

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 PM**
Monday June 12, 2023
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the May 22, 2023 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

- | | | |
|----|---|---------|
| A. | Mobile 311 Report – May 2023 - receive | Page 4 |
| B. | Ehlers Investment Report – May 2023 - receive | Page 22 |
| C. | Madison Ambulance Minutes – June 5 th , 2023 - receive | Page 27 |
| D. | Senator Dahms – May 26, 2023 - receive | Page 29 |
| E. | Cash Investment Balance – May 2023 – receive | Page 33 |
| F. | Liquor Store Report – May – receive | Page 34 |
| G. | MEDA Loan Note Status – May 2023 – receive | Page 36 |
| H. | Juneteenth Holiday 2023 – receive | Page 37 |
| I. | Water Plant Monthly Report – May 2023 – receive | Page 38 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 39

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

B. **Eastview GO Tax Abatement Bond Hearing Report** – Todd Hagen. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 40

C. **Resolution 23-30**. Approving Tax Abatement – Todd Hagen. A DISCUSSION and MOTION may be in order. (Manager, Council)

- D. Engineer Update – Kent Louwagie. A DISCUSSION may be in order. (Manager, Council) Page 47
- E. Approve Change Order 1 – Land Pride Construction. A DISCUSSION and MOTION may be in order. (Manager, Council)
- F. Approve Pay Application No. 1 – Land Pride Construction. A DISCUSSION and MOTION may be in order. (Manager, Council)
- G. Approve Water Plant Filter Repair. A DISCUSSION and MOTION may be in order. (Manager, Council) Handout
- H. **Resolution 23-31** Application for Capitol Budget Request – Water Treatment Plant Rehab. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 58
- I. **Resolution 23-28** Key Control. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 63
- J. **Resolution 23-29** Temporary Waive Liquor Ordinance – June 28th, 2023. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 65
- K. Approve Baseball Filed Lease Agreement. A DISCUSSION and MOTION may be in order. (Attorney, Council) Page 66
- L. **Resolution 23-32** Transfer of Real Property to the Madison EDA – 308 6th Ave N. A DISCUSSION and MOTION may be in order. (Attorney, Council) Handout

7. MANAGER REPORT (Manager)

- City Hall Window Preconstruction Meeting – Proposal Requests Page 68
- MNDOT Preconstruction Meeting Agenda/Notes Page 75

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

Page 78

A copy of the Schedule Payment Report of bills submitted May 22, 2023 through June 12, 2023 is attached for approval for Check No. 64546 through Check No. 64609 and debit card purchases. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
MAY 22, 2023**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, May 22, at 5:02 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Adam Conroy (arrived at 5:03 p.m.), Tim Volk, Paul Zahrbock and Maynard Meyer. Also present were City Manager Val Halvorson and City Clerk Christine Enderson.

AGENDA

Upon motion by Meyer, seconded by Zahrbock and carried, the agenda was approved as amended. The additions include a liquor license approval for the Madison Speedway and Resolution 23-27 for Proposed Tax Abatement. All agenda items are hereby placed on the table for discussion.

(Councilmember Adam Conroy arrived at 5:03 p.m.)

MINUTES

Upon motion by Volk, seconded by Conroy and carried, the May 8, 2023, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

City Council reviewed the checklist.

ENGINEER UPDATE

City Engineer Kent Louwagie provided Council an update on the current projects.

Highway 75 Spot Repairs: The hydrant has been moved and contractors are currently working on the manhole. It's been discovered that a storm sewer pipe is sitting underneath the current manhole. The condition of the storm sewer pipe will be investigated, and repaired if necessary, during construction. A price from the contractor was recently requested to install the new sanitary manhole 10-feet north of the existing location to avoid any future issues with the storm sewer. No action taken.

2023 Infrastructure and Sanitary Sewer Main Rehab: Advertised for bids with a planned bid opening for June 1st.

NOTICE OF CHANGE ORDER

A proposed change order was presented to Council for the new sanitary manhole to be moved 10-feet north of the existing location. There was a change in the cost of the change order, but Council was unanimous of the change order approval once a final cost was determined. No action taken.

EASTVIEW TOWNHOMES – FINANCING PRE-SALE REPORT

\$338,000 General Obligation Tax Abatement Bonds, Series 2023A are being proposed to finance the construction of parking lot improvements at the Eastview Apartments owned by the Madison EDA. Prior to issuance of Bonds, the City must first adopt an abatement resolution after a public hearing. The Bonds are being issued for a term of 10 years and are “bank qualified” obligations.

EASTVIEW TOWNHOMES – SALE OF BONDS

Upon motion by Meyer, seconded by Zahrbock and carried, **Resolution 23-26** titled “Resolution Providing for the Sale of \$338,000 General Obligation Tax Abatement Bonds, Series 2023A” was adopted. The City Council has determined to issue the City’s \$338,000 General Obligation Tax Abatement Bonds to finance the construction of parking lot improvements at Eastview Apartments owned by the Madison EDA. This resolution authorizes Ehlers to assist the City for the sale of the Bonds and to schedule a proposal opening of June 26th at 5:00 p.m. for the purpose of considering proposals for and awarding the sale of Bonds. A complete copy of Resolution 23-26 is contained in City Clerk’s Book #10.

EASTVIEW TOWNHOMES – SET PUBLIC HEARING

Upon motion by Zahrbock, seconded by Volk and carried, **Resolution 23-27** titled “Resolution Calling for a Public Hearing on Proposed Property Tax Abatements for the Parking Lot Improvements at Eastview Apartments” was adopted. A public hearing is scheduled for June 12, 2023, at 5:00 p.m. to be held at the Madison City Hall. A complete copy of Resolution 23-27 is contained in City Clerk’s Book #10.

CITY HALL HOURS

Council was presented a memo proposing office hour changes for the City Hall Business Office. After further discussion, upon motion by Conroy, seconded by Zahrbock and carried, Council modified the office hours of the City Hall Business Office to be from 9:00 a.m. to 4:00 p.m. Monday through Friday. Staff will still work from 8:00 a.m. to 4:30 p.m. and would meet with customers by appointment between 8-9 a.m. and 4-4:30 p.m.

LIQUOR LICENSE - MADISON SPEEDWAY

Upon motion by Volk, seconded by Zahrbock and carried, Council approved an On-Sale Liquor License and Sunday Liquor License to the Madison Speedway contingent on proof of liquor liability insurance. This is an updated liquor license from their current On-Sale 3.2 Beer License.

CITY MANAGER’S REPORT

Head Librarian: Interviews will be on June 7th.

Summer Parks: There is an ad out for one vacant summer parks position.

Citywide Cleanup: From citywide cleanup held on May 6th, 96 cars came through with no charge, and 38 cars had items with charges.

Pool: New filters were installed and the pool is currently being filled. Inspection is scheduled for Friday, 5/26.

MAYOR/COUNCIL REPORTS

Park Ave/Pleasant Drive: Shrubs on the corner need trimming. Streets Supervisor Todd Erp will be informed.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between May 9 and May 22, 2023. These disbursements include United Prairie Check Nos.

64480-64523. Debit card and ACH purchases made between May 4 and May 22, 2023, were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Meyer and carried, meeting adjourned at 5:41 p.m.

Greg Thole - Mayor

ATTEST:

Christine Enderson – City Clerk

MAY 2023 311 MONTHLY COUNCIL REPORT

Status	Address Number	Street Name	Work Type	Date Flagged	Flagged By	Modified Date	Last Modified By	Description	Comments
Initial Inspection Needed	410	7th Ave	Junk Vehicle/Blight	5/31/2023 2:01:30 PM	christine.enderson@ci.madison.mn.us	5/31/2023 2:01:30 PM	christine.enderson@ci.madison.mn.us	5/31/23 Received anonymous complaint that the yard is a mess with cars and junk all over. Please inspect.	
New Request	816	Western Ave	Electric - Other	5/31/2023 11:00:54 AM	linedept	5/31/2023 11:00:54 AM	linedept		Repair underground fault
Initial Inspection Complete	203	3rd Ave	High Grass	5/30/2023 2:42:55 PM	christine.enderson@ci.madison.mn.us	5/30/2023 2:42:56 PM	christine.enderson@ci.madison.mn.us	5/30 Observed high grass, CE will call to give two days to mow.	
Follow up complete - Monitor	413	3rd St W	High Grass	5/26/2023 10:50:05 AM	christine.enderson@ci.madison.mn.us	5/30/2023 2:40:42 PM	christine.enderson@ci.madison.mn.us	5/18/23 High Grass 5/29 Not compliant, will monitor, too much junk surrounding the house for contractor to mow.	
Notice Sent	408	Park Ave	High Grass	5/26/2023 10:49:38 AM	christine.enderson@ci.madison.mn.us	5/26/2023 10:49:39 AM	christine.enderson@ci.madison.mn.us	5/18/23 High Grass	
Notice Sent	517	Pleasant Dr	High Grass	5/26/2023 10:49:26 AM	christine.enderson@ci.madison.mn.us	5/26/2023 10:49:27 AM	christine.enderson@ci.madison.mn.us	5/18/23 High Grass	
Follow up complete - Monitor	302	5th St E	High Grass	5/26/2023 10:49:05 AM	christine.enderson@ci.madison.mn.us	5/30/2023 2:39:54 PM	christine.enderson@ci.madison.mn.us	5/18/23 High Grass 5/29 Not compliant, contractor mowed 5/30	
Notice Sent	321	Central Ave	High Grass	5/26/2023 10:48:26 AM	christine.enderson@ci.madison.mn.us	5/26/2023 10:48:27 AM	christine.enderson@ci.madison.mn.us	5/18/23 High Grass	

Notice Sent	316	Central Ave	High Grass	5/26/2023 10:48:11 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:48:12 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	206	2nd St E	High Grass	5/26/2023 10:47:46 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:47:47 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	218	Western Ave	High Grass	5/26/2023 10:47:23 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:47:24 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	207	Western Ave	High Grass	5/26/2023 10:47:06 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:47:07 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	210	Western Ave	High Grass	5/26/2023 10:46:49 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:46:50 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	121	3rd St E	High Grass	5/26/2023 10:46:29 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:46:30 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	810	1st Ave	High Grass	5/26/2023 10:45:52 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:45:53 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	717	1st Ave	High Grass	5/26/2023 10:45:31 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:45:32 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Follow up complete - Monitor	615	1st Ave	High Grass	5/26/2023 10:45:13 AM	christine.en derson@ci. madison.mn .us	5/30/2023 2:39:23 PM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass 5/29 Not compliant, contractor mowed 5/30	
Notice Sent	311	3rd Ave	High Grass	5/26/2023 10:44:52 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:44:53 AM 5	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	

Notice Sent	702	2nd Ave	High Grass	5/26/2023 10:44:31 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:44:32 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	1011	3rd Ave	High Grass	5/26/2023 10:44:05 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:44:06 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	724	3rd Ave	High Grass	5/26/2023 10:43:42 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:43:43 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	720	3rd Ave	High Grass	5/26/2023 10:43:27 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:43:28 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	715	3rd Ave	High Grass	5/26/2023 10:43:02 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:43:03 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	622	3rd Ave	High Grass	5/26/2023 10:38:59 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:39:00 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	514	3rd Ave	High Grass	5/26/2023 10:38:27 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:38:28 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	521	3rd Ave	High Grass	5/26/2023 10:38:04 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:38:05 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	612	3rd Ave	High Grass	5/26/2023 10:37:36 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:37:37 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	611	3rd Ave	High Grass	5/26/2023 10:37:16 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:37:17 AM 6	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	

Notice Sent	1031	4th Ave	High Grass	5/26/2023 10:34:34 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:34:35 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	1024	4th Ave	High Grass	5/26/2023 10:34:08 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:34:09 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	309	W 7th St	High Grass	5/26/2023 10:33:38 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:33:39 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	316	6th St W	High Grass	5/26/2023 10:31:08 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:31:09 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	614	4th Ave	High Grass	5/26/2023 10:30:06 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:30:07 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	721	4th Ave	High Grass	5/26/2023 10:29:36 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:29:37 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Follow up complete - Monitor	822	4th Ave	High Grass	5/26/2023 10:14:21 AM	christine.en derson@ci. madison.mn .us	5/30/2023 2:38:40 PM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass 5/29 Not compliant, contractor mowed 5/30	
Notice Sent	416	W 6th St	High Grass	5/26/2023 10:13:12 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:13:13 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	319	5th Ave	High Grass	5/26/2023 10:12:31 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:12:32 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent		South 7th Ave Lot	High Grass	5/26/2023 10:12:01 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:12:02 AM 7	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	

Notice Sent	310	6th Ave S	High Grass	5/26/2023 10:11:26 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:11:27 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	621	W 6th Ave	High Grass	5/26/2023 10:10:47 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:10:48 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass 5/22/23 Called, they mowed the top of the hill 5/25/23 Observed weeds have not been trimmed 5/26/23 Called tenant and she informed us that they borrowed a weed whipper and will be taking care of it today	
Notice Sent	622	W 6th St	High Grass	5/26/2023 10:07:52 AM	christine.en derson@ci. madison.mn .us	5/26/2023 10:07:53 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass 5/22 Called 5/23 PO called and said he was working on finding a contractor to mow.	
Follow-Up Inspection Complete	722	W 7th St	High Grass	5/26/2023 9:57:46 AM	christine.en derson@ci. madison.mn .us	5/26/2023 9:57:47 AM	christine.en derson@ci. madison.mn .us	5/18 High Grass 5/24 Told contractor to mow, no contact and mail is returned.	
Notice Sent	220	9th Ave	High Grass	5/26/2023 9:56:38 AM	christine.en derson@ci. madison.mn .us	5/26/2023 9:56:39 AM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass	
Notice Sent	213	9th Ave	High Grass	5/26/2023 9:55:40 AM	christine.en derson@ci. madison.mn .us	5/26/2023 9:55:41 AM	christine.en derson@ci. madison.mn .us	5/18 High Grass	
Follow up complete - Monitor	207	9th Ave	High Grass	5/26/2023 9:55:08 AM	christine.en derson@ci. madison.mn .us	5/30/2023 2:37:42 PM	christine.en derson@ci. madison.mn .us	5/18/23 High Grass 5/22 Called 5/23 Was mowed but not 100% 5/29 Not mowed by south shed, sent contractor to mow on 5/30	

Initial Inspection Needed	115	4th Ave	Code Enforcement - Other	5/24/2023 9:31:39 AM	christine.enderson@ci.madison.mn.us	5/24/2023 9:31:39 AM	christine.enderson@ci.madison.mn.us	5/24/23 Received a complaint. "This house has been unoccupied for 10+ years. A dozen cats living in the garage. Junk all over. All neighbors are disgusted with it and have asked PO to clean it up but he won't." Please inspect.	
Complete		nursing home	Meter Reading	5/18/2023 3:13:46 PM	chase.mortonson@ci.madison.mn.us	5/18/2023 3:13:47 PM	chase.mortonson@ci.madison.mn.us	reprogrammed demand meter at 1:30pm on 5/18 with meter tech following meter mishap.	
Complete		no address	Meter Reading	5/18/2023 3:12:19 PM	chase.mortonson@ci.madison.mn.us	5/18/2023 3:12:20 PM	chase.mortonson@ci.madison.mn.us	reprogrammed demand meter for assisted living on 5/18 at 1:30pm following meter mishap.	
Complete		mmn elementary	Electric - Other	5/18/2023 3:10:53 PM	chase.mortonson@ci.madison.mn.us	5/18/2023 3:10:54 PM	chase.mortonson@ci.madison.mn.us	reprogrammed demand meter on 5/18 at 1:15 pm following meter billing mishap.	
Complete		little eagles	Meter Reading	5/18/2023 3:09:13 PM	chase.mortonson@ci.madison.mn.us	5/18/2023 3:09:14 PM	chase.mortonson@ci.madison.mn.us	reset demand meter with meter tech on 5/18 at 1pm following meter billing mishap.	
Complete		city shop	Leaf/Grass	5/18/2023 3:05:59 PM	chase.mortonson@ci.madison.mn.us	5/18/2023 3:06:00 PM	chase.mortonson@ci.madison.mn.us	filled in divots made from snow removal this winter with black dirt and re seeded with Alex.	
Work in Progress		Golf Course	Repair Line	5/18/2023 11:48:19 AM	linedept	5/18/2023 11:53:32 AM	linedept	Madison country club junction box	
Complete		no address	Move Service	5/17/2023 11:58:05 AM	chase.mortonson@ci.madison.mn.us	5/17/2023 11:58:06 AM	chase.mortonson@ci.madison.mn.us	moved pole 1ft for state project	
New Request		no address	New Service	5/17/2023 11:53:29 AM	chase.mortonson@ci.madison.mn.us	5/17/2023 11:53:29 AM	chase.mortonson@ci.madison.mn.us	put in new 35ft pole for state lighting project on 5/16.	

Complete		no address	Move Service	5/17/2023 11:52:16 AM	chase.mortenson@ci.madison.mn.us	5/17/2023 11:52:17 AM	chase.mortenson@ci.madison.mn.us	moved pole and service 1ft for state project.	
Complete		no address	Move Service	5/17/2023 11:50:52 AM	chase.mortenson@ci.madison.mn.us	5/17/2023 11:50:53 AM	chase.mortenson@ci.madison.mn.us	moved pole 1ft for state project.	
Complete		no address	Mowing	5/17/2023 11:49:42 AM	chase.mortenson@ci.madison.mn.us	5/17/2023 11:49:43 AM	chase.mortenson@ci.madison.mn.us	mowed at a higher deck height on 5/17 due to grass clumping up	
Complete		north parking lot side	Mowing	5/17/2023 11:48:42 AM	chase.mortenson@ci.madison.mn.us	5/17/2023 11:48:43 AM	chase.mortenson@ci.madison.mn.us	mowed 5/12	
Complete		no address	Mowing	5/17/2023 11:47:16 AM	chase.mortenson@ci.madison.mn.us	5/17/2023 11:47:17 AM	chase.mortenson@ci.madison.mn.us	chase and david mowed 5/17	
Complete		no address	Mowing	5/17/2023 11:46:43 AM	chase.mortenson@ci.madison.mn.us	5/17/2023 11:46:44 AM	chase.mortenson@ci.madison.mn.us	chase and alex mowed 5/16	
Complete		baseball outfield	Mowing	5/17/2023 11:46:14 AM	chase.mortenson@ci.madison.mn.us	5/17/2023 11:46:15 AM	chase.mortenson@ci.madison.mn.us	mowed morning of 5/17	
New Request		flags of honor	Mowing	5/17/2023 11:45:27 AM	chase.mortenson@ci.madison.mn.us	5/17/2023 11:45:27 AM	chase.mortenson@ci.madison.mn.us	david mowed 5/17	
Complete		no address	Mowing	5/16/2023 10:48:11 AM	chase.mortenson@ci.madison.mn.us	5/16/2023 10:48:12 AM	chase.mortenson@ci.madison.mn.us	mowed afternoon of 5/16	
Complete		roadside/fair grounds park	Mowing	5/16/2023 10:45:34 AM	chase.mortenson@ci.madison.mn.us	5/16/2023 10:45:35 AM	chase.mortenson@ci.madison.mn.us	mowed afternoon of 5/15	

Complete		west lots	Mowing	5/16/2023 10:44:33 AM	chase.mortenson@ci.madison.mn.us	5/16/2023 10:44:34 AM	chase.mortenson@ci.madison.mn.us	mowed on afternoon of 5/15	
Complete		west lots	Mowing	5/16/2023 10:43:05 AM	chase.mortenson@ci.madison.mn.us	5/16/2023 10:43:06 AM	chase.mortenson@ci.madison.mn.us	mowed afternoon of 5/15	
Follow-Up Inspection Complete	511	1st Ave	Junk Vehicle/Blight	5/11/2023 2:27:10 PM	todd.erp@ci.madison.mn.us	5/31/2023 11:41:56 AM	todd.erp@ci.madison.mn.us	5/11/23 railroad ties next to garage	5/18/23 CE called MCS. MCS was contracted to keep the property clean. They said this property still has an owner and is not owned by the bank yet, but MCS will get permission from the homeowner to remedy the violation. 5/30/23 Followup inspection needed 5/31/23 not in compliance. Items have not been removed. Tall dandelions high grass violation also
Notice Sent	1024	4th Ave	Junk Vehicle/Blight	5/11/2023 1:50:57 PM	todd.erp@ci.madison.mn.us	5/18/2023 9:31:54 AM	christine.enderson@ci.madison.mn.us	5/11/23 bags of branches located next to power pole.	5/18/23 Notice Sent. Followup on June 5th.
Notice Sent	522	7th Ave.	Code Enforcement - Other	5/11/2023 11:12:05 AM	todd.erp@ci.madison.mn.us	5/18/2023 9:19:57 AM	christine.enderson@ci.madison.mn.us	5/11/23 pickup and pontoon parked in grass. Needs to be on gravel or similar covering.	5/18/23 Notice sent. Followup 6/2/23
New Request	803	3rd Ave	New Service	5/9/2023 3:50:49 PM	linedept	5/9/2023 3:50:49 PM	linedept		Installed new underground service
Initial Inspection Needed	322	Western Ave	Parking	5/8/2023 8:28:45 AM	christine.enderson@ci.madison.mn.us	5/8/2023 8:28:45 AM	christine.enderson@ci.madison.mn.us	5/8/23 White truck parked in front of 322 Western Ave. Expired tabs, flat tire. Please inspect and provide a picture for documenting. CE	

New Request	410	6th St E	Streets - Other	5/3/2023 4:14:05 PM	todd.erp@ci.madison.mn.us	5/3/2023 4:18:32 PM	todd.erp@ci.madison.mn.us	Curbing was damaged from snow plow. Needs repair.	Talked to lady who resides at property. Told her we would work on issue when we get caught up with higher priority projects. 5/3/23 talked with Dylan Croatt to get into works of repairing curbing. Will get in touch which is when time allows.
New Request	1	st St And 3rd Ave	Electric - Other	5/3/2023 11:31:29 AM	linedept	5/3/2023 11:31:29 AM	linedept		Moved pole south 1 foot for mn dot project
Complete	0	Alleys	Tree Trimming	5/3/2023 11:28:22 AM	linedept	5/3/2023 11:31:24 AM	linedept		Trimmed in alleys between 5th ave and 4th ave from 6th st to 10th st
Complete	0	Museum	Street Light Out - Electric	5/3/2023 11:24:53 AM	linedept	5/3/2023 11:29:19 AM	linedept		Installed new security lite pole
Follow up complete - Monitor	318	Western Ave	Junk Vehicle/Blight	4/18/2023 11:52:15 AM	todd.erp@ci.madison.mn.us	5/31/2023 11:53:43 AM	todd.erp@ci.madison.mn.us	4/18/23 miscellaneous branches, debris and planting pot around yard. Last year was covered by tall weeds.	4/22/23 notice sent. followup 5/8/23 5/31/23 house is being renovated will monitor
Follow up complete - Monitor	322	4th St. East	Junk Vehicle/Blight	4/18/2023 11:48:27 AM	todd.erp@ci.madison.mn.us	5/31/2023 11:58:00 AM	todd.erp@ci.madison.mn.us	4/18/23 vehicle with outdated tabs	4/22/23 notice sent. followup 5/8/23 5/11/23 original vehicle has been removed. Another inoperable vehicle in driveway. 5/18/23 Sent a notice for the other vehicle to be removed/repared. Followup on 5/30. 5/30/23 Followup needed for car in driveway 5/31/23 in compliance vehicle has been removed

Follow-Up Inspection Complete	302	5th St E	Junk Vehicle/Blight	4/18/2023 11:41:14 AM	todd.erp@ci.madison.mn.us	5/30/2023 3:02:24 PM	todd.erp@ci.madison.mn.us	4/18/23 vehicle with expired tags. Miscellaneous items are all over property. Constantly on the list	<p>4/22/23 notice sent. followup 5/8/23. This property will take extra time and attention.</p> <p>5/11/23 not in compliance. Has not attempted to remedy</p> <p>5/18/23 Citation Issued. Followup 5/26.</p> <p>5/30/23 Followup inspection needed</p> <p>5/19/23 Deputy unable to deliver citation. Sent certified and regular mail. 5 days will start 5/22/23; followup on 5/30/23.</p> <p>5/30/23 TE property has not been in compliance nor was any attempts to be remedied. 3 city workers at an hour a piece to clean garbage in the tall grass.</p>
Follow-Up Inspection Complete	415	Central Ave	Junk Vehicle/Blight	4/18/2023 11:37:14 AM	todd.erp@ci.madison.mn.us	5/31/2023 11:53:06 AM	todd.erp@ci.madison.mn.us	4/18/23 damaged vehicle from storm still on property	<p>4/22/23 notice sent. followup 5/8/23. If in violation, arrange towing/impounding of the vehicle.</p> <p>5/11/23 not in compliance. Vehicle still on property. Will need to call Scott tofte for towing.</p> <p>5/18/2023 Citation Issued. Followup 5/26-will tow if not remedied.</p> <p>5/30/23 Followup inspection needed</p> <p>5/31/23 vehicle still on property. Not in compliance</p>
Follow up complete - Monitor	321	Central Ave	Junk Vehicle/Blight	4/18/2023 11:33:32 AM	todd.erp@ci.madison.mn.us	5/11/2023 2:36:00 PM	todd.erp@ci.madison.mn.us	4/18/23 miscellaneous items and brush scattered around yard	<p>4/22/23 notice send. followup on 5/8/23</p> <p>5/11/23 in compliance. Roll off dumpster on property. Much cleaner</p>

Follow up complete - Monitor	217	Central Ave	Junk Vehicle/Blight	4/18/2023 11:28:15 AM	todd.erp@ci.madison.mn.us	5/11/2023 2:37:17 PM	todd.erp@ci.madison.mn.us	4/18/23 miscellaneous items all over property	4/22/23 notice sent. followup 5/8/23. This one will need extra time and attention. 5/11/23 was notified from city hall they have dumpster and will be cleaning.
Follow up complete - Monitor	218	Western Ave	Junk Vehicle/Blight	4/18/2023 11:23:33 AM	todd.erp@ci.madison.mn.us	5/31/2023 11:55:03 AM	todd.erp@ci.madison.mn.us	4/18/23 was supposed to get together last year to help remedy. Did not get a chance to help resolve with numerous storm damage projects. Need to restart process.	4/22/23 notice sent. follow up 5/8/23. This property will take extra time and attention. 5/31/22 discussed with homeowner. Will need help moving items
Follow up complete - Monitor	220	2nd Ave	Junk Vehicle/Blight	4/18/2023 10:51:37 AM	todd.erp@ci.madison.mn.us	5/11/2023 2:31:01 PM	todd.erp@ci.madison.mn.us	4/18/23 miscellaneous junk in alley and south of garage. Old couch north of house	4/21/23 notice sent. follow up 5/8/23 5/11/23 item in pictures have been remedied. In compliance
Complete	115	4th Ave	Junk Vehicle/Blight	4/17/2023 2:48:44 PM	todd.erp@ci.madison.mn.us	5/11/2023 2:05:25 PM	todd.erp@ci.madison.mn.us	4/17/23 ram pickup with outdated tabs	4/21/23 notice sent. followup 5/8/23. 5/11/23 not in compliance. License has not been updated
Follow up complete - Monitor	111	3rd Ave	Junk Vehicle/Blight	4/17/2023 2:42:00 PM	todd.erp@ci.madison.mn.us	5/31/2023 11:36:53 AM	todd.erp@ci.madison.mn.us	4/17/23 blight, garbage and stuff laying out on property by house and garage	4/21/2023 notice sent. followup 5/8/23 5/11/23 not in compliance. Miscellaneous debris by house and garage. 5/12/23 PO called to let us know that she got a dumpster and will be cleaning yard. Please extend followup another week. Follow up on May 22. 5/30/23 Followup inspection needed 5/31/23 garbage has been cleaned. Dumpster on site.

Follow up complete - Monitor	311	3rd Ave	Junk Vehicle/Blight	4/17/2023 2:37:37 PM	todd.erp@ci.madison.mn.us	5/31/2023 11:32:47 AM	todd.erp@ci.madison.mn.us	4/17/23 ram pickup flat tire and no plates. Tool box full of junk and box with debris tipped over	4/21/23 notice sent. followup 5/8/23 5/11/23 not in compliance. Vehicle has plates now. Tire still flat. Has not moved. Tool box still in same place. 5/18/23 Citation issued. Follow up 5/26. 5/26/23 Office spoke with PO, truck and toolbox are gone. Followup inspection needed. 5/31/23 in compliance. Items and vehicle has been moved off property
Follow up complete - Monitor	316	3rd St	Junk Vehicle/Blight	4/17/2023 2:33:42 PM	todd.erp@ci.madison.mn.us	5/11/2023 2:16:47 PM	todd.erp@ci.madison.mn.us	4/17/23 scrap steel, washer/dryers and junk laying in yard	4/21/23 notice sent. followup 5/8/23 5/11/23 in compliance. Has utilized city wide cleanup for convenience.
Follow up complete - Monitor	305	3rd Ave	Junk Vehicle/Blight	4/17/2023 2:28:28 PM	todd.erp@ci.madison.mn.us	5/11/2023 2:17:22 PM	todd.erp@ci.madison.mn.us	4/17/23 many tires piled under tree at least 5. Vehicle parked in grass with expired tags	4/21/23 notice sent. followup 5/8/23 5/11/23 in compliance. Has been remedied
Follow up complete - Monitor	301	3rd Ave	Junk Vehicle/Blight	4/17/2023 2:25:37 PM	todd.erp@ci.madison.mn.us	5/31/2023 11:35:23 AM	todd.erp@ci.madison.mn.us	4/17/23 vehicle inoperable flat tire and no plates. Tree brush in front yard. Tires still stacked by garage with other blithe on property	4/21/23 notice sent. followup 5/8/23 5/11/23 not in compliance. Has not changed 5/18/23 Citation Issued. Followup 5/26/23 5/30/23 Follow up inspection needed. 5/31/23. Attempts have been made to property. Residents were working when inspecting. Will monitor

Work in Progress	216	2nd St	Junk Vehicle/Blight	4/17/2023 2:20:02 PM	todd.erp@ci.madison.mn.us	5/30/2023 2:55:04 PM	christine.enderson@ci.madison.mn.us	4/17/23 miscellaneous junk on north and east of yard	4/21/23 notice sent. followup 5/8/23 5/11/23 looks to be better controlled. Like organized blight. May need more time.
Follow up complete - Monitor	321	2nd Ave	Junk Vehicle/Blight	4/17/2023 2:14:09 PM	todd.erp@ci.madison.mn.us	5/11/2023 2:00:19 PM	todd.erp@ci.madison.mn.us	4/17/23 2 vehicles with expired tags one has 2 flat tires	4/21/23 notice sent. followup 5/8/23 5/11/23 vehicles have been removed. In compliance
Follow up complete - Monitor	322	3rd Ave	Junk Vehicle/Blight	4/17/2023 2:12:47 PM	todd.erp@ci.madison.mn.us	5/11/2023 2:00:05 PM	todd.erp@ci.madison.mn.us	4/17/23 vehicle with outdated tabs.	4/21/23 notice sent. followup 5/8/23 5/11/23 in compliance. Vehicle has been removed
Follow up complete - Monitor	514	3rd Ave	Junk Vehicle/Blight	4/17/2023 2:09:46 PM	todd.erp@ci.madison.mn.us	5/31/2023 11:28:40 AM	todd.erp@ci.madison.mn.us	4/17/23 broken toilet, battery, tire, barrel. Boat that hasn't move. Lawnmower that look like it has flat tires and tubs of debris	4/21/23 notice sent. followup 5/8/23 5/11/23 maybe some debris has been remedied. But still not in compliance. Also believe there are tires on west side of garage 5/18/23 Citation Issued. Follow up on May 26th. 5/30/23 Followup inspection needed. 5/31/23 items have been moved. In compliance
Follow up complete - Monitor	316	4th Avenue	Junk Vehicle/Blight	4/17/2023 1:54:52 PM	todd.erp@ci.madison.mn.us	5/11/2023 1:45:23 PM	todd.erp@ci.madison.mn.us	4/17/23 inoperable vehicle. Outdated license 5/11/23 vehicle has updated license. In compliance	4/21/23 notice sent. followup 5/8/23

Follow-Up Inspection Complete	715	3rd Ave	Junk Vehicle/Blight	4/17/2023 1:50:03 PM	todd.erp@ci.madison.mn.us	5/31/2023 11:20:47 AM	todd.erp@ci.madison.mn.us	4/17/23 blight, junk laying all over property. Building collapsed and needs to be removed. Structure being built with no permit on file.	4/21/23 notice sent. followup on 5/8/23 5/11/23 not in compliance. Does not look like an attempt has been taken to remedy 5/18/23 Citation issued. Follow up on May 26th. 5/19/23 Deputy unable to deliver. Sent certified and regular mail. 5 days to start 5/22/23; followup on 5/30/23. 5/30/23 Followup inspection needed 5/31/23 no change, not in compliance. Also high grass violation. And vehicle with expired license.
Follow up complete - Monitor	1028	4th Ave	Junk Vehicle/Blight	4/17/2023 1:44:37 PM	todd.erp@ci.madison.mn.us	5/11/2023 1:50:32 PM	todd.erp@ci.madison.mn.us	4/17/23 vehicle with expired license. Tire and bags of brush by alley	4/21/23 Notice sent. followup on 5/8/23 5/11/23 problem has been remedied. Brush look like neighbors property. In compliance
Follow-Up Inspection Complete	521	4th Ave	Junk Vehicle/Blight	4/17/2023 1:38:26 PM	todd.erp@ci.madison.mn.us	5/31/2023 11:25:07 AM	todd.erp@ci.madison.mn.us	4/17/23 building materials, garbage bags and other items on property. Tried to remedy from last contact but seemed to move up to house.	4/13/23 notice was sent. followup scheduled for 4/24/23. This will be extended to May 8th to encourage use of the citywide cleanup. 5/11/23 garbage, junk and blight moved up to house. Not in compliance 5/18/23 Citation Issued. Deputy to deliver. PO has until May 25th to remedy and pay the fine. 5/19/23 Deputy unable to deliver. Sent certified and regular mail. 5 days to start 5/22/23; followup on 5/30/23. 5/30/23 Followup inspection needed 5/31/23 item are moved close to house bags, chairs, etc. is in violation of high grass.

Follow-Up Inspection Complete	516	5th Ave	Junk Vehicle/Blight	4/17/2023 1:36:32 PM	todd.erp@ci.madison.mn.us	5/31/2023 11:26:28 AM	todd.erp@ci.madison.mn.us	4/17/23 dodge pickup expired tabs and flat tire.	4/21/23 notice sent. follow up 5/8/23 5/11/23 not in compliance. Has not been remedied 5/17/23 Issued Citation. Deputy will delivery 5/18. 5/19 Deputy had no success delivering. CE mailed certified and regular. 5 days will start 5/22/23; follow up on 5/30/23 5/30/23 Followup inspection needed 5/31/23 no change. Not in compliance
Notice Sent	713	4th Ave	Junk Vehicle/Blight	4/17/2023 11:07:20 AM	todd.erp@ci.madison.mn.us	5/26/2023 9:50:03 AM	christine.enderson@ci.madison.mn.us	4/17/23 vehicles, snowmobile, motorcycle and 4 wheeler all over property. Vehicle on street has outdated tabs. Possible also the ford with South Dakota plates. Blight also around property. RV, snowmobile,trailer,ford expedition, motorcycle, ford focus, small 4 wheeler, Chevy venture, Cadillac Escalade, and ford fusion parked in street.	4/21/23 Notice sent. Follow up 5/8/23. This one will require extra time and attention. 5/19/23 has not been remedied. Not in compliance. Has been given extra time. 5/26/23 Issued citation. 5 day followup is Monday, June 5th.
Follow up complete - Monitor	417	8th St	Junk Vehicle/Blight	4/17/2023 11:05:00 AM	todd.erp@ci.madison.mn.us	5/11/2023 1:37:23 PM	todd.erp@ci.madison.mn.us	4/17/23 garbage bags next to house	4/21/23 Notice sent. Followup on 5/8/23 5/11/23 property has organized and cleaned garbage. In compliance
Follow-Up Inspection Complete	514	6th Ave	Junk Vehicle/Blight	4/17/2023 10:48:14 AM	todd.erp@ci.madison.mn.us	5/17/2023 12:46:59 PM	christine.enderson@ci.madison.mn.us	4/17/23 miscellaneous blight. Building demolition debris and brush pile in yard	4/21/23 notice sent. follow up on 5/8/23 5/11/23 big improvement. Has blight on porch and brush pile in yard. May need more time

Follow-Up Inspection Complete	723	5th Ave	Junk Vehicle/Blight	4/17/2023 10:37:02 AM	todd.erp@ci.madison.mn.us	5/17/2023 12:45:12 PM	christine.enderson@ci.madison.mn.us	4/17/23 blight all over property.	4/21/23 notice sent. follow up 5/8/23. This one may need extra time and attention. 5/11/23 looks to have had some progress made. Appears to have made a patio with miscellaneous junk for fencing around patio furniture. May need more time?
Follow-Up Inspection Complete	422	7th Ave	Junk Vehicle/Blight	4/17/2023 10:22:03 AM	todd.erp@ci.madison.mn.us	5/17/2023 12:43:02 PM	christine.enderson@ci.madison.mn.us	4/17/23 camper parked in yard not on gravel or acceptable grounds. Tire next to garage and satellite dish.	4/21/23 notice sent. follow up 5/8/23 5/10/23 PO spoke to PW and said he is working on putting his camper on gravel. 5/11/23 camper not on gravel. Dish and tire appears to be gone. Camper not in compliance.
Follow up complete - Monitor	622	4th St	Junk Vehicle/Blight	4/17/2023 10:19:38 AM	todd.erp@ci.madison.mn.us	5/11/2023 10:51:47 AM	todd.erp@ci.madison.mn.us	4/17/23 tires on side of garage.	4/20/23 notice sent. follow up 5/8/23 5/11/23 in compliance. Tires have been removed
Follow up complete - Monitor	211	6th Ave	Junk Vehicle/Blight	4/17/2023 10:15:04 AM	todd.erp@ci.madison.mn.us	5/11/2023 10:50:48 AM	todd.erp@ci.madison.mn.us	4/17/23 miscellaneous old seating. Multiple grills and cabinets. Also debris in bushes. Vehicle looks to be inoperable. Loaded inside with debris and expired tabs	4/20/23 notice sent. follow up 5/8/23 5/11/23 in compliance. Will monitor. Looks more organized. Tabs have been updated. Didn't notice garbage. But tends to be a problem area.
Follow up complete - Monitor	203	6th Ave	Junk Vehicle/Blight	4/17/2023 10:12:43 AM	todd.erp@ci.madison.mn.us	5/11/2023 10:47:33 AM	todd.erp@ci.madison.mn.us	4/17/23 broken door and box of garbage littering property	4/20/2023 notice sent. follow up 5/8/23 5/11/23 in compliance. Items have been removed
Follow up complete - Monitor	722	6th St	Junk Vehicle/Blight	4/17/2023 9:59:17 AM	todd.erp@ci.madison.mn.us	5/11/2023 9:36:20 AM	todd.erp@ci.madison.mn.us	4/17/23 tires, scaffold, windows on east side and south side of house, steel sheet on north of house laying on ground.	4/20/2023 notice sent. follow up on 5/8/23 5/11/23 in compliance. Area has been cleaned up.

Follow up complete - Monitor	401	7th Ave	Junk Vehicle/Blight	4/17/2023 9:53:38 AM	todd.erp@ci.madison.mn.us	5/11/2023 9:37:56 AM	todd.erp@ci.madison.mn.us	4/17/23 garbage bags and blue tarp laying in yard.	4/20/23 notice sent. follow up 5/8/23 5/11/23 in compliance. Has been cleaned
Follow up complete - Monitor	716	2nd St	Junk Vehicle/Blight	4/17/2023 9:51:16 AM	todd.erp@ci.madison.mn.us	5/11/2023 10:46:10 AM	todd.erp@ci.madison.mn.us	4/17/23 carpet laying by alley	4/20/23 notice sent. follow up on 5/8/23 5/11/23 in compliance carpet not in alley
Follow up complete - Monitor	720	9th Ave	Code Enforcement - Other	4/17/2023 9:47:01 AM	todd.erp@ci.madison.mn.us	5/11/2023 9:34:04 AM	todd.erp@ci.madison.mn.us	4/17/23 3 tires in driveway in alley. Red Ford with outdated tabs. Also low tire	4/20/23 notice sent. follow up on 5/8/23 5/11/23 in compliance. Tires and red ford are gone
Follow up complete - Monitor	714	9th Ave	Junk Vehicle/Blight	4/17/2023 9:45:04 AM	todd.erp@ci.madison.mn.us	5/11/2023 9:32:49 AM	todd.erp@ci.madison.mn.us	4/17/23 old vehicle on blocks rusting by garage. Also old farm equipment also rusting. Has been sitting for years.	4/20/23 notice sent. follow up on 5/8/23 5/11/23 in compliance vehicle and equipment moved.
Follow up complete - Monitor	823	7th St	Junk Vehicle/Blight	4/17/2023 9:31:36 AM	todd.erp@ci.madison.mn.us	5/11/2023 9:31:41 AM	todd.erp@ci.madison.mn.us	4/17/23 bags along fence along with pile of brush. More brush next to south shed and pile of scrap next to back of house.	4/20/23 notice sent. follow up 5/8/23 5/11/23 in compliance
Follow up complete - Monitor	503	8th Ave	Junk Vehicle/Blight	4/17/2023 9:25:06 AM	todd.erp@ci.madison.mn.us	5/17/2023 4:19:42 PM	christine.enderson@ci.madison.mn.us	4/17/23 pile of wooden fencing. Tractor tire in yard. Camper parked in yard behind shed with no gravel	4/20/2023 notice sent. follow up on 5/8/23. 5/11/23 has stayed the same. Not in compliance 5/11/23 PO called to inform us the camper is on blocks/gravel area. He is working on cleaning up the brush and fencing. Monitor.
Follow up complete - Monitor	817	5th St	Junk Vehicle/Blight	4/17/2023 9:21:34 AM	todd.erp@ci.madison.mn.us	5/11/2023 9:29:15 AM	todd.erp@ci.madison.mn.us	4/17/23 miscellaneous blight stacked around shed and garage	4/20/23 Notice sent. follow up on 5/8/23. 5/11/23 progress has been made. Has been organized. In compliance

Follow up complete - Monitor	821	5th St	Junk Vehicle/Blight	4/17/2023 9:18:49 AM	todd.erp@ci.madison.mn.us	5/11/2023 9:29:22 AM	todd.erp@ci.madison.mn.us	4/17/23 inoperable vehicle. Pickup topper in yard. Tires, pallets and other blight north of garage	4/20/2023 Notice sent. Follow up on 5/8/23 5/11/23 progress has been made in compliance
Complete	521	4th Ave	Junk Vehicle/Blight	4/12/2023 11:48:40 AM	todd.erp@ci.madison.mn.us	5/17/2023 4:13:57 PM	christine.enderson@ci.madison.mn.us	4/12/23 TE garbage and debris scattered all over property. 4/12/23 VH talked to property owner on the phone. 4/14/23 Notice sent for documenting violations and progress. CE Monitor. 4/21/23 follow up was scheduled for 4/24/23; however, a new inspection will extend that to May 8th to encourage use of the citywide cleanup. CE	
Follow up complete - Monitor	722	6th St.	Junk Vehicle/Blight	3/28/2023 3:34:59 PM	todd.erp@ci.madison.mn.us	5/17/2023 12:37:24 PM	christine.enderson@ci.madison.mn.us	3/28/23 vehicle parked on yard. Using corner sidewalk as driveway. 3 parked 1 in yard for sure. Other may be on driveway. Utility trailer full of garbage on east side of house. 3/30/23 Notice of violation sent to tenant and property owner. Violations must be remedied by April 10th to avoid fine. CE 4/10/23 Followup inspection needed 4/10/23 TE vehicle still parked on grass. Garbage still in trailer along side of house. Not in compliance 4/13/23 Biz office notified Sheriff's Dept to deliver citation and citation letter. Property has until 4/20 at noon to remedy and pay the citation. CE	4/14/23 Progress made. Garbage is gone, cars are moved.



Monthly Summary

Account

City of Madison
Consolidated

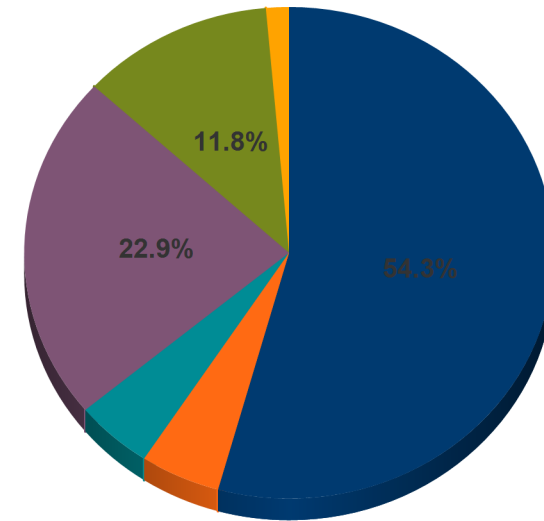
5/31/2023



Weighted Averages

Average Yield	3.27
Average Maturity	1.45
Average Coupon	2.60
Average Duration	3.24
Average Moody	Aa2
Average S&P	AA
Average Fitch	Not Rated

Fixed Income Allocation



Fixed Income Totals

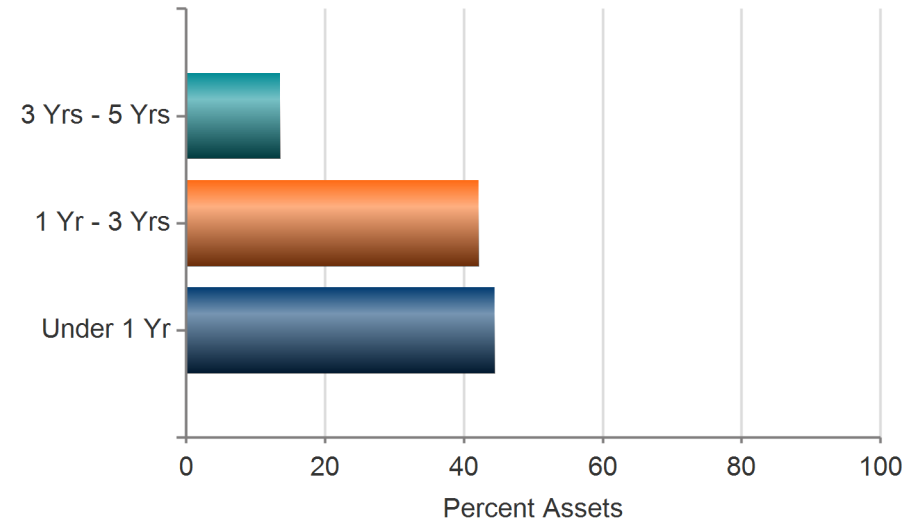
Par Value	4,735,000
Market Value	4,559,921.88
Total Cost	4,729,869.61
Net Gain/Loss	-169,947.73
Annual Income	121,287.72

Security Type	Market Value	% Fixed Income	% Assets
MUNICIPAL BONDS (USD)	2,477,203.15	54.3	54.1
GOVERNMENT BONDS (USD)	222,985.43	4.9	4.9
CMO (USD)	216,529.07	4.7	4.7
CERTIFICATES OF DEPOSIT (USD)	1,043,103.21	22.9	22.8
GOVERNMENT AGENCIES (USD)	536,275.52	11.8	11.7
MUNICIPAL BONDS - ZERO CPN (USD)	63,825.50	1.4	1.4
Fixed Income Total	4,559,921.88	100.0	99.5

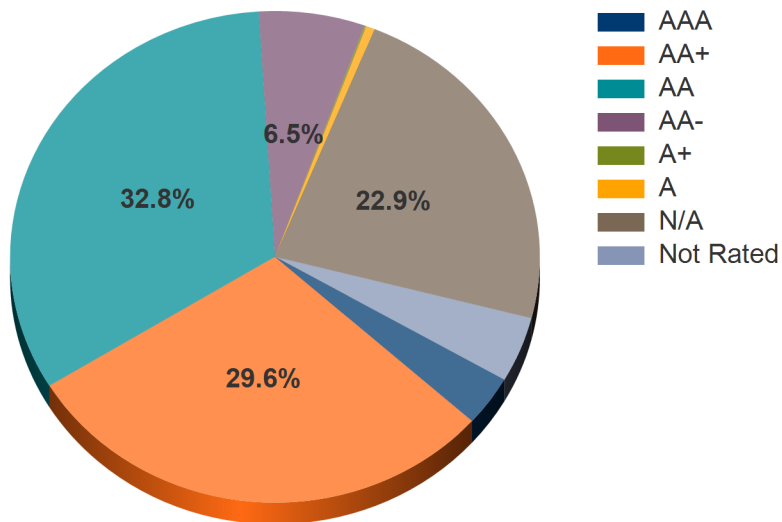
Distribution by Maturity

Maturity	Number	Market Value	% FI Holdings	Average YTM	Average Coupon	Average Duration
Under 1 Yr	31	2,024,729.72	44.4	5.1	3.030%	2.7
1 Yr - 3 Yrs	11	1,920,113.98	42.1	1.7	2.182%	3.3
3 Yrs - 5 Yrs	5	615,078.18	13.5	2.2	2.506%	4.6

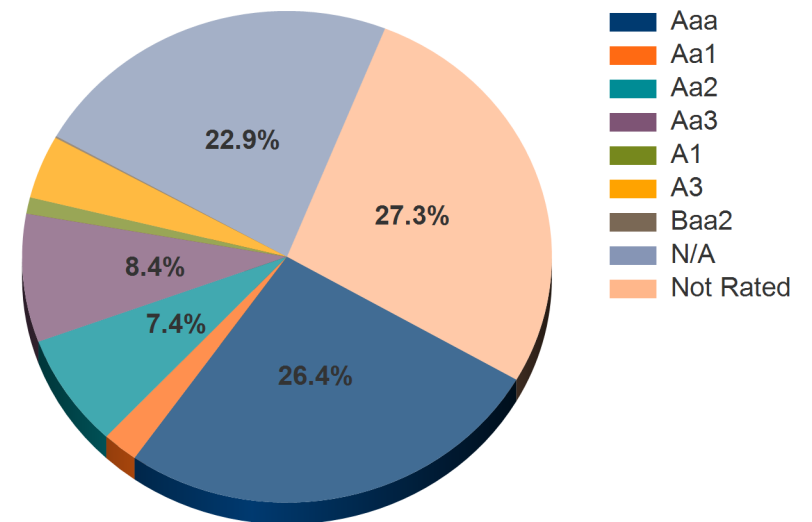
Distribution by Maturity

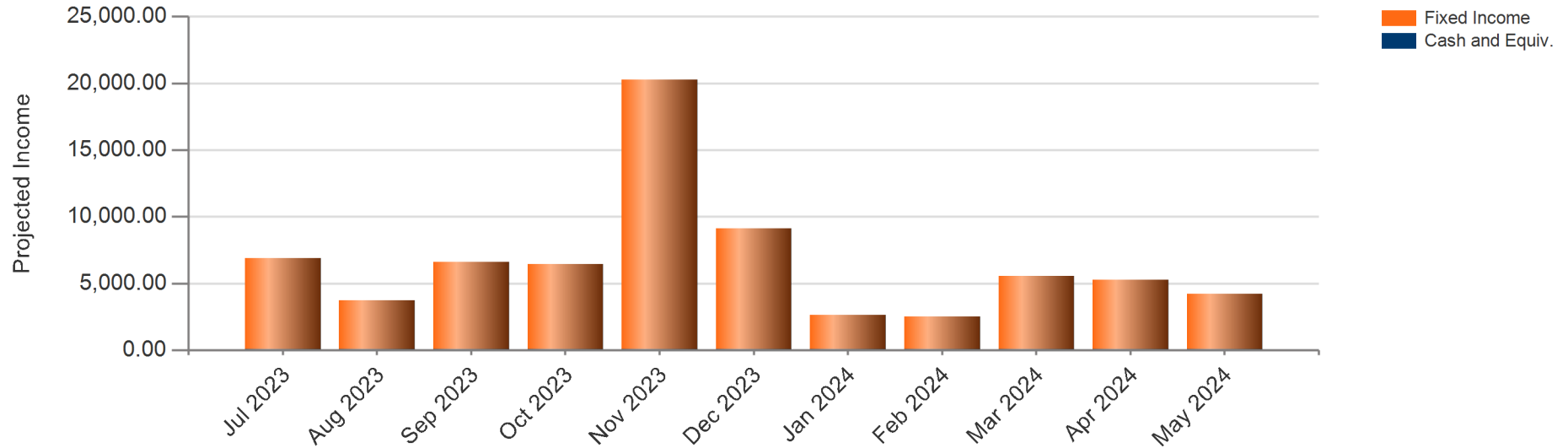


Distribution by S&P Rating



Distribution by Moody Rating





	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024
Cash and Equiv.	81.26	81.26	81.26	81.26	81.26	81.26	81.26	81.26	81.26	81.26	81.26
CASH AND EQUIVALENTS (USD)	81.26	81.26	81.26	81.26	81.26	81.26	81.26	81.26	81.26	81.26	81.26
Fixed Income	6,786.86	3,642.21	6,532.63	6,350.59	20,187.98	9,050.10	2,560.62	2,442.21	5,488.79	5,192.91	4,136.19
MUNICIPAL BONDS (USD)	3,532.86	3,200.00	400.00	5,789.40	11,851.60	2,352.75	2,354.66	2,000.00	0.00	4,625.08	3,127.85
GOVERNMENT BONDS (USD)	0.00	236.25	0.00	361.88	0.00	0.00	0.00	236.25	0.00	361.88	0.00
CERTIFICATES OF DEPOSIT (USD)	3,254.00	205.96	2,020.75	199.32	1,023.88	6,341.10	205.96	205.96	1,376.92	205.96	1,008.34
GOVERNMENT AGENCIES (USD)	0.00	0.00	4,111.88	0.00	7,312.50	356.25	0.00	0.00	4,111.88	0.00	0.00
Total	6,868.12	3,723.47	6,613.89	6,431.85	20,269.23	9,131.35	2,641.88	2,523.47	5,570.05	5,274.17	4,217.45
Grand Total	73,264.92										

Ehlers Investment Partners ("Ehlers") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV) on our website at www.ehlers-inc.com/disclosures.

Information contained in this performance summary is confidential and for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this summary but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank/brokerage maintains control of all assets reflected in this summary and we urge you to compare this summary to the one you receive from your qualified custodian. Ehlers does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Ehlers will obtain pricing from an alternative approved third-party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed on our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by S&P, Moody's, and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Madison Ambulance Service

June 5th, 2023

Call to Order: 1750

Attendance: Completed

Minutes of Last Meeting: Approved as read.

Treasurer Report: Unavailable

Training Officers Report: Pool training completed prior to meeting. Nothing further mentioned.

Run Review: No questions. Scott discussed accident we were paged for the other day. Make sure we are in contact with the SO to make sure we are cleared.

Old Business:

- Run Reports/Face Sheets/PCS- Check mileage, pt name and address, Juvenile parents name and information, correct ICRs, correct spelling of names. Also, some of our transfers are calling for reports occasionally. Suggested maybe checking with them before you leave and get info so we can send the report to them later.
- New Emt's- Nia and Sandy are still working on this.
- MAA
- EMS Week / Seat Belt Check- Thank you for all the help.
- Rig Inspections / Supplies-Nothing reported.
- Payroll- turned in and funds should be received. Make sure that you are changing sling if you trade times with someone. This is how the hours are recorded and turned in for payroll.
- Races Use- Please use 1 ICR# unless you transport.
- ALS Transfers License- Scott is still working on this.

New Business:

- Donation – Donations received from Bellingham Depot and Eric Dikeman.
- New Equipment- Scott suggested we use City funding from our budget that we maybe could use to purchase the pole for the Zoll as it was thought to be a bit expensive.
 - BE suggested getting better signage at the hall so that people know we are turning here. Also wanted to get an American flag and easy landscaping. She also talked with Dan Willis about the construction which probably shouldn't start until next year. It should be for sidewalks and road way shouldn't be a problem. We will need to consider the underground lines that could prevent areas for placement of signage.
- Sling- Scott said there was an update on Sling and we will have to start to pay for it unless we want to look into another program to use. BE stated we are finally getting

comfortable with using Sling and asked what the cost would be. Scott will check but thought this was around \$40.

- BI-Laws- Tabled until next month, work in progress.
- Narcan Usage -Make sure it is reported to Scott, Ann, or a note left so we can get more and the use is reported.
- MGADCS – Scott submitted.
- Hall- Thank you Brittany for painting the posts. Still waiting estimates for siding. There is interest, but nobody will be able to do the project until next year.
- Golf Outing / Retirement Party -Unofficial report from Paul on retiring. Asked if he would like to do his retirement party at the golf outing. This is the year is also for the retirees. Scott nominated Paul and Kristin for planning the party: Planned for July 19th, 1700 start time. Sign up sheet will be available. Will do golf and bean bags followed with a catered meal.
- Cooper Sams-Scott reported it was sent in, \$417.19/year. Heidi and Marissa need to change their names ASAP.
- LQPV Crisis Management- Scott attended a meeting this morning at the school they are trying review and update their plans. Scott asked if anyone else was willing to help take part in that. There will be future meeting. They are hoping to get this completed and presented for approval from the School Board prior to the school year starting.

Additional:

- **Britany presented a Golf fundraiser for Madison Fire is scheduled for August 12th, 2023. Asked if anyone was interested in getting a team together to support them.**
- **MHS golf fundraiser is scheduled for this Wednesday week. \$75/person.**

Motion to Adjourn: 1819

Rig Inspection/Hall Duties: Completed after meeting

Next Meeting: July 11th, 2023 @ 6:30 pm



GARY DAHMS

R

SERVING SENATE DISTRICT 15

E-Newsletter

June 2023

LEGISLATURE PASSES STATE BUDGET ON TIME BUT AT WHAT COST?

The 2023 legislative session ended on time without the need for a special session. Governor Tim Walz is currently signing the bills into law. The budget for 2024 – 2025 is the most expensive in state history at nearly \$72 billion. That’s an increase of about 40% compared to the current state budget.

Unfortunately, this new budget passed by the Democrat House and Senate majorities is far from sustainable. Permanent new programs were added but are funded with one-time dollars. The entire \$17.5 billion surplus was spent, yet the Democrats found it necessary to raise over \$12.447 billion in new or increased taxes and fees. Every Minnesotan will feel the effects of this budget.

Click [here](#) for a detailed spreadsheet of the new 2024 – 2025 budget as provided by non-partisan Senate fiscal analysts.



TOWN HALL MEETINGS A SUCCESS

Senator Dahms would like to thank:

- ★ Senate District 15 constituents who were able to attend the May 31 and June 1 Town Hall Meetings.
- ★ The communities that allowed us to use their facilities for the 12 meetings.
- ★ The Marshall Area Chamber of Commerce for hosting the Town Hall Meeting in Marshall.

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NEWLY PASSED TAX REBATES TO BE DISTRIBUTED THIS FALL

Governor Tim Walz recently signed legislation directing the Minnesota Department of Revenue to distribute direct tax rebate payments to eligible taxpayers.

- ★ \$520 for married joint filers who had a 2021 adjusted gross income of \$150,000 or less
- ★ \$260 for all other filers who had a 2021 adjusted gross income of \$75,000 or less
- ★ An additional \$260 per dependent, up to three dependents, for filers who had a 2021 adjusted gross income at or below the thresholds above

Taxpayers will not have to apply for this payment. Revenue will use tax year 2021 individual income tax or property tax refund returns to determine eligibility and distribute these tax rebate payments. Rebate amounts for part-year residents will be reduced based on the percentage of the year they lived in Minnesota.

A secure online portal for banking and address updates will be available this summer. Taxpayers who are eligible for the rebate payments will be able to access the portal and update their information if necessary. For more information, click [here](#).



From Senator Dahms and his staff:
Linnea, Paige, and Wendy



\$300 MILLION NURSING HOME DEAL RESULTS IN FUNDING FOR EVERY NURSING HOME IN THE STATE

Senate Republicans are sharing the details of the **\$300 million deal to help nursing homes** struck over the weekend. The agreement will include direct grants, facility rate increases, and a workforce incentive fund that adds up to about \$1.1 million for every nursing home in the state. These new funds are in addition to the \$100 million in loans available in the Human Services bill passed last week.

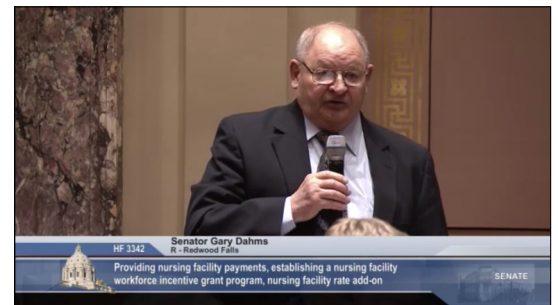


Click the picture to hear my comments.

“Nursing homes across our state, and particularly in rural areas, continue to face a dire staffing crisis,” Senator Gary Dahms said. “That is why Senate Republicans have been fighting for meaningful support for our nursing homes. I am pleased to announce that a bipartisan agreement has been made that will provide \$300 million to keep Minnesota’s nursing homes open. I know that this funding will go a long way to ensure our seniors get the care they need and deserve.”

Nursing Facility Grants totaling \$173.5 million will be split into two payments in August 2023 and August 2024. Each nursing home will receive at least \$225,000, plus additional funds based on active beds for every nursing home in the state, an average 50-bed facility could see \$465,000 in grant funding. The grants can be used for various fiscal management strategies to improve the financial health of nursing homes. Unlike loans in the Human Service budget, these grants will not need to be repaid, making their impact more meaningful for nursing homes.

Staffing concerns continue to be a major challenge for nursing homes. State money totaling \$51.5 million in addition to federal funds will enable a temporary \$12.32 daily rate add-on for 18 months. Nursing home administrators say that this could translate into a pay raise of about \$1 per hour for nursing home staff. The remaining funds from the \$300 million are put into a Workforce Incentive Fund (WIF) that facilities can use for hiring and retention bonuses, employee-owned benefits, and employee contributions to a 410k, along with professional development, childcare, meals, transportation, and housing needs of employees. The WIF caps out at \$3000 per worker, per year and is available until funds are spent or by July 2029.



Securing funding for nursing homes.

According to the Long-Term Care Imperative, a collaboration of aging services providers, the nonprofit member association for long-term and nursing care providers, 15% of nursing homes statewide have completely exhausted their financial reserves and 10% are considering closing. In Greater Minnesota, 17% have no financial reserve and 12% are considering closures. With about 350 nursing homes in the state, that puts 60 nursing homes without reserves and 41 considering closure.

Click on the lower right picture to watch Senator Dahms explain how Senate Republicans worked to get nursing home funding despite Democrats’ and Governor Walz’s objections.

A RECAP OF CONFERENCE COMMITTEE REPORTS PASSED IN THE SENATE

Omnibus State and Local Governments and Elections Appropriations

Single party control led to Democrats growing the state government operating budget by nearly 40%. This bill includes pay raises for constitutional officers and agency heads along with the top political appointees of governors and re-sets their pay structure for the long-term. This bill also grants more authority to the executive branch and diminishes the role of the legislature despite the legislature being a co-equal branch of government.

Democrats abandoned the position of governors from three parties that election law changes only happen with the consensus and bipartisan support of legislators from major parties. This tradition has served our state well and helped ensure the administration of elections is done in an even-handed and non-partisan way. Instead, the Democrat Majorities passed controversial proposals that weaken public confidence in our elections as accessible, fair, and secure. For example, the inclusion of the controversial “National Popular Vote” will change how Minnesota awards its presidential elector votes in a way that seeks to circumvent both the will of Minnesota voters and the constitutional method outlined for electing presidents.

Omnibus Transportation Appropriations

This bill had many issues going out of the Senate, but now even more problem areas came back from conference committee. Included in the bill are about \$3.77 billion in tax increases over the next four years including increases to the motor vehicle registration tax (tab fees), gas tax, and the motor vehicle sales tax. Several fees have also increased, including fees for retail deliveries.

Omnibus Tax Bill

This bill raises taxes by more than \$2.2 billion over four years and makes e-pulltab changes to charitable gaming that will harm the efforts of charities across

the state. The bill provides a one-time rebate as a refundable tax credit for 2023 of \$520 for married joint filers (must have adjusted gross income of under \$150,000) and \$260 for single filers (must have adjusted gross income under \$75,000). There is a credit of \$260 per dependent (up to 3) for a maximum total rebate of \$1,300.

Bonding Bill Appropriations

Bonding bills require a 3/5 vote of each legislative body to become enacted (41 votes in the Senate). The bonding bill passed on Monday invests approximately \$1.5 billion for infrastructure projects across the state and is a better bill than the one Senate Republicans defeated in March. That bill heavily favored projects in the seven-county metro area and allocated dollars to over five dozen non-profit (mostly metro) organizations. Senate Republicans were able to vote for this bill due to the Democrat Majorities finally agreeing to remove the funding for the organizations, fund \$200 million in rural projects, and provide \$300 million to nursing homes.

Omnibus Health and Human Services Appropriations

The language of this conference committee report was not released until late Sunday night with no public input. By 2027, the bill seeks to end the successful reinsurance program, eliminate managed care (despite 41 other states using this approach), and lays the groundwork for single payer health care.

Some of the most disturbing language in this bill is the repeal of numerous abortion protections including:

- ★ Repealing the “Women’s Right to Know Act.”
- ★ Removing informed consent language.
- ★ Eliminating the prohibition of using state grant funds to nonprofits who perform abortions.

Current law requires that a born alive infant receives life saving care. The new law now requires comfort care measures only.

Conference Committee Reports that Passed the Senate: May 19 - 22

SF/HF#	Description	Dahms's Vote
SF 1426/ HF 1830	Omnibus State Government and Elections appropriations	No
SF 3157/ HF 2887	Omnibus Transportation appropriations	No
SF 1811/ HF 1938	Omnibus tax bill	No
SF 676/ HF 669	Bonding Bill - bonding	Yes
SF 2995 /HF 2930	Omnibus Health and Human Services appropriations	No

REMINDER

SENATOR DAHMS ANNOUNCES TOWN HALL MEETINGS

State Senator Gary Dahms (R – Redwood Falls) and State Representative Paul Torkelson (R – Hanska) and State Representative Chris Swedzinski (R – Ghent) invite area residents to attend their joint town meetings on Wednesday, May 31, 2023 and Thursday, June 1, 2023.

The following town meetings with Senator Gary Dahms and Representative Paul Torkelson will be held Wednesday, May 31, 2023:

- ★ Sleepy Eye ~ 7:15 – 8:15 a.m. at the Event Center, 110 – 12th Avenue Northeast
- ★ New Ulm ~ 9:00 – 10:00 a.m. at the Public Library, 17 North Broadway Street
- ★ Comfrey ~ 11:00 a.m. – 12:00 p.m. at the Community Center, 120 Brown Street East
- ★ Springfield ~ 1:00 – 2:00 p.m. at the Community Building, 33 South Cass Avenue
- ★ Belview ~ 3:00 – 4:00 p.m. at the City Hall, 202 South Main Street
- ★ Redwood Falls ~ 4:30 – 5:30 p.m. at the City Hall, 333 South Washington Street

The following town meetings with Senator Gary Dahms and Representative Chris Swedzinski will be held Thursday, June 1, 2023:

- ★ Tracy ~ 7:30 – 8:30 a.m. at the Public Library, 189 – 3rd Street
- ★ Marshall ~ 9:15 – 10:15 a.m. at the YMCA, 200 South A Street and sponsored by the Marshall Area Chamber of Commerce
- ★ Canby ~ 11:15 a.m. – 12:15 p.m. at the City Hall Council Chambers, 110 Oscar Ave North
- ★ Madison ~ 1:15 – 2:15 p.m. at the City Hall Auditorium, 404 – 6th Avenue
- ★ Dawson ~ 2:45 – 3:45 p.m. at the City Building, 675 Chestnut Street
- ★ Granite Falls ~ 4:30 – 5:30 p.m. at the City Hall Council Chambers, 641 Prentice Street

For more information, please contact Senator Dahms's Assistant, Wendy Haavisto, at (651) 296-3218.



On Memorial Day, we remember the brave men and women who gave the ultimate sacrifice for our freedoms. Our nation is forever grateful to our fallen heroes.

THANK YOU FOR VISITING US AT THE CAPITOL
6th graders from Redwood Valley Middle School

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Cash and Investment Balances

Date: MAY 31, 2023

			Ehlers Investments		
Fund	Acct No.	Cash Balance	Acct No.	Balance	Total by Fund
General Fund	101-10100	\$411,191.77	101-10113	\$151,000.00	\$562,191.77
Ambulance Fund	201-10100	-\$42,427.51	201-10113	\$200,000.00	\$157,572.49
EDA Fund	211-10100	\$90,940.19	211-10113	\$0.00	\$90,940.19
Sewer Sys replace	225-10100	\$112,326.56	225-10113	\$0.00	\$112,326.56
Inf. Replace. DS	350-10100	\$62,888.09	350-10113	\$0.00	\$62,888.09
2015 GO Refunding	351-10100	-\$39,919.13	351-10113	\$0.00	-\$39,919.13
2016 GO Ref/Wt Rev	353-10100	-\$105,530.47	353-10113	\$0.00	-\$105,530.47
FTTP Proj Fund	406-10100	\$0.00	406-10100	\$0.00	\$0.00
Util Ext Proj Fund	407-10100	-\$249,517.75	407-10100	\$0.00	-\$249,517.75
Cult & Rec Capital	420-10100	\$200,236.16	420-10113	\$0.00	\$200,236.16
Bldg & Equip Capital	425-10100	\$265,808.34	425-10113	\$0.00	\$265,808.34
Streets Capital	430-10100	\$58,905.78	430-10113	\$0.00	\$58,905.78
Water Fund	601-10100	-\$32,994.49	601-10113	\$99,000.00	\$66,005.51
Sewer Fund	602-10100	-\$140,524.03	602-10113	\$400,000.00	\$259,475.97
Sanitation Fund	603-10100	\$137,626.01	603-10113	\$0.00	\$137,626.01
Electric Fund	604-10100	\$388,977.48	604-10113	\$2,000,000.00	\$2,388,977.48
Storm Sewer Fund	605-10100	\$189,444.52	605-10113	\$0.00	\$189,444.52
Liquor Fund	609-10100	\$134,954.44	609-10113	\$0.00	\$134,954.44
Eastview Fund	614-10100	\$56,695.57	614-10113	\$100,000.00	\$156,695.57
Reserve Fund	851-10100	-\$84,786.06	851-10113	\$413,245.00	\$328,458.94
		\$1,414,295.47		\$3,363,245.00	\$4,777,540.47
	<i>Less Ehlers Laddered Invested Maturities:</i>	<i>-\$1,290,000.00</i>		<i>\$1,290,000.00</i>	
	Total Cash Balance:	\$124,295.47	Total Invested w/ Ehlers:	\$4,653,245.00	\$4,777,540.47
	United Prairie Checking & ICS:	\$111,766.75			
	Old National Checking:	\$12,528.72			
	Total Cash Balance:	\$124,295.47			
	Other Accounts:				
	UP SCDP Rev Loan: 202-10103	\$123,477.74			
	ONB EDA Rev Loan Fund: 212-10105	\$37,552.27			
	Total Other Accounts:	\$161,030.01	Total Other Accounts:	\$161,030.01	
		\$0.00			
		\$0.00			
			Grand Total Cash and Investments		\$4,938,570.48

(GT Cash Balance)

Memo

To: City Administrator & City Council
From: Dale Hiepler, Liquor Store Manager
Date: 6/7/2023
Re: April Sales

Sales for May were \$50,476 compared to \$45,202 last year; a \$5,274 increase. For the year, we show sales of \$197,365 compared to \$182,372 last year; a \$14,993 increase.

For the month of May, liquor showed a \$3,454 increase and beer a \$1,924 increase.

**CITY OF MADISON
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT
Statement for the month of May 2023**

SALES	2022	2023	% of Sales	2022 YTD	2023 YTD	% of Sales
Liquor	15657.44	19111.39	37.86%	73,296.03	83,621.72	42.37%
Beer	28455.58	30378.58	60.18%	105,229.15	110,457.85	55.97%
Mix, Ice, Etc.	1089.92	986.44	1.95%	3,847.35	3,285.65	1.66%
TOTAL SALES	45202.94	50,476.41	100.00%	182,372.53	197,365.22	100.00%
COST OF SALES						
Inventory at 1st of month	41842.29	44074.06	87.32%	198,425.51	209,311.77	106.05%
Purchases	39529.10	32638.45	64.66%	142,313.11	138,477.58	70.16%
Freight	221.12	247.94	0.49%	894.11	1093.38	0.55%
Inventory at end of month	50628.50	42131.72	83.47%	216,749.35	213,410.16	108.13%
TOTAL COST OF SALES	30964.01	34,828.73	69.00%	124,883.38	135,472.57	68.64%
GROSS PROFIT						
	14238.93	15,647.68	31.00%	57,489.15	61,892.65	31.36%
OPERATING EXPENSE						
Labor	4576.74	6356.34	12.59%	22,505.79	23,405.55	11.86%
PERA	174.49	277.16	0.55%	882.06	1,726.32	0.87%
FICA	349.98	486.14	0.96%	1,721.01	1,789.90	0.91%
Mandatory Medicare	0.00	0.00	0.00%	29.30	0.00	0.00%
* Worker's Compensation	184.69	183.19	0.36%	923.45	915.95	0.46%
City Health Insurance	309.97	8.07	0.02%	1,549.85	40.35	0.02%
General Supplies	315.78	39.00	0.08%	506.42	700.88	0.36%
* Audit Service	83.33	83.33	0.17%	416.65	416.65	0.21%
Dues & Subscriptions	0.00	0.00	0.00%	391.00	391.00	0.20%
Licenses & Taxes	0.00	0.00	0.00%	0.00	0.00	0.00%
Telephone & Internet	111.07	114.56	0.23%	482.80	629.92	0.32%
Advertising	397.50	407.50	0.81%	822.50	1,615.00	0.82%
Utilities	419.69	430.28	0.85%	2,252.41	2,741.60	1.39%
* Property Insurance	94.67	110.17	0.22%	473.35	550.85	0.28%
Training	0.00	0.00	0.00%	0.00	0.00	0.00%
Building Maint.	670.00	0.00	0.00%	875.98	0.00	0.00%
Equipment Maint.	120.03	0.00	0.00%	120.03	0.00	0.00%
Contractual Services	577.97	737.91	1.46%	2,303.52	3,429.69	1.74%
Travel	0.00	0.00	0.00%	0.00	0.00	0.00%
* Dram Shop Insurance	42.58	41.92	0.08%	212.90	209.60	0.11%
Miscellaneous	0.00	0.00	0.00%	0.00	0.00	0.00%
Depreciation	464.63	369.27	0.73%	2,323.15	1,846.35	0.94%
TOTAL OPERATING EXPENSE	8893.12	9644.84	19.11%	38,792.17	40,409.61	20.47%
Operating Income	5345.81	6,002.84	11.89%	18,696.98	21,483.04	10.88%
Nonoperating Revenues:						
Interest Income	0	0.00	0.00%			0.00%
NET INCOME	5345.81	6,002.84	11.89%	18,696.98	21,483.04	10.88%

* Standard values per month

**CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT**

May 31, 2023

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
Susana C. Wittnebel	MGD#1010	10/15/23	\$2,500.00	tax assessment			\$411.54
LqP Ag Society/Fair Board-10 year no interest loan		12/31/27	\$85,000.00	\$3000/year			\$15,000.00
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	\$163.72			\$14,421.37
Torchwood Communications, LLC**		07/01/25	\$2,000.00	\$46.00			\$1,139.22
MD Lawncare		02/01/26	\$2,000.00	\$50.00			\$1,527.90
Bella Calluna		02/01/26	\$2,000.00	\$50.00			\$1,527.90
Rural Solutions		03/01/26	\$2,000.00	\$50.00			\$1,575.74
Madison Chiropractic**		03/01/26	\$2,000.00	\$50.00			\$1,572.61
LqP Ag Society/Fair Board-5 year no interest loan		12/31/26	\$50,000.00	\$10000/year			\$40,000.00
The Sticks Bar & Grill		04/01/30	\$20,000.00	\$281.50			\$19,718.50
Stan's Standard		11/01/25	\$1,389.00	\$50.00			\$1,339.00
The Sticks Bar & Grill-CIP		03/01/27	\$2,000.00	\$50.00			\$2,000.00
VFW		03/01/27	\$2,000.00	\$50.00			\$2,000.00
TOTAL MEDA LOANS (REVOLVING LOAN FUND)				\$841.22		\$0.00	\$102,233.78

**Has completed CIP and received fogivable portion.

FUND BALANCE AVAILABILITY

	MEDA LOANS (RLF)	TOTALS
Fund Balance	\$139,786.05	\$139,786.05
Less Loans Outstanding	\$102,233.78	\$102,233.78
Less Payments Outstanding	\$0.00	\$0.00
Bank Acct Available as of	\$37,552.27	\$37,552.27
May 31, 2023		
		MEDA Balance: \$37,552.27

MEDA FUND BALANCE INCOME

January 2023 Int \$99.46	April 2023 Int \$96.51	July 2023 Int	Oct 2023 Int
February 2023 Int \$99.04	May 2023 Int \$92.10	Aug 2023 Int	Nov 2023 Int
March 2023 Int \$88.56	June 2023 Int	Sept 2023 Int	Dec 2023 Int
2023 YTD Interest			\$475.67



404 6th Avenue
Madison, Minnesota 56256
P 320.598.7373
F 320.598.7376
E madison@ci.madison.mn.us
ci.madison.mn.us

Memo

To: City of Madison Employees
From: Val Halvorson, City Manager
CC: City Council
Date: 06/1/2023
Re: New Juneteenth Holiday Will Be Effective This Year – June 19, 2023

Comments: A provision included in the state and local government omnibus bill adjusts the previous effective date to make the holiday required this year. The holiday is to recognize the date on which slavery was abolished in the United States.

The law was originally supposed to go into effect on August 1, 2023 but a provision to amend the effective date of the new law was adopted and will be signed by the Governor. Minn. Stat. 645.44 states that no public business can be transacted on any holiday, except in case of necessity, including the new Juneteenth holiday which will be observed this year on Monday, June 19th, 2023.

Notice: We will add Juneteenth to the 2023 HOLIDAY SCHEDULE as listed below and we will continue observance in future years.

1. January 2 - New Year's Day (observed)
2. January 16 - Martin Luther King Day
3. February 20 - President's Day
4. May 29 - Memorial Day
5. June 19 - Juneteenth
5. July 4 - Independence Day
6. September 4 - Labor Day
7. November 10 - Veteran's Day
8. November 23 - Thanksgiving Day
9. November 24 - Friday after Thanksgiving (Columbus Day Holiday observed)
10. December 25 - Christmas Holiday
11. Any Date - **Floating Holiday

**Need to let Payroll know when you use this holiday.

Water Plant Monthly Report

Year: 2023

		January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Aqua Hawk	Used (gal)	21.5	10	24	20.5	31.5								107.5
	Cost	\$293.91	\$136.70	\$328.08	\$280.24	\$430.61								\$1,469.54
KMNO4	Used (lbs)	344	303.6	335	265.65	489								1737.25
	Cost	\$1,702.80	\$1,502.82	\$1,658.25	\$1,314.97	\$2,414.61								\$8,593.45
Anti Scalant	Used (gal)	25.5	27.5	25.75	23.5	36.75								139
	Cost	\$1,362.47	\$1,469.33	\$1,375.82	\$377.65	\$1,963.55								\$6,548.82
Poli-phosphate	Used (gal)	46	42	46.5	43.5	63								241
	Cost	\$739.22	\$674.94	\$747.26	\$699.05	\$1,012.41								\$3,872.88
Chlorine	Used (lbs)	83	55	90	84	135								447
	Cost	\$115.37	\$76.45	\$125.10	\$116.76	\$187.65								\$621.33
Nalco 7768 Polymer	Used (gal)	1.2	1.75	2.09	1.72	2.16								8.92
	Cost	\$43.21	\$63.02	\$75.26	\$64.94	\$77.65								\$324.08
Flouride	Used (gal)	13.75	15.5	15.25	13.25	24								81.75
	Cost	\$79.06	\$89.13	\$30.19	\$76.19	\$138.00								\$412.57
Sodium meti-Bisulfate	Used (lbs)	10.5	7.9	7.2	7.55	11.5								44.65
	Cost	\$14.81	\$11.14	\$10.15	\$10.65	\$16.22								\$62.97
R ₆ O ₆ Pre-Filters	Used (case)	2	1	1	1	4								9
	Cost	\$568.84	\$300.36	\$300.36	\$300.36	\$1,201.44								\$2,671.36
RO Cleaner P 703 low Ph	Used	0	0	0	0	0								0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00
Sodium Hydroxide	Used (gal)	0	0	0	0	0								0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00
RO Cleaner p111 High Ph	Used (lbs)	0	0	0	0	0								0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00
Caustic Soda 50% & 30%	Used (gal)	66	71	73	67.5	102.5								380
	Cost	\$585.42	\$629.77	\$647.51	\$598.73	\$909.18								\$3,370.61
Hydrachloric Acid 31%	Used (gal)	0	0	0	0	0								0
	Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00
Well gal Pumped	x1000	5481	5041	5453	4735	7031								27741
Hi service gal, pumped	x1000	3389	3076	3366	2962	4319								17112
Gallons to Waste	x1000	972	954	981.72	876	1339.26								5122.98
RC membrane gal pumped	x1000	3414	3414	3471	3113	4649								18061
Backwash gal pumped	x1000	1058	939	1050	977	1399								5423
w. p water meter gallons	Actual	176140	177020	193160	171440	226140								943900
Treated accounted gal	Actual	33100	4000	187000	0	800								224900
Soft Water gal sold	Actual	0	0	0	750	0								750
Baseball Field well gal pumped	Actual	0	0	0	0	654500								654500

CITY COUNCIL CHECKLIST

6/9/2023

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold – will require additional community engagement	completed
Fiber Grant	9/26/2022	Meyer	CM,committee	Montitoring Review Complete	
MNDOT 2023	5/11/2015	Zahrbock	CM, Engineer	Work to start on June 19th	
Downtown Renovation Fund	1/1/2022	Meyer	CM,	1 RPF received on 308 6th Ave, working on Development Agreement	
EDA CIP Program	1/1/2022	EDA	EDA	5 awards for 2023	
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA		
Daycare Performance/EDA Appropriation	9/1/2017	EDA	Community	New Director	
May 12, 2022 Storm	5/12/2022	Council	CM, EM	Baseball Netting and Grandstand remain	
Infrastructure North Expansion	9/1/2021	Council	CM, council	Kent to discuss Bid Results	
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Preconstruction Meeting	
Tennis/Basketball Courts	7/2/2021	Conroy	CM, Parks	Application Submitted - June Award Notice	
Carneige Library Roof	1/1/2022	Parks	Manager	USDA Award Documentatin Received - Waiting on SHPO Memo	
Grand Theatre Projector	1/23/2023	Maynard	CM, council	Projector and Future Operations	
Welcome Sign School Pride State Champ	8/20/2022	Zahbrock	CM, PZ, AC	School delay	

**CITY OF MADISON, MINNESOTA
RESOLUTION 23-30**

**STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)**

RESOLUTION APPROVING TAX ABATEMENTS

BE IT RESOLVED by the City Council of the City of Madison, Minnesota (the "City"), as follows:

1. Recitals.

- (a) The City proposes to assist in the financing of parking lot improvements at Eastview Apartments located in the City (the "Project"). The City proposes to use the abatement for the purposes provided for in the Abatement Law (as hereinafter defined), including the Project. The proposed term of the abatement will be for up to 10 years in an amount not to exceed \$346,846. The abatement will apply to the City's share of the property taxes (the "Abatement") derived from the property described by property identification numbers on the attached "Exhibit A" (the "Property"); and
- (b) On the date hereof, the Council held a public hearing on the question of the Abatement, and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof; and
- (c) The Abatement is authorized under Minnesota Statutes, Sections 469.1812 through 469.1815 (the "Abatement Law").

2. Findings for the Abatement. The City Council hereby makes the following findings:

- (a) The Council expects the benefits to the City of the Abatement to at least equal or exceed the costs to the City thereof.
- (b) Granting the Abatement is in the public interest because it will provide financing necessary to construct public facilities and to help provide access to services for residents of the City.
- (c) The Property will not be located in a tax increment financing district for the period of time that the Abatement is in effect.
- (d) In any year, the total amount of property taxes abated by the City by this and other abatement resolutions, if any, does not exceed ten percent (10%) of net tax capacity of the City for the taxes payable year to which the abatement applies or \$200,000, whichever is greater.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

- (a) The Abatement shall be for up to a ten (10) year period and shall apply to the taxes payable in the years 2024 through 2033, inclusive.
- (b) The City will abate the City's share of property tax amount which the City receives from the Property, cumulatively not to exceed \$346,846.
- (c) The Abatement shall be subject to all the terms and limitations of the Abatement Law.
- (d) Because the City anticipates issuing General Obligation Tax Abatement Bonds, the Abatement may not be modified or changed.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 23-30 was declared duly passed and adopted this 12th day of June, 2023.

Greg Thole
Mayor

Attest: _____
Christine Enderson
City Clerk

Exhibit A

Parcel ID Numbers for "Property"

54-0643-040	54-0643-120	54-0666-000
54-0643-050	54-0676-030	54-0647-000

PRELIMINARY TERM SHEET DATED JUNE 9, 2023

City of Madison, Minnesota (the "City")
Lac Qui Parle County

\$338,000* General Obligation Tax Abatement Bonds, Series 2023A (the "Bonds")

- Proposals Due:** Proposals must be received by email to bondsale@ehlers-inc.com no later than 12:00 PM, CT (Noon) on June 23, 2023, at the offices of Ehlers, 3060 Centre Pointe Drive, Roseville, MN 55113.
- Proposal Consideration:** Proposals will be considered by the City Council, at a meeting to be held on June 26, 2023, at 5:00 PM.
- Purpose:** The Bonds are being issued to finance the construction of parking lot improvements for the Eastview Apartments owned by the City's EDA.
- Authority:** Minnesota Statutes, Section 469.1814 and Chapter 475.
- Per Minnesota Statutes, Chapter 469, in any year, the total amount of property taxes abated by a political subdivision under this section may not exceed (i) ten percent of the net tax capacity of the political subdivision for the taxes payable year to which the abatement applies, or (ii) \$200,000, whichever is greater.
- Security:** The Bonds are general obligations of the City, backed by its full faith, credit and taxing authority.
- The City anticipates that the debt service will be paid from a combination of abating the City's portion of taxes from specific parcels up to an amount of the aggregate sum of abatements equal to the principal amount of the Bonds and from ad valorem property taxes.
- Receipt of tax abatement revenues and ad valorem property taxes will be sufficient to provide not less than 105% of principal and interest on the Bonds as required by Minnesota law. Should the revenues pledged for payment of the Bonds be insufficient to pay the principal and interest as the same shall become due, the City is required to pay maturing principal and interest from moneys on hand in any other fund of the City not pledged for another purpose and/or to levy additional taxes for this purpose upon all the taxable property in the City, without limit as to rate or amount.
- Date of Bonds:** July 13, 2023
- Delivery Date:** July 13, 2023

Principal Installments:

Principal on the Bonds will be due on February 1 in the years 2025 through 2034.

<u>Year</u>	<u>Amount**</u>	<u>Year</u>	<u>Amount**</u>
2025	\$27,000	2030	\$34,000
2026	28,000	2031	36,000
2027	29,000	2032	38,000
2028	31,000	2033	40,000
2029	33,000	2034	42,000

Estimated Sources and Uses*

Sources

Par Amount of Bonds \$338,000

Total Sources

\$338,000

Uses

Project Costs \$320,837

Costs of Issuance 17,000

Rounding Amount 163

Total Uses

\$338,000

*Preliminary, subject to change.

** The City reserves the right to increase or decrease the principal amount of the Bonds, in increments of \$1,000. Increases or decreases may be made in any principal installment year. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

Interest:

Interest will be payable on February 1 and August 1 of each year, commencing February 1, 2024, to the registered owner of the Bonds. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

Optional Redemption:

The Bonds will be subject to call and prior payment on any date after the settlement date at a price of par plus accrued interest.

Purchase Price:

\$338,000.00

Form of Bonds:

Bonds will be in typewritten form, registrable as to principal and interest.

Qualified Tax-Exempt Obligations:

The Bonds will be designated as qualified tax-exempt obligations ("bank qualified") pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, which permits financial institutions to deduct interest expenses allocable to the Bonds to the extent permitted under prior law.

Financial Disclosure:

The City will offer to provide its financial data annually to the Lender upon request.

Rating:

The City has not requested a rating for the Bonds. *A rating may not be requested without contacting Ehlers and receiving the permission of the City.*

Offering Documents:

Offering documents shall take the form of this Preliminary Term Sheet and the attached Proposal Form.

Costs of Issuance: Financing and legal costs will be paid for out of the proceeds of the Bonds. No additional costs proposed by the Lender will be considered.

Legal Opinion: An opinion as to the validity of the Bonds and the exemption from taxation of the interest thereon will be furnished by Taft Stettinius & Hollister LLP, Minneapolis, Minnesota, bond counsel to the City, and will accompany the Bonds.

Resale of Bonds: The Lender shall agree to purchase the debt instrument for investment and not with a present view to the distribution, transfer or resale thereof. The Lender intends to hold and book the Bonds as a loan in its loan portfolio; the Lender acknowledges that the use of the word "Bonds" in the name of the debt instrument is for convenience only and is not intended to indicate that the instrument is a security within the meaning of the Securities Act of 1933. The Lender shall be required to hold such Bonds for its own account and for an indefinite period of time and does not intend to dispose of all or any portion of such Bonds and understands that transfer of such Bonds is restricted pursuant to the terms of the financing agreement.

Lender: To be determined.

Paying Agent: The City shall be designated as the paying agent.

Bond Counsel: Mary Ippel; Taft Stettinius & Hollister LLP, Minneapolis, Minnesota

Municipal Advisor: Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Municipal Advisors:	Todd Hagen	Rebecca Kurtz	Keith Dahl
Phone No.	(651) 697-8508	(651) 697-8516	(651) 697-8595
E-mail Address:	thagen@ehlers-inc.com	rkurtz@ehlers-inc.com	kdahl@ehlers-inc.com

Disclaimer:

No proposing firm representative or third-party solicitor shall contact the City's elected officials regarding this request for proposal while it remains open. Violation of this provision will be deemed grounds for immediate disqualification of a proposal and may be considered in future requests for proposal.

The City reserves the right to reject any and all proposals, and may waive any defect, irregularity, or informality contained in a proposal. The City reserves the right to select the proposal deemed most advantageous to the City, in its sole discretion, and to negotiate directly with any respondents. Preparation and submission of a response to this request for proposals is at the sole expense and risk of the responding firms, and it is understood by the selected firm that no fees or other compensation will be paid if the proposed financing is abandoned or does not close. If deadlines are modified or addenda to this request for proposal are prepared, all parties shall be notified contemporaneously.

PROPOSAL FORM

City Council
City of Madison, Minnesota (the "City")

June 23, 2023

RE: \$338,000* General Obligation Tax Abatement Bonds, Series 2023A (the "Bonds")
DATED: July 13, 2023

For all or none of the above Bonds, we will pay you \$338,000 plus accrued interest to date of delivery for such Bonds, with a final principal installment of February 1, 2034 and bearing interest at the following rate:

_____ %

The City reserves the right to increase or decrease the principal amount of the Bonds on the day of sale, in increments of \$1,000 each. Increases or decreases may be made in any principal installment. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

Interest on the Bonds will be payable on February 1, 2024 and semi-annually thereafter.

The Bonds will be subject to call and prior payment on any date after the settlement date at a price of par plus accrued interest.

The Lender shall agree to purchase the debt instrument for investment and not with a present view to the distribution, transfer or resale thereof. The Lender intends to hold and book the Bonds as a loan in its loan portfolio; the Lender acknowledges that the use of the word "Bonds" in the name of the debt instrument is for convenience only and is not intended to indicate that the instrument is a security within the meaning of the Securities Act of 1933. The Lender shall be required to hold such Bonds for its own account and for an indefinite period of time and does not intend to dispose of all or any portion of such Bonds and understands that transfer of such Bonds is restricted pursuant to the terms of the financing agreement.

The City has not requested a rating on this issue. *A rating may not be requested without contacting Ehlers and receiving the permission of the City.*

This proposal is for consideration and acceptance by the City Council on June 26, 2023, and is conditional upon delivery of said Bonds to us within 40 days of award. Delivery is anticipated on or about July 13, 2023. The Bonds will be in typewritten form, registrable as to principal and interest. The City shall be designated as the bond registrar/paying agent. The Bonds will be "bank qualified" and tax exempt, as evidenced by a legal opinion of Taft Stettinius & Hollister LLP, City, State as bond counsel.

Submitted by:

Name of Institution: _____

Submitted By: _____

Title: _____

Signature: _____

The City reserves the right to reject any and all proposals and to waive any informality in any proposal.

The foregoing offer is hereby accepted by and on behalf of the City Council of the City of Madison, Minnesota, this _____ day of _____, 2023.

By: _____

By: _____

Title: _____

Title: _____



Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

June 6, 2023

Val Halvorson, City Manager
City of Madison
404 6th Avenue
Madison, MN 56256

RE: TH 75 Utility Spot Repairs
City of Madison, Minnesota
Project No.: 0W1.127281

Dear Val:

Enclosed please find Change Order 1 for the TH 75 Utility Spot Repairs project. This change order accounts for expanding the TH 75 highway patch so that the sanitary manhole at 4th Street could be moved north, avoiding conflict with the existing storm sewer. The amount of the change order is \$17,893, which is unchanged from the amount presented at the May 22nd city council meeting. The contractor agreed that this amount was sufficient compensation for the work.

Also enclosed is Contractor's Application for Payment No. 1. This application includes payment for all work completed on the project. It also includes payment for Change Order 1. We are withholding 5% retainage, which will be released on a future final payment application.

We have reviewed both documents and recommend approval of Change Order 1. We also recommend payment in the amount of \$105,823.35 to Land Pride Construction.

Please present both documents to the City Council for approval. Upon approval, send me a signed copy of both documents. Send a signed copy of both documents, with payment, to

Land Pride Construction
50480 368th Street
Paynesville, MN 56362

Please contact me at Kent.Louwagie@bolton-menk.com or 320-905-5446 if you have any questions or concerns.

Sincerely,

Bolton & Menk, Inc.

Kent Louwagie, P.E.

City Engineer

Enclosures

CHANGE ORDER NO.: 1

Owner:	City of Madison	Owner's Project No.:	NA
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	OW1.127281
Contractor:	Land Pride Construction	Contractor's Project No.:	NA
Project:	TH 75 Utility Spot Repairs		
Date Issued:	May 18, 2023	Effective Date of Change Order:	May 22, 2023

The Contract is modified as follows upon execution of this Change Order:


Description:

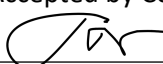
Move the proposed sanitary sewer manhole 10' north at the intersection of 4th Street and TH 75 to avoid conflict with the existing storm sewer pipe. Replace the sanitary sewer main within the excavation. Expand the TH 75 concrete and bituminous pavement patch to approximately 10' x 20'.

Attachments:

Revised plan sheets No. 3 and 5.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>93,500.00</u>	Original Contract Times: Substantial Completion: <u>June 10, 2023</u> Ready for final payment: <u>July 31, 2023</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: \$ <u>NA</u>	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u>
Contract Price prior to this Change Order: \$ <u>93,500.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u>
Increase this Change Order: \$ <u>17,893.00</u>	[Increase] [Decrease] this Change Order: Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u>
Contract Price incorporating this Change Order: \$ <u>111,393.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>June 10, 2023</u> Ready for final payment: <u>July 31, 2023</u>

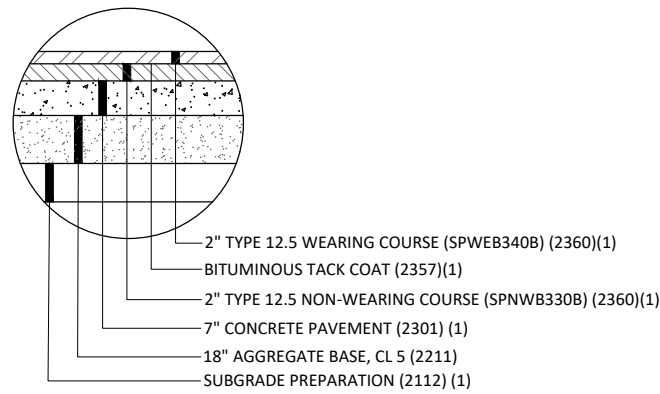
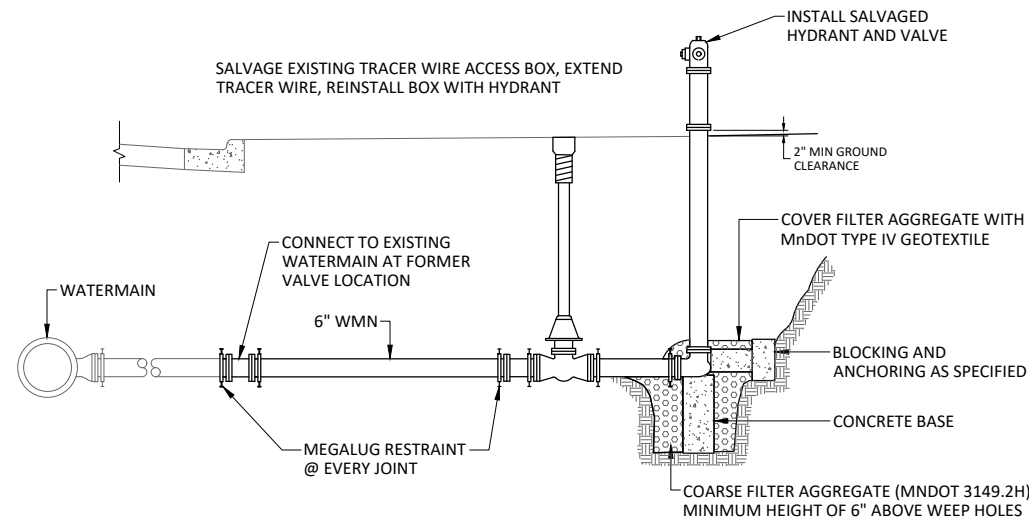
Recommended by Engineer
By: 
Title: City Engineer
Date: 5/18/2023

Accepted by Contractor

President/Owner
5/19/2023

Authorized by Owner
By: _____
Title: _____
Date: _____

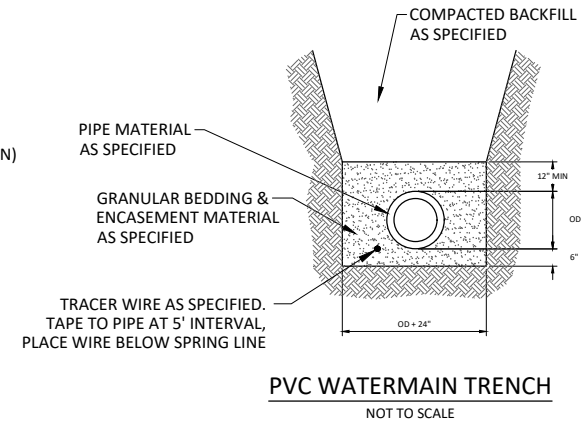
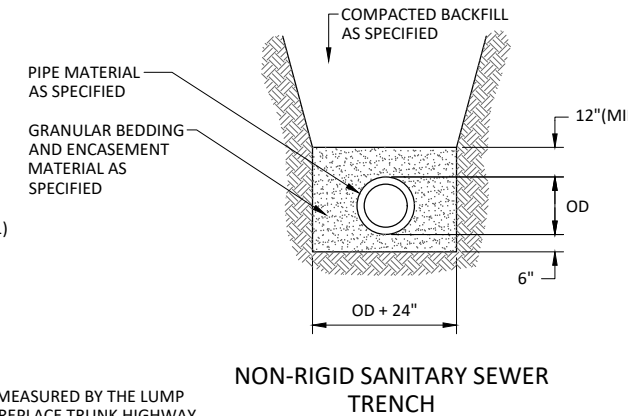
Approved by Funding Agency (if applicable)
NA
NA
NA

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8TH AVENUE (TH 75) PAVEMENT PATCH

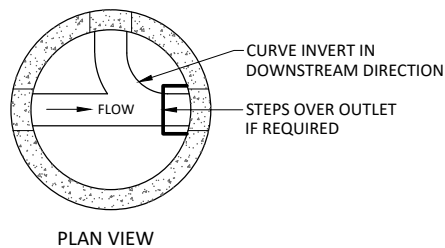
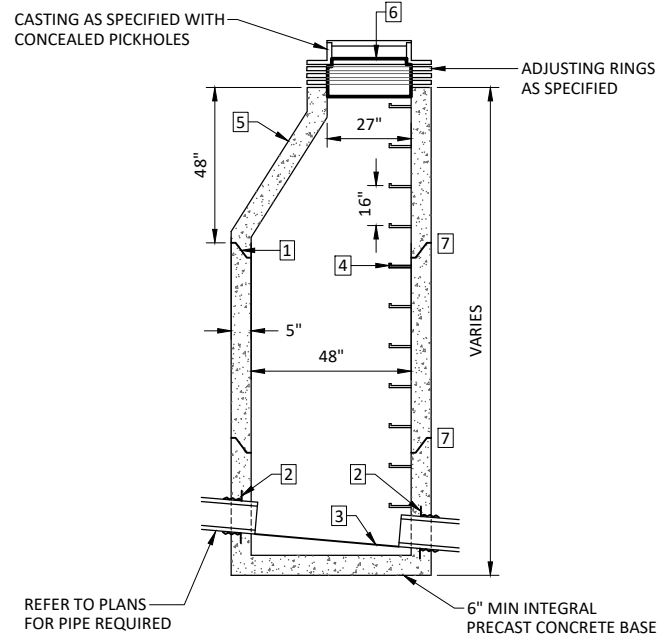
(1) ALL PAVEMENT REMOVAL & REPLACEMENT ITEMS TO BE MEASURED BY THE LUMP SUM AND PAID FOR UNDER THE BID ITEM "REMOVE AND REPLACE TRUNK HIGHWAY PAVEMENT" AS SPECIFIED. ADJUST THICKNESSES AS NEEDED TO MATCH EXISTING PAVEMENT SECTION.



HYDRANTS LOCATED WHERE THE GROUNDWATER TABLE IS ABOVE THE DRAIN OUTLET SHALL HAVE THE OUTLET DRAIN PLUGGED AND SHALL BE EQUIPPED WITH A TAG STATING "PUMP AFTER USE"

HYDRANT INSTALLATION, MEGALUGS

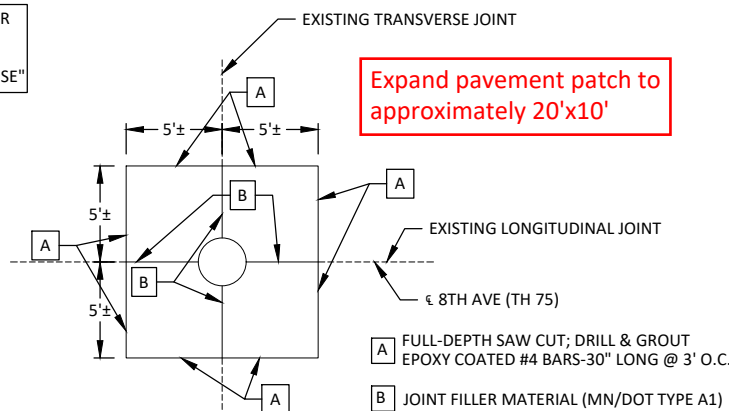
NOT TO SCALE



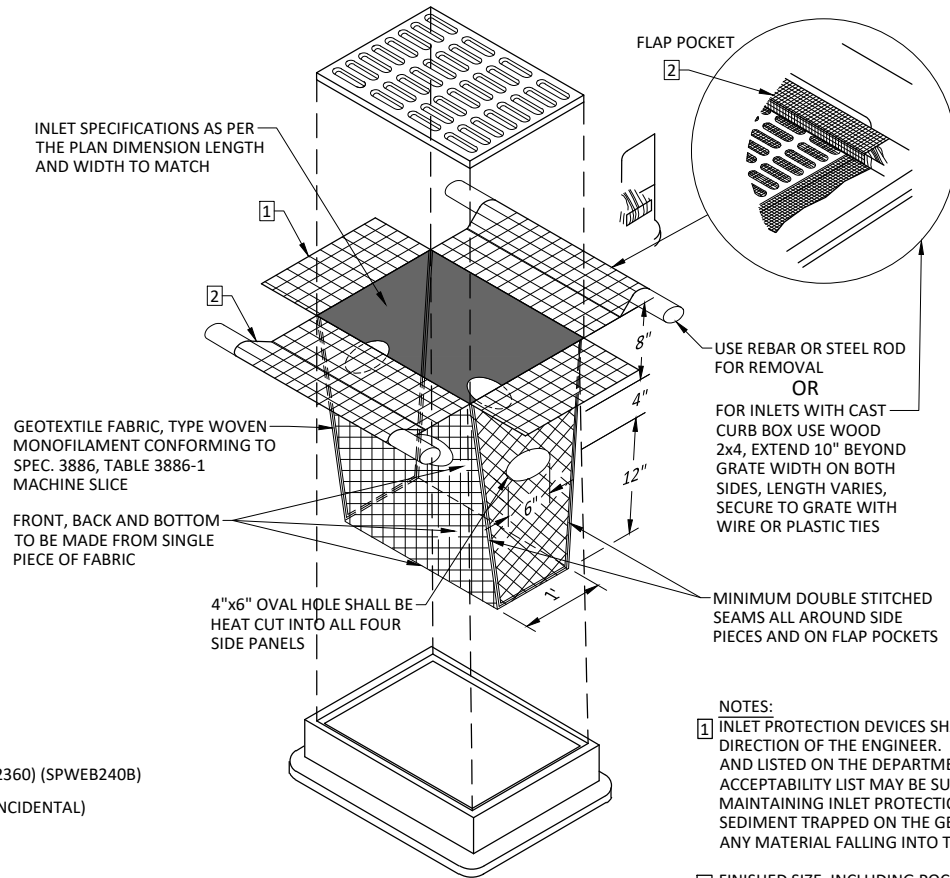
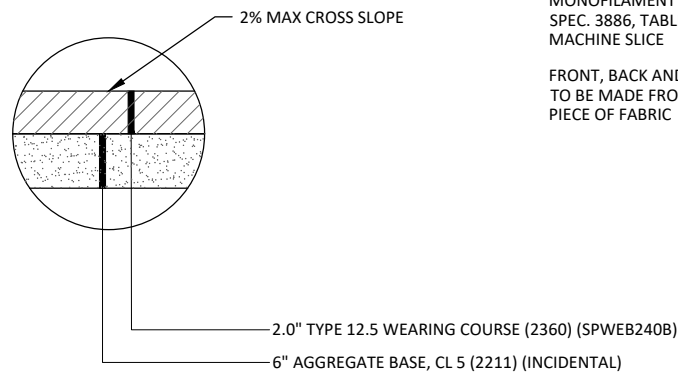
- RUBBER GASKET (TYPICAL)
- FLEXIBLE WATERTIGHT SEAL TO BE APPROVED BY ENGINEER
- SHAPE, DEPTH AND SLOPE OF INVERT TO BE APPROVED BY ENGINEER
- STEEL REINFORCED PLASTIC STEPS SHALL BE A POLYPROPYLENE PLASTIC REINFORCED WITH A NO. 2 DEFORMED STEEL ROD GRADE 60
- MnDOT TYPE "B" ECCENTRIC PRECAST CONCRETE CONE SECTION TYPICAL FOR ALL MANHOLES
- PLACE INTERIOR CHIMNEY SEAL (WHEN SPECIFIED)
- 8" WIDE, 1/4" THICK BITUMINOUS MASTIC WRAP FULL CIRCUMFERENCE (WHEN SPECIFIED)

8TH AVENUE (TH 75) PAVEMENT PATCH (PLAN VIEW)

NOT TO SCALE



Expand pavement patch to approximately 20'x10'



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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Kent M. Louwagie

KENT LOUWAGIE
LIC. NO. 44252 DATE 03/06/2023



2040 HIGHWAY 12 EAST
WILLMAR, MINNESOTA 56201
Phone: (320) 231-3956
Email: Willmar@bolton-menk.com
www.bolton-menk.com

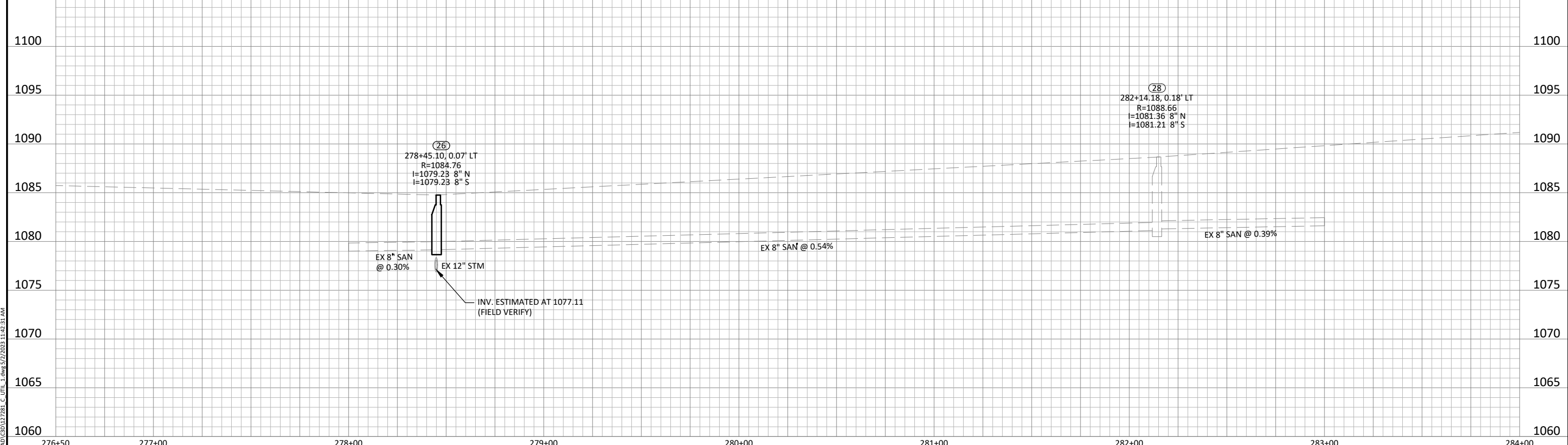
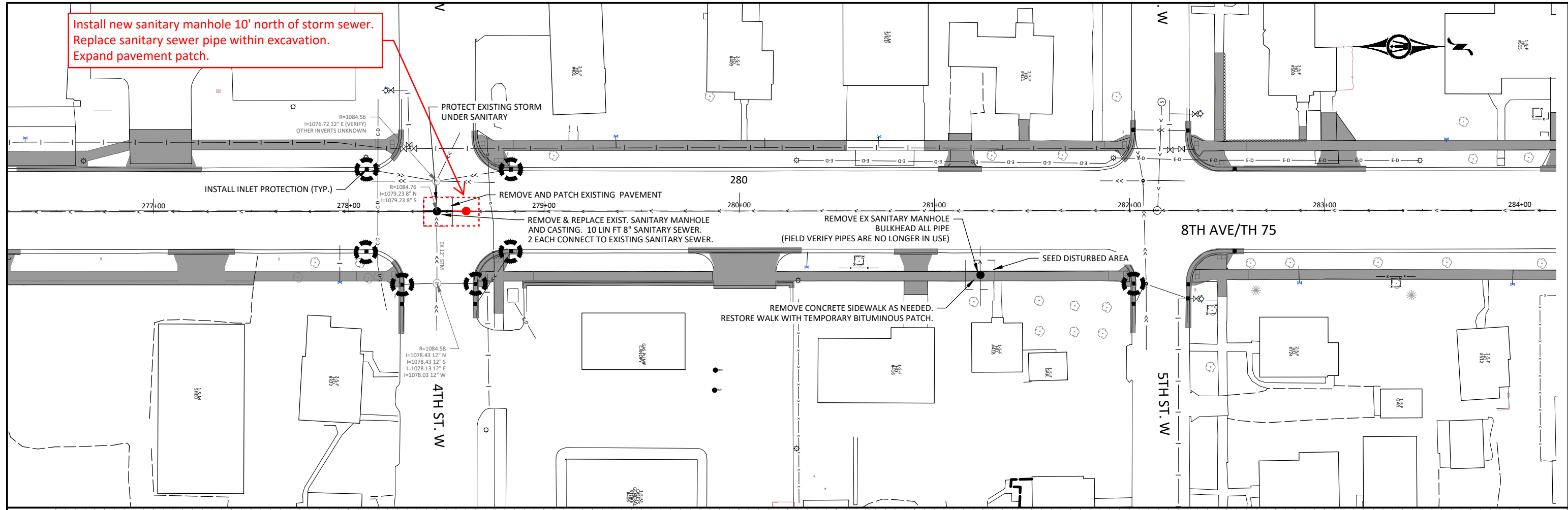
DESIGNED	NO.	ISSUED FOR	DATE
KML	0	BID	03/30/2023
DDZ	1	CON	04/10/2023
CHECKED		CO 1	05/22/2023
KML			
CLIENT PROJ. NO.	0W1127281		

CITY OF MADISON, MINNESOTA
TH 75 UTILITY SPOT REPAIRS

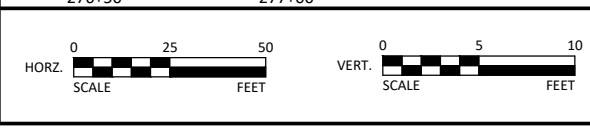
DETAILS

SHEET
C1.01
3
OF
6

Install new sanitary manhole 10' north of storm sewer.
 Replace sanitary sewer pipe within excavation.
 Expand pavement patch.



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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Kent M. Louwagie
 KENT LOUWAGIE
 LIC. NO. 44252 DATE 03/06/2023



2040 HIGHWAY 12 EAST
 WILLMAR, MINNESOTA 56201
 Phone: (320) 231-3956
 Email: Willmar@bolton-menk.com
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DESIGNED	NO.	ISSUED FOR	DATE
KML	0	BID	03/30/2023
DDZ	1	CON	04/10/2023
CHECKED		CO 1	05/22/2023
KML			
CLIENT PROJ. NO.	0W1127281		

CITY OF MADISON, MINNESOTA
 TH 75 UTILITY SPOT REPAIRS
 SANITARY SEWER & WATER PLAN

SHEET
 C4.02
 5
 OF
 6

Contractor's Application for Payment

Owner: <u>City of Madison</u>	Owner's Project No.: _____
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>OW1.127281</u>
Contractor: <u>Land Pride Construction</u>	Agency's Project No.: <u>N/A</u>
Project: <u>TH 75 Utility Spot Repairs</u>	
Contract: <u>TH 75 Utility Spot Repairs</u>	

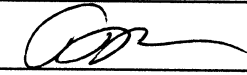
Application No.: <u>1</u>	Application Date: <u>6/2/2023</u>
Application Period: From <u>5/15/2023</u> to <u>6/2/2023</u>	


1. Original Contract Price	\$	93,500.00
2. Net change by Change Orders	\$	17,893.00
3. Current Contract Price (Line 1 + Line 2)	\$	111,393.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	111,393.00
5. Retainage		
a. <u>5%</u> X <u>\$ 111,393.00</u> Work Completed	\$	5,569.65
b. _____ X <u>\$ -</u> Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	5,569.65
6. Amount eligible to date (Line 4 - Line 5.c)	\$	105,823.35
7. Less previous payments		
8. Amount due this application	\$	105,823.35
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	-

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: <u>Land Pride Construction</u>		
Signature: 	Date: <u>6-5-2023</u>	
Name: <u>Troy Soine</u>	Title: <u>Owner / President</u>	

Recommended by Engineer	Approved by Owner
By: 	By: _____
Name: <u>Kent Louwage, P.E.</u>	Name: _____
Title: <u>City Engineer</u>	Title: _____
Date: <u>6/6/2023</u>	Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Madison
 Engineer: Bolton & Menk, Inc.
 Contractor: Land Pride
 Project: TH 75 Utility Spot
 Contract: TH 75 Utility Spot

Owner's Project No.:
 Engineer's Project No.: **OW1.127281**
 Agency's Project No.: **N/A**

Application No.: 1 Application Period: From 05/15/23 to 06/02/23 Application Date: 06/02/23

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	F1 F2 Previous Estimate		G Work Completed		H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
						Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)					
Original Contract														
1	MOBILIZATION	1.00	LUMP SUM	20,000.00	20,000.00		-	1.00	20,000.00			20,000.00	100%	-
2	REMOVE AND REPLACE TRUNK HIGHWAY PAVEMENT	1.00	LUMP SUM	15,000.00	15,000.00		-	1.00	15,000.00			15,000.00	100%	-
3	REMOVE AND PATCH CONCRETE WALK	1.00	LUMP SUM	10,000.00	10,000.00		-	1.00	10,000.00			10,000.00	100%	-
4	SALVAGE AND REINSTALL HYDRANT AND VALVE	1.00	LUMP SUM	7,500.00	7,500.00		-	1.00	7,500.00			7,500.00	100%	-
5	REMOVE AND REPLACE SANITARY MANHOLE	1.00	LUMP SUM	16,500.00	16,500.00		-	1.00	16,500.00			16,500.00	100%	-
6	REMOVE SANITARY MANHOLE AND BULKHEAD PIPES	1.00	LUMP SUM	16,500.00	16,500.00		-	1.00	16,500.00			16,500.00	100%	-
7	TRAFFIC CONTROL	1.00	LUMP SUM	1,500.00	1,500.00		-	1.00	1,500.00			1,500.00	100%	-
8	DETOUR	1.00	LUMP SUM	1,500.00	1,500.00		-	1.00	1,500.00			1,500.00	100%	-
9	EROSION & SEDIMENT CONTROL	1.00	LUMP SUM	2,500.00	2,500.00		-	1.00	2,500.00			2,500.00	100%	-
10	TURF RESTORATION	1.00	LUMP SUM	2,500.00	2,500.00		-	1.00	2,500.00			2,500.00	100%	-
Original Contract Totals					\$ 93,500.00		\$ -		\$ 93,500.00	\$ -	\$ 93,500.00	100%	\$ -	
Change Orders														
CO1	RELOCATE SANITARY MANHOLE & EXPAND TH 75 PATCH	1.00	LUMP SUM	17,893.00	17,893.00			1.00	17,893.00			17,893.00	100%	-
Change Order Totals					\$ 17,893.00		\$ -		\$ 17,893.00	\$ -	\$ 17,893.00	100%	\$ -	
Original Contract and Change Orders														
Project Totals					\$ 111,393.00		\$ -		\$ 111,393.00	\$ -	\$ 111,393.00	100%	\$ -	



Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

June 7, 2023

Honorable Mayor Thole and Members of the City Council
City of Madison
404 6th Avenue
Madison, MN 56256

RE: 2023 Infrastructure Improvements
City of Madison, Minnesota
Project No.: 0W1.125959

Dear Mayor and Council:

On June 1st, we received three bids for the 2023 Infrastructure Improvements, a project that includes utility construction in the northwest part of town, along 11th Street, Highway 75, 9th Street, and across the ballfield. New sanitary sewer mains, water mains, and storm sewer mains will be constructed, along with reconstructing 11th Street. A standby generator for the 9th Street lift station is also included.

The engineer's estimate for this project was \$1.7 million. The apparent low, responsible bidder for the project is R.L. Larson Excavating, Inc., from St. Cloud. The bid results are as follows:

R.L. Larson Excavating Inc.	St. Cloud, MN	\$1,793,081.45
Land Pride Construction	Paynesville, MN	\$1,957,477.00
Landwehr Construction, Inc.	St. Cloud, MN	\$2,262,761.80

We are working towards project certification with MPCA, MDH, and PFA. Once the project has been certified and received approval from PFA, the city could award the contract.

If you have any questions, please contact me at Kent.Louwagie@bolton-menk.com or 320-905-5446.

Sincerely,

Bolton & Menk, Inc.

Kent Louwagie, P.E.
City Engineer

Cc: Val Halvorson, City Manager



Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

June 7, 2023

Honorable Mayor Thole and Members of the City Council
City of Madison
404 6th Avenue
Madison, MN 56256

RE: 2023 Sanitary Sewer Rehabilitation
City of Madison, Minnesota
Project No.: 0W1.125959

Dear Mayor and Council:

On June 1st, we received two bids for the 2023 Infrastructure Improvements, a project that includes lining the sewer mains, the sewer services, and lining the manholes along Highway 75 and Highway 40.

The engineer's estimate for this project was \$1.42 million. The apparent low, responsible bidder for the project is Musson Bros., Inc. from Rhinelander, Wisconsin. The bid results are as follows:

Musson Bros. Inc.	Rhinelander, WI	\$1,438,429.00
Visu-Sewer	Pewaukee, WI	\$1,583,139.20

We are working towards project certification with MPCA, MDH, and PFA. Once the project has been certified and received approval from PFA, the city could award the contract.

If you have any questions, please contact me at Kent.Louwagie@bolton-menk.com or 320-905-5446.

Sincerely,

Bolton & Menk, Inc.

Kent Louwagie, P.E.

City Engineer

Cc: Val Halvorson, City Manager



Real People. Real Solutions.

Eastview Improvements

June 5, 2023

Project Scope:

- Replace concrete walks
- Construct concrete driveways
- Replace street pavement

City of Madison

404 6th Avenue North
 Madison MN 56256
 Phone: (320) 598-7373
madison@ci.madison.mn.us

Bolton & Menk, Inc.

2040 Highway 12 East
 Willmar, MN 56201
 Phone: 320-231-3956
 Fax: 320-231-9710
www.bolton-menk.com

Kent Louwagie, P.E.

City Engineer
 Cell: 320-905-5446
Kent.Louwagie@bolton-menk.com

Maison Olson

Construction Representative (RPR)
 (onsite full-time)
 Cell: (507) 380-6832
Maison.Olson@bolton-menk.com

Contractor

Joe Riley Construction, Inc.
 P.O. Box 379
 Morris, MN 56267
 Main Office: (320) 589-5222

Project Superintendent

Nic Faust: (320) 287-1917

Overview

The City of Madison is undertaking a construction project to remove and replace the concrete walks, driveways and street within the Eastview Apartment complex. A map of the project area is shown on the following page.

Project Schedule

The project was awarded to Joe Riley Construction from Morris. When they start removing the old concrete and asphalt, they will do their best to keep everything clean and tidy. Construction schedules can vary, we will do our best to keep everyone informed as the work goes on. The tentative schedule (weather and efficiency dependent) will go as follows.

- June 8th-13th: Remove concrete walks and asphalt driveways. Prep work for construction of new sidewalks and driveways.
- June 12th-15th: Concrete installation starting with all the sidewalks first. Once the sidewalks are completed, concrete driveway construction will occur.
- A new storm sewer outlet to the pond will be constructed.
- Removing and replacing the asphalt road will occur after the concrete and storm sewer construction is completed, likely in the first couple weeks of July.

Access

- We ask all residents to remove vehicles from the garage if they will be needed during this time. Please park in other areas like a nearby street or on lawns (if acceptable to the city) to give the crews room to work. The concrete will need to cure before being driven on by vehicles.
- When concrete walks are being replaced, you will temporarily lose access to your front door. Use your garage to access the apartment during this time.
- After the concrete walks have cured, front door access will be restored. Then the concrete driveways will be poured. You will not have vehicle access to your garage while the concrete cures.

Alert

The project includes removing the mailboxes and installing them on a new concrete base. The mailboxes will be temporarily relocated on-site where they can still be used. The mailboxes will be moved back to their original location after the new concrete is ready.



General

The order of work will be:

1. Concrete walks and driveways will be constructed
2. Storm sewer construction and asphalt paving
3. Topsoil and seeding

Work Area

It is very common on these types of projects that area residents (especially children) become curious about the work the Contractor is performing. We ask that you please be respectful of and stay well clear of construction zones. Many hazards and dangers exist from heavy machinery, trenches, loose material, confined spaces, hot asphalt, etc. and often times are not recognizable by the general public. The Contractor has responsibility to ensure safety on the project and within the construction area. Any direction from the Contractor regarding safety must be heeded; likewise if you observe an unsafe condition please report it to the RPR immediately.

Driveways

New concrete surfaces are sprayed with a white curing compound. This keeps the moisture content high in the concrete to provide for better curing and strength. Do not seal new concrete for the first year.

Turf Restoration

Turf will be restored following underground construction and surface grading. The newly seeded areas will be maintained by the contractor until the turf is established. Avoid mowing the new turf until you have been notified it is acceptable to do so. After that period, it becomes the property owner's responsibility to maintain the new turf as part of their lawn – providing water, mowing and other necessary care. Mowing too soon or too short can damage or even kill new turf. Set the mower at its highest level; never cut the new turf shorter than 3".


Punch List

After the project is substantially complete, the contractor will be provided with a "punch list" of minor defects or uncompleted tasks. Please contact the RPR for any issues you feel have not been satisfactorily addressed.

Memo

Date: May 15, 2023

To: Officials of Local Governments and Political Subdivisions

From: Jim Schowalter, Commissioner 

RE: **2024 Capital Budget Instructions**

I am pleased to present the 2024 Capital Budget Instructions. All local unit of government and political subdivision capital project requests are due to Minnesota Management and Budget (MMB) through CBS by June 16, 2023, and final edits are due October 13, 2023. Prosperity and opportunity for all people in all parts of our state stems from the well-being of their community. While communities across Minnesota may look different, many share the same goals and face the same challenges. Governor Walz's capital budget will continue to focus resources on the most critical projects and strategic investments across the state and give local leaders tools they need to succeed, with particular focus on projects that:

- Address life and safety issues
- Preserve existing infrastructure and repair existing facilities before starting new projects
- Provide at least a 50% local match
- Are proposed following community engagement
- Have a local resolution of support from the governing body
- Aid in making Minnesota the best state in the country for kids to grow up
- Integrate climate preparedness and/or clean energy
- Address and undo historical and systemic disparities and inequities, including those based on race, gender, veterans' status, geography, and economic status

Key dates

- **June 16, 2023** – All local unit of government requests are due to MMB through CBS.
- **July 17, 2023** – MMB submits all local unit of government requests and state agency preliminary requests to the Legislature.
- **October 13, 2023** – Final edits to local government requests are due to MMB.
 - Note: After June 16, send any edits or updates to MMB's Capital Budget Coordinator, Marianne.Conboy@state.mn.us.
- **January 16, 2024** – Governor Walz submits his 2024 Capital Budget Recommendations to the Legislature and MMB publishes all requests.

How to Submit Your 2024 Capital Budget Request

- Review the local government-specific Capital Budget Instructions posted on [MMB's Capital Budget Instructions website](#). The website also includes answers to frequently asked questions about bonding including allowable uses of general obligation bond proceeds.
- Check your local government's access to the Capital Budget System (CBS). If you have not yet verified access to CBS, email Budget.Finance.mmb@state.mn.us.
- Review CBS training materials, including the User Guide and the new CBS training video, on the ["System Training Materials" section of MMB's CBS website](#) for details about how to use the system.

New in 2024

- A new "Capital Request Form" (PDF) is available on [MMB's Capital Budget Instructions website](#) to provide users the option to work on narratives and other information offline, before entry in CBS.
- MMB will host a Q&A session for local governments on **May 31 at 1 p.m.** The session is designed to answer questions brought by local governments, after they have reviewed the 2024 Capital Budget Instructions, the [FAQ website](#), and CBS training materials, including the training video. MMB will send a meeting invitation to CBS users.
- Local governments that submit water infrastructure projects may be contacted for additional information about their project, in coordination with the Public Facilities Authority.

Reminders

Local governments should submit draft bill language for their requests using the "Upload Documents" screen in CBS by June 16.

Local governments may choose to copy a previous year's project request narrative by using the "Copy Previous Requests" function in CBS. As with all 2024 requests, project costs must be entered in July 2023 dollars to use MMB's inflation schedule to add inflation costs. If a project from 2022 is copied over into 2024, you can escalate project costs by:

- Identifying the 2022 project costs before inflation is included, which are in July 2021 dollars.
- Adding 17% to those project costs, which brings amounts to July 2023 dollars.
- Local units of government should either enter a mid-point of construction date in the Project Overview screen of CBS to add system-generated inflation or include inflation in the project costs and select the "Inflation Already Included" checkbox on the Project Overview screen. Updated construction inflation factor estimates are presented in Appendix 2 of the 2024 Local Unit of Government Capital Budget Instructions, based on various mid-point of construction dates.

Do not use the capital budget request process for requests for assistance that could be funded through a state agency financial assistance program. If your request could be funded by an

existing state grant program (such as local bridge or road repair, infrastructure redevelopment, flood mitigation, water/wastewater treatment systems, historic preservation, or trails), you should submit your request directly to the state agency that administers the relevant grant program.

Capital projects funded from state general obligation bonds must comply with the Minnesota Constitution, which limits funding to projects that are publicly owned and provide a public purpose, and applicable federal tax law. All project requests must come from a political subdivision. Private individuals, businesses, and nonprofit organizations are not eligible to receive state general obligation bond financing.

Applicants should be aware that bond proceeds may only be used for qualified capital expenditures, such as predesign/design expenses, construction, and acquisition or improvement of specific tangible long-lived fixed assets. General operating expenses such as services, programs, strategic planning, master planning, and moving and relocation costs are not bond-eligible expenses. Expenses that are not bond-eligible can be submitted as part of your request, but if you desire state monies to pay for those expenses, you will need to request cash appropriations from the general fund or other state fund.

Projects that are considered for state funding should come with substantial financial commitments from the local government. Because competition for limited state resources will be very strong, MMB encourages local governments to be selective in their requests and propose only the most important project(s) with clear regional or statewide significance. A 50% non-state match from local governments is normally required. Separately, full funding must be in place in order for state funds to be released for a capital project.

Questions?

If you have questions about the capital budget process, requirements, or due dates, please contact MMB's Capital Budget Coordinator, Marianne Conboy (Marianne.Conboy@state.mn.us or 651-201-8189).

If you have questions about CBS, including system access and system issues, please contact MMB Budget Operations (Budget.Finance.MMB@state.mn.us).

Governor Walz and MMB appreciate your dedication in preparing timely and thoughtful requests. We look forward to discussing your projects.

**CITY OF MADISON, MINNESOTA
RESOLUTION 23-31**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**APPROVING AND RANKING THE 2024 CAPITAL BUDGET REQUESTS AND
SUBMITTING REQUESTS TO THE COMMISSIONER OF MANAGEMENT AND
BUDGET.**

Whereas, the City of Madison participates in Minnesota Management and Budget’s (MMB) biennial process for reviewing state capital investment requests; and

Whereas, submitting project information is a vital component of the state capital investment process, and provides needed background to the Governor and Legislators in determining state investments; and

Whereas, the City of Madison will seek state funding in 2024 for capital improvements for city projects; and

Whereas, Minnesota Management and Budget (MMB) requests capital budget requests by June 16,2023, for the 2024 state capital budget preparations; and

Whereas, City of Madison staff have consulted with city staff, reviewed previous requests, and consulted with partners to determine appropriate projects for this process; and

Whereas, this resolution reflects the priorities recommended to be submitted to MMB for consideration in the 2024 state capital investment process;

Now, Therefore, Be It Resolved that the City Council supports these bonding projects for the 2024 legislative session.

Be It Further Resolved that the following capital investment projects are submitted to the Minnesota Management and Budget Office and that the projects are prioritized as follows:

1. Water Treatment Plant Rehab and Lead Line Replacement

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 23-31 was declared duly passed and adopted this 12th day of June, 2023.

Greg Thole
Mayor

Attest: _____
Christine Enderson
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 23-28**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION FOR CITY KEY CONTROL

WHEREAS, the City Council is interested in establishing key control for security and access control;
and

WHEREAS, the City Council is interested in determining personnel authorized to have key access to the Madison Municipal Building.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA hereby designates the following positions access and keys to the City of Madison Municipal Building based on duty requirements and in keeping with the security needs of the City:

City Manager	Custodian
City Clerk	Street Dept. Supervisor
Deputy Clerk/Treasurer	Water/WWTP Supervisor
Deputy Clerk	Water Plant Operator
Line Dept. Supervisor	WWTP Operator

BE IT FURTHER RESOLVED by the City Council of the City of Madison, MN that the City Clerk's Office is authorized to issue keys on a temporary basis as needed and documenting such in the key cabinet. A listing of keys issued as of June 12, 2023, is attached as Exhibit A.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 23-28 was declared duly passed and adopted this 12th day of June, 2023.

Greg Thole
Mayor

Attest: _____
Christine Enderson
City Clerk

**EXHIBIT A
CITY OF MADISON**

**KEY LOG
MADISON MUNICIPAL BUILDING
PURPOSE: OUTSIDE DOOR KEYS
(As of June 12, 2023)**

- 1. Angie Amland**
- 2. Lost**
- 3. Lost**
- 4. Key Cabinet**
- 5. Lost**
- 6. Cheri Tuckett**
- 7. Key Cabinet**
- 8. Christine Enderson**
- 9. Nicole Beninga**
- 10. Key Cabinet**
- 11. Lost**
- 12. Lost**
- 13. Lost**
- 14. Key Cabinet**
- 15. Val Halvorson**

Unnumbered:

Zach Larson
David Johnson
Dean Broin
Randy Larson Jr.
Ryan Flaten
Todd Erp

**CITY OF MADISON, MINNESOTA
RESOLUTION 23-29**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION TEMPORARILY WAIVING THE LIQUOR ORDINANCE IN SLEN
PARK DURING THE JUNE 28, 2023 BLOCK PARTY FROM 5PM TO 8PM**

WHEREAS the Madison Chamber of Commerce will be hosting a community Block Party on June 28, 2023 between 5pm and 8pm at Slen Park; and

WHEREAS the Block Party organizers wish to have beer as well as non-alcoholic beverages served by the Happy Hour Sports Bar during the event. Appropriate liquor licenses for this event are required.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota temporarily waives the liquor ordinance banning the consumption of alcoholic beverages in City Parks for the period of the Block Party on June 28, 2023 between the hours of 5pm and 8pm.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 23-29 was declared duly passed and adopted this 12th day of June, 2023.

Greg Thole
Mayor

Attest: _____
Christine Enderson
City Clerk

BASEBALL FIELD LEASE AGREEMENT

This Agreement is made this 12th day of June, 2023, by and between the City of Madison (“CITY”) and the Madison Baseball Association (“MBA”).

WHEREAS, the CITY owns a baseball field, which consists a baseball field, bleachers, storage facilities, concession stand, bathroom and parking area (the Facility) located in Madison, Minnesota.

WHEREAS, MBA is local baseball non-profit organization that supports a local townball team, promotes baseball to youth and the community members, and presently uses the baseball field for games and other events.

WHEREAS, MBA is agreeable to managing and improving the facilities for their use, as well as other community uses, and feels that MBA has the time, resources and skills to properly maintain and manage the Facility.

WHEREAS, the parties agree to enter into an Agreement for the use, management, and care of the Facility.

NOW THEREFORE, in consideration of the terms and conditions herein, the parties agree as follows:

1. **Term:** The initial term of this Agreement shall be for 2023. The Agreement shall annually until either party terminates the same.
2. **Management of the Facility:** MBA agrees to operate and manage the Facility for local baseball games and practices for town ball, high school, and other community baseball events. MBA shall be responsible for scheduling of games, tournaments and other community uses of the Facility. MBA shall establish and set the conditions for use of the Facility.
3. **Maintenance of the Facility:** MBA agrees to be responsible for the routine maintenance and care of the facility, including mowing, field preparation and general maintenance of the structures. The CITY agrees to provide the appropriate equipment and supplies. CITY agrees to provide additional assistance if needed.
4. **Maintenance Fee:** The CITY agrees to pay MBA an annual maintenance fee of \$5,000.00.
5. **Improvements:** MBA may make improvements to the Facility at their sole cost and expense subject to the approval of the CITY. Any leasehold improvements shall remain the property of the CITY upon expiration of the lease agreement. MBA shall ensure that

all funding/costs are adequately secured prior to the commencement of any work. The CITY is under no obligation to make any improvements.

6. **Concessions:** MBA agrees to be responsible for concessions during events as determined by MBA. All monies received therefrom shall retained by MBA.
7. **Utilities:** The CITY will be responsible for all utilities associated with the use of the Facility.
8. **Employment Relationship:** No employer/employee relationship with the CITY shall be established by MBA employees, volunteers or others who provide services to the Facility under this Agreement.
9. **Property and Liability Insurance:** MBA shall maintain the appropriate liability insurance relative to their use of the Facility and shall indemnify and hold the CITY harmless from and defend against any and all claims or causes of action made from third parties that may arise from MBS's operation, management and use of the Facility. The CITY agrees to maintain insurance for the property and improvements, and agrees to be responsible for any injuries or damages that may be caused by the actions or negligence of the CITY.
10. **Assignment:** This Agreement may not be assigned without the express written consent of the CITY.
11. **Binding Effect:** It is intended that this Agreement shall be binding upon and be for the benefit of the respective parties, and the successors and assigns, for so long as the property is used by MBA.

IN WITNESS HEREOF, the parties agree as of the date first written.

CITY OF MADISON

MADISON BASEBALL ASSOCIATION

By:

Its:

By:

Its:

Meeting Agenda
Pre-Site Construction Meeting

Project Madison City Hall – Window Rehabilitation
 Owner City of Madison
 Date June 6, 2023 Time 11:00am
 Job Meeting No. 01
 Location Microsoft Teams meeting
 Subject Pre-site mobilization and coordination
 Present Val Halvorson, City of Madison, City Manager, 320-598-7373
 Paul Freese, Old World Windows (OWW), 218-464-9234
 Rita Goodrich, MacDonald & Mack Architects (MMA), 612-767-2744
 Amy Van Gessel, MacDonald & Mack Architects (MMA), 612-767-2749
 Next Progress Meeting Tbd

INTRODUCTIONS:

Date	Item	Action By
	Contact Information	

OLD BUSINESS:

Date	Item	Action By
05/05	Screens for two windows in first floor offices (S1.03 and W1.05) <ul style="list-style-type: none"> • Paul suggested doing typical full window screen storm. Windows too large to manage two-part system and want it match rest of storm windows. Will require re/installation twice a year. • Paul estimated the cost at \$500 each finished and installed. Amy to send PR to formalize. 	MMA
05/19	Paint Colors <ul style="list-style-type: none"> • MMA to further discuss frames and primary sash color with Val. • MMA approved using semi-gloss sheen on new storm windows (different than specified) but still use satin as-specified on existing windows. 	MMA
05/30	Plastic panes on arched windows <ul style="list-style-type: none"> • See Proposal Request 01 • Amy sent to Paul right before meeting. 	OWW

NEW BUSINESS:

Date	Item	Action By
06/06	<p>Lines of Communication</p> <ul style="list-style-type: none"> • All communications between the Contractor and the owner shall be conducted through MMA unless directed otherwise. • All suggestions, questions, RFIs, submittals, change order requests, and requests for payment to be formally communicated to MMA in writing for distribution to and resolution with appropriate representative from the City • No decisions or changes to the project will be made in the field • All decisions and/or changes to the project will be formally approved and issued in writing by MMA 	
06/06	<p>Use of the premise and existing building</p> <ul style="list-style-type: none"> • Parking lot, preferred area? <ul style="list-style-type: none"> ○ <i>Use northeast corner near garage to park trailer</i> • Restroom <ul style="list-style-type: none"> ○ <i>Basement facilities available during business hours</i> • Access to power and water <ul style="list-style-type: none"> ○ <i>Will utilize as possible during business hours, generator as needed</i> • Storage on-site <ul style="list-style-type: none"> ○ <i>Trailer on-site</i> • Typical working hours <ul style="list-style-type: none"> ○ <i>Will follow building's open hours, 9am-4pm</i> ○ <i>Contact Val to arrange any time outside these hours</i> • Signage - Project sign digital file to be provided by MMA <ul style="list-style-type: none"> ○ <i>MMA to send with blank spot for OWW logo</i> 	MMA
06/06	<p>Sequence of work on building</p> <ul style="list-style-type: none"> • Keep accessible the front entrance <ul style="list-style-type: none"> ○ <i>Acceptable to provide sign on door to use south entry at addition</i> • Elevation by elevation? Concern for first floor offices and minimal disruption. <ul style="list-style-type: none"> ○ <i>Work will done on scaffolding or extension ladders, lift not anticipated</i> ○ <i>Will likely finish one elevation and move to next. Will coordinate with Val when work is going to happen on office windows. Will provide dust barrier.</i> 	
06/06	<p>Air Seal</p> <ul style="list-style-type: none"> • <i>Discussed potential to air seal windows which will not ever need to be operable in future. Typically leave one window operable per room, minimum.</i> • <i>Painter's caulk is installed where sash meets the frame. Provides better thermal/moisture barrier. No other mechanical attachment or "block." Caulk can be cut in future if removal</i> 	

needed. Val to consider, no action at this time.

SCHEDULES:

Date	Item	Action By
5/1/2023	Look Ahead Schedule from OWW 1. Remove existing storm windows, measure for historic storm windows.	
5/2/2023	2. Build new historic storm windows.	
6/16/2023	3. Finish new historic storm windows (substantially).	
6/19/2023	4. Mobilize on site for on site window, casing, exterior trim, stops and sealing.	
8/1/2023	5. Complete on site work from number 4 above.	
8/21/2023	6. Install historic storm windows.	
9/30/2023	7. Substantial completion.	
tbd	Progress Meetings <ul style="list-style-type: none"> • Every 2 weeks when OWW begins on-site work via Teams • MMA will send invite, best time/day of the week? <ul style="list-style-type: none"> ○ Wednesdays at 10am • MMA to strategically plan site visits 	MMA
tbd	Milestone 01 - <i>Grantee will submit window shop drawings to the Grants Office for review and comment prior to purchasing materials or proceeding with work. Reviews may take up to 30 working days. Incomplete materials, or revisions to any already submitted requests, restart the review clock.</i> <ul style="list-style-type: none"> • Need shop drawings for every storm window (arched window can wait till resolution of plastic) • <i>Decision to wait until PRO1 is reviewed before creating any more shop drawings</i> 	OWW/MMA
tbd	Milestone 02 - <i>Grantee must conduct a site visit to review the project progress with the Grants Office when at least 50% of the work has been completed. To schedule a site visit, upload proposed dates and times at least 30 days before the proposed visit.</i> <ul style="list-style-type: none"> • Will send a couple available days for options, hope to be a couple weeks into on-site work • <i>Amy will create memo to propose dates during the week of July 10-14. Val to submit to portal.</i> 	MMA

SUBMITTALS:

Date	Item	Action By
06/06	Submittal Procedures	
	Photographs	OWW
	<ul style="list-style-type: none"> • Preconstruction photographs • Periodic construction photographs <ul style="list-style-type: none"> ○ <i>Send to MMA at minimum bi-weekly</i> • Final completion photographs 	
	Paint	

- Product Data
 - Photo of paint can label acceptable.
- Drawdowns
 - Photo of dried sample acceptable.

Hardware

- Selected hardware is galvanized steel, acceptable to leave unpainted. Provide photos for submittal approval.

REQUEST FOR INFORMATION (RFI):

Date	Item	Action By
	n/a	

PROPOSAL REQUESTS (PR):

Date	Item	Action By
06/06	Proposal Request 01 – Arched Window Glazing	OWW
	New - Proposal Request 02 – Screen Storm Window	MMA

CHANGE ORDERS:

Date	Item	Action By
	n/a	

PROCESS PAYMENTS AND WAGES:

Date	Item	Action By
	n/a	

These minutes are considered the correct interpretation of all items discussed. Errors or omissions must be noted by or at the next scheduled meeting, or the minutes will be accepted as written.

Amy Van Gessel

[Attachments:](#) none

[Distribution:](#) Attendees

Work Changes Proposal Request 01

Date: June 6, 2023

Project: Madison City Hall – Window Rehabilitation Project

Owner: City of Madison
Val Halvorson, City Manager

To: Old World Windows
Paul Freese

Distributed to: Owner Consultant Other
 Architect Contractor

Please submit an itemized proposal within eight (8) days for changes in Contract Sum and/or Contract Time for modifications to the Contract Documents as described below.

Description: Item 01: Provide a deduct for all wood storm window type C, eight (8) total.

Item 02: Provide a proposal to replace the existing plastic “panes” in all the large arched windows on the north and south facades (8 total) with single-pane glass.

Item 03: Provide a proposal to replace the existing plastic “panes” in all the large arched windows on the north and south facades (8 total) with insulated glass.

Notes: None

THIS PROPOSAL REQUEST DOES NOT CONSTITUTE A CHANGE ORDER, CONSTRUCTION CHANGE DIRECTIVE, OR NOTICE TO PROCEED WITH THE WORK DESCRIBED.

Requested by MacDonald & Mack Architects:



(signature)

Amy Van Gessel, Assoc. AIA

(Typed name and title)

Work Changes Proposal Request 02

Date: June 6, 2023

Project: Madison City Hall – Window Rehabilitation Project

Owner: City of Madison
Val Halvorson, City Manager

To: Old World Windows
Paul Freese

Distributed to: Owner Consultant Other
 Architect Contractor


Please submit an itemized proposal within eight (8) days for changes in Contract Sum and/or Contract Time for modifications to the Contract Documents as described below.

Description: Provide and install two screen storm windows for windows S1.03 and W1.05. Proportions, profiles, material, and finish to match new storm windows.

Notes: None

THIS PROPOSAL REQUEST DOES NOT CONSTITUTE A CHANGE ORDER, CONSTRUCTION CHANGE DIRECTIVE, OR NOTICE TO PROCEED WITH THE WORK DESCRIBED.

Requested by MacDonald & Mack Architects:



(signature)

Amy Van Gessel, Assoc. AIA

(Typed name and title)

Val Halvorson

From: Amy Van Gessel <AmyVG@mmarchltd.com>
Sent: Monday, June 5, 2023 12:43 PM
To: Val Halvorson
Cc: Rita Goodrich
Subject: Windows - paint color

LAC QUI PARLE COUNTY SECURITY NOTICE:

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

Hi Val,

I wanted to share the direction we are going with the paint colors for the storm windows. After combining the paint analysis with the photos/postcards we have from past research we would like to move forward with using a [dark green](#) paint color on the storm windows.



Paul is hoping to start painting the new storm windows he has in his shop as soon as possible so I was hoping to get him this info by the end of today. We are confident on this storm window paint color but wanted to discuss the trim/frame and primary window sash color with you more at the meeting Tuesday. There's some ambiguity between the paint analysis and photos so we'd like your opinion there too before we make a final decision. Let me know if you have any questions or if this paint color looks okay to you for the storm windows!

Amy Van Gessel, Assoc. AIA she/her
MacDonald & Mack Architects
3101 East Franklin Avenue
Minneapolis, Minnesota 55406
main 612-341-4051 / direct 612-767-2749
www.MMArchLtd.com
amyvg@mmarchltd.com

Agenda: Preconstruction Meeting

Date: 25 May 2023

SP	3701-92	TH	40/75	Contract #	230022
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Project Personnel

MnDOT Project Personnel	Office Phone	Cell Phone
Diana Heston – Project Supervisor	507-537-6146	320-979-3327
Jeff Hissam – Chief Inspector	507-537-6146	507-475-0332
Ron Thostenson – Plant Monitor	507-537-6146	507-594-0054
Kris Skare- Office Manager	320-234-8466	
Shanna Kent – Resident Engineer		507-720-5268
Kelly Brunkhorst – A. Dist. Engineer	320-234-8462	

Contractor Personnel **Mitch Oman – PM and Superintendent TBD.**

Contractor Schedule

1. Contract Start Date: 12 June 2023 **Mentioned**
2. Contract Completion Date: 1 Nov 2023 **Mentioned**
3. Schedule needed prior to construction (bar chart schedule is allowed)
 - a. Contractor Hours: **Monday thru Friday – 7 am to 6 pm. Saturdays as needed. Will work Juneteenth, Probably won't work July 3rd and Labor Day mentioned.**
 - b. General Overview of Operations
 - i. List of Subcontractors and activities
Allstates Pavement, All State Traffic, BG Amundson, Herness Construction, KDK Construction, Satellite Shelters, Sir Lines-A-Lot, True North Surveys. Utility Sales and Supplies and Westmor Industries.
 - ii. List of Suppliers and materials
Rinker and Ess Brothers.

- iii. Haul Roads – maps, Maximum Vehicle Loads (80,000lbs, cab card, or permit under Minnesota Statute 169.869, provide permits if applicable) **Hall Road Maps received. Official Haul Road Request forms to be completed next week and sent to counties and townships. Take video of the Haul Roads prior to hauling activities.**
- iv. Pit Locations - **GCC Consolidated Ready-Mix for Concrete Demo, Aggregates and Concrete. Lyon County Landfill near Lynd, MN for contaminated material disposal. Watertown, SD – Watertown Pit for Asphalt Plant and Millings.**
- v. Plant Location – **See above**
- vi. **Field Lab Location – Possibly at elevator, still working on it. Should know next week.**

Utilities

Notice and Orders Date: June 2nd

City of Madison and Madison Electric – Water work this week. Hydrant and sewer done, will be paved tomorrow. Working on lighting permit, plan not yet approved.

Federated Telephone – Not Present

Frontier – 4th street crossing at TH 75, copper replacement ASAP at 4th to 2nd streets, bore pits. Possibly start tomorrow, needs to be done before June 1st.

MN Energy – 2 weeks of work to complete, gas at Hwy 40, South side (Northern Pipeline) 2’ behind curb. Crossing at 3rd and 4th.

(List Utilities Here)	
City of Madison	Madison Electric
Federated Telephone	MN Energy
Frontier	

General Contract Items

1. Request to Sublet Forms must be submitted by Prime Contractor into CRL. **Eleven subcontractors submitted in CRL.**
2. Contractor Safety Plan/Checklist **Submitted**
3. Disposal Plan **Concrete Demo, Common Excavation to GCC Bellingham Pit. Contaminated Materials to Lyon County Landfill.**
4. Certified Payroll Contact: **Rhonda Walker – 320-222-1337**
5. Erosion Control Supervisor **TBD. Likely to be Super. Exterior Design for seeding.**
 - a. Required to be onsite daily (2573.3 A.1).
 - b. Provide UMN Certification
 - c. Provide Installer UMN Certification
6. Partnering Questionnaire **Submitted**
 - a. Discussion items **Nothing specific**

7. DBE Goal: 5.2%
8. Traffic Control Items
 - a. Traffic Control Contacts Manny Kissner and Mitch Oman
 - b. weekly inspection logs
 - c. extra barricades and drums
 - d. Flagger Trainer Information and Checklist, 10 min. delays max.
9. (1508) Staking priority list – N/A. See S-28 (2011) Contractor Staking
10. ADA Work
 - a. ADA Certified Contact: Brian Amundson 320-760-7283
 - b. Access to businesses and residents needs to be maintained.
 - c. Certified Finisher must be on-site when work is being done on ramps.
11. (2011) As Built data required on Drainage/Stormwater, signs, guardrail, rumbles
 - a. Notify collection 24 hours in advance
 - b. Submittals no longer than 20 days after construction is complete (1516.2)
12. Quality Management Contact Mark Slinden 320-222-1328
 - a. Provide Certification
 - b. Request control points at least 7 days in advance
13. (2104) Contaminated Materials To be transported to Lyon County Landfill. Complete Waste Evaluation Form. Westmor Industries will remove underground tank, cleaning and decontamination on site. Duinick will dispose of material.
 - a. Provide transfer of ownership prior to removing any treated wood from project site.
 - b. Provide shipping manifests, scale tickets and invoices within 30 days of transport to a solid waste/industrial waste landfill
 - c. Spec. 2106, 10 areas of contamination, 5 of which need supervision. Two areas at 6th and 7th are of special concern. Rich may lead the inspection crew – 3 day notice preferred. Manifest tickets and landfill paperwork will be completed by Mitch.
 - d. Is Westmore Industries certified?

Permits

1. MPCA, DNR USACE

General Discussion

1. Certificate of Aggregate Compliance (form G&B-104) – is needed prior to placement of materials. Submit a preliminary grading and base report (required before work commences) and final grading and base report (G&B-001), as well as weekly summary reports of tests and retests (G&B-003).
2. Poster Board information available at the following website:
<http://www.dot.state.mn.us/const/labor/posterboards.html>
3. Weekly meetings: When? Where?
4. Potential Changes:
5. Madison Dragon Fest is July 14th and 15th, not on the highway.
6. Lac Qui Parle County Fair September 7 thru 10th.

CLAIMS REPORT
 Check Range: 5/23/2023- 5/26/2023

UP Checks #64546-64548

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL LIBRARY MN ENERGY RESOURCES	LIB-NAT GAS 5/23		163.73	64547	5/26/23
	4550 LIBRARY TOTAL		----- 163.73		
	101 GENERAL TOTAL		----- 163.73		
WATER WATER PRODUCTION RANDY LARSON JR.	WT-BOOT REIMB-RANDY L.JR		218.31	64548	5/26/23
	4940 WATER PRODUCTION TOTAL		----- 218.31		
	601 WATER TOTAL		----- 218.31		
ELECTRIC UTILITY DEPOSITS PAYABLE CITY OF MADISON	ELEC-UTIL DEP/INT REF-BELLAND		300.00	64546	5/26/23
	2200 DEPOSITS PAYABLE TOTAL		----- 300.00		
ELECTRIC PRODUCTION MISSOURI RIVER ENERGY SER	ELEC-APRIL 2023		53,427.29	6185	5/25/23
	4955 ELECTRIC PRODUCTION TOTAL		----- 53,427.29		
ADMINISTRATION AND GENERA CITY OF MADISON	ELEC-UTIL DEP/INT REF AMABOR		5.59	64546	5/26/23
	4959 ADMINISTRATION AND GENERA TOTAL		----- 5.59		
	604 ELECTRIC UTILITY TOTAL		----- 53,732.88		
	Accounts Payable Total		=====		
			54,114.92		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
101	GENERAL	163.73
601	WATER	218.31
604	ELECTRIC UTILITY	53,732.88

	TOTAL FUNDS	54,114.92

CLAIMS REPORT
 Check Range: 5/31/2023- 5/31/2023

UP CK # 64560 - 64575

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	DATE
	GENERAL				
	ACCRUED PAYROLL DEDUCTION				
101-20650	CHILD SUPPORT PAYMENT CENTER	CHILD SUPPORT	214.75	64559	5/31/23
101-20650	JOHN HANCOCK RETIREMENT	JHANCOCK ROTH	75.00	6204	5/31/23
101-20650	UNITED STATES TREASURY	FED/FICA TAX	2,887.53	6200	5/31/23
101-20650	MN DEPT. OF REVENUE	STATE TAX	503.14	6201	5/31/23
101-20650	P.E.R.A. (W/H REPORT)	PERA	1,795.80	6202	5/31/23
101-20650	SELECTACCOUNT	HSA CONTRIBUTIO	156.92	6203	5/31/23

		2065 ACCRUED PAYROLL DEDUCTION TOTAL	5,633.14		
	ADMINISTRATION				
101-41320-404	XEROX CORPORATION	ADMIN-LEASE C8155H-5/23	430.47	64575	5/31/23

		4132 ADMINISTRATION TOTAL	430.47		
	CITY HALL				
101-41940-401	PLUNKETT'S INC.	CTY HALL-SPRAYING 5/23	69.00	64573	5/31/23

		4194 CITY HALL TOTAL	69.00		
	POLICE DEPARTMENT				
101-42100-409	PARAMOUNT PLANNING GROUP,LLC	PUB SAFETY-EMERG PRO 5/23	425.00	64572	5/31/23

		4210 POLICE DEPARTMENT TOTAL	425.00		
	FIRE DEPARTMENT				
101-42200-401	PLUNKETT'S INC.	FIRE-SPRAYING 5/23	57.49	64573	5/31/23

		4220 FIRE DEPARTMENT TOTAL	57.49		
	ENVIRONMENTAL				
101-44140-409	CHESTER'S SIDE LINE	ENVIRO-INSPECTIONS	180.00	64563	5/31/23

		4414 ENVIRONMENTAL TOTAL	180.00		
	GRAND THEATER				
101-45181-520	LEVIJOKI EXTERIORS	THEATER-STUCCO REPAIR	2,551.00	64566	5/31/23

		4518 GRAND THEATER TOTAL	2,551.00		
	PARKS AND RECREATION				
101-45200-530	BRIAN ROBERT BOTHUN	SOFTBALL FIELD BATHROOM FLOOR	3,190.00	64560	5/31/23

		4520 PARKS AND RECREATION TOTAL	3,190.00		
	ANNUAL APPROPRIATIONS				
101-46600-485	LQPV SCHOOL	APPRO-COMMUNITY ED	12,000.00	64568	5/31/23
101-46600-486	LQP COUNTY AIRPORT	APPROP-LQP AIRPORT 2023	7,000.00	64567	5/31/23

		4660 ANNUAL APPROPRIATIONS TOTAL	19,000.00		

CLAIMS REPORT
Check Range: 5/31/2023- 5/31/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		101 GENERAL TOTAL	----- 31,536.10		
	AMBULANCE				
	ACCRUED PAYROLL DEDUCTION				
201-20650	UNITED STATES TREASURY	FED/FICA TAX	1,926.68	6200	5/31/23
201-20650	MN DEPT. OF REVENUE	STATE TAX	731.47	6201	5/31/23
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	----- 2,658.15		
	AMBULANCE				
201-44100-401	PLUNKETT'S INC.	AMB-SPRAYING 5/23	54.93	64573	5/31/23
		4410 AMBULANCE TOTAL	----- 54.93		
		201 AMBULANCE TOTAL	----- 2,713.08		
	EDA				
	ECONOMIC DEVELOPMENT				
211-46500-219	CHAMBER OF COMMERCE	YARD OF THE WEEK-EDA DONATIONS	90.00	64562	5/31/23
211-46500-342	RBM PUBLICATIONS	LITTLE EAGLES AD	275.00	64574	5/31/23
		4650 ECONOMIC DEVELOPMENT TOTAL	----- 365.00		
		211 EDA TOTAL	----- 365.00		
	WATER				
	ACCRUED PAYROLL DEDUCTION				
601-20650	UNITED STATES TREASURY	FED/FICA TAX	701.65	6200	5/31/23
601-20650	MN DEPT. OF REVENUE	STATE TAX	123.84	6201	5/31/23
601-20650	P.E.R.A. (W/H REPORT)	PERA	453.94	6202	5/31/23
601-20650	SELECTACCOUNT	HSA CONTRIBUTIO	122.12	6203	5/31/23
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	----- 1,401.55		
	WATER PRODUCTION				
601-49400-238	C EMERY NELSON INC	WT-HYTRX FILTER	852.00	64561	5/31/23
601-49400-409	MVTL LABORATORIES INC	WT-REGULAR TESTING	26.40	64570	5/31/23
		4940 WATER PRODUCTION TOTAL	----- 878.40		
	ADMINISTRATION AND GENERA				
	METERING & TECHNOLOGY SOL	WT-CONNECTOR/PLUGS	64.06	64569	5/31/23
		4944 ADMINISTRATION AND GENERA TOTAL	----- 64.06		
		601 WATER TOTAL	----- 2,344.01		
	SEWER				

CLAIMS REPORT
Check Range: 5/31/2023- 5/31/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
	ACCRUED PAYROLL DEDUCTION				
602-20650	UNITED STATES TREASURY	FED/FICA TAX	571.50	6200	5/31/23
602-20650	MN DEPT. OF REVENUE	STATE TAX	103.13	6201	5/31/23
602-20650	P.E.R.A. (W/H REPORT)	PERA	436.01	6202	5/31/23
602-20650	SELECTACCOUNT	HSA CONTRIBUTIO	122.11	6203	5/31/23

		2065 ACCRUED PAYROLL DEDUCTION TOTAL	1,232.75		
	SEWER TREATMENT				
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	495.00	64570	5/31/23

		4945 SEWER TREATMENT TOTAL	495.00		

		602 SEWER TOTAL	1,727.75		
	SANITATION				
	SANITATION				
603-49500-384	OLSON SANITATION INC.	SANIT-TIPPING FEE 4/23	5,282.24	64571	5/31/23
603-49500-409	OLSON SANITATION INC.	SANIT-HAULING FEE 4/23	10,536.87	64571	5/31/23
603-49500-414	OLSON SANITATION INC.	SANIT-CITYWIDE CLEAN UP 2023	2,401.52	64571	5/31/23

		4950 SANITATION TOTAL	18,220.63		

		603 SANITATION TOTAL	18,220.63		
	ELECTRIC UTILITY				
	ACCRUED PAYROLL DEDUCTION				
604-20650	JOHN HANCOCK RETIREMENT	JHANCOCK PRETAX	360.00	6204	5/31/23
604-20650	UNITED STATES TREASURY	FED/FICA TAX	2,001.12	6200	5/31/23
604-20650	MN DEPT. OF REVENUE	STATE TAX	329.06	6201	5/31/23
604-20650	P.E.R.A. (W/H REPORT)	PERA	1,063.89	6202	5/31/23
604-20650	SELECTACCOUNT	HSA CONTRIBUTIO	73.08	6203	5/31/23

		2065 ACCRUED PAYROLL DEDUCTION TOTAL	3,827.15		
	ELECTRICAL DISTRIBUTION				
604-49570-583	JT SERVICES	ELEC-GRAND PARK LIGHT POLE	1,040.00	64565	5/31/23

		4957 ELECTRICAL DISTRIBUTION TOTAL	1,040.00		
	ADMINISTRATION AND GENERA				
	DGR ENGINEERING				
604-49590-303		ELEC-ELEC SYS STUDY/CAP IMPROV	13,036.50	64564	5/31/23

		4959 ADMINISTRATION AND GENERA TOTAL	13,036.50		

		604 ELECTRIC UTILITY TOTAL	17,903.65		
	LIQUOR				
	ACCRUED PAYROLL DEDUCTION				
609-20650	UNITED STATES TREASURY	FED/FICA TAX	457.96	6200	5/31/23
609-20650	MN DEPT. OF REVENUE	STATE TAX	73.40	6201	5/31/23

CLAIMS REPORT
Check Range: 5/31/2023- 5/31/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
609-20650	P.E.R.A. (W/H REPORT)	PERA	167.81	6202	5/31/23
		2065 ACCRUED PAYROLL DEDUCTION TOTAL	699.17		
		609 LIQUOR TOTAL	699.17		
		Accounts Payable Total	75,509.39		

CLAIMS REPORT CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
101	GENERAL	31,536.10
201	AMBULANCE	2,713.08
211	EDA	365.00
601	WATER	2,344.01
602	SEWER	1,727.75
603	SANITATION	18,220.63
604	ELECTRIC UTILITY	17,903.65
609	LIQUOR	699.17

	TOTAL FUNDS	75,509.39

CLAIMS REPORT
 Check Range: 6/07/2023- 6/07/2023

UP CK# 64576-64609

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
GENERAL					
101-24300	RESERVED FOR LIBRARY EQUI LARRY'S REFRIG. & HEATING INC	LIB-GAS FURNACE	6,352.96	64592	6/07/23
	2430 RESERVED FOR LIBRARY EQUI TOTAL		6,352.96		
ADMINISTRATION					
101-41320-201	AMAZON	ADMIN-STAPLES/TABS	13.50	6209	6/07/23
101-41320-202	PAYMENT SERVICE NETWORK, INC	ADMIN-GEN CREDIT CARD FEE	635.02	64601	6/07/23
101-41320-202	DANIEL TUCKETT, SR.	ADMIN-FOLD/STUFF ENV 6/23	175.00	64605	6/07/23
101-41320-331	VAL HALVORSON	ADMIN-MILEAGE REIMB-LITCHFIELD	193.88	64590	6/07/23
	4132 ADMINISTRATION TOTAL		1,017.40		
CITY HALL					
101-41940-310	NICOLE BENINGA	CTY HALL-CLEANING 5/23	1,060.00	64577	6/07/23
101-41940-380	CITY OF MADISON	CTY HALL-UTIL 5/23	471.24	64585	6/07/23
101-41940-409	MACDONALD & MACK ARCHITECTS	CTY HALL-RESTORATION	210.00	64594	6/07/23
	4194 CITY HALL TOTAL		1,741.24		
POLICE DEPARTMENT					
101-42100-409	SHRED-N-GO, INC	ADMIN-PAPER SHREDDING	81.89	64604	6/07/23
	4210 POLICE DEPARTMENT TOTAL		81.89		
FIRE DEPARTMENT					
101-42200-219	MADISON HARDWARE HANK	FIRE-BLADES	50.97	64597	6/07/23
101-42200-380	CITY OF MADISON	FIRE HALL-UTIL 5/23	634.35	64585	6/07/23
	4220 FIRE DEPARTMENT TOTAL		685.32		
CIVIL DEFENSE					
101-42500-409	RANDALL JAMES REZEL	PARKS-CHAIN FENCE/POSTS/LABOR	4,689.34	64603	6/07/23
	4250 CIVIL DEFENSE TOTAL		4,689.34		
STREET MAINTENANCE					
101-43100-221	MADISON AUTO PARTS	STR-PRESSURE WASHER FITTING	33.99	64595	6/07/23
101-43100-224	M-R SIGN CO. INC.	STR-SPEED LIMIT SIGN-JACOBSON	80.97	64593	6/07/23
101-43100-380	CITY OF MADISON	PUBLIC WORKS BLDG-UTIL 5/23	446.17	64585	6/07/23
101-43100-381	CITY OF MADISON	STR LIGHTING-UTIL 5/23	670.20	64585	6/07/23
	4310 STREET MAINTENANCE TOTAL		1,231.33		
ENVIRONMENTAL					
101-44140-409	CHESTER'S SIDE LINE	ENVIRO-MOWING	220.00	64582	6/07/23
	4414 ENVIRONMENTAL TOTAL		220.00		
SWIMMING POOLS					
101-45124-380	CITY OF MADISON	POOL/SHELTER-UTIL 5/23	206.05	64585	6/07/23

CLAIMS REPORT
 Check Range: 6/07/2023- 6/07/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		4512 SWIMMING POOLS TOTAL	206.05		
101-45127-380	SKATING RINK CITY OF MADISON	SK RINK-UTIL 5/23	134.33	64585	6/07/23
		4512 SKATING RINK TOTAL	134.33		
	PARKS AND RECREATION				
101-45200-212	ZIEGLER INC.	PARKS-WEEDWHIP MIXED GAS	33.22	64609	6/07/23
101-45200-221	ZIEGLER INC.	PARKS-LAWNMOWER BELT	123.90	64609	6/07/23
101-45200-380	CITY OF MADISON	REC FIELD-UTIL 5/23	1,301.29	64585	6/07/23
101-45200-401	MADISON AUTO PARTS	PARKS-ORINGS FOR BACKFLOW PREV	17.38	64595	6/07/23
101-45200-406	MADISON AUTO PARTS	PARKS-CARB CLEANER	25.96	64595	6/07/23
		4520 PARKS AND RECREATION TOTAL	1,501.75		
	LIBRARY				
101-45500-310	LYNDON WORDEN	LIB-CLEANING 5/23	810.00	64608	6/07/23
101-45500-380	CITY OF MADISON	LIB-UTIL 5/23	274.37	64585	6/07/23
		4550 LIBRARY TOTAL	1,084.37		
	UNALLOCATED EXPENDITURES				
101-49250-380	CITY OF MADISON	UNAPPRO STRM SEW-UTIL 5/23	159.61	64585	6/07/23
		4925 UNALLOCATED EXPENDITURES TOTAL	159.61		
		101 GENERAL TOTAL	19,105.59		
	AMBULANCE				
201-44100-380	AMBULANCE CITY OF MADISON	AMB GARAGE-UTIL 5/23	143.67	64585	6/07/23
		4410 AMBULANCE TOTAL	143.67		
		201 AMBULANCE TOTAL	143.67		
	EDA				
211-46500-219	ECONOMIC DEVELOPMENT DETOY'S FAMILY RESTAURANT	EDA-NOON MEETING	79.62	64589	6/07/23
		4650 ECONOMIC DEVELOPMENT TOTAL	79.62		
		211 EDA TOTAL	79.62		
	INFRA. REPLACE. DEBT SERV				
350-47000-602	DEBT SERVICE BOND TRUST SERVICES	'21A GO REF BOND INT/PAY AGENT	60,648.75	64579	6/07/23

CLAIMS REPORT
Check Range: 6/07/2023- 6/07/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
		4700 DEBT SERVICE TOTAL	60,648.75		
		350 INFRA. REPLACE. DEBT SERV TOTAL	60,648.75		
425-41950-593	BLDG & EQUIP CAP. FUND BLDG & CAP EQUIP (GEN GOV TYLER TECHNOLOGIES	BLDG/EQUIP-SOFTWARE	1,333.74	64607	6/07/23
		4195 BLDG & CAP EQUIP (GEN GOV TOTAL	1,333.74		
		425 BLDG & EQUIP CAP. FUND TOTAL	1,333.74		
	WATER				
	WATER PRODUCTION				
601-49400-221	MADISON AUTO PARTS	WT-ERASER WHEEL	12.42	64595	6/07/23
601-49400-229	C EMERY NELSON INC	WT-CLEANER-POWDER	2,397.70	64581	6/07/23
601-49400-239	C EMERY NELSON INC	WT-ANTISCALANT	5,333.70	64581	6/07/23
601-49400-380	CITY OF MADISON	WT PLANT-UTIL 5/23	2,168.05	64585	6/07/23
		4940 WATER PRODUCTION TOTAL	9,911.87		
	DISTRIBUTION				
601-49430-380	CITY OF MADISON	WT TOWER-UTIL 5/23	129.07	64585	6/07/23
		4943 DISTRIBUTION TOTAL	129.07		
	ADMINISTRATION AND GENERA				
601-49440-201	AMAZON	WT-MECHANICAL PENCILS	25.79	6209	6/07/23
601-49440-593	TYLER TECHNOLOGIES	WT-SOFTWARE	727.50	64607	6/07/23
		4944 ADMINISTRATION AND GENERA TOTAL	753.29		
		601 WATER TOTAL	10,794.23		
	SEWER				
	SEWER TREATMENT				
602-49450-221	MADISON AUTO PARTS	SEW-BATTERY	151.94	64595	6/07/23
602-49450-380	CITY OF MADISON	SEW PLANT-UTIL 5/23	271.97	64585	6/07/23
602-49450-380	MN ENERGY RESOURCES	SEW-NAT GAS 5/23	388.58	64598	6/07/23
602-49450-409	MVTL LABORATORIES INC	SEW-REGULAR TESTING	605.66	64599	6/07/23
		4945 SEWER TREATMENT TOTAL	1,418.15		
	SEWER COLLECTION				
602-49460-380	CITY OF MADISON	FAIRWAY VIEW LIFT-UTIL 5/23	105.02	64585	6/07/23
		4946 SEWER COLLECTION TOTAL	105.02		

CLAIMS REPORT
 Check Range: 6/07/2023- 6/07/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
602-49470-593	ADMINISTRATION AND GENERA TYLER TECHNOLOGIES	SEW-SOFTWARE	727.50	64607	6/07/23
		4947 ADMINISTRATION AND GENERA TOTAL	727.50		
		602 SEWER TOTAL	2,250.67		
603-49520-593	SANITATION ADMINISTRATION AND GENERA TYLER TECHNOLOGIES	SANIT-SOFTWARE	545.63	64607	6/07/23
		4952 ADMINISTRATION AND GENERA TOTAL	545.63		
		603 SANITATION TOTAL	545.63		
604-22000	ELECTRIC UTILITY DEPOSITS PAYABLE CITY OF MADISON	UTIL DEP/INT REF-E MOSS	150.00	64586	6/07/23
		2200 DEPOSITS PAYABLE TOTAL	150.00		
604-49570-380	ELECTRICAL DISTRIBUTION CITY OF MADISON	PUBLIC WORKS BLDG-UTIL 5/23	269.19	64585	6/07/23
604-49570-583	BORDER STATES ELECTRIC SU	ELEC-HWY 7 PROJECT-WIRE	5,407.02	64580	6/07/23
		4957 ELECTRICAL DISTRIBUTION TOTAL	5,676.21		
604-49590-593	ADMINISTRATION AND GENERA TYLER TECHNOLOGIES	ELEC-SOFTWARE	2,546.25	64607	6/07/23
604-49590-602	CITY OF MADISON	UTIL DEP/INT REF-E MOSS	3.04	64586	6/07/23
		4959 ADMINISTRATION AND GENERA TOTAL	2,549.29		
		604 ELECTRIC UTILITY TOTAL	8,375.50		
605-49600-380	STORM SEWER STORM SEWER CITY OF MADISON	HWY 40 DET POND-UTIL 5/23	22.50	64585	6/07/23
		4960 STORM SEWER TOTAL	22.50		
605-49620-593	ADMINISTRATION AND GENERA TYLER TECHNOLOGIES	STRM SEW-SOFTWARE	181.88	64607	6/07/23
		4962 ADMINISTRATION AND GENERA TOTAL	181.88		
		605 STORM SEWER TOTAL	204.38		

CLAIMS REPORT
 Check Range: 6/07/2023- 6/07/2023

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
	LIQUOR				
	OFF-SALE LIQUOR				
609-49750-251	BELLBOY CORPORATION	LIQ-LIQUOR EXPENSE	4,887.20	64576	6/07/23
609-49750-251	BEVERAGE WHOLESALERS	LIQ-LIQUOR EXPENSE	4,923.05	64578	6/07/23
609-49750-251	COCA-COLA BOTTLING	LIQ-POP EXPENSE	329.00	64588	6/07/23
609-49750-251	JOHNSON BROS-ST.PAUL	LIQ-LIQUOR EXPENSE	1,504.03	64591	6/07/23
609-49750-251	MADISON BOTTLING CO.	LIQ-BEER EXPENSE	12,455.55	64596	6/07/23
609-49750-251	PAUSTIS & SONS	LIQ-LIQUOR EXPENSE	1,012.00	64600	6/07/23
609-49750-251	REMINGTON RIDGE VINEYARD	LIQ-WINE	290.00	64602	6/07/23
609-49750-258	BELLBOY CORPORATION	LIQ-FREIGHT EXPENSE	61.05	64576	6/07/23
609-49750-258	JOHNSON BROS-ST.PAUL	LIQ-FREIGHT EXPENSE	35.30	64591	6/07/23
609-49750-258	PAUSTIS & SONS	LIQ-FREIGHT EXPENSE	34.00	64600	6/07/23
609-49750-380	CITY OF MADISON	LIQ-UTIL 5/23	407.73	64585	6/07/23
609-49750-409	CLOVER	LIQ-CREDIT CARD FEES	854.50	64587	6/07/23

		4975 OFF-SALE LIQUOR TOTAL	26,793.41		

		609 LIQUOR TOTAL	26,793.41		
			=====		
		Accounts Payable Total	130,275.19		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
101	GENERAL	19,105.59
201	AMBULANCE	143.67
211	EDA	79.62
350	INFRA. REPLACE. DEBT SERV	60,648.75
425	BLDG & EQUIP CAP. FUND	1,333.74
601	WATER	10,794.23
602	SEWER	2,250.67
603	SANITATION	545.63
604	ELECTRIC UTILITY	8,375.50
605	STORM SEWER	204.38
609	LIQUOR	26,793.41

	TOTAL FUNDS	130,275.19