

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**  
Regular Meeting of the City Council – **5:00 PM**  
**Monday March 13, 2023**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the February 27, 2023 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

A.	Ehlers Investment Report – February 2023 - receive	Page 3
B.	Cash Investment Balances – February 2023 - receive	Page 6
C.	Revenue and Expense Report – February 2023 – receive	Page 7
D.	Reserve and Capitol Accounts – February 2023 – receive	Page 12
E.	MEDA Loan Note Status – February 2023 – receive	Page 13
F.	Water Plant Monthly Report – February 2023 – receive	Page 14
G.	Liquor Store Report – February 2023 – receive	Page 15
H.	Mobile 311 Report – February 2023 – receive	Page 16

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 22

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

B. Lac qui Parle Sheriff Quarterly Report – Sheriff Anderson. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 23

C. Set Public Hearing Small Cities Development Grant – March 27, 2023 5PM. A DISCUSSION and MOTION may be in order. (Manager, Council)

- D. Water Waste Water Operator Timeline. A DISCUSSION and MOTION may be in order. (Manager, Council)
- E. Madison Baseball Association Loan Request. A DISCUSSION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

- Applications Submitted Page 26
  - Congressional Direct Spending – Fire Hall, Water Plant Rehab
  - DNR Outdoor Recreation Preapplication
  - JPAC Grant – Community Meeting Expenses
- Bids Due
  - City Hall Windows – 03/14/2023
  - Eastview Improvements – 03/22/2023
  - Eastview Pavement – 03/30/2023
  - Hwy 75 water sewer repairs – MNDOT – 03/30/2023

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

- Chamber Meeting – March 1, 2023
- EDA – March 6, 2023

**9. AUDITING CLAIM**

A copy of the Schedule Payment Report of bills submitted February 27, 2023 through March 13, 2023 is attached for approval for Check No. 64146 through Check No. 64134 and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 27, 2023**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Acting Mayor Maynard Meyer on Monday, February 27, at 5:01 p.m. in Council Chambers at City Hall. Councilmembers present were: Tim Volk, Paul Zahrbock, Adam Conroy (arrived at 5:05 p.m.), and Maynard Meyer. Also present were: City Attorney Rick Stulz and City Clerk Christine Enderson. Councilmember absent was Mayor Greg Thole.

**AGENDA**

Upon motion by Zahrbock, seconded by Volk and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Volk, seconded by Zahrbock and carried, the February 13, 2023, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

City resident John Novak was present to bring up the concern about snow plows pushing snow that blocks the driveways of the other residents, specifically the elderly. Expressing that the Council should increase the street's budget to purchase special equipment that prevents the row at the end of driveways. Councilmember Tim Volk said he would meet with City Manager Val Halvorson and schedule a Public Works Committee meeting to seek solutions and will be in touch with Mr. Novak.

(Councilmember Adam Conroy arrived at 5:05 p.m.)

**CONSENT AGENDA**

Upon motion by Conroy, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

**CITY COUNCIL CHECKLIST**

Council reviewed the City Council Checklist.

**CITY ENGINEER UPDATE**

City Engineer Kent Louwagie updated Council on the progress of city projects that included the 2023 infrastructure, recreational courts at Slen Park, water treatment plant plans, as well as finalizing site improvement plans for Eastview.

Upon motion by Volk, seconded by Zahrbock and carried, Council approved to advertise for bids for the following small projects: relocate hydrant at TH 75 and 2<sup>nd</sup> Street, remove sewer manhole under sidewalk off 5<sup>th</sup> Street, and replace the manhole that has been sinking at TH 75 and 4<sup>th</sup> Street.

Upon motion by Zahrbock, seconded by Conroy and carried, council approved to advertise for bids for pavement improvements at Eastview Townhomes.

**WASTEWATER TREATMENT PLANT – GENERATOR FINAL DESIGN**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved Amendment #1 to Task Order 2 of the Agreement between City of Madison and DGR Engineering. This amendment authorizes the final design of the generator at the wastewater treatment facility, bidding, construction administration phase, coordination with

financial advisors, air quality permitting, and final phase services for the project budget amount of \$319,900. This project is included in the submitted projects for PFA funding.

**LEAGUE OF MN CITIES INSURANCE TRUST**

Ryan Young of Klein Insurance updated Council on the annual renewal of the City’s insurance through the League of MN Cities Insurance Trust.

Upon motion by Meyer, seconded by Conroy and carried, Council verified that the City of Madison does not waive the monetary limits on its municipal liability insurance coverage through the League of MN Cities Insurance Trust.

**SLEN PARK RECREATION COURTS**

Upon motion by Zahrbock, seconded by Conroy and carried, **RESOLUTION 23-18** titled “Resolution Authorizing Application for Funding from the Department of Natural Resources” was adopted. This resolution would provide for the City of Madison to apply for funding from the DNR to use for improvements to the tennis and basketball courts at Slen Park. A complete copy of Resolution 23-18 is contained in City Clerk’s Book #10.

**BOARDS, COMMISSION AND COMMITTEE INTEREST FORM**

Upon motion by Conroy, seconded by Volk and carried, Council approved the Volunteer Interest Form created for the City of Madison boards, commissions and committees as an opportunity for city residents seeking to serve the community.

**ELECTRIC DEPARTMENT – INTERNSHIP**

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved the electric line internship to be a paid internship. The City partners with LqPV School District for an electric line internship and with the number of projects planned this spring and summer, the line department requested the internship be paid.

**CITY MANAGER’S REPORT**

**Congressional Spending:** There was a general consensus for City Manager Halvorson to submit Congressional Directed Spending Requests for a new Fire Hall and for Bolten & Menk’s assistance to compile information to address water infrastructure needs. Requests are due March 10<sup>th</sup>.

**MAYOR/COUNCIL REPORTS**

**Public Safety Meeting:** There was an update on storm response and improvements to be made since the storm event.

**DISBURSEMENTS**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between February 14 and February 27, 2023. These disbursements include United Prairie Check Nos. 64108-64145. Debit card and ACH purchases made between February 14 and February 27, 2023, were also approved as listed within the Claims Report.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 5:40 p.m.

\_\_\_\_\_  
Maynard Meyer – Acting Mayor

ATTEST:

\_\_\_\_\_  
Christine Enderson – City Clerk

# City of Madison Investment Report

02/01/2023 - 02/28/2023

# Madison General Funds (169724)

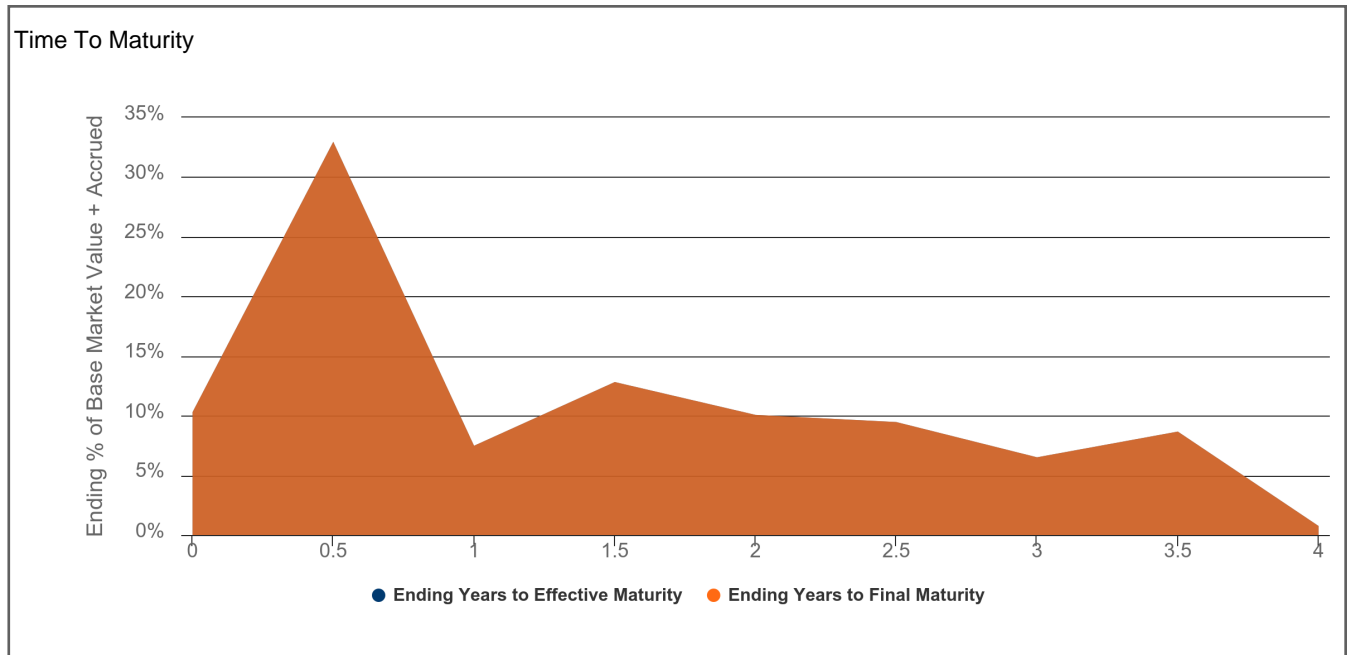
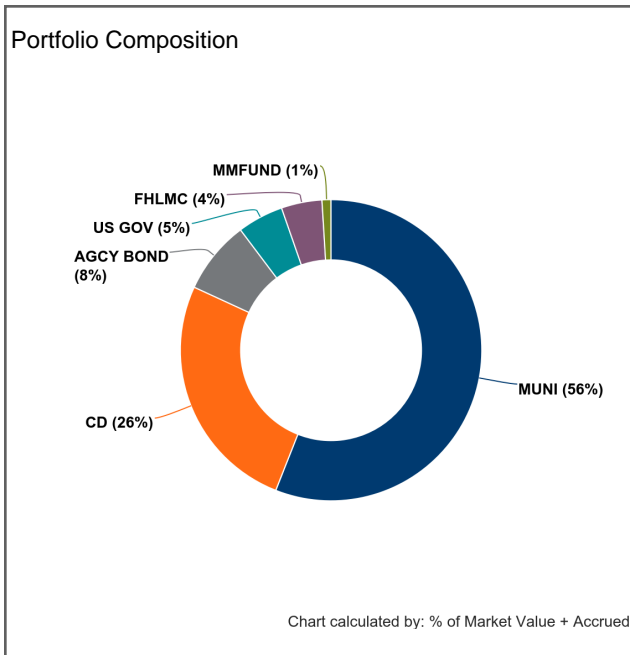
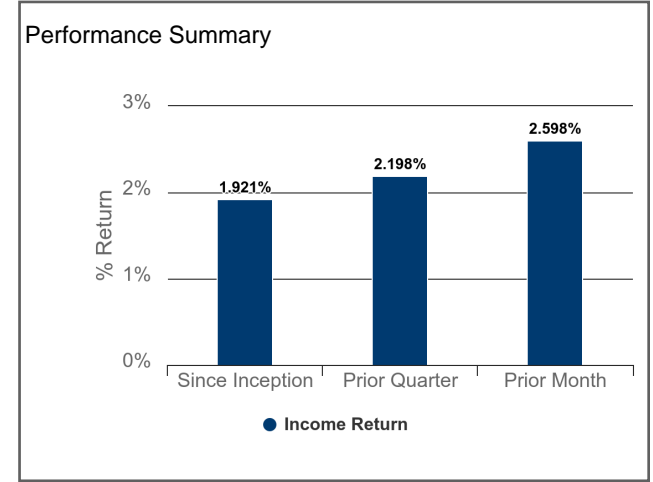
Dated: 03/02/2023

Portfolio Summary	
	<i>Portfolio</i>
Client	City of Madison
Custodian	Pershing
Source Account	D7M001369
Original Units	5,132,229.76
Net Unrealized Gain/Loss	-194,945.83
Market Value	4,894,278.99
Book Yield	2.75%
Duration	1.36
S&P Rating	A+
Moody's Rating	A1

Footnote: 1

GAAP Income Detail	
	<i>Portfolio</i>
Account	Madison General Funds
MMF Payment Received Income	140.76
Coupon Received Income	4,480.07
Realized Gain	0.00
Other Income	0.00
Management Fees	-672.67
Total Net Income	3,948.16

Footnotes: 2,3





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# City of Madison Investment Report

02/01/2023 - 02/28/2023

Madison General Funds (169724)

Dated: 03/02/2023

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1: \* Weighted by: Market Value + Accrued, except Book Yield by Base Book Value + Accrued. 2: \* Weighted by: Ending Market Value + Accrued. 3: \* Formula Column: Total Net Income = [MMF Payment Received Income]+[Coupon Received Income]+[Other Income]+[Misc Income]+[Management Fees].

Ehlers is the joint marketing name of the following affiliated businesses (collectively, the "Affiliates"): Ehlers & Associates, Inc. ("EA"), a municipal advisor registered with the Municipal Securities Rulemaking Board ("MSRB") and the Securities and Exchange Commission ("SEC"); Ehlers Investment Partners, LLC ("EIP"), an investment adviser registered with the SEC; and Bond Trust Services Corporation ("BTS"), holder of a limited banking charter issued by the State of Minnesota.

Where an activity requires registration as a municipal advisor pursuant to Section 15B of the Exchange Act of 1934 (Financial Management Planning and Debt Issuance & Management), such activity is or will be performed by EA; where an activity requires registration as an investment adviser pursuant to the Investment Advisers Act of 1940 (Investments and Treasury Management), such activity is or will be performed by EIP; and where an activity requires licensing as a bank pursuant to applicable state law (paying agent services shown under Debt Issuance & Management), such activity is or will be performed by BTS. Activities not requiring registration may be performed by any Affiliate.

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## Cash and Investment Balances

Date: February 28, 2023

Fund	Acct No.	Cash Balance	Acct No.	Ehlers Investments Balance	Total by Fund
General Fund	101-10100	\$660,234.52	101-10113	\$151,000.00	\$811,234.52
Ambulance Fund	201-10100	-\$31,961.60	201-10113	\$200,000.00	\$168,038.40
EDA Fund	211-10100	\$104,265.20	211-10113	\$0.00	\$104,265.20
Sewer Sys replace	225-10100	\$112,326.56	225-10113	\$0.00	\$112,326.56
Inf. Replace. DS	350-10100	\$37,495.38	350-10113	\$0.00	\$37,495.38
2015 GO Refunding	351-10100	\$62,041.90	351-10113	\$0.00	\$62,041.90
2016 GO Ref/Wt Rev	353-10100	-\$105,530.47	353-10113	\$0.00	-\$105,530.47
FTTP Proj Fund	406-10100	\$0.00	406-10100	\$0.00	\$0.00
Util Ext Proj Fund	407-10100	-\$114,332.00	407-10100	\$0.00	-\$114,332.00
Cult & Rec Capital	420-10100	\$200,984.46	420-10113	\$0.00	\$200,984.46
Bldg & Equip Capital	425-10100	\$274,591.76	425-10113	\$0.00	\$274,591.76
Streets Capital	430-10100	\$88,500.78	430-10113	\$0.00	\$88,500.78
Water Fund	601-10100	-\$70,806.77	601-10113	\$99,000.00	\$28,193.23
Sewer Fund	602-10100	-\$152,755.25	602-10113	\$400,000.00	\$247,244.75
Sanitation Fund	603-10100	\$123,248.34	603-10113	\$0.00	\$123,248.34
Electric Fund	604-10100	\$792,724.11	604-10113	\$2,000,000.00	\$2,792,724.11
Storm Sewer Fund	605-10100	\$155,807.79	605-10113	\$0.00	\$155,807.79
Liquor Fund	609-10100	\$117,237.59	609-10113	\$0.00	\$117,237.59
Eastview Fund	614-10100	\$43,937.14	614-10113	\$100,000.00	\$143,937.14
Reserve Fund	851-10100	-\$84,786.06	851-10113	\$413,245.00	\$328,458.94
		\$2,213,223.38		\$3,363,245.00	\$5,576,468.38
(GT Cash Balance)		\$0.00			
United Prairie Checking		\$484,978.55			
Old National Checking		\$28,244.83			
TD Ameritrade Sweep		\$1,700,000.00		\$1,700,000.00	
		\$2,213,223.38			
SCDP Rev Loan	202-10103	\$84,735.23			\$84,735.23
EDA Rev Loan Fund	212-10105	\$41,426.45			\$41,426.45
		\$2,339,385.06		\$5,063,245.00	\$0.00
<b>Grand Total Cash and Investments</b>					<b>\$5,702,630.06</b>



**REVENUE & EXPENSE REPORT**  
**CALENDAR 2/2023, FISCAL 2/2023**

**PCT OF FISCAL YTD 16.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	174,876.17	511,668.74	1,886,180.00	1,374,511.26
	TOTAL EXPENSES	81,696.38	487,175.02	1,852,080.00	1,364,904.98
	GENERAL TOTAL	93,179.79	24,493.72	34,100.00	9,606.28
	TOTAL REVENUE	18,075.52	26,576.06	137,500.00	110,923.94
	TOTAL EXPENSES	6,001.88	9,218.19	135,800.00	126,581.81
	AMBULANCE TOTAL	12,073.64	17,357.87	1,700.00	15,657.87-
	TOTAL REVENUE	1,250.87	2,281.82	18,500.00	16,218.18
	TOTAL EXPENSES	22.50	356.95	.00	356.95-
	SCDP GRANT REVOLVING LOAN TOTA	1,228.37	1,924.87	18,500.00	16,575.13
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	SCDP GRANT 2017 ADMIN TOTAL	.00	.00	.00	.00
	TOTAL REVENUE	23,125.00	23,378.37	100,948.00	77,569.63
	TOTAL EXPENSES	23,614.23	23,914.23	91,858.00	67,943.77
	EDA TOTAL	489.23-	535.86-	9,090.00	9,625.86
	TOTAL REVENUE	99.04	198.50	.00	198.50-
	TOTAL EXPENSES	.00	.00	.00	.00
	EDA REVOLVING LOAN FUND TOTAL	99.04	198.50	.00	198.50-
	TOTAL EXPENSES	.00	.00	.00	.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 2/2023, FISCAL 2/2023**

**PCT OF FISCAL YTD 16.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	EDA DOWNPAYMENT LOAN TOTAL	.00	.00	.00	.00
	TOTAL REVENUE	.00	.00	16,000.00	16,000.00
	TOTAL EXPENSES	.00	.00	.00	.00
	SEWR SYSTEM REPLACEMENT TOTAL	----- .00	----- .00	----- 16,000.00	----- 16,000.00
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE DEBT TOTA	----- .00	----- .00	----- .00	----- .00
	TOTAL REVENUE	.00	3,144.86	338,872.00	335,727.14
	TOTAL EXPENSES	.00	.00	314,423.00	314,423.00
	INFRA. REPLACE. DEBT SERV TOTA	----- .00	----- 3,144.86	----- 24,449.00	----- 21,304.14
	TOTAL REVENUE	.00	6,961.40	401,546.00	394,584.60
	TOTAL EXPENSES	.00	.00	379,291.00	379,291.00
	2015 GO REFUNDING DS TOTAL	----- .00	----- 6,961.40	----- 22,255.00	----- 15,293.60
	TOTAL REVENUE	.00	.00	147,610.00	147,610.00
	TOTAL EXPENSES	.00	130,906.25	141,085.00	10,178.75
	2016 GO REF/WT REV DS TOTAL	----- .00	----- 130,906.25-	----- 6,525.00	----- 137,431.25
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00
	FTTP PROJECT FUND TOTAL	----- .00	----- .00	----- .00	----- .00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 2/2023, FISCAL 2/2023**

**PCT OF FISCAL YTD 16.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TOTAL REVENUE	.00	.00	.00	.00
	TOTAL EXPENSES	27,293.50	37,081.00	100,000.00	62,919.00
	UTIL EXT PROJECT FUND TOTAL	----- 27,293.50-	----- 37,081.00-	----- 100,000.00-	----- 62,919.00-
	TOTAL EXPENSES	.00	.00	.00	.00
	2009 GO TEMP IMPROVE PROJ TOTA	----- .00	----- .00	----- .00	----- .00
	TOTAL REVENUE	19,430.00	19,430.00	32,500.00	13,070.00
	TOTAL EXPENSES	9,715.00	11,115.00	37,500.00	26,385.00
	CULTURE & REC CAP. FUND TOTAL	----- 9,715.00	----- 8,315.00	----- 5,000.00-	----- 13,315.00-
	TOTAL REVENUE	.00	.00	129,100.00	129,100.00
	TOTAL EXPENSES	1,910.00	1,910.00	75,000.00	73,090.00
	BLDG & EQUIP CAP. FUND TOTAL	----- 1,910.00-	----- 1,910.00-	----- 54,100.00	----- 56,010.00
	TOTAL REVENUE	.00	.00	90,000.00	90,000.00
	TOTAL EXPENSES	.00	.00	65,000.00	65,000.00
	STREETS CAPITAL FUND TOTAL	----- .00	----- .00	----- 25,000.00	----- 25,000.00
	TOTAL REVENUE	59,816.95	110,347.75	688,865.00	578,517.25
	TOTAL EXPENSES	45,972.49	80,041.65	873,904.00	793,862.35
	WATER TOTAL	----- 13,844.46	----- 30,306.10	----- 185,039.00-	----- 215,345.10-
	TOTAL REVENUE	46,326.83	86,453.64	527,300.00	440,846.36
	TOTAL EXPENSES	75,803.98	125,183.77	758,266.00	633,082.23
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**REVENUE & EXPENSE REPORT**  
**CALENDAR 2/2023, FISCAL 2/2023**

**PCT OF FISCAL YTD 16.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	SEWER TOTAL	29,477.15-	38,730.13-	230,966.00-	192,235.87-
	TOTAL REVENUE	24,311.84	48,523.78	288,950.00	240,426.22
	TOTAL EXPENSES	17,412.88	51,312.43	287,519.00	236,206.57
	SANITATION TOTAL	6,898.96	2,788.65-	1,431.00	4,219.65
	TOTAL REVENUE	149,980.63	288,880.64	1,555,346.98	1,266,466.34
	TOTAL EXPENSES	117,102.58	238,469.67	1,630,360.00	1,391,890.33
	ELECTRIC UTILITY TOTAL	32,878.05	50,410.97	75,013.02-	125,423.99-
	TOTAL REVENUE	13,265.01	26,575.43	159,750.00	133,174.57
	TOTAL EXPENSES	9,224.78	18,445.06	247,454.00	229,008.94
	STORM SEWER TOTAL	4,040.23	8,130.37	87,704.00-	95,834.37-
	TOTAL REVENUE	33,309.95	67,713.26	466,000.00	398,286.74
	TOTAL EXPENSES	39,441.65	76,985.51	464,822.00	387,836.49
	LIQUOR TOTAL	6,131.70-	9,272.25-	1,178.00	10,450.25
	TOTAL REVENUE	15,390.00	30,780.00	185,000.00	154,220.00
	TOTAL EXPENSES	5,144.59	90,631.68	226,542.00	135,910.32
	EASTVIEW APARTMENTS TOTAL	10,245.41	59,851.68-	41,542.00-	18,309.68
	TOTAL REVENUE	.00	395.00	160,000.00	159,605.00
	TOTAL EXPENSES	.00	.00	22,000.00	22,000.00
	RESERVE TOTAL	.00	395.00	138,000.00	137,605.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 2/2023, FISCAL 2/2023**

**PCT OF FISCAL YTD 16.6%**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT TITLE</b>	<b>MTD BALANCE</b>	<b>YTD BALANCE</b>	<b>BUDGET</b>	<b>DIFFERENCE</b>
	REVENUE & EXPENSE FUND SUMMARY	118,901.37	129,437.16-	372,936.02-	243,498.86-

**Reserve Fund Cash Account Numbers 851-10100 to 851-10113**

Balance Carry Over Dec 31, 2013

(Detail can be seen by "Unhiding" rows as needed)

2/28/2023

(including Res 19-12 transfers retro Dec 2018)

Gen - Employee Health Ins	\$ -	Dec'14 Res14-27	\$ 23,801.74	Aug'15 Ins.Refund	\$ 11,600.37	Aug'16 Ins.Refund	\$ 3,926.65	Feb'19 from Selec	\$ 4,500.98		\$ 42,829.74
Gen - Employee Health	\$ 43,829.74	Dec'21 Res-21-5	\$ (1,000.00)								\$ 8,313.75
Gen - Grand Theatre cont	\$ 7,786.75	May'22 Donations	\$ 132.00	JAN'23 Donations	\$ 395.00						\$ 1,000.00
Gen - Prairie Arts Center	\$ 50,000.00	*Dec'15 Res15-3	\$ (50,000.00)	Jun'21 LqP Play	\$ 5,000.00	Sep'21 LqP Player	\$ (5,000.00)	Dec'21 Nibbe Fou	\$ 1,000.00		\$ 0.18
Cont.-Res-Escrow-Fire I	\$ 0.18	Feb'22 State Fair	\$ 55,101.00	May'22 Theilke re	\$ (55,101.00)	May'22 Storm Escr	\$ 12,330.94	Jul'22 Reimb Stor	\$ (12,330.94)		\$ 72,611.76
Res-COVID-19 ARPA	\$ 162,611.76	Oct'22 Res22-41	\$ (90,000.00)								\$ 20,950.00
Res-Escrow-SS cont'd	\$ 20,950.00	Nov'21 J.Roberts	\$ 1,125.00	Dec'21 W.MN Ab	\$ 1,125.00	Sep'22 Wollischi E	\$ (2,250.00)				\$ 39,924.45
Electric cont'd	\$ 219,924.45	OCT'22-FIBER P	\$ (200,000.00)	Oct'22 Res22-41	\$ 20,000.00						\$ 44,763.51
Sanitation cont'd	\$ 104,763.51	OCT'22-FIBER P	\$ (200,000.00)	OCT'22-LqP Co	\$ 100,000.00	Oct'22 Res22-41 x	\$ 40,000.00				\$ 25,000.00
Conduit Finance Funds - B	\$ -	November 2016	\$ 25,000.00								\$ 255,393.39
<b>Reserved/Designated</b>											\$ 10,999.56
Gen.Fund Misc. Transfers	\$ 60,999.56	Dec'21 Res-21-3	\$ (50,000.00)								\$ 62,065.99
Interest Earned cont'd & A	\$ 63,265.99	2021 Audit Exper	\$ (1,200.00)								\$ 73,065.55
<b>Unreserved/Undesig</b>											\$ 328,456.94

\*Note: Reso.15-38 included \$75,000 from Reserve to General for City Hall and PAC tuckpointing. \$50,000 from PAC; \$5,000 Sewer Cap Fund; \$15,000 Sanit; \$5,000 Gen Fund Misc Transfers - per Val

**Culture & Recreation Capital Project Fund Cash Account Numbers 420-10100 to 420-10113**

Beginning Balance Dec 31, 2018

Library cont'd	\$ 74,037.80	Dec'22 Res22-58	\$ (1,320.00)	Dec'22 Res22-58	\$ (2,748.25)						\$ 69,969.55
Parks cont'd	\$ 93,504.61	Oct'22 Horiaon p	\$ (37,500.00)	Oct'22 Res22-41	\$ 80,000.00	Dec'22 Res22-58 x	\$ (15,000.00)				\$ 121,004.61
cont-Memorial Field Ba	\$ 137.92	Jul'22 D.Newman	\$ (64.07)	Aug'22 SWIF	\$ 3,000.00	Sep'22 Croatt gara	\$ (2,900.00)	Dec'22 SWIF	\$ 3,000.00		\$ 3,173.85
Madison Arts Council con	\$ 3,839.24	Jan'23 D.Meyer re	\$ (200.00)	Jan'23 Merc Rent	\$ (1,200.00)	Feb'23 J.Rosenbus	\$ (9,715.00)	Feb'23 SMAC Graf	\$ 19,430.00		\$ 12,154.24
Flags of Honor	\$ 8,813.75	Nov'22 Statuary U	\$ (7,713.75)								\$ 1,100.00
Dog Park-cont	\$ (1,396.39)	Jul'22 Ron Rezel	\$ (5,160.00)	Jul'22 Randy Rez	\$ (5,241.25)	Sep'22 MN Energ	\$ 500.00	Oct'22 Res22-41 x	\$ 11,500.00		\$ 202.36
The Grand Park-cont	\$ (22,885.32)	Dec'22 Res22-58	\$ 15,000.00								\$ (7,885.32)
<b>Reserved/Designated</b>											\$ 199,719.29
Transfer In from General	\$ -										\$ -
Interest Earned	\$ -	2018 Int Allocatio	\$ 65.84	2019 Int Allocatio	\$ 883.11	2020 Int Allocatio	\$ 1,172.86	Dec'20 MAC reclass	\$ (856.64)		\$ 1,265.17
<b>Unreserved/Undesig</b>											\$ 200,984.46

**Building & Capital Equipment Fund Cash Account Numbers 425-10100 to 425-10113**

Beginning Balance Dec 31, 2018

Administration cont't	\$ 17,145.79	Feb'21 Laptop Lic	\$ (2,978.64)	Oct'22 Res22-41	\$ 20,000.00	Feb'22 Comp Plar	\$ (800.00)	Feb'22 Comp Plar	\$ (115.00)		\$ -
Administration cont't	\$ 33,252.15	Feb'22 Comp Pla	\$ (120.00)	Feb'22 Comp Pla	\$ (875.00)						\$ 32,257.15
City Hall Project cont't	\$ (16,954.35)	Oct'22 Res22-41	\$ 30,000.00	Dec'22 Res22-58	\$ 2,748.25						\$ 15,793.90
Fire Department cont't	\$ 195,979.10	Nov'22 Farmers M	\$ 500.00								\$ 196,479.10
Downtown Revitalization	\$ -	Dec'18 Res 19-12	\$ 4,369.05	Aug'21 xfer CIP M	\$ (4,000.00)	Oct'22 Res22-41 x	\$ 10,000.00				\$ 10,369.05
PAC/Theatre cont.	\$ 22,192.56	Dec'21 Res-21-5	\$ 2,500.00	Nov'22 Roof Co.	\$ (5,000.00)						\$ 19,692.56
<b>Reserved/Designated</b>											\$ 274,591.76

**Streets Capital Improvement Fund Cash Account Numbers 430-10100 to 430-10113**

Beginning Balance Dec 31, 2018

Street Dept Cont'd	\$ 747,333.51	Jun'22Kamco crad	\$ (23,255.00)	Oct'22 Res22-41	\$ 80,000.00	Nov'22 Plow Truck	\$ (500.00)	Dec'22 Plow Truck	\$ (42,556.00)		\$ 88,422.51
<b>Reserved/Designated</b>											\$ -
Transfer In from General											\$ 78.27
Interest Earned		2020 Int Allocation	\$ 78.27								\$ 78.27
<b>Unreserved/Undesig</b>											\$ 88,500.78

Y:\Reserve & Capital Project Funds\Reserve & Cap Proj tracking worksheet.xlsx\Sheet1

\$ 892,535.94

**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

February 28, 2023

**MEDA LOANS (REVOLVING LOAN FUND)**

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$411.54
LqP Ag Society/Fair Board	-10 year no interest loan	12/31/27	\$85,000.00	\$3000/year			\$15,000.00
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	\$163.72			\$14,834.93
Torchwood Communications, LLC		07/01/25	\$2,000.00	\$46.00			\$1,262.34
MD Lawncare		02/01/26	\$2,000.00	\$50.00			\$1,658.23
Bella Calluna		02/01/26	\$2,000.00	\$50.00			\$1,658.23
Rural Solutions		03/01/26	\$2,000.00	\$50.00			\$1,705.48
Madison Chiropractic		03/01/26	\$2,000.00	\$50.00			\$1,702.39
LqP Ag Society/Fair Board	-5 year no interest loan	12/31/26	\$50,000.00	\$10000/year			\$40,000.00
The Sticks Bar & Grill		04/01/30	\$20,000.00	\$281.50 Starting May 1, 2023			\$20,000.00
<b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>				<b>\$409.72</b>		<b>\$0.00</b>	<b>\$98,233.14</b>

**FUND BALANCE AVAILABILITY**

	MEDA LOANS (RLF)	TOTALS
<b>Fund Balance</b>	\$139,659.59	\$139,659.59
<b>Less Loans Outstanding</b>	\$98,233.14	\$98,233.14
<b>Less Payments Outstanding</b>	\$0.00	\$0.00
<b>Bank Acct Available as of</b>	<b>\$41,426.45</b>	<b>\$41,426.45</b>
February 28, 2023		
		<b>MEDA Balance: \$41,426.45</b>

**MEDA FUND BALANCE INCOME**

January 2023 Int <b>\$99.46</b>	April 2023 Int	July 2023 Int	Oct 2023 Int
February 2023 Int <b>\$99.04</b>	May 2023 Int	Aug 2023 Int	Nov 2023 Int
March 2023 Int	June 2023 Int	Sept 2023 Int	Dec 2023 Int

**2023 YTD Interest \$198.50**

Water Plant Monthly Report

Year: 2023

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	21.5	10											31.5
	Cost	\$293.91	\$136.70											\$430.61
KMNO4	Used (lbs)	344	303.6											647.6
	Cost	\$1,702.80	\$1,502.82											\$3,205.62
Anti Scalant	Used (gal)	25.5	27.5											53
	Cost	\$1,362.47	\$1,469.33											\$2,831.80
Poli-phosphate	Used (gal)	46	42											88
	Cost	\$739.22	\$674.94											\$1,414.16
Chlorine	Used (lbs)	83	55											138
	Cost	\$115.37	\$76.45											\$191.82
Nalco 7768 Polymer	Used (gal)	1.2	1.75											2.95
	Cost	\$43.21	\$63.02											\$106.23
Flouride	Used (gal)	13.75	15.5											29.25
	Cost	\$79.06	\$89.13											\$168.19
Sodium meti-Bisulfate	Used (lbs)	10.5	7.9											18.4
	Cost	\$14.81	\$11.14											\$25.95
R <sub>o</sub> O <sub>o</sub> Pre-Filters	Used (case)	2	1											3
	Cost	\$568.84	\$300.36											\$869.20
RO Cleaner P 703 low Ph	Used	0	0											0
	Cost	\$0.00	\$0.00											\$0.00
Sodium Hydroxide	Used (gal)	0	0											0
	Cost	\$0.00	\$0.00											\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0											0
	Cost	\$0.00	\$0.00											\$0.00
Caustic Soda 50% & 30%	Used (gal)	66	71											137
	Cost	\$585.42	\$629.77											\$1,215.19
Hydrachloric Acid 31%	Used (gal)	0	0											0
	Cost	\$0.00	\$0.00											\$0.00

Well gal Pumped	x1000	5481	5041											10522
Hi service gal, pumped	x1000	3389	3076											6465
Gallons to Waste	x1000	972	954											1926
RC membrane gal pumped	x1000	3414	3414											6828
Backwash gal pumped	x1000	1058	939											1997
w. p water meter gallons	Actual	176140	177020											353160
Treated accounted gal	Actual	33100	4000											37100
Soft Water gal sold	Actual	0	0											0
Baseball Field well gal pumped	Actual	0	0											0



# Memo

**To:** City Administrator & City Council  
**From:** Dale Hiepler, Liquor Store Manager  
**Date:** 3/10/2023  
**Re:** February Sales

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Sales for February were \$33,309 compared to \$31,309 last year; a \$2,000 increase. Liquor was up \$1361, beer up \$690 and mix and ice down \$50.

For the year, we show sales of \$67,713 compared to \$63,484 last year; a \$4,229 increase.

**CITY OF MADISON  
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT  
Statement for the month of February 2023**

<b>SALES</b>	<b>2022</b>	<b>2023</b>	<b>% of Sales</b>	<b>2022 YTD</b>	<b>2023 YTD</b>	<b>% of Sales</b>
Liquor	13405.49	14766.19	44.33%	27,002.11	30,002.60	44.31%
Beer	17326.46	18015.91	54.09%	35,165.16	36,667.28	54.15%
Mix, Ice, Etc.	578.03	527.85	1.58%	1,317.67	1,043.38	1.54%
<b>TOTAL SALES</b>	<b>31309.98</b>	<b>33,309.95</b>	<b>100.00%</b>	<b>63,484.94</b>	<b>67,713.26</b>	<b>100.00%</b>
<b>COST OF SALES</b>						
Inventory at 1st of month	40787.51	42891.58	128.77%	73,092.17	80,924.91	119.51%
Purchases	22467.85	22173.27	66.57%	52,639.93	50,196.19	74.13%
Freight	224.80	199.34	0.60%	414.55	428.92	0.63%
Inventory at end of month	42189.37	42446.87	127.43%	82,976.88	85,338.45	126.03%
<b>TOTAL COST OF SALES</b>	<b>21290.79</b>	<b>22,817.32</b>	<b>68.50%</b>	<b>43,169.77</b>	<b>46,211.57</b>	<b>68.25%</b>
<b>GROSS PROFIT</b>						
	10019.19	10,492.63	31.50%	20,315.17	21,501.69	31.75%
<b>OPERATING EXPENSE</b>						
Labor	4294.41	4257.41	12.78%	8,772.56	8,644.28	12.77%
PERA	167.26	885.32	2.66%	355.56	1,082.49	1.60%
FICA	328.38	325.56	0.98%	670.84	661.03	0.98%
Mandatory Medicare	0.00	0.00	0.00%	0.00	0.00	0.00%
* Worker's Compensation	184.69	209.22	0.63%	369.38	418.44	0.62%
City Health Insurance	309.97	8.07	0.02%	619.94	16.14	0.02%
General Supplies	0.00	29.99	0.09%	0.00	202.96	0.30%
* Audit Service	83.33	83.33	0.25%	166.66	166.66	0.25%
Dues & Subscriptions	0.00	0.00	0.00%	391.00	391.00	0.58%
Licenses & Taxes	0.00	0.00	0.00%	0.00	0.00	0.00%
Telephone & Internet	110.87	115.11	0.35%	149.79	285.00	0.42%
Advertising	0.00	299.50	0.90%	0.00	587.50	0.87%
Utilities	584.33	583.39	1.75%	840.09	1,228.18	1.81%
* Property Insurance	94.67	94.67	0.28%	189.34	189.34	0.28%
Training	0.00	0.00	0.00%	0.00	0.00	0.00%
Building Maint.	205.98	0.00	0.00%	205.98	0.00	0.00%
Equipment Maint.	20.00	0.00	0.00%	0.00	0.00	0.00%
Contractual Services	523.30	576.80	1.73%	523.30	1,552.60	2.29%
Travel	0.00	0.00	0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	42.58	42.56	0.13%	85.16	85.12	0.13%
Miscellaneous	0.00	0.00	0.00%	0.00	0.00	0.00%
Depreciation	464.63	369.27	1.11%	929.26	738.54	1.09%
<b>TOTAL OPERATING EXPENSE</b>	<b>7414.40</b>	<b>7880.20</b>	<b>23.66%</b>	<b>14,268.86</b>	<b>16,249.28</b>	<b>24.00%</b>
<b>Operating Income</b>	<b>2604.79</b>	<b>2,612.43</b>	<b>7.84%</b>	<b>6,046.31</b>	<b>5,252.41</b>	<b>7.76%</b>
<b>Nonoperating Revenues:</b>						
Interest Income	0	0.00	0.00%			0.00%
<b>NET INCOME</b>	<b>2604.79</b>	<b>2,612.43</b>	<b>7.84%</b>	<b>6,046.31</b>	<b>5,252.41</b>	<b>7.76%</b>

\* Standard values per month

# DECEMBER 2022 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Complete	316	3rd St	Parking (Snow)	2/22/2023 1:31:29 PM	christine.enderon@ci.madison.mn.us	2/22/2023 1:34:51 PM	christine.enderon@ci.madison.mn.us	2/21/23 at 10:30Pm, license# DKJ179 chevy malibu. ticketed and towed to water plant. 2/22/23 9:30am, car was gone from water plant. violation citation and letter was prepped for sheriff department to hand deliver.	
Follow-Up Inspection Complete	511	7th Ave	Sidewalk Snow Removal	2/20/2023 1:28:56 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:28:57 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	521	7th Ave	Sidewalk Snow Removal	2/20/2023 1:28:35 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:28:36 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	622	6th St W	Sidewalk Snow Removal	2/20/2023 1:28:06 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:28:07 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice mailed.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	523	6th Ave	Sidewalk Snow Removal	2/20/2023 1:27:30 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:27:31 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	514	6th Ave	Sidewalk Snow Removal	2/20/2023 1:27:10 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:27:11 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	221	4th Ave	Sidewalk Snow Removal	2/20/2023 1:26:14 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:26:15 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	224	4th Ave	Sidewalk Snow Removal	2/20/2023 1:25:51 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:25:52 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement

Follow-Up Inspection Complete	105	4th Ave	Sidewalk Snow Removal	2/20/2023 1:25:29 PM	christine.enderson@ci.madison.mn.us	2/20/2023 1:25:30 PM	christine.enderson@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	123	3rd Ave	Sidewalk Snow Removal	2/20/2023 1:25:11 PM	christine.enderson@ci.madison.mn.us	2/20/2023 1:25:12 PM	christine.enderson@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Notice Sent	301	3rd Ave	Sidewalk Snow Removal	2/20/2023 1:24:39 PM	christine.enderson@ci.madison.mn.us	2/20/2023 1:24:40 PM	christine.enderson@ci.madison.mn.us	2/17/23 Received complaint that sidewalk is never cleared. Sidewalk not compliant. Mailed letter.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	311	3rd Ave	Sidewalk Snow Removal	2/20/2023 1:23:05 PM	christine.enderson@ci.madison.mn.us	2/20/2023 1:23:06 PM	christine.enderson@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	612	3rd Ave	Sidewalk Snow Removal	2/20/2023 1:22:37 PM	christine.enderson@ci.madison.mn.us	2/20/2023 1:22:38 PM	christine.enderson@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	720	3rd Ave	Sidewalk Snow Removal	2/20/2023 1:22:17 PM	christine.enderson@ci.madison.mn.us	2/20/2023 1:22:18 PM	christine.enderson@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	715	3rd Ave	Sidewalk Snow Removal	2/20/2023 1:21:52 PM	christine.enderson@ci.madison.mn.us	2/20/2023 1:21:53 PM	christine.enderson@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Needed	721	3rd Ave	Sidewalk Snow Removal	2/20/2023 1:21:26 PM	christine.enderson@ci.madison.mn.us	2/20/2023 1:21:27 PM	christine.enderson@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	621	2nd Ave	Sidewalk Snow Removal	2/20/2023 1:21:03 PM	christine.enderson@ci.madison.mn.us	2/20/2023 1:21:04 PM	christine.enderson@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	318	2nd Ave	Sidewalk Snow Removal	2/20/2023 1:20:33 PM	christine.enderson@ci.madison.mn.us	2/20/2023 1:20:34 PM	christine.enderson@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement

Follow-Up Inspection Complete	522	1st Ave	Sidewalk Snow Removal	2/20/2023 1:20:07 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:20:08 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	512	1st Ave	Sidewalk Snow Removal	2/20/2023 1:19:42 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:19:43 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	212	1st Ave	Sidewalk Snow Removal	2/20/2023 1:19:16 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:19:17 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	206	1st Ave	Sidewalk Snow Removal	2/20/2023 1:18:53 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:18:54 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	415	Central Ave	Sidewalk Snow Removal	2/20/2023 1:17:41 PM	christine.enderon@ci.madison.mn.us	2/20/2023 1:17:42 PM	christine.enderon@ci.madison.mn.us	2/17/23 Sidewalk not compliant. Notice put in door.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	322	4th Ave	Sidewalk Snow Removal	2/3/2023 9:01:41 AM	christine.enderon@ci.madison.mn.us	2/3/2023 9:01:42 AM	christine.enderon@ci.madison.mn.us	1/10/23 Sidewalk not compliant, left notice in door and mailed one. 1/11/23 Sidewalk compliant.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	421	1st Ave	Sidewalk Snow Removal	2/3/2023 9:00:48 AM	christine.enderon@ci.madison.mn.us	2/3/2023 9:00:49 AM	christine.enderon@ci.madison.mn.us	1/10/23 Sidewalk not compliant. Left notice in door and mailed one. 1/11/23 Sidewalk compliant.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	724	3rd Ave	Sidewalk Snow Removal	2/3/2023 9:00:07 AM	christine.enderon@ci.madison.mn.us	2/20/2023 1:16:28 PM	christine.enderon@ci.madison.mn.us	1/10/23 Sidewalk not compliant. Left notice in door and mailed one. 1/11/23 Sidewalk compliant 2/27/23 Sidewalk not compliant. Can remove snow asap with fine.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	713	2nd Ave	Sidewalk Snow Removal	2/3/2023 8:43:00 AM	christine.enderon@ci.madison.mn.us	2/3/2023 8:43:01 AM	christine.enderon@ci.madison.mn.us	1/10/2023 Sidewalk not compliant, left notice in door and mailed one. 1/11/2023 Sidewalk compliant	Sidewalk Snow removal code enforcement

Follow-Up Inspection Complete	406	8th Ave	Sidewalk Snow Removal	2/3/2023 8:39:58 AM	christine.enderon@ci.madison.mn.us	2/3/2023 8:39:59 AM	christine.enderon@ci.madison.mn.us	12/27/22 Sidewalk not complaint, left notice with store clerk 12/28/22 Sidewalk compliant	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	302	5th St E	Sidewalk Snow Removal	2/3/2023 8:39:00 AM	christine.enderon@ci.madison.mn.us	2/20/2023 1:15:58 PM	christine.enderon@ci.madison.mn.us	12/27/22 Sidewalk not compliant 12/28/22 CM cleared sidewalk. 1/10/23 Sidewalk not compliant, CM cleared sidewalk 2/17/23 Sidewalk not compliant. 3rd violation, snow can be removed asap with fine.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	403	5th Ave	Sidewalk Snow Removal	2/3/2023 8:37:48 AM	christine.enderon@ci.madison.mn.us	2/3/2023 8:37:49 AM	christine.enderon@ci.madison.mn.us	12/27/22 Sidewalk not compliant 12/28/22 Sidewalk compliant	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	706	7th Ave	Sidewalk Snow Removal	12/22/2022 9:30:24 AM	christine.enderon@ci.madison.mn.us	2/3/2023 9:02:12 AM	christine.enderon@ci.madison.mn.us	12/19/22 Sidewalk not compliant. Slip left in door. 12/21/22 Sidewalk compliant.	
Follow-Up Inspection Complete	322	4th St E	Sidewalk Snow Removal	12/22/2022 9:17:34 AM	christine.enderon@ci.madison.mn.us	2/3/2023 8:36:09 AM	christine.enderon@ci.madison.mn.us	12/19/22 Sidewalk not compliant; slip left in door 12/21/22 CM Removed snow from sidewalk. 12/22/22 Notice sent - warning. 12/27/22 Not compliant but went back on 12/28 and it was compliant	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	203	3rd Ave	Sidewalk Snow Removal	12/22/2022 9:16:47 AM	christine.enderon@ci.madison.mn.us	2/3/2023 9:02:38 AM	christine.enderon@ci.madison.mn.us	12/19/22 Sidewalk not compliant; slip left in door 12/21/22 CM removed snow on sidewalk. 12/22/22 Notice sent - warning	Sidewalk Snow removal code enforcement

Follow-Up Inspection Complete	516	5th Ave	Sidewalk Snow Removal	12/22/2022 9:15:41 AM	christine.enderson@ci.madison.mn.us	2/20/2023 1:15:18 PM	christine.enderson@ci.madison.mn.us	12/19/22 Sidewalk not compliant. Slip left in door. 12/21/22 CM removed snow from sidewalk. 12/22/22 Notice sent - Warning. 2/17/23 Sidewalk not compliant. 2nd violation, can remove snow asap with fine.	Sidewalk Snow removal code enforcement
Follow-Up Inspection Complete	622	5th St W	Sidewalk Snow Removal	12/22/2022 9:14:50 AM	christine.enderson@ci.madison.mn.us	2/3/2023 9:02:52 AM	christine.enderson@ci.madison.mn.us	12/19/22 Sidewalk not compliant, left slip in door 12/21/22 CM removed snow on sidewalk. 12/22/22 Notice sent - warning.	Sidewalk Snow removal code enforcement

# CITY COUNCIL CHECKLIST

3/10/2023

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	completed
Broadband Exploration	9/26/2022	Meyer	CM, committee	246 Hooked up Locations - 24% sign up	
MNDOT 2023	5/11/2015	Zahrbock	CM, Engineer	2023 Construction - Construction Agreement Approval	
Downtown Renovation Fund	1/1/2022	Meyer	CM,	308 6th Ave - RFP for redevelopment partners	
EDA CIP Program	1/1/2022	EDA	EDA	Advertising for 2023 Projects	
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA	EDA, Attorney, Business owners discussing joint venture	
Daycare Performance/EDA Appropriation	9/1/2017	EDA	Community	Meeting 1/26/23 status update, scheduling follow up	
May 12, 2022 Storm	5/12/2022	Council	CM, EM	Total Claim Payments - \$473,399	
Infrastructure North Expansion	9/1/2021	Council	CM, council	Design work in progress and PFA loan app, Due 03/31/2023 to PFA	
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Painting of siren tower. Windows awarded \$286,000	
Tennis/Basketball Courts	7/2/2021	Conroy	CM, Parks	Preapplication submitted - City Only Project	
Carneige Library Roof	1/1/2022	Parks	Manager	USDA Award Documentatin Received	
Grand Theatre Projector	1/23/2023	Maynard	CM, council	Projector and Future Operations	
Welcome Sign School Pride State Champ	8/20/2022	Zahbrock	CM, PZ, AC	School delay, but still working on	



## **LEGAL NOTICE: MADISON COMMUNITY DEVELOPMENT PUBLIC HEARING**

The Madison City Council has scheduled a public hearing for March 27, 2023, at 5 p.m. in the City Hall at 404 6<sup>th</sup> Ave North, Madison, MN. The meeting is intended to obtain citizen input, comments, recommendations and suggestions regarding community development needs and priorities in Madison. The meeting will have several purposes:

1. To provide citizens with an opportunity to participate in planning and developing projects as part of an application for funding under the Small Cities Development Grant Program; to encourage citizens to offer their views and opinions and to encourage participation by low- to- moderate-income persons and members of any minority group.
2. To provide citizens with information concerning the amount of funds available for community development activities, the types of activities that may be undertaken, and other information pertaining to this (and other) community development assistance programs.
3. To offer citizens a means by which to present their views and concerns about community development and housing needs in Madison, as well as local community development performance.

Citizens attending the meeting will have the opportunity to file written suggestions, complaints, and grievances pertaining to any matters outlined above or discussed at the meeting. Low-to-moderate-income citizens, minorities, disabled individuals, members of any disadvantaged classes, and Section-3 contractors are particularly encouraged to attend.

/ s / Val Halvorson, City Manager

# Memo

**To:** Mayor and Council Members  
**From:** Val Halvorson City Manager  
**CC:** Dean Broin  
**Date:**  
**Re:** Water WasteWater Operator

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## **Background:**

With the resignation of the Water Wastewater Operator employee – Dan Olson, the City will advertise to fill the opening as outlined below.

- Advertise weeks of March 13-20, 2023
- Application deadline March 24, 2023 4:30 PM
- Interviews April 6-7, 2023
- Committee to select and make an offer – April 7, 2023
- Council Approval – April 10, 2023 or Special Meeting Date TBD

## **Personnel Policy excerpt:**

An employee's resignation immediately takes effect as soon as it reaches the appointing authority unless a future date is indicated. The city manager, as the appointing authority, may accept the resignation without further action of the city council (A.G. Op. 359-A-20).

## **Discussion/Recommendation:**

Proceed as outlined above.



## IT'S NOT ALWAYS A DIRTY JOB...

City of Madison is searching for a **water wastewater operator**

- **Salary ranging from \$19.32-\$26.08 DOQ**
- **Excellent benefits package**
- Be part of safeguarding our water and environment
- Utilize technology
- Work with a variety of people and consultants
- Work hands-on to solve problems
- Have on-site safety training
- Make a difference in your community
- Advancement on achieving water and wastewater licensure

### **CALL TODAY TO ARRANGE A TOUR OF OUR FACILITIES!**

City application and job description is available at City Hall 404 6<sup>th</sup> Ave., or online at [www.ci.madison.mn.us](http://www.ci.madison.mn.us).

Completed application, cover letter and resume must be received by 4:30 p.m. on Friday, March 24, 2023.

*EOE/ADA Employer*



## OUTDOOR RECREATION GRANT PROGRAM APPLICATION CHECK-LIST

Please use this checklist to make sure your application is complete before submitting.

**Application Deadline: March 31, 2023**

Required for all applicants

### Grant Application

- Item 1: Application Summary
- Item 2: Project Narrative
- Item 3: Project Relation to SCORP
- Item 4: Cost Breakdown
- Item 5: Project Site Evaluation
  - Part 1: IPAC Report
  - Part 2: SHPO Data Request
  - Part 3: Description of Environmental Impact of Proposed Project
  - Part 4: Environmental Screening Form (ESF)
- Item 6: Public Participation and Benefit
- Item 7: Availability for Public Use
- Item 8: Statement of Accessibility

### Attachments

- Attachment A – Applicant’s Resolution
- Attachment B – Maps
  - Location Map
  - Boundary Map
  - Recreational Site Plan
- Attachment C - Photos

Required for all new and renovated facilities

### Attachment D - Plans

- Buildings, shelters and restrooms plans
- Trail, walkway and access route plans
- Playground plans
- Fishing pier plans
- Campground plans

Required for all land acquisition projects

- Attachment E - Federal Appraisal

**ITEM 1 - APPLICATION SUMMARY -2023 APPLICATION****Applicant Information**

Name of applicant: **City of Madison**  
 Name and title of contact: **Val Halvorsen – City Manager**  
 Address: 404 6th Avenue North  
 City: **Madison** State: **MN** Zip Code: 56256  
 Phone: 320-598-7373 Email: **Val.Halvorson@ci.madison.mn.us**

**Park Information**

Park Name: **Theodor S. Slen Park**  
 Park Address: **611 Evergreen Ave**  
 City: **Madison** Nine Digit Zip Code: **56256**  
 County: **Lac Qui Parle**  
 Existing Park Acres: 8.5

**Project Information**

Project Type (Check all that apply to this project):

- Acquisition: Acres to be purchased: **Click to enter amount.**
- New Development/Construction
- Redevelopment/ Rehabilitation
- Replacement/ Demolition

**Description:** Provide a short description (less than 30 words) of your project proposal. Include only items that will be accomplished with this project. Do not include work to be accomplished in future phases.

**Replacement of two tennis courts and one basketball court and ADA walks, a parking lot, and hydration station that improve accessibility and comfort for of this beloved park’s users.**

**Financial Information**

The Applicant must provide a non-state match of, at least, 50% of the total cost. This match may consist of cash or the value of materials, labor and equipment usage by the applicant, donations or any combination of these. Applicants that provide, at least, 20% of the match from their own resources will receive additional consideration in the review criteria. The total project cost shown below must equal the total cost shown in Item 4 – Cost Breakdown.

Total Project Cost:     **\$711,500**  
 Grant Request:         **\$350,000**  
 Match Amount:         **\$361,500**

**Match:** List all sources and amounts of the match and identify if it is committed or pending. Projects that have the all match committed by the application deadline will receive additional consideration in the review.

<b>Matching Share Contributors (Name and funding source):</b>	<b>Match Amount/Value</b>	<b>Type (cash, donated land, etc.)</b>	<b>Is Match Secured or firmly committed. If committed, list date expected to be secured.</b>
<b>USTA Contribution – City Project 2 Tennis Courts</b>	<b>\$35,000</b>	<b>Cash</b>	<b>Pending</b>
<b>City Reserves</b>	<b>\$165,000</b>	<b>Cash</b>	<b>Committed</b>
<b>City electrical utility</b>	<b>\$94,500</b>	<b>Light poles and burying overhead power</b>	<b>Committed</b>
<b>Private donors</b>	<b>\$67,000</b>	<b>Cash</b>	<b>Pending</b>
<b>GRAND TOTAL</b>	<b>\$361,500</b>		

## ***ITEM 2 - PROJECT NARRATIVE***

Please limit your narrative to one page.

1. Provide a general overview of what the project involves and what will be accomplished by the completion of the proposed project. You may discuss why this project is needed at this time. Identify the new facilities that will be constructed, the existing facilities that will be renovated or replaced (specify which), or the general site improvements that will be completed as part of this project.

Proposed improvements within Slen Park include replacing the existing two tennis courts and one basketball courts with two new tennis courts and a new basketball court, building an ADA accessible pathway between the parking lot and the courts, and striping a van accessible ADA parking stall in the parking lot. The current courts have exceeded their expected usable life, partially due to the efforts of the City of Madison and the park board to take care of the courts and ensure they remain in good shape. The courts have been repainted often and the cracks repaired quickly, but the courts are showing their age, with new cracks forming as soon as old ones are repaired. Originally constructed in 1995 with a previous MnDNR grant, the tennis courts at Slen Park are an important community resource for the City of Madison. Madison has a long and proud history of tennis, with a large population of players within the community and broad support for renovations. Additionally, Slen Park hosts the only tennis courts in the City of Madison. Beyond this, the closest tennis courts are located at Lac Qui Parle Valley high School, 11 miles northeast of Madison. By funding this project, the MnDNR will meet the recreation needs of the community and allow the tennis and basketball courts to be used for another 20-25 years, increase accessibility within Slen Park, and keep the sport of tennis alive in Madison, Minnesota.

2. What design elements are included that contribute to preserving environmental resources as part of ensuring a quality outdoor recreation experience for present and future generations?

The new courts will be built within the same footprint as the existing courts. The only change that will occur is changing the order of the courts, with the basketball court moving to the edge of the park to allow for future expansion of the tennis courts. No greenspace within the park will be altered. The project will reconstruct the current amenities present at the park, allowing them to be enjoyed by future generations.

3. Who is accessing your park the most? Who has the least access? How does the proposed project address the needs of the users with the least access?

Slen Park has features that make it both a neighborhood and regional destination. The main draws include the Madison swimming pool and the tennis courts, which both are one of the few destinations of their kind in the entire region. as the closest tennis courts are in Dawson and at Lac Qui Parle Valley High School, each over 10 miles away. At Slen Park, the tennis courts are most accessible to nearby residents, but are not easily accessible for those needing an ADA-accessible pathway. This project will address this issue by building an ADA-accessible path to the courts, prioritizing inclusivity and accessibility.

### **ITEM 3 - PROJECT RELATION TO SCORP**

Discuss how the following Strategic Directions from the 2020-2024 Statewide Comprehensive Outdoor Recreation Plan (SCORP) apply to your project. *The SCORP is available at this [link](#).*

#### **How Does the Project Connect People to the Outdoors?**

1. How does the proposed project design and redevelop outdoor recreation facilities so that they can accommodate varying forms of transportation to your park? Describe the types of transportation used to access your park from your community (e.g., trail, car, public transportation).

Slen Park is both a neighborhood park and a regional destination, and it serves both of those populations. Nearby sidewalks allow for locals to walk to the park, and biking is also a common transportation mode. Multiple bike racks are available for use adjacent to the parking lot and main park building. For more regional populations who want to access Slen Park, parking is available in the parking lot within the park and on the surrounding streets. While the project does not change outside accessibility to the park, internal accessibility is being improved. The parking lot within the park will be striped and will include a van accessible ADA parking spot. An ADA compatible walking path between the parking lot and the tennis courts will be constructed as well. This will increase the inclusivity of the basketball and tennis courts, giving additional access to the courts that was not present before.

2. How does the park and/or proposed project provide outdoor recreation facilities to promote a welcoming environment for people of all abilities and diverse backgrounds? Does your park provide accessible seating, bathrooms, drinking water, shade opportunities, informational signs and/or safety features? Please describe.

The project will improve the existing amenities at the park to even better support the needs of visitors with a wide range of backgrounds and abilities. The new ADA accessible path and parking spot allow for people with disabilities to access the park more easily. A water fountain near the courts will be installed, moving the nearest source of drinking water much closer to the courts. In addition to these new amenities, Slen Park has existing amenities that help to promote a welcoming environment. This includes shade trees near the courts (for spectators and users alike), a picnic shelter with benches and tables, and ADA accessible bathrooms.

3. How does the proposed project provide high-quality experiences to visitors through thoughtful design, programming, and interpretation? Does your project include development or expansion of facilities to provide high quality experiences? Are interpretive signs provided to enhance the user experience?

As tennis is a very popular activity in Madison during non-winter months, this project allows player to have a high quality tennis experience on high quality courts. This experience is not limited to those who have equipment. For those who want to play but do not have equipment, this is not an issue, as tennis rackets, tennis balls, and basketballs are all available at the park building to be checked out by anyone. Additionally, this project will benefit the local schools and children. The proposed project will allow the continuation of current programming at the park, including camps



and activities for children. The Madison Summer Rec Program, which runs between June and August, provides opportunities for children to spend time outdoors, including with activities such as tennis and basketball, which take place on the Slen Park tennis and basketball courts.

## **Does the Project Acquire Land and/or Create Opportunities?**

### **Acquisition**

(If you are not acquiring land, you may put “Not applicable” and move on to the Development/Redevelopment questions)

1. Does the proposed project accelerate the acquisition of private in-holdings and add lands to existing parks to enhance resource protection and recreational opportunities? Please describe.

Not Applicable

2. Does the proposed project acquire exceptional one-time opportunities of unique, high-quality natural resources that meet critical needs outside of regional centers? Please describe.

Not Applicable

3. Does the proposed project acquire land to connect protected and high-quality natural resource corridors? Please describe.

Not Applicable

4. Does the proposed project acquire land that protects important water resources including lakes, rivers, wetlands, shoreline, and critical watersheds? Please describe.

Not Applicable

### **Development/Redevelopment**

5. How does the proposed project develop and/or redevelop facilities that meet the differing outdoor recreation needs for people of all abilities? Does your project incorporate universal design, family friendly facilities, separation of uses (active/passive use, RV/tent sites), appropriate quality natural setting for proposed activities? Please describe.

Community residents are passionate about tennis, and the proposed project helps to upgrade Slen park into a premier tennis destination that can be easily accessed by everyone in Madison. The proposed project expands access to these recreation resources with the construction of the ADA-accessible pathway between the parking lot and the tennis and basketball courts. This will help support a wide range of users that

currently have difficulty accessing the site and provide a more comfortable park experience.

6. How does the proposed project create an accessible environment that is open and flexible to accommodate new and emerging nature-based recreation uses? Does the project support numerous activities, maintain large open play areas, incorporate emerging nature-based activities such as camping, fishing, water access, birding, hiking, wildlife viewing, etc.? Please describe.

The renovation and refurbishment of the current recreation opportunities at Slen Park help to create a higher quality park environment. Residents are able to spend more time outdoors in their community in a space that is walkable and bikeable distance from their homes.

7. How does the proposed project develop infrastructure and amenities that meet the needs and interests of future generations and diverse communities (e.g., develop group-based opportunities such as group campsites, group picnic areas, and gathering spaces used by diverse communities. Offers amenities that meet the lifestyles of our target markets such as wireless internet, playgrounds, family bathrooms, areas for specialized interest, etc.)? Please describe.

The proposed project allows the local community to continue to recreate on the tennis and basketball courts. The reconstruction of the courts allow for future generations to learn the games of tennis and basketball and develop a passion for sports and recreation that can continue throughout their lives. The City of Madison is especially passionate about tennis, and the proposed project will allow that passion to thrive.

8. Will the proposed project be designed and constructed with sustainable and resilient infrastructure (e.g., rely on up-to-date green infrastructure and best practice designs, is energy efficient, easy to maintain and uses recycled/recyclable materials, conserve the use of water at facilities and/or design facilities to effectively manage storm water onsite.)? Please describe.

Yes, the project will be constructed using current best practices. Existing lighting structures for the tennis court will be reused in the new lighting system. The city of Madison has been successful at maintaining the courts, which will help with resilience.

### **Does the Project Take Care of What We Have?**

1. Does the proposed project result in redevelopment, renovation, or rehabilitation of existing infrastructure to ensure high-quality and safe experiences for the public (e.g., roof replacement, structural replacement, trail resurfacing, trail head amenities refurbished, campgrounds rehabbed and updated, bring facilities up to modern codes and standards, and/or make it easy for everyone to access and enjoy parks and trails)?

The proposed project will replace the existing deteriorating tennis courts with two new tennis courts and one new basketball court that will, with proper maintenance, last

upwards of 20-25 years. Access to the court will be brought up to modern standards with the construction of an ADA-accessible pedestrian pathway between the parking lot and the courts. Within the parking lot, parking spots will be striped, including a van accessible ADA parking space.

2. Does the project sponsor maintain a capital asset management plan to ensure protection and full utilization of the proposed facilities (yes or no, describe)?

Yes, the city maintains a capital asset management plan. The current courts have been maintained and repaired as needed, and that will continue with the construction of new courts.

3. Does the proposed project preserve existing high-quality natural areas and water resources?

The project is proposed in an established city park and no high-quality natural areas or water resources will be affected. Smart salting techniques are anticipated to be used in the design and maintenance of the parking lot.

4. Does the proposed project restore and reconstruct natural communities that have been degraded or lost due to agriculture or development?

The project takes place within a defined city park. Some land that is currently grass will be converted into additional tennis courts. The project footprint is small and within the city and does not include any restoration of natural communities, but rather invests in an existing city resource

## ITEM 4 - COST BREAKDOWN

**Development** (see Program Manual for eligibility) Contingency and indirect costs are not eligible. Design/Engineering costs in excess of 10% of the total project construction cost are not eligible. Please be aware that we require all existing and proposed facilities to have accessible routes so please account for that in your cost breakdown.

Facility (e.g., picnic area, campground, walkway, shelter, restroom)	Description (linear feet, dimensions, material used, number of components, etc.)	Cost Per Unit	Total Cost
<b>Mobilization</b>	Mobilization	\$40,000	<b>\$40,000</b>
<b>Remove &amp; dispose of tennis net support posts &amp; BB hoops</b>	2 nets and 1 set of hoops	\$500	<b>\$1,500</b>
<b>Remove bituminous pavement</b>	2,050 SY	\$5	<b>\$10,250</b>
<b>Stormwater treatment</b>	Estimated stormwater costs	\$30,000	<b>\$30,000</b>
<b>Excavate 48" select granular borrow</b>	3,100 SY	\$40	<b>\$124,000</b>
<b>Aggregate base &amp; bituminous pavement</b>	4,140 SY	\$38	<b>\$157,320</b>
<b>Saw &amp; seal bituminous pavement joints</b>	300 LF	\$5	<b>\$1,500</b>
<b>Install 10' chain link fence, gates</b>	460 LF	\$128	<b>\$58,880</b>
<b>Net posts, basketball hoops</b>	2 nets and 1 set of hoops	\$25,000	<b>\$75,000</b>
<b>Bang-board</b>	1 board	\$5,000	<b>\$5,000</b>
<b>Tennis court surface treatment</b>	3 courts	\$9,000	<b>\$27,000</b>
<b>Parking lot signing &amp; striping</b>	2 ADA spots, 23 standard spots	\$1,000	<b>\$1,000</b>
<b>Sodding</b>	1,500 SY	\$4	<b>\$6,000</b>
<b>Pole for salvaged light</b>	(6) 30' poles	\$15,000	<b>\$90,000</b>
<b>Hydration station and service connection</b>	1 ADA accessible hydration station	\$20,000	<b>\$20,000</b>
<b>Burying overhead power</b>	Burying overhead power within park limits outside R.O.W.	\$4,500	<b>\$4,500</b>
<b>Design/engineering costs</b>	Not to exceed 10% of project costs	\$60,000	<b>\$59,560</b>
<b>Grand Total</b>			<b>\$711,500</b>

1. How were the cost estimates derived?

**Cost estimates were provided by professional engineers and landscape architects with experience with similar types of projects in Minnesota, and by the U.S. Tennis Association (USTA).**

2. What assurances are there that the costs listed are reasonable?

**The methods used to develop the estimates are consistent with standards used by park design professionals using recent bid item costs from projects put out for public bid.**

3. Describe any project elements or costs that will improve site resiliency and facility longevity, if any.

**Madison has a good track record of maintaining tennis courts so they can be used for a long time; its existing Slen Park courts were a 1995 DNR project. Madison will continue to fill cracks and otherwise maintain the facility to maximize the longevity of this investment.**

4. What is the anticipated life span of the facilities that will be funded as part of this project? What are the estimated annual maintenance costs?

**Over 20 years. The annual maintenance requirements and costs are consistent with park maintenance operations throughout the community. The requested grant is not impacted by maintenance costs and sustainability of the project improvements is not at risk due to necessary, common maintenance activity that the City is able to undertake to make sure recreation amenities continue to be usable for its residents.**

5. What is your recent experience completing similar projects with state or federal grant funding?

**The City has been very successful in being awarded grants for projects and following grant requirements. Through the Minnesota Historical Society (MHS), the USDA, the Minnesota Department of Employment and Economic Development, and the Southwest Minnesota Arts Council (SMAC) we have received several grants, due to our successful completion of projects and complying with grant requirements. The City is a proven steward of grant dollars, and it has assisted in providing our residents with Internet service options, historical building maintenance, public art, and emergency vehicles.**

**Land Acquisition (if application includes acquisition) – Federal (Yellow-Book) Appraisal(s) must be attached.**

Parcel Identification Number or location	Description of property	Acres	Appraised Value
<b>Grand Total</b>			

1. Why is this acquisition needed?

**Click here to enter text.**

2. Describe the existing resources and features of the site that make it desirable for public outdoor recreation.

**Click here to enter text.**

3. Explain how you envision this acquisition contributing to outdoor recreation in the long term.

**Click here to enter text.**

4. From whom is this property being purchased?

**Click here to enter text.**

5. Are any buildings or structures being purchased along with the property?
  - a.  No
  - b.  Yes – Describe what is planned for those structures and whether the grant funded project includes the value of those structures.

**Click here to enter text.**

6. How and when will the site be made open and accessible for public outdoor recreation use? For acquisition only grants, parking and a funding acknowledgement sign must be posted prior to close of the grant and the park open for public access. Recreation facilities must be developed within three years from the date of acquisition.

**Click here to enter text.**

7. Is this property being acquired under threat of condemnation?

**Click here to enter text.**

8. Was the property listed for public sale?
  - a.  No
  - b.  Yes – Explain how the property owner was made aware of the grant sponsor's interest in the property.

**Click here to enter text.**

9. Does this project involve donated property?
  - a.  No
  - b.  Yes – Include evidence that the seller was offered the fair market value of the property as just compensation and willingly chose to donate the property instead.

## ***ITEM 5 - PROJECT SITE EVALUATION***

All applicants must prepare and submit the Project Site Evaluation on the next pages. The project site evaluation will provide information necessary to determine the impacts of the project, if any, on the environmental and cultural resources of the project area. It is very important, therefore, that the project site evaluation identify all possible impacts of the proposed project. This will help determine whether any changes in project scope or design may be required or whether mitigation measures must be undertaken. Use the resources below to help you fill out the evaluation:

### **Endangered Species and Critical Habitat Resources**

US Fish and Wildlife Service (USFWS) [Information for Planning and Consultation \(IPaC\) Report](#) provides a list of species and other resources such as critical habitat (collectively referred to as trust resources) under the USFWS' jurisdiction that are known or expected to be in or near the project area. The list may also include trust resources that occur outside of the project area, but that could potentially be directly or indirectly affected by activities in the project area. However, determining the likelihood and extent of effects a project may have on trust resources typically requires gathering additional site-specific (e.g., vegetation/species surveys) and project-specific (e.g., magnitude and timing of proposed activities) information.

### **Minnesota's List of Endangered and Threatened Animal Species**

Additional information on animals and plants that are endangered, threatened or merit special consideration or management is available from the Minnesota Natural Heritage Program/Nongame Wildlife Program, Section of Wildlife, Department of Natural Resources (DNR). A booklet entitled [Minnesota's List of Endangered and Threatened Animal Species](#), that includes a list of all species of Minnesota's animals and plants listed under the provisions of the Federal Endangered Species Act of 1973, Public Law 93-205, and/or Minnesota Statute 84.0895, is available from the DNR by calling (651) 296-6157 or (888) 646-6367 or at the DNR website [Minnesota's Endangered, Threatened, and Special Concern Species](#).

Additional information may be obtained by calling the Division of Ecological Resources information number at (651) 259-5100. The DNR is also developing biological surveys on a county-by-county basis on sensitive natural habitats and rare plant and animal species. Several publications are available which provide detailed information on these subjects. Additional information about county biological surveys is available at [Minnesota Biological Survey](#).

### **Wetlands Resources**

Minnesota has adopted a "no-net-loss" wetlands policy. Each state agency must ensure that its activities, including state sponsored, financed, or assisted projects, do not contribute to the loss or diminishment of the many important values of wetlands. Unavoidable impacts must be minimized, and compensatory mitigation must be provided for all values that have been lost or diminished. The basic reference for wetland determination will be the [National Wetlands Inventory](#) produced by the U. S. Fish and Wildlife Service and available at the DNR. Questions regarding implementation of the "no-net-loss" policy and identification of wetlands may be directed to the Ecological Resources Division, DNR at (651) 259-5100.

## Project Site Evaluation

Using the following format and subject categories below, address all of the points covered under each category and be specific. It is important that the project site evaluation be a complete and accurate assessment of the natural and/or scenic characteristics of the area and the likely impacts of the project, either positive or negative, on those characteristics.

### Part 1 – USFWS Information for Planning and Consultation (IPaC) Report

Review of your project by the US Fish and Wildlife Service (USFWS) [Information for Planning and Consultation \(IPaC\) Report](#) is required to provide a list of species and other resources such as critical habitat (collectively referred to as trust resources) under the USFWS' jurisdiction that are known or expected to be in or near the project area. The list may also include trust resources that occur outside of the project area, but that could potentially be directly or indirectly affected by activities in the project area. However, determining the likelihood and extent of effects a project may have on trust resources typically requires gathering additional site-specific (e.g., vegetation/species surveys) and project-specific (e.g., magnitude and timing of proposed activities) information.

From the website, click on “Get Started” then enter a location, define the area, and confirm the area where the project activities will occur. Then click on “Continue,” print the resource list and **attach to your application**. Use this information to help guide your responses below.

### Part 2 – Minnesota State Historic Preservation Office (SHPO) Data Request

Send an email request to [DataRequestSHPO@state.mn.us](mailto:DataRequestSHPO@state.mn.us) with the township, section, range of the park and ask for a data search for previously known archaeological sites and historic properties in the project area. Take a look at the information you get back, if any, to see if they are in or adjacent to the project area. Use this information and your community history to help guide your responses below. **Attach the response to your application.**



### Part 3 - Description of Environment and Environmental Impact of Proposed Project

- A. Present Land Use: Describe the existing site conditions, facilities, and park acres.

The current land use is city-owned park land. Slen Park is one of the largest public parks in the City of Madison, Minnesota. Current amenities include: two tennis courts, a basketball court, a playground, a paved parking lot, open green space, and the Madison public swimming pool. The park is just over 9 acres in size.

1. Explain why the site is suitable for the type of outdoor recreation proposal being submitted.

The proposed work targets replacing the exiting tennis and basketball courts and possibly expanding the number of tennis courts in the future. This is a popular public space and one of the only public amenities of this kind in the local community.

2. Does the site include any elements that visually detract from the outdoor recreation experience or that represent a potential public safety hazard?
  - a.  No
  - b.  Yes – Explain and describe whether this project will help to address those concerns.

- B. Environmental Intrusions: Describe **all** rights-of-way, easements, reversionary interests, etc. within the proposed boundary area. All existing and future overhead power lines serving the park must be placed underground. The cost of placing the power lines underground can be included in this application.

Existing road rights-of-way are shown on Attachment B2: Boundary Map. There are no easements or reversionary interests in the park. Overhead power lines, which are primarily in the ROW, extend into park land adjacent to the parking lot. Those cost of placing these power lines underground has been included in the application.

- C. Fish and Wildlife: Indicate whether the proposed project site is on or adjacent to a national, state, or local wildlife management area, park, or natural area. Describe the known fish and wildlife species common to the project site and any known species that are listed as endangered, threatened or of special concern. Describe the likely impacts of the proposed project on habitat, population levels, and any other factors related to the fish and wildlife resources.

The proposed project site is not located in or directly adjacent to any listed wildlife management or natural areas. The US Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) Report lists the tricolored bat (proposed endangered) and the monarch butterfly (candidate) as having possible habitat in the project area. In addition, the following migrating birds appear on the USFWS Birds of Conservation Concern list and also have the chance of seasonally residing in or adjacent to the proposed project area: bald eagle, bobolink, chimney swift, black tern, lesser yellowlegs, and red-headed woodpecker. Constructed improvements are not anticipated to negatively impact any of these species categories.

- D. Vegetation: Describe the major plant species and communities common to the project site and any known species that are listed as endangered, threatened or of special

concern. Describe the distribution of major plant communities or types on the site. Indicate the extent of cutting, clearing, removal or other disturbance that will result from the proposed project, as well as any restoration and/or protection activities planned as part of the project.

The existing site consists of turf grass and intermittent overstory deciduous trees along the park's perimeter and along existing park paths.

- E. Wetland Resources: Describe any existing wetland areas on or adjacent to the proposed project site. Indicate any likely physical disturbances of these wetlands, including (but not limited to) draining and filling that would result from the proposed project. Describe any other potential impacts to wetlands, such as water level fluctuations or water pollution that may result from the proposed project. Discuss possible alternatives that would avoid or minimize negative wetland impacts. Also describe any other water resources on or adjacent to the site, proposed uses of surface or groundwater, and any possible impacts on these resources, including depletion or pollution, resulting from the proposed project. Explain how the proposed project would help to protect water quality on or adjacent to the site.

There are no NWI identified wetlands or associated water resources in or directly adjacent to the proposed project area. The closest NWI listed wetlands are approximately 0.35 miles to the north and east (PEM1Af and PSS1B coded wetlands), on which the proposed work should have no impact. Necessary erosion control measures will be taken during construction to prevent any sediment runoff.

- F. Geologic and Physiographic Features: Describe any interesting, unique, or fragile geologic and/or physiographic features on the proposed project site and any likely impacts on these features that would result from the proposed project. Also describe any proposed protection activities or measures to provide public education, interpretation, and enjoyment of these resources.

Not applicable – not present

- G. Air Quality/Noise: Describe any temporary or permanent air or noise pollution that will result from the development and use of the site and the impact(s) on adjacent land uses or landowners.

No lasting air quality or noise impacts are anticipated from constructed improvements. Some noise pollution may exist during construction, but this will be centered within park grounds and temporary.

- H. Archeology/ Ground Disturbances: Provide a description of current and historic land use and ground disturbances. Include available information concerning known or suspected archaeological resources within or adjacent to the park. Indicate if any of these identified resources will be impacted by the proposed project.

Historic aerial imagery, beginning in the 1930s, indicates that this space has long been used as a public park. A review of the Office of the State Archaeologist (OSA) Portal indicates that no recorded archaeological sites or alpha (unconfirmed) sites are within one mile of the proposed project area. However, additional reference of OSA Portal indicates that two unrecorded historic cemeteries overlap or are directly adjacent to the

proposed project area (Lutheran Cemetery and Hayden Cemetery); though these are likely referring to an extant cemetery (Faith Cemetery) that is directly east of the current part grounds.

- I. Historic Structures: List known historic buildings or structures located within or adjacent to the project area (i.e., individual properties or districts which are listed in the National Register of Historic Places, or which meet the criteria for listing in the National Register). If applicable, identify any expected or potential impacts to these properties with the proposed project.

There are no properties within or directly adjacent to the proposed project area which are listed on the NRHP. However, three properties, Lac qui Parle County Courthouse (Property ID: 85001759), the Madison City Hall (Property ID: 85001820), and the Madison Carnegie Library (Property ID: 85001823), all located just 0.5 miles to the west are listed properties. The proposed work will have no impact on these properties. In addition, a database search was requested with the State Historic Preservation Office (SHPO) was granted on February 1, 2023, with the results attached.

- J. Surveys: Have there been any previous cultural and/or historic resource surveys completed that included this project site within the area of potential effect that was assessed?

No – Describe any construction planned as a result of this project that will extend beyond the pre-existing disturbance area (including surface area and depth).

A database search request was made to the State Historic Preservation Office, with results received on February 1, 2023 which indicated no archaeological surveys on record for this property. All improvements will take place within previously disturbed park limits.

Yes – Attach survey and summarize findings and include page number references below.

[Click here to enter text.](#)

**Part 4 - Environmental Screening Form (ESF)**

The table below serves as a record of the environmental resources present at the site, whether the proposed action is likely to have a significantly negative impact on those resources, and whether further information is needed to determine the potential impact. Review the listed resources and identify any resources that may be significantly impacted by the action. The Environmental Screening Form (ESF) should be completed with professional input from resource experts and in consultation with relevant local, state, tribal, and federal governments, as appropriate.

For each resource, indicate if positive or negative impacts are anticipated to result from the action or if further information is needed to determine the potential impact.

- + indicates positive impacts are anticipated to result from the action
- indicates negative impacts are anticipated to result from the action
- ? indicates further information is needed to determine the potential impact
- n/a indicates resource does not exist on site or there is no impact

Site Name:

	How will the project affect the following resources?	+	-	?	n/a
1	Air quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Circulation and transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Climate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Contamination or hazardous materials even if remediated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Endangered species: (listed or proposed threatened or endangered) including associated habitat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Environmental justice: minority and low-income populations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Geological resources: soils, bedrock, slopes, streambeds, landforms, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Historic or cultural resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	Invasive species	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Land use plans or policies from other agencies including tribes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	Lightscares, especially night sky	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Migratory birds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Recreation resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Socioeconomics: changes to tax base or competition with private sector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Sound (noise impacts)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16	Unique ecosystems, such as biosphere reserves, World Heritage sites, old growth forests, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17	Water quality and/or quantity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18	Water: coastal barrier resources or coastal zones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
19	Water: marine and/or estuarine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20	Water: stream flow characteristics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21	Water: wetlands and floodplains	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
22	Other important resources Explain:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

1. Have there been any previous environmental documents that are relevant to this project or this specific site?
  - a.  No
  - b.  Yes – Attach and summarize findings and include page number references below

2. Explain any negative or unknown impacts identified in the table of the ESF.

There are no known negative environmental impacts as a result of this project as proposed.

3. How was the information identified in the table derived and what sources of data were used to justify the impact selection?

The project proposal was reviewed by a professional engineer and cultural resources professional with experience in preparing environmental reviews.

4. Who contributed to filling out the ESF (include name, title, agency) and what qualifications do they have that provide the necessary resource expertise to determine impact significance?

Matthew Sitek (cultural resources technician, Bolton & Menk, Inc.) - cultural resources professional, assisted in the preparation of environmental documentation.

5. List all required federal, state, and local permits/approvals needed for the proposal and explain their purpose and status.

The following permits will be required for the proposed project construction. Necessary permits will be obtained ahead of anticipated construction: City Building Permit

**ITEM 6 – PUBLIC PARTICIPATION AND BENEFIT**

Address the following questions regarding public participation, planning process and how this project will provide new and/or expanded recreational opportunities.

1. Describe both short- and long-term outdoor recreation benefits that will be achieved as a result of this project.

Improved accessibility and an increase in recreation opportunities are an immediate and long-lasting benefit of this project. The construction of the ADA accessible walkway increases access to the courts for all ages and abilities. The project will greatly benefit the children and local residents who want to play tennis, as the courts will be reconstructed and will be of a higher quality than their current condition. The proposed improvements will also support the existing amenities within the park and provide a high-quality recreation experience within Slen Park. Because tennis and basketball are both affordable and fun activities, this proposed project will improve the quality of life of residents in Madison.

2. Explain how this project fits as part of other projects planned for this same site in the next three years.

The proposed project is the only planned improvements to Slen Park over the next three years. Expansion of the number of tennis courts from two to six is up for discussion and will be considered in the future. This is shown on the Recreation Site Plan.

3. Describe the process that led to the development of this proposal and how the public was involved.

- Who was involved (include any state, local, and federal agency professionals, subject matter experts, Native American tribes, and members of the public)?
- What information was made available and what opportunity to be involved in planning and developing your proposal was provided?
- How were they able to review the completed proposal?
- Describe any public meetings held and/or formal public comment periods, including dates and length of time. Were formal comments received and did you provide written responses?

The proposed improvements were identified through the City of Madison Park Board. They are responsible for the upkeep of the tennis courts and have noted that the quality of the courts has deteriorated beyond safe use over the last few years. The courts have exceeded their projected usable life even after efforts of the park board to repair them quickly after cracks appear. The City of Madison put a notice on their website regarding the City's desire to replace the Slen Park tennis and basketball courts seeking input from the community on these facilities. A survey was created to allow residents to provide comments on the proposal, and a link to the survey as well as a QR code were put onto this website notice. The notice also notes that written signatures and comments can be

submitted at the City Hall as well. The survey was opened for submissions on February 16<sup>th</sup>, 2023. As of March 9<sup>th</sup>, 2023, 114 had responded to the survey and expressed their support. Most people left comments, 111 responses leaving comments about why improving the courts are important to both them and the City. Some of these comments are listed below:

- Growing up riding my bike to these courts every morning and afternoon, I spent more time hitting tennis balls on these courts with my sisters than in front of the tv. These courts are run down and need repair because they are used. We live in a society fighting children obesity and these courts and this space provides an opportunity for kids and families to make memories outside, move and exercise. Living in a small town, we didn't have access to top level gym memberships or private lessons. We had these courts, a tennis racket and a bucket full of balls. Don't take this away from future children. These courts help pave a path to a state tournament, my collegiate tennis career and my love for tennis. Don't take that opportunity away from them. Madison need to keep these type of spaces available to kids.
- I have spent my 21 years of life playing tennis and growing up on the tennis courts. It would be sad for them not to be replaced. Tennis courts brings a community together.
- They are important to me because I played tennis. I was a shy girl, in high school. I was different from the other kids in my grade and tennis helped me expressing my words. Tennis was the one thing I was good at in high school, the one thing I fitted in with. Thats why it is important to me. Its important to Madison. I could go on my free time and hit balls keep exercising. Its activity I can do without being judged by it. Without updating the courts, we wont have a tennis team. Its always about football, basketball, wrestling, softball, baseball, danceline. How about those students who are terrible at all of those sports, but is great at playing tennis? They have a sport where they can play. We need new courts. Its important for madison to have new courts. Those former tennis players from way before me are teaching their kids tennis now. Tennis is that special when mother is teaching her daughter how to play tennis. This way those students from Madison who is on the tennis teams, can have courts in town to play at.
- The community would benefit greatly from outdoor courts since tennis (and pickle ball) is an activity that many can play after high school. The courts would be a great opportunity for all ages to be active and to also come to our community and utilize the many things we have to offer (pool, baseball field, mercantile, theater, grocery store etc). We need a wide variety of activities and opportunities to keep our community thriving! The tennis courts/pickle ball courts would be another way to enhance Madison!
- This is just another way that we can promote good, healthy living in our small rural community.
- In a small community, there are limited outdoor recreational activities, having tennis courts promotes not only health and wellness but social skills too.
- I enjoyed watching my kids play tennis there and would very much like to see my grandkids play. I would hate to see Madison lose the tennis courts.

- We've worked so hard over the years to create a wide variety of attractions unique to Madison. This is one of them. If we want to continue to provide various opportunities for current residents, those looking to move here, schools or even people from areas to come use our facilities and thus likely visit other areas/businesses in Madison, we need to continue to make improvements. This is a feature I see utilized quite a bit. It is another opportunity for people to be active thus improving their overall health and well-being as well.
- I have played tennis my whole life. I love tennis and not having courts in our town would stop a lot of people from being able to play tennis. Tennis is a sport that sticks with people. Once you start playing you really never stop and it sticks with you for the rest of your life. It would be hard to continue playing tennis with no courts in our town, since the next closest courts would be 30 minutes away. Tennis courts can also be used as pickle ball courts, which gives them a dual purpose.
- I grew up in Madison. Playing tennis was one of my favorite things to do. I started playing tennis in summer rec. I remember Jolly Carlson's grocery cart full of bubble gum which he dished out during all the fun games he had us play. Replacing Madison's courts could mean the world to little kiddos for years to come.
- They are important to serve as a way for our youth to experience the sports and life lessons that come with learning them. I grew up using both the basketball and tennis courts since I was able to leave the house on my own. There were countless days where I met with friends to play both sports and be active. I have young children and look forward to our days at the outdoor courts for years to come. Improving the courts gives Madison another reason for families to move here and live here - showing we care for physical activity, growth, and have pride in coming together as a community to use the facilities. Having these courts gives youth the chance to practice outside of regular seasons, as well.
- Improved outdoor courts (amenities of all types) are very important to the vitality of all residents in our communities. This includes school aged youth and adults. Research is growing about the positive results that come with not only physical activity for all, but the impact outdoor activity has on our mental health. Outdoor amenities are very expensive to build and maintain but high end public use, especially with the emergence of pickleball, makes this project very desirable. We have to be persistent with encouraging our residents of all ages to get out of the house, away from the technology and become more physically active. The amenities being considered with this project speak volumes about what we value and the ongoing promotion of greater physical activity for people of all ages is beneficial to society.
- Improved courts hold incredible value to the community in a variety of ways. Not only are these courts used by families during reunions, birthday parties and other get-togethers, but they are also utilized by community education, summer recreation and other programs. As the only tennis and actual size outdoor basketball courts in town, these courts are where youth have grown up learning basketball and tennis, it's where mothers and daughters, fathers and sons, husbands and wives, friends and many others go to learn and play the games



they love. Both basketball and tennis are unique in the way that they are lifetime sports. In a time when obesity is on the rise and exercise and outdoor recreation are being replaced by video games and smart phones, having attractive and usable sports courts are more important than ever. What makes these courts special, besides the hundreds of people who use them each year, is the fact that they are in a park in the heart of town. Having a space where people can play tennis, basketball, go for a swim at the pool and play on the playground - all in one - is invaluable for a community. After COVID, a return to outdoor recreation and well-being is a focus for many people, and having improved courts will help make that happen.

- If you're going to redo the courts, I suggest doing it all and doing it right!! Adding an out door drinking fountain? Lots of people use the courts, they stop and rest at the picnic benches, have picnics, walk all summer long, and you have baseball players there for hours. Wouldn't hurt to have a place to hydrate. Lots of kids come from out of town to use our facilities for hours at a time!
- I am ten. I play on the courts with my family.
- These courts would provide the only courts in the entire county that are constructed to regulation specifications
- It is not safe to play on courts in this condition.
- Surrounding residents from Appleton, Dawson, Milan, Marietta, Bellingham & Ortonville also are welcome to use these services.

Additionally, on March 7<sup>th</sup>, 2023, the City met with Lac qui Parle school district coaches and parents to discuss the future of tennis in Madison. Feedback from this meeting, the online survey, and park board meetings have all shaped the design and vision for the improvements at Slen Park.

## ***ITEM 7 – AVAILABILITY FOR PUBLIC USE***

All facilities within the park must be designed and available for general public use and open during typical park hours. This includes restrooms, picnic shelters, campgrounds, playgrounds and other structures. For parks that include marina or campground facilities, a minimum of 50% of the berths/campground spaces must be available for short-term rental and an equitable method of allocating long-term rentals shall be used. All personal property must be removed at the end of each use season.

State the specific hours of operation and any current or anticipated programmed use for the facilities proposed to be funded with this application. Saying the park will be open during normal park hours is not specific. Also describe any arrangements with schools, local organizations, clubs, or city programs for the use of the facilities. Explain how this may impact facility availability to the general public.

Describe what fees, if any, will be charged for use of the park facilities and/or access to the park.

Slen Park can be used at any point, 24 hours a day, 365 days per year. The use of the courts are on a first come, first served basis, and there is no cost to use them. If park users want to recreate after dark, Slen Park has push button lights that are activated by the users. Tennis courts are open to the public, except when reserved for summer programs and for school sponsored events. The tennis courts are occasionally used by the Summer Rec program, a program organized by Lac Qui Parle Valley Community Education. One of the program sites is Slen Park and it provides a variety of activities for children during the summer. Tennis rackets and tennis balls are available to be checked out at the park building, so those who do not own equipment are still able to use the courts.

## ***ITEM 8 - STATEMENT OF ACCESSIBILITY***

All facilities improved with this grant project must meet current Americans with Disabilities (ADA) standards and the final guidelines for Outdoor Developed Areas. In addition, all critical existing components of the park listed below must be accessible to persons with disabilities.

### **Critical components include:**

- Accessible parking spaces serving each area of the park.
- Restrooms, if provided, must be accessible.
- Drinking water, if provided, must be accessible.
- Access routes to all recreation facilities must be provided. For this program, an access route must be a minimum of five feet wide, slip resistant, firm and stable.

If the restrooms and/or drinking water are not accessible to persons with disabilities or access routes are not provided to all facilities, you will need to include these costs in your Cost Breakdown.

The following guidelines will help you design your facilities. Copies can be ordered from the U.S. Access Board at (800) 872-2253 or downloaded from their website at [United States Access Board](#).

1. [ADA Accessibility Standards for Buildings and Facilities](#)

(For buildings and certain recreation facilities including playgrounds, recreational boating facilities, and fishing piers)

2. [Final Accessibility Guidelines for Outdoor Developed Areas September 26, 2013](#)

(For outdoor developed areas such as campgrounds, picnic areas, trails, and beaches. These guidelines, developed for federal facilities subject to the Architectural Barriers Act, are to be used for facilities improved by this Outdoor Recreation Grant Program.)

How is the proposed project addressing access requirements under the ADA Standards, Final Accessibility Guidelines for Outdoor Developed Areas and all critical components identified above? **Be specific for each proposed facility and existing critical components.**

Existing critical components for Slen Park include ADA accessible restrooms and water fountains located at the park building. Critical components to be constructed with this project include an access route to the Tennis courts, which will meet the minimum requirements of being 5 feet wide, slip resistant, firm and stable, as well as an Van accessible ADA parking spot located in the parking lot. The access route will be between the parking lot where the ADA accessible parking spot is located and the tennis courts. And access route will also be added from the existing walk near the playground to the existing ADA accessible restroom in the southern shelter.

**ATTACHMENT A - APPLICANT'S RESOLUTION**

A copy of this approved resolution, with no wording changes, must be included with the application.

BE IT RESOLVED that <APPLICANT> act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on <DAY / MONTH / YEAR> and that <APPLICANT's REPRESENTATIVE> is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of <APPLICANT>.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that <APPLICANT> has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that <APPLICANT> has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that <APPLICANT> has or will acquire fee title or permanent easement over the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, <APPLICANT> may enter into an agreement with the State for the above-referenced project, and that <APPLICANT> certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that <TITLE OF AUTHORIZED OFFICIAL> is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the < City Council, County Board, etc.> of <APPLICANT> on <DAY / MONTH / YEAR>.

SIGNED:

WITNESSED:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title) (Date)

\_\_\_\_\_  
(Title) (Date)

**ATTACHMENT B – MAPS**

1. **Location Map:** The location map shows the location of the park within your community. The map should identify the main roads to access the park.
2. **Boundary Map:** The map must clearly indicate the area to be acquired and/or developed as well as the proposed boundary of the larger park/recreation area that would be subject to the perpetual protection provisions, all known outstanding rights and interests in the area held by others, total acres within the boundary, and a north arrow. The Boundary Map will become part of the grant contract, so it is important to have an accurate map.

Include the following information on your boundary map:

- Draw and label the complete park boundary in red. This boundary must include all contiguous lands currently owned by the applicant and managed for public recreation and any additional land to be acquired with this grant.
- Indicate any rights-of-ways, easements, reversionary interests, etc. to the park area, including overhead utility lines.
- Geographic reference point such as a section corner or designated road intersection.
- Acreage of the park and/or each parcel to be acquired.
- North arrow
- Signed and dated by the applicant.

3. **Recreational Site Plan.** The Recreational Site Plan must be drawn to scale, all existing facilities in the park and all acquisition and/or development listed in the Cost Breakdown. All facilities must be identified with legible labels. Instructions for the site plan are below.

Include the following information on your site plan:

- Title "Recreation Site Plan" and the project name.
- Entrance to the park and location of existing or proposed public parking facilities.
- Location of all existing and planned recreation and support facilities such as restrooms, shelters, and potable water.
- All lakes, rivers, streams and wetlands and adjacent land uses.
- Access routes to all existing and proposed facilities.
- North arrow and graphic bar scale using the example below:



A text scale such as 1" = 500' is not acceptable.

**Color Coding for map/plan**

- Red Park boundary.
- Green Existing facilities that will remain.
- Yellow Acquisition and/or development of facilities accomplished with this grant.

***ATTACHMENT C – PHOTOS***

Please include photos of each existing recreational facilities/structures and all buildings. Below each photo, indicate the year the facility/building was constructed and if it will remain as is, be renovated or be removed.

***ATTACHMENT D – PLANS***

Please submit all applicable plan(s) according to the directions provided below.

**Buildings, Shelters and Restrooms Plans**

For all proposed buildings, shelters, and restrooms that will be constructed or renovated with grant funds submit the following.

1. Front and side views
2. A floor plan with all dimensions

If you are renovating a building, shelter, and restrooms, a current and renovated floor plan must be submitted.

**Trail, Walkway and Access Route Plans**

For all proposed trails, walkways, and access routes that will be constructed or renovated with grant funds, submit the following:

1. A typical cross section of the trail
2. The trail width, surfacing and base materials

For the purposes of this grant program, a multi-purpose trail should be designed to a minimum 8 feet width. In some cases, this minimum width may not be adequate and a width of 10 feet or more may be appropriate.

All walkways and access routes connecting park facilities from trail and/or parking lots must be a minimum of 5 feet wide.

All trails and access routes must be firm, stable, and slip resistant.

**Playground Plans**

Priority will be given to playground designs that provide a high degree of safety and accessibility. The facility should be designed to provide an integrated play setting for both children and parents/care providers of all abilities.

Playground facilities must be, at a minimum, designed using the [ADA Accessibility Standards, Chapter 10, 1008 Play Areas](#). Applications that do not include enough information to determine the degree of accessibility and safety typically do not score high enough for funding.

The playground plan must legible and include the following:

1. Show all the proposed playground components and all existing components that will remain. Label each component with its name and the height of its useable surfaces.
2. Identify all type(s), depth(s) and location(s) of the fall-protection surfacing.

### **Fishing Pier Plans**

Fishing pier plans must show the dimensions of the pier, height(s) of the railings and edge protection all in accordance with [ADA Standards Chapter 10, 1005 Fishing Piers and Platforms](#).

### **Campground Plans**

All new and existing campgrounds must adhere to the [Local Grants Program Campground](#) and the state laws and rules set by the Minnesota Department of Health. A summary of these requirements is available at Summary of [General Requirements for Recreational Camping Areas](#). Grantees must submit plans and receive approval for the development of a recreational camping area to the MN Department of Health or your local health authority before construction begins.

Upon completion of the campground, a license application, license fee and inspection by the area health inspector is required. A copy of the license must be submitted with your final payment request.

For all proposed campgrounds constructed or renovated with grant funds must submit the following:

1. Show all campground sites to scale.
2. Highlight ADA sites unless all sites provide universal access with accessible surfacing, tables, grills and fire ring. At a minimum, ADA sites should include one or more of each camping type provided (e.g., drive through, electric or primitive).

### ***ATTACHMENT E – APPRAISAL(S) <Only for proposals acquiring land>***

If your application includes acquisition of land, you must include an appraisal report by a general real property appraiser licensed by the State of MN that meets the [Uniform Appraisal Standards for Federal Land Acquisition \(UASFLA\)](#). These are federal standards (sometimes called ‘yellow book’). The appraisal report must include the DNR and the National Park Service as intended users. The landowner or designated representative must be given an opportunity to accompany the appraiser during the inspection of the property. Appraisals must have an effective date within six months of the application deadline.

If your application is selected for funding, you may be required to submit a technical review of the appraisal report conducted by an appraiser who is not associated with the original appraiser and who is qualified to perform technical reviews under the UASFLA and 49 CFR Part 24.104. See [UASFLA](#) Section C-1 for further guidance on technical reviews.

**CITY OF MADISON, MINNESOTA  
RESOLUTION NO. 23-18**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION AUTHORIZING APPLICATION FOR FUNDING FROM THE  
DEPARTMENT OF NATURAL RESOURCES**

**BE IT RESOLVED** that the City of Madison act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on March 31<sup>st</sup>, 2023 and that Greg Thole is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the City of Madison

**BE IT FURTHER RESOLVED** that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

**BE IT FURTHER RESOLVED** that the City of Madison has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

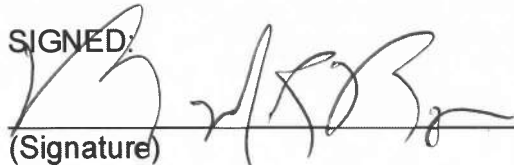
**BE IT FURTHER RESOLVED** that the City of Madison has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.


**BE IT FURTHER RESOLVED** that the City of Madison has or will acquire fee title or permanent easement over the land described in the boundary map or recreational site plan included in the application.

**BE IT FURTHER RESOLVED** that, upon approval of its application by the State, the City of Madison may enter into an agreement with the State for the above-referenced project, and that the City of Madison certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

**I CERTIFY THAT** the above resolution was adopted by the City Council of the City of Madison on this 27<sup>th</sup> day of February, 2023.

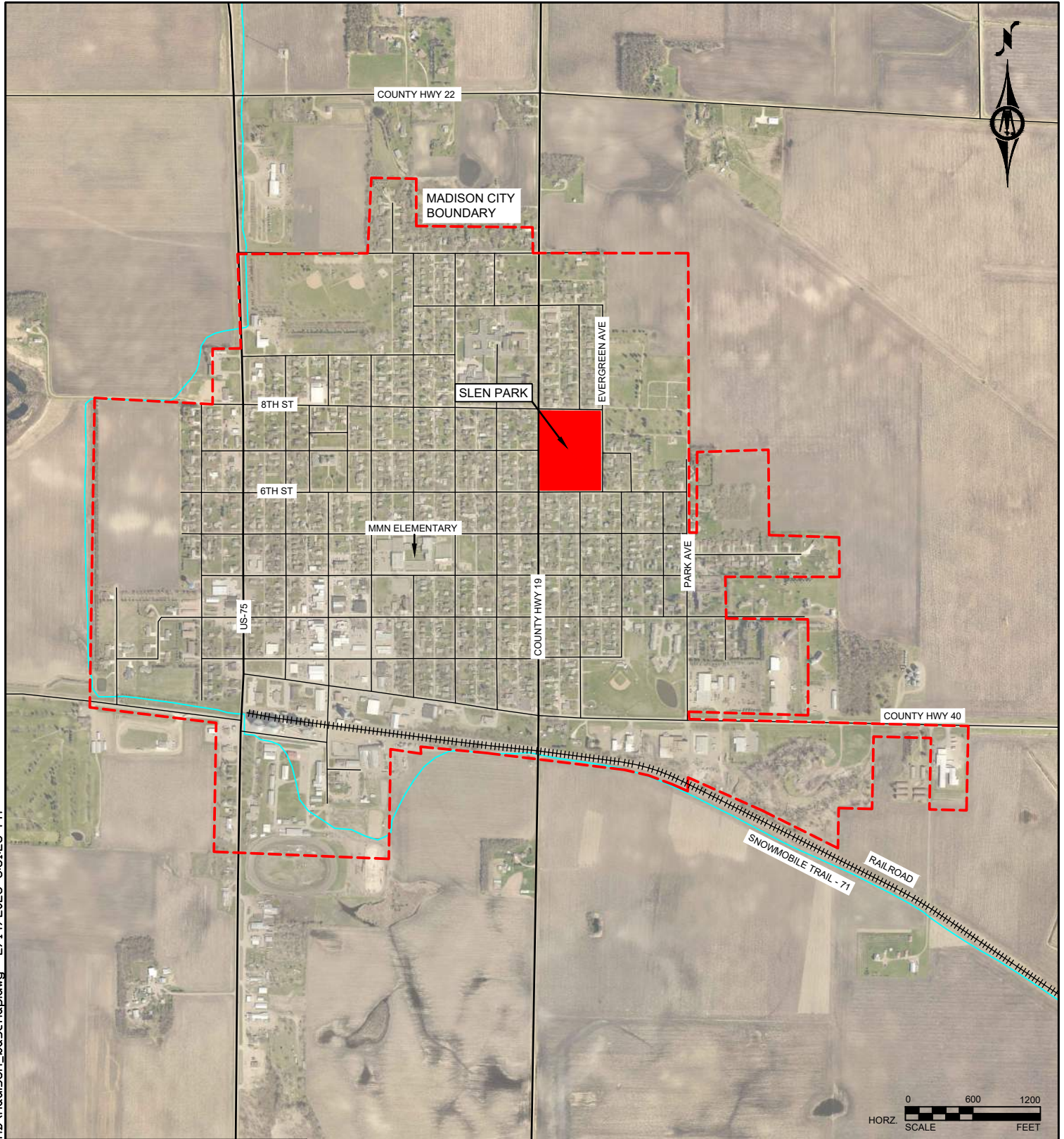
SIGNED:   
(Signature)

WITNESSED:   
(Signature)

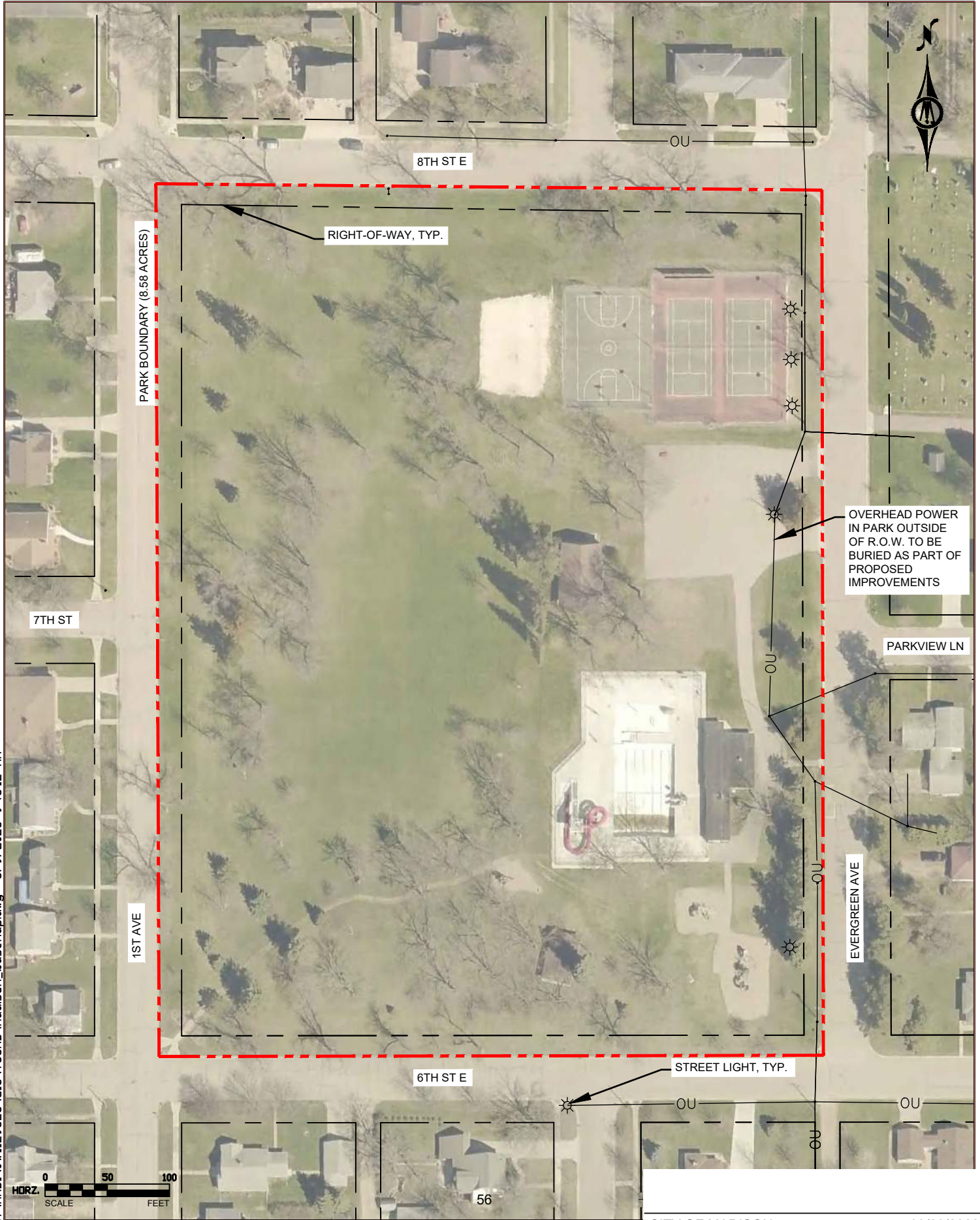
*Acting Mayor*  
(Title)      2-27-2023  
(Date)

*City Clerk*  
(Title)      2-27-2023  
(Date)





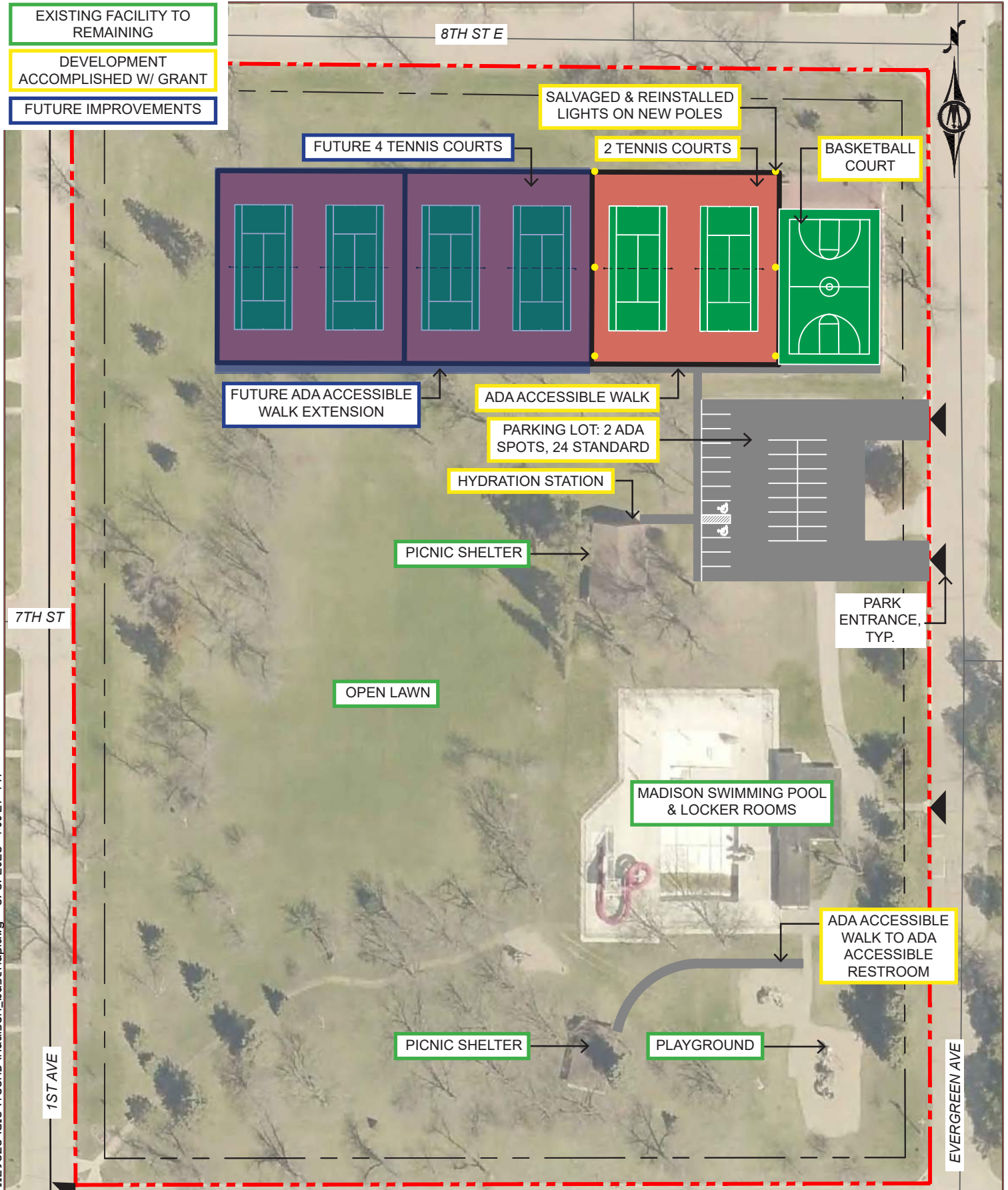
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LEGEND:

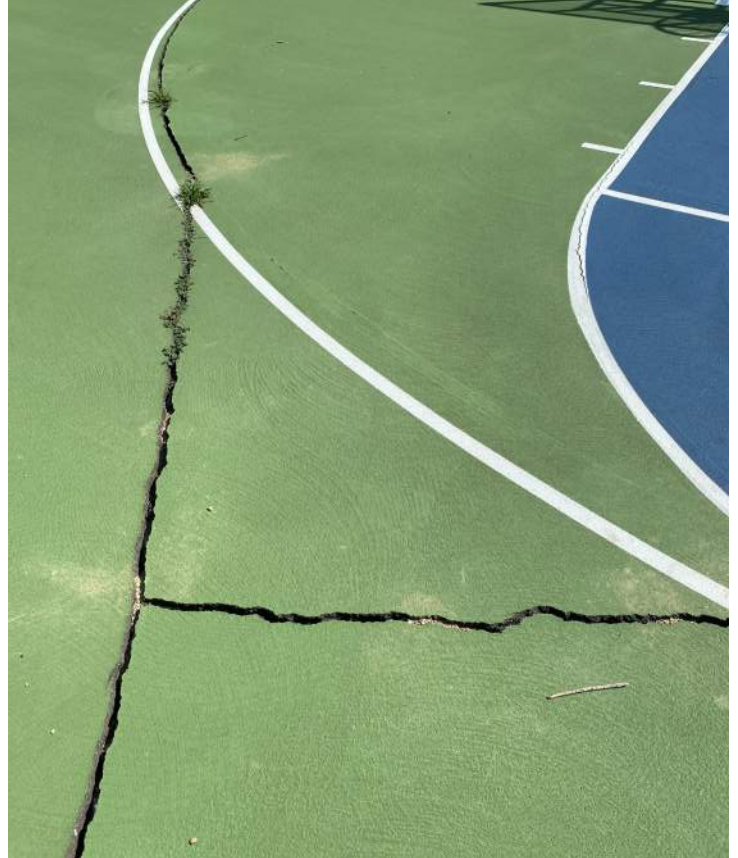
- EXISTING FACILITY TO REMAIN
- DEVELOPMENT ACCOMPLISHED W/ GRANT
- FUTURE IMPROVEMENTS



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BASKETBALL COURT CRACKS



BASKETBALL COURT CRACKS



BASKETBALL COURT CRACKS



TENNIS COURT CRACKS

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TENNIS COURT CRACKS



SWIMMING POOL



SHELTER



PARK SIGN W/ HISTORICAL INFO



PARKING LOT CRACKS

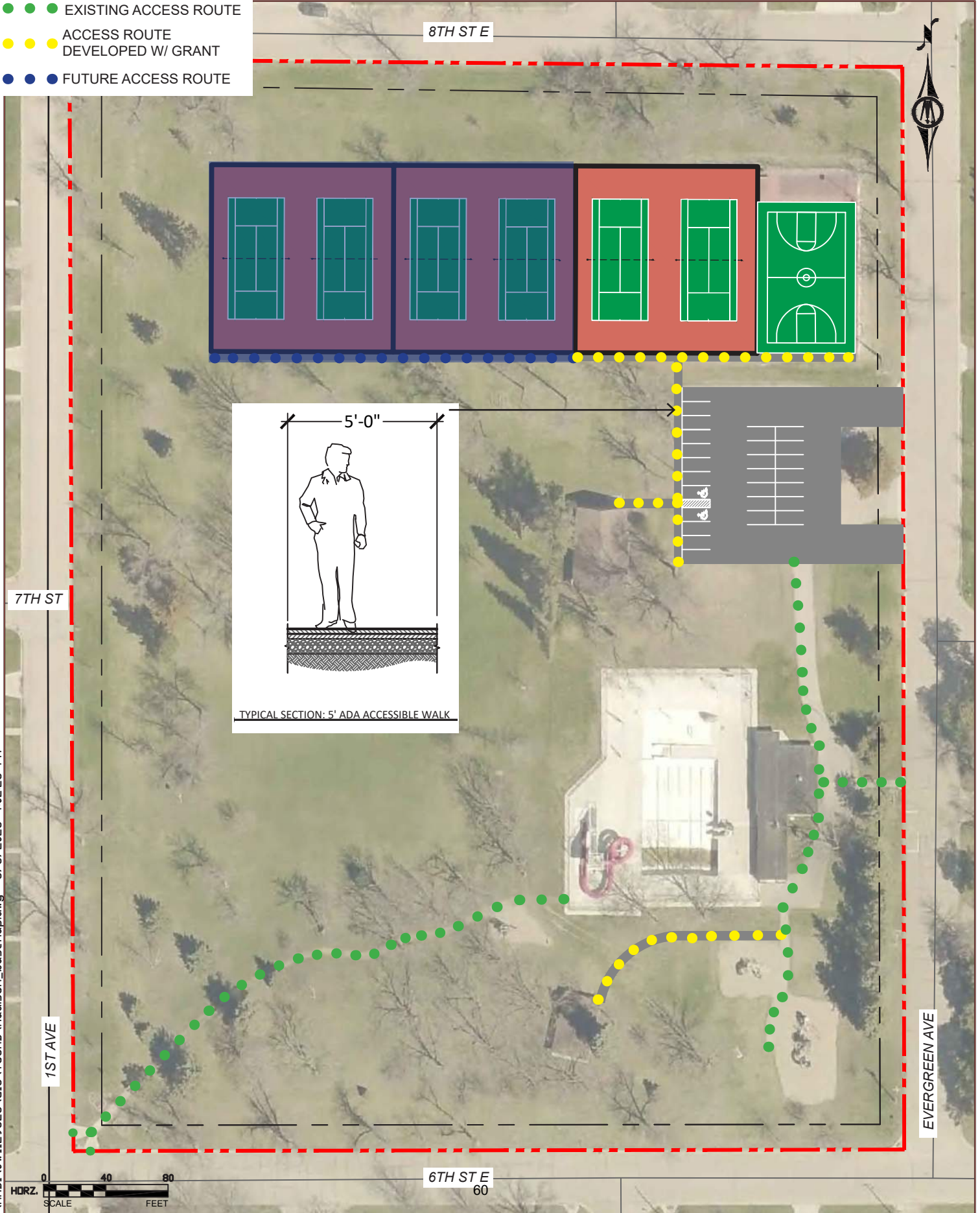


PLAYGROUND

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LEGEND:

- ● ● EXISTING ACCESS ROUTE
- ● ● ACCESS ROUTE DEVELOPED W/ GRANT
- ● ● FUTURE ACCESS ROUTE



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# IPaC resource list

This report is an automatically generated list of species and other resources such as critical habitat (collectively referred to as *trust resources*) under the U.S. Fish and Wildlife Service's (USFWS) jurisdiction that are known or expected to be on or near the project area referenced below. The list may also include trust resources that occur outside of the project area, but that could potentially be directly or indirectly affected by activities in the project area. However, determining the likelihood and extent of effects a project may have on trust resources typically requires gathering additional site-specific (e.g., vegetation/species surveys) and project-specific (e.g., magnitude and timing of proposed activities) information.

Below is a summary of the project information you provided and contact information for the USFWS office(s) with jurisdiction in the defined project area. Please read the introduction to each section that follows (Endangered Species, Migratory Birds, USFWS Facilities, and NWI Wetlands) for additional information applicable to the trust resources addressed in that section.

## Project information

### NAME

Slen Park - City of Madison

### LOCATION

Lac qui Parle County, Minnesota





### DESCRIPTION

Some(The proposed work is to replace the existing tennis and basketball courts with new courts and possibly add additional tennis courts.)

# Local office

Minnesota-Wisconsin Ecological Services Field Office

 (952) 858-0793

 (952) 646-2873

3815 American Blvd East  
Bloomington, MN 55425-1659

NOT FOR CONSULTATION



# Endangered species

**This resource list is for informational purposes only and does not constitute an analysis of project level impacts.**

The primary information used to generate this list is the known or expected range of each species. Additional areas of influence (AOI) for species are also considered. An AOI includes areas outside of the species range if the species could be indirectly affected by activities in that area (e.g., placing a dam upstream of a fish population even if that fish does not occur at the dam site, may indirectly impact the species by reducing or eliminating water flow downstream). Because species can move, and site conditions can change, the species on this list are not guaranteed to be found on or near the project area. To fully determine any potential effects to species, additional site-specific and project-specific information is often required.

Section 7 of the Endangered Species Act **requires** Federal agencies to "request of the Secretary information whether any species which is listed or proposed to be listed may be present in the area of such proposed action" for any project that is conducted, permitted, funded, or licensed by any Federal agency. A letter from the local office and a species list which fulfills this requirement can **only** be obtained by requesting an official species list from either the Regulatory Review section in IPaC (see directions below) or from the local field office directly.

For project evaluations that require USFWS concurrence/review, please return to the IPaC website and request an official species list by doing the following:

1. Log in to IPaC.
2. Go to your My Projects list.
3. Click PROJECT HOME for this project.
4. Click REQUEST SPECIES LIST.

Listed species<sup>1</sup> and their critical habitats are managed by the [Ecological Services Program](#) of the U.S. Fish and Wildlife Service (USFWS) and the fisheries division of the National Oceanic and Atmospheric Administration (NOAA Fisheries<sup>2</sup>).

Species and critical habitats under the sole responsibility of NOAA Fisheries are **not** shown on this list. Please contact [NOAA Fisheries](#) for [species under their jurisdiction](#).

- 
1. Species listed under the [Endangered Species Act](#) are threatened or endangered; IPaC also shows species that are candidates, or proposed, for listing. See the [listing status page](#) for more information. IPaC only shows species that are regulated by USFWS (see FAQ).
  2. [NOAA Fisheries](#), also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of

## Commerce.

The following species are potentially affected by activities in this location:

## Mammals

NAME	STATUS
Tricolored Bat <i>Perimyotis subflavus</i> Wherever found No critical habitat has been designated for this species. <a href="https://ecos.fws.gov/ecp/species/10515">https://ecos.fws.gov/ecp/species/10515</a>	Proposed Endangered

## Insects

NAME	STATUS
Monarch Butterfly <i>Danaus plexippus</i> Wherever found No critical habitat has been designated for this species. <a href="https://ecos.fws.gov/ecp/species/9743">https://ecos.fws.gov/ecp/species/9743</a>	Candidate

## Critical habitats

Potential effects to critical habitat(s) in this location must be analyzed along with the endangered species themselves.

There are no critical habitats at this location.

## Migratory birds

Certain birds are protected under the Migratory Bird Treaty Act<sup>1</sup> and the Bald and Golden Eagle Protection Act<sup>2</sup>.

Any person or organization who plans or conducts activities that may result in impacts to migratory birds, eagles, and their habitats should follow appropriate regulations and consider implementing appropriate conservation measures, as described [below](#).

1. The [Migratory Birds Treaty Act](#) of 1918.
2. The [Bald and Golden Eagle Protection Act](#) of 1940.

Additional information can be found using the following links:

- Birds of Conservation Concern <https://www.fws.gov/program/migratory-birds/species>

- Measures for avoiding and minimizing impacts to birds  
<https://www.fws.gov/library/collections/avoiding-and-minimizing-incident-take-migratory-birds>
- Nationwide conservation measures for birds  
<https://www.fws.gov/sites/default/files/documents/nationwide-standard-conservation-measures.pdf>

The birds listed below are birds of particular concern either because they occur on the [USFWS Birds of Conservation Concern \(BCC\)](#) list or warrant special attention in your project location. To learn more about the levels of concern for birds on your list and how this list is generated, see the FAQ [below](#). This is not a list of every bird you may find in this location, nor a guarantee that every bird on this list will be found in your project area. To see exact locations of where birders and the general public have sighted birds in and around your project area, visit the [E-bird data mapping tool](#) (Tip: enter your location, desired date range and a species on your list). For projects that occur off the Atlantic Coast, additional maps and models detailing the relative occurrence and abundance of bird species on your list are available. Links to additional information about Atlantic Coast birds, and other important information about your migratory bird list, including how to properly interpret and use your migratory bird report, can be found [below](#).

For guidance on when to schedule activities or implement avoidance and minimization measures to reduce impacts to migratory birds on your list, click on the PROBABILITY OF PRESENCE SUMMARY at the top of your list to see when these birds are most likely to be present and breeding in your project area.

NAME	BREEDING SEASON
<b>Bald Eagle</b> <i>Haliaeetus leucocephalus</i> This is not a Bird of Conservation Concern (BCC) in this area, but warrants attention because of the Eagle Act or for potential susceptibilities in offshore areas from certain types of development or activities.	Breeds Dec 1 to Aug 31
<b>Black Tern</b> <i>Chlidonias niger</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. <a href="https://ecos.fws.gov/ecp/species/3093">https://ecos.fws.gov/ecp/species/3093</a>	Breeds May 15 to Aug 20
<b>Bobolink</b> <i>Dolichonyx oryzivorus</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.	Breeds May 20 to Jul 31
<b>Chimney Swift</b> <i>Chaetura pelagica</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.	Breeds Mar 15 to Aug 25

**Lesser Yellowlegs** *Tringa flavipes*

Breeds elsewhere

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

<https://ecos.fws.gov/ecp/species/9679>

**Red-headed Woodpecker** *Melanerpes erythrocephalus*

Breeds May 10 to Sep 10

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

## Probability of Presence Summary

The graphs below provide our best understanding of when birds of concern are most likely to be present in your project area. This information can be used to tailor and schedule your project activities to avoid or minimize impacts to birds. Please make sure you read and understand the FAQ "Proper Interpretation and Use of Your Migratory Bird Report" before using or attempting to interpret this report.

### Probability of Presence (■)

Each green bar represents the bird's relative probability of presence in the 10km grid cell(s) your project overlaps during a particular week of the year. (A year is represented as 12 4-week months.) A taller bar indicates a higher probability of species presence. The survey effort (see below) can be used to establish a level of confidence in the presence score. One can have higher confidence in the presence score if the corresponding survey effort is also high.

How is the probability of presence score calculated? The calculation is done in three steps:

1. The probability of presence for each week is calculated as the number of survey events in the week where the species was detected divided by the total number of survey events for that week. For example, if in week 12 there were 20 survey events and the Spotted Towhee was found in 5 of them, the probability of presence of the Spotted Towhee in week 12 is 0.25.
2. To properly present the pattern of presence across the year, the relative probability of presence is calculated. This is the probability of presence divided by the maximum probability of presence across all weeks. For example, imagine the probability of presence in week 20 for the Spotted Towhee is 0.05, and that the probability of presence at week 12 (0.25) is the maximum of any week of the year. The relative probability of presence on week 12 is  $0.25/0.25 = 1$ ; at week 20 it is  $0.05/0.25 = 0.2$ .
3. The relative probability of presence calculated in the previous step undergoes a statistical conversion so that all possible values fall between 0 and 10, inclusive. This is the probability of presence score.

To see a bar's probability of presence score, simply hover your mouse cursor over the bar.

### Breeding Season (■)

Yellow bars denote a very liberal estimate of the time-frame inside which the bird breeds across its entire range. If there are no yellow bars shown for a bird, it does not breed in your project area.

**Survey Effort (I)**

Vertical black lines superimposed on probability of presence bars indicate the number of surveys performed for that species in the 10km grid cell(s) your project area overlaps. The number of surveys is expressed as a range, for example, 33 to 64 surveys.

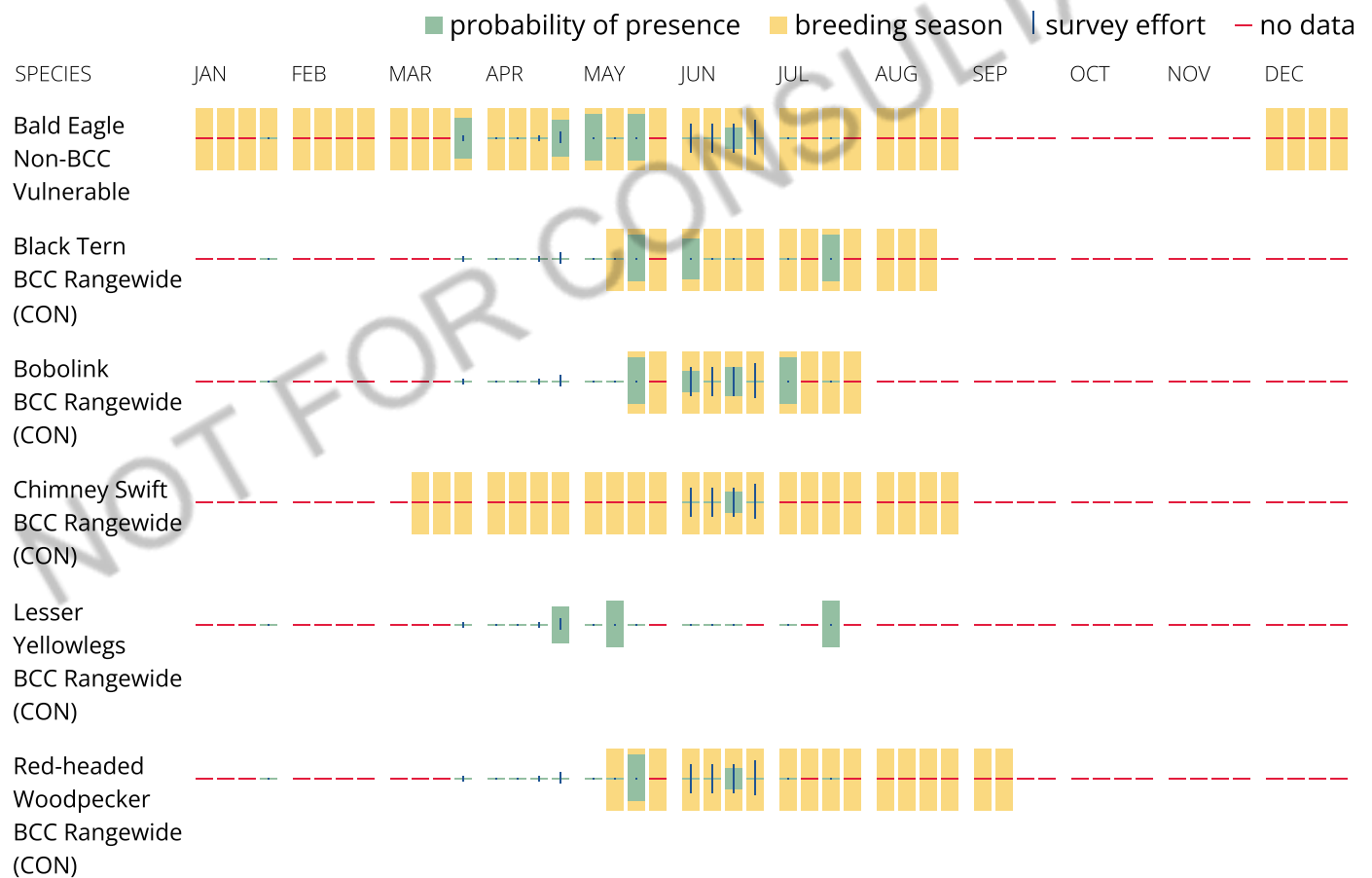
To see a bar's survey effort range, simply hover your mouse cursor over the bar.

**No Data (-)**

A week is marked as having no data if there were no survey events for that week.

**Survey Timeframe**

Surveys from only the last 10 years are used in order to ensure delivery of currently relevant information. The exception to this is areas off the Atlantic coast, where bird returns are based on all years of available data, since data in these areas is currently much more sparse.



**Tell me more about conservation measures I can implement to avoid or minimize impacts to migratory birds.**

[Nationwide Conservation Measures](#) describes measures that can help avoid and minimize impacts to all birds at any location year round. Implementation of these measures is particularly important when birds are most likely to occur in the project area. When birds may be breeding in the area, identifying the

locations of any active nests and avoiding their destruction is a very helpful impact minimization measure. To see when birds are most likely to occur and be breeding in your project area, view the Probability of Presence Summary. [Additional measures](#) or [permits](#) may be advisable depending on the type of activity you are conducting and the type of infrastructure or bird species present on your project site.

### **What does IPaC use to generate the list of migratory birds that potentially occur in my specified location?**

The Migratory Bird Resource List is comprised of USFWS [Birds of Conservation Concern \(BCC\)](#) and other species that may warrant special attention in your project location.

The migratory bird list generated for your project is derived from data provided by the [Avian Knowledge Network \(AKN\)](#). The AKN data is based on a growing collection of [survey, banding, and citizen science datasets](#) and is queried and filtered to return a list of those birds reported as occurring in the 10km grid cell(s) which your project intersects, and that have been identified as warranting special attention because they are a BCC species in that area, an eagle ([Eagle Act](#) requirements may apply), or a species that has a particular vulnerability to offshore activities or development.

Again, the Migratory Bird Resource list includes only a subset of birds that may occur in your project area. It is not representative of all birds that may occur in your project area. To get a list of all birds potentially present in your project area, please visit the [Rapid Avian Information Locator \(RAIL\) Tool](#).

### **What does IPaC use to generate the probability of presence graphs for the migratory birds potentially occurring in my specified location?**

The probability of presence graphs associated with your migratory bird list are based on data provided by the [Avian Knowledge Network \(AKN\)](#). This data is derived from a growing collection of [survey, banding, and citizen science datasets](#).

Probability of presence data is continuously being updated as new and better information becomes available. To learn more about how the probability of presence graphs are produced and how to interpret them, go the Probability of Presence Summary and then click on the "Tell me about these graphs" link.

### **How do I know if a bird is breeding, wintering or migrating in my area?**

To see what part of a particular bird's range your project area falls within (i.e. breeding, wintering, migrating or year-round), you may query your location using the [RAIL Tool](#) and look at the range maps provided for birds in your area at the bottom of the profiles provided for each bird in your results. If a bird on your migratory bird species list has a breeding season associated with it, if that bird does occur in your project area, there may be nests present at some point within the timeframe specified. If "Breeds elsewhere" is indicated, then the bird likely does not breed in your project area.

### **What are the levels of concern for migratory birds?**

Migratory birds delivered through IPaC fall into the following distinct categories of concern:

1. "BCC Rangewide" birds are [Birds of Conservation Concern](#) (BCC) that are of concern throughout their range anywhere within the USA (including Hawaii, the Pacific Islands, Puerto Rico, and the Virgin Islands);
2. "BCC - BCR" birds are BCCs that are of concern only in particular Bird Conservation Regions (BCRs) in the continental USA; and

3. "Non-BCC - Vulnerable" birds are not BCC species in your project area, but appear on your list either because of the [Eagle Act](#) requirements (for eagles) or (for non-eagles) potential susceptibilities in offshore areas from certain types of development or activities (e.g. offshore energy development or longline fishing).

Although it is important to try to avoid and minimize impacts to all birds, efforts should be made, in particular, to avoid and minimize impacts to the birds on this list, especially eagles and BCC species of rangewide concern. For more information on conservation measures you can implement to help avoid and minimize migratory bird impacts and requirements for eagles, please see the FAQs for these topics.

### **Details about birds that are potentially affected by offshore projects**

For additional details about the relative occurrence and abundance of both individual bird species and groups of bird species within your project area off the Atlantic Coast, please visit the [Northeast Ocean Data Portal](#). The Portal also offers data and information about other taxa besides birds that may be helpful to you in your project review. Alternately, you may download the bird model results files underlying the portal maps through the [NOAA NCCOS Integrative Statistical Modeling and Predictive Mapping of Marine Bird Distributions and Abundance on the Atlantic Outer Continental Shelf](#) project webpage.

Bird tracking data can also provide additional details about occurrence and habitat use throughout the year, including migration. Models relying on survey data may not include this information. For additional information on marine bird tracking data, see the [Diving Bird Study](#) and the [nanotag studies](#) or contact [Caleb Spiegel](#) or [Pam Loring](#).

### **What if I have eagles on my list?**

If your project has the potential to disturb or kill eagles, you may need to [obtain a permit](#) to avoid violating the Eagle Act should such impacts occur.

### **Proper Interpretation and Use of Your Migratory Bird Report**

The migratory bird list generated is not a list of all birds in your project area, only a subset of birds of priority concern. To learn more about how your list is generated, and see options for identifying what other birds may be in your project area, please see the FAQ "What does IPaC use to generate the migratory birds potentially occurring in my specified location". Please be aware this report provides the "probability of presence" of birds within the 10 km grid cell(s) that overlap your project; not your exact project footprint. On the graphs provided, please also look carefully at the survey effort (indicated by the black vertical bar) and for the existence of the "no data" indicator (a red horizontal bar). A high survey effort is the key component. If the survey effort is high, then the probability of presence score can be viewed as more dependable. In contrast, a low survey effort bar or no data bar means a lack of data and, therefore, a lack of certainty about presence of the species. This list is not perfect; it is simply a starting point for identifying what birds of concern have the potential to be in your project area, when they might be there, and if they might be breeding (which means nests might be present). The list helps you know what to look for to confirm presence, and helps guide you in knowing when to implement conservation measures to avoid or minimize potential impacts from your project activities, should presence be confirmed. To learn more about conservation measures, visit the FAQ "Tell me about conservation measures I can implement to avoid or minimize impacts to migratory birds" at the bottom of your migratory bird trust resources page.

# Facilities

## National Wildlife Refuge lands

Any activity proposed on lands managed by the [National Wildlife Refuge](#) system must undergo a 'Compatibility Determination' conducted by the Refuge. Please contact the individual Refuges to discuss any questions or concerns.

There are no refuge lands at this location.

## Fish hatcheries

There are no fish hatcheries at this location.

## Wetlands in the National Wetlands Inventory (NWI)

Impacts to [NWI wetlands](#) and other aquatic habitats may be subject to regulation under Section 404 of the Clean Water Act, or other State/Federal statutes.

For more information please contact the Regulatory Program of the local [U.S. Army Corps of Engineers District](#).

Wetland information is not available at this time

This can happen when the National Wetlands Inventory (NWI) map service is unavailable, or for very large projects that intersect many wetland areas. Try again, or visit the [NWI map](#) to view wetlands at this location.

### Data limitations

The Service's objective of mapping wetlands and deepwater habitats is to produce reconnaissance level information on the location, type and size of these resources. The maps are prepared from the analysis of high altitude imagery. Wetlands are identified based on vegetation, visible hydrology and geography. A margin of error is inherent in the use of imagery; thus, detailed on-the-ground inspection of any particular site may result in revision of the wetland boundaries or classification established through image analysis.



The accuracy of image interpretation depends on the quality of the imagery, the experience of the image analysts, the amount and quality of the collateral data and the amount of ground truth verification work conducted. Metadata should be consulted to determine the date of the source imagery used and any mapping problems.

Wetlands or other mapped features may have changed since the date of the imagery or field work. There may be occasional differences in polygon boundaries or classifications between the information depicted on the map and the actual conditions on site.

### **Data exclusions**

Certain wetland habitats are excluded from the National mapping program because of the limitations of aerial imagery as the primary data source used to detect wetlands. These habitats include seagrasses or submerged aquatic vegetation that are found in the intertidal and subtidal zones of estuaries and nearshore coastal waters. Some deepwater reef communities (coral or tubercid worm reefs) have also been excluded from the inventory. These habitats, because of their depth, go undetected by aerial imagery.

### **Data precautions**

Federal, state, and local regulatory agencies with jurisdiction over wetlands may define and describe wetlands in a different manner than that used in this inventory. There is no attempt, in either the design or products of this inventory, to define the limits of proprietary jurisdiction of any Federal, state, or local government or to establish the geographical scope of the regulatory programs of government agencies. Persons intending to engage in activities involving modifications within or adjacent to wetland areas should seek the advice of appropriate Federal, state, or local agencies concerning specified agency regulatory programs and proprietary jurisdictions that may affect such activities.

SHPO Data Request for (T118N, R44W, Section 21) for Madison, MN -received 2-1-2023

COUNTY	CITYTWP	PROPNAME	ADDRESS	TWNSP	RANGE	SECTION	QUARTERS	USGS	REPORTNUM	NRHP	CEF	DOE	INVENTNUM
			222 3rd St.										
		house	E.	118	44	21	NW-SW-SW	Madison	LP-85-1H				LP-MAD-013
			321 4th St.				NE-SW-						LP-MAD-
		house	E.	118	44	21	SW	Madison	LP-85-1H				020

Check Range: 2/28/2023- 3/08/2023

UP Checks #64146-64203

ACH and Debit Transactions #2554 and 6108-6117

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
ACCRUED PAYROLL DEDUCTION					
AFLAC	AFLAC PRETAX		783.52	6111	3/08/23
BLUE CROSS BLUE SHLD MN VISION	VISION		48.40	64185	3/08/23
BLUE CROSS BLUE SHIELD MN	HEALTH INS		7,288.07	64189	3/08/23
CHILD SUPPORT PAYMENT CENTER	CHILD SUPPORT		214.86	64188	3/08/23
JOHN HANCOCK RETIREMENT	JHANCOCK ROTH		75.00	6116	3/08/23
UNITED STATES TREASURY	FED/FICA TAX		2,371.18	6112	3/08/23
MADISON NATIONAL LIFE INS CO	DISABILITY		12.19	64187	3/08/23
Metropolitan Life Insurance Co	MET LIFE INS		28.86	64184	3/08/23
MN DEPT. OF REVENUE	STATE TAX		393.94	6113	3/08/23
NCPERS GROUP LIFE INS,	LIFE INSURANCE		48.00	64183	3/08/23
P.E.R.A. (W/H REPORT)	PERA		1,773.40	6114	3/08/23
SELECTACCOUNT	HSA- CITY CONT		1,156.92	6115	3/08/23
2065 ACCRUED PAYROLL DEDUCTION TOTAL			14,194.34		
MAYOR AND COUNCIL					
LQP BROADCASTING COMPANY, INC	COUNC-ORDINANCE		50.00	64162	3/06/23
4111 MAYOR AND COUNCIL TOTAL			50.00		
ADMINISTRATION					
PAYMENT SERVICE NETWORK, INC	ADMIN-GEN CREDIT CARD FEE		489.57	6109	3/03/23
DANIEL TUCKETT, SR.	ADMIN-FOLD/STUFF ENV 3/23		175.00	64155	3/01/23
4132 ADMINISTRATION TOTAL			664.57		
CITY ATTORNEY					
SWENSON NELSON & STULZ PLLC	CTY ATT-LEGAL FEES 3/23		2,000.00	64169	3/06/23
4161 CITY ATTORNEY TOTAL			2,000.00		
CITY HALL					
NICOLE BENINGA	CTY HALL-CLEANING 2/23		1,000.00	64146	3/01/23
CITY OF MADISON	CTY HALL-UTIL 2/23		964.10	64149	3/01/23
JUBILEE FOODS	CTY HALL-BATH TISSUE		61.88	64194	3/08/23
4194 CITY HALL TOTAL			2,025.98		
POLICE DEPARTMENT					
PARAMOUNT PLANNING GROUP, LLC	PUB SAFETY-EMERG PRO 2/23		425.00	64154	3/01/23
4210 POLICE DEPARTMENT TOTAL			425.00		
FIRE DEPARTMENT					
CITY OF MADISON	FIRE HALL-UTIL 2/23		827.18	64149	3/01/23
MEDIACOM	FIREHALL-DIGITAL ADAPTER		7.37	64151	3/01/23
MARK OLSON	FIRE-FIRE OFFICER TRAIN-M OLSO		385.48	64153	3/01/23
MN STATE COLLEGES & UNIVERSITY	FIRE-BASIC FIRE COURSE-LHANSON		1,500.00	64168	3/06/23
WEST CENTRAL COMM, INC	FIRE-CHARGER		182.16	64156	3/01/23

**CLAIMS REPORT**  
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VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	4220 FIRE DEPARTMENT TOTAL		2,902.19		
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STREET MAINTENANCE					
CITY OF MADISON	STR LIGTING-UTIL 2/23		1,057.07	64149	3/01/23
FASTENAL COMPANY	STR-MOTOR GRADER TIRE CHAINS		195.53	64150	3/01/23
JUBILEE FOODS	STR-TOILET PAPER		15.45	64194	3/08/23
LQP CO-OP OIL	STR-FUEL EXPENSE		4,347.62	64195	3/08/23
MADISON AUTO PARTS	STR-TORCH/FUEL/REPAIR KIT		495.30	64164	3/06/23
MADISON HARDWARE HANK	STR-WIRE CONNECTOR		2.99	64197	3/08/23
	4310 STREET MAINTENANCE TOTAL		6,113.96		
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SWIMMING POOLS					
CITY OF MADISON	POOL/SHELTER-UTIL 2/23		197.03	64149	3/01/23
MN DEPT OF PUBLIC SAFETY	POOL-HAZ MATERIAL FEE		100.00	64152	3/01/23
	4512 SWIMMING POOLS TOTAL		297.03		
-----					
SKATING RINK					
CITY OF MADISON	SK RINK-UTIL 2/23		677.01	64149	3/01/23
MADISON HARDWARE HANK	SK RINK-TRASH CAN		64.99	64197	3/08/23
YOUTUBE TV	SK RINK-YOUTUBE TV FOR RINK		58.77	2554	2/28/23
	4512 SKATING RINK TOTAL		800.77		
-----					
PARKS AND RECREATION					
CITY OF MADISON	REC FIELD-UTIL 2/23		1,129.61	64149	3/01/23
MADISON HARDWARE HANK	PARKS-SCOOP ALUMINUM		54.99	64197	3/08/23
MARSHALL NORTHWEST PIPE F	PARKS-RESTROOM PARTITIONS		3,441.30	64198	3/08/23
RBM PUBLICATIONS	PARKS-SLEN COURT MTG		500.00	64203	3/08/23
	4520 PARKS AND RECREATION TOTAL		5,125.90		
-----					
LIBRARY					
CITY OF MADISON	LIB-UTIL 2/23		333.31	64149	3/01/23
JUBILEE FOODS	LIB-HANDSOAP/TISSUE		45.94	64194	3/08/23
LYNDON WORDEN	LIB-CLEANING 2/23		810.00	64170	3/06/23
	4550 LIBRARY TOTAL		1,189.25		
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UNALLOCATED EXPENDITURES					
CITY OF MADISON	UNAPPR STRM SEW-UTIL 2/23		159.61	64149	3/01/23
	4925 UNALLOCATED EXPENDITURES TOTAL		159.61		
-----					
	101 GENERAL TOTAL		35,948.60		
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AMBULANCE					
ACCRUED PAYROLL DEDUCTION					
UNITED STATES TREASURY	FED/FICA TAX		1,845.35	6112	3/08/23
MN DEPT. OF REVENUE	STATE TAX		674.11	6113	3/08/23

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	2065 ACCRUED PAYROLL DEDUCTION TOTAL		2,519.46		
AMBULANCE					
CITY OF MADISON	AMB-UTIL 2/23		151.21	64149	3/01/23
MN STATE COLLEGES & UNIVERSITY	AMB-EMT REFRESHER COURSE		733.33	64168	3/06/23
	4410 AMBULANCE TOTAL		884.54		
	201 AMBULANCE TOTAL		3,404.00		
EDA					
ECONOMIC DEVELOPMENT					
DEVELOPMENT SERVICES INC	EASTVIEW-EDA-ADMIN FEE		2,262.94	64158	3/06/23
SUSAN VOLK	EDA-2022 CONTRACT		590.00	64202	3/08/23
	4650 ECONOMIC DEVELOPMENT TOTAL		2,852.94		
	211 EDA TOTAL		2,852.94		
BLDG & EQUIP CAP. FUND					
BLDG & CAP EQUIP (GEN GOV					
RBM PUBLICATIONS	COMP PLAN MTG SURVEY		150.00	64203	3/08/23
	4195 BLDG & CAP EQUIP (GEN GOV TOTAL		150.00		
	425 BLDG & EQUIP CAP. FUND TOTAL		150.00		
WATER					
ACCRUED PAYROLL DEDUCTION					
AFLAC	AFLAC		76.18	6111	3/08/23
BLUE CROSS BLUE SHLD MN VISION	VISION		6.33	64185	3/08/23
BLUE CROSS BLUE SHIELD MN	HEALTH INS		1,530.53	64189	3/08/23
UNITED STATES TREASURY	FED/FICA TAX		582.17	6112	3/08/23
Metropolitan Life Insurance Co	MET LIFE INS		.11	64184	3/08/23
MN DEPT. OF REVENUE	STATE TAX		75.72	6113	3/08/23
NCPERS GROUP LIFE INS,	LIFE INSURANCE		8.00	64183	3/08/23
P.E.R.A. (W/H REPORT)	PERA		428.40	6114	3/08/23
SELECTACCOUNT	HSA- CITY CONT		460.58	6115	3/08/23
	2065 ACCRUED PAYROLL DEDUCTION TOTAL		3,168.02		
WATER PRODUCTION					
CITY OF MADISON	WT PLANT-UTIL 2/23		2,226.98	64149	3/01/23
JUBILEE FOODS	WT-BLEACH		28.74	64194	3/08/23
LQP CO-OP OIL	WT-FUEL EXPENSE		242.49	64195	3/08/23
MADISON AUTO PARTS	WT-TORCH/REPAIR KIT/FLASHL		84.79	64164	3/06/23
MN DEPT OF PUBLIC SAFETY	WT-HAZ MATERIAL INCIDENT FEE		100.00	64152	3/01/23
MN RURAL WATER ASSOCIATIO	WT-TECH CONFERENCE-D OLSON		275.00	6108	3/01/23

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	4940 WATER PRODUCTION TOTAL		2,958.00		
DISTRIBUTION					
CITY OF MADISON	WT TOWER-UTIL 2/23		172.45	64149	3/01/23
	4943 DISTRIBUTION TOTAL		172.45		
	601 WATER TOTAL		6,298.47		
SEWER					
ACCRUED PAYROLL DEDUCTION					
BLUE CROSS BLUE SHIELD MN	HEALTH INS		1,906.98	64189	3/08/23
UNITED STATES TREASURY	FED/FICA TAX		482.39	6112	3/08/23
Metropolitan Life Insurance Co	MET LIFE INS		12.98	64184	3/08/23
MN DEPT. OF REVENUE	STATE TAX		84.77	6113	3/08/23
NCPERS GROUP LIFE INS,	LIFE INSURANCE		8.00	64183	3/08/23
P.E.R.A. (W/H REPORT)	PERA		436.01	6114	3/08/23
SELECTACCOUNT	HSA- CITY CONT		422.11	6115	3/08/23
	2065 ACCRUED PAYROLL DEDUCTION TOTAL		3,353.24		
SEWER TREATMENT					
CITY OF MADISON	SEW PLANT-UTIL 2/23		221.83	64149	3/01/23
LQP CO-OP OIL	SEW-FUEL EXPENSE		151.43	64195	3/08/23
MADISON AUTO PARTS	SEW-TORCH/REPAIR KIT/FLASHL		109.21	64164	3/06/23
MADISON HARDWARE HANK	SEW-TORCH/CYLINDER		77.47	64197	3/08/23
MN DEPT OF PUBLIC SAFETY	SEW-HAZ MATERIAL INCIDENT FEE		100.00	64152	3/01/23
MN ENERGY RESOURCES	SEW-NAT GAS 2/23		591.05	64166	3/06/23
MN RURAL WATER ASSOCIATIO	SEW-TECH CONFERENCE-D BROIN		425.00	6108	3/01/23
MVTL LABORATORIES INC	SEW-REGULAR TESTING		154.88	64167	3/06/23
	4945 SEWER TREATMENT TOTAL		1,830.87		
SEWER COLLECTION					
CITY OF MADISON	9TH STR LIFT PUMP-UTIL 2/23		80.10	64149	3/01/23
	4946 SEWER COLLECTION TOTAL		80.10		
	602 SEWER TOTAL		5,264.21		
ELECTRIC UTILITY					
ACCRUED PAYROLL DEDUCTION					
AFLAC	AFLAC PRETAX		40.36	6111	3/08/23
BLUE CROSS BLUE SHLD MN VISION	VISION		42.12	64185	3/08/23
BLUE CROSS BLUE SHIELD MN	HEALTH INS		2,249.78	64189	3/08/23
COLONIAL LIFE INSURANCE	COLONIAL POST T		60.81	64186	3/08/23
JOHN HANCOCK RETIREMENT	JHANCOCK PRETAX		360.00	6116	3/08/23
UNITED STATES TREASURY	FED/FICA TAX		1,827.78	6112	3/08/23
MADISON NATIONAL LIFE INS CO	DISABILITY		71.25	64187	3/08/23
Metropolitan Life Insurance Co	MET LIFE INS		9.62	64184	3/08/23
MN DEPT. OF REVENUE	STATE TAX		296.84	6113	3/08/23

**CLAIMS REPORT**  
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VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
NCPERS GROUP LIFE INS, P.E.R.A. (W/H REPORT) SELECTACCOUNT	LIFE INSURANCE PERA HSA- CITY CONT		32.00 1,063.89 473.08	64183 6114 6115	3/08/23 3/08/23 3/08/23
	2065 ACCRUED PAYROLL DEDUCTION TOTAL		6,527.53		
DEPOSITS PAYABLE GAYLAN AND/OR KIYOKO DOLMAN	UTIL DEPOSIT REFUND-G DOLMAN		200.00	64160	3/06/23
	2200 DEPOSITS PAYABLE TOTAL		200.00		
ELECTRIC PRODUCTION MN DEPT OF COMMERCE	ELEC-ENERGY FACILITY ASSESMEN		77.62	64165	3/06/23
	4955 ELECTRIC PRODUCTION TOTAL		77.62		
ELECTRICAL DISTRIBUTION CITY OF MADISON	PUBLIC WORKS-UTIL 2/23		210.37	64149	3/01/23
GOPHER STATE ONE CALL	ELEC-DIGGING CALLS		4.05	64161	3/06/23
LQP CO-OP OIL	ELEC-FUEL EXPENSE		224.29	64195	3/08/23
MADISON HARDWARE HANK	ELEC-LIGHT BULB		19.98	64197	3/08/23
STUART C IRBY CO	ELEC-GALVANIZED CABINET		3,801.72	64199	3/08/23
GREG THOLE ELECTRIC, INC	ELEC-MKODEL/WIRE/ADVANCE ICN		557.95	64200	3/08/23
ZIEGLER INC.	ELEC-SCREW/SPROCKET		32.19	64171	3/06/23
	4957 ELECTRICAL DISTRIBUTION TOTAL		4,850.55		
ADMINISTRATION AND GENERA BORDER STATES ELECTRIC SU	ELEC-NEW COUNTY SHOP METER		1,732.59	64157	3/06/23
DGR ENGINEERING	ELEC-ELEC SYSTEM STUDY/IMPROVE		850.00	64159	3/06/23
GAYLAN AND/OR KIYOKO DOLMAN	UTIL INTEREST REFUND-G DOLMAN		1.76	64160	3/06/23
LQP BROADCASTING COMPANY, INC	ELEC-UTIL AD		63.70	64162	3/06/23
POSTMASTER	ELEC-MAPPING POSTAGE		14.65	6117	3/07/23
RBM PUBLICATIONS	ELEC-VALUE OF PUBLIC POWER		493.50	64203	3/08/23
	4959 ADMINISTRATION AND GENERA TOTAL		3,156.20		
	604 ELECTRIC UTILITY TOTAL		14,811.90		
STORM SEWER STORM SEWER CITY OF MADISON	HWY 40 DET POND-UTIL 2/23		22.50	64149	3/01/23
	4960 STORM SEWER TOTAL		22.50		
	605 STORM SEWER TOTAL		22.50		
LIQUOR ACRUED PAYROLL DEDUCTION BLUE CROSS BLUE SHLD MN VISION VISION			6.33	64185	3/08/23
UNITED STATES TREASURY	FED/FICA TAX		477.51	6112	3/08/23
Metropolitan Life Insurance Co	MET LIFE INS		3.47	64184	3/08/23

**CLAIMS REPORT**  
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VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MN DEPT. OF REVENUE	STATE TAX		77.07	6113	3/08/23
NCPERS GROUP LIFE INS, P.E.R.A. (W/H REPORT)	LIFE INSURANCE PERA		16.00 180.07	64183 6114	3/08/23 3/08/23
	2065 ACCRUED PAYROLL DEDUCTION TOTAL		----- 760.45		
OFF-SALE LIQUOR					
BELLBOY CORPORATION	LIQ-LIQUOR EXPENSE		3,785.50	64190	3/08/23
BEVERAGE WHOLESALERS	LIQ-LIQUOR EXPENSE		1,520.33	64191	3/08/23
CITY OF MADISON	LIQ-UTIL 2/23		433.48	64149	3/01/23
CLOVER	LIQ-CREDIT CARD FEES		518.25	6110	3/03/23
INNOVATIVE OFFICE SOLUTIONS LL	LIQ-STAPLER/TOWELS/TISSUE		219.93	64192	3/08/23
JOHNSON BROS-ST.PAUL	LIQ-LIQUOR EXPENSE		1,816.31	64193	3/08/23
MADISON BOTTLING CO.	LIQ-BEER EXPENSE		8,623.55	64196	3/08/23
TOTAL REGISTER SYSTEMS	LIQ-DATALOGIC SCANNER		238.99	64201	3/08/23
	4975 OFF-SALE LIQUOR TOTAL		----- 17,156.34		
	609 LIQUOR TOTAL		----- 17,916.79		
EASTVIEW APARTMENTS PUBLIC HOUSING PROJECTS RBM PUBLICATIONS	EASTVIEW-REHAB		63.75	64203	3/08/23
	4633 PUBLIC HOUSING PROJECTS TOTAL		----- 63.75		
	614 EASTVIEW APARTMENTS TOTAL		----- 63.75		
	Accounts Payable Total		=====		
			86,733.16		



**CLAIMS REPORT**  
**CLAIMS FUND SUMMARY**

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FUND	NAME	AMOUNT
101	GENERAL	35,948.60
201	AMBULANCE	3,404.00
211	EDA	2,852.94
425	BLDG & EQUIP CAP. FUND	150.00
601	WATER	6,298.47
602	SEWER	5,264.21
604	ELECTRIC UTILITY	14,811.90
605	STORM SEWER	22.50
609	LIQUOR	17,916.79
614	EASTVIEW APARTMENTS	63.75
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	TOTAL FUNDS	86,733.16