

CITY OF MADISON
AGENDA AND NOTICE OF MEETING

Regular Meeting of the City Council – 5:00 PM
Monday June 23rd, 2025
Madison Municipal Building

1. CALL THE REGULAR MEETING TO ORDER

Mayor Meyer will call the meeting to order.

2. APPROVE AGENDA

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

3. APPROVE MINUTES

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A copy of the June 9th, 2025 regular meeting minutes are enclosed. A MOTION is in order. (Council)

4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

5. CONSENT AGENDA

A. Drought Adder Component update – January 1, 2026 – receive

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B. State Demographer Annual Estimates – receive

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A MOTION may be in order to accept the reports and/or authorize the actions requested.
(Council)

6. UNFINISHED AND NEW BUSINESS

A. Engineer Update. A DISCUSSION and MOTION may be in order. (Manager, Council)

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B. Resolution 25-23 Award Water Treatment Plant Rehab Bid. A DISCUSSION and MOTION may be in order. (Manager, Council).

7. MANAGER REPORT (Manager)

- Pumper Truck - Update

8. MAYOR/COUNCIL REPORTS (Mayor/Council)

9. AUDITING CLAIM

Handout

A copy of the Expense Approval Report is submitted for June 9th, 2025 through June 23rd, 2025 and is attached. A MOTION is in order.

10. ADJOURNMENT

**CITY OF MADISON
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL
REGULAR MEETING
JUNE 9, 2025**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Maynard Meyer on Monday, June 9, at 5:00 p.m. in Council Chambers at City Hall. Councilmembers present were: Maynard Meyer, Paul Zahrbock, Tim Volk, Julie Stahl, and Adam Conroy. Also present were City Attorney Rick Stulz and City Clerk Christine Enderson.

AGENDA

Upon motion by Conroy, seconded by Volk and carried, the agenda was approved as presented. All agenda items are hereby placed on the table for discussion.

MINUTES

Upon motion by Stahl, seconded by Zahrbock and carried, the May 27, 2025, regular meeting minutes were approved as presented.

PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS

None

CONSENT AGENDA

Upon motion by Conroy, seconded by Meyer and carried, the Consent Agenda was approved as presented.

CITY ENGINEER UPDATE

City Engineer Kent Louwagie provided an update on city projects.

2023 Infrastructure Improvements: The contractor has reseeded the poor turf areas.

2023 Sanitary Sewer Rehabilitation: The contractor lined five more laterals. They will resume work upon approval of Change Order 2 and the associated MnDOT permit.

WWTP Generator: Work is complete including turf establishment.

Water Treatment Plant Improvement Project: Bid opening is at 2 p.m. on June 12th.

Residential Development Concepts: Preliminary results on the stormwater study indicated multiple stormwater ponds will be needed in the new development areas. There are also plans to request proposals from Geotechnical engineers to perform soil boring at the lime pit and the northern development area.

2023 SANITARY SEWER REHABILITATION – PAY APPLICATION

Upon motion by Zahrbock, seconded by Volk and carried, the seventh pay application from Musson Bros. Inc. for the 2023 Sanitary Sewer Rehabilitation project was approved in the amount of \$21,170.75. This is for work completed through May 30, 2025.

LIQUOR ORDINANCE WAIVER – CHAMBER BLOCK PARTY

Upon motion by Conroy, seconded by Meyer and carried, **RESOLUTION 25-22** titled “Resolution Temporarily Waiving the Liquor Ordinance in Slen Park during the June 25, 2025, Block Party from 5PM to 8PM”, was adopted. This would provide for the sale of beer along with non-alcoholic beverages and during the Chamber Block Party on June 25, 2025. A complete copy of Resolution 25-22 is contained in City Clerk’s Book #11.

STREET CLOSURES – DRAGON FEST

Upon motion by Zahrbock, seconded by Stahl and carried, Council approved temporary street closures for Dragon Fest events for the following locations:

- 5th Avenue between 2nd and 3rd Street
- 7th Avenue between 2nd and 3rd Street
- 2nd Street between 7th and 8th Avenue

GREATER MN INFRASTRUCTURE GRANT – APPROVAL

Upon motion by Zahrbock, seconded by Conroy and carried, **RESOLUTION 25-19-01** titled “Resolution Authorizing Application for Funding from Minnesota Housing Greater MN Housing Infrastructure Grant” was adopted. This resolution was amended to include that the City of Madison commits to covering the necessary infrastructure costs beyond what grant funds may cover. A complete copy of Resolution 25-19-01 is contained in City Clerk’s Book #11.

2025 FEE SCHEDULE

Upon motion by Conroy, seconded by Volk and carried, **RESOLUTION 25-10-02** titled “Resolution Establishing a Fee Schedule Pursuant to §34.01 of the Madison Code of Ordinances for the Year 2025” was adopted. The fee for a Pool Rental Fee was updated to include an afternoon session fee of \$500 and an evening session fee of \$250. A complete copy of Resolution 25-10-02 is contained in City Clerk’s Book #11.

CITY MANAGER’S REPORT

Housing Institute: The first session of the institute was held last week.

Local Housing Trust Fund: The City was awarded \$150,000 to match the funds committed. It will be used for the matching portion of other grants and grants and loans for affordable housing.

MAYOR/COUNCIL REPORTS

Junk/Blight: Council discussed junk and blight along 9th Avenue and 3rd Street and how a general message should be sent to city residents informing that items should not be placed on the curb when disposing.

Daycare: There was a discussion on the recent newspaper article and the school board members’ opinions regarding the financial situation of Little Eagles Daycare. Mayor Meyer suggested drafting a letter to the school board.

DISBURSEMENTS

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between May 28, 2025 and June 9, 2025. These disbursements include United Prairie Check Nos. 67665-67713. Debit card and ACH transaction were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Volk and carried, meeting adjourned at 5:25 pm.

Maynard Meyer - Mayor

ATTEST:

Christine Enderson – City Clerk



Department of Energy
Western Area Power Administration
Upper Great Plains Customer Service Region
P.O. Box 35800
Billings, MT 59107-5800

6/11/25

Dear Firm Power Service Customer:

As part of the current rate schedule, placed into effect January 1, 2025, under Rate Order No. WAPA-213 (published in the Federal Register on November 20, 2024), Western Area Power Administration (WAPA) will conduct a preliminary review of the Pick-Sloan Missouri Basin Program--Eastern Division (P-SMBP--ED) Firm Electric Service Rate Drought Adder component in early spring to provide customers advance notice of any foreseen changes to the Drought Adder component. In the fall, WAPA will complete a final review of drought conditions and provide notification of any change to the Drought Adder component of the rate schedule that would take effect on January 1 of the of the following year.

In Rate Order No. WAPA-213, WAPA estimated decreasing the P-SMBP--ED Drought Adder component for January 1, 2026, may be possible contingent upon generation projections in the Pick-Sloan Missouri River Basin system though the fiscal year 2025. WAPA is using this letter to notify customers that, as prescribed in the annual drought adder review process, the preliminary review has been completed, and we are estimating no additional change to the Drought Adder component for January 2026 other than what was estimated for January 1, 2026, in Rate Order No. WAPA-213. The proposed changes to the Drought Adder component charges are shown in the table below:

January 1, 2026 Estimated	Demand (\$/kW month)	Energy (mills/kWh)
Drought Adder Component	\$0.55 reducing to \$0.30	1.34 reducing to 0.80

WAPA will continue to monitor area water conditions through this fall and will send a final notification in October 2025 of any additional changes to the Drought Adder component for January 2026.

Information concerning the firm electric service rate can be found online at www.wapa.gov/about-wapa/regions/ugp/ugp-rates. If you have any questions concerning this notice, please telephone me at (406) 702-4791 or email me a cady@wapa.gov.

Sincerely,

**LINDA
CADY-
HOFFMAN**

Digitally signed by
LINDA CADY-
HOFFMAN
Date: 2025.06.11
12:25:45 -06'00'

Linda Cady-Hoffman
Rates Manager
Upper Great Plains Region

200 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Telephone: 651-201-2473
TTY: 651-297-4357



Valerie Halvorson, Manager
City of Madison
404 6th Ave
Madison, MN 56256-1237

Dear Clerk:

The State Demographer is required by law to produce annual population and household estimates for each of Minnesota's cities and townships. Enclosed you will find a sheet containing the April 1, 2024, population and household estimates for your jurisdiction.

These estimates are being sent to you now for review and comment. It's important that our estimates are accurate, as they are used to distribute state aid to cities and townships. If you have questions about how our estimates impact a specific program, please contact the state agency responsible for that program.

The enclosed figures represent estimated population and household changes since the 2020 Census. The number of households corresponds to the number of occupied housing units. A household may be a single family, one person living alone, or any group of people who share the same living area. While we believe that our estimates are usually accurate, we realize there may be occasional problems. For this reason, we value your comments. We may not be aware of such changes as housing demolitions, the gain or loss of group quarters (like college dormitories, nursing homes, etc.), construction of public housing and the gain or loss of mobile homes.

Please note that our estimates:

- pertain to one year ago, not the present;
- have also been sent to your county auditor for review;
- are subject to change and are not considered final until they are released to the Minnesota Department of Revenue in July.

If you are satisfied with our estimates, it is not necessary to contact us or provide any further information. If you wish to challenge our estimates, please send us the appropriate data described in the enclosed challenge guide by **June 24, 2025**. Questions or comments should be directed to Eric Guthrie by email or at the address listed on the letterhead. **The best way to reach us is by e-mail at local.estimatedata@state.mn.us.** You may also try to reach us by phone at (651) 201-2473.

Thank you for taking time to review these estimates.

Sincerely,

A handwritten signature in black ink, appearing to read 'Susan Brower', with a long horizontal flourish extending to the right.

Susan Brower
State Demographer

Enclosures

DATE: June 1, 2025
TO: Valerie Halvorson, Manager
City of Madison
FROM: **Susan Brower**
Minnesota State Demographer
SUBJECT: 2024 Population and Household Estimates

Your April 1, 2024 population estimate is 1,522.

Your April 1, 2024 household estimate is 716.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 200 Administration Building, 50 Sherburne Avenue, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to local.estimatedata@state.mn.us. All challenges must be submitted in writing. Please refer to the enclosed sheet for details.

**CITY OF MADISON, MINNESOTA
RESOLUTION 25-23**

**STATE OF MINNESOTA)
COUNTY OF LAC QUI PARLE)
CITY OF MADISON)**

Resolution Accepting Bid

WHEREAS, pursuant to an advertisement for bids for the Water Treatment Facility Improvements, bids were received, opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

BIDDERS	TOTAL PROJECT BASE BID PRICE	ALTERNATE A BID PRICE (Remove & replace RO skid)	TOTAL BASE BID + ALTERNATE A
1. Magney Construction, Inc. Chanhassen, MN	\$5,567,000	\$328,300	\$5,895,300
2. H&W Contracting LLC Sioux Falls, SD	\$6,100,000	\$400,000	\$6,500,000
3. Eagle Construction Co., Inc. Little Falls, MN	\$6,142,884	\$347,464	\$6,490,348
4. Hasslen Construction Company Ortonville, MN	\$6,245,000	\$345,000	\$6,590,000

AND WHEREAS, it appears that Magney Construction, Inc. of Chanhassen, MN is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MADISON, MINNESOTA:

1. Contingent on PFA approval, the mayor and clerk are hereby authorized and directed to enter into the attached contract with Magney Construction, Inc. of Chanhassen, Minnesota in the name of the city of Madison for the Water Treatment Facility Improvements according to the plans and specifications therefor approved by the city council and on file in the office of the city clerk.
2. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Upon the vote taken thereon, the following voted:

For:
Against:
Absent:

Whereupon said Resolution 25-23 was declared duly passed and adopted at a regular meeting of the City of Madison on the 23rd day of June, 2025.

Maynard Meyer, Mayor

Attest: _____
Christine Enderson, City Clerk

