

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**

Regular Meeting of the City Council – 8:30 am  
Wednesday March 27, 2024  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the March 11, 2024 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

- |   |         |
|---|---------|
| A. Application for Exempt Permit – Madison Fire Relief - approve          | Page 5  |
| B. Application for Exempt Permit – Madison Baseball Association – approve | Page 7  |
| C. Application for Exempt Permit – LqP Historical Society – approve       | Page 9  |
| D. Senator Dahms Newsletter – 03/08/2024 – receive                        | Page 13 |
| E. Ambulance Minutes – 03/12/2024 – receive                               | Page 16 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 18

A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

B. City Engineer Project Updates. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 19

C. Welcoming Communities Project Endorsement. A DISCUSSION and MOTION may be in order. (Manager, Council)

Handout

D. Parks Equipment. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. **MANAGER REPORT** (Manager)
- Housing Committee – 3/27/24
  - Safety and Loss Control Workshop – 4/4/24
- Page 23

8. **MAYOR/COUNCIL REPORTS** (Mayor/Council)

9. **AUDITING CLAIM** Page 27

A copy of the Expense Approval Report is submitted for March 11, 2024 through March 25, 2024 and is attached. A MOTION is in order.

10. **ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
March 11, 2024**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, March 11, at 5:00 p.m. in Council Chambers at City Hall. Councilmembers present were: Maynard Meyer, Paul Zahrbock (arrived at 5:04 p.m.), Adam Conroy (arrived at 5:02 p.m.), and Tim Volk (left at 5:55 p.m.). Also present were City Manager Val Halvorson, City Attorney Rick Stulz and City Clerk Christine Enderson.

**AGENDA**

Upon motion by Meyer, seconded by Volk and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Volk, seconded by Thole and carried, the February 26, 2024, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

Upon motion by Meyer, seconded by Volk and carried, the Consent Agenda was approved as presented.

(Councilmember Adam Conroy arrived)

**CITY COUNCIL CHECKLIST**

City Council reviewed the checklist.

(Councilmember Paul Zahrbock arrived)

**COMPREHENSIVE PLAN**

Kevin Ketelson of the Upper MN Valley Regional Development Commission reviewed with Council the executive summary of the City of Madison's Comprehensive Plan. Mr. Ketelson noted that this plan is the result of meetings held with the Comprehensive Plan Taskforce Committee, the Planning & Zoning Commission, and a public hearing.

Council was informed that the Comprehensive Plan will be a reference document to the City Council and City Manager and will contain "recommendations" in regard to certain items. The City is not required to pursue everything included in the plan.

Upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 24-15** titled "A Resolution Adopting the City of Madison's 2024 Comprehensive Plan" was adopted. A complete copy of Resolution 24-15 is contained in City Clerk's Book #11.

**CITY ENGINEER REPORT**

City Engineer Kent Louwagie was present and provided Council with project updates.

**Sanitary Sewer Rehabilitation:** Musson Brothers Inc. has started televising sewer laterals. An estimated project schedule was provided. The contractor has also agreed to work with property owners interested in lining from the public right of way to the footing of their house.

**Water Treatment Facility Rehabilitation:** The City is currently considering a rehab of its Water Treatment Facility that was constructed in 1997-1998. The proposed work is currently estimated to cost between \$5.75-6.25 million; therefore, work is being done to get the project submitted to be eligible for grants during the 2025 construction season.

**2023 Infrastructure Improvements:** R.L. Larson Excavating will continue work in April.

**PAY APPLICATION – R.L. LARSON EXCAVATING**

Upon motion by Zahrbock, seconded by Volk and carried, the fourth pay application from R.L. Larson Excavating for 2023 Infrastructure Improvements was approved in the amount of \$26,301.29. This application is for work completed through March 1st.

**MN PUBLIC FACILITIES AUTHORITY APPLICATION**

Upon motion by Volk, seconded by Conroy and carried, **RESOLUTION 24-13** titled “Resolution of Application” was adopted. This resolution would allow for the City of Madison to apply to the MN Public Facilities Authority for a loan from the Drinking Revolving Fund for improvements to its municipal drinking water system. A complete copy of Resolution 24-13 is contained in City Clerk’s Book #11.

**LEAGUE OF MN CITIES INSURANCE TRUST**

Ryan Young of Klein Insurance updated Council on the annual renewal of the City’s insurance through the League of MN Cities Insurance Trust.

Upon motion by Conroy, seconded by Meyer and carried, Council verified that the City of Madison does not waive the monetary limits on its municipal liability insurance coverage through the League of MN Cities Insurance Trust.

**PARKS STREETS SUPERVISOR REPORT**

Parks Streets Supervisor Todd Erp provided Council a report of completed and future parks and streets projects.

**PARK EQUIPMENT – PURCHASE**

Upon motion by Conroy, seconded by Zahrbock and carried, Council approved the purchase of two new mowers from Ziegler Ag Equipment for a total cost of \$24,500. These will replace two of the current mowers.

**PARK BOARD PURCHASE REQUESTS**

**Slen Park Playground:** There was a discussion on the current playground at Slen Park and the compliance concerns with the big red slide and whether it should be removed. Ryan Young of Klein Insurance was present to answer any questions. The topic was tabled.

**Prairie Five Inclusive Pay Set:** Prairie Five Community Action Council recently asked the City park board to consider a donation towards the new play system at MMN Elementary that will serve the elementary, community preschool, and daycare. The park board approved to donate \$5,000 to the play set. Upon motion by Zahrbock, seconded by Conroy and carried, Council approved the park board’s proposed donation in the amount of \$5,000 to Prairie Five’s inclusive play system at MMN Elementary.

**Military Statues:** After discussion of the statues, Meyer motioned to purchase two more statues, a female and a Coast Guard at a cost of \$4,500 for each statue from park reserves, seconded by Zahrbock and carried.

(Councilmember Tim Volk left)

### **DNR OUTDOOR RECREATION GRANT**

Upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 24-14** titled “Resolution Authorizing Application for Funding from the Department of Natural Resources” was adopted. This resolution would provide for the City of Madison to apply for funding from the DNR to use for improvements to the tennis and basketball courts at Slen Park. A complete copy of Resolution 24-14 is contained in City Clerk’s Book #11.

### **MADISON PUBLIC LIBRARY - ROOF REPLACEMENT**

MacDonald and Mack recently advertised for bids for the replacement of the library roof of which seven bids were received and reviewed. The lowest bid that seemed feasible and included all bid application items was from Horizon Roofing with a bid amount of \$65,700.00. The previous cost estimate prepared in 2022 was \$102,700.00. Based on a change of scope and availability of materials, MacDonald and Mack recommended awarding the bid to Horizon Roofing.

Upon motion by Zahrbock, seconded by Meyer and carried, Council approved the roof replacement bid from Horizon Roofing in the amount of \$65,700.00 contingent on the USDA contract language approval.

The total estimated project cost with asbestos and construction administration is \$84,665. The USDA grant will cover \$50,000 of those costs.

### **DEMOLITION AGREEMENT**

Upon motion by Zahrbock, seconded by Meyer and carried, Council approved a Demolition Agreement between the City of Madison and The Sticks Bar and Grill LLC for the demolition of a building located on a parcel at 221 8<sup>th</sup> Ave South. The agreement is for the full cost of the demolition that includes excavation, disposal, fire department charges, asbestos inspection, and sanitation services estimated at \$13,255.

### **CITY MANAGER’S REPORT**

**Career Expo:** The Chamber of Commerce and Madison EDA will be sponsoring the first Madison Career Expo in the basement of City Hall on Thursday, March 21<sup>st</sup> from 2 p.m. to 5 p.m.

**Vacation:** City Manager Val Halvorson will be on vacation from March 12<sup>th</sup> through March 18<sup>th</sup>.

### **MAYOR/COUNCIL REPORTS**

**Public Safety:** A recap was provided from the meeting held on Thursday, February 29<sup>th</sup>.

**EDA and Marketing:** From the recent meetings held, the Madison EDA approved to meet a child care grant application match at \$15,000 for Little Eagles Daycare. Also from EDA and marketing, the board stories will be updated and the housing committee is being established.

**Park Board:** Updates from the park board meeting from Tuesday, March 5<sup>th</sup>, include seeking an area for an archery range, Memorial Field grand stand project updates, additions of new sculptures and attractions at Memorial Field and Slen Park and the plans for a community swimming pool party in June.

**DISBURSEMENTS**

Upon motion by Zahrbock, seconded by Meyer and carried, Council approved disbursements for bills submitted between February 26 and March 11, 2024. These disbursements include United Prairie Check Nos. 65796-65866. Debit card and ACH transaction were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 6:10 pm.

\_\_\_\_\_  
Greg Thole - Mayor

**ATTEST:**

\_\_\_\_\_  
Christine Enderson – City Clerk

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Madison Fire Department Relief Association
Previous Gambling Permit Number: X-
Minnesota Tax ID Number: 3381773
Federal Employer ID Number (FEIN): 91-1976401
Mailing Address: 404 6TH AVE
City: MADISON State: MN Zip: 56256 County: LAC QUI PARLE
Name of Chief Executive Officer (CEO): BRADY THOMSON
CEO Daytime Phone: 320-979-6510 CEO Email:
Email permit to (if other than the CEO): dodgeman\_22@hotmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
[ ] Fraternal [ ] Religious [ ] Veterans [x] Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)
[ ] A current calendar year Certificate of Good Standing
[x] IRS income tax exemption (501(c)) letter in your organization's name
[ ] IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): VFW POST 1656
Physical Address (do not use P.O. box): 710 2ND ST
Check one:
[x] City: MADISON, MN Zip: 56256 County: LAC QUI PARLE
[ ] Township: Zip: County:
Date(s) of activity (for raffles, indicate the date of the drawing): DECEMBER 14th 2024
Check each type of gambling activity that your organization will conduct:
[x] Bingo [ ] Paddlewheels [ ] Pull-Tabs [ ] Tipboards [x] Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the List of Licensees tab, or call 651-539-1900.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

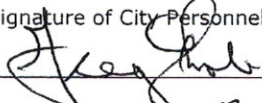
**CITY APPROVAL  
for a gambling premises  
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: City of Madison

Signature of City Personnel:  


Title: Mayor Date: 3-19-2024

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

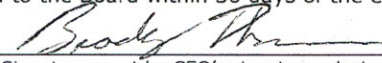
Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 3-18-24

(Signature must be CEO's signature; designee may not sign)

Print Name: BRADY THOMSON

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Madison Baseball Association Previous Gambling Permit Number: X- X-94900-23-002

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: 83-3150433

Mailing Address: 626 Parkview Lane

City: Madison State: MN Zip: 56256 County: Lac Qui Parle

Name of Chief Executive Officer (CEO): Bart Hill

CEO Daytime Phone: 320-979-0243 CEO Email: barthill10@gmail.com  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): madisonbaseballassociation@gmail.com

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal       Religious       Veterans       Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
 Don't have a copy? Obtain this certificate from:  
 MN Secretary of State, Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103  
 Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
 651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Madison Memorial Field

Physical Address (do not use P.O. box): 223 2nd St., Madison, MN 56256

Check one:  
 City: Madison Zip: 56256 County: Lac Qui Parle  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): July 10, 2024

Check each type of gambling activity that your organization will conduct:

Bingo       Paddlewheels       Pull-Tabs       Tipboards       Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LG220 Application for Exempt Permit**

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Bart Hill* Date: 3/13/24  
(Signature must be CEO's signature; designee may not sign)

Print Name: Bart Hill

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

# LG220 Application for Exempt Permit

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If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**  
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Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

## ORGANIZATION INFORMATION

Organization Name: Lac qui Parle County Historical Society Previous Gambling Permit Number: X- 94726-23-003  
 Minnesota Tax ID Number, if any: 5448134 Federal Employer ID Number (FEIN), if any: 41-6084181  
 Mailing Address: 250 8th Avenue  
 City: Madison State: MN Zip: 56256 County: Lac qui Parle  
 Name of Chief Executive Officer (CEO): Greg Schmidt - President  
 CEO Daytime Phone: 320-598-7678 CEO Email: lqphistorycenter@lqphc.org  
(permit will be emailed to this email address unless otherwise indicated below)  
 Email permit to (if other than the CEO): \_\_\_\_\_

## NONPROFIT STATUS

Type of Nonprofit Organization (check one):  
 Fraternal     Religious     Veterans     Other Nonprofit Organization

### Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
 Don't have a copy? Obtain this certificate from:  
 MN Secretary of State, Business Services Division    Secretary of State website, phone numbers:  
 60 Empire Drive, Suite 100    [www.sos.state.mn.us](http://www.sos.state.mn.us)  
 St. Paul, MN 55103    651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

## GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Lac qui Parle County Historical Society  
 Physical Address (do not use P.O. box): 250 8th Ave. South  
 Check one:  
 City: Madison Zip: 56256 County: Lac qui Palre  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_  
 Date(s) of activity (for raffles, indicate the date of the drawing): May 19, 2024 - September 8, 2024

Check each type of gambling activity that your organization will conduct:  
 Bingo     Paddlewheels     Pull-Tabs     Tipboards     Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

**LG220 Application for Exempt Permit**

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL for a gambling premises located within city limits</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL for a gambling premises located in a township</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Gregory A. Schmidt Date: 3/15/2024  
(Signature must be CEO's signature; designee may not sign)

Print Name: Greg Schmidt - President

<b>REQUIREMENTS</b>	<b>MAIL APPLICATION AND ATTACHMENTS</b>
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<p><b>Complete a separate application for:</b></p> <ul style="list-style-type: none"> <li>• all gambling conducted on two or more consecutive days; or</li> <li>• all gambling conducted on one day.</li> </ul> <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p><b>Financial report to be completed within 30 days after the gambling activity is done:</b> A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p><b>Mail application with:</b></p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is <b>\$100</b>; otherwise the fee is <b>\$150</b>. Make check payable to <b>State of Minnesota</b>.</p> <p><b>To:</b> Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p><b>Questions?</b> Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

<p style="text-align: center;"><b>How You May Spend Gambling Funds</b></p>	<p style="text-align: center;"><b>How You May Not Spend Gambling Funds</b></p>
<p><b>Allowable expenses</b> - Gambling funds may be spent for allowable expenses, such as:</p> <ul style="list-style-type: none"> <li>• gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games);</li> <li>• advertising;</li> <li>• printing raffle tickets; or</li> <li>• any services or goods that are directly related to the conduct of your gambling.</li> </ul> <p><b>Charitable contributions</b> - Gambling funds may be spent for the following charitable contributions (lawful purpose):</p> <ul style="list-style-type: none"> <li>• to or by 501(c)(3) organization and 501(c)(4) festival organizations;</li> <li>• relieving the effects of poverty, homelessness, or disability;</li> <li>• problem gambling programs approved by the Minnesota Department of Human Services;</li> <li>• public or private nonprofit school;</li> <li>• scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships);</li> <li>• church;</li> <li>• recognition of military service (open to public) or active military personnel in need;</li> <li>• activities and facilities benefiting youth under age 21;</li> <li>• citizen monitoring of surface water quality, with data submitted to Minnesota PCA;</li> <li>• unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed);</li> <li>• wildlife management projects or activities that benefit the public-at-large, with DNR approval;</li> <li>• grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval;</li> <li>• supplies and materials for DNR training and educational programs;</li> <li>• nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled;</li> <li>• community arts organizations or programs;</li> <li>• humanitarian service recognizing volunteerism or philanthropy; and</li> <li>• acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements).</li> </ul>	<ol style="list-style-type: none"> <li>1. <b>Controlled contribution</b> - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund.</li> <li>2. <b>Financial gain</b> - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure.</li> <li>3. <b>Government</b> - An expenditure may not be made for: <ul style="list-style-type: none"> <li>• influencing the nomination or election of a candidate for public office;</li> <li>• promoting or defeating a ballot question; or</li> <li>• any activity intended to influence an election or a governmental decision-making process.</li> </ul> </li> <li>4. <b>Law enforcement</b> - A direct contribution may not be made to a law enforcement or prosecutorial agency.</li> <li>5. <b>Pension</b> - A contribution may not be made to a government pension or retirement fund, such as a fire relief association.</li> <li>6. <b>Conflict of interest</b> - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255.</li> <li>7. <b>Alcohol</b> - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages.</li> <li>8. <b>Fundraising</b> - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund.</li> <li>9. <b>Other organizations</b> - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization.</li> <li>10. <b>Other contributions</b> - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements.</li> </ol>

## BINGO AND RAFFLE – Checklist for Excluded/Exempt Permits

The purpose of this form is to help your organization conduct excluded/exempt gambling in compliance with the requirements listed below. Exempt and Excluded activities cannot be conducted in the same calendar year. The five forms of lawful gambling are bingo, paddlewheels, pull-tabs, raffles and tipboards. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the *Lawful Gambling Manual*; 3) the online class, “*Conduct of Raffles*”; and 4) the *phone number and email address* of your county’s Licensing (license, permits and leases) and Compliance (conduct and reporting) Specialists.

Check Box	RAFFLES
	1. Tickets are printed in accordance with MN Rule <i>7861.0310</i> .
	2. Tickets contain the sequential number of the raffle ticket. Theatre style tickets may be used. ( <i>349.173</i> )
	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. ( <i>349.173</i> )
	4. The organization must pay in full or otherwise become the owner of all prizes prior to the raffle drawing, except for raffles with gross receipts of \$60 or less. ( <i>7861.0260</i> )
	5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. ( <i>7861.0260</i> )
	6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. ( <i>7861.0260</i> )
	7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. ( <i>349.166</i> )
	8. Cash must not be substituted for merchandise prizes that have been won. ( <i>7861.0260 Subp. 4C(2)</i> )
	9. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. ( <i>340A.707</i> )
	10. Only cash, personal checks, cashier’s checks, money orders, travelers’ checks, and debit cards may be accepted for the purchase of tickets (NO CREDIT CARDS – NO INTERNET SALES). ( <i>349.2127</i> ) ( <i>7861.0260</i> )
	11. The method of winner selection cannot be manipulated or based on the outcome of an event not under the organization’s control. ( <i>349.173</i> )
	12. Persons are not required to be present at a raffle drawing to be eligible to win. ( <i>349.173</i> ) ( <i>7861.0310</i> )
	13. Raffle tickets are not sold to or won by persons under age 18. ( <i>349.181</i> ) ( <i>7861.0310</i> )
	14. Purchasers are not required to buy anything other than the ticket. ( <i>349.173</i> ) ( <i>7861.0310</i> )
	15. Clear and legible house rules in accordance with MN Rule <i>7861.0310</i> are prominently posted at the point of winner selection.
	16. An exempt permit financial report ( <i>LG220A</i> ) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. ( <i>349.166</i> )
BINGO	
	1. Clear and legible house rules in accordance with MN Rule <i>7861.0270</i> are prominently posted at the point of winner selection.
	2. House rules include the policy on declaring bingo and last number called. ( <i>7861.0270 Subp. 2A(1)</i> )
	3. House rules include the reasons for potentially cancelling bingo occasions. ( <i>7861.0270 Subp. 2A(1)</i> )
	4. All sales must be on a cash basis and take place at the permitted premises during or immediately prior to the bingo occasion. (NO CREDIT CARDS – NO INTERNET SALES) ( <i>7861.0270 Subp. 5B(1)</i> )
	5. Bingo paper must not be offered for free or discounted unless the price is reduced with a coupon. ( <i>7861.0270 Subp. 5B(7)</i> )
	6. Bingo balls must be available for inspection by at least one player before the occasion begins to determine that all are present and in operating condition. ( <i>7861.0270 Subp. 3A</i> )
	7. No reservation of bingo cards or bingo paper for any person ( <i>7861.0270 Subp. 3F</i> )
	8. Bingo records (including bingo program) must be kept for 3½ years. ( <i>7861.0270 Subp. 11</i> )
BINGO AND RAFFLES	
	1. Gambling records must be kept for 3½ years. ( <i>7861.0310</i> )
	2. Gambling funds may only be spent for allowable expenses and lawful purposes. ( <i>349.12 Subd. 3a</i> ) ( <i>349.12 Subd. 25</i> ) ( <a href="http://mn.gov/gcb/faq-exemptexcluded.html">mn.gov/gcb/faq-exemptexcluded.html</a> ) and ( <a href="http://mn.gov/gcb/assets/infosheetspendinggamblingfunds.pdf">mn.gov/gcb/assets/infosheetspendinggamblingfunds.pdf</a> )



# GARY DAHMS

## R

SERVING SENATE DISTRICT 15

E-Newsletter

March 8, 2024

### SENATE PASSES BIPARTISAN FIX TO LAST YEAR’S UNVETTED SCHOOL RESOURCE OFFICER LAW

Yesterday (Thursday, March 14), the legislature approved and the governor signed into law a bipartisan fix to last session’s school resource officer (SRO) law. This **legislation** has the support of Minnesota law enforcement and eliminates the overly restrictive language that hinders their ability to act in dangerous situations. Senator Dahms voted for the bill.

“School resource officers play a central role in the safety of our teachers, students, and staff,” Senator Dahms said. “Unfortunately, last session’s change to our school discipline laws left our SROs unable to fulfill their duties. I am glad we reached a bipartisan resolution to get our SROs back in our schools, but I wish we could have found a resolution sooner.”



Click the picture for more.

With the start of the 2023 school year, school districts across the state found the change in language meant SRO contracts would need significant changes to meet the new law. Many law enforcement agencies removed SROs or repositioned them to be stationed outside school buildings. The short-term impact was almost immediately felt as **reports of violence** at schools were **shared widely**. Just last week, an SRO was **sent to the hospital** after breaking up a fight.

“The SRO issue is an example of why it’s so crucial to fully vet legislation before it becomes law. By bringing Republicans and law enforcement to the table, we were able to find a bipartisan solution. Our SROs will now have the clarity and support they need to do their jobs and return to their schools,” concluded Senator Dahms.



### DUAL TRAINING GRANT APPLICATION IS NOW OPEN

The Minnesota Office of Higher Education (OHE) announced that the 2024 **Dual Training Grant application** is open. Grants are awarded to employers to support training in advanced manufacturing, agriculture, health care services, information technology, child care, transportation, and legal cannabis industry occupations.

Approximately \$5 million in Dual Training Grants is available for grants to employers throughout the state this year. Grant funds are used to support the related instruction component of a dual-training program. The dual-training model pairs on-the-job training with formal related instruction to create a robust learning environment – resulting in skilled employees, also known as dual trainees, and an enhanced company culture. New for 2024, employers can apply for up to \$15,000 (or 10% of the requested grant amount) for dual trainee support costs like transportation, tutoring, and translation.

The Dual Training Grant program has proven to be beneficial for employers and trainees, helping employers meet their workforce needs while trainees earn a wage and attain credentials in high-need, high-growth occupations. After 12 months of beginning a dual-training program, dual trainees reported an average wage of \$24.77 per hour. If you are an employer interested in applying for a Dual Training Grant, please visit the OHE website for information. A proposal writing workshop will be recorded and made available online.

## CALL FOR BORDER-TO-BORDER AND LOW-DENSITY BROADBAND APPLICATIONS

The Minnesota Broadband Grant Program, through the Minnesota Department of Employment and Economic Development (DEED), is a competitive grant award cycle for funds appropriated by the 2023 legislature. The grant instructions and application guide can be found on DEED's [website](#) and under the "2024 Application Process" tab. All applications must be completed and submitted to DEED via [DEED's Grants Management System](#) on or before the application deadline of May 10, 2024, no later than 1:30 p.m. to be deemed eligible for funding.

The Grants Management System will require an Organization Representative who has contract signing authority for grant contracts with the State of Minnesota to register themselves and their organization in the online Grants Management System as a new user. Once the registration has been approved by DEED, the registrant will have access to log into the Grants Management System and apply for the grant opportunity. Grant opportunities are listed under My Opportunities on the user's dashboard once they are logged in.

To comply with the Pre-Application Outreach requirement, the window to submit your completed application will begin April 23, 2024. The instructions to accessing and completing and submitting your application via the DEED's Grants Management System will be located on the Office of Broadband Development (OBD) [web page](#). Announcement of awards is anticipated in Summer 2024, and awards will have contract end dates of December 31, 2026.

Questions should be submitted to DEED via email at [deed.broadband@state.mn.us](mailto:deed.broadband@state.mn.us) and will be included in the FAQs posted on the website. Questions may be asked until the submission deadline of 1:30 p.m. on May 10, 2024. For technical assistance for the Grants Management System, contact the [Grants System Administrator](#).



## NEW GRANT OPPORTUNITY FOR LIVESTOCK AND SPECIALTY CROP PRODUCERS

The Minnesota Department of Agriculture's (MDA) Preparing for Extreme Weather Grant Program, also referred to as the Prepare Grant, helps Minnesota livestock and specialty crop producers buy and install supplies or equipment that will help make their operations more resilient to extreme weather including drought, flooding, hail, and other severe weather events.

For purposes of the grant, livestock includes beef cattle, dairy cattle, swine, poultry, goats, mules, farmed cervids (deer and elk), ratites (flightless birds including ostriches and emus), bison, sheep, horses, and llamas. Specialty crops are defined by inclusion on the [USDA list of specialty crops](#). Some examples present in Minnesota are fruit, vegetables, honey, turf grass, maple syrup, and Christmas trees.

An applicant may request between \$500 and \$10,000 per farming operation; a 50% cash match is required. MDA expects to award 50 to 75 grants. Questions regarding the program can be submitted in writing before 4:00 p.m. on April 16, 2024 by emailing [MDA.agrigrants@state.mn.us](mailto:MDA.agrigrants@state.mn.us) with "Prepare Grant" in the subject line. The application period is open until 4:00 p.m. on Tuesday, April 23, 2024. More information, including the link to apply, is [here](#).

## MDA MEAT PROCESSING TRAIN AND RETAIN GRANT NOW AVAILABLE

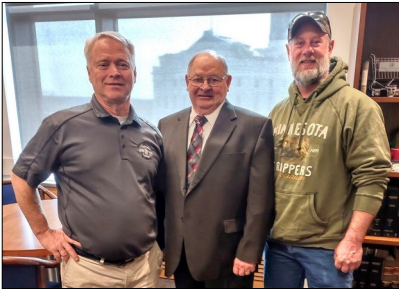
The Meat Processing Train and Retain Grant offers funding to partner organizations to assist small- to medium-sized (fewer than 150 employees) meat and poultry processors with hiring and training new employees.

Eligible partner organization applicants include foundations engaged in economic development, community development financial institutions (CDFIs), federally recognized economic development districts, and community development corporations.

Awards will range from \$10,000 to \$250,000. No processor may receive more than \$50,000 from this grant. No employee may receive more than \$10,000 through this grant. Applications are due by 4:00 p.m. on Thursday, April 25, 2024. More information, including the link to apply, is [here](#).



THANK YOU FOR VISITING US AT THE CAPITOL



Minnesota Trappers Association



Deb Tauer, New Ulm



Southwestern Center for Independent Living (SWCIL)



Minnesota Turkey Growers Association



Minnesota Pork Producers



Michael Granda and Bracey Lerner  
Farmers & Merchants Bank of  
Springfield



Jeremy Pollock, New Ulm and Rick and  
Wesley Clerc, Marshall  
McDonald's



American Bikers for Awareness, Training, and  
Education (A.B.A.T.E.)



Sarah Stewart-  
Dwire,  
Redwood Falls



Ryan Landberg and Ramy  
Vandriessche  
Big Stone Therapies, Marshall

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Rick Maurer, Morgan and Tyler Knutson,  
Granite Falls  
Redwood and Yellow Medicine Counties  
Soil and Water Conservation Districts



Network New Ulm

# Madison Ambulance Service

## March 12th, 2024

**Call to Order:** 1805

**Attendance:** Completed

**Approval of the Last Meeting Minutes:** Approved

**Treasurer Report:** Balance reported, noting there isn't a final total for x-mas party expenses as well as payment for retirement plaque.

**Training Officers Report:** Brittany asked for those who need to recertify to get in touch with her tonight so that can be completed. May 20<sup>th</sup> is scheduled auto extrication training.

**Run Review:** Scott asked for questions or comments for recent runs. Also reviewed scene safety and stressed importance of specific residence and making sure law enforcement is on scene

### Old Business:

- New Emt's- Barb did start a new class recently so there probably won't be another class until next fall. Dan mentioned Lake Area in Watertown offering and if that would be an option for future. Scott will check into that more.
- BI-Laws- Scott asked for updates.
- Zoll- the 2019 one was sent in for calibration. When it comes back will send in the old the 2014 will be sent in when the other comes back. The New Zoll is set up for faxing but still working on
- New Ambulance- No updates
- Christmas Party- Thank you to all those that put it together.
- Hospital Meeting / Mental Health- Face sheets from other hospitals PCS statement from any transfers or air ambulance. Mental health changed to 14 y/o and need parent signature. Discussion regarding transport to residence. If taking transport with one, only take it if you feel comfortable.
- Payroll/ ESST/On Call-Payroll was paid out last week. They started paying the ESST so will notices some changes on your paystub.
- Billing / Elite- we are at 100% for signatures! Round of applause from the Chief!

### New Business:

- House Burn- March 23<sup>rd</sup>. Scott and Nate signed up.
- Defib at Pool- City purchased one for the pool.
- EMS Week (May 19<sup>th</sup> - 25<sup>th</sup>) Looking for volunteers to help with getting this together. Need a pic for the Willmar paper and reach out to the schools. Brittany, Ashley, and Sandy volunteered.

- Madison Public Safety Meeting- They are starting a county sheltering project. There is currently 5 locations in Madison. City is working on several grants for projects planned around the town.
- Ambulance Meetings- Four-month trial is about to expire. Scott asked for opinions on how it is going. All agreed of how its going and would like to continue with one meeting a month with a 6pm start. Motion by Nichole for staying with one monthly meeting on the 1<sup>st</sup> Tuesday of each month starting at 6. This will Nicole motioned for next meeting to be April 9<sup>th</sup> followed by May 7<sup>th</sup> and training on May 20<sup>th</sup>. Then will change to 1<sup>st</sup> Tuesday of the month. Second by Matt. Approved.
- Ambulance Association Discussion of the recent information with
- Make sure when something out of place try to fix instead continuing the problem. We need to make sure rig checks are done and everything is kept clean and stocked.

**Motion to Adjourn:** 1842

**Rig Inspection/Hall Duties:** Complete

**Next Meeting:** April 9th, 2024 @ 6:00 pm

# CITY COUNCIL CHECKLIST

3/22/2024

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold - will require additional community engagement	completed
May 12, 2022 Storm	5/12/2022	Council	CM, EM	Final Claims Submitted	
Fiber Grant	9/26/2022	Meyer	CM, committee	Final Report Submitted	
MNDOT 2023	5/11/2015	Zahrbock	CM, Engineer	Punch list items remain - manholes is one of them	
Downtown Renovation Fund	1/1/2022	Meyer	CM,	Forfeited property sold	
EDA CIP Program	1/1/2022	EDA	EDA	2024 Application period Ads out Due March 15th.	
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA	Needs New Signage	
Daycare Performance/EDA Appropriation	9/1/2017	EDA	Community	Report to EDA and Daycare Committee 11/21/23	
Infrastructure North Expansion	9/1/2021	Council	CM, council	Mussin Brothers on site	
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Final Submitted 3/8/2024	
Tennis/Basketball Courts	7/2/2021	Conroy	CM, Parks	Finalizing application with feedback response from DNR	
Carneige Library Roof	1/1/2022	Parks	Manager	Award Bid Contingent on USDA	
Grand Theatre Projector	1/23/2023	Maynard	CM, council	Projector and Future Operations	
Military Statue	11/1/2023	Zahrbock	PZ, TV, CM	Park Board Reserves to Purchase - review Pictures	
Welcome Sign School Pride State Champ	8/20/2022	Zahrbock	CM, PZ, AC	Contacted Z.Stelter and S.Sawatsky	



# Lac qui Parle Area Welcoming and Inclusive Communities Project

[Home](#) / [News Releases](#) / Lac qui Parle Area Welcoming and Inclusive Communities Project

March 21, 2024

PRESS RELEASE

## Lac qui Parle area launches project to build welcoming and inclusive communities

### Area residents invited to initial meeting April 9 in Madison

**MADISON, Minn.** – The Lac qui Parle area is participating in Welcoming & Inclusive Communities Project (WICP), a free nine-month initiative designed to empower rural communities to engage in welcoming and belonging efforts that spur economic development, promote community engagement and build thriving communities for new and current residents.

Local organizers are looking for community members from Appleton, Dawson, Madison and the surrounding areas to be part of the WICP cohort. The first meeting will be from 6 to 8 p.m. on April 9 at the Madison Mercantile. Those interested in joining are asked to register in advance, either online at [bit.ly/LQPWICP2024](https://bit.ly/LQPWICP2024) or by contacting Ivan Parga at (320) 552-0592 or [ivanp@swifoundation.org](mailto:ivanp@swifoundation.org). Walk-ins are also welcome.

WICP connects, trains, and equips community stakeholders to champion local efforts that foster diversity, equity and inclusion. Participants will gain valuable tools and resources compiled by [University of Minnesota Extension](#) educators, community leaders, and past WICP alumni. Facilitation and funding support is provided by Southwest Initiative Foundation.

“This program is an incredible opportunity for rural communities to build a stronger foundation for all residents,” said Parga, who is supporting the project [through his role at Southwest Initiative Foundation](#).

Following the April meeting, sessions will be held on the second Tuesday of each month, with a mix of in-person and virtual gatherings. WICP participants should plan to attend a majority of the sessions.

As part of its engagement with the community, the WICP cohort will conduct a Community Readiness Assessment to gauge welcoming awareness, engagement, accessibility and other areas. By completing the assessment, the cohort will be eligible to receive a small grant to support local welcoming efforts.

Kris Shelstad of Madison is one of the local community organizers for WICP, and she encourages residents from all walks of life to consider joining the cohort.

“We need voices across all sectors of our community to become part of our welcoming cohort. The sessions are free to attend, and will include valuable information to equip our businesses, our community and our citizens to build a welcoming and thriving community,” Shelstad said.

## About Southwest Initiative Foundation

Southwest Initiative Foundation (SWIF) is a nonprofit community foundation connecting people, investing in ideas and building communities to create a southwest Minnesota where all people thrive. Since its founding in 1986, SWIF has distributed more than \$115 million through its grantmaking and business finance programs.

Filed Under: [News Releases](#), [Vibrant Communities](#)



Help build a region where  
all people can thrive.

**SIGN UP FOR NEWS AND  
OPPORTUNITIES**



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and Values  
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Fund Portal

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**15 3rd Avenue NW | Hutchinson, MN 55350 | [\(320\) 587-4848](tel:3205874848) | [Email Us](#)**

**Southwest Initiative Foundation is located on the original and contemporary homelands of the Dakota people in Minnesota.**

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2024

**NEW THIS YEAR: FOCUS ON ADA  
(Americans with Disabilities Act)**

This track is open to anyone who wants to gain valuable insights into modern accessibility and disability inclusion.

**SAFETY AND  
LOSS CONTROL  
WORKSHOPS**



**Spring Safety and Loss Control  
Workshops are back!**

Brought to you by the League of Minnesota Cities Insurance Trust, these workshops focus on providing practical information to help cities reduce costs and avoid losses.



**DATES & LOCATIONS:**

**MARCH 26  
MAHNOMEN**

**MARCH 27  
ALEXANDRIA**

**APRIL 3  
SLEEPY EYE**

**APRIL 4  
WILLMAR**

**APRIL 10  
VIRGINIA**

**APRIL 16  
ROCHESTER**

**APRIL 18  
ST. PAUL**

**APRIL 23  
ST. CLOUD**

**APRIL 25  
BROOKLYN  
PARK**

**REGISTER TODAY AT [LMC.ORG/LCW2024](https://lmc.org/lcw2024)**

Questions? Call (651) 281-1249 or (800) 925-1122 or email [registration@lmc.org](mailto:registration@lmc.org).

**WORKSHOP FEE:**

**ONLY  
\$20** Lunch Included

8:30 – 9:30

9:45 – 10:45

10:45 – 11:30

ADMINISTRATIVE



**Employee Wellness: Moving in the Right Direction**

Dig into successful employee wellness initiatives. We will discuss stretch-and-bend programs, return-to-work processes, managed care plans, and experience modification (e-mod) rates.

HR EO

**Timely Tech Topics (for Busy People)**

A treasure trove of tech topics! We will explore upcoming trends and share approaches to receiving federal funding, harnessing artificial intelligence tools, securing successful IT support contracts, and making your website ADA compliant.

SC

**At Risk: Loss Control Strategies for Real Life**

Practice navigating the complex landscape of risk management. We are taking a hands-on approach to identifying, assessing, and mitigating potential losses by applying real management strategies to actual scenarios.

SC EO AGENTS

POLICE



**In Pursuit: Public Safety Wellness**

Experienced public safety leaders share tips for creating a continuous wellness strategy in your agency. Explore resources that support the health and wellness of every officer from recruitment to retirement.

HR EO

**Learning From the Best: Research Insights From Top-Performing Agencies**

Benchmark Analytics reveals how top-performing agencies reduce incidents, officer injuries, and turnover. We will dig into what the data shows following a multi-year analysis with LMCIT member agencies in Minnesota.

EO HR

**Physical Abilities Testing for New Officers**

The job of physically testing police candidates just got a whole lot easier! Learn how LMC can assist police departments with physical testing for new officers in a way that is legal, fair, and validated as job related.

HR

PUBLIC WORKS / PARKS & REC



**Accessible Design: MnDOT's Public Right-of-Way Initiative**

From curb ramps to signal lights, learn how the Minnesota Department of Transportation scopes, designs, and constructs accessible, usable facilities that support requirements outlined by the Americans with Disabilities Act (ADA).



SC

**Asbestos and Lead: Facility and Project Safety**

Planning a renovation or demolition project? Dealing with a pre-1980 structure? We will review asbestos and lead hazards, safety requirements, and best practices for managing these materials.

ADMINISTRATIVE TRACK CONTINUES IN THE AFTERNOON!

EXPLORE AFTERNOON TRACKS!

We have more opportunities to learn and earn additional credits. Stick around for Focus on ADA (Americans with Disabilities Act).



EO Suggested for elected officials

HR Suggested for human resources staff

SC Suggested for small cities

AGENTS Suggested for agents

PW/P&R/POs Suggested for public works, parks & rec, and police

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ADMINISTRATIVE



INSURANCE AGENTS



FOCUS ON ADA

(AMERICANS WITH DISABILITIES ACT)



12:15 - 1:15

**Granting and Denying City Licenses**

Learn when, and on what grounds, a city can approve or deny a license. We will review the various licenses cities may issue and what should be included in the city's licensing ordinances.

EO

**LMCIT Updates PLUS Cyber Crime Trends**

Don't miss these important updates! Hear about recent coverage, rate, and other changes to the property/casualty and workers' compensation programs. We will also explore trends in cyber-based claims.

**Advancing Accessibility: Moving Beyond ADA to Disability Inclusion**

Accessibility is about more than legal requirements. This session outlines the role of disability in diversity, equity, and inclusion work. We will discuss how cities can create more welcoming, accommodating communities and workplaces.

SC HR PW/P&R/POs

1:15 - 3:30

**COMBINED TRACK FOR ADMINISTRATION & INSURANCE AGENTS**

**City Workplace Safety**

Plan, recognize, respond, and report — we are sharing tools to manage threats to your community. We will discuss adapting a safety plan for your specific city in terms of

communication and guidelines for security. Plus, learn to recognize and de-escalate behavior, diffuse confrontation, recognize risk factors, and plan for an exit strategy.

- ✓ PLAN
- ✓ RECOGNIZE
- ✓ RESPOND
- ✓ REPORT

SC PW/P&R/POs

**Unlocking Access: Navigating the Top 6 Common ADA Deficiencies in City Buildings**

From libraries to police departments, we will review the most prevalent ADA deficiencies observed in city-owned buildings. Gain valuable insights into key areas that often require attention and equip yourself with practical solutions to enhance accessibility compliance.

EO PW/P&R/POs

1:15 - 1:45

**Time for an ADA Checkup**

This session will explore the most common and/or complex issues and trends we see when city employers need to address employee and applicant medical issues in the workplace.

HR PW/P&R/POs

2:00 - 3:30

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**ONLY \$20** Lunch Included

**AT THESE WORKSHOPS YOU WILL:**

- Hear the latest news that impacts the work you do for your city.
- Get tips and tricks for managing risk and common safety challenges.
- Learn about new regulations and laws that affect you.
- Network with peers from neighboring cities.

**WHO SHOULD ATTEND?**

- City Administrators/Managers
- Clerks
- First Responders
- Firefighters
- Police
- Human Resources
- Parks & Rec
- Public Works
- Engineers
- Risk Managers
- DEI Specialists
- Elected Officials
- City Insurance Agents

**CONTINUING EDUCATION CREDITS/CONTACT HOURS SOUGHT FOR:**

- Claims Adjusters
- Insurance Agents
- Police and Public Safety Personnel
- Water and Wastewater Operators

LEAGUE OF MINNESOTA CITIES  
 INSURANCE TRUST

**2024**

**NEW THIS YEAR: FOCUS ON ADA (Americans with Disabilities Act)**  
 This track is open to anyone who wants to gain valuable insights into modern accessibility and disability inclusion.

**SAFETY AND LOSS CONTROL WORKSHOPS**

**REGISTER TODAY AT [LMC.ORG/LCW2024](https://LMC.ORG/LCW2024)**



# Expense Approval Report By Fund

Payment Dates 3/15/2024 - 3/15/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General</b>					
AMAZON	DFT0000303	03/15/2024	ADMIN-GARBAGE BAGS	101-41940-211	39.99
GREAT AMERICA FINANCIAL S...	65870	03/15/2024	ADMIN-KEYOCERA LEASE 3/24	101-41320-404	58.91
<b>Fund 101 - General Total:</b>					<b>98.90</b>
<b>Fund: 201 - Ambulance</b>					
MN STATE COLLEGES & UNIV...	65874	03/15/2024	AMB-EMS REFRESHER	201-44100-221	875.00
ZOLL MEDICAL CORPORATION	65877	03/15/2024	AMB-PREVENTIVE MAINT FEB...	201-44100-221	310.00
LQP CO-OP OIL	65872	03/15/2024	AMB-FUEL EXPENSE	201-44100-212	175.43
<b>Fund 201 - Ambulance Total:</b>					<b>1,360.43</b>
<b>Fund: 211 - EDA Fund</b>					
RBM PUBLICATIONS	65876	03/15/2024	EDA-LITTLE EAGLES	211-46500-351	210.00
<b>Fund 211 - EDA Fund Total:</b>					<b>210.00</b>
<b>Fund: 420 - Culture &amp; Rec Capital Fund</b>					
MEYER, DEB	65873	03/15/2024	CULT/REC-REIMB-GREASE EXP...	420-45020-409	424.30
<b>Fund 420 - Culture &amp; Rec Capital Fund Total:</b>					<b>424.30</b>
<b>Fund: 602 - Sewer Fund</b>					
MN VALLEY REC	65875	03/15/2024	SEW-UTILITY EXPENSE	602-49450-380	267.19
MN VALLEY REC	65875	03/15/2024	SEW-UTILITY EXPENSE	602-49450-380	3,125.88
<b>Fund 602 - Sewer Fund Total:</b>					<b>3,393.07</b>
<b>Fund: 604 - Electric Fund</b>					
JT SERVICES	65871	03/15/2024	ELEC-LED STREET LIGHTS	604-49570-583	5,566.00
<b>Fund 604 - Electric Fund Total:</b>					<b>5,566.00</b>
<b>Fund: 609 - Liquor Fund</b>					
BELLBOY CORPORATION	65869	03/15/2024	LIQ-LIQUOR EXPENSE	609-49750-251	4,330.50
BELLBOY CORPORATION	65869	03/15/2024	LIQ-FREIGHT EXPENSE	609-49750-258	66.00
RBM PUBLICATIONS	65876	03/15/2024	LIQ-ADVERTISING	609-49750-342	240.00
<b>Fund 609 - Liquor Fund Total:</b>					<b>4,636.50</b>
<b>Grand Total:</b>					<b>15,689.20</b>

## Report Summary

### Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	98.90	98.90
201 - Ambulance	1,360.43	1,360.43
211 - EDA Fund	210.00	210.00
420 - Culture & Rec Capital Fund	424.30	424.30
602 - Sewer Fund	3,393.07	3,393.07
604 - Electric Fund	5,566.00	5,566.00
609 - Liquor Fund	4,636.50	4,636.50
<b>Grand Total:</b>	<b>15,689.20</b>	<b>15,689.20</b>

### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41320-404	EQUIPMENT M & R CON...	58.91	58.91
101-41940-211	CLEANING SUPPLIES	39.99	39.99
201-44100-212	MOTOR FUELS/LUBRICA...	175.43	175.43
201-44100-221	EQUIPMENT PARTS/TIRE...	1,185.00	1,185.00
211-46500-351	PUBLICATIONS	210.00	210.00
420-45020-409	CONTRACTUAL SERVICES	424.30	424.30
602-49450-380	UTILITY EXPENSE	3,393.07	3,393.07
604-49570-583	CAPITAL OUTLAY(LIGHTS...	5,566.00	5,566.00
609-49750-251	LIQUOR	4,330.50	4,330.50
609-49750-258	FREIGHT EXPENSE	66.00	66.00
609-49750-342	ADVERTISING	240.00	240.00
<b>Grand Total:</b>		<b>15,689.20</b>	<b>15,689.20</b>

### Project Account Summary

Project Account Key	Expense Amount	Payment Amount
**None**	15,689.20	15,689.20
<b>Grand Total:</b>	<b>15,689.20</b>	<b>15,689.20</b>