

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – **5:00 PM**  
**Monday December 12, 2022**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

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A copy of the November 28, 2022 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

A.	Madison Ambulance Inspection – November 14, 2022 - receive	Page 4
B.	Investment Report – November 2022 – receive	Page 7
C.	Cash Investment Balance – November 2022 – receive	Page 10
D.	Mobile 311 Report – November 2022– receive	Page 11
E.	Water Plant Report – November 2022 – receive	Page 12
F.	Revenue and Expense Report – November 2022 – receive	Page 13
G.	Reserve and Capitol Accounts – November 2022 – receive	Page 18
H.	Regular Drill Meeting – November 21, 2022 – receive	Page 19
I.	Township Fire Meeting – December 19, 2022 – receive	Page 20
J.	EDA Minutes – November 7, 2022 – receive	Page 21
K.	MEDA Loan Note Status – November 2022 – receive	Page 23
L.	Liquor Store Report – November 2022 – receive	Page 24

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

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B. **Public Hearing 5:00 PM** – Resolution Ordering Improvement and Preparation of Plans. A DISCUSSION and MOTION may be in order. (Manager, Council)

- Page 50
- C. Gambling Permit Application – The Sticks Bar and Grill. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 52
- D. Purchase of 2006 Sterling Plow Truck. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 53
- E. Approve Sale of Property – State of Minnesota. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 59
- F. Resolution 22-48 Establishing Water and Sewer EDU Billing Schedule. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 63
- G. Resolution 22-49 Cell Phone Allowance Policy. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 64
- H. Resolution 22-50 Amending Sanitation Rates. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 66
- I. Resolution 22-51 Amending Water, Sewer, Storm Rates. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 68
- J. Resolution 22-52 Amending Electric Rates. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 70
- K. Resolution 22-53 Group Health Insurance. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 71
- L. **Public Hearing 6:00 PM-** Resolution 22-54 Adopting the General Fund Budget A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 77
- M. Resolution 22-55 Adopting the Non-General Fund Budget. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 78
- N. Resolution 22-56 Adopting the Final Tax Levy. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

- December 28, 2022 Noon Meeting

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

**9. AUDITING CLAIM**

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A copy of the Schedule Payment Report of bills submitted November 28, 2022 through December 12, 2022 is attached for approval for Check No. 633777 through Check No. 63783 and debit card purchases. A MOTION is in order.

**10. Closed Session – Manager Annual Review**

**11. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
NOVEMBER 28, 2022**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, November 28, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Tim Volk, Paul Zahrbock, Adam Conroy and Maynard Meyer. Also present was: City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson.

**AGENDA**

Upon motion by Zahrbock, seconded by Meyer and carried, the agenda was approved as amended. The additions include the invoice from the UMVRDC for a portion of the fiber to the premises (FTTP) administration services and Resolution 22-47 for utility account, weed eradication (mowing) and city service unpaid balances write offs. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Meyer, seconded by Zahrbock and carried, the November 14, 2022, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

Upon motion by Volk, seconded by Conroy and carried, the Consent Agenda was approved as presented. Included in the consent agenda, Council approved a Lawful Gambling Premises Permit Application for the Dawson Fire Department to conduct Lawful Gambling at The Sticks Bar and Grill, LLC located at 205 8<sup>th</sup> Ave, Madison, Minnesota.

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist.

**MN HISTORICAL SOCIETY GRANT AGREEMENT**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved execution of an Agreement between the City of Madison and the Minnesota Historical Society for the Madison City Hall Window Rehabilitation project. The project period is from December 1, 2022 to December 1, 2023. The City of Madison was awarded the grant for \$286,000 with a required city match of \$25,000 for the project.

**CITY CONTRACTS**

**LqP Racing Association:** Upon motion by Volk, seconded by Zahrbock and carried, Council authorized execution of an Agreement between the City of Madison and LqP Racing Association which requires fire and ambulance bills to be paid by December 31<sup>st</sup> of each year and approves the use of city grader for track maintenance for the 2023 racing season.

**Dog Kennel Services:** Upon motion by Meyer, seconded by Zahrbock and carried, Council approved execution of a Memorandum of Understanding between the City of Madison and Jen Wold, dba Gemini



Kennels for the purpose of caring for lost and abandoned dogs for calendar year 2023 in exchange for a \$500.00 donation, regardless of the number of dogs transferred to the facility.

**Utility Bill Mailing Preparation:** Upon motion by Conroy, seconded by Zahrbock and carried, Council approved execution of an Independent Contractor Agreement between the City of Madison and Isaiah Tuckett for business services related to utility bill mailing preparation for calendar year 2023 at a cost of \$175.00 per month.

**Madison Area Chamber:** Upon motion by Zahrbock, seconded by Conroy and carried, Council approved execution of an Agreement between the City of Madison and Madison Area Chamber for City promotional services for calendar year 2023 and 2024 at a cost of \$15,000.00 annually.

#### **FIBER TO THE PREMISES – DEED PAY REQUEST**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved the DEED pay request for Farmers Mutual Telephone Co. for the FTTP project in the amount of \$624,123.70 and the UMRDC pay request for administrative services in the amount of \$35,153.75. City Manager Halvorson confirmed that all payments are within the project budget. Funds remaining to pay Farmers Mutual for the FTTP project is at a balance of \$967,673.32 and \$24,846.25 for administrative services.

#### **MADISON AMBULANCE OFFICERS**

Upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 22-46** titled “Appointment of Ambulance Service Officers for 2023” was adopted. A complete copy of Resolution 22-46 is contained in City Clerk’s Book #10.

#### **CITY MANAGER’S REPORT**

**Electric Dept:** The electric department staff will spend their annual three hours helping the city of Marietta install their Christmas lights.

**December Council Meeting Dates:** City Council is scheduled to meet on December 12<sup>th</sup>; however, the 2<sup>nd</sup> meeting in December falls on a reserved holiday, so that date is to be determined, if needed.

**2023 SCDP Timeline:** City Manager Halvorson informed Council of the timeline for the Small Cities Development Program Grant Application.

11/7/2022 – SCDP Preliminary Application Released

1/16/2023 – Preliminary Application Deadline

2/20/2023 – Tentative Prelim. Application Determination provided to Applicants

5/1/2023 – Final Application Deadline

**Memorial Field:** Pre-construction meeting with Sports Lighting Authority next Monday, December 5<sup>th</sup>.

**2023 Budget:** Council was informed that the City received 98.32% of requested general fund levy in 2022. There has also been a change in the Sheriff contract for 2023 following their union contract meeting. Options suggested were a flat increase of 7% for 2023-2025 or the City can leave 2023 at 4% and increase to 10% for 2024 and 2025.

#### **MAYOR/COUNCIL REPORTS**

**Comprehensive Planning Taskforce Meeting #1:** Meeting was held on November 21<sup>st</sup>. Discussion and remarks were made. The 2<sup>nd</sup> meeting will be scheduled in January.

**DISBURSEMENTS**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between November 15 and November 28, 2022. These disbursements include United Prairie Check Nos. 63724-63776. Debit card and ACH purchases made between November 15 and November 28, 2022, were also approved as listed within the Claims Report.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 5:44 pm.

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Greg Thole - Mayor

**ATTEST:**

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Christine Enderson – City Clerk

## Memo

**Date:** 12/01/2022

**To:** Scott Schake, Madison Ambulance

**Cc:** Ann Jenson, Southwest EMS

Brant Hacker, MD

Valerie Halvorson, City of Madison Manager

**From:** Holly Jacobs, EMS Specialist

## RE: Madison Ambulance Inspection

On November 14, 2022 the Madison Ambulance Service was inspected by EMS Specialist Holly Jacobs. Madison Ambulance was found to be out of compliance in several arenas. I have outlined all areas inspected in this document and areas that require the immediate attention of the service.

### Ambulance Service Documentation Requirements

- **License Application Documentation**
  - The license application and documentation was provided and accessible in the EMSRB eLicense Portal. **This item is compliant.**
- **PSA Description**
  - The most recent PSA Description is attached to the email as requested by the Ambulance Manager. **This item is compliant.**
- **Mutual Aid Agreements**
  - Mutual Aid agreements with Dawson and Ortonville were presented. **This item is compliant.**
- **Personnel Roster and Files**
  - Personnel rosters were available for review. It was noted that four EMR's had expired credentials as of 10/31/2022 and they were not running calls on the schedule. **This item is compliant.**
  - *It should be noted and was discussed to encourage this individuals to renew their credential or see if they are willing to drive as non-credentialed staff if the Medical Director allows through January 1, 2024 with the appropriate [approval paperwork](#).*
- **Driver**
  - Drivers of the ambulance must comply with 144E.101, there must be a policy in place and records maintained of a course that includes actual driving experience. **This item is compliant.**

- **Medical Director Items**
  - The Medical Director Statement and Skills Verification documents were last signed 11/30/2021. These documents are required on an annual basis are found to be **not compliant**:
    - Medical Director Skill Verification
    - Variance for Drugs
    - Variance Maintenance
    - IV Infusion & Special Procedures
  - In addition, if the Medical Director is not performing annual skills verifications he/she must designate an individual(s) to perform skills evaluations in a manner established by the Medical Director.
  - All of the forms pertaining to Medical Direction can be located on the [EMSRB website](#).
- **Operational Procedures**
  - Ambulance services are required to establish operational procedures related to the following:
    - Ambulance Complaints
    - Maintenance of Ambulance and Equipment
    - Drug Procurement and Storage
    - Infection Control
  - **These items were found to be not compliant**, as they were unavailable during inspection and were not provided by email prior to this email. Samples of all policies can be found on the EMSRB Website in the [Ambulance Service Inspection Manual](#).
    - *It was recommended the Ambulance Manager print the manual and begin to assemble a manual to ensure future compliance is met. Records may be stored electronically as well.*
- **Maintenance, Sanitation, & Testing of Equipment**
  - There were multiple expired items found during the inspection. Ambulance services are required to maintain the ambulance and equipment in accordance with manufacturer guidelines. This include utilizing the checklists provided by a manufacturer for items such as a stair chair, stretcher, 12 Lead, etc. and ensuring all items are stored in their packaging and are within expiration date.\* **This item is noted as not compliant**.
    - \* Items may be used outside the expiration date if authorized by the ambulance service Medical Director and approved by the EMSRB [as outlined in the memo on the EMSRB website and provided to all agencies](#).
- **Standards and Radio Frequency**
  - The ambulance service has a radio for two-way communications. **This item is compliant.**
- **Written Schedule**
  - The ambulance service currently schedules individuals from 6am-6pm, however uses an all call schedule from 6pm-6am. **This is noted as not compliant**.
    - Statute reads that a service must maintain a written on-call schedule with at least two persons on the schedule.
    - *Utilizing an all-call schedule, puts the community at great risk for “missing calls”. During inspection, the Ambulance Manager explained two calls during the week of inspection where crew members didn’t want to respond to a certain address and there may have been a delay in responding.*

- **MNSTAR Pre-Hospital Care Data**

- Madison Ambulance utilizes ExpertT Billing to import runs to the MNSTAR Elite system. Run data is up-to-date, however there does seem to be about a 7 day delay in importing data. The EMSRB is requesting ambulance services to post data in as real time as possible. With the new options for hospitals to access runs online, posting in real time allows that accessibility for continuity of care.
- I did discuss the EMSRB state site is free and does not require an internet connection until the runs need to be posted, if the service is interested in switching over to the State site from ExpertT, as the software is the same and requires just a little setup.
- **This item is noted as compliant.**

## **Ambulance Service Equipment Requirements – Not compliant**

- **Maintenance/Sanitation of Ambulance and Equipment**

- As noted earlier, multiple expired items were found and noted as **not compliant.**

- **Secure Storage**

- There was a box of items stored between the chassis and box of the ambulance that was not secure, which could harm an individual if an accident occurred.

- **Variance Medication**

- The ambulance service carries both Epi Jr and Epi Adult pens but is transitioning to drawing up 1:1000 Epinephrine for anaphylaxis. Ambulance services, to avoid “manufacturing”, must have a syringe that is the actual dosage for the adult and pediatric patient. Syringes must have a stopcock to avoid accidental overdosing. The Ambulance Manager was advised to remove the 1:1000 epinephrine immediately and until the appropriate syringes were purchased, protocol was created, and service crew members were appropriately trained, and skills verified by the Medical Director or designee.

# City of Madison Investment Report

11/01/2022 - 11/30/2022

## Madison General Funds (169724)

Dated: 12/05/2022

### Portfolio Summary

	Portfolio
Client	City of Madison
Custodian	Pershing
Source Account	D7M001369
Original Units	5,113,447.03
Net Unrealized Gain/Loss	-202,401.06
Market Value	4,869,876.52
Book Yield	2.69%
Duration	1.60
S&P Rating	A+
Moody's Rating	A1

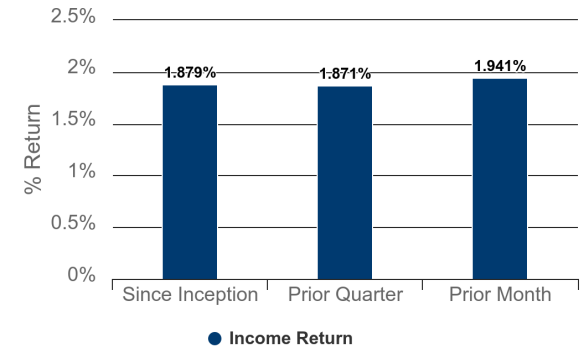
Footnote: 1

### GAAP Income Detail

	Portfolio
Account	Madison General Funds
MMF Payment Received Income	660.24
Coupon Received Income	16,661.46
Realized Gain	0.00
Other Income	0.00
Management Fees	-663.30
Total Net Income	16,658.40

Footnotes: 2,3

### Performance Summary



### Portfolio Composition

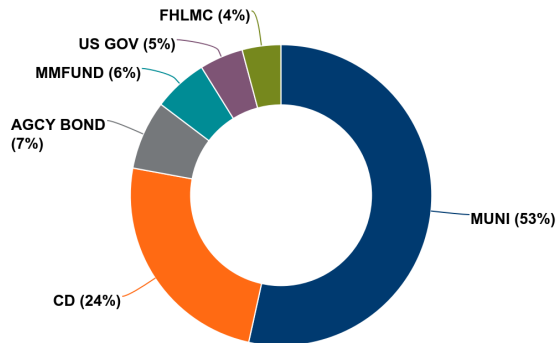
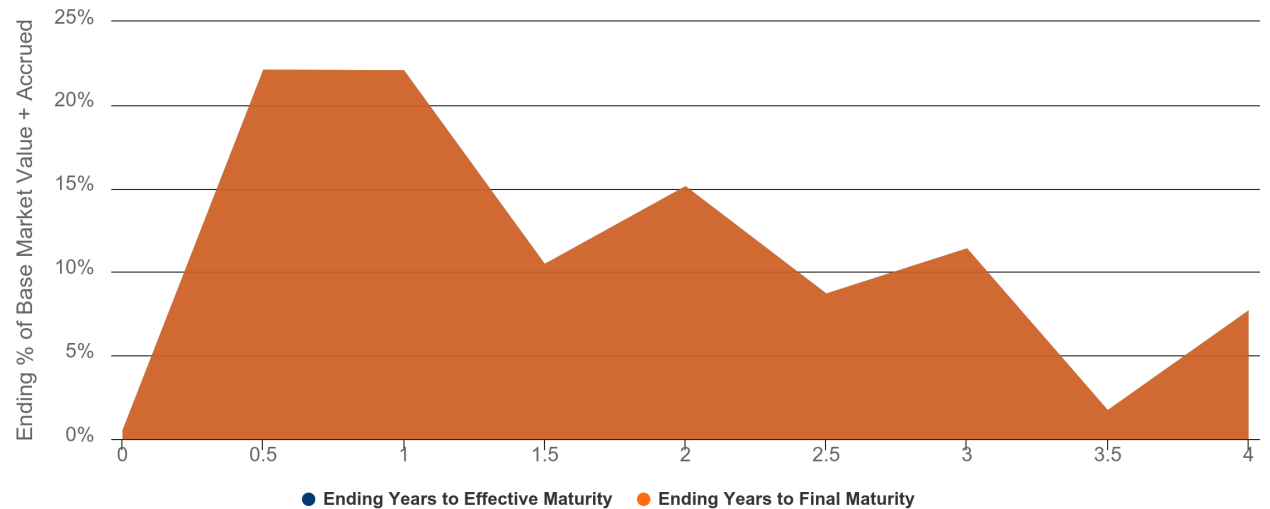


Chart calculated by: % of Market Value + Accrued

### Time To Maturity



## City of Madison Investment Report

11/01/2022 - 11/30/2022

Madison General Funds (169724)

Dated: 12/05/2022

1: \* Weighted by: Market Value + Accrued, except Book Yield by Base Book Value + Accrued. 2: \* Weighted by: Ending Market Value + Accrued. 3: \* Formula Column: Total Net Income = [MMF Payment Received Income]+[Coupon Received Income]+[Other Income]+[Misc Income]+[Management Fees].

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**Cash and Investment Balances****Date: NOVEMBER 30, 2022**

<b>Fund</b>	<b>Acct No.</b>	<b>Cash Balance</b>		<b>Acct No.</b>	<b>Ehlers Investments Balance</b>	<b>Total by Fund</b>
General Fund	101-10100	\$223,173.71		101-10113	\$151,000.00	\$374,173.71
Ambulance Fund	201-10100	-\$56,978.03		201-10113	\$200,000.00	\$143,021.97
EDA Fund	211-10100	\$105,877.56		211-10113	\$0.00	\$105,877.56
Sewer Sys replace	225-10100	\$112,326.56		225-10113	\$0.00	\$112,326.56
Inf. Replace. DS	350-10100	\$34,350.52		350-10113	\$0.00	\$34,350.52
2015 GO Refunding	351-10100	\$55,080.50		351-10113	\$0.00	\$55,080.50
2016 GO Ref/Wt Rev	353-10100	\$25,375.78		353-10113	\$0.00	\$25,375.78
FTTP Proj Fund	406-10100	\$0.00		406-10100	\$0.00	\$0.00
Util Ext Proj Fund	407-10100	-\$66,040.00		407-10100	\$0.00	-\$66,040.00
Cult & Rec Capital	420-10100	\$201,447.71		420-10113	\$0.00	\$201,447.71
Bldg & Equip Capital	425-10100	\$272,433.51		425-10113	\$0.00	\$272,433.51
Streets Capital	430-10100	\$131,556.78		430-10113	\$0.00	\$131,556.78
Water Fund	601-10100	-\$148,566.32		601-10113	\$99,000.00	-\$49,566.32
Sewer Fund	602-10100	-\$145,292.78		602-10113	\$400,000.00	\$254,707.22
Sanitation Fund	603-10100	\$105,081.97		603-10113	\$0.00	\$105,081.97
Electric Fund	604-10100	\$843,336.16		604-10113	\$2,000,000.00	\$2,843,336.16
Storm Sewer Fund	605-10100	\$122,265.48		605-10113	\$0.00	\$122,265.48
Liquor Fund	609-10100	\$115,007.97		609-10113	\$0.00	\$115,007.97
Eastview Fund	614-10100	\$83,351.62		614-10113	\$100,000.00	\$183,351.62
Reserve Fund	851-10100	-\$85,181.06		851-10113	\$413,245.00	\$328,063.94
		\$1,928,607.64			\$3,363,245.00	\$5,291,852.64
(GT Cash Balance)		\$0.00				
United Prairie Checking		\$220,409.15				
Old National Checking		\$8,198.49				
TD Ameritrade Sweep		\$1,700,000.00				
		\$1,928,607.64				
SCDP Rev Loan	202-10103	\$85,655.03				\$85,655.03
EDA Rev Loan Fund	212-10105	\$40,195.36				\$40,195.36
		\$2,054,458.03			\$3,363,245.00	\$0.00
<b>Grand Total Cash and Investments</b>						<b>\$5,417,703.03</b>

# NOVEMBER 2022 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Complete	3	rd St E And 1st Ave	Street Light Out - Electric	11/28/2022 1:57:36 PM	chase.mortenson@ci.madison.mn.us	11/28/2022 1:57:37 PM	chase.mortenson@ci.madison.mn.us	New led light	New led light
Complete	0	Western Ave And 4th St E	Street Light Out - Electric	11/28/2022 1:31:57 PM	chase.mortenson@ci.madison.mn.us	11/28/2022 1:31:58 PM	chase.mortenson@ci.madison.mn.us	New led st light	New led light
Complete	417	8th St	Street Light Out - Electric	11/28/2022 1:11:10 PM	chase.mortenson@ci.madison.mn.us	11/28/2022 1:11:11 PM	chase.mortenson@ci.madison.mn.us	Replace with new led light	New led light
Complete	0	United Prairie	Street Sign	11/28/2022 12:56:37 PM	todd.erp@ci.madison.mn.us	11/28/2022 12:56:39 PM	todd.erp@ci.madison.mn.us	Added no left turn sign in alley for drive up atm at United prairie alley	No parking in alley sign need to be replaced. Old and hard to read
Complete	521	4th Ave	Junk Vehicle/Blight	4/7/2022 10:00:03 AM	todd.erp@ci.madison.mn.us	11/1/2022 9:06:04 AM	christine.enderson@ci.madison.mn.us	4/7/22 TE blight piled up around back and south of house. Appliances, stove washer dryer	4/11/22 notice sent. follow up on 5/9/22 ce 6/1/22 - followup required. 6/8 progress made. Stove and table still stored on west side of house. Washer is still on south side, dryer and blight are gone. Will attempt to call tenant. 10/20/22 progress made. Some items still remain, however, tenant was moving out. 10/17/22 New tenants moved in.

# Water Plant Monthly Report

Year: 2022

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	25	27	30	26	28.5	37.5	35	31	30	28.5	20		318.5
	Cost	\$316.25	\$341.55	\$379.50	\$355.42	\$389.60	\$512.63	\$478.45	\$423.77	\$410.10	\$389.60	\$273.40		\$4,270.27
KMNO4	Used (lbs)	270	315	340	307	356.4	416	505	503	462	467	309		4250.4
	Cost	\$1,093.50	\$1,275.75	\$1,377.00	\$1,519.65	\$1,764.18	\$2,059.20	\$2,499.75	\$2,489.85	\$2,286.90	\$2,311.65	\$1,529.55		\$20,206.98
Anti Scalant	Used (gal)	27	28	32	28	26.75	36	37	36	31.5	31.5	24		337.75
	Cost	\$1,218.24	\$1,263.36	\$1,443.84	\$1,263.36	\$1,318.78	\$1,774.80	\$1,976.91	\$1,923.48	\$1,683.05	\$1,683.05	\$1,282.32		\$16,831.19
Poli-phosphate	Used (gal)	47	46	59	50	59	69	69	61	57	47	42		606
	Cost	\$630.74	\$617.32	\$791.78	\$671.00	\$948.13	\$1,108.83	\$1,108.83	\$980.27	\$915.99	\$755.29	\$674.94		\$9,203.12
Chlorine	Used (lbs)	92	90	120	72	90	113	130	104	106	94	78		1089
	Cost	\$106.72	\$104.40	\$139.20	\$100.08	\$125.10	\$157.07	\$180.70	\$144.56	\$147.34	\$130.66	\$108.42		\$1,444.25
Nalco 7768 Polymer	Used (gal)	2.2	2.5	2	2	1.75	2.4	3.2	2.2	1.6	1.5	1.2		22.55
	Cost	\$66.22	\$77.75	\$60.20	\$60.20	\$52.68	\$78.48	\$115.23	\$79.22	\$57.62	\$54.02	\$43.21		\$744.83
Flouride	Used (gal)	16	15	19	16	19	21	19	18	18	15	13.5		189.5
	Cost	\$92.00	\$86.25	\$109.25	\$62.00	\$109.25	\$120.75	\$109.25	\$103.50	\$103.50	\$86.25	\$77.63		\$1,059.63
Sodium meti-Bisulfate	Used (lbs)	8	9	8	9	6.1	13	12	9	10.9	9	5.4		99.4
	Cost	\$11.25	\$12.69	\$11.28	\$12.69	\$8.60	\$18.33	\$16.92	\$12.69	\$15.37	\$12.69	\$7.61		\$140.12
R <sub>o</sub> O <sub>2</sub> Pre-Filters	Used (case)	1	1	2	1	1	2	2	2	0	0	1		13
	Cost	\$259.07	\$259.07	\$518.14	\$259.07	\$270.40	\$568.84	\$568.84	\$568.84	\$0.00	\$1.00	\$284.42		\$3,557.69
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0	0	284.42	0		284.42
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0	0	0	0		0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0	0	0	0		0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Caustic Soda 50% & 30%	Used (gal)	86	89	67	94	99	105	91	82	94	76	58		941
	Cost	\$696.60	\$720.90	\$542.70	\$833.78	\$878.13	\$931.35	\$807.17	\$727.34	\$833.78	\$674.12	\$514.46		\$8,160.33
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0	0	0	0		0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00

Well gal Pumped	x1000	4862	4925	5609	5170	5926	7282	6897	6244	5927	5847	4864		63553
Hi service gal, pumped	x1000	2961	2976	3464	3153	3680	4476	4462	4181	3906	3499	3078		39836
Gallons to Waste	x1000	912	924	1086	972	1068	1392	1446	1344	1272	1122	840		12378
RC membrane gal pumped	x1000	3316	3386	3903	3711	3972	5119	5427	4993	4640	4113	3062		45642
Backwash gal pumped	x1000	895	907	1002	972	1124	1368	892	678	674	1122	912		10546
w. p water meter gallons	Actual	179150	173230	195990	174870	198420	229450	238490	228630	216660	196130	171060		2202080
Treated accounted gal	Actual	16000	5600	6600	11900	1000	0	0	5100	5400	3900	73600		129100
Soft Water gal sold	Actual	16000	2000	0	500	8000	15300	20600	0	0	0	0		62400
Baseball Field well gal pumped	Actual	0	0	0	0	16000	160400	336800	30	162300	0	0		675530

# REVENUE & EXPENSE REPORT

## CALENDAR 11/2022, FISCAL 11/2022

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	246,934.29	1,623,527.65	1,686,664.27	63,136.62
	TOTAL EXPENSES	122,559.02	2,071,168.47	1,686,664.27	384,504.20-
	GENERAL TOTAL	124,375.27	447,640.82-	.00	447,640.82
	TOTAL REVENUE	9,875.71	137,707.67	112,500.00	25,207.67-
	TOTAL EXPENSES	27,698.05	125,998.92	120,350.00	5,648.92-
	AMBULANCE TOTAL	17,822.34-	11,708.75	7,850.00-	19,558.75-
	TOTAL REVENUE	2,985.48	74,486.72	6,092.00	68,394.72-
	TOTAL EXPENSES	645.04	3,797.56	.00	3,797.56-
	SCDP GRANT REVOLVING LOAN TOTA	2,340.44	70,689.16	6,092.00	64,597.16-
	TOTAL REVENUE	.00	473.51	12,066.00	11,592.49
	TOTAL EXPENSES	.00	23,903.91	.00	23,903.91-
	SCDP GRANT 2017 ADMIN TOTAL	.00	23,430.40-	12,066.00	35,496.40
	TOTAL REVENUE	5,219.30	92,491.69	90,700.00	1,791.69-
	TOTAL EXPENSES	15,400.00	60,371.85	92,391.00	32,019.15
	EDA TOTAL	10,180.70-	32,119.84	1,691.00-	33,810.84-
	TOTAL REVENUE	122.20	465.06	1,000.00	534.94
	TOTAL EXPENSES	.00	200.00	200.00	.00
	EDA REVOLVING LOAN FUND TOTAL	122.20	265.06	800.00	534.94
	TOTAL EXPENSES	.00	.00	.00	.00

# REVENUE & EXPENSE REPORT

## CALENDAR 11/2022, FISCAL 11/2022

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00
	TOTAL REVENUE	.00	15,000.00	20,000.00	5,000.00
	TOTAL EXPENSES	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	.00	15,000.00	20,000.00	5,000.00
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00
	TOTAL REVENUE	43,004.96	338,533.86	339,500.00	966.14
	TOTAL EXPENSES	247,948.75	311,672.50	324,438.00	12,765.50
	INFRA. REPLACE. DEBT SERV TOTA	204,943.79-	26,861.36	15,062.00	11,799.36-
	TOTAL REVENUE	83,630.69	388,781.71	399,949.00	11,167.29
	TOTAL EXPENSES	269,305.00	374,405.00	374,405.00	.00
	2015 GO REFUNDING DS TOTAL	185,674.31-	14,376.71	25,544.00	11,167.29
	TOTAL REVENUE	.00	146,014.00	145,014.00	1,000.00-
	TOTAL EXPENSES	.00	143,787.50	143,489.00	298.50-
	2016 GO REF/WT REV DS TOTAL	.00	2,226.50	1,525.00	701.50-
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	FTTP PROJECT FUND TOTAL	.00	.00	.00	.00

# REVENUE & EXPENSE REPORT

## CALENDAR 11/2022, FISCAL 11/2022

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	4,770.00	66,040.00	.00	66,040.00-
	UTIL EXT PROJECT FUND TOTAL	4,770.00-	66,040.00-	.00	66,040.00
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE PROJ TOTA	.00	.00	.00	.00
	TOTAL REVENUE	.00	157,673.00	20,000.00	137,673.00-
	TOTAL EXPENSES	8,169.75	135,928.51	66,000.00	69,928.51-
	CULTURE & REC CAP. FUND TOTAL	8,169.75-	21,744.49	46,000.00-	67,744.49-
	TOTAL REVENUE	500.00	71,589.60	80,000.00	8,410.40
	TOTAL EXPENSES	5,000.00	5,000.00	12,000.00	7,000.00
	BLDG & EQUIP CAP. FUND TOTAL	4,500.00-	66,589.60	68,000.00	1,410.40
	TOTAL REVENUE	.00	80,000.00	80,000.00	.00
	TOTAL EXPENSES	.00	23,255.00	75,000.00	51,745.00
	STREETS CAPITAL FUND TOTAL	.00	56,745.00	5,000.00	51,745.00-
	TOTAL REVENUE	51,596.21	575,848.08	620,250.00	44,401.92
	TOTAL EXPENSES	59,386.55	784,038.30	796,288.87	12,250.57
	WATER TOTAL	7,790.34-	208,190.22-	176,038.87-	32,151.35
	TOTAL REVENUE	40,453.82	446,069.47	480,000.00	33,930.53
	TOTAL EXPENSES	42,131.46	646,746.67	701,168.35	54,421.68

# REVENUE & EXPENSE REPORT

## CALENDAR 11/2022, FISCAL 11/2022

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	SEWER TOTAL	1,677.64-	200,677.20-	221,168.35-	20,491.15-
	TOTAL REVENUE	23,212.45	256,532.77	284,950.00	28,417.23
	TOTAL EXPENSES	34,888.38	241,333.03	264,358.94	23,025.91
	SANITATION TOTAL	11,675.93-	15,199.74	20,591.06	5,391.32
	TOTAL REVENUE	116,274.54	1,327,204.67	1,533,000.00	205,795.33
	TOTAL EXPENSES	86,874.32	1,294,274.11	1,418,575.36	124,301.25
	ELECTRIC UTILITY TOTAL	29,400.22	32,930.56	114,424.64	81,494.08
	TOTAL REVENUE	12,618.87	138,756.64	151,650.00	12,893.36
	TOTAL EXPENSES	8,786.82	221,477.10	236,954.52	15,477.42
	STORM SEWER TOTAL	3,832.05	82,720.46-	85,304.52-	2,584.06-
	TOTAL REVENUE	41,378.93	435,728.94	473,000.00	37,271.06
	TOTAL EXPENSES	39,093.45	424,576.57	475,311.81	50,735.24
	LIQUOR TOTAL	2,285.48	11,152.37	2,311.81-	13,464.18-
	TOTAL REVENUE	15,390.00	208,132.80	174,120.00	34,012.80-
	TOTAL EXPENSES	15,580.45	197,161.62	214,362.00	17,200.38
	EASTVIEW APARTMENTS TOTAL	190.45-	10,971.18	40,242.00-	51,213.18-
	TOTAL REVENUE	.00	144,285.19	134,000.00	10,285.19-
	TOTAL EXPENSES	.00	391,200.00	125,000.00	266,200.00-
	RESERVE TOTAL	.00	246,914.81-	9,000.00	255,914.81

**REVENUE & EXPENSE REPORT**  
**CALENDAR 11/2022, FISCAL 11/2022****PCT OF FISCAL YTD 91.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	REVENUE & EXPENSE FUND SUMMARY	295,039.59-	887,033.59-	282,501.85-	604,531.74



# Reserve Fund Cash Account Numbers 851-10100 to 851-10113

Balance Carry Over Dec 31, 2013

(Detail can be seen by "Unhiding" rows as needed)

11/30/2022

(including Res 19-12 transfers retro Dec 2018)

Gen - Employee Health Ins	\$ -	Dec'14 Res14-27	\$ 23,801.74	Aug'15 Ins.Refund	\$ 11,600.37	Aug'16 Ins.Refund	\$ 3,926.65	Feb'19 from Seled	\$ 4,500.98	
Gen - Employee Health I	\$ 43,829.74	Dec'21 Res-21-51	\$ (1,000.00)							\$ 42,829.74
Gen - Grand Theatre con	\$ 7,786.75	May'22 Donations	\$ 132.00							\$ 7,918.75
Gen - Prairie Arts Center	\$ 50,000.00	*Dec'15 Res15-3	\$ (50,000.00)	Jun 21' LqP Play	\$ 5,000.00	Sep'21 LqP Player	\$ (5,000.00)	Dec'21 Nibbe Fou	\$ 1,000.00	\$ 1,000.00
Cont.-Res-Escrow-Fire I	\$ 0.18	Feb'22 State Farr	\$ 55,101.00	May'22 Theilke re	\$ (55,101.00)	May'22 Storm Escr	\$ 12,330.94	Jul'22 Reimb Stor	\$ (12,330.94)	\$ 0.18
Res-COVID-19 ARPA	\$ 162,611.76	Oct'22 Res22-41 x	\$ (90,000.00)							\$ 72,611.76
Res-Escrow-SS cont'd	\$ 20,950.00	Nov'21j.Roberts	\$ 1,125.00	Dec'21 W.MN Ab	\$ 1,125.00	Sep'22 Wollschl E	\$ (2,250.00)			\$ 20,950.00
Electric cont'd	\$ 219,924.45	OCT'22-FIBER P	\$ (200,000.00)	Oct'22 Res22-41 x	\$ 20,000.00					\$ 39,924.45
Sanitation cont'd	\$ 104,763.51	OCT'22-FIBER P	\$ (200,000.00)	OCT'22-LqP Co	\$ 100,000.00	Oct'22 Res22-41 x	\$ 40,000.00			\$ 44,763.51
Conduit Finance Funds - B	\$ -	November 2016	\$ 25,000.00							\$ 25,000.00
<b>Reserved/Designated</b>										<b>\$ 254,998.39</b>
Gen.Fund Misc. Transfers	\$ 60,999.56	Dec'21 Res-21-3	\$ (50,000.00)							\$ 10,999.56
Interest Earned cont'd & A	\$ 63,265.99	2021 Audit Exper	\$ (1,200.00)							\$ 62,065.99
<b>Unreserved/Undesig</b>										<b>\$ 73,065.55</b>
										<b>\$ 328,063.94</b>

\*Note: Reso.15-38 included \$75,000 from Reserve to General for City Hall and PAC tuckpointing. \$50,000 from PAC; \$5,000 Sewer Cap Fund; \$15,000 Sanit; \$5,000 Gen Fund Misc Transfers - per Val

## Culture & Recreation Capital Project Fund Cash Account Numbers 420-10100 to 420-10113

Beginning Balance Dec 31, 2018

11/30/2022

Library	\$ -	Dec'18 Res 19-12	\$ 22,442.70	Feb'19 Fire Alarm	\$ (8,404.90)	Dec'21 Res-21-52	\$ 50,000.00	Oct'22 Res22-41 x	\$ 10,000.00	\$ 74,037.80
Parks cont'd	\$ 93,504.61	Oct'22 Horiaon p	\$ (37,500.00)	Oct'22 Res22-41 x	\$ 80,000.00					\$ 136,004.61
cont--Memorial Field Ba	\$ 137.92	Jul'22 D.Newman	\$ (64.07)	Aug'22 SWIF	\$ 3,000.00	Sep'22 Croatt gara	\$ (2,900.00)			\$ 173.85
Madison Arts Council con	\$ 1,600.24	Nov'22 Prolmage-	\$ (456.00)							\$ 1,144.24
Flags of Honor	\$ 8,813.75	Nov'22 Statuary U	\$ (7,713.75)							\$ 1,100.00
Dog Park-cont	\$ (1,396.39)	Jul'22 Ron Rezel	\$ (5,160.00)	Jul'22 Randy Rezel	\$ (5,241.25)	Sep'22 MN Energy	\$ 500.00	Oct'22 Res22-41 x	\$ 11,500.00	\$ 202.36
The Grand Park-cont	\$ (35,230.32)	Oct'22 K.Ludvigso	\$ 250.00	Oct'22 Res22-41 x	\$ 12,500.00	Oct'22 Res22-41 x	\$ 10,000.00			\$ (12,480.32)
<b>Reserved/Designated</b>										<b>\$ 200,182.54</b>
Interest Earned	\$ -	2018 Int Allocatio	\$ 65.84	2019 Int Allocatio	\$ 883.11	2020 Int Allocation	\$ 1,172.86	Dec'20 MAC reclass	\$ (856.64)	\$ 1,265.17
<b>Unreserved/Undesig</b>										<b>\$ 1,265.17</b>
										<b>\$ 201,447.71</b>

## Building & Capital Equipment Fund Cash Account Numbers 425-10100 to 425-10113

Beginning Balance Dec 31, 2018

11/30/2022

Administration con't	\$ 17,145.79	Feb'21 Laptop Lic	\$ (2,978.64)	Oct'22 Res22-41 x	\$ 20,000.00					\$ 34,167.15
City Hall Project con't	\$ (16,954.35)	Oct'22 Res22-41 x	\$ 30,000.00							\$ 13,045.65
Fire Department con't	\$ 195,979.10	Nov'22 Farmers M	\$ 500.00							\$ 196,479.10
Library	\$ -	Dec'21 Aud Adj R	\$ (1,320.00)							\$ (1,320.00)
Downtown Revitalization	\$ -	Dec'18 Res 19-12	\$ 4,369.05	Aug'21 xfer CIP M	\$ (4,000.00)	Oct'22 Res22-41 x	\$ 10,000.00			\$ 10,369.05
PAC/Theatre cont.	\$ 22,192.56	Dec'21 Res-21-51	\$ 2,500.00	Nov'22 Roof Co.	\$ (5,000.00)					\$ 19,692.56
<b>Reserved/Designated</b>										<b>\$ 272,433.51</b>

## Streets Capital Improvement Fund Cash Account Numbers 430-10100 to 430-10113

Beginning Balance Dec 31, 2018

11/30/2022

Street Dept Cont'd	74733.51	Jun'22Kamco crad	\$ (23,255.00)	Oct'22 Res22-41 x	\$ 80,000.00					\$ 131,478.51
<b>Reserved/Designated</b>										<b>\$ 131,478.51</b>
Interest Earned		2020 Int Allocation	\$ 78.27							\$ 78.27
<b>Unreserved/Undesig</b>										<b>\$ 78.27</b>
										<b>\$ 131,556.78</b>

Y:\Reserve & Capital Project Funds\Reserve & Cap Proj tracking worksheet.xlsx]Sheet1

## Regular Drill Meeting

11/21/2022

The Madison Volunteer Fire Department met in regular session with Chief Brian Tebben presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report - Hall clean up tonight

Emergency calls since our last meeting:

1. October 31 – grass fire, Matt Adams.
2. November 16 – one vehicle rollover, Hwy 75 and 150<sup>th</sup> Street.
3. November 19 – carbon monoxide detector, 1740 201<sup>st</sup> Ave.

Call discussion – there will be a \$250 minimum charge for vehicle accidents; when responding to a call make sure you are in your gear; make sure truck tanks are filled after returning from a call.

Bingo update – the request for the permit has been sent in. The price per card will be \$10. Let Brian Tebben know if you are willing to help out with the collection of door prizes. We will line up the barbecues and how much food to order with Gary Hansen. Need five people to provide bars for the event. December 10 is the date for the event starting at 4:00.

Pull tabs – Dawson Fire was approached by The Sticks about pull tabs. With the time and training commitment required for properly managing a pull tab operation it is not feasible at this time for MFD to pursue this fund raising option.

Truck Committee update – the chasis we were interested in is gone, but the committee is moving forward with the process.

The 2023 Committee List is being passed around tonight, please sign up or be assigned.

February 11<sup>th</sup> is the date for the Retirement/Wives Party.

Smoke/CO detectors – we will look into selling/installing them next year in conjunction with Fire Prevention Week.

Next meeting/Annual meeting is scheduled for December 19<sup>th</sup>. Please wear your red shirts as we will be taking pictures that night as well.

Hall Duties for December: Chris Hansen and Adam Weber.

Motion was made by Jerod Zimbelman to adjourn meeting, seconded by Adam Weber, carried.

Don Tweet, Secretary

Val

MADISON FIRE DEPARTMENT ANNUAL  
RELIEF ASSOCIATION MEETING

Date: Monday, December 19<sup>th</sup>, 2022

Location: Madison Fire Hall

Time: 6:30pm

**CITY OF MADISON  
MINUTES OF THE  
MADISON ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
Monday, November 7, 2022 – 5:00 p.m.**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at 5:00 p.m. on Monday, November 7, 2022 at the Madison Municipal Building.

Members in attendance: Commissioners Jim Connor, Matt Monson, Maynard Meyer, Greg Thole, and John Maatz. Members absent: Karin Moen, Ryan Young. Also in attendance were City Manager Val Halvorson, City Attorney Rick Stulz, and EDA Recording Secretary Sue Volk.

President Connor called the meeting to order at 5:00 p.m.

**APPROVAL OF AGENDA**

Upon motion by Monson, seconded by Meyer and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**APPROVAL OF MINUTES**

Upon motion by Thole, seconded by Monson and carried the October 3, 2022 regular meeting minutes and the October 7, 2022 special meeting minutes of the Madison Economic Development Authority were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

No one present.

**CONSENT AGENDA**

Dahle & Olson Realty Company financial summary report/bills for October 2022, Eastview Rent Roll for October, Meulebroeck, Taubert & Co., PPL audit summary for the year ending December 31, 2021, MEDA revenue/expense reports and MEDA Note Status report ending December 31, 2022 were reviewed. Upon motion by Thole, seconded by Maatz and carried to approve reports as presented.

**LOAN REQUEST – STICK’S BAR AND GRILL**

Upon recommendation for approval from the finance committee, Thole moved, seconded by Meyer and carried to approve \$20,000 MEDA loan request for Stick’s Bar and Grill. Terms: 7-year loan, 5% interest (zero percent interest until May 1, 2023) with first payment due May 1, 2023.

**2022 WORK PLAN AND COMMITTEE REPORTS**

List of twelve Madison EDA 2022 Work Plan items were discussed with progress of each item discussed/shared.

**MADISON MEMORIAL FIELD**

A preliminary design of a proposed Madison Memorial Field grandstand design from Artekta Architects, Fargo, ND was shared. City Manager Halvorson discussed the summer storm insurance settlement for the lights and discussion on replacement of all new LED lights/poles. Discussion on Madison Baseball Association fundraising efforts for the new grandstand project.

**MEDA COMMERCIAL IMPROVEMENT PROGRAM**

Upon motion by Maatz, seconded by Monday and carried to finalize Madison Chiropractic, Clint Bonn, Commercial Improvement project as competed and funding as per program guidelines.

**DIRECTOR UPDATE**

City Manager reported the plans for a strategic large group planning meeting, Prairie Arts painting and progressing development, Block 48 Concept Design Study, Little Eagles update.

**ADJOURN**

Next meeting Monday, December 5, 2022 at 5:00 p.m.

Upon motion by Meyer, seconded by Thole and carried to adjourn at 6:00 p.m.

\_\_\_\_\_  
Jim Connor President

ATTEST: \_\_\_\_\_  
Sue Volk, EDA Recording Secretary

**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

**November 30, 2022**

**MEDA LOANS (REVOLVING LOAN FUND)**

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$411.54
LqP Ag Society/Fair Board-10 year no interest loan		12/31/27	\$85,000.00	\$3000/year			\$15,000.00
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	\$163.72			\$15,037.15
Torchwood Communications, LLC		07/01/25	\$2,000.00	\$46.00			\$1,383.42
MD Lawncare		02/01/26	\$2,000.00	\$50.00			\$1,786.26
Bella Calluna		02/01/26	\$2,000.00	\$50.00			\$1,786.26
Rural Solutions		03/01/26	\$2,000.00	\$50.00			\$1,832.93
Madison Chiropractic		03/01/26	\$2,000.00	\$50.00			\$1,829.87
LqP Ag Society/Fair Board-5 year no interest loan		12/31/26	\$50,000.00	\$10000/year			\$40,000.00
The Sticks Bar & Grill		04/01/30	\$20,000.00	\$281.50 Starting May 1, 2023			\$20,000.00
<b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>				<b>\$409.72</b>		<b>\$0.00</b>	<b>\$99,067.42</b>

**FUND BALANCE AVAILABILITY**

	MEDA LOANS (RLF)	TOTALS
<b>Fund Balance</b>	\$139,262.78	\$139,262.78
<b>Less Loans Outstanding</b>	\$99,067.42	\$99,067.42
<b>Less Payments Outstanding</b>	\$0.00	\$0.00
<b>Bank Acct Available as of</b>	<b>\$40,195.36</b>	<b>\$40,195.36</b>
November 30, 2022		
		<b>MEDA Balance: \$40,195.36</b>

**MEDA FUND BALANCE INCOME**

January 2022 Int <b>\$11.30</b>	April 2022 Int <b>\$10.18</b>	July 2022 Int <b>\$35.78</b>	Oct 2022 Int <b>\$100.28</b>
February 2022 Int <b>\$10.81</b>	May 2022 Int <b>\$10.45</b>	Aug 2022 Int <b>\$38.08</b>	Nov 2022 Int <b>\$122.20</b>
March 2022 Int <b>\$10.29</b>	June 2022 Int <b>\$10.27</b>	Sept 2022 Int <b>\$104.82</b>	Dec 2022 Int
<b>2022 YTD Interest</b>			<b>\$464.46</b>

# Memo

**To:** City Administrator & City Council  
**From:** Dale Hiepler, Liquor Store Manager  
**Date:** 12/9/2022  
**Re:** November Sales

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Sales for November were \$41,379 compared to \$38,918 last year; a \$2461 increase. Beer sales were increased by \$1800 and liquor sales were up \$785. Miscellaneous down \$125.

For the year we show sales of \$435,729 compared to \$440,128 last year, down \$4399, but should reach out budget goal with no problem.

**CITY OF MADISON  
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT**  
Statement for the month of November 2022

<b>SALES</b>	<b>2021</b>	<b>2022</b>	<b>% of Sales</b>	<b>2021 YTD</b>	<b>2022 YTD</b>	<b>% of Sales</b>
Liquor	16623.72	17410.22	42.08%	163,726.78	163,187.25	37.45%
Beer	21336.58	23136.58	55.91%	264,678.72	262,340.81	60.21%
Mix, Ice, Etc.	958.02	832.13	2.01%	11,722.86	10,200.88	2.34%
<b>TOTAL SALES</b>	<b>38918.32</b>	<b>41,378.93</b>	<b>100.00%</b>	<b>440,128.36</b>	<b>435,728.94</b>	<b>100.00%</b>
<b>COST OF SALES</b>						
Inventory at 1st of month	46098.03	50550.10	122.16%	431,402.59	500,960.52	114.97%
Purchases	29827.93	31076.11	75.10%	315,587.11	318,009.98	72.98%
Freight	203.81	227.75	0.55%	2309.67	2083.13	0.48%
Inventory at end of month	49665.31	53302.50	128.82%	449,776.72	521,958.36	119.79%
<b>TOTAL COST OF SALES</b>	<b>26464.46</b>	<b>28,551.46</b>	<b>69.00%</b>	<b>299,522.65</b>	<b>299,095.27</b>	<b>68.64%</b>
<b>GROSS PROFIT</b>						
	12453.86	12,827.47	31.00%	140,605.71	136,633.67	31.36%
<b>OPERATING EXPENSE</b>						
Labor	4131.15	5892.09	14.24%	47,897.48	51,443.41	11.81%
PERA	158.21	191.02	0.46%	1,912.77	1,804.43	0.41%
FICA	315.92	450.62	1.09%	3,662.86	3,934.10	0.90%
Mandatory Medicare	0.00		0.00%	0.00	29.30	0.01%
* Worker's Compensation	208.45	184.69	0.45%	2,292.95	2,031.59	0.47%
City Health Insurance	309.97	261.72	0.63%	3,409.67	2,919.36	0.67%
General Supplies	0.00	18.47	0.04%	640.12	836.09	0.19%
* Audit Service	83.33	83.33	0.20%	916.63	916.63	0.21%
Dues & Subscriptions	0.00	20.00	0.05%	414.00	1,011.00	0.23%
Licenses & Taxes	20.00		0.00%	20.00	0.00	0.00%
Telephone & Internet	111.27	71.95	0.17%	1,228.29	1,115.32	0.26%
Advertising	270.00	380.00	0.92%	3,411.90	2,952.50	0.68%
Utilities	454.95	456.42	1.10%	4,588.61	4,951.30	1.14%
* Property Insurance	161.50	94.67	0.23%	1,776.50	1,041.37	0.24%
Training	0.00		0.00%	0.00	0.00	0.00%
Building Maint.	0.00	32.25	0.08%	412.37	1,270.73	0.29%
Equipment Maint.	0.00		0.00%	61.05	300.38	0.07%
Contractual Services	760.98	693.58	1.68%	8,388.26	6,099.34	1.40%
Travel	0.00		0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	37.92	42.58	0.10%	417.12	468.38	0.11%
Miscellaneous	0.00		0.00%	0.00	20,000.00	4.59%
Depreciation	464.63	369.27	0.89%	5,110.93	3,966.61	0.91%
<b>TOTAL OPERATING EXPENSE</b>	<b>7488.28</b>	<b>9242.66</b>	<b>22.34%</b>	<b>86,561.51</b>	<b>107,091.84</b>	<b>24.58%</b>
<b>Operating Income</b>	<b>4965.58</b>	<b>3,584.81</b>	<b>8.66%</b>	<b>54,044.20</b>	<b>29,541.83</b>	<b>6.78%</b>
<b>Nonoperating Revenues:</b>						
Interest Income	0		0.00%			0.00%
<b>NET INCOME</b>	<b>4965.58</b>	<b>3,584.81</b>	<b>8.66%</b>	<b>54,044.20</b>	<b>29,541.83</b>	<b>6.78%</b>
<i>Transfer out to Gen Fund -\$20,000 (not in calculations)</i>						
* Standard values per month						





# 2023 Infrastructure Improvements

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Improvement Hearing Presentation  
City of Madison, MN

Presented by Kent Louwagie, P.E.  
Bolton & Menk, Inc.  
December 4, 2022

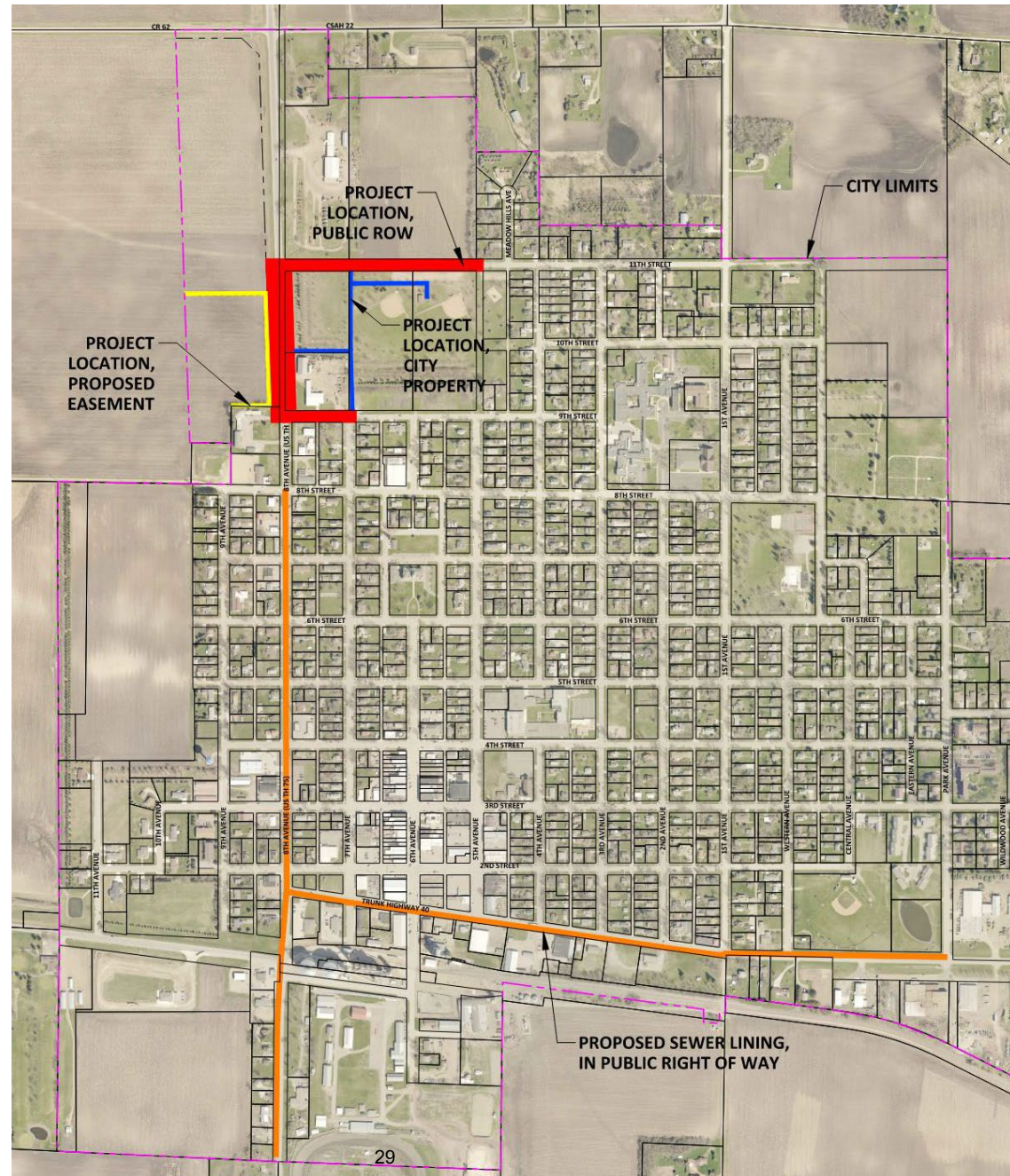
# Items to be Presented

- Need for Project
- Project Area
- Existing Conditions
- Proposed Improvements
- Funding Sources
- Estimated Costs
- Assessments
- Schedule

# Need for Project

- No city utilities exist in NW portion of the city
  - Properties have requested access to city utilities
  - Existing sewer is shallow, creating issues
- Sanitary sewer mains along TH 75 and TH 40
  - All except 4 blocks are clay pipe sewer mains
  - Most manholes are brick
  - Televised in 2021
  - Sewer system in poor condition

# Project Area



# Existing Conditions – NW Project Area

- Sewer dead-ends
  - On TH 75 (8<sup>th</sup> Avenue) at 8<sup>th</sup> Street: 8" clay, flows south
  - On 11<sup>th</sup> Street at Meadow Hills Avenue: 8" PVC, flows east
  - Lift station at 9<sup>th</sup> Street & 7<sup>th</sup> Avenue
- Water dead-ends
  - On TH 75 (8<sup>th</sup> Avenue) at 9<sup>th</sup> Street: 6" PVC
  - On 11<sup>th</sup> Street west of Meadow Hills Avenue: 8" PVC
  - At 9<sup>th</sup> Street & 7<sup>th</sup> Avenue intersection: 8" PVC

# Existing Conditions – NW Project Area

- Minimal storm sewer, across ballfield to TH 75 ditch
- 11<sup>th</sup> Street pavement ~18' wide rural section



# Existing Conditions – NW Project Area



# Existing Conditions – Trunk Hwy Sewer Mains

- TH 75 from 8th Street to 6th Street: 8" clay, flows south
- TH 75 from 6th Street to 3rd Street: 8" clay with CIPP liner installed in 2009, flows south
- TH 75 from 3rd Street to 1st Street (TH 40): 10" clay, flows south
- TH 75 from south city limits to 1st Street (TH 40): 8" clay, flows north
- TH 40 from 8th Avenue (TH 75) to 7th Avenue: 12" clay, flows east
- TH 40 from 7th Avenue to 6th Avenue: 12" PVC, flows east
- TH 40 from 6th Avenue to 1st Avenue: 12" clay, flows east
- TH 40 from 1st Avenue to Park Avenue: 15" clay, flows east
- All downstream mains are PVC in good condition







# Existing Conditions – Trunk Hwy Sewer Mains



Severe Cracking



Typical Cracking

# Existing Conditions – Trunk Hwy Sewer Mains



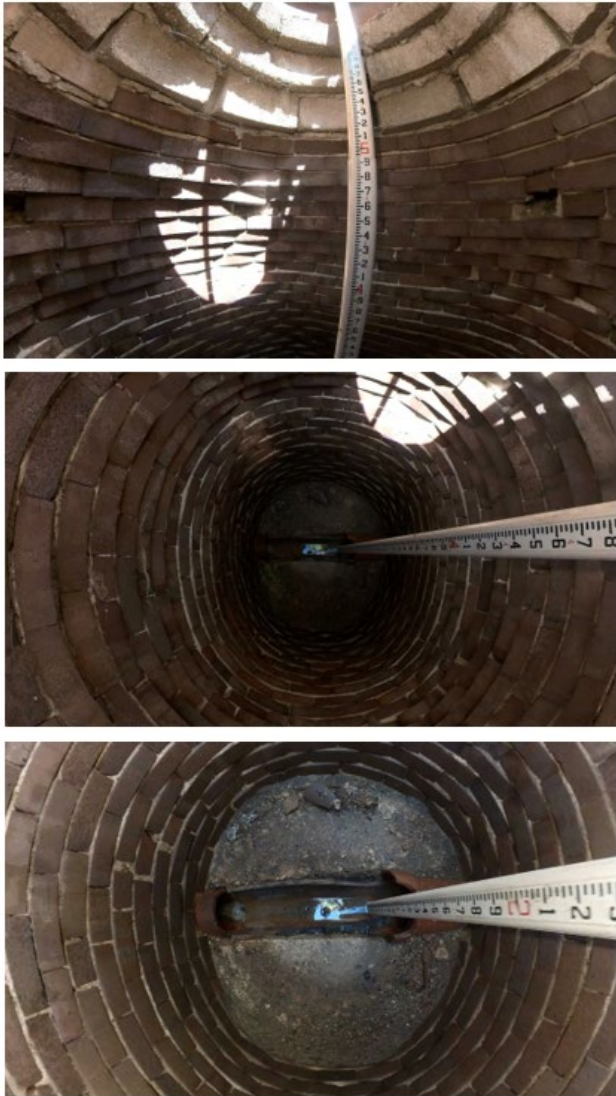
Mineral Deposits (Infiltration)



Root Intrusion at Service

# Existing Conditions – Trunk Hwy Manholes

Manhole 21



Manhole 28



Manhole 201

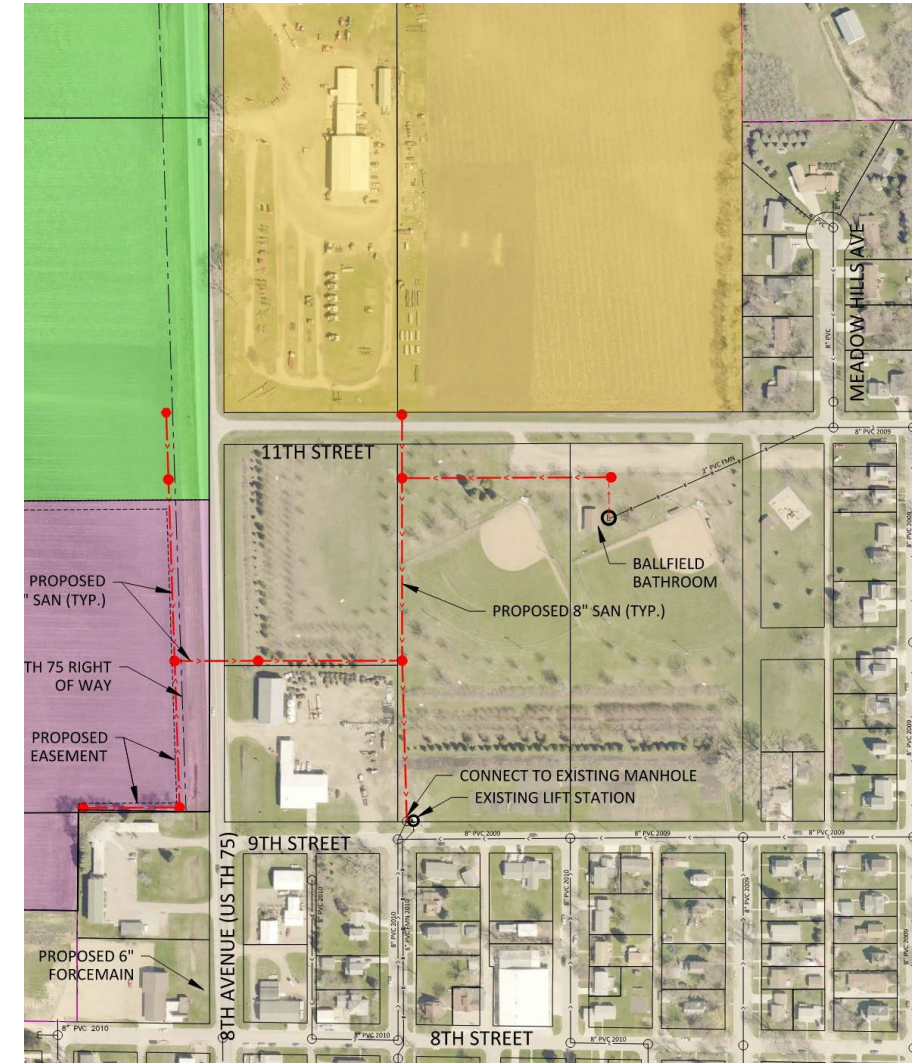




# Proposed Improvements – NW Project Area

## Sanitary sewer

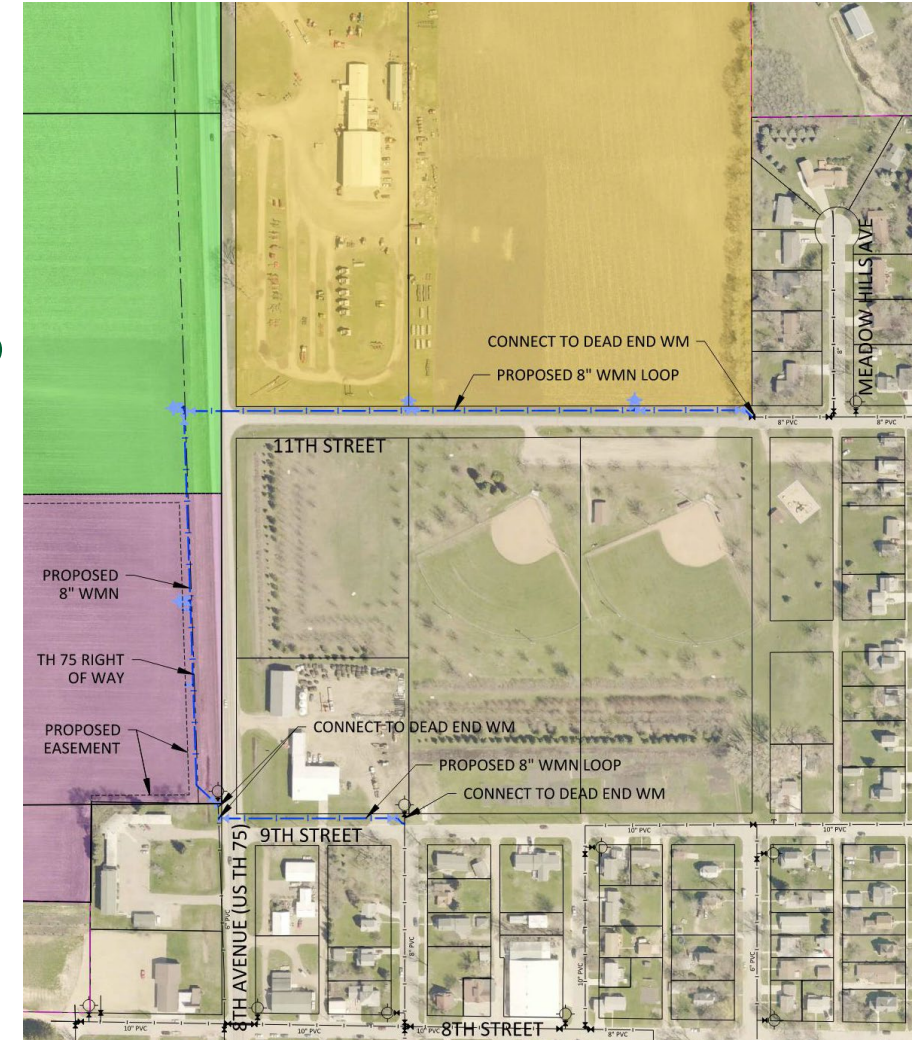
- Connect to existing MH at lift station
- Extend 8" PVC mains
  - North across 11<sup>th</sup> Street
  - East to ballfield bathroom
  - West across TH 75
  - North & South along TH 75
  - West near Hometown Lodge
- Precast concrete manholes
- 6" PVC services to right of way
- Add standby generator at WWTP



# Proposed Improvements – NW Project Area

## Water Main

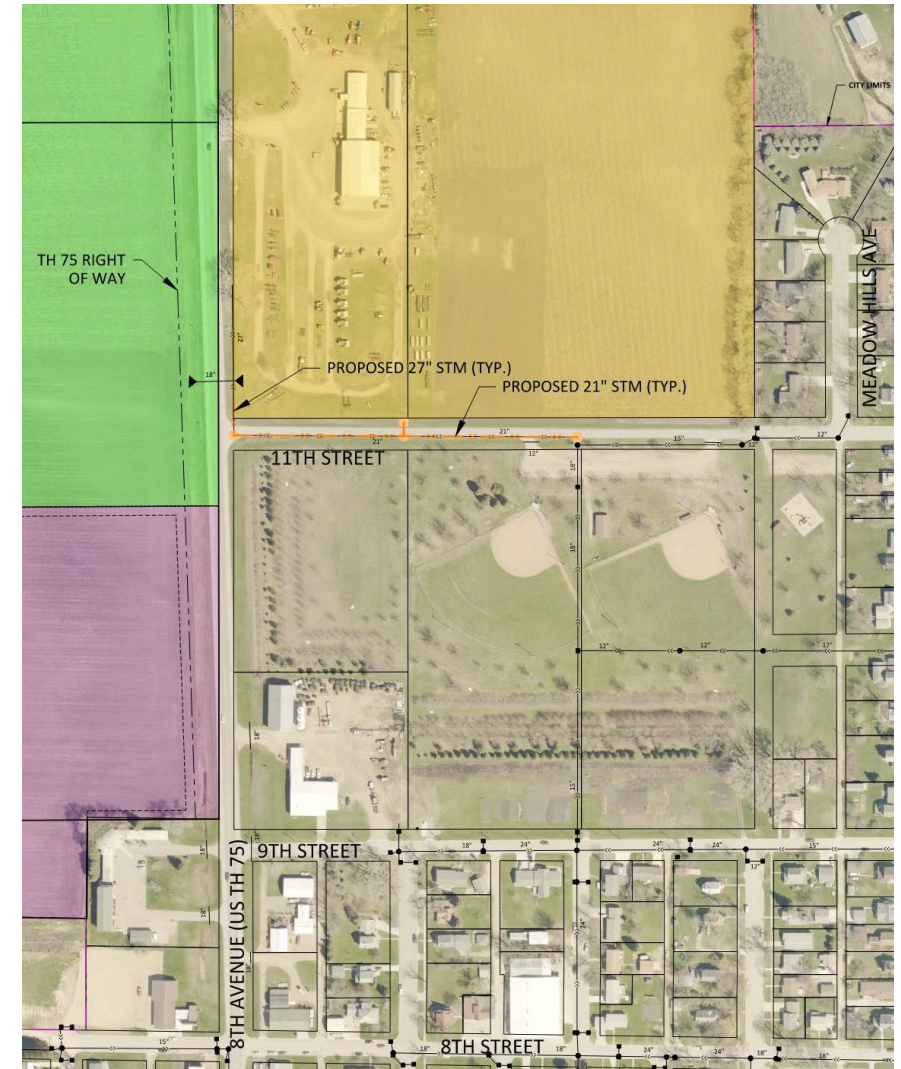
- 8" PVC mains on TH 75 & 11th St
- 8" PVC loop on 9<sup>th</sup> Street from TH 75 to 7<sup>th</sup> Avenue
- Casings across TH 75
- New valves and hydrants
- Water services to right of way





# Proposed Improvements – NW Project Area

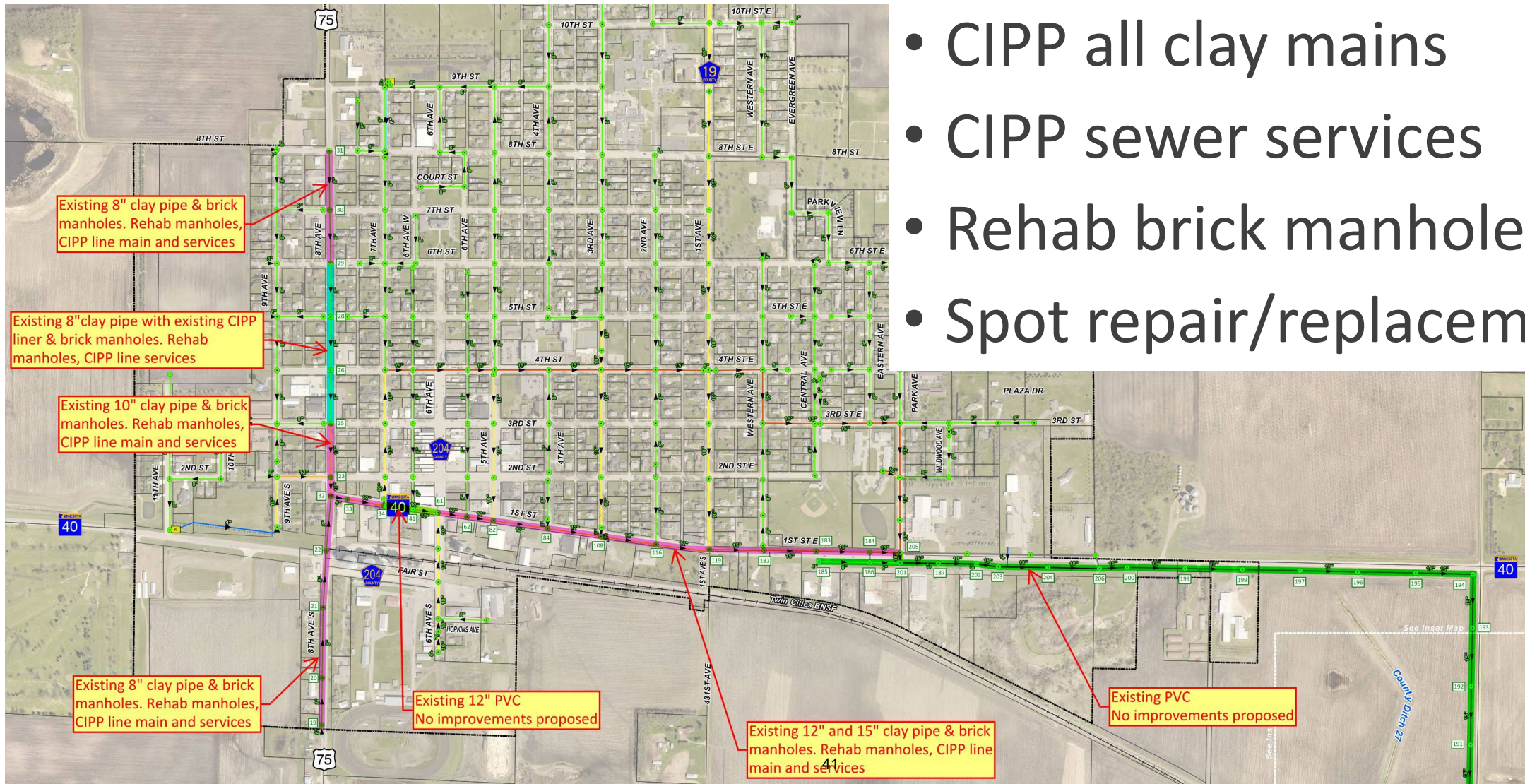
- Replace Storm Sewer
  - Reconstruct across and beneath 11<sup>th</sup> Street
  - Maintain existing drainage
- Reconstruct 11<sup>th</sup> Street
  - 40' wide rural section
  - 10-ton design
- Patch 9<sup>th</sup> Street





# Proposed Improvements– Trunk Hwy Sewers

- CIPP all clay mains
- CIPP sewer services
- Rehab brick manholes
- Spot repair/replacement

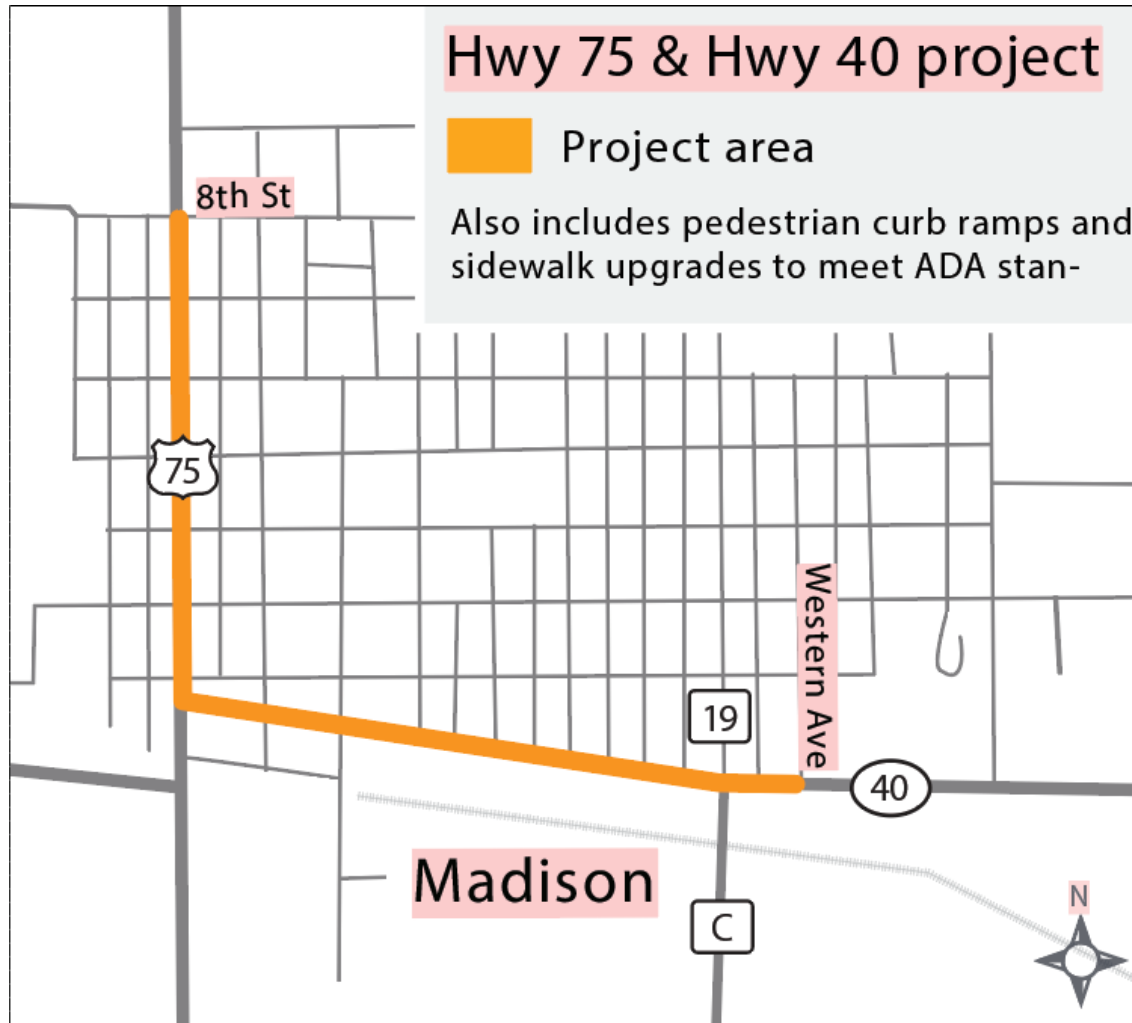




# Proposed Improvements– Trunk Hwy Manholes



# Proposed Improvements– Trunk Hwy Sewers



- MnDOT planning 2023 mill and overlay
- CIPP improvements will need to be coordinated with MnDOT

# Funding Sources

- City applied for Federal EDA grant but was not selected
- City applied for PFA funding for NW improvements and the CIPP sewer improvements
  - Clean Water Revolving Fund (CWRF)
  - Drinking Water Revolving Fund (DWRF)
- City Funds
  - City may utilize reserve funds or bond proceeds for portions of the project not be eligible for PFA funding
- Special Assessments

# Estimated Costs & PFA Funding

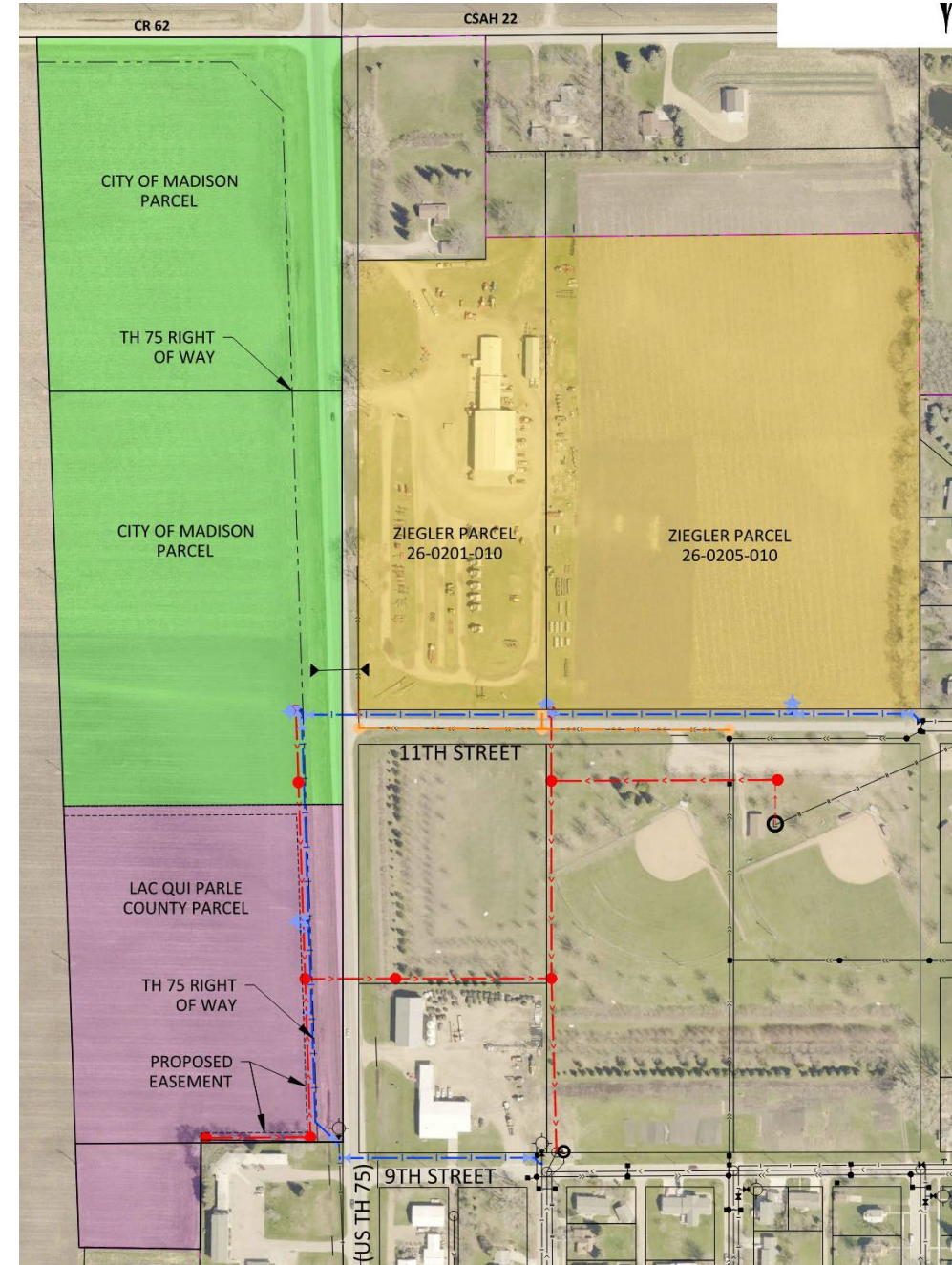
Funding Source	NW Project Area	Highway Sewer	WWTF Generator	Total
PFA – CWRF	\$653,900	\$1,494,500	\$262,500	\$2,410,900
PFA – DWRF	\$1,015,000			\$1,015,000
City	\$176,000			\$176,000
Total	\$1,844,900	\$1,494,500	\$262,500	\$3,601,900

- Includes 5% construction contingency, plus estimated engineering, administration, legal, financing, construction testing, and other associated non-construction costs



# Special Assessments

- Properties benefitting from NW improvements are proposed to be assessed for 100% of that cost
- Three benefitting property owners
- Split NW improvements cost in thirds
  - Ziegler Madison \$614,966.67
  - Lac qui Parle County \$614,966.67
  - City of Madison \$614,966.66
- Preliminary Assessment Roll has more detail



# Special Assessments – Process

- Project is bid, construction completed in 2023
- After project mostly completed, final assessment amounts are calculated, based on construction costs
- Final Assessment Hearing held in fall 2023
- Final assessments are certified to the County:
  - 30 days to pay in full, no interest
  - OR – Assessment is placed on taxes, paid over 10-20 years, with interest. Term and rate set by council at Assessment Hearing

# Schedule

Item	Duration	Approximate Dates
Topographic Survey and Design	4 months	Sept-Dec 2022
Prepare Bidding Documents & Permit Applications	2 months	Jan-Feb 2023
Advertisement for Bid	1 month	March 2023
Bid Opening, Award Bid, Prepare Contracts	2 months	Apr-May 2023
Construction	6 months	June-Nov 2023
Project Closeout	3 months	Dec 2023-Feb 2024

\* Project schedule may vary depending on PFA funding availability

2023 Infrastructure Improvements  
Improvement Hearing Presentation  
City of Madison, MN  
Presented by Kent Louwagie, P.E.



Real People. Real Solutions.

[Bolton-Menk.com](https://Bolton-Menk.com)



MINNESOTA LAWFUL GAMBLING  
**LG214 Premises Permit Application**

6/15 Page 1 of 2

**Annual Fee \$150 (NON-REFUNDABLE)**

**REQUIRED ATTACHMENTS TO LG214**

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

**Mail the application and required attachments to:**  
Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?** Call 651-539-1900 and ask for Licensing.

**ORGANIZATION INFORMATION**

Organization Name: Dawson Fire Department

License Number: 633444

Chief Executive Officer (CEO) Richard Bothun

Daytime Phone: 320-226-4793

Gambling Manager: Casey Clausen

Daytime Phone: 320-226-4596

**GAMBLING PREMISES INFORMATION**

Current name of site where gambling will be conducted: The Sticks Bar and Grill LLC

List any previous names for this location:

Street address where premises is located: ~~205~~ 205 8<sup>th</sup> Ave  
(Do not use a P.O. box number or mailing address.)

City: Madison **OR** Township:

County:

Zip Code:

Lac Qui Parle

56256

Does your organization own the building where the gambling will be conducted?

☐ Yes

☒ No

If no, attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site?

☐ Yes

☒ No

☐ Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?

☐ Yes

☒ No

☐ Don't know

**GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA**

Bank Name: Dawson Coop Credit Union

Bank Account Number: 00054382

Bank Street Address: 711 6<sup>th</sup> St

City: Dawson

State: **MN**

Zip Code: 56232

**ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES**

Address (Do not use a P.O. box number):

City:

State: Zip Code:

**MN**

**MN**

**MN**

# LG214 Premises Permit Application

6/15 Page 2 of 2

## ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

### CITY APPROVAL for a gambling premises located within city limits

City Name: \_\_\_\_\_

Date Approved by City Council: \_\_\_\_\_

Resolution Number: \_\_\_\_\_  
(If none, attach meeting minutes.)

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date Signed: \_\_\_\_\_

**Local unit of government  
must sign.**

### COUNTY APPROVAL for a gambling premises located in a township

County Name: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

Resolution Number: \_\_\_\_\_  
(If none, attach meeting minutes.)

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date Signed: \_\_\_\_\_

TOWNSHIP NAME: \_\_\_\_\_

### Complete below only if required by the county.

On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date Signed: \_\_\_\_\_

## ACKNOWLEDGMENT AND OATH

- I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.
- The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.
- I have read this application and all information submitted to the Board is true, accurate, and complete.
- All required information has been fully disclosed.
- I am the chief executive officer of the organization.
- I assume full responsibility for the fair and lawful operation of all activities to be conducted.
- I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.
- Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.
- I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.
- I understand the fee is non-refundable regardless of license approval/denial.

Signature of Chief Executive Officer (designee may not sign) \_\_\_\_\_

Date \_\_\_\_\_

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer



## 2006 STERLING L8511



USD ▼ **\$42,900**

### Seller Information

**Nuss Truck & Equipment - Eau Claire**

**Contact:** Eau Claire Sales

**Phone:** (888) 718-1601

Eau Claire, Wisconsin 54703

(888) 718-1601

[Show Thumbnails](#)

### Description

Heated mirrors, 10' box, Reversible front plow, Stainless steel sander, Front mount wing, Air ride driver seat, Power windows

### Specifications

<b>Year</b>	2006	<b>Manufacturer</b>	STERLING
<b>Model</b>	L8511	<b>Condition</b>	Used
<b>Stock Number</b>	TU6466	<b>Mileage</b>	51,752 mi
<b>Odometer</b>	Accurate / Verified	<b>Horsepower</b>	300 HP
<b>Engine Manufacturer</b>	CATERPILLAR	<b>Engine Model</b>	C7
<b>Fuel Type</b>	Diesel	<b>Engine Brake</b>	Yes
<b>Transmission</b>	Automated	<b>Transmission Manufacturer</b>	ALLISON
<b>Transmission Type</b>	Allison RDS	<b>Number of Speeds</b>	6 Spd
<b>Drive (Include Lift Axles)</b>	4x2	<b>Suspension</b>	Spring
<b>Rear Axles (Include Lift Axles)</b>	Single	<b>Color</b>	White
<b>Tires</b>	11R24.5	<b>Wheels</b>	All Steel
<b>Wheelbase</b>	187 in	<b>Gross Vehicle Weight Rating</b>	Class 8: 33,001 pounds or greater
<b>Front Axle Weight (Incl. Twin Steer Axles)</b>	18,000 lb	<b>Rear Axle Weight (Include Lift Axles)</b>	30,000 lb
<b>Drive Side</b>	Left Hand Drive	<b>A/C Condition</b>	Good

STATE OF MINNESOTA  
DEPARTMENT OF TRANSPORTATION**OFFER TO SELL AND  
MEMORANDUM OF CONDITIONS**

RECOMMENDED FOR APPROVAL

Supervisor of Direct Purchase  
APPROVED

By

C.S.: 3701 (40=144) 903 Parcel: 40 County: Lac Qui Parle

Owners and addresses: City of Madison, 404 6th Avenue, Madison, Minnesota, 56256;

For a valuable consideration, on this 8<sup>th</sup> day of December, 2022, the undersigned owners hereby offer to sell and convey to the State of Minnesota for a total consideration of **One Thousand Eight Hundred Dollars (\$1,800.00)** a fee simple title to the real estate or an interest therein situated in Lac Qui Parle County, Minnesota, described in the copy of the instrument of conveyance hereto attached.

The undersigned parties have this day executed an instrument for the conveyance of the aforesaid real estate or an interest therein to the State of Minnesota, and have conditionally delivered the same to the State of Minnesota, which instrument shall have no effect until and unless this offer to sell and convey is accepted in writing by the Office of Land Management of the Minnesota Department of Transportation within **120 days** from the date of this offer. Such notice of acceptance shall be by certified mail directed to the address appearing after our signatures hereto. If this offer is not so accepted within the time limited herein such conveyance shall be of no effect, and said instrument shall forthwith be returned to the undersigned owners.

If this offer is accepted it is mutually agreed by and between the owners and the State as follows:

(1) Possession of the real estate shall transfer to the State **immediately** after the date of acceptance. The owners shall have the right to continue to occupy the property or to rent same to the present occupants or others until the date of transfer of possession. Any change in occupancy shall be subject to approval and concurrence by the State. On or before the date for transfer or possession the owners will vacate the real estate and the improvements (if any) located thereon, or cause same to be vacated, remove all personal effects therefrom and have all utilities (if any) shut off by the supplier of same. No buildings appurtenances or other non-personal items or fixtures will be removed from the premises by the owners or renters, including plumbing and heating fixtures, etc. The owners shall notify the Department of Transportation as soon as the improvements are vacated. The owners will maintain the improvements during their period of occupancy and will make all necessary repairs at their own expense. The State's prospective bidders for the purchase or demolition of the improvements on the property shall have the right of entry for inspection purposes during the last 10 days of possession by the owners.



(2) Title to said real estate shall pass to the State of Minnesota as of the date of said acceptance subject to conditions hereinafter stated.

(3) Buildings (if any) on said real estate shall be insured by the owners against loss by fire and windstorm in the amount of present coverage or if none in force then in an amount not less than the current market value during the entire period of the owners' occupancy of the buildings on the real estate, such policy or policies of insurance to be endorsed to show the State's interest.

(4) If the State of Minnesota is acquiring all or a major portion of the property, mortgages (if any) on the property shall be satisfied in full by the State of Minnesota. The amount paid by the State of Minnesota to satisfy said mortgage(s) shall be deducted from the amount to be paid to the owners under the terms of this agreement. The amount paid by the State of Minnesota to satisfy the mortgage(s) shall include interest on the mortgage(s) to date that payment is made to the mortgage holder.

(5) If the State of Minnesota is acquiring only a minor portion of the property, and the property is encumbered by a mortgage, it shall be the responsibility of the owners to furnish a partial release of mortgage. The mortgage holder will be included as a payee along with the owners on the check drawn in payment for the property. Any fee charged by the mortgage holder for the partial release of mortgage must be paid for by the owners.

(6) The owners will pay all delinquent (if any) and all current real estate taxes, whether deferred or not, which are a lien against the property. **Current taxes shall include those payable in the calendar year in which this document is dated.** The owners will also pay in full any special assessments, whether deferred or not, which are a lien against the property. The owners will also be responsible for and will pay in full any pending special assessments. The owners' obligation to pay deferred and pending taxes and assessments shall continue after the sale and shall not merge with the delivery and acceptance of the deed.

(7) If encumbrances, mechanics liens or other items intervene before the date the instrument of conveyance is presented for recording and same are not satisfied or acknowledged by the owners as to validity and amount and payment thereof authorized by the owners, said instrument of conveyance shall be returned to the owners.

(8) Payment to the owners shall be made in the due course of the State's business after payment of taxes, assessments, mortgages and all other liens or encumbrances against said real estate. The owners will not be required to vacate the property until the owners have received payment.

(9) No payments shall be made of any part of the consideration for said sale until marketable title is found to be in the owners and until said instrument of conveyance has been recorded.

(10) The owners hereby acknowledge receipt of a copy of the instrument of conveyance executed by them on this date, and a copy of this offer and memorandum.

(11) It is understood that unless otherwise hereinafter stated the State acquires all appurtenances belonging to the premises including: **NOTHING ELSE.**

OWNERS

CITY OF MADISON

By \_\_\_\_\_

Its \_\_\_\_\_

And \_\_\_\_\_

Its \_\_\_\_\_

**404 – 6<sup>th</sup> Avenue, Madison, MN 56256**

(Address of Owner where acceptance is to be mailed.)

## WARRANTY DEED

STATE DEED TAX DUE HEREON: \$ \_\_\_\_\_

C.S. 3701 (40=144) 903

Parcel 40

Date: \_\_\_\_\_

County of Lac Qui Parle

For and in consideration of the sum of **One Thousand Eight Hundred Dollars (\$1,800.00)**, City of Madison, a municipal corporation under the laws of the state of Minnesota, Grantor, hereby conveys and warrants to the State of Minnesota, Grantee, real property in Lac Qui Parle County, Minnesota, described as follows:

That part of Tract A described below:

Tract A. Lots 4, 5 and 6, Block 50, City of Madison, according to the plat thereof on file and of record in the office of the County Recorder in and for Lac Qui Parle County, Minnesota; excepting therefrom Trunk Highway No. 40 as now located and established;

which lies southeasterly of the following described line: Beginning at a point on the south line of Tract A hereinbefore described, distant 13 feet westerly of the southeast corner thereof; thence northeasterly to a point on the east line of said Tract A, distant 7 feet northerly of said southeast corner and there terminating;

Line 1. Commencing at a point on the east line of Section 20, Township 118 North, Range 44 West, distant 8.9 feet north of the southeast corner thereof; thence westerly at an angle of 81 degrees 58 minutes from the east line of said Section 20 (measured from north to west) for 2339.18 feet to the point of beginning of Line 1 to be described; thence continue on the last described course for 271.00 feet and there terminating;



also a right to use the following described strips for highway purposes, which right shall cease on December 1, 2027, or on such earlier date upon which the Commissioner of Transportation determines by formal order that it is no longer needed for highway purposes:

A strip being the southerly 5 feet of Tract A hereinbefore described, adjoining and westerly of the above described strip;

A strip being that part of Tract A hereinbefore described, adjoining and northerly of the above described strips, which lies southeasterly of the following described line: Commencing at the point of beginning of Line 1 described above; thence northerly at a right angle for 35 feet to the point of beginning of the line to be described; thence northeasterly to a point on the easterly line of said Tract A, distant 25 feet northerly of the southeast corner thereof and there terminating;

A strip being that part of Tract A hereinbefore described, adjoining and northerly of the second above described strip, which lies southwesterly of the following described line: Commencing at the point of termination of Line 1 described above; thence northerly at a right angle for 35 feet to the point of beginning of the line to be described; thence northwesterly to a point on the westerly line of said Tract A, distant 10 feet northerly of the southwest corner thereof and there terminating;

A strip being that part of Tract A hereinbefore described, which lies northwesterly of the following described line: Beginning at a point on the north line of Tract A hereinbefore described, distant 10 feet easterly of the northwest corner thereof; thence southwesterly to a point on the west line of said Tract A, distant 10 feet southerly of said northwest corner and there terminating.

together with all hereditaments and appurtenances belonging thereto. Subject to mineral rights and utility easements of record, if any.

Check box if applicable:

- ☒ The Seller certifies that the seller does not know of any wells on the described real property.
- ☐ A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number \_\_\_\_\_.)
- ☐ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.



CITY OF MADISON

By \_\_\_\_\_

Its \_\_\_\_\_

And \_\_\_\_\_

Its \_\_\_\_\_

STATE OF MINNESOTA       )  
  )SS.  
COUNTY OF LAC QUI PARLE   )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by \_\_\_\_\_ and \_\_\_\_\_, the \_\_\_\_\_ and \_\_\_\_\_ of City of Madison, a municipal corporation under the laws of the state of Minnesota, on behalf of the municipal corporation.

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_

This instrument was drafted by the  
State of Minnesota, Department of  
Transportation, Legal and Property  
Management Unit,  
395 John Ireland Blvd.  
St. Paul, MN 55155-1800

Send tax statements to Grantee:  
State of Minnesota  
Department of Transportation  
District 8 Right of Way  
2505 Transportation Rd  
Willmar, MN 56201

**CITY OF MADISON, MINNESOTA  
RESOLUTION 22-48**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING WATER & SEWER  
EQUIVALENT DWELLING UNIT BILLING SCHEDULE FOR 2023**

**WHEREAS** The City of Madison has received a grant and loan funding package from USDA Rural Development for a citywide infrastructure replacement project; and

**WHEREAS** The City Council has conducted a water and sewer rate study in anticipation of a 39 1/2 year USDA Rural Development Loan payback to determine the funding necessary to meet operation and maintenance costs and debt service; and

**WHEREAS** on February 9, 2009 the City Council adopted Resolution 09-17 which established a water and sewer rate schedule with Equivalent Dwelling Units (EDUs) for commercial and industrial accounts, and requiring the EDU calculations be revised on an annual basis.

**NOW THEREFORE BE IT RESOLVED** that the following EDU calculations in “Exhibit A” are effective with the January 2023 due February 2023 utility billing cycle.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 22-48 was declared duly passed and adopted this 12<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

## Resolution 22-48 "Exhibit A" - Commercial Accounts

### City of Madison

#### Commercial EDU Determination

Annual Water Usage < 150,000 gallon	1	Annual Sewer Usage < 150,000 gallon	1
Annual Water Usage > 150,000 gallon and < 250,000	2	Annual Sewer Usage > 150,000 gallon and < 250,000	2
Annual Water Usage > 250,000 gallon and < 350,000	3	Annual Sewer Usage > 250,000 gallon and < 350,000	3
Annual Water Usage > 350,000 gallon and < 500,000	4	Annual Sewer Usage > 350,000 gallon and < 500,000	4
Annual Water Usage > 500,000 gallon and < 750,000	6	Annual Sewer Usage > 500,000 gallon and < 750,000	6
Annual Water Usage > 750,000 gallon and < 950,000	8	Annual Sewer Usage > 750,000 gallon and < 950,000	8
Annual Water Usage > 950,000	10	Annual Sewer Usage > 950,000	10

\*apartment calculations are based on a base fee for each unit.

\*\*all apartment units are charged a base fee. Not all units may be reflected on this sheet.

Account	Last Name	First Name	2021 Annual Water Consumption	2021 Annual Sewer Consumption	2023 Water EDU Charge	2023 Sewer EDU Charge	Notes	2020 Annual Water Consumption	2020 Annual Sewer Consumption	2022 Water EDU Charge	2022 Sewer EDU Charge
11030001	ARNESON TIRE	SHOP	3,100	3,100	1	1		3,000	3,000	1	1
11100002	AFTER FIVE		57,200	57,200	1	1		88,400	88,400	1	1
11110001	LQP CO-OP	OIL	47,800	47,800	1	1		31,500	31,500	1	1
11110501	CARGILL		5,000	0	1	1		12,400	0	1	1
11140002	HASSENSTAB	ANNETTE	7,800	7,800	1	1		7,100	7,100	1	1
11230005	SUMMIT PROP HOLDINGS	APTS.	265,900	265,900	12	12	June '21 XFERED to Early Sunset	286,900	286,900	12	12
11360004	SUMMIT PROP HOLDINGS	APTS.	195,000	195,000	12	12	June '21 XFERED to Early Sunset	277,900	277,900	12	12
11495001	SCHWENDE'S GARDEN CENTER		12,300	12,300	1	1		1,000	1,000	1	1
11550003	M TECH		26,900	26,900	1	1	Ericksons to Mtech	8,800	8,800	1	1
11560003	DOLLAR GENERAL		18,800	18,800	1	1		11,500	11,500	1	1
11810001	POWER HOUSE	TEEN CENTER	1,300	1,300	1	1		1,000	1,000	1	1
11830001	ST. JOHN'S	CHURCH	14,100	14,100	1	1		11,000	11,000	1	1
12020001	SONS OF	NORWAY	600	600	1	1		200	200	1	1
12030001	DAIRY QUEEN		296,000	296,000	3	3		185,300	185,300	2	2
12040004	MADISON	AUTO WASH	836,900	836,900	8	8		814,300	814,300	8	8
12080001	CALVARY BAPTIST	CHURCH	16,400	16,400	1	1		16,300	16,300	1	1
12090003	MADISON HOMETOWN	LODGE	341,700	341,700	3	3		308,900	308,900	3	3
12100001	NORTHERN	PLAINS TILING	0	0	0	1	No city water - flat rate sewer	0	0	0	1
12110002	CLASSIC	IMPRESSIONS	100	100	1	1		0	0	1	1
12120001	CARPETS &	MORE	19,300	19,300	1	1		24,800	24,800	1	1
12325001	CASEY'S GENERAL	STORES, INC.	192,600	192,600	2	2		157,600	157,600	2	2
12840001	LQP COUNTY	COURT HOUSE	46,200	46,200	1	1		37,300	37,300	1	1
12850001	LQP COUNTY	JAIL	328,200	192,533	3	2		111,200	111,200	1	1
13030001	LQP VALLEY	ISD #2853	431,700	451,400	4	4		550,100	550,100	6	6
13035001	LQP COUNTY	ANNEX	6,800	6,800	1	1		7,600	7,600	1	1
13040001	LQP VALLEY	ISD #2853	18,900	18,900	1	1		7,900	7,900	1	1
21180002	CENTER	MADISON CHIROPRACTIC	3,200	3,200	1	1		8,200	8,200	1	1
21190000	BENDEL	BRANDON	47,700	47,700	1	1		100,600	100,600	1	1
22450001	MADISON	HOSPITAL	412,500	412,500	4	4		396,700	396,700	4	4
22710001	MADISON LUTHER.	HOME	1,915,300	1,915,300	10	10		1,644,600	1,644,600	10	10
22730001	HILLTOP RES.	APTS.	411,000	411,000	36	36		362,000	362,000	36	36
23100001	LQP FAMILY SERVICE	CENTER	25,500	25,500	1	1		21,900	21,900	1	1
23170001	FAITH LUTHERAN	CHURCH	131,700	131,700	1	1		40,500	40,500	1	1
31010002	TORCHWOOD COMMUNICATIONS		5,600	5,600	1	1	water disconnected Jan-April/madison mer	100	100	1	1
31030002	STEVE DAHLE		6,800	6,800	1	1	steve dahle/Rice Home June/July	10,600	10,600	1	1
31050008	NUMOTION		4,500	4,500	1	1	Wittnebel/Numotion Feb 2021	1,200	1,200	1	1
31060001	CULLIGAN		78,600	78,600	1	1		119,100	119,100	1	1
31070001	PRAIRIE FIVE	RIDES	3,800	3,800	1	1		4,800	4,800	1	1

Account	Last Name	First Name	2021 Annual Water Consumption	2021 Annual Sewer Consumption	2023 Water EDU Charge	2023 Sewer EDU Charge	Notes	2020 Annual Water Consumption	2020 Annual Sewer Consumption	2022 Water EDU Charge	2022 Sewer EDU Charge
31080002	SAFE AVENUES		2,300	2,300	1	1		1,400	1,400	1	1
31085002	HEINRICH & LUDVIGSON	ACCT	4,400	4,400	1	1		4,600	4,600	1	1
31110001	THRIFTY WHITE	DRUG #755	10,900	10,900	1	1		13,200	13,200	1	1
31140002	STATE FARM	INSURANCE	1,100	1,100	1	1		1,600	1,600	1	1
31160001	JOHNSHOY	KRIS	109,100	109,100	1	1		100,100	100,100	1	1
31220004	SPLENDID SECONDS	CONSIGNMENT	0	0	1	1	closed	7,500	7,500	1	1
31230001	PANTRY	CAFE	91,500	91,500	1	1		75,400	75,400	1	1
31270001	ODDEN & ZIMBELMAN	TV & APP	56,100	56,100	1	1		37,600	37,600	1	1
31280001	SHEAR	MAGIC	23,300	23,300	1	1		50,000	50,000	1	1
31290001	BARBER SHOP	BOB'S	15,300	15,300	1	1		11,900	11,900	1	1
31300001	UNITED PRAIRIE	BANK-MADISON	15,900	15,900	1	1		23,600	23,600	1	1
31320001	KENNEDY'S	BAKERY	3,300	3,300	1	1		200	200	1	1
31330001	HEATHER	NURSERY	23,400	23,400	1	1		52,700	52,700	1	1
31340002	PERDEW	TOMOYO	25,900	25,900	1	1		29,200	29,200	1	1
31370001	THRIVENT FINANCIAL	FOR LUTHERAN	9,900	9,900	1	1		8,200	8,200	1	1
31390004	HUSE	CYNTHIA	4,500	4,500	1	1		20,500	20,500	1	1
31410001	LARRY'S	REFRIG.	2,100	2,100	1	1		2,100	2,100	1	1
31420001	MADISON	OPTICAL	4,400	4,400	1	1		1,300	1,300	1	1
31510002	GRAND	THEATRE	1,600	1,600	1	1		3,000	3,000	1	1
31530008	MARY	EVANS BREI	0	0	1	1		0	0	1	1
31560003	PHOTOGRAPHY	M. WEBER	800	800	1	1		600	600	1	1
31562001	INC	RURAL SOLUTIONS	2,100	2,100	1	1		2,100	2,100	1	1
31570002	OLD NATIONAL	BANK	2,200	2,200	1	1		2,000	2,000	1	1
31580001	WESTERN	GUARD	6,600	6,600	1	1		10,500	10,500	1	1
31590001	SWENSON, NELSON & STULZ,	PLLC	7,000	7,000	1	1		10,300	10,300	1	1
31620002	MADISON HARDWARE	HANK	12,400	12,400	1	1		9,900	9,900	1	1
31780001	DETOY'S FAMILY	RESTAURANT	119,000	119,000	1	1		125,400	125,400	1	1
31790001	FISHER	FURNITURE	26,500	26,500	1	1		16,300	16,300	1	1
31800007	BOB DEKLE - LAUNDROMAT		65,100	65,100	1	1		43,000	43,000	1	1
31810001	FCS	UNITED	93,900	93,900	1	1		71,100	71,100	1	1
31900002	WAYNE BORSTAD - LEGION BLDG		87,800	87,800	1	1		46,800	46,800	1	1
31910002	ENTERPRISE LLC	B&K	400	400	1	1		800	800	1	1
31930001	HAPPY HOUR SPORTS	BAR	135,100	135,100	1	1		55,900	55,900	1	1
31950001	MILITARY	AFFAIRS	49,900	49,900	1	1		50,100	50,100	1	1
31990002	FRONTIER	COMM.	10,700	10,700	1	1		57,300	57,300	1	1
41000001	DAVE'S	PLUMBING	34,800	34,800	1	1		13,500	13,500	1	1
41020001	MADISON DENTAL	CLINIC	30,000	30,000	1	1		30,900	30,900	1	1
41050001	KLQP FM		6,000	6,000	1	1		6,600	6,600	1	1
41060001	JUBILEE FOODS	OF MADISON	165,000	165,000	2	2		192,500	192,500	2	2
41080001	VFW	CLUB	4,800	4,800	1	1		4,000	4,000	1	1
41110001	MORIARTY	PAUL	192,600	24,800	2	1		162,600	41,600	2	1
41115001	MADISON POST	OFFICE	7,500	7,500	1	1		7,300	7,300	1	1
41130002	FSC	CARGILL	21,100	21,100	1	1		39,400	39,400	1	1
41170001	LUDVIGSON FARMS	LLC	0	0	1	1	METER DISCONNECTED IN 2019	0	0	1	1
41240001	LQP COUNTY	GARAGE	0	0	1	1		0	0	1	1
41240002	LQP COUNTY	GARAGE	25,000	25,000	1	1		33,200	33,200	1	1
41250001	LQP COUNTY HWY.	OFFICE	3,400	3,400	1	1		2,700	2,700	1	1
41290001	FIELDCREST FERT.	PLANT	177,000	68,400	2	1		177,900	68,100	2	1
41300001	TRYGESTAD	WARREN	12,700	12,700	1	1		1,200	1,200	1	1
41330001	LEIN	LUMBER	7,100	7,100	1	1	COMBINE WITH BUILDER'S	2,000	2,000	1	1
41370001	MADISON COUNTRY	CLUB	66,000	0	1	0		88,900	0	1	0
41570002	LQP SOIL & WATER	CONSERVATION	46,000	0	1	0		18,600	0	1	0

Account	Last Name	First Name	2021 Annual Water Consumption	2021 Annual Sewer Consumption	2023 Water EDU Charge	2023 Sewer EDU Charge	Notes	2020 Annual Water Consumption	2020 Annual Sewer Consumption	2022 Water EDU Charge	2022 Sewer EDU Charge
41580001	TOFTE AUTO & SALES		25,200	25,200	1	1		25,200	25,200	1	1
41610002	TOFTE AUTO & SALES		2,700	2,700	1	1		900	900	1	1
41620002	MADISON AUTO	PARTS	54,000	54,000	1	1		47,300	47,300	1	1
41630002	MIDWEST	MACHINERY	93,700	93,700	1	1		156,300	156,300	2	2
41640001	MN DEPT. OF	TRANSP.	5,200	5,200	1	1		4,500	4,500	1	1
41680001	LQP HISTORICAL	SOCIETY	7,700	7,700	1	1		13,100	13,100	1	1
41690001	LQP AG.	SOCIETY 705 FAIR ST	5,100	5,100	1	1		600	600	1	1
41700001	LQP AG	SOCIETY - COMMERCIAL	3,200	3,200	1	1		0	0	1	1
41800001	LQP AG.	SOCIETY - WILDLIFE	176,800	176,800	2	2		0	0	1	1
41810001	EXHIBIT	BUILDING	400	400	1	1		0	0	1	1
52530001	ZAHRBOCK FUNERAL	CHAPEL	193,500	121,400	2	1		229,300	149,500	2	1
62590003	ASSISTED LIVING	GRACE HAVEN	132,900	132,900	1	1		185,400	185,400	2	2
63190001	LLC	THE PINES	186,200	186,200	8	8		234,400	234,400	8	8
63280001	LLC	THE PINES	151,300	151,300	8	8		143,900	143,900	8	8
63370001	PARK AVENUE	APTS.	787,000	787,000	36	36		701,900	701,900	36	36
63590001	MADISON BOTTLING	COMPANY	23,700	23,700	1	1		27,700	27,700	1	1
<b>Totals</b>			<b>9,908,900</b>	<b>9,327,433</b>	<b>245</b>	<b>240</b>		<b>9,170,300</b>	<b>8,739,800</b>	<b>245</b>	<b>241</b>

12790001	City	Public Works Bldg	34,800	34,800	1	1		20,000	20,000	1	1
21330001	City	Prairie Arts Center	1,200	1,200	1	1		-	-	1	1
22220001	City	Recreational Field	1,200	1,200	1	1		-	-	1	1
31000001	City	Liquor Store	3,600	3,600	1	1		3,200	3,200	1	1
31500001	City	Public Restroom	3,300	3,300	1	1					
32000001	City	City Hall	40,000	40,000	1	1		50,500	50,500	1	1
32010001	City	Madison Public Library	8,700	8,700	1	1		6,300	6,300	1	1
32040001	City	Fire Hall	15,800	15,800	1	1		18,600	18,600	1	1
32060001	City	Fire Hydrants	3000	0	1	1		13400	0	1	1
32075001	City	Water Treatment Plant	3900	0	0	0		0	0	0	0
32080001	City	JF Jacobson Park	0	0	1	1		0	0	1	1
32085001	City	JF Jacobson Park Restroom	27,500	27,500	1	1		10,700	10,700	1	1
32090001	City	Wastewater Treatment	151,300	0	2	1		151,000	0	2	1
41090004	City	Avenue of Flags	339,700	0	3	1		364,700	0	4	1
41350001	City	Ambulance Garage	3,700	3,700	1	1		3,800	3,800	1	1
52350001	City	Ice Skating Rink	34,600	500	1	1		25,700	600	1	1
62580001	City	Memorial Athletic Park	8,800	8,800	1	1		2,000	2,000	1	1
63570001	City	Slen Park Pool/Shelter	810,000	8,200	8	1		972,300	2,200	10	1
<b>Totals</b>			<b>1,491,100</b>	<b>157,300</b>	<b>27</b>	<b>17</b>		<b>1,642,200</b>	<b>117,900</b>	<b>29</b>	<b>16</b>

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 22-49**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING A CELLULAR PHONE  
ALLOWANCE POLICY FOR CITY EMPLOYEES**

**WHEREAS**, the City Council is interested in establishing an allowance for employees who have a preference for using their personal cell phone for City purposes.

**THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA**, is establishing a policy on “Cellular Phones Allowance” effective December 12, 2022, and continuing thereafter until modified by the city council:

**FURTHER BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that when the appropriate Department Head deems that an employee has a need for a cell phone to effectively perform their job requirements, the following policy shall be available:

- (1) A request for a cellular phone allowance after enactment of this policy shall be submitted to the City Manager by the Department Head explaining the need for the employee to have a cell phone. The City Manager must approve any cell phone allowance request.
- (2) The position requires an employee to respond to City requests on a very routine basis and also involves travel and meetings away from the office.
- (3) The position requires response to internal or external customer needs on an occasional but urgent basis after hours or over the weekend.
- (4) The employee is expected to record a voicemail greeting on the cell phone appropriate for a professional environment.
- (5) Employee is responsible for ensuring that the cell phone is in good working condition.
- (6) Personal use while working is limited to emergencies.
- (7) If you chose to synchronize email or other City data on your smartphone you are obligated to ensure the device can be remotely wiped of all City data should the phone be lost.
- (8) The employee must be available by cell phone for City business during the work hours.
- (9) No further reimbursement for cell phone costs is available to employees who receive an allowance.
- (10) Cell phone allowances are paid through payroll and treated as non-taxable income.
- (11) Cell phone allowance is set at \$40.00 per month.
- (12) All questions/disputes regarding city cell phone allowance shall be directed to and decided by the City Manager.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution 22-49 was declared duly passed and adopted this 12<sup>th</sup> day of December, 2022

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION NO. 22-50**

State of Minnesota                     )  
County of Lac qui Parle            ) ss  
City of Madison                     )

**RESOLUTION AMENDING SANITATION RATES**

**WHEREAS**, City Council periodically reviews the operations of sanitation services and determines the appropriate levels of revenues and expenditures; and

**WHEREAS**, the City Council has reviewed the expenditures of said services and has determined that the proposed expenditures are appropriate and reasonable for the functions being performed; and

**WHEREAS**, the City Council has determined that the revenues associated therewith are insufficient to finance the current operations of those funds; and

**WHEREAS**, it is necessary to increase the rates charged for sanitation services; and

**WHEREAS**, City Ordinance Chapter III, Section 34.01 provides that the said rates shall be fixed, determined and amended by the City Council and adopted by resolution.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA**, the Fee Schedule for both commercial and residential sanitation services is hereby amended as set forth attached “Exhibit A” which is incorporated herein by reference.

**FURTHER, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA**, the effective implementation date for the 2023 rate adjustments is the billing due date of February 15, 2022.

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 22-50 was declared duly passed and adopted this 12<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

## Sanitation Rates

Container Size	2022 Base Rate	2023 Base Rate
35 Gallon	\$ 16.00	\$ 16.00
65 Gallon	\$ 17.50	\$ 17.50
95 Gallon	\$ 19.00	\$ 19.00
Dumpster Volume Per Week	Per Yard	Per Yard
1 - 2 Yards	\$ 49.23	\$ 54.16
3 - 4 Yards	\$ 47.07	\$ 51.77
5 Yards and above	\$ 44.90	\$ 49.39

\* Monthly rates shall be compiled by multiplying the base rate times the dumpster volume per week

\*\*Dumpster monthly (4.33 weeks per month) rate is per yard of volume

1-2 yds 12.51

3-4 yds 11.96

5 above 11.41

\*\*\*Minimum monthly sanitation charges =16.00



**CITY OF MADISON, MINNESOTA  
RESOLUTION NO. 22-51**

State of Minnesota                     )  
County of Lac qui Parle             ) ss  
City of Madison                        )

**RESOLUTION AMENDING THE WATER, SEWER & STORM RATES**

**WHEREAS**, City Council periodically reviews the operations of the municipal utility departments and determines the appropriate levels of revenues and expenditures; and

**WHEREAS**, the City Council has reviewed the expenditures of said departments and has determined that said expenditures are appropriate and reasonable for the functions being performed; and

**WHEREAS**, the City Council has determined that the revenues associated therewith are insufficient to finance the current operations of those funds; and

**WHEREAS**, Ehlers Financial Advisors conducted a 10-year Utility Cash Flow Analysis to determine rates that will support each system; and

**WHEREAS**, a copy of the proposed rate schedule is attached hereto as “Exhibit A”; and

**WHEREAS**, it is necessary to increase the user fees charged for the operations of the Water, Sewer and Storm Departments for increases in operational costs and debt services associated with system upgrades; and

**WHEREAS**, City Ordinance Chapter 50.02 provides that said rates shall be fixed, determined and amended by the City Council and adopted by resolution.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA**, the Fee Schedule for services and products of the Water and Sewer Departments is hereby amended as set forth attached “Exhibit A” which is incorporated herein by reference.

**FURTHER, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA**, the effective implementation date for the rate adjustments is the billing cycle ending February 15<sup>th</sup>, 2023.

Upon the vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 22-51 was declared duly passed and adopted this 12th day of December 2022.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest:

\_\_\_\_\_  
Christine Enderson  
City Clerk

## Resolution 22-51

### "Exhibit A"

<b>Water Utility</b>	<b>2022</b>	<b>2023</b>
Water Service Charge Residential	\$22.94	\$25.24
Usage per 100 gal Residential	\$0.99	\$1.09
Water Service Charge Commercial	\$22.94	\$25.24
Usage per 100 gal Commercial	\$1.11	\$1.22
Water Service Charge City	\$22.94	\$25.24
Usage per 100 gal City	\$0.99	\$1.09
<b>Sewer Utility</b>		
Sewer Service Charge Residential	\$20.28	\$22.11
Usage per 100 gal Residential	\$0.76	\$0.83
Sewer Service Charge Commercial	\$20.28	\$22.11
Usage per 100 gal Commercial	\$0.76	\$0.83
Sewer Service Charge City	\$20.28	\$22.11
Usage per 100 gal City	\$0.76	\$0.83
<b>Storm Sewer</b>		
Flat Fee		
Residential	\$9.36	\$9.93
Apartments	\$5.55	\$5.88
Commercial	\$9.36	\$9.93
Area Charge		
Per REF	\$9.36	\$9.93

**CITY OF MADISON, MINNESOTA  
RESOLUTION NO. 22-52**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION AMENDING ELECTRIC UTILITY SERVICE RATES**

**WHEREAS**, City Council secured the services of Missouri River Energy Services to perform an Electric Rate Study on behalf of the City of Madison; and

**WHEREAS**, the electric utility service rates were last adjusted in January 2020; and

**WHEREAS**, a copy of which is attached hereto as “Exhibit A;” and

**WHEREAS**, City Ordinance Chapter 50.02 provides that said rates shall be fixed, determined and amended by the City Council and adopted by resolution.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA**, that the electric utility service rates be hereby amended as set forth in the attached “Exhibit A” which is incorporated herein by reference.

**FURTHER, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA**, that the effective implementation date for the rate adjustments is the billing cycle ending February 15<sup>th</sup>, 2023.

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 22-52 was declared duly passed and adopted this 12th day of December, 2022.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**Madison Municipal Utilities  
Current and Proposed Rates**

Customer Class	Current Rates	Proposed Jan. 2023	Percentage Change
<b>Overall Change</b>		<b>7.0%</b>	
<b>Residential</b>			
Service Charge	\$ 11.75	\$ 14.25	7.0%
Energy Charge - per kWh	\$ 0.0728	\$ 0.0760	
<b>Single Phase Commercial</b>			
Service Charge	\$ 18.00	\$ 22.50	7.2%
Energy Charge - per kWh	\$ 0.0780	\$ 0.0820	
<b>Three Phase Commercial</b>			
Service Charge	\$ 24.00	\$ 29.00	7.0%
Energy Charge - per kWh	\$ 0.0400	\$ 0.0400	
Demand Charge - per kW	\$ 10.00	\$ 11.40	
<b>Street Lighting</b>			
Energy Charge - per kWh	\$ 0.0760	\$ 0.0760	0.0%
<b>Security Lighting</b>			
Per Light	\$ 5.50	\$ 5.50	0.0%

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 22-53**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING GROUP HEALTH INSURANCE CITY  
BENEFITS CONTRIBUTION FOR THE YEAR 2023**

**WHEREAS**, the City Council is interested in establishing the Group Health Insurance and Supplemental Insurance Benefits Contribution for 2023 for the City of Madison effective January 1, 2023 and continuing.

**NOW THEREFORE BE IT RESOLVED** that the monthly amount of the employer contribution shall be established at (80%) towards the family coverage premium, and (100%) towards the single coverage premium based on Blue Cross Blue Shield 2023 Small Group Product Blue Access HSA Silver Plan 632 \$3250/\$6500 with 30% coinsurance. This benefit is available to all full-time employees, with the rate established at fifty percent (50%) for qualified part-time employees.

**WHEREAS**, employees have the option to choose the Blue Cross Blue Shield 2023 Small Group Product Blue Access HSA Gold Plan 690 \$3500/\$7000 with 0% coinsurance. The increase in premium for this election is applied to the employee contribution.

**WHEREAS**, employees enrolled in the City's Blue Cross Blue Shield product, shall receive an HSA contribution toward their deductible. Contribution will be as follows effective January 1, 2023 and continuing until modified: full-time employees electing to participate in the City's group insurance shall receive \$200 per month, and qualified part-time employees \$100 per month.

**WHEREAS** that, full or qualified part-time employees who receive health insurance benefits through their spouse's employment, can opt out of the City's Group Health Insurance, in writing, and receive \$655.40 per month to be used toward Supplemental Insurance Benefits, with the rate established at fifty percent (50%) for qualified part-time employees.

**WHEREAS** that the City Council of Madison, Lac qui Parle County, Minnesota does hereby establish that there shall be no pooling of unused per employee dollars. This is a "per employee" only benefit.

**BE IT FURTHER RESOLVED** that the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the use of funds contributed towards Group Health Insurance and Supplemental Insurance Benefits as permitted in the Employees Benefit Program that is in accordance with Internal Revenue Service regulations and law.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 22-48 was declared duly passed and adopted this 12<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Greg Thole  
Mayor

ATTEST:

\_\_\_\_\_  
Christine Enderson  
City Clerk

2022 Levy Breakdown				2023 Levy Breakdown			
<i>General Fund</i>	<i>Preliminary Levy</i> 481,244.80	<i>Final Levy</i> 458,220.00	<i>Change</i> \$31,769.00	<i>General Fund</i>	<i>Preliminary Levy</i> 548,271.00	<i>Final Levy</i> 540,315.00	<i>Change</i> \$82,095.00
<i>Economic Development Authority</i>	8,500.00	8,500.00	\$0.00	<i>Economic Development Authority</i>	11,198.00	11,198.00	\$2,698.00
<i>Debt Services</i>				<i>Debt Services</i>			
2012 USDA Loan #2,#3	85,000.00	82,500.00	-\$5,003.00	2012 USDA Loan #2,#3	86,872.00	86,872.00	\$4,372.00
2015A GO Refunding	75,541.00	75,541.00	\$8,911.00	2015A GO Refunding	76,515.00	76,515.00	\$974.00
<b>TOTAL</b>	\$650,285.80	\$624,761.00	\$35,677.00	<b>TOTAL</b>	\$722,856.00	\$714,900.00	\$90,139.00

10.39%

6.06%

15.70%

14.43%

<b>CITY NAME</b>	<b>Pay 2022 Final Levy</b>	<b>Pay 2023 Preliminary Levy</b>	<b>\$ Change Levy</b>	<b>% Change Levy</b>	<b>2023 LGA</b>	<b>Total</b>
<b>MINNEOTA</b>	655,648	704,269	48,621	7.4%	523,890	1,228,159
<b>RENVILLE</b>	819,343	852,117	32,774	4.0%	499,581	1,351,698
<b>MADISON</b>	624,761	722,856	98,095	15.7%	764,562	1,487,418
<b>CANBY</b>	881,365	986,642	105,277	11.9%	754,234	1,740,876
<b>ORTONVILLE</b>	1,085,223	1,114,344	29,121	2.7%	773,625	1,887,969
<b>DAWSON</b>	1,262,328	1,462,098	199,770	15.8%	617,210	2,079,308
<b>COKATO</b>	1,483,737	1,615,882	132,145	8.9%	706,390	2,322,272
<b>APPLETON</b>	1,369,283	1,663,411	294,128	21.5%	766,321	2,429,732

**General Fund**  
2022 Year in Review

Revenue	2022 Budget	Anticipated	Variance	
Levy	458,220.00	450,518	(7,702)	Fema Grant Fees MHS Grant/LMC Insurance Payment 2nd Land Payment/from electric
LGA	759,077.00	759,077	-	
Fire	60,200.00	273,640	213,440	
Swimming Pool	22,500.00	35,634	13,134	
Other	305,667	562,870	257,203	
Transfers In	81,000.00	196,324	115,324	
Totals	1,686,664	2,278,063	591,399	

Expenses	2022 Budget	Anticipated	Variance	
Mayor and Council	23,140	24,432	1,292	Tower Project Grant FEMA Grant Expenditures May 12th, June 8th Chemical Feed 2nd land payment
Administration	357,389	372,434	15,045	
Elections	6,200	2,596	(3,604)	
Attorney	24,000	27,468	3,468	
Planning and Zone	14,000	11,738	(2,262)	
City Hall	47,500	150,482	102,982	
Police	257,732	257,732	(0)	
Fire	113,660	332,595	218,935	
Civil Defense	-	183,749	183,749	
Street	266,505	245,737	(20,768)	
Environmental	20,700	9,308	(11,392)	
Pool	114,250	120,115	5,865	
Skating	11,431	7,334	(4,097)	
Praire Arts	12,850	11,536	(1,314)	
Theatre	13,950	8,793	(5,157)	
Parks and Rec	70,550	69,835	(715)	
Library	110,432	115,968	5,536	
Appropriations	35,375	35,125	(250)	
Contingencies			-	
Unallocated	2,000	120,881	118,881	
Transfers Out	185,000	185,000	-	
Total	1,686,664	2,292,858	606,194	
Net Gain/(Loss)	(0)	(14,795)		



## General Fund

### 2022-2023 Comparison

Revenue	2022 Budget	2023 Budget	Variance	
General Fund Levy	458,220	540,315	82,095	Increase Township Contract
LGA	759,077	764,562	5,485	
Fire	60,200	81,350	21,150	
Swimming Pool	22,500	30,000	7,500	
Other	305,667	367,953	62,286	
Transfers In	81,000	102,000	21,000	Liquor/Electric/ARPA
Totals	1,686,664	1,886,180	199,516	

Expenses	2022 Budget	2023 Budget	Variance	
Mayor and Council	23,140	25,190	2,050	Software Maintenance/3.5 salary benefits
Administration	357,389	435,932	78,543	
Elections	6,200	1,500	(4,700)	
Attorney	24,000	26,000	2,000	
Planning and Zone	14,000	14,000	-	
City Hall	47,500	53,380	5,880	LqP County Sheriff 4 % Increase
Public Safety	257,732	275,737	18,005	
Fire	113,660	147,540	33,880	
Street	266,505	284,729	18,224	
Environmental	20,700	21,300	600	
Pool	114,250	133,130	18,880	Parts/pump inventory
Skating	11,431	12,101	670	
Praire Arts	12,850	-	(12,850)	
Theatre	13,950	12,950	(1,000)	
Parks and Rec	70,550	66,615	(3,935)	
Library	110,432	118,051	7,619	Delay mower trade in till 2024
Appropriations	35,375	35,125	(250)	
Contingencies			-	
Unallocated	2,000	2,900	900	
Transfers Out	185,000	220,000	35,000	
Total	1,686,664	1,886,180	199,516	Reserve Funds/project planning

## Non General Fund

### 2022 Year in Review

Revenue	2022 Budget	Anticipated	Variance	
Ambulance/EDA	222,358	306,322	83,964	SCDP home sales reimb
Debt Services	884,463	873,330	(11,133)	Assessment amounts nearing end
Enterprise	3,716,970	3,696,298	(20,672)	Did not transfer 100K reserve into electric for digger derick
Reserve Funds	334,000	468,047	134,047	Transfer ARPA into Capital funds, donations
Totals	5,157,791	5,343,997	186,206	

Expenses	2022 Budget	Anticipated	Variance	
Ambulance	120,350	130,000	9,650	On call Pay
EDA	92,591	92,026	(565)	Close out 2017 Admin
Debt Services	842,332	829,865	(12,467)	
Water	796,289	827,389	31,100	Repairs/chemical treatment
Sewer	701,168	688,713	(12,455)	
Sanitation	264,359	259,636	(4,723)	
Electric	1,418,575	1,550,750	132,175	Increase in Purchased Power, 2023 Project Materials, Land transfer
Storm Sewer	236,955	230,810	(6,145)	
Liquor	475,312	460,960	(14,352)	
Eastview	214,362	207,551	(6,811)	
Reserve	278,000	664,324	386,324	Full Fiber Project/Transfers/2023 Pool Filters
Total	5,440,293	5,942,024	501,731	
Net (Loss)/Gain	(282,502)	(598,027)		
Includes Depreciation expense(noncash)				
	610,818	631,182		
Enterprise Revenue				
	328,316	33,155		

## Non General Fund

### 2022-2023 Comparison

Revenue	2022 Budget	2023 Budget	Variance	
Ambulance/EDA	222,358	256,948	34,590	Billing/SCDP loan payments/EDA contributions
Debt Services	884,463	888,028	3,565	
Enterprise	3,716,970	3,871,212	154,242	Rates
Reserve Funds	334,000	427,600	93,600	County Fiber Reimb
Totals	5,157,791	5,443,788	285,997	

Expenses	2022 Budget	2023 Budget	Variance	
Ambulance	120,350	135,800	15,450	Mandated on call pay
EDA	92,591	91,858	(733)	
Debt Services	842,332	834,799	(7,533)	
Water	796,289	873,904	77,615	
Sewer	701,168	758,266	57,098	
Sanitation	264,359	287,519	23,160	
Electric	1,418,575	1,630,361	211,786	Towers, WAPA Increase, Increased Capital Project
Storm Sewer	236,955	247,454	10,499	
Liquor	475,312	464,822	(10,490)	
Eastview	214,362	226,542	12,180	
Reserve Funds	278,000	319,500	41,500	Pool, Comp plan, City Hall Windows, Tyler, Utility Expansion Engineering
Total	5,440,293	5,870,825	430,532	
Net (Loss)/Gain	(282,502)	(427,037)	(144,535)	
Includes Depreciation expense(noncash)				
	610,818	631,182		
Enterprise Revenue				
	328,316	204,145		

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 22-54**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING THE  
GENERAL FUND 2023 BUDGET**

**WHEREAS**, the City Council is interested in establishing the General Fund Budget for 2023.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following budget for the year 2023  
is hereby adopted and does not include any General Obligation Bonded Debt:

General Fund	Revenues	\$ 1,886,180.00
	Expenses	\$ 1,886,180.00
	Balance	\$ -0-

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 22-54 was declared duly passed and adopted this 12<sup>th</sup> day of  
December, 2022.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 22-55**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ADOPTING THE 2023 BUDGETS  
(EXCLUSIVE OF THE GENERAL FUND)**

**WHEREAS**, the City Council is interested in establishing a 2023 Budget reflecting all “Non-General Funds.”

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following non-general fund budgets for the year 2023 are hereby adopted:

Fund #	NAME	Revenue	Expenses	Balance	After Depreciation
201	Ambulance	137,500.00	135,800.00	1,700.00	1,700.00
	EDA				
202-205	SCDP	18,500.00	-	18,500.00	18,500.00
211	EDA	100,948.00	91,858.00	9,090.00	9,090.00
212	EDA Revolving Loan Fund	-	-	-	-
	Debt Service				
350	Infra DS/2021 Refund	338,872.00	314,423.00	24,449.00	24,449.00
351	2015 GO Refund DS	401,546.00	379,291.00	22,255.00	22,255.00
353	2016 GO ref/WT DS	147,610.00	141,085.00	6,525.00	6,525.00
	Enterprise				
601	Water	688,865.00	873,904.00	(185,039.00)	318.16
602	Sewer	527,300.00	758,266.00	(230,966.00)	1,164.04
603	Sanitation	288,950.00	287,519.00	1,431.00	1,674.60
604	Electric	1,555,346.98	1,630,360.00	(75,013.02)	880.38
605	Storm	159,750.00	247,454.00	(87,704.00)	430.36
609	Liquor	466,000.00	464,822.00	1,178.00	5,609.24
614	Eastview	185,000.00	226,542.00	(41,542.00)	3,450.20
851	Reserve	160,000.00	42,000.00	118,000.00	118,000.00
225	Sewer Capital Fund	16,000.00	-	16,000.00	16,000.00
407	Utility Expansion Project Fund	-	100,000.00	(100,000.00)	(100,000.00)
420	Cult and Rec Capital	32,500.00	37,500.00	(5,000.00)	(5,000.00)
425	Bldg and Equip Capital	129,100.00	75,000.00	54,100.00	54,100.00
430	Streets Capital	90,000.00	65,000.00	25,000.00	25,000.00
		<b>5,443,787.98</b>	<b>5,870,824.00</b>	<b>(427,036.02)</b>	<b>204,145.98</b>

Upon the vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 22-55 was declared duly passed and adopted this 12<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 22-56**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ADOPTING TAX LEVY 2022  
COLLECTIBLE 2023**

**WHEREAS**, the City Council is interested in establishing a Final Tax Levy 2022 Collectible 2023.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following sum of money be levied for the current year, collectible 2023, upon taxable property in the City of Madison, for the following purposes:

2023 Levy Breakdown		
<i>General Fund</i>	<i>Preliminary Levy</i> 548,271.00	<i>Final Levy</i> 540,315.00
<i>Economic Development Authority</i>	11,198.00	11,198.00
<i>Debt Services</i>		
<i>2012 USDA Loan #2,#3</i>	86,872.00	86,872.00
<i>2015A GO Refunding</i>	76,515.00	76,515.00
<b><i>TOTAL</i></b>	<b>\$722,856.00</b>	<b>\$714,900.00</b>

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 22-56 was declared duly passed and adopted this 12<sup>th</sup> day of December, 2022.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk



# CLAIMS REPORT

Check Range: 11/30/2022-11/30/2022

UP CK # 63777-63783

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
GENERAL					
ACCRUED PAYROLL DEDUCTION					
101-20650	CHILD SUPPORT PAYMENT CENTER	CHILD SUPPORT	214.86	63769	11/30/22
101-20650	JOHN HANCOCK RETIREMENT	JHANCOCK ROTH	75.00	2440	11/30/22
101-20650	UNITED STATES TREASURY	FED/FICA TAX	2,590.92	2436	11/30/22
101-20650	MN DEPT. OF REVENUE	STATE TAX	452.19	2437	11/30/22
101-20650	P.E.R.A. (W/H REPORT)	PERA	1,667.46	2438	11/30/22
101-20650	SELECTACCOUNT	HSA CONTRIBUTIO	76.92	2439	11/30/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			5,077.35		
ADMINISTRATION					
101-41320-202	ISAIAH TUCKETT	ADMIN-FOLD/STUFF ENV 11/22	175.00	63783	11/30/22
101-41320-309	TECH YES INTEGRATION,LLC	ADMIN-INSTAGRAM/WORDPRESS ASSI	97.50	63782	11/30/22
4132 ADMINISTRATION TOTAL			272.50		
CITY HALL					
101-41940-310	NICOLE BENINGA	CTY HALL-CLEANING 11/22	1,000.00	63777	11/30/22
101-41940-409	PARAMOUNT PLANNING GROUP,LLC	PUB SAFETY-EMERG PRO 11/22	400.00	63781	11/30/22
4194 CITY HALL TOTAL			1,400.00		
CIVIL DEFENSE					
101-42500-409	PARAMOUNT PLANNING GROUP,LLC	CIV DEF-FEMA ADMIN/COORDINATIO	600.00	63781	11/30/22
4250 CIVIL DEFENSE TOTAL			600.00		
STREET MAINTENANCE					
101-43100-224	M-R SIGN CO. INC.	STR-SIGN/BRACKETS	238.41	63779	11/30/22
4310 STREET MAINTENANCE TOTAL			238.41		
101 GENERAL TOTAL			7,588.26		
AMBULANCE					
ACCRUED PAYROLL DEDUCTION					
201-20650	UNITED STATES TREASURY	FED/FICA TAX	2,158.32	2436	11/30/22
201-20650	MN DEPT. OF REVENUE	STATE TAX	714.98	2437	11/30/22
201-20650	P.E.R.A. (W/H REPORT)	PERA	8,425.00	2438	11/30/22
2065 ACCRUED PAYROLL DEDUCTION TOTAL			11,298.30		
AMBULANCE					
201-44100-103	BLAINE DVORAK	AMB-PART TIME WAGES-B DVORAK	68.00	63778	11/30/22
4410 AMBULANCE TOTAL			68.00		
201 AMBULANCE TOTAL			11,366.30		



# CLAIMS REPORT

Check Range: 11/30/2022-11/30/2022

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
	WATER				
	ACCRUED PAYROLL DEDUCTION				
601-20650	UNITED STATES TREASURY	FED/FICA TAX	557.93	2436	11/30/22
601-20650	MN DEPT. OF REVENUE	STATE TAX	73.55	2437	11/30/22
601-20650	P.E.R.A. (W/H REPORT)	PERA	382.93	2438	11/30/22
601-20650	SELECTACCOUNT	HSA CONTRIBUTIO	190.39	2439	11/30/22
			-----		
	2065 ACCRUED PAYROLL DEDUCTION TOTAL		1,204.80		
	ACCRUED DW ASSESSMENTS				
601-21651	MN DEPARTMENT OF HEALTH	WT-OCT-DEC DW ACCESS	1,931.00	63780	11/30/22
			-----		
	2165 ACCRUED DW ASSESSMENTS TOTAL		1,931.00		
			-----		
	601 WATER TOTAL		3,135.80		
	SEWER				
	ACCRUED PAYROLL DEDUCTION				
602-20650	UNITED STATES TREASURY	FED/FICA TAX	499.83	2436	11/30/22
602-20650	MN DEPT. OF REVENUE	STATE TAX	89.96	2437	11/30/22
602-20650	P.E.R.A. (W/H REPORT)	PERA	397.49	2438	11/30/22
602-20650	SELECTACCOUNT	HSA CONTRIBUTIO	151.92	2439	11/30/22
			-----		
	2065 ACCRUED PAYROLL DEDUCTION TOTAL		1,139.20		
			-----		
	602 SEWER TOTAL		1,139.20		
	ELECTRIC UTILITY				
	ACCRUED PAYROLL DEDUCTION				
604-20650	JOHN HANCOCK RETIREMENT	JHANCOCK PRETAX	360.00	2440	11/30/22
604-20650	UNITED STATES TREASURY	FED/FICA TAX	1,865.75	2436	11/30/22
604-20650	MN DEPT. OF REVENUE	STATE TAX	321.27	2437	11/30/22
604-20650	P.E.R.A. (W/H REPORT)	PERA	1,024.99	2438	11/30/22
604-20650	SELECTACCOUNT	HSA CONTRIBUTIO	47.69	2439	11/30/22
			-----		
	2065 ACCRUED PAYROLL DEDUCTION TOTAL		3,619.70		
			-----		
	604 ELECTRIC UTILITY TOTAL		3,619.70		
	LIQUOR				
	ACCRUED PAYROLL DEDUCTION				
609-20650	UNITED STATES TREASURY	FED/FICA TAX	436.71	2436	11/30/22
609-20650	MN DEPT. OF REVENUE	STATE TAX	70.23	2437	11/30/22



**CLAIMS REPORT**  
Check Range: 11/30/2022-11/30/2022

GL ACCT #	VENDOR NAME		REFERENCE	AMOUNT	CHECK#	CHECK DATE
609-20650	P.E.R.A.	(W/H REPORT)	PERA	115.90	2438	11/30/22
			2065 ACCRUED PAYROLL DEDUCTION TOTAL	622.84		
			609 LIQUOR TOTAL	622.84		
			Accounts Payable Total	27,472.10		





CLAIMS REPORT  
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
101	GENERAL	7,588.26
201	AMBULANCE	11,366.30
601	WATER	3,135.80
602	SEWER	1,139.20
604	ELECTRIC UTILITY	3,619.70
609	LIQUOR	622.84
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	TOTAL FUNDS	27,472.10

