

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**

Regular Meeting of the City Council – **5:00 PM**  
**Monday September 25, 2023**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the September 11, 2023 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

- A. Window Rehabilitation Progress Meeting – receive Page 3
- B. MNDOT Tree Planting Preconstruction Meeting – 09/14/2023 – receive Page 6

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

- A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council) Page 9
- B. Bolton Menk Engineering Report - Memo. A DISCUSSION may be in order. (Manager, Council) Page 10
- C. Approve Contract Amendment – UMVRDC. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 11
- D. Small Cities Development Program Award Notice. A DISCUSSION may be in order. (Manager, Council) Page 13
- E. Resolution 23-11-01 - Fee Schedule – Credit Card Fees. A DISCUSSION and MOTION may be in order. (Manager, Council) Page 17

- Page 22
- F. Resolution 23-37 - Dedicating Grand Park. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 24
- G. Establish Public Hearing to certify delinquent utility accounts, mowing, and sanitation services. A DISCUSSION and MOTION may be in order. (Clerk, Council)
- Page 25
- H. Approve Minnesota Municipal Utilities Association Safety Management Services Agreement. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 33
- I. **6:00 Public Hearing** – Preliminary Levy Budget Hearing. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 38
- J. Resolution 23-38 - Certifying the Preliminary Levy. A DISCUSSION and MOTION may be in order. (Manager, Council)
- K. Notice of Public Hearing – Truth in Taxation, December 11th, 2023, 6pm City Hall Auditorium. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

- Welcoming and Inclusive Communities Program - 9/20/23
- Tyler Tech

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**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

**9. AUDITING CLAIM**

A copy of the Schedule Payment Report of bills submitted September 11, 2023 through September 25, 2023 is attached for approval for Check No. xxxx through Check No. xxxx and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
SEPTEMBER 11, 2023**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, September 11, at 5:04 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole (left at 6:11 p.m.), Adam Conroy (arrived at 5:05 p.m.), Tim Volk and Maynard Meyer. Also present were City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson. Councilmember absent was Paul Zahrbock.

**AGENDA**

Upon motion by Meyer, seconded by Volk and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Volk, seconded by Meyer and carried, the August 28, 2023, regular meeting minutes were approved as presented.

(Councilmember Adam Conroy arrived at 5:05 p.m.)

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

Upon motion by Meyer, seconded by Conroy and carried, the consent agenda was approved as presented.

**CITY COUNCIL CHECKLIST**

City Council reviewed the checklist.

**FINANCIAL MANAGEMENT PLAN - EHLERS**

Todd Hagen was present to discuss the preliminary financial management plan to assist with 2024 budget and beyond. He provided handouts for long range budget projections and utility capital improvement programs for water, sanitary sewer, and storm sewer. He also discussed an impact analysis for the projected increase in utility rates.

(Mayor Greg Thole left the meeting at 6:11 p.m.)

**ASSIGNMENT OF SALARIES STREETS PARK MAINTENANCE**

Upon motion by Volk, seconded by Conroy and carried, **RESOLUTION 23-36** titled “Resolution Establishing Assignment of Salaries Streets Parks Maintenance” was adopted. This resolution would provide for the wage assignment for the Step 7 Streets Parks Maintenance at \$23.40 per hour. A complete copy of Resolution 23-36 is contained in City Clerk’s Book #10.

**PRELIMINARY LEVY PUBLIC HEARING**

Upon motion by Meyer, seconded by Volk and carried, Council set a public hearing for Monday, September 25, 2023, at 6:00 p.m. for the purpose of establishing the city’s preliminary tax levy collectible 2024.

**CITY MANAGER’S REPORT**

**Comp Plan Task Force Meeting:** Topics covered at the most recent meeting included economic development, land use, and transportation.

**Water Treatment Plant:** There are two requests for funding. One is an application to be put on the intended use plan list for PFA funding and the other is a bonding bill request submitted to the State of MN Capital Budget System. The City was invited to present the project to the MN House Capital Investment Committee at the University of MN Morris on October 10<sup>th</sup>.

**Clerk’s Office:** The office will be closed to the public on Monday, 9/18 and Tuesday, 9/19 for utility billing and payroll software conversion.

**MAYOR/COUNCIL REPORTS**

**Chamber of Commerce:** Discussed new and old business as well as upcoming events from the September 6<sup>th</sup> meeting.

**EDA:** An update was provided on the meeting held this afternoon.

**DISBURSEMENTS**

Upon motion by Volk, seconded by Conroy and carried, Council approved disbursements for bills submitted between August 29 and September 11, 2023. These disbursements include United Prairie Check Nos. 65021-65089. Debit card and ACH transaction were also approved as listed.

There being no further business, upon motion by Volk, seconded by Meyer and carried, meeting adjourned at 6:28 p.m.

\_\_\_\_\_  
Greg Thole - Mayor

**ATTEST:**

\_\_\_\_\_  
Christine Enderson – City Clerk



## Progress Meeting 05 – Minutes

Project	Madison City Hall – Window Rehabilitation		
Owner	City of Madison		
Date	August 23, 2023	Time	10:00am
Job Meeting No.	05		
Location	Microsoft Teams meeting		
Subject	Work Progress & Coordination		
Present	Amy Van Gessel, MacDonald & Mack Architects (MMA) Val Halvorson, City of Madison Paul Freese, Old World Windows (OWW)		
Next Progress Meeting	Tbd		

### OLD BUSINESS:

Date	Item	Action By
07/06	Interior facing only arched window in auditorium	
08/09	<ul style="list-style-type: none"> <li>No work proposed, City may paint at end of project</li> </ul>	
	North basement window with pipes	
	<ul style="list-style-type: none"> <li>Amy included sketch in Field Report 01. Would like to have a piece of plywood that is inset like a pane of glass would be. Storm won't be installed but will be store on-site.</li> </ul>	
08/09	Lintels above windows	
	<ul style="list-style-type: none"> <li>When Amy was on-site directed Bill to discontinue painting them thinking it was stone. Paul clarified it is exposed steel lintel. Amy to clarify with Rita on treatment direction.</li> <li>Paul updated – Bill confirmed the lintels are stone. Will follow direction to not paint.</li> </ul>	

### NEW BUSINESS:

Date	Item	Action By
08/23	Progress/Schedule Update	OWW
	<ul style="list-style-type: none"> <li>Plan to be on-site next week for remaining work</li> <li>Paul to send photos on arrival</li> <li>Amy requested a photo of each window before the storm window is installed</li> <li>Arched storm windows are being constructed in the shop</li> </ul>	

SCHEDULES:

Date	Item	Action By
	Look Ahead Schedule from OWW	
5/1/2023	1. Remove existing storm windows, measure for historic storm windows.	
5/2/2023	2. Build new historic storm windows.	
6/16/2023	3. Finish new historic storm windows (substantially).	
6/19/2023	4. Mobilize on site for on site window, casing, exterior trim, stops and sealing.	
8/1/2023	5. Complete on site work from number 4 above.	
8/21/2023	6. Install historic storm windows.	
9/30/2023	7. Substantial completion.	

Submitted	Milestone 01 - <i>Grantee will submit window shop drawings to the Grants Office for review and comment prior to purchasing materials or proceeding with work. Reviews may take up to 30 working days. Incomplete materials, or revisions to any already submitted requests, restart the review clock.</i>	MMA
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- Amy forwarded Paul’s additional context
- Waiting on update
- MMA planning a meeting with MNHS staff to discuss how to make this process more efficient. At this point we have had two extra meetings with MNHS and have sent three additional memos with additional information. First shop drawings were sent June 14.

Submitted	Milestone 02 - <i>Grantee must conduct a site visit to review the project progress with the Grants Office when at least 50% of the work has been completed. To schedule a site visit, upload proposed dates and times at least 30 days before the proposed visit.</i>	MMA
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- Waiting on update for Milestone 01
- Amy to use photos from visit on July 31

SUBMITTALS:

Date	Item	Action By
06/06	Submittal Procedures	
	Photographs	
	<ul style="list-style-type: none"> <li>• Periodic construction photographs</li> <li>• Photo of each window prior to storm window install</li> </ul>	OWW, submit early next week
07/31	Final completion photographs	
	Hardware – storm window buttons	
	<ul style="list-style-type: none"> <li>• Amy reviewed on-site. No submittal needed.</li> </ul>	OWW
	Sealant Color	
	<ul style="list-style-type: none"> <li>• Amy is leaning towards selecting a darker sealant to match the paint color. Paul to send color options for final selection and can do a small mock up of a couple options as well.</li> </ul>	

REQUEST FOR INFORMATION (RFI):

Date	Item	Action By
	n/a	

PROPOSAL REQUESTS (PR):

Date	Item	Action By
06/06	Proposal Request 01 – Arched Window Glazing <ul style="list-style-type: none"><li>• Item 02 approved</li></ul>	
06/06	Proposal Request 02 – Screen Windows <ul style="list-style-type: none"><li>• Approved</li></ul>	

CHANGE ORDERS:

Date	Item	Action By
07/06	Change Order 01 <ul style="list-style-type: none"><li>• Include PR 01 (Item 02) and PR 02</li><li>• Paul sent 08/22</li></ul>	OWW

PROCESS PAYMENTS AND WAGES:

Date	Item	Action By
07/25	Payment Application 01 <ul style="list-style-type: none"><li>• Val sent check</li></ul>	
08/08	<ul style="list-style-type: none"><li>• Amy sent signed pay app</li></ul>	
08/08	Payment Application 02 <ul style="list-style-type: none"><li>• Include wage reports</li><li>• Include Change Order 01</li></ul>	OWW

## Agenda: Preconstruction Meeting

Date: Sept 14, 2023

SP	3703-31	TH	75	Contract #	230091
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### Project Personnel

MnDOT Project Personnel	Office Phone	Cell Phone
Diana Heston, Project Supervisor		(320) 979-3327
Paul Toft, Chief Inspector		(320) 212-0856
Kris Skare, Office Manager	(320) 234-8466	
Shanna Kent, Resident Engineer		(507) 720-5268

### Contractor Personnel

Pete.hoffman@hoffmanandmcnamara.com

Pete Hoffman, Project Manager	(651) 246-2744
Brian McNamara, Superintendent	(621) 366-7547
Ken Partch, Office Manager	(651) 437-9463 ext. 104

### Contractor Schedule

1. Contract Start Date: **9/18/23**  
 Planning to start locates on Monday 9/18, staking likely to start 9/22.  
 There are some adjustments to the plans, trees eliminated or adjusted.  
 Planning to start actual 'work' last week in September/first week in October.

Contract Completion Date: **6/30/24**

2. Schedule needed prior to construction (bar chart schedule is allowed): **received.**
3.
  - a. Contractor Hours:  
**7-5:30 for typical days, no Saturdays planned.**
  - b. General Overview of Operations

List of Subcontractors and activities

- i. List of Suppliers and materials
  1. Compost & Mulch: Rumpca 9800
  2. CKE, Elm-PE, Ginko-AG, Hackberry-Common: Gertens
  3. Elm-NH, Honeylocust: Hoffman & McNamara

- ii. Haul Roads – maps, Maximum Vehicle Loads (80,000lbs, cab card, or permit under Minnesota Statute 169.869, provide permits if applicable) **N/A**
- iii. Pit Location: **N/A**
- iv. Utilities: **N/A**

(List Utilities Here)	
No Utilities affected	

## General Contract Items

1. Request to Sublet Forms must be submitted by Prime Contractor into CRL. – no subcontractors
2. Contractor Safety Plan/Checklist **provided**
3. VET Goal: 0%; TGB Goal: 0%
4. Certified Payroll Contact: **Ken Partch, (651)-437-9463**
5. S-2 Tribal Employment
  - a. Lower Sioux Community:
    - i. Karen Swann, 507-697-6185 ext. 8650, [karen.swann@lowersioux.com](mailto:karen.swann@lowersioux.com)
  - b. Upper Sioux Community:
    - i. Jeremy McLaughlin, 320-564-6332, [jeremym@uppersiouxcommunity-nsn.gov](mailto:jeremym@uppersiouxcommunity-nsn.gov)
6. **Traffic Control:**
  - a. **Wide shoulders, using cones/barrels to taper off work area.**
7. **Soil conditions:**
  - a. **Reused existing material, they are seeded and mulched.**

## General Discussion

1. Poster Board information available at the following website:  
<http://www.dot.state.mn.us/const/labor/posterboards.html>
  - a. Will likely be kept in the foreman’s truck as a mobile short term project.
2. Weekly meetings: When? Where? – **Weekly meetings not needed, however an onsite meeting on the first day would be good to get everyone on the same page.**
3. Potential Changes: **Trees locations can be adjusted as needed.**
4. **Planting locations were pretty intentional, there are areas to avoid due to utilities or contamination, moving more than a few feet should be discussed with Chris. Compile a list of potential problem areas for Chris to review. Shade and framed view are goals.**
  - a. **Paul or Diana to mark up the plan sheets and send to Chris for alternatives (page 5, 6 & 8)**

5. There will be new mat, curb & gutter, etc., what equipment will be used? Planning to use a rubber tire utility tractor backhoe. Will use pads on the stabilizers. Spading machine will be skid steer mounted on a track skid steer. May not use the tractor backhoe, may dig in by hand. Doesn't foresee anything happening for a few weeks. Looking to start planting work last week in September.
6. Gator bags/tree watering bags – plan on using but will remove over the winter. Intend to use for a slow soaking of the soils. Still intend to water regularly. Plan to remove later October. These are fine as long as they are not being used as a substitution to regular watering.
7. Seed is 25-131 in the plan.
8. Planting Schedule:
  - a. Shouldn't need to do too much prep this fall with this project (urban area), so as long as the planting dates can be met (11/1), can be planted this fall.
9. How are trees to be handled if eliminated? There is some potential for restocking fees or price adjustments.

# CITY COUNCIL CHECKLIST

9/21/2023

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	completed
Fiber Grant	9/26/2022	Meyer	CM, committee	Approve Pay Ap #5	
MNDOT 2023	5/11/2015	Zahrbock	CM, Engineer	Tree Planting to Begin	
Downtown Renovation Fund	1/1/2022	Meyer	CM,	Property Sold - requested details	
EDA CIP Program	1/1/2022	EDA	EDA	5 awards for 2023	
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA		
Daycare Performance/EDA Appropriation	9/1/2017	EDA	Community	4 month check in with director	
May 12, 2022 Storm	5/12/2022	Council	CM, EM	Grandstand Claim Remains	
Infrastructure North Expansion	9/1/2021	Council	CM, council	Work in Progress	
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Window Restoration In Progress, Next phase final grant submitted	
Tennis/Basketball Courts	7/2/2021	Conroy	CM, Parks	DNR grant not awarded	
Carneige Library Roof	1/1/2022	Parks	Manager	USDA Award Documentatin Received - Waiting on SHPO Memo	
Grand Theatre Projector	1/23/2023	Maynard	CM, council	Projector and Future Operations	
Welcome Sign School Pride State Champ	8/20/2022	Zahbrock	CM, PZ, AC	School is still in favor and will resume discussion	



Real People. Real Solutions.

2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

## MEMORANDUM

Date: September 22, 2023  
To: Honorable Mayor Thole and City Council  
From: Kent Louwagie, City Engineer  
Subject: Project Updates  
City of Madison, MN  
Project No.: 0W1.125959

Updates on several city projects are provided below.

### 2023 Infrastructure Improvements

1. On Wednesday September 20<sup>th</sup>, the contractor began setting up to install the steel casings across TH 75 for the new sewer and water mains.
2. Installing the new sewer main will begin the week of September 25<sup>th</sup>, starting at the 9<sup>th</sup> Street lift station and proceeding north.
3. Sewer and water installation will continue during the subsequent weeks.
4. Pavement removal on 11<sup>th</sup> Street will occur sometime in October.
5. We anticipate the first Contractor's Application for Payment will be submitted for approval at the first city council meeting in October.

### 2023 Sanitary Sewer Rehabilitation

1. A pre-construction meeting is scheduled for Wednesday September 27<sup>th</sup>.
2. We expect the contractor to provide a proposed construction schedule at that meeting.

### Eastview Improvements

1. Paving, grading, and seeding work remain to be completed.
2. The contractor has not provided a schedule to complete this work.
3. The substantial completion date per the contract is October 15<sup>th</sup>.

If you have any questions or concerns at any time, please contact me at 320-905-5446 or [Kent.Louwagie@bolton-menk.com](mailto:Kent.Louwagie@bolton-menk.com).





Upper Minnesota Valley  
**REGIONAL DEVELOPMENT COMMISSION**  
Helping Communities Prosper

323 W. Schlieman Ave. Appleton, MN 56208 320.289.1981 www.umvrdc.org

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**CONTRACT AMENDMENT**

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UPPER MINNESOTA VALLEY REGIONAL DEVELOPMENT COMMISSION  
AND THE  
CITY OF MADISON

**#FY22-23 AMENDMENT 01**

**Changes bolded**

SECTION I. DESCRIPTION OF UMRDC SERVICES

The UMRDC agrees to:

- A. Provide the following planning services:
- Work with the city manager to create a Task Force
  - Review past planning processes and incorporate into this plan
  - Coordinate the following Public Engagement
    - 1 Community Survey – electronic and paper (Does not include direct expenses such as a paper survey or postage expenses.)
    - **1 Community Meeting**
      - **Develop, plan and market a large community meeting using technology. Prepare for 100 people and create activities and a dynamic agenda.**
    - 1 Open House to review draft plan
  - Coordinate and facilitate up to 6 task force meetings
  - Attend and present at 1 Public hearing/City Council Meeting for adoption

SECTION III. CONTRACT PERIOD

This Contract is effective from July 1, 2022 – December 2023. **Will be extended to April 30, 2024.**

SECTION IV. COMPENSATION FOR SERVICES

The cost for this project is ~~\$30,000~~ **\$40,000** includes related direct charges (mileage, supplies etc). Does not include direct expenses for public engagement process (postage, materials) **estimated at \$300.**

- A. The CITY agrees to pay a total of ~~\$30,000~~ **\$40,000 plus direct expenses for public engagement/community meeting** to the UMVRDC to complete the activities outlined in Section I. Payment to the UMVRDC will be made by the CITY as invoiced.

\_\_\_\_\_  
Executive Director  
Upper Minnesota Valley  
Regional Development Commission

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Authorized Representative's Title

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

September 1, 2023

The Honorable Greg Thole  
Mayor, City of Madison  
404 6th Avenue  
Madison, MN 56256

Dear Mayor Thole:

I am pleased to inform you that your application for the 2023 Minnesota Small Cities Development Program Grant (SCDP) has been approved for funding in the amount of \$599,610.00 from the Department of Housing and Urban Development (HUD).

Christine Hartert is the DEED representative assigned to your grant. For additional information, please contact Christine at [christine.hartert@state.mn.us](mailto:christine.hartert@state.mn.us) or at 651-259-7461.

Congratulations on this grant award to help enhance your community development efforts.

Regards,

A handwritten signature in black ink, appearing to read "Matt Varilek". The signature is fluid and cursive, with a large initial "M" and a long, sweeping underline.

Matt Varilek  
Commissioner

cc: State Senator Gary Dahms  
State Representative Chris Swedzinski  
Vince Robinson, President, Development Services Inc



- Residential owner-occupied or rental property improvement projects to increase the quality of dwellings suited for individual or family occupancy. Examples include exterior repairs and replacement projects, insulation, HVAC, electrical, plumbing, lead paint remediation or accessibility modifications.
- Commercial property improvement projects for buildings occupied by retail and independent businesses. This can include façade improvements (e.g. awnings, exterior signs), building code issues and energy efficiency.
- Public facility improvement projects that serve neighborhood or communities, such as community centers, streetscapes, or wastewater treatment projects.

This year's grant recipients are:

City of Bagley, \$345,000

Owner-occupied housing rehab

City of Baudette, \$1,200,000

Rental housing rehab and public facility improvements

City of Big Falls, \$170,430

Rental housing rehab

City of Brainerd, \$575,000

Owner-occupied housing rehab and rental housing rehab

City of Brooten, \$600,000

Public facility improvements

City of Clarkfield, \$600,000

Public facility improvements

City of Darwin, \$600,000

Public facility improvements

City of Deer Creek, \$581,430

Public facility improvements

City of Delhi, \$600,000

Public facility improvements

City of Dodge Center, \$431,250

Owner-occupied housing rehab

City of Edgerton, \$1,049,375

Owner-occupied housing rehab, rental housing rehab and commercial rehab

City of Erskine, \$704,375

Rental housing rehab and commercial rehab

City of Fosston, \$597,713

Owner-occupied housing rehab

City of Granite Falls, \$943,000

Rental housing rehab and commercial rehab

City of Hallock, \$414,000

Owner Occupied Housing Rehab

City of Holland, \$600,000

Public facility improvements

City of Kasota, \$554,000

Public facility improvements

City of Kelliher, \$417,300

Public Facility Improvements

City of Lake Lillian, \$600,000

Public facility improvements

City of Lonsdale, \$431,250  
Owner-occupied housing rehab

City of Mabel, \$600,000  
Public facility improvements

City of Madison, \$599,610  
Owner-occupied housing rehab and rental housing rehab

City of Minneota, \$599,265  
Owner-occupied housing rehab and rental housing rehab

City of Nielsville, \$600,000  
Public facility improvements

City of Okabena, \$600,000  
Public facility improvements

City of Pequot Lakes, \$600,000  
Public facility improvements

City of Randall, \$600,000  
Public facility improvements

City of Red Lake Falls, \$929,200  
Owner-occupied housing rehab, rental housing rehab and commercial rehab

City of Sacred Heart, \$1,175,000  
Owner-occupied housing rehab and public facility improvements

City of Staples, \$948,750  
Owner-occupied housing rehab, rental housing rehab and commercial rehab

City of Stephen, \$368,000  
Owner-occupied housing rehab and commercial rehab

City of Tracy, \$1,127,000  
Owner-occupied housing rehab and commercial rehab

City of Watkins, \$943,000  
Owner-occupied housing rehab and commercial rehab

City of Waubun, \$573,600  
Public facility improvements

City of Wood Lake, \$600,000  
Public facility improvements

County of Big Stone, \$599,265  
(City of Correll & City of Ortonville)  
Owner-occupied housing rehab and rental housing rehab

The preliminary proposal deadline for 2024 SCDP grants is Nov. 29, 2023, and the final application deadline is April 17, 2024. [Communities can apply here](https://mn.gov/deed/about/contracts/open-rfp.jsp) (<https://mn.gov/deed/about/contracts/open-rfp.jsp>).

Permalink: <http://mn.gov/deed/newscenter/press-releases/index.jsp?id=1045-592334> (<http://mn.gov/deed/newscenter/press-releases/index.jsp?id=1045-592334>).

[View entire list](#)

## Archives

**CITY OF MADISON, MINNESOTA  
RESOLUTION 23-11-01**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING A FEE SCHEDULE PURSUANT TO §34.01  
OF THE MADISON CODE OF ORDINANCES FOR THE YEAR 2023**

**WHEREAS**, the City Council is interested in establishing a fee schedule pursuant to §34.01 of the Madison City Code of Ordinances for the year 2023, effective September 25, 2023.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following fee schedule for the year 2022 be adopted pursuant to §34.01 of the Madison City Code of Ordinances.

<b>I.</b>	<b><u>LIQUOR LICENSES</u></b>	<b><u>Fee</u></b>
<b>A.</b>	<b><u>RETAIL LIQUOR LICENSE</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	500.00
	3. Sunday License	50.00
<b>B.</b>	<b><u>WINE (RESTAURANT ONLY)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>C.</b>	<b><u>TEMPORARY (1 or 3-day)</u></b>	
	1. On Sale Liquor	75.00
	2. On Sale Beer	75.00
<b>D.</b>	<b><u>ON-SALE BEER (3.2 or STRONG BEER)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>E.</b>	<b><u>SPECIAL CLUB</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial/Annual Renewal	100.00
<b>F.</b>	<b><u>SET-UP</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>G.</b>	<b><u>OFF-SALE BEER</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00

<b>II.</b>	<b><u>GAMES OF SKILL</u></b>	
	Pool Tables/Pinball/Video Games	25.00
<b>III.</b>	<b><u>OTHER</u></b>	
	Special Use Permit	50.00
<b>IV.</b>	<b><u>TATOO AND BODY PIERCING SERVICES</u></b>	
	1. Initial Application	250.00
	2. Initial Investigation	100.00
	3. Annual Renewal	100.00
<b>V.</b>	<b><u>ZONING PERMITS</u></b>	
	Value 0-\$2,000	50.00
	\$2,001-\$5,000	75.00
	\$5,001-\$15,000	100.00
	Value Over \$15,000	125.00
	Petition to Subdivide Plats:	
	Less than 5 Lots	50.00
	5-10 Lots	75.00
	More than 10 Lots	100.00
	Variance Application	250.00
	Conditional Use Permit	250.00
	Special Permit	100.00
	Rezoning Request	100.00
	Code Amendment	375.00
	Street/Alley Vacation	75.00
	Annexation Request	250.00
		(plus State of MN fees)
<b>VI.</b>	<b><u>DOGS &amp; CHICKENS</u></b>	
	Dog License -Neutered Male and Spayed Female (Calendar Year)	N/C
	Dog License - Unspayed Female & Unneutered Male (Calendar Year)	N/C
	Chicken Permit – Initial Application	100.00
	Chicken Permit – Renewal Application	50.00



**VII. UTILITY & SERVICE CHARGES**

Right-of-Way/Street Digging Permit		200.00*
	*Plus Any Extra Costs for Street Repair	
Water & Sewer Connection - Simultaneous		100.00
Electric & Water Meter Connect/Disconnect Fees (per meter)		50.00
Security Deposits – Residential		\$150.00
Commercial		\$200.00
• Plus an additional \$50.00 if electric heat is main heat source		
Administrative Processing Fee – per month on accounts that become delinquent		\$10.00
Utility service tampering fine (per meter)		\$200.00
Sanitary Discharge Exception Permit (November 15 – April 15)		N/C
 <u>Equipment Rent (Per Hour) – *Does not include labor</u>		
Sweeper		50.00
Loader/Blower		100.00
Truck		40.00
Tractor Mower		50.00
Skid Loader		50.00
With attachments		75.00
Grader		75.00
Cat Loader		75.00
Aerial Truck		75.00
Sewer Machine		75.00
*Labor of City Employee operating equipment – per employee per hour		50.00
 <u>Labor &amp; Materials/Supplies (Per hour or quantity)</u>		
Labor (Per Hour)	(minimum charge)	50.00
Gravel (Per Yard)		14.00
Water (Per 100 Gallons - Hard)		0.50
Water (Per 100 Gallons - Processed)		1.50
Reclaimed Granite (Per Yard)		15.00
Reclaimed Pea Rock (Per Yard)		4.00
Salt & Sand (Per Yard)		12.00

**VIII. ADMINISTRATIVE CHARGES**

Maps		5.00
Copies (Per Page)		0.25
Fax Machine (Per Page)		1.50
Service Charge - Returned Checks		35.00
Special Assessment Certification – levied and pending		10.00
Copies of Audit Report (postage additional)		10.00
Peddler/Transient Merchant Permit		50.00
Digital Sign Fee (\$5 Per Day)	(minimum charge)	25.00
Credit Card Fee – Utility Billing Payment	2.0%; \$0.50 minimum	
Credit Card Fee – Misc. Payments	3.75%; \$2.50 minimum	

**IX. CITY HALL FACILITIES**

		*\$35 Extra charge for clean up
Madison Room	Basic Charge	25.00
Auditorium	Basic Charge	50.00
Basement	Basic Charge	50.00

**X. RECREATIONAL**

Jacobson Park Wayside Rest (“rest area”)	Nightly: Non-Electric	15.00
	Weekly: Non-Electric	75.00
	Nightly: Electric	30.00
	Weekly: Electric	150.00
Recreation Field Damage Deposit		100.00
ATV Permit (per lifetime of vehicle)		100.00
Golf Cart Permit (per lifetime of vehicle)		100.00
Picnic Tables – rentals for non-city facilities (per table per day)		10.00
Memorial Bench		1,045.00
Memorial Bench Concrete Slab		105.00
Memorial Picnic Table		1,000.00

**XI. ELECTIONS**

Filing Fee		2.00
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\*If petition filed, no charge

**XII. CODE ENFORCEMENT**

**Charges for Service:**

Dog/Cat Pound Boarding Fee		25.00/day
Mowing, Snow Shovelng, and Code Compliance Services	(minimum)	60.00/hour

**Fines:**

Dog/Cat Running at Large Fine		75.00
Parking Violations Fine		75.00
Snow Removal (Sidewalk) Fine		75.00
Vehicle Storage Fee (Impoundment)		25.00/day
Vehicle Towing		175.00
Sanitary Discharge Fine		50.00
Code Violation – Public Nuisance Fine		75.00

**XIII. SWIMMING POOL**

General Admission (Daily Pass)		5.00
Season Pass - individual		100.00
Season Pass - family		175.00
Season Pass – family over 6 people		add'l 25.00
Lap Swim Punch Card 10 sessions		20.00
Lessons (depends on swimmers’ level)		45.00-50.00
Private Lessons (per person)		100.00
Pool Rental		250.00

**XIV. AMBULANCE DEPARTMENT**

Base Fee		900.00
Mileage per loaded mile		21.00
Transport Flight Crew to Airport		850.00
Helicopter Assist		850.00



**CITY OF MADISON, MINNESOTA  
RESOLUTION 23-37**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING AND DEDICATING GRAND PARK**

**WHEREAS** the Madison City Council values open space to enhance beautify the community.

**WHEREAS** a volunteer group of residents through a partnership with Minnesota River Area Agency on Aging developed an age friendly amenity and were instrumental in the development of a new park for all residents of Madison.

**WHEREAS** many organizations, businesses and individuals made donations and shall be recognized within the park.

**NOW THEREFORE BE IT RESOLVED** the project utilized undeveloped City property and transformed it into an attractive and welcoming environment for all residents and to beautify the downtown area.

**BE IT FURTHER RESOLVED** that the City Council of the City of Madison, Lac Qui Parle County, Minnesota, is hereby given to name park, Grand Park.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-37 was declared duly passed and adopted this 25th day of September, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

Notes – commend the committee for taking a risk and dreaming big – you have made a big difference turning an eyesore into something that is visually appealing is going to attract people and keep them in the city to explore

# THE GRAND PARK PROJECT

Revenue	
MNRAA Age friendly Grant	\$ 11,551.00
Electric Utility - Lights	\$ 10,000.00
Park Board Allocation 2022/2023	\$ 15,000.00
ARPA Funds - COVID	\$ 6,709.57
Madison EDA - Community Development	\$ 12,500.00
Madison Area Chamber	\$ 3,000.00
Blue Cross Blue Shield	\$ 1,000.00
Blandin Grant	\$ 5,000.00
MN Valley	\$ 400.00
MRES	\$ 2,000.00
UCARE	\$ 15,000.00
MN Energy Resources	\$ 5,000.00
Bolton Menk Inc	\$ 2,000.00
BNSF Railway Foundation	\$ 1,000.00
Friends of the Library	\$ 2,000.00
SWIF	\$ 1,500.00
Farmers Mutual	\$ 500.00
Individuals	\$ 4,300.00
<b>Total</b>	<b>\$ 98,460.57</b>
Expenses	
Free Notes Instruments	\$ 24,632.00
Norwell exercise equipment	\$ 20,810.00
Master Plan	\$ 2,000.00
Concrete	\$ 17,425.00
Plant Material/Landscape Labor	\$ 14,150.37
Site Prep and Fill	\$ 13,583.20
Irrigation	\$ 5,860.00
<b>Total</b>	<b>\$ 98,460.57</b>

CITY OF MADISON  
COUNTY OF LAC QUI PARLE  
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING  
Special Assessment for Delinquent Public Utilities  
Of Electric, Water, Sanitary Sewer, Storm Sewer,  
Sanitation, Weed Eradication (Mowing), and Other City Services

NOTICE IS HEREBY GIVEN that the City Council of the City of Madison, Lac qui Parle County, Minnesota will hold a public hearing on Monday, October 23, 2023, at approximately 5:30 p.m. at the Madison Municipal Building (City Hall) Auditorium in the City of Madison, Minnesota relating to the proposed Special Assessments for Delinquent Public Utilities of Electric, Water, Sanitary Sewer, Storm Sewer, Sanitation; Weed Eradication (mowing); and Other City Services pursuant to the Madison City Charter. Copies of the special assessments will be made available at the public hearing.

All interested persons may appear at the hearing and present their view orally or in writing.

Dated: September 25, 2023

BY ORDER OF THE CITY COUNCIL,

Christine Enderson, City Clerk

To be published October 10 and October 17, 2023

September 15, 2023

Dear Valued Member,

Thank you for your support and on-going participation in MMUA's Safety Management Program.

As mentioned in the letter we sent out earlier this month, we will be adjusting our fiscal year beginning in 2025; therefore, all agreements will be dated and in force from October 1, 2023, through December 31, 2024. Going forward, contracts will automatically renew annually on January 1 unless amended. We hope this will be a more convenient process in the future.

Included with this letter is the contract. Please sign and return it to Larry Pederson at MMUA with a copy of your certificate of insurance that meets the requirements as indicated in Part IV of the contract. Upon receipt of these items, we will send you the fully executed contract.

Also enclosed please find our Overview of Safety Management Tiers. If you are interested in adding days of service to your contract, please let us know at your earliest convenience.

If you have questions, please contact me at 612-802-8474.

Sincerely,



Mike Willetts  
Director of Training and Safety  
Cell: 612-802-8474  
mwilletts@mmua.org

Overview of Safety Management Tiers

Options	Tier 1 - Compliance/Mentorship	Tier 2 - Competency	Tier 3 - Comprehensive
Time	6 Service Days Per Year (Every Other Month)	1 - 3 Service Days Per Month	> 3 Service Days Per Month
Included (as time allows)*	1. Written Safety Manual Development and Maintenance - AWAIR - Bloodborne Pathogens - Confined Spaces Entry and Rescue - Employee Right to Know - Emergency Action Plan and Preparedness - Excavation and Trenching - Lockout/Tagout - Fall Protection - Personal Protective Equipment 2. Group Employee Training (in person or virtual) 3. Annual Safety Training Calendar 4. Standardized Safety Program Filing and File Management	1. Written Safety Manual Development and Maintenance - AWAIR - Bloodborne Pathogens - Confined Spaces Entry and Rescue - Employee Right to Know - Emergency Action Plan and Preparedness - Excavation and Trenching - Lockout/Tagout - Fall Protection - Personal Protective Equipment 2. Group Employee Training (in person or virtual) 3. CPR/AED/First Aid Training 4. Annual Safety Training Calendar 5. Standardized Safety Program Filing and File Management 6. Facility Safety Audit - Mock OSHA Inspection with Report 7. Worksite Safety Audit - Mock OSHA Inspection with Report 8. Worksite Training 9. Safety Grant Development and Support 10. Accident Investigation 11. OSHA Inspection Support Services 12. Limited Classic Training - Choose up to 5 options from MMUA's list of Classic Training Options	1. Written Safety Manual Development and Maintenance - AWAIR - Bloodborne Pathogens - Confined Spaces Entry and Rescue - Employee Right to Know - Emergency Action Plan and Preparedness - Excavation and Trenching - Lockout/Tagout - Fall Protection - Personal Protective Equipment 2. Group Employee Training (in person or virtual) 3. CPR/AED/First Aid Training 4. Annual Safety Training Calendar 5. Standardized Safety Program Filing and File Management 6. Facility Safety Audit - Mock OSHA Inspection with Report 7. Worksite Safety Audit - Mock OSHA Inspection with Report 8. Worksite Training 9. Safety Grant Development and Support 10. Accident Investigation 11. OSHA Inspection Support Services 12. Unlimited Classic Training - Choose an unlimited number of options from MMUA's list of Classic Training Options 13. Unlimited Technical Training - Choose an unlimited number of options from MMUA's list of Technical Training Options

\*Included offerings are subject to number of days contracted. MMUA's role as a safety partner does not guarantee compliance or competency.





SERVICES AGREEMENT

Date: September 15, 2023

Contract No. 162-2024

**Safety Management Services**

This Services Agreement (the "Agreement") is made as of October 1, 2023, between the Minnesota Municipal Utilities Association (MMUA) and the Madison Public Utilities, each a "Party" and collectively, the "Parties."

**PART I – Scope of Services**

**PART II – Duration / Amendment / Renewal**

**PART III – Obligations**

**PART IV – Standard Terms and Conditions**

The terms of this Agreement are hereby accepted by the Parties.

Madison Public Utilities

Minnesota Municipal Utilities Association

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title Chief Executive Officer

Date \_\_\_\_\_

Date \_\_\_\_\_

PO # \_\_\_\_\_

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## PART I – SCOPE OF SERVICES

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MMUA will provide/deliver for the term of this Agreement:

1. The services of a person engaged by MMUA, in the capacity of Regional Safety Coordinator.
2. The assigned Regional Safety Coordinator will:
  - a. Plan, organize and/or conduct regular monthly safety meetings at Madison Public Utilities.
  - b. Develop and maintain a standard safety management record keeping and reporting system at Madison Public Utilities.
  - c. The record system will include (check those covered by this Agreement):
    - Required OSHA records
    - Required DOT records
    - Required ADA records
    - Provide written program
    - Provide annual site inspection
    - Provide interpretation and clarification of OSHA rules.
  - d. Visit Madison Public Utilities unless circumstances lend a different location approved by Madison Public Utilities management (collectively, the “Services”).
    - Tier service level: 1
    - Number of days per year: 12
3. The Services will be provided in the following city departments:
  - a. \_\_\_\_\_ # of employees \_\_\_\_\_
  - b. \_\_\_\_\_ # of employees \_\_\_\_\_
  - c. \_\_\_\_\_ # of employees \_\_\_\_\_
  - d. \_\_\_\_\_ # of employees \_\_\_\_\_
  - e. \_\_\_\_\_ # of employees \_\_\_\_\_

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## PART II – TERM/ RENEWAL/ AMENDMENT

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1. TERM/RENEWAL: This Agreement shall remain in force from October 1, 2023 until December 31, 2024. Thereafter, it shall continue automatically for successive twelve-month calendar year periods unless terminated by either Party providing written notice at least sixty (60) days in advance of the end of the then-current term.
2. AMENDMENT: This Agreement may be amended or modified upon the mutual agreement of both Parties but only if in writing, signed by the Parties, dated, and appended to this Agreement.

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## PART III – OBLIGATIONS

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1. COMPENSATION: For the Services, Madison Public Utilities shall pay MMUA an annual fee of \$13,285.65 in the first year. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Full 15-month payment (October 1, 2023 to December 31, 2024) (\$16,607.00), contract amount will be billed on an annual basis thereafter, consistent with the amount communicated by MMUA each September as described below.
- Annual payment (\$13,285.65)
- Quarterly payments (\$3,321.40 each)

For any term less than twelve (12) full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the Services are provided as a percentage of twelve (12).

For years after the first year, the annual fee will be adjusted to reflect the cost of the Services for the coming twelve-month period. This fee will be set by the MMUA Board of Directors and provided to Madison Public Utilities in a written notice within 30 days of the Board's action.

2. OTHER CITY OBLIGATIONS:

- Provide workspace for Regional Safety Coordinator when on-site.
- Provide clerical support for Regional Safety Coordinator.
- Schedule participation of employees in regular safety meetings.
- Provide the required training for employees as recommended by the Regional Safety Coordinator.
- Provide to MMUA in a timely manner any information MMUA indicates is needed to perform the services hereunder. MMUA may rely on the accuracy of information provided by Madison Public Utilities and its representatives.
- Provide annual written evaluation of services of MMUA and its Regional Safety Coordinator.

3. MMUA OBLIGATIONS:

- Employ, assign, and supervise Regional Safety Coordinator.
- Plan, organize, and/or conduct regular monthly safety meetings on-site.
- Develop and maintain a standard safety management record keeping and reporting system on-site, including required OSHA records, required DOT records, required ADA records, and maintenance of safety manuals.
- Monitor safety training/certificate/licensure requirements, and recommend needed training.
- Prepare or oversee the preparation of required state and federal reports related to OSHA, DOT, and ADA compliance.
- Document safety meetings and training provided.
- Provide a standard interpretation of laws, rules, and regulations pertaining to safety management.

## PART IV – STANDARD TERMS AND CONDITIONS

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1. **INDEPENDENT CONTRACTOR:** In performing the Services, MMUA is an independent contractor and shall not be considered an employee, agent, partner, joint venturer, or representative of Madison Public Utilities for any purpose.
2. **STANDARD OF CARE:** Madison Public Utilities acknowledges that MMUA undertakes to provide the Services to Madison Public Utilities as a member of MMUA and, similarly to other members of MMUA, consistent with its nonprofit purpose and that in so doing, MMUA affords to Madison Public Utilities a convenience, cost savings, and efficiency otherwise not available to Madison Public Utilities from other service providers. Madison Public Utilities acknowledges that MMUA will exercise its best efforts to perform the Services in accordance with current rules and practices but also acknowledges that the ultimate responsibility for an interpretation of law lies with Madison Public Utilities and its attorney and that the application of such law and of the appropriate methods and practices also lies with Madison Public Utilities in the exercise of its best judgment with reasonable and due regard for the safety of its employees and other third persons. MMUA assumes no responsibility under this Agreement other than to render the Services in good faith. It shall not be responsible for any action of Madison Public Utilities, its agents, or employees.
3. **SCOPE AND SCHEDULE CHANGES:** The fees agreed to in Part III constitute MMUA's estimate of the effort and charges required to perform the Services. Any services not expressly set forth in this Agreement are excluded from the obligations of MMUA. If MMUA is delayed in performing the Services by any act of war, force majeure, or other circumstance beyond its control, then the schedule of performance shall be extended for the number of days as the occurrence delays performance, and the compensation limits under the Agreement shall be equitably adjusted, if necessary, to compensate MMUA for any additional costs due to the delay.
4. **BENEFICIARY.** The Services are solely for the benefit of Madison Public Utilities. Nothing contained in this Agreement shall create any duties, liabilities, or obligations on the part of MMUA toward any person other than Madison Public Utilities.
5. **FINANCING CHARGES FOR LATE PAYMENTS:** If Madison Public Utilities fails to pay undisputed invoiced amounts within thirty (30) days after delivery of invoice, additional charges shall become due and payable at a rate of 1½ percent per month (or the maximum percentage allowed by law, whichever is lower) on the unpaid amounts. All payments shall first be credited against any accrued interest. If Madison Public Utilities fails to pay invoiced amounts within sixty (60) days after delivery of invoice, MMUA in its sole discretion may suspend the Services without incurring any liability or waiving any right established hereunder or by law.
6. **WORK PRODUCT:** Madison Public Utilities shall preserve and protect MMUA's proprietary and copyright interests, rights, and privileges with respect to works of general application provided by MMUA to Madison Public Utilities. The Parties may use and duplicate materials developed by MMUA specifically for Madison Public Utilities pursuant to this Agreement without obligation of royalty or first seeking consent.
7. **INSURANCE:** Each Party shall procure and maintain at its own expense the following minimum insurance coverages to be in force for the duration of this Agreement:

- a. General Liability. Commercial General Liability Insurance in a minimum amount of \$1,000,000 per occurrence; \$2,000,000 annual aggregate. The policy shall cover liability arising from premises, operations, products-completed operations, personal injury, advertising injury, and contractually assumed liability. Each Party shall endorse as additional insureds the other Party, its respective elected and appointed officials, employees, and agents, on its policy.
  - b. Automobile Liability. Business automobile liability insurance, including owned, hired, and non-owned automobiles, with a minimum combined single liability limit of \$1,000,000 per occurrence.
  - c. Professional (Errors and Omissions) Liability. Professional Liability Insurance for all claims a Party may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to this Agreement. Each Party shall carry the following minimum limits: \$1,000,000 per occurrence; \$2,000,000 annual aggregate. If such insurance is discontinued, extended reporting period/tail coverage must be obtained by the Party to fulfill this requirement.
  - d. Workers' Compensation. Each Party shall maintain Workers' Compensation insurance for all its respective employees in accordance with the statutory requirements of the State of Minnesota and/or the state(s) in which Madison Public Utilities is legally obligated to carry such insurance. Each Party shall also carry Employers' Liability Coverage with minimum limits as follows:
    - \$500,000 – Bodily Injury by Disease per employee
    - \$500,000 – Bodily Injury by Disease aggregate
    - \$500,000 – Bodily Injury by Accident
  - e. Additional Insurance Conditions.
    - i. Each Party shall deliver to the other Party a Certificate of Insurance as evidence that the above coverages are in full force and effect no later than the first day on which service is to commence or December 31, 2023, whichever comes later.
    - ii. The insurance requirements may be met through any combination of primary and umbrella/excess insurance. In that case, the other Party must be named as an additional insured on any umbrella/excess policy held by the other in fulfillment of this requirement.
    - iii. The policies held by each Party shall be primary insurance and non-contributory to any other valid and collectible insurance available with respect to any claim arising out of the Services.
8. MUTUAL INDEMNIFICATION: To the fullest extent permitted by law, each Party shall defend, indemnify, and hold harmless the other Party, its respective employees, officials, and agents from and against all claims, actions, damages, losses, and expenses, including reasonable attorney fees and costs, arising out of the other Party's negligence, performance, or failure to perform its obligations under this Agreement. The indemnification obligation shall apply to subcontractor(s), or anyone directly or indirectly employed or hired by a Party, or anyone for whose acts the Party may be liable. The obligations in this section shall survive the completion or termination of this Agreement.

9. DISPUTE RESOLUTION: In the event that a dispute arises between the Parties as to the interpretation or performance of this Agreement, then upon written request of either Party, representatives with settlement authority for each Party shall meet and confer in good faith to resolve the dispute. If the Parties are unable to resolve the dispute, they shall make every effort to settle the dispute through mediation or other alternative dispute resolution methods. If the Parties are unable to resolve the dispute through these methods, either Party may commence an action in Hennepin County District Court.
10. ENTIRE AGREEMENT; HEADINGS: This Agreement constitutes the entire understanding and agreement of the Parties, and any and all prior agreements, oral discussions, understandings, and representations are hereby terminated and canceled in their entirety and are of no further force and effect. Headings are for convenience and are not a part of this Agreement.
11. CHOICE OF LAW: The laws of the state of Minnesota shall govern the validity of this Agreement, the construction of its terms, and the interpretation of the rights and duties of the Parties.
12. ASSIGNMENT: This Agreement will inure to the benefit of the Parties hereto and shall be binding on them and their respective legal representatives, successors, and assigns. Provided, however, neither Party hereto may assign any of its rights herein to any person without the prior written consent of the other Party.
13. DRAFTING: The Parties agree that they participated equally in, and are jointly responsible for, the drafting of this Agreement. In the event of any dispute, any ambiguity in this Agreement shall not be construed against either Party.
14. COUNTERPARTS: This Agreement may be executed in counterpart copies by the Parties and each counterpart, when taken together with the other, shall be deemed one and the same executed Agreement.

**General Fund**  
2023 Year in Review

Revenue	2023 Budget	Anticipated	2024 Budget	Variance	
Levy	540,315	524,106	634,853	94,538	97% collection rate
LGA	764,562	831,032	851,107	86,545	2023 Public Safety Funds/2024 LGA SmallCity
Fire	81,350	167,063	83,850	2,500	
Swimming Pool	30,000	38,881	42,450	12,450	Family Pass and Lesson Increase
Other	367,953	911,205	415,033	47,080	MHS Grant 265K/LMC Insurance Payment/FEMA
Transfers In	102,000	102,000	85,000	(17,000)	
<b>Totals</b>	<b>1,886,180</b>	<b>2,574,287</b>	<b>2,112,923</b>	<b>226,743</b>	

Expenses	2023 Budget	Anticipated	2024 Budget	Variance	
Mayor and Council	25,190	21,379	28,550	3,360	Council Increase
Administration	435,932	435,932	472,689	36,757	Benefit Elections, Salaries and Training
Elections	1,500	673	7,050	5,550	
Attorney	26,000	24,000	26,000	-	
Planning and Zone	14,000	8,320	14,000	-	
City Hall	53,380	320,950	55,960	2,580	Tower and Window Project/Grants
Police	275,737	277,310	294,681	18,944	7% Increase
Fire	147,540	196,533	158,412	10,872	Supplies, Maint Cost
Civil Defense	-	31,775	-	-	Insurance Eligible Claims
Street	284,729	275,940	305,309	20,580	Benefit Elections, Salaries, Training, Utilites
Environmental	21,300	1,545	22,800	1,500	
Pool	133,130	130,466	145,250	12,120	Guard Pay
Skating	12,101	15,450	17,430	5,329	Manager Pay and Improvements
Praire Arts	-	-	-	-	
Theatre	12,950	20,756	15,700	2,750	
Parks and Rec	66,615	95,019	84,300	17,685	3 PT Summer, chemicals, utilities, insurances
Library	118,051	120,625	126,900	8,849	Pioneerland Contract
Appropriations	35,125	33,946	35,125	-	
Contingencies	-	-	-	-	
Unallocated	2,900	313,532	5,000	2,100	Memorial Field Lights - 294K
Transfers Out	220,000	286,470	297,767	77,767	Reserves
<b>Total</b>	<b>1,886,180</b>	<b>2,610,620</b>	<b>2,112,923</b>	<b>226,743</b>	
<b>Net Gain/(Loss)</b>	<b>-</b>	<b>(36,333)</b>			

CITY OF MADISON  
 FINANCIAL MANAGEMENT PLAN  
 LONG RANGE BUDGET PROJECTIONS

DRAFT 09/13/23

Inflation Assumptions

1	Revenue (Non-property tax)	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
2	LGA and Franchise Fees	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
3	Interest Income	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
4	Expenses	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%

GENERAL FUND	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	ACTUAL			BUDGET	PRELIM BUDGET	PROJECTED							
<b>REVENUE</b>													
5 GENERAL PROPERTY TAX	473,967	435,147	457,128	544,815	639,353	749,218	839,748	933,207	1,034,712	1,139,386	1,232,357	1,328,758	1,418,727
6 LICENSES & PERMITS, FEES	4,300	5,120	9,113	5,300	7,000	7,070	7,141	7,212	7,284	7,357	7,431	7,505	7,580
7 LOCAL GOVERNMENT AID (LGA)	776,713	756,931	759,077	764,562	808,340	808,340	808,340	808,340	808,340	808,340	808,340	808,340	808,340
8 INTERGOVERNMENTAL OTHER	138,058	156,118	467,447	87,353	89,853	89,853	89,853	89,853	89,853	89,853	89,853	89,853	89,853
9 FRANCHISE FEES	40,200	37,148	37,175	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
10 CHARGES FOR SERVICES	86,445	59,780	68,692	65,850	80,832	81,640	82,457	83,281	84,114	84,955	85,805	86,663	87,529
11 FINES & FORFEITS	2,515	4,362	3,603	4,000	4,000	4,040	4,080	4,121	4,162	4,204	4,246	4,289	4,331
12 INTEREST EARNINGS	24,703	76,605	14,210	53,000	53,000	32,852	32,852	32,852	32,852	32,852	32,852	32,852	32,852
13 DONATIONS	4	-	-	500	500	505	510	515	520	526	531	536	541
14 REFUNDS AND REIMBURSEMENTS	146,345	177,407	502,864	218,800	260,278	262,881	265,510	268,165	270,846	273,555	276,290	279,053	281,844
<b>15 TOTAL REVENUE</b>	<b>1,693,250</b>	<b>1,708,618</b>	<b>2,319,309</b>	<b>1,784,180</b>	<b>1,983,156</b>	<b>2,076,398</b>	<b>2,170,490</b>	<b>2,267,546</b>	<b>2,372,684</b>	<b>2,481,027</b>	<b>2,577,704</b>	<b>2,677,848</b>	<b>2,771,599</b>
<b>EXPENSES</b>													
16 GENERAL GOVERNMENT	471,404	476,848	740,928	605,827	653,263	679,394	706,569	734,832	764,225	794,794	826,586	859,650	894,036
17 PUBLIC SAFETY	398,845	343,794	368,910	389,177	421,681	438,548	456,090	474,334	493,307	513,039	533,561	554,903	577,100
18 STREET DEPARTMENT	267,116	232,657	255,376	284,729	305,932	318,169	330,896	344,132	357,897	372,213	387,102	402,586	418,689
19 CULTURE & RECREATION	276,441	302,831	306,351	310,847	347,580	361,483	375,943	390,980	406,619	422,884	439,800	457,392	475,687
20 UNALLOCATED	2,858	8,462	4,401	2,900	5,000	5,200	5,408	5,624	5,849	6,083	6,327	6,580	6,843
21 CAPITAL OUTLAY	117,182	335,818	466,966	38,600	47,600	49,504	51,484	53,544	55,685	57,913	60,229	62,638	65,144
22 DEBT SERVICE - Electric IFL	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>23 TOTAL EXPENSES</b>	<b>1,533,846</b>	<b>1,700,410</b>	<b>2,142,932</b>	<b>1,632,080</b>	<b>1,781,056</b>	<b>1,852,298</b>	<b>1,926,390</b>	<b>2,003,446</b>	<b>2,083,584</b>	<b>2,166,927</b>	<b>2,253,604</b>	<b>2,343,748</b>	<b>2,437,498</b>
<b>24 REVENUE OVER (UNDER) EXPENSES</b>	<b>159,404</b>	<b>8,208</b>	<b>176,377</b>	<b>152,100</b>	<b>202,100</b>	<b>224,100</b>	<b>244,100</b>	<b>264,100</b>	<b>289,100</b>	<b>314,100</b>	<b>324,100</b>	<b>334,100</b>	<b>334,101</b>
<b>OTHER FINANCING SOURCES / (USES)</b>													
25 INTERNAL LOAN FROM ELECTRIC FUND	-	-	-	-	-	-	-	-	-	-	-	-	-
26 SALE OF PROPERTY	4,742	-	-	-	2,000	-	-	-	-	-	-	-	-
27 TRANSFERS IN	-	-	-	-	-	-	-	-	-	-	-	-	-
27a Transfer in Electric Fund	60,000	364,671	176,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
27b Transfer in Reserve Fund	-	1,000	-	22,000	-	-	-	-	-	-	-	-	-
27c Transfer in Liquor Fund	30,000	20,000	20,000	20,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
28 TRANSFERS OUT	-	-	-	-	-	-	-	-	-	-	-	-	-
28a Transfer out EDA Fund	(20,000)	(20,000)	(20,000)	(20,000)	(25,000)	(25,000)	(30,000)	(30,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
28b Transfer out Reserve Fund	(20,000)	(70,000)	-	-	-	-	-	-	-	-	-	-	-
28c Transfer out Ambulance Fund	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(15,000)	(20,000)	(20,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
28d Transfer out Buildings & Equip Capital Fund	(95,000)	(115,000)	(70,000)	(109,100)	(119,100)	(119,100)	(119,100)	(119,100)	(119,100)	(119,100)	(119,100)	(119,100)	(119,100)
28e Transfer out Culture and Rec Capital Fund	(26,500)	(67,500)	(15,000)	(25,000)	(25,000)	(30,000)	(30,000)	(35,000)	(35,000)	(40,000)	(40,000)	(40,000)	(40,000)
28f Transfer out Street Capital Fund	(55,000)	(80,000)	(80,000)	(90,000)	(110,000)	(120,000)	(130,000)	(145,000)	(160,000)	(180,000)	(190,000)	(200,000)	(200,000)
28g Transfer out Infrastructure Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
28h Transfer out 2015 GO REF DS	-	-	-	-	-	-	-	-	-	-	-	-	-
28i Transfer out Other	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>29 TOTAL OTHER SOURCES / (USES)</b>	<b>(131,758)</b>	<b>23,171</b>	<b>1,000</b>	<b>(152,100)</b>	<b>(202,100)</b>	<b>(224,100)</b>	<b>(244,100)</b>	<b>(264,100)</b>	<b>(289,100)</b>	<b>(314,100)</b>	<b>(324,100)</b>	<b>(334,100)</b>	<b>(334,100)</b>
30 Prior Period Adjustments	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>32 Ending General Fund Balance</b>	<b>886,295</b>	<b>917,674</b>	<b>1,095,051</b>	<b>1,095,051</b>	<b>1,095,051</b>	<b>1,095,051</b>	<b>1,095,051</b>	<b>1,095,051</b>	<b>1,095,051</b>	<b>1,095,051</b>	<b>1,095,051</b>	<b>1,095,051</b>	<b>1,095,052</b>
33 % of FB to Following Year's Exp (basis for City Policy)	43%	39%	58%	53%	51%	49%	47%	45%	43%	43%	41%	40%	38%



CITY OF MADISON  
 FINANCIAL MANAGEMENT PLAN  
 LONG RANGE BUDGET PROJECTIONS

DRAFT 09/13/23

Inflation Assumptions

1	Revenue (Non-property tax)	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
2	LGA and Franchise Fees	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
3	Interest Income	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
4	Expenses	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%

GENERAL FUND	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	ACTUAL			BUDGET	PRELIM BUDGET	PROJECTED							
34 GENERAL FUND OPERATING TAX LEVY	415,793	426,451	458,220	540,315	634,853	749,218	839,748	933,207	1,034,712	1,139,386	1,232,357	1,328,758	1,418,728
35 ANNUAL INCREASE	3.8%	2.6%	7.4%	17.9%	17.5%	18.0%	12.1%	11.1%	10.9%	10.1%	8.2%	7.8%	6.8%
<b>ANNUAL DEBT LEVIES BY BOND ISSUE</b>													
36	-	-	-	-	-	-	-	-	-	-	-	-	-
37 2012 Rural Development Loan #2	63,433	62,900	-	-	-	-	-	-	-	-	-	-	-
38 2012 Rural Development Loan #3	22,148	24,603	-	-	-	-	-	-	-	-	-	-	-
39 2015A G.O. Refunding Bonds	58,950	66,630	75,541	76,515	77,439	80,000	83,000	88,000	91,000	99,000	105,918	105,723	105,476
40 2021A Revenue Refunding Bonds (2012 USDA Refinancing)	-	-	82,500	86,872	90,000	95,000	98,972	97,529	101,099	100,182	100,514	103,020	100,059
41 2023A G.O. Tax Abatement Bonds	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>OTHER SPECIAL TAX LEVIES</b>													
42 EDA Levy	8,500	8,500	8,500	11,198	12,595	12,595	12,595	12,595	12,595	12,595	12,595	12,595	12,595
43 Tax Abatement Levy	-	-	-	-	-	-	-	-	-	-	-	-	-
44 TOTAL DEBT & SPECIAL LEVIES	153,031	162,633	166,541	174,585	180,033	187,595	194,567	198,123	204,694	211,777	219,027	221,338	218,130
45 EXISTING TAX LEVY	568,824	589,084	624,761	714,900	814,886	936,813	1,034,315	1,131,330	1,239,406	1,351,162	1,451,384	1,550,096	1,636,858
46 POTENTIAL NEW DEBT LEVY	-	-	-	-	-	-	-	-	-	-	-	-	-
47 NET LEVY TO TAXPAYERS	568,824	589,084	624,761	714,900	814,886	936,813	1,034,315	1,131,330	1,239,406	1,351,162	1,451,384	1,550,096	1,636,858
48 EXISTING TAX BASE	464,257	479,567	556,076	630,053	636,354	642,717	649,144	655,636	662,192	668,814	675,502	682,257	689,080
49 NEW TAX CAPACITY	-	-	-	-	-	-	-	-	-	-	-	-	-
50 TOTAL TAX CAPACITY	464,257	479,567	556,076	630,053	636,354	642,717	649,144	655,636	662,192	668,814	675,502	682,257	689,080
51													
52 TAX RATE ON TAX CAPACITY	122.524%	122.837%	112.352%	113.467%	128.056%	145.758%	159.335%	172.555%	187.167%	202.024%	214.860%	227.201%	237.543%
53 TAX RATE % CHANGE	1.5%	0.3%	-8.5%	1.0%	12.9%	13.8%	9.3%	8.3%	8.5%	7.9%	6.4%	5.7%	4.6%
54													
55 City Taxes	536	555	652	802	919	1,062	1,178	1,295	1,425	1,560	1,685	1,809	1,920
55 \$ tax increase/(decrease) in average home (\$100,000)	15.76	19.10	96.31	150.25	116.94	142.92	116.28	116.55	130.04	135.11	124.87	124.01	110.81
56 % tax increase/(decrease) in average home (\$100,000)	3.0%	3.6%	17.3%	23.1%	14.6%	15.6%	11.0%	9.9%	10.0%	9.5%	8.0%	7.4%	6.1%

**CITY OF MADISON**  
**FINANCIAL MANAGEMENT PLAN**  
**Infrastructure Replacement Debt Service**  
**Fund 350**

Inflation Assumptions

1 Revenue (Non-Tax/State Aid)	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
2 Interest Earnings	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
3 Operating Expenses	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%

CASH FLOW ANALYSIS	Actual			Budget	Budget	Projected							
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
<b>INFRASTRUCTURE REPLACEMENT DEBT SERVICE</b>													
4 <b>REVENUE</b>													
5 Taxes	86,383	86,586	79,718	86,872	90,000	95,000	98,972	97,529	101,099	100,182	100,514	103,020	100,059
6 Interest	2,018	-	-	-	-	-	-	-	-	-	-	-	-
7 Special Assessments	28,057	51,121	28,214	26,000	26,000	12,245	1,180	-	-	-	-	-	-
8 Refunds and Reimbursements	-	-	-	-	-	-	-	-	-	-	-	-	-
9 <b>TOTAL REVENUE</b>	<b>116,458</b>	<b>137,707</b>	<b>107,932</b>	<b>112,872</b>	<b>116,000</b>	<b>107,245</b>	<b>100,152</b>	<b>97,529</b>	<b>101,099</b>	<b>100,182</b>	<b>100,514</b>	<b>103,020</b>	<b>100,059</b>
10													
11 <b>EXPENSES</b>													
12 Operating Expenses	300	5,964	775	6,300	6,300	6,552	6,814	7,087	7,370	7,665	7,972	8,290	8,622
13 Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-
14 Debt Service													
15 Principal	111,000	6,668,000	185,000	185,000	190,000	195,000	205,000	210,000	215,000	225,000	230,000	235,000	240,000
16 Interest	222,210	367,902	125,898	123,123	117,498	111,723	105,723	99,498	93,123	86,523	79,698	75,014	72,400
18 <b>TOTAL EXPENSES</b>	<b>333,510</b>	<b>7,041,866</b>	<b>311,673</b>	<b>314,423</b>	<b>313,798</b>	<b>313,275</b>	<b>317,537</b>	<b>316,584</b>	<b>315,493</b>	<b>319,187</b>	<b>317,669</b>	<b>318,304</b>	<b>321,022</b>
19													
20 <b>Revenues Over / (Under) Expenses</b>	(217,052)	(6,904,159)	(203,741)	(201,551)	(197,798)	(206,030)	(217,385)	(219,055)	(214,394)	(219,005)	(217,155)	(215,284)	(220,963)
21													
22 <b>OTHER FINANCING SOURCES / (USES)</b>													
23 Bond Proceeds	-	6,395,000	-	-	-	-	-	-	-	-	-	-	-
24 Transfer In - General Fund (Taxes)	-	-	-	-	-	-	-	-	-	-	-	-	-
25 Transfer in - Sewer Fund	105,000	115,000	108,000	108,000	108,000	108,000	108,000	108,000	108,000	108,000	75,000	75,000	75,000
26 Transfer In - Water Fund	100,000	90,000	108,000	108,000	108,000	108,000	108,000	108,000	108,000	108,000	75,000	75,000	75,000
27 Transfer In - 2015 GO Ref DS	-	-	-	-	-	-	-	-	-	-	-	-	-
28 Transfer In - Storm Sewer Fund	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	75,000	75,000	75,000
29 Transfer In - GO Temp DS Fund (Specials)	-	-	-	-	-	-	-	-	-	-	-	-	-
30 Transfers Out													
31 Transfers Out - 2015 GO Ref DS	-	-	-	-	-	-	-	-	-	-	-	-	-
32 <b>TOTAL OTHER SOURCES / (USES)</b>	<b>215,000</b>	<b>6,610,000</b>	<b>226,000</b>	<b>226,000</b>	<b>226,000</b>	<b>226,000</b>	<b>226,000</b>	<b>226,000</b>	<b>226,000</b>	<b>226,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>
33													
34 Prior Period Adjustments	0	0	0	0	0	0	0	0	0	0	0	0	0
35													
36 <b>ENDING FUND BALANCE</b>	<b>301,562</b>	<b>7,403</b>	<b>29,662</b>	<b>54,112</b>	<b>82,314</b>	<b>102,285</b>	<b>110,900</b>	<b>117,845</b>	<b>129,451</b>	<b>136,446</b>	<b>144,291</b>	<b>154,007</b>	<b>158,044</b>

**CITY OF MADISON  
FINANCIAL MANAGEMENT PLAN  
2015 G.O. Refunding Fund  
Fund 351**

Inflation Assumptions

1 Revenue (Non-Tax/State Aid)	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
2 Interest Earnings	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
3 Operating Expenses	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%

2015 G.O. REFUNDING FUND	Actual			Budget	Budget	Projected							
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
<b>4 REVENUE</b>													
5 Taxes	59,518	65,879	72,840	76,515	77,439	80,000	83,000	88,000	91,000	99,000	105,918	105,723	105,476
6 Special Assessments	146,821	141,605	138,220	145,000	120,000	-	-	-	-	-	-	-	-
7 Interest	1,729	-	-	-	-	-	-	-	-	-	-	-	-
8 Refunds and Reimbursements	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>9 TOTAL REVENUE</b>	<b>208,068</b>	<b>207,484</b>	<b>211,060</b>	<b>221,515</b>	<b>197,439</b>	<b>80,000</b>	<b>83,000</b>	<b>88,000</b>	<b>91,000</b>	<b>99,000</b>	<b>105,918</b>	<b>105,723</b>	<b>105,476</b>
<b>11 EXPENSES</b>													
12 Operating Expenses	795	4,545	795	795	795	827	860	894	930	967	1,006	1,046	1,088
13 Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-
14 Debt Service													
15 Principal	125,000	125,000	165,000	175,000	180,000	120,000	125,000	125,000	130,000	165,000	230,000	235,000	245,000
16 Interest	213,610	211,110	208,610	203,496	198,070	192,490	188,890	185,140	181,390	177,490	172,376	165,246	157,960
<b>17 TOTAL EXPENSES</b>	<b>339,405</b>	<b>340,655</b>	<b>374,405</b>	<b>379,291</b>	<b>378,865</b>	<b>313,317</b>	<b>314,750</b>	<b>311,034</b>	<b>312,320</b>	<b>343,457</b>	<b>403,382</b>	<b>401,292</b>	<b>404,048</b>
<b>19 Revenues Over / (Under) Expenses</b>	<b>(131,337)</b>	<b>(133,171)</b>	<b>(163,345)</b>	<b>(157,776)</b>	<b>(181,426)</b>	<b>(233,317)</b>	<b>(231,750)</b>	<b>(223,035)</b>	<b>(221,320)</b>	<b>(244,457)</b>	<b>(297,464)</b>	<b>(295,569)</b>	<b>(298,572)</b>
<b>21 OTHER FINANCING SOURCES / (USES)</b>													
22 Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
23 Transfer in													
24 Transfers In - General Fund (Taxes)	-	-	-	-	-	-	-	-	-	-	-	-	-
25 Transfers In - Sewer Fund	14,340	14,840	14,164	14,347	14,520	81,422	82,350	81,440	80,529	81,404	112,538	112,331	112,069
26 Transfers In - Water Fund	115,000	111,500	165,244	165,684	177,207	170,459	170,127	167,957	171,037	201,994	204,437	202,602	205,962
Transfers In - Infrastructure Debt Service Fund (Special Assessments)	-	-	-	-	-	-	-	-	-	-	-	-	-
27 (Special Assessments)	-	-	-	-	-	-	-	-	-	-	-	-	-
28 Transfers Out - Water Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
29 Transfers Out - Infrastructure Debt Service Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>30 TOTAL OTHER SOURCES / (USES)</b>	<b>129,340</b>	<b>126,340</b>	<b>179,408</b>	<b>180,030</b>	<b>191,727</b>	<b>251,881</b>	<b>252,478</b>	<b>249,397</b>	<b>251,566</b>	<b>283,398</b>	<b>316,975</b>	<b>314,933</b>	<b>318,031</b>
<b>32 ENDING FUND BALANCE</b>	<b>50,558</b>	<b>43,727</b>	<b>59,790</b>	<b>82,044</b>	<b>92,345</b>	<b>110,909</b>	<b>131,637</b>	<b>157,999</b>	<b>188,245</b>	<b>227,186</b>	<b>246,696</b>	<b>266,060</b>	<b>285,519</b>

CASH FLOW ANALYSIS

**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 23-38**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ADOPTING PRELIMINARY TAX LEVY 2023  
COLLECTIBLE 2024, AND ESTABLISHING BUDGET HEARING**

**WHEREAS**, the City Council is interested in adopting a Preliminary Tax Levy 2023 Collectible 2024 and establishing its Truth-in-Taxation Budget Hearing.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following sum of money be levied for the current year, collectible 2024, upon taxable property in the City of Madison, for the following purposes:

2024 Levy Breakdown	
<i>General Fund</i>	<i>Preliminary Levy</i> 634,853.00
<i>Economic Development Authority</i>	12,595.00
<i>Debt Services</i>	
2012 USDA Loan #2,#3	90,000.00
2015A GO Refunding	77,439.00
<b>TOTAL</b>	<b>\$814,887.00</b>

and that its Truth in Taxation Budget Hearing is scheduled for Monday, December 11, 2023, at 6:00 p.m.

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-38 was declared duly passed and adopted this 25th day of September, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk



## Welcoming & Inclusive Communities Program Information Handout

Cross Cultural Connections + Learning = Thriving Communities

**Greetings, Rural Minnesota Community Stakeholders! Exciting work occurs in towns throughout greater Minnesota through programs like the Welcoming & Inclusive Communities Program.**

**The Welcoming & Inclusive Communities Program (WICP) is a FREE nine-month program, now funded by the Southwest Initiative Foundation (SWIF).**

WICP aims to connect, train, and equip community stakeholders to lead local welcoming efforts in their hometowns, ensuring that all voices are heard. The program helps community stakeholders lead local welcoming efforts in their hometowns, ensuring that all voices are heard. It also connects the community with others that are doing the good work.

**Participants are eligible for a small community engagement grant.**

### **What you can expect:**

- Fun and interactive sessions - Some in-person and others virtually
- Receive tools and resources compiled by educators from UMN Extension, leaders within your community, and past WICP Cohort Alumni
- Explore ways to foster racial equity, diversity, inclusion, and belonging that are tailored to your community's unique identity
- Make connections with other changemakers in rural towns throughout Greater Minnesota

**Is your community ready to gain tools and network with others in this good work?**

- **Submit an application at this link:** <https://forms.gle/tfBEtjTmvhX151p37>

**QUESTIONS? Contact** Jose (Ivan) Parga (320) 552-0592 or [ivanp@swifoundation.org](mailto:ivanp@swifoundation.org)





## Welcoming & Inclusive Communities Program Community Outcomes

Cross Cultural Connections + Learning = Thriving Communities

**So far, 17 communities have taken part in the ripple effect!** *St. James, St. Peter, Fairmont, Waseca, Montgomery, Le Center, Lonsdale, New Ulm, Springfield, Sleepy Eye, Blue Earth, Madelia, and Glencoe. The program has also occurred in Alexandria, Otter Tail, Cloquet, and Grand Marais through other funding sources.*

**More than 225 community builders have attended the cohort sessions!**

**Below are a few cohort topics that are customized for each community:**

1. Getting Oriented: Diversity, Inclusion, and Equity
2. Exploring Difference
3. Implicit Bias
4. Race and Culture
5. White Privilege
6. Small Town Economics, The Economy and Inequality
7. Creating a Vision for a Welcoming Community
8. Engaging the Community (Inclusive Community Engagement)
9. Group sharing of community visioning themes and local activities/needs

**Here are a few “ripple effects” from participating communities.**



**Uniting Cultures**

374 likes • 421 followers





## ST. JAMES, MN

- ✓ **Uniting Cultures**, a mix of Latino and white community members, came together after the Forum on Race in 2017. Many in this group participated in the cohort. The group has met regularly to discuss and plan community inclusion activities. St. James had the largest community cohort group with many “alternates” participating to grow their size to 17 people!
- ✓ **Established a support group** for Spanish-speaking senior citizens
- ✓ **Held public forums** highlighting immigration and DACA stories
- ✓ **Held community events:** *Culture Through Cuisine* sharing food and culture, held *Multicultural Fiesta* community festival
- ✓ **Published book of immigration stories** (fall 2018) of local community members who came to the country years ago and new immigrants
- ✓ Created a **Uniting Cultures Facebook page** ([click here](#))



## ST. PETER, MN

- ✓ **#OurStPeter** group, a mix of cohort participants, as well as participants in the 2017 forums on race and other residents, joined together in a group of 20+ people with a focus on building an inclusive community. The group is now called **The St. Peter Good Neighbor Diversity Council**, grant-funded through the Blandin Foundation. They have **created a Facebook page** ([click here](#))
- ✓ **Partnered with the St. Peter Islamic Center** to incorporate organization into the local Fourth of July Parade, a regional event drawing over 10,000 people
- ✓ Held **St. Peter Fiesta** community event with games and ethnic food
- ✓ **Received a Blandin Grant for the Leaders in Ethnically Diverse Communities Program**
- ✓ **A participant ran and was elected for St. Peter city council** in part because of what she learned through the program
- ✓ **A new partnership was developed between Hicmah Somali nonprofit organization and the school district** to support the after-school academic enrichment program. Hicmah also expanded the community volunteer program for tutors



## WASECA, MN

- ✓ Cohort group members are part of a larger community initiative, **Waseca Vision 2030**, a partnership of Waseca County, Waseca Public Schools, the Chamber of Commerce, Mayo Clinic, and the City of Waseca. The group planned to use their cohort learning to enhance inclusive efforts with the local Latino community within this initiative
- ✓ The Chief of Police, a cohort participant, used demographic data from a cohort session to apply for a grant (awarded!) to **send a local officer to the National Black Police Association Conference**



## NEW ULM, MN

- ✓ **Our New Ulm**, the Community Action Team (CAT), is taking steps to become a **501(c)3**
- ✓ Created the **One New Ulm Facebook page** ([click here](#))
- ✓ Worked with COPAL and local law enforcement to create an Adult Multi-Cultural Driver's Education program in Spanish for local residents
- ✓ Created teams so members could focus on their areas of interest. Activities include:
  - LGBTQ+ Support Groups & Events
  - A Human Library through the local library
  - Family Table
  - National Night Out
- ✓ Created **Amigos de New Ulm** Facebook page with 163 members ([click here](#))
  - Providing connections, support, social gatherings, events, and education





**Welcoming Week 2023**  
**Community Events**

<b>Saturday, September 9th: Bonfire</b>	Community bonfire at Putnam Park! Live music, food trucks, yard games, free kids meal of hotdog, chips, apple slices and a drink while supplies last.
Wear blue in support of our Community! 200 t-shirts will be given out at the bonfire; if you don't get a t-shirt, please just wear any blue articles of clothing!	<b>Wednesday, September 13th: Wear Blue</b>
<b>All week long: Community Mural</b>	Sections of a mural will travel to different locations around Blue Earth during the week for community members to paint. Watch for times and locations!
The Blue Earth Library will be hosting a story walk. Don't know what a story walk is? Come check it out! More details to come!	<b>All week long: Story Walk</b>
<b>All week long: Yard Signs</b>	Keep an eye out for bilingual signs displayed around town as a reminder of our Community's welcoming and inclusive spirit!

## BLUE EARTH, MN

- ✓ Created a **B.E. Welcoming Facebook page** ([click here](#))
- ✓ In the program's first few months, **three new people asked to join BE Welcoming (BE)**
- ✓ **Bridging the gap slowly with the Hispanic population.** They are exploring ways to connect with the migrant population when they are here and encourage them to stay here year-round
- ✓ **Two HS students involved in BE Welcoming are Hispanic**—bringing young, diverse leadership to this group
- ✓ **Exploring ways to be a good neighbor** to single moms, the elderly, and those with disabilities
- ✓ **School district received an engagement grant**, citing BE Welcoming, that strengthened the proposal
- ✓ The program influenced the strengthening of community or public engagement efforts in so many ways. **They held a well-attended Day of the**

**Dead Festival**, with 400 attendees.

- ✓ They are working on **establishing language classes that will be open to all, including city staff, hospital staff, and the fire and police departments.** Understanding the primary Spanish language will help with community interactions.
- ✓ They created **flashcards for the ambulance system** with pictures and essential translations to help bridge communication barriers
- ✓ Also, getting an **800 number that will be for translation service.** It's low-cost, on-demand, and immediate. It's a company called Workplace Languages

- ✓ The community members who started participating in Welcoming Communities were resistant at first. **We weren't expecting this level of success!**



## GLENCOE, MN

- ✓ Created the **TOGETHER, we are GLENCOE** as their Community Action Team (CAT)
- ✓ Created a **TOGETHER, we are GLENCOE Facebook page** ([click here](#))
- ✓ Held a **Glencoe Unity Fest**
- ✓ Hosting a **Welcoming Week Community Coffee** to build relationships across cultures



## MADELIA, MN

- ✓ **Created the Madelia Equity Club (MEC)**, a student-led club. The MEC leaders determined topics for monthly Lunch & Learn sessions throughout the school year. It is open to all students over a lunch hour
- ✓ Through the program, **students are more willing to advocate for themselves and other groups of students in the school.** We worked with the kids to think through avenues they can take when they have concerns
- ✓ The MEC agreed to **create a community mural of a monarch butterfly** to signify the migration of a butterfly from the United States to Mexico and to symbolize the transition that the students and their families have gone through



- ✓ MEC leaders are more involved and aware of what's happening in the City Council. They **formally spoke with the City Administrator and City Council members** about installing a community mural on one of their public walls. After much discussion, it was decided to create a mobile mural that could be placed at community events and in the local high school
- ✓ **Two former MEC leaders are becoming teachers** in a Grow Your Own program. They've taken what they've learned with them



## ALEXANDRIA, MN

- ✓ Completed the program in the last year
- ✓ Their Community Action Teams (CAT) have created teams to work in the following areas: **Community Belonging Group, PR Project, Growth Infrastructure, and Education**



## CLOQUET AND GRAND MARAIS, MN

- ✓ **Northspan shadowed our WCP in Southern, Minnesota**, and created their program in the Northeast part of the state (Duluth & Iron Range area). They call the program the Inclusion Learning Cohorts (ILC)
- ✓ **Participant total:** Cloquet was around 50, and Grand Marais around 30. Each ILC averaged 25 and 12 participants
- ✓ **Outcomes:** 1. New relationships established, 2. A place of inclusion for those who have felt excluded. 3. An ongoing community inclusion project in each location