAUL	LIQ-LIQUOR EXPENSE	3,298.80	63746	11/23/22
609-49750-251	MADISON BOTTLING CO.	LIQ-BEER EXPENSE	7,684.35	63749	11/23/22
609-49750-251	REMINGTON RIDGE VINEYARD	LIQ-WINE	290.00	63754	11/23/22
609-49750-258	BELLBOY CORPORATION	LIQ-FREIGHT EXPENSE	38.36	63736	11/23/22
609-49750-258	JOHNSON BROS-ST.PAUL	LIQ-REIGHT EXPENSE	68.93	63746	11/23/22
609-49750-380	MN ENERGY RESOURCES	LIQ-NAT GAS 11/22	76.40	63751	11/23/22
		4975 OFF-SALE LIQUOR TOTAL	16,631.09		
		609 LIQUOR TOTAL	16,631.09		
		Accounts Payable Total	561,322.75		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
101	GENERAL	11,864.13
211	EDA	400.00
350	INFRA. REPLACE. DEBT SERV	247,948.75
351	2015 GO REFUNDING DS	269,305.00
407	UTIL EXT PROJECT FUND	4,770.00
425	BLDG & EQUIP CAP. FUND	5,000.00
601	WATER	2,552.76
602	SEWER	1,675.50
604	ELECTRIC UTILITY	1,175.52
609	LIQUOR	16,631.09

	TOTAL FUNDS	561,322.75