

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – 5:00 PM
Monday April 22, 2024
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Thole will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the April 8, 2024 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

- | | |
|--|--------|
| A. Madison Ambulance Minutes – April 9, 2024 – receive | Page 3 |
| B. Statewide Affordable Aid – LqP Memo – receive | Page 4 |
| C. Regular Drill Meeting – April 15 th , 2024 – receive | Page 6 |
| D. Senator Dahmes – April 19, 2024 – receive | Page 7 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page 10

- A. City Council Checklist. A DISCUSSION may be in order. (Manager, Council)

Handout

- B. City Engineer Project Updates. A DISCUSSION and MOTION may be in order. (Manager, Council)

Handout

- C. Approve Change Order – RL Larson. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 12

- D. Approve GRIP Grant Application – MRES. A DISCUSSION and MOTION may be in order. (Manager, Council)

- E. Small Cities Development 1st Quarter Progress. A DISCUSSION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Career Fair – April 24, 2024 – LqP School
- MCMA Conference – May 1-3 2024
- EDA – May 6th Noon
- Housing Taskforce – May 8th Noon
- Community Ed Advisory Meeting – May 9th – LqP School

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

Page 30

A copy of the Expense Approval Report is submitted for April 8, 2024 through April 22, 2024 and is attached. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
APRIL 8, 2024**

Pursuant to due call and notice thereof, a rescheduled regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, April 8, at 5:00 p.m. in Council Chambers at City Hall. Councilmembers present were: Greg Thole, Maynard Meyer, Paul Zahrbock, Adam Conroy (arrived at 5:06 p.m.) and Tim Volk. Also present were City Attorney Rick Stulz and City Clerk Christine Enderson. City Manager Val Halvorson was absent.

AGENDA

Upon motion by Meyer, seconded by Volk and carried, the agenda was approved as amended. The addition is the quote of excess general liability insurance. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Volk, seconded by Zahrbock and carried, the March 27, 2024, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Zahrbock, seconded by Meyer and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

City Council reviewed the checklist.

LIABILITY INSURANCE

Ryan Young of Klein Insurance presented a quote to Council for purchase of excess liability insurance available to the City. The quote was \$4,584.00 for an extra \$1M in coverage. There was a general consensus to decline the additional insurance as that is what Council has done historically.

(Councilmember Adam Conroy arrived at 5:06 p.m.)

CITY ENGINEER REPORT

City Engineer Kent Louwagie presented project updates on the 2023 Sanitary Sewer Rehabilitation and 2023 Infrastructure Improvements.

PAY APPLICATION – MUSSON BROTHERS, INC.

Upon motion by Volk, seconded by Meyer and carried, the first pay application from Musson Brothers, Inc. for 2023 Sanitary Sewer Rehabilitation project was approved in the amount of \$179,939.50. This application is for work completed through March 29th.

SECURITY CAMERAS

Council held a discussion on the quotes received from Blue Sky Security for camera installation at various city properties. Councilmembers had questions on what is included in the quotes; therefore, the topic was tabled.

POINT OF SALE SANITARY SEWER ORDINANCE NO. 388

Upon motion by Conroy, seconded by Zahrbock and carried, **ORDINANCE NO. 388**, titled “An Ordinance Amending Penalty Provision for Failure to Properly Inspect and/or Repair Sanitary Sewer Lines Upon Sale” was adopted. This ordinance would revise the City’s existing point of sale sanitary sewer ordinance to allow a monthly fee established by the City Council to those properties who fail to comply with the ordinance.

CITY MANAGER’S REPORT

GRIP Grant: City Manager Halvorson will have more information coming next meeting on the GRIP Grant for Advanced Metering.

Chamber: Council discussed the Chamber meeting that was held on Wednesday last week.

EDA: Council discussed the EDA meeting that was held on Monday last week.

MAYOR/COUNCIL REPORTS

Memorial Field: Discussed status of the grand stand.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between March 27 and April 8, 2024. These disbursements include United Prairie Check Nos. 65918-65977. Debit card and ACH transaction were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Meyer and carried, meeting adjourned at 5:32 p.m.

ATTEST:

Greg Thole - Mayor

Christine Enderson – City Clerk

Madison Ambulance Service

April 9th, 2024

Call to Order: 1923

Attendance: Completed

Approval of the Last Meeting Minutes: Approved

Treasurer Report: Update given

Training Officers Report: May 20th Extrication training at the fairgrounds.

Run Review: 4 VA's have been filed for recent calls. Discussion regarding several recent runs. Talked through questions and Scott will check into the items still needing answers.

Old Business:

- BI-Laws- Ready to do a draft and get approved
- Zoll- Machine has returned and is certified.
- Billing / Elite- Training tonight with billing company. Discussion and questions. Scott will contact Elite and try to clean up our run reports.
- Ambulance Meetings- Last meeting it was determined to switch to the 1st week of the month. Motion made to move to 4th Tuesday of the month starting in June. Motion- Jeremy. Second- Peter. Motioned carried.
 - May 7th and May 20th will be meeting and training for May.
- ESST – Val was going to a workshop, better update at a later date.

New Business:

- EMS Week (May 19th - 25th) May 21st is HS seatbelt check.
- Mental Health- Pay has gone to \$25/hour. Back pay for 2023 will be on next paycheck.
- SWEMS – Telemedicine- Information was given and will discuss at later date.
- SWEMS – MRSE- April 25th is planned, meetings will be starting for discussion and details soon.
- April 28th need to do stand by for Fun Run.
- MN Ambulance Assoc – OSHA/House bills SF3886-HF3992
- Donations- Walter Township for \$547.00. Thank you will be sent. Ed also sent a donation in form of drink tickets for EMS.
- There will be construction with road closure starting soon- SD Hwy 15 to Clear Lake.

Motion to Adjourn: 1953

Rig Inspection/Hall Duties: Completed

Next Meeting: May 7th, 2024 @ 6:00 pm

TO: County Board of Commissioners

FROM: Jake Sieg, Administrator (On behalf of LqP Statewide Housing Aid Committee)

DATE: March 19, 2024

SUBJECT: Statewide Housing Affordability Aid Update/Recommendation

Background:

In January 2024, the Board appointed Commissioner Bothun and Commissioner Maatz to a new subcommittee to determine a course of action for utilizing LqP County's apportionment of Statewide Housing Affordability Aid. This memo updates the Board on the Committee's progress, and provides a recommendation.

The 2023 legislature created a new, annual funding stream to MN counties called Statewide Affordable Housing Aid. Per the MN Department of Revenue [website](#), this aid "helps counties, tribal governments, and greater Minnesota local governments develop and preserve affordable housing within their jurisdictions."

This is an annual funding stream, which means that we will keep receiving the funding until the law is changed. The money is apportioned using a formula that is comprised of a base of \$78,300 plus an additional amount of "cost-burdened household aid". While the actual amount is subject to the state budget, it will always be at least \$78,300 for LqP. The 2023 certified aid (received 12/26) was \$83,765, and for 2024 will also be \$83,765. For 2024 and future years, the funding will be received in ½ installments on July 20 and December 26.

Funds received in a given year must be spent by 12/31 of the fourth year after the aid was received. Therefore, the aid we received on 12/26/23 must be used by 12/31/27. However, the aid is considered "spent" if they are transferred to a local housing trust fund.

Examples of eligible funding uses are listed on the DOR website, but this program is widely considered to give counties broad discretion. In a webinar with DOR last year, the sponsoring legislators told us that they wanted us to be creative, and find solutions that fit the specific needs of our communities. They want us to use the money and share our ideas, in the hopes that success stories could possibly justify additional future funding from the state.

Plans for Lac qui Parle County to Utilize this New Program:

With regard to LqP County's housing stock, there is no question of unmet need in various areas. The challenge, however, is that "housing" doesn't really fall under the purview of any of our existing departments or their program areas. Many counties will be supplementing existing programs, typically through their HRA or EDA...but we don't really have that. We lack an internal structure for development and administration of housing programs, but we have to start somewhere.

Recognizing this, in January the committee reached out to the Dawson and Madison EDA's and requested ideas for utilization of the funds. Both groups provided us with suggestions. Upon further consideration by the committee, we formulated a recommendation for action.

Board Action Recommendation:

The committee is recommending the following:

- Apportionment of 50% of currently available and future Statewide Housing Affordability Aid to each the Dawson EDA and Madison EDA. If approved, the following current funds would be available to each EDA:
 - \$41,882.50 for aid received by the County on 12/26/23
 - \$20,941.25 scheduled to be received on 7/20/24
 - \$20,941.25 scheduled to be received on 12/26/24
- Funds would be distributed if/when the dollars are available, and upon request from the City EDA with a proposal for how the funds will be used. Funds can be distributed to the City EDA or directly to another entity at the direction of the City EDA.
- Acceptance of the funds indicates that the City EDA is committed to providing all necessary information needed for the County to provide compliance reporting to the State of MN.

Regular Drill Meeting

4/15/2024

The Madison Volunteer Fire Department met in regular session with Chief Jerod Zimbelman presiding.

Roll call and minutes of the last meeting were read and approved.

Jared Rakow gave the treasurers report and it was approved as read.

Training officer report: - emergency vehicle operations training completed tonight.

May 20th – auto extrication is the planned in-house training.

April 22nd – Dawson Fire Department is hosting a semi extraction in-house training starting at 6:00.

July 22nd – BNSF is providing training at the Dawson Fire Hall at 6:00.

The house burn training went very well – thank you to all who participated.

Emergency calls since our last meeting:

1. April 3rd – mutual aid for Bellingham, grass fire, 370th Street and 191st Avenue
2. April 6th - mutual aid for Bellingham, grass fire, 370th Street and 191st Avenue

Charlie Ludvigson and Mike Croatt have asked the MFD to complete grass burns this spring. This needs to be completed before May 15th.

Race schedule is being passed around – please sign up or you will be assigned to a race.

Equipment Committee update – the committee is proposing purchasing a second grass rig as the current grass rig has got a lot of years on it and having another unit that can get across rough terrain will be a big help. The new grass rig is roughly \$18,000, tracks will be around \$5,700, \$3,000 for a skid, \$250 for lights and another \$1,000 for lights. Total cost appears to be in the \$28,000 to \$29,000 range. A motion was made by Mark Olson to approve this purchase proposal, seconded by Chris Nelson. Motion approved by voice vote.

Next meeting is scheduled for May 20th.

Hall Duties for May: Trevor Kirschbaum and Mitch Wellnitz.

Motion was made by Brian Tebben to adjourn meeting, seconded by Chris Hansen, carried.

Don Tweet, Secretary



SENATOR GARY DAHMS SUPPORTS BIPARTISAN VETERANS BILL

With strong bipartisan support, the Minnesota Senate on Thursday passed legislation that reaffirms Minnesota's commitment to providing for veterans and military members.

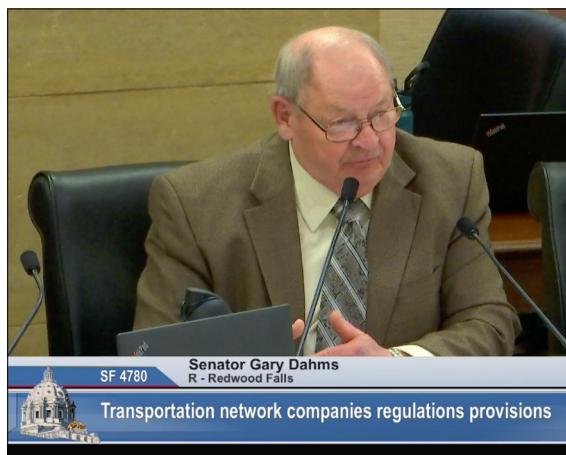
"I am grateful to see the Senate approve this legislation with strong bipartisan support," Senator Gary Dahms (R – Redwood Falls) said. "Supporting Minnesota veterans and military members is never a partisan issue, and as elected officials, we have the responsibility to honor their service. By opening an additional state veterans' cemetery, more veterans and their families will have the option to be laid to rest close to home."

Language in the bill allows the Commissioner of Veterans Affairs to plan for a new state veterans cemetery in Bemidji. State cemeteries currently exist in Little Falls, Duluth, Preston, and Redwood Falls, with additional national cemeteries in Fort Snelling and Fargo. The goal of the U.S. Department of Veterans Affairs is to provide 95% of veterans with a burial option within 75 miles of their home, and this legislation allows the process to move forward.

Another highlight of the bill is the creation of the Referral Bonus Program, which will provide bonuses for referrals that lead to enlistment in the Minnesota National Guard. This serves as an additional tool for recruitment and retention. To note, the bill does not require the program's implementation: it simply authorizes the Minnesota National Guard to implement the program to assist in recruitment efforts. A **handful of other states** have successfully launched similar state-funded programs.

Other sections of the bill include the following provisions:

- ★ Lifting the cap on funding that counties can appropriate for Memorial Day and Veterans Day exercises.
- ★ Allowing County Veteran Service Officers to get vital documents free of charge.
- ★ Giving the Adjutant General more flexibility with armories.



UBER/LYFT BILL HEARD IN COMMERCE COMMITTEE

During this week's Senate Commerce Committee, we heard a Democrat proposal that fails to provide a workable solution to keep Uber and Lyft in Minnesota.

Republicans offered a solution to avoid disaster, but unfortunately, members of the majority refused to get this taken care of. I invite you to listen to my comments on this critical issue by clicking the picture.

LOCAL PASTOR PROVIDES PRAYER FOR MINNESOTA SENATE SESSION

During the Minnesota Senate's floor session on Monday, Pastor Regina Garrett of the First United Methodist Church in Redwood Falls provided the Prayer of the Day as the guest chaplain.

Each biennium, the Senate elects an Official Chaplain. The Chaplain provides the Prayer of the Day roughly 6 – 8 times each year, depending on what fits their schedule.

For over 40 years, the Minnesota Senate has allowed pastors the opportunity to give the Prayer of the Day whenever the Senate is in a floor session. Pastors who are interested in providing the Prayer of the Day may contact their senator and ask to be considered.



Below is the prayer given by Pastor Garrett.

Greetings to the leaders of the great state of Minnesota. I am humbled to lead you this morning to the throne of giving. Let us pray:

We are living in tumultuous times. Leaders are oppressed on every side to make decisions that reflect equitable, free, safe, and economical laws impacting citizens to be self-sufficient, law abiding, and ones that teach unity. It's hard Lord, but with You all things are possible.

We petition you this day to touch minds, hearts, and decisions that they may become one in reflecting the better thing, the better purpose, the better cause for this great state. We cast aside every proud or misguided thought that prevents your purpose. Now Lord, I ask that as they begin a new week, a new day, a new moment in the history of lawmaking that you would continue to guide them in your purpose. When there are disagreements, always remind them of the question, "Is this the best way for our state?" Help them to ask, "Is what I am saying aligned with why I was elected, and am I fulfilling my promised agenda to make this place a better place to live?" Remind them that every decision in some way affects every resident of this state and that each of them here have been empowered with a powerful duty to make this state not only even better but the best.

Now, I decree and declare this a new day, a new beginning, a new charge. May this newness reflect hope, peace, unity, and your love. May your throne of giving this morning and each day give what is needed for each leader to speak with authority but in peace. To not only speak but to listen and hear with an open mind and heart. Remind each one here today that it takes the village of this body to come up with the right way. Lead them to a place of common goals and empower them each with your presence to know when it is the right thing, when it is the right way. As they wrestle in debates let that wrestling end in sincere and true blessings for Minnesota and its people. I speak differences to become the melting pot of agreements that are agreements of common good. I speak a holy breeze of cleansing, joy, and respect. I speak love. Now Lord, we are grateful for your leading and guidance and submit each mind and heart to you. In the Name of He who has all authority to make this be and He who has given all. Amen.

OMNIBUS LEGACY BILL PASSES THE SENATE FINANCE COMMITTEE

The Legacy Amendment increased the state sales tax by three-eighths of one percent beginning on July 1, 2009, and continues until 2034. The additional sales tax revenue is distributed into four funds as follows: 33 percent to the Clean Water Fund (CWF); 33 percent to the Outdoor Heritage Fund (OHF); 19.75 percent to the Arts and Cultural Heritage Fund; and 14.25 percent to the Parks and Trails Fund (PAT).

This year's Legacy bill once again embraces nearly all the recommendations of the agencies and councils that were brought forth over the last evaluation period. The bill's language directs programs to choose recipients based on their race, ethnicity, economic status, sexual orientation, community and cultural diversity, and tribal status. Below are the allocations per fund. The bill passed out of the Finance Committee and now awaits action by the full Senate.

2025 Fiscal Considerations

- ★ Outdoor Heritage Fund = \$180.711 million
- ★ Clean Water Fund = \$25.426 million
- ★ Parks & Trails = \$9.108 million
- ★ Arts/Heritage/Culture = \$12.209 million

HELP LCCMR GATHER INPUT FOR THE ENRTF STRATEGIC PLAN

The Legislative-Citizen Commission on Minnesota Resources (LCCMR) is currently seeking input from the public to help determine priorities for future funding recommendations to the legislature from the Environment and Natural Resources Trust Fund (ENRTF). This input will be incorporated into the LCCMR's next strategic plan. The LCCMR is statutorily required to adopt a strategic plan for spending from the trust fund every six years. It is projected that there could be \$80 million – \$90 million per year available for appropriation by the legislature over this period.

What issues are most important to you? Make your voice heard by taking this [survey](#) before May 6.

FOLLOW ME ONLINE

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THANK YOU FOR VISITING US AT THE CAPITOL



Animal Humane Society

NOT PICTURED:

- ★ Ducks Unlimited
- ★ Dr. Kumara Jayasuriya, SMSU President
- ★ Josh Beninga, Lac qui Parle County Veterans Services Officer



Southwest Regional Development Commission

CITY COUNCIL CHECKLIST

4/19/2024

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Recreation Facility	5/2/2017	EDA	CM, Conroy	On hold -- will require additional community engagement	completed
May 12, 2022 Storm	5/12/2022	Council	CM, EM	Final Claims Submitted	
Fiber Grant	9/26/2022	Meyer	CM, committee	Final Report Submitted	
MNDOT 2023	5/11/2015	Zahrbock	CM, Engineer	MNDOT has reopened conversation with Dunnicks from last fall	
Downtown Renovation Fund	1/1/2022	Meyer	CM,	Ideas?	
EDA CIP Program	1/1/2022	EDA	EDA	3 new projects	
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA	Needs New Signage	
Daycare Performance/EDA Appropriation	9/1/2017	EDA	Community	Report to EDA and Daycare Committee 11/21/23	
Infrastructure North Expansion	9/1/2021	Council	CM, council	Mussin Brothers on site	
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Committee recommeded for funding	
Tennis/Basketball Courts	7/2/2021	Conroy	CM, Parks	Application Submitted	
Carneige Library Roof	1/1/2022	Parks	Manager	Contract waiting for USDA approval	
Grand Theatre Projector	1/23/2023	Maynard	CM, council	Projector and Future Operations	
Military Statue	11/1/2023	Zahrbock	PZ, TV, CM	Purchased	
Welcome Sign School Pride State Champ	8/20/2022	Zahbrock	CM, PZ, AC	Contacted Z.Stelter and S.Sawatsky	

GRIP Smart Grid Grant Frequently Asked Questions:

1. If the utility is signed up to participate in the grant now, can it back out later?

No, unless there are extenuating circumstances such as a natural disaster in the community, etc. If awarded the grant, the utility is obligated to participate in the grant project. There may be limited opportunities to modify the project budget or components if the need arises but at least some participation is required.

2. What is the timeline for the completion of the project?

All projects must be complete by September 30, 2029. During the five-year project period, all member projects will be staged based on project type and level of urgency.

3. Will there be more grant funding available in the future?

An aggregate member opportunity to obtain a grant for Smart Grid measures is not likely to be available again in the future. Smart Grid technologies have been established and available for many years. Grant funding in the future may require more innovative technology and systems that are not readily available today. Additionally, changes in the Federal Government Administration, i.e. elections, may affect the availability of grant funds in the future.

4. Will the utility need an OMB Circular A-133 Single Audit if it participates in this grant?

As specified in the Uniform Guidance, Subpart F, **a Single Audit is required for a non-Federal entity that expends \$750,000 or more in Federal awards during the entity's fiscal year.** The Audit must cover the entire operations of the entity or must cover a series of audits that includes all departments, agencies, and other organizational units that expended or otherwise administered Federal awards during the audit period.

Non-Federal entities are required to submit the data collection form and reporting package within the earlier of 30 calendar days after receipt of the auditor's report(s) or 9 months after the end of the audit period, to comply with 2 CFR § 200.512(a)(1).

**If this applies to your project, you can include your cost for this audit in your utility's proposed project budget.*

5. Can the utility perform its own deployment and installation of grant-funded equipment and services?

No. Due to regulations and the proposed grant structure, MRES-chosen vendors must be used for deployment and installation of the grant-funded project. If a single MRES vendor is not able to perform the work, MRES will work with the utility to approve an alternate vendor. Otherwise, each participating utility would have had to submit weekly payroll and benefit reports meeting and proving all prevailing wage requirements if using current staff. Some installation vendors may augment their staff with local hires from local contractors in your area.

6. How will equipment be ordered and what are the utility payment expectations?

- MRES will coordinate orders with the utility and place those orders with the vendors on behalf of each participant.
- The order will be paid for by MRES and drop-shipped to the utility.
- The member will be invoiced for the order less the grant funds received.
- Members have payment terms of Net 30 to reimburse MRES.

7. What is the grant notification and negotiations timeline?

May 20, 2024: Submission deadline for full application

Summer/Fall 2024: Expected date for Department of Energy selection notifications

Winter2024/2025: Expected timeframe for award negotiations

Quarter one, 2025: Estimated grant funds available

September 30, 2029: Grant period ends and all projects must be complete

8. What are the grant reporting requirements for the utility?

MRES staff will complete all federal reporting requirements with input from all participating members. Members receiving more than \$750,000 in grant funding on an annual basis will also be required to complete the OMB Circular A-133 Single Audit (see FAQ #4).

April 19, 2024

U.S. Department of Energy, Grid Deployment Office
Office of Clean Energy Demonstrations
1000 Independence Ave SW
Washington, DC 20585

RE: Bipartisan Infrastructure Law (BIL) - Grid Resilience and Innovation Partnerships (GRIP) - DE-FOA-0003195 Letter of Commitment, Missouri River Energy Services, MRES Collaborative Smart Grid Data Enabled Midwest Municipal Technology Initiative

To Whom It May Concern,

This Letter of Commitment confirms the support and involvement of "Utility Name" providing services to our community in "City, State" in the development of the Missouri River Energy Services ("MRES") Collaborative Smart Grid Data Enabled Midwest Municipal Technology Initiative (the "Project"). MRES proposes a multiple service territory project serving 30 municipal utilities, including 13 disadvantaged communities (DACs) where 43% of the utilities are in Justice40 communities across 4 states. The Project will deploy advanced technology components in the communities of participating utilities to optimize power grid efficiency and reliability, improving grid flexibility and hardening infrastructure against extreme weather conditions, rapidly evolving market issues, and energy shortages. The Project will help relieve burden on DACs by deploying advanced metering, providing meter to cash automation, data and information for proactive maintenance, trouble shooting and disaster recovery.

We understand that DOE seeks to support projects that will deploy cutting-edge, market-ready technologies that improve grid reliability and resilience and enable data-rich and flexible grid performance. The Project will advance these objectives in our community by helping reduce the overall electric demand while preparing our utility to be ready for regional energy market calls to shed as much load as quickly as possible and enable the flexibility for operation of renewables.

We are pleased to support MRES in its application under DOE's BIL GRIP FOA for Topic Area 2. We commit to supporting the installation of technologies through MRES' chosen vendor and to providing 55% of the project cost to update our technology. Please contact me if you have any questions on the contents of this letter or with respect to our continuing support of this application.

Sincerely,

"Printed Name"

Title

"Utility Name"

"Address if not on letterhead"

Community Partnership Documentation - Memorandum of Understanding to Maximize Community Benefits of Bipartisan Infrastructure Law's Smart Grid Investments through the MRES Collaborative Smart Grid Data Enabled Midwest Municipal Technology Initiative

Whereas the municipal utilities identified below (the "Utilities") are committed to maximizing the benefits of deploying advanced technology components in their communities to optimize power grid efficiency and reliability, improving grid flexibility and hardening infrastructure against extreme weather conditions, rapidly evolving market issues, and energy shortages; and

Whereas the Utilities have a longstanding relationship and agreement with Missouri River Energy Services ("MRES"), and the Utilities desire to confirm their support and involvement in the MRES Collaborative Smart Grid Data Enabled Midwest Municipal Technology Initiative (the "Project"); and

Whereas the Utilities are deeply invested in the success of the communities they serve, including the disadvantaged communities highlighted in the Climate and Economic Justice Screening tool and described in MRES' application under the U.S. Department of Energy's Bipartisan Infrastructure Law – Grid Resilience and Innovation Partnerships FOA for Topic Area 2.

Now therefore, the Utilities enter this Memorandum of Understanding for their mutual benefit and agree to act as follows:

1. Conduct meaningful engagement with their local community about the Project, including engaging the community to discuss the goals for the Project and prepare customers for the installation of smart grid equipment.
2. Support MRES in identifying local contractors, including small, rural, and minority-owned businesses, to engage with for the deployment phase of the Project.
3. Work with community action planning agencies to find new and creative ways to help customers understand how they can lower their energy costs.
4. Provide feedback to MRES on incorporating diversity, equity, inclusion, and accessibility ("DEIA") in the smart grid investment, including identifying local DEIA projects and disadvantaged community members in need of increased community sponsorship or support.
5. Support strategies that develop a skilled and inclusive local workforce to build and maintain the country's energy infrastructure and grow domestic manufacturing.
6. Support MRES in developing and refining the community development plan associated with the Project.

Denison Municipal Utilities

NAME

TITLE

Hawarden Municipal Utilities

NAME

TITLE

City of Pella

NAME

TITLE

Rock Rapids Municipal Utilities

NAME

TITLE

Sanborn Municipal Utilities

NAME

TITLE

Woodbine Municipal Light & Power

NAME

TITLE

Breckenridge Public Utilities

NAME

TITLE

Detroit Lakes Public Utilities

NAME

TITLE

Elbow Lake Municipal Utilities

NAME

TITLE

Lake Park Public Utilities

NAME

TITLE

Madison Municipal Utilities

NAME

TITLE

Staples Water & Light

NAME

TITLE

Wadena Utilities

NAME

TITLE

Westbrook Public Utilities

NAME

TITLE

Cavalier Municipal Utilities

NAME

TITLE

Hillsboro Municipal Utilities

NAME

TITLE

Northwood Municipal Utilities

NAME

TITLE

Valley City Public Works

NAME

TITLE

Beresford Electric Department

NAME

TITLE

Big Stone City Municipal Utilities

NAME

TITLE

Brookings Municipal Utilities

NAME

TITLE

Flandreau Municipal Utilities

NAME

TITLE

City of Pickstown

NAME

TITLE

Watertown Municipal Utilities

NAME

TITLE

MRES - Madison Public Utilities - Madison, MN

Quoted By: Tom Thorson, Jim Roche, TJ LaPorte

Eaton RF AMI-DR Pricing

Quote Date: April 1, 2024

Revision #1

	Units	Units of Measure	Unit Price	Total Price
Software and Optional Servers				
Yukon Operational Data Management System (ODMS) with AMI Suite	1	each	\$15,000.00	\$15,000.00
Yukon Module License - AMI Data Streaming	OPTIONAL	each	\$10,000.00	\$0.00
Yukon Module License - Remote C&I Meter Programming	OPTIONAL	each	\$10,000.00	\$0.00
Yukon Module License - Load Management / Demand Response - Leveraging MRES license already in place	1	each	\$0.00	\$0.00
Yukon CIS Flat-File Interface (Yukon's end of the interface only, including CIS specific formatting) *	1	each	\$1,500.00	\$1,500.00
* NOTE: CIS Vendor not provided, to be finalized by utility				
Total Software and Optional Servers				\$16,500.00

AMI Network Infrastructure

RF Network Infrastructure

Gateway 801 with Ethernet Port for WAN Backhaul	2	each	\$2,350.00	\$4,700.00
SPARE Gateway 801 with Ethernet Port for WAN Backhaul	1	each	\$2,350.00	\$2,350.00
Gateway - External 6 dBi Antenna Kit (50' coax cable)	2	each	\$450.00	\$900.00
Gateway 801 Option - Gateway Enclosure with 8+ hr UPS	2	each	\$2,165.00	\$4,330.00
Relay 856 - External Attached Antenna, Pole Mounting Kit, 120-277 VAC	5	each	\$685.00	\$3,425.00
Total RF Network Infrastructure				\$15,705.00

Miscellaneous Network Tools

RF Tools and Equipment

NS-200 Network Scout (standard RF Mesh field tool kit with Trimble Ranger 7 handheld) *	2	each	\$7,960.00	\$15,920.00
* NOTE: Assumes 1 unit for each department, electric, and/or water, and/or gas				
Total RF Tools and Equipment				\$15,920.00

Network Devices

Misc Other Nodes (Communication Modules Only)

RF Water and Gas Nodes

RFW-201 Water Node with Standard 5' Cable	931	each	\$140.00	\$130,340.00
RFW-201 Water Node with Itron Connector (8" cable)	0	each	\$146.00	\$0.00
RFW-201 Water Node with Nicor Connector (8" cable)	0	each	\$146.00	\$0.00
Water Node Option - Lid Lock Kit for Water Pit Installation	0	each	\$9.50	\$0.00
Total Water and Gas Nodes				\$130,340.00

Residential Electric Meters

Itron C1SX

RFN-410CL Itron Centron C1SX - Residential Meter with Integrated RF Node

RFN-410CL Itron Centron C1SX - FM1S CL100 120V with Integrated RF Node	0	each	\$192.00	\$0.00
RFN-410CL Itron Centron C1SX - FM2S CL200 240V with Integrated RF Node	0	each	\$129.00	\$0.00
RFN-410CL Itron Centron C1SX - FM2S CL320 240V with Integrated RF Node	0	each	\$192.00	\$0.00
RFN-410CL Itron Centron C1SX - FM3S CL20 120V/240V with Integrated RF Node	0	each	\$192.00	\$0.00
RFN-410CL Itron Centron C1SX - FM4S CL20 240V with Integrated RF Node	2	each	\$192.00	\$384.00
RFN-410CL Itron Centron C1SX - FM12/25S CL200 120/208V with Integrated RF Node	0	each	\$231.00	\$0.00

Itron C2SXD (Integrated Disconnect)

RFN-420CD Itron Centron II C2SXD - Residential Meter with Integrated RF Node

RFN-420CD Itron Centron II C2SXD - FM1S CL200 120V with Integrated RF Node	0	each	\$305.00	\$0.00
RFN-420CD Itron Centron II C2SXD - FM2S CL200 240V with Integrated RF Node	898	each	\$190.00	\$170,620.00
RFN-420CD Itron Centron II C2SXD - FM12/25S CL200 120/208V with Integrated RF Node	0	each	\$335.00	\$0.00

Landis+Gyr FOCUS AXe-SD

RFN-520fAXD Landis+Gyr FOCUS AXe-SD - Residential Meter with Integrated RF Node

RFN-520fAXD Landis+Gyr FOCUS AXe-SD - FM2S CL320 240V with Integrated RF Node	0	each	\$378.00	\$0.00
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Residential Electric Meter Upgrades

Itron C2SX/C2SXD Meter Upgrade: Apparent Energy (kVAh/kVA)	898	each	INCLUDED	\$0.00
Landis+Gyr FOCUS AXe/AXe-SD Meter Upgrade: RX Reactive Energy (kVARh/kVAR) (Volume Price available if option is purchased for all AXe meters.)	0	each	\$27.00	\$0.00
Landis+Gyr Meter Upgrade: Battery (FOCUS AXe, AXe-SD, AX Polyphase)	0	each	\$7.00	\$0.00

Total Residential Electric Meters \$171,004.00

Commercial & Industrial Electric Meters

Honeywell Elster A3 ALPHA

RFN-430A3 Honeywell Elster A3 ALPHA - C&I Meter with Integrated RF Node

RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM2S CL200 120-480V with Integrated RF Node	0	each	\$460.00	\$0.00
RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM2S CL320 120-480V with Integrated RF Node	0	each	\$500.00	\$0.00
RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM3S CL20 120-480V with Integrated RF Node	0	each	\$460.00	\$0.00
RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM4S CL20 120-480V with Integrated RF Node	0	each	\$460.00	\$0.00
RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM5/35S CL20 120-480V with Integrated RF Node	0	each	\$460.00	\$0.00

MRES - Madison Public Utilities - Madison, MN

Quoted By: Tom Thorson, Jim Roche, TJ LaPorte

Eaton RF AMI-DR Pricing

Quote Date: April 1, 2024

Revision #1

	Units	Units of Measure	Unit Price	Total Price
RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM6/36S CL20 120-480V with Integrated RF Node	3	each	\$460.00	\$1,380.00
RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM8/9S CL20 120-480V with Integrated RF Node	12	each	\$460.00	\$5,520.00
RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM12S CL200 120-480V with Integrated RF Node	54	each	\$460.00	\$24,840.00
RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM12S CL320 120-480V with Integrated RF Node	0	each	\$500.00	\$0.00
RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM14/15/16S CL200 120-480V with Integrated RF Node	23	each	\$460.00	\$10,580.00
RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM16S CL320 120-480V with Integrated RF Node	0	each	\$500.00	\$0.00
RFN-430A3 Honeywell Elster A3 ALPHA (TOU Enabled) - FM45S CL20 120-480V with Integrated RF Node	0	each	\$460.00	\$0.00

C&I Electric Meter Upgrades

Honeywell Elster A3 Meter Upgrade: A3R Reactive Energy (kVAR) or A3K Active Energy (kVA)	0	each	\$17.00	\$0.00
Honeywell Elster A3 Meter Upgrade: A - Advanced Four Quadrant Metering (6 quantities)	0	each	\$77.00	\$0.00
Honeywell Elster A3 Meter Upgrade: 2 KYZ Relays to Cable	0	each	\$98.00	\$0.00

Total C&I Meters **\$42,320.00**

Other Network Devices

Demand Response - RF Mesh Two-Way LCRs

LCR-6200 with RF Mesh Radio: Single Relay, One 2 Amp Relay for AC Control 120-240V	0	each	\$172.00	\$0.00
LCR-6700 with RF Mesh Radio: Single Relay, One 30 Amp Relay for WH Control 120-240V	0	each	\$182.00	\$0.00
LCR-6700 with RF Mesh Radio: Single Relay, One 30 Amp Relay for WH Control 120-240V with Nipple	0	each	\$217.00	\$0.00
LCR-6700 with RF Mesh Radio: Dual Relay, One 2 Amp & One 30 Amp Relay for AC & WH Control 120-240V	0	each	\$191.00	\$0.00
LCR-6700 with RF Mesh Radio: Dual Relay, One 2 Amp & One 30 Amp Relay for AC & WH Control 120-240V with Nipple	0	each	\$226.00	\$0.00
LCR-6700 with RF Mesh Radio: Triple Relay, Two 2 Amp & One 30 Amp 120-240V	0	each	\$197.00	\$0.00
LCR-6700 with RF Mesh Radio: Triple Relay, Two 2 Amp & One 30 Amp 120-240V with Nipple	0	each	\$232.00	\$0.00
LCR-6600 with RF Mesh Radio: Single Relay, One 30 Amp (2A@480V) Relay for Irrigation Control 277/480V	0	each	\$235.00	\$0.00
Total Demand Response				\$0.00

Professional Services

PM, Training, & Site Assessment

Project Management Services for up to 12 months (Excludes travel & living fees, which will be invoiced at cost according to federal per diem guidelines)	1	lot	\$17,500.00	\$17,500.00
Additional Training, System Application Engineering, & Commissioning Assistance - includes up to 2 classes (Excludes travel & living fees, which will be invoiced at cost according to federal per diem guidelines)	1	lot	\$4,700.00	\$4,700.00
Total PM, Training, & Site Assessment				\$22,200.00

All Annual Recurring Costs Associated with the System

System Support & Software Maintenance for Licensed Yukon Modules (Annual)

AMI/Yukon ODS Technical Support & Software/Firmware Maintenance - Based on total endpoints (electric, water, gas, LCRs)	1	year	\$3,500.00	\$3,500.00
System Support & Software Maintenance - AMI Data Streaming	OPTIONAL	year	\$2,000.00	\$0.00
System Support & Software Maintenance - Remote C&I Meter Programming	OPTIONAL	year	\$2,000.00	\$0.00
System Support & Software Maintenance - Load Management / Demand Response	1	year	\$0.00	\$0.00
System Support & Software Maintenance for Licensed Yukon Modules (Annual)				\$3,500.00

Annual Operational Analytics Subscriptions

Distribution Network Verification: Phase Detection	OPTIONAL	year	\$595.00	\$0.00
EV Detection	OPTIONAL	year	\$149.00	\$0.00
Transformer Loading	OPTIONAL	year	\$645.00	\$0.00
Hot Socket Early Identification	OPTIONAL	year	\$99.00	\$0.00
Voltage Analytics	OPTIONAL	year	\$595.00	\$0.00
Operational Analytics package - Includes all 5 operational analytics applications	OPTIONAL	year	\$1,458.00	\$0.00
Annual Operational Analytics Subscriptions				\$0.00

Shipping Calculation

Shipping at 4% of Total Hardware	\$15,011.56
Shipping Total	\$15,011.56

Total One-Time **\$429,000.56**
Total Annual Recurring **\$3,500.00**
Grand Total for Purchase Order (as quoted) **\$432,500.56**

This bid contains confidential material that constitutes either (1) trade secrets and (2) commercial or financial information, the disclosure of which would cause substantial competitive harm to Eaton. Unprotected information is identified herein with yellow highlighting. Anything not highlighted shall be assumed protected.

MRES - Madison Public Utilities - Madison, MN

Quoted By: Tom Thorson, Jim Roche, TJ LaPorte

Eaton RF AMI-DR Pricing

Quote Date: **April 1, 2024**

Revision #1

Units	Units of Measure	Unit Price	Total Price
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The attached Eaton standard terms and conditions apply, with the additional condition that freight will be prepaid and added to invoices at a standard rate of 4% for shipment in the contiguous 48 states, 6% in Alaska/Hawaii, and at appropriate quoted rates elsewhere. Eaton reserves the right to increase shipping charges if Eaton's shipping costs increase by more than one-half of one percent (0.5%). Purchaser reserves the right to make alternative freight carrier arrangements upon request. Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic, and Buyer shall not be entitled to any damages resulting thereof. Installation Costs, Travel and Living Charges, and Applicable Taxes are not included and will be invoiced separately.

All quoted meter, module and integration prices quoted are based upon a direct sale from Eaton to the MRES or utility at stated quantities, any deviations from this may result in adjusted meter, module and integration pricing. In the event of material shortages, or other supply chain interruptions or delays, Eaton may require material expedite fees at Purchaser's cost. Purchaser reserves the right to postpone shipment to avoid expedite fees. In the event of significant delay or price increase of material occurring during the performance of the contract through no fault of the Contractor, the contract sum, time of performance, and contract requirements shall be equitably adjusted by change order in accordance with the procedures of the contract documents. A change in price of an item of material shall be considered significant when the price of an item increases three percent (3%) between the date of this contract and the date of release for shipment.

This quotation and all the information contained in it are considered to be the confidential information of Eaton and shall not be disclosed to any third party without the express written consent of Eaton, which consent shall be within the sole discretion of Eaton. **Quotation and line item pricing is valid for 60 days for items delivered within 12 months of quote date.**

utilismartTM

C O R P O R A T I O N

**Utilismart ODS (Online Data Solution)
Statement of Work (SoW)
for
Missouri River Energy Services (MRES) – Madison Municipal Utilities**



Utilismart Online Data Solution

Confidentiality

This document has been prepared by Utilismart Corporation for the sole purpose and exclusive use of Utilismart Corporation, Missouri River Energy Services and Madison Municipal Utilities. Due to the confidential nature of the material in this document, its contents should not be discussed with, or disclosed to third parties without the prior written consent of Utilismart Corporation.

Version Control

This section records the history of significant changes to this document. Only the most significant changes are described here.

Version	Date	Author	Description of change
1.0	March 27, 2024	Miro Karlicic	Initial version

Where significant changes are made to this document, the version number will be incremented by 1.0. Where changes are made for clarity and reading ease only and no change is made to the meaning or intention of this document, the version number will be increased by 0.1.

Utilismart Online Data Solution

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March 27, 2024

Utilismart Customer Name: MRES – Madison Municipal Utilities

SoW Number: UCSA-2024-110

Service Term: 72 Months

Initial Term Start Date: TBD

Utilismart Services Implementation Timeline: 6 Months

Project Time Contingency: 60 days

1. Scope of Deliverables

This SOW describes the services to be provided by Utilismart Corporation (Utilismart) to Missouri River Energy Services (MRES) with respect to the Member identified below, pursuant to the Master Services Agreement (MSA) dated November 19, 2018 between Utilismart and MRES. This SOW creates no rights and obligations between Utilismart and the Member, unless otherwise agreed in writing by Utilismart, the Member and MRES.

1.1 Member Information

Member Name:	Madison Municipal Utilities
Member Address:	404 6th Ave, Madison, MN 56256
Contact Name, Title:	Val Halvorson, City Manager
Contact Phone:	+1 320-598-7373
Email Address:	Madison@ci.madison.mn.us

2. Project Responsibilities

2.1 Utilismart Managed Services

In support of the Member's onboarding project, Utilismart will provide managed services as described in the MSA for the following:

- Utility Data Manager/Utility Device Manager
- Commercial and Industrial Energy Manager
- Residential Energy Manager
- HealthMAP

As part of this SoW, Utilismart will configure the above MDM system and its modules and process up to 12 months of historical meter data.

In addition to the deliverables and terms and conditions as described in the MSA, Utilismart will:

-
- a) Provide a Project Manager to facilitate the implementation of Utilismart services as described herein.
 - b) Provide training as described herein.

2.2 Project Management

Utilismart will designate a Project Manager who will have the authority to act on Utilismart's behalf in all matters regarding this SoW and serve as the interface to Member's Project Manager.

Responsibilities include:

- a) Alignment with Member's Project Manager for project planning.
- b) Attend kickoff and status meetings remotely or in person as deemed necessary. Utilismart will support in-person meetings on a time and materials basis, with travel and living as additional costs.
- c) Obtain and provide applicable information, data, and decisions as required to complete the project tasks.
- d) Assist in resolving project issues and escalate with MRES, Member and Utilismart as necessary.

2.3 Number of Meters/Devices

The Member/MRES has provided the following meter/device numbers:

Electric Meters:	965
Water Meters:	753
Gas Meters:	0

The number of meters is as of March 27, 2024. Utilismart will calculate the actual number of meters at the end of the services implementation project and for each subsequent billing term.

2.4 AMI-MDM Integration

- a) **Meter Reads - AMI CMEP Files:** Utilismart's MDM will automatically process meter readings from the Eaton AMI headend system daily. The Member will be responsible for automatically uploading the AMI CMEP files (with interval and register reads), voltage file and events file to Utilismart's SFTP.
- b) **PSC (Power Status Check):** Utilismart will implement web service integration using MultiSpeak standard to enable Utility Device Manager and HealthMAP users to check and receive power status from AMI in near real-time. The Member or its AMI system vendor will be responsible to configure the AMI HES to receive Utilismart's PSC MultiSpeak web service calls.
- c) **Power Outage Event:** Utilismart will configure the MDM and HealthMAP to receive and process the outage messages from the Member's AMI system. The Member or its AMI system vendor will be responsible to configure the AMI HES to publish the outage messages to Utilismart's MultiSpeak web service.

-
- d) **Remote Disconnect/Connect:** Utilismart will implement web service integration using MultiSpeak standard to enable Utility Device Manager users to execute remote disconnect/connect actions. In addition to allowing the user to query and find customers using updated account information, this feature enables MDM to track disconnected electric meters and not include them in meter trouble reports. The Member or its AMI system vendor will be responsible to configure the AMI HES to receive Utilismart's PSC MultiSpeak web service calls. When the meter is temporarily disconnected or removed, the Utility Device Manager (UDM) will flag the meter as disconnected provided that Member's UDM user conducts the remote disconnect/connect action using the UDM web portal.
 - e) **On-Demand Read:** Utilismart will implement web service integration using the MultiSpeak standard to enable Utility Device Manager users to execute On-Demand Read actions. In addition to allowing the user to query and find customers using updated account information, this feature enables MDM users to request the latest meter data from on-demand. The Member or its AMI system vendor will be responsible for configuring the AMI HES to receive Utilismart's On-Demand Read MultiSpeak web service calls.

2.5 CIS-MDM Integration

Utilismart will work with the Member or its CIS vendor Tyler, to establish CIS to MDM integration. All MultiSpeak integrations will utilize MultiSpeak standard version 3.x or 4.x.

Utilismart will implement the following two integrations with Tyler Incode 10 CIS:

- a) **CIS Data (Billing Determinants) MultiSpeak Web Service or Flat File (CSV):** Utilismart will configure, test, and implement the MultiSpeak web service or Flat File (CSV) to enable Member's CIS to receive register reads for electric and water meters. It is the responsibility of the Member or its CIS vendor to configure, test and implement the CIS side web service required to interface with Utilismart's web service. The Member or its CIS vendor will be responsible for triggering the meter data retrieval process.
- b) **USync (CIS to MDM Synchronization) MultiSpeak Web Service or Flat File (CSV):** The Member or its CIS vendor will be responsible for configuring MultiSpeak "Sync All" and "Daily Notifications" methods or creating the Flat File (CSV) required to synchronize the account information with the Utilismart MDM daily or in near-real-time. It is the responsibility of Utilismart to configure, test and implement the MDM web service that will interface with the CIS web service for synchronization purposes.
- c) **On and Off Register Reads Flat File (CSV):** Utilismart will configure, test, and implement the MultiSpeak web service to receive the Flat File (CSV) from the Member's CIS daily, containing the initial register read from the newly installed meters and the last register read from the uninstalled meters. The Member or its CIS vendor is responsible for configuring, testing and implementing the CIS side automated process required to export the required data daily and publish it to the MDM's SFTP site.

2.6 GIS-MDM Integration

- a) **HMSync (GIS to MDM Synchronization):** Utilismart will work with the Member or its GIS vendor to establish a process to keep the HealthMAP model synchronized with GIS data. The Member or its GIS vendor will be responsible for configuring the GIS to export and publish the GIS data through the HealthMAP Sync toolbar web service or a synchronization file (workbook or pipe delimited text file) to Utilismart's SFTP. Member will provide Utilismart with an export of the GIS data at a mutually agreed frequency. Utilismart will build the initial connectivity model and configure/program the synchronization process triggered by the delivery of the GIS sync file to keep the model up to date.

If the Member does not have the GIS system or accurate/complete data in the existing GIS system, then the Member can provide its basic connectivity data in an Excel workbook format for periodic HealthMAP system updates. This data will be used to enable HealthMAP to create digital grid visualization and provide transformer monitoring features. Outage notification and voltage monitoring features of the HealthMAP will be functional without the above-mentioned basic connectivity data.

2.7 Technical Support

Utilismart will provide technical support per the MSA on a 5x9 basis.

2.8 Training – Web Portal Applications

Utilismart will provide user training sessions using online webinars as described in the MSA. Utilismart can also offer in-person training if requested by the Member on a time and materials basis with travel and living expenses as additional costs.

2.9 Changes to the Statement of Work

The Member/MRES may request the changes to the SoW using written change order ("Change Order") executed by MRES, Utilismart, and Member. Utilismart shall review each proposed Change Order and shall provide written acceptance or detailed comments and counterproposals against said Change Order within ten (10) business days of its receipt. Upon approval and formal execution, each Change Order shall be deemed incorporated into the SoW to which it relates, but it may affect/change the implementation timeline and integration costs.

3. Integration Fees: Utilismart ODS and MEMBER Applications

Utilismart will implement the required integration use cases between Utilismart ODS and Member's systems/applications to enable a functional solution.

3.1 Required Integrations

Integration Description	Integration Type	Integrated System	Integration Fee
Meter Reads	AMI to MDM (Utility Data Manager)	Eaton	\$5,000.00
Interval/Registers CMEP File			
Voltage File			
Events File			
PSC (Power Status Check)	MDM (UDM and HealthMAP) to AMI	Eaton	\$6,250.00
Power Outage Event	AMI to MDM (HealthMAP)	Eaton	\$6,250.00
Remote Disconnect/Connect	MDM (Utility Device Manager) to AMI	Eaton	\$6,250.00
On-Demand Read	MDM (Utility Device Manager) to AMI	Eaton	\$6,250.00
CIS Data (Billing Determinants) MultiSpeak WS	MDM (Utility Data Manager) to CIS	InCode 10	\$6,250.00
USync (CIS to MDM Synchronization) MultiSpeak WS	CIS to MDM (Utility Data Manager)	InCode 10	\$5,000.00
On and Off Register Reads	CIS to MDM (Utility Data Manager)	InCode 10	\$6,250.00
HMSync (GIS to MDM Synchronization)	GIS to MDM (HealthMAP)	ESRI	\$5,000.00
Total			\$52,500.00

All fees are in U.S. dollars and exclude applicable taxes.

4. Notes

- Member will maintain an on-premise GIS, CIS and AMI systems, managed and supported by either Member or third-party. The Member's systems mentioned above will be at the vendor-supported version.
- Whenever Member adds, removes or modifies any meter, Member will be responsible for updating its GIS, CIS and AMI systems.
- Additional integration fees will be applicable if Member upgrades or significantly modifies its GIS, CIS or AMI systems that require integration method modification or integration with another system mentioned above. Utilismart will perform this work at the project services rate.

5. Acceptance

The Parties intending to be legally bound have authorized their representatives to execute this SoW. Failure to execute the SoW will cause it to be null and void, and neither party can claim damages as a result thereof. In consideration of the foregoing, the Parties have authorized their representatives to execute this agreement as of the last date of signature below.

Utilismart Corporation

Madison Municipal Utilities

By:

By:

Name: Steve Ray

Name:

Title: President

Title:

Date:

Date:

I have authority to bind the company.

I have the authority to bind the company.

Missouri River Energy Services

By:

Name:

Title:

Date:

I have authority to bind the company.



City of Madison, MN

Expense Approval Report

By Fund

Payment Dates 4/12/2024 - 4/12/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
BIG STONE THERAPIES, INC	65980	04/11/2024	ADMIN-ERGONOMICS REVIEW	101-41320-194	214.84
MACDONALD & MACK ARCHI...	65987	04/11/2024	LIB-ROOF/BIDDING	101-45500-409	3,255.00
MACDONALD & MACK ARCHI...	65987	04/11/2024	CTY HALL-STAFF WORK ROOM	101-41940-409	1,200.00
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	ADMIN-INTERNET 4/24	101-41320-323	89.95
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	ADMIN-INTERNET 36 MO TE...	101-41320-323	29.95
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	FIRE-INTERNET 4/24	101-42200-323	99.95
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	POOL-PHONE 4/24	101-45124-321	38.80
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	POOL -INTERNET 4/24	101-45124-323	99.95
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	ADMIN-IP ADDRESS 4/24	101-45124-323	15.00
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	PARKS-BASEBALL FIELD INTER...	101-45200-323	128.93
VERIZON WIRELESS	65993	04/12/2024	UNALL-CELL PHONE 3/24	101-49250-380	40.01
LEAGUE OF MN CITIES INS T	65983	04/12/2024	COUNCIL -GEN LIAB RENEWAL...	101-41110-365	725.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	ADMIN-BONDS INS RENEWAL ...	101-41320-160	748.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	ADMIN-GEN LIAB RENEWAL 3...	101-41320-361	604.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	CTY HALL-GEN LIAB RENEWAL...	101-41940-361	532.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	CTY HALL-PROP INS RENEWAL...	101-41940-362	8,143.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	FIRE--GEN LIAB RENEWAL 3/2...	101-42200-361	403.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	FIRE-PROP INS RENEWAL 3/24...	101-42200-362	1,774.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	FIRE-AUTO INS RENEWAL 3/24...	101-42200-363	1,117.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	STR--GEN LIAB RENEWAL 3/24...	101-43100-361	1,692.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	STR-PROP INS RENEWAL 3/24...	101-43100-362	7,103.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	STR-AUTO INS RENEWAL 3/24...	101-43100-363	3,316.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	STR-MOBILE PROPERTY INS R...	101-43100-363	1,176.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	ENVIRO--GEN LIAB RENEWAL ...	101-44140-361	161.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	POOL-GEN LIAB RENEWAL 3/2...	101-45124-361	201.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	POOL-PROP INS RENEWAL 3/2...	101-45124-362	6,229.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	SK RINK-GEN LIAB RENEWAL 3...	101-45127-361	40.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	SK RINK-PROP INS RENEWAL 3...	101-45127-362	300.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	GRAND THEATRE-PROP INS R...	101-45181-362	4,197.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	PARKS-GEN LIAB RENEWAL 3/...	101-45200-361	242.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	PARKS-PROP INS RENEWAL 3/...	101-45200-362	11,413.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	LIB-GEN LIAB RENEWAL 3/24...	101-45500-361	201.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	LIB-PROP INS RENEWAL 3/24...	101-45500-362	4,233.00
Fund 101 - General Total:					59,762.38
Fund: 201 - Ambulance					
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	AMB-INTERNET 4/24	201-44100-323	99.95
BOUND TREE MEDICAL LLC	65981	04/12/2024	AMB-DISPOSABLE PILLOW CA...	201-44100-217	145.96
MADISON AMBULANCE SERVI...	65988	04/12/2024	AMB-MEALS ON TRANSFERS	201-44100-332	141.51
LQP CO-OP OIL	65986	04/12/2024	AMB-FUEL EXPENSE	201-44100-212	220.34
LEAGUE OF MN CITIES INS T	65983	04/12/2024	AMB--GEN LIAB RENEWAL 3/2...	201-44100-361	1,370.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	AMB-PROP INS RENEWAL 3/2...	201-44100-362	1,083.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	AMB-AUTO INS RENEWAL 3/2...	201-44100-363	804.00
Fund 201 - Ambulance Total:					3,864.76
Fund: 211 - EDA Fund					
UPPER MN VALLEY RDC	65992	04/11/2024	EDA-VISITOR GUIDES 2024-20...	211-46500-488	1,800.00
MADISON ART AND INNOVAT...	65989	04/11/2024	EDA-MARKETING SERVICES	211-46500-409	1,150.00
Fund 211 - EDA Fund Total:					2,950.00
Fund: 601 - Water Fund					
MVTL LABORATORIES INC	65991	04/10/2024	WT-REGULAR TESTING	601-49400-409	27.75
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	WT-INTERNET 4/24	601-49400-323	99.95
VERIZON WIRELESS	65993	04/12/2024	WT-CELL PHONE 3/24	601-49400-325	13.34
LEAGUE OF MN CITIES INS T	65983	04/12/2024	WT-PROP INS RENEWAL 3/24...	601-49400-362	7,326.00

Expense Approval Report

Payment Dates: 4/12/2024 - 4/12/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
LEAGUE OF MN CITIES INS T	65983	04/12/2024	WT-GEN LIAB RENEWAL 3/24-...	601-49440-361	1,370.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	WT-MOBILE PROPERTY INS R...	601-49440-363	1,176.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	WT-AUTO INS RENEWAL 3/24...	601-49440-363	598.00
Fund 601 - Water Fund Total:					10,611.04
Fund: 602 - Sewer Fund					
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	SEW-INTERNET 4/24	602-49450-323	99.95
MN VALLEY REC	65990	04/11/2024	SEW-UTILITY EXPENSE	602-49450-380	267.19
MN VALLEY REC	65990	04/11/2024	SEW-UTILITY EXPENSE	602-49450-380	3,160.36
VERIZON WIRELESS	65993	04/12/2024	SEW-CELL PHONE 3/24	602-49450-325	13.33
LEAGUE OF MN CITIES INS T	65983	04/12/2024	SEW-PROP INS RENEWAL 3/24...	602-49450-362	13,686.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	SEW--GEN LIAB RENEWAL 3/2...	602-49470-361	2,055.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	SEW-AUTO INS RENEWAL 3/2...	602-49470-363	405.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	SEW-MOBILE PROPERTY INS R...	602-49470-363	1,176.00
Fund 602 - Sewer Fund Total:					20,862.83
Fund: 604 - Electric Fund					
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	ELEC-INTERNET 4/24	604-49570-323	99.95
VERIZON WIRELESS	65993	04/12/2024	ELEC-CELL PHONE 3/24	604-49570-325	13.34
LEAGUE OF MN CITIES INS T	65983	04/12/2024	ELEC-GEN LIAB RENEWAL 3/24..	604-49590-361	5,240.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	ELEC-PROP INS RENEWAL 3/24..	604-49590-362	8,590.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	ELEC-EQUIP BREAKDOWN INS...	604-49590-362	4,885.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	ELEC-GEN AUTO INS RENEWAL..	604-49590-363	1,418.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	ELEC-MOBILE PROPERTY INS R...	604-49590-363	1,176.00
Fund 604 - Electric Fund Total:					21,422.29
Fund: 609 - Liquor Fund					
FARMERS MUTUAL TELEPHO...	65982	04/11/2024	LIQ-INTERNET 4/24	609-49750-323	99.95
BELLBOY CORPORATION	65979	04/11/2024	LIQ-LIQUOR EXPENSE	609-49750-251	5,066.75
BELLBOY CORPORATION	65979	04/11/2024	LIQ-FREIGHT EXPENSE	609-49750-258	61.05
LEAGUE OF MN CITIES INS T	65983	04/12/2024	LIQ-PROP INS RENEWAL 3/24-...	609-49750-362	1,398.00
LEAGUE OF MN CITIES INS T	65983	04/12/2024	LIQ LIAB INS RENEWAL 3/24-2...	609-49750-364	529.00
Fund 609 - Liquor Fund Total:					7,154.75
Grand Total:					126,628.05

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	59,762.38	59,762.38
201 - Ambulance	3,864.76	3,864.76
211 - EDA Fund	2,950.00	2,950.00
601 - Water Fund	10,611.04	10,611.04
602 - Sewer Fund	20,862.83	20,862.83
604 - Electric Fund	21,422.29	21,422.29
609 - Liquor Fund	7,154.75	7,154.75
Grand Total:	126,628.05	126,628.05

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41110-365	PUBLIC OFFICIALS LIABIL...	725.00	725.00
101-41320-160	EMPLOYEE BOND	748.00	748.00
101-41320-194	HCM WELLNESS PROGR...	214.84	214.84
101-41320-323	INTERNET EXPENSE	119.90	119.90
101-41320-361	GENERAL LIABILITY INSU...	604.00	604.00
101-41940-361	GENERAL LIABILITY INSU...	532.00	532.00
101-41940-362	PROPERTY INSURANCE	8,143.00	8,143.00
101-41940-409	CONTRACTUAL SERVICES	1,200.00	1,200.00
101-42200-323	INTERNET EXPENSE	99.95	99.95
101-42200-361	GENERAL LIABILITY INSU...	403.00	403.00
101-42200-362	PROPERTY INSURANCE	1,774.00	1,774.00
101-42200-363	AUTOMOTIVE INSURAN...	1,117.00	1,117.00
101-43100-361	GENERAL LIABILITY INSU...	1,692.00	1,692.00
101-43100-362	PROPERTY INSURANCE	7,103.00	7,103.00
101-43100-363	AUTOMOTIVE INSURAN...	4,492.00	4,492.00
101-44140-361	GENERAL LIABILITY INSU...	161.00	161.00
101-45124-321	TELEPHONE EXPENSE	38.80	38.80
101-45124-323	INTERNET EXPENSE	114.95	114.95
101-45124-361	GENERAL LIABILITY INSU...	201.00	201.00
101-45124-362	PROPERTY INSURANCE	6,229.00	6,229.00
101-45127-361	GENERAL LIABILITY INSU...	40.00	40.00
101-45127-362	PROPERTY INSURANCE	300.00	300.00
101-45181-362	PROPERTY INSURANCE	4,197.00	4,197.00
101-45200-323	INTERNET EXPENSE	128.93	128.93
101-45200-361	GENERAL LIABILITY INSU...	242.00	242.00
101-45200-362	PROPERTY INSURANCE	11,413.00	11,413.00
101-45500-361	GENERAL LIABILITY INSU...	201.00	201.00
101-45500-362	PROPERTY INSURANCE	4,233.00	4,233.00
101-45500-409	CONTRACTUAL SERVICES	3,255.00	3,255.00
101-49250-380	UTILITY EXPENSE	40.01	40.01
201-44100-212	MOTOR FUELS/LUBRICA...	220.34	220.34
201-44100-217	AMBULANCE SUPPLIES	145.96	145.96
201-44100-323	INTERNET SERVICE	99.95	99.95
201-44100-332	MEALS	141.51	141.51
201-44100-361	GENERAL LIABILITY INSU...	1,370.00	1,370.00
201-44100-362	PROPERTY INSURANCE	1,083.00	1,083.00
201-44100-363	AUTOMOTIVE INSURAN...	804.00	804.00
211-46500-409	CONTRACTUAL SERVICES	1,150.00	1,150.00
211-46500-488	APPROPRIATION TO MA...	1,800.00	1,800.00
601-49400-323	INTERNET SERVICE	99.95	99.95
601-49400-325	CELL PHONE EXPENSE	13.34	13.34
601-49400-362	PROPERTY INSURANCE	7,326.00	7,326.00
601-49400-409	CONTRACTUAL SERVICES	27.75	27.75
601-49440-361	GENERAL LIABILITY INSU...	1,370.00	1,370.00
601-49440-363	AUTOMOTIVE INSURAN...	1,774.00	1,774.00
602-49450-323	INTERNET SERVICE	99.95	99.95

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
602-49450-325	CELL PHONE EXPENSE	13.33	13.33
602-49450-362	PROPERTY INSURANCE	13,686.00	13,686.00
602-49450-380	UTILITY EXPENSE	3,427.55	3,427.55
602-49470-361	GENERAL LIABILITY INSU...	2,055.00	2,055.00
602-49470-363	AUTOMOTIVE INSURAN...	1,581.00	1,581.00
604-49570-323	INTERNET SERVICE	99.95	99.95
604-49570-325	CELL PHONE EXPENSE	13.34	13.34
604-49590-361	GENERAL LIABILITY INSU...	5,240.00	5,240.00
604-49590-362	PROPERTY INSURANCE	13,475.00	13,475.00
604-49590-363	AUTOMOTIVE INSURAN...	2,594.00	2,594.00
609-49750-251	LIQUOR	5,066.75	5,066.75
609-49750-258	FREIGHT EXPENSE	61.05	61.05
609-49750-323	INTERNET SERVICE	99.95	99.95
609-49750-362	PROPERTY INSURANCE	1,398.00	1,398.00
609-49750-364	DRAM SHOP INSURANCE	529.00	529.00
Grand Total:		126,628.05	126,628.05

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	126,628.05	126,628.05
Grand Total:	126,628.05	126,628.05



City of Madison, MN

Expense Approval Report

By Fund

Payment Dates 4/17/2024 - 4/17/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
PITNEY BOWES GLOBAL FINA...	66010	04/16/2024	ADMIN-MTR LEASE 3/24-5/24	101-41320-404	248.97
FLAHERTY & HOOD, P.A.	66001	04/17/2024	ADMIN-LABOR & EMPLOYME...	101-41320-409	1,087.50
MORRIS ELECTRONICS INC	66008	04/17/2024	PARKS-BASEBALL FIELD ASSES...	101-45200-409	434.84
MORRIS ELECTRONICS INC	66008	04/17/2024	ADMIN-SERVER UPDATES/INT...	101-41320-309	433.50
MORRIS ELECTRONICS INC	66008	04/17/2024	ADMIN-ASSIST W/ ENCODE	101-41320-309	62.50
MORRIS ELECTRONICS INC	66008	04/17/2024	NETWORK LABOR	101-41320-309	120.54
MORRIS ELECTRONICS INC	66008	04/17/2024	NETWORK LABOR	101-43100-309	60.27
MCFOA Region III	66007	04/17/2024	ADMIN-MN CERT CLERK APP-...	101-41320-433	70.00
MACQUEEN EQUIP. INC.	66005	04/17/2024	STR-SNO-GO BLOWER PARTS	101-43100-221	538.52
Fund 101 - General Total:					3,056.64
Fund: 601 - Water Fund					
FRONTIER COMMUNICATIONS...	66002	04/16/2024	WT-CIRCUIT 3/24	601-49400-321	50.28
MVTL LABORATORIES INC	66009	04/16/2024	WT-REGULAR TESTING	601-49400-409	18.40
MVTL LABORATORIES INC	66009	04/16/2024	WT-REGULAR TESTING	601-49400-409	27.75
HAWKINS INC.	66003	04/16/2024	WT-CHLORINE CYLINDER	601-49400-236	10.00
MORRIS ELECTRONICS INC	66008	04/17/2024	NETWORK LABOR	601-49440-309	46.88
Fund 601 - Water Fund Total:					153.31
Fund: 602 - Sewer Fund					
MVTL LABORATORIES INC	66009	04/16/2024	SEW-REGULAR TESTING	602-49450-409	313.40
HAWKINS INC.	66003	04/16/2024	SEW-CHLORINE/SULFUR CYLI...	602-49450-216	80.00
MORRIS ELECTRONICS INC	66008	04/17/2024	NETWORK LABOR	602-49470-309	46.88
Fund 602 - Sewer Fund Total:					440.28
Fund: 604 - Electric Fund					
MORRIS ELECTRONICS INC	66008	04/17/2024	NETWORK LABOR	604-49570-309	60.27
Fund 604 - Electric Fund Total:					60.27
Fund: 609 - Liquor Fund					
REMINGTON RIDGE VINEYARD	66011	04/17/2024	LIQ-WINE	609-49750-251	260.00
JOHNSON BROS-ST.PAUL	66004	04/17/2024	LIQ-LIQUOR EXPENSE	609-49750-251	1,921.96
JOHNSON BROS-ST.PAUL	66004	04/17/2024	LIQ-FREIGHT EXPENSE	609-49750-258	38.93
BEVERAGE WHOLESALERS	66000	04/17/2024	LIQ-LIQUOR EXPENSE	609-49750-251	4,712.71
MADISON BOTTLING CO.	66006	04/17/2024	LIQ-BEER EXPENSE	609-49750-251	5,778.00
Fund 609 - Liquor Fund Total:					12,711.60
Grand Total:					16,422.10

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	3,056.64	3,056.64
601 - Water Fund	153.31	153.31
602 - Sewer Fund	440.28	440.28
604 - Electric Fund	60.27	60.27
609 - Liquor Fund	12,711.60	12,711.60
Grand Total:	16,422.10	16,422.10

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41320-309	SOFTWARE SERVICES	616.54	616.54
101-41320-404	EQUIPMENT M & R CON...	248.97	248.97
101-41320-409	CONTRACTUAL SERVICES	1,087.50	1,087.50
101-41320-433	DUES & SUBSCRIPTIONS	70.00	70.00
101-43100-221	EQUIPMENT PARTS/TIRE...	538.52	538.52
101-43100-309	SOFTWARE SERVICES	60.27	60.27
101-45200-409	CONTRACTUAL SERVICES	434.84	434.84
601-49400-236	CHLORINE	10.00	10.00
601-49400-321	TELEPHONE EXPENSE	50.28	50.28
601-49400-409	CONTRACTUAL SERVICES	46.15	46.15
601-49440-309	SOFTWARE SERVICES	46.88	46.88
602-49450-216	LAB SUPPLIES/CHEMICA...	80.00	80.00
602-49450-409	CONTRACTUAL SERVICES	313.40	313.40
602-49470-309	SOFTWARE SERVICES	46.88	46.88
604-49570-309	SOFTWARE SERVICES	60.27	60.27
609-49750-251	LIQUOR	12,672.67	12,672.67
609-49750-258	FREIGHT EXPENSE	38.93	38.93
Grand Total:		16,422.10	16,422.10

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	16,422.10	16,422.10
Grand Total:	16,422.10	16,422.10