

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**

Regular Meeting of the City Council – ~~5:00 PM~~ **12:00 Noon**  
~~Monday October 9, 2023~~ **Thursday October 12, 2023**  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the September 25, 2023 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

- |   |         |
|---|---------|
| A. Liquor Store Report – September 2023 - receive                 | Page 4  |
| B. Application for Excluded Bingo – Ambulance – November 11, 2023 | Page 6  |
| C. Investment Report – Ehlers – September 2023 – receive          | Page 9  |
| D. MEDA Loan Note Status – September 2023 – receive               | Page 14 |
| E. Pooled Cash Report – September 2023 – receive                  | Page 15 |
| F. Water Plant Report – September 2023 – receive                  | Page 17 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 18

- A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

Page 19

- B. Bolton Menk Engineering Report - Memo. A DISCUSSION may be in order. (Manager, Council)

Page 20

- C. Approve Payment Ap No. 1 – R.L. Larson Excavating. A DISCUSSION and MOTION may be in order. (Manager, Council)

- Page 26
- D. Resolution 23-41 Financial Obligations for the Sewer System. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 27
- E. Resolution 23-42 Financial Obligations for the Water System. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 28
- F. Approve Engineering Services – Pavement Management Plan. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 30
- G. Resolution 23-39 Salary Assignment Streets Parks Supervisor. A DISCUSSION and MOTION may be in order. (Manager, Council)
- Page 17
- H. Approve Payment Application No. 2 – Old World Windows. A DISCUSSION and MOTION may be in order. (Manager, Council)

**7. MANAGER REPORT (Manager)**

- PFAS Litigation Information
  - MN House Bonding Tour Presentation – October 10<sup>th</sup> 7pm UofM Morris
- Page 34

**8. MAYOR/COUNCIL REPORTS (Mayor/Council)**

**9. AUDITING CLAIM**

A copy of the Schedule Payment Report of bills submitted September 25, 2023 through October 9, 2023 is attached for approval for Check No. xxxx through Check No. xxxx and debit card purchases. A MOTION is in order.

**10. ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
SEPTEMBER 25, 2023**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, September 25, at 5:03 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Greg Thole, Adam Conroy, Paul Zahrbock (left the meeting at 5:58 p.m.), Tim Volk and Maynard Meyer. Also present were City Manager Val Halvorson, City Attorney Rick Stulz, and City Clerk Christine Enderson.

**AGENDA**

Upon motion by Volk, seconded by Zahrbock and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Meyer, seconded by Zahrbock and carried, the September 11, 2023, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

(Councilmember Conroy arrived at 5:04 p.m.)

**CONSENT AGENDA**

Upon motion by Zahrbock, seconded by Conroy and carried, the consent agenda was approved as presented.

**CITY COUNCIL CHECKLIST**

City Council reviewed the checklist.

**CITY ENGINEER REPORT**

Updates on several city projects were presented that included 2023 Infrastructure Improvements, 2023 Sanitary Sewer Rehabilitation, and Eastview Improvements.

**CONTRACT AMENDMENT – UMVRDC**

Upon motion by Conroy, seconded by Meyer and carried, the contract between the Upper MN Valley Regional Development Commission (UMVRDC) and the City of Madison was amended to account for the planning of the large community meeting and the extension of the contract through April 30, 2024. The cost for services was increased by to \$40,000 plus direct expenses for public engagement estimated at \$300.

**SMALL CITIES DEVELOPMENT PROGRAM**

The application for the 2023 Minnesota Small Cities Development Program Grant (SCDP) has been approved for funding in the amount of \$599,610.00 from the Department of Housing and Urban Development (HUD). The grant will allow for three (3) single family rentals and 19 residential homes to be eligible for the income-based rehabilitation assistance.

**FEE SCHEDULE**

Upon motion by Volk, seconded by Zahrbock and carried, **RESOLUTION 23-11-01** titled “Resolution Establishing a Fee Schedule Pursuant to §34.01 of the Madison Code of Ordinances for the Year 2023” was

adopted to update the fees for credit and debit card processing on utility and miscellaneous payments. A complete copy of Resolution 23-11-01 is contained in City Clerk's Book #10.

**GRAND PARK DEDICATION**

Upon motion by Conroy, seconded by Volk and carried, **Resolution 23-37** titled "Resolution Establishing and Dedicating Grand Park" was adopted. This resolution would provide for the official name of the park to be Grand Park, after the undeveloped City property was transformed into an attractive and welcoming environment that includes age-friendly amenities. A complete copy of Resolution 23-37 is contained in City Clerk's Book #10.

**ESTABLISH PUBLIC HEARING – SPECIAL ASSESSMENTS UTILITIES & SERVICES**

Upon motion by Meyer, seconded by Conroy and carried, Council set a public hearing for special assessment of delinquent utilities, weed eradication, mowing, and other services at approximately 5:30 p.m. at City Hall on Monday, October 23<sup>rd</sup>, 2023. Notices will be mailed to property owners and/or tenants.

**MN MUNICIPAL UTILITIES ASSOCIATION (MMUA) SAFETY MANAGEMENT SERVICES AGREEMENT**

Upon motion by Volk, seconded by Zahrbock and carried, the Services Agreement between the MMUA and the Madison Public Utilities was approved with an annual cost of \$13,285.65 for Tier 2 Safety Management training and services. The agreement is effective from October 1, 2023 through December 31, 2024.

**2024 PRELIMINARY BUDGET/TAX LEVY REVIEW**

Mayor Greg Thole opened the public hearing at 6:00 p.m. City Manager Halvorson reviewed with Council a preliminary draft of the City of Madison 2024 budgets exclusive of the enterprise funds. The Truth in Taxation budget hearing will be scheduled for Monday, December 11, 2023, at 6:00 p.m.

After further review and discussion, upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 23-38** titled "Resolution Adopting Preliminary Tax Levy 2023 Collectible 2024, and Establishing Budget Hearing" was adopted. This resolution would provide for a total 2024 tax levy of \$814,887.00 which represents a 14.6% increase over the previous year. A complete copy of Resolution 23-38 is contained in City Clerk's Book #10.

Mayor Greg Thole closed the hearing at 6:02 p.m.

**ESTABLISH PUBLIC HEARING – TRUTH IN TAXATION**

Upon motion by Zahrbock, seconded by Conroy and carried, Council set a public hearing regarding Truth and Taxation at approximately 6:00 p.m. at City Hall on Monday, December 11, 2023.

**CITY MANAGER'S REPORT**

**MRES Tech Days:** City Manager Halvorson and Line Supervisor David Johnson will be attending Tech Days in Sioux Falls this week on Wednesday and Thursday.

**Wellness Event:** City staff recently attended a wellness presentation about mental health.

**Public Works:** City Manager Halvorson provided an update on the recent projects the Public Works departments have been working on.

**Welcoming and Inclusive Communities Program:** This new program will be held at the Mercantile. It is a free nine-month program funded by the Southwest Initiative Foundation (SWIF).

**Oktoberfest:** The City of Madison will be sponsoring free movies the weekend of October 6<sup>th</sup>-8<sup>th</sup> to celebrate Public Power Week and Madison Municipal Utilities 125<sup>th</sup> year.

**Tyler Tech:** The new software is now live in the business office. An update was provided on the transition.

**MAYOR/COUNCIL REPORTS**

**TH 40 and 75 Improvements:** Comments were made about the quick completion and good appearance.

**DISBURSEMENTS**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between September 12 and September 25, 2023. These disbursements include United Prairie Check Nos. 65090-65136. Debit card and ACH transaction were also approved as listed.

There being no further business, upon motion by Meyer, seconded by Volk and carried, meeting adjourned at 6:02 p.m.

\_\_\_\_\_  
Greg Thole - Mayor

**ATTEST:**

\_\_\_\_\_  
Christine Enderson – City Clerk

# Memo

**To:** City Administrator & City Council  
**From:** Dale Hiepler, Liquor Store Manager  
**Date:** 10/6/2023  
**Re:** September Sales

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September sales were \$48,565.97 compared to \$40,975.32 last year; a \$7,590.65 increase.

For the year, we show sales of \$387,795.96 compared to \$352,182.06 last year; a \$35,613.90 increase.

Liquor again showed the biggest increase of \$5,325 in sales, with beer showing an increase of \$2,069 in sales and miscellaneous items increasing by \$198.00

**CITY OF MADISON  
MUNICIPAL LIQUOR STORE**

**LIQUOR DISPENSARY REPORT**  
Statement for the month of September 2023

| <b>SALES</b>                   | <b>2022</b>     | <b>2023</b>      | <b>% of Sales</b> | <b>2022 YTD</b>   | <b>2023 YTD</b>   | <b>% of Sales</b> |
|--------------------------------|-----------------|------------------|-------------------|-------------------|-------------------|-------------------|
| Liquor                         | 14999.14        | 20323.47         | 41.85%            | 129,706.72        | 156,852.55        | 40.45%            |
| Beer                           | 24931.63        | 27000.68         | 55.60%            | 214,012.97        | 222,549.01        | 57.39%            |
| Mix, Ice, Etc.                 | 1044.55         | 1241.82          | 2.56%             | 8,462.37          | 8,394.50          | 2.16%             |
| <b>TOTAL SALES</b>             | <b>40975.32</b> | <b>48,565.97</b> | <b>100.00%</b>    | <b>352,182.06</b> | <b>387,796.06</b> | <b>100.00%</b>    |
| <b>COST OF SALES</b>           |                 |                  |                   |                   |                   |                   |
| Inventory at 1st of month      | 48917.20        | 51736.23         | 106.53%           | 399,103.99        | 396,558.60        | 102.26%           |
| Purchases                      | 30097.87        | 34044.34         | 70.10%            | 259,030.16        | 279,055.64        | 71.96%            |
| Freight                        | 154.58          | 199.96           | 0.41%             | 1630.37           | 1898.90           | 0.49%             |
| Inventory at end of month      | 51306.43        | 52812.91         | 108.74%           | 418,105.76        | 411,338.18        | 106.07%           |
| <b>TOTAL COST OF SALES</b>     | <b>27863.22</b> | <b>33,167.62</b> | <b>68.29%</b>     | <b>241,658.76</b> | <b>266,174.96</b> | <b>68.64%</b>     |
| <b>GROSS PROFIT</b>            | <b>13112.10</b> | <b>15,398.35</b> | <b>31.71%</b>     | <b>110,523.30</b> | <b>121,621.10</b> | <b>31.36%</b>     |
| <b>OPERATING EXPENSE</b>       |                 |                  |                   |                   |                   |                   |
| Labor                          | 4001.43         | 4240.82          | 8.73%             | 41,641.53         | 40,433.05         | 10.43%            |
| PERA                           | 129.64          | 197.20           | 0.41%             | 1,490.64          | 2,466.33          | 0.64%             |
| FICA                           | 305.97          | 324.30           | 0.67%             | 3,184.51          | 3,092.01          | 0.80%             |
| Mandatory Medicare             | 0.00            | 0.00             | 0.00%             | 29.30             | 0.00              | 0.00%             |
| * Worker's Compensation        | 184.69          | 183.19           | 0.38%             | 1,662.21          | 1,648.71          | 0.43%             |
| City Health Insurance          | 274.38          | 8.07             | 0.02%             | 2,408.58          | 72.63             | 0.02%             |
| General Supplies               | 0.00            | 0.00             | 0.00%             | 634.43            | 1,271.24          | 0.33%             |
| * Audit Service                | 83.33           | 83.33            | 0.17%             | 749.97            | 749.97            | 0.19%             |
| Dues & Subscriptions           | 600.00          | 0.00             | 0.00%             | 991.00            | 941.00            | 0.24%             |
| Licenses & Taxes               | 0.00            | 0.00             | 0.00%             | 0.00              | 0.00              | 0.00%             |
| Telephone & Internet           | 112.85          | 43.54            | 0.09%             | 930.98            | 893.04            | 0.23%             |
| Advertising                    | 290.00          | 344.50           | 0.71%             | 2,095.00          | 2,738.00          | 0.71%             |
| Utilities                      | 486.26          | 30.90            | 0.06%             | 4,019.35          | 4,332.11          | 1.12%             |
| * Property Insurance           | 94.67           | 110.17           | 0.23%             | 852.03            | 991.53            | 0.26%             |
| Training                       | 0.00            | 0.00             | 0.00%             | 0.00              | 0.00              | 0.00%             |
| Building Maint.                | 295.00          | 0.00             | 0.00%             | 1,170.98          | 0.00              | 0.00%             |
| Equipment Maint.               | 0.00            | 0.00             | 0.00%             | 252.88            | 0.00              | 0.00%             |
| Contractual Services           | 630.74          | 811.11           | 1.67%             | 4,796.46          | 5,731.81          | 1.48%             |
| Travel                         | 0.00            | 0.00             | 0.00%             | 0.00              | 0.00              | 0.00%             |
| * Dram Shop Insurance          | 42.58           | 41.92            | 0.09%             | 383.22            | 377.28            | 0.10%             |
| Miscellaneous                  | 0.00            | 0.00             | 0.00%             | 0.00              | 0.00              | 0.00%             |
| Depreciation                   | 369.27          | 126.65           | 0.26%             | 3,228.07          | 1,139.85          | 0.29%             |
| <b>TOTAL OPERATING EXPENSE</b> | <b>7900.81</b>  | <b>6545.70</b>   | <b>13.48%</b>     | <b>70,521.14</b>  | <b>66,878.56</b>  | <b>17.25%</b>     |
| <b>Operating Income</b>        | <b>5211.29</b>  | <b>8,852.65</b>  | <b>18.23%</b>     | <b>40,002.16</b>  | <b>54,742.54</b>  | <b>14.12%</b>     |
| <b>Nonoperating Revenues:</b>  |                 |                  |                   |                   |                   |                   |
| Interest Income                | 0               | 0.00             | 0.00%             |                   |                   | 0.00%             |
| <b>NET INCOME</b>              | <b>5211.29</b>  | <b>8,852.65</b>  | <b>18.23%</b>     | <b>40,002.16</b>  | <b>54,742.54</b>  | <b>14.12%</b>     |

\* Standard values per month

LG240B Application to Conduct Excluded Bingo

No Fee

ORGANIZATION INFORMATION

Organization Name: Madison Ambulance Service Inc. Previous Gambling Permit Number: XB-93863-22-006
Minnesota Tax ID Number, if any: Federal Employer ID Number (FEIN), if any:
Mailing Address: 404 6th Ave
City: Madison State: MN Zip: 56256 County: Lac Qui Parle
Name of Chief Executive Officer (CEO): Scott Schake
CEO Daytime Phone: (320) 212-9750 CEO Email: madisonambulance@ci.madison.mn.us
Email permit to (if other than the CEO): madisonambulance@ci.madison.mn.us

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
[ ] Fraternal [ ] Religious [ ] Veterans [x] Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- [x] Current calendar year Certificate of Good Standing
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
[ ] Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
[ ] Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? [ ] Yes [x] No

If yes, list the dates when bingo was conducted:

The proposed bingo event will be:
[x] one of four or fewer bingo events held this year. Dates: 11-11-2023
-OR-
[ ] conducted on up to 12 consecutive days in connection with a:
[ ] county fair Dates:
[ ] civic celebration Dates:
[ ] Minnesota State Fair Dates:

Person in charge of bingo event: Scott Schake Daytime Phone: (320)212-9750

Name of premises where bingo will be conducted: Madison VFW Post 1656

Premises street address: 711 W 2nd Street

City: Madison If township, township name: County: Lac Qui Parle



**LG240B Application to Conduct Excluded Bingo**

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

|   |  |
|---|--|
| <p><b>CITY APPROVAL</b><br/>for a gambling premises located within city limits</p> <p>On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.</p> <p>Print City Name: _____<br/>City of Madison</p> <p>Signature of City Personnel: _____</p> <p>Title: _____<br/>Date: _____</p>                 | <p><b>COUNTY APPROVAL</b><br/>for a gambling premises located in a township</p> <p>On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____<br/>Date: _____</p> |
| <div style="border: 1px solid black; padding: 10px; margin: 0 auto; width: 80%;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>  |  |
| <p>On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____<br/>Date: _____</p> |  |

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: \_\_\_\_\_  
(Signature must be CEO's signature; designee may not sign)

Date: \_\_\_\_\_

Print Name: Scott Schake

**MAIL OR FAX APPLICATION & ATTACHMENTS**

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **LIST OF LICENSEES** tab, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

**Questions?**  
Call a Licensing Specialist at 651-539-1900.

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113  
Fax: 651-639-4032

Mail or fax application and a copy of your proof of nonprofit status to:

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information, Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Audit & Budget, and Revenue; Legislative Auditor, national and international gambling regulator, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

*An equal opportunity employer.*

**Office of the Minnesota Secretary of State  
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name: MADISON AMBULANCE SERVICE, INC.  
Date Filed: 08/24/1976  
File Number: O-690  
Minnesota Statutes, Chapter: 317A  
Home Jurisdiction: Minnesota

This certificate has been issued on: 09/28/2023



Steve Simon  
Secretary of State  
State of Minnesota



## Monthly Summary

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### Account

City of Madison  
Consolidated

9/30/2023



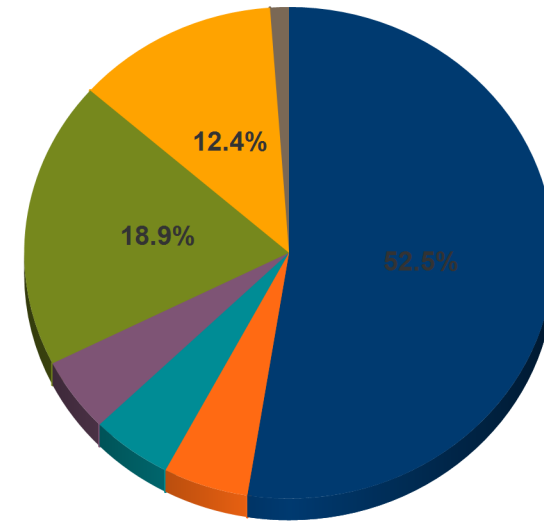
## Weighted Averages

|                  |           |
|------------------|-----------|
| Average Yield    | 2.67      |
| Average Maturity | 1.33      |
| Average Coupon   | 2.53      |
| Average Duration | 2.91      |
| Average Moody    | Aa2       |
| Average S&P      | AA        |
| Average Fitch    | Not Rated |

## Fixed Income Totals

|               |              |
|---------------|--------------|
| Par Value     | 4,493,000    |
| Market Value  | 4,326,537.69 |
| Total Cost    | 4,517,240.74 |
| Net Gain/Loss | -190,703.05  |
| Annual Income | 112,170.82   |

## Fixed Income Allocation

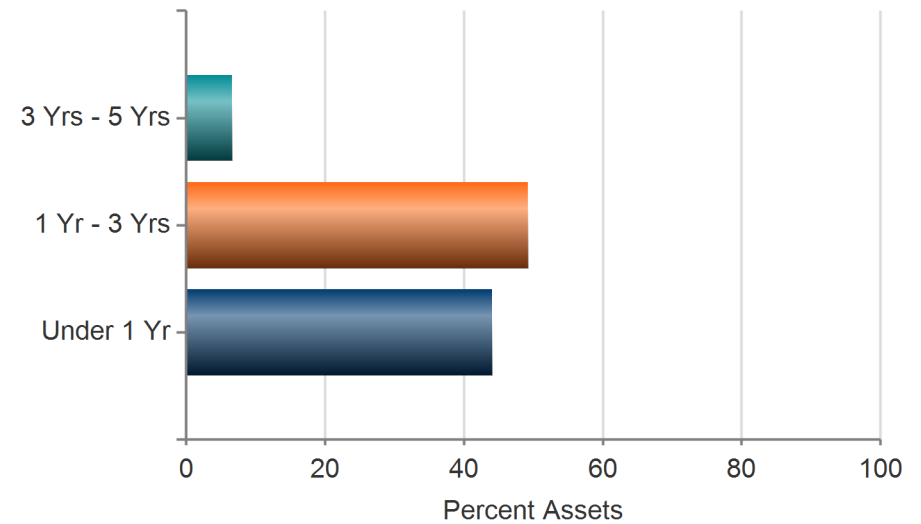


| Security Type                    | Market Value        | % Fixed Income | % Assets    |
|----------------------------------|---------------------|----------------|-------------|
| MUNICIPAL BONDS (USD)            | 2,272,397.33        | 52.5           | 48.8        |
| GOVERNMENT BONDS (USD)           | 225,155.00          | 5.2            | 4.8         |
| CMO (USD)                        | 214,672.53          | 5.0            | 4.6         |
| TREASURY BILLS (USD)             | 211,358.73          | 4.9            | 4.5         |
| CERTIFICATES OF DEPOSIT (USD)    | 818,239.26          | 18.9           | 17.6        |
| GOVERNMENT AGENCIES (USD)        | 534,930.44          | 12.4           | 11.5        |
| MUNICIPAL BONDS - ZERO CPN (USD) | 49,784.40           | 1.2            | 1.1         |
| <b>Fixed Income Total</b>        | <b>4,326,537.69</b> | <b>100.0</b>   | <b>92.9</b> |

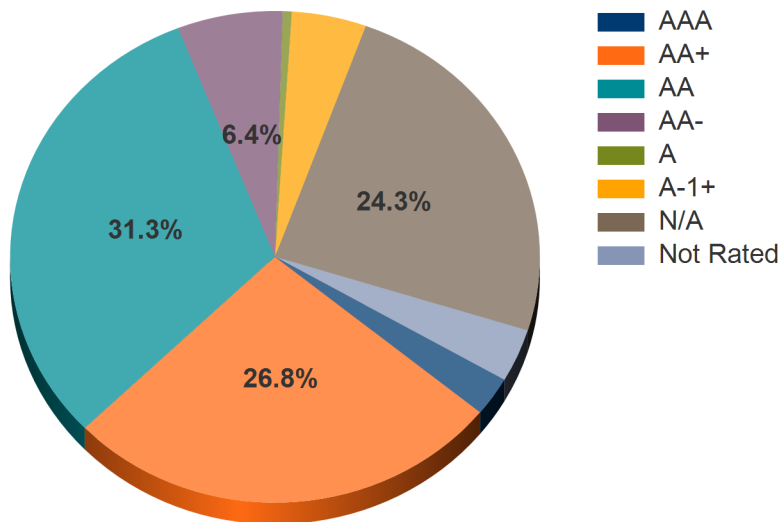
## Distribution by Maturity

| Maturity      | Number | Market Value | % FI Holdings | Average YTM | Average Coupon | Average Duration |
|---------------|--------|--------------|---------------|-------------|----------------|------------------|
| Under 1 Yr    | 17     | 2,042,566.84 | 44.1          | 3.6         | 2.738%         | 1.7              |
| 1 Yr - 3 Yrs  | 13     | 2,283,139.53 | 49.3          | 2.1         | 2.497%         | 3.4              |
| 3 Yrs - 5 Yrs | 3      | 306,700.31   | 6.6           | 3.5         | 4.098%         | 4.4              |

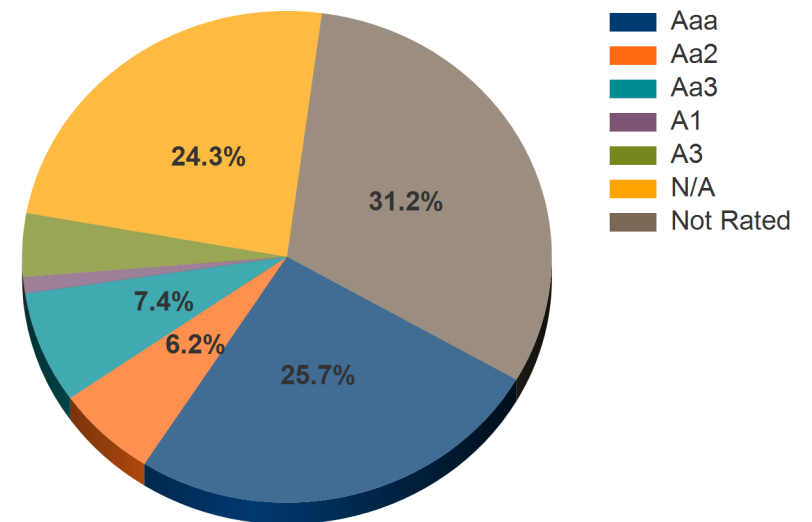
## Distribution by Maturity

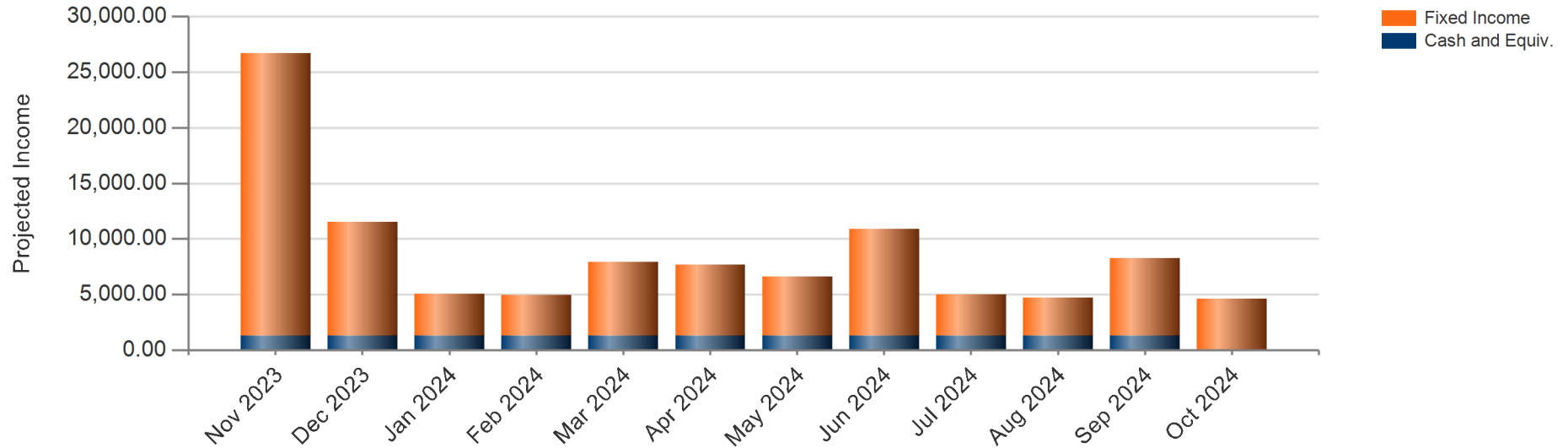


## Distribution by S&P Rating



## Distribution by Moody Rating





|                               | Nov 2023          | Dec 2023         | Jan 2024        | Feb 2024        | Mar 2024        | Apr 2024        | May 2024        | Jun 2024         | Jul 2024        | Aug 2024        | Sep 2024        | Oct 2024        |
|-------------------------------|-------------------|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|-----------------|-----------------|-----------------|-----------------|
| Cash and Equiv.               | 1,323.76          | 1,323.76         | 1,323.76        | 1,323.76        | 1,323.76        | 1,323.76        | 1,323.76        | 1,323.76         | 1,323.76        | 1,323.76        | 1,323.76        | 0.00            |
| CASH AND EQUIVALENTS (USD)    | 1,323.76          | 1,323.76         | 1,323.76        | 1,323.76        | 1,323.76        | 1,323.76        | 1,323.76        | 1,323.76         | 1,323.76        | 1,323.76        | 1,323.76        | 0.00            |
| Fixed Income                  | 25,378.20         | 10,191.58        | 3,740.15        | 3,621.74        | 6,592.22        | 6,372.44        | 5,277.67        | 9,586.27         | 3,695.45        | 3,385.49        | 6,930.87        | 4,640.05        |
| MUNICIPAL BONDS (USD)         | 11,851.60         | 2,352.75         | 2,354.66        | 2,000.00        | 0.00            | 4,625.08        | 3,127.85        | 1,702.75         | 2,354.66        | 2,000.00        | 0.00            | 3,498.58        |
| GOVERNMENT BONDS (USD)        | 0.00              | 0.00             | 0.00            | 236.25          | 0.00            | 361.88          | 0.00            | 0.00             | 0.00            | 0.00            | 236.25          | 0.00            |
| CERTIFICATES OF DEPOSIT (USD) | 6,214.10          | 7,482.58         | 1,385.49        | 1,385.49        | 2,480.35        | 1,385.49        | 2,149.82        | 7,527.27         | 1,340.79        | 1,385.49        | 2,582.75        | 1,141.48        |
| GOVERNMENT AGENCIES (USD)     | 7,312.50          | 356.25           | 0.00            | 0.00            | 4,111.88        | 0.00            | 0.00            | 356.25           | 0.00            | 0.00            | 4,111.88        | 0.00            |
| <b>Total</b>                  | <b>26,701.96</b>  | <b>11,515.34</b> | <b>5,063.91</b> | <b>4,945.50</b> | <b>7,915.99</b> | <b>7,696.20</b> | <b>6,601.43</b> | <b>10,910.03</b> | <b>5,019.22</b> | <b>4,709.25</b> | <b>8,254.64</b> | <b>4,640.05</b> |
| <b>Grand Total</b>            | <b>103,973.52</b> |                  |                 |                 |                 |                 |                 |                  |                 |                 |                 |                 |

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**Valuation:** Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Ehlers will obtain pricing from an alternative approved third-party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed on our Form ADV Part 2A.

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**Ratings:** Ratings information have been provided by S&P, Moody's, and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

**CITY OF MADISON  
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND  
NOTE STATUS REPORT**

September 30, 2023

**MEDA LOANS (REVOLVING LOAN FUND)**

| LOAN NAME   | NOTE #   | FINAL MATURITY | ORIG LOAN Amount | MONTHLY PAYMENT | DAY DELINQ | AMOUNT DELINQ   | BALANCE            |
|---|----------|----------------|------------------|-----------------|------------|-----------------|--------------------|
| Susana C. Wittnebel                                 | MGD#1010 | 10/15/23       | \$2,500.00       | tax assessment  | 138        | \$216.06        | \$411.54           |
| LqP Ag Society/Fair Board-10 year no interes        |          | 12/31/27       | \$85,000.00      | \$3000/year     |            |                 | \$12,000.00        |
| Lien Lumber/Chyde Strand                            |          | 08/01/27       | \$15,500.00      | \$163.72        |            |                 | \$14,006.86        |
| Torchwood Communications, LLC**                     |          | 07/01/25       | \$2,000.00       | \$46.00         |            |                 | \$973.36           |
| MD Lawncare   |          | 02/01/26       | \$2,000.00       | \$50.00         |            |                 | \$1,352.54         |
| Bella Calluna                                       |          | 02/01/26       | \$2,000.00       | \$50.00         |            |                 | \$1,352.54         |
| Rural Solutions                                     |          | 03/01/26       | \$2,000.00       | \$50.00         |            |                 | \$1,401.19         |
| Madison Chiropractic**                              |          | 03/01/26       | \$2,000.00       | \$50.00         |            |                 | \$1,398.00         |
| LqP Ag Society/Fair Board-5 year no interest        |          | 12/31/26       | \$50,000.00      | \$10000/year    |            |                 | \$30,000.00        |
| The Sticks Bar & Grill                              |          | 04/01/30       | \$20,000.00      | \$281.50        |            |                 | \$18,919.69        |
| Stan's Standard                                     |          | 11/01/25       | \$1,389.00       | \$50.00         |            |                 | \$1,215.16         |
| The Sticks Bar & Grill-CIP                          |          | 03/01/27       | \$2,000.00       | \$50.00         |            |                 | \$1,838.56         |
| VFW**   |          | 03/01/27       | \$2,000.00       | \$50.00         |            |                 | \$1,838.56         |
| **Has completed CIP and received fogivable portion. |          |                |                  |                 |            |                 |                    |
| <b>TOTAL MEDA LOANS (REVOLVING LOAN FUND)</b>       |          |                |                  | <b>\$841.22</b> |            | <b>\$216.06</b> | <b>\$86,708.01</b> |

**FUND BALANCE AVAILABILITY**

|                                  | MEDA LOANS (RLF)   | TOTALS                           |
|----------------------------------|--------------------|----------------------------------|
| <b>Fund Balance</b>              | \$138,539.80       | \$138,539.80                     |
| <b>Less Loans Outstanding</b>    | \$86,708.01        | \$86,708.01                      |
| <b>Less Payments Outstanding</b> | \$0.00             | \$0.00                           |
| <b>Bank Acct Available as of</b> | <b>\$51,831.79</b> | <b>\$51,831.79</b>               |
| September 30, 2023               |                    |                                  |
|                                  |                    | <b>MEDA Balance: \$51,831.79</b> |

**MEDA FUND BALANCE INCOME**

|                                  |                               |                               |              |
|----------------------------------|-------------------------------|-------------------------------|--------------|
| January 2023 Int <b>\$99.46</b>  | April 2023 Int <b>\$96.51</b> | July 2023 Int <b>\$203.92</b> | Oct 2023 Int |
| February 2023 Int <b>\$99.04</b> | May 2023 Int <b>\$92.10</b>   | Aug 2023 Int <b>\$334.56</b>  | Nov 2023 Int |
| March 2023 Int <b>\$88.56</b>    | June 2023 Int <b>\$177.43</b> | Sept 2023 Int <b>\$328.85</b> | Dec 2023 Int |

**2023 YTD Interest \$1,520.43**





# Pooled Cash Report

City of Madison, MN  
For the Period Ending 9/30/2023

| ACCOUNT #                       | ACCOUNT NAME                  | BEGINNING BALANCE         | CURRENT ACTIVITY  | CURRENT BALANCE           |              |
|---------------------------------|-------------------------------|---------------------------|-------------------|---------------------------|--------------|
| <b>CLAIM ON CASH</b>            |                               |                           |                   |                           |              |
| <a href="#">101-10110</a>       | Claim On Cash - General       | 444,091.31                | 77,674.79         | 521,766.10                |              |
| <a href="#">201-10110</a>       | Claim On Cash                 | 186,993.18                | (11,298.64)       | 175,694.54                |              |
| <a href="#">202-10110</a>       | Claim On Cash                 | 73,811.31                 | 1,217.26          | 75,028.57                 |              |
| <a href="#">205-10110</a>       | Claim On Cash                 | 0.00                      | 298.50            | 298.50                    |              |
| <a href="#">211-10110</a>       | Claim On Cash                 | 115,462.96                | 424.87            | 115,887.83                |              |
| <a href="#">212-10110</a>       | Claim On Cash                 | 37,740.32                 | 13,963.49         | 51,703.81                 |              |
| <a href="#">225-10110</a>       | Claim On Cash                 | 112,326.56                | 0.00              | 112,326.56                |              |
| <a href="#">350-10110</a>       | Claim On Cash                 | 65,408.25                 | 0.00              | 65,408.25                 |              |
| <a href="#">351-10110</a>       | Claim On Cash                 | 77,282.52                 | 0.00              | 77,282.52                 |              |
| <a href="#">353-10110</a>       | Claim On Cash                 | (115,711.72)              | 0.00              | (115,711.72)              |              |
| <a href="#">406-10110</a>       | Claim On Cash                 | 0.00                      | 0.00              | 0.00                      |              |
| <a href="#">407-10110</a>       | Claim On Cash                 | (234,744.39)              | (1,253.00)        | (235,997.39)              |              |
| <a href="#">420-10110</a>       | Claim On Cash                 | 182,347.31                | 0.00              | 182,347.31                |              |
| <a href="#">425-10110</a>       | Claim On Cash                 | 267,434.82                | (1,478.40)        | 265,956.42                |              |
| <a href="#">430-10110</a>       | Claim On Cash                 | 14,861.19                 | 0.00              | 14,861.19                 |              |
| <a href="#">601-10110</a>       | Claim On Cash                 | 71,292.21                 | 45,805.95         | 117,098.16                |              |
| <a href="#">602-10110</a>       | Claim On Cash                 | 190,010.90                | 14,462.76         | 204,473.66                |              |
| <a href="#">603-10110</a>       | Claim On Cash                 | 149,569.70                | 24,933.94         | 174,503.64                |              |
| <a href="#">604-10110</a>       | Claim On Cash                 | 2,544,335.68              | 23,032.72         | 2,567,368.40              |              |
| <a href="#">605-10110</a>       | Claim On Cash                 | 222,091.84                | 10,434.03         | 232,525.87                |              |
| <a href="#">609-10110</a>       | Claim On Cash                 | 141,580.32                | 14,037.21         | 155,617.53                |              |
| <a href="#">614-10110</a>       | Claim On Cash                 | 304,483.65                | 26,757.85         | 331,241.50                |              |
| <a href="#">851-10110</a>       | Claim On Cash                 | 314,586.94                | 0.00              | 314,586.94                |              |
| <b>TOTAL CLAIM ON CASH</b>      |                               | <u>5,165,254.86</u>       | <u>239,013.33</u> | <u>5,404,268.19</u>       |              |
| <b>CASH IN BANK</b>             |                               |                           |                   |                           |              |
| <b>Cash in Bank</b>             |                               |                           |                   |                           |              |
| <a href="#">999-10101</a>       | Cash In Bank-UP, UP-ICS & ONB | 5,053,703.23              | (4,463,518.53)    | 590,184.70                |              |
| <a href="#">999-10104</a>       | Cash In Bank-UP SCDP          | 73,683.33                 | 1,515.76          | 75,199.09                 |              |
| <a href="#">999-10105</a>       | Cash In Bank-UP MEDA          | 37,868.30                 | 13,963.49         | 51,831.79                 |              |
| <a href="#">999-10106</a>       | Cash In Bank-Ehlers           | 0.00                      | 4,687,052.61      | 4,687,052.61              |              |
| <b>TOTAL: Cash in Bank</b>      |                               | <u>5,165,254.86</u>       | <u>239,013.33</u> | <u>5,404,268.19</u>       |              |
| <b>Wages Payable</b>            |                               |                           |                   |                           |              |
| <a href="#">999-22303</a>       | Wages Payable                 | 0.00                      | 0.00              | 0.00                      |              |
| <b>TOTAL: Wages Payable</b>     |                               | <u>0.00</u>               | <u>0.00</u>       | <u>0.00</u>               |              |
| <b>TOTAL CASH IN BANK</b>       |                               | <u>5,165,254.86</u>       | <u>239,013.33</u> | <u>5,404,268.19</u>       |              |
| <b>DUE TO OTHER FUNDS</b>       |                               |                           |                   |                           |              |
| <a href="#">999-22301</a>       | Due To Other Funds            | 5,165,254.86              | 239,013.33        | 5,404,268.19              |              |
| <b>TOTAL DUE TO OTHER FUNDS</b> |                               | <u>5,165,254.86</u>       | <u>239,013.33</u> | <u>5,404,268.19</u>       |              |
| <b>Claim on Cash</b>            | 5,404,268.19                  | <b>Claim on Cash</b>      | 5,404,268.19      | <b>Cash in Bank</b>       | 5,404,268.19 |
| <b>Cash in Bank</b>             | 5,404,268.19                  | <b>Due To Other Funds</b> | 5,404,268.19      | <b>Due To Other Funds</b> | 5,404,268.19 |
| <b>Difference</b>               | <u>0.00</u>                   | <b>Difference</b>         | <u>0.00</u>       | <b>Difference</b>         | <u>0.00</u>  |

| ACCOUNT #                             | ACCOUNT NAME             | BEGINNING BALANCE       | CURRENT ACTIVITY | CURRENT BALANCE             |             |
|---------------------------------------|--------------------------|-------------------------|------------------|-----------------------------|-------------|
| <b>ACCOUNTS PAYABLE PENDING</b>       |                          |                         |                  |                             |             |
| <a href="#">101-22300</a>             | Accounts Payable Pending | 0.00                    | (240.55)         | (240.55)                    |             |
| <a href="#">201-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">202-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">205-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">211-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">212-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">225-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">350-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">351-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">353-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">406-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">407-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">420-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">425-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">430-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">601-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">602-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">603-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">604-22300</a>             | Accounts Payable Pending | 0.00                    | (169.97)         | (169.97)                    |             |
| <a href="#">605-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">609-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">614-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <a href="#">851-22300</a>             | Accounts Payable Pending | 0.00                    | 0.00             | 0.00                        |             |
| <b>TOTAL ACCOUNTS PAYABLE PENDING</b> |                          | <u>0.00</u>             | <u>(410.52)</u>  | <u>(410.52)</u>             |             |
| <b>DUE FROM OTHER FUNDS</b>           |                          |                         |                  |                             |             |
| <a href="#">999-22302</a>             | Due From Other Funds     | 0.00                    | 410.52           | 410.52                      |             |
| <b>TOTAL DUE FROM OTHER FUNDS</b>     |                          | <u>0.00</u>             | <u>410.52</u>    | <u>410.52</u>               |             |
| <b>ACCOUNTS PAYABLE</b>               |                          |                         |                  |                             |             |
| <a href="#">999-20201</a>             | Accounts Payable         | 0.00                    | (410.52)         | (410.52)                    |             |
| <b>TOTAL ACCOUNTS PAYABLE</b>         |                          | <u>0.00</u>             | <u>(410.52)</u>  | <u>(410.52)</u>             |             |
| <b>AP Pending</b>                     | (410.52)                 | <b>AP Pending</b>       | (410.52)         | <b>Due From Other Funds</b> | (410.52)    |
| <b>Due From Other Funds</b>           | (410.52)                 | <b>Accounts Payable</b> | (410.52)         | <b>Accounts Payable</b>     | (410.52)    |
| <b>Difference</b>                     | <u>0.00</u>              | <b>Difference</b>       | <u>0.00</u>      | <b>Difference</b>           | <u>0.00</u> |

Water Plant Monthly Report Year: 2023

|   |             | January    | February   | March      | April      | May        | June       | July       | August     | September  | October | November | December | Year End Total |
|---|-------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|----------|----------|----------------|
| Aqua Hawk (AH 127)                        | Used (gal)  | 21.5       | 10         | 24         | 20.5       | 31.5       | 27.5       | 22         | 25         | 25         |         |          |          | 207            |
|   | Cost        | \$293.91   | \$136.70   | \$328.08   | \$280.24   | \$430.61   | \$375.93   | \$300.74   | \$341.75   | \$341.75   |         |          |          | \$2,829.71     |
| KMn04                                     | Used (lbs)  | 344        | 303.6      | 335        | 265.65     | 489        | 369.1      | 193.5      | 185.3      | 163.35     |         |          |          | 2648.5         |
|   | Cost        | \$1,702.80 | \$1,502.82 | \$1,658.25 | \$1,314.97 | \$2,414.61 | \$1,827.05 | \$957.97   | \$917.29   | \$826.88   |         |          |          | \$13,122.64    |
| Anti Scalant                              | Used (gal)  | 25.5       | 27.5       | 25.75      | 23.5       | 36.75      | 7.23       | 26.25      | 31.875     | 30.75      |         |          |          | 235.105        |
|   | Cost        | \$1,362.47 | \$1,469.33 | \$1,375.82 | \$377.65   | \$1,963.55 | \$386.30   | \$1,402.54 | \$1,703.08 | \$1,642.97 |         |          |          | \$11,683.71    |
| Polyphosphate                             | Used (gal)  | 46         | 42         | 46.5       | 43.5       | 63         | 70.5       | 61         | 55.75      | 49.5       |         |          |          | 477.75         |
|   | Cost        | \$739.22   | \$674.94   | \$747.26   | \$699.05   | \$1,012.41 | \$1,132.94 | \$980.27   | \$895.90   | \$95.47    |         |          |          | \$6,977.46     |
| Chlorine                                  | Used (lbs)  | 83         | 55         | 90         | 84         | 135        | 204        | 325        | 282        | 244        |         |          |          | 1502           |
|   | Cost        | \$115.37   | \$76.45    | \$125.10   | \$116.76   | \$187.65   | \$283.56   | \$451.75   | \$391.98   | \$408.21   |         |          |          | \$2,156.83     |
| Polymer (Nuclear 7768 or AH9937)          | Used (gal)  | 1.2        | 1.75       | 2.09       | 1.72       | 2.16       | 3.11       | 4.48       | 2.69       | 2.929      |         |          |          | 22.129         |
|   | Cost        | \$43.21    | \$63.02    | \$75.26    | \$64.94    | \$77.65    | \$111.99   | \$166.24   | \$94.15    | \$102.52   |         |          |          | \$798.98       |
| Fluoride                                  | Used (gal)  | 13.75      | 15.5       | 15.25      | 13.25      | 24         | 18         | 18.25      | 18         | 16.5       |         |          |          | 152.5          |
|   | Cost        | \$79.06    | \$89.13    | \$30.19    | \$76.19    | \$138.00   | \$103.50   | \$104.99   | \$103.50   | \$94.88    |         |          |          | \$819.44       |
| Sodium Meti-Bisulfate                     | Used (lbs)  | 10.5       | 7.9        | 7.2        | 7.55       | 11.5       | 0          | 7.9        | 10.05      | 9.75       |         |          |          | 72.35          |
|   | Cost        | \$14.81    | \$11.14    | \$10.15    | \$10.65    | \$16.22    | \$0.00     | \$11.14    | \$15.28    | \$14.82    |         |          |          | \$104.21       |
| R <sub>o</sub> O <sub>2</sub> Pre-Filters | Used (case) | 2          | 1          | 1          | 1          | 4          | 0          | 0          | 1          | 2          |         |          |          | 12             |
|   | Cost        | \$568.84   | \$300.36   | \$300.36   | \$300.36   | \$1,201.44 | \$0.00     | \$0.00     | \$300.36   | \$600.72   |         |          |          | \$3,572.44     |
| RO Cleaner P903-Low pH                    | Used (lbs)  | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 135        |         |          |          | 135            |
|   | Cost        | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$715.50   |         |          |          | \$715.50       |
| Sodium Hydroxide                          | Used (gal)  | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          |         |          |          | 0              |
|   | Cost        | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     |         |          |          | \$0.00         |
| RO Cleaner P192/111 - High Ph             | Used (lbs)  | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 135        |         |          |          | 135            |
|   | Cost        | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$337.50   |         |          |          | \$337.50       |
| Caustic Soda 50% & 30%                    | Used (gal)  | 66         | 71         | 73         | 67.5       | 102.5      | 12.5       | 77         | 92         | 71         |         |          |          | 632.5          |
|   | Cost        | \$585.42   | \$629.77   | \$647.51   | \$598.73   | \$909.18   | \$110.88   | \$682.99   | \$816.04   | \$629.77   |         |          |          | \$5,610.29     |
| Hydrachloric Acid 31%                     | Used (gal)  | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          |         |          |          | 0              |
|   | Cost        | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00     |         |          |          | \$0.00         |

|                                |        |        |        |        |        |         |        |        |          |          |  |  |  |          |
|--------------------------------|--------|--------|--------|--------|--------|---------|--------|--------|----------|----------|--|--|--|----------|
| Well gal Pumped                | x1000  | 5481   | 5041   | 5453   | 4735   | 7031    | 5074   | 5589   | 5427     | 5224     |  |  |  | 49055    |
| Hi service gal, pumped         | x1000  | 3389   | 3076   | 3366   | 2962   | 4319    | 4922   | 4512   | 3898     | 3728     |  |  |  | 34172    |
| Gallons to Waste               | x1000  | 972    | 954    | 981.72 | 876    | 1339.26 | 157.5  | 939.3  | 1221.579 | 1222.715 |  |  |  | 8664.074 |
| RC membrane gal pumped         | x1000  | 3414   | 3414   | 3471   | 3113   | 4649    | 8.6    | 3256   | 4114     | 4025     |  |  |  | 29464.6  |
| Backwash gal pumped            | x1000  | 1058   | 939    | 1050   | 977    | 1399    | 837    | 818    | 589      | 572      |  |  |  | 8239     |
| w. p water meter gallons       | Actual | 176140 | 177020 | 193160 | 171440 | 226140  |        | 34268  | 28854    | 27676    |  |  |  | 1034698  |
| Treated accounted gal          | Actual | 33100  | 4000   | 187000 | 0      | 800     |        | 6600   | 13050    | 2400     |  |  |  | 246950   |
| Soft Water gal sold            | Actual | 0      | 0      | 0      | 750    | 0       |        | 300    | 0        | 0        |  |  |  | 1050     |
| Baseball Field well gal pumped | Actual | 0      | 0      | 0      | 0      | 654500  | 444615 | 323885 | 283700   | 4900     |  |  |  | 1711600  |

# CITY COUNCIL CHECKLIST

10/6/2023

| ITEM                                  | DATE      | ADDRESSED BY | RESPONSIBLE TO COMPLETE | Progress Notes  | COMPLETE  |
|---------------------------------------|-----------|--------------|-------------------------|---|-----------|
| Recreation Facility                   | 5/2/2017  | EDA          | CM, Conroy              | On hold - will require additional community engagement  | completed |
| Fiber Grant                           | 9/26/2022 | Meyer        | CM, committee           | Approve Pay Ap #5                                       |           |
| MNDOT 2023                            | 5/11/2015 | Zahrbock     | CM, Engineer            | Tree Planting to Begin - reviewing manhole rings        |           |
| Downtown Renovation Fund              | 1/1/2022  | Meyer        | CM,                     | Forfeited property sold                                 |           |
| EDA CIP Program                       | 1/1/2022  | EDA          | EDA                     | 5 awards for 2023                                       |           |
| Downtown Open Space-Block 48          | 9/19/2022 | Conroy       | CM EDA                  | Ideas?  |           |
| Daycare Performance/EDA Appropriation | 9/1/2017  | EDA          | Community               |   |           |
| May 12, 2022 Storm                    | 5/12/2022 | Council      | CM, EM                  | Grandstand Claim Remains                                |           |
| Infrastructure North Expansion        | 9/1/2021  | Council      | CM, council             | Project updates - RL Larson                             |           |
| City Hall Restoration and Maintenance | 6/1/2017  | Council      | CM, BM                  | Milestone 2 approved and Pay Ap 2. Returning 10/16/23   |           |
| Tennis/Basketball Courts              | 7/2/2021  | Conroy       | CM, Parks               | DNR grant not awarded                                   |           |
| Carneige Library Roof                 | 1/1/2022  | Parks        | Manager                 | USDA Award Documentatin Received - Waiting on SHPO Memo |           |
| Grand Theatre Projector               | 1/23/2023 | Maynard      | CM, council             | Projector and Future Operations                         |           |
| Welcome Sign School Pride State Champ | 8/20/2022 | Zahbrock     | CM, PZ, AC              | School is still in favor and will resume discussion     |           |



Real People. Real Solutions.

2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

## MEMORANDUM

Date: October 5, 2023  
To: Honorable Mayor Thole and City Council  
From: Kent Louwagie, City Engineer  
Subject: Project Updates  
City of Madison, MN  
Project No.: 0W1.125959

Updates on several city projects are provided below.

### 2023 Infrastructure Improvements

1. Sanitary sewer installation is about 40% completed, including the steel casing across TH 75.
2. Storm sewer replacement on the west end of 11<sup>th</sup> Street is underway. The storm sewer in this area needs to be installed first since it is deeper than the new water main.
3. The contractor will not be on site the week of October 9<sup>th</sup>.
4. The week of October 16<sup>th</sup>, the contractor will begin installing the sanitary sewer and water main on the west side of TH 75.
5. Sewer and water installation will continue during the subsequent weeks.
6. Pavement removal on 11<sup>th</sup> Street is planned sometime in October. The road will be closed at this time and remain closed until work is completed.

### 2023 Sanitary Sewer Rehabilitation

1. A pre-construction meeting was held on Wednesday September 27<sup>th</sup>.
2. If the contractor's schedule allows, they may complete some preliminary work this fall, such as televising the sewers and potentially installing sewer service cleanouts.
3. Most of the work on this contract is planned for 2024.

### Eastview Improvements

1. This week, the contractor placed riprap at the pond, replaced some cracked concrete panels, and worked on the site grading.
2. Paving, final grading, and seeding work remain to be completed.

If you have any questions or concerns at any time, please contact me at 320-905-5446 or [Kent.Louwagie@bolton-menk.com](mailto:Kent.Louwagie@bolton-menk.com).



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2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

October 5, 2023

Val Halvorson, City Manager  
City of Madison  
404 6th Avenue  
Madison, MN 56256

RE: 2023 Infrastructure Improvements  
City of Madison, Minnesota  
Project No.: 0W1.125959

Dear Val:

Enclosed please find Contractor's Application for Payment No. 1 for the 2023 Infrastructure Improvements project. This application includes payment for materials on hand and all work completed on the project through September 29, 2023. We have reviewed the Application for Payment and recommend payment in the amount of \$366,153.50 to R.L. Larson Excavating, Inc.

Upon approval, send a signed copy with payment to:

R.L. Larson Excavating, Inc.  
2255 12<sup>th</sup> Street SE  
St. Cloud, MN 56304

Please send me a signed copy as well for the project file.

Please contact me at [Kent.Louwagie@bolton-menk.com](mailto:Kent.Louwagie@bolton-menk.com) or 320-905-5446 if you have any questions or concerns.

Sincerely,

**Bolton & Menk, Inc.**

**Kent Louwagie, P.E.**

City Engineer

Enclosures

**Contractor's Application for Payment**

|  |  |
|--|--|
| <b>Owner:</b> <u>City of Madison</u>   | <b>Owner's Project No.:</b> _____                |
| <b>Engineer:</b> <u>Bolton &amp; Menk, Inc.</u>                                    | <b>Engineer's Project No.:</b> <u>OW1.125959</u> |
| <b>Contractor:</b> <u>RL Larson Excavating, Inc.</u>                               | <b>Agency's Project No.:</b> _____               |
| <b>Project:</b> <u>2023 Infrastructure Improvements</u>                            |  |
| <b>Contract:</b> <u>2023 Infrastructure Improvements</u>                           |  |
| <b>Application No.:</b> <u>1</u>   | <b>Application Date:</b> <u>9/29/2023</u>        |
| <b>Application Period:</b> <b>From</b> <u>9/25/2023</u> <b>to</b> <u>9/29/2023</u> |  |

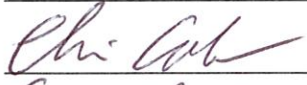
|  |           |                   |
|--|-----------|-------------------|
| 1. Original Contract Price   | \$        | 1,793,081.45      |
| 2. Net change by Change Orders   | \$        | -                 |
| 3. Current Contract Price (Line 1 + Line 2)  | \$        | 1,793,081.45      |
| 4. Total Work completed and materials stored to date<br>(Sum of Column H Unit Price Total and Column M Stored Materials) | \$        | 385,424.74        |
| 5. Retainage   |           |                   |
| a. <u>5%</u> X \$ <u>223,572.80</u> Work Completed   | \$        | 11,178.64         |
| b. <u>5%</u> X \$ <u>161,851.94</u> Stored Materials   | \$        | 8,092.60          |
| c. _____ X \$ <u>-</u> Liquidated Damages (Lump Sum)   | \$        | -                 |
| d. Total Retainage (Line 5.a + Line 5.b + Line 5.c)  | \$        | 19,271.24         |
| 6. Amount eligible to date (Line 4 - Line 5.d)   | \$        | 366,153.50        |
| 7. Less previous payments  | \$        | -                 |
| <b>8. Amount due this application</b>  | <b>\$</b> | <b>366,153.50</b> |
| 9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5d)  | \$        | 1,426,927.95      |

**Contractor's Certification**


The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** RL Larson Excavating, Inc.

**Signature:**  **Date:** 10/05/2023

**Name:** CHRIS ANDERSON **Title:** ESTIMATOR/PPM

|  |  |
|--|--|
| <p><b>Recommended by Engineer</b></p> <p><b>By:</b> <u></u></p> <p><b>Name:</b> <u>Kent Louwagie, P.E.</u></p> <p><b>Title:</b> <u>City Engineer (Bolton &amp; Menk, Inc.)</u></p> <p><b>Date:</b> <u>10/5/2023</u></p> | <p><b>Approved by Owner</b></p> <p><b>By:</b> _____</p> <p><b>Name:</b> _____</p> <p><b>Title:</b> _____</p> <p><b>Date:</b> _____</p> |
|--|--|

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

|                    |                                  |                                  |            |
|--------------------|----------------------------------|----------------------------------|------------|
| <b>Owner:</b>      | City of Madison                  | <b>Owner's Project No.:</b>      |            |
| <b>Engineer:</b>   | Bolton & Menk, Inc.              | <b>Engineer's Project No.:</b>   | OW1.125959 |
| <b>Contractor:</b> | RL Larson Excavating, Inc.       | <b>Contractor's Project No.:</b> |            |
| <b>Project:</b>    | 2023 Infrastructure Improvements | <b>Agency's Project No.:</b>     |            |
| <b>Contract:</b>   | 2023 Infrastructure Improvements |                                  |            |

**Application** 1 **Application Period:** From 09/25/23 to 09/29/23 **Application Date:** 09/29/23

| A                 | B  | C                    | D        | E               | F                              | F1                         | F2                      | G   | H  | K                              | L                              |
|-------------------|--|----------------------|----------|-----------------|--------------------------------|----------------------------|-------------------------|---|--|--------------------------------|--------------------------------|
| Bid Item No.      | Description                                    | Contract Information |          |                 |                                | Previous Estimate          |                         | Work Completed                              |  | % of Value of Item (J / F) (%) | Balance to Finish (F - J) (\$) |
|                   |  | Item Quantity        | Units    | Unit Price (\$) | Value of Bid Item (C X E) (\$) | Quantity Previous Estimate | Value Previous Estimate | Estimated Quantity Incorporated in the Work | Value of Work Completed to Date (E X G) (\$) |                                |                                |
| Original Contract |  |                      |          |                 |                                |                            |                         |   |  |                                |                                |
| 1                 | MOBILIZATION                                   | 1.00                 | LUMP SUM | 100,000.00      | 100,000.00                     |                            | -                       | 0.25  | 25,000.00                                    | 25%                            | 75,000.00                      |
| 2                 | CLEAR & GRUB                                   | 19.00                | TREE     | 710.00          | 13,490.00                      |                            | -                       | 23.00                                       | 16,330.00                                    | 121%                           | (2,840.00)                     |
| 3                 | REMOVE STORM STRUCTURE AND CASTING             | 5.00                 | EACH     | 600.00          | 3,000.00                       |                            | -                       | -   | -  | -                              | 3,000.00                       |
| 4                 | REMOVE GRINDER STATION & DISCONNECT ELECTRICAL | 1.00                 | LUMP SUM | 1,000.00        | 1,000.00                       |                            | -                       | -   | -  | -                              | 1,000.00                       |
| 5                 | REMOVE WATER METER MANHOLE AND CURB STOP       | 1.00                 | LUMP SUM | 600.00          | 600.00                         |                            | -                       | -   | -  | -                              | 600.00                         |
| 6                 | REMOVE CONCRETE CURB AND GUTTER                | 20.00                | LIN FT   | 10.00           | 200.00                         |                            | -                       | -   | -  | -                              | 200.00                         |
| 7                 | REMOVE CULVERT PIPE (WITH APRONS)              | 100.00               | LIN FT   | 10.00           | 1,000.00                       |                            | -                       | -   | -  | -                              | 1,000.00                       |
| 8                 | REMOVE STORM PIPE                              | 125.00               | LIN FT   | 15.00           | 1,875.00                       |                            | -                       | -   | -  | -                              | 1,875.00                       |
| 9                 | REMOVE BITUMINOUS STREET PAVEMENT              | 2,500.00             | SQ YD    | 4.00            | 10,000.00                      |                            | -                       | -   | -  | -                              | 10,000.00                      |
| 10                | REMOVE BITUMINOUS DRIVEWAY PAVEMENT            | 10.00                | SQ YD    | 25.00           | 250.00                         |                            | -                       | -   | -  | -                              | 250.00                         |
| 11                | REMOVE CONCRETE DRIVEWAY PAVEMENT              | 16.00                | SQ YD    | 25.00           | 400.00                         |                            | -                       | -   | -  | -                              | 400.00                         |
| 12                | REMOVE CONCRETE WALK                           | 100.00               | SQ FT    | 2.00            | 200.00                         |                            | -                       | -   | -  | -                              | 200.00                         |
| 13                | SALVAGE & REINSTALL HYDRANT & VALVE            | 2.00                 | EACH     | 1,500.00        | 3,000.00                       |                            | -                       | -   | -  | -                              | 3,000.00                       |
| 14                | SALVAGE & REINSTALL SIGN & POST                | 2.00                 | EACH     | 1,000.00        | 2,000.00                       |                            | -                       | -   | -  | -                              | 2,000.00                       |
| 15                | ABANDON STORM PIPE                             | 750.00               | LIN FT   | 20.00           | 15,000.00                      |                            | -                       | -   | -  | -                              | 15,000.00                      |
| 16                | COMMON EXCAVATION (P) (EV)                     | 4,347.00             | CU YD    | 18.00           | 78,246.00                      |                            | -                       | -   | -  | -                              | 78,246.00                      |
| 17                | SUBGRADE EXCAVATION (EV)                       | 400.00               | CU YD    | 10.00           | 4,000.00                       |                            | -                       | -   | -  | -                              | 4,000.00                       |
| 18                | COMMON EMBANKMENT (P) (CV)                     | 270.00               | CU YD    | 12.00           | 3,240.00                       |                            | -                       | -   | -  | -                              | 3,240.00                       |
| 19                | STABILIZING AGGREGATE                          | 400.00               | CU YD    | 0.01            | 4.00                           |                            | -                       | -   | -  | -                              | 4.00                           |
| 20                | SELECT GRANULAR BORROW                         | 2,500.00             | CU YD    | 28.00           | 70,000.00                      |                            | -                       | -   | -  | -                              | 70,000.00                      |
| 21                | GEOTEXTILE FABRIC                              | 5,600.00             | SQ YD    | 3.00            | 16,800.00                      |                            | -                       | -   | -  | -                              | 16,800.00                      |
| 22                | AGGREGATE BASE, CLASS 5 (CV)                   | 1,200.00             | CU YD    | 38.00           | 45,600.00                      |                            | -                       | -   | -  | -                              | 45,600.00                      |
| 23                | AGGREGATE SURFACING, CL 5 (CV)                 | 50.00                | CU YD    | 40.00           | 2,000.00                       |                            | -                       | -   | -  | -                              | 2,000.00                       |
| 24                | COMMON LABORERS                                | 10.00                | HOUR     | 135.00          | 1,350.00                       |                            | -                       | -   | -  | -                              | 1,350.00                       |
| 25                | 3.0 CU YD SHOVEL                               | 10.00                | HOUR     | 250.00          | 2,500.00                       |                            | -                       | -   | -  | -                              | 2,500.00                       |
| 26                | DOZER  | 10.00                | HOUR     | 200.00          | 2,000.00                       |                            | -                       | -   | -  | -                              | 2,000.00                       |
| 27                | 12 CU YD TRUCK                                 | 10.00                | HOUR     | 140.00          | 1,400.00                       |                            | -                       | -   | -  | -                              | 1,400.00                       |
| 28                | 3.0 CU YD FRONT END LOADER                     | 10.00                | HOUR     | 180.00          | 1,800.00                       |                            | -                       | -   | -  | -                              | 1,800.00                       |
| 29                | SKID LOADER                                    | 10.00                | HOUR     | 140.00          | 1,400.00                       |                            | -                       | -   | -  | -                              | 1,400.00                       |
| 30                | 1.5 CU YD BACKHOE                              | 10.00                | HOUR     | 190.00          | 1,900.00                       |                            | -                       | -   | -  | -                              | 1,900.00                       |
| 31                | BITUMINOUS DRIVEWAY PATCH                      | 10.00                | SQ YD    | 240.00          | 2,400.00                       |                            | -                       | -   | -  | -                              | 2,400.00                       |
| 32                | BITUMINOUS STREET PATCH                        | 12.00                | SQ YD    | 220.00          | 2,640.00                       |                            | -                       | -   | -  | -                              | 2,640.00                       |
| 33                | TYPE SP 12.5 WEARING COURSE MIX (2,C)          | 670.00               | TON      | 152.00          | 101,840.00                     |                            | -                       | -   | -  | -                              | 101,840.00                     |
| 34                | TYPE SP 12.5 NON-WEARING COURSE MIX (2,C)      | 1,000.00             | TON      | 140.00          | 140,000.00                     |                            | -                       | -   | -  | -                              | 140,000.00                     |
| 35                | 15" GS PIPE APRON                              | 4.00                 | EACH     | 250.00          | 1,000.00                       |                            | -                       | -   | -  | -                              | 1,000.00                       |
| 36                | 18" GS SAFETY APRON & GRATE                    | 1.00                 | EACH     | 350.00          | 350.00                         |                            | -                       | -   | -  | -                              | 350.00                         |
| 37                | 15" CS PIPE CULVERT                            | 81.00                | LIN FT   | 60.00           | 4,860.00                       |                            | -                       | -   | -  | -                              | 4,860.00                       |
| 38                | 18" CS PIPE CULVERT                            | 20.00                | LIN FT   | 74.00           | 1,480.00                       |                            | -                       | -   | -  | -                              | 1,480.00                       |
| 39                | DRAIN TILE REPAIR                              | 100.00               | LIN FT   | 20.00           | 2,000.00                       |                            | -                       | -   | -  | -                              | 2,000.00                       |



**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

Owner: City of Madison  
 Engineer: Bolton & Menk, Inc.  
 Contractor: RL Larson Excavating, Inc.  
 Project: 2023 Infrastructure Improvements  
 Contract: 2023 Infrastructure Improvements

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: OW1.125959  
 Contractor's Project No.: \_\_\_\_\_  
 Agency's Project No.: \_\_\_\_\_

Application 1 Application Period: From 09/25/23 to 09/29/23 Application Date: 09/29/23

| A            | B   | C                    | D        | E               | F                              | F1                         | F2                      | G   | H  | K                              | L                              |
|--------------|---|----------------------|----------|-----------------|--------------------------------|----------------------------|-------------------------|---|--|--------------------------------|--------------------------------|
| Bid Item No. | Description   | Contract Information |          |                 |                                | Previous Estimate          |                         | Work Completed                              |  | % of Value of Item (J / F) (%) | Balance to Finish (F - J) (\$) |
|              |   | Item Quantity        | Units    | Unit Price (\$) | Value of Bid Item (C X E) (\$) | Quantity Previous Estimate | Value Previous Estimate | Estimated Quantity Incorporated in the Work | Value of Work Completed to Date (E X G) (\$) |                                |                                |
| 40           | 12" RC PIPE SEWER, DES 3006, CL V                     | 124.00               | LIN FT   | 69.00           | 8,556.00                       |                            |                         | -   | -  | -                              | 8,556.00                       |
| 41           | 15" RC PIPE SEWER, DES 3006, CL V                     | 14.00                | LIN FT   | 84.50           | 1,183.00                       |                            |                         | -   | -  | -                              | 1,183.00                       |
| 42           | 21" RC PIPE SEWER, DES 3006, CL III                   | 747.00               | LIN FT   | 86.75           | 64,802.25                      |                            |                         | -   | -  | -                              | 64,802.25                      |
| 43           | 27" RC PIPE SEWER, DES 3006, CL III                   | 43.00                | LIN FT   | 140.00          | 6,020.00                       |                            |                         | -   | -  | -                              | 6,020.00                       |
| 44           | CONNECT TO EXISTING STORM SEWER PIPE                  | 4.00                 | EACH     | 1,000.00        | 4,000.00                       |                            |                         | -   | -  | -                              | 4,000.00                       |
| 45           | DRAINAGE STRUCTURE DESIGN G                           | 12.00                | LIN FT   | 640.00          | 7,680.00                       |                            |                         | -   | -  | -                              | 7,680.00                       |
| 46           | DRAINAGE STRUCTURE DESIGN 48-4020                     | 26.40                | LIN FT   | 475.00          | 12,540.00                      |                            |                         | -   | -  | -                              | 12,540.00                      |
| 47           | DRAINAGE STRUCTURE DESIGN 60-4020                     | 16.60                | LIN FT   | 565.00          | 9,379.00                       |                            |                         | -   | -  | -                              | 9,379.00                       |
| 48           | STORM CATCH BASIN CASTING                             | 4.00                 | EACH     | 600.00          | 2,400.00                       |                            |                         | -   | -  | -                              | 2,400.00                       |
| 49           | STORM MANHOLE CASTING                                 | 3.00                 | EACH     | 850.00          | 2,550.00                       |                            |                         | -   | -  | -                              | 2,550.00                       |
| 50           | ADJUST FRAME & RING CASTING                           | 2.00                 | EACH     | 400.00          | 800.00                         |                            |                         | -   | -  | -                              | 800.00                         |
| 51           | SANITARY SEWER TRACING SYSTEM                         | 1.00                 | LUMP SUM | 3,200.00        | 3,200.00                       |                            |                         | -   | 0.38   | 1,216.00                       | 1,984.00                       |
| 52           | CONNECT TO EXISTING SANITARY SEWER SERVICE            | 4.00                 | EACH     | 300.00          | 1,200.00                       |                            |                         | -   | -  | -                              | 1,200.00                       |
| 53           | CONNECT TO EXISTING SANITARY SEWER MAIN               | 1.00                 | EACH     | 7,200.00        | 7,200.00                       |                            |                         | -   | 1.00   | 7,200.00                       | -                              |
| 54           | 6"X6" WYE SDR 26                                      | 1.00                 | EACH     | 460.00          | 460.00                         |                            |                         | -   | -  | -                              | 460.00                         |
| 55           | 8"X6" WYE SDR 26                                      | 3.00                 | EACH     | 1,000.00        | 3,000.00                       |                            |                         | -   | -  | -                              | 3,000.00                       |
| 56           | 6" PVC SANITARY SEWER SERVICE SDR 26                  | 114.00               | LIN FT   | 30.00           | 3,420.00                       |                            |                         | -   | -  | -                              | 3,420.00                       |
| 57           | 8" PVC SANITARY SEWER SDR 35                          | 2,009.00             | LIN FT   | 60.00           | 120,540.00                     |                            |                         | -   | 771.00                                       | 46,260.00                      | 74,280.00                      |
| 58           | 8" PVC SANITARY SEWER SDR-35 (IN CASING)              | 100.00               | LIN FT   | 80.00           | 8,000.00                       |                            |                         | -   | -  | -                              | 8,000.00                       |
| 59           | 8" PVC SANITARY SEWER C900                            | 876.00               | LIN FT   | 72.50           | 63,510.00                      |                            |                         | -   | -  | -                              | 63,510.00                      |
| 60           | 16" STEEL CASING PIPE (TRENCHLESS) FOR SANITARY SEWER | 100.00               | LIN FT   | 900.00          | 90,000.00                      |                            |                         | -   | 100.00                                       | 90,000.00                      | -                              |
| 61           | CONSTRUCT SANITARY MANHOLE DESIGN 4007C               | 137.20               | LIN FT   | 480.00          | 65,856.00                      |                            |                         | -   | 25.16  | 12,076.80                      | 53,779.20                      |
| 62           | CONSTRUCT 8" OUTSIDE SANITARY DROP                    | 7.40                 | LIN FT   | 1,200.00        | 8,880.00                       |                            |                         | -   | 2.70   | 3,240.00                       | 5,640.00                       |
| 63           | SANITARY SEWER CLEANOUT ASSEMBLY                      | 1.00                 | EACH     | 400.00          | 400.00                         |                            |                         | -   | -  | -                              | 400.00                         |
| 64           | SANITARY MANHOLE CASTING                              | 10.00                | EACH     | 850.00          | 8,500.00                       |                            |                         | -   | -  | -                              | 8,500.00                       |
| 65           | WATERMAIN TRACING SYSTEM                              | 1.00                 | LUMP SUM | 3,200.00        | 3,200.00                       |                            |                         | -   | -  | -                              | 3,200.00                       |
| 66           | CONNECT TO EXISTING WATERMAIN                         | 5.00                 | EACH     | 1,200.00        | 6,000.00                       |                            |                         | -   | -  | -                              | 6,000.00                       |
| 67           | CONNECT TO EXISTING WATER SERVICE                     | 2.00                 | EACH     | 600.00          | 1,200.00                       |                            |                         | -   | -  | -                              | 1,200.00                       |
| 68           | 6" PVC WATERMAIN C900 DR 18                           | 235.00               | LIN FT   | 46.00           | 10,810.00                      |                            |                         | -   | -  | -                              | 10,810.00                      |
| 69           | 8" PVC WATERMAIN C900 DR 18                           | 2,498.00             | LIN FT   | 56.00           | 139,888.00                     |                            |                         | -   | -  | -                              | 139,888.00                     |
| 70           | 8" PVC WATERMAIN C900 DR 18 (IN CASING)               | 200.00               | LIN FT   | 70.00           | 14,000.00                      |                            |                         | -   | -  | -                              | 14,000.00                      |
| 71           | 16" STEEL CASING PIPE (TRENCHLESS) FOR WATERMAIN      | 200.00               | LIN FT   | 900.00          | 180,000.00                     |                            |                         | -   | -  | -                              | 180,000.00                     |
| 72           | HYDRANT (8.5' BURY DEPTH)                             | 4.00                 | EACH     | 6,400.00        | 25,600.00                      |                            |                         | -   | -  | -                              | 25,600.00                      |
| 73           | 6" GATE VALVE AND BOX                                 | 5.00                 | EACH     | 2,000.00        | 10,000.00                      |                            |                         | -   | -  | -                              | 10,000.00                      |
| 74           | 8" GATE VALVE AND BOX                                 | 11.00                | EACH     | 3,000.00        | 33,000.00                      |                            |                         | -   | -  | -                              | 33,000.00                      |
| 75           | ADJUST VALVE BOX                                      | 3.00                 | EACH     | 300.00          | 900.00                         |                            |                         | -   | -  | -                              | 900.00                         |
| 76           | 1" WATER SERVICE PIPE                                 | 70.00                | LIN FT   | 26.00           | 1,820.00                       |                            |                         | -   | -  | -                              | 1,820.00                       |
| 77           | 1" CORPORATION STOP AND SADDLE                        | 1.00                 | EACH     | 400.00          | 400.00                         |                            |                         | -   | -  | -                              | 400.00                         |
| 78           | 1" CURB STOP AND BOX                                  | 1.00                 | EACH     | 350.00          | 350.00                         |                            |                         | -   | -  | -                              | 350.00                         |
| 79           | 1.5" WATER SERVICE PIPE                               | 110.00               | LIN FT   | 28.00           | 3,080.00                       |                            |                         | -   | -  | -                              | 3,080.00                       |

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

Owner: City of Madison  
 Engineer: Bolton & Menk, Inc.  
 Contractor: RL Larson Excavating, Inc.  
 Project: 2023 Infrastructure Improvements  
 Contract: 2023 Infrastructure Improvements

Owner's Project No.:  
 Engineer's Project No.: OW1.125959  
 Contractor's Project No.:  
 Agency's Project No.:

Application 1 Application Period: From 09/25/23 to 09/29/23 Application Date: 09/29/23

| A<br>Bid<br>Item<br>No.         | B<br>Description                    | C<br>Contract Information |            |                         |   | D<br>Previous Estimate                |                                 | E<br>Work Completed                                       |   |            | K<br>% of<br>Value of<br>Item<br>(J / F)<br>(%) | L<br>Balance to Finish<br>(F - J)<br>(\$) |
|---------------------------------|-------------------------------------|---------------------------|------------|-------------------------|---|---------------------------------------|---------------------------------|---|---|------------|---|---|
|                                 |                                     | F<br>Item<br>Quantity     | G<br>Units | H<br>Unit Price<br>(\$) | I<br>Value of Bid Item<br>(C X E)<br>(\$) | J<br>Quantity<br>Previous<br>Estimate | K<br>Value Previous<br>Estimate | L<br>Estimated<br>Quantity<br>Incorporated<br>in the Work | M<br>Value of Work<br>Completed to<br>Date<br>(E X G)<br>(\$) |            |   |   |
| 80                              | 1.5" CORPORATION STOP AND SADDLE    | 1.00                      | EACH       | 650.00                  | 650.00                                    | -                                     | -                               | -   | -   | -          | 650.00  |   |
| 81                              | 1.5" CURB STOP AND BOX              | 1.00                      | EACH       | 600.00                  | 600.00                                    | -                                     | -                               | -   | -   | -          | 600.00  |   |
| 82                              | BALLFIELD BATHROOM WATER SERVICE    | 1.00                      | LUMP SUM   | 6,000.00                | 6,000.00                                  | -                                     | -                               | -   | -   | -          | 6,000.00  |   |
| 83                              | WATERMAIN FITTINGS                  | 1,482.00                  | POUND      | 14.10                   | 20,896.20                                 | -                                     | -                               | -   | -   | -          | 20,896.20                                       |   |
| 84                              | CONCRETE CURB AND GUTTER DES B618   | 20.00                     | LIN FT     | 75.00                   | 1,500.00                                  | -                                     | -                               | -   | -   | -          | 1,500.00  |   |
| 85                              | 8" CONCRETE DRIVEWAY PAVEMENT       | 16.00                     | SY         | 262.00                  | 4,192.00                                  | -                                     | -                               | -   | -   | -          | 4,192.00  |   |
| 86                              | CONCRETE GENERATOR PAD              | 132.00                    | SQ FT      | 60.00                   | 7,920.00                                  | -                                     | -                               | -   | -   | -          | 7,920.00  |   |
| 87                              | LOAM TOPSOIL BORROW (LV)            | 200.00                    | CU YD      | 30.00                   | 6,000.00                                  | -                                     | -                               | -   | -   | -          | 6,000.00  |   |
| 88                              | TRAFFIC CONTROL                     | 1.00                      | LUMP SUM   | 44,500.00               | 44,500.00                                 | -                                     | 0.50                            | 22,250.00   | 50%   | 22,250.00  | 22,250.00                                       |   |
| 89                              | EROSION & SEDIMENT CONTROL          | 1.00                      | LUMP SUM   | 500.00                  | 500.00                                    | -                                     | -                               | -   | -   | -          | 500.00  |   |
| 90                              | STABILIZED CONSTRUCTION EXIT        | 3.00                      | EACH       | 250.00                  | 750.00                                    | -                                     | -                               | -   | -   | -          | 750.00  |   |
| 91                              | STORM DRAIN INLET PROTECTION        | 14.00                     | EACH       | 160.00                  | 2,240.00                                  | -                                     | -                               | -   | -   | -          | 2,240.00  |   |
| 92                              | PERIMETER CONTROL                   | 8,000.00                  | LIN FT     | 2.25                    | 18,000.00                                 | -                                     | -                               | -   | -   | -          | 18,000.00                                       |   |
| 93                              | SEDIMENT CONTROL LOG TYPE STRAW     | 600.00                    | LIN FT     | 4.20                    | 2,520.00                                  | -                                     | -                               | -   | -   | -          | 2,520.00  |   |
| 94                              | SEED & FERTILIZER, SEED MIX 25-131  | 2.70                      | ACRE       | 4,400.00                | 11,880.00                                 | -                                     | -                               | -   | -   | -          | 11,880.00                                       |   |
| 95                              | SEED & FERTILIZER, SEED MIX 25-141  | 1.00                      | ACRE       | 4,400.00                | 4,400.00                                  | -                                     | -                               | -   | -   | -          | 4,400.00  |   |
| 96                              | EROSION CONTROL BLANKET CATEGORY 20 | 2,860.00                  | SQ YD      | 3.40                    | 9,724.00                                  | -                                     | -                               | -   | -   | -          | 9,724.00  |   |
| 97                              | HYDRAULIC BONDED FIBER MATRIX       | 10,200.00                 | POUNDS     | 1.30                    | 13,260.00                                 | -                                     | -                               | -   | -   | -          | 13,260.00                                       |   |
| 98                              | GENERATOR - 9TH STREET LIFT STATION | 1.00                      | LUMP SUM   | 62,400.00               | 62,400.00                                 | -                                     | -                               | -   | -   | -          | 62,400.00                                       |   |
| <b>Original Contract Totals</b> |                                     |                           |            |                         | <b>\$ 1,793,081.45</b>                    |                                       | <b>\$ -</b>                     |   | <b>\$ 223,572.80</b>  | <b>12%</b> | <b>\$ 1,569,508.65</b>                          |   |

**Stored Materials Summary**

**Contractor's Application for Payment**

|   |   |
|---|---|
| <b>Owner:</b> City of Madison                     | <b>Owner's Project No.:</b>               |
| <b>Engineer:</b> Bolton & Menk, Inc.              | <b>Engineer's Project No.:</b> OW1.125959 |
| <b>Contractor:</b> RL Larson Excavating, Inc.     | <b>Contractor's Project No.:</b>          |
| <b>Project:</b> 2023 Infrastructure Improvements  | <b>Agency's Project No.:</b>              |
| <b>Contract:</b> 2023 Infrastructure Improvements |   |

**Application No.:** 1      **Application Period:** From 09/25/23 to 09/29/23      **Application Date:** 09/29/23

| A<br>Item No.<br>(Lump Sum Tab)<br>or Bid Item No.<br>(Unit Price Tab) | B<br>Supplier<br>Invoice No. | D<br>Description of Materials or Equipment Stored     | E<br>Storage Location | F<br>Application<br>No. When<br>Materials<br>Placed in<br>Storage | G, H, I<br>Materials Stored         |   |   | J, K, L<br>Incorporated in Work                          |  | M<br>Materials Remaining in<br>Storage<br>(I-L)<br>(\$) |   |
|--|------------------------------|---|-----------------------|---|-------------------------------------|---|---|--|--|---|---|
|  |                              |   |                       |   | G<br>Amount<br>Stored<br>(Quantity) | H<br>Material Unit<br>Price (from<br>supplier<br>invoice)<br>(\$) | I<br>Amount Stored to<br>Date (G*H)<br>(\$) | J<br>Amount<br>Incorporated<br>in the Work<br>(Quantity) | K<br>Material Unit Price<br>(from supplier<br>invoice)<br>(\$) |   | L<br>Total Amount<br>Incorporated in the<br>Work<br>(J*K)<br>(\$) |
| 21   | 0514408                      | GEOTEXTILE FABRIC                                     | On site               | 1   | 5,600.00                            | \$1.27  | 7,112.00                                    |  |  | -   | 7,112.00  |
| 35   | 0514408                      | 15" GS PIPE APRON                                     | On site               | 1   | 4.00                                | \$147.48  | 589.92                                      |  |  | -   | 589.92  |
| 36   | 0520284                      | 18" GS SAFETY APRON & GRATE                           | On site               | 1   | 1.00                                | \$300.00  | 300.00                                      |  |  | -   | 300.00  |
| 37   | 0514408                      | 15" CS PIPE CULVERT                                   | On site               | 1   | 81.00                               | \$30.81   | 2,495.61                                    |  |  | -   | 2,495.61  |
| 38   | 0514408                      | 18" CS PIPE CULVERT                                   | On site               | 1   | 20.00                               | \$42.88   | 857.60                                      |  |  | -   | 857.60  |
| 39   | 0514408 & 0520284            | DRAIN TILE REPAIR                                     | On site               | 1   | 100.00                              | \$11.29   | 1,129.00                                    |  |  | -   | 1,129.00  |
| 51   | 0520180                      | SANITARY SEWER TRACING SYSTEM                         | On site               | 1   | 1.00                                | \$2,797.82  | 2,797.82                                    |  |  | -   | 2,797.82  |
| 52   | 0520180                      | CONNECT TO EXISTING SANITARY SEWER SERVICE            | On site               | 1   | 4.00                                | \$53.31   | 213.24                                      |  |  | -   | 213.24  |
| 53   | 0520180                      | CONNECT TO EXISTING SANITARY SEWER MAIN               | On site               | 1   | 1.00                                | \$79.14   | 79.14                                       |  |  | -   | 79.14   |
| 54   | 0520180                      | 6"X6" WYE SDR 26                                      | On site               | 1   | 1.00                                | \$252.72  | 252.72                                      |  |  | -   | 252.72  |
| 55   | 0520180                      | 8"X6" WYE SDR 26                                      | On site               | 1   | 3.00                                | \$393.53  | 1,180.60                                    |  |  | -   | 1,180.60  |
| 56   | 0520180                      | 6" PVC SANITARY SEWER SERVICE SDR 26                  | On site               | 1   | 114.00                              | \$8.10  | 923.40                                      |  |  | -   | 923.40  |
| 57   | 0520180                      | 8" PVC SANITARY SEWER SDR 35                          | On site               | 1   | 2,009.00                            | \$0.04  | 78.00                                       |  |  | -   | 78.00   |
| 60   | 0520180                      | 16" STEEL CASING PIPE (TRENCHLESS) FOR SANITARY SEWER | On site               | 1   | 100.00                              | \$10.34   | 1,034.00                                    |  |  | -   | 1,034.00  |
| 61   | 1815405 TO 1815407           | CONSTRUCT SANITARY MANHOLE DESIGN 4007C               | On site               | 1   | 94.50                               | \$338.28  | 31,967.09                                   |  |  | -   | 31,967.09   |
| 62   | 0520180                      | CONSTRUCT 8" OUTSIDE SANITARY DROP                    | On site               | 1   | 7.40                                | \$777.24  | 5,751.54                                    |  |  | -   | 5,751.54  |
| 63   | 0520180                      | SANITARY SEWER CLEANOUT ASSEMBLY                      | On site               | 1   | 1.00                                | \$314.15  | 314.15                                      |  |  | -   | 314.15  |
| 65   | 0520186                      | WATERMAIN TRACING SYSTEM                              | On site               | 1   | 1.00                                | \$2,742.45  | 2,742.45                                    |  |  | -   | 2,742.45  |
| 68   | 0514408                      | 6" PVC WATERMAIN C900 DR 18                           | On site               | 1   | 235.00                              | \$13.63   | 3,203.05                                    |  |  | -   | 3,203.05  |
| 69   | 0520186                      | 8" PVC WATERMAIN C900 DR 18                           | On site               | 1   | 800.00                              | \$21.17   | 16,936.00                                   |  |  | -   | 16,936.00   |
| 70   | 0514408 & 0520284            | 8" PVC WATERMAIN C900 DR 18 (IN CASING)               | On site               | 1   | 200.00                              | \$42.05   | 8,410.00                                    |  |  | -   | 8,410.00  |
| 71   | 0520186                      | 16" STEEL CASING PIPE (TRENCHLESS) FOR WATERMAIN      | On site               | 1   | 200.00                              | \$10.34   | 2,068.60                                    |  |  | -   | 2,068.60  |
| 72   | 0520186                      | HYDRANT (8.5' BURY DEPTH)                             | On site               | 1   | 4.00                                | \$4,734.50  | 18,938.00                                   |  |  | -   | 18,938.00   |
| 73   | 0514408, 0520284 & 0520186   | 6" GATE VALVE AND BOX                                 | On site               | 1   | 5.00                                | \$1,819.79  | 9,098.95                                    |  |  | -   | 9,098.95  |
| 74   | 0514408, 0520284 & 0520186   | 8" GATE VALVE AND BOX                                 | On site               | 1   | 11.00                               | \$2,575.09  | 28,325.99                                   |  |  | -   | 28,325.99   |
| 76   | 0520284                      | 1" WATER SERVICE PIPE                                 | On site               | 1   | 70.00                               | \$1.09  | 76.30                                       |  |  | -   | 76.30   |
| 77   | 0514408                      | 1" CORPORATION STOP AND SADDLE                        | On site               | 1   | 1.00                                | \$330.50  | 330.50                                      |  |  | -   | 330.50  |
| 78   | 0514408                      | 1" CURB STOP AND BOX                                  | On site               | 1   | 1.00                                | \$237.16  | 237.16                                      |  |  | -   | 237.16  |
| 79   | 0520284                      | 1.5" WATER SERVICE PIPE                               | On site               | 1   | 110.00                              | \$0.35  | 38.50                                       |  |  | -   | 38.50   |
| 80   | 0514408                      | 1.5" CORPORATION STOP AND SADDLE                      | On site               | 1   | 1.00                                | \$538.73  | 538.73                                      |  |  | -   | 538.73  |
| 81   | 0514408                      | 1.5" CURB STOP AND BOX                                | On site               | 1   | 1.00                                | \$432.52  | 432.52                                      |  |  | -   | 432.52  |
| 82   | 0520284                      | BALLFIELD BATHROOM WATER SERVICE                      | On site               | 1   | 1.00                                | \$165.36  | 165.36                                      |  |  | -   | 165.36  |
| 83   | 0514408 & 0520284            | WATERMAIN FITTINGS                                    | On site               | 1   | 1,482.00                            | \$8.93  | 13,234.00                                   |  |  | -   | 13,234.00   |
|  |                              |   |                       |   | <b>Totals</b>                       |   | <b>\$ 161,851.94</b>                        |  |  | <b>\$ -</b>   | <b>\$ 161,851.94</b>  |

**CITY OF MADISON, MINNESOTA  
RESOLUTION NO. 23-41**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION COMMITTING TO CERTAIN FINANCIAL OBLIGATIONS FOR THE SEWER  
SYSTEM IN CONJUNCTION WITH FEDERAL AND STATE FUNDING FOR THE 2023  
INFRASTRUCTURE IMPROVEMENTS PROJECT, SANITARY SEWER REHABILITATION  
PROJECT AND WASTEWATER TREATMENT PLANT GENERATOR PROJECT**

**WHEREAS**, the City of Madison (the “City”) has submitted application to the Minnesota Public Facilities Authority (the “PFA”) for a Clean Water Improvement Project (the “Project”); and

**WHEREAS**, PFA has committed to supporting the Project, subject to certain financial commitments from the City.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MADISON** that:

1. The City will annually review the revenues and expenditures of the Sewer System and ensure that revenues are sufficient to pay for system expenses, including debt service and operations/maintenance.
2. The City anticipates it will need to raise Sewer Utility Rates as follows:
  - a. 8% in 2024
  - b. 8% in 2025
  - c. 8% in 2026
  - d. 4% annually starting in 2027.
3. In addition to the rate increases, the City anticipates the need to rely on approximately \$162,000 in Sewer Fund Cash Reserve from 2024-2027.
4. In the event net revenues are not sufficient in covering Sewer System expenses the City will utilize any or all of the following actions:
  - a. Additional increases to Sewer Utility Rates
  - b. Cash Reserve from the Sewer Fund, if available.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-41 was declared duly passed and adopted this 9<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Greg Thole, Mayor

Attest: \_\_\_\_\_  
Christine Enderson, City Clerk

**CITY OF MADISON, MINNESOTA  
RESOLUTION NO. 23-42**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION COMMITTING TO CERTAIN FINANCIAL OBLIGATIONS FOR THE WATER  
SYSTEM IN CONJUNCTION WITH FEDERAL AND STATE FUNDING FOR THE 2023  
INFRASTRUCTURE IMPROVEMENT PROJECT**

**WHEREAS**, the City of Madison (the “City”) has submitted application to the Minnesota Public Facilities Authority (the “PFA”) for a Drinking Water Improvement Project (the “Project”); and

**WHEREAS**, PFA has committed to supporting the Project, subject to certain financial commitments from the City.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MADISON** that:

1. The City will annually review the revenues and expenditures of the Water System and ensure that revenues are sufficient to pay for system expenses, including debt service and operations/maintenance.
2. The City anticipates it will need to raise Water Utility Rates as follows:
  - a. 11% in 2024
  - b. 10% in 2025
  - c. 9% in 2026
  - d. 2% annually starting in 2027.
3. In addition to the rate increases, the City anticipates the need to rely on approximately \$60,000 in General Fund Transfers from 2024-2025.
4. In the event net revenues are not sufficient in covering Water System expenses the City will utilize any or all of the following actions:
  - a. Additional increases to Water Utility Rates
  - b. Cash Reserve from the Water Fund, if available.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-42 was declared duly passed and adopted this 9<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Greg Thole  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk



**BOLTON  
& MENK**

Real People. Real Solutions.

2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

October 5, 2023

Val Halvorson, City Manager  
City of Madison  
404 6th Avenue  
Madison, MN 56256

RE: Preparation of Pavement Management Plan  
City of Madison, Minnesota  
Project No.: 0W1.129523

Dear Val:

The City of Madison would benefit from the development of a Pavement Management Plan. This is a planning document that includes evaluating the existing conditions of bituminous pavements and developing a pavement maintenance schedule with estimated costs. A Pavement Management Plan helps maximize pavement life and helps make the best use of pavement maintenance funds.

To complete the Pavement Management Plan, Bolton & Menk will partner with Roadbotics, a global leader in data-driven roadway assessments. A Bolton & Menk employee will drive the entire city with a windshield mounted camera. The collected images are sent to Roadbotics, where the pavement conditions are evaluated and ranked. See the enclosed document for additional information. Bolton & Menk uses the Roadbotics information to develop the Pavement Management Plan, which will include maps, recommended maintenance schedules, and estimated costs.

We estimate the fees to complete this work will range from \$12,000 to \$15,000. The schedule to deliver the final document will depend on the weather this fall. It will take 2-3 weeks to develop the optimal routing to drive the entire city, and leaves on the ground may prevent proper data collection. If data collection is not possible this fall, we would do so in the spring after snowmelt and street sweeping.

Please contact me at [Kent.Louwagie@bolton-menk.com](mailto:Kent.Louwagie@bolton-menk.com) or 320-905-5446 if you have any questions.

Sincerely,

**Bolton & Menk, Inc.**

**Kent Louwagie, P.E.**

City Engineer

Enclosures

# ROADBOTICS™ PAVEMENT EVALUATION

## Simplified, Objective Roadway Assessment

Bolton & Menk has partnered with RoadBotics™, a global leader in providing data-driven roadway assessments. By using artificial intelligence and machine learning, RoadBotics™ provides an objective evaluation to identify pavement distress areas and serve as a pavement management plan foundation.

## How it Works

RoadBotics™ is an application service that uses artificial intelligence to analyze roadway imagery by allowing clients to upload photos taken from a windshield mounted camera. The application references an image library of high-resolution photos taken every 10 feet and provides a comprehensive evaluation based on objective analysis. The program identifies precise locations of pavement distress and severity while ranking each stretch of road using an easy-to-understand 5-Level Rating System for Pavement Conditions. This rating system includes a map with both numerical and color coded rankings to ensure clear, concise, and accurate information is presented. This visual communication of roadway conditions helps stakeholders prioritize maintenance and provide virtual roadway online inspections.

When you choose the partnership of Bolton & Menk and RoadBotics™, you can be confident that your data will stay under one roof, allowing nothing to get lost in translation. Our team not only performs the analysis, and presentation of your information, but also acts as the boots on the ground — traveling to your community to gather and store your data. We can then present the findings in a web-based GIS platform and in industry standard file formats such as Excel.



## Benefits

- RoadBotics™ provides an objective alternative to PASER rating and lower cost than PCI rating systems, employing computer vision to identify pavement distresses and categorize their severity. The resulting ranking system is familiar, easy to use and supported by a comprehensive photo catalog.
- RoadBotics™ collections are an excellent tool for communities or agencies who do not yet have a pavement rating and management system or are looking to add some actionable data to their GIS platform. Communities that have an established pavement management program but are seeking to fine-tune their capital improvement plan will also benefit from Roadbotics™ collection methods.
- Bolton & Menk can quickly and efficiently transform the provided ratings and segments into a custom and community specific pavement management plan (PMP) or to inform a Capital Improvement Plan (CIP). This same deliverable provides actionable data to perform updates to those plans if they are already in place.



**CITY OF MADISON MINNESOTA  
RESOLUTION NO. 23-39**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING ASSIGNMENT OF SALARIES  
STREETS PARKS SUPERVISOR**

**WHEREAS**, the City Council is interested in establishing the assignment of salaries for the position of Streets Parks Supervisor for the City of Madison for 2023 fiscal calendar year period and continuing thereafter until modified therein; and

**WHEREAS**, Resolution 18-24 for employee pool manager pay is annulled, and therefore considered duties of the Parks Streets Supervisor.

**WHEREAS**, the City Council is determining that the establishment of pay range & step shall be contained in this resolution with effective starting salary on October 1<sup>st</sup>, 2023 and continuing thereafter until modified therein; and

**THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA,**

**ASSIGNMENT OF PAY RANGE & STEP SCHEDULE 2023**

| <u>Title</u>             | <u>Grade</u> | <u>Range Step</u> | <u>Salary</u> |
|--------------------------|--------------|-------------------|---------------|
| Streets Parks Supervisor | 10           | F                 | \$27.06       |

**THEREFORE, BE IT FURTHER RESOLVED** That the City Council of Madison, Lac qui Parle County, Minnesota does hereby authorize the assignment of salaries for the position of Streets Parks Supervisor as contained herein with and effective date of October 1<sup>st</sup>, 2023 with payment continuing thereafter until modified therein.

Upon vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 23-39 was declared duly passed and adopted this 9<sup>th</sup> Day of October, 2023.

\_\_\_\_\_  
Greg Thole, Mayor

Attest: \_\_\_\_\_  
Christine Enderson, City Clerk



TO OWNER: CITY OF MADISON PROJECT: \_\_\_\_\_  
404 GRIV ST  
MADISON, MN 56256

FROM CONTRACTOR: \_\_\_\_\_ VIA ARCHITECT: \_\_\_\_\_

CONTRACT FOR: MADISON CITY FIRE ALARM REHABILITATION

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 277,500.00
2. Net change by Change Orders ..... \$ 21,000.00
3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 298,500.00
4. TOTAL COMPLETED & STORED TO DATE ..... \$ 228,150.00  
 (Column G on G703)
5. RETAINAGE:
  2. \_\_\_\_\_ % of Completed Work ..... \$ \_\_\_\_\_  
 (Columns D + E on G703)
  - b. \_\_\_\_\_ % of Stored Material ..... \$ \_\_\_\_\_  
 (Column F on G703)  
 Total Retainage (Line 5a + 5b or  
 Total in Column I of G703) ..... \$ \_\_\_\_\_
6. TOTAL EARNED LESS RETAINAGE ..... \$ 228,150.00  
 (Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$ 120,000.00  
 (Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE ..... \$ 108,150.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE ..... \$ 70,350.00  
 (Line 3 less Line 6)

| CHANGE ORDER SUMMARY                               |  | ADDITIONS        | DEDUCTIONS |
|--|--|------------------|------------|
| Total changes approved in previous months by Owner |  | <u>21,000.00</u> |            |
| Total approved this Month                          |  |                  |            |
| <b>TOTALS</b>                                      |  | <u>21,000.00</u> |            |
| NET CHANGES by Change Order                        |  | <u>21,000.00</u> |            |



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APPLICATION NO.: 2 Distribution to:  
 PERIOD TO: 9/22/2023  OWNER  
 PROJECT NOS.:  ARCHITECT  
 CONTRACTOR  
 CONTRACT DATE: 4/27/2023

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: \_\_\_\_\_  
 By: [Signature] Date: 9/25/2023  
 State of: \_\_\_\_\_  
 County of: \_\_\_\_\_  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public:  
 My Commission expires: \_\_\_\_\_

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ \_\_\_\_\_

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: \_\_\_\_\_  
 By: \_\_\_\_\_ Date: \_\_\_\_\_  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 2  
 APPLICATION DATE: 9/25/2023  
 PERIOD TO: 9/22/2023  
 ARCHITECT'S PROJECT NO.:

| ITEM NO. | DESCRIPTION OF WORK                                   | SCHEDULED VALUE        | WORK COMPLETED                    |                         | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE) RATE |
|----------|---|------------------------|-----------------------------------|-------------------------|--|--|-----------|---------------------------|------------------------------|
|          |   |                        | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD             |  |  |           |                           |                              |
| A        | B   | C                      | D                                 | E                       | F  | G  | H         | I                         |                              |
| 6.       | RESTORE DOUBLE HUNG INSTALL DOUBLE HUNG               | 45,000. <sup>00</sup>  | 0                                 | \$40,500. <sup>00</sup> | 0  | \$40,500. <sup>00</sup>                    | 90%       | \$4,500. <sup>00</sup>    |                              |
| 7.       | INSTALL DOUBLE HUNG                                   | 23,500. <sup>00</sup>  | 0                                 | \$21,150. <sup>00</sup> | 0  | \$21,150. <sup>00</sup>                    | 90%       | \$2,350. <sup>00</sup>    |                              |
| 8.       | BUILD + INSTALL ACHIEVED STRAIN WINDOWS               | 25,000. <sup>00</sup>  | 0                                 | \$12,500. <sup>00</sup> | 0  | \$12,500. <sup>00</sup>                    | 50%       | \$12,500. <sup>00</sup>   |                              |
| 8a       | EXTENSION TRIM REPAIR + FINISH                        | 24,000. <sup>00</sup>  | 0                                 | \$24,000. <sup>00</sup> | 0  | \$24,000. <sup>00</sup>                    | 100%      | 0                         |                              |
| 9        | REMOVE PLASTIC IN ACHIEVED WINDOWS WITH GLASS         | 10,000. <sup>00</sup>  | 0                                 | \$10,000. <sup>00</sup> | 0  | \$10,000. <sup>00</sup>                    | 50%       | \$10,000. <sup>00</sup>   |                              |
| 1,2,3    | STORED LUMBER, MILL + JOIN LUMBER, FINE GLAZ + FINISH | 120,000. <sup>00</sup> | 120,000. <sup>00</sup>            | 0                       | 0  | 120,000. <sup>00</sup>                     | 100%      | 0                         |                              |

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G703-1992

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# PFAS Litigation and Cleanup Efforts

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If you experience technical difficulties, please contact GoToWebinar support at 1 (833) 851-8340

# Agenda

- Understand what are PFAS and why it's concerning they're in drinking water systems.
- Discuss the current class action so your city can make an informed decision about whether to opt into the litigation.
- What are the next steps if you choose to opt into litigation?
- Learn how to clean up PFAS from drinking water, what resources and technical assistance are available for cities, and funding opportunities for cities doing this work.

# Per- and Polyfluoroalkyl Substances

- More than 5,000 human-made chemicals, mostly used for their water and grease repellent properties.
- Extreme resistance to breaking down over time.
- Very broadly used in products such as cookware, stain resistant carpeting, floor waxes, water repellent clothing, cosmetics, dental floss, and antifog cleaners for glasses.
- Increased risk of a number of negative health impacts with ongoing exposure.
- Not introduced to public water supplies, but present in some.



# Multi-District Litigation (“MDL”) History

- MDLs
- Class Actions
- Aqueous Firefighting Foam (“AFFF”) Cases



# The MDL Settlement

- All PFAS claims – not just AFFF
- DuPont
  - \$1.185B, minus costs, fees, and administration
  - Public water systems (with exceptions for state-owned systems)
  - Claims forms
    - Phase 1: found PFAS at any level prior to June 20, 2023
    - Phase 2: not Phase 1 but subject to UMCR-5
    - “Very small public water system payments” get \$1250-\$1750
  - Negotiated Revisions

# The MDL Settlement

- 3M
  - \$10.5B-\$12.5B, minus fees, costs, expenses, incentives
  - Applies to public water systems with “impacted waters”
  - Award depends on water volume and degree of impact
    - Phase 1: Impacted Water as of June 22, 2023
    - Phase 2: Not Phase 1 but is required to test under UCMR-5 or 3,300 people
  - Claim forms available for review
  - State AGOs objected on a few issues



# Next Steps

- EPA health advisory and limits becoming more stringent
- Minnesota health limits becoming more stringent
- Review settlement calculators
- Decide whether to opt out, object, or remain class member

# Next Steps (continued)

| <b>Deadline Description</b>                          | <b>DuPont Deadline Date</b>  | <b>3M Deadline Date</b>  |
|--|--|--|
| Deadline to Submit Objections                        | 11/4/2023  | 11/11/2023   |
| Deadline to Submit Requests for Exclusion            | 12/4/2023  | 12/11/2023   |
| Court's Final Fairness Hearing                       | 12/14/2023 at 10:00 AM EST   | 2/2/2024 at 10:00 AM EST   |
| Phase One Public Water System Settlement Claims Form | 60 Days After the Effective Date                                     | 60 Days After the Effective Date                                     |
| Phase One Special Needs Claims Form                  | 45 Days After the Phase One Public Water System Claims Form Deadline | 45 Days After the Phase One Public Water System Claims Form Deadline |
| Phase Two Testing Claims Form                        | 1/1/2026   | 1/1/2026   |
| Phase Two Public Water System Claims Form            | 6/30/2026  | 7/31/2026  |
| Phase Two Special Needs Claims Form                  | 8/1/2026   | 8/1/2026   |
| Phase One Supplemental Fund Claims Form              | 12/31/2030   | 12/31/2030   |
| Phase Two Supplemental Fund Claims Form              | 12/31/2030   | 12/31/2030   |

# Open Questions

- Deductions to total funds available to class members
  - 3M Settlement ¶¶ 6.7.2, 6.12
  - DuPont Settlement ¶11.5
- Categories
  - Claims administrator (undetermined)
  - Litigation costs (undetermined)
  - Attorney fees (undetermined)
    - Attorneys need to make a request to the Court
    - Opt-outs will need to be submitted BEFORE Court decides whether to approve of application
  - [3M only] other settlements (undetermined)
    - Rome, GA (\$75M)
    - Middlesex Water Co. (?)
    - Stuart, FL (?)

# Open Questions (continued)

- DuPont carve-out for wastewater and stormwater (12.1.1 versus 12.1.2)
- DuPont carve-out for real property (*i.e.*, remediation at airports or fire training facilities). The white paper says yes. The agreement is silent.
- 3M carve-out for wastewater and stormwater
  - “Water Source,” “Drinking Water,” and “Impacted Water Source” define claims related to treatment of water collected or drawn into a water system for the purpose of human consumption (See definitions)
  - BUT the release speaks of any claim and specifically mentions wastewater (11.1.1 (ii)-(iii))
  - It then discusses whether the wastewater system is completely separate from drinking water (11.1.2.2)
  - Also, see definition of “Public Water System” which includes the legal entity (municipality) that operates it (2.47, 2.55).



# MPCA Superfund PFAS Updates

**Tom Higgins – Manager, Superfund Section  
Minnesota Pollution Control Agency  
League of Minnesota Cities  
October 3, 2023**

# MPCA Superfund PFAS Updates

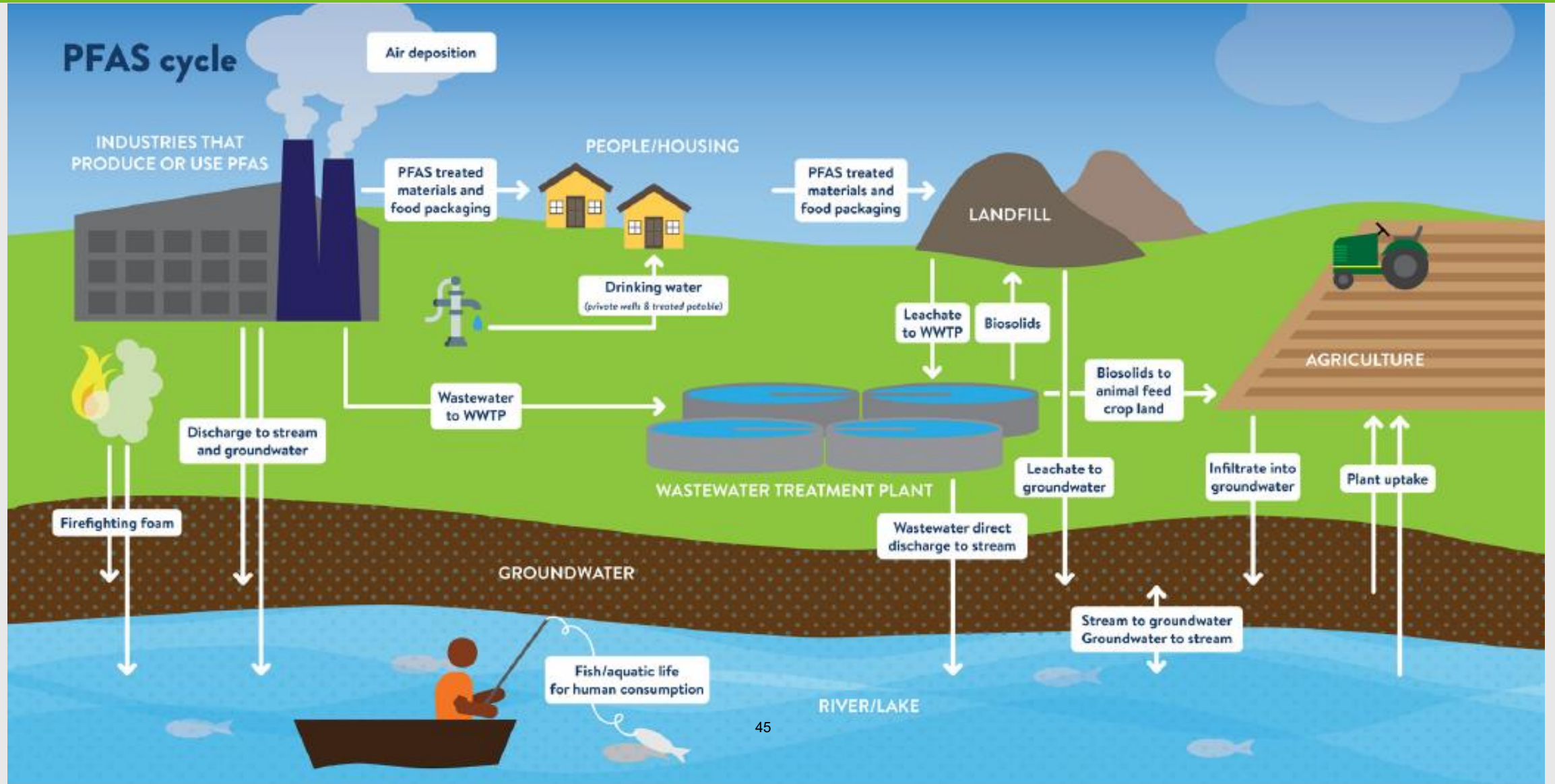
MPCA  
Remediation  
Division & PFAS

Remediation &  
Drinking Water  
Strategies

Funding  
Options for  
Treatment



# Managing PFAS is challenging -- mobility and persistence



# Statewide strategic response



Minnesota's PFAS Blueprint supports a holistic and systematic approach to address PFAS.



# PFAS Blueprint key focus areas:

1



## Prevent

PFAS pollution wherever possible

2



## Manage

PFAS pollution when prevention is not feasible or pollution has already occurred

3



## Clean up

PFAS pollution at contaminated sites

# PFAS Releases | Investigation and Clean-up

**Federal Superfund  
CERCLA (1980)**

**State Superfund  
MERLA (1983)**

**Clean-up sites  
that pose risk to  
people and  
environment**

**Fed/State Brownfields  
(Early 1990s)**

**State Brownfields  
MN Stats 115B & 115C**

**Overcome  
barriers that  
prevent  
redevelopment**

# MPCA Superfund & PFAS | PFAS Monitoring Plan

- PFAS Monitoring Plan (MP) was released in March of 2022 [PFAS Monitoring Plan \(state.mn.us\)](https://state.mn.us/pfas-monitoring-plan)
- Provides guidance for monitoring PFAS at:
  - Solid waste, wastewater and stormwater facilities
  - Hazardous waste landfills
  - Facilities with air emissions
  - Superfund and brownfield sites
- The PFAS Monitoring Plan does not establish facility-specific requirements, but outlines how the MPCA plans to prioritize locations for PFAS monitoring and what the monitoring will entail



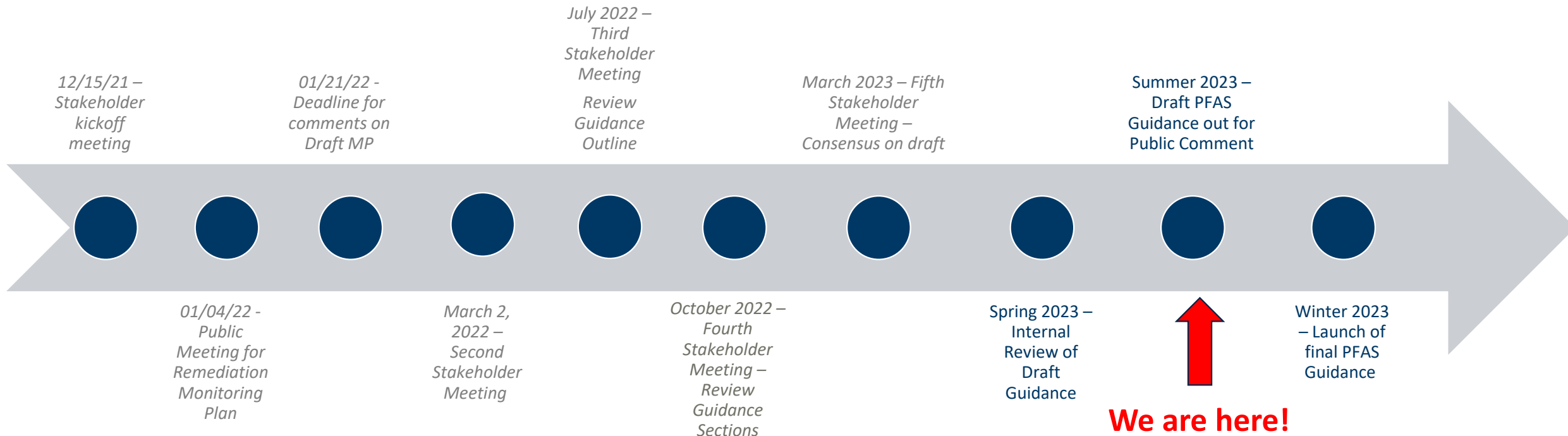
# MPCA Superfund & PFAS | Remediation Division PFAS Guidance

The MPCA Remediation Division (Superfund, RCRA, Brownfields, Closed Landfills, Petroleum) developed a program-specific PFAS guidance document including:

- Site usage (potential for historic PFAS use at the site)
- Site investigation
- Risk assessment
- Remediation
- Site closure
- Brownfield sites
- Communications and Environmental Justice



# PFAS Guidance Development Process & Timeline



Link to PFAS Stakeholder Group: [Developing PFAS remediation guidance | Minnesota Pollution Control Agency \(state.mn.us\)](https://www.mn.gov/development/developing-pfas-remediation-guidance)

# MPCA Superfund & PFAS | Current Activities

- MPCA Superfund and Brownfield programs are currently requiring Responsible and Voluntary Parties to incorporate PFAS investigation, mitigation and remediation (as necessary) into site investigations (new & existing sites)
- Remediation PFAS Guidance document will be iterative as the science around PFAS investigation, fate and transport and remediation continues to evolve
- **[Public Comments Welcome on MPCA PFAS Remediation Guidance - open until 10/5/2023](#)**
  - [Developing PFAS remediation guidance | Minnesota Pollution Control Agency \(state.mn.us\)](#)

# Remedial Strategies for PFAS

## Liquids (groundwater, drinking water, surface water, wastewater, leachate)

- Sorption (GAC, Ion Exchange, Reverse Osmosis)
- Surface Activation Foam Fractionation (SAFF – employed by MPCA at East Metro site)
- Incineration - requires very high heat source

## Solids (soil, sediment, sludge, spent filter media)

- Sorption and stabilization
- Excavation and disposal in a permitted landfill
- Incineration – requires very high heat source

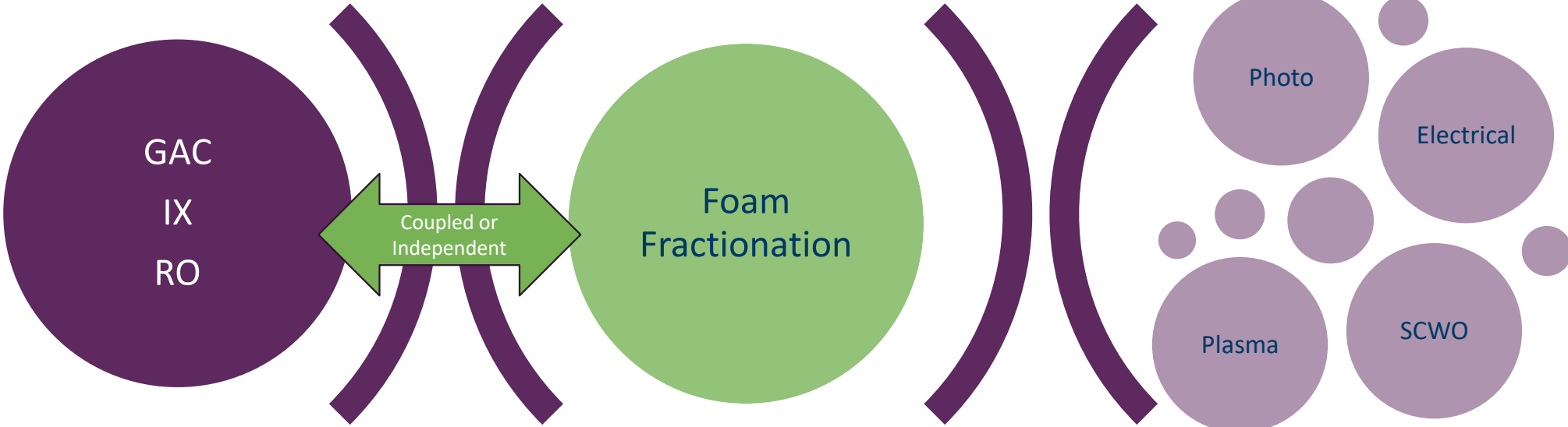


# Treatment Train Approach Example

Media Transfer/Filtration

Separation/Concentration

Destruction



Market Scale: Industrial > Commercial > Emerging/Bench-Scale



# Mitigation Strategies for PFAS Impacted Drinking Water Supplies

- Filtration with granular activated carbon (GAC)
  - small scale for a single residential well
  - scaled up for a municipal system
- Alternative water supply
  - bottled water
  - drill new well in an unimpacted aquifer
  - connection to a safe municipal water supply system and sealing of impacted well
- Other treatment options
  - high pressure membranes – e.g., reverse osmosis or nanofiltration
  - Ion exchange treatment

# Landscape for PFAS Drinking Water Treatment Funding

- FY23 Session | \$22M to MPCA for public water supply treatment design grants
  - Administered by MPCA through a competitive rolling RFP
  - RFP & application process is live as of 9/29/23 (<https://www.pca.state.mn.us/grants-and-loans/drinking-water-planning-and-design-funds-for-pfas-treatment>)
  - Funds also provided to MPCA for private well sampling & treatment
- FY24 Session | \$170M MPCA proposal for public water design & construction grants
  - Funds for design & construction statewide – continuation of \$25M in FY23 funds
- Public Facilities Authority (PFA) – Drinking water revolving fund (DWRF) process
- Federal Response | Bipartisan Infrastructure Act



# Resources

Public Water Settlement information: <https://www.pfaswatersettlement.com/>

PFAS Stakeholder Group: <https://www.pca.state.mn.us/business-with-us/developing-pfas-remediation-guidance>

PFAS Blueprint: <https://www.pca.state.mn.us/air-water-land-climate/minnesotas-pfas-blueprint>

PFAS Monitoring Plan: <https://www.pca.state.mn.us/sites/default/files/p-gen1-22b.pdf>

Grants and Funding info: <https://www.pca.state.mn.us/grants-and-loans/drinking-water-planning-and-design-funds-for-pfas-treatment>



# Contact Information

## LMC Research Department

[research@lmc.org](mailto:research@lmc.org) | (651) 281-1200

Submit a question online:

<https://www.lmc.org/contact/submit-a-question/>

## Tom Higgins | Manager

Superfund Section, Remediation Division

Minnesota Pollution Control Agency (MPCA)

Office: (651) 757-2436 | [tom.higgins@state.mn.us](mailto:tom.higgins@state.mn.us)



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