

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – **5:00 P.M.**
Monday, January 13, 2025
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Meyer will call the meeting to order.

Oath of Office

Page 1

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 3

A copy of the minutes of the December 23, 2024 regular meeting are enclosed. A MOTION is in order. (Council)

4. ANNUAL MEETING (clerk/council)

Page 7

A. Resolution 25-01, titled, "Resolution Establishing Council Meetings Time, Date & Place".
A MOTION is in order. (Council)

Page 8

B. Resolution 25-02 titled, "Designation of Newspaper." A MOTION is in order. (Council)

Page 9

C. Resolution 25-03, titled, "Designation of Depository." A MOTION is in order. (Council)

Page 10

D. Resolution 25-04, titled, "Election of Acting Mayor." A MOTION is in order. (Council)

Page 11

E. Resolution 25-05, titled, "Resolution Ratifying Council Boards & Commissions appointments." A MOTION is in order. (Council)

Page 13

F. Resolution 25-06, titled, "Resolution Ratifying Committee Appointments". A MOTION is in order. (Council)

Page 14

G. Resolution 25-07, titled, "Resolution Designating an Authorized Representative to the Western MN Municipal Power Agency. A MOTION is in order. (Council)

Page 15

H. Resolution 25-08, titled, "Resolution Designating an Authorized Representative to the Missouri River Energy Services Agency". A MOTION is in order. (Council)

Page 16

I. Resolution 25-09, titled, "Resolution Designating Polling Place". A MOTION is in order. (Council)

5. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

6. **CONSENT AGENDA**

A. Liquor Store Report – December 2024 – receive	Page 17
B. MEDA Loan Note Status – December 2024 – receive	Page 22
C. Storm Pond Cleanout Notice Letter – receive	Page 23
D. Reserve Fund Cash – receive	Page 25
E. EDA Minutes – December 2 , 2024 – receive	Page 26
F. Chamber Minutes – December 4, 2024 – receive	Page 28
G. Pooled Cash Report – December 2024 – receive	Page 29
H. Ehlers Investment Report – December 2024 – receive	Page 32
I. Notice to Municipal Officials – receive	Page 37

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

7. **UNFINISHED AND NEW BUSINESS**

A. City Council Checklist. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	Page 38
B. Approve Chamber Contract. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	Page 39
C. Res 25-10– Fee Schedule. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	Page 40
D. Res 25-11– Debit Card Policy. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	Page 45
E. Notice of internal Filing of Schedule C: Calculation of Average Retail Energy Rate – Minn. Rules 7835.0650. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	Page 49
F. 2025 Wellness Program. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	Page 63
G. Approve 2025 Audit Contract. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	
H. Other. A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council) A <u>DISCUSSION</u> and <u>MOTION</u> may be in order. (Manager, Council)	

8. MANAGER REPORT (Manager)

- Housing Task Force Meeting – January 14th 12:00 Noon
- Council Training Session Sign Up – January 29th 6-8pm
- Emergency Response Tabletop Exercise – January 22nd 5:30pm
- Annual Strategic Planning Session – MRES Marcy Douglas, March 10th 2025 – 5:30-7:30pm. Staff Session March 11th 9:30-11:30.

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9. MAYOR/COUNCIL REPORTS (Mayor/Council)

10. AUDITING CLAIMS

Page 89

A copy of the Schedule Payment Report of bills submitted December 23, 2024 through January 13, 2025 is attached for approval, and Debit card purchases. A MOTION is in order.

11. ADJOURNMENT

12. CLOSED SESSION – REAL PROPERTY



OATH OF OFFICE

OATH

State of Minnesota

SS:

*County of Lac qui Parle
City of Madison*

I, _____
do solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will discharge faithfully the duties of the office of Council Member of the City of Madison in the County of Lac qui Parle, the State of Minnesota, to the best of my judgment and ability.

Signature

Subscribed and sworn to before me this _____ day of _____ 20____.

Signature of Notary Public

Date Commission Expires

Printed Name of Notary Public

County of Residence



OATH OF OFFICE

OATH

State of Minnesota

SS:

*County of Lac qui Parle
City of Madison*

*I, _____
do solemnly swear or affirm that I will support the Constitution of the United
States and the Constitution of the State of Minnesota, and that I will discharge
faithfully the duties of the office of Mayor of the City of Madison in the County
of Lac qui Parle, the State of Minnesota, to the best of my judgment and
ability.*

Signature

Subscribed and sworn to before me this _____ day of _____ 20____.

Signature of Notary Public

Date Commission Expires

Printed Name of Notary Public

County of Residence

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
DECEMBER 23, 2024**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Greg Thole on Monday, December 23, at 12:02 p.m. in Council Chambers at City Hall. Councilmembers present were: Greg Thole, Adam Conroy, Maynard Meyer and Tim Volk. Also present were City Manager Val Halvorson and City Clerk Christine Enderson. Council member Paul Zahrbock was absent.

AGENDA

Upon motion by Meyer, seconded by Volk and carried, the agenda was approved as amended. The addition includes Resolution 24-50 for establishing water and sewer equivalent dwelling unit billing schedule for 2025. The agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Volk, seconded by Meyer and carried, the December 9, 2024, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Meyer and carried, the Consent Agenda was approved as presented.

CITY ENGINEERING REPORT

City Engineer Kent Louwagie provided an update on city projects.

2023 Infrastructure Project: The R.L. Larson contract is basically complete except for some seeding that will be handled in Spring.

2023 Sewer Lining: Engineers are working through change order quantities with the contractor right now. It is likely that additional PFA funding will be required to accommodate those.

WWTP Generator: This project is basically complete except for grass seeding to be completed in the Spring.

Slen Park Improvements: Started working on the preliminary plan and will review with staff as the plans continue.

WTP Rehabilitation: The rehab is planned for next year; therefore, preliminary plans are in the works.

Storm Water Pond Cleaning Project: The project was awarded to Heinrich Excavating, and a preconstruction meeting was held with Nate Heinrich this morning. He will start in late January and plans to complete the project in mid-February. Any seeding necessary will be handled in the Spring.

CITY CONTRACTS

Emergency Management: Upon motion by Meyer, seconded by Volk and carried, Council approved the execution of an Independent Contractor Agreement between the City of Madison and Paramount Planning Group, LLC, for the provision of emergency management services from January 1, 2025 through December 31, 2025 at a cost of \$425 per month for a planned 8 hours of work per month in completing outlined tasks with a special project rate at \$75.00 per hour.

Utility Bill Mailing Preparation: Upon motion by Meyer, seconded by Volk and carried, Council approved execution of an Independent Contractor Agreement between the City of Madison and Dan Tuckett for business services related to utility bill mailing preparation for calendar year 2025 at a cost of \$175.00 per month.

Dog Kennel Services: Upon motion by Meyer, seconded by Volk and carried, Council approved execution of a Memorandum of Understanding between the City of Madison and Jen Wold, dba Gemini Kennels for the purpose of caring for lost and abandoned dogs for calendar year 2025 in exchange for a \$500.00 donation, regardless of the number of dogs transferred to the facility.

Madison Public Library Maintenance Agreement: Upon motion by Meyer, seconded by Volk and carried, Council approved execution of a Building Maintenance Agreement for cleaning and maintenance services, excluding snow removal, at the Madison Public Library for calendar year 2025 at a rate of \$30.00 per hour.

City Hall Maintenance Agreement: Upon motion by Meyer, seconded by Volk and carried, Council approved execution of a Building Maintenance Agreement between the City of Madison and Nicole Beninga for cleaning and maintenance services, excluding snow removal, at the Madison City Hall for calendar year 2025 at a rate of \$30.00 per hour.

LqP Racing Association: Upon motion by Meyer, seconded by Volk and carried, Council authorized execution of an Agreement between the City of Madison and LqP Racing Association which requires fire and ambulance bills to be paid by December 31st of each year and approves the use of city grader for track maintenance for the 2025 racing season.

LqP County Crisis Transport: Upon motion by Meyer, seconded by Volk and carried, Council approved execution of an Agreement between the City of Madison and Lac qui Parle County for crisis transportation from Lac qui Parle health care facilities to treatment centers. The County will be responsible for advancing the expenses incurred in provided the service during the term of the Agreement which starts January 1, 2025 and continues through December 31, 2026. The reimbursement will be at a gross rate of \$25.00 per hour payable through their respective agencies.

Swenson, Nelson & Stulz. PLLC: Upon motion by Meyer, seconded by Volk and carried, Council approved execution of a Retainer Agreement between the City of Madison and Rick Stulz for City attorney services for calendar year 2025 and 2026 at a cost of \$2,000.00 per month.

PERSONNEL POLICY AMENDMENT

Upon motion by Conroy, seconded by Thole and carried, Council approved the Personnel Policy amendments regarding employee benefit levels, holiday premium pay, the employee assistance program, and employee education and training. The employee benefit levels will be listed in a council resolution versus in the policy. There was clarification on the holiday premium pay to not apply to employees that chose to work flex hours or are scheduled at the liquor store, swimming pool, or volunteers. The Employee Assistance Program no longer exists through the health insurance so the language was removed; however, attention to this has been replaced with online assistance from the health insurance

provider and is part of the benefits versus a separate program. The Employee Education and Training notes the established programs available. This will be recorded as the First Amendment of the Personnel Policy.

MADISON FIRE DEPARTMENT OFFICERS 2025

Upon motion by Conroy, seconded by Volk and carried, **RESOLUTION 24-49** titled “Appointment of Fire Service Officers for 2025” was adopted. This resolution provides for the following appointments for 2025:

Fire Chief:	Jerod Zimbelman
Asst. Fire Chief:	Tyler Engesmoe
Training Officer:	Stephen Olson
Safety Officer:	Chris Hansen
Secretary:	Aaron Brehmer
Treasurer:	Seth Haas
Pumper 1:	Damon Streich
Pumper 2:	Casey Chester
Tanker:	Levi Schellberg
Rescue Truck:	Ross Olson
4x4:	Jon Pearson
Both Gators:	Trevor Kirschbaum

A complete copy of Resolution 24-49 is contained in City Clerk’s Book #11.

APPRECIATION TO GREG THOLE FOR DISTINGUISHED SERVICE TO THE CITY OF MADISON

Upon motion by Meyer, seconded by Volk and carried, **RESOLUTION 24-50** titled “Resolution of Appreciation to Greg Thole for Distinguished Service to the City of Madison” was adopted. This resolution recognizes Greg Thole and his twenty-four years of service as a City Council Member and Mayor of the City of Madison. A complete copy of Resolution 24-50 is contained in City Clerk’s Book #11.

WATER & SEWER EDU’S 2025

Upon motion by Conroy, seconded by Volk and carried, **RESOLUTION 24-51** titled “Resolution Establishing Water & Sewer Equivalent Dwelling Unit Billing Schedule for 2025” was adopted. This resolution provides for the 2025 commercial billing schedule based on 2023 consumption as prescribed by Ordinance. A complete copy of Resolution 24-51 is contained in City Clerk’s Book #11.

CITY MANAGER’S REPORT

Area Council Training: It will be held on Wednesday, January 29th in Montevideo from 6-8pm.

Park Board: The meeting is rescheduled for January 7th.

Housing Taskforce: The next meeting will be held on January 14th.

City Council Committees: There is a signup available for councilmembers to express interest in committees for 2025.

MAYOR/COUNCIL REPORTS

None

DISBURSEMENTS

Upon motion by Volk, seconded by Conroy and carried, Council approved disbursements for bills submitted between December 10, 2024 and December 23, 2024. These disbursements include United Prairie Check Nos. 67020-67069. Debit card and ACH transaction were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Meyer and carried, meeting adjourned at 12:25 p.m.

ATTEST:

Greg Thole - Mayor

Christine Enderson – City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 25-01**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION ESTABLISHING COUNCIL MEETINGS
TIME, DATE & PLACE

WHEREAS the Madison City Council is interested in establishing its regular, special and emergency meeting(s) time, date and place for holding meetings during 2025.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Madison, Lac Qui Parle County, Minnesota, is interested in establishing its regular, special and emergency meeting(s) time, date and place for holding meetings during the year of 2025 at 5:00 p.m. on the second and fourth Mondays (regular) of each month with the location at the Madison Municipal Building.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac Qui Parle County, Minnesota hereby authorizes the mayor, or any two council members to establish other meeting times, dates and place(s) when so required subject to the Minnesota Statute on “Open Meetings Law” 13D. et al. for special meetings.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 25-01 was declared duly passed and adopted this 13th day of January, 2025.

Maynard Meyer
Mayor

Attest: _____
Christine Enderson
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 25-02**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

DESIGNATION OF NEWSPAPER

WHEREAS, the Madison City Council is interested in determining the designation of the newspaper for the Year 2025; and

WHEREAS, the City Council is establishing “Designation of Newspaper” in compliance with the requirements of the Independent City Auditor and the Minnesota Office of the State Auditor and appropriate other statutes. Requirements in satisfaction for the designation of newspaper(s) on an annual basis.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Madison, Lac qui Parle County, Minnesota, is designating the following newspaper: 1) The Western Guard of Madison, Minnesota; and 2) Supplemental publications from time to time as required to reach the community of Madison, Minnesota.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota hereby orders the City Clerk to use the designated newspaper.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:
Abstain:

Whereupon said Resolution No. 25-02 was declared duly passed and adopted this 13th day of January, 2025.

Maynard Meyer
Mayor

Attest: _____
Christine Enderson
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 25-03**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

DESIGNATION OF DEPOSITORY

WHEREAS the Madison City Council is interested in determining the designation of Depositories for the Year 2025; and

WHEREAS the City Council is establishing “Designation of Depository” in compliance with the requirements of the Independent City Auditor and the Minnesota Office of the State Auditor. Requirements in satisfaction for the designation of depositories on an annual basis.

NOW THEREFORE BE IT RESOLVED that the City Council of Madison, Lac Qui Parle County, Minnesota, is designating the following depository: United Prairie Bank of Madison, Minnesota.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac Qui Parle County, Minnesota hereby orders that the City Treasurer utilize the designated depository.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 25-03 was declared duly passed and adopted this 13th day of January, 2025.

Maynard Meyer
Mayor

Attest: _____
Christine Enderson
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 25-04**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

ELECTION OF ACTING MAYOR

WHEREAS, the Madison City Council is interested in determining the Acting Mayor for 2025.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Madison, Lac qui Parle County, Minnesota, held an election for the Office of Acting Mayor on January 13th, 2025 as required by the City Charter and Minnesota Statutes for Madison, Minnesota.

BE IT FURTHER RESOLVED that the City Council of Madison, Lac qui Parle County, Minnesota hereby elects _____ to serve as the Acting Mayor for the Year 2025.

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 25-04 was declared duly passed and adopted this 13th day of January, 2025.

Maynard Meyer
Mayor

Attest: _____
Christine Enderson
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 25-05**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION RATIFYING COUNCIL BOARDS
& COMMISSIONS APPOINTMENTS**

WHEREAS, the Madison City Council is interested in ratifying “Council Boards & Commissions Appointments” for the City in compliance with the requirements of the applicable Minnesota Statutes and City Charter.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following appointments be hereby approved:

RESOLUTION RATIFYING COMMITTEE APPOINTMENTS

Cable TV Adv. Board	Paul Raymo	(Citizen Rep)	(3-year term - December 2026)
	Tim Volk	(Council Rep)	(3-year term - December 2027)
	Maynard Meyer	(Council Rep)	(3-year term - December 2025)
Economic Dev. Auth.	Maynard Meyer	(Council Rep)	(6-year term - December 2026)
	Jim Connor	(Citizen Rep)	(6-year term - December 2026)
	Greg Thole	(County Rep)	(6-year term - December 2028)
	Adam Conroy	(Council Rep)	(6-year term - December 2030)
	Ryan Young	(Citizen Rep)	(6-year term - December 2025)
	Karin Moen	(Citizen Rep)	(6-year term - December 2025)
	Matt Monson	(Citizen Rep)	(6-term term - December 2025)
Housing & Red Auth.	Melissa Heinrich	(Citizen Rep)	(5-year term - December 2025)
	Stan Olson	(Citizen Rep)	(5-year term - December 2026)
	Judi Nelson	(Citizen Rep)	(5-year term - December 2027)
	Ryan Young	(Citizen Rep)	(5-year term - December 2028)
	Brittany Engesmoe	(Citizen Rep)	(5-year term – December 2029)
Library Board:	Colleen Olson	(County Rep)	(3-year term - December 2026)
	Deb Koester	(City Rep)	(3-year term - December 2027)
	Vicky Vick	(City Rep)	(3-year term - December 2027)
	Courtney Ulstad	(City Rep)	(3-year term - December 2025)
	Kathy Nesvold	(City Rep)	(3-year term - December 2025)
	Stacey Tufto	(County/City)	(3-year term – December 2025)
Park Board	Sandy Larson	(Citizen Rep)	(3-year term - December 2027)
	Kyle Boyens	(Citizen Rep)	(3-year term - December 2027)
	Tim Volk	(Council Rep)	(3-year term - December 2026)
	Bart Hill	(Citizen Rep)	(3-year term - December 2025)
	Adam Conroy	(Council Rep)	(3-year term - December 2025)
	Brittany Engesmoe	(Citizen Rep)	(3-year term – December 2026)
	Jason Young	(Citizen Rep)	(3-year term – December 2026)

Planning & Zoning	Allan Thompson	(Citizen Rep)	(3-year term - December 2026)
	Open	(Citizen Rep)	(3-year term - December 2027)
	Dan Larson	(Citizen Rep)	(3-year term - December 2027)
	Maynard Meyer	(Council Rep)	(3-year term - December 2025)
	Graylen Carlson	(Citizen Rep)	(3-year term - December 2025)
LQP Airport	Julie Stahl	(Council Rep)	(3-year term - December 2026)
	Paul Zahrbock (Alt.)	(Council Rep)	(3-year term - December 2027)
	Mike Dahle	(Citizen Rep)	(3-year term - December 2025)
Community Education	Val Halvorson	(Citizen Rep)	(3-year term - December 2025)
	Paul Zahrbock	(Council Rep)	(3-year term - December 2025)
JPAC (SWIF)			
Advisory Committee	Greg Monson	(Citizen Rep)	(3-year term - December 2026)

Upon the vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 25-05 was declared duly passed and adopted this 13th day of January, 2025.

Maynard Meyer
Mayor

Attest: _____
Christine Enderson
City Clerk

**CITY OF MADISON MINNESOTA
RESOLUTION 25-06**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION RATIFYING COUNCIL COMMITTEE APPOINTMENTS

WHEREAS, the Madison City Council is interested in ratifying “Council Committee Appointments” for the City in compliance with the applicable Minnesota Statutes and City Charter.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following appointments be hereby approved for the 2025 Calendar Year (all are one-year appointments):

Public Works/Utilities Committee (Streets/Parks/Culture/Recreation/Water/Sewer/Sanitation/Storm_Drain)

Adam Conroy, Chair (Council Member)

Julie Stahl (Council Member)

Val Halvorson (City Manager) (Staff)

David Johnson (recommended) [Exofficio – nonvoting]

Public Safety (Police/Fire/Ambulance/EMS/Bioterrorism)

Maynard Meyer, Chair (Mayor)

Paul Zahrbock (Council Member)

Val Halvorson (Staff)

Al Anderson (recommended) [Exofficio – nonvoting]

General Government (Personnel/Finance/Budget/Liquor)

Maynard Meyer, Chair (Mayor)

Tim Volk (Council Member)

Val Halvorson (Staff)

Christine Enderson (recommended) [Exofficio – nonvoting]

Upon the vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution No. 25-06 was declared duly passed and adopted this 13th day of January, 2025.

Maynard Meyer
Mayor

Attest: _____
Christine Enderson
City Clerk

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 25-07**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION DESIGNATING AN AUTHORIZED REPRESENTATIVE
TO THE WESTERN MN MUNICIPAL POWER AGENCY**

WHEREAS, the City Council of the City of Madison, Minnesota, has entered into an agreement to establish the Western Minnesota Municipal Power Agency (WMMPA), and as a member thereof is entitled to a representative who shall represent Madison Municipal Utilities in the business of WMMPA.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that Val Halvorson, City Manager, be and is hereby authorized and appointed as the representative of the City of Madison, Minnesota, to represent the Municipal Utility in the business of WMMPA, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, David Johnson, Line Supervisor, is hereby authorized and appointed with equal powers.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 25-07, was declared duly passed and adopted this 13th day of January, 2025.

Maynard Meyer
Mayor

Attest: _____
Christine Enderson
City Clerk

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 25-08**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION DESIGNATING AN AUTHORIZED REPRESENTATIVE
TO THE MISSOURI RIVER ENERGY SERVICES**

WHEREAS, the City Council of the City of Madison, Minnesota, has entered into an agreement to establish the Missouri Basin Municipal Power Agency d.b.a. Missouri River Energy Services (MRES), and as a member thereof is entitled to a representative who shall represent Madison Municipal Utilities in the business of MRES.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that Val Halvorson, City Manager, be and is hereby authorized and appointed as the representative of the City of Madison, Minnesota, to represent the Municipal Utility in the business of MRES, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, David Johnson, Line Supervisor, is hereby authorized and appointed with equal powers.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 25-08 was declared duly passed and adopted this 13th day of January, 2025.

Maynard Meyer
Mayor

Attest: _____
Christine Enderson
City Clerk

**CITY OF MADISON MINNESOTA
RESOLUTION NO. 25-09**

**STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)**

Resolution Designating Polling Place

WHEREAS, Minnesota Statute section 204B.16, Subdivision 1 requires the governing body of each municipality designate a polling place for each election precinct;

WHEREAS, this designation must be made by December 31 of each year, and said designation is effective for the following calendar year, unless a change is made pursuant to Minnesota Statute 204B.175 or because the polling place becomes unavailable;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Madison, Lac qui Parle County, Minnesota hereby establishes the boundaries of the voting precinct and polling place as follows:

Precinct Name –

Polling Place Location

Precinct 0095 City of Madison

**City of Madison - City Hall
404 Sixth Avenue
Madison, MN 56256**

Upon vote taken thereon, the following voted:

For:

Against:

Absent:

Whereupon said Resolution 25-09 was declared duly passed and adopted this 13th day of January, 2025.

Maynard Meyer, Mayor

ATTEST: _____
Christine Enderson, City Clerk



404 6th Avenue
Madison, Minnesota 56256
P 320.598.7373
F 320.598.7376
E madison@ci.madison.mn.us
ci.madison.mn.us

Memo

To: City Manager and City Council
From: Dale Hielper, Liquor Store Manager
CC:
Date: 01/02/2024
Re: December 2024 Liquor Store Sales Report

Comments: December sales for this year were \$44,642 compared to \$48,146 last year; a \$3504 decrease.

While this may seem like a large decrease this happened for a number of reasons.

First of all, December started on a Friday and Saturday last year where we had sales of \$4502. This year December started on a Monday, meaning we missed out on the initial sales.

Additionally, this year there were only four weekends in the month whereas last year we were fortunate enough to have five weekends in the month.

For the year we show sales of \$508,285 compared to \$525,193 last year. Even though we were down in sales we still were well over budget.



City of Madison, MN

Prior-Year Comparative Income Statement

Account Summary

For the Period Ending 12/31/2024

Fund: 609 - Liquor Fund

Revenue

	2023 Dec. Activity	2024 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2023 YTD Activity	2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
609-36210 INTEREST EARNINGS	0.00	0.00	0.00	0.00%	0.00	6,784.69	6,784.69	0.00%
609-37811 OFF SALE LIQUOR	24,792.03	22,572.20	-2,219.83	-8.95%	221,473.79	211,490.16	-9,983.63	-4.51%
609-37812 OFF SALE BEER	22,691.50	21,075.15	-1,616.35	-7.12%	292,735.57	283,880.42	-8,855.15	-3.02%
609-37814 MIX, ICE, ETC.	663.39	995.58	332.19	50.07%	10,983.89	12,915.42	1,931.53	17.59%
Revenue Total:	48,146.92	44,642.93	-3,503.99	-7.28%	525,193.25	515,070.69	-10,122.56	-1.93%

Expense

609-49750-103 PART-TIME WAGES	4,378.89	4,551.37	-172.48	-3.94%	54,527.47	58,375.70	-3,848.23	-7.06%
609-49750-121 PERA CONTRIBUTIONS (CITY)	199.87	204.88	-5.01	-2.51%	3,149.89	2,579.18	570.71	18.12%
609-49750-122 FICA CONTRIBUTIONS (CITY)	334.86	348.03	-13.17	-3.93%	4,256.21	4,463.96	-207.75	-4.88%
609-49750-124 PENSION EXPENSE	993.00	0.00	993.00	100.00%	993.00	0.00	993.00	100.00%
609-49750-131 HEALTH INSURANCE (CITY)	46.97	306.75	-259.78	-553.08%	135.74	3,682.15	-3,546.41	-2,612.65%
609-49750-151 WORKERS COMPENSATION INSURAN...	357.76	113.00	244.76	68.41%	2,555.98	1,910.00	645.98	25.27%
609-49750-201 OFFICE SUPPLIES	0.00	0.00	0.00	0.00%	211.97	79.12	132.85	62.67%
609-49750-210 OPERATING SUPPLIES	559.56	346.14	213.42	38.14%	1,147.21	1,117.48	29.73	2.59%
609-49750-219 MISC. OPERATING SUPPLIES	0.00	0.00	0.00	0.00%	489.60	0.00	489.60	100.00%
609-49750-251 LIQUOR	32,325.49	23,147.62	9,177.87	28.39%	391,645.01	353,027.26	38,617.75	9.86%
609-49750-258 FREIGHT EXPENSE	202.43	149.65	52.78	26.07%	2,777.21	2,357.84	419.37	15.10%
609-49750-301 AUDITING EXPENSE	0.00	0.00	0.00	0.00%	1,100.00	1,100.00	0.00	0.00%
609-49750-321 TELEPHONE EXPENSE	45.38	91.60	-46.22	-101.85%	525.61	590.34	-64.73	-12.32%
609-49750-323 INTERNET SERVICE	127.95	99.95	28.00	21.88%	847.45	1,199.40	-351.95	-41.53%
609-49750-342 ADVERTISING	934.13	359.25	574.88	61.54%	4,480.13	4,117.75	362.38	8.09%
609-49750-362 PROPERTY INSURANCE	0.00	0.00	0.00	0.00%	1,322.00	1,398.00	-76.00	-5.75%
609-49750-364 DRAM SHOP INSURANCE	0.00	0.00	0.00	0.00%	503.00	529.00	-26.00	-5.17%
609-49750-380 UTILITY EXPENSE	949.05	411.66	537.39	56.62%	6,289.30	5,458.88	830.42	13.20%
609-49750-401 BUILDING M & R CONTRACT	205.30	0.00	205.30	100.00%	205.30	1,062.22	-856.92	-417.40%
609-49750-404 EQUIPMENT M & R CONTRACT	22.73	29.99	-7.26	-31.94%	22.73	29.99	-7.26	-31.94%
609-49750-409 CONTRACTUAL SERVICES	1,849.73	881.39	968.34	52.35%	9,155.41	8,635.36	520.05	5.68%
609-49750-423 OFFICE EQUIP. DEPRECIATION	39.01	6.94	32.07	82.21%	468.12	493.25	-25.13	-5.37%
609-49750-424 BUILDING DEPRECIATION	87.64	77.86	9.78	11.16%	1,051.68	983.60	68.08	6.47%
609-49750-433 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	961.00	550.00	411.00	42.77%
609-49750-437 LICENSES & TAXES	0.00	0.00	0.00	0.00%	0.00	20.00	-20.00	0.00%
609-49750-520 CAPITAL OUTLAY (BUILDING)	0.00	1,410.00	-1,410.00	0.00%	0.00	1,410.00	-1,410.00	0.00%
609-49750-580 CAPITAL OUTLAY (OTHER EQUIPMEN	0.00	0.00	0.00	0.00%	4,296.19	7,185.60	-2,889.41	-67.26%

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2024

	2023	2024	Dec. Variance		2023	2024	YTD Variance	
	Dec. Activity	Dec. Activity	Favorable /	Variance %	YTD Activity	YTD Activity	Favorable /	Variance %
			(Unfavorable)				(Unfavorable)	
609-49750-710 TRANSFER OUT(TO GENERAL FUND)	0.00	0.00	0.00	0.00%	20,000.00	25,000.00	-5,000.00	-25.00%
Expense Total:	43,659.75	32,536.08	11,123.67	25.48%	513,117.21	487,356.08	25,761.13	5.02%
Fund 609 Surplus (Deficit):	4,487.17	12,106.85	7,619.68	169.81%	12,076.04	27,714.61	15,638.57	129.50%
Total Surplus (Deficit):	4,487.17	12,106.85	7,619.68	169.81%	12,076.04	27,714.61	15,638.57	129.50%

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2024
Group Summary

Account Typ...	2023	2024	Dec. Variance	Variance %	2023	2024	YTD Variance	Variance %
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
Fund: 609 - Liquor Fund								
Revenue	48,146.92	44,642.93	-3,503.99	-7.28%	525,193.25	515,070.69	-10,122.56	-1.93%
Expense	43,659.75	32,536.08	11,123.67	25.48%	513,117.21	487,356.08	25,761.13	5.02%
Fund 609 Surplus (Deficit):	4,487.17	12,106.85	7,619.68	169.81%	12,076.04	27,714.61	15,638.57	129.50%
Total Surplus (Deficit):	4,487.17	12,106.85	7,619.68	169.81%	12,076.04	27,714.61	15,638.57	129.50%

Fund	2023	2024	Dec. Variance	Variance %	2023	2024	YTD Variance	Variance %
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
609 - Liquor Fund	4,487.17	12,106.85	7,619.68	169.81%	12,076.04	27,714.61	15,638.57	129.50%
Total Surplus (Deficit):	4,487.17	12,106.85	7,619.68	169.81%	12,076.04	27,714.61	15,638.57	129.50%

December 31, 2024

22

Stormwater Pond Cleaning

December 26, 2024

Project Scope:

Cleaning sediment from stormwater ponds

Construction Schedule:

Start: January 2025

Finish: May 2025

City of Madison

404 6th Avenue
Madison, MN 56256
Phone: (320) 598-7373

Bolton & Menk, Inc.

2040 Highway 12 East
Willmar, MN 56201
Phone: 320-231-3956
Fax: 320-231-9710

www.bolton-menk.com

Kent Louwagie, P.E.

City Engineer

Cell: 320-905-5446

Kent.Louwagie@bolton-menk.com

Contractor:

Heinrich Excavating and Hauling

1611 280th St
Bellingham, MN 56212



Overview

The City of Madison has hired a contractor to clean two stormwater ponds. **See the project area maps on the following page.**



Project Schedule

The contractor plans to start work on mid-January. They anticipate the work will take approximately one month, but this will depend on the weather. Grass seeding in the disturbed areas is planned to be completed in the spring.



Construction

General

The contractor will remove the ice and water from the pond. The cattails, brush and other unwanted vegetation on the pond slopes will be removed where possible. Cattails may also be burned off if weather permits. The sediment that has accumulated in the pond will be excavated, loaded into trucks, and hauled away. Expect to see and hear heavy equipment and trucks performing the work. Expect noise from generators that are planned to run overnight.

Work Zone Safety

It is common for people (especially children) to be curious about the work the Contractor is performing. Please be respectful of and stay well clear of construction zones. Many hazards and dangers exist from heavy machinery, loose soil and material, etc. that may not be recognizable by the general public. The Contractor has responsibility to ensure safety on the project and within the construction area. Any direction from the Contractor regarding safety must be heeded.



Contacts

If you have questions or concerns at any time, feel free to contact any of the people listed to the left. Thank you for your understanding and cooperation with this project.



General Location



West Pond – Fairway View Development



East Pond – east of baseball field



Reserve Fund Cash Account Numbers 851-10100 to 851-10113

Balance Carried Over 12/31/2013

(For Details "Unhide" rows)

12/31/2024

Gen - Employee Health I	\$43,829.74	Dec'21 Res-21-5	-\$1,000.00	Nov'24 Res24-40	-\$2,000.00					\$40,829.74
Gen - Grand Theatre cor	\$60,669.75	Jul'24 Theater Pr	-\$61,315.16	Aug'24 SWIF Th	\$9,930.52	Aug'24 Walrave	-\$9,930.52			-\$645.41
Gen - LqP Players - Forme	\$50,000.00	*Dec'15 Res15-3	-\$50,000.00	Jun 21' LqP Play	\$5,000.00	Sep'21 LqP Play	-\$5,000.00	Dec'21 Nibbe Fo	\$1,000.00	\$1,000.00
Cont.-Res-Escrow-Fire I	\$0.18	Feb'22 State Far	\$55,101.00	May'22 Theilke r	-\$55,101.00	May'22 Storm E	\$12,330.94	Jul'22 Reimb Sto	-\$12,330.94	\$0.18
Res-COVID-19 ARPA	\$162,611.76	Oct'22 Res22-41	-\$90,000.00	Nov'23 Res 23-4	-\$22,000.00	Nov'23 Res 23-4	-\$20,000.00	G-works Data Pu	-\$24,800.00	\$5,811.76
Res-Escrow-SS cont'd	\$6,700.00	Sep'24 Kaytlin A	\$3,000.00							\$9,700.00
Electric cont'd	\$159,924.45	Nov'24 Res24-40	\$40,000.00							\$199,924.45
Sanitation cont'd	\$84,763.51	Nov'24 Res24-40	\$40,000.00							\$124,763.51
Conduit Finance Funds - B	\$0.00	November 2016	\$25,000.00							\$25,000.00
Public Safety Aid	\$0.00	Dec'23 State of N	\$66,472.00	Nov'24 Res24-40	-\$20,000.00					\$46,472.00
Reserved/Designated										\$452,856.23
Gen.Fund Misc. Transfers	\$60,999.56	Dec'21 Res-21-3	-\$50,000.00	Dec'24 Ehlers Fi	-\$1,083.55					\$9,916.01
Interest Earned cont'd & A	\$59,191.32	2024 Interest Inc	\$22,232.07							\$81,423.39
Unreserved/Undesig										\$91,339.40
										\$544,195.63

Culture & Recreation Capital Project Fund Cash Account Numbers 420-10100 to 420-10113**12/31/2024**

Parks cont'd	\$67,017.60	Nov'24 Res24-40	\$7,500.00	Nov'24 Res24-40	\$25,000.00					\$99,517.60
Madison Arts Council con	\$191.46	Sept'24 Pro Imad	-\$184.00	Dec'24 SWIF Gr	\$2,500.00					\$2,507.46
Skating Rink	\$0.00	Nov'23 Donation	\$2,250.00	Nov'23 B.Engasr	-\$407.00	Feb'24 Jubilee	-\$22.97	Nov'24 Fundraise	\$894.00	\$2,714.03
Reserved/Designated										\$104,739.09
										\$104,739.09

Building & Capital Equipment Fund Cash Account Numbers 425-10100 to 425-10113**12/31/2024**

Administration con't	\$39,573.02	Oct'24 Morris-Se	-\$5,988.46	Oct'24 TT	-\$184.80	Nov'24 Res24-4	\$10,000.00			\$43,399.76
City Hall Project con't	\$20,793.90	Nov'24 Old Work	-\$74,860.00	Nov'24 Res24-40	\$50,000.00	Dec'24 Mac&Ma	-\$2,657.32	Dec'24 Reclass-M	-\$6,197.86	-\$12,921.28
Fire Department con't	\$199,541.10	Nov'24 Res24-40	\$34,100.00	Dec'24 Farmer's	\$750.00					\$234,391.10
Library Con't	\$64,310.50	Oct'24 Advanc H	-\$4,075.00	Nov'24 Res24-40	\$25,000.00	Oct'24 Horizon F	-\$43,634.92	Dec'24 Reclass-M	-\$10,443.84	\$31,156.74
Downtown Revitalization	\$0.00	Dec'18 Res 19-1	\$4,369.05	Aug'21 xfer CIP I	-\$4,000.00	Oct'22 Res22-41	\$10,000.00	Nov'23 Res 23-4	\$10,000.00	\$20,369.05
Grand Theatre cont. form	\$22,192.56	Dec'21 Res-21-5	\$2,500.00	Nov'22 Roof Co.	-\$5,000.00	Nov'23 Res 23-4	\$5,000.00			\$24,692.56
Reserved/Designated										\$341,087.93
Interest Earned	\$0.00	2024 Interest Inc	\$18,593.33							\$18,593.33
Unreserved/Undesig										\$18,593.33
										\$359,681.26

Streets Capital Improvement Fund Cash Account Numbers 430-10100 to 430-10113**12/31/2024**

Street Dept Cont'd	\$32,227.91	Nov'24 Res24-40	\$144,000.00	Dec'24 Kamco cr	-\$50,650.00					\$125,577.91
Reserved/Designated										\$0.00
Interest Earned		2020 Int Allocat	\$78.27	2024 Interest Inc	\$2,910.74					\$2,989.01
Unreserved/Undesig										\$2,989.01
										\$128,566.92

Y:\Reserve & Capital Project Funds\[Reserve & Cap Proj tracking worksheet.xlsx]12-31-2024-for council

Total: \$1,137,182.90

**CITY OF MADISON
MINUTES OF THE
MADISON ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
Monday, December 2, 2024 – 12:00 Noon**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at 12:00 noon on Monday, December 2, 2024 at the Madison Municipal Building.

Members in attendance: Commissioners Jim Connor, Ryan Young, Karin Moen, Matt Monson, Maynard Meyer, and Greg Thole. Member Absent: John Maatz. Also, in attendance were EDA Recording Secretary Sue Volk.

President Connor called the meeting to order at 12:00 noon.

APPROVAL OF AGENDA

Upon motion by Meyer, seconded by Thole and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

APPROVAL OF MINUTES

November minutes to be approved at January board meeting.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

No one present.

CONSENT AGENDA

MEDA Loan Note Status Report – October 2024

MEDA Note Status report for October was presented.

Detail Budget Report – October 2024

October 2024 Budget report was reviewed

Chamber Agenda/Minutes

November 6, 2024 meeting agenda was shared along with October 7, 2024 meeting minutes.

Notes: Connor provided a window update for Eastview Apartments.

Upon motion by Moen, seconded by Meyer and carried, the consent agenda was approved as presented.

HOUSING TASKFORCE REPORT

Members were reminded of the upcoming community meeting on Tuesday, December 3, 2024 set to discuss new rental and ownership opportunities in the community organized by Southwest MN Housing Partnership.

BRAINSTORM

Young provided an update on Park Avenue Apartments.

DIRECTOR REPORT

Next meeting – Monday, January 6, 2025 – 12:00 noon

Upon motion by Thole, seconded by Monson and carried, the meeting adjourned

Jim Connor President

ATTEST:

Sue Volk, EDA Recording Secretary

Madison Chamber of Commerce
December 4, 2024

The general membership of the Madison Chamber of Commerce met at noon on December 4, 2024, at The Sticks. President Andy Thole presided at the meeting.

Old Business:

- ❖ Maynard Meyer made a motion to approve the minutes of the last meeting, second by Jon Hansen, motion passed.
- ❖ The Super Raffle went well and the Chamber netted \$4,801.67.
- ❖ The Norsefest festivities went very well. The Arts Fair had over 200 people in attendance. The Craft Fair also went well. The eating contest had 22 eaters. Next year we need to change things up, either limit contestants, having an entry fee or a sponsor for each eater to keep costs down and yet make it competitive with all they can eat. We think there should be a separate chair for just the eating contest. We also talked about seeing if the VFW would like to do the meal and the contest.
- ❖ Christmas is under way with this year's theme, Sweet Traditions. Santaland opened the day after Thanksgiving and had great crowds both Friday and Saturday. The Christmas Parade has been moved to December 11th. The Medallion will be hid and clues will start on Monday. There will be 3 Saturday movie matinees. The Christmas Baking Contest will be on December 10th with the coffee party that afternoon. Breakfast will be held on Saturday morning, December 14th. The Kiwanis will serve the breakfast and the elementary staff will have activities for the kids. Santaland and a free movie will follow. Drive Up Bingo will be held on December 18th. The Sleigh Rides are scheduled for December 21st. Community Caroling will be held on December 23rd. The Prairie Arts will have 4 performances of Miracle on 4th Street beginning on December 12th. Santa's Helpers held their event last night and it was a great evening. Christmas at the Museum was held on the 1st.
- ❖ The Marketing Committee will spend some time on that budget and present it back to the group.

New Business:

- ❖ The 2025 Block Park will be sponsored by the Park Board.
- ❖ The Annual Committee will be meeting soon.

Other Business:

- ❖ There were no ribbon cuttings.
- ❖ Updates from Area Businesses:
 - Madison Hardware has free delivery with the purchase of softener salt.
 - The Merc has a play scheduled for the 8th, Swedish Trio on the 14th and a Pop Up Market on the 21st.
 - Kiwanis Gifts for Kids served over 90 kids this year.
 - The City Hall will be open for refreshments prior to the Sleigh Rides.
- ❖ Being no further business, the meeting was adjourned.

Respectfully submitted,
Karin Moen Secretary/Treasurer

Madison Chamber of Commerce
January 8, 2025
Agenda

1. Minutes
2. Old Business
 - ❖ Christmas
 - ❖ Annual Meeting
3. New Business
 - ❖ Marketing Budget
 - ❖ New Board Members
4. Other Business
 - ❖ Ribbon Cuttings
 - ❖ Updates from Area Businesses
 - ❖ Brainstorming Session
5. Upcoming Dates
 - ❖ VFW Steak Fry – January 14th - UPB Serving – Proceeds to Santaland
6. Adjourn



Pooled Cash Report

City of Madison, MN

For the Period Ending 12/31/2024

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<u>CLAIM ON CASH</u>					
101-10110	Claim On Cash - General	272,969.12	355,977.84	628,946.96	
201-10110	Claim On Cash	223,403.49	70,002.48	293,405.97	
202-10110	Claim On Cash	13,474.58	(11,519.85)	1,954.73	
205-10110	Claim On Cash	0.00	0.00	0.00	
211-10110	Claim On Cash	151,098.09	(23,085.23)	128,012.86	
212-10110	Claim On Cash	76,141.00	1,056.12	77,197.12	
225-10110	Claim On Cash	151,733.03	0.00	151,733.03	
350-10110	Claim On Cash	143,706.95	(1,083.55)	142,623.40	
351-10110	Claim On Cash	92,790.11	(1,082.25)	91,707.86	
353-10110	Claim On Cash	38,322.78	0.00	38,322.78	
401-10110	Claim on Cash	(132,770.00)	0.00	(132,770.00)	
407-10110	Claim On Cash	812,603.55	123,965.09	936,568.64	
410-10110	Claim on Cash	9,731.50	(209.00)	9,522.50	
420-10110	Claim On Cash	102,239.09	2,500.00	104,739.09	
425-10110	Claim On Cash	361,588.58	(1,907.32)	359,681.26	
430-10110	Claim On Cash	179,216.92	(50,650.00)	128,566.92	
601-10110	Claim On Cash	27,426.37	31,785.10	59,211.47	
602-10110	Claim On Cash	124,837.03	14,125.28	138,962.31	
603-10110	Claim On Cash	99,182.93	22,678.14	121,861.07	
604-10110	Claim On Cash	1,451,552.19	12,124.54	1,463,676.73	
605-10110	Claim On Cash	127,841.91	9,124.50	136,966.41	
609-10110	Claim On Cash	147,892.41	11,717.74	159,610.15	
614-10110	Claim On Cash	335,446.06	11,438.92	346,884.98	
851-10110	Claim On Cash	545,279.18	(1,083.55)	544,195.63	
TOTAL CLAIM ON CASH		<u>5,355,706.87</u>	<u>575,875.00</u>	<u>5,931,581.87</u>	
<u>CASH IN BANK</u>					
Cash in Bank					
999-10101	Cash In Bank-UP, UP-ICS & ONB	50,131.88	773,912.49	824,044.37	
999-10104	Cash In Bank-UP SCDP	13,474.58	(11,519.85)	1,954.73	
999-10105	Cash In Bank-UP MEDA	76,141.00	1,056.12	77,197.12	
999-10106	Cash In Bank-Ehlers	<u>5,215,959.41</u>	<u>(187,573.76)</u>	<u>5,028,385.65</u>	
TOTAL: Cash in Bank		<u>5,355,706.87</u>	<u>575,875.00</u>	<u>5,931,581.87</u>	
Wages Payable					
999-22303	Wages Payable	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
TOTAL: Wages Payable		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
TOTAL CASH IN BANK		<u>5,355,706.87</u>	<u>575,875.00</u>	<u>5,931,581.87</u>	
<u>DUE TO OTHER FUNDS</u>					
999-22301	Due To Other Funds	<u>5,355,706.87</u>	<u>575,875.00</u>	<u>5,931,581.87</u>	
TOTAL DUE TO OTHER FUNDS		<u>5,355,706.87</u>	<u>575,875.00</u>	<u>5,931,581.87</u>	
Claim on Cash	5,931,581.87	Claim on Cash	5,931,581.87	Cash in Bank	5,931,581.87
Cash in Bank	<u>5,931,581.87</u>	Due To Other Funds	<u>5,931,581.87</u>	Due To Other Funds	<u>5,931,581.87</u>
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
101-22300	Accounts Payable Pending	0.00	0.00	0.00	
201-22300	Accounts Payable Pending	0.00	0.00	0.00	
202-22300	Accounts Payable Pending	0.00	0.00	0.00	
205-22300	Accounts Payable Pending	0.00	0.00	0.00	
211-22300	Accounts Payable Pending	0.00	0.00	0.00	
212-22300	Accounts Payable Pending	0.00	0.00	0.00	
225-22300	Accounts Payable Pending	0.00	0.00	0.00	
350-22300	Accounts Payable Pending	0.00	0.00	0.00	
351-22300	Accounts Payable Pending	0.00	0.00	0.00	
353-22300	Accounts Payable Pending	0.00	0.00	0.00	
407-22300	Accounts Payable Pending	0.00	0.00	0.00	
420-22300	Accounts Payable Pending	0.00	0.00	0.00	
425-22300	Accounts Payable Pending	0.00	0.00	0.00	
430-22300	Accounts Payable Pending	0.00	0.00	0.00	
601-22300	Accounts Payable Pending	0.00	0.00	0.00	
602-22300	Accounts Payable Pending	0.00	0.00	0.00	
603-22300	Accounts Payable Pending	0.00	0.00	0.00	
604-22300	Accounts Payable Pending	0.00	0.00	0.00	
605-22300	Accounts Payable Pending	0.00	0.00	0.00	
609-22300	Accounts Payable Pending	0.00	0.00	0.00	
614-22300	Accounts Payable Pending	0.00	0.00	0.00	
851-22300	Accounts Payable Pending	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		0.00	0.00	0.00	
DUE FROM OTHER FUNDS					
999-22302	Due From Other Funds	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		0.00	0.00	0.00	
ACCOUNTS PAYABLE					
999-20201	Accounts Payable	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE		0.00	0.00	0.00	
AP Pending	0.00	AP Pending	0.00	Due From Other Funds	0.00
Due From Other Funds	0.00	Accounts Payable	0.00	Accounts Payable	0.00
Difference	0.00	Difference	0.00	Difference	0.00



Monthly Summary

Account

City of Madison
Consolidated

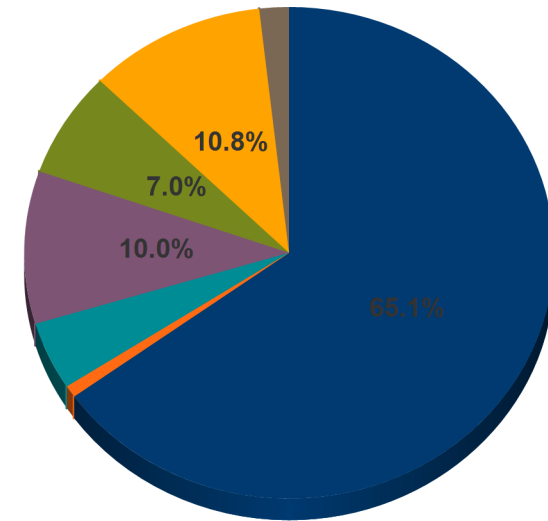
12/31/2024



Weighted Averages

Average Yield to Maturity on Price	4.43
Average Maturity	1.77
Average Coupon	2.98
Average Duration	1.64
Average Moody	Aa2
Average S&P	AA
Average Fitch	Not Rated

Portfolio Allocation



Portfolio Totals

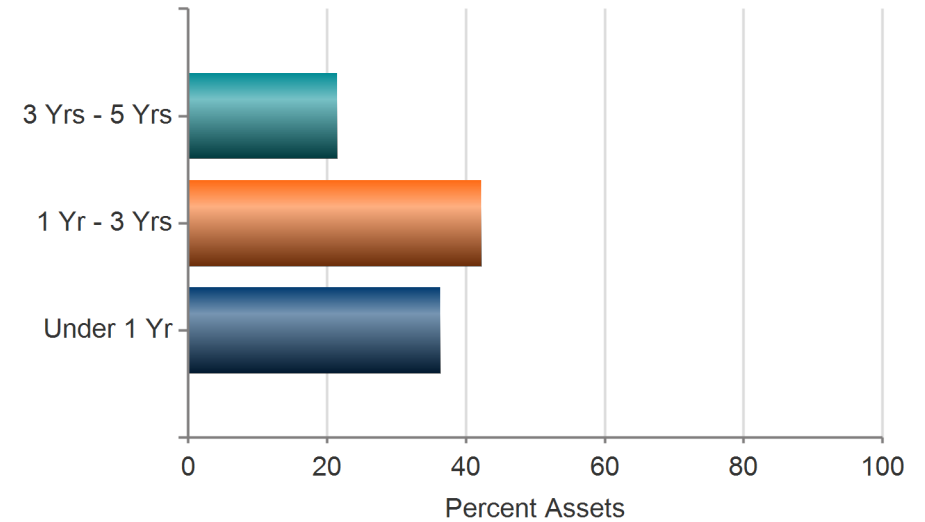
Par Value	4,712,000
Market Value	5,001,082.09
Total Cost	5,069,603.99
Unrealized Gain/Loss	-68,521.90

Security Type	Market Value	% Fixed Income	% Assets
MUNICIPAL BONDS	3,253,898.38	65.1	65.1
GOVERNMENT BONDS	39,312.66	0.8	0.8
CMO	224,361.10	4.5	4.5
TREASURY BILLS	502,502.89	10.0	10.0
CASH AND EQUIVALENTS	348,276.98	7.0	7.0
CERTIFICATES OF DEPOSIT	542,461.98	10.8	10.8
GOVERNMENT AGENCIES	90,268.10	1.8	1.8
Fixed Income Total	5,001,082.09	100.0	100.0

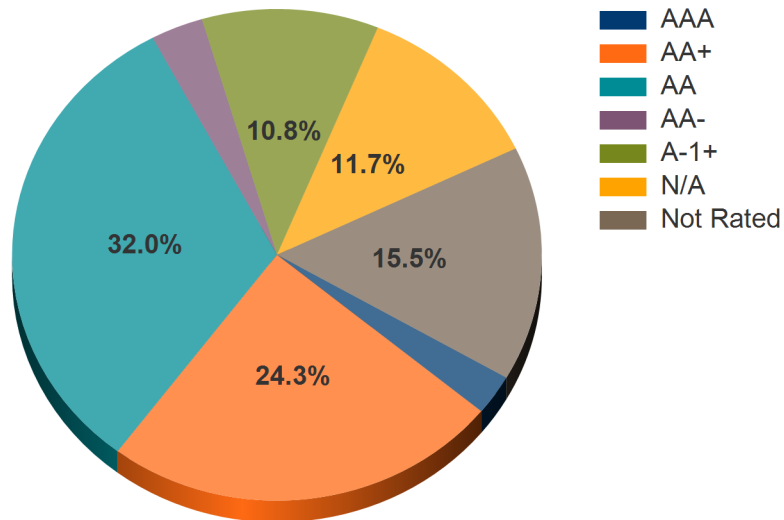
Distribution by Maturity

Maturity	Number	Market Value	% FI Holdings	Average YTM	Average Coupon	Average Duration
Under 1 Yr	8	1,688,816.88	36.3	4.3	1.826%	0.5
1 Yr - 3 Yrs	13	1,963,258.23	42.2	4.4	3.029%	1.8
3 Yrs - 5 Yrs	3	1,000,730.00	21.5	4.8	4.851%	3.3

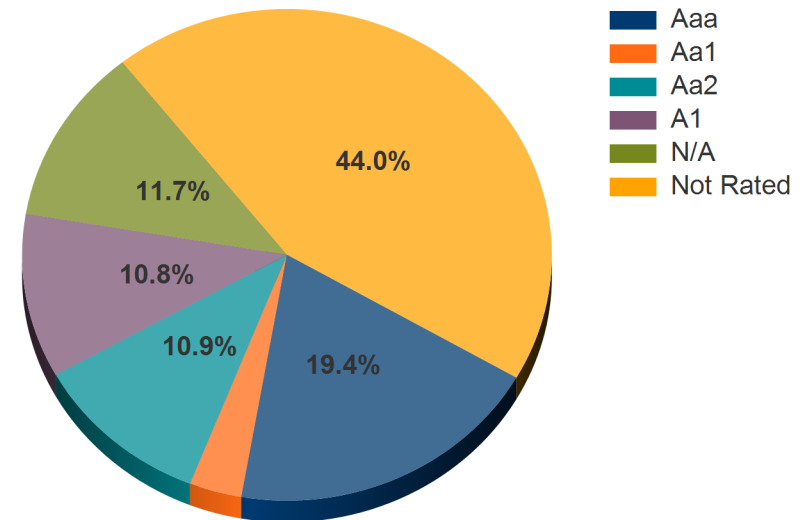
Distribution by Maturity

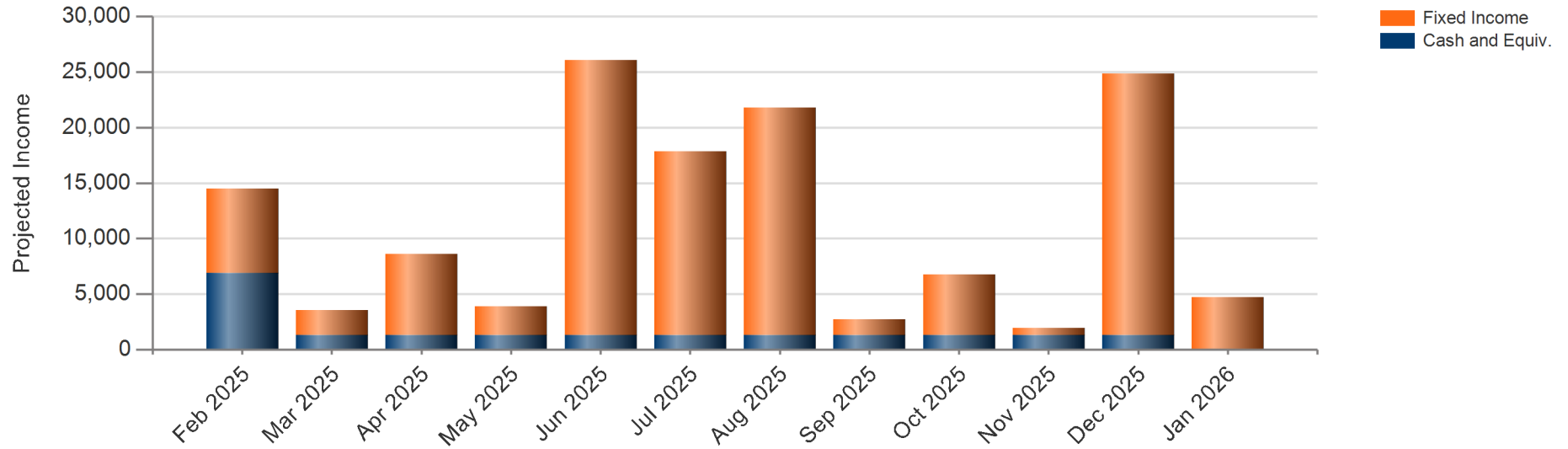


Distribution by S&P Rating



Distribution by Moody Rating





	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026
Cash and Equiv.	6,880	1,286	1,286	1,286	1,286	1,286	1,286	1,286	1,286	1,286	1,286	0
TREASURY BILLS (USD)	5,594	0	0	0	0	0	0	0	0	0	0	0
CASH AND EQUIVALENTS (USD)	1,286	1,286	1,286	1,286	1,286	1,286	1,286	1,286	1,286	1,286	1,286	0
Fixed Income	7,636	2,243	7,333	2,596	24,798	16,568	20,481	1,427	5,477	650	23,581	4,717
MUNICIPAL BONDS (USD)	6,183	0	6,229	650	23,225	15,465	19,188	0	5,477	650	23,225	4,717
GOVERNMENT BONDS (USD)	236	0	0	0	0	0	0	236	0	0	0	0
CERTIFICATES OF DEPOSIT (USD)	1,218	2,243	1,103	1,946	1,218	1,103	1,294	1,191	0	0	0	0
GOVERNMENT AGENCIES (USD)	0	0	0	0	356	0	0	0	0	0	356	0
Total	14,516	3,529	8,619	3,882	26,085	17,854	21,768	2,713	6,763	1,936	24,867	4,717
Sub Account Total	137,249											
Grand Total	137,249											

Ehlers Investment Partners ("Ehlers") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV) on our website at www.ehlers-inc.com/disclosures.

Information contained in this performance summary is confidential and for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this summary but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank/brokerage maintains control of all assets reflected in this summary and we urge you to compare this summary to the one you receive from your qualified custodian. Ehlers does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Ehlers will obtain pricing from an alternative approved third-party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed on our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by S&P, Moody's, and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



Abby VanKempen
Zoning Administrator

600 6th Street, Suite #7, Madison, MN 56256
email | abby.vankempen@lqpc.com
phone | 320-598-3132

Notice to Township And Municipal Officials

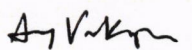
The following is the official summary of Section 27 of the Lac qui Parle County Land Use Ordinance which was passed by the County Board on December 17th, 2024:

The purpose of this ordinance is to implement the provisions of the Minnesota Statutes, chapter 342, as amended from time to time, which authorizes Lac qui Parle County to protect the public health, safety, welfare of Lac qui Parle County residents by regulating cannabis businesses within the legal boundaries of Lac qui Parle County.

Lac qui Parle County finds and concludes that the proposed provisions are appropriate and lawful land use regulations for Lac qui Parle County, that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.

A printed copy of the complete ordinance is available for inspection by any person at the Lac qui Parle County Environmental Office during normal business hours and located on the county's website (lqpc.com/260/Ordinances).

This summary was approved by the Lac qui Parle County Board on December 17th, 2024.


Abby VanKempen
Zoning Administrator

CITY COUNCIL CHECKLIST

1/10/2025

ITEM	DATE	ADDRESSED BY	RESPONSIBLE TO COMPLETE	Progress Notes	COMPLETE
Downtown Renovation Fund	1/1/2022	Meyer	CM,	Reserve Fund \$20,369	
EDA CIP Program	1/1/2022	EDA	EDA	Applications out for 2025 Projects	
Downtown Open Space-Block 48	9/19/2022	Conroy	CM EDA	Consider for downtown apartments	
Daycare Performance/EDA Appropriation	9/1/2017	EDA	Community	Stakeholder Meetings have resumed	
Infrastructure North Expansion	9/1/2021	Council	CM, council	Change Order to address unlinable laterals	
City Hall Restoration and Maintenance	6/1/2017	Council	CM, BM	Windows are all painted/weather sealed - door remains	
Slen Park Improvements - DNR	7/2/2021	Conroy	CM, Parks	Park Board Fundraising work begun	
Welcome Sign School Pride State Champ	8/20/2022	Zahbrock	CM, PZ, AC	Pro Image does not do this, waiting to hear back from Quick Signs	
Carneige Library Roof	1/1/2022	Parks	Manager	Secured for Winter - Spring repair parapet wall	
Water Treatment Rehab	1/1/2024	All	Public Works	On PFA funding - In design	

MADISON AREA CHAMBER OF COMMERCE AGREEMENT
BETWEEN THE CITY OF MADISON AND THE MADISON AREA CHAMBER OF COMMERCE
FOR THE TERM OF 01/01/25 through 12/31/26 (Two Years)

THIS AGREEMENT, made and entered into this 13th day of January, 2025, by and between the City of Madison, Minnesota, hereafter referred to as "the CITY," and the Madison Area Chamber of Commerce, an independent contractor, hereafter referred to as the "CHAMBER" whose business address is: 623 3rd Street, Madison, Minnesota 56256, for the period from January 1, 2025 through December 31, 2026 (two years).

1. **APPOINTMENT.** The City hereby retains the services of the Chamber as the "Bureau of Information and Publicity" (Minn. Stat. 469.191 and the Madison City Charter Chapter 1.02 Powers of the City effective January 1, 2004), for the calendar years of 2025 and 2026, and the said chamber hereby agrees to act in such capacity, all pursuant to the terms and conditions hereinafter specified. This appointment is based on the recommendation of the city manager and charter.

2. **BASE RETAINER.** The City shall pay the Chamber \$15,000 annually as a base annual retainer for the calendar years of 2025 and 2026 regardless of the amount of services provided in any given year, except as herein provided. Said retainer shall include furnishing tourists' information, for outdoor advertising, preparing, publishing, and circulating information and facts concerning the recreational facilities and business and industrial conditions of the community. Chamber services may require an occasional attendance at meetings of the city council, planning commission, cable commission, city economic development authority and the park board.

- a. Outdoor Advertising includes billboards, signs, posters, digital displays, and banners.
- b. Preparing, publishing and circulating shall include creating and designing promotional material or information that aligns with the city and Economic Development Authority goals, and making available to the public in various platforms that reaches a broad audience.
- c. Promotional Activities shall focus on economic growth by showcasing local businesses, events, and attractions within the City.

3. **ADDITIONAL COMPENSATION.** The Chamber shall be compensated for special projects as agreed upon in advance, and approved by either the city manager and/or city council. Such projects shall be described in writing and at an agreed upon hourly or project bases rate and may include reimbursed for out-of-pocket expenses commensurate with the current policies of the City.

4. **CHAMBER OF COMMERCE UPDATE.** The City may pay the Chamber's expenses in attending conferences and seminars as may be necessary to keep them current with the city's needs in the areas of the services covered by this agreement. The Chamber shall seek advance approval by the city manager and/or city council. Such expenses will be compensated in accordance with the City of Madison's policies.

5. **TERMINATION.** This Agreement may be cancelled by the City or by the Chamber with or without cause, upon not less than ninety (90) days' written notice served upon the Mayor through the City Clerk's Office (Business Office) and the Chamber's most current address on file, to the other party.

6. **ENTIRE AGREEMENT.** It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between interested parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Chamber and the City.

IN WITNESS WHEREOF, the City and Chamber have hereunto subscribed their names this 13th day of January, 2025 and to be bound thereby.

MADISON AREA CHAMBER OF COMMERCE

CITY OF MADISON

Madison Chamber

Mayor, Maynard Meyer

Date

Attest:

City Clerk, Christine Enderson

Date

**CITY OF MADISON, MINNESOTA
RESOLUTION 25-10**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ESTABLISHING A FEE SCHEDULE PURSUANT TO §34.01
OF THE MADISON CODE OF ORDINANCES FOR THE YEAR 2025**

WHEREAS, the City Council is interested in establishing a fee schedule pursuant to §34.01 of the Madison City Code of Ordinances for the year 2025, effective January 1, 2025.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the following fee schedule for the year 2025 be adopted pursuant to §34.01 of the Madison City Code of Ordinances.

I.	<u>LIQUOR LICENSES</u>	<u>Fee</u>
A.	<u>RETAIL LIQUOR LICENSE</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	500.00
	3. Sunday License	50.00
B.	<u>WINE (RESTAURANT ONLY)</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
C.	<u>TEMPORARY (1 or 3-day)</u>	
	1. On Sale Liquor	75.00
	2. On Sale Beer	75.00
D.	<u>ON-SALE BEER (3.2 or STRONG BEER)</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
E.	<u>SPECIAL CLUB</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial/Annual Renewal	100.00
F.	<u>SET-UP</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
G.	<u>OFF-SALE BEER</u>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00

II.	<u>GAMES OF SKILL</u>	
	Pool Tables/Pinball/Video Games	25.00
III.	<u>OTHER</u>	
	Special Use Permit	75.00
IV.	<u>TATOO AND BODY PIERCING SERVICES</u>	
	1. Initial Application	250.00
	2. Initial Investigation	100.00
	3. Annual Renewal	100.00
V.	<u>ZONING PERMITS</u>	
	Value 0-\$5,000	65.00
	Value \$5,001-\$15,000	130.00
	Value Over \$15,000	200.00
	Petition to Subdivide Plats:	
	Less than 5 Lots	100.00
	5-10 Lots	150.00
	More than 10 Lots	200.00
	Variance Application	250.00
	Conditional Use Permit	250.00
	Special Permit	100.00
	Rezoning Request	100.00
	Code Amendment	375.00
	Street/Alley Vacation	75.00
	Annexation Request	250.00
	(plus State of MN fees)	
VI.	<u>DOGS & CHICKENS</u>	
	Dog License -Neutered Male and Spayed Female (Calendar Year)	N/C
	Dog License - Unspayed Female & Unneutered Male (Calendar Year)	N/C
	Chicken Permit – Initial Application	100.00
	Chicken Permit – Renewal Application	50.00

VII. UTILITY & SERVICE CHARGES

Right-of-Way/Street Digging Permit	200.00*
*Plus Any Extra Costs for Street Repair	
Water & Sewer Connection - Simultaneous	100.00
Electric & Water Meter Connect/Disconnect Fees (per meter)	50.00
Security Deposits – Residential	\$150.00
Commercial	\$200.00
• Plus an additional \$50.00 if electric heat is main heat source	
Administrative Processing Fee – per month on accounts that become delinquent	\$10.00
Utility service tampering fine (per meter)	\$200.00
Sanitary Discharge Exception Permit (November 15 – April 15)	N/C
<u>Equipment Rent (Per Hour) – *Does not include labor</u>	
Sweeper	50.00
Loader/Blower	100.00
Truck	40.00
Tractor Mower	50.00
Skid Loader	50.00
With attachments	75.00
Grader	75.00
Cat Loader	75.00
Aerial Truck	75.00
Digger Derik	75.00
Sewer Machine	75.00
*Labor of City Employee operating equipment – per employee per hour	65.00
<u>Labor & Materials/Supplies (Per hour or quantity)</u>	
Labor (Per Hour)	(minimum charge) 65.00
Gravel (Per Yard)	14.00
Water (Per 100 Gallons - Hard)	1.25
Water (Per 100 Gallons - Processed)	2.75
Reclaimed Granite (Per Yard)	15.00
Reclaimed Pea Rock (Per Yard)	4.00
Salt & Sand (Per Yard)	12.00

VIII. ADMINISTRATIVE CHARGES

Maps	5.00
Copies (Per Page)	0.25
Fax Machine (Per Page)	1.50
Service Charge - Returned Checks	35.00
Special Assessment Certification – levied and pending	10.00
Copies of Audit Report (postage additional)	10.00
Peddler/Transient Merchant Permit	50.00
Digital Sign Fee (\$5 Per Day)	(minimum charge) 25.00
Credit Card Fee – Utility Billing Payment	2.0%; \$.50 minimum
Credit Card Fee – Misc. Payments	3.75%; \$2.50 minimum

IX. CITY HALL FACILITIES

*\$50 Extra charge for clean up

Madison Room	Basic Charge	25.00
Auditorium	Basic Charge	50.00
Basement	Basic Charge	50.00

X. RECREATIONAL

Jacobson Park Wayside Rest ("rest area")	Nightly: Non-Electric	15.00
	Weekly: Non-Electric	75.00
	Nightly	30.00
	Weekly	150.00
Recreation Field Damage Deposit		100.00
ATV Permit (per lifetime of vehicle)		100.00
Golf Cart Permit (per lifetime of vehicle)		100.00
Picnic Tables – rentals for non-city facilities (per table per day)		10.00
Memorial Bench		1,250.00
Memorial Bench Concrete Slab		200.00
Memorial Picnic Table		1,000.00

XI. ELECTIONS

Filing Fee	2.00
------------	------

*If petition filed, no charge

XII. CODE ENFORCEMENT**Charges for Service:**

Dog/Cat Pound Boarding Fee	25.00/day
Mowing, Snow Shoveling, and Code Compliance Services (minimum)	60.00-100.00/hour

Fines:

Dog/Cat Running at Large Fine	75.00
Parking Violations Fine	75.00
Snow Removal (Sidewalk) Fine	75.00
Vehicle Storage Fee (Impoundment)	25.00/day
Vehicle Towing	175.00
Sanitary Discharge Fine	50.00
Code Violation – Public Nuisance Fine	75.00
Sanitary Sewer Inspection - Noncompliant Surcharge	50.00/month

XIII. SWIMMING POOL

General Admission (Daily Pass)	5.00
Season Pass - individual	100.00
Season Pass - family	250.00
Season Pass – family over 6 people	add'l 25.00
Lap Swim Punch Card 10 sessions	30.00
Lessons (depends on swimmers' level)	50.00-60.00
Private Lessons (per person)	150.00
Pool Rental	300.00

XIV. AMBULANCE DEPARTMENT

Base Fee		900.00
Flight Crew Transport	(add)	\$250.00 (Flat Rate/Round Trip)
Wait Time if exceeds 30 mins	(add)	\$60 per hour
Mileage per loaded mile	(add)	\$21.00
North Memorial Flight Crew Transport	(add)	\$350.00 (Flat Rate/Round Trip)
Treat/No Transport		200.00
Standby		
Races (Per Hour)		60.00
School Events (Per Hour)		60.00
Hospital (Per Hour)		60.00
Advanced Life Support		1,300.00

XVI. MILEAGE

Rate Reimbursement per mile (As established by resolution/ordinance)	IRS Rate
--	----------

XVII. FIRE DEPARTMENT

First Hour**	1,000.00
Every Additional Hour	250.00
False Alarm – on site	250.00
Materials	Determined as needed
Standby	
Races (Per Hour)	60.00
**Emergency (non-fire) Call	250.00-1,000.00

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 25-10 was declared duly passed and adopted this 13th day of January, 2025.

Maynard Meyer
Mayor

Attest: _____
Christine Enderson
City Clerk

**CITY OF MADISON, MINNESOTA
RESOLUTION 25-11**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

RESOLUTION ADOPTING DEBIT CARD POLICY

WHEREAS, the City Council is interested in establishing a Debit Card Policy which details authorized use of a city debit card by designated employees to make purchases on behalf of the City; and

WHEREAS, said Debit Card Policy will include a list of designated employees, a debit card maximum spending limit, and conditions for use; and

WHEREAS, designated employees will be required to execute a City of Madison Debit Card Policy Acknowledgment prior to issuance of said debit card.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA that the Debit Card Policy attached as Exhibit A is hereby adopted and City Clerk/Treasurer Angela Ransom is hereby authorized to establish a debit card program with United Prairie Bank on behalf of the City of Madison.

Upon vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution No. 25-11 was declared duly passed and adopted this 13th day of January 2025.

Maynard Meyer
Mayor

Attest: _____
Christine Enderson
City Clerk

RESOLUTION 25-11

CITY OF MADISON DEBIT CARD POLICY

EXHIBIT A

As stated in MN Statute 471.382, the City of Madison Council may authorize the use of a Debit Card by any City employee otherwise authorized to make a purchase on behalf of the City. All purchases by Debit Card must otherwise comply with all statutes, rules and policies applicable to City purchases. A City employee who makes or directs a purchase by Debit Card that is not in compliance with statutes, rules and policies, is personally liable for the amount of the purchase.

Debit Card transactions on bank statements do not contain the detail necessary to satisfy the requirements of “claims presented to the City for payment must be in writing and itemized”. Therefore, invoices and receipts for all items purchased on with a debit card must be retained. A list of all Debit Cards charges will be included with monthly expenditures for Council review and approval. (*MN Stat 412.271 subd. 2, MN Stat 471.38 subd 1*)

Debit Card use must also comply with laws concerning borrowing. Debit Cards will not be used for carrying debt. The entire card balance shall be paid in full each month. (*MN Stat Ch 475*)

1. Employees who are Department Heads are authorized to use or direct use of the City of Madison’s Debit Card.
2. Debit Cards will carry a card limit of no more than \$1,000.00, unless otherwise authorized.
3. City Debit Cards will be issued through the City of Madison Business Office. All cards must be returned to the business office when renewed or upon leaving the employment of the City. A lost or stolen Debit Card must be reported immediately.
4. No employee will intentionally use a City of Madison Debit Card for personal purchases. Unauthorized use or abuse of a city Debit Card will result in disciplinary action, up to and including termination of employment.
5. Supporting documents and/or invoices will be submitted to the Business office immediately after purchasing an item(s). Department Head will code each document/invoice and stipulate on the
 - a. Document and/or invoice description of what the purchase is for.
 - b. For example: Maintenance supplies for Community Center; Liquor Store cleaning supplies; repair parts for loader.
6. Authorized persons will receive and sign an acknowledgement form regarding Debit Card use. (See attached)

Adopted by the City Council of the City of Madison, County of Lac qui Parle, State of Minnesota this the 13th day of January 2025.

CITY OF MADISON DEBIT CARD POLICY ACKNOWLEDGMENT

The City of Madison hereby authorizes you to use its Debit Cards on its behalf. It is important that you understand the rules regarding Debit Card use. If these rules are not followed, the City may cancel the card and you may be personally liable for any misuse.

- Debit Cards may only be used for appropriate City business. Unauthorized use or abuse of a City Debit Card will result in disciplinary action, up to and including termination of employment.
- Debit Cards shall not be used to obtain a cash advance.
- Debit Cards must at all times be protected from theft and unauthorized use.
- A lost or stolen Debit Card must be reported immediately to the City of Madison Business Office.
- Debit Card receipts, invoices or cash register tapes for all purchases must be turned into the Clerks' office upon return.
- The City will not be responsible for interest charges accrued due to delayed submission of receipts and payment requests.

I acknowledge receipt of the City of Madison Debit Card Policy and confirm that I have read and understand its terms and conditions. I agree to abide by the terms of the Policy and the above statements. I also understand that all Debit Card use is subject to audit.

Employee Signature

Date

Print Name

Received by

Date

DEBIT CARD HOLDERS AS OF January 13th 2025

United Prairie Debit Card:

4 City Administration – Val Halvorson, Christine Enderson, Angie Ransom & Cheri Tuckett

4 Public Works –

Street Department Supervisor – Todd Erp

Line Department – David Johnson

Water Department Supervisor – Dean Broin

Facilities Maintenance and Safety – Zachary Larson

1 Fire Department Treasurer – Seth Haas

1 Ambulance Chief – Matt Carmody

Minnesota Public Utilities Commission			
DOCKET NO. E999/PR-25-09		Reporting Year	2025
Cogeneration and Small Power Production Tariff		Utility:	Madison Municipal Utilities
Report Year:	2025	Date Submitted:	December 2, 2024

Filing Utility Information		Contact Information	
Company ID#	137	Contact Name	Christine Enderson
Company Name	Madison Municipal Utilities	Contact Title	City Clerk
Street Address Line 1	404 6th Ave	Contact Telephone	320-598-7373
Street Address Line 2		Contact Email	christine.enderson@ci.madison.mn.us
City	Madison		
State	MN		
Zip Code	56256		

Comments/Notes

Minnesota Public Utilities Commission

DOCKET NO. E999/PR-25-09

Reporting Year

2025

Cogeneration and Small Power Production Tariff

Utility:

Minn. Rules 7835.0500 Schedule A: Estimated Energy Costs

Schedule A must contain the estimated system average incremental energy costs by seasonal peak and off-peak periods for each of the next five years. For each seasonal period, system incremental energy costs must be averaged during system daily peak hours, system daily off-peak hours, and all hours in the season. The energy costs must be increased by a factor equal to 50 percent of the line losses shown in schedule B. Schedule A must describe in detail the method used to determine the on-peak and off-peak hours and seasonal periods and must show the resulting on-peak and off-peak and seasonal hours selected.

Please include all computation descriptions in Schedule G

Estimated Marginal Energy Costs (\$/MWh)						
		2025	2026	2027	2028	2029
Summer	On Peak	\$30.52	\$30.26	\$28.53	\$26.88	\$27.00
	Off Peak	\$19.59	\$19.99	\$18.58	\$17.40	\$17.23
	All Hours	\$31.93	\$32.15	\$30.08	\$28.22	\$28.20
Winter	On Peak	\$29.78	\$29.53	\$27.84	\$26.23	\$26.35
	Off Peak	\$21.13	\$21.57	\$20.04	\$18.77	\$18.58
	All Hours	\$31.71	\$31.93	\$29.87	\$28.03	\$28.01
Annual	On Peak	\$30.16	\$29.90	\$28.19	\$26.56	\$26.68
	Off Peak	\$20.38	\$20.79	\$19.32	\$18.10	\$17.92
	All Hours	\$24.30	\$24.46	\$22.89	\$21.48	\$21.46
Annual # hours on-peak:		4,080	4,144	4,112	4,080	4,128

Description of season and on-peak and off-peak periods	
Summer:	March through August
Winter:	September through February
On-peak period:	Monday through Friday 6 am through 10 pm EST, non-MISO holiday
Off-peak period:	All non on-peak hours

Minnesota Public Utilities Commission	
DOCKET NO. E999/PR-25-09 Cogeneration and Small Power Production Tariff	Reporting Year: 2025 Utility: Madison Municipal Utilities
Minn. Rules 7835.0600 Schedule B: Estimated Capacity Costs	

Subp. 7. Avoidable capacity costs

 If the utility has neither planned generating facility additions nor planned additional capacity purchases, other than from qualifying facilities, during the ensuing ten years, the utility must be deemed to have no avoidable capacity costs.

Planned facility additions or capacity purchases

Fill out Schedule B

Subp. 2. Description of all planned utility generating facility additions anticipated during the next ten years, including:						
	Unit 1	Unit 2	Unit 3	Unit 4	Unit 5	Unit 6
A. Name of Unit	Marshall Solar Plus	Brookings Solar				
B. Nameplate Rating	10 MW	5 MW				
C. Fuel Type	Solar	Solar				
D. In-Service Date	2024	2025				
E. Completed Cost in \$/kW in the year in which the plant is expected to be put in service, including allowance for funds used during construction	[TRADE SECRET DATA BEGINS]					
F. Anticipated average annual fixed operating and maintenance costs in \$/kW						
G. Energy costs associated with the unit, including fuel costs and variable operating and maintenance costs						
H. Projected average number of kWh/year the plant will generate during its useful life						
I. Average annual fuel savings resulting from the addition of this generating facility, stated in \$/kW		TRADE SECRET DATA ENDS]				

Subp. 3. Description of all planned firm capacity purchases, other than from qualifying facilities, during the next ten years, including:						
	Purchase 1	Purchase 2	Purchase 3	Purchase 4	Purchase 5	Purchase 6
A. Year of Purchase	2025	2025	2025	2025	2025	
B. Name of the seller	[TRADE SECRET DATA BEGINS]					TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	25,000	65,000	26,000	3,300	22,000	
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						

Minn. Rules 7835.0600 Schedule B: Estimated Capacity Costs

Subp. 7. Avoidable capacity costs						Planned facility additions or
	Purchase 7	Purchase 8	Purchase 9	Purchase 10	Purchase 11	Purchase 12
A. Year of Purchase	2026	2026	2026	2026	2026	
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	50,000	65,000	26,000	3,300	22,000	
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 13	Purchase 14	Purchase 15	Purchase 16	Purchase 17	Purchase 18
A. Year of Purchase	2027	2027	2027	2027	2027	
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	50,000	65,000	26,000	3,300	22,000	
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 19	Purchase 20	Purchase 21	Purchase 22	Purchase 23	Purchase 24
A. Year of Purchase	2028	2028	2028	2028	2028	
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	50,000	65,000	26,000	3,300	22,000	
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 25	Purchase 26	Purchase 27	Purchase 28	Purchase 29	Purchase 30
A. Year of Purchase	2029	2029	2029	2029	2029	
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	50,000	65,000	26,000	3,300	22,000	
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 31	Purchase 32	Purchase 33	Purchase 34	Purchase 35	Purchase 36
A. Year of Purchase	2030	2030	2030	2030	2030	
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	50,000	65,000	26,000	3,300	22,000	
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 37	Purchase 38	Purchase 39	Purchase 40	Purchase 41	Purchase 42
A. Year of Purchase	2031	2031	2031			
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	50,000	65,000	26,000			
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
	Purchase 43	Purchase 44	Purchase 45	Purchase 46	Purchase 47	Purchase 48
A. Year of Purchase	2032	2033	2034			
B. Name of the seller	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
C. Number of kW of capacity to be purchased	65,000	65,000	65,000			
D. Capacity cost in \$/kW	[TRADE SECRET DATA BEGINS]					[TRADE SECRET DATA ENDS]
E. Associated energy costs in cents/kWh						
Subp. 4. Utility's overall average percentage of line losses due to distribution, transmission, and transformation of electric energy						
Average Annual line loss						

Subp. 7. Avoidable capacity costs							Planned facility additions or
If the utility has either planned generating facility additions or planned additional capacity purchases, other than from qualifying facilities, during the ensuing ten years, the utility							
	Summer On-Peak	Summer Off-Peak	Average Summer	Winter On-Peak	Winter Off-Peak	Average Winter	
Loss Factors	0.08	0.08	0.08	0.08	0.08	0.08	

Subp. 5 Net annual avoided capacity cost - Please show calculations in Schedule G		
Averaged on Peak hours	\$ 0.008	The utility's net annual avoided capacity cost stated in dollars per kilowatt-hour averaged over the on-peak hours and the utility's net annual avoided capacity cost stated in dollars per kilowatt-hour averaged over all hours.
Average Over All Hours	\$ 0.004	

Subp. 6 Net annual avoided capacity cost - Please show calculations in Schedule G		
Averaged on Peak hours		If the utility has no planned generating facility additions for the ensuing ten years, but has planned additional capacity purchases, other than from qualifying facilities, during the ensuing ten years, schedule B must contain its net annual avoided capacity cost stated in dollars per kilowatt-hour averaged over the on-peak hours and the utility's net annual avoided capacity costs stated in dollars per kilowatt-hour averaged over all hours.
Average Over All Hours		

Minnesota Public Utilities Commission		
DOCKET NO. E999/PR-25-09	Reporting Year:	2025
Cogeneration and Small Power Production Tariff	Utility:	Madison Municipal Utilities

2025

Madison Municipal Utilities

Minn. Rules 7835.0650 Schedule C: Calculation, Average Retail Energy Rate

7835.0100 DEFINITIONS. Subp. 2a. Average retail utility energy rate. "Average retail utility energy rate" means, for any class of utility customer, the quotient of the total annual class revenue from sales of electricity minus the annual revenue resulting from fixed charges, divided by the annual class kilowatt-hour sales. Data from the most recent 12-month period available before each filing required by parts 7835.0300 to 7835.1200 must be used in the computation.

[illegible]

Minnesota Public Utilities Commission

DOCKET NO. E999/PR-25-09

Reporting Year: 2025

Cogeneration and Small Power Production Tariff

Utility: Madison Municipal Utilities

Minn. Rules 7835.1000 Schedule G: Computations and Descriptions

Schedule G must contain and describe all computations made by the utility in determining Schedules A and B. Please use the space below to show your calculations. Refer to Minn. Rules 7835.0500-7835.0600 for detailed computation descriptions, especially for Schedule B Subp. 5 and 6.

In Schedule A, MRES estimated the avoided energy cost by first calculating the total cost for the previous year assuming MRES purchased all energy to supply its member load from the MISO market on an hourly basis, at the real-time LMP. The total cost was then divided by the total energy requirement resulting in an historic load-weighted \$/MWh costs.

After calculating this historic avoided energy cost, MRES then applied forecasted LMP growth rates which were calculated from a LMP forecast conducted by Energy Ventures Analysis Incorporated (EVA). These estimates were then broken down by Summer and Winter seasons based on MISO's definitions for Fall, Winter, Spring, and Summer, and then the estimates were broken down by MISO's definition of on and off peak hours.

In Subp. 3, all existing and PPA amounts and prices were listed for the next 10 years.

In Subp. 4, the loss amounts for distribution and transmissions was assumed to be 8% for all seasons.

In Subp. 5, the calculations are shown in the tables below. This section shows the total purchase price for all executed and future PPAs listed in Schedule B, Subp 3. The costs for the generation and costs for PPAs are added together to get an annual total dollar amount. These numbers were divided by PPA kW values, to get an annual cost per kW year. This series of numbers is converted to current dollars using a 6% discount rate, and then averaged to get a single cost / kW-yr. This number is then divided by 8,760 to get a \$/kwh for all hous, and also divided by 4,080 on-peak hours to get a \$/kWh for on-peak hours.

Calculation for Schedule B, Supb. 5

Total Purchase Price for PPAs										
Purchase	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
[TRADE SECRET DATA BEGINS]										
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	TRADE SECRET DATA ENDS	

Purchase kW										
Purchase	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
[TRADE SECRET DATA BEGINS]	25,000	50,000	50,000	50,000	50,000	50,000	50,000	65,000	65,000	65,000
	65,000	65,000	65,000	65,000	65,000	65,000	65,000			
	26,000	26,000	26,000	26,000	26,000	26,000	26,000			
	3,300	3,300	3,300	3,300	3,300	3,300	0			
TRADE SECRET DATA ENDS]	22,000	22,000	22,000	22,000	22,000	22,000	0			
Total	141,300	166,300	166,300	166,300	166,300	166,300	141,000	65,000	65,000	65,000

Minnesota Public Utilities Commission

DOCKET NO. E999/PR-25-09

Reporting Year:

2025

Cogeneration and Small Power Production Tariff

Utility:

Madison Municipal Utilities

Minn. Rules 7835.1100 Schedule H: Wholesale Power Rates

Special Rule for Non-Generating Utilities: Schedule H must list the rates at which a non-generating utility purchases energy and capacity. If the non-generating utility has more than one wholesale supplier, schedule H must list the rates of that supplier from which purchases may first be avoided. If the non-generating utility with more than one wholesale supplier also chooses to file schedules A and B, the data on schedules A and B must be obtained from that supplier from which purchases may first be avoided. Please use the space below to include these rates.

The MRES Board of Directors establishes its avoided cost rate annually. For Qualifying Facilities of 100 kW or less, the PURPA Standard Rate is 2.43 cents per kWh for 2025. The rates for Qualifying Facilities greater than 100 kW are negotiated and will take into consideration factors enumerated in Section 292.304 of the regulations of the Federal Energy Regulatory Commission.

Cogeneration and Small Power Production Tariff (Schedules D - F)

Due: January 2

Statute/Rule reference: [Rules 7835.0300 – 7835.1200](#) (reporting requirements are identified in the rules)

Comments: Wholesale suppliers may provide Schedules A, B, and G to their members to facilitate reporting.

Report Year	2024
Date Submitted	12/27/2024
Filing Utility Information	
Company ID#	137
Company Name	Madison Municipal Utilities
Street Address Line 1	404 6 th Ave
Street Address Line 2	
City	Madison
State	MN
Zip Code	56256
Contact Information	
Contact Name	Christine Enderson
Contact Title	City Clerk
Contact Telephone	320-598-7373
Contact Email	Christine.enderson@ci.madison.mn.us
Comments/Notes	

Schedule D

([Rule 7835.0700](#))

Uniform Statewide Contract for Cogeneration and Small Power Production Facilities

Schedule D must contain all standard contracts to be used with qualifying facilities, containing applicable terms and conditions.

The Madison City Council adopted the Distributed Generation Workbook on October 27, 2014 and is on file in the City Clerk's Office. Minutes and Resolution attached after Schedule E. The Standard Agreement can be found in Chapter 5, Exh. C.

Schedule E

([Rule 7835.0800](#))

Interconnection Agreement

Schedule E must contain the utility's safety standards, required operating procedures for interconnected operations, and the functions to be performed by any control and protective apparatus. These standards and procedures must not be more restrictive than the standards contained in the electrical code under part [7835.2100](#) or the interconnection standards distributed to customers under part [7835.4750](#). The utility may include in schedule E suggested types of equipment to perform the specified functions. No standard or procedure may be established to discourage cogeneration or small power production.

The Madison City Council adopted the Distributed Generation Workbook on October 27, 2014 and is on file in the City Clerk's Office. Minutes and Resolution attached after Schedule E. The standard Interconnection Agreement can be found in Chapter 6, Exh. C.

Schedule F

([Rule 7835.0900](#))

Procedure for notifying Qualifying Facilities of periods when the utility will not purchase electric energy or capacity due to operational circumstances that would make the cost of purchases during those periods greater than the cost of internal generation.

Madison Municipal Utilities does not currently have any period when the utility will not purchase electricity.

Live streaming: Deb Koester informed Council that she will be requesting the Lac qui Parle Valley School Board to stream their meetings and she wondered if the Council knew what that would entail. City Manager Radermacher noted that consideration would need to be given to equipment costs and ability to get on-line. For the City, it was estimated to cost \$10,000 to get it up and running. He noted that Lac qui Parle Valley has received a Blandin broadband grant already and there may be more grant dollars available.

CONSENT AGENDA

Upon motion by Zahrbock, seconded by Conroy and carried, the Consent Agenda was approved as presented. Included on the Consent Agenda was an invitation to a meeting being hosted by the Lac qui Parle County EDA Office to discuss childcare issues in Lac qui Parle County. This meeting will be held at Madison City Hall on November 6th at 8:00 a.m. Mayor Thole expressed his concern with a new program that would take children out of residential daycares that are already established and licensed.

CITY COUNCIL CHECKLIST

Council reviewed the City Council checklist.

Councilmember Conroy suggested that the City consider putting shrubs and/or flowers on the vacant lot on the north side of the Grand Theatre. Mayor Thole agreed that this would be a good idea as quite a few people do take their lunch and eat in the parks. Council requested that this matter be referred to the Madison Park Board.

Councilmember Zahrbock suggested a nice public restroom on 6th Avenue. It was noted that this would become a larger project than anticipated with engineering work and ADA compliance requirements.

SMALL POWER PRODUCTION AND CO-GENERATION POLICY

City Manager Radermacher presented Council with a Distributed Generation Workbook produced by Missouri River Energy Services for use by its members who have customers installing their own generation units like small wind turbines or solar panels. Those customers will have questions regarding interconnection as well as the potential of selling back surplus generation. City Manager Radermacher noted that the City Council could decide to adopt the Distributed Generation Workbook at this time while working through it over time to make desired changes. After further discussion, upon motion by Conroy, seconded by Zahrbock and carried, **RESOLUTION 14-22** titled "Resolution adopting the Distributed Generation Workbook as the Small Power Production and Co-generation Policy" was adopted. A complete copy of Resolution 14-22 is contained in City Clerk's Book #7.

**CITY OF MADISON, MINNESOTA
RESOLUTION 14-22**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

**RESOLUTION ADOPTING THE DISTRIBUTED GENERATION WORKBOOK AS
THE SMALL POWER PRODUCTION AND CO-GENERATION POLICY**

WHEREAS the Public Utilities Regulatory Policy Act of 1978 (PURPA), as amended, requires a utility to buy power and sell power to Qualifying Facilities;

WHEREAS the City of Madison and MRES filed a Petition of Wavier, which specifies the obligations of the City of Madison and MRES to a QF, with the Federal Energy Regulatory Commission (FERC) on Section 2010 of PURPA, and have been granted such waiver by the FERC

WHEREAS the City of Madison and MRES agreed to comply with "Rules of Compliance" as part of the Waiver;

WHEREAS the City of Madison has drafted guidelines and documents to implement the Rules of Compliance known as the "Distributed Generation Workbook" to accommodate QFs in interconnection and power purchase arrangements, which are subject to be updated periodically;

NOW THEREFORE BE IT RESOLVED that in recognition of the above statements, the City of Madison hereby adopts the Distributed Generation Workbook as the "Small Power Production and Co-Generation Policy."

Upon vote taken thereon, the following voted:

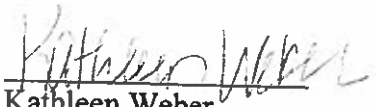
For: Thole, Zahrbock, Conroy
Against: None
Absent: Volk, Meyer

Whereupon said Resolution No. 14-22 was declared duly passed and adopted this 27th day of October, 2014.



Greg Thole
Mayor

Attest:



Kathleen Weber
City Clerk

MEULEBROECK, TAUBERT & CO., PLLP
CERTIFIED PUBLIC ACCOUNTANTS

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Luverne, Minnesota 56156
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Tyler, Minnesota 56178
507 247-3939
Lake Wilson, Minnesota 56151
507 879-3538
Marshall, Minnesota 56258
507 337-0501

PARTNERS

Matthew A. Taubert, CPA
David W. Friedrichsen, CPA
Daryl J. Kanthak, CPA
Blake R. Klinsing, CPA
Amy L. Mollberg, CPA

WITH THE FIRM

Kirk W. Morgan, CPA

January 6, 2025

Mayor and Council Members
City of Madison
404 6th Avenue
Madison, MN 56256

Dear Mayor and City Council,

Enclosed is our audit proposal to provide auditing services for the City of Madison. If the terms are agreeable, please sign and return in the enclosed envelope. A copy is provided for your records.

Please note that this proposal is for the audit and any additional services that may be requested by the City would be in addition to the amount of our agreement. If the City gets involved with a project that has federal revenue that requires a "Single Audit", normally greater than \$750,000 in federal revenue then a separate agreement would be necessary once the scope of the work is determined.

If you have any questions, please feel free to contact our office.

Sincerely,

Meulebroeck, Taubert & Co., PLLP

Meulebroeck, Taubert & Co., PLLP
Certified Public Accountants
Pipestone, Minnesota

Enclosures

MEULEBROECK, TAUBERT & CO., PLLP
CERTIFIED PUBLIC ACCOUNTANTS

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PARTNERS

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WITH THE FIRM
Kirk W. Morgan, CPA

January 6, 2025

Mayor and Council Members
City of Madison
404 6th Avenue
Madison, Minnesota 56256

Dear Mayor and Council Members:

We are pleased to confirm our understanding of the services we are to provide City of Madison, Madison, Minnesota for the year ended December 31, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund and the remaining fund information including the related notes to the financial statements which collectively comprise the basic financial statements of City of Madison, Madison, Minnesota as of and for the year ended December 31, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Madison, Madison, Minnesota's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Madison, Madison, Minnesota's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

 **COPY**

1. Management's Discussion and Analysis

We have also been engaged to report on supplementary information other than RSI that accompanies City of Madison, Madison, Minnesota's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1. Schedule of Proportionate Share of Net Pension Liability.
2. Schedule of Employer's Contribution.
3. Notes to Required Supplementary Information Other Than MD&A
4. Combining and Individual Fund Financial Statements and Schedules

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the City of Madison, Madison, Minnesota, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

1. Lack of segregation of duties in the accounting function.
2. Lack of expertise by city personal to prepare financial statements in accordance with generally accepted accounting principle.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures-Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Madison, Madison, Minnesota's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of City of Madison, Madison, Minnesota in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other non-audit services we provided. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience, evaluate the adequacy and results of those services, and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain

written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of American (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to (include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information on later than the date the supplementary information is issued with our report thereon). Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurements of presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurements or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation

engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities for the financial statements and related notes, and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes that you have reviewed and approved the financial statement and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services, and accept responsibility for them.

Engagement Administration, Fees, and Other

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Meulebroeck, Taubert & Co., PLLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Auditor's Office, State of Minnesota or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Meulebroeck, Taubert, & Co., PLLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State Auditor's Office, State of Minnesota. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately May 15th and to issue our reports no later than August of the year following the year under audit. Daryl Kanthak is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$20,900. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue written reports upon completion of our Audit. Our reports will be address to the Mayor and Council Members of the City of Madison, Madison, Minnesota. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we be become aware that the City of Madison, is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

City of Madison
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We appreciate the opportunity to be of service to the City of Madison and believe this letter accurately summarizes the significant terms to our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Meulebroeck, Taubert & Co., PLLP

Meulebroeck, Taubert & Co., PLLP
Certified Public Accountants
Pipestone, Minnesota

Response:

This letter correctly sets forth the understanding of the City of Madison, Madison, Minnesota.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Report on the Firm's System of Quality Control

December 1, 2022

To the Partners of Meulebroeck, Taubert & Co., PLLP and the Peer Review Committee of the Minnesota Society of Certified Public Accountants.

We have reviewed the system of quality control for the accounting and auditing practice of Meulebroeck, Taubert & Co., PLLP (the firm) in effect for the year ended June 30, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Meulebroeck, Taubert & Co., PLLP in effect for the year ended June 30, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Meulebroeck, Taubert & Co., PLLP has received a peer review rating of *pass*.

OlsenThielen & Co., LTD.

Olsen Thielen & Co., Ltd.

Action Plan

This action plan includes the goals and strategies from each topic area. The Madison Comprehensive Plan Task Force board met in December of 2023 to identify the priorities. Items marked with “X” in the priority column are the items the board wants to look at first as they develop their work plan.

Funding Source

Determine anticipated funding sources:

C: City. City of Madison

NG: Non-governmental. Foundations, gifts, other

G: Governmental. Federal or State grants, loans, or programs

Policy Manual

One way to implement the plan is to create a policy manual. A policy manual is a document for your staff that outlines actions and tasks that work towards your comprehensive plan. It sets specific policies for staff. The Action Plan “project lead” could be a good starting point for this manual.

Prioritization

Gathering more information will help the City decide where to focus its efforts on. Determining *impact* and *effort* will help prioritize, but factors such as *timeline*, the *project lead*, and the *funding source* may also affect decision making.

Impact

H - High impact – would really make a difference/ is necessary

M – Medium impact

L - Low impact – optional projects

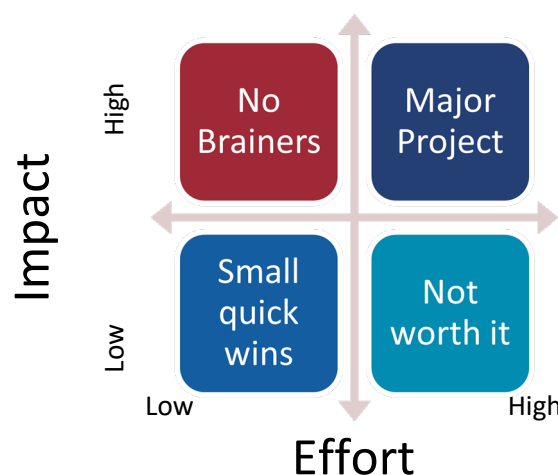
Some of the actions address multiple goals which increases its impact.

Effort/Cost

H - High effort/cost – \$20,000+

M – Medium effort/cost - \$5,000 - \$20,000

L - Low effort/cost – \$0 - \$5,000



Priority

Once you have determined impact and effort, you can then rank them to determine priority:

1. High Impact/Low Effort: Top Priority – this is a “no brainer”
2. High Impact/High Effort: Second Priority and should start soon – this is a “major project”
3. Low Impact/Low Effort: Third priority – easy to do but low impact – this is a “small quick win”
4. Low Impact/High Effort: Fourth priority – this might “not be worth it”

Timeline/Completion Date

- The number of years needed to complete this strategy.
- Some are “Ongoing”

Project Lead

Once a project list is determined, include the party responsible for completing the activity whether it is the city staff, the planning commission, another organization. Identify specific goals, deadlines and anticipated outcomes.

	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
Housing						
<i>Overall Goal - Provide an adequate inventory of safe, quality housing options that meet the needs of all residents, income levels and household sizes.</i>						
<i>Strategies for all housing types</i>						
1.1. Actively promote available financial assistance, programs and/or incentives to provide safe, accessible and affordable housing options for all citizens.						
1.2. Regularly review zoning and subdivision codes to ensure they are not a primary barrier to development.						
1.3. Develop and maintain a list of available lots for housing so that developers and potential home builders can easily learn what is available. Maintain a list of available rentals and landlord contact list for newcomers.						
1.4. Conduct a housing inventory and map potential housing redevelopment sites every 5-10 years.						
<i>Strategies for new housing development within the community</i>						
1.5. Provide targeted development incentives to attract developers for new housing projects.						
1.6. Maintain and/or expand community facilities, utilities, and infrastructure to accommodate new housing development.						
1.7. Utilize development and land use plans to guide development and placement of a variety of housing units – include single-family detached homes, townhomes, duplexes, multi-family apartment buildings, and mixed-use buildings, and other forms of housing sought out by homebuyers and renters.						

	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
1.8. Work to have five new homes built in the next five years, with prioritization being affordable or starter homes.						
1.9. Partner with employers, non-profit and/or for-profit developers to develop new housing.						
<i>Strategies for the existing housing stock and properties throughout the community.</i>						
1.10. Consider creating a dedicated City fund or contributing to a local organization focused on helping homeowners and rental owners maintain and improve existing housing stock.						
1.11. Encourage a variety of life-cycle housing including accessible housing, and accessory units for generational housing (tiny houses, mother-in-law suites).						
1.12. Enforce zoning ordinances and building code regulations and address dilapidated homes.						
1.13. Consider applications for Small Cities Development Program (SCDP) every 3-5 years to make funding available for low to moderate-income and rental unit owners to rehabilitate current housing stock.						
Parks and Recreation						
<i>Overall Goal - Develop and support a comprehensive system of safe, well-maintained, and useful open spaces and recreational facilities that serve the entire community year-round.</i>						
2.1. Include accommodations for people of all abilities when adding new or updating existing recreational facilities.						
<i>Goal 1. Provide a well-maintained and updated variety of recreational amenities and enhance existing parks and recreational facilities as recreational trends and demands continue to evolve.</i>						
2.2. Promote and support the golf course.						

	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
2.3. Promotion/public education of the school facilities as an indoor recreational asset						
2.4. Provide winter recreational activities such as an ice rink, sledding, snowshoeing, etc.						
2.5. Provide directional signage and updated information (online (Google/Apple maps) and handouts) about the recreational assets for visitors, employers, and potential residents.						
2.6. Create a park master plan for Madison to assess current recreational facilities/services and to identify future needs, which includes improvements and potential expansions to include in the city's Capital Improvements Plan.						
2.7. Protect recreational resources and open spaces when developing and maintaining the city's built environment.						
2.8. Collaborate with the school district to share facilities for recreation and sports programs.						
2.9. Seek opportunities to work with regional recreational partners to promote/work together to promote and coordinate recreational events and/or facilities. (State, County, neighboring communities, school district, Prairie Waters)						
2.10. Seek to utilize federal, state and local funding options when implementing recreational projects.						
2.11. Improve/upgrade facilities at Slen Park <ul style="list-style-type: none"> • Removal and replacement of basketball and tennis court surfaces (down to drainage) • Add pickleball court lines to tennis court • Add ADA pathways through the park • Parking lot improvements 						

Economic Development						
	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
<i>Overall Goal - The City of Madison will provide a competitive and supportive business climate for new and existing businesses.</i>						
3.1. Promote the culture of “shop local” and encourage the use of local goods and services produced or sold in Madison.						
3.2. Engage with local businesses to understand their current and future needs and respond to these needs.						
3.3. Support local businesses and entrepreneurs by offering and/or promoting local financing tools such as tax increment financing, tax abatement, and revolving loan funds as well as applicable State and Federal programs.						
3.4. Foster opportunities for businesses to network with each other on a regular basis to identify opportunities for partnerships, sharing of resources/economies of scale, problem solving, mentorships, etc.						
3.5. Apply for Small Cities Development Program (SCDP) grants every 3-5 years to rehabilitate current commercial properties.						
3.6. Utilize existing public/private partnerships and resources to efficiently meet the economic development needs and opportunities of the community.						
3.7. Work to develop shovel ready sites for prospective business in areas identified for development.						
3.8. Recognize agricultural activities as an important existing industry by promoting and maintaining agri-businesses and agricultural product processing facilities.						

	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
<i>Goal 1 - Support strategic economic growth within the U.S. 75/MN 40 corridors and downtown area, to provide additional retailers, businesses, and services for the community.</i>						
3.9. Work to provide an appropriate variety of retail, dining, and service businesses to attract residents and regional customers to Madison.						
3.10. Continue to engage with the Madison community to understand what types of businesses residents want and need.						
3.11. Attract new industry by marketing local infrastructure, transportation, community amenities, workforce, and available sites and buildings.						
<i>Goal 2 - Utilize existing and available spaces for new economic development activities</i>						
3.12. Support downtown building owners in efforts to occupy vacant storefronts with a good mix of office, retail, and services.						
3.13. Consider redevelopment and renovation of existing commercial and industrial developments, and the downtown area before the creation of new developments outside of areas served by existing utilities.						
3.14. Enforce zoning ordinance and building code regulations, and remove dilapidated commercial structures when necessary.						
3.15. Maintain and promote an inventory of available buildings and lots.						
<i>Goal 3 - Strive to provide a strong and resilient local economy</i>						
3.16. Work to attract business and emerging industries that would complement existing businesses yet diversify the economy, such as the renewable energy industry.						
3.17. Implement hazard mitigation strategies that will reduce the impact of natural disasters on the local economy – bury powerlines, improve redundancies of water/wastewater/electrical systems						

	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
Public Infrastructure, Facilities, and Services						
<i>Overall Goal: Provide quality/reliable, affordable and adequate public infrastructure, facilities and services that meet the community's current and future needs.</i>						
4.1. Explore development incentives that prioritize infill development/redevelopment and utilize existing public infrastructure.						
4.2. Use annual capital improvement planning and budget processes to prioritize and plan for regular maintenance, replacement, and expansion of facilities, services, and infrastructure as needed, taking into consideration input from residents and businesses.						
4.3. Continually evaluate renewable energy options to help the City and its residents transition away from fossil fuels.						
4.4. Adopt wind and solar ordinances that provide a smooth transition for community members that individually decide to implement renewable energy projects.						
4.5. Analyze and document the condition and capacity of all city infrastructure (water, wastewater, streets and storm sewer) on a regular basis to determine need for replacement, repairs, or new services to meet the needs of current and future residents and businesses.						
4.6. Consider adopting an automatic annual increase in utilities rates as part of the City's rate ordinance/resolution to account for continued increases in providing these services. <i>(The annual increase should have a sunset date, at which time the annual increase can be reevaluated.)</i>						
4.7. Work to fulfill childcare needs for the city by supporting local providers.						
4.8. Meet the broadband needs of all ages, incomes, abilities in terms of digital literacy, affordability, and access to fully utilize the recently installed broadband infrastructure.						

	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
4.9. Distribute City communication through regular, consistent channels such radio, newspaper, website/social media, and digital sign.						
4.10. Seek to utilize federal, state and local funding options to implement projects.						
4.11. Ensure that local emergency response departments are adequately equipped and trained.						
4.12. Initiate discussions with surrounding townships to encourage financial support of the Madison Ambulance Service as is currently being done with the fire department.						
Transportation						
<i>Goal #1 - Provide guidance for safe, efficient, coordinated, and convenient multimodal transportation system that is integrated with anticipated land use and development plans.</i>						
5.1. Highway and road improvement projects should consider beautification, improved lighting, and sidewalks.						
5.2. Continue to implement and utilize the Safe Routes to School Plan and work with school to update plan when needed.						
5.3. Provide safety and accessibility for all users, of all ages and abilities, when planning for and designing improvements to the transportation system.						
5.4. Work with local partners to support and encourage EV charging stations in strategic locations throughout the community.						
5.5. Preserve and utilize existing rail infrastructure and services and support expansion of rail access if opportunity arises.						
5.6. Evaluate, prioritize and plan in coordination for pavement management as part of the 10-year Financial Management Plan.						

	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
<i>Goal #2 - Develop a comprehensive system that effectively provides accessibility to alternative modes of transportation throughout Madison.</i>						
5.7. Consider incentivizing sidewalk construction and maintenance to ensure a well-connected pedestrian network throughout the community. (Examples include – City takes ownership of sidewalk or City provides financial assistance for repair/replacement)						
5.8. Develop a sidewalk plan to connect recreational facilities, retail areas, natural areas, historic attractions with neighborhoods and designate with signage/pavement markings that identifies a priority sidewalk network with possible funding opportunities. Use the plan to update sidewalk policies.						
5.9. Develop a dedicated and well-signed walking/biking route, or multiple routes, to encourage walking and biking while increasing pedestrian safety.						
5.10. Consider and evaluate all potential modal (i.e., automobiles, heavy commercial vehicles, pedestrians, bicycles, trains, ATV, golf carts etc.) impacts when planning transportation projects.						
5.11. Continue to support the Lac qui Parle Airport and represent the City by serving on the Airport Commission board.						
5.12. Add prominent crosswalk markings across busy streets/Highways 75 & 40, and utilize creative solutions to create a walkable/bikeable city with safe and convenient pedestrian and bicycle access for all ages.						

	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
Community Vitality						
<i>Goal: The City of Madison is a safe and welcoming place where all residents can thrive.</i>						
6.1. Support and partner with community organizations (Chamber, churches, schools, etc.) in welcoming new residents to Madison.						
6.2. Continue to make the downtown attractive and a comfortable place for city residents and visitors with signage, landscaping, banners, lighting, wayfinding, and architectural elements.						
6.3. Sustain a healthy, involved retirement community to encourage people to stay in Madison.						
6.4. Continued support of community events that encourage broad participation, increase positive attitudes about Madison and help neighbors work together and learn more about each other.						
6.5. Create public spaces that are functional for the needs of people of all ages and income groups. (Example: Block 48 – housing and/or community gathering space)						
6.6. Work to incorporate new leaders/volunteers when assembling new committees filling vacancies on boards and commissions and promote current openings on the city website, radio, newspaper, social media or direct contact.						
6.7. Facilitate cooperation between all organizations to avoid duplication of efforts and create efficiency in community activities/events: the City, Madison EDA, Madison Chamber of Commerce, community education and all other non-profit or task force groups.						
6.8. Support public art initiatives to enhance the aesthetics of public spaces.						

	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
6.9. Keep citizens informed about community events through multiple communication efforts to reach all residents, including those with a language barrier or other access barriers.						
6.10. Utilize mixed land uses, affordable and life-cycle housing, green spaces, bicycle and pedestrian ways, and enhanced aesthetics to create a vibrant and livable community.						
6.11. Strengthen efforts to involve people in the planning and decision-making that affect their lives where they can be a part of finding solutions to issues and responding to opportunities.						
6.12. Prioritize accessibility and safety for residents and visitors for all city projects and commercial districts.						

Land Use						
<i>Overall Goal - Establish a cohesive land use pattern that ensures compatibility and functional relationships among activities.</i>						
<i>Goal #1- New development within the City's jurisdiction should support the efficient use of public services and infrastructure.</i>						
7.1. Land development will be done in coordination with current planning for the efficient use of public facilities and services.						
7.2. Infill development that uses existing infrastructure is strongly encouraged. Sporadic development that requires costly infrastructure extensions through undeveloped lands is discouraged.						
7.3. Have available property ready for development and work to make "shovel-ready".						

	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
7.4. Allow industrial development that is compatible with existing industries and minimizes environmental impacts such as odor and noise throughout the community.						
7.5. Consider both the needs of individual property owners and the needs of the public in the development and implementation of plans and controls related to land use.						
7.6. Preserve land and structures that possess green space, scenic, historic, cultural or archeological features.						
<i>Goal #2 - Identify and reserve land within the community for commercial and industrial development that will provide goods, services and jobs to Madison residents and the surrounding area.</i>						
7.7. Encourage commercial investment in the downtown business district and along Highways 40/75 corridors rather than on the fringes of the community.						
7.8. Encourage and allow for upper story housing in downtown Madison and multi-family housing in the commercial areas along U.S. Highway 75 and State Highway 40, such as Block 48.						
7.9. Utilize Madison's ordinances to reduce or eliminate visual pollution from signs and dilapidated structures.						
<i>Goal #3 - Provide for orderly, sustainable development that contributes to the economic, social, and environmental well-being of the community for generations to come.</i>						
7.10. Maintain adequate physical separation between residential areas and uses that tend to produce excessive noise or odors, without sacrificing pedestrian and bicycle connectivity. Locate community facilities such as schools, churches, libraries, museums, parks and community centers in strategic locations that enhance and are safely accessible from the surrounding neighborhoods.						
7.11. Monitor and enforce zoning ordinance and regulations for nuisances and hazardous conditions.						

	Impact	Effort/Cost	Priority	Timeline	Project lead	Funding source
7.12. Consider innovative and adaptive land use solutions and avoid unnecessary restrictions.						
7.13. Conform to current and future land use map when conducting annexation to ensure compatibility with the surrounding areas and uses.						
7.14. Update the City's zoning map and ordinance and review annually.						

Priority items in 2024

The following items were marked as the top priority for the comp plan Task Force/City Council as of 2024. This is a very useful tool that can be used when implementing the comprehensive plan.

	Next steps	Project lead and Partners	Budget and Funding source
<i>Housing</i>			
<i>Parks and Recreation</i>			
<i>Economic Development</i>			
<i>Public Infrastructure, Facilities, and Services</i>			
<i>Transportation</i>			

	Next steps	Project lead and Partners	Budget and Funding source
<i>Community Vitality</i>			
<i>Land Use</i>			



City of Madison, MN

Expense Approval Report

By Fund

Payment Dates 12/10/2024 - 12/20/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
GLAccount: 41110 - MAYOR AND COUNCIL					
AMAZON	DFT0000721	12/19/2024	COUNCIL-NAME PLATES	101-41110-201	64.97
GLAccount 41110 - MAYOR AND COUNCIL Total:					64.97
GLAccount: 41320 - ADMINISTRATION					
MORRIS ELECTRONICS INC	67041	12/19/2024	ADMIN-EMAIL WORK	101-41320-309	50.00
GREAT AMERICA FINANCIAL S...	67024	12/19/2024	ADMIN-KEYOCERA LEASE 12/...	101-41320-404	55.89
JUBILEE FOODS	67028	12/19/2024	ADMIN-OPEN ENROLLMENT ...	101-41320-201	16.97
POSTMASTER	DFT0000727	12/19/2024	GEN-POSTAGE FOR LIQ LICEN...	101-41320-322	11.26
PITNEY BOWES RESERVE ACCO	67043	12/19/2024	ADMIN-POSTAGE (ACCT #364...	101-41320-322	2,000.00
GLAccount 41320 - ADMINISTRATION Total:					2,134.12
GLAccount: 41410 - ELECTIONS					
JUBILEE FOODS	67028	12/19/2024	ELECTION-GEN ELECT SNACKS	101-41410-192	63.16
JUBILEE FOODS	67028	12/19/2024	ELECTION-MEAT TRAY SNACK	101-41410-192	27.99
GLAccount 41410 - ELECTIONS Total:					91.15
GLAccount: 41940 - CITY HALL					
MILBANK GLASS & MORE	67035	12/19/2024	CTY HALL -WINDOW REPLACE	101-41940-401	1,563.64
JUBILEE FOODS	67028	12/19/2024	CTY HALL-GARBAGE BAGS	101-41940-219	36.66
JUBILEE FOODS	67028	12/19/2024	CTY HALL- SUPPLIES	101-41940-219	48.00
JUBILEE FOODS	67028	12/19/2024	CTY HALL-PAPER PRODUCTS	101-41940-219	22.68
GLAccount 41940 - CITY HALL Total:					1,670.98
GLAccount: 42200 - FIRE DEPARTMENT					
MILBANK GLASS & MORE	67035	12/19/2024	FIRE-WINDOW REPLACE	101-42200-401	140.76
MN WEST COMMUNITY & TE...	67040	12/19/2024	FIRE-BASEMENT FIRE TACTICS...	101-42200-180	850.00
LQP CO-OP OIL	67030	12/19/2024	FIRE-FUEL EXPENSE	101-42200-212	26.95
MEDIACOM	67034	12/19/2024	FIRE-DIGITAL ADAPTER	101-42200-324	7.37
GLAccount 42200 - FIRE DEPARTMENT Total:					1,025.08
GLAccount: 43100 - STREET MAINTENANCE					
AMAZON	DFT0000726	12/19/2024	STR-TOILET PAPER	101-43100-209	84.95
H&L MESABI	67025	12/19/2024	STR-CURB GUARD FOR REAR ...	101-43100-224	330.00
MILBANK GLASS & MORE	67035	12/19/2024	STR-WINDOW REPLACE	101-43100-401	627.24
HOLIDAY INN & SUITES	DFT0000723	12/19/2024	STR/WT/SEW/ELEC-HOTEL-ZL...	101-43100-180	63.07
ZACH LARSON	67050	12/19/2024	ELEC/ST/WT/SEW-MEAL REIM...	101-43100-180	3.93
LQP CO-OP OIL	67031	12/19/2024	STR-FUEL	101-43100-212	284.24
GLAccount 43100 - STREET MAINTENANCE Total:					1,393.43
GLAccount: 45124 - SWIMMING POOL					
HAWKINS INC.	67026	12/19/2024	POOL-CHLORINE CYLINDER	101-45124-216	20.00
GLAccount 45124 - SWIMMING POOL Total:					20.00
GLAccount: 45200 - PARKS AND RECREATION					
STATE LINE TREE SERVICE, INC	67048	12/19/2024	PARKS/ELEC-REMOVE TREES/...	101-45200-409	1,300.00
STATE LINE TREE SERVICE, INC	67048	12/19/2024	PARKS-GRIND EXTRA STUMPS	101-45200-409	700.00
LQP CO-OP OIL	67031	12/19/2024	PARKS-FUEL	101-45200-212	25.48
GLAccount 45200 - PARKS AND RECREATION Total:					2,025.48
GLAccount: 45500 - LIBRARY					
MN DEPT OF LABOR & IND.	67037	12/19/2024	LIB-ANNUAL ANNUAL ELEV CK	101-45500-404	100.00
GLAccount 45500 - LIBRARY Total:					100.00
GLAccount: 49250 - UNALLOCATED EXPENDITURES					
VERIZON WIRELESS	67049	12/19/2024	UNALL-HOTSPOT	101-49250-380	40.01
GLAccount 49250 - UNALLOCATED EXPENDITURES Total:					40.01
Fund 101 - General Total:					8,565.22

Expense Approval Report

Payment Dates: 12/10/2024 - 12/20/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 201 - Ambulance					
GLAccount: 44100 - AMBULANCE					
P.E.R.A. (W/H REPORT)	DFT0000712	12/11/2024	PERA Annual Contribution	201-44100-121	7,310.00
FIRSTNET/AT&T MOBILITY	DFT0000724	12/19/2024	AMB-HOTSPOT SERVICE	201-44100-325	38.23
GLAccount 44100 - AMBULANCE Total:					7,348.23
Fund 201 - Ambulance Total:					7,348.23
Fund: 202 - SCDP Rev Loan Fund					
GLAccount: 46320 - URBAN REDEVELOPMENT					
SWANSON CONSTRUCTION	10015	12/12/2024	SCDP Contractor PMT - Kemen	202-46320-442	10,923.50
LQP RECORDER'S OFFICE	10014	12/12/2024	SCDP DSI Contractor pmt-R.Bo...	202-46320-442	92.00
DEVELOPMENT SERVICES INC	10013	12/12/2024	SCDP DSI Admin Dec 2024	202-46320-442	1,650.00
GLAccount 46320 - URBAN REDEVELOPMENT Total:					12,665.50
Fund 202 - SCDP Rev Loan Fund Total:					12,665.50
Fund: 211 - EDA Fund					
GLAccount: 46500 - ECONOMIC DEVELOPMENT					
RBM PUBLICATIONS	67045	12/19/2024	EDA-LITTLE EAGLES AD	211-46500-351	210.00
GLAccount 46500 - ECONOMIC DEVELOPMENT Total:					210.00
Fund 211 - EDA Fund Total:					210.00
Fund: 430 - Streets Capital Fund					
GLAccount: 43120 - CAPITAL PROJ (STREETS)					
KAMCO, INC	67029	12/19/2024	STR CAP OUTLAY - CRACK FILL ...	430-43120-532	50,650.00
GLAccount 43120 - CAPITAL PROJ (STREETS) Total:					50,650.00
Fund 430 - Streets Capital Fund Total:					50,650.00
Fund: 601 - Water Fund					
GLAccount: 49400 - WATER PRODUCTION - EXPENSE					
FRONTIER COMMUNICATIONS...	67023	12/18/2024	WT-CIRCUIT 11/24	601-49400-321	43.43
MVTL LABORATORIES INC	67042	12/19/2024	WT-REGULAR TESTING	601-49400-409	27.75
C EMERY NELSON INC	67022	12/19/2024	WT-ANTISCALANT	601-49400-239	5,496.28
VERIZON WIRELESS	67049	12/19/2024	WT-TABLET SERVICE	601-49400-325	13.34
HAWKINS INC.	67026	12/19/2024	WT-CHLORINE CYLINDER	601-49400-236	30.00
MN RURAL WATER ASSOCIAT...	67038	12/19/2024	WT/SEW-MEMBERSHIP	601-49400-433	212.50
MN DEPT OF LABOR & IND.	67037	12/19/2024	WT-PRESSURE VESSEL	601-49400-409	10.00
LQP CO-OP OIL	67031	12/19/2024	WT-FUEL	601-49400-212	119.50
GLAccount 49400 - WATER PRODUCTION - EXPENSE Total:					5,952.80
GLAccount: 49440 - WATER ADMINISTRATION AND GENERAL - EXPENSE					
HOLIDAY INN & SUITES	DFT0000723	12/19/2024	STR/WT/SEW/ELEC-HOTEL-ZL...	601-49440-331	63.07
ZACH LARSON	67050	12/19/2024	ELEC/ST/WT/SEW-MEAL REIM...	601-49440-331	3.92
GLAccount 49440 - WATER ADMINISTRATION AND GENERAL - EXPENSE Total:					66.99
Fund 601 - Water Fund Total:					6,019.79
Fund: 602 - Sewer Fund					
GLAccount: 49450 - SEWER TREATMENT - EXPENSE					
MVTL LABORATORIES INC	67042	12/19/2024	SEW-REGULAR TESTING	602-49450-409	277.40
VERIZON WIRELESS	67049	12/19/2024	SEW-TABLET SERVICE	602-49450-325	13.34
JUBILEE FOODS	67028	12/19/2024	SEW-GARBAGE BAGS/USB/CA...	602-49450-215	8.99
MN VALLEY REC	67039	12/19/2024	SEW-UTILITY EXPENSE	602-49450-380	3,206.25
MN VALLEY REC	67039	12/19/2024	SEW-UTILITY EXPENSE	602-49450-380	169.22
MN RURAL WATER ASSOCIAT...	67038	12/19/2024	WT/SEW-MEMBERSHIP	602-49450-433	212.50
LQP CO-OP OIL	67031	12/19/2024	SEW-FUEL EXPENSE	602-49450-212	68.50
GLAccount 49450 - SEWER TREATMENT - EXPENSE Total:					3,956.20
GLAccount: 49470 - SEWER ADMINISTRATION AND GENERAL - EXPENSE					
HOLIDAY INN & SUITES	DFT0000723	12/19/2024	STR/WT/SEW/ELEC-HOTEL-ZL...	602-49470-331	63.07
JUBILEE FOODS	67028	12/19/2024	SEW-GARBAGE BAGS/USB/CA...	602-49470-201	30.04
ZACH LARSON	67050	12/19/2024	ELEC/ST/WT/SEW-MEAL REIM...	602-49470-331	3.92
GLAccount 49470 - SEWER ADMINISTRATION AND GENERAL - EXPENSE Total:					97.03
Fund 602 - Sewer Fund Total:					4,053.23

Expense Approval Report

Payment Dates: 12/10/2024 - 12/20/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 604 - Electric Fund					
GLAccount: 49570 - ELECTRIC DISTRIBUTION-EXPENSE					
STATE LINE TREE SERVICE, INC	67048	12/19/2024	PARKS/ELEC-REMOVE TREES/...	604-49570-409	7,000.00
MADISON WELDING & REPAIR,...	67033	12/19/2024	ELEC-ANGLE	604-49570-581	4.13
MN RURAL ELECTRIC ASSOCIA...	DFT0000725	12/19/2024	ELEC-LINEWORKER CONF-CM	604-49570-180	640.00
VERIZON WIRELESS	67049	12/19/2024	ELEC-TABLET	604-49570-325	13.33
MISSOURI RIVER ENERGY SER	67036	12/19/2024	ELEC-MISC SCANNING	604-49570-409	1,423.50
LQP CO-OP OIL	67031	12/19/2024	ELEC-FUEL	604-49570-212	289.96
GLAccount 49570 - ELECTRIC DISTRIBUTION-EXPENSE Total:					9,370.92
GLAccount: 49590 - ELECTRIC ADMIN AND GENERAL -EXPENSE					
HOLIDAY INN & SUITES	DFT0000722	12/19/2024	ELEC-HOTEL DJ-MMUA TRAIN...	604-49590-331	252.28
HOLIDAY INN & SUITES	DFT0000723	12/19/2024	STR/WT/SEW/ELEC-HOTEL-ZL...	604-49590-331	63.07
ZACH LARSON	67050	12/19/2024	ELEC/ST/WT/SEW-MEAL REIM...	604-49590-331	3.92
GLAccount 49590 - ELECTRIC ADMIN AND GENERAL -EXPENSE Total:					319.27
Fund 604 - Electric Fund Total:					9,690.19
Fund: 609 - Liquor Fund					
GLAccount: 49750 - OFF-SALE LIQUOR OPERATIONS					
BELLBOY CORPORATION	67020	12/19/2024	LIQ-LIQUOR EXPENSE	609-49750-251	2,137.93
BELLBOY CORPORATION	67020	12/19/2024	LIQ-FREIGHT EXPENSE	609-49750-258	21.58
REMINGTON RIDGE VINEYARD	67046	12/19/2024	LIQ-WINE	609-49750-251	130.00
JOHNSON BROS-ST.PAUL	67027	12/19/2024	LIQ-LIQUOR EXPENSE	609-49750-251	296.00
JOHNSON BROS-ST.PAUL	67027	12/19/2024	LIQ-FREIGHT EXPENSE	609-49750-258	9.16
MADISON BOTTLING CO.	67032	12/19/2024	LIQ-BEER EXPENSE	609-49750-251	1,800.90
MADISON BOTTLING CO.	67032	12/19/2024	LIQ-BEER EXPENSE	609-49750-251	1,450.95
BEVERAGE WHOLESALERS	67021	12/19/2024	LIQ-LIQUOR EXPENSE	609-49750-251	661.60
BEVERAGE WHOLESALERS	67021	12/19/2024	LIQ-LIQUOR EXPENSE	609-49750-251	1,274.60
RURAL SOLUTIONS INC	67047	12/19/2024	LIQ-WIRELESS MOUSE	609-49750-404	29.99
JOHNSON BROS-ST.PAUL	67027	12/19/2024	LIQ-LIQUOR EXPENSE	609-49750-251	2,800.27
JOHNSON BROS-ST.PAUL	67027	12/19/2024	LIQ-FREIGHT EXPENSE	609-49750-258	54.96
JUBILEE FOODS	67028	12/19/2024	LIQ-ICE	609-49750-251	21.48
PRO IMAGE PARTNERS, INC	67044	12/19/2024	ELEC-LIGHTED SIGN	609-49750-520	1,410.00
GLAccount 49750 - OFF-SALE LIQUOR OPERATIONS Total:					12,099.42
Fund 609 - Liquor Fund Total:					12,099.42
Grand Total:					111,301.58

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	8,565.22	8,565.22
201 - Ambulance	7,348.23	7,348.23
202 - SCDP Rev Loan Fund	12,665.50	12,665.50
211 - EDA Fund	210.00	210.00
430 - Streets Capital Fund	50,650.00	50,650.00
601 - Water Fund	6,019.79	6,019.79
602 - Sewer Fund	4,053.23	4,053.23
604 - Electric Fund	9,690.19	9,690.19
609 - Liquor Fund	12,099.42	12,099.42
Grand Total:	111,301.58	111,301.58

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41110-201	OFFICE SUPPLIES	64.97	64.97
101-41320-201	OFFICE SUPPLIES	16.97	16.97
101-41320-309	SOFTWARE SERVICES	50.00	50.00
101-41320-322	POSTAGE	2,011.26	2,011.26
101-41320-404	EQUIPMENT M & R CON...	55.89	55.89
101-41410-192	OTHER PERSONNEL EXP...	91.15	91.15
101-41940-219	MISC. OPERATING SUPPL...	107.34	107.34
101-41940-401	BUILDING M & R CONTR...	1,563.64	1,563.64
101-42200-180	TRAINING	850.00	850.00
101-42200-212	MOTOR FUELS/LUBRICA...	26.95	26.95
101-42200-324	CABLE TV EXPENSE	7.37	7.37
101-42200-401	BUILDING M & R CONTR...	140.76	140.76
101-43100-180	TRAINING	67.00	67.00
101-43100-209	PUBLIC WORKS SUPPLIES	84.95	84.95
101-43100-212	MOTOR FUELS/LUBRICA...	284.24	284.24
101-43100-224	STREET MAINTENANCE ...	330.00	330.00
101-43100-401	BUILDING M & R CONTR...	627.24	627.24
101-45124-216	LAB SUPPLIES/CHEMICA...	20.00	20.00
101-45200-212	MOTOR FUELS/LUBRICA...	25.48	25.48
101-45200-409	CONTRACTUAL SERVICES	2,000.00	2,000.00
101-45500-404	EQUIPMENT M & R CON...	100.00	100.00
101-49250-380	UTILITY EXPENSE	40.01	40.01
201-44100-121	PERA CONTRIBUTIONS (C...	7,310.00	7,310.00
201-44100-325	CELL PHONE EXPENSE	38.23	38.23
202-46320-442	SCDP DISBURSEMENTS B...	12,665.50	12,665.50
211-46500-351	PUBLICATIONS	210.00	210.00
430-43120-532	CAPITAL OUTLAY (CRACK...	50,650.00	50,650.00
601-49400-212	MOTOR FUELS/LUBRICA...	119.50	119.50
601-49400-236	CHLORINE	30.00	30.00
601-49400-239	ANTI SCALANT	5,496.28	5,496.28
601-49400-321	TELEPHONE EXPENSE	43.43	43.43
601-49400-325	CELL PHONE EXPENSE	13.34	13.34
601-49400-409	CONTRACTUAL SERVICES	37.75	37.75
601-49400-433	DUES & SUBSCRIPTIONS	212.50	212.50
601-49440-331	TRAVEL/CONFERENCE E...	66.99	66.99
602-49450-212	MOTOR FUELS/LUBRICA...	68.50	68.50
602-49450-215	SHOP SUPPLIES	8.99	8.99
602-49450-325	CELL PHONE EXPENSE	13.34	13.34
602-49450-380	UTILITY EXPENSE	3,375.47	3,375.47
602-49450-409	CONTRACTUAL SERVICES	277.40	277.40
602-49450-433	DUES & SUBSCRIPTIONS	212.50	212.50
602-49470-201	OFFICE SUPPLIES	30.04	30.04
602-49470-331	TRAVEL/CONFERENCE E...	66.99	66.99
604-49570-180	TRAINING	640.00	640.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
604-49570-212	MOTOR FUELS/LUBRICA...	289.96	289.96
604-49570-325	CELL PHONE EXPENSE	13.33	13.33
604-49570-409	CONTRACTUAL SERVICES	8,423.50	8,423.50
604-49570-581	CAPITAL OUTLAY (TRAN...	4.13	4.13
604-49590-331	TRAVEL/CONFERENCE E...	319.27	319.27
609-49750-251	LIQUOR	10,573.73	10,573.73
609-49750-258	FREIGHT EXPENSE	85.70	85.70
609-49750-404	EQUIPMENT M & R CON...	29.99	29.99
609-49750-520	CAPITAL OUTLAY (BUILD...	1,410.00	1,410.00
Grand Total:		111,301.58	111,301.58

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	111,301.58	111,301.58
Grand Total:	111,301.58	111,301.58



City of Madison, MN

Expense Approval Report By Fund

Payment Dates 12/24/2024 - 12/24/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
AUTOMATIC BUILDING CONT...	67072	12/24/2024	LIB-MONITOR FIRE ALARM SY...	101-45500-404	300.00
ST. LOUIS MRO, INC.	67076	12/24/2024	STR-2024 FMCSA CLEARINGH...	101-43100-180	50.00
NICOLE BENINGA	67075	12/24/2024	CTY HALL-CLEANING 12/24	101-41940-310	1,000.00
Fund 101 - General Total:					1,350.00
Fund: 601 - Water Fund					
MVTL LABORATORIES INC	67074	12/24/2024	WT-REGULAR TESTING	601-49400-409	18.40
MVTL LABORATORIES INC	67074	12/24/2024	WT-REGULAR TESTING	601-49400-409	27.75
C EMERY NELSON INC	67073	12/24/2024	WT-HYTREX FILTER	601-49400-238	624.26
Fund 601 - Water Fund Total:					670.41
Fund: 602 - Sewer Fund					
MVTL LABORATORIES INC	67074	12/24/2024	SEW-REGULAR TESTING	602-49450-409	313.40
Fund 602 - Sewer Fund Total:					313.40
Grand Total:					2,333.81

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	1,350.00	1,350.00
601 - Water Fund	670.41	670.41
602 - Sewer Fund	313.40	313.40
Grand Total:	2,333.81	2,333.81

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41940-310	CLEANING CONTRACT	1,000.00	1,000.00
101-43100-180	TRAINING	50.00	50.00
101-45500-404	EQUIPMENT M & R CON...	300.00	300.00
601-49400-238	RO PREFILTERS	624.26	624.26
601-49400-409	CONTRACTUAL SERVICES	46.15	46.15
602-49450-409	CONTRACTUAL SERVICES	313.40	313.40
Grand Total:		2,333.81	2,333.81

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	2,333.81	2,333.81
Grand Total:	2,333.81	2,333.81



City of Madison, MN

Expense Approval Report

By Fund

Payment Dates 12/25/2024 - 1/3/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
POSTMASTER	DFT0000737	12/31/2024	Admin-Postage 941 Tax Return..	101-41320-322	9.68
AMAZON	DFT0000738	12/31/2024	Admin-W2 Envelopes	101-41320-201	29.20
AMERICAN WELDING & GAS	67081	01/02/2025	CTY HALL-FIRE EXTINGUISHERS	101-41940-409	176.48
AMERICAN WELDING & GAS	67081	01/02/2025	LIB-FIRE EXTINGUISHERS	101-45500-409	36.37
AMERICAN WELDING & GAS	67081	01/02/2025	STR-FIRE EXTINGUISHERS	101-43100-409	226.96
AMERICAN WELDING & GAS	67081	01/02/2025	FIRE-FIRE EXTINGUISHERS	101-42200-404	439.08
AMERICAN WELDING & GAS	67081	01/02/2025	STR-FIRE EXTINGUISHERS	101-43100-409	22.73
AMERICAN WELDING & GAS	67081	01/02/2025	POOL-FIRE EXTINGUISHERS	101-45124-409	15.91
XEROX CORPORATION	67106	01/02/2025	ADMIN-LEASE C1855 -1/25	101-41320-404	242.28
MEI TOTAL ELEVATOR SOLUTI...	67096	01/02/2025	Cty Hall-Yearly Elevator Ck 20...	101-41940-404	1,147.78
DANIEL TUCKETT, SR.	67090	01/02/2025	ADMIN-FOLD/STUFF ENV 1/25	101-41320-202	175.00
SWENSON NELSON & STULZ P...	67104	01/02/2025	CTY ATT-LEGAL FEES - 1/25	101-41610-304	2,000.00
MN ENERGY RESOURCES	67098	01/02/2025	STR/ELEC-NAT GAS - 12/24	101-43100-380	359.05
MN DEPT OF LABOR & IND.	67097	01/02/2025	STR-PRESSURE VESSEL	101-43100-409	10.00
ZACH LARSON	67107	01/02/2025	WT/SEW/STR/ELEC-SAFETY G...	101-43100-193	38.25
FARM-RITE EQUIPMENT OF W...	67091	01/02/2025	STR-LATCH/RIVET	101-43100-221	170.04
ZIEGLER INC.	67108	01/02/2025	STR-PARTS/MAINTENANCE S...	101-43100-212	58.89
ZIEGLER INC.	67108	01/02/2025	STR-PARTS/MAINTENANCE S...	101-43100-409	2,673.36
ZIEGLER INC.	67108	01/02/2025	STR-PARTS/LABOR	101-43100-221	224.94
ZIEGLER INC.	67108	01/02/2025	STR-PARTS/LABOR	101-43100-409	1,401.09
APPLETON OIL CO, INC	67082	01/03/2025	FIRE-PLUGS/AIR FILTER	101-42200-221	455.13
MEI TOTAL ELEVATOR SOLUTI...	67096	01/03/2025	Lib-Yearly Elevator Ck 2025	101-45500-404	1,000.94
PARAMOUNT PLANNING GRO...	67102	01/03/2025	PUBLIC SAFETY-EMERGENCY ...	101-42100-409	425.00
MN ENERGY RESOURCES	67098	01/03/2025	CTY HALL-NAT GAS 12/24	101-41940-380	712.48
MN ENERGY RESOURCES	67098	01/03/2025	FIRE HALL-NAT GAS 12/24	101-42200-380	204.79
MN ENERGY RESOURCES	67098	01/03/2025	POOL-NAT GAS 12/24	101-45124-380	50.68
MN ENERGY RESOURCES	67098	01/03/2025	FIRE-NAT GAS 12/24	101-42200-380	248.61
MN ENERGY RESOURCES	67098	01/03/2025	LIB-NAT GAS 12/24	101-45500-380	293.22
CITY OF MADISON	67086	01/03/2025	CTY HALL-UTIL 12/24	101-41940-380	907.35
CITY OF MADISON	67086	01/03/2025	FIRE HALL-UTIL 12/24	101-42200-380	486.53
CITY OF MADISON	67086	01/03/2025	FIRE HYDRANTS-UTIL 12/24	101-42200-380	3,032.22
CITY OF MADISON	67086	01/03/2025	CTY GARAGE-UTIL 12/24	101-43100-380	52.16
CITY OF MADISON	67086	01/03/2025	MAIN STR GARBAGE-UTIL 12/...	101-43100-380	194.66
CITY OF MADISON	67086	01/03/2025	PUBLIC WORKS BLDG-UTIL 12...	101-43100-380	226.73
CITY OF MADISON	67086	01/03/2025	STR LIGHTING-UTIL 12/24	101-43100-381	750.75
CITY OF MADISON	67086	01/03/2025	POOL/SHELTER-UTIL 12/24	101-45124-380	223.46
CITY OF MADISON	67086	01/03/2025	SK RINK-UTIL 12/24	101-45127-380	258.66
CITY OF MADISON	67086	01/03/2025	TENNIS COURTS-UTIL 12/24	101-45200-380	32.66
CITY OF MADISON	67086	01/03/2025	JACOBSON RESTROOM-UTIL 1...	101-45200-380	441.10
CITY OF MADISON	67086	01/03/2025	REC FIELD-UTIL 12/24	101-45200-380	307.55
CITY OF MADISON	67086	01/03/2025	MEMORIAL FIELD-UTIL 12/24	101-45200-380	265.78
CITY OF MADISON	67086	01/03/2025	AVE OF FLAGS-UTIL 12/24	101-45200-380	146.84
CITY OF MADISON	67086	01/03/2025	PUBLIC RESTROOM-UTIL 12/24	101-45200-380	199.02
CITY OF MADISON	67086	01/03/2025	JACOBSON PARK-UTIL 12/24	101-45200-380	208.73
CITY OF MADISON	67086	01/03/2025	GRAND PARK-UTIL 12/24	101-45200-380	11.63
CITY OF MADISON	67086	01/03/2025	LIB-UTIL 12/24	101-45500-380	405.14
CITY OF MADISON	67086	01/03/2025	UNAPPRO STRM SEW-UTIL 12...	101-49250-380	103.63
CITY OF MADISON	67086	01/03/2025	BLOCK 48-UTIL 12/24	101-49250-380	12.96
CITY OF MADISON	67086	01/03/2025	BLOCK 48-UTIL 12/24	101-49250-380	12.96
CITY OF MADISON	67086	01/03/2025	BLOCK 48-UTIL 12/24	101-49250-380	14.98
Fund 101 - General Total:					21,143.44
Fund: 201 - Ambulance					
AMERICAN WELDING & GAS	67081	01/02/2025	AMB-FIRE EXTINGUISHERS	201-44100-409	29.55

Expense Approval Report

Payment Dates: 12/25/2024 - 1/3/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
MN ENERGY RESOURCES	67098	01/03/2025	Amb-Nat Gas 12/24	201-44100-380	194.95
CITY OF MADISON	67086	01/03/2025	AMB-UTIL 12/24	201-44100-380	169.48
				Fund 201 - Ambulance Total:	393.98
Fund: 211 - EDA Fund					
PRAIRIE FIVE COMMUNITY AC	67103	01/02/2025	DEED QUARTERLY PAYMENTS ...	211-46500-493	7,500.00
				Fund 211 - EDA Fund Total:	7,500.00
Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund					
BOND TRUST SERVICES	67084	01/02/2025	2016 GO REF STRM SEW-PRIN...	353-47000-601	105,300.00
BOND TRUST SERVICES	67084	01/02/2025	2016 GO REF STRM SEW-INTE...	353-47000-602	6,595.88
BOND TRUST SERVICES	67084	01/02/2025	2016 GO REF WT TOWER-PRI...	353-47000-604	29,700.00
BOND TRUST SERVICES	67084	01/02/2025	2016 GO REF WT TOWER-INT...	353-47000-605	1,860.37
BOND TRUST SERVICES	67084	01/02/2025	2016A ST SEW/WT TOWER PA...	353-47000-602	100.00
				Fund 353 - 2016 GO Ref/WT Rev Debt Serv Fund Total:	143,556.25
Fund: 425 - Bldg & Capital Capital Fund					
INNOVATIVE OFFICE SOLUTIO...	67093	01/03/2025	CTY HALL-DEPOSIT FOR FILE R...	425-41950-409	7,073.82
				Fund 425 - Bldg & Capital Capital Fund Total:	7,073.82
Fund: 601 - Water Fund					
AMERICAN WELDING & GAS	67081	01/02/2025	WT-FIRE EXTINGUISHERS	601-49400-409	99.65
MVTL LABORATORIES INC	67100	01/02/2025	WT-REGULAR TESTING	601-49400-409	18.40
C EMERY NELSON INC	67085	01/02/2025	WT-HYTREX FILTER	601-49400-238	624.26
MN ENERGY RESOURCES	67098	01/02/2025	WT-NAT GAS 12/24	601-49400-380	938.61
ZACH LARSON	67107	01/02/2025	WT/SEW/STR/ELEC-SAFETY G...	601-49400-193	38.25
CITY OF MADISON	67086	01/03/2025	HWY 40 WELLHOUSE-UTIL 12/...	601-49400-380	37.36
CITY OF MADISON	67086	01/03/2025	WT PLANT-UTIL 12/24	601-49400-380	2,337.00
CITY OF MADISON	67086	01/03/2025	WT TOWER-UTIL 12/24	601-49430-380	86.19
				Fund 601 - Water Fund Total:	4,179.72
Fund: 602 - Sewer Fund					
AMERICAN WELDING & GAS	67081	01/02/2025	SEW-FIRE EXTINGUISHERS	602-49450-409	63.65
MVTL LABORATORIES INC	67100	01/02/2025	SEW-REGULAR TESTING	602-49450-409	166.20
MN ENERGY RESOURCES	67098	01/02/2025	SEW-9TH STR LIFT PUMP-NAT...	602-49460-380	22.70
ZACH LARSON	67107	01/02/2025	WT/SEW/STR/ELEC-SAFETY G...	602-49450-193	38.25
CITY OF MADISON	67086	01/03/2025	SEW-UTIL 12/24	602-49450-380	545.71
CITY OF MADISON	67086	01/03/2025	9TH STR LIFT PUMP-UTIL 12/24	602-49460-380	61.92
CITY OF MADISON	67086	01/03/2025	FAIRWAY VIEW LIFT PUMP-UT...	602-49460-380	40.58
				Fund 602 - Sewer Fund Total:	939.01
Fund: 603 - Sanitation Fund					
OLSON SANITATION INC.	67101	01/03/2025	SANIT-TIPPING 12/24	603-49500-384	6,808.50
OLSON SANITATION INC.	67101	01/03/2025	SANIT-HAULING 12/24	603-49500-409	11,319.57
				Fund 603 - Sanitation Fund Total:	18,128.07
Fund: 604 - Electric Fund					
MISSOURI RIVER ENERGY SER	DFT0000728	12/19/2024	ELEC-	604-49550-260	25,424.48
MISSOURI RIVER ENERGY SER	DFT0000728	12/19/2024	ELEC-	604-49550-261	30,869.74
MISSOURI RIVER ENERGY SER	DFT0000728	12/19/2024	ELEC-	604-49550-262	4,276.24
MISSOURI RIVER ENERGY SER	DFT0000728	12/19/2024	ELEC	604-49550-263	1.46
MISSOURI RIVER ENERGY SER	DFT0000728	12/19/2024	ELEC-	604-49550-433	119.01
WESCO RECEIVABLES CORP	67105	01/02/2025	ELEC-FIELD METER TEST	604-49570-409	792.64
AMERICAN WELDING & GAS	67081	01/02/2025	ELEC-FIRE EXTINGUISHERS	604-49570-409	105.91
MN MUNICIPAL UTIL. ASSN.	67099	01/02/2025	ELEC-2025 MEMBER DUES	604-49550-433	3,803.00
MN ENERGY RESOURCES	67098	01/02/2025	STR/ELEC-NAT GAS - 12/24	604-49570-380	359.05
ZACH LARSON	67107	01/02/2025	WT/SEW/STR/ELEC-SAFETY G...	604-49570-193	38.25
CITY OF MADISON	67086	01/03/2025	PUBLIC WORKS BLDG-UTIL 12...	604-49570-380	226.73
CITY OF MADISON	67086	01/03/2025	WEST SUB-FIRE-UTIL 12/24	604-49570-380	51.43
				Fund 604 - Electric Fund Total:	66,067.94
Fund: 605 - Storm Sewer Fund					
CITY OF MADISON	67086	01/03/2025	HWY 40 DET POND-UTIL 12/24	605-49600-380	26.50
				Fund 605 - Storm Sewer Fund Total:	26.50

Expense Approval Report

Payment Dates: 12/25/2024 - 1/3/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 609 - Liquor Fund					
AMERICAN WELDING & GAS	67081	01/02/2025	LIQ-FIRE EXTINGUISHERS	609-49750-409	22.73
JOHNSON BROS-ST.PAUL	67094	01/03/2025	LIQ-LIQUOR EXPENSE	609-49750-251	200.00
JOHNSON BROS-ST.PAUL	67094	01/03/2025	LIQ-FREIGHT EXPENSE	609-49750-258	4.58
BEVERAGE WHOLESALERS	67083	01/03/2025	LIQ-LIQUOR EXPENSE	609-49750-251	2,043.60
BEVERAGE WHOLESALERS	67083	01/03/2025	LIQ-LIQUOR EXPENSE	609-49750-251	752.65
MADISON BOTTLING CO.	67095	01/03/2025	LIQ-BEER EXPENSE	609-49750-251	579.15
MADISON BOTTLING CO.	67095	01/03/2025	LIQ-BEER EXPENSE	609-49750-251	2,614.05
MADISON BOTTLING CO.	67095	01/03/2025	LIQ-BEER EXPENSE	609-49750-251	1,088.05
COCA-COLA BOTTLING	67089	01/03/2025	LIQ-POP EXPENSE	609-49750-251	235.00
JOHNSON BROS-ST.PAUL	67094	01/03/2025	LIQ-LIQUOR EXPENSE	609-49750-251	3,666.12
JOHNSON BROS-ST.PAUL	67094	01/03/2025	LIQ-FREIGHT EXPENSE	609-49750-258	73.28
BEVERAGE WHOLESALERS	67083	01/03/2025	CREDIT-LIQ	609-49750-251	-30.75
MN ENERGY RESOURCES	67098	01/03/2025	LIQ-NAT GAS 12/24	609-49750-380	215.17
CITY OF MADISON	67086	01/03/2025	LIQ-UTIL 12/24	609-49750-380	423.13
Fund 609 - Liquor Fund Total:					11,886.76
Fund: 614 - Eastview Fund					
HUNTINGTON PUBLIC CAP CO...	67092	01/02/2025	EASTVIEW-2023 GO BOND PR...	614-46330-601	27,000.00
HUNTINGTON PUBLIC CAP CO...	67092	01/02/2025	EASTVIEW-2023 GO BOND IN...	614-46330-602	7,520.76
Fund 614 - Eastview Fund Total:					34,520.76
Grand Total:					315,416.25

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	21,143.44	21,143.44
201 - Ambulance	393.98	393.98
211 - EDA Fund	7,500.00	7,500.00
353 - 2016 GO Ref/WT Rev Debt Serv Fund	143,556.25	143,556.25
425 - Bldg & Capital Capital Fund	7,073.82	7,073.82
601 - Water Fund	4,179.72	4,179.72
602 - Sewer Fund	939.01	939.01
603 - Sanitation Fund	18,128.07	18,128.07
604 - Electric Fund	66,067.94	66,067.94
605 - Storm Sewer Fund	26.50	26.50
609 - Liquor Fund	11,886.76	11,886.76
614 - Eastview Fund	34,520.76	34,520.76
Grand Total:	315,416.25	315,416.25

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41320-201	OFFICE SUPPLIES	29.20	29.20
101-41320-202	BILLING SUPPLIES/SERVI...	175.00	175.00
101-41320-322	POSTAGE	9.68	9.68
101-41320-404	EQUIPMENT M & R CON...	242.28	242.28
101-41610-304	LEGAL FEES	2,000.00	2,000.00
101-41940-380	UTILITY EXPENSE	1,619.83	1,619.83
101-41940-404	EQUIPMENT M & R CON...	1,147.78	1,147.78
101-41940-409	CONTRACTUAL SERVICES	176.48	176.48
101-42100-409	CONTRACTUAL SERVICES	425.00	425.00
101-42200-221	EQUIPMENT PARTS/TIRE...	455.13	455.13
101-42200-380	UTILITY EXPENSE	3,972.15	3,972.15
101-42200-404	EQUIPMENT M & R CON...	439.08	439.08
101-43100-193	PERSONNEL SAFETY EQU...	38.25	38.25
101-43100-212	MOTOR FUELS/LUBRICA...	58.89	58.89
101-43100-221	EQUIPMENT PARTS/TIRE...	394.98	394.98
101-43100-380	UTILITY EXPENSE	832.60	832.60
101-43100-381	STREET LIGHT UTILITY E...	750.75	750.75
101-43100-409	CONTRACTUAL SERVICES	4,334.14	4,334.14
101-45124-380	UTILITY EXPENSE	274.14	274.14
101-45124-409	CONTRACTUAL SERVICES	15.91	15.91
101-45127-380	UTILITY EXPENSE	258.66	258.66
101-45200-380	UTILITY EXPENSE	1,613.31	1,613.31
101-45500-380	UTILITY EXPENSE	698.36	698.36
101-45500-404	EQUIPMENT M & R CON...	1,000.94	1,000.94
101-45500-409	CONTRACTUAL SERVICES	36.37	36.37
101-49250-380	UTILITY EXPENSE	144.53	144.53
201-44100-380	UTILITY EXPENSE	364.43	364.43
201-44100-409	CONTRACTUAL SERVICES	29.55	29.55
211-46500-493	APPROPRIATION TO MIS...	7,500.00	7,500.00
353-47000-601	PRINCIPAL - ST. SEWER ...	105,300.00	105,300.00
353-47000-602	INTEREST - ST. SEWER R...	6,695.88	6,695.88
353-47000-604	PRINCIPAL - WATER TO...	29,700.00	29,700.00
353-47000-605	INTEREST - WATER TOW...	1,860.37	1,860.37
425-41950-409	CONTRACTUAL SERVICES	7,073.82	7,073.82
601-49400-193	PERSONNEL SAFETY EQU...	38.25	38.25
601-49400-238	RO PREFILTERS	624.26	624.26
601-49400-380	UTILITY EXPENSE	3,312.97	3,312.97
601-49400-409	CONTRACTUAL SERVICES	118.05	118.05
601-49430-380	UTILITY EXPENSE	86.19	86.19
602-49450-193	PERSONNEL SAFETY EQU...	38.25	38.25
602-49450-380	UTILITY EXPENSE	545.71	545.71

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
602-49450-409	CONTRACTUAL SERVICES	229.85	229.85
602-49460-380	UTILITY EXPENSE	125.20	125.20
603-49500-384	DISPOSAL EXPENSE	6,808.50	6,808.50
603-49500-409	CONTRACTUAL SERVICES	11,319.57	11,319.57
604-49550-260	WAPA PURCHASES	25,424.48	25,424.48
604-49550-261	MISSOURI BASIN PURCH...	30,869.74	30,869.74
604-49550-262	WHEELING COSTS	4,276.24	4,276.24
604-49550-263	RENEWABLE ENERGY CE...	1.46	1.46
604-49550-433	DUES & SUBSCRIPTIONS	3,922.01	3,922.01
604-49570-193	PERSONNEL SAFETY EQU...	38.25	38.25
604-49570-380	UTILITY EXPENSE	637.21	637.21
604-49570-409	CONTRACTUAL SERVICES	898.55	898.55
605-49600-380	UTILITY EXPENSE	26.50	26.50
609-49750-251	LIQUOR	11,147.87	11,147.87
609-49750-258	FREIGHT EXPENSE	77.86	77.86
609-49750-380	UTILITY EXPENSE	638.30	638.30
609-49750-409	CONTRACTUAL SERVICES	22.73	22.73
614-46330-601	PRINCIPAL	27,000.00	27,000.00
614-46330-602	INTEREST	7,520.76	7,520.76
Grand Total:		315,416.25	315,416.25

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	315,416.25	315,416.25
Grand Total:	315,416.25	315,416.25



City of Madison, MN

Expense Approval Report

By Fund

Payment Dates 1/4/2025 - 1/6/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
LEIN LUMBER, LLC	67117	01/06/2025	PARKS-BAGS/DRYWALL/COM...	101-45200-223	1,116.95
MADISON HARDWARE HANK	67119	01/06/2025	STR-LIGHTSET	101-43100-219	26.99
MADISON HARDWARE HANK	67119	01/06/2025	PARKS-PRIMER/BRUSH/SPON...	101-45200-223	140.89
MADISON HARDWARE HANK	67119	01/06/2025	PARKS-FASTENERS	101-45200-223	3.04
MADISON HARDWARE HANK	67119	01/06/2025	SK RINK-SCOOP	101-45127-210	119.98
MADISON HARDWARE HANK	67119	01/06/2025	PARKS-FASTENERS	101-45200-223	2.78
MADISON HARDWARE HANK	67119	01/06/2025	PARKS-CAULK	101-45200-223	5.49
LYNDON WORDEN	67118	01/06/2025	LIB-FIRE EXT CHECK - 12/24	101-45500-310	10.00
LYNDON WORDEN	67118	01/06/2025	LIB-CLEANING 12/24	101-45500-310	800.00
Fund 101 - General Total:					2,226.12
Fund: 211 - EDA Fund					
DAIRY QUEEN	DFT0000749	01/06/2025	EDA-MEETING MEAL	211-46500-219	63.18
Fund 211 - EDA Fund Total:					63.18
Fund: 601 - Water Fund					
GOPHER STATE ONE CALL	67116	01/06/2025	DIGGING CALLS	601-49400-409	5.79
Fund 601 - Water Fund Total:					5.79
Fund: 602 - Sewer Fund					
MVTL LABORATORIES INC	67120	01/06/2025	SEW-REGULAR TESTING	602-49450-409	166.20
GOPHER STATE ONE CALL	67116	01/06/2025	DIGGING CALLS	602-49450-409	5.79
Fund 602 - Sewer Fund Total:					171.99
Fund: 604 - Electric Fund					
GOPHER STATE ONE CALL	67116	01/06/2025	DIGGING CALLS	604-49590-409	5.97
MADISON HARDWARE HANK	67119	01/06/2025	ELEC-RECEPTACLE DUPLEX	604-49570-582	6.98
MADISON HARDWARE HANK	67119	01/06/2025	CREDIT-ELEC-PHILLIP	604-49570-582	-15.16
MADISON HARDWARE HANK	67119	01/06/2025	ELEC-RECEPTACLE DUPLEX	604-49570-582	3.49
Fund 604 - Electric Fund Total:					1.28
Fund: 609 - Liquor Fund					
MADISON HARDWARE HANK	67119	01/06/2025	LIQ-CANNED AIR	609-49750-219	14.98
Fund 609 - Liquor Fund Total:					14.98
Grand Total:					2,483.34

Report Summary**Fund Summary**

Fund	Expense Amount	Payment Amount
101 - General	2,226.12	2,226.12
211 - EDA Fund	63.18	63.18
601 - Water Fund	5.79	5.79
602 - Sewer Fund	171.99	171.99
604 - Electric Fund	1.28	1.28
609 - Liquor Fund	14.98	14.98
Grand Total:	2,483.34	2,483.34

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-43100-219	MISC. OPERATING SUPPL...	26.99	26.99
101-45127-210	OPERATING SUPPLIES	119.98	119.98
101-45200-223	BUILDING REPAIR SUPPL...	1,269.15	1,269.15
101-45500-310	CLEANING CONTRACT	810.00	810.00
211-46500-219	MISC. OPERATING SUPPL...	63.18	63.18
601-49400-409	CONTRACTUAL SERVICES	5.79	5.79
602-49450-409	CONTRACTUAL SERVICES	171.99	171.99
604-49570-582	CAPITAL OUTLAY(WIRE, L...	-4.69	-4.69
604-49590-409	CONTRACTUAL SERVICES	5.97	5.97
609-49750-219	MISC. OPERATING SUPPL...	14.98	14.98
Grand Total:		2,483.34	2,483.34

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	2,483.34	2,483.34
Grand Total:	2,483.34	2,483.34