

CITY OF MADISON
AGENDA AND NOTICE OF MEETING
Regular Meeting of the City Council – 5:00 PM
Monday April 14, 2025
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Meyer will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

Page 1

A copy of the March 24th, 2025 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A. Senator Dahms Newsletter – March 2025 – receive	Page 3
B. Water Reports – March 2025 – receive	Page 8
C. Madison Ambulance Minutes – March 25 th , 2025 – receive	Page 10
D. Fire Department Minutes – March 17 th , 2025 – receive	Page 12
E. Liquor Store Report – March 2025 – receive	Page 13
F. Lac qui Parle Historical Society – Exempt Permit – Approve	Page 17
G. Reserve and Capitol Accounts – March 2025 – receive	Page 19
H. Revenue and Expense Report – March 2025 – receive	Page 20
I. Pooled Cash Report – March 2025 – receive	Page 23
J. MEDA loan note status – March 2025 – receive	Page 25
K. Pre-Construction meeting minutes – March 2025 – receive	Page 26

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

6. UNFINISHED AND NEW BUSINESS

Page

A. City Engineer Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

- B. Pay Application #3 – Heinrich Excavating. A DISCUSSION and MOTION may be in order. (Manager, Council)

Handout

- C. Electric Department Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

- D. Resolution 25-16 Accepting Grant Navigator Funds. A DISCUSSION and MOTION may be in order. (Manager, Council)

7. MANAGER REPORT (Manager)

- Sanitary Sewer Inspection Notices
- Ordinance Timeline

Page 40

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

- EDA Meeting April 7th, 2025 - receive
- Chamber Meeting April 9th, 2025 - receive
- Daycare Meeting April 10th, 2025 - Adam

Page 41

Page 45

9. AUDITING CLAIM

Page 48

A copy of the Expense Approval Report is submitted for March 24th, 2025 through April 14th, 2025 and is attached. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
MARCH 24, 2025**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Maynard Meyer on Monday, March 24, at 5:04 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Maynard Meyer, Julie Stahl, Adam Conroy, Paul Zahrbock (left at 5:38 p.m.) and Tim Volk. Also present were City Manager Val Halvorson, City Attorney Rick Stulz and City Clerk Christine Enderson.

AGENDA

Upon motion by Zahrbock, seconded by Conroy and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Conroy, seconded by Volk and carried, the March 10, 2025, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Zahrbock and carried, the Consent Agenda was approved as presented.

CITY COUNCIL CHECKLIST

City Council reviewed the checklist.

Commercial Improvement Program: The timeline to accept applications is extended another week.

Infrastructure: City Engineer Kent Louwagie will be present at the next meeting to provide an update on the sanitary sewer lining of laterals.

Welcome Sign: City Council agreed to push the Welcome Sign project for East Highway 40 to the 2026 budget.

Library Roof: Parties involved are working on a change order. The first grant disbursement should be received this week.

MADISON PUBLIC LIBRARY REPORT

Library employees Lydia Rebehn and Naomi Dempcy presented the annual library report. It was stated that traffic has increased in every area except for computer use where they are seeing patrons bringing in their own computer versus using the library's. Ms. Rebehn touched on grants awarded and what they were used for, and Ms. Dempcy updated Council on what the Children's Circulation Desk has to offer during the school year and in the summer. The uncertainty with federal funding has not impacted the library yet, but if it ever does, the biggest impacts could be losing funds from organizations for grants and the local funding for budgets and Minitex.

(Councilmember Paul Zahrbock left at 5:38 p.m.)

CITY GARDEN POLICY

Upon motion by Volk, seconded by Meyer and carried, Council approved the updated City Garden Policy. The policy was updated to be more transparent about expectations at the gardens in an effort to answer common questions for new gardeners.

CITY MANAGER'S REPORT

Summer Help: Staff have been busy with interviews and hiring for the summer. The pool manager for the 2025 season will be Mya Conroy.

City Engineer: Kent will be at the next meeting to provide updates on projects and will present a pay application for the stormwater pond cleaning.

Upcoming Items: City Manager Halvorson will be working on the congressional direct spending request, meetings this week with the daycare director, fire chief and treasurer, USTA and Bolton and Menk. City Staff have their All Staffing meeting tomorrow. Mayor Meyer and Halvorson will be talking at Kiwanis on Tuesday about housing. There will be a pre-construction meeting for the County mill and overlay project. Other meetings include chamber of commerce, community education, and the area city manager meeting.

City Hall File Room: The project is not completed yet. Waiting for a part to come.

Canada Tariffs: There were a couple questions regarding whether the tariffs would affect the City's electric utility rates and MRES has stated that the grids are connected, however, MRES does not have any direct contracts with Canada.

Strategic Planning: Enclosed in the agenda are the final notes and results from the strategic planning sessions held with City Council and City staff earlier this month.

MAYOR/COUNCIL REPORTS

Grand Theatre: Mayor Meyer stated that attendance numbers are down at all theaters in the area. Madison's Grand Theatre will attempt to cut costs by starting a "Friends of the Theatre" group. Individuals in this group would volunteer at the theatre a couple times a month working the ticket counter, concessions stand, and, if interested, be trained to run the projectors.

Madison Arts Council: They had a great turnout at their fundraiser on Thursday at the Grand Theatre.

Vandalism: The recent vandalism affected the library sign and the public bathrooms.

DISBURSEMENTS

Upon motion by Volk, seconded by Conroy and carried, Council approved disbursements for bills submitted between March 11, 2025 and March 24, 2025. These disbursements include United Prairie Check Nos. 67388-67433. Debit card and ACH transaction were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Volk and carried, meeting adjourned at 6:02 pm.

Maynard Meyer - Mayor

ATTEST:

Christine Enderson – City Clerk



GARY DAHMS R

SERVING SENATE DISTRICT 15

E-Newsletter

March 28, 2025

NATIONAL VIETNAM WAR VETERANS DAY

The **Vietnam War Veterans Recognition Act of 2017** designates every March 29 as National Vietnam War Veterans Day, a fitting choice for a day honoring Vietnam Veterans. It was chosen to be observed in perpetuity because March 29, 1973, was the day that the United States Military Assistance Command-Vietnam was disestablished and the day that the last U.S. combat troops departed Vietnam. Additionally, on and around this same day, Hanoi released the last of its acknowledged prisoners of war.

Vietnam Veterans are typically identified as those who served on active duty in the U.S. Armed Forces at any time from November 1, 1955, to May 15, 1975, regardless of location, and their families. The U.S. Department of Veterans Affairs estimates that today there are more than 7 million U.S. Vietnam Veterans living in America and abroad, along with 10 million families of those who served during this timeframe. In Minnesota, we honor more than 97,000 Veterans who served during the Vietnam era.

The Minnesota Department of Veterans Affairs (MDVA) held Vietnam War commemorations when the Minnesota Vietnam War Memorial was dedicated on September 26, 1992, and on June 13, 2009, at the State Capitol grounds at the “Minnesota Honors Vietnam Era Veterans” event.

MDVA serves Veterans and their families from all eras. If you need information or support on any Veteran issue, please visit **MDVA’s website**, contact your **County Veterans Service Officer**, or call 1-888-LinkVet. The department also reminds folks that job openings are posted at **mn.gov/careers**.

MNDOT ANNOUNCES SPRING LOAD RESTRICTIONS

The Minnesota Department of Transportation (MnDOT) announced spring load restrictions in the South, Southeast and Metro frost zones for state and federal trunk highways. Seasonal load limit zones and restricted routes can be found on the **MnDOT load limits map**. Start and end dates and other load limit information are shown at **mndot.gov/loadlimits**. Overweight permits for more than 80,000 pound gross vehicle weight will continue, and new permits will be issued if all axle and group weights are legal (**axle weight limits**). MnDOT will report start and end dates on its 24-hour automated message center at 1-800-723-6543.



For questions about legal axle weight during SLR; Gross Vehicle Weight Schedule, call:



Minnesota Department of Public Safety
State Patrol – Commercial Vehicle
Enforcement
651-350-2000



For questions about oversize/overweight loads/permitting, call:



Minnesota Department of Transportation
Freight and Commercial Vehicle Operations –
Oversize/Overweight Permits
651-296-6000



Or email: **ofcvermits.dot@state.mn.us**

All changes are made with a minimum three calendar-day notice. For information about load limits on county roads, visit **County Weight Information**.



Click the picture to hear about committee deadlines.

FREE PARK DAYS FOR MINNESOTA STATE PARKS, RECREATION AREAS

With the support of the state legislature, the Minnesota Department of Natural Resources (DNR) offers Free Park Days to encourage Minnesotans to get outdoors and enjoy the health and wellness benefits of spending time in nature. The DNR is waiving vehicle permit fees at all 75 state parks and recreation areas on these dates in 2025: Saturday, April 26; Saturday, June 14; and Friday, November 28.

There's a state park or recreation area within 30 miles of most Minnesotans. In addition to offering popular activities such as hiking, biking, camping, swimming, skiing and birding, a variety of state park programs are open to all visitors. Programs are free, but some require pre-registration. Find state park programs online at the [state parks and trails events calendar](#).

The entrance fee waiver on Free Park Days does not cover activities like camping, rentals, or tours. For more information, visit the [DNR's Free Park Days page](#) or contact the DNR Information Center by emailing info.dnr@state.mn.us, or by calling (888) 646-6367 between 8 a.m. to 6 p.m. Monday – Friday, or 8 a.m. to 4:30 p.m. Saturday.

THANK YOU FOR VISITING US AT THE CAPITOL

Southwestern Center for
Independent Living (SWCIL)
Photo courtesy of Samantha Wolff.



FOLLOW ME ONLINE

WEBSITE

facebook



Mild Du, Marshall; Olivia Woller, Mankato; Claire Manus,
Redwood Falls, and Rylee Woller, Mankato
Bethel University and Bethany Lutheran College



City of Marshall



University of Northwestern



GARY DAHMS



SERVING SENATE DISTRICT 15

E-Newsletter

April 4, 2025

SENATE DEMOCRAT BUDGET TARGETS FAIL TO PUT MINNESOTANS FIRST

On Friday, March 28, Senate Democrats released their **budget targets** for the 2025 legislative session, which outline spending increases and cuts across various state programs. It includes reductions in health and human services, education, environment, energy, and transportation. Meanwhile, it increases funding for jobs, higher education, and public safety.

The proposal notably includes more than \$533 million in cuts to health and human services over the next biennium. It also sets the stage for up to \$687 million in education cuts during the 2028 – 2029 biennium.

“With our state facing a \$6 billion deficit in the 2028 – 2029 biennium, we must take a serious look at government spending,” said Senator Gary Dahms (R – Redwood Falls). “However, Senate Democrats are backing Governor Walz’s plan to balance the budget at the expense of vulnerable Minnesotans. Their proposal includes massive cuts to special education and essential services for individuals with disabilities. Meanwhile, they continue to waste hundreds of millions on unnecessary programs including obsolete mass transit and benefits for non-citizens.”

In response to the looming \$6 billion deficit, Senate Republicans **identified at least \$600 million** in wasteful or unnecessary spending in the state budget. Republicans emphasized that these funds could be better used to support essential services and reduce the financial burden on Minnesota families.

“By eliminating wasteful spending, we can avoid drastic cuts to essential services while ensuring Minnesota remains financially stable,” concluded Senator Dahms. The Minnesota Legislature is constitutionally required to adjourn by May 20, 2025, and a state budget must be passed before June 30, 2025.



Click the picture to hear more about budget targets.

MNDOT ANNOUNCES 2025 STATE CONSTRUCTION PROJECTS

Travelers should prepare to slow down for construction work zones as road projects begin to ramp up across the state. The Minnesota Department of Transportation (MnDOT) announced that the agency has road construction projects this season that will help maintain and improve Minnesota’s roads, bridges, and transportation infrastructure; improve safety and mobility; and support jobs that will be worked on statewide.

The 2025 construction season includes nearly 180 planned road and bridge projects, plus 51 projects that will improve airports, water ports, railroad crossings, and transit infrastructure. More information about safe driving around construction work zones can be found on our MnDOT Work Zone Safety [website](#). For information on projects in your area, click the images to the right.



LSOHC SEEKS FUNDING REQUESTS

On Tuesday, the Lessard-Sams Outdoor Heritage Council (LSOHC) issued its annual Call for Funding Request from the Outdoor Heritage Fund. Approximately \$150 million will be available for both metro and statewide grants to aid Minnesota habitat restoration, protection, and enhancement. Requests are due to the LSOHC Friday, May 23, 2025 at 4:00 p.m. Programs approved by the Legislature can begin spending funds on July 1, 2026.

Since the Outdoor Heritage Fund's creation in 2008, \$1.8 billion in on-the-ground habitat programs has been allocated by the Minnesota legislature, and over 1.3 million acres of Minnesota forests, prairies, and wetlands have already been restored, protected, and/or enhanced. The latest set of funding recommendations totaling \$161 million is currently before the Minnesota legislature.

The process is competitive and open to all who wish to apply. Proposal requirements and terms of funding are outlined in the Call for Funding Request. To view details or learn more, visit: <https://www.lsohc.mn.gov/>. For answers to specific questions, contact LSOHC Staff: <https://www.lsohc.mn.gov/staff>.

APRIL IS DISTRACTED DRIVING AWARENESS MONTH

Distracted driving can quickly turn deadly, which is why law enforcement and traffic safety partners are teaming up with the Minnesota Department of Public Safety's Office of Traffic Safety (OTS) this April for extra enforcement and awareness. Distracted driving is dangerous driving. Between 2019 and 2024, there were 115,643 citations involving distracted driving in Minnesota.

In 2024, distracted driving was a factor in at least 29 fatal crashes in Minnesota and an estimated 137 serious injuries. To help keep people safe, officers, deputies, and troopers will be participating in the distracted driving extra enforcement and awareness campaign that runs April 1 – 30. The campaign urges drivers to put distractions away and focus on driving safely. OTS coordinates the campaign with funding provided by the National Highway Traffic Safety Administration (NHTSA). The campaign includes overtime enforcement and **advertising** in support of the Toward Zero Deaths traffic safety program.

The hands-free cell phone use law means drivers cannot hold their phone in their hand, period. The law allows a driver to use their cell phone to make calls, text, listen to music or podcasts, and get directions but only by voice commands or single-touch activation without holding the phone. Remember: hands-free is not necessarily distraction-free. Drivers using a phone without it being a hands-free device can face fines or worse.

Distracted driving consequences:

- ★ \$100 or more including court fees for a first offense.
- ★ \$300 or more including court fees for a second and/or subsequent offense.
- ★ Motorists who injure or kill someone while violating the hands-free law can face a felony charge of criminal vehicular operation or homicide.

Drive smart and join Minnesotans driving distraction-free

- ★ Cell phones – Park the phone by putting it down, activating the “Do Not Disturb” feature, silencing notifications, turning it off, placing it out of reach, or going hands-free.
- ★ Music and other controls – Pre-program radio stations and arrange music in an easy-to-access spot. Adjust mirrors and ventilation before traveling.
- ★ Navigation – Map out the destination and enter the GPS route in advance.
- ★ Eating and drinking – Avoid messy foods and secure drinks.
- ★ Children – Teach children the importance of good behavior in a vehicle and model proper driving behavior.
- ★ Passengers – Speak up to stop drivers from distracted driving behavior and offer to help with anything that takes the driver's attention off the road.

Visit the Minnesota Department of Public Safety's [HandsFreeMN.org](https://www.handsfreemn.org) website for more information and frequently asked questions.

SEVERE WEATHER AWARENESS WEEK IS APRIL 7 – 11, 2025

Severe Weather Awareness Week
April 7-11, 2025

- Monday, April 7: Alerts and warnings
- Tuesday, April 8: Severe weather, lightning and hail
- Wednesday, April 9: Floods
- Thursday, April 10: Tornadoes, statewide drills at 1:45 and 6:45 p.m.
- Friday, April 11: Extreme heat and wildfires



Each year, Homeland Security and Emergency Management (HSEM) collaborates with the National Weather Service to sponsor Severe Weather Awareness Week. The week is designed to refresh, remind, and educate everyone about the seasonal threats from severe weather and how to avoid them. It is also a great time to make and practice your emergency plan, build or refresh your emergency preparedness kit, and prepare for weather-related hazards.

The most important events during Severe Weather Awareness Week are the two annual statewide tornado drills. In Minnesota, the 2025 statewide tornado drills are scheduled for Thursday, April 10 at 1:45 p.m. and 6:45 p.m. Outdoor warning sirens will sound in a simulated tornado warning. The first drill is intended for

institutions and businesses. The evening drill is intended for second shift workers and families.

According to the **Minnesota Department of Natural Resources (DNR)**, Minnesota experiences an average of 29 tornadoes per year. In 2021, Minnesota recorded 64 tornadoes including 22 on December 15 alone, which were the latest reported tornadoes on record. A record was set in 2010 with 113 tornadoes touching down across the state. Understanding this threat and knowing what to do when a tornado is approaching can save lives.

For more information on Severe Weather Awareness Week, click [here](#).



THANK YOU FOR VISITING US AT THE CAPITOL



Erick Hedman, Prairie Five Community Action, Montevideo



United Community Action Partnership, Marshall

FOLLOW ME ONLINE

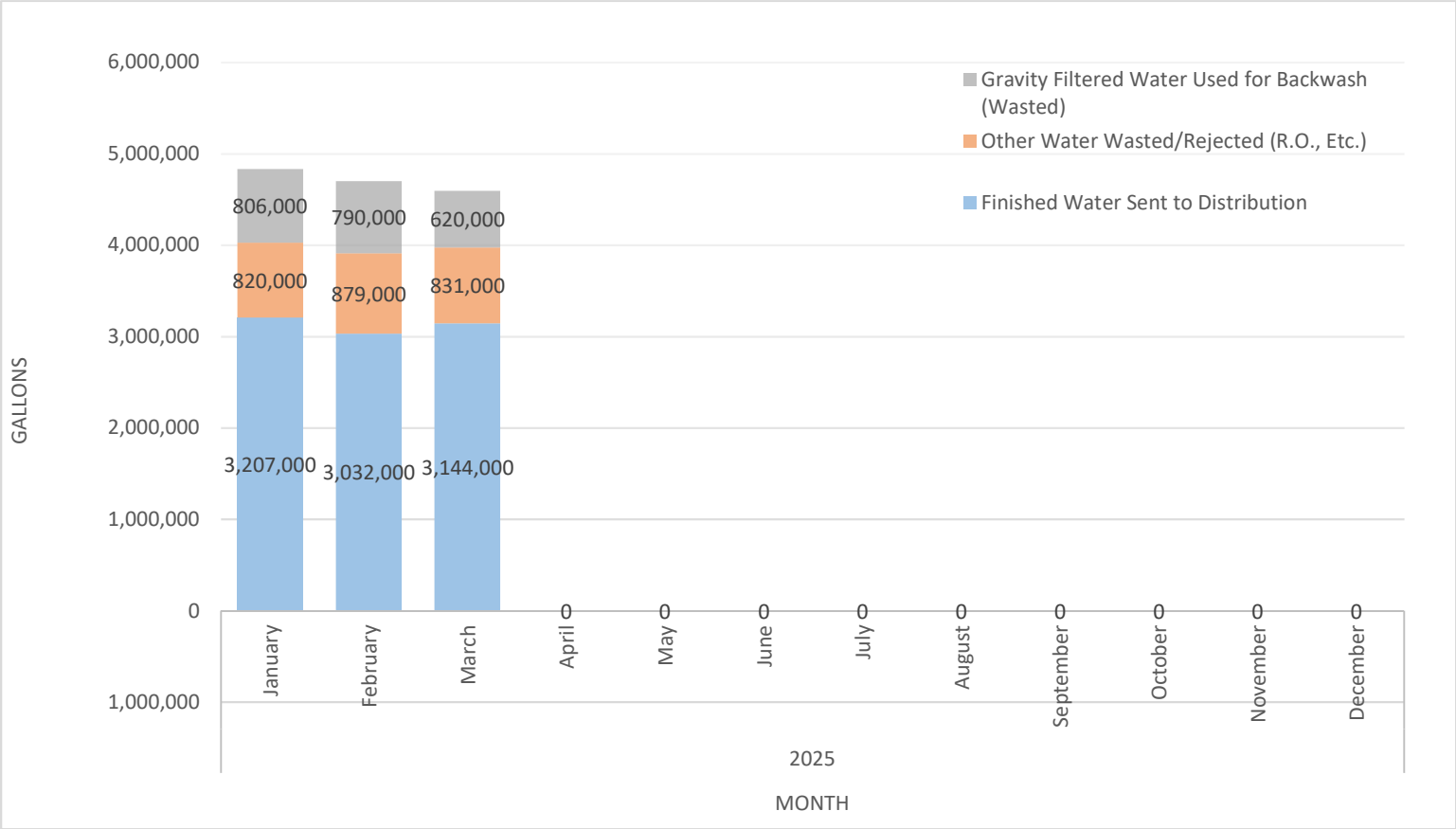
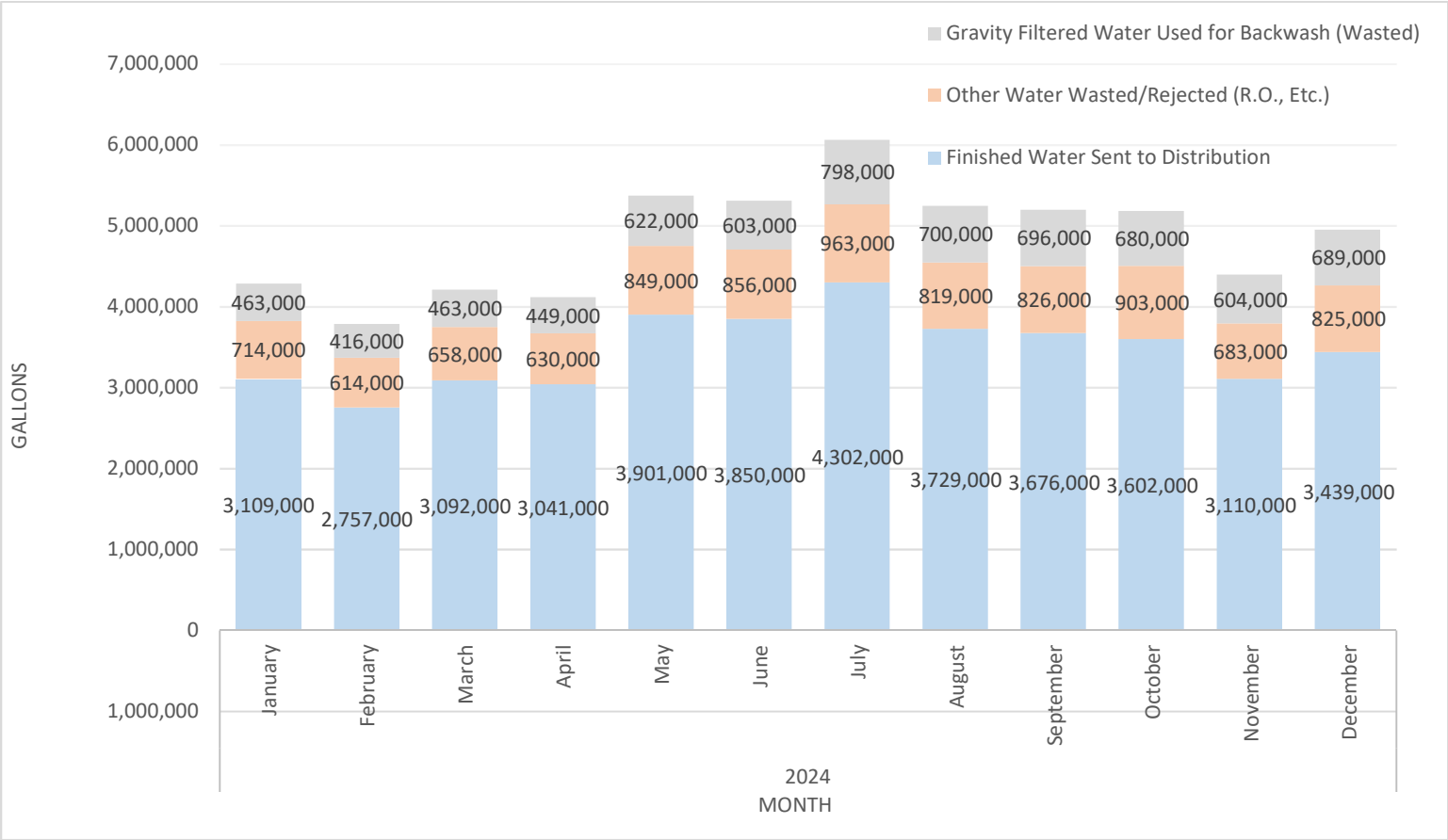
WEBSITE

facebook

NOT PICTURED:

- ★ American Federation of State, County, and Municipal Employees (AFSCME)
- ★ Kerry Netzke, Area II
- ★ Abbott and Jackson Lang, New Ulm

City of Madison Well Gallons Pumped and Use 2024 and 2025



Water Treatment Facility - City of Madison, MN

Monthly Summary

For the month ended:

March 31, 2025

Water Treatment Plant - Pump Hours and Gallons

Pump Description	End Hour Meter Reading	Start Hour Meter Reading	Hours Pumped	End Gallon Meter Reading	Start Gallon Meter Reading	Gallons Pumped (Reading x1000)	Notes
Well #1	437	437	-	7,181,000	7,181,000	-	
Well #2	26,446	26,257	189	2,245,642	2,241,047	4,595,000	
High Service #1	31,492	31,420	72	N/A	N/A	N/A	
High Service #2	18,798	18,727	72	N/A	N/A	N/A	
High Service Total	N/A	N/A	143	1,369,801	1,366,657	3,144,000	
Membrane Feed Pump	22,409	22,247	162	1,471,280	1,467,596	3,684,000	
Backwash Pump	10,404	10,385	19	306,275	305,655	620,000	

***End meter readings are the first of the month following the month being reported. Start meter readings are the first of the month being reported*

Gallons Used/Wasted Information

Description	Gallons (Metered)	Est. Gallons (Non-metered)	Notes
Overhead Fill Line (@ WTP)			
City Usage	N/A	9,150	=estimate based on tank filled
Customer Usage	N/A	N/A	=estimate based on tank filled
Subtotals for Overhead Fill Line	N/A	9,150	
----Total Overhead Fill Line Usage----->		9,150	
Hydrant Usage			
Flushing	N/A	N/A	est. based on 2.5" ID * mins * psi
City Usage (Internal)	N/A	N/A	
Customer Usage (External)	N/A	N/A	
Subtotals for Hydrant Usage	-	-	
----Total Hydrant Usage----->		-	
Gallons Wasted/Rejected:			Notes/Assumptions
Gallons to Waste (filter to waste)	N/A	-	=(minutes to waste * well gpm)
Gallons to Waste (detention tank)	N/A	10,168	=(gpm*#valves*#days*#minutes)
Gallons Rejected/Wasted (R.O.)	N/A	972,600	=avg. gpm rejected by R.O.
----Total Gallons Wasted/Rejected----->	N/A	982,768	
Other			
WTP Internal Usage (East Wall Meter)	24,144	N/A	
East Pump House	-	N/A	

Chemicals & Supplies Information

Description	Units	Quantity Used (during month)	YTD Quantity Used	Cost/Unit	Cost (month ended)	YTD Cost	Quantity on Hand (month ended)	Notes
Chemicals/Products Used in Production:								
Anti-Scalant	gal.	29	87	\$ 53.71	\$ 1,550.82	\$ 4,768.73		
Aqua Hawk 127 (Coagulant)	gal.	24	74	\$ 14.22	\$ 334.17	\$ 1,078.97		
Aqua Hawk 9937 (Polymer)	gal.	-	-	\$ -	\$ -	\$ -		
Sodium Hydroxide 30%	gal.	63	135	\$ 9.99	\$ 629.18	\$ 1,343.25		
Chlorine	lbs.	295	867	\$ 1.72	\$ 508.29	\$ 1,493.84		
Fluoride	gal.	14	41	\$ 7.93	\$ 107.10	\$ 325.25		
Filters for R.O. System	20/pkg	1	3	\$ 312.13	\$ 312.13	\$ 936.39		
Nuclear 7768 (Polymer)	gal.	3	9	\$ 50.28	\$ 152.20	\$ 475.62		
Polyphosphate	gal.	48	137	\$ 18.47	\$ 877.14	\$ 2,529.84		
Potassium Permanganate	lbs.	123	396	\$ 5.07	\$ 622.10	\$ 2,006.57		
Sodium Bisulfite	lbs.	8	23	\$ 1.59	\$ 12.00	\$ 36.65		
Other Chemicals/Products:								
Aqua Hawk 350 Polymer Cleaner	gal.	-	-	\$ -	\$ -	\$ -		
Granular Chlorine	lbs.	-	-	\$ -	\$ -	\$ -		
Hydrochloric Acid	gal.	-	-	\$ -	\$ -	\$ -		
Caustic Soda 30%	gal.	-	-	\$ -	\$ -	\$ -		
XXX Cleaner P111	lbs.	-	-	\$ 8.40	\$ -	\$ -		
XXX Cleaner P303	lbs.	-	-	\$ 7.92	\$ -	\$ -		
XXX Cleaner P703	lbs.	-	-	\$ -	\$ -	\$ -		
XXX Cleaner XXX X XX	gal.	-	-	\$ -	\$ -	\$ -		
Additional Chemicals/Products (or new):								
			9					

Madison Ambulance Service

March 25th, 2025

Call to Order: 6:36PM

Attendance: Taken

Approval of the Last Meeting Minutes: M: Brittany 2nd: Peter

Treasurer Report: Report Given. Meat Raffle at Rusty Duck on 3/22/25. Check is paid out quarterly by the Dawson FD.

Training Officers Report: Working on Recertification by 3/31 for those who need to recertify. May 19th at 6:00PM Auto Extrication. May 13th-Steak Fry at Madison VFW. Training for 3/25/25 fell through with SWEMS.

Run Review: Questions on bringing people back from the hospital after an ambulance call. Matt will discuss with hospital. New Elite system needs to be connected to the internet to sign in to the system and after you're logged in it will remain working.

Old Business:

- New EMT's – 2 applications. Abby is currently training and should be done in May.
- EMSRB Inspection-Have not heard anything back as of yet.

New Business:

- Make sure to always mark as emergent (Transport information and scene response) even for transfers – if not, insurance does not pay or need lots of more information. Non-emergent would be planned transfers such as hospice, etc.
- Billing – Will change over to Midwest EMS 4/1; We will not have to do anything different.
- EMS week is May 18-24. Seat belt checks at LQPV tentatively 5/22/25. Looking for 4 volunteers, sign up on the board. Also will go to elementary school to talk to kids-will discuss and figure out date and time.
- Demo-Discussed.
- Policy Committee- Discussion. Motion to approve policies as written. M: Heidi 2nd: Ashley. Motion Carries.
- Nathan Fragodt submit his letter of resignation effective immediately. Motion to accept. M: Kelly 2nd: Peter. Motion Carries.

Motion to Adjourn: M: Nicole 2nd: Jeremy at 6:58PM

Rig Inspection/Hall Duties: Completed prior to meeting

Next Meeting: April 22, 2025 @ 6:00 pm

Reg Drill Meeting
2/17/2025

The Madison Volunteer Fire Department met in regular session with Chief Jerod Zimbelman presiding.

Roll Call and minutes of last meeting were read and approved.

Aaron Brehmer gave the treasurers report in the absence of Seth Haas and it was approved as read.

Training officer report: Stephen Olson SCBA and PPE training were held. Forceable entry will be the training scheduled on March 3rd.

No previous runs.

Equipment committee: The chassis for new truck is set to be ready for production in a couple weeks.

Wives party is scheduled for February 22nd. Help with cleaning of the hall and trucks is the responsibility of all firemen. Please be available to help clean and prep Friday evening or Saturday morning.

Question was brought to the attention for township contracts to be increased to \$350. The department was under the understanding that the townships were already being charged the \$350. JJ was going to look into this.

Madison Kiwanis will be hosting a Fire Department Appreciation supper at the VFW in April. They had asked for a weekend that works and department voted on April 12th. Will need to know how many will be coming by next meeting.

Recruitment of new firemen. Want internal firemen to seek out several new potential firemen. As there will be need for some due to some leaving and retiring.

Next meeting is scheduled for March 17th.

Hall duties for the month of March are Jamie Jahn and Zach Larson.

Brian Tebben has turned in his notice of retirement as of Aug 30th, 2025. This marks 20 years for Brian on the department. We thank Brian for all his time he has put in and the many different positions he has held over those years. Motion by Chris Hansen, Seconded by Trevor Kirschbaum.

Motion was made by Chris Hansen to adjourn meeting, seconded by Zach Flickinger

Aaron Brehmer, Secretary

Reg Drill Meeting
3/17/2025

The Madison Volunteer Fire Department met in regular session with Chief Jerod Zimbelman presiding.

Roll Call and minutes of last meeting were read and approved.

Seth Haas gave the treasurers report and it was approved as read.

Training officer report: Incident Command, Hose deployment, and Pump Operations was the training for tonight.

Equipment committee: One of the 4 gas monitor is not working. Cheaper to replace rather than repair. Jon Pearson got several quotes. Different gas monitor prices were \$1500, \$2500, and \$3500. Will be getting quotes from several companies including Clareys, M&T Fire, and Heiman. Jon Pearson and Mark Olson will get more details. Equipment Committee will meet and decide.

Emergency calls since our last meeting.

1. February 18th, Nassau mutual aid house fire.

Raffle committee needs to get together to get tickets made up.

Jerod Zimbelman received information of pricing of \$20 increase for Townships. That amount is going from \$350 to \$370.

Reminder of Kiwanis supper on April 12th @ the VFM. Starting at 6 pm.

Mitch Wellnitz has put in for his retirement for Dec 31, 2025. Motion made by Chris Hansen, Second by Trevor Kirschbaum.

Recruitment of new firemen. Currently have 1 recruitment in mind so far.

Next meeting is scheduled for April 21st.

Hall duties for the month of April are Logan Hanson and Mark Olson.

Motion was made by Brian Tebben to adjourn meeting, seconded by Ross Olson.

Aaron Brehmer, Secretary

Memo

To: City Administrator & City Council
From: Dale Hiepler, Liquor Store Manager
Date: 4/11/2025
Re: March Sales

Sales for March were \$34,267 compared to \$38,342 last year; a \$4,075 decrease.

One of the reasons for the decrease is the fact that we lost a Friday night sales day because this year started on a Saturday. We did \$1,900 on that Friday which is almost half of the decrease.

Another reason for the decrease is that Easter landed in March last year, which usually means added sales.

We may also be seeing the effects of the lack of moisture and the tariffs against China as being concerns for the farm community. The concerns of the public about the economy may also be a factor. Bring on the hot/humid weather!!



City of Madison, MN

Prior-Year Comparative Income Statement

Account Summary

For the Period Ending 03/31/2025

Fund: 609 - Liquor Fund

Revenue

	2024 March Activity	2025 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2024 YTD Activity	2025 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
609-37811 OFF SALE LIQUOR	17,159.97	14,593.42	-2,566.55	-14.96%	50,007.43	46,541.27	-3,466.16	-6.93%
609-37812 OFF SALE BEER	20,380.96	19,065.59	-1,315.37	-6.45%	53,542.36	54,593.37	1,051.01	1.96%
609-37814 MIX, ICE, ETC.	802.02	608.01	-194.01	-24.19%	2,107.01	1,962.09	-144.92	-6.88%
Revenue Total:	38,342.95	34,267.02	-4,075.93	-10.63%	105,656.80	103,096.73	-2,560.07	-2.42%

Expense

609-49750-103 PART-TIME WAGES	4,418.83	4,776.08	-357.25	-8.08%	13,454.14	14,380.80	-926.66	-6.89%
609-49750-121 PERA CONTRIBUTIONS (CITY)	194.93	216.28	-21.35	-10.95%	599.62	633.43	-33.81	-5.64%
609-49750-122 FICA CONTRIBUTIONS (CITY)	337.89	365.36	-27.47	-8.13%	1,028.79	1,100.11	-71.32	-6.93%
609-49750-131 HEALTH INSURANCE (CITY)	306.60	308.48	-1.88	-0.61%	922.60	925.44	-2.84	-0.31%
609-49750-201 OFFICE SUPPLIES	0.00	0.00	0.00	0.00%	56.11	0.00	56.11	100.00%
609-49750-219 MISC. OPERATING SUPPLIES	0.00	0.00	0.00	0.00%	0.00	273.08	-273.08	0.00%
609-49750-251 LIQUOR	30,750.15	18,788.04	11,962.11	38.90%	73,610.05	83,939.12	-10,329.07	-14.03%
609-49750-258 FREIGHT EXPENSE	170.29	203.09	-32.80	-19.26%	522.41	798.25	-275.84	-52.80%
609-49750-320 BILLING/ADMIN EXPENSE	0.00	350.67	-350.67	0.00%	0.00	1,052.01	-1,052.01	0.00%
609-49750-321 TELEPHONE EXPENSE	45.38	53.70	-8.32	-18.33%	181.24	192.96	-11.72	-6.47%
609-49750-323 INTERNET SERVICE	99.95	99.95	0.00	0.00%	299.85	299.85	0.00	0.00%
609-49750-342 ADVERTISING	240.00	240.00	0.00	0.00%	1,176.00	1,579.00	-403.00	-34.27%
609-49750-380 UTILITY EXPENSE	413.11	524.45	-111.34	-26.95%	1,141.22	1,949.98	-808.76	-70.87%
609-49750-401 BUILDING M & R CONTRACT	0.00	0.00	0.00	0.00%	0.00	432.00	-432.00	0.00%
609-49750-409 CONTRACTUAL SERVICES	579.68	2,095.87	-1,516.19	-261.56%	1,166.02	3,915.88	-2,749.86	-235.83%
609-49750-423 OFFICE EQUIP. DEPRECIATION	39.01	6.94	32.07	82.21%	117.03	20.82	96.21	82.21%
609-49750-424 BUILDING DEPRECIATION	87.64	77.86	9.78	11.16%	262.92	233.58	29.34	11.16%
609-49750-433 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	0.00	426.00	-426.00	0.00%
Expense Total:	37,683.46	28,106.77	9,576.69	25.41%	94,538.00	112,152.31	-17,614.31	-18.63%
Fund 609 Surplus (Deficit):	659.49	6,160.25	5,500.76	834.09%	11,118.80	-9,055.58	-20,174.38	-181.44%
Total Surplus (Deficit):	659.49	6,160.25	5,500.76	834.09%	11,118.80	-9,055.58	-20,174.38	-181.44%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2025
Group Summary

Account Typ...	2024	2025	March Variance		2024	2025	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 609 - Liquor Fund								
Revenue	38,342.95	34,267.02	-4,075.93	-10.63%	105,656.80	103,096.73	-2,560.07	-2.42%
Expense	37,683.46	28,106.77	9,576.69	25.41%	94,538.00	112,152.31	-17,614.31	-18.63%
Fund 609 Surplus (Deficit):	659.49	6,160.25	5,500.76	834.09%	11,118.80	-9,055.58	-20,174.38	-181.44%
Total Surplus (Deficit):	659.49	6,160.25	5,500.76	834.09%	11,118.80	-9,055.58	-20,174.38	-181.44%

Fund	2024	2025	March Variance		2024	2025	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
609 - Liquor Fund	659.49	6,160.25	5,500.76	834.09%	11,118.80	-9,055.58	-20,174.38	-181.44%
Total Surplus (Deficit):	659.49	6,160.25	5,500.76	834.09%	11,118.80	-9,055.58	-20,174.38	-181.44%

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: <u>Lac qui Parle County Historical Society</u>	Previous Gambling Permit Number: <u>X-X-94726-24-004</u>
Minnesota Tax ID Number, if any: <u>5448134</u>	Federal Employer ID Number (FEIN), if any: <u>41-6084181</u>
Mailing Address: <u>250 8th Ave</u>	
City: <u>Madison</u>	State: <u>MN</u> Zip: <u>56256</u> County: <u>Lac qui Parle</u>
Name of Chief Executive Officer (CEO): <u>Karen Tilbury - President</u>	
CEO Daytime Phone: <u>320-598-7678</u>	CEO Email: <u>lqp@lqpcountymuseum.org</u>
(permit will be emailed to this email address unless otherwise indicated below)	
Email permit to (if other than the CEO): _____	

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- ☐ Fraternal
 ☐ Religious
 ☐ Veterans
 ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☒ **IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Lac qui Parle County Historical Society

Physical Address (do not use P.O. box): 250 8th Ave

Check one:

☒ City: Madison Zip: 56256 County: Lac qui Parle
☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): September 7, 2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo
 ☐ Paddlewheels
 ☐ Pull-Tabs
 ☐ Tipboards
 ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.	<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.
Print City Name: _____ Signature of City Personnel: _____ Title: _____ Date: _____	Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> The city or county must sign before submitting application to the Gambling Control Board. </div>	
TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____	

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Karen Tilbury Date: 4-8-2025
(Signature must be CEO's signature; designee may not sign)

Print Name: Karen Tilbury - President

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
 A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?
 Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Reserve Fund Cash Account Numbers 851-10100 to 851-10113

Balance Carried Over 12/31/2013

(For Details "Unhide" rows)

3/31/2025

Gen - Employee Health I	\$43,829.74	Dec'21 Res-21-5	-\$1,000.00	Nov'24 Res24-40	-\$2,000.00					\$40,829.74
Gen - Grand Theatre cor	\$60,669.75	Jul'24 Theater Pr	-\$61,315.16	Aug'24 SWIF Th	\$9,930.52	Aug'24 Walrave	-\$9,930.52			-\$645.41
Gen - LqP Players - Forme	\$50,000.00	*Dec'15 Res15-3	-\$50,000.00	Jun 21' LqP Play	\$5,000.00	Sep'21 LqP Play	-\$5,000.00	Dec'21 Nibbe Fo	\$1,000.00	\$1,000.00
Cont.-Res-Escrow-Fire I	\$0.18	Feb'22 State Far	\$55,101.00	May'22 Theilke r	-\$55,101.00	May'22 Storm E	\$12,330.94	Jul'22 Reimb Sto	-\$12,330.94	\$0.18
Res-COVID-19 ARPA	\$162,611.76	Oct'22 Res22-41	-\$90,000.00	Nov'23 Res 23-4	-\$22,000.00	Nov'23 Res 23-4	-\$20,000.00	G-works Data Pu	-\$24,800.00	\$5,811.76
Res-Escrow-SS cont'd	\$6,700.00	Sep'24 Kaytlin A	\$3,000.00							\$9,700.00
Electric cont'd	\$159,924.45	Nov'24 Res24-40	\$40,000.00							\$199,924.45
Sanitation cont'd	\$84,763.51	Nov'24 Res24-40	\$40,000.00							\$124,763.51
Conduit Finance Funds - B	\$0.00	November 2016	\$25,000.00							\$25,000.00
Public Safety Aid	\$0.00	Dec'23 State of N	\$66,472.00	Nov'24 Res24-40	-\$20,000.00					\$46,472.00
Reserved/Designated										\$452,856.23
Gen.Fund Misc. Transfers	\$60,999.56	Dec'21 Res-21-3	-\$50,000.00	Dec'24 Ehlers Fi	-\$1,083.55					\$9,916.01
Interest Earned cont'd & A	\$59,191.32	2024 Interest Inc	\$22,232.07							\$81,423.39
Unreserved/Undesig										\$91,339.40
										\$544,195.63

Culture & Recreation Capital Project Fund Cash Account Numbers 420-10100 to 420-10113**3/31/2025**

Parks cont'd	\$67,017.60	Nov'24 Res24-40	\$7,500.00	Nov'24 Res24-40	\$25,000.00					\$99,517.60
Madison Arts Council cont	\$1,570.14	Jan 25 T.Isfeld M	-\$425.00	Feb25 UMRDC	-\$200.00	Feb25 T.Isfeld M	-\$350.00	Feb25 RBM Pub-	-\$75.00	\$0.00
Madison Arts Council cont	\$520.14	Feb25 B.Engesm	-\$214.20	Mar25 Bengesm	-\$173.32					\$132.62
Skating Rink	\$2,714.03	Jan'25 Ray's spo	-\$625.99	Jan 25 Dunhams	-\$100.81					\$1,987.23
Reserved/Designated										\$101,637.45
										\$101,637.45

Building & Capital Equipment Fund Cash Account Numbers 425-10100 to 425-10113**3/31/2025**

Administration con't	\$39,573.02	Oct'24 Morris-Se	-\$5,988.46	Oct'24 TT	-\$184.80	Nov'24 Res24-4	\$10,000.00	Jan 25 Innovative	-\$7,073.82	\$36,325.94
City Hall Project con't	-\$12,921.28	Feb'25 MN Histo	\$36,005.00							\$23,083.72
Fire Department con't	\$199,541.10	Nov'24 Res24-40	\$34,100.00	Dec'24 Farmer's	\$750.00	Mar25 Custom F	-\$110,000.00			\$124,391.10
Library Con't	\$31,156.74	Jan 25 M&M Acc	-\$2,668.75	Jan 25 Horizon F	-\$35,377.88	Mar'25 USDA	\$32,261.09			\$25,371.20
Downtown Revitalization	\$0.00	Dec'18 Res 19-1	\$4,369.05	Aug'21 xfer CIP I	-\$4,000.00	Oct'22 Res22-4	\$10,000.00	Nov'23 Res 23-4	\$10,000.00	\$20,369.05
Grand Theatre cont. form	\$22,192.56	Dec'21 Res-21-5	\$2,500.00	Nov'22 Roof Co.	-\$5,000.00	Nov'23 Res 23-4	\$5,000.00			\$24,692.56
Reserved/Designated										\$254,233.57
Interest Earned	\$0.00	2024 Interest Inc	\$18,593.33							\$18,593.33
Unreserved/Undesig										\$18,593.33
										\$272,826.90

Streets Capital Improvement Fund Cash Account Numbers 430-10100 to 430-10113**3/31/2025**

Street Dept Cont'd	\$32,227.91	Nov'24 Res24-40	\$144,000.00	Dec'24 Kamco ci	-\$50,650.00					\$125,577.91
Reserved/Designated										\$0.00
Interest Earned		2020 Int Allocatio	\$78.27	2024 Interest Inc	\$2,910.74					\$2,989.01
Unreserved/Undesig										\$2,989.01
										\$128,566.92

Y:\Reserve & Capital Project Funds\Reserve & Cap Proj tracking worksheet.xlsx\calcs for balancing to Pooled

Total: \$1,047,226.90



City of Madison, MN

Revenue and Expense Report Group Summary

For Fiscal: 2025 Period Ending: 04/30/2025

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 101 - General					
Revenue	0.00	0.00	100.00	246,597.80	-246,597.80
Expense	0.00	0.00	31,363.11	352,303.13	-352,303.13
Fund: 101 - General Surplus (Deficit):	0.00	0.00	-31,263.11	-105,705.33	105,705.33
Fund: 201 - Ambulance					
Revenue	0.00	0.00	25.00	20,428.22	-20,428.22
Expense	0.00	0.00	0.00	18,510.52	-18,510.52
Fund: 201 - Ambulance Surplus (Deficit):	0.00	0.00	25.00	1,917.70	-1,917.70
Fund: 202 - SCDP Rev Loan Fund					
Revenue	0.00	0.00	422.23	160,771.51	-160,771.51
Expense	0.00	0.00	0.00	134,420.20	-134,420.20
Fund: 202 - SCDP Rev Loan Fund Surplus (Deficit):	0.00	0.00	422.23	26,351.31	-26,351.31
Fund: 211 - EDA Fund					
Revenue	0.00	0.00	0.00	30,102.11	-30,102.11
Expense	0.00	0.00	0.00	24,763.91	-24,763.91
Fund: 211 - EDA Fund Surplus (Deficit):	0.00	0.00	0.00	5,338.20	-5,338.20
Fund: 212 - EDA Rev Loan Fund					
Revenue	0.00	0.00	144.88	1,331.04	-1,331.04
Fund: 212 - EDA Rev Loan Fund Total:	0.00	0.00	144.88	1,331.04	-1,331.04
Fund: 226 - Water System Replace Fund					
Revenue	0.00	0.00	0.00	16,918.54	-16,918.54
Fund: 226 - Water System Replace Fund Total:	0.00	0.00	0.00	16,918.54	-16,918.54
Fund: 350 - IRP Debt Serv Fund					
Revenue	0.00	0.00	0.00	1,752.29	-1,752.29
Fund: 350 - IRP Debt Serv Fund Total:	0.00	0.00	0.00	1,752.29	-1,752.29
Fund: 351 - 2015 GO Ref Debt Serv Fund					
Revenue	0.00	0.00	0.00	4,540.12	-4,540.12
Fund: 351 - 2015 GO Ref Debt Serv Fund Total:	0.00	0.00	0.00	4,540.12	-4,540.12
Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund					
Expense	0.00	0.00	0.00	143,556.25	-143,556.25
Fund: 353 - 2016 GO Ref/WT Rev Debt Serv Fund Total:	0.00	0.00	0.00	143,556.25	-143,556.25
Fund: 401 - WTP Project Fund					
Expense	0.00	0.00	0.00	89,926.00	-89,926.00
Fund: 401 - WTP Project Fund Total:	0.00	0.00	0.00	89,926.00	-89,926.00
Fund: 407 - Utility Extension Project Fund					
Revenue	0.00	0.00	0.00	48,384.65	-48,384.65
Expense	0.00	0.00	0.00	47,058.50	-47,058.50
Fund: 407 - Utility Extension Project Fund Surplus (Deficit):	0.00	0.00	0.00	1,326.15	-1,326.15
Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements					
Revenue	0.00	0.00	900.00	6,900.00	-6,900.00
Expense	0.00	0.00	0.00	38,461.00	-38,461.00
Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements Surplus (Def..)	0.00	0.00	900.00	-31,561.00	31,561.00
Fund: 420 - Culture & Rec Capital Fund					
Expense	0.00	0.00	0.00	3,101.64	-3,101.64
Fund: 420 - Culture & Rec Capital Fund Total:	0.00	0.00	0.00	3,101.64	-3,101.64
Fund: 425 - Bldg & Capital Capital Fund					
Revenue	0.00	0.00	0.00	68,266.09	-68,266.09
Expense	0.00	0.00	0.00	155,120.45	-155,120.45
Fund: 425 - Bldg & Capital Capital Fund Surplus (Deficit):	0.00	0.00	0.00	-86,854.36	86,854.36

Revenue and Expense Report

For Fiscal: 2025 Period Ending: 04/30/2025

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 601 - Water Fund					
Revenue	0.00	0.00	0.00	213,659.56	-213,659.56
Expense	0.00	0.00	18,494.11	166,261.31	-166,261.31
Fund: 601 - Water Fund Surplus (Deficit):	0.00	0.00	-18,494.11	47,398.25	-47,398.25
Fund: 602 - Sewer Fund					
Revenue	0.00	0.00	0.00	162,328.40	-162,328.40
Expense	0.00	0.00	6,161.18	156,545.14	-156,545.14
Fund: 602 - Sewer Fund Surplus (Deficit):	0.00	0.00	-6,161.18	5,783.26	-5,783.26
Fund: 603 - Sanitation Fund					
Revenue	0.00	0.00	0.00	77,927.83	-77,927.83
Expense	0.00	0.00	0.00	77,473.38	-77,473.38
Fund: 603 - Sanitation Fund Surplus (Deficit):	0.00	0.00	0.00	454.45	-454.45
Fund: 604 - Electric Fund					
Revenue	0.00	0.00	0.00	442,680.62	-442,680.62
Expense	0.00	0.00	17,468.25	454,582.14	-454,582.14
Fund: 604 - Electric Fund Surplus (Deficit):	0.00	0.00	-17,468.25	-11,901.52	11,901.52
Fund: 605 - Storm Sewer Fund					
Revenue	0.00	0.00	0.00	44,389.61	-44,389.61
Expense	0.00	0.00	0.00	106,144.40	-106,144.40
Fund: 605 - Storm Sewer Fund Surplus (Deficit):	0.00	0.00	0.00	-61,754.79	61,754.79
Fund: 609 - Liquor Fund					
Revenue	0.00	0.00	0.00	103,096.73	-103,096.73
Expense	0.00	0.00	3,203.96	115,356.27	-115,356.27
Fund: 609 - Liquor Fund Surplus (Deficit):	0.00	0.00	-3,203.96	-12,259.54	12,259.54
Fund: 614 - Eastview Fund					
Revenue	0.00	0.00	0.00	49,366.88	-49,366.88
Expense	0.00	0.00	0.00	47,685.66	-47,685.66
Fund: 614 - Eastview Fund Surplus (Deficit):	0.00	0.00	0.00	1,681.22	-1,681.22
Fund: 851 - Reserve Fund					
Revenue	0.00	0.00	83,765.00	83,765.00	-83,765.00
Fund: 851 - Reserve Fund Total:	0.00	0.00	83,765.00	83,765.00	-83,765.00
Total Surplus (Deficit):	0.00	0.00	8,666.50	-348,062.90	

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
101 - General	0.00	0.00	-31,263.11	-105,705.33	105,705.33
201 - Ambulance	0.00	0.00	25.00	1,917.70	-1,917.70
202 - SCDP Rev Loan Fund	0.00	0.00	422.23	26,351.31	-26,351.31
211 - EDA Fund	0.00	0.00	0.00	5,338.20	-5,338.20
212 - EDA Rev Loan Fund	0.00	0.00	144.88	1,331.04	-1,331.04
226 - Water System Replace ...	0.00	0.00	0.00	16,918.54	-16,918.54
350 - IRP Debt Serv Fund	0.00	0.00	0.00	1,752.29	-1,752.29
351 - 2015 GO Ref Debt Serv ...	0.00	0.00	0.00	4,540.12	-4,540.12
353 - 2016 GO Ref/WT Rev D...	0.00	0.00	0.00	-143,556.25	143,556.25
401 - WTP Project Fund	0.00	0.00	0.00	-89,926.00	89,926.00
407 - Utility Extension Project..	0.00	0.00	0.00	1,326.15	-1,326.15
410 - 2024 DNR Outdoor Rec ...	0.00	0.00	900.00	-31,561.00	31,561.00
420 - Culture & Rec Capital F...	0.00	0.00	0.00	-3,101.64	3,101.64
425 - Bldg & Capital Capital F...	0.00	0.00	0.00	-86,854.36	86,854.36
601 - Water Fund	0.00	0.00	-18,494.11	47,398.25	-47,398.25
602 - Sewer Fund	0.00	0.00	-6,161.18	5,783.26	-5,783.26
603 - Sanitation Fund	0.00	0.00	0.00	454.45	-454.45
604 - Electric Fund	0.00	0.00	-17,468.25	-11,901.52	11,901.52
605 - Storm Sewer Fund	0.00	0.00	0.00	-61,754.79	61,754.79
609 - Liquor Fund	0.00	0.00	-3,203.96	-12,259.54	12,259.54
614 - Eastview Fund	0.00	0.00	0.00	1,681.22	-1,681.22
851 - Reserve Fund	0.00	0.00	83,765.00	83,765.00	-83,765.00
Total Surplus (Deficit):	0.00	0.00	8,666.50	-348,062.90	



Pooled Cash Report

City of Madison, MN

For the Period Ending 3/31/2025

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
101-10110	Claim On Cash - General	577,233.33	22,160.32	599,393.65	
201-10110	Claim On Cash	287,410.65	7,644.02	295,054.67	
202-10110	Claim On Cash	259.73	27,624.08	27,883.81	
211-10110	Claim On Cash	137,420.59	(4,069.53)	133,351.06	
212-10110	Claim On Cash	77,267.77	1,051.60	78,319.37	
225-10110	Claim On Cash	151,733.03	0.00	151,733.03	
226-10110	Claim on Cash	16,918.54	0.00	16,918.54	
350-10110	Claim On Cash	144,375.69	0.00	144,375.69	
351-10110	Claim On Cash	96,247.98	0.00	96,247.98	
353-10110	Claim On Cash	(105,233.47)	0.00	(105,233.47)	
401-10110	Claim on Cash	(178,683.00)	(44,013.00)	(222,696.00)	
407-10110	Claim On Cash	938,560.57	(665.78)	937,894.79	
410-10110	Claim on Cash	(9,818.00)	(14,120.50)	(23,938.50)	
420-10110	Claim On Cash	101,810.77	(173.32)	101,637.45	
425-10110	Claim On Cash	350,565.81	(77,738.91)	272,826.90	
430-10110	Claim On Cash	128,566.92	0.00	128,566.92	
601-10110	Claim On Cash	126,483.60	46,967.89	173,451.49	
602-10110	Claim On Cash	179,285.34	32,888.26	212,173.60	
603-10110	Claim On Cash	116,615.76	6,930.64	123,546.40	
604-10110	Claim On Cash	1,531,548.74	38,226.23	1,569,774.97	
605-10110	Claim On Cash	101,731.02	(4,518.20)	97,212.82	
609-10110	Claim On Cash	145,545.17	8,059.20	153,604.37	
614-10110	Claim On Cash	340,933.36	13,777.27	354,710.63	
851-10110	Claim On Cash	544,195.63	0.00	544,195.63	
TOTAL CLAIM ON CASH		5,800,975.53	60,030.27	5,861,005.80	
CASH IN BANK					
Cash in Bank					
999-10101	Cash In Bank-UP, UP-ICS & ONB	643,730.82	6,308.53	650,039.35	
999-10104	Cash In Bank-UP SCDP	259.73	27,624.08	27,883.81	
999-10105	Cash In Bank-UP MEDA	77,267.77	1,051.60	78,319.37	
999-10106	Cash In Bank-Ehlers	5,079,717.21	25,046.06	5,104,763.27	
TOTAL: Cash in Bank		5,800,975.53	60,030.27	5,861,005.80	
Wages Payable					
999-22303	Wages Payable	0.00	0.00	0.00	
TOTAL: Wages Payable		0.00	0.00	0.00	
TOTAL CASH IN BANK		5,800,975.53	60,030.27	5,861,005.80	
DUE TO OTHER FUNDS					
999-22301	Due To Other Funds	5,800,975.53	60,030.27	5,861,005.80	
TOTAL DUE TO OTHER FUNDS		5,800,975.53	60,030.27	5,861,005.80	
Claim on Cash	5,861,005.80	Claim on Cash	5,861,005.80	Cash in Bank	5,861,005.80
Cash in Bank	5,861,005.80	Due To Other Funds	5,861,005.80	Due To Other Funds	5,861,005.80
Difference	0.00	Difference	0.00	Difference	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
101-22300	Accounts Payable Pending	0.00	0.00	0.00	
201-22300	Accounts Payable Pending	0.00	0.00	0.00	
202-22300	Accounts Payable Pending	0.00	0.00	0.00	
211-22300	Accounts Payable Pending	0.00	0.00	0.00	
212-22300	Accounts Payable Pending	0.00	0.00	0.00	
225-22300	Accounts Payable Pending	0.00	0.00	0.00	
350-22300	Accounts Payable Pending	0.00	0.00	0.00	
351-22300	Accounts Payable Pending	0.00	0.00	0.00	
353-22300	Accounts Payable Pending	0.00	0.00	0.00	
407-22300	Accounts Payable Pending	0.00	0.00	0.00	
420-22300	Accounts Payable Pending	0.00	0.00	0.00	
425-22300	Accounts Payable Pending	0.00	0.00	0.00	
430-22300	Accounts Payable Pending	0.00	0.00	0.00	
601-22300	Accounts Payable Pending	0.00	0.00	0.00	
602-22300	Accounts Payable Pending	0.00	0.00	0.00	
603-22300	Accounts Payable Pending	0.00	0.00	0.00	
604-22300	Accounts Payable Pending	0.00	0.00	0.00	
605-22300	Accounts Payable Pending	0.00	0.00	0.00	
609-22300	Accounts Payable Pending	0.00	0.00	0.00	
614-22300	Accounts Payable Pending	0.00	0.00	0.00	
851-22300	Accounts Payable Pending	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		0.00	0.00	0.00	
DUE FROM OTHER FUNDS					
999-22302	Due From Other Funds	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		0.00	0.00	0.00	
ACCOUNTS PAYABLE					
999-20201	Accounts Payable	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE		0.00	0.00	0.00	
AP Pending	0.00	AP Pending	0.00	Due From Other Funds	0.00
Due From Other Funds	0.00	Accounts Payable	0.00	Accounts Payable	0.00
Difference	0.00	Difference	0.00	Difference	0.00

CITY OF MADISON
MADISON ECONOMIC DEVELOPMENT AUTHORITY LOAN FUND
NOTE STATUS REPORT

March 31, 2025

MEDA LOANS (REVOLVING LOAN FUND)

LOAN NAME	NOTE #	FINAL MATURITY	ORIG LOAN Amount	MONTHLY PAYMENT	DAY DELINQ	AMOUNT DELINQ	BALANCE
LqP Ag Society/Fair Board-10 year no interest loan		12/31/27	\$85,000.00	\$3000/year			\$9,000.00
Lien Lumber/Chyde Strand		08/01/27	\$15,500.00	\$163.72			\$12,039.12
Torchwood Communications, LLC**		07/01/25	\$2,000.00	\$46.00			\$190.94
MD Lawncare CIP**		02/01/26	\$2,000.00	\$50.00			\$524.81
Bella Calluna CIP		02/01/26	\$2,000.00	\$50.00			\$524.81
Rural Solutions CIP		03/01/26	\$2,000.00	\$50.00			\$577.49
Madison Chiropractic CIP**		03/01/26	\$2,000.00	\$50.00			\$574.07
LqP Ag Society/Fair Board-5 year no interest		12/31/26	\$50,000.00	\$10000/year			\$20,000.00
The Sticks Bar & Grill		04/01/30	\$20,000.00	\$281.50			\$15,136.23
The Sticks Bar & Grill-CIP		03/01/27	\$2,000.00	\$50.00			\$1,118.85
DeToys Family Restaurant-CIP**		07/01/28	\$2,000.00	\$50.00			\$1,723.70
**Has completed CIP and received forgivable portion.							
TOTAL MEDA LOANS (REVOLVING LOAN FUND)				\$791.22		\$0.00	\$61,410.02

FUND BALANCE AVAILABILITY

	MEDA LOANS (RLF)	TOTALS
Fund Balance	\$139,729.39	\$139,729.39
Less Loans Outstanding	\$61,410.02	\$61,410.02
Less Payments Outstanding	\$0.00	\$0.00
Bank Acct Available as of	\$78,319.37	\$78,319.37
March 31, 2025		
		MEDA Balance: \$78,319.37

MEDA FUND BALANCE INCOME

January 2025 Int	\$409.83	April 2025 Int	July 2025 Int	Oct 2025 Int
February 2025 Int	\$382.37	May 2025 Int	Aug 2025 Int	Nov 2025 Int
March 2025 Int	\$393.96	June 2025 Int	Sept 2025 Int	Dec 2025 Int

2025 YTD Interest \$1,186.16



Lac qui Parle County

Department of Highways

422 5th Avenue, Suite 301
Madison, MN 56256

Phone: 320-598-7252

Fax: 320-598-3020

Pre-Construction Meeting

**S.A.P. 037-618-012, S.A.P. 037-618-013, S.A.P. 037-619-029, S.A.P. 037-626-008,
S.A.P. 037-637-005, S.A.P. 037-639-005, S.A.P. 037-804-003**

Bridge Replacement and Bituminous Overlay and Aggregate Shouldering

10:00 A.M. Wednesday, April 2nd, 2025

Contractor: Duinick, Inc.
408 6th Street
PO Box 208
Prinsburg, MN 56281

Introductions/Sign-in

Engineer

1. Project description
Grading, Aggregate Base, Bituminous Surfacing and Bridge Replacement on CSAH 18
Bituminous Mill and Overlay on CSAH 19, 26, 37, 39, 204
2. Project personnel
 - a. Project Engineer-
Sam Muntean, P.E.
Phone: 320-598-7252
 - b. Project representative-
Chris Pauly
Phone: 320-226-8353
 - c. Project representative-
Derek Rebehn
Phone: 320-321-3598

3. Project timeline
 - a. All Bituminous Paving and Concrete work shall be completed by August 29th, 2025.
 - b. All other work shall be completed by September 12th, 2025.
 - c. There will be no work on Legal Holidays
4. Special provision requirements of Contractor
 - a. Coordinate all work zone traffic control and detour.
 - b. Must provide access to all residence and businesses.
 - c. Comply with all laws, regulations and /or rules regarding the removal and recycling/disposal of any regulated wastes.
 - d. Approaches shall be paved after mainline.

Utilities-must call Gopher One Call for locates prior to start of excavation

1. CenturyLink responded and they have no active infrastructure along CSAH 18
2. **Minnesota Valley REC has no conflict**
3. **Acira will monitor alongside Midwest throughout the Grading and Box Culvert Replacement**

General Contractor

1. Project schedule: (See attached Tentative Timeline)
 - a. Starting date:
 - b. Work force:
 - c. Hours of operation: **Midwest – 6:30 am to 8:00 p.m. M-F and loosely every other Saturday**
Duininck – Sunlight hours during paving
 - d. Construction schedule: (See attached Tentative Timeline)
2. Contacts: (See Attached “Pre-Construction Meeting Handout” from Duininck)
 - a. Project Manager:
 - b. Project Superintendent:
 - c. EEO/Contractor’s Safety Officer:
 - d. Traffic control:

e. Emergency and after hours contacts

	Name	Phone
1.		
2.		
3.		

3. Material Suppliers: (See “Pre-Construction Conference” handout from Midwest Contracting Attached)
- 4.
5. Subcontractors:
6. Staking (*need 24 hour notice*)

Administrative Items

1. Certified Payrolls and Statement of Compliance
 - Submitted weekly no more than 14 days after employee is paid
 - Poster Board
2. EEO Requirement
 - EEO-12 must be submitted prior to commencing work or once in calendar year
 - EEO-13 must be submitted monthly by Prime Contractor
3. Partial estimates: due every 30 days
 - Notice to Contractors/Partial Payment authorization
 - 1% retainage on all Partial Payments
























































































Jesse Peterson signed Partial Payment Waiver
4. Supplemental Agreements and Change Orders
 - Not approved until approved by all
5. Documentation required to verify quantities
 - If no certifications are provided or documentation as required by the project documents then payments will be withheld.

Construction

1. Coordination of work with City of Madison
 - Duininck and City of Madison will continue communication of timelines for both projects.**
2. Possibility of adding overlay on CSAH 41 +/- 0.25 mi.
- 3.

Questions?

LAC QUI PARLE COUNTY 2025

ID	Task Mode	Task Name	Duration	Start	Finish	Resource Names																												
1	 	CSAH 18	70 days	Mon 4/14/25	Fri 7/18/25																													
2	 	SET TRAFFIC CONTROL	1 day	Mon 4/14/25	Mon 4/14/25																													
3		PLACE BMP FOR EROSION CONTROL AND ON GOING	40 days	Tue 4/15/25	Mon 6/9/25																													
4	 	BRIDGE 37J93	45 days	Tue 4/15/25	Mon 6/16/25																													
5	 	GRADING/PIPE WORK	45 days	Tue 4/15/25	Mon 6/16/25																													
6		PLACE CLASS 5	12 days	Tue 6/17/25	Wed 7/2/25																													
7	 	MILLING 2.0"	1 day	Thu 7/3/25	Thu 7/3/25																													
8	 	PLACE LEVELING MIX	1 day	Fri 7/4/25	Fri 7/4/25																													
9	 	PLACE 9.5 MIX	6 days	Mon 7/7/25	Mon 7/14/25																													
10	 	SHOULDERING	4 days	Tue 7/15/25	Fri 7/18/25																													
11	 	INTERIM MARKING	7 days	Fri 7/4/25	Mon 7/14/25																													
12	 	CSAH 37	10 days	Mon 6/16/25	Fri 6/27/25																													
13	 	TRAFFIC CONTROL	1 day	Mon 6/16/25	Mon 6/16/25																													
14		MILLING	1 day	Tue 6/17/25	Tue 6/17/25																													
15	 	PAVE LEVELING	1 day	Wed 6/18/25	Wed 6/18/25																													
16	 	PLACE 9.5 MIX	1 day	Thu 6/19/25	Thu 6/19/25																													
17	 	INTERIM MARKING	7 days	Thu 6/19/25	Fri 6/27/25																													
18	 	CSAH 39	5 days	Wed 6/18/25	Tue 6/24/25																													
19	 	SET TRAFFIC CONTROL	1 day	Wed 6/18/25	Wed 6/18/25																													
20		MILLING	1 day	Thu 6/19/25	Thu 6/19/25																													
21	 	PAVE LEVELING	1 day	Fri 6/20/25	Fri 6/20/25																													
22	 	PLACE 9.5 MIX	1 day	Mon 6/23/25	Mon 6/23/25																													
23	 	INTERIM MARKING	2 days	Mon 6/23/25	Tue 6/24/25																													
24	 	CSAH 204	7 days	Wed 6/18/25	Thu 6/26/25																													
25	 	SET TRAFFIC CONTROL	1 day	Wed 6/18/25	Wed 6/18/25																													
26	 	REMOVE AND REPLACE SIDEWALK	2 days	Thu 6/19/25	Fri 6/20/25																													
27	 	MILLING	1 day	Mon 6/23/25	Mon 6/23/25																													
28	 	PLACE 9.5 MIX	1 day	Tue 6/24/25	Tue 6/24/25																													
29	 	ADJUSTMENTS	1 day	Tue 6/24/25	Tue 6/24/25																													
30	 	INTERIM MARKING	2 days	Wed 6/25/25	Thu 6/26/25																													
31	 	CSAH 26	10 days	Wed 6/11/25	Tue 6/24/25																													
32	 	SET TRAFFIC CONTROL	1 day	Wed 6/11/25	Wed 6/11/25																													
33	 	REMOVE AND REPLACE ARCH PIPE	6 days	Thu 6/12/25	Thu 6/19/25																													
34	 	MILLING	1 day	Thu 6/12/25	Thu 6/12/25																													
35	 	PAVE LEVELING	2 days	Fri 6/13/25	Mon 6/16/25																													
36	 	PLACE 9.5 MIX	2 days	Tue 6/17/25	Wed 6/18/25																													
37	 	INTERIM MARKING	2 days	Tue 6/17/25	Wed 6/18/25																													
38	 	SHOULDERING	3 days	Thu 6/19/25	Mon 6/23/25																													
39	 	RUMBLE STOPS	1 day	Tue 6/24/25	Tue 6/24/25																													



PRE-CONSTRUCTION MEETING HANDOUT

Contractor: Duininck Inc

Project: LQP Co SAP 037-618-012, etc

CONTACT INFORMATION

Project Manager	Jesse Petersen	320-978-1338
General Superintendent	Blaine Schoenecker	320-212-9349
Superintendent	Scott Manee	320-212-9343
Safety Manager	Terry Keenan	320-978-1362
EEO Officer	Becky Bot	320-978-1323
Payroll Administrator	Rhonda Walker	320-978-1337

SUBCONTRACTORS

Company	Work Scope	Office Number
Allstate Pavement Recycle	Rumble Strip	763-496-5703
BG Amundson	Concrete	320-843-4068
CM Sawing	Sawing Bituminous	320-743-2001
Midstate Reclamation	Removals	952-324-0494
Midwest Contracting	Grading	507-537-1004
Sir Lines-A-Lot	Pavement Marking	952-913-8382
David A Swenson	Erosion Control	507-760-0146
Warning Lites	Traffic Control	612-363-1374

SUPPLIERS

Company	Work Scope	Office Number



SITE TRAFFIC CONTROL

SCOTT MANEE	320-212-9343
JESSE PETERSEN	320-212-9335
MIKE WALZ	320-250-9019

SAFETY: Duininck, Inc. Safety Policy Manual

Phone
507-537-1004

Fax
507-537-0621



Midwest Contracting, LLC

2948 271st Avenue • Marshall, MN 56258

PRE-CONSTRUCTION CONFERENCE

RE: Lac Qui Parle Co. – SAP 037-618-012, 037-618-013, 037-619-021, 037-626-008, 037-637-005,
037-639-005 & SAP 037-804-003
MIDWEST JOB# 25016

DATE: Wednesday, April 2, 2025, at 10 AM

LOCATION: Lac Qui Parle County Highway Dept., 422 5th Ave., Suite 301,
Annex Bldg.(West Door) Madison, MN 56256

SUPPLIERS: Oldcastle
17 Atlantic Ave.
Hancock, Mn 56244
Ph. 320-391-6354

True North Steel, Inc.
3575 85th Ave. NE
Shoreview, MN 55126
Ph. 763-780-1763

Duininck -Granular Backfill, Coarse Agg. & Fine Agg. Bedding
Ph. 320-978-6011

SUBCONTRACTORS: Allstates Pavement Recycling & Stabilization, Inc.
14280 James Rd.
Rogers, MN 55374
Ph. 763-515-2599

SAFETY OFFICER: Dennis Anderson - e-mail – dennis@midwestcontracting.net

E.E.O. OFFICER: Kyle Boe - e-mail – kyle@midwestcontracting.net

PAYROLL CONTACT: Kim Gagnon - e-mail – king@midwestcontracting.net

COMPANY E-MAIL: mwc@midwestcontracting.net

Preconstruction Meeting Sign-in Sheet April 2, 2025		S.A.P. 037-618-012, 037-618-013, 037-619-021, 037-626-008, 037-637-005, 037-639-005, & 037-804-003 Owner: Lac qui Parle County Highway Department Contractor: Duininck, Inc.			
Name/Organization	Address	Phone/Fax	Email		
Sam Muntean, County Engineer Lac qui Parle County	422 5 th Ave Suite 301 Madison, MN 56256	Office: 320-598-7252	sam.muntean@lqpc.com		
		Cell: 320-226-1711			
		Fax:			
Chris Pauly Lac qui Parle County	422 5 th Ave Suite 301 Madison, MN 56256	Office: 320-598-7256	chris.pauly@lqpc.com		
		Cell: 320-226-8353			
		Fax:			
Derek Rebehn Lac qui Parle County	422 5 th Ave Suite 301 Madison, MN 56256	Office: 320-598-7255	derek.rebehn@lqpc.com		
		Cell: 320-321-3598			
		Fax:			
Dennis (Charlie) Anderson Midwest Cont	2948 271 st marshall mn	Office:	dennis@midwest contracting.net		
		Cell: 507 828 5156			
		Fax:			
Steve Kesteloot Midwest Cont	in	Office:	Steve K Midwest Contracting . Net		
		Cell: 507-829-7474			
		Fax:			
Aaron Roggenbuck Farmers Mutual Telephone		Office:	aaron.roggenbuck@ acira.coop.net		
		Cell: 507 828 3037			
		Fax:			
Maurice Walischauer city madison		Office:			
		Cell:			
		Fax:			

<p>Preconstruction Meeting Sign-in Sheet April 2, 2025</p>		<p>S.A.P. 037-618-012, 037-618-013, 037-619-021, 037-626-008, 037-637-005, 037-639-005, & 037-804-003 Owner: Lac qui Parle County Highway Department Contractor: Duininck, Inc.</p>		
Name/Organization	Address	Phone/Fax	Email	
Todd Erp City of madison		Office: Cell: 320 226 5662 Fax:	Todd.erp@ci.madison. mn.us	
Jesse Petersen Duininck		Office: Cell: 320-212-9335 Fax:	jesssep@duininck.com	
Brandon Bjelland NW Valley Rec		Office: Cell: 320-726-0033 Fax:	brandon.b@nwvalleyrec.com	
		Office: Cell: Fax:		
		Office: Cell: Fax:		
		Office: Cell: Fax:		
		Office: Cell: Fax:		
		Office: Cell: Fax:		



Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

April 8, 2025

Val Halvorson, City Manager
City of Madison
404 6th Avenue
Madison, MN 56256

RE: Stormwater Pond Cleaning
City of Madison, Minnesota
Project No.: 24X.136453.000

Dear Val:

The pond cleaning project is generally completed except seeding the disturbed areas, which will occur this spring. The south basin on the east pond was about 2-feet deeper than shown on the original construction plans, which amounted to 889 cubic yards of additional sediment removal. This resulted in \$35,115.50 in additional cost. We surveyed the pond bottoms after they were cleaned, and that data can be used as a basis to calculate sediment volumes the next time the ponds need cleaning. This data was not available prior to this project, we assumed both ponds had been built per the original plan.

Enclosed please find Contractor's Application for Payment No. 3 for the Stormwater Pond Cleaning project. This application includes payment for work completed on the project through April 8, 2025. We have reviewed the Application for Payment and recommend payment in the amount of \$59,118.03 to Heinrich Excavating & Hauling, LLC.

Upon approval, send a signed copy with payment to:
Heinrich Excavating & Hauling, LLC.
1611 280th St.
Bellingham, MN 56212

Please send me a signed copy as well for the project file.

Please contact me at Kent.Louwagie@bolton-menk.com or 320-905-5446 if you have any questions or concerns.

Sincerely,

Bolton & Menk, Inc.

Kent Louwagie, P.E.
City Engineer

Enclosures

Owner: <u>City of Madison</u> Engineer: <u>Bolton & Menk, Inc.</u> Contractor: <u>Heinrich Excavating & Hauling LLC</u> Project: <u>Stormwater Pond Cleaning</u> Contract: <u>Stormwater Pond Cleaning</u>	Owner's Project No.: _____ Engineer's Project No.: <u>24X.136453.000</u> Agency's Project No.: _____																																							
Application No.: <u>3</u> Application Date: <u>4/8/2025</u> Application Period: From <u>3/8/2025</u> to <u>4/8/2025</u>																																								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">1. Original Contract Price</td> <td style="width: 10%; text-align: center;">\$</td> <td style="width: 20%; text-align: right;">112,766.10</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">112,766.10</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">129,458.00</td> </tr> <tr> <td>5. Retainage</td> <td></td> <td></td> </tr> <tr> <td> a. <u>5%</u> X <u>\$ 129,458.00</u> Work Completed</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">6,472.90</td> </tr> <tr> <td> b. _____ X <u>\$ -</u> Stored Materials</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td> c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">6,472.90</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">122,985.10</td> </tr> <tr> <td>7. Less previous payments</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">63,867.07</td> </tr> <tr> <td>8. Less Liquidated Damages (Lump Sum)</td> <td></td> <td></td> </tr> <tr> <td>9. Amount due this application (Line 6 - Line 7 - Line 8)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">59,118.03</td> </tr> <tr> <td>10. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c - Line 8)</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">(10,219.00)</td> </tr> </table>		1. Original Contract Price	\$	112,766.10	2. Net change by Change Orders	\$	-	3. Current Contract Price (Line 1 + Line 2)	\$	112,766.10	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	129,458.00	5. Retainage			a. <u>5%</u> X <u>\$ 129,458.00</u> Work Completed	\$	6,472.90	b. _____ X <u>\$ -</u> Stored Materials	\$	-	c. Total Retainage (Line 5.a + Line 5.b)	\$	6,472.90	6. Amount eligible to date (Line 4 - Line 5.c)	\$	122,985.10	7. Less previous payments	\$	63,867.07	8. Less Liquidated Damages (Lump Sum)			9. Amount due this application (Line 6 - Line 7 - Line 8)	\$	59,118.03	10. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c - Line 8)	\$	(10,219.00)
1. Original Contract Price	\$	112,766.10																																						
2. Net change by Change Orders	\$	-																																						
3. Current Contract Price (Line 1 + Line 2)	\$	112,766.10																																						
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	129,458.00																																						
5. Retainage																																								
a. <u>5%</u> X <u>\$ 129,458.00</u> Work Completed	\$	6,472.90																																						
b. _____ X <u>\$ -</u> Stored Materials	\$	-																																						
c. Total Retainage (Line 5.a + Line 5.b)	\$	6,472.90																																						
6. Amount eligible to date (Line 4 - Line 5.c)	\$	122,985.10																																						
7. Less previous payments	\$	63,867.07																																						
8. Less Liquidated Damages (Lump Sum)																																								
9. Amount due this application (Line 6 - Line 7 - Line 8)	\$	59,118.03																																						
10. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c - Line 8)	\$	(10,219.00)																																						
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																																								
Contractor: <u>Heinrich Excavating & Hauling LLC</u>																																								
Signature: <u>Nate Heinrich</u> Name: <u>Nate Heinrich</u>	Date: <u>4-8-25</u> Title: <u>Owner</u>																																							
Recommended by Engineer By: <u>Kent Louwagie</u> Name: <u>Kent Louwagie, P.E.</u> Title: <u>City Engineer</u> Date: <u>4/8/2025</u>	Approved by Owner By: _____ Name: _____ Title: _____ Date: _____																																							

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	City of Madison	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	24X.136453.000
Contractor:	Heinrich Excavating & Hauling LLC	Agency's Project No.:	
Project:	Stormwater Pond Cleaning		
Contract:	Stormwater Pond Cleaning		

Application		3		Application Period:		From	03/08/25		to	04/08/25		Application Date:		04/08/25			
A	B					C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information							Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)								
Original Contract																	
SCHEDULE A: FAIRWAY VIEW POND																	
1	MOBILIZATION	1.00	LUMP SUM	4,500.00	4,500.00	0.79	3,555.00	1.00	4,500.00						4,500.00	100%	-
2	TRAFFIC CONTROL	1.00	LUMP SUM	2,500.00	2,500.00	-	-	-	-						-		2,500.00
3	POND DEWATERING	1.00	LUMP SUM	5,500.00	5,500.00	1.00	5,500.00	1.00	5,500.00						5,500.00	100%	-
4	MUCK EXCAVATION (P)	973.00	CU YD	39.50	38,433.50	973.00	38,433.50	973.00	38,433.50						38,433.50	100%	-
5	SITE RESTORATION GRADING	1.00	LUMP SUM	2,900.00	2,900.00	-	-	-	-						-		2,900.00
6	TOPSOIL BORROW (LV)	30.00	CY	25.00	750.00	-	-	-	-						-		750.00
7	SEED 25-131, FERTILIZER, EROSION CONTROL BLANKET	1,730.00	SQ YD	1.30	2,249.00	-	-	-	-						-		2,249.00
8	INLET PROTECTION	4.00	EACH	300.00	1,200.00	-	-	-	-						-		1,200.00
9	PERIMETER CONTROL - HAND INSTALLED	200.00	LIN FT	6.00	1,200.00	200.00	1,200.00	200.00	1,200.00						1,200.00	100%	-
10	STREET SWEEPING	4.00	HOUR	250.00	1,000.00	-	-	-	-						-		1,000.00
SCHEDULE B: PARK AVENUE POND																	
11	MOBILIZATION	1.00	LUMP SUM	4,500.00	4,500.00	0.35	1,575.00	1.00	4,500.00						4,500.00	100%	-
12	TRAFFIC CONTROL	1.00	LUMP SUM	2,500.00	2,500.00	0.50	1,250.00	1.00	2,500.00						2,500.00	100%	-
13	POND DEWATERING	1.00	LUMP SUM	5,500.00	5,500.00	0.75	4,125.00	1.00	5,500.00						5,500.00	100%	-
14	MUCK EXCAVATION (P)	782.00	CU YD	39.50	30,889.00	260.00	10,270.00	1,671.00	66,004.50						66,004.50	214%	(35,115.50)
15	SITE RESTORATION GRADING	1.00	LUMP SUM	2,900.00	2,900.00	-	-	-	-						-		2,900.00
16	TOPSOIL BORROW (LV)	30.00	CY	25.00	750.00	-	-	-	-						-		750.00
17	SEED 25-131, FERTILIZER, EROSION CONTROL BLANKET	1,842.00	SQ YD	1.30	2,394.60	-	-	-	-						-		2,394.60
18	INLET PROTECTION	5.00	EACH	300.00	1,500.00	4.00	1,200.00	4.00	1,200.00						1,200.00	80%	300.00
19	PERIMETER CONTROL - HAND INSTALLED	100.00	LIN FT	6.00	600.00	20.00	120.00	20.00	120.00						120.00	20%	480.00
20	STREET SWEEPING	4.00	HOUR	250.00	1,000.00	-	-	-	-						-		1,000.00
Original Contract Totals					\$ 112,766.10		\$ 67,228.50		\$ 129,458.00	\$ -	\$ 129,458.00	115%	\$ (16,691.90)				

**CITY OF MADISON, MINNESOTA
RESOLUTION 25-16**

STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)

A RESOLUTION ACCEPTING GRANT NAVIGATOR FUNDING

WHEREAS, the League of Minnesota Cities has created a pilot Grants Navigation Program in which LMC provides grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application projects.

WHEREAS, the City of Madison submitted an application for the Grant, for support in applying for grant funding to MN Housing grant programs, for affordable housing.

WHEREAS, the City has been notified that it has been awarded \$5,000;

WHEREAS, the City Council has determined that it is in the best interests of the City to accept the Funding and proceed with hiring a contractor to assist in applying to grant opportunities for the housing, subject to the terms and conditions of the Grant.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, MINNESOTA AS FOLLOWS:

1. The City accepts the Funding in order to seek additional grant opportunities to complete the Project consistent with the findings in the Application.
2. The City shall use the Funding to enter into an agreement with Southwest Housing Partnership to find additional grant funding for the Project in a manner consistent with the terms and conditions of the Grant and the Application.
3. City Manager as the City's Authorizing Agent related to the Grant and the Project.
4. The Authorizing Agent is granted the authority to commit the City to any terms and conditions required to accept the Grant.
5. The Authorizing Agent is granted the authority and directed to execute any documents necessary to accept the Funding.
6. The Authorizing Agent shall serve as the City's official liaison with the entity issuing the Grant.
7. The Authorizing Agent is granted the authority to direct City staff and the Contractor in matters related to accepting the Grant and finding funding for the Project.
8. If a state, federal, foundation, or nonprofit grant match is not found, or is applied to but not awarded, the City will seek feedback on why the project was not eligible and report back to the LMC with these findings consistent with the terms and conditions of the Grant.

9. If a state, federal, foundation, or nonprofit grant is awarded, a project assessment will be submitted to LMC within six months of the application's approval and then periodically until after project completion consistent with the terms and conditions of the Grant.

Upon vote taken thereon, the following voted

For:

Against:

Absent:

Whereupon said Resolution No. 25-16 was declared duly passed and adopted this 14th day of April, 2025.

Maynard Meyer
Mayor

ATTEST: _____
Christine Enderson
City Clerk



Memo

To: Mayor Meyer, City Council
From: City Manager, Streets Supervisor, City Clerk
Date: April 14th, 2025
Re: Ordinance Review

Background:

Annually, the City has done an ordinance review. The focus is looking for blight, junk cars, parking violations, and exterior condition of homes.

As of Monday March 31st, 47 properties have been documented with notes and pictures, and will be receiving notices shortly. Following City wide clean up on May 3rd, properties will be reviewed again, and citations will be issued the following week.

After a citation is issued by the county Sheriff deputy, the property has 5 more days to remedy before the fine is applied. After this process the city in many of the instances can remedy and assess the property for the charges. This will be coordinated with Olson Sanitation, City Attorney and law enforcement.

The City has provided notice to the paper and radio to communicate the timeline, as well as many ordinance reminders in the newsletter.

Following this process the city does operate on a complaint basis, and has a form for residents to fill out.

Discussion/Recommendation:

The staff time to review and compose the letters that provide the initial documentation is undertaken by Todd and Christine, and has been about 30 hours. That does not include the follow reviews, letters, citations, and cost to remedy. Most cities our size without local police will operate solely on complaint bases due to the time investment.

MADISON ECONOMIC DEVELOPMENT AUTHORITY
AGENDA AND NOTICE OF MEETING
Regular Meeting of the EDA – 12:00 Noon
Monday April 7, 2025
Madison Municipal Building

1. **CALL TO ORDER**

Authority President Connor will call the meeting to order.

2. **APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meeting Law, will be entertained. A MOTION is in order. (EDA)

3. **APPROVAL OF MINUTES**

Handout

A copy of the March 3, 2025 regular meeting minutes of the Madison Economic Development Authority is attached for approval. A MOTION is in order. (EDA)

4. **PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

Members of the audience wishing to address the Madison EDA with regard to an agenda item, or a general communication should be recognized at this time. (public/EDA)

5. **CONSENT AGENDA**

- | | | |
|----|---|---------|
| A. | Revenue Expense Report – February 2025 – receive | Page 1 |
| B. | Eastview Financial Summary – March 2025 – receive | Page 9 |
| C. | MEDA/SCDP Loan Note Status – March 2025 – receive | Page 17 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (EDA)

6. **UNFINISHED & NEW BUSINESS**

A. Discussion on Housing Programs. A DISCUSSION and MOTION may be in order. (EDA)

- a. School Housing Challenge – Grant Submitted
- b. Local Housing Trust Fund Grant – Grant Submitted
- c. Tier II Cities Housing Aid – In process
- d. Impact Fund Program
- e. MN Greater MN Infrastructure Grant
- f. Workforce Housing Development Program
- g. MN Housing Institute - applied
- h. Congressional Direct Spending - submitted

Page 18

B. Approve 2025 CIP Grant Awards. A DISCUSSION and MOTION may be in order. (EDA)

C. Eastview Exterior Discussion. A DISCUSSION and MOTION may be in order. (EDA)

D. Other. A DISCUSSION may be in order. (EDA)

E. Tour – Engesmoe Main Street Apartment Project.

7. **OTHER BUSINESS**

- Next EDA Meeting May 5th, 2025, 12:00 Noon

8. **ADJOURNMENT**

**CITY OF MADISON
MINUTES OF THE
MADISON ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
Monday, March 3, 2025 – 12:00 noon**

Pursuant to due call and notice thereof, the regular meeting of the Madison Economic Development Authority was conducted at 12:00 p.m. on Monday, March 3, 2025 at the Madison Municipal Building.

Members in attendance: Commissioners Jim Connor, Maynard Meyer, Ryan Young, Matt Monson, Karin Moen and Adam Conroy! Member Absent: Greg Thole. Also in attendance were City Manager Val Halvorson, Kris Shelstad, and Sue Volk.

President Connor called the meeting to order at 12:00 p.m.

APPROVAL OF AGENDA

Upon motion by Monson, seconded by Moen and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

APPROVAL OF MINUTES

Upon motion by Meyer, seconded by Young and carried the February 3, 2025 regular meeting minutes of the Madison Economic Development Authority were approved.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

No one present.

CONSENT AGENDA

EDA Financial: Revenue Expense Report, January 2025

2025 Tax Forfeiture List: List from LQP County

Eastview Financial Summary: January 2025, February 2025

MEDA Loan Note Status: January 2025

Upon motion by Conroy, seconded by Monson and carried the consent agenda was approved with items as presented/received.

DISCUSSION ON HOUSING PROGRAMS

- A. School Housing Challenge Grant
- B. Local Housing Trust Fund Grant
- C. Tier II Cities Housing Aid
- D. Impact Fund Program
- E. MN Greater Infrastructure Grant
- F. Workforce Housing Development Program
- G. Fairway North Extension Concept

APPROVE COMMITMENT OF FUNDS TO LOCAL HOUSING TRUST FUND GRANT

Discussion on commitment of funds to Local Housing Trust Fund Grant. Upon motion by Conroy, seconded by Monson and carried to match LQP County appropriation for a minimum of \$50,000 or up to \$75,000 match dollars.

APPROVE GRANT WRITING AGREEMENT

Upon motion by Meyer, seconded by Moen and carried to approve Agreement between Southwest MN Housing Partnership and City of Madison was received for SWMHP to provide grant writing services on behalf of the City for Housing Challenge, Local Housing Trust Fund Grants Program, Tier II Cities Housing Aide Grant Program, Greater MN Housing Infrastructure Grant Program, Workforce Housing Development Program, and additional programs if appropriate and as SWMHP staff has capacity.

KRIS SHELSTAD UPDATE

Kris provided a handout of activity.

Upon motion by Conroy seconded Meyer and carried, the meeting adjourned at 1:15 p.m.

OTHER

Next meeting Monday, April 7, 2025 at 12:00 noon.

.
ATTEST:

Jim Connor - President

Sue Volk, EDA Recording Secretary

Madison Chamber of Commerce
April 9, 2025
Agenda

1. Minutes
2. Old Business
 - ❖ Marketing Budget
 - ❖ Business After Hours
 - ❖ Easter Egg-citement
 - ❖ Earth Week
 - ❖ Madison Ambassador Program
3. New Business
 - ❖ Around the Town Rummage Sales
4. Other Business
 - ❖ Ribbon Cuttings
 - ❖ Updates from Area Businesses
 - ❖ Brainstorming Session
 - ✓ Hotdish Competition & Scarecrow Contest
5. Upcoming Dates
 - ❖ Earth Week – April 21-26
 - ❖ April 19th – Easter Egg-citement
6. Adjourn

Madison Chamber of Commerce
March 5, 2025

The general membership of the Madison Chamber of Commerce met at noon on, March 5, 2025 at The Sticks. President Val Halvorson presided at the meeting.

Old Business:

- ❖ Maria Croatt made a motion to approve the minutes of the last meeting, second by Andy Thole, motion passed.
- ❖ The Exec Team will try to meet on the marketing budget prior to the April meeting.
- ❖ Business Connection Spotlight will be held on March 31st at MHS. Andy will get more details out.

New Business:

- ❖ A discussion was held on the Welcome Sign on the east side of town. We will be partnering with the City on this project. A motion was made by Andy Thole to allocate \$2,000.00 to this project from our sign fund, second by Paul Raymo, motion passed.
- ❖ Easter Egg-citement will be held on April 19th. We are hoping the weather will cooperate so we can hold the event outside at the park. We had a great turnout last year and expect another good event. Letters will go out this next week asking for monetary support and/or prizes.
- ❖ Rhyan and Maria gave an update on Earth Week. Activities will include a medallion hunt in Madison, window decorating. Kindergarten tree give-a-way, shredding event, free movie, shopper's card. There is also a 50% cost share if you have the space for a rain garden.
- ❖ The Madison Ambassador committee has met and Kelly Fernholz has joined the group. They are getting the applications ready to go out. Molly Halvorson is going to go out and talk to the younger and older kids too. They may look to have business sponsors.

Other Business:

- ❖ There were no ribbon cuttings last month. Odden & Zimbelman's is scheduled for 1:30 on Wednesday, March 13th. Maynard will try to set up additional.
- ❖ Val indicated the CIP program is taking applications through March 21st.
- ❖ Updates from area businesses:
 - KLQP is sponsoring Ag Day at the The Merc, let Maynard know if your business is interested.
 - Mayor Maynard Meyer is putting monthly news articles in The Western Guard.
 - MHS is blue for the month and they welcome Amber Boyens as an addition to their dietary program.
 - There is a tool and filter sale going on at Napa.
- ❖ Brainstorming

- Maybe having a hotdish competition in the fall. This would likely be held at the VFW to accommodate enough space and the kitchen.
- Bring back the Scarecrow decorating

❖ Being no further business, the meeting was adjourned.

Respectfully submitted,
Karin Moen Secretary/Treasurer



City of Madison, MN

Expense Approval Report

By Fund

Payment Dates 3/26/2025 - 4/2/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
XEROX CORPORATION	67450	04/02/2025	ADMIN-LEASE C1855	101-41320-404	344.94
AMAZON	DFT0000923	04/02/2025	CTY HALL-BLINDS	101-41940-223	453.16
AMAZON	DFT0000924	04/02/2025	PARKS-BLEACH	101-45200-219	49.49
XEROX CORPORATION	67450	04/02/2025	CREDIT-ADMIN C8155 PROT P...	101-41320-404	-12.05
DANIEL TUCKETT, SR.	67442	04/02/2025	ADMIN-FOLD/STUFF ENV	101-41320-202	175.00
NICOLE BENINGA	67447	04/02/2025	CTY HALL-CLEANING 3/25	101-41940-310	1,000.00
PANTRY CAFE	67448	04/02/2025	ADMIN-ROLLS-STRATEGIC MT...	101-41320-194	36.00
MN ENERGY RESOURCES	67446	04/02/2025	LIB-NAT GAS	101-45500-380	232.86
MN ENERGY RESOURCES	67446	04/02/2025	CTY HALL-NAT GAS	101-41940-380	480.93
CHASE PAYMENTACH	DFT0000926	04/02/2025	ADMIN-INS GEN CC PRIOR M...	101-41320-202	719.24
CHASE PAYMENTACH	DFT0000925	04/02/2025	ADMIN-CHS GEN CC PRIOR M...	101-41320-202	332.84
Fund 101 - General Total:					3,812.41
Fund: 601 - Water Fund					
FRONTIER COMMUNICATIONS...	67443	04/02/2025	WT-CIRCUIT 2/25	601-49400-321	43.43
THEIN WELL CO.	67449	04/02/2025	WT-PUMP MOTOR	601-49400-409	7,965.30
THEIN WELL CO.	67449	04/02/2025	WT-PUMP MOTOR	601-49400-580	4,520.00
Fund 601 - Water Fund Total:					12,528.73
Fund: 602 - Sewer Fund					
MN ENERGY RESOURCES	67446	04/02/2025	SEW-NAT GAS	602-49460-380	196.07
Fund 602 - Sewer Fund Total:					196.07
Fund: 604 - Electric Fund					
MISSOURI RIVER ENERGY SER	DFT0000899	03/21/2025	ELEC-	604-49550-260	28,633.00
MISSOURI RIVER ENERGY SER	DFT0000899	03/21/2025	ELEC-FEB 2025	604-49550-261	48,570.26
MISSOURI RIVER ENERGY SER	DFT0000899	03/21/2025	ELEC-	604-49550-262	4,182.73
MISSOURI RIVER ENERGY SER	DFT0000899	03/21/2025	ELEC	604-49550-263	3.96
MISSOURI RIVER ENERGY SER	DFT0000899	03/21/2025	ELEC-	604-49550-433	128.13
LQP COUNTY AUDITOR/TREA...	67445	04/02/2025	ELEC-TITLE/TRANSFER 2025 SI...	604-49570-550	3,107.15
Fund 604 - Electric Fund Total:					84,625.23
Fund: 609 - Liquor Fund					
LARRY'S REFRIG. & HEATING I...	67444	04/02/2025	LIQ-AIR FILTER	609-49750-210	156.47
Fund 609 - Liquor Fund Total:					156.47
Grand Total:					101,318.91

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	3,812.41	3,812.41
601 - Water Fund	12,528.73	12,528.73
602 - Sewer Fund	196.07	196.07
604 - Electric Fund	84,625.23	84,625.23
609 - Liquor Fund	156.47	156.47
Grand Total:	101,318.91	101,318.91

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41320-194	HCM WELLNESS PROGR...	36.00	36.00
101-41320-202	BILLING SUPPLIES/SERVI...	1,227.08	1,227.08
101-41320-404	EQUIPMENT M & R CON...	332.89	332.89
101-41940-223	BUILDING REPAIR SUPPL...	453.16	453.16
101-41940-310	CLEANING CONTRACT	1,000.00	1,000.00
101-41940-380	UTILITY EXPENSE	480.93	480.93
101-45200-219	MISC. OPERATING SUPPL...	49.49	49.49
101-45500-380	UTILITY EXPENSE	232.86	232.86
601-49400-321	TELEPHONE EXPENSE	43.43	43.43
601-49400-409	CONTRACTUAL SERVICES	7,965.30	7,965.30
601-49400-580	CAPITAL OUTLAY (OTHER..	4,520.00	4,520.00
602-49460-380	UTILITY EXPENSE	196.07	196.07
604-49550-260	WAPA PURCHASES	28,633.00	28,633.00
604-49550-261	MISSOURI BASIN PURCH...	48,570.26	48,570.26
604-49550-262	WHEELING COSTS	4,182.73	4,182.73
604-49550-263	RENEWABLE ENERGY CE...	3.96	3.96
604-49550-433	DUES & SUBSCRIPTIONS	128.13	128.13
604-49570-550	CAPITAL OUTLAY (VEHIC...	3,107.15	3,107.15
609-49750-210	OPERATING SUPPLIES	156.47	156.47
Grand Total:		101,318.91	101,318.91

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	101,318.91	101,318.91
Grand Total:	101,318.91	101,318.91



City of Madison, MN

Expense Approval Report

By Fund

Payment Dates 4/3/2025 - 4/10/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - General					
TYLER TECHNOLOGIES	67499	04/09/2025	ADMIN-TCM SETUP	101-41320-593	120.00
MORRIS ELECTRONICS INC	67484	04/09/2025	FIRE-SOFTWARE	101-42200-309	50.00
MORRIS ELECTRONICS INC	67484	04/09/2025	SOFTWARE	101-41320-309	47.97
MORRIS ELECTRONICS INC	67484	04/09/2025	SOFTWARE	101-41320-309	48.08
MORRIS ELECTRONICS INC	67484	04/09/2025	SOFTWARE	101-42200-309	48.07
MORRIS ELECTRONICS INC	67484	04/09/2025	SOFTWARE	101-43100-309	48.07
MORRIS ELECTRONICS INC	67484	04/09/2025	NETWORK LABOR	101-41320-309	27.00
MORRIS ELECTRONICS INC	67484	04/09/2025	NETWORK LABOR	101-43100-309	13.50
RECREATION SUPPLY COMPA...	67492	04/09/2025	POOL-LANDING PAD FOR SMA...	101-45124-580	1,435.00
HORIZON COM POOL SUPPLY	67463	04/09/2025	POOL-COMMERCIAL VACUUM	101-45124-580	4,038.82
SWENSON NELSON & STULZ P...	67498	04/09/2025	CTY ATT-LEGAL FEES 4/25	101-41610-304	2,000.00
KLQP-FM	67469	04/09/2025	COUNC-ORDINANCES	101-41110-351	52.50
CITY OF MADISON	67457	04/09/2025	CTY HALL-UTIL 3/25	101-41940-380	1,004.16
CITY OF MADISON	67457	04/09/2025	FIRE HALL-UTIL 3/25	101-42200-380	419.06
CITY OF MADISON	67457	04/09/2025	FIRE HYDRANTS-UTIL 3/25	101-42200-380	282.22
CITY OF MADISON	67457	04/09/2025	CTY GARAGE-UTIL 3/25	101-43100-380	51.24
CITY OF MADISON	67457	04/09/2025	MAIN STR GARBAGE-UTIL 3/25	101-43100-380	194.66
CITY OF MADISON	67457	04/09/2025	PUBLIC WORKS BLDG-UTIL 3/...	101-43100-380	303.23
CITY OF MADISON	67457	04/09/2025	STR LIGHTING-UTIL 3/25	101-43100-381	750.75
CITY OF MADISON	67457	04/09/2025	POOL/SHELTER-UTIL 3/25	101-45124-380	214.33
CITY OF MADISON	67457	04/09/2025	SK RINK-UTIL 3/25	101-45127-380	728.15
CITY OF MADISON	67457	04/09/2025	GRAND PARK-UTIL 3/25	101-45200-380	11.63
CITY OF MADISON	67457	04/09/2025	PUBLIC RESTROOM-UTIL 3/25	101-45200-380	189.98
CITY OF MADISON	67457	04/09/2025	REC FIELD-UTIL 3/25	101-45200-380	306.91
CITY OF MADISON	67457	04/09/2025	TENNIS COURTS-UTIL 3/25	101-45200-380	32.20
CITY OF MADISON	67457	04/09/2025	MEMORIAL FIELD-UTIL 3/25	101-45200-380	262.93
CITY OF MADISON	67457	04/09/2025	JACOBSON PARK-UTIL 3/25	101-45200-380	124.36
CITY OF MADISON	67457	04/09/2025	JACOBSON RESTROOM-UTIL 3...	101-45200-380	53.96
CITY OF MADISON	67457	04/09/2025	AVE OF FLAGS-UTIL 3/25	101-45200-380	118.41
CITY OF MADISON	67457	04/09/2025	LIB-UTIL 3/25	101-45500-380	285.99
CITY OF MADISON	67457	04/09/2025	BLOCK 48-UTIL 3/25	101-49250-380	14.98
CITY OF MADISON	67457	04/09/2025	BLOCK 48-UTIL 3/25	101-49250-380	12.96
CITY OF MADISON	67457	04/09/2025	UNAPPRO STRM SEW-UTIL 3/...	101-49250-380	103.63
CITY OF MADISON	67457	04/09/2025	BLOCK 48-UTIL 3/25	101-49250-380	12.96
BOLTON & MENK INC	67453	04/10/2025	STR-ENGINEERING	101-43100-303	648.00
JUBILEE FOODS	67468	04/10/2025	CTY HALL-BATH TISSUE	101-41940-219	17.99
JUBILEE FOODS	67468	04/10/2025	FIRE-WATER/DELI	101-42200-331	107.83
JUBILEE FOODS	67468	04/10/2025	STR-CLEANING SUPPLIES	101-43100-209	22.45
AMAZON	DFT0000938	04/10/2025	ADMIN-FILE SORTER-AR	101-41320-201	32.95
AMAZON	DFT0000932	04/10/2025	PUB WORKS-TONER CARTRID...	101-43100-201	49.22
MORRIS ELECTRONICS INC	67484	04/10/2025	NETWORK LABOR	101-41320-309	108.00
MORRIS ELECTRONICS INC	67484	04/10/2025	NETWORK LABOR	101-43100-309	54.00
MORRIS ELECTRONICS INC	67484	04/10/2025	ADMIN-MONITORS	101-41320-570	384.42
MORRIS ELECTRONICS INC	67484	04/10/2025	CTY HALL- TP LINK	101-41320-570	70.13
MORRIS ELECTRONICS INC	67484	04/10/2025	NETWORK LABOR	101-41320-309	84.85
MORRIS ELECTRONICS INC	67484	04/10/2025	NETWORK LABOR	101-43100-309	42.43
H&L MESABI	67462	04/10/2025	STR-CURB RUNNER	101-43100-221	920.00
LEIN LUMBER, LLC	67473	04/10/2025	STR-CAULK GUN ROD	101-43100-240	34.99
LEIN LUMBER, LLC	67473	04/10/2025	STR-2X4'S	101-43100-223	4.28
RYAN SCHMITT	67494	04/10/2025	FIRE-LETTERING FOR NEW GA...	101-42200-219	180.00
SHRED-N-GO, INC	67496	04/10/2025	CTY HALL-SHREDDING	101-41320-409	88.93
M-R SIGN CO. INC.	67486	04/10/2025	STR-MAIN STR SIGNS	101-43100-224	258.18
PARAMOUNT PLANNING GRO...	67489	04/10/2025	PUBLIC SAFETY-EMERGENCY ...	101-42100-409	425.00

Expense Approval Report

Payment Dates: 4/3/2025 - 4/10/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
MADISON AUTO PARTS	67478	04/10/2025	STR-CARBIDE BURR/PAINT M...	101-43100-215	23.68
MADISON AUTO PARTS	67478	04/10/2025	STR-2.5 DEF PAYLOADER	101-43100-212	25.58
MADISON AUTO PARTS	67478	04/10/2025	STR-REDUCER	101-43100-240	7.25
MADISON AUTO PARTS	67478	04/10/2025	STR-SWEEPER CLEANER KIT	101-43100-221	5.89
GREAT AMERICA FINANCIAL S...	67461	04/10/2025	ADMIN-KEYOCERA LEASE	101-41320-404	58.20
RECREATION SUPPLY COMPA...	67492	04/10/2025	POOL-SILICONE ADHESIVE	101-45124-223	69.12
MADISON HARDWARE HANK	67481	04/10/2025	CTY HALL-EPOXY	101-41940-223	9.99
MADISON HARDWARE HANK	67481	04/10/2025	PARKS-SILICON/SHIMS/CAULK...	101-45200-223	48.96
MADISON HARDWARE HANK	67481	04/10/2025	STR-TAPE MEASURE/FASTENE...	101-43100-240	39.99
MADISON HARDWARE HANK	67481	04/10/2025	STR-POWER STRIP	101-43100-223	22.99
MADISON HARDWARE HANK	67481	04/10/2025	STR-CLAMPS	101-43100-223	18.75
MADISON HARDWARE HANK	67481	04/10/2025	STR-BORING BIT	101-43100-215	12.99
MADISON HARDWARE HANK	67481	04/10/2025	STR-HOLE SAW	101-43100-215	15.99
MADISON HARDWARE HANK	67481	04/10/2025	STR-OSCILLATING BLADE	101-43100-215	13.99
MADISON HARDWARE HANK	67481	04/10/2025	STR-PILOT DRILL	101-43100-215	9.99
MADISON HARDWARE HANK	67481	04/10/2025	STR-KEYS	101-43100-219	23.94
MADISON HARDWARE HANK	67481	04/10/2025	STR-MLTISRF CLN	101-43100-209	16.99
MADISON HARDWARE HANK	67481	04/10/2025	PARKS-SEALANT	101-45200-223	10.49
MADISON HARDWARE HANK	67481	04/10/2025	STR-FASTENERS	101-43100-223	1.80
MADISON HARDWARE HANK	67481	04/10/2025	CTY HALL-SPRAY BOTTLE/MU...	101-41940-211	9.08
MADISON HARDWARE HANK	67481	04/10/2025	STR-FASTENERS	101-43100-223	1.48
JUBILEE FOODS	67468	04/10/2025	ADMIN-STRAT PLANNING BRE...	101-41320-201	33.30
HealthEquity	DFT0000935	04/10/2025	ADMIN-PART FEE APRIL 2025	101-41320-409	8.00
LQP COUNTY AUDITOR/TREA...	67476	04/10/2025	UNALL-MAD TWP PROP TX '25...	101-49250-437	340.00
LQP COUNTY AUDITOR/TREA...	67476	04/10/2025	CTY HALL-SOLID WASTE PROP ...	101-41940-437	245.00
LQP COUNTY AUDITOR/TREA...	67476	04/10/2025	THEATRE-PROP TAX '25 ID:54...	101-45181-437	542.00
POSTMASTER	67490	04/10/2025	ADMIN-PERMIT MAIL #8 ANN ...	101-41320-202	350.00
VAL HALVORSON	67500	04/10/2025	ADMIN-MILEAGE REIMB CM ...	101-41320-331	71.40
LQP CO-OP OIL	67475	04/10/2025	FIRE-FUEL EXPENSE	101-42200-212	153.79
LEAGUE OF MN CITIES INS T	67470	04/10/2025	COUNCIL -GEN LIAB RENEWAL...	101-41110-365	695.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	ADMIN-BONDS INS RENEWAL ...	101-41320-160	785.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	ADMIN-GEN LIAB RENEWAL 3...	101-41320-361	579.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	CTY HALL-GEN LIAB RENEWAL...	101-41940-361	510.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	CTY HALL-PROP INS RENEWAL...	101-41940-362	7,941.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	FIRE--GEN LIAB RENEWAL 3/2...	101-42200-361	386.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	FIRE-PROP INS RENEWAL 3/25...	101-42200-362	1,728.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	FIRE-AUTO INS RENEWAL 3/25...	101-42200-363	1,152.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	STR--GEN LIAB RENEWAL 3/25...	101-43100-361	1,622.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	STR-PROP INS RENEWAL 3/25...	101-43100-362	6,813.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	STR-MOBILE PROPERTY INS R...	101-43100-363	1,025.50
LEAGUE OF MN CITIES INS T	67470	04/10/2025	STR-AUTO INS RENEWAL 3/25...	101-43100-363	3,726.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	ENVIRO--GEN LIAB RENEWAL ...	101-44140-361	154.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	POOL-GEN LIAB RENEWAL 3/2...	101-45124-361	193.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	POOL-PROP INS RENEWAL 3/2...	101-45124-362	6,085.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	SK RINK-GEN LIAB RENEWAL 3...	101-45127-361	39.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	SK RINK-PROP INS RENEWAL 3...	101-45127-362	294.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	GRAND THEATRE-PROP INS R...	101-45181-362	4,126.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	PARKS-GEN LIAB RENEWAL 3/...	101-45200-361	232.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	PARKS-PROP INS RENEWAL 3/...	101-45200-362	11,043.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	LIB-GEN LIAB RENEWAL 3/25-...	101-45500-361	193.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	LIB-PROP INS RENEWAL 3/25-...	101-45500-362	4,133.00
Jeffrey Dial	67465	04/10/2025	LIB-CLEANING 3/25	101-45500-310	700.00
POSTMASTER	DFT0000933	04/10/2025	ADMIN-TAX RETURN POSTAGE..	101-41320-322	9.96
Fund 101 - General Total:					73,296.45
Fund: 201 - Ambulance					
SANDY LARSON	67495	04/09/2025	AMB-GAS FOR 401 DURING T...	201-44100-212	30.01
CITY OF MADISON	67457	04/09/2025	AMB-UTIL 3/25	201-44100-380	161.22
MORRIS ELECTRONICS INC	67484	04/10/2025	ADMIN-MONITORS	201-44100-409	100.00
BOUND TREE MEDICAL LLC	67455	04/10/2025	AMB-PILLOWS	201-44100-217	117.92
BOUND TREE MEDICAL LLC	67455	04/10/2025	AMB-SYRINGES/DEFIB PADS	201-44100-217	167.23

Expense Approval Report

Payment Dates: 4/3/2025 - 4/10/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
LQP CO-OP OIL	67474	04/10/2025	AMB-FUEL EXPENSE	201-44100-212	259.38
LEAGUE OF MN CITIES INS T	67470	04/10/2025	AMB--GEN LIAB RENEWAL 3/2...	201-44100-361	1,313.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	AMB-PROP INS RENEWAL 3/2...	201-44100-362	1,045.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	AMB-AUTO INS RENEWAL 3/2...	201-44100-363	971.00
Fund 201 - Ambulance Total:					4,164.76
Fund: 202 - SCDP Rev Loan Fund					
DEVELOPMENT SERVICES INC	10028	04/08/2025	SCDP-Admin fee for Jan-Mar 2...	202-46320-409	373.39
Fund 202 - SCDP Rev Loan Fund Total:					373.39
Fund: 211 - EDA Fund					
SOUTHWEST MN HOUSING P...	67497	04/09/2025	EDA-PROFESSIONAL SERVICES	211-46500-409	902.50
SOUTHWEST MN HOUSING P...	67497	04/09/2025	EDA-PROFESSIONAL SERVICES	211-46500-409	1,615.00
SOUTHWEST MN HOUSING P...	67497	04/09/2025	EDA-PROFESSIONAL SERVICES	211-46500-409	247.16
SOUTHWEST MN HOUSING P...	67497	04/09/2025	EDA-PROFESSIONAL SERVICES	211-46500-409	285.00
SOUTHWEST MN HOUSING P...	67497	04/09/2025	EDA-PROFESSIONAL SERVICES	211-46500-409	237.50
SOUTHWEST MN HOUSING P...	67497	04/09/2025	EDA-PROFESSIONAL SERVICES	211-46500-409	1,852.50
MADISON COUNTRY CLUB	67480	04/09/2025	EDA-BILLBOARD SPONSOR	211-46500-488	200.00
BOLTON & MENK INC	67453	04/10/2025	EDA-ENGINEERING	211-46500-409	4,188.50
SCHEELS	DFT0000936	04/10/2025	EDA-TENNIS RACKET/PICKLEB...	211-46500-219	90.81
LQP COUNTY AUDITOR/TREA...	67476	04/10/2025	EDA-NW ANNEX-PROP TAX '...	211-46500-437	2.00
LQP COUNTY AUDITOR/TREA...	67476	04/10/2025	EDA-NW ANNEX-PROP TX '25 ...	211-46500-437	2.00
LQP COUNTY AUDITOR/TREA...	67476	04/10/2025	EDA-NW ANNEX-PROP TX '25 ...	211-46500-437	266.00
LQP COUNTY AUDITOR/TREA...	67476	04/10/2025	EDA-FAIRWAY VIEW-PROP TAX..	211-46500-437	566.00
MADISON ART AND INNOVAT...	67477	04/10/2025	EDA-MARKETING SERVICES	211-46500-409	1,150.00
PANTRY CAFE	DFT0000937	04/10/2025	EDA-MEETING MEALS	211-46500-219	94.40
Fund 211 - EDA Fund Total:					11,699.37
Fund: 401 - WTP Project Fund					
BOLTON & MENK INC	67453	04/10/2025	WT TREAT IMPROV-ENGINEER...	401-43020-303	15,065.00
Fund 401 - WTP Project Fund Total:					15,065.00
Fund: 407 - Utility Extension Project Fund					
BOLTON & MENK INC	67453	04/10/2025	INFRA-ENGINEERING	407-46520-303	6,646.00
Fund 407 - Utility Extension Project Fund Total:					6,646.00
Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements					
BOLTON & MENK INC	67453	04/10/2025	SLEN PARK IMPRO-ENGINEER...	410-45102-303	11,868.00
Fund 410 - 2024 DNR Outdoor Rec - Slen Park Improvements Total:					11,868.00
Fund: 601 - Water Fund					
MORRIS ELECTRONICS INC	67484	04/09/2025	SOFTWARE	601-49440-309	48.07
MORRIS ELECTRONICS INC	67484	04/09/2025	NETWORK LABOR	601-49440-309	10.50
MVTL LABORATORIES INC	67487	04/09/2025	WT-REGULAR TESTING	601-49400-409	29.00
MVTL LABORATORIES INC	67487	04/09/2025	WT-REGULAR TESTING	601-49400-409	29.00
GOPHER STATE ONE CALL	67460	04/09/2025	DIGGING CALLS	601-49400-409	2.22
CITY OF MADISON	67457	04/09/2025	HWY 40 WELLHOUSE-UTIL 3/25	601-49400-380	26.50
CITY OF MADISON	67457	04/09/2025	WT PLANT-UTIL 3/25	601-49400-380	2,234.90
CITY OF MADISON	67457	04/09/2025	WT TOWER-UTIL 3/25	601-49430-380	175.99
AMAZON	DFT0000932	04/10/2025	PUB WORKS-TONER CARTRID...	601-49440-201	49.22
MORRIS ELECTRONICS INC	67484	04/10/2025	NETWORK LABOR	601-49440-309	42.00
MORRIS ELECTRONICS INC	67484	04/10/2025	NETWORK LABOR	601-49440-309	33.00
MVTL LABORATORIES INC	67487	04/10/2025	WT-REGULAR TESTING	601-49400-409	19.20
C EMERY NELSON INC	67456	04/10/2025	WT-ANTISCALANT	601-49400-239	5,366.49
LEAGUE OF MN CITIES INS T	67470	04/10/2025	WT-PROP INS RENEWAL 3/25-...	601-49400-362	7,255.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	WT-GEN LIAB RENEWAL 3/25-...	601-49440-361	1,313.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	WT-MOBILE PROPERTY INS R...	601-49440-363	1,025.50
LEAGUE OF MN CITIES INS T	67470	04/10/2025	WT-AUTO INS RENEWAL 3/25...	601-49440-363	527.50
Fund 601 - Water Fund Total:					18,187.09
Fund: 602 - Sewer Fund					
MORRIS ELECTRONICS INC	67484	04/09/2025	SOFTWARE	602-49470-309	48.07
MORRIS ELECTRONICS INC	67484	04/09/2025	NETWORK LABOR	602-49470-309	10.50
GOPHER STATE ONE CALL	67460	04/09/2025	DIGGING CALLS	602-49450-409	2.23
CITY OF MADISON	67457	04/09/2025	SEW-UTIL 3/25	602-49450-380	488.72

Expense Approval Report

Payment Dates: 4/3/2025 - 4/10/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
CITY OF MADISON	67457	04/09/2025	9TH STR LIFT PUMP-UTIL 3/25	602-49460-380	60.54
CITY OF MADISON	67457	04/09/2025	FAIRWAY VIEW LIFT PUMP-UT...	602-49460-380	36.99
AMAZON	DFT0000932	04/10/2025	PUB WORKS-TONER CARTRID...	602-49470-201	49.22
MORRIS ELECTRONICS INC	67484	04/10/2025	NETWORK LABOR	602-49470-309	42.00
MORRIS ELECTRONICS INC	67484	04/10/2025	NETWORK LABOR	602-49470-309	33.00
MVTL LABORATORIES INC	67487	04/10/2025	SEW-REGULAR TESTING	602-49450-409	171.80
MVTL LABORATORIES INC	67487	04/10/2025	SEW-REGULAR TESTING	602-49450-409	171.80
MADISON HARDWARE HANK	67481	04/10/2025	SEW-FASTENERS	602-49450-223	12.84
MADISON HARDWARE HANK	67481	04/10/2025	CRDT: SEW-FASTENERS	602-49450-223	-0.80
MADISON HARDWARE HANK	67481	04/10/2025	SEW-FASTENERS	602-49450-223	13.71
MADISON HARDWARE HANK	67481	04/10/2025	SEW-TANK SPRAYER/BATTERI...	602-49450-216	26.98
MADISON HARDWARE HANK	67481	04/10/2025	SEW-TANK SPRAYER/BATTERI...	602-49450-240	38.99
LEAGUE OF MN CITIES INS T	67470	04/10/2025	SEW-PROP INS RENEWAL 3/25...	602-49450-362	14,163.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	SEW--GEN LIAB RENEWAL 3/2...	602-49470-361	1,969.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	SEW-MOBILE PROPERTY INS R...	602-49470-363	1,025.50
LEAGUE OF MN CITIES INS T	67470	04/10/2025	SEW-AUTO INS RENEWAL 3/2...	602-49470-363	574.50
Fund 602 - Sewer Fund Total:					18,938.59

Fund: 604 - Electric Fund

MORRIS ELECTRONICS INC	67484	04/09/2025	SOFTWARE	604-49570-309	48.07
MORRIS ELECTRONICS INC	67484	04/09/2025	NETWORK LABOR	604-49570-309	13.50
GOPHER STATE ONE CALL	67460	04/09/2025	DIGGING CALLS	604-49590-409	2.30
MISSOURI RIVER ENERGY SER	67483	04/09/2025	ELEC-STRATEGIC PLANNING S...	604-49590-409	1,000.00
KLQP-FM	67469	04/09/2025	ELEC-UTIL AD	604-49590-410	66.90
CITY OF MADISON	67457	04/09/2025	PUBLIC WORKS BLDG-UTIL 3/...	604-49570-380	303.23
CITY OF MADISON	67457	04/09/2025	WEST SUB-FIRE-UTIL 3/25	604-49570-380	48.12
RBM PUBLICATIONS	67491	04/10/2025	ELEC-VALUE OF PUBLIC POWER	604-49590-351	90.00
AMAZON	DFT0000932	04/10/2025	PUB WORKS-TONER CARTRID...	604-49590-201	49.23
MORRIS ELECTRONICS INC	67484	04/10/2025	NETWORK LABOR	604-49570-309	54.00
MORRIS ELECTRONICS INC	67484	04/10/2025	NETWORK LABOR	604-49570-309	42.43
MADISON HARDWARE HANK	67481	04/10/2025	STR-BATTERY	604-49570-210	19.99
MADISON HARDWARE HANK	67481	04/10/2025	ELEC-MOP REFILL/GARBAGE ...	604-49570-210	25.98
BORDER STATES ELECTRIC SU	67454	04/10/2025	ELEC-BLDG REPAIR SUPPLIES	604-49570-223	192.66
BORDER STATES ELECTRIC SU	67454	04/10/2025	ELEC-WIRELESS CLAMP	604-49570-240	1,214.93
LEAGUE OF MN CITIES INS T	67470	04/10/2025	ELEC-GEN LIAB RENEWAL 3/25..	604-49590-361	5,018.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	ELEC-PROP INS RENEWAL 3/25..	604-49590-362	8,353.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	ELEC-EQUIP BREAKDOWN INS...	604-49590-362	4,757.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	ELEC-GEN AUTO INS RENEWAL..	604-49590-363	1,457.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	ELEC-MOBILE PROPERTY INS R...	604-49590-363	1,025.50
NORTH COUNTRY GMC	67488	04/10/2025	ELEC-25 GMC SIERRA	604-49570-550	44,584.00
JT SERVICES	67467	04/10/2025	ELEC-SHEAR BOLT	604-49570-227	367.73
Fund 604 - Electric Fund Total:					68,733.57

Fund: 605 - Storm Sewer Fund

CITY OF MADISON	67457	04/09/2025	HWY 40 DET POND-UTIL 3/25	605-49600-380	26.50
BOLTON & MENK INC	67453	04/10/2025	STRM SEW-ENGINEERING	605-49600-303	3,095.50
Fund 605 - Storm Sewer Fund Total:					3,122.00

Fund: 609 - Liquor Fund

BELLBOY CORPORATION	67451	04/09/2025	LIQ-LIQUOR EXPENSE	609-49750-251	235.00
BELLBOY CORPORATION	67451	04/09/2025	LIQ-FREIGHT EXPENSE	609-49750-258	7.10
BELLBOY CORPORATION	67451	04/09/2025	LIQ-LIQUOR EXPENSE	609-49750-251	-102.75
BELLBOY CORPORATION	67451	04/09/2025	LIQ-FREIGHT EXPENSE	609-49750-258	-1.65
BELLBOY CORPORATION	67451	04/09/2025	LIQ-LIQUOR EXPENSE	609-49750-251	-10.37
BELLBOY CORPORATION	67451	04/09/2025	LIQ-LIQUOR EXPENSE	609-49750-251	1,283.10
BELLBOY CORPORATION	67451	04/09/2025	LIQ-FREIGHT EXPENSE	609-49750-258	13.20
MADISON BOTTLING CO.	67479	04/09/2025	LIQ-BEER EXPENSE	609-49750-251	983.25
MADISON BOTTLING CO.	67479	04/09/2025	LIQ-BEER EXPENSE	609-49750-251	272.45
REMINGTON RIDGE VINEYARD	67493	04/09/2025	LIQ-WINE	609-49750-251	130.00
BEVERAGE WHOLESALERS	67452	04/09/2025	LIQ-LIQUOR EXPENSE	609-49750-251	1,928.70
BEVERAGE WHOLESALERS	67452	04/09/2025	LIQ-LIQUOR EXPENSE	609-49750-251	2,355.85
INNOVATIVE OFFICE Solutio...	67464	04/09/2025	LIQ-THERMAL ROLL/TOWELS...	609-49750-201	139.15

Expense Approval Report

Payment Dates: 4/3/2025 - 4/10/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROS-ST.PAUL	67466	04/09/2025	LIQ-LIQUOR EXPENSE	609-49750-251	1,432.95
JOHNSON BROS-ST.PAUL	67466	04/09/2025	LIQ-FREIGHT EXPENSE	609-49750-258	34.73
CITY OF MADISON	67457	04/09/2025	LIQ-UTIL 3/25	609-49750-380	381.93
JUBILEE FOODS	67468	04/10/2025	LIQ-ICE	609-49750-251	36.22
JUBILEE FOODS	67468	04/10/2025	LIQ-ICE	609-49750-251	36.22
LEAGUE OF MN CITIES INS T	67470	04/10/2025	LIQ-PROP INS RENEWAL 3/25-...	609-49750-362	1,378.00
LEAGUE OF MN CITIES INS T	67470	04/10/2025	LIQ LIAB INS RENEWAL 3/25-2...	609-49750-364	540.00
CLOVER	DFT0000934	04/10/2025	LIQ-CREDIT CARD FEE MARCH...	609-49750-409	739.39
Fund 609 - Liquor Fund Total:					11,812.47
Grand Total:					243,906.69

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	73,296.45	73,296.45
201 - Ambulance	4,164.76	4,164.76
202 - SCDP Rev Loan Fund	373.39	373.39
211 - EDA Fund	11,699.37	11,699.37
401 - WTP Project Fund	15,065.00	15,065.00
407 - Utility Extension Project Fund	6,646.00	6,646.00
410 - 2024 DNR Outdoor Rec - Slen Park Improvements	11,868.00	11,868.00
601 - Water Fund	18,187.09	18,187.09
602 - Sewer Fund	18,938.59	18,938.59
604 - Electric Fund	68,733.57	68,733.57
605 - Storm Sewer Fund	3,122.00	3,122.00
609 - Liquor Fund	11,812.47	11,812.47
Grand Total:	243,906.69	243,906.69

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41110-351	PUBLICATIONS	52.50	52.50
101-41110-365	PUBLIC OFFICIALS LIABIL...	695.00	695.00
101-41320-160	EMPLOYEE BOND	785.00	785.00
101-41320-201	OFFICE SUPPLIES	66.25	66.25
101-41320-202	BILLING SUPPLIES/SERVI...	350.00	350.00
101-41320-309	SOFTWARE SERVICES	315.90	315.90
101-41320-322	POSTAGE	9.96	9.96
101-41320-331	TRAVEL/CONFERENCE E...	71.40	71.40
101-41320-361	GENERAL LIABILITY INSU...	579.00	579.00
101-41320-404	EQUIPMENT M & R CON...	58.20	58.20
101-41320-409	CONTRACTUAL SERVICES	96.93	96.93
101-41320-570	CAPITAL OUTLAY (OFF.E...	454.55	454.55
101-41320-593	CAPITAL OUTLAY (SOFT...	120.00	120.00
101-41610-304	LEGAL FEES	2,000.00	2,000.00
101-41940-211	CLEANING SUPPLIES	9.08	9.08
101-41940-219	MISC. OPERATING SUPPL...	17.99	17.99
101-41940-223	BUILDING REPAIR SUPPL...	9.99	9.99
101-41940-361	GENERAL LIABILITY INSU...	510.00	510.00
101-41940-362	PROPERTY INSURANCE	7,941.00	7,941.00
101-41940-380	UTILITY EXPENSE	1,004.16	1,004.16
101-41940-437	LICENSES & TAXES	245.00	245.00
101-42100-409	CONTRACTUAL SERVICES	425.00	425.00
101-42200-212	MOTOR FUELS/LUBRICA...	153.79	153.79
101-42200-219	MISC. OPERATING SUPPL...	180.00	180.00
101-42200-309	SOFTWARE SERVICES	98.07	98.07
101-42200-331	TRAVEL/CONFERENCE E...	107.83	107.83
101-42200-361	GENERAL LIABILITY INSU...	386.00	386.00
101-42200-362	PROPERTY INSURANCE	1,728.00	1,728.00
101-42200-363	AUTOMOTIVE INSURAN...	1,152.00	1,152.00
101-42200-380	UTILITY EXPENSE	701.28	701.28
101-43100-201	OFFICE SUPPLIES	49.22	49.22
101-43100-209	PUBLIC WORKS SUPPLIES	39.44	39.44
101-43100-212	MOTOR FUELS/LUBRICA...	25.58	25.58
101-43100-215	SHOP SUPPLIES	76.64	76.64
101-43100-219	MISC. OPERATING SUPPL...	23.94	23.94
101-43100-221	EQUIPMENT PARTS/TIRE...	925.89	925.89
101-43100-223	BUILDING REPAIR SUPPL...	49.30	49.30
101-43100-224	STREET MAINTENANCE ...	258.18	258.18
101-43100-240	MINOR TOOLS & EQUIP...	82.23	82.23
101-43100-303	ENGINEERING FEES	648.00	648.00
101-43100-309	SOFTWARE SERVICES	158.00	158.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-43100-361	GENERAL LIABILITY INSU...	1,622.00	1,622.00
101-43100-362	PROPERTY INSURANCE	6,813.00	6,813.00
101-43100-363	AUTOMOTIVE INSURAN...	4,751.50	4,751.50
101-43100-380	UTILITY EXPENSE	549.13	549.13
101-43100-381	STREET LIGHT UTILITY E...	750.75	750.75
101-44140-361	GENERAL LIABILITY INSU...	154.00	154.00
101-45124-223	BUILDING REPAIR SUPPL...	69.12	69.12
101-45124-361	GENERAL LIABILITY INSU...	193.00	193.00
101-45124-362	PROPERTY INSURANCE	6,085.00	6,085.00
101-45124-380	UTILITY EXPENSE	214.33	214.33
101-45124-580	CAPITAL OUTLAY (OTHER...	5,473.82	5,473.82
101-45127-361	GENERAL LIABILITY INSU...	39.00	39.00
101-45127-362	PROPERTY INSURANCE	294.00	294.00
101-45127-380	UTILITY EXPENSE	728.15	728.15
101-45181-362	PROPERTY INSURANCE	4,126.00	4,126.00
101-45181-437	LICENSES & TAXES	542.00	542.00
101-45200-223	BUILDING REPAIR SUPPL...	59.45	59.45
101-45200-361	GENERAL LIABILITY INSU...	232.00	232.00
101-45200-362	PROPERTY INSURANCE	11,043.00	11,043.00
101-45200-380	UTILITY EXPENSE	1,100.38	1,100.38
101-45500-310	CLEANING CONTRACT	700.00	700.00
101-45500-361	GENERAL LIABILITY INSU...	193.00	193.00
101-45500-362	PROPERTY INSURANCE	4,133.00	4,133.00
101-45500-380	UTILITY EXPENSE	285.99	285.99
101-49250-380	UTILITY EXPENSE	144.53	144.53
101-49250-437	LICENSES & TAXES	340.00	340.00
201-44100-212	MOTOR FUELS/LUBRICA...	289.39	289.39
201-44100-217	AMBULANCE SUPPLIES	285.15	285.15
201-44100-361	GENERAL LIABILITY INSU...	1,313.00	1,313.00
201-44100-362	PROPERTY INSURANCE	1,045.00	1,045.00
201-44100-363	AUTOMOTIVE INSURAN...	971.00	971.00
201-44100-380	UTILITY EXPENSE	161.22	161.22
201-44100-409	CONTRACTUAL SERVICES	100.00	100.00
202-46320-409	CONTRACTUAL SERVICES	373.39	373.39
211-46500-219	MISC. OPERATING SUPPL...	185.21	185.21
211-46500-409	CONTRACTUAL SERVICES	10,478.16	10,478.16
211-46500-437	LICENSES & TAXES	836.00	836.00
211-46500-488	APPROPRIATION TO MA...	200.00	200.00
401-43020-303	ENGINEERING FEES	15,065.00	15,065.00
407-46520-303	ENGINEERING FEES	6,646.00	6,646.00
410-45102-303	ENGINEERING FEES	11,868.00	11,868.00
601-49400-239	ANTI SCALANT	5,366.49	5,366.49
601-49400-362	PROPERTY INSURANCE	7,255.00	7,255.00
601-49400-380	UTILITY EXPENSE	2,261.40	2,261.40
601-49400-409	CONTRACTUAL SERVICES	79.42	79.42
601-49430-380	UTILITY EXPENSE	175.99	175.99
601-49440-201	OFFICE SUPPLIES	49.22	49.22
601-49440-309	SOFTWARE SERVICES	133.57	133.57
601-49440-361	GENERAL LIABILITY INSU...	1,313.00	1,313.00
601-49440-363	AUTOMOTIVE INSURAN...	1,553.00	1,553.00
602-49450-216	LAB SUPPLIES/CHEMICA...	26.98	26.98
602-49450-223	BUILDING REPAIR SUPPL...	25.75	25.75
602-49450-240	MINOR TOOLS & EQUIP...	38.99	38.99
602-49450-362	PROPERTY INSURANCE	14,163.00	14,163.00
602-49450-380	UTILITY EXPENSE	488.72	488.72
602-49450-409	CONTRACTUAL SERVICES	345.83	345.83
602-49460-380	UTILITY EXPENSE	97.53	97.53
602-49470-201	OFFICE SUPPLIES	49.22	49.22

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
602-49470-309	SOFTWARE SERVICES	133.57	133.57
602-49470-361	GENERAL LIABILITY INSU...	1,969.00	1,969.00
602-49470-363	AUTOMOTIVE INSURAN...	1,600.00	1,600.00
604-49570-210	OPERATING SUPPLIES	45.97	45.97
604-49570-223	BUILDING REPAIR SUPPL...	192.66	192.66
604-49570-227	UTILITY SYSTEM MAINT...	367.73	367.73
604-49570-240	MINOR TOOLS & EQUIP...	1,214.93	1,214.93
604-49570-309	SOFTWARE SERVICES	158.00	158.00
604-49570-380	UTILITY EXPENSE	351.35	351.35
604-49570-550	CAPITAL OUTLAY (VEHIC...	44,584.00	44,584.00
604-49590-201	OFFICE SUPPLIES	49.23	49.23
604-49590-351	PUBLICATIONS	90.00	90.00
604-49590-361	GENERAL LIABILITY INSU...	5,018.00	5,018.00
604-49590-362	PROPERTY INSURANCE	13,110.00	13,110.00
604-49590-363	AUTOMOTIVE INSURAN...	2,482.50	2,482.50
604-49590-409	CONTRACTUAL SERVICES	1,002.30	1,002.30
604-49590-410	CONSERVATION EXPENS...	66.90	66.90
605-49600-303	ENGINEERING FEES	3,095.50	3,095.50
605-49600-380	UTILITY EXPENSE	26.50	26.50
609-49750-201	OFFICE SUPPLIES	139.15	139.15
609-49750-251	LIQUOR	8,580.62	8,580.62
609-49750-258	FREIGHT EXPENSE	53.38	53.38
609-49750-362	PROPERTY INSURANCE	1,378.00	1,378.00
609-49750-364	DRAM SHOP INSURANCE	540.00	540.00
609-49750-380	UTILITY EXPENSE	381.93	381.93
609-49750-409	CONTRACTUAL SERVICES	739.39	739.39
Grand Total:		243,906.69	243,906.69

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	243,906.69	243,906.69
Grand Total:	243,906.69	243,906.69