

**CITY OF MADISON**  
**AGENDA AND NOTICE OF MEETING**

Regular Meeting of the City Council – 5:00 PM  
Monday February 23, 2026  
Madison Municipal Building

**1. CALL THE REGULAR MEETING TO ORDER**

Mayor Thole will call the meeting to order.

**2. APPROVE AGENDA**

Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (Council)

**3. APPROVE MINUTES**

Page 1

A copy of the February 9, 2026 regular meeting minutes are enclosed. A MOTION is in order. (Council)

**4. PUBLIC PETITIONS, REQUESTS, HEARINGS, AND COMMUNICATIONS (public/mayor/council)**

Members of the audience wishing to address the Council with regard to an agenda item, presentation of a petition, utility customer hearing, or a general communication should be recognized at this time. A MOTION may be in order (Public/Council)

**5. CONSENT AGENDA**

- |   |         |
|---|---------|
| A. Ehlers Investment Report – January 2026 - receive      | Page 3  |
| B. SMAC Public Art Award – Hwy 40 Welcome Mural – receive | Page 7  |
| C. Senator Dahms – February 20, 2026 – receive            | Page 11 |
| D. MRES Today – Toronto Power Plant – receive             | Page 14 |

A MOTION may be in order to accept the reports and/or authorize the actions requested. (Council)

**6. UNFINISHED AND NEW BUSINESS**

Page 26

- A. Approve Independent Contract Agreement – A N H Lawn care. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 30

- B. Resolution 26-13 Fee Schedule – Interconnection Application. A DISCUSSION and MOTION may be in order. (Manager, Council)

Page 35

- C. Approve Conditional Use Permit – 421 8<sup>th</sup> Ave. A DISCUSSION and MOTION may be in order. (Manager, Council)

- D. Project Updates. A DISCUSSION may be in order. (Manager, Council)

- E. Approve Website Proposal – Vivid Image. A DISCUSSION and MOTION may be in order.  
(Manager, Council)
- F. Review of MDH Sanitary Sewer Report – On Site Inspection. A DISCUSSION may be in order.  
(Manager, Council)

- 7. **MANAGER REPORT** (Manager)
  - BES Annual Meeting

- 8. **MAYOR/COUNCIL REPORTS** (Mayor/Council)
  -

- 9. **AUDITING CLAIM**

A copy of the Expense Approval Report is submitted for February 9, 2026 through February 23, 2026 and is attached. A MOTION is in order.

- 10. **ADJOURNMENT**

**CITY OF MADISON  
OFFICIAL PROCEEDINGS**

**MINUTES OF THE MADISON CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 9, 2026**

Pursuant to due call and notice thereof, a regular meeting of the Madison City Council was called to order by Mayor Maynard Meyer on Monday, February 9, at 5:02 p.m. in Council Chambers at City Hall. Councilmembers present were: Mayor Maynard Meyer, Paul Zahrbock, Julie Stahl, Adam Conroy and Tim Volk. Also present were City Manager Val Halvorson, City Attorney Rick Stulz and City Clerk Christine Enderson.

**AGENDA**

Upon motion by Zahrbock, seconded by Volk and carried, the agenda was approved as presented. Agenda items are hereby placed on the table for discussion.

**MINUTES**

Upon motion by Conroy, seconded by Stahl and carried, the January 26, 2026, regular meeting minutes were approved as presented.

**PUBLIC PETITIONS, REQUESTS, HEARINGS AND COMMUNICATIONS**

None

**CONSENT AGENDA**

Upon motion by Volk, seconded by Meyer and carried, the Consent Agenda was approved as presented.

**APPROVE EXEMPT PERMIT – ST. MICHAEL’S CHURCH**

Upon motion by Zahrbock, seconded by Conroy and carried, Council approved the application for exempt permit from St. Michael’s Church to host bingo and a raffle on May 10, 2026.

**WAPA FIRM ELECTRIC SERVICE CONTRACT AMENDMENT**

Upon motion by Zahrbock, seconded by Meyer and carried, Council approved execution of Firm Electric Service Contract No. 12-UGPR-1094 Amendment No. 1 between Western Area Power Administration (WAPA) and the City of Madison. The contract amendment updates the general power contract provisions (GPCPs) to the latest version, which allows for Renewable Energy Certificate (REC) resale.

**WAPA RENEWABLE ENERGY CERTIFICATE DESIGNATED ENTITY CONTACT**

Upon motion by Stahl, seconded by Volk and carried, Council approved the draft Renewable Energy Certificate (REC) Designated Entity Contract No. 25-UGPR-134 between the City of Madison, Missouri River Energy Services, and Western Area Power Administration. The new REC contract terminates the previous REC Contract No. 23-UGPR-27 and permits resale and updates various provisions.

**CITY MANAGER’S REPORT**

**Legislative Action Day:** City Manager Halvorson will be attending Legislative Action Day in St. Paul on March 25, 2026.

**Prairie Five Meeting:** An update from the recent meeting was provided to City Council.

**SWIF:** City Manager Halvorson will be attending the SWIF board meeting tomorrow morning.

**Liquor Store:** The application and licensing to sell low potency THC products is still in progress.

**Armory:** There is public interest in the building, however it is not open for public showing until further notice. City Manager Halvorson will contact Military Affairs to get an idea on their plan for public auction and whether they will hold an open house.

**MAYOR/COUNCIL REPORTS**

**Chamber Meeting:** There was an update from the February 4<sup>th</sup> Chamber meeting.

**EDA Meeting:** Topics discussed at the February 2<sup>nd</sup> EDA meeting included housing, Commercial Improvement Program, and the Federal Direct Spending request.

**DISBURSEMENTS**

Upon motion by Volk, seconded by Zahrbock and carried, Council approved disbursements for bills submitted between January 27, 2026 and February 9, 2026. These disbursements include United Prairie Check Nos. 68609-68680. Debit card and ACH transactions were also approved as listed.

There being no further business, upon motion by Conroy, seconded by Zahrbock and carried, meeting adjourned at 5:25 pm.

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Maynard Meyer - Mayor

**ATTEST:**

\_\_\_\_\_  
Christine Enderson – City Clerk



# Monthly Portfolio Summary

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City of Madison

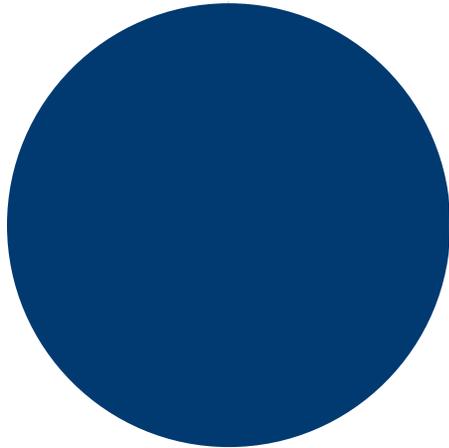
For the Period Ending: 1/31/2026

# Monthly Summary

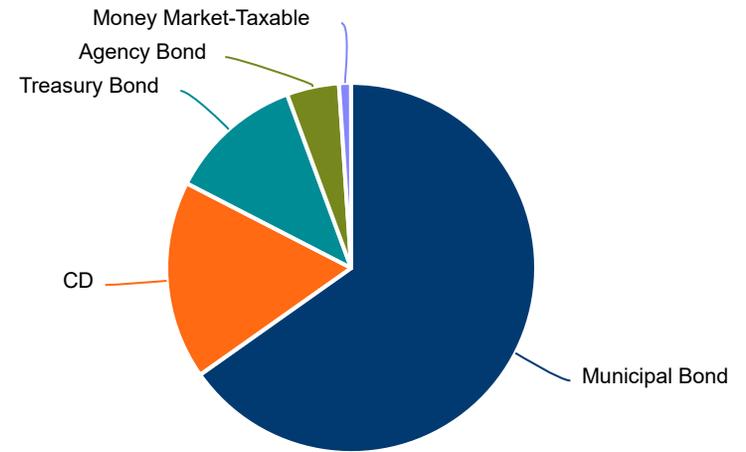
City of Madison  
1/31/2026



## Account Overview



## Asset Class Allocation



## Accounts Overview

Account	Market Value	Allocation
City of Madison - General Fund	\$6,293,191.64	100.00 %
<b>Table Total</b>	<b>\$6,293,191.64</b>	<b>100.00 %</b>

## Asset Class Allocation

Asset Class	Market Value	Allocation
Municipal Bond	\$4,104,214.90	65.22 %
CD	\$1,092,179.88	17.35 %
Treasury Bond	\$742,868.10	11.80 %
Agency Bond	\$287,827.90	4.57 %
Money Market-Taxable	\$66,100.86	1.05 %
<b>Table Total</b>	<b>\$6,293,191.64</b>	<b>100.00 %</b>

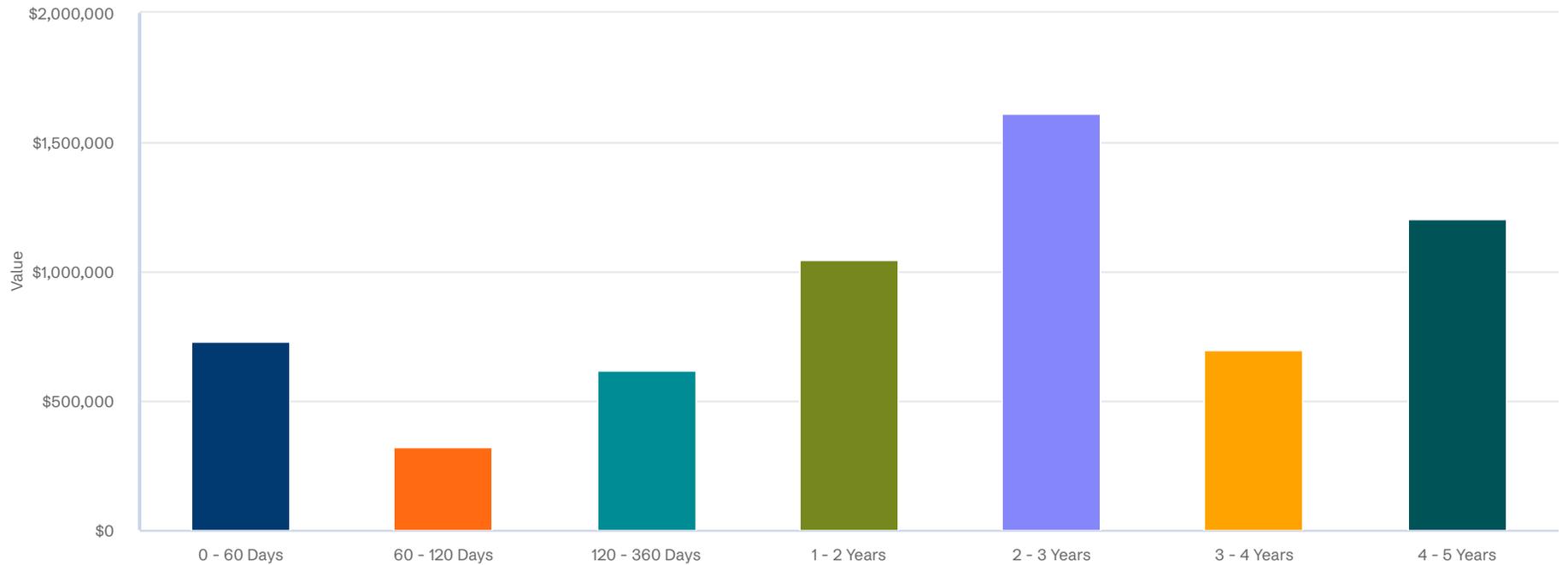
## Portfolio Detail

Market Value	\$6,293,191.64
Accrued Interest	\$51,269.85
Market Value with Accrued Interest	\$6,344,461.49
Average Maturity	2.29
Duration	2.42 %
Avg. Moody Rating	Aa1
Average Coupon	3.23 %

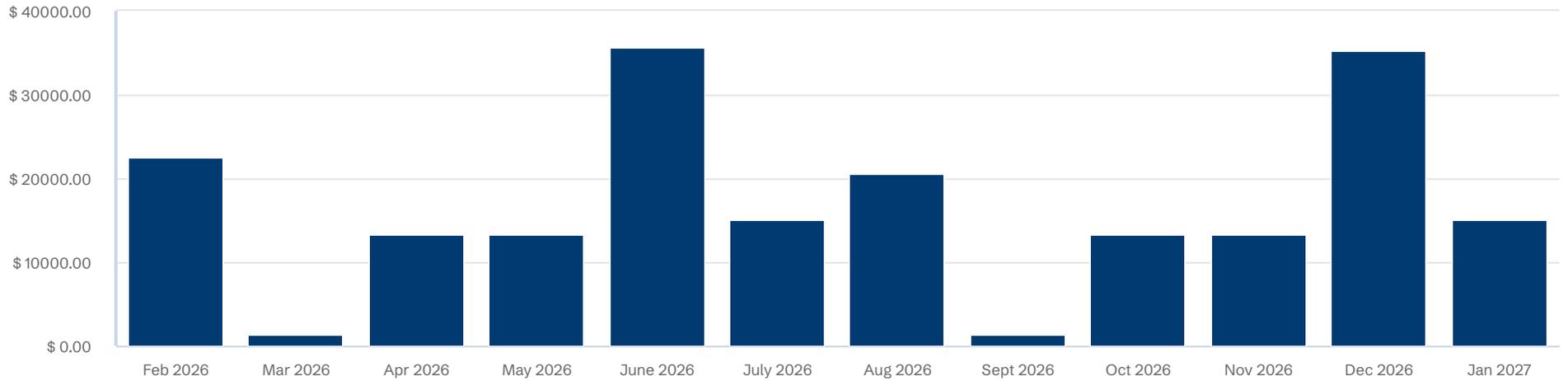
## Maturity Year

Maturity Year	Number of Securities	Maturity Amount	Allocation
2026	7	1,525,000.00	24.31 %
2027	8	1,197,000.00	19.24 %
2028	4	1,200,000.00	19.62 %
2029	6	1,105,000.00	17.61 %
2030	5	1,205,000.00	19.22 %
<b>Total:</b>		<b>6,232,000.00</b>	<b>100.00 %</b>

## Maturity Period



## Projected Income



## Projected Cash Flows Next 12 Months

Month	Projected Principal (To Maturity)	Projected Interest (To Maturity)	Projected Principal + Interest (To Maturity)
Feb 2026	\$348,000.00	\$22,636.53	\$370,636.53
Mar 2026	\$384,000.00	\$1,378.86	\$385,378.86
Apr 2026	\$0.00	\$13,325.24	\$13,325.24
May 2026	\$323,000.00	\$13,378.29	\$336,378.29
June 2026	\$95,000.00	\$35,675.71	\$130,675.71
July 2026	\$0.00	\$15,176.66	\$15,176.66
Aug 2026	\$0.00	\$20,553.86	\$20,553.86
Sept 2026	\$250,000.00	\$1,378.86	\$251,378.86
Oct 2026	\$125,000.00	\$13,325.24	\$138,325.24
Nov 2026	\$0.00	\$13,378.29	\$13,378.29
Dec 2026	\$0.00	\$35,319.46	\$35,319.46
Jan 2027	\$150,000.00	\$15,176.66	\$165,176.66

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## Results of SMAC Grant Request

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**From** Info <info@swmnarts.org>

**Date** Thu 1/29/2026 9:43 AM

**To** needle.girl@icloud.com <needle.girl@icloud.com>; val.halvorson@ci.madison.mn.us <val.halvorson@ci.madison.mn.us>; madison@ci.madison.mn.us <madison@ci.madison.mn.us>

 1 attachment (354 KB)

SMAC Grants - Finding your contract or report (June 2025) (1).pdf;

January 29, 2026

Deborah Meyer  
PD email: needle.girl@icloud.com

Val Halvorson  
AO email: val.halvorson@ci.madison.mn.us

Val Halvorson, City of Madison  
FA email: madison@ci.madison.mn.us

Dear Val:

I am pleased to inform you that the SMAC Board of Directors met on 1/27/2026 and voted to award the City of Madison a Public Art grant in the amount of \$17,600.00 for their project #PA-8, "Hwy 40 Welcome Mural". Your application scored a percentage of 81.17%. Below I have included comments from the grant review panel so you can better understand their scoring.

Within 30 days, log in to our [online grant system](#) to find and certify your contract ([instructions attached](#)). Both the project director and the authorizing official listed on the grant application are responsible for compliance with the contract. Please read through the contract carefully, paying special attention to the "Publicity and Acknowledgement" section, which outlines the proper use of credit lines when advertising your project.

Upon receipt of your completed contract (or within thirty days of the start date of the project, whichever is later) you will be sent a check for the full amount of your grant award.

SMAC expects you to spend what you have proposed in your budget. If changes become necessary during the project, you must email SMAC for prior approval ([info@swmnarts.org](mailto:info@swmnarts.org)). A final report is due sixty days after the completion of the project, in this case by 1/1/2027. The final report can also be accessed within our online grant system (under "Action Needed").

Congratulations and best wishes for a successful project. If we can provide assistance or answer any questions, please don't hesitate to email [info@swmnarts.org](mailto:info@swmnarts.org) or set up a meeting with [Caroline](#) or [myself](#). You can also call our office at 800-622-5284.<sup>7</sup>

Sincerely,



Nicole DeBoer  
Executive Director

P.S. Some of the funds for this project have been allocated by the Minnesota Legislature through its Arts & Cultural Heritage Funding Plan. Please thank your area legislators for their support of this important project (if possible, send a copy of your thank you letter to SMAC). For information on reaching your legislators, please email [info@swmnarts.org](mailto:info@swmnarts.org).

### **PANEL EVALUATIONS**

**Artistic Quality & Merit: 85%** The artist's examples of work are impressively in keeping with the applicant's intent. The theme is congruent with other public art in the vicinity. Stylized background offers an unusual but captivating portrayal of prairie elements (for example, echinacea), distinctive among many other "prairie" murals. Vivid colors will prompt head turning. The artist is well-experienced and has demonstrated the capability of producing works of high quality. Artist chosen for the project shows high artistic talent and a proven track record of successful mural projects. The concept of featuring pheasants reflects the community well. Having a public mural in town is a great way engage with art for the public and visitors. The work samples presented indicate a very high quality body of work for the artist slated to work on this project. I am glad the applicant made considerations for how the work will be viewed by passers by in vehicles. It's an important consideration. I also like that artistic themes were analyzed with the other public art pieces in the city and that helped to inform this project. The artist is clearly established and successful in their field. With a robust resume, photographic proof of the quantity and quality of work, and a statement describing the design choice for this particular project, there is no reason to doubt that the outcome of this project would be not only well received in the community but also serve as a stand out example of public art in action. It is clear that the city of Madison is interested in the promotion of the arts. There is an emphasis throughout the application on the community's pride and interest in the arts. The investigation into and selection process of choosing an artist for the project was fair and clearly discussed – the artist chosen is accomplished in the area of murals. The artist is clearly creative and technically skilled. Their artist search process was so mindful for finding the best fit for them.

**Reaching the Underserved: 70%** It is admirable that the project seeks to foster intergenerationality, ethnic diversity and people who are less financially resourced than some others. I do not see an explanation of how they will be included in anything but appreciation of the finished work. I do not see how any of these underserved or marginalized populations will be involved in the actual planning for or creation of the artwork, but understand that may be by design, insuring a quality product. Nothing specific on how the underserved would be directly involved, other than viewing it. It's good to see that the work is accessible via a widened sidewalk as well. Identifying specific groups in the community is a good start. I would say that what they have described is more an accommodation than outreach or involvement. It's understandable to not have members of the general public participate in the active creation of the artwork, but I was hoping to see a plan for the artist visit to the school before they are out for the school year to build excitement and knowledge about the art, story-telling opportunities for the elderly or Hispanic members of the community to accompany some of the public gatherings/celebrations they are planning for the unveiling of this work. They have clearly identified a few ways they can make this art accessible by assisting with transportation needs and providing bilingual

materials. The applicant has made clear and specific decisions on how to reach out and get the community involved as much as possible in this project. Many strategies for reach out are included – bilingual promotions, ADA accommodations, and intentional engagement of community members of all ages are specifically noted as examples.

**Impact on Participants & Audience: 79%** This location is well selected as a greeting to the city. Related to durability, sun exposure is mentioned to be reduced with a south face. The feedback loop is multi-faceted, providing a variety of ways to learn about how the community will have responded to the process and the dynamic color result of this initiative. Mention of this feedback process creates a pathway for future planning, which is so wise. Individuals who will have had nothing to do with the planning or evaluation will benefit from its location and captivating design for a long while. The countless passersby on highway 40 will enjoy a cheerful welcome, even if they are just driving through. Will be a striking feature for the town. What is the maintenance plan? Special paint/sealer? The town's arts council gave careful thought to location of mural for it to be a lovely backdrop for future festivals. The applicant presents a strong case for this project. I like how they point out that this large scale piece will create buzz in the community and spark conversation and ideas. I would liked to have seen additional details on the maintenance plan and materials being employed to ensure this mural stands the test of time. Applicant has a clear understanding and description of this work's purpose in this community. The scale and design will stand out in this space, and they have chosen a location that is appropriate for not only the regular visibility of the work but also the longevity of its vibrance. The planners of this work have taken into consideration the appeal of the image to suit a very wide range of art viewers. I believe their assessment of this work's ability to encourage conversation and appreciation for public art is accurate. From the artist selected to the location and imagery chosen this work may very well lean towards landmark territory. This project hits all areas of positive impact on the city, community members and promotion of the arts. The applicant does great job of explaining these in the application – not only in the present, but for years to come. Offering both social media and pen and paper comment cards for gathering feedback is convenient for the community. This will raise awareness that there's artistic activity in town and ties in with themes of the other public art in town. Some people will like the mural for what it is and others will see a bigger connection.

**Ability to Accomplish the Project: 83%** The Arts Council is experienced in managing previous public art projects. There is broad support from the property owner and other community supporters. Due diligence was done to enlist proposals from artists, distilling their artist selection through requiring work samples and then designing proposals for this particular project. Individuals involved represent a variety of Madison media, ensuring effective promotion of the reveal and dedication of the work. It helps to have more than Facebook as a measure of community engagement. They have a lot of community people on board, but how are they going to utilize them? The budget reflects reasonable expenditures per category. Organization has had successful projects before. Budget - who is the "Assistant Labor" (\$7000) and assistants (lodging)? What are their qualifications/duties? With a timeframe of 6 days and the large size of the mural, the artist will need help. It sounds like they have a good community support team to ensure the artist has space to work, and the mural wall will be properly prepared. I am wondering what the difference between "lodging costs" and "travel costs" are. There should be more details/itemization to help me understand the whole scope of the budget. That said, I believe this artist has the ability to accomplish based on the work and resume presented. Additionally, the MAC have provided a good plan elsewhere in this application. Appropriate cooperation from non-artist participants to make the project happen. I would have liked to have seen some more specifics about some of the extra events that are being planned around the production and unveiling of the work. Someone needs to plan and execute that, and it's unclear who specifically would take that on – whether it's MAC or individuals that have already been mentioned. It's great they have people involved with connections for regular publications. It is clear that have the buy-in from key figures on their board and members of the community that want this and are willing to commit to the prep, work, and funds

surrounding it. Budget looks pretty simplistic but also realistic and it seems like they have a contingency plan for shortfalls should they exist with the commitment from MAC. Looks as if the applicant has set forth a prep plan, including specific areas for the available to the artist and an experienced liaison. The artist is proven muralist. The timeline seems accurate – I see no issues with ability to accomplish said plan, other than weather. It seems to me if the weather does not cooperate it would only be a slight delay in timing – the project would still be completed. Budget includes funds from The Madison Arts Council – 20% of the artist’s budget, and they will also cover advertising, celebrations and community activities.

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**Southwest Minnesota Arts Council**

509 W Main St / PO Box 55

Marshall, MN 56258

800-622-5284 • 507-537-1471

[www.swmnarts.org](http://www.swmnarts.org)

*We are **urgently seeking** arts-supporting individuals from the following counties and sovereign nations as **SMAC Board Members**: Cansaypi/Lower Sioux · Kandiyohi · Meeker · Nobles · Pezihutazizi/Upper Sioux · Swift*

*Learn about [Board Responsibilities](#) or [Contact Us](#) with questions.*



# GARY DAHMS

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SERVING SENATE DISTRICT 15

E-Newsletter

February 20, 2026

### SESSION BEGINS

This week was the start of the 2026 legislative session, but it was not business as usual. On Tuesday, the Minnesota Senate and House of Representatives honored the memories of former House Speaker Melissa Hortman and her husband, Mark who were assassinated on June 14, 2025. In the Senate, members warmly welcomed Senator John Hoffman (DFL – Champlin). Senator Hoffman and his wife, Yvette survived an assassination attempt on the same day the Hortmans were murdered. On Thursday, Senators remembered their colleague Senator Bruce Anderson (R – Buffalo) who died unexpectedly on July 21, 2025.

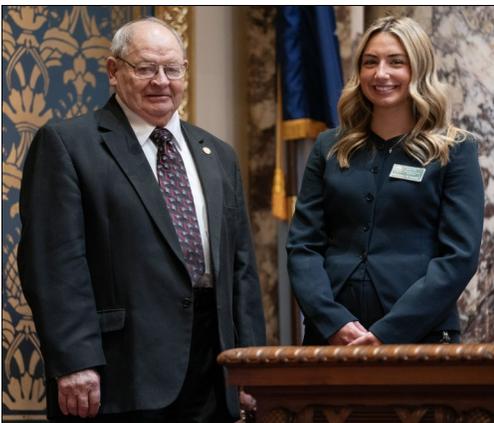
New security protocols are in place. All visitors to the Capitol and Minnesota Senate Building are subject to metal detector **weapons screening**. Visitors will also notice a larger Capitol Security and State Trooper presence.

Some of the issues the legislature will discuss this session will include addressing the state's fraud problem, passing a bonding bill, and discussing various policy changes. Click on the picture to the right to hear my comments.



### MEET THE INTERN

Interning for the office during the 2026 legislative session is Brooklyn Paine, a senior Political Science, Strategic Communications, Public Relations, and Advertising major at the University of St. Thomas – St. Paul. Brooklyn grew up in Duluth, Minnesota and graduated from Duluth East High School. Her first time in the Minnesota Capitol was in 2019 through the Youth in Government YMCA program where she competed in mock session.



Brooklyn comes from a large entrepreneurial family of small business owners. She spends her summers in Gordon, Wisconsin working at her parents' restaurant with her siblings. Brooklyn values American patriotism and hard work. She traveled outside of the U.S last spring to study Anti-Mafia Policy in Rome, Italy. She got to experience many different cultures and expand her understanding of government beyond the United States.

Brooklyn is a former university cheerleader who competed at the national level. She is passionate about public policy and hopes to attend law school after graduation. At the end of January, Brooklyn was hand-selected by her university for a career trek in Washington D.C, where she met with many different professionals on Capitol Hill. Brooklyn is very excited to work with Senator Dahms and his team. She looks forward to learning more about the legislative process and Senate District 15.

## SENATOR DAHMS, SENATE REPUBLICANS ROLL OUT AN ACTION PLAN TO STOP FRAUD

On Thursday, Senate Republicans rolled out a legislative action plan to stop fraud in Minnesota’s public support services and restore accountability in state government. The plan focuses on three key objectives: stricter legislative oversight, smarter use of technology to verify services, and stronger accountability for taxpayer dollars.

“Every dollar lost to fraud is a dollar Minnesotans intended to help families, seniors, and people with disabilities,” said Senator Gary Dahms (R – Redwood Falls). “It is time to stop the fraud and protect taxpayers’ hard-earned dollars.”

Our aim is to restore meaningful oversight of state agencies and spending. One bill would require legislative confirmation of agency commissioners. This reverses a recent change that allowed automatic confirmation. Another bill would ensure that services exceeding spending projections trigger automatic audits and legislative review. These measures help catch problems early and prevent fraud from spreading.

Additionally, our plan strengthens verification systems to ensure services are delivered as billed. Bills in this area expand electronic visit verification, requiring recipients to confirm services were provided. Another measure creates a “do not pay” list for individuals or entities ineligible for state payments. Managed care organizations would be required to verify eligibility before receiving full reimbursement. Technology would also flag suspicious activity for further review.

Senate Republicans are pushing for stronger accountability in Minnesota’s social services. Legislation would make it a crime for employees of the Department of Human Services (DHS) or the Department of Children, Youth, and Families (DCYF) to falsify records during audits. Annual fraud reports from the DHS and DCYF Office of the Inspector General would be reinstated, and all DHS and DCYF programs would face standardized, unannounced site visits. These measures aim to hold employees and providers accountable and protect taxpayer dollars.

“These bills are a step in the right direction of preventing further waste, fraud, and abuse in the State of Minnesota,” concluded Senator Dahms.

[Watch the press conference](#)



## MDA GRANTS FOR FOOD RETAILERS NOW AVAILABLE

The Minnesota Department of Agriculture (MDA) is now accepting applications for the Food Retail Improvement and Development Grant (FRIDG) program. Formerly known as the Good Food Access Program, FRIDG supports grocery stores and small food retailers that sell nutritious and culturally appropriate foods, including fresh produce, to underserved communities. Applications for both grants are due on Tuesday, March 10, 2026.

FRIDG offers two types of funding:

**Retailer Equipment and Infrastructure Grants**, which help food retailers purchase equipment and make physical improvements (such as electrical or architectural work needed to install equipment) that will sustain or increase the sales of nutritious and culturally appropriate foods. For-profit and not-for-profit grocery stores and small food retailers engaged in the sale of nutritious and culturally appropriate foods (including fresh fruits and vegetables) are eligible to apply. The retail location must serve an underserved community defined as a geographic area or group of people whose food access needs are not met by existing retailers. Applicants may request between \$5,000 and \$75,000, with a 25% cash match required. For more information, click [here](#).

**Technical Assistance Provider Support Grants**, which support organizations that provide business, workforce, and food access assistance to eligible grocery stores and small food retailers. For example, this might include providing workforce training, assistance with business planning, or providing information about Supplemental Nutrition Assistance Program (SNAP) and Women, Infant, and Children (WIC) eligibility. Nonprofit organizations, public agencies, and for-profit businesses with capabilities to provide technical assistance to eligible grocery stores and small food retailers are invited to apply. Applicants may request between \$5,000 and \$100,000, with a 25% cash match required. For more information, click [here](#).

THANK YOU FOR VISITING US AT THE CAPITOL



Liz Auch, Countryside Public Health



David Sturrock  
Marshall Area Transportation Group



Pat LaCourse  
Brown County and Heartland Express



Nick Klisch, Redwood County

Not Pictured:

- ★ Anne Johnson, Redwood Area Chamber of Commerce
- ★ Braxton Seifert, Marshall

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Christina Andres, Sleepy Eye Chamber of Commerce  
Brad Gruhot, Marshall Area Chamber of Commerce

# MRES® TODAY

January-February 2026



## TORONTO POWER PLANT PROPOSAL CONTINUES THROUGH REVIEW PROCESS

Missouri River Energy Services (MRES) continues to move through the regulatory process for the proposed Toronto Power Plant north of Toronto in Deuel County, South Dakota, while awaiting a final decision from the South Dakota (SD) Public Utilities Commission (PUC).

The facility permit application for the proposed plant was submitted to the SD PUC on Aug. 7, 2025, by MRES and Western Minnesota Municipal Power Agency. The proposal includes a 145-megawatt natural gas-fired generating facility, along with a high-voltage transmission line connecting the plant to the regional grid. Natural gas would serve as the primary fuel, with fuel oil available as a backup.

A public meeting was held by the SD PUC in September 2025. The meeting provided an opportunity for community members to hear directly from project representatives and provide feedback. During the regulatory process, MRES has continued to work on other aspects of the project.

This includes coordinating with partners and staff on planning activities and early project development, as well as supporting the Local Review Committee's work evaluating potential local impacts.

Prior to the close of 2025, MRES staff responded to questions from SD PUC staff and additional data requests could potentially be forthcoming.

MRES continues to work with landowners in the area and equipment suppliers to support a targeted commercial operating date of October 2029.

The project is designed to provide fast-start, dispatchable generation to support system reliability and energy demand.

Upon approval by the respective governing bodies, construction is scheduled to begin in the spring of 2027.

Learn more about the project: [mrenergy.com/energy-resources/generation](https://mrenergy.com/energy-resources/generation)

## TORONTO POWER PLANT

- ▶ New 145-megawatt dual-fuel power plant (natural gas with fuel oil backup)
- ▶ Located near Toronto, South Dakota, on 20 acres
- ▶ Includes a 4.9-mile transmission line to the substation

Artist rendering of proposed Toronto Power Plant



# FROM THE EXECUTIVE TEAM: GUIDED BY OUR MISSION, NOT BY STRAIGHT LINES

As we begin a new year, it's a good time to step back and reflect on why Missouri River Energy Services (MRES) exists. Our mission remains clear and unchanged: to enhance the value of member utilities to their communities by supplying reliable, cost-effective, long-term energy and energy services in a fiscally responsible and environmentally sensitive manner. That mission continues to guide our work and our priorities as we move into 2026.

One thing is certain: uncertainty is now a constant we must be prepared to manage. The political and regulatory environment rarely moves in a straight line, and as I shared at last year's annual meeting, the pace and direction of change can feel like a whipsaw at times.

At the same time, each of our 61 member communities faces its own set of challenges and opportunities. Serving those diverse needs requires thoughtful planning and a clear focus on long-term reliability and affordability. That is why MRES remains committed to sustainability with an "all-of-the-above" resource strategy balancing various types of generation, power purchase agreements and transmission investment. This flexible approach allows us to adapt to changing conditions while ensuring that the unique needs of every member is considered as we plan for the future.

**Affordability** remains central. As utilities across the region make long-term investments in infrastructure to meet the changing needs of the electric grid and its customers, state and federal policy decisions can have real impacts on our customers' energy bills. Local control and flexibility matter. They allow you, our members, to make decisions that reflect the needs and priorities of the communities you serve.

**Reliability** also continues to be a top priority. In addition to stable generation, transmission and distribution systems, investment in technology solutions, cybersecurity, and physical security are critically important, and MRES remains committed to supporting members as these issues evolve.

**Advocacy** is the thread that ties it all together, and the engagement of our members truly makes a difference. We encourage each of you to build and strengthen relationships with your state and federal lawmakers. Now more than ever, making connections and sitting down for meaningful conversations helps foster open, honest dialogue about the needs and priorities of our member communities.

MRES is here to support you in that effort. If you need assistance making those connections or navigating the process, please reach out to us at [info@mrenergy.com](mailto:info@mrenergy.com).

The year ahead will bring opportunities as well as challenges. By staying focused on our mission and by working together we can continue delivering the value our communities expect from public power.

Thank you for your continued partnership and engagement.



*Matt Schull, MRES President & CEO*

## OUR MISSION

To enhance the value of member utilities to their communities by supplying reliable, cost-effective, long-term energy and energy services in a fiscally responsible and environmentally sensitive manner.

# MAKING ROOM FOR OPPORTUNITY IN WATERTOWN

Preparing for the future doesn't always mean building something new. Sometimes, it starts by creating space and keeping options open.

That's the approach behind recent work at the Watertown Power Plant, where Missouri River Energy Services (MRES) has taken deliberate steps to prepare the site for potential future opportunities. By purchasing and clearing properties adjacent to the plant, MRES has removed physical constraints and preserved long-term flexibility.

Two nearby properties, the former Hubbard Feed Mill and the Davis Digital Property, were acquired as part of this effort, adding more than five acres directly next to the plant. Demolition of both properties took place in 2025 and is now complete, including removal of structures, underground foundations and site utilities. The work also included extensive fill placement, grading and seeding, leaving the area level, stable and ready for future use, with a new gravel parking area improving access and functionality.



***“What they did preserve was a piece of local history.”***

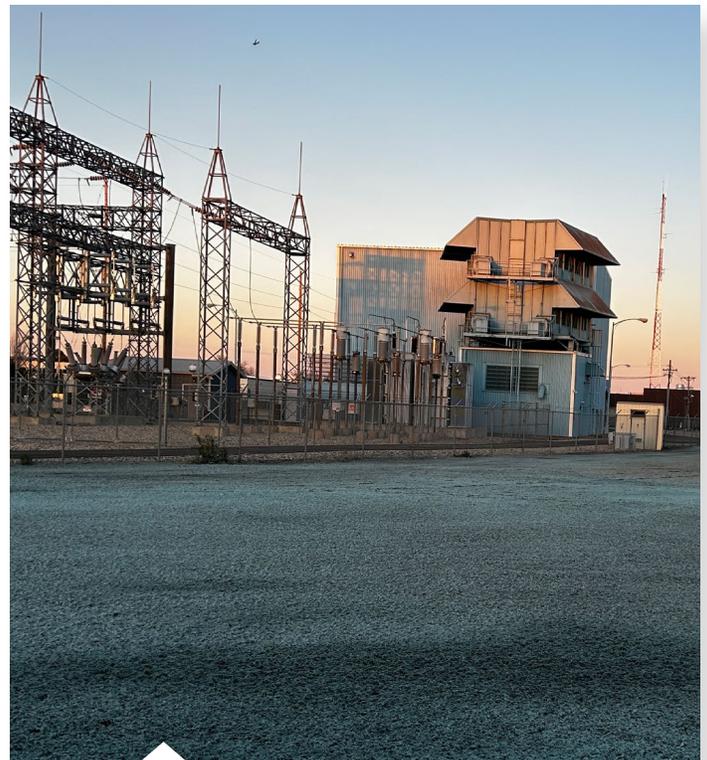
*— Nick Fanning, MRES resource engineer supervisor*

And for those wondering, crews did not uncover a time capsule thought to be buried on the site. “What they did preserve was a piece of local history. Stone from the former feed mill was carefully saved and will soon be given a new home,” said Nick Fanning, MRES resource engineer supervisor.

The Watertown Power Plant continues to serve MRES as a valuable resource. By clearing space around the site now, MRES ensures the Watertown site is ready for tomorrow.



*The Hubbard Feed Mill before demolition work began.*



*After demolition, the land is now ready for future opportunities and can be used as additional parking in the meantime.*

# KWIK TRIP & BRIGHT ENERGY SOLUTIONS® REBATES



*A Kwik Trip in Worthington, Minnesota, was able to save money and energy with BES rebates.*

When a new building is being planned, the choices made early, like lighting, heating and cooling, and insulation, can affect energy bills for years to come. That's where Bright Energy Solutions (BES) comes in. The program helps businesses find smart energy-saving options and earn rebates for proven savings, lowering both upfront costs and long-term expenses.

One company that has made energy efficiency part of its standard playbook is Kwik Trip, Inc. Since 2011, the family-owned company has built 19 Kwik Trip or Kwik Star stores in communities served by Missouri River Energy Services (MRES) member utilities. Over the last several years alone, 14 new Kwik Trip or Kwik Star locations used BES rebates, earning nearly \$100,000 while saving 361.69 kilowatts of demand and, each year, saving over 2 million kilowatt-hours of energy. Several more projects have recently been completed, with another store currently under construction in Moorhead, Minnesota.

For any business, the options for saving money and energy, especially with new construction, are significant, since BES offers more than one way for a project to qualify

for incentives, depending on when energy efficiency is considered during construction.

For the Kwik Trip projects, a design review was done. This option evaluates energy efficiency at the whole-building level. Through this process, the building owner and design team work with an MRES partner to model the proposed building against a baseline code-built facility.

During this review, key systems like lighting, heating and cooling, windows, roofing and the building shell are evaluated together. The team then looks at different options, showing how each choice affects construction costs and long-term energy savings. The company then ultimately decides which upgrades to include.

Once the new building is complete, actual energy use is verified, savings are confirmed and the rebate is calculated. Because this approach looks at the whole building, it often leads to larger rebates, especially for bigger facilities.

However, a full design review isn't necessary to earn rebates on a newly constructed building. According to Darlene Weber-Scott, MRES energy services technical specialist,

For already constructed buildings, Bright Energy Solutions provides no-cost energy walk-throughs, helping member businesses better understand their electric use and identify opportunities for long-term savings. To learn more about how your business or organization can benefit from BES, visit [brightenergysolutions.com](http://brightenergysolutions.com).

Share your Bright Energy Solutions stories at [info@mrenergy.com](mailto:info@mrenergy.com).

new projects can still qualify for prescriptive rebates. “These rebates apply to specific energy-efficient items, such as high-efficiency lighting or HVAC equipment.” Each approved item earns a set rebate amount. While this option is simple and straightforward, it focuses on individual systems rather than total building performance.

For Kwik Trip, efficiency is key. As a vertically integrated company, it operates its own bakery, dairy, kitchens, food-safety lab, distribution center, transportation company and even a health clinic. About 80% of the products sold in its stores are Kwik Trip-branded, made, shipped, and sold by the company itself. Opportunities for efficiency aren’t merely added benefits for the company; they are core to its operational strategy.

BES is designed to support this kind of forward thinking. Whether through a full design review or targeted prescriptive rebates, BES provides the data, verification and financial incentives businesses need to make energy-smart choices that pay off for years to come.



*Operational efficiency across all aspects of the business is foundational for Kwik Trip.*

## BRIGHT ENERGY SOLUTIONS REBATES BY THE NUMBERS

Bright Energy Solutions helps homeowners and businesses cut energy costs and run more efficiently through valuable rebate programs. Available to customers of municipal utilities that are members of Missouri River Energy Services, these rebates make it easier to invest in smarter, energy-saving upgrades.

The impact speaks for itself. As of the end of 2025, Bright Energy Solutions has paid \$31.7 million in rebates, issuing 60,783 rebates to residential and commercial customers and saving 508,377 megawatt/hours of energy.

**\$31.7**  
**MILLION**

Rebates paid through 2025



**60,783**  
Total projects



**508,377**  
**MWH**

Energy saved



# MRES COST-SHARE PROGRAMS AMPLIFIED MEMBER OUTREACH IN 2025

Missouri River Energy Services (MRES) cost-share programs helped member utilities turn everyday outreach into high-impact community connections.

Through three sponsorship opportunities – Bright Energy Solutions (BES), Value of Public Power (VPP) and Community Co-Sponsorships – members used cost-share dollars to support events, advertising and promotional materials that told their local stories while receiving up to 50% reimbursement on eligible expenses from MRES. From print and digital ads promoting energy efficiency to community events, these tools made it easier for utilities to stay visible in the communities they serve.

MRES invested more than **\$75,000** in member communities in 2025 using cost-share programs, in the end doubling the impact back to communities of more than **\$150,000**.

Check out how a few MRES members put these options to work with events, customized materials and co-branded messaging that reinforced public power values and energy efficiency. By taking advantage of these cost-share opportunities, members were able to stretch marketing budgets further.

As 2026 gets underway, MRES encourages each utility to participate. More information is available on the members-only site on [mrenergy.com](http://mrenergy.com). For more information, contact [info@mrenergy.com](mailto:info@mrenergy.com).

## Sauk Centre Public Utilities

In Sauk Centre, co-branded flex travel mugs and hot/cold packs helped keep energy efficiency and the Bright Energy Solutions rebate program visible. MRES also provided co-sponsorship support for two community events, Sinclair Lewis Days in mid-July and Night to Unite on Aug. 5.

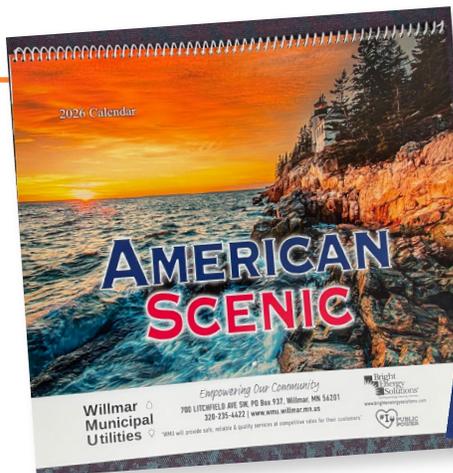


## ALP Utilities

On Oct. 13, 2025, ALP Utilities welcomed the Alexandria community to an open house at its new operations center during Public Power Week. Co-sponsored by MRES, the event featured guided tours, food and family-friendly activities, giving neighbors the opportunity to meet the people behind their power and water while celebrating local public power service and community investment.

## Willmar Municipal Utilities

MRES provided cost-sharing support for Willmar Municipal Utilities through the Value of Public Power by creating co-branded calendars and other practical items. These materials help highlight the role of the municipal utility in everyday life, providing useful resources for residents while reinforcing the reliability and local ownership of public power in Willmar.





### City of Barnesville

On July 24, 2025, the City of Barnesville hosted its annual Community Picnic at Blue Eagle Lake, bringing residents together for an evening of summer fun and community pride. Co-sponsored by MRES, the event included dinner, inflatable games and a giant water slide for kids, live music and a fireworks finale — creating a welcoming space to connect with neighbors and celebrate Barnesville.

### Detroit Lakes Public Utilities

MRES provided cost-sharing support for Detroit Lakes Public Utilities through support for the Detroit Lakes Community & Cultural Center Discovery Series, Community Theater performances at the historic Holmes Theatre and Tuesdays in the Park summer concerts. Through the BES cost-share option, MRES also partnered on a co-branded promotional blanket, giving Detroit Lakes a tangible, reusable way to promote energy efficiency and public power.



### Denison Municipal Utilities

Throughout summer 2025, MRES co-sponsored with Denison Municipal Utilities a series of events in Denison that brought energy and community pride to Uptown and the fairgrounds. From Hot Summer Nights on July 10 to the Crawford County Fair, Best in the West Showdown on July 30 and the Tri-City BBQ Fest in September, Denison Municipal Utilities made sure to help sponsor these events so residents and visitors could gather for music, food and family-friendly fun. Together, these events highlighted Denison's commitment to creating memorable community experiences and connection.



Photo courtesy of Denison Municipal Utilities

### City of Jackson

In 2025, MRES provided cost-sharing support for the City of Jackson with community-focused events that brought residents together. From Public Works Day on June 10, where kids received work gloves and ice cream, to the homecoming parade on Oct. 2 and Trunk or Treat on Oct. 30, these co-sponsored activities combined fun and community connection. A highlight of the Trunk or Treat included a bucket truck appearance complete with "Spiderman" dropping candy.



Photos courtesy of the City of Jackson

### City of Lake Park

In late September 2025, City of Lake Park, Minnesota, welcomed residents and visitors to its annual Pumpkin Fest, held in late September, celebrating fall with parades, crafts, food and pumpkin-themed fun. MRES provided co-sponsorship support with the City of Lake Park to help support this growing community tradition and strengthen local connections.



Photo courtesy of the City of Lake Park

### Sanborn Municipal Utilities

The City of Sanborn's Railroad Days featured Cruise Night on Main Street, antique tractor rides, cook-offs, youth activities and a fireworks finale at Miller Park. With cost-sharing support from MRES, the city helped sponsor multiple days of events that celebrated local history and encouraged community participation.



Photo courtesy of Sanborn Railroad Days Committee

# SUPPORTING MEMBERS THROUGH EXPERIENCE

Change can be challenging for any utility, especially when decades of experience walk out the door at once. For Missouri River Energy Services (MRES) member Rock Rapids Municipal Utilities (RRMU), the retirement of two longtime linemen with nearly 50 years of combined service, along with a utility coordinator who had served the community for 35 years, marked a major transition for the electric department.

“With that many years of experience retiring at the same time, we knew we needed to be intentional about how we supported the new crew,” said Jennifer Wippert, general manager of RRMU. “We wanted to make sure they had the tools and confidence to succeed.”

As a supplemental distribution maintenance (DM) community, RRMU turned to MRES for support. Jeff Bechtold, now retired MRES distribution maintenance superintendent, volunteered to sponsor two apprentices in the Denny Merchant Journeyman Lineman Program, administering the four-year program locally.

“This was the first time we had formally enrolled employees in the Denny Merchant program,” Wippert said. “In the past, our linemen earned their journeyman status through years on the job, but this approach gave our new crew more structure.”

Bechtold traveled to Rock Rapids monthly to administer testing, review coursework and offer guidance on projects. “Jeff didn’t just give the tests and leave,” Wippert said. “He

## ROCK RAPIDS UTILITIES

spent time with the crew, answered questions and built relationships, not just with electric, but with our water, wastewater and gas teams as well.”

In November 2025, both the utility coordinator and lead lineman completed their “books,” officially finishing the Denny Merchant program. While RRMU could have completed the training independently, Wippert said the added

support made a meaningful difference. “Jeff wanted to help, and having someone with his experience involved added a lot of value beyond the coursework.”

The collaboration extended beyond Rock Rapids. Through the DM program, RRMU worked alongside other MRES member communities, including the Luverne, Minnesota, crew, on major efforts such as a substation transfer to temporary gear in December 2023 and recovery work during the 2024 flood.

“We really enjoyed working with those crews and truly appreciated the help,” Wippert said. “Our team hopes to be there for other communities if the need ever arises.”

Today, the Rock Rapids legacy continues with a new generation of trained professionals, supported by collaboration and shared expertise across the MRES membership.

## A LEADERSHIP TRANSITION AT MRES

After more than four decades of service, Jeff Bechtold retired from his role as MRES distribution maintenance superintendent on Jan. 2. Over his career, Jeff supported member utilities across the MRES footprint by sharing his knowledge, mentoring crews and stepping in when extra hands were needed.

Stepping into the role is Sam Jones, who brings strong distribution maintenance experience and a commitment to continuing the MRES tradition of member-focused support.



Rock Rapids Utilities Linemen are Tanner Vogl (left) and Kris Krull (right).

# MRES BOARD FORMALIZES COMMITTEE ASSIGNMENTS

During its January meeting, the MRES board of directors finalized its committee appointments for 2026.



## MRES BOARD OF DIRECTORS

- Chair: **Vernell Roberts**, Detroit Lakes, Minnesota
- First Vice Chair: **Steve Meyer**, Brookings, South Dakota
- Second Vice Chair: **Scott Hain**, Worthington, Minnesota
- Third Vice Chair: **Murray Hulstein**, Sioux Center, Iowa
- Fourth Vice Chair: **Dave Carlsrud**, Valley City, North Dakota
- Secretary/Treasurer: **Steve Lehner**, Watertown, South Dakota
- Director: **Ted Cash**, Alexandria, Minnesota
- Director: **Kevin Georgius**, Denison, Iowa
- Director: **Brad Palmer**, Pierre, South Dakota
- Director: **John Prescott**, Vermillion, South Dakota
- Director: **Travis Schmidt**, Moorhead, Minnesota
- Director: **Matt Van Schouwen**, Orange City, Iowa
- Director: **Rob Wolfington**, Benson, Minnesota



## Western Minnesota Municipal Power Agency

## WMMPA BOARD OF DIRECTORS

- President: **Scott Hain**
- Vice President: **Ted Cash**
- Secretary: **Travis Schmidt**
- Treasurer: **Rob Wolfington**
- Director: **Scott Grabe**, Staples, Minnesota
- Director: **Vernell Roberts**
- Director: **Pete Wyffels**, Marshall, Minnesota

## EXECUTIVE COMMITTEE

- **Vernell Roberts**, Chair
- **Steve Meyer**, First Vice Chair
- **Scott Hain**, Second Vice Chair
- **Murray Hulstein**, Third Vice Chair
- **David Carlsrud**, Fourth Vice Chair
- **Steve Lehner**, Secretary / Treasurer

## FINANCE COMMITTEE

- **Steve Meyer**, Chair
- Murray Hulstein
- Steve Lehner
- Matt Van Schouwen
- Rob Wolfington
- Vernell Roberts, Ex-officio

## PERSONNEL COMMITTEE

- **Scott Hain**, Chair
- David Carlsrud
- Ted Cash
- Brad Palmer
- John Prescott
- Vernell Roberts, Ex-officio

## NOMINATING COMMITTEE

- **Ted Cash**, Chair
- Steve Lehner
- John Prescott
- Matt Van Schouwen
- Vernell Roberts, Ex-officio

# THE POWER OF A PLAN

With the start of a new year, planning and goal setting are top of mind. For member municipalities, strategic planning provides an opportunity to broaden the lens of service to customers — to see what’s working, brainstorm where opportunities for improvement exist, align priorities and define a plan for several years into the future. As part of its member services, Missouri River Energy Services (MRES) supports members through a guided strategic planning process.

Strategic planning is about building consensus, setting direction and being intentional. Things don’t always unfold exactly as expected, but having a plan provides clarity.

With a facilitation partner, MRES assists each member through the process by bringing key participants together to define strategic priorities and measurable goals that help guide decision-making and budgeting. Strategic planning helps members answer critical questions: Where do we want to be in five years? Are we aligned on priorities? Are resources being used effectively to support long-term goals? The guided process translates vision into actionable strategies that support utility and community needs.

MRES offers its members special discounted rates to minimize cost barriers for cities and utilities. As the new year begins, MRES encourages member utilities to consider how these services could help position their organization for long-term success.

For more information, contact [info@mrenergy.com](mailto:info@mrenergy.com).



## TOOLS & TRAINING TO HELP MEMBERS SECURE FUNDING

As funding opportunities evolve, Missouri River Energy Services (MRES) is committed to helping members and their communities navigate an increasingly complex grant landscape. One way is through practical, no-cost grant-training and research.

In December, MRES partnered with Baker Tilly to offer *Grant Writing 101: How to Find & Win Federal, State and Private Grants*, a one-hour training tailored to member utilities and communities.

The session focused on more than just writing skills. As federal programs shift or sunset, the ability to identify and pursue alternative funding sources has become increasingly important. The training focused on several key elements of the grant-writing process: how to look beyond federal grants to opportunities offered by state and local governments, private foundations and companies with regional or local ties; how to determine which grants are the best fit for a project; how to write compelling applications for different types of funders; and how to reduce administrative burden after an award is received.

Led by experts from Baker Tilly with extensive experience, the webinar provided real-world insights and practical tools that members can apply right away, whether as lead writers or support staff.

For members who were unable to attend live, or who want to watch again, the full webinar recording and presentation slide deck are now available on the members-only website: [mrenergy.com/members-only](http://mrenergy.com/members-only).

In addition, MRES has compiled an extensive library of grant-related resources, including guidance on grant-writing best practices, application tips, compliance and post-award management as well as links to key state and federal funding resources.

Members with questions or who would like help accessing these resources are encouraged to contact MRES Member Programs staff at [info@mrenergy.com](mailto:info@mrenergy.com).

# MEMBER MILESTONE ANNIVERSARIES

Each municipal member forms the foundation of Missouri River Energy Services and each membership milestone anniversary reflects decades of working together to provide reliable, community-owned energy that strengthens both individual communities and public power.





PO Box 88920  
Sioux Falls, SD 57109-8920

Phone: 605-338-4042 | Fax: 605-978-9360

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## EVENTS CALENDAR

**FEB  
6-22**

**POLAR FEST**  
Detroit Lakes, Minnesota  
[polarfestdl.com](http://polarfestdl.com)

**FEB  
7**

**FROSTBITE FOUR**  
Beresford, South Dakota  
[facebook.com/frostbitefour](https://facebook.com/frostbitefour)

**FEB  
21-22**

**SHIVERFEST**  
Devils Lake, North Dakota  
[devilslakend.com](http://devilslakend.com)

**FEB  
23-24**

**APPA LEGISLATIVE RALLY**  
Washington, D.C.  
[publicpower.org](http://publicpower.org)

**MAR  
24-25**

**MMUA LEGISLATIVE CONFERENCE**  
St. Paul, Minnesota  
[mmua.org/events](http://mmua.org/events)

To have your event listed, send the event's date, name, location and contact information to [info@mrenergy.com](mailto:info@mrenergy.com).

Visit [mrenergy.com/events](http://mrenergy.com/events) to see a full listing of calendar events for MRES.



MRES Events



2779 261st Ave Madison, MN 56256 Ph: (320) 321-9690

## **2026 Lawn & Landscaping Contract**

**A-N-H Lawn Care** will be providing Lawn and Landscaping services for

Client: City of Madison

Contact: City of Madison

Phone: (320) 598-7373

Email: Madison@ci.madison.mn.us

Address: 404 6th Madison MN, 56256

This agreement shall be in effect during the 2026 season including Spring, Summer, and Fall.

For this job, **A-N-H Lawn Care** will be performing the following work:

**A) Seasonal Lawn Maintenance: Initial Clean up: \$200**

**After Initial Clean up Rate: \$100 Per hour.**

- Contractor will cut, trim, blow all designated mowing areas
- Service may be performed a day before, or a day after, due to inclement weather forecasts.

**C) Mulch Installation: \_\_\_\_\_**

- Deliver and install 2" of **COLOR/TYPE** mulch to existing landscaped areas/mulch beds/islands/boulevards.
- Clean up staging area after job is completed including newly mulched landscaping beds/islands/boulevards.
- Bed edging / redefining may be performed for an additional charge, and not included in the above quoted price.

**D) Spring Clean Up: \_\_\_\_\_**

- Includes removal of leaves, trash, and debris from the lawn and landscape beds on property from Spring.
- Includes Spring pruning / cutbacks of perennial plants on the property. Additional shrub / tree pruning extra.

**E) Fall Clean Up: \_\_\_\_\_**

- Service will be performed mid-late November, or when leaves have mostly fallen on property before Winter.
- Includes removal of leaves, trash, and debris from the lawn and landscape beds on property.

**Total For All Quoted Services For YEAR: TBD**



## 2) A-n-H Lawn Care Responsibilities

### A-n-H Lawn Care agrees:

- To operate in a professional, predictable manner, with a clean presentable image while on site.
- To use subcontractors as it sees fit to complete work orders and tasks with prior approval.
- To hire only those workers legally authorized to work in the United States.
- To maintain insurance and coverage deemed necessary by law including liability and auto.

## 3) Payment Terms & Conditions

- All services performed will be paid in full within **Net 30 days**.
- The client will be billed after service for all services including mowing / maintenance / and landscaping jobs.
- Any landscaping work over **\$500** will require a **50%** deposit, including spring mulching services.
- Payments may be issued via Check, PayPal, venmo, or online invoice bill pay through **Yardbook**.
- Payments made after 30 days may be subject to a **\$25/month late fee**.

## 4) Legal Notices / Disclaimers

- The client is advised and permits their property to be photographed and/or videographed for the purpose of site documentation and for social media/marketing purposes.
- A-n-H Lawn Care and the Property owner agree that this contract is enforceable according to the laws of the state of Minnesota.
- Any individual who signs this agreement on behalf of the property owner or A-n-H Lawn Care, promises and guarantees that he or she is fully authorized to execute this agreement on behalf of his or her employer or company. In the case of an agent of the property owner, such agent represents, promises and guarantees that such agent is fully authorized to execute this agreement on behalf of the property owner.
- This agreement will not be binding upon the contractor until a signed copy has been received by our office. No oral agreements will be accepted, whatsoever.

A-n-H Lawn Care  
Armando Vargas  
2779 261st Ave. Madison, MN 56256

\_\_\_\_\_  
Customer Name  
Armando Vargas  
Contractor Name

\_\_\_\_\_  
Customer Signature  
Armando Vargas Jr.  
Contractor Signature

\_\_\_\_\_  
Date  
2/11/26  
Date

## **INDEPENDENT CONTRACTOR AGREEMENT**

**THIS AGREEMENT** is made on the 23rd Day of February, 2026, between the City of Madison, ("City ") and A-N-H LAWN CARE ("Contractor"). Contractor is in the business of providing general property maintenance services and experienced in said business. Accordingly, City and Contractor agree as follows:

1. Contractor agrees to perform lawn and yard care services for the period of May 1<sup>st</sup> to November 1<sup>st</sup>. Such services will include the maintenance of grass and yard areas for properties in violation of the City's Grass and Weed Ordinance No. 362. The City will identify the properties in violation and will direct Contractor to maintain the property as needed until the growth season has ceased or November 1<sup>st</sup>, whichever comes first. Lawn and yard care services are described as follows:

- a. Mow all lawn areas with mowers. Grass to be cut between 2 and 3 inches.
- b. Trim around trees, beds and any area not accessed by mowers with string trimmers.
- c. Pick up all debris, rubbish and yard waste; remove from property and dispose of properly.
- d. Perform these tasks as directed by an authorized representative of the City.
- e. Work is to be performed within 5 days of notice from the City

2. Contractor agrees to periodically submit an invoice of services rendered under this agreement. The City will compensate Contractor at a rate of \$200 per hour for initial clean ups and \$100 per hour after initial clean up.

3. Any and all expenses incurred by Contractor in performing services pursuant this Agreement are the sole responsibility of Contractor.

4. Contractor shall have no obligation to work any particular hours, except as specified herein, or any particular amount of hours. Contractor shall determine the means and manner in which Contractor provides her services. The CITY and its agents and representatives shall not have any right to control or direct the details, manner or means by which Contractor provides her services.

5. Contractor acknowledges that information he may acquire in the course of the performance of this Agreement, to the extent not generally known or available to the public, constitutes confidential information of the CITY. Contractor agrees not to disclose or use for Contractor's own benefit any confidential information of the CITY, and further agrees to return all such confidential information to CITY on any non-renewal or termination of this Agreement.

6. Consistent with the relationship between the parties to this Agreement, Contractor shall not be represented to the public as an employee or agent of CITY by either Contractor or CITY.

7. Contractor agrees to secure any and all necessary licenses for the operation of Contractor's business, and to conduct such business in full compliance with all applicable laws, codes, and regulations, and shall carry the appropriate liability insurance relative to said services naming the CITY as a covered entity.

8. The term of this agreement shall be from May 1 to November 1 unless terminated by either party, with or without cause.

9. Contractor agrees to comply with all tax laws applicable to the operation of a business such as contractors, including, but not limited to, the reporting of all gross receipts therefrom as income from the operation of a business, the payment of all self-employment taxes, compliance with all employment tax requirements for withholding on any employees used by contractor, and compliance with state employment workers' compensation laws. Contractor acknowledges the payments by CITY to Contractor will be subject to information reporting requirements (and backup withholding requirements, if and as applicable) as the same are imposed by applicable law. Contractor acknowledges that Contractor will not be treated as an employee of CITY with respect to services under this Agreement, either for federal or state tax purposes, or for the purposes of any employee welfare or pension benefit plans that are or may come to be maintained by CITY, or for purposes of any other benefits or perquisites that CITY accords to any of its employees.

IN WITNESS WHEREOF, each of the CITY and Contractor has executed or cause this Agreement to be executed upon the date and year first above-written.

CONTRACTOR

\_\_\_\_\_  
A-N-H LAWN CARE

CITY OF MADISON

By: \_\_\_\_\_

Its:

**CITY OF MADISON, MINNESOTA  
RESOLUTION 26-13**

STATE OF MINNESOTA)  
COUNTY OF LAC QUI PARLE)  
CITY OF MADISON)

**RESOLUTION ESTABLISHING A FEE SCHEDULE PURSUANT TO §34.01  
OF THE MADISON CODE OF ORDINANCES FOR THE YEAR 2026**

(Memorial Bench & Interconnection Application)

**WHEREAS**, the City Council is interested in establishing a fee schedule pursuant to §34.01 of the Madison City Code of Ordinances for the year 2026, effective February 23, 2026.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, LAC QUI PARLE COUNTY, MINNESOTA** that the following fee schedule for the year 2026 be adopted pursuant to §34.01 of the Madison City Code of Ordinances.

<b>I.</b>	<b><u>LIQUOR LICENSES</u></b>	<b><u>Fee</u></b>
<b>A.</b>	<b><u>RETAIL LIQUOR LICENSE</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	750.00
	3. Sunday License	50.00
<b>B.</b>	<b><u>WINE (RESTAURANT ONLY)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>C.</b>	<b><u>TEMPORARY (1 or 3-day)</u></b>	
	1. On Sale Liquor	150.00
	2. On Sale Beer	150.00
<b>D.</b>	<b><u>ON-SALE BEER (3.2 or STRONG BEER)</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>E.</b>	<b><u>SPECIAL CLUB</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Initial/Annual Renewal	100.00
<b>F.</b>	<b><u>SET-UP</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	100.00
<b>G.</b>	<b><u>OFF-SALE BEER</u></b>	
	1. Investigation Fee (New Applicants)	100.00
	2. Annual Renewal	200.00

<b>II.</b>	<b><u>GAMES OF SKILL</u></b>	
	Pool Tables/Pinball/Video Games	25.00
<b>III.</b>	<b><u>OTHER</u></b>	
	Special Use Permit	75.00
<b>IV.</b>	<b><u>TATOO AND BODY PIERCING SERVICES</u></b>	
	1. Initial Application	250.00
	2. Initial Investigation	100.00
	3. Annual Renewal	100.00
<b>V.</b>	<b><u>ZONING PERMITS</u></b>	
	Value 0-\$5,000	65.00
	\$5,001-\$15,000	130.00
	Value Over \$15,000	200.00
	Petition to Subdivide Plats:	
	Less than 5 Lots	100.00
	5-10 Lots	150.00
	More than 10 Lots	200.00
	Variance Application	250.00
	Conditional Use Permit	325.00
	Special Permit	100.00
	Rezoning Request	100.00
	Code Amendment	375.00
	Street/Alley Vacation	75.00
	Annexation Request	250.00
		(plus State of MN fees)
<b>VI.</b>	<b><u>DOGS &amp; CHICKENS</u></b>	
	Dog License -Neutered Male and Spayed Female (Calendar Year)	N/C
	Dog License - Unspayed Female & Unneutered Male (Calendar Year)	N/C
	Chicken Permit – Initial Application	100.00
	Chicken Permit – Renewal Application	50.00

**VII. UTILITY & SERVICE CHARGES**

Right-of-Way/Street Digging Permit		200.00*
	*Plus Any Extra Costs for Street Repair	
Water & Sewer Connection - Simultaneous		100.00
Electric & Water Meter Connect/Disconnect Fees (per meter)		50.00
Security Deposits – Residential		150.00
Commercial		200.00
• Plus an additional \$50.00 if electric heat is main heat source		
Administrative Processing Fee – per month on accounts that become delinquent		20.00
Utility service tampering fine (per meter)		200.00
Sanitary Discharge Exception Permit (November 15 – April 15)		N/C
Pole Attachment Rental Fee	\$50 per attachment (per attached pole) per year	
Pole Attachment Application Processing Fee		1,500
**Required Third Party Review: Billed Actual Attorney and Engineer Costs		
<b>Distributed Generation Interconnection Application Fee</b>		<b>100.00</b>
 <u>Equipment Rent (Per Hour) – *Does not include labor</u>		
Sweeper		50.00
Loader/Blower		100.00
Truck		40.00
Tractor Mower		50.00
Skid Loader		50.00
With attachments		75.00
Grader		75.00
Cat Loader		75.00
Aerial Truck		75.00
Digger Derik		75.00
Sewer Machine		75.00
Water Trailer		75.00
*Labor of City Employee operating equipment – per employee per hour		65.00
 <u>Labor &amp; Materials/Supplies (Per hour or quantity)</u>		
Labor (Per Hour)	(minimum charge)	65.00
Gravel (Per Yard)		14.00
Water (Per 100 Gallons - Hard)		1.25
Water (Per 100 Gallons - Processed)		2.75
Reclaimed Granite (Per Yard)		15.00
Reclaimed Pea Rock (Per Yard)		4.00
Salt & Sand (Per Yard)		12.00

**VIII. ADMINISTRATIVE CHARGES**

Maps		5.00
Copies (Per Page)		0.25
Fax Machine (Per Page)		.25
Service Charge - Returned Checks		35.00
Special Assessment Certification – levied and pending		10.00
Copies of Audit Report (postage additional)		10.00
Peddler/Transient Merchant Permit		50.00
Digital Sign Fee (\$5 Per Day)	(minimum charge)	25.00
Credit Card Fee – Utility Billing Payment	3.95%; \$2.50 minimum	

Credit Card Fee – Misc. Payments		3.95%; \$2.50 minimum
Credit Card Chargebacks		15.00
Payor eCheck Fee		1.95
eCheck Rejects		5.00
<b>IX. <u>CITY HALL FACILITIES</u></b>		*\$50 Extra charge for clean up
Madison Room	Basic Charge	25.00
Auditorium	Basic Charge	50.00
Basement	Basic Charge	50.00
<b>X. <u>RECREATIONAL</u></b>		
Jacobson Park Wayside Rest (“rest area”)	Nightly	30.00
	Weekly	150.00
Recreation Field Damage Deposit		100.00
ATV Permit (per lifetime of vehicle)		100.00
Golf Cart Permit (per lifetime of vehicle)		100.00
Picnic Tables – rentals for non-city facilities (per table per day)		10.00
<b>Memorial Bench</b>		<b>1,275.00</b>
Memorial Bench Concrete Slab		200.00
Memorial Picnic Table		1,000.00
<b>XI. <u>ELECTIONS</u></b>		
Filing Fee		2.00
		*If petition filed, no charge
<b>XII. <u>CODE ENFORCEMENT</u></b>		
<b>Charges for Service:</b>		
Dog/Cat Pound Boarding Fee		25.00/day
Animal Transportation Fee		100.00
Mowing, Snow Shoveling, and Code Compliance Services (minimum)		60.00-100.00/hour
<b>Fines:</b>		
Dog/Cat Running at Large Fine		100.00
Parking Violations Fine		100.00
Snow Removal (Sidewalk) Fine		100.00
Vehicle Storage Fee (Impoundment)		25.00/day
Vehicle Towing		175.00
Sanitary Discharge Fine		50.00
Code Violation – Public Nuisance Fine		100.00
Sanitary Sewer Inspection - Noncompliant Surcharge		75.00/month
<b>XIII. <u>SWIMMING POOL</u></b>		
General Admission (Daily Pass)		5.00
Season Pass - individual		100.00
Season Pass - family		250.00
Season Pass – family over 6 people		add'l 25.00
Lap Swim Punch Card 10 sessions		30.00

Lessons (depends on swimmers' level)	50.00-60.00
Private Lessons (per person)	150.00
Pool Rental	Afternoon session \$500, Evening session \$250

**XIV. AMBULANCE DEPARTMENT**

Base Fee	900.00
Flight Crew Transport (add)	\$250.00 (Flat Rate/Round Trip)
Wait Time if exceeds 30 mins (add)	\$60 per hour
Mileage per loaded mile (add)	\$21.00
North Memorial Flight Crew Transport (add)	\$350.00 (Flat Rate/Round Trip)
Treat/No Transport	200.00
Standby	
Races (Per Hour)	60.00
School Events (Per Hour)	60.00
Hospital (Per Hour)	60.00
Advanced Life Support	1,300.00

**XVI. MILEAGE**

Rate Reimbursement per mile (As established by resolution/ordinance)	IRS Rate
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**XVII. FIRE DEPARTMENT**

First Hour**	1,000.00
Every Additional Hour	250.00
False Alarm – on site	250.00
Materials	Determined as needed
Standby	
Races (Per Hour)	60.00
**Emergency (non-fire) Call	250.00-1,000.00

Upon the vote taken thereon, the following voted:

For:  
Against:  
Absent:

Whereupon said Resolution No. 26-13 was declared duly passed and adopted this 23<sup>rd</sup> day of February, 2026.

\_\_\_\_\_  
Maynard Meyer  
Mayor

Attest: \_\_\_\_\_  
Christine Enderson  
City Clerk

**CITY OF MADISON  
AGENDA AND NOTICE OF MEETING**

Special Meeting of the Planning & Zoning Commission –12:00 p.m.

**20<sup>th</sup> Day of February 2026**

Madison Municipal Building Auditorium

1. **CALL THE SPECIAL MEETING TO ORDER**  
Chair Maynard Meyer will call the meeting to order. (chair)
  
2. **APPROVE AGENDA**  
Approve the agenda as posted in accordance with the Open Meetings law, and herein place all agenda items on the table for discussion. A MOTION is in order. (comm.)
  
3. **APPROVE MINUTES**  
A copy of the minutes of the October 4, 2024 Special Meeting is attached. A MOTION is in order. (comm.)
  
4. **PUBLIC HEARING @ 12:00 P.M.**
  - A. Conditional Use application received from LqP Soil and Water Conservation District. A DISCUSSION and MOTION may be in order. (comm.)
  
5. **UNFINISHED & NEW BUSINESS**
  - A. Other (comm.)
  
6. **ADJOURNMENT** (comm.)

**MADISON PLANNING &  
ZONING COMMISSION  
SPECIAL MEETING OCTOBER 4, 2024**

Pursuant to due call and notice thereof, a special meeting of the Madison Planning and Zoning Commission was scheduled for Friday, October 4, 2024, at 12:00 pm.

Members present: Maynard Meyer, Allan Thompson, Greg Schmidt, and Bill Matthes. Others present: City Manager Val Halvorson, City Clerk Christine Enderson, and Zoning Officer Todd Erp. Members absent was Graylen Carlson.

**AGENDA**

Upon motion by Thompson, seconded by Schmidt and carried, agenda was approved as presented.

**MINUTES**

Upon motion by Schmidt, seconded by Thompson and carried, the August 23, 2024, meeting minutes were approved.

**CONDITIONAL USE PERMIT PUBLIC HEARING – ALMA & JON REDEPENNING**

At this time, the public hearing in regard to a Conditional Use Permit Application submitted by Alma and Jon Redepenning for construction of a storage garage on property they own at 314 4<sup>th</sup> Avenue was opened. No one from the public was present.

The property of 314 4<sup>th</sup> Avenue is in a residential zone, and the size of the garage desired by the property owners requires them to obtain a Conditional Use Permit. Discussion was held regarding the size of the garage, setbacks, roof overhang, and accessory use as the zoning permit was not clear. Zoning Officer Todd Erp noted there is enough area for the garage to follow the ordinance guidelines and will confirm with the property owners that it follows such.

The Planning and Zoning Commission addressed the following considerations:

- (1) Relationship to the city’s growth and development patterns;
- (2) The geographical area involved;
- (3) Whether the use will tend to or actually depreciate the area in which it is proposed;
- (4) The character of the surrounding area;
- (5) The demonstrated need for the use;
- (6) The public need for additional land space for the requested use in the location requested;
- (7) Compatibility of adjacent land uses;
- (8) The possible presence and effects of noise, odors or other nuisances;
- (9) Availability in the present or near future of necessary utilities and public services.

Based on the above considerations; upon motion by Thompson, seconded by Schmidt and carried, a recommendation to approve issuance of a Conditional Use Permit contingent on the adjustments made for the overhang and setback, will be made to the Madison City Council.

Chairman Maynard Meyer closed the public hearing at 12:12 p.m.

**OTHER**

**Storage Pods:** City Manager Halvorson presented a few sample ordinances from cities regarding storage pods. After further discussion, City Manager Halvorson was going to draft an ordinance and will present it at the next meeting for review.

**Parking:** A discussion was held regarding the parking ordinance and how lenient the City should be when it comes to residents parking campers on grass on their properties. There was a general consensus that was okay with being lenient as long as they are not parking them on the streets.

**Ordinances:** City Manager Halvorson asked the planning and zoning commission if they would review the City's current zoning ordinances for next meeting and make suggestions for updates.

There being no further business, upon motion by Thompson, seconded by Schmidt and carried, meeting adjourned at 12:27 p.m.

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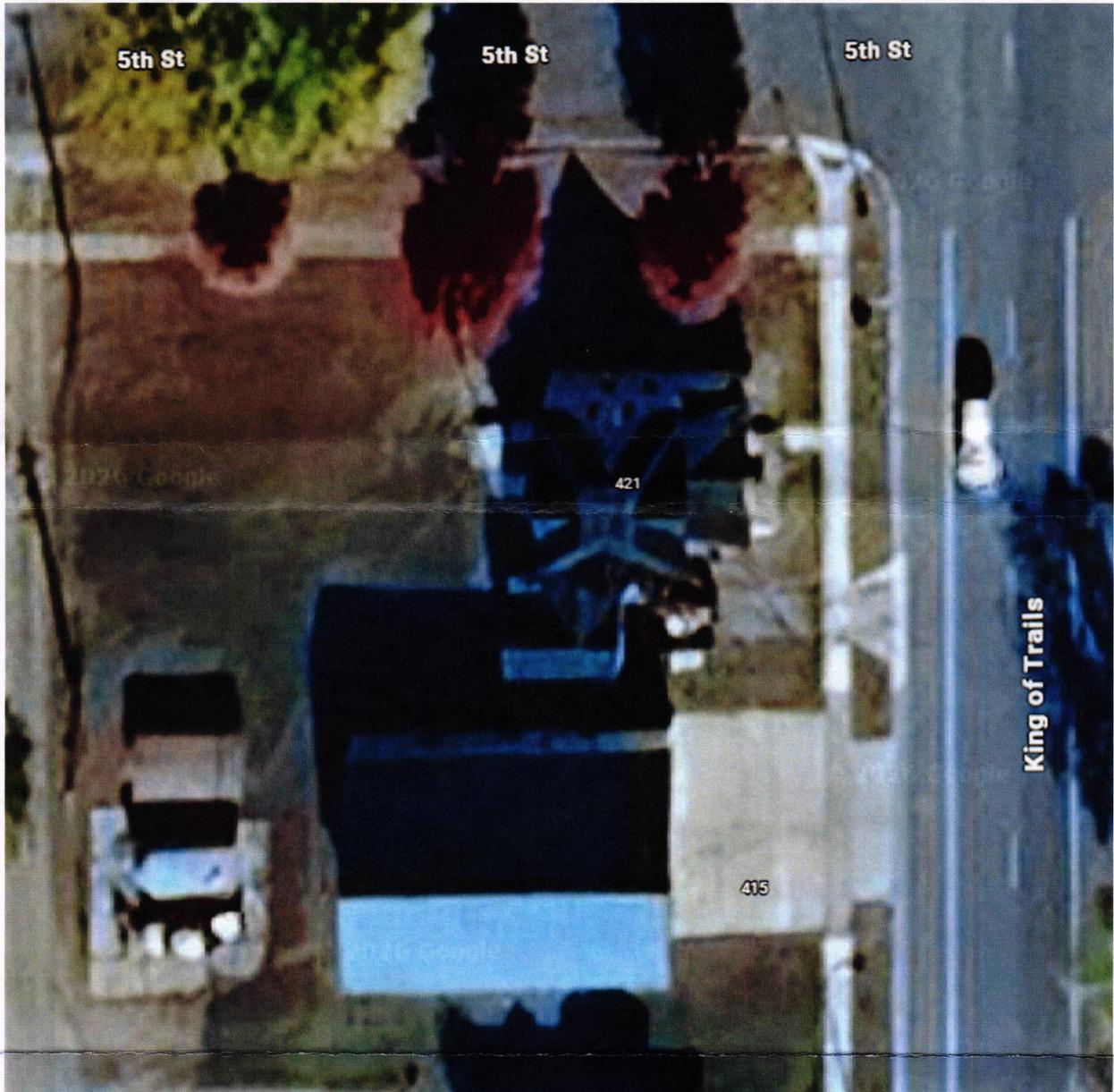
Maynard Meyer – Chairman

ATTEST:

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Christine Enderson – City Clerk

North ↑



Hwy 75

Conversion of house to office space  
Use of shop to storage w/tree cooler.

**IT M I S**

**SI T S**

**S P P T I**

**P P I T I I I I M M T S I T I S**

**P M I T S**

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The Planning & Zoning Commission shall consider possible adverse affects of the proposed amendment or conditional use. Its judgment shall be based upon (but not limited to) the following general factors:

- (1) \_\_\_\_\_ Relationship to the city’s growth and development patterns;
- (2) \_\_\_\_\_ The geographical area involved;
- (3) \_\_\_\_\_ Whether the use will tend to or actually depreciate the area in which it is proposed;
- (4) \_\_\_\_\_ The character of the surrounding area;
- (5) \_\_\_\_\_ The demonstrated need for the use;
- (6) \_\_\_\_\_ The public need for additional land space for the requested use in the location requested;
- (7) \_\_\_\_\_ Compatibility of adjacent land uses;
- (8) \_\_\_\_\_ The possible presence and effects of noise, odors or other nuisances;
- (9) \_\_\_\_\_ Availability in the present or near future of necessary utilities and public services.

Based on the above considerations, a recommendation to \_\_\_approve \_\_\_deny the zoning Amendment or Conditional Use permit will be made to the Madison City Council.

Date: \_\_\_\_\_

\_\_\_\_\_  
Chair, Madison Planning Commission



# Memo

To: Mayor Meyer, City Council  
From: Christine Enderson, City Clerk  
Date: February 23, 2026  
Re: City of Madison Website

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## Background:

In 2024, the U.S. Department of Justice adopted rules requiring state and local governments to make websites accessible to individuals with disabilities. Cities with populations under 50,000 must comply by April 26, 2027.

The City's current website was built in 2018 without accessibility features. Due to evolving standards and the site's age, staff consulted with Vivid Image to evaluate options. A full rebuild was determined to be more cost-effective and sustainable than retrofitting the existing site.

## Project Purpose

The rebuild will improve accessibility, modernize user experience, and create a centralized hub for City information and services.

## Key enhancements include:

- "How Do I..." service hub for common city tasks not currently provided
- User friendly and more appealing business directory
- Improved navigation, calendar and homepage design
- Accessible forms and multimedia
- Accessibility tools to help staff maintain compliance

## Recommendation

Staff recommend the Level 2 Enhanced Accessibility Framework because it aligns the website's core structure with WCAG 2.2 AA standards (latest standard for digital accessibility), provides strong compliance support ahead of federal deadline, balances cost with meaningful accessibility coverage, and establishes a sustainable framework for ongoing maintenance.

In addition, the staff also recommends the Termageddon Policy Suite to provide automatically updated privacy and website policies, helping ensure ongoing legal compliance and reducing administrative burden.

The website rebuild is approximately: \$18,800-\$22,620  
Level 2 accessibility is approximately \$9,200 + annual plugin fee  
Termageddon: \$400 setup + \$119/year  
Hosting/Maintenance is \$1,320/year (currently pay \$1,200/year)

# Website Proposal

City of Madison

**Proposal Date:** February 12, 2026

**Valid Until:** March 15, 2026

**Quote:** 5695

**Cegi Wassman**

cegi@vimm.com

320-201-4067



# Overview

Dear Valerie,

We get it - your website needs to do more than just please your customers. It should also be a game-changer for you and your business. Imagine having a remarkable website that reflects your brand, speaks directly to your customers, and delivers a seamless & secure user experience. Pretty great, right?

Our first step is always building a solid relationship. We firmly believe that strong connections lead to powerful collaborations and even better outcomes. So, in our conversations with you, we've dug deep to get our best understanding of who you are and what your business represents. We're on a mission to provide you with solutions to help meet these three primary goals:

- Improve Accessibility and User Experience: Ensure all residents—including those with disabilities—can easily navigate, find information, and access services.
- Centralize City Information and Services: Provide a single, reliable hub where citizens can find news, resources, forms, permits, and events without having to call or visit City Hall.

And with your brand-new website in place, you can breathe a sigh of relief, knowing that these challenges are on the road to resolution.

At Vivid Image, we're all about developing and strengthening our relationships. We want to be there with you every step of the way, from establishing a robust marketing foundation to guiding you through future marketing endeavors. Consider us your trusted marketing ally, and this website proposal is the first step toward building something great together. So what do you say? Ready to dive in?

Sincerely,

Cegi Wassman  
Account Director , Vivid Image, Inc.

P.S. Don't hesitate to ask any questions that come to mind along the way. We want to address any concerns you may have to help create the perfect website for you!

# Scope of Services

## Planning & Research- *Complete*

The first step is to thoroughly understand your organization, goals, audience and their expectations, and behavior, and how your website factors into all of it. We have a great start on that from our conversations, but we may need to dig in further to ensure we are moving in the right direction. This phase will give us the foundation for moving forward with the right recommendations for the design and development of your new website.

## Development

### **MESSAGING & CONTENT**

What is your website going to say? All of your messaging should support your goals. This is such an important part of your online marketing, not only for your visitors to read but also for Search Engines to index for ranking. Your new site will be built to include the pages in the site map we worked through in the Discovery Phase

- The client will supply content for all the new site's pages, taking existing content and making necessary changes or updates before providing it to Vivid Image.
  - Content must be provided to Vivid Image in a Word or Google Doc - PDFs are not allowed, as we need a "live copy" to copy, paste, and work with.
  - City of Madison will supply all content related to the "How Do I" pages that Vivid Image will create and load content for up to 10 pages.
- Vivid Image will load, style, and format *up to 60 content pages* for your new site to get you started, based on the sitemap below ([Tier 1](#) page styling).
  - Vivid Image will load, style, and format your new website's page content by releasing the blocks and complete basic restyling if needed. Side bar navigation will not be carried over with the subpages, as this is not recommended for accessibility and these items should be called out in the new "How Do I" section of the navigation.
- Only published pages will be transferred to the new site; "Drafted Pages" on the current website will not be transferred.
- Posts created in 2025 (5 posts) will be converted; all other posts will be removed.
- The six Express Adobe pages will be recreated within Gutenberg by Vivid Image (using [Tier 2](#) styling).
- City of Madison will supply all content related to the "How Do I" pages that Vivid Image will

create and load content for up to 10 pages.

- A standard, template-based privacy policy, suitable for simple business websites

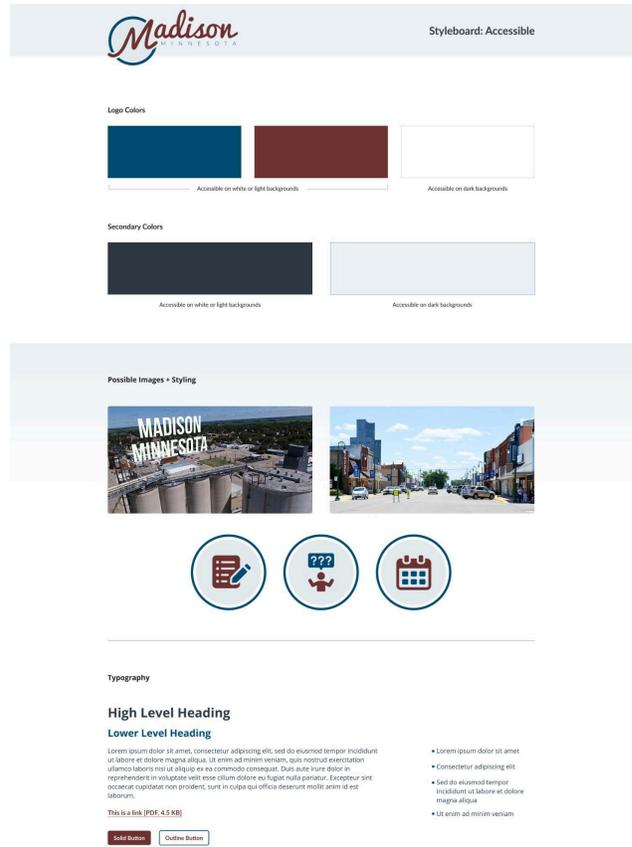
## DESIGN

### Styleboard

A website styleboard is a visual guide that outlines the key design elements of your website. It's like a mood board, but specifically tailored for web design.

The styleboard typically includes:

- Color palette: The primary colors that will be used throughout the site
- Typography: Font choices for headings, body text, and other elements
- Button styles: How clickable elements will look
- Imagery style: Examples of the type of images or graphics that will be used
- Overall visual tone - how it "feels"



The purpose of a styleboard is to establish a cohesive visual direction for your website before we start the robust design process. It helps ensure we're on the same page regarding the look and feel you want and serves as a reference point throughout the design and development stages.

Our recommended styleboard for your new site is on the following page. A few notes that accompany your styleboard are as follows:

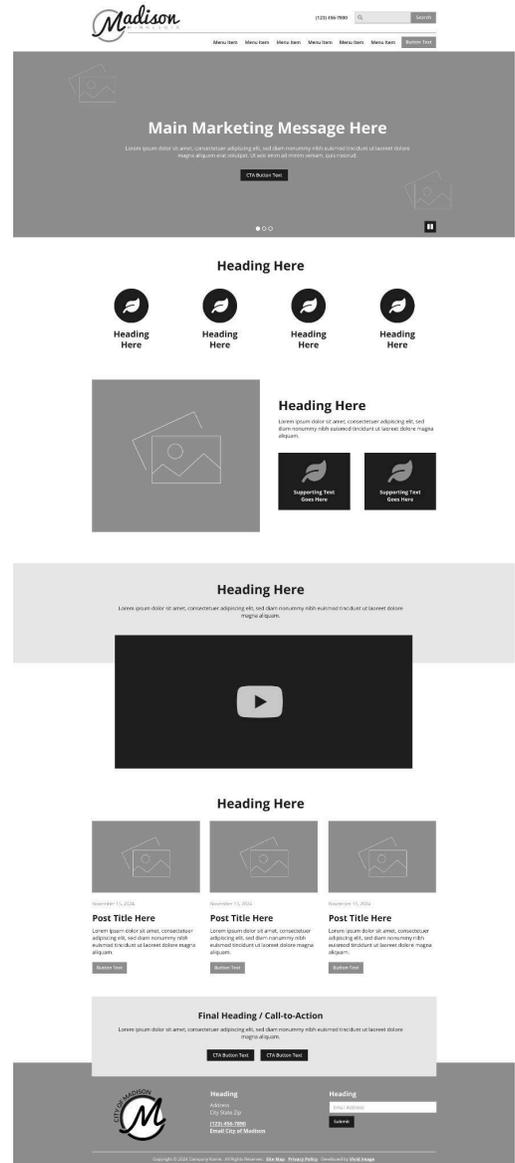
- Color Palette
  - We've maintained the existing color palette but have added a warm accent color to complement the red used for separators.
  - This adds a bit of visual warmth and helps different sections stand out.
- Typography
  - We've selected "Alike", a Google font, as the primary heading font and paired it with "Lato," which DPC already uses for body text.
  - Your logo's font is not a web font; the "Alike" font gives a similar vibe and is a nice

substitution for the website.

## Wireframing

A wireframe is a simple sketch that ensures the basic flow of the homepage works well and provides a good user experience. It organizes essential parts of the website and can be considered similar to a blueprint for a house. We'll start with these simple sketches to make sure the basic flow of the user experience on the pages works well. This proposal will include one round of revisions to the wireframe.

- Header: Includes phone number, search box, and bill pay button
- Homepage slider section
- 4 CTA's (Call to Actions) Find A Business, FAQ, Upcoming Events, Forms
- Live here! Links for the Welcome PDF and the Lifestyle Toolkit
- Video embedded
- 3 Blog Posts
- Footer CTA that highlights FB and Instagram
- Footer that includes the email sign-up



## Initial Designs

Once the wireframe is approved, we'll move to the initial designs of the main pages. We will create static mockups of the final designs, and while these designs will resemble what your website will

look like, they will not be fully functional yet.

- Vivid Image will create initial designs of the following pages:
  - Homepage
  - Subpage
  - Up to two rounds of design revisions will be included to achieve the final look, *not to exceed 2 hours of design time.*

## **BUILD**

We'll build the site once the designs are approved using standards-based, best-practice technology. We will create the new site using WordPress as your content management system (CMS), enabling you to update the site's content yourself. WordPress is the most popular open-source CMS in the world, and thousands of developers constantly improve it and contribute to plugins to enhance its functionality.

A few of the main features of WordPress sites we build include:

- Gutenberg block editor - *makes content creation more intuitive and flexible for users, without extensive technical knowledge*
- Mobile responsiveness
- Ability to add/remove/edit pages
- Ability to edit page content in content areas
- Ability to insert media (PDF's, images, video) and create links in content areas
- AI and Search engine-friendly platform

## **Custom Functionality**

As we firmly believe there isn't a "one size fits all" website for everyone, your site will include the following custom functionality:

- Events Calendar Pro: The calendar will be imported as is and changed to default to list view instead of the current calendar view. City of Madison will be responsible for adding images to the events.
- The website will be built with a homepage slider providing the opportunity for multiple homepage images.

- Custom post type (CPT) for the Business Directory:
  - Vivid Image will create a custom feature within the website to showcase the Business Directory in an engaging and easy-to-navigate format. The existing 20 categories will be carried over to maintain consistency.
  - To get things started, Vivid Image will load, style, and format up to 30 business listings. Each listing will have the ability to list their logo, name, address, and website link. We'll also provide a step-by-step "How To" video so the City of Madison can easily add and manage additional listings moving forward.
  - Additionally, we'll design unique icons for each business category to visually represent the different industries and enhance the overall look of the directory.

## **TESTING**

Once your new site is built and content has been added, we will test it in current versions of all major browsers, including those made by Apple (Safari), Google (Chrome), Microsoft (Edge), and Mozilla (Firefox).

We will also test the site in devices with different screen sizes (responsive design). Responsive design doesn't mean that your new site will look and function exactly the same on all devices, but it does ensure that a user's experience of the site will be appropriate to the capabilities of the device or screen size.

## **PROJECT MANAGEMENT**

I will be your primary point-of-contact throughout the project, ensuring communications of website project status, monitoring project milestones, timeline, and budget.

## **TRAINING**

Either shortly before launch or immediately after, we will have up to 2 hours of training (at Vivid Image or via web meeting) to train your team on working with WordPress and any applicable custom functionality.

## **Go Live!**

Once you've tested the website and are happy with its functionality, we'll make the WordPress website live on your domain. Launch time!

## **SEARCH ENGINE LAUNCH {VIVID IMAGE EXCLUSIVE}**

Search Engine Optimization is a long-term process, and results aren't immediate, but we'll work with you to take the first steps as we launch your new website.

We will install and configure specifically for your site:

- Google Analytics - Tracking software that helps monitor how visitors are using your website, as well as how they find it.
- Google Search Console - Another tool from Google that gives access to data about how your website performs in organic search, from the keywords it ranks for, to its search click-through rate for each keyword, and much more.
- Yoast SEO Plugin - We'll install and configure this powerful SEO plugin for you. Yoast SEO is a powerful content analysis tool for every page and post on your site that will help you create better content.

Making sure we get things right from the beginning, from an SEO perspective, will ensure your new site is ready for Google to show it off to the world.

# Additional Considerations

## 301 Redirects

A 301 redirect is a permanent redirect from one URL to another. It sends site visitors and search engines to a different URL than the one they originally typed into their browser or selected from a search engine results page. With any changes to your existing site map, we will direct those "dead" URLs to the appropriate ones at a server level.

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## Accessibility - Making Your Website Work for Everyone

**Please note that we're not lawyers; our advice or tips are not a substitute for professional legal counsel. To ensure compliance, please work with an Accessibility compliance specialist.**

We strive to create websites that are usable for as many people on as many devices as possible. The Vivid Image approach aims to help address requirements under the Americans with Disabilities Act while recognizing that full compliance can be complex to guarantee.

It's important to note that accessibility practices are constantly evolving. There are no set-in-stone rules, but we follow best practices to make your site as accessible as possible.

### **Level 1: Basic Accessibility Setup**

We'll build your website with key accessibility features:

- Easy-to-read color combinations and contrast
- Text that's sized appropriately for reading
- Description text for images (for screen readers)
- Organized headings that make sense
- Visual indicators that show users which element they're currently focused on
- Ability to use your keyboard to navigate basic features
- Equalize Digital Accessibility Checker Plugin (professional version) and scanning of the pages we create
- Simple accessibility information in your website footer

**What you get:** A website that follows modern accessibility best practices at launch, creating a good foundation that works better for all users.

**Important notes:** This level includes automatic testing only at launch using the Equalize Digital

Accessibility Checker plugin (personal version). This level does not cover any content you add before or after launch, nor does it include manual testing.

Third-party plugins may not fully meet accessibility guidelines. We will identify these limitations and inform you of any issues that arise. Rather than modifying these plugins directly (which could compromise functionality or future updates), we'll provide recommendations to maximize accessibility within their constraints and suggest alternatives when appropriate. This approach ensures you can make informed decisions that balance functionality with accessibility requirements.

## **Level 2: Enhanced Accessibility Framework**

Everything in Level 1, plus we ensure the main parts of your website meet official standards:

- Your website's header, footer, and navigation areas will pass WCAG 2.2 AA guidelines (the current recognized standards for web accessibility)
- Forms that everyone can use easily, with clear labels and helpful error messages
- Better keyboard navigation throughout your site
- Equalize Digital Accessibility Checker Plugin (professional version) and scanning of the pages we create
- Testing of these key areas at launch
- More detailed accessibility information for your visitors

**What you get:** Your website's main structure meets formal accessibility standards at launch, while the content areas follow good practices but aren't individually certified.

**Important notes:** This level includes manual testing of the site framework only and automatic testing of page & post content using the Equalize Digital Accessibility Checker plugin (professional version) at launch. Any content you add before or after launch is not covered and would require additional testing.

Third-party plugins may not fully meet accessibility guidelines. We will identify these limitations and inform you of any issues that arise. Rather than modifying these plugins directly (which could compromise functionality or future updates), we'll provide recommendations to maximize accessibility within their constraints and suggest alternatives when appropriate. This approach ensures you can make informed decisions that balance functionality with accessibility requirements.

## **Level 3: Comprehensive Accessibility Coverage**

Our most thorough option includes everything in Level 2, plus:

- Review of every page and post on your website as it exists at launch
- Equalize Digital Accessibility Checker (professional version) automated testing tools check your entire site
- Real-world testing with screen readers and other assistive technologies
- Fixing all accessibility issues identified before the launch
- Making sure the header, footer, and sidebar (if applicable) work with keyboard-only navigation
- Training for your team on maintaining accessibility
- Final testing at launch

**What you get:** An accessible website that is thoroughly tested and meets recognized accessibility standards across everything your visitors will see and use at launch.

**Important notes:** This level includes comprehensive testing only at launch. Any content you add before finalization or after launch is not covered under this package and would require additional testing.

Third-party plugins may not fully meet accessibility guidelines. We will identify these limitations and inform you of any issues that arise. Rather than modifying these plugins directly (which could compromise functionality or future updates), we'll provide recommendations to maximize accessibility within their constraints and suggest alternatives when appropriate. This approach ensures you can make informed decisions that balance functionality with accessibility requirements.

### **Keeping Your Site Accessible**

For any level you choose, we recommend:

- Using the [Equalize Digital](#) Accessibility Scanning tool (Professional Plan)
- Regular accessibility check-ups (at least once a year)
- Learning how to keep new content accessible
- Staying updated as accessibility standards change

**Remember:** Improving accessibility is an ongoing process, not a one-time fix. We'll work with you to make your website welcoming to all visitors now and in the future.

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Termageddon Policy Suite - *Recommended*

**Please note that we're not lawyers, and our advice or tips should not be considered a**

**substitute for professional legal counsel on this matter. To ensure compliance, please work with a privacy lawyer.**

Comprehensive, automatically-updating legal policies powered by Termageddon's attorney-drafted templates.

- Attorney-drafted policy templates
- Automatic updates when laws change
- Complete privacy policy
- Terms of service/use
- Cookie policy
- CCPA & GDPR compliance
- State-specific requirements coverage
- Industry-specific customizations
- Email marketing compliance (CAN-SPAM)
- Social media policy options
- Ongoing legal protection
- Professional setup and integration

## **Why Choose Termageddon?**

**Peace of Mind:** Laws change frequently, and manual policy updates are often forgotten. Termageddon automatically updates your policies when regulations change.

**Legal Expertise:** All policies are drafted and maintained by experienced privacy attorneys, not generic templates.

**Comprehensive Coverage:** Beyond just privacy policies, you get a complete suite of legal documents tailored to your specific business needs.

**Cost-Effective Protection:** The annual cost is minimal compared to potential legal issues from outdated or inadequate policies.

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## **Additional Page Content Population**

Content population (text, tables, & images) of website pages using your current site content or content in electronic format.

Does NOT include:

- Grammar and spelling check on the copy provided by you
- Creation of site copy

## Search Engine Optimized Copywriting

Our experienced copywriters will work with you to create powerful, optimized copy that provides visitors with specific calls to action.

- Optimized Page Copy
- Optimized Meta Title Tag
- Optimized Meta Description Tag

## Content Review and Editing

Vivid Image will review, provide suggestions, and make one round of edits to the final site copy that is provided.

- Meta Title Tag
- Meta Description Tag

# Your Investment

Below is the budget we've estimated based on the scope of services outlined earlier in this proposal. Please let me know if you have any questions about our pricing or need to increase or decrease the scope of work.

	<b>Core Budget</b>	<b>Price</b>
	Mobile-Responsive WordPress Website Project Planning & Research Development <ul style="list-style-type: none"> <li>● Messaging &amp; Content</li> <li>● Content Loading - <i>up to 65 pages/posts</i></li> <li>● Design</li> <li>● Build + Custom Functionality               <ul style="list-style-type: none"> <li>○ CPT: Business Directory</li> <li>○ Events Calendar Pro</li> <li>○ Homepage slider</li> </ul> </li> <li>● Testing</li> <li>● Project Management &amp; Training</li> <li>● Go Live</li> <li>● Search Engine Launch</li> </ul>	
	<b>Website Project</b>	<b>\$19,300-\$23,070</b>
	<i>Less Discovery Session Fee</i>	<b>-\$1,500</b>
	<b>PROJECT TOTAL</b>	<b>\$18,800-\$22,620</b>

	<b>Additional Considerations</b>	<b>Price</b>
	301 Redirects	\$300
	Accessibility <ul style="list-style-type: none"> <li>● Level 1: Basic Accessibility Setup               <ul style="list-style-type: none"> <li>○ Up to 65 pages/posts</li> <li>○ Requires subscription to the Pro Equalize Digital Accessibility Checker &amp; Search WP Plugins</li> </ul> </li> </ul>	\$7,700 +\$350.00/year plugin fee

	<ul style="list-style-type: none"> <li>● Level 2: Enhanced Accessibility Framework - <b>Recommended</b> <ul style="list-style-type: none"> <li>○ Up to 65 pages/posts</li> <li>○ Requires subscription to the Pro Equalize Digital Accessibility Checker &amp; Search WP Plugins</li> </ul> </li>   <li>● Level 3: Comprehensive Accessibility Coverage <ul style="list-style-type: none"> <li>○ Up to 65 pages/posts</li> <li>○ Requires subscription to the Pro Equalize Digital Accessibility Checker &amp; Search WP Plugins</li> </ul> </li> </ul>	<p style="text-align: right;">\$9,200 +\$350.00/year plugin fee</p> <p style="text-align: right;">Starting at \$15,000 +\$350.00/year plugin fee</p>
	<p>Termageddon Policy Suite - <i>Recommended</i></p> <p><i>Additional annual fee for license \$119.00/yr paid to Termageddon</i></p>	<p style="text-align: right;">\$400</p>
	<p>Additional Page Content Population (<i>per 5 pages</i>)</p>	<p style="text-align: right;">\$310</p>
	<p>Search Engine Optimized Copywriting (<i>per page</i>)</p>	<p style="text-align: right;">\$230</p>
	<p>Content Review and Editing (<i>per page</i>)</p>	<p style="text-align: right;">\$80</p>

	<b>Monthly Base Plan</b>	
	<p data-bbox="318 218 1162 247"><b>Safe &amp; Sound Managed Website Hosting for WordPress Websites</b></p> <ul data-bbox="367 281 1170 737" style="list-style-type: none"> <li data-bbox="367 281 1117 310">● Hosting on our dedicated servers for your WordPress site</li> <li data-bbox="367 327 899 357">● Incorporates access to Google Analytics</li> <li data-bbox="367 373 586 403">● Daily Backups</li> <li data-bbox="367 420 659 449">● 10 GB Local Storage</li> <li data-bbox="367 466 1170 548">● Streamlined, Editor roles for all WordPress users of your site - we keep things as simple as possible for you.</li> <li data-bbox="367 564 911 594">● Access to our online training community</li> <li data-bbox="367 611 1078 737">● Complimentary access to our training courses with an unlimited number of attendees (most are available via webinar)</li> </ul> <p data-bbox="318 770 794 800"><b>Domain Name &amp; DNS Management*</b></p> <ul data-bbox="367 833 1000 915" style="list-style-type: none"> <li data-bbox="367 833 1000 915">● Your personalized domain name registered and professionally managed for you</li> </ul> <p data-bbox="318 949 729 978"><b>“Under the hood” Maintenance</b></p> <ul data-bbox="367 1012 1143 1178" style="list-style-type: none"> <li data-bbox="367 1012 1105 1083">● Updates to WordPress core &amp; all plugins as released and deemed stable</li> <li data-bbox="367 1100 1143 1178">● Any Standard, Premium Plugins used on your site enjoy the use of Vivid Image's licenses</li> </ul> <p data-bbox="318 1253 1130 1335"><i>*One domain name included. Additional domain names are available upon request and at an additional charge</i></p>	<p data-bbox="1219 207 1414 268"><b>\$120/month or \$1,320/year</b></p>

# Getting Started

1. **Review Our Agreement:** Please review our [Terms and Conditions](#) to understand our working relationship.
2. **Sign to Accept:** Simply add your signature at the bottom to approve this proposal.
3. **Quick Onboarding:** Once signed, I'll reach out shortly to begin our work together.
4. **Have Questions?** If anything isn't clear or you need adjustments, call me at 320-201-4067.

          *Cegi Wassman*          

Vivid Image, Inc.

by Cegi Wassman, Account Director

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Valerie Halvorson

City of Madison

**This Proposal, upon signature, constitutes a binding agreement between parties and is governed by Vivid Image Client Terms and Conditions available at <https://my.vimm.com/terms/>**



# Expense Approval Report By Fund

Payment Dates 2/9/2026 - 2/11/2026

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General</b>					
XEROX CORPORATION	68679	02/09/2026	ADMIN-LEASE C8155 - FEB 20...	101-41320-404	387.88
EHLERS & ASSOCIATES, INC	68664	02/09/2026	ADMIN/EDA-FINANCIAL MAN...	101-41320-409	2,118.75
CADY BUSINESS TECHNOLOGI...	68662	02/09/2026	LIB-PHONE EXPENSE	101-45500-321	108.83
MILBANK GLASS & MORE	68675	02/09/2026	GRAND-REKEY LOCK	101-45181-401	327.00
JUBILEE FOODS	68670	02/09/2026	STR-PAPER PRODUCTS	101-43100-209	84.97
JUBILEE FOODS	68670	02/09/2026	STR-PAPER PRODUCTS	101-41940-219	46.48
JUBILEE FOODS	68670	02/09/2026	CTY HALL-SUPPLIES	101-41940-219	45.00
XEROX CORPORATION	68679	02/09/2026	CREDIT-ADMIN-C8155 EQUIP ...	101-41320-404	-12.05
JUBILEE FOODS	68670	02/09/2026	ADMIN-WELLNESS MTG SUPPL...	101-41320-194	17.89
MADISON AUTO PARTS	68674	02/09/2026	STR-EXACTFIT BLADE	101-43100-221	14.99
MADISON AUTO PARTS	68674	02/09/2026	STR-BLISTER PACK	101-43100-221	18.99
MADISON AUTO PARTS	68674	02/09/2026	STR-SLAP DISC	101-43100-215	8.99
MADISON AUTO PARTS	68674	02/09/2026	STR-SPLASH GUARD	101-43100-215	55.98
MADISON AUTO PARTS	68674	02/09/2026	STR-NUTS & BOLTS	101-43100-215	2.94
MADISON AUTO PARTS	68674	02/09/2026	STR-NUTS & BOLTS	101-43100-215	2.10
MADISON AUTO PARTS	68674	02/09/2026	STR-EXACTFIT BLADE	101-43100-221	29.98
MADISON AUTO PARTS	68674	02/09/2026	STR-HTR HOSE	101-43100-221	6.15
MADISON AUTO PARTS	68674	02/09/2026	STR-OIL DRY	101-43100-215	11.99
GREAT AMERICA FINANCIAL S...	68667	02/09/2026	ADMIN-KEYOCERA LEASE	101-41320-404	58.28
MN WEST COMMUNITY & TE...	68676	02/09/2026	FIRE-OSHA/HASMAT/BBP/TRK...	101-42200-180	850.00
HealthEquity	DFT0001442	02/09/2026	ADMIN-PART FEE - FEB 2026	101-41320-409	8.00
ZIEGLER INC.	68680	02/09/2026	STR-OIL	101-43100-212	175.68
ZIEGLER INC.	68680	02/09/2026	STR-LUBE FILTER	101-43100-221	24.58
ADVANCED HEALTH, SAFETY	68660	02/09/2026	ENVIRO-SAMPLE TESTING	101-44140-409	500.00
SOUTHWEST INITIATIVE FOUN	68678	02/09/2026	2026 ANNUAL APPORPRIATIO...	101-46600-489	1,400.00
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	ADMIN-INTERNET	101-41320-323	89.95
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	ADMIN-INTERNET 36 MO TE...	101-41320-323	29.95
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	ADMIN-IP ADDRESS	101-41320-323	15.00
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	FIRE-EMAIL SERVICES	101-42200-323	3.95
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	FIRE-INTERNET	101-42200-323	99.95
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	POOL-PHONE	101-45124-321	39.23
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	POOL -INTERNET	101-45124-323	99.95
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	PARKS-BASEBALL FIELD INTER...	101-45200-323	89.95
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	LIB-INTERNET	101-45500-323	89.95
KLQP-FM	68671	02/09/2026	COUNC-ORDINANCES	101-41110-351	55.15
LQP CO-OP OIL	68673	02/09/2026	STR-YUKON MAX	101-43100-212	1,322.01
LQP CO-OP OIL	68673	02/09/2026	STR-FUEL	101-43100-212	209.02
ANGIE RANSOM	68661	02/09/2026	ADMIN-TRAINING MEAL REIMB	101-41320-331	39.88
ANGIE RANSOM	68661	02/09/2026	ADMIN-TRAINING MILEAGE RE..	101-41320-331	217.50
LEIN LUMBER, LLC	68672	02/09/2026	PARKS-TREATED WOOD/PPLY...	101-45200-530	643.10
LEIN LUMBER, LLC	68672	02/09/2026	PARKS-TREATED TIMBER-BEN...	101-45200-530	16.15
BOLTON & MENK INC	68681	02/11/2026	STR-SIDEWALK ENGINEERING	101-43100-303	58.00
VAL HALVORSON	68685	02/11/2026	ADMIN-CELL PHONE REIMB	101-41320-325	59.45
<b>Fund 101 - General Total:</b>					<b>9,471.54</b>
<b>Fund: 201 - Ambulance</b>					
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	AMB-INTERNET	201-44100-323	99.95
<b>Fund 201 - Ambulance Total:</b>					<b>99.95</b>
<b>Fund: 202 - SCDP Rev Loan Fund</b>					
Scarcely Ltd Property Services,...	10082	02/10/2026	SCDP Drawdown #15 Contract...	202-46320-442	350.00
DEVELOPMENT SERVICES INC	10080	02/10/2026	SCDP Drawdown #15 Contract...	202-46320-442	1,650.00
JUSTIN WEBER	10081	02/10/2026	SCDP Drawdown #15 Contract...	202-46320-442	11,000.00
<b>Fund 202 - SCDP Rev Loan Fund Total:</b>					<b>13,000.00</b>

Expense Approval Report

Payment Dates: 2/9/2026 - 2/11/2026

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 211 - EDA Fund</b>					
EHLERS & ASSOCIATES, INC	68664	02/09/2026	ADMIN/EDA-FINANCIAL MAN...	211-46500-409	706.25
<b>Fund 211 - EDA Fund Total:</b>					<b>706.25</b>
<b>Fund: 401 - WTP Project Fund</b>					
BOLTON & MENK INC	68681	02/11/2026	WT TREATMENT IMPRO-ENGI...	401-43020-303	6,657.00
<b>Fund 401 - WTP Project Fund Total:</b>					<b>6,657.00</b>
<b>Fund: 601 - Water Fund</b>					
GOPHER STATE ONE CALL	68666	02/09/2026	DIGGING CALLS	601-49400-409	16.50
HAWKINS INC.	68668	02/09/2026	WT-POLYPHOSPHATE	601-49400-234	1,684.35
HAWKINS INC.	68668	02/09/2026	WT-SODIUM HYDROXIDE	601-49400-235	499.30
HAWKINS INC.	68668	02/09/2026	WT-CHLORINE	601-49400-236	1,292.40
HAWKINS INC.	68668	02/09/2026	WT-PVC/HYP/FREIGHT	601-49400-404	274.50
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	WT-INTERNET	601-49400-323	99.95
LQP CO-OP OIL	68673	02/09/2026	WT-FUEL	601-49400-212	52.00
MVTL LABORATORIES INC	68684	02/11/2026	WT-REGULAR TESTING	601-49400-409	29.00
MADISON TIRE & REPAIR	68683	02/11/2026	WT/SEW-TIRES/REPAIRS	601-49400-221	593.00
<b>Fund 601 - Water Fund Total:</b>					<b>4,541.00</b>
<b>Fund: 602 - Sewer Fund</b>					
MVTL LABORATORIES INC	68677	02/09/2026	SEW-REGULAR TESTING	602-49450-409	233.20
GOPHER STATE ONE CALL	68666	02/09/2026	DIGGING CALLS	602-49450-409	16.50
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	SEW-INTERNET	602-49450-323	99.95
LQP CO-OP OIL	68673	02/09/2026	SEW-FUEL EXPENSE	602-49450-212	154.00
MADISON TIRE & REPAIR	68683	02/11/2026	WT/SEW-TIRES/REPAIRS	602-49450-221	593.00
<b>Fund 602 - Sewer Fund Total:</b>					<b>1,096.65</b>
<b>Fund: 604 - Electric Fund</b>					
GOPHER STATE ONE CALL	68666	02/09/2026	DIGGING CALLS	604-49590-409	17.00
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	ELEC-INTERNET	604-49570-323	99.95
KLQP-FM	68671	02/09/2026	ELEC-UTIL AD	604-49590-410	70.25
LQP CO-OP OIL	68673	02/09/2026	ELEC-FUEL	604-49570-212	410.43
JT SERVICES	68669	02/09/2026	ELEC-LED POST TOPS	604-49570-583	5,325.00
<b>Fund 604 - Electric Fund Total:</b>					<b>5,922.63</b>
<b>Fund: 609 - Liquor Fund</b>					
JUBILEE FOODS	68670	02/09/2026	LIQ-ICE	609-49750-251	36.22
JUBILEE FOODS	68670	02/09/2026	LIQ-ICE	609-49750-251	25.48
COCA-COLA BOTTLING	68663	02/09/2026	LIQ-POP EXPENSE	609-49750-251	306.50
COCA-COLA BOTTLING	68663	02/09/2026	CREDIT-LIQ-RETURN DT COKE	609-49750-251	-46.00
MN OFFICE OF CANNABIS MA...	DFT0001443	02/09/2026	LIQ-LPHE INTITAL LICENSE FEE	609-49750-437	250.00
FARMERS MUTUAL TELEPHO...	68665	02/09/2026	LIQ-INTERNET	609-49750-323	99.95
LQP COUNTY AUDITOR/TREA...	68682	02/11/2026	LIQ-LQP CO RETAIL LICENSE R...	609-49750-437	125.00
<b>Fund 609 - Liquor Fund Total:</b>					<b>797.15</b>
<b>Grand Total:</b>					<b>42,292.17</b>

## Report Summary

### Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	9,471.54	9,471.54
201 - Ambulance	99.95	99.95
202 - SCDP Rev Loan Fund	13,000.00	13,000.00
211 - EDA Fund	706.25	706.25
401 - WTP Project Fund	6,657.00	6,657.00
601 - Water Fund	4,541.00	4,541.00
602 - Sewer Fund	1,096.65	1,096.65
604 - Electric Fund	5,922.63	5,922.63
609 - Liquor Fund	797.15	797.15
<b>Grand Total:</b>	<b>42,292.17</b>	<b>42,292.17</b>

### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41110-351	PUBLICATIONS	55.15	55.15
101-41320-194	HCM WELLNESS PROGR...	17.89	17.89
101-41320-323	INTERNET EXPENSE	134.90	134.90
101-41320-325	CELL PHONE EXPENSE	59.45	59.45
101-41320-331	TRAVEL/CONFERENCE E...	257.38	257.38
101-41320-404	EQUIPMENT M & R CON...	434.11	434.11
101-41320-409	CONTRACTUAL SERVICES	2,126.75	2,126.75
101-41940-219	MISC. OPERATING SUPPL...	91.48	91.48
101-42200-180	TRAINING	850.00	850.00
101-42200-323	INTERNET EXPENSE	103.90	103.90
101-43100-209	PUBLIC WORKS SUPPLIES	84.97	84.97
101-43100-212	MOTOR FUELS/LUBRICA...	1,706.71	1,706.71
101-43100-215	SHOP SUPPLIES	82.00	82.00
101-43100-221	EQUIPMENT PARTS/TIRE...	94.69	94.69
101-43100-303	ENGINEERING FEES	58.00	58.00
101-44140-409	CONTRACTUAL SERVICES	500.00	500.00
101-45124-321	TELEPHONE EXPENSE	39.23	39.23
101-45124-323	INTERNET EXPENSE	99.95	99.95
101-45181-401	BUILDING M & R CONTR...	327.00	327.00
101-45200-323	INTERNET EXPENSE	89.95	89.95
101-45200-530	CAP.OUTLAY(IMP.OTHER...	659.25	659.25
101-45500-321	TELEPHONE EXPENSE	108.83	108.83
101-45500-323	INTERNET EXPENSE	89.95	89.95
101-46600-489	APPROPRIATION TO SW...	1,400.00	1,400.00
201-44100-323	INTERNET SERVICE	99.95	99.95
202-46320-442	SCDP DISBURSEMENTS B...	13,000.00	13,000.00
211-46500-409	CONTRACTUAL SERVICES	706.25	706.25
401-43020-303	ENGINEERING FEES	6,657.00	6,657.00
601-49400-212	MOTOR FUELS/LUBRICA...	52.00	52.00
601-49400-221	EQUIPMENT PARTS/TIRE...	593.00	593.00
601-49400-234	POLYPHOSPHATE (918)	1,684.35	1,684.35
601-49400-235	SODIUM HYDROXIDE/C...	499.30	499.30
601-49400-236	CHLORINE	1,292.40	1,292.40
601-49400-323	INTERNET SERVICE	99.95	99.95
601-49400-404	EQUIPMENT M & R CON...	274.50	274.50
601-49400-409	CONTRACTUAL SERVICES	45.50	45.50
602-49450-212	MOTOR FUELS/LUBRICA...	154.00	154.00
602-49450-221	EQUIPMENT PARTS/TIRE...	593.00	593.00
602-49450-323	INTERNET SERVICE	99.95	99.95
602-49450-409	CONTRACTUAL SERVICES	249.70	249.70
604-49570-212	MOTOR FUELS/LUBRICA...	410.43	410.43
604-49570-323	INTERNET SERVICE	99.95	99.95
604-49570-583	CAPITAL OUTLAY(LIGHTS...	5,325.00	5,325.00
604-49590-409	CONTRACTUAL SERVICES	17.00	17.00

**Account Summary**

Account Number	Account Name	Expense Amount	Payment Amount
604-49590-410	CONSERVATION EXPENS...	70.25	70.25
609-49750-251	LIQUOR	322.20	322.20
609-49750-323	INTERNET SERVICE	99.95	99.95
609-49750-437	LICENSES & TAXES	375.00	375.00
	<b>Grand Total:</b>	<b>42,292.17</b>	<b>42,292.17</b>

**Project Account Summary**

Project Account Key	Expense Amount	Payment Amount
**None**	42,292.17	42,292.17
	<b>Grand Total:</b>	<b>42,292.17</b>



# Expense Approval Report By Fund

Payment Dates 2/14/2026 - 2/17/2026

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - General</b>					
RBM PUBLICATIONS	68702	02/17/2026	ADMIN-DATE STAMP	101-41320-201	50.00
MN DEPT OF LABOR & IND.	68697	02/17/2026	FIRE-PRESSURE VESSEL	101-42200-219	25.00
TITAN MACHINERY INC.	DFT0001452	02/17/2026	STR-EXHAUST PART FOR TRUCK	101-43100-221	108.27
<b>Fund 101 - General Total:</b>					<b>183.27</b>
<b>Fund: 201 - Ambulance</b>					
ODDEN & ZIMBELMAN	68701	02/17/2026	AMB-CRISPER DRAWER	201-44100-240	84.55
MADISON TIRE & REPAIR	68696	02/17/2026	AMB-VEHICLE REPAIRS	201-44100-221	837.97
BOUND TREE MEDICAL LLC	68688	02/17/2026	AMB-FLAT SHEETS	201-44100-217	178.99
BOUND TREE MEDICAL LLC	68688	02/17/2026	AMB-GLUCAGON	201-44100-217	691.98
LQP CO-OP OIL	68695	02/17/2026	AMB-FUEL EXPENSE	201-44100-212	107.32
<b>Fund 201 - Ambulance Total:</b>					<b>1,900.81</b>
<b>Fund: 211 - EDA Fund</b>					
RBM PUBLICATIONS	68702	02/17/2026	EDA-MAKE MADISON YOUR D...	211-46500-488	500.00
<b>Fund 211 - EDA Fund Total:</b>					<b>500.00</b>
<b>Fund: 410 - 2024 DNR Outdoor Rec - Slen Park Improvements</b>					
MOST DEPENDABLE FOUNTAL...	68699	02/17/2026	SLEN PARK-DRINKING FOUNTA..	410-45102-580	6,965.00
<b>Fund 410 - 2024 DNR Outdoor Rec - Slen Park Improvements Total:</b>					<b>6,965.00</b>
<b>Fund: 601 - Water Fund</b>					
FRONTIER COMMUNICATIONS...	68692	02/17/2026	WT-CIRCUIT 2/26	601-49400-321	43.43
MVTL LABORATORIES INC	68700	02/17/2026	WT-REGULAR TESTING	601-49400-409	19.20
<b>Fund 601 - Water Fund Total:</b>					<b>62.63</b>
<b>Fund: 602 - Sewer Fund</b>					
MN VALLEY REC	68698	02/17/2026	SEW-UTILITY EXPENSE	602-49450-380	3,937.13
<b>Fund 602 - Sewer Fund Total:</b>					<b>3,937.13</b>
<b>Fund: 604 - Electric Fund</b>					
RBM PUBLICATIONS	68702	02/17/2026	ELEC-BRIGHT ENERGY AD	604-49590-351	141.75
MADISON TIRE & REPAIR	68696	02/17/2026	ELEC-OIL CHANGE	604-49570-212	126.50
DAVID JOHNSON	68691	02/17/2026	ELEC-SAFETY TOE WORK BOO...	604-49570-193	159.99
STUART C IRBY CO	68703	02/17/2026	ELEC-RUBBER SLEEVE STRAPS	604-49570-193	62.69
<b>Fund 604 - Electric Fund Total:</b>					<b>490.93</b>
<b>Fund: 609 - Liquor Fund</b>					
BELLBOY CORPORATION	68687	02/17/2026	LIQ-LIQUOR EXPENSE	609-49750-251	2,878.60
BELLBOY CORPORATION	68687	02/17/2026	LIQ-FREIGHT EXPENSE	609-49750-258	34.65
AMAZON	DFT0001463	02/17/2026	LIQ- DISPLAY CASE	609-49750-219	72.99
AMAZON	DFT0001462	02/17/2026	LIQ-MINI BEVERAGE COOLER	609-49750-219	197.04
RBM PUBLICATIONS	68702	02/17/2026	LIQ-ADVERTISING	609-49750-342	240.00
JOHNSON BROS-ST.PAUL	68693	02/17/2026	LIQ-LIQUOR EXPENSE	609-49750-251	160.00
JOHNSON BROS-ST.PAUL	68693	02/17/2026	LIQ-FREIGHT EXPENSE	609-49750-258	4.62
JOHNSON BROS-ST.PAUL	68693	02/17/2026	LIQ-LIQUOR EXPENSE	609-49750-251	2,878.96
JOHNSON BROS-ST.PAUL	68693	02/17/2026	LIQ-FREIGHT EXPENSE	609-49750-258	60.83
KLQP-FM	68694	02/17/2026	LIQ-ADVERTISING	609-49750-342	425.00
CHAMBER OF COMMERCE	68690	02/17/2026	LIQ-CHAMBER DUES	609-49750-433	270.00
CHAMBER OF COMMERCE	68689	02/17/2026	LIQ-SILVER DOLLAR DAYS DUES	609-49750-433	156.00
<b>Fund 609 - Liquor Fund Total:</b>					<b>7,378.69</b>
<b>Grand Total:</b>					<b>21,418.46</b>

## Report Summary

### Fund Summary

Fund	Expense Amount	Payment Amount
101 - General	183.27	183.27
201 - Ambulance	1,900.81	1,900.81
211 - EDA Fund	500.00	500.00
410 - 2024 DNR Outdoor Rec - Slen Park Improvements	6,965.00	6,965.00
601 - Water Fund	62.63	62.63
602 - Sewer Fund	3,937.13	3,937.13
604 - Electric Fund	490.93	490.93
609 - Liquor Fund	7,378.69	7,378.69
<b>Grand Total:</b>	<b>21,418.46</b>	<b>21,418.46</b>

### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-41320-201	OFFICE SUPPLIES	50.00	50.00
101-42200-219	MISC. OPERATING SUPPL...	25.00	25.00
101-43100-221	EQUIPMENT PARTS/TIRE...	108.27	108.27
201-44100-212	MOTOR FUELS/LUBRICA...	107.32	107.32
201-44100-217	AMBULANCE SUPPLIES	870.97	870.97
201-44100-221	EQUIPMENT PARTS/TIRE...	837.97	837.97
201-44100-240	MINOR TOOLS & EQUIP...	84.55	84.55
211-46500-488	APPROPRIATION TO MA...	500.00	500.00
410-45102-580	CAPITAL OUTLAY (OTHER..	6,965.00	6,965.00
601-49400-321	TELEPHONE EXPENSE	43.43	43.43
601-49400-409	CONTRACTUAL SERVICES	19.20	19.20
602-49450-380	UTILITY EXPENSE	3,937.13	3,937.13
604-49570-193	PERSONNEL SAFETY EQU...	222.68	222.68
604-49570-212	MOTOR FUELS/LUBRICA...	126.50	126.50
604-49590-351	PUBLICATIONS	141.75	141.75
609-49750-219	MISC. OPERATING SUPPL...	270.03	270.03
609-49750-251	LIQUOR	5,917.56	5,917.56
609-49750-258	FREIGHT EXPENSE	100.10	100.10
609-49750-342	ADVERTISING	665.00	665.00
609-49750-433	DUES & SUBSCRIPTIONS	426.00	426.00
<b>Grand Total:</b>		<b>21,418.46</b>	<b>21,418.46</b>

### Project Account Summary

Project Account Key	Expense Amount	Payment Amount
**None**	21,418.46	21,418.46
<b>Grand Total:</b>	<b>21,418.46</b>	<b>21,418.46</b>