

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday April 24, 2023
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the April 10, 2023 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

- | | | |
|----|--|--------|
| A. | Minnesota Energy Resources Corporation Tax Court - receive | Page 4 |
| B. | Ambulance Minutes – April 11, 2023 – receive | Page 9 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

B. Engineer Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 10

C. Approve Crisis Transportation Memorandum of Understanding. LqP County. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 12

D. Approve Application for Exempt Permit – LqP County Historical Society. A DISCUSSION and MOTION may be in order. (Manager, Council)

E. Approve Quote for Personnel Policy Review and Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

F. Approve Display of Earth Day Flags April 22nd-April 28th. A DISCUSSION and MOTION may be in order. (Manager, Council)

G. Approve Crack Filling Quote – Kamco. A DISCUSSION and MOTION may be in order. (Manager, Council)

H. Resolution 23-21. Consenting to Amendments to the City’s Senior Housing and Health Care Facilities Revenue Note Series 2020A – Madison Health Care. A DISCUSSION and MOTION may be in order. (Manager, Council)

I. Request for Proposal – Banking Services. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- MCMA Conference – 04/26/2023-04/28/2023
- Taskforce Meeting – 04/19/2023 Page 23
- Electric System Study Progress Meeting – 4/18/2023 Page 27

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

A copy of the Schedule Payment Report of bills submitted April 10, 2023 through April 24, 2023 is attached for approval for Check No. 64345 through Check No. 64360 and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
APRIL 10, 2023**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, April 10, at 5:07 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Tim Volk, Paul Zahrbock, Adam Conroy, and Maynard Meyer. Also present were: City Manager Val Halvorson, City Attorney Rick Stulz and City Clerk Christine Enderson.

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Zahrbock, seconded by Conroy and carried, the March 27, 2023, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Volk and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

Council reviewed the City Council Checklist.

ENGINEER UPDATE

City Engineer Kent Louwagie updated Council on the progress of current and upcoming projects.

Upon motion by Conroy, seconded by Meyer and carried, Council awarded the Eastview improvement bid to Joe Riley Construction in the amount of \$286,189.00. The project includes drainage improvements and replacing the concrete walks, driveways and bituminous pavement at the Eastview Townhomes.

AWARD BID – TRUNK HIGHWAY 75 UTILITY SPOT REPAIRS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved the bid from Land Pride Construction for the Trunk Highway 75 spot repairs in the amount of \$93,500.00. The spot repairs along TH 75 include relocating the hydrant at the northwest corner of 2nd Street and TH 75, replacing the sanitary sewer manhole at 4th Street and TH 75, and removing a sanitary manhole from the sidewalk on the east side of TH 75, south of 5th Street. All spot repairs are to be completed by June 12th before MnDOT begins mill and overlay on TH 75 and TH 40.

WASTE WATER TREATMENT PLANT - PUMPS

Upon motion by Meyer, seconded by Zahrbock and carried, Council approved the purchase in the amount of \$8,875.00 for a new backwash tank pump at the Waste Water Treatment Plant from Dakota Pump and Control. This pump will be a backup if the current pump needs repair.

Upon motion by Meyer, seconded by Volk and carried, Council approved the execution of an Annual Service Agreement with Electric Pump for an annual cost of \$2,000 to inspect all 11 pumps at the Waste Water Treatment Plant once a year. The service agreement is effective as of April 10, 2023 and will continue in effect until termination of mutual agreement.

CONTRACT FOR ADMINISTRATION OF RENEWABLE ENERGY CERTIFICATES – MRES

Upon motion by Conroy, seconded by Meyer and carried, Council approved execution of an Agreement between the City of Madison and Missouri River Energy Services (MRES) for the administration of renewable energy certificates.

INDEPENDENT CONTRACTOR AGREEMENT – TOM CHESTER

Upon motion by Volk, seconded by Zahrbock and carried, Council authorized execution of an Independent Contractor Agreement between the City of Madison and Tom Chester, for mowing services for the period of May 1st to November 1st, at a rate of \$40.00 per hour for mowing.

SMALL CITIES DEVELOPMENT GRANT ADMINISTRATION PROPOSAL – DEVELOPMENT SERVICES, INC.

Upon motion by Meyer, seconded by Volk and carried, Council awarded the Small Cities Development Grant (SCDP) proposal for administrative services to Development Services, Inc. The fee for DSI’s services is \$98,210 for the goal to rehab 19 owner-occupied housing and 3 single-family rental rehab projects. \$78,210 would be paid by the SCDP grant program and the remaining \$20,000 would be due from local match from the City of Madison.

RURAL SERVICE DISTRICT

Upon motion by Conroy, seconded by Thole and carried, **RESOLUTION 23-20** titled “Resolution Including Additional Land in the Rural Service District” was adopted. This resolution would provide for Parcel ID# 54-0642-006, 54-0642-007, 54-0642-001, and 54-0642-008 consisting of 21.29 acres to be added to the Rural Service District as provided for and subject to the provisions in Ordinance No. 383. A complete copy of Resolution 23-20 is contained in City Clerk’s Book #10.

CHAMBER FIREWORKS

Upon motion by Zahrbock, seconded by Conroy and carried, Council acknowledged receipt of an Application/Permit for Display of Fireworks/Pyrotechnic Special Effects for the Madison Chamber of Commerce and J & M Displays for the fireworks display in Madison on July 4, 2023.

CITY MANAGER’S REPORT

Park Board: Meeting scheduled on Wednesday, April 12th.

Task Force: Meeting scheduled on April 19th at 5:00 p.m.

1st Quarter Update: City Manager Halvorson provided a summary of the City’s current financial position after the completion 2023’s Quarter 1.

Summer Help: Applications are coming due for summer help positions.

Memorial Field Lights: Contractor has been communicating with the City on upcoming dates to finish installing the lights.

MAYOR/COUNCIL REPORTS

Eastview: There are currently 25 potential tenants on the waiting list.

Egg Hunt: The event hosted by the Chamber of Commerce on Saturday was well-attended.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between March 28 and April 10, 2023. These disbursements include United Prairie Check Nos. 64284-64344. Debit card and ACH purchases made between March 28 and April 10, 2023, were also approved as listed within the Claims Report.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 5:49 p.m.

Greg Thole - Mayor

ATTEST:

Christine Enderson – City Clerk



LAC QUI PARLE COUNTY LAND RECORDS

600 SIXTH STREET, SUITE 2
MADISON, MN 56256

LORI SCHWENDEMANN, SAMA
Land Records Director

320-598-3187
lori.schwendemann@lqpc.com

April 4, 2023

City of Madison
ATTN: Valerie Halvorson
404 Sixth Avenue
Madison, MN 56256

RE: Minnesota Energy Resources Corporation (MERC)

Enclosed please find information regarding a tax court petition filed by Minnesota Energy Resources Corporation contesting their 2022 estimated market value for taxes payable in 2023. The Attorney General handles these types of petitions. You do not have to do anything; I am just required to notify you of this action.

Also, for your information, I am also enclosing a spread sheet indicating the property tax MERC will be paying in 2023.

If you have questions, please give me a call.

Sincerely,

Lori Schwendemann
Land Records Director

Enclosures (2)

RE: MINNESOTA ENERGY RESOURCES CORPORATION (MERC)



March 29, 2023

To: County Auditors, Assessors, and Attorneys for Aitkin, Becker, Beltrami, Benton, Big Stone, Carlton, Chisago, Cottonwood, Crow Wing, Dakota, Dodge, Faribault, Fillmore, Freeborn, Goodhue, Houston, Hubbard, Itasca, Jackson, Kanabec, Koochiching, Lac Qui Parle, Lake, Lake of the Woods, Lincoln, Lyon, Martin, Morrison, Mower, Murray, Nobles, Norman, Olmsted, Otter Tail, Pennington, Pine, Polk, Redwood, Rice, Roseau, Saint Louis, Scott, Steele, Stevens, Swift, Todd, Wabasha, Wadena, Waseca, Washington, Watonwan, Winona, Yellow Medicine

From: Minnesota Department of Revenue: Property Tax

Subject: Minnesota Energy Resources Corp. Minnesota Tax Court Appeal Filing

Who has appealed to the Minnesota Tax Court?

Minnesota Energy Resources Corp.

What did the company appeal?

Minnesota Energy Resources Corp. appealed the Commissioner of Revenue's valuation of its operating property for assessment year 2022 for taxes payable year 2023. The appeal was filed on December 16, 2022 and is Tax Court Docket No. 09565-R. The Attorney General will represent the Commissioner of Revenue in the appeal.

How does this impact my county?

This appeal could affect the values certified to your county for Minnesota Energy Resources Corp. for the 2022 assessment for taxes payable in 2023. A decision in this case could be binding on counties. You will need to consider what your next steps should be, if any.

How can we learn more?

We will continue to send updates to you when there is new public information to share. If you would like to discuss this further, you can contact me at jon.klockziem@state.mn.us or call at (651) 556-6108.

A handwritten signature in cursive script that reads 'Jon Klockziem'.

Jon Klockziem, Director
Property Tax Division

Minnesota Energy Resources Corporation

Parcel Number	Lac qui Parle County	Hantho Twp	Madison Twp	City of Madison	State General Tax	School District 2853	Special Taxing Districts	Total Tax Paid
20-0902-000	299.79	46.16			317.18	258.38	22.49	944.00
26-0901-000	221.08		35.89		233.90	190.54	16.59	698.00
54-0900-000	3,876.83			15,919.65	3,887.80	3,151.41	328.31	27,164.00
	4,397.70	46.16	35.89	15,919.65	4,438.88	3,600.33	367.39	28,806.00

Madison Ambulance Service

April 11th, 2023

Call to Order: 649 by Scott S

Attendance: DONE

Minutes of Last Meeting: NO CHANGES

Treasurer Report: by Maria C
\$8,866.60

Training Officers Report: by Britany E.

Recert complete, reimbursement sent into state

April 25th-mandatory at 6:30 on HIPAA.

May 15th - Auto Extrication 6pm with Drivers Training the same night

Pool Training-to come in June, thought about doing a pool Party along with training for promotion with snacks, fun backdrop, promote the pool which is also run by the city, possibly get sponsor to pay for the night's admission

Run Review: No questions on recent runs. Scott stated we getting run report kickbacks from Image trend on transfers and helicopters, need to review what we are missing, make sure we are getting Physician Certificate Statement (PCS). These are needed for each transfer/chopper. Also need non-er transfer sheet for home transfers. Park Ave is now open (by John Deere). Keep in mind roads could be under water, communicate with SO, they will know as township report to them per Scott.

Old Business:

- Run Reports/Face Sheets/PCS- See run review
- New Emt's – Nia took her test, unknown result
- ID Cards – Take pictures tonight, question on these being needed, should have them with on transfers as some hospitals may require them for entry.
- Prairie St. Johns / Avera Behavioral Health- no comments made
- MAA-bill proposed did not pass as presented, however still not a dead issue per Scott

New Business:

- Stair Chair / Bingo Fund - Donation – Walter Township United Fund Drive – We have already paid \$5,310 from Basket Bingo 2021, Donations from VFW & Isfeld's. Need an additional \$3,164.10; motion by BE, 2nd by KW, all in favor to use funds in checking to pay remaining balance-shown as it came from Bingo 2022 and Walter Township donation.
- New Equipment – Cargill has a matching program plus we will have 2023 Bingo money, thoughts on equipment we need. Scott presented a mount for the cot for \$2,374.00 for pole, clamp and adapter for Zole; or \$435 for just adapter for Zole. He asked that we be

thinking about what we want to purchase with 2023 funds. Also, Cargill for 2024 will have a Rural Medical fund where the local amount will be matched dollar for dollar by corporate.

- Sling / On-Call – get Kristin your call for May/June. Be checking nights. Scott mentioned there was a night where only one was on call and then 5 people showed up in addition to the one on call – we could eliminate the extra people showing up, and he further questioned why wasn't one of those just signed up?
- BI-Laws – Kristin has rough draft and will present at a later date, also currently working on policies per Nicole.
- EMS Week / Seat Belt Check May 21st – 27th EMS: Theme “Where Emergency Care Begins” -need picture by May 3 to Willmar paper, Maria will contact C. Edwards; May 25th Seat Belt checks at the high school, will plant to leave Hall around 7am; Britt will talk to Elementary to do a presentation and let kids go through ambulance.
- Skywarn / Weather Spotter Training available: April 27 6pm-8pm at the County EOC for anyone interested
- PPE/Decon/Infectious Diseases Training available: May 2nd 8am-4pm in Dawson for anyone interested
- EMSRB Reimbursement-Per Britt under Training, this was completed.
- Rig Inspections/ Supplies – get inspections done, get on the need to order board or call Peter to get ordered. I-gels are back in the rig, not jump bag as they get roughed up too much by the O2 tank. Lucas suction – should have one on the machine and an extra in the Lucas Bag – be checking this on rig inspections.
- Sheriff's Office-Scott talked to Brian regarding possible vehicle accident & being standby at the hall-what do we prefer? Feedback was page & go toward accident to not delay us.
- If you need additional help on scene (ex JD Fire) please have SO page, do not text group. The SO is capable of all use of radio, it will not “tie up” the line per Scott.
- Mental Health transfers - please reply yes or no to the text, if you say no then you will stop getting repeated texts and this tells SO you cannot go, instead of waiting to see who can/cannot.
- ALS Transfers-We are in the process of getting part time ALS license – we would be able to be ALS and use a nurse and one EMT/EMR.
- Number 2 fuel now in 401.
- HIPAA violations have been happening, keep in mind what the HIPAA that is required of us. Social media included – Snatchat doesn't “go away” necessarily.
- Per Scott he stated “Watch your own bobber” if you have any questions or concerns on someone/something, talk to him.
- Dan made a suggestion to do rig checks prior to meeting. Scott suggested to work within your group to do checks your assigned to prior.
- Britt wanted to make a motion to have one meeting a month in the 3 summer months; Scott said there are other things that really need to be done/talked about, especially with scheduling. Decided it would be worked within the officers and text group on when business meeting will be held.
- Siding and gutters a possibility per Scott this year on the hall building. Suggestion was made to use fundraising money if we need to.

Motion to Adjourn: 7:27pm

Rig Inspection/Hall Duties: COMPLETED PRIOR TO START/finished after

Next Meeting/Training: April 25th, 2023 @ 6:30 pm

MEMORANDUM OF UNDERSTANDING

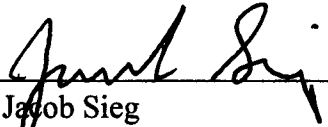
CRISIS TRANSPORTATION- LAC QUI PARLE COUNTY 2023-2024

The undersigned parties desire to set in place a process and procedure to assist in the transportation of non-violent mental health patients from Lac qui Parle health care facilities to treatment centers. The intent is to provide a safe, efficient and consistent means of transporting mental health patients and to provide for the funding of the same.

1. **TRANSPORTATION VEHICLE:** The County agrees to provide a properly equipped vehicle to provide crisis transportation of mental health patients from our local healthcare facilities to a treatment facility. Said patients shall be at least 16 years old, non-violent, and subject to an examiner's hold. Subject to reimbursement for ongoing expenses, County agrees to be responsible for the maintenance and repair of the vehicle, insurance, and housing of the same. The vehicle will be garaged in Madison. County will ensure that the same is ready for service before and after any transportation service.
2. **DRIVERS:** The parties agree to generate a list of qualified interested drivers (First Responders, EMT, Law Enforcement Officers) that will receive dispatch notices from the Sheriff's Department of the need for crisis transportation services. These drivers will be reimbursed at a gross rate of **\$25 per hour** per driver payable through their respective agencies. Said rate shall be paid for the time spent during transportation of individuals, which shall commence at the time of possession of the vehicle. Unless otherwise agreed, there shall be two (2) drivers for each transport with at least one female driver if a female transport. The County, by and through the Sheriff's Department, will assist in dispatch services.
3. **BUDGET:** Subject to the following, the County will be responsible for advancing the expenses incurred in providing the service during the term of the Agreement. The parties agree, however, to share equally in said expenses (excluding cost of the vehicle) and will provide equal contributions of up to a maximum of \$5,000.00 for the initial term of the Agreement. Each party shall be responsible for any local allocation or cost sharing with other entities. Requests for funding allocations will be made by the County to the parties. The County agrees to provide advance notice if additional funding becomes necessary.
4. **TERM:** This Agreement shall commence on January 1, 2023, and shall continue until December 31, 2024, unless otherwise terminated or revised as provided herein. Any party may terminate this Agreement upon thirty (30) day notice.
5. **PAYMENT FOR SERVICES:** All requests for payment for services provided hereunder shall be submitted to the County for payment.
6. **INDEPENDENT CONTRACTOR STATUS:** Any and all persons performing services under this Agreement shall remain employees of their respective agencies or otherwise considered independent contractors. No employment relationship shall be created through the performance of this Agreement.

7. **DATA PRACTICES:** All data collected, created, received, maintained, or disseminated for any purposes by the activities of this Agreement shall be governed by the Minnesota Government Data Practices Act as well as any federal rules on data privacy.

COUNTY OF LAC QUI PARLE



By: Jacob Sieg
Its: County Administrator

CITY OF DAWSON, MINNESOTA

By:
Its:

CITY OF MADISON, MINNESOTA

By:
Its:

Copy

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

4/22
Page 1 of 4

An exempt permit may be issued to a nonprofit organization that:
• conducts lawful gambling on five or fewer days, and
• awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Lac qui Parle County Historical Society Previous Gambling Permit Number: X-94726-20-001
Minnesota Tax ID Number, if any: 5448134 Federal Employer ID Number (FEIN), if any: 41-6084181
Mailing Address: 250 8th Ave. South
City: Madison State: MN Zip: 56256 County: Lac qui Parle
Name of Chief Executive Officer (CEO): Tim Halvorson
CEO Daytime Phone: 320-226-3901 CEO Email: tbalvorson@yahoo.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Lac qui Parle County Historical Society/Museum
Physical Address (do not use P.O. box): 250 8th Ave South
Check one:
 City: Madison Zip: MN County: Lac qui Parle
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): September 10, 2023

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

- Complete a separate application for:**
 - all gambling conducted on two or more consecutive days; or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day.
- Financial report to be completed within 30 days after the gambling activity is done:**
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.
- Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

- Mail application with:**
 - a copy of your proof of nonprofit status; and
 - application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.
- To:** Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
- Questions?**
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

QUOTE

To: Val Halvorson, City of Madison

From: Christina C. Petsoulis, Attorney
Brandon M. Fitzsimmons, Shareholder Attorney

Date: April 13, 2023

Re: **Quote for Personnel Policies Review**

Here is a quote for estimates of Flaherty & Hood, P.A. completing a personnel policies review for City of Madison (City).

Background

Personnel policies are a valuable communication resource for the employer and employee. These policies provide: (1) guidance and information for management and employees related to a city’s mission, values, objectives, policies, procedures, expectations, and benefits in a written format; (2) defenses to legal claims; and (3) “gap-fillers” for items not expressly provided in a labor contract. To ensure policies are clear, legal and industry appropriate, and preserve management rights, cities should conduct a personnel policy review.

Services and Costs

Here are detailed estimates related to optional personnel policy review services Flaherty & Hood, P.A. can provide to City:

	Service	Time		Cost
		Hours	Total	
Review, comment, and advice	<ul style="list-style-type: none"> Review policies, correspond with city, research and draft memo with findings and recommendations, including identification of any legally or best practice deficient policies and recommendations for the revisions to or new policies and implementing the new policies with template implementation documents 	8 to 12 hours	4 weeks	\$1,160-\$1,980
Draft new and updated policies	<ul style="list-style-type: none"> Research and draft revisions to current and new policies, which extent of work is highly dependent on the condition of the current policies and the extent to which the city initially drafts its own revisions Draft memo with advice for implementing the new policies with template implementation documents 	10 to 25 hours	6 weeks	\$1,450-\$4,125

Flaherty & Hood will provide labor, employment, and human resources and related services that will be billed monthly in quarterly hour increments at the following significantly reduced rates in fiscal year 2022-2023 for Coalition of Greater Minnesota Cities member cities: \$145 per hour for the first 25 hours of service and a rate of \$165 per hour for services over 25 hours.

Other reasonable expenses will be billed, such as, hard copies, Lexis, and mileage reimbursement.

The cost estimates above are dependent on the extent of information necessary to be reviewed, analyzed and changed. Therefore, the actual cost of each phase may be lower or higher than these estimates.

If City desires to minimize the costs of Flaherty & Hood, P.A. doing this review, the most effective way to do this is to modify the current policies by including language from the League of Minnesota Cities Personnel Policies Template, available at <https://www.lmc.org/wp-content/uploads/documents/Personnel-Policy-Template.docx> as this template is a solid starting point for Minnesota city polices, but there are extensive and substantive modifications we would make to it for the City. Then, Flaherty & Hood, P.A. can begin its review.

If you have any questions related to this quote, please contact me at your convenience at (651) 259-1916 or ccpetsoulis@flaherty-hood.com.

KAMCO Inc.

23524 735th Ave
 Dassel, MN 55325
 612-508-3904

Quote

Date	Quote #
4/17/2023	201748

Name / Address
City of Madison 404 6th Ave Madison, MN 56256

Rep	Project

Description	Qty	Total
Crack Filling city streets highlighted red on the map Rout and Seal new Transverse cracks Blow and Seal the others, cover with TP. Mastic 19 spots through out the city. Material and Labor included.		28,645.00
Thank you Ken Tormanen 612-508-3904		Total \$28,645.00



MEMORANDUM

TO: City of Madison, Minnesota
FROM: Catherine Courtney; Dan Andersen
DATE: April 20, 2023
RE: **Resolution Regarding Modification of Conduit Note**

Enclosed is a resolution for consideration by the City Council at its upcoming meeting on April 24, 2023. As more fully set forth below, the resolution approves the amendment of certain interest rate mechanisms in a conduit note issued by the City of Madison (the “City”) for the benefit of Madison Healthcare Services, a Minnesota nonprofit corporation (the “Borrower”). The proposed amendments do not affect the City’s obligations under the note—the City will continue to have no duty to make any payments or pledge any security to the repayment of the note, both of which remain the responsibility of the Borrower.

Background

Acting as an issuer of conduit bonds, the City issued its Senior Housing and Health Care Facilities Revenue Note, Series 2020A (Madison Healthcare Services Project) (the “Note”) to Old National Bank (the “Bank”), on September 23, 2020. The City loaned the proceeds of the Note to the Borrower for the purpose of (i) financing the acquisition, construction, and equipping of a new approximately 37-bed wing to the existing skilled nursing facility, including conforming and updating renovations to the existing facility, and a new 12-unit independent/assisted living facility, including demolition of a wing of the existing skilled nursing facility, to be located at 900 Second Avenue and on 3rd Avenue between 9th Street and 10th Street, all in the City, and (ii) refinancing the expansion, renovation, and equipping of a hospital and a nursing home facility owned and operated by the Borrower, located at 900 Second Avenue in the City. The Borrower agreed to repay and secure the Note to the Bank. The City did not pledge any payment or security in connection with the Note.

Pursuant to the enclosed notice, the Bank has advised the City that the interest rate on the Note is currently a variable rate based on the London Interbank Offered Rate (“LIBOR”)—a key benchmark rate for setting the interest rates on adjustable rate loans around the world. On June 30, 2023, LIBOR is being phased out and will no longer be

available. This necessitates a change to the benchmark rate used to set interest rates on the Note.

Proposed Council Action

Under the terms of the Note, the Bank has the discretion to select a comparable benchmark rate to replace LIBOR upon its unavailability. In order to document this change, the Bank has requested that the City and the Borrower enter into an amendment to the Note in the form of an Allonge to Note (the "Allonge"). A substantially final version of the Allonge is enclosed with this memorandum.

The City is being asked to approve the execution of the Allonge evidencing the new rates for the Note. Enclosed with this memorandum is a draft resolution for your consideration that approves the form of the Allonge and authorizes its execution.

Effect

The Allonge does not affect the City's obligations under the Note or create any new liabilities for the City. The City will not be responsible for paying any bank or legal fees in connection with the execution of the Allonge or for making any payments or pledging any security to the repayment of the Note. The Bank is coordinating the drafting and execution of the documents, and we, as Bond Counsel to the City, will be issuing an opinion that the revisions do not adversely affect the tax-exempt status of the Note.

If you have any questions, please call Dan Andersen at 612.977.8290.

CITY OF MADISON, MINNESOTA

RESOLUTION NO. _____

**A RESOLUTION CONSENTING TO AMENDMENTS TO THE
CITY'S SENIOR HOUSING AND HEALTH CARE FACILITIES REVENUE NOTE,
SERIES 2020A (MADISON HEALTHCARE SERVICES PROJECT)**

WHEREAS, pursuant to a resolution of the City adopted on September 14, 2020, the City of Madison, Minnesota (the "City"), issued its Senior Housing and Health Care Facilities Revenue Note, Series 2020A (Madison Healthcare Services Project) (the "Note"), in the original aggregate principal amount of \$6,705,000, to Old National Bank, a national banking association with a location in Madison, Minnesota (the "Lender"); and

WHEREAS, pursuant to a Loan Agreement dated as of September 23, 2020 (the "Loan Agreement"), between the City and Madison Healthcare Services, a Minnesota nonprofit corporation (the "Borrower"), the City loaned the proceeds of the Note to the Borrower for the purpose of financing the acquisition, construction, and equipping of a new approximately 37-bed wing to the existing skilled nursing facility, including conforming and updating renovations to the existing facility, and a new 12-unit independent/assisted living facility, including demolition of a wing of the existing skilled nursing facility, to be located at 900 Second Avenue and on 3rd Avenue between 9th Street and 10th Street, all in the City, and (ii) refinancing the expansion, renovation, and equipping of a hospital and a nursing home facility owned and operated by the Borrower, located at 900 Second Avenue in the City (collectively, the "Project"), and the Borrower agreed to repay the Note in specified amounts and at specified times sufficient to pay in full when due the principal of, premium, if any, and interest on the Note; and

WHEREAS, pursuant to a Pledge Agreement (the "Pledge Agreement") dated as of the date of the Loan Agreement, between the City and the Lender, the City pledged and granted a security interest in all of its rights, title, and interest in the Loan Agreement to the Lender (except for certain rights of indemnification and to reimbursement for certain costs and expenses); and

WHEREAS, the Note is currently owned by the Lender; and

WHEREAS, the City has been advised by the Lender that (a) the interest rate on the Note is currently a variable rate that is to be adjusted on the 20th day of each calendar month to a rate based upon the 30-Day LIBOR Rate (as defined in the Note), plus a spread, and (b) the 30-Day LIBOR Rate is being phased out effective June 30, 2023, and will no longer be available after that date; and

WHEREAS, the Borrower and the Lender have agreed to replace the 30-Day LIBOR Rate with Daily Simple SOFR, as further described in the Allonge to Note (the "Allonge"), a substantially final form of which has been provided to the City (the "Modification"); and

WHEREAS, the Lender has advised the City that Daily Simple SOFR, as modified by the proposed spread applicable to the rate, is a rate comparable to the 30-Day LIBOR Rate, as modified by the existing spread applicable to the rate;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, MINNESOTA, as follows:

1. The City approves the Modification and authorizes the execution of the Allonge.
2. The Allonge is hereby in all respects approved, subject to modifications that do not alter the substance of the transaction and that are approved by Taft Stettinius & Hollister LLP as bond counsel to the City; provided that delivery of the Allonge shall be conclusive evidence of approval. Except as amended or modified by the Allonge, all terms and conditions of the Note remain in full force and effect.
3. The Mayor and the City Manager are hereby authorized to execute and deliver the Allonge and any other related documents on behalf of the City.
4. This Resolution shall be in full force and effect from and after its passage.

Adopted by the City Council of the City of Madison, Minnesota, on April 24, 2023.

By: _____
Its: Mayor

ATTEST:

By: _____
Its: City Manager



404 6th Avenue
Madison, Minnesota 56256
P 320.598.7373
F 320.598.7376
E madison@ci.madison.mn.us
ci.madison.mn.us

**City of Madison
Request for Proposal**

Banking Services

April 24, 2023

**Angela Ransom
Deputy City Clerk / Treasurer
404 6th Ave
Madison MN 56256
Phone: 320-598-7373
Fax: 320-598-7376
Email: angier@ci.madison.mn.us**

Proposals due: May 19, 2023



404 6th Avenue
Madison, Minnesota 56256
P 320.598.7373
F 320.598.7376
E madison@ci.madison.mn.us
ci.madison.mn.us

GENERAL INFORMATION

The City of Madison is reviewing banking services and seeks proposals from financial institutions who maintain an office within a reasonable distance from the City office, located at 404 6th Avenue, Madison MN. We encourage providers to submit the most comprehensive proposal possible offering the highest quality of service and support, coupled with the best pricing. The City of Madison is interested in taking advantage of technological advances to improve banking service, cash management, and customer service, while conserving employee resources devoted to banking.

Responders are encouraged to be innovative and educational in their proposals. While the submitted proposals must be consistent with the requirements of this RFP, please include any additional information and products that would be beneficial.

The City of Madison intends to establish an initial 3 year contact, with an option to renew for an additional 2 years. Service fees and interest rates may be renegotiated after the initial three-year contract. The City of Madison must maintain the right to terminate the contract for any reason with sixty (60) days written notice.

Ehlers Investment Partners, LLC will be assisting The City of Madison in evaluating the RFP responses.

However, Requests for additional information and questions should be directed to and RFP responses should be returned to:

Angela Ransom
Deputy City Clerk / Treasurer
404 6th Ave
Madison MN 56256
Phone: 320-598-7373
Fax: 320-598-7376
Email: angier@ci.madison.mn.us

TIMELINE

Distribution of RFP	April 25, 2023
Proposals due	May 19, 2023
Interviews (at our option)	Week of May 22
Council Approval	June 12 2023
Begin Implementation	July 2023
Implementation complete	August 2023

We will make every effort to administer the proposal process in accordance with the terms and dates discussed in the RFP. However, we reserve the right to modify the proposal process and dates as appropriate for The City of Madison.



404 6th Avenue
Madison, Minnesota 56256
P 320.598.7373
F 320.598.7376
E madison@ci.madison.mn.us
ci.madison.mn.us

MINIMUM REQUIRED BANKING QUALIFICATIONS

To qualify as a provider and to maintain the depository agreement in good standing, the depository bank must:

1. Be a qualified public depository as prescribed by Minnesota State Statute 118A. Institutions must meet or exceed the requirements outlined therein.
2. Be a full-service financial institution capable of providing at a minimum the required banking and investment services identified in this Request for Proposal.
3. Be insured by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Share Insurance Fund (NCUSIF).
4. Agree to assign experienced and dedicated staff that is committed to and capable of serving The City's accounts.
5. Exceed all minimum regulatory capital requirements to be "well capitalized".
6. Fully collateralize all City deposits exceeding FDIC or NCUSIF insurance limits. Collateral should be in the form of a perfected security interest in pledged securities evidenced by completion of a Security Agreement and a tri-party agreement with a third-party custodian, meeting the City's investment policy requirements. The provider, through the third-party custodian, will be responsible for providing evidence of collateralization monthly and/or at the request of the City Clerk-Treasurer. A Letter of Credit is also an acceptable means of securing the deposits.

ACCOUNT DESCRIPTION

Please reference Attachment A for a summary of anticipated volume levels on the accounts. The City of Madison maintains four checking/money market accounts for their main account with a total average ledger balance of \$2,000,000. In addition, 2-3 small dollar/small transaction accounts are maintained for special purposes. The City is interested in simplifying their account structure, and possibly implementing zero balance arrangements to consolidate cash. The City is interested in any account options such as earnings credit rate, interest bearing, sweep or ICS that you might recommend.

The City of Madison does not guarantee the activity levels as indicated in this proposal will continue at the same level during the contract period. Where activity levels are given, the banking institution, by its proposal, guarantees the unit price over the contract term.



404 6th Avenue
Madison, Minnesota 56256
P 320.598.7373
F 320.598.7376
E madison@ci.madison.mn.us
ci.madison.mn.us

REQUIRED SERVICES AND FORMAT OF PROPOSAL

Please submit an electronic copy of the proposal. For the City of Madison to adequately compare and evaluate proposals objectively, all proposals must be submitted in accordance with this format:

Section 1 – Financial Institution and Staff Profile:

- a) **Experience:** Describe your institution's overall experience, as well as experience in providing services to the public sector. Provide three references most comparable to our size and financial needs that we may contact. With the references, please include a brief description of the services provided and contact information for each client described. If your financial institution is rated by Moody's and Standard and Poor's, or another third-party rating service, please provide the rating.
- b) **Relationship Manager:** Describe the relationship team that will be assigned to service our relationship. Describe individual roles, their responsibilities and briefly detail credentials and related banking experience.
- c) **Compliance and Exceptions:** Include a statement to confirm your institution's compliance to our minimum qualifications. If you cannot meet a requirement, or recommend a different service than requested, please list any exceptions.

Section 2 – Deposit Processing: List the nearest branch location to the City of Madison office located at 404 6th Avenue, Madison, MN. Include hours of operation and deposit cut-off times. Describe your recommended deposit method (merchant window, night drop, remote electronic deposit, drop box, armored car pick-up, etc.). Describe the institution's requirements/procedures for deposit preparation and for requesting change/currency orders. Include information on the institution's processing of returned/releared items in this section. Of particular interest is communication of returned items to the City.

Currently, the City of Madison makes daily deposits at a local bank branch location. The City may be interested in adding remote check deposits; be sure to include any charge for the scanner. Attach a copy of the bank's availability schedule.

Our current provider accepts utility payments at the branch for deposit to the City account. Will you offer this service? If so, please provide any charge in the Pricing Matrix provided.

Section 3 – Account Reconciliation: The City of Madison does not currently utilize Positive Pay service, however, may be adding this service. Describe the bank's ability to provide this service, including the method and format of issue file input and report/file output.

Section 4 – ACH Services: The City of Madison uses a NACHA formatted file to process Direct Deposit of Payroll. The City processes payroll bi-weekly and pays 15 employees, with the volume increasing to 100 employees throughout the year. The City also initiates a NACHA file containing a monthly total of 45 commercial and 248 residential ACH debits for utility payments. The City may also add ACH Fraud Filter – Review product – please provide information on your service.

Section 5 – Information Reporting: Describe the electronic communication system, including previous day balance and transaction information. The City of Madison intends to use the internet to interact with the bank wherever possible, including making transfers between accounts, sending wire transfers and accessing copies of deposited checks and cancelled checks. Please attach a sample of your previous day balance and transaction report.



404 6th Avenue
Madison, Minnesota 56256
P 320.598.7373
F 320.598.7376
E madison@ci.madison.mn.us
ci.madison.mn.us

Section 6 – Collected Balances: Describe your vehicle recommendation for paying for bank service charges and/or interest earning balances. At a minimum, include earnings credit rates, interest bearing checking, sweep, and money market/savings. Include the historical average monthly rates for the past 6 months for each of the options.

Section 7 – Pricing Matrix: Provide the pricing for services proposed in Attachment A. This is an average monthly service level. Include the method by which fees are collected, and if you propose an earnings credit rate (ECR).

EXHIBITS TO BE INCLUDED IN PROPOSAL

Exhibit A – Contract Samples: Include contracts or agreement samples for the banking services that are specific to the services represented in the RFP.

Exhibit B – Account Analysis – Provide a sample of your account analysis statement.

Exhibit C – Conversion Plan: Describe the overall plan to coordinate and ensure a smooth transition from the current provider. The institution must also provide training to our personnel for the operation and use of the services and automated systems for all areas of service.

Exhibit D – Service Enhancements: Based upon information presented in our RFP and your bank’s knowledge of the public sector, describe any enhancements that we should consider to improve operational or cash management efficiencies. Describe any other information not previously mentioned that the bank believes should be given consideration.

Madison Comprehensive Plan Task Force Meeting Agenda

April 4, 2023, 5pm

1. Review public engagement results (survey and community meeting)
 - i) Community meeting recap
 - ii) Complete survey results
 - iii) Blank Check results
 - iv) Menti-meter results
2. Review and finalize Vision Statement
3. Review Housing Goals and Strategies – Housing Goals Handout
4. Next meeting and how to review/discuss goals
 - i) Go through and discuss each like tonight?
 - ii) Send out a form/survey with options (yes, no, let's talk about it) prior to meeting?
 - iii) Other suggestions?

AGENDA

Progress Meeting – April 18, 2023

Electric System Study & Capital Improvements Plan

City of Madison, Minnesota

DGR Project No. 429001

1. Data collection:

- Up-to-date system maps: **Pending**
 - Transformer sizes
 - Circuit sizes
 - Switch configurations, i.e. switch bay or fuse bay
 - Normally open points
 - Phase identification
 - Map symbology
- Normal system configuration – changes?
- System one-line diagrams
- Historical system loading information: **Complete**
 - Overall system 10-year history – demand, energy, losses
 - Amp readings by circuit, with per-phase and power factor data, on peak
 - Large power loads and identification: all demand (kW) meter readings on peak and locations

2. Planning criteria:

- Existing System Load: **June 2022 System Peak (4,126 kW)**
- Future System Load: To be discussed later
- N-1
- 3.5 Volts Drop on Primary System (120 Volt Base) – See attached chart (residential)
- Line Capacity

3. Development and new growth areas:
 - Comprehensive City Planning/Land-use studies:
 - Comprehensive Plan
 - Economic Development
 - Known future loads (next 10 years to 2033):
 - Potential future loads (next 10 years to 2033):
4. Area 69 kV transmission developments:
 - 69 kV Transmission:
5. Identification of known system problems / weaknesses:
 - 69 kV Transmission:
 - Substations:
 - 4.16 kV primary voltage
 - Overhead to underground?
 - Distribution System:
 - 4.16 kV primary voltage
 - Overhead to underground?
 - Physical condition of overhead lines?
 - Existing underground facilities in conduit or direct-buried?
 - General:
 - Arc Flash Study?
 - Coordination Study?
6. Generation?
 - MRES Letter?
7. Projects currently planned?
8. Path forward
9. Questions/Additional discussion
10. Site visits -Substations

CLAIMS REPORT
Check Range: 4/12/2023- 4/12/2023

UP CK# 64345-64347

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
101-41320-433	GENERAL ADMINISTRATION LQP COUNTY RECORDER	ADMIN-NOTARY FILING FEE-ARANSO	20.00	64347	4/12/23
		4132 ADMINISTRATION TOTAL	20.00		
101-45500-404	LIBRARY AUTOMATIC BUILDING CONTROL INC LIB-ANNUAL FIRE ALARM CK		775.00	64346	4/12/23
		4550 LIBRARY TOTAL	775.00		
		101 GENERAL TOTAL	795.00		
604-49570-580	ELECTRIC UTILITY ELECTRICAL DISTRIBUTION ABM EQUIPMENT & SUPPLY LL	ELEC-2023 VERSALIFT 2047	345,000.00	64345	4/12/23
		4957 ELECTRICAL DISTRIBUTION TOTAL	345,000.00		
		604 ELECTRIC UTILITY TOTAL	345,000.00		
		Accounts Payable Total	345,795.00		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
101	GENERAL	795.00
604	ELECTRIC UTILITY	345,000.00

	TOTAL FUNDS	345,795.00

CLAIMS REPORT
 Check Range: 4/14/2023- 4/14/2023

UP CK# 64348-64360

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
101-41320-322	GENERAL ADMINISTRATION PITNEY BOWES RESERVE ACCO	ADMIN-POSTAGE(ACCT#36491520)	1,500.00	64358	4/14/23
		4132 ADMINISTRATION TOTAL	1,500.00		
101-42200-212	FIRE DEPARTMENT LQP CO-OP OIL	FIRE-FUEL EXPENSE	1,069.46	64351	4/14/23
101-42200-212	LQP CO-OP OIL	FUEL EXPENSE	388.13	64352	4/14/23
		4220 FIRE DEPARTMENT TOTAL	1,457.59		
101-43100-212	STREET MAINTENANCE LQP CO-OP OIL	STR-FUEL EXPENSE	1,763.94	64351	4/14/23
101-43100-215	MADISON HARDWARE HANK	STR-GORILLA GLUE	11.99	64353	4/14/23
101-43100-221	ZIEGLER INC.	STR-PAYLOADER HEADLIGHT ASSEMB	188.84	64360	4/14/23
101-43100-224	MADISON HARDWARE HANK	STR-JETTER ATTACHMENT	62.40	64353	4/14/23
		4310 STREET MAINTENANCE TOTAL	2,027.17		
101-45124-216	SWIMMING POOLS HAWKINS INC.	POOL-CHLORINE CYLINDER	20.00	64350	4/14/23
		4512 SWIMMING POOLS TOTAL	20.00		
101-45200-219	PARKS AND RECREATION MADISON HARDWARE HANK	PARKS-KEYS	8.97	64353	4/14/23
101-45200-406	MADISON HARDWARE HANK	PARKS-FLAG POLE ROPE/CLIPS	46.48	64353	4/14/23
		4520 PARKS AND RECREATION TOTAL	55.45		
101-45500-210	LIBRARY MADISON HARDWARE HANK	LIB-WATERLINE REPAIR	3.99	64353	4/14/23
101-45500-404	MADISON HARDWARE HANK	LIB-CLAMP/COUPLING	17.46	64353	4/14/23
		4550 LIBRARY TOTAL	21.45		
101-49250-380	UNALLOCATED EXPENDITURES VERIZON WIRELESS	UNALL-CELL PHONE 4/23	40.01	64359	4/14/23
		4925 UNALLOCATED EXPENDITURES TOTAL	40.01		
		101 GENERAL TOTAL	5,121.67		
601-49400-212	WATER WATER PRODUCTION LQP CO-OP OIL	WT-FUEL EXPENSE	110.83	64351	4/14/23
601-49400-216	HAWKINS INC.	WT-CITRIC ACID	550.05	64350	4/14/23
601-49400-230	HAWKINS INC.	WT-SODIUM HYDROXIDE	2,208.96	64350	4/14/23
601-49400-231	HAWKINS INC.	WT-POTASSIUM PERMAN	8,940.30	64350	4/14/23
601-49400-232	HAWKINS INC.	WT-AQUAHAWK	1,640.80	64350	4/14/23
601-49400-234	HAWKINS INC.	WT-POLY PHOSPHATE	2,773.49	64350	4/14/23
601-49400-236	HAWKINS INC.	WT-CHLORINE	2,026.51	64350	4/14/23

CLAIMS REPORT
 Check Range: 4/14/2023- 4/14/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
601-49400-325	VERIZON WIRELESS	WT-CELL PHONE 4/23	13.34	64359	4/14/23
601-49400-404	HAWKINS INC.	WT-POLYMER PANEL	5,990.00	64350	4/14/23
601-49400-404	MADISON WELDING & REPAIR, INC	WT-TUBES/CUT SHEET	303.77	64354	4/14/23
		4940 WATER PRODUCTION TOTAL	24,558.05		
	DISTRIBUTION				
601-49430-227	MADISON HARDWARE HANK	WT-UTILITY KNIFE	13.99	64353	4/14/23
		4943 DISTRIBUTION TOTAL	13.99		
		601 WATER TOTAL	24,572.04		
	SEWER				
	SEWER TREATMENT				
602-49450-212	LQP CO-OP OIL	SEW-FUEL EXPENSE	356.59	64351	4/14/23
602-49450-216	HAWKINS INC.	SEW-CHLORINE/SULFUR CYLINDER	90.00	64350	4/14/23
602-49450-219	MADISON HARDWARE HANK	SEW-CLEANERS	14.04	64353	4/14/23
602-49450-227	MADISON HARDWARE HANK	SEW-MOP/HANDLE	38.98	64353	4/14/23
602-49450-325	VERIZON WIRELESS	SEW-CELL PHONE 4/23	13.33	64359	4/14/23
602-49450-380	MN VALLEY REC	SEW-UTILITY EXPENSE	3,378.47	64355	4/14/23
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	160.38	64357	4/14/23
		4945 SEWER TREATMENT TOTAL	4,051.79		
	SEWER COLLECTION				
602-49460-227	MADISON HARDWARE HANK	SEW-CYLINDER	14.99	64353	4/14/23
602-49460-404	FLEXIBLE PIPE TOOL CO.	SEW-HOSE REEL SWIVEL	360.25	64348	4/14/23
		4946 SEWER COLLECTION TOTAL	375.24		
	ADMINISTRATION AND GENERA				
602-49470-309	MORRIS ELECTRONICS INC	SEW-COMPUTER	1,065.88	64356	4/14/23
		4947 ADMINISTRATION AND GENERA TOTAL	1,065.88		
		602 SEWER TOTAL	5,492.91		
	ELECTRIC UTILITY				
	ELECTRICAL DISTRIBUTION				
604-49570-212	LQP CO-OP OIL	ELEC-FUEL EXPENSE	838.74	64351	4/14/23
604-49570-223	MADISON HARDWARE HANK	ELEC-BOX OF ORANGE WIRE	24.66	64353	4/14/23
604-49570-240	MADISON HARDWARE HANK	ELEC-SOCKET SET	25.99	64353	4/14/23
604-49570-325	VERIZON WIRELESS	ELEC-CELL PHONE 4/23	13.34	64359	4/14/23
		4957 ELECTRICAL DISTRIBUTION TOTAL	902.73		
	ADMINISTRATION AND GENERA				

CLAIMS REPORT
Check Range: 4/14/2023- 4/14/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK# DATE
504-49590-309	MORRIS ELECTRONICS INC	ELEC-COMPUTER	1,065.88	64356 4/14/23
		4959 ADMINISTRATION AND GENERA TOTAL	1,065.88	
		604 ELECTRIC UTILITY TOTAL	1,968.61	
		Accounts Payable Total	37,155.23	

CLAIMS REPORT CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
101	GENERAL	5,121.67
601	WATER	24,572.04
602	SEWER	5,492.91
604	ELECTRIC UTILITY	1,968.61

	TOTAL FUNDS	37,155.23