

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – **5:00 PM**  
**Monday January 23, 2023**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the January 9, 2023 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

- |    |   |         |
|----|---|---------|
| A. | Madison Fire Department Minutes – December 19, 2022 – receive | Page 4  |
| B. | Senator Dahms – January 13, 2023 – receive                    | Page 7  |
| C. | Report of Outstanding Indebtedness – 2022 – receive           | Page 9  |
| D. | Revenue Expense Report – December 2022 – receive              | Page 10 |
| E. | Water Plant Report – December 2022 – receive                  | Page 14 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 15

- A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)
- B. Ehlers Investment Report – Ryan Miles, Matt Tourville. A DISCUSSION and MOTION may be in order. (Manager, Council)
- C. Madison Fire Department – Truck Committee. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 16

- D. Resolution 23-13 Employee Incentive for Water Wastewater Licensure. A DISCUSSION and MOTION may be in order. (Manager, Council)

- E. Resolution 23-14. Salary Assignment Water Wastewater Operators. A DISCUSSION and MOTION may be in order. (Manager, Council)

- F. Approve 2022 Audit Contract. A DISCUSSION and MOTION may be in order. (Manager, Council)

- G. Approve Memorial Field Baseball Lights Pay Request – Starry Electric. A DISCUSSION and MOTION may be in order. (Manager, Council)

- H. Approval of Madison Baseball Association Improvement Plans – Grandstand Demolition. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

- Legislative Action Day – January 25, 2023

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

- Taskforce Update/Community Meeting – February 6th, 2023
- Chamber Annual Meeting – February 11<sup>th</sup>, 2023

**9. AUDITING CLAIM**

A copy of the Schedule Payment Report of bills submitted January 9, 2023 through January 23, 2023 is attached for approval for Check No. 63957 through Check No. 63992 and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
JANUARY 9, 2023**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, January 9, at 5:05 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Tim Volk, Paul Zahrbock, Adam Conroy, and Maynard Meyer. Also present was: City Attorney Rick Stulz and City Clerk Christine Enderson.

**OATH OF OFFICE**

The Oath of Office was administered by City Clerk Christine Enderson to Mayor Greg Thole, Councilmember Tim Volk, and Councilmember Paul Zahrbock, who were re-elected to office at the November election.

**AGENDA**

Upon motion by Meyer, seconded by Conroy and carried, the agenda was approved as amended. The addition was an application for exempt permit for Pheasants Forever. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Zahrbock, seconded by Volk and carried, the December 28, 2022, regular meeting minutes were approved as presented.

**ANNUAL MEETING**

Upon motion by Meyer, seconded by Zahrbock and carried, **RESOLUTION 23-01** titled “Resolution Establishing Council Meetings Time, Date, and Place” was adopted. This resolution would provide for the City Council to meet on the second and fourth Monday of each month at 5:00 p.m. Special meetings can be established when so required in accordance with Open Meeting laws. A complete copy of Resolution 23-01 is contained in City Clerk’s Book #10.

Upon motion by Volk, seconded by Zahrbock and carried, **RESOLUTION 23-02** titled “Designation of Newspaper” was adopted. This resolution would provide for the Western Guard of Madison, Minnesota, to be designated as the official newspaper with supplemental publications being used as needed. A complete copy of Resolution 23-02 is contained in City Clerk’s Book #10. Councilmember Conroy abstained.

Upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 23-03** titled “Designation of Depository” was adopted. This resolution would provide for the designation of Old National Bank and United Prairie Bank of Madison as the City’s official depositories. A complete copy of Resolution 23-03 is contained in City Clerk’s Book #10.

Councilmember Conroy nominated Councilmember Meyer as Acting Mayor. There being no other nominations, upon motion by Conroy, seconded by Volk and carried, **RESOLUTION 23-04** titled “Election of Acting Mayor” was adopted. This resolution would provide for the election of Maynard Meyer as Acting Mayor. A complete copy of Resolution 23-04 is contained in City Clerk’s Book #10.

Upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 23-05** titled “Resolution Ratifying Council Boards & Commissions Appointments” was adopted. This resolution would provide

for the appointment of council and citizen representatives to various boards and commissions. A complete copy of Resolution 23-05 is contained in City Clerk's Book #10.

Upon motion by Volk, seconded by Zahrbock and carried, **RESOLUTION 23-06** titled "Resolution Ratifying Council Committee Appointments" was adopted. This resolution would provide for the appointment of council representatives to various council committees. A complete copy of Resolution 23-06 is contained in City Clerk's Book #10.

Upon motion by Volk, seconded by Meyer and carried, **RESOLUTION 23-07** titled "Resolution Designating an Authorized Representative to the Western MN Municipal Power Agency" was adopted. This resolution would provide for the appointment of City Manager Val Halvorson as the City's representative, with Line Department Supervisor David Johnson being appointed as alternate. A complete copy of Resolution 23-07 is contained in City Clerk's Book #10.

Upon motion by Zahrbock, seconded by Meyer and carried, **RESOLUTION 23-08** titled "Resolution Designating an Authorized Representative to the Missouri River Energy Services" was adopted. This resolution would provide for the appointment of City Manager Val Halvorson as the City's representative, with Line Department Supervisor David Johnson being appointed as alternate. A complete copy of Resolution 23-08 is contained in City Clerk's Book #10.

#### **PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

#### **CONSENT AGENDA**

Upon motion by Conroy, seconded by Volk and carried, the Consent Agenda was approved as presented.

#### **MADISON FIRE DEPARTMENT OFFICERS 2023**

Upon motion by Volk, seconded by Zahrbock and carried, **RESOLUTION 23-10** titled "Appointment of Fire Service Officers for 2023" was adopted. This resolution provides for the following appointments for 2023:

Fire Chief:	Brian Tebben
Asst. Fire Chief:	Jerod Zimbelman
Training Officer:	Tyler Engesmoe
Safety Officer:	Casey Chester
Secretary:	Don Tweet
Treasurer:	Jerod Rakow

A complete copy of Resolution 23-10 is contained in City Clerk's Book #10.

#### **2023 FEES**

Upon motion by Zahrbock, seconded by Conroy and carried, **RESOLUTION 23-11** titled "Resolution Establishing a Fee Schedule Pursuant to §34.01 of the Madison Code of Ordinances for the Year 2023" was adopted. A complete copy of Resolution 23-11 is contained in City Clerk's Book #10.

#### **ESTABLISH DISTRICT AND POLLING PLACE**

Upon motion by Zahrbock, seconded by Meyer and carried, **RESOLUTION 23-12** titled "Resolution Designating Polling Place" was adopted. The designation is effective for the 2023 calendar year. A complete copy of Resolution 23-12 is contained in City Clerk's Book #10.

### **COGENERATION AND SMALL POWER PRODUCTION TARIFF**

Upon motion by Zahrbock, seconded by Conroy and carried, Council accepted the 2022 Cogeneration and Small Power Production Tariff report as presented. Mayor Greg Thole reminded Council that this report is used to calculate the average retail charge for net-metering services. This report is not submitted to the Public Utilities Commission but is kept on file in the City Clerk's Office.

### **APPLICATION FOR EXEMPT PERMIT – ST. MICHAEL'S CHURCH**

Upon motion by Meyer, seconded by Zahrbock and carried, Council approved execution of an Application of Exempt Permit without waiting period for the St. Michael's Church to conduct a raffle on March 18, 2023.

### **EMPLOYEE WELLNESS PROGRAM**

Upon motion by Volk, seconded by Conroy and carried, Council approved City Manager's recommendation of a city-funded wellness program for city employees to include such areas as physical health, mental health, and social health.

### **APPLICATION FOR EXEMPT PERMIT – PHEASANTS FOREVER**

Upon motion by Meyer, seconded by Conroy and carried, Council approved execution of an Application of Exempt Permit without waiting period for the Pheasants Forever to conduct a raffle on February 4, 2023.

### **CITY MANAGER'S REPORT**

**Sunshine Fund Memo:** Council and employees may voluntarily contribute to the privately funded "Sunshine Fund" to be used to recognize employee and council life events such as illnesses, births, deaths, etc.

**Memorial Field:** Starry Electric was there today and got all the poles down.

### **MAYOR/COUNCIL REPORTS**

None

### **DISBURSEMENTS**

Upon motion by Volk, seconded by Meyer and carried, Council approved disbursements for bills submitted between December 29, 2022, and January 9, 2023. These disbursements include United Prairie Check Nos. 63904-63947. Debit card and ACH purchases made between December 29, 2022 and January 9, 2023, were also approved as listed within the Claims Report.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 5:23 pm.

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Greg Thole - Mayor

**ATTEST:**

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Christine Enderson – City Clerk

## Regular Drill Meeting

12/19/2022

The Madison Volunteer Fire Department met in regular session with Chief Brian Tebben presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read. Results from the recent Ham Bingo event were very positive, roughly \$3,853 taken in less \$1,343 of expenses left a net of \$2,510 which is significantly better than last year.

Training officer report: - no report

Emergency calls since our last meeting: - none

Follow up discussion on possibly selling and/or installing smoke detectors around town – we will not pursue installing detectors due to liability issues. Regarding selling/distributing smoke detectors, Mark Olson mentioned that it is possible that there are some organizations that would donate the detectors to the fire department for an event like this.

Ham Bingo discussion – given the success of this year's event it was mentioned having another event closer to Easter. If pursuing it was mentioned that this would be a more scaled down event without door prizes (as we don't want to hit up our local businesses too often) and limited food offerings. The Raffles, Bingo and Fundraising Committee needs to meet in January to come up with a plan for this and other events in the upcoming year.

Upon receiving some recent clarification in regarding their upcoming retirement, both Randy Hansen and Scott Schake have made a request to the MFD to delay their retirement day until after January 1, 2023. The request was approved unanimously by voice vote.

If anyone has an interest in driving the ambulance to help out with transfers, please contact Scott Shake or Brittany Engesmoe.

A time/date needs to be set up to get the skating rink flooded.

Next meeting is scheduled for January 16<sup>th</sup>.

Hall Duties for January: Tyler Engesmoe and Seth Haas.

Motion was made by Jerod Zimbelman to adjourn meeting, seconded by Adam Weber, carried.

Don Tweet, Secretary

## **Annual Meeting - 12/19/22**

The Madison Volunteer Fire Department met for its annual meeting with Chief Brian Tebben presiding. Roll call was made from the December regular session roll call. Minutes from last year's meeting were read and approved as read. For 2022 there were 24 emergency calls for the department; 10 fire related calls of which 7 were structure fires and 3 were non-structure fires; 4 vehicle accidents, 3 lift assistances, 6 gas leak calls and 1 false alarms. Of these 24 runs 2 were mutual aid given situations, both for structural fires. MFD received mutual aid on one house fire.

At last year's annual meeting, a motion was made to increase the hourly emergency call rate from \$8 to \$10 and the meeting/training rate from \$6 to \$8. This request was tabled by the City Council.

2023 Hall Duties will be posted on the back bulletin board.

Discussion was held regarding the training needs for MFD. With having training combined with our monthly meeting we aren't receiving the necessary training needed. Additionally it was mentioned about doing more training with our neighboring fire departments so that we could get better value from our training dollars when we pay for trainers to come in and provide training. Different nights of the month were discussed to have an additional training night, but discussions need to take place with our neighboring fire departments to see what their schedules are and what will work best for all involved. The Training Officer and a group of individuals from the department will need to get together and put a plan together for the upcoming year.

So everyone is aware, if we roll out on an emergency call there will be a minimum \$250 charge.

Election of Officers and Foremen was held as detailed below. All results passed by voice vote.

### **Officers for 2023:**

Chief: Brian Tebben  
Assistant Chief: Jerod Zimbelman  
Training Officer: Tyler Engesmoe  
Safety Officer: Casey Chester  
Secretary: Don Tweet  
Treasurer: Jared Rakow

### **Foremen for 2023:**

4X4 & Gator: Chris Hansen  
Rescue Truck: Aaron Brehmer  
Pumper #1: Mitch Wellnitz  
Pumper #2: Mitch Wellnitz  
Tender: Adam Weber

Chief Brian Tebben thanked everyone for their attendance over the past year as everyone made the 25% minimum for emergency calls, everyone did a great job in making as many events as possible throughout the year.

Motion was made by Jerod Zimbelman to adjourn meeting seconded by Adam Weber-carried.

Don Tweet  
Secretary

Madison Firefighters Relief Association Annual Meeting  
12/19/2022

The Madison Firefighters Relief Association met for its annual meeting with President Brady Thomson presiding. Minutes of last meeting were read and approved as read. The December Regular Meeting's attendance sheet was used to document MFD member attendance. Treasurer Jared Rakow gave the treasurer report detailing a negative year for our investments. A beginning balance of \$684,201 was reported and we ended up with an ending balance of \$556,896. Roughly \$96,000 was lost due to the markets, plus \$31,500 was paid out to Maurice Wollschlager for his retirement. \$21,000 received in State Aid has not been put in with the funds yet, due to the continuing downtrend of the markets. Current liability is around \$340,000 with Randy Hansen and Scott Schake being paid out this coming year.

As a follow-up to last year's Annual meeting, it was noted that the City agreed to have CRP burn proceeds go toward the truck fund rather than towards retirement.

Currently when a person retires from MFD they receive an extra \$1,000 to help with offsetting taxes. Also being provided to the person retiring is a plaque that have increased in price over the years and are now over \$400. Due to this extra expense a motion was made by Aaron Brehmer to reduce the \$1,000 retirement payment to \$500 due to the plaque expense effective January 3<sup>rd</sup>, 2023. Motion seconded by Jerod Zimbelman, passed by voice vote.

Election of officers:

Zach Flickinger was re-elected to be a Trustee on this board for another two-year term (2023-2024).

Motion was made by Jerod Zimbelmanto adjourn meeting seconded by Mark Olson carried.

Don Tweet  
Secretary





# D State Senator Gary DAHMS



Proudly Serving the Residents of District 15

E-Newsletter

January 13, 2023

## SENATOR DAHMS, SENATE APPROVE \$100 MILLION IN TAX RELIEF FOR INDIVIDUALS AND SMALL BUSINESSES

On Wednesday, the Minnesota Senate passed a **tax conformity bill**, bringing Minnesota in line with recent federal tax changes and cutting tax collections by more than \$100 million. The bill passed with bipartisan support and Governor Walz signed the bill into law on Thursday.

“The Senate’s tax conformity bill is an important, bipartisan achievement that will bring much-needed relief to many taxpayers,” said Senator Gary Dahms (R – Redwood Falls). “Minnesota ranks as one of the most heavily taxed states in the nation, and lowering our taxes is essential to ensuring we are competitive. With the state’s historic surplus, we have an even greater opportunity to enact permanent tax relief.”

The bill aligns Minnesota tax code with Federal tax adjustments that resulted in many tax changes including The Coronavirus Aid, Relief, and Economic Security (CARES) Act from 2020, The American Rescue Plan (ARPA) Act from 2021, and The Inflation Reduction Act (IRA) from 2022.

Notable provisions in the bill include:

- ★ Temporarily increasing limit on charitable contributions
- ★ Allowing for student loan payments by employers
- ★ Increasing the amount a business can provide for employee child care benefits

Missing from the bill is the elimination of the tax on Social Security or any reduction in personal income taxes. Senate Republicans attempted to amend these changes to the bill, but Democrats opposed the moves through parliamentary procedures.

For more information, visit <https://wdoc.house.leg.state.mn.us/leg/LS93/HF0031.2.pdf>



Senator Gary Dahms Senate District 15

National Law Enforcement  
Appreciation Day

### FOLLOW ME ONLINE

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## REUNITING MINNESOTANS WITH MISSING PROPERTY

Protecting and informing consumers is an important part of the work done at the Minnesota Department of Commerce. Every day, someone loses some form of financial property because of a change of address, death, an unknown inheritance, or just plain forgetfulness. What happens to these forgotten funds?

Businesses and organizations are required by law to review their records and attempt to contact the owner of the property when it appears to be abandoned. If the owner doesn't respond, the property is considered abandoned. The property is then sent to the Minnesota Department of Commerce so it can safeguard and continuously attempt to return the property to the rightful owner or heirs. Common types of unclaimed property can include:

- ★ Dormant bank accounts
- ★ Uncashed checks
- ★ Unclaimed wages
- ★ Insurance claim payments or benefits
- ★ Stocks or bonds
- ★ Safe deposit boxes

The Unclaimed Property Unit is responsible for holding the abandoned or unclaimed funds or property until the rightful owner or heir is found. As part of its mission to protect consumers, the Department of Commerce is committed to reuniting Minnesotans with money that has gone missing. Click [here](#) to see if the department is holding any of your property and to find out how you can claim it.

## APPLICATIONS OPEN FOR FUNDING TO HELP NEW FARMERS PURCHASE LAND

Applications are now being accepted for a new grant program to support Minnesotans purchasing their first farm. The **Down Payment Assistance Grant Program** is managed by the Minnesota Department of Agriculture (MDA) and offers dollar-for-dollar matching up to \$15,000 for qualified small farmers to purchase farmland.

★ The MDA's Rural Finance Authority (RFA) is awarding this funding using a first-come, first-served application process. The Minnesota Legislature appropriated \$500,000 in Fiscal Year 2023 for these grants. The RFA expects to award between 30 and 40 grants in this cycle, depending on the size of requests. A second cycle of \$750,000 in funding has been secured and will be made available on July 1, 2023.

★ Farmers must be Minnesota residents who will earn less than \$250,000 annually in gross agricultural sales and plan on providing the majority of the day-to-day physical labor on the farm for at least five years.

★ Applicants must not have previous direct or indirect farmland ownership.

★ Applications will continue to be accepted until a waitlist of 100 applicants forms, or May 15, 2023, whichever comes first. Approved applications will remain valid for purchases closing within 90 days of approval or until May 15, 2023, whichever comes first.

The application and more information on the Down Payment Assistance Grant can be found at <https://www.mda.state.mn.us/down-payment-assistance-grant-program>.

## THANK YOU FOR VISITING US AT THE CAPITOL



Leading Age Minnesota

Not Pictured:

- ★ Cliff Carmody,  
SW/WC

# REPORT OF OUTSTANDING INDEBTEDNESS

At December 31, 2022

To: County Auditor  
Lac qui Parle County, Minnesota

From: City of Madison

Reporting Governmental Unit

Bonded Indebtedness - All Bonds	Column 1 Amount *	Column 2 [1] Amount Used For Transportation
1 Bonds Outstanding January 1, 2022.....	13,956,000	
2 Issued During 2022.....	0	
3 Paid During 2022.....	583,000	
4 Bonds Outstanding December 31, 2022.....	13,373,000	
5 Interest Paid On Bonds (Transportation Only).....		

Type of Bonds	Amount	Amount Used For Transportation
6 General Obligation.....		
7 General Obligation Tax Increment.....		
8 General Obligation Special Assessment.....	11,525,000	
9 General Obligation Revenue.....	1,768,000	
10 Revenue.....	80,000	
11 Other (Identify).....		
12 Total Bonds Outstanding **.....	13,373,000	
13 Refunding***Housing Dev., Combined Red. 2015, Combined Ref.2016, 2021	12,510,000	
14 State Aid or Tax Anticipation Certificates.....		
15 Other Long-term Indebtedness.....		
16 Other Short-term Indebtedness.....		
17 Interest Paid On Long-term Debt (Transportation Only).....		

Debt Service Funds			
	Title	Type	Fund Balance
18			
19			
20			
21			
22			
23	Escrow Account Balance		

I do hereby certify that this statement is correct

  
Principal Accounting Officer

320598-7373 1/13/2023  
Phone Number Date

Note: \* Include all bonded debt except refunded bonds.

\*\* This amount should agree with line 4

\*\*\* Refunding bonds are also included in Bonded Indebtedness and Type of Bonds

[1] For Questions on Column 2, please call Mike Kilanowski, MN Dept. of Transportation at (651) 366-4870 or email him at Michael.Kilanowski@state.mn.us

Minn. Stat. Section 471.70 requires that this form be completed and filed with the  
County Auditor on or before February first of each year.

Amount Used For Transportation Required by FHWA Form-536

# REVENUE REPORT

## CALENDAR 12/2022, FISCAL 12/2022

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	1,686,664.27	650,237.25	2,273,764.90	134.81	587,100.63-
	AMBULANCE TOTAL	112,500.00	12,383.45	150,091.12	133.41	37,591.12-
	SCDP GRANT REVOLVING LOAN TOTA	6,092.00	1,165.79	75,652.51	1,241.83	69,560.51-
	SCDP GRANT 2017 ADMIN TOTAL	12,066.00	.00	473.51	3.92	11,592.49
	EDA TOTAL	90,700.00	.00	92,491.69	101.98	1,791.69-
	EDA REVOLVING LOAN FUND TOTAL	1,000.00	97.56	562.62	56.26	437.38
	SEWR SYSTEM REPLACEMENT TOTAL	20,000.00	.00	15,000.00	75.00	5,000.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	339,500.00	.00	338,533.86	99.72	966.14
	2015 GO REFUNDING DS TOTAL	399,949.00	.00	388,781.71	97.21	11,167.29
	2016 GO REF/WT REV DS TOTAL	145,014.00	.00	146,014.00	100.69	1,000.00-
	FTTP PROJECT FUND TOTAL	.00	.00	.00	.00	.00
	UTIL EXT PROJECT FUND TOTAL	.00	.00	.00	.00	.00
	CULTURE & REC CAP. FUND TOTAL	20,000.00	6,000.00	163,673.00	818.37	143,673.00-
	BLDG & EQUIP CAP. FUND TOTAL	80,000.00	4,068.25	75,657.85	94.57	4,342.15
	STREETS CAPITAL FUND TOTAL	80,000.00	.00	80,000.00	100.00	.00
	WATER TOTAL	620,250.00	47,868.94	623,717.02	100.56	3,467.02-

# REVENUE REPORT

## CALENDAR 12/2022, FISCAL 12/2022

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SEWER TOTAL	480,000.00	37,666.05	483,735.52	100.78	3,735.52-
	SANITATION TOTAL	284,950.00	23,751.70	280,284.47	98.36	4,665.53
	ELECTRIC UTILITY TOTAL	1,533,000.00	124,380.77	1,451,585.44	94.69	81,414.56
	STORM SEWER TOTAL	151,650.00	12,613.03	151,369.67	99.82	280.33
	LIQUOR TOTAL	473,000.00	52,435.79	488,164.73	103.21	15,164.73-
	EASTVIEW APARTMENTS TOTAL	174,120.00	15,390.00	223,522.80	128.37	49,402.80-
	RESERVE TOTAL	134,000.00	.00	144,285.19	107.68	10,285.19-
	REVENUE BY FUND SUMMARY	=====	=====	=====	=====	=====
		6,844,455.27	988,058.58	7,647,361.61	111.73	802,906.34-
		=====	=====	=====	=====	=====

**BUDGET REPORT**  
**CALENDAR 12/2022, FISCAL 12/2022**

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	1,686,664.27	238,075.96	2,308,744.43	136.88	622,080.16-
	AMBULANCE TOTAL	120,350.00	4,724.89	130,723.81	108.62	10,373.81-
	SCDP GRANT REVOLVING LOAN TOTA	.00	4,633.00	7,808.02	.00	7,808.02-
	SCDP GRANT 2017 ADMIN TOTAL	.00	.00	23,903.91	.00	23,903.91-
	EDA TOTAL	92,391.00	1,076.50	61,448.35	66.51	30,942.65
	EDA REVOLVING LOAN FUND TOTAL	200.00	.00	200.00	100.00	.00
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	.00	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	.00	.00	.00	.00	.00
	INFRA. REPLACE. DEBT SERV TOTA	324,438.00	.00	311,672.50	96.07	12,765.50
	2015 GO REFUNDING DS TOTAL	374,405.00	.00	374,405.00	100.00	.00
	2016 GO REF/WT REV DS TOTAL	143,489.00	.00	143,787.50	100.21	298.50-
	FTTP PROJECT FUND TOTAL	.00	.00	.00	.00	.00
	UTIL EXT PROJECT FUND TOTAL	.00	11,211.00	77,251.00	.00	77,251.00-
	CULTURE & REC CAP. FUND TOTAL	66,000.00	14,778.25	150,706.76	228.34	84,706.76-
	BLDG & EQUIP CAP. FUND TOTAL	12,000.00	.00	5,000.00	41.67	7,000.00
	STREETS CAPITAL FUND TOTAL	75,000.00	42,556.00	66,311.00	88.41	8,689.00

**BUDGET REPORT**  
**CALENDAR 12/2022, FISCAL 12/2022**

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	WATER TOTAL	796,288.87	36,102.16	820,140.46	103.00	23,851.59-
	SEWER TOTAL	701,168.35	57,682.02	704,428.69	100.46	3,260.34-
	SANITATION TOTAL	264,358.94	2,134.05	243,467.08	92.10	20,891.86
	ELECTRIC UTILITY TOTAL	1,418,575.36	206,280.95	1,500,555.06	105.78	81,979.70-
	STORM SEWER TOTAL	236,954.52	8,786.82	230,263.92	97.18	6,690.60
	LIQUOR TOTAL	475,311.81	39,771.29	464,347.86	97.69	10,963.95
	EASTVIEW APARTMENTS TOTAL	214,362.00	5,578.31	203,362.47	94.87	10,999.53
	RESERVE TOTAL	125,000.00	.00	391,200.00	312.96	266,200.00-
	EXPENSES BY FUND SUMMARY	=====	=====	=====	=====	=====
		7,126,957.12	673,391.20	8,219,727.82	115.33	1,092,770.70-
		=====	=====	=====	=====	=====

# Water Plant Monthly Report

Year: 2022

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	25	27	30	26	28.5	37.5	35	31	30	28.5	20	23	341.5
	Cost	\$316.25	\$341.55	\$379.50	\$355.42	\$389.60	\$512.63	\$478.45	\$423.77	\$410.10	\$389.60	\$273.40	\$314.41	\$4,584.68
KMNO4	Used (lbs)	270	315	340	307	356.4	416	505	503	462	467	309	287	4537.4
	Cost	\$1,093.50	\$1,275.75	\$1,377.00	\$1,519.65	\$1,764.18	\$2,059.20	\$2,499.75	\$2,489.85	\$2,286.90	\$2,311.65	\$1,529.55	\$1,420.65	\$21,627.63
Anti Scalant	Used (gal)	27	28	32	28	26.75	36	37	36	31.5	31.5	24	27	364.75
	Cost	\$1,218.24	\$1,263.36	\$1,443.84	\$1,263.36	\$1,318.78	\$1,774.80	\$1,976.91	\$1,923.48	\$1,683.05	\$1,683.05	\$1,282.32	\$1,442.61	\$18,273.80
Poli-phosphate	Used (gal)	47	46	59	50	59	69	69	61	57	47	42	47	653
	Cost	\$630.74	\$617.32	\$791.78	\$671.00	\$948.13	\$1,108.83	\$1,108.83	\$980.27	\$915.99	\$755.29	\$674.94	\$755.29	\$9,958.41
Chlorine	Used (lbs)	92	90	120	72	90	113	130	104	106	94	78	70	1159
	Cost	\$106.72	\$104.40	\$139.20	\$100.08	\$125.10	\$157.07	\$180.70	\$144.56	\$147.34	\$130.66	\$108.42	\$97.30	\$1,541.55
Nalco 7768 Polymer	Used (gal)	2.2	2.5	2	2	1.75	2.4	3.2	2.2	1.6	1.5	1.2	1	23.55
	Cost	\$66.22	\$77.75	\$60.20	\$60.20	\$52.68	\$78.48	\$115.23	\$79.22	\$57.62	\$54.02	\$43.21	\$36.01	\$780.84
Flouride	Used (gal)	16	15	19	16	19	21	19	18	18	15	13.5	14	203.5
	Cost	\$92.00	\$86.25	\$109.25	\$62.00	\$109.25	\$120.75	\$109.25	\$103.50	\$103.50	\$86.25	\$77.63	\$80.50	\$1,140.13
Sodium meti-Bisulfate	Used (lbs)	8	9	8	9	6.1	13	12	9	10.9	9	5.4	7.5	106.9
	Cost	\$11.25	\$12.69	\$11.28	\$12.69	\$8.60	\$18.33	\$16.92	\$12.69	\$15.37	\$12.69	\$7.61	\$10.58	\$150.70
R <sub>6</sub> O <sub>6</sub> Pre-Filters	Used (case)	1	1	2	1	1	2	2	2	0	1	1	1	15
	Cost	\$259.07	\$259.07	\$518.14	\$259.07	\$270.40	\$568.84	\$568.84	\$568.84	\$0.00	\$284.42	\$284.42	\$284.42	\$4,125.53
RO Cleaner P 703 low Ph	Used	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Caustic Soda 50% & 30%	Used (gal)	86	89	67	94	99	105	91	82	94	76	58	74	1015
	Cost	\$696.60	\$720.90	\$542.70	\$833.78	\$878.13	\$931.35	\$807.17	\$727.34	\$833.78	\$674.12	\$514.46	\$656.38	\$8,816.71
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Well gal Pumped	x1000	4862	4925	5609	5170	5926	7282	6897	6244	5927	5847	4864	5180	68733
Hi service gal, pumped	x1000	2961	2976	3464	3153	3680	4476	4462	4181	3906	3499	3078	3150	42986
Gallons to Waste	x1000	912	924	1086	972	1068	1392	1446	1344	1272	1122	840	996	13374
RC membrane gal pumped	x1000	3316	3386	3903	3711	3972	5119	5427	4993	4640	4113	3062	3565	49207
Backwash gal pumped	x1000	895	907	1002	972	1124	1368	892	678	674	1122	912	942	11488
w. p water meter gallons	Actual	179150	173230	195990	174870	198420	229450	238490	228630	216660	196130	171060	164420	2366500
Treated accounted gal	Actual	16000	5600	6600	11900	1000	0	0	5100	5400	3900	73600	36800	165900
Soft Water gal sold	Actual	16000	2000	0	500	8000	15300	20600	0	0	0	0	0	62400
Baseball Field well gal	Actual	0	0	0	0	16000	160400	336800	30	162300	0	0	0	675530



# CITY COUNCIL CHECKLIST

1/20/2023

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
<del>Broadband Exploration</del>	<del>9/26/2022</del>	<del>Meyer</del>	<del>CM, committee</del>	<del>Completion estimated by December 2022.</del>	<del>completed</del>
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	ongoing
MNDOT 2023	5/11/2015	Zahrbock	CM, Engineer	2023 Construction - Contruction Agreement Approval	ongoing
Downtown Renovation Fund	1/1/2022	Meyer	CM,	308 6th Ave - brainstorm	ongoing
EDA CIP Program	1/1/2022	EDA	EDA	approved 6 applications - 2 on hold - 4 agreements signed	ongoing
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA	EDA, Attorney, Buisness owners discussing joint venture	ongoing
Daycare Performance/EDA Appropriation	9/1/2017	EDA	Community	Inprocess of scheduling a stakeholder meeting	ongoing
May 12, 2022 Storm	5/12/2022	Council	CM, EM	LMCIT claim total 315,398 , FEMA claim in process.	
Infrastructure North Expansion	9/1/2021	Council	CM, council	Design work in progress, waiting for County timeline	
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Painting of siren tower. Windows awarded \$286,000	
Tennis/Basketball Courts	7/2/2021	Conroy	CM, Parks	BMI working on Environmental, USTA technical support, School communicating	
Carneige Library Roof	1/1/2022	Parks	Manager	USDA Award Documentatin Received	
Welcome Sign School Pride State Champ	8/20/2022	Zahbrock	CM, PZ, AC	School delay, but still working on	

**CITY OF MADISON, MINNESOTA  
RESOLUTION 23-13**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION FOR EMPLOYEE INCENTIVE  
ON ACHIEVING WATER AND WASTEWATER LICENSURE**

**WHEREAS** the City of Madison recognizes the importance of employee development and the future need to fulfill licensure requirements; the City is required for lawful operation of the Water Treatment and Wastewater Treatment plants to hold a Class “B” licensure for each facility.

**WHEREAS** Minnesota Statute 9400.0700 dictates the qualifications for certification seen in attachment A.

**WHEREAS** an incentive will not be paid for a licensure that exceeds the current requirements of City operations, i.e. an “A” water or wastewater license is not required therefore no incentive shall be paid; or if advancement exceeds the established pay scale.

**WHEREAS** the licensure is to meet a need that the city is required to have in its operations, and the city desires to fill the licensure in the allowed timeline.

**WHEREAS** upon satisfactory completion of probation, an operator obtaining a class “D” water or wastewater license, shall move to step F, Grade 7, and then take the next natural step annually following evaluation.

**WHEREAS** satisfactory annual evaluation shall be linked with completion of licensure within the established timeline.

**WHEREAS** when the incentive is earned within the first year of service, it shall be considered the annual step increase.

**WHEREAS** upon completion of each subsequent license up to “B”, employee shall move one additional step in their respective grade.

**NOW THEREFORE BE IT RESOLVED** that the City Council of Madison, Lac qui Parle County, Minnesota shall provide a per hour pay increase to employees earning advanced Water and Wastewater licenses; effective for all employees that can meet the aforementioned requirements.

Upon vote taken thereon, the following voted:

For:

Against:

Whereupon said Resolution No. 23-13 was declared duly passed and adopted this 23<sup>rd</sup> day of January, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 23-14**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING ASSIGNMENT OF SALARIES  
WATER AND WASTEWATER OPERATOR**

**WHEREAS**, the City Council is interested in establishing the assignment of salaries for the position of Water & Wastewater Plant Operator for the City of Madison for 2023 fiscal calendar year period and continuing thereafter until modified therein; and

**WHEREAS**, the City Council is determining that the establishment of pay range & step shall be contained in this resolution with effective starting salary on January 23, 2023 and continuing thereafter until modified therein; and

**THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA,**

**ASSIGNMENT OF PAY RANGE & STEP SCHEDULE 2023**

<u>Title</u>	<u>Grade</u>	<u>Range Step</u>	<u>Salary</u>
Water & Wastewater Plant Operator - RF	7	G	\$23.40
Water & Wastewater Plant Operator – DO	7	F	\$22.72

**THEREFORE, BE IT FURTHER RESOLVED** That the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the assignment of salaries for the position of Water & Wastewater Plant Operator as contained herein with and effective date of January 23, 2023 with payment continuing thereafter until modified therein.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-14 was declared duly passed and adopted this 23rd day of January 2023.

\_\_\_\_\_  
Greg Thole, Mayor

Attest: \_\_\_\_\_  
Christine Enderson, City Clerk

**MEULEBROECK, TAUBERT & CO., PLLP**  
**CERTIFIED PUBLIC ACCOUNTANTS**

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**PARTNERS**

Matthew A. Taubert, CPA  
David W. Friedrichsen, CPA  
Daryl J. Kanthak, CPA  
Blake R. Klinsing, CPA  
Amy L. Mollberg, CPA

January 17, 2023

Mayor and Council Members  
City of Madison  
404 6<sup>th</sup> Avenue  
Madison, Minnesota 56256

Dear Mayor and Council Members:

We are pleased to confirm our understanding of the services we are to provide City of Madison, Madison, Minnesota for the year ended December 31, 2022.

**Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, each major fund and the remaining fund information including the related notes to the financial statements which collectively comprise the basic financial statements of City of Madison, Madison, Minnesota as of and for the year ended December 31, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Madison, Madison, Minnesota's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Madison, Madison, Minnesota's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Proportionate Share of Net Pension Liability.
3. Schedule of Employer's Contribution.
4. Notes to Required Supplementary Information Other Than MD&A

We have also been engaged to report on supplementary information other than RSI that accompanies City of Madison, Madison, Minnesota's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report in financial statements.

1. Combining and Individual Fund Financial Statements and Schedules
2. Schedule of Expenditures of Federal Awards

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

**Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

### **Audit Procedures-Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance



### **Audit Procedures-Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Madison, Madison, Minnesota's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of City of Madison, Madison, Minnesota's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on City of Madison, Madison, Minnesota's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the schedule of expenditures of federal awards of City of Madison, Madison, Minnesota in conformity with U.S. generally accepted accounting principles based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services, the schedule of expenditures of federal awards, and related notes previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants.

You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for

presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

**Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Meulebroeck, Taubert & Co., PLLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Auditor's Office, State of Minnesota or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Meulebroeck, Taubert, & Co., PLLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State Auditor's Office, State of Minnesota. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately May 15th and to issue our reports no later than August of the year following the year under audit. Daryl Kanthak is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$19,900 for the year ending December 31, 2022. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional cost.

### **Reporting**

We will issue written reports upon completion of our Audit. Our reports will be address to the Mayor and Council Members of the City of Madison, Madison, Minnesota. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Madison and believe this letter accurately summarizes the significant terms to our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

*Meulebroeck, Taubert & Co., PLLP*

Meulebroeck, Taubert & Co., PLLP  
Certified Public Accountants  
Pipestone, Minnesota

Response:

This letter correctly sets forth the understanding of the City of Madison, Madison, Minnesota.

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## Report on the Firm's System of Quality Control

May 26, 2017

To the Partners of Meulebroeck, Taubert & Co., PLLP and the National Peer Review Committee.

We have reviewed the system of quality control for the accounting and auditing practice of Meulebroeck, Taubert & Co., PLLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, and a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Meulebroeck, Taubert & Co., PLLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Meulebroeck, Taubert & Co., PLLP has received a peer review rating of *pass*.



Olsen Thielen & Co., Ltd.

***Starry Electric, Inc.***

11999 105th Ave NE  
Foley MN 56329

# Invoice

Date	Invoice #
1/12/2023	6772

Sold To:
City of Madison 404 6th Ave Madison MN 56256

Terms	Due Date
<b>Net 15</b>	<b>1/27/2023</b>

Quantity	Description	Unit Price	Amount
	Partial payment: Base Bid "C" Installation of 8 pole system at Memorial Park Field, Madison MN  Retainage of \$10,000.00 will be invoiced once project is 100% complete	284,000.00	284,000.00

Thank you for your business.

Finance charge at a rate of 1.5% per month or 18% annually, may be added to any account that is past due. In addition, the customer is responsible for all costs associated with collection including reasonable attorney fees.

<b>Total</b>	\$284,000.00
--------------	--------------

<b>Balance Due</b>	\$284,000.00
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Phone #
320-387-3023

E-mail	Web Site
starryelectricinc@gmail.com	www.starryelectric.com



## Val Halvorson

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**From:** Harlan Gallop <HGallop@sportslightingauthority.com>  
**Sent:** Friday, January 13, 2023 11:16 AM  
**To:** Val Halvorson; Craig Gallop  
**Subject:** RE: Invoice 6772 from Starry Electric, Inc.

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### LAC QUI PARLE COUNTY SECURITY NOTICE:

**This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.**

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Hi Val,

The original bid amount was \$294,000. Starry Electric invoiced for \$284,000, leaving a \$10,000 as a retainer still owed to finish out the electrical portion of the project. You are good to proceed with payment of the current invoice for \$294,000 as the lighting equipment is under a 25 year warranty. This makes sure that if there is any problems or deficiencies that Musco Lighting will take care of it. In regards to the final \$10,000, please make sure this isn't paid until we sign off on the project after we take light meter reading in the spring when the lighting system is up and running. Let me know if you have any questions.

Thanks,

Harlan Gallop

Sports Lighting Authority

763.525.0070 | [hgallop@sportslightingauthority.com](mailto:hgallop@sportslightingauthority.com)



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**From:** Val Halvorson <Val.Halvorson@ci.madison.mn.us>

**Sent:** Thursday, January 12, 2023 2:58 PM

**To:** Harlan Gallop <HGallop@sportslightingauthority.com>; Craig Gallop <cgallop@sportslightingauthority.com>

**Subject:** FW: Invoice 6772 from Starry Electric, Inc.

Okay to pay?

Thanks and have a Wonderful Day!!

Val Halvorson

City Manager



[404 6<sup>th</sup> Ave](#)

[Madison MN 56256](#)

[Phone: 320-598-7373](#)

[Fax: 320-598-7376](#)

[Email: val.halvorson@ci.madison.mn.us](mailto:val.halvorson@ci.madison.mn.us)

[City of Madison's Website](#)

[City of Madison's Facebook page](#)

**From:** [starryelectricinc@gmail.com](mailto:starryelectricinc@gmail.com) <[starryelectricinc@gmail.com](mailto:starryelectricinc@gmail.com)>  
**Sent:** Thursday, January 12, 2023 1:29 PM  
**To:** Val Halvorson <[Val.Halvorson@ci.madison.mn.us](mailto:Val.Halvorson@ci.madison.mn.us)>  
**Subject:** Invoice 6772 from Starry Electric, Inc.

**LAC QUI PARLE COUNTY SECURITY NOTICE:**

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

Starry Electric, Inc.

**Invoice** *Due:01/27/2023*  
6772

Amount Due: **\$284,000.00**

Dear Customer :

Your invoice is attached. Please remit payment at your earliest convenience.

Thank you for your business - we appreciate it very much.

Sincerely,

Starry Electric, Inc.  
320-387-3023

[View & Pay Invoice](#)



# COALITION OF GREATER MN CITIES LEGISLATIVE ACTION DAY

WEDNESDAY, JANUARY 25, 2023

REGISTER NOW AT [bit.ly/CGMC-LAD-23](https://bit.ly/CGMC-LAD-23)

## RADISSION - DOWNTOWN ST. PAUL

161 St Anthony Ave  
St. Paul, MN 55103

CGMC has reserved a block of rooms at the Radisson. Call 651-227-8711 before January 10 to book under the CGMC Block

## MANCINI'S CHAR HOUSE

531 7th St West  
ST. Paul, MN 55102

## QUESTIONS? CONTACT:

CGMC Communications & Gov. Relations  
Associate Kelly Haff at 651-259-1927 or  
[RSVP@flaherty-hood.com](mailto:RSVP@flaherty-hood.com)

## SCHEDULE

- |         |   |
|---------|---|
| 9:00am  | Registration begins at the Radisson   |
| 10:00am | Welcome and introduction  |
| 10:05am | Legislative update and message for legislators  |
| 11:40am | Speaker Governor Walz (invited)   |
| 12:00pm | Lunch   |
| 12:15pm | Legislative leaders panel discussion  |
| 1pm     | Lobby at the Capitol complex<br><i>*Members responsible for scheduling their own meetings</i> |
| 5pm     | Legislative reception at Mancini's  |
| 6pm     | Dinner with Legislators   |

# CLAIMS REPORT

Check Range: 1/12/2023- 1/12/2023

WP CK# 63957-63964

CHECK

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	DATE
101-41110-351	GENERAL MAYOR AND COUNCIL RBM PUBLICATIONS	COUNC-SNOW REMOVAL	706.00	63964	1/12/23
		4111 MAYOR AND COUNCIL TOTAL	706.00		
101-41320-201	ADMINISTRATION AMAZON	ADMIN NOTEPADS AND BINDERS	38.56	2490	1/12/23
101-41320-342	RBM PUBLICATIONS	ADMIN-CHRISTMAS AD	300.00	63964	1/12/23
		4132 ADMINISTRATION TOTAL	338.56		
101-43100-221	STREET MAINTENANCE FASTENAL COMPANY	STR-ROAD GRADER CHAIN	813.74	63959	1/12/23
101-43100-351	RBM PUBLICATIONS	STR-SALTING TIPS	210.00	63964	1/12/23
		4310 STREET MAINTENANCE TOTAL	1,023.74		
		101 GENERAL TOTAL	2,068.30		
201-44100-212	AMBULANCE AMBULANCE LQP CO-OP OIL	AMB-FUEL EXPENSE	523.77	63961	1/12/23
		4410 AMBULANCE TOTAL	523.77		
		201 AMBULANCE TOTAL	523.77		
601-49400-238	WATER WATER PRODUCTION C EMERY NELSON INC	WT-HYTREX FILTER	857.01	63957	1/12/23
		4940 WATER PRODUCTION TOTAL	857.01		
601-49440-201	ADMINISTRATION AND GENERA AMAZON	WT BINDERS	70.71	2490	1/12/23
		4944 ADMINISTRATION AND GENERA TOTAL	70.71		
		601 WATER TOTAL	927.72		
602-49450-380	SEWER SEWER TREATMENT MN ENERGY RESOURCES	SEW-NAT GAS 12/22	226.46	63963	1/12/23
602-49450-404	ELECTRIC PUMP	SEW-STATOR/REPAIR KIT	6,164.50	63958	1/12/23
602-49450-404	MARSHALL NORTHWEST PIPE F	SEW-UNION BRASS	179.06	63962	1/12/23
		4945 SEWER TREATMENT TOTAL	6,570.02		

# CLAIMS REPORT

Check Range: 1/12/2023- 1/12/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		602 SEWER TOTAL	6,570.02		
604-22000	ELECTRIC UTILITY DEPOSITS PAYABLE DICK LARSON	UTIL DEPOSIT REF-D LARSON	100.00	63960	1/12/23
		2200 DEPOSITS PAYABLE TOTAL	100.00		
604-49590-351	ADMINISTRATION AND GENERA RBM PUBLICATIONS	ELEC-BRIGHT ENERGY FLYERS	579.00	63964	1/12/23
604-49590-602	DICK LARSON	UTIL INTEREST REF-D LARSON	7.20	63960	1/12/23
		4959 ADMINISTRATION AND GENERA TOTAL	586.20		
		604 ELECTRIC UTILITY TOTAL	686.20		
		Accounts Payable Total	10,776.01		

**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
101	GENERAL	2,068.30
201	AMBULANCE	523.77
601	WATER	927.72
602	SEWER	6,570.02
604	ELECTRIC UTILITY	686.20
-----		
	TOTAL FUNDS	10,776.01

# CLAIMS REPORT

Check Range: 1/20/2023- 1/20/2023

UP CK# 63968-63992

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
GENERAL ADMINISTRATION					
101-41320-321	FRONTIER COMMUNICATIONS	ADMIN-PHONE	174.31	63974	1/20/23
101-41320-325	VAL HALVORSON	ADMIN-CELL PHONE REIMB	100.27	63976	1/20/23
101-41320-409	FURTHER	ADMIN-PART FEE	8.00	2491	1/20/23
4132 ADMINISTRATION TOTAL			282.58		
FIRE DEPARTMENT					
101-42200-191	MADISON HEALTHCARE SERVICES	FIRE-ECG	51.00	63982	1/20/23
101-42200-221	ZIEGLER INC.	FIRE-RESCUE TRUCK ALTERNATOR	1,018.62	63992	1/20/23
101-42200-240	MADISON HARDWARE HANK	FIRE-SHOVEL	46.99	63981	1/20/23
101-42200-321	FRONTIER COMMUNICATIONS	FIRE-PHONE	43.58	63974	1/20/23
4220 FIRE DEPARTMENT TOTAL			1,160.19		
STREET MAINTENANCE					
101-43100-201	MADISON HARDWARE HANK	STR-POWERSTRIP	22.99	63981	1/20/23
101-43100-219	MADISON AUTO PARTS	STR-AIR HOSE	124.22	63979	1/20/23
101-43100-219	MADISON HARDWARE HANK	STR-ROAD GRADER CHAIN FOR TIRE	85.47	63981	1/20/23
101-43100-221	MADISON AUTO PARTS	STR-BATTERY	303.39	63979	1/20/23
101-43100-221	MADISON HARDWARE HANK	STR-FASTENERS	10.36	63981	1/20/23
101-43100-240	MADISON AUTO PARTS	STR-DRIVER KT	45.48	63979	1/20/23
101-43100-321	FRONTIER COMMUNICATIONS	STR-PHONE	60.92	63974	1/20/23
4310 STREET MAINTENANCE TOTAL			652.83		
SKATING RINK					
101-45127-321	FRONTIER COMMUNICATIONS	SK RINK-PHONE/B BAND	186.04	63974	1/20/23
101-45127-321	VERIZON WIRELESS	SK RINK-JET PACK 1/23	40.01	63991	1/20/23
101-45127-520	MADISON HARDWARE HANK	SK RINK-SPRAY PAINT/BRACE	98.89	63981	1/20/23
101-45127-580	ODDEN & ZIMBELMAN	SK RINK-TV & MOUNT	429.00	63987	1/20/23
4512 SKATING RINK TOTAL			753.94		
PARKS AND RECREATION					
101-45200-219	MADISON HARDWARE HANK	PARKS-EXTENSION CORD	16.99	63981	1/20/23
4520 PARKS AND RECREATION TOTAL			16.99		
LIBRARY					
101-45500-210	MADISON HARDWARE HANK	LIB-FURNACE FILTERS	31.96	63981	1/20/23
101-45500-321	FRONTIER COMMUNICATIONS	LIB-PHONE	178.19	63974	1/20/23
101-45500-592	PIONEERLAND LIBRARY SYS.	LIB-DVDS	1,000.39	63988	1/20/23
4550 LIBRARY TOTAL			1,210.54		
UNALLOCATED EXPENDITURES					
101-49250-380	VERIZON WIRELESS	UNALL-JET PACK 1/23	40.01	63991	1/20/23
4925 UNALLOCATED EXPENDITURES TOTAL			40.01		

# CLAIMS REPORT

Check Range: 1/20/2023- 1/20/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		101 GENERAL TOTAL	4,117.08		
201-44100-217	AMBULANCE AMBULANCE BOUND TREE MEDICAL LLC	AMB-FLAT SHEETS	160.79	63970	1/20/23
		4410 AMBULANCE TOTAL	160.79		
		201 AMBULANCE TOTAL	160.79		
420-45020-409	CULTURE & REC CAP. FUND CAPITAL PROJ (CULT & REC)				
420-45020-409	MADISON MERCANTILE MEYER, DEB	MAC-12 MONTH RENTAL @ MERCANTI MAC-CARDS/WORRY DOLLS/ORNAMENT	1,200.00 200.00	63983 63984	1/20/23 1/20/23
		4502 CAPITAL PROJ (CULT & REC) TOTAL	1,400.00		
		420 CULTURE & REC CAP. FUND TOTAL	1,400.00		
	WATER WATER PRODUCTION				
601-49400-212	MADISON AUTO PARTS	WT-LOCK DEICER	3.79	63979	1/20/23
601-49400-240	MADISON HARDWARE HANK	WT-PLIERS/ADAPTER	9.99	63981	1/20/23
601-49400-321	FRONTIER COMMUNICATIONS	WT PLANT ALARM-due 2/6/23	96.85	63974	1/20/23
601-49400-325	VERIZON WIRELESS	WT-CELL PHONE 1/23	24.17	63991	1/20/23
601-49400-404	MADISON HARDWARE HANK	WT-ADAPTER	1.99	63981	1/20/23
601-49400-409	MVTL LABORATORIES INC	WT-REGULAR TESTING	26.06	63986	1/20/23
		4940 WATER PRODUCTION TOTAL	162.85		
		601 WATER TOTAL	162.85		
	SEWER SEWER TREATMENT				
602-49450-193	MADISON AUTO PARTS	SEW-TECH GLOVE	17.94	63979	1/20/23
602-49450-216	MADISON HARDWARE HANK	SEW-Q-TIPS	8.49	63981	1/20/23
602-49450-321	FRONTIER COMMUNICATIONS	WWTP ALARM	96.19	63974	1/20/23
602-49450-325	VERIZON WIRELESS	SEW-CELL PHONE 1/23	24.17	63991	1/20/23
602-49450-380	MN VALLEY REC	SEW-UTILITY EXPENSE	3,693.67	63985	1/20/23
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	305.80	63986	1/20/23
		4945 SEWER TREATMENT TOTAL	4,146.26		
		602 SEWER TOTAL	4,146.26		
604-22000	ELECTRIC UTILITY DEPOSITS PAYABLE ARLYN SCHELLBERG	UTIL DEPOSIT REF-A SCHELLBERG	200.00	63989	1/20/23



# CLAIMS REPORT

Check Range: 1/20/2023- 1/20/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		2200 DEPOSITS PAYABLE TOTAL	200.00		
604-36232	REFUNDS & REIMB. MADISON HEALTHCARE SERVICES	CARE CENTER LIGHTING REBATE	7,198.69	63982	1/20/23
		3623 REFUNDS & REIMB. TOTAL	7,198.69		
604-49570-321	ELECTRICAL DISTRIBUTION FRONTIER COMMUNICATIONS	ELEC-CEMETARY SUBSTATION	118.75	63974	1/20/23
604-49570-325	VERIZON WIRELESS	ELEC-CELL PHONE 1/23	81.35	63991	1/20/23
604-49570-404	LEE MOTOR COMPANY	ELEC-BATTERY TEST	393.95	63978	1/20/23
604-49570-409	GOPHER STATE ONE CALL	ELEC-DIGGING CALLS	4.05	63975	1/20/23
		4957 ELECTRICAL DISTRIBUTION TOTAL	598.10		
604-49590-602	ADMINISTRATION AND GENERA ARLYN SCHELLBERG	UTIL INTEREST REF-A SCHELLBERG	.49	63989	1/20/23
		4959 ADMINISTRATION AND GENERA TOTAL	.49		
		604 ELECTRIC UTILITY TOTAL	7,997.28		
	LIQUOR				
	OFF-SALE LIQUOR				
609-49750-251	BELLBOY CORPORATION	LIQ-LIQUOR EXPENSE	4,611.42	63968	1/20/23
609-49750-251	BEVERAGE WHOLESALERS	LIQ-LIQUOR EXPENSE	3,484.40	63969	1/20/23
609-49750-251	JOHNSON BROS-ST. PAUL	LIQ-LIQUOR EXPENSE	2,813.83	63977	1/20/23
609-49750-251	MADISON BOTTLING CO.	LIQ-BEER EXPENSE	10,018.25	63980	1/20/23
609-49750-251	TALKING WATERS BREWING COMPANY	LIQ-BEER	275.00	63990	1/20/23
609-49750-258	BELLBOY CORPORATION	LIQ-FREIGHT EXPENSE	68.19	63968	1/20/23
609-49750-258	JOHNSON BROS-ST. PAUL	LIQ-FREIGHT EXPENSE	67.51	63977	1/20/23
609-49750-321	FRONTIER COMMUNICATIONS	LIQ-PHONE	43.58	63974	1/20/23
609-49750-433	CHAMBER OF COMMERCE	LIQ-CHAMBER DUES	235.00	63971	1/20/23
609-49750-433	CHAMBER OF COMMERCE	LIQ-SILVER DOLLAR DUES	156.00	63972	1/20/23
		4975 OFF-SALE LIQUOR TOTAL	21,773.18		
		609 LIQUOR TOTAL	21,773.18		
		Accounts Payable Total	39,757.44		

CLAIMS REPORT  
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
101	GENERAL	4,117.08
201	AMBULANCE	160.79
420	CULTURE & REC CAP. FUND	1,400.00
601	WATER	162.85
602	SEWER	4,146.26
604	ELECTRIC UTILITY	7,997.28
609	LIQUOR	21,773.18
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	TOTAL FUNDS	39,757.44